

Notice of Meeting



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Dear Elected Member

The next Ordinary meeting of the Shire of Ravensthorpe will be held on Monday, 13 December 2021 in the Council Chambers, Hopetoun Community Centre commencing at 6.00pm.

Schedule

6.00pm Ordinary Council Meeting

A handwritten signature in black ink, appearing to read "G. Clark".

Gary Clark
Acting Chief Executive Officer

9 December 2021

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Ravensthorpe in respect of the application.

AGENDA

Shire of Ravensthorpe
Ordinary Council Meeting
13 December 2021

MISSION STATEMENT

To Grow Our Community through the provision of leadership, services and infrastructure.

DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

Please Note:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

Meeting Procedures:

1. All Council meetings are open to the public, except for matter raised by Council under "confidential items".
2. Members of the public may ask a question at an ordinary Council Meeting under "public question time".
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceeding, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council's standing orders, policies and decision of the Shire of Ravensthorpe.

Council Meeting Information:

Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report back to Council.

Generally, all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters under "confidential items". On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the *Local Government Act 1995* to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the presiding member.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and the response is included in the meeting minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next ordinary meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the presiding member of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the *Local Government Act 1995*, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by a Shire Officer. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Friday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

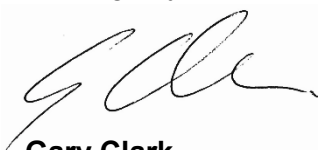
The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available at the Shire of Ravensthorpe Office and on the Shire website seventy-two (72) hours prior to the meeting and the public are invited to view a copy at the Shire Office.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 2).

Public Inspection of Unconfirmed Minutes (Regulation 13).

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Ravensthorpe Office and the Shire of Ravensthorpe website within ten (10) working days after the Meeting.



Gary Clark
Acting Chief Executive Officer

SHIRE OF RAVENSTHORPE

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, Hopetoun Community Centre on Monday, 13 December 2021 – commencing at 6.00pm.

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1. Declaration of Opening / Announcements of Visitors

The Presiding Member to declare the meeting open.

2. Attendance / Apologies / Approved Leave of Absence

COUNCILLOR'S: Cr Keith Dunlop (Shire President)
 Cr Sue Leighton (Deputy Shire President)
 Cr Thomas Major
 Cr Mark Mudie
 Cr Graham Richardson

STAFF: Gary Clark (Acting Chief Executive Officer)
 Les Mainwaring (Director Corporate and Community Services)
 Graham Steel (Director Technical Services)
 Ashleigh Stevenson (Administration Officer – Hopetoun)

APOLOGIES:

ON LEAVE OF ABSENCE:

ABSENT:

MEMBER OF THE PUBLIC:

3. Swearing in of Newly Elected Councillor

S.2.29 of the *Local Government Act 1995* requires the newly Elected Councillor to make a declaration prior to performing the duties of a Council Member.

“2.29 Declaration

- (1) A person elected as an elector mayor or president or as a councillor has to make a declaration in the prescribed form before acting in the office.*
- (2) A person elected by the council as mayor, president, deputy mayor or deputy president has to make a declaration in the prescribed form before acting in the office.*
- (3) A declaration required by this section is to be taken or made before a prescribed person.*
- (4) A person who acts in an office contrary to this section commits an offence.”*

Mr Gary Clark will officiate the swearing in of the newly Elected Councillors as a prescribed person.

4. Applications for Leave of Absence

5. Response to Previous Public Questions Taken on Notice

Nil.

6. Public Question Time

7. Petitions / Deputations / Presentations / Submissions

Nil.

8. Disclosures of Interest

9. Confirmation of Minutes of Previous Meetings Held 16 November 2021

**9.1 Ordinary Council Meeting Minutes 16 December 2021
Attachment A (Attachment Grey)**

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of Council held in Council Chambers, Ravensthorpe Recreation Centre on Tuesday, 16 November 2021 be confirmed as true and correct.

Moved: _____ Seconded: _____

10. Announcements by the Presiding Member

11 Office of the Acting Chief Executive Officer

11.1 Local Government Report – Summary of Proposed Reforms

File Reference:	GR.LR.4
Location:	Shire of Ravensthorpe
Applicant:	N/A
Author:	Acting Chief Executive Officer
Authorising Officer	Acting Chief Executive Officer
Date:	25 November 2021
Disclosure of Interest:	Nil
Attachments:	Local Government Reform – Summary of Proposed Reform – Attachment A (Attachment Blue)
Previous Reference:	Nil

Summary:

The Minister for Local Government announced legislative reform initiatives on 10 November 2021 and is seeking submissions by 4 February 2022. WALGA has requested feedback on the reform proposals to inform a sector position.

Council is requested to adopt the recommended feedback, advise WALGA and make a submission directly to the Department of Local Government, Sport & Cultural Industries.

Background:

Local Government legislative reform initiatives were announced by the Minister for Local Government on 10 November 2021.

This paper includes advice on the sectors current positions that are covered in the reform proposals together with recommendations on new positions required on matters not previously canvassed. Feedback from Council is requested by 5.00pm on Wednesday, 12 January 2022.

Given the consultation timeframes, WALGA intend to convene a Special Meeting of State Council to finalise a sector position prior to the 4 February 2022 deadline.

Comment:

The attached submission includes WALGA commentary and additional officer commentary where further information is considered necessary. Officer recommendations in for items 3.2 and 3.5 differ from WALGA's position.

2.1 Resource Sharing

Groups of regional local governments need to be enabled to establish Regional Subsidiaries as shared service centres for difficult to recruit skill sets such as Asset Management, Project Management, Strategic Finance, Environmental Health, Town Planning and Community Engagement.

Supported

2.7 Regional Subsidiaries

Where Regional Subsidiaries are established as shared service centres for difficult to recruit skill sets the legislation should treat them as if a local government was employing a consultant. A regional subsidiary should only need to report back to the member local governments rather than the Department. It should be up to the member local governments to ensure the good governance of the subsidiary not the State Government. This approach would simplify compliance.

Supported

3.1 Recordings and Live-Streaming of All Council Meetings

The notion that recordings of Council meetings improves behaviours at meetings of small local governments is not established. It could also be held that recordings enable social media attacks.

The cost of recording and compliance with the State Records Act means that the costs may outweigh the benefits in many small local governments.

The public would still need to read the officer report in the written agenda in order to be fully informed about the decisions at a meeting. The debate would not necessarily provide the observer with all of the information. In fact the public has in fact been observed to form a view based on misinformation provided during debate.

The decision to record meetings at band 3 and 4 local governments should be left to the Council to decide.

Recording of Council meetings for band 3 and 4 not supported

3.2 Recording All Votes in Council Minutes

The recording of votes enables Council members to deny responsibility for decisions and enables social media attacks on those that making evidence based decisions rather than populist ones.

The recording of votes is in conflict with the notion that once a decision is democratically made then the entire Council should support that decision. This is the same principle as State Cabinet.

Not supported

3.5 Chief Executive Officer Key Performance Indicators (KPIs) be Published

This is not done anywhere else in the public or private sector for good reason. It confuses who is responsible for the performance of the organisation.

The Council is responsible for providing effective and efficient services to the community. The Council is responsible for the CEO's performance. The CEO is responsible to the Council for that performance.

The Local Government's priority objectives and KPI's are set out in the Corporate Business Plan. The CEO's KPI's should be aligned to objectives in the Corporate Business Plan.

Therefore the CEO's KPI's, as they relate to the community's priorities, should already be a matter of public record. The local government's performance against those KPI's should also be published.

Not supported

4.4 Public Vote to Elect the Mayor and President

The team should elect its captain. Any other method increases the potential for conflict and dysfunction.

There have been past examples where a popularly elected Mayor has advocated policy positions that are contrary to Council's adopted position.

Any change to the legislation would need to ensure that the Mayor required to reflect the majority view of both policy and strategic priorities.

Not currently supported

Consultation:

Nil.

Statutory Environment:

Nil.

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant economic considerations.

Risk Implications:

There are no material risk associated with this decision.

Voting Requirements:

Simple Majority.

Recommendation:

That the attached submission be sent to WALGA and the Department of Local Government, Sport & Cultural Industries.

Moved: _____

Seconded: _____

12. Directorate of Corporate and Community Services

12.1 Monthly Financial Report – 30 November 2021

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Senior Finance Officer
Authorising Officer	Director of Corporate and Community Services
Date:	7 December 2021
Disclosure of Interest:	Nil
Attachments:	Monthly Financial Reports for November 2021 – Attachment A (Attachment Yellow)
Previous Reference:	Nil

Summary:

In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

Background:

Council is requested to review the November 2021 Monthly Financial Reports.

Comment:

The November 2021 Monthly Financial Reports are presented for review.

Consultation:

Acting Chief Executive Officer.

Statutory Environment:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

Policy Implications:

Nil.

Financial Implications:

All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications:

Strategic Community Plan 2014 – 2024

Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability & compliance.

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that November flow from it. An effect November be positive, negative or a deviation from the expected and November be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Simple Majority.

Recommendation:

That Council receive the 30 November 2021 Monthly Financial Reports as presented.

Moved: _____

Seconded: _____

12.2 Schedule of Account Payments – November 2021

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Finance Officer
Authorising Officer: Director Corporate and Community Services
Date: 06 December 2021
Disclosure of Interest: Nil
Attachments: Schedule of Payments to 30 November 2021 – Attachment A
 Credit Card Transactions to 01 November 2021 – Attachment B
 Creditors List of Accounts Paid November 2021 – Attachment C
 (Attachment Red)
Previous Reference: Nil

Summary:

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

Background:

Period 01/11/2021 to 31/11/2021

2021/2022

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	9,263	891,041	66,300	17,747	0	984,351	334,350
Aug	10,872	1,244,379	154,795	9,740	0	1,419,785	311,991
Sep	5,146	384,151	86,718	10,136	0	486,151	316,212
Oct	8,906	1,293,209	54,405	6,740	0	1,363,289	324,782
Nov	4,730	1,107,352	62,925	9,057	0	1,184,065	318,387
Dec							
Jan							
Feb							
Mar							
Apr							
May							
Jun							
Total	38,917	4,920,132	425,143	53,450	0	5,437,641	1,605,723
20/21	219,357	8,442,181	965,406	135,103	0	9,762,047	3,790,863
19/20	197,977	8,450,678	997,212	102,791	6,319	9,754,977	3,174,082
18/19	147,967	21,298,438	1,329,904	70,241	13,590	22,860,140	2,219,053
17/18	327,905	18,507,404	209,587	65,010	317,445	19,427,351	2,601,283

Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:

Senior Finance Officer.

Statutory Environment:

Regulation 13 (1) – (3) of the *Local Government (Financial Management) Regulations*

Policy Implications:

Nil.

Financial Implications:

This item address Council’s expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
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Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Simple Majority

Recommendation:

That Council endorse:

Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of November 2021 be noted.

Moved: _____

Seconded: _____

13. Directorate of Technical Services

12.1 Confidential Item - Cancellation of RFT 08-2020/21 Tender for Floater Road Realignment & Intersection Upgrades

File Reference: CA.TD.8
Location: Shire of Ravensthorpe
Applicant: Galaxy Lithium Australia
Author: Director Technical Services
Authorising Officer: Chief Executive Officer
Date: 6 December 2021
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: Ordinary Council Meeting – 18 May 2021 – Item 18.3

Summary:

This report refers to the details of the tenders previously received for the Tender RFT 08-2020/21 for the Floater Road Realignment & Intersection Upgrades. This report recommends that Council rescind Council Resolution 62/21, Item 18.3 from the Ordinary Council Meeting on 18 May 2021 enter into a new Deed of Agreement between the Shire of Ravensthorpe and Galaxy Lithium Australia.

Background:

The Floater Road Realignment & Intersection Upgrades is a large Shire road diversion project funded (100%) by Galaxy Lithium Australia. This road re-alignment facilitates the expansion of the Galaxy Lithium Australia Mt Caitlin Mine operations.

At the Ordinary Council Meeting of 18 May 2021 Council resolved to:

Moved: Cr Leighton

Seconded: Cr Mudie

Res: 62/21

Decision:

That Council by Absolute Majority;

- 1. Accept the Tender submitted by Lucus Total Contract Solutions Pty Ltd (ABN 79 137 901 805) as the Preferred Tender for the construction of Floater Road Realignment & Intersection Upgrades (RFT 08 – 2020/21) as detailed in their tender submission.*
- 2. Endorse the Chief Executive Officer advising Galaxy Lithium Australia Limited (Galaxy) of the following;*
 - The reasons why the Preferred Tenderer has been selected by the Shire of Ravensthorpe.*
 - Galaxy are required to pay the Shire of Ravensthorpe the full contract sum outlined within the Preferred Tenders tender submission.*
 - The payment of the full contract sum shall be paid to the Shire of Ravensthorpe via electronic funds transfer.*
 - The Shire will hold the funds as restricted and only available for expended relating to Floater Road Realignment & Intersection Upgrades RFT 08 – 2020/21 specifications.*
- 3. Endorse the Chief Executive Officer entering an Operational Framework Agreement with Galaxy that outlines the operational and administrative obligations of both parties regarding Floater Road Realignment & Intersection Upgrades.*
- 4. Endorse the Chief Executive Officer conducting a company credit check on the Preferred Tenderer.*

5. *Endorse the Chief Executive Officer progressing the second Preferred Tender as per point 3 of the recommendation only if the Preferred Tender returns a unsatisfactory credit check. It's noted that if the second Preferred Tender is progressed under point 5 of the recommendation they will then become the Preferred Tenderer.*
6. *Endorses the Chief Executive Officer only progressing with point 7 of the recommendation once points 2, 3 and 4 of the recommendation have been meet in full.*
7. *Delegates the formation and execution of the Floater Road Realignment & Intersection Upgrades (RFT 08 – 2020/21) Contract of service engagement to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.*

Voting Requirements: Absolute Majority

Carried: 6/0

Following on from this resolution the Shire has been unsuccessful in receiving the full funds from Galaxy Lithium Australia for the value of the tender, prior to award of Contract.

The Shire President and Executive met with Galaxy Lithium Australia on 7 October 2021 where it was proposed that Galaxy Lithium Australia would undertake the contract to construct the road and directly engage the preferred contractor. The General Manager Mt Caitlan has since received full board approval with no reservations.

A draft replacement deed of agreement is currently being reviewed by the Shire's legal representative. This is to ensure the Floater Road Realignment & Intersection Upgrades project is built to the approved design and specification. Where the Shire allows Galaxy to build a road on the new road reserve.

Prior to the meeting on 7 October 2021, the Shire had previously raised Invoice number 3738 on 20 July 2021, for the sum of \$5,539,200.68 (incl. GST). Now that circumstances have changed, authority needs to be provided to the Chief Executive Officer to write this Invoice off, given that Galaxy will now be directly funding the road construction.

Comment:

It is the Officers opinion entering into a new proposed agreement with Galaxy Lithium Australia and allowing them to be the principal for this project will minimise any financial risk to the Shire and to satisfy the requirements of Galaxy Lithium Australia.

Consultation:

Shire President.
Executive Team.
Galaxy Lithium Australia.
Project Consultant Engineer.

Statutory Environment:

Tendering for this service contract was undertaken in accordance with the Local Government (Functions and General) Regulations 1996. Part 4 – Tenders for Provision of Goods or Services.

Policy Implications:

Nil.

Financial Implications:

Funding of the project is provided by the Galaxy Resources Limited (100%) as per the previous deed of agreement and the proposed revised deed of agreement.

There will be long term financial implications of maintaining the whole of life costs of a higher standard road than previously existed. A whole of life costs of sealed road are higher than the costs of a gravel road.

Strategic Implications:

The Floater Road Realignment & Intersection Upgrades is aligned to the Strategic Community Plan objectives, being:

- A vibrant, supportive and socially connected community; and.
- Adequate services and infrastructure to cater for the community.

Sustainability Implications:

- **Environmental:** The works will be undertaken in such a way to maximize water and energy efficiency, as well as providing a nod to our biodiversity and the natural environment that is so important to the region.
- **Economic:** There are a number of benefits including:
 - Benefit of contractors being based within Ravensthorpe for an estimated 6-month period;
 - Improved access to grain revival facilities on completion;
 - Facilitated the expansion of the Mt Caitlin Mine; and
 - Direct and indirect job creation.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (4)
Risk Likelihood (based on history and with existing controls)	Low (4)
Risk Impact / Consequence	Low (4)
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Low (4)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Absolute Majority.

Recommendation:

That Council by Absolute Majority;

1. Council rescind Resolution 62/21 from the Ordinary Council Meeting on 18 May 2021 for Tender submitted by Lucus Total Contract Solutions Pty Ltd (ABN 79 137 901 805) as the Preferred Tender for the construction of Floater Road Realignment & Intersection Upgrades (RFT 08 – 2020/21) as detailed in their tender submission.
2. Direct the Chief Executive Officer to formally advise Lucus Total Contract Solutions Pty Ltd (ABN 79 137 901 805) of the cancellation of the RFT 08-2020/21 and any subsequent of award of contract by the Shire of Ravensthorpe.
 -
3. Note Galaxy Lithium Australia Limited will be directly undertaking the contract to construct the road to the approved Floater Road Realignment & Intersection Upgrades design and specifications.
 -
4. Delegate authority to the Chief Executive Officer to negotiate and execute a replacement road diversion deed with Galaxy Lithium Australia Limited that outlines the operational and administrative obligations of both parties regarding Floater Road Realignment & Intersection Upgrades. Where the Shire allows Galaxy to build the road on the new road reserve.
5. Approve the write off of Invoice #3738 dated 20 July 2021 for \$5,539,200.68.

Moved: _____

Seconded: _____

14. Elected Members Motions of Which Previous Notice Has Been Given

15. New Business or Urgent Business Introduced by Decision of the Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

15.1 Elected Members

15.2 Officers

16. Matters Behind Closed Doors

Nil.

17. Reports of Committees of Council

- Audit Committee Full Council
- Bushfire Advisory Committee Member - Cr Major
Deputy - Cr Mudie
- CEO Performance Review Committee Member - President
Member - Deputy President
Member - Cr Mudie

18. Reports of Council Delegates on External Committees

- Great Southern Regional Road Group Delegate - Cr Mudie
Proxy - Vacant
- Local Emergency Management Committee (LEMC) Delegate - President
Proxy - Deputy President
- Development Assessment Panel (DAP) Delegate - Cr Leighton
Delegate - Cr Major
Proxy - Cr Mudie
Proxy - Cr Richardson
- Hopetoun Progress Association Delegate - Cr Richardson
Proxy - Vacant
- Munglinup Community Group Delegate - Cr Leighton
Proxy - Cr Major
- Community Liaison Committees Delegate - President
Delegate - Deputy President
Proxy - CEO
Proxy - DCCS
- Hopetoun Community Resource Centre Delegate - Cr Dunlop
Proxy - Cr Richardson
- Ravensthorpe Community Resource Centre Delegate – Cr Leighton
Proxy - Vacant
- South Coast WALGA Zone Delegate - President
Proxy - Deputy President
- Fitzgerald River National Park Delegate - Cr Richardson
Proxy - Cr Mudie
- Ravensthorpe Agricultural Initiative Network (RAIN) Delegate - Cr Major
Proxy - Cr Mudie

- Fitzgerald Biosphere Community Collective Delegate - Cr Leighton
Proxy - Cr Mudie
- Hopetoun Recreation Management (HDRA) Delegate - Cr Dunlop
Proxy - Vacant
- Ravensthorpe Historical Society Delegate – Cr Leighton
Proxy - Vacant

19. Closure of Meeting

The Presiding Member to declare the meeting closed.



SHIRE OF RAVENSTHORPE - QUESTIONS FROM THE PUBLIC

Name: _____

Residential Address: _____

Phone Number: _____ Meeting Date: _____

Signature: _____

Council Agenda Item Number: _____

*If applicable-see below**

Name of Organisation Representing: _____

If applicable

QUESTION

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. A total of 15 Minutes is allotted to Public Question Time at Council Meetings. If submitting questions to the Council, they are to relate to the Agenda Item tabled at that meeting.

Please Note: Members of the public must be in attendance at the Council Meeting to which they have submitted a question(s) for response. If this is not the case, the question(s) will be treated as 'normal business correspondence' and the question / response will not appear in the Council Minutes.

Please see Notes on Public Question Time on Pages 4 and 5 above

* **Council Meetings:** Questions are to relate to a matter affecting the Shire of Ravensthorpe.



APPLICATION FOR LEAVE OF ABSENCE

(Pursuant to Section 2.25 of the *Local Government Act 1995* (as amended))

- (1) A council may, by resolution, grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect to more than 6 consecutive ordinary meetings of the Council without the approval of the Minister.
- (3) The granting of the leave is to be recorded in the minutes of the meeting.
- (4) A member who is absent without first obtaining leave of the Council throughout 3 consecutive ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the Council does not constitute absence from an ordinary meeting of Council –
 - (a) if no meeting of the Council at which a quorum is present is actually held on that day;
or
 - (b) if the non-attendance occurs while –
 - (i) the member has ceased to act as a member after which written notice has been given to the member under Section 2.27 (3) and before written notice has been given to the member under Section 2.27 (5);
 - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending;
or
 - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.

I, _____ hereby apply for Leave of Absence
from the Ravensthorpe Shire Council from _____ to
_____ for the purpose of _____

Signed: _____ Date: _____



WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

NOTE: USE ONE FORM PER DECLARATION

(1) I, _____
wish to declare an interest in the following item to be considered by council at its meeting to be held on

(2) _____

(3) Agenda item _____

(4) The type of interest I wish to declare is;

- Financial pursuant to Sections 5.60A of the *Local Government Act 1995*.
- Proximity pursuant to Section 5.60B of the *Local Government Act 1995*.
- Indirect Financial pursuant to Section 5.61 of the *Local Government Act 1995*.
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007.

(5) The nature of my interest is

(6) The extent of my interest is

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

DECLARATION BY:

Signature

Date

RECEIVED BY:

Acting Chief Executive Officer

Date

- (1) Insert you name.
- (2) Insert the date of the Council Meeting at which the item it to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box to indicate the type of interest.
- (5) Describe the nature of your interest.
- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act).

DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY

Financial pursuant to Sections 5.60A of the Local Government Act 1995

5.60A – Financial Interest

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

Proximity pursuant to Section 5.60B of the Local government Act 1995

5.60B – Proximity Interest

- (1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
 - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
 - (b). a proposed change to zoning or use of land that adjoins that person's land; or
 - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.
- (2). In this section, land ("**the proposal land**") adjoins a person's land if –
 - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
 - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.
- (3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No 64 of 1998 s. 30.]

Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995

5.61 – Indirect financial interest

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

11 – Disclosure of interest

- (1). In this regulation –

Interest means an interest that could, or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship friendship or membership of an association.

- (2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose nature of the interest –
 - (a). in a written notice given to the CEO before the meeting;
or
 - (b). at the meeting immediately before the matter is discussed.
- (3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4). Sub-regulation (2) does not apply if –
 - (a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or
 - (b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.
- (5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
 - (a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6). If –
 - (a). Under sub-regulation (2)(b) or (4)(b) a person's interest in a matter is disclosed at a meeting; or
 - (b). Under sub-regulation (5) (b) notice of a person's interest in a matter is brought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

Describe the extent of your interest (If seeking to participate in the matter under the s.5.68 of the act)

5.68 – Councils and committees may allow members disclosing interests to participate etc. in meetings

- (1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter
 - (a). may allow the disclosing member to be present during any discussion or decision making procedure relating to the matter; and
 - (b). may allow , to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision making procedures relating to the matter if –
 - (i) the disclosing member also discloses the extent of the interest; and
 - (ii) those members decide that the interest –
 - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter;
or
 - (II) is common to a significant number of electors or ratepayers.

- (2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3). This sections does not prevent the disclosing member from discussing, or participating in the decision making process on, the question on whether an application should be made to the Minister under section 5.69.



Shire of Ravensthorpe

Notice of Ordinary Council Meetings

In accordance with the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996* Reg 12 (2) it, is hereby notified that as from January 2021 to December 2021, Ordinary Council meetings of the Shire of Ravensthorpe will be held as follows:

DATE		LOCATION	TIME
January 2021	No meetings Scheduled		
16 February 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
16 March 2021	Council Meeting	Munglinup Community Centre	6.00pm
20 April 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
18 May 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
15 June 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
20 July 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
17 August 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
14 September 2021	Council Meeting	Munglinup Community Centre	6.00pm
19 October 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
16 November 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
14 December 2021	Council Meeting	Hopetoun Council Chambers	6.00pm

ATTACHMENT



MINUTES

**Ordinary Council Meeting
Tuesday, 16 November 2021**

Commencing at 6.00pm

**Council Chambers
Ravensthorpe Recreation Centre**

SHIRE OF RAVENSTHORPE

Minutes for the Ordinary Meeting of Council to be held in the Council Chambers, Ravensthorpe Recreation Centre on Tuesday, 16 November 2021 – commencing at 6.00pm.

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1. Declaration of Opening / Announcements of Visitors

The Presiding Member declared the meeting open at 6.00pm.

2. Attendance / Apologies / Approved Leave of Absence

COUNCILLOR'S: Cr Keith Dunlop (Shire President)
Cr Sue Leighton (Deputy Shire President)
Cr Thomas Major
Cr Graham Richardson

STAFF: Gary Clark (Acting Chief Executive Officer)
Les Mainwaring (Director Corporate and Community Services)
Kim Bransby (Executive Assistant)
Ashleigh Stevenson (Administration Officer – Hopetoun)

APOLOGIES: Graham Steel (Director Technical Services)
Cr Mark Mudie

ON LEAVE OF ABSENCE: Nil.

ABSENT: Nil.

MEMBER OF THE PUBLIC: Three (3) members of the public present.

3. Announcements by the Presiding Member

Nil.

4. Response to Previous Public Questions Taken on Notice

Larry Baker, Hopetoun
Non Agenda Item

Q1. The figure of \$360,000 is that how much the Airport has earned or is that the projected earnings?

A2. The Director Corporate and Community Services advised last financial year the Airport revenue was \$767,000 he is unsure where Mr Baker was getting the \$360,000 figure from.

Mr Baker advised he got it from the 2021/2022 Budget. The \$360,000 figure what would the Shire put that down to page 11 of 19 of the Budget?

The Director Corporate and Community Services advised he could not see where Mr Baker was getting that figure from and the question would be taken on notice to further clarify.

On further clarification, Airport Operating revenue for 2020/2021 was \$767,438 and projected operating revenue for 2021/2022 is \$840,810.

5. Public Question Time

Ken Norman, 1090 Woodenup Road, Ravensthorpe, WA, 6346

Q1. In order to clear up persistent perception of endemic corruption in Shire of Ravensthorpe I ask;

Will this Council immediately instigate an inquiry, conducted by a suitably independent and experienced person? I would recommend the Barrister Tony Power, who has both of those qualities.

A successful inquiry will cover in detail at least three separate incidents, being,

- 1) Circumstances surrounding the dismissal of EHO Dr Maurice Walsh in 2018,
- 2) Circumstances surrounding the suspension and subsequent inquiry into the conduct of MCCA Darren Kennedy in 2018.
- 3) Circumstances surrounding the dismissal of EA Jane Morgan in 2020.

I strongly recommend Council immediately take positive action on this issue, can I have this assurance please?

A1. The Shire will not provide that assurance for the following reasons:

- 1) There is no persistent perception of endemic corruption within the majority of the community.
- 2) It would not be an effective or efficient use of Shire resources to conduct an inquiry.
- 3) Any previous employee of the Shire has access to the Fair Work Commission if they consider that they have not been treated fairly by previous CEOs.

Q2. I ask whether this Council would underwrite and contribute in a positive manner to any collaboration which may occur between our resident mining companies to provide a better air service which will bring enhanced connectivity to residents and visitors to our Shire.

Such underwriting would at the very least involve a review passenger handling fee to clearly reflect this Shires commitment to Key Themes and Strategies 1,2 and 3 of the Strategic Community Plan.

I recommend that Council actively contribute to in a timely and positive manner to such a proposal and ask if this Council will actively promote such a scheme?

A2. A recommendation is not a question.

The Shire has previously advocated for Regular Passenger Transport services to Ravensthorpe with limited success. The current offer by Galaxy to use spare capacity on their flights is a result of this advocacy.

The Shire's resources are fully allocated to the priorities in the Corporate Business Plan. Council will be consulting the community about a minor review to the Strategic Community Plan in late 2022. If the results of the community engagement indicate that

an improved air service is a priority for the majority, then Council may consider allocating resources to further advocacy.

Q3. Our President has had much to say in the media of recent times, building the community's expectations that money, allegedly stolen from this Shire, will be repaid. Can the President confirm if some or all of the \$55,000 has been returned and if not has he established a timeline for that outcome?

A3. It is the President's responsibility to respond to questions from the media.

The Shire holds insurance for these risks and a claim has been submitted.

Q4. Notwithstanding such good practice may be mandated in the new Model Financial Statement Policy introduced by Minister Carey on November 10th, I ask that this Council immediately change its website reporting of monthly financial transactions, in order that invoices paid shown on the website exactly reflect what is provided to Councillors in their monthly agenda.

A4. The previous CEO had incorrectly directed staff not to publish the list of accounts paid each month. Section 5.96A (h) (i) and (ii) of the *Local Government Act 1995* require that all Council meeting documents be published on the Shire website. The Department of Local Government, Sport and Cultural Industries alerted the Shire to this requirement on 1 November and this omission has been rectified.

A5. The Shire President along with all Council members in the State is required to declare gifts where the value exceeds. The Shire President has not declared any gifts.

6. Petitions / Deputations / Presentations / Submissions

Nil.

7. Applications for Leave of Absence

Nil.

8. Disclosures of Interest

8.1 Cr Tom Major undertook a declaration of Impartiality to Agenda Item 18.1.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007.

Nature of Interest – Cr Major is related to someone noted in the Agenda Item.

9. Confirmation of Minutes of Previous Meetings Held

(Attachment Grey)

9.1 Ordinary Council Meeting Minutes 19 October 2021 Attachment A

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Moved: Cr Leighton

Seconded: Cr Richardson

Res: 141/21

Decision:

That the Minutes of the Ordinary Meeting of Council held in Council Chamber, Hopetoun Community Centre on 19 October 2021 be confirmed as true and correct.

Voting Requirements: Simple Majority

Carried: 4/0

9.2 Special Council Meeting Minutes 1 November 2021 Attachment B

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Moved: Cr Major

Seconded: Cr Leighton

Res: 142/21

Decision

That the Minutes of the Special Meeting of Council held in Council Chamber, Ravensthorpe Recreation Centre on 1 November 2021 be confirmed as true and correct.

Voting Requirements: Simple Majority

Carried: 4/0

9.3 Special Council Meeting Minutes 2 November 2021 Attachment C

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Moved: Cr Richardson

Seconded: Cr Major

Res: 143/21

Decision:

That the Minutes of the Special Meeting of Council held in Council Chamber, Ravensthorpe Recreation Centre on 2 November 2021 be confirmed as true and correct.

