



MINUTES

Ordinary Council Meeting

Tuesday, 19 May 2020

Commencing at 6.00pm

**Council Chambers,
Ravensthorpe**

SHIRE OF RAVENSTHORPE

Minutes for the Ordinary Meeting of Council to be held at Council Chambers, Ravensthorpe on Tuesday, 19 May 2020 – commencing at 6.06pm.

Contents

1.	Declaration of Opening / Announcements of Visitors	4
2.	Attendance / Apologies / Approved Leave of Absence	4
3.	Announcements by the Presiding Member	4
4.	Response to Previous Public Questions Taken on Notice	4
5.	Public Question Time	4
6.	Petitions / Deputations / Presentations / Submissions.....	4
7.	Applications for Leave of Absence	4
8.	Disclosures of Interest	5
9.	Confirmation of Minutes of Previous Meetings	5
9.1	Ordinary Council Meeting Minutes 21 April 2020.....	5
10.	Reports of Committees of Council	6
11.	Reports of Council Delegates on External Committees	6
13	Office of the Chief Executive Officer.....	8
13.1	Community Development Fund Applications 2020/21	8
14.	Directorate of Corporate and Community Services	12
14.1	Rates Strategy 2020-2021	12
14.2	Monthly Financial Report – 30 April 2020	15
14.3	Schedule of Account Payments – April 2020.....	17
15.	Directorate of Technical Services	20
15.1	Development Application – Lot 54 (81/279) Hopetoun-Ravensthorpe Road, Hopetoun	20
16.	Elected Members Motions of Which Previous Notice Has Been Given	25
17.	New Business or Urgent Business Introduced by Decision of the Meeting.....	25
17.1	Elected Members	25
17.2	Officers	25
18.	Matters Behind Closed Doors.....	25
18.1	Confidential - Chief Executive Officer Annual Performance Review 2020.....	26
19.	Closure of Meeting	27

1. Declaration of Opening / Announcements of Visitors

The Presiding Member to declare the meeting open at 6.06pm.

2. Attendance / Apologies / Approved Leave of Absence

COUNCILLOR'S: Cr Keith Dunlop – (in person) (Shire President)
Cr Julianne Belli – (e-connection) (Deputy Shire President)
Cr Ian Goldfinch – (in person)
Cr Thomas Major – (in person)
Cr Mark Mudie – (in person)
Cr Graham Richardson – (e-connection)

STAFF: Gavin Pollock – (in person) (Chief Executive Officer)
Les Mainwaring – (in person) (Director Corporate & Community Services)
Graham Steel – (in person) (Director Technical Services)
Kim Bransby – (in person) (Executive Assistant)

APOLOGIES: Nil.

ON LEAVE OF ABSENCE: Nil.

ABSENT: Nil.

MEMBER OF THE PUBLIC:

Mark Ridgwell

3. Announcements by the Presiding Member

Nil.

4. Response to Previous Public Questions Taken on Notice

Nil.

5. Public Question Time

Nil.

6. Petitions / Deputations / Presentations / Submissions

Nil.

7. Applications for Leave of Absence

Nil.

8. Disclosures of Interest

Councillor/Officer	Item	Nature of Interest	Extent of Interest
Tom Major	13.1	Impartiality	Spouse operates at Ravensthorpe Community Resource Centre which has an application in Item 13.1 – Community Development Fund.
Keith Dunlop	15.1	Impartiality	<ul style="list-style-type: none"> • Part-Time involved with R & L Construction. • Personal involvement with the owner of R & L Construction and Wavecrest.
Ian Goldfinch	15.1	Financial	Owner of two (2) of the Hotel Units at Wavecrest.
Gavin Pollock	18.1	Financial	Currently holding the position of CEO – CEO Review.

9. Confirmation of Minutes of Previous Meetings

9.1 Ordinary Council Meeting Minutes 21 April 2020 (Attachment Grey)

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Moved: Cr Goldfinch

Seconded: Cr Major

Res: 45/20

Recommendation:

That the Minutes of the Ordinary Meeting of Council held in the Council Chambers, Hopetoun, on 21 April 2020 be confirmed true and correct.

Voting Requirements: Simple Majority

6/0

10. Reports of Committees of Council

- Audit Committee Full Council
- Bushfire Advisory Committee Member - Cr Major
Deputy - Cr Mudie
- CEO Performance Review Committee Member - President
Member - Deputy President
Member - Cr Mudie

11. Reports of Council Delegates on External Committees

- Goldfields Voluntary Regional Organisation Of Councils (GVROC) Delegate - President
Delegate - Cr Goldfinch
Proxy - Deputy President
- Great Southern Regional Road Group Delegate - Cr Mudie
Proxy - Cr Goldfinch
- Local Emergency Management Committee (LEMC) Delegate - President
Proxy - Deputy President
- Development Assessment Panel (DAP) Delegate - Cr Belli
Delegate - Vacant
Proxy - Cr Goldfinch
Proxy - Cr Major
- Hopetoun Progress Association Delegate - Cr Richardson
Proxy - Cr Goldfinch
- Ravensthorpe Progress Association Delegate - Vacant
Proxy – Cr Belli
- Munglilup Community Group Delegate - Vacant
Proxy - Cr Major
- Community Liaison Committees Delegate - President
Delegate - Deputy President
Proxy - CEO
Proxy - DCCS
- Hopetoun Community Resource Centre Delegate - Cr Dunlop
Proxy - Cr Richardson
- Ravensthorpe Community Resource Centre Delegate - Cr Belli
Proxy - Vacant
- South Coast WALGA Zone Delegate - President
Proxy - Deputy President
- Fitzgerald River National Park Delegate - Cr Richardson
Proxy - Cr Mudie

- Ravensthorpe Agricultural Initiative Network (RAIN) Delegate - Cr Major
Proxy - Cr Mudie
- Fitzgerald Biosphere Implementation Group Delegate - Cr Richardson
Proxy - Cr Mudie
- Hopetoun Recreation Management (HDRA) Delegate - Cr Dunlop
Proxy - Cr Goldfinch
- Ravensthorpe Historical Society Delegate - Cr Goldfinch
Proxy - Vacant

12. REPORTS FROM COUNCILLORS

Cr Keith Dunlop (President)

CEO advised on behalf of Cr Dunlop at the LEMC meeting held on 15 May 2020, the current road block which has been set up on South Coast Highway was discussed with the expected duration to be two (2) to three (3) weeks.

Cr Julianne Belli (Deputy President)

Ravensthorpe Community Resource Centre Meeting

Cr Belli provided a report, the Ravensthorpe CRC are engaging the services of a Business Development Officer on a 3 month contract, due to the lack of a Chamber of Commerce locally in an effort assist the local businesses in navigate reopening after COVID-19 restrictions.

Cr Ian Goldfinch

Goldfields Voluntary Regional Organisation of Councils (GVROC)

Cr Goldfinch advised he would like an item added to the next Corporate Discussion Agenda in relation to his recent meeting attendance with the GVROC for a more in-depth report.

Cr Thomas Major

Ravensthorpe Agricultural Initiative Network (RAIN)

CEO advised Cr Major and himself will be attending a meeting held with RAIN on 21 May 2020, at 3.00pm to discuss the management and running of the \$94,468 grant the Shire has been successful in obtaining for the Pest Animal and Weed Management Project. It is envisaged RAIN are in the best position for project managing this whilst coming under the banner of the Shire.

Cr Mark Mudie

Nil.

Cr Graham Richardson

Cr Richardson advised Nathan McQuoid of the Fitzgerald Biosphere Implementation Group had been invited to join Australia's Man and the Biosphere (MAB) committee.

13 Office of the Chief Executive Officer

13.1 Community Development Fund Applications 2020/21

File Reference: GS.PR.4
Location: Nil
Applicant: Nil
Author: Chief Executive Officer
Authorising Officer: Chief Executive Officer
Date: 19 May 2020
Disclosure of Interest: Nil
Attachments: Application form (Blank) and Guidelines Submitted Applications Forms for consideration (Attachment Mustard)
Previous Reference: Nil

Summary:

Each year before the budget adoption the Shire of Ravensthorpe opens a local community grant scheme called the Community Development Fund (CDF). This enables community groups to apply for a grant of up to \$5,000.

Background:

Minor Community Development Funds may be used for the following purposes, including minor building construction, maintenance or repair, equipment purchase or hire, events or functions, operating expenses, relief from Council fees and charges etc. The funds cannot be used to cover staff wages or employment costs. A minimum amount of \$250 applies to all applications. Applicants should ensure the following criteria are addressed in their application:

- Type of organisation (eg sport and recreation, community based, general interest, health and welfare, artistic, religious etc);
- Organisation membership;
- Nature of service/facility provided;
- Demonstrated need or community benefit;
- Applicant’s financial position;
- Purpose of the grant;
- Provision of a detailed project budget including GST breakdown.
- Provision of a quote for all items greater than \$1000 in value; and
- Details of applications to other possible funding sources. (eg Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)

Comment:

The Community Development Fund will be allocated from within Council’s general revenue budget each year with applications closing 30 April 2020, for funding available for adoption of the financial year budget.

Organisation	Project	\$
Hopetoun Community Resource Centre	Community recycling, upcycling and downncycling project and exhibition launch	\$3,800
<i>Not to support application at this time</i>		
Hopetoun Progress Association	CCTV Project expansion	\$5,000
<i>Support the application as it stands</i>		
Jerdacuttup Community Association	Subsidies to help defray electricity and insurance costs.	\$4,500
<i>Support the application as it stands</i>		

Organisation	Project	\$
Ravensthorpe Agricultural Initiative Network (RAIN)	Seedlings for revegetation project	\$2,500
<i>Support the application as it stands</i>		
Ravensthorpe Community Centre	Running of costs of the building	\$2,500
Ravensthorpe Community Resource Centre	The Welcome Project	\$4,827.27
<i>Support the application as it stands</i>		
Ravensthorpe Wildflower Show	Subsidise annual Wildflower Show	\$3,500
<i>Support the application as it stands</i>		
TOTAL		\$26,627.27

At the Ordinary Council Meeting held on 16 July 2019, Council endorsed to fund the Ravensthorpe Community Resource Centre \$4,092 for the 2019/20 Community Development Fund. It has been requested Council allow this funding to be rolled over to the 2020/21 financial year. This project has been held over to incorporate the recently arrived FQM workforce and does not relate to their 2020/21 application.

Consultation:

All Councillors.
Executive Team.

Statutory Environment:

Nil.

Policy Implications:

Council Policy G5 (Community Development Fund) provides for up to 1% of rate revenue to be allocated to the funding of approved Community Development Fund Applications each financial year. In 2020/21 it is anticipated 1% of rate revenue would equate to approximately \$40,000. Note: 2019/20 allocation was \$40,000.

Financial Implications:

Any application approved by Council will be listed for funding in the Draft 2020/21 budget for Councils formal adoption.

Strategic Implications:

Council Policy G5 – Community Development Fund states the objectives of the fund to be:

- a) To provide financial assistance for organisations and/or projects, which benefit the community.
- b) To assist community based (not for profit) organisations to develop and maintain facilities.
- c) To provide community based (not for profit) organisations with relief from Council imposed fees and charges.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Belli

Seconded: Cr Richardson

Res: 46/20

Recommendation:

That Council endorse:

1. Including the following project in the Draft 2020/21 Budget and the Chief Executive Officer advising each group of the status of their application.

Organisation	Project	\$
Hopetoun Progress Association	CCTV Project expansion	\$5,000
Jerdacuttup Community Association	Subsidies to help defray electricity and insurance costs.	\$4,500
Ravensthorpe Agricultural Initiative Network (RAIN)	Seedlings for revegetation project	\$2,500
Ravensthorpe Community Centre	Running of costs of the building	\$2,500
Ravensthorpe Community Resource Centre	The Welcome Project	\$4,827.27
Ravensthorpe Wildflower Show	Subsidise annual Wildflower Show	\$3,500
TOTAL		\$22,827.27

- 2. The Chief Executive Officer advise the following community group their application was unsuccessful.**

Organisation	Project	\$
Hopetoun Community Resource Centre	Community recycling, upcycling and downncycling project and exhibition launch	\$3,800

- 3. That Council endorse the Chief Executive Officer advise the Ravensthorpe Community Resource Centre that the 2019/20 Community Development Fund awarded to them on 17 July 2020, be rolled over into the 2020/21 financial year.**

Voting Requirements: Simple Majority

6/0

14. Directorate of Corporate and Community Services

14.1 Rates Strategy 2020-2021

File Reference:	RV.RC.001
Location:	Shire of Ravensthorpe
Applicant:	Shire of Ravensthorpe
Author:	Director Corporate and Community Services
Authorising Officer	Chief Executive Officer
Date:	13 May 2020
Disclosure of Interest:	Nil
Attachments:	Local Government (COVID-19 Response) Order 2020 (Attachment Blue)
Previous Reference:	Nil

Summary:

This report is prepared as a brief on how the implantation of the Local Government (COVID-19) Order 2020 has an effect on rating strategy for 2020-2021.

Background:

On the 08 May 2020 the Minister for Local Government; Heritage; Culture and the Arts released an Order to modify or suspend provisions of the *Local Government Act 1995* and Regulations where the Minister considers that such an order is necessary to deal with the consequences of the COVID-19 pandemic State of Emergency.

The first Order was made to deal with issues relating to the requirements to hold public meetings, access to information when council offices are closed and budgetary matters. This report deals with budgetary matters in how it effects rating strategy outcomes.

Comment:

Normally a local government, when preparing a budget, needs to have regard to the contents of the plan for the future. This has been modified to have regard to the consequences of the COVID-19 pandemic as well as the plan for the future.

Penalty interest charged on overdue rates has been reduced from 11% to 8% which is estimated to have a \$10,000 budgetary impact on revenues.

When setting the interest rate on overdue rates, the local government will need to resolve that penalty interest will not apply to a person who is considered by the local government to be suffering hardship as a consequence of the COVID-19 pandemic. The Council has a Financial Hardship Policy F11 in place that covers a range of situations that affect a person's ability to meet basic living needs. The assessment of such is left to the local government therefore in COVID-19 circumstances we would be looking for substantiation of turnover comparatives or loss of personal income in line with ATO guidelines. Potential budgetary impact is estimated at \$7,000.

Rates Freeze Benefits: If the Shire resolves to freeze rates in the dollar at or below those imposed in 2019/20, then the Shire would be released from having to obtain Ministerial Approval for differential rates, thus reducing the regulatory burden and time delay taken for receiving Ministerial approval. This would directly benefit the Shire in the speed of adopting the budget.

Another regulatory benefit of a "Rates Freeze" is that local governments can forego the need to advertise rates in the dollar for 21 days and the need to consider submissions before adopting the budget. This would also directly benefit the Shire in the speed of adopting the budget.

Strategy Consideration: There has been no Gross Rental Re-Valuation for 2020-2021 therefore rates in the dollar can remain the same to freeze rates, however there has been an Unimproved Re-Valuation with a slight increase in values, therefore in order to freeze the dollar yield in rates from the previous year, the rates in the dollar would be slightly adjusted downward thus still conforming the Minister’s definition of “Rates Freeze”.

Consultation:
Nil.

Statutory Environment:
Local Government Act 1995, Sections 6.2, 6.13, 6.33, 6.36, 6.51.

Policy Implications:
Nil.

Financial Implications:
It is estimated that the reduction of penalty interest will reduce revenue by \$10,000 and an increase in interest write offs will increase expenditure by \$7,000. The Freezing of Rates is estimated to cause a loss of \$135,000 in potential rate revenue based on 3%.

Strategic Implications:
Strategic Community Plan 2014-2024.
Theme 4 – Civic Leadership: 4.1 Financial Sustainability.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Medium (9)
Risk Likelihood (based on history and with existing controls)	Possible (3)
Risk Impact / Consequence	Moderate (3)
Risk Rating (Prior to Treatment or Control)	
Principal Risk Theme	
Risk Action Plan (Controls or Treatment Proposed)	

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Goldfinch

Seconded: Cr Mudie

Res: 47/20

Recommendation:

That Council:

- 1. Accept the report on rates strategy for 2020/21.**
- 2. Provide direction to the Chief Executive Officer to freeze rates in accordance with the Ministerial Local Government (COVID-19) Order 2020.**

Voting Requirements: Simple Majority

6/0

14.2 Monthly Financial Report – 30 April 2020

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Senior Finance Officer
Authorising Officer	Director Corporate and Community Services
Date:	13 April 2020
Disclosure of Interest:	Nil
Attachments:	Monthly Financial Reports for April 2020 (Attachment Yellow)
Previous Reference:	Nil

Summary:

In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

Background:

Council is requested to review the April 2020 Monthly Financial Reports.

Comment:

The April 2020 Monthly Financial Reports are presented for review.

Consultation:

Chief Executive Officer.

Statutory Environment:

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* apply.

Policy Implications:

Nil.

Financial Implications:

All expenditure has been approved via adoption of the 2019/20 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications:

Strategic Community Plan 2014 – 2024

Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability & compliance.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Major

Seconded: Cr Belli

Res: 48/20

Recommendation:

That Council receive the 30 April 2020 Monthly Financial Reports as presented.

Voting Requirements: Simple Majority

6/0

14.3 Schedule of Account Payments – April 2020

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Senior Finance Officer
Authorising Officer: Director Corporate and Community Services
Date: 13 April 2020
Disclosure of Interest: Nil
Attachments: Schedule of Payments to 30 April 2020
 Credit Card Transactions to 01 April 2020
 Creditors List of Accounts Paid April 2020
 (Attachment Red)
Previous Reference: Nil

Summary:

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

Background:

Period 01/07/2019 to 30/04/2020.

2019/2020

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	670	1,739,001	135,848	3,843	1,781	1,881,144	275,274
Aug	9,391	736,269	51,773	7,094	1,260	805,788	188,496
Sep	21,940	428,530	144,319	12,630	2,857	610,277	241,584
Oct	892	490,678	113,137	9,015	420	614,142	233,232
Nov	20,449	789,186	37,772	6,412	0	853,820	242,169
Dec	14,227	373,429	50,545	17,620	0	455,821	349,953
Jan	15,567	395,595	66,327	8,351	0	485,840	247,361
Feb	17,550	565,741	168,401	2,831	0	754,523	255,946
Mar	27,093	317,625	91,762	7,684	0	444,164	253,445
Apr	15,591	875,688	68,694	10,711	0	970,684	278,747
May							
Jun							
Total	127,780	5,836,054	859,885	75,481	6,319	6,905,519	2,287,461
18/19	147,967	21,298,438	1,329,904	70,241	13,590	22,860,140	2,219,053
17/18	327,905	18,507,404	209,587	65,010	317,445	19,427,351	2,601,283

Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:

Senior Finance Officer.

Statutory Environment:

Regulation 13 (1) – (3) of the *Local Government (Financial Management) Regulations*.

Policy Implications:

Nil.

Financial Implications:

This item address Council’s expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Major

Seconded: Cr Goldfinch

Res: 49/20

Recommendation:

That Council endorse:

Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of April 2020 be noted.

Voting Requirements: Simple Majority

6/0

15. Directorate of Technical Services

Cr Goldfinch left the Chambers at 6.22pm due to Financial Interest in this Item.

15.1 Development Application – Lot 54 (81/279) Hopetoun-Ravensthorpe Road, Hopetoun

File Reference:	P20-15
Location:	Lot 54 (81/279) Hopetoun-Ravensthorpe Road, Hopetoun
Applicant:	Cartman Designs on behalf of Rick Besso
Author:	Peter Wilks
Authorising Officer	Richard Hindley
Date:	19 May 2020
Disclosure of Interest:	Nil
Attachments:	Plans Justification (Attachment Green)
Previous Reference:	N/A

Summary:

For Council to consider Development Application P20-15 for a Covered Short-Term Car Parking Area and Secure Storage Area at Lot 54 (81/279) Hopetoun-Ravensthorpe Road, Hopetoun.

Background:

Shire of Ravensthorpe received Development Application P20-15 for a Covered Short-Term Car Parking Area and Secure Storage Area at Lot 54 (81/279) Hopetoun-Ravensthorpe Road, Hopetoun on 7 April 2020.

The application was publicly advertised between 8 April 2020 and 29 April 2020 with no comments or objections being received.

The Shire CEO has requested that the application be sent to Council for determination due to the variation proposed to the front setback.

Comment:

Background:

Lot 54 (81/279) Hopetoun-Ravensthorpe Road, Hopetoun, also known as Wavecrest, is a 4.68 hectare Tourism zoned lot located to the north of the Hopetoun Townsite. The property is currently developed as a mixed short-term/long-term park home park, motel and tavern.

Assessment:

The proposal calls for a front setback variation. The setback required for the Tourism zone is 6 metres. In this instance the applicant proposes a 1 metre setback to the front wall of the covered parking area and secure storage area.

Aside from a proposed variation to the front setback, the proposal is compliant with the provisions of Local Planning Scheme No. 6.

Response to Applicants Justification:

Planning Services acknowledges that there is an extended distance between the road and the proposed development, largely due to a wide road reserve. The proposed development should not impact on sight lines to and from the property and will still permit for safe access and egress to and from the property.

Consultation:

The application was publicly advertised between 8 April 2020 and 29 April 2020 with no comments or objections being received.

Statutory Environment:

Local Planning Scheme No. 6.

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any planning decision.

It should also be noted that pursuant to Section 211(1) of the *Planning and Development Act 2005*, a person aggrieved by the failure of a local government to enforce or implement effectively the observance of a local planning scheme may make representation to the Minister. If the Minister considers it appropriate to do so, representation may be referred to the State Administrative Tribunal for its report and recommendation. Following subsequent actions and recommendation by the SAT the Minister may order the local government to do all things considered necessary for enforcing the observance of the Scheme or any provisions of the Scheme.

Policy Implications:

None.

Financial Implications:

Application fees totalling \$704.00 were received as part of this application.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Mudie

Seconded: Cr Belli

Res: 50/20

Recommendation:

That Council approve Development Application P20-15 for a Covered Short-Term Car Parking Area and Secure Storage Area at Lot 54 (81/279) Hopetoun-Ravensthorpe Road, Hopetoun, subject to the following conditions:

- 1. Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application.**
- 2. During implementation stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).**
- 3. It is the responsibility of the developer to ensure that all Planning Conditions have been complied with and all inspections undertaken prior to commencement of use.**
- 4. Prior to the commencement of the use, vehicle parking, manoeuvring and circulation areas shall be suitably constructed, sealed, drained, kerbed, marked (including disabled bays) and thereafter maintained to the satisfaction of the Shire of Ravensthorpe.**
- 5. All future development, including signage, is to possess a valid planning approval.**
- 6. The works hereby approved are not to cause stormwater nuisance on adjoining properties to the satisfaction of the Shire of Ravensthorpe.**
- 7. The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Ravensthorpe. A building permit is required for any water tank larger than 5000 litres.**
- 8. The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.**
- 9. The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Ravensthorpe is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and manner directed by the Shire of Ravensthorpe.**
- 10. All fencing shall be in accordance with Shire of Ravensthorpe Local Planning Policy: Fencing.**

11. The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.

ADVICE TO APPLICANT:

1. **THIS IS NOT A BUILDING PERMIT.** An application for a building permit is required to be submitted and approved by the Shire of Ravensthorpe prior to any works commencing on-site.
2. The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.
3. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Ravensthorpe will take no responsibility for incorrectly located buildings.
4. It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
5. The Department of Water and Environmental Regulation and Environment Regulation has prepared dust control guidelines for development sites, which outline the procedures for the preparation of dust management plans. Further information on the guidelines can be obtained from the Department of Water and Environmental Regulation and Environment Regulation's website www.dwer.wa.gov.au under air quality publications.
6. A properly constructed sanitary convenience is to be provided on site prior to any work being commenced.
7. An owner or occupier of premises shall not place, throw or leave, or permit or cause to be placed, thrown or left, in, on or about the premises any matter or thing which is liable to attract or be a breeding place for flies, cockroaches, other pests or rodents.
8. The subject land is in a region that experiences significant problems with nuisance and disease carrying mosquitoes. The design, construction and maintenance of this development are to be completed so as to ensure that no additional mosquito breeding sites are produced.
9. Rubbish receptacles are kept clean and tightly sealed at all times except when refuse is being deposited or emptied, so as to avoid nuisance from smells or attracting pests / rodents.
10. If asbestos is discovered during works related to this Development Application it is to be removed in accordance with the *Health (Asbestos) Regulations 1992*.
11. Ventilation to be provided in the drive-through / parking area to ensure strict compliance with Occupational Health and Safety standards so as to ensure that staff and patrons are not exposed to nuisance or health risk from exposure to carbon monoxide (CO).
 - For more information, please see:
<https://www.commerce.wa.gov.au/publications/guidance-note-prevention-carbon-monoxide-poisoning-petrol-and-gas-powered-equipment>
12. The construction and standards to be observed in the food premises are laid down in the *Western Australia Food Act 2008* and the *Food Regulations 2009*, as amended.

13. Special attention should be given to the following sections of the Food Standards Australia New Zealand (AKA: Food Standards Code):
<https://www.foodstandards.gov.au/code/Pages/default.aspx>

1. Please ensure that the proposed food storage / display area is constructed and fit-out so as to ensure there is no potential created for contamination of food or storage units by fumes, dust, particulate as per:
 - (8(1), (2), (3) & (4)) of Standard 3.2.2 (Food safety practice & General Requirements)
2. Please ensure food display / storage units as included on the submitted plans are appropriate for temperature control of food as per:
 - (8(5) of Standard 3.2.2 (Food safety practice & General Requirements)
3. When take-away food is packaged please ensure compliance with:
 - (9) of Standard 3.2.2 (Food safety practice & General Requirements)
4. In relation to pest control please ensure compliance with:
 - (24) of Standard 3.2.2 (Food safety practice & General Requirements)
5. In relation to single use items used in the provision of takeaway food please ensure compliance with:
 - (23) of Standard 3.2.2 (Food safety practice & General Requirements)
6. Any wastewater produced by food storage e.g. Bain Marie, coffee machine is to be disposed of in an approved manner
 - (5) of Standard 3.2.3 (Food Premises & Equipment)
7. Ventilation must be provided as per:
 - (7) of Standard 3.2.3 (Food Premises & Equipment)

Voting Requirements: Simple Majority

5/0

Cr Goldfinch re-entered the Chambers and meeting at 6.24pm.

16. Elected Members Motions of Which Previous Notice Has Been Given

17. New Business or Urgent Business Introduced by Decision of the Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

17.1 Elected Members

Moved: Cr Mudie

Seconded: Cr Belli

Res: 51/20

Resolution:

That Council deal with the motion regarding a 10% reduction of sitting fees for the last quarter of 2019/20 financial year.

Voting Requirements: Absolute Majority

6/0

17.1.1

Moved: Cr Belli

Seconded: Cr Mudie

Res: 52/20

Recommendation:

That Council take a 10% reduction in sitting fees for the last quarter of 2019/20 financial year due to the COVID-19.

Voting Requirements: Absolute Majority

6/0

17.2 Officers

18. Matters Behind Closed Doors

Moved: Cr Mudie

Seconded: Cr Goldfinch

Res: 53/20

In accordance with section 5.23 (2) of the *Local Government Act 1995*, the meeting closed to members of the public for this item as the following subsection applies:

- a) a matter affecting an employee/employees
- b) the personal affairs of any person
- c) a matter that if declared, would reveal –
 - i) a trade secret
 - ii) information that has a commercial value to a person
 - iii) information about the business, professional, commercial, financial affairs of a person.

Voting Requirements: Absolute Majority

6/0

6.26pm DCCS – Les Mainwaring, DTS – Graham Steel and EA – Kim Bransby left the meeting and did not return.

6.27pm CEO – Gavin Pollock left the meeting.

19. Closure of Meeting

The Presiding Member undertook a final roll call of attendees of Elected Members.

COUNCILLOR'S: Cr Keith Dunlop – (in person) (Shire President)
Cr Julianne Belli – (e-connection) (Deputy Shire President)
Cr Ian Goldfinch – (in person)
Cr Thomas Major – (in person)
Cr Mark Mudie – (in person)
Cr Graham Richardson – (e-connection)

STAFF: Gavin Pollock – (in person) (Chief Executive Officer)

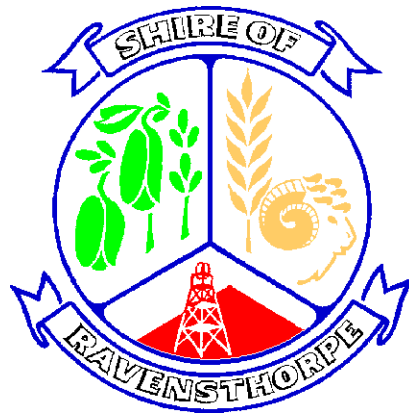
The Presiding Member declared the meeting closed at 7.14pm

These minutes were confirmed at the meeting of the 16 June 2020.

