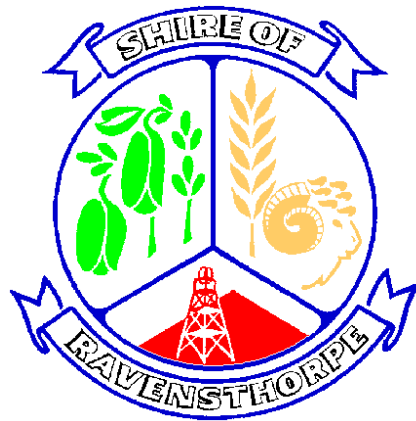


PUBLIC VERSION



MINUTES

For the Council Meeting held on

Friday 19 May 2017

Commenced at 5:00pm

In the Hopetoun Community Centre.

ORDINARY MEETING OF COUNCIL
HELD IN THE HOPETOON COMMUNITY CENTRE ON FRIDAY 19 MAY 2017, COMMENCED
AT 5:00PM

CONTENTS	PAGE
1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	3
2. ATTENDANCE / APOLOGIES/ APPROVED LEAVE OF ABSENCE	3
3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	3
4. PUBLIC QUESTION TIME	3
5. APPLICATIONS FOR LEAVE OF ABSENCE.....	4
6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS.....	5
7. CONFIRMATION OF MINUTES.....	5
7.1 COUNCIL MEETING: 27 April 2017.....	5
8. SUSPENSION OF STANDING ORDERS.....	5
9. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS.....	5
10. REPORTS OF OFFICERS.....	6
10.1 MANAGER OF CORPORATE AND COMMUNITY SERVICES.....	6
10.1.1 SCHEDULE OF ACCOUNT PAYMENTS – APRIL 2017	6
10.1.2 MONTHLY FINANCIAL REPORT - APRIL 2017.....	9
10.1.3 WRITE-OFF OF RATES.....	12
10.1.4 REVIEW OF FEES AND CHARGES FOR 2017/2018	14
10.2 MANAGER OF PLANNING AND DEVELOPMENT.....	16
10.2.1 PROPOSED RURAL PURSUIT & ASSOCIATED OUTBUILDING.....	16
10.3 MANAGER OF ENGINEERING SERVICES	22
10.4 CHIEF EXECUTIVE OFFICER	23
10.4.1 FITZGERALD RIVER NATIONAL PARK – BIOSPHERE RESERVE	23
10.4.2 SALE OF SURPLUS EQUIPMENT - AIRPORT.....	26
11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	29
12. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	29
12.1 ELECTED MEMBERS	29
12.2 OFFICERS	29
13. MATTERS BEHIND CLOSED DOORS	29
14. CLOSURE OF MEETING.....	31

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

5.00pm – The Deputy presiding person, Cr P Smith, declared the meeting open.

2. ATTENDANCE / APOLOGIES/ APPROVED LEAVE OF ABSENCE

MEMBERS: Cr Peter Smith (Deputy Shire President)
Cr Sharyn Gairen
Cr Graham Richardson
Cr Ken Norman

STAFF: Ian Fitzgerald (Chief Executive Officer)
Jenny Goodbourn (Manager of Corporate and Community Services)
Darryn Watkins (Manager Engineering Services)
Hanneke Coetzee (Executive Assistant)

APOLOGIES: Cr Kerry Dickinson

ON LEAVE OF ABSENCE:
Cr Keith Dunlop (Shire President)
Cr Ian Goldfinch

ABSENT:

3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

4.1 Greg Plunkett – Leading Hand with the Shire of Ravensthorpe - 3 Shire works staff members were subject to a significant amount of verbal abuse by a councillor a couple of weeks ago, my question to you: Are there any policies in place to protect the work force from such abuse and what should be done to resolve this matter?

Response by Chief Executive Officer: This is a breach of Council policy and potentially a form of bullying by an employer given that the Council is their employer/employee works for the Shire of Ravensthorpe.

I intend addressing this matter with Council at the end of tonight's meeting. As a CEO, I have a statutory responsibility to report this formally to Council and possibly other authorities.

4.2 Steve Power – Plant Operator with the Shire of Ravensthorpe - Are Councillors and their partners allowed to follow the work staff around to their place of work, either in town or out, to monitor them and photograph/document their work?

