



FINAL AGENDA

For the Council Meeting to be held on

Thursday 20 July 2017

Commencing at 5:00pm

In the Hopetoun Community Centre.



SHIRE OF RAVENSTHORPE

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Ravensthorpe Shire Council for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Ravensthorpe Shire Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of Ravensthorpe Shire Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Ravensthorpe Shire Council. The Ravensthorpe Shire Council warns that anyone who has an application lodged with the Ravensthorpe Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Ravensthorpe Shire Council in respect of the application.

A handwritten signature in blue ink, appearing to read "Ian Fitzgerald", is written over a horizontal line.

Ian Fitzgerald
Chief Executive Officer

12 July 2017

65 Morgans Street Ravensthorpe WA 6346
Tel (08) 9839000; Fax (08) 98381282
E-mail: - shire@ravensthorpe.wa.gov.au



WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

NOTE: USE ONE FORM PER DECLARATION

I, (1) _____ wish to declare an interest in the following item to be considered by council at its meeting to be held on (2)

Agenda item (3) _____

The type of interest I wish to declare is (4)

- Financial pursuant to Sections 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

The nature of my interest is (5)

The extent of my interest is (6)

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Signature

Date

RECEIVED BY:

Chief Executive Officer

Date

- (1) Insert you name.
- (2) Insert the date of the Council Meeting at which the item it to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box to indicate the type of interest.
- (5) Describe the nature of your interest.
- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act)

Financial pursuant to Sections 5.60A of the Local Government Act 1995**5.60A – Financial Interest**

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

Proximity pursuant to Section 5.60B of the Local government Act 1995**5.60B – Proximity Interest**

- (1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
 - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
 - (b). a proposed change to zoning or use of land that adjoins that person's land; or
 - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.
- (2). In this section, land ("**the proposal land**") adjoins a person's land if –
 - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
 - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.
- (3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No 64 of 1998 s. 30.]

Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995**5.61 – Indirect financial interest**

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007**11 – Disclosure of interest**

- (1). In this regulation –
Interest means an interest that could, or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship friendship or membership of an association.
- (2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose the nature of the interest –
 - (a). in a written notice given to the CEO before the meeting;
or at the meeting immediately before the matter is discussed.
- (3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.

- (4). Sub-regulation (2) does not apply if –
- (a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or
 - (b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.
- (5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
- (a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6). If –
- (a). Under sub-regulation (2)(b) or (4)(b) a person's interest in a matter is disclosed at a meeting; or
 - (b). Under sub-regulation (5) (b) notice of a person's interest in a matter is brought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

Describe the extent of your interest (If seeking to participate in the matter under the s.5.68 of the act)

5.68 – Councils and committees may allow members disclosing interests to participate etc. in meetings

- (1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter
- (a). may allow the disclosing member to be present during any discussion or decision making procedure relating to the matter; and
 - (b). may allow , to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision making procedures relating to the matter if –
 - (i) the disclosing member also discloses the extent of the interest; and
 - (ii) those members decide that the interest –
 - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or
 - (II) is common to a significant number of electors or ratepayers
- (2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3). This sections does not prevent the disclosing member from discussing, or participating in the decision making process on, the question on whether an application should be made to the Minister under section 5.69.



**SHIRE OF RAVENSTHORPE
WORKS REQUEST FORM**

Name: _____

Date: ____/____/2017 Urgency: Low / Medium / High / Strategic

Road / Public Building / Area: _____

Request: _____

Description:

OFFICE USE ONLY:

Action Taken:

Comment:

Completed: ____/____/2017 Signature: _____

Inspected and/or authorised: _____
Chief Executive Officer



Application for Leave of Absence

(Pursuant to Section 2.25 of the Local Government Act 1995 (as amended))

- (1) A council may, by resolution, grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect to more than 6 consecutive ordinary meetings of the Council without the approval of the Minister.
- (3) The granting of the leave is to be recorded in the minutes of the meeting.
- (4) A member who is absent without first obtaining leave of the Council throughout 3 consecutive ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the Council does not constitute absence from an ordinary meeting of Council –
 - (a) if no meeting of the Council at which a quorum is present is actually held on that day; or
 - (b) if the non-attendance occurs while –
 - (i) the member has ceased to act as a member after which written notice has been given to the member under Section 2.27 (3) and before written notice has been given to the member under Section 2.27 (5);
 - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending; or
 - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.

