Notice of Meeting

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Dear Elected Member

The next Ordinary meeting of the Shire of Ravensthorpe will be held on Tuesday 16 March 2021 at the Munglinup Community Centre commencing at 6.00pm.

Schedule

6.00pm Ordinary Council Meeting

Gavin Pollock
Chief Executive Officer

12 March 2021

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Ravensthorpe in respect of the application.

AGENDA

Shire of Ravensthorpe
Ordinary Council Meeting
16 March 2021

MISSION STATEMENT

To Grow Our Community through the provision of leadership, services and infrastructure.

DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

Please Note:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

Meeting Procedures:

1. All Council meetings are open to the public, except for matter raised by Council under "confidential items".
2. Members of the public may ask a question at an ordinary Council Meeting under "public question time".
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceeding, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council's standing orders, policies and decision of the Shire of Ravensthorpe.

Council Meeting Information:

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report back to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters under "confidential items". On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the *Local Government Act 1995* to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the presiding member.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and the response is included in the meeting minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next ordinary meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the presiding member of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the *Local Government Act 1995*, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by a Shire Officer. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Friday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available at the Shire of Ravensthorpe Office and on the Shire website seventy-two (72) hours prior to the meeting and the public are invited to view a copy at the Shire Office.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 2).

Public Inspection of Unconfirmed Minutes (Regulation 13).

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Ravensthorpe Office and the Shire of Ravensthorpe website within ten (10) working days after the Meeting.

Gavin Pollock
Chief Executive Officer

SHIRE OF RAVENSTHORPE - QUESTIONS FROM THE PUBLIC

Name: ____

Residential Address: ____

Phone Number: ________________________ Meeting Date: _________________

Signature: _________________________

Council Agenda Item Number: _______________________
*If applicable-see below**

Name of Organisation Representing:____
If applicable

QUESTION
Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. A total of 15 Minutes is allotted to Public Question Time at Council Meetings. If submitting questions to the Council, they are to relate to the Agenda Item tabled at that meeting.
Please Note: Members of the public must be in attendance at the Council Meeting to which they have submitted a question(s) for response. If this is not the case, the questions(s) will be treated as 'normal business correspondence' and the question / response will not appear in the Council Minutes.

Please see Notes on Public Question Time on Pages 4 and 5 above

*** Council Meetings:** Questions are to relate to a matter affecting the Shire of Ravensthorpe.

APPLICATION FOR LEAVE OF ABSENCE

(Pursuant to Section 2.25 of the *Local Government Act 1995* (as amended))

(1) A council may, by resolution, grant leave of absence to a member.
(2) Leave is not to be granted to a member in respect to more than 6 consecutive ordinary meetings of the Council without the approval of the Minister.
(3) The granting of the leave is to be recorded in the minutes of the meeting.
(4) A member who is absent without first obtaining leave of the Council throughout 3 consecutive ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.
(5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the Council does not constitute absence from an ordinary meeting of Council –
  (a) if no meeting of the Council at which a quorum is present is actually held on that day; or
  (b) if the non-attendance occurs while –
    (i) the member has ceased to act as a member after which written notice has been given to the member under Section 2.27 (3) and before written notice has been given to the member under Section 2.27 (5);
    (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending; or
    (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.

I, ____hereby apply for Leave of Absence from the Ravensthorpe Shire Council from ________________________ to ________________________ for the purpose of ____

Signed: _________________________________ Date: ___________________________________

WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

NOTE: USE ONE FORM PER DECLARATION

(1) I,____ wish to declare an interest in the following item to be considered by council at its meeting to be held on

(2) ____

(3) Agenda item ____

(4) The type of interest I wish to declare is;

☐ Financial pursuant to Sections 5.60A of the *Local Government Act 1995.*
☐ Proximity pursuant to Section 5.60B of the *Local Government Act 1995.*
☐ Indirect Financial pursuant to Section 5.61 of the *Local Government Act 1995.*
☐ Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007.

(5) The nature of my interest is

____
____
____

(6) The extent of my interest is

____
____
____

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

DECLARATION BY:

__________________________ _____________________

Signature Date

RECEIVED BY:

___________________________ _________________

Chief Executive Officer Date

(1) Insert you name.
(2) Insert the date of the Council Meeting at which the item it to be considered.
(3) Insert the Agenda Item Number and Title.
(4) Tick the box to indicate the type of interest.
(5) Describe the nature of your interest.
(6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act).

DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY

Financial pursuant to Sections 5.60A of the Local Government Act 1995

5.60A – Financial Interest

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

Proximity pursuant to Section 5.60B of the Local government Act 1995

5.60B – Proximity Interest

(1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
  - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
  - (b). a proposed change to zoning or use of land that adjoins that person's land; or
  - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.

(2). In this section, land **("the proposal land")** adjoins a person's land if –
  - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
  - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
  - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.

(3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No 64 of 1998 s. 30.]

Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995

5.61 – Indirect financial interest

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

11 – Disclosure of interest

(1). In this regulation –
Interest means an interest that could, or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship friendship or membership of an association.

(2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose nature of the interest –
  - (a). in a written notice given to the CEO before the meeting; or
  - (b). at the meeting immediately before the matter is discussed.

(3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.

(4). Sub-regulation (2) does not apply if –

(a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or

(b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.

(5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –

(a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and

(b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.

(6). If –

(a). Under sub-regulation (2)(b) or (4)(b) a person's interest in a matter is disclosed at a meeting; or

(b). Under sub-regulation (5) (b) notice of a person's interest in a matter is bought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

Describe the extent of your interest (If seeking to participate in the matter under the s.5.68 of the act)

5.68 – Councils and committees may allow members disclosing interests to participate etc. in meetings

(1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter

(a). may allow the disclosing member to be present during any discussion or decision making procedure relating to the matter; and

(b). may allow , to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision making procedures relating to the matter if –

(i) the disclosing member also discloses the extent of the interest; and

(ii) those members decide that the interest –

(I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or

(II) is common to a significant number of electors or ratepayers.

(2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.

(3). This sections does not prevent the disclosing member from discussing, or participating in the decision making process on, the question on whether an application should be made to the Minister under section 5.69.

Shire of Ravensthorpe

Notice of Ordinary Council Meetings

In accordance with the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996* Reg 12 (2) it, is hereby notified that as from January 2021 to December 2021, Ordinary Council meetings of the Shire of Ravensthorpe will be held as follows:

DATE		LOCATION	TIME
January 2021	No meetings Scheduled		
16 February 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
16 March 2021	Council Meeting	Munglinup Community Centre	6.00pm
20 April 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
18 May 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
15 June 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
20 July 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
17 August 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
14 September 2021	Council Meeting	Munglinup Community Centre	6.00pm
19 October 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
16 November 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
14 December 2021	Council Meeting	Hopetoun Council Chambers	6.00pm

SHIRE OF RAVENSTHORPE

Agenda for the Ordinary Meeting of Council to be held at the Munglinup Community Centre on Tuesday, 16 March 2021 – commencing at 6.00pm.

Contents

1. Declaration of Opening / Announcements of Visitors

The Presiding Member to declare the meeting open.

2. Attendance / Apologies / Approved Leave of Absence

COUNCILLOR'S:	Cr Keith Dunlop	(Shire President)
	Cr Julianne Belli	(Deputy Shire President)
	Cr Ian Goldfinch	
	Cr Sue Leighton	
	Cr Thomas Major	
	Cr Mark Mudie	
	Cr Graham Richardson	

STAFF:	Gavin Pollock	(Chief Executive Officer)
	Les Mainwaring	(Director of Corporate and Community Services)
	Graham Steel	(Director Technical Services)
	Mark Ridgwell	(Manager Governance and Compliance)
	Kim Bransby	(Executive Assistant)

APOLOGIES:

ON LEAVE OF ABSENCE: Nil.

ABSENT:

MEMBER OF THE PUBLIC:

3. Announcements by the Presiding Member

4. Response to Previous Public Questions Taken on Notice

5. Public Question Time

6. Petitions / Deputations / Presentations / Submissions

Nil.

7. Applications for Leave of Absence

8. Disclosures of Interest

9. Confirmation of Minutes of Previous Meetings Held 16 February 2021

9.1 Ordinary Council Meeting Minutes 16 February 2021 (Attachment Grey)

Statutory Environment:
Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:
Simple Majority

Recommendation:
That the Minutes of the Ordinary Meeting of Council held in Ravensthorpe Recreation Centre, Council Chambers on Tuesday, 16 February 2021 be confirmed as true and correct.

Moved: ___________________________ Seconded: ____________________________

10. Reports of Committees of Council

• Audit Committee	Full Council
• Bushfire Advisory Committee	Member - Cr Major Deputy - Cr Mudie
• CEO Performance Review Committee	Member - President Member - Deputy President Member - Cr Mudie

11. Reports of Council Delegates on External Committees

• Goldfields Voluntary Regional Organisation Of Councils (GVROC)	Delegate - President Delegate - Cr Goldfinch Proxy - Deputy President
• Great Southern Regional Road Group	Delegate - Cr Mudie Proxy - Cr Goldfinch
• Local Emergency Management Committee (LEMC)	Delegate - President Proxy - Deputy President
• Development Assessment Panel (DAP)	Delegate - Cr Belli Delegate - Cr Leighton Proxy - Cr Goldfinch Proxy - Cr Major
• Hopetoun Progress Association	Delegate - Cr Richardson Proxy - Cr Goldfinch
• Ravensthorpe Progress Association	Delegate - Cr Belli Proxy - Cr Mudie
• Munglinup Community Group	Delegate - Cr Leighton Proxy - Cr Major
• Community Liaison Committees	Delegate - President Delegate - Deputy President Proxy - CEO Proxy - DCCS
• Hopetoun Community Resource Centre	Delegate - Cr Dunlop Proxy - Cr Richardson
• Ravensthorpe Community Resource Centre	Delegate - Cr Belli Proxy - Cr Leighton
• South Coast WALGA Zone	Delegate - President Proxy - Deputy President
• Fitzgerald River National Park	Delegate - Cr Richardson Proxy - Cr Mudie

• Ravensthorpe Agricultural Initiative Network (RAIN)	Delegate - Cr Major Proxy - Cr Mudie
• Fitzgerald Biosphere Community Collective	Delegate - Cr Leighton Proxy - Cr Mudie
• Hopetoun Recreation Management (HDRA)	Delegate - Cr Dunlop Proxy - Cr Goldfinch
• Ravensthorpe Historical Society	Delegate - Cr Goldfinch Proxy - Cr Leighton

12. Reports from Councillors

Cr Keith Dunlop (President)

Nil.

Cr Julianne Belli (Deputy President)

Nil.

Cr Ian Goldfinch

- Saturday, 6 March 2021 – Ravensthorpe Historical Society – General Meeting. (Minutes Attached)

Cr Sue Leighton

- Thursday, 18 February 2021 – Munglinup Community Group Meeting. (Minutes Attached)

Cr Thomas Major

Nil.

Cr Mark Mudie

Nil.

Cr Graham Richardson

Nil.

13 Office of the Chief Executive Officer

13.1 Munglinup Synthetic Bowling Green – CSRFF Application

File Reference:	**GS.RE.13**
Location:	**Shire of Ravensthorpe**
Applicant:	**Project Manager**
Author:	**Chief Executive Officer**
Authorising Officer	**Chief Executive Officer**
Date:	**2 March 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Nil**
Previous Reference:	**Nil**

Summary:
Council is requested to consider endorsing the Chief Executive Officer to submit a funding application to the Department of Local Government, Sport & Cultural Industries (DLGSCI) under the Community Sporting & Recreation Facilities Fund (CSRFF) – Small Grants for one third funding towards the installation of a synthetic bowling green at the Munglinup Community Sports Centre.

Background:
The existing bowling green was constructed approximately 16 years ago from lawn. It is currently in a state of disrepair due to the water requirements and is on the verge of contributing to many safety issues. With limited watering capacity due to the Shire's drought declared status, lawn coverage is minimal and in patches. Bowlers travel from Hopetoun, Ravensthorpe and Esperance to play in a pennant's competition between October and April, usually the driest times of the year. Munglinup Community Group have requested that the Shire consider laying synthetic lawn to enhance the safety of users, whilst also being water efficient.

DLGSCI administers the CSRFF program, with the purpose of providing State Government financial assistance to Local Government Authorities and local community groups (up to one third of the total capital cost), to develop well-planned facilities for sport and recreation.

In order to assist with the evaluation of submissions and to ensure projects are viable and appropriate, DLGSCI has developed "Key Principles of Facility Provision". Accordingly, each submission is to be assessed against those criteria.

Under the provision, Local Government Authorities are required to rate and prioritise submissions using the following guide:

RATE	DESCRIPTION
A	Well planned and needed by the municipality
B	Well planned and needed by the applicant
C	Needed by the municipality, more planning required
D	Needed by the applicant, more planning required
E	Idea has merit, more preliminary work needed
F	Not recommended

Each Local Government Authority is required to assess and prioritise the applications before forwarding all documentation to the Goldfields Office of the DLGSCI no later than Wednesday 31 March 2021.

Applications will be evaluated and ranked by relevant State Sporting Associations and the CSRFF Assessment Panel, prior to the outcome being announced by the Minister for Sport and Recreation. Funds for successful applications will become available mid 2021.

One (1) application was received for the current Small Grants round, being the Shire of Ravensthorpe – Munglinup Synthetic Bowling Green.

Comment:
Recent consultation with Munglinup Community Group (MCG) and surrounding bowlers in the region confirms the need for a water efficient bowling green. There are no other bowling greens in Munglinup to locally support the 35 members of the MCG, which is a 30% increase in members compared to two years ago. The nearest bowling green is located 80km away (one way) in Ravensthorpe. Munglinup Men's Health group have expressed an interest to commence social bowls however the bowling green is not in a condition to cope with the additional use.

If the funding submission to DLGSCI is successful, DLGSCI will only allocate funding towards eligible project items that meet the DLGSCI priorities and objectives. The funding from DLGSCI is one third of the cost for these identified items, not one third of the total project cost and the Shire is required to commit the matching two thirds to DLGSCI's one third.

Applicants have the opportunity to seek a Development Bonus based on criteria including Geographical Location, Sustainability, Co-location and Increased Participation. If successful with the Development Bonus request, there is the potential to receive up to 50% of eligible item costs, however it is necessary for the applicant to confirm two thirds of total project costs, in the event the Development Bonus is not awarded.

Consultation:
Munglinup Community Group.
Elected Members.
Executive Management Team.
A/ Regional Manager – Goldfields, DLGSCI.
Bowls WA.

Statutory Environment:
Local Government Act 1995.

Policy Implications:
Shire of Ravensthorpe Purchasing and Asset Management Policies.

Financial Implications:
Council is required to allocate a contribution towards this Project in the 2021/22 financial year. Development Bonus' are typically oversubscribed and therefore funds are limited. The MCG have confirmed a commitment of $5,000 and the Shire has allocated $125,755 towards this Project. A contribution of $60,000 is to be sought from the State Government CSRFF program, being less than the maximum contribution eligible.

Strategic Implications:
This Project and grant application align with the Shire's Strategic Community Plan 2014-2024 as follows:

- Theme 3 – Adequate services and infrastructure to cater for the community.
  - Outcome 3.5 – Provision and maintenance of recreation and community resources.
    - Strategy 3.5.1 - Maintaining and improving recreational and community resource facilities in the Shire.

Sustainability Implications:

- **Environmental**: Water efficiency will be achieved due to the bowling green being synthetic.

- **Economic**: There are no known significant economic considerations.

- **Social**: There are no known significant social considerations.

Risk Implications

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence		**Insignificant**	**Minor**	**Moderate**	**Major**	**Catastrophic**
Likelihood		**1**	**2**	**3**	**4**	**5**
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:
Simple majority.

Recommendation

That Council:

1. **Endorse a small grant application seeking $60,000 (ex GST) under the Community Sporting & Recreation Facilities Fund for the Munglinup Synthetic Bowling Green Project;**
2. **Rank the Munglinup Synthetic Bowling Green Project as "A – Well planned and needed by municipality"; and**
3. **Confirm a budget allocation of $125,755 (ex GST) towards the Munglinup Synthetic Bowling Green Project in 2021/22.**

Moved: ______________________ Seconded: ______________________

13.2 Local Government Ordinary Elections 2021 and the Appointment of the Western Australian Electoral Commission

File Reference:	**GV.EL.3**
Location:	**N/A**
Applicant:	**N/A**
Author:	**Manager Governance & Compliance**
Authorising Officer	**Chief Executive Officer**
Date:	**8 March 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Correspondence from the Western Australian Electoral Commission (Attachment Green)**
Previous Reference:	**Nil**

Summary:
The Shire is in receipt of correspondence from the Western Australian Electoral Commissioner requesting a Council decision on the method by which it will conduct the 2021 Shire of Ravensthorpe Local Government Election. If the Council wishes to conduct the election as a postal ballot, and use the services of the Commission it will need to formally resolve to do so in accordance with Sections 4.20(4) and 4.61(2) of the *Local Government Act 1995*.

Background:
On the 4th January 2021 the Shire received correspondence from the Western Australian Electoral Commissioner enquiring if the Shire wished for the Commission to conduct the 2021 election on its behalf as well as confirming the method of election (In Person or Postal Voting). A copy of the letter is provided in Attachment Green.

Three Councillor positions have a term expiring on 16 October 2021, subsequent to the election, and the formation of the new Council, there will be the elections held separately on the appointment of a Shire President and Deputy Shire President.

Comment:
The use of the Commission to provide a postal ballot is the most commonly used option for local governments, and is the method used by the Shire for numerous years. At the 2019 Ordinary Elections to the voter turnout was 53.19% well in excess of the State-wide average participation rate of 29.1%.

Consultation:
Elected Members.
Executive Team.

Statutory Environment:
The *Local Government Act 1995* stipulates that Council must seek the written agreement of the Western Australian Electoral Commission prior to conducting the Ordinary Elections, and the condition placed on this agreement is that the Elections are conducted by the postal voting method.

Policy Implications:
There are no Policy Implications to this report.

Financial Implications:
The notional budget allocation for the 2021/2022 budget as indicated by the WA Electoral Commission is $15,230 (inc GST), and includes the $230 option of Australia Post Priority Service.

Strategic Implications:
There are no Strategic Implications.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** The use of a postal ballot is proven to provide for a substantially larger participation level in elections than in-person, and therefore provides for a greater involvement by the community in the affairs of local government.

Risk Implications:

Risk	Low (3)
Risk Likelihood (based on history and with existing controls)	Low (3)
Risk Impact / Consequence	Low (3)
Risk Rating (Prior to Treatment or Control)	Low (3)
Principal Risk Theme	Low (3)
Risk Action Plan (Controls or Treatment Proposed)	Low (3)

Risk Matrix:

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 3 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:
Absolute Majority.

Recommendation:

That Council by an Absolute Majority decision:

1. **Declares that, pursuant to Section 4.20(4) of the *Local Government Act (1995)* the Electoral Commissioner will be responsible for the conduct of the Shire of Ravensthorpe's 2021 Ordinary Election together with any other elections or polls which may be required;**

2. **Resolves, in accordance with Section 4.61(2) of the *Local Government Act 1995* that the method of conducting the Shire's 2021 Ordinary Election will be as a postal election; and**

3. **Endorse the allocation of funds in the 2021/22 annual budget to undertake the Shire of Ravensthorpe's 2021 Ordinary Postal Election.**

Moved: ____________________________ Seconded: ____________________________

13.3 Lease Renewal – Bureau of Meteorology – Hopetoun Automatic Weather Station

File Reference:	**CP.LO.1**
Location:	**Part Reserve 41371 – Hopetoun and Ravensthorpe Road, Ravensthorpe**
Applicant:	**Bureau of Meteorology (Commonwealth of Australia)**
Author:	**Manager Governance and Compliance**
Authorising Officer	**Chief Executive Officer**
Date:	**8 March 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Proposed Lease (Attachment Black)**
Previous Reference:	**N/A**

Summary:
This report recommends Council consider authorising the Chief Executive Officer to be granted Delegated Authority to review, negotiate and enter into a renewal of lease with the Bureau of Meteorology for a portion of land adjacent to the Hopetoun Golf Course and situated on Crown Reserve 41371, Hopetoun Lot 630 issued under Management Order to the Shire of Ravensthorpe for the purpose of Recreation – Golf Course and Meteorological Station.

Background:
The initial lease that commenced on 22 August 1997 for a twenty one (21) year period, this lease expired 21 August 2018 and has been operating on a monthly periodic lease thereafter.

On the 16 February 2021 the Bureau of Meteorology confirmed their requirements to establish a longer term agreement with the Shire of Ravensthorpe.

A full copy of the proposed lease is provided in Attachment Black. A summary of the lease is outlined below and do not vary in scope or intent from the terms of the previous lease.

<u>**Item**</u>		
1	**Lessor (Landlord):** Name: Address:	Shire of Ravensthorpe of P.O. Box 43, Ravensthorpe WA 6346
2	**Lessor (Tenant):** Name: Address:	Commonwealth of Australia through Bureau of Meteorology of GPO Box 1289, Melbourne, Vic 3001
3	**Land:**	Crown Reserve 41371, Hopetoun Lot 630 issued under Management Order to the Shire of Ravensthorpe for the purpose of Recreation – Golf Course and Meteorological Station.
4	**Commencement Date:**	1 April 2021
5	**Termination Date**	31 March 2031
6	**Term:**	10 years
7	**Option/s:**	1 x 5 years + 1 x 5 years
8	**Lease Fee:**	$1.00 per annum (+ GST)
9	**Lease Reviews:**	CPI
10	**Amount of Public Risk Insurance:**	$10,000,000

Comment:
The Chief Executive Officer has commenced a process of reviewing and addressing all historically outstanding leases and licences as part of the Shire of Ravensthorpe legal portfolio. The formalisation of this lease arrangement is an important outcome for this process.

Consultation:
Elected Members.
Executive Team.
Bureau of Meteorology.

Statutory Environment:
Regulation 30 of the Local Government (Functions and General) Regulations 1996 states;

(1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act if the land is disposed of to a body, whether incorporated or not —

(i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and

(ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions.

Policy Implications:
Council Policy "G7 - Common Seal and Document Signing Authority" outlines the authority to undertake land transaction processes by affixing the Common Seal.

Financial Implications:
There are no ongoing costs related to this agreement.

Strategic Implications:
Nil.

Sustainability Implications:

- **Environmental:** There are numerous environmental benefits of having a localised Automatic Weather Station within the Hopetoun town site.

- **Economic:** There are no known significant economic considerations.

- **Social:** There are no known social considerations.

Risk Implications:

Risk	Low (3)
Risk Likelihood (based on history and with existing controls)	Low (3)
Risk Impact / Consequence	Low (3)
Risk Rating (Prior to Treatment or Control)	Low (3)
Principal Risk Theme	Low (3)
Risk Action Plan (Controls or Treatment Proposed)	Low (3)

Risk Matrix:

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 3 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:
Absolute Majority.

Recommendation:

That Council;

1. **Grants Delegated Authority to the Chief Executive Officer to review, negotiate and enter into a lease with the Commonwealth Government (Bureau of Meteorology) for a portion of land located on Crown Reserve 41371, Hopetoun Lot 630 issued under Management Order for the purpose of 'Golf Course and Meteorological Station'; and**

2. **Authorises the President and Chief Executive Officer to affix the Common Seal to the lease with the Commonwealth Government (Bureau of Meteorology) for a portion of land, being Crown Reserve 41371, Hopetoun Lot 630, subject to the Western Australian Minister for Lands consent.**

Moved: ____________________ Seconded: ____________________

13.4 2020 Compliance Audit Report

File Reference:	**GR AU.1**
Location:	**Not Applicable**
Applicant:	**Shire of Ravensthorpe**
Author:	**Manager Governance and Compliance**
Authorising Officer	**Chief Executive Officer**
Date:	**11 March 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Tabled at the Audit Committee Meeting**
Previous Reference:	**N/A**

Summary:
This report seeks Audit Committee endorsement that recommends the adoption of the Local Government Compliance Audit Return for the period 1 January 2020 to 31 December 2020.

Background:
Section 7.13(i) of the *Local Government Act 1995* requires that each local government completes a Compliance Audit Return for each calendar year for the period 1 January to 31 December.

The document is provided by the Department of Local Government, Sport and Cultural Industries (DLGSCI) in a prescribed manner and is designed to be a tool of self-assessment by local governments allowing identification of areas where compliance has been met or is not applicable for that particular year. It also provides guidance for improvement in instances of non-compliance.

The Compliance Audit Return for 2019 includes 104 compliance questions (95 last year), which requires Yes or No answers, however where an item has not occurred during the calendar year a response of not applicable (N/A) is provided. The areas of compliance this year have focused on commercial enterprises by local governments, delegation of powers, disclosures of interest, disposal of property, elections, finance, integrated planning and reporting, employees, official conduct optional questions and tenders for providing goods and services.

The 2020 return has been completed in good faith to the best of available records and the knowledge of senior officers.

After the Compliance Audit return has been presented to Council, a certified copy of the return, signed by President and Chief Executive Officer, along with the relevant section of the minutes and any additional information detailing the contents of the return are to be submitted to the DLGSCI by 31 March of each year.

Consultation:
Executive Management Team.

Statutory Environment:
Section 7.13 *Local Government Act 1995*
Regulations 14 & 15 *Local Government (Audit) Regulations 1996.*

Policy Implications:
Nil.

Financial Implications:
Nil.

Strategic Implications:
Nil.

Sustainability Implications:

- **Environmental:** There are no known environmental considerations.
- **Economic:** There are no known economic considerations.
- **Social:** There are no known social considerations.

Risk Implications:

Risk	Low (3)
Risk Likelihood (based on history and with existing controls)	Low (3)
Risk Impact / Consequence	Low (3)
Risk Rating (Prior to Treatment or Control)	Low (3)
Principal Risk Theme	Low (3)
Risk Action Plan (Controls or Treatment Proposed)	Low (3)

Risk Matrix:

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 3 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:
Absolute Majority.

Recommendation:

That Council;

1. **Adopt the Compliance Audit Return 2020 for the period 1 January 2020 to 31 December 2020.**
2. **Request the Chief Executive Officer to forward the Compliance Audit Return 2020 to the Department of Local Government, Sport and Cultural Industries once certified by the Shire President and Chief Executive Officer.**

Moved: ____________________________ Seconded: ____________________________

14. Directorate Corporate and Community Services

14.1 Monthly Financial Report – 28 February 2021

File Reference:	**N/A**
Location:	**Shire of Ravensthorpe**
Applicant:	**Nil**
Author:	**Acting Senior Finance Officer**
Authorising Officer	**Director Corporate and Community Services**
Date:	**9 March 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Monthly Financial Reports for February 2021 (Attachment Yellow)**
Previous Reference:	**Nil**

Summary:
In accordance with the *Local Government Financial Management Regulations (1996),* Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

Background:
Council is requested to review the February 2021 Monthly Financial Reports.

Comment:
The February 2021 Monthly Financial Reports are presented for review.

Consultation:
Chief Executive Officer.

Statutory Environment:
Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

Policy Implications:
Nil.

Financial Implications:
All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications:
Strategic Community Plan 2014 – 2024
Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability & compliance.

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		**Insignificant 1**	**Minor 2**	**Moderate 3**	**Major 4**	**Catastrophic 5**
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that February flow from it. An effect February be positive, negative or a deviation from the expected and February be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:
Simple Majority

Recommendation:

That Council receive the 28 February 2021 Monthly Financial Reports as presented.

Moved: ____________________________ Seconded: ____________________________

14.2 Schedule of Account Payments – February 2021

File Reference:	**GR.ME.8**
Location:	**Shire of Ravensthorpe**
Applicant:	**Shire of Ravensthorpe**
Author:	**Acting Senior Finance Officer**
Authorising Officer	**Director Corporate and Community Services**
Date:	**03 March 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Schedule of Payments to 28 February 2021** **Credit Card Transactions to 01 February 2021** **Creditors List of Accounts Paid February 2021 (Attachment Red)**
Previous Reference:	**Nil**

Summary:
This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

Background:
Period 01/02/2021 to 28/02/2021.

2020/2021

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	32,246	1,089,988	72,966	5,765	0	1,200,963	256,870
Aug	24,281	361,337	159,976	7,275	0	553,410	247,790
Sep	9,832	467,211	92,158	6,744	0	575,945	275,691
Oct	16,876	501,519	57,600	9,242	0	585,238	320,530
Nov	16,962	392,384	52,143	14,580	0	476,069	282,980
Dec	23,113	653,814	48,957	9,277	0	735,161	406,756
Jan	22,049	734,100	49,423	14,350	0	819,922	286,767
Feb	20,017	549,348	153,414	14,941	0	737,720	305,573
Mar							
Apr							
May							
Jun							
Total	**165,916**	**4,749,702**	**686,636**	**82,175**	**0**	**5,684,429**	**2,382,958**
19/20	**197,977**	**8,450,678**	**997,212**	**102,791**	**6,319**	**9,754,977**	**3,174,082**
18/19	**147,967**	**21,298,438**	**1,329,904**	**70,241**	**13,590**	**22,860,140**	**2,219,053**
17/18	**327,905**	**18,507,404**	**209,587**	**65,010**	**317,445**	**19,427,351**	**2,601,283**

Comment:
This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:
Director Corporate and Community Services.

Statutory Environment:
Regulation 13 (1) – (3) of the *Local Government (Financial Management) Regulations*

Policy Implications:
Nil.

Financial Implications:
This item address Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:
Nil.

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:
Simple Majority

Recommendation:

That Council endorse:

Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of February 2021 be noted.

Moved: ____________________________ Seconded: ____________________________

14.3 2019-2020 Annual Financial Report and General Meeting of Electors

File Reference:	**FM.AU.1**
Location:	**Nil**
Applicant:	**Shire of Ravensthorpe**
Author:	**Director Corporate and Community Services**
Authorising Officer	**Chief Financial Officer**
Date:	**10 March 2020**
Disclosure of Interest:	**Nil**
Attachments:	**Attachment A – Annual Financial Statements 30 June 2020** **Attachment B – OAG Audit Opinion 30 June 2020** **Attachment C – Final Management Letter 30 June 2020 (Attachment White)**
Previous Reference:	**Nil**

Summary:
In accordance with section 7.12A(3) of the *Local Government Act 1995*, Council is required to examine the Auditors report for the year ending 30 June 2020 and is to determine if any matters raised by the Auditors require action to be taken.

A copy of the Auditors Report and the Annual Financial Report for the year ending 30 June 2020 is presented for adoption.

Council is required to set a date for the Annual General Meeting of Electors within 56 days of adopting the annual financial statements.

Background:
This is the third year where the audit process has involved the Office of the Auditor General (OAG), in conjunction with Lincolns, and given that the previous audit sign off was 11 December 2019, we were looking forward to another December sign off to allow the timely arrangement of the annual electors meeting.

State Legislation passed in November 2020 had a retrospective effect on financial statement results for June 2020, therefore audit finalisations were held up causing a back log for the OAG. Unfortunately Ravensthorpe was in a group of Councils that had to wait for sign off in the following year, hence March 2021.

Comment:
The OAG, in conjunction with contracted auditors, Lincolns, have completed the annual audit for the year ending 30 June 2020.

They refer to the audit plan where they identified areas for potential for increased audit risk and their planned responses in the audit.

The following presents their audit findings in these areas of risk and the audit outcomes.

<u>Grant Funding and Other Revenue</u>

- Significant grant revenue was agreed to third party documentation.
- Audit included additional analysis of new revenue allocation following implementation of AASB 15 Revenue from Contracts with Customers and AASB 1058 Income for Not For Profit Entities. This also impacted on the recognition and disclosure of Contracts with Customers liabilities on first time recognition.
- Risk of fraud in the revenue cycle was also considered including testing of key controls and analytical review Audit procedures undertaken rebutted the risk of fraud to an acceptable level.
- We also reviewed related party transactions. The financial statements adequately disclose related party transactions for Councillors and Key Management Personnel.

Rates
- Audit work included the following:
- Rateable values agreed to the Valuer General rates.
- We checked control procedures for the transfer of rates from Valuer General to Internal Software system.
- Testing of rates notices was undertaken both on a sample basis and analytically.
- Results supported the rate revenue and financial statement disclosures.

Expenses
Our audit of expenses included testing of key financial controls over the recognition of expenses, vouching significant expenses and analytical reviews.
Expenditure as disclosed in the financial statements is materially correct.

Payroll/Provisions
Audit sampling tested pay-run to the following:
- Employee awards
- Employee contracts
- Check calculation of superannuation and tax
- Check authority to deduct salary sacrifice
- Check the control procedures in payroll department in line with internal policies
- Our audit of provisions included reviewing the reasonableness of assumptions used to calculate annual leave and long service leave
- Analytical review

Results of audit procedures indicate employee costs are materially correct and disclosed correctly in the financial statements.

Management's monitoring of the control environment
We reviewed council minutes for the following:
- Process for reviewing internal control procedures including evidence of periodic review of policy manual
- Management's implementation and monitoring of new control procedures
- Management's implementation and monitoring for amending current control procedures

We are satisfied that management is applying effective controls and that Council are aware of the control environment.

Management Override of Controls
Audit processes were undertaken to:
- Sample test and judgementally review general journals
- Understand and test the adequacy and effectiveness of division of duties
- Controls testing
- Substantive procedures

Sufficient audit evidence was obtained to support the view that controls are operating effectively.

Fixed Assets
- Council did not undertake any revaluation process in the 2020 financial year
- Financial statements and disclosures were amended in accordance with revised financial Management Regulation 17A and AASB 16 Leases. This primarily involved;
- The reversal of any previously vested land against Asset Revaluation Reserve
- Amending Property Plant and Equipment carrying value to a cost basis
- Adding disclosure notes regarding right of Use assets

COVID 19 Impact
We have reviewed Councils assessment of the possible financial impact of Covid-19. The overall impact was assessed as not having a material effect on the financial statements.

Specifically we considered;

- Revenue and expenditure impact
- Asset carrying values
- Receivables

Significant Adverse Trends

Following Office of the Auditor General guidelines, the following significant adverse trends occurred and will be reported within the audit report;

- The Operating Surplus Ratio has been below the DLGSCI standard for the past 3 years

It is recognised that the Operating Surplus Ratio is significantly impacted by the non-recognition of capital grants as Shire revenue together with the recent significant increase in depreciation expense as a result of the recognition of infrastructure asset valuations in 2019.

In accordance with the Local government Act, the general meeting of electors is to be held on a day no later than 56 days after Council has adopted the Annual Financial Report, therefore Council is required to hold the annual meeting of electors no later than Tuesday 11 May 2020.

The Audit Committee, which comprises all of Council, is to meet with the auditor during each financial year with such meetings able to be held via teleconference. The Chief Executive Officer arranged an audit exit interview for the audit committee with OAG and Lincolns on the 09 March 2020 via teleconference to discuss the 2019/20 audit findings.

The Audit Committee recommend to Council that;

(1) The 2019/2020 Annual Financial Statements and auditors report for the year ended 30 June 2020 be accepted.
(2) The annual report be provided to the Community, 2 weeks' prior to the Annual General Meeting of Electors.
(3) Council set the 2019/2020 Annual General Meeting of Electors within 56 days of the acceptance of the 2019/20 annual financial statements, in April 2021.

Consultation:

All Councillors
Executive Team
Lincolns
Office of the Auditor General

Statutory Environment:

Local Government Act 1995 – Part 6 Financial Management; and Local Government (Financial Management) Regulations 1996

- Defines the processes and procedures that apply to the recording and reporting of financial matters.

Local Government Act 1995 – Part 7 Audit; and Local Government (Audit) Regulations 1996

- Defines the audit of the financial accounts of local governments, including the conduct of audits.
-

Local Government Act 1995

7.12A. Duties of local government with respect to audits

(3) A local government is to examine the report of the auditor prepared under section 7.9(1), and any report prepared under section 7.9(3) forwarded to it, and is to —

(a) determine if any matters raised by the report, or reports, require action to be taken by the local government; and

(b) ensure that appropriate action is taken in respect of those matters.

Policy Implications:

Nil.

Financial Implications:
Nil.

Strategic Implications:
Nil.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations**.**
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence		**Insignificant**	**Minor**	**Moderate**	**Major**	**Catastrophic**
Likelihood		**1**	**2**	**3**	**4**	**5**
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:
Absolute Majority.

Recommendation:

That Council endorse;

1. **The 2019/2020 Annual Financial Report for the year ended 30 June 2020, including the auditor's report be accepted.**
2. **The annual report be provided to the Community, 2 weeks' prior to the Annual General Meeting of Electors.**
3. **Setting the 2019/2020 Annual General Meeting of Electors be held on Tuesday 4 May 2021 in the Ravensthorpe Recreation Centre at 6:00 pm.**

Moved: __________________________ Seconded: __________________________

15. Directorate of Technical Services

15.1 Planning Application P20-38 – Proposed Single Dwelling, Outbuilding (Shed), Retaining Walls and Associated Works at Lot 140 (125) Reynolds Street, Hopetoun

File Reference:	**P20-38**
Location:	**Lot 140 (125) Reynolds Street, Hopetoun**
Applicant:	**G R & L M Hay**
Author:	**Shire of Ravensthorpe Planning Consultant**
Authorising Officer	**Director Technical Services**
Date:	**8 March 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Attachment A – Plans (Attachment Orange)**
Previous Reference:	**Nil**

Summary:
For Council to consider Development Application P20-38 for a Single Dwelling, Outbuilding (Shed), Retaining Walls and associated works at Lot 140 (125) Reynolds Street, Hopetoun.

Background:
Shire of Ravensthorpe received Development Application P20-38 for an Outbuilding (Shed) at Lot 140 (125) Reynolds Street, Hopetoun on 3 November 2020. Upon notifying the applicants that the Shire is unable to accept applications for Outbuildings on vacant residential zoned properties without a Dwelling being part of the same application, already approved or already constructed Shire officers were further advised that house plans were being drawn up and would be submitted as well.

The house plans were received on 21 January 2021.

Due to a number of variations to the provisions of the *Residential Design* Codes and Local Planning Policy: Outbuildings (namely to overlooking criteria and maximum site area for Outbuildings), the application was referred to adjoining landowners between 21 January 2021 and 5 February 2021 with no comments or objections being received.

As per the provisions of Local Planning Policy: Outbuildings, as a variation is proposed to the provisions of Local Planning Policy: Outbuildings the application is to be determined by Council.

Comment:
Background:
Lot 140 (125) Reynolds Street, Hopetoun is zoned Residential R10/20 with a lot size of 1012 square metres. The property was developed as a single dwelling, but this dwelling was demolished.

Assessment:
The only variations to the *Residential Design Codes* are in regards to the overlooking and privacy criteria.

A 6 metre cone of vision setback applies for major openings to habitable rooms where the floor level is more than 0.5 metres above natural ground level. In this instance a setback of 5.077 metres is proposed to the north-eastern neighbour.

A 7.5 metre cone of vision setback applies for outdoor unenclosed active habitable areas, such as decks, verandahs, etc, where the floor level is more than 0.5 metres above natural ground level. In this instance a setback of 5.077 metres is proposed to the north-eastern neighbour and a 1.5 metre setback is proposed to the south-western neighbour.

More significantly the proposal calls for an Outbuilding (Shed) with dimensions 9 by 12 metres for a total size of 108 square metres, a wall height of 2.8 metres and a ridge height of 3.59 metres located 3 metres from the side boundary and 4.8 from the and rear boundaries.

A variation is proposed to the maximum site area for Outbuildings with 60 square metres being the permitted maximum, and 108 metres being proposed.

As per the provisions of Local Planning Policy: Outbuildings, Council is to have regard for matters such as;

1. The visibility of the proposed outbuilding(s) as viewed from a street, public space or neighbouring property;
2. The need for removal of any native vegetation or major trees;
3. Comments from affected neighbours/landowners;
4. Preservation of useable on site open space areas;
5. The ability for the outbuilding(s) to be screened by existing or proposed landscaping;
6. Whether support for the application will set an undesirable precedent for similar sized surrounding lots;
7. The impact of the development on streetscape and the character of the area;
8. The objectives of the zone;
9. All relevant general matters as set out in Clause 67 of the Deemed Provisions (set out in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2); and
10. Any other matter considered relevant by the Council.

In regards to these criteria, Planning Officers advise the following:

1. While the Outbuilding will be visible from the street from certain angles, the size of the Outbuilding will not be detrimental to the visual amenity in the locality or to adjoining landowners;
2. The site is predominantly cleared and as such there is negligible need/requirement to remove native vegetation or major trees;
3. The adjoining landowners declined to provide comment as a result of neighbour referral letters;
4. There will still be sufficient open space to comply with *Residential Design Codes* criteria for provision of open space on a Residential zoned properties;
5. The proposed setbacks mean that it may be possible to use vegetation to screen the Outbuilding from view;
6. The Outbuilding does not set an undesirable precedent.
7. The impact from the proposed Outbuilding on the streetscape and surrounding area will be similar to an Outbuilding of maximum compliant size due to the small scale of the proposed variations;
8. The proposed Outbuilding is compliant with the objectives of the Residential zone; and
9. The proposal is either compliant or proposes only a minor variation from the general matters set out in Clause 67 of the Deemed Provisions (set out in the Planning and Development (Local Planning Schemes) Regulations 2015.

It is noted that if the Single House was proposed separately from the Outbuilding, the Single House could have been determined under delegated authority. However as the Single House and Outbuilding are part of the one application, that the variations to Local Planning Policy: Outbuildings requires the entire application to be put before Council.

As the proposal is for a significant variation to the provisions of Local Planning Policy: Outbuilding. Impact on adjoining properties will be mitigated by the low height of the Outbuilding, as well as the extended setbacks to the boundaries with adjoining properties. The size of the Outbuilding is out of character with other properties in the locality, however it is acknowledged that there is a demand for larger Outbuildings.

It is the position of Planning Officers that the proposal should be approved subject to conditions.

Response to Applicants Justification:
The applicant has not provided any justification for the large size of the Outbuilding.

Consultation:
The application was referred to adjoining landowners between 21 January 2021 and 5 February 2021 with no comments or objections being received.

Statutory Environment:
Local Planning Scheme No. 6.

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any planning decision.

It should also be noted that pursuant to Section 211(1) of the *Planning and Development Act 2005*, a person aggrieved by the failure of a local government to enforce or implement effectively the observance of a local planning scheme may make representation to the Minister. If the Minister considers it appropriate to do so, representation may be referred to the State Administrative Tribunal for its report and recommendation. Following subsequent actions and recommendation by the SAT the Minister may order the local government to do all things considered necessary for enforcing the observance of the Scheme or any provisions of the Scheme.

Policy Implications:
Nil.

Financial Implications:
Application fees totalling $855.94 were received as part of this application.

Strategic Implications:
Nil.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:
Simple Majority.

Recommendation:

That Development Application P20-38 for a Single Dwelling, Outbuilding (Shed), Retaining Walls and associated works at Lot 140 (125) Reynolds Street, Hopetoun be approved subject to the following conditions:

1. **Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application.**
2. **The land and buildings the subject of this approval shall be used for the purposes of a Dwelling only and for no other purpose unless otherwise approved in accordance with the provisions of Local Planning Scheme No. 6 (refer below definition as extracted from the Residential Design Codes).**
    - **Dwelling – A building or portion of a building being used, adapted, or designed or intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family.**
3. **During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).**
4. **The approved outbuilding(s) shall be used for purposes incidental and ancillary to the enjoyment of the dwelling on the land only, and shall not be used for human habitation, commercial or industrial uses without the express written permission of the Shire of Ravensthorpe.**
5. **All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Ravensthorpe.**
6. **Vehicle parking, manoeuvring and circulation areas shall be suitably constructed, sealed (two coat, asphalt, concrete or brick pavers), drained and thereafter maintained.**
7. **A minimum of two (2) car parking bays are to be provided on-site in accordance with the requirements of Australian Standard AS2890.1:2004 Parking Facilities – Off-street Car Parking.**

8. **The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Ravensthorpe.**
9. **The approved development must be connected to a reticulated water supply provided by a licensed water provider.**
10. **Before the approved development is occupied, the property must be connected to the reticulated sewerage system or effluent disposal system to the satisfaction of the Shire of Ravensthorpe (Health Services).**
11. **The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.**
12. **The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Ravensthorpe is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and manner directed by the Shire of Ravensthorpe.**
13. **All fencing shall be in accordance with Shire of Ravensthorpe Local Planning Policy: Fencing.**
14. **The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.**
15. **Earthworks are to be in accordance with AS 3798 Guidelines on earthworks for commercial and residential developments.**
16. **All retaining walls, earthworks and/or associated drainage shall be undertaken in accordance plans and specifications certified by a qualified Engineer as being consistent with standard engineering practices, as approved by the Shire of Ravensthorpe (Building Services/Asset Management Division).**

And the following advice notes:

1. **THIS IS NOT A BUILDING PERMIT. An application for a building permit is required to be submitted and approved by the Shire of Ravensthorpe prior to any works commencing on-site.**
2. **The development is to comply with the *Building Code of Australia*, *Building Act 2011*, *Building Regulations 2012* and the *Local Government Act 1995.***
3. **It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.**
4. **It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Ravensthorpe will take no responsibility for incorrectly located buildings.**
5. **The Shire of Ravensthorpe strongly recommends that the vehicle parking, manoeuvring and circulation areas be suitably constructed, sealed (asphalt, concrete or brickpavers), drained and thereafter maintained to facilitate access to the property and Outbuilding (Shed).**
6. **The Department of Water and Environment Regulation has prepared dust control guidelines for development sites, which outline the procedures for the preparation of dust management plans. Further information on the guidelines can**

be obtained from the Department of Water and Environment and Regulation's website www.dwer.wa.gov.au under air quality publications.

7. **The approved development is required to comply with the following legislation (as amended from time to time):**
   - ***Health (Miscellaneous Provisions) Act 1911.***
   - ***Sewerage (Lighting, Ventilation & Construction) Regulations 1971.***
   - ***Health Act (Laundries and Bathrooms) Regulations 1971.***

Moved: __________________________ Seconded: __________________________

15.2 Planning Application for an Oversized Outbuilding (Shed) at Lot 243 (18) Boronia Street, Hopetoun.

File Reference:	**P20-40**
Location:	**Lot 243 (18) Boronia Street, Hopetoun**
Applicant:	**P S & L T Bower**
Author:	**Shire of Ravensthorpe Planning Consultant**
Authorising Officer	**Director Technical Services**
Date:	**8 March 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Attachment A – Plans (Attachment Brown)**
Previous Reference:	**Nil**

Summary:
For Council to consider Development Application P20-40 for an oversized Outbuilding (Shed) at Lot 243 (18) Boronia Street, Hopetoun.

Background:
Shire of Ravensthorpe received Development Application P20-40 for an Outbuilding (Shed) at Lot 243 (18) Boronia Street, Hopetoun on 26 November 2020.

The application was advertised to adjoining landowners between 28 November 2020 and 11 December 2020 with no comments or objections being received.

Due to the size of the proposed Outbuilding, the application is referred to Council for determination in accordance with provisions of Local Planning Policy: Outbuildings.

Comment:
Background:
Lot 243 (18) Boronia Street, Hopetoun is zoned Rural Residential with a lot size of 11501 square metres. The property is currently developed with a Single House.

Assessment:
The proposal calls for an Outbuilding of 224 square metres in size, with a wall height of 4.2 metres and a ridge height of 5.56 metres. The proposal exceeds the maximum site area for Outbuildings in the Rural Residential of 200 square metres for properties of less than 2 hectares in size as well as the maximum ridge height of 4.5 metres.

Due to these variations, the application was advertised to adjoining landowners between 28 November 2020 and 11 December 2020 with no comments or objections being received.

Given the lack of objections, and the relatively minor nature of the variation proposed (24 square metres, and 6cm in height), the recommendation of the planning officers is to approve the proposal.

Response to Applicants Justification:
No justification has been provided by the applicant.

Consultation:
The application was publicly advertised between 28 November 2020 and 11 December 2020 with no comments or objections being received.

Statutory Environment:
Local Planning Scheme No. 6.

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any planning decision.

It should also be noted that pursuant to Section 211(1) of the *Planning and Development Act 2005*, a person aggrieved by the failure of a local government to enforce or implement effectively the observance of a local planning scheme may make representation to the Minister. If the Minister considers it appropriate to do so, representation may be referred to the State Administrative Tribunal for its report and recommendation. Following subsequent actions and recommendation by the SAT the Minister may order the local government to do all things considered necessary for enforcing the observance of the Scheme or any provisions of the Scheme.

Policy Implications:
Nil.

Financial Implications:
Application fees totalling $147.00 were received as part of this application.

Strategic Implications:
Nil.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence		**Insignificant**	**Minor**	**Moderate**	**Major**	**Catastrophic**
Likelihood		**1**	**2**	**3**	**4**	**5**
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:
Simple Majority.

Recommendation:

That Development Application P20-40 for an oversized Outbuilding (Shed) at Lot 243 (18) Boronia Street, Hopetoun be approved subject to the following conditions:

1. **Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application.**
2. **During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).**
3. **The approved outbuilding(s) shall be used for purposes incidental and ancillary to the enjoyment of the dwelling on the land only, and shall not be used for human habitation, commercial or industrial uses without the express written permission of the Shire of Ravensthorpe.**
4. **The driveway/accessway shall be constructed and maintained to an all-weather standard (e.g. gravel, crushed rock) to facilitate access to the development by 2 wheel drive vehicles.**
5. **All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Ravensthorpe.**
6. **The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Ravensthorpe.**
7. **The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.**
8. **The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Ravensthorpe is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and manner directed by the Shire of Ravensthorpe.**
9. **All fencing shall be in accordance with Shire of Ravensthorpe Local Planning Policy: Fencing.**
10. **The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.**

And the following advice notes:

1. **THIS IS NOT A BUILDING PERMIT. An application for a building permit is required to be submitted and approved by the Shire of Ravensthorpe prior to any works commencing on-site.**
2. **The development is to comply with the *Building Code of Australia*, *Building Act 2011*, *Building Regulations 2012* and the *Local Government Act 1995.***
3. **It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.**
4. **It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Ravensthorpe will take no responsibility for incorrectly located buildings.**
5. **A separate planning approval from the Shire of Ravensthorpe is required for the keeping of stock and/or animals on the property.**
6. **A licence from the Department of Water and Environmental Regulation (DWER) may be required to install a water bore on-site. Consultation should occur with the DWER for further information in this regard.**

Moved: ________________________ Seconded: ________________________

15.3 Planning Application for a Single Dwelling, Retaining Wall and Associated Works at Lot 73 (29) Templetonia Drive, Hopetoun

File Reference:	**P21-02**
Location:	**Lot 73 (29) Templetonia Drive, Hopetoun**
Applicant:	**Passivhaus Perth on behalf of I & K Raszyk**
Author:	**Shire of Ravensthorpe Planning Consultant**
Authorising Officer	**Director Technical Services**
Date:	**8 March 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Attachment A – Plans** **Attachment B – Objection** **Attachment C – Further Objection** **Attachment D – Support Letter** **(Attachment Blue)**
Previous Reference:	**Nil**

Summary:
For Council to consider Development Application P21-02 for a Single Dwelling, Retaining Walls and associated works at Lot 73 (29) Templetonia Drive, Hopetoun.

Background:
Shire of Ravensthorpe received Development Application P21-02 for a Single Dwelling, Retaining Walls and associated works at Lot 73 (29) Templetonia Drive, Hopetoun on 20 January 2021.

The application was subsequently advertised to the adjoining landowners for 21 days between 20 January 2021 and 11 February 2021 for variations to the side setback and overlooking criteria of the *Residential Design* Codes. A single objection was received as a result.

The text of the objection (with identifying details removed) was subsequently provided to the applicant, who responded with amended plans.

Upon reviewing the amended plans, the objector indicated that they wished to maintain their objection to the proposal and subsequently the application has been referred to Council for determination.

Comment:
Background:
Lot 73 (29) Templetonia Drive, Hopetoun is zoned Residential R10/20 with a lot size of 675 square metres. The property is currently undeveloped.

Assessment:
The only variations to the *Residential Design Codes* are in regards to the side boundary setback, the overlooking and privacy criteria and the open space criteria.

A 1.5 metre side boundary setback applies to the proposed dwelling. A 0.7 metre (700 millimetre) setback is proposed to the south-eastern boundary, and a 0 metre (nil) setback is proposed to the north-western boundary.

A 7.5 metre cone of vision setback applies for unenclosed outdoor habitable areas, such as the proposed covered deck, where the floor level is more than 0.5 metres above natural ground level. In this instance a setback of 6.542 metres is proposed to the south-eastern neighbour, and a nil setback is proposed to the north-western neighbour.

Amended plans were provided by the applicant on 23 February 2021 which include a 1.6 metre high framed obscured glass privacy screen blocks views from the rear deck onto adjoining Lot 72 (27) Templetonia Drive, and which result in the development comply with the overlooking and privacy criteria under the *Residential Design Codes*. The side setback and associated walls were modified with the setback extended from 0.7 metres (700 millimetres) to 1.1 metres (1100 millimetres) to comply with the deemed-to-comply criteria under the *Residential Design Codes*.

A requirement for 50% of the site to be kept as open space applies in the Residential R20 zone. As the property is 675 square metres in size, this would equate to 332.5 square metres of open space. Close examination of the definitions of the *Residential Design Codes* indicates that decks, verandas and similar structures with a floor level more than 0.5 metres (500 millimetres) above natural ground level do not count towards open space characters. As such with a building footprint area of 300.057 square metres, plus a 75.2 square metre covered and elevated deck, for a total of 375.257 square metres the proposal does not comply with the open space requirements.

Given that the building is heavily focused towards the north-western side of the property, and is now compliant with the overlooking and privacy criteria and side setback requirements of the *Residential Design Codes.* It is the recommendation of Planning Officers that the proposal should be approved subject to conditions.

Response to Applicants Justification:
The letter of justification was submitted with the original application and has not been modified to reflect the revised plans.

There is some confusion regarding the justification as to whether some of the justification refers to the desires of the adjoining landowner, or of the owner of the property.

Consultation:
The application was advertised to the adjoining landowners for 21 days between 20 January 2021 and 11 February 2021 for variations to the side setback and overlooking criteria of the *Residential Design* Codes. A single objection was received as a result.

The grounds of objection are as follows:

Objection:	Planning Comments:
The overly high wall height and length presents considerable building bulk and is very imposing when viewed from our property below the proposed house.	Noted. Planning Officers acknowledge that the design of the proposed house, combined with the topography between the two properties, will cause impact on the objectors property.
The proposal reduces access to sunlight and ventilation for our property, which is located below and on the south side of the proposed house.	Noted. The original plans were likely to cause non-compliance with overshadowing requirements due to the proximity of the proposed building to the boundary and the topography between the two sites which was not indicated on the overshadowing diagrams provided. With the increased setback provided on the amended plans, the proposal will comply with the maximum 25% overshadowing for properties zoned R25 or less under the *Residential Design Codes*. Planning Officers acknowledge that there will still be some impact on solar access. Impact on ventilation is difficult to establishment largely due to a lack of information and

Objection:	Planning Comments:
	controls for access to ventilation, it is assumed there will be some impact however it is unknown to what degree.
The raised deck area does not meet the definition of open space.	Noted. The definition of open space under the *Residential Design Codes* becomes very complicated in cases like this. Under normal circumstances decks, verandahs and patios that are unenclosed on at least two sides are counted towards open space, unless they have a floor level more than 0.5 metres above natural ground level which is the case with this proposal for the rear deck only

In regards to the objector's requests for the floor and/or ground level to be dropped, this request was provided to the applicant who have declined to make such changes. Unfortunately the Shire of Ravensthorpe does not possess the ability to force such changes.

Statutory Environment:
Local Planning Scheme No. 6.

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any planning decision.

It should also be noted that pursuant to Section 211(1) of the *Planning and Development Act 2005*, a person aggrieved by the failure of a local government to enforce or implement effectively the observance of a local planning scheme may make representation to the Minister. If the Minister considers it appropriate to do so, representation may be referred to the State Administrative Tribunal for its report and recommendation. Following subsequent actions and recommendation by the SAT the Minister may order the local government to do all things considered necessary for enforcing the observance of the Scheme or any provisions of the Scheme.

Policy Implications:
Nil.

Financial Implications:
Application fees totalling $1,905.00 were received as part of this application.

Strategic Implications:
Nil.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:
Simple Majority.

Recommendation:

That Development Application P21-02 for a Single Dwelling, Retaining Walls and associated works at Lot 73 (29) Templetonia Drive, Hopetoun be approved subject to the following conditions:

1. **Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application.**
2. **The land and buildings the subject of this approval shall be used for the purposes of a Dwelling only and for no other purpose unless otherwise approved in accordance with the provisions of Local Planning Scheme No. 6 (refer below definition as extracted from the Residential Design Codes).**
   - **Dwelling – A building or portion of a building being used, adapted, or designed or intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family.**
3. **During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).**
4. **All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Ravensthorpe.**

5. **Vehicle parking, manoeuvring and circulation areas shall be suitably constructed, sealed (two coat, asphalt, concrete or brick pavers), drained and thereafter maintained.**
6. **A minimum of two (2) car parking bays are to be provided on-site in accordance with the requirements of Australian Standard AS2890.1:2004 Parking Facilities – Off-street Car Parking.**
7. **The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Ravensthorpe.**
8. **The approved development must be connected to a reticulated water supply provided by a licensed water provider.**
9. **Before the approved development is occupied, the property must be connected to the mains sewer for the Hopetoun Townsite to the satisfaction of the Shire of Ravensthorpe (Health Services).**
10. **The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.**
11. **The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Ravensthorpe is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and manner directed by the Shire of Ravensthorpe.**
12. **All fencing shall be in accordance with Shire of Ravensthorpe Local Planning Policy: Fencing.**
13. **The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.**
14. **Earthworks are to be in accordance with AS 3798 Guidelines on earthworks for commercial and residential developments.**
15. **All retaining walls, earthworks and/or associated drainage shall be undertaken in accordance plans and specifications certified by a qualified Engineer as being consistent with standard engineering practices, as approved by the Shire of Ravensthorpe (Building Services/Asset Management Division).**

And the following advice notes:

1. **THIS IS NOT A BUILDING PERMIT. An application for a building permit is required to be submitted and approved by the Shire of Ravensthorpe prior to any works commencing on-site.**
2. **The development is to comply with the *Building Code of Australia*, *Building Act 2011*, *Building Regulations 2012* and the *Local Government Act 1995.***
3. **It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.**
4. **It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Ravensthorpe will take no responsibility for incorrectly located buildings.**

5. **The Department of Water and Environment Regulation has prepared dust control guidelines for development sites, which outline the procedures for the preparation of dust management plans. Further information on the guidelines can be obtained from the Department of Water and Environment and Regulation's website www.dwer.wa.gov.au under air quality publications.**
6. **The approved development is required to comply with the following legislation (as amended from time to time):**
    - ***Health (Miscellaneous Provisions) Act 1911.***
    - ***Sewerage (Lighting, Ventilation & Construction) Regulations 1971.***
    - ***Health Act (Laundries and Bathrooms) Regulations 1971.***

Moved: ____________________________ Seconded: ____________________________

16. Elected Members Motions of Which Previous Notice Has Been Given

17. New Business or Urgent Business Introduced by Decision of the Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

17.1 Elected Members

17.2 Officers

18. Matters Behind Closed Doors

Recommendation:

In accordance with section 5.23 (2) of the *Local Government Act 1995*, the meeting closed to members of the public for this item as the following subsection applies:

e) a matter that if declared, would reveal –
  - i) a trade secret
  - ii) information that has a commercial value to a person
  - iii) information about the business, professional, commercial, financial affairs of a person.