Response by Chief Executive Officer: It is my understanding that no-one is permitted to take photos of someone else in this situation without their permission. This behaviour could be considered a form of bullying or harassment which become a police matter and also one that Council needs to take action on to prevent occurring. The matter can and should be reported by Council to higher authorities.

Councillors have no authority to follow staff around to watch/monitor their work. The only person Council directly employ is the CEO – all other staff are employed by, and responsible to, the CEO

- 4.3 Brodie Plunkett – Works Supervisor with the Shire of Ravensthorpe - If a shire employee is under constant scrutiny with false and misleading accusations from a Councillor, what can they do to stop this harassment?

Response by Chief Executive Officer: In the first instance a formal complaint can be made to the CEO who can address it with the Shire President, Council and the individual Councillor.

There is also the option of making an official complaint to the Police.

This is one of the matters I intend to raise with Council at the conclusion of our meeting tonight.

All staff should be aware that they have the support of the CEO and the bulk of Council and that Council will do all within their powers to protect employees from this sort of treatment.

I am aware that the Police are now involved in some of these matters and again that will be raised with Council later this evening.

- 4.4 Gordon Jones, Plant Operator with the Shire of Ravensthorpe complimented the CEO, Council and staff for their support and work being done during the flood event and the weeks that followed.

5. APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL DECISION	ITEM 5.1
Moved: Cr G Richardson	Seconded: Cr S Gairen
That leave of absence be granted to Cr S Gairen for the ordinary Council meetings to be held on 15 June 2017, 20 July 2017 and 17 August 2017	
Carried: 4/0	Res: 42/17

6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS

6.1 Hopetoun Progress Association presentation:

Lisa Wilson presented a report on Hopetoun Progress Association activities for the last financial year and requested Council continue their annual contribution to the association and if possible increase the amount by \$5,000.00 to \$30,000 per year.

7. CONFIRMATION OF MINUTES

7.1 COUNCIL MEETING: 27 APRIL 2017

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 7.1
Moved: Cr S Gairen	Seconded: Cr K Norman
That the minutes of the meeting of council held on 27 April 2017 be confirmed as a true and correct record of proceedings.	
Carried: 4/0	Res: 43/17

8. SUSPENSION OF STANDING ORDERS

Nil

9. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS

Nil

10. REPORTS OF OFFICERS**10.1 MANAGER OF CORPORATE AND COMMUNITY SERVICES****10.1.1 SCHEDULE OF ACCOUNT PAYMENTS – APRIL 2017****File Ref:****Applicant:** Not applicable**Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 30 April, 2017**Author:** Eimear Guidera – Payroll/Creditors Officer**Authorising Officer:** Stacey Howard – Senior Finance Officer**Attachments:** Schedule of Payments to 30 April, 2017
Credit Card Transactions to 01 May, 2017**Summary:**

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

Background:**30 April 2017**

FUND	PAYMENT	VOUCHERS	AMOUNTS
Municipal Account	EFTs	EFT6968-EFT7076	\$617,761.05
	Municipal Fund Cheques	000074 – 000092	\$51,127.47
Payroll	Dates	12/04/2017 26/04/2017	\$171,005.38
Superannuation		Direct Debit	\$25,245.37
Municipal Account Total			\$865,139.27
Shire Credit Card Facility	Bankwest Mastercard	04/04/2017- 01/05/2017	\$3,752.64
Trust Account Payments	EFTs	EFT7006 – EFT7079	\$35,225.09
	Cheques	000002 - 000012	\$6,842.03
Grand Total			\$910,959.03

Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:

N/A

Statutory Obligations:**Local Government (Financial Management) Regulations 1996****13. Lists of accounts**

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications:

N/A

Budget / Financial Implications:

This item address Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:

N/A

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.

- **Economic:**
There are no known significant economic considerations.

- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.1.1
Moved: Cr K Norman	Seconded: Cr G Richardson
That pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of April 2017, be noted.	
Carried: 4/0	Res: 44/17

10.1.2 MONTHLY FINANCIAL REPORT - APRIL 2017**File Ref:**

Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	5 May 2017
Author:	Jenny Goodbourn - MCCS
Authorising Officer:	Not applicable
Attachments:	Yes – Monthly Financial Report– April 2017

Summary:

This report presents the monthly financial reports for April 2017 to Council which is provided as an attachment to the agenda. The recommendation is to receive the April monthly financial reports.

