

Notice of Meeting



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Dear Elected Member

The next Ordinary meeting of the Shire of Ravensthorpe will be held on Tuesday, 17 August 2021 at the Council Chambers, Hopetoun Community Centre commencing at 6.00pm.

Schedule

6.00pm Ordinary Council Meeting

A handwritten signature in black ink, appearing to read "Gavin Pollock".

Gavin Pollock
Chief Executive Officer

13 August 2021

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Ravensthorpe in respect of the application.

AGENDA

Shire of Ravensthorpe
Ordinary Council Meeting
17 August 2021

MISSION STATEMENT

To Grow Our Community through the provision of leadership, services and infrastructure.

DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

Please Note:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

Meeting Procedures:

1. All Council meetings are open to the public, except for matter raised by Council under "confidential items".
2. Members of the public may ask a question at an ordinary Council Meeting under "public question time".
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceeding, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council's standing orders, policies and decision of the Shire of Ravensthorpe.

Council Meeting Information:

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report back to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters under "confidential items". On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the *Local Government Act 1995* to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the presiding member.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and the response is included in the meeting minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next ordinary meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the presiding member of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the *Local Government Act 1995*, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by a Shire Officer. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Friday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available at the Shire of Ravensthorpe Office and on the Shire website seventy-two (72) hours prior to the meeting and the public are invited to view a copy at the Shire Office.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 2).

Public Inspection of Unconfirmed Minutes (Regulation 13).

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Ravensthorpe Office and the Shire of Ravensthorpe website within ten (10) working days after the Meeting.



Gavin Pollock
Chief Executive Officer



SHIRE OF RAVENSTHORPE - QUESTIONS FROM THE PUBLIC

Name: _____

Residential Address: _____

Phone Number: _____ Meeting Date: _____

Signature: _____

Council Agenda Item Number: _____

*If applicable-see below**

Name of Organisation Representing: _____

If applicable

QUESTION

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. A total of 15 Minutes is allotted to Public Question Time at Council Meetings. If submitting questions to the Council, they are to relate to the Agenda Item tabled at that meeting.

Please Note: Members of the public must be in attendance at the Council Meeting to which they have submitted a question(s) for response. If this is not the case, the questions(s) will be treated as 'normal business correspondence' and the question / response will not appear in the Council Minutes.

Please see Notes on Public Question Time on Pages 4 and 5 above

* **Council Meetings:** Questions are to relate to a matter affecting the Shire of Ravensthorpe.



APPLICATION FOR LEAVE OF ABSENCE

(Pursuant to Section 2.25 of the *Local Government Act 1995* (as amended))

- (1) A council may, by resolution, grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect to more than 6 consecutive ordinary meetings of the Council without the approval of the Minister.
- (3) The granting of the leave is to be recorded in the minutes of the meeting.
- (4) A member who is absent without first obtaining leave of the Council throughout 3 consecutive ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the Council does not constitute absence from an ordinary meeting of Council –
 - (a) if no meeting of the Council at which a quorum is present is actually held on that day;
or
 - (b) if the non-attendance occurs while –
 - (i) the member has ceased to act as a member after which written notice has been given to the member under Section 2.27 (3) and before written notice has been given to the member under Section 2.27 (5);
 - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending;
or
 - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.

I, _____ hereby apply for Leave of Absence from the
Ravensthorpe Shire Council from _____ to _____ for
the purpose of _____

Signed: _____ Date: _____



WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

NOTE: USE ONE FORM PER DECLARATION

(1) I, _____ wish to declare an interest in the following item to be considered by council at its meeting to be held on

(2) _____

(3) Agenda item _____

(4) The type of interest I wish to declare is;

- Financial pursuant to Sections 5.60A of the *Local Government Act 1995*.
- Proximity pursuant to Section 5.60B of the *Local Government Act 1995*.
- Indirect Financial pursuant to Section 5.61 of the *Local Government Act 1995*.
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007.

(5) The nature of my interest is

(6) The extent of my interest is

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

DECLARATION BY:

Signature

Date

RECEIVED BY:

Chief Executive Officer

Date

- (1) Insert your name.
- (2) Insert the date of the Council Meeting at which the item is to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box to indicate the type of interest.
- (5) Describe the nature of your interest.
- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act).

DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY

Financial pursuant to Sections 5.60A of the Local Government Act 1995

5.60A – Financial Interest

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

Proximity pursuant to Section 5.60B of the Local government Act 1995

5.60B – Proximity Interest

- (1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
 - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
 - (b). a proposed change to zoning or use of land that adjoins that person's land; or
 - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.
- (2). In this section, land ("**the proposal land**") adjoins a person's land if –
 - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
 - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.
- (3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No 64 of 1998 s. 30.]

Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995

5.61 – Indirect financial interest

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

11 – Disclosure of interest

- (1). In this regulation –

Interest means an interest that could, or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship friendship or membership of an association.
- (2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose nature of the interest –
 - (a). in a written notice given to the CEO before the meeting;
 - or
 - (b). at the meeting immediately before the matter is discussed.

- (3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4). Sub-regulation (2) does not apply if –
 - (a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or
 - (b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.
- (5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
 - (a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6). If –
 - (a). Under sub-regulation (2)(b) or (4)(b) a person's interest in a matter is disclosed at a meeting; or
 - (b). Under sub-regulation (5) (b) notice of a person's interest in a matter is brought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

Describe the extent of your interest (If seeking to participate in the matter under the s.5.68 of the act)

5.68 – Councils and committees may allow members disclosing interests to participate etc. in meetings

- (1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter
 - (a). may allow the disclosing member to be present during any discussion or decision making procedure relating to the matter; and
 - (b). may allow , to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision making procedures relating to the matter if –
 - (i) the disclosing member also discloses the extent of the interest; and
 - (ii) those members decide that the interest –
 - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or
 - (II) is common to a significant number of electors or ratepayers.
- (2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3). This sections does not prevent the disclosing member from discussing, or participating in the decision making process on, the question on whether an application should be made to the Minister under section 5.69.



Shire of Ravensthorpe

Notice of Ordinary Council Meetings

In accordance with the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996* Reg 12 (2) it, is hereby notified that as from January 2021 to December 2021, Ordinary Council meetings of the Shire of Ravensthorpe will be held as follows:

DATE		LOCATION	TIME
January 2021		No meetings Scheduled	
16 February 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
16 March 2021	Council Meeting	Munglinup Community Centre	6.00pm
20 April 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
18 May 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
15 June 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
20 July 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
17 August 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
14 September 2021	Council Meeting	Munglinup Community Centre	6.00pm
19 October 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
16 November 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
14 December 2021	Council Meeting	Hopetoun Council Chambers	6.00pm

SHIRE OF RAVENSTHORPE

Agenda for the Ordinary Meeting of Council to be held at Council Chambers, Hopetoun Community Centre on Tuesday, 17 August 2021 – commencing at 6.00pm.

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1. Declaration of Opening / Announcements of Visitors

The Presiding Member to declare the meeting open.

2. Attendance / Apologies / Approved Leave of Absence

COUNCILLOR'S: Cr Keith Dunlop (Shire President)
 Cr Julianne Belli (Deputy Shire President)
 Cr Ian Goldfinch
 Cr Sue Leighton
 Cr Thomas Major
 Cr Mark Mudie

STAFF: Gavin Pollock (Chief Executive Officer)
 Les Mainwaring (Director Corporate and Community Services)
 Graham Steel (Director Technical Services)
 Brian Jones (Acting Manager Governance and Compliance)
 Kim Bransby (Executive Assistant)

APOLOGIES:

ON LEAVE OF ABSENCE: Cr Graham Richardson

ABSENT:

MEMBER OF THE PUBLIC:

3. Announcements by the Presiding Member

4. Response to Previous Public Questions Taken on Notice

Nil.

5. Public Question Time

6. Petitions / Deputations / Presentations / Submissions

7. Applications for Leave of Absence

8. Disclosures of Interest

9. Confirmation of Minutes of Previous Meetings Held 20 July 2021

9.1 Ordinary Council Meeting Minutes held on 20 July 2021 (Attachment Grey)

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority.

Recommendation:

That the Minutes of the Ordinary Meeting of Council held in Council Chambers, Ravensthorpe Recreation Centre on Tuesday, 20 July 2021 be confirmed as true and correct.

Moved: _____

Seconded: _____

10. Reports of Committees of Council

- Audit Committee Full Council
- Bushfire Advisory Committee Member - Cr Major
Deputy - Cr Mudie
- CEO Performance Review Committee Member - President
Member - Deputy President
Member - Cr Mudie

11. Reports of Council Delegates on External Committees

- Goldfields Voluntary Regional Organisation Of Councils (GVROC) Delegate - President
Delegate - Cr Goldfinch
Proxy - Deputy President
- Great Southern Regional Road Group Delegate - Cr Mudie
Proxy - Cr Goldfinch
- Local Emergency Management Committee (LEMC) Delegate - President
Proxy - Deputy President
- Development Assessment Panel (DAP) Delegate - Cr Belli
Delegate - Cr Leighton
Proxy - Cr Goldfinch
Proxy - Cr Major
- Hopetoun Progress Association Delegate - Cr Richardson
Proxy - Cr Goldfinch
- Ravensthorpe Progress Association Delegate - Cr Belli
Proxy - Cr Mudie
- Munglinup Community Group Delegate - Cr Leighton
Proxy - Cr Major
- Community Liaison Committees Delegate - President
Delegate - Deputy President
Proxy - CEO
Proxy - DCCS
- Hopetoun Community Resource Centre Delegate - Cr Dunlop
Proxy - Cr Richardson
- Ravensthorpe Community Resource Centre Delegate - Cr Belli
Proxy - Cr Leighton
- South Coast WALGA Zone Delegate - President
Proxy - Deputy President
- Fitzgerald River National Park Delegate - Cr Richardson
Proxy - Cr Mudie

- Ravensthorpe Agricultural Initiative Network (RAIN) Delegate - Cr Major
Proxy - Cr Mudie
- Fitzgerald Biosphere Community Collective Delegate - Cr Leighton
Proxy - Cr Mudie
- Hopetoun Recreation Management (HDRA) Delegate - Cr Dunlop
Proxy - Cr Goldfinch
- Ravensthorpe Historical Society Delegate - Cr Goldfinch
Proxy - Cr Leighton

12. Reports from Councillors

Cr Keith Dunlop (President)

Nil.

Cr Julianne Belli (Deputy President)

Nil.

Cr Ian Goldfinch

Nil.

Cr Sue Leighton

Nil.

Cr Thomas Major

Nil.

Cr Mark Mudie

Nil.

Cr Graham Richardson

Nil.

13 Office of the Chief Executive Officer

13.1 F2 Purchasing Policy - Purchasing Authority and Thresholds Update

File Reference: CM.PO.1
Location: Shire of Ravensthorpe
Applicant: Chief Executive Officer
Author: Chief Executive Officer
Authorising Officer: Chief Executive Officer
Date: 3 August 2021
Disclosure of Interest: Nil
Attachments: F2 - Purchasing Policy (Revised Version)
 (Attachment Green)
Previous References: Nil

Summary:

Council to consider updating the Authorised Officer's List, Authorised Officer's Purchasing Threshold and Purchasing Practices and Quoting Requirements within the current policy F2 Purchasing Policy. By updating policy F2 - Purchasing Policy this will address the current operational issues and restraints around obtaining quotes and purchasing authority threshold.

Background:

Current policy - F2 Purchasing Policy is creating a number of operational issues around trying to meet the requirements for quotes and authorised purchasing thresholds. Staff are finding it very difficult and resource hungry in trying to obtain quotes from suppliers and service providers due to the large amount of work available and the shortage of labour, product and services in the current market.

Comment:

The following officers are authorised to sign purchase orders and purchasing on behalf of the Shire of Ravensthorpe within the position limits stated, provided such proposed purchases are contained within the budget and are within the officer's area of activity.

Purchasing Authority changers are as follows;

<i>Officer Position</i>	<i>Purchasing Limit (\$ excluding GST)</i>
<i>Chief Executive Officer</i>	<i>Unlimited</i>
<i>Director Corporate and Community Services</i>	<i>\$75,000</i>
<i>Director Technical Services</i>	<i>\$75,000</i>
<i>Works Supervisor</i>	<i>\$30,000</i>
<i>Engineering Technical Officer</i>	<i>\$30,000</i>
<i>Asset Technical Officer</i>	<i>\$30,000</i>
<i>Manager Childcare Services</i>	<i>\$10,000</i>
<i>Project Manager</i>	<i>\$10,000</i>
<i>Executive Assistant</i>	<i>\$3,000</i>
<i>Senior Finance Officer</i>	<i>\$10,000</i>
<i>Tourism Officer</i>	<i>\$3,000</i>
<i>Senior Ranger</i>	<i>\$3,000</i>
<i>Coordinator Development Services</i>	<i>\$3,000</i>
<i>Community Emergency Services Manager</i>	<i>\$3,000</i>

Following Changes to Purchasing Practices and Quoting Requirements are as follows;

Purchase Value Threshold (ex GST)	Purchasing Practice
Up to \$10,000 (ex GST)	Obtain at least one (1) oral or written quotation from a suitable supplier in accordance with the Supplier Order of Priority detailed in clause 1.3.2(1). The purchasing decision is to be evidenced and retained in accordance with the Shire’s Record Keeping Plan.
From \$10,001 and up to \$30,000 (ex GST)	Seek at least two (2) oral or written quotations from suitable suppliers in accordance with the Supplier Order of Priority detailed in clause 1.3.2(1). If purchasing from a WALGA PSA, CUA or other tender exempt arrangement, a minimum of one (1) written quotation is to be obtained. The purchasing decision is to be based upon assessment of the suppliers response to: <ul style="list-style-type: none"> • a brief outline of the specified requirement for the goods; services or works required; and • Value for Money criteria, not necessarily the lowest price. The purchasing decision is to be evidenced and retained in accordance with the Shire’s Record Keeping Plan.
From \$30,001 and up to \$75,000 (ex GST)	Seek at least two (2) written quotations from suitable suppliers in accordance with the Supplier Order of Priority detailed in clause 1.3.2(1) except if purchasing from a WALGA PSA, CUA or other tender exempt arrangement, where a minimum of one (1) written quotation is to be obtained. The purchasing decision is to be based upon assessment of the suppliers’ responses to: <ul style="list-style-type: none"> • a brief outline of the specified requirement for the goods; services or works required; and • Value for Money criteria, not necessarily the lowest quote. The purchasing decision is to be evidenced and retained in accordance with the Shire’s Record Keeping Plan.

Please note some minor numbering has been updated along with heading definitions changed in the attached revised F2 Purchasing Policy.

Consultation:

Executive Staff.
Authorised Officers.

Statutory Environment:

To provide compliance with the *Local Government Act 1995* and the Local Government (Functions and General) Regulations 1996.

Policy Implications:

The existing Policy F2 Purchasing Policy will be updated as per the attached revised version.

Financial Implications:

Nil.

Strategic Implications:

To deliver a more effective and best practice approach with practical procedures for purchasing that will ensure consistency and integrity for all purchasing activities.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Absolute Majority.

Recommendation:

That Council;

Endorse the officer’s report and implementation of Policy - F2 Purchasing Policy as attached.

Moved: _____

Seconded: _____

13.2 CSRFF Application – Shire of Ravensthorpe Sport and Recreation Master Plan

File Reference:	RC.PR.4
Location:	Shire of Ravensthorpe
Applicant:	Chief Executive Officer
Author:	Project Manager
Authorising Officer:	Chief Executive Officer
Date:	10 August 2021
Disclosure of Interest:	Nil
Attachments:	Nil
Previous References:	Nil

Summary:

Council to consider endorsing the Chief Executive Officer to submit one funding application to the Department of Local Government, Sport & Cultural Industries (DLGSCI) under the Community Sporting & Recreation Facilities Fund (CSRFF) – Small Grants for one third funding towards the development of a Shire of Ravensthorpe Sport & Recreation Master Plan.

Background:

The Shire does not have a dedicated forward plan for sport and recreation infrastructure. During development of the Shire's Strategic Community Plan 2020-2030, community consultation revealed that improving public/recreation facilities was considered a high priority for the Shire to focus on into the future (p.7). Further, 'partnering with sporting clubs to progress facility upgrades' was identified as a priority activity to occur within four years (p.12). Between 2011 and 2016, the Shire's population rose by almost 23% (ABS), increasing the demand on existing facilities and equipment. The costs of recreation and leisure facilities are a significant part of the Shire's capital and operational budget. Proper planning and a proactive approach is required to ensure these provide the greatest value for money for the community and that their needs are being met.

DLGSCI administers the CSRFF program, with the purpose of providing State Government financial assistance to Local Government Authorities and local community groups (up to one third of the total capital cost), to develop well-planned facilities for sport and recreation.

In order to assist with the evaluation of submissions and to ensure projects are viable and appropriate, DLGSCI has developed "Key Principles of Facility Provision". Accordingly, each submission is to be assessed against those criteria.

Under the provision, Local Government Authorities are required to rate and prioritise submissions using the following guide:

RATE	DESCRIPTION
A	Well planned and needed by the municipality
B	Well planned and needed by the applicant
C	Needed by the municipality, more planning required
D	Needed by the applicant, more planning required
E	Idea has merit, more preliminary work needed
F	Not recommended

Each Local Government Authority is required to assess and prioritise the applications before forwarding all documentation to the Goldfields Office of the DLGSCI no later than Tuesday 31 August 2021.

Applications will be evaluated and ranked by relevant State Sporting Associations and the CSRFF Assessment Panel, prior to the outcome being announced by the Minister for Sport and Recreation. Funds for successful applications will become available in the 2021/22 financial year.

One (1) application has been received for the current Small Grants round as follows:

1. *Shire of Ravensthorpe – Sport & Recreation Master Plan.*

Comment:

If the funding submission to DLGSCI is successful, DLGSCI will only allocate funding towards eligible project items that meet the DLGSCI priorities and objectives. The funding from DLGSCI is one third of the cost for these identified items and the Shire is required to commit the matching two thirds to DLGSCI's one third.

Applicants have the opportunity to seek a Development Bonus based on criteria including Geographical Location, Sustainability, Co-location and Increased Participation. If successful with the Development Bonus request, there is the potential to receive up to 50% of eligible item costs, however it is necessary for the applicant to confirm two thirds of total project costs, in the event the Development Bonus is not awarded.

Consultation:

Darren Monument, ABV Leisure Consultancy Services.
Tammy King, Grants Empire.
Kelly Waterhouse, DLGSCI.
Executive Team.

Statutory Environment:

Local Government Act 1995.

Policy Implications:

In accordance with Policy G-16 Community Consultation.

Financial Implications:

Council is required to allocate a contribution towards this Project in the 2021/22 financial year. Although a Development Bonus is being sought, the funding program is typically oversubscribed and therefore funds are limited. Therefore, the sum of \$26,667 (ex gst) is to be allocated in the 2021/2022 financial year, being two thirds of project costs as per the CSRFF guidelines.

In the event that the Development Bonus is successful, the Shire's contribution will be reduced accordingly.

Strategic Implications:

This Project and grant application aligns with the Shire's Strategic Community Plan 2020-2030 as follows:

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off.

2.4 People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life.

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward.

5.1.1 The community is provided with opportunities to engage on strategic, corporate, asset and financial plans, and other major plans and issues.

Sustainability Implications:

- **Environmental:**
There are no known significant economic considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Risk Implications

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Simple majority.

Recommendation

That Council:

1. **Endorse a small grant application seeking \$13,333 (ex gst) under the Community Sporting & Recreation Facilities Fund for the Shire of Ravensthorpe Sport & Recreation Master Plan Project;**
2. **Rank the Shire of Ravensthorpe Sport & Recreation Master Plan Project as “A – Well planned and needed by municipality”;** and
3. **Commit expenditure of \$26,667 (ex gst) towards the Shire of Ravensthorpe Sport & Recreation Master Plan Project in the 2021/22 budget.**

Moved: _____

Seconded: _____

14. Directorate of Corporate and Community Services

14.1 Monthly Financial Report – 31 July 2021

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Shire of Ravensthorpe
Author:	Senior Finance Officer
Authorising Officer	Director Corporate and Community Services
Date:	11 August 2021
Disclosure of Interest:	Nil
Attachments:	Monthly Financial Reports for July 2021 (Attachment Yellow)
Previous Reference:	Nil

Summary:

In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

Background:

Council is requested to review the July 2021 Monthly Financial Reports.

Comment:

The July 2021 Monthly Financial Reports are presented for review.

Consultation:

Chief Executive Officer

Statutory Environment:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

Policy Implications:

Nil.

Financial Implications:

All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications:

Strategic Community Plan 2014 – 2024

Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability & compliance.

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that July flow from it. An effect July be positive, negative or a deviation from the expected and July be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Simple Majority.

Recommendation:

That Council receive the 31 July 2021 Monthly Financial Reports as presented.

Moved: _____

Seconded: _____

14.2 Schedule of Account Payments – July 2021

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Finance Officer
Authorising Officer: Director Corporate and Community Services
Date: 10 August 2021
Disclosure of Interest: Nil
Attachments: Schedule of Payments to 31 July 2021
 Credit Card Transactions to 01 July 2021
 Creditors List of Accounts Paid July 2021
 (Attachment Red)
Previous Reference: Nil

Summary:

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

Background:

Period 01/07/2021 to 31/07/2021

2021/2022

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	9,263	891,041	66,300	17,747	0	984,351	334,350
Aug							
Sep							
Oct							
Nov							
Dec							
Jan							
Feb							
Mar							
Apr							
May							
Jun							
Total	9,263	891,041	66,300	17,747	0	984,351	334,350
20/21	219,357	8,442,181	965,406	135,103	0	9,762,047	3,790,863
19/20	197,977	8,450,678	997,212	102,791	6,319	9,754,977	3,174,082
18/19	147,967	21,298,438	1,329,904	70,241	13,590	22,860,140	2,219,053
17/18	327,905	18,507,404	209,587	65,010	317,445	19,427,351	2,601,283

Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:

Senior Finance Officer.

Statutory Environment:

Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations.

Policy Implications:

Nil.

Financial Implications:

This item address Council’s expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:
Simple Majority.

Recommendation:

That Council endorse;

Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of July 2021 be noted.

Moved: _____

Seconded: _____

15. Directorate of Technical Services

Nil.

16. Elected Members Motions of Which Previous Notice Has Been Given

17. New Business or Urgent Business Introduced by Decision of the Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

17.1 Elected Members

17.2 Officers

18. Matters Behind Closed Doors

Nil.

19. Closure of Meeting

The Presiding Member to declare the meeting closed.

ATTACHMENT



MINUTES

Ordinary Council Meeting

Tuesday, 20 July 2021

Commencing at 6.00pm

Council Chambers

Ravensthorpe Recreation Centre

SHIRE OF RAVENSTHORPE

Minutes for the Ordinary Meeting of Council to be held in the Council Chambers, Ravensthorpe Recreation Centre on Tuesday, 20 July 2021 – commencing at 6.00pm.

