



MINUTES

For the Council Meeting held on

Thursday 15 October, 2015

Commencing at 5 p.m.

In the Emergency Services Building, Hopetoun.

ORDINARY MEETING OF COUNCIL
TO BE HELD IN THE COUNCIL CHAMBERS, RAVENSTHORPE
ON 15 OCTOBER 2015, COMMENCING AT 5PM

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

5.00pm – the presiding person, Cr Dunlop, declared the meeting open.

2. ATTENDANCE / APOLOGIES/ APPROVED LEAVE OF ABSENCE

MEMBERS: Cr Keith Dunlop (Shire President)
Cr Julianne Belli (Deputy Shire President)
Cr Andrew Duncan
Cr Sharyn Gairen
Cr Angela Kelton
Cr Ken Norman

STAFF: Ian Fitzgerald (Chief Executive Officer)
Keith White (Deputy Chief Executive Officer)
Darryn Watkins (Manager Engineering Services)
Jenny Goodbourn (Manager of Recreation Services)
Portia Ridout (Executive Assistant)

APOLOGIES:

NIL

ON LEAVE OF ABSENCE:

Cr Ian Goldfinch

ABSENT:

NIL

3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

NIL

4. PUBLIC QUESTION TIME

NIL

5. APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST

NIL

6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS

5.02pm Robyn Cockram – Proposed Hopetoun Markets

Robyn spoke in favour of the markets and answered questions that Council had about what would be sold at the proposed markets.

7. CONFIRMATION OF MINUTES**7.1 COUNCIL MEETING – 17 SEPTEMBER, 2015**

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 7.1
Moved: Cr Gairen	Seconded: Cr Duncan
That the minutes of the meeting of council held on 17 September, 2015 be confirmed as a true and correct record of proceedings.	
Carried: 6/0	Res: 107/15

8. SUSPENSION OF STANDING ORDERS

NIL

9. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS

NIL

10. REPORTS OF OFFICERS

10.1 DEPUTY CHIEF EXECUTIVE OFFICER

10.1.1 MONTHLY FINANCIAL REPORT – 30 SEPTEMBER 2015
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File Ref:**Applicant:** Not applicable**Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 05 October, 2015**Author:** Keith White – Deputy Chief Executive Officer**Authorising Officer:** Not applicable**Attachments:** Yes – Monthly Financial Report–September 2015

Summary:

This report presents the monthly financial reports for September 2015 to Council which is provided as an attachment to the agenda. The recommendation is to receive the September monthly financial reports.

Background:

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

Comment:

To provide timely financial information to the Council this report is based on the 2015/2016 Budget adopted by Council on 20 August 2015. The report contains the budget amounts, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the draft budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

As we are still finalising the 2014/15 Annual Accounts and the Fair Value adjustments to assets, asset depreciation is yet to be run..

Consultation:

Council Financial Records

Statutory Obligations:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next ordinary meeting after the end of the month, or if not prepared in time to the next ordinary meeting after that meeting.

Policy Implications:

Nil

Budget / Financial Implications:

As detailed within the attachments

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.1.1
Moved: Cr Belli	Seconded: Cr Gairen
That Council receive the Monthly Financial Reports for the period ending 30 September 2015 in accordance with Section 6.4 of the Local Government Act 1995.	
Carried: 6/0	Res: 108/15

10.1.2 SCHEDULE OF ACCOUNT PAYMENTS – SEPTEMBER 2015**File Ref:****Applicant:** Not applicable**Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 30th September, 2015**Author:** Stacey Addis – Senior Finance Officer**Authorising Officer:** Keith White – Deputy Chief Executive Officer**Attachments:** Schedule of Payments to 30th September, 2015
Credit Card Transactions to 27th September, 2015**Summary:**

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

Background:**30th September 2015**

FUND	PAYMENT	VOUCHERS	AMOUNTS
Municipal Account	EFTs	EFT4661-4765	\$865,076.27
		39794-39861	\$85,481.64
	Municipal Fund Cheques		
Payroll	Dates	02/09/2015 16/09/2015 17/09/2015 30/09/2015	\$244,518.77
Bank Fees			\$250.90
Municipal Account Total			\$1,195,327.58
Shire Credit Card Facility	Westpac VISA	26/08/2015-27/09/2015	\$5,826.69
Trust Account Payments	EFTs	EFT4779	\$44,693.60
Grand Total			\$1,245,847.87

Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:

Not applicable.