Voting Requirements:
Simple Majority.

Moved: ______________________ Seconded: ______________________

18.1 Confidential - Chief Executive Officer Annual Performance Review 2021

File Reference:	**PL.ES.172**
Location:	**Shire of Ravensthorpe**
Applicant:	**Chief Executive Officer**
Author:	**Dr Shayne Silcox - Consultant**
Authorising Officer	**Shire President**
Date:	**17 March 2021**
Disclosure of Interest:	**Chief Executive Officer**
Attachments:	**Consultant Report (Strategic Leadership Consulting) (Attachment Peach)**
Previous Reference:	**Nil**

18.2 Confidential Item – RFT 07-2020/21 – Tender for RCP Supply, Fabrication and Delivery of Structural Timber Frame

File Reference:	**CA.TE.1**
Location:	**57-65 Morgans Street, Ravensthorpe**
Applicant:	**N/A**
Author:	**Project Manager**
Authorising Officer	**Chief Executive Officer**
Date:	**5 March 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Request for Tender Specifications – RFT 07-2020/21 (Attachment A)** **Tender Evaluation Matrix (Attachment B)** **(Attachment Jade)**
Previous Reference:	**Nil**

Once the above matter is considered by Council it must then resolve to re-open the meeting.

Voting Requirements:
Simple Majority.

Recommendation:

That Council move out from behind closed doors and the meeting be declared reopened to the public.

Moved: __________________________ Seconded: __________________________

19. Closure of Meeting

The Presiding Member to declare the meeting closed.

ATTACHMENT

MINUTES

Ordinary Council Meeting

Tuesday, 16 February 2021

Commencing at 6.00pm

Council Chambers
Ravensthorpe Recreation Centre

SHIRE OF RAVENSTHORPE

Agenda for the Ordinary Meeting of Council to be held in Council Chambers, Ravensthorpe Recreation Centre on Tuesday 16 February 2021 – commencing at 6.00pm.

Contents

1. Declaration of Opening / Announcements of Visitors

The Presiding Member declared the meeting open at 6.01pm.

2. Attendance / Apologies / Approved Leave of Absence

COUNCILLOR'S:	Cr Keith Dunlop	(Shire President)
	Cr Julianne Belli	(Deputy Shire President)
	Cr Ian Goldfinch	
	Cr Sue Leighton	
	Cr Thomas Major	
	Cr Mark Mudie	
	Cr Graham Richardson	
STAFF:	Gavin Pollock	(Chief Executive Officer)
	Les Mainwaring	(Director of Corporate and Community Services)
	Graham Steel	(Director Technical Services)
	Kim Bransby	(Executive Assistant)
APOLOGIES:	Mark Ridgwell (Manager Governance and Compliance)	

ON LEAVE OF ABSENCE: Nil.

ABSENT: Nil.

MEMBERS OF THE PUBLIC:

Elmari and Christo Marx.

3. Announcements by the Presiding Member

Nil.

4. Response to Previous Public Questions Taken on Notice

4.1 Response to Mr Keith Roy (Attachment White)

Response to Mr Keith Roy in relation to his questions from Ordinary Council Meeting held on Monday, 14 December 2020.

5. Public Question Time

Nil.

6. Petitions / Deputations / Presentations / Submissions

Nil.

7. Applications for Leave of Absence

7.1 Request for leave of absence from Cr Goldfinch from 26 February 2021 to 4 March 2021.

Moved: Cr Major **Seconded: Cr Richardson** **Res: 01/21**

Decision:

That the Council approve Cr Goldfinch's application for leave of absence from the Ravensthorpe Shire Council from 26 February 2021 to 4 March 2021.

Voting Requirements: Simple Majority **Carried: 7/0**

8. Disclosures of Interest

8.1 Cr Goldfinch undertook a declaration of interest to Item 13.2 and 15.1.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007.

Nature of Interest – Cr Goldfinch has an association and friendship with Applicants for Items 13.2 and 15.1. There is no financial relevance.

9. Confirmation of Minutes of Previous Meetings Held 14 December 2020

9.1 Ordinary Council Meeting Minutes 14 December 2020 (Attachment Grey)

Statutory Environment:
Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Moved: Cr Leighton **Seconded: Cr Goldfinch** **Res: 2/21**

Decision:

That the Minutes of the Ordinary Meeting of Council held in the Council Chambers, Hopetoun on 14 December 2020 be confirmed as true and correct.

Voting Requirements: Simple Majority **Carried: 7/0**

<u>10. Reports of Committees of Council</u>

• Audit Committee	Full Council
• Bushfire Advisory Committee	Member - Cr Major Deputy - Cr Mudie
• CEO Performance Review Committee	Member - President Member - Deputy President Member - Cr Mudie

<u>11. Reports of Council Delegates on External Committees</u>

• Goldfields Voluntary Regional Organisation Of Councils (GVROC)	Delegate - President Delegate - Cr Goldfinch Proxy - Deputy President
• Great Southern Regional Road Group	Delegate - Cr Mudie Proxy - Cr Goldfinch
• Local Emergency Management Committee (LEMC)	Delegate - President Proxy - Deputy President
• Development Assessment Panel (DAP)	Delegate - Cr Belli Delegate - Cr Leighton Proxy - Cr Goldfinch Proxy - Cr Major
• Hopetoun Progress Association	Delegate - Cr Richardson Proxy - Cr Goldfinch
• Ravensthorpe Progress Association	Delegate - Cr Belli Proxy - Cr Mudie
• Munglinup Community Group	Delegate - Cr Leighton Proxy - Cr Major
• Community Liaison Committees	Delegate - President Delegate - Deputy President Proxy - CEO Proxy - DCCS
• Hopetoun Community Resource Centre Proxy - Cr Richardson	Delegate - Cr Dunlop
• Ravensthorpe Community Resource Centre Proxy - Cr Leighton	Delegate - Cr Belli
• South Coast WALGA Zone Proxy - Deputy President	Delegate - President
• Fitzgerald River National Park	Delegate - Cr Richardson Proxy - Cr Mudie

- Ravensthorpe Agricultural Initiative Network (RAIN) — Delegate - Cr Major, Proxy - Cr Mudie

- Fitzgerald Biosphere Community Collective — Delegate - Cr Leighton, Proxy - Cr Mudie

- Hopetoun Recreation Management (HDRA) — Delegate - Cr Dunlop, Proxy - Cr Goldfinch

- Ravensthorpe Historical Society — Delegate - Cr Goldfinch, Proxy - Cr Leighton

12. Reports from Councillors

Cr Keith Dunlop (President)

- Cr Dunlop advised the Interim Management Committee of the Hopetoun Progress Association was aiming to hand back the management of the group in April 2021, if the Association can form a Committee.

Cr Julianne Belli (Deputy President)

Nil.

Cr Ian Goldfinch

- Saturday, 6 February 2021 – Ravensthorpe Historical Society – General Meeting.

Cr Sue Leighton

Nil.

Cr Thomas Major

Nil.

Cr Mark Mudie

Nil.

Cr Graham Richardson

Nil.

13 Office of the Chief Executive Officer

13.1 Local Roads and Community Infrastructure Program – Grant Agreement

File Reference:	**GS.GR.3**
Location:	**Shire of Ravensthorpe – Administration**
Applicant:	**N/A**
Author:	**Chief Executive Officer**
Authorising Officer:	**Chief Executive Officer**
Date:	**5 February 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Letter of Offer – Local Roads and Community Infrastructure Program and Program List (Attachment Blue)**
Previous Reference:	**Nil**

Summary:
The Shire of Ravensthorpe has received an offer for an Australian Government Grant under the Local Roads and Community Infrastructure (LRCI) Program Round 2 (Attachment Blue). A fully funded grant of $383,035 (excluding GST) would be provided to undertake infrastructure construction within the Ravensthorpe District.

Background:
The objective of the LRCI Program is to stimulate additional infrastructure construction maintenance and improvements activity in local communities across Australia to assist communities to manage the economic impacts of COVID-19. The Shire has already received a fully funded grant of $513,120 (excluding GST) that is currently being implemented and needs to be completed by 30 June 2021.

The intended outcomes of the LRCI Program are to:

- provide stimulus to protect and create local short-term employment opportunities through funded projects following the impacts of COVID-19; and
- deliver benefits to communities, such as improved road safety, accessibility and visual amenity.

The LRCI Program is administered by the Department of Infrastructure, Transport, Regional Development and Communications (Department). Eligible projects under this program include;

- Local road projects that involve the construction or maintenance of roads managed by local governments.

- Community infrastructure projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

If the offer is accepted and the grant agreement executed, the Chief Executive Officer will develop a work schedule that will be considered by the Department prior to implementation of the infrastructure construction schedule.

All works need to be completed by 30 December 2021.

Comment:
The provision of this Australian Government Grant is a great opportunity to support our community and provide a local stimulus package to our community impacted by the COVID-19 global pandemic.

Consultation:
Shire President
Deputy Shire President
Councillors
Executive Team

Statutory Environment:
Strict compliance by the Shire of Ravensthorpe to the obligations under the Local Roads and Community Infrastructure Grant Agreement will be necessary to ensure full acquittal and payment of the grant funding.

Policy Implications:
Council Policy F4 – "Purchasing Policy" identifies local suppliers as being the first priority in the order of suppliers, specifically it states;

"Where the Purchasing Value does not exceed the tender threshold and a relevant local supplier is capable of providing the required supply, the Shire will ensure that wherever possible quotations are obtained from local suppliers permanently located within the District as a first priority, and those permanently located within surrounding Districts as the second priority."

Council has also adopted Policy F5 – "Regional Price Preference" which allows for a 10% price preference to businesses located within the Shire of Ravensthorpe as allowed for under the *Local Government Act 1995.*

Financial Implications:
The 2020/21 Shire of Ravensthorpe Budget review will included the provision for $383,035 grant funding income and a corresponding expense amount for projects to be attributable to the approved project outcomes.

Strategic Implications:
This Australian Government funding enables the Shire to deliver to on one of its core strategic objectives, being *"Adequate services and infrastructure to cater for the community"* as outlined in the Strategic Community Plan.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** The grant objective is to create a stimulus to protect and create local short-term employment opportunities through funded projects following the impacts of COVID-19.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Goldfinch **Seconded: Cr Mudie** **Res: 3/21**

Decision:

That Council;

1. Accepts the offer for a fully funded grant of $383,035 (excluding GST) by the Department of Infrastructure, Transport, Regional Development and Communications by entering into the Local Roads and Community Infrastructure Grant Agreement;

2. Endorses the Chief Executive Officer in executing the Local Roads and Community Infrastructure Grant Agreement;

3. Authorises the Chief Executive Officer to implement and manage the Local Roads and Community Infrastructure Grant Agreement on behalf of the Shire of Ravensthorpe; and

4. Endorse the attached list of Projects being submitted for consideration under the Local Roads and Community infrastructure Program and included in the 2020/21 Budget Review.

Voting Requirements: Simple Majority **Carried: 7/0**

13.2 Application to Keep More than Prescribed Number of Dogs - 4 Keplar Street, Hopetoun

File Reference:	**LE.LL.11 & A1450**
Location:	**4 Keplar Street, Hopetoun, WA 6348**
Applicant:	**Elmari Marx**
Author:	**Senior Ranger**
Authorising Officer	**Chief Executive Officer**
Date:	**10 February 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Nil**
Previous Reference:	**Nil**

Summary:
An application to keep more than the prescribed number of dogs has been received from Elmari Marx of 4 Keplar Street, Hopetoun. Mrs Marx has in her control three (3) dogs, a twelve (12) year old Fox Terrier, a ten (10) year old Dachshund cross Jack Russell and a two (2) year old German Shepherd. Mrs Marx has lived at this address since 2014 with no previous dog complaints received by the Shire. Mrs Marx was unaware of the legislation requirements but immediately complied once advised.

Background:
On 14 January 2021, the Shire received a report in relation to three (3) dogs at 4 Keplar Street, Hopetoun. An investigation was undertaken where it was found, three (3) dogs were being kept at the property. The Shire of Ravensthorpe Dog Local Law 2010, section 3.2 provides that only two (2) dogs over the age of 3 months can be kept at a premise situated within a Townsite.

The *Dog Act 1976*, Section 26(3), allows the Shire to grant an exemption to a placed limit on the keeping of dogs in a specified area if the local government is satisfied the provisions in the Act are met.

Comment: Upon advising Mrs Marx of the requirements to have all three (3) dogs' registered and Council approval required for the keeping of more than two (2) dogs within a Town site, Mrs Marx immediately attended the Shire Office, registered two dogs and submitted an application for the third. Further upon a site inspection, it is noted that the property has sufficient fencing to contain the dogs. At the close of the request for comment period there were no submissions received.

Consultation:
Request for Comment was sent to two parties, made up of four (4) property owners and one (1) owner occupier, on 27 January 2021. It was requested submissions were returned to the Shire by 10 February 2021. It was noted on these submissions if no comment was received the Shire would consider no objection to the application.

Statutory Environment:
Dog Act 1976.
Dog Local Law 2010 (Shire of Ravensthorpe).

Policy Implications:
Nil.

Financial Implications:
Nil.

Strategic Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (3)
Risk Likelihood (based on history and with existing controls)	Low (3)
Risk Impact / Consequence	Low (3)
Risk Rating (Prior to Treatment or Control)	Low (3)
Principal Risk Theme	Low (3)
Risk Action Plan (Controls or Treatment Proposed)	Low (3)

Risk Matrix:

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 3 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Major **Seconded: Cr Leighton** **Res: 4/21**

Decision:

That Council:

Grant the exemption for the keeping of three (3) dogs at 4 Keplar Street, Hopetoun subject to the following conditions:

1. **The exemption be reviewed in twelve (12) months to ensure no adverse issues have been experienced as a result of the exemption.**

2. **Council reserve the right to withdraw the exemption at any time if requirements under the *Dog Act 1976* are not met.**

3. **The exemption only applies to those dogs which are submitted on the application form currently being reviewed.**

4. **Upon the death or permanent removal of any of the nominated dogs, a maximum of two (2) dogs only will be permitted to be kept on the property.**

Voting Requirements: Simple Majority **Carried: 7/0**

13.3 Application to Keep More than Prescribed Number of Dogs - 39 Gibson Way, Hopetoun

File Reference:	**LE.LL.11 & A864**
Location:	**39 Gibson Way, Hopetoun, WA 6348**
Applicant:	**Kimberley John Jackson Harris**
Author:	**Senior Ranger**
Authorising Officer	**Chief Executive Officer**
Date:	**10 February 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Nil**
Previous Reference:	**Nil**

Summary:
An application to keep more than the prescribed number of dogs has been received from Kimberley Harris of 39 Gibson Way, Hopetoun. Mr Harris has in his control three (3) dogs, an eighteen (18) year old Staffordshire Bullterrier, a four (4) year old Border Collie and a six (6) year old Border Collie. Mr Harris was the owner of the Staffordshire Bullterrier but since having his partner live with him, has also become the owner of the two Border Collies. Mr Harris submitted an application on 19 November 2020 for the keeping of the three dogs. The Shire's Contract Ranger investigated the property and believed that should no complaints be received by the neighbours, then the application should be approved.

Background:
On 19 November 2020, Mr Harris applied for and registered his three (3) dogs. The Shire of Ravensthorpe Dog Local Law 2010, section 3.2 provides that only two (2) dogs over the age of 3 months can be kept at a premise situated within a Townsite.

The *Dog Act 1976*, Section 26(3), allows the Shire to grant an exemption to a placed limit on the keeping of dogs in a specified area if the local government is satisfied the provisions in the Act are met.

Comment:
Upon investigation and request for comments from neighbours, there is no objection to Mr Harris having three (3) dogs at his property. It is also noted that in the next 12-18 months, Mr Harris and his dogs will be moving to a property in Steeredale which will not require further Council approval.

Consultation:
Request for Comment was sent to six parties, made up of six (6) property owners, on 25 January 2021. It was requested submissions were returned to the Shire by 8 February 2021. It was noted on these submissions if no comment was received the Shire would consider no objection to the application. At the close of the request for comment period there were no submissions received.

Statutory Environment:
Dog Act 1976.
Dog Local Law 2010 (Shire of Ravensthorpe).

Policy Implications:
Nil.

Financial Implications:
Nil.

Strategic Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (3)
Risk Likelihood (based on history and with existing controls)	Low (3)
Risk Impact / Consequence	Low (3)
Risk Rating (Prior to Treatment or Control)	Low (3)
Principal Risk Theme	Low (3)
Risk Action Plan (Controls or Treatment Proposed)	Low (3)

Risk Matrix:

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 3 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Goldfinch **Seconded: Cr Mudie** **Res: 5/21**

Decision:

That Council:

Grant the exemption for the keeping of three (3) dogs at 39 Gibson Way, Hopetoun subject to the following conditions:

1. **The exemption be reviewed in twelve (12) months to ensure no adverse issues have been experienced as a result of the exemption.**

2. **Council reserve the right to withdraw the exemption at any time if requirements under the *Dog Act 1976* are not met.**

3. **The exemption only applies to those dogs which are submitted on the application form currently being reviewed.**

4. **Upon the death or permanent removal of any of the nominated dogs, a maximum of two (2) dogs only will be permitted to be kept on the property.**

Voting Requirements: Simple Majority **Carried: 7/0**

13.4 Proposed Sale of Land by Public Tender 79 (Lot 74) – Morgans Street, Ravensthorpe

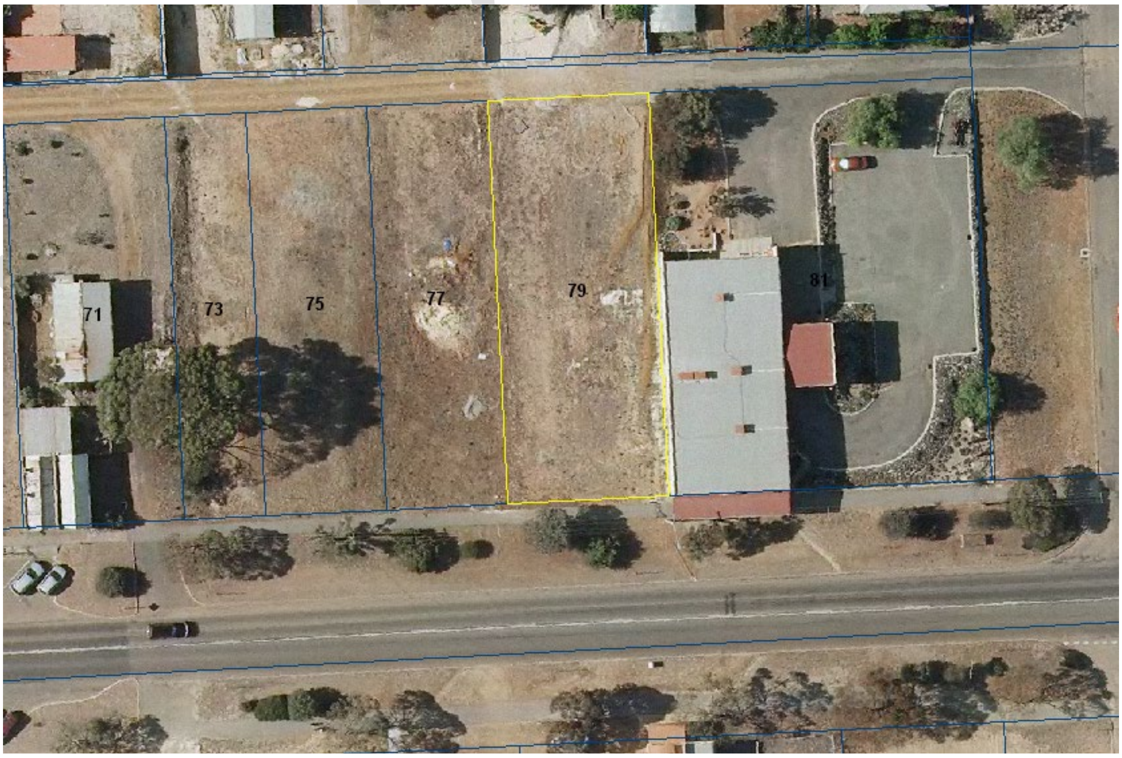
File Reference: **A651**
Location: **79 (Lot 74) – Morgans Street, Ravensthorpe**
Applicant: **Nil**
Author: **Manager Governance and Compliance**
Authorising Officer **Chief Executive Officer**
Date: **8 February 2021**
Disclosure of Interest: **Nil**
Attachments: **Nil**
Previous Reference: **Nil**

Summary:
The Shire of Ravensthorpe owns 79 (Lot 74) – Morgans Street, Ravensthorpe in freehold title. The Shire has received interest in acquiring the block by an external party for a future development site. This report seeks Council endorsement to undertake a Public Tender process as required in the *Local Government Act 1995.*

Background:
As a result of outstanding rates in 2011 from what is believed to have been a deceased estate the Shire initiated mechanisms to acquire 79 Morgans Street, Ravensthorpe in an effort to recover monies due. As part of those efforts the property was put up for sale by auction, but was not sold.

After failing to sell the subject property the *Local Government Act 1995* required that the proceedings must halt for a 12 month period before the land can be transferred to the Shire of Ravensthorpe in freehold. In 2013 a Certificate of Title was issued in the name of the Shire of Ravensthorpe and the site has remained vacant and undeveloped since that time.

The site, being an area of 1,012m² is positioned in the main street of the Ravensthorpe Town site and has no identified operational use by the Shire of Ravensthorpe.



Aerial Location Plan – 79 Morgans Street, Ravensthorpe.

Comment:
Whilst the site has no operational use it is strategically located on the main street and it would be of great benefit to see this site developed to its full potential for commercial / tourism purposes.

Consultation:
Council.
Executive Team.

Statutory Environment:
The s3.58 of the *Local Government Act 1995* stipulates a local government in the first instance can only dispose of property to —

(a) the highest bidder at public auction; or
(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

Policy Implications:
There are no policy implications associated with this report.

Financial Implications:
If successful, the sale proceeds will be fully transferred to the Building Reserve and therefore will not be included in the 2020/21 Shire of Ravensthorpe Operating Budget.

Strategic Implications:
As outlined above, making the land available for sale may see the site developed and improve the overall streetscape for the Ravensthorpe town site.

Sustainability Implications:

- **Environmental:** There are no significant environmental implications.
- **Economic:** There are no significant environmental implications.
- **Social:** There are no significant social implications.

Risk Implications:

Risk	Low (4)
Risk Likelihood (based on history and with existing controls)	Low (3)
Risk Impact / Consequence	Low (3)
Risk Rating (Prior to Treatment or Control)	Low (3)
Principal Risk Theme	Low (3)
Risk Action Plan (Controls or Treatment Proposed)	Low (4)

Risk Matrix:

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 4 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Belli **Seconded: Cr Richardson** **Res: 6/21**

Decision:

That Council in accordance with s3.58 of the *Local Government Act 1995* approves the undertaking of a Public Tender for the sale of 79 (Lot 74) – Morgans Street, Ravensthorpe.

Voting Requirements: Simple Majority **Carried: 7/0**

14. Directorate of Corporate and Community Services

14.1 Monthly Financial Report – 31 December 2020

File Reference:	**N/A**
Location:	**Shire of Ravensthorpe**
Applicant:	**Nil**
Author:	**Acting Senior Finance Officer**
Authorising Officer	**Director Corporate and Community Services**
Date:	**9 February 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Monthly Financial Reports for December 2020 (Attachment Yellow)**
Previous Reference:	**Nil**

Summary:
In accordance with the *Local Government Financial Management Regulations (1996),* Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

Background:
Council is requested to review the December 2020 Monthly Financial Reports.

Comment:
The December 2020 Monthly Financial Reports are presented for review.

Consultation:
Chief Executive Officer.

Statutory Environment:
Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

Policy Implications:
Nil.

Financial Implications:
All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications:
Strategic Community Plan 2014 – 2024
Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability and compliance.

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence		**Insignificant**	**Minor**	**Moderate**	**Major**	**Catastrophic**
Likelihood		**1**	**2**	**3**	**4**	**5**
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that December flow from it. An effect December be positive, negative or a deviation from the expected and December be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Richardson **Seconded: Cr Leighton** **Res: 7/21**

Decision:

That Council receive the 31 December 2020 Monthly Financial Reports as presented.

Voting Requirements: Simple Majority **Carried: 7/0**

14.2 Monthly Financial Report – 31 January 2021

File Reference:	**N/A**
Location:	**Shire of Ravensthorpe**
Applicant:	**Nil**
Author:	**Acting Senior Finance Officer**
Authorising Officer	**Director Corporate and Community Services**
Date:	**9 February 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Monthly Financial Reports for January 2021 (Attachment Pink)**
Previous Reference:	**Nil**

Summary:
In accordance with the *Local Government Financial Management Regulations (1996),* Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

Background:
Council is requested to review the January 2021 Monthly Financial Reports.

Comment:
The January 2021 Monthly Financial Reports are presented for review.

Consultation:
Chief Executive Officer.

Statutory Environment:
Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

Policy Implications:
Nil.

Financial Implications:
All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications:
Strategic Community Plan 2014 – 2024
Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability and compliance.

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence		**Insignificant**	**Minor**	**Moderate**	**Major**	**Catastrophic**
Likelihood		**1**	**2**	**3**	**4**	**5**
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that January flow from it. An effect January be positive, negative or a deviation from the expected and January be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 2 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Richardson **Seconded: Cr Mudie** **Res: 8/21**

Decision:

That Council receive the 31 January 2021 Monthly Financial Reports as presented.

Voting Requirements: Simple Majority **Carried: 7/0**

14.3 Schedule of Account Payments – December 2020

File Reference:	**GR.ME.8**
Location:	**Shire of Ravensthorpe**
Applicant:	**Shire of Ravensthorpe**
Author:	**Acting Senior Finance Officer**
Authorising Officer	**Director Corporate and Community Services**
Date:	**3 February 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Schedule of Payments to 31 December 2020** **Credit Card Transactions to 1 December 2020** **Creditors List of Accounts Paid December 2020** **(Attachment Purple)**
Previous Reference:	**Nil**

Summary:
This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

Background:
Period 01/12/2020 to 30/12/2020.

2020/2021

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	32,246	1,089,988	72,966	5,765	0	1,200,963	256,870
Aug	24,281	361,337	159,976	7,275	0	553,410	247,790
Sep	9,832	467,211	92,158	6,744	0	575,945	275,691
Oct	16,876	501,519	57,600	9,242	0	585,238	320,530
Nov	16,962	392,384	52,143	14,580	0	476,069	282,980
Dec	23,113	653,814	48,957	9,277	0	735,161	406,756
Jan							
Feb							
Mar							
Apr							
May							
Jun							
Total	**123,850**	**3,466,254**	**483,799**	**52,883**	**0**	**4,126,787**	**1,790,618**
19/20	**197,977**	**8,450,678**	**997,212**	**102,791**	**6,319**	**9,754,977**	**3,174,082**
18/19	**147,967**	**21,298,438**	**1,329,904**	**70,241**	**13,590**	**22,860,140**	**2,219,053**
17/18	**327,905**	**18,507,404**	**209,587**	**65,010**	**317,445**	**19,427,351**	**2,601,283**

Comment:
This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:
Director Corporate and Community Services.

Statutory Environment:
Regulation 13 (1) – (3) of the *Local Government (Financial Management) Regulations.*

Policy Implications:
Nil.

Financial Implications:
This item address Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:
Nil

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence		**Insignificant**	**Minor**	**Moderate**	**Major**	**Catastrophic**
Likelihood		**1**	**2**	**3**	**4**	**5**
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Richardson **Seconded: Cr Major** **Res: 9/21**

Decision:

That Council endorse;

Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of December 2020 be noted.

Voting Requirements: Simple Majority **Carried: 7/0**

14.4 Schedule of Account Payments – January 2021

File Reference:	**GR.ME.8**
Location:	**Shire of Ravensthorpe**
Applicant:	**Shire of Ravensthorpe**
Author:	**Acting Senior Finance Officer**
Authorising Officer	**Director Corporate and Community Services**
Date:	**3 February 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Schedule of Payments to 31 January 2021** **Credit Card Transactions to 4 January 2021** **Creditors List of Accounts Paid January 2021 (Attachment Red)**
Previous Reference:	**Nil**

Summary:
This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

Background:
Period 01/01/2021 to 31/01/2021.

2020/2021

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	32,246	1,089,988	72,966	5,765	0	1,200,963	256,870
Aug	24,281	361,337	159,976	7,275	0	553,410	247,790
Sep	9,832	467,211	92,158	6,744	0	575,945	275,691
Oct	16,876	501,519	57,600	9,242	0	585,238	320,530
Nov	16,962	392,384	52,143	14,580	0	476,069	282,980
Dec	23,113	653,814	48,957	9,277	0	735,161	406,756
Jan	22,049	734,100	49,423	14,350	0	819,922	286,767
Feb							
Mar							
Apr							
May							
Jun							
Total	**145,899**	**4,200,354**	**533,222**	**67,234**	**0**	**4,946,709**	**2,077,385**
19/20	**197,977**	**8,450,678**	**997,212**	**102,791**	**6,319**	**9,754,977**	**3,174,082**
18/19	**147,967**	**21,298,438**	**1,329,904**	**70,241**	**13,590**	**22,860,140**	**2,219,053**
17/18	**327,905**	**18,507,404**	**209,587**	**65,010**	**317,445**	**19,427,351**	**2,601,283**

Comment:
This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:
Director Corporate and Community Services.

Statutory Environment:
Regulation 13 (1) – (3) of the *Local Government (Financial Management) Regulations.*

Policy Implications:
Nil.

Financial Implications:
This item address Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:
Nil.

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence		**Insignificant**	**Minor**	**Moderate**	**Major**	**Catastrophic**
Likelihood		**1**	**2**	**3**	**4**	**5**
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Mudie **Seconded: Cr Richardson** **Res: 10/21**

Decision:

That Council endorse;

Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of January 2021 be noted.

Voting Requirements: Simple Majority **Carried: 7/0**

15. Directorate of Technical Services

15.1 Planning Application P20-41 – Proposed Animal Boarding Establishment at Lot 714 (72) Tamar Street, Hopetoun

File Reference:	**P20-41**
Location:	**Lot 714 (72) Tamar Street, Hopetoun**
Applicant:	**C & E Model T Pty (Elmari Marx)**
Author:	**Consultant Planning Officer – Shire of Ravensthorpe**
Authorising Officer	**Chief Executive Officer**
Date:	**9 February 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Attachment A: Plans** **Attachment B: Schedule of Submissions** **Attachment C: Supporting Application Letter (Attachment Orange)**
Previous Reference:	**Nil**

Summary:
For Council to consider Development Application P20-41 for an Animal Establishment (Animal Boarding Establishment) at Lot 714 (72) Tamar Street, Hopetoun.

Background:
Shire of Ravensthorpe received Development Application P20-41 for an Animal Establishment (Animal Boarding Establishment) at Lot 714 (72) Tamar Street, Hopetoun on 27 November 2020.

During assessment of the proposal it was noted that the proposal did not comply with the separation distance requirements as listed by the EPA for Dog Kennels of 1000 metres, with the nearest residential property being 280 metres (if measured from the boundary line of 72 Tamar Street to the boundary line of the nearest Residential zoned property), approximately 300 – 310 metres (if taken from the location of the development to the nearest dwelling).

The application was publicly advertised via notices on the Shire Website and Facebook, a Public Notice in the West Australian Newspaper on Saturday, 16 January 2021, and letters to landowners within a kilometre of the proposal. Advertising was carried out between 12 January 2021 and 2 February 2021 with 51 submissions (9 letters of support, 42 objections) being received.

It should be noted that an Animal Establishment is an 'X' use in the 'Light Industry' zone. There is no discretion available and the land use in question must be refused.

Comment:
<u>*Background:*</u>
The proposal is deemed an Animal Establishment which is defined as follows:

> *Animal Establishment means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry – intensive or veterinary centre.*

Animal Establishment is an 'X' or Not-Permitted land use in the Light Industry zone.

An error is present in the publicly accessible copy of Local Planning Scheme No. 6 available from Department of Planning, Lands and Heritage (DPLH) as of 9 February 2021. While the gazetted version of the Scheme has the correct definition, the version of the Scheme available from the Department of Planning, Lands and Heritage website has had the definition of Animal Husbandry – Intensive incorrectly applied to the Animal Establishment land use.

DPLH has been advised of the error within their document.

Unfortunately this was only picked up by Planning Officers on 8 February 2021 and the proposed Animal Establishment was originally assessed and advertised as an unspecified land use (animal boarding establishment) under the incorrect definition from the DPLH website.

Lot 714 (72) Tamar Street, Hopetoun is zoned Light Industry with a lot size of 3493 square metres. The property currently has a Caretaker's Dwelling and no other buildings.

Assessment:
The proposal calls for construction of an Animal Establishment with an initial limitation on the number of animals of 6 dogs and 6 cats.

It must be noted that a mistake has been made by the Department of Planning, Lands and Heritage (DPLH) on the publicly accessible copy of Local Planning Scheme No. 6 from the DPLH website which has the following definition of Animal Establishment:

> *Animal Establishment means premises used for keeping, rearing or fattening of alpacas, beef and dairy cattle, goats, pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production), sheep or other livestock in feedlots, sheds or rotational pens. Also clarify that this development excludes 'agriculture – extensive.*

The above is not the correct definition. The gazetted copy of the Scheme had the following definition for an Animal Establishment:

> *Animal Establishment means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry – intensive or veterinary centre.*

It is believed that DPLH made the change incorrectly when Amendment 2, gazetted on 28 December 2018 was added to the Local Planning Scheme.

This error in the copy of the Scheme available from DPLH was only identified on 8 February 2021, with previous planning advice given to the applicant and the public in advertising based on the publicly accessible DPLH document. The error made by DPLH appears to relate to insertion of changes from Amendment 2 of the Local Planning Scheme No. 6 where a revised definition for Animal Husbandry – Intensive has been applied to Animal Establishment in error. The official gazetted version of the Scheme possesses the correct definitions.

Unfortunately this means that Animal Establishment is an 'X' or not permitted land use, and as such the application cannot be considered.

Aside from being a not-permitted land use, the proposal complies with all provisions of Shire of Ravensthorpe Local Planning Scheme No. 6 with one exception being Clause 4.13.2 states:

> *In determining an application for Development Approval the local government will have due regard to the Environmental Protection Authority's* Separation Distances between Industrial and Sensitive Land Uses.

This document requires a separation distance of 1000 metres between Kennels and Sensitive Land Uses where the Kennels are located in or near urban areas.

Concerns were raised during advertising regarding impact on caretakers premises located on industrial land around Tamar Street, with the Planning Officers acknowledging that these caretakers premises are likely to be impacted by the proposal if approved. These premises are located in an industrial area and as such there is an expectation for noise, dust and odour nuisance to occur from heavy vehicles and industrial activities.

Response to Applicants Justification:
The limitation to a maximum of six (6) dogs and six (6) cats is appreciated by Planning Officers, as the low number of animals limits the potential for noise and waste generation. The intention of the applicant is to host veterinarians and potentially host dog obedience training. Whilst these are noted in the application as potential future endeavours they do not form part of this application.

The presence of a caretaker on-site will also assist with reducing animal noise and handling any issues. Having an active caretaker on the property (which is required by the Dogs Local Law) will allow for active management of the animals and immediate response to any issues arising on the site.

This however cannot change the permissibility of the use which does not allow the Shire of Ravensthorpe to approve the land use.

Consultation:
The application was publicly advertised for varying periods between 12 January 2021 and 2 February 2021 with 42 objections and 9 letters of support being received.

It is noted that there appears to be significant support for a boarding kennel in the Shire of Ravensthorpe, as numerous submissions were supportive of a potential kennel or animal boarding establishment so long as said business was located five or more kilometres outside of the urban areas of Hopetoun. In total 9 submissions were received which wholly support the proposed location at Lot 714 (72) Tamar Street, Hopetoun.

A schedule of submissions is attached to this item detailing all objections received.

A summary of the grounds of objection is as follows:

Noise Impact - While the applicant intends to have someone on-site to assist in controlling noise, the Planning Officers acknowledge the potential impact of noise on residential properties, particularly those along Culham Street.

Odour Impact - Given the requirement for the applicant to comply with waste management practices, odour issues should not occur, however the Planning Officers acknowledge the potential impact if the applicant and the caretaker on-site fails to handle waste and other odour generating substances in the appropriate manner.

Impact on Property Values – While the Planning Officers acknowledge this concern, property values are not considered a valid grounds of objection.

Waste Generation - Given the requirement for the applicant to comply with waste management practices and the limited number of animals proposed, waste generation should be minimal, however the Planning Officers acknowledge the potential impact if the applicant fails to handle waste in the appropriate manner.

Potential Impact on the adjoining reserve - The applicant would not be permitted to use the adjoining reserve as part of this application, unless appropriate permits were sourced from the responsible authority.

Need for Dog Exercise Areas - The applicant is required to comply with all provisions of the Dogs Local Law as well as applicable state legislation.

Potential increase in fly and insect numbers as a result of proposal - Given the requirement for the applicant to comply with waste management practices, generation of flies and nuisance insects should not occur, however the Planning Officers acknowledge the potential impact if the applicant fails to handle waste and other insect generating vectors correctly.

Potential spread of animal borne diseases (e.g. Parvovirus) - While compliance with all applicable codes of practice and legislation should see animals safely left in boarding facilities with minimal risk of illness. It is acknowledged that when it comes to disease no facility is perfect and that there will always be a level of risk to animals.

Unsuitable Location - Unfortunately the Shire of Ravensthorpe does not have designated areas for Kennels, Catteries and other forms of Animal Boarding. The location proposed has both negative and positive points. While the location is only 300 metres away from residential dwellings and thus doesn't meet EPA Separation Distances, it is located at the back of an existing developed industrial area and backs onto a large undeveloped reserve. There is also a 25 metre wide vegetated buffer zone between the industrial area and residences.

Increased Traffic Generation - Given the limited size of proposed (6 dogs and 6 cats) traffic generation should be minimal and well within the capacity of the local road network. All parking and storage of vehicles is to occur on-site and not in the road verge.

Statutory Environment:
Local Planning Scheme No. 6.

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any planning decision.

It should also be noted that pursuant to Section 211(1) of the *Planning and Development Act 2005*, a person aggrieved by the failure of a local government to enforce or implement effectively the observance of a local planning scheme may make representation to the Minister. If the Minister considers it appropriate to do so, representation may be referred to the State Administrative Tribunal for its report and recommendation. Following subsequent actions and recommendation by the SAT the Minister may order the local government to do all things considered necessary for enforcing the observance of the Scheme or any provisions of the Scheme.

Policy Implications:
Nil.

Financial Implications:
Application fees totalling $295.00 were received as part of this application.

Strategic Implications:
Nil.

Sustainability Implications:

- **Environmental**: Minor risk of noise or odour issues.

- **Economic:** Approval would add a needed business/service to the Shire of Ravensthorpe with the potential of future expansion.

- **Social:** Nil.

Risk Implications:

Risk	Possible (9)
Risk Likelihood (based on history and with existing controls)	Possible (9)
Risk Impact / Consequence	Possible (9)
Risk Rating (Prior to Treatment or Control)	Possible (9)
Principal Risk Theme	Possible (9)
Risk Action Plan (Controls or Treatment Proposed)	Possible (9)

Risk Matrix:

Consequence		**Insignificant**	**Minor**	**Moderate**	**Major**	**Catastrophic**
Likelihood		**1**	**2**	**3**	**4**	**5**
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 9 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Goldfinch **Seconded: Cr Richardson** **Res: 11/21**

Decision:

That Council refuse Development Application P20-41 for an Animal Establishment at Lot 714 (72) Tamar Street, Hopetoun on the following grounds:

1. **The proposal inconsistent with the provisions of Local Planning Scheme No. 6.**

2. **The proposal does not comply with the Environmental Protection Authority's *Separation Distances between Industrial and Sensitive Land Uses.***

Voting Requirements: Simple Majority **Carried: 7/0**

16. Elected Members Motions of Which Previous Notice Has Been Given

Nil.

17. New Business or Urgent Business Introduced by Decision of the Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

17.1 Elected Members

Nil.

17.2 Officers

Nil.

18. Matters Behind Closed Doors

Moved: Cr Belli **Seconded: Cr Richardson** **Res: 12/21**

Decision:

In accordance with section 5.23 (2) of the *Local Government Act 1995*, the meeting closed to members of the public for this item as the following subsection applies:

e) a matter that if declared, would reveal –
   i) a trade secret
   ii) information that has a commercial value to a person
   iii) information about the business, professional, commercial, financial affairs of a person.

Voting Requirements: Simple Majority **Carried: 7/0**

Elmari Marx and Christo Mark left meeting at 6.17pm and did not return.

18.1 Confidential – RFT 04-2020/21 – Tender for Bushfire Mitigation Activities

File Reference:	**CA.TE.1**
Location:	**Various Locations**
Applicant:	**N/A**
Author:	**Manager Governance & Compliance**
Authorising Officer	**Chief Executive Officer**
Date:	**8 February 2021**
Disclosure of Interest:	**Nil**
Attachments:	**Request for Tender Specifications – RFT 04-2020/21 (Attachment A)** **Tender Evaluation Matrix (Attachment B)** **(Attachment Black)**
Previous Reference:	**Nil**

Moved: Cr Mudie **Seconded: Cr Richardson** **Res: 13/21**

Decision:

That Council;

1. **Accepts the Tender submitted by Mortman Pty Ltd, Trading as Indiji Flora (ABN 49 354 104 732) as the most advantageous Tender to form a Contract for Bushfire Mitigation Activities (RFT 04- 2020/21) as detailed in their submission; and**
2. **By Absolute Majority decision delegates the formation and execution of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.**

Voting Requirements: Absolute Majority **Carried: 7/0**

Once the above matter is considered by Council it must then resolve to re-open the meeting.

Moved: Cr Leighton **Seconded: Cr Mudie** **Res: 14/21**

Decision:

That Council move out from behind closed doors and the meeting be declared reopened to the public.

Voting Requirements: Simple Majority **Carried: 7/0**

19. Closure of Meeting

The Presiding Member declared the meeting closed 6.21pm.

These minutes were confirmed at the meeting of the .   Signed: ___________________________   (Presiding Person at the meeting of which the minutes were confirmed.)   Date:

ATTACHMENT

WESTERN AUSTRALIAN
Electoral Commission

SHIRE OF RAVENSTHORPE RECEIVED	
File No.	GV.EL.3
Doc ID	ICR211187?
04 JAN 2021	
CEO / EA	✓
DCCS	✓
SFO / Rates	✓
Records	
FO / Creditors	
Payroll / Debtors	
MCS	
DTS	
CTO / ATO	
WS / CESO	
Senior Ranger	
Airport	
CDS	
Plan / Build / Health	
Community / Tourism	
CSO-R / CSO-H	
Other	

LGE 028

Mr Gavin Pollock
Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
RAVENSTHORPE WA 6346

Dear Mr Pollock

Local Government Ordinary Election: 2021

The next local government ordinary elections are being held on 16 October 2021. While this is still some distance in the future, I have enclosed an estimate for your next ordinary election to assist in your 2021/2022 budget preparations.

The estimated cost for the 2021 election if conducted as a postal ballot is $15,000 inc GST, which has been based on the following assumptions:

- 1,150 electors
- response rate of approximately 65%
- 3 vacancies
- count to be conducted at the offices of the Shire of Ravensthorpe
- appointment of a local Returning Officer
- regular Australia Post delivery service to apply for the lodgement of the election packages.

An additional amount of $230 will be incurred if your Council decides to opt for the Australia Post Priority Service for the lodgement of election packages.

Costs not incorporated in this estimate include:

- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns
- one local government staff member to work in the polling place on election day
- any additional postage rate increase by Australia Post
- any unanticipated costs arising from public health requirements for the COVID-19 pandemic.

164466

Level 2, 111 St Georges Terrace PERTH WA 6000
GPO Box F316 PERTH WA 6841
T | (08) 9214 0400
F | (08) 9226 0577
E | waec@waec.wa.gov.au
W | www.elections.wa.gov.au

The Commission is required by the *Local Government Act* to conduct local government elections on a full cost recovery basis and you should note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for charges is all materials at cost and a margin on staff time only. Should a significant change in this figure become evident prior to or during the election you will be advised as early as possible.

The current procedure required by the Act is that my written agreement has to be obtained before the vote by Council is taken. To facilitate the process, you can take this letter as my agreement to be responsible for the conduct of the ordinary elections in 2021 for the Shire of Ravensthorpe in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. My agreement is subject to the proviso that the Shire of Ravensthorpe also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

In order to achieve this, your council would need to pass the following two motions by absolute majority:

- Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2021 ordinary elections together with any other elections or polls which may be required
- Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

I look forward to conducting this election for the Shire of Ravensthorpe in anticipation of an affirmative vote by Council. If you have any further queries please contact Phil Richards Manager, Election Events on 9214 0400.

Yours sincerely

R Kennedy

Robert Kennedy
ELECTORAL COMMISSIONER

16 December 2020

ATTACHMENT

Australian Government
Bureau of Meteorology

DATED the day 2021

BETWEEN

SHIRE OF RAVENSTHORPE

LESSOR

-AND-

COMMONWEALTH BUREAU OF METEOROLOGY

LESSEE

LEASE

HOPETOUN

AUTOMATIC WEATHER STATION

WESTERN AUSTRALIA

LANDLORD:	Shire of Ravensthorpe of P.O. Box 43, Ravensthorpe WA 6346 (such address being the address for service of notices under this Lease)
TENANT:	Commonwealth of Australia through the Bureau of Meteorology of 700 Collins Street, Melbourne, Vic, 3001 (GPO Box 1289K, Melbourne Vic, 3001 – Attention: Executive Officer, General Services) (such address being the address for service of notices under this Lease)
PREMISES:	The Automatic Weather Station ("the AWS") which in general comprises electronic equipment and other facilities contained within an area of 256 square metres at the Hopetoun Shire Golf course as referred to and shown as "B.O.M. Station" on the attached plan.
TERM:	10 years certain (terminable by the Tenant or the Landlord on 12 months notice) from the date of signing this lease, together with 2 options for renewal for further terms of 5 years and 5 years each, exercisable in writing by the Tenant not less than three months before the expiry of the Term.
RENT PER ANNUM:	\$1.00 per annum + GST.
PERMITTED USE:	Installation, maintenance and usage of the AWS in order to obtain data necessary for the Tenant's functions under the Meteorology Act (Commonwealth) 1955.
INDEMNITY AND INSURANCES:	(a) The Tenant, in the absence of any negligent act or omission on the Landlord's part, releases and to the fullest extent permitted by law indemnifies and shall keep indemnified the Landlord from and against all actions, claims and demands made against the Landlord in respect of any damage to or loss of property, personal injury or debts sustained in or in connection with the Tenant's occupation of the premises. (b) The Landlord, in the absence of any negligent act or omission on the Landlord's part, shall not be liable to the Tenant, its agents or invitees for injury or death of the Tenant, its agents or invitees, or for any damage or destruction of the property of the tenant, its servants or agents arising from the Tenant's occupation of the premises.

SPECIAL PROVISIONS:

1. The Lessee will ensure that the grass on the Premises is kept cut and maintained in good order.
2. If the Landlord determines to relocate the #site# during the term of this Lease, then the Landlord may revoke this Lease by providing the Tenant with 6 months' notice in writing.
3. The Tenant must:

(a) take out and keep current an insurance cover in the name of the Tenant for public risk for any single event for the amount of $10 million (or any other amount which may be determined by the Landlord throughout the term of this Lease);

(b) provide satisfactory evidence of insurance cover to the Landlord whenever the insurance policy is renewed or on request by the Landlord.

COVENANTS:

4. The Tenant must:

(a) Subject to the issue of a valid GST tax invoice, pay the Rent and any Goods and Services Tax payable on this Lease to the Landlord.

(b) pay any rates separately assessed to the Premises;

(c) pay for any services separately assessed to the Premises;

(d) keep the Premises in good repair, clean and free of hazards and noxious weeds subject to fair wear and tear;

(e) only use the Premises for the Permitted Use and comply to the extent it is bound with the requirements of authorities relating to the Permitted Use;

(f) yield up the Premises at the end of the Term in a tidy condition;

(g) give the Landlord notice of its entry onto the Premises.

5. The Landlord must:

(a) pay the rates and taxes on the Premises except for those payable by the Tenant under clause 1;

(b) permit the Tenant and its contractors unrestricted access to the AWS to construct facilities, to do regular maintenance work and make improvements consistent with the Permitted Use when required;

(c) permit the Tenant exclusive possession, and quiet and peaceful enjoyment of the Premises and not interfere with its Permitted Use;

(d) permit the Tenant and its contractors to use and access cables, conduits, services and ducts located on the Premises;

(e) ensure that no item, structure, tree or other obstruction is within ten times the height or within 100 metres radius of the AWS or any anemometer on the Premises, other than items existing as at the date of this Lease or other items or structures which may be installed by agreement between the Landlord and the Tenant without the written consent of the Tenant;

(f) provide an unqualified consent to this Lease by each mortgagee of the Premises; and

(g) recognize that all equipment and facilities installed on the Premises by the Tenant will remain at all times the property of the Tenant.

SIGNED for and on behalf of the
COMMONWEALTH OF AUSTRALIA
BY:

………………………………………………….…..

Printed name:………………………………………

In the presence of:……………………………..….

Printed name:……………………………………..

Date:…………………………………………….……..

Signed for and on behalf of

Executed by the Shire of Ravensthorpe ABN 52 674 538 418 in accordance with the authority of Council to affix the Common Seal in the presence of -

Shire President	(Print Full Name)
Chief Executive Officer	(Print Full Name)

Western Australia - Minister for Lands Consent

Schedule 1

Item 1	Lessor (Landlord): Name: Address:	Shire of Ravensthorpe of P.O. Box 43, Ravensthorpe WA 6346
2	**Lessor (Tenant):** Name: Address:	Commonwealth of Australia through Bureau of Meteorology of GPO Box 1289, Melbourne, Vic 3001
3	**Land:**	Crown Reserve 41371, Hopetoun Lot 630 issued under Management Order to the Shire of Ravensthorpe for the purpose of Recreation – Golf Course and Meteorological Station.
4	**Commencement Date:**	1 April 2021
5	**Termination Date**	31 March 2031
6	**Term:**	10 years
7	**Option/s:**	1 x 5 years + 1 x 5 years
8	**Lease Fee:**	$1.00 per annum (+ GST)
9	**Lease Reviews:**	CPI
10	**Amount of Public Risk Insurance:**	$10,000,000

SCHEDULE 2

GUIDELINES FOR CLEARANCE ZONES ASSOCIATED WITH METEOROLOGICAL FACILITIES

1. **Instrument Enclosure:** No object shall be placed closer to the instrument enclosure than a distance which is ten (10) times the height of the object.
2. **Anemometer:** No object shall be placed closer to an anemometer than a distance which is thirty (30) times the height of the object.
3. **Automatic Weather Station:** No object shall be placed closer to an automatic weather station than a distance which is thirty (30) times the height of the object.
4. **Instrument shelter**: Standard is 17 m square, centred in a 30 m square buffer zone aligned true North/South. Vegetation trimmed to below 0.5 m within this buffer zone. No unrepresentative surface (e.g. asphalt, concrete) or water source (open water or irrigated vegetation) is allowed which occupies >10% of the area within a 100 m radius of the shelter or 5% of the area within 30 m of the shelter. For obstructions less than 15 metres in height, the obstruction should be at least four (4) times their height away from the enclosure. For obstructions greater than 15 metres the distance needs to be increased to ten (10) times the height of the obstruction, particularly if they cover more than 45 degrees of the horizon. Clearance of: 80 m from airport turning areas and aprons; 60 m from airport runways; and 30 m from airport taxiways.