Background:

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

Comment:

To provide timely financial information to the Council this report is based on the 2016/2017 Budget adopted by Council on 18 August 2016. The report contains the budget amounts, actual amounts of expenditure, revenue and income to the end of the month. It shows the

material differences between the adopted budget and actual amounts for the purpose of keeping Council abreast of the current financial position and the variances are explained on page 4 of the report. As the annual budget review was carried out at the March ordinary meeting of council the revised budget figures are shown under the Forecast 2016/17 Actual column of the report.

Consultation:

Council Financial Records

Statutory Obligations:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next ordinary meeting after the end of the month, or if not prepared in time to the next ordinary meeting after that meeting.

Policy Implications:

Nil

Budget / Financial Implications:

As detailed within the attachments

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.1.2
Moved: Cr S Gairen	Seconded: Cr G Richardson
That Council receive the Monthly Financial Report for the period ending 30 th April 2017 in accordance with Section 6.4 of the Local Government Act 1995.	
Carried: 4/0	Res: 45/17

10.1.3 WRITE-OFF OF RATES

File Ref:	A14052
Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	01/05/2017
Author:	Danni Morache – Rates Officer
Authorising Officer:	Jenny Goodbourn – MCCS
Attachments:	None

Summary:

The Mining Tenement E74/00324 is now non-rateable with rates and interest owing of \$2664.86 (as at 01/05/2017).

Background:

Strathmerton Pty Ltd had an exploration lease E70/04422. The director of Strathmerton is Ian Geoffrey Burton who has previously taken out mining tenements and not paid the rates. The tenement was forfeited by the Minister for Mines and Petroleum for the non-payment of annual rent on 02/05/2014 and the assessment is subsequently non-rateable. \$2,664.86 of interest and rates remains outstanding at the time of writing this report. The outstanding balance is made up of rates from 2012/13 and 2013/14 plus penalty interest and legal fees. Staff had referred the matter to Council's debt collectors who have located Strathmerton who are disputing that the tenement was in their name. No Funds have been recovered and in view of the time since the lease was forfeited it is unlikely further action would result in any recovery. It is suggested that the outstanding amount be written off.

Comment:

Given the nature of the debt and the fact that we have exhausted our avenues with the ratepayer the cost to continue to pursue the outstanding debt would be greater than any benefit we might achieve. It is recommended that the debt be written off in accordance with provisions of the Local Government Act.

Consultation:**Statutory Obligations:**

Local Government Act 1995 – section 6.12 allows Council write –off any amount of money.

Policy Implications:

Nil

Budget / Financial Implications:

Write off of \$2664.86. There is a budget allocation of \$5,000 for potential write-offs of which only \$1587.22 has been utilised so far this financial year.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Absolute majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.1.3
Moved: Cr G Richardson	Seconded: Cr S Gairen
That Council write-off the balance of outstanding rates and interest owing on A14052 in accordance with Section 6.14 of the Local Government Act 1995 as the mining lease has now expired and the property is non-rateable.	
Carried: 4/0	Res:46/17

10.1.4 REVIEW OF FEES AND CHARGES FOR 2017/2018**File Ref:**

Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	9 th May 2017
Author:	Jenny Goodbourn – Manager Corporate & Community Services
Authorising Officer:	Not Applicable
Attachments:	Yes – Draft Fees & Charges 2017/18

Summary:

As part of the budget preparation process council needs to review the fees and charges which it wishes to set for the coming financial year.

Background:

A review of the fees and charges to be imposed is carried out annually as part of the budget process.

Comment:

The 2017/2018 schedule of fees and charges has been formulated using the 2016/2017 year as a basis. It is proposed that most of the fees are not altered and remain the same as last year. A review of the fees for the Cub House has recommended an increase in the daily and half day rates and also in the staff rates. Council may recall that when they took over the administration of the centre the staff rates were extremely low and it was decided to increase these annually until they were representative of a 20-25% discount. Those items that are recommended to be altered have been highlighted in yellow to allow council to easily identify them. The schedules have been reviewed by the relevant officers for their input into any alterations or additions to the individual business units.