Statutory Obligations:**Local Government (Financial Management) Regulations 1996****13. Lists of accounts**

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications:

Nil

Budget / Financial Implications:

This item address Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.1.2
Moved: Cr Kelton	Seconded: Cr Gairen
That pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of September 2015, be noted.	
Carried: 6/0	Res: 109/15

10.2 MANAGER OF PLANNING AND DEVELOPMENT

10.2.1 PROPOSED MARKET

File Ref:	RC.EM.1
Applicant:	Ms Robyn Cockram
Location:	Lot 1 (#25) Veal Street, Hopetoun
Disclosure of Officer Interest:	None
Date:	5 October 2015
Author:	Craig Pursey - Planning Officer
Authorising Officer:	Ian Fitzgerald – Chief Executive Officer
Attachments:	Application details

Summary:

Council has received a planning application to operate a market at Lot 1 (#25) Veal Street, Hopetoun on the first Sunday of each month. The intention of the market is for local produce, food operators, arts and crafts only.

Public parking and toilets would be used to support the market.

A trial was held on the 4th October 2015 with no complaints being received.

This report recommends granting conditional planning approval subject to the market remaining mostly local in character.

Background:

Lot 1 (#25) Veal Street is the currently used by Elders Real Estate and is the former 'Deck' cafe and giftware store.

Lot 1 is 896m² in area and zoned 'Town Centre' under the Shire's Town Planning Scheme No.5 (the Scheme). A 'market' is a discretionary land use in the Town Centre zone. The Scheme defines a 'market as a *"...premises used for the display and sale of goods from stalls by independent vendors."*

The proposed market was granted temporary approval under clause 8.2 (e) of the Scheme to operate on the 4th October 2015. The market appeared to be successful, operating in accordance with the proposal lodged and the Shire received no complaints.

Comment:***Proposal***

Council has received a proposal to operate a monthly market in the grounds of 25 Veal Street, Hopetoun. The applicant describes the proposal as follows:

"We are seeking approval for conducting monthly Hopetoun Local Market starting October 4, 2015. Please find attached the application form, Site plan of how stalls will be placed, toilets and parking as requested.

The Hopetoun Local Markets will consist of stalls selling:

- Home Produce and Preserves,*
- Hand made Quilts, Knitted/crochet stall,*
- Local Art and Photography,*
- Giftware and Plants*
- Face painting,*
- A variety of craft goods/cards locally made/decorated.*
- Market times will be 9am to 1pm, stall holders will be setting up an hour and a half beforehand."*

The purpose of our Local Market is to support the Community by having a local market for people to be able sell their home/hand made products, meet new people and have something for the tourists coming into town.

Toilets are 100m from the market area and the playground and park will be well utilised on these days.

... We will not be having tea and coffee but will encourage visitors to purchase these from the surrounding three cafes,

A full copy of the application is attached to this report.

In further discussions with the applicant the proposal is to expand the number of food vendors to include a number of food vans and cake stalls. Lastly, buskers operating from within the market grounds are proposed.

Assessment

The Scheme lists a 'market' is a discretionary land use in the Town Centre zone but does not provide any specific development criteria to assess the development of a market. Therefore a market is assessed against clause 10.2 of the Scheme "Matters to be Considered by Local Government". The relevant parts of this clause are examined below:

Part of 10.2	Officer Comment/recommendation
a) the aims and provisions of this Scheme and any other relevant town planning scheme(s) operating within the Scheme Area;	<p>The objective of the 'Town Centre' zone is "<i>to provide for retail shopping, office and commercial development, and social, recreational and community activities servicing the town as a whole</i>".</p> <p>A local market is a social, recreational and community activity that would encourage people to stay longer in the Hopetoun town centre and may support other business.</p>
o) preservation of the amenity of the locality	<p>The town centre is characterised by retail and entertainment land uses and a market is unlikely to detrimentally affect the amenity of the area.</p> <p>The proposed operating hours should not affect nearby residences.</p>
q) whether the proposed means of access to and egress from the site are adequate and whether adequate provision has been made for the loading, unloading, manoeuvring and parking of vehicles;	<p>The market is proposed to be serviced by public parking which may take parking bays from those used by existing business in the locality.</p> <p>However, this needs to be balanced with the additional activity on the street and the potential for a market to attract and retain people for longer periods in the town centre.</p>
r) the amount of traffic likely to be generated by the proposal, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;	<p>The local market is proposed to run half a day, once a month. Veal Street can be busy at times but not to a point where it could not cope with occasional higher numbers of vehicles.</p>

Overall, a local market has the potential to expose local producers to a wider market, may bring additional street life and people who might not otherwise come to town into Hopetoun. The potential to detrimentally affect the amenity of the area and cause parking and traffic issues is low; the proposed local market is supported.