Voting Requirements: Simple Majority

Carried: 4/0

10. Reports of Committees of Council

- Audit Committee Full Council
- Bushfire Advisory Committee Member - Cr Major
Deputy - Cr Mudie
- CEO Performance Review Committee Member - President
Member - Deputy President
Member - Cr Mudie

11. Reports of Council Delegates on External Committees

- Great Southern Regional Road Group Delegate - Cr Mudie
Proxy - Vacant
- Local Emergency Management Committee (LEMC) Delegate - President
Proxy - Deputy President
- Development Assessment Panel (DAP) Delegate - Cr Leighton
Delegate - Cr Major
Proxy - Cr Mudie
Proxy - Cr Richardson
- Hopetoun Progress Association Delegate - Cr Richardson
Proxy - Vacant
- Munglinup Community Group Delegate - Cr Leighton
Proxy - Cr Major
- Community Liaison Committees Delegate - President
Delegate - Deputy President
Proxy - CEO
Proxy - DCCS
- Hopetoun Community Resource Centre Delegate - Cr Richardson
Proxy - Vacant
- Ravensthorpe Community Resource Centre Delegate – Cr Leighton
Proxy - Vacant
- South Coast WALGA Zone Delegate - President
Proxy - Deputy President
- Fitzgerald River National Park Delegate - Cr Richardson
Proxy - Cr Mudie
- Ravensthorpe Agricultural Initiative Network (RAIN) Delegate - Cr Major
Proxy - Cr Mudie
- Fitzgerald Biosphere Community Collective Delegate - Cr Leighton
Proxy - Cr Mudie

- Hopetoun Recreation Management (HDRA) Delegate - Cr Dunlop
Proxy – Vacant
- Ravensthorpe Historical Society Delegate - Cr Leighton
Proxy - Vacant

12. Reports from Councillors

Cr Keith Dunlop (President)

10 November 2021 – Cr Dunlop noted he attended the Official Launch event of the Proposed South Coast Marine Park in Esperance.

Cr Sue Leighton

26 October 2021 – Cr Leighton noted she attended the Ravensthorpe Community Resource Centre, Annual General Meeting having stepped into the position of Delegate for this group.

Cr Thomas Major

Nil.

Cr Mark Mudie

Nil.

Cr Graham Richardson

Nil.

13 Office of the Acting Chief Executive Officer

13.1 Council Policy Review – G 5 Legal Representation for Council Members and Employees

File Reference:	CM.PO.1
Location:	Shire of Ravensthorpe
Applicant:	N/A
Author:	Acting Chief Executive Officer
Authorising Officer	Acting Chief Executive Officer
Date:	8 November 2021
Disclosure of Interest:	Nil
Attachments:	Draft Policy – Legal Representation for Council Members and Employees – Attachment A (Attachment Green)
Previous Reference:	OCM 27/07/20 – Item 13.2 – 2020 – Comprehensive policy register review.

Summary:

To consider reviewing the current Policy for Legal Representation for Council Members and Employees to include matters in relation to Defamation.

Background:

The existing policy was reviewed in July 2020, but there was no inclusion of matters in relation to defamation. A review of this policy has outlined the requirement for its inclusion for the following details:

- the *Defamation Act 2005* (WA) has been enacted
- the use of social media has proliferated – Facebook (2006) and Twitter (2006)
- the Local Governments Standards Panel has been established (2007)
- mobile (instant) communication has become the norm
- the ability to make anonymous comments to a wide audience has been enhanced
- comments may impact negatively on the psychological wellbeing of the target
- work health and safety obligations have become more onerous
- it has been put beyond doubt that Shire is obliged to protect the physical and psychological health and safety of its workers
- significant penalties (and imprisonment in the near future) may be imposed if this obligation is not satisfied
- this exposure cannot be insured against
- during 2020 the Department of Local Government (Department) revised its Operational Guideline on Legal Representation for Council Members and Employees and proposed a Model Policy.

Against this background, it is appropriate that Council reconsider the Existing Policy.

Comment:

Defamation

A publication (e.g. a statement in writing, by word or via social media) defames a person if an ordinary reasonable person would think less of them because of what was said about them in the publication. If a person is defamed, they may ignore it, demand an apology, or commence proceedings in the Supreme Court of Western Australia seeking damages for the damage done to their reputation.

If the Shire¹ does not fund legal representation, “ignoring it” will often be the default position because individuals may not be able to afford to take it any further. Given that “it takes 20 years to build a reputation and five minutes to ruin it”², “ignoring it” has the potential to harm the psychological health of the defamed person, thereby exposing the Shire and its officers (particularly the CEO) to being prosecuted under the *Occupational Safety and Health Act 1984 (WA)* and the *Work Health and Safety Act 2020 (WA)* once the relevant provisions of the latter are proclaimed.

This risk cannot be mitigated by insurance. These issues may ultimately diminish the Shire’s ability to recruit and retain employees and Councillors.

Commencing a Supreme Court defamation action is a step that should not be taken lightly. They are expensive and time-consuming, and success cannot be guaranteed. It will depend on the facts of each particular case. If proceedings fail, the loser will invariably have to pay a significant amount of the winner’s costs.

This leaves a letter of demand – or as is now allowed under the *Defamation Act 2005* – a “concerns notice”. A concerns notice is a formal document which outlines exactly what defamatory statements are alleged to have been made, when the statements were made, who they were published to, what defamatory imputations can be drawn from the publication, and what remedies are requested. The recipient of such a notice may then make an “offer of amends” which, if accepted, will conclude the matter.

The use of the “concerns notice” provides a quick and relatively inexpensive way of determining whether the damage caused by a defamatory statement might be addressed, by agreement, without the need to resort to costly and time-consuming Supreme Court proceedings.

The current existing Shire Policy does not make mention of Defamation.

The Model Code provides:

“If the criteria in clause 1 of this policy are satisfied, the city/town/shire may approve the payment of legal representation costs: ... where exceptional circumstances are involved – for example, where a person or organisation is lessening the confidence of the community in the local government by publicly making adverse personal comments about council members or employees.

...

“The City/Town/Shire will not approve, unless under exceptional circumstances, the payment of legal representation costs for a defamation action, or a negligence action, instituted by a council member or employee.”

Although the Model Code makes no reference to a concerns notice, such a notice would likely be issued before Supreme Court proceedings are launched.

The Modified Model Policy proposes that:

- The CEO, in consultation with the Shire’s Legal Service, will decide whether to instruct legal representatives to endeavour to reach an agreed settlement via the “concerns notice” and “offer of amends” procedure, because this may produce a quick result, at a cost of no more than \$10,000; and

¹ Amended to Shire typographical error in Agenda.

² Per Warren Buffett

- Council will decide whether to fund the commencement of the more expensive Supreme Court proceedings, and the terms upon which that funding (if approved) will be offered.

In each case it is proposed that any funds advanced pursuant to the policy will be recovered from any monies recovered by the person defamed (whether by way of damage to their reputation or legal costs).

Consultation:

Acting Chief Executive Officer.
Elected Members.
Executive Staff.

Statutory Environment:

Section 3.1 of the *Local Government Act 1995* provides that the general function of a local government is to provide for the good government of persons in its district. Section 6.7(2) provides that money held in the municipal fund may be applied towards the performance of the functions and the exercise of the powers conferred on the local government by the Act or any other written law. Under these provisions a council can expend funds to provide legal representation for council members and employees as long as it believes that the expenditure falls within the scope of the local government’s function.

Policy Implications:

Amendment to current Council Policy – G5 Legal Representation for Council Members and Employees.

Financial Implications:

A consideration will need to be made when budgeting for Legal fees for annual budget.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	(2) Low
Risk Likelihood (based on history and with existing controls)	(2) Low
Risk Impact / Consequence	(2) Low
Risk Rating (Prior to Treatment or Control)	(2) Low
Principal Risk Theme	(2) Low
Risk Action Plan (Controls or Treatment Proposed)	(2) Low

Risk Matrix:

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Leighton

Seconded: Cr Major

Res: 144/21

Decision:

The Council adopt the amended draft Policy “G5 – Legal Representation for Council Members and Employees” as presented.

Voting Requirements: Absolute Majority

Carried: 4/0

13.2 Policy for Communications and Social Media

File Reference:	CM.PO.1
Location:	Shire of Ravensthorpe
Applicant:	Acting Chief Executive Officer
Author:	Acting Chief Executive Officer
Authorising Officer	Acting Chief Executive Officer
Date:	9 November 2021
Disclosure of Interest:	Nil
Attachments:	Draft – G23 – Communications and Social Media Policy – Attachment A (Attachment Blue)
Previous Reference:	Nil.

Summary:

To consider a draft Council Policy to establish protocols for the Shire's official communications with its community to ensure the Shire is professionally and accurately represented.

Background:

It is fundamentally important that the Shire's communications with its community are professional, courteous and accurate. The draft Council Policy sets out what is expected in communications between the Shire, the Shire President, elected members and the community.

Over the last decade the use of social media has evolved and grown. Social media has become a popular communication tool with the ability to disseminate information quickly, and elected members have taken up social media as a means of communicating with the community.

Acknowledging the many challenges present in communicating with the community (including via social media) WALGA prepared a draft Communications and Social Media Policy for member local governments to consider. The policy objective is to assist the Shire and its elected members to understand their obligations when communicating with the community, with particular emphasis on the use of social media. The Shire has used the WALGA template to draft a policy for Council's consideration. The draft Council Policy will provide clear direction and consistency when engaging with the community, including via social media.

Comment:

Section 2.10 of the *Local Government Act 1995* provides that one of the roles of elected members is to facilitate communication between the community and the Council. The Shire also has an ethical responsibility to the community and to elected members to ensure that information being distributed by any means (including via social media) is accurate and relevant.

The Local Government (Model Code of Conduct) Regulations 2021, regulation 4(1) also provide guidance as to the behaviours expected of elected members including to "avoid damage to the reputation of the local government" and to ensure decisions are based on relevant and factually correct information. The draft Council Policy provides an overview of how the Shire deals with official communications and how it manages its social media presence. The policy also provides expectations on how the elected members should manage their social media interactions with the community. The draft Council Policy differs from the WALGA template to include a requirement that elected members must 'moderate' comments and feedback from the community on their social media accounts, in a manner consistent with the 'moderation' undertaken by the Shire.

The draft Council Policy addresses a range of matters that have been identified as critical in ensuring transparency and accountability when engaging with the community. While the WALGA template provides a solid foundation for a communications and social media policy, it will be enhanced by incorporating a responsibility for elected members to ensure that comments posted on an elected member's social media account are moderated to remove inappropriate content in a manner similar to that expected of the Shire.

Inappropriate Content is defined to mean conduct that –

- a) is offensive, abusive, defamatory, objectionable, inaccurate, false or misleading;
- b) is promotional, soliciting or commercial in nature;
- c) is unlawful or incites others to break the law;
- d) is overtly sexual or explicit;
- e) is threatening or describing violent events or behaviours;
- f) refers to or encourages the use of illegal drugs;
- g) is harassing or hateful to an organisation or person, including the Shire of Ravensthorpe, our employees, stakeholders, associates and suppliers;
- h) contains information which may compromise individual or community safety or security;
- i) is repetitive material copied and pasted or duplicated;
- j) promotes or opposes any person campaigning for election to the Council, appointment to official office, or any ballot;
- k) violates intellectual property rights or the legal ownership of interests or another party; and
- l) contains inappropriate content or comments at the discretion of the Shire.

Consultation:

Elected members.
Executive Team.

Statutory Environment:

- Section 2.7 of the *Local Government Act 1995* states that it is the role of Council to determine the local government's policies.
- Section 5.41 of the *Local Government Act 1995* notes that one of the CEOs functions is to ensure that advice and information is available to Council so that informed decisions can be made.

Policy Implications:

Inclusion into the current endorsed Policy Manual.

Financial Implications:

Nil.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	(2) Low
Risk Likelihood (based on history and with existing controls)	(2) Low
Risk Impact / Consequence	(2) Low
Risk Rating (Prior to Treatment or Control)	(2) Low
Principal Risk Theme	(2) Low
Risk Action Plan (Controls or Treatment Proposed)	(2) Low

Risk Matrix:

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Major

Seconded: Cr Leighton

Res: 145/21

Decision:

The Council adopt the draft Policy “G23 – Communications and Social Media as presented.

Voting Requirements: Absolute Majority

Carried: 4/0

14. Directorate of Corporate and Community Services

14.1 Monthly Financial Report – 31 October 2021

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Acting Director Corporate and Community Services
Authorising Officer	Acting Director of Corporate and Community Services
Date:	10 November 2021
Disclosure of Interest:	Nil
Attachments:	Monthly Financial Reports for October 2021 – Attachment A (Attachment Yellow)
Previous Reference:	Nil

Summary:

In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

Background:

Council is requested to review the October 2021 Monthly Financial Reports.

Comment:

The October 2021 Monthly Financial Reports are presented for review.

Consultation:

Chief Executive Officer

Statutory Environment:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

Policy Implications:

Nil

Financial Implications:

All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications:

Strategic Community Plan 2014 – 2024

Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability & compliance.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that October flow from it. An effect October be positive, negative or a deviation from the expected and October be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Richardson

Seconded: Cr Major

Res: 146/21

Decision:

That Council receive the 31 October 2021 Monthly Financial Reports as presented.

Voting Requirements: Simple Majority

Carried: 4/0

14.2 Schedule of Account Payments – October 2021

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Finance Officer
Authorising Officer: Director Corporate and Community Services
Date: 09 November 2021
Disclosure of Interest: Nil
Attachments: Schedule of Payments to 31 October 2021 – Attachment A
 Credit Card Transactions to 01 October 2021 – Attachment B
 Creditors List of Accounts Paid October 2021 – Attachment C
 (Attachment Red)
Previous Reference: Nil

Summary:

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

Background:

Period 01/10/2021 to 31/10/2021

2021/2022

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	9,263	891,041	66,300	17,747	0	984,351	334,350
Aug	10,872	1,244,379	154,795	9,740	0	1,419,785	311,991
Sep	5,146	384,151	86,718	10,136	0	486,151	316,212
Oct	8,906	1,293,209	54,405	6,740	0	1,363,289	324,782
Nov							
Dec							
Jan							
Feb							
Mar							
Apr							
May							
Jun							
Total	34,187	3,812,780	362,218	44,392	0	4,253,577	1,287,336
20/21	219,357	8,442,181	965,406	135,103	0	9,762,047	3,790,863
19/20	197,977	8,450,678	997,212	102,791	6,319	9,754,977	3,174,082
18/19	147,967	21,298,438	1,329,904	70,241	13,590	22,860,140	2,219,053
17/18	327,905	18,507,404	209,587	65,010	317,445	19,427,351	2,601,283

Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:

Senior Finance Officer.

Statutory Environment:

Regulation 13 (1) – (3) of the *Local Government (Financial Management) Regulations*.

Policy Implications:

Nil.

Financial Implications:

This item address Council’s expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Major

Seconded: Cr Leighton

Res: 147/21

Decision:

That Council endorse:

Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of October 2021 be noted.

Voting Requirements: Simple Majority

Carried: 4/0

15. Directorate of Technical Services

Nil.

16. Elected Members Motions of Which Previous Notice Has Been Given

Nil.

17. New Business or Urgent Business Introduced by Decision of the Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

17.1 Elected Members

Nil.

17.2 Officers

Nil.

18. Matters Closed to the public

Moved: Cr Leighton

Seconded: Cr Richardson

Res: 148/21

Decision:

In accordance with section 5.23 (2) of the *Local Government Act 1995*, the meeting closed to members of the public for this item as the following subsection applies:

b) The personal affairs of any person;

Voting Requirements: Simple Majority

Carried: 4/0

18.1 Citizen of the Year Awards for 2022

File Reference:	CR.AW.2
Location:	Shire of Ravensthorpe
Applicant:	Chief Executive Officer
Author:	Executive Assistant
Authorising Officer	Chief Executive Officer
Date:	8 November 2021
Disclosure of Interest:	Nil
Attachments:	Nomination for Citizen of the Year (Attachment A) (Attachment Peach)
Previous Reference:	Nil

Moved: Cr Richardson

Seconded: Cr Leighton

Res: 149/21

Decision:

That Council;

Determine the award recipient for the Community Citizen of the Year Award; and award to Nomination three.

Voting Requirements: Simple Majority

Carried: 4/0

Moved: Cr Major

Seconded: Cr Richardson

Res: 150/21

Decision:

That Council move out from behind closed doors and the meeting be declared reopened to the public.

Voting Requirements: Simple Majority

Carried: 4/0

19. Closure of Meeting

The Presiding Member declared the meeting closed at 6.35pm

ATTACHMENT

Local Government Reform - Summary of Proposed Reforms

WALGA Advocacy Positions and Recommendations

November 2021

About WALGA

The WA Local Government Association (WALGA) is working for Local Government in Western Australia. As the peak industry body, WALGA advocates on behalf of 139 Western Australian Local Governments. As the united voice of Local Government in Western Australia, WALGA is an independent, membership-based organization representing and supporting the work and interests of Local Governments in Western Australia. WALGA provides an essential voice for 1,220 Elected Members, approximately 22,000 Local Government employees (16,500 Full Time Equivalent's) as well as over 2.5 million constituents of Local Governments in Western Australia.

Contacts

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Local Government Act Review Process

WALGA through consultation with the Local Government Sector endorsed sector advocacy positions relating to Local Government Act amendments in March 2019 and December 2020. These advocacy positions were developed considering (but not limited to);

- The Department of Local Government, Sport and Cultural Industries (DLGSC) consultation on Act Reform (2017-2020)
- The City of Perth Inquiry Report (mid 2020)
- The State Parliament’s Select Committee Report into Local Government (late 2020)

In December 2020, WALGA endorsed the following principles for any review of the Local Government Act.

Local Government Reform – WALGA Principles

That the following key principles be embodied in the Local Government Act:

1. Uphold the general competence principle currently embodied in the Local Government Act
2. Provide for a flexible, principles-based legislative framework
3. Promote a size and scale compliance regime
4. Promote enabling legislation that empowers Local Government to carry out activities beneficial to its community taking into consideration Local Governments’ role in creating a sustainable and resilient community through:
 - i. Economic development
 - ii. Environmental protection, and
 - iii. Social advancement
5. Avoid red tape and ‘de-clutter’ the extensive regulatory regime that underpins the Local Government Act, and
6. The State Government must not assign legislative responsibilities to Local Governments unless there is provision for resources required to fulfil the responsibilities.

It is worth noting that of the above principles, items 1, 2, and 3 are addressed in these legislative reform proposals and principles 4 and 5 are partially addressed.

Theme 1: Early Intervention, Effective Regulation and Stronger Penalties

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
1.1 Early Intervention Powers		
<ul style="list-style-type: none"> • The Act provides the means to regulate the conduct of local government staff and council members and sets out powers to scrutinise the affairs of local government. The Act provides certain limited powers to: <ul style="list-style-type: none"> ○ Suspend or dismiss councils ○ Appoint Commissioners ○ Suspend or, order remedial action (such as training) for individual councillors. • The Act also provides the Director General with the power to: <ul style="list-style-type: none"> ○ Conduct Authorised Inquiries ○ Refer allegations of serious or recurrent breaches to the State Administrative Tribunal ○ Commence prosecution for an offence under the Act. • Authorised Inquiries are a costly and a relatively slow response to significant issues. Authorised Inquiries are currently the only significant tool for addressing significant issues within a local government. • The Panel Report, City of Perth Inquiry, and the Select Committee Report made various recommendations related to the establishment of a specific office for local government oversight. 	<ul style="list-style-type: none"> • It is proposed to establish a Chief Inspector of Local Government (the Inspector), supported by an Office of the Local Government Inspector (the Inspectorate). • The Inspector would receive minor and serious complaints about elected members. • The Inspector would oversee complaints relating to local government CEOs. • Local Governments would still be responsible for dealing with minor behavioural complaints. • The Inspector would have powers of a standing inquiry, able to investigate and intervene in any local government where potential issues are identified. • The Inspector would have the authority to assess, triage, refer, investigate, or close complaints, having regard to various public interest criteria – considering laws such as the <i>Corruption, Crime and Misconduct Act 2003</i>, the <i>Occupational Safety and Health Act 1984</i>, the <i>Building Act 2011</i>, and other legislation. • The Inspector would have powers to implement minor penalties for less serious breaches of the Act, with an appeal mechanism. • The Inspector would also have the power to order a local government to address non-compliance with the Act or Regulations. • The Inspector would be supported by a panel of Local Government Monitors (see item 	<p><u>Current Local Government Position</u></p> <p>Items 1.1, 1.2 and 1.3 generally align with WALGA Advocacy Position 2.6.8 - ‘Establish Office of Independent Assessor’</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> 1. <i>Establishing an Office of the Independent Assessor to replace the Standards Panel to provide an independent body to receive, investigate and assess complaints against Elected Members and undertake inquiries.</i> 2. <i>Remove the CEO from being involved in processing complaints.</i> 3. <i>That an early intervention framework of monitoring to support Local Governments be provided with any associated costs to be the responsibility of the State Government.</i> 4. <i>An external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework.</i> <p>Comment</p> <p>The Local Government sector is in favour of early intervention and a swift response to potentially disruptive or dysfunctional behaviours. The Proposed Reforms state ‘Local Governments would still be responsible for dealing with minor behavioural complaints’ and therefore do not go as far as the Sector’s recent request for an external</p>

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
	<p>1.2).</p> <ul style="list-style-type: none"> The existing Local Government Standards Panel would be replaced with a new Conduct Panel (see item 1.3). Penalties for breaches to the Local Government Act and Regulations will be reviewed and are proposed to be generally strengthened (see item 1.4). These reforms would be supported by new powers to more quickly resolve issues within local government (see items 1.5 and 1.6). 	<p>oversight model for the independent assessment of local level complaints (State Council Res: 264.5/2021 – September 2021). However this will be mitigated with the Inspector able to respond to a Local Government having unresolved matters by appointing a monitor to assist the Local Government.</p> <p>It is expected the Local Government Inspector would be funded by the State Government, however it is noted that the cost of the Local Government Monitors and the Conduct Panel would be borne by the Local Government concerned.</p> <p>Recommendation</p> <ol style="list-style-type: none"> Support the proposed reforms as they align with the sectors position on external oversight and support. Request the Minister to explore alternate mechanisms for resolving local level complaints.
<p>1.2 Local Government Monitors</p>		
<ul style="list-style-type: none"> There are currently no legislative powers for the provision of monitors/ temporary advisors. The DLGSC provides support and advice to local governments, however there is no existing mechanism for pre-qualified, specialised assistance to manage complex cases. 	<ul style="list-style-type: none"> A panel of Local Government Monitors would be established. Monitors could be appointed by the Inspector to go into a local government and try to resolve problems. The purpose of Monitors would be to proactively fix problems, rather than to identify blame or collect evidence. Monitors would be qualified specialists, such 	<p>As above</p>

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
	<p>as:</p> <ul style="list-style-type: none"> ○ Experienced and respected former Mayors, Presidents, and CEOs - to act as mentors and facilitators ○ Dispute resolution experts - to address the breakdown of professional working relationships ○ Certified Practising Accountants and other financial specialists - to assist with financial management and reporting issues ○ Governance specialists and lawyers - to assist councils resolve legal issues ○ HR and procurement experts - to help with processes like recruiting a CEO or undertaking a major land transaction. <ul style="list-style-type: none"> ● Only the Inspector would have the power to appoint Monitors. ● Local governments would be able to make requests to the Inspector to appoint Monitors for a specific purpose. <p>Monitor Case Study 1 – Financial Management</p> <p>The Inspector receives information that a local government is not collecting rates correctly under the <i>Local Government Act 1995</i>. Upon initial review, the Inspector identifies that there may be a problem. The Inspector appoints a Monitor who specialises in financial management in local government. The Monitor visits the local government and identifies that the system used to manage rates is not correctly issuing rates notices. The Monitor works with the local government to rectify the error, and issue corrections to impacted ratepayers.</p>	

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
	<p>Monitor Case Study 2 – Dispute Resolution</p> <p>The Inspector receives a complaint from one councillor that another councillor is repeatedly publishing derogatory personal attacks against another councillor on social media, and that the issue has not been able to be resolved at the local government level. The Inspector identifies that there has been a relationship breakdown between the two councillors due to a disagreement on council.</p> <p>The Inspector appoints a Monitor to host mediation sessions between the councillors. The Monitor works with the councillors to address the dispute. Through regular meetings, the councillors agree to a working relationship based on the council’s code of conduct. After the mediation, the Monitor occasionally makes contact with both councillors to ensure there is a cordial working relationship between the councillors.</p>	
1.3 Conduct Panel		
<ul style="list-style-type: none"> • The Local Government Standards Panel was established in 2007 to resolve minor breach complaints relatively quickly and provide the sector with guidance and benchmarks about acceptable standards of behaviour. • Currently, the Panel makes findings about alleged breaches based on written submissions. • The City of Perth Inquiry report made various recommendations that functions of the Local Government Standards Panel be reformed. 	<ul style="list-style-type: none"> • The Standards Panel is proposed to be replaced with a new Local Government Conduct Panel. • The Conduct Panel would be comprised of suitably qualified and experienced professionals. Sitting councillors will not be eligible to serve on the Conduct Panel. • The Inspector would provide evidence to the Conduct Panel for adjudication. • The Conduct Panel would have powers to impose stronger penalties – potentially including being able to suspend councillors for 	<p>As above</p>

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
	<p>up to three months, with an appeal mechanism.</p> <ul style="list-style-type: none"> For very serious or repeated breaches of the Local Government Act, the Conduct Panel would have the power to recommend prosecution through the courts. Any person who is subject to a complaint before the Conduct Panel would have the right to address the Conduct Panel before the Panel makes a decision. 	
1.4 Review of Penalties		
<ul style="list-style-type: none"> There are currently limited penalties in the Act for certain types of non-compliance with the Local Government Act. 	<ul style="list-style-type: none"> Penalties for breaching the Local Government Act are proposed to be strengthened. It is proposed that the suspension of councillors (for up to three months) is established as the main penalty where a councillor breaches the Local Government Act or Regulations on more than one occasion. Councillors who are disqualified would not be eligible for sitting fees or allowances. They will also not be able to attend meetings, or use their official office (such as their title or council email address). It is proposed that a councillor who is suspended multiple times may become disqualified from office. Councillors who do not complete mandatory training within a certain timeframe will also not be able to receive sitting fees or allowances. 	<p><u>Current Local Government Position</u></p> <p>Items 1.4 and 1.5 <u>expand upon</u> Advocacy Position 2.6.9 - 'Stand Down Proposal'</p> <p><i>WALGA supports, in principle, a proposal for an individual elected member to be 'stood down' from their duties when they are under investigation, have been charged, or when their continued presence prevents Council from properly discharging its functions or affects the Council's reputation, subject to further policy development work being undertaken. Further policy development of the Stand Down Provisions must involve active consultation with WALGA and specific consideration of the following issues of concern to the Sector:</i></p> <ol style="list-style-type: none"> <i>That the Department of Local Government endeavour to ensure established principles of natural justice and procedural fairness are embodied in all aspects of the proposed Stand Down Provisions; and</i> <i>That activities associated with the term 'disruptive behaviour', presented as reason to</i>

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
		<p><i>stand down a defined Elected Member on the basis their continued presence may make a Council unworkable, are thoroughly examined and clearly identified to ensure there is awareness, consistency and opportunity for avoidance.</i></p> <p>Comment The Local Government sector has long-standing advocacy positions supporting stronger penalties as a deterrent to disruptive Council Member behaviours. Clear guidance will be required to ensure there is consistent application of the power given to Presiding Members.</p> <p>Recommendation</p> <p>Supported</p>
<p>1.5 Rapid Red Card Resolutions</p>		
<ul style="list-style-type: none"> • Currently, local governments have different local laws and standing orders that govern the way meetings run. Presiding members (Mayors and Presidents) are reliant on the powers provided in the local government standing orders local laws. • Differences between local governments is a source of confusion about the powers that presiding members have to deal with disruptive behaviours at council meetings. • Disruptive behaviour at council meetings is a very common cause of complaints. Having the Presiding Member be able to deal with these problems should more quickly resolve problems that occur at council meetings. 	<ul style="list-style-type: none"> • It is proposed that Standing Orders are made consistent across Western Australia (see item 2.6). Published recordings of all meetings would also become standard (item 3.1). • It is proposed that Presiding Members have the power to “red card” any attendee (including councillors) who unreasonably and repeatedly interrupt council meetings. This power would: <ul style="list-style-type: none"> ○ Require the Presiding Member to issue a clear first warning ○ If the disruptions continue, the Presiding Member will have the power to “red card” that person, who must be silent for the rest of the meeting. A councillor issued with a red card will still vote, but must not speak or move motions ○ If the person continues to be disruptive, the 	<p>As above</p>

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
	<p>Presiding Member can instruct that they leave the meeting.</p> <ul style="list-style-type: none"> Any Presiding Member who uses the “red card” or ejection power will be required to notify the Inspector. Where an elected member refuses to comply with an instruction to be silent or leave, or where it can be demonstrated that the presiding member has not followed the law in using these powers, penalties can be imposed through a review by the Inspector. 	
1.6 Vexatious Complaint Referrals		
<ul style="list-style-type: none"> No current provisions. The Act already provides a requirement for Public Question Time at council meetings. 	<ul style="list-style-type: none"> Local governments already have a general responsibility to provide ratepayers and members of the public with assistance in responding to queries about the local government’s operations. Local governments should resolve queries and complaints in a respectful, transparent and equitable manner. Unfortunately, local government resources can become unreasonably diverted when a person makes repeated vexatious queries, especially after a local government has already provided a substantial response to the person’s query. It is proposed that if a person makes repeated complaints to a local government CEO that are vexatious, the CEO will have the power to refer that person’s complaints to the Inspectorate, which after assessment of the facts may then rule the complaint vexatious. 	<p><u>Current Local Government Position</u> Item 1.6 <u>expands upon</u> Advocacy Position 2.6.11 – ‘Vexatious complainants in relation to FOI applications’ <i>WALGA advocates for the Freedom of Information Act 1992 (WA) to be reviewed, including consideration of:</i></p> <ol style="list-style-type: none"> <i>Enabling the Information Commissioner to declare vexatious applicants similar to the provisions of section 114 of the Right to Information Act 2009 (QLD);</i> <i>Enabling an agency to recover reasonable costs incurred through the processing of a Freedom of Information access application where the application is subsequently withdrawn; and</i> <i>Modernisation to address the use of electronic communications and information.</i> <p>Comment The Act has been expanded significantly in recent</p>

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
		<p>years to permit an increased level of public involvement, scrutiny and access to information relating to the decisions, operations and affairs of Local Government in WA. Introducing a means to limit capacity for unreasonable complainants to negatively impact Local Governments will provide a necessary balance between the openness and transparency of the sector and the reasonable entitlement of citizens to interact with their Local Government.</p> <p>Recommendation</p> <p>Supported</p>
<p>1.7 Minor Other Reforms</p>		