I,, hereby apply for Leave of Absence from the
 Ravensthorpe Shire Council from..... to for the
 purpose of

Signed:..... Date:.....

ORDINARY MEETING OF COUNCIL
TO BE HELD IN THE HOPETOUN COMMUNITY CENTRE
ON THURSDAY 20 JULY 2017, COMMENCING AT 5:00PM

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**2. ATTENDANCE / APOLOGIES/ APPROVED LEAVE OF ABSENCE**

MEMBERS: Cr Keith Dunlop (Shire President)
Cr Peter Smith (Deputy Shire President)
Cr Graham Richardson
Cr Ian Goldfinch
Cr Ken Norman
Cr Kerry Dickinson

STAFF: Ian Fitzgerald (Chief Executive Officer)
Jenny Goodbourn (Manager of Corporate and Community Services)
Darryn Watkins (Manager Engineering Services)
Hanneke Coetzee (Executive Assistant)

APOLOGIES:

ON LEAVE OF ABSENCE: Cr Sharyn Gairen

ABSENT:

3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**4. PUBLIC QUESTION TIME****5. APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST****6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS****7. CONFIRMATION OF MINUTES****7.1 COUNCIL MEETING: 15 JUNE 2017**

OFFICER RECOMMENDATION	ITEM 7.1
That the minutes of the meeting of council held on 15 June 2017 be confirmed as a true and correct record of proceedings.	

8. SUSPENSION OF STANDING ORDERS**9. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS**

10. REPORTS OF OFFICERS**10.1 MANAGER OF CORPORATE AND COMMUNITY SERVICES****10.1.1 SCHEDULE OF ACCOUNT PAYMENTS – JUNE 2017****File Ref:****Applicant:** Not applicable**Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 30 June, 2017**Author:** Eimear Guidera – Payroll/Creditors Officer**Authorising Officer:** Stacey Howard – Senior Finance Officer**Attachments:** Schedule of Payments to 30 June, 2017
Credit Card Transactions to 03 July, 2017**Summary:**

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

Background:**30 June 2017**

FUND	PAYMENT	VOUCHERS	AMOUNTS
Municipal Account	EFTs	EFT7152-EFT7299	\$821,026.13
		Direct Debit	\$10,102.51
	Municipal Fund Cheques	0000103 – 000137	\$79,980.49
Payroll	Dates	07/06/2017 21/06/2017	\$230,087.27
Superannuation		Direct Debit	\$25,219.92
Bank Fees			\$1,202.25
Municipal Account Total			\$1,167,618.57
Shire Credit Card Facility	Westpac VISA	02/06/2017- 03/07/2017	\$5,947.44

Trust Account Payments	EFTs	EFT7224 – EFT7300	\$26,650.20
	Cheques	000020 - 000024	\$1,012.75
Grand Total			\$1,201,228.96

Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:

N/A

Statutory Obligations:**Local Government (Financial Management) Regulations 1996****13. Lists of accounts**

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared:

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications:

N/A

Budget / Financial Implications:

This item address Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:

N/A

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION

ITEM 10.1.1

That pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of June 2017, be noted.

10.1.2 MONTHLY FINANCIAL REPORT – 30 JUNE 2017

File Ref:	
Applicant:	
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	10 th July 2017
Author:	Jenny Goodbourn – Manager of Corporate & Community Services
Authorising Officer:	Not applicable
Attachments:	Yes – Monthly Financial Reports for June 2017

Summary:

This report presents the monthly financial reports for June 2017 to Council which is provided as an attachment to the agenda. The recommendation is to receive the June monthly financial reports.