Schedule 3

Location of equipment:

ATTACHMENT

SHIRE OF RAVENSTHORPE

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 28 FEBRUARY 2021

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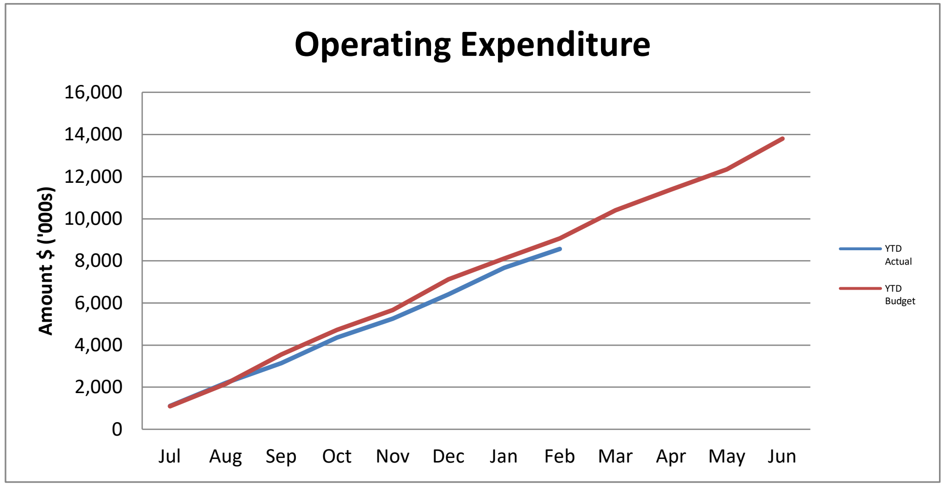
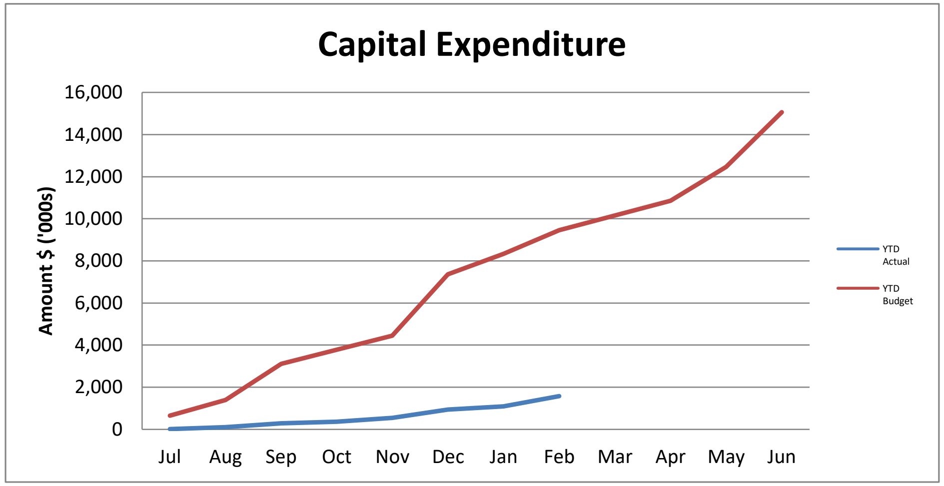
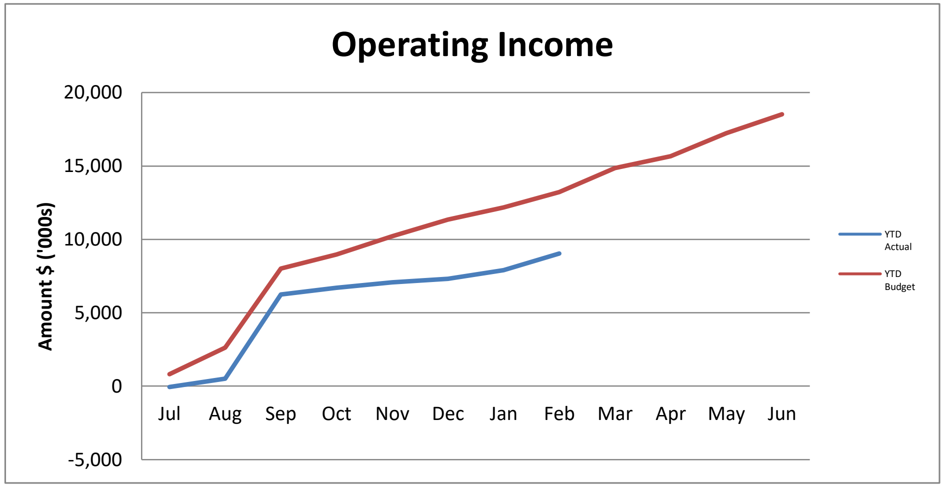
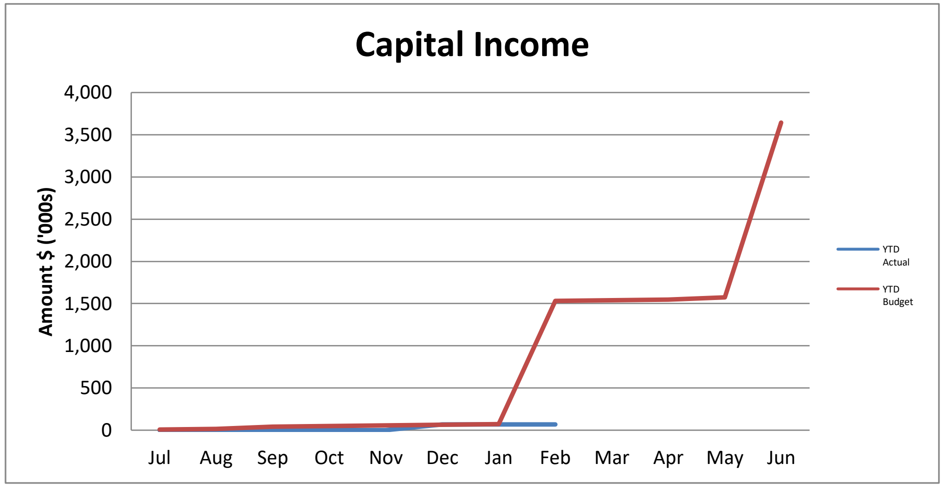
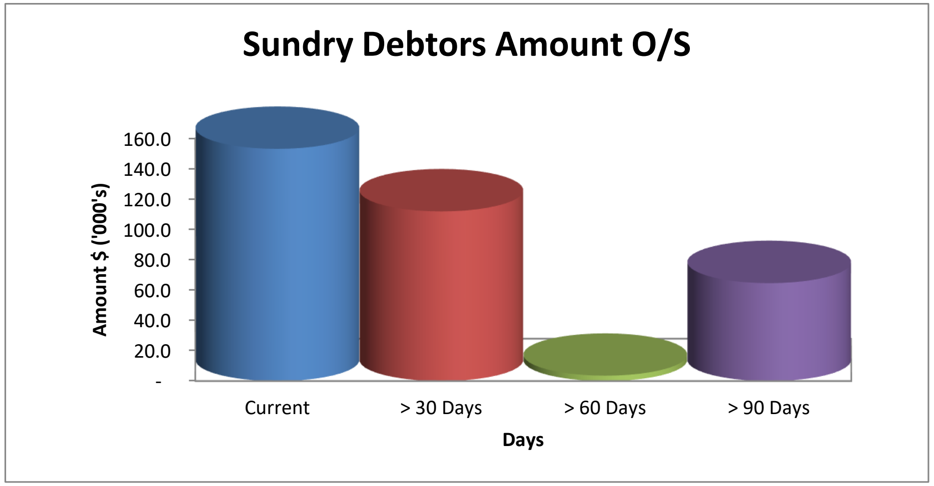
Income and Expenditure Graphs to 28 February 2021

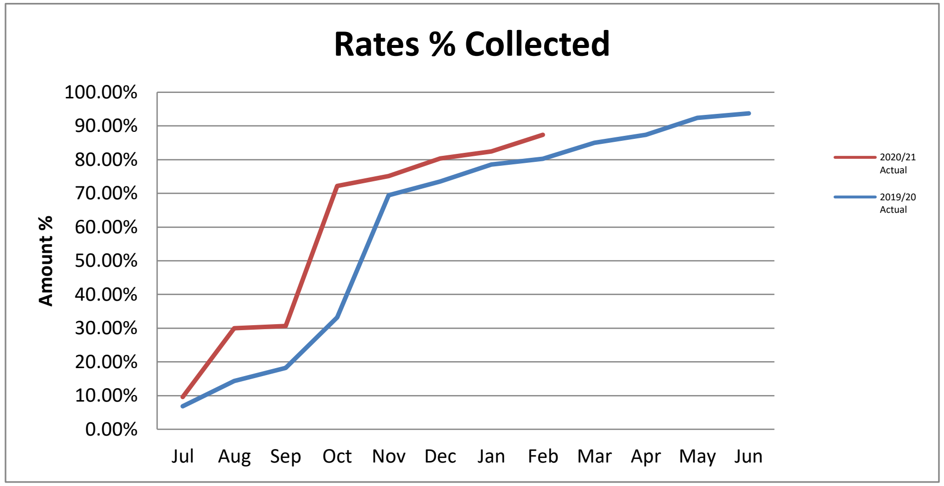


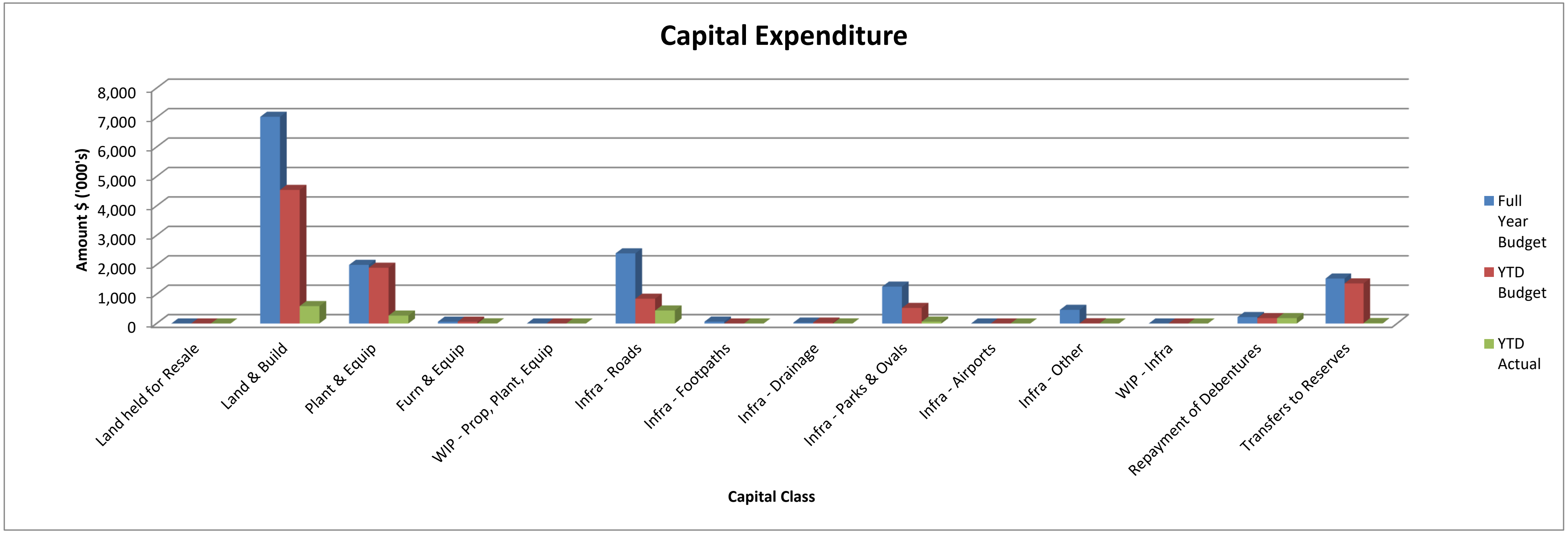







Sundry Debtors Amount O/S
160.0
140.0
120.0
100.0
80.0
60.0
40.0
20.0
-
Amount $ ('000's)
Current
> 30 Days
> 60 Days
> 90 Days
Days


Rates % Collected
100.00%
90.00%
80.00%
70.00%
60.00%
50.00%
40.00%
30.00%
20.00%
10.00%
0.00%
Amount %
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
2020/21 Actual
2019/20 Actual


Capital Expenditure
8,000
7,000
6,000
5,000
4,000
3,000
2,000
1,000
0
Amount $ ('000's)
Land held for Resale
Land & Build
Plant & Equip
Furn & Equip
WIP - Prop, Plant, Equip
Infra - Roads
Infra - Footpaths
Infra - Drainage
Infra - Parks & Ovals
Infra - Airports
Infra - Other
WIP - Infra
Repayment of Debentures
Transfers to Reserves
Capital Class
Full Year Budget
YTD Budget
YTD Actual

SHIRE OF RAVENSTHORPE
STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 28 FEBRUARY 2021

Operating	**NOTE**	**2020/21 Adopted Budget $**	**2020/21 Revised Budget $**	**FEBRUARY 2021 Y-T-D Budget $**	**FEBRUARY 2021 Actual $**	**Variances Actuals to Budget $**	**Variances Actual Budget to Y-T-D %**	
Revenues/Sources								
Governance		20,000	20,000	13,328	0	(13,328)	0.00%	
General Purpose Funding		1,049,356	1,049,356	794,710	894,096	99,386	112.51%	
Law, Order, Public Safety		377,790	377,790	339,455	389,656	50,201	114.79%	
Health		15,500	15,500	9,417	5,200	(4,217)	55.22%	
Education and Welfare		1,264,965	1,264,965	874,687	397,052	(477,635)	45.39%	▲
Housing		5,200	5,200	3,299	3,400	101	103.06%	
Community Amenities		954,474	954,474	902,481	623,412	(279,069)	69.08%	▲
Recreation and Culture		7,268,967	7,268,967	4,850,904	1,071,139	(3,779,765)	22.08%	▲
Transport		2,299,852	2,299,852	465,359	670,647	205,288	144.11%	▲
Economic Services		341,468	341,468	205,807	268,914	63,107	130.66%	
Other Property and Services		470,345	470,345	307,253	246,109	(61,144)	80.10%	
		14,067,917	14,067,917	8,766,700	4,569,625	(4,197,075)	52.12%	
(Expenses)/(Applications)								
Governance		(965,894)	(965,894)	(549,608)	(616,583)	(66,975)	(112.19%)	
General Purpose Funding		(297,378)	(297,378)	(194,238)	(159,746)	34,492	(82.24%)	
Law, Order, Public Safety		(859,619)	(859,619)	(562,247)	(723,997)	(161,750)	(128.77%)	▲
Health		(325,386)	(325,386)	(215,464)	(186,158)	29,306	(86.40%)	
Education and Welfare		(1,082,697)	(1,082,697)	(702,554)	(619,223)	83,331	(88.14%)	
Housing		(251,223)	(251,223)	(171,501)	(128,956)	42,545	(75.19%)	
Community Amenities		(1,644,078)	(1,644,078)	(1,067,191)	(926,811)	140,380	(86.85%)	▲
Recreation & Culture		(1,962,721)	(1,962,721)	(1,278,340)	(1,130,575)	147,765	(88.44%)	▲
Transport		(5,209,942)	(5,209,942)	(3,474,351)	(2,986,938)	487,413	(85.97%)	▲
Economic Services		(709,314)	(709,314)	(457,600)	(243,420)	214,180	(53.19%)	▲
Other Property and Services		(494,993)	(494,993)	(400,646)	(848,780)	(448,134)	(211.85%)	▲
		(13,803,245)	(13,803,245)	(9,073,740)	(8,571,187)	502,553	(94.46%)	
Net Operating Result Excluding Rates		264,672	264,672	(307,040)	(4,001,562)	(3,694,522)	1303.27%	
Adjustments for Non-Cash (Revenue) and Expenditure								
(Profit)/Loss on Asset Disposals	2	177,500	177,500	177,836	8,854	(168,982)	(4.98%)	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		0	0	0	0	0	0.00%	
Rounding		0	0	0	0	0	0.00%	
Depreciation on Assets		4,902,716	4,902,716	3,268,443	3,136,239	(132,204)	(95.96%)	▲
Capital Revenue and (Expenditure)								
Purchase of Land and Buildings	1	(7,024,071)	(7,024,071)	(4,542,449)	(593,085)	3,949,364	(13.06%)	▲
Purchase of Furniture & Equipment	1	(61,600)	(61,600)	(61,600)	(4,944)	56,656	(8.03%)	
Purchase of Plant & Equipment	1	(1,996,000)	(1,996,000)	(1,897,664)	(214,109)	1,683,555	(11.28%)	▲
Purchase of WIP - PP & E	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Roads	1	(2,387,022)	(2,387,022)	(844,358)	(441,230)	403,128	(52.26%)	▲
Purchase of Infrastructure Assets - Footpaths	1	(63,250)	(63,250)	0	0	0	0.00%	
Purchase of Infrastructure Assets - Drainage	1	(30,000)	(30,000)	(30,000)	(626)	29,374	(2.09%)	
Purchase of Infrastructure Assets - Parks & Ovals	1	(1,254,217)	(1,254,217)	(530,096)	(62,936)	467,160	(11.87%)	▲
Purchase of Infrastructure Assets - Airports	1	(32,200)	(32,200)	0	14,749	14,749	0.00%	
Purchase of Infrastructure Assets - Other	1	(464,360)	(464,360)	(6,240)	0	6,240	0.00%	
Proceeds from Disposal of Assets	2	393,500	393,500	81,328	69,694	(11,634)	(85.69%)	
Repayment of Leases	2	(121,000)	(121,000)	(60,502)	0		0.00%	
Repayment of Debentures	3	(218,282)	(218,282)	(183,465)	(183,074)	391	(99.79%)	
Transfers to Restricted Assets (Reserves)	4	(1,530,000)	(1,530,000)	(1,365,000)	(13,566)	1,351,434	(0.99%)	
Transfers from Restricted Asset (Reserves)	4	3,249,410	3,249,410	1,450,000	0	(1,450,000)	0.00%	
Net Current Assets July 1 B/Fwd	5	1,753,623	1,753,623	1,753,623	1,753,623	0	(100.00%)	
Net Current Assets Year End/To date	5	0	14,118	1,355,346	3,869,897	2,514,551	(285.53%)	
Amount Raised from Rates		(4,440,581)	(4,454,699)	(4,452,530)	(4,401,871)	50,659	98.86%	

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations	Greater than 10% and $100,0000	▲
Below Budget Expectations	Less than 10% and $100,000	▼

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variance adopted by Council is:
Actual Variance exceeding 10% of YTD Budget or $100,000 whichever is the lesser.

REPORTABLE OPERATING REVENUE VARIATIONS

03 - General Purpose
Variation due to Unspent Special Purpose Grant carried forward from a prior year which will now be spent this year

04 - Governance
Timing Issue with Budget spread across the year, however revenue expected in one lump sum later in the year.

05 - Law, Order & Public Safety
Variance relates to 19/20 Unspent Grant Funding for Bushfire Mitigation that was accrued to 20/21 and returned to DFES once the project was completed.

07 - Health
Timing Issue, Budget is spread out equally through the year, however the main income payments are annual fees that have been raised in December. Revenue received for the tipsites is below forecast.

08 - Education & Welfare
Income reduced during July due to the Free Childcare Scheme in effect until mid-July. Childcare Attendances are improving for both centres however have been impacted by available staff with a waitlist in effect.

10 - Community Amenities
Variance is due to the timing of the Grant Proceeds and Quarterly Contribution from the Shire of Jerramungup being received.

11 - Recreation & Culture
Timing Issue with Major Grant Projects such as DCP Oval Irrigation and Cultural Precinct unable to fully commence until Budget Adoption and finalisation of Grant Agreements

12 - Transport
An increase in flights arriving at the Airport and associated income provides a higher than forecast revenue for Aerodromes. However Roads to Recovery revenue has not yet been received as per YTD budget with this revenue expected next quarter

13 - Economic Services
Timing Issue with DAWE Grant not budgeted until January however paid in July. Farming lease income for 2 quarters received in February.

14 - Other Property & Services
Works for the Galaxy temporary road construction not yet started and as such, no income to be recovered yet.

REPORTABLE OPERATING EXPENSE VARIATIONS

03 - General Purpose
Timing issue with budget spread out over the financial year, however expenditure relating to rates collection and valuations not yet due to be paid. Administration Allocations also lower than forecast at this stage of the year.

04 - Governance
A Purchase Order for the By-Election forecast to be expended in October has been raised, but not yet invoiced. Audit Fees not yet received as budgeted.

05 - Law, Order & Public Safety
Variance relates to 19/20 Unspent Grant Funding for Bushfire Mitigation that was accrued to 20/21 and returned to DFES once the project was completed.

07 - Health
Invoice for Medical Support to the Doctors Surgeries has not yet been received as budgeted.
Invoices for Health Contracted Services to City of Albany have not yet been received for payment.

08 - Education & Welfare

Childcare employment expenditure lower than budget due to current staff levels with recruitment underway at present.
The DCP funded project for the Hopetoun Senior Citizens Centre has not yet commenced as budgeted.

09 - Housing
Timing Issue with Budget spread out over the financial year, however maintenance projects not scheduled until later.

10 - Community Amenities
Timing issue with maintenance projects forecast for later in the year, however budget is pro-rated evenly. Also Administration Allocations lower than forecast at this stage.

12 - Transport
Timing issue with maintenance projects forecast for later in the year, however budget is pro-rated evenly. Also Administration Allocations and Depreciation lower than forecast at this stage.

13 - Economic Services

Pest and Weed Control Project forecast to be fully expended, however not yet invoiced as yet.

Hopetoun Roundabout and Entry Statement Project Budgeted for completion in August, however not yet started due to timing of Budget Adoption

14 - Other Property & Services

Allocations for Public Works Overheads, Plant Operations and Administration lower than budgeted. The recovery percentage has now been amended to correct percentage to allocate the expenditure.

REPORTABLE NON-CASH VARIATIONS

REPORTABLE CAPITAL EXPENSE VARIATIONS

Many Capital Projects are waiting on Grant Agreements to be finalised prior to commencement or have only just commenced.

Plant Purchases beginning to occur, however budget is split equally across the year.

REPORTABLE CAPITAL INCOME VARIATIONS

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account#	Job#	Job/GL Description	Reason for Amendment	Council Res	Net Change	New Budget	Amended Budget Running Balance
							$0
							$0
							$0
							$0
Amended Budget as per Council Resolution (1)					**$0**		**$0**

(1) Budget Surplus / (Deficit) position as per the Statement of Financial Activity

1. ACQUISITION OF ASSETS	2020/21 Adopted Budget $	2020/21 Revised Budget $	2020/21 YTD Budget $	FEBRUARY 2021 Actual $
The following assets have been acquired during the period under review:				
By Program				
Governance				
Members of Council				
New Council Chairs X 14	0	0	0	0
Law, Order & Public Safety				
Fire Prevention & Control				
Land Sub-Division Fire Station - East	0	0	0	0
Water Bomber Tank Upgrade	2,000	2,000	0	6,255
Hopetoun Rural Bushfire Shed	0	0	0	0
Animal Control				
Construct Animal Holding Pen - Hopetoun	10,000	10,000	10,000	0
Health				
Doctors & Other Health				
Surgery Equipment Replacement	12,000	12,000	12,000	2,015
Surgery Upgrade Ravensthorpe	21,573	21,573	21,572	21,757
20/21 Purchase Toyota Hilux - Doctor	55,000	55,000	55,000	0
Surgery Upgrade - Hopetoun	11,677	11,677	11,676	10,275
Education & Welfare				
Child Care Centres				
Little Barrens - Cot And Kindy Room Furniture	6,500	6,500	6,500	1,883
Little Barrens - Painting (Lrci Funded)	10,000	10,000	0	0
Little Barrens - Playground Upgrade	100,000	100,000	0	0
Cub House - Playground Upgrade	80,000	80,000	0	0
Housing				
Staff Housing				
30 Kingsmill Street, Ravensthorpe	40,000	40,000	0	55,088
Community Amenities				
Sanitation - Household Refuse				
Munglinup Waste Site Improvements	9,360	9,360	6,240	0
Ravensthorpe Regional Landfill	250,000	250,000	0	0
Sewerage				
2019/20 Purchase Plant - Sewerage Fencing	10,500	10,500	10,500	0
Sewerage Trailer And Genset	12,000	12,000	12,000	11,835
Other Community Amenities				
Two Mile Ablution Block - Hopetoun (Dcp	68,200	68,200	68,200	0
Recreation and Culture				
Public Halls & Civic Centres				
Herbarium At Ravensthorpe Hall	0	0	0	0
Other Recreation & Sport				
Hopetoun Sports Pavilion - Timber Sealing	20,400	20,400	0	313
Hopetoun Sports Pavilion, Repair Doors,	258,000	258,000	0	5,550
Ravensthorpe Rec Centre -	114,149	114,149	114,149	462
Ravensthorpe Rec Centre - Hot Water System	25,000	25,000	25,000	0
Skate Park Shade And Seating (Dcp Funded)	8,000	8,000	0	0
Basketball Hoops Near Skatepark Hopetoun	15,000	15,000	0	0
Dual Irrigation - Hopetoun Oval (Dcp And Dsr	282,425	282,425	0	62,936
Maitland Street Park Playground Upgrade (Dcp	45,000	45,000	0	0
Mcculloch Park Playground Upgrade -	108,642	108,642	0	0
20/21 Purchase Toyota Hilux P&G - Team	45,000	45,000	45,000	0
20/21 Purchase Toyota Hilux P&G - Hopetoun	45,000	45,000	45,000	0
20/21 Purchase Case Tractor P&G	90,000	90,000	90,000	0
20/21 Purchase Toro Zero Turn Mower P&G -	6,000	6,000	6,000	0
Single Cab Tip Truck	120,000	120,000	120,000	0
20/21 Purchase Water Tank/Trailer P&G -	10,000	10,000	10,000	9,067

1. ACQUISITION OF ASSETS (Continued)	2020/21 Adopted Budget $	2020/21 Revised Budget $	2020/21 YTD Budget $	FEBRUARY 2021 Actual $
The following assets have been acquired during the period under review:				
By Program (Continued)				
Recreation and Culture (Continued)				
Other Culture				
Ravensthorpe Museum	4,500	4,500	4,500	691
Rcp Architect Services	250,000	250,000	166,664	126,400
Rcp Consultants Services	237,064	237,064	158,040	86,384
Rcp Project Management	54,118	54,118	36,072	25,007
Rcp Building Construction (& Builders	3,928,005	3,928,005	2,618,664	108,762
Rcp Project Fees And Charges	41,822	41,822	27,880	400
Rcp Demolition	100,000	100,000	66,664	45,030
Rcp Contingency	1,435,163	1,435,163	956,768	0
Rcp Utility Services (External Services)	234,900	234,900	156,600	8,700
Rcp Landscaping And Playground	614,250	614,250	409,496	0
Rcp Public Art	0	0	0	0
Rcp Carpark	180,900	180,900	120,600	0
Transport				
Construction - Roads, Bridges, Depots				
Roads Construction Council				
Four Mile Carpark - Construct New Parking	21,500	21,500	21,500	18,018
Tamarine Road Patch And Seal Repairs (Lrci	75,000	75,000	75,000	1,591
Mills Road Construction	0	0	0	0
Mallee Road Construction	271,320	271,320	0	116,817
Cowel Road Floodway Sealing (Lrci Funded)	14,000	14,000	9,328	0
Fitzgerald Road Floodway Sealing (Lrci	38,000	38,000	25,328	626
Gravel Pit Reinstatement	30,000	30,000	30,000	0
Gravel Pit Development	20,000	20,000	20,000	0
Roads Mrwa V Of G Constr				
Hamersley Drive Slk 6.0 To End Of Shire	154,000	154,000	0	0
Jerdacuttup Road Slk 5.2 To 10	216,300	216,300	216,300	0
Springdale Road Slk 4 To 5.66	100,000	100,000	100,000	0
Hamersley Drive Bitumen Reseal (Rrg)	0	0	0	0
Roads To Recovery Construction				
West River Road Gravel Resheet Slk 10.65 To	346,902	346,902	346,902	204,177
Footpath Construction				
Hosking Street - Concrete Footpath	30,000	30,000	0	0
Cambewarra Drive Pavement Overlay	33,250	33,250	0	0
Bridges Construction				
Jerdacuttup River Bridge - Springdale Road	1,100,000	1,100,000	0	100,000
Purchase Land - Roadworks And Depots				
Purchase Depot Block - 1 Moir Road	100,000	100,000	100,000	77,863
Purchase Land & Buildings - Roadworks				
Ravensthorpe Depot Office Refit	40,000	40,000	0	0
Hopetoun Depot Mechanic Workshop And	12,000	12,000	0	8,724
Purchase Furniture & Equipment - Roads				
Depot Office And Workshop Improvements	7,000	7,000	7,000	1,046
Street Furniture - Hopetoun (Dcp Funded)	10,500	10,500	10,500	0
Road Plant Purchases				
20/21 Purchase Grader	370,000	370,000	370,000	0
20/21 Purchase Prime Mover	300,000	300,000	300,000	0
20/21 Purchase Side Tipper	160,000	160,000	160,000	0
20/21 Purchase Road Broom	5,000	5,000	5,000	0
Multi Tyre Roller	160,000	160,000	160,000	172,899
14.6M Tri Axle Low Loader	200,000	200,000	200,000	0
Aerodromes				
20/21 Purchase Toro Mower With Canopy -	35,000	35,000	35,000	0
Airport Tug	10,000	10,000	10,000	0
Airport Lighting Upgrade	32,200	32,200	0	0
Runway Reseal	0	0	0	(14,749)
Transport Facilities				
Hopetoun Standpipe Upgrade	12,500	12,500	12,500	15,322

1. ACQUISITION OF ASSETS (Continued)	2020/21 Adopted Budget $	2020/21 Revised Budget $	2020/21 YTD Budget $	FEBRUARY 2021 Actual $
The following assets have been acquired during the period under review:				
By Program (Continued)				
Economic Services				
Tourism				
Illuminating Silo Art Work (Dcp Funded)	25,000	25,000	0	0
Other Property & Services				
Works				
20/21 Purchase Flat Bed Truck - Bmo	75,000	75,000	50,000	0
20/21 Purchase Toyota Hilux Sign Ute	45,000	45,000	30,000	0
20/21 Purchase Toyota Hilux Maint Grader 1	45,000	45,000	30,000	0
20/21 Purchase Toyota Hilux Maint Grader 2	45,000	45,000	30,000	0
20/21 Purchase Toyota Hilux Leading Hand	45,000	45,000	30,000	0
20/21 Purchase Toyota Hilux Dozer Operator	40,000	40,000	26,664	0
Administration				
20/21 Purchase Toyota Fortuna - Dccs	55,000	55,000	55,000	0
Computer Upgrades	9,600	9,600	9,600	0
Office Furniture And Painting	10,000	10,000	10,000	0
Administration Office Photocopier	6,000	6,000	6,000	0
Records Sea Container	5,500	5,500	0	5,426
	13,312,720	13,312,720	7,912,407	1,304,202
By Class				
Land	100,000	100,000	100,000	77,863
Buildings	6,924,071	6,924,071	4,442,449	515,223
Furniture & Equipment	61,600	61,600	61,600	4,944
Plant & Equipment	1,996,000	1,996,000	1,897,664	214,109
Infrastructure - Roads	2,387,022	2,387,022	844,358	441,230
Infrastructure - Footpaths	63,250	63,250	0	0
Infrastructure - Drainage	30,000	30,000	30,000	626
Infrastructure - Parks & Ovals	1,254,217	1,254,217	530,096	62,936
Infrastructure - Airports	32,200	32,200	0	(14,749)
Infrastructure - Other	464,360	464,360	6,240	0
	13,312,720	13,312,720	7,912,407	1,302,181

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

			Written Down Value		Sale Proceeds		Profit(Loss)	
By Program	**Asset #**	**Plant #**	**2020/21 Adopted Budget $**	**2020/21 YTD Actual $**	**2020/21 Adopted Budget $**	**2020/21 YTD Actual $**	**2020/21 Adopted Budget $**	**2020/21 YTD Actual $**
Health								
Toyota Hilux SRS	P711B	P711B	35,000		20,000		(15,000)	0
Law & Order								
Ford Ranger Super Cab (CBFCO)	P643	P643	0	8,762	0	0.00	0	(8,762)
Other Sport & Recreation								
Toyota Hilux - Ravy	P678A	P678A	32,000		15,000		(17,000)	0
Toyota Hilux - Hopetoun	P705A	P705A	32,000		15,000		(17,000)	0
Tractor - Parks & Gardens	P642	P642	35,000		20,000		(15,000)	0
Zero Turn Mower - Hopetoun	NA	NA	0		1,000		1,000	0
Water Tank/Trailer - Hopetoun	NA	P173A	0		0		0	0
Transport								
Komatsu GD565 Grader	P706	P706	145,000		80,000		(65,000)	0
DAF Prime Mover	P630	P580	35,000		40,000		5,000	0
Haulpro Side Tipper	P611	P577	30,000		40,000		10,000	0
Bomag Smooth Drum Roller	P569A	P569A	0		0		0	0
14.6m Tri Axle Low Loader S/T	P556	P556	0		30,000		30,000	0
Multi Tyre Roller	P609	P570	18,000	18,586.56	15,000	18,000.00	(3,000)	(587)
Sewell Road Broom	NA	P572	0		500		500	0
Toro GM360 2wd with Canopy	P670	P670	13,000		5,000		(8,000)	0
Administration								0
Toyota Fortuna (DCCS	P701B	P701B	42,000		20,000		(22,000)	0
Public Works Overheads							0	0
Mitsubishi Ute (BMO)	P632A	P632A	12,000		15,000		3,000	0
Toyota Kluger	P683B	P683B	0	51,199.64	0	51,693.92	0	494
Toyota Hilux (Sign Ute)	AP715	P654	27,000		15,000		(12,000)	0
Toyota Hilux (Maint Grader 1)	P699A	P699A	28,000		15,000		(13,000)	0
Toyota Hilux (Maint Grader 2)	P700B	P700B	29,000		15,000		(14,000)	0
Toyota Hilux (Leading Hand	P677B	P677B	29,000		17,000		(12,000)	0
Toyota Hilux (Dozer Operator)	P691A	P691A	29,000		15,000		(14,000)	0
			571,000.00	78,548.15	393,500.00	69,693.92	(177,500.00)	(8,854.23)

			Written Down Value		Sale Proceeds		Profit(Loss)	
By Class of Asset	**Asset #**	**Plant #**	**2020/21 Adopted Budget $**	**2020/21 YTD Actual $**	**2020/21 Adopted Budget $**	**2020/21 YTD Actual $**	**2020/21 Adopted Budget $**	**2020/21 YTD Actual $**
Plant & Equipment								
Toyota Hilux SRS	P711B	P711B	35,000	0	20,000	0	(15,000)	0
Ford Ranger Super Cab (CBFCO)	P643	P643	0	8,762	0	0	0	(8,762)
Toyota Hilux - Ravy	P678A	P678A	32,000	0	15,000	0	(17,000)	0
Toyota Hilux - Hopetoun	P705A	P705A	32,000	0	15,000	0	(17,000)	0
Tractor - Parks & Gardens	P642	P642	35,000	0	20,000	0	(15,000)	0
Zero Turn Mower - Hopetoun	NA	NA	0	0	1,000	0	1,000	0
Water Tank/Trailer - Hopetoun	NA	P173A	0	0	0	0	0	0
Komatsu GD565 Grader	P706	P706	145,000	0	80,000	0	(65,000)	0
DAF Prime Mover	P630	P580	35,000	0	40,000	0	5,000	0
Haulpro Side Tipper	P611	P577	30,000	0	40,000	0	10,000	0
Bomag Smooth Drum Roller	P569A	P569A	0	0	0	0	0	0
14.6m Tri Axle Low Loader S/T	P556	P556	0	0	30,000	0	30,000	0
Multi Tyre Roller	P609	P570	18,000	0	15,000	0	(3,000)	(587)
Sewell Road Broom	NA	P572	0	0	500	0	500	0
Toro GM360 2wd with Canopy	P670	P670	13,000	18,587	5,000	18,000	(8,000)	0
Toyota Fortuna (DCCS	P701B	P701B	42,000	0	20,000	0	(22,000)	0
Mitsubishi Ute (BMO)	P632A	P632A	12,000	0	15,000	0	3,000	0
Toyota Kluger	P683B	P683B	0	51,200	0	51,694	0	494
Toyota Hilux (Sign Ute)	AP715	P654	27,000	0	15,000	0	(12,000)	0
Toyota Hilux (Maint Grader 1)	P699A	P699A	28,000	0	15,000	0	(13,000)	0
Toyota Hilux (Maint Grader 2)	P700B	P700B	29,000	0	15,000	0	(14,000)	0
Toyota Hilux (Leading Hand	P677B	P677B	29,000	0	17,000	0	(12,000)	0
Toyota Hilux (Dozer Operator)	P691A	P691A	29,000	0	15,000	0	(14,000)	0
			571,000.00	78,548.15	393,500.00	69,693.92	(177,500)	(8,854.23)

Summary	**2020/21 Adopted Budget $**	**2020/21 YTD Actual $**
Profit on Asset Disposals	49,500	494.28
Loss on Asset Disposals	(227,000)	(9,348.51)
	(177,500)	(8,854.23)

Vehicles have been traded, however transactions for Profit/Loss will be processed once the Annual Audit is complete

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-20	Principal Repayments		Principal Outstanding		Interest Repayments	
		2020/21 Adopted Budget $	2020/21 YTD Actual $	2020/21 Adopted Budget $	2020/21 YTD Actual $	2020/21 Adopted Budget $	2020/21 YTD Actual $
Housing							
Loan 145 Staff Housing	190,080	35,888	35,888	154,192	154,192	6,186	4,307
Loan 147 Other Housing	222,334	17,016	8,437	205,318	213,897	7,886	3,407
Recreation and Culture							
Loan 146 Hopetoun Community Centre	298,392	14,091	14,091	284,301	284,301	11,080	8,430
Transport							
Loan 138D Town Street	262,694	30,559	30,559	232,135	232,135	18,961	12,087
Loan 144 Town Street	107,876	52,611	25,982	55,265	81,894	7,251	2,241
Loan 143B Refinance	170,227	32,140	32,140	138,087	138,087	5,540	3,857
Loan 138E Refinance	232,966	35,977	35,977	196,989	196,989	7,828	5,582
	1,484,569	218,282	183,074	1,266,287	1,301,495	64,732	39,911

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

(b) Lease Repayments

Particulars	Principal 1-Jul-20	Principal Repayments		Principal Outstanding		Interest Repayments	
		2020/21 Adopted Budget $	2020/21 YTD Actual $	2020/21 Adopted Budget $	2020/21 YTD Actual $	2020/21 Adopted Budget $	2020/21 YTD Actual $
Law, Order & Public Safety							
Lease Contract 939384 CESO Vehicle	32,852	16,314	0	16,538		345	0
Community Amenities							
Lease Contract 908707	664,874	71,247	0	593,627		17,550	0
Lease Contract 915953	283,024	33,439	0	249,585		8,341	0
	980,750	121,000	0	859,750	0	26,236	0

Particulars/Purpose	Amount Borrowed Budget $	Term (Years)	Total Interest & Charges $	Interest Rate %	Amount Used Budget $	Amount Used Actual $	Balance Unspent $
Loan 143B Refinance	0	10	71,576	3.85	0	0	NIL

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 28 FEBRUARY 2021

4. RESERVES

Cash Backed Reserves

	2020/21 Adopted Budget $	2020/21 YTD Actual $
(a) Plant Reserve		
Opening Balance	900,487	900,487
Amount Set Aside / Transfer to Reserve	957,835	3,543
Amount Used / Transfer from Reserve	(1,569,500)	0
	288,822	904,030
(b) Emergency Farm Water Reserve		
Opening Balance	12,201	12,201
Amount Set Aside / Transfer to Reserve	106	48
Amount Used / Transfer from Reserve	0	0
	12,307	12,249
(c) Building Reserve		
Opening Balance	1,386,509	1,386,509
Amount Set Aside / Transfer to Reserve	462,065	5,455
Amount Used / Transfer from Reserve	(1,630,000)	0
	218,574	1,391,964
(d) Road & Footpath Reserve		
Opening Balance	395,961	395,961
Amount Set Aside / Transfer to Reserve	103,445	1,558
Amount Used / Transfer from Reserve	0	0
	499,406	397,519
(e) Swimming Pool Upgrade Reserve		
Opening Balance	44,909	44,909
Amount Set Aside / Transfer to Reserve	391	177
Amount Used / Transfer from Reserve	0	0
	45,300	45,086
(f) UHF Repeater Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	0	0
(g) Airport Reserve		
Opening Balance	379,993	379,993
Amount Set Aside / Transfer to Reserve	3,306	1,495
Amount Used / Transfer from Reserve	(18,050)	0
	365,249	381,488
(h) Waste & Sewerage Reserve		
Opening Balance	285,162	285,162
Amount Set Aside / Transfer to Reserve	2,481	1,122
Amount Used / Transfer from Reserve	(31,860)	0
	255,783	286,284

	2020/21 Adopted Budget $	2020/21 YTD Actual $
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
(i) State Barrier Fence Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	0	0
(j) Leave Reserve		
Opening Balance	42,686	42,686
Amount Set Aside / Transfer to Reserve	371	168
Amount Used / Transfer from Reserve	0	0
	43,057	42,854
Total Cash Backed Reserves	**1,728,498**	**3,461,474**

All of the above reserve accounts are to be supported by money held in financial institutions.

Summary of Transfers
To Cash Backed Reserves

	2020/21 Adopted Budget $	2020/21 YTD Actual $
Transfers to Reserves		
Plant Reserve	957,835	3,543
Emergency Farm Water Reserve	106	48
Building Reserve	462,065	5,455
Road & Footpath Reserve	103,445	1,558
Swimming Pool Upgrade Reserve	391	177
UHF Repeater Reserve	0	0
Airport Reserve	3,306	1,495
Waste & Sewerage Reserve	2,481	1,122
State Barrier Fence Reserve	0	0
Leave Reserve	371	168
	1,530,000	**13,566**
Transfers from Reserves		
Plant Reserve	(1,569,500)	0
Emergency Farm Water Reserve	0	0
Building Reserve	(1,630,000)	0
Road & Footpath Reserve	0	0
Swimming Pool Upgrade Reserve	0	0
UHF Repeater Reserve	0	0
Airport Reserve	(18,050)	0
Waste & Sewerage Reserve	(31,860)	0
State Barrier Fence Reserve	0	0
Leave Reserve	0	0
	(3,249,410)	**0**
Total Transfer to/(from) Reserves	**(1,719,410)**	**13,566**

4. RESERVES (Continued)

Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Reserve
To be used to assist in the purchasing of major plant and machinery.
Emergency Farm Water Reserve
To be used for the repair and/or construction of emergency farm water supplies in the Shire of Ravensthorpe
Building Reserve
To be used for the construction, refurbishment, modification or renovation of all buildings in the Shire of Ravensthorpe
Road and Footpath Reserve
To be used for the construction, renewal, resealing or repair of the road and footpath network.
Swimming Pool Upgrade Reserve
To be used towards any major repairs or improvements for the Ravensthorpe swimming pool.
UHF Repeater Reserve
Used in 2016/17 for upgraded diplexer on UHF Radio Repeaters in Hopetoun and Munglinup.
Airport Reserve
To be used for the construction, reconstruction, repairs or modification of facilities including buildings, tarmac, airstrip and associated infrastructure at the Ravensthorpe Airport
Waste and Sewerage Reserve
To be used for the repair and/or construction of waste and sewerage facilities in the Shire of Ravensthorpe.
State Barrier Fence Reserve
To be used for the extension of the State Barrier Fence from Ravensthorpe to Esperance
Leave Reserve
To be used to fund long service leave and non-current annual leave requirements

5. NET CURRENT ASSETS

Composition of Estimated Net Current Asset Position

	2019/20 B/Fwd Per 2020/21 Budget $	2019/20 B/Fwd Per Financial Report $	FEBRUARY 2021 Actual $
CURRENT ASSETS			
Cash - Unrestricted	(588,322)	931,537	1,823,670
Cash - Restricted Unspent Grants	177,845	77,100	1,331,116
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	3,413,771	3,447,908	3,461,474
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	210,163	307,463	654,844
Sundry Debtors	246,994	205,584	332,210
Provision for Doubtful Debts	0	0	0
Gst Receivable	182,324	183,358	54,085
Accrued Income/Payments In Advance	3,711,625	1,432,345	9,416
Payments in Advance	0	0	0
Inventories	2,704	2,358	2,358
	7,357,104	6,587,653	7,669,173
LESS: CURRENT LIABILITIES			
Sundry Creditors	(701,563)	(740,128)	(69,669)
Accrued Interest On Loans	(23,701)	(20,889)	0
Accrued Salaries & Wages	(54,808)	(8,618)	0
Income In Advance	0	(345,384)	(31,000)
Gst Payable	(31,316)	(21,813)	(29,627)
Payroll Creditors	(59,697)	(101,279)	(75,654)
Accrued Expenses	(872,533)	(21,668)	(20,574)
PAYG Liability	0	0	0
Right of Use Assets - Current	(98,617)	(121,001)	(121,001)
Trust	0	0	0
Other Payables	(24,489)	(126,343)	(111,278)
Current Employee Benefits Provision	(377,707)	(437,159)	(437,159)
Current Loan Liability	0	(218,282)	(35,208)
	(2,244,431)	(2,162,564)	(931,170)
NET CURRENT ASSET POSITION	5,112,673	4,425,089	6,738,003
Less: Cash - Reserves - Restricted	(3,413,771)	(3,447,908)	(3,461,474)
Less: Cash - Unspent Grants - Restricted	0	0	
Less: Movements Associated with Change in Accounting Standards	(177,845)		
Add Back : Component of Leave Liability not Required to be Funded	377,707	437,159	437,159
Add Back : Current Loan Liability	0	218,282	35,208
ADD: Current Portion of Lease Liability	98,617	121,001	121,001
Adjustment for Trust Transactions Within Muni	60	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	1,997,441	1,753,623	3,869,897

6. RATING INFORMATION

RATE TYPE	Rate in $	Number of Properties	Rateable Value $	2020/21 Rate Revenue $	2020/21 Interim Rates $	2020/21 Back Rates $	2020/21 Total Revenue $	2020/21 Budget $
General Rate								
GRV Residential	0.117165	781	10,959,706	1,284,094			1,284,094	1,284,094
GRV Commercial	0.131567	33	1,382,612	181,906	6,773	2,794	191,473	181,906
GRV industrial	0.154430	35	512,772	79,187			79,187	79,187
GRV - Transient & Short Stay Accom	0.314867	2	852,800	268,519			268,519	268,519
UV - Mining	0.083600	63	2,400,257	200,661			200,661	200,662
UV - Other	0.008139	329	244,266,000	1,988,081	(922)		1,987,159	1,988,081
Non-Rateable							0	0
Sub-Totals		1,243	260,374,147	4,002,448	5,851	2,794	4,011,093	4,002,449
Minimum Rates	**Minimum $**							
GRV Residential	870.00	374	1,079,820	325,380		0	325,380	325,380
GRV Commercial	870.00	9	44,740	7,830		0	7,830	7,830
GRV Industrial	870.00	12	45,268	10,440		0	10,440	10,440
GRV - Transient & Short Stay Accom	850.00	0	0	0			0	0
UV - Mining	320.00	55	80,050	17,600		0	17,600	17,600
UV - Other	850.00	100	5,605,530	85,000		0	85,000	85,000
Sub-Totals		550	6,855,408	446,250	0	0	446,250	446,250
				4,448,698			**4,457,343**	**4,448,699**
Back Rates								1,000
Interim Rates								5,000
Total Amount Raised From Rates							**4,457,343**	**4,454,699**
Ex Gratia Rates		check after rates raised					49,234	49,234
Total Rates							**4,506,577**	**4,503,933**

All land except exempt land in the Shire of Ravensthorpe is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

7. TRUST FUNDS

Monies previously held in Trust are now recognised as a current liability, although they are treated differently to other current liabilities in that they are required to be cash backed.

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 28 FEBRUARY 2021

8. OPERATING STATEMENT BY PROGRAM

	FEBRUARY 2021 Actual $	2020/21 Adopted Budget $	2019/20 Actual $
OPERATING REVENUES			
Governance	0	20,000	26,350
General Purpose Funding	5,351,439	5,504,055	6,580,771
Law, Order, Public Safety	389,656	377,790	478,161
Health	5,200	15,500	16,559
Education and Welfare	397,052	1,264,965	471,343
Housing	3,400	5,200	5,400
Community Amenities	623,412	954,474	674,353
Recreation and Culture	1,071,139	7,268,967	129,075
Transport	670,647	2,299,852	2,443,487
Economic Services	268,914	341,468	247,208
Other Property and Services	246,109	470,345	140,247
TOTAL OPERATING REVENUE	**9,026,968**	**18,522,616**	**11,212,952**
OPERATING EXPENSES			
Governance	(616,583)	(965,894)	(776,593)
General Purpose Funding	(159,746)	(297,378)	(259,153)
Law, Order, Public Safety	(723,997)	(859,619)	(1,060,659)
Health	(186,158)	(325,386)	(307,973)
Education and Welfare	(619,223)	(1,082,697)	(818,705)
Housing	(128,956)	(251,223)	(247,111)
Community Amenities	(926,811)	(1,644,078)	(1,329,532)
Recreation & Culture	(1,130,575)	(1,962,721)	(1,617,964)
Transport	(2,986,938)	(5,209,942)	(5,214,045)
Economic Services	(243,420)	(709,314)	(710,441)
Other Property and Services	(848,780)	(494,993)	(903,844)
TOTAL OPERATING EXPENSE	**(8,571,187)**	**(13,803,245)**	**(13,246,019)**
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	**455,781**	**4,719,371**	**(2,033,066)**

FOR THE PERIOD ENDED 28 FEBRUARY 2021

8. OPERATING STATEMENT BY NATURE & TYPE

	FEBRUARY 2021 Actual $	2020/21 Adopted Budget $	2019/20 Actual $
OPERATING REVENUES			
Rates	4,502,599	4,503,933	4,481,702
Operating Grants, Subsidies and Contributions	1,597,014	2,011,246	4,154,628
Non-Operating Grants, Subsidies and Contributions	1,049,097	9,166,318	884,405
Fees and Charges	1,381,794	2,137,072	1,151,610
Service Charges	0	0	0
Interest Earnings	44,546	78,300	103,065
Profit on Asset Disposals	494	49,500	23,036
Proceeds on Disposal of Assets	69,694	393,500	279,800
Realisation on Disposal of Assets	(69,694)	(393,500)	(279,800)
Other Revenue	451,423	576,247	414,508
TOTAL OPERATING REVENUE	**9,026,967**	**18,522,616**	**11,212,954**
OPERATING EXPENSES			
Employee Costs	(2,839,040)	(4,261,814)	(3,867,559)
Materials and Contracts	(1,904,946)	(3,519,666)	(3,780,377)
Utility Charges	(145,234)	(219,758)	(236,160)
Depreciation on Non-Current Assets	(3,136,239)	(4,902,716)	(4,588,500)
Interest Expenses	(39,911)	(90,968)	(102,827)
Insurance Expenses	(322,740)	(225,393)	(223,390)
Loss on Asset Disposals	(9,349)	(227,000)	(95,046)
FV Adjustment of Non-Current assets	0	0	0
Other Expenditure	(173,727)	(355,930)	(352,160)
TOTAL OPERATING EXPENSE	**(8,571,186)**	**(13,803,245)**	**(13,246,019)**
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	**455,781**	**4,719,371**	**(2,033,065)**

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 28 FEBRUARY 2021

9. STATEMENT OF FINANCIAL POSITION

	FEBRUARY 2021 Actual $	2019/20 Actual $
CURRENT ASSETS		
Cash and Cash Equivalents	6,616,260	4,456,545
Trade and Other Receivables	1,050,556	2,128,749
Inventories	2,358	2,358
TOTAL CURRENT ASSETS	7,669,174	6,587,652
NON-CURRENT ASSETS		
Other Receivables	11,931	11,931
Inventories	0	0
Property, Plant and Equipment	33,049,829	33,277,373
Infrastructure	121,668,148	123,297,754
TOTAL NON-CURRENT ASSETS	154,729,908	156,587,058
TOTAL ASSETS	162,399,082	163,174,710
CURRENT LIABILITIES		
Trade and Other Payables	337,803	1,386,120
Right of Use Asset	121,001	121,001
Long Term Borrowings	35,208	218,282
Provisions	437,159	437,159
TOTAL CURRENT LIABILITIES	931,171	2,162,562
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	1,266,287	1,266,287
Right of Use Assets	825,493	825,493
Provisions	81,660	81,660
TOTAL NON-CURRENT LIABILITIES	2,173,440	2,173,440
TOTAL LIABILITIES	3,104,611	4,336,002
NET ASSETS	159,294,471	158,838,708
Retained Surplus	37,924,405	37,482,190
Reserves - Cash Backed	3,461,474	3,447,908
Revaluation Surplus	117,908,609	117,908,609
TOTAL EQUITY	159,294,469	158,838,707

10. FINANCIAL RATIOS

	2021 YTD	2020	2019	2018
Current Ratio	5.82	1.78	3.01	1.64
Operating Surplus Ratio	(0.10)	(0.49)	3.29	(0.24)

The above ratios are calculated as follows:

Current Ratio

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

Operating Surplus Ratio

$$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$$

ATTACHMENT

2020/2021

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	32,246	1,089,988	72,966	5,765	0	1,200,963	256,870
Aug	24,821	361,337	159,976	7,275	0	553,410	247,790
Sep	9,832	467,211	92,158	6,744	0	575,945	275,691
Oct	16,876	501,519	57,600	9,242	0	585,238	320,530
Nov	16,962	392,384	52,143	14,580	0	476,069	282,980
Dec	23,113	653,814	48,957	9,277	0	735,161	406,756
Jan	22,049	734,100	49,423	14,350	0	819,922	286,767
Feb	20,017	549,348	153,414	14,941	0	737,720	305,573
Mar						0	
Apr						0	
May						0	
Jun						0	
Total	**165,916**	**4,749,702**	**686,636**	**82,175**	**0**	**5,684,429**	**2,382,958**
19/20	**197,977**	**8,450,678**	**997,212**	**102,791**	**6,319**	**9,754,977**	**3,174,082**
18/19	**147,967**	**21,298,438**	**1,329,904**	**70,241**	**13,590**	**22,860,140**	**2,219,053**
17/18	**327,905**	**18,507,404**	**209,587**	**65,010**	**317,445**	**19,427,351**	**2,601,283**

Payroll = payroll + payroll deductions + super

Direct Debits = dd's + bank fees (exclude credit card)

05 Jan 2021 - 01 Feb 2021

Business Credit Card - Gavin Pollock

Date	Payment to	Description	Amount	GST	
5/01/2021	JB HI FI ST Georges Tce	EFM iphone 12 Mini Alaska black	$ 14.95	$ 1.36	
5/01/2021	JB HI FI ST Georges Tce	Lightning to USB adaptors and Wall charger	$ 227.85	$ 20.71	
5/01/2021	Telstra Corporation	Iphone 12	$ 1,449.00	$ 131.73	
7/01/2021	TAF Perth	Footwear - CEO Uniform	$ 199.99	$ 18.18	
12/01/2021	Vibe Subiaco	Accommodation N Bell 18 - 21 Jan 2021	$ 915.45	$ 83.22	
17/01/2021	Adina Apartment Hotel	CEO Accommodation and Parking 17 - 21 Jan 2021	$ 1,099.03	$ 99.91	
17/01/2021	Spotto WA	CEO - Taxi fare	$ 12.60	$ 1.15	
18/01/2021	Metro Bar and Bistro	Meals and refreshments 18/01/2021	$ 68.50	$ 6.23	
19/01/2021	Swan Taxis	CEO - Taxi fare	$ 18.69	$ 1.70	
19/01/2021	Brew - Ha The Ritual	Meal 19/01/2021	$ 11.10	$ 1.01	
20/01/2021	Swan Taxis	CEO - Taxi fare	$ 19.43	$ 1.77	
20/01/2021	Brew - Ha The Ritual	Meals 20/01/2021	$ 61.70	$ 5.61	
20/01/2021	GM Cabs Pty Ltd	CEO - Taxi fare	$ 13.65	$ 1.24	
21/01/2021	City of Perth Parking	CEO - Parking	$ 10.10	$ 0.92	
21/01/2021	City Toyota	20,000 & 30,000 km Service of Prado DSL Wagon 0 RA	$ 787.49	$ 71.59	
21/01/2021	GM Cabs Pty Ltd	CEO - Taxi fare	$ 30.56	$ 2.78	
22/01/2021	Lake Grace Roadhouse	Fuel - Reg 0 RA	$ 108.10	$ 9.83	
22/01/2021	Adina Apartment Hotel	CEO Parking and Meals 17 - 21 Jan 2021	$ 449.33	$ 40.85	
28/01/2021	Ravensthorpe Hotel	Refreshments	$ 65.80	$ 5.98	
28/01/2021	WA Local Government	Cancellation and refund for tickets to Sesquicentenary Dinner 20/02/2021	-$ 360.00	-$ 32.73	
29/01/2021	Bankwest	Reward fee - Executive	$ 69.00	$ -	*GST N
		Total Purchases for G. Pollock	**$ 5,272.32**	**$ 473.03**	

Business Credit Card - Leslie Mainwaring

Date	Payment to	Description	Amount	GST	
5/01/2021	Blue Pod Coffee	Coffee Pods for Shire Office	$ 683.00	$ -	***GST F**
5/01/2021	AirsafeTransport Training	Dangerous goods course for Trina Henderson	$ 80.00	$ -	***GST N**
6/01/2021	Ringtails Motel Busselton	Accommodation Gordon Jones 19/01/2021 - 20/01/2021	$ 170.69	$ 15.52	
8/01/2021	Melville Toyota	50,000 km service for 101RA	$ 385.83	$ 35.08	
20/01/2021	Spotlight	Kitchen Ware and Manchester for Units 1,2 and 3 Dunn St	$ 2,894.89	$ 263.17	
21/01/2021	Spotlight	Credit on Manchester and Kitchen Wares	-$ 15.00	-$ 1.36	
29/01/2021	FE Daw	Council Catering Supplies	$ 57.42	$ 1.35	***some GST F charges**
29/01/2021	FE Daw	Council Catering Supplies	$ 27.29	$ 0.36	***some GST F charges**
		Total Purchases for L. Mainwaring	**$ 4,284.12**	**$ 313.76**	

Business Credit Card - Graham Steel

Date	Payment to	Description	Amount	GST
1/01/2021	BP Allway Motors	Diesel Fuel for RA 137	$ 52.50	$ 4.77
3/01/2021	Officeworks	Diary for 2021 - DTS	$ 9.97	$ 0.91
7/01/2021	BP Ravensthorpe Roadhouse	Diesel Fuel for RA137	$ 57.58	$ 5.23
10/01/2021	BP Allway Motors	Diesel Fuel for RA137	$ 60.00	$ 5.45
11/01/2021	Whitboards and Pinboards	Pin up boards for Doctors Surgery (Budget Item)	$ 2,299.95	$ 209.09
13/01/2021	Ravensthorpe Building Supplies	Wall hooks, plugs and club hammer	$ 58.52	$ 5.32
15/01/2021	Albany Car Parts	Number plate surround and animal repeller - RA 137	$ 14.90	$ 1.35
15/01/2021	Glass Suppliers	Cathedral laminated safety glass - McCulloch Park	$ 165.00	$ 15.00
15/01/2021	United Tools Albany	Suction cups and spray paint	$ 106.00	$ 9.64
15/01/2021	Ardross Nursery	Bottlebrush for Australia Day Ceremony	$ 61.50	$ 5.59
17/01/2021	Bakers Food and Fuel	Diesel Fuel for RA137	$ 59.00	$ 5.36
22/01/2021	Caltex Albany	Diesel Fuel for RA137	$ 73.00	$ 6.64
24/01/2021	Target Albany	Tumblers for 3 x Units at 29 Dunn St	$ 42.00	$ 3.82
25/01/2021	Living Emporium	Kitchen Canisters 3 x Units for 29 Dunn St	$ 59.97	$ 5.45
25/01/2021	Spotlight Albany	Towels for 3 x Units at 29 Dunn St	$ 123.00	$ 11.18
25/01/2021	Target Albany	Knife blocks for 3 x Units at 29 Dunn St	$ 225.00	$ 20.45
28/01/2021	Greenplate Pty Ltd	BBQ push button switch and cable for Hopetoun Foreshore BBQ	$ 129.73	$ 11.79
				$ -
		Total Purchases for G. Steel	**$ 3,597.62**	**$ 327.06**

Business Credit Card - Ashley Peczka

Date	Payment to	Description	Amount	GST
2/01/2021	Eagle Roadhouse Ravensthorpe	Fuel for Bush Fire Truck and dinner for 8 volunteers attending inc 509829	$ 182.75	$ 16.61
3/01/2021	Christine's Kitchen	Lunch for volunteer firefighters attending incident 509829	$ 243.50	$ 22.14
9/01/2021	Wavecrest Bar & Bistro	Lunch for volunteer firefighters attending incident 509829	$ 197.40	$ 17.95
9/01/2021	Ravensthorpe Agencies	Fittings to convert Hopetoun fast fill trailer to rd 11 tank	$ 114.02	$ 10.37
9/01/2021	Hopetoun Fuel Service	Diesel fuel for Jerdacuttup Bush Fire Truck	$ 127.65	$ 11.60
11/01/2021	BOC Ltd	Service charge on Oxy cylinder Munglinup Bush Fire Brigade	$ 298.32	$ 27.12
27/01/2021	Jerramungup Caravan Park	CESO Accommodation 28/01/2021 - 29/01/2021	$ 135.00	$ 12.27
		Total Purchases for A. Peczka	**$ 1,298.64**	**$ 118.06**

Business Credit Card - Evelyn Houghton

Date	Payment to	Description	Amount	GST	
19/01/2021	Hopetoun IGA	Glad wrap, food colouring and poppy seeds - Cub House	$ 12.28	$ 0.36	*some GST F charges
19/01/2021	Hopetoun IGA	Milk for Little Barrens	$ 17.12	$ -	*GST F
19/01/2021	Hopetoun IGA	Cooking salt - Little Barrens	$ 3.61	$ -	*GST F
19/01/2021	Australian Financial	Bankruptcy Search for The Cub House	$ 15.00	$ -	*GST N
20/01/2021	Australian Financial	Bankruptcy search for Little Barrens	$ 15.00	$ -	*GST N
28/01/2021	Hopetoun IGA	Sellotape, bread, cornflour, cake tops for The Cub House	$ 23.75	$ 0.93	*some GST F charges
28/01/2021	Hopetoun IGA	Baby wipes and cornflour for the Cub House	$ 34.61	$ 2.48	*some GST F charges
28/01/2021	Inkstation	Ink for printer at The Cub House	$ 46.84	$ 4.26	

Total Purchases for E. Houghton	**$ 168.21**	**$ 8.03**

Business Credit Card - Russell Dyer

Date	Payment to	Description	Amount	GST	
5/01/2021	Gaylene Ann Weisterm	Diary 2021	$ 14.99	$ 1.36	
5/01/2021	Ravensthorpe Building Supplies	Pop up sprinkler for Lot 79 Esplanade	$ 3.90	$ 0.35	
11/01/2021	Ravensthorpe Building Supplies	Hose connection and tap adaptor, shackle bow	$ 45.70	$ 4.15	
12/01/2021	FE Daw & Sons	Depot milk, coffee and tea bags	$ 52.18	$ -	*GST F
13/01/2021	Ravensthorpe Building Supplies	Elbow fitting and Hex clam	$ 14.45	$ 1.31	
13/01/2021	Ravensthorpe Building Supplies	Solvent, priming fluid, hose bib, socket threaded PP, screw adaptor, hose clamp	$ 35.67	$ 3.24	
13/01/2021	Farmers Centre WA	Nonstk p clamp ps5 x 6	$ 23.33	$ 2.12	
14/01/2021	Ravensthorpe Building Supplies	Proquip fuel can 20lt	$ 31.00	$ 2.82	
14/01/2021	Ravensthorpe Agencies	Hose tail, elbow thread female, camlock 1 /2 and coupler	$ 44.61	$ 4.06	
21/01/2021	FE Daw & Sons	Milk and sugar for Depot	$ 10.57	$ -	*GST F
21/01/2021	Ravensthorpe Building Supplies	Garden Hose for Hopetoun Depot	$ 43.90	$ 3.99	

