

MINUTES

for the Council Meeting held on

Thursday 24th June, 2010

Commencing at 5 p.m.

in the Council Chambers, Ravensthorpe

ORDINARY MEETING OF COUNCIL
HELD IN THE RAVENSTHORPE COUNCIL CHAMBERS
ON 24th June, 2010 COMMENCING AT 5PM

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

5.00pm – The Presiding Person , Cr Dunlop, declared the meeting open.

2. ATTENDANCE / APOLOGIES/ APPROVED LEAVE OF ABSENCE

MEMBERS: Cr Keith Dunlop (Deputy Shire President)
Cr Don Lansdown
Cr Jan Field
Cr Brenda Tilbrook
Cr Julianne Townsend
Cr Damien Van De Velde

STAFF: Pascoe Durtanovich (Chief Executive Officer)
Kobus Nieuwoudt (Manager Planning & Development)
Evelyn Arnold (Manager Finance & Administration)
Kelsey Butler (Executive Secretary)

APOLOGIES: Cr Ian Goldfinch

ON LEAVE OF ABSENCE:
Nil

ABSENT:
Nil

VISITORS:
Nil

3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTERESTDisclosures of Interest

Mr Nieuwoudt	10.2.2	financial
Mr Nieuwoudt	10.4.7	financial
Mrs Arnold	10.4.7	financial
Mr Durtanovich	10.4.7	financial
Miss Butler	10.4.7	financial
Cr Van De Velde	10.4.9	impartiality
Cr Townsend	10.4.9	impartiality

6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS

Nil

7. CONFIRMATION OF MINUTES

7.1 ORDINARY COUNCIL MEETING – 21st June 2010

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 7.1
MOVED: CR TILBROOK	SECONDED: CR FIELD
That the minutes of the Ordinary Meeting of Council held on the 21 st June, 2010 be confirmed as a true and correct record of proceedings.	
CARRIED 6/0	RES: 423/10

8. SUSPENSION OF STANDING ORDERS

Nil

9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSIONS

Nil

10. REPORTS OF OFFICERS

10.1 Manager - Finance and Administration

10.1.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31st MAY 2010

File Ref:

Applicant: Not applicable

Location: Not applicable

Disclosure of Officer Interest: None

Date: 15th June 2010

Author: Evelyn Arnold – Manager Finance & Administration

Authorising Officer: Not applicable

Attachments: Yes – Financial Statements

Summary:

The attached financial statements provide details of the Council's financial activities for the period ending 31st May 2010.

Background:

Nil

Comment:

Nil

Consultation:

Not Applicable

Statutory Obligations:

Section 6.10 of the Local Government Act 1995 (as amended) makes provision for Regulations to be established for the general financial management of the local government.

Regulation 35 of the Local Government (Financial Management) Regulations 1996 requires monthly financial reports to be prepared in a prescribed manner.

Policy Implications:

There are no policy implications.

Budget / Financial Implications:

Details as per attached reports.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority.

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.1.1
MOVED: CR LANSDOWN	SECONDED: CR TOWNSEND
That pursuant to section 6.10 of the Local Government Act 1995 (as amended) and Regulation 35 of the Local Government (Financial Management) Regulations 1996, the Financial Reports for the periods ended 31 st May 2010 be accepted.	
CARRIED 6/0	RES: 424/10

10.1.2 ACCOUNTS FOR PAYMENT – MONTH ENDING 31st May 2010

File Ref:	
Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	15 th June 2010
Author:	Evelyn Arnold – Manager Finance & Administration
Authorising Officer:	Not applicable
Attachments:	Yes – List of Accounts

Summary:

The lists of accounts paid during the months ending 31st May 2010 are attached for Council's information.

Background:

Nil

Comment:

Nil

Consultation:

Not applicable

Statutory Obligations:

Section 6.10 of the Local Government Act 1995 (as amended) makes provision for Regulations to be established for the general financial management of the local government. The following Local Government (Financial Management) Regulations 1996 are addressed in the following list of accounts:

Regulation 13 (2) requires list of accounts paid by authority during the month to be compiled showing:

- a) the payee's name;
- b) the amount of the payment;
- c) the date of the payment;
- d) sufficient information to identify the transaction.

Regulation 13 (3) requires the list referred to in (2) to be-

- a) presented at the next ordinary meeting of council following the preparation of the list; and recorded in the minutes of the meeting at which it was presented.

Policy Implications:

There are no policy implications.

Budget / Financial Implications:

Details as per report attached.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority.

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.1.2
MOVED: CR FIELD	SECONDED: CR TILBROOK
That pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of May 2010, be noted.	
CARRIED 6/0	RES: 425/10

10.1.3 REFUND MUNGLINUP COLLOCATION BUILDING FEE

File Ref:	
Applicant:	Munglinup Community Group
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	15 th June 2010
Author:	Evelyn Arnold - Manager Finance and Administration
Authorising Officer:	Not applicable
Attachments	None

Summary
 This report recommends that Council resolve to refund \$1,527.13 to the Munglinup Community Group.

Background
 Council has been contacted by Mr Wilhelm Wallefeld (Treasurer, Munglinup Community Group) requesting that Council consider refunding the building fee that was paid for the Munglinup Collocation Facility.

The amount paid was made up as follows:

Building Fee	\$1,113.64
B.C.I.T.F	\$ 700.00
BRB	\$ 40.00
Waste Disposal	\$ 413.49
Total	\$2,267.13

Comment
 Of the building fee paid the B.C.I.T.F and the BRB components are paid to other organisations and therefore would not be refundable (\$740.00). However, the balance of \$1,527.13 is refundable, at Council's discretion.

Consultation
 Nil

Statutory Obligations

Nil

Policy Implications

There are no policy implications.

Budget / Financial Implications

A decrease in revenue of \$1,527.13.

Strategic Implications

Nil

Sustainability Implications

▪ **Environmental**

There are no known significant environmental considerations.

▪ **Economic:**

There are no known significant economic considerations.

▪ **Social:**

There are no known significant social considerations.

Voting Requirements

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.1.3
MOVED: CR VAN DE VELDE	SECONDED: CR TILBROOK
That Council refund the building license fee of \$1113.64 and waste disposal fee of \$413.49 paid by the Munglinup Community Group.	
CARRIED 6/0	RES:426/10

10.2 Manager of Planning and Development

10.2.1 DRAFT LOCAL PLANNING POLICY NO. TP 19 - CONTROL OF ADVERTISING STRUCTURES AND SIGNS

File Ref:	14.4.5
Applicant:	N/A
Location:	N/A
Disclosure of Officer Interest:	None
Date:	10 June 2010
Author:	Kobus Nieuwoudt – Manager of Planning & Development Services
Authorising Officer:	Not applicable
Attachments:	Draft Local Planning Policy No. TP 19

Summary:

Council is asked to consider draft Local Planning Policy No. TP 19 – Control of Advertising Structures and Signs for the purpose of advertising for public comment under clause 2.4.1 of *Shire of Ravensthorpe Town Planning Scheme No.5*.