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
<ul style="list-style-type: none"> • Other minor reforms are being considered to enhance the oversight of local government. • Ministerial Circulars have traditionally been used to provide guidance to the local government sector. 	<ul style="list-style-type: none"> • Potential other reforms to strengthen guidance for local governments are being considered. • For example, one option being considered is the potential use of sector-wide guidance notices. Guidance notices could be published by the Minister or Inspector, to give specific direction for how local governments should meet the requirements of the Local Government Act and Regulations. For instance, the Minister could publish guidance notices to clarify the process for how potential conflicts of interests should be managed. • It is also proposed (see item 1.1) that the Inspector has the power to issue notices to individual local governments to require them to rectify non-compliance with the Act or Regulations. 	<p><u>Current Local Government Position</u></p> <p>Item 1.7 aligns with Advocacy Position 2.6 - ‘Support DLGSC as service provider / capacity builder’</p> <p><i>WALGA supports the continuance of the Department of Local Government, Sport and Cultural Industries as a direct service provider of compliance and recommend the Department fund its capacity building role through the utilisation of third party service providers. In addition, WALGA calls on the State Government to ensure there is proper resourcing of the Department of Local Government, Sport and Cultural Industries to conduct timely inquiries and interventions when instigated under the provisions of the Local Government Act 1995.</i></p> <p>Comment</p> <p>Operational guidance from the Department of Local Government, Sport and Cultural Industries leads to consistent understanding and application of statutory provisions by Local Government. The proposed reform that the Inspector issue non-compliance notices appears to replicate the Minister’s powers under Section 9.14A – ‘Notice to prevent continuing contravention’</p> <p>Recommendation</p> <p>Supported</p>

Theme 2: Reducing Red Tape, Increasing Consistency and Simplicity

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
2.1 Resource Sharing		
<ul style="list-style-type: none"> The Act does not currently include specific provisions to allow for certain types of resource sharing – especially for sharing CEOs. Regional local governments would benefit from having clearer mechanisms for voluntary resource-sharing. 	<ul style="list-style-type: none"> Amendments are proposed to encourage and enable local governments, especially smaller regional local governments, to share resources, including Chief Executive Officers and senior employees. Local governments in bands 2, 3 or 4 would be able to appoint a shared CEO at up to two salary bands above the highest band. For example, a band 3 and a band 4 council sharing a CEO could remunerate to the level of band 1. 	<p><u>Current Local Government Position</u></p> <p>Item 2.1 <u>aligns</u> with Advocacy Position 2.6 – Local Government Legislation – ‘Avoid red tape and ‘de-clutter’ the extensive regulatory regime that underpins the Local Government Act’ and Advocacy Position 2.3.1 - ‘Regional Collaboration’.</p> <p><i>Local Governments should be empowered to form single and joint subsidiaries, and beneficial enterprises. In addition, compliance requirements of Regional Councils should be reviewed and reduced.</i></p> <p>Comment</p> <p>The proposed reforms will rely upon statutory provisions that enable and enhance regional collaboration. Recent over-regulation of Regional Subsidiaries in 2016 resulted in no subsidiaries being formed since that time.</p> <p>Shire of Ravensthorpe Comment</p> <p>Groups of regional local governments need to be enabled to establish Regional Subsidiaries as shared service centres for difficult to recruit skill sets such as Asset Management, Project Management, Strategic Finance, Environmental Health, Town Planning and Community Engagement.</p> <p>Recommendation Supported</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
2.2 Standardisation of Crossovers		
<ul style="list-style-type: none"> • Approvals and standards for crossovers (the section of driveways that run between the kerb and private property) are inconsistent between local government areas, often with very minor differences. • This can create confusion and complexity for homeowners and small businesses in the construction sector. 	<ul style="list-style-type: none"> • It is proposed to amend the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> to standardise the process for approving crossovers for residential properties and residential developments on local roads. • A Crossover Working Group has provided preliminary advice to the Minister and DLGSC to inform this. • The DLGSC will work with the sector to develop standardised design and construction standards. 	<p><u>Current Local Government Position</u> Comment WALGA developed the Template Crossover Guideline and Specification resource in 2017 and have been part of the Minister’s working group on red tape reduction that has been looking at standardisation of crossovers.</p> <p>Recommendation Supported</p>
2.3 Introduce Innovation Provisions		
<ul style="list-style-type: none"> • The <i>Local Government Act 1995</i> currently has very limited provisions to allow for innovations and responses to emergencies to (such as the Shire of Bruce Rock Supermarket). 	<ul style="list-style-type: none"> • New provisions are proposed to allow exemptions from certain requirements of the <i>Local Government Act 1995</i>, for: <ul style="list-style-type: none"> ○ Short-term trials and pilot projects ○ Urgent responses to emergencies. 	<p><u>Current Local Government Position</u> There is currently no advocacy position in relation to Item 2.3.</p> <p>Comment It is arguable communities expect all levels of Government will apply innovative solutions to complex and emerging issues difficult to resolve by traditional means. Exemptions constructed with appropriate checks and balances, particularly where expenditure of public funds are concerned, has potential to facilitate efficient and effective outcomes.</p> <p>Recommendation Supported</p>
2.4 Streamline Local Laws		

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
<ul style="list-style-type: none"> Local laws are required to be reviewed every eight years. The review of local laws (especially when they are standard) has been identified as a burden for the sector. Inconsistency between local laws is frustrating for residents and business stakeholders. 	<ul style="list-style-type: none"> It is proposed that local laws would only need to be reviewed by the local government every 15 years. Local laws not reviewed in the timeframe would lapse, meaning that old laws will be automatically removed and no longer applicable. Local governments adopting Model Local Laws will have reduced advertising requirements. 	<p><u>Current Local Government Position</u></p> <p>Items 2.4, 2.5 and 2.6 expand upon Advocacy Position 2.6.35 - ‘Local law-making process should be simplified’.</p> <p><i>The Local Law making process should be simplified as follows:</i></p> <ul style="list-style-type: none"> <i>The requirement to give state-wide notice should be reviewed, with consideration given to Local Governments only being required to provide local public notice;</i> <i>Eliminate the requirement to consult on local laws when a model is used;</i> <i>Consider deleting the requirement to review local laws periodically. Local Governments, by administering local laws, will determine when it is necessary to amend or revoke a local law; and</i> <i>Introduce certification of local laws by a legal practitioner in place of scrutiny by Parliament’s Delegated Legislation Committee.</i> <p>Comment</p> <p>Proposed reforms meet the Sector’s preference for simplified local law-making processes. Model local laws are supported, whilst recognising the models themselves will require review by State Government departments with the relevant head of power. For example, the Model Local Law (Standing Orders) 1998 formed the basis of many Local Government meeting procedures local laws but no review was completed. This model was superseded by individual local laws with added contemporary provisions. This pattern will repeat</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		itself if model local laws are not reviewed to remain contemporary to the Sector's requirements. Recommendation Supported
2.5 Simplifying Approvals for Small Business and Community Events		
<ul style="list-style-type: none"> • Inconsistency between local laws and approvals processes for events, street activation, and initiatives by local businesses is frustrating for business and local communities. 	<ul style="list-style-type: none"> • Proposed reforms would introduce greater consistency for approvals for: <ul style="list-style-type: none"> ○ alfresco and outdoor dining ○ minor small business signage rules ○ running community events. 	As above
2.6 Standardised Meeting Procedures, Including Public Question Time		
<ul style="list-style-type: none"> • Local governments currently prepare individual standing order local laws. • The <i>Local Government Act 1995</i> and regulations require local governments to allocate time at meetings for questions from the public. • Inconsistency among the meeting procedures between local governments is a common source of complaints. 	<ul style="list-style-type: none"> • To provide greater clarity for ratepayers and applicants for decisions made by council, it is proposed that the meeting procedures and standing orders for all local government meetings, including for public question time, are standardised across the State. • Regulations would introduce standard requirements for public question time, and the procedures for meetings generally. • Members of the public across all local governments would have the same opportunities to address council and ask questions. 	As above

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
2.7 Regional Subsidiaries		
<ul style="list-style-type: none"> • Initiatives by multiple local governments may be managed through formal Regional Councils, or through less formal “organisations of councils”, such as NEWROC and WESROC. • These initiatives typically have to be managed by a lead local government. • In 2016-17, provisions were introduced to allow for the formation of Regional Subsidiaries. Regional Subsidiaries can be formed in line with the <i>Local Government (Regional Subsidiaries) Regulations 2017</i>. • So far, no Regional Subsidiary has been formed. 	<ul style="list-style-type: none"> • Work is continuing to consider how Regional Subsidiaries can be best established to: <ul style="list-style-type: none"> ○ Enable Regional Subsidiaries to provide a clear and defined public benefit for people within member local governments ○ Provide for flexibility and innovation while ensuring appropriate transparency and accountability of ratepayer funds ○ Where appropriate, facilitate financing of initiatives by Regional Subsidiaries within a reasonable and defined limit of risk ○ Ensure all employees of a Regional Subsidiary have the same employment conditions as those directly employed by member local governments. 	<p><u>Current Local Government Position</u></p> <p>Item 2.7 aligns with Advocacy Position 2.3.1 - ‘Regional Collaboration’</p> <p><i>Local Governments should be empowered to form single and joint subsidiaries, and beneficial enterprises. In addition, compliance requirements of Regional Councils should be reviewed and reduced.</i></p> <p>Comment</p> <p>Under the Regional Subsidiary model, two or more Local Governments are able to establish a regional subsidiary to undertake a shared service function on behalf of its constituent Local Governments. The model provides increased flexibility when compared to the Regional Local Government model because regional subsidiaries are primarily governed and regulated by a charter rather than legislation. While the regional subsidiary model’s governance structure is primarily representative, the model also allows independent and commercially focussed directors to be appointed to the board of management.</p> <p>A key advantage of the regional subsidiary model is the use of a charter, as opposed to legislation, as the primary governance and regulatory</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>instrument. Accordingly, the legislative provisions governing the establishment of regional subsidiaries should be light, leaving most of the regulation to the regional subsidiary charter, which can be adapted to suit the specific circumstances of each regional subsidiary.</p> <p>Shire of Ravensthorpe Comment Where Regional Subsidiaries are established as shared service centres for difficult to recruit skill sets the legislation should treat them as if a local government was employing a consultant. A regional subsidiary should only need to report back to the member local governments rather than the Department. It should be up to the member local governments to ensure the good governance of the subsidiary not the State Government. This approach would simplify compliance.</p> <p>Recommendation</p> <p>Supported</p>

Theme 3: Greater Transparency & Accountability

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
3.1 Recordings and Live-Streaming of All Council Meetings		
<ul style="list-style-type: none"> • Currently, local governments are only required to make written minutes of meetings. • While there is no legal requirement for livestreaming or video or audio recording of 	<ul style="list-style-type: none"> • It is proposed that all local governments will be required to record meetings. • Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public 	<p><u>Current Local Government Position</u></p> <p>Item 3.1 expands upon Advocacy Position 2.6 – ‘Promote a size and scale compliance regime’ and Advocacy Position 2.6.31 - ‘Attendance at</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
<p>council meetings, many local governments now stream and record their meetings.</p> <ul style="list-style-type: none"> • Complaints relating to behaviours and decisions at meetings constitute a large proportion of complaints about local governments. • Local governments are divided into bands with the largest falling in bands 1 and 2, and smaller local governments falling bands 3 and 4. The allocation of local governments into bands is determined by The Salaries and Allowances Tribunal based on factors¹ such as: <ul style="list-style-type: none"> ○ Growth and development ○ Strategic planning issues ○ Demands and diversity of services provided to the community ○ Total expenditure ○ Population ○ Staffing levels. 	<p>archives.</p> <ul style="list-style-type: none"> • Band 1 and 2 are larger local governments are generally located in larger urban areas, with generally very good telecommunications infrastructure, and many already have audio-visual equipment. • Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives. • Several local governments already use platforms such as YouTube, Microsoft Teams, and Vimeo to stream and publish meeting recordings. • Limited exceptions would be made for meetings held outside the ordinary council chambers, where audio recordings may be used. • Recognising their generally smaller scale, typically smaller operating budget, and potential to be in more remote locations, band 3 and 4 local governments would be required to record and publish audio recordings, at a minimum. These local governments would still be encouraged to livestream or video record meetings. • All council meeting recordings would need to be published at the same time as the meeting minutes. Recordings of all confidential items would also need to be submitted to the DLGSC for archiving. 	<p>Council Meetings by Technology’</p> <p><i>A review of the ability of Elected Members to log into Council meetings should be undertaken.</i></p> <p>Comment</p> <p>Local Governments introducing electronic meeting procedures and the means for remote public attendance in response to the COVID-19 pandemic led to a swift uptake of streaming Council meetings. The proposed reform that Band 1 and 2 Local Governments will only be problematic where technical capability such as reliable bandwidth impact the district.</p> <p>Shire of Ravensthorpe Comment</p> <p>The notion that recordings of Council meetings improves behaviours at meetings of small local governments is not established. It could also be held that recordings enable social media attacks.</p> <p>The cost of recording and compliance with the State Records Act means that the costs may outweigh the benefits in many small local governments.</p> <p>The public would still need to read the officer report in the written agenda in order to be fully informed about the decisions at a meeting. The debate would not necessarily provide the observer with all of the information. In fact the public has in fact been observed to form a view based on misinformation provided during debate.</p>

¹ See page 3 of the [2018 Salaries and Allowance Tribunal Determination](#)

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>The decision to record meetings at band 3 and 4 local governments should be left to the Council to decide.</p> <p>Recommendation</p> <p>Recording of Council meetings for band 3 and 4 not supported</p>
<p>3.2 Recording All Votes in Council Minutes</p>		

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
<ul style="list-style-type: none"> A local government is only required to record which councillor voted for or against a motion in the minutes of that meeting if a request is made by an elected member at the time of the resolution during the meeting. The existing provision does not mandate transparency. 	<ul style="list-style-type: none"> To support the transparency of decision-making by councillors, it is proposed that the individual votes cast by all councillors for all council resolutions would be required to be published in the council minutes, and identify those for, against, on leave, absent or who left the chamber. Regulations would prescribe how votes are to be consistently minuted. 	<p><u>Current Local Government Position</u> There is currently no advocacy position in relation to Item 3.2.</p> <p>Comment There is an evolving common practice that Council Minutes record the vote of each Council Member present at a meeting.</p> <p>Shire of Ravensthorpe Comment The recording of votes enables Council members to deny responsibility for decisions and enables social media attacks on those that making evidence based decisions rather than populist ones. The recording of votes is in conflict with the notion that once a decision is democratically made then the entire Council should support that decision. This is the same principle as State Cabinet.</p> <p>Not supported</p> <p>Recommendation</p> <p>Supported</p>
<p>3.3 Clearer Guidance for Meeting Items that may be Confidential</p>		

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
<ul style="list-style-type: none"> The Act currently provides broad definitions of what type of matters may be discussed as a confidential item. There is limited potential for review of issues managed as confidential items under the current legislation. 	<ul style="list-style-type: none"> Recognising the importance of open and transparent decision-making, it is considered that confidential meetings and confidential meeting items should only be used in limited, specific circumstances. It is proposed to make the Act more specific in prescribing items that may be confidential, and items that should remain open to the public. Items not prescribed as being confidential could still be held as confidential items only with the prior written consent of the Inspector. All confidential items would be required to be audio recorded, with those recordings submitted to the DLGSC. 	<p><u>Current Local Government Position</u></p> <p>There is currently no advocacy position in relation to Item 3.3.</p> <p>Comment</p> <p>Clarifying the provisions of the Act has broad support within the sector. New reforms requiring Local Governments to video or audio record Council meetings (Item 3.1) will add to the formal record of proceedings that includes written Minutes. While being supported, the requirement to provide audio recordings of confidential matters to the DLGSC is queried on the basis that written and audio records can be readily accessed from a Local Government if required.</p> <p>Recommendation</p> <p>Supported</p>
<p>3.4 Additional Online Registers</p>		
<ul style="list-style-type: none"> Local governments are required to provide information to the community through annual reports, council minutes and the publication of information online. Consistent online publication of information can substitute for certain material in annual reports. Consistency in online reporting across the sector will provide ratepayers with better information. These registers supplement the simplification of financial statements in Theme 6. 	<ul style="list-style-type: none"> It is proposed to require local governments to report specific information in online registers on the local government’s website. Regulations would prescribe the information to be included. <p>The following new registers, each updated quarterly, are proposed:</p> <ul style="list-style-type: none"> Lease Register to capture information about the leases the local government is party to (either as lessor or lessee) Community Grants Register to outline all grants and funding provided by the local government 	<p><u>Current Local Government Position</u></p> <p>There is currently no advocacy position in relation to Item 3.4.</p> <p>Comment</p> <p>This proposal follows recent Act amendments that ensure a range of information is published on Local Government websites. WALGA has sought clarity that the contracts register excludes contracts of employment.</p> <p>Recommendation</p> <p>Supported</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<ul style="list-style-type: none"> ○ Interests Disclosure Register which collates all disclosures made by elected members about their interests related to matters considered by council ○ Applicant Contribution Register accounting for funds collected from applicant contributions, such as cash-in-lieu for public open space and car parking ○ Contracts Register that discloses all contracts above \$100,000. 	
3.5 Chief Executive Officer Key Performance Indicators (KPIs) be Published		
<ul style="list-style-type: none"> • It is a requirement of the <i>Local Government Act 1995</i> that CEO performance reviews are conducted annually. • The Model Standards for CEO recruitment and selection, performance review and termination require that a local government must review the performance of the CEO against contractual performance criteria. • Additional performance criteria can be used for performance review by agreement between both parties. 	<ul style="list-style-type: none"> • To provide for minimum transparency, it is proposed to mandate that the KPIs agreed as performance metrics for CEOs: <ul style="list-style-type: none"> ○ Be published in council meeting minutes as soon as they are agreed prior to (before the start of the annual period) ○ The KPIs and the results be published in the minutes of the performance review meeting (at the end of the period) ○ The CEO has a right to provide written comments to be published alongside the KPIs and results to provide context as may be appropriate (for instance, the impact of events in that year that may have influenced the results against KPIs). 	<p><u>Current Local Government Position</u> There is currently no advocacy position in relation to Item 3.5.</p> <p>Comment In principle, this proposal has some merit and would be particularly effective if all CEO KPIs consistently reflect Strategic Community Plans and Corporate Business Plans of Local Governments, together with KPIs reflective of the CEO’s statutory functions under Section 5.41 of the Act. This approach would inform the community of the CEO’s performance related to the strategic direction and operational function of the Local Government.</p> <p>In practice, the drafting of statutory provisions will require sensitive consideration of certain KPIs i.e. those relating to issues affecting the workplace or identified risk-based concerns, to reflect the way Audit Committees currently deal with some internal control, risk and legislative compliance issues confidentially. This approach will protect the interests of Local Governments</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>and other parties associated with such KPIs. It would be prudent for exemptions to be provided, based on matters of confidentiality.</p> <p>The proposed reforms and recent Act amendments signal a clear intent to permit closer community involvement and scrutiny of Local Government. However, negative consequences are likely if Local Government Council's responsibility as the employing authority of the CEO became blurred due to perceived community entitlement to comment, question and influence KPIs and the performance review process.</p> <p>Additionally, the publication of CEO KPI's will elevate this employment position to a high degree of public scrutiny seldom evident in the public or private sector, if at all. It is worth investigating whether the proposed reforms considered whether this factor could impact on the recruitment of CEO's, particularly from outside the Local Government sector.</p> <p>The results of performance reviews should be confidential information between the employer and employee and should not be published and should remain within the confidential human resource records of the organisation.</p> <p>Shire of Ravensthorpe Comment This is not done anywhere else in the public or private sector for good reason. It confuses who is responsible for the performance of the organisation. The Council is responsible for providing effective and efficient services to the community. The</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>Council is responsible for the CEO's performance. The CEO is responsible to the Council for that performance.</p> <p>The Local Government's priority objectives and KPI's are set out in the Corporate Business Plan. The CEO's KPI's should be aligned to objectives in the Corporate Business Plan.</p> <p>Therefore the CEO's KPI's, as they relate to the community's priorities, should already be a matter of public record. The local government's performance against those KPI's should also be published.</p> <p>Recommendation</p> <p>Not supported</p>

Theme 4: Stronger Local Democracy and Community Engagement

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
4.1 Community and Stakeholder Engagement Charters		
<ul style="list-style-type: none"> • There is currently no requirement for local governments to have a specific engagement charter or policy. • Many local governments have introduced charters or policies for how they will engage with their community. • Other States have introduced a specific requirement for engagement charters. 	<ul style="list-style-type: none"> • It is proposed to introduce a requirement for local governments to prepare a community and stakeholder engagement charter which sets out how local government will communicate processes and decisions with their community. • A model Charter would be published to assist local governments who wish to adopt a standard form. 	<p><u>Current Local Government Position</u></p> <p>Items 4.1 and 4.2 generally align with Advocacy Position 2.6.34 - 'Support responsive, aspirational and innovative community engagement principles'</p> <p><i>The Local Government sector supports:</i></p> <p><i>1. Responsive, aspirational and innovative community engagement principles</i></p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>2. Encapsulation of aims and principles in a community engagement policy, and</p> <p>3. The option of hosting an Annual Community Meeting to present on past performance and outline future prospects and plans.</p> <p>Comment</p> <p>As indicated in Item 4.1 commentary, many Local Governments have already developed stakeholder engagement charters, or similar engagement strategies, that reflect their unique communities of interest. The development of guidance by the DLGSC, based on standards such as the International Standard for Public Participation practice, is supported in favour of taking a prescriptive approach or conducting a survey for the sake of a survey.</p> <p>Item 4.2 has potential to provide benchmarking of community satisfaction levels across Band 1 and 2 Local Governments.</p> <p>Recommendation</p> <p>Supported</p>
4.2 Ratepayer Satisfaction Surveys (Band 1 and 2 local governments only)		
<ul style="list-style-type: none"> • Many local governments already commission independent surveying consultants to hold a satisfaction survey of residents/ratepayers. • These surveys provide valuable data on the performance of local governments. 	<ul style="list-style-type: none"> • It is proposed to introduce a requirement that every four years, all local governments in bands 1 and 2 hold an independently-managed ratepayer satisfaction survey. • Results would be required to be reported publicly at a council meeting and published on the local government’s website. • All local governments would be required to 	<p>As above</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	publish a response to the results.	
4.3 Introduction of Preferential Voting		
<ul style="list-style-type: none"> • The current voting method for local government elections is first past the post. • The existing first-past-the-post does not allow for electors to express more than one preference. • The candidate with the most votes wins, even if that candidate does not have a majority. • Preferential voting better captures the precise intentions of voters and as a result may be regarded as a fairer and more representative system. Voters have more specific choice. 	<ul style="list-style-type: none"> • Preferential voting is proposed be adopted as the method to replace the current first past the post system in local government elections. • In preferential voting, voters number candidates in order of their preferences. • Preferential voting is used in State and Federal elections in Western Australia (and in other states). This provides voters with more choice and control over who they elect. • All other states use a form of preferential voting for local government. 	<p><u>Current Local Government Position</u> Item 4.3 does not align with Advocacy Position 2.5.1 – ‘First Past the Post voting system’ <i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> 1. <i>Four year terms with a two year spill</i> 2. <i>Greater participation in Local Government elections</i> 3. <i>The option to hold elections through:</i> <ul style="list-style-type: none"> • <i>Online voting</i> • <i>Postal voting, and</i> • <i>In-person voting</i> 4. <i>Voting at Local Government elections to be voluntary</i> 5. <i>The first past the post method of counting votes</i> <p>Comment It should be noted that the sector’s advocacy against compulsory voting and “All in All out” 4 year terms has been successful and these items are not included in the reform proposals.</p> <p>The introduction of preferential voting will be a return to the system of voting prior to the <i>Local Government Act 1995</i>. The Local Government Advisory Board reported on voting systems in 2006 (<i>Local Government Structural Reform in Western Australia: Ensuring the Future Sustainability of Communities</i>) and provided the following comments in support of both first past the post voting and preferential voting: ‘Comments in support of retaining first past the</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p><i>post include:</i></p> <ul style="list-style-type: none"> • <i>Quick to count. Preferential voting is time consuming to count.</i> • <i>Easily understood.</i> • <i>Removes politics out of campaigning. Preferential will encourage alliances formed for the distribution of preferences and party politics into local government.</i> • <i>Preferential voting allows election rigging through alliances or 'dummy' candidates.</i> • <i>In a preferential system, the person that receives the highest number of first preference votes does not necessarily get elected.'</i> <p><i>'Comments in support of replacing first past the post include:</i></p> <ul style="list-style-type: none"> • <i>Preferential voting is more democratic and removes an area of confusion.</i> • <i>Preferential voting ensures that the most popular candidates are elected who best reflect the will of the voters.</i> • <i>Preferential system should be introduced. In FPP elections, candidates work together to get votes for each other. Preferential would make it more difficult for this practice to take place.</i> • <i>FPP does not adequately reflect the wishes of electors when there are three candidates or more.</i> • <i>FPP is unsuitable when there is more than one vacancy.</i> • <i>Allows for a greater representation from a range of interest groups and prevents domination of elections by mainstream party politics.'</i> <p>The Sector supports first past the post voting for its simplicity and fundamental apolitical nature, therefore the proposed reforms are not</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>supported. Feedback is sought to ensure the advocacy position for first past the post elections remains the preferred option.</p> <p>Recommendation Not currently supported - Local Government feedback requested</p>
<p>4.4 Public Vote to Elect the Mayor and President</p>		
<ul style="list-style-type: none"> • The Act currently allows local governments to have the Presiding Member (the Mayor or President) elected either: <ul style="list-style-type: none"> ○ by the electors of the district through a public vote; or ○ by the council as a resolution at a council meeting. 	<ul style="list-style-type: none"> • Mayors and Presidents of all local governments perform an important public leadership role within their local communities. • Band 1 and 2 local governments generally have larger councils than those in bands 3 and 4. • Accordingly, it is proposed that the Mayor or President for all band 1 and 2 councils is to be elected through a vote of the electors of the district. Councils in bands 3 and 4 would retain the current system. • A number of Band 1 and Band 2 councils have already moved towards Public Vote to Elect the Mayor and President in recent years, including City of Stirling and City of Rockingham. 	<p><u>Current Local Government Position</u></p> <p>Item 4.4 does not align with Advocacy Position 2.5.2 - ‘Election of Mayors and Presidents be at the discretion of Local Government.’</p> <p><i>Local Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.</i></p> <p>Comment</p> <p>There are 43 Band 1 and 2 Local Governments with 22 popularly electing the Mayor or President: Band 1 - 15 Band 2 - 7</p> <p>The remaining 21 Local Governments have a Council-elected Mayor or President. The cited examples of the City of Rockingham and City of Stirling electors determining by referendum to change the process for electing the Mayor are examples of the current system working as intended. There is no evidence of elector support for uniform direct election of Mayors.</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>Shire of Ravensthorpe Comment The team should elect its captain. Any other method increases the potential for conflict and dysfunction. There have been past examples where a popularly elected Mayor has advocated policy positions that are contrary to Council's adopted position. Any change to the legislation would need to ensure that the Mayor required to reflect the majority view of both policy and strategic priorities.</p> <p>Recommendation</p> <p>Not currently supported - Local Government feedback requested</p>
<p>4.5 Tiered Limits on the Number of Councillors</p>		
<ul style="list-style-type: none"> The number of councillors (between 5-15 councillors) is decided by each local government, reviewed by the Local Government Advisory Board, and if approved by the Minister. The Panel Report recommended electoral reforms to improve representativeness. 	<ul style="list-style-type: none"> It is proposed to limit the number of councillors based on the population of the entire local government. Some smaller local governments have already been moving to having smaller councils to reduce costs for ratepayers. The Local Government Panel Report proposed: <ul style="list-style-type: none"> For a population of up to 5,000 – five councillors (including the President) population of between 5,000 and 75,000 – five to nine councillors (including the Mayor/President) population of above 75,000 – nine to 	<p><u>Current Local Government Position</u></p> <p>Item 4.5 does not align with Advocacy Position 2.5.1 – ‘Councils consist of between six and 15 (including the Mayor/President)’</p> <p><i>Local Governments being enabled to determine the number of Elected Members required on the Council between six and 15 (including the Mayor/President)</i></p> <p>Comment</p> <p>The proposed reform to restrict Local Governments with populations under 5,000 to 5 Council Members does not reflect the varied communities of interest within this grouping.</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	fifteen councillors (including Mayor).	<p>Some Local Governments are essentially regional centres such as the Shires of Katanning (9), Dandaragan (9), Merredin (9), Moora (9) and Northampton (9) (current Councillor numbers bracketed). Local Governments such as the Shire of Ngaanyatjarraku (9) manage substantial land areas, manage isolated communities such as the Shire of Meekatharra (7) and culturally diverse communities such as the Shire of Christmas Island (9). Some Local Governments with populations up to 5,000 warrant a greater number of Councillors to effectively share the representative role that Council Members play within their communities.</p> <p>The additional proposed reforms in population categories over 5,000 generally reflect the current Councillor numbers.</p> <p>Recommendation</p> <p>Recommend 5 to 7 Council Members for populations up to 5,000 and support the remaining proposed reforms.</p>
<p>4.6 No Wards for Small Councils (Band 3 and 4 Councils only)</p>		

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
<ul style="list-style-type: none"> A local government can make an application to be divided into wards, with councillors elected to those wards. Only about 10% of band 3 and 4 local governments currently have wards. 	<ul style="list-style-type: none"> It is proposed that the use of wards for councils in bands 3 and 4 is abolished. Wards increase the complexity of elections, as this requires multiple versions of ballot papers to be prepared for a local government’s election. In smaller local governments, the population of wards can be very small. These wards often have councillors elected unopposed, or elect a councillor with a very small number of votes. Some local governments have ward councillors elected with less than 50 votes. There has been a trend in smaller local governments looking to reduce the use of wards, with only 10 councils in bands 3 and 4 still having wards. 	<p><u>Current Local Government Position</u> There are no advocacy positions in relation to Items 4.6, 4.7, 4.8 or 4.9.</p> <p>Comment The proposed reform to discontinue wards in Band 3 and 4 Local Governments brings alignment with the majority and provides that affected Local Governments will no longer have to conduct 8 year ward reviews or make representation to the Local Government Advisory Board to revert to a no wards system.</p> <p>Remaining proposed reforms will improve and clarify election processes.</p> <p>Recommendation</p> <p>Supported</p>