Background:

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

Comment:

To provide timely financial information to the Council this report is based on the 2016/2017 Budget adopted by Council on 18 August 2016. The report contains the budget amounts, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the adopted budget and actual amounts for the purpose of keeping Council abreast of the current financial position and the variances are explained on page 4 of the report. As the annual budget review was carried out at the March ordinary meeting of council the revised budget figures are shown under the Forecast 2016/17 Actual column of the report.

The actual amounts contained in the report are subject to final year end adjustment and audit and could possibly change following the annual audit which will be undertaken by the end of September. The final accounts will be confirmed by the auditors and presented to council as part of the annual financial report for 2016/2017.

Consultation:

Council Financial Records
Senior Finance Officer

Statutory Obligations:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next ordinary meeting after the end of the month, or if not prepared in time to the next ordinary meeting after that meeting.

Policy Implications:

Nil

Budget / Financial Implications:

As detailed within the attachments

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION

ITEM 10.1.2

That Council receive the Monthly Financial Reports for the period ending 30th June 2017 in accordance with Section 6.4 of the Local Government Act 1995.

10.1.3 REVIEW OF RESERVE TRANSFERS

File Ref:**Applicant:****Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 6 July, 2017**Author:** Jenny Goodbourn – Manager Corporate & Community Services**Authorising Officer:** Not applicable**Attachments:** None**Summary:**

As part of the end of year process we complete transfers to and from reserves as per the budget. The amounts required from reserve and scheduled to be used from reserve were reviewed and some adjustments made. This item is to advise council of the revised amounts.

Background:

Per the Local Government (Financial Management) Regulations the budget notes have to refer to each reserve account held by council and include:-

- a) The opening balance brought forward on 1 July;
- b) The amount to be set aside during the financial year;
- c) The amount to be used during the financial year; and
- d) The closing balance at 30 June.

Per note 6 of the budget this was:-

			2016/17
			Budget
			\$
6.	RESERVES		
(a)	Plant Reserve		
	Opening Balance		173,051
	Amount Set Aside / Transfer to Reserve		53,461
	Amount Used / Transfer from Reserve		0
			226,512
(b)	Emergency Farm Water Reserve		
	Opening Balance		25,694
	Amount Set Aside / Transfer to Reserve		514

	Amount Used / Transfer from Reserve		0
			26,208
(c)	Building Reserve		
	Opening Balance		1,460,199
	Amount Set Aside / Transfer to Reserve		29,206
	Amount Used / Transfer from Reserve		0
			1,489,405
(d)	Road & Footpath Reserve		
	Opening Balance		406,419
	Amount Set Aside / Transfer to Reserve		8,129
	Amount Used / Transfer from Reserve		(200,000)
			214,548
(e)	Swimming Pool Upgrade Reserve		
	Opening Balance		42,318
	Amount Set Aside / Transfer to Reserve		846
	Amount Used / Transfer from Reserve		0
			43,164
(f)	UHF Repeater Reserve		
	Opening Balance		4,322
	Amount Set Aside / Transfer to Reserve		86
	Amount Used / Transfer from Reserve		(4,408)
			0
(g)	Airport Reserve		
	Opening Balance		531,159
	Amount Set Aside / Transfer to Reserve		60,624
	Amount Used / Transfer from Reserve		0
			591,783
(h)	Water & Sewerage Reserve		
	Opening Balance		286,600
	Amount Set Aside / Transfer to		5,732

	Reserve		
	Amount Used / Transfer from Reserve		0
			292,332
(i)	State Barrier Fence Reserve		
	Opening Balance		70,000
	Amount Set Aside / Transfer to Reserve		71,400
	Amount Used / Transfer from Reserve		0
			141,400
(j)	Leave Reserve		
	Opening Balance		56,996
	Amount Set Aside / Transfer to Reserve		10,002
	Amount Used / Transfer from Reserve		0
			66,998
	Total Reserves		3,092,350