The proposal states that there will not be coffee and tea sold and that the stalls will be mostly local in character. Therefore a condition of approval is recommended requiring that the proposed market operate in a manner consistent with the application lodged.

Consultation:

None required.

Statutory Obligations:

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any decision made by the Council.

Policy Implications:

None

Budget / Financial Implications:

None for Council.

Strategic Implications:

The proposal aligns with a variety of the themes and desired outcomes of the Strategic Community Plan including:

1.2.1 Town Centres and vibrant and attractive places.

2.1.1 The Shire of Ravensthorpe is economically sustainable with a stable or growing population.

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.2.1
Moved: Cr Norman	Seconded: Cr Belli
THAT Council,	
1. Approve the proposed 'Market' at Lot 1 (#25) Veal Street, Hopetoun subject to the following conditions:	
i) Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application plus a number of food vans and cake stalls.	
ii) Formal arrangements being put in place for a suitable rubbish collection service to the satisfaction of the Chief Executive Officer prior to the commencement of the market.	
iii) The proponent is solely responsible for all and any costs associated with the removal, alteration, repair, reinstatement or reconstruction of any part of the public place arising from the operation of the market.	
iv) The development hereby approved shall at all times comply with the definition of market as provided in Schedule 1 of the Shire's Town Planning Scheme, as follows:	
<i>"market" means premises used for the display and sale of goods from stalls by independent vendors</i>	
2. Advise the applicant in footnotes on the planning approval that:	
(i) Clear signage designating parking areas and providing directions to toilets for the market should be provided.	
(ii) The applicant is to ensure that all food producers have the necessary registrations under the Food Act 2008.	
(iii) Use of temporary signage proposed to advertise the market on market days and in place for a period of less than 48hours, is acknowledged as exempt from planning approval.	
Carried: 6/0	Res: 110/15

10.2.2 FENCING LOCAL LAW 2015

File Ref:	LE.LL.1
Applicant:	Not applicable
Location:	Whole of Shire
Disclosure of Officer Interest:	None
Date:	29 September 2015
Author:	Craig Pursey, Planning Officer
Authorising Officer:	Ian Fitzgerald – Chief Executive Officer
Attachments:	<ol style="list-style-type: none">1. Response from the Joint Standing Committee on Delegated Legislation2. Draft Fencing Local Law 2015 with modifications in red

Summary:

Council resolved to adopt a draft Fencing Local Law at their meeting in April 2015. This Local Law was considered by the Joint Standing Committee on Delegated Legislation in August 2015 and two issues were identified that require addressing prior to the Local Law being gazetted.

This report recommends adopting the two adjustments and forwarding an amended Local Law to the Standing Committee for final approval.

Background:

The draft Fencing Local Law 2015 adopted by Council in April 2015 addressed the following matters:

1. Defines a 'sufficient fence' broadly as follows:
 - Residential areas - 1.8m, timber picket, corrugated fibre, colourbond, brick, masonry or brushwood fence;
 - Commercial & Industrial areas - up to 2.4m high galvanised or PVC coated rail-less link mesh; and
 - Rural & Rural Residential areas - fence of posts and wire construction, with minimum specifications.

2. Confirms fences within the front and secondary street setback area greater than 1200mm in height require approval;
3. Establishes acceptable fencing materials including outlining a need for approval to use barbed wire and prohibiting razor wire and use of broken glass without a licence issued by the Shire;
4. Ensures electric fences are not used in residential areas; and
5. Provides powers for enforcement and penalties for failure to comply with the terms of the Local Law.

A full copy of the draft Fencing Local Law is at attachment 2 of this report.

