

## **MINUTES**

For the Council Meeting held on

Thursday 19 October 2017

Commenced at 5:05pm

At the Hopetoun Community Centre, Hopetoun.

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**ORDINARY MEETING OF COUNCIL**  
**HELD AT THE HOPETOUN COMMUNITY CENTRE, HOPETOUN**  
**ON THURSDAY 19 OCTOBER 2017, COMMENCED AT 5:05PM**

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**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

5.05pm – The presiding person, Cr K Dunlop, declared the meeting open.

**2. ATTENDANCE / APOLOGIES/ APPROVED LEAVE OF ABSENCE**

MEMBERS: Cr Keith Dunlop (Shire President)  
 Cr Peter Smith (Deputy Shire President)  
 Cr Kerry Dickinson  
 Cr Sharyn Gairen  
 Cr Graham Richardson  
 Cr Ken Norman

STAFF: Ian Fitzgerald (Chief Executive Officer)  
 Jenny Goodbourn (Manager of Corporate and Community Services)  
 Hanneke Coetzee (Executive Assistant)

APOLOGIES: Darryn Watkins (Manager Engineering Services)

ON LEAVE OF ABSENCE: Cr Ian Goldfinch

ABSENT:

**3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

Nil

**5. APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST**

- 5.1 Cr Ian Goldfinch has requested leave for the Ordinary Council Meeting on 19 October 2017

COUNCIL DECISION	ITEM 5.1
Moved: Cr S Gairen	Seconded: Cr P Smith
That council grant leave of absence to Cr I Goldfinch for the Ordinary Council meeting on 19 October 2017	
Carried: 6/0	Res: 107/17

**6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS**

Nil

**7. CONFIRMATION OF MINUTES****7.1 COUNCIL MEETING: 21 SEPTEMBER, 2017**

OFFICER RECOMMENDATION	ITEM 7.1
Moved: Cr S Gairen	Seconded: Cr G Richardson
That the minutes of the meeting of council held on 21 September 2017 be confirmed as a true and correct record of proceedings.	
Carried: 6/0	Res:108/17

**8. SUSPENSION OF STANDING ORDERS**

Nil

**9. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS**

Nil

**10. REPORTS OF OFFICERS****10.1 MANAGER OF CORPORATE AND COMMUNITY SERVICES****10.1.1 SCHEDULE OF ACCOUNT PAYMENTS – SEPTEMBER 2017****File Ref:**

<b>Applicant:</b>	Not applicable
<b>Location:</b>	Not applicable
<b>Disclosure of Officer Interest:</b>	None
<b>Date:</b>	30 September, 2017
<b>Author:</b>	Eimear Guidera – Payroll/Creditors Officer
<b>Authorising Officer:</b>	Stacey Howard – Senior Finance Officer
<b>Attachments:</b>	Schedule of Payments to 30 September, 2017 Credit Card Transactions to 02 October, 2017

**Summary:**

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

**Background:****30 September 2017**

<b>FUND</b>	<b>PAYMENT</b>	<b>VOUCHERS</b>	<b>AMOUNTS</b>
<b>Municipal Account</b>	EFTs	EFT7524-EFT7658	<b>\$1,085,067.72</b>
		Direct Debit	<b>\$14,820.67</b>
	Municipal Fund Cheques	0000169 – 000189	<b>\$39,483.76</b>
<b>Payroll</b>	Dates	14/09/2017 27/09/2017	<b>\$168,885.77</b>
<b>Superannuation</b>		Direct Debit	<b>\$23,945.55</b>
<b>Bank Fees</b>			<b>\$1264.07</b>
<b>Municipal Account Total</b>			<b>\$1,333,467.54</b>
<b>Shire Credit Card Facility</b>	Westpac VISA	02/09/2017- 02/10/2017	<b>\$1,941.35</b>

<b>Trust Account Payments</b>	EFTs	EFT7594-EFT7659	<b>\$42,648.10</b>
	Cheques	26	<b>\$20.00</b>
<b>Grand Total</b>			<b>\$1,378,076.99</b>

**Comment:**

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

**Consultation:**

N/A

**Statutory Obligations:****Local Government (Financial Management) Regulations 1996****13. Lists of accounts**

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared:

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
  - (i) the payee's name;
  - (ii) the amount of the payment; and
  - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