Signed: _____
(Presiding Person at the meeting of which the minutes were confirmed.)

Date: _____

ATTACHMENT



MINUTES

Ordinary Council Meeting

Tuesday, 21 April 2020

Commencing at 6.00pm

**Council Chambers,
Hopetoun**

SHIRE OF RAVENSTHORPE

Minutes for the Ordinary Meeting of Council to be held at Hopetoun Council Chambers on Tuesday, 21 April 2020 – commencing at 6.00pm.

Contents

1.	Declaration of Opening / Announcements of Visitors	3
2.	Attendance / Apologies / Approved Leave of Absence	3
3.	Announcements by the Presiding Member	3
4.	Response to Previous Public Questions Taken on Notice	3
5.	Public Question Time	3
6.	Petitions / Deputations / Presentations / Submissions	3
7.	Applications for Leave of Absence	4
8.	Disclosures of Interest	4
9.	Confirmation of Minutes of Previous Meetings	4
	9.1 Ordinary Council Meeting Minutes 17 March 2020	4
	9.2 Special Council Meeting Minutes 2 April 2020.....	4
10.	Reports of Committees of Council	5
11.	Reports of Council Delegates on External Committees	5
13	Office of the Chief Executive Officer	6
14.	Directorate of Corporate and Community Services	7
	14.1 Schedule of Fees and Charges 2020/2021	7
	14.2 Monthly Financial Report – 31 March 2020	9
	14.3 Schedule of Account Payments – March 2020	11
15.	Directorate of Technical Services	14
16.	Elected Members Motions of Which Previous Notice Has Been Given	14
17.	New Business or Urgent Business Introduced by Decision of the Meeting	14
	17.1 Elected Members	14
	17.2 Officers	14
	17.2.1 Election Date for Extraordinary Election	14
18.	Matters Behind Closed Doors	18
	18.1 Confidential – Tender 03-2019/20 Bushfire Mitigation Activities Fund Program.....	18
	18.2 Confidential Item - Purchase Replacement Prime Mover	19
19.	Closure of Meeting	19

1. Declaration of Opening / Announcements of Visitors

Prior to commencement of this electronic meeting Council Members and other attendees who connected by electronic means were tested and confirmed.

The Presiding Member to declared the meeting open at 6.00pm.

The Presiding Member welcomed Council Members and staff receiving the broadcast of this electronic meeting, which is conducted in accordance with Section 14D of the *Local Government Act 1996*.

2. Attendance / Apologies / Approved Leave of Absence

COUNCILLOR'S: Cr Keith Dunlop – (in person) (Shire President)
Cr Julianne Belli – (e-connection) (Deputy Shire President)
Cr Ian Goldfinch – (e-connection)
Cr Thomas Major – (e-connection)
Cr Mark Mudie – (e-connection)
Cr Graham Richardson – (e-connection)

STAFF: Gavin Pollock – (in person) (Chief Executive Officer)
Les Mainwaring – (in person) (Director of Corporate & Community Services)
Graham Steel – (in person) (Director Technical Services)
Kim Bransby – (in person) (Executive Assistant)

APOLOGIES: Nil.

ON LEAVE OF ABSENCE: Nil.

ABSENT: Nil.

MEMBER OF THE PUBLIC: Nil.

3. Announcements by the Presiding Member

Cr Dunlop provided notice a late Agenda Item from the Director Corporate and Communities, Les Mainwaring, to be tabled and discussed at Item 17.2.1 in relation to the Election Date for the Extraordinary Election as previously discussed at the Special Council Meeting 2 April 2020, resolution 31/20.

4. Response to Previous Public Questions Taken on Notice

Nil.

5. Public Question Time

Nil.

6. Petitions / Deputations / Presentations / Submissions

Nil.

7. Applications for Leave of Absence

Nil.

8. Disclosures of Interest

Nil.

9. Confirmation of Minutes of Previous Meetings

9.1 Ordinary Council Meeting Minutes 17 March 2020 (Attachment Mustard)

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Moved: Cr Goldfinch

Seconded: Cr Mudie

Res: 34/20

Recommendation:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Ravensthorpe held at Munglinup Community Centre, Munglinup on 17 March 2020 be confirmed.

Voting Requirements: Simple Majority

6/0

9.2 Special Council Meeting Minutes 2 April 2020 (Attachment Blue)

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Moved: Cr Major

Seconded: Cr Belli

Res: 35/20

Recommendation:

That the Minutes of the Ordinary Meeting of the Council of the Shire of Ravensthorpe held in the Council Chambers, Ravensthorpe on 2 April 2020 be confirmed.

Voting Requirements: Simple Majority

6/0

10. Reports of Committees of Council

- Audit Committee Full Council
- Bushfire Advisory Committee Member - Cr Major
Deputy - Cr Mudie
- CEO Performance Review Committee Member - President
Member - Deputy President
Member - Cr Mudie

11. Reports of Council Delegates on External Committees

- Goldfields Voluntary Regional Organisation Of Councils (GVROC) Delegate - President
Delegate - Cr Goldfinch
Proxy - Deputy President
- Great Southern Regional Road Group Delegate - Cr Mudie
Proxy - Cr Goldfinch
- Local Emergency Management Committee (LEMC) Delegate - President
Proxy - Deputy President
- Development Assessment Panel (DAP) Delegate - Cr Belli
Delegate – Cr Norman
Proxy - Cr Goldfinch
Proxy - Cr Major
- Hopetoun Progress Association Delegate - Cr Richardson
Proxy - Cr Goldfinch
- Ravensthorpe Progress Association Delegate - Cr Belli
Proxy - Cr Norman
- Munglilup Community Group Delegate - Cr Norman
Proxy - Cr Major
- Community Liaison Committees Delegate - President
Delegate - Deputy President
Proxy - CEO
Proxy - DCCS
- Hopetoun Community Resource Centre Delegate - Cr Dunlop
Proxy - Cr Richardson
- Ravensthorpe Community Resource Centre Delegate - Cr Belli
Proxy - Cr Norman
- South Coast WALGA Zone Delegate - President
Proxy - Deputy President
- Fitzgerald River National Park Delegate - Cr Richardson
Proxy - Cr Mudie

- Ravensthorpe Agricultural Initiative Network (RAIN) Delegate - Cr Major
Proxy - Cr Mudie
- Fitzgerald Biosphere Implementation Group Delegate - Cr Richardson
Proxy - Cr Mudie
- Hopetoun Recreation Management (HDRA) Delegate - Cr Dunlop
Proxy - Cr Goldfinch
- Ravensthorpe Historical Society Delegate - Cr Goldfinch
Proxy - Cr Norman

CEO provided comment he had received notification from the Acting Secretary of the Ravensthorpe Progress Association on 3 April 2020, the Association had dissolved.

CEO noted due to resignation of previous member an Agenda Item will be presented to Council following the Extraordinary Election regarding delegates and proxies for the External Committees.

12. REPORTS FROM COUNCILLORS

Cr Keith Dunlop (President)

- 2 April 2020 – Special Council Meeting
- 3 April 2020 – LEMC
- 8 April 2020 – RHFF
- 9 April 2020 – Webinar WALGA Minister Templeman MLA
- 16 April 2020 – Phone meeting with Chief Executive Officer
- 17 April 2020 – LEMC

Cr Julianne Belli (Deputy President)

- 31 March 2020 – Ravensthorpe Community Resource Centre
- 2 April 2020 – Special Council Meeting
- 7 April 2020 – Audit Committee Meeting

Cr Ian Goldfinch

Nil.

Cr Thomas Major

Nil.

Cr Mark Mudie

Nil.

Cr Graham Richardson

Nil.

13 Office of the Chief Executive Officer

Nil.

14. Directorate of Corporate and Community Services

14.1 Schedule of Fees and Charges 2020/2021

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Shire of Ravensthorpe
Author:	Senior Finance Officer
Authorising Officer	Chief Executive Officer
Date:	15 April 2020
Disclosure of Interest:	Nil
Attachments:	Draft Schedule of Fees and Charges 2020/2021 (Attachment Light Green)
Previous Reference:	Nil

Summary:

As part of the budget preparation process council needs to review the fees and charges which it wishes to set for the coming financial year.

Background:

A review of the fees and charges to be imposed is carried out annually as part of the budget process.

Comment:

The 2020/2021 schedule of fees and charges has been formulated using the 2019/2020 year as a basis. It is proposed that the fees are only rounded to the nearest \$5.00 with no percentage increase due to the COVID-19 pandemic and State of Emergency. There has been a comprehensive review of all programmes with the addition of many new fees and charges to cover all areas of business more thoroughly, including an overhaul of the Environmental Health Fees to bring the Shire of Ravensthorpe fees in line with the City of Albany as our Contracted Environmental Health Officers (EHO). Childcare fees have not increased and a "Short Day" fee has been added to better cater for family needs within the community.

The schedules have been reviewed by the relevant officers for their input into any alterations or additions to the individual business units.

Consultation:

Councillors
Chief Executive Officer
Director Corporate and Community Services
Director of Technical Services
Manager of Childcare Services
Administration Officers

Statutory Environment:

Sections 6.16 and 6.17 of the Local Government Act 1995 (Imposition of fees and charges and Setting the level of fees and charges) Clauses 24 & 25 of the Local Government (Financial Management) Regulations 1996 (Service charges & fees and charges).

Policy Implications:

Nil.

Financial Implications:

Setting of fees and charges is an integral part of the budget preparation.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:** There is no known significant environmental considerations.
- **Economic:** There is no known significant economic considerations.
- **Social:** There is no known significant social considerations.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Mudie

Seconded: Cr Goldfinch

Res: 36/20

Recommendation:

That Council

1. Adopt the 2020/2021 Schedule of Fees and Charges as presented.
2. Endorse the adopted 2020/2021 Schedule of Fees and Charges to be implemented and effective from the 1 July 2020.

Voting Requirements Absolute Majority

6/0

14.2 Monthly Financial Report – 31 March 2020

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Senior Finance Officer
Authorising Officer	Director Corporate and Community Services
Date:	15 April 2020
Disclosure of Interest:	Nil
Attachments:	Monthly Financial Reports for March 2020 (Attachment Yellow)
Previous Reference:	Nil

Summary:

In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

Background:

Council is requested to review the March 2020 Monthly Financial Reports.

Comment:

The March 2020 Monthly Financial Reports are presented for review.

Consultation:

Chief Executive Officer.

Statutory Environment:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

Policy Implications:

Nil.

Financial Implications:

All expenditure has been approved via adoption of the 2019/20 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications:

Strategic Community Plan 2014 – 2024

Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability & compliance.

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Belli

Seconded: Cr Richardson

Res: 37/20

Recommendation:

That Council receive the 31 March 2020 Monthly Financial Reports as presented.

Voting Requirements: Simple Majority

Carried: 6/0

14.3 Schedule of Account Payments – March 2020

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Senior Finance Officer
Authorising Officer: Director Corporate and Community Services
Date: 14 March 2020
Disclosure of Interest: Nil
Attachments: Schedule of Payments to 31 March 2020
 Credit Card Transactions to 04 March 2020
 Creditors List of Account Paid March 2020
 (Attachment Red)
Previous Reference: Nil

Summary:

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

Background:

Period 01/07/2019 to 31/03/2020.

2019/2020

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	670	1,739,001	135,848	3,843	1,781	1,881,144	275,274
Aug	9,391	736,269	51,773	7,094	1,260	805,788	188,496
Sep	21,940	428,530	144,319	12,630	2,857	610,277	241,584
Oct	892	490,678	113,137	9,015	420	614,142	233,232
Nov	20,449	789,186	37,772	6,412	0	853,820	242,169
Dec	14,227	373,429	50,545	17,620	0	455,821	349,953
Jan	15,567	395,595	66,327	8,351	0	485,840	247,361
Feb	17,550	565,741	168,401	2,831	0	754,523	255,946
Mar	27,093	317,625	91,762	7,684	0	444,164	253,445
Apr						0	
May						0	
Jun						0	
Total	127,780	5,836,054	859,885	75,481	6,319	6,905,519	2,287,461
18/19	147,967	21,298,438	1,329,904	70,241	13,590	22,860,140	2,219,053
17/18	327,905	18,507,404	209,587	65,010	317,445	19,427,351	2,601,283

Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:

Senior Finance Officer.
 Director Corporate and Community Services.

Statutory Environment:

Regulation 13 (1) – (3) of the *Local Government (Financial Management) Regulations*

Policy Implications:

Nil.

Financial Implications:

This item address Council’s expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Belli

Seconded: Cr Richardson

Res: 38/20

Recommendation:

That Council endorse:

Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of March 2020 be noted.

Voting Requirements: Simple Majority

Carried: 6/0

Unconfirmed

15. Directorate of Technical Services

Nil.

16. Elected Members Motions of Which Previous Notice Has Been Given

17. New Business or Urgent Business Introduced by Decision of the Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

17.1 Elected Members

17.2 Officers

Moved: Cr Belli

Seconded: Cr Goldfinch

Res: 39/20

Resolution:

That Council accept Item 17.2.1 being heard and dealt with.

Voting Requirements: Absolute Majority

Carried: 6/0

17.2.1 Election Date for Extraordinary Election

File Reference: GV.CC1 & GV.EL.11
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Director Corporate and Communities
Authorising Officer: Chief Executive Officer
Date: 20 April 2020
Disclosure of Interest: Nil
Attachments: Letter Western Australian Electoral Commissioner 20 April 2020 and Election Timetable (Attachment Orange)
Previous Reference: Special Council Meeting 2 April 2020 Item 5.1 Resolution 31/20

Summary:

Following the resignation of Cr Ken Norman the Council notified the Electoral Commissioner of its intention to hold an extraordinary election for the vacated position and engage the electoral commission to administer and run the election process. The Electoral Commissioner has suggested an alternative timeline with an election date of 31 July 2020 instead of 14 July 2020.

Background:

On the 24 March 2020 Cr Norman forwarded an email of resignation to the Chief Executive Officer stating the resignation was effective immediately. The Chief Executive Officer notified the Shire President followed by all Councillors of Cr Norman's resignation. On the 31 March 2020 Cr Norman provided a formal signed letter of resignation to the Chief Executive Officer.

At the Special Council Meeting held 2 April 2020, Council resolved to:

- *thank Cr Ken Norman for his service as a Councillor since October 2019.*
- *approve the Chief Executive Officer advising the Electoral Commissioner of Cr Ken Norman's resignation and to request approval to conduct an extraordinary election on the 14 July 2020.*
- *request the Chief Executive Officer to engage the electoral commission to administer and run the extraordinary election process via a postal vote only.*
- *request the Chief Executive Officer to include an allocation in the 2020/21 annual budget for expenditure to engage the electoral commission to administer and run the extraordinary election process.*

Comment:

Cr Norman's resignation was effective immediately on the 24 March 2020.

Council are required to nominate a suitable date to hold the extraordinary election for the vacated position and engage the electoral commission to administer and run the election process. Under the Local Government Act 1995 (the Act) the extraordinary election date can't be more than 4 months from the resignation date, which would be 24 July 2020.

The Electoral Commissioner has reviewed their timeline of requirements and has advised that at present the earliest they can deliver an extraordinary election is 31 July 2020, instead of the previously resolved date of 14 July 2020.

The Electoral Commissioner has discretion under the Act to approve an extension to the 4 month timeline if the date is acceptable to the local government.

Consultation:

Western Australian Electoral Commission

Western Australian Local Government Association (WALGA)

Statutory Environment:

Local Government Act 1995 - Division 4 — Extraordinary elections

4.8. *Extraordinary elections*

- (1) *If the office of a councillor or of an elector mayor or president becomes vacant under section 2.32 an election to fill the office is to be held.*
- (2) *An election is also to be held under this section if section 4.57 or 4.58 so requires. (4.57 Less candidates than vacancies or 4.58 death)*
- (3) *An election under this section is called an extraordinary election.*
[Section 4.8 amended: No. 2 of 2012 s. 10.]

4.9. *Election day for extraordinary election*

- (1) *Any poll needed for an extraordinary election is to be held on a day decided on and fixed —*
 - (a) *by the mayor or president, in writing, if a day has not already been fixed under paragraph (b); or*
 - (b) *by the council at a meeting held within one month after the vacancy occurs, if a day has not already been fixed under paragraph (a).*
- (2) *The election day fixed for an extraordinary election is to be a day that allows enough time for the electoral requirements to be complied with but, **unless the Electoral Commissioner approves** or section 4.10(b) applies, it cannot be later than 4 months after the vacancy occurs.*

- (3) *If at the end of one month after the vacancy occurs an election day has not been fixed, the CEO is to notify the Electoral Commissioner and the Electoral Commissioner is to —*
- (a) *fix a day for the holding of the poll that allows enough time for the electoral requirements to be complied with; and*
 - (b) *advise the CEO of the day fixed.*

4.10. *Extraordinary election can be held before resignation has taken effect*

If a member resigns —

- (a) *the vacancy is to be regarded for the purposes of sections 4.8(1) and 4.9 as occurring when the CEO receives the notice of resignation even if the resignation takes effect on a later day; but*
- (b) *the election day fixed for the extraordinary election cannot be earlier than one month before the resignation actually takes effect.*

Policy Implications:

Nil.

Financial Implications:

That an allowance be made in the 2020/21 annual budget to engage the Electoral Commission to conduct the required extraordinary election in July 2020.

Strategic Implications:

It is important to note during this time Council will be operating with 6 councillors until the extraordinary election is conducted.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Goldfinch

Seconded: Cr Richardson

Res: 40/20

Recommendation:

That Council:

Approve the Chief Executive Officer advising the Electoral Commissioner to request approval to conduct an extraordinary election on the 31 July 2020, instead of 14 July 2020.

Voting Requirements: Absolute Majority

Carried: 6/0

18. Matters Behind Closed Doors

Moved: Cr Mudie

Seconded: Cr Belli

Res: 41/20

Council Decision

In accordance with section 5.23 (2) of the *Local Government Act 1995*, the meeting closed to members of the public for this item as the following subsection applies:

- a) a matter affecting an employee/employees
- b) the personal affairs of any person
- c) a matter that if declared, would reveal –
 - i) a trade secret
 - ii) information that has a commercial value to a person
 - iii) information about the business, professional, commercial, financial affairs of a person.

Voting Requirements: Absolute Majority

Carried: 6/0

18.1 Confidential – Tender 03-2019/20 Bushfire Mitigation Activities Fund Program

File Reference: CA.TE.1
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Community Emergency Services Officer
Authorising Officer: Chief Executive Officer
Date: 14 April 2020
Disclosure of Interest: Community Emergency Services Officer listed as reference for Tendering contractor
Attachments:

- a) Confidential Attachment – Evaluation Report
- b) Tender Document – 03-2019/20
- c) Confidential Attachments – Tenders Received
- d) Confidential Attachment – Works & Price Schedule (Attachment Grey)

Previous Reference: Nil

Moved: Cr Goldfinch

Seconded: Cr Major

Res: 42/20

Recommendation:

That Council:

- **Accept the Tender submitted by Indiji Flora (ABN 49 354 104 732) to deliver the Shire of Ravensthorpe Bushfire Mitigation Activities Program for the 2019/20 financial year.**
- **Delegates the formation and execution of the Contract of engagement to the Chief Executive Officer, subject to negotiating any variations (of a minor nature) prior to entry to Contract.**
- **Endorses that if a Contract with Indiji Flora (ABN 49 354 104 732) is not executed within thirty (30) business days from the tender acceptance the Chief Executive Officer is authorised to review alternative tender options, within the same price range provided by Indiji Flora.**

NB: The Bushfire Mitigation Activities Program is 100% funded by DFES.

Voting Requirements: Absolute Majority

Carried: 6/0

18.2 Confidential Item - Purchase Replacement Prime Mover

File Reference: PE.FM.1
Location: Shire of Ravensthorpe
Applicant: Chief Executive Officer
Author: Director Technical Services
Authorising Officer: Chief Executive Officer
Date: 16 April 2020
Disclosure of Interest: Nil
Attachments: Plant Assessment Report - 16 April 2020
(Attachment Pink)
Previous Reference: Nil

Moved: Cr Major **Seconded:** Cr Mudie **Res:** 43/20

Recommendation:

That Council:

Endorse the Chief Executive Officer purchasing a Mack Trident Primer Mover from Truck Centre WA in accordance with required specification and supporting quote.

Voting Requirements: Absolute Majority **Carried: 6/0**

18.16pm DCCS – Les Mainwaring, DTS – Graham Steetl and A/EA – Kim Bransby left the meeting and did not return.

Moved: Cr Belli **Seconded:** Cr Major **Res:** 44/20

Recommendation:

That Council move out from behind closed doors and the meeting be declared back open to the public.

Voting Requirements: Absolute Majority **Carried: 6/0**

19. Closure of Meeting

The Presiding Member undertook a final roll call of attendees of Elected Members.

COUNCILLOR'S: Cr Keith Dunlop – (in person) (Shire President)
Cr Julianne Belli – (e-connection) (Deputy Shire President)
Cr Ian Goldfinch – (e-connection)
Cr Thomas Major – (e-connection)
Cr Mark Mudie – (e-connection)
Cr Graham Richardson – (e-connection)

STAFF: Gavin Pollock – (in person) (Chief Executive Officer)

The Presiding Member declared the meeting closed at 6.38pm.

These minutes were confirmed at the meeting of the 19 May 2020.

Signed: _____
(Presiding Person at the meeting of which the minutes were confirmed.)

Date: _____

Unconfirmed

ATTACHMENT

Community Development Fund Application Form 2020/2021



The closing date for applications is -

4:00pm Thursday 30 April 2020

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

Name of Organisation/Group/Applicant:

Address:

Contact Person: _____

Contact email: _____

Position: _____

Telephone: (H) _____

(W) _____

Amount requested: \$ _____

PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

Applicant: _____

Postal Address: _____

ABN: _____ (If applicable)

Registered for GST? Please select YES NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

Contact Person 1: _____ **Position:** _____

Email: _____

Telephone (hm) _____ **(wk)** _____

Contact Person 2: _____ **Position:** _____

Email: _____

Telephone (hm) _____ **(wk)** _____

Objectives of the Organisation:

Current Membership Numbers:

20 years and over Male _____ Female _____

Junior (< 20 years) Male _____ Female _____

TOTAL Male _____ Female _____

Existing Facilities:

Project Description:

Location:

Demonstrated Need / Benefit:

Other organizations involved or sharing facility:

If Council contribution does not meet requested amount how will project be financed or affected?:

Budget

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Voluntary (in kind) labour				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Donated materials				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Funds from other sources				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Amount requested from the Community Development Fund?					
TOTAL PROJECT AMOUNT					

Ongoing Management:

DECLARATION

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: _____

Position Held: _____

Signature: _____

Date: _____

ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

Or email to:

shire@ravensthorpe.wa.gov.au

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm
Thursday 30 April 2020**

Community Development Fund



Guidelines & Application Form

OBJECTIVES:

To provide financial assistance for organisations and/or projects, which benefit the community.

To assist community based (not for profit) organisations to develop and maintain facilities.

To provide community based (not for profit) organisations with relief from Council imposed fees and charges.

INTERPRETATION:

'Community Organisation' means any organisation which has as its members, members of the Shire of Ravensthorpe community and which operates on a "not for profit" basis.

'Not for Profit' means that the proceeds of the organisation are used for the benefit of the organisation and are not available for disbursement to the members of the organisation.

'Minor Community Grant' means any financial assistance up to \$5,000. Usually provided for minor building construction, maintenance or repair, minor projects, equipment purchase, operating expenses, relief from Council fees and charges etc. A minimum grant of \$250 applies.

'GST' means the Federal Government's Goods and Services Tax. Provision of grant funds will be exclusive of GST unless the recipient organisation is registered for GST, in which case the grant amount will be grossed up by 10%.

'CEO' means the Chief Executive Officer of the Shire of Ravensthorpe.

Funding Round

The Community Development Fund (CDF) will be allocated from within Council's budget of general revenue each year with applications being called during March and closing during April each year. Following the adoption of the Shire's annual budget approved funds will generally be available in September each year. An amount equivalent to approximately 1% of rate revenue will be allocated to the CDF program each year.

Generally Council is more likely to consider supporting applications for minor grants and typically grants up to \$2,500 have been most successful in the past years.

Advertising

Each year, during the period of March and April the Shire will advertise its intention to consider applications under the Community Development Fund.

Applications

All applications must be submitted on the Community Development Fund Application Form and submitted before the nominated closing date. Applicants must address the selection criteria provided within the application guidelines. Late applications will not be accepted for consideration unless they are of an urgent or emergency nature. Unsuccessful applicants will be advised and will need to reapply in the next years funding round if still required.

Minor Community Development Funds (Up to \$5,000)

Minor Community Development Funds may be used for the following purposes, including minor building construction, maintenance or repair, equipment purchase or hire, events or functions, operating expenses, relief from Council fees and charges etc. The funds cannot be used to cover staff wages or employment costs. A minimum amount of \$250 applies to all applications. Applicants should ensure the following criteria are addressed in their application:

- Type of organisation (eg sport and recreation, community based, general interest, health and welfare, artistic, religious etc);
- Organisation membership;
- Nature of service/facility provided;
- Demonstrated need or community benefit;
- Applicant's financial position;
- Purpose of the grant; and
- Provision of a detailed project budget including GST breakdown.
- Provision of a quote for all items greater than \$1000 in value; and
- Details of applications to other possible funding sources. (eg Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)

Administration of Financial Assistance and Acquittal:

All approved grant funds must be claimed and acquitted by 30 April in the financial year they are granted.

Acquittal of grant funds shall be to the satisfaction of the Chief Executive Officer and generally requires the production of documentation or receipts sufficient to substantiate that the project funds have been spent in accordance with the grant application. Should the project not be completed by the 30 April the organisation can apply for an extension for the funds to be carried over to the next financial year. If no request is made the funds will not be carried forward.

Community Development Fund

Funding Round 2020/2021

HOPETOUN COMMUNITY RESOURCE CENTRE

Community Development Fund Application Form 2020/2021



The closing date for applications is -

4:00pm Thursday 30 April 2020

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

Name of Organisation/Group/Applicant:

Hopetoun Community Resource Centre

Address:
46 Veal Street
Hopetoun

Contact Person: Donna Higgins
Contact email: hopetoun@CRC.net.au
Position: Finance Officer

Telephone: (H) 0408597017
(W) 98383062

Amount requested: \$ _____

PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The

Existing Facilities:

The Hopetoun CRC has a range of facilities which are essential to provide services to our community and its visitors. Our CRC offers access to government services, economic and business development support and social development support. We also have a very well maintained and utilised public library, visitor information centre and a range of office products and services for sale.

Project Description:

We are seeking funding to support a Community recycling, upcycling and downcycling project and exhibition launch. The project, "Waste Not, want Not" is one of teaching environmental awareness as well as celebrating and reflecting of our community 'coming out the other side of COVID; a period where shortage of items may have led some of us to rationing and being more frugal with our supplies and possessions.

The CRC has over the past year had a strong focus on raising our community's awareness about recycling and using more environmentally friendly products and shopping methods, e.g. our detergent bulk buying refill station from which we keep a record of the number of bottles we prevent from going to landfill. This project will continue to encourage the Ravensthorpe region to create recycled, upcycled and downcycled items of not just art pieces but of useable, functioning items. The project will be run as a week of workshops and information sessions by the CRC and then the public will have time to be creative before the launch of their work and the judging of winners in various categories at the 'Waste Not, Want Not' launch party. Our aim is that this will be the first large community gathering after the COVID restrictions have been lifted.

As well as the creative side of this event, it is also going to be a time of COVID reflection, so during the week of workshops and teachings, the community will be invited to submit written or recorded reflections of what COVID meant to them. People will have the choice to make these anonymous if they wish. These will be displayed and played as part of the exhibition.

Location:

The workshops will be held in the CRC.

The Exhibition will be housed in the Foyer and meeting rooms of the Hopetoun Community Building and would run on public display for two weeks.

The Launch night would be held in the foyer and meeting rooms of the Hopetoun Community Building

Demonstrated Need / Benefit:

This event compliments the Shire's Strategic plan Key Theme number 1; "A vibrant, supportive and socially connected community. A healthy, strong and connected community that is actively engaged and involved."