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1. Declaration of Opening / Announcements of Visitors

The Presiding Member declared the meeting open at 6.00pm.

2. Attendance / Apologies / Approved Leave of Absence

COUNCILLOR'S: Cr Keith Dunlop (Shire President)
Cr Julianne Belli (Deputy Shire President)
Cr Sue Leighton
Cr Thomas Major
Cr Mark Mudie
Cr Graham Richardson

STAFF: Gavin Pollock (Chief Executive Officer)
Les Mainwaring (Director Corporate and Community Services)
Graham Steel (Director Technical Services)
Kim Bransby (Executive Assistant)

APOLOGIES: Cr Ian Goldfinch

ON LEAVE OF ABSENCE: Nil.

ABSENT: Nil.

MEMBERS OF THE PUBLIC:

Mr Ken Norman

3. Announcements by the Presiding Member

Nil,

4. Response to Previous Public Questions Taken on Notice

Nil.

5. Public Question Time

Mr Ken Norman of 1090 Woodenup Road, Ravensthorpe asked the following questions.

1. **Regarding an on-site meeting to discuss the new leachate drain at Wavecrest Village on Friday, 14 May 2021 with Jarrod Chong and Richard Theobald of DoH, special conditions were discussed:**
 - a) **Planting of species to reduce wind-blown sand.**
 - b) **Regular testing of sewerage wastewater.**

Can Council confirm whether these and any other conditions which may have been placed are being implemented and how transparency will be demonstrated.

The Shire President requested the CEO to provide a response. The CEO directed the question through the Director Technical Services.

The Director Technical services advised the Department of Health has strongly recommended the plumber and owner that the disposal area to be seeded with grass to mitigate the risk of sand/dust drift nuisance.

The Department of Health has conditioned a signed service and maintenance agreement to be provided to the Local Government EHO and Department. Quarterly inspection will be conducted and the service reports will be provided to the Shire and the Department of Health for record keeping.

Members of Public can request access to the approval and service reports from the Shire, or request access from the Department of Health by FOI submission.

- 2. Can Council advise the latest total cost estimates of the completed Ravensthorpe \$7million building project, which has attracted Commonwealth Grant Funding of \$5.2million. At the present time how much of that expected total project budget has already been spent.**

The Shire President requested the CEO to provide a response. The CEO directed the question through the Director Corporate and Community Services.

The Director Corporate and Community Services advised the current cost estimate is \$7,076,222 and this will be reviewed on acceptance of the final building tender. About 11% of the total project budget has been expended, mainly on demolition, architect fees, purchase and milling of timber, engineering services and project documentation.

- 3. Can ratepayers be appraised of the outcome of principal building tender No. 11/22, which closed almost two months ago on Thursday, 27 May 2021. Any information which the Shire can give would be good.**

The Shire President requested the CEO to provide a response

The CEO advised a Council Agenda Item for the awarding of Tender No. 11-2020-21 for a Head Contractor for Ravensthorpe Cultural Precinct was part of this evenings Agenda.

Mr Norman departed the meeting after response to his questions.

6. Petitions / Deputations / Presentations / Submissions

Nil.

7. Applications for Leave of Absence

- 7.1 Application for leave of absence from Cr Richardson from 21 July 2021 to 31 August 2021.

Moved: Cr Belli

Seconded: Cr Major

Res: 71/21

That the Council approve Cr Richardson's application for leave of absence from the Ravensthorpe Shire Council from 12 July 2021 to 31 August 2021.

Voting Requirements: Simple Majority

Carried: 6/0

8. Disclosures of Interest

Nil.

9. Confirmation of Minutes of Previous Meetings

9.1 Ordinary Council Meeting Minutes 15 June 2021 (Attachment Grey)

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Moved: Cr Leighton

Seconded: Cr Mudie

Res: 72/21

Decision:

That the Minutes of the Ordinary Meeting of Council held in the Council Chambers, Hopetoun Recreation Centre on Tuesday, 15 June 2021 be confirmed as true and correct.

Voting Requirements: Simple Majority

Carried: 6/0

9.2 Special Council Meeting Minutes 29 June 2021 (Attachment Blue)

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Moved: Cr Richardson

Seconded: Cr Major

Res: 73/21

Decision:

That the Minutes of the Special Meeting of Council held in the Council Chambers, Ravensthorpe Recreation Centre on Tuesday, 29 June 2021 be confirmed as true and correct.

Voting Requirements: Simple Majority

Carried: 6/0

10. Reports of Committees of Council

- Audit Committee Full Council
- Bushfire Advisory Committee Member - Cr Major
Deputy - Cr Mudie
- CEO Performance Review Committee Member - President
Member - Deputy President
Member - Cr Mudie

11. Reports of Council Delegates on External Committees

- Goldfields Voluntary Regional Organisation Of Councils (GVROC) Delegate - President
Delegate - Cr Goldfinch
Proxy - Deputy President
- Great Southern Regional Road Group Delegate - Cr Mudie
Proxy - Cr Goldfinch
- Local Emergency Management Committee (LEMC) Delegate - President
Proxy - Deputy President
- Development Assessment Panel (DAP) Delegate - Cr Belli
Delegate - Cr Leighton
Proxy - Cr Goldfinch
Proxy - Cr Major
- Hopetoun Progress Association Delegate - Cr Richardson
Proxy - Cr Goldfinch
- Ravensthorpe Progress Association Delegate - Cr Belli
Proxy - Cr Mudie
- Munglinup Community Group Delegate - Cr Leighton
Proxy - Cr Major
- Community Liaison Committees Delegate - President
Delegate - Deputy President
Proxy - CEO
Proxy - DCCS
- Hopetoun Community Resource Centre Delegate - Cr Dunlop
Proxy - Cr Richardson
- Ravensthorpe Community Resource Centre Delegate - Cr Belli
Proxy - Cr Leighton
- South Coast WALGA Zone Delegate - President
Proxy - Deputy President
- Fitzgerald River National Park Delegate - Cr Richardson
Proxy - Cr Mudie
- Ravensthorpe Agricultural Initiative Network (RAIN) Delegate - Cr Major
Proxy - Cr Mudie

- Fitzgerald Biosphere Community Collective Delegate - Cr Leighton
Proxy - Cr Mudie
- Hopetoun Recreation Management (HDRA) Delegate - Cr Dunlop
Proxy - Cr Goldfinch
- Ravensthorpe Historical Society Delegate - Cr Goldfinch
Proxy - Cr Leighton

12. Reports from Councillors

Cr Keith Dunlop (President)

Meeting with representative at Ravensthorpe Hospital regarding Nurse making regular visits to Hopetoun

Cr Julianne Belli (Deputy President)

Nil.

Cr Ian Goldfinch

Nil.

Cr Sue Leighton

Nil.

Cr Thomas Major

22 June 2021 – Attendance at the RAIN Meeting.

Cr Mark Mudie

Nil.

Cr Graham Richardson

Nil.

13 Office of the Chief Executive Officer

Nil.

14. Directorate of Corporate and Community Services

14.1 Monthly Financial Report – 30 June 2021

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Shire of Ravensthorpe
Author:	Senior Finance Officer
Authorising Officer	Director Corporate and Community Services
Date:	14 July 2021
Disclosure of Interest:	Nil
Attachments:	Monthly Financial Reports for June 2021 (Attachment Yellow)
Previous Reference:	Nil

Summary:

In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

Background:

Council is requested to review the June 2021 Monthly Financial Reports.

Comment:

The June 2021 Monthly Financial Reports are presented for review. It should be noted that this is an interim presentation of the June 2021 accounts, which still require completion of all end of year adjustments and will be presented after external audit finalisation.

Consultation:

Acting Chief Executive Officer.
Director Technical Services.

Statutory Environment:

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

Policy Implications:

Nil.

Financial Implications:

All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications:

Strategic Community Plan 2014 – 2024

Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability & compliance.

Sustainability Implications:

- **Environmental:** There are no known significant environment considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that June flow from it. An effect June be positive, negative or a deviation from the expected and June be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Belli

Seconded: Cr Richardson

Res: 74/21

Decision:

That Council receive the 30 June 2021 Monthly Financial Reports as presented.

Voting Requirements: Simple Majority.

Carried: 6/0

14.2 Schedule of account payments – June 2021

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Finance Officer
Authorising Officer: Director Corporate and Community Services
Date: 9 July 2021
Disclosure of Interest: Nil
Attachments: Schedule of Payments to 30 June 2021
 Credit Card Transactions to 01 June 2021
 Creditors List of Accounts Paid June 2021
 (Attachment Red)
Previous Reference: Nil

Summary:

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

Background:

Period 01/06/2021 to 30/06/2021

2020/2021

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	32,246	1,089,988	72,966	5,765	0	1,200,963	256,870
Aug	24,821	361,337	159,976	7,275	0	553,410	247,790
Sep	9,832	467,211	92,158	6,744	0	575,945	275,691
Oct	16,876	501,519	57,600	9,242	0	585,238	320,530
Nov	16,962	392,384	52,143	14,580	0	476,069	282,980
Dec	23,113	653,814	48,957	9,277	0	735,161	406,756
Jan	22,049	734,100	49,423	14,350	0	819,922	286,767
Feb	20,017	549,348	153,414	14,941	0	737,720	305,573
Mar	19,933	1,158,435	100,237	10,795	0	1,289,401	304,685
Apr	20,927	710,692	63,982	12,393	0	807,994	318,517
May	4,190	552,026	43,033	11,228	0	610,477	328,296
Jun	8,390	1,271,327	71,517	18,512		1,369,746	456,407
Total	219,357	8,442,181	965,406	135,103	0	9,762,047	3,790,863
19/20	197,977	8,450,678	997,212	102,791	6,319	9,754,977	3,174,082
18/19	147,967	21,298,438	1,329,904	70,241	13,590	22,860,140	2,219,053
17/18	327,905	18,507,404	209,587	65,010	317,445	19,427,351	2,601,283

Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:

Director Corporate and Community Services.

Statutory Environment:

Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations.

Policy Implications:

Nil.

Financial Implications:

This item address Council’s expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

Risk Implications:

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Major

Seconded: Cr Leighton

Res: 75/21

Decision:

That Council endorse;

Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of June 2021 be noted.

Voting Requirements: Simple Majority.

Carried 6/0

15. Directorate of Technical Services

Nil.

16. Elected Members Motions of Which Previous Notice Has Been Given

Nil.

17. New Business or Urgent Business Introduced by Decision of the Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

17.1 Elected Members

Moved: Cr Major

Seconded: Cr Richardson

Res: 76/21

Decision:

That Councillor Mudie and Councillor Leighton be nominated as delegates for the Shire of Ravensthorpe to attend the WALGA Annual General Meeting (as voting delegates) and WA Local Government Convention to be held from Sunday, 19 September 2021 to Monday 20 September 2021 at the Crown in Perth.

Voting Requirements: Simple Majority.

Carried 6/0

17.2 Officers

Nil.

18. Matters Behind Closed Doors

Moved: Cr Mudie

Seconded: Cr Leighton

Res: 77/21

Decision:

In accordance with section 5.23 (2) of the *Local Government Act 1995*, the meeting closed to members of the public for this item as the following subsection applies:

e) a matter that if declared, would reveal –

- i) a trade secret
- ii) information that has a commercial value to a person
- iii) information about the business, professional, commercial, financial affairs of a person.

Voting Requirements: Simple Majority.

Carried 6/0

18.1 Confidential Item – Tender for Head Contractor – Ravensthorpe Cultural Precinct – RFT 11-2020/21

File Reference: CA.TE.1
Location: 57-65 Morgans Street, Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Project Manager
Authorising Officer: Chief Executive Officer
Date: 5 July 2021
Disclosure of Interest: Nil
Attachments: Request for Tender Evaluation Matrix (Attachment A)
Tender Specifications – RFT 11-2020/21 (Attachment B)
(Attachment Peach)
Previous Reference: Nil

Moved: Cr Mudie

Seconded: Cr Major

Res: 78/21

Decision:

That Council;

1. **Endorses the officers report that outlines the tender evaluation process and project funding option for inclusion in the 2021/22 financial year budget;**
2. **Accepts the Tender submitted by Devlyn Australia Pty Ltd (ABN 37 162 594 989) as the most preferred Tender to form a Contract for the Ravensthorpe Cultural Precinct – Head Contractor (RFT 11 – 2020/21) as detailed in their submission;**
3. **Endorse the Chief Executive Officer entering negotiations with Devlyn Australia Pty Ltd regarding project cost savings options as identified within the officers report;**
4. **By Absolute Majority decision delegates the formation and execution of the Contract of engagement to the Chief Executive Officer, subject to confirming identified project cost savings and variations (of a minor nature) prior to entry to Contract; and**
5. **Acknowledges the heavy demand currently being experienced within the Western Australian Building Industry and the shortage of construction materials that's seen project cost increase since the budget for Ravensthorpe Cultural Precinct was endorsed in 2019.**

Voting Requirements: Absolute Majority.

Carried 6/0

18.2 Confidential Item – RFT 12-2020/21 Supply Bulk Fuel Tank, Fuel Management System and Diesel Fuel

File Reference: CA.TD.12
Location: Shire of Ravensthorpe
Applicant: Director Technical Services
Author: Engineering Technical Officer
Authorising Officer: Chief Executive Officer
Date: 20 July 2021
Disclosure of Interest: Nil
Attachments: Tender Evaluation Matrix – Attachment A
Fuel Tender Price Evaluation – Attachment B
2 Year Fuel Comparisons – Attachment C
(Attachment Brown)
Previous Reference: Nil

Moved: Cr Richardson

Seconded: Cr Major

Res: 79/21

Decision:

That Council:

1. Endorses the officers report that outlines the tender evaluation process for the Supply of a Bulk Fuel Tank, Fuel Management System and Diesel Fuel in accordance with required specification.
2. Accepts the Tender submitted by WA Fuel Supplies (ABN 73 604 421 267) as the Preferred Tender to form a Contract for the supply of a Bulk Fuel Tank, Fuel Management System and Diesel Fuel (RFT 12-2020/21) as detailed in their submission.
3. Endorse the Chief Executive Officer conducting a company credit check on the most Preferred Tenderer.
4. Endorse the Chief Executive Officer progressing the second Preferred Tender as per point 3 of the recommendation only if the Preferred Tender returns an unsatisfactory credit check. It's noted that if the second Preferred Tender is progressed under point 4 of the recommendation they will then become the Preferred Tenderer.
5. Endorses the Chief Executive Officer only progressing with point 6 of the recommendation once points 3 and 4 of the recommendation have been actioned as required by the Chief Executive Officer.
6. By Absolute Majority decision delegates the formation and execution of the Contract of engagement to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.

Voting Requirements: Absolute Majority.

Carried 6/0

Moved: Cr Leighton

Seconded: Cr Belli

Res: 80/21

Decision:

That Council move out from behind closed doors and the meeting be declared reopened to the public.

Voting Requirements: Simple Majority.

Carried 6/0

19. Closure of Meeting

The Presiding Member declared the meeting closed at 6.23pm.

Unconfirmed

ATTACHMENT

F2 Purchasing Policy

Policy Objective

The Shire of Ravensthorpe is committed to applying the objectives, principles and practices outlined in this Policy, to all purchasing activity and to ensuring alignment with the Shire's strategic and operational objectives.

Policy

1. OBJECTIVES

The Shire's purchasing activities will:

- (a) Demonstrate that best value for money is attained for the Shire;
- (b) Foster economic development by maximising participation of local businesses in the delivery of goods and services;
- (c) Use consistent, efficient and accountable purchasing processes and decision-making, including; competitive quotation processes, assessment of best value for money and sustainable procurement outcomes for all purchasing activity, including tender exempt arrangements;
- (d) Apply fair and equitable competitive purchasing processes that engage potential suppliers impartially, honestly and consistently;
- (e) Commit to probity and integrity, including the avoidance of bias and of perceived and actual conflicts of interest;
- (f) Comply with the *Local Government Act 1995*, *Local Government (Functions and General Regulations 1996*, other relevant legislation, Codes of Practice, Standards and the Shire's policies and procedures;
- (g) Ensure purchasing outcomes contribute to efficiencies (time and resources) for the Shire;
- (h) Identify and manage risks arising from purchasing processes and purchasing outcomes in accordance with the Shire's Risk Management Framework;
- (i) Ensure records evidence purchasing activities in accordance with the *State Records Act 2000* and the Shire's Record Keeping Plan;
- (j) Ensure confidentiality that protects commercial-in-confidence information and only releases information where appropriately approved.

2. ETHICS & INTEGRITY

The Shire's Code of Conduct applies when undertaking purchasing activities and decision making, requiring Council Members and employees to observe the highest standards of ethics and integrity and act in an honest and professional manner at all times.

3. VALUE FOR MONEY

The Shire will apply value for money principles in critically assessing purchasing decisions and acknowledges that the lowest price may not always be the most advantageous.

3.1 Assessing Value for Money

Value for money assessment will consider:

- (a) All relevant Total Costs of Ownership (TCO) and benefits including; transaction costs associated with acquisition, delivery, distribution, and other costs such as, but not limited to; holding costs, consumables, deployment, training, maintenance and disposal;
- (b) The technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality. This includes but is not limited to an assessment of compliances, the supplier's resource availability, capacity and capability, value-adds offered, warranties, guarantees, repair and replacement policies and response times, ease of inspection and maintenance, ease of after sales service, ease of communications, etc.
- (c) The supplier's financial viability and capacity to supply without the risk of default, including the competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history;
- (d) A strong element of competition by obtaining a sufficient number of competitive quotations consistent with this policy, where practicable;
- (e) The safety requirements and standards associated with both the product design and the specification offered by suppliers and the evaluation of risk arising from the supply, operation and maintenance;
- (f) The environmental, economic and social benefits arising from the goods, services or works required, including consideration of these benefits in regard to the supplier's operations, in accordance with this Policy and any other relevant Shire policy including Local Economic Benefit; and
- (g) Analysis and management of risks and opportunities that may be associated with the purchasing activity, potential supplier/s and the goods or services required.

4. PURCHASING THRESHOLDS AND PRACTICES

4.1 Defining the Purchasing Value

The Shire will apply reasonable and consistent methodologies to assess and determine purchasing values, which ensure:

- (a) The appropriate purchasing threshold and practice is applied in all purchasing activities; and
- (b) Wherever possible, purchasing activity for the same category of supply is aggregated into single contract arrangements to achieve best value and efficiency in future purchasing activities where the requirements are able to be provided by a single supplier.

A **category of supply** can be defined as groupings of similar goods or services with common: supply and demand drivers; market characteristics; or suppliers.

4.2 Strategic Purchasing Value Assessments

The Shire will periodically review recent past purchasing activity across its operations to identify categories of supply for which the Shire will have continuing need and which can be aggregated into single contract arrangements in order to achieve best value for money and efficiency in future purchasing activity.

The assessment of aggregated expenditure for the same category of supply capable of being supplied by a single supplier will determine the purchasing value threshold applicable to future purchasing activity.

4.3 Individual Purchasing Value Assessments

In any case, where there is no relevant current contract, each purchasing activity is to assess the Purchasing Value based upon the following considerations:

- (a) Exclusive of Goods and Services Tax (GST); and
- (b) The estimated total expenditure for the proposed supply including the value of all contract extension options and where applicable, the total cost of ownership considerations.
- (c) The appropriate length of a contract is to be determined based on market volatility, ongoing nature of supply, historical purchasing evidence and estimated future purchasing requirements.
- (d) Requirements must not be split to avoid purchasing or tendering thresholds [F&G Reg. 12].

The calculated estimated purchasing value will determine the applicable threshold and purchasing practice to be undertaken.

5. PURCHASING SUPPLIER ORDER OF PRIORITY

The Shire will consider and apply, where applicable, the following Supplier Order of Priority:

<p>Priority 1:</p>	<p>Local Suppliers Where the Purchasing Value does not exceed the tender threshold and a relevant local supplier is capable of providing the required supply, the Shire will ensure that wherever possible quotations are obtained from local suppliers permanently located within the District as a first priority, and those permanently located within surrounding Districts as the second priority.</p> <p>If no relevant local supplier is available, then a relevant WALGA PSA may be used.</p>
<p>Priority 2:</p>	<p>Existing Prequalified Supplier Panel or other Contract Current contracts, including a Panel of Prequalified Suppliers or contracted supplier, must be used where the Shire's supply requirements can be met through the existing contract.</p> <p>If the Shire does not have a current contract relevant to the required supply, then a relevant WALGA Preferred Supplier Arrangement (PSA) is to be used.</p>
<p>Priority 3:</p>	<p>Tender Exempt - WALGA (PSA) Use a relevant WALGA PSA regardless of whether or not the Purchasing Value will exceed the tender threshold.</p> <p>However, if a relevant PSA exists but an alternative supplier is considered to provide best value, then the CEO, or an officer authorised by the CEO, must approve the alternative supplier. Reasons for not using a PSA may include:</p> <ul style="list-style-type: none"> i. Local supplier availability (that are not within the PSA); or, ii. Social procurement – preference to use Aboriginal business or Disability Enterprise. <p>If no relevant WALGA PSA is available, then a relevant State Government CUA may be used.</p>
<p>Priority 4:</p>	<p>Tender Exempt - WA State Government Common Use Arrangement (CUA) Use a relevant CUA regardless of whether or not the Purchasing Value will exceed the tender threshold.</p> <p>However, if a relevant CUA exists, but an alternative supplier is considered to provide best value for money, then the proposed alternative supplier must be approved by the CEO, or an officer authorised by the CEO.</p> <p>If no relevant CUA is available, then a Tender Exempt [F&G Reg.11(2)] arrangement may be used.</p>
<p>Priority 5:</p>	<p>Other Tender Exempt arrangement [F&G Reg. 11(2)] Regardless of whether or not the Purchasing Value will exceed the tender threshold, the Shire will investigate and seek quotations from tender exempt suppliers, and will specifically ensure that wherever possible quotations are obtained from a WA Disability Enterprise and / or an Aboriginal Owned Business that is capable of providing the required supply.</p>

Priority 6:	<p><u>Other Suppliers</u> Where there is no relevant existing contract or tender exempt arrangement available, purchasing activity from any other supplier is to be in accordance with relevant Purchasing Value Threshold and Purchasing Practice specified in the table below.</p>
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6. PURCHASING PRACTICE AND VALUE THRESHOLDS

The purchasing value, assessed in accordance with clause 1.3.1, determines the purchasing practice to be applied to the Shire's purchasing activities.