Total Purchases for R. Dyer	**$ 320.30**	**$ 23.41**

Business Credit Card - Miscellanous Fees and Charges Bankwest

Date	Payment to	Description	Amount	GST

Total fees and charges	**$ -**	**0.00**
Total Bankwest Corporate Mastercard Statement	**$ 14,941.21**	**1263.35**

Business Debit Card - Les Mainwaring

Date	Payment to	Description	Amount	Amount

Closing Balance for Debit Card - Les Mainwaring	**$ -**	**0.00**

Shire of Ravensthorpe
Creditors payments February 2021

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
451	05/02/2021	Telstra	TELSTRA ACCOUNT TO 10 JANUARY 2021	1		11,009.07
INV K534036	18/01/2021	Telstra	TELSTRA ACCOUNT TO 10 JANUARY 2021		10,881.27	
INV K389667	24/01/2021	Telstra	LITTLE BARRENS TELSTRA ACCOUNT TO 16 JANUARY 2021		127.80	
452	12/02/2021	Horizon Power	LOT 694 BEACON DRIVE HOPETOUN 02/12/2020 - 01/02/2021	1		2,515.75
INV 414511	25/01/2021	Horizon Power	UNIT 6 LOT 705 TAMAR ST HOPETOUN 24/11/2020 - 22/01/2021		261.09	
INV 513789	25/01/2021	Horizon Power	LOT 3000 BUCKIE ST HOPETOUN 24/11/2020 - 22/01/2021		706.62	
INV 267634	25/01/2021	Horizon Power	LOT 548 TAMAR ST HOPETOUN 24/11/2020 - 22/01/2021		184.16	
INV 137406	27/01/2021	Horizon Power	LOT 245 VEAL ST HOPETOUN 26/11/2020 - 26/01/2021		310.42	
INV 185210	27/01/2021	Horizon Power	LOT 461 CANNING BLVD HOPETOUN 26/11/2020 - 26/01/2021		193.88	
INV 224027	02/02/2021	Horizon Power	LOT 694 BEACON DRIVE HOPETOUN 02/12/2020 - 01/02/2021		859.58	
453	12/02/2021	Telstra	LAPTOP DATA PLANS 8 X TO 24 FEB	1		549.06
INV T311 - 23	22/01/2021	Telstra	SATELLITE PHONES 22/01/2021 - 21/02/2021		144.06	
INV T311 - 23	25/01/2021	Telstra	LAPTOP DATA PLANS 8 X TO 24 FEB		405.00	
454	18/02/2021	Horizon Power	STREET LIGHTING HOPETOUN 01/01/2021 - 31/01/2021	1		4,563.68
INV 397872	28/01/2021	Horizon Power	LOT 314 MAITLAND ST HOPETOUN 27/11/2020 - 27/01/2021		135.03	
INV 450414	28/01/2021	Horizon Power	LOT 501 VEAL ST HOPETOUN 27/11/2020 - 27/01/2021		346.59	
INV 136499	02/02/2021	Horizon Power	STREET LIGHTING HOPETOUN 01/01/2021 - 31/01/2021		4,082.06	
455	18/02/2021	Telstra	TIM / SMS SERVICE 05/01/2021 - 19/01/2021	1		626.56
INV T311 - 13	25/01/2021	Telstra	TIM / SMS SERVICE 05/01/2021 - 19/01/2021		626.56	
456	26/02/2021	Horizon Power	POWER USAGE FOR LOC 80 JERDACUTTUP ROAD HOPETOUN FROMN 04/12/2020 - 04/02/2021	1		752.90

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 308541	08/02/2021	Horizon Power	POWER USAGE FOR LOC 80 JERDACUTTUP ROAD HOPETOUN FROMN 04/12/2020 - 04/02/2021		752.90	
1044	01/02/2021	1 - BANK FEES	OBB RECORD FEES	1		11.50
1044	01/02/2021	1 - BANK FEES	MAINTENANCE FEES	1		60.00
1044	01/02/2021	1 - BANK FEES	ELECTRONIC TRANSACTION FEES	1		4.60
1044	01/02/2021	1 - BANK FEES	BPAY CREDIT CARD MERCHANT FEE	1		2.54
1044	01/02/2021	1 - BANK FEES	BPAY TRANSACTION FEES	1		167.25
1044	03/02/2021	1 - BANK FEES	MERCHANT FEES	1		334.94
1044	03/02/2021	1 - BANK FEES	CBA MERCHANT FEES	1		91.25
1044	26/02/2021	1 - BANK FEES	DEBIT INTEREST	1		0.38
EFT12728	05/02/2021	ACH Minerals Pty Ltd	Rates refund for assessment A14378 LOT P74/00381 PROSPECTING LICENCE RAVENSTHORPE WA 6346	1		314.74
INV A14378	04/02/2021	ACH Minerals Pty Ltd	Rates refund for assessment A14378 LOT P74/00381 PROSPECTING LICENCE RAVENSTHORPE WA 6346		314.74	
EFT12729	05/02/2021	Anne Allison	REIMBURSEMENT FOR PARKING (CITY OF PERTH) AND THUMB DRIVE / PRINTING (OFFICEWORKS)	1		55.30
INV REIMBU	29/01/2021	Anne Allison	REIMBURSEMENT FOR PARKING (CITY OF PERTH) AND THUMB DRIVE / PRINTING (OFFICEWORKS)		55.30	
EFT12730	05/02/2021	Aussie Wide Carpet Cleaning	CLEANING OF ALL CARPET TILES AT THE RAVENSTHORPE AIRPORT	1		756.00
INV 23	11/10/2020	Aussie Wide Carpet Cleaning	FULL HOUSE CARPET CLEAN - 30 KINGSMILL ST		360.00	
INV 0024	17/12/2020	Aussie Wide Carpet Cleaning	CLEANING OF ALL CARPET TILES AT THE RAVENSTHORPE AIRPORT		396.00	
EFT12731	05/02/2021	Bunnings	SPLASHBACK BELLESSI, DULUX PAINT & MDF AND CONSTRUCTION ADHESIVE	1		428.41
INV 2063/009	20/01/2021	Bunnings	SPLASHBACK BELLESSI, DULUX PAINT & MDF AND CONSTRUCTION ADHESIVE		428.41	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12732	05/02/2021	Daniel Bond	BOND REFUND	1		20.00
INV T1709	04/02/2021	Daniel Bond	BOND REFUND	1	20.00	
EFT12733	05/02/2021	David Kerr	REIMBURSEMENT FOR CLEANING PRODUCTS	1		78.13
INV REIMBU	03/02/2021	David Kerr	REIMBURSEMENT FOR CLEANING PRODUCTS		78.13	
EFT12734	05/02/2021	Dick's Electronics Esperance	2 X SAT KING BOXES FOR 29 DUNN ST UNITS	1		897.00
INV 49810021	21/01/2021	Dick's Electronics Esperance	2 X SAT KING BOXES FOR 29 DUNN ST UNITS		598.00	
INV 49810021	23/01/2021	Dick's Electronics Esperance	1 X SAT KING BOX FOR 29 DUNN ST UNITS		299.00	
EFT12735	05/02/2021	Dynasty Embroidery	OUTSIDE WORKFORCE CLOTHING - PANTS	1		7,199.24
INV 18196	30/12/2020	Dynasty Embroidery	OUTSIDE WORKFORCE CLOTHING - HI VIS SHIRTS		2,197.47	
INV 18197	30/12/2020	Dynasty Embroidery	OUTSIDE WORKFORCE CLOTHING - PANTS		3,393.39	
INV 18198	30/12/2020	Dynasty Embroidery	OUTSIDE WORKFORCE CLOTHING - BOMBER JACKETS		355.81	
INV 18199	30/12/2020	Dynasty Embroidery	OUTSIDE WORKFORCE CLOTHING - HI VIS PULLOVERS / HOODIES / VEST		640.42	
INV 18200	30/12/2020	Dynasty Embroidery	OUTSIDE WORKFORCE CLOTHING - EMBROIDERY AND LOGOS		612.15	
EFT12736	05/02/2021	Eimear Guidera	REIMBURSEMENT FOR STAFF UNIFORM (EBAY)	1		98.94
INV REIMBU	02/02/2021	Eimear Guidera	REIMBURSEMENT FOR STAFF UNIFORM (EBAY)		98.94	
EFT12737	05/02/2021	Heather Ann Belle	Rates refund for assessment A1313 41 BORONIA STREET HOPETOUN 6348	1		667.38
INV A1313	04/02/2021	Heather Ann Belle	Rates refund for assessment A1313 41 BORONIA STREET HOPETOUN 6348		667.38	
EFT12738	05/02/2021	Hopetoun Tyres & Batteries	2 X 265/65R BS 112S D693 TYRE - RA3280	1		620.40
INV 0363	24/01/2021	Hopetoun Tyres & Batteries			620.40	
EFT12739	05/02/2021	Inglewood Products Group	MILLING AND SEASONING - PROGRESS PAYMENT	1		33,000.00
INV 77614	28/01/2021	Inglewood Products Group	MILLING AND SEASONING - PROGRESS PAYMENT		33,000.00	

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EFT12740	05/02/2021	Jamie Galwey	BOND REFUND	1		20.00
INV T199	04/02/2021	Jamie Galwey	BOND REFUND	1	20.00	
EFT12741	05/02/2021	Jemma Donegan	BOND REFUND	1		20.00
INV T1773	04/02/2021	Jemma Donegan	BOND REFUND	1	20.00	
EFT12742	05/02/2021	Johnathon George Trainer	REIMBURSEMENT FOR DRUG SCREEN (LIVINGSTON MEDICAL)	1		77.00
INV REIMBU	18/01/2021	Johnathon George Trainer	REIMBURSEMENT FOR DRUG SCREEN (LIVINGSTON MEDICAL)		77.00	
EFT12743	05/02/2021	Kiera Grundy	BOND REFUND	1		20.00
INV T1744	04/02/2021	Kiera Grundy	BOND REFUND	1	20.00	
EFT12744	05/02/2021	Lindsay Freegard T/as Southern Mulching Services & Chipmonks Treelopping	FIREBREAK SLASHING AT VARIOUS PROPERTIES	1		9,825.00
INV 3183	17/01/2021	Lindsay Freegard T/as Southern Mulching Services & Chipmonks Treelopping	SLASHING OF ROAD VERGES IN KRYSTAL PARK - ROUND 1 & ROUND 2		3,760.00	
INV 3189	22/01/2021	Lindsay Freegard T/as Southern Mulching Services & Chipmonks Treelopping	FIREBREAK SLASHING AT VARIOUS PROPERTIES		6,065.00	
EFT12745	05/02/2021	Livingston Medical Pty Ltd	AUDIOMETRY - JOHN TRAINER	1		93.50
INV 45943	21/01/2021	Livingston Medical Pty Ltd	AUDIOMETRY - JOHN TRAINER		93.50	
EFT12746	05/02/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 16/01/2021	1		3,458.54
INV 422965	25/01/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 16/01/2021		1,729.27	
INV 422993	25/01/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 23/01/2021		1,729.27	
EFT12747	05/02/2021	Maiken Sedunary	BOND REFUND	1		20.00
INV T1569	04/02/2021	Maiken Sedunary	BOND REFUND	1	20.00	
EFT12748	05/02/2021	Michaela Pritchard	TRAVEL COSTS TO TRAINING IN PERTH ON 7TH DECEMBER 2020	1		363.60

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV TRAVEL	29/01/2021	Michaela Pritchard	TRAVEL COSTS TO TRAINING IN PERTH ON 7TH DECEMBER 2020		363.60	
EFT12749	05/02/2021	Nicola Jane Crane	POOL INDUCTION 11 NOVEMBER 2020	1		450.00
INV 87	27/01/2021	Nicola Jane Crane	POOL INDUCTION 11 NOVEMBER 2020		150.00	
INV 89	27/01/2021	Nicola Jane Crane	POOL INDUCTION 22 JANUARY 2021		150.00	
INV 88	27/01/2021	Nicola Jane Crane	POOL INDUCTION 6 DECEMBER 2020		150.00	
EFT12750	05/02/2021	PLAN E	LANDSCAPING DESIGN - DEVELOPMENT OF BRIEF & SCHEMATIC DESIGN (100% COMPLETE)	1		2,593.25
INV 10068	20/01/2021	PLAN E	LANDSCAPING DESIGN - DEVELOPMENT OF BRIEF & SCHEMATIC DESIGN (100% COMPLETE)		2,593.25	
EFT12751	05/02/2021	R And R Heavy Diesel Services	REPLACE AIR CONDITIONER COMPRESSOR, DRYER AND TX VALVE PRESSURE TEST SYSTEM - RA3579	1		6,787.71
INV 4575	21/01/2021	R And R Heavy Diesel Services	CARRY OUT 1000HR SERVICE AND FIT NEW VIBRATION SWITCH - RA 285		2,071.91	
INV 4569	21/01/2021	R And R Heavy Diesel Services	REPLACE AIR CONDITIONER COMPRESSOR, DRYER AND TX VALVE PRESSURE TEST SYSTEM - RA3579		2,416.48	
INV 4573	21/01/2021	R And R Heavy Diesel Services	65,000KM SERVICE - RA22		547.19	
INV 4571	21/01/2021	R And R Heavy Diesel Services	CARRY OUT 386HR SERVICE - GENERATOR		537.57	
INV 4570	21/01/2021	R And R Heavy Diesel Services	FIT NEW CUTTING BLADES - RA3498		55.00	
INV 4572	21/01/2021	R And R Heavy Diesel Services	40,000KM SERVICE - RA3512		540.05	
INV 4574	21/01/2021	R And R Heavy Diesel Services	40,000KM SERVICE - RA279		619.51	
EFT12752	05/02/2021	Ravensthorpe Mechanical Services	40,000KM SERVICE & 4 X 265/60R18LT BRIDGESTONE - RA3794	1		2,749.57
INV 38033	21/12/2020	Ravensthorpe Mechanical Services	40,000KM SERVICE & 4 X 265/60R18LT BRIDGESTONE - RA3794		2,749.57	
EFT12753	05/02/2021	Resource Development Pty Ltd	Rates refund for assessment A14184 LOT E74/00556 EXPLORATION LICENCE RAVENSTHORPE WA	1		108.38
INV A14184	04/02/2021	Resource Development Pty Ltd	Rates refund for assessment A14184 LOT E74/00556 EXPLORATION LICENCE RAVENSTHORPE WA		108.38	

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EFT12754	05/02/2021	Roselea Trading	Hopetoun Gym Rent	1		638.45
INV RENT	04/02/2021	Roselea Trading	Hopetoun Gym Rent		488.34	
INV RATES	04/02/2021	Roselea Trading	Hopetoun Gym Rates		150.11	
EFT12755	05/02/2021	Southern Tool and Fastener Co	GRADE 316 STAINLESS STEEL CUPHEAD BOLTS WITH NUTS 12MM X 150MM	1		215.68
INV 11051958	14/01/2021	Southern Tool and Fastener Co	GRADE 316 STAINLESS STEEL CUPHEAD BOLTS WITH NUTS 12MM X 150MM		215.68	
EFT12756	05/02/2021	Tyrepower Esperance	WHEEL ALIGNMENT - RA3280	1		80.00
INV 1801	18/01/2021	Tyrepower Esperance	WHEEL ALIGNMENT - RA3280		80.00	
EFT12757	05/02/2021	Wendy Spaans	REIMBURSEMENT FOR STAFF UNIFORM (UNIFORM AUSTRALIA)	1		280.65
INV REIMBU	03/02/2021	Wendy Spaans	REIMBURSEMENT FOR STAFF UNIFORM (UNIFORM AUSTRALIA)		280.65	
EFT12758	05/02/2021	Work Health Professionals	FULL AUDIOMETRIC TESTING - LES MAINWARING	1		313.50
INV 42040128	22/01/2021	Work Health Professionals	FULL AUDIOMETRIC TESTING - LES MAINWARING		313.50	
EFT12759	12/02/2021	4 Rivers Plumbing Gas & Civil Contracting	REPAIRS FOR THE RAVENSTHORPE SEWER SYSTEM ACCESS CHAMBER 11 & MAINT SHAFT 13	1		4,422.00
INV 5704	17/11/2020	4 Rivers Plumbing Gas & Civil Contracting	REPAIRS FOR THE RAVENSTHORPE SEWER SYSTEM ACCESS CHAMBER 11 & MAINT SHAFT 13		4,422.00	
EFT12760	12/02/2021	ABCO Products PTY LTD	PUREGIENE HAND SANITISER ALCOHOL GEL, THERMOMETERS AND FREIGHT	1		2,107.46
INV 656555	21/01/2021	ABCO Products PTY LTD	5L CLEANMAX MAXIBOWL THICKENED TOILET BOWL CLEANER, AIR FRESHENER, BROOM, BIN AND DELIVERY		535.00	
INV 660403	01/02/2021	ABCO Products PTY LTD	PUREGIENE HAND SANITISER ALCOHOL GEL, THERMOMETERS AND FREIGHT		970.65	
INV 661995	03/02/2021	ABCO Products PTY LTD	SURGICAL MASKS LEVEL 2 (PK50) TGA LISTED		324.50	
INV 662711	04/02/2021	ABCO Products PTY LTD	INDUSTRIAL BOOT CLEANING BRUSH		277.31	
EFT12761	12/02/2021	AMPAC Debt Recovery (WA) Pty Ltd	COSTS FOR DEBT RECOVERY JANUARY 2021	1		9,237.48

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INV 72818	22/01/2021	AMPAC Debt Recovery (WA) Pty Ltd	COSTS FOR DEBT RECOVERY JANUARY 2021		8,885.48	
INV 73031	31/01/2021	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY JANUARY 2021		352.00	
EFT12762	12/02/2021	Aboriginal Legal Services of Western Australia Limited	DONATION IN LIEU OF DJ FEES FOR XMAS PARTY (DAVID KERR)	1		100.00
INV 1002202	15/01/2021	Aboriginal Legal Services of Western Australia Limited	DONATION IN LIEU OF DJ FEES FOR XMAS PARTY (DAVID KERR)		100.00	
EFT12763	12/02/2021	Airport Lighting Specialists Pty Ltd	REPLACEMENT LIGHT PARTS FOR AIRPORT RUNWAY AND FREIGHT	1		2,646.60
INV 22433	18/01/2021	Airport Lighting Specialists Pty Ltd	REPLACEMENT LIGHT PARTS FOR AIRPORT RUNWAY AND FREIGHT		2,646.60	
EFT12764	12/02/2021	Airport Security Pty Ltd	ASIC CARD RENEWAL- BILL AUBURN	1		220.00
INV 11715	04/02/2021	Airport Security Pty Ltd	ASIC CARD RENEWAL- BILL AUBURN		220.00	
EFT12765	12/02/2021	Aoife Ivers	BOND REFUND	1		20.00
INV T1776	08/02/2021	Aoife Ivers	BOND REFUND	1	20.00	
EFT12766	12/02/2021	Aska Demolition Aand Salvage	DEMOLITION AND REMOVAL OF SENIORS BUILDING AT 65 MORGAN ST INC TIP FEES	1		24,019.60
INV 20419	30/01/2021	Aska Demolition Aand Salvage	DEMOLITION AND REMOVAL OF SENIORS BUILDING AT 65 MORGAN ST INC TIP FEES		24,019.60	
EFT12767	12/02/2021	Aussie Wide Carpet Cleaning	CLEANING OF CARPETS AT UNIT 3 29 DUNN ST RAVENSTHORPE	1		99.00
INV 031	30/01/2021	Aussie Wide Carpet Cleaning	CLEANING OF CARPETS AT UNIT 3 29 DUNN ST RAVENSTHORPE		99.00	
EFT12768	12/02/2021	Australia Post	POSTAGE CHARGES - JANUARY 2021	1		1,368.28
INV 10102936	03/02/2021	Australia Post	POSTAGE CHARGES - JANUARY 2021		1,368.28	
EFT12769	12/02/2021	BP Australia Pty Ltd	BP FUEL CARD JANUARY 2021	1		4,001.79
INV 11434427	31/01/2021	BP Australia Pty Ltd	BP FUEL CARD JANUARY 2021		4,001.79	
EFT12770	12/02/2021	Best Office Systems	PRINTER READINGS FOR PERIOD 20/12/20 - 20/01/2021 - RAVENSTHORPE OFFICE	1		800.56

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INV 582705	22/01/2021	Best Office Systems	PRINTER READINGS FOR PERIOD 20/12/20 - 20/01/2021 - HOPETOUN OFFICE		51.87	
INV 582832	26/01/2021	Best Office Systems	PRINTER READINGS FOR PERIOD 20/12/20 - 20/01/2021 - RAVENSTHORPE OFFICE		748.69	
EFT12771	12/02/2021	Brendan Jordan	BOND REFUND	1		20.00
INV T1775	12/02/2021	Brendan Jordan	BOND REFUND	1	20.00	
EFT12772	12/02/2021	Bunnings	VARIOUS PARTS AND FITTINGS	1		747.66
INV 39412	27/01/2021	Bunnings	VARIOUS PARTS AND FITTINGS		692.83	
INV 2022/009'	28/01/2021	Bunnings	3962034 DECORATIVE FROST FILM PILLAR WINDOW FILM ACCESSORIES		34.58	
INV 2022/009'	28/01/2021	Bunnings	SINK ACC EZYFIX 40MM WASTE INSERT CHRM 2914-02		20.25	
EFT12773	12/02/2021	Cleanaway Pty Ltd	WEEKLY COLLECTION OF LITTER FROM FRONT LIFT BINS AT STARVATION BAY CAMPSITE JANUARY 2021	1		891.00
INV 21612944	31/01/2021	Cleanaway Pty Ltd	COLLECTION OF LITTER FROM FRONT LIFT BINS AT MASONS BAY CAMPSITE JANUARY 2021		429.00	
INV 21612943	31/01/2021	Cleanaway Pty Ltd	WEEKLY COLLECTION OF LITTER FROM FRONT LIFT BINS AT STARVATION BAY CAMPSITE JANUARY 2021		462.00	
EFT12774	12/02/2021	Cutting Edges Equipment Parts Pty Ltd	4 X GRADER BLADE CURV (RED) 2133 X 203 X 16 X9H (5/8"), PLOWBOLT AND 5/8"NUTS	1		616.57
INV 3295760	29/01/2021	Cutting Edges Equipment Parts Pty Ltd	4 X GRADER BLADE CURV (RED) 2133 X 203 X 16 X9H (5/8"), PLOWBOLT AND 5/8"NUTS		616.57	
EFT12775	12/02/2021	Dawry's Bottlo PTY LTD	WATER - COUNCIL MEETINGS	1		111.00
INV 189854	28/01/2021	Dawry's Bottlo PTY LTD	WATER - COUNCIL MEETINGS		111.00	
EFT12776	12/02/2021	Deltone Solutions Pty Ltd	RICOH PRINTER CARTRIDGES - PAYROLL	1		625.00
INV 43628	25/01/2021	Deltone Solutions Pty Ltd	RICOH PRINTER CARTRIDGES - PAYROLL		347.00	
INV 43760	27/01/2021	Deltone Solutions Pty Ltd	RICOH SP3510SF CARTRIDGE X2 - LICENSING PRINTERS		278.00	
EFT12777	12/02/2021	Dynasty Embroidery	UNIFORM ORDER - BUILDING MAINTENANCE TEAM	1		3,298.66
INV 18227	08/01/2021	Dynasty Embroidery	UNIFORM ORDER - BUILDING MAINTENANCE TEAM		3,075.91	

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INV 18313	25/01/2021	Dynasty Embroidery	EMBROIDERY ON UNIFORM FOR RANGER		222.75	
EFT12778	12/02/2021	Esperance Branch AMPOL Australia Petroleum PTY LTD	DIESEL 16200L DELIVERED TO THE RAVENSTHORPE DEPOT	1		18,971.17
INV S142089721/01/2021		Esperance Branch AMPOL Australia Petroleum PTY LTD	DIESEL 16200L DELIVERED TO THE RAVENSTHORPE DEPOT		18,971.17	
EFT12779	12/02/2021	Esperance Fire Services	MONTHLY JACK PUMP INSPECTION AND TESTING MORGANS STREET RAVENSTHORPE FOR JANUARY 2021	1		2,946.14
INV 08841	25/01/2021	Esperance Fire Services	MONTHLY JACK PUMP INSPECTION AND TESTING MORGANS STREET RAVENSTHORPE FOR JANUARY 2021		324.50	
INV 8853	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE HOPETOUN SENIOR CITIZENS JANUARY 2021		131.45	
INV 8864	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE RAVENSTHORPE TENNIS CLUB JANUARY 2021		41.80	
INV 8863	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE RAVENSTHORPE ENTERTAINMENT COURT JANUARY 2021		170.50	
INV 8862	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE RAVENSTHORPE MUSEUM JANUARY 2021		47.30	
INV 8861	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE RAVENSTHORPE MEDICAL CENTRE JANUARY 2021		23.10	
INV 8858	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE RAVENSTHORPE SHIRE HALL JANUARY 2021		91.30	
INV 8845	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE RAVENSTHORPE AIRPORT JANUARY 2021		220.99	
INV 8865	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE RAVENSTHORPE GOLF CLUB JANUARY 2021		53.90	
INV 8871	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE RAVENSTHORPE DEPOT JANUARY 2021		126.50	
INV 8859	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE DUNN ART JANUARY 2021		47.30	
INV 8851	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE HOPETOUN RECREATION ASSOC JANUARY 2021		46.20	
INV 8847	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE HOPETOUN HALL , LIBRARY AND CRC JANUARY 2021		165.55	
INV 8854	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE HOPETOUN SHIRE DEPOT JANUARY 2021		29.90	

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INV 8844	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE HOPETOUN COMMUNITY CHILDCARE JANUARY 2021		106.60	
INV 8855	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE HOPETOUN MEN IN SHEDS JANUARY 2021		91.30	
INV 8852	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE HOPETOUN DRS SURGERY JANUARY 2021		45.00	
INV 8850	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE JERDACUTTUP HALL JANUARY 2021		108.20	
INV 8849	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE MUNGLINUP GOLF COURSE JANUARY 2021		127.60	
INV 8848	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE MUNGLINUP REC CENTRE JANUARY 2021		69.20	
INV 8860	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE RAVENSTHORPE CRC JANUARY 2021		169.80	
INV 8856	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE SPARES JANUARY 2021		30.80	
INV 8857	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE RAVENSTHORPE ADMIN BUILDING JANUARY 2021		206.10	
INV 8870	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE FITZGERALD RIVER TOWN HALL JANUARY 2021		43.45	
INV 8869	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE NORTH RAVENSTHORPE HALL JANUARY 2021		43.45	
INV 8868	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE RAVENSTHORPE SWIMMING POOL JANUARY 2021		35.20	
INV 8867	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE RAVENSTHORPE HAND GUN CLUB JANUARY 2021		53.90	
INV 8866	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE RAVENSTHORPE CHILD CARE CENTRE JANUARY 2021		187.00	
INV 8846	25/01/2021	Esperance Fire Services	FIRE EXTINGUISHER SERVICE HOPETOUN GOLF CLUB JANUARY 2021		108.25	
EFT12780	12/02/2021	Freight Lines Group	FREIGHT CHARGES - MJB INDUSTRIES AND SIGMA CHEMICALS	1		1,154.65
INV 94454	22/01/2021	Freight Lines Group	FREIGHT CHARGES - MJB INDUSTRIES AND SIGMA CHEMICALS		1,154.65	
EFT12781	12/02/2021	GD & GA Walker	FIREBREAKS GRADED AROUND AIRPORT AND WASHOUTS REPAIRED	1		1,122.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0107	25/01/2021	GD & GA Walker	FIREBREAKS GRADED AROUND AIRPORT AND WASHOUTS REPAIRED		1,122.00	
EFT12782	12/02/2021	Grants Empire	CONSULTANT FEES - DEVELOP COMMUNITY HOUSING MAINTENANCE GRANT APPLICATION	1		1,650.00
INV 1962	01/02/2021	Grants Empire	CONSULTANT FEES - DEVELOP COMMUNITY HOUSING MAINTENANCE GRANT APPLICATION		924.00	
INV 1963	01/02/2021	Grants Empire	MUNGLINUP SYNTHETIC BOWLING GREEN DEVELOP CSRFF SMALL GRANT APPLICATION		726.00	
EFT12783	12/02/2021	Green Haven Tourist Park	ACCOMMODATION - HELEN DOUGLAS - SUNDAY 7 FEBRUARY 2021 TO CHECK OUT SUNDAY 13 FEBRUARY 2021	1		980.00
INV 1515	30/01/2021	Green Haven Tourist Park	ACCOMMODATION - HELEN DOUGLAS - SUNDAY 7 FEBRUARY 2021 TO CHECK OUT SUNDAY 13 FEBRUARY 2021		980.00	
EFT12784	12/02/2021	Hopetoun Men In Sheds Incorporated	WEEKEND TRANSFER STATION ATTENDANTS JANUARY 2021	1		1,000.00
INV 301	31/01/2021	Hopetoun Men In Sheds Incorporated	WEEKEND TRANSFER STATION ATTENDANTS JANUARY 2021		1,000.00	
EFT12785	12/02/2021	Iain Montgomery	BOND REFUND	1		20.00
INV T1764	12/02/2021	Iain Montgomery	BOND REFUND	1	20.00	
EFT12786	12/02/2021	Kleenwest Distributors	TOILET ROLL, HAND SOAP, GLOVES, FLY SPRAY, BIN LINER, BLEACH, GROUT BRUSH FOR PUBLIC FACILITIES	1		4,068.79
INV 53992	19/01/2021	Kleenwest Distributors	TOILET ROLL, HAND SOAP, GLOVES, FLY SPRAY, BIN LINER, BLEACH, GROUT BRUSH FOR PUBLIC FACILITIES		4,068.79	
EFT12787	12/02/2021	Livingston Medical Pty Ltd	FULL PRE-EMPLOYMENT MEDICAL - INCL DRUG & ALCOHOL LAB TEST - BETHANY POOLE	1		797.50
INV 43138	05/10/2020	Livingston Medical Pty Ltd	FULL EMPLOYMENT MEDICAL - KATIE JONES - INCLUDING DRUG AND ALCOHOL DRUG TEST		352.00	
INV 44205	12/11/2020	Livingston Medical Pty Ltd	FULL PRE-EMPLOYMENT MEDICAL - INCL DRUG & ALCOHOL LAB TEST - BETHANY POOLE		445.50	
EFT12788	12/02/2021	Lo-Go Appointments	CONTRACT SERVICES- ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 30/01/2021	1		1,729.27

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INV 423028	02/02/2021	Lo-Go Appointments	CONTRACT SERVICES- ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 30/01/2021		1,729.27	
EFT12789	12/02/2021	Marketforce	PROPOSED ANIMAL BOARDING ESTABLISHMENT - SATURDAY, WEST AUSTRALIAN - 16 JANUARY	1		2,181.33
INV 37040	27/01/2021	Marketforce	TENDER - BUSHFIRE MITIGATION ACTIVITIES - WEST AUSTRALIAN, SATURDAY 9 JANUARY 2021		727.34	
INV 37042	27/01/2021	Marketforce	TENDER - LEASE OF LAND - WEST AUSTRALIAN - SATURDAY - 16 JANUARY 2021		695.26	
INV 37041	27/01/2021	Marketforce	PROPOSED ANIMAL BOARDING ESTABLISHMENT - SATURDAY, WEST AUSTRALIAN - 16 JANUARY		889.67	
INV 36225	01/02/2021	Marketforce	CN 36225 EARLY SETTLEMENT DISCOUNT FOR INV 36685		-130.94	
EFT12790	12/02/2021	Medtech Healthcare Pty Ltd	MONTHLY SITE SUPPORT FOR MEDICAL CENTRES FOR JANUARY 2021	1		110.00
INV 53149	01/02/2021	Medtech Healthcare Pty Ltd	MONTHLY SITE SUPPORT FOR MEDICAL CENTRES FOR JANUARY 2021		110.00	
EFT12791	12/02/2021	Meridian Agencies (Weistermann Family Trust)	FULLVUE FILE 30MM GUSSET BOX 100	1		5,850.00
INV 91575	27/01/2021	Meridian Agencies (Weistermann Family Trust)	A3 SHEET PROTECTORS AND BINDER INSERT		222.89	
INV 1133	02/02/2021	Meridian Agencies (Weistermann Family Trust)	TUBECLIPS		1,050.00	
INV 1130	02/02/2021	Meridian Agencies (Weistermann Family Trust)	FULLVUE FILE 30MM GUSSET BOX 100		2,249.85	
INV 1134	02/02/2021	Meridian Agencies (Weistermann Family Trust)	DRAFT STAMP, FILE COPY STAMP		33.98	
INV 1132	02/02/2021	Meridian Agencies (Weistermann Family Trust)	VARIOUS OFFICE STATIONARY		132.93	
INV 1131	02/02/2021	Meridian Agencies (Weistermann Family Trust)	A4 & A3 PAPER		2,017.40	
INV 1129	02/02/2021	Meridian Agencies (Weistermann Family Trust)	THERMAL ROLLS, DIVIDERS, USB		142.95	
EFT12792	12/02/2021	Mills Corporation Pty Ltd	BUILDING ASSISTANT - ANTHONY MARAS - 08/01/2021 - 29/01/2021	1		18,707.15
INV 16693	02/02/2021	Mills Corporation Pty Ltd	BUILDING ASSISTANT - ANTHONY MARAS - 08/01/2021 - 29/01/2021		18,707.15	
EFT12793	12/02/2021	Nutrien Ag Solutions Ravensthorpe	KENS KEN-MET 600WG 500G - VARIOUS CHEMICALS SPRINGDALE RD AND MASON RD	1		4,827.68
INV 9039900205/01/2021		Nutrien Ag Solutions Ravensthorpe	8.5KG GAS BOTTLE EXCHANGE- CAMP HOST		193.60	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 90403567	14/01/2021	Nutrien Ag Solutions Ravensthorpe	PEST CONTROL AND GAS BOTTLES FOR CAMP HOST		1,213.30	
INV 90409284	27/01/2021	Nutrien Ag Solutions Ravensthorpe	BUILDERS CHOICE FAST 20KG		788.04	
INV 90409990	28/01/2021	Nutrien Ag Solutions Ravensthorpe	8.5KG GAS BOTTLE EXCHANGE- CAMP HOST		96.80	
INV 90410774	29/01/2021	Nutrien Ag Solutions Ravensthorpe	KENS KEN-MET 600WG 500G - VARIOUS CHEMICALS SPRINGDALE RD AND MASON RD		2,535.94	
EFT12794	12/02/2021	Perfect Computer Solutions Pty Ltd	LABOUR IT SUPPORT COSTS FOR HOPETOUN MEDICAL CENTRE 21/01/2021	1		255.00
INV 26205	21/01/2021	Perfect Computer Solutions Pty Ltd	LABOUR IT SUPPORT COSTS FOR HOPETOUN MEDICAL CENTRE 21/01/2021		255.00	
EFT12795	12/02/2021	Peter Hobbs Architects	PROGRESSIVE CHARGE FOR DEVELOPMENT OF DESIGN AND CONTRACT DOCUMENTATION PHASES	1		88,000.00
INV 366	31/01/2021	Peter Hobbs Architects	PROGRESSIVE CHARGE FOR DEVELOPMENT OF DESIGN AND CONTRACT DOCUMENTATION PHASES		86,350.00	
INV 367	31/01/2021	Peter Hobbs Architects	SITE VISIT - PATRICK BEALE - MANJIMUP/PEMBERTON 11/01/2021		1,650.00	
EFT12796	12/02/2021	R And R Heavy Diesel Services	CARRY OUT 100000KM SERVICE TO TOYOTA HILUX RA-3603	1		921.48
INV 4584	03/02/2021	R And R Heavy Diesel Services	CARRY OUT 90000KM SERVICE RA3860		427.63	
INV 4585	03/02/2021	R And R Heavy Diesel Services	CARRY OUT 100000KM SERVICE TO TOYOTA HILUX RA-3603		493.85	
EFT12797	12/02/2021	Ravensthorpe Building Supplies	HUNTER (RECLAIMED PURPLE TOP) HI-24-04-SS-B 4" STAINLESS STEEL 1" BSP INLET, HIPGP INLET AND MP ROTATOR	1		1,763.00
INV 5928	22/01/2021	Ravensthorpe Building Supplies	HUNTER (RECLAIMED PURPLE TOP) HI-24-04-SS-B 4" STAINLESS STEEL 1" BSP INLET, HIPGP INLET AND MP ROTATOR		1,550.30	
INV 6136	01/02/2021	Ravensthorpe Building Supplies	OLIVER ZIP SIDE WORK BOOT WHEAT SIZE 8 PL - KELLY POWER		183.00	
INV 6314	05/02/2021	Ravensthorpe Building Supplies	UNION COMP BRASS NYLON OLIVE 15MMX15MM		29.70	
EFT12798	12/02/2021	Ravensthorpe Mechanical Services	TRANSPORT OF VEHICLE FROM RAVENSTHORPE TO ALBANY	1		1,295.14

Shire of Ravensthorpe
Creditors payments February 2021

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 38306	26/11/2020	Ravensthorpe Mechanical Services	TRANSPORT OF VEHICLE FROM RAVENSTHORPE TO ALBANY		1,295.14	
EFT12799	12/02/2021	Ravensthorpe Motel	ACCOMMODATION FOR 3 NIGHTS - ANTHONY MARAS	1		330.00
INV 98	07/12/2020	Ravensthorpe Motel	ACCOMMODATION FOR 3 NIGHTS - ANTHONY MARAS		330.00	
EFT12800	12/02/2021	Ravensthorpe Palace Motor Hotel	ACCOMMODATION BOOKING - MARK MASON - LGIS WORKCOVER - 21 &22/07/2020 AND GUEST	1		319.00
INV 0446	31/07/2020	Ravensthorpe Palace Motor Hotel	ACCOMMODATION BOOKING - MARK MASON - LGIS WORKCOVER - 21 &22/07/2020 AND GUEST		319.00	
EFT12801	12/02/2021	Reece Australia Pty Ltd	1301333 BILLI ECO BOILER/CHILLER/FILTER 90/60	1		5,719.05
INV 4401157422/01/2021		Reece Australia Pty Ltd	BATHROOM FITTINGS		1,429.84	
INV 4401157022/01/2021		Reece Australia Pty Ltd	1902104 DEKTITE 75-175MM EPDM GREY, BASIN BUTTON AND BLANK SHEET COVER		222.15	
INV 3097084	22/01/2021	Reece Australia Pty Ltd	1301333 BILLI ECO BOILER/CHILLER/FILTER 90/60		3,711.63	
INV 4401159927/01/2021		Reece Australia Pty Ltd	1807367 CAROMA CENTRO VB O/F 1TH 565X395MM WH PART OF INVOICE 440115747		316.87	
INV 4401159127/01/2021		Reece Australia Pty Ltd	DURA STD COMBINATION S & P TRAP 40MM - EXTRAS TO ORIGINAL PO		38.56	
EFT12802	12/02/2021	Scott Smalley Partnership PTY LTD	SECOND STAGE OF COMPLETION - CULTURAL PRECINT DEVELOPMENT DESIGN SIGNOFF	1		12,232.00
INV 3285	29/01/2021	Scott Smalley Partnership PTY LTD	SECOND STAGE OF COMPLETION - CULTURAL PRECINT DEVELOPMENT DESIGN SIGNOFF		12,232.00	
EFT12803	12/02/2021	Shire of Ravensthorpe Social Club	Payroll deductions	1		135.00
INV DEDUCT08/02/2021		Shire of Ravensthorpe Social Club	Payroll deductions		135.00	
EFT12804	12/02/2021	Sigma Chemicals	LIQUID CHLORINE 200LT, PALLETT, POLY DRUM, HYDROCHLORIC ACID, PALLETT SKID, DRUM 23LT	1		526.02
INV 495324	14/01/2021	Sigma Chemicals	CN 495324 2 X PALLETS AND 8 X 200LT DG DRUM POLY		-396.00	
INV 145752/0	02/02/2021	Sigma Chemicals	LIQUID CHLORINE 200LT, PALLETT, POLY DRUM, HYDROCHLORIC ACID, PALLETT SKID, DRUM 23LT		922.02	
EFT12805	12/02/2021	South Coast Foodservice	HAND SANITISER AND DISPENSER SOAP	1		923.56

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 4298044	27/01/2021	South Coast Foodservice	HAND SANITISER AND DISPENSER SOAP		534.16	
INV 4298640	02/02/2021	South Coast Foodservice	PURELL INSTANT HAND SANITISER - GEL 1.2LT REFILLS M1H5060		389.40	
EFT12806	12/02/2021	Tavia Bedford	AUDIOMETRY (AUDIKA, BUNBURY) REIMBURSEMENT	1		140.00
INV S010004601/02/2021		Tavia Bedford	AUDIOMETRY (AUDIKA, BUNBURY) REIMBURSEMENT		140.00	
EFT12807	12/02/2021	Tyrepower Esperance	WHEEL ALIGNMENT RA222	1		80.00
INV 113157	03/02/2021	Tyrepower Esperance	WHEEL ALIGNMENT RA222		80.00	
EFT12808	12/02/2021	WINC Australia Pty Ltd	NET49638055 VARIOUS CONSUMABLES - LITTLE BARRENS	1		1,590.77
INV 9034777905/01/2021		WINC Australia Pty Ltd	NET49626448 VARIOUS CONSUMABLES - THE CUB HOUSE		9.38	
INV 9034776705/01/2021		WINC Australia Pty Ltd	NET49626448 VARIOUS CONSUMABLES - THE CUB HOUSE		254.38	
INV 9034836412/01/2021		WINC Australia Pty Ltd	NET49647401 CLEANING EQUIPMENT - THE CUB HOUSE		83.02	
INV 9034832412/01/2021		WINC Australia Pty Ltd			604.90	
INV 9034837813/01/2021		WINC Australia Pty Ltd	NET49638055 VARIOUS CONSUMABLES - LITTLE BARRENS.		15.73	
INV 9034893519/01/2021		WINC Australia Pty Ltd	ADJUSTMENT NOTE AGAINST NET 49638055		-6.68	
INV 9035043302/02/2021		WINC Australia Pty Ltd	NET49757899 VARIOUS SUPPLIES - LITTLE BARRENS		513.82	
INV 9035044803/02/2021		WINC Australia Pty Ltd	NET49757899 VARIOUS SUPPLIES - LITTLE BARRENS		101.01	
INV 9035054903/02/2021		WINC Australia Pty Ltd	NET49757899 PRESCH ANTIMICRBL 137ML SPRG ASSIST SCIS - LITTLE BARRENS		15.21	
EFT12809	18/02/2021	4 Rivers Plumbing Gas & Civil Contracting	HOPETOUN SENIORS, HOPETOUN CRC AND RAVENSTHORPE TOWN HALL GREASE TRAP PUMP OUT	1		1,760.00
INV 5828	09/02/2021	4 Rivers Plumbing Gas & Civil Contracting	HOPETOUN SENIORS, HOPETOUN CRC AND RAVENSTHORPE TOWN HALL GREASE TRAP PUMP OUT		1,760.00	
EFT12810	18/02/2021	Airport Security Pty Ltd	ASIC CARD- MARK RIDGWELL	1		220.00
INV 11734	10/02/2021	Airport Security Pty Ltd	ASIC CARD- MARK RIDGWELL		220.00	
EFT12811	18/02/2021	Bloomin Bush	WITH SYMPATHY FLOWERS - VICK CLARK	1		100.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 268	17/02/2021	Bloomin Bush	WITH SYMPATHY FLOWERS - VICK CLARK		100.00	
EFT12812	18/02/2021	Bunnings	SPLASH BACK FOR KITCHENETTE AT THE AIRPORT	1		123.50
INV 2063/009:	02/02/2021	Bunnings	SPLASH BACK FOR KITCHENETTE AT THE AIRPORT		123.50	
EFT12813	18/02/2021	Cleanaway Pty Ltd	RUBBISH COLLECTION FOR JANUARY 2021	1		20,012.23
INV 21614648	31/01/2021	Cleanaway Pty Ltd	RUBBISH COLLECTION FOR JANUARY 2021		20,012.23	
EFT12814	18/02/2021	Cosimo Cutri	REIMBURSEMENT FOR FUEL	1		259.28
INV FEB 2021	14/02/2021	Cosimo Cutri	REIMBURSEMENT FOR FUEL		259.28	
EFT12815	18/02/2021	Esperance Fire Services	SERVICE OF ALL PLANT AND LIGHT VEHICLE FIRE EXTINGUISHERS - JANUARY 2021 RAVENSTHORPE	1		519.20
INV 8843	25/01/2021	Esperance Fire Services	SERVICE OF ALL PLANT AND LIGHT VEHICLE FIRE EXTINGUISHERS - HOPETOUN JANUARY 2021		110.00	
INV 8842	25/01/2021	Esperance Fire Services	SERVICE OF ALL PLANT AND LIGHT VEHICLE FIRE EXTINGUISHERS - JANUARY 2021 RAVENSTHORPE		409.20	
EFT12816	18/02/2021	Freight Lines Group	FREIGHT COSTS ON DELIVERY OF GRADER BLADES	1		109.91
INV 95317	31/01/2021	Freight Lines Group	FREIGHT COSTS ON DELIVERY OF GRADER BLADES		109.91	
EFT12817	18/02/2021	Hanneke Coetzee	REIMBURSEMENT OF UNIFORMS PURCHASED	1		456.85
INV 82000128	15/02/2021	Hanneke Coetzee	REIMBURSEMENT OF UNIFORMS PURCHASED		456.85	
EFT12818	18/02/2021	Hopetoun Mobile Crane Hire PTY LTD	LIFT BEACH SHELTER ROOF ON TO THE STRUCTURE. CUTTING OUT OF RAILWAY TRACKS	1		1,265.00
INV RINV385	10/02/2021	Hopetoun Mobile Crane Hire PTY LTD	LIFT BEACH SHELTER ROOF ON TO THE STRUCTURE. CUTTING OUT OF RAILWAY TRACKS		1,265.00	
EFT12819	18/02/2021	Indiji Flora	3M FIREBREAK INSTALLED AT LOT 718 TAMAR STREET, HOPETOUN	1		660.00
INV 0275	09/02/2021	Indiji Flora	3M FIREBREAK INSTALLED AT LOT 718 TAMAR STREET, HOPETOUN		660.00	
EFT12820	18/02/2021	Lo-Go Appointments	CONTRACT SERVICES 2020/21- ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 06/02/2021	1		1,729.27