The "Waste Not, Want Not" project will be open to all dynamics of our community, with no discrimination of age, gender, and physical ability; all will be encouraged to participate. Local community groups will be encouraged to collaborate on creations within their group to promote collaborative skills and problem solving within their group. The HCRC will offer workshops to groups such as but not limited to the Seniors in Hopetoun and Ravensthorpe, Men in Sheds, CWA.

After the long period of social distancing and isolation there is a community need for coming together. This project will bring the community together through social and community engagement and will provide education, art, and science experiences throughout the workshop weeks, which have been missed throughout the COVID period.

Other organizations involved or sharing facility:

Other NFP groups need a chance to raise their profiles and income after the dormant COVID period and so the The Hopetoun PnC will be invited to provide food on the launch night and Southerners Sporting Group will be invited to run the bar, with all proceeds going to these groups.

If Council contribution does not meet requested amount how will project be financed or affected?:

If the Shire does not approve the funding then the CRC may still proceed with the week of specific workshops and exhibit work but they will not be able to financially facilitate the launch night, exhibition and prizes

Budget

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash	2000	200	2200	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	preparation for launch, PA system, projector hire, hire
Voluntary (in kind) labour	600	60	660	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	volunteers for a day to set up for launch
Donated materials	250	25	275	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	tables and decorations for launch,
Funds from other sources	1120	112	1232	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	manning of bar and kitchen from Southerners and PnC
Amount requested from the Community Development Fund?	3800	380	4180.00		food, alcohol, prizes,
TOTAL PROJECT AMOUNT	7770.00	777.00	8547.00		

Ongoing Management:

The Hopetoun CRC will be responsible for;
The management of the event, and the clean up of the facility after the launch party
The exhibition and the removal of all exhibition material
The lodgement of any grant acquittals


There will be no on-going management requirements

DECLARATION

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: Donna Higgins

Position Held: Finance Officer

Signature: 

Date: 30/4/20

ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

Or email to:

shire@ravensthorpe.wa.gov.au

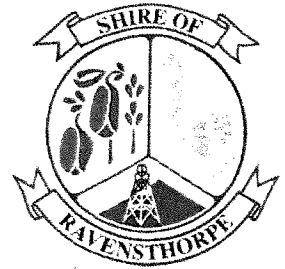
**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm
Thursday 30 April 2020**

Community Development Fund

Funding Round 2020/2021

HOPETOUN PROGRESS ASSOCIATION

Community Development Fund



Application Form 2020/2021

The closing date for applications is -
4:00pm Thursday 30 April 2020

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided.
If assistance is required, please contact
Administration at the Shire office

Name of Organisation/Group/Applicant:

Hopetown Progress
Association

Address:

46 Veal Street
Hopetown WA 6348

Contact Person: Robin Benson

Contact email: hprogress@westnet.com.au

Position: Executive Officer

Telephone: (H) 9838 3363

(W) 0418 678 311

Amount requested: \$ 5,000.00

PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

Applicant: Hopetoun Progress Assoc.

Postal Address: 46 Veal St. Hopetoun WA 6348

ABN: 52 042 957 328 (If applicable)

Registered for GST? Please select YES NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

Contact Person 1: Rubin Benson **Position:** Executive Officer

Email: hprogress@westnet.com

Telephone (hm) 9838 3363 **(wk)** 0418 678 311

Contact Person 2: Dave Murphy **Position:** Treasurer

Email: zendav@icloud.com

Telephone (hm) 0457 101 630 **(wk)** _____

Objectives of the Organisation:

The CCTV Project aims to provide our community to feel safe and encourages a peace of mind for not only our local families, but our visitors as well. This shows outsiders we care about the safety of our own. This project will minimise accidents and damages as well prepare for anything upcoming that is needed. Providing safety will promote our local companies to encourage workers to move local and support our local businesses. This will also provide all our local business's reassurance of their values.

Current Membership Numbers:

20 years and over	Male <u>8</u>	Female <u>9</u>
Junior (< 20 years)	Male <u>0</u>	Female <u>0</u>
TOTAL	Male <u>8</u>	Female <u>9</u>

Existing Facilities:

The CCTV Project is going to be helping the remaining CCTV Camera which is located at the IGA in Hopetoun. The new camera will be located at the Park across from The Port Hotel. This will just be joining the two together to help make for a safer town.

Project Description:

HPA have partnered with WA Police Force and identified the need to install a CCTV Camera at the entrance of the Hopetoun Groyne. This project would involve the installation of a new pole mounted solar powered CCTV camera with a Pan Tilt Zoom system. This would be linked to the existing monitoring system at the Shire office in the Hopetoun Community Complex. The project proposes to address key issues within the community for Crime Prevention- safety of all persons at the boat ramp, jetties, swimming, and pontoon. Monitoring vehicles and deterring any anti-social behaviour that pose any threat to people. It promotes community safety and a peace of mind to our local families on the foreshore as well as our visitors in town. It provides public safety measures and monitors weather conditions and any possible boating issues. Its records movements of people at risk as in elderly, children wandering from parents. It covers the Port Hotel entrances and monitor and records the activities of the business premises along the main street and CBD area. Both Hopetoun Progress and the WA Police Force propose a joint community safety venture with financial backing and support in the long term from the Shire of Ravensthorpe, FQM, Galaxy, ACH and the local Hopetoun Business Owners. This additional CCTV asset will afford the mining sector an opportunity to provide reassurance to prospective new employees and their families moving to the area. The Shire of Ravensthorpe CEO has indicated support for the implementation of remote viewing & monitoring of the CCTV system by WA Police Force via mobile apps to take full advantage of the system.

Location:

The location for this project is at Jim McCulloch Park in Hopetoun.

Demonstrated Need / Benefit:

The public safety of our community is highly important. This is promoted by not only our Shire of Ravensthorpe, but as well as our Police Force who aim reduce criminal activity by deterrence. Public reassurance, this includes residents, business owners and tourists, that Hopetoun is a safe place to be. This flows onto increased revenue from tourism. Environmentally, the solar powered CCTV system is ecological sound and very low maintenance with very little disruption to the proposed site or surrounding infrastructure.

Other organizations involved or sharing facility:

The organizations involved in the CCTV Project include Hopetoun Progress Association, Shire of Ravensthorpe, and the WA Police Force.

If Council contribution does not meet requested amount how will project be financed or affected?:

Other than applying for this Community Development Grant we have also applied for the Ravensthorpe Hopetoun Future Funds Grant. Unfortunately, many local companies have not been able to pitch in any donations. We were also turned down for the Pitch your Project Grant by Galaxy. The extra funding from the Community Development Funds will only take some edge of the Progress's bank account for funding the other half if we are successful with the Future Funds Grant. Otherwise, HPA will be funding the remaining costs.

Budget

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Voluntary (in kind) labour				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Donated materials				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Funds from other sources	15,000	∅	∅	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	RHFF
Amount requested from the Community Development Fund?	5,000	∅			
TOTAL PROJECT AMOUNT	\$29,995.04	\$ 2999.51	\$ 32,994.55		Alarm Assets Group

Ongoing Management:

The ongoing management of the CCTV Project will be maintained and run by the Shire of Ravensthorpe. After the camera has been installed the Shire will continue to maintain the camera along with the current one, they have in the area.

DECLARATION

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

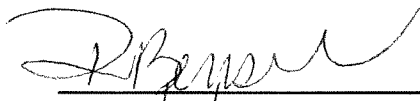
Name:

Robin Benson

Position Held:

Exec Officer

Signature:



Date:

24/4/2020

Community Development Fund

Funding Round 2020/2021

JERDACUTTUP COMMUNITY ASSOCIATION

Community Development Fund Application Form 2020/2021



The closing date for applications is -
4:00pm Thursday 30 April 2020

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

Name of Organisation/Group/Applicant:

Jerdacuttup Community Association

Address:

PO Box 213 Ravensthorpe 6346

Contact Person: Sharee Saunders

Contact email: jerdacuttupcommunityassociation

Position: @hotmail.com
Secretary

Telephone: (H) 98396080

(W) 0428112263

Amount requested: \$ 4500

PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

Applicant: Jerdacuttup Community Association

Postal Address: PO Box 213 Ravensthorpe 6346

ABN: 72 900 975 973 (If applicable)

Registered for GST? Please select YES NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

Contact Person 1: Sharee Saunders **Position:** Secretary

Email: jerdacuttupcommunityassociation@hotmail.com

Telephone (hm) 98396080 **(wk)** 0428112263

Contact Person 2: Kelly Marks **Position:** Treasurer

Email: KellyMarks05@outlook.com

Telephone (hm) 0459684680 **(wk)** _____

Objectives of the Organisation:

- Providing a venue for formal and informal social interaction amongst community members throughout the year.
- Managing and maintaining the Hall to enable use or hire by affiliated community groups, the wider community and interstate groups for formal and informal meetings, professional development and gatherings.
- Managing and maintaining the community dam to provide an emergency water supply in times of low rainfall.
- In conjunction with the Shire of Ravensthorpe, maintain and develop the beaches and camping areas of Starvation Bay and Mason Bay.
- Archival record keeping for the community

Current Membership Numbers:

20 years and over	Male <u>40</u>	Female <u>25</u>
Junior (< 20 years)	Male <u>15</u>	Female <u>13</u>
TOTAL	Male <u>55</u>	Female <u>38</u>

Existing Facilities:

- Refurbished Community hall
- Fully equipped with TV, modern kitchen and bar facilities

Project Description:

Subsidies to help defray electricity and insurance costs

Location:

Jerdacuttup

Demonstrated Need / Benefit:

The Jerdacuttup Hall is managed by a very small group of volunteers. The community is shrinking and fund raising is difficult. To continue to provide a well maintained hall, Jerdacuttup Community Association (JCA) needs help to defray some of its overhead costs. A subsidy to cover insurance and electricity costs would relieve the pressure on the volunteers.

Other organizations involved or sharing facility:

Jerdacuttup Playgroup
 Jerdacuttup Primary School and P&C
 Ravensthorpe Regional Arts Council
 Jerdacuttup Fire Brigade
 RAIN
 JRWG

If Council contribution does not meet requested amount how will project be financed or affected?:

Without CDF support, our volunteers will need to conduct additional community fundraisers to pay for these annual overheads, increasing pressure on the limited number of volunteers.

Budget

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash			\$0	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Voluntary (in kind) labour			\$0	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Donated materials			\$0	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Funds from other sources			\$0	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Amount requested from the Community Development Fund?			\$4500		\$2150(Power) \$2350 (Insurance)
TOTAL PROJECT AMOUNT			\$4500		

Ongoing Management:

Estimated 2020 Costs
Cleaning \$960
Electricity \$ 2450
Maintenance Inside/Outside In Kind
Gas Bottles 2/year \$280
Insurance \$2350
BOC Oxy Socs \$420
Hall Equipment/Repairs \$8000

DECLARATION

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: Sharee Saunders

Position Held: Secretary

Signature: S.Saunders

Date: 30/04/2020

ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

Or email to:

shire@ravensthorpe.wa.gov.au

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm
Thursday 30 April 2020**

Community Development Fund

Funding Round 2020/2021

**RAVENSTHORPE AGRICULTURAL INITIATIVE
NETWORK (RAIN)**

Community Development Fund Application Form 2020/2021



The closing date for applications is -
4:00pm Thursday 30 April 2020

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

Name of Organisation/Group/Applicant:

Address:

Contact Person: _____

Contact email: _____

Position: _____

Telephone: (H) _____

(W) _____

Amount requested: \$ _____

PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

Applicant: _____

Postal Address: _____

ABN: _____ (If applicable)

Registered for GST? Please select YES NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

Contact Person 1: _____ **Position:** _____

Email: _____

Telephone (hm) _____ **(wk)** _____

Contact Person 2: _____ **Position:** _____

Email: _____

Telephone (hm) _____ **(wk)** _____

Objectives of the Organisation:

Current Membership Numbers:

20 years and over Male _____ Female _____

Junior (< 20 years) Male _____ Female _____

TOTAL Male _____ Female _____

Existing Facilities:

Project Description:

Location:

Demonstrated Need / Benefit:

Other organizations involved or sharing facility:

If Council contribution does not meet requested amount how will project be financed or affected?:

Budget

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash				YES NO	
Voluntary (in kind) labour				YES NO	
Donated materials				YES NO	
Funds from other sources				YES NO	
Amount requested from the Community Development Fund?					
TOTAL PROJECT AMOUNT					

Ongoing Management:

DECLARATION

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: _____

Position Held: _____

Signature: _____

Date: _____

ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

Or email to:

shire@ravensthorpe.wa.gov.au

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm
Thursday 30 April 2020**

Community Development Fund

Funding Round 2020/2021

RAVENSTHORPE COMMUNITY CENTRE

Community Development Fund



Application Form 2020/2021

The closing date for applications is -
4:00pm Thursday 30 April 2020

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

Name of Organisation/Group/Applicant:

Ravensthorpe Community Centre Inc

Address:

PO Box 148

Ravensthorpe WA 6346

Contact Person: Jennifer Chambers

Contact email: rlcdc@wn.com.au

Position: Treasurer

Telephone: (H) _____
(W) 0429381018

Amount requested: \$2500.00

PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

Applicant: Ravensthorpe Community Centre Inc

Postal Address: PO box 148 Ravensthorpe WA 6346

ABN: 29 838 316 562 (If applicable)

Registered for GST? Please select YES NO

(If yes, the grant will be grossed up by 10% for GST and a tax invoice must be provided prior to payment)

Contact Person 1: Jennifer Chambers **Position:** Treasurer

Email: rlcdc@wn.com.au

Telephone (hm) _____ **(wk)** 0429381018

Contact Person 2: Elisa Spengler **Position:** Secretary

Email: rainoffice@westnet.com.au

Telephone (hm) _____ **(wk)** _____

Objectives of the Organisation:
 The objectives of the Ravensthorpe Community Centre are to :

Restore, manage and maintain the Ravensthorpe Community Centre building for use by the community;

Provide a meeting place in the centre of Ravensthorpe for volunteer groups, families and children;

Support volunteer organisations which assist community development and provide opportunities to build a better quality of life for the community.

Current Membership Numbers:

20 years and over	Male <u>25</u>	Female <u>52</u>
Junior (< 20 years)	Male _____	Female _____
TOTAL	Male <u>25</u>	Female <u>52</u>

Existing Facilities:

The Ravensthorpe Community Centre is a restored former hotel (Browne's Hotel built 1906) situated in the Ravensthorpe townsite cultural precinct. The building consists of a ground and upper floor housing community meeting rooms, community group storage, office space, shower and baby change facilities, display/gallery spaces and a formal room (the Red Room) which opens to a courtyard area and to the Jubilee Park/playground.

It is a favoured venue for many community and private gatherings.

The Phillips River Lodge has recently vacated a large space on the first floor which may open up further possibilities for the buildings use.

Some restoration works will be required to this area depending on use.

Project Description:

Due to closure of the building as part of the Covid 19 lockdown, annual income for the centre is greatly reduced. The committee is seeking assistance to cover annual running costs of the building. Affiliated groups are unable to use the building and a new tenant is unable to operate their business. Annual building management costs are still being incurred including cleaning. Building Insurance is due in May 2020 and is the major ongoing expenditure cost.

Location:

Lot 13 Morgans St Ravensthorpe

Demonstrated Need / Benefit:

The Community Centre has built up surplus funds over a number of years. After the 1990 restoration, the building housed the Community and Child Health nurses, Department of Agriculture, Department of Conservation, and later an office for the Goldfields Esperance Development Commission, all paying commercial office rates. Contraction and relocation of these services saw the end of these leases.

For the past few years rental paid by RAIN, affiliations and room hire has been sufficient to cover running costs and minor maintenance. Grants have been sought to undertake necessary larger maintenance works that are constant with a building of this age and it has been necessary to use reserved funds to match these grants.

The committee is currently seeking quotes to undertake kitchen improvements to meet health assessment requirements to allow the building to continue to be used during the annual Wildflower Festival by community groups fundraising. These works will include installation of a rangehood, handwashing basin, additional bench space and fly screen doors. Assistance with running costs (insurance) will enable the kitchen improvements to go ahead.

Other organizations involved or sharing facility:

The building is owned by the Ravensthorpe Community and managed by the Ravensthorpe Community Centre Inc.

The management committee is made up of interested people and representatives of the user groups.

The facility houses the Ravensthorpe Agricultural Initiative Network (RAIN), Ravensthorpe Progress (disbanding however all equipment is housed in the building), Ravensthorpe Hospital Auxilliary, Community Christmas Tree, Community Spirit, Choir. Many other organisations such as the Ravensthorpe CRC, Wildflower Show, Ravensthorpe Regional Arts Council and church groups use the building regularly.

The committee also manage the Ravensthorpe Community Bus. The bus has accumulated funds however these funds are reserved for ongoing bus maintenance and replacement at some future date and are not utilised for building costs.

If Council contribution does not meet requested amount how will project be financed or affected?:

The building will run at a loss for the year. Accumulated funds set aside for continuing upkeep will be used to pay running costs. Planned upgrades to the kitchen may not go ahead in 2020.

Budget

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash	2163.83	420.17		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Voluntary (in kind) labour				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Donated materials				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Funds from other sources	1166.87	105.13		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Bus Insurance paid from Bus Fund
Amount requested from the Community Development Fund?	2500.00				
TOTAL PROJECT AMOUNT	5830.70	525.30			

Ongoing Management:

After completion of an office upgrade the building has recently gained another tenant however due to the Covid 19 restrictions this business is unable to operate. When restrictions are lifted this business will recommence operations and pay rental. RAIN are soon to relocate to another refurbished room in the building enabling another room to be repaired, repainted and floors treated. This will be an attractive room and we hope to gain another tenant or make use of the space for pop up venues.

DECLARATION

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: Jennifer Chambers

Position Held: Treasurer

Signature: 

Date: 27 April 2020

ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

Or email to:

shire@ravensthorpe.wa.gov.au

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm
Thursday 30 April 2020**

Community Development Fund

Funding Round 2020/2021

**RAVENSTHORPE COMMUNITY RESOURCE
CENTRE**

Community Development Fund Application Form 2020/2021



The closing date for applications is -
4:00pm Thursday 30 April 2020

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

Name of Organisation/Group/Applicant:

Ravensthorpe Community Resource
Centre Inc

Address:
28 Dunn Street, Ravensthorpe WA 6346

Contact Person: Gabrielle Major
Contact email: avensthorpe@crc.net.au

Position: Manager

Telephone: (H) 0437158506
(W) 08 9838 1340

Amount requested: \$ 4827.27+gst

PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

Applicant: Ravensthorpe Community Resource Centre

Postal Address: PO Box 299, Ravensthorpe WA 6346

ABN: 65 849 544 247 (If applicable)

Registered for GST? Please select YES NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

Contact Person 1: Gabrielle Major **Position:** Manager

Email: ravensthorpe@crc.net.au

Telephone (hm) 0437 158 506 **(wk)** 08 9838 1340

Contact Person 2: Liz Utting **Position:** Project Officer

Email: ravensthorpe@crc.net.au

Telephone (hm) 0413 699 422 **(wk)** 08 9838 1340

Objectives of the Organisation:

Ravensthorpe CRC is the community and business hub for Ravensthorpe and surrounds - our strategic objectives are:

1. To establish and develop our facilities and services in line with our status as the community and business hub
2. To be a key stakeholder of the Shire of Ravensthorpe
3. To be compliant with all aspects of governance
4. To provide access to government and community information and services
5. To provide economic and business development services and projects
6. To provide social development events, services and projects.

As a member of the Western Australian Community Resource Network, we seek to contribute towards the Community Level Outcomes for the WACRN program:

- CLO 1 - Development of vibrant and sustainable regional communities.
CLO 2 - Regional communities have improved access to the state government and community information they need.
CLO 3 - Regional communities improve their economic health
CLO 4 - Regional communities improve their social cohesion and capacity.

Current Membership Numbers:

20 years and over	Male <u>22</u>	Female <u>37</u>
Junior (< 20 years)	Male <u>0</u>	Female <u>0</u>
TOTAL	Male <u>22</u>	Female <u>37</u>

Existing Facilities:

- Recently renovated conference room with facilities including an interactive flat panel
- Recently renovated kitchen
- Library (junior area updated in 2020)
- DHS Access point
- Three latest model PCs with Windows Suite and one Mac for customer use (plus 5 staff workstations)
- Guillotine
- A3 & A1 laminators
- Laptops
- Scanner/printer/copier
- Binding
- Photo printer
- Projector & screen for hire
- Portable PA System for hire
- Two iPad pros
- Government Access Computer

Project Description:

In late 2018, Ravensthorpe CRC initiated The Welcome Project, with a vision to making our Shire the most welcoming place in the world.

We interviewed people that were new to both towns (within the last 3 years) to really get a feel for what aspects of the transition could be enhanced. Some of the concepts included:

- Welcome Packs to be distributed via PO boxes, the schools and hospitals
- Events that connected locals, community groups and newcomers
- Arrival parcels (in conjunction with arriving removalist trucks)
- Buddy system or town tours/inductions
- Online 'Welcome Pack' information to assist people as they research the area ahead of the move (or even help make the decision!)

Given that community groups often cite a lack of volunteers, the potential to bolster groups is a happy byproduct of the project.

To date, the project has seen the creation of basic Welcome Packs for both Hopetoun and Ravensthorpe and an 'Expo in the Park' in both major towns in 2019.

We would like to continue the project with the creation of Welcome Packs that truly show off our region and that we are proud to distribute as well as the inaugural Ravy Round Up - a guided tour of our town for newcomers.

Location:

The Welcome Packs will be developed for both Hopetoun & Ravensthorpe and will be held at the respective CRCs. Post Offices have little slips instructing newcomers to go to their local CRC to collect their Welcome Pack (and be greeted by friendly faces). Schools, Ravensthorpe Health Centre & mining companies can also be used for distribution.

The Ravy Round Up will take up to 20 people on a free, family-friendly 6+ hour tour of our town and surrounds. It will include a Pop Up Picnic at Kukenarup, a visit to Yummilicious, a drive to major landmarks including the Fitzgerald River National Park as well as the community facilities (incl. REC, tip, cemetery etc).

Demonstrated Need / Benefit:

Due to factors beyond local control (education system, health care & the nature of the mining industry) the Ravensthorpe & Hopetoun populations see quite a significant turnover of residents. If we can enhance and speed up the integration of new residents into our community we will see greater social cohesion and more vibrant communities.

When we launched the project in 2018, we had great interest and several recent arrivals volunteered to act as 'ambassadors' or 'buddies' to help ease the transition for people moving to the region. Through our dealings at the CRC, it is very apparent that a majority of local residents move here for work and have little-to-no extended family and arrive with no established networks. The project seeks to smooth their integration into our wonderful community and bolster community connectedness.

While there is a plethora of activities and community groups to become involved with, it would be greatly beneficial to new arrivals & groups alike if there was a clear conduit to connect them. Our community groups, which are almost wholly volunteer-run, are time-poor and will benefit directly from promotional elements of this program and a resultant boost in volunteers or members.

Other organizations involved or sharing facility:

Hopetoun CRC - distribution of Welcome Packs
 Ravensthorpe Tigers Football & Sporting Club, Ravensthorpe Enduro Club, Yummylicious, Palace Hotel, Bread & Butter Bar, Gourmet Grazers, Dunnart Centre, Ravensthorpe Community Centre.

If Council contribution does not meet requested amount how will project be financed or affected?:

Since the project seeks to help attract and retain residential employees (and their families), there is a direct benefit to the local mining companies so we will continue to approach them to support it. Unfortunately the project was not successful in Pitch Your Project and FQM opted to support the Wellness Weekender instead, so until funds can be secured, this worthy project remains on hold.

Once the compilation of the Welcome Pack is concluded there is the potential for local employers to purchase packages, however this remove the opportunity for a holistic distribution method that captures ALL new arrivals.

Budget

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash	3181.82	318.18	3500	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Voluntary (in kind) labour	363.64	36.36	400	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Donated materials				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Funds from other sources				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Amount requested from the Community Development Fund?	4827.27	482.73	5310		Detailed breakdown of expenditure attached.
TOTAL PROJECT AMOUNT	8372.73		9210		


Ongoing Management:

Ravy Round Up: No further management unless future events are scheduled, potential for corporate sponsorship or other grants.

The Welcome Packs will require continued updating and reprinting - this will be covered by Ravensthorpe CRC. Inclusion of the extras like the mini Dibbler books & other paraphernalia etc will be dependent on funding available at the time (grants/donations/sponsorships).

DECLARATION

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: Gabrielle Major
Position Held: Manager
Signature: 
Date: 30/04/2020

ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
Ravensthorpe WA 6346

Or email to:

shire@ravensthorpe.wa.gov.au

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm
Thursday 30 April 2020**

Community Development Fund

Funding Round 2020/2021

RAVENSTHORPE WILDFLOWER SHOW INC.



Shire of Ravensthorpe

Community Development Fund

APPLICATION FORM 2020/2021

The closing date for applications is -

4:00 pm 30 April 2020

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
RAVENSTHORPE WA 6346

INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

PLEASE NOTE

- An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.
- Applications for Community Donations (maximum \$200) can be submitted at any time.
- Please do not bind your application – use a bulldog clip or similar.
- Please submit all attachments in an A3 or A4 format.

APPLICATION SUMMARY SHEET

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

Name of Organisation/Group/Applicant:

Ravensthorpe Wildflower Show Inc.

Address:

PO Box 231, Ravensthorpe WA 6346

Contact Person: **Madeleine Norman**

Contact Email:

kandmnorman@bordnet.com.au

Position: **Hon. Treasurer**

Telephone:

(H) **9839 6055**

(W) **0455 983 960**

Amount requested: **\$3,500.00**

Applicant: <u>Ravensthorpe Wildflower Show Inc.</u>	
Postal Address: <u>PO Box 231, Ravensthorpe 6346</u>	
ABN: <u>41 239 259 305</u>	
Registered for GST? Please select <u>NO X</u>	
(If yes, the grant will be grossed up by 10% for GST and a tax invoice must be provided prior to payment)	
Contact Person 1: <u>Madeleine Norman</u>	Position: <u>Hon Treasurer</u>
Email: <u>kandmnorman@bordnet.com.au</u>	
Telephone (hm) <u>9839 6055</u>	(wk) <u>0455 983 960</u>
Contact Person 2: <u>Jennifer Biddulph</u>	Position: <u>Chairperson</u>
Email: <u>cjbiddulph@wn.com.au</u>	
Telephone (hm) <u>9835 7034</u>	(wk) <u>0428 580 737</u>

Objectives of the Organisation:
The objectives of the Ravensthorpe Wildflower Show Inc. (RWS) are to:
<ul style="list-style-type: none"> • Promote the Ravensthorpe district • Educate the public about our incredible flora, its variety and its need for preservation • Provide all visitors with an experience they'll always remember (i.e. the show) • Maintain, expand and improve the Ravensthorpe herbarium • Act as an umbrella organization for the annual Spring Festival • Publish information material such as wildflower DVDs and books • Liaise with Western Australian Herbarium • Facilitate research into Ravensthorpe Shire's flora • Train community members to become competent volunteers during Show time

Current Membership Numbers:		
<i>Please note: these numbers do not include the very numerous volunteers who pick for the show.</i>		
20 years and over	Male <u>4</u>	Female <u>15</u>
Junior (>20 years)	Male _____	Female _____
TOTAL	Male <u>4</u>	Female <u>15</u>

Existing Facilities:

- Herbarium housed at the town hall.
- The herbarium is equipped with a computer, printer/scanner, email and internet access, iPads, microscopes and *compactus* shelving.
- Reference library for plant species.
- The herbarium houses thousands of plant specimen collected within the Shire. It also provides research and identifying facilities for visiting scientists and interested individuals.
- All paraphernalia, such as display stands needed for the show.

Project Description:

- Subsidise printing of 2,000 Eucalyptus identification brochures
- Subsidise 1 day plant identification workshop
- Subsidise employment of botanical expert A. Rick for plant identification at start of show.

Location: 33-35 Carlisle St side of Ravensthorpe Town Hall.

Demonstrated Need / Benefit:

The Show continues to build on its enviable reputation for its professionalism and excellence of display. Each year, the Wildflower Show committee strives to improve its competence, upskill members and further enhance visitors' enjoyment of the wildflower show and its learning opportunities.