This Local Law was adopted by Council at their meeting in April 2015 and forwarded to the Joint Standing Committee on Delegated Legislation in July 2015 for final approval.

Comment:

The Joint Standing Committee on Delegated Legislation assessed the draft Shire of Ravensthorpe Fencing Local Law 2015 at their meeting in August 2015 and raised two issues with the draft Local Law (reproduced below):

1. "Clause 5(1)

It states:

5. Sufficient Fences

(1) Unless by agreement between the owners of adjoining properties, a person shall not erect a dividing fence or a boundary fence that is not a sufficient fence.

This clause is contrary to section 5 of the *Dividing Fences Act 1961* which defines 'sufficient fence' as meaning:

- (a) any fence prescribed by a local law as a sufficient fence for the part of the local government district in which the dividing fence or boundary fence is, or is to be, erected; or*
- (b) any fence of the description and quality agreed upon by the parties concerned which does not fail to comply with any local law referred to in paragraph (a),*

Clause 5(1) of the Shire's law implies that as long as the adjoining property owners agree to the type of fence they want to erect, they are not required to erect a 'sufficient fence'.

Clause 5(1) is void and thus inoperative because it is inconsistent with section 5 of the *Dividing Fences Act 1961*.

The clause needs to be amended to read (consistently with the 2014 WALGA Model):

5.1 Sufficient fences

(1) A person shall not erect a dividing fence or a boundary fence that is not a sufficient fence.

2. Clause 19

It states:

19. Objection and Appeal

Where the local government exercises a discretion pursuant to this local law, an affected person has a right of objection on appeal under Part 9 of the Local Government Act 1995.

(The discretion being referred to here is that in clause 9. It provides that the Shire may give its written consent to the erection or repair of a fence which does not comply with the requirements of the Local Law.)

WALGA's equivalent of clause 19 states:

Objections and review

When the local government makes a decision under clause 3.2, the provisions of Part 9 Division 1 of the Local Government Act 1995, and regulation 33 of the Local Government (Functions and General) Regulations 1996, apply to that decision.

There are 2 issues with this aspect of the Shire's law.

First, it fails to include a reference to regulation 33 which was gazetted by the Governor at the request of the Minister for Local Government and Communities in 2011. Regulation 33 is important because it prescribes the Form to be used when a person lodges an objection or appeal.

Second, the clause only refers to an objection or appeal being raised when the Shire "*exercises a discretion pursuant to this local law*", omitting the "*making of a decision*" (as in the WALGA Model).

The Committee is of the view that making a decision and exercising discretion are not the same thing."

A full copy of the Committee's correspondence is at attachment 1 of this report.

The Committee's interpretation of Local Laws and Act's appears to be sound. The only real change to the intention of the originally adopted Local Law is that a dividing fence must always comply with the Local Law definition for a sufficient fence rather than allowing two landowners to agree on something different between themselves.

The changes are minor and necessary and it is recommended that they be included in the Fencing Local Law 2015 and returned to the Committee for final approval and gazettal.

Consultation:

The Local Law was advertised state-wide for 42 days during which time no submissions were received.

The Department for Local Government and Communities provided detailed comment on behalf of the Minister for Local Government and these were included in the version adopted by Council in April 2015.

Statutory Obligations:

Local Laws are enabled by the Local Government Act 1995.

Policy Implications:

The proposed Local Laws would complement the Residential Design Codes and Housing Policy of the Shire of Ravensthorpe.

Budget / Financial Implications:

There are costs in advertising the draft Local Law in the Government Gazette.

Strategic Implications:

The proposal aligns with the following desired outcome of the Strategic Community Plan:

4.2.1 High quality corporate governance, accountability and compliance.

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Absolute majority

AMENDED OFFICER RECOMMENDATION**ITEM 10.2.2**

Moved: Cr Duncan

Seconded: Cr Gairen

That Council,

1. Adopt the Shire of Ravensthorpe Fencing Amendment Local Law 2015 found at Attachment 2 of this report and process this amendment in accordance with the requirements of the Local Government Act 1995. This Amendment Local law shall address the following issues:

Amend clause 5(1) so that it states:

5.1 Sufficient fences

(1) A person shall not erect a dividing fence or a boundary fence that is not a sufficient fence.