Comment:

Due to timing of cash flow and monies received we have found ourselves with more money in the municipal account than had been anticipated at the end of the year. Therefore it will not be necessary to utilize the budgeted transfer from the road and footpath reserve. We have also received the first payment of the grant for resealing of the airport runway - \$75k- so this has been transferred to the airport reserve until needed for the reseal project. This will assist us with budgeting for 2017/2018 and still provides sufficient cash in the municipal account to cover all expenditure for 2016/2017.

A list of the original and amended transfers to/from reserve is as below, alterations are highlighted in yellow:-

		2016/17	2016/17
		Budget	Revised Budget
		\$	
6.	RESERVES		
(a)	Plant Reserve		
	Opening Balance	173,051	173,051
	Amount Set Aside / Transfer to Reserve	53,461	53,804
	Amount Used / Transfer from Reserve	0	0
		226,512	226,855
(b)	Emergency Farm Water Reserve		
	Opening Balance	25,694	25,694
	Amount Set Aside / Transfer to Reserve	514	565
	Amount Used / Transfer from Reserve	0	0
		26,208	26,259
(c)	Building Reserve		
	Opening Balance	1,460,199	1,460,199
	Amount Set Aside / Transfer to Reserve	29,206	32,100
	Amount Used / Transfer from Reserve	0	0
		1,489,405	1,492,299
(d)	Road & Footpath Reserve		
	Opening Balance	406,419	406,419
	Amount Set Aside / Transfer to Reserve	7,596	8,934
	Amount Used / Transfer from Reserve	(200,000)	(0)
		214,548	415,353
(e)	Swimming Pool Upgrade Reserve		
	Opening Balance	42,318	42,318
	Amount Set Aside / Transfer to Reserve	846	930
	Amount Used / Transfer	0	0

	from Reserve		
		43,164	43,249
(f)	UHF Repeater Reserve		
	Opening Balance	4,322	4,322
	Amount Set Aside / Transfer to Reserve	86	67
	Amount Used / Transfer from Reserve	(4,408)	(4,389)
		0	0
(g)	Airport Reserve		
	Opening Balance	531,159	531,159
	Amount Set Aside / Transfer to Reserve	60,624	157,740
	Amount Used / Transfer from Reserve	0	0
		591,783	688,899
(h)	Waste & Sewerage Reserve		
	Opening Balance	286,600	286,600
	Amount Set Aside / Transfer to Reserve	5,732	6,300
	Amount Used / Transfer from Reserve	0	0
		292,332	292,900
(i)	State Barrier Fence Reserve		
	Opening Balance	70,000	70,000
	Amount Set Aside / Transfer to Reserve	71,400	71,539
	Amount Used / Transfer from Reserve	0	0
		141,400	141,539
(j)	Leave Reserve		
	Opening Balance	56,996	56,995
	Amount Set Aside / Transfer to Reserve	10,002	11,253
	Amount Used / Transfer from Reserve	0	0
		66,998	68,248
	Total Reserves	3,092,350	3,395,601

All transfers were completed by the 30th June as part of the year end process.

Consultation:

Council Financial Records
Chief Executive Officer
Senior Finance Officer

Statutory Obligations:

Regulation 27 (g) of the Local Government (Financial Management) Regulations 1996.

Policy Implications:

Nil

Budget / Financial Implications:

As detailed above – increase in reserve holdings of \$303,251.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION

ITEM 10.1.3

That Council receive the report of the officer and endorse the adjustments made to the reserve transfers.