The first component of this application is for the printing of a Eucalyptus leaflet, A3, double sided, concertina folded, similar to the existing flower one (sample attached). The eucalyptus trees will be grouped according to drive/walk trails already described in the WFS' drive brochure (attached), but will also comprise trees on new, not yet active, trails (part of the future Eucalyptus trails project). RWS believes this is an important project, seeing our Shire's been declared the Eucalyptus epicentre of the world!

The second component of the application pertains to the further education of our current volunteers and new recruits. Past plant identification workshops have demonstrated that the confidence achieved by our existing volunteers and the interest raised attracting new recruits is an important aspect of RWS' succession planning. To this effect WFS plans to continue holding identification training workshops in the next twelve months (one day scheduled at this stage due to Covid 19), a follow up to the hugely successful ones already held in past few years. Directed by local and well-known botanist Dr. G.F Craig, the workshops are a resounding success, exploring new plant groups each time and consolidating already acquired skills.

The last component of this application is a subsidy to employ botanist Anne Rick, as in previous years. Anne provides invaluable help in the first two days of the show by assisting with identification of the trickier flora specimen.

Other organisations involved:

- Ravensthorpe Historical Society Inc.
- Ravensthorpe CRC
- Community groups too numerous to list
- Ravensthorpe Regional Arts Council
- RAIN

If Council contribution does not meet requested amount how will project be financed or affected?

Should the Wildflower Show committee be unsuccessful in its application for Community Development Funds, it may have to cancel the workshop, finance Anne Rick from RWS own funds (her presence is essential) and seek funding elsewhere for the Eucalyptus leaflet. All of those measures would adversely affect RWS' growth and development.

Budget

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash	\$500.00			YES	To cover GST
Voluntary (in kind) labour	1. \$350.00 ID workshop 2. \$1,500 to compile, research, typeset Euc. leaflet			YES	4 hrs/\$25 to organize workshop 10 hrs/\$25 administration
Donated materials				NO <input type="checkbox"/>	
Funds from other sources				NO <input type="checkbox"/>	
Amount requested from the Community Development Fund?	\$3,500				Euc leaflet \$1,500 ID course \$1,000 Anne Rick \$1,000
TOTAL PROJECT AMOUNT	\$5,850				

Ongoing Management:

There are no ongoing management issues:

- The plant ID workshops first started in 2013, using Wildflower Show funds and were a sell-out. RWS continued to hold two courses/year, sometimes subsidised by CDF grants but also subsidised by RWS. These courses need to continue, at considerable cost to the committee both in-kind and in cash, to improve and expand the skills of volunteers and new recruits. The outcome of increased and better equipped volunteers is extremely critical to the ongoing success of the Wildflower Show.
- RWS will invite Anne Rick, as in the past few years, to help with identification as the show is being set up. Her knowledge is invaluable to our volunteers, and an encouragement. RWS covers Ms Rick's accommodation and travel.
-

DECLARATION

I the undersigned, certify that I have been authorized to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: Madeleine Norman

Position Held: Treasurer

Signature: 

Date: 23.4.2020

ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

Minor Grants – less than \$5,000

- Income and expenditure statement for previous year and current bank balance.
 - Profit & Loss 2019
 - Financial position as of 20.4.2020
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.
e.g. Dept of Sport & Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund, etc.
- Copies of quotations if over \$1000.00.

Quote PK Print for Euc. leaflet

Please forward completed applications to:

Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
RAVENSTHORPE WA 6346

Or email to:

shire@ravensthorpe.wa.gov.au

**Applications are to be received in the Shire Office by 4.00 pm
Thursday 30 April 2020**

ATTACHMENT



Hon David Templeman MLA
Minister for Local Government; Heritage; Culture & the Arts

Our Ref: 66-12319

TO ALL LOCAL GOVERNMENTS

CIRCULAR N^o 03-2020

LOCAL GOVERNMENT (COVID-19 RESPONSE) ORDER 2020

As you would be aware, the *Local Government Amendment (COVID-19 Response) Act 2020* was passed by Parliament on 16 April 2020 and came into effect on 21 April 2020.

This Act provided a power to enable the Minister to modify or suspend provisions of the Local Government Act 1995 and Regulations while a State of Emergency declaration is in force and where the Minister considers that such an order is necessary to deal with the consequences of the COVID-19 pandemic.

I have made the first Order under this legislation to deal with issues relating to requirements to hold public meetings, for access to information when council offices are closed due to the COVID-19 pandemic, and budgetary matters. This will be published on 8 May 2020, coming into effect on that day.

Some of these measures will assist ratepayers who have been adversely impacted by this COVID-19 pandemic. As you are displaying through your actions in freezing rates, fees and charges during these extraordinary times, it is vital to maximise assistance to get our economy back on track.

The Order recognises that the local government is in the best position to assess whether a person in their district is in hardship but does provide that those residential and small business ratepayers that are suffering financial hardship because of the consequences of the COVID-19 pandemic will not be charged interest in the 2020/21 financial year. Local governments will be able to assess whether any other ratepayers are in hardship and should be provided with assistance.

Local governments are encouraged to adopt a financial hardship policy. This will address the manner in which the local government will deal with financial hardship that may be suffered by ratepayers and other persons who are required to make payments to the local government. Local governments with such a policy in place will be able to charge a maximum of 5.5% for instalment interest as they are formally

recognising and providing for other groups that are in hardship. This recognises that the 5.5% will apply to those who wish to pay by instalments but are not in hardship.

If a local government does not have in place a financial hardship policy, the interest rate that can be charged for payment by instalments will be capped at 3%.

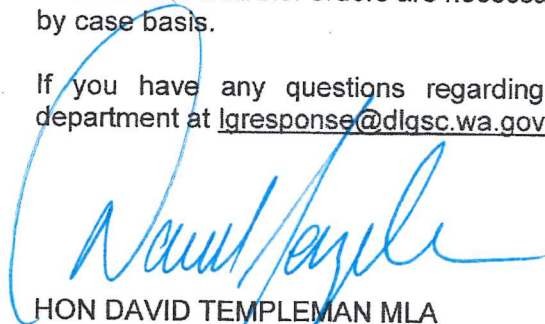
Interest rates that can be charged for late payments are being capped at 8%, which aligns with the interest rate charged by the Australian Taxation Office.

Other measures will directly assist local governments through removing red tape and compliance requirements which are not considered to be necessary while local governments and the community deal with the pandemic. This includes a number of measures that are designed to assist local governments that resolve to not increase the rate in the dollar from those applied last year.

The attachment details the modifications made to the operation of the *Local Government Act 1995*.

The Department of Local Government, Sport and Cultural Industries and the Western Australian Electoral Commission will continue to monitor council vacancies to determine if further orders are necessary to deal with electoral matters on a case by case basis.

If you have any questions regarding these provisions, please contact the department at lgresponse@dlqsc.wa.gov.au



HON DAVID TEMPLEMAN MLA
MINISTER FOR LOCAL GOVERNMENT;
HERITAGE; CULTURE AND THE ARTS

08 MAY 2020

Local Government (COVID-19 Response) Order 2020

The order deals with issues relating to requirements to hold public meetings, access to information when council offices are closed due to the COVID-19 pandemic, and budgetary matters, including financial hardship of ratepayers.

Specifically, the order provides for:

Clause 2: Commencement

The order comes into effect on the day it is published in the *Gazette*.

Clause 3: Terms Used

Key terms relate to the definition of an excluded person. This is a residential or small business ratepayer who is considered by the local government to be suffering financial hardship as a consequence of the COVID-19 pandemic.

A small business has the same meaning as under the *Small Business Development Corporation Act 1983*:

a business undertaking which is wholly owned and operated by an individual person or by individual persons in partnership or by a proprietary company within the meaning of the *Corporations Act 2001* of the Commonwealth and which —

- (i) has a relatively small share of the market in which it competes; and
- (ii) is managed personally by the owner or owners or directors, as the case requires; and
- (iii) is not a subsidiary of, or does not form part of, a larger business or enterprise.

Clause 4: Section 5.27 – Electors' general meetings

Section 5.27 of the Local Government Act requires a general meeting of electors to be held once every financial year and within 56 days after the local government accepts the annual report for the previous financial year. Holding such a meeting would breach the prohibition on gatherings direction and could result in health risks to attendees.

The requirement for the holding of a general meeting of electors under section 5.27(2) has been modified so that any meeting for 2019/20 that has not yet been held is to be held within 56 days of the date on which the state of emergency declaration ceases to have effect, but not while a declaration is in effect.

Clause 5: Section 5.28 modified – Electors’ special meetings

Section 5.28 requires a local government to hold an electors’ special meeting within 35 days of receiving a request from 5% (or 100 if less) of the electors of that district. At least 14 days’ notice must be given of the meeting. As above this presents health risks and is contrary to the prohibition on public gatherings.

The requirement for holding an electors’ special meeting under section 5.28(4) has been modified so that any meeting is to be held within 35 days after the end of the state of emergency declaration but not while a declaration is in effect.

Clause 6: Section 5.94 modified – Public can inspect certain local government information

Section 5.94 provides a list of information that must be available for inspection free of charge to a person who attends the local government office during office hours. The effect of the pandemic has been to close local government offices, removing the ability for members of the community to access information thereby reducing transparency and accountability. Access to information is likely to become even more important to the community as the length of the state of emergency extends and the economic impacts on local governments and the community become more pressing.

Section 5.94 is modified so that during the closure of a local government office due to the COVID-19 pandemic, the local government is to provide access to the information listed in 5.94 either by having it available on their website or by providing a free copy to the person by mail or email. This does not override the current provisions in section 5.95 which limits access to certain information, including confidential information.

Clause 7: Section 6.2 modified – Local government to prepare annual budget

Section 6.2(2) provides that in preparing the annual budget, the local government is to have regard to the contents of the plan for the future. The aspirations of the community as reflected in the plan for the future are not at the current time the best basis for the 2020/21 budget, but rather the more pressing and unforeseen consequences of the COVID-19 pandemic.

Section 6.2(1) has been modified such that in preparing the budget for 2020/21 a local government is to have regard to the consequences of the COVID-19 pandemic (rather than the plan for the future, although this can also be considered by the local government).

Clause 8: Section 6.13 modified – Interest on money owing to local governments

Section 6.13 allows local governments to charge interest on overdue amounts, with the rate set by the local government in its budget. The rate is capped in the *Local Government (Financial Management) Regulations 1996* at 11%.

Recognising the substantial hardship likely to be caused because of consequences of the pandemic, local governments will be unable to charge interest on money owing by any person they consider to be in financial hardship in these circumstances for the 2020/21 financial year.

Local governments will need to resolve (when setting their interest rate on overdue amounts) that this will not apply to a person who is considered by the local government to be suffering hardship as a consequence of the COVID-19 pandemic.

The interest that can be charged on amounts owing by others will be capped at 8% – the interest rate used by the Australian Taxation Office on overdue amounts.

Clause 9: Section 6.33 modified – Differential general rates

Where a local government is imposing differential rates and the rate to be imposed on one category is more than twice the lowest differential rate to be imposed in another category, Ministerial approval must be obtained under section 6.33(3).

Local governments that resolve to freeze their rates in the dollar at or below those imposed in 2019/20 recognising the economic impacts of the pandemic, are being released from the requirement to obtain Ministerial approval if they obtained Ministerial approval under this section in that year. This reduces the regulatory burden on those local governments that are assisting ratepayers by not increasing the rate in the dollar.

Clause 10: Section 6.34 modified – Limit on revenue or income from general rates

Section 6.34 provides that local governments must set their rates at a level to cover between 90 and 110% of the estimated budget deficiency, unless the Minister otherwise approves. As local governments have been requested to freeze their rate in the dollar, it is likely that, due to the effects of the COVID-19 pandemic, revenue from rates will be less than 90% of the estimated deficiency.

Recognising that local governments are likely to be receiving less income, section 6.34(b) is modified so that the yield from the general rate for the 2020/21 financial year is not to be less than 80% of the amount of the budget deficiency (rather than 90%). Approval for less than 80% (or more than 110%) can still be sought from the Minister for Local Government.

Clause 11: Section 6.35 modified – Minimum payment

Section 6.35 allows a local government to set a minimum payment for rates on any land. Certain conditions apply, including that more than half of the properties in a category cannot be paying the minimum. An exception to this is if there is a differential rating category for vacant land for which a minimum is applied, and if the Minister approves more than half the properties being subject to the minimum.

The effect of this variation is to remove the requirement for Ministerial approval for those local governments that are not increasing their differential rates or minimum payments from 2019/20 and that obtained Ministerial approval for those minimum payments last year. This reduces the regulatory burden on those local governments that are assisting ratepayers by not increasing the rate in the dollar or the minimum payment.

Clause 12: Section 6.36 modified – Local government to give notice of certain rates

Section 6.36 sets out the process that a local government must go through to advertise and set their rates. This requires local governments that are seeking to impose differential general rates or minimum payments to give local public notice and seek submissions for a minimum of 21 days and then consider these submissions before imposing the rates. A document describing the objects of, and reasons for, each proposed rate must be prepared and published on the local government's website.

To address the economic consequences of the COVID-19 pandemic, it is understood that many local governments are in the process of agreeing to freeze their rates in the dollar at the levels imposed in 2019/20. For those local governments, the process set out in 6.36 is unnecessary, meaningless and costly in a time when budgets are being negatively impacted.

Local governments that resolve to set differential general rates and minimum payments at a level no higher than that imposed in 2019/20 will not have to comply with the provisions of section 6.36.

Local governments will be required to publish the differential general rates and minimum payments on their website within ten days of the resolution or of this notice coming into effect whichever is later.

Clause 13: Section 6.45 modified – Options for payment of rates or service charges

Section 6.45(3) allows a local government to charge an additional amount if a payment of rates or service charge is made in instalments. This is capped at 5.5% in the *Local Government (Financial Management) Regulations 1996*.

Recognising the substantial hardship likely to be caused to many ratepayers because of consequences of the pandemic, local governments will be unable to charge excluded persons interest for payment by instalments for the 2020/21 financial year.

If a local government does not have in place a financial hardship policy, the interest rate that they can charge other ratepayers for payment by instalments will be capped at 3%.

Local governments that have a policy in place that addresses the manner in which the local government will deal with financial hardship that may be suffered by ratepayers and other persons who are required to make payments to the local government will be able to charge a maximum of 5.5%. This recognises that the local government will be able to distinguish those that are in hardship and make appropriate provisions regarding their payments.

Clause 14: Section 6.51 modified – Accrual of interest on overdue rates or service charges

Section 6.51 allows local governments to charge interest on overdue amounts of rates and service charges. The rate is set by the local government by resolution when it imposes the rate or service charge. The rate is capped in the *Local Government (Financial Management) Regulations 1996* at 11%.

Recognising the substantial hardship likely to be caused to many ratepayers because of consequences of the pandemic, local governments will be unable to charge excluded persons interest on overdue rates or service charges for the 2020/21 financial year. This will be reflected in a resolution of council when they set the interest rate.

This provides relief for those residential and small business ratepayers who are experiencing financial hardship because of the COVID-19 pandemic. Local governments will determine the applications for hardship.

The interest that can be charged on amounts owing by others will be capped at 8% – the interest rate used by the Australian Taxation Office on overdue amounts.

Clause 13: Section 9.51 modified – Giving documents to local governments

Section 9.51 deals with the giving of documents and states that a document is given to a local government if given personally to an employee of the local government at its office or sent by post to the local government's postal address. A consequence of the pandemic is that any hand delivery is no longer possible.

Section 9.51 has been modified so that a document may be given to a local government electronically.

ATTACHMENT

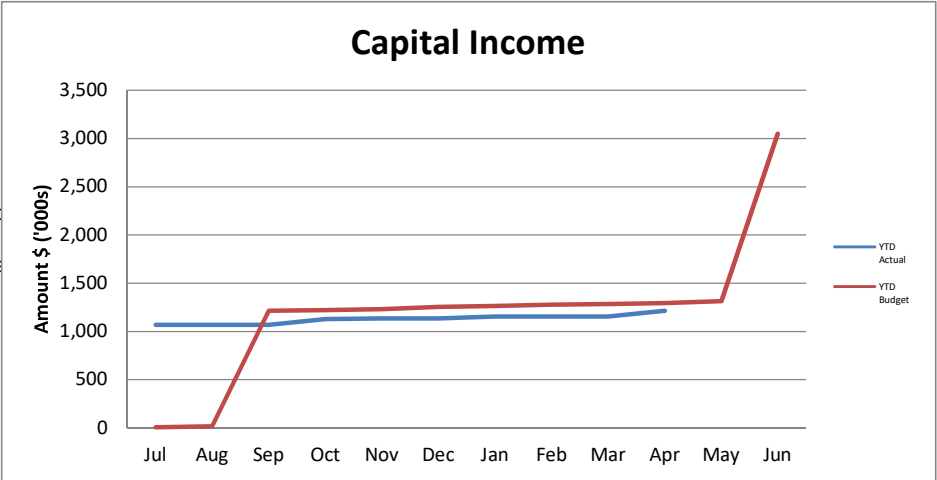
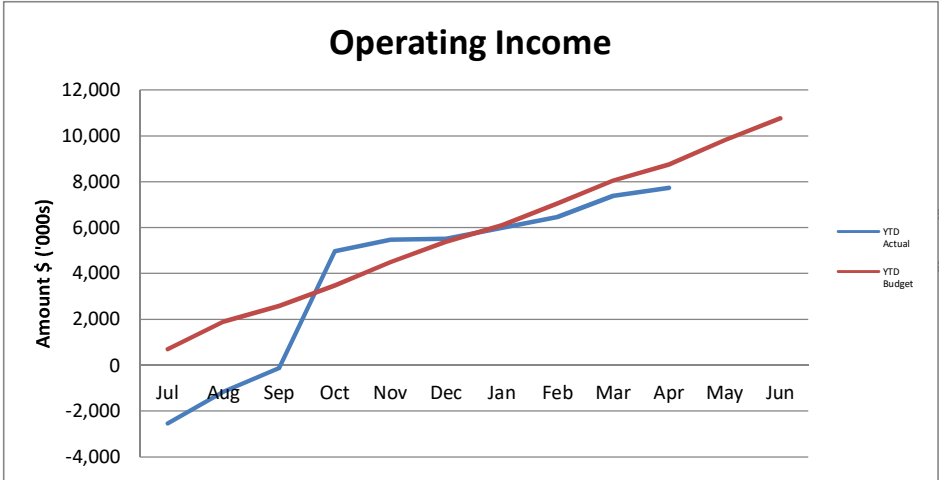
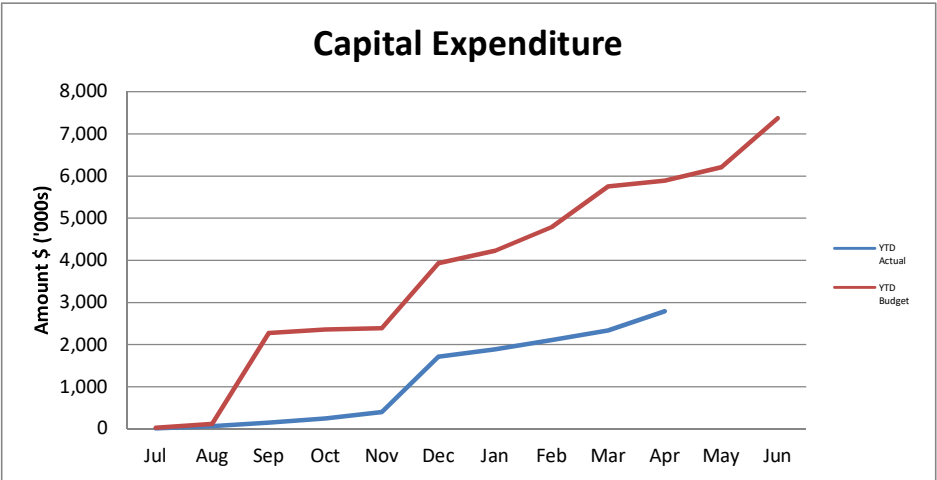
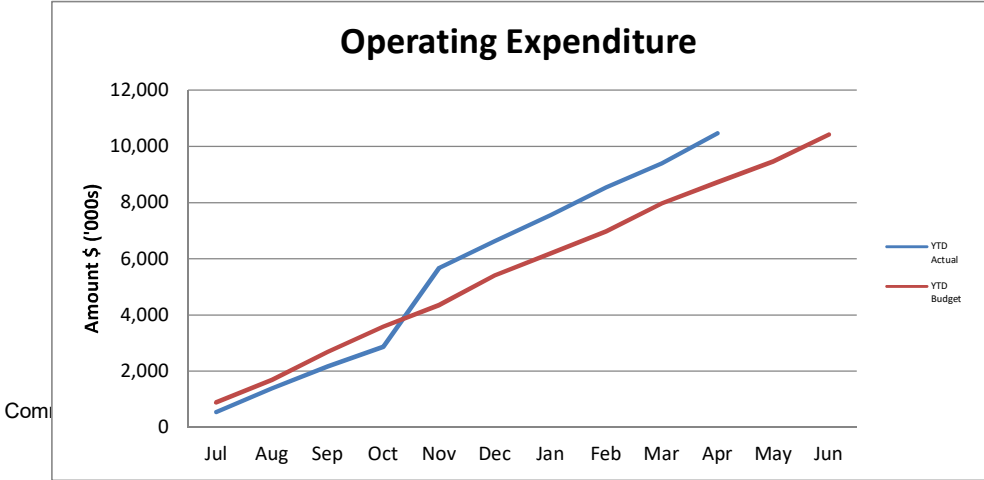


SHIRE OF RAVENSTHORPE
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2020

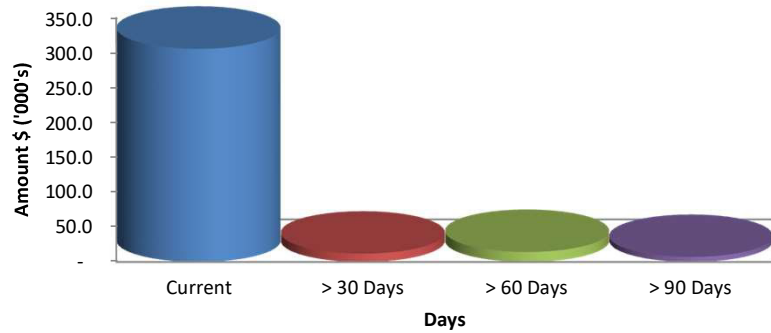
TABLE OF CONTENTS

	Page
Graphical Analysis	2-3
Statement of Financial Activity	4
Report on Significant Variances	5
1 Acquisition of Assets	6-8
2 Disposal of Assets	9
3 Information on Borrowings	10
4 Reserves	11-13
5 Net Current Assets	14
6 Rating Information	15
7 Trust Funds	16
8 Operating Statement	17-18
9 Statement of Financial Position	19
10 Financial Ratios	20

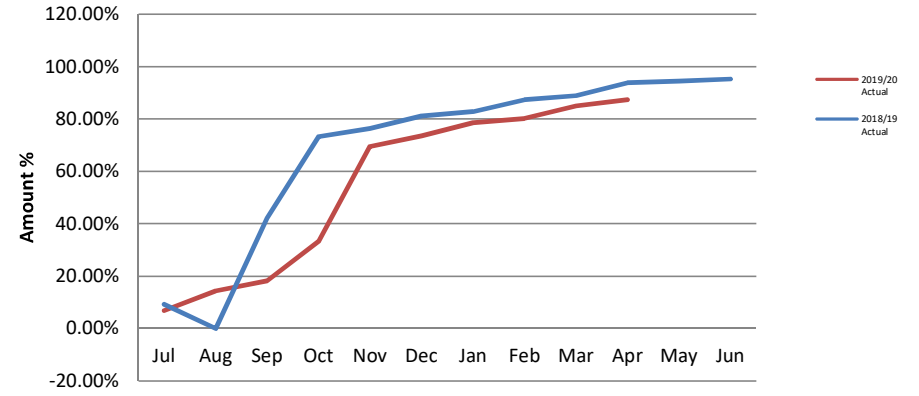
Income and Expenditure Graphs to 30 April 2020



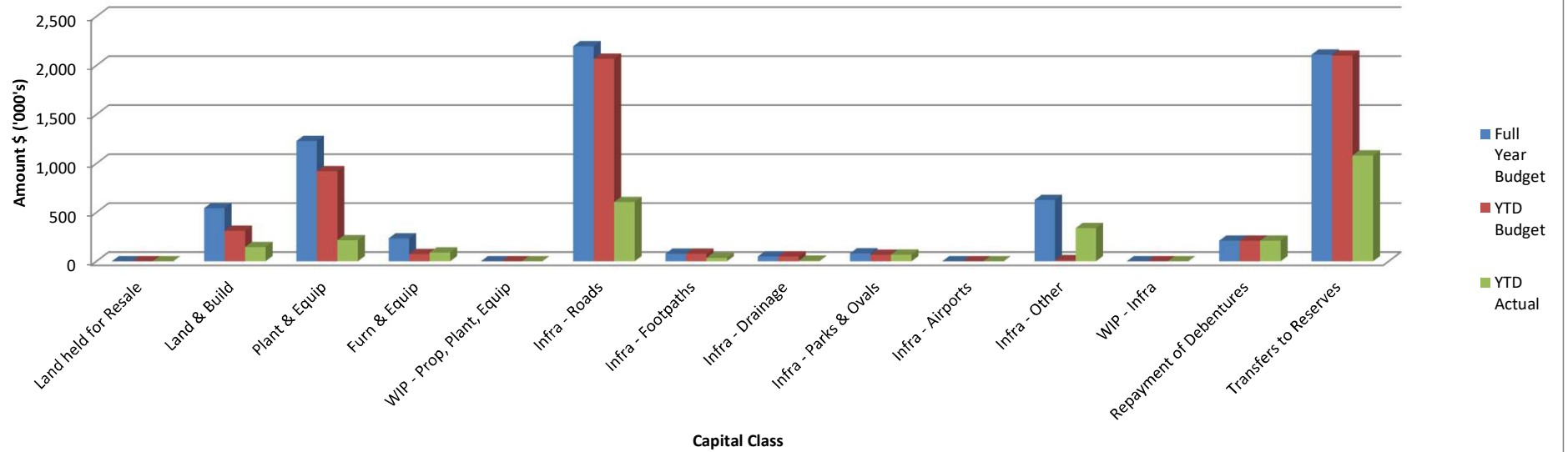
Sundry Debtors Amount O/S



Rates % Collected



Capital Expenditure



Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variance adopted by Council is:

Actual Variance exceeding 10% of YTD Budget or \$100,000 whichever is the lesser.

