Shire of Ravensthorpe
Ravensthorpe Entertainment Centre Management Committee
AGENDA

For the meeting to be held on Thursday 7th November 2013
at 6.00pm – in the REC Meeting Room.

Time	Item	Owner
6.00pm	**1. Declaration of Opening**	
6.05pm	**2. Record of Attendance/Apologies** **ATTENDANCE** Sharyn Gairen — Councillor Keith Rowe — Community representative Jeff Stone — Ravensthorpe District High School Jules Belli — Councillor Natasha Cale — Ravensthorpe Basketball Association Roy Henrickson — Ravensthorpe Basketball Association Tania Seath — REC MC Secretary (Non-Voting) **APOLOGIES** Vacant — Community representative John Fletcher — Ravensthorpe Tennis Association **GUESTS** Matt Hunt — Shire of Ravensthorpe (Non Voting) Don Lansdown	
6.10pm	**3. Confirmation of Minutes of Meeting – Friday 6th September 2013** **COMMITTEE RECOMMENDATION:** **MOVED**: **SECONDED:** That the minutes of the meeting on the 6th September 2013, be confirmed as a true and correct record of proceedings. CARRIED	
6.20pm **To**	**4. Matters Arising from Previous Minutes** - **Explanation of Certificate of Currency & Booking Forms** - **EFTPOS**	 **Matt (guest)** **Tania**

6.40pm	- **Endorsement of the REC Vision and Mission Statements** - **Defibrillator** - **Pistol Club Room**	**Tania** **Tania** **Tania**
6.40pm **To** **7.00pm**	**6. Reports and Updates –** **6.1 Program Update –** Report Attached **6.2 Secretary Report –** Report Attached **6.3 Finance Report -** Report Attached **6.4 Bar Update / Kitchen –** Report Attached **6.5 Shire/Council Update** **6.6 Memberships –**	 **Tania** **Tania** **Tania** **Tania** **Sharyn** **Tania**
7.00pm **To** **7.10pm**	**7. CORRESPONDENCE** **7.1 Correspondence out –** **7.2 Correspondence in –** **Resignation – Angela Kelton (Tigers)** **Community Representative Nomination (via CEO/REC Manager)**	**Tania**
7.10pm **To** **7.50pm**	**8. General Business** **1. Brochure display for The Rec** **2. Casual Bar Manager Position Vacant** **3. Management Update** **4. Water tank – Hockey** **5. Governance – election of new chair** **6. Community Representative nomination** **7. Memberships** **8. New Council Representation**	 **Tania** **Matt** **Matt** **Tania** **Matt**
8.00pm	**9. NEXT MEETING** **10. CLOSURE OF MEETING:**	