

SHIRE OF RAVENSTHORPE



Minutes

LOCAL EMERGENCY MANAGEMENT COMMITTEE

2ND QUARTER MEETING OF THE

LOCAL EMERGENCY MANAGEMENT COMMITTEE

HELD ON: Wednesday 6th December 2017

COMMENCING AT: 09:30 a.m.

RAVENSTHORPE SES BUILDING

1. ATTENDANCE & APOLOGIES see list below:

ATTENDEES:		1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
NAME	ORGANISATION	06/09/2017	06/12/2017	07/03/2018	06/06/2018
Cr Keith Dunlop	Shire President	Apology	✓		
Jamie Paterson	WAPOL - Ravensthorpe OIC	✓			
Ashley Peczka	Community Emergency Services Officer	✓	✓		
Rodney Daw	Chief Bushfire Control Officer	✓	✓		
Ian Fitzgerald	CEO Ravensthorpe	✓	Apology		
Brendan Nicholas	Dept. Agriculture & Food	Absent	Absent		
Ashleigh Thurn	DCPFS - DESO Esperance	Apology	✓		
Neville Blackburn	DCPFS - DESO Albany	Apology	✓		
Stephen Peterson	DFES - Area Officer	Apology	✓		
Charlotte Powis	DFES - Community Engagement Officer	N/A	N/A		
Peter Masters	DPaW - Ravensthorpe	✓	✓ V. Hilder		
Keith Dunlop	Hopetoun VFES	Apology	✓		
Liz Bott	Munglinup SJA	Apology	Apology		
Stacey Jaskiewicz	Ravensthorpe Airport	✓	✓		
Tess Robinson	Ravensthorpe Hospital	Apology	✓		
Keith Rowe	Ravensthorpe SES	✓	✓		
Terri Edwards	Ravensthorpe SJA	✓	Apology		
Gary Webster	Ravensthorpe VFRS	Apology	✓ J. Carter		
Adam Smith	OEM - DEMA	✓	✓		
Nick Wilson	WAPOL - Hopetoun OIC	✓ B. Stevens	✓ Phone link		
Jarrold Exon	FQM Mining	-	✓ E. Allen		
Matthew Morgan	Galaxy Lithium	✓	✓		
Caryl Smith	Community Paramedic	✓	✓		

Guest:

Vivienne Gardiner – DFES Bushfire Risk Mitigation Officer

Melanie Haymont – Bushfire Risk Planning Coordinator, Shire of Ravensthorpe

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

That the Minutes of the meeting held 6th September 2017 be confirmed.

Moved: Mr Keith Rowe / Second: Mr Rod Daw

Carried Unanimously

3. BUSINESS ARISING FROM MINUTES

Nil

4. CORRESPONDENCE

- 4.1 Inwards - DFES 2017-2018 WA Cyclone and Southern Bushfire Season Synopsis
- 4.2 Inwards - Ravensthorpe Aerodrome – Aerodrome Emergency Plan
- 4.3 Inwards - State Hazard Plan – Fire
- 4.4 Inwards - Water Corp Esperance LEMC Contact

5. AGENDA ITEMS

5.1 Airport Exercise debrief

Miss Stacey Jaskiewicz and Mr Ashley Peczka conducted a post exercise debrief with Agency heads after the recent Airport Exercise held at the Ravensthorpe Airport (RVT). Scenario was based upon a vehicle crashing into airside fence right next to arriving passenger plane and caught on fire, with approx. 19 people disembarking the plane.

What went well -

- 1) Other agencies providing spare staff to assist others, in particular SES with search of missing passengers.
- 2) Overall scene coordination. WAPOL's coordination across agency was impressive.
- 3) SJA Volunteers implementing their Mass Casualty procedures, utilising their RFDS shed was a good move for shelter of injured passengers.
- 4) Major improvement across all areas from recent LEMC exercise.
- 5) SES setting up command post.
- 6) Number of volunteers assisting/participating in the exercise!
- 7) Scene security.

What didn't -

- 1) Due lack of staff on the day, Airport provided limited control amongst first arriving responders, until WAPOL arrived.
- 2) Responding agencies were delayed due to WAPOL vehicle check point.
- 3) Communications issue –SJA not having local SES repeater channel or ES channels programmed into their hand held radio.
- 4) FRS not able to have access to Water from water bomber tanks as connection was airside.
- 5) Hospital staff had issues with details in clinical handover details, from new volunteers.

Additional Feedback -

- 1) Congratulations to Stacey for her first exercise attempt.
- 2) New airport staff not having a proper understanding of their roles during an emergency.
- 3) Should have incorporated FQM into the scenario.

5.2 Review of Ravensthorpe Aerodrome - Aerodrome Emergency Plan

Mr Ashley Peczka advised this document was emailed out prior to this meeting for members to read and provide any feedback to Miss Stacey Jaskiewicz.