Consultation:

Chief Executive Officer
Manager of Engineering Services
Manager Airport & compliance
Health & Building inspector
Planning Officer

Statutory Obligations:

Sections 6.16 and 6.17 of the Local Government Act 1995

(Imposition of fees and charges and Setting the level of fees and charges)

Clauses 24 & 25 of the Local Government (Financial Management) Regulations

1996 *(Service charges & fees and charges)*

Policy Implications:

Nil

Budget / Financial Implications:

Setting of fees and charges is an integral part of the budget preparation.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.1.4
Moved: Cr K Norman	Seconded: Cr G Richardson
That council adopt the attached amended schedule of Fees and Charges for the 2017/18 financial year.	
Carried: 4/0	Res:47/17

10.2 MANAGER OF PLANNING AND DEVELOPMENT

10.2.1 PROPOSED RURAL PURSUIT & ASSOCIATED OUTBUILDING

File Ref:	A14021
Applicant:	Mr Clarence Carlisle
Location:	Lot 704 Platypus Road, Hopetoun
Disclosure of Officer Interest:	None
Date:	8 May 2017
Author:	Craig Pursey, Planning Officer
Authorising Officer:	Ian Fitzgerald – Chief Executive Officer
Attachments:	Application & Plans

Summary:

Council has received an application for a 'Rural Pursuit' and associated outbuilding at Lot 704 Platypus Road, Hopetoun. The proposal has a number of areas that are outside of an adopted local planning policy and therefore it is being referred to Council for a decision.

Minor height relaxations are proposed and the outbuilding is proposed as part of a 'rural pursuit'. Conditional approval is recommended.

Background:

Site Description

Lot 704 Platypus Road, Hopetoun is 2.203ha in area, undeveloped and cleared of vegetation. The property is reasonably wet in the winter months.



Lot 704, completely cleared and undeveloped.

Zoning and Scheme Requirements

Lot 704 Platypus Road, Hopetoun is zoned Rural Small Holdings 4 under Town Planning Scheme No.5 (the Scheme).

A 'Rural Pursuit' is a discretionary land use in this zone that does not require advertising.

Comment:

Proposal

The applicant has proposed a 192m² outbuilding at Lot 704 with a wall height of 3.35m and a roof pitch height of 5.03m. An onsite toilet is proposed, no other structures are proposed. The applicant has described the proposal as follows:

To the council, I wish to apply for a variation to two parts of the planning rules that apply to rural small holdings [Steeredale Meadows].

The first one is I would like to have the shed apex raised from the allowed 4.5mtrs to 5.0 meters as we wish to house our motor home there. The height of 4.5mtrs will not accommodate enough height between the roller door and floor to allow access for the motor home. We wish to remove it from the front verge and house it under cover.

The second one is to allow a toilet to be installed there. The need for this I believe is a health issue, if myself, partner or whoever is there finds the need in a hurry to use the toilet, we either have to try hopefully to rush back home to Hopetoun or find a place with some privacy to squat and obviously this is unacceptable.

The block is for rural pursuit or use as we live in Hopetoun.

For your consideration thank you.

Owner Clarence Carlisle

Further discussions with the applicant indicate that the property will be developed with an orchard and the possible small scale stocking of animals. The size of outbuilding is required for domestic storage such as the motor home, camper trailer and boat but also a tractor and space for a workshop.

A full copy of the application and plans are attached to this report.

Assessment

Applications for outbuildings are assessed against Local Planning Policy 3 – Outbuildings (LPP3). There are three aspects of the proposal that do not appear to meet the requirements of LPP3, necessitating the application's referral to Council for a decision:

1. **Clause 2a** identifies maximum floor area and wall height for each zone and lot size.
2. **Clause 2b** only permits outbuildings on vacant land (i.e. not associated with a house) in three circumstances:
 - i) *A Building Permit has been issued for a Single House;*
 - ii) *The outbuilding is associated with an approved 'Rural Use';*
 - iii) *In the Rural Small Holding and Rural Conservation zones a written undertaking is provided to build a house within 2 years of the outbuilding building permit being issued together with a bond of \$5000.*
3. **Clause 2e** *Ablutions are only permitted in an outbuilding where a house exists or has been substantially commenced on the same site.*

Clause 2a

The proposed outbuilding has a maximum roof pitch of 5.03m, whereas the policy recommends a maximum height of 4.5m.