Amend clause 19 so that it states:

19. Objection and Appeal

When the local government makes a decision under clause 3.2, the provisions of Part 9 Division 1 of the Local Government Act 1995, and regulation 33 of the Local Government (Functions and General) Regulations 1996, apply to that decision.

Amend Schedule 3 Specifications for a Sufficient Fence on a Rural Lot and Rural Residential Lot to:

- (i) Require a minimum of seven(7) wires for a non-electrified fence.
 - (ii) Require posts to be at least 1650mm long and set 550mm into the ground leaving 1100mm above ground; and
 - (iii) Require a minimum of five (5) wires for an electrified fence.
2. Advise the Joint Standing Committee on Delegated Legislation of the Council's commitment to make the changes detailed in the proposed Shire of Ravensthorpe Fencing Amendment Local Law 2015 detailed at part 1 of this resolution.
3. Forward a copy of the modified Shire of Ravensthorpe Fencing Amendment Local Law 2015 to the Joint Standing Committee on Delegated Legislation.

Carried by absolute majority: 6/0

Res: 111/15

10.3 MANAGER OF ENGINEERING SERVICES

NIL

10.4 CHIEF EXECUTIVE OFFICER**10.4.1 RAVENSTHORPE ENTERTAINMENT CENTRE MANAGEMENT COMMITTEE (RECMC)****File Ref:****Applicant:** Not applicable**Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 30th September 2015**Author:** Jenny Goodbourn - Manager of Community & Recreation Development**Authorising Officer:** Ian Fitzgerald – Chief executive Officer**Attachments:** RECMC Minutes of 15th September 2015
REC & Sporting Complex Master Plan – Draft
Revised Master Plan Design Concept
REC Master Plan - Costing

Summary:

This item seeks the consideration and approval of three (3) Committee recommendations, resultant from the last meeting of the Ravensthorpe Entertainment Centre Management Committee (RECMC), held on Tuesday 15th September 2015.

Background:

The Ravensthorpe Entertainment Centre Management Committee Incorporated is not a Committee of Council and has no direct financial decision making authority. The RECMC is governed by its constitution and by-laws and Memorandum of Understanding (MOU) with the Council.

The Committee meet regularly to accomplish the outcomes and responsibilities of the MOU and the general responsibilities of the Committee through their Incorporation. The minutes of its last meeting are attached to reference the below noted recommendations of the RECMC.

Comment:**1. Tigers Request for Bar Profits from Function on the 5th September 2015**

Under the MOU s.23 each affiliated group is able to utilise the REC Bar Area for two community functions free of charge and receive a donation of funds from the RECMC (through council) to the value of the bar profits generated by the function.

Tigers Football & Sporting Club had requested that the wind-up function they held on the 5th September be the second of their designated functions for this year. Now the event has been completed the Tigers have requested payment of the monies. The net profit for the night, after stock cost and bar staff wages is \$776.23. At the September meeting the RECMC recommended approval of this payment go to the October meeting of council for action.

2. Ravensthorpe District High School Request for Bar Profits from Function on the 4th September 2015

Under the MOU s.23 each affiliated group is able to utilise the REC Bar Area for two community functions free of charge and receive a donation of funds from the RECMC (through council) to the value of the bar profits generated by the function.

RDHS organised to hold a Quiz Night to help raise funds for Country Hockey week and requested that this be one of their functions for the year. Now the event has been completed they have requested payment of the monies. The net profit for the night, after stock cost is \$301.62. There were no bar staff costs as the time was donated. At the September meeting the RECMC recommended approval of this payment go to the October meeting of council for action.

3. Acceptance of the Ravensthorpe Entertainment Centre & Sporting Complex Master Plan.

Following receipt of a grant last year Jill Powell and associates were commissioned to develop a Master Plan for the Ravensthorpe Entertainment Centre & Sporting Complex. This report was recommended in the Shire of Ravensthorpe Sports and Facilities Plan that was undertaken by ABV Leisure Consultancy Services in 2013.

The plan was to consider the next stage of development for the complex and address issues including Youth Space, Outdoor Playground, Cricket Nets, Multiuse spaces, Viewing platform & access ramp and upgrades to old courts and tennis pavilion space.