**Policy Implications:**

N/A

**Budget / Financial Implications:**

This item address Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

**Strategic Implications:**

N/A

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
- **Economic:**  
There are no known significant economic considerations.
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.1.1
Moved: Cr G Richardson	Seconded: Cr P Smith
That pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of September 2017, be noted.	
Carried: 6/0	Res: 109/17

**10.1.2 MONTHLY FINANCIAL REPORT - SEPTEMBER 2017****File Ref:****Applicant:****Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 6<sup>th</sup> October 2017**Author:** Jenny Goodbourn – Manager of Corporate & Community Services**Authorising Officer:** Not applicable**Attachments:** Yes – Monthly Financial Reports for September 2017

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**Summary:**

This report presents the monthly financial reports for September 2017 to Council which is provided as an attachment to the agenda. The recommendation is to receive the September monthly financial reports.

**Background:**

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

**Comment:**

To provide timely financial information to the Council this report is based on the 2017/2018 Budget adopted by Council on 17 August 2017. The report contains the budget amounts, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the draft budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

The actual opening figures contained in the report are subject to final audit and could possibly change following the annual audit which will be undertaken by the end of



October. The final accounts will be confirmed by the auditors and presented to council as part of the annual financial report for 2016/2017.

**Consultation:**

Council Financial Records  
Senior Finance Officer

**Statutory Obligations:**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next ordinary meeting after the end of the month, or if not prepared in time to the next ordinary meeting after that meeting.

**Policy Implications:**

Nil

**Budget / Financial Implications:**

As detailed within the attachments

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
- **Economic:**  
There are no known significant economic considerations.
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.1.2
Moved: Cr K Dickinson	Seconded: Cr P Smith
That Council receive the Monthly Financial Reports for the period ending 30th September 2017 in accordance with Section 6.4 of the Local Government Act 1995.	
Carried: 6/0	Res: 110/17



## 10.2 MANAGER OF PLANNING AND DEVELOPMENT

### 10.2.1 PROPOSED SHED AT LOT 721 (#52) DILLWYNIA WAY, HOPETOUN

<b>File Ref:</b>	P17-022
<b>Applicant:</b>	Simon Herwig
<b>Location:</b>	Lot 721 (52) Dillwynia Way Hopetoun
<b>Date:</b>	31 August 2017
<b>Author:</b>	Peter Wilks
<b>Authorising Officer:</b>	Richard Hindley
<b>Attachments:</b>	Plans

#### Summary:

- Council is to consider an application for an oversized Outbuilding (Shed) at Lot 721 (52) Dillwynia Way, Hopetoun.
- The application was referred to the adjacent landowners; no objections were received at the time of writing this report.
- The application involves a variation to the maximum wall height and roof height under Local Planning Policy 3 - Outbuildings.
- It is recommended that the application be approved subject to condition.

#### Background:

##### **Site Description**

Lot 721 (52) Dillwynia Way, Hopetoun (Lot 721) is 1.3168 ha in area and developed with a single house and a rainwater tank. The property is cleared.

##### **Zoning and Scheme Requirements**

Lot 721 is zoned 'Rural Residential' by the Shire's Local Planning Scheme No. 6.

The objectives of the zone are as follows:

- To provide for lot sizes in the range of 1 ha to 4 ha.*
- To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.*
- To set aside areas for the retention of vegetation and landform or other features which distinguish the land.*

Outbuilding applications are guided by Local Planning Policy 3 – 'Outbuildings'.

The objectives of the Outbuildings policy are as follows:

*To provide clear guidelines for the development of outbuildings in the Residential, Town Centre, Rural Small Holdings, Rural Conservation and General Agriculture zones; and*

*To achieve a balance between providing for the various legitimate needs for outbuildings, and minimizing any adverse impacts outbuildings have on the neighbours, the streetscape, the amenity of the neighbourhood or locality and of the Shire as a whole.*

Local Planning Policy 3 – ‘Outbuildings’ applies and recommends the following limitations on outbuildings in the ‘Rural Residential’ zone for lots under 2 ha in area:

- Wall height of 3.8m; and
- Roof height of 4.5m.

**Comment:**

**Proposal**

An application was lodged with Shire of Ravensthorpe on 31 August 2017 for an Oversized Outbuilding (Shed).