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 423055	09/02/2021	Lo-Go Appointments	CONTRACT SERVICES 2020/21- ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 06/02/2021		1,729.27	
EFT12821	18/02/2021	Manjimup Toyota & Mitsubishi	PURCHASE OF KLUGER AWD V6 WAGON A/T GXL INC ON ROAD COSTS	1		60,974.31
INV RI11005605/02/2021		Manjimup Toyota & Mitsubishi	PURCHASE OF KLUGER AWD V6 WAGON A/T GXL INC ON ROAD COSTS		60,974.31	
EFT12822	18/02/2021	Melissa Pollock	PURCHASE OF CLEANING PRODUCTS - 29 DUNN ST	1		177.50
INV 1-01-099312/02/2021		Melissa Pollock	PURCHASE OF CLEANING PRODUCTS - 29 DUNN ST		177.50	
EFT12823	18/02/2021	Munglinup Road House	GENERAL LABOUR AND TOILET CLEANING - JANUARY 2021	1		880.00
INV 0025241001/02/2021		Munglinup Road House	GENERAL LABOUR AND TOILET CLEANING - JANUARY 2021		880.00	
EFT12824	18/02/2021	Ravensthorpe Building Supplies	TOILET TIDY & RIMBRUSH, GLOVES AND BBQ BRUSH GRID GRILL	1		61.76
INV 6203	01/02/2021	Ravensthorpe Building Supplies	BUILDING MATERIALS - REDUCED NIPPLE THREADED PP AND SOCKET THREADED PP - ANTHONY MARAS		4.66	
INV 6325	05/02/2021	Ravensthorpe Building Supplies	TOILET TIDY & RIMBRUSH, GLOVES AND BBQ BRUSH GRID GRILL		52.45	
INV 6409	08/02/2021	Ravensthorpe Building Supplies	ANCHOR DYNABOLT AND RHS 1.6MM PURPLE END - ANTHONY MARAS		4.65	
EFT12825	18/02/2021	Ravensthorpe Community Centre	COMMUNITY DEVELOPMENT FUND - CONTRIBUTION TO INSURANCE 2020/2021	1		2,750.00
INV 2101	02/02/2021	Ravensthorpe Community Centre	COMMUNITY DEVELOPMENT FUND - CONTRIBUTION TO INSURANCE 2020/2021		2,750.00	
EFT12826	18/02/2021	Ravensthorpe Community Resource Centre	CEO DONATION - WELCOME PROJECT - SOCIAL MIXER - CHILDRENS DISCO	1		200.00
INV 2389	09/02/2021	Ravensthorpe Community Resource Centre	CEO DONATION - WELCOME PROJECT - SOCIAL MIXER - CHILDRENS DISCO		200.00	
EFT12827	18/02/2021	Ravensthorpe Mechanical Services	TYRE & FITTING COCANARUP AND WEST RIVER BUSH FIRE TRUCKS	1		2,456.84
INV 38339	05/02/2021	Ravensthorpe Mechanical Services	TYRE & FITTING COCANARUP AND WEST RIVER BUSH FIRE TRUCKS		2,456.84	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12828	18/02/2021	Ravensthorpe Palace Motor Hotel	CATERING - SOUTH EAST FIRE WORKING GROUP MEETING	1		659.00
INV 0746	31/01/2021	Ravensthorpe Palace Motor Hotel	CATERING - SOUTH EAST FIRE WORKING GROUP MEETING		255.00	
INV 0747	31/01/2021	Ravensthorpe Palace Motor Hotel	CATERING - LUNCH CORPORATE DISCUSSION - 7 JULY 2020		200.00	
INV 0748	02/02/2021	Ravensthorpe Palace Motor Hotel	CATERING - LUNCH - CORPORATE DISCUSSION - 2 FEBRUARY 2021		204.00	
EFT12829	18/02/2021	Ravensthorpe Roadhouse Bp	CATERING - DAY 1 FOR BUSH FIGHTERS - 1/1/21	1		810.00
INV 0806	11/01/2021	Ravensthorpe Roadhouse Bp	CATERING - DAY 1 FOR BUSH FIGHTERS - 1/1/21		810.00	
EFT12830	18/02/2021	South Coastal Agencies	4 X STM DRUM PUMPS	1		286.00
INV 736	03/02/2021	South Coastal Agencies	4 X STM DRUM PUMPS		286.00	
EFT12831	18/02/2021	Stantec Australia Pty Ltd	MECHANICAL, HYDRAULIC, ELECTRICAL, ACOUSTICS SUSTAINABILITY DESIGN DEVELOPMENT	1		12,606.00
INV 1862205	05/02/2021	Stantec Australia Pty Ltd	MECHANICAL, HYDRAULIC, ELECTRICAL, ACOUSTICS SUSTAINABILITY DESIGN DEVELOPMENT		12,606.00	
EFT12832	18/02/2021	Toll Transport Pty Ltd	FREIGHT CHARGES - PCS, DYNASTY MBR AND PATHWEST	1		224.44
INV 0473-S30	24/01/2021	Toll Transport Pty Ltd	FREIGHT CHARGES - PCS, DYNASTY MBR AND PATHWEST		224.44	
EFT12833	18/02/2021	Work Health Professionals	FULL AUDIOMETRIC TESTING - GORDON JONES	1		313.50
INV 42040130	05/02/2021	Work Health Professionals	FULL AUDIOMETRIC TESTING - GORDON JONES		313.50	
EFT12834	18/02/2021	Wren Oil	COLLECTION OF 500L WASTE OIL FROM RAVENSTHORPE TIP SITE	1		16.50
INV 106194	08/02/2021	Wren Oil	COLLECTION OF 500L WASTE OIL FROM RAVENSTHORPE TIP SITE		16.50	
EFT12835	23/02/2021	Australian Taxation Office (ATO)	BAS RETURN JANUARY 2021	1		5,662.00
INV BAS JAN	31/01/2021	Australian Taxation Office (ATO)	BAS RETURN JANUARY 2021		5,662.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12836	26/02/2021	4 Rivers Plumbing Gas & Civil Contracting	FIX VALVE, RPZ AND COPPER PIPE AT THE METER FOR THE RAVENSTHORPE TOWN FIRE WATER SUPPLY	1		1,272.20
INV 5854	18/02/2021	4 Rivers Plumbing Gas & Civil Contracting	FIX VALVE, RPZ AND COPPER PIPE AT THE METER FOR THE RAVENSTHORPE TOWN FIRE WATER SUPPLY		1,272.20	
EFT12837	26/02/2021	Adelphi Apparel	RANGER CARGO PANTS AND FREIGHT	1		583.00
INV 55707	08/02/2021	Adelphi Apparel	RANGER CARGO PANTS AND FREIGHT		583.00	
EFT12838	26/02/2021	BT Equipment Pty Ltd t/a Tutt Bryant Equipment	4 X ITEM NUMBER 58030257 SCRAPER PLATE RUBBER	1		600.69
INV 8465555	12/02/2021	BT Equipment Pty Ltd t/a Tutt Bryant Equipment	4 X ITEM NUMBER 58030257 SCRAPER PLATE RUBBER		600.69	
EFT12839	26/02/2021	Bethany Poole	REIMBURSEMENT FOR UNIFORM PURCHASE (THE ICONIC)	1		120.33
INV 2459121102/02/2021		Bethany Poole	REIMBURSEMENT FOR UNIFORM PURCHASE (THE ICONIC)		120.33	
EFT12840	26/02/2021	Commonwealth Bank	ATM CASH SERVICING AND MAINTENANCE TO 20/01/2021	1		1,875.76
INV BWR01/209/02/2021		Commonwealth Bank	ATM CASH SERVICING AND MAINTENANCE TO 20/01/2021		1,875.76	
EFT12841	26/02/2021	Community Spirit Newspaper Inc	HALF PAGE ADVERTISING - HOPETOUN OVAL IRRIGATION WORKS	1		108.00
INV 24083	11/02/2021	Community Spirit Newspaper Inc	HALF PAGE ADVERTISING - HOPETOUN OVAL IRRIGATION WORKS		108.00	
EFT12842	26/02/2021	Esperance Branch AMPOL Australia Petroleum PTY LTD	DIESEL - 15400L - FEBRUARY 2021	1		19,043.64
INV 3431702	17/02/2021	Esperance Branch AMPOL Australia Petroleum PTY LTD	DIESEL - 15400L - FEBRUARY 2021		19,043.64	
EFT12843	26/02/2021	Esperance Communications	3 X ICOM IC-A16E HAND HELD AIR BAND RADIO	1		1,956.50
INV 5076797	16/02/2021	Esperance Communications	3 X ICOM IC-A16E HAND HELD AIR BAND RADIO		1,956.50	
EFT12844	26/02/2021	Esperance Fire Services	JACKING PUMP ROUTINE INSPECTION AND TESTING MORGANS STREET FOR FEBRUARY 2021	1		324.50
INV 8954	16/02/2021	Esperance Fire Services	JACKING PUMP ROUTINE INSPECTION AND TESTING MORGANS STREET FOR FEBRUARY 2021		324.50	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12845	26/02/2021	Four Barrel Cafe & Restaurant	CATERING FOR VOLUNTEER FIRE FIGHTERS 01 & 02 JAN 2021	1		880.80
INV 1135	25/01/2021	Four Barrel Cafe & Restaurant	CATERING FOR VOLUNTEER FIRE FIGHTERS 01 & 02 JAN 2021		880.80	
EFT12846	26/02/2021	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS	1		477.09
INV 95904	12/02/2021	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS		477.09	
EFT12847	26/02/2021	Fulton Hogan	1 PALLET EZ STREET POTHOLE REPAIR MIX	1		3,590.40
INV 7338864	15/02/2021	Fulton Hogan	1 PALLET EZ STREET POTHOLE REPAIR MIX		3,590.40	
EFT12848	26/02/2021	Guardian Print & Graphics	3000X WINDOW FACED DL ENVELOPES	1		325.00
INV 9245	10/02/2021	Guardian Print & Graphics	3000X WINDOW FACED DL ENVELOPES		325.00	
EFT12849	26/02/2021	HW & Associates	RAVENSTHORPE CULTURAL PRECINCT - DESIGN DEVELOPMENT ESTIMATE	1		5,500.00
INV 5524	18/02/2021	HW & Associates	RAVENSTHORPE CULTURAL PRECINCT - DESIGN DEVELOPMENT ESTIMATE		5,500.00	
EFT12850	26/02/2021	Hopetoun Painting Service	HOPETOUN DOCTORS SURGERY PAINT & LABOUR	1		8,800.00
INV 1219	15/02/2021	Hopetoun Painting Service	HOPETOUN DOCTORS SURGERY PAINT & LABOUR		8,800.00	
EFT12851	26/02/2021	Kindyhub Pty Ltd	LITTLE BARRENS KINDYHUB APP - MONTHLY SUBSCRIPTION - JANUARY 2021	1		69.30
INV KH16767	13/02/2021	Kindyhub Pty Ltd	THE CUB HOUSE KINDYHUB APP - MONTHLY SUBSCRIPTION - JANUARY 2021		19.80	
INV KH16768	13/02/2021	Kindyhub Pty Ltd	LITTLE BARRENS KINDYHUB APP - MONTHLY SUBSCRIPTION - JANUARY 2021		49.50	
EFT12852	26/02/2021	Kleenheat Gas Pty Ltd (wesfarmers)	YEARLY FACILITY FEE HOPETOUN COMMUNITY CENTRE	1		171.60
INV 4349212	01/02/2021	Kleenheat Gas Pty Ltd (wesfarmers)	YEARLY FACILITY FEE HOPETOUN COMMUNITY CENTRE		85.80	
INV 4347790	01/02/2021	Kleenheat Gas Pty Ltd (wesfarmers)	YEARLY FACILITY FEE 27B CARLISLE STREET RAVENSTHORPE		85.80	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12853	26/02/2021	Landgate	LAND ENQUIRY SEARCH FEES - MINING TENEMENTS 16/12/2020 - 15/01/2021	1		40.60
INV 362218 -	27/01/2021	Landgate	LAND ENQUIRY SEARCH FEES - MINING TENEMENTS 16/12/2020 - 15/01/2021		40.60	
EFT12854	26/02/2021	Livingston Medical Pty Ltd	SKIN CHECK - STAFF	1		1,354.85
INV LM00364	22/01/2021	Livingston Medical Pty Ltd	SKIN CHECK - STAFF		909.35	
INV 46575	11/02/2021	Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL - ELIZA HEARN - INCL HEARING, DRUG LAB & ALCOHOL TEST		445.50	
EFT12855	26/02/2021	Lo-Go Appointments	TEMPORARY LSL COVER - HELEN DOUGLAS - W/E 13/02/2021	1		3,793.49
INV 423082	16/02/2021	Lo-Go Appointments	TEMPORARY LSL COVER - HELEN DOUGLAS - W/E 13/02/2021		2,064.22	
INV 423081	16/02/2021	Lo-Go Appointments	CONTRACT ADMINISTRATION SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER W/E 13/02/2021		1,729.27	
EFT12856	26/02/2021	Natalie Bell	REIMBURSEMENT - MORNING TEA FOR TRAINING N BELL	1		30.16
INV 25022021	25/02/2021	Natalie Bell	REIMBURSEMENT - MORNING TEA FOR TRAINING N BELL		30.16	
EFT12858	26/02/2021	R And R Heavy Diesel Services	1000 HR SERVICE KOMATSU - REG RA3829	1		4,821.98
INV 4623	17/02/2021	R And R Heavy Diesel Services	60,000KM SERVICE RA 106, INCLUDING ROTATING AND BALANCING WHEELS		429.89	
INV 4629	17/02/2021	R And R Heavy Diesel Services	250HR SERVICE KOMATSU GRADER RA-3762		903.05	
INV 4630	17/02/2021	R And R Heavy Diesel Services	1000 HR SERVICE KOMATSU - REG RA3829		3,005.91	
INV 4631	17/02/2021	R And R Heavy Diesel Services	110000 KM SERVICE TOYOTA HILUX DUAL CAB RA-3359		483.13	
EFT12859	26/02/2021	Ravensthorpe Building Supplies	24 X HUNTER 4"S/S RW CAP PURPLE TOP 125	1		2,612.90
INV 6522	12/02/2021	Ravensthorpe Building Supplies	24 X HUNTER 4"S/S RW CAP PURPLE TOP 125		2,328.00	
INV 6545	12/02/2021	Ravensthorpe Building Supplies	KINCROME 33 PCE IMPACT BIT SET - ANTHONY MARAS		42.50	
INV 6669	16/02/2021	Ravensthorpe Building Supplies	PAINT, COUPLINGS, PIPE - BUILDING MATERIALS TO BE USED BY ANTHONY MARAS		83.45	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 6674	16/02/2021	Ravensthorpe Building Supplies	CREDIT FOR RETURNED COUPLING AND BEND DWV ON INVOICE 6669		-10.25	
INV 6698	17/02/2021	Ravensthorpe Building Supplies	KEYS CUT - BUILDING MATERIALS TO BE USED BY ANTHONY MARAS		6.50	
INV 6724	18/02/2021	Ravensthorpe Building Supplies	TENDURE ITL L/S W101 18 BUILDING SUPPLIES - ANTHONY MARAS		162.70	
EFT12860	26/02/2021	Ravensthorpe District High School	BOND - CINEMA	1		500.00
INV T126	24/02/2021	Ravensthorpe District High School	BOND - CINEMA	1	500.00	
EFT12861	26/02/2021	Ravensthorpe Mechanical Services	20000KM SERVICE OF TOYOTA HILUX RA-3280	1		364.42
INV 38397	12/02/2021	Ravensthorpe Mechanical Services	20000KM SERVICE OF TOYOTA HILUX RA-3280		364.42	
EFT12862	26/02/2021	Ravensthorpe Palace Motor Hotel	CATERING FOR INCIDENT #509829	1		995.00
INV 0702	31/12/2020	Ravensthorpe Palace Motor Hotel	CATERING FOR INCIDENT #509829		995.00	
EFT12863	26/02/2021	Rodney Clarence Daw	REIMBURSEMENT FOR TELEPHONE TO 10TH FEB	1		120.70
INV 2202202122/02/2021		Rodney Clarence Daw	REIMBURSEMENT FOR TELEPHONE TO 10TH FEB		120.70	
EFT12864	26/02/2021	Seek Limited	JOB ADVERTISEMENT - PARKS AND GARDEN / LABOURER AND CASUAL CHILD CARE	1		605.00
INV 9730060915/02/2021		Seek Limited	JOB ADVERTISEMENT - PARKS AND GARDEN / LABOURER AND CASUAL CHILD CARE		605.00	
EFT12865	26/02/2021	Selena Olliver T/A Ravy Country Kitchen	CATERING - WARA MEETING - 27 NOVEMBER 2020 - 12 PEOPLE	1		290.40
INV 20	27/11/2020	Selena Olliver T/A Ravy Country Kitchen	CATERING - WARA MEETING - 27 NOVEMBER 2020 - 12 PEOPLE		290.40	
EFT12866	26/02/2021	Shire of Jerramungup	BUSHFIRE RISK COORDINATOR EXPENSES AND WAGES 1ST AND 2ND QTR JULY - DEC 2020	1		6,457.00
INV 15891	03/02/2021	Shire of Jerramungup	BUSHFIRE RISK COORDINATOR EXPENSES AND WAGES 1ST AND 2ND QTR JULY - DEC 2020		6,457.00	
EFT12867	26/02/2021	Shire of Ravensthorpe Social Club	Payroll deductions	1		130.00
INV DEDUCT22/02/2021		Shire of Ravensthorpe Social Club	Payroll deductions		130.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT12868	26/02/2021	Signs Plus	BADGES - TAVIA, GREG AND POSTAGE	1		33.60
INV 161383	10/02/2021	Signs Plus	BADGES - TAVIA, GREG AND POSTAGE		33.60	
EFT12869	26/02/2021	Strategic Leadership Consulting	CONSULTANT FEE - 2020 ANNUAL PERFORMANCE REVIEW - CHIEF EXECUTIVE OFFICER	1		5,280.00
INV 0030	17/02/2021	Strategic Leadership Consulting	CONSULTANT FEE - 2020 ANNUAL PERFORMANCE REVIEW - CHIEF EXECUTIVE OFFICER		5,280.00	
EFT12870	26/02/2021	Tankman Mount Barker	PIONEER WATER TANKS FOR HOPETOUN SPORTS GROUND	1		52,317.48
INV 1632	18/02/2021	Tankman Mount Barker	PIONEER WATER TANKS FOR HOPETOUN SPORTS GROUND		42,751.28	
INV 1638	18/02/2021	Tankman Mount Barker	OUTLET POLY, ANTI VORTEX EXTERNAL TABLE D AND LIQUIDATOR LEVEL GAUGE		9,566.20	
EFT12871	26/02/2021	Toll Transport Pty Ltd	FREIGHT CHARGES - CORSIGN AND GUARDIAN PRINT	1		492.83
INV 0475-S30:	15/02/2021	Toll Transport Pty Ltd	FREIGHT CHARGES - CORSIGN AND GUARDIAN PRINT		492.83	
EFT12872	26/02/2021	Vanguard Distribution	BROCHURE DISTRIBUTION AND WAREHOUSING - JANUARY 2021	1		94.93
INV 28752	04/02/2021	Vanguard Distribution	BROCHURE DISTRIBUTION AND WAREHOUSING - JANUARY 2021		94.93	
EFT12873	26/02/2021	Wendy Spaans	REIMBURSEMENT TRAVEL COSTS TO HOPETOUN OFFICE 19/02/2021 - NO SHIRE VEHICLE AVAIL	1		72.00
INV 19022021	23/02/2021	Wendy Spaans	REIMBURSEMENT TRAVEL COSTS TO HOPETOUN OFFICE 19/02/2021 - NO SHIRE VEHICLE AVAIL		72.00	
DD5637.1	08/02/2021	Aware Super	Superannuation contributions	1		9,136.42
INV SUPER	08/02/2021	Aware Super	Superannuation contributions	1	9,136.42	
DD5637.2	08/02/2021	ANZ Smart Choice Super	Superannuation contributions	1		250.39
INV SUPER	08/02/2021	ANZ Smart Choice Super	Superannuation contributions	1	250.39	
DD5637.3	08/02/2021	The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1		672.87
INV SUPER	08/02/2021	The Trustee for The Dyer Super Fund (R Dyer)	Superannuation contributions	1	542.64	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	08/02/2021	The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1	130.23	
DD5637.4	08/02/2021	GuildSuper	Superannuation contributions	1		193.71
INV SUPER	08/02/2021	GuildSuper	Superannuation contributions	1	193.71	
DD5637.5	08/02/2021	Colonial First State	Payroll deductions	1		1,147.52
INV SUPER	08/02/2021	Colonial First State	Superannuation contributions	1	676.52	
INV DEDUCT	08/02/2021	Colonial First State	Payroll deductions	1	471.00	
DD5637.6	08/02/2021	IOOF Employer Super	Superannuation contributions	1		220.94
INV SUPER	08/02/2021	IOOF Employer Super	Superannuation contributions	1	220.94	
DD5637.7	08/02/2021	Hesta Superannuation	Superannuation contributions	1		506.10
INV SUPER	08/02/2021	Hesta Superannuation	Superannuation contributions	1	506.10	
DD5637.8	08/02/2021	Australian Super Pty Ltd	Superannuation contributions	1		182.31
INV SUPER	08/02/2021	Australian Super Pty Ltd	Superannuation contributions	1	182.31	
DD5637.9	08/02/2021	Hostplus Superannuation	Superannuation contributions	1		265.26
INV SUPER	08/02/2021	Hostplus Superannuation	Superannuation contributions	1	265.26	
DD5654.1	22/02/2021	Aware Super	Superannuation contributions	1		13,375.83
INV SUPER	22/02/2021	Aware Super	Superannuation contributions	1	13,375.83	
DD5654.2	22/02/2021	ANZ Smart Choice Super	Superannuation contributions	1		250.39
INV SUPER	22/02/2021	ANZ Smart Choice Super	Superannuation contributions	1	250.39	
DD5654.3	22/02/2021	The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1		672.87
INV SUPER	22/02/2021	The Trustee for The Dyer Super Fund (R Dyer)	Superannuation contributions	1	542.64	
INV DEDUCT	22/02/2021	The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1	130.23	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD5654.4	22/02/2021	GuildSuper	Superannuation contributions	1		193.71
INV SUPER	22/02/2021	GuildSuper	Superannuation contributions	1	193.71	
DD5654.5	22/02/2021	Colonial First State	Payroll deductions	1		1,147.52
INV SUPER	22/02/2021	Colonial First State	Superannuation contributions	1	676.52	
INV DEDUCT	22/02/2021	Colonial First State	Payroll deductions	1	471.00	
DD5654.6	22/02/2021	IOOF Employer Super	Superannuation contributions	1		290.34
INV SUPER	22/02/2021	IOOF Employer Super	Superannuation contributions	1	290.34	
DD5654.7	22/02/2021	Hesta Superannuation	Superannuation contributions	1		483.24
INV SUPER	22/02/2021	Hesta Superannuation	Superannuation contributions	1	483.24	
DD5654.8	22/02/2021	Australian Super Pty Ltd	Superannuation contributions	1		236.98
INV SUPER	22/02/2021	Australian Super Pty Ltd	Superannuation contributions	1	236.98	
DD5654.9	22/02/2021	Hostplus Superannuation	Superannuation contributions	1		456.94
INV SUPER	22/02/2021	Hostplus Superannuation	Superannuation contributions	1	456.94	
DD5662.1	22/02/2021	BANKWEST Corporate Mastercard	JANUARY 2021	1		14,941.21
INV JAN 202	122/02/2021	BANKWEST Corporate Mastercard	JANUARY 2021	1	14,941.21	
DD5663.1	28/02/2021	Department of Transport (Shire Licensing)	DoT PAYMENT BY AUTHORITY - FEBRUARY 2021	1		31,704.90
INV FEB 202	128/02/2021	Department of Transport (Shire Licensing)	DoT PAYMENT BY AUTHORITY - FEBRUARY 2021	1	31,704.90	
DD5663.2	28/02/2021	Synergy	PAYMENT BY AUTHORITY - FEBRUARY 2021	1		8,231.50
INV FEB 21	28/02/2021	Synergy	PAYMENT BY AUTHORITY - FEBRUARY 2021	1	8,231.50	
DD5663.3	28/02/2021	Water Corporation	PAYMENT BY AUTHORITY - FEBRUARY 2021	1		2,828.36
INV FEB 202	128/02/2021	Water Corporation	PAYMENT BY AUTHORITY - FEBRUARY 2021	1	2,828.36	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD5663.4	28/02/2021	SG Fleet	LEASE RENTALS FEBRUARY 2021	1		13,496.72
INV AUSG00	15/02/2021	SG Fleet	LEASE RENTALS FEBRUARY 2021	1	13,496.72	
DD5663.5	28/02/2021	Westnet Pty Ltd	PAYMENT BY AUTHORITY - FEBRUARY 2021	1		178.32
INV FEB 202	01/02/2021	Westnet Pty Ltd	PAYMENT BY AUTHORITY - FEBRUARY 2021	1	178.32	
DD5663.6	28/02/2021	WA Treasury Corporation (WATC)	WATC LOAN PAYMENT INC INTEREST AT 31 JANUARY 2021	1		96,301.27
INV WATC FI	08/02/2021	WA Treasury Corporation (WATC)	WATC LOAN REPAYMENTS INC INTEREST AT 31 31 JANUARY 2021	1	72,635.52	
INV WATC FI	15/02/2021	WA Treasury Corporation (WATC)	WATC LOAN PAYMENT INC INTEREST AT 31 JANUARY 2021	1	23,665.75	
DD5637.10	08/02/2021	MOBI Superannuation	Superannuation contributions	1		248.55
INV SUPER	08/02/2021	MOBI Superannuation	Superannuation contributions	1	248.55	
DD5637.11	08/02/2021	WA Local Government Super Plan	Payroll deductions	1		2,921.34
INV DEDUCT	08/02/2021	WA Local Government Super Plan	Payroll deductions	1	390.23	
INV DEDUCT	08/02/2021	WA Local Government Super Plan	Payroll deductions	1	192.25	
INV DEDUCT	08/02/2021	WA Local Government Super Plan	Payroll deductions	1	1,143.21	
INV DEDUCT	08/02/2021	WA Local Government Super Plan	Payroll deductions	1	334.62	
INV DEDUCT	08/02/2021	WA Local Government Super Plan	Payroll deductions	1	67.32	
INV DEDUCT	08/02/2021	WA Local Government Super Plan	Payroll deductions	1	394.05	
INV DEDUCT	08/02/2021	WA Local Government Super Plan	Payroll deductions	1	73.08	
INV DEDUCT	08/02/2021	WA Local Government Super Plan	Payroll deductions	1	292.31	
INV DEDUCT	08/02/2021	WA Local Government Super Plan	Payroll deductions	1	34.27	
DD5637.12	08/02/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		3,201.84
INV SUPER	08/02/2021	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	1,803.00	
INV DEDUCT	08/02/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	1,050.00	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	08/02/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	348.84	
DD5637.13	08/02/2021	MLC MasterKey Business Super	Superannuation contributions	1		652.52
INV DEDUCT	08/02/2021	MLC MasterKey Business Super	Payroll deductions	1	65.89	
INV SUPER	08/02/2021	MLC MasterKey Business Super	Superannuation contributions	1	586.63	
DD5637.14	08/02/2021	BUSSQ	Superannuation contributions	1		477.29
INV DEDUCT	08/02/2021	BUSSQ	Payroll deductions	1	122.38	
INV SUPER	08/02/2021	BUSSQ	Superannuation contributions	1	354.91	
DD5637.15	08/02/2021	MLC Superannuation	Superannuation contributions	1		55.24
INV SUPER	08/02/2021	MLC Superannuation	Superannuation contributions	1	55.24	
DD5637.16	08/02/2021	BT Super for Life	Superannuation contributions	1		620.20
INV SUPER	08/02/2021	BT Super for Life	Superannuation contributions	1	620.20	
DD5637.17	08/02/2021	Care Super Pty Ltd	Superannuation contributions	1		177.20
INV SUPER	08/02/2021	Care Super Pty Ltd	Superannuation contributions	1	177.20	
DD5637.18	08/02/2021	BT Super	Superannuation contributions	1		622.39
INV SUPER	08/02/2021	BT Super	Superannuation contributions	1	622.39	
DD5637.19	08/02/2021	Rest Superannuation	Superannuation contributions	1		509.33
INV SUPER	08/02/2021	Rest Superannuation	Superannuation contributions	1	509.33	
DD5654.10	22/02/2021	MOBI Superannuation	Superannuation contributions	1		292.88
INV SUPER	22/02/2021	MOBI Superannuation	Superannuation contributions	1	292.88	
DD5654.11	22/02/2021	Sun Super	Superannuation contributions	1		122.29
INV SUPER	22/02/2021	Sun Super	Superannuation contributions	1	122.29	

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD5654.12	22/02/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		3,404.45
INV SUPER	22/02/2021	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	1,957.66	
INV DEDUCT	22/02/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	1,050.00	
INV DEDUCT	22/02/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	396.79	
DD5654.13	22/02/2021	WA Local Government Super Plan	Payroll deductions	1		2,921.77
INV DEDUCT	22/02/2021	WA Local Government Super Plan	Payroll deductions	1	360.00	
INV DEDUCT	22/02/2021	WA Local Government Super Plan	Payroll deductions	1	192.25	
INV DEDUCT	22/02/2021	WA Local Government Super Plan	Payroll deductions	1	1,025.62	
INV DEDUCT	22/02/2021	WA Local Government Super Plan	Payroll deductions	1	302.53	
INV DEDUCT	22/02/2021	WA Local Government Super Plan	Payroll deductions	1	334.62	
INV DEDUCT	22/02/2021	WA Local Government Super Plan	Payroll deductions	1	309.24	
INV DEDUCT	22/02/2021	WA Local Government Super Plan	Payroll deductions	1	73.08	
INV DEDUCT	22/02/2021	WA Local Government Super Plan	Payroll deductions	1	292.31	
INV DEDUCT	22/02/2021	WA Local Government Super Plan	Payroll deductions	1	32.12	
DD5654.14	22/02/2021	MLC MasterKey Business Super	Superannuation contributions	1		662.70
INV DEDUCT	22/02/2021	MLC MasterKey Business Super	Payroll deductions	1	65.89	
INV SUPER	22/02/2021	MLC MasterKey Business Super	Superannuation contributions	1	596.81	
DD5654.15	22/02/2021	MLC Superannuation	Superannuation contributions	1		55.24
INV SUPER	22/02/2021	MLC Superannuation	Superannuation contributions	1	55.24	
DD5654.16	22/02/2021	BUSSQ	Superannuation contributions	1		453.49
INV DEDUCT	22/02/2021	BUSSQ	Payroll deductions	1	116.28	
INV SUPER	22/02/2021	BUSSQ	Superannuation contributions	1	337.21	
DD5654.17	22/02/2021	BT Super for Life	Superannuation contributions	1		615.94

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	22/02/2021	BT Super for Life	Superannuation contributions	1	615.94	
DD5654.18	22/02/2021	Care Super Pty Ltd	Superannuation contributions	1		179.94
INV SUPER	22/02/2021	Care Super Pty Ltd	Superannuation contributions	1	179.94	
DD5654.19	22/02/2021	BT Super	Superannuation contributions	1		488.45
INV SUPER	22/02/2021	BT Super	Superannuation contributions	1	488.45	
DD5654.20	22/02/2021	Rest Superannuation	Superannuation contributions	1		509.33
INV SUPER	22/02/2021	Rest Superannuation	Superannuation contributions	1	509.33	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal Bank Account	**786,595.45**
TOTAL		**786,595.45**

ATTACHMENT

SHIRE OF RAVENSTHORPE

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2020

TABLE OF CONTENTS

COMMUNITY VISION

'Growing Our Community'

Principal place of business:
65 Morgans Street
RAVENSTHORPE WA 6346

SHIRE OF RAVENSTHORPE
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020

Local Government Act 1995
Local Government (Financial Management) Regulations 1996

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the Shire of Ravensthorpe for the financial year ended 30 June 2020 is based on proper accounts and records to present fairly the financial position of the Shire of Ravensthorpe at 30 June 2020 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the 11th day of March 2021

Chief Executive Officer

Gavin Pollock
Name of Chief Executive Officer

OAG AUDITED

SHIRE OF RAVENSTHORPE
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2020

	NOTE	2020 Actual	2020 Budget	2019 Actual
		$	$	$
Revenue				
Rates	27(a)	4,554,260	4,574,855	4,403,563
Operating grants, subsidies and contributions	2(a)	4,154,628	1,718,517	15,473,437
Fees and charges	2(a)	1,078,853	1,459,943	977,098
Interest earnings	2(a)	103,066	97,000	90,037
Other revenue	2(a)	414,507	802,300	663,179
		10,305,313	8,652,615	21,607,314
Expenses				
Employee costs		(4,119,179)	(4,502,324)	(3,592,557)
Materials and contracts		(3,265,524)	(3,316,347)	(15,200,829)
Utility charges		(236,160)	(220,270)	(209,986)
Depreciation on non-current assets	10(b)	(4,588,500)	(1,978,847)	(1,970,793)
Interest expenses	2(b)	(91,063)	(75,860)	(119,399)
Insurance expenses		(223,390)	(217,762)	(300,119)
Other expenditure		(626,961)	(224,800)	(353,226)
		(13,150,778)	(10,536,210)	(21,746,909)
		(2,845,465)	(1,883,595)	(139,595)
Non-operating grants, subsidies and contributions	2(a)	884,406	2,295,500	1,293,001
Profit on asset disposals	10(a)	23,036	66,500	0
(Loss) on asset disposals	10(a)	(95,046)	(97,195)	(100,437)
		812,395	2,264,805	1,192,564
Net result for the period		**(2,033,070)**	**381,210**	**1,052,969**
Other comprehensive income				
Items that will not be reclassified subsequently to profit or loss				
Changes in asset revaluation surplus	12	0	0	98,008,160
Total other comprehensive income for the period		**0**	**0**	**98,008,160**
Total comprehensive income for the period		**(2,033,070)**	**381,210**	**99,061,129**

This statement is to be read in conjunction with the accompanying notes.

OAG AUDITED

SHIRE OF RAVENSTHORPE
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2020

	NOTE	2020 Actual $	2020 Budget $	2019 Actual $
Revenue	2(a)			
Governance		26,350	4,500	348
General purpose funding		6,580,571	5,566,306	6,349,045
Law, order, public safety		481,996	411,700	390,797
Health		16,559	14,000	4,483
Education and welfare		442,532	533,050	150,921
Housing		5,400	5,200	19,560
Community amenities		674,353	864,800	580,990
Recreation and culture		129,075	98,300	378,466
Transport		1,622,552	526,259	13,092,084
Economic services		192,208	196,500	141,697
Other property and services		133,717	432,000	498,923
		10,305,313	8,652,615	21,607,314
Expenses	2(b)			
Governance		(776,593)	(256,753)	(646,140)
General purpose funding		(258,953)	(795,891)	(264,282)
Law, order, public safety		(1,049,077)	(899,949)	(868,992)
Health		(307,973)	(366,844)	(294,154)
Education and welfare		(818,705)	(1,013,701)	(383,344)
Housing		(233,575)	(266,289)	(207,880)
Community amenities		(1,300,561)	(1,654,272)	(1,248,990)
Recreation and culture		(1,607,071)	(1,747,367)	(1,525,015)
Transport		(5,098,604)	(2,310,001)	(14,855,915)
Economic services		(704,755)	(493,502)	(297,426)
Other property and services		(903,848)	(655,781)	(1,035,372)
		(13,059,715)	(10,460,350)	(21,627,510)
Finance Costs	2(b)			
General purpose funding		0	0	(9,113)
Law, order, public safety		(456)	0	(7,042)
Housing		(13,536)	(17,104)	(15,065)
Community amenities		(28,971)	0	(33,426)
Recreation and culture		(10,893)	(13,208)	(11,369)
Transport		(37,207)	(45,548)	(43,384)
		(91,063)	(75,860)	(119,399)
		(2,845,465)	(1,883,595)	(139,595)
Non-operating grants, subsidies and contributions	2(a)	884,406	2,295,500	1,293,001
Profit on disposal of assets	10(a)	23,036	66,500	0
(Loss) on disposal of assets	10(a)	(95,046)	(97,195)	(100,437)
		812,395	2,264,805	1,192,564
Net result for the period		**(2,033,070)**	**381,210**	**1,052,969**
Other comprehensive income				
Items that will not be reclassified subsequently to profit or loss				
Changes in asset revaluation surplus	12	0	0	98,008,160
Total other comprehensive income for the period		**0**	**0**	**98,008,160**
Total comprehensive income for the period		**(2,033,070)**	**381,210**	**99,061,129**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF RAVENSTHORPE
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2020

	NOTE	2020	2019
		$	$
CURRENT ASSETS			
Cash and cash equivalents	3	3,456,545	3,026,048
Trade and other receivables	6	2,128,749	4,348,725
Other financial assets	5(a)	1,000,000	0
Inventories	7	2,358	2,704
TOTAL CURRENT ASSETS		6,587,652	7,377,477
NON-CURRENT ASSETS			
Trade and other receivables	6	11,931	26,395
Property, plant and equipment	8	32,355,830	33,024,128
Infrastructure	9	123,297,752	124,591,608
Right of use assets	11(a)	921,543	998,912
TOTAL NON-CURRENT ASSETS		156,587,056	158,641,043
TOTAL ASSETS		163,174,708	166,018,520
CURRENT LIABILITIES			
Trade and other payables	13	1,040,738	1,891,846
Contract liabilities	14	345,384	0
Lease liabilities	15(a)	121,001	101,606
Borrowings	16(a)	218,282	209,799
Employee related provisions	17	437,159	396,543
TOTAL CURRENT LIABILITIES		2,162,564	2,599,794
NON-CURRENT LIABILITIES			
Lease liabilities	15(a)	825,493	913,641
Borrowings	16(a)	1,266,287	1,484,569
Employee related provisions	17	81,660	42,806
TOTAL NON-CURRENT LIABILITIES		2,173,440	2,441,016
TOTAL LIABILITIES		4,336,004	5,040,810
NET ASSETS		158,838,704	160,977,710
EQUITY			
Retained surplus		37,482,189	39,655,331
Reserves - cash/financial asset backed	4	3,447,907	3,413,771
Revaluation surplus	12	117,908,608	117,908,608
TOTAL EQUITY		158,838,704	160,977,710

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF RAVENSTHORPE
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2020

	NOTE	RETAINED SURPLUS	RESERVES CASH/FINANCIAL ASSET BACKED	REVALUATION SURPLUS	TOTAL EQUITY
		$	$	$	$
Balance as at 1 July 2018		**38,214,104**	**3,802,029**	**19,900,448**	**61,916,581**
Comprehensive income					
Net result for the period		1,052,969	0	0	1,052,969
Other comprehensive income	12	0	0	98,008,160	98,008,160
Total comprehensive income		1,052,969	0	98,008,160	99,061,129
Transfers from reserves	4	4,931,276	(4,931,276)	0	0
Transfers to reserves	4	(4,543,019)	4,543,019	0	0
Balance as at 30 June 2019		**39,655,331**	**3,413,771**	**117,908,608**	**160,977,710**
Change in accounting policy	31(b)	(105,936)	0	0	(105,936)
Restated total equity at 1 July 2019		**39,549,395**	**3,413,771**	**117,908,608**	**160,871,774**
Comprehensive income					
Net result for the period		(2,033,070)	0	0	(2,033,070)
Total comprehensive income		(2,033,070)	0	0	(2,033,070)
Transfers from reserves	4	1,964,669	(1,964,669)	0	0
Transfers to reserves	4	(1,998,806)	1,998,806	0	0
Balance as at 30 June 2020		**37,482,189**	**3,447,907**	**117,908,608**	**158,838,704**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF RAVENSTHORPE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2020

	NOTE	2020 Actual	2020 Budget	2019 Actual
		$	$	$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		4,471,424	4,549,855	4,379,260
Operating grants, subsidies and contributions		6,776,792	5,233,517	15,956,200
Fees and charges		1,078,853	1,459,943	977,098
Interest received		103,066	97,000	90,037
Goods and services tax received		811,492	1,970,082	0
Other revenue		414,507	802,300	663,179
		13,656,133	14,112,697	22,065,774
Payments				
Employee costs		(4,095,702)	(4,502,324)	(3,785,307)
Materials and contracts		(4,166,230)	(3,393,447)	(15,743,466)
Utility charges		(236,160)	(220,270)	(209,986)
Interest expenses		(91,063)	(75,860)	(119,399)
Insurance paid		(223,390)	(217,762)	(300,119)
Goods and services tax paid		(770,998)	(1,970,082)	146,486
Other expenditure		(626,961)	(224,800)	(353,226)
		(10,210,505)	(10,604,545)	(20,365,017)
Net cash provided by (used in) operating activities	19	3,445,629	3,508,152	1,700,757
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	8(a)	(1,023,484)	(1,965,062)	(1,520,492)
Payments for construction of infrastructure	9(a)	(1,828,354)	(3,153,184)	(1,970,283)
Non-operating grants, subsidies and contributions	2(a)	884,406	2,295,500	1,293,001
Proceeds from financial assets at amortised cost - term deposits		(1,000,000)	0	0
Proceeds from disposal of right of use assets		0	0	(9,595)
Proceeds from sale of property, plant & equipment	10(a)	279,800	239,000	213,868
Net cash provided by (used in) investment activities		(2,687,633)	(2,583,746)	(1,993,501)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	16(b)	(209,799)	(209,795)	(201,680)
Payments for principal portion of lease liabilities	15(b)	(117,700)	0	(9,752)
Net cash provided by (used In) financing activities		(327,499)	(209,795)	(211,432)
Net increase (decrease) in cash held		430,497	714,611	(504,176)
Cash at beginning of year		3,026,048	2,902,608	3,530,224
Cash and cash equivalents at the end of the year	19	3,456,545	3,617,219	3,026,048

This statement is to be read in conjunction with the accompanying notes.

	NOTE	2020 Actual	2020 Budget	2019 Actual
		$	$	$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	28 (b)	2,112,293	1,997,444	2,303,102
		2,112,293	1,997,444	2,303,102
Revenue from operating activities (excluding rates)				
Governance		26,350	4,500	348
General purpose funding		2,099,069	1,113,442	2,064,702
Law, order, public safety		498,501	411,700	390,797
Health		16,559	14,000	4,483
Education and welfare		442,532	533,050	150,921
Housing		5,400	5,200	19,560
Community amenities		674,353	864,800	580,990
Recreation and culture		129,075	98,300	378,466
Transport		1,622,552	571,259	13,092,084
Economic services		192,208	196,500	141,697
Other property and services		140,248	453,500	498,923
		5,846,846	4,266,251	17,322,971
Expenditure from operating activities				
Governance		(776,593)	(256,753)	(646,140)
General purpose funding		(258,953)	(795,891)	(273,395)
Law, order, public safety		(1,060,659)	(915,429)	(876,034)
Health		(307,973)	(366,844)	(294,154)
Education and welfare		(818,705)	(1,013,701)	(383,344)
Housing		(247,111)	(283,393)	(222,945)
Community amenities		(1,329,532)	(1,654,272)	(1,282,416)
Recreation and culture		(1,617,964)	(1,760,575)	(1,536,384)
Transport		(5,214,045)	(2,412,274)	(14,947,449)
Economic services		(710,441)	(501,327)	(297,426)
Other property and services		(903,848)	(672,946)	(1,087,659)
		(13,245,823)	(10,633,405)	(21,847,346)
Non-cash amounts excluded from operating activities	28(a)	4,559,130	2,009,542	1,954,921
Amount attributable to operating activities		(727,555)	(2,360,168)	(266,352)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	2(a)	884,406	2,295,500	1,293,001
Proceeds from disposal of assets	10(a)	279,800	239,000	213,868
Purchase of property, plant and equipment	8(a)	(1,023,488)	(1,965,062)	(1,530,244)
Purchase and construction of infrastructure	9(a)	(1,828,354)	(3,153,184)	(1,970,283)
Amount attributable to investing activities		(1,687,637)	(2,583,746)	(1,993,658)
FINANCING ACTIVITIES				
Repayment of borrowings	16(b)	(209,799)	(209,795)	(201,680)
New lease arrangements		48,946	0	9,752
Payments for principal portion of lease liabilities	15(b)	(117,700)	0	(108,369)
Transfers to reserves (restricted assets)	4	(1,998,806)	(2,110,000)	(4,543,019)
Transfers from reserves (restricted assets)	4	1,964,669	2,811,431	4,931,276
Amount attributable to financing activities		(312,690)	491,636	87,960
Surplus/(deficit) before imposition of general rates		(2,727,881)	(4,452,278)	(2,172,050)
Total amount raised from general rates	27(a)	4,481,503	4,452,864	4,284,343
Surplus/(deficit) after imposition of general rates	28(b)	**1,753,622**	**586**	**2,112,293**

This statement is to be read in conjunction with the accompanying notes.

1. BASIS OF PREPARATION

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

AMENDMENTS TO LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996
The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Prior to 1 July 2019, *Financial Management Regulation 16* arbitrarily prohibited a local government from recognising as assets Crown land that is a public thoroughfare, i.e. land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets pertaining to vested land, including land under roads acquired on or after 1 July 2008, were not recognised in previous financial reports of the Shire. This was not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

From 1 July 2019, the Shire has applied AASB 16 Leases which requires leases to be included by lessees in the statement of financial position. Also, the *Local Government (Financial Management) Regulations 1996* have been amended to specify that vested land is a right of use asset to be measured at cost. All right of use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not included in the statement of financial position) rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

These Financial Management Regulation amendments had an immaterial impact on the Shire, as the Shire does not have a golf course, showground, racecourse, or recreational facility of state or regional significance.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

NEW ACCOUNTING STANDARDS FOR APPLICATION IN FUTURE YEARS
On 1 July 2020 the following new accounting standards are to be adopted:
- *AASB 1059 Service Concession Arrangements: Grantors*
- *AASB 2018-7 Amendments to Australian Accounting Standards - Materiality*

AASB 1059 Service Concession Arrangements: Grantors is not expected to impact the financial report.

Specific impacts of *AASB 2018-7 Amendments to Australian Accounting Standards - Materiality,* have not been identified.

CRITICAL ACCOUNTING ESTIMATES
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

2. REVENUE AND EXPENSES

REVENUE RECOGNITION POLICY

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/ Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Specified area rates	Rates charge for specific defined purpose	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	Adopted by council annually	Applied fully on timing of landing/take-off	Not applicable	On landing/departure event
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

2. REVENUE AND EXPENSES

(a) Grant revenue

Grants, subsidies and contributions are included as both operating and non-operating revenues in the Statement of Comprehensive Income:

	2020 Actual	2020 Budget	2019 Actual
	$	$	$
Operating grants, subsidies and contributions			
Governance	25,000	500	0
General purpose funding	1,971,981	930,708	1,890,351
Law, order, public safety	446,516	364,000	343,584
Health	10,000	0	0
Education and welfare	94,050	124,050	70,108
Housing	0	0	1,115
Recreation and culture	51,517	38,000	224,090
Transport	1,491,740	181,259	12,920,647
Economic services	55,000	80,000	20,000
Other property and services	8,824	0	3,542
	4,154,628	1,718,517	15,473,437
Non-operating grants, subsidies and contributions			
Law, order, public safety	(20,340)	0	41,321
Education and welfare	28,811	36,100	0
Recreation and culture	0	67,000	24,802
Transport	820,935	2,132,400	1,226,879
Economic services	55,000	60,000	0
	884,406	2,295,500	1,293,001
Total grants, subsidies and contributions	5,039,033	4,014,017	16,766,438
Fees and charges			
General purpose funding	21,892	21,500	20,452
Law, order, public safety	31,889	32,700	30,127
Health	6,559	14,000	4,483
Education and welfare	123,021	401,000	45,007
Housing	5,400	5,200	17,480
Community amenities	520,287	442,243	434,209
Recreation and culture	77,558	59,800	109,803
Transport	130,767	345,000	170,701
Economic services	137,208	116,500	121,697
Other property and services	24,272	22,000	23,139
	1,078,853	1,459,943	977,096

SIGNIFICANT ACCOUNTING POLICIES

Grants, subsidies and contributions

Operating grants, subsidies and contributions are grants, subsidies or contributions that are not non-operating in nature.

Non-operating grants, subsidies and contributions are amounts received for the acquisition or construction of recognisable non-financial assets to be controlled by the local government.

Fees and Charges

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

2. REVENUE AND EXPENSES (Continued)

(a) Revenue (Continued)

	2020 Actual	2020 Budget	2019 Actual
	$	$	$
Contracts with customers and transfers for recognisable non-financial assets			
Other revenue from contracts with customers and revenue from contracts with customers and transfers to enable the acquisition or construction of recognisable non-financial assets to be controlled by the Shire was recognised during the year for the following nature or types of goods or services:			
Operating grants, subsidies and contributions	1,907,161	472,550	13,408,990
Fees and charges	1,069,263	1,450,943	1,040,290
Other revenue	164,225	739,300	564,170
Non-operating grants, subsidies and contributions	884,406	2,295,500	1,293,001
	4,025,055	4,958,293	16,306,451
Revenue from contracts with customers and transfers to enable the acquisition or construction of recognisable non-financial assets to be controlled by the Shire is comprised of:			
Contracts with customers included as a contract liability at the start of the period	105,936	0	0
Other revenue from contracts with customers recognised during the year	3,140,650	2,662,793	0
Transfers intended for acquiring or constructing recognisable non financial assets included as a contract liability at the start of the period	0	0	0
Other revenue from performance obligations satisfied during the year	778,470	2,295,500	0
	4,025,055	4,958,293	0
Information about receivables, contract assets and contract liabilities from contracts with customers along with financial assets and associated liabilities arising from transfers to enable the acquisition or construction of recognisable non financial assets is:			
Trade and other receivables from contracts with customers	1,432,345		
Contract liabilities from contracts with customers	(345,384)		

Contract liabilities for contracts with customers primarily relate to grants with performance obligations received in advance, for which revenue is recognised over time as the performance obligations are met.
Information is not provided about remaining performance obligations for contracts with customers that had an original expected duration of one year or less.
Consideration from contracts with customers is included in the transaction price.
Performance obligations in relation to contract liabilities from transfers for recognisable non financial assets are satisfied as project milestones are met or completion of construction or acquisition of the asset. All associated performance obligations are expected to be met over the next 12 months.

2. REVENUE AND EXPENSES (Continued)

(a) Revenue (Continued)	2020 Actual	2020 Budget	2019 Actual
	$	$	$
Revenue from statutory requirements			
Revenue from statutory requirements was recognised during the year for the following nature or types of goods or services:			
General rates	4,481,503	4,498,098	4,333,375
Specified area rates	72,757	72,757	70,188
Statutory permits and licences	6,394	6,000	6,353
Fines	9,589	9,000	6,996
	4,570,243	4,585,855	4,416,912
Other revenue			
Reimbursements and recoveries	122,216	727,480	530,926
Other	292,291	74,820	132,253
	414,507	802,300	663,179
Interest earnings			
Interest on reserve funds	28,806	40,000	34,046
Rates instalment and penalty interest (refer Note 27(e))	67,124	47,000	47,608
Other interest earnings	7,136	10,000	8,383
	103,066	97,000	90,037

SIGNIFICANT ACCOUNTING POLICIES

Interest earnings
Interest income is calculated by applying the effective interest rate to the gross carrying amount of a financial asset except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

Interest earnings (continued)
Interest income is presented as finance income where it is earned from financial assets that are held for cash management purposes.

(b) Expenses	Note	Actual	Budget	Actual
		$	$	$
Auditors remuneration				
- Audit of the Annual Financial Report		62,000	39,000	30,000
- Other services		900	0	1,060
		62,900	39,000	31,060
Interest expenses (finance costs)				
Borrowings	16(b)	61,636	75,860	69,819
Interest expense [Other]		0	0	9,112
Lease liabilities	15(b)	29,427	0	39,003
		91,063	75,860	117,934
Other expenditure				
Sundry expenses		626,961	224,800	353,226

3. CASH AND CASH EQUIVALENTS

	NOTE	2020	2019
		$	$
Cash at bank and on hand		3,456,545	3,026,048
Total cash and cash equivalents		3,456,545	3,026,048

Restrictions

The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:

	NOTE	2020	2019
- Cash and cash equivalents		2,919,634	3,695,162
- Financial assets at amortised cost	5	1,000,000	0
		3,919,634	3,695,162

The restricted assets are a result of the following specific purposes to which the assets may be used:

	NOTE	2020	2019
Reserves - cash/financial asset backed	4	3,447,907	3,413,771
Contract liabilities from contracts with customers	14	345,384	0
Unspent grants, subsidies and contributions		0	157,100
Bonds & deposits held		126,343	124,291
Total restricted assets		3,919,634	3,695,162

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Restricted assets

Restricted asset balances are not available for general use by the local government due to externally imposed restrictions. Externally imposed restrictions are specified in an agreement, contract or legislation. This applies to reserves, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement.

4. RESERVES - CASH/FINANCIAL ASSET

		2020 Actual Opening Balance	2020 Actual Transfer to	2020 Actual Transfer (from)	2020 Actual Closing Balance	2020 Budget Opening Balance	2020 Budget Transfer to	2020 Budget Transfer (from)	2020 Budget Closing Balance	2019 Actual Opening Balance	2019 Actual Transfer to	2019 Actual Transfer (from)	2019 Actual Closing Balance
		$	$	$	$	$	$	$	$	$	$	$	$
(a)	Leave Reserve	42,329	357	0	42,686	42,329	496	0	42,825	94,483	846	(53,000)	42,329
(b)	Plant And Vehicle Reserve	434,818	903,669	(438,000)	900,487	434,818	1,005,095	(873,000)	566,913	430,959	3,859	0	434,818
(c)	Emergency Farm Water Reserve	26,973	228	(15,000)	12,201	26,973	316	0	27,289	26,734	239	0	26,973
(d)	Building Reserve	1,532,899	1,082,935	(1,229,325)	1,386,509	1,532,899	1,087,962	(1,589,640)	1,031,221	1,519,294	4,522,578	(4,508,973)	1,532,899
(e)	Road And Footpath Reserve	426,545	3,600	(34,184)	395,961	426,545	4,998	(77,000)	354,543	422,867	3,678	0	426,545
(f)	Swimming Pool Upgrade Reserve	44,533	376	0	44,909	44,534	522	0	45,056	44,030	503	0	44,533
(g)	Airport Reserve	388,956	3,282	(12,244)	379,993	388,955	4,557	(12,244)	381,268	751,529	6,730	(369,303)	388,956
(h)	Waste And Sewerage Reserve	300,702	2,536	(18,077)	285,162	300,701	3,523	(41,000)	263,224	298,033	2,669	0	300,702
(i)	State Barrier Fence Reserve	216,016	1,823	(217,839)	0	216,016	2,531	(218,547)	0	214,099	1,917	0	216,016
		3,413,772	1,998,806	(1,964,669)	3,447,907	3,413,770	2,110,000	(2,811,431)	2,712,339	3,802,028	4,543,019	(4,931,276)	3,413,771

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserves - cash/financial assets backed.

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

	Name of Reserve	Anticipated date of use	Purpose of the reserve
(a)	Leave Reserve	Ongoing	- To be used to fund long service leave and non-current annual leave requirements.
(b)	Plant And Vehicle Reserve	Ongoing	- To be used to assist in the purchasing of major plant and machinery.
(c)	Emergency Farm Water Reserve	Ongoing	- To be used for the repair and/or construction of emergency farm water supplies.
(d)	Building Reserve	Ongoing	- To be used for the construction, refurbishment, modification or renovation of all buildings.
(e)	Road And Footpath Reserve	Ongoing	- To be used for the construction, rejuvenation, resealing or repair to the road & footpath network.
(f)	Swimming Pool Upgrade Reserve	Ongoing	- To be used towards any major repairs or renovations of the Ravensthorpe Swimming Pool.
(g)	Airport Reserve	Ongoing	- To be used for the construction, reconstruction, repairs or modifications of activities including: buildings, tarmac, airstrip and associated infrastructure at the Ravensthorpe Airport.
(h)	Waste And Sewerage Reserve	Ongoing	- To be used for the repair and/or construction of waste and sewerage facilities.
(i)	State Barrier Fence Reserve	Ongoing	- To be used for the extension of the State Barrier Fence from Ravensthorpe to Esperance.

5. OTHER FINANCIAL ASSETS

	2020	2019
	$	$
(a) Current assets		
Financial assets at amortised cost	1,000,000	0
	1,000,000	0
Other financial assets at amortised cost		
Term deposits	1,000,000	0
	1,000,000	0

SIGNIFICANT ACCOUNTING POLICIES

Other financial assets at amortised cost
The Shire classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at fair value through profit and loss
The Shire classifies the following financial assets at fair value through profit and loss:
- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Shire has not elected to recognise fair value gains and losses through other comprehensive income.

Impairment and risk
Information regarding impairment and exposure to risk can be found at Note 29.

6. TRADE AND OTHER RECEIVABLES

	2020	2019
	$	$
Current		
Rates Receivable	307,463	210,163
GST Receivable	183,358	182,324
Sundry Receivables	205,584	246,079
Contract Assets	1,432,345	3,699,278
Payments in Advance - Right of Use Assets	0	10,881
	2,128,749	4,348,725
Non-current		
Pensioner's Rates and ESL Deferred	11,931	26,395
	11,931	26,395

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Impairment and risk exposure

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 29.

SIGNIFICANT ACCOUNTING POLICIES (Continued)

Classification and subsequent measurement

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

7. INVENTORIES

	2020	2019
	$	$
Current		
Fuel and materials	2,358	2,704
	2,358	2,704

The following movements in inventories occurred during the year:

	2020	2019
Carrying amount at beginning of period	2,704	16,247
Inventories expensed during the year	(312,297)	(329,400)
Additions to inventory	311,951	315,857
Carrying amount at end of period	2,358	2,704

SIGNIFICANT ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

8. PROPERTY, PLANT AND EQUIPMENT

(a) Movements in Carrying Amounts

Movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year:

	Land - Freehold Land	Total land	Buildings - Non-specialised	Buildings - Specialised	Total buildings	Total land and buildings	Furniture & Equipment	Plant & Equipment	Total property, plant and equipment
	$	$	$	$	$	$	$	$	$
Balance at 1 July 2018	1,668,500	1,668,500	2,303,675	24,081,241	26,384,916	28,053,416	263,648	4,779,943	33,097,007
Additions	439,000	439,000	0	10,557	10,557	449,557	82,677	988,258	1,520,492
(Disposals)	0	0	0	(2,667)	(2,667)	(2,667)	(4,862)	(294,394)	(301,923)
Depreciation (expense)	0	0	(33,203)	(626,171)	(659,374)	(659,374)	(34,602)	(607,067)	(1,301,043)
Transfers	0	0	0	9,595	9,595	9,595	0	0	9,595
Carrying amount at 30 June 2019	2,107,500	2,107,500	2,270,472	23,472,555	25,743,027	27,850,527	306,861	4,866,740	33,024,128
Comprises:									
Gross carrying amount at 30 June 2019	2,107,500	2,107,500	2,336,880	24,691,832	27,028,712	29,136,212	389,807	6,433,764	35,959,783
Accumulated depreciation at 30 June 2019	0	0	(66,408)	(1,219,277)	(1,285,685)	(1,285,685)	(82,946)	(1,567,024)	(2,935,655)
Carrying amount at 30 June 2019	2,107,500	2,107,500	2,270,472	23,472,555	25,743,027	27,850,527	306,861	4,866,740	33,024,128
Additions	0	0	167,819	15,191	183,010	183,010	139,930	700,548	1,023,488
(Disposals)	0	0	0	0	0	0	0	(351,810)	(351,810)
Depreciation (expense)	0	0	(33,593)	(616,232)	(649,825)	(649,825)	(51,520)	(640,055)	(1,341,399)
Transfers	0	0	0	0	0	0	1,424	0	1,424
Carrying amount at 30 June 2020	2,107,500	2,107,500	2,404,698	22,871,514	25,276,212	27,383,712	396,695	4,575,423	32,355,830
Comprises:									
Gross carrying amount at 30 June 2020	2,107,500	2,107,500	2,505,048	24,706,675	27,211,722	29,319,222	529,737	6,611,505	36,460,464
Accumulated depreciation at 30 June 2020	0	0	(100,350)	(1,835,160)	(1,935,510)	(1,935,510)	(133,042)	(2,036,082)	(4,104,634)
Carrying amount at 30 June 2020	2,107,500	2,107,500	2,404,698	22,871,514	25,276,212	27,383,712	396,695	4,575,423	32,355,830

8. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Land and buildings					
Land - Freehold Land	2	Market approach using recent or estimated observable market data for similar properties	Independent Valuation	June 2017	Price per square metre/market borrowing rate
Buildings - Non-specialised	2	Market approach using recent or estimated observable market data for similar properties	Independent Valuation	June 2017	Price per square metre/market borrowing rate
Buildings - Specialised	3	Market approach using recent or estimated observable market data for similar properties	Independent Valuation	June 2017	Construction costs (Level 2) and current condition, residual values and remaining useful life assessments (Level 3) inputs.
Furniture & Equipment	3	Market approach using recent or estimated observable market data for similar properties	Independent Valuation	June 2016	Construction costs (Level 2) and current condition, residual values and remaining useful life assessments (Level 3) inputs.
Plant & Equipment	3	Market approach using recent or estimated observable market data for similar properties	Independent Valuation	June 2016	Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

The requirement to revalue plant and equipment has been removed in the Local Government (Financial Management) Amendment Regulations that were published in the Government Gazette on 6 November 2020. The Shire is required to use the cost model and there is no requirement to reverse the revaluation already undertaken by the Shire in 2019/20. In moving to the cost model, the Shire will continue to depreciate on the existing revalued amount.

9. INFRASTRUCTURE

(a) Movements in Carrying Amounts

Movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - Roads	Infrastructure - Footpaths	Infrastructure - Drainage	Infrastructure - Parks & Ovals	Other Infrastructure	Infrastructure - Airports	Total Infrastructure
	$	$	$	$	$	$	$
Balance at 1 July 2018	15,597,761	2,340,278	106,442	2,001,366	4,016,417	1,110,535	25,172,799
Additions	975,053	40,842	0	396,626	10,197	547,565	1,970,283
(Disposals)	0	0	0	(2,629)	0	0	(2,629)
Revaluation increments / (decrements) transferred to revaluation surplus	79,412,209	(1,173,707)	17,645,232	1,164,180	750,965	209,281	98,008,160
Depreciation (expense)	(164,267)	(19,432)	(2,994)	(110,149)	(200,808)	(59,356)	(557,006)
Carrying amount at 30 June 2019	95,820,756	1,187,981	17,748,680	3,449,394	4,576,771	1,808,025	124,591,607
Comprises:							
Gross carrying amount at 30 June 2019	137,177,586	2,199,939	27,998,485	3,607,171	5,071,857	1,853,565	177,908,604
Accumulated depreciation at 30 June 2019	(41,356,830)	(1,011,958)	(10,249,805)	(157,777)	(495,086)	(45,540)	(53,316,996)
Carrying amount at 30 June 2019	95,820,756	1,187,981	17,748,680	3,449,394	4,576,771	1,808,025	124,591,608
Additions	1,591,186	34,184	10,768	67,800	94,119	30,296	1,828,354
(Disposals)	0	0	0	0	0	0	0
Depreciation (expense)	(2,300,500)	(109,997)	(372,382)	(126,290)	(133,323)	(78,295)	(3,120,786)
Transfers	0	0	0	(1,424)	0	0	(1,424)
Carrying amount at 30 June 2020	95,111,443	1,112,168	17,387,066	3,389,480	4,537,567	1,760,026	123,297,752
Comprises:							
Gross carrying amount at 30 June 2020	138,768,772	2,234,123	28,009,253	3,674,971	5,165,976	1,883,862	179,736,958
Accumulated depreciation at 30 June 2020	(43,657,330)	(1,121,955)	(10,622,187)	(285,491)	(628,409)	(123,835)	(56,439,206)
Carrying amount at 30 June 2020	95,111,443	1,112,168	17,387,066	3,389,480	4,537,567	1,760,027	123,297,752

9. INFRASTRUCTURE (Continued)

(b) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Infrastructure - Roads	3	Cost approach using depreciated replacement cost (Gross Revaluation method)	Independent Valuation	June 2019	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (level 3) inputs
Infrastructure - Footpaths	3	Cost approach using depreciated replacement cost (Gross Revaluation method)	Independent Valuation	June 2019	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (level 3) inputs
Infrastructure - Drainage	3	Cost approach using depreciated replacement cost (Gross Revaluation method)	Independent Valuation	June 2019	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (level 3) inputs
Infrastructure - Parks & Ovals	3	Cost approach using depreciated replacement cost (Gross Revaluation method)	Management Valuation	June 2019	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (level 3) inputs
Other Infrastructure	3	Cost approach using depreciated replacement cost (Gross Revaluation method)	Management Valuation	June 2019	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (level 3) inputs
Infrastructure - Airports	3	Cost approach using depreciated replacement cost (Gross Revaluation method)	Management Valuation	June 2019	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (level 3) inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

10. FIXED ASSETS

SIGNIFICANT ACCOUNTING POLICIES

Fixed assets

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial recognition and measurement between mandatory revaluation dates

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5).* These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework.

Revaluation

The fair value of land, buildings,infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Shire.

At the end of each period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

AUSTRALIAN ACCOUNTING STANDARDS - INCONSISTENCY

Land under control prior to 1 July 2019

In accordance with the then *Local Government (Financial Management) Regulation 16(a)(ii),* the Shire was previously required to include as an asset (by 30 June 2013), vested Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land.

Land under roads prior to 1 July 2019

In Western Australia, most land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in *Australian Accounting Standard AASB 1051 Land Under Roads* and the then *Local Government (Financial Management) Regulation 16(a)(i) which arbitrarily* prohibited local governments from recognising such land as an asset. This regulation has now been deleted.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, the then *Local Government (Financial Management) Regulation 16(a)(i)* prohibited local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of *AASB 1051, Local Government (Financial Management) Regulation 4(2)* provides, in the event of such an inconsistency, the *Local Government (Financial Management) Regulations* prevail. Consequently, any land under roads acquired on or after 1 July 2008 was not included as an asset of the Shire.

Land under roads from 1 July 2019

As a result of amendments to the *Local Government (Financial Management) Regulations 1996*, effective from 1 July 2019, vested land, including land under roads, are treated as right-of-use assets measured at zero cost. Therefore, the previous inconsistency with AASB 1051 in respect of non-recognition of land under roads acquired on or after 1 July 2008 has been removed, even though measurement at zero cost means that land under roads is still not included in the statement of financial position.

The Shire has accounted for the removal of the vested land values associated with vested land previously recognised by removing the land value and associated revaluation reserve as at 1 July 2019. The comparatives have not been restated.

Vested improvements from 1 July 2019

The measurement of vested improvements at fair value in accordance with *Local Government (Financial Management) Regulation 17A(2)(iv)* is a departure from AASB 16 which would have required the Shire to measure the vested improvements as part of the related right-of-use assets at zero cost.

Refer to Note 11 that details the significant accounting policies applying to leases (including right of use assets).

10. FIXED ASSETS

(a) Disposals of Assets

	2020 Actual Net Book Value	2020 Actual Sale Proceeds	2020 Actual Profit	2020 Actual Loss	2020 Budget Net Book Value	2020 Budget Sale Proceeds	2020 Budget Profit	2020 Budget Loss	2019 Actual Net Book Value	2019 Actual Sale Proceeds	2019 Actual Profit	2019 Actual Loss
	$	$	$	$	$	$	$	$	$	$	$	$
Buildings - Specialised	0	0	0	0	0	0	0	0	2,667	0	0	(2,667)
Furniture & Equipment	0	0	0	0	0	0	0	0	639	0	0	(639)
Plant & Equipment	351,810	279,800	23,036	(95,046)	269,695	239,000	66,500	(97,195)	298,618	204,273	0	(94,345)
Right of Use Assets	0	0	0	0	0	0	0	0	9,752	9,595	0	(157)
Infrastructure - Parks & Ovals	0	0	0	0	0	0	0	0	2,629	0	0	(2,629)
	351,810	279,800	23,036	(95,046)	269,695	239,000	66,500	(97,195)	314,305	213,868	0	(100,437)

The following assets were disposed of during the year:

Plant and Motor Vehicles	2020 Actual Net Book Value	2020 Actual Sale Proceeds	2020 Actual Profit	2020 Actual Loss
Law, order, public safety				
Toyota Hilux - ARO/Ranger 2 Ute - RA222	45,113	61,618	16,505	0
Toyota Hilux Senior Ranger (RA3280)	29,308	18,182	0	(11,126)
Transport				
CAT Prime Mover	96,307	50,000	0	(46,307)
John Deere 624K Z Bar Loader	90,563	58,636	0	(31,927)
Economic services				
Holden Captive	12,504	6,818	0	(5,686)
Other property and services				
toyota Kluger GX (MCCS)	11,863	18,182	6,319	0
18/19 Toyota Landcruiser / Prado - CEO	66,151	66,364	212	0
	351,810	279,800	23,036	(95,046)
	351,810	279,800	23,036	(95,046)

10. FIXED ASSETS

(b) Depreciation

	2020 Actual	2020 Budget	2019 Actual
	$	$	$
Buildings - Non-specialised	33,593	33,552	33,203
Buildings - Specialised	616,232	616,227	626,171
Furniture & Equipment	51,520	34,601	34,602
Plant & Equipment	640,055	643,511	607,067
Right of Use Assets	126,315	93,951	112,744
Infrastructure - Roads	2,300,500	164,267	164,267
Infrastructure - Footpaths	109,997	19,432	19,432
Infrastructure - Drainage	372,382	2,994	2,994
Infrastructure - Parks & Ovals	126,290	110,149	110,149
Other Infrastructure	133,323	200,807	200,808
Infrastructure - Airports	78,295	59,356	59,356
	4,588,500	1,978,847	1,970,793

SIGNIFICANT ACCOUNTING POLICIES

Depreciation
The depreciable amount of all fixed assets including buildings but excluding freehold land and vested land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Depreciation rates
Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings - All	30 to 50 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	20 to 50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping and drainage systems	75 years
Infrastructure - Parks & Ovals	20 to 50 years
Infrastructure - Airports	20 to 50 years
Infrastructure - Other	20 to 50 years

Depreciation on revaluation
When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:
(a) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
(b) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Amortisation
All intangible assets with a finite useful life, are amortised on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The residual value of intangible assets is considered to be zero and the useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income and in the note above.