Jill Powell travelled to Ravensthorpe on the 12th June 2015 and met with the MCRD and members of the RECMC management committee for initial discussions. Following this there was a period of three weeks calling for community input into the Plan. This was done by way of local advertising, Website advertising and a mail drop in Ravensthorpe and Hopetoun. A draft plan was then developed and Jill returned to Ravensthorpe on the 10th August to discuss the draft with MCRD and RECMC. There were some suggested revisions and the final draft was taken to the September RECMC meeting. The plan includes works for a new car park, centrally located playground, BBQ & Social Area, new covered grandstand and ramp, cricket practice wickets, hit up wall, multi-use path, multi-use courts and upgrades and

replacement of some equipment. It is proposed to undertake the work over four stages as the total proposed costs are in the region of \$1,250,000. This would enable specific stages to be progressed and actioned as and when funding becomes available. The resolution from the September meeting was that the RECMC accept the Draft Ravensthorpe Entertainment Centre & Sporting Complex Master Plan as presented and recommend it's acceptance to the Shire of Ravensthorpe for endorsement.

Consultation:

With the Ravensthorpe Entertainment Centre Management Committee Incorporated (RECMC).

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

- Council is required to endorse or reject all proposed expenditure recommended by the RECMC.
- Adequate funds are available from RECMC Bar, Membership, and Authorised Expenditure budget items

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISIONS	ITEM 10.4.1
Moved: Cr Kelton	Seconded: Cr Belli
<ol style="list-style-type: none">1. That Council approves the RECMC request to pay the Tigers Football and Sporting Club an amount of \$776.23 as the net proceeds of the bar profits from the function held on the 5th September 2015.2. That Council approves the RECMC request to pay the Ravensthorpe District High School an amount of \$301.62 as the net proceeds of the bar profits from the function held on the 4th September 2015.3. That the Shire of Ravensthorpe endorses the decision of the RECMC to accept the Draft Ravensthorpe Entertainment Centre & Sporting Complex Master Plan as presented.	
Carried: 6/0	Res: 112/15

10.4.2 COUNCIL MEETING DATES – 2016**File Ref:****Applicant:** Not applicable**Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 6 October, 2015**Author:** Portia Ridout – Executive Assistant**Authorising Officer:** Ian Fitzgerald – Chief Executive Officer**Attachments:** None

Summary:

Council is required to determine meeting dates for 2016.

Background:

In accordance with the Local Government Act 1995, Council is required to advertise Council meeting dates at least once per annum.

Council should also give consideration to the number of meetings to be held in Hopetoun and Munglipup. The OFFICER RECOMMENDATION AND COUNCIL DECISION is that the meeting schedule remain the same as last year.

Comment:

A recommended 2016 schedule of Agenda Setting Forums and Council meetings is as follows:

DATE	VENUE	START TIME
January 2016	Nil	Nil
15 February 2016	Ravensthorpe Council Chambers	10 am
18 February 2016	Hopetoun Community Centre	5 pm
14 March 2016	Ravensthorpe Council Chambers	10 am
17 March 2016	Ravensthorpe Council Chambers	5 pm
18 April 2016	Ravensthorpe Council Chambers	10 am

21 April 2016	Hopetoun Community Centre	5 pm
16 May 2016	Ravensthorpe Council Chambers	10 am
19 May 2016	Ravensthorpe Council Chambers	5 pm
13 June 2016	Ravensthorpe Council Chambers	10 am
16 June 2016	Hopetoun Community Centre	5 pm
18 July 2016	Ravensthorpe Council Chambers	10 am
21 July 2016	Ravensthorpe Council Chambers	5 pm
15 August 2016	Ravensthorpe Council Chambers	10 am
18 August 2016	Hopetoun Community Centre	5 pm
12 September 2016	Ravensthorpe Council Chambers	10 am
15 September 2016	Munglinup Recreation Centre	5 pm
17 October 2016	Ravensthorpe Council Chambers	10 am
20 October 2016	Hopetoun Community Centre	5 pm
21 November 2016	Ravensthorpe Council Chambers	10 am
24 November 2016	Ravensthorpe Council Chambers	5 pm
15 December 2016	Ravensthorpe Council Chambers	5 pm

Consultation:

Meeting dates will be advertised in the Community Spirit, Community Resource Centres, Council notice board and the Esperance Express.

Statutory Obligations:

The Local Government Act 1995, Local Government (Administration) Regulations, require that the meetings for the year be advertised for public information.