Background:

There has been a lack of policy guidance for controlling signage within the entire Shire. In order to ensure proper and orderly planning and to preserve amenity, particularly from a visual perspective, a draft policy (Local Planning Policy No. TP19 – Control of Advertising Structures and Signs) has been prepared for Council's consideration.

The objectives of the draft policy are as follows:

1. Preserve the heritage and landscape values and qualities of the Shire of Ravensthorpe;
2. Provide relevant information at appropriate locations to guide visitors to businesses and properties;
3. Coordinate the style of signage through the use of components and features to achieve a strong distinct identity;
4. Establish a standard of type-approved signs to clearly identify businesses;
5. Set down requirements for direction signs and commercial signs;
6. Reduce visual clutter, driver confusion, landscape detraction and traffic hazards caused by poor and indiscriminate signage;
7. Ensure consistent policy and documentation throughout the Shire;
8. Clearly and simply set out the requirements of the Shire of Ravensthorpe for applicants making an application for outdoor advertising;
9. Decrease the time and potential waste of resources involved in negotiations between applicants and Council; and
10. To decrease bureaucratic procedures, restrictions and constraints.

A copy of the draft Policy is attached.

Comment:

The purpose of this policy is to guide the design, materials and siting of advertising structures and signs in the Shire of Ravensthorpe and to provide a clear direction in respect to all sign types.

It is also intended to safeguard visual amenity and enhance traffic safety affected by a range of different signs. The policy also prescribes the standards, location, height, bulk, scale and appearance of advertising signs and structures.

Consultation:

The procedures for making or amending a Local Planning Policy are outlined in clause 2.4 of the Scheme. The clause states:

2.4 Procedures for making or amending a Local Planning Policy

2.4.1 *If a local government resolves to prepare a Local Planning Policy, the local government -*

- (a) *is to publish a notice of the proposed Policy once a week for two consecutive weeks in a local newspaper circulating in the Scheme area, giving details of -*

(i) where the draft Policy may be inspected;

- (ii) *the subject and nature of the draft Policy; and*
- (iii) *in what form and during what period (being not less than 21 days from the day the notice is published)*
- 2.4.2 *submissions may be made;*
- (b) *may publish a notice of the proposed Policy in such other manner and carry out such other consultation as the local government considers appropriate.*
- After the expiry of the period within which submissions may be made, the local government is to -*
- 2.4.3 (a) *review the proposed Policy in the light of any submissions made; and*
- (b) *resolve to adopt the Policy with or without modification, or not to proceed with the Policy.*
- If the local government resolves to adopt the Policy, the local government is to -*
- (a) *publish notice of the Policy once in a newspaper circulating in the Scheme Area; and*
- (b) *if, in the opinion of the local government, the Policy affects the interests of the Commission, forward a copy of the Policy to the Commission.*
- 2.4.4 *A Policy has effect on publication of a notice under clause 2.4.3(a).*
- 2.4.5 *A copy of each Local Planning Policy, as amended from time to time, is to be kept and made available for public inspection during business hours at the offices of the local government.*
- 2.4.6 *Clauses 2.4.1 to 2.4.5, with any necessary changes, apply to the amendment of a Local Planning Policy.*

Should Council resolve to adopt the draft Policy for advertising, clause 2.4.1 will be undertaken in early July 2010, with the matter returned to Council for consideration of clause 2.4.2 at the August 2010 Ordinary Meeting.

Statutory Obligations:

Local Planning Policies are provided for in Part 2 of Council's Town Planning Scheme No.5. Clause 2.2 states that Council may prepare a Local Planning Policy in respect to any matter relating to the planning and development of the Scheme Area. The Policy can apply to a particular use or to particular areas or zones.

Clause 2.3 of the Scheme states:

2.3 Relationship of Local Planning Policies to Scheme

Note: Local Planning

2.3.1 If a provision of a Local Planning Policy is inconsistent with the Scheme, the Scheme prevails.

Policies are guidelines used to assist the local government in making decisions under the

2.3.2 A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local

Scheme. Although Local Planning Policies are not part of the Scheme they must be consistent with, and

government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

cannot vary, the intent of the Scheme provisions, including the Residential Planning Codes. In considering an

application for planning

approval, the local government must have due regard to relevant Local Planning Policies as required under clause 10.2.

The above provisions are reflected in clause 1.1 of the draft Policy.

Policy Implications:

Nil

Budget / Financial Implications:

There will be approximately \$350 of advertising costs.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

COUNCIL DECISION AND OFFICER RECOMMENDATION ITEM 10.2.1

MOVED: CR LANSDOWN

SECONDED: CR VAN DE VELDE

That Council prepare Local Planning Policy No. TP 19 'Control of Advertising Structures and Signs' for the purpose of advertising for public comment under clause 2.4.1 of Shire of Ravensthorpe Town Planning Scheme No.5.

CARRIED 5/1

RES:427/10

10.2.2 REQUEST TO AUTHORISE PAYMENT OF INVOICE TO ESPERANCE TOYOTA
File Ref:**Applicant:** N/A**Location:** N/A**Disclosure of Officer Interest:** Yes- Manager Planning and Development**Date:** 11 June 2010**Author:** Kobus Nieuwoudt – Manager of Planning & Development Services**Authorising Officer:** Not applicable**Attachments:** None

5.05pm – Mr Kobus Nieuwoudt declared a Financial Interest on the basis that he is the officer involved. Mr Nieuwoudt left the room and did not participate in the discussion on the item.

Summary:

Council is asked to authorise payment of an invoice received from Esperance Toyota.

Background:

Esperance Toyota invoiced the Shire for \$523.85 being the cost of repairs to a car that was on loan to Council's Manager Planning & Development Services on 20th January 2010.

Paint was accidentally spilled on the boot mat of the loan car. The amount depicted in the invoice reflects the total cost of replacing the mat.

The car was on loan to Council's Manager Planning & Development Services whilst his company car was undergoing a routine service.

The insurance excess contribution is \$500.00. A copy of the invoice can be made available to Councillors upon request.

Comment:

Given the diminutive difference between the insurance excess contribution and the amount in the invoice, it is recommended the full amount be paid to Esperance Toyota without claiming it through Council's insurers.

