



RAVENSTHORPE HOPETOUN FUTURE FUND

EXPRESSION OF INTEREST FORM

INTRODUCTION

The Ravensthorpe Hopetoun Future Fund exists to improve economic and community infrastructure and services in the Shire of Ravensthorpe through funding projects that clearly comply/align with the shire's current strategic plan.

Expressions of interest for eligible projects are open from 27th March, 2019 and close 26th April, 2019. Submissions will be assessed by the Future Fund Board who will invite suitable applicants to submit a full application.

All unsuccessful applicants will be advised and should consider reapplying in the next round of funding if assistance is still required at that time.

Please refer to the 2019 Ravensthorpe Hopetoun Future Fund Guidelines for full details of eligibility requirements, grant categories and support available.

INSTRUCTIONS

- Step 1: Please review the 2019 guidelines;
- Step 2: Complete all sections of this form; and
- Step 3: Submit your application via:

Post (post-marked by closing date) – or in person – to
Ravensthorpe Hopetoun Future Fund
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

We will accept electronic applications to secretary@ravensthorpe.wa.gov.au

Applications close 4.00 pm Friday 26th April, 2019.

Late applications will not be accepted for consideration.

APPLICANT DETAILS

Organisation / Group Name		
Contact Person Name		
Job Title / Role Details		
Postal Address Details		
Phone Number	Fax Number	Mobile Number
E-Mail Address	Website	ABN Number



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Is your Organisation / Group registered for GST?		
GST	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have either of the following endorsements?		
Deductible Gift Recipient (DGR)	<input type="checkbox"/> Yes	<input type="checkbox"/> No (please provide documentation of any endorsements)
Tax Concession Charity (TCC)	<input type="checkbox"/> Yes	<input type="checkbox"/> No (please provide documentation of any endorsements)

Organisation Description	
<input type="checkbox"/> Incorporated Association <input type="checkbox"/> Community group <input type="checkbox"/> Charitable organisation	<input type="checkbox"/> Special interest group <input type="checkbox"/> Other (please specify)

PROJECT SUMMARY

Project Name		
<p>Project Description – Briefly provide a summary of the project describing what it involves, its objectives and how completion of the project will achieve them. <i>(No more than 300 words)</i></p>		
Project Start Date	Project End Date	Total value of the project (excluding in-kind) \$ Total RHFF Amount Requested \$ All amounts requested must be NET GST
Date		



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Which priority focus areas would you include in your project?

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Aged care | <input type="checkbox"/> Environment |
| <input type="checkbox"/> Arts and Culture | <input type="checkbox"/> Health |
| <input type="checkbox"/> Child Care | <input type="checkbox"/> Indigenous |
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Research |
| <input type="checkbox"/> Culture | <input type="checkbox"/> Unemployment |
| <input type="checkbox"/> Disability | <input type="checkbox"/> Youth |
| <input type="checkbox"/> Education and training | <input type="checkbox"/> Other |

PROJECT ELIGIBILITY

Does your project meet the objectives of the Shire of Ravensthorpe's strategic plan? YES / NO

Does your project build community capacity (strength)? Yes No
 Explain how (max 150 words):

Does your project develop long lasting benefits to the community? Yes No

Write a short description describing how it meets the 'eligibility criteria' below: (max 150 words per criteria)

1. Should demonstrate it will result in a positive economic, social and/or environmental return to the area occupied by the Shire of Ravensthorpe.
2. Must fit within the framework of the Shire's Strategic Plan (available from the Shire Offices or on the Shire's website www.ravensthorpe.gov.au under "Shire Publications.").
3. Applicants should demonstrate a high level of personal and financial commitment to the project, with the latter through either sourcing other project funding and/or a direct financial contribution.
4. Will have the support of key area stakeholders.
5. Should promote partnerships across various sectors of the community.
6. Will reflect a commitment to local decision-making and planning.



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7. Will demonstrate a capacity for meeting ongoing operating and maintenance costs.
8. Applicants should demonstrate that preliminary project planning has been completed and detailed project planning can be completed prior to the 31st May 2019 (including that any necessary approvals are in place or are achievable in a short timeframe), the project will be ready to proceed and that it can be completed in a timely manner.
(Note: This criterion will not preclude applications for feasibility studies and business planning.)

ABOUT YOUR ORGANISATION

Please provide a short description of your organisation. How long have you been operating, what are your aims, objectives and activities and how does the project achieve these? (max 300 words)



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PROJECT BUDGET – how will you spend the funds?

Please refer to the grant guidelines for assistance and a list of things the Ravensthorpe Hopetoun Future Fund will consider for support.

Items			
	Net Cost	GST	Total Cost
Grand Total			\$

FUNDING SOUGHT FROM OTHER SOURCES (also including in-kind contribution where made by applicant)

Funding Body	Value \$
	\$

ONGOING OPERATING AND MAINTENANCE COSTS

Are ongoing operating and maintenance costs involved with your project? Please provide a short description quantifying these costs and detail how your organisation will meet them. (max 250 words)



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CHECKLIST

- I have read the Ravensthorpe Hopetoun Future Fund's funding information guidelines before completing this application.
- I have liaised with a Future Fund team member.
- I understand that the project must be completed and the grant acquitted as advised by the Future Fund.
- I have completed all required sections of the application form.

Please include

- I have not included any attachments but understand that if invited to proceed to the full application stage I will be required to provide documents fully supporting information with my application (i.e. certificate of incorporation, quotes and a business case for projects over \$5,000 – please see the guidelines for further detail).

NB that where the grant requested is of \$5,000 or more the following is also required.

- Audited financial position statement.

Support Materials

Please do not attach supporting materials for the Expression of Interest.

Submitting your Application

Signed and completed applications, must be submitted by **4.00pm Friday 26th April, 2019**. Please refer to the community fund distribution guidelines for further information.

DECLARATION

The person with delegated authority must sign this declaration.

I have read the Ravensthorpe Hopetoun Future Fund's guidelines.

I certify that all information provided is current and correct. Furthermore, I give permission to the Future Fund to contact any relevant persons or organisations in the processing of this application.

Signed: _____

Name: _____

Position: _____

Date: _____