Purchase Value Threshold <i>(ex GST)</i>	Purchasing Practice
Up to \$10,000 <i>(ex GST)</i>	<p>Obtain at least one (1) oral or written quotation from a suitable supplier in accordance with the Supplier Order of Priority detailed in clause 1.3.2(1).</p> <p>The purchasing decision is to be evidenced and retained in accordance with the Shire's Record Keeping Plan.</p>
From \$10,001 and up to \$30,000 <i>(ex GST)</i>	<p>Seek at least two (2) oral or written quotations from suitable suppliers in accordance with the Supplier Order of Priority detailed in clause 1.3.2(1).</p> <p>If purchasing from a WALGA PSA, CUA or other tender exempt arrangement, a minimum of one (1) written quotation is to be obtained.</p> <p>The purchasing decision is to be based upon assessment of the suppliers response to:</p> <ul style="list-style-type: none"> • a brief outline of the specified requirement for the goods; services or works required; and • Value for Money criteria, not necessarily the lowest price. <p>The purchasing decision is to be evidenced and retained in accordance with the Shire's Record Keeping Plan.</p>

<p>From \$30,001 and up to \$75,000 (ex GST)</p>	<p>Seek at least two (2) written quotations from suitable suppliers in accordance with the Supplier Order of Priority detailed in clause 1.3.2(1) except if purchasing from a WALGA PSA, CUA or other tender exempt arrangement, where a minimum of one (1) written quotation is to be obtained.</p> <p>The purchasing decision is to be based upon assessment of the suppliers' responses to:</p> <ul style="list-style-type: none"> • a brief outline of the specified requirement for the goods; services or works required; and • Value for Money criteria, not necessarily the lowest quote. <p>The purchasing decision is to be evidenced and retained in accordance with the Shire's Record Keeping Plan.</p>
<p>From \$75,001 and up to \$250,000 (ex GST)</p>	<p>Seek at least three (3) written responses from suppliers by invitation under a formal Request for Quotation in accordance with the Supplier Order of Priority detailed in clause 1.3.2(1).</p> <p>The purchasing decision is to be based upon assessment of the suppliers response to:</p> <ul style="list-style-type: none"> • a detailed written specification for the goods, services or works required; and • pre-determined selection criteria that assesses all best and sustainable value considerations. <p>The purchasing decision is to be evidenced and retained in accordance with the Shire's Record Keeping Plan.</p>
<p>Over \$250,000 (ex GST)</p>	<p>Tender Exempt arrangements (i.e. WALGA PSA, CUA or other tender exemption under <i>F&G Reg.11(2)</i>) require at least three (3) written responses from suppliers by invitation under a formal Request for Quotation in accordance with the Supplier Order of Priority detailed in clause 1.3.2(1).</p> <p><u>OR</u></p> <p>Public Tender undertaken in accordance with the <i>Local Government Act 1995</i> and relevant Shire Policy and procedures.</p> <p>The Tender Exempt or Public Tender purchasing decision is to be based on the suppliers response to:</p> <ul style="list-style-type: none"> • A detailed specification; and • Pre-determined selection criteria that assesses all best and sustainable value considerations. <p>The purchasing decision is to be evidenced and retained in accordance with the Shire's Record Keeping Plan.</p>

<p>Emergency Purchases <i>(Within Budget)</i> Refer to Clause 1.3.3</p>	<p>Where goods or services are required for an emergency response and are within scope of an established Panel of Pre-qualified Supplier or existing contract, the emergency supply must be obtained from the Panel or existing contract using relevant unallocated budgeted funds.</p> <p>If there is no existing Panel or contract, then clause 1.3.2(1) Supplier Order of Priority will apply wherever practicable.</p> <p>However, where due to the urgency of the situation; a contracted or tender exempt supplier is unable to provide the emergency supply <u>OR</u> compliance with this Purchasing Policy would cause unreasonable delay, the supply may be obtained from any supplier capable of providing the emergency supply. However, an emergency supply is only to be obtained to the extent necessary to facilitate the urgent emergency response and must be subject to due consideration of best value and sustainable practice.</p> <p>The rationale for policy non-compliance and the purchasing decision must be evidenced in accordance with the Shire's Record Keeping Plan.</p>
<p>Emergency Purchases <i>(No budget allocation available)</i> Refer for Clause 1.3.3</p>	<p>Where no relevant budget allocation is available for an emergency purchasing activity then, in accordance with s.6.8 of the <i>Local Government Act 1995</i>, the President must authorise, in writing, the necessary budget adjustment prior to the expense being incurred.</p> <p>The CEO is responsible for ensuring that an authorised emergency expenditure under s.6.8 is reported to the next ordinary Council Meeting.</p> <p>The Purchasing Practices prescribed for Emergency Purchases (within budget) above, then apply.</p>
<p>LGIS Services Section 9.58(6)(b) Local Government Act 1995</p>	<p>The suite of LGIS insurances are established in accordance with s.9.58(6)(b) of the <i>Local Government Act 1995</i> and are provided as part of a mutual, where WALGA Member Local Governments are the owners of LGIS. Therefore, obtaining LGIS insurance services is available as a member-base service and is not defined as a purchasing activity subject to this Policy.</p> <p>Should Council resolve to seek quotations from alternative insurance suppliers, compliance with this Policy is required.</p>

7 AUTHORISED OFFICER APPROVED PURCHASING LIMITS

The following officers are authorised to sign purchase orders and purchases on behalf of the Shire of Ravensthorpe within the position limits stated, provided such proposed purchases are contained within the budget and are within the officer's area of activity.

Authorised Officer Position	Purchasing Limit (\$ excluding GST)
Chief Executive Officer	Unlimited
Director Corporate and Community Services	\$75,000
Director Technical Services	\$75,000
Works Supervisor	\$30,000
Engineering Technical Officer	\$30,000
Asset Technical Officer	\$30,000
Manager Childcare Services	\$10,000
Project Manager	\$10,000
Senior Finance Officer	\$10,000
Executive Assistant	\$3,000
Tourism Officer	\$3,000
Senior Ranger	\$3,000
Coordinator Development Services	\$3,000
Community Emergency Services Manager	\$3,000

8. PURCHASING, DEFINITIONS, PROCESSES AND REQUIREMENTS

8.1 Emergency Purchases

Emergency purchases are defined as the supply of goods or services associated with:

- a) A local emergency and the expenditure is required (within existing budget allocations) to respond to an imminent risk to public safety, or to protect or make safe property or infrastructure assets; or
- b) A local emergency and the expenditure is required (with no relevant available budget allocation) to respond to an imminent risk to public safety, or to protect or make safe property or infrastructure assets in accordance with s.6.8 of the *Local Government Act 1995* and Functions and General Regulation 11(2)(a); or
- c) A State of Emergency declared under the *Emergency Management Act 2005* and therefore, Functions and General Regulations 11(2)(aa), (ja) and (3) apply to vary the application of this policy, specifically tenders are not required to be publicly invited for the supply of goods and services associated with a state of emergency.

Time constraints, administrative omissions and errors do not qualify for definition as an emergency purchase. Instead, every effort must be made to research and anticipate purchasing requirements in advance and to allow sufficient time for planning and scoping proposed purchases and to then obtain quotes or tenders, as applicable.

8.2 Inviting Tenders Though not Required to do so

The Shire may determine to invite Public Tenders, despite the estimated Purchase Value being less than the \$250,000 prescribed tender threshold, but only where an assessment determines that the purchasing requirement cannot be met through a tender exempt arrangement and the use of a public tender process will enhance; value for money, efficiency, risk mitigation and sustainable procurement benefits.

In such cases, the tender process must comply with the legislative requirements and the Shire's tendering procedures [*F&G Reg. 13*].

8.3 Expressions of Interest

Expressions of Interest (EOI) will be considered as a prerequisite to a tender process [*F&G Reg. 21*] where the required supply evidences one or more of the following criteria:

- a) Unable to sufficiently scope or specify the requirement;
- b) There is significant variability for how the requirement may be met;
- c) There is potential for suppliers to offer unique solutions and / or multiple options for how the purchasing requirement may be obtained, specified, created or delivered;
- d) Subject to a creative element; or
- e) Provides a procurement methodology that allows for the assessment of a significant number of potential tenderers leading to a shortlisting process based on non-price assessment.

All EOI processes will be based upon qualitative and other non-price information only.

8.4 Unique Nature of Supply (Sole Supplier)

An arrangement with a supplier based on the unique nature of the goods or services required or for any other reason, where it is unlikely that there is more than one potential supplier may only be approved where the:

- a) purchasing value is estimated to be over \$5,000; and
- b) purchasing requirement has been documented in a detailed specification; and
- c) specification has been extensively market tested and only one potential supplier has been identified as being capable of meeting the specified purchase requirement; and
- d) market testing process and outcomes of supplier assessments have been evidenced in records, inclusive of a rationale for why the supply is determined as unique and why quotations / tenders cannot be sourced through more than one potential supplier.

An arrangement of this nature will only be approved for a period not exceeding one (1) year. For any continuing purchasing requirement, the approval must be re-assessed before expiry, to evidence that only one potential supplier still genuinely exists.

8.5 Anti-Avoidance

The Shire will not conduct multiple purchasing activities with the intent (inadvertent or otherwise) of "splitting" the purchase value or the contract value, so that the effect is to avoid a particular purchasing threshold or the need to call a Public Tender. This includes the creation of two or more contracts or creating multiple purchase order transactions of a similar nature.

8.6 Contract Renewals, Extensions and Variations

8.6.1 Contract Variation, Applications & Extension Options

Variation applications for multiple year contracts and extension options (if applicable) may be executed in accordance with the awarded contract terms and conditions and in accordance with the requirements of this policy.

Authorised extension options can only be undertaken where a contractor has completed a satisfactory performance review.

Note: The tender issue document will detail the price mechanism that will apply to determine the total cost for the entire contract period, including extension options.

8.6.2 Variation after Contract Commencement

A request for a variation outside the original terms and conditions and price variation mechanism during the contract term must be approved by the Chief Executive Officer or Council under the appropriate delegation and must not exceed the following requirements:

1. Does not alter the nature of the goods and/or services procured;
2. Does not materially alter the specification or structure provided for by the initial tender;
3. Does not extend the contract period beyond the original contract term and any extensions; and
4. Is less than 10% of the contract price.

For additional works not outlined in the contract that could result in a variation to the existing contract due to unforeseen circumstances can be tendered for those particular works.

Upon expiry of the original contract, and after any options for renewal or extension included in the original contract have been exercised, the Shire must review the purchasing requirements and commence a new competitive purchasing process in accordance with this policy.

8.7 Sustainable Procurement

The Shire is committed to implementing sustainable procurement by providing a preference to suppliers that demonstrate sustainable business practices (social advancement, environmental protection and local economic benefits).

The Shire will apply sustainable procurement criteria as part of the value for money assessment to ensure that wherever possible our suppliers demonstrate outcomes which contribute to improved environmental, social and local economic outcomes.

Sustainable procurement can be demonstrated as being internally focussed (i.e. operational environmental efficiencies or employment opportunities and benefits relating to special needs), or externally focussed (i.e. initiatives such as corporate philanthropy).

Requests for Quotation and Tenders will include a request for suppliers to provide information regarding their sustainable practices and/or demonstrate that their product or service offers enhanced sustainable benefits.

8.8 Local Economic Benefit

The Shire promotes economic development through the encouragement of competitive participation in the delivery of goods and services by local suppliers permanently located within its District first, and secondly, those permanently located within its broader region. As much as practicable, the Shire will:

- (a) consider buying practices, procedures and specifications that encourage the inclusion of local businesses and the employment of local residents;
- (b) consider indirect benefits that have flow on benefits for local suppliers (i.e. servicing and support);
- (c) ensure that procurement plans, and analysis is undertaken prior to develop requests to understand local business capability and local content availability where components of goods or services may be sourced from within the District for inclusion in selection criteria;
- (d) explore the capability of local businesses to meet requirements and ensure that Requests for Quotation and Tenders are designed to accommodate the capabilities of local businesses;
- (e) avoid bias in the design and specifications for Requests for Quotation and Tenders – all Requests must be structured to encourage local businesses to bid;
- (f) consider the adoption of Key Performance Indicators (KPIs) within contractual documentation that require successful Contractors to increase the number of employees from the District first; and
- (g) provide adequate and consistent information to local suppliers.

To this extent, a weighted qualitative criterion will be included in the selection criteria for Requests for Quotation and Tenders where suppliers are located within the boundaries of the Shire, or substantially demonstrate a benefit or contribution to the local economy.

The Shire has adopted a Regional Price Preference Policy, which will be applied when undertaking all purchasing activities.

8.9 Socially Sustainable Procurement

The Shire will support the purchasing of requirements from socially sustainable suppliers such as Australian Disability Enterprises and Aboriginal businesses wherever a value for money assessment demonstrates benefit towards achieving the Shire's strategic and operational objectives.

A qualitative weighting will be used in the evaluation of Requests for Quotes and Tenders to provide advantages to socially sustainable suppliers in instances where the below tender exemptions are not exercised.

8.10 Aboriginal Businesses

Functions and General Regulation 11(2)(h) provides a tender exemption if the goods or services are supplied by a person on the Aboriginal Business Directory WA published by the Chamber of Commerce and Industry of Western Australia, or Australian Indigenous Minority Supplier Office Limited (trading as Supply Nation), where the consideration under contract is \$250,000 or less.

The Shire will first consider undertaking a quotation process with other suppliers (which may include other registered Aboriginal Businesses as noted in *F&G Reg.11(2)(h)*) to determine overall value for money for the Shire.

Where the Shire makes a determination to contract directly with an Aboriginal Business for any amount up to and including \$250,000 (ex GST), it must be satisfied through alternative means that the offer truly represents value for money.

If the contract value exceeds \$50,000 (ex GST), a formal Request for Quotation will be issued to the relevant Aboriginal business. The rationale for making the purchasing decision must be recorded in accordance with the Shire's Record Keeping Plan.

8.11 Australian Disability Enterprises

Functions and General Regulation 11(2)(i) provides a tender exemption if the goods or services are supplied by an Australian Disability Enterprise.

The Shire will first consider undertaking a quotation process with other suppliers (which may include other Australian Disability Enterprises) to determine overall value for money for the Shire.

Where the Shire makes a determination to contract directly with an Australian Disability Enterprise for any amount, including an amount over the Tender threshold of \$250,000 (ex GST), it must be satisfied through alternative means that the offer truly represents value for money.

If the contract value exceeds \$50,000 (ex GST), a formal Request for Quotation will be issued to the relevant Aboriginal business. The rationale for making the purchasing decision must be recorded in accordance with the Shire's Record Keeping Plan.

9 ENVIRONMENTALLY SUSTAINABLE PROCUREMENT

The Shire will support the purchasing of recycled and environmentally sustainable products whenever a value for money assessment demonstrates benefit toward achieving the Shire's strategic and operational objectives.

Qualitative weighted selection criteria will be used in the evaluation of Requests for Quote and Tenders to provide advantages to suppliers which:

- (a) demonstrate policies and practices that have been implemented by the business as part of its operations;
- (b) generate less waste material by reviewing how supplies, materials and equipment are manufactured, purchased, packaged, delivered, used, and disposed; and
- (c) encourage waste prevention, recycling, market development and use of recycled/recyclable materials.

10. PANELS OF PRE-QUALIFIED SUPPLIERS

10.1 Objectives

The Shire will consider creating a Panel of Pre-qualified Suppliers ("Panel") when a range of similar goods and services are required to be purchased on a continuing and regular basis.

Part of the consideration of establishing a panel includes:

- (a) there are numerous potential suppliers in the local and regional procurement related market sector(s) that satisfy the test of 'value for money';
- (b) the Panel will streamline and will improve procurement processes; and
- (c) the Shire has the capability to establish a Panel, and manage the risks and achieve the benefits expected of the proposed Panel through a Contract Management Plan.

10.2 Establishing and Managing a Panel

If the Shire decides that a Panel is to be created, it will establish the panel in accordance with the Regulations.

Panels will be established for one supply requirement, or a number of similar supply requirements under defined categories. This will be undertaken through an invitation procurement process advertised via a state-wide notice.

Panels may be established for a maximum of three (3) years. The length of time of a Local Panel is decided with the approval of the Chief Executive Officer.

Evaluation criteria will be determined and communicated in the application process by which applications will be assessed and accepted.

In each invitation to apply to become a pre-qualified supplier, the Shire will state the expected number of suppliers it intends to put on the panel.

If a Panel member leaves the Panel, the Shire will consider replacing that organisation with the next ranked supplier that meets/exceeds the requirements in the value for money

assessment – subject to that supplier agreeing. The Shire will disclose this approach in the detailed information when establishing the Panel.

A Panel contract arrangement needs to be managed to ensure that the performance of the Panel Contract and the Panel members under the contract are monitored and managed. This will ensure that risks are managed and expected benefits are achieved. A Contract Management Plan should be established that outlines the requirements for the Panel Contract and how it will be managed.

10.3 Distributing Work Amongst Panel Members

To satisfy Regulation 24AD(5) of the Regulations, when establishing a Panel of pre-qualified suppliers, the detailed information associated with each invitation to apply to join the Panel will prescribe one of the following as to whether the Shire intends to:

- (a) obtain quotations from each pre-qualified supplier on the Panel with respect to all discreet purchases; or
- (b) purchase goods and services exclusively from any pre-qualified supplier appointed to that Panel, and under what circumstances; or
- (c) develop a ranking system for selection to the Panel, with work awarded in accordance with the Regulations.

In considering the distribution of work among Panel members, the detailed information will also prescribe whether:

- (a) each Panel member will have the opportunity to bid for each item of work under the Panel, with pre-determined evaluation criteria forming part of the invitation to quote to assess the suitability of the supplier for particular items of work. Contracts under the pre-qualified panel will be awarded on the basis of value for money in every instance; or
- (b) work will be awarded on a ranked basis, which is to be stipulated in the detailed information set out under *Functions and General Regulation 24AD(5)(f)* when establishing the Panel.
 - i. The Shire will invite the highest ranked Panel member, who is to give written notice as to whether to accept the offer for the work to be undertaken.
 - ii. Should the offer be declined, an invitation to the next ranked Panel member is to be made and so forth until a Panel member accepts a Contract.
 - iii. Should the list of Panel members invited be exhausted with no Panel member accepting the offer to provide goods/services under the Panel, the Shire may then invite suppliers that are not pre-qualified under the Panel, in accordance with the Purchasing Thresholds stated in clause 1.4.2(2) of this Policy.
 - iv. When a ranking system is established, the Panel will not operate for a period exceeding 12 months.

In every instance, a contract must not be formed with a pre-qualified supplier for an item of work beyond 12 months, which includes options to extend the contract.

10.4 Purchasing from the Panel

The invitation to apply to be considered to join a panel of pre-qualified suppliers must state whether quotations are either to be invited to every Panel member (within each category, if applicable) of the Panel for each purchasing requirement, whether a ranking system is to be established, or otherwise.

10.5 Communications with Panel Members

The Shire will ensure clear, consistent and regular communication with Panel Members.

Each quotation process, including the invitation to quote, communications with Panel members, quotations received, evaluation of quotes and notification of award communications must all be captured in accordance with the Shire's Record Keeping Plan. A separate file is to be maintained for each quotation process made under each Panel that captures all communications between the Shire and Panel members.

11. RECORD KEEPING

A comprehensive Contract Management Register is to be maintained by the Chief Executive Officer for goods and services that have a cumulative value in excess of \$100,000 per annum.

This register is to include key data including but not limited to;

- Commencement, duration and end dates;
- Contract values and schedule of rates;
- Contract extension periods;
- Status of contract;
- Summary of approved contract variations; and
- Contractor performance review dates.

All Local Government purchasing activity, communications and transactions must be evidenced and retained as local government records in accordance with the *State Records Act 2000* and the Shire's Record Keeping Plan.

In addition, the Shire must consider and will include in each contract for the provision of works or services, the contractor's obligations for creating, maintaining and where necessary the transferral of records to the Shire relevant to the performance of the contract.

12. PURCHASING POLICY NON-COMPLIANCE

The Purchasing Policy is mandated under the *Local Government Act 1995* and Regulation 11A of the *Local Government (Functions and General) Regulations 1996* and therefore the policy forms part of the legislative framework in which the Local Government is required to conduct business.

Where legislative or policy compliance is not reasonably able to be achieved, records must evidence the rationale and decision making processes that substantiate the non-compliance.

Purchasing activities are subject to internal and external financial and performance audits, which examine compliance with legislative requirements and the Shire's policies and procedures.

If non-compliance with; legislation, this Purchasing Policy or the Code of Conduct, is identified it must be reported to the Chief Executive officer or the Director Corporate and Community Services.

A failure to comply with legislation or policy requirements, including compliance with the Code of Conduct when undertaking purchasing activities, may be subject to investigation, with findings to be considered in context of the responsible person's training, experience, seniority and reasonable expectations for performance of their role.

Where a breach is substantiated it may be treated as:

- (a) an opportunity for additional training to be provided;
- (b) a disciplinary matter, which may or may not be subject to reporting requirements under the *Public Sector Management Act 1994*; or
- (c) where the breach is also identified as potentially serious misconduct, the matter will be reported in accordance with the *Corruption, Crime and Misconduct Act 2003*.

Document Control Box							
Custodian:	Chief Executive Officer						
Decision Maker:	Council						
Compliance Requirements:							
Delegated Authority – DA 1.2.9 – Expressions of Interest and Tenders							
Delegated Authority – DA 1.2.27 – Sole Supplier of Goods and Services							
Delegated Authority – DA 1.2.36 - Contract Extensions Approvals							
Legislation:	s.3.57 [Tenders for providing goods or services] of the <i>Local Government Act 1995</i> r11A [Purchasing policies for local governments] of the Local Government (Functions and General) Regulations 1996						
Industry:	WA Auditor General's Report – Local Government Contract Extensions and Variations https://audit.wa.gov.au/reports-and-publications/reports/local-government-contract-extensions-and-variations/						
Organisational:	Council Policy – F3 – Regional Price Preference						
Document Management:							
Risk Rating:	High	Review Frequency:	Annual	Next Due:	2021	Ref:	
Version #	Decision Reference:		Description				
1.	OCM 19/11/19 – Item 13.5		Amended Policy to include section 3.1 Purchasing Authority				
2.	SCM 02/04/20 – Item 5.2		Amended s3.10 - Emergency Purchase Provisions				
3.	OCM 21/07/20 – Item 13.2		2020 - Comprehensive policy register review.				