The proposed Outbuilding is 150sqm in size, with a wall height of 4.2 metres and a roof height of 5.26 metres. The Outbuilding is located in the existing Building Envelope.

A copy of the plans is attached to this report.

**Assessment**

As per Local Planning Policy: Outbuildings, the oversized Outbuilding triggers a requirement for Council Consent.

The proposed Outbuilding proposes a wall height of 4.2 metres and a wall height of 5.26 metres, exceeding the provisions of Local Planning Policy 3 – ‘Outbuildings’ which limit Outbuildings on Rural Residential properties with a lot size of 2 ha or less to a wall height of 3.8 metres and to a roof height of 4.5 metres.

The maximum floor area (aggregate) for all Outbuildings on the property is 150 square metres. The proposed Outbuilding (Shed) is 150 square metres in size.

**Conclusion**

The proposed heights of the Outbuilding are greater than the recommended maximums on the Shire’s Policy. The height of the proposed outbuilding will be mitigated from the street due to the distance between the street boundary and the shed. The proposed height of the Outbuilding can be seen to be of a scale with the adjacent house and its impact could be softened with additional landscaping.

**Consultation:**

The application was referred to all adjoining landowner with no submissions received at the time of writing this report.

**Statutory Obligations:**

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any decision made by the WAPC.

**Policy Implications:**

Local Planning Policy 3 – Outbuildings

**Budget / Financial Implications:**

None for Council

**Strategic Implications:**

The proposal is to do with the following theme of the Strategic Community Plan:

Theme 1:

A healthy, strong and connected community that is actively engaged and involved;  
Outcome 1.2 “Vibrant & attractive townsite”.

**Sustainability Implications:**

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

**Voting Requirements:**

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION

ITEM 10.2.1

Moved: Cr G Richardson

Seconded: Cr S Gairen

THAT Council resolve to approval development application P17-022 for an oversized Outbuilding (Shed) at Lot 721 (52) Dillwynia Way, Hopetoun subject to the following conditions:

1. Development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the Shire of Ravensthorpe (Planning Services).
2. During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).
3. The approved outbuilding(s) shall be used for purposes incidental and ancillary to the enjoyment of the dwelling on the land only, and shall not be used for human habitation, commercial or industrial uses.
4. All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Ravensthorpe.
5. The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Ravensthorpe.
6. The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.
7. The development shall be constructed of materials which blend with the natural landscape. Please note that unpainted zincalume, white and off white colours are not permitted.

And the following Advice Notes:

1. **THIS IS NOT A BUILDING PERMIT.** An application for a building permit is required to be submitted and approved by the Shire of Ravensthorpe prior to any works commencing on-site.
2. The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.
3. It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
4. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Ravensthorpe will take no responsibility for incorrectly located buildings.

Carried: 6/0

Res: 111/17

**10.2.2 PROPOSED OVERSIZED SHED AT LOT 126 (#97) CAMBEWARRA DRIVE, HOPETOUN**

<b>File Ref:</b>	P17-025
<b>Applicant:</b>	J & A Billing
<b>Location:</b>	Lot 126 (97) Cambewarra Drive Hopetoun
<b>Date:</b>	21 September 2017
<b>Author:</b>	Peter Wilks
<b>Authorising Officer:</b>	Richard Hindley
<b>Attachments:</b>	Plans

**Summary:**

- Council is to consider an application for an oversized Outbuilding (Shed) at Lot 126 (97) Cambewarra Drive, Hopetoun.
- The application was referred to the adjacent landowners; no objections were received at the time of writing this report.
- The application involves a variation to the maximum wall height and roof height under Local Planning Policy 3 - Outbuildings.
- It is recommended that the application be approved subject to condition.

**Background:****Site Description**

Lot 126 (97) Cambewarra Drive, Hopetoun (Lot 126) is 1.7 ha in area and developed with a single house and an Outbuilding (Shed). The property is partially cleared.

**Zoning and Scheme Requirements**

Lot 126 is zoned 'Rural Residential' by the Shire's Local Planning Scheme No. 6.

The objectives of the zone are as follows:

- iv. *To provide for lot sizes in the range of 1 ha to 4 ha.*
- v. *To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.*
- vi. *To set aside areas for the retention of vegetation and landform or other features which distinguish the land.*

Outbuilding applications are guided by Local Planning Policy 3 – 'Outbuildings'.