11. LEASES

(a) Right of Use Assets

Movement in the carrying amounts of each class of right of use asset between the beginning and the end of the current financial year.

	Right of use assets - plant and equipment	Right of use assets Total
	$	
Carrying amount at 30 June 2019	998,912	998,912
Recognised on initial application of AASB 16		0
Restated total equity at the beginning of the financial year	998,912	998,912
Additions	48,946	48,946
Depreciation (expense)	(126,315)	(126,315)
Carrying amount at 30 June 2020	921,543	921,543

(b) Cash outflow from leases

Interest expense on lease liabilities	29,427	29,427
Lease principal expense	117,700	117,700
Total cash outflow from leases	147,127	147,127

SIGNIFICANT ACCOUNTING POLICIES

Leases

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

Right-of-use assets - valuation

Right-of-use assets are measured at cost. This means that all right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not included in the statement of financial position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

Refer to Note 10 for details on the significant accounting policies applying to vested improvements.

Leases (continued)

Right of use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shortest. Where a lease transfers ownership of the underlying asset, or the cost of the right of use asset reflects that the Shire anticipates to exercise a purchase option, the specific asset is amortised over the useful life of the underlying asset.

All contracts that are classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease. Leases for right of use assets are secured over the asset being leased.

12. REVALUATION SURPLUS

	2020 Opening Balance	2020 Revaluation Increment	2020 Revaluation (Decrement)	Total Movement on Revaluation	2020 Closing Balance	2019 Opening Balance	2019 Revaluation Increment	2019 Revaluation (Decrement)	Total Movement on Revaluation	2019 Closing Balance
	$	$	$	$	$	$	$	$	$	$
Revaluation surplus - Land - Freehold Land	14,350,694	0	0	0	14,350,694	14,350,694	0	0	0	14,350,694
Revaluation surplus - Plant & Equipment	377,471	0	0	0	377,471	377,471	0	0	0	377,471
Revaluation surplus - Infrastructure - Roads	79,779,389	0	0	0	79,779,389	367,180	79,412,209	0	79,412,209	79,779,389
Revaluation surplus - Infrastructure - Footpaths	901,302	0	0	0	901,302	2,075,009	0	(1,173,707)	(1,173,707)	901,302
Revaluation surplus - Infrastructure - Drainage	18,729,137	0	0	0	18,729,137	1,083,905	17,645,232	0	17,645,232	18,729,137
Revaluation surplus - Infrastructure - Parks & Ovals	2,470,157	0	0	0	2,470,157	1,305,977	1,164,180	0	1,164,180	2,470,157
Revaluation surplus - Other Infrastructure	1,091,177	0	0	0	1,091,177	340,212	750,965	0	750,965	1,091,177
Revaluation surplus - Infrastructure - Airports	209,281	0	0	0	209,281	0	209,281	0	209,281	209,281
	117,908,608	0	0	0	117,908,608	19,900,448	99,181,867	(1,173,707)	98,008,160	117,908,608

Movements on revaluation of property, plant and equipment (including infrastructure) are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Aus 40.1.

13. TRADE AND OTHER PAYABLES

	2020	2019
	$	$
Current		
Sundry creditors	740,128	701,563
Accrued salaries and wages	8,618	54,808
ATO Liabilities	21,813	31,616
Accrued interest on debentures	20,889	23,701
Payroll Creditors	101,279	58,845
Accrued Expenditure	21,668	897,022
Bonds & deposits held	126,343	124,291
	1,040,738	1,891,846

SIGNIFICANT ACCOUNTING POLICIES

Trade and other payables
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services.
The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

Prepaid rates
Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

14. CONTRACT LIABILITIES

	2020	2019
	$	$
Current		
Contract liabilities from contracts with customers	345,384	0
	345,384	0

Performance obligations from contracts with customers are expected to be recognised as revenue in accordance with the following time bands:

Less than 1 year	345,384
	345,384

SIGNIFICANT ACCOUNTING POLICIES

Contract Liabilities

Contract liabilities represent the the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

15. LEASE LIABILITIES

(a) Lease Liabilities

	2020	2019
	$	$
Current	121,001	101,606
Non-current	825,493	913,641
	946,494	1,015,247

(b) Movements in Carrying Amounts

Purpose	Lease Number	Institution	Lease Term	Actual Lease Principal 1 July 2019	30 June 2020 Actual New Leases	30 June 2020 Actual Lease Principal Repayments	30 June 2020 Actual Lease Principal Outstanding	30 June 2020 Actual Lease Interest Repayments	Budget Lease Principal 1 July 2019	30 June 2020 Budget New Leases	30 June 2020 Budget Lease Principal Repayments	30 June 2020 Budget Lease Principal Outstanding	30 June 2020 Budget Lease Interest Repayments	Actual Lease Principal 1 July 2018	30 June 2019 Actual New Leases	30 June 2019 Actual Lease Principal Repayments	30 June 2019 Actual Lease Principal Outstanding	30 June 2019 Actual Lease Interest Repayments
				$	$	$	$	$	$	$	$	$	$	$	$	$	$	$
Law, order, public safety																		
CESO Vehicle - Holden Colorado	939384	SG Fleet	3	0	48,946	16,094	32,852	456	0	0	0	0	0	0	9,752	9,752	0	7,042
Community amenities																		
Bomag Compactor	908707	SG Fleet	10	688,590	0	69,151	619,439	19,646	688,590	0	0	688,590	0	755,706	0	67,116	688,590	21,681
Komatsu Wheel Loader	915953	SG Fleet	10	326,657	0	32,455	294,202	9,325	0	0	0	0	0	358,158	0	31,501	326,657	10,280
				1,015,247	48,946	117,700	946,493	29,427	688,590	0	0	688,590	0	1,113,864	9,752	108,369	1,015,247	39,003

SIGNIFICANT ACCOUNTING POLICIES

Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower of the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leases (Continued)

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

16. INFORMATION ON BORROWINGS

(a) Borrowings

	2020	2019
	$	$
Current	218,282	209,799
Non-current	1,266,287	1,484,569
	1,484,569	1,694,368

(b) Repayments - Borrowings

Particulars	Loan Number	Institution	Interest Rate	Actual Principal 1 July 2019	30 June 2020 Actual New Loans	30 June 2020 Actual Principal repayments	30 June 2020 Actual Interest repayments	30 June 2020 Actual Principal outstanding	Budget Principal 1 July 2019	30 June 2020 Budget New Loans	30 June 2020 Budget Principal repayments	30 June 2020 Budget Interest repayments	30 June 2020 Budget Principal outstanding	Actual Principal 1 July 2018	30 June 2019 Actual New Loans	30 June 2019 Actual Principal repayments	30 June 2019 Actual Interest repayments	30 June 2019 Actual Principal outstanding
				$	$	$	$	$	$	$	$	$	$	$	$	$	$	$
Housing																		
Staff Housing	145	WATC*	2.86%	224,963	0	34,883	5,790	190,080	224,963	0	34,883	7,599	190,080	258,870	0	33,907	6,775	224,963
Other Housing (Daw Street)	147	WATC*	3.36%	238,792	0	16,458	7,747	222,334	238,792	0	16,458	9,505	222,334	254,711	0	15,919	8,290	238,792
Recreation and culture																		
Hopetoun Community	146	WATC*	3.59%	311,991	0	13,599	10,893	298,392	311,991	0	13,599	13,208	298,392	325,114	0	13,123	11,369	311,991
Transport																		
Town Street	138D	WATC*	6.57%	291,311	0	28,618	17,982	262,693	291,313	0	28,614	20,881	262,699	318,111	0	26,800	19,805	291,311
Town Street	144	WATC*	4.98%	157,962	0	50,086	6,624	107,876	157,963	0	50,086	8,310	107,877	205,644	0	47,682	9,058	157,962
Refinance	143B	WATC*	2.86%	201,467	0	31,240	5,185	170,227	201,467	0	31,240	6,805	170,227	231,832	0	30,365	6,067	201,467
Refinance	138E	WATC*	3.02%	267,882	0	34,915	7,416	232,967	267,881	0	34,915	9,552	232,966	301,766	0	33,884	8,455	267,882
				1,694,368	0	209,799	61,636	1,484,569	1,694,370	0	209,795	75,860	1,484,575	1,896,048	0	201,680	69,819	1,694,368
				1,694,368	0	209,799	61,636	1,484,569	1,694,370	0	209,795	75,860	1,484,575	1,896,048	0	201,680	69,819	1,694,368

* WA Treasury Corporation

16. INFORMATION ON BORROWINGS (Continued)

(c) New Borrowings - 2019/20
The Shire had no new borrowings for the financial year ended 30 June 2020.

(d) Unspent Borrowings
The Shire had no unspent borrowings for the financial year ended 30 June 2020.

	2020	2019
(e) Undrawn Borrowing Facilities	$	$
Credit Standby Arrangements		
Bank overdraft limit	500,000	250,000
Credit card limit	26,000	22,000
Credit card balance at balance date	(5,765)	(3,728)
Total amount of credit unused	520,235	268,272
Loan facilities		
Loan facilities - current	218,282	209,799
Loan facilities - non-current	1,266,287	1,484,569
Lease liabilities - current	121,001	101,606
Lease liabilities - non-current	825,493	913,641
Total facilities in use at balance date	2,431,063	2,709,615
Unused loan facilities at balance date	0	0

SIGNIFICANT ACCOUNTING POLICIES

Financial liabilities
Financial liabilities are recognised at fair value when the Shire becomes a party to the contractual provisions to the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Borrowing costs
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Risk
Information regarding exposure to risk can be found at Note 29.

17. EMPLOYEE RELATED PROVISIONS

(a) Employee Related Provisions

	Provision for Annual Leave	Provision for Long Service Leave	Total
	$	$	$
Opening balance at 1 July 2019			
Current provisions	188,785	207,758	396,543
Non-current provisions	0	42,806	42,806
	188,785	250,564	439,349
Additional provision	261,471	33,281	294,751
Amounts used	(176,762)	(38,520)	(215,282)
Balance at 30 June 2020	273,494	245,325	518,819
Comprises			
Current	273,494	163,665	437,159
Non-current	0	81,660	81,660
	273,494	245,325	518,819

	2020	2019
Amounts are expected to be settled on the following basis:	$	$
Less than 12 months after the reporting date	437,159	200,024
More than 12 months from reporting date	49,853	239,325
Expected reimbursements from other WA local governments	31,807	0
	518,819	439,349

Timing of the payment of current leave liabilities is difficult to determine as it is dependent on future decisions of employees. Expected settlement timings are based on information obtained from employees and historical leave trends and assumes no events will occur to impact on these historical trends.

SIGNIFICANT ACCOUNTING POLICIES

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at

Other long-term employee benefits (Continued)

rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

18. OTHER PROVISIONS

The Shire had no other provisions as at the financial year ended 30 June 2020.

19. NOTES TO THE STATEMENT OF CASH FLOWS

Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	2020 Actual	2020 Budget	2019 Actual
	$	$	$
Cash and cash equivalents	3,456,545	3,617,219	3,026,048

Reconciliation of Net Cash Provided By Operating Activities to Net Result

	2020 Actual	2020 Budget	2019 Actual
Net result	(2,033,070)	381,210	1,052,969
Non-cash flows in Net result:			
Depreciation on non-current assets	4,588,500	1,978,847	1,970,793
Net (Profit)/loss on sale of asset	72,010	30,695	100,437
Changes in assets and liabilities:			
(Increase)/decrease in receivables	2,234,440	3,490,000	604,946
(Increase)/decrease in inventories	346	0	13,543
Increase/(decrease) in payables	(851,110)	(154,200)	(506,356)
Increase/(decrease) in provisions	79,470	0	(242,574)
Increase/(decrease) in contract liabilities	239,448	0	0
Change in accounting policies transferred to retained surplus	0	77,100	0
Non-operating grants, subsidies and contributions	(884,406)	(2,295,500)	(1,293,001)
Net cash from operating activities	3,445,629	3,508,152	1,700,757

20. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY

	2020	2019
	$	$
Governance	104,323	0
General purpose funding	319,394	0
Law, order, public safety	2,497,667	1,757,894
Health	401,105	459,949
Education and welfare	2,553,436	2,845,348
Housing	3,622,688	1,790,538
Community amenities	6,028,558	6,234,776
Recreation and culture	19,741,326	20,234,871
Transport	120,979,021	128,394,456
Economic services	1,114,587	594,403
Other property and services	4,412,808	3,686,050
Unallocated	1,399,795	20,235
	163,174,708	166,018,520

21. CONTINGENT LIABILITIES

Potential Legal Claim

The Shire has received a preliminary legal claim in relation to a former contractual Relationship that was discontinued for economic reasons. This claim may result in a possible obligation for which an estimate of the amount cannot be currently made, however the issue has been reported for insurance protection purposes.

Contaminated Sites

In compliance with the Contaminated Sites Act 2013 Section 11, the Shire has a listed site which is, or could be, a possible source of contamination. Details of that site are:

Ravensthorpe Regional Waste Facility - Moir Road, Ravensthorpe

- The Shire of Ravensthorpe together with the Shire of Jerramungup operate a regional waste management facility located on Reserve 7380, Moir Road Ravensthorpe.
- Site Operations commenced in 2017.
- Life expectancy 30 years (2047).
- Prescribed premises for Category 64 Class II putrescible landfill and Category 62 Solid waste depot.
- The Shire of Ravensthorpe is currently in negotiation with the Shire of Jerramungup regarding the percentage share of each party of the capital costs associated with the rehabilitation of the cells, the lifespan of 4 cells is expected to be 30 years. It is estimated that the total cost to rehabilitate 4 cells will be $551,000 over this period, representing an annual estimated total cost of $18,366. The Shire expects to complete negotiations and raise a provision for the Shire's share to cover the capital costs associated with the rehabilitation of the site for the financial year ending 30 June 2021.

22. CAPITAL AND LEASING COMMITMENTS

(a) Capital Expenditure Commitments

The Shire had no capital expenditure commitments as at the 30 June 2020.

23. RELATED PARTY TRANSACTIONS

Elected Members Remuneration

The following fees, expenses and allowances were paid to council members and/or the President.	2020 Actual $	2020 Budget $	2019 Actual $
Meeting fees	93,770	99,500	97,500
President's allowance	12,675	13,000	13,000
Deputy President's allowance	3,169	3,250	3,250
Travelling expenses	11,729	15,000	14,712
Telecommunications allowance	7,842	8,000	7,588
	129,185	138,750	136,050

Key Management Personnel (KMP) Compensation Disclosure

The total of remuneration paid to KMP of the Shire during the year are as follows:	2020 Actual $	2019 Actual $
Short-term employee benefits	522,924	635,778
Post-employment benefits	51,474	64,794
Other long-term benefits	37,270	(125,428)
Termination benefits	0	194,445
	611,668	769,589

Short-term employee benefits
These amounts include all salary, fringe benefits and cash bonuses awarded to KMP except for details in respect to fees and benefits paid to elected members which may be found above.

Post-employment benefits
These amounts are the current-year's estimated cost of providing for the Shire's superannuation contributions made during the year.

Other long-term benefits
These amounts represent long service benefits accruing during the year.

Termination benefits
These amounts represent termination benefits paid to KMP

23. RELATED PARTY TRANSACTIONS (Continued)

Transactions with related parties

Transactions between related parties and the Shire are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

The following transactions occurred with related parties:	2020 Actual $	2019 Actual $
Sale of goods and services	2,497	553
Purchase of goods and services	46,959	106,011
Short term employee benefits -other related parties	144,367	31,482
Amounts payable to related parties:		
Trade and other payables	0	23,989

Related Parties

The Shire's main related parties are as follows:

i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any elected member, are considered key management personnel.

ii. Other Related Parties

The associate person of KMP was employed by the Shire under normal employement terms and conditions.

iii. Entities subject to significant influence by the Shire

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

24. INVESTMENT IN ASSOCIATE AND JOINT ARRANGEMENTS

(a) Carrying amount of investment in associate

The Shire had no investment in associate during the financial year ended 30 June 2020.

(b) Share of joint operations

(i) Regional Record Service

The Shire of Ravensthorpe together with the City of Kalgoorlie-Boulder and with the Shires of Coolgardie, Dundas, Esperance, Laverton, Leonara, Menzies, Ngaanyatjarraku and Wiluna have a joint arrangement with regard to the provision of a Regional Record service. The only asset under this joint arrangement is a building. The Shire of Ravensthorpe's one-tenth share of this asset is included in Land and Buildings as follows:

	2020	2019
	$	$
Non-current assets		
Land and buildings	72,500	72,500
Less: accumulated depreciation	(8,700)	(5,800)
Total assets	63,800	66,700

(ii) Ravensthorpe Regional Landfill

The Shire of Ravensthorpe together with the Shire of Jerramungup, have entered into a joint operation with regard to a regional waste management facility located on Reserve 7380, Moir Road Ravensthorpe.

The agreement between both Shire's govern the operation of the waste facility, covering operating and capital costs, responsibilities of the two Shire's, setting of fees and charges, record keeping etc. The Shire of Ravensthorpe is responsible for the day to day management of the facility. Key operating decisions in relations to the operating cost and future capital cost of the facility are to be agreed by both Shire's.

The regional waste facility commenced its operation in February 2018. Building of the facility was fully funded and is recognised in the financials of the Shire of Ravensthorpe as outlined below:

Non-current assets		
Infrastructure - Other	2,191,685	2,181,488
Add: Additions	2,700	10,197
Less: accumulated depreciation	(244,401)	(171,417)
Total assets	1,949,984	2,020,268

The apportionment of annual facility operating costs between the Shire's of Raventhorpe and Jerramungup is determined by the percentage of total waste tonnage (measured in cubic metres) delivered to the Facility by each Shire in the preceding financial year.

The Shire of Ravensthorpe's is estimated to deliver 69.9% of the facilities total waste tonnage and the Shire of Jerramungup the remaining 30.1%. Based on these percentages, the allocation of income and contribution to operating costs by each Shire is outlined below:

Ravensthorpe		
Income	81,192	75,925
Expenditure	(172,375)	(202,296)
	(91,183)	(126,371)
Jerramungup		
Income	0	0
Expenditure	(74,227)	(87,112)
	(74,227)	(87,112)
Facility Total		
Income	81,192	75,925
Expenditure	(246,602)	(289,407)
	(165,410)	(213,482)

SIGNIFICANT ACCOUNTING POLICIES

Interests in joint arrangements
Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint arrangements providing joint ventures with an interest to net assets are classified as a joint venture and accounted for using the equity method. The equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

Interests in joint arrangements (Continued)
Joint operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

25. MAJOR LAND TRANSACTIONS

The Shire did not participate in any major land transactions during the current financial year ended 30 June 2020.

26. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

The Shire did not participate in any trading undertakings or major trading undertakings during the current financial year ended 30 June 2020.

27. RATING INFORMATION

(a) Rates

RATE TYPE Differential general rate / general rate	Rate in $	Number of Properties	2019/20 Actual Rateable Value	2019/20 Actual Rate Revenue	2019/20 Actual Interim Rates	2019/20 Actual Back Rates	2019/20 Actual Total Revenue	2019/20 Budget Rate Revenue	2019/20 Budget Interim Rate	2019/20 Budget Back Rate	2019/20 Budget Total Revenue	2018/19 Actual Total Revenue
			$	$	$	$	$	$	$	$	$	$
Gross rental valuations												
Residential	0.117165	781	10,959,708	1,284,094	(12,899)	(555)	1,270,640	1,284,094	300	1,000	1,285,394	1,233,396
Commercial	0.131567	34	1,404,972	181,906	0	0	181,906	184,848	0	0	184,848	178,253
Industrial	0.154430	35	512,772	79,187	0	0	79,187	79,187	0	0	79,187	76,362
Transient Workforce & Short Stay Accommodation	0.314867	2	852,800	268,519	0	0	268,519	268,519	0	0	268,519	256,955
Unimproved valuations												
Mining	0.083600	62	2,381,526	199,096	0	0	199,096	199,096	3,700	0	202,796	175,136
Other	0.008567	332	232,219,025	1,989,420	0	0	1,989,420	1,989,420	(1,000)	0	1,988,420	1,931,014
Sub-Total		1,246	248,330,803	4,002,222	(12,899)	(555)	3,988,768	4,005,164	3,000	1,000	4,009,164	3,851,116
Minimum payment	Minimum $											
Gross rental valuations												
Residential	870	374	1,079,818	325,380	0	0	325,380	325,380	0	0	325,380	322,150
Commercial	870	9	44,740	7,830	0	0	7,830	7,830	0	0	7,830	7,650
Industrial	870	12	45,268	10,440	0	0	10,440	10,440	0	0	10,440	10,200
Unimproved valuations												
Mining	320	55	76,564	17,600	0	0	17,600	17,600	0	0	17,600	16,200
Other	850	97	5,257,135	82,450	0	0	82,450	82,450	0	0	82,450	77,350
Sub-Total		547	6,503,525	443,700	0	0	443,700	443,700	0	0	443,700	433,550
		1,793	254,834,328	4,445,922	(12,899)	(555)	4,432,468	4,448,864	3,000	1,000	4,452,864	4,284,666
Discounts & Write-offs (Note 27(d))							(199)				(4,000)	(323)
Ex-gratia rates							49,234				49,234	49,032
Total amount raised from general rate							4,481,503				4,498,098	4,333,375
Specified Area Rate (Note 27(b))							72,757				72,757	70,188
Totals							4,554,260				4,570,855	4,403,563

SIGNIFICANT ACCOUNTING POLICIES

Rates

Control over assets acquired from rates is obtained at the commencement of the rating period.

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

27. RATING INFORMATION (Continued)

(b) Specified Area Rate - Effluent

The Shire did not raise specified area rates for the year ended 30 June 2020.

Specified Area Rate	Basis of Valuation	Rate in $	2019/20 Rateable Value	2019/20 Rate Revenue	2019/20 Interim Rate Revenue	2019/20 Back Rate Revenue	2019/20 Total Specified Area Rate Revenue	2019/20 Budget Rate Revenue	2019/20 Budget Back Rate Revenue	2019/20 Budget Interim Rate Revenue	2019/20 Total Budget Revenue	2018/19 Total Actual Revenue
			$	$	$	$	$	$	$	$	$	$
Ravensthorpe	GRV	0.02325	2,081,144	48,391	0	0	48,391	48,391	0	0	48,391	47,905
Ravensthorpe	Minimum	200	413,665	16,000	0	0	16,000	16,000	0	0	16,000	14,060
Munglinup	GRV	0.02656	58,968	1,566	0	0	1,566	1,566	0	0	1,566	1,513
Munglinup	Minimum	200	27,872	800	0	0	800	800	0	0	800	760
Sewerage - 1st Fixture	Minimum	200	0	1,000	0	0	1,000	1,000	0	0	1,000	950
Sewerage - Additional Fixture	Minimum	125	0	5,000	0	0	5,000	5,000	0	0	5,000	5,000
			2,581,649	72,757	0	0	72,757	72,757	0	0	72,757	70,188

Specified Area Rate	Purpose of the rate	Area/properties Rate Imposed	2019/20 Actual Rate Applied	2019/20 Actual Rate Set Aside to Reserve	2019/20 Actual Reserve Applied to Costs	2019/20 Budget Rate Applied to Costs	2019/20 Budget Rate Set Aside to Reserve	2019/20 Budget Reserve Applied to Costs
			$	$	$	$	$	$
Effluent Rate	The effluent rate income services the maintenance and upgrade of the Ravensthorpe and Munglinup sewerage systems.	Ravensthorpe & Munglinup	0	0	0	72,757	0	0
			0	0	0	72,757	0	0

(c) Service Charges

The Shire did not raise service charges for the year ended 30 June 2020.

(d) Discounts, Incentives, Concessions, & Write-offs

Rates Discounts

Rate or Fee Discount Granted	Discount	Discount	2020 Actual	2020 Budget	2019 Actual	Circumstances in which Discount is Granted
	%	$	$	$	$	
Write Offs	n/a	199	199	4,000	323	The Shire allows for a number of minor write-offs throughout the year.
Total discounts/concessions (Note 27(a))			199	4,000	323	

27. RATING INFORMATION (Continued)

(e) Interest Charges & Instalments

Instalment Options	Date Due	Instalment Plan Admin Charge	Instalment Plan Interest Rate	Unpaid Rates Interest Rate
		$	%	%
Option One				
Single full payment	7/11/2019	0.00	0.00%	11.00%
Option Two				
First instalment	7/11/2019	10.00	5.50%	11.00%
Second instalment	9/01/2020	10.00	5.50%	11.00%
Third instalment	12/03/2020	10.00	5.50%	11.00%
Fourth instalment	4/05/2020	10.00	5.00%	11.00%

	2020 Actual	2020 Budget	2019 Actual
	$	$	$
Interest on unpaid rates	51,739	32,000	34,823
Interest on instalment plan	15,385	15,000	12,785
Charges on instalment plan	11,790	12,000	10,150
	78,914	59,000	57,758

28. RATE SETTING STATEMENT INFORMATION

	Note	2019/20 (30 June 2020 Carried Forward)	2019/20 Budget (30 June 2020 Carried Forward)	2019/20 (1 July 2019 Brought Forward)	2018/19 (30 June 2019 Carried Forward
		$	$	$	$
(a) Non-cash amounts excluded from operating activities					
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32.*					
Adjustments to operating activities					
Less: Profit on asset disposals	10(a)	(23,036)	(66,500)	0	0
Less: Movement in liabilities associated with restricted cash		(357)	0	0	0
Movement in pensioner deferred rates (non-current)		14,464	0	(3,189)	(3,189)
Movement in employee benefit provisions (non-current)		38,854	0	(11,513)	(11,513)
Movement in Accruals Interest and wages		(48,405)	0	0	0
Movement in other provisions (non-current)		0	0	(101,607)	(101,607)
Movement in retained surplus		(105,936)	0	0	0
Add: Loss on disposal of assets	10(a)	95,046	97,195	100,437	100,437
Add: Depreciation on non-current assets	10(b)	4,588,500	1,978,847	1,970,793	1,970,793
Non cash amounts excluded from operating activities		4,559,130	2,009,542	1,954,921	1,954,921
(b) Surplus/(deficit) after imposition of general rates					
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.					
Adjustments to net current assets					
Less: Reserves - cash/financial asset backed	4	(3,447,908)	(2,712,339)	(3,413,771)	(3,413,771)
Add: Current liabilities associated with restricted assets		0	0	0	0
Add: Current liabilities not expected to be cleared at end of year					
- Current portion of borrowings	16(a)	218,282	308,412	209,799	209,799
- Current portion of lease liabilities		121,001	0	101,606	101,606
- Other Provisions			0	40,433	40,433
- Accrued wages and interest		0	0	0	0
- Employee benefit provisions		437,159	377,707	396,543	396,543
Less - Bonds and deposit held			0	0	0
Total adjustments to net current assets		(2,671,466)	(2,026,220)	(2,665,390)	(2,665,390)
Net current assets used in the Rate Setting Statement					
Total current assets		6,587,652	4,481,030	7,377,477	7,377,477
Less: Total current liabilities		(2,162,564)	(2,454,224)	(2,705,730)	(2,599,794)
Less: Total adjustments to net current assets		(2,671,466)	(2,026,220)	(2,665,390)	(2,665,390)
Net current assets used in the Rate Setting Statement		1,753,622	586	2,006,357	2,112,293

(c) Adjustments to current assets and liabilities at 1 July 2019 on application of new accounting standards

	Note	
Total current assets at 30 June 2019		7,377,477
Total current assets at 1 July 2019		7,377,477
Total current liabilities at 30 June 2019		(2,599,794)
- Contract liability	31(a)	(105,936)
Total current liabilities at 1 July 2019		(2,705,730)

29. FINANCIAL RISK MANAGEMENT

This note explains the Shire's exposure to financial risks and how these risks could affect the Shire's future financial performance.

Risk	Exposure arising from	Measurement	Management
Market risk - interest rate	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings.
Credit risk	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy.
Liquidity risk	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities.

(a) Interest rate risk

Cash and cash equivalents

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the Shire to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents and term deposits held disclosed as financial assets at amortised cost are reflected in the table below.

	Weighted Average Interest Rate	Carrying Amounts	Fixed Interest Rate	Variable Interest Rate	Bearing
	%	$	$	$	
2020					
Cash and cash equivalents	0.51%	3,456,545	0	3,456,545	0
Financial assets at amortised cost - term deposits	0.95%	1,000,000	1,000,000	0	0
2019					
Cash and cash equivalents	0.74%	3,026,048	0	2,803,659	222,389
Financial assets at amortised cost	0.00%	0	0	0	0

Sensitivity

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

	2020	2019
	$	$
Impact of a 1% movement in interest rates on profit and loss and equity*	34,565	30,260

* Holding all other variables constant

Borrowings

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Shire manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The Shire does not consider there to be any interest rate risk in relation to borrowings. Details of interest rates applicable to each borrowing may be found at Note 16(b).

29. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

Trade and Other Receivables

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

The expected loss rates are based on the payment profiles of rates and fees and charges over a period of 36 months before 1 July 2019 or 1 July 2020 respectively and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors.

	Current	More than 1 year past due	More than 2 years past due	More than 3 years past due	Total
30 June 2020					
Rates receivable					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	17,031	90,716	71,099	114,153	292,999
Loss allowance	0	0	0	0	0
30 June 2019					
Rates receivable					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	95,745	60,705	37,300	16,413	210,163
Loss allowance	0	0	0	0	0

The loss allowance as at 30 June 2020 and 30 June 2019 was determined as follows for trade receivables.

	Current	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
30 June 2020					
Trade and other receivables					
Expected credit loss	0.03%	0.49%	0.89%	1.55%	
Gross carrying amount	1,593,940	31,948	3,840	8,200	1,637,928
Loss allowance	(537)	(158)	(34)	(127)	(856)
30 June 2019					
Trade and other receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	3,906,863	29,235	2,444	8,280	3,946,822
Loss allowance	0	0	0	0	0

29. FINANCIAL RISK MANAGEMENT (Continued)

(c) Liquidity risk

Payables and borrowings

The contractual undiscounted cash flows of the Shire's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
2020	$	$	$	$	$
Payables	1,019,069	21,668	0	1,040,737	1,040,736
Borrowings	274,276	982,658	460,268	1,717,202	1,484,569
Contract liabilities	345,384	0	0	345,384	345,384
Lease liabilities	121,001	825,493	0	946,494	946,494
	1,759,730	1,829,819	460,268	4,049,817	3,817,183
2019					
Payables	1,891,846	0	0	1,891,846	1,891,846
Borrowings	274,247	1,087,319	629,883	1,991,449	1,694,368
Right of Use Assets	101,606	438,173	475,468	1,015,247	1,015,247
	2,267,699	1,525,492	1,105,351	4,898,542	4,601,461

The 2019 carrying value of borrowings on this note has been amended to correctly reflect the borrowings as per the Statement of Financial Position as at 30 June 2019.

30. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Shire.

31. INITIAL APPLICATION OF AUSTRALIAN ACCOUNTING STANDARDS

During the current year, the Shire adopted all of the new and revised Australian Accounting Standards and Interpretations which were compiled, became mandatory and which were applicable to its operations.

(a) AASB 15: Revenue from Contracts with Customers and AASB 1058: Income for Not-for-Profit Entities

The Shire adopted AASB 15 Revenue from Contracts with Customers (issued December 2014) on 1 July 2019 resulting in changes in accounting policies. In accordance with the transition provisions AASB 15, the Shire adopted the new rules retrospectively with the cumulative effect of initially applying these rules recognised on 1 July 2019. In summary the following adjustments were made to the amounts recognised in the balance sheet at the date of initial application (1 July 2019):

	Note	AASB 118 carrying amount 30 June 2019	Reclassification	AASB 15 carrying amount 01 July 2019
		$	$	$
Contract liabilities - current				
Contract liabilities from contracts with customers	14	0	(105,936)	(105,936)
Adjustment to retained surplus from adoption of AASB 15	31(b)		(105,936)	

The Shire adopted AASB 1058 Income for Not-for-Profit Entities (issued December 2016) on 1 July 2019 which will result in changes in accounting policies. In accordance with the transition provisions AASB 1058, the Shire adopted the new rules retrospectively with the cumulative effect of initially applying AASB 1058 recognised at 1 July 2019. Comparative information for prior reporting periods was not restated in accordance with AASB 1058 transition requirements.

In applying AASB 1058 retrospectively with the cumulative effect of initially applying the Standard on 1 July 2019, no adjustments were made on initial application of this standard.

Assets that were acquired for consideration, that were significantly less than fair value principally to enable the Shire to further its objectives, may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significantly less than fair value. Such assets are not required to be remeasured at fair value by applying the temporary relief under AASB 2018-8

31. INITIAL APPLICATION OF AUSTRALIAN ACCOUNTING STANDARDS (Continued)

The table below provides details of the amount by which each financial statement line item is affected in the current reporting period by the application of these Standards as compared to AASB 118 and 1004 and related Interpretations that were in effect before the change.

	Note	2020 $ As reported under AASB 15 and AASB 1058	Adjustment due to application of AASB 15 and AASB 1058	2020 $ Compared to AASB 118 and AASB 1004
Statement of Comprehensive Income				
Revenue				
Rates	27(a)	4,554,260	0	4,554,260
Operating grants, subsidies and contributions	2(a)	4,154,628	345,384	4,500,012
Fees and charges	2(a)	1,078,853	0	1,078,853
Non-operating grants, subsidies and contributions	2(a)	884,406	0	884,406
Net result		(2,033,070)	345,384	(1,687,686)
Statement of Financial Position				
Trade and other payables	13	1,040,738	0	1,040,738
Contract liabilities	14	345,384	(345,384)	0
Net assets		158,838,704	345,384	159,184,088
Statement of Changes in Equity				
Net result		(2,033,070)	345,384	(1,687,686)
Retained surplus		37,482,189	345,384	37,827,573

Refer to Note 2 for new revenue recognition accounting policies as a result of the application of AASB 15 and AASB 1058.
The Shire adopted AASB 16 retrospectively from 1 July 2019 which resulted in changes in accounting policies. In accordance with the transition provisions of AASB 16, the Shire has appplied this Standard to its leases retrospectively, with the cumulative effect of initially applying AASB16 recognised on 1 July 2019. In applying AASB 16, under the specific transition provisions chosen, the Shire has restated the prior year comparative in relation to right of use assets. The prior year comparative in relation to leases has not been restated as the comparative related to finance leases is consistent with AASB 16.

In applying AASB 16 for the first time, the Shire will use the following practical expedient permitted by the standard.
- The exclusion of initial direct costs from the measurement of the right-of-use asset at the date of initial application.

(b) Impact of New Accounting Standards on Retained Surplus

The impact on the Shire's retained surplus due to the adoption of AASB 15, AASB 1058 and AASB 16 as at 1 July 2019 was as follows:

	Note	Adjustments	2019 $
Retained surplus - 30 June 2019			39,655,331
Adjustment to retained surplus from adoption of AASB 15	31(a)	(105,936)	(105,936)
Retained surplus - 1 July 2019			39,655,331

32. OTHER SIGNIFICANT ACCOUNTING POLICIES

a) Goods and services tax (GST)
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification
The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

c) Rounding off figures
All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

d) Comparative figures
Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

e) Budget comparative figures
Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

f) Superannuation
The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

g) Fair value of assets and liabilities
Fair value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

h) Fair value hierarchy
AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1
Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2
Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3
Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques
The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

Market approach
Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach
Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

i) Impairment of assets
In accordance with Australian Accounting Standards the Shire's cash generating non-specialised assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating specialised assets that are measured under the revaluation model ,such as roads, drains, public buildings and the like, no annual assessment of impairment is required. Rather AASB 116.31 applies and revaluations need only be made with sufficient regulatory to ensure the carrying value does not differ materially from that which would be determined using fair value at the ends of the reporting period.

33. ACTIVITIES/PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs:

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community	Supervision of various local laws relating to fire prevention, emergency services and animal control.
HEALTH To provide an operational framework for environmental and community health.	Food quality and pest control, maintenance and contributions to health services and facilities.
EDUCATION AND WELFARE To meet the needs of the community in these areas.	Operation and provision of retirement units and Aged Care services. Operation of the Cub House Long Day Care facility in Ravensthorpe.
HOUSING Help ensure adequate housing for Council staff.	Maintenance of staff and rental housing.
COMMUNITY AMENITIES Provide services required by the community.	Rubbish collection services, operation of tips, noise control, admistration of the town planning scheme, maintenance of cemeteries, control and maintenance of coastal reserves and other community/environmental services.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which will help the social and well being of the community.	Maintenance of halls, sporting complexes, resource centres, parks and gardens and TV/Ratio rebroadcast.
TRANSPORT To provide effective and efficient transport services to the community.	Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, parking facilities, traffic signs, depot maintenance and airstrip maintenance.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and water supply including stand pipes.
OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts.	Private works operations, plant repairs and operations costs. Also provide for Department of Transport licensing and services to the Future Fund. Costs associated with operation of the Bankwest ATM.

34. FINANCIAL RATIOS

	2020 Actual	2019 Actual	2018 Actual
Current ratio	1.62	1.51	1.41
Asset consumption ratio	0.63	0.74	0.89
Asset renewal funding ratio	0.83	0.69	0.56
Asset sustainability ratio	0.49	1.33	0.57
Debt service cover ratio	6.49	6.82	6.80
Operating surplus ratio	(0.50)	(0.04)	(0.19)
Own source revenue coverage ratio	0.44	0.27	0.24

The above ratios are calculated as follows:

Current ratio

$$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$$

Asset consumption ratio

$$\frac{\text{depreciated replacement costs of depreciable assets}}{\text{current replacement cost of depreciable assets}}$$

Asset renewal funding ratio

$$\frac{\text{NPV of planned capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$$

Asset sustainability ratio

$$\frac{\text{capital renewal and replacement expenditure}}{\text{depreciation}}$$

Debt service cover ratio

$$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$$

Operating surplus ratio

$$\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$$

Own source revenue coverage ratio

$$\frac{\text{own source operating revenue}}{\text{operating expense}}$$

Auditor General

INDEPENDENT AUDITOR'S REPORT

To the Councillors of the Shire of Ravensthorpe

Report on the Audit of the Financial Report

Opinion
I have audited the annual financial report of the Shire of Ravensthorpe which comprises the Statement of Financial Position as at 30 June 2020, and the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, as well as notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by the Chief Executive Officer.

In my opinion the annual financial report of the Shire of Ravensthorpe:
- (i) is based on proper accounts and records; and
- (ii) fairly represents, in all material respects, the results of the operations of the Shire for the year ended 30 June 2020 and its financial position at the end of that period in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for Opinion
I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Shire in accordance with the *Auditor General Act 2006* and the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the annual financial report. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter – Basis of Accounting
I draw attention to Notes 1 and 10 to the annual financial report, which describe the basis of accounting. The annual financial report has been prepared for the purpose of fulfilling the Shire's financial reporting responsibilities under the Act, including the Local Government (Financial Management) Regulations 1996 (Regulations). My opinion is not modified in respect of these matters:

- (i) Regulation 17A of the Regulations requires a local government to measure vested improvements at fair value and the associated vested land at zero cost. This is a departure from AASB 16 *Leases* which would have required the entity to measure the vested improvements also at zero cost.
- (ii) In respect of the comparatives for the previous year ended 30 June 2019, Regulation 16 of the Regulations did not allow a local government to recognise some categories of land, including land under roads, as assets in the annual financial report.

Responsibilities of the Chief Executive Officer and Council for the Financial Report
The Chief Executive Officer (CEO) of the Shire is responsible for the preparation and fair presentation of the annual financial report in accordance with the requirements of the Act, the Regulations and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards. The CEO is also responsible for such internal control as the CEO determines is necessary to enable the preparation of the annual financial report that is free from material misstatement, whether due to fraud or error.

7th Floor Albert Facey House 469 Wellington Street Perth MAIL TO: Perth BC PO Box 8489 Perth WA 6849 TEL: 08 6557 7500 FAX: 08 6557 7600

In preparing the annual financial report, the CEO is responsible for assessing the Shire's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Shire.

The Council is responsible for overseeing the Shire's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Report

The objectives of my audit are to obtain reasonable assurance about whether the annual financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the annual financial report.

A further description of my responsibilities for the audit of the annual financial report is located on the Auditing and Assurance Standards Board website at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf. This includes the identification and assessment of the risk of material misstatement due to fraud arising from management override of controls. This description forms part of my auditor's report.

Report on Other Legal and Regulatory Requirements

In accordance with the Local Government (Audit) Regulations 1996 I report that:

(i) In my opinion, the following material matters indicate significant adverse trends in the financial position of the Shire:
    a. The Operating Surplus Ratio has been below the Department of Local Government, Sports and Cultural Industries (DLGSCI) standard for the past three years.

(ii) All required information and explanations were obtained by me.

(iii) All audit procedures were satisfactorily completed.

(iv) In my opinion, the Asset Consumption Ratio and the Asset Renewal Funding Ratio included in the annual financial report were supported by verifiable information and reasonable assumptions.

Matters Relating to the Electronic Publication of the Audited Financial Report

This auditor's report relates to the annual financial report of the Shire of Ravensthorpe for the year ended 30 June 2020 included on the Shire's website. The Shire's management is responsible for the integrity of the Shire's website. This audit does not provide assurance on the integrity of the Shire's website. The auditor's report refers only to the annual financial report described above. It does not provide an opinion on any other information which may have been hyperlinked to/from this annual financial report. If users of the annual financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited annual financial report to confirm the information contained in this website version of the annual financial report.

KELLIE TONICH
SENIOR DIRECTOR FINANCIAL AUDIT
Delegate of the Auditor General for Western Australia
Perth, Western Australia
11 March 202

Attachment C

Office of the Auditor General
Serving the Public Interest

Our Ref: 7956

7th Floor, Albert Facey House
469 Wellington Street, Perth

Mail to: Perth BC
PO Box 8489
PERTH WA 6849

Tel: 08 6557 7500
Fax: 08 6557 7600
Email: info@audit.wa.gov.au

Mr Gavin Pollock
Chief Executive Officer
Shire of Ravensthorpe
PO Box 43
RAVENSTHORPE WA 6346

Dear Mr Pollock

AUDIT OF SHIRE OF RAVENSTHORPE'S 2019-20 ANNUAL FINANCIAL REPORT COMPLETED

The Office has completed the audit of the annual financial report for your Shire. In accordance with section 7.12AD (2) of the *Local Government Act 1995*, we enclose the Auditor General's auditor's report, together with the audited annual financial report.

We have also forwarded the reports to the President and the Minister for Local Government, as required by the Act. You are required to publish the annual report, including the auditor's report and the audited financial report, on your Shire's official website within 14 days after the annual report has been accepted by your Council.

Matters of adverse trends in the financial position are reported on page 2 of the auditor's report.

Management Control Issues
While the result of the audit was generally satisfactory, I would like to draw your attention to the attached listing of deficiencies in internal control and other matters that were identified during the audit. These matters have been discussed with management and their comments have been included in the attachment.

Please note that the purpose of our audit was to express an opinion on the financial report. The audit included consideration of internal control relevant to the preparation of the financial report in order to design audit procedures that were appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control.

An audit is not designed to identify all internal control deficiencies that may require management attention. The matters being reported are limited to those deficiencies that have been identified during the audit that are of sufficient importance to warrant being reported. It is possible that other irregularities and deficiencies may have occurred and not been identified as a result of our audit.

This letter has been provided for the purposes of the Shire and the Minister for Local Government and may not be suitable for other purposes.

I would like to take this opportunity to thank you, the management and the staff of the Shire for their cooperation with the audit team during our audit.

Feel free to contact me on 6557 7714 if you would like to discuss these matters further.

Yours faithfully

N Raniga

NAYNA RANIGA
DIRECTOR
FINANCIAL AUDIT
11 March 2021

Attach

Attachment C

ATTACHMENT

SHIRE OF RAVENSTHORPE

PERIOD OF AUDIT: 1 JULY 2019 – 30 JUNE 2020

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

INDEX OF FINDINGS	RATING		
	Significant	Moderate	Minor
1. Bonds and Deposits Held		✓	
2. Municipal Bank Reconciling Items			✓
3. Asset Management and Long-Term Financial Management Plan		✓	

KEY TO RATINGS

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

Significant - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly.

Moderate - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.

Minor - Those findings that are not of primary concern but still warrant action being taken.

SHIRE OF RAVENSTHORPE

PERIOD OF AUDIT: 1 JULY 2019 – 30 JUNE 2020

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

1. Bonds and Deposits Held

Finding
Audit testing determined the following accounts had numerous minor outstanding entries dated back to 2012. Given the historical nature of these entries it is difficult to determine whether these entries were in fact liabilities of the Shire. Outstanding entries relate to the following bonds and deposits held:

- Bitumen Tender Document Bond $487
- Hopetoun Tennis Club $9,072
- Unknown rate deposits $2,179
- RAV Cemetery group $76
- Rehabilitation Bond Barminco $6,866
- Sundry Overpayments $5,773
- Rural Subdivision Shed Bonds $29,407
- Subdivision Maintenance Bonds $14,375
- Flood damage donations $400

This issue remains outstanding from the prior year.

Rating: Moderate
Implication
There is a possibility that the liability may require refund, recognition as revenue or transfer to the Receiver of Public Monies.

Recommendation
The Shire undertake a full investigation of all outstanding entries and implement actions to resolve or correct as required.

Management Comment
In December 2019 our commitment was to investigate all bonds and deposits held to determine whether they could be refunded or remain unclaimed. Our intent was to complete this by June 2020 however we recognise that this project has been delayed during the disruption of 2020.

Responsible Person:	Director Corporate and Community Services
Completion Date:	30 June 2021

SHIRE OF RAVENSTHORPE

PERIOD OF AUDIT: 1 JULY 2019 – 30 JUNE 2020

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

2. Municipal Bank Reconciling Items

Finding
The Municipal bank reconciliations contain 7 minor items totalling $345 that have not been cleared or otherwise resolved at the time of audit. These items date back to 2015. Consequently, the regular resolution of reconciling items through review of the bank reconciliation process could not be evidenced.

Rating: Minor
Implication
Whilst small in value, long outstanding reconciling items that have not been adequately resolved increases the risk of errors, omissions or fraud remaining undetected. In turn, the cumulative effect could lead to misstatements in the Shire's financial statements.

Recommendation
The responsible officers should ensure that a review is undertaken, and action taken to resolve the reconciling items. Further review of monthly bank reconciliations should include processes to ensure the investigation and resolution of reconciling items on a monthly basis.

Management Comment
These items had been reviewed and investigated but not cleared as at June 2020. They have now been cleared and any new reconciling items have and will be reviewed and cleared in a timely manner.

Responsible Person:	Director Corporate and Community Services
Completion Date:	31 January 2021

SHIRE OF RAVENSTHORPE

PERIOD OF AUDIT: 1 JULY 2019 – 30 JUNE 2020

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

3. Asset Management and Long-Term Financial Plan

Finding
The current Asset Management and Long-Term Financial Plan was prepared in 2014. We note that the Shire commenced the review of these plans during the year ended 30 June 2020. The asset renewal funding ratio calculated for the year ended 30 June 2020 utilised the revised Asset Management and Long-Term Financial Plan. The Shire intends on adopting these plans during the financial year ending 30 June 2021.

Rating: Moderate
Implication
Without the timely adoption of the Asset Management and Long-Term Financial Plan these may impact on the Shire's strategic planning process and may impact on the Shire's compliance requirements.

Recommendation
We recommend the Asset Management Plan and the Long Term Financial Plan are adopted and annually reviewed to ensure 10 year projections are available as required by the regulations, to assist with strategic planning processes and in calculating the asset renewal funding ratio.

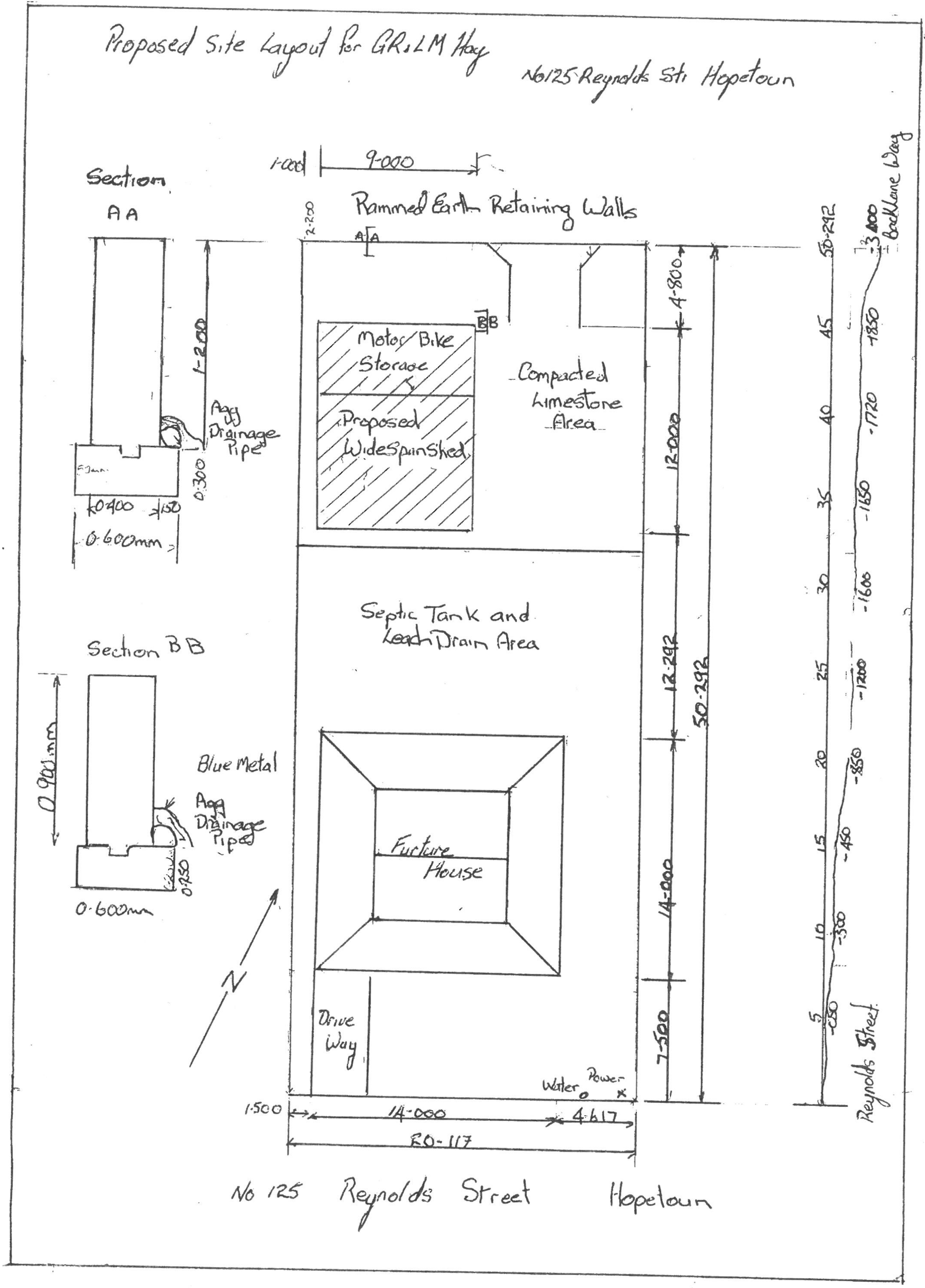
Management Comment
The strategic planning process commenced in December 2019 and was intended to be completed by June 2020. Whilst community consultation elements were initiated in February 2020 the completion of community consultation was delayed until September 2020. The full suite of strategic planning documents will be adopted during 2020/2021.

The Asset Management Plan and the Long Term Financial Plan had been prepared, reviewed and updated prior to the completion of the asset renewal funding ratio for 2019/2020 therefore the most up-to-date asset information available was used for that purpose, as opposed to 2014 data.

Responsible Person: Director Corporate and Community Services
Completion Date: 30 June 2021

ATTACHMENT

Attachment A

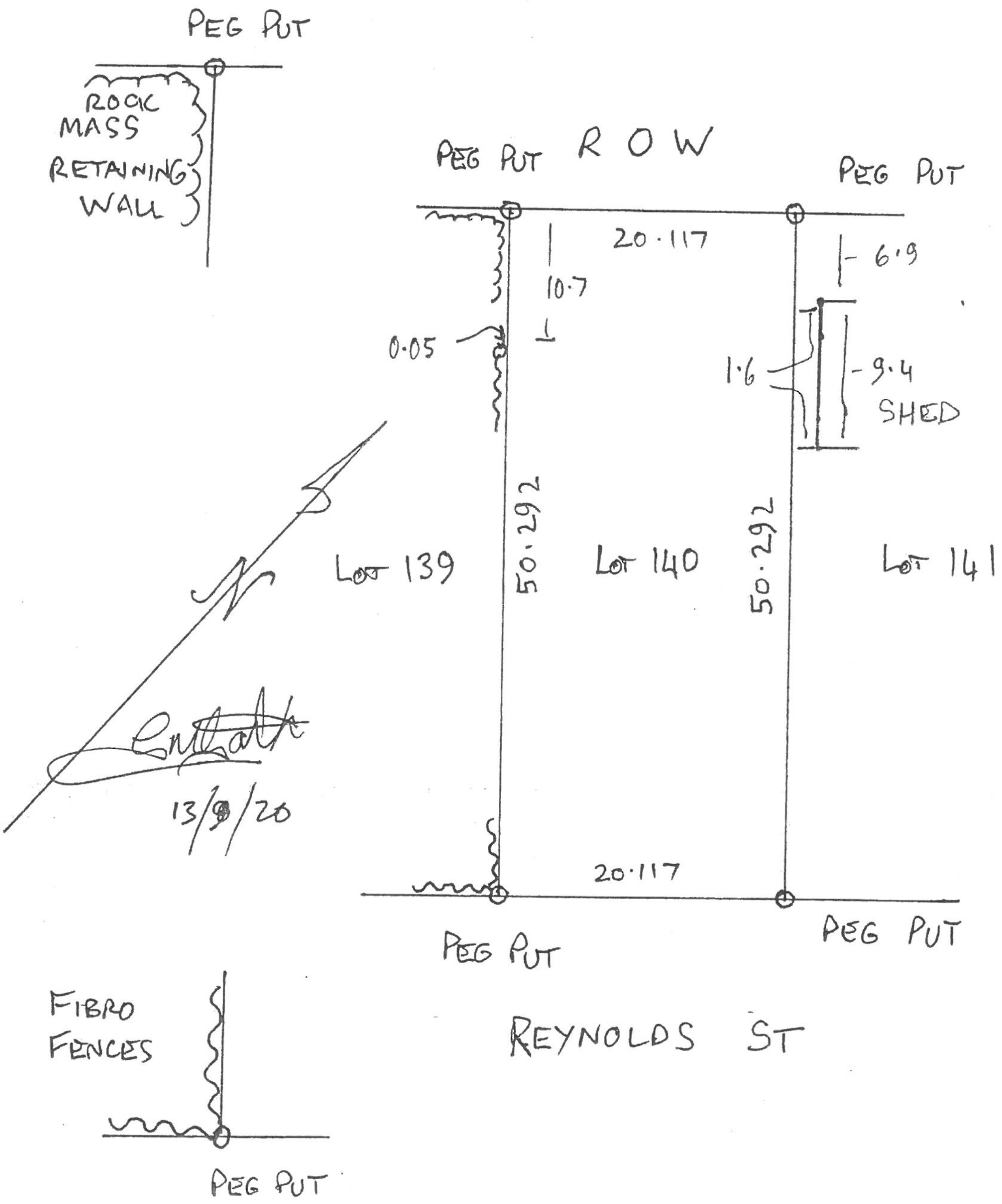


GRAHAM GATH SURVEYS

PO Box 789, ESPERANCE WA 6450
gathsurveys@westnet.com.au
PH (08) 9071 7272

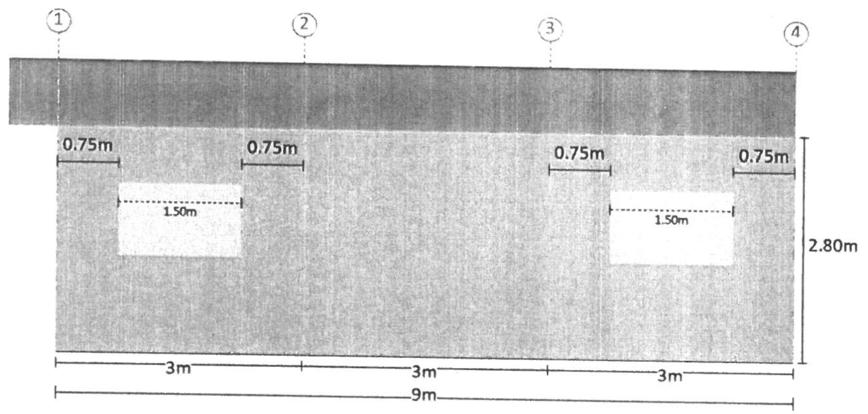
SHEET /

SURVEYOR GMG	PROJECT RE-ESTABLISHMENT SURVEY OF LOT 140 (No 125)
DATE SUN, 13/9/20	DWG No /



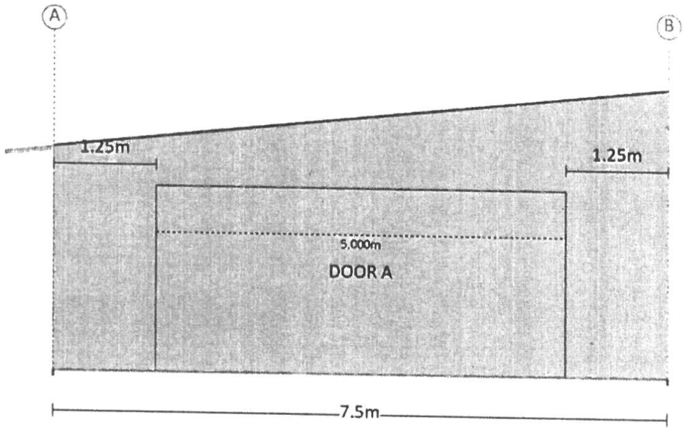
This setout is provided as a guide only. It is the responsibility of the concreter/erector to confirm that all dimensions are correct.