ATTACHMENT

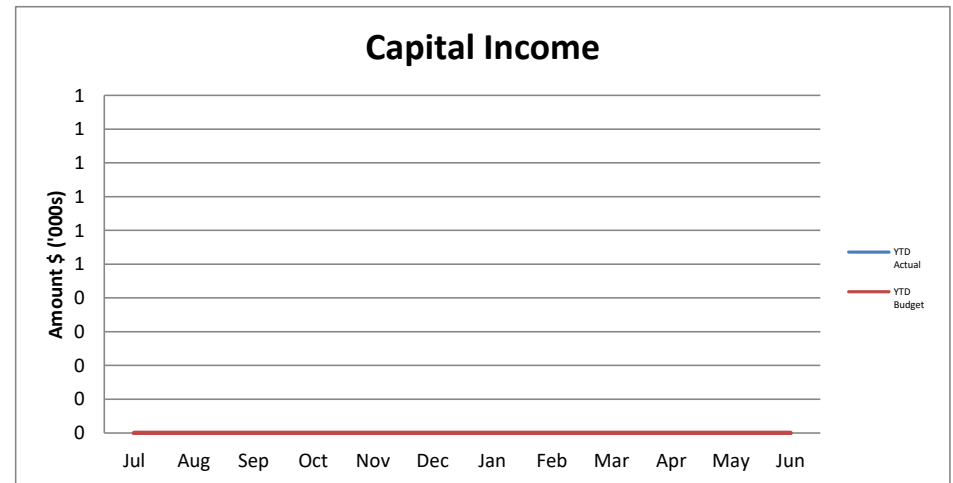
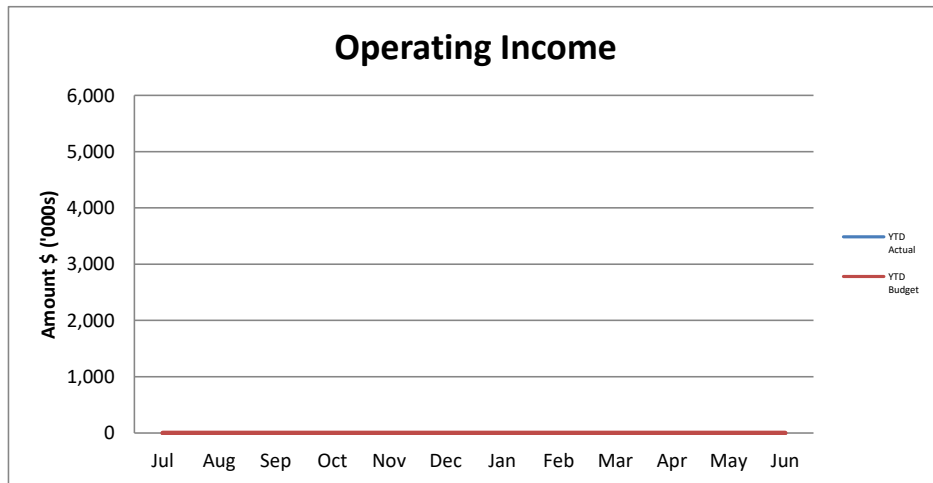
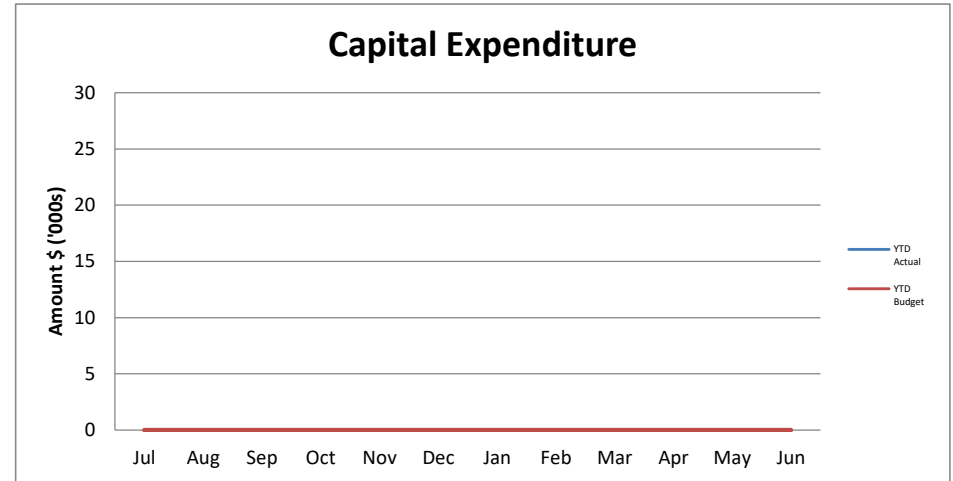
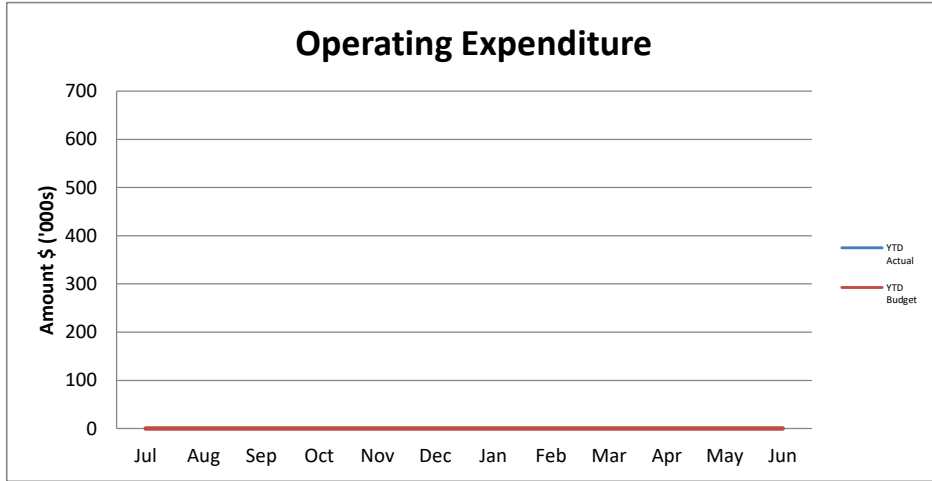


SHIRE OF RAVENSTHORPE
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

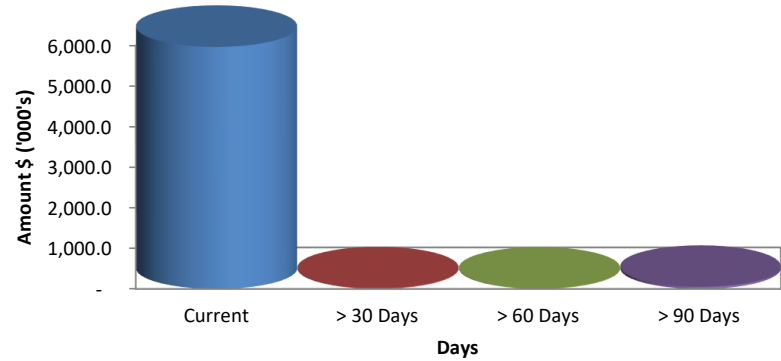
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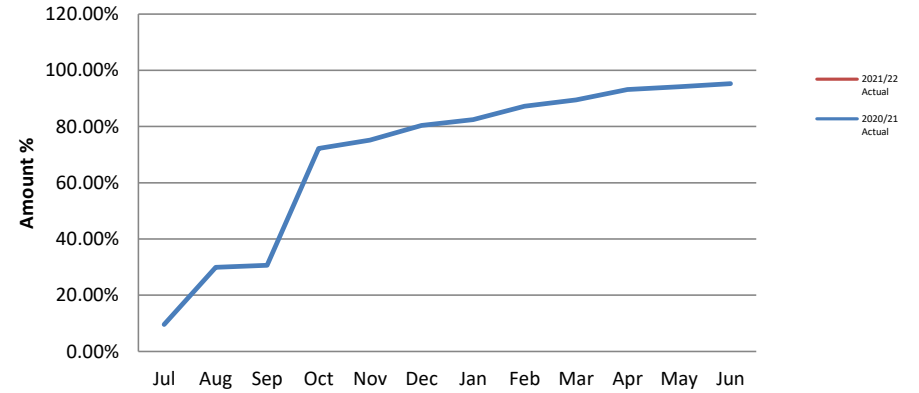
Income and Expenditure Graphs to 31 July 2021



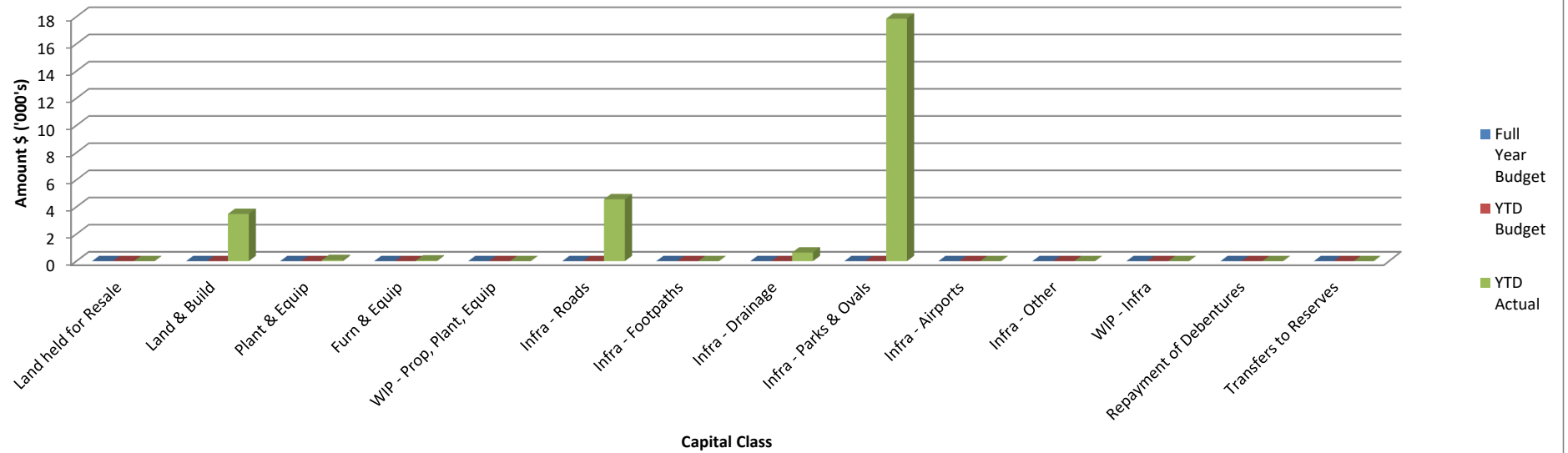
Sundry Debtors Amount O/S



Rates % Collected



Capital Expenditure



**SHIRE OF RAVENSTHORPE
STATEMENT OF FINANCIAL ACTIVITY**

FOR THE PERIOD ENDED 31 JULY 2021

	NOTE	2021/22 Adopted Budget \$	2021/22 Revised Budget \$	JULY 2021 Y-T-D Budget \$	JULY 2021 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
Operating							
Revenues/Sources							
Governance		0	0	0	0	0	0.00%
General Purpose Funding		0	0	0	5,664	5,664	0.00%
Law, Order, Public Safety		0	0	0	52,230	52,230	0.00%
Health		0	0	0	0	0	0.00%
Education and Welfare		0	0	0	0	0	0.00%
Housing		0	0	0	1,400	1,400	0.00%
Community Amenities		0	0	0	33,372	33,372	0.00%
Recreation and Culture		0	0	0	79,327	79,327	0.00%
Transport		0	0	0	283,509	283,509	0.00%
Economic Services		0	0	0	50,348	50,348	0.00%
Other Property and Services		0	0	0	5,108,888	5,108,888	0.00%
		0	0	0	5,614,738	5,614,738	#DIV/0!
(Expenses)/(Applications)							
Governance		0	0	0	(35,950)	(35,950)	0.00%
General Purpose Funding		0	0	0	(809)	(809)	0.00%
Law, Order, Public Safety		0	0	0	(71,590)	(71,590)	0.00%
Health		0	0	0	(1,494)	(1,494)	0.00%
Education and Welfare		0	0	0	(84,436)	(84,436)	0.00%
Housing		0	0	0	(5,809)	(5,809)	0.00%
Community Amenities		0	0	0	(45,744)	(45,744)	0.00%
Recreation & Culture		0	0	0	(25,015)	(25,015)	0.00%
Transport		0	0	0	(152,193)	(152,193)	0.00%
Economic Services		0	0	0	(7,949)	(7,949)	0.00%
Other Property and Services		0	0	0	(231,058)	(231,058)	0.00%
		0	0	0	(662,047)	(662,047)	0.00%
Net Operating Result Excluding Rates		0	0	0	4,952,691	4,952,691	0.00%
Adjustments for Non-Cash							
(Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	0	0	0	0	0	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0.00%
Movement in Employee Benefit Provisions		0	0	0	0	0	0.00%
Rounding		0	0	0	0	0	0.00%
Depreciation on Assets		0	0	0	0	0	0.00%
Capital Revenue and (Expenditure)							
Purchase of Land and Buildings	1	0	0	0	(3,482)	(3,482)	0.00%
Purchase of Furniture & Equipment	1	0	0	0	(46)	(46)	0.00%
Purchase of Plant & Equipment	1	0	0	0	0	0	0.00%
Purchase of WIP - PP & E	1	0	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Roads	1	0	0	0	(4,565)	(4,565)	0.00%
Purchase of Infrastructure Assets - Footpaths	1	0	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Drainage	1	0	0	0	(637)	(637)	0.00%
Purchase of Infrastructure Assets - Parks & Ovals	1	0	0	0	(17,852)	(17,852)	0.00%
Purchase of Infrastructure Assets - Airports	1	0	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Other	1	0	0	0	0	0	0.00%
Proceeds from Disposal of Assets		0	0	0	0	0	0.00%
Repayment of Leases	2	(121,000)	0	0	0	0	0.00%
Repayment of Debentures	3	0	0	0	0	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(1,530,000)	0	0	0	0	0.00%
Transfers from Restricted Asset (Reserves)	4	3,249,410	0	0	0	0	0.00%
Net Current Assets July 1 B/Fwd	5	1,428,433	1,428,433	1,428,433	1,428,433	0	(100.00%)
Net Current Assets Year End/To date	5	0	1,428,433	1,428,433	6,354,452	4,926,019	(444.85%)
Amount Raised from Rates		<u>3,026,843</u>	<u>0</u>	<u>0</u>	<u>90</u>	<u>90</u>	<u>#DIV/0!</u>

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations Greater than 10% and \$100,000 ▲

Below Budget Expectations Less than 10% and \$100,000 ▼

SHIRE OF RAVENSTHORPE
FOR THE PERIOD ENDED 31 JULY 2021
Report on Significant variances Greater than 10% and \$100,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variance adopted by Council is:

Actual Variance exceeding 10% of YTD Budget or \$100,000 whichever is the lesser.

REPORTABLE OPERATING REVENUE VARIATIONS

2021/2022 Budget yet to be adopted

REPORTABLE OPERATING EXPENSE VARIATIONS

2021/2022 Budget yet to be adopted

REPORTABLE NON-CASH VARIATIONS

2021/2022 Budget yet to be adopted

REPORTABLE CAPITAL EXPENSE VARIATIONS

2021/2022 Budget yet to be adopted

REPORTABLE CAPITAL INCOME VARIATIONS

2021/2022 Budget yet to be adopted

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

1. ACQUISITION OF ASSETS	2021/22 Adopted Budget \$	2021/22 Revised Budget \$	2021/22 YTD Budget \$	JULY 2021 Actual \$
The following assets have been acquired during the period under review:				
<u>By Program</u>				
Governance				
<i>Members of Council</i>				
New Council Chairs X 14	0	0	0	0
Law, Order & Public Safety				
<i>Fire Prevention & Control</i>				
Land Sub-Division Fire Station - East	0	0	0	0
Water Bomber Tank Resupply	0	0	0	0
Hopetoun Rural Bushfire Shed	0	0	0	0
<i>Animal Control</i>				
Construct Animal Holding Pen - Hopetoun	0	0	0	0
Health				
<i>Doctors & Other Health</i>				
Surgery Equipment Replacement	0	0	0	0
Surgery Upgrade Ravensthorpe	0	0	0	0
20/21 Purchase Toyota Hilux - Doctor	0	0	0	0
Surgery Upgrade - Hopetoun	0	0	0	0
Education & Welfare				
<i>Child Care Centres</i>				
Little Barrens - Cot And Kindy Room Furniture	0	0	0	0
Little Barrens - Painting (Lrci Funded)	0	0	0	0
Little Barrens - Playground Upgrade	0	0	0	0
Cub House - Playground Upgrade	0	0	0	0
Housing				
<i>Staff Housing</i>				
30 Kingsmill Street, Ravensthorpe	0	0	0	0
Community Amenities				
<i>Sanitation - Household Refuse</i>				
Munglinup Waste Site Improvements (Design)	0	0	0	0
Ravensthorpe Regional Landfill Weighbridge	0	0	0	0
<i>Sewerage</i>				
2019/20 Purchase Plant - Sewerage Fencing	0	0	0	0
Sewerage Trailer And Genset	0	0	0	0
<i>Other Community Amenities</i>				
Two Mile Ablution Block - Hopetoun (Dcp)	0	0	0	0
Recreation and Culture				
<i>Public Halls & Civic Centres</i>				
Hopetoun Community Centre - Floor Polisher	0	0	0	0
<i>Other Recreation & Sport</i>				
Hopetoun Sports Pavilion - Timber Sealing	0	0	0	0
Hopetoun Sports Pavilion, Repair Doors,	0	0	0	93
Ravensthorpe Rec Centre -	0	0	0	0
Ravensthorpe Rec Centre - Hot Water System	0	0	0	0
Munglinup Enclose Verandah For Gym (Lrci	0	0	0	0
Skate Park Shade And Seating (Dcp Funded)	0	0	0	624
Basketball Hoops Near Skatepark Hopetoun	0	0	0	169
Dual Irrigation - Hopetoun Oval (Dcp And Dsr	0	0	0	190
Maitland Street Park Playground Upgrade (Dcp	0	0	0	9,155
Mcculloch Park Playground Upgrade -	0	0	0	7,714
Munglinup Bowling Green -4 Rinks (Lrci R2)	0	0	0	0
Ravensthorpe Recreation Centre - Floor	0	0	0	0
20/21 Purchase Toyota Hilux P&G - Team	0	0	0	0
20/21 Purchase Toyota Hilux P&G - Hopetoun	0	0	0	0
20/21 Purchase Case Tractor P&G	0	0	0	0
2019/20 Utility Spray Vehicle (Parks &	0	0	0	0
20/21 Purchase Toro Zero Turn Mower P&G -	0	0	0	0
Single Cab Tip Truck	0	0	0	0
20/21 Purchase Water Tank/Trailer P&G -	0	0	0	0

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

1. ACQUISITION OF ASSETS (Continued)	2021/22 Adopted Budget \$	2021/22 Revised Budget \$	2021/22 YTD Budget \$	JULY 2021 Actual \$
The following assets have been acquired during the period under review:				
By Program (Continued)				
Recreation and Culture (Continued)				
<i>Other Culture</i>				
Ravensthorpe Museum	0	0	0	0
Rcp Architect Services	0	0	0	0
Rcp Consultants Services	0	0	0	0
Rcp Project Management	0	0	0	1,203
Rcp Building Construction (& Builders)	0	0	0	1,733
Rcp Project Fees And Charges (Non-Grant)	0	0	0	0
Rcp Demolition	0	0	0	0
Rcp Contingency	0	0	0	0
Rcp Utility Services (External Services)	0	0	0	453
Rcp Landscaping And Playground	0	0	0	0
Rcp Public Art	0	0	0	0
Rcp Carpark	0	0	0	0
Transport				
<i>Construction - Roads, Bridges, Depots</i>				
Roads Construction Council				
Four Mile Carpark - Construct New Parking	0	0	0	0
Tamarine Road Patch And Seal Repairs (Lrci)	0	0	0	0
Mallee Road Construction	0	0	0	112
Cowel Road Floodway Sealing (Lrci Funded)	0	0	0	0
Fitzgerald Road Floodway Sealing (Lrci)	0	0	0	3
Gravel Pit Reinstatement	0	0	0	0
Gravel Pit Development	0	0	0	0
Roads Mrwa V Of G Constr				
Hamersley Drive Slk 6.0 To End Of Shire	0	0	0	1,589
Jerdacuttup Road Slk 5.2 To 10	0	0	0	2,861
Springdale Road Slk 4 To 5.66	0	0	0	0
Tamarine Road - Regional Road Group	0	0	0	0
Roads To Recovery Construction				
West River Road Gravel Resheet Slk 10.65 To	0	0	0	0
Footpath Construction				
Hosking Street - Concrete Footpath	0	0	0	0
Cambewarra Drive Pavement Overlay	0	0	0	0
Bridges Construction				
Jerdacuttup River Bridge - Springdale Road	0	0	0	0
Purchase Land - Roadworks And Depots				
Purchase Depot Block - 1 Moir Road	0	0	0	0
Purchase Land & Buildings - Roadworks				
Ravensthorpe Depot Office Refit	0	0	0	0
Hopetoun Depot Mechanic Workshop And	0	0	0	0
Purchase Furniture & Equipment - Roads				
Depot Office And Workshop Improvements	0	0	0	0
Street Furniture - Hopetoun (Dcp Funded)	0	0	0	46
Road Plant Purchases				
20/21 Purchase Grader	0	0	0	0
20/21 Purchase Prime Mover	0	0	0	0
20/21 Purchase Side Tipper	0	0	0	0
20/21 Purchase Road Broom	0	0	0	0
Multi Tyre Roller	0	0	0	0
14.6M Tri Axle Low Loader	0	0	0	0
Aerodromes				
20/21 Purchase Toro Mower With Canopy -	0	0	0	0
Airport Tug	0	0	0	0
Airport Lighting Upgrade	0	0	0	0
Runway Reseal	0	0	0	0
Transport Facilities				
Hopetoun Standpipe Upgrade	0	0	0	0

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

1. ACQUISITION OF ASSETS (Continued)	2021/22 Adopted Budget \$	2021/22 Revised Budget \$	2021/22 YTD Budget \$	JULY 2021 Actual \$
The following assets have been acquired during the period under review:				
<u>By Program (Continued)</u>				
Economic Services				
<i>Rural Services</i>				
Munglinup Water Catchment Dam (Lrci R2)	0	0	0	0
<i>Tourism</i>				
Illuminating Silo Art Work (Dcp Funded)	0	0	0	0
Hopetoun Visitor Information Boards	0	0	0	0
Munglinup Rest Bay Upgrade (Lrci R2)	0	0	0	0
Other Property & Services				
<i>Works</i>				
20/21 Purchase Flat Bed Truck - Bmo	0	0	0	0
20/21 Purchase Toyota Hilux Sign Ute	0	0	0	0
20/21 Purchase Toyota Hilux Maint Grader 1	0	0	0	0
20/21 Purchase Toyota Hilux Maint Grader 2	0	0	0	0
20/21 4X4 Suv (Dts) - Replacement Vehicle	0	0	0	0
20/21 Purchase Toyota Hilux Leading Hand	0	0	0	0
20/21 Purchase Toyota Hilux Dozer Operator	0	0	0	0
<i>Administration</i>				
20/21 Purchase Toyota Fortuna - Dccs	0	0	0	0
Computer Upgrades	0	0	0	0
Office Furniture And Painting	0	0	0	0
Administration Office Photocopier	0	0	0	0
Records Sea Container	0	0	0	0
Compactor Units, Morgans Street,	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>26,581</u>
<u>By Class</u>				
Land	0	0	0	0
Buildings	0	0	0	3,482
Furniture & Equipment	0	0	0	46
Plant & Equipment	0	0	0	0
Infrastructure - Roads	0	0	0	4,565
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Drainage	0	0	0	637
Infrastructure - Parks & Ovals	0	0	0	17,852
Infrastructure - Airports	0	0	0	0
Infrastructure - Other	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>26,581</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
Health								
Toyota Hilux SRS	P711B	P711B					0	0
Law & Order								
Ford Ranger Super Cab (CBFCO)	P643	P643					0	0
Other Sport & Recreation								
Toyota Hilux - Ravy	P678A	P678A					0	0
Toyota Hilux - Hopetoun	P705A	P705A					0	0
Tractor - Parks & Gardens	P642	P642					0	0
Water Tank/Trailer - Hopetoun	NA	P173A					0	0
Transport								
Komatsu GD565 Grader	P706	P706					0	0
DAF Prime Mover	P630	P580					0	0
Haulpro Side Tipper	P611	P577					0	0
Bomag Smooth Drum Roller	P569A	P569A					0	0
14.6m Tri Axle Low Loader S/T	P556	P556					0	0
Multi Tyre Roller	P609	P570					0	0
Sewell Road Broom	NA	P572					0	0
Zero Turn Mower - Hopetoun	NA	NA					0	0
Toro GM360 2wd with Canopy	P670	P670					0	0
Administration								
Toyota Fortuna (DCCS)	P701B	P701B					0	0
Public Works Overheads								
Mitsubishi Ute (BMO)	P632A	P632A					0	0
Toyota Kluger	P683B	P683B					0	0
Toyota Hilux (Sign Ute)	AP715	P654					0	0
Toyota Hilux (Maint Grader 1)	P699A	P699A					0	0
Toyota Hilux (Maint Grader 2)	P700B	P700B					0	0
Toyota Hilux (Leading Hand)	P677B	P677B					0	0
Toyota Hilux (Dozer Operator)	P691A	P691A					0	0
			0.00	0.00	0.00	0.00	0.00	0.00