4.7 Electoral Reform – Clear Lease Requirements for Candidate and Voter Eligibility

<ul style="list-style-type: none"> A person with a lease in a local government district is eligible to nominate as a candidate in that district. A person with a lease in a local government district is eligible to apply to vote in that district. The City of Perth Inquiry Report identified a number of instances where dubious lease arrangements put to question the validity of candidates in local government elections, and subsequently their legitimacy as councillors. 	<ul style="list-style-type: none"> Reforms are proposed to prevent the use of “sham leases” in council elections. Sham leases are where a person creates a lease only to be able to vote or run as a candidate for council. The City of Perth Inquiry Report identified sham leases as an issue. Electoral rules are proposed to be strengthened: <ul style="list-style-type: none"> A minimum lease period of 12 months will be required for anyone to register a person to vote or run for council. Home based businesses will not be 	<p>As above</p>
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	<p>eligible to register a person to vote or run for council, because any residents are already the eligible voter(s) for that address.</p> <ul style="list-style-type: none"> ○ Clarifying the minimum criteria for leases eligible to register a person to vote or run for council. ● The reforms would include minimum lease periods to qualify as a registered business (minimum of 12 months), and the exclusion of home based businesses (where the resident is already eligible) and very small sub-leases. ● The basis of eligibility for each candidate (e.g. type of property and suburb of property) is proposed to be published, including in the candidate pack for electors. 	
<p>4.8 Reform of Candidate Profiles</p>		
<ul style="list-style-type: none"> ● Candidate profiles can only be 800 characters, including spaces. This is equivalent to approximately 150 words. 	<ul style="list-style-type: none"> ● Further work will be undertaken to evaluate how longer candidate profiles could be accommodated. ● Longer candidate profiles would provide more information to electors, potentially through publishing profiles online. ● It is important to have sufficient information available to assist electors make informed decisions when casting their vote. 	<p>As above</p>
<p>4.9 Minor Other Electoral Reforms</p>		
<ul style="list-style-type: none"> ● Other minor reforms are proposed to improve local government elections. 	<ul style="list-style-type: none"> ● Minor other electoral reforms are proposed to include: <ul style="list-style-type: none"> ○ The introduction of standard processes for vote re-counts if there is a very small margin between candidates (e.g. where there is a margin of less than 10 votes a 	<p>As above</p>

	<p>recount will always be required)</p> <ul style="list-style-type: none"> ○ The introduction of more specific rules concerning local government council candidates' use of electoral rolls. 	
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Theme 5: Clear Roles and Responsibilities

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
5.1 Introduce Principles in the Act		
<ul style="list-style-type: none"> • The Act does not currently outline specific principles. • The Act contains a short “Content and Intent” section only. • The Panel Report recommended greater articulation of principles 	<ul style="list-style-type: none"> • It is proposed to include new principles in the Act, including: <ul style="list-style-type: none"> ○ The recognition of Aboriginal Western Australians ○ Tiering of local governments (with bands being as assigned by the Salaries and Allowances Tribunal) ○ Community Engagement ○ Financial Management. 	<p><u>Current Local Government Position</u> Item 5.1 generally aligns with Advocacy Position 2.6 - Legislative Intent <i>Provide flexible, principles-based legislative framework.</i> Recommendation Supported</p>
5.2 Greater Role Clarity		
<ul style="list-style-type: none"> • The Act provides for the role of council, councillor, mayor or president and CEO. • The role of the council is to: <ul style="list-style-type: none"> ○ govern the local government’s affairs ○ be responsible for the performance of the local government’s functions. 	<ul style="list-style-type: none"> • The Local Government Act Review Panel recommended that roles and responsibilities of elected members and senior staff be better defined in law. • It is proposed that these roles and responsibilities are further defined in the legislation. • These proposed roles will be open to further consultation and input. • These roles would be further strengthened through Council Communications Agreements (see item 5.3). 	<p><u>Current Local Government Position</u> Item 5.2 aligns with Advocacy Position 2.6.36 - ‘Roles and Responsibilities’ <i>That clarification of roles and responsibilities for Mayors/ Presidents, Councillors and CEOs be reviewed to ensure that there is no ambiguity.</i> Recommendation Supported</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<p>5.2.1 - Mayor or President Role</p> <ul style="list-style-type: none"> • It is proposed to amend the Act to specify the roles and responsibilities of the Mayor or President. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Mayor or President is responsible for: <ul style="list-style-type: none"> ○ Representing and speaking on behalf of the whole council and the local government, at all times being consistent with the resolutions of council ○ Facilitating the democratic decision-making of council by presiding at council meetings in accordance with the Act ○ Developing and maintaining professional working relationships between councillors and the CEO ○ Performing civic and ceremonial duties on behalf of the local government ○ Working effectively with the CEO and councillors in overseeing the delivery of the services, operations, initiatives and functions of the local government. 	<p>As above</p>
	<p>5.2.2 - Council Role</p> <ul style="list-style-type: none"> • It is proposed to amend the Act to specify the roles and responsibilities of the Council, which is the entity consisting of all of the councillors and led by the Mayor or President. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Council 	<p>As above</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<p>is responsible for:</p> <ul style="list-style-type: none"> ○ Making significant decisions and determining policies through democratic deliberation at council meetings ○ Ensuring the local government is adequately resourced to deliver the local governments operations, services and functions - including all functions that support informed decision-making by council ○ Providing a safe working environment for the CEO; ○ Providing strategic direction to the CEO; ○ Monitoring and reviewing the performance of the local government. 	
	<p>5.2.3 - Elected Member (Councillor) Role</p> <ul style="list-style-type: none"> • It is proposed to amend the Act to specify the roles and responsibilities of all elected councillors. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that every elected councillor is responsible for: <ul style="list-style-type: none"> ○ Considering and representing, fairly and without bias, the current and future interests of all people who live, work and visit the district (including for councillors elected for a particular ward) ○ Positively and fairly contribute and apply their knowledge, skill, and judgement to the democratic decision-making process of council ○ Applying relevant law and policy in 	<p>As above</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<p>contributing to the decision-making of the council</p> <ul style="list-style-type: none"> ○ Engaging in the effective forward planning and review of the local governments' resources, and the performance of its operations, services, and functions ○ Communicating the decisions and resolutions of council to stakeholders and the public ○ Developing and maintaining professional working relationships with all other councillors and the CEO ○ Maintaining and developing their knowledge and skills relevant to local government ○ Facilitating public engagement with local government. <ul style="list-style-type: none"> ● It is proposed that elected members should not be able to use their title (e.g. "Councillor", "Mayor", or "President") and associated resources of their office (such as email address) unless they are performing their role in their official capacity. 	
	<p>5.2.4 - CEO Role</p> <ul style="list-style-type: none"> ● The <i>Local Government Act 1995</i> requires local governments to employ a CEO to run the local government administration and implement the decisions of council. ● To provide greater clarity, it is proposed to amend the Act to specify the roles and responsibilities of all local government CEOs. ● While input and consultation will inform precise wording, it is proposed that the Act is 	<p>As above</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<p>amended to generally outline that the CEO of a local government is responsible for:</p> <ul style="list-style-type: none"> ○ Coordinating the professional advice and assistance necessary for all elected members to enable the council to perform its decision-making functions ○ Facilitating the implementation of council decisions ○ Ensuring functions and decisions lawfully delegated by council are managed prudently on behalf of the council ○ Managing the effective delivery of the services, operations, initiatives and functions of the local government determined by the council ○ Providing timely and accurate information and advice to all councillors in line with the Council Communications Agreement (see item 5.3) ○ Overseeing the compliance of the operations of the local government with State and Federal legislation on behalf of the council ○ Implementing and maintaining systems to enable effective planning, management, and reporting on behalf of the council. 	

5.3 Council Communication Agreements		
<ul style="list-style-type: none"> • The Act provides that council and committee members can have access to any information held by the local government that is relevant to the performance of the 	<ul style="list-style-type: none"> • In State Government, there are written Communication Agreements between Ministers and agencies that set standards for how information and advice will be provided. 	<p><u>Current Local Government Position</u></p> <p>There is no advocacy position in relation to Item 5.3.</p>

<p>member in their functions.</p> <ul style="list-style-type: none"> The availability of information is sometimes a source of conflict within local governments. 	<ul style="list-style-type: none"> It is proposed that local governments will need to have Council Communications Agreements between the council and the CEO. These Council Communication Agreements would clearly specify the information that is to be provided to councillors, how it will be provided, and the timeframes for when it will be provided. A template would be published by DLGSC. This default template will come into force if a council and CEO do not make a specific other agreement within a certain timeframe following any election. 	<p>Comment</p> <p>The availability of information not already in the public domain to Councillors under Section 5.92 of the Act can become contentious in the absence of a clear statement in support of the function the Council Member is performing. This can place CEO's in the invidious position of ruling on the availability of a record of the Local Government, when it is also their function under Section 5.41(h) of the Act to <i>'ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law'</i>.</p> <p>Consistent availability of information motivates this proposed reform and it does not appear that individual Council Communication Agreements will be a means to that end. There is a better case for a uniform approach in the form of a regulated Agreement, in much the same way that the Communication Agreements between Ministers and agencies are based on provisions of the <i>Public Sector Management Act 1994</i>.</p> <p>Recommendation</p> <p>Support a consistent, regulated Communications Agreement.</p>
<p>5.4 Local Governments May Pay Superannuation Contributions for Elected Members</p>		
<ul style="list-style-type: none"> Elected members are eligible to receive sitting fees or an annual allowance. Superannuation is not paid to elected members. However, councillors can currently divert part of their allowances to a superannuation fund. Councils should be reflective and representative of the people living within the 	<ul style="list-style-type: none"> It is proposed that local governments should be able to decide, through a vote of council, to pay superannuation contributions for elected members. These contributions would be additional to existing allowances. Superannuation is widely recognised as an important entitlement to provide long term financial security. 	<p><u>Current Local Government Position</u></p> <p>There is no advocacy position in relation to Item 5.4.</p> <p>Comment</p> <p>WALGA was in the process of consulting with the sector when this reform was announced. The feedback to date from Local Governments varied. The proposed discretionary approach will permit</p>

<p>district. Local governments should be empowered to remove any barriers to the participation of gender and age diverse people on councils.</p>	<ul style="list-style-type: none"> • Other states have already moved to allow councils to make superannuation contributions for councillors. • Allowing council to provide superannuation is important part of encouraging equality for people represented on council – particularly for women and younger people. • Providing superannuation to councillors recognises that the commitment to elected office can reduce a person’s opportunity to undertake employment and earn superannuation contributions. 	<p>Local Governments to exercise general competence powers to make their own determination on paying superannuation to Council Members.</p> <p>Recommendation</p> <p>Supported</p>
<p>5.5 Local Governments May Establish Education Allowances</p>		
<ul style="list-style-type: none"> • Local government elected members must complete mandatory training. • There is no specific allowance for undertaking further education. 	<ul style="list-style-type: none"> • Local governments will have the option of contributing to the education expenses for councillors, up to a defined maximum value, for tuition costs for further education that is directly related to their role on council. • Councils will be able to decide on a policy for education expenses, up to a maximum yearly value for each councillor. Councils may also decide not to make this entitlement available to elected members. • Any allowance would only be able to be used for tuition fees for courses, such as training programs, diplomas, and university studies, which relate to local government. • Where it is made available, this allowance will help councillors further develop skills to assist with making informed decisions on important questions before council, and also provide professional development opportunities for councillors. 	<p><u>Current Local Government Position</u></p> <p>Item 5.5 generally aligns with Advocacy Position 2.8 - Elected Member Training</p> <p><i>Support Local Governments being required to establish an Elected Member Training Policy to encourage training and include budgetary provision of funding for Elected Members;</i></p> <p>Comment</p> <p>The proposal augments recent Act amendments that require Local Governments to adopt a professional development policy for Council Members. Many Local Governments now budget for training requirements that align with the policy statement.</p> <p>Recommendation</p> <p>Supported</p>

<p>5.6 Standardised Election Caretaker period</p>		
<ul style="list-style-type: none"> • There is currently no requirement for a formal caretaker period, with individual councils operating under their own policies and procedures. • This is commonly a point of public confusion. 	<ul style="list-style-type: none"> • A statewide caretaker period for local governments is proposed. • All local governments across the State would have the same clearly defined election period, during which: <ul style="list-style-type: none"> ○ Councils do not make major decisions with criteria to be developed defining ‘major’ ○ Incumbent councillors who nominate for re-election are not to represent the local government, act on behalf of the council, or use local government resources to support campaigning activities. ○ There are consistent election conduct rules for all candidates. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 5.6</p> <p>Comment WALGA developed a template Caretaker Policy in 2017 on request for a consistent approach. There are no know instances where Caretaker Policy have led to unforeseen or unmanageable consequences impacting on decision-making functions.</p> <p>Recommendation</p> <p>Supported</p>

Local Government Reform – Consultation on Proposed Reforms

5.7 Remove WALGA from the Act		

<ul style="list-style-type: none"> • The Western Australian Local Government Association (WALGA) is constituted under the <i>Local Government Act 1995</i>. • The Local Government Panel Report and the Select Committee Report included this recommendation. 	<ul style="list-style-type: none"> • The Local Government Panel Report recommended that WALGA not be constituted under the <i>Local Government Act 1995</i>. • Separating WALGA out of the Act will provide clarity that WALGA is not a State Government entity. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 5.7.</p> <p>Comment WALGA is conducting its own due diligence on this proposal, previously identified in the Local Government Review Panel Report. The outcome of this reform would require a transition of WALGA from a body constituted under the Act to an incorporated association. It is important to the Local Government sector that the provisions relating to the mutual self-insurance scheme and tender exempt prequalified supply panels remain in the Act and are not affected by this proposal. Further work is being carried out by WALGA to fully understand the effect this proposal will have on WALGA and the sector.</p> <p>Recommendation WALGA to undertake its due diligence on this proposal and advise the sector accordingly.</p>
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5.8 CEO Recruitment		
<ul style="list-style-type: none"> Recent amendments introduced provisions to standardise CEO recruitment. The recruitment of a CEO is a very important decision by a local government. 	<ul style="list-style-type: none"> It is proposed that DLGSC establishes a panel of approved panel members to perform the role of the independent person on CEO recruitment panels. Councils will be able to select an independent person from the approved list. Councils will still be able to appoint people outside of the panel with the approval of the Inspector. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 5.8.</p> <p>Comment The proposed reform augments the CEO Standards in relation to recruitment introduced in February 2021.</p> <p>Recommendation Supported</p>

Theme 6: Improved Financial Management and Reporting

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
6.1 Model Financial Statements and Tiered Financial Reporting		
<ul style="list-style-type: none"> The financial statements published in the Annual Report is the main financial reporting currently published by local governments. Reporting obligations are the same for large (Stirling, Perth, Fremantle) and small (Sandstone, Wiluna, Dalwallinu) local governments, even though they vary significantly in complexity. The Office of the Auditor General has said that some existing reporting requirements are unnecessary or onerous - for instance, information that is not relevant to certain local governments, or that is a duplicate of other published information. 	<ul style="list-style-type: none"> The Minister strongly believes in transparency and accountability in local government. The public rightly expects the highest standards of integrity, good governance, and prudent financial management in local government. It is critically important that clear information about the financial position of local governments is openly available to ratepayers. Financial information also supports community decision-making about local government services and projects. Local governments differ significantly in the complexity of their operations. Smaller local governments generally have much less operating complexity than larger local governments. The Office of the Auditor General has identified opportunities to improve financial 	<p><u>Current Local Government Position</u></p> <p>Items 6.1 and 6.2 generally align with Advocacy Position 2.6 – Support a size and scale compliance regime and Advocacy Position 2.6.24 – Financial Management and Procurement.</p> <p><i>The Local Government sector:</i></p> <ol style="list-style-type: none"> 1. Requests the Minister for Local Government to direct the Department of Local Government to prepare a Model set of Financial Statements and Annual Budget Statements for the Local Government sector, in consultation with the Office of the Auditor General. 2. Requests the Department of Local Government to re-assess the amount of detail required to be included in annual financial reports, in particular for small and medium sized entities as suggested by the Office of Auditor General.

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<p>reporting, to make statements clearer, and reduce unnecessary complexity.</p> <ul style="list-style-type: none"> • Recognising the difference in the complexity of smaller and larger local governments, it is proposed that financial reporting requirements should be tiered – meaning that larger local governments will have greater financial reporting requirements than smaller local governments. • It is proposed to establish standard templates for Annual Financial Statements for band 1 and 2 councils, and simpler, clearer financial statements for band 3 and 4. • Online Registers, updated quarterly (see item 3.4), would provide faster and greater transparency than current annual reports. Standard templates will be published for use by local governments. • Simpler Strategic and Financial Planning (item 6.2) would also improve the budgeting process. 	<p>Comment</p> <p>The Sector has a long-standing position for a broad review of the financial management and reporting provisions of the Act, which remain largely unchanged since commencing in 1996.</p> <p>Recommendation</p> <p>Supported</p>
6.2 Simplify Strategic and Financial Planning		
<ul style="list-style-type: none"> • Requirements for plans are outlined in the Local Government Financial Management and Administration Regulations. • There is also the Integrated Planning and Reporting (IPR) framework. • While many councils successfully apply IPR to their budgeting and reporting, IPR may seem complicated or difficult, especially for smaller local governments. 	<ul style="list-style-type: none"> • Having clear information about the finances of local government is an important part of enabling informed public and ratepayer engagement and input to decision-making. • The framework for financial planning should be based around information being clear, transparent, and easy to understand for all ratepayers and members of the public. • In order to provide more consistency and clarity across the State, it is proposed that greater use of templates is introduced to make planning 	<p>As above</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<p>and reporting clearer and simpler, providing greater transparency for ratepayers.</p> <ul style="list-style-type: none"> • Local governments would be required to adopt a standard set of plans, and there will be templates published by the DLGSC for use or adaption by local governments. • It is proposed that the plans that are required are: <ul style="list-style-type: none"> ○ Simplified Council Plans that replace existing Strategic Community Plans and set high-level objectives, with a new plan required at least every eight years. These will be short-form plans, with a template available from the DLGSC ○ Simplified Asset Management Plans to consistently forecast costs of maintaining the local government’s assets. A new plan will be required at least every ten years, though local governments should update the plan regularly if the local government gains or disposes of major assets (e.g. land, buildings, or roads). A template will be provided, and methods of valuations will be simplified to reduce red tape ○ Simplified Long Term Financial Plans will outline any long term financial management and sustainability issues, and any investments and debts. A template will be provided, and these plans will be required to be reviewed in detail at least every four years ○ A new Rates and Revenue Policy (see item 6.3) that identifies the approximate value of rates that will need to be collected 	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<p>in future years (referencing the Asset Management Plan and Long Term Financial Plan) – providing a forecast to ratepayers (updated at least every four years)</p> <ul style="list-style-type: none"> ○ The use of simple, one-page Service Proposals and Project Proposals that outline what proposed services or initiatives will cost, to be made available through council meetings. These will become Service Plans and Project Plans added to the yearly budget if approved by council. This provides clear transparency for what the functions and initiatives of the local government cost to deliver. Templates will be available for use by local governments. 	
6.3 Rates and Revenue Policy		
<ul style="list-style-type: none"> • Local governments are not required to have a rates and revenue policy. • Some councils defer rate rises, resulting in the eventual need to drastically raise rates to cover unavoidable costs – especially for the repair of infrastructure. 	<ul style="list-style-type: none"> • The Rates and Revenue Policy is proposed to increase transparency for ratepayers by linking rates to basic operating costs and the minimum costs for maintaining essential infrastructure. • A Rates and Revenue Policy would be required to provide ratepayers with a forecast of future costs of providing local government services. • The Policy would need to reflect the Asset Management Plan and the Long Term Financial Plan (see item 6.2), providing a forecast of what rates would need to be, to cover unavoidable costs. • A template would be published for use or adaption by all local governments. • The Local Government Panel Report included this recommendation. 	<p><u>Current Local Government Position</u></p> <p>Item 6.3 generally aligns with Advocacy Position 2.1.6 - Rate Setting and WALGA's Rate Setting Policy Statement.</p> <p><i>Councils' deliberative rate setting processes reference their Integrated Planning Framework – a thorough strategic, financial and asset management planning process – and draw upon the community's willingness and capacity to pay.</i></p> <p>Recommendation</p> <p>Supported</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
6.4 Monthly Reporting of Credit Card Statements		
<ul style="list-style-type: none"> No legislative requirement. Disclosure requirements brought in by individual councils have shown significant reduction of expenditure of funds. 	<ul style="list-style-type: none"> The statements of a local government’s credit cards used by local government employees will be required to be tabled at council at meetings on a monthly basis. This provides oversight of incidental local government spending. 	<p><u>Current Local Government Position</u></p> <p>There is no advocacy position in relation to Item 6.4.</p> <p>Comment This proposed reform reflects widespread common practice for credit card transactions to be included in monthly financial reports and lists of accounts paid.</p> <p>Recommendation</p> <p>Supported</p>
6.5 Amended Financial Ratios		
<ul style="list-style-type: none"> Local governments are required to report seven ratios in their annual financial statements. These are reported on the MyCouncil website. These ratios are intended to provide an indication of the financial health of every local government. 	<ul style="list-style-type: none"> Financial ratios will be reviewed in detail, building on work already underway by the DLGSC. The methods of calculating ratios and indicators will be reviewed to ensure that the results are accurate and useful. 	<p><u>Current Local Government Position</u></p> <p>Item 6.5 <u>aligns</u> with Advocacy Position 2.6.25 - Review and reduce financial ratios.</p> <p><i>Advocate to the Minister for Local Government to amend the Local Government (Financial Management) Regulations 1996 to prescribe the following ratios:</i></p> <ol style="list-style-type: none"> Operating Surplus Ratio, Net Financial Liabilities Ratio, Debt Service Coverage Ratio, and Current Ratio. <p>Recommendation</p> <p>Supported</p>
6.6 Audit Committees		

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
<ul style="list-style-type: none"> Local governments must establish an Audit Committee that has three or more persons, with the majority to be council members. The Audit Committee is to guide and assist the local government in carrying out the local government’s functions in relation to audits conducted under the Act. The Panel Report identified that Audit Committees should be expanded, including to provide improved risk management. 	<ul style="list-style-type: none"> To ensure independent oversight, it is proposed the Chair of any Audit Committee be required to be an independent person who is not on council or an employee of the local government. Audit Committees would also need to consider proactive risk management. To reduce costs, it is proposed that local governments should be able to establish shared Regional Audit Committees. The Committees would be able to include council members but would be required to include a majority of independent members and an independent chairperson. 	<p><u>Current Local Government Position</u></p> <p>Item 6.6 <u>does not align</u> with Advocacy Position 2.2.4 – Accountability and Audit <i>That audit committees of Local Government, led and overseen by the Council, have a clearly defined role with an Elected Member majority and chair.</i></p> <p>Comment The Sector’s view is well established, that the Council must maintain, and be seen by the community to have, majority involvement and investment in the purpose of an Audit Committee. There is sector support for some independent members on the Audit Committee, however not a majority.</p> <p>The dual effect of the proposed reform is to guarantee a place for a majority of independent persons on Audit Committees, with the additional requirement that an independent person Chair this Committee. Presently, not all Local Government Audit Committees are able to include an independent person. This may be for a variety of reasons not least of which is a lack of suitable, available candidates with the required qualification, skill and experience.</p> <p>It would be counter-productive if the proposed reforms led to the appointment of unsuitable independent persons to a skills-based role. The concept of Regional Audit Committees has apparent merit in this case but there is no detail regarding practicalities; for example, is the Regional Audit Committee intended to include the same independent persons who will meet</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>separately with each Local Government within the region?</p> <p>There is too little certainty that the imperative question of appropriate representation will be managed as a consequence of the proposed reforms for it to be supported.</p> <p>The proposal for the Audit Committees to also consider proactive risk management is supported.</p> <p>Recommendation</p> <ol style="list-style-type: none"> 1. Do not support majority independent members of the Audit Committee 2. Support Audit Committees of Local Government with an Elected Member majority including independent members, and to consider proactive risk management issues.
6.7 Building Upgrade Finance		
<ul style="list-style-type: none"> • The local government sector has sought reforms that would enable local governments to provide loans to property owners to finance for building improvements. • This is not currently provided for under the Act. • The Local Government Panel Report included this recommendation. 	<ul style="list-style-type: none"> • Reforms would allow local governments to provide loans to third parties for specific building improvements - such as cladding, heritage and green energy fixtures. • This would allow local governments to lend funds to improve buildings within their district. • Limits and checks and balances would be established to ensure that financial risks are proactively managed. 	<p><u>Current Local Government Position</u></p> <p>Item 6.7 aligns with Advocacy Position 2.6.26 - Building Upgrade Finance.</p> <p><i>The Local Government Act 1995 should be amended to enable a Building Upgrade Finance mechanism in Western Australia.</i></p> <p>Comment</p> <p>Building Upgrade Finance would enable Local Governments to guarantee finance for building upgrades for non-residential property owners. In addition to building upgrades to achieve environmental outcomes, Local Governments have identified an opportunity to use this approach</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>to finance general upgrades to increase the commercial appeal of buildings for potential tenants. In this way, BUF is viewed as means to encourage economic investment to meet the challenges of a soft commercial lease market and achieve economic growth.</p> <p>Recommendation</p> <p>Supported</p>
<p>6.8 Cost of Waste Service to be Specified on Rates Notices</p>		
<ul style="list-style-type: none"> • No requirement for separation of waste charges on rates notice. • Disclosure will increase ratepayer awareness of waste costs. • The Review Panel Report included this recommendation. 	<ul style="list-style-type: none"> • It is proposed that waste charges are required to be separately shown on rate notices (for all properties which receive a waste service). • This would provide transparency and awareness of costs for ratepayers. 	<p><u>Current Local Government Position</u></p> <p>There is no advocacy position in relation to Item 6.8.</p> <p>Comment</p> <p>This proposed reform will require a relatively simple calculation,</p> <p>Recommendation</p> <p>Supported</p>

ATTACHMENT

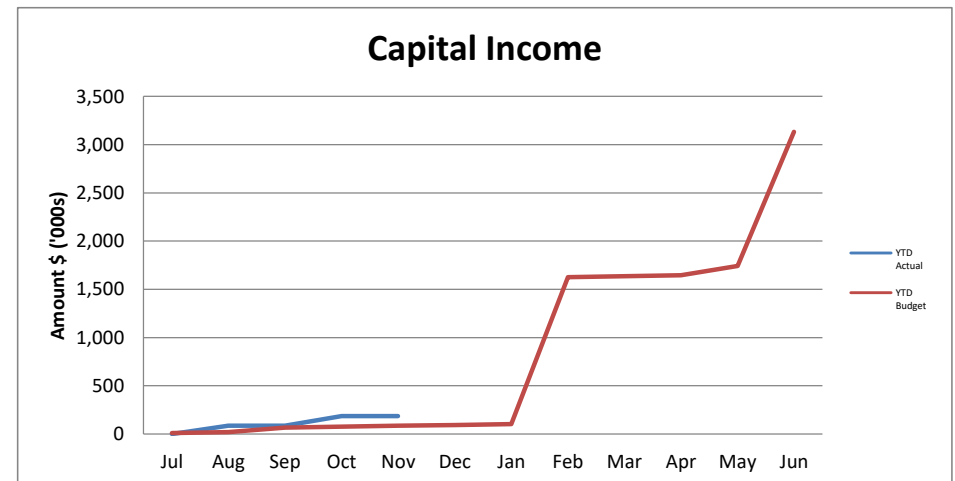
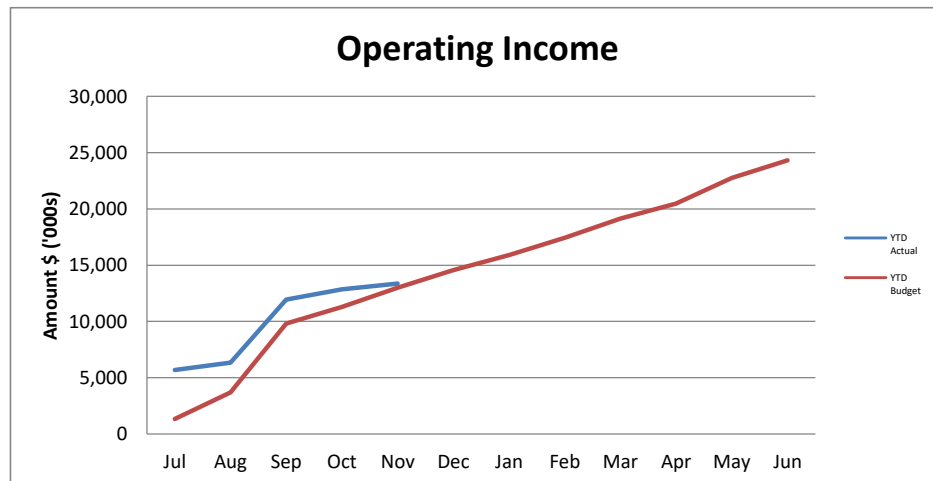
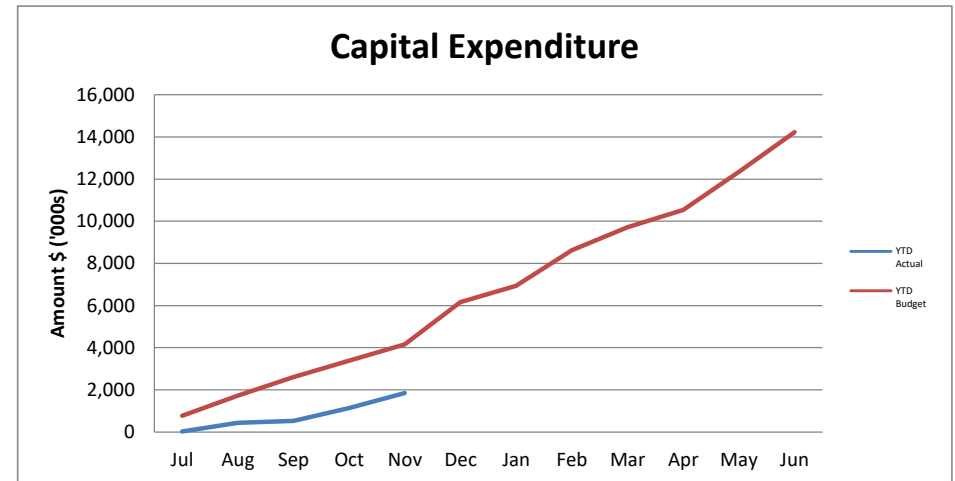
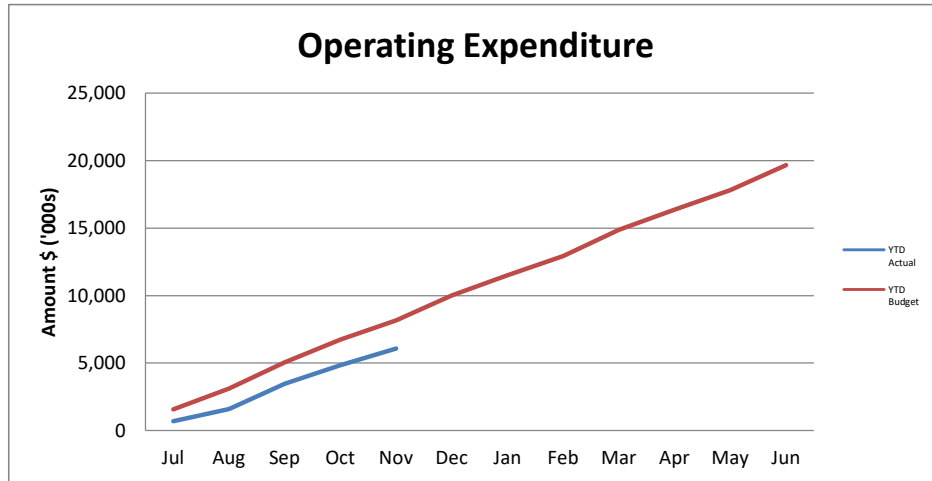