REPORTABLE OPERATING REVENUE VARIATIONS

05 - Law, Order and Public Safety

Bushfire Mitigation Funding higher than forecast

07 - Health

Number of Health related Registrations/Licenses exceeding projections

Full YTD Revenue received however budget is spread across Financial Year

10 - Community Amenities

Grant Funding from Shire of Jerramungup not received for Regional Landfil Site due to not complete

11 - Recreation and Culture

Lower sporting activity from clubs

12 - Transport

WANDRRA Recoup Accrued for 2018/19 but not yet received this Financial Year to offset accrual

Airport Revenue is lower than projected at this stage. Expected to increase with mine opening

13 - Economic Services

Timing Issue - Lease Invoicing processed in May

14 - Other Property and Services

Private works for Galaxy Temporary road project not yet started to enable recoup as budgeted

REPORTABLE OPERATING EXPENSE VARIATIONS

03 - General Purpose

Timing Issue with Budget Review spread over the Financial Year, however Valuation Expense not forecast until May

04 - Governance

Governance Expenditure lower than forecast due to COVID-19 restrictions

08 - Education and Welfare

Expenditure for Little Barrens ELC lower than forecast due to reduced staff as a consequence of a decrease in numbers during COVID-19

09 - Housing

Building Maintenance Projects currently lower than YTD forecast due to COVID-19 and consequent hold unless emergency works

10 - Community Amenities

Invoiced for Rubbish Collection received later than expected. Sewerage Expenditure lower than forecast
Building Maintenance Projects currently lower than YTD forecast due to COVID-19 and consequent hold unless bar emergency works

11 - Recreation and Culture

Expenditure lower than projected as many non-essential projects and maintenance jobs postponed due to COVID-19

12 - Transport

Timing Issue - WANDRRA Flood Damage Expenditure exceeds YTD Budget, however not Overall Budget figure. All to be recouped from WANDRRA

14 - Other Property and Services

Timing Issue with large amounts of leave taken over the holiday period with budget split equally over the whole year

REPORTABLE NON-CASH VARIATIONS

Depreciation higher than budgeted due to Infrastructure Revaluation

REPORTABLE CAPITAL EXPENSE VARIATIONS

Timing Issue as many Asset Purchases scheduled for final quarter

REPORTABLE CAPITAL INCOME VARIATIONS

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2020

1. ACQUISITION OF ASSETS	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	2019/20 YTD Budget \$	APRIL 2019 Actual \$
The following assets have been acquired during the period under review:				
<u>By Program</u>				
Law, Order & Public Safety				
<i>Fire Prevention & Control</i>				
Water Bomber Tank Upgrade	24,000	24,000	0	0
Land Sub-Division Hopetoun	41,500	41,500	0	0
<i>Law & Order</i>				
19/20 Purchase Toyota Hilux Senior Ranger	50,000	50,000	50,000	0
Health				
<i>Doctors & Other Health</i>				
Surgery Upgrade Ravensthorpe	5,500	5,500	5,500	0
Surgery Upgrade - Hopetoun	5,500	5,500	5,500	0
Education & Welfare				
<i>Senior Citizens</i>				
Automatic Sliding Door	8,742	14,742	12,280	14,844
Building Maintenance Projects currently lower than YTD forecast due to COVID-19 and consequent hold on any bar emergency works				
Housing				
Invo <i>Staff Housing</i>				
30 Kingsmill Street, Ravensthorpe	87,000	87,000	0	36,139
18 Carlisle St Housing Upgrade	22,600	35,600	28,050	47,186
93 Spence St Housing Upgrade	18,000	18,000	18,000	0
Lot 79 Esplanade Hopetoun Housing Upgrade	17,620	12,720	3,660	4,412
<i>Other Housing</i>				
Community Amenities				
<i>Sanitation - Household Refuse</i>				
Hopetoun Transfer Station	12,000	12,000	12,000	0
Ravensthorpe Regional Landfill	250,000	250,000	0	0
2019/20 Purchase Plant - Sewerage	29,000	29,000	29,000	18,078
Recreation and Culture				
<i>Other Recreation & Sport</i>				
Ravensthorpe Hand Gun Club - Range	20,000	20,000	0	10,000
Hopetoun Rec Centre - Timber Sealing And	18,400	18,400	0	0
Ravensthorpe Rec Centre - Design	5,000	5,000	5,000	0
Ravensthorpe Rec Centre - It Upgrade For Tv,	10,000	10,000	10,000	0
2018/2019 Park Benches	5,400	5,400	0	0
New Gym Equipment	67,000	67,000	0	6,172
Playground Renewal - Ravensthorpe Rec	0	0	0	0
Ravensthorpe Cricket Pitch	9,000	9,000	0	7,400
Hopetoun Upgrade Of Oval Lighting	66,440	66,440	66,440	60,400
2019/20 Light Truck (Parks & Gardens)	120,000	120,000	0	0
2019/20 Utility Spray Vehicle (Parks &	55,000	55,000	55,000	47,646
<i>Other Culture</i>				
Ravensthorpe Museum	6,300	6,300	6,300	0

TransportConstruction - Roads, Bridges, Depots**Roads Construction Council**

Four Mile Carpark - Construct New Parking	42,000	42,000	42,000	4,563
Mills Road Construction	52,000	52,000	52,000	45,614
Mallee Road Construction	240,000	137,000	8,640	181,224
Streetscape Morgan Street Stage 3	40,000	40,000	40,000	29,298
Gravel Pit Reinstatement	50,000	50,000	50,000	0
Gravel Pit Development	30,000	22,000	22,013	0

Roads Mrwa V Of G Constr

Jerdacuttup Road - Stabilise Pavement &	210,000	210,000	210,000	0
Springdale Road - Bitumen Reseal (Rrg)	139,050	139,050	139,050	22,844
Hamersley Drive Bitumen Reseal (Rrg)	135,000	135,000	135,000	35,647
Hamersley Drive Reseal 2019/20	139,050	139,050	139,050	0

Mrwa Project Construction

Southern Ocean Road Flood Damage	900,000	900,000	900,000	89,176
----------------------------------	---------	---------	---------	--------

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2020

	2019/20 Adopted Budget \$	2019/20 Revised Budget \$	2019/20 YTD Budget \$	APRIL 2019 Actual \$
1. ACQUISITION OF ASSETS (Continued)				
The following assets have been acquired during the period under review:				
<u>By Program (Continued)</u>				
<u>Transport (Continued)</u>				
Roads To Recovery Construction				
2019/20 Melaleuca Road Construction	330,000	330,000	330,000	197,370
Drainage Construction				
2019/20 Canning Blvd, Drainage Sump Lid	5,500	5,500	5,500	0
2019/20 Coxall Road Culvert Replace	30,000	30,000	30,000	0
2019/20 Spence St Verge Level Drainage	13,500	13,500	13,500	5,291
Footpath Construction				
Hosking Street - Concrete Footpath	32,000	32,000	32,000	0
Esplanade Pathway Construction	45,000	45,000	45,000	34,184
Purchase Land - Roadworks And Depots				
Purchase Depot Block - 1 Moir Road	205,000	205,000	205,000	4,237
Purchase Furniture & Equipment - Roads And Depots				
Depot Office And Workshop Improvements	83,000	83,000	0	15,694
Road Plant Purchases				
2019/20 Tri Axle Float	160,000	160,000	0	0
2019/20 Prime Mover	300,000	300,000	300,000	0
2019/20 Multi Tyre Roler	200,000	200,000	200,000	0
Aerodromes				
Runway Reseal	12,244	12,244	0	30,296
Economic Services				
<u>Rural Services</u>				
State Barrier Fence	275,000	275,000	0	275,000
Water Deficiency Program - Dept Of Water	90,000	90,000	0	64,110
<u>Tourism</u>				
2019/20 4X4 Suv (Fcta)	50,000	50,000	50,000	40,921
Other Property & Services				
<u>Works</u>				
2019/20 4X4 Suv (Dts)	55,000	55,000	45,830	55,835
2019/20 Single Cab - Cleaners	65,000	65,000	54,160	0
2019/20 Duel Cab - Works Supervisor	50,000	50,000	41,660	52,113
<u>Administration</u>				
2019/20 4X4 Executive Wagon (Geo)	95,000	95,000	95,000	0
Computer Upgrades	29,000	35,000	29,160	37,266
Computer Upgrades	0	13,000	10,830	12,800
Computer Upgrades	0	12,000	10,000	12,500
Office Furniture And Painting	24,000	24,000	24,000	5,042
Records Sea Container	20,000	25,800	4,830	26,229
Admin Kitchen Upgrade - Ravensthorpe	7,900	7,900	7,900	2,819
Admin Toilet Upgrade - Ravensthorpe	10,000	0	0	0
	<u>5,118,246</u>	<u>5,048,146</u>	<u>3,578,853</u>	<u>1,532,351</u>
<u>By Class</u>				
Land	205,000	205,000	205,000	4,237
Buildings	328,062	337,962	107,020	141,630
Furniture & Equipment	203,000	234,000	73,990	89,474
Plant & Equipment	1,229,000	1,229,000	920,650	214,592
Infrastructure - Roads	2,307,100	2,196,100	2,067,753	605,736
Infrastructure - Footpaths	77,000	77,000	77,000	34,184
Infrastructure - Drainage	49,000	49,000	49,000	5,291
Infrastructure - Parks & Ovals	80,840	80,840	66,440	67,800
Infrastructure - Airports	12,244	12,244	0	30,296
Infrastructure - Other	627,000	627,000	12,000	339,110
	<u>5,118,246</u>	<u>5,048,146</u>	<u>3,578,853</u>	<u>1,532,351</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2020

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2019/20 Adopted Budget \$	2019/20 YTD Actual \$	2019/20 Adopted Budget \$	2019/20 YTD Actual \$	2019/20 Adopted Budget \$	2019/20 YTD Actual \$
			Law, Order & Public Safety					
Toyota Hilux Ranger	AP717	P697	32,480.00	0.00	17,000.00	0.00	(15,480.00)	0.00
Toyota Hilux ARO / Ranger	P696B	P696B		45,113.24		61,617.97		16,504.73
Tourism								
Holden Captiva (FCTA)	P665	P665	12,825.00	12,503.74	5,000.00	6,818.18	(7,825.00)	(5,685.56)
Transport								
John Deere Loader	P657	P586		90,563.36		58,636.36		(31,927.00)
14.6m Tri Axle Lpw Loader S/T	P556	P556	0.00		30,000.00		30,000.00	0.00
Cat Prime Mover	P703	P703	106,725.00		50,000.00		(56,725.00)	0.00
Ammann Multi Tyre Roller	P609	P570	0.00		15,000.00		15,000.00	0.00
Administration							0.00	0
Toyota Prado (CEO)	P710B	P710B	68,700.00		75,000.00		6,300.00	0.00
Public Works Overheads								
Toyota Kluger GXL (DTS)	P683A	P683A	14,800.00	11,863.05	20,000.00	18,181.82	5,200.00	6,318.77
Toyota Hilux (Works Supervisor)	AP716	P698	34,165.00		17,000.00		(17,165.00)	0.00
Mitsubishi Triton (Cleaner)	P705	P704	0.00		10,000.00		10,000.00	0.00
			269,695.00	160,043.39	239,000.00	145,254.33	(30,695.00)	(14,789.06)

Building Maintenance Projects currently lower than YTD forecast due to COVID-19 and consequent hold on any bar emergency works

By Class of Asset	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2019/20 Adopted Budget \$	2019/20 YTD Actual \$	2019/20 Adopted Budget \$	2019/20 YTD Actual \$	2019/20 Adopted Budget \$	2019/20 YTD Actual \$
			Plant & Equipment					
Toyota Hilux Ranger	AP717	P697	32,480.00	0.00	17,000.00	0.00	(15,480.00)	0.00
Toyota Hilux ARO / Ranger	P696B	P696B	0	45113.24	0	61617.97	0	16504.73
Holden Captiva (FCTA)	P665	P665	12,825.00	12,503.74	5,000.00	6,818.18	(7,825.00)	-5,685.56
14.6m Tri Axle Lpw Loader S/T	P556	P556	0.00	0.00	30,000.00	0.00	30,000.00	0.00
Cat Prime Mover	P703	P703	106,725.00	0.00	50,000.00	0.00	(56,725.00)	0.00
Ammann Multi Tyre Roller	P609	P570	0.00	0.00	15,000.00	0.00	15,000.00	0.00
Toyota Prado (CEO)	P710B	P710B	68,700.00	0.00	75,000.00	0.00	6,300.00	0.00
Toyota Hilux (Works Supervisor)	AP716	P698	34,165.00	0.00	17,000.00	0.00	(17,165.00)	0.00
Mitsubishi Triton (Cleaner)	P705	P704	0.00	0.00	10,000.00	0.00	10,000.00	0.00
John Deere Loader	P657	P586	0.00	90,563.36	0.00	58,636.36	0.00	-31,927.00
			269,695.00	160,043.39	239,000.00	145,254.33	(30,695)	(14,789.06)

Summary

	2019/20 Adopted Budget \$	2019/20 YTD Actual \$
Profit on Asset Disposals	66,500.00	22,823.50
Loss on Asset Disposals	(97,195.00)	(37,612.56)
	<u>(30,695.00)</u>	<u>(14,789.06)</u>

Vehicles have been traded, however transactions for Profit/Loss will be processed once the Annual Audit is complete

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2020

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-19	Principal Repayments		Principal Outstanding		Interest Repayments	
		2019/20 Adopted Budget \$	2019/20 YTD Actual \$	2019/20 Adopted Budget \$	2019/20 YTD Actual \$	2019/20 Adopted Budget \$	2019/20 YTD Actual \$
Housing							
Loan 145 Staff Housing	224,963	34,883	34,883	190,080	190,080	7,599	5,121
Loan 147 Other Housing	238,792	16,458	16,458	222,334	222,334	9,505	7,530
Recreation and Culture							
Loan 146 Hopetoun Community Centre	311,991	13,599	13,599	298,392	298,392	13,208	8,825
Transport							
Loan 138D Town Street	291,312	28,614	28,618	262,698	262,694	20,881	13,500
Loan 144 Town Street	157,963	50,086	50,086	107,877	107,877	8,310	6,477
Loan 143B Refinance	201,467	31,240	31,240	170,227	170,227	6,805	4,587
Loan 138E Refinance	267,881	34,915	34,915	232,966	232,966	9,552	6,472
	1,694,368	209,795	209,799	1,484,573	1,484,569	75,860	52,512

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

Building Maintenance Projects currently lower than YTD forecast due to COVID-19 and consequent hold on any bar emergency works

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2020

	2019/20 Adopted Budget \$	2019/20 YTD Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Plant Reserve		
Opening Balance	434,818	434,818
Amount Set Aside / Transfer to Reserve	1,005,095	1,325
Amount Used / Transfer from Reserve	(873,000)	0
	<u>566,913</u>	<u>436,143</u>
(b) Emergency Farm Water Reserve		
Opening Balance	26,973	26,973
Amount Set Aside / Transfer to Reserve	316	82
Amount Used / Transfer from Reserve	(15,000)	0
	<u>12,289</u>	<u>27,055</u>
(c) Building Reserve		
Opening Balance	1,532,899	1,532,899
Amount Set Aside / Transfer to Reserve	1,087,962	1,074,670
Amount Used / Transfer from Reserve	(1,574,640)	(1,070,000)
	<u>1,046,221</u>	<u>1,537,569</u>
(d) Road & Footpath Reserve		
Opening Balance	426,545	426,545
Amount Set Aside / Transfer to Reserve	4,998	1,300
Building Maintenance Projects currently lower than Y	(77,000)	0
	<u>354,543</u>	<u>427,845</u>
	Invoiced for Rubbish Collection received later than expected. Sewerage Expenditure lower than forecast	
(e) Swimming Pool Upgrade Reserve		
Opening Balance	44,534	44,534
Amount Set Aside / Transfer to Reserve	522	135
Amount Used / Transfer from Reserve	0	0
	<u>45,056</u>	<u>44,669</u>
(f) UHF Repeater Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>0</u>
(g) Airport Reserve		
Opening Balance	388,955	388,955
Amount Set Aside / Transfer to Reserve	4,557	1,185
Amount Used / Transfer from Reserve	(12,244)	0
	<u>381,268</u>	<u>390,140</u>
(h) Waste & Sewerage Reserve		
Opening Balance	300,701	300,701
Amount Set Aside / Transfer to Reserve	3,523	916
Amount Used / Transfer from Reserve	(41,000)	0
	<u>263,224</u>	<u>301,617</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2020

	2019/20 Adopted Budget \$	2019/20 YTD Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
(i) State Barrier Fence Reserve		
Opening Balance	216,016	216,016
Amount Set Aside / Transfer to Reserve	2,531	658
Amount Used / Transfer from Reserve	(218,547)	0
	<u>0</u>	<u>216,674</u>
(j) Leave Reserve		
Opening Balance	42,329	42,329
Amount Set Aside / Transfer to Reserve	496	129
Amount Used / Transfer from Reserve		0
	<u>42,825</u>	<u>42,458</u>
Total Cash Backed Reserves	<u>2,712,339</u>	<u>3,424,170</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**Summary of Transfers
To Cash Backed Reserves**

Transfers to Reserves

Plant Reserve	1,005,095	1,325
Emergency Farm Water Reserve	316	82
Building Reserve	1,087,962	1,074,670
Road & Footpath Reserve	4,998	1,300
Swimming Pool Upgrade Reserve	522	135
UHF Repeater Reserve	0	0
Airport Reserve	4,557	1,185
Waste & Sewerage Reserve	3,523	916
State Barrier Fence Reserve	2,531	658
Leave Reserve	496	129
	<u>2,110,000</u>	<u>1,080,400</u>

Transfers from Reserves

Plant Reserve	(873,000)	0
Emergency Farm Water Reserve	(15,000)	0
Building Reserve	(1,574,640)	(1,070,000)
Road & Footpath Reserve	(77,000)	0
Swimming Pool Upgrade Reserve	0	0
UHF Repeater Reserve	0	0
Airport Reserve	(12,244)	0
Waste & Sewerage Reserve	(41,000)	0
State Barrier Fence Reserve	(218,547)	0
Leave Reserve	0	0
	<u>(2,811,431)</u>	<u>(1,070,000)</u>
Total Transfer to/(from) Reserves	<u>(701,431)</u>	<u>10,400</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2020

4. RESERVES (Continued)

Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Reserve

To be used to assist in the purchasing of major plant and machinery.

Emergency Farm Water Reserve

To be used for the repair and/or construction of emergency farm water supplies in the Shire of Ravensthorpe

Building Reserve

To be used for the construction, refurbishment, modification or renovation of all buildings in the Shire of Ravensthorpe

Road and Footpath Reserve

To be used for the construction, renewal, resealing or repair of the road and footpath network.

Swimming Pool Upgrade Reserve

To be used towards any major repairs or improvements for the Ravensthorpe swimming pool.

UHF Repeater Reserve

Used in 2016/17 for upgraded diplexer on UHF Radio Repeaters in Hopetoun and Munglinup.

Airport Reserve

To be used for the construction, reconstruction, repairs or modification of facilities including buildings, tarmac, airstrip and associated infrastructure at the Ravensthorpe Airport

Waste and Sewerage Reserve

To be used for the repair and/or construction of waste and sewerage facilities in the Shire of Ravensthorpe.

State Barrier Fence Reserve

To be used for the extension of the State Barrier Fence from Ravensthorpe to Esperance

Leave Reserve

To be used to fund long service leave and non-current annual leave requirements

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2020

	2018/19 B/Fwd Per 2019/20 Budget \$	2018/19 B/Fwd Per Financial Report \$	APRIL 2019 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	(588,322)	(464,823)	687,745
Cash - Restricted Unspent Grants	77,100	77,100	77,100
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	3,413,771	3,413,771	3,424,172
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	210,163	210,163	619,342
Sundry Debtors	246,994	246,079	339,309
Provision for Doubtful Debts	0	0	0
Gst Receivable	182,324	182,324	73,184
Accrued Income/Payments In Advance	3,711,625	3,710,159	9,416
Payments in Advance	0	0	0
Inventories	2,704	2,704	26,846
	<u>7,256,359</u>	<u>7,377,477</u>	<u>5,257,114</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(701,563)	(701,563)	(20,933)
Invoiced for Rubbish Collection received later than expected. Sewerage E	(23,701)	(23,701)	0
Accrued Salaries & Wages	(54,808)	(54,808)	0
Income In Advance	0	0	0
Gst Payable	(31,316)	(31,616)	(13,321)
Payroll Creditors	(59,697)	(58,845)	(74,692)
Accrued Expenses	(872,533)	(872,533)	0
PAYG Liability	0	0	0
Right of Use Assets - Current	(98,617)	(101,606)	(101,606)
Trust	0	0	0
Other Payables	(24,489)	(148,779)	(149,109)
Current Employee Benefits Provision	(377,707)	(396,543)	(396,543)
Current Loan Liability	0	(209,799)	0
	<u>(2,244,431)</u>	<u>(2,599,793)</u>	<u>(756,204)</u>
NET CURRENT ASSET POSITION	5,011,928	4,777,684	4,500,910
Less: Cash - Reserves - Restricted	(3,413,771)	(3,413,771)	(3,424,172)
Less: Cash - Unspent Grants - Restricted	0	0	
Less: Movements Associated with Change in Accounting Standards	(77,100)		
Add Back : Component of Leave Liability not Required to be Funded	377,707	396,543	396,543
Add Back : Current Loan Liability	0	209,799	0
ADD: Current Portion of Lease Liability	98,617	101,606	101,606
Adjustment for Trust Transactions Within Muni	60	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,997,441</u>	<u>2,071,861</u>	<u>1,574,887</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2020

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2019/20 Rate Revenue \$	2019/20 Interim Rates \$	2019/20 Back Rates \$	2019/20 Total Revenue \$	2019/20 Budget \$
General Rate								
GRV Residential	0.117165	781	10,959,708	1,284,094			1,284,094	1,285,394
GRV Commercial	0.131567	33	1,382,612	181,906			181,906	184,848
GRV industrial	0.154430	35	512,772	79,187			79,187	79,187
GRV - Transient & Short Stay Accom	0.314867	2	852,800	268,519			268,519	268,519
UV - Mining	0.083600	62	2,381,526	199,096	619	63	199,778	202,796
UV - Other	0.008567	332	232,219,000	1,989,420		4,433	1,993,853	1,988,420
Non-Rateable						(5,052)	(5,052)	
Sub-Totals		1,245	248,308,418	4,002,222	619	(555)	4,002,285	4,009,164
Minimum Rates	Minimum \$							
GRV Residential	870.00	374	1,079,818	325,380		0	325,380	325,380
GRV Commercial	870.00	9	44,740	7,830		0	7,830	7,830
GRV Industrial	870.00	12	45,268	10,440		0	10,440	10,440
GRV - Transient & Short Stay Accom	850.00	0	0	0		0	0	0
UV - Mining	320.00	55	76,564	17,600		0	17,600	17,600
UV - Other	850.00	97	5,257,135	82,450		0	82,450	82,450
Sub-Totals		547	6,503,525	443,700	0	0	443,700	443,700
Total Rates				4,445,922			4,445,985	4,452,864
Ex Gratia Rates		check after rates raised					49,234	49,234
Rates Written Off								
Total Rates							4,495,219	4,502,098

All Iar Building Maintenance Projects currently lower than YTD forecast due to COVID-19 and consequent hold on any bar emergency works in the remainder of the Shire.

Invoiced for Rubbish Collection received later than expected. Sewerage Expenditure lower than forecast

The general rates detailed above for the 2018/19 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2020

7. TRUST FUNDS

Monies previously held in Trust are now recognised as a current liability, although they are treated differently to other current liabilities in that they are required to be cash backed.

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2020

8. OPERATING STATEMENT BY PROGRAM

	APRIL 2019 Actual \$	2019/20 Adopted Budget \$	2018/19 Actual \$
OPERATING REVENUES			
Governance	26,350	4,500	348
General Purpose Funding	5,281,930	5,566,306	6,349,368
Law, Order, Public Safety	569,096	411,700	432,118
Health	16,559	14,000	4,483
Education and Welfare	423,015	569,150	150,921
Housing	4,400	5,200	19,560
Community Amenities	620,544	864,800	580,990
Recreation and Culture	72,585	165,300	403,268
Transport	475,134	2,703,659	14,318,963
Economic Services	179,367	256,500	141,697
Other Property and Services	82,008	453,500	498,922
TOTAL OPERATING REVENUE	7,750,988	11,014,615	22,900,638
OPERATING EXPENSES			
Governance	(595,566)	(795,891)	(646,140)
General Purpose Funding	(201,718)	(256,753)	(273,718)
Law, Order, Public Safety	(745,127)	(915,429)	(876,034)
Health	(288,544)	(366,844)	(294,153)
Education and Welfare	(652,923)	(1,013,701)	(383,344)
Housing	(211,702)	(283,393)	(222,945)
Building Maintenance Projects currently lov	(1,162,652)	(1,654,272)	(1,282,416)
Recreation & Culture	(1,322,516)	(1,760,575)	(1,536,384)
Invoiced for Rubbish Collection received la	(4,149,865)	(2,412,274)	(14,947,452)
Economic Services	(368,267)	(501,327)	(297,426)
Other Property and Services	(768,614)	(672,946)	(1,087,658)
TOTAL OPERATING EXPENSE	(10,467,494)	(10,633,405)	(21,847,670)
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>(2,716,506)</u>	<u>381,210</u>	<u>1,052,968</u>

SHIRE OF RAVENSTHORPE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2020

8. OPERATING STATEMENT BY NATURE & TYPE

	APRIL 2019 Actual \$	2019/20 Adopted Budget \$	2018/19 Actual \$
OPERATING REVENUES			
Rates	4,495,220	4,502,098	4,333,698
Operating Grants, Subsidies and Contributions	1,274,320	1,719,017	15,473,635
Non-Operating Grants, Subsidies and Contributions	656,442	2,295,500	1,293,000
Fees and Charges	956,504	1,532,700	1,047,286
Service Charges	0	0	0
Interest Earnings	66,277	97,000	90,036
Profit on Asset Disposals	22,824	66,500	0
Proceeds on Disposal of Assets	145,254	239,000	204,273
Realisation on Disposal of Assets	(145,254)	(239,000)	(204,273)
Other Revenue	279,402	801,800	662,982
TOTAL OPERATING REVENUE	7,750,989	11,014,615	22,900,637
OPERATING EXPENSES			
Employee Costs	(3,208,267)	(4,502,324)	(3,603,540)
Materials and Contracts	(2,664,864)	(3,316,348)	(15,183,417)
Utility Charges	(197,497)	(220,270)	(209,986)
Depreciation on Non-Current Assets	(3,812,039)	(1,978,847)	(1,970,794)
Interest Expenses	(52,511)	(75,860)	(125,828)
Insurance Expenses	(223,390)	(217,762)	(300,119)
Loss on Asset Disposals	(37,613)	(97,195)	(100,438)
FV Adjustment of Non-Current assets	0	0	0
Other Expenditure	(271,312)	(224,800)	(353,549)
TOTAL OPERATING EXPENSE	(10,467,493)	(10,633,406)	(21,847,671)
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>(2,716,504)</u>	<u>381,209</u>	<u>1,052,966</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2020

9. STATEMENT OF FINANCIAL POSITION

	APRIL 2019 Actual \$	2018/19 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	4,189,017	3,026,048
Trade and Other Receivables	1,041,251	4,348,726
Inventories	26,846	2,704
TOTAL CURRENT ASSETS	5,257,114	7,377,478
NON-CURRENT ASSETS		
Other Receivables	26,395	26,395
Inventories	0	0
Property, Plant and Equipment	33,101,162	34,023,038
Infrastructure	123,073,754	124,591,608
TOTAL NON-CURRENT ASSETS	156,201,311	158,641,041
TOTAL ASSETS	161,458,425	166,018,519
CURRENT LIABILITIES		
Trade and Other Payables	258,055	1,891,846
Right of Use Asset	101,606	101,606
Long Term Borrowings	0	209,799
Provisions	396,543	396,543
Building Maintenance Projects currently lower	756,204	2,599,794
TOTAL CURRENT LIABILITIES	1,412,408	5,199,588
Invoiced for Rubbish Collection received later than expected. Sewerage Expenditure lower than for		
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	1,484,569	1,484,569
Right of Use Assets	913,641	913,641
Provisions	42,806	42,806
TOTAL NON-CURRENT LIABILITIES	2,441,016	2,441,016
TOTAL LIABILITIES	3,197,220	5,040,810
NET ASSETS	158,261,205	160,977,709
Retained Surplus	36,928,422	39,655,329
Reserves - Cash Backed	3,424,172	3,413,771
Revaluation Surplus	117,908,609	117,908,609
TOTAL EQUITY	158,261,204	160,977,709

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2020

10. FINANCIAL RATIOS

	2019 YTD	2018	2017	2016
Current Ratio	4.88	1.76	3.01	1.64
Operating Surplus Ratio	3.11	7.20	3.29	(0.24)

The above ratios are calculated as follows:

Current Ratio	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
Operating Surplus Ratio	$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$

ATTACHMENT

2017/18

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Payroll	Trust	Total Payments
Jul	37,315.63	693,920.97	7,794.46	1,914.65	200,694.82	17,796.30	959,436.83
Aug	10,517.76	418,977.10	3,585.31	13,281.22	304,458.69	39,358.05	790,178.13
Sep	39,483.76	1,085,067.72	16,084.74	1,941.35	192,831.32	42,668.10	1,378,076.99
Oct	24,464.11	617,064.01	6,884.19	6,093.86	223,189.24	29,618.30	907,313.71
Nov	36,325.38	1,296,598.61	4,290.18	6,093.86	202,697.02	30,975.98	1,576,981.03
Dec	17,116.66	1,573,742.04	4,477.64	8,479.76	209,705.97	15,181.75	1,828,703.82
Jan	43,339.68	1,842,094.30	0.00	4,933.82	288,703.98	37,283.67	2,216,355.45
Feb	29,956.49	1,870,135.68	478.72	2,374.06	198,812.82	61,295.45	2,163,053.22
Mar	22,517.76	2,708,533.94	1,609.00	4,897.72	193,132.22	36,202.30	2,966,892.94
Apr	35,726.80	638,776.93	91,103.10	4,130.19	187,665.95	3,764.05	961,167.02
May	10,061.00	3,410,673.02	38,938.02	2,772.42	196,983.23	2,724.59	3,662,152.28
Jun	21,080.28	2,351,819.24	34,341.37	8,096.85	202,407.88	576.65	2,618,322.27
Total	327,905.31	18,507,403.56	209,586.73	65,009.76	2,601,283.14	317,445.19	22,028,633.69