The remaining height and size requirements of LPP3 are met, the additional height is required to enable the storage of a motor home on site, out of the weather and away from their residential property's verge in Gibson Street, Hopetoun.

This is minor relaxation, with a proven need and support is recommended.

Clause 2b

The proposal is for an outbuilding associated with a 'rural pursuit'. The landowner has a house in town and only intends on visiting the property and for storage of the motor home and enjoyment of the property.

A 'rural pursuit' is defined as: "... *land or buildings used for:*

- (a) *the rearing or agistment of animals;*
- (b) *the stabling, agistment or training of horses;*
- (c) *the growing of trees, plants, shrubs or flowers for replanting in domestic, commercial or industrial gardens; or*
- (d) *the sale of produce grown solely on the lot;*

but does not include agriculture - extensive or agriculture - intensive.

A 'rural pursuit' is a discretionary land use in the 'Rural Small Holding' zone and requires consideration by Council.

The applicant intends on developing an orchard and stock the property with animals on a small scale. This may be considered to be a 'rural pursuit', particularly as he already has a residential property in Hopetoun.

Clause 2e (ablutions)

Ablutions are usually prohibited from being located in an outbuilding until a house is substantially commenced to actively discourage occupation of an outbuilding for human habitation.

In this case the applicant has stated that they will need a toilet on site to use when they are visiting the property. This seems a reasonable request. However, the issue arises if the property is on sold and the new owner is no longer a landowner in Hopetoun but seeks to occupy the shed as appears to have happened on a number of occasions in Steeredale Meadows.

It is recommended that a planning condition expressly prohibiting residential occupation of the outbuilding be applied.

Conclusion

Council has the option of approving or refusing this proposal.

On one hand it is another outbuilding in Steeredale built on vacant land, many of which have proven to be too tempting for ready conversion to illegal residential occupation over time. Council has the option of taking the position that the proposal is inconsistent with the requirements of Local Planning Policy 3 and refusing it.

On the other hand, the application appears to have a genuine need for an outbuilding associated with his personal needs to store a motor home and use as a base to enjoy this property whilst living in his residential property in Hopetoun

This report recommends issuing a conditional planning approval for the outbuilding subject to a condition expressly prohibiting the outbuilding use for human habitation.

Consultation:

The application has been treated as a 'Rural Pursuit' which is a discretionary land use that does not require referral to neighbours for comment.

LPP3 recommends referral to neighbours if variations to the policy are proposed. In this case the proposal is only a 500mm variation and deemed to be minor. If the Council requires that the proposal be referred to neighbours the application may be laid on the table to allow time to refer to neighbours for comment.

Statutory Obligations:

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any decision made by the WAPC.

Policy Implications:

Local Planning Policy 3 - Outbuildings

Budget / Financial Implications:

None for Council

Strategic Implications:

The proposal is to do with the following theme of the Strategic Community Plan:

Theme 1:

A healthy, strong and connected community that is actively engaged and involved;

Outcome 1.2 "Vibrant & attractive townsite".

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.2.1.
<p>Moved: Cr K Norman Seconded: Cr S Gairen</p>	
<p>THAT Council,</p>	
<p>1. Approve the planning application for an outbuilding associated with a rural pursuit at Lot 704 Platypus Road, Hopetoun subject to the following conditions:</p> <ul style="list-style-type: none">a) The development hereby approved shall be undertaken in accordance with the signed and stamped, Approved Development Plan(s) (enclosed), including any notes placed thereon in red by the Shire and except as may be modified by the following conditions.b) The outbuilding being used for domestic use and in association with the approved rural pursuit only and not for commercial or industrial use or human habitation.c) All runoff from impervious surfaces being contained within the property and disposed of to the Shire's satisfaction.d) The development shall be constructed of materials which blend with the natural landscape. Please note that unpainted zincalume, white and off white colours are not permitted.	
<p>Advise the applicant that;</p>	
<ul style="list-style-type: none">i) Planning approval should not be construed as an approval to commence works as a separate building permit is also required.	
<p>Carried: 4/0</p>	<p>Res: 48/17</p>

10.3 MANAGER OF ENGINEERING SERVICES

Nil

10.4 CHIEF EXECUTIVE OFFICER

10.4.1 FITZGERALD RIVER NATIONAL PARK – BIOSPHERE RESERVE

File Ref:

Applicant:	Not Applicable
Location:	Not Applicable
Disclosure of Officer Interest:	None
Date:	10 May 2017
Author:	Ian Fitzgerald – Chief Executive Officer
Authorising Officer:	Not Applicable
Attachments:	None

Summary:

The process of re-nominating the Fitzgerald River National Park as a Biosphere Reserve listed by UNESCO is nearing finalisation.