SHIRE OF RAVENSTHORPE
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2021

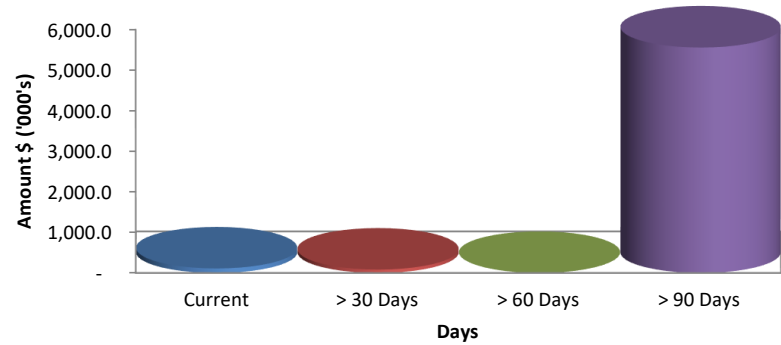
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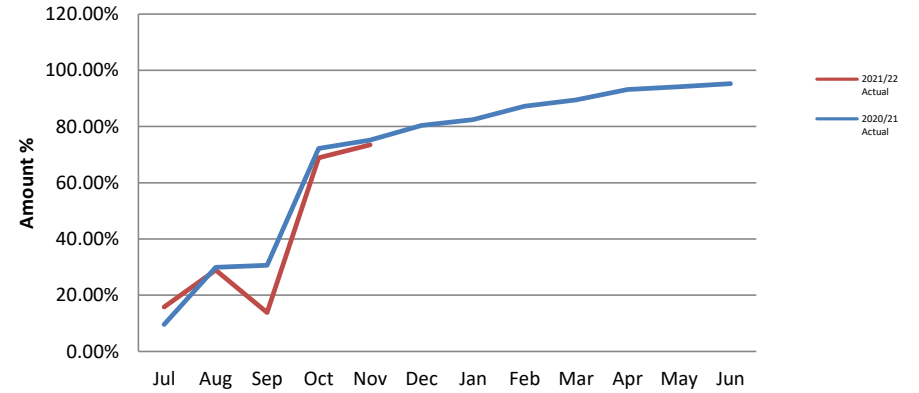
Income and Expenditure Graphs to 30 November 2021



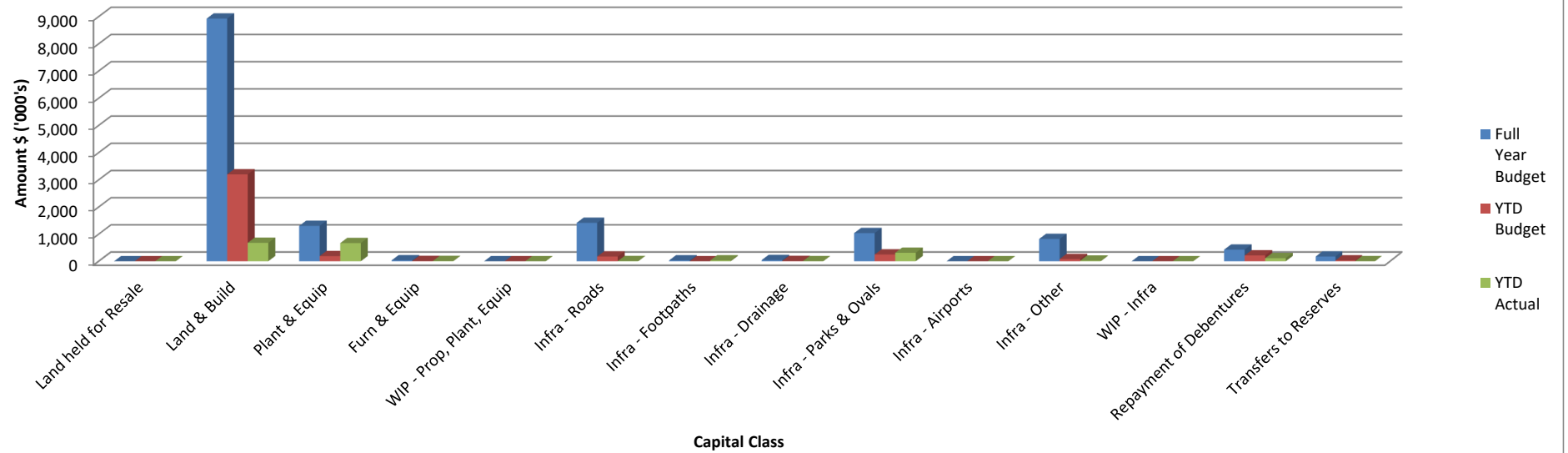
Sundry Debtors Amount O/S



Rates % Collected



Capital Expenditure



**SHIRE OF RAVENSTHORPE
STATEMENT OF FINANCIAL ACTIVITY**

FOR THE PERIOD ENDED 30 NOVEMBER 2021

	NOTE	2021/22 Adopted Budget \$	NOVEMBER 2021 Y-T-D Budget \$	NOVEMBER 2021 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating							
Revenues/Sources							
Governance		44,000	18,330	0	(18,330)	0.00%	
General Purpose Funding		1,192,900	626,614	678,141	51,527	108.22%	
Law, Order, Public Safety		1,252,653	216,251	129,429	(86,822)	59.85%	
Health		9,291	3,000	5,472	2,472	182.40%	
Education and Welfare		1,077,380	449,981	310,573	(139,408)	69.02%	▲
Housing		11,800	4,765	8,364	3,599	175.53%	
Community Amenities		1,049,300	939,882	613,571	(326,311)	65.28%	▲
Recreation and Culture		7,100,766	2,935,314	714,153	(2,221,161)	24.33%	▲
Transport		1,793,225	690,294	647,694	(42,600)	93.83%	
Economic Services		386,614	77,613	147,087	69,474	189.51%	
Other Property and Services		5,760,949	2,378,754	5,283,567	2,904,813	222.11%	▲
		<u>19,678,878</u>	<u>8,340,798</u>	<u>8,538,052</u>	<u>197,254</u>	<u>102.36%</u>	
(Expenses)/(Applications)							
Governance		(887,656)	(347,927)	(358,355)	(10,428)	(103.00%)	
General Purpose Funding		(300,523)	(123,759)	(109,993)	13,766	(88.88%)	
Law, Order, Public Safety		(1,141,282)	(434,971)	(401,450)	33,521	(92.29%)	
Health		(386,177)	(158,807)	(126,039)	32,768	(79.37%)	
Education and Welfare		(1,244,462)	(520,113)	(519,846)	267	(99.95%)	
Housing		(206,101)	(90,917)	(100,096)	(9,179)	(110.10%)	
Community Amenities		(1,586,199)	(634,521)	(525,417)	109,104	(82.81%)	▲
Recreation & Culture		(2,058,964)	(826,786)	(729,838)	96,948	(88.27%)	
Transport		(5,384,635)	(2,219,185)	(2,079,063)	140,122	(93.69%)	▲
Economic Services		(669,916)	(300,945)	(189,731)	111,214	(63.05%)	▲
Other Property and Services		(5,796,776)	(2,513,174)	(926,583)	1,586,591	(36.87%)	▲
		<u>(19,662,691)</u>	<u>(8,171,105)</u>	<u>(6,066,411)</u>	<u>2,104,694</u>	<u>(74.24%)</u>	
Net Operating Result Excluding Rates		16,187	169,693	2,471,641	2,301,948	1456.54%	
Adjustments for Non-Cash (Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	(30,549)	(6,435)	184,545	190,980	2867.83%	▼
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		0	0	0	0	0.00%	
Rounding		0	0	0	0	0.00%	
Depreciation on Assets		5,004,073	2,092,074	1,994,115	(97,959)	(95.32%)	
Capital Revenue and (Expenditure)							
Purchase of Land and Buildings	1	(8,925,058)	(3,199,805)	(678,946)	2,520,859	(21.22%)	▲
Purchase of Furniture & Equipment	1	(102,600)	(37,495)	(7,066)	30,429	(18.85%)	
Purchase of Plant & Equipment	1	(1,302,551)	(188,951)	(668,826)	(479,875)	(353.97%)	▲
Purchase of WIP - PP & E	1	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Roads	1	(1,413,561)	(172,910)	(5,714)	167,196	(3.30%)	
Purchase of Infrastructure Assets - Footpaths	1	(30,900)	0	(30,869)	(30,869)	0.00%	
Purchase of Infrastructure Assets - Drainage	1	(41,240)	(8,425)	(816)	7,609	(9.69%)	
Purchase of Infrastructure Assets - Parks & Ovals	1	(1,036,385)	(248,770)	(323,794)	(75,024)	(130.16%)	
Purchase of Infrastructure Assets - Airports	1	(32,193)	0	(15,488)	(15,488)	0.00%	
Purchase of Infrastructure Assets - Other	1	(749,360)	(52,685)	(21,698)	30,987	(41.18%)	
Proceeds from Disposal of Assets	2	275,549	84,546	0	(84,546)	0.00%	
Repayment of Leases	2	(124,398)	(31,098)	0	0	0.00%	
Repayment of Debentures	3	(426,653)	(213,325)	(112,441)	100,884	(52.71%)	▲
Transfers to Restricted Assets (Reserves)	4	(172,479)	(30,085)	(3,240)	26,845	(10.77%)	
Transfers from Restricted Asset (Reserves)	4	2,857,852	0	0	0	0.00%	
Net Current Assets July 1 B/Fwd	5	1,632,610	1,632,610	1,632,610	0	(100.00%)	
Net Current Assets Year End/To date	5	<u>46,801</u>	<u>4,433,735</u>	<u>9,062,603</u>	<u>4,628,868</u>	<u>(204.40%)</u>	
Amount Raised from Rates		<u>(4,648,457)</u>	<u>(4,644,796)</u>	<u>(4,648,590)</u>	<u>(3,794)</u>	<u>100.08%</u>	

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations Greater than 10% and \$100,000 ▲
Below Budget Expectations Less than 10% and \$100,000 ▼

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variance adopted by Council is:

Actual Variance exceeding 10% of YTD Budget or \$100,000 whichever is the lesser.

REPORTABLE OPERATING REVENUE VARIATIONS

04 - Governance

Sale of Goldfields Records Storage facility has not yet been finalised

05 - Law, Order and Public Safety

The Bushfire Mitigation Grant has not yet been received

07 - Health

Health Licence fees have been raised, however budget is split over the financial year.

08 - Education

Capital grant funding for the Playground upgrades at the childcare centres has not yet been received as plans are still being finalised. Ongoing wellness and staffing issues has seen numbers at both centres lower than forecast. There has been an increase in trainee educator funding. Sustainability Grant Schedules have been moved forward to now begin in 2021/2022 with the first half of annual funding now received

09 - Housing

An additional unit was being rented for a short term

10 - Community Amenities

Grant proceeds from Shire of Jerramungup have not been received for the Regional Landfill as the project has not yet commenced

11 - Recreation & Culture

Project Grants not yet received for LRCL, DCP and CSRFF. \$1.59 million budgeted to be received from BBRF for the RCP Project, however only \$603k received with project now underway

13 - Economic Services

Timing issue with Budget Allocations spread through the year, however quarterly invoices for leases have been raised.

14 - Other Property & Services

The invoice for the Floater Road private works has been raised, however the budget is split through the year. This Project will now be undertaken by Galaxy directly.

Administration Income higher than anticipated due to a recoup of Long Service Leave from another Shire.

Sale of a Vacant Block in Ravensthorpe was unbudgeted unclassified income. Commissions from Department of Transport for Licensing Services have increased

REPORTABLE OPERATING EXPENSE VARIATIONS

03 - General Purpose Funding

Rates Valuation and recovery expenditure is budgeted across the year, however have not yet commenced with Rates only due this month.

07 - Health

Health administration expenditure is lower than forecast with an increase in in-house Health Services.

Changes to the Medical Services contract have impacted the YTD expenditure timing

09 - Housing

Mould damage repairs to 4 Daw St, Ravensthorpe have been undertaken, however this budget is spread over the whole year.

10 - Community Amenities

Timing issue with budget allocated evenly over the year. A provision is to be raised to bring the waste collections in line with the monthly reports. Town Planning consultant fees lower than forecast with invoices yet to be received. Waiting on Invoices for building maintenance work conducted on Public Conveniences.

11 - Recreation & Culture

The Budget has been split evenly through the year, however there is a seasonal increase in expenditure over summer and the tourist season. Expenditure for the Coastal Management Plan are yet to commence.

13 - Economic Services

Several grant projects have been budgeted to be completed, however are ongoing due to trades shortages.

The externally managed projects Pest Animal & Declared Weed Control are yet to be invoiced to the Shire

14 - Other Property & Services

Public Works Overhead rates to be reviewed

REPORTABLE NON-CASH VARIATIONS

Realisation of Disposal of several Plant items yet to be processed, overstating the profit/loss on disposal. This is offset in other areas of the finance report.

REPORTABLE CAPITAL EXPENSE VARIATIONS

Delays have been experienced with a widespread labour and materials shortage. Projects are now underway where resources are now available.

REPORTABLE CAPITAL INCOME VARIATIONS

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

1. ACQUISITION OF ASSETS	2021/22 Adopted Budget \$	2021/22 YTD Budget \$	NOVEMBER 2021 Actual \$
The following assets have been acquired during the period under review:			
By Program			
Law, Order & Public Safety			
<i>Fire Prevention & Control</i>			
Water Bomber Tank Resupply	2,000	0	0
Land Sub-Division Fire Station - East	8,000	0	0
Hopetoun Rural Bushfire Shed	701,356	0	0
Emergency Water Tank Relocation -	8,200	3,410	0
Emergency Services Flamethrower	15,000	6,250	0
<i>Law & Order</i>			
Ravensthorpe Ses Building Upgrades 21/22	23,500	9,790	0
Cliff Rescue Trailer - Ses	0	0	81
Health			
<i>Doctors & Other Health</i>			
20/21 Purchase Toyota Hilux - Doctor	56,781	56,781	56,361
Education & Welfare			
<i>Child Care Centres</i>			
Little Barrens - Cot And Kindy Room Furniture	1,000	0	909
Little Barrens - Playground Upgrade	180,000	0	0
Cub House - Playground Upgrade	120,000	0	0
Housing			
<i>Staff Housing</i>			
Lot 79 Esplanade Hopetoun Housing Upgrade	10,000	0	0
<i>Other Housing</i>			
Community Amenities			
<i>Sanitation - Household Refuse</i>			
Munglinup Waste Site Improvements (Design)	57,660	24,025	0
Munglinup Transfer Station	20,000	8,330	0
Ravensthorpe Regional Landfill Weighbridge	284,000	0	0
<i>Sewerage</i>			
2019/20 Purchase Plant - Sewerage Fencing	23,790	0	0
Ravensthorpe Effluent Ponds - Restore Banks	20,240	8,425	0
<i>Other Community Amenities</i>			
Two Mile Ablution Block - Hopetoun (Dcp)	28,260	0	28,295
Recreation and Culture			
<i>Public Halls & Civic Centres</i>			
Ravensthorpe Town Hall - Security Lighting	12,000	5,000	0
<i>Other Recreation & Sport</i>			
Hopetoun Sports Pavilion - Timber Sealing	19,700	0	350
Hopetoun Sports Pavilion, Repair Doors,	226,900	0	60,356
Ravensthorpe Rec Centre -	101,870	0	5,224
Ravensthorpe Rec Centre - Hot Water System	0	0	241
Munglinup Enclose Verandah For Gym (Lrci)	11,990	0	0
Playground Renewal - Hopetoun Rec Grounds	20,000	0	0
Basketball Hoops Near Skatepark Hopetoun	6,770	0	400
Dual Irrigation - Hopetoun Oval (Dcp And Dsr)	25,580	0	25,638
Maitland Street Park Playground Upgrade	25,355	0	17,657
Mcculloch Park Playground Upgrade -	40,000	0	64,511
Munglinup Bowling Green -4 Rinks (Lrci R2)	319,400	0	198,647
Skate Park Shade And Seating (Dcp Funded)	2,200	0	5,227
20/21 Purchase Toyota Hilux P&G - Hopetoun	53,099	0	52,617
20/21 Purchase Case Tractor P&G	105,885	0	0
Single Cab Tip Truck	85,829	0	0
<i>Libraries</i>			
Libraries Lending System Upgrade	11,500	4,790	0

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

1. ACQUISITION OF ASSETS (Continued)	2021/22 Adopted Budget \$	2021/22 YTD Budget \$	NOVEMBER 2021 Actual \$
The following assets have been acquired during the period under review:			
By Program (Continued)			
Recreation and Culture (Continued)			
<i>Other Culture</i>			
Rcp Architect Services	143,250	59,685	29,250
Rcp Consultants Services	155,360	64,730	10,850
Rcp Project Management	40,000	16,665	23,154
Rcp Building Construction (& Builders	5,228,254	2,178,435	483,852
Rcp Project Fees And Charges (Non-Grant)	41,422	17,255	0
Rcp Demolition	0	0	0
Rcp Contingency	0	0	0
Rcp Utility Services (External Services)	205,764	85,735	473
Rcp Landscaping And Playground	414,250	172,600	0
Rcp Public Art	0	0	0
Rcp Carpark	0	0	0
Rcp (Shire) Admin Building Construction	1,777,370	740,570	3,144
Rcp (Shire) Dunnart Building Construction	0	0	0
Rcp (Shire) Earthworks Building Construction	16,040	6,675	24,022
Rcp (Shire) Project Management	0	0	0
Rcp (Shire) Building Construction	0	0	2,047
Rcp (Shire) Demolition	0	0	0
Pcp (Shire) Contingency	0	0	0
Rcp (Shire) Landscaping	100,000	41,665	0
Rcp (Shire) Public Art	0	0	0
Rcp (Shire) Carpark	82,830	34,505	11,714
Transport			
<i>Construction - Roads, Bridges, Depots</i>			
Roads Construction Council			
Desmond Track (Green Bridge)	26,600	0	0
Mallee Road Construction	0	0	112
Cowel Road Floodway Sealing (Lrci Funded)	0	0	0
Fitzgerald Road Floodway Sealing (Lrci)	0	0	3
Gravel Pit Reinstatement	0	0	0
Gravel Pit Development	0	0	0
Roads Mrwa V Of G Constr			
Hammersley Drive Slk 6.0 To End Of Shire	0	0	1,589
Jerdacuttup Road Slk 5.2 To 10	0	0	2,861
Jerdacuttup Road - Stabilise Pavement &	250,000	0	0
Roads To Recovery Construction			
Bedford Harbour Road #47 Slk 0.0 To 9.85	246,664	0	1,149
2019/20 Melaleuca Road Construction	475,297	0	0
Blackspot Funding Construction			
Tamarine Road Reseal Slk 0.0 To 7.4	415,000	172,910	0
Drainage Construction			
Coxall Road 2X Culvert Replace (Lrci Funded)	14,000	0	816
Bridger Road Culvert	7,000	0	0
Footpath Construction			
Hosking Street - Concrete Footpath	30,900	0	30,869
Purchase Land - Roadworks And Depots			
Purchase Depot Block - 1 Moir Road	0	0	0
Land Lot 36,318 & 177 Floater Road	0	0	0
Purchase Land & Buildings - Roadworks			
Ravensthorpe Depot Office Refit	65,000	0	0
Ravensthorpe Depot Grounds Upgrades	70,360	0	7,689
Purchase Furniture & Equipment - Roads			
Street Furniture - Hopetoun (Dcp Funded)	2,000	0	105
Purchase Other Infrastructure - Roads & Depots			
School Bus Shelter - Buckie St, Hopetoun	70,000	29,165	59

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

1. ACQUISITION OF ASSETS (Continued)	2021/22 Adopted Budget \$	2021/22 YTD Budget \$	NOVEMBER 2021 Actual \$
The following assets have been acquired during the period under review:			
By Program (Continued)			
<u>Road Plant Purchases</u>			
20/21 Purchase Side Tipper	114,730	0	0
2021/22 Grader	362,000	0	362,300
Mulching Head Attachment - Skid Steer	31,920	0	0
14.6M Tri Axle Low Loader	151,283	0	0
<u>Aerodromes</u>			
Ravensthorpe Airport - Outdoor Seating	6,000	2,500	5,993
Ravensthorpe Airport - It Upgrades	2,500	1,040	0
Ravensthorpe Airport Baggage Trolleys	16,000	6,665	0
Terminal Improvements	28,462	11,855	0
Airport Lighting Upgrade	32,193	0	15,488
Economic Services			
<u>Rural Services</u>			
Munglinup Water Catchment Dam (Lrci R2)	14,000	0	0
<u>Tourism</u>			
Illuminating Silo Art Work (Dcp Funded)	24,900	0	21,674
Hopetoun Visitor Information Boards Expanded	17,000	7,080	0
Munglinup Rest Bay Upgrade (Lrci R2)	31,800	13,250	24
<u>Other Economic Services</u>			
2 Mile Campsite Infrastructure - East Of	0	0	0
Other Property & Services			
<u>Works</u>			
20/21 Purchase Flat Bed Truck - Bmo	85,000	35,415	0
20/21 Purchase Toyota Hilux Sign Ute	51,096	21,290	50,777
20/21 Purchase Toyota Hilux Maint Grader 1	50,046	20,850	48,903
20/21 Purchase Toyota Hilux Maint Grader 2	50,046	20,850	48,907
20/21 Purchase Toyota Hilux Dozer Operator	50,046	20,850	48,880
<u>Administration</u>			
Computer Upgrades	9,600	0	0
	<u>13,633,848</u>	<u>3,909,041</u>	<u>1,753,217</u>
By Class			
Land	0	0	0
Buildings	8,925,058	3,199,805	678,946
Furniture & Equipment	102,600	37,495	7,066
Plant & Equipment	1,302,551	188,951	668,826
Infrastructure - Roads	1,413,561	172,910	5,714
Infrastructure - Footpaths	30,900	0	30,869
Infrastructure - Drainage	41,240	8,425	816
Infrastructure - Parks & Ovals	1,036,385	248,770	323,794
Infrastructure - Airports	32,193	0	15,488
Infrastructure - Other	749,360	52,685	21,698
	<u>13,633,848</u>	<u>3,909,041</u>	<u>1,753,217</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
Health								
Toyota Hilux SRS	P711B	P711B	35,000		39,091		4,091	(39,091)
Other Sport & Recreation								
Toyota Hilux - Ravy	P678A	P678A	0		0		0	0
Toyota Hilux - Hopetoun	P705A	P705A	32,000.00		36,364		4,364	(36,364)
Tractor - Parks & Gardens	P642	P642	35,000		42,000		7,000	0
Zero Turn Mower - Hopetoun	NA	NA	0		0		0	0
Water Tank/Trailer - Hopetoun	NA	P173A	0		0		0	0
Transport								
Komatsu GD565 Grader	P706	P706	0		0		0	0
DAF Prime Mover	P630	P580	0		0		0	0
Haulpro Side Tipper	P611	P577	30,000		14,000		(16,000)	0
Bomag Smooth Drum Roller	P569A	P569A	0		0		0	0
14.6m Tri Axle Low Loader S/T	P556	P556	0		35,000		35,000	0
Multi Tyre Roller	P609	P570	0		0		0	0
Sewell Road Broom	NA	P572	0		0		0	0
Toro GM360 2wd with Canopy	P670	P670	0		0		0	0
Administration								
Toyota Fortuna (DCCS)	P701B	P701B	0		0		0	0
Public Works Overheads								
Mitsubishi Ute (BMO)	P632A	P632A	0		0		0	0
Toyota Hilux (Sign Ute)	AP715	P654	27,000		33,637		6,637	(33,636)
Toyota Hilux (Maint Grader 1)	P699A	P699A	28,000		21,820		(6,180)	(21,818)
Toyota Hilux (Maint Grader 2)	P700B	P700B	29,000		25,455		(3,545)	(25,455)
Toyota Hilux (Dozer Operator)	P691A	P691A	29,000		28,182		(818)	(28,182)
							0	0
			245,000.00	0.00	275,549.00	0.00	30,549.00	(184,545.46)

By Class of Asset	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
Plant & Equipment								
Toyota Hilux SRS	P711B	P711B	35,000	0	39,091	0	4,091	(39,091)
Toyota Hilux - Ravy	P678A	P678A	0	0	0	0	0	0
Toyota Hilux - Hopetoun	P705A	P705A	32,000	0	36,364	0	4,364	(36,364)
Tractor - Parks & Gardens	P642	P642	35,000	0	42,000	0	7,000	0
Zero Turn Mower - Hopetoun	NA	NA	0	0	0	0	0	0
Water Tank/Trailer - Hopetoun	NA	P173A	0	0	0	0	0	0
Komatsu GD565 Grader	P706	P706	0	0	0	0	0	0
DAF Prime Mover	P630	P580	0	0	0	0	0	0
Haulpro Side Tipper	P611	P577	30,000	0	14,000	0	(16,000)	0
Bomag Smooth Drum Roller	P569A	P569A	0	0	0	0	0	0
14.6m Tri Axle Low Loader S/T	P556	P556	0	0	35,000	0	35,000	0
Multi Tyre Roller	P609	P570	0	0	0	0	0	0
Sewell Road Broom	NA	P572	0	0	0	0	0	0
Toro GM360 2wd with Canopy	P670	P670	0	0	0	0	0	0
Toyota Fortuna (DCCS)	P701B	P701B	0	0	0	0	0	0
Mitsubishi Ute (BMO)	P632A	P632A	0	0	0	0	0	0
Toyota Hilux (Sign Ute)	AP715	P654	27,000	0	33,637	0	6,637	(33,636)
Toyota Hilux (Maint Grader 1)	P699A	P699A	28,000	0	21,820	0	(6,180)	(21,818)
Toyota Hilux (Maint Grader 2)	P700B	P700B	29,000	0	25,455	0	(3,545)	(25,455)
Toyota Hilux (Dozer Operator)	P691A	P691A	29,000	0	28,182	0	(818)	(28,182)
			0	0	0	0	0	0
			245,000.00	0.00	275,549.00	0.00	30,549	(184,545.46)

Summary

	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
Profit on Asset Disposals	57,092	0.00
Loss on Asset Disposals	(26,543)	(184,545.46)
	30,549	(184,545.46)

Vehicles have been traded, however transactions for Profit/Loss will be processed once the Annual Audit is complete

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-21	Principal Repayments		Principal Outstanding		Interest Repayments	
		2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
Housing							
Loan 145 Staff Housing	154,192	36,922	18,330	117,270	135,862	5,453	2,771
Loan 147 Other Housing	205,318	17,592	8,723	187,726	196,595	8,312	4,177
Recreation and Culture							
Loan 146 Hopetoun Community Centre	284,301	14,602	7,236	269,699	277,065	12,157	6,095
Transport							
Loan 138D Town Street	232,135	232,135	16,048	0	216,087	16,766	8,445
Loan 144 Town Street	55,265	55,265	27,292	0	27,973	2,978	1,707
Loan 143B Refinance	138,087	33,065	16,415	105,022	121,672	4,884	2,482
Loan 138E Refinance	196,989	37,072	18,397	159,917	178,592	7,271	3,672
	1,266,287	426,653	112,441	839,634	1,153,846	57,821	29,349

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

(b) Lease Repayments

Particulars	Principal 1-Jul-21	Principal Repayments		Principal Outstanding		Interest Repayments	
		2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
Law, Order & Public Safety							
Lease Contract 939384 CESO Vehicle	16,538	16,538	0	0		122	0
Community Amenities							
Lease Contract 908707	548,192	73,407	0	474,785		15,390	0
Lease Contract 915953	260,763	34,453	0	226,310		7,327	0
	825,493	124,398	0	701,095	0	22,839	0

Particulars/Purpose	Amount Borrowed	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used		Balance Unspent \$
	Budget \$				Budget \$	Actual \$	
Loan 143B Refinance	0	10	71,576	3.85	0	0	NIL

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Plant Reserve		
Opening Balance	1,038,065	1,038,065
Amount Set Aside / Transfer to Reserve	5,172	838
Amount Used / Transfer from Reserve	(987,212)	0
	<u>56,025</u>	<u>1,038,903</u>
(b) Emergency Farm Water Reserve		
Opening Balance	12,264	12,264
Amount Set Aside / Transfer to Reserve	61	10
Amount Used / Transfer from Reserve	0	0
	<u>12,325</u>	<u>12,274</u>
(c) Building Reserve		
Opening Balance	1,721,169	1,721,169
Amount Set Aside / Transfer to Reserve	68,784	1,389
Amount Used / Transfer from Reserve	(1,515,000)	0
	<u>274,953</u>	<u>1,722,558</u>
(d) Road & Footpath Reserve		
Opening Balance	498,003	498,003
Amount Set Aside / Transfer to Reserve	34,751	402
Amount Used / Transfer from Reserve	(267,135)	0
	<u>265,619</u>	<u>498,405</u>
(e) Swimming Pool Upgrade Reserve		
Opening Balance	45,141	45,141
Amount Set Aside / Transfer to Reserve	225	36
Amount Used / Transfer from Reserve	0	0
	<u>45,366</u>	<u>45,177</u>
(f) Recreation Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	20,000	0
Amount Used / Transfer from Reserve	0	0
	<u>20,000</u>	<u>0</u>
(g) Airport Reserve		
Opening Balance	381,953	381,953
Amount Set Aside / Transfer to Reserve	1,903	308
Amount Used / Transfer from Reserve	(88,505)	0
	<u>295,351</u>	<u>382,261</u>
(h) Waste & Sewerage Reserve		
Opening Balance	274,798	274,798
Amount Set Aside / Transfer to Reserve	21,369	222
Amount Used / Transfer from Reserve	0	0
	<u>296,167</u>	<u>275,020</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
(i) IT & Equipment Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	20,000	0
Amount Used / Transfer from Reserve	0	0
	<u>20,000</u>	<u>0</u>
(j) Leave Reserve		
Opening Balance	42,906	42,906
Amount Set Aside / Transfer to Reserve	214	35
Amount Used / Transfer from Reserve	0	0
	<u>43,120</u>	<u>42,941</u>
Total Cash Backed Reserves	<u><u>1,328,926</u></u>	<u><u>4,017,539</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**Summary of Transfers
To Cash Backed Reserves**

Transfers to Reserves

Plant Reserve	5,172	838
Emergency Farm Water Reserve	61	10
Building Reserve	68,784	1,389
Road & Footpath Reserve	34,751	402
Swimming Pool Upgrade Reserve	225	36
Recreation Reserve	20,000	0
Airport Reserve	1,903	308
Waste & Sewerage Reserve	21,369	222
IT & Equipment Reserve	20,000	0
Leave Reserve	214	35
	<u>172,479</u>	<u>3,240</u>

Transfers from Reserves

Plant Reserve	(987,212)	0
Emergency Farm Water Reserve	0	0
Building Reserve	(1,515,000)	0
Road & Footpath Reserve	(267,135)	0
Swimming Pool Upgrade Reserve	0	0
UHF Repeater Reserve	0	0
Airport Reserve	(88,505)	0
Waste & Sewerage Reserve	0	0
State Barrier Fence Reserve	0	0
Leave Reserve	0	0

	<u>(2,857,852)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>(2,685,373)</u>	<u>3,240</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

4. RESERVES (Continued)

Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Reserve

To be used to assist in the purchasing of major plant and machinery.