2018/19

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	1,367	2,442,344	90,290	12,115	950		174,327
Aug	37,082	2,032,888	225,672	5,618	688	2,301,948	212,428
Sep	10,479	887,060	53,711	5,559	2,617	959,426	173,926
Oct	10,076	1,922,570	115,844	8,636	2,049	2,059,175	123,007
Nov	13,107	1,535,900	83,928	6,003	1,815	1,640,752	161,814
Dec	4,095	1,420,883	97,019		833	1,522,831	238,074
Jan	11,899	493,318	48,486	4,145	580	558,427	171,237
Feb	9,940	886,889	211,726	2,817	540	1,111,912	184,652
Mar	1,155	2,560,559	106,713	2,185	1,350	2,671,962	251,635
Apr	1,599	2,112,538	123,583	3,438	530	2,241,688	172442.55
May	27,569	3,293,415	87,693	12,410	1,458	3,422,544	174,310
Jun	19,598	1,710,076	85,238	7,317	180	1,822,409	181,200
Total	147,967	21,298,438	1,329,904	70,241	13,590	22,860,140	2,219,053
17/18	327,905	18,507,404	209,587	65,010	317,445	19,427,351	2,601,283

2019/2020

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	670	1,739,001	135,848	3,843	1,781	1,881,144	275,274
Aug	9,391	736,269	51,773	7,094	1,260	805,788	188,496
Sep	21,940	428,530	144,319	12,630	2,857	610,277	241,584
Oct	892	490,678	113,137	9,015	420	614,142	233,232
Nov	20,449	789,186	37,772	6,412	0	853,820	242,169
Dec	14,227	373,429	50,545	17,620	0	455,821	349,953
Jan	15,567	395,595	66,327	8,351	0	485,840	247,361
Feb	17,550	565,741	168,401	2,831	0	754,523	255,946
Mar	27,093	317,625	91,762	7,684	0	444,164	253,445
Apr	15,591	875,688	68,694	10,711		970,684	278,747
May						0	
Jun						0	
Total	143,371	6,711,742	928,580	86,192	6,319	7,876,203	2,566,208
18/19	147,967	21,298,438	1,329,904	70,241	13,590	22,860,140	2,219,053
17/18	327,905	18,507,404	209,587	65,010	317,445	19,427,351	2,601,283

Payroll = payroll + payroll deductions + super

Direct Debits = dd's + bank fees (exclude credit card)

*** Sept credit card correct figure = \$12,335**

**03 March 2020 - 01 April 2020
Business Credit Card - Gavin Pollock**

Date	Payment to	Description	Amount	GST
3-Mar	FE Daw & Sons, Ravensthorpe	Milk, biscuits & sweets for corporate discussion	\$ 44.93	3.69
3-Mar	FE Daw & Sons, Ravensthorpe	Flora spread	\$ 3.43	0.00
4-Mar	Horizon Power, Perth	Temporary electricity disconnection at 30 Kingsmill Street	\$ 625.00	56.82
5-Mar	Ravensthorpe Hotel	Refreshments	\$ 200.95	18.27
7-Mar	Ravensthorpe Building Supplies	Various building supplies for 18 Carlisle Street	\$ 155.80	14.16
7-Mar	Ravensthorpe Building Supplies	Various building supplies for 18 Carlisle Street	\$ 138.40	12.58
7-Mar	Ravensthorpe Building Supplies	Various building supplies for 18 Carlisle Street	\$ 432.06	39.28
8-Mar	FE Daw & Sons, Ravensthorpe	Chocolate, ice cream, meat, milk, flora spread & bread	\$ 53.56	3.87
11-Mar	WEBJET	CEO flight Esperance to Perth	\$ 417.43	3.59
11-Mar	WEBJET	CEO flight Perth to Canberra	\$ 894.12	81.28
12-Mar	WEBJET	CEO flight Sydney to Perth	\$ 462.93	42.08
12-Mar	WEBJET	CEO flight Canberra to Sydney	\$ 255.17	23.20
13-Mar	Bunnings, Esperance	Litter pickers X 3 & spray bottle	\$ 75.35	6.85
13-Mar	Haslams, Esperance	Manchester for 41 Kingmill St	\$ 279.90	25.45
13-Mar	South Coast Foodservice, Esperance	Various cleaning products for admin office toilets	\$ 52.80	4.80
16-Mar	Birch Apartments, ACT	CEO Accomodation	\$ 1,840.00	167.27
17-Mar	Munglinup Community Hall	Council meeting meals & refreshments	\$ 400.00	36.36
18-Mar	Live Taxi	Taxi fare from airport to Perth city	\$ 53.18	4.83
22-Mar	Microsoft Office	Microsoft Office 365 for CEO house	\$ 129.00	11.73
23-Mar	Adina Apartments, Perth	CEO Refreshments	\$ 9.61	0.87
23-Mar	Adina Apartments, Perth	CEO Accomodation & meals	\$ 2,788.01	253.46
26-Mar	Hopetoun IGA	Bottled water, bread & chocolate bunnies	\$ 534.39	46.91
27-Mar	Meridian Agencies, Ravensthorpe	Book coverings	\$ 9.90	0.90
28-Mar	Ravensthorpe Building Supplies	Various building supplies for 30 Kingsmill Street	\$ 70.11	6.37

*some GST free items

*GST free

*some GST free items

*some GST free items

*some GST free items

Total Purchases for G. Pollock	\$ 9,926.03	864.63
---------------------------------------	--------------------	---------------

Business Credit Card - Leslie Mainwaring

Date	Payment to	Description	Amount	GST
3-Mar	Godfreys Online	Wet/Dry commercial vacuum	\$ 269.00	24.45
4-Mar	BP Ravensthorpe Roadhouse	3 X meals & refreshments for community meeting	\$ 43.95	2.90

*some GST free items

Total Purchases for L. Mainwaring	\$ 312.95	27.35
--	------------------	--------------

Business Credit Card - Graham Steel

Date	Payment to	Description	Amount	GST
17-Mar	FE Daw & Sons, Ravensthorpe	3L Milk X 3	\$ 20.97	0.00

*GST free

26-Mar	FE Daw & Sons, Ravensthorpe	Milk & coffee for depot	\$ 47.41	3.44
26-Mar	Meridian Agencies, Ravensthorpe	Batteries	\$ 39.98	3.63

*some GST free items

Total Purchases for G. Steel			\$ 108.36	7.07
-------------------------------------	--	--	------------------	-------------

Business Credit Card - Ashley Peczka

Date	Payment to	Description	Amount	GST
10-Mar	Ravensthorpe Hotel	Meals & Refreshments	\$ 363.98	\$ 33.09

Total Purchases for A. Peczka			\$ 363.98	\$ 33.09
--------------------------------------	--	--	------------------	-----------------

Business Credit Card - Miscellaneous Fees and Charges Bankwest

Date	Payment to	Description	Amount	GST

Total			\$ 10,711.32	\$ 932.15
--------------	--	--	---------------------	------------------

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
399	09/04/2020	Commissioner of Police	CORPORATE FIREARM LICENCE	1		128.00
INV 0999087317/03/2020		Commissioner of Police	CORPORATE FIREARM LICENCE		128.00	
400	09/04/2020	Telstra	TELSTRA ACCOUNT TO 10 MARCH 2020	1		14,739.33
INV K209322218/03/2020		Telstra	TELSTRA ACCOUNT TO 10 MARCH 2020		14,586.10	
INV K354269C24/03/2020		Telstra	LITTLE BARRENS TELSTRA ACCOUNT TO 16 MARCH 2020		153.23	
401	17/04/2020	Telstra	SATELLITE PHONES TO 21 APRIL 2020	1		225.00
INV T311 - 2322/03/2020		Telstra	SATELLITE PHONES TO 21 APRIL 2020		225.00	
402	30/04/2020	Shire of Ravensthorpe- Petty Cash	HOPETOUN PETTY CASH REIMBURSEMENT - APRIL 2020	1		90.10
INV HOPEY A23/04/2020		Shire of Ravensthorpe- Petty Cash	HOPETOUN PETTY CASH REIMBURSEMENT - APRIL 2020		90.10	
403	30/04/2020	Telstra	LAPTOP DATA PLANS X 8 TO 24 APRIL 2020	1		408.64
INV T311 - 1325/03/2020		Telstra	TIM/SMS SERVICE 19/03/2020		3.64	
INV T311 - 2325/03/2020		Telstra	LAPTOP DATA PLANS X 8 TO 24 APRIL 2020		405.00	
1034	01/04/2020	1 - BANK FEES	MAINTENANCE FEES	1		60.00
1034	01/04/2020	1 - BANK FEES	ELECTRONIC TRANSACTION FEES	1		6.60
1034	01/04/2020	1 - BANK FEES	OBB RECORD FEE	1		18.20
1034	01/04/2020	1 - BANK FEES	BPAY FEES	1		300.26
1034	03/04/2020	1 - BANK FEES	CBA MERCHANT FEES	1		416.28
EFT11427	03/04/2020	4 Rivers Plumbing Gas & Civil Contracting	PUMP OUT SUMP AT WASH PAD SHIRE DEPOT RAVENSTHORPE	1		550.00
INV 5132	16/01/2020	4 Rivers Plumbing Gas & Civil Contracting	PUMP OUT SUMP AT WASH PAD SHIRE DEPOT RAVENSTHORPE		550.00	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT11428	03/04/2020	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2019/2020 - DEBTORS	1		1,072.39
INV 64016	12/03/2020	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2019/2020 - DEBTORS		1,072.39	
EFT11429	03/04/2020	BP Australia Pty Ltd	BP FUEL CARDS - FEBRUARY 2020	1		4,555.78
INV 1099222929/02/2020		BP Australia Pty Ltd	BP FUEL CARDS - FEBRUARY 2020		4,555.78	
EFT11430	03/04/2020	Best Office Systems	PRINTING AND PHOTOCOPIES - MARCH 2020	1		1,396.53
INV 569613	13/03/2020	Best Office Systems	PRINTING AND PHOTOCOPIES - MARCH 2020		1,396.53	
EFT11431	03/04/2020	Cleanaway Pty Ltd	COLLECTIONS FOR FEBRUARY 2020	1		19,575.16
INV 2156949529/02/2020		Cleanaway Pty Ltd	COLLECTIONS FOR FEBRUARY 2020		19,575.16	
EFT11432	03/04/2020	Esperance Motor Group trading as Esperance Toyota	10,000KM SERVICE - RA682	1		248.80
INV JC14030120/03/2020		Esperance Motor Group trading as Esperance Toyota	10,000KM SERVICE - RA682		248.80	
EFT11433	03/04/2020	Jason Sign Makers	20 X NO ENTRY FLU SIGNS	1		1,556.17
INV 206881	20/03/2020	Jason Sign Makers	6 X NO CAMPFIRE SIGNS FOR FITZGERALD TOWNSITE		304.15	
INV 206938	24/03/2020	Jason Sign Makers	20 X NO ENTRY FLU SIGNS		1,252.02	
EFT11434	03/04/2020	Kindyhub Pty Ltd	KINDYHUB APP - MONTHLY SUBSCRIPTION - MARCH 2020	1		17.60
INV INV-KH113/03/2020		Kindyhub Pty Ltd	KINDYHUB APP - MONTHLY SUBSCRIPTION - MARCH 2020		17.60	
EFT11435	03/04/2020	Kompan Playscape Pty Ltd	STEEL FRAME, SUPPORT ROD, HEXAGONAL PLUG BLACK & SCREW	1		828.30
INV SI217410 13/03/2020		Kompan Playscape Pty Ltd	STEEL FRAME, SUPPORT ROD, HEXAGONAL PLUG BLACK & SCREW		828.30	
EFT11436	03/04/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS 03/03/2020 - 10/03/2020	1		1,066.07
INV 25405	10/03/2020	Perfect Computer Solutions Pty Ltd	ACCOMODATION & MEAL AT WAVCREST WHEN WORKING ON SITE		173.57	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 3

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 25416	12/03/2020	Perfect Computer Solutions Pty Ltd			892.50	
EFT11437	03/04/2020	Recharge-IT	3X CANNON PRINTER CARTRIDGES	1		121.50
INV 0161054617/03/2020		Recharge-IT	3X CANNON PRINTER CARTRIDGES		121.50	
EFT11438	03/04/2020	Roselea Trading	Hopetoun Gym Rent	1		638.45
INV RENT	01/04/2020	Roselea Trading	Hopetoun Gym Rent		488.34	
INV RATES	01/04/2020	Roselea Trading	Hopetoun Gym Rates		150.11	
EFT11439	03/04/2020	Shire of Ravensthorpe Social Club	Payroll deductions	1		90.00
INV DEDUCT23/03/2020		Shire of Ravensthorpe Social Club	Payroll deductions		90.00	
EFT11440	03/04/2020	WINC Australia Pty Ltd	NET48055984 - VARIOUS SUPPLIES THE CUB HOUSE	1		310.96
INV 9031546128/02/2020		WINC Australia Pty Ltd	NET48055984 - VARIOUS SUPPLIES THE CUB HOUSE		10.12	
INV 9031554428/02/2020		WINC Australia Pty Ltd	NET48067439 - VARIOUS SUPPLIES THE CUB HOUSE		52.29	
INV 9031553928/02/2020		WINC Australia Pty Ltd	NET48055984 - VARIOUS SUPPLIES THE CUB HOUSE		80.65	
INV 9031550628/02/2020		WINC Australia Pty Ltd	NET48055984 - VARIOUS SUPPLIES THE CUB HOUSE		9.12	
INV 9031640805/03/2020		WINC Australia Pty Ltd	NET47993449 - VARIOUS SUPPLIES LITTLE BARRENS CHILDCARE		18.14	
INV 9031653306/03/2020		WINC Australia Pty Ltd	NET47993449 - VARIOUS SUPPLIES LITTLE BARRENS CHILDCARE		61.93	
INV 9031652706/03/2020		WINC Australia Pty Ltd	NET47993449 - VARIOUS SUPPLIES LITTLE BARRENS CHILDCARE		21.07	
INV 9031753213/03/2020		WINC Australia Pty Ltd	NET47993449 - VARIOUS SUPPLIES LITTLE BARRENS CHILDCARE		57.64	
EFT11441	06/04/2020	Clearwater Motel Apartments	ACCOMMODATION FOR CEO AND SHIRE PRESIDENT 30/01/2020	1		298.00
INV 15382	31/01/2020	Clearwater Motel Apartments	ACCOMMODATION FOR CEO AND SHIRE PRESIDENT 30/01/2020		298.00	
EFT11442	06/04/2020	GE & JJ Fairhead	FITZGERALD DAM CATCHMENT WORKS	1		37,950.00
INV 1221	25/02/2020	GE & JJ Fairhead	FITZGERALD DAM CATCHMENT WORKS		37,950.00	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 4

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT11443	06/04/2020	Hays Specialist Recruitment	CONTRACT - ACTING EA - KIM BRANSBY - W/K 22/03/2020	1		11,171.74
INV 9110394	18/03/2020	Hays Specialist Recruitment	CONTRACT - TRACY SOLOMONS - W/E 15/03/2020		2,235.67	
INV 9110395	18/03/2020	Hays Specialist Recruitment	CONTRACT - ACTING EA - KIM BRANSBY - W/K 15/03/2020		2,815.29	
INV 9127095	24/03/2020	Hays Specialist Recruitment	CONTRACT - TRACY SOLOMONS - W/E 22/03/2020		2,941.16	
INV 9127096	24/03/2020	Hays Specialist Recruitment	CONTRACT - ACTING EA - KIM BRANSBY - W/K 22/03/2020		3,179.62	
EFT11444	06/04/2020	Michaela Pritchard	REIMBURSEMENT FOR PRINTER TAPE (MERIDIAN AGENCIES)	1		25.99
INV REIMBU31	03/2020	Michaela Pritchard	REIMBURSEMENT FOR PRINTER TAPE (MERIDIAN AGENCIES)		25.99	
EFT11445	06/04/2020	Ravensthorpe Building Supplies	40 - 200 X 50 PINE SLEEPERS	1		1,208.00
INV 4074	02/04/2020	Ravensthorpe Building Supplies	40 - 200 X 50 PINE SLEEPERS		1,208.00	
EFT11446	06/04/2020	Rodney Clarence Daw	CBFO TELSTRA REIMBURSEMENT TO 10 MARCH 2020	1		174.77
INV REIMBU23	03/2020	Rodney Clarence Daw	CBFO TELSTRA REIMBURSEMENT TO 10 MARCH 2020		174.77	
EFT11447	09/04/2020	4 Rivers Plumbing Gas & Civil Contracting	INSTALL WATER FILTER AT AIRPORT	1		4,001.06
INV 5252	17/03/2020	4 Rivers Plumbing Gas & Civil Contracting	INSTALL WATER FILTER AT AIRPORT		1,555.03	
INV 5255	18/03/2020	4 Rivers Plumbing Gas & Civil Contracting			1,555.03	
INV 5261	24/03/2020	4 Rivers Plumbing Gas & Civil Contracting	PUMP OUT JERDACUTTUP PUBLIC TOILETS		891.00	
EFT11448	09/04/2020	ABCO Products PTY LTD	VARIOUS CLEANING PRODUCTS & GLOVES	1		314.46
INV 519743	18/03/2020	ABCO Products PTY LTD	VARIOUS CLEANING PRODUCTS & GLOVES		314.46	
EFT11449	09/04/2020	Advanced Timber Concepts Studio / ATC Studio	CONCEPT DESIGNS FOR THE NEW RAVENSTHORPE CULTURAL CENTRE	1		16,632.00
INV 37	07/04/2020	Advanced Timber Concepts Studio / ATC Studio	CONCEPT DESIGNS FOR THE NEW RAVENSTHORPE CULTURAL CENTRE		16,632.00	
EFT11450	09/04/2020	Astro Synthetic Surfaces	SUPPLY AND INSTALL PREMIUM CRICKET PITCH TURF	1		8,140.00
INV 879	31/03/2020	Astro Synthetic Surfaces	SUPPLY AND INSTALL PREMIUM CRICKET PITCH TURF		8,140.00	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 5

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT11451	09/04/2020	Bob Waddell	FINANCIAL CONSULTANCY SERVICES 20/21 BUDGET - BEV WEBB W/E 29/03/2020	1		1,320.00
INV 1978	30/03/2020	Bob Waddell	FINANCIAL CONSULTANCY SERVICES 20/21 BUDGET - BEV WEBB W/E 29/03/2020		1,320.00	
EFT11452	09/04/2020	Caltex Energy WA	DIESEL 23,532L	1		26,555.63
INV SI405980	19/03/2020	Caltex Energy WA	DIESEL 23,532L		26,555.63	
EFT11453	09/04/2020	Chem Centre	TESTING WATER SAMPLES FOR DWER LICENCE	1		259.60
INV 1314919S30	03/2020	Chem Centre	TESTING WATER SAMPLES FOR DWER LICENCE		259.60	
EFT11454	09/04/2020	Christiane Grandval	REFUND OF CAMPING FEES - STARVATION BAY	1		105.00
INV REFUND31	03/2020	Christiane Grandval	REFUND OF CAMPING FEES - STARVATION BAY		105.00	
EFT11455	09/04/2020	Community Spirit Newspaper Inc	ADVERTISEMENTS - COMMUNITY DEVELOPMENT FUNDING & HAVE YOUR SAY	1		360.00
INV 23535	26/03/2020	Community Spirit Newspaper Inc	ADVERTISEMENTS - COMMUNITY DEVELOPMENT FUNDING & HAVE YOUR SAY		360.00	
EFT11456	09/04/2020	Cr Ken Norman	COUNCIL PAYMENT QUARTER 3 19/20	1		4,783.33
INV 3 QTR	1931/03/2020	Cr Ken Norman	COUNCIL PAYMENT QUARTER 3 19/20		4,783.33	
EFT11457	09/04/2020	Cr. Graham Richardson	COUNCIL PAYMENT QUARTER 3 19/20	1		3,592.50
INV 3 QTR	1931/03/2020	Cr. Graham Richardson	COUNCIL PAYMENT QUARTER 3 19/20		3,592.50	
EFT11458	09/04/2020	Cr. Ian Goldfinch	COUNCIL PAYMENT QUARTER 3 19/20	1		3,592.50
INV 3 QTR	1931/03/2020	Cr. Ian Goldfinch	COUNCIL PAYMENT QUARTER 3 19/20		3,592.50	
EFT11459	09/04/2020	Cr. Julianne Belli	COUNCIL PAYMENT QUARTER 3 19/20	1		4,940.08
INV 3 QTR	1931/03/2020	Cr. Julianne Belli	COUNCIL PAYMENT QUARTER 3 19/20		4,940.08	
EFT11460	09/04/2020	Cr. Keith Dunlop	COUNCIL PAYMENT QUARTER 3 19/20	1		10,014.25
INV 3 QTR	1931/03/2020	Cr. Keith Dunlop	COUNCIL PAYMENT QUARTER 3 19/20		10,014.25	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 6

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT11461	09/04/2020	Cr. Mark Mudie	COUNCIL PAYMENT QUARTER 3 19/20	1		5,230.50
INV 3 QTR 1931/03/2020		Cr. Mark Mudie	COUNCIL PAYMENT QUARTER 3 19/20		5,230.50	
EFT11462	09/04/2020	Cr. Tom Major	COUNCIL PAYMENT QUARTER 3 19/20	1		3,795.30
INV 3 QTR 1931/03/2020		Cr. Tom Major	COUNCIL PAYMENT QUARTER 3 19/20		3,795.30	
EFT11463	09/04/2020	Deltone Solutions Pty Ltd	RICOH PRINTER CARTRIDGE - BLACK TONER	1		139.00
INV DTS-37430/03/2020		Deltone Solutions Pty Ltd	RICOH PRINTER CARTRIDGE - BLACK TONER		139.00	
EFT11464	09/04/2020	Esperance Motor Group trading as Esperance Toyota	15,000KM SERVICE - RA3578	1		328.15
INV JC14030127/03/2020		Esperance Motor Group trading as Esperance Toyota	15,000KM SERVICE - RA3578		328.15	
EFT11465	09/04/2020	Grants Empire	HOPETOUN OVAL IRRIGATION - DEVELOP CSRFF APPLICATION - PAYMENT 2 OF 2	1		660.00
INV 1873	31/03/2020	Grants Empire	HOPETOUN OVAL IRRIGATION - DEVELOP CSRFF APPLICATION - PAYMENT 2 OF 2		660.00	
EFT11466	09/04/2020	Hays Specialist Recruitment	CONTRACT - ACTING EA - KIM BRANSBY - W/E 29/03/2020	1		2,931.21
INV 9148019	01/04/2020	Hays Specialist Recruitment	CONTRACT - ACTING EA - KIM BRANSBY - W/E 29/03/2020		2,931.21	
EFT11467	09/04/2020	Hopetoun Progress Association Inc	FUNDING FOR AGED CARE UNIT MANAGEMENT & COMMUNITY PROJECTS Q2 &Q3	1		9,984.00
INV 1516503	05/02/2020	Hopetoun Progress Association Inc	FUNDING FOR AGED CARE UNIT MANAGEMENT & COMMUNITY PROJECTS Q2 &Q3		7,500.00	
INV 1516528	27/02/2020	Hopetoun Progress Association Inc	AUSTRALIA DAY BREAKFAST - 194 ADULTS & 26 CHILDREN		2,484.00	
EFT11468	09/04/2020	Jack Guthrie	BOND REFUND	1		20.00
INV T1412	07/04/2020	Jack Guthrie	BOND REFUND	1	20.00	
EFT11469	09/04/2020	James Robert Hinch	SUPPLY AND FIT 2 X LED BEACONS - RA22	1		1,855.00
INV 42	19/03/2020	James Robert Hinch	REPAIR MULTIPLE LIGHTING FAULTS - 1TQB638		325.00	
INV 43	19/03/2020	James Robert Hinch	SUPPLY AND FIT SIDE MARKER LIGHTS - RA1421		430.00	

Date: 13/05/2020
 Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
 PAGE: 7

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 41	19/03/2020	James Robert Hinch	FIX SHORT IN SIDE MARKER LIGHTS - 1TJX048		265.00	
INV 52	24/03/2020	James Robert Hinch	SUPPLY AND FIT 2 X LED BEACONS - RA22		535.00	
INV 54	24/03/2020	James Robert Hinch	WIRING REPAIRS TO UTE FRAME - RA3421		190.00	
INV 55	25/03/2020	James Robert Hinch	REPAIR DIESEL PUMP - RA3359		110.00	
EFT11470	09/04/2020	Kleenwest Distributors	VARIOUS CLEANING PRODUCTS	1		4,869.04
INV 45733	24/03/2020	Kleenwest Distributors	VARIOUS CLEANING PRODUCTS		4,869.04	
EFT11471	09/04/2020	Lloydey's Power Services	PUSH BUTTON LIGHT SWITCHS & LIGHT SENSOR AT VARIOUS SHIRE PROPERTIES	1		1,281.12
INV 348	23/03/2020	Lloydey's Power Services	PUSH BUTTON LIGHT SWITCHS & LIGHT SENSOR AT VARIOUS SHIRE PROPERTIES		1,281.12	
EFT11472	09/04/2020	Matthews Smash Repairs	EXCESS ON VEHICLE CLAIM - 1GDJ430	1		500.01
INV 11722/2	17/03/2020	Matthews Smash Repairs	EXCESS ON VEHICLE CLAIM - 1GDJ430		500.01	
EFT11473	09/04/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS 19/03/2020 - 25/03/2020 & MARCH MONTHLY FEE	1		1,870.00
INV 25439	19/03/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS 11/03/2020 - 18/03/2020		510.00	
INV 25440	19/03/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE MEDICAL CENTRE 11/03/2020 - 16/03/2020		297.50	
INV 25474	26/03/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS 19/03/2020 - 22/03/2020		170.00	
INV 25473	26/03/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS 19/03/2020 - 25/03/2020 & MARCH MONTHLY FEE		850.00	
INV 25475	26/03/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE MEDICAL CENTRE 19/03/2020		42.50	
EFT11474	09/04/2020	R And R Heavy Diesel Services	30,000KM SERVICE & REPLACE HYDRAULIC HOSE - RA3512	1		1,612.05
INV 4062	24/03/2020	R And R Heavy Diesel Services	30,000KM SERVICE & REPLACE HYDRAULIC HOSE - RA3512		1,612.05	
EFT11475	09/04/2020	Ravensthorpe Building Supplies	BAILEYS 3.1.1 GRANULATED FERTILIZER	1		3,400.00
INV 3868	20/03/2020	Ravensthorpe Building Supplies			3,400.00	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 8

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT11476	09/04/2020	Ravensthorpe Community Resource Centre	FULL PAGE ADVERT - FITZGERALD COAST TOURISM - PHONE DIRECTORY	1		544.50
INV 1576	09/03/2020	Ravensthorpe Community Resource Centre	FULL PAGE ADVERT - FITZGERALD COAST TOURISM - PHONE DIRECTORY		544.50	
EFT11477	09/04/2020	Ravensthorpe District High School	BOND REFUND	1		100.00
INV T126	07/04/2020	Ravensthorpe District High School	BOND REFUND	1	100.00	
EFT11478	09/04/2020	Ravensthorpe Mechanical Services	1 X XDIN66MF - EXIDE PV-SMF EXTREME	1		170.85
INV 36437	25/03/2020	Ravensthorpe Mechanical Services	1 X XDIN66MF - EXIDE PV-SMF EXTREME		170.85	
EFT11479	09/04/2020	Sling Lift and Rigging PTY LTD	VARIOUS PARTS	1		1,407.12
INV 83224	18/03/2020	Sling Lift and Rigging PTY LTD	VARIOUS PARTS		1,407.12	
EFT11480	09/04/2020	South Coastal Agencies	PULL ON RIGGER BOOTS WATERPROOF & OLIVER LACE UP CAUSTIC BOOTS	1		715.00
INV 549	26/03/2020	South Coastal Agencies	PULL ON RIGGER BOOTS WATERPROOF & OLIVER LACE UP CAUSTIC BOOTS		478.50	
INV 553	28/03/2020	South Coastal Agencies	150MM BLACK LACE UP BOOT 55-345 SIZE 8 OLIVER		236.50	
EFT11481	09/04/2020	South Regional TAFE - Esperance	FIRE WARDEN TRAINING - SUE-ELLEN HERWIG, TOM CURWOOD & KARINA BRAY	1		322.80
INV A000150	24/03/2020	South Regional TAFE - Esperance	ADJUSTMENT NOTE - FIRE WARDEN TRAINING		-97.66	
INV I0010847	24/03/2020	South Regional TAFE - Esperance	FIRE WARDEN TRAINING - LES MAINWARING, DENE BINGHAM		107.60	
INV I0010832	24/03/2020	South Regional TAFE - Esperance	FIRE WARDEN TRAINING - SUE-ELLEN HERWIG, TOM CURWOOD & KARINA BRAY		259.06	
INV I0011051	31/03/2020	South Regional TAFE - Esperance	FIRE WARDEN TRAINING - CHELSEA BYRNE		53.80	
EFT11482	09/04/2020	South Regional TAFE - Esperance	FIRE & EMERGENCY SKILL SET X 5	1		416.00
INV I0010824	16/03/2020	South Regional TAFE - Esperance	FIRE & EMERGENCY SKILL SET X 5		416.00	
EFT11483	09/04/2020	WINC Australia Pty Ltd	VARIOUS SUPPLIES - THE CUB HOUSE	1		341.29
INV 90319655	26/03/2020	WINC Australia Pty Ltd	VARIOUS SUPPLIES - THE CUB HOUSE		250.33	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 9