The objectives of the Outbuildings policy are as follows:

*To provide clear guidelines for the development of outbuildings in the Residential, Town Centre, Rural Small Holdings, Rural Conservation and General Agriculture zones; and*

*To achieve a balance between providing for the various legitimate needs for outbuildings, and minimizing any adverse impacts outbuildings have on the neighbours, the streetscape, the amenity of the neighbourhood or locality and of the Shire as a whole.*



Local Planning Policy 3 – ‘Outbuildings’ applies and recommends the following limitations on outbuildings in the ‘Rural Residential’ zone for lots under 2 ha in area:

- Wall height of 3.8m; and
- Roof height of 4.5m.

**Comment:**

**Proposal**

An application was lodged with Shire of Ravensthorpe on 31 August 2017 for an Oversized Outbuilding (Shed).

The proposed total area for all Outbuildings on site is 144sqm in size, with a wall height of 4.0 metres and a roof height of 4.7 metres. The Outbuilding is located in the existing Building Envelope.

A copy of the plans is attached to this report.

**Assessment**

As per Local Planning Policy: Outbuildings, the oversized Outbuilding triggers a requirement for Council Consent.

The proposed Outbuilding proposes a wall height of 4.0 metres and a wall height of 4.7 metres, exceeding the provisions of Local Planning Policy 3 – ‘Outbuildings’ which limit Outbuildings on Rural Residential properties with a lot size of 2 ha or less to a wall height of 3.8 metres and to a roof height of 4.5 metres.

The maximum floor area (aggregate) for all Outbuildings on the property is 150 square metres. The proposed Outbuilding (Shed) is 144 square metres in size.

**Conclusion**

The proposed heights of the Outbuilding are greater than the recommended maximums on the Shire’s Policy. The height of the proposed outbuilding will be mitigated from the street due to the distance between the street boundary and the shed. The proposed height of the Outbuilding can be seen to be of a scale with the adjacent house and its impact could be softened with additional landscaping.

**Consultation:**

The application was referred to all adjoining landowner with no submissions received at the time of writing this report.

**Statutory Obligations:**

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any decision made by the WAPC.

**Policy Implications:**

Local Planning Policy 3 – Outbuildings

**Budget / Financial Implications:**

None for Council

**Strategic Implications:**

The proposal is to do with the following theme of the Strategic Community Plan:

Theme 1:

A healthy, strong and connected community that is actively engaged and involved;  
Outcome 1.2 “Vibrant & attractive townsite”.

**Sustainability Implications:**

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

**Voting Requirements:**

Simple majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

ITEM 10.2.2

Moved: Cr K Dickinson

Seconded: Cr P Smith

THAT Council resolve to approval development application P17-025 for an oversized Outbuilding (Shed) at Lot 126 (97) Cambewarra Drive, Hopetoun subject to the following conditions:

1. Development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the Shire of Ravensthorpe (Planning Services).
2. During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).
3. The approved outbuilding(s) shall be used for purposes incidental and ancillary to the enjoyment of the dwelling on the land only, and shall not be used for human habitation, commercial or industrial uses.
4. All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Ravensthorpe.
5. The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Ravensthorpe.
6. The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.
7. The development shall be constructed of materials which blend with the natural landscape. Please note that unpainted zinalume, white and off white colours are not permitted.

And the following Advice Notes:

1. **THIS IS NOT A BUILDING PERMIT.** An application for a building permit is required to be submitted and approved by the Shire of Ravensthorpe prior to any works commencing on-site.
2. The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.

3. It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
4. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Ravensthorpe will take no responsibility for incorrectly located buildings.

Carried: 6/0

Res: 112/17

**10.3      MANAGER OF ENGINEERING SERVICES**

**No Items**

## 10.4 CHIEF EXECUTIVE OFFICER

### 10.4.1 RATE REIMBURSEMENT

<b>File Ref:</b>	A650
<b>Applicant:</b>	Mr KC Hosking
<b>Location:</b>	Lot 24&25 (#56) Morgans Street, Ravensthorpe
<b>Disclosure of Officer Interest:</b>	None
<b>Date:</b>	11 October 2017
<b>Author:</b>	Ian Fitzgerald – Chief Executive Officer
<b>Authorising Officer:</b>	Not Applicable
<b>Attachments:</b>	No

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#### Summary:

The owner of Lots 24 & 25 Morgans Street Ravensthorpe (A650) has requested Council give consideration to reimbursing the amount paid in rates for these lots.