Emergency Farm Water Reserve

To be used for the repair and/or construction of emergency farm water supplies in the Shire of Ravensthorpe

Building Reserve

To be used for the construction, refurbishment, modification or renovation of all buildings in the Shire of Ravensthorpe

Road and Footpath Reserve

To be used for the construction, renewal, resealing or repair of the road and footpath network.

Swimming Pool Upgrade Reserve

To be used towards any major repairs or improvements for the Ravensthorpe swimming pool.

Recreation Reserve

To be used for the construction, renewal, refurbishment and upgrade of all recreation facilities and reserves

Airport Reserve

To be used for the construction, reconstruction, repairs or modification of facilities including buildings, tarmac, airstrip and associated infrastructure at the Ravensthorpe Airport

Waste and Sewerage Reserve

To be used for the repair and/or construction of waste and sewerage facilities in the Shire of Ravensthorpe.

IT & Equipment Reserve

To be used for the upgrade and renewal of hardware, communication and software technological

Leave Reserve

To be used to fund long service leave and non-current annual leave requirements

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

	2020/21 B/Fwd Per 2021/22 Budget \$	2020/21 B/Fwd Per Financial Report \$	NOVEMBER 2021 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	1,760,370	1,760,370	2,051,944
Cash - Restricted Unspent Grants		0	
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	4,014,299	4,014,299	4,017,540
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	236,264	236,264	1,416,149
Sundry Debtors	313,349	313,349	5,749,736
Provision for Doubtful Debts	0	0	0
Gst Receivable	155,173	155,173	96,577
Accrued Income/Payments In Advance	844,124	844,124	844,124
Payments in Advance	0	0	0
Inventories	25,554	25,554	69,287
	<u>7,349,133</u>	<u>7,349,133</u>	<u>14,245,357</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(643,768)	(643,768)	(113,982)
Accrued Interest On Loans	(17,895)	(17,895)	(17,895)
Accrued Salaries & Wages	(44,293)	(44,293)	(44,293)
Income In Advance	(701,771)	(701,771)	(701,771)
Gst Payable	(55,276)	(55,276)	(13,653)
Payroll Creditors	(115,517)	(115,517)	(114,659)
Accrued Expenses	(20,574)	0	0
PAYG Liability	0	0	0
Right of Use Assets - Current	(123,724)	(124,397)	(124,397)
Trust		0	0
Other Payables	(124,397)	(123,704)	(158,961)
Current Employee Benefits Provision	(593,454)	(520,534)	(520,534)
Current Loan Liability	(426,653)	(426,653)	(314,212)
	<u>(2,867,322)</u>	<u>(2,773,808)</u>	<u>(2,124,357)</u>
NET CURRENT ASSET POSITION	4,481,811	4,575,325	12,121,000
Less: Cash - Reserves - Restricted	(4,014,299)	(4,014,299)	(4,017,540)
Less: Cash - Unspent Grants - Restricted	0	0	
Less: Movements Associated with Change in Accounting Standards	0		
Add Back : Component of Leave Liability not Required to be Funded	593,454	520,534	520,534
Add Back : Current Loan Liability	426,653	426,653	314,212
ADD: Current Portion of Lease Liability	124,397	124,397	124,397
Adjustment for Trust Transactions Within Muni	20	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,612,036</u>	<u>1,632,610</u>	<u>9,062,603</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2021/22 Rate Revenue \$	2021/22 Interim Rates \$	2021/22 Back Rates \$	2021/22 Total Revenue \$	2021/22 Budget \$
General Rate								
GRV Residential	0.121852	784	10,990,646	1,339,232			1,339,232	1,345,232
GRV Commercial	0.136830	33	1,434,092	196,227			196,227	196,227
GRV industrial	0.160607	35	512,772	82,355			82,355	82,355
GRV - Transient & Short Stay Accom	0.327462	2	852,800	279,260			279,260	279,260
UV - Mining	0.085928	69	2,447,481	210,307			210,307	206,504
UV - Other	0.007008	325	295,976,000	2,074,200			2,074,200	2,070,944
Non-Rateable							0	0
Sub-Totals		1,248	312,213,791	4,181,581	0	0	4,181,581	4,180,522
Minimum Rates	Minimum \$							
GRV Residential	905.00	373	1,079,886	337,565		0	337,565	337,565
GRV Commercial	905.00	10	44,740	9,050		0	9,050	8,145
GRV Industrial	905.00	12	45,268	10,860		0	10,860	10,860
GRV - Transient & Short Stay Accom	884.00	0	0	0		0	0	0
UV - Mining	333.00	60	125,311	19,980		0	19,980	20,313
UV - Other	884.00	103	6,633,252	91,052		0	91,052	91,052
Sub-Totals		558	7,928,457	468,507	0	0	468,507	467,935
				4,650,088			4,650,088	4,648,457
Back Rates								
Interim Rates								
Total Amount Raised From Rates							4,650,088	4,648,457
Ex Gratia Rates							0	
Total Rates							4,650,088	4,648,457

All land except exempt land in the Shire of Ravensthorpe is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

7. TRUST FUNDS

Monies previously held in Trust are now recognised as a current liability, although they are treated differently to other current liabilities in that they are required to be cash backed.

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

8. OPERATING STATEMENT BY PROGRAM

	NOVEMBER 2021 Actual \$	2021/22 Adopted Budget \$	2020/21 Actual \$
OPERATING REVENUES			
Governance	0	44,000	38,941
General Purpose Funding	5,328,229	5,841,357	6,633,793
Law, Order, Public Safety	129,429	1,252,653	660,882
Health	44,563	9,291	5,200
Education and Welfare	310,573	1,077,380	683,816
Housing	8,364	11,800	5,700
Community Amenities	613,571	1,049,300	777,116
Recreation and Culture	750,517	7,100,766	1,906,097
Transport	647,694	1,793,225	1,764,898
Economic Services	147,087	386,614	380,595
Other Property and Services	5,392,658	5,760,949	327,387
TOTAL OPERATING REVENUE	13,372,685	24,327,335	13,184,425
OPERATING EXPENSES			
Governance	(358,355)	(887,656)	(936,216)
General Purpose Funding	(109,993)	(300,523)	(264,859)
Law, Order, Public Safety	(401,450)	(1,141,282)	(1,065,400)
Health	(126,039)	(386,177)	(284,441)
Education and Welfare	(519,846)	(1,244,462)	(1,067,497)
Housing	(100,096)	(206,101)	(223,538)
Community Amenities	(525,417)	(1,586,199)	(1,399,717)
Recreation & Culture	(729,838)	(2,058,964)	(1,872,521)
Transport	(2,079,063)	(5,384,635)	(5,036,366)
Economic Services	(189,731)	(669,916)	(519,920)
Other Property and Services	(926,583)	(5,796,776)	(693,204)
TOTAL OPERATING EXPENSE	(6,066,411)	(19,662,691)	(13,363,679)
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>7,306,274</u>	<u>4,664,644</u>	<u>(179,254)</u>

SHIRE OF RAVENSTHORPE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2021

8. OPERATING STATEMENT BY NATURE & TYPE

	NOVEMBER 2021 Actual \$	2021/22 Adopted Budget \$	2020/21 Actual \$
OPERATING REVENUES			
Rates	4,650,088	4,702,128	4,512,825
Operating Grants, Subsidies and Contributions	1,049,151	1,937,785	3,354,082
Non-Operating Grants, Subsidies and Contributions	717,013	8,979,138	2,427,892
Fees and Charges	1,365,745	2,710,880	2,166,936
Service Charges	0	0	0
Interest Earnings	31,348	59,000	61,238
Profit on Asset Disposals	0	57,092	5,378
Proceeds on Disposal of Assets	184,545	275,549	237,743
Realisation on Disposal of Assets	0	(275,549)	(237,743)
Other Revenue	5,374,795	5,881,312	656,073
TOTAL OPERATING REVENUE	13,372,685	24,327,335	13,184,424
OPERATING EXPENSES			
Employee Costs	(2,286,072)	(4,657,494)	(4,439,449)
Materials and Contracts	(1,215,655)	(9,079,213)	(3,127,308)
Utility Charges	(81,889)	(241,187)	(250,566)
Depreciation on Non-Current Assets	(1,992,628)	(5,004,073)	(4,712,546)
Interest Expenses	(29,349)	(80,660)	(84,601)
Insurance Expenses	(342,455)	(236,818)	(322,740)
Loss on Asset Disposals	0	(26,543)	(66,112)
FV Adjustment of Non-Current assets	0	0	0
Other Expenditure	(118,365)	(336,703)	(360,358)
TOTAL OPERATING EXPENSE	(6,066,413)	(19,662,691)	(13,363,680)
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS			
	<u>7,306,272</u>	<u>4,664,644</u>	<u>(179,256)</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

9. STATEMENT OF FINANCIAL POSITION

	NOVEMBER 2021 Actual \$	2020/21 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	6,069,484	5,774,669
Trade and Other Receivables	8,106,586	1,548,910
Inventories	69,287	25,554
TOTAL CURRENT ASSETS	<u>14,245,357</u>	<u>7,349,133</u>
NON-CURRENT ASSETS		
Other Receivables	11,317	11,317
Inventories	0	0
Property, Plant and Equipment	34,467,321	33,764,032
Infrastructure	120,976,113	121,920,291
TOTAL NON-CURRENT ASSETS	<u>155,454,751</u>	<u>155,695,640</u>
TOTAL ASSETS	<u>169,700,108</u>	<u>163,044,773</u>
CURRENT LIABILITIES		
Trade and Other Payables	1,165,215	1,702,225
Right of Use Asset	124,397	124,397
Long Term Borrowings	314,212	426,653
Provisions	520,534	520,534
TOTAL CURRENT LIABILITIES	<u>2,124,358</u>	<u>2,773,809</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	839,634	839,634
Right of Use Assets	701,095	701,095
Provisions	70,781	70,781
TOTAL NON-CURRENT LIABILITIES	<u>1,611,510</u>	<u>1,611,510</u>
TOTAL LIABILITIES	<u>3,735,868</u>	<u>4,385,319</u>
NET ASSETS	<u>165,964,240</u>	<u>158,659,454</u>
Retained Surplus	44,039,575	36,630,609
Reserves - Cash Backed	4,017,540	4,014,299
Revaluation Surplus	117,908,609	117,908,609
TOTAL EQUITY	<u>165,965,725</u>	<u>158,553,517</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 NOVEMBER 2021

10. FINANCIAL RATIOS

	2021 YTD	2020	2019	2018
Current Ratio	6.38	1.48	3.01	1.64
Operating Surplus Ratio	0.59	(0.37)	3.29	(0.24)

The above ratios are calculated as follows:

Current Ratio	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
Operating Surplus Ratio	$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$

ATTACHMENT

2021/2022

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	9,263	891,041	66,300	17,747	0	984,351	334,350
Aug	10,872	1,244,379	154,795	9,740	0	1,419,785	311,991
Sep	5,146	384,151	86,718	10,136	0	486,151	316,212
Oct	8,906	1,293,209	54,405	6,769	0	1,363,289	324,782
Nov	4,730	1,107,352	62,925	9,057	0	1,184,065	318,387
Dec							
Jan							
Feb							
Mar							
Apr							
May							
Jun							
Total	38,917	4,920,132	425,143	53,450	0	5,437,641	1,605,723
20/21	219,357	8,442,181	965,406	135,103	0	9,762,047	3,790,863
19/20	197,977	8,450,678	997,212	102,791	6,319	9,754,977	3,174,082
18/19	147,967	21,298,438	1,329,904	70,241	13,590	22,860,140	2,219,053
17/18	327,905	18,507,404	209,587	65,010	317,445	19,427,351	2,601,283

Payroll = payroll + payroll deductions + super

Direct Debits = dd's + bank fees (exclude credit card)

02 Oct 2021 - 01 Nov 2021

Business Credit Card - Leslie Mainwaring

Date	Payment to	Description	Amount	GST
6/10/2021	Hopetoun IGA	Council meeting confectionery	\$ 27.92	\$ 2.54
6/10/2021	Blue Pod Coffee	Coffee pods - Ravensthorpe admin office & Hopetoun Depot	\$ 812.00	\$ -
12/10/2021	Apple Online AU	iPhone SE 128GB Black - CEO phone	\$ 759.00	\$ 69.00
12/10/2021	Apple Online AU	iPhone SE leather case black - CEO phone	\$ 75.00	\$ 6.82
12/10/2021	Apple Online AU	20W USB-C power adapter	\$ 29.00	\$ 2.64
15/10/2021	Melville Toyota	10,000 km service - 101RA	\$ 385.83	\$ 35.08
19/10/2021	Wavecrest Bar & Bistro, Hopetoun	Council refreshments	\$ 37.00	\$ 3.36
19/10/2021	Wavecrest Bar & Bistro, Hopetoun	Council dinner & refreshments	\$ 253.00	\$ 23.00
19/10/2021	Wavecrest Bar & Bistro, Hopetoun	Council refreshments	\$ 47.00	\$ 4.27
Total Purchases for L. Mainwaring			\$ 2,425.75	\$ 146.70

*GST F

Business Credit Card - Graham Steel

Date	Payment to	Description	Amount	GST
4/10/2021	Brocks, Albany	9M tiles & grout	\$ 386.70	\$ 35.15
4/10/2021	St Catherine's on Park, Crawley	Senior Ranger accomodation while training in Perth - 14/11/2021 - 18/11/2021	\$ 880.00	\$ 80.00
6/10/2021	M & B Sales, Busselton	Push plates, hinge butts, door closers, jambs & XF1	\$ 1,144.29	\$ 104.03
9/10/2021	Spotlight, Albany	Kitchen items and manchester for 18 Carlisle Street - A/CEO house	\$ 455.02	\$ 41.37
16/10/2021	Albany Office Products	Drafting chair for airport check-in desk	\$ 259.00	\$ 23.55
16/10/2021	Woolworths, Bayonet Head	Kitchen & household items for 18 Carlisle Street	\$ 166.00	\$ 15.09
16/10/2021	KMART, Albany	Kitchen items for 18 Carlisle Street	\$ 116.50	\$ 10.59
16/10/2021	Officeworks, Albany	Office chair for 18 Carlisle Street	\$ 159.00	\$ 14.45
16/10/2021	Plastics Plus, Albany	6 X 50L storage containers for staff uniforms	\$ 187.89	\$ 17.08
16/10/2021	Spotlight, Albany	Kettle & toaster for 18 Carlisle Street	\$ 49.00	\$ 4.45
16/10/2021	Spotlight, Albany	Pillow protectors, bath towels, hand towels, shower curtain & bath mats for 41 Kingsmill Street	\$ 258.00	\$ 23.45
17/10/2021	Bunnings, Albany	Indoor broom for 18 Carlisle Street	\$ 31.47	\$ 2.86
20/10/2021	KMART, Albany	Dish rack & casserole dish for 18 Carlisle Street	\$ 36.00	\$ 3.27
20/10/2021	Albany Furniture World	2 x Bedside drawers for 18 Carlisle Street	\$ 478.00	\$ 43.45
20/10/2021	Avenue Lighting, Albany	Lamps for 18 Carlisle Street & Aged care units	\$ 157.00	\$ 14.27
23/10/2021	Woolworths, Albany	Forks for Ravensthorpe administration office kitchen	\$ 18.00	\$ 1.64
27/10/2021	Bloomin Flowers, Albany	2 x Remembrance Day wreaths	\$ 240.00	\$ 21.82
Total Purchases for G. Steel			\$ 5,021.87	\$ 456.53

Business Credit Card - Evelyn Houghton

Date	Payment to	Description	Amount	GST
2/10/2021	The Reject Shop, Esperance	Chalk, coloured markers, pastry brushes & bubbles refill - Little Barrens	\$ 43.00	\$ 3.91
2/10/2021	The Reject Shop, Esperance	Interior dehumidifier & batteries - Little Barrens	\$ 22.50	\$ 2.05
2/10/2021	Woolworths Online	Baby wipes & food items for activities - Little Barrens	\$ 138.10	\$ 5.54
11/10/2021	Hopetoun IGA	Food / drinks for staff meeting - Little Barrens	\$ 39.61	\$ 2.10
13/10/2021	Bunnings, Esperance	3 x Film polythene roll grunt - Little Barrens	\$ 87.00	\$ 7.91
15/10/2021	Butler Creative Childcare Resources	2022 childcare diaries	\$ 450.46	\$ 40.95
20/10/2021	Bunnings, Albany	2 X garden rakes & 2 x outdoor brooms - Little Barrens	\$ 73.90	\$ 6.72
21/10/2021	Officeworks	Cordless phone & delivery- The Cub House	\$ 154.95	\$ 14.09
29/10/2021	Scholastic Book Fairs	Books - Little Barrens	\$ 30.00	\$ 2.73
31/10/2021	KMART, Baldivis	Toys - Little Barrens	\$ 275.00	\$ 25.00

*Some GST F items
*Some GST F items

Total Purchases for E. Houghton	\$ 1,314.52	\$ 110.99
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Business Credit Card - Russell Dyer

Date	Payment to	Description	Amount	GST
5/10/2021	Ravensthorpe Building Supplies	Mavrik insect Killer	\$ 19.85	\$ 1.80
5/10/2021	Ravensthorpe Building Supplies	Staples galv	\$ 7.65	\$ 0.70
6/10/2021	Ravensthorpe Agencies	4 x Bush MxF & Nipple Reducing	\$ 21.12	\$ 1.92
6/10/2021	Ravensthorpe Mechanical	Connector	\$ 26.50	\$ 2.41
12/10/2021	Ravensthorpe Agencies	Rags 15kg bag, wire brush, cable ties & spray nozzle filter 50m red / ss	\$ 114.08	\$ 10.37
19/10/2021	FE Daw & Sons, Ravensthorpe	Bread, bacon, milk & eggs - Toolbox meeting	\$ 78.92	\$ -
19/10/2021	Ravensthorpe Building Supplies	Mavrik insect killer	\$ 19.85	\$ 1.80
25/10/2021	Ravensthorpe Building Supplies	Staples galv	\$ 7.65	\$ 0.70

*GST F

Total Purchases for R. Dyer	\$ 295.62	\$ 19.70
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Business Credit Card - Miscellaneous Fees and Charges Bankwest

Date	Payment to	Description	Amount	GST

Total fees and charges	\$ -	\$ -
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Total Bankwest Corporate Mastercard Statement	\$ 9,057.76	\$ 733.92
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Business Debit Card - Les Mainwaring

Date	Payment to	Description	Amount	Amount
27/10/2021	Deposit - petty cash	Ravensthorpe & Hopetoun offices - petty cash	\$ 1,074.25	
28/10/2021	Withdrawal - petty cash	Withdraw petty cash for Ravensthorpe office		-\$ 979.20
28/10/2021	Withdrawal - petty cash	Withdraw petty cash for Hopetoun office		-\$ 95.05

Closing Balance for Debit Card - Les Mainwaring	\$ -	
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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
487	04/11/2021	Horizon Power	46 ALAN ROSE DRIVE 20/08/2021 - 20/10/2021	1		54.18
INV 125308	21/10/2021	Horizon Power	46 ALAN ROSE DRIVE 20/08/2021 - 20/10/2021		54.18	
488	12/11/2021	Horizon Power	HOPETOUN LAMPS 01/10/2021 - 31/10/2021	1		4,482.68
INV 136499	02/11/2021	Horizon Power	HOPETOUN LAMPS 01/10/2021 - 31/10/2021		4,482.68	
489	19/11/2021	Horizon Power	2 TUBADA STREET 07/09/2021 - 05/11/2021	1		193.16
INV 142028	08/11/2021	Horizon Power	2 TUBADA STREET 07/09/2021 - 05/11/2021		193.16	
1053	01/11/2021	1 - BANK FEES	OBB RECORD FEE	1		42.95
1053	01/11/2021	1 - BANK FEES	MAINTENANCE FEE	1		20.00
1053	01/11/2021	1 - BANK FEES	BPAY CREDIT CARD MERCHANT FEE	1		299.47
1053	01/11/2021	1 - BANK FEES	BPAY TRANSACTION FEE	1		632.25
1053	03/11/2021	1 - BANK FEES	CBA MERCHANT FEE	1		436.56
1053	03/11/2021	1 - BANK FEES	CBA MERCHANT FEE	1		162.42
EFT14068	04/11/2021	4 Rivers Plumbing Gas & Civil Contracting WA	RPZ TESTS ACROSS VARIOUS LOCATIONS	1		8,037.51
INV 546	12/10/2021	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT AND DISPOSE OF WASTE - HAMERSLEY INLET CAMP GROUNDS		1,627.16	
INV 547	12/10/2021	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT AND DISPOSE OF WASTE - 12 MILE BEACH TOILETS		919.27	
INV 567	20/10/2021	4 Rivers Plumbing Gas & Civil Contracting WA	REPLACE CISTERN AT RANGEVIEW MALE TOILETS		858.00	
INV 565	20/10/2021	4 Rivers Plumbing Gas & Civil Contracting WA	REPAIR LEAK ON URINAL & FLUSH PIPE - MUNGLINUP TOILETS		374.28	
INV 566	20/10/2021	4 Rivers Plumbing Gas & Civil Contracting WA	REMOVE BLOCKAGE IN DRAINS - 30 KINGSMILL ST		418.00	
INV 564	20/10/2021	4 Rivers Plumbing Gas & Civil Contracting WA	RPZ TESTS ACROSS VARIOUS LOCATIONS		2,230.80	
INV 568	20/10/2021	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT AND DISPOSE OF WASTE - JUBILEE PARK & RANGE VIEW PARK TOILETS		1,610.00	

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EFT14069	04/11/2021	Accwest Pty Ltd	ASSISTANCE WITH ANNUAL FINANCIAL STATEMENTS & NOTES 2020/2021	1		8,910.00
INV 1028	30/09/2021	Accwest Pty Ltd	ASSISTANCE WITH ANNUAL FINANCIAL STATEMENTS & NOTES 2020/2021		8,910.00	
EFT14070	04/11/2021	Aerodrome Management Services Pty Ltd	WINDSOCK WHITE- 271GSM MOS COMPLIANT & EXPRESS POST	1		1,596.01
INV AMSINV08/10/2021		Aerodrome Management Services Pty Ltd	WINDSOCK WHITE- 271GSM MOS COMPLIANT & EXPRESS POST		1,596.01	
EFT14071	04/11/2021	Australian Government Child Support Agency	Payroll deductions	1		77.23
INV DEDUCT01/11/2021		Australian Government Child Support Agency	Payroll deductions		77.23	
EFT14072	04/11/2021	City of Albany	1 X CERTIFICATE OF DESIGN COMPLIANCE	1		187.00
INV 94555	08/10/2021	City of Albany	1 X CERTIFICATE OF DESIGN COMPLIANCE		187.00	
EFT14073	04/11/2021	Dawry's Bottlo PTY LTD	REFRESHMENTS FOR CR BELLI'S FAREWELL SUNDOWNER	1		248.12
INV 205169	12/10/2021	Dawry's Bottlo PTY LTD	REFRESHMENTS FOR CR BELLI'S FAREWELL SUNDOWNER		248.12	
EFT14074	04/11/2021	Deltone Solutions Pty Ltd	4 X BROTHER MFC-J6530DW PRINTER CARTRIDGES	1		176.00
INV DTS-50727/09/2021		Deltone Solutions Pty Ltd	4 X BROTHER MFC-J6530DW PRINTER CARTRIDGES		176.00	
EFT14075	04/11/2021	Dynasty Embroidery	3 X K54870 HIGH VIS SHIRT PLUS SHIRE EMBROIDERY-GREG STOVER	1		257.40
INV 19452	02/08/2021	Dynasty Embroidery	3 X BK6234 YELLOW NAVY LS SHIRT & SHIRE LOGO EMBROIDERY - JILL HARDIE		89.10	
INV 19863	12/10/2021	Dynasty Embroidery	3 X K54870 HIGH VIS SHIRT PLUS SHIRE EMBROIDERY-GREG STOVER		168.30	
EFT14076	04/11/2021	Early Childhood Australia Inc	LEARNING HUB SUBSCRIPTION TIER 01 - ONLINE TRAINING FOR CHILDCARE STAFF	1		2,650.00
INV 18614	15/10/2021	Early Childhood Australia Inc	LEARNING HUB SUBSCRIPTION TIER 01 - ONLINE TRAINING FOR CHILDCARE STAFF		2,650.00	
EFT14077	04/11/2021	Essential Resources	STAFF TRAINING RESOURCES - BOOKS	1		178.80

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INV 929827	02/09/2021	Essential Resources	STAFF TRAINING RESOURCES - BOOKS		178.80	
EFT14078	04/11/2021	FE Daw and Sons	CATERING FOR AIRPORT EMERGENCY EXERCISE - LUNCH 25 PEOPLE	1		770.00
INV 55	21/10/2021	FE Daw and Sons	CATERING FOR AIRPORT EMERGENCY EXERCISE - LUNCH 25 PEOPLE		550.00	
INV 56	25/10/2021	FE Daw and Sons	CATERING - CORPORATE DISCUSSION - 05/10/2021 - 10 PEOPLE		220.00	
EFT14079	04/11/2021	Freight Lines Group	FREIGHT CHARGES - FULTON HOGAN	1		494.38
INV 112715	08/10/2021	Freight Lines Group	FREIGHT CHARGES - FULTON HOGAN		494.38	
EFT14080	04/11/2021	Director Technical Services	REIMBURSEMENT FOR 30,000KM SERVICE - RA682	1		376.55
INV REIMBU02	11/2021	Director Technical Services	REIMBURSEMENT FOR 30,000KM SERVICE - RA682		376.55	
EFT14081	04/11/2021	Hopetoun Community Resource Centre	PROVISION OF LIBRARY SERVICES AS PER 2021-24 AGREEMENT - Q2 2021/2022	1		19,046.50
INV 1192	12/10/2021	Hopetoun Community Resource Centre	COMMUNITY DEVELOPMENT FUND 2021/2022 - THE FITZY FILES		5,296.50	
INV 1193	12/10/2021	Hopetoun Community Resource Centre	PROVISION OF LIBRARY SERVICES AS PER 2021-24 AGREEMENT - Q2 2021/2022		13,750.00	
EFT14082	04/11/2021	Jason Sign Makers	5 X FIRE SEASON VINYL BANNERS - IS YOUR PROPERTY COMPLIANT & FREIGHT	1		804.28
INV 222896	13/10/2021	Jason Sign Makers	5 X FIRE SEASON VINYL BANNERS - IS YOUR PROPERTY COMPLIANT & FREIGHT		804.28	
EFT14083	04/11/2021	Kindyhub Pty Ltd	KINDYHUB APP SUBSCRIPTION GOLD PLAN - OCTOBER 2021 - LITTLE BARRENS	1		323.40
INV K0083-6812	10/2021	Kindyhub Pty Ltd	KINDYHUB APP SUBSCRIPTION GOLD PLAN - OCTOBER 2021 - LITTLE BARRENS		177.10	
INV K0083-6812	10/2021	Kindyhub Pty Ltd	KINDYHUB APP SUBSCRIPTION GOLD PLAN - OCTOBER 2021 - THE CUB HOUSE		146.30	
EFT14084	04/11/2021	Kleenheat Gas Pty Ltd (wesfarmers)	FACILITY FEE - RAVENSTHORPE REC CENTRE	1		1,266.65
INV 4393251	01/10/2021	Kleenheat Gas Pty Ltd (wesfarmers)	FACILITY FEE - 79 ESPLANADE		85.80	
INV 4394463	01/10/2021	Kleenheat Gas Pty Ltd (wesfarmers)	FACILITY FEE - RAVENSTHORPE REC CENTRE		1,180.85	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14085	04/11/2021	Lloydey's Power Services	REPAIR HWS CONTROL UNIT AT 41 KINGSMILL ST	1		110.00
INV 0788	20/10/2021	Lloydey's Power Services	REPAIR HWS CONTROL UNIT AT 41 KINGSMILL ST		110.00	
EFT14086	04/11/2021	MEEDAC	REFUND - CANCELLATION OF HOPETOUN COMMUNITY CENTRE BOOKING 28/10/2021	1		145.30
INV REFUND25/10/2021		MEEDAC	REFUND - CANCELLATION OF HOPETOUN COMMUNITY CENTRE BOOKING 28/10/2021		145.30	
EFT14087	04/11/2021	R And R Heavy Diesel Services	SERVICE AND REPAIR MAKITA QUICK CUT SAW	1		519.67
INV 5156	12/10/2021	R And R Heavy Diesel Services	SERVICE AND REPAIR MAKITA QUICK CUT SAW		371.17	
INV 5155	12/10/2021	R And R Heavy Diesel Services	SUPPLY 20L FARM PLUS HYDRATRANS OIL FOR TORO MOWER		148.50	
EFT14088	04/11/2021	Ravensthorpe Agencies	20L KEROSENE	1		115.00
INV 06478	06/10/2021	Ravensthorpe Agencies	20L KEROSENE		115.00	
EFT14089	04/11/2021	Ravensthorpe Building Supplies	STORAGE GEELONG 5 TIER SHELF 1830X600MM	1		254.75
INV 13638	08/10/2021	Ravensthorpe Building Supplies	STORAGE GEELONG 5 TIER SHELF 1830X600MM		85.00	
INV 13650	08/10/2021	Ravensthorpe Building Supplies	BREMICK B/N SL/PH ZP 3/16 X 18 MM PK22		4.95	
INV 13692	11/10/2021	Ravensthorpe Building Supplies	DUCT TAPE PVC, SCOTCH PAINTERS TAPE & GORILLA TAPE ADHESIVE 32M		53.95	
INV 13917	18/10/2021	Ravensthorpe Building Supplies	PINE 120 X 45 X 4200 & FREIGHT		76.70	
INV 13965	19/10/2021	Ravensthorpe Building Supplies	USG COMPOUND FINALCOTE 4.8KG & DISC SANDING NORTON EXPERT 150MM GRIT P180 12PK		34.15	
EFT14090	04/11/2021	Community Emergency Services Manager	REIMBURSEMENT FOR CATERING ITEMS FOR FIRE AWARENESS TRAINING	1		95.42
INV REIMBU28/10/2021		Community Emergency Services Manager	REIMBURSEMENT FOR CATERING ITEMS FOR FIRE AWARENESS TRAINING		95.42	
EFT14091	04/11/2021	Scott Smalley Partnership PTY LTD	SITE VISIT - BILL SMALLEY - 23/09/2021	1		3,850.00
INV 3376	13/10/2021	Scott Smalley Partnership PTY LTD	SITE VISIT - BILL SMALLEY - 23/09/2021		3,850.00	
EFT14092	04/11/2021	Seek Limited	JOB ADVERT - QUALIFIED RANGER	1		302.50