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9031966926/03/2020		WINC Australia Pty Ltd	VARIOUS CONSUMABLES - LITTLE BARRENS CHILDCARE NET48236070		90.96	
EFT11484	17/04/2020	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES/COSTS FOR FEBRUARY 2020	1		2,244.00
INV 63366	27/02/2020	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES/COSTS FOR FEBRUARY 2020		2,244.00	
EFT11485	17/04/2020	Alison Bell (Mobifit)	BOND REFUND	1		128.00
INV REFUND28/03/2020		Alison Bell (Mobifit)	REFUND OF FACILITY HIRE FEES DUE TO COVID-19		28.00	
INV T1354	16/04/2020	Alison Bell (Mobifit)	BOND REFUND	1	100.00	
EFT11486	17/04/2020	Amy Serbert	REFUND OF CHILDCARE FEES	1		147.17
INV REFUND16/04/2020		Amy Serbert	REFUND OF CHILDCARE FEES		147.17	
EFT11487	17/04/2020	BCP Contractors Pty Ltd	WANDRRA AGRN 743. CONTRACT 15/2017 - RETENTION RELEASE	1		18,323.68
INV 7133	31/03/2020	BCP Contractors Pty Ltd	WANDRRA AGRN 743. CONTRACT 15/2017 - RETENTION RELEASE		18,323.68	
EFT11488	17/04/2020	City of Albany	BUILDING SERVICE - 2 CERTIFICATES OF DESIGN COMPLIANCE	1		374.00
INV 88512	03/04/2020	City of Albany	BUILDING SERVICE - 2 CERTIFICATES OF DESIGN COMPLIANCE		374.00	
EFT11489	17/04/2020	Cleanaway Pty Ltd	BIN COLLECTIONS FOR STARVATION BAY - MARCH 2019	1		1,221.00
INV 2152123531/03/2019		Cleanaway Pty Ltd	BIN COLLECTIONS FOR STARVATION BAY - MARCH 2019		528.00	
INV 2157172331/03/2020		Cleanaway Pty Ltd	WEEKLY FRONT LIFT BIN COLLECTION, STARVATION BAY CAMPSITE - MARCH 2020		462.00	
INV 2157172231/03/2020		Cleanaway Pty Ltd	WEEKLY FRONT LIFT BIN COLLECTION, MASON BAY CAMPSITE - MARCH 2020		231.00	
EFT11490	17/04/2020	Commonwealth Bank	ATM CASH SERVICING AND MAINTENANCE - 23/03/2020	1		1,835.38
INV BWR04/201/04/2020		Commonwealth Bank	ATM CASH SERVICING AND MAINTENANCE - 23/03/2020		1,835.38	
EFT11491	17/04/2020	Concept Drilling	DISMANTLING, PACKING,AND TRANSPORTING SHED TO HOPETOUN	1		1,358.50

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 688	02/04/2020	Concept Drilling	DISMANTLING, PACKING,AND TRANSPORTING SHED TO HOPETOUN		1,358.50	
EFT11492	17/04/2020	Crystal Printing Solutions Pty Ltd	REPRINT OF FITZGERALD COAST A5 BROCHURES X 3,000 COPIES	1		2,318.00
INV 1,061,75525/03/2020		Crystal Printing Solutions Pty Ltd	REPRINT OF FITZGERALD COAST A5 BROCHURES X 3,000 COPIES		2,318.00	
EFT11493	17/04/2020	Department of Water and Environment Regulation	WATER TREATMENT FACILITY ANNUAL LICENCE FEE	1		1,217.21
INV W-L8078/18/03/2020		Department of Water and Environment Regulation	WATER TREATMENT FACILITY ANNUAL LICENCE FEE		1,217.21	
EFT11494	17/04/2020	Downer EDI Works Pty Ltd	RELEASE OF DEFECTS LIABILITY RETENTION	1		13,468.80
INV 6006886B27/02/2020		Downer EDI Works Pty Ltd	RELEASE OF DEFECTS LIABILITY RETENTION		13,468.80	
EFT11495	17/04/2020	Farmers Centre (WA) Pty	1 X PARKER HYD MOTOR & FREIGHT	1		2,494.79
INV 718013	30/03/2020	Farmers Centre (WA) Pty	1 X PARKER HYD MOTOR & FREIGHT		2,220.70	
INV 718023	31/03/2020	Farmers Centre (WA) Pty	BSPTM UNOM NIPPLE 5E2 & BSPM BSPF REDUCER 5D10		46.24	
INV 718044	02/04/2020	Farmers Centre (WA) Pty	1 X 87311254 PTO SWITCH & FREIGHT		227.85	
EFT11496	17/04/2020	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS	1		1,034.47
INV 74863	20/03/2020	Freight Lines Group	FREIGHT CHARGES - ARCHIVE BOXES FROM KALGOORLIE TO RAVENSTHORPE		472.41	
INV 75694	31/03/2020	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS		562.06	
EFT11497	17/04/2020	Hopetoun Tyres & Batteries	2 X AVANTUS VM300 11R22.5	1		1,042.80
INV 75	03/04/2020	Hopetoun Tyres & Batteries	REPLACE 2 TYRES ON RA41		455.40	
INV 74	05/04/2020	Hopetoun Tyres & Batteries	2 X AVANTUS VM300 11R22.5		587.40	
EFT11498	17/04/2020	James Robert Hinch	START FAULT - RA3710	1		525.00
INV 53	24/03/2020	James Robert Hinch	REPAIRS TO HOIST AND BATTERY FAULT		200.00	
INV 60	30/03/2020	James Robert Hinch	START FAULT - RA3710		325.00	
EFT11499	17/04/2020	Kleenwest Distributors	GLOVES, HAND SANITISER & COVERALLS	1		352.83

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 11

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 45462	24/03/2020	Kleenwest Distributors	GLOVES, HAND SANITISER & COVERALLS		352.83	
EFT11500	17/04/2020	Komatsu Australia PTY LTD	3 XFILTER KITS 500HR	1		217.60
INV 1809542	27/03/2020	Komatsu Australia PTY LTD	3 XFILTER KITS 500HR		217.60	
EFT11501	17/04/2020	Lawry's Electrical Solutions	REPAIRS TO ELECTRICAL SYSTEM ON BOUNCY PILLOW	1		802.34
INV 1735	17/03/2020	Lawry's Electrical Solutions	REPAIRS TO ELECTRICAL SYSTEM ON BOUNCY PILLOW		802.34	
EFT11502	17/04/2020	Livingston Medical Pty Ltd	MEDICAL SERVICES SUPPORT - APRIL INSTALLMENT	1		22,000.00
INV LM0013301/04/2020		Livingston Medical Pty Ltd	MEDICAL SERVICES SUPPORT - APRIL INSTALLMENT		22,000.00	
EFT11503	17/04/2020	Lloydey's Power Services	LIX SPARKING, BUZZING LIGHT SWITCH AT RAVENSTHORPE CHILDCARE CENTRE	1		106.17
INV 0344	19/03/2020	Lloydey's Power Services	LIX SPARKING, BUZZING LIGHT SWITCH AT RAVENSTHORPE CHILDCARE CENTRE		106.17	
EFT11504	17/04/2020	Market Force	ADVERTISING - TENDERS SECTION - FIRE MITIGATION	1		1,913.21
INV 33388	03/02/2020	Market Force	EARLY SETTLEMENT DISCOUNT - DECEMBER INVOICES		-198.68	
INV 32711	26/03/2020	Market Force	ADVERTISING - TENDERS SECTION - FIRE MITIGATION		2,111.89	
EFT11505	17/04/2020	Meridian Agencies (Weistermann Family Trust)	A4 PAPER X 200	1		2,126.22
INV 568	02/04/2020	Meridian Agencies (Weistermann Family Trust)	4 X BLACK BINDING COVERS		75.92	
INV 569	02/04/2020	Meridian Agencies (Weistermann Family Trust)	STAMPS & POSTAGE - MARCH 2020		27.30	
INV 570	02/04/2020	Meridian Agencies (Weistermann Family Trust)	VARIOUS STATIONARY ITEMS		915.00	
INV 566	02/04/2020	Meridian Agencies (Weistermann Family Trust)	CLIP BOARDS FOR DEPOTS		110.00	
INV 567	02/04/2020	Meridian Agencies (Weistermann Family Trust)	A4 PAPER X 200		998.00	
EFT11506	17/04/2020	Munglinup Road House	MAINTENANCE / CLEANING MUNGLINUP PUBLIC FACILITIES - MARCH 2020	1		1,550.00
INV 200796	26/03/2020	Munglinup Road House	MAINTENANCE / CLEANING MUNGLINUP PUBLIC FACILITIES - MARCH 2020		1,550.00	
EFT11507	17/04/2020	Nutrien Ag Solutions Ravensthorpe	PUSH-N-SPREAD FARMHAND 32KG	1		887.48

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 12

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9026740505/03/2020		Nutrien Ag Solutions Ravensthorpe	2 X 500G RACUMIN - RAT / MICE BAIT		77.44	
INV 9026734005/03/2020		Nutrien Ag Solutions Ravensthorpe	PUSH-N-SPREAD FARMHAND 32KG		357.50	
INV 9026872910/03/2020		Nutrien Ag Solutions Ravensthorpe	BLUN BOOT 991 SAFETY L/U BLACK 8.5 FOR STEPHEN POWER		220.00	
INV 9027588227/03/2020		Nutrien Ag Solutions Ravensthorpe	WATT NYLON WOOLPACK & RKNK CABLE TIES		232.54	
EFT11508	17/04/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS 26/03/2020 - 31/03/2020	1		467.50
INV 25491	02/04/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS 26/03/2020 - 31/03/2020		382.50	
INV 25492	02/04/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE MEDICAL CENTRE - 30/03/2020		85.00	
EFT11509	17/04/2020	Ravensthorpe Agencies	BATTERY BOSCH 12V AGM 120AH RFR DC	1		1,748.02
INV 30928	17/03/2020	Ravensthorpe Agencies	VARIOUS PARTS & 1L METHYLATED SPIRITS		87.02	
INV 31011	20/03/2020	Ravensthorpe Agencies	SAE30 20LT DRUMOF OIL		129.80	
INV 31063	23/03/2020	Ravensthorpe Agencies	BATTERY BOSCH 12V AGM 120AH RFR DC		1,531.20	
EFT11510	17/04/2020	Ravensthorpe Building Supplies	ANGLE GRINDER WITH 2 X 5AH BATTERIES, RADIO CHARGER AND CASE	1		999.00
INV 3645	28/02/2020	Ravensthorpe Building Supplies	3 X TURBO VENTRA WIND DRIVEN		420.00	
INV 3879	21/03/2020	Ravensthorpe Building Supplies	ANGLE GRINDER WITH 2 X 5AH BATTERIES, RADIO CHARGER AND CASE		579.00	
EFT11511	17/04/2020	Ravensthorpe Mechanical Services	JACK HANDLE EXTENSION GUN, ROD(HOOK) GUN & FREIGHT	1		104.89
INV 36465	28/03/2020	Ravensthorpe Mechanical Services	JACK HANDLE EXTENSION GUN, ROD(HOOK) GUN & FREIGHT		104.89	
EFT11512	17/04/2020	Shire of Ravensthorpe Social Club	Payroll deductions	1		95.00
INV DEDUCT06/04/2020		Shire of Ravensthorpe Social Club	Payroll deductions		95.00	
EFT11513	17/04/2020	Toll Transport Pty Ltd	FREIGHT CHARGES - KOMATSU & JASON SIGNMAKERS	1		39.26
INV 0445-S3005/04/2020		Toll Transport Pty Ltd	FREIGHT CHARGES - KOMATSU & JASON SIGNMAKERS		39.26	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 13

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT11514	17/04/2020	Traffic force	UPDATE OF GENERIC TMP FOR PRESCRIBED BURNING	1		396.00
INV 19114	27/03/2020	Traffic force	UPDATE OF GENERIC TMP FOR PRESCRIBED BURNING		396.00	
EFT11515	17/04/2020	WINC Australia Pty Ltd	VARIOUS CONSUMABLES - LITTLE BARRENS CHILDCARE NET48236070	1		39.90
INV 9031986627/03/2020		WINC Australia Pty Ltd	VARIOUS CONSUMABLES - LITTLE BARRENS CHILDCARE NET48236070		39.90	
EFT11516	17/04/2020	Worth Kerbing	LAY CONCRETE FOOTPATH & MOB AND DEMOB	1		7,414.00
INV Q944	26/03/2020	Worth Kerbing	LAY CONCRETE FOOTPATH & MOB AND DEMOB		7,414.00	
EFT11517	20/04/2020	Australian Taxation Office (ATO)	BAS RETURN MARCH 2020	1		65,283.00
INV BAS MAB1/03/2020		Australian Taxation Office (ATO)	BAS RETURN MARCH 2020		65,283.00	
EFT11518	24/04/2020	4 Rivers Plumbing Gas & Civil Contracting	INSTALL WATER FILTER AT RAVENSTHORPE WORKS DEPOT	1		1,555.03
INV 5257	19/03/2020	4 Rivers Plumbing Gas & Civil Contracting	INSTALL WATER FILTER AT RAVENSTHORPE WORKS DEPOT		1,555.03	
EFT11519	24/04/2020	AgriFutures Australia	2019/2020 CONTRIBUTION TOWARDS RIRDC MANAGED R&D FOR PROJECT	1		11,000.00
INV INVPG5309/08/2019		AgriFutures Australia	2019/2020 CONTRIBUTION TOWARDS RIRDC MANAGED R&D FOR PROJECT		11,000.00	
EFT11520	24/04/2020	Australia Post	POSTAGE CHARGES - MARCH 2020	1		3.17
INV 1009480003/04/2020		Australia Post	POSTAGE CHARGES - MARCH 2020		3.17	
EFT11521	24/04/2020	BP Australia Pty Ltd	BP FUEL CARDS - MARCH 2020	1		4,016.93
INV 1102194231/03/2020		BP Australia Pty Ltd	BP FUEL CARDS - MARCH 2020		4,016.93	
EFT11522	24/04/2020	Bob Waddell	FINANCIAL CONSULTANCY SERVICES 20/21 BUDGET - BEV WEBB W/E 05/04/2020	1		1,320.00
INV 1981	06/04/2020	Bob Waddell	FINANCIAL CONSULTANCY SERVICES 20/21 BUDGET - BEV WEBB W/E 05/04/2020		1,320.00	
EFT11523	24/04/2020	Cleanaway Pty Ltd	COLLECTIONS FOR MARCH 2020	1		19,575.16

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 14

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2157358631/03/2020		Cleanaway Pty Ltd	COLLECTIONS FOR MARCH 2020		19,575.16	
EFT11524	24/04/2020	Corporate Living CANVALE PTY LTD	1 X SET OF CHAIR ARMS (SHOWROOM STOCK)	1		60.50
INV 2090	07/04/2020	Corporate Living CANVALE PTY LTD	1 X SET OF CHAIR ARMS (SHOWROOM STOCK)		60.50	
EFT11525	24/04/2020	Corsign WA	10 X ROAD CLOSED SIGNS, 10 X LOCAL TRAFFIC ONLY SIGNS & FRAMES	1		638.00
INV 45789	31/03/2020	Corsign WA	10 X ROAD CLOSED SIGNS, 10 X LOCAL TRAFFIC ONLY SIGNS & FRAMES		638.00	
EFT11526	24/04/2020	DIAL BEFORE YOU DIG WA LTD	FEES FOR DIAL BEFORE YOU DIG REFERRAL SERVICE - Q3 19/20	1		110.00
INV WA1621231/03/2020		DIAL BEFORE YOU DIG WA LTD	FEES FOR DIAL BEFORE YOU DIG REFERRAL SERVICE - Q3 19/20		110.00	
EFT11527	24/04/2020	Donald Powley	REIMBURSEMENT FOR GLOVES (RAVENSTHORPE PHARMACY)	1		40.85
INV REIMBU20/04/2020		Donald Powley	REIMBURSEMENT FOR GLOVES (RAVENSTHORPE PHARMACY)		40.85	
EFT11528	24/04/2020	Edge Planning and Property	LESCHENAULTIA DRIVE SUBDIVISION - PLANNING SERVICES FOR MARCH 2020	1		618.75
INV 1513	09/04/2020	Edge Planning and Property	LESCHENAULTIA DRIVE SUBDIVISION - PLANNING SERVICES FOR MARCH 2020		618.75	
EFT11529	24/04/2020	FE Daw and Sons	ACCOUNT CHARGES FOR FEBRUARY 2020	1		86.78
INV FEB 202031/03/2020		FE Daw and Sons	ACCOUNT CHARGES FOR FEBRUARY 2020		86.78	
EFT11530	24/04/2020	Fitzgerald Coast Tourism Association	BOND REFUND	1		20.00
INV T437	21/04/2020	Fitzgerald Coast Tourism Association	BOND REFUND	1	20.00	
EFT11531	24/04/2020	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS & FULTON HOGAN	1		369.70
INV 75922	07/04/2020	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS & FULTON HOGAN		369.70	
EFT11532	24/04/2020	Hays Specialist Recruitment	CONTRACT - ACTING EA - KIM BRANSBY - W/E 05/04/2020	1		5,084.08

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 15

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9167926	08/04/2020	Hays Specialist Recruitment	CONTRACT - ACTING EA - KIM BRANSBY - W/E 05/04/2020		2,980.89	
INV 9183828	15/04/2020	Hays Specialist Recruitment	CONTRACT - ACTING EA - KIM BRANSBY - W/E 12/04/2020		2,103.19	
EFT11533	24/04/2020	Hopetoun Men In Sheds Incorporated	WEEKEND RELIEF MANNING OF THE HOPETOUN TRANSFER STATION - MARCH 2020	1		900.00
INV 283	31/03/2020	Hopetoun Men In Sheds Incorporated	WEEKEND RELIEF MANNING OF THE HOPETOUN TRANSFER STATION - MARCH 2020		900.00	
EFT11534	24/04/2020	James Robert Hinch	CHECK START FAULT TRANSMISSION CODE	1		340.00
INV 68	06/04/2020	James Robert Hinch	CHECK START FAULT TRANSMISSION CODE		340.00	
EFT11535	24/04/2020	Jason Sign Makers	20 X AREA IS TEMPORARILY CLOSED SIGNS & 10 X FRAMES	1		1,341.92
INV 207169	01/04/2020	Jason Sign Makers	7 X NO CAMPING SIGNS & 7 X DUE TO COVID 19 SIGNS		455.53	
INV 207379	08/04/2020	Jason Sign Makers	3 X 50M ROLLS OF BARRIERMESH & 6 X ROLLS STRIPE FLAGGING		196.91	
INV 207388	08/04/2020	Jason Sign Makers	20 X AREA IS TEMPORARILY CLOSED SIGNS & 10 X FRAMES		689.48	
EFT11536	24/04/2020	John Papas Trailers (Aust) Pty Ltd	PURCHASE OF TANDEM GALVANISED TRAILER	1		3,310.00
INV 69017	08/04/2020	John Papas Trailers (Aust) Pty Ltd	PURCHASE OF TANDEM GALVANISED TRAILER		3,310.00	
EFT11537	24/04/2020	Juliet Christie	BOND REFUND	1		20.00
INV T1545	21/04/2020	Juliet Christie	BOND REFUND	1	20.00	
EFT11538	24/04/2020	Livingston Medical Pty Ltd	STAFF WAGES SUPPORT - APRIL INSTALLMENT	1		27,500.00
INV LM0013201/04/2020		Livingston Medical Pty Ltd	STAFF WAGES SUPPORT - APRIL INSTALLMENT		27,500.00	
EFT11539	24/04/2020	Medtech Healthcare Pty Ltd	MONTHLY SITE SUPPORT - APRIL 2020	1		110.00
INV 051197	01/04/2020	Medtech Healthcare Pty Ltd	MONTHLY SITE SUPPORT - APRIL 2020		110.00	
EFT11540	24/04/2020	Nutrien Ag Solutions Ravensthorpe	BASF SHARPEN WDG HERBICIDE 1KG AGNCY	1		573.87
INV 9026752005/03/2020		Nutrien Ag Solutions Ravensthorpe	P2CV MOULDED REPIRATOR		111.87	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 16

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9027206319/03/2020		Nutrien Ag Solutions Ravensthorpe	BASF SHARPEN WDG HERBICIDE 1KG AGNCY		462.00	
EFT11541	24/04/2020	R And R Heavy Diesel Services	BATTERY CHARGER & FREIGHT	1		340.00
INV 20710	02/04/2020	R And R Heavy Diesel Services	BATTERY CHARGER & FREIGHT		340.00	
EFT11542	24/04/2020	Ravensthorpe Agencies	2 X BOSCH N100-T4 BATTERIES	1		721.50
INV 31261	01/04/2020	Ravensthorpe Agencies	2 X BOSCH N100-T4 BATTERIES		583.00	
INV 31268	01/04/2020	Ravensthorpe Agencies	EARPLUGS UNCORDED X 2 BOXES		72.00	
INV 31282	02/04/2020	Ravensthorpe Agencies	2 X BOXES OF MOUSE BAIT STATIONS & FREIGHT		66.50	
EFT11543	24/04/2020	Ravensthorpe Building Supplies	40 X PINE SLEEPERS & FREIGHT	1		1,650.00
INV 4224	15/04/2020	Ravensthorpe Building Supplies	40 X PINE SLEEPERS & FREIGHT		1,650.00	
EFT11544	24/04/2020	Ravensthorpe Community Resource Centre	BOND REFUND	1		100.00
INV T873	21/04/2020	Ravensthorpe Community Resource Centre	BOND REFUND	1	100.00	
EFT11545	24/04/2020	Ravensthorpe Palace Hotel	REFRESHMENTS	1		398.43
INV 0169	08/04/2020	Ravensthorpe Palace Hotel	REFRESHMENTS		398.43	
EFT11546	24/04/2020	Ravensthorpe Regional Arts Council	BOND REFUND	1		400.00
INV T870	21/04/2020	Ravensthorpe Regional Arts Council	BOND REFUND	1	400.00	
EFT11547	24/04/2020	Shire of Esperance	PLANNING SERVICES - MARCH 2020	1		981.75
INV 75144	07/04/2020	Shire of Esperance	PLANNING SERVICES - MARCH 2020		981.75	
EFT11548	24/04/2020	Sigma Chemicals	DRUM PUMP B2 TRANSFER PUMP	1		4,164.60
INV 137174/0112/02/2020		Sigma Chemicals	KELCO FLOW SWITCH F25-R & FREIGHT		297.00	
INV 138190/0101/04/2020		Sigma Chemicals	DRUM PUMP B2 TRANSFER PUMP		2,145.00	
INV 138836/0107/04/2020		Sigma Chemicals	VARIOUS CHEMICALS FOR SWIMMING POOL		1,722.60	
EFT11549	24/04/2020	Stacey Howard	REFUND OF CHILDCARE FEES	1		160.47

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 17

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV REFUND	16/04/2020	Stacey Howard	REFUND OF CHILDCARE FEES		160.47	
EFT11550	24/04/2020	T.J. Depiazzi & Sons	MARRI HARDWOOD MULCH & LANDSCAPE MIX BULK	1		18,594.40
INV 105796	05/03/2020	T.J. Depiazzi & Sons	MARRI HARDWOOD MULCH & LANDSCAPE MIX BULK		18,594.40	
EFT11551	24/04/2020	Toll Transport Pty Ltd	FREIGHT CHARGES - JASON SIGNS	1		143.91
INV O444-S3029	03/2020	Toll Transport Pty Ltd	FREIGHT CHARGES - JASON SIGNS		143.91	
EFT11552	24/04/2020	Vanguard Press	COLLECTION & WAREHOUSING OF BROCHURES	1		77.00
INV IN02598129	03/2020	Vanguard Press	COLLECTION & WAREHOUSING OF BROCHURES		77.00	
EFT11553	24/04/2020	WINC Australia Pty Ltd	VARIOUS CONSUMABLES - LITTLE BARRENS CHILDCARE NET ORDER 48236070	1		199.50
INV 1067788801	04/2020	WINC Australia Pty Ltd	VARIOUS SUPPLIES - THE CUB HOUSE		47.56	
INV 9032024701	04/2020	WINC Australia Pty Ltd	VARIOUS CONSUMABLES - LITTLE BARRENS CHILDCARE NET ORDER 48236070		138.82	
INV 9032062003	04/2020	WINC Australia Pty Ltd	NET47750027 - MOP HEAD - CUB HOUSE		13.12	
EFT11554	24/04/2020	Wavecrest Bar & Bistro	600 X KN FACE MASKS	1		3,960.00
INV 0190	23/04/2020	Wavecrest Bar & Bistro	600 X KN FACE MASKS		3,960.00	
EFT11555	30/04/2020	4 Rivers Plumbing Gas & Civil Contracting	VARIOUS WORKS AT 18 CARLISLE STREET	1		5,067.70
INV 5306	16/04/2020	4 Rivers Plumbing Gas & Civil Contracting	INSTALL NEW GAS REGULATOR AT 27C CARLISLE ST		568.70	
INV 5318	21/04/2020	4 Rivers Plumbing Gas & Civil Contracting	VARIOUS WORKS AT 18 CARLISLE STREET		4,499.00	
EFT11556	30/04/2020	Armadale Mower World	TABLE SAW, COMPACTOR 21ROBIN 5HP & ELECTRONIC TABLE SAW	1		4,246.00
INV 51687#2	15/04/2020	Armadale Mower World	TABLE SAW, COMPACTOR 21ROBIN 5HP & ELECTRONIC TABLE SAW		4,246.00	
EFT11557	30/04/2020	Assa Abloy Australia Pty Limited	VARIOUS CUT KEYS	1		504.86
INV IN01670614	04/2020	Assa Abloy Australia Pty Limited	10 X 334 SERIES WEATHER COVER - BLUE PK=10 TP		223.52	
INV IN01670414	04/2020	Assa Abloy Australia Pty Limited	VARIOUS CUT KEYS		281.34	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 18