Left Side



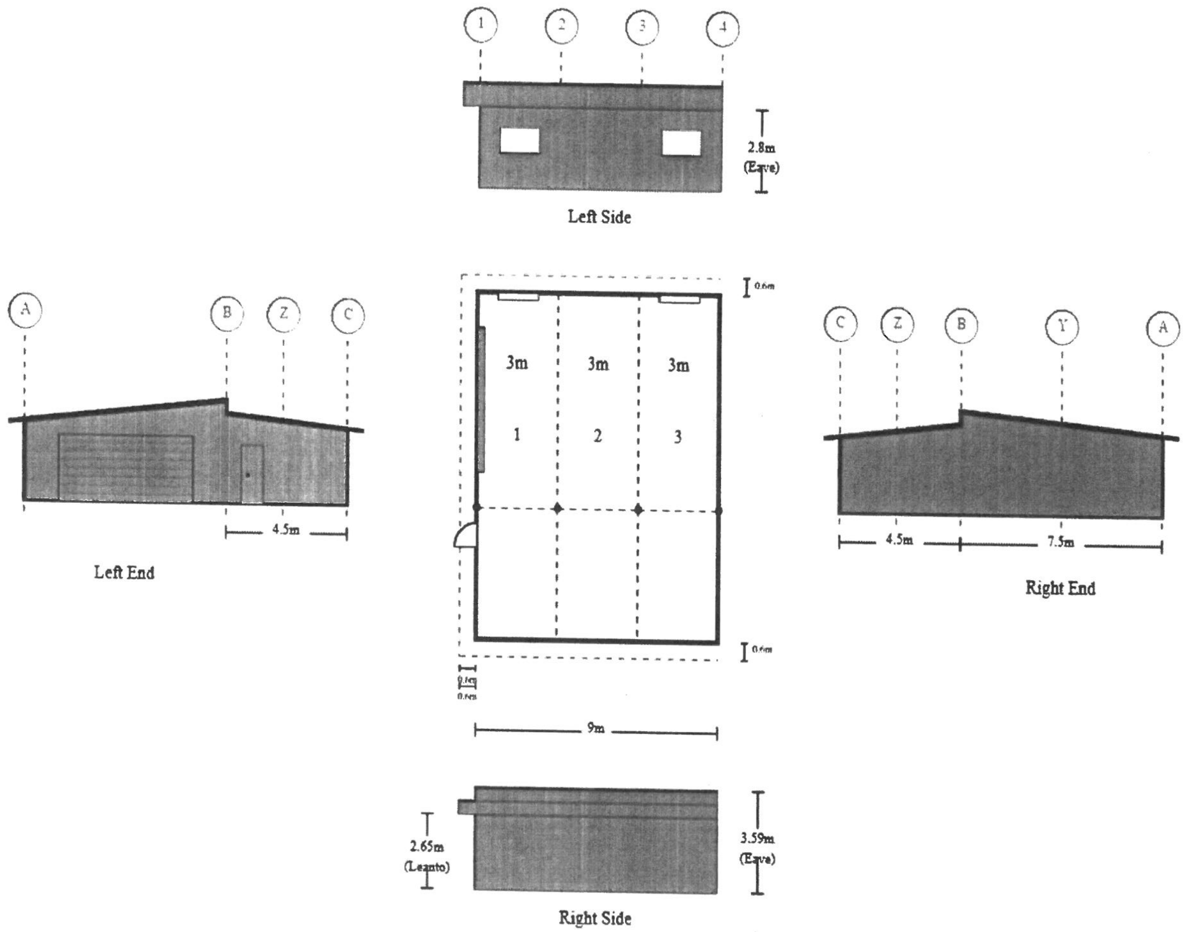
Measurements are from the outside of end girts (end bays) and/or centre of columns (mid bays) to inside of component opening size.

Left End



Measurements are from the outside of side girts to the inside of component opening size.

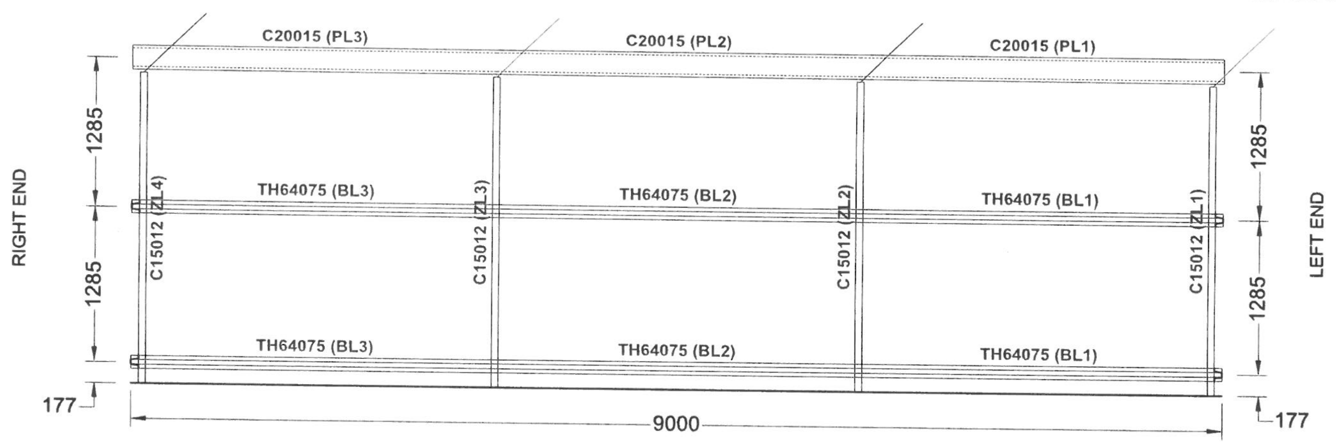
Purchaser Name: Gary Hay Site Address: 125 Reynolds Street Hopetoun WA 6348 Australia Drawing # WSS202572 - 10 / Print Date: 18/09/20	**Component Position** **NOT FOR CONSTRUCTION** Not to Scale Page 1 of 2 © Copyright Steelx IP Pty Ltd	Seller: Wide Span Sheds Pty Ltd Phone: 07 5657 8888 Fax 07 5657 8899 Email: admin@sheds.com.au	TNC ENGINEERING PTY LTD ACN: 610 855 260 ME Aust. (Registered NER Structural & Civil) 2741240 QLD : RPEQ No. 13750; VIC : EC44684; TAS : CC6968; N.T : 225521ES; Practising Professional Structural & Civil Engineers Signature: R. Nancarrow Date: 18/09/20	



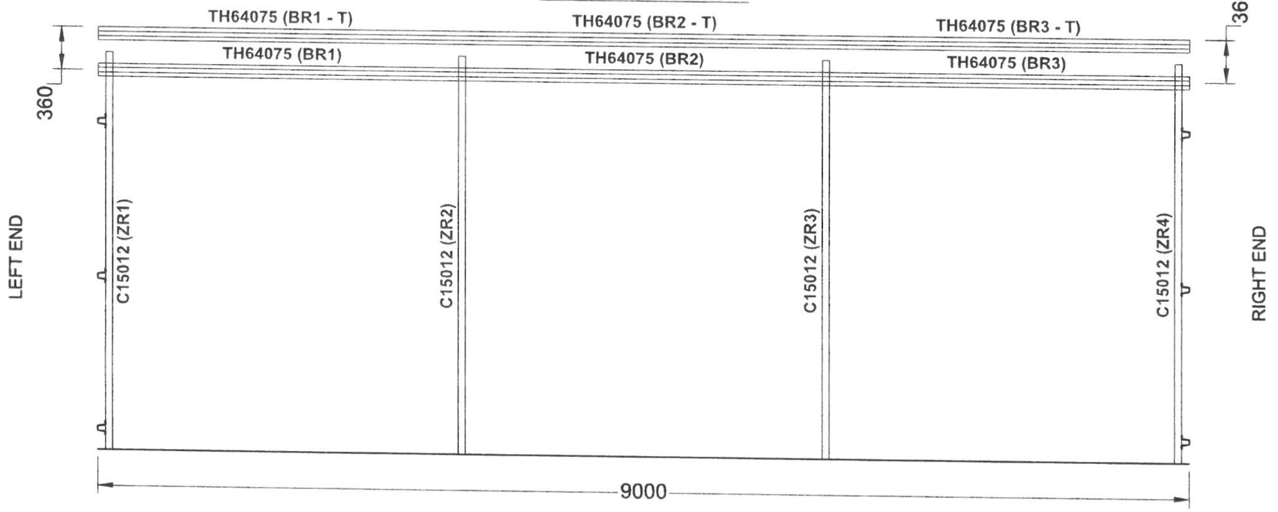
Purchaser Name: Gary Hay Site Address: 125 Reynolds Street Hopetoun WA 6348 Australia Drawing # WSS202572 - 3 Print Date: 18/09/20	**Layout** Not to Scale © Copyright SteelxIP Pty Ltd	Seller: Wide Span Sheds Pty Ltd Phone: 07 5657 8888 Fax: 07 5657 8899 Email: admin@sheds.com.au	TNC ENGINEERING PTY LTD ACN: 610 855 260 ME Aust. (Registered NER Structural & Civil) 2741240 QLD : RPEQ No. 13750; VIC : EC44684; TAS : CC6968; N.T : 225521ES; Practising Professional Structural & Civil Engineers Signature: R. Nancarrow Date: 18/09/20	

Notes:
Brackets are not shown. Refer to Specification Details for more information. Opening members not labeled.

LEFT ELEVATION



RIGHT ELEVATION



Revision	Date	Initial		
			Purchaser Name: Gary Hay	
			Site Address: 125 Reynolds Street Hopetoun WA 6348 Australia	
			Drawing # WSS202572 - 11	Print Date: 18/09/2020

Purlin and Girt Plan
NOT FOR CONSTRUCTION
NOT TO SCALE
Page 4 of 5

Seller:
Name: Wide Span Sheds Pty Ltd
Phone: 07 5657 8888
Fax: 07 5657 8899
Email: admin@sheds.com.au

TNC ENGINEERING PTY LTD
ACN: 610 855 260
MIE Aust. (Registered NER Structural & Civil) 2741240
QLD : RPEQ No. 13750; VIC : EC44684; TAS : CC6968; N.T : 225521ES;
Practising Professional Structural & Civil Engineers

Signature: R. Nancarrow
Date: 18/09/20

Notes:
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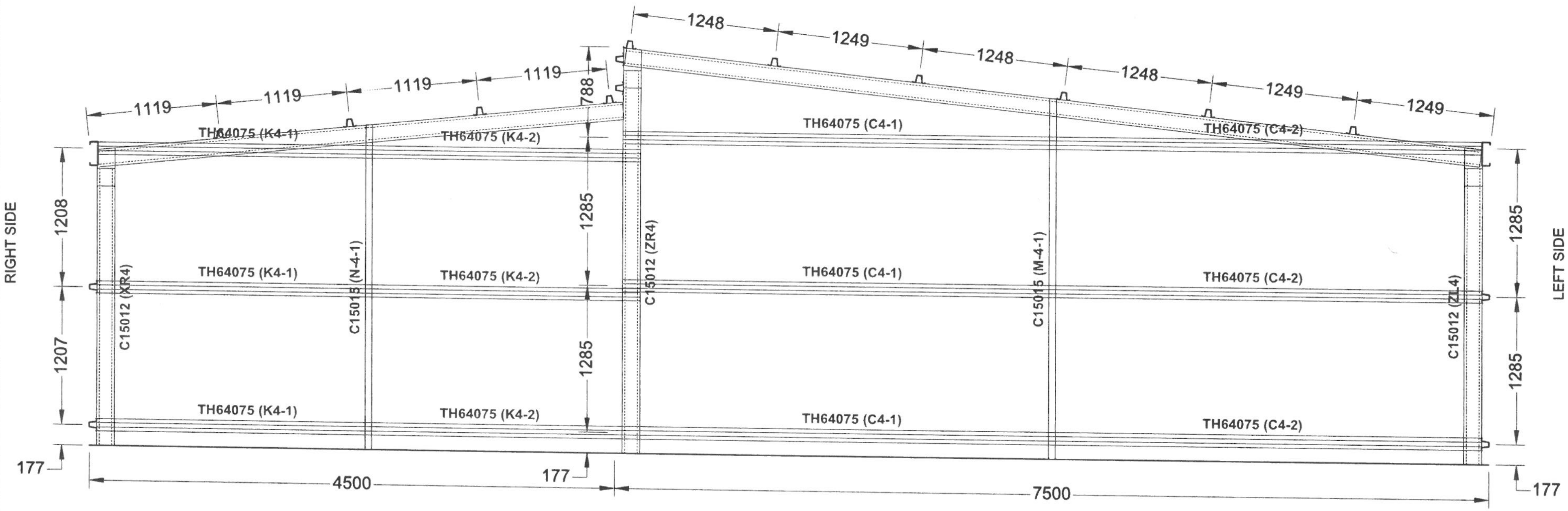
RIGHT END ELEVATION



Revision	Date	Initial

Purchaser Name: Gary Hay

Site Address: 125 Reynolds Street Hopetoun WA 6348 Australia

Drawing # WSS202572 - 11

Print Date: 18/09/2020

Purlin and Girt Plan
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Page 3 of 5

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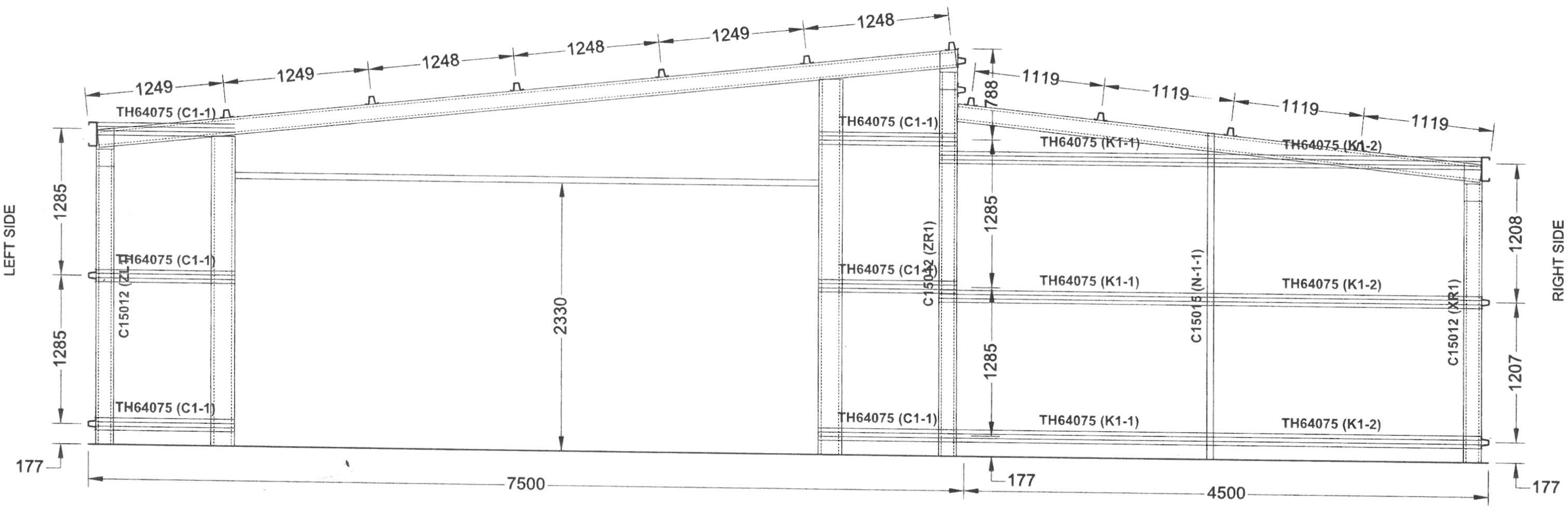
LEFT END ELEVATION



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			Drawing # WSS202572 - 11	Print Date: 18/09/2020

Purlin and Girt Plan
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Page 2 of 5

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Signature: R. Nancarrow
Date: 18/09/20

Notes:
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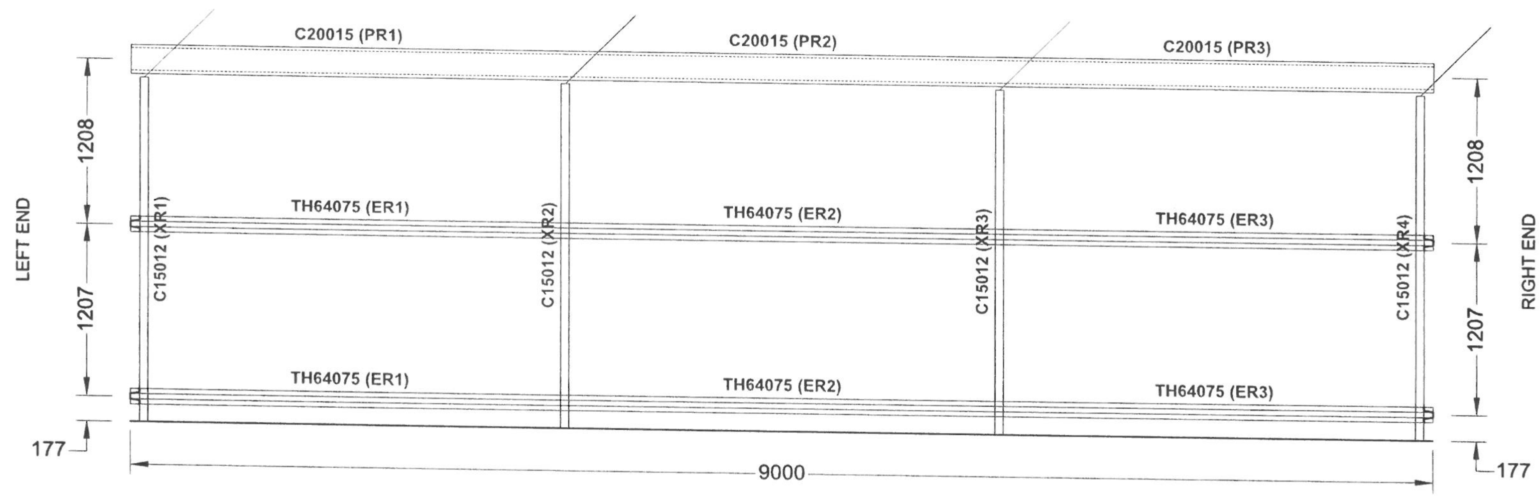
RIGHT LEANTO ELEVATION



Revision	Date	Initial

Purchaser Name: Gary Hay

Site Address: 125 Reynolds Street Hopetoun WA 6348 Australia

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Print Date: 18/09/2020

Purlin and Girt Plan
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Page 5 of 5

Seller:
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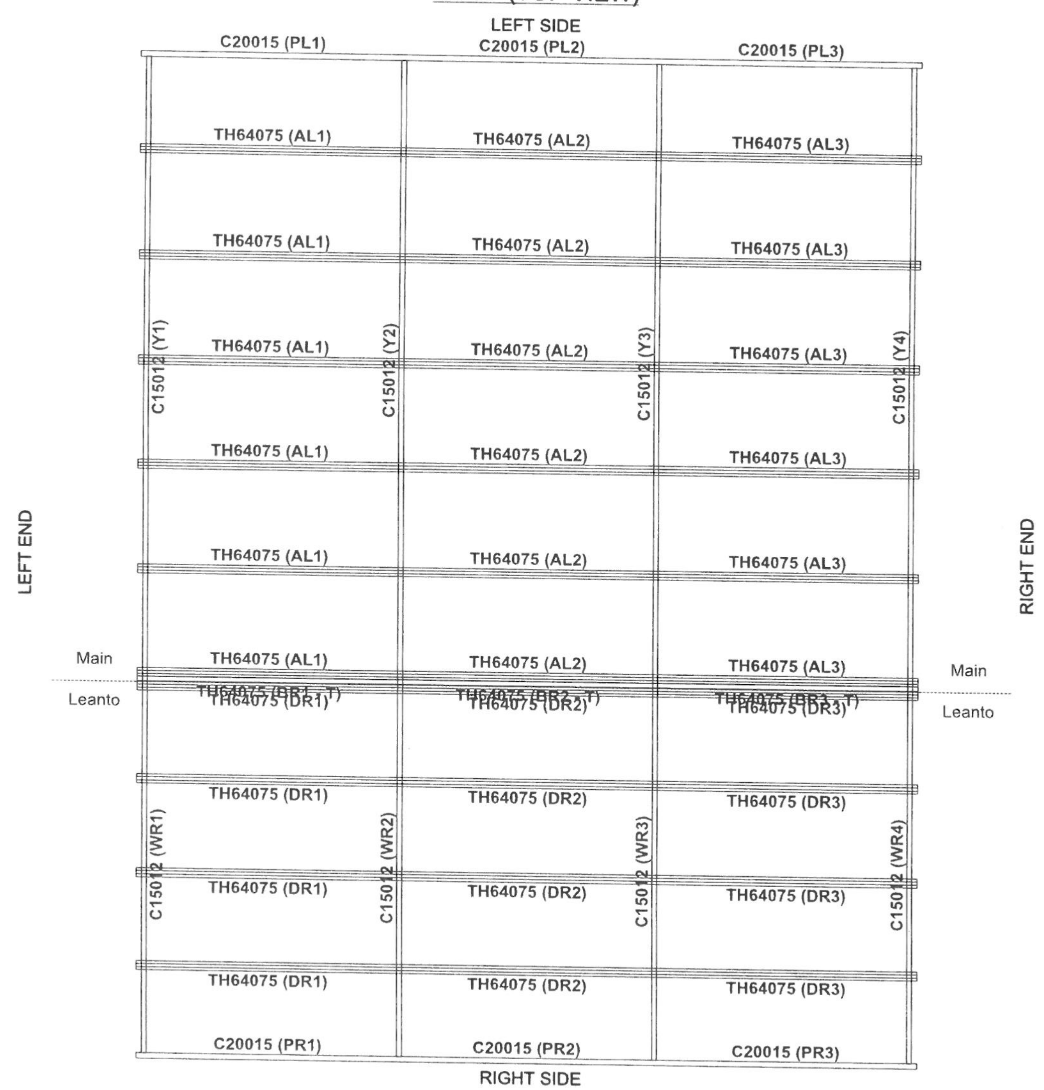
QLD : RPEQ No. 13750; VIC : EC44684; TAS : CC6968; N.T : 225521ES;
Practising Professional Structural & Civil Engineers

Signature: R. Nancarrow
Date: 18/09/20

ROOF (TOP VIEW)

Notes:
Brackets are not shown. Refer to Specification Details for more information. Opening members not labeled.



Revision	Date	Initial

Purchaser Name: Gary Hay

Site Address: 125 Reynolds Street Hopetoun WA 6348 Australia

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Purlin and Girt Plan
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Page 1 of 5

Seller:
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Practising Professional Structural & Civil Engineers

Signature: R. Nancarrow
Date: 18/09/20

ATTACHMENT

Attachment A

ARE TO COMPLY WITH
ING CODES OF
) RELEVANT AUSTRALIAN

O SITE CHECK ALL
ND LEVELS ON SITE PRIOR
IENT OF ANY WORKS.

7) ALL FLUED EXHAUSTS TO BE FITTED WITH DAMPIER TO IMPEAD AIR LOSS

8) TERMITE PROTECTION TO BE CHEMICAL APPLIED BY HANDSPRAY

	18 BORONIA STREET (LOT 243) HOPETOUN	SITE PLAN Date FEB 16 A01

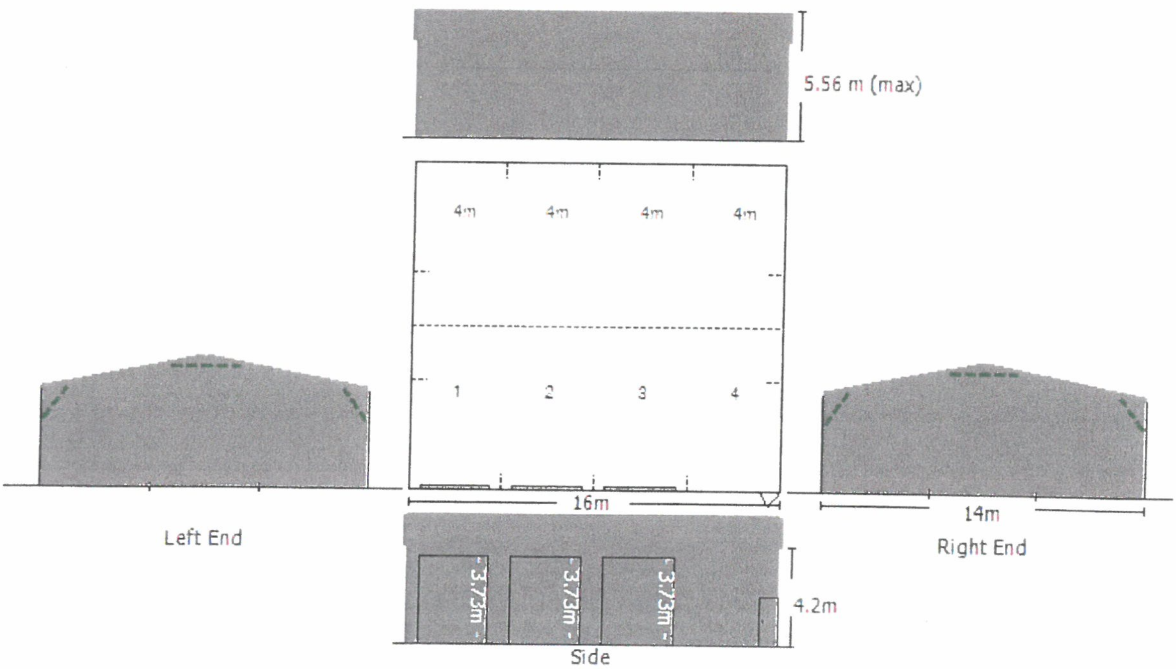
Job Number: 48731
Date Issued: 23/11/2020

Name: Peter and Linda Bower
Telephone Number: 0427392215

Hi Peter and Linda,

We are pleased to present our quote for your new steel building.
The features of this quote refer to the supply of materials only unless stated otherwise, based on the information discussed to date.

All our sheds are made from quality Australian BlueScope® Steel and we are Shed Safe accredited – giving you the confidence that your shed meets the requirements of the Building Code of Australia (BCA). Your steel building will be manufactured locally in Perth, WA.



19 Boydell Road. Kenwick. (Kenwick Link)
P: (08) 61610532 • E: westernsheds@bigpond.com
westernsheds.com.au

ATTACHMENT

Attachment A

1 NORTH

NATIVE PLANT LANDSCAPING TO EASTERN SIDE OF NEW DWELLING

2 SOUTH

3 EAST

4 WEST

5 SOLAR LOUVRES

PASSIVHAUS PERTH PTY LTD
ULTR-LOW ENERGY BUILDING DESIGN CONSULTANTS
www.passivhausperth.com.au email: roger@passivhausperth.com.au
Lot 23 Wilson Road, Lower Chittering, WA 6084. M 0419 600 519

Check all dimensions on site prior to any work. Refer any discrepancies to designer prior to proceeding with any work.

NEW PASSIVHAUS DWELLING
29 TEMPLETONIA DRIVE HOPETOUN WA
I RASZYK

VIEWS 1

Drawn by Author | Project number Project Number
Checked Checker | Date Issue Date | Scale

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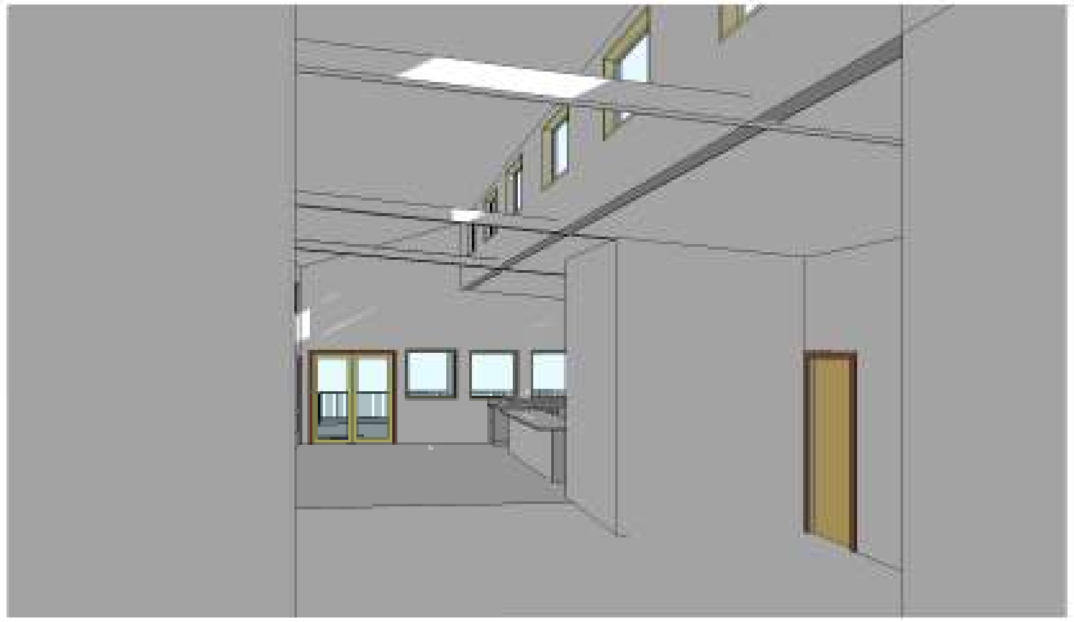
1 APPROACH

2 DECK



3 LIVING

4 LIVING AREA

5 KITCHEN

PASSIVHAUS PERTH PTY LTD

ULTR-LOW ENERGY BUILDING DESIGN CONSULTANTS

www.passivhausperth.com.au email: roger@passivhausperth.com.au

Lot 23 Wilson Road, Lower Chittering, WA 6084. M 0419 600 519

Check all dimensions on site prior to any work. Refer any discrepancies to designer prior to proceeding with any work.

CONSULTANT CERTIFIED PASSIVE HOUSE CONSULTANT

NEW PASSIVHAUS DWELLING

29 TEMPLETONIA DRIVE HOPETOUN WA

I RASZYK

VIEWS 2

Drawn by	Author	Project num	Project Number
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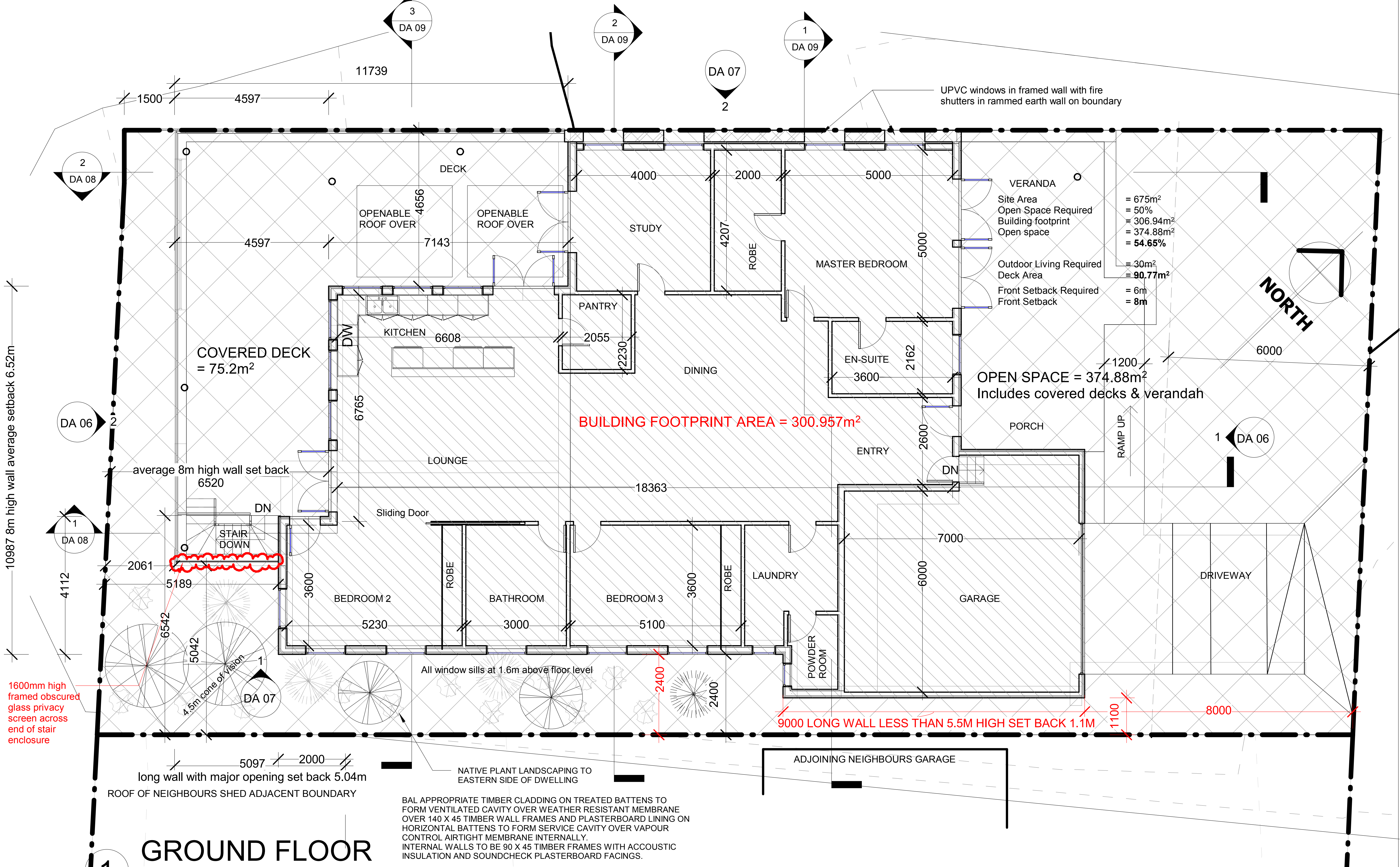

1 GROUND FLOOR

1 : 100

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ULTR-LOW ENERGY BUILDING DESIGN CONSULTANTS
www.passivhausperth.com.au email: roger@passivhausperth.com.au
Lot 23 Wilson Road, Lower Chittering, WA 6084. M 0419 600 519

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CONSULTANT
CERTIFIED PASSIVE HOUSE CONSULTANT

NEW PASSIVHAUS DWELLING
29 TEMPLETONIA DRIVE HOPETOUN WA
I RASZYK

GROUND FLOOR PLAN

DA 02

Drawn by Author
Checked Checker
Project number Project Number
Date Issue Date
Scale 1 : 100

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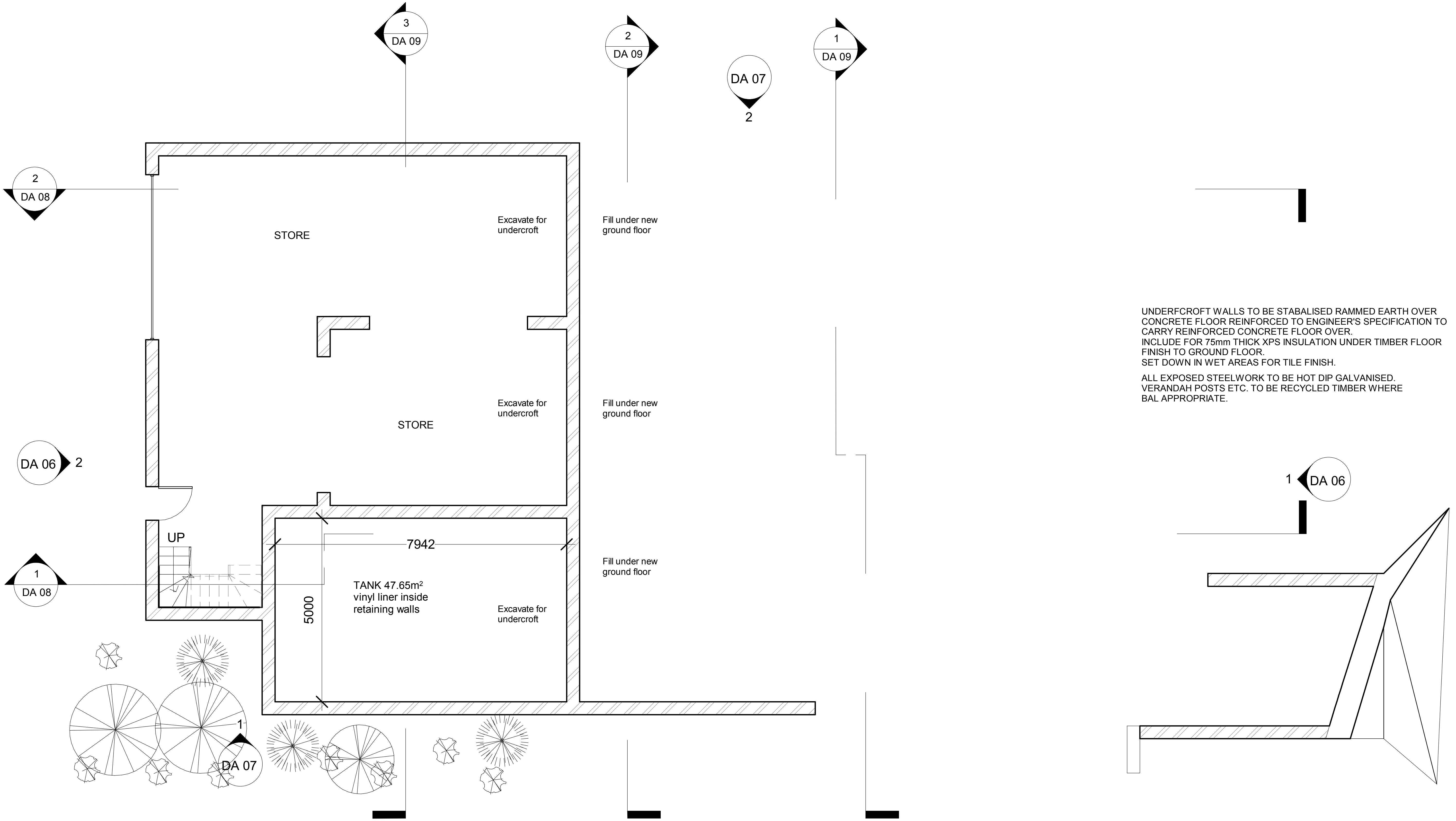

UNDERFCROFT WALLS TO BE STABALISED RAMMED EARTH OVER CONCRETE FLOOR REINFORCED TO ENGINEER'S SPECIFICATION TO CARRY REINFORCED CONCRETE FLOOR OVER.
INCLUDE FOR 75mm THICK XPS INSULATION UNDER TIMBER FLOOR FINISH TO GROUND FLOOR.
SET DOWN IN WET AREAS FOR TILE FINISH.

ALL EXPOSED STEELWORK TO BE HOT DIP GALVANISED.
VERANDAH POSTS ETC. TO BE RECYCLED TIMBER WHERE BAL APPROPRIATE.

1 UNDERCROFT

1 : 100

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UNDERCROFT PLAN

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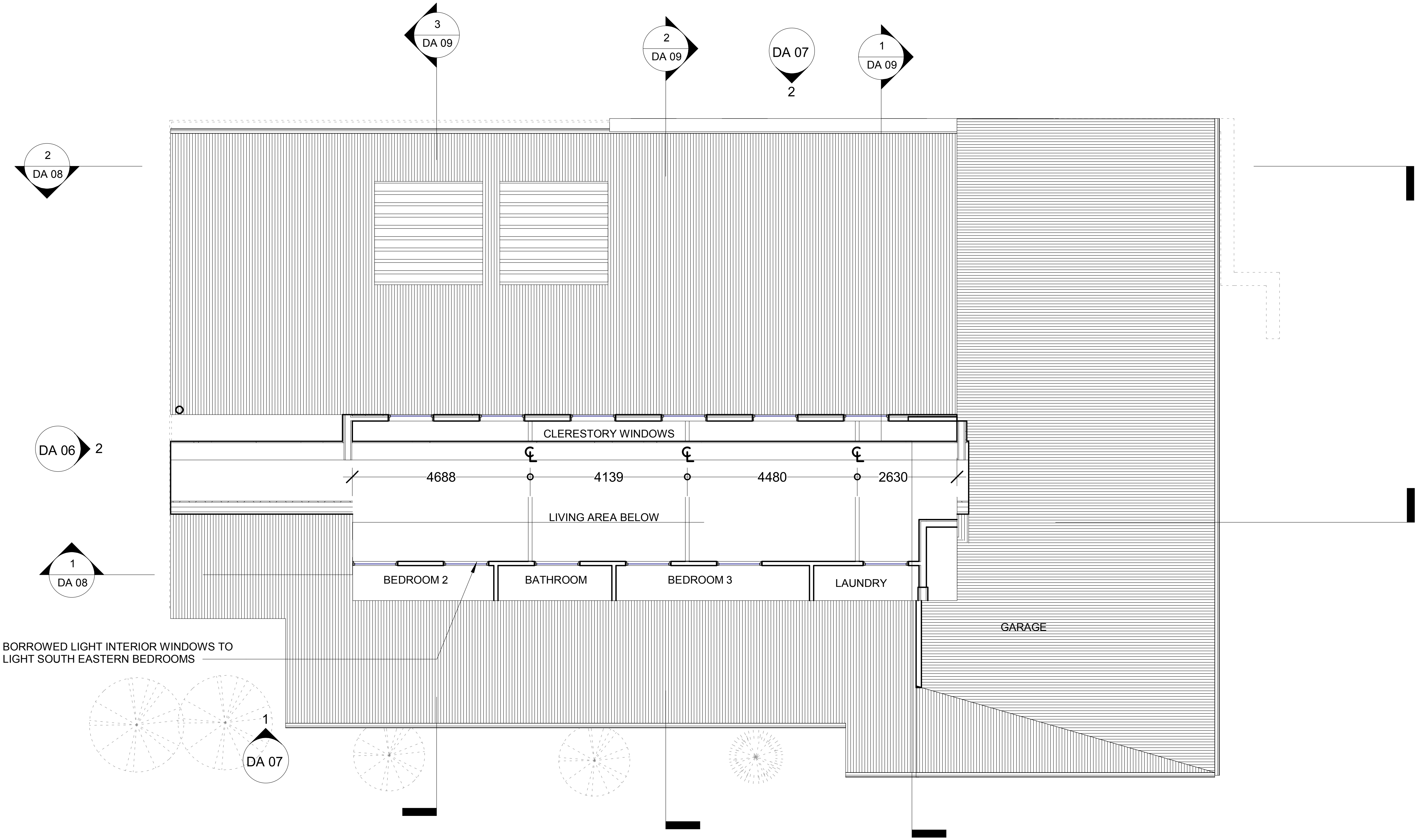

1 CLERESTORY

1 : 100

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CLERESTORY WINDOW PLAN

Drawn by Author	Project nun Project Number		DA 04
Checke Checker	Date	Issue Date	Scale 1 : 100

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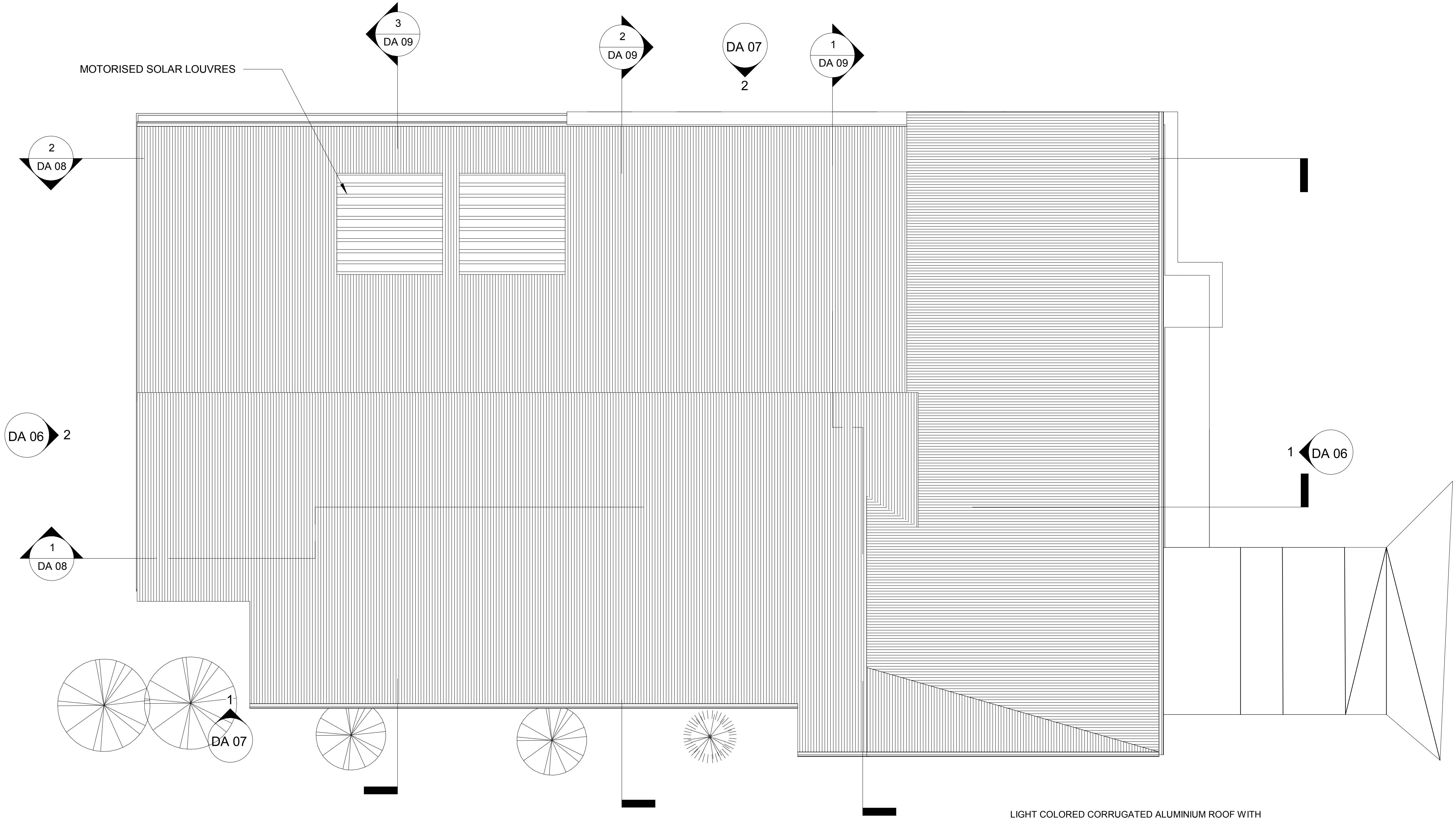

LIGHT COLORED CORRUGATED ALUMINIUM ROOF WITH
MATCHING MATERIAL FASCIA, GUTTERS & DOWNPIPES .
ALL STORMWATER TAKEN TO LINED RAINWATER TANK
ENCLOSURE BUILT IN WITHIN UNDERCRFT STRUCTURE.

1 ROOF

1 : 100

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ROOF

Drawn by Author	Project nun Project Number		DA 05
Checke Checker	Date	Issue Date	Scale 1 : 100

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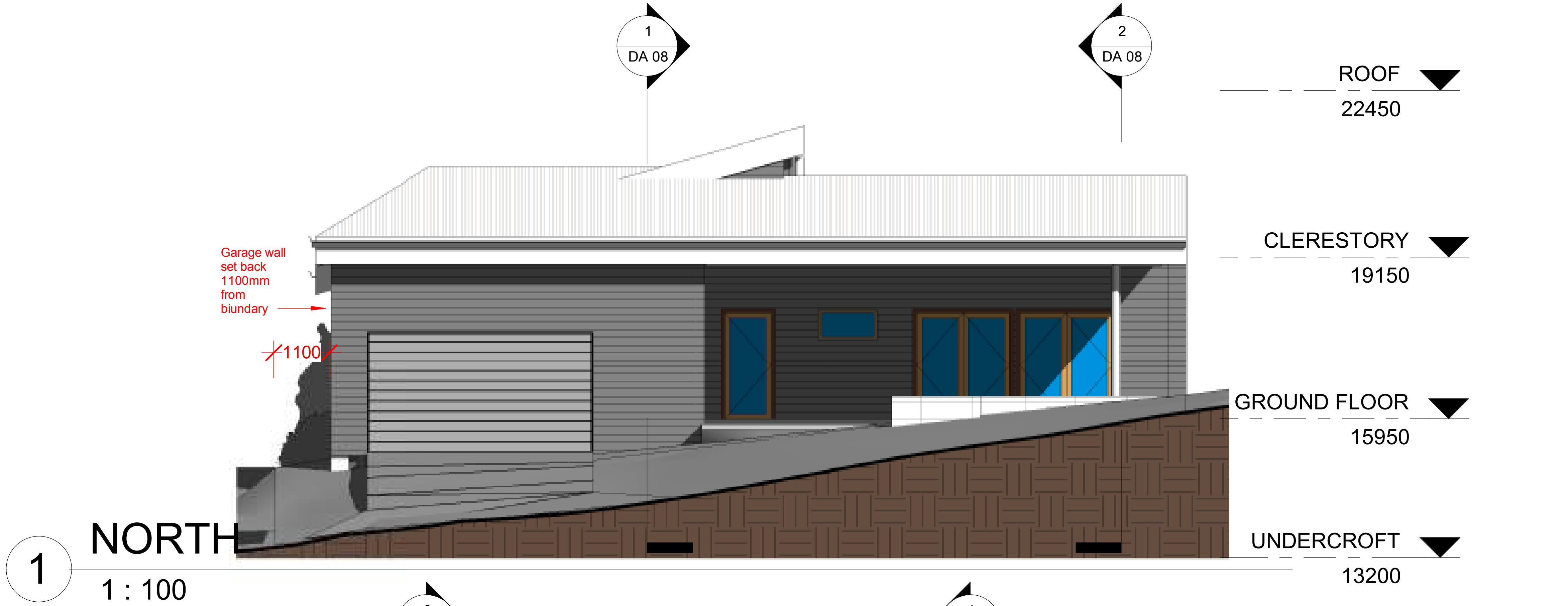

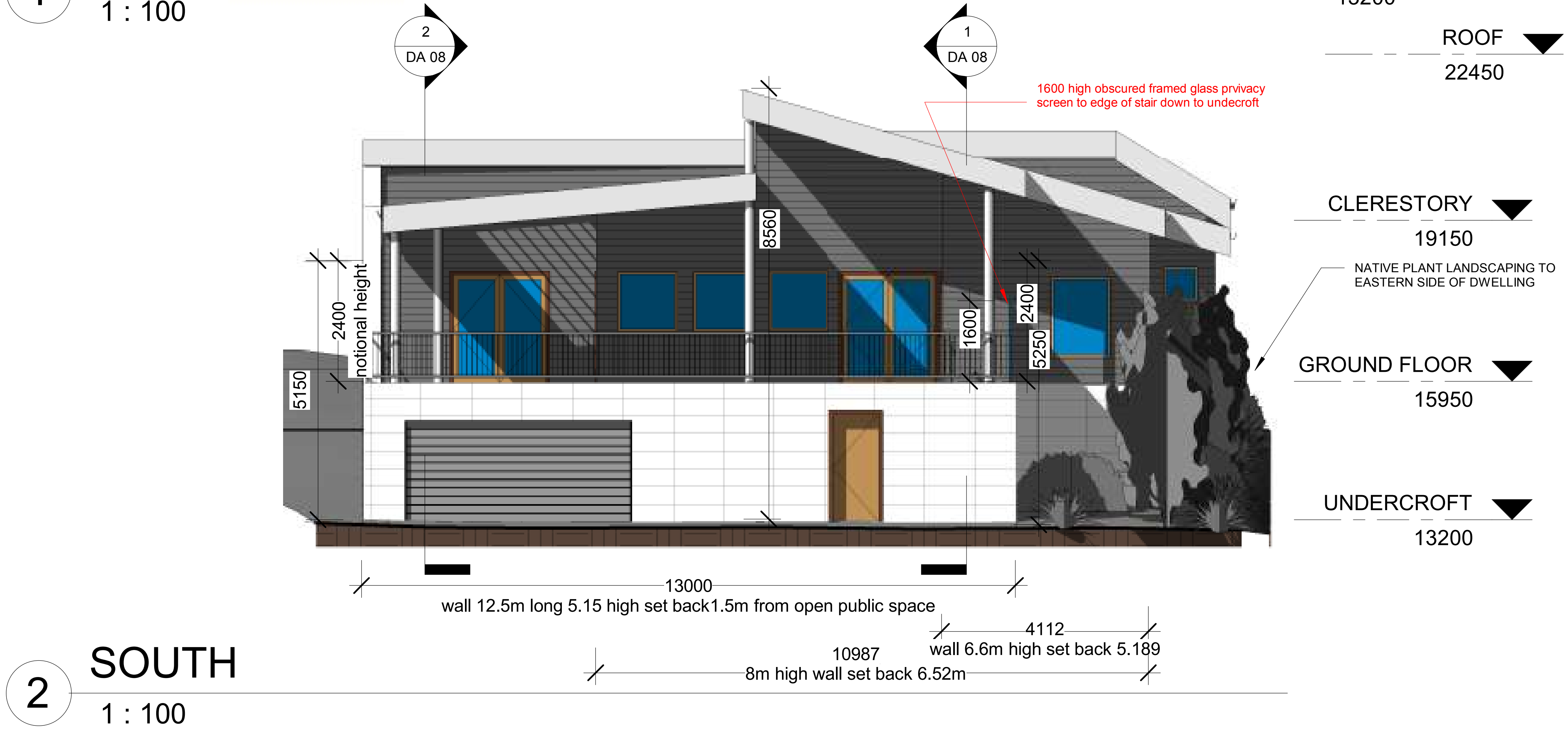

BAL APPROPRIATE TIMBER CLADDING ON TREATED BATTENS TO FORM VENTILATED CAVITY OVER WEATHER RESISTANT MEMBRANE OVER 140 X 45 TIMBER WALL FRAMES AND PLASTERBOARD LINING ON HORIZONTAL BATTENS TO FORM SERVICE CAVITY OVER VAPOUR CONTROL AIRTIGHT MEMBRANE INTERNALLY.
INTERNAL WALLS TO BE 90 X 45 TIMBER FRAMES WITH ACCOUSTIC INSULATION AND SOUNDCHECK PLASTERBOARD FACINGS.

CORRUGATED COLORED ALUMINIUM ROOF ON ROOF AND COUNTERBATTENS OVER WEATHER RESISTAND SARKING AND TIMBER RAFTER LAYER WITH BULK INSULATION FILL OVER VAPOR CONTROL AIRTIGHT MEMBRANE. UNDERLINE WITH PLASTERBOARD ON METAL FURINGS HUNG ON UNDERSIDE OF RAFTERS.
ROOF SLOPES UNDER 10 DEGREES TO INCLUDE OSB SHEATHING UNDER MEMBRANE.