By Class of Asset	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
Plant & Equipment								
Toyota Hilux SRS	P711B	P711B	0	0	0	0	0	0
Ford Ranger Super Cab (CBFCO)	P643	P643	0	0	0	0	0	0
Toyota Hilux - Ravy	P678A	P678A	0	0	0	0	0	0
Toyota Hilux - Hopetoun	P705A	P705A	0	0	0	0	0	0
Tractor - Parks & Gardens	P642	P642	0	0	0	0	0	0
Zero Turn Mower - Hopetoun	NA	NA	0	0	0	0	0	0
Water Tank/Trailer - Hopetoun	NA	P173A	0	0	0	0	0	0
Komatsu GD565 Grader	P706	P706	0	0	0	0	0	0
DAF Prime Mover	P630	P580	0	0	0	0	0	0
Haulpro Side Tipper	P611	P577	0	0	0	0	0	0
Bomag Smooth Drum Roller	P569A	P569A	0	0	0	0	0	0
14.6m Tri Axle Low Loader S/T	P556	P556	0	0	0	0	0	0
Multi Tyre Roller	P609	P570	0	0	0	0	0	0
Sewell Road Broom	NA	P572	0	0	0	0	0	0
Toro GM360 2wd with Canopy	P670	P670	0	0	0	0	0	0
Toyota Fortuna (DCCS)	P701B	P701B	0	0	0	0	0	0
Mitsubishi Ute (BMO)	P632A	P632A	0	0	0	0	0	0
Toyota Kluger	P683B	P683B	0	0	0	0	0	0
Toyota Hilux (Sign Ute)	AP715	P654	0	0	0	0	0	0
Toyota Hilux (Maint Grader 1)	P699A	P699A	0	0	0	0	0	0
Toyota Hilux (Maint Grader 2)	P700B	P700B	0	0	0	0	0	0
Toyota Hilux (Leading Hand)	P677B	P677B	0	0	0	0	0	0
Toyota Hilux (Dozer Operator)	P691A	P691A	0	0	0	0	0	0
			0.00	0.00	0.00	0.00	0	0.00

Summary

Profit on Asset Disposals	0	0.00
Loss on Asset Disposals	0	0.00
	<u>0</u>	<u>0.00</u>

Vehicles have been traded, however transactions for Profit/Loss will be processed once the Annual Audit is complete

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-21	Principal Repayments		Principal Outstanding		Interest Repayments	
		2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
Housing							
Loan 145 Staff Housing	190,080	0	0	190,080	190,080	0	567
Loan 147 Other Housing	222,334	0	0	222,334	222,334	0	727
Recreation and Culture							
Loan 146 Hopetoun Community Centre	298,392	0	0	298,392	298,392	0	992
Transport							
Loan 138D Town Street	262,694	0	0	262,694	262,694	0	819
Loan 144 Town Street	107,876	0	0	107,876	107,876	0	331
Loan 143B Refinance	170,227	0	0	170,227	170,227	0	507
Loan 138E Refinance	232,966	0	0	232,966	232,966	0	697
	1,484,569	0	0	1,484,569	1,484,569	0	4,640

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

(b) Lease Repayments

Particulars	Principal 1-Jul-21	Principal Repayments		Principal Outstanding		Interest Repayments	
		2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
Law, Order & Public Safety							
Lease Contract 939384 CESO Vehicle	32,852	16,314	0	16,538		345	0
Community Amenities							
Lease Contract 908707	664,874	71,247	0	593,627		17,550	0
Lease Contract 915953	283,024	33,439	0	249,585		8,341	0
	980,750	121,000	0	859,750	0	26,236	0

Particulars/Purpose	Amount Borrowed	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used		Balance Unspent \$
	Budget \$				Budget \$	Actual \$	
Loan 143B Refinance	0	10	71,576	3.85	0	0	NIL

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Plant Reserve		
Opening Balance	1,036,963	1,036,963
Amount Set Aside / Transfer to Reserve	957,835	0
Amount Used / Transfer from Reserve	<u>(1,569,500)</u>	<u>0</u>
	<u>425,298</u>	<u>1,036,963</u>
(b) Emergency Farm Water Reserve		
Opening Balance	12,249	12,249
Amount Set Aside / Transfer to Reserve	106	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>12,355</u>	<u>12,249</u>
(c) Building Reserve		
Opening Balance	1,719,473	1,719,473
Amount Set Aside / Transfer to Reserve	462,065	0
Amount Used / Transfer from Reserve	<u>(1,630,000)</u>	<u>0</u>
	<u>551,538</u>	<u>1,719,473</u>
(d) Road & Footpath Reserve		
Opening Balance	497,519	497,519
Amount Set Aside / Transfer to Reserve	103,445	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>600,964</u>	<u>497,519</u>
(e) Swimming Pool Upgrade Reserve		
Opening Balance	45,086	45,086
Amount Set Aside / Transfer to Reserve	391	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>45,477</u>	<u>45,086</u>
(f) UHF Repeater Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>
(g) Airport Reserve		
Opening Balance	381,488	381,488
Amount Set Aside / Transfer to Reserve	3,306	0
Amount Used / Transfer from Reserve	<u>(18,050)</u>	<u>0</u>
	<u>366,744</u>	<u>381,488</u>
(h) Waste & Sewerage Reserve		
Opening Balance	274,449	274,449
Amount Set Aside / Transfer to Reserve	2,481	0
Amount Used / Transfer from Reserve	<u>(31,860)</u>	<u>0</u>
	<u>245,070</u>	<u>274,449</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
(i) State Barrier Fence Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>0</u>
(j) Leave Reserve		
Opening Balance	42,854	42,854
Amount Set Aside / Transfer to Reserve	371	0
Amount Used / Transfer from Reserve	0	0
	<u>43,225</u>	<u>42,854</u>
Total Cash Backed Reserves	<u><u>2,290,671</u></u>	<u><u>4,010,081</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**Summary of Transfers
To Cash Backed Reserves**

Transfers to Reserves

Plant Reserve	957,835	0
Emergency Farm Water Reserve	106	0
Building Reserve	462,065	0
Road & Footpath Reserve	103,445	0
Swimming Pool Upgrade Reserve	391	0
UHF Repeater Reserve	0	0
Airport Reserve	3,306	0
Waste & Sewerage Reserve	2,481	0
State Barrier Fence Reserve	0	0
Leave Reserve	371	0
	<u>1,530,000</u>	<u>0</u>

Transfers from Reserves

Plant Reserve	(1,569,500)	0
Emergency Farm Water Reserve	0	0
Building Reserve	(1,630,000)	0
Road & Footpath Reserve	0	0
Swimming Pool Upgrade Reserve	0	0
UHF Repeater Reserve	0	0
Airport Reserve	(18,050)	0
Waste & Sewerage Reserve	(31,860)	0
State Barrier Fence Reserve	0	0
Leave Reserve	0	0
	<u>(3,249,410)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u><u>(1,719,410)</u></u>	<u><u>0</u></u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

4. RESERVES (Continued)

Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Reserve

To be used to assist in the purchasing of major plant and machinery.

Emergency Farm Water Reserve

To be used for the repair and/or construction of emergency farm water supplies in the Shire of Ravensthorpe

Building Reserve

To be used for the construction, refurbishment, modification or renovation of all buildings in the Shire of Ravensthorpe

Road and Footpath Reserve

To be used for the construction, renewal, resealing or repair of the road and footpath network.

Swimming Pool Upgrade Reserve

To be used towards any major repairs or improvements for the Ravensthorpe swimming pool.

UHF Repeater Reserve

Used in 2016/17 for upgraded diplexer on UHF Radio Repeaters in Hopetoun and Munglinup.

Airport Reserve

To be used for the construction, reconstruction, repairs or modification of facilities including buildings, tarmac, airstrip and associated infrastructure at the Ravensthorpe Airport

Waste and Sewerage Reserve

To be used for the repair and/or construction of waste and sewerage facilities in the Shire of Ravensthorpe.

State Barrier Fence Reserve

To be used for the extension of the State Barrier Fence from Ravensthorpe to Esperance

Leave Reserve

To be used to fund long service leave and non-current annual leave requirements

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

	2020/21 B/Fwd Per 2021/22 Budget \$	2020/21 B/Fwd Per Financial Report \$	JULY 2021 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	(588,322)	1,680,611	625,574
Cash - Restricted Unspent Grants	177,845	77,100	289,843
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	3,413,771	4,010,081	4,010,081
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	210,163	235,650	196,641
Sundry Debtors	246,994	313,349	6,048,141
Provision for Doubtful Debts	0	0	0
Gst Receivable	182,324	154,631	26,491
Accrued Income/Payments In Advance	3,711,625	9,416	9,416
Payments in Advance	0	0	0
Inventories	2,704	2,358	18,932
	<u>7,357,104</u>	<u>6,483,196</u>	<u>11,225,119</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(701,563)	(635,142)	(8,294)
Accrued Interest On Loans	(23,701)	(17,895)	(17,895)
Accrued Salaries & Wages	(54,808)	(44,293)	(44,293)
Income In Advance	0	(32,261)	(32,261)
Gst Payable	(31,316)	(55,276)	(535,384)
Payroll Creditors	(59,697)	(115,517)	(81,767)
Accrued Expenses	(872,533)	(20,574)	(20,574)
PAYG Liability	0	0	0
Right of Use Assets - Current	(98,617)	(121,001)	(121,001)
Trust	0	0	0
Other Payables	(24,489)	(123,724)	(120,118)
Current Employee Benefits Provision	(377,707)	(593,454)	(593,454)
Current Loan Liability	0	0	0
	<u>(2,244,431)</u>	<u>(1,759,137)</u>	<u>(1,575,041)</u>
NET CURRENT ASSET POSITION	5,112,673	4,724,059	9,650,078
Less: Cash - Reserves - Restricted	(3,413,771)	(4,010,081)	(4,010,081)
Less: Cash - Unspent Grants - Restricted	0	0	
Less: Movements Associated with Change in Accounting Standards	(177,845)		
Add Back : Component of Leave Liability not Required to be Funded	377,707	593,454	593,454
Add Back : Current Loan Liability	0	0	0
ADD: Current Portion of Lease Liability	98,617	121,001	121,001
Adjustment for Trust Transactions Within Muni	60	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,997,441</u>	<u>1,428,433</u>	<u>6,354,452</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2021/22 Rate Revenue \$	2021/22 Interim Rates \$	2021/22 Back Rates \$	2021/22 Total Revenue \$	2021/22 Budget \$
General Rate								
GRV Residential		781	10,959,706	0			0	
GRV Commercial		33	1,382,612	0			0	
GRV industrial		35	512,772	0			0	
GRV - Transient & Short Stay Accommodation		2	852,800	0			0	
UV - Mining		63	2,400,257	0			0	
UV - Other		329	244,266,000	0			0	
Non-Rateable							0	0
Sub-Totals		1,243	260,374,147	0	0	0	0	0
Minimum Rates	Minimum \$							
GRV Residential		374	1,079,820	0		0	0	
GRV Commercial		9	44,740	0		0	0	
GRV Industrial		12	45,268	0		0	0	
GRV - Transient & Short Stay Accommodation		0	0	0		0	0	
UV - Mining		55	80,050	0		0	0	
UV - Other		100	5,605,530	0		0	0	
Sub-Totals		550	6,855,408	0	0	0	0	0
Back Rates				0			0	0
Interim Rates								
Total Amount Raised From Rates							0	0
Ex Gratia Rates		check after rates raised					0	
Total Rates							0	0

All land except exempt land in the Shire of Ravensthorpe is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

7. TRUST FUNDS

Monies previously held in Trust are now recognised as a current liability, although they are treated differently to other current liabilities in that they are required to be cash backed.

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

8. OPERATING STATEMENT BY PROGRAM

	JULY 2021 Actual \$	2021/22 Adopted Budget \$	2020/21 Actual \$
OPERATING REVENUES			
Governance	0	0	38,941
General Purpose Funding	5,664	0	6,629,575
Law, Order, Public Safety	52,230	0	612,633
Health	0	0	5,200
Education and Welfare	0	0	703,816
Housing	1,400	0	5,700
Community Amenities	33,372	0	721,006
Recreation and Culture	79,327	0	1,904,925
Transport	283,509	0	1,686,455
Economic Services	50,348	0	428,173
Other Property and Services	5,108,888	0	325,568
TOTAL OPERATING REVENUE	5,614,738	0	13,061,992
OPERATING EXPENSES			
Governance	(35,950)	0	(936,216)
General Purpose Funding	(809)	0	(259,785)
Law, Order, Public Safety	(71,590)	0	(1,078,309)
Health	(1,494)	0	(282,426)
Education and Welfare	(84,436)	0	(1,068,233)
Housing	(5,809)	0	(224,937)
Community Amenities	(45,744)	0	(1,523,288)
Recreation & Culture	(25,015)	0	(1,868,969)
Transport	(152,193)	0	(5,032,475)
Economic Services	(7,949)	0	(519,920)
Other Property and Services	(231,058)	0	(789,864)
TOTAL OPERATING EXPENSE	(662,047)	0	(13,584,422)
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	4,952,691	0	(522,430)

SHIRE OF RAVENSTHORPE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

8. OPERATING STATEMENT BY NATURE & TYPE

	JULY 2021 Actual \$	2021/22 Adopted Budget \$	2020/21 Actual \$
OPERATING REVENUES			
Rates	0	0	4,512,825
Operating Grants, Subsidies and Contributions	355,604	0	3,623,819
Non-Operating Grants, Subsidies and Contributions	0	0	2,154,507
Fees and Charges	162,250	0	2,013,568
Service Charges	0	0	0
Interest Earnings	3,504	0	57,020
Profit on Asset Disposals	0	0	494
Proceeds on Disposal of Assets	0	0	239,223
Realisation on Disposal of Assets	0	0	(185,876)
Other Revenue	5,093,379	0	646,412
TOTAL OPERATING REVENUE	5,614,737	0	13,061,992
OPERATING EXPENSES			
Employee Costs	(444,611)	0	(4,519,663)
Materials and Contracts	(94,374)	0	(3,296,874)
Utility Charges	(2,765)	0	(250,566)
Depreciation on Non-Current Assets	0	0	(4,712,546)
Interest Expenses	(4,641)	0	(63,438)
Insurance Expenses	(114,616)	0	(322,740)
Loss on Asset Disposals	0	0	(63,311)
FV Adjustment of Non-Current assets	0	0	0
Other Expenditure	(1,041)	0	(355,285)
TOTAL OPERATING EXPENSE	(662,048)	0	(13,584,423)
CHANGE IN NET ASSETS			
RESULTING FROM OPERATIONS	4,952,689	0	(522,431)

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

9. STATEMENT OF FINANCIAL POSITION

	JULY 2021 Actual \$	2020/21 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	4,925,498	5,767,792
Trade and Other Receivables	6,280,689	713,046
Inventories	18,932	2,358
TOTAL CURRENT ASSETS	<u>11,225,119</u>	<u>6,483,196</u>
NON-CURRENT ASSETS		
Other Receivables	11,931	11,931
Inventories	0	0
Property, Plant and Equipment	33,834,033	33,830,424
Infrastructure	121,943,088	121,920,033
TOTAL NON-CURRENT ASSETS	<u>155,789,052</u>	<u>155,762,388</u>
TOTAL ASSETS	<u>167,014,171</u>	<u>162,245,584</u>
CURRENT LIABILITIES		
Trade and Other Payables	860,587	1,044,683
Right of Use Asset	121,001	121,001
Long Term Borrowings	0	0
Provisions	593,454	593,454
TOTAL CURRENT LIABILITIES	<u>1,575,042</u>	<u>1,759,138</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	1,266,287	1,266,287
Right of Use Assets	825,493	825,493
Provisions	78,409	78,409
TOTAL NON-CURRENT LIABILITIES	<u>2,170,189</u>	<u>2,170,189</u>
TOTAL LIABILITIES	<u>3,745,231</u>	<u>3,929,327</u>
NET ASSETS	<u>163,268,940</u>	<u>158,316,257</u>
Retained Surplus	41,350,276	36,291,650
Reserves - Cash Backed	4,010,081	4,010,081
Revaluation Surplus	117,908,609	117,908,609
TOTAL EQUITY	<u>163,268,947</u>	<u>158,210,320</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

10. FINANCIAL RATIOS

	2021 YTD	2020	2019	2018
Current Ratio	7.06	2.06	3.01	1.64
Operating Surplus Ratio	0.94	(0.39)	3.29	(0.24)

The above ratios are calculated as follows:

Current Ratio	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
Operating Surplus Ratio	$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$

ATTACHMENT

2021/2022

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	9,263	891,041	66,300	17,747	0	984,351	334,350
Aug							
Sep							
Oct							
Nov							
Dec							
Jan							
Feb							
Mar							
Apr							
May							
Jun							
Total	9,263	891,041	66,300	17,747	0	984,351	334,350
20/21	219,357	8,442,181	965,406	135,103	0	9,762,047	3,790,863
19/20	197,977	8,450,678	997,212	102,791	6,319	9,754,977	3,174,082
18/19	147,967	21,298,438	1,329,904	70,241	13,590	22,860,140	2,219,053
17/18	327,905	18,507,404	209,587	65,010	317,445	19,427,351	2,601,283

Payroll = payroll + payroll deductions + super

Direct Debits = dd's + bank fees (exclude credit card)

02 June 2021 - 01 July 2021
Business Credit Card - Gavin Pollock

Date	Payment to	Description	Amount	GST
2/06/2021	Western Power	Run Power for Cultural Precinct	\$ 497.92	\$ 45.27
2/06/2021	Busby Investments (AVIS)	Airport hire vehicle 08/05/2021 - 31/05/2021	\$ 1,950.99	\$ 177.36
3/06/2021	LG Professionals Australia	CEO - Canberra Behind the Scenes conference 25 & 26 May 2021	\$ 770.00	\$ 70.00
3/06/2021	The Roast n Grill Café	CEO - Meals & Refreshments	\$ 73.40	\$ 6.07
7/06/2021	Corrigin Roadhouse	Fuel - ORA	\$ 144.18	\$ 13.11
8/06/2021	Information Brokers	Company Credit Check for Supplier for "Devlyn Australia Pty Ltd"	\$ 159.00	\$ 14.45
8/06/2021	Information Brokers	Company Credit and Bankruptcy report for "WCP Civil Pty Ltd"	\$ 159.00	\$ 14.45
8/06/2021	Information Brokers	Comprehensive Company Credit Check for "Lucas Total Contract Solutions Pty Ltd"	\$ 159.00	\$ 14.45
11/06/2021	Nisbets Australia	Back order - Chefs knife set for Hopetoun Community Centre	\$ 109.89	\$ 9.99
11/06/2021	Adobe Acrobat	Annual Software auto-renewal	\$ 224.27	\$ 20.39
15/06/2021	Port Hotel Hopetoun	Council refreshments	\$ 168.50	\$ 15.32
16/06/2021	FE Daw & Sons	Afternoon Tea snacks	\$ 37.75	\$ 3.02
22/06/2021	City Of Perth Parking	CEO Parking - City of Perth 23/06/2021	\$ 10.10	\$ 0.92
23/06/2021	TAF Cannington	CEO Uniform - Shoes	\$ 199.99	\$ 18.18
23/06/2021	Connor Clothing Pty Ltd	CEO Uniform - 2 X Shirts	\$ 100.00	\$ 9.09
24/06/2021	Chicken Treat Narrogin	CEO Meal	\$ 12.28	\$ 1.12
24/06/2021	Steele's Guns and Outdoor	Moondyne ghosteye trail cameras X 4	\$ 1,500.00	\$ 136.36
28/06/2021	Ravensthorpe Post Office	6 X 'Ultimate Home' gift vouchers (farewell gifts)	\$ 300.00	\$ 27.27
28/06/2021	FE Daw & Sons	Admin Office biscuit container	\$ 12.58	\$ 1.14
28/06/2021	FE Daw & Sons	Biscuits	\$ 47.88	\$ 4.35
28/06/2021	FE Daw & Sons	Bottled water for Council Meetings	\$ 89.94	\$ -
30/06/2021	Ravensthorpe Building Supplies	Posts and caps	\$ 210.60	\$ 19.15
30/06/2021	Ravensthorpe Building Supplies	MDF Skirting boards and freight	\$ 533.00	\$ 48.45
30/06/2021	Dawrys Bottlo Pty Ltd	Refreshments for Sundowner	\$ 83.50	\$ 7.59
Total Purchases for G. Pollock			\$ 7,553.77	\$ 677.52

Business Credit Card - Leslie Mainwaring

Date	Payment to	Description	Amount	GST
15/06/2021	Port Hotel Hopetoun	Council meals and refreshments	\$ 355.00	\$ 32.27
15/06/2021	Port Hotel Hopetoun	Council refreshments	\$ 46.00	\$ 4.18
22/06/2021	Nisbets Australia	Refridgerator for Hopetoun Community Centre & freight	\$ 4,491.86	\$ 408.35
28/06/2021	Tickets - FBN Business	Fitzgerald Business Network Breakfast - Understanding New OSH Act	\$ 21.00	\$ 0.09
Total Purchases for L. Mainwaring			\$ 4,913.86	\$ 444.90