Council is requested to allow \$5,000.00 in the 2017/18 Budget to help fund an official launch of the successful re-nomination.

Background:

The Fitzgerald River National Park was originally listed as a Biosphere Reserve by UNESCO in 1978. Whilst listed by UNESCO it was not formally recognised as a fully functional Biosphere Reserve. The current re-nomination has addressed the areas considered lacking so as to be formally recognised.

Comment:

The re-nomination process has been ongoing for several years with some support from the Biosphere Implementation Group of which Council is a member. Mr Nathan McQuoid, well known to many Councillors, has helped drive the re-nomination.

As stated above, UNESCO listed this Biosphere Reserve in 1978 – as a protected area only.

The re-nomination provides for an extension of the currently listed Fitzgerald River National Park Biosphere Reserve to include a core protected area with surrounding lands and waters as buffer and transition zones.

The Biosphere Implementation Group with support of a number of state and federal agencies and local groups, has been working with the Ecological and Earth Sciences Division of

UNESCO to have the re-nomination approved under the “Man and the Biosphere (MAB)” programme.

The latest advice received from the International Advisory Committee for Biosphere Reserves (part of UNESCO) was that the Committee has recommended the re-nomination and extension of the site to be now known as the “Fitzgerald Biosphere” be approved.

The recommendation goes to the International Co-ordinating Committee of MAB for endorsement during their meeting in Paris, scheduled for 12-15 June 2017. It is anticipated the application will be endorsed as there has been a request for photographs and videos to be provided of the park.

Whilst it is not known when the formal advice of a successful re-nomination will be received, the Biosphere Implementation Group at their recent meeting discussed holding a formal launch of the Fitzgerald Biosphere and begin a programme of promoting the wonderful asset we have in our area.

The promotion of the Fitzgerald Biosphere will not only focus on the tourism benefits, but also the ecological importance and sustainability of the area. The holding of an official launch with hopefully high profile government and non-government representatives, is seen as an ideal starting point.

The details, including a date, are still to be worked through, but it is appropriate that planning commence now. The Biosphere Implementation Group itself has no funds and as the Shire of Ravensthorpe and Jerramungup are potentially big winners out of this process, it has been suggested funding be provided in the 2017/18 Budget to assist with the holding of a successful launch event.

In the interim joint media statements from the various organisations will be prepared to promote the anticipated announcement and then the official announcement/launch.

The Tourism Development Officer will be tasked to help develop promotional materials for the Fitzgerald Biosphere.

Consultation:

Biodiversity Group Members

Cr G Richardson

Statutory Obligations:

Not Applicable

Policy Implications:

Not Applicable

Budget / Financial Implications:

Council is requested to allocate \$5,000.00 in the 2017/18 budget to support the launch of the Fitzgerald Biosphere.

Strategic Implications:

- A thriving business and industry sector including tourism
- Conservation and protection of natural reserves

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.4.1
Moved: Cr G Richardson That Council	Seconded: Cr S Gairen
<ul style="list-style-type: none"> - Continue to support the Biosphere Implementation Group and the re-nomination of the Fitzgerald Biosphere. - Make an allocation of \$5,000.00 in the 2017/18 budget to help co-fund with the Shire of Jerramungup an official launch function once the Fitzgerald Biosphere is confirmed. 	
Carried: 4/0	Res: 49/17

10.4.2 SALE OF SURPLUS EQUIPMENT - AIRPORT**File Ref:**

Applicant:	Not Applicable
Location:	Not Applicable
Disclosure of Officer Interest:	None
Date:	10 May 2017
Author:	Ian Fitzgerald – Chief Executive Officer
Authorising Officer:	Not Applicable
Attachments:	None

Summary:

Council is requested to approve the sale of surplus scanning equipment at the Ravensthorpe Airport with all proceeds to go to the Airport Reserve.

Background:

Previously Council was required to scan both luggage and passengers on Regular Passenger Transport (RPT) flights.