Consultation:

Nil

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

Should Council resolve to authorise payment of the invoice, the amount will be expended through the Planning Department's 'Vehicle Running Expenses' account.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION

ITEM 10.2.2

That Council authorise payment of \$523.85 to Esperance Toyota for repairs to the vehicle on loan to Council's Manager Planning & Development Services on 20th January 2010.

COUNCIL DECISION

ITEM 10.2.2

MOVED: CR LANSDOWN

SECONDED: CR FIELD

That Council not authorise payment of \$523.85 to Esperance Toyota for repairs to the vehicle on loan to Council's Manager Planning & Development Services on 20th January 2010 and the loss not be claimed on Council's insurance.

CARRIED 6/0

RES: 428/10

Reason for change to Officer Recommendation:

Council felt that it is the responsibility of the driver to secure the load.

5.15pm- Mr Kobus Nieuwoudt returned to the meeting

10.2.3 REQUEST TO WAIVE BUILDING LICENCE APPLICATION FEE AND COUNCIL BEAR COST OF STRUCTURAL ENGINEER'S CERTIFICATE

File Ref:	RES38727
Applicant:	Ravensthorpe Historical Society
Location:	Lots 125,126 and 727 Morgans Street, Ravensthorpe
Disclosure of Officer Interest:	None
Date:	11 June 2010
Author:	Kobus Nieuwoudt – Manager of Planning & Development Services
Authorising Officer:	Not applicable
Attachments:	None

Summary:

Council is asked to consider a request from the Ravensthorpe Historical Society to waive the Building Application fee for the erection of a roofed structure at the Ravensthorpe Museum and Visitor Centre.

Council is also asked whether it is prepared to bear the cost of a Structural Engineer's Certificate for the Plans.

Background:

Council has received a building licence application for the erection of a roofed structure at Lots 125, 126 and 727 on Reserve 38727 Morgans Street, Ravensthorpe.

The building licence application fee (including BRB Levy and Waste Disposal Fee), amounts to \$247.27.

The cost for a structural engineer's certificate for the plans is \$1,700.00.

Comment:

Nil

Consultation:

Nil

Statutory Obligations:

Section 6.12 (1) (b) of the Local Government Act 1995 provides the authority for Council to waive or grant concessions in relation to any amount of money.

Council's 'Fees and Charges Schedule' is determined by Council and Council's administration is not in a position to waive, adjust, change or remove any fee or charge adopted by Council.

Policy Implications:

Nil

Budget / Financial Implications:

The Building Licence Application fee amounts to \$247.27.

The cost of the structural engineer's certificate is \$1,700.00.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

COUNCIL DECISION AND OFFICER RECOMMENDATION ITEM 10.2.3

MOVED: CR FIELD

SECONDED: CR TILBROOK

That Council advise the Ravensthorpe Historical Society that:

Council is prepared to waive the building licence fee for the Building Licence Application for a roofed structure at Lots 125, 126 and 727 on Reserve 38727 Morgans Street, Ravensthorpe; and Council authorises expenditure of \$1,700.00 to obtain a structural engineer's certificate for the proposed roofed structure at the Ravensthorpe Museum and Visitor Centre.

CARRIED 6/0

RES:429/10

10.2.4 REQUEST FROM RAVENSTHORPE HISTORICAL SOCIETY TO PRESERVE PART OF FAÇADE AT FE DAW & SONS PREMISES

File Ref:	13.0.0MOR072
Applicant:	Ravensthorpe Historical Society
Location:	Lots 77 – 80 (70 – 76) Morgans Street, Ravensthorpe
Disclosure of Officer Interest:	None
Date:	11 June 2010
Author:	Kobus Nieuwoudt – Manager of Planning & Development Services
Authorising Officer:	Not applicable
Attachments:	None

Summary:

Council had received correspondence from the Ravensthorpe Historical Society enquiring as to whether a section of the façade of the FE Daw & Sons at 70-76 Morgans Street, Ravensthorpe can be preserved for heritage purposes as the

building is to be demolished in its entirety following the completion of the new development that is currently underway at the site.

Background:

Council approved a development proposal for a new shop at the site in circa 2006. The approved plans indicate that all the existing buildings on the site are to be demolished.

The Shire issued a building license earlier this year. Construction of the new building is currently underway.

The location of the section of the façade of the building the Historical Society proposes to preserve will, according to the approved plans, be developed as a carpark intended to service the new development.

The building is listed on the Shire's Municipal Heritage Inventory.

Comment:

It is recommended Council instruct the Manager of Planning & Development Services to formally write to the owners asking whether they are willing to entertain a proposal by the Ravensthorpe Historical Society to preserve a section of the façade of the existing shop at the corner of Morgans Street and Carlisle Street.

Consultation:

Nil

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION	ITEM 10.2.4
<p>That Council instruct the Manager of Planning & Development Services to write to the owners of 70-76 Morgans Street, Ravensthorpe seeking a response to a request from the Ravensthorpe Historical Society that seeks to preserve a section of the façade of the existing shop at the site and that the matter be reported back to Council upon receipt of a response.</p>	

COUNCIL DECISION	ITEM 10.2.4
MOVED: CR VAN DE VELDE	SECONDED: CR FIELD
<p>That Council instruct the Manager of Planning & Development Services to write to the owners of 70-76 Morgans Street, Ravensthorpe seeking a response to a request from the Ravensthorpe Historical Society that seeks to preserve a section of the façade of the existing shop at the site and that the matter be reported back to Council upon receipt of a response.</p>	
LOST 2/4	RES:430/10

10.2.5 HOPETOUN MAINSTREET STRATEGY
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File Ref:	14.4.5.57
Applicant:	N/A
Location:	N/A
Disclosure of Officer Interest:	None
Date:	16 June 2010
Author:	Kobus Nieuwoudt – Manager of Planning & Development Services
Authorising Officer:	Not applicable
Attachments:	Draft Hopetoun Mainstreet Strategy under separate cover

Summary:
Council is asked to adopt the draft Hopetoun Mainstreet Strategy.

Background:
The main objective of the project is to create an appealing main street environment for Hopetoun and to create a vision for the future of Hopetoun Town Centre that promotes the sustainable development, redevelopment and potential growth of the town centre in a manner that genuinely considers community views and aspirations.

The elements of the strategy reflect the key issues associated with the town centre, requiring high level consideration of urban design principles, landscaping and civil engineering.

The resultant strategy draws these elements together to provide a holistic direction for the future.