Business Credit Card - Graham Steel

Date	Payment to	Description	Amount	GST
9/06/2021	Blue Pod Coffee	Coffee Pods for Hopetoun Office and Ravensthorpe Depot	\$ 812.00	\$ -
14/06/2021	FE Daw & Sons	Water for dispensers at Airport, Ravensthorpe and Hopetoun Depots	\$ 77.94	\$ -
23/06/2021	Nevilles Hardware	Chem Set Bolts and anchor adhesive	\$ 285.35	\$ 25.94
24/06/2021	Dyson Appliances	Dyson Cyclone V10 Animal Vacuum for Hopetoun Community Centre	\$ 899.00	\$ 81.73
28/06/2021	A and A Plascitic Strip	Baggage door strip curtain for Airport	\$ 180.00	\$ 16.36

Total Purchases for G. Steel	\$ 2,254.29	\$ 124.03
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Business Credit Card - Ashley Peczka

Date	Payment to	Description	Amount	GST
10/06/2021	Jerramungup Caravan Park	CESO accommodation 10/06/2021	\$ 95.00	\$ 8.64
14/06/2021	Jerramungup Caravan Park	CESO accommodation 14/06/2021 - 16/06/2021	\$ 190.00	\$ 17.27
14/06/2021	Jerramungup Caravan Park	CESO accommodation 23/06/2021	\$ 135.00	\$ 12.27

Total Purchases for A. Peczka	\$ 420.00	\$ 38.18
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Business Credit Card - Evelyn Houghton

Date	Payment to	Description	Amount	GST
31/05/2021	Officeworks	Storage Containers - The Cub House	\$ 98.11	\$ 8.92
2/06/2021	Department of Communities	Annual Service Fee - The Cub House and Little Barrens	\$ 527.00	\$ -
4/06/2021	Catch	Disposable Gloves - Little Barrens	\$ 199.80	\$ 18.00
4/06/2021	Woolworths Online	Baking Supplies - Little Barrens	\$ 199.55	\$ 12.54
10/06/2021	Hopetoun IGA	Disposable Gloves - Little Barrens	\$ 44.00	\$ 4.00
15/06/2021	Chemistwarehouse Online	First Aid Supplies - The Cub House	\$ 212.63	\$ 19.33
17/06/2021	FE Daw & Sons	Baking Supplies - The Cub House	\$ 16.55	\$ 0.50
21/06/2021	Hopetoun IGA	Staff Meeting refreshment - Little Barrens	\$ 36.68	\$ 1.00
22/06/2021	Department of Communities	Waiver Extension - Little Barrens	\$ 112.00	\$ -
26/06/2021	Bunnings Esperance	Gate Extension Pins - The Cub House	\$ 4.30	\$ 0.39

Total Purchases for E. Houghton	\$ 1,450.62	\$ 62.79
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Business Credit Card - Russell Dyer

Date	Payment to	Description	Amount	GST
1/06/2021	Powerplant Motorcycles	Spare Part - Collar Screw	\$ 5.20	\$ 0.47
1/06/2021	Ravensthorpe Building Supplies	Multi Purpose Ratchet Tie Down	\$ 76.20	\$ 6.93
8/06/2021	Pingelly Quality Meats	Supplies for Toolbox Meetings	\$ 52.20	\$ 4.75
9/06/2021	Ravensthorpe Building Supplies	4 X Stinga Gloves for Parks and Gardens staff	\$ 25.80	\$ 2.35

9/06/2021	Ravensthorpe Agencies	Fire Nozzle Power Jet	\$ 39.60	\$ 3.60
14/06/2021	Cutting Edges Equipment	Tooth Scarifier Cat - P675A	\$ 175.78	\$ 15.98
15/06/2021	FE Daw & Sons	Milk, bread and eggs for Toolbox Meeting	\$ 47.84	\$ -
16/06/2021	Hopetoun IGA	Milk and coffee for Hopetoun Depot	\$ 24.20	\$ -
17/06/2021	Ravensthorpe Building Supplies	Batteries, Key Tap and Secateurs	\$ 69.24	\$ 6.29
17/06/2021	Ravensthorpe Building Supplies	Cable Ties	\$ 19.00	\$ 1.73
17/06/2021	Ravensthorpe Building Supplies	3 X 10L Fuel Cans and Flex hose	\$ 175.00	\$ 15.91
22/06/2021	Farmers Centre Wa Ravensthorpe	Grease tube	\$ 26.88	\$ 2.44
23/06/2021	Ravensthorpe Agencies	Fertiliser for Roses and freight	\$ 90.20	\$ 8.20
30/06/2021	Ravensthorpe Agencies	Grease, Truck Wash and Earplugs	\$ 320.55	\$ 29.14

Total Purchases for R. Dyer	\$ 1,147.69	\$ 57.42
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Business Credit Card - Miscellaneous Fees and Charges Bankwest

Date	Payment to	Description	Amount	GST
11/06/2021	Bankwest	Foreign Transaction Fee (Adobe license renewed from Ireland)	\$ 6.62	0.00

Total fees and charges	\$ 6.62	0.00
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Total Bankwest Corporate Mastercard Statement	\$ 17,746.85	1404.83
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Business Debit Card - Les Mainwaring

Date	Payment to	Description	Amount	Amount
4/06/2021	Deposit - petty cash	Ravensthorpe office petty cashg	\$ 591.70	
15/06/2021	Withdrawal - petty cash	Withdraw petty cash for Ravensthorpe office		-591.70

Closing Balance for Debit Card - Les Mainwaring	\$ -	\$ -
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473	08/07/2021	Horizon Power	HOPETOUN COMMUNITY CENTRE 46 ALAN ROSE DRIVE 19/02 - 21/06/2021	1		933.27
INV 125308	22/06/2021	Horizon Power	HOPETOUN COMMUNITY CENTRE 46 ALAN ROSE DRIVE 19/02 - 21/06/2021		933.27	
474	16/07/2021	Horizon Power	HOPETOUN STREET LIGHTS - 01/06 - 30/06/2021	1		3,903.34
INV 136499	06/07/2021	Horizon Power	HOPETOUN STREET LIGHTS - 01/06 - 30/06/2021		3,903.34	
475	16/07/2021	Western Power	FY 21/22 ANNUAL LICENSE FEE RAVIO HILL (MT SHORT)	1		4,211.72
INV CORPB0305	05/07/2021	Western Power	FY 21/22 ANNUAL LICENSE FEE RAVIO HILL (MT SHORT)		4,211.72	
476	30/07/2021	Horizon Power	2 TUBADA STREET MUNGLINUP 08/05/2021 - 07/07/2021	1		214.28
INV 142028	08/07/2021	Horizon Power	2 TUBADA STREET MUNGLINUP 08/05/2021 - 07/07/2021		214.28	
1049	01/07/2021	1 - BANK FEES	OBB RECORD FEE	1		7.25
1049	01/07/2021	1 - BANK FEES	MAINTENANCE FEE	1		20.00
1049	01/07/2021	1 - BANK FEES	ELECTRONIC TRANSACTION FEE	1		0.20
1049	01/07/2021	1 - BANK FEES	BPAY CREDIT CARD MERCHANT FEE	1		2.40
1049	01/07/2021	1 - BANK FEES	BPAY TRANSACTION FEE	1		105.00
1049	05/07/2021	1 - BANK FEES	CBA MERCHANT FEE	1		77.07
1049	05/07/2021	1 - BANK FEES	CBA MERCHANT FEE	1		263.28
EFT13447	02/07/2021	4 Rivers Plumbing Gas & Civil Contracting WA	DIG AND REPAIR BROKEN RETICULATION PIPES AT RAVENSTHORPE RECREATION GROUND	1		3,801.60
INV 155	15/06/2021	4 Rivers Plumbing Gas & Civil Contracting WA	DIG AND REPAIR BROKEN RETICULATION PIPES AT RAVENSTHORPE RECREATION GROUND		3,801.60	
EFT13448	02/07/2021	Airport Lighting Specialists Pty Ltd	10 X LAMP 200 WATT 6.6 AMP PK30D FOR PAPI LIGHTSV1/PK30D200 & FREIGHT	1		480.15

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INV IN22943	17/06/2021	Airport Lighting Specialists Pty Ltd	10 X LAMP 200 WATT 6.6 AMP PK30D FOR PAPI LIGHTSV1/PK30D200 & FREIGHT		480.15	
EFT13449	02/07/2021	Albany Toyota	NEW HILUX SR 4X4 DUAL CAB TRAY BACK	1		65,389.24
INV RI11101327/05/2021		Albany Toyota	NEW HILUX SR 4X4 DUAL CAB TRAY BACK		65,389.24	
EFT13450	02/07/2021	Arbor Guy	RFT 10 - 2020/2021 - BUSHFIRE MITIGATION ACTIVITIES - STAGE 2	1		25,058.00
INV 86619	03/06/2021	Arbor Guy	RFT 10 - 2020/2021 - BUSHFIRE MITIGATION ACTIVITIES - STAGE 2		25,058.00	
EFT13451	02/07/2021	Bethany Dann	BOND REFUND	1		40.00
INV T1864	29/06/2021	Bethany Dann	BOND REFUND	1	20.00	
INV T1863	29/06/2021	Bethany Dann	BOND REFUND	1	20.00	
EFT13452	02/07/2021	Bonnie Ellen Smart	REFUND - DOG REGISTRATION REDUCED TO STERILISED RATE - OLLI	1		150.00
INV REFUND21/06/2021		Bonnie Ellen Smart	REFUND - DOG REGISTRATION REDUCED TO STERILISED RATE - OLLI		150.00	
EFT13453	02/07/2021	Bradley Vitale	REIMBURSEMENT FOR INTERVIEW EXPENSES & PRE-EMPLOYMENT MEDICAL	1		607.39
INV REIMBU25/06/2021		Bradley Vitale	REIMBURSEMENT FOR INTERVIEW EXPENSES & PRE-EMPLOYMENT MEDICAL		607.39	
EFT13454	02/07/2021	Bunnings	OUTDOOR ROLLER BLIND, LIQUID NAILS, CURTAIN ROD ACCESSORY, CLOSER DOOR,TOILET CISTERN	1		553.77
INV 2181/0011/06/2021		Bunnings	OUTDOOR ROLLER BLIND, LIQUID NAILS, CURTAIN ROD ACCESSORY, CLOSER DOOR,TOILET CISTERN		553.77	
EFT13455	02/07/2021	City of Albany	1 X CERTIFICATE OF DESIGN COMPLIANCE	1		187.00
INV 92898	16/06/2021	City of Albany	1 X CERTIFICATE OF DESIGN COMPLIANCE		187.00	
EFT13456	02/07/2021	Community Spirit Newspaper Inc	ADVERTISING - RECORDS OFFICER & PROJECT RECORDS OFFICER	1		468.00
INV 24346	17/06/2021	Community Spirit Newspaper Inc	ADVERTISING - RECORDS OFFICER & PROJECT RECORDS OFFICER		360.00	

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INV 24349	17/06/2021	Community Spirit Newspaper Inc	PUBLIC NOTICE - ADOPTION OF INTEGRATED PLANNING AND REPORTING FRAMEWORK		108.00	
EFT13458	02/07/2021	Department of Water and Environment Regulation	ANNUAL LICENSE FEE FOR HOPETOUN WASTE SITE TRANSFER STATION 2021/2022	1		324.80
INV L8150/2024/06/2021		Department of Water and Environment Regulation	ANNUAL LICENSE FEE FOR HOPETOUN WASTE SITE TRANSFER STATION 2021/2022		324.80	
EFT13459	02/07/2021	Dynasty Embroidery	UNIFORM - BRENDAN FOLEY	1		581.28
INV 19211	11/02/2021	Dynasty Embroidery	5 X NAVY/LT BLUE IN L 7PIPL L/S PIPING POLO WITH RANGER AND SHIRE LOGO		184.25	
INV 19099	01/06/2021	Dynasty Embroidery	UNIFORM - BRENDAN FOLEY		397.03	
EFT13460	02/07/2021	Esperance Communications	SERVICE OF ALL RADIOS AT THE AIRPORT	1		837.50
INV 5080898	18/06/2021	Esperance Communications	SERVICE OF ALL RADIOS AT THE AIRPORT		837.50	
EFT13461	02/07/2021	Esperance Farm Trees (Bandy Creek Holdings Pty Ltd)	SEEDLINGS FOR RAVENSTHORPE TOWN HALL & MORGANS STREET	1		528.00
INV 956	14/06/2021	Esperance Farm Trees (Bandy Creek Holdings Pty Ltd)	SEEDLINGS FOR RAVENSTHORPE TOWN HALL & MORGANS STREET		528.00	
EFT13462	02/07/2021	Executive Media	ADVERTISING - CARAVANNING AUSTRALIA - WINTER PROMOTION - FITZGERALD BIOSPHERE COAST	1		950.00
INV 162884	16/06/2021	Executive Media	ADVERTISING - CARAVANNING AUSTRALIA - WINTER PROMOTION - FITZGERALD BIOSPHERE COAST		950.00	
EFT13463	02/07/2021	Gavin Pollock	REIMBURSEMENT FOR 2 X TELSTRA BILLS (DATA) 14/04/2021 - 13/06/2021	1		110.00
INV REIMBU28/06/2021		Gavin Pollock	REIMBURSEMENT FOR 2 X TELSTRA BILLS (DATA) 14/04/2021 - 13/06/2021		110.00	
EFT13464	02/07/2021	Grand Slam Sports Equipment	INTERNATIONAL TENNIS NET TN2SJPP & FREIGHT	1		408.10
INV 36485	18/06/2021	Grand Slam Sports Equipment	INTERNATIONAL TENNIS NET TN2SJPP & FREIGHT		408.10	
EFT13465	02/07/2021	Grants Empire	FUTURE DROUGHT FUND GRANT APPLICATION - HOPETOUN ELECTRONIC INFORMATION BOARD 1 OF 2	1		462.00
INV 1998	16/06/2021	Grants Empire	FUTURE DROUGHT FUND GRANT APPLICATION - HOPETOUN ELECTRONIC INFORMATION BOARD 1 OF 2		462.00	

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EFT13466	02/07/2021	Greg Stover	REIMBURSEMENT FOR MEALS WHILE TRAINING IN PERTH	1		175.00
INV REIMBU29/06/2021		Greg Stover	REIMBURSEMENT FOR MEALS WHILE TRAINING IN PERTH		175.00	
EFT13467	02/07/2021	Hopetoun Painting Service	PAINTING - HOPETOUN COMMUNITY CENTRE	1		1,650.00
INV 1239	14/06/2021	Hopetoun Painting Service	PAINTING - HOPETOUN COMMUNITY CENTRE		1,650.00	
EFT13468	02/07/2021	Hopetoun Senior Citizens	ANZAC DAY DONATION TOWARDS ANZAC DAY MORNING TEA - COUNCIL POLICY G12	1		500.00
INV 1020	29/05/2021	Hopetoun Senior Citizens	ANZAC DAY DONATION TOWARDS ANZAC DAY MORNING TEA - COUNCIL POLICY G12		500.00	
EFT13469	02/07/2021	Hopetoun Tyres & Batteries	TYRES & REPAIRS - RA1708, RA3359, RA3603, RA3579, RA3860 & 1TQX844	1		6,645.10
INV 469	07/06/2021	Hopetoun Tyres & Batteries	TYRES & REPAIRS - RA1708, RA3359, RA3603, RA3579, RA3860 & 1TQX844		4,262.50	
INV 494	12/06/2021	Hopetoun Tyres & Batteries	2 X 265/65R BS 112S D693 TYRES - RA3867		620.40	
INV 495	12/06/2021	Hopetoun Tyres & Batteries	VARIOUS STRIP / FIT / REPAIR / DISPOSE TYRES		1,188.00	
INV 0497	21/06/2021	Hopetoun Tyres & Batteries	SERVICE STRIP AND REPAIR - 1TJX049 & 2 X BATTERIES N70ZZL MF - RA3512		574.20	
EFT13470	02/07/2021	Indiji Flora	SUPPLY OF SERVICES AS PER RFT 04 - 2020/21 - BUSHFIRE MITIGATION ACTIVITIES SUBMISSIONS	1		20,992.95
INV 0287	14/06/2021	Indiji Flora	SUPPLY OF SERVICES AS PER RFT 04 - 2020/21 - BUSHFIRE MITIGATION ACTIVITIES SUBMISSIONS		16,780.50	
INV 0288	14/06/2021	Indiji Flora	SUPPLY OF SERVICES AS PER RFT 04 - 2020/21 - BUSHFIRE MITIGATION ACTIVITIES SUBMISSIONS		4,212.45	
EFT13471	02/07/2021	It Vision Australia Pty Ltd	REPORT FOR CUSTOMER SERVICE MODULE - REPORTING ON COMPLETED WORKS REQUEST	1		1,100.00
INV 35239	31/05/2021	It Vision Australia Pty Ltd	REPORT FOR CUSTOMER SERVICE MODULE - REPORTING ON COMPLETED WORKS REQUEST		1,100.00	
EFT13472	02/07/2021	Jerome Davenport	HOPETOUN STATEMENT ENTRY SIGN	1		5,170.00
INV 5165	18/06/2021	Jerome Davenport	HOPETOUN STATEMENT ENTRY SIGN		5,170.00	

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EFT13473	02/07/2021	Kindyhub Pty Ltd	KINDYHUB APP - MONTHLY SUBSCRIPTION - JUNE 2021 - LITTLE BARRENS	1		95.70
INV KH1851613/06/2021		Kindyhub Pty Ltd	KINDYHUB APP - MONTHLY SUBSCRIPTION - JUNE 2021- THE CUB HOUSE		22.00	
INV KH1851713/06/2021		Kindyhub Pty Ltd	KINDYHUB APP - MONTHLY SUBSCRIPTION - JUNE 2021 - LITTLE BARRENS		73.70	
EFT13474	02/07/2021	Lindsay Freegard T/as Southern Mulching Services & Chipmonks Treelopping	PRUNING OF TREES AND CHIPPING ANYTHING UP TO 200MM DIAMETER AT AIRPORT	1		11,000.00
INV 3221	18/06/2021	Lindsay Freegard T/as Southern Mulching Services & Chipmonks Treelopping	PRUNING OF TREES AND CHIPPING ANYTHING UP TO 200MM DIAMETER AT AIRPORT		11,000.00	
EFT13475	02/07/2021	Livingston Medical Pty Ltd	FLU VACCINATION - 14 X STAFF MEMBERS	1		2,380.07
INV 0022	18/06/2021	Livingston Medical Pty Ltd	ANNUAL SERVICE AND TEMPERATURE VERIFICATION OF 2 X VACCINE FRIDGES		994.07	
INV 0021	18/06/2021	Livingston Medical Pty Ltd	FLU VACCINATION - 14 X STAFF MEMBERS		1,386.00	
EFT13476	02/07/2021	Lloydey's Power Services	REPLACE REQUIRED LIGHTS AT THE AIRPORT TERMINAL	1		4,464.24
INV 684	12/06/2021	Lloydey's Power Services	REPAIRS TO DAMAGED SWITCH AT HOPETOUN PARK TOILET BLOCK (FEMALE)		262.90	
INV 0685	12/06/2021	Lloydey's Power Services	INSTALL NEW LIGHT IN FOYER AT HOPETOUN SHIRE OFFICE AND 5 X SPARE FITTINGS FOR STOCK		1,530.54	
INV 0682	12/06/2021	Lloydey's Power Services	REPLACE REQUIRED LIGHTS AT THE AIRPORT TERMINAL		2,095.50	
INV 513	14/06/2021	Lloydey's Power Services	REPAIRS TO LIGHTS AND TRANSFORMER AT AIRPORT		333.30	
INV 0687	18/06/2021	Lloydey's Power Services	FIX WIRING ON ALL PAPI LIGHTS - AIRPORT		242.00	
EFT13477	02/07/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 12/06/2021	1		1,729.27
INV 423815	15/06/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 12/06/2021		1,729.27	
EFT13478	02/07/2021	Medtech Healthcare Pty Ltd	MONTHLY SITE SUPPORT FOR MEDICAL CENTRES - MAY 2021	1		110.00
INV 053692	01/05/2021	Medtech Healthcare Pty Ltd	MONTHLY SITE SUPPORT FOR MEDICAL CENTRES - MAY 2021		110.00	

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EFT13479	02/07/2021	Meridian Agencies (Weistermann Family Trust)	SPARE KEYS FOR RANGERS (POUND, BBQS, CAMPGROUND ENVELOPE BOXES)	1		65.20
INV 1400	22/06/2021	Meridian Agencies (Weistermann Family Trust)	SPARE KEYS FOR RANGERS (POUND, BBQS, CAMPGROUND ENVELOPE BOXES)		65.20	
EFT13480	02/07/2021	Michaela Pritchard	PRIVATE USE OF VEHICLE FOR WORK - NO SHIRE VEHICLE AVAILABLE 22/06/2021 - 25/06/2021	1		320.58
INV TRAVEL	25/06/2021	Michaela Pritchard	PRIVATE USE OF VEHICLE FOR WORK - NO SHIRE VEHICLE AVAILABLE 22/06/2021 - 25/06/2021		320.58	
EFT13481	02/07/2021	Modern Teaching Aids	4 X EGONOMIC COTS, 10 X COT SHEETS & 2 X RECTANGLE TABLES - THE CUB HOUSE	1		2,661.01
INV 44392168	10/06/2021	Modern Teaching Aids	4 X EGONOMIC COTS, 10 X COT SHEETS & 2 X RECTANGLE TABLES - THE CUB HOUSE		2,661.01	
EFT13482	02/07/2021	Perfect Computer Solutions Pty Ltd	2 X PC MONITOR SCREEN INCLUDING BUILT-IN VOICE	1		700.00
INV 26542	17/06/2021	Perfect Computer Solutions Pty Ltd	2 X PC MONITOR SCREEN INCLUDING BUILT-IN VOICE		530.00	
INV 26538	17/06/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR ADMINISTRATION OFFICES 15/06/2021		170.00	
EFT13483	02/07/2021	R And R Heavy Diesel Services	REPAIRS TO TRI AXLE DOG TRAILER FLOAT - 1TTG558	1		14,825.67
INV 4879	15/06/2021	R And R Heavy Diesel Services	250HR SERVICE - RA3762		685.08	
INV 4878	15/06/2021	R And R Heavy Diesel Services	250HR SERVICE - RA3828		785.62	
INV 4880	15/06/2021	R And R Heavy Diesel Services	REPAIRS TO TRI AXLE DOG TRAILER FLOAT - 1TTG558		6,439.09	
INV 4886	16/06/2021	R And R Heavy Diesel Services	REPAIRS TO DAF TIPPER - RA3579		3,947.90	
INV 4887	17/06/2021	R And R Heavy Diesel Services	250HR SERVICE - RA3828		2,555.48	
INV 4889	17/06/2021	R And R Heavy Diesel Services	FIT NEW AIR SAFTEY VALVE TO COMPRESSOR - RA292		275.00	
INV 4891	21/06/2021	R And R Heavy Diesel Services	CARRY OUT INSPECTION OF TRAILER AND ADJUSTMENTS - 1TTG558		137.50	
EFT13484	02/07/2021	Ravensthorpe Agencies	20 X GALVANISED POST 1.50M	1		372.68
INV 03757	21/04/2021	Ravensthorpe Agencies	1 X TRUCKWASH & 5 X CRC SPRAY CANS		154.00	
INV 03927	29/04/2021	Ravensthorpe Agencies	20 X GALVANISED POST 1.50M		218.68	