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NORTH & SOUTH ELEVATIONS

Drawn by Author	Project nun Project Number		DA 06
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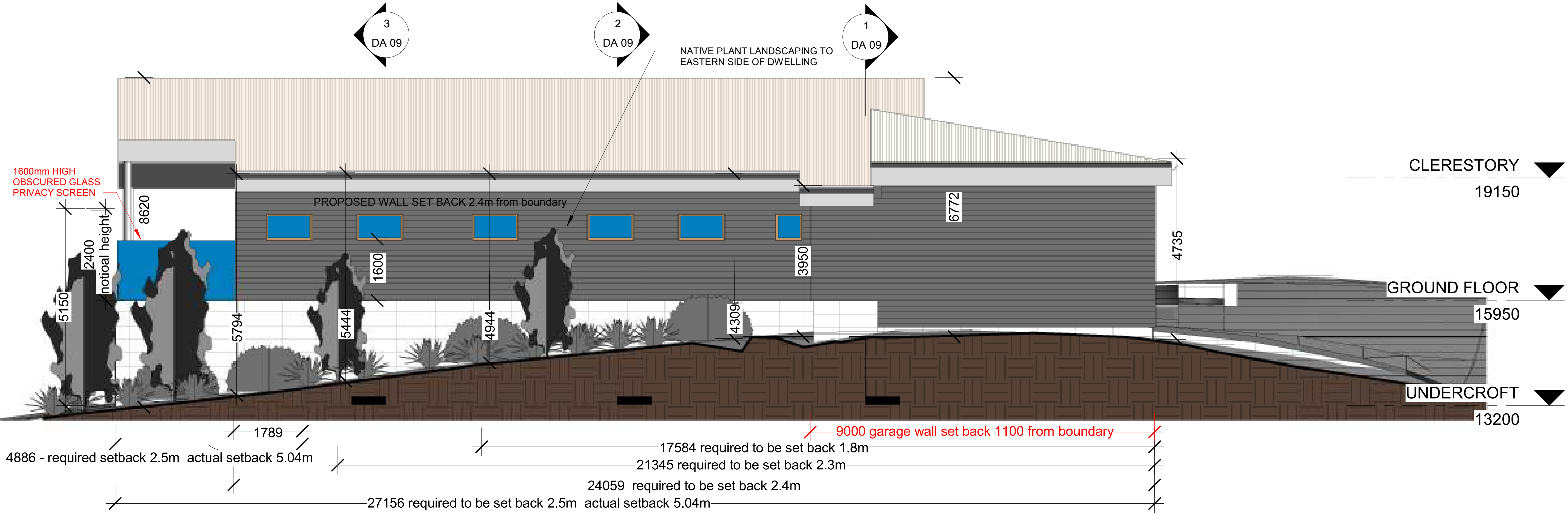

1 EAST

1 : 100

BAL APPROPRIATE TIMBER CLADDING ON TREATED BATTENS TO FORM VENTILATED CAVITY OVER WEATHER RESISTANT MEMBRANE OVER 140 X 45 TIMBER WALL FRAMES AND PLASTERBOARD LINING ON HORIZONTAL BATTENS TO FORM SERVICE CAVITY OVER VAPOUR CONTROL AIRTIGHT MEMBRANE INTERNALLY.
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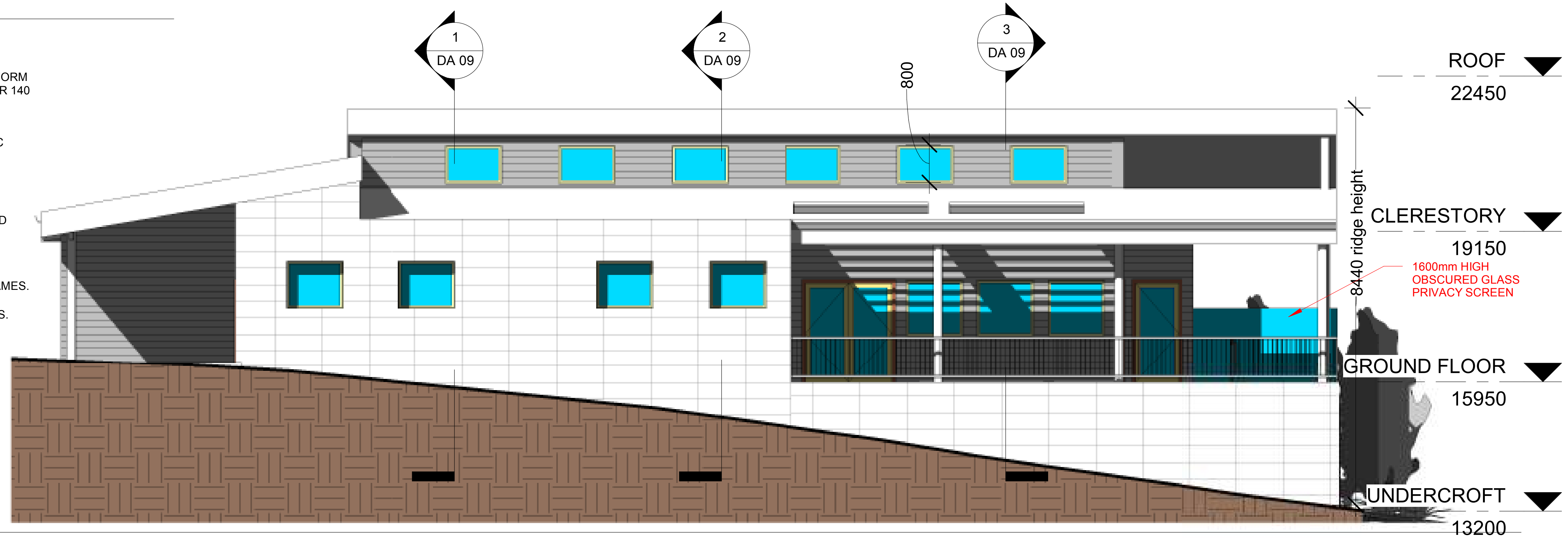

2 WEST

1 : 100

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EAST & WEST ELEVATIONS

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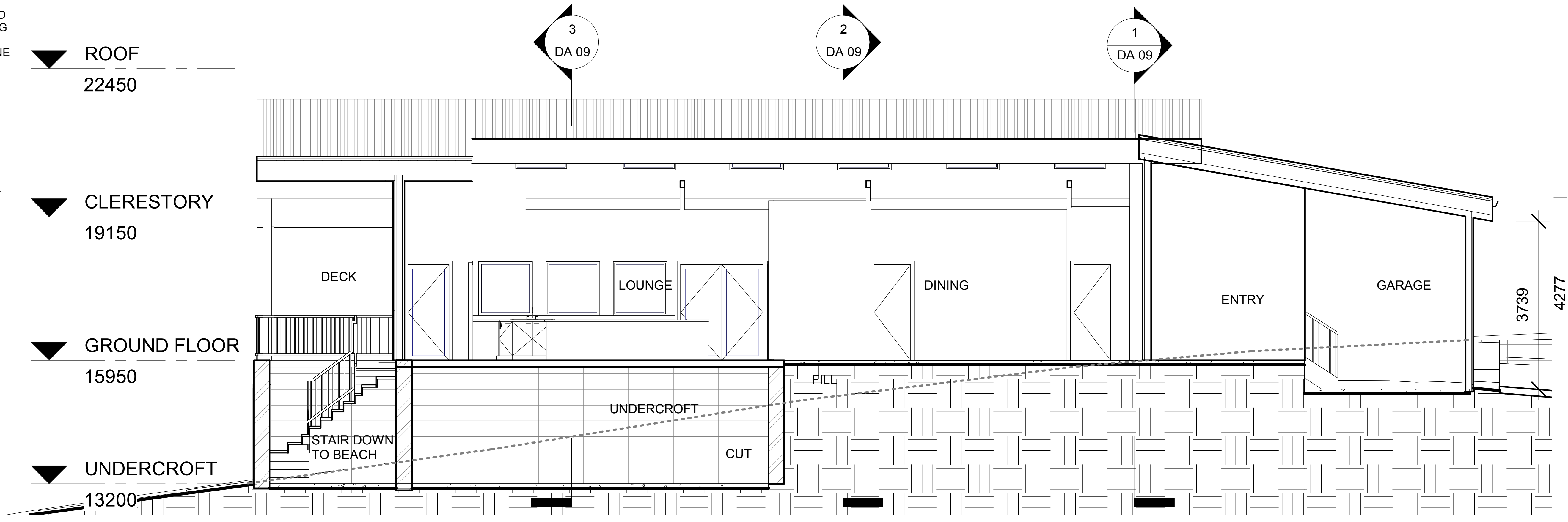
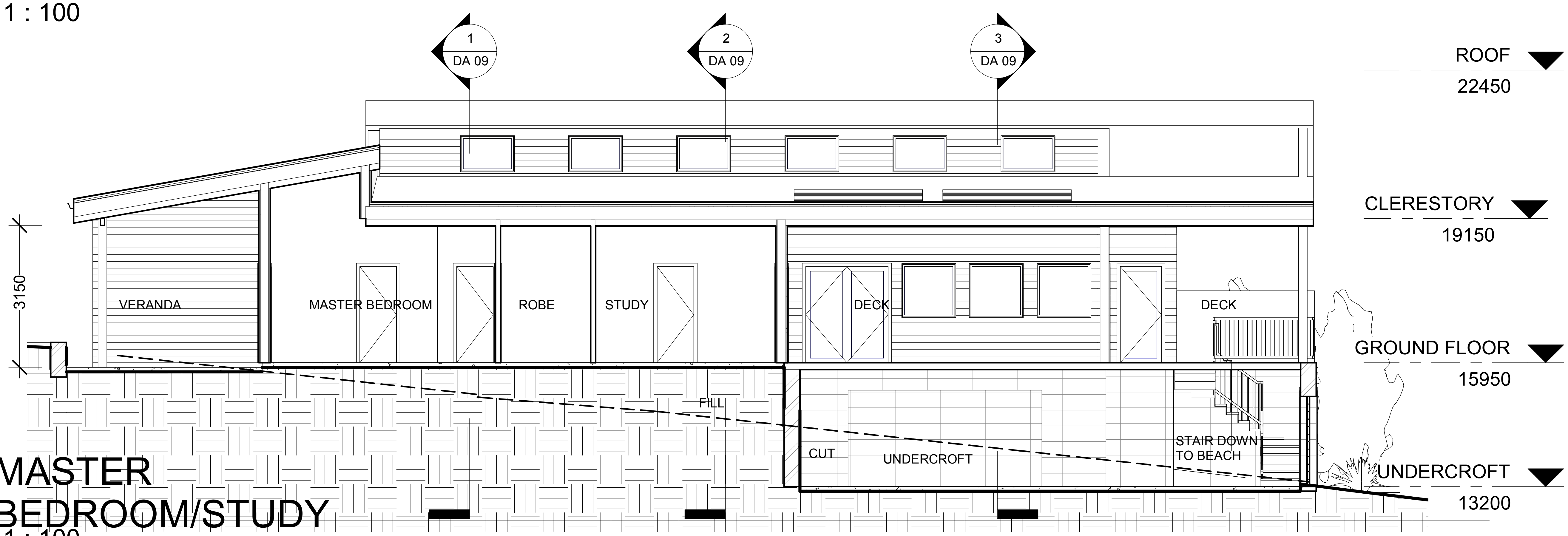


1 GARAGE / LIVING

1 : 100



2 MASTER BEDROOM/STUDY

1 : 100

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SECTIONS 1

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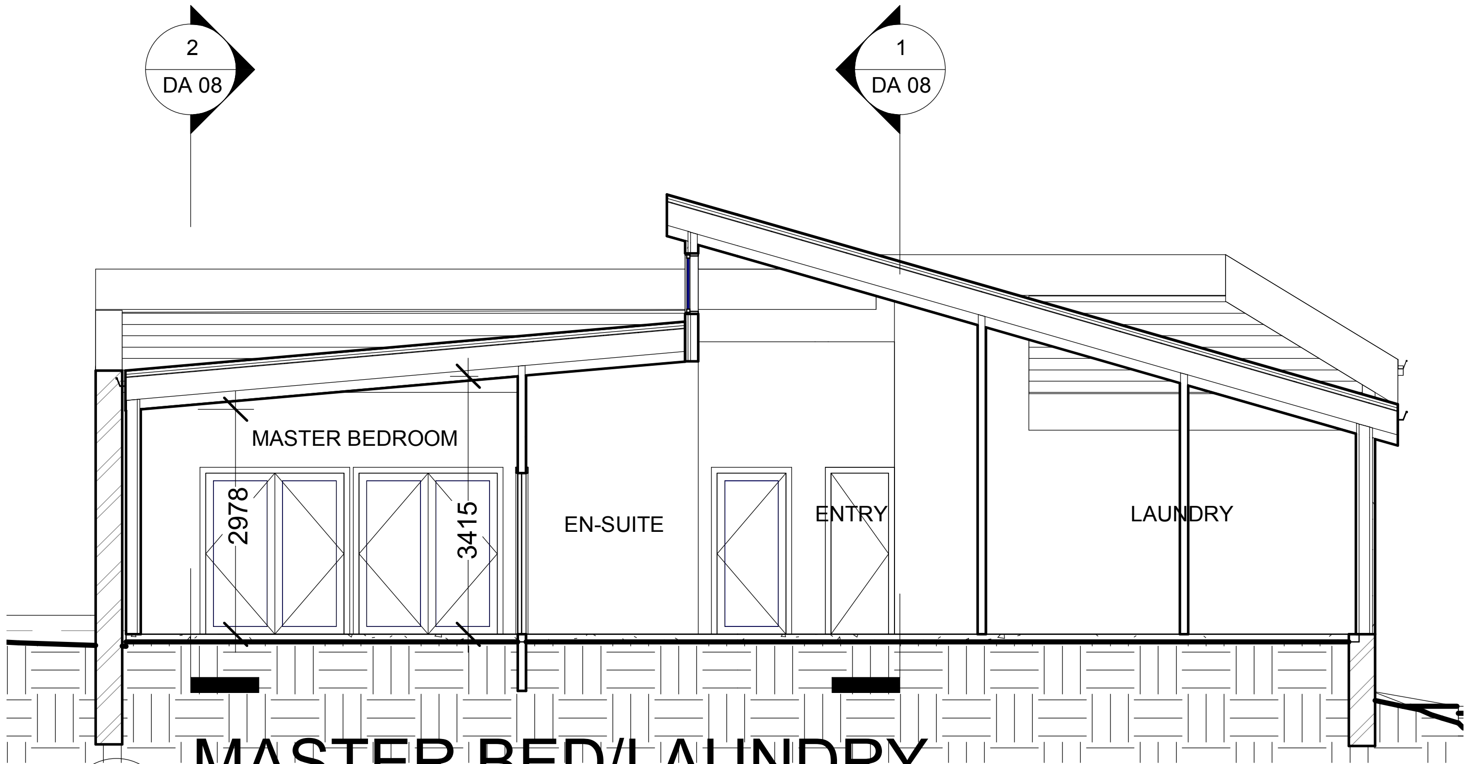
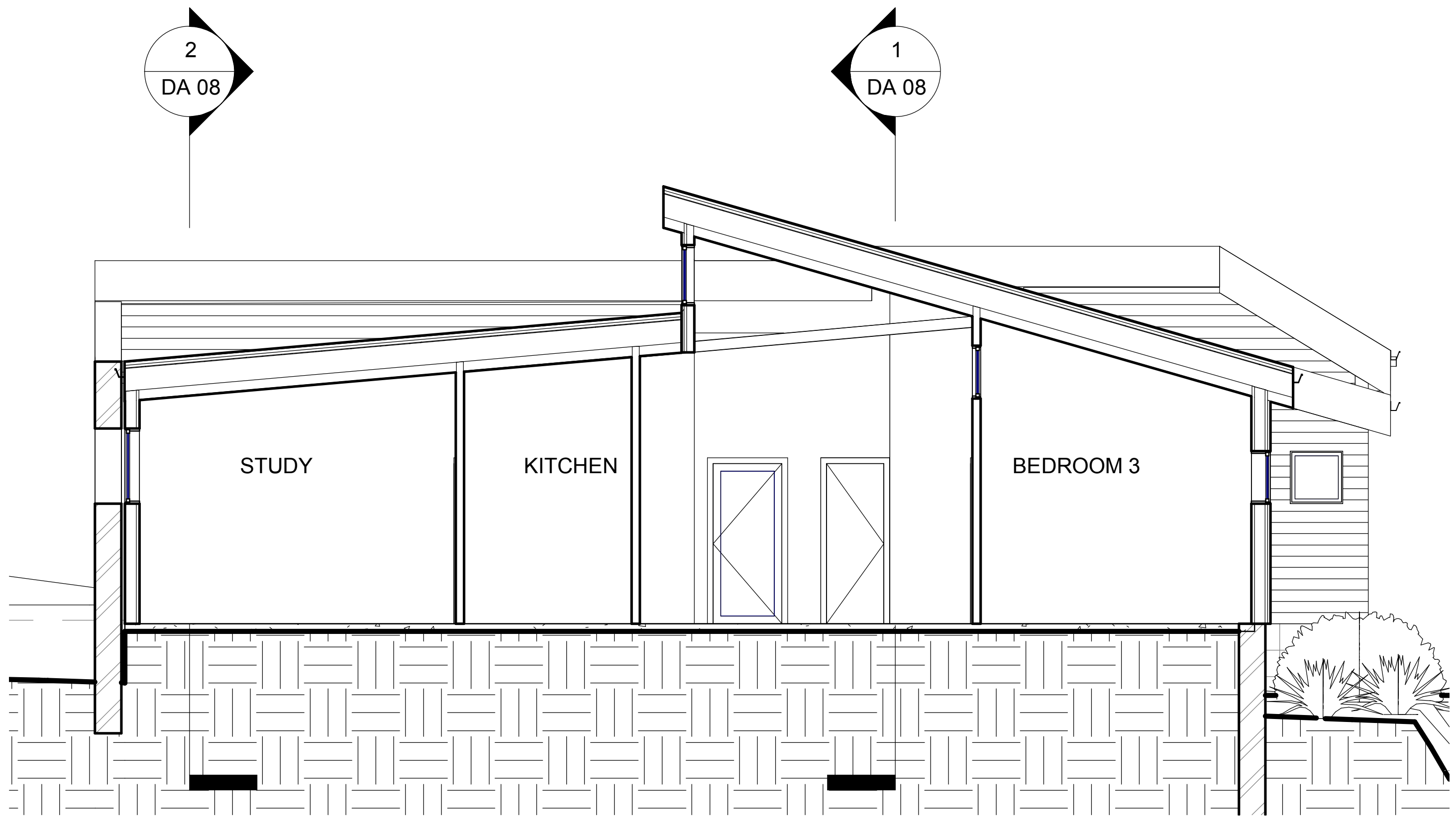


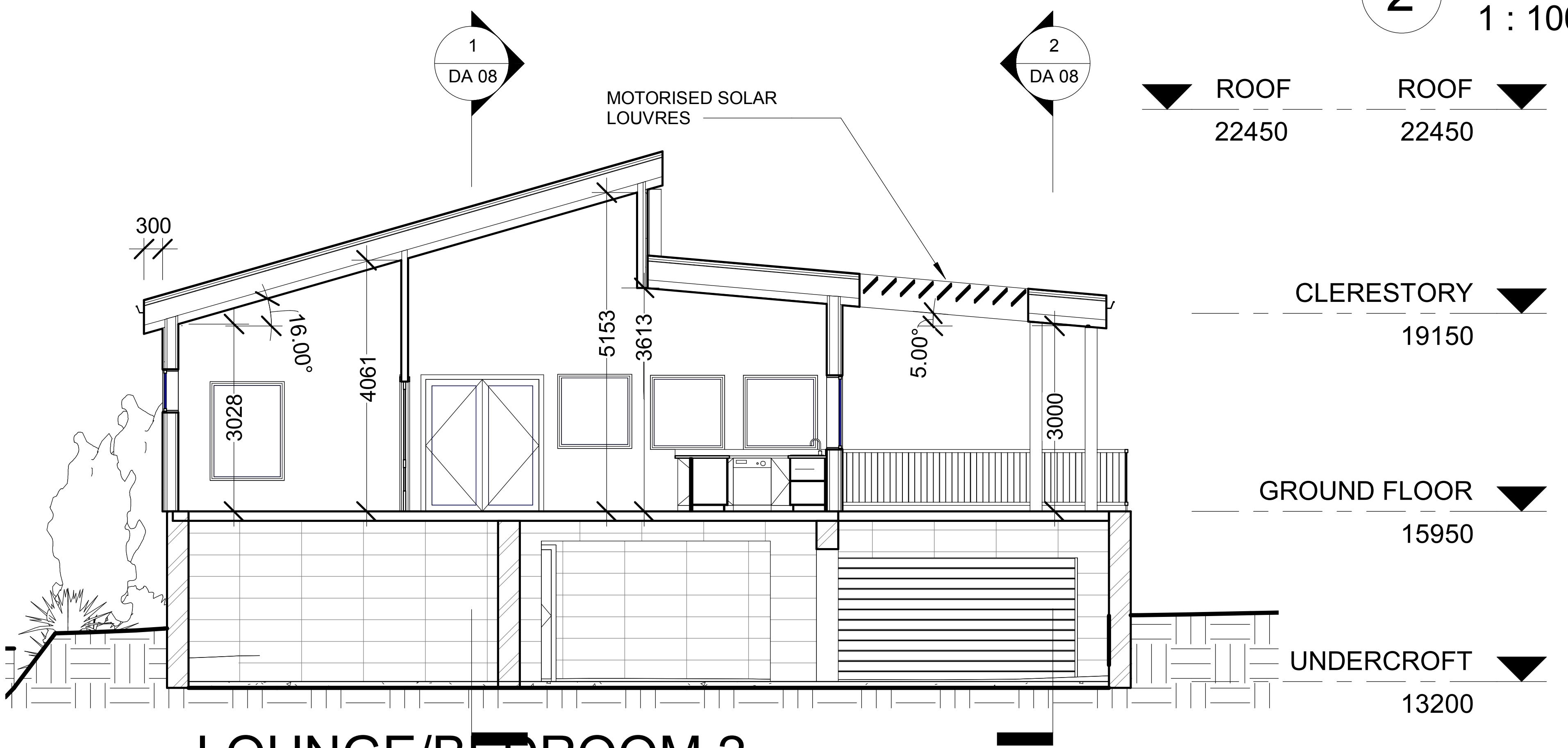
1 MASTER BED/LAUNDRY

1 : 100



2 STUDY/BEDROOM 3

1 : 100



3 LOUNGE/BEDROOM 2

1 : 100

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SECTIONS 2

Drawn by Author	Project nun Project Number		DA 09	
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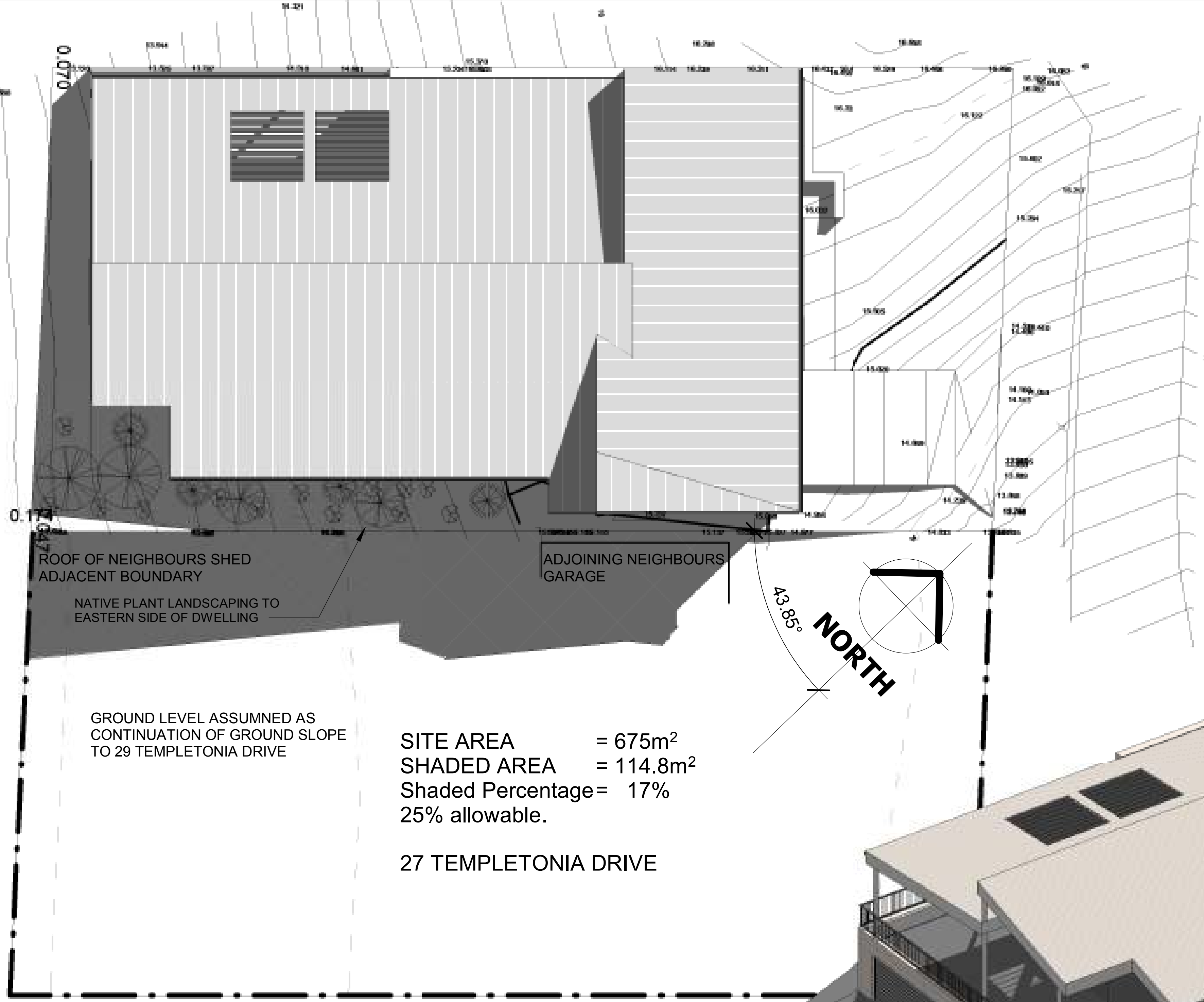
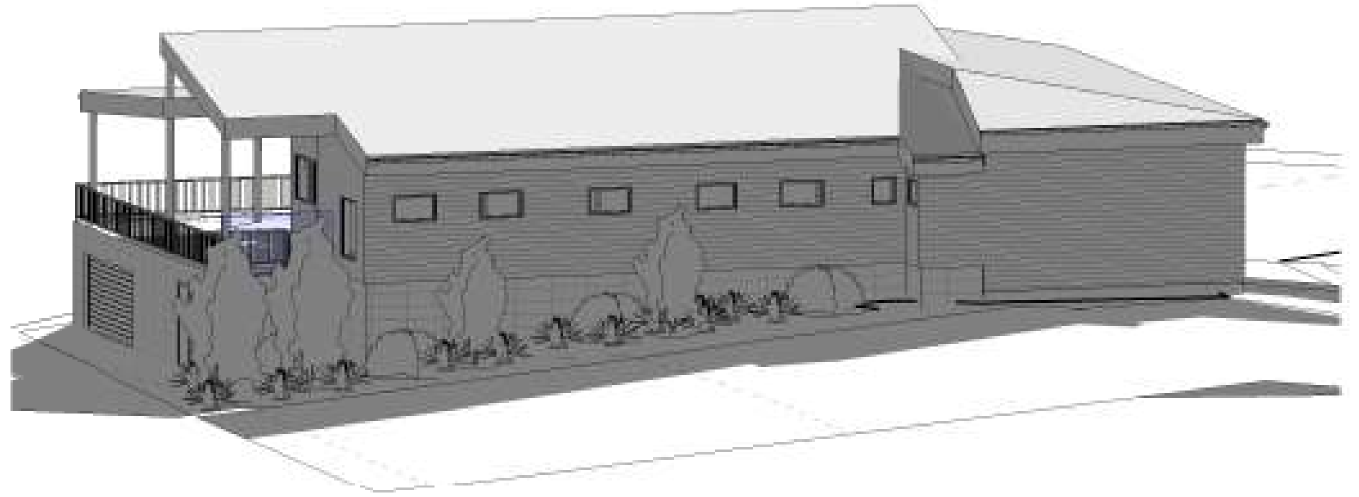
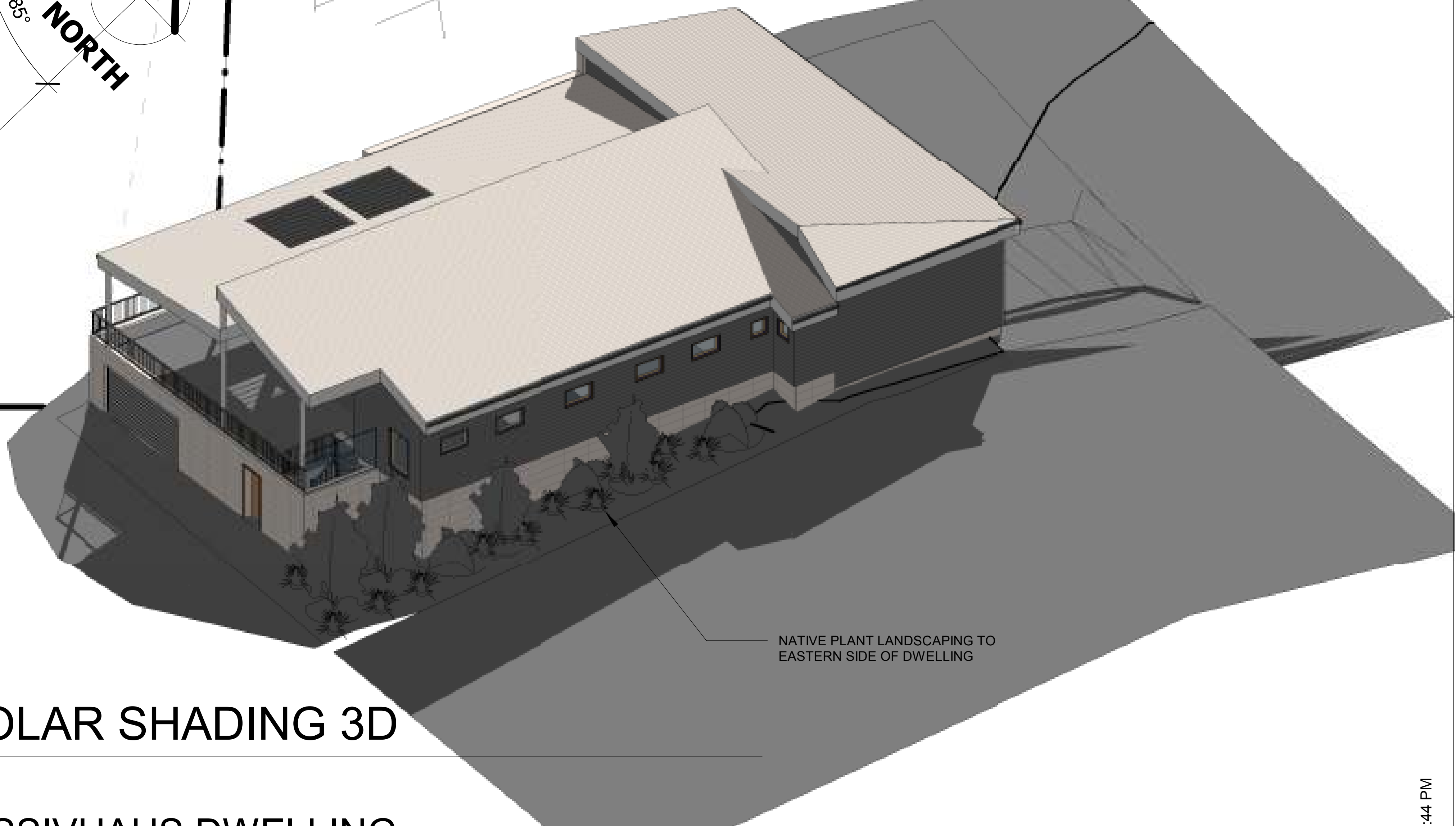


1 SOLAR SHADING

1 : 200



3 BLOCK SLOPE 27 TEMPLETONIA Dr



2 SOLAR SHADING 3D

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SOLAR SHADING

Drawn by	Author	Project number	Project Number	DA 10	
Checked	Checker	Date	Issue Date	Scale	1 : 200

18/02/2021 12:06:44 PM

Your Ref: A13211 GP:KB

[redacted]

11 February 2021

Graham Steel
Director Technical Services
Shire of Ravensthorpe
PO Box 43
RAVENSTHORPE WA 6346

Dear Graham

Formal Objection to the Proposed Single House and Associated Works at Lot 73 (29) Templetonia Drive, Hopetoun

We wish to advise that we formally object the abovementioned application for the Single House and associated works at Lot 73 (29) Templetonia Drive, Hopetoun.

We currently live at our residence at 27 Templetonia Drive, Hopetoun. We built our home and moved into it in December 2015. We have lived in Hopetoun with our family since January 2011.

We object to this proposal, and have substantial support that the proposed building will be detrimental to our property, and our home.

We object to:

1. *A 0. 7 meter side boundary setback from the proposed Single House to the common boundary; and*
2. *A 6 meter setback (approximately) from an elevated enclosed outdoor living area (rear deck) which is elevated more than 0.5 meters above natural ground level to the common boundary*

We have sought independent planning advice and advise the following:

Lot 73 (#29) Templetonia Drive, Hopetoun is 675m^2 in area and zoned Residential R10/20 by the Shire of Ravensthorpe Local Planning Scheme No.6.

Applicable land use controls include:

TPSNo.6

LPP4 Housing

Hopetoun Outline Development Area

Residential Design Codes of WA (R-Codes)

The impact upon the property at 27 Templetonia Drive is the focus of this review.

Lot boundary setback

Deemed to comply:

Garage at 0.7m, Shire letter states the setback is required to be 1.5m.

However, boundary setbacks are assessed against C3.1 of the R-Codes. The 'deemed to comply' requirements at (i) refer to Table 1, Tables 2a and 2b (refer to Figure Series 3 and 4).

Figure 4 shows the various ways in which parts of a wall can be determined independently of each other. The proposed eastern wall has no major openings and therefore does not meet the criteria for 4a or 4b. Therefore, the deemed setback in this instance is at least 1.8m where 0.7m is proposed.

Therefore, the proposal needs to be assessed against the design principles for lot boundary setbacks, which are:

"Buildings set back from lot boundaries or adjacent buildings on the same lot so as to:

• Reduce impacts of building bulk on adjoining properties;

• Provide adequate direct sun and ventilation to the building and open spaces on the site and adjoining properties; and

• Minimise the extent of overlooking and resultant loss of privacy on adjoining properties."

In this case the applicant has not presented any information as to how they believe that the design principles have been met, as required by the R-Codes.

We would clearly state that the overly high wall height and length presents considerable building bulk and is very imposing when viewed from our property below the proposed house.

That whilst the deemed to comply requirements for overshadowing may not have been exceeded (more on this later) the closer setback that is being sought, definitely reduces access to **sunlight and ventilation for our property, which is located below and on the south side of the proposed house.**

Lastly, in regard to boundary setback, the applicant appears to try and make the case that the proposed 0.7m setback may be treated as a boundary wall and is within the parameters permitted in the R20 code. I do not think that this is the case. A boundary wall is a wall that is less than 0.6m from a side boundary. If the applicant wishes to move it to within 0.6m, please note that only one boundary wall is proposed and that they already propose another boundary wall on the western side of their property.

Fill & retaining

We would ask that the Shire examine the proposed fill behind the street setback line. Raising the first floor level up exasperates the wall height and building bulk. If changes to the natural topography are to be considered then we would request that the applicant be required to cut the natural ground level and thereby reduce the overall height and impact of the proposed house.

Open Space

The applicant claims roofed outdoor areas as open space, however the raised decking area at the rear of the property does not meet the definition of open space. We argue that the motorised louvers still constitute a roof as they can be closed. They appear to be over the 50% maximum roof coverage. In this case the impact upon our property is again the **increase in building bulk** when viewed from our property.

The bulk of the building will be *overbearing* when viewed from our property, blocking sunlight and the building will be looming over our property.

Solar Access for Adjoining Sites

The Deemed Provisions only allow for 25% of the adjoining property to be in shadow on the winter equinox.

The shadow diagram provided **does not allow for slope and the difference in the topography, as acknowledged by Peter Wilks.**

Should the floor level of the property be dropped to the height of the landscape, (equal level to the neighbouring property at 27 Templetonia Drive, and all other properties on Templetonia Drive). This will reduce the impact of shading and 'bulk of the building impact' on our property.

In conclusion, this building does not comply with the Shire of Ravensthorpe & Town Planning Scheme regulations (R Codes).

We have found discrepancies within the plans provided. Also the letter from the Architect is misleading and states incorrect information. For example, Paragraph 2 "at the request of the owner, added native plant landscaping along the eastern side of the building, adjacent to the boundary, to soft the look of the building.
This statement is incorrect, we have at no time had a conversation to request any such landscaping, in fact, if natives or other plants were planted along this wall, the plants would die due to lack on sunlight.

We ask that the factors listed in our letter be considered when making the decision for approval of the application and that the application be amended to adhere to all elements of the Residential Design Codes (R Codes) 'Deemed to Comply' criteria.

If you require any further information please contact either Craig or Dene via email denebingham@bigpond.com

Yours sincerely

[redacted]

SHIRE OF RAVENSTHORPE
RECEIVED
11 FEB 2021

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Sent from my iPhone

Begin forwarded message:

From: Peter Wilks <peter.wilks@esperance.wa.gov.au>
Date: 5 February 2021 at 1:12:06 pm AWST
[redacted]
Subject: Overshadowing - 29 Templetonia Application

Hi [redacted]

Further to our phone conversation, I've done a quick check of the overshadowing diagrams.

From what I can tell, the overshadowing diagram appears correct, but it is based on the site being completely flat. Unfortunately I do not have detailed topography details for your property, so I acknowledge that the level of overshadowing will be increased if your property is lower than 29 Templetonia however I am unable to establish by exactly how much.

To assist you, I've included a screen shot of a useful internet tool for calculating sun angles, as well as the drawings I used to check the overshadowing with my scribbles. The internet tool can be accessed via https://www.suncalc.org/#/-33.9456,120.1193,18/2021.07.21/12:53/6.794/3

Regards

Peter Wilks
Senior Planning Officer
Shires of Esperance and Ravensthorpe
Ph: 9071 0613
Fx: 9071 0600
PO Box 507, Windich Street, Esperance WA 6450

wwvv.esperance. wa.gov.au
www.ravensthorpe.wa.gov.au

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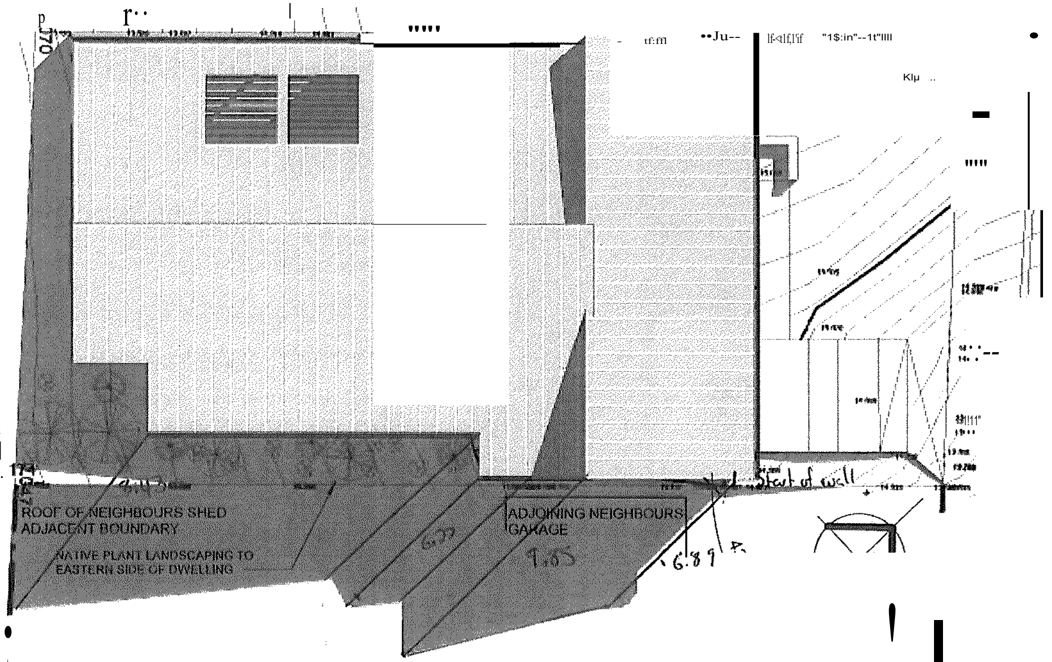


SHIRE OF **RAVENSTHORPE**
RECEIVED
11 FEB 2021

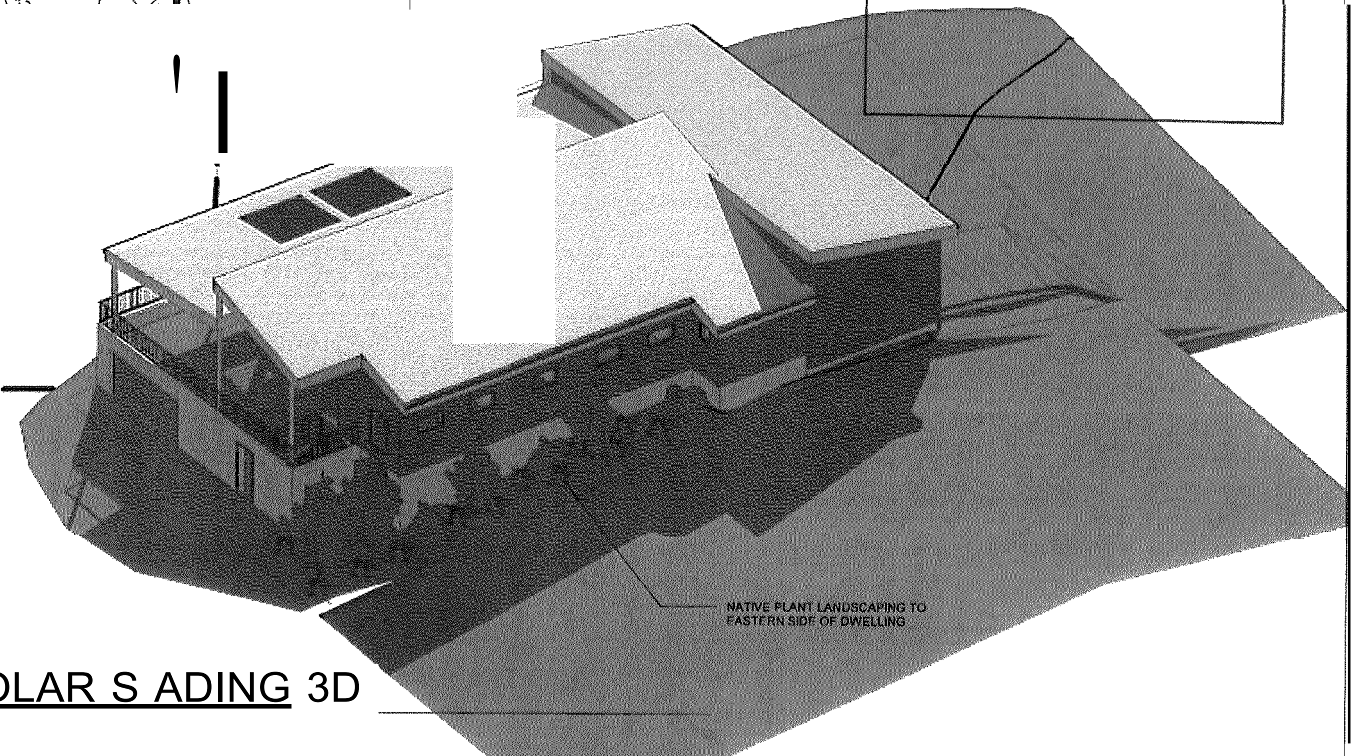
GROUND LEVEL ASSUMNED AS CONTINUATION OF GROUND SLOPE

TO 29 TEMPLETONIA DRIVE

SITE AREA = 675m^2
SHADED AREA = 128.78m^2
Shaded Percentage= 19.07%
25% allowable.

27 TEMPLETONIA DRIVE

SOLAR SHADING
1 : 200



SOLAR SHADING 3D

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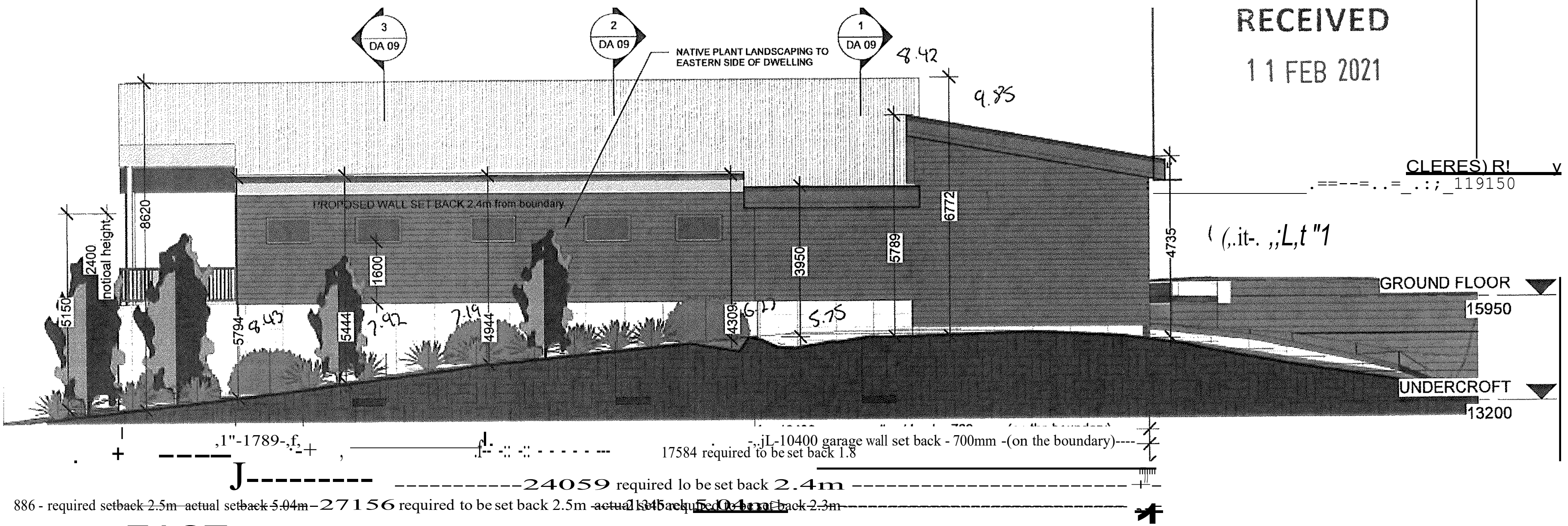
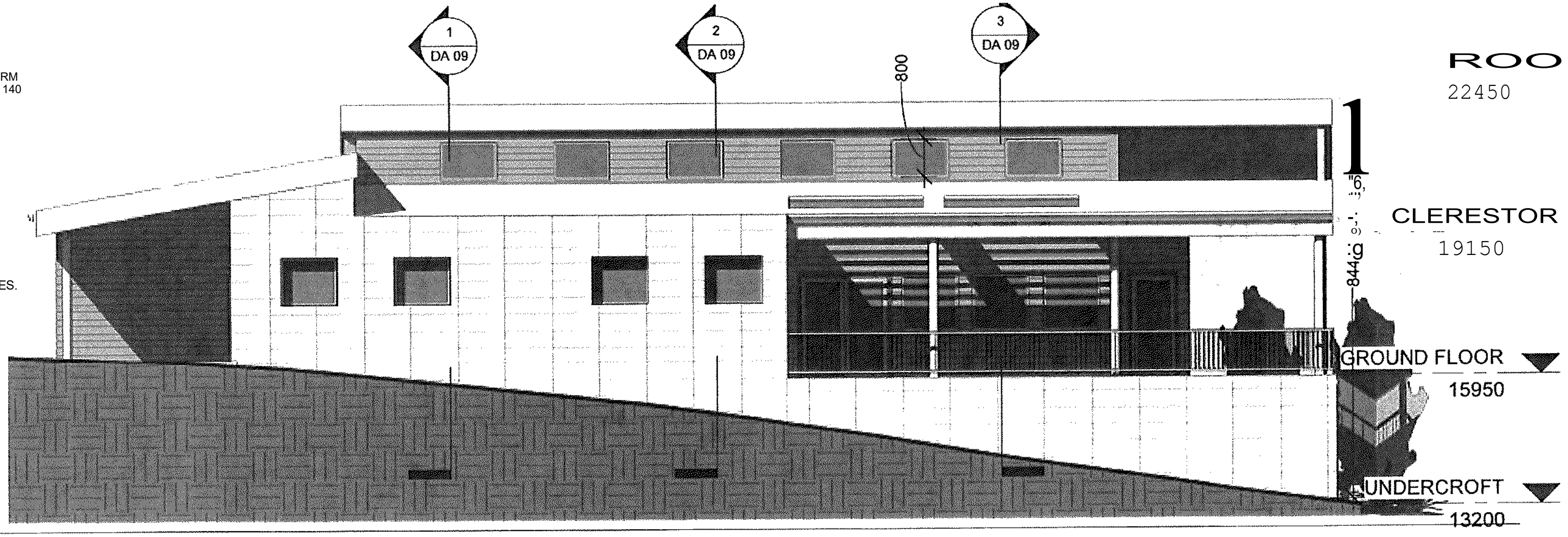
11 FEB 2021



EAST

1: 100



BAL APPROPRIATE TIMBER CLADDING ON TREATED BATTENS TO FORM VENTILATED CAVITY OVER WEATHER RESISTANT MEMBRANE OVER 140 X 45 TIMBER WALL FRAMES AND PLASTERBOARD LINING ON HORIZONTAL BATTENS TO FORM SERVICE CAVITY OVER VAPOUR CONTROL AIRTIGHT MEMBRANE INTERNALLY.
INTERNAL WALLS TO BE 90 X 45 TIMBER FRAMES WITH ACCOUSTIC INSULATION AND SOUNDCHECK PLASTERBOARD FACINGS.

CORRUGATED COLORED ALUMINIUM ROOF ON ROOF AND COUNTERBATTENS OVER WEATHER RESISTANO SARKINGAND TIMBER RAFTER LAYER WITH BULK INSULATION FILL OVER VAPOR CONTROL AIRTIGHT MEMBRANE. UNDERLINE WITH PLASTERBOARD ON METAL FURINGS HUNG ON UNDERSIDE OF RAFTERS.
ROOF SLOPES UNDER 10 DEGREES TO INCLUDE OSB SHEATHING UNOER MEMBRANE.

EXTERNAL DOORS & WINDOWS TO BE DOUBLE GLAZED UPVC FRAMES.

FOLDED ALUMINIUM FASCIAS, BARGES. GUTTERS AND DOWNPIPES. RUN STORMWATER TO INTEGRAL WATER TANK FORMED WITHIN UNDERCROFT WALLS.

ALL EXPOSED STEELWORK TO BE HOT DIP GALVANISED.
VERANDAH POSTS ECT TO BE RECYCLED TIMBER WHERE BAL APPROPRIATE.

UNOERFCROFT WALLS TO BE STABALISEO RAMMED EARTH REINFORCED TO ENGINEER'S SPECIFICATION TO CARRY REINFORCED CONCRETE FLOOR. INCLUDE FOR 75mm THICKXPS INSULATION UNDER TIMBER FLOOR FINISH.
SET DOWN IN WET AREAS FOR TILE FINISH.

PASSIVHAUS PERTHPTYLTO
ULTR-LOW ENERGY BUILDING DESIGN CONSULTANTS
www.passivhausperth.com.au email: roger@passivhausperth.com.au
Lot 23 Wilson Road. LowerChiltering, WA 6084. M 0419 600 519

NEW PASSIVHAUS DWELLING
29 TEMPLETONIA DRIVE HOPETOUN WA
I RASZYK

EAST & WEST ELEVATIONS

OA Q7

Dra'Ml byAuthor	Project nurrProject Number		
CheckeChecker	Date	Issue Date	Scale 1: 100

SunCak - sunrise, sunset, shade, X +

C i suncalc.org/#/-33.9456,120.1193,18/2021.07.21/12:53/5.794/3

Apps 1:1 Shire of Ravensthor... SPP_7-3_Residentiat.. J:t Shire of Esperance...

0:00 1:00 2:00 3:00 4:00 5:00 6:00 7:00 8:0

Computation path of the sun for:

29 Templetonia Dr, Hopetoun, Hopetou

21.Jul.2021 12:53 UTC+8 >|<

Solar data for the selected location

Dawn:	06:32:47
Sunrise:	06:59:26
Culmination:	12:05:57
Sunset:	17:12:44
Dusk:	17:39:23
Daylight duration:	10h13m18s
Distance [km]:	152.003.920
Altitude:	34.51°
Azimuth:	346.60°
Shadow length [m]:	8.43
at an object level [m]:	5.794

Geodata for the selected location

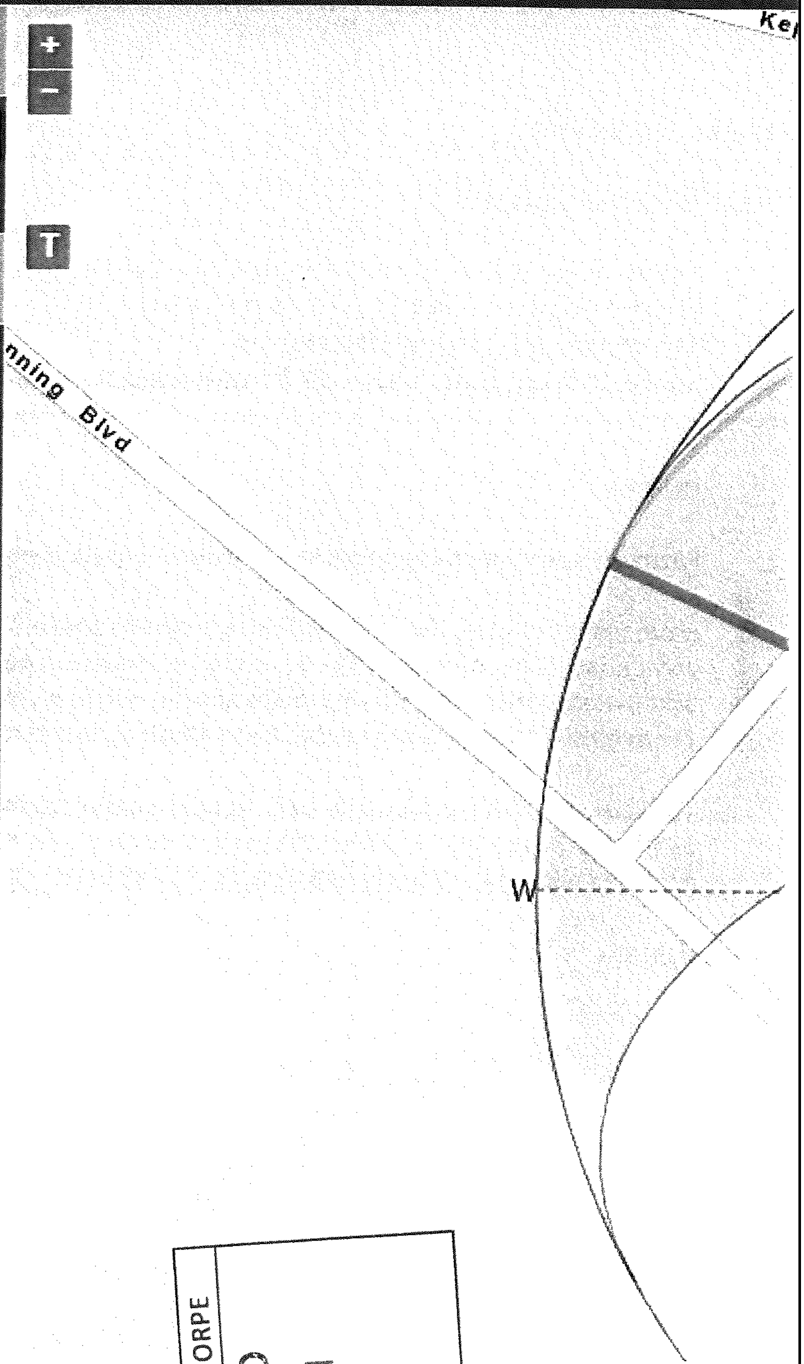
Height: 11m Set Lat/Lon

Lat:	S 33°56'44.07"	-33.94558°
Lng:	E 120°7'9.43"	120.11929°

UTM: 51H 233761 6240139

TZ: Australia/Perth AWST

More solar data



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Peter Wilks
Senior Planning Officer
Shires of Esperance and Ravensthorpe.

10th December 2020

Dear Sir.

Proposed New dwelling. 29 Templetonia Drive. Hopetoun

Following our discussions regarding the proposals for the new dwelling at the above I am attaching updated drawings and application form for DA together with the certificate of title for the property.
I have also attached the letter received from the Department of Planning, Lands & Heritage confirming that they have no objections to the proposed building in relation to the north west and south west boundaries.

The original drawings were forwarded to the eastern neighbour at No 27 Templetonia Drive for comment. Since then I have moved the long eastern wall l00mm further away from their boundary to 2.4m to comply with the setback requirement for the whole wall (The extra height is only for the last few meters but I have adjusted the whole length back as far as the garage).
I have also, at the request of the owner, added native plant landscaping along the eastern side of the building, adjacent the boundary, to soften the look of the building.
The eastern wall is compliant with the setback for length and height and the building overall ridge height is within that allowable limits.
The length of the garage wall is within the 1/3rd of the boundary length behind the front setback line but is above the single storey height limits due to the slope across the site. We have split the floor in the garage from the house to mitigate this, but the owners wish to incorporate appropriate levels for wheelchair access, and this is limiting the amount of difference we can accommodate. (We have cut into the site at the top northern corner to drop the house floor to improve the height on the eastern side).
The proposed garage wall is directly adjacent the existing garage on No 27 and is set 700mm away from the boundary to break up the two developments rather than building directly on the boundary.

The raised deck area at the rear is set back from the boundary to No 27 but is withing the 7.Sm visual privacy distance. This deck aera overlooks the roof of the garden shed in the rear corner of 27 Templetonia Drive. The usable space on the deck is set further back as the eastern end of the deck is occupied by the stair down to the under croft. This still leaves it slightly less that the required 7.Sm from the boundary.
In order to mitigate this, we have indicated Native planting to the southern corner of the site which will grow up to screen the view in due course.

We would be pleased to discuss the proposals further if you feel tat there are adjustments that will allow the proposal to proceed to an approval.

ROGER JOYNER.
PASSIVHAUS CONSULTANT

PASSIVHAUS DESIGN
PASSIVHAUS CONSULTANCY
AIRTIGHTNESS CONSULTANCY
BLOWER DOOR TESTING
AIRTIGHTNESS PRODUCTS
Pro Clima
HEAT RECOVERY VENTILATION
SYSTEMS - Zehnder

CONSULTANT
CERTIFIED PASSIVE HOUSE CONSULTANT

Attachment C

From: [redacted]
To: Peter Wilks; Peter Wilks; Lani Diederiks
Subject: Re: Revised Plans - Objection - Single House and Associated Works - Lot 72 (29) Templetonia Drive, Hopetoun
Date: Wednesday, 3 March 2021 6:04:06 PM
Attachments: SOR1.pdf
ATT00001.htm
SOR2.pdf
ATT00002.htm
SOR3.pdf
ATT00003.htm

Good afternoon Peter

As discussed with you last week, we wish to maintain our objection to the development proposal for 29 Templetonia Drive, Hopetoun.

In relation to the letter we sent to the Shire in February pointing out the discrepancies with the development application, we feel that the Owner at 29 Templetonia Drive, Hopetoun, does not appear to have any intention to comply with these Policies (Town Planning Scheme regulations - R Codes).

The minimal changes that they have made are misleading and not compliant.
We have major concerns over all items set out in our letter. These items have not been addressed and do not comply.
The bulk of the building will be overbearing when viewed from our property, blocking sunlight and the building will be looming over our property.

We would like Council to consider where we stand and how this will affect us long term.
We ask that the factors listed in our letter be considered when making a decision and that the application be amended to adhere to all elements of the Residential Design Codes (R Codes) 'Deemed to Comply' criteria.
Please submit our letter to Council (attached) so that Council will be able to form a honest decision on the impact that this development will have on our property, and our life.

We look forward to hearing from you soon.

[redacted]

PASSIVHAUS PERTH

www.passivhausperth.com.au

Peter Wilks
Senior Planning Officer
Shires of Esperance and Ravensthorpe.

10th December 2020

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