The Shire of Ravensthorpe developed the project through an interim steering group and an interim technical group comprising representatives from the following local stakeholders and individuals:

Interim Steering Group

- The Shire of Ravensthorpe Chief Executive Officer;
- Two nominated Hopetoun Progress Association representatives;
- Two nominated elected members from the Shire of Ravensthorpe;
- Three Community/Business Representatives; and
- The Shire of Ravensthorpe Manager Planning and Development Services

Interim Technical Group

- The Shire of Ravensthorpe Consultant Engineer;
- Harriot Mair Landscape Architect;
- The Shire of Ravensthorpe Community Services Officer; and

- The Shire of Ravensthorpe Manager Planning and Development Services

The Steering Group was formed in June 2009 and has met regularly since that time.

Comment:

The Strategy provides a snapshot of the Hopetoun town centre and Veal Street in its current form, the demographic make-up of the community around it, and seeks ways forward in which Veal Street – and the Town Centre in particular – can be enhanced to better serve the needs and desires of the local and wider community into the long term.

The elements of the strategy are derived directly from the Opportunity and Constraints Analysis. That is, it is the intention to build on the strengths and turn them into opportunities. In doing this, it would also likely address many of the actual and perceived weaknesses of the study area.

The document is categorised into 4 Parts. Part 2 provides the context and base planning information relevant to the Town of Hopetoun. Part 3 is a summary of the Opportunities and Constraints Analysis. Part 4 is the Strategy itself, which comprises elements of urban design and on how to market and promote the strategy. The appendices provide the Draft Building Design Guidelines and the Hopetoun Mainstreet Landscape Master Plan.

Consultation:

The Interim Steering Group met with several individual stakeholders and local community members during the development of the Strategy.

This document draws together the feedback received from several individual stakeholders, the input of the Interim Steering Group, the Interim Technical Group, Harriot Mair Landscape Architect and the ongoing discussions held with numerous stakeholders undertaken by Shire officers.

Statutory Obligations:

Nil.

Policy Implications:

Nil.

Budget / Financial Implications:

The Strategy was developed with funds set aside in Council's 2009/2010 Operating Budget.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION	ITEM 10.2.5
That Council adopt the draft Hopetoun Mainstreet Strategy.	

ALTERNATE OFFICER RECOMMENDATION	ITEM 10.2.5
That the draft Hopetoun Mainstreet Strategy be advertised in the Community Spirit, for public comment, for the period of fourteen days.	

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.2.5
MOVED: CR TILGBROOK	SECONDED: CR TOWNSEND
That the draft Hopetoun Mainstreet Strategy be advertised in the Community Spirit, for public comment, for the period of fourteen days.	
CARRIED 6/0	RES:431/10

Reason for change to Officer Recommendation:

To allow public comment on a significant project.

10.3 Consulting Manager of Engineering Services

Nil

10.4 Chief Executive Officer**10.4.1 DONATION TO RAVENSTHORPE HOPETOON BLUE LIGHT DISCO**

File Ref:	
Applicant:	Local Police
Location:	Ravensthorpe Police Station
Disclosure of Officer Interest:	None
Date:	21 st June 2010
Author:	P Durtanovich, Chief Executive Officer
Authorising Officer:	Not applicable
Attachments:	None

Summary:

To consider the donation of a carport to house the Blue Light Disco trailer and equipment.

Background:

Local police operate the Blue Light Disco for children in Hopetoun and Ravensthorpe. The equipment is stored at the Ravensthorpe Police Station but there is a lack of undercover facilities for this purpose.

Comment:

With the relocation of the council owned units from Wave Crest Village to Ravensthorpe for conversion to a childcare centre an opportunity exists to use the carports from the units as undercover storage for the Blue Light Disco equipment at the Police Station. The carport material is not required for the childcare facility nor is there a need for it for any other council purpose.

Consultation:

Not applicable.

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

The only cost associated with this donation is the value of council staff labour to erect the carport. It is estimated that this will take two days and cost approximately \$800.00.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

This is an unbudgeted item therefore an absolute majority is required.

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.4.1
MOVED: CR TOWNSEND	SECONDED: CR TILBROOK
That the dismantled carports from the council owned Wave Crest Village units be used to provide undercover storage for the Ravensthorpe/Hopetoun Blue Light Disco trailer and equipment and council donate the services of the Building Maintenance Officer to erect the facility at the Ravensthorpe Police Station.	
CARRIED BY ABSOLUTE MAJORITY 6/0	RES:432/10

10.4.2 PATHOLOGY COLLECTION SERVICES

File Ref:	
Applicant:	Western Diagnostic Pathology
Location:	Hopetoun and Ravensthorpe Surgeries
Disclosure of Officer Interest:	None
Date:	10 th June, 2010
Author:	Pascoe Durtanovich – Chief Executive Officer
Authorising Officer:	Not Applicable
Attachments:	None

Summary:

Western Diagnostic Pathology is investigating the possibility of providing a Pathology collection services for both Ravensthorpe and Hopetoun, utilizing the doctors surgery. This report recommends that approval be granted for the use of the surgeries for this purpose.

Background:

Nil

Comment:

Under the agreement with Dr Lochner council has made both surgeries available for his use, to provide medical services to the community. To this extent Dr Lochner can determine the request from Western Diagnostic

Pathology however given that the buildings are owned by the Shire of Ravensthorpe the request is referred to Council. The provision of the services is only being investigated at this point, if it did proceed the service would be available five days per week.

Consultation:

The service has been discussed with Dr Lochner and obviously is supported by him.

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

There is no cost to council

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority.

COUNCIL DECISION AND OFFICER RECOMMENDATION ITEM 10.4.2

MOVED: CR FIELD

SECONDED: CR VAN DE VELDE

That approval be granted for the use of the Hopetoun Doctors surgery and the Ravensthorpe surgery, by Western Diagnostic Pathology for the provision of pathology service.

CARRIED 6/0

RES:433/10

10.4.3 DOCTORS SURGERY MEDICAL EQUIPMENT

File Ref:	
Applicant:	Not applicable
Location:	Doctors surgery
Disclosure of Officer Interest:	None
Date:	10 th June, 2010
Author:	Pascoe Durtanovich –Chief Executive Officer
Authorising Officer:	Not applicable
Attachments:	Yes – Quote

Summary:

To consider the purchase of medical equipment for Hopetoun and Ravensthorpe surgery

Background:

At the meeting on the 22nd December, 2009 when considering the purchase of medical equipment, Council resolved as follows:

That

1. *a PENTAX AWS- Video LARYNGOSCOPE and a TRAUMA KIT be purchased at a cost of up to \$10,000.*
2. *the Chief Executive Officer prepare a draft strategy for the ongoing provision and replacement of medical equipment for consideration by Council at the February, 2010 Council Meeting.*

Consideration has been given to a strategy for the ongoing provision and replacement of medical equipment, however at this stage a strategy has not been developed.