10.1.4 RAVENSTHORPE YOUTH CLUB**File Ref:****Applicant:** Ravensthorpe Youth Club**Location:** None**Disclosure of Officer Interest:** None**Date:** 6th June 2017**Author:** Jenny Goodbourn - MCCS**Authorising Officer:** Not applicable**Attachments:** Yes – Letter

Summary:

Request form the Ravensthorpe Youth Club for support from the Shire of Ravensthorpe to help them with the set-up of a venue and operating costs.

Background

Previous attempts to establish a youth network have had varying degrees of success but recent meetings have received good support from a number of parents and a proposal has been received as outlined in the attached letter.

The group is looking for a location to meet within the CBD of the town – the shire had previously looked at offering the ‘hand gun’ room at the REC for the group to use but has been advised that parents would rather have a building in the centre of town and not have to use the REC which is somewhat out of town. The shire has no available buildings within this area so the group has had discussions with local business owners and Yummylicious have offered the use of the shed/garage to the rear of their premises.

A separate item in the agenda is addressing the approval of the change of usage to the building in question and health requirements for it to be used as a meeting place.

Comment:

The Club has a list of proposed activities which it wishes to commence in June and is asking the shire for support with the costs involved with these and for assistance with earthworks/tidying up of the land around the current building. I have asked the engineer to have a look at the scope of works required and what it would likely cost in time machinery and labour—further details will be available at the meeting.

Initially the group is asking for \$500 to assist with planned activities in June and July but council may also wish to consider giving some further support for ongoing projects during 2017/2018 financial year.

The club is hoping to provide monthly reports to council but it would be necessary to set a budget allocation towards the group if council wishes to consider future requests for assistance with activities.

Consultation:

Ravensthorpe Youth Group Representatives

Statutory Obligations:

N/A

Policy Implications:

N/A

Budget / Financial Implications:

\$500 from the 2016/17 budget.

Additional amount of up to \$5,000 from the 17/18 budget.

Strategic Implications:

The development of a youth club fits in with the one of the main strategic objectives highlighted in the Shire of Ravensthorpe's Strategic Community Plan:-

A vibrant, supportive and socially connected community

A healthy, strong and connected community that is actively engaged and involved.

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION

Item 10.1.4

That Council give in-principle support to the proposal submitted by the Ravensthorpe Youth Club and

1. provide a donation of \$500 to support initial proposed projects.
2. include an amount of up to \$5,000 for ongoing support to be included in the draft budget for 2017/18.

10.2 MANAGER OF PLANNING AND DEVELOPMENT

Nil

10.3 MANAGER OF ENGINEERING SERVICES

Nil

10.4 CHIEF EXECUTIVE OFFICER

10.4.1 RAVENSTHORPE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

File Ref:**Applicant:**

Not applicable

Location:

Not applicable

Disclosure of Officer Interest:

None

Date:6th July 2017**Author:**Ashley Peczka – Community Emergency Services
Officer**Authorising Officer:**

Ian Fitzgerald – Chief Executive Officer

Attachments:

Yes – Minutes are attached

Summary:

The minutes of the Shire of Ravensthorpe Local Emergency Management Committee meeting held on 7th June 2017 are presented for the information of Councillors. There are no recommendations for Council to consider.

Background:

Nil.

Comment:

The Local Emergency Management Committee made no recommendations for Council to consider at this meeting. The Minutes and Biosecurity Risk Statement are presented to Council to be received.

Consultation:

Nil

Statutory Obligations:

Emergency Management Act, 2005

Policy Implications:

Shire of Ravensthorpe Local Emergency Management Committee operational guidelines.

Budget / Financial Implications:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION

ITEM 10.4.1

That the Minutes of the Shire of Ravensthorpe Local Emergency Management Committee meeting held on 7th June, 2017 be received.

10.4.2 ECONOMIC REGULATION AUTHORITY – ESL REPORT**File Ref:****Applicant:** Not Applicable**Location:** Not Applicable**Disclosure of Officer Interest:** None**Date:** 12 July 2017**Author:** Ian Fitzgerald – Chief Executive Officer**Authorising Officer:** Not Applicable**Attachments:** Report Recommendations

Summary:

The Economic Regulation Authority has recently released a report into the Emergency Services Levy and it is open for public comment until 11 August 2017.