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EFT13485	02/07/2021	Ravensthorpe Building Supplies	FABRICATE SPRAY TANK FRAME. FIT ALL TO SPRAY UTE	1		8,028.31
INV 8506	15/04/2021	Ravensthorpe Building Supplies	SPRAY & MARK FLUORO RED 350G		7.85	
INV 0361	18/05/2021	Ravensthorpe Building Supplies	MANUFACTURE SAFETY HAND RAIL FOR WORKSHOP		280.50	
INV 9630-1	18/05/2021	Ravensthorpe Building Supplies	6 X LVL EFORM 90 X 45 X 6000		250.20	
INV 9732	21/05/2021	Ravensthorpe Building Supplies	2 X WATERPROOF LURE BOX (FOR RANGER KEYS)		17.90	
INV 9732A	21/05/2021	Ravensthorpe Building Supplies	FOAMJOINT PLAIN ZIPPED 100 X 100MM X 25M		32.90	
INV 10308	11/06/2021	Ravensthorpe Building Supplies	SCREW HINGE CHROME PK 100, BULLNOSE SKIRT SILKTRIM & BLACK PLASTIC FILM 6M X 200UM		69.59	
INV 10343	12/06/2021	Ravensthorpe Building Supplies	CLASSIC WALL BRUSH 75MM & YELLOW 120# - 100MM X 1M		9.35	
INV 10252	15/06/2021	Ravensthorpe Building Supplies	DECK SPIKES 200 X 9MM AND 250 X 9MM		134.00	
INV 10435	16/06/2021	Ravensthorpe Building Supplies	2 X GALMET COLD GAL 400G		37.80	
INV 9883	17/06/2021	Ravensthorpe Building Supplies	TAUBMANS ALL WEATHER L/S W 10L, PAINT TINTING FEE & T 3 IN 1 W 4L		247.80	
INV 9973	17/06/2021	Ravensthorpe Building Supplies	SCOTCH BLUE ORIGINAL PAINTERS TAPE 24MM X 54.8M - WINDOW AT RANGERS OFFICE		7.85	
INV 10560	21/06/2021	Ravensthorpe Building Supplies	10 X WALLMATE ZINE FOR AIRPORT PICTURES		7.00	
INV 10593	22/06/2021	Ravensthorpe Building Supplies	5 X WALL PLUG PVC, SCREWS CHIPBOARD PK100 - MEETING ROOM LINING BOARD		10.35	
INV 10579	22/06/2021	Ravensthorpe Building Supplies	SCREW SELF TAPP PAN ZINC PK 100		3.55	
INV 10627	23/06/2021	Ravensthorpe Building Supplies	MINERAL TURPS 1L, PRO SERIES LINING FITCH 25MM, RUST CONVERTER AUTO 500ML		29.25	
INV 10058	24/06/2021	Ravensthorpe Building Supplies	TURPS, METHYLATED SPIRITS, BATTERIES, RAIN GUAGE AND COMPRESSOR		337.99	
INV 10634	24/06/2021	Ravensthorpe Building Supplies	AIR HOSE FOR COMPRESSOR 30M		79.00	
INV 0332	29/06/2021	Ravensthorpe Building Supplies	FABRICATE SPRAY TANK FRAME. FIT ALL TO SPRAY UTE		5,995.08	
INV 10725	30/06/2021	Ravensthorpe Building Supplies	4 X PINE H3 70 X 35 X 6M, 4 X PINE H3 70 X 45 X 6M & KEY CUTTING		178.70	
INV 10726	30/06/2021	Ravensthorpe Building Supplies	KARCHER WINDOW VAC WV5 PREMIUM & KARCHER EXTENSION POLE SET		259.00	

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INV 5558	30/06/2021	Ravensthorpe Building Supplies	SELLEYS ROOF & GUTTER TRANS 310G		11.50	
INV 10721	30/06/2021	Ravensthorpe Building Supplies	3 X TRI QUAD CLEAR PINE 12MM X 2.4M		21.15	
EFT13486	02/07/2021	Ravensthorpe Community Resource Centre	SLWA ENCOURAGING PROMISING PRACTICE GRANT - JENNENE RIGGS FILM EDITING FITZY UNEARTHED	1		2,750.00
INV 2790	12/06/2021	Ravensthorpe Community Resource Centre	SLWA ENCOURAGING PROMISING PRACTICE GRANT - JENNENE RIGGS FILM EDITING FITZY UNEARTHED		2,750.00	
EFT13487	02/07/2021	Ravensthorpe District Art Group	2021 DUNNARTS ANNUAL ART COMPETITION SPONSORSHIP	1		700.00
INV DONATI017/06/2021		Ravensthorpe District Art Group	2021 DUNNARTS ANNUAL ART COMPETITION SPONSORSHIP		700.00	
EFT13488	02/07/2021	Ravensthorpe Mechanical Services	30,000KM SERVICE - RA3280	1		417.12
INV 22360	15/06/2021	Ravensthorpe Mechanical Services	30,000KM SERVICE - RA3280		378.62	
INV 39475	17/06/2021	Ravensthorpe Mechanical Services	SHACKLE BOW 2T 13MM & SLING ROUND 1TX1M		38.50	
EFT13489	02/07/2021	Ravensthorpe State Emergency Service	ESL PAYMENT QUARTER 4 2020/2021	1		6,000.00
INV 50	20/06/2021	Ravensthorpe State Emergency Service	ESL PAYMENT QUARTER 4 2020/2021		6,000.00	
EFT13490	02/07/2021	Rodney Clarence Daw	CBFCO TELSTRA REIMBURSEMENT TO 10 JUNE 2021	1		79.94
INV REIMBU23/06/2021		Rodney Clarence Daw	CBFCO TELSTRA REIMBURSEMENT TO 10 JUNE 2021		79.94	
EFT13491	02/07/2021	Roselea Trading	Hopetoun Gym Rent	1		1,276.90
INV RENT	30/06/2021	Roselea Trading	Hopetoun Gym Rent		488.34	
INV RATES	30/06/2021	Roselea Trading	Hopetoun Gym Rates		150.11	
INV RENT	30/06/2021	Roselea Trading	Hopetoun Gym Rent		488.34	
INV RATES	30/06/2021	Roselea Trading	Hopetoun Gym Rates		150.11	
EFT13492	02/07/2021	Seek Limited	ADVERTISING - RECORDS OFFICER POSITION & PROJECT RECORDS OFFICER POSITION	1		973.50
INV 9759088804/06/2021		Seek Limited	ADVERTISING - RECORDS OFFICER POSITION & PROJECT RECORDS OFFICER POSITION		649.00	

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INV 9760666511/06/2021		Seek Limited	JOB ADVERTISEMENT - COMMUNITY EMERGENCY SERVICES MANAGER		324.50	
EFT13493	02/07/2021	Seton Australia	5 X SAFETY DATA BINDERS A2372	1		162.31
INV 9347008215/06/2021		Seton Australia	5 X SAFETY DATA BINDERS A2372		162.31	
EFT13494	02/07/2021	Shire of Ravensthorpe Social Club	Payroll deductions	1		110.00
INV DEDUCT28/06/2021		Shire of Ravensthorpe Social Club	Payroll deductions		110.00	
EFT13495	02/07/2021	South Coast Foodservice	P3J7200 LIVI I/L TOWEL 23 X24CM BASIC	1		1,754.41
INV 4309457	09/06/2021	South Coast Foodservice	4 X PURELL PROFESSIONAL HEALTHY SOAP - SPA INSPIRED MILD FOAM		118.36	
INV 4309456	09/06/2021	South Coast Foodservice			1,636.05	
EFT13496	02/07/2021	St John Ambulance Western Australia Ltd.	3 X FIRST AID MODULE, 3 X CARAVAN AND CAMPING FIRST AID KIT &1 X NATIONAL FIRST AID KIT FOR CAR	1		343.65
INV FAINV0018/06/2021		St John Ambulance Western Australia Ltd.	3 X FIRST AID MODULE, 3 X CARAVAN AND CAMPING FIRST AID KIT &1 X NATIONAL FIRST AID KIT FOR CAR		343.65	
EFT13497	02/07/2021	Toll Transport Pty Ltd	FREIGHT CHARGES - CHEFMASTER & DYNASTY	1		58.42
INV 0491-S3020/06/2021		Toll Transport Pty Ltd	FREIGHT CHARGES - CHEFMASTER & DYNASTY		58.42	
EFT13498	02/07/2021	WINC Australia Pty Ltd	NET50363045 VARIOUS CONSUMABLES - LITTLE BARRENS	1		853.74
INV 9036222208/06/2021		WINC Australia Pty Ltd	NET50363045 VARIOUS CONSUMABLES - LITTLE BARRENS		483.45	
INV 9036233609/06/2021		WINC Australia Pty Ltd	NET50363045 VARIOUS CONSUMABLES - LITTLE BARRENS		16.58	
INV 9036228209/06/2021		WINC Australia Pty Ltd	NET50279902 VARIOUS CONSUMABLES - THE CUB HOUSE		29.40	
INV 9036248710/06/2021		WINC Australia Pty Ltd	NET50229316 VARIOUS CONSUMABLES AND CLEANING - LITTLE BARRENS		305.14	
INV 9036241310/06/2021		WINC Australia Pty Ltd	NET50363045 VARIOUS CONSUMABLES - LITTLE BARRENS		9.21	
INV 9036291416/06/2021		WINC Australia Pty Ltd	NET50229316 VARIOUS CONSUMABLES AND CLEANING - LITTLE BARRENS		9.96	

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EFT13499	08/07/2021	(Old) 4 Rivers Plumbing Gas & Civil Contracting - DO NOT USE	UNBLOCK TOILET AT JUBILEE PARK 7TH SEPTEMBER 2020	1		385.00
INV 5961	22/06/2021	(Old) 4 Rivers Plumbing Gas & Civil Contracting - DO NOT USE	UNBLOCK TOILET AT JUBILEE PARK 7TH SEPTEMBER 2020		385.00	
EFT13500	08/07/2021	4 Rivers Plumbing Gas & Civil Contracting WA	MCCULLOCH PARK IN HOPETOUN - REPAIR WATER LEAK ON MAINS	1		380.60
INV 179	22/06/2021	4 Rivers Plumbing Gas & Civil Contracting WA	MCCULLOCH PARK IN HOPETOUN - REPAIR WATER LEAK ON MAINS		380.60	
EFT13501	08/07/2021	Aerodrome Management Services Pty Ltd	AERODROME REPORTING OFFICER TRAINING- GREG STOVER	1		2,600.00
INV AMSINV22	02/06/2021	Aerodrome Management Services Pty Ltd	AERODROME REPORTING OFFICER TRAINING- GREG STOVER		2,600.00	
EFT13502	08/07/2021	Bloomin Bush	2 X ANZAC DAY WREATHS 2021	1		140.00
INV 286	23/06/2021	Bloomin Bush	2 X ANZAC DAY WREATHS 2021		140.00	
EFT13503	08/07/2021	Bunnings	BOLTS NUTS WASHERS TURPENTINE PAINT AND POST SUPPORTS FOR HOPETOUN SENIORS	1		267.61
INV 2181/001	20/06/2021	Bunnings	PLUGS AND SCREWS FOR WALL - RAVENSTHORPE SHIRE OFFICE		43.37	
INV 2022/00823	23/06/2021	Bunnings	BOLTS NUTS WASHERS TURPENTINE PAINT AND POST SUPPORTS FOR HOPETOUN SENIORS		224.24	
EFT13504	08/07/2021	City of Albany	1 X CERTIFICATE OF DESIGN COMPLIANCE	1		187.00
INV 92909	18/06/2021	City of Albany	1 X CERTIFICATE OF DESIGN COMPLIANCE		187.00	
EFT13505	08/07/2021	Commonwealth Bank	ATM CASH SERVICING AND MAINTENANCE - 14/06/2021	1		1,875.76
INV BWR06/222	06/2021	Commonwealth Bank	ATM CASH SERVICING AND MAINTENANCE - 14/06/2021		1,875.76	
EFT13506	08/07/2021	Corporate Living CANVALE PTY LTD	8 X DISCOVER TASK CHAIRS & 2 X DISCOVER TASK REPLACEMENT CHAIRS	1		4,686.35
INV 211174	31/05/2021	Corporate Living CANVALE PTY LTD	8 X DISCOVER TASK CHAIRS & 2 X DISCOVER TASK REPLACEMENT CHAIRS		4,686.35	
EFT13507	08/07/2021	Cr. Graham Richardson	COUNCIL PAYMENT 4TH QUARTER 2021	1		4,364.60

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INV 4TH QTR30/06/2021		Cr. Graham Richardson	COUNCIL PAYMENT 4TH QUARTER 2021		4,364.60	
EFT13508	08/07/2021	Cr. Ian Goldfinch	COUNCIL PAYMENT 4TH QUARTER 2021	1		3,675.00
INV 4TH QTR30/06/2021		Cr. Ian Goldfinch	COUNCIL PAYMENT 4TH QUARTER 2021		3,675.00	
EFT13509	08/07/2021	Cr. Julianne Belli	COUNCIL PAYMENT 4TH QUARTER 2021	1		4,850.90
INV 4TH QTR30/06/2021		Cr. Julianne Belli	COUNCIL PAYMENT 4TH QUARTER 2021		4,850.90	
EFT13510	08/07/2021	Cr. Keith Dunlop	COUNCIL PAYMENT 4TH QUARTER 2021	1		9,290.40
INV 4TH QTR30/06/2021		Cr. Keith Dunlop	COUNCIL PAYMENT 4TH QUARTER 2021		9,290.40	
EFT13511	08/07/2021	Cr. Mark Mudie	COUNCIL PAYMENT 4TH QUARTER 2021	1		4,474.20
INV 4TH QTR30/06/2021		Cr. Mark Mudie	COUNCIL PAYMENT 4TH QUARTER 2021		4,474.20	
EFT13512	08/07/2021	Cr. Rhoda Suzanna (Sue) Leighton	COUNCIL PAYMENT 4TH QUARTER 2021	1		4,049.40
INV 4TH QTR30/06/2021		Cr. Rhoda Suzanna (Sue) Leighton	COUNCIL PAYMENT 4TH QUARTER 2021		4,049.40	
EFT13513	08/07/2021	Cr. Tom Major	COUNCIL PAYMENT 4TH QUARTER 2021	1		3,790.20
INV 4TH QTR30/06/2021		Cr. Tom Major	COUNCIL PAYMENT 4TH QUARTER 2021		3,790.20	
EFT13514	08/07/2021	Dynasty Embroidery	STAFF UNIFORM - TECH SERVICES	1		318.56
INV 19244	24/06/2021	Dynasty Embroidery	STAFF UNIFORM - TECH SERVICES		318.56	
EFT13515	08/07/2021	Esperance Branch AMPOL Australia Petroleum PTY LTD	16,004L DIESEL	1		21,452.72
INV SI42749523/06/2021		Esperance Branch AMPOL Australia Petroleum PTY LTD	16,004L DIESEL		21,452.72	
EFT13516	08/07/2021	Hallams Cartage Contractors	REFILL AIRPORT WATER TANK	1		495.00
INV 3378	24/06/2021	Hallams Cartage Contractors	REFILL AIRPORT WATER TANK		495.00	
EFT13517	08/07/2021	Hopetoun Earthworks	MCCULLOCH PARK CONCRETE	1		2,211.00
INV 2570	24/06/2021	Hopetoun Earthworks	MCCULLOCH PARK CONCRETE		1,386.00	

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INV 2571	24/06/2021	Hopetoun Earthworks	SUPPLY OF SAND TO HOPETOUN HOCKEY/CRICKET GROUND AND RAVENSTHORPE REC GROUND		825.00	
EFT13518	08/07/2021	Hopetoun Tyres & Batteries	265/60R BRIDGESTONE A33, REPAIR AND BALANCE - RA 3837	1		1,633.50
INV 0499	24/06/2021	Hopetoun Tyres & Batteries	265/60R BRIDGESTONE A33, REPAIR AND BALANCE - RA 3837		1,633.50	
EFT13519	08/07/2021	Jerramungup Electrical	INSTALL AIRCONDITIONER SPARE FROM 30 KINGSMILL INTO THE HOPETOUN WORKS DEPOT CRIB ROOM	1		1,029.60
INV 2475	23/06/2021	Jerramungup Electrical	INSTALL AIRCONDITIONER SPARE FROM 30 KINGSMILL INTO THE HOPETOUN WORKS DEPOT CRIB ROOM		842.60	
INV 2476	23/06/2021	Jerramungup Electrical	SERVICE TO SERVER ROOM AIRCON		93.50	
INV 2477	23/06/2021	Jerramungup Electrical	SERVICE CHARGE AIRCONDITIONER IN TODDLERS ROOM AT LITTLE BARRENS		93.50	
EFT13520	08/07/2021	Krystal Park Estate- Hopetoun	STANDPIPE CARD BOND REFUND	1		50.00
INV T260	06/07/2021	Krystal Park Estate- Hopetoun	STANDPIPE CARD BOND REFUND	1	50.00	
EFT13521	08/07/2021	Ladfish	PURCHASE THE RIGHTS FOR SINGLE USE SUMMER FOOTAGE FOR TVC	1		960.00
INV 0001	28/06/2021	Ladfish	PURCHASE THE RIGHTS FOR SINGLE USE SUMMER FOOTAGE FOR TVC		960.00	
EFT13522	08/07/2021	Livingston Medical Pty Ltd	FULL EMPLOYMENT MEDICAL - ROSE PEARSON -INCLUDING DRUG, ALCOHOL AND HEARING TESTING	1		445.50
INV 51080	24/06/2021	Livingston Medical Pty Ltd	FULL EMPLOYMENT MEDICAL - ROSE PEARSON -INCLUDING DRUG, ALCOHOL AND HEARING TESTING		445.50	
EFT13523	08/07/2021	Lloydey's Power Services	REPLACE THE BROKEN PUSH BUTTON LIGHT SWITCH IN THE MALE TOILET AT MCCULLOCH PARK	1		244.20
INV 0691	19/06/2021	Lloydey's Power Services	REPLACE THE BROKEN PUSH BUTTON LIGHT SWITCH IN THE MALE TOILET AT MCCULLOCH PARK		244.20	
EFT13524	08/07/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 19/06/2021	1		1,729.27
INV 423860	22/06/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 19/06/2021		1,729.27	

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EFT13525	08/07/2021	M Cameron Contracting	3 CUBIC MTS OF 32 MPA CONCRETE DELIVERED TO MCCULLOCH PARK, HOPETOUN	1		1,628.00
INV 302	19/06/2021	M Cameron Contracting	3 CUBIC MTS OF 32 MPA CONCRETE DELIVERED TO MCCULLOCH PARK, HOPETOUN		1,628.00	
EFT13526	08/07/2021	Madden Rural	90MM STORM WATER PIPE SADDLE CLIPS PK 4	1		110.00
INV 13150	15/06/2021	Madden Rural	90MM STORM WATER PIPE SADDLE CLIPS PK 4		110.00	
EFT13527	08/07/2021	Mary Ann Domeyer	BOND REFUND ON HALL HIRE	1		400.00
INV T1837	06/07/2021	Mary Ann Domeyer	BOND REFUND ON HALL HIRE	1	400.00	
EFT13528	08/07/2021	Natalie Bell	BOND REFUND FOR HIRE OF TOWN HALL KITCHEN	1		100.00
INV T1857	06/07/2021	Natalie Bell	BOND REFUND FOR HIRE OF TOWN HALL KITCHEN	1	100.00	
EFT13529	08/07/2021	Playmaster Pty Ltd	SUPPLY, INSTALLATION & DELIVERY OF BESPOKE PLAYGROUND TO MCCULLOCH PARK HOPETOUN	1		66,176.00
INV 1081	24/06/2021	Playmaster Pty Ltd	SUPPLY, INSTALLATION & DELIVERY OF BESPOKE PLAYGROUND TO MAITLAND STREET PARK HOPETOUN		25,850.00	
INV 1080	24/06/2021	Playmaster Pty Ltd	SUPPLY, INSTALLATION & DELIVERY OF BESPOKE PLAYGROUND TO MCCULLOCH PARK HOPETOUN		40,326.00	
EFT13530	08/07/2021	R And R Heavy Diesel Services	500HR SERVICE INCLUDING PARTS AND LABOUR - 1GTT665	1		1,787.29
INV 4894	22/06/2021	R And R Heavy Diesel Services	WINDOW WIPER MOTOR ONLY RIGHT DOOR WIPER MOTOR - RA3762		412.50	
INV 4895	22/06/2021	R And R Heavy Diesel Services	120,000KM SERVICE - RA3860		521.85	
INV 4901	23/06/2021	R And R Heavy Diesel Services	RAVENSTHORPE TIP GENERATOR CHANGE SPARK PLUG AND OIL		133.93	
INV 4899	23/06/2021	R And R Heavy Diesel Services	500HR SERVICE INCLUDING PARTS AND LABOUR - 1GTT665		590.58	
INV 4900	23/06/2021	R And R Heavy Diesel Services	REPLACE SPARK PLUG AND CHANGE OIL - HOPETOUN GENERATOR		128.43	
EFT13531	08/07/2021	Ravensthorpe Agencies	1 X BULKA BAG OF CEMENT 500KG	1		747.45
INV 03477	07/04/2021	Ravensthorpe Agencies	1 X BULKA BAG OF CEMENT 500KG		363.00	