One avenue being considered is utilizing income earned from the Hopetoun Ravensthorpe Future Fund, specifically from the commercial/residential complex donated to the fund. Subject to Australian Taxation Office approval for tax deductibility Council may wish to consider requesting the Future Fund Board to allocate a certain amount of funding towards the provision of medical services to

the community. Further discussion is required on this initiative. In the meantime there is a need for an Ultra Sound Unit. The availability of such a piece of equipment will reduce the number or referrals to Albany and Perth.

Comment:

The unit recommended by Doctor Lochner is as per the attached. Only one Probe is required. The total cost is \$12,010 plus GST.

Consultation:

The issue of medical equipment has been discussed with Dr Lochner.

Statutory Obligations:

There is no legal requirement for Council to provide medical equipment.

Policy Implications:

Nil

Budget / Financial Implications:

Approximately \$18,000 is available in the current budget for the provision of medical services/equipment.

Strategic Implications:

The availability of up to date medical equipment will assist in the provision of an adequate medical service to the community, particular in emergency situations.

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
The provision of adequate health services to a relatively isolated community is vital for community sustainability.

Voting Requirements:

Simple majority.

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.4.3
MOVED: CR TILBROOK	SECONDED: CR TOWNSEND
That a NeuCrystal C40 full digital portable Ultrasound Diagnostic Scanner and Electronic micro-curve probe be purchased at a cost of \$12,010 plus GST.	
CARRIED 6/0	RES:434/10

10.4.4 RAVENSTHORPE KINDERGARDEN – DAW STREET, RAVENSTHORPE

File Ref:

Applicant: Not applicable
Location: Reserve 29730, Lots 564/565
Disclosure of Officer Interest: None
Date: 12th June, 2010
Author: Pascoe Durtanovich – Chief Executive Officer
Authorising Officer: Not applicable
Attachments: Yes – Building Inspection Report

Summary:

Council is requested to determine the future of the Kindergarden building on Daw Street, Ravensthorpe.

Background:

According to Council records the Kindergarden building was constructed in 1969. since the original construction various additions, improvements and renovations have taken place.

As can be seen from the building maintenance Officers report the building is non compliant in a number of areas and is a major liability in its current condition , however, despite the condition of the building it is used as a Playgroup facility by up to 15 children one day per week. Council needs to first determine if it should provide a Playgroup facility if the decision is in the affirmative then a decision needs to be made as to a suitable venue, that is, renovate the existing building, construct a new building on the existing site or find a suitable existing building.

Comment:

As commented earlier up to 15 children utilize the facility one day per week. The Playgroup Committee has indicated that if a more appropriate facility was available it is likely it would be used more. The committee has undertaken to survey parents to determine more accurately the numbers and usage. In terms for an alternative building the Ravensthorpe School has offered a suitable building but cannot commit to a long term lease, it would however be available for at least one year probably two.

Administration is of the view, taking into account the building inspection report, that the current building should be demolished and subject to the demand for such a facility, on an ongoing basis, being demonstrated by the Playgroup Committee, council assist the committee in obtaining funding for a new, transportable building to be provided on the existing site. For the interim period the Committee be requested to use the building offered by the Education Department.

Consultation:

At this point the only consultation undertaken has been with the Playgroup Committee.

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

Detailed costings for the options identified in the report are not available however it is estimated that a new, transportable facility will cost in the vicinity of \$300,000 to \$350,000, and to demolish the existing building \$15,000 to \$25,000.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority.

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.4.4
MOVED: CR LANSDOWN	SECONDED: CR FIELD
That:	
1) the building on Reserve 29730, Daw Street be demolished and \$25,000 be Included in the 2010/2011 budget for this purpose.	
2) the Playgroup Committee be requested to use the building made available by the Education Department as an interim Playgroup centre.	
3) the need for a new Playgroup facility be considered by Council following the provision of further information by the Playgroup Committee, on the present and future need for such a facility.	
CARRIED 6/0	RES:435/10

10.4.5 COAST TO COAST 2010 CONFERENCE

File Ref:

Applicant:

Not applicable

Location:

Adelaide

Disclosure of Officer Interest:

None

Date:

12th June, 2010

Author:

Pascoe Durtanovich – Chief Executive Officer

Authorising Officer:

Not applicable

Attachments:

Yes – Conference Program

Summary:

The 2010 Coast to Coast Conference will be held in the Adelaide Convention Centre on the 20th -24th September, 2010 inclusive. This report recommends that the Shire of Ravensthorpe be represented at the conference by Councils current South Coast Management Group members, being Cr Don Lansdown, Cr Jan Field and the Chief Executive Officer.

Background:

Nil

Comment:

Coast to Coast 2010 is a National Coastal Management Conference held every two years. The conference is an opportunity to share knowledge and experience on management, science, policy and governance of coastal areas and is relevant to the Shire of Ravensthorpe given the length of the coastline in the shire and the fact that Council is to undertake a review of the Coastal Management Plan in 2010/2011.

Consultation:

Not applicable

Statutory Obligations:

Nil

Policy Implications:

Policy G3 applies in this instance.

Budget / Financial Implications:

The cost for the Councillor delegate is approximately \$4,000 per Councillor. This covers airfares, registration, accommodation etc. Funds are budgeted each year for conference expenses.

The cost of the CEO's attendance will be funded from the professional development allowance included in the officers contract of employment. The CEO will drive to the conference and then continue on annual leave. The cost, including registration, contribution to fuel costs and expenses as for Council policy G3 will be approximately \$2,000.

Strategic Implications:

Attendance at the conference will assist achieving actions in the Shire of Ravensthorpe Strategic Plan / Plan for the future. Specifically –

Action Plan No	6.5
Action	104
Action	601
Action Plan No	7.1
Action	A & C

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority.

Chief Executive Officer advised that he is unable to attend the conference due to time constraints.

OFFICER RECOMMENDATION

ITEM 10.4.5

That:

- 1) the Shire of Ravensthorpe be represented at the Coast To Coast 2010 National Conference in Adelaide in September,2010 by CR Lansdown, Cr Field and the Chief Executive Officer.
- 2) costs associated with the attendance of Cr Lansdown and Cr Field be funded from the Governance conference expenses and costs associated with the CEO's attendance, including a contribution of \$500 to fuel costs, be approved from the CEO's professional development contract of employment allowance.

ALTERNATE OFFICER RECOMMENDATION	ITEM 10.4.5
That the Shire of Ravensthorpe be represented at the Coast To Coast National Conference in Adelaide in September, 2010 by Cr Lansdown and Cr Field.	