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT11558	30/04/2020	Best Office Systems	PRINTING AND PHOTOCOPIES - APRIL 2020	1		1,262.58
INV 570875	14/04/2020	Best Office Systems	PRINTING AND PHOTOCOPIES - APRIL 2020		1,262.58	
EFT11559	30/04/2020	Bob Waddell	FINANCIAL CONSULTANCY SERVICES - B WADDELL & B WEBB W/E 12/04/2020	1		2,079.00
INV 1985	14/04/2020	Bob Waddell	FINANCIAL CONSULTANCY SERVICES - B WADDELL & B WEBB W/E 12/04/2020		2,079.00	
EFT11560	30/04/2020	CJD Equipment	PASSENGER SIDE MIRROR,TOP MIRROR & WIRING HARNESS ADAPTER	1		663.40
INV 2021972	16/04/2020	CJD Equipment	PASSENGER SIDE MIRROR,TOP MIRROR & WIRING HARNESS ADAPTER		663.40	
EFT11561	30/04/2020	City of Albany	BUILDING SERVICE - 2 X CERTIFICATES OF DESIGN COMPLIANCE	1		374.00
INV 88579	09/04/2020	City of Albany	BUILDING SERVICE - 2 X CERTIFICATES OF DESIGN COMPLIANCE		374.00	
EFT11562	30/04/2020	Community Spirit Newspaper Inc	ADVERTISEMENT - COMMUNITY UPDATE - COVID-19 APRIL 2020	1		360.00
INV 23559	09/04/2020	Community Spirit Newspaper Inc	ADVERTISEMENT - COMMUNITY UPDATE - COVID-19 APRIL 2020		180.00	
INV 23561	09/04/2020	Community Spirit Newspaper Inc	ADVERTISEMENT - COMMUNITY DEVELOPMENT FUNDING - COLOUR FULL PAGE		180.00	
EFT11563	30/04/2020	Coutrywide House Transporting And Erectors	RE-LEVELLING OF 30 KINGSMILL STREET, RAVENSTHORPE	1		34,100.00
INV 3126	17/04/2020	Coutrywide House Transporting And Erectors	RE-LEVELLING OF 30 KINGSMILL STREET, RAVENSTHORPE		34,100.00	
EFT11564	30/04/2020	Department of Primary Industries and Regional Development	88801103 - CONTRIBUTION TOWARDS ESPERANCE FENCE MATERIAL ORDER	1		302,500.00
INV 7209479	03/04/2020	Department of Primary Industries and Regional Development	88801103 - CONTRIBUTION TOWARDS ESPERANCE FENCE MATERIAL ORDER		302,500.00	
EFT11565	30/04/2020	Department of Transport (Shire Licensing)	PLATE CHANGE 0RA TO 1GWJ256	1		27.70
INV 1089745424/04/2020		Department of Transport (Shire Licensing)	PLATE CHANGE 0RA TO 1GWJ256		27.70	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 19

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT11566	30/04/2020	Esperance Fire Services	JACKING PUMP MONTHLY INSPECTION AND TESTING & TRAVEL COST- 09/04/2020	1		324.50
INV 07682	14/04/2020	Esperance Fire Services	JACKING PUMP MONTHLY INSPECTION AND TESTING & TRAVEL COST- 09/04/2020		324.50	
EFT11567	30/04/2020	Esperance Truck Pro Pty Ltd	FIND FAULT WITH CAT PRIME MOVER ENGINE DERATING	1		1,678.77
INV 16859	31/01/2020	Esperance Truck Pro Pty Ltd	FIND FAULT WITH CAT PRIME MOVER ENGINE DERATING		1,678.77	
EFT11568	30/04/2020	Farmers Centre (WA) Pty	MCNAUGHT GREASE GUN KIT & 2 X TRUSK SEAL KIT	1		197.54
INV 718168	15/04/2020	Farmers Centre (WA) Pty	MCNAUGHT GREASE GUN KIT & 2 X TRUSK SEAL KIT		197.54	
EFT11569	30/04/2020	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS	1		164.50
INV 71965	31/01/2020	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS		164.50	
EFT11570	30/04/2020	Gabrielle Major	REFUND OF CHILDCARE FEES	1		236.65
INV REFUND28/04/2020		Gabrielle Major	REFUND OF CHILDCARE FEES		236.65	
EFT11571	30/04/2020	Hays Specialist Recruitment	CONTRACT - ACTING EA - KIM BRANSBY - W/E 19/04/2020	1		2,285.35
INV 9200871	22/04/2020	Hays Specialist Recruitment	CONTRACT - ACTING EA - KIM BRANSBY - W/E 19/04/2020		2,285.35	
EFT11572	30/04/2020	Hopetoun Community Resource Centre	BOND REFUNDS x 2	1		500.00
INV T740	28/04/2020	Hopetoun Community Resource Centre	BOND REFUNDS x 2	1	500.00	
EFT11573	30/04/2020	Hopetoun Plumbing and Gas	REPLACE PIPEWORK AT MCCULLOCH PARK	1		1,188.00
INV 2311	14/04/2020	Hopetoun Plumbing and Gas	REPLACE PIPEWORK AT MCCULLOCH PARK		946.00	
INV 2310	14/04/2020	Hopetoun Plumbing and Gas	UNBLOCK SINK IN FEMALE TOILETS AT HOPETOUN COMMUNITY CENTRE		115.50	
INV 2309	14/04/2020	Hopetoun Plumbing and Gas	FIX LEAK AT MCCULLOCH PARK		126.50	
EFT11574	30/04/2020	Hopetoun Tyres & Batteries	2 X BATTERIES 58MF	1		334.00
INV 0085	14/04/2020	Hopetoun Tyres & Batteries	2 X BATTERIES 58MF		334.00	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 20

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT11575	30/04/2020	James Robert Hinch	FIX START FAULT - RA3710	1		250.00
INV 76	22/04/2020	James Robert Hinch	FIX START FAULT - RA3710		250.00	
EFT11576	30/04/2020	Jerramungup Electrical	RAISE AIRCONDITIONER UNIT UP ON THE WALL	1		595.38
INV 1307	11/04/2020	Jerramungup Electrical	ELECTRICAL CHECK AND TAGGING OF EQUIPMENT		264.00	
INV 1320	21/04/2020	Jerramungup Electrical	RAISE AIRCONDITIONER UNIT UP ON THE WALL		331.38	
EFT11577	30/04/2020	Johns Building Supplies Pty Ltd	RP138 THRESHOLD CA 1250MM, S/CORE DURACOTE & DOOR PACKING CHARGE	1		253.50
INV 899485	04/03/2020	Johns Building Supplies Pty Ltd	RP138 THRESHOLD CA 1250MM, S/CORE DURACOTE & DOOR PACKING CHARGE		253.50	
EFT11578	30/04/2020	Kathleen Saunders	REFUND OF CHILDCARE FEES	1		95.35
INV REFUND28/04/2020		Kathleen Saunders	REFUND OF CHILDCARE FEES		95.35	
EFT11579	30/04/2020	Kindyhub Pty Ltd	KINDYHUB APP - MONTHLY SUBSCRIPTION - APRIL 2020	1		63.80
INV INV-KH113/04/2020		Kindyhub Pty Ltd	KINDYHUB APP - MONTHLY SUBSCRIPTION - APRIL 2020		46.20	
INV INV-KH113/04/2020		Kindyhub Pty Ltd	KINDYHUB APP - MONTHLY SUBSCRIPTION - APRIL 2020		17.60	
EFT11580	30/04/2020	Komatsu Australia PTY LTD	3 X FILTER KITS	1		870.41
INV 0018252509/04/2020		Komatsu Australia PTY LTD	3 X FILTER KITS		870.41	
EFT11581	30/04/2020	Landgate	LAND ENQUIRY SEARCH FEES - MARCH 2020	1		104.80
INV 1000186	01/04/2020	Landgate	LAND ENQUIRY SEARCH FEES - MARCH 2020		104.80	
EFT11582	30/04/2020	Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL & DRUG SCREEN - LANI DIEDERIKS	1		649.00
INV 30418	27/05/2019	Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL & DRUG SCREEN - LANI DIEDERIKS		341.00	
INV 28947	04/04/2020	Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL & DRUG SCREEN - THOMAS CURWOOD		308.00	
EFT11583	30/04/2020	Lloydey's Power Services	REPLACE & REPAIR LIGHT FITTINGS & SWITCHES AT HOPETOUN DOCTOR SURGERY	1		810.16

Date: 13/05/2020
 Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
 PAGE: 21

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 358	16/04/2020	Lloydey's Power Services	REPLACE & REPAIR LIGHT FITTINGS & SWITCHES AT HOPETOUN DOCTOR SURGERY		656.16	
INV 361	16/04/2020	Lloydey's Power Services	INSPECT ELECTRICAL / UPS FAULT AT HOPETOUN DOCTORS SURGERY		154.00	
EFT11584	30/04/2020	M Cameron Contracting	SUPPLY CONCRETE FOR ESPLANADE FOOTPATH CONSTRUCTION	1		16,790.40
INV 221	26/03/2020	M Cameron Contracting	SUPPLY CONCRETE FOR ESPLANADE FOOTPATH CONSTRUCTION		11,754.60	
INV 230	22/04/2020	M Cameron Contracting	SUPPLY CONCRETE FOR PATHS 18 CARLISLE STREET		5,035.80	
EFT11585	30/04/2020	Perfect Computer Solutions Pty Ltd	MEDICAL CENTRE UPS	1		6,800.00
INV 25508	09/04/2020	Perfect Computer Solutions Pty Ltd	HP DESKTOP MINI i5; 2 MONITORS & MONITOR ARM		1,915.00	
INV 25513	09/04/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE MEDICAL CENTRE - 02/04/2020 - 08/04/2020		170.00	
INV 25514	09/04/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS 06/04/2020 - 08/04/2020		255.00	
INV 25505	09/04/2020	Perfect Computer Solutions Pty Ltd	ADOBE ACROBAT PRO SOFTWARE - PLANNING/BUILDING COORDINATOR		730.00	
INV 25523	16/04/2020	Perfect Computer Solutions Pty Ltd	MEDICAL CENTRE UPS		3,050.00	
INV 25524	16/04/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS 09/04/2020 - 16/04/2020		340.00	
INV 25525	16/04/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE MEDICAL CENTRE 08/04/2020 - 14/04/2020		340.00	
EFT11586	30/04/2020	Quality Press	DFES#15 - FIRE PERMIT BOOKS (PK5) X 2	1		176.00
INV INV0341	15/04/2020	Quality Press	DFES#15 - FIRE PERMIT BOOKS (PK5) X 2		176.00	
EFT11587	30/04/2020	R And R Heavy Diesel Services	CARRY OUT 9000HR SERVICE INCLUDING LABOUR AND PARTS	1		9,007.52
INV 4084	09/04/2020	R And R Heavy Diesel Services	CARRY OUT SERVICE INCLUDING PARTS AND LABOUR -RA3498		417.40	
INV 4083	09/04/2020	R And R Heavy Diesel Services	CARRY OUT 9000HR SERVICE INCLUDING LABOUR AND PARTS		4,867.83	
INV 4088	14/04/2020	R And R Heavy Diesel Services	CARRY OUT 2500HR SERVICE INCLUDING PARTS AND LABOUR - RA3710		1,189.98	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 22

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 4087	14/04/2020	R And R Heavy Diesel Services	REPLACE AIR DRYER VALVE ASSEMBLY AND LABOUR - RA3188		2,238.06	
INV 4089	14/04/2020	R And R Heavy Diesel Services	CARRY OUT 8500HR SERVICE INCLUDING PARTS AND LABOUR - RA3828		838.75	
INV CREDIT	21/04/2020	R And R Heavy Diesel Services	CREDIT FOR DOUBLE INVOICING - #1939 & #3689		-544.50	
EFT11588	30/04/2020	Ravensthorpe Palace Hotel	REFRESHMENTS FOR COUNCIL CHAMBERS AND MEETINGS	1		1,112.65
INV 168	29/02/2020	Ravensthorpe Palace Hotel	POST COUNCIL MEALS & REFRESHMENTS 18.02.2020		447.30	
INV 171	04/04/2020	Ravensthorpe Palace Hotel	REFRESHMENTS FOR COUNCIL CHAMBERS AND MEETINGS		665.35	
EFT11589	30/04/2020	Ravensthorpe Regional Arts Council	REFUND OF FEES FOR REC COURT HIRE - M0302	1		68.75
INV REFUND	16/04/2020	Ravensthorpe Regional Arts Council	REFUND OF FEES FOR REC COURT HIRE - M0302		68.75	
EFT11590	30/04/2020	Rodney Clarence Daw	2019/2020 CHIEF BUSH FIRE CONTROL OFFICER HONORARIUM	1		4,000.00
INV 19/20 CB	24/04/2020	Rodney Clarence Daw	2019/2020 CHIEF BUSH FIRE CONTROL OFFICER HONORARIUM		4,000.00	
EFT11591	30/04/2020	Safeguard Mouthguards	BOND REFUND	1		20.00
INV T1020	28/04/2020	Safeguard Mouthguards	BOND REFUND	1	20.00	
EFT11592	30/04/2020	Southern Scribes	BOND REFUND	1		50.00
INV T707	28/04/2020	Southern Scribes	BOND REFUND	1	50.00	
EFT11593	30/04/2020	WALGA	MARKET CREATIONS - ALERTS MODULE ACCESS	1		1,155.00
INV I3081658	09/04/2020	WALGA	MARKET CREATIONS - ALERTS MODULE ACCESS		1,155.00	
DD5222.4	14/04/2020	Water Corporation	PAYMENT BY AUTHORITY MARCH 2020	1		28,125.83
INV MARCH	31/03/2020	Water Corporation	PAYMENT BY AUTHORITY MARCH 2020	1	28,125.83	
DD5223.1	06/04/2020	WA Local Government Super Plan	Payroll deductions	1		9,379.57
INV SUPER	06/04/2020	WA Local Government Super Plan	Superannuation contributions	1	7,377.71	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 23

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT06/04/2020		WA Local Government Super Plan	Payroll deductions	1	210.00	
INV DEDUCT06/04/2020		WA Local Government Super Plan	Payroll deductions	1	170.78	
INV DEDUCT06/04/2020		WA Local Government Super Plan	Payroll deductions	1	1,039.18	
INV DEDUCT06/04/2020		WA Local Government Super Plan	Payroll deductions	1	216.51	
INV DEDUCT06/04/2020		WA Local Government Super Plan	Payroll deductions	1	73.08	
INV DEDUCT06/04/2020		WA Local Government Super Plan	Payroll deductions	1	292.31	
DD5223.2	06/04/2020	BT Super	Superannuation contributions	1		491.86
INV SUPER	06/04/2020	BT Super	Superannuation contributions	1	491.86	
DD5223.3	06/04/2020	BUSSQ	Payroll deductions	1		388.72
INV SUPER	06/04/2020	BUSSQ	Superannuation contributions	1	289.05	
INV DEDUCT06/04/2020		BUSSQ	Payroll deductions	1	99.67	
DD5223.4	06/04/2020	ANZ Smart Choice Super	Superannuation contributions	1		180.50
INV SUPER	06/04/2020	ANZ Smart Choice Super	Superannuation contributions	1	180.50	
DD5223.5	06/04/2020	Rest Superannuation	Superannuation contributions	1		321.54
INV SUPER	06/04/2020	Rest Superannuation	Superannuation contributions	1	321.54	
DD5223.6	06/04/2020	The Trustee for The Dyer Super Fund (R Dyer)	Superannuation contributions	1		401.92
INV SUPER	06/04/2020	The Trustee for The Dyer Super Fund (R Dyer)	Superannuation contributions	1	401.92	
DD5223.7	06/04/2020	GuildSuper	Superannuation contributions	1		180.50
INV SUPER	06/04/2020	GuildSuper	Superannuation contributions	1	180.50	
DD5223.8	06/04/2020	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		2,826.15
INV SUPER	06/04/2020	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,354.55	
INV DEDUCT06/04/2020		Australian Superannuation (Formally Westscheme)	Payroll deductions	1	421.60	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 24

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	06/04/2020	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	50.00	
DD5223.9	06/04/2020	Colonial First State	Superannuation contributions	1		389.14
INV DEDUCT	06/04/2020	Colonial First State	Payroll deductions	1	57.65	
INV SUPER	06/04/2020	Colonial First State	Superannuation contributions	1	331.49	
DD5245.1	20/04/2020	WA Local Government Super Plan	Superannuation contributions	1		50.61
INV SUPER	20/04/2020	WA Local Government Super Plan	Superannuation contributions	1	50.61	
DD5246.1	20/04/2020	WA Local Government Super Plan	Superannuation contributions	1		-50.61
INV REVERS	20/04/2020	WA Local Government Super Plan	Superannuation contributions	1	-50.61	
DD5247.1	20/04/2020	WA Local Government Super Plan	Superannuation contributions	1		50.61
INV SUPER	20/04/2020	WA Local Government Super Plan	Superannuation contributions	1	50.61	
DD5248.1	20/04/2020	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		503.92
INV SUPER	20/04/2020	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	374.71	
INV DEDUCT	20/04/2020	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	129.21	
DD5249.1	20/04/2020	WA Local Government Super Plan	Payroll deductions	1		9,650.87
INV SUPER	20/04/2020	WA Local Government Super Plan	Superannuation contributions	1	7,586.79	
INV DEDUCT	20/04/2020	WA Local Government Super Plan	Payroll deductions	1	210.00	
INV DEDUCT	20/04/2020	WA Local Government Super Plan	Payroll deductions	1	170.30	
INV DEDUCT	20/04/2020	WA Local Government Super Plan	Payroll deductions	1	1,102.67	
INV DEDUCT	20/04/2020	WA Local Government Super Plan	Payroll deductions	1	215.72	
INV DEDUCT	20/04/2020	WA Local Government Super Plan	Payroll deductions	1	73.08	
INV DEDUCT	20/04/2020	WA Local Government Super Plan	Payroll deductions	1	292.31	
DD5249.2	20/04/2020	BT Super	Superannuation contributions	1		445.99

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 25

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	20/04/2020	BT Super	Superannuation contributions	1	445.99	
DD5249.3	20/04/2020	Rest Superannuation	Superannuation contributions	1		652.20
INV SUPER	20/04/2020	Rest Superannuation	Superannuation contributions	1	652.20	
DD5249.4	20/04/2020	BUSSQ	Payroll deductions	1		296.32
INV SUPER	20/04/2020	BUSSQ	Superannuation contributions	1	220.34	
INV DEDUCT	20/04/2020	BUSSQ	Payroll deductions	1	75.98	
DD5249.5	20/04/2020	ANZ Smart Choice Super	Superannuation contributions	1		180.50
INV SUPER	20/04/2020	ANZ Smart Choice Super	Superannuation contributions	1	180.50	
DD5249.6	20/04/2020	The Trustee for The Dyer Super Fund (R Dyer)	Superannuation contributions	1		401.92
INV SUPER	20/04/2020	The Trustee for The Dyer Super Fund (R Dyer)	Superannuation contributions	1	401.92	
DD5249.7	20/04/2020	GuildSuper	Superannuation contributions	1		180.50
INV SUPER	20/04/2020	GuildSuper	Superannuation contributions	1	180.50	
DD5249.8	20/04/2020	Australian Super Pty Ltd	Superannuation contributions	1		284.24
INV SUPER	20/04/2020	Australian Super Pty Ltd	Superannuation contributions	1	284.24	
DD5249.9	20/04/2020	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		2,505.16
INV SUPER	20/04/2020	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,116.03	
INV DEDUCT	20/04/2020	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	50.00	
INV DEDUCT	20/04/2020	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	339.13	
DD5254.1	21/04/2020	BANKWEST Corporate Mastercard	MARCH 2020 STATEMENT	1		10,711.32
INV MARCH	21/04/2020	BANKWEST Corporate Mastercard	MARCH 2020 STATEMENT	1	10,711.32	
DD5264.1	30/04/2020	Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY - APRIL 2020	1		27.70
INV APRIL	2030/04/2020	Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY - APRIL 2020	1	27.70	

Date: 13/05/2020
 Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
 PAGE: 26

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD5264.2	30/04/2020	Synergy	PAYMENT BY AUTHORITY APRIL 2020	1		9,658.66
INV APRIL 2030/04/2020		Synergy	PAYMENT BY AUTHORITY APRIL 2020	1	9,658.66	
DD5264.3	30/04/2020	Horizon Power	PAYMENT BY AUTHORITY APRIL 2020	1		5,594.37
INV APRIL 2030/04/2020		Horizon Power	PAYMENT BY AUTHORITY APRIL 2020	1	5,594.37	
DD5264.4	30/04/2020	Water Corporation	PAYMENT BY AUTHORITY APRIL 2020	1		10,541.54
INV APRIL 2030/04/2020		Water Corporation	PAYMENT BY AUTHORITY APRIL 2020	1	10,541.54	
DD5264.5	15/04/2020	SG Fleet	LEASE RENTALS APRIL 2020	1		13,496.72
INV AUSG00215/04/2020		SG Fleet	LEASE RENTALS APRIL 2020	1	13,496.72	
DD5264.6	01/04/2020	Westnet Pty Ltd	ACCOUNT PAYMENT BY AUTHORITY APRIL 2020	1		448.29
INV APRIL 2001/04/2020		Westnet Pty Ltd	ACCOUNT PAYMENT BY AUTHORITY APRIL 2020	1	448.29	
DD5223.10	06/04/2020	MLC MasterKey Business Super	Superannuation contributions	1		638.54
INV DEDUCT06/04/2020		MLC MasterKey Business Super	Payroll deductions	1	50.08	
INV SUPER 06/04/2020		MLC MasterKey Business Super	Superannuation contributions	1	588.46	
DD5223.11	06/04/2020	Hesta Superannuation	Superannuation contributions	1		146.43
INV DEDUCT06/04/2020		Hesta Superannuation	Payroll deductions	1	30.51	
INV SUPER 06/04/2020		Hesta Superannuation	Superannuation contributions	1	115.92	
DD5223.12	06/04/2020	MLC Superannuation	Superannuation contributions	1		50.22
INV SUPER 06/04/2020		MLC Superannuation	Superannuation contributions	1	50.22	
DD5223.13	06/04/2020	AMP Super	Superannuation contributions	1		59.09
INV SUPER 06/04/2020		AMP Super	Superannuation contributions	1	59.09	
DD5223.14	06/04/2020	BT Super for Life	Superannuation contributions	1		375.80

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 27

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	06/04/2020	BT Super for Life	Superannuation contributions	1	375.80	
DD5223.15	06/04/2020	Care Super Pty Ltd	Superannuation contributions	1		173.26
INV SUPER	06/04/2020	Care Super Pty Ltd	Superannuation contributions	1	173.26	
DD5249.10	20/04/2020	Colonial First State	Superannuation contributions	1		389.14
INV DEDUCT	20/04/2020	Colonial First State	Payroll deductions	1	57.65	
INV SUPER	20/04/2020	Colonial First State	Superannuation contributions	1	331.49	
DD5249.11	20/04/2020	MLC MasterKey Business Super	Superannuation contributions	1		561.23
INV DEDUCT	20/04/2020	MLC MasterKey Business Super	Payroll deductions	1	50.08	
INV SUPER	20/04/2020	MLC MasterKey Business Super	Superannuation contributions	1	511.15	
DD5249.12	20/04/2020	MLC Superannuation	Superannuation contributions	1		62.33
INV SUPER	20/04/2020	MLC Superannuation	Superannuation contributions	1	62.33	
DD5249.13	20/04/2020	AMP Super	Superannuation contributions	1		58.72
INV SUPER	20/04/2020	AMP Super	Superannuation contributions	1	58.72	
DD5249.14	20/04/2020	BT Super for Life	Superannuation contributions	1		379.15
INV SUPER	20/04/2020	BT Super for Life	Superannuation contributions	1	379.15	
DD5249.15	20/04/2020	Care Super Pty Ltd	Superannuation contributions	1		174.58
INV SUPER	20/04/2020	Care Super Pty Ltd	Superannuation contributions	1	174.58	
DD5249.16	20/04/2020	Hesta Superannuation	Superannuation contributions	1		146.43
INV SUPER	20/04/2020	Hesta Superannuation	Superannuation contributions	1	146.43	

Date: 13/05/2020
Time: 12:01:31PM

Shire of Ravensthorpe
Creditors List of Accounts Paid - April 2020

USER: Eimear Guidera
PAGE: 28

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
---------------------------	-------------	-------------	----------------------------	----------------------	-----------------------	---------------

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal Bank Account	1,003,612.24
TOTAL		1,003,612.24

ATTACHMENT



ELEVATION 1 - SCALE 1:100



ELEVATION 2 - SCALE 1:100



ELEVATION 3 - SCALE 1:100

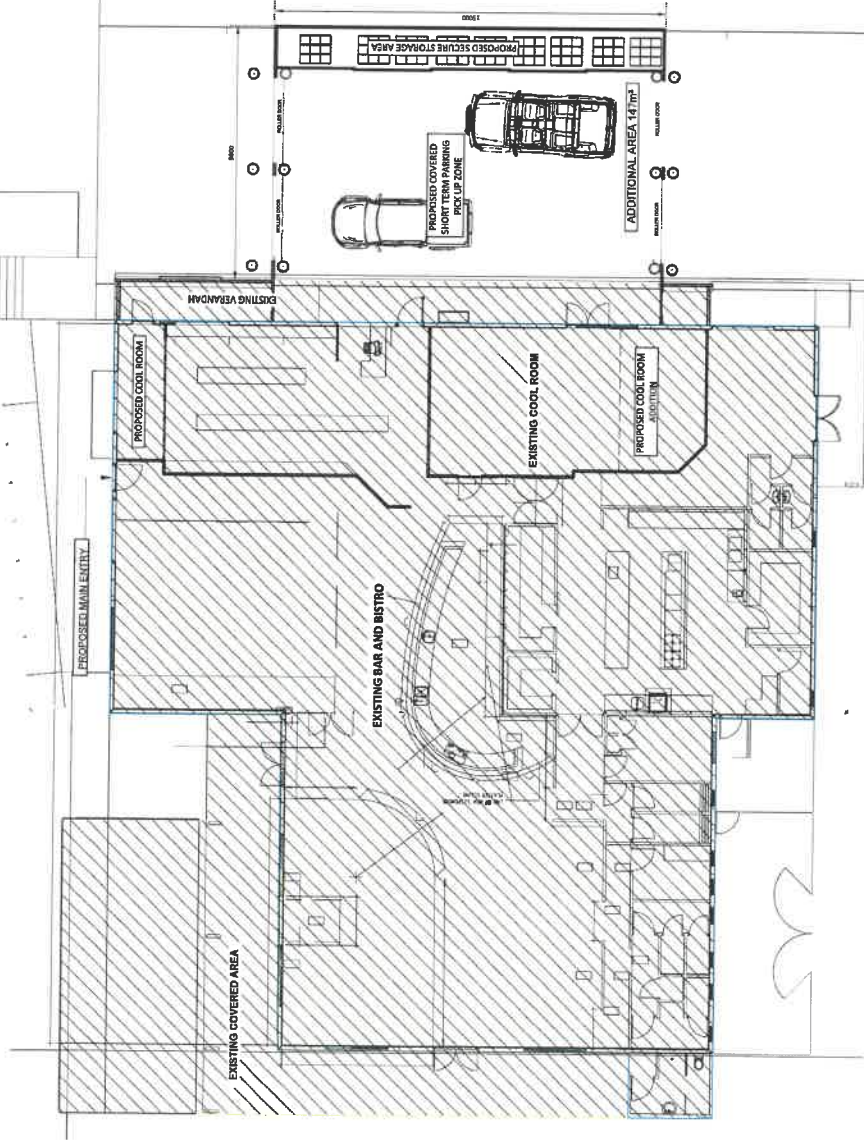


PERSPECTIVE VIEW 1



PERSPECTIVE VIEW 2

EXISTING CAR PARK



1 FLOOR PLAN
SCALE 1:100



Mr G. Pollock
Shire of Ravensthorpe
65 Morgan St Ravensthorpe
WA 6346

Your ref:

Our ref: P2167

4th May 2020

Dear Gavin,

Justification for reduced setback of the proposed additions to Wavecrest Bar and Bistro at Hopetoun

The reduced setback of 1 metre is sought due to this being the most practical and logical location to place these additions. This location has been selected to allow visual surveillance from one central point for staff and it will also pose minimal disturbance to the existing facilities while giving ease of access to the new portion of the building.

We do understand that the zoning in this area is tourists development and that the required setback for tourist development is 6 metres, however our proposal of a 15 metre long wall being set back 1 metre from the boundary only equates to 6% of the total boundary length, as well as the fact that the existing crossover is approximately 22 metres wide. This gives a total of 23 metres of separation between the proposed building and the road edge.

We strongly believe that this reduced setback will not have a negative impact.

There are examples of structures constructed within the 6 metre setback within other Tourists

Development areas within the town site of Hopetoun. Aerial photograph (1)

There are also other buildings within the townsite of Hopetoun in the Public Purpose, Rural Townsite and Special Use zones that have a 0 metre set back to the street that do not have any negative impacts on safety or the current streetscape. Aerial photographs (2) (3) (4) (5) (6)

We hope that all of these factors are taken into consideration and believe that the impact of this reduce setback to a small portion of the front boundary is absolutely minimal and justified

Yours sincerely

Lionel Trotman
Managing Director
Cartman Building Designs

Arial photograph (1)
Zone - Tourists Development.



Arial photograph (2)
Zone - Rural Townsite



Arial photograph (3)
Zone - Rural Townsite



Arial photograph (4)
Zone - Rural Townsite



Arial photograph (5)
Zone - Special Use



Arial photograph (6)
Zone - Rural Townsite