There are a range of recommendations in the draft report, some which will impact on Local Government and Bushfire Brigades. It is recommended that Council prepare a response to the draft report.

Background:

The ESL was introduced in 2003 and there have been a range of changes since that time, including a considerable increase in the cost to the property owner, whilst not the same increase to the intended beneficiaries.

Comment:

The ESL is managed by the Department of Fire and Emergency Services and they also receive a considerable amount of the levy each year to help fund their own operations.

However in the period from 2004/2005 to 2015/2016 the amount of ESL allocated to DFES has grown from 66% to 82% whilst state contributions have decrease from 21% to 11% - less money going to brigades and equipment.

Local Government collects the ESL on behalf of the government and receives a small administration fee for this role – it has not increased to any significant extent, another case of cost shifting to local government.

At present minimal amounts of moneys are allocated to mitigation works with the emphasis seemingly on response through supply of equipment including fire units and protective clothing. If more funding was provided to mitigation, there may be less response required. Other state agencies including Department of Lands, should be required to make additional funds available for mitigation works on crown land with current levels of achieving minimal impact.

The separation of ESL responsibilities away from DFES, should provide more transparency and it is recommended the use of the Office of Emergency Management to oversee the ESL be supported.

There are a total of 37 recommendation in the draft report and they are detailed in the attachment.

It is recommended that the Shire of Ravensthorpe submission to the ERA support:

Recommendation 3	That the agency advising on ESL revenue should not benefit from the ESL
Recommendation 4,5,6	That the office of Emergency Management be made independent of DFES and be responsible for the ESL
Recommendation 8	Treasury review DFES structure and operations
Recommendation 9	ESL to fund prevention works
Recommendation 10	ESL to fund preparedness
Recommendation 11	ESL to fund response
Recommendation 14	ESL fully fund Community Emergency Services Managers in Local Government.
Recommendation 15	Local Government to be compensated for costs of collecting ESL
Recommendation 29	Stakeholders to be consulted on distribution of ESL
Recommendation 36	Local Governments to publish their Bushfire Risk Management and treatment plans

Due to the lack of time, comments have not been received from our volunteer groups, but it is proposed they will be included in the official response.

The full report is available at <http://www.era.com.au/home> or from the Chief Executive Officer.

Consultation:

Community Emergency Services Officer

Statutory Obligations:

Local Government Act 1995
Bushfire Act 1954

Policy Implications:

Nil

Budget / Financial Implications:

Nil

Strategic Implications:

1.4.1 Dedicated and supported Volunteers

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION**ITEM 10.4.2**

That Council forward a submission to the Economic Regulation Authority supporting recommendations 3, 4, 5, 6, 8, 9, 10, 11, 14, 15, 29 and 36 of their report on the Emergency Services Levy.

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**12. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****12.1 ELECTED MEMBERS****12.2 OFFICERS****13. MATTERS BEHIND CLOSED DOORS****Local Government Act 1995 s5.23. Meetings generally open to public**

(1) Subject to subsection (2), the following are to be open to members of the public —

(a) all council meetings; and

(b) all meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(a) a matter affecting an employee or employees; and

(b) the personal affairs of any person; and

(c) a contract entered into, or which may be entered into, by

the local government and which relates to a matter to be discussed at the meeting; and

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and

(e) a matter that if disclosed, would reveal —

(i) a trade secret; or

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government; and

(f) a matter that if disclosed, could be reasonably expected to —

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or

(ii) endanger the security of the local government's property; or

(iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

and

(g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and

(h) such other matters as may be prescribed.

(3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

13.1.1 CHIEF EXECUTIVE OFFICER'S ANNUAL PERFORMANCE REVIEW

14. CLOSURE OF MEETING