Policy Implications:

Nil

Budget / Financial Implications:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION**ITEM 10.4.2**

Moved: Cr Kelton

Seconded: Cr Gairen

That the following Council meeting dates be adopted for 2016 and be advertised for public information, in accordance with the Local Government Act 1995.

DATE	VENUE	START TIME
January 2016	Nil	Nil
15 February 2016	Ravensthorpe Council Chambers	10 am
18 February 2016	Hopetoun Community Centre	5 pm
14 March 2016	Ravensthorpe Council Chambers	10 am
17 March 2016	Ravensthorpe Council Chambers	5 pm
18 April 2016	Ravensthorpe Council Chambers	10 am
21 April 2016	Hopetoun Progress Association Building	5 pm
16 May 2016	Ravensthorpe Council Chambers	10 am
19 May 2016	Ravensthorpe Council Chambers	5 pm
13 June 2016	Ravensthorpe Council Chambers	10 am
16 June 2016	Hopetoun Community Centre	5 pm
18 July 2016	Ravensthorpe Council Chambers	10 am
21 July 2016	Ravensthorpe Council Chambers	5 pm
15 August 2016	Ravensthorpe Council Chambers	10 am
18 August 2016	Hopetoun Community Centre	5 pm
12 September 2016	Ravensthorpe Council Chambers	10 am
15 September 2016	Munglinup Recreation Centre	5 pm
17 October 2016	Ravensthorpe Council Chambers	10 am
20 October 2016	Hopetoun Community Centre	5 pm
21 November 2016	Ravensthorpe Council Chambers	10 am
24 November 2016	Ravensthorpe Council Chambers	5 pm
15 December 2016	Ravensthorpe Council Chambers	5 pm

Carried: 6/0

Res: 113/15

10.4.3 HONORARY RANGER - APPOINTMENT**File Ref:****Applicant:****Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 13 July, 2015**Author:** Ian Fitzgerald – Chief Executive Officer**Authorising Officer:** Not applicable**Attachments:** Nil

Summary:

Council is requested to appoint an Honorary Ranger who will be responsible for the exercising powers so delegated within the Hamersley Inlet Reserve.

The recommended persons are Andrew and Nina Vening who already perform some roles with the reserve on behalf of Council.

Background:

There is currently no ranger dedicated to controlling behaviour within the Hamersley Inlet Reserve with Council's paid ranger visiting the area on an ad-hoc arrangement.

Comment:

There have been a couple of minor incidents within the reserve of late wherein Mr Vening in acting on behalf of Council to collect camping fees was challenged for formal identification. At present no such identification is provided to Mr Vening.

The proposal is that Mr Andrew Vening be appointed as an Honorary Ranger to perform a role within the Hamersley Inlet Reserve under the following legislation:

Dog Act 2011

Litter Act 1976 and associated Regulations

Caravan Park and Camping Grounds Act 1995

Bushfires Act 1954 and associated Regulations

Control of Vehicles (off Road Areas) 1978

This would give Mr Venning authorisation to act on behalf Council whilst within the reserve performing his normal role of collecting camping fees and general maintenance of the

campground area. It is proposed this appointment will be on an honorary basis with no payment to be made in addition to the fee for service payments already made under the existing arrangement.

Consultation:

Mr and Mrs Vening
Manager Airport and Compliance

Statutory Obligations:

Local Government Act 1995

Policy Implications:

N/A

Budget / Financial Implications:

Minor costs associated with advertising the appointment only.

Strategic Implications:

Theme 3 – Adequate services and infrastructure to cater for the community.

Strategy 3.5.1 – maintain and improving recreational facilities in the Shire.

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.4.3
Moved: Cr Kelton	Seconded: Cr Gairen
That Council appoint Mr Andrew Vening and Mrs Nina Vening as Honorary Rangers for the Hamersley Inlet Reserve with authorisation under the following legislation:	
Dog Act 1976 and associated Regulations	
Cat Act 2011	
Litter act 1976 and associated Regulations	
Caravan Parks and Camping Grounds Act 1995 Bushfires Act 1954 and associated Regulations	
Control of Vehicles (off road areas) Act 1978	
Carried: 6/0	Res: 114/15

10.4.4 GOLDFIELDS – ESPERANCE REGIONAL INVESTMENT BLUEPRINT**File Ref:****Applicant:****Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 13 July, 2015**Author:** Ian Fitzgerald – Chief Executive Officer**Authorising Officer:** Not applicable**Attachments:** Draft Blueprint – Under separate cover

Summary:

A copy of the Draft Goldfields – Esperance Regional Investment Blueprint has been received with comments invited up until 11 November 2015.