#### Background:

This is the first request from this owner/ratepayer. Council does not have a formal policy in place for this type of request, but does remember the managers of the Community Centre building in Ravensthorpe the full cost of rates levied each year.

#### Comment:

The house that was located on the property was destroyed by fire and now there is a shed and Telstra infrastructure on the lots which are rated as one parcel.

At present the Ravensthorpe Youth Group are renting the land for a nominal weekly rental and are looking to establish a building on the site that can be used for their purposes.

The owner of the property is not interested in selling the lots at this point in time.

The total rates levied on the 2 lots that form assessment A650 is \$1,201.40 and includes rates, ESL and sewer rates. The rates have been paid in full.

There was no information provided as to any commercial arrangement in place with Telstra for their infrastructure located on one of the lots.

The options available to Council are:

- Decline the request
- Reimburse the rates paid in full
- Reimburse 50% of rates paid as there are 2 lots included in the assessment

**Consultation:**

Property owner request

**Statutory Obligations:**

Local Government Act 1995

**Policy Implications:**

There is no formal policy in place on this matter

**Budget / Financial Implications:**

The financial impact of any reimbursement approved by council would be minimal. Any reimbursement could be taken from the provision made in the budget for the Youth Group if Council so decides.

**Strategic Implications:**

Strategic Community Plan:

Theme 1 – A vibrant supportive and socially connected community

- a) Supportive volunteers
- b) Cultural and recreational activities

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
- **Economic:**  
There are no known significant economic considerations.
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.4.1
Moved: Cr K Dickinson	Seconded: Cr P Smith
That Council resolve to reimburse the owner of lots 24 & 25 Morgans Street Ravensthorpe 0% of rates paid.	
Carried: 5/1	Res: 113/17

**10.4.2 HOPETOUN COMMUNITY CHILDCARE – LITTLE BARRENS**

<b>File Ref:</b>	Not Applicable
<b>Applicant:</b>	Not Applicable
<b>Location:</b>	Not Applicable
<b>Disclosure of Officer Interest:</b>	None
<b>Date:</b>	11 October 2017
<b>Author:</b>	Ian Fitzgerald – Chief Executive Officer
<b>Authorising Officer:</b>	Not Applicable
<b>Attachments:</b>	No

**Summary:**

The decision by First Quantum Minerals to place their Ravensthorpe Nickel Mine into care and maintenance, is beginning to have flow-on effects in the community. Numbers using the Little Barrens facility are declining and the availability of suitably qualified staff is becoming an issue.

It has been requested Council investigate the options available for the provision of daycare services across the Shire including running the Ravensthorpe and Hopetoun Centres as one facility.

**Background:**

Council is currently managing the Ravensthorpe Daycare Centre.

**Comment:**

At present the numbers of children using the Little Barrens Centre are decreasing as families move, following the mine closure. There are still redundancies to be made at the mine and some families yet to decide on their futures, so numbers could continue to decline. The loss of families from Hopetoun is also impacting the availability of trained staff. It is also becoming difficult to attract community members to sit on the management committee.

The Little Barrens Centre is financial and has reserve funds to meet staff leave payments and is not seeking financial support at this point of time.

The Ravensthorpe Centre currently has good numbers of children using the centre, but struggles to cover costs due to the level of fees imposed and the overheads that must be met including having qualified staff onsite to meet regularity requirements, especially with the high number of young children using the centre that impact on required staff ratios.

The administration is also aware that as a part of budget constraints, subsidies currently paid to assist small and in particular rural centres, is under review by government. At present a grant of around \$58,000.00 is received by both centres to help make them sustainable.



In light of these changes and impending changes, it is timely and appropriate that a review of daycare services in the Shire is carried out.

The options to be considered would include:

- Need for 2 centres
- Operating days/hours (Has been a request for early opening in Ravensthorpe)
- Fee structures
- Management of 2 centres by one central structure
- Closure of a centre or centres
- Councils continued involvement in provision of daycare
- Other daycare options available
- Future budgets and staffing requirements (With and without sustainability grants)
- Projected usage of/need for daycare centres in the future

This is going to require considerable time to work through and involve discussions with licencing and funding authorities and may require specialist advice and input.