COUNCIL DECISION	ITEM 10.4.5
MOVED: CR VAN DE VELDE	SECONDED: CR LANSDOWN
That the Shire of Ravensthorpe be represented at the Coast To Coast National Conference in Adelaide in September, 2010 by Cr Lansdown and Cr Field.	
AMENDMENT MOVED: CR VAN DE VELDE	SECONDED: CR TILBROOK
<i>"That Cr Field be deleted from the motion"</i>	
The amendment was put and CARRIED 6/0 and became part of the motion.	
The motion was put and CARRIED 6/0	RES:436/10

10.4.6 RATES WRITE OFF – 2009 -2010 PROPERTY RATING YEAR

File Ref:

Applicant: Not applicable

Location: Not applicable

Disclosure of Officer Interest: None

Date: 14th June 2010

Author: Lorriane Seward

Authorising Officer: Pascoe Durtanovich – Chief Executive Officer

Attachments: None

Summary
This report recommends that the council endorses the write off of rates raised in error.

Background
A review of procedures surrounding rates and the rates data base has resulted in a number of historical discrepancies being identified.

Comment
Rates to be written off resulted from a number of factors including change in property description eg Tenement deaths, mining leases forfeited/expired, and rates raised in error.

Write Off's.

Reference	Debtor	Amount	Reason
Property 1508 67A Martin Street Ravensthorpe WA	RC & CR Stone	-\$1278.78	Land Purchased by Landcorp 21/11/08 Rates levied in error

Consultation

Not Applicable

Statutory Obligations

Local Government Act, 1995

Policy Implications

There is no policy implication.

Budget / Financial Implications

Details as per attached report, written off revenue from rates will impact on 2009 - 2010 financial year by a revenue reduction of \$1278.78.

Strategic Implications

Nil

Sustainability implications

- **Environmental**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.4.6
MOVED: CR TILBROOK	SECONDED: CR FIELD
That outstanding rates of \$1278.78 on property 1508, 67A Martin Street, Ravensthorpe, raised in error, be written off.	
CARRIED 6/0	RES:437/10

10.4.7 POLICY A16 STAFF MEMBERSHIP OF RAVENSTHORPE GYM AND SWIMMING POOL

File Ref:	
Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	15 th June 2010
Author:	Pascoe Durtanovich – Chief Executive Officer
Authorising Officer:	Not applicable
Attachments:	None

5.30pm – CEO, Manager Finance, Manager Planning and Development and Executive Secretary declared a financial interest on the basis that they are employees affected.

All officers left the room and did not participate in the discussion.

Summary

This report recommends that Council adopt policy A16 granting free membership of the Ravensthorpe Gym to all permanent full time employees of the Shire of Ravensthorpe and free family swimming pool membership.

Background

Staff retention strategies are very important to the on going effectiveness of the Shire of Ravensthorpe. The proposed policy reinforces Councils commitment to maintaining a stable work force by offering benefits not available everywhere.

Comment

The proposed policy is outlined below:

A16 STAFF MEMBERSHIP OF THE RAVENSTHORPE GYM AND SWIMMING POOL

Policy Policy Definitions

“Gym” is defined as gymnasium equipment supplied at the Ravensthorpe Entertainment Centre.

“Community Pool” is defined as the swimming pool facility located on the Hopetoun-Ravensthorpe Road.

“Employees” are defined as full time permanent employees of the Shire of Ravensthorpe who have completed their probationary period.

All Shire employees will have the opportunity, upon request, to have free annual membership to the Gym. In addition, subject to completing the necessary safety training, all Shire of

Ravensthorpe employees and their families will be eligible, on request, to membership of the Ravensthorpe Community Swimming Pool free of charge.

Consultation

Nil

Statutory Obligations

Nil

Policy Implications

There are no policy implications.

Budget / Financial Implications

These changes will have a minor impact on Council revenue – annual gym membership is currently \$192.50 and family membership of the swimming pool is currently \$88 per year.

Strategic Implications

Nil

Sustainability Implications**▪ Environmental**

There are no known significant environmental considerations.

▪ Economic:

There are no known significant economic considerations.

▪ Social:

There are no known significant social considerations.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION**ITEM 10.4.7**

That the following policy be adopted:

A16 STAFF MEMBERSHIP OF THE RAVENSTHORPE GYM AND SWMMING POOL**Policy** *Policy Definitions*

“Gym” is defined as gymnasium equipment supplied at the Ravensthorpe Entertainment Centre.

“Community Pool” is defined as the swimming pool facility located on the Hopetoun-Ravensthorpe Road.

“Employees” are defined as full time permanent employees of the Shire of Ravensthorpe who have completed their probationary period.

All Shire employees will have the opportunity, upon request, to have free annual membership to the Gym. In addition, subject to completing the necessary safety training, all Shire of Ravensthorpe employees will be eligible, on request, to membership of the Ravensthorpe Community Swimming Pool free of charge.

COUNCIL DECISION

ITEM 10.4.7

MOVED: CR FIELD

SECONDED: CR VAN DE VELDE

That the following policy be adopted:

A16 STAFF MEMBERSHIP OF THE RAVENSTHORPE GYM AND SWMMING POOL

Policy *Policy Definitions*

“Gym” is defined as gymnasium equipment supplied at the Ravensthorpe Entertainment Centre.

“Community Pool” is defined as the swimming pool facility located on the Hopetoun-Ravensthorpe Road.

“Employees” are defined as full time permanent employees of the Shire of Ravensthorpe who have completed their probationary period.

All Shire employees will have the opportunity, upon request, to have free annual membership to the Gym. In addition, subject to completing the necessary safety training, all Shire of Ravensthorpe employees will be eligible, on request, for family membership of the Ravensthorpe Community Swimming Pool free of charge.

CARRIED BY ABSOLUTE MAJORITY 6/0

RES: 438/10

Reason for change to Officer Recommendation:

To include family membership for swimming pool.

5.33pm – CEO, Manager Finance, Manager Planning and Development and the Executive Secretary returned to the meeting.

10.4.8 POSITION OF DEPUTY CHIEF EXECUTIVE OFFICER

File Ref:	Personal File
Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	12 th June 2010
Author:	Pascoe Durtanovich – Chief Executive Officer
Authorising Officer:	Not applicable
Attachments:	None

Summary:

Council is requested to approve the additional position of Deputy Chief Executive Officer.