Due to the number of feedback the Chairperson suggested that comments be emailed to airport@ravensthorpe.wa.gov.au.

5.3 Risk Register

Mr Adam Smith split group into 4 groups to work out Risk Statements for Storm, Earthquake, Flood and Bushfire ready to complete Risk Register at next LEMC Meeting

6. REPORTS

6.1 Hopetoun Police

- Incidents to have occurred in the past 3 months; 2x deaths at Wavecrest and Ravensthorpe still under review with the Coroner, Home Invasion occurred in Hopetoun.
- Nick has advised due to his health this is his last meeting and advised that he is being transferred to Perth for ongoing medical treatment.

6.2 Ravensthorpe Police

- Nil

6.3 Ravensthorpe Health Centre

- Recruiting for permanent positions – still relying on agency staff.
- Under the pump to meet State Government budget requirement.
- Tess away over the Christmas period – a relieving Clinical Nurse will be brought in to cover.
- HACC to be close from 18th December – essential services to cover required patients.

6.4 Bush Fire Brigades

- Report attached

6.5 Shire of Ravensthorpe

- Submissions for BRM funding in relation to BRMP for mitigation works.
- Still looking for funding opportunities for repairs to strategic fire breaks.
- 430x Cat 1 Fire Break Notices were sent out. 40x Cat 2 Infringements have been sent out.
- Staff Changes occurring.

- 6.6 Shire of Ravensthorpe Airport
- Lost Virgin flights due to FQM shifting into care & maintenance mode.
 - 3x Flights per week from Skippers with Galaxy staff
 - Adhoc chartered flights arriving
- 6.7 Ravensthorpe State Emergency Service
- Assisted with parking and tag along tours during the wildflower festival.
 - Street numbering completed in Ravensthorpe. Next will be Hopetoun.
 - UHF upgrades to Hand Held radios
 - Assisted in the nomination of Ravensthorpe Police in recent WAPOL media awards.
 - Troop Carrier to undergo suspension upgrades
 - Various Storm damage callouts and roof rescue of deceased patient.
- 6.8 Ravensthorpe Volunteer Fire and Rescue Service
- Held BA course for new members to get qualified.
 - Recruited 1x additional member.
 - Been receiving fake phone calls over the group call – assuming telemarketers, there is no way in identifying who to block number.
 - Assisted SES with couple recent storm damage incidents.
 - Attended zone meeting.
- 6.9 Hopetoun Volunteer Fire & Emergency Services
- Assisted in burn along Hamersly Dve
 - Called out to incident in Krystal Park
 - Training occurring last Sunday of the month
- 6.10 St John Ambulance – Munglinup
- Nil.
- 6.11 St John Ambulance – Ravensthorpe
- Accidents have been occurring where patients have been getting themselves to hospital and not calling for an ambulance, but we are receiving calls for RFDS transfer.
 - Ambulance fleet turn over for second hand metro vehicles
 - Community Transport vehicle now open to appointments to Esperance, in addition to Albany trips. Vehicle now being housed in Hopetoun.
 - Loosing volunteers as fast as we are recruiting.
- 6.12 WA Child Protection Services
- Mr Neville Blackburn introduced Mrs Ashleigh Thurn to the group. Ashleigh is new to Goldfields region @ 0.5FTE, Ravensthorpe falls into the Goldfields region, but will be shared between Neville and Ashleigh.
 - Emergency Services section has shifted across from DCPFS to Department of Communities, and now can access more staff to assist.
 - Still located within DCPFS offices
 - Looking at hosting a Evac exercise in Ravensthorpe.

6.13 Dept. Parks & Wildlife

- Fires within Lake Chaster and Lake Magenta
- Fire roster and Pre-formed teams has commenced
- Successful application for additional UCL funding
- Water Bomber training now revised for 16th December
- Ravensthorpe office transitioning to Hopetoun
- Peter Masters unfortunately shifting to Walpole in February.

6.14 Dept. Fire & Emergency Services

- Planning on next year's volunteer training calendar. Looking at holding on/off road driving and pump operations locally.

6.15 Office of Emergency Management

- Attended combined DEMC meeting with Goldfields and Great Southern regions in Esperance.

6.16 Ravensthorpe Nickel

- Assisted BFB in recent lightning fires.
- Crews currently have limited fire experience
- ERT crews are still available, but limited to Monday-Friday 0700-1700hrs.

6.17 Galaxy Lithium

- Working with Shire in developing MoU

6.18 Other Reports:

- Vivienne Gardiner - 15x local Governments approved to access additional BRM funding. Need to complete submissions prior to the New Year; submissions will need to correspond to risk statements within the BRMP system.

7. GENERAL BUSINESS

Nil

8. NEXT MEETING – Wednesday 7th March 2017

9. CLOSURE

The Chairperson declared the meeting closed at 10:55am