Daycare is an important service in the community. As is the case with facilities such as recreation there is only a certain element of the community that use the facilities and the running costs are subsidised by all ratepayers. The level of on-going Council support will need to be considered in any review.

**Consultation:**

Little Barrens – Hopetoun Community Daycare Centre  
Manager Corporate and Community Services

**Statutory Obligations:**

Nil

**Policy Implications:**

Nil

**Budget / Financial Implications:**

The review will be conducted by administration staff, but may require expert advice on some areas to help inform any recommendations. The cost of such expertise is not known at this point in time.

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
- **Economic:**  
There are no known significant economic considerations.
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.4.2
Moved: Cr S Gairen	Seconded: Cr K Norman
That Council authorise the Chief Executive Officer to conduct a detailed review on the provision of daycare services in Ravensthorpe and Hopetoun and provide a report and recommendation for Council to consider.	
Carried: 6/0	Res: 114/17

**COUNCIL DECISION**

Moved: Cr P Smith

Seconded: Cr S Gairen

That Council accept the late item 10.4.3

Carried: 6/0

Res:115/17

**10.4.3 SALE OF LOT 168 MAITLAND STREET, HOPETOUN****File Ref:****Applicant:**

Ravensthorpe Hopetoun Future Fund

**Location:**

Lot 168 (#96) Maitland Street, Hopetoun

**Disclosure of Officer Interest:**

None

**Date:**

19 October 2017

**Author:**

Ian Fitzgerald – Chief Executive Officer

**Authorising Officer:**

Ian Fitzgerald – Chief Executive Officer

**Attachments:**

None

**Summary:**

The property at Lot 168 Maitland Street is managed by the Ravensthorpe Hopetoun Future Fund, but is legally hold under the name of the Shire of Ravensthorpe.

The property has been listed for sale for some time and an offer has now been received which the Board of the Ravensthorpe Hopetoun Future Fund recommends be accepted.

**Background:**

As a part of the agreement negotiated with BHP on the closure of their mine, the Maitland Street property was given to the Ravensthorpe Hopetoun Future Fund.

**Comment:**

As the Future Fund is not able to hold property in their own name, the title is registered in the name of the Shire of Ravensthorpe.

The Future Fund, through Council staff, have managed the property and been responsible for collecting of rents and payment of maintenance.

The property has been listed for sale for some time and today an offer was received and presented to the Board of the Future Fund. The Board by majority agreement, recommend to Council that the offer be accepted.

Any funds received will be placed in the Future Fund bank account and held for use as outlined in their deed.

**Consultation:**

Future Fund Board Members  
Ray White Real Estate

**Statutory Obligations:**

Local Government Act 1995

**Policy Implications:**

N/A

**Budget / Financial Implications:**

Nil for the Shire of Ravensthorpe  
Proceeds of sale will go to the Ravensthorpe Hopetoun Future Fund

**Strategic Implications:**

N/A

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
- **Economic:**  
There are no known significant economic considerations.
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Absolute majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.4.3
<p>Moved: Cr K Dickinson <span style="float: right;">Seconded: Cr P Smith</span></p> <p>That Council accept the recommendation from the Board of the Ravensthorpe Hopetoun Future Fund that the offer received to purchase the property at Lot 168 Maitland Street, Hopetoun be accepted and the statutory requirements for the sale be implemented by the Chief Executive Officer.</p>	
Carried: 6/0	Res: 116/17

Absolute Majority

**11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****12.1 ELECTED MEMBERS**

Nil

**12.2 OFFICERS**

Nil

**13. MATTERS BEHIND CLOSED DOORS**

Nil

**14. PRESENTATION**

Shire President, Cr K Dunlop made a presentation to Cr K Norman who is retiring from Council after 7 years' service. Cr Norman did not renominate for 2017 Local Government Election.


Cr Dunlop thanked Cr Norman for his service and contributions towards Council and the community for the past 7 years as Councillor.

Cr K Norman thanked Council for the certificate and gift and wish them all the best for the future.

**15. CLOSURE OF MEETING**

Meeting closed at 5:30pm

These minutes were confirmed at the meeting of the 16 November 2017.

Signed:   
(Presiding Person at the meeting of which the minutes were confirmed.)

Date: 16 November 2017