Background:

The creation of the position of Deputy Chief Executive Officer has been discussed on previous occasions. In the 2009/2010 budget funds were allowed for the employment of consultants to assist in a number of administration tasks. Funding for consultants was recommended rather than the creation of a full time position

because there was some uncertainty as to how the local government reform issue would be determined, in respect to Ravensthorpe's future as a independent local government.

Given council has now determined not to amalgamate with other local governments, permanent staffing arrangements need to be addressed.

Comment:

Consideration will be given to further amendments to the administration staffing structure through the budget process. Approval for the position of D.C.E.O is requested now to that advertising to fill the position can commence sooner than later.

A Position Description including the duty statement and contract of employment for the position has been provided to Councillors under separate cover.

Consultation:

Not applicable

Statutory Obligations:

The position will be a "Senior" position under the Local Government Act, 1995 therefore the following requirements have to be adhered to.

5.37 Senior Employees

- 1) A local government may designate employees or persons belonging to a class of employees to be senior employees.
- 2) The CEO is to inform the council of each proposal to employ or dismiss a senior employee, other than a senior employee referred to in section 5.39 (1a), and the council may accept or reject the CEO's recommendation but if the council rejects a recommendation, it is to inform the CEO of the reasons for its doing so.
- 3) Unless subsection (4A) applies, if the position of a senior employee of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.
- 4A) Subsection (3) does not require a position to be advertised if it is proposed that the position be filled by a person in a prescribed class.
- 4) For the avoidance of doubt, subsection (3) does not impose a requirement to advertise a position where a contract referred to in section 5.39 is renewed.

5.38. Annual review of certain employees' performances

The performance of each employee who employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.

5.39. Contracts for CEO and senior employees

- 1) Subject to subsection (1a), the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with this section.
 - 1a) Despite subsection (1) –
 - (a) an employee may act in the position of a CEO or a senior employee for a term not exceeding one year without a written contract for the position in which he or she is acting; and
 - (b) a person may be employed by a local government as a senior employee for a term not exceeding 3 months, during any 2 year period, without a written contract.
- 2) A contract under this section -
 - (a) in the case of an action or temporary position, cannot be for a term exceeding one year;
 - (b) in every other case, cannot be for a term exceeding 5 years.

Policy Implications:

Policy G9 refers and will have to be amended to reflect a "Senior" employee, if an appointment is made.

Budget / Financial Implications:

The employment package is \$115,000 to \$141,800 and would be budgeted for as part of the annual administration budget.

Strategic Implications:

The Shire of Ravensthorpe Strategic Plan / Plan for the Future – Action Plan No 3.2 and 3.3 refers to the review of the resources to improve delivery of services and strategic plan implementation.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Although the position would not be filled and expenditure incurred until the 2010/2011 budget, it is a commitment to expenditure therefore technically a absolute majority is required.

COUNCIL DECISION AND OFFICER RECOMMENDATION ITEM 10.4.8

MOVED: CR FIELD

SECONDED: CR VAN DE VELDE

That

- 1) the management structure for the local government of the Shire of Ravensthorpe be amended to include the position of Deputy Chief Executive Officer.
- 2) the position of Deputy Chief Executive Officer be designated a "Senior" employee for the purpose of section 5.37 of the Local Government Act, 1995
- 3) the remuneration package applicable to the position of Deputy Chief Executive Officer be set at up to \$141,800 with a cash component of up to \$100,000.

CARRIED BY ABSOLUTE MAJORITY 6/0

RES:439/10

10.4.9 RAVENSTHORPE ENTERTAINMENT CENTRE MANAGEMENT COMMITTEE MEETING

File Ref:

Applicant: Not applicable

Location: Not applicable

Disclosure of Officer Interest: None

Date: 16th June 2010

Author: Angela Jess – Community Services Officer

Authorising Officer: Pascoe Durtanovich –Chief Executive Officer

Attachments: None

Cr Townsend and Cr Van De Velde declared an impartiality interest.

Summary:

Consideration of recommendations from the Ravensthorpe Entertainment Centre Management Committee Meetings held on the:

- 5th May, 2010; and
- 2nd June, 2010

Background:

the Ravensthorpe Entertainment Centre Management Committee Incorporated (RECMC) is not a Committee of Council, and has no decision making authority. The REMCM is governed by its constitution and a management Agreement signed by both parties on the 4th August, 2009.

Comment:

There are a number of recommendations requiring Council consideration including:

1. The extension of the due date for memberships for the 2010/11 year from the 1st July to the 30th August to allow those members who have recently paid the 2009/10 memberships a considerate amount time to renew;
2. That a 50% discount be introduced for a Centrelink Aged Pension cardholder, to encourage more community memberships;
3. That the distribution of bar profits being \$793.10 from the Mothers Day function held on the 9th May and hosted by the organisers of the charity Trek Car 43 be directly allocated to this charity as an extraordinary measure. Council have previously donated an amount of \$1000 to this charity;
4. The distribution of bar profits, of \$8,000 for the 2009/2010 year, as voted and agreed by the RECMC; and
5. A request to allocate the balance of the bar profits at a later meeting of the RECMC.

Consultation:

Not applicable

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple Majority for officer recommendation 1 and 5

Absolute majority for officer recommendation 2, 3 and 4

COUNCIL DECISION AND OFFICER RECOMMENDATION (1)	ITEM 10.4.9
MOVED: CR FIELD	SECONDED: CR TOWNSEND
That the due date for 2010/11 memberships be extended to the 30 th August 2010 for 2009/10 members only.	
CARRIED 6/0	RES: 440/10

OFFICER RECOMMENDATION (2)	ITEM 10.4.9
That those on Centrelink Aged Pension receive a 50% discount on membership to the Ravensthorpe Entertainment Centre.	

COUNCIL DECISION (2)	ITEM 10.4.9
MOVED: CR TILBROOK	SECONDED: CR VAN DE VELDE
That those on Aged Pension receive a 50% discount on membership to Ravensthorpe Entertainment Centre.	
CARRIED BY ABSOLUTE MAJORITY 6/0	RES:441/10

Reason for change to the Officer Recommendation:
Council felt the concession should apply to all aged pensions.

OFFICER RECOMMENDATION (3)	ITEM 10.4.9
That bar profits (\$793.10) as a result of the charitable event held by the Trek Car 43 on Sunday 9 th May, not be allocated to their charity as an extraordinary measure and not seen as a precedent.	

COUNCIL DECISION (3)	ITEM 10.4.9
MOVED: CR TILBROOK	SECONDED: CR TOWNSEND
That bar profits (\$793.10) as a result of the charitable event held by the Trek Car 43 on Sunday 9 th May, be allocated to their charity as an extraordinary measure and not seen as a precedent.	
CARRIED BY ABSOLUTE MAJORITY 6/0	RES:442/10

Reason for change to the Officer recommendation:
Council noted that the function was specifically held as a fund raising function for the trek.