There is no need to scan passengers on closed charter flights such as those used by FQM.

Comment:

Virgin Airlines ceased regular passenger flights into Ravensthorpe at the end of their contract period and the new carrier – Rex Airlines – declined to provide a regular passenger flight service. The aircraft used by Rex are of such weight, scanning would not be required in any case.

Skippers Aviation are now providing a regular passenger flight service to Ravensthorpe on Tuesdays and Wednesdays. The aircraft they are using, and even allowing for increased passenger numbers, are of a weight that does not require passenger and luggage scanning.

As a result of these changes, there is a range of scanning equipment that is now surplus to our needs.

The Airport Manager has been able to negotiate the sale of the surplus equipment to SX Technologies subject to Council agreement.

The offer from SX Technologies is for a total of \$38,170 payable as follows:

- Initial upfront of \$23,170
- \$6,000 upon sale of 2 x Morpho Itemiser
- \$6,000 upon sale of 1 x Rapiscan
- \$3,000 upon sale of 1 x Rapiscan X-ray

There are a number of airports trying to sell scanning equipment at present and the prices offered appear fair and reasonable.

Consultation:

Manager of Airport and Compliance

Statutory Obligations:

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Policy Implications:

Nil

Budget / Financial Implications:

It is recommended all proceeds from the sale of the surplus equipment is placed into the Airport Reserve

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.4.2
Moved: Cr S Gairen	Seconded: Cr K Norman
That Council accept the offer from SX Technologies of \$38,170 to purchase the surplus scanning equipment located at the Ravensthorpe Airport and place all proceeds in the Airport Reserve.	
Carried: 4/0	Res:50/17

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**12.1 ELECTED MEMBERS**

In relation to the management by Great Southern Community Housing of the 3 aged person's units in Ravensthorpe Councillor Norman requested advice as to where any surplus funds at the end of a financial year were being held and could they be held in a reserve account by Council.

Chief Executive Officer is to follow up and report back to Council.

12.2 OFFICERS

Nil

13. MATTERS BEHIND CLOSED DOORS

Under the Local Government Act 1995, and Section 5.23, states in part: (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with a matter affecting an employee or employees or if a matter that if disclosed, would reveal information that has a commercial value to a person; or information about the business, professional, commercial or financial affairs of a person,

That the meeting move behind closed doors to discuss matters relating to:

1. A matter, that if disclosed, would reveal information that has a commercial value to a person; or information about the business, professional, commercial or financial affairs of a person,

2. Shire of Ravensthorpe employees

Moved: Cr S Gairen

Seconded: Cr K Norman

Carried: 4/0

Res: 51/17

Doors Closed at 5:25pm

The members of public left the meeting.

That the meeting move out from behind closed doors.

Moved: Cr S Gairen

Seconded: Cr K Norman

Carried: 4/0

Res: 52/17

Doors opened at 5:45pm

The Presiding Officer read out the resolutions passed by Council whilst behind closed doors.

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION: ITEM 10.2.2

Move: Cr K Norman

Seconded: Cr S Gairen

That Council:

1. Approve the planning application for 'use not listed' at (address details withheld from the public for confidentiality reasons) subject to the following conditions:
 - a) The development hereby approved shall be undertaken in accordance with the signed and stamped, Approved Development Plan(s) including any notes placed thereon in red by the Shire and except as may be modified by Council.
 - b) The development hereby approved, or any works required to implement the development, shall not commence until plans or details have been submitted to the Shire (generally in the building permit application) and have been approved in writing:

Advise the applicant that;

- i) Planning approval should not be construed as an approval to commence works as a separate building permit is also required.

Carried: 4/0

Res: 53/17

COUNCIL RESOLUTION:

Move: Cr K Norman

Seconded: Cr S Gairen

That Council:

- a) Move a motion of No Confidence in Cr Kerry Dickinson as a councillor for breaches of the Code of Conduct.
- b) Move a motion on Council's confidence in, and support of, all Shire of Ravensthorpe Employees


Carried: 4/0

Res: 54/17

14. CLOSURE OF MEETING

Meeting Closed at 5:50pm

These minutes were confirmed at the meeting of the 15 June 2017.

Signed: 
(Presiding Person at the meeting of which the minutes were confirmed.)

Date: 15 June 2017