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INV 9789886008/10/2021		Seek Limited	JOB ADVERT - QUALIFIED RANGER		302.50	
EFT14093	04/11/2021	Shire of Jerramungup	BUSHFIRE RISK PLANNING COORDINATOR CONTRIBUTION - Q1 2021/2022	1		12,636.43
INV 16353	15/10/2021	Shire of Jerramungup	BUSHFIRE RISK PLANNING COORDINATOR CONTRIBUTION - Q1 2021/2022		12,636.43	
EFT14094	04/11/2021	Shire of Ravensthorpe Social Club	Payroll deductions	1		105.00
INV DEDUCT01/11/2021		Shire of Ravensthorpe Social Club	Payroll deductions		105.00	
EFT14095	04/11/2021	Telstra	TELSTRA CCOUNT TO 10 SEPTEMBER 2021	1		8,931.77
INV K403858618/10/2021		Telstra	TELSTRA CCOUNT TO 10 SEPTEMBER 2021		8,931.77	
EFT14096	04/11/2021	WA Fuel Supply PTY LTD	16,761L DIESEL	1		28,527.22
INV 59696	14/10/2021	WA Fuel Supply PTY LTD	16,761L DIESEL		28,527.22	
EFT14097	04/11/2021	WINC Australia Pty Ltd	NET50836819 LITTLE BARRENS - VARIOUS CONSUMABLES	1		761.16
INV 9037227211/10/2021		WINC Australia Pty Ltd	NET50836819 LITTLE BARRENS - VARIOUS CONSUMABLES		23.56	
INV 9037232911/10/2021		WINC Australia Pty Ltd	NET50836819 LITTLE BARRENS - VARIOUS CONSUMABLES		453.76	
INV 9037247612/10/2021		WINC Australia Pty Ltd	NET50941210 VARIOUS CONSUMABLES - THE CUB HOUSE		227.74	
INV 9037247812/10/2021		WINC Australia Pty Ltd	NET50941210 VARIOUS CONSUMABLES - THE CUB HOUSE		9.20	
INV 9037255213/10/2021		WINC Australia Pty Ltd	NET50941210 VARIOUS CONSUMABLES - THE CUB HOUSE		31.94	
INV 9037276614/10/2021		WINC Australia Pty Ltd	NET50941210 VARIOUS CONSUMABLES - THE CUB HOUSE		14.96	
EFT14098	04/11/2021	Woodfired Treats - Phillips Brook Estate	CATERING FOR STAFF CHRISTMAS PARTY 17/12/2021 - 30% DEPOSIT	1		1,476.75
INV 0228	26/10/2021	Woodfired Treats - Phillips Brook Estate	CATERING FOR STAFF CHRISTMAS PARTY 17/12/2021 - 30% DEPOSIT		1,476.75	
EFT14099	12/11/2021	4 Rivers Plumbing Gas & Civil Contracting WA	INVESTIGATE & ACTIVATE CHILD PROTECTION ON BOILING BILLY - HOPETOUN COMMUNITY CENTRE	1		272.25

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INV 601	28/10/2021	4 Rivers Plumbing Gas & Civil Contracting WA	INVESTIGATE & ACTIVATE CHILD PROTECTION ON BOILING BILLY - HOPETOUN COMMUNITY CENTRE		272.25	
EFT14100	12/11/2021	ABC Trust T/As Green Planet Grass	MUNGLINUP BOWLING GREEN - SUPPLY & INSTALL PROGRESS PAYMENT	1		60,000.00
INV 1823	26/10/2021	ABC Trust T/As Green Planet Grass	MUNGLINUP BOWLING GREEN - SUPPLY & INSTALL PROGRESS PAYMENT		60,000.00	
EFT14101	12/11/2021	ABCO Products PTY LTD	4 X 2.5KG E-ZYME CRYSTALS & 4 X 20L E-FRESH AIR FRESHENER/TOILET BLUE & FREIGHT	1		1,270.15
INV INV7535	28/10/2021	ABCO Products PTY LTD	4 X 2.5KG E-ZYME CRYSTALS & 4 X 20L E-FRESH AIR FRESHENER/TOILET BLUE & FREIGHT		1,270.15	
EFT14102	12/11/2021	ATC Williams Pty Ltd	INSPECTION OF SOIL SAMPLES FROM RCP FOUNDATION ZONE	1		968.00
INV 19933	22/10/2021	ATC Williams Pty Ltd	INSPECTION OF SOIL SAMPLES FROM RCP FOUNDATION ZONE		968.00	
EFT14103	12/11/2021	Aerodrome Management Services Pty Ltd	AERODROME MANAGEMENT FEE - OCTOBER 2021	1		2,772.00
INV AMSINV	26/10/2021	Aerodrome Management Services Pty Ltd	AERODROME MANAGEMENT FEE - OCTOBER 2021		2,772.00	
EFT14104	12/11/2021	Australian Golden Outback	2021/2022 GOLD MEMBERSHIP OF AUSTRALIA'S GOLDEN OUTBACK	1		330.00
INV 3802	01/11/2021	Australian Golden Outback	2021/2022 GOLD MEMBERSHIP OF AUSTRALIA'S GOLDEN OUTBACK		330.00	
EFT14105	12/11/2021	Belinda Mcharg	BOND REFUND	1		20.00
INV T1368	08/11/2021	Belinda Mcharg	BOND REFUND	1	20.00	
EFT14106	12/11/2021	Best Office Systems	PRINTER READINGS - RAVENSTHORPE OFFICE - 20/09/2021 - 20/10/2021	1		1,087.76
INV 594366	25/10/2021	Best Office Systems	PRINTER READINGS - DEPOT - 20/09/2021 - 20/10/2021		49.50	
INV 594441	26/10/2021	Best Office Systems	PRINTER READINGS - RAVENSTHORPE OFFICE - 20/09/2021 - 20/10/2021		1,038.26	
EFT14107	12/11/2021	Bunnings	BUILDING MATERIALS FOR HOPETOUN SPORTS PAVILION	1		1,586.69
INV 2022/009	15/10/2021	Bunnings	BUILDING MATERIALS FOR AGED CARE UNITS & 27B & 27C CARLISLE STREET		464.55	

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INV 2022/009	15/10/2021	Bunnings	BUILDING MATERIALS FOR HOPETOUN SPORTS PAVILION		1,122.14	
EFT14108	12/11/2021	Choices Flooring Esperance	LAY CARPET IN 3 BEDROOMS AND LOUNGE ROOM & LAY VINYL IN HALLWAY - 4 DAW STREET	1		5,687.60
INV 303640	18/10/2021	Choices Flooring Esperance	LAY CARPET IN 3 BEDROOMS AND LOUNGE ROOM & LAY VINYL IN HALLWAY - 4 DAW STREET		5,687.60	
EFT14109	12/11/2021	City of Albany	1 X CERTIFICATE OF DESIGN COMPLIANCE	1		374.00
INV 94596	21/10/2021	City of Albany	1 X CERTIFICATE OF DESIGN COMPLIANCE		374.00	
EFT14110	12/11/2021	Community Spirit Newspaper Inc	POSITION ADVERTISEMENT - TRAINEE RANGER - COMMUNITY SPIRIT	1		243.00
INV 24551	21/10/2021	Community Spirit Newspaper Inc	POSITION ADVERTISEMENT - TRAINEE RANGER - COMMUNITY SPIRIT		180.00	
INV 24549	21/10/2021	Community Spirit Newspaper Inc	ADVERTISING - XMAS CATERING EOI HALF PAGE - 21ST OCTOBER		63.00	
EFT14111	12/11/2021	Cr. Graham Richardson	BOND REFUND	1		80.00
INV T788	08/11/2021	Cr. Graham Richardson	BOND REFUND	1	80.00	
EFT14112	12/11/2021	Cr. Tom Major	BOND REFUND	1		80.00
INV T1912	08/11/2021	Cr. Tom Major	BOND REFUND	1	80.00	
EFT14113	12/11/2021	David Blumberg	REFUND OF PLANNING APPROVAL FEE P21-05, ACACIA DRIVE HOPETOUN	1		1,216.00
INV REFUND	14/10/2021	David Blumberg	REFUND OF PLANNING APPROVAL FEE P21-05, ACACIA DRIVE HOPETOUN		1,216.00	
EFT14114	12/11/2021	G.C. Sales	40 X 240L GREEN BINS WITH RED LIDS, 30 X LID PINS & 10 X EXTRA 240 LITRE RED LIDS	1		3,235.10
INV 13197	26/10/2021	G.C. Sales	40 X 240L GREEN BINS WITH RED LIDS, 30 X LID PINS & 10 X EXTRA 240 LITRE RED LIDS		3,235.10	
EFT14115	12/11/2021	Hopetoun Community Resource Centre	SLWA ENCOURAGING PROMISING PRACTICE - FITZY UNERARTHED	1		2,750.00
INV 1211	30/09/2021	Hopetoun Community Resource Centre	SLWA ENCOURAGING PROMISING PRACTICE - FITZY UNERARTHED		2,750.00	

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EFT14116	12/11/2021	Hopetoun Tyres & Batteries	4 X 11R22.5-16 HIFY HH301 TYRE & 4 X DISPOSAL TRUCK TYRE - 1TQX844	1		1,857.90
INV 0595	25/10/2021	Hopetoun Tyres & Batteries	TYRE 185R14C DURATURN TRAVIA VAN 102/100Q - 1TOZ 072		110.00	
INV 0596	26/10/2021	Hopetoun Tyres & Batteries	BAGGAGE TRAILERS - TUBE BGBW: 4.00/4.80-8 TR87 & TYRE GWRB BUSHMATE 4.8/4.00-8		75.90	
INV 0602	26/10/2021	Hopetoun Tyres & Batteries	STRIP & REPAIR TRUCK TYRE 11R22.5 ON WASTE TRAILER - RA1625		44.00	
INV 0597	26/10/2021	Hopetoun Tyres & Batteries	4 X 11R22.5-16 HIFY HH301 TYRE & 4 X DISPOSAL TRUCK TYRE - 1TQX844		1,628.00	
EFT14117	12/11/2021	Jerramungup Electrical	ELECTRICAL AND EARTH TESTING - RAVENSTHORPE SWIMMING POOL	1		973.50
INV 2817	26/10/2021	Jerramungup Electrical	ELECTRICAL AND EARTH TESTING - RAVENSTHORPE SWIMMING POOL		973.50	
EFT14118	12/11/2021	Johns Building Supplies Pty Ltd	6 X 600IB INDICATOR BOLT CHROME & 4 X DASP100SC 100MM D/ACTION SPRING HINGE SCP	1		541.69
INV 983404	05/08/2021	Johns Building Supplies Pty Ltd	6 X 600IB INDICATOR BOLT CHROME & 4 X DASP100SC 100MM D/ACTION SPRING HINGE SCP		541.69	
EFT14119	12/11/2021	Kleen West Distributors	4 X H/TOWEL DISPENSERS, 4 X SOAP DISP S/STEEL VERTICAL & 4 X JUMBO ROLL DISPENSER S/STEEL	1		1,429.23
INV 59416	29/07/2021	Kleen West Distributors	4 X H/TOWEL DISPENSERS, 4 X SOAP DISP S/STEEL VERTICAL & 4 X JUMBO ROLL DISPENSER S/STEEL		812.24	
INV 62185	27/10/2021	Kleen West Distributors	KLEEN SPOT STAIN REMOVAL 5LT & NEUTRA KLEEN 5LT		61.60	
INV 62186	27/10/2021	Kleen West Distributors	DISPOSABLE GLOVES, 2 X KLEEN ZYME 5L & 2 X POWDER FRESH 5KG		555.39	
EFT14120	12/11/2021	Landgate	RURAL UV'S CHARGEABLE 03/04/2021 - 23/07/2021	1		221.11
INV 364147	28/04/2021	Landgate	MINING TENEMENTS CHARGABLE 25/03/2021 - 15/04/2021		40.60	
INV 366876	28/07/2021	Landgate	RURAL UV'S CHARGEABLE 03/04/2021 - 23/07/2021		130.41	
INV 368417	17/09/2021	Landgate	MINING TENEMENTS CHARGABLE 07/08/2021 - 02/09/2021		50.10	
EFT14121	12/11/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 23/10/2021	1		3,458.54

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INV 424662	19/10/2021	Lo-Go Appointments			1,729.27	
INV 424701	26/10/2021	Lo-Go Appointments			1,729.27	
EFT14122	12/11/2021	Mills Corporation Pty Ltd	BUILDING ASSISTANT - ANTHONY MARAS - 04/10/2021 - 17/10/2021	1		12,112.58
INV 17452	19/10/2021	Mills Corporation Pty Ltd	BUILDING ASSISTANT - ANTHONY MARAS - 04/10/2021 - 17/10/2021		12,112.58	
EFT14123	12/11/2021	Precision Carpets	SUPPLY AND INSTALL R11 VINYL (SELECTION TBA) TO KITCHEN AREA - HOPETOUN SPORTS PAVILLION	1		9,783.65
INV 11755	22/10/2021	Precision Carpets	SUPPLY AND INSTALL R11 VINYL (SELECTION TBA) TO KITCHEN AREA - HOPETOUN SPORTS PAVILLION		9,030.15	
INV 11756	22/10/2021	Precision Carpets	ACCOMMODATION IN HOPETOUN FOR VINYL INSTALLATION		753.50	
EFT14124	12/11/2021	R And R Heavy Diesel Services	LOGBOOK LUBRICATION SERVICE AND INSPECTION - RA225	1		1,280.01
INV 5170	25/10/2021	R And R Heavy Diesel Services	LOGBOOK LUBRICATION SERVICE AND INSPECTION - RA225		602.44	
INV 5185	27/10/2021	R And R Heavy Diesel Services	FIT NEW SUZI COIL KIT - RA3871		216.82	
INV 5184	27/10/2021	R And R Heavy Diesel Services	50,000KM SERVICE - RA3512		460.75	
EFT14125	12/11/2021	Ravensthorpe Agencies	7 X NOZZLE BODYS, CLAMPS, CHEMSAVER SHUTOFFS, BOOMLESS NOZZLES & ADAPTORS	1		1,574.87
INV 06717	21/10/2021	Ravensthorpe Agencies	7 X NOZZLE BODYS, CLAMPS, CHEMSAVER SHUTOFFS, BOOMLESS NOZZLES & ADAPTORS		1,395.87	
INV 06744	21/10/2021	Ravensthorpe Agencies	1 X OLIVER BOOTS SIZE 9.5 FOR LEON ATKINS		179.00	
EFT14126	12/11/2021	Ravensthorpe Building Supplies	ELECTROLUX 6KG VENTED DRYER & FREIGHT - 41 KINGSMILL STREET	1		778.95
INV 14155	25/10/2021	Ravensthorpe Building Supplies	T ENDURE INT L/S W10L 18		186.30	
INV 14275	28/10/2021	Ravensthorpe Building Supplies	ELECTROLUX 6KG VENTED DRYER & FREIGHT - 41 KINGSMILL STREET		544.00	
INV 14164	28/10/2021	Ravensthorpe Building Supplies	15 X 6MM SPLINE, SCREEN DOOR CLOSER HINGED & ALL DIRECTIONAL SHOWER		48.65	

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EFT14127	12/11/2021	Ravensthorpe Wildflower Show Inc.	COMMUNITY DEVELOPMENT FUND 2021/2022 - SUBSIDY FOR KEY NOTE SPEAKER & TOUR LEADER	1		2,500.00
INV CDF 21/213/10/2021		Ravensthorpe Wildflower Show Inc.	COMMUNITY DEVELOPMENT FUND 2021/2022 - SUBSIDY FOR KEY NOTE SPEAKER & TOUR LEADER		2,500.00	
EFT14128	12/11/2021	Robert Meuron	REFUND FOR DOUBLE PAYMENT OF DOT TRANSACTION ON 12/10/2021	1		29.90
INV REFUND09/11/2021		Robert Meuron	REFUND FOR DOUBLE PAYMENT OF DOT TRANSACTION ON 12/10/2021		29.90	
EFT14129	12/11/2021	Roselea Trading	Hopetoun Gym Rent	1		638.45
INV RENT	09/11/2021	Roselea Trading	Hopetoun Gym Rent		488.34	
INV RATES	09/11/2021	Roselea Trading	Hopetoun Gym Rates		150.11	
EFT14130	12/11/2021	Sebastian Rodriguez	GYM KEY BOND REFUND	1		30.00
INV BOND R129/10/2021		Sebastian Rodriguez	GYM KEY BOND REFUND		30.00	
EFT14131	12/11/2021	Seek Limited	ADVERTISEMENTS - FINANCE OFFICER & CUSTOMER SERVICE OFFICER - HOPETOUN	1		627.00
INV 9795455028/10/2021		Seek Limited	ADVERTISEMENTS - FINANCE OFFICER & CUSTOMER SERVICE OFFICER - HOPETOUN		627.00	
EFT14132	12/11/2021	St John Ambulance Western Australia Ltd.	WORKPLACE COMPLETE MODULE FIRST AID KIT FOR AIRPORT	1		249.00
INV FAINV0008/10/2021		St John Ambulance Western Australia Ltd.	WORKPLACE COMPLETE MODULE FIRST AID KIT FOR AIRPORT		249.00	
EFT14133	12/11/2021	Stantec Australia Pty Ltd	RAVENSTHORPE CULTURAL PRECINCT - PROGRESSIVE CHARGE	1		704.00
INV 1874545	27/10/2021	Stantec Australia Pty Ltd	RAVENSTHORPE CULTURAL PRECINCT - PROGRESSIVE CHARGE		704.00	
EFT14134	12/11/2021	Telstra	SATELLITE PHONES TO 21 NOVEMBER 2021	1		135.00
INV T311 - 2322/10/2021		Telstra	SATELLITE PHONES TO 21 NOVEMBER 2021		135.00	
EFT14135	12/11/2021	Toll Transport Pty Ltd	FREIGHT CHARGES - STATE LIBRARY, BEST OFFICE & DYNASTY	1		141.84

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INV 0506-S3017/10/2021		Toll Transport Pty Ltd	FREIGHT CHARGES - STATE LIBRARY, BEST OFFICE & DYNASTY		130.39	
INV 0507-S3024/10/2021		Toll Transport Pty Ltd	FREIGHT CHARGES - PATHWEST		11.45	
EFT14136	12/11/2021	Val Lee	BOND REFUND	1		50.00
INV T1896	08/11/2021	Val Lee	BOND REFUND	1	50.00	
EFT14137	12/11/2021	WALGA	ELEARNING - INTRODUCTION TO LOCAL GOVERNMENT - B POOLE	1		390.00
INV I3089697 26/10/2021		WALGA	ELEARNING - INTRODUCTION TO LOCAL GOVERNMENT - B POOLE		195.00	
INV I3089696 26/10/2021		WALGA	ELEARNING - INTRODUCTION TO LOCAL GOVERNMENT - L KOTZE		195.00	
EFT14138	12/11/2021	WINC Australia Pty Ltd	NET50836819 LITTLE BARRENS - VARIOUS CONSUMABLES	1		21.80
INV 9037377725/10/2021		WINC Australia Pty Ltd	NET50836819 LITTLE BARRENS - VARIOUS CONSUMABLES		21.80	
EFT14139	12/11/2021	WesTrac	TROUBLESHOOT MACHINE - CAT SKID 289D41 STEER	1		2,682.49
INV 1M56412 26/10/2021		WesTrac	TROUBLESHOOT MACHINE - CAT SKID 289D41 STEER		2,682.49	
EFT14140	12/11/2021	Windspray Arts Inc	BOND REFUND	1		400.00
INV T1168	08/11/2021	Windspray Arts Inc	BOND REFUND	1	400.00	
EFT14141	12/11/2021	Devlyn Construction	RAVENSTHORPE CULTURAL PRECINCT - PROGRESS CLAIM 2	1		131,159.45
INV 1715	26/10/2021	Devlyn Construction	RAVENSTHORPE CULTURAL PRECINCT - PROGRESS CLAIM 2		131,159.45	
EFT14142	19/11/2021	4 Rivers Plumbing Gas & Civil Contracting WA	RUN DRAIN CAMERA DOWN PIPE - MUNGLINUP COMMUNITY CENTRE	1		787.05
INV 605	01/11/2021	4 Rivers Plumbing Gas & Civil Contracting WA	RUN DRAIN CAMERA DOWN PIPE - MUNGLINUP COMMUNITY CENTRE		787.05	
EFT14143	19/11/2021	AMPAC Debt Recovery (WA) Pty Ltd	RATES LEGAL CHARGES FOR DEBT RECOVERY - OCTOBER 2021	1		1,452.00

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INV 79720	31/10/2021	AMPAC Debt Recovery (WA) Pty Ltd	RATES LEGAL CHARGES FOR DEBT RECOVERY - OCTOBER 2021		1,452.00	
EFT14144	19/11/2021	Airport Lighting Specialists Pty Ltd	LIGHTING PARTS FOR AIRSTRIP	1		984.83
INV IN23331	29/10/2021	Airport Lighting Specialists Pty Ltd	LIGHTING PARTS FOR AIRSTRIP		984.83	
EFT14145	19/11/2021	Astro Synthetic Surfaces	MANUFACTURE ASTRO TURF TOP CRICKET PITCH COVERS AREA 64M2	1		10,670.00
INV 1109	05/11/2021	Astro Synthetic Surfaces	MANUFACTURE ASTRO TURF TOP CRICKET PITCH COVERS AREA 64M2		10,670.00	
EFT14146	19/11/2021	Australia Post	POSTAGE CHARGES - OCTOBER 2021	1		117.86
INV 1011025303/11/2021		Australia Post	POSTAGE CHARGES - OCTOBER 2021		117.86	
EFT14147	19/11/2021	Australian Government Child Support Agency	Payroll deductions	1		77.23
INV DEDUCT15/11/2021		Australian Government Child Support Agency	Payroll deductions		77.23	
EFT14148	19/11/2021	BP Australia Pty Ltd	BP FUEL CARD - OCTOBER 2021	1		3,563.45
INV 1179276331/10/2021		BP Australia Pty Ltd	BP FUEL CARD - OCTOBER 2021		3,563.45	
EFT14149	19/11/2021	Best Office Systems	PRINTER READINGS - HOPETOUN OFFICE - 20/09/2021 - 20/10/2021	1		156.89
INV 594790	31/10/2021	Best Office Systems	PRINTER READINGS - HOPETOUN OFFICE - 20/09/2021 - 20/10/2021		156.89	
EFT14150	19/11/2021	Cleanaway Pty Ltd	STARVATION BAY CAMPSITE RUBBISH COLLECTION - OCTOBER 2021	1		241.57
INV 2165150031/10/2021		Cleanaway Pty Ltd	MASONS BAY CAMPSITE RUBBISH COLLECTION - OCTOBER 2021		108.29	
INV 2165149931/10/2021		Cleanaway Pty Ltd	STARVATION BAY CAMPSITE RUBBISH COLLECTION - OCTOBER 2021		133.28	
EFT14151	19/11/2021	Community Spirit Newspaper Inc	POSITION ADVERTISEMENTS - FINANCE OFFICER & CUSTOMER SERVICE OFFICER - HOPETOUN	1		531.00
INV 24575	04/11/2021	Community Spirit Newspaper Inc	1/4 PAGE ADVERT - INVITE FOR SENIORS CHRISTMAS LUNCH		108.00	

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INV 24571	04/11/2021	Community Spirit Newspaper Inc	POSITION ADVERTISEMENTS - FINANCE OFFICER & CUSTOMER SERVICE OFFICER - HOPETOUN		360.00	
INV 24570	04/11/2021	Community Spirit Newspaper Inc	SENIORS CHRISTMAS PARTY CATERING EOI - HALF PAGE		63.00	
EFT14152	19/11/2021	Corsign WA	VARIOUS SIGNS	1		550.00
INV 60953	28/10/2021	Corsign WA	VARIOUS SIGNS		550.00	
EFT14153	19/11/2021	Cutting Edges Equipment Parts Pty Ltd	90 X ITEM CODE 2D5572 TOOTH SCARIFIER CAT 2D5572 - RA3828, RA3508 & RA3762	1		842.49
INV 3314086	04/11/2021	Cutting Edges Equipment Parts Pty Ltd	90 X ITEM CODE 2D5572 TOOTH SCARIFIER CAT 2D5572 - RA3828, RA3508 & RA3762		842.49	
EFT14154	19/11/2021	Department of Transport (Shire Licensing)	CHANGE OF PLATE - 1HJK221 TO RA279	1		18.30
INV 1211178315/09/2021		Department of Transport (Shire Licensing)	CHANGE OF PLATE - 1HJK221 TO RA279		18.30	
EFT14155	19/11/2021	Finance Officer	REIMBURSEMENT FOR 50% OF COMPLETED TAFE UNITS - DIPLOMA OF ACCOUNTING	1		651.38
INV REIMBU25/10/2021		Finance Officer	REIMBURSEMENT FOR 50% OF COMPLETED TAFE UNITS - DIPLOMA OF ACCOUNTING		651.38	
EFT14156	19/11/2021	Esperance Communications	DELL INSPIRON LAPTOP FOR CBFCO CO-ORDINATION OF FIRE INCIDENT CONTROL	1		1,759.00
INV 5084624	11/10/2021	Esperance Communications	DELL INSPIRON LAPTOP FOR CBFCO CO-ORDINATION OF FIRE INCIDENT CONTROL		1,759.00	
EFT14157	19/11/2021	Freight Lines Group	FREIGHT CHARGES - DAVID GRAY & CO (GC SALES)	1		346.14
INV 114602	31/10/2021	Freight Lines Group	FREIGHT CHARGES - DAVID GRAY & CO (GC SALES)		346.14	
EFT14158	19/11/2021	Hopetoun Men In Sheds Incorporated	PROVIDE WEEKDAY LANDFILL ATTANDANT DURING P FAWKES ANNUAL LEAVE 4 OCT TO 29 OCT 2021	1		2,600.00
INV 311	31/10/2021	Hopetoun Men In Sheds Incorporated	PROVISION OF WEEKEND TRANSFER STATION ATTENDANTS - OCTOBER 2021		1,000.00	
INV 312	31/10/2021	Hopetoun Men In Sheds Incorporated	PROVIDE WEEKDAY LANDFILL ATTANDANT DURING P FAWKES ANNUAL LEAVE 4 OCT TO 29 OCT 2021		1,600.00	
EFT14159	19/11/2021	Hopetoun Painting Service	PREPARE & PAINT THE INTERIOR & EXTERIOR OF THE NORTH RAVENSTHORPE HALL	1		10,340.00

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INV 1257	01/11/2021	Hopetoun Painting Service	PREPARE & PAINT THE INTERIOR & EXTERIOR OF THE NORTH RAVENSTHORPE HALL		10,340.00	
EFT14160	19/11/2021	It Vision Australia Pty Ltd	CHART OF ACCOUNT RESTRUCTURE - 20% ON RECEIPT OF PO	1		9,383.67
INV 36103	29/10/2021	It Vision Australia Pty Ltd	(3) X ADDITIONAL SYNERGYSOFT WORKGROUP LICENSES		3,808.87	
INV 36104	29/10/2021	It Vision Australia Pty Ltd	CHART OF ACCOUNT RESTRUCTURE - 20% ON RECEIPT OF PO		5,574.80	
EFT14161	19/11/2021	Childcare Coordinator	REIMBURSEMENT FOR WIPES AND CLEANING PRODUCTS (WOOLWORTHS & FE DAW & SONS)	1		32.47
INV REIMBU16	16/11/2021	Childcare Coordinator	REIMBURSEMENT FOR WIPES AND CLEANING PRODUCTS (WOOLWORTHS & FE DAW & SONS)		32.47	
EFT14162	19/11/2021	Jason Sign Makers	10 X CAUTION SNAKE SIGNS 2MM ALUMINIUM SIGN VINYL 600MM X 450MM	1		445.39
INV 223582	01/11/2021	Jason Sign Makers	10 X CAUTION SNAKE SIGNS 2MM ALUMINIUM SIGN VINYL 600MM X 450MM		445.39	
EFT14163	19/11/2021	Landgate	LAND ENQUIRY SEARCH FEES - OCTOBER 2021	1		136.00
INV 1137422	01/11/2021	Landgate	LAND ENQUIRY SEARCH FEES - OCTOBER 2021		136.00	
EFT14164	19/11/2021	Livingston Medical Pty Ltd	FULL EMPLOYMENT MEDICAL INCLUDING DRAG LAB AND AUDIOMETRY SCREEN - BLAZIA LYSTER	1		1,336.50
INV 56530	15/10/2021	Livingston Medical Pty Ltd	FULL EMPLOYMENT MEDICAL INCLUDING DRAG LAB AND AUDIOMETRY SCREEN - BLAZIA LYSTER		445.50	
INV 58507	02/11/2021	Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL - GARY BLUM INCLUDING AUDIOMETRY AND DRUG & ALCOHOL TESTING		445.50	
INV 58500	02/11/2021	Livingston Medical Pty Ltd	FULL EMPLOYMENT MEDICAL - INCL DRUG LAB AND AUDIOMETRY TEST - FELJOA CATCHICK		445.50	
EFT14165	19/11/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 30/10/2021	1		1,729.27
INV 424749	03/11/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 30/10/2021		1,729.27	
EFT14166	19/11/2021	McLeods Barristers & Solicitors	RETAINER FEE FOR 2020/2021	1		3,495.61
INV 121334	22/10/2021	McLeods Barristers & Solicitors	RETAINER FEE FOR 2020/2021		1,980.00	

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INV 121598	29/10/2021	McLeods Barristers & Solicitors	MATTER 47144: LEGAL ADVICE 20/10/2021 - 22/10/2021		1,515.61	
EFT14167	19/11/2021	Meridian Agencies (Weistermann Family Trust)	200 X A4 PAPER	1		1,135.38
INV 1686	02/11/2021	Meridian Agencies (Weistermann Family Trust)	CLIP BOARDS, USB'S, LEVER ARCH FILES		137.38	
INV 1688	02/11/2021	Meridian Agencies (Weistermann Family Trust)	200 X A4 PAPER		998.00	
EFT14168	19/11/2021	Mills Corporation Pty Ltd	BUILDING ASSISTANT - ANTHONY MARAS - 18/10/2021 - 31/10/2021	1		6,930.40
INV 17508	02/11/2021	Mills Corporation Pty Ltd	BUILDING ASSISTANT - ANTHONY MARAS - 18/10/2021 - 31/10/2021		6,930.40	
EFT14169	19/11/2021	Nicola Jane Crane	POOL INDUCTION - 31 OCTOBER 2021	1		300.00
INV 91	03/11/2021	Nicola Jane Crane	POOL INDUCTION - 31 OCTOBER 2021		150.00	
INV 90	03/11/2021	Nicola Jane Crane	POOL INDUCTION - 13 OCTOBER 2021		150.00	
EFT14170	19/11/2021	Nutrien Ag Solutions Ravensthorpe	KENS FLUROKEN 333 20L X 2, DOWA STARANE ADVANCED HERBICIDE & 3 X KENS TRICLOPYR 600 20L	1		5,065.83
INV 9056923212/10/2021		Nutrien Ag Solutions Ravensthorpe	KENS FLUROKEN 333 20L X 2 & LLAN GENWET 1000 20L		1,504.80	
INV 9057754925/10/2021		Nutrien Ag Solutions Ravensthorpe	KENS FLUROKEN 333 20L X 2, DOWA STARANE ADVANCED HERBICIDE & 3 X KENS TRICLOPYR 600 20L		3,561.03	
EFT14171	19/11/2021	Peter Hobbs Architects	RAVENSTHORPE CULTURAL PRECINCT - CONTRACT ADMINISTRATION 8% COMPLETED	1		5,500.00
INV 435	31/10/2021	Peter Hobbs Architects	RAVENSTHORPE CULTURAL PRECINCT - CONTRACT ADMINISTRATION 8% COMPLETED		5,500.00	
EFT14172	19/11/2021	Precision Carpets	SUPPLY & INSTALLATION OF CORE FLUTE FLOOR PROTECTION	1		146.80
INV 11778	01/11/2021	Precision Carpets	SUPPLY & INSTALLATION OF CORE FLUTE FLOOR PROTECTION		146.80	
EFT14173	19/11/2021	R And R Heavy Diesel Services	1,000 HR SERVICE - 1GOA197	1		3,560.25
INV 5204	02/11/2021	R And R Heavy Diesel Services	250 HR SERVICE - RA3762		448.62	
INV 5202	02/11/2021	R And R Heavy Diesel Services	250 HR SERVICE - RA3828		626.47	
INV 5205	02/11/2021	R And R Heavy Diesel Services	1,000 HR SERVICE - 1GOA197		1,838.54	