COUNCIL DECISION AND OFFICER RECOMMENDATION (4) ITEM 10.4.9

MOVED: CR TILBROOK SECONDED: CR VAN DE VELDE

That the following distribution of bar profits be approved:

- \$500 Toys for crèche
- \$1300 Lockable storage space
- \$1000 Chest freezer
- \$50 DVD player for crèche
- \$50 TV Shelves

\$2900

CARRIED BY ABSOLUTE MAJORITY 6/0 RED:443/10

COUNCIL DECISION AND OFFICER RECOMMENDATION (5) ITEM 10.4.9

MOVED: CR FIELD SECONDED: CR VAN DE VELDE

That the allocations of the balance of \$5,500 be considered at a later date.

CARRIED 6/0 RES:444/10

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

12.1 ELECTED MEMBERS

12.2 OFFICERS

COUNCIL DECISION ITEM 12.2.1

MOVED: CR LANSDOWN SECONDED: TILBROOK

That item 12.2.1 be dealt with at this meeting due to the tree planting timetable.

CARRIED 6/0 RES:445/10

12.2.1 PROPOSED PLANTATION FOR BIOSEQUESTRATION OF CARBON DIOXIDE

File Ref:	13.0.0HRR13228
Applicant:	Carbon Neutral
Location:	Lots 301, 302 & 303 Hopetoun-Ravensthorpe Road, Ravensthorpe
Disclosure of Officer Interest:	None
Date:	23 June 2010
Author:	Kobus Nieuwoudt – Manager of Planning & Development Services
Authorising Officer:	Not applicable
Attachments:	Plantation Management Plan

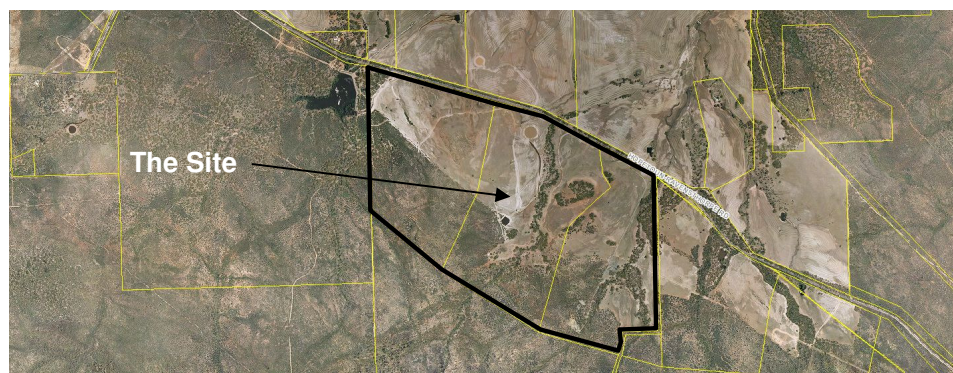
Summary:

Council is asked to consider an application for planning approval for a plantation for biosequestration of carbon dioxide at Lots 301, 302 and 303 Hopetoun-Ravensthorpe Road, Ravensthorpe.

The application is recommended for conditional approval.

Background:

Council received an application from Carbon Neutral for establishment of a plantation for biosequestration of carbon dioxide at Lots 301, 302 and 303 Hopetoun-Ravensthorpe Road, Ravensthorpe. The property is located approximately 2.5 km south-east of Ravensthorpe. A location plan is attached.



The Lots have a combined area of 225.38 ha.

The current land use of the property is cropping and grazing.

A map depicting the location of the plantation, remnant vegetation, drainage features and infrastructure is attached under the Plantation Management Plan.

A total of 70.57 ha of remnant vegetation on the property is covered by a conservation covenant with the National Trust. The covenant requires the property owner to protect the integrity of the remnant vegetation in the creek lines.

The proponent intends on establishing a biodiverse mix of native vegetation on portions of the cleared land area across Lots 301, 302, and 303 over two years to further enhance these conservation initiatives.

A species list developed for this project is attached and reflected in the Plantation Management Plan. It is understood the various seed collections have been sourced from local vegetation from the site and surrounding unmanaged crown lands.

The target stocking is 1,000 stems per hectare and the plantable area is 58.85 ha.

The trees in this proposed plantation will not be harvested. This plantation will be dedicated to the biosequestration of carbon dioxide (CO₂).

Comment:

The plantation in this proposal is innately distinct from commercial forestry in that harvesting will not occur.

The proposed revegetation works will provide a buffer to the existing remnant native vegetation on the property. As all species are locally collected, the resulting vegetation will provide genetic continuity with existing remnants.

The site will provide a visually pleasing native vegetation community which will add conservation value to the unique vegetation of the Ravensthorpe region. The establishment of these plants up slope from neighbouring agricultural land will also assist in reducing the water table and abating the salinity that is beginning to come to the surface just down slope of the site.

The direct seeded vegetation will capture and use water before it infiltrates into the valley creek lines.

Given the above, the application is recommended for approval subject to appropriate conditions.

Consultation:

Consultation was not considered necessary in relation to the recommendations of this report.

Statutory Obligations:

Both properties are zoned 'General Agriculture' under the Shire of Ravensthorpe Town Planning Scheme No.5 (the Scheme). 'Plantation' is listed in the Zoning Table of the Scheme as a 'D' (discretionary) use, meaning Council must exercise its discretion and grant Planning Approval prior to the development occurring.

Policy Implications:

Council's Local Planning Policy No.14 'Farm Forestry' (LPP14) applies.

Budget / Financial Implications:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 12.2.1
MOVED: CR TILBROOK	SECONDED: CR FIELD
That Council grant Planning Approval for the change of land use at Lots 301, 302 and 303 Hopetoun-Ravensthorpe Road, Ravensthorpe as outlined in the Application received 23 June 2010 (P10-023) and indicated on the approved plans, subject to the following conditions:	
<ol style="list-style-type: none"> 1. The development hereby permitted must substantially commence within two (2) years from the date of this decision; 2. The development hereby permitted taking place in accordance with the approved plans; and 3. Prior to commencement of planting, a Fire Management Plan being prepared, submitted and approved by both the CEO and the Fire and Emergency Services Authority. 	
CARRIED 6/0	RES:446/10

13. MATTERS BEHIND CLOSED DOORS
Nil

14. CLOSURE OF MEETING – 5.42pm

These minutes were confirmed at the meeting of the _____

Signed: _____
(Presiding Person at the meeting of which the minutes were confirmed)

Date: _____