It is recommended Council prepare and lodge a submission to the Goldfields – Esperance Development Commission outlining their comments on the Blueprint.

Background:

The Minister for Regional Development has tasked all Development Commissions to prepare a Blueprint for their region which will help determine the allocation of Royalties for Regions funds.

The Goldfields – Esperance Development Commission has been in a bit of turmoil and has only recently worked on developing their Blueprint. There has been limited consultation with the shires in developing the Blueprint due in part to the tight timeframes in place to get the Blueprint prepared.

Comment:

The Blueprint is intended to be an aspirational document that looks forward to what the region will look like in 2050.

Some of my initial observations on the Draft Blueprint include:

- a) It is not an easy document to read
- b) There is no breakdown between sub-regions- Ravensthorpe and Esperance have agriculture and therefore different needs
- c) It reads as a make or break plan – 2050 is the timeframe and whilst it is aimed as a plan leading to 2050 some staging to something like 2020, 2035, 2050 may have

given achievable steps – also give something to measure against rather than waiting to 2050.

- d) No mention of more agricultural land as outlined in our draft Economic Development Strategy – maybe deemed too controversial.
- e) Only 2 strategies outlined for Energy and Industrial Technology – 15 for Innovation and Knowledge economy
- f) Mentions development of technologies and digital systems but digital infrastructure is not specifically mentioned
- g) Job creation and population growth not identified to support the strategies proposed.

As a document that is to be used to help attract investment, both Royalties for Regions and private funding, the draft Blueprint in the author's opinion falls short. The limited consultation with the local government stakeholders in the process is also disappointing and is reflected in the draft document.

The Mid West Regional Blueprint which the author was party to included sub-regional meetings on several occasions and the final document is easy to read and broken into achievable timeframes that also provide a tool to access progress against.

Consultation:

CEO Shire of Esperance.

Statutory Obligations:

Local Government Act 1995

Policy Implications:

N/A

Budget / Financial Implications:

There is no direct financial implication with the development of the Blueprint but projects that eventuate from the final document may require future budgetary consideration by Council.

Strategic Implications:

The Regional Blueprint has potential for major influence on the future development of our region including project identification and funding allocation.

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION		ITEM 10.4.4
Moved: Cr Duncan	Seconded: Cr Kelton	
That Council prepare a submission outlining their concerns with the Draft Regional Blueprint and submit to the Goldfields – Esperance Development Commission.		
Carried: 6/0	Res: 115/15	

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
NIL**12. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****12.1 ELECTED MEMBERS**
NIL**12.2 OFFICERS**
NIL**13. MATTERS BEHIND CLOSED DOORS**

COUNCIL DECISION	Item 13.1
Moved: Cr Norman	Seconded: Cr Belli
That Council sit behind closed doors to discuss Item 13.1 which involves a Council Officer.	
Carried: 6/0	Res: 116/15

5.12pm Darryn Watkins, Keith White, Jenny Goodbourn and Portia Ridout left the meeting and did not return to the meeting.

COUNCIL DECISION	Item 13.1
Moved: Cr Kelton	Seconded: Cr Gairen
That Council come out from behind closed doors.	
Carried: 6/0	Res: 117/15

5.35pm Council came out from behind closed doors.

Councillor Belli thanked Council for their support during her time on Council and commented that she had learned a great deal and would miss being a Councillor. Councillor Belli wished Councillors and staff all the best for the future.

Councillor Dunlop also passed on his thanks for the support he had received as both Deputy President and more recently Shire President.

Councillor Duncan will also be standing down as a Councillor to pursue other interests and wished Council all the best for the future and believes Council is in pretty good shape at present and he really enjoyed his 4 years as a Councillor.

The Chief Executive Officer passed on his thanks to the three Councillors for the support provided to staff and their input into the Council process.

He wished Councillors Dunlop and Goldfinch all the best for the forthcoming Local Government Elections on Saturday 17th October.

14. CLOSURE OF MEETING – 5.48PM