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INV 5203	02/11/2021	R And R Heavy Diesel Services	250 HR SERVICE - RA285		406.69	
INV 5201	02/11/2021	R And R Heavy Diesel Services	500 HR SERVICE - RA3761		239.93	
EFT14174	19/11/2021	Ravensthorpe Building Supplies	60 X SWAN RAPIDSET 20KG BAGS	1		1,065.60
INV 14520	03/11/2021	Ravensthorpe Building Supplies	NAILS FIBRE CEMENT, TAPE DUCT SILVER & 2 X SELLEYS LIQUID NAILS		27.50	
INV 14552	04/11/2021	Ravensthorpe Building Supplies	NAILS BULLETHEAD 65X3.15 BRIGHT 500G		6.10	
INV 14454	04/11/2021	Ravensthorpe Building Supplies	2 X SELLEYS SILICONE MOULD WHITE 290ML		33.00	
INV 14527	04/11/2021	Ravensthorpe Building Supplies	60 X SWAN RAPIDSET 20KG BAGS		594.00	
INV 14528	04/11/2021	Ravensthorpe Building Supplies	2 X DURACOTE SCX1 SOLID DOOR 2040 X 920 X 35		405.00	
EFT14175	19/11/2021	Ravensthorpe Mechanical Services	40,000KM SERVICE + WHEEL ROTATION + BEARING REPLACEMENT ON DOG RAMP - RA3280	1		531.09
INV 40456	07/10/2021	Ravensthorpe Mechanical Services	40,000KM SERVICE + WHEEL ROTATION + BEARING REPLACEMENT ON DOG RAMP - RA3280		531.09	
EFT14176	19/11/2021	Resolve Group Pty Ltd	BCA COMPLIANCE & CONSULTANCY SERVICES AND CERTIFICATION - BUILDING PERMIT PHASE	1		2,750.00
INV 107189.4	31/10/2021	Resolve Group Pty Ltd	BCA COMPLIANCE & CONSULTANCY SERVICES AND CERTIFICATION - BUILDING PERMIT PHASE		2,750.00	
EFT14177	19/11/2021	Rodney Clarence Daw	CBFCO TELSTRA REIMBURSMENT TO 10 OCTOBER 2021	1		80.12
INV REIMBU01	11/2021	Rodney Clarence Daw	CBFCO TELSTRA REIMBURSMENT TO 10 OCTOBER 2021		80.12	
EFT14178	19/11/2021	Seek Limited	JOB ADVERTISEMENT - CHIEF EXECUTIVE OFFICER	1		357.50
INV 9797279302	11/2021	Seek Limited	JOB ADVERTISEMENT - CHIEF EXECUTIVE OFFICER		357.50	
EFT14179	19/11/2021	Shire of Ravensthorpe Social Club	Payroll deductions	1		105.00
INV DEDUCT15	11/2021	Shire of Ravensthorpe Social Club	Payroll deductions		105.00	
EFT14180	19/11/2021	Acting Asset Technical Officer	REIMBURSEMENT FOR VARIOUS ITEMS (FE DAW & SONS)	1		57.39
INV REIMBU15	11/2021	Acting Asset Technical Officer	REIMBURSEMENT FOR VARIOUS ITEMS (FE DAW & SONS)		57.39	

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EFT14181	19/11/2021	WA Contract Ranger Services Pty Ltd	CONTRACT RANGER - 25/10/21 TO 5/11/21 & TRAVEL	1		6,165.50
INV 3611	05/11/2021	WA Contract Ranger Services Pty Ltd	CONTRACT RANGER - 25/10/21 TO 5/11/21 & TRAVEL		6,165.50	
EFT14183	19/11/2021	WesTrac	EDGE-CUTTING, LOCKNUT & SCREW	1		384.87
INV PI637392.04/11/2021		WesTrac	EDGE-CUTTING, LOCKNUT & SCREW		384.87	
EFT14184	23/11/2021	Australian Taxation Office (ATO)	BAS RETURN OCTOBER 2021	1		54,655.00
INV BAS OCT23/11/2021		Australian Taxation Office (ATO)	BAS RETURN OCTOBER 2021		54,655.00	
EFT14185	25/11/2021	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT - STARVATION BAY MAIN TOILETS, FISHERMANS CAMP TOILETS & CAR PARK TOILETS	1		11,012.04
INV 626	09/11/2021	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT SEPTIC AND REPLACE EARTHEN WARE PIPE - 41 KINGSMILL ST		1,687.00	
INV 639	10/11/2021	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT AND DISPOSE OF SEPTIC WASTE - MASON BAY MAIN TOILETS & WESTERN END		2,063.20	
INV 637	10/11/2021	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT AND DISPOSE OF WASTE - PHILLIPS RIVER CANOE TRAIL TOILETS		790.50	
INV 638	10/11/2021	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT - STARVATION BAY MAIN TOILETS, FISHERMANS CAMP TOILETS & CAR PARK TOILETS		4,211.24	
INV 645	11/11/2021	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT AND DISPOSE OF SEPTIC WASTE - MUNGLINUP ABLUTIONS		2,260.10	
EFT14186	25/11/2021	ABC Trust T/As Green Planet Grass	MUNGLINUP BOWLING GREEN - SUPPLY & INSTALL FINAL PAYMENT	1		98,000.00
INV 1833	30/10/2021	ABC Trust T/As Green Planet Grass	MUNGLINUP BOWLING GREEN - SUPPLY & INSTALL FINAL PAYMENT		98,000.00	
EFT14187	25/11/2021	AFGRI Equipment	PURCHASE OF NEW 2020 JOHN DEERE 620GP GRADER	1		398,530.00
INV 2509220	18/10/2021	AFGRI Equipment	PURCHASE OF NEW 2020 JOHN DEERE 620GP GRADER		398,530.00	
EFT14188	25/11/2021	AMPAC Debt Recovery (WA) Pty Ltd	RATES LEGAL CHARGES FOR DEBT RECOVERY - 07/10/2021	1		6,291.59
INV 79469	14/10/2021	AMPAC Debt Recovery (WA) Pty Ltd			2,753.41	
INV 79581	15/10/2021	AMPAC Debt Recovery (WA) Pty Ltd	RATES LEGAL CHARGES FOR DEBT RECOVERY - 15/10/2021		788.18	

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INV 80234	11/11/2021	AMPAC Debt Recovery (WA) Pty Ltd	RATES LEGAL CHARGES FOR DEBT RECOVERY - 01/11/2021		2,750.00	
EFT14189	25/11/2021	Acorn Trees And Stumps	PRUNING AND MULCHING OF TUART TREES - HOPETOUN REC GROUNDS & RAVENSTHORPE TOWN SITE	1		19,404.00
INV 830	08/11/2021	Acorn Trees And Stumps	PRUNING AND MULCHING OF TUART TREES - HOPETOUN REC GROUNDS & RAVENSTHORPE TOWN SITE		19,404.00	
EFT14190	25/11/2021	Bronwyn Capell	BOND REFUND	1		30.00
INV T1955	23/11/2021	Bronwyn Capell	BOND REFUND	1	30.00	
EFT14191	25/11/2021	Cleanaway Pty Ltd	RUBBISH COLLECTION - OCTOBER 2021	1		20,205.76
INV 2165300031/10/2021		Cleanaway Pty Ltd	RUBBISH COLLECTION - OCTOBER 2021		20,205.76	
EFT14192	25/11/2021	Commonwealth Bank	ATM CASH SERVICING AND MAINTENANCE - 01/11/2021	1		1,786.35
INV BWR11/209/11/2021		Commonwealth Bank	ATM CASH SERVICING AND MAINTENANCE - 01/11/2021		1,786.35	
EFT14193	25/11/2021	Dean Edward Drummond	BOND REFUND	1		10,000.00
INV T1685	23/11/2021	Dean Edward Drummond	BOND REFUND	1	10,000.00	
EFT14194	25/11/2021	Department of Transport (Shire Licensing)	CHANGE OF PLATE - 1HLZ607 TO RA201	1		30.50
INV 1227671522/11/2021		Department of Transport (Shire Licensing)	CHANGE OF PLATE - 1HLZ607 TO RA201		30.50	
EFT14195	25/11/2021	Ebony Montgomery	BOND REFUND	1		30.00
INV T1881	23/11/2021	Ebony Montgomery	BOND REFUND	1	30.00	
EFT14196	25/11/2021	Eoin Delahunty	BOND REFUND	1		60.00
INV T1889	23/11/2021	Eoin Delahunty	BOND REFUND	1	60.00	
EFT14197	25/11/2021	Esperance Fire Services	ROUTINE TESTING JACKING PUMP SITE: MORGAN STREET - 05/11/2021	1		324.50
INV S0612	09/11/2021	Esperance Fire Services	ROUTINE TESTING JACKING PUMP SITE: MORGAN STREET - 05/11/2021		324.50	

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EFT14198	25/11/2021	Fish On Fish Skins	BOND REFUND	1		400.00
INV T1951	23/11/2021	Fish On Fish Skins	BOND REFUND	1	400.00	
EFT14199	25/11/2021	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS & REPEAT PLASTICS	1		381.84
INV 113732	22/10/2021	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS & REPEAT PLASTICS		381.84	
EFT14200	25/11/2021	Fulton Hogan Industries	PALLET OF EZ STREET ASPHALT IN A BAG	1		3,590.40
INV 1579044917/11/2021		Fulton Hogan Industries	PALLET OF EZ STREET ASPHALT IN A BAG		3,590.40	
EFT14201	25/11/2021	Jeffrey Ross	BOND REFUND	1		20.00
INV T1842	23/11/2021	Jeffrey Ross	BOND REFUND	1	20.00	
EFT14202	25/11/2021	Kindyhub Pty Ltd	KINDYHUB APP SUBSCRIPTION GOLD PLAN - NOVEMBER 2021 - LITTLE BARRENS	1		326.70
INV K0103-7410/11/2021		Kindyhub Pty Ltd	KINDYHUB APP SUBSCRIPTION GOLD PLAN - NOVEMBER 2021 - LITTLE BARRENS		178.20	
INV K0103-7410/11/2021		Kindyhub Pty Ltd	KINDYHUB APP SUBSCRIPTION GOLD PLAN - NOVEMBER 2021 - THE CUB HOUSE		148.50	
EFT14203	25/11/2021	Kleenheat Gas Pty Ltd (wesfarmers)	LPG BULK - RAVENSTHORPE REC CENTRE	1		1,691.90
INV 2183909824/09/2021		Kleenheat Gas Pty Ltd (wesfarmers)	LPG BULK - RAVENSTHORPE REC CENTRE		1,691.90	
EFT14204	25/11/2021	Landgate	RAVENSTHORPE TOWNSITE - RECTIFIED AERIAL IMAGERY	1		266.25
INV 368417	17/09/2021	Landgate	MINING TENEMENTS CHARGABLE 07/0/2021 - 02/09/2021		50.10	
INV 6931757011/11/2021		Landgate	RAVENSTHORPE TOWNSITE - RECTIFIED AERIAL IMAGERY		216.15	
EFT14205	25/11/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 06/11/2021	1		1,729.27
INV 424792	09/11/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 06/11/2021		1,729.27	

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EFT14206	25/11/2021	Local Government Professionals Australia WA	E-LEARNING PROGRAM - INDUCATION TO LOCAL GOVERNMENT - 5 ENROLMENTS	1		440.00
INV 31906	10/11/2021	Local Government Professionals Australia WA	E-LEARNING PROGRAM - INDUCATION TO LOCAL GOVERNMENT - 5 ENROLMENTS		440.00	
EFT14207	25/11/2021	Madden Rural	CUSTOM MADE FLASHING. 3 LENGTHS AT 6MTRS LONG, PACKAGING/WRAPPING & FREIGHT	1		198.77
INV 14431	29/10/2021	Madden Rural	CUSTOM MADE FLASHING. 3 LENGTHS AT 6MTRS LONG, PACKAGING/WRAPPING & FREIGHT		198.77	
EFT14208	25/11/2021	Medtech Healthcare Pty Ltd	MONTHLY SITE SUPPORT FOR THE MEDICAL CENTRES - NOVEMBER 2021	1		110.00
INV 054859	01/11/2021	Medtech Healthcare Pty Ltd	MONTHLY SITE SUPPORT FOR THE MEDICAL CENTRES - NOVEMBER 2021		110.00	
EFT14209	25/11/2021	Ravensthorpe Agencies	REVOLVE MINI BEACON 142MM X 2 & RECHARGEABLE MAGNETIC BEACON	1		631.00
INV 07026	05/11/2021	Ravensthorpe Agencies	1 X STIHL OIL 2 STROKE HP5L		77.00	
INV 07082	09/11/2021	Ravensthorpe Agencies	REVOLVE MINI BEACON 142MM X 2 & RECHARGEABLE MAGNETIC BEACON		422.00	
INV 07136	11/11/2021	Ravensthorpe Agencies	2 X SUDDEN IMPACT FOR ROSES 10KG		132.00	
EFT14210	25/11/2021	Ravensthorpe Building Supplies	13 X COOPEX RESIDUAL INSECTICIDE 25G & HAT & COAT HOOK	1		293.00
INV 14695	09/11/2021	Ravensthorpe Building Supplies	LOAD CHAIN 8MM AND PADLOCK MASTER KEY ALIKE 3 40MM		131.90	
INV 14907	16/11/2021	Ravensthorpe Building Supplies	13 X COOPEX RESIDUAL INSECTICIDE 25G & HAT & COAT HOOK		161.10	
EFT14211	25/11/2021	Ravensthorpe Community Christmas Tree	RAVENSTHORPE CHRISTMAS TREE DONATION 2021	1		250.00
INV SPONSO14/11/2021		Ravensthorpe Community Christmas Tree	RAVENSTHORPE CHRISTMAS TREE DONATION 2021		250.00	
EFT14212	25/11/2021	Ravensthorpe Community Resource Centre	SLWA SPONSORSHIP - ENCOURAGING PROMISING PRACTICE - FITZY UNEARTHED	1		2,750.00
INV 3166	19/10/2021	Ravensthorpe Community Resource Centre	SLWA SPONSORSHIP - ENCOURAGING PROMISING PRACTICE - FITZY UNEARTHED		2,750.00	
EFT14213	25/11/2021	Ravensthorpe Mechanical Services	SUPPLY AND FIT LOWER BOLTS, NUTS AND BUSHES TO FRONT SHOCK ABSORBERS - RA222	1		379.50

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INV 40434	05/10/2021	Ravensthorpe Mechanical Services	SUPPLY AND FIT LOWER BOLTS, NUTS AND BUSHES TO FRONT SHOCK ABSORBERS - RA222		379.50	
EFT14214	25/11/2021	Seamus Maloney	BOND REFUND	1		30.00
INV T1947	23/11/2021	Seamus Maloney	BOND REFUND	1	30.00	
EFT14215	25/11/2021	Seek Limited	JOB ADVERTISEMENTS - ASSET TECHNICAL OFFICER & WORKS SUPERVISOR	1		671.00
INV 9797661003/11/2021		Seek Limited	JOB ADVERTISEMENTS - ASSET TECHNICAL OFFICER & WORKS SUPERVISOR		671.00	
EFT14216	25/11/2021	Toll Transport Pty Ltd	FREIGHT CHARGES - CORSIGN, JASON SIGNS, PATHWEST, CUTTING EDGES & WESTRAC	1		278.12
INV 0508-S3008/11/2021		Toll Transport Pty Ltd	FREIGHT CHARGES - CORSIGN, JASON SIGNS, PATHWEST, CUTTING EDGES & WESTRAC		278.12	
EFT14217	25/11/2021	Topsigns	CREATE AND APPLY DECALS TO RANGER VEHICLE - RA 222	1		434.50
INV 3860	31/08/2021	Topsigns	CREATE AND APPLY DECALS TO RANGER VEHICLE - RA 222		385.00	
INV 3719	02/09/2021	Topsigns	DESIGNATED SMOKING AREA SIGN - AIRPORT		49.50	
EFT14218	25/11/2021	WA Fuel Supply PTY LTD	11,518L DIESEL	1		19,578.65
INV 62281	03/11/2021	WA Fuel Supply PTY LTD	11,518L DIESEL		19,578.65	
EFT14219	25/11/2021	WINC Australia Pty Ltd	NET51059080 - VARIOUS CONSUMABLES - LITTLE BARRENS	1		591.33
INV 9037553711/11/2021		WINC Australia Pty Ltd	NET51059080 - VARIOUS CONSUMABLES - LITTLE BARRENS		301.42	
INV 9037553611/11/2021		WINC Australia Pty Ltd	NET51180248 - VARIOUS SUPPLIES - THE CUB HOUSE		205.73	
INV 9037558712/11/2021		WINC Australia Pty Ltd	NET51059080 - VARIOUS CONSUMABLES - LITTLE BARRENS		41.90	
INV 9037556212/11/2021		WINC Australia Pty Ltd	NET51180248 - VARIOUS SUPPLIES - THE CUB HOUSE		35.20	
INV 9037574715/11/2021		WINC Australia Pty Ltd	NET51059080 - VARIOUS CONSUMABLES - LITTLE BARRENS		7.08	

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EFT14220	25/11/2021	Woodlands Distributors Pty Ltd	EMERDYN EM111 CIVIC SEAT- BOLT DOWN FOOTING PLATE	1		6,592.08
INV RAV1-01:12/11/2021		Woodlands Distributors Pty Ltd	EMERDYN EM111 CIVIC SEAT- BOLT DOWN FOOTING PLATE		6,592.08	
DD5988.1	01/11/2021	Aware Super	Payroll deductions	1		9,398.43
INV SUPER	01/11/2021	Aware Super	Superannuation contributions	1	8,398.43	
INV DEDUCT01/11/2021		Aware Super	Payroll deductions	1	1,000.00	
DD5988.2	01/11/2021	Rest Superannuation	Superannuation contributions	1		511.64
INV SUPER	01/11/2021	Rest Superannuation	Superannuation contributions	1	511.64	
DD5988.3	01/11/2021	The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1		706.88
INV SUPER	01/11/2021	The Trustee for The Dyer Super Fund (R Dyer)	Superannuation contributions	1	574.34	
INV DEDUCT01/11/2021		The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1	132.54	
DD5988.4	01/11/2021	Colonial First State	Payroll deductions	1		1,055.84
INV SUPER	01/11/2021	Colonial First State	Superannuation contributions	1	699.84	
INV DEDUCT01/11/2021		Colonial First State	Payroll deductions	1	356.00	
DD5988.5	01/11/2021	Hesta Superannuation	Payroll deductions	1		870.84
INV SUPER	01/11/2021	Hesta Superannuation	Superannuation contributions	1	670.84	
INV DEDUCT01/11/2021		Hesta Superannuation	Payroll deductions	1	200.00	
DD5988.6	01/11/2021	Australian Super Pty Ltd	Superannuation contributions	1		201.63
INV SUPER	01/11/2021	Australian Super Pty Ltd	Superannuation contributions	1	201.63	
DD5988.7	01/11/2021	Hostplus Superannuation	Superannuation contributions	1		600.67
INV SUPER	01/11/2021	Hostplus Superannuation	Superannuation contributions	1	600.67	
DD5988.8	01/11/2021	Intrust Superannuation	Superannuation contributions	1		235.67

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INV SUPER	01/11/2021	Intrust Superannuation	Superannuation contributions	1	235.67	
DD5988.9	01/11/2021	MOBI Superannuation	Superannuation contributions	1		311.50
INV SUPER	01/11/2021	MOBI Superannuation	Superannuation contributions	1	311.50	
DD5998.4	08/11/2021	SG Fleet	LEASE RENTALS OCTOBER 2021	1		13,496.72
INV AUSG0030/09/2021		SG Fleet	LEASE RENTALS OCTOBER 2021	1	13,496.72	
DD6008.1	15/11/2021	Aware Super	Payroll deductions	1		9,451.42
INV SUPER	15/11/2021	Aware Super	Superannuation contributions	1	8,451.42	
INV DEDUCT	15/11/2021	Aware Super	Payroll deductions	1	1,000.00	
DD6008.2	15/11/2021	Rest Superannuation	Superannuation contributions	1		459.75
INV SUPER	15/11/2021	Rest Superannuation	Superannuation contributions	1	459.75	
DD6008.3	15/11/2021	The Trustee for The Dyer Super Fund	Payroll deductions	1		706.88
INV SUPER	15/11/2021	The Trustee for The Dyer Super Fund	Superannuation contributions	1	574.34	
INV DEDUCT	15/11/2021	The Trustee for The Dyer Super Fund	Payroll deductions	1	132.54	
DD6008.4	15/11/2021	Colonial First State	Payroll deductions	1		1,055.84
INV SUPER	15/11/2021	Colonial First State	Superannuation contributions	1	699.84	
INV DEDUCT	15/11/2021	Colonial First State	Payroll deductions	1	356.00	
DD6008.5	15/11/2021	Hesta Superannuation	Payroll deductions	1		825.85
INV SUPER	15/11/2021	Hesta Superannuation	Superannuation contributions	1	625.85	
INV DEDUCT	15/11/2021	Hesta Superannuation	Payroll deductions	1	200.00	
DD6008.6	15/11/2021	Australian Super Pty Ltd	Superannuation contributions	1		201.63
INV SUPER	15/11/2021	Australian Super Pty Ltd	Superannuation contributions	1	201.63	
DD6008.7	15/11/2021	Hostplus Superannuation	Superannuation contributions	1		602.55

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INV SUPER	15/11/2021	Hostplus Superannuation	Superannuation contributions	1	602.55	
DD6008.8	15/11/2021	Intrust Superannuation	Superannuation contributions	1		143.62
INV SUPER	15/11/2021	Intrust Superannuation	Superannuation contributions	1	143.62	
DD6008.9	15/11/2021	MOBI Superannuation	Superannuation contributions	1		237.21
INV SUPER	15/11/2021	MOBI Superannuation	Superannuation contributions	1	237.21	
DD6029.1	22/11/2021	BANKWEST Corporate Mastercard	OCTOBER 2021 STATEMENT	1		9,057.46
INV SEPT 2022	22/11/2021	BANKWEST Corporate Mastercard	OCTOBER 2021 STATEMENT	1	9,057.46	
DD6033.1	30/11/2021	Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY - NOVEMBER 2021	1		33,382.35
INV NOV 202	30/11/2021	Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY - NOVEMBER 2021	1	33,382.35	
DD6033.2	30/11/2021	Synergy	PAYMENT BY AUTHORITY - NOVEMBER 2021	1		2,682.09
INV NOV 202	30/11/2021	Synergy	PAYMENT BY AUTHORITY - NOVEMBER 2021	1	2,682.09	
DD6033.3	30/11/2021	Water Corporation	PAYMENT BY AUTHORITY - NOVEMBER 2021	1		11,544.59
INV NOV 202	30/11/2021	Water Corporation	PAYMENT BY AUTHORITY - NOVEMBER 2021	1	11,544.59	
DD6033.4	15/11/2021	SG Fleet	LEASE RENTALS NOVEMBER 2021	1		13,496.72
INV AUSG003	15/11/2021	SG Fleet	LEASE RENTALS NOVEMBER 2021	1	13,496.72	
DD6033.5	01/11/2021	Westnet Pty Ltd	PAYMENT BY AUTHORITY - NOVEMBER 2021	1		207.29
INV 1289408	01/11/2021	Westnet Pty Ltd	PAYMENT BY AUTHORITY - NOVEMBER 2021	1	207.29	
DD6033.6	25/11/2021	Westnet Pty Ltd	PAYMENT BY AUTHORITY - NOVEMBER 2021	1		18.50
INV 1292884	25/11/2021	Westnet Pty Ltd	PAYMENT BY AUTHORITY - NOVEMBER 2021	1	18.50	
DD5988.10	01/11/2021	Sun Super	Superannuation contributions	1		225.77
INV SUPER	01/11/2021	Sun Super	Superannuation contributions	1	225.77	

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DD5988.11	01/11/2021	C-Bus Super	Superannuation contributions	1		593.03
INV SUPER	01/11/2021	C-Bus Super	Superannuation contributions	1	593.03	
DD5988.12	01/11/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		3,177.10
INV SUPER	01/11/2021	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,243.85	
INV DEDUCT01/11/2021	01/11/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	550.00	
INV DEDUCT01/11/2021	01/11/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	383.25	
DD5988.13	01/11/2021	WA Local Government Super Plan	Payroll deductions	1		2,351.81
INV DEDUCT01/11/2021	01/11/2021	WA Local Government Super Plan	Payroll deductions	1	578.61	
INV DEDUCT01/11/2021	01/11/2021	WA Local Government Super Plan	Payroll deductions	1	196.10	
INV DEDUCT01/11/2021	01/11/2021	WA Local Government Super Plan	Payroll deductions	1	976.60	
INV DEDUCT01/11/2021	01/11/2021	WA Local Government Super Plan	Payroll deductions	1	297.35	
INV DEDUCT01/11/2021	01/11/2021	WA Local Government Super Plan	Payroll deductions	1	52.19	
INV DEDUCT01/11/2021	01/11/2021	WA Local Government Super Plan	Payroll deductions	1	50.19	
INV DEDUCT01/11/2021	01/11/2021	WA Local Government Super Plan	Payroll deductions	1	200.77	
DD5988.14	01/11/2021	BT Super for Life	Superannuation contributions	1		404.94
INV DEDUCT01/11/2021	01/11/2021	BT Super for Life	Payroll deductions	1	138.37	
INV SUPER	01/11/2021	BT Super for Life	Superannuation contributions	1	266.57	
DD5988.15	01/11/2021	BUSSQ	Superannuation contributions	1		474.43
INV DEDUCT01/11/2021	01/11/2021	BUSSQ	Payroll deductions	1	118.61	
INV SUPER	01/11/2021	BUSSQ	Superannuation contributions	1	355.82	
DD5988.16	01/11/2021	MLC Superannuation	Superannuation contributions	1		403.00
INV SUPER	01/11/2021	MLC Superannuation	Superannuation contributions	1	403.00	
DD5988.17	01/11/2021	Care Super Pty Ltd	Superannuation contributions	1		202.55

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INV SUPER	01/11/2021	Care Super Pty Ltd	Superannuation contributions	1	202.55	
DD5988.18	01/11/2021	MLC MasterKey Business Super	Superannuation contributions	1		630.06
INV SUPER	01/11/2021	MLC MasterKey Business Super	Superannuation contributions	1	630.06	
DD5988.19	01/11/2021	BT Super	Superannuation contributions	1		1,145.34
INV SUPER	01/11/2021	BT Super	Superannuation contributions	1	1,145.34	
DD5988.20	01/11/2021	ANZ Smart Choice Super	Superannuation contributions	1		140.45
INV SUPER	01/11/2021	ANZ Smart Choice Super	Superannuation contributions	1	140.45	
DD6008.10	15/11/2021	Sun Super	Superannuation contributions	1		279.66
INV SUPER	15/11/2021	Sun Super	Superannuation contributions	1	279.66	
DD6008.11	15/11/2021	C-Bus Super	Superannuation contributions	1		768.13
INV SUPER	15/11/2021	C-Bus Super	Superannuation contributions	1	768.13	
DD6008.12	15/11/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		3,176.86
INV SUPER	15/11/2021	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,248.82	
INV DEDUCT	15/11/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	550.00	
INV DEDUCT	15/11/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	378.04	
DD6008.13	15/11/2021	Spirit Superannuation	Superannuation contributions	1		76.45
INV SUPER	15/11/2021	Spirit Superannuation	Superannuation contributions	1	76.45	
DD6008.14	15/11/2021	WA Local Government Super Plan	Payroll deductions	1		2,352.52
INV DEDUCT	15/11/2021	WA Local Government Super Plan	Payroll deductions	1	578.61	
INV DEDUCT	15/11/2021	WA Local Government Super Plan	Payroll deductions	1	196.10	
INV DEDUCT	15/11/2021	WA Local Government Super Plan	Payroll deductions	1	980.43	
INV DEDUCT	15/11/2021	WA Local Government Super Plan	Payroll deductions	1	294.23	

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INV DEDUCT	15/11/2021	WA Local Government Super Plan	Payroll deductions	1	52.19	
INV DEDUCT	15/11/2021	WA Local Government Super Plan	Payroll deductions	1	50.19	
INV DEDUCT	15/11/2021	WA Local Government Super Plan	Payroll deductions	1	200.77	
DD6008.15	15/11/2021	BT Super for Life	Superannuation contributions	1		387.78
INV DEDUCT	15/11/2021	BT Super for Life	Payroll deductions	1	138.37	
INV SUPER	15/11/2021	BT Super for Life	Superannuation contributions	1	249.41	
DD6008.16	15/11/2021	BUSSQ	Superannuation contributions	1		474.43
INV DEDUCT	15/11/2021	BUSSQ	Payroll deductions	1	118.61	
INV SUPER	15/11/2021	BUSSQ	Superannuation contributions	1	355.82	
DD6008.17	15/11/2021	MLC Superannuation	Superannuation contributions	1		393.92
INV SUPER	15/11/2021	MLC Superannuation	Superannuation contributions	1	393.92	
DD6008.18	15/11/2021	Care Super Pty Ltd	Superannuation contributions	1		216.25
INV SUPER	15/11/2021	Care Super Pty Ltd	Superannuation contributions	1	216.25	
DD6008.19	15/11/2021	MLC MasterKey Business Super	Superannuation contributions	1		587.66
INV SUPER	15/11/2021	MLC MasterKey Business Super	Superannuation contributions	1	587.66	
DD6008.20	15/11/2021	BT Super	Superannuation contributions	1		1,145.34
INV SUPER	15/11/2021	BT Super	Superannuation contributions	1	1,145.34	
DD6008.21	15/11/2021	ANZ Smart Choice Super	Superannuation contributions	1		213.80
INV SUPER	15/11/2021	ANZ Smart Choice Super	Superannuation contributions	1	213.80	

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REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal Bank Account	1,244,960.71
TOTAL		1,244,960.71