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INV 03511	08/04/2021	Ravensthorpe Agencies	1 X BULKA BAG OF CEMENT 500KG		363.00	
INV 4619	09/06/2021	Ravensthorpe Agencies	FUNNELS, DRUM PUMP		21.45	
EFT13532	08/07/2021	Ravensthorpe Palace Motor Hotel	CATERING - SOUTH EAST FIRE WORKING GROUP MEETING - 26 MARCH 2021	1		1,249.00
INV 0802	28/06/2021	Ravensthorpe Palace Motor Hotel	CATERING - CORPORATE DISCUSSION - 4 MAY 2021		264.00	
INV 0805	28/06/2021	Ravensthorpe Palace Motor Hotel	CATERING - SOUTH EAST FIRE WORKING GROUP MEETING - 26 MARCH 2021		440.00	
INV 0804	28/06/2021	Ravensthorpe Palace Motor Hotel	CATERING - STAFF AND COUNCILLOR SUNDOWNER - PIZZAS		325.00	
INV 0803	28/06/2021	Ravensthorpe Palace Motor Hotel	CATERING - LUNCH - CORPORATE DISCUSSION - 6 APRIL 2021		220.00	
EFT13533	08/07/2021	Ravensthorpe Quarry Services	50 TON OF 100MM TO 150MM ROCK AND CRACKER DUST & 12 TON OF CRACKER DUST	1		2,712.60
INV 2000012824/06/2021		Ravensthorpe Quarry Services	50 TON OF 100MM TO 150MM ROCK AND CRACKER DUST & 12 TON OF CRACKER DUST		2,712.60	
EFT13534	08/07/2021	Roselea Trading	Hopetoun Gym Rent	1		638.45
INV RENT	07/07/2021	Roselea Trading	Hopetoun Gym Rent		488.34	
INV RATES	07/07/2021	Roselea Trading	Hopetoun Gym Rates		150.11	
EFT13535	08/07/2021	Rotech Auto Electrical And Air Conditioning	SUPPLY AND INSTALL STEDI SPOTLIGHTS FOR TOYOTA RAV4 HYBRID - RA3837	1		1,495.60
INV 7439	21/06/2021	Rotech Auto Electrical And Air Conditioning	SUPPLY AND INSTALL STEDI SPOTLIGHTS FOR TOYOTA RAV4 HYBRID - RA3837		1,495.60	
EFT13536	08/07/2021	Shire of Ravensthorpe- Petty Cash	HOPETOUN PETTY CASH TO 30 JUNE	1		73.15
INV HOPETO30/06/2021		Shire of Ravensthorpe- Petty Cash	HOPETOUN PETTY CASH TO 30 JUNE		73.15	
EFT13537	08/07/2021	Siearra Cronin	GYM KEY FOB REFUND	1		20.00
INV T1737	06/07/2021	Siearra Cronin	GYM KEY FOB REFUND	1	20.00	
EFT13538	08/07/2021	State Law Publisher	GAZETTE - FIRE CONTROL OFFICERS 21/22	1		864.00
INV 1000789	22/06/2021	State Law Publisher	GAZETTE - FIRE CONTROL OFFICERS 21/22		864.00	

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EFT13539	08/07/2021	Steve Taylor	GYM FOB REFUND	1		20.00
INV T1746	06/07/2021	Steve Taylor	GYM FOB REFUND	1	20.00	
EFT13540	08/07/2021	Telstra	TELSTRA ACCOUNT TO 10 JUNE 2021	1		8,937.06
INV K471809E18/04/2021		Telstra	TELSTRA ACCOUNT TO 10 APRIL 2021		-15,169.34	
INV K052800218/05/2021		Telstra	TELSTRA ACCOUNT TO 10 MAY 2021		11,418.88	
INV K927988418/06/2021		Telstra	TELSTRA ACCOUNT TO 10 JUNE 2021		12,687.52	
EFT13541	08/07/2021	Terence Jan Dyszel	REIMBURSEMENT FOR STAFF UNIFORM (WORKSCENE)	1		57.04
INV 950705	30/06/2021	Terence Jan Dyszel	REIMBURSEMENT FOR STAFF UNIFORM (WORKSCENE)		57.04	
EFT13542	16/07/2021	(Old) 4 Rivers Plumbing Gas & Civil Contracting - DO NOT USE	ACCESS CHAMBER #9 REPLACE THE LINER AND RENDER THE BENCH	1		1,848.00
INV 5966	17/06/2021	(Old) 4 Rivers Plumbing Gas & Civil Contracting - DO NOT USE	ACCESS CHAMBER #9 REPLACE THE LINER AND RENDER THE BENCH		1,848.00	
EFT13543	16/07/2021	35 Degrees South	1ST PROGRESSIVE PAYMENT - CENTRELINE SPOTTING JERDACUTTUP RD SLK 5.23 TO 9.68	1		4,895.00
INV 4423	07/07/2021	35 Degrees South	PROGRESSIVE PAYMENT - CENTRELINE SPOTTING HAMERSLEY DRIVE SLK 5.99 TO 8.55		1,748.23	
INV 4422	07/07/2021	35 Degrees South	1ST PROGRESSIVE PAYMENT - CENTRELINE SPOTTING JERDACUTTUP RD SLK 5.23 TO 9.68		3,146.77	
EFT13544	16/07/2021	4 Rivers Plumbing Gas & Civil Contracting WA	RAVENSTHORPE RECREATION SOLAR HOT WATER REPLACEMENT	1		25,152.04
INV 0192	23/06/2021	4 Rivers Plumbing Gas & Civil Contracting WA	ANNUAL AUDIT ON THE RAVENSTHORPE EFFLUENT SEWER SYSTEM		3,000.00	
INV 00193	29/06/2021	4 Rivers Plumbing Gas & Civil Contracting WA	RAVENSTHORPE RECREATION SOLAR HOT WATER REPLACEMENT		19,834.74	
INV 225	29/06/2021	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT SEPTICS AND DISPOSE OF THE WASTE FROM THE OLD TOILET BLOCK STARVATION BAY		2,317.30	
EFT13545	16/07/2021	ADP Store Fixtures	PROPOSAL 4444 - HOPETOUN VISITOR DISPLAY FIXTURES	1		4,902.87
INV 56068	23/06/2021	ADP Store Fixtures	PROPOSAL 4444 - HOPETOUN VISITOR DISPLAY FIXTURES		4,902.87	

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EFT13546	16/07/2021	Aerodrome Management Services Pty Ltd	MONTHLY SERVICES FEE RAVENSTHORPE AIRPORT JUNE 2021	1		4,887.00
INV 5019	25/06/2021	Aerodrome Management Services Pty Ltd	MONTHLY SERVICES FEE RAVENSTHORPE AIRPORT JUNE 2021		2,772.00	
INV 05097	06/07/2021	Aerodrome Management Services Pty Ltd	ARO COURSE- TAVIA BEDFORD 6 - 9 JULY		2,115.00	
EFT13547	16/07/2021	Albany Mapping & Surveying Services	PROGRESSIVE SURVEYING COSTS ON LOT 608 DP150058 AT EAST RAVENSTHORPE	1		8,208.78
INV 2106301	30/06/2021	Albany Mapping & Surveying Services	PROGRESSIVE SURVEYING COSTS ON LOT 608 DP150058 AT EAST RAVENSTHORPE		8,208.78	
EFT13549	16/07/2021	Auspire	2021/22 GOLD SUBSCRIPTION AUSPIRE - AUSTRALIA DAY COUNCIL OF WA	1		650.00
INV 0843	28/05/2021	Auspire	2021/22 GOLD SUBSCRIPTION AUSPIRE - AUSTRALIA DAY COUNCIL OF WA		650.00	
EFT13550	16/07/2021	Australian Government Child Support Agency	Payroll deductions	1		554.63
INV DEDUCT12	07/2021	Australian Government Child Support Agency	Payroll deductions		554.63	
EFT13551	16/07/2021	BP Australia Pty Ltd	BP FUEL CARD - JUNE 2021	1		4,725.94
INV 1163029430	06/2021	BP Australia Pty Ltd	BP FUEL CARD - JUNE 2021		4,725.94	
EFT13552	16/07/2021	BT Equipment Pty Ltd t/a Tutt Bryant Equipment	500HR SERVICE ON BOMAG COMPACTOR	1		2,371.86
INV 0890289229	06/2021	BT Equipment Pty Ltd t/a Tutt Bryant Equipment	500HR SERVICE ON BOMAG COMPACTOR		2,371.86	
EFT13553	16/07/2021	Best Office Systems	PRINTER READINGS - RAVENSTHORPE OFFICE 20/05/2021 - 20/06/2021	1		1,267.80
INV 589270	25/06/2021	Best Office Systems	PRINTER READINGS - HOPETOUN OFFICE 20/05/2021 - 20/06/2021		124.71	
INV 589351	26/06/2021	Best Office Systems	PRINTER READINGS - RAVENSTHORPE OFFICE 20/05/2021 - 20/06/2021		1,143.09	
EFT13554	16/07/2021	Bethany Poole	REIMBURSEMENT UNIFORM B POOLE - FOREVER NEW	1		269.97
INV 02/32715	07/2021	Bethany Poole	REIMBURSEMENT UNIFORM B POOLE - FOREVER NEW		269.97	

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EFT13555	16/07/2021	Bob Waddell	TECHNICAL SUPPORT FOR PREPARATION OF 2021/2022 BUDGET W/E 04/07/21 BY BEV WEBB	1		462.00
INV 2341	06/07/2021	Bob Waddell	TECHNICAL SUPPORT FOR PREPARATION OF 2021/2022 BUDGET W/E 04/07/21 BY BEV WEBB		462.00	
EFT13556	16/07/2021	Brenda Leonie Kalalo	Rates refund for assessment A521 71 SPENCE STREET RAVENSTHORPE 6346	1		2,391.24
INV A521	30/06/2021	Brenda Leonie Kalalo	Rates refund for assessment A521 71 SPENCE STREET RAVENSTHORPE 6346		2,391.24	
EFT13557	16/07/2021	Bunnings	5 X PINE POST LOSP H3 FJ PRIMED 112X112 1.7M LAMINATED FOR HOPETOUN SNR CITIZENS CENTRE	1		956.18
INV 2022/00823	06/2021	Bunnings	VARIOUS BUILDING MATERIALS AND STEP LADDER		217.13	
INV 2022/00825	06/2021	Bunnings	FENCE POST T STEEL SAXON 50CM T POST BLACK 10724 FOR MCCULLOCH PARK		92.00	
INV 2022/99825	06/2021	Bunnings	5 X PINE POST LOSP H3 FJ PRIMED 112X112 1.7M LAMINATED FOR HOPETOUN SNR CITIZENS CENTRE		647.05	
EFT13558	16/07/2021	Choices Flooring Esperance	VERTICAL BLIND FOR SHIRE'S DTS OFFICE WINDOW	1		276.45
INV 303403	18/06/2021	Choices Flooring Esperance	VERTICAL BLIND FOR SHIRE'S DTS OFFICE WINDOW		276.45	
EFT13559	16/07/2021	Christine's Kitchen Pty Ltd	CATERING - LUNCH FOR COUNCIL ANNUAL BUS TRIP	1		88.00
INV 0145	27/06/2021	Christine's Kitchen Pty Ltd	CATERING - LUNCH FOR COUNCIL ANNUAL BUS TRIP		88.00	
EFT13560	16/07/2021	City of Albany	EHO SERVICES FOR PERIOD 07/05 - 03/07/2021	1		5,116.92
INV 93173	09/07/2021	City of Albany	EHO SERVICES FOR PERIOD 07/05 - 03/07/2021		5,116.92	
EFT13561	16/07/2021	Civic Legal	FLOATER ROAD PROJECT LEGAL ADVICE	1		5,500.00
INV 508385	29/06/2021	Civic Legal	FLOATER ROAD PROJECT LEGAL ADVICE		5,500.00	
EFT13562	16/07/2021	Cleanaway Pty Ltd	RUBBISH COLLECTION JUNE 2021	1		22,847.70
INV 2163580730	06/2021	Cleanaway Pty Ltd	RUBBISH COLLECTION JUNE 2021		22,674.45	
INV 2163365430	06/2021	Cleanaway Pty Ltd	FRONT BIN LIFTS FROM STARVATION BAY CAMP SITE - 10 JUNE 2021		132.00	

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INV 2163365530/06/2021		Cleanaway Pty Ltd	FRONT BIN LIFTS FROM MASONS BAY CAMP SITE - 10 JUNE 2021		41.25	
EFT13563	16/07/2021	Corsign WA	VARIOUS SIGNS AND BRACKETS	1		1,498.20
INV 57608	28/06/2021	Corsign WA	VARIOUS SIGNS AND BRACKETS		1,498.20	
EFT13564	16/07/2021	DTE Enterprises Pty Ltd - trading as Down to Earth Training & Assessing	TRAFFIC MANAGEMENT & TRAFFIC CONTROLLER REACCREDITATION FOR 20 SHIRE STAFF FRIDAY 2/07	1		3,127.87
INV 33711	08/07/2021	DTE Enterprises Pty Ltd - trading as Down to Earth Training & Assessing	TRAFFIC MANAGEMENT & TRAFFIC CONTROLLER REACCREDITATION FOR 20 SHIRE STAFF FRIDAY 2/07		3,127.87	
EFT13565	16/07/2021	Darryl Quinn	GYM BOND REFUND	1		20.00
INV T1854	16/07/2021	Darryl Quinn	GYM BOND REFUND	1	20.00	
EFT13566	16/07/2021	Dawry's Bottlo PTY LTD	REFRESHMENTS FOR SUNDOWNER 30/6/2021	1		142.98
INV 1-198518 25/06/2021		Dawry's Bottlo PTY LTD	REFRESHMENTS FOR SUNDOWNER 30/6/2021		142.98	
EFT13567	16/07/2021	Diverseco Pty Ltd	BAGGAGE SCALES CALIBRATION AT AIRPORT	1		311.30
INV OW6612030/06/2021		Diverseco Pty Ltd	BAGGAGE SCALES CALIBRATION AT AIRPORT		311.30	
EFT13568	16/07/2021	Esperance Communications	SERVICING, SUPPLY AND FITTING OF FIRE RADIOS	1		10,389.85
INV 5081332 30/06/2021		Esperance Communications	SERVICING, SUPPLY AND FITTING OF FIRE RADIOS		10,389.85	
EFT13569	16/07/2021	Fitness Solutions WA	REPAIR WEIGHT MACHINE RAVENSTHORPE GYM AND REPAIR TREADMILL HOPETOUN GYM	1		250.00
INV 0655	29/06/2021	Fitness Solutions WA	REPAIR WEIGHT MACHINE RAVENSTHORPE GYM AND REPAIR TREADMILL HOPETOUN GYM		250.00	
EFT13570	16/07/2021	Fitz Gerald Strategies	ANNUAL SUBSCRIPTION FOR COMPREHESIVE HR & IR SERVICES 2021-2022	1		4,848.80
INV 2121	01/07/2021	Fitz Gerald Strategies	ANNUAL SUBSCRIPTION FOR COMPREHESIVE HR & IR SERVICES 2021-2022		4,848.80	
EFT13571	16/07/2021	Grants Empire	FUTURE DROUGHT FUND GRANT APPLICATION HOPETOUN ELECTRONIC INFORMATION BOARD 2 OF 2	1		462.00
INV 2000	29/06/2021	Grants Empire	FUTURE DROUGHT FUND GRANT APPLICATION HOPETOUN ELECTRONIC INFORMATION BOARD 2 OF 2		462.00	

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EFT13572	16/07/2021	Guardian Print & Graphics	1,800 X 2021 / 2022 DL FIRE BREAK NOTICE BOOKLETS	1		2,190.00
INV 9657	07/07/2021	Guardian Print & Graphics	1,800 X 2021 / 2022 DL FIRE BREAK NOTICE BOOKLETS		1,795.00	
INV 9287	07/07/2021	Guardian Print & Graphics	2,500 WINDOW FACED DLX ENVELOPES (BILLING ONLY)		395.00	
EFT13573	16/07/2021	Hopetoun Community Resource Centre	PROVISION OF LIBRARY SERVICES 4TH QTR 20/2021	1		12,773.75
INV 1158	30/06/2021	Hopetoun Community Resource Centre	PROVISION OF LIBRARY SERVICES 4TH QTR 20/2021		12,773.75	
EFT13574	16/07/2021	Hopetoun Earthworks	10M3 OF FILL SAND	1		165.00
INV 2577	30/06/2021	Hopetoun Earthworks	10M3 OF FILL SAND		165.00	
EFT13575	16/07/2021	Hopetoun Men In Sheds Incorporated	WEEKEND TRANSFER STATION ATTENDANTS - JUNE 2021	1		800.00
INV 307	30/06/2021	Hopetoun Men In Sheds Incorporated	WEEKEND TRANSFER STATION ATTENDANTS - JUNE 2021		800.00	
EFT13576	16/07/2021	Hopetoun Painting Service	PREPARE & PAINT WALLS & CEILINGS AT THE LITTLE BARRENS DAY CARE IN HOPETOUN	1		8,294.00
INV 1241	28/06/2021	Hopetoun Painting Service	PREPARE & PAINT WALLS & CEILINGS AT THE LITTLE BARRENS DAY CARE IN HOPETOUN		8,294.00	
EFT13577	16/07/2021	Hopetoun Progress Association Inc	AGED CARE UNITS MANAGEMENT FUNDING 01/04/2021-30/06/2021	1		3,750.00
INV 1023	29/06/2021	Hopetoun Progress Association Inc	AGED CARE UNITS MANAGEMENT FUNDING 01/04/2021-30/06/2021		3,750.00	
EFT13578	16/07/2021	Jan Quinn	GYM BOND REFUND	1		20.00
INV T1855	16/07/2021	Jan Quinn	GYM BOND REFUND	1	20.00	
EFT13579	16/07/2021	Katie Jones	REIMBURSEMENT UNIFORM - EXOTICATHLETICA	1		111.97
INV 500823	16/05/2021	Katie Jones	REIMBURSEMENT UNIFORM - EXOTICATHLETICA		111.97	
EFT13580	16/07/2021	Kip And Steve's Mechanical Repairs	10,000 KM SERVICE - RA142	1		964.94
INV 81457	23/06/2021	Kip And Steve's Mechanical Repairs	10,000 KM SERVICE - RA142		964.94	

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EFT13581	16/07/2021	LGIS Risk Management	REGIONAL RISK CO-ORDINATOR FEE 2020-21 - 2ND INSTALMENT	1		4,728.20
INV 156-0215-28/06/2021		LGIS Risk Management	REGIONAL RISK CO-ORDINATOR FEE 2020-21 - 2ND INSTALMENT		4,728.20	
EFT13582	16/07/2021	Landgate	SEARCH FEES - MINING TENEMENT 20/05/2021 - 10/06/2021	1		65.60
INV 1000098728/06/2021		Landgate	SEARCH FEES - MINING TENEMENT 20/05/2021 - 10/06/2021		65.60	
EFT13583	16/07/2021	Lawry's Electrical Solutions	ATTEND TO AIR CONDITIONER IN THE MAIN HALL AT THE HOPETOUN COMMUNITY CENTRE - FOUL SMELL	1		1,106.93
INV 1866	30/06/2021	Lawry's Electrical Solutions	REPAIR AND REPLACE PUSH BUTTON LIGHTS IN MCCULLOCH PARK TOILETS X 2		232.43	
INV 1867	30/06/2021	Lawry's Electrical Solutions	RECONNECT RCD TO SHIRE GENERATOR		115.50	
INV 1868	30/06/2021	Lawry's Electrical Solutions	HIRE OF GENERATOR FOR RAVENSTHORPE SHIRE OFFICE FOR PLANNED POWER OUTAGE		66.00	
INV 1865	30/06/2021	Lawry's Electrical Solutions	ATTEND TO AIR CONDITIONER IN THE MAIN HALL AT THE HOPETOUN COMMUNITY CENTRE - FOUL SMELL		693.00	
EFT13585	16/07/2021	Lloydey's Power Services	INSPECT AND FIX PUMP AT THE RAVENSTHORPE RECREATION CENTRE	1		198.00
INV 695	29/06/2021	Lloydey's Power Services	INSPECT AND FIX PUMP AT THE RAVENSTHORPE RECREATION CENTRE		198.00	
EFT13586	16/07/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER W/E 26/06/2021	1		3,458.54
INV 423949	29/06/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER W/E 26/06/2021		1,729.27	
INV 423993	06/07/2021	Lo-Go Appointments	CONTRACT ADMINISTRATION SERVICES- ANNE ALLISON - PROJECT ADMIN OFFICER - W/E 03/07/2021		1,729.27	
EFT13587	16/07/2021	M Cameron Contracting	THRUST BLOCKS & CONCRETE FOR OVAL IRRIGATION PROJECT 2 OF 3	1		3,256.00
INV 305	26/06/2021	M Cameron Contracting	THRUST BLOCKS & CONCRETE FOR OVAL IRRIGATION PROJECT 2 OF 3		1,628.00	
INV 301	28/06/2021	M Cameron Contracting	THRUST BLOCKS & CONCRETE FOR OVAL IRRIGATION 1 OF 3		1,628.00	
EFT13588	16/07/2021	Marketforce	JOB ADVERTISEMENT - COMMUNITY EMERGENCY SERVICES MANAGER - SAT WEST AUS 12 & 19 JUNE 2021	1		8,514.66

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INV 39401	28/06/2021	Marketforce	JOB ADVERTISEMENT - COMMUNITY EMERGENCY SERVICES MANAGER - SAT WEST AUS 12 & 19 JUNE 2021		7,787.36	
INV 39400	28/06/2021	Marketforce	PUBLIC NOTICE - INTENTION TO IMPOSE DIFFERENTIAL RATING - WEST AUSTRALIAN - WED 26 MAY 2021		808.07	
INV 37431	01/07/2021	Marketforce	CREDIT FOR EARLY PAYMENT OF INVOICES 38923 AND 38924 - MAY 2021		-80.77	
EFT13589	16/07/2021	McLeods Barristers & Solicitors	LEGAL SERVICES - CONTRACT OF SALE - 79 MORGANS STREET, RAVENSTHORPE	1		1,443.39
INV 119849	30/06/2021	McLeods Barristers & Solicitors	LEGAL SERVICES - CONTRACT OF SALE - 79 MORGANS STREET, RAVENSTHORPE		1,443.39	
EFT13590	16/07/2021	Meridian Agencies (Weistermann Family Trust)	OFFICE SUPPLIES FOR ADMIN OFFICE	1		466.11
INV 1423	01/07/2021	Meridian Agencies (Weistermann Family Trust)	AA BATTERIES		23.99	
INV 1422	01/07/2021	Meridian Agencies (Weistermann Family Trust)	OFFICE SUPPLIES AND SHREDDER FOR AIRPORT		161.26	
INV 1421	01/07/2021	Meridian Agencies (Weistermann Family Trust)	OFFICE SUPPLIES FOR ADMIN OFFICE		280.86	
EFT13591	16/07/2021	Mills Corporation Pty Ltd	BUILDING ASSISTANT - ANTHONY MARAS 07/06/2021 - 27/06/2021	1		25,679.48
INV 17058	29/06/2021	Mills Corporation Pty Ltd	BUILDING ASSISTANT - ANTHONY MARAS 07/06/2021 - 27/06/2021		15,910.40	
INV 17059	29/06/2021	Mills Corporation Pty Ltd	BUILDING ASSISTANT - JAMES TURNER - 31/05/2021 - 20/06/2021		9,769.08	
EFT13592	16/07/2021	Munglinup Road House	CLEANING OF MUNGLINUP ABLUTIONS - MAY 2021	1		990.00
INV 275904	01/06/2021	Munglinup Road House	CLEANING OF MUNGLINUP ABLUTIONS - MAY 2021		522.50	
INV 281700	08/07/2021	Munglinup Road House	CLEANING OF MUNGLINUP ABLUTIONS - JUNE 2021		467.50	
EFT13593	16/07/2021	Nutrien Ag Solutions Ravensthorpe	6 SOUT TEE T5050	1		226.16
INV 9049397517/06/2021		Nutrien Ag Solutions Ravensthorpe	8.5KG GAS EXCHANGE- CAMP HOST STARVATION BAY AND MASONS BAY		96.80	
INV 9050124629/06/2021		Nutrien Ag Solutions Ravensthorpe	6 SOUT TEE T5050		129.36	
EFT13594	16/07/2021	Paul Kenneth Alexander	Rates refund for assessment A982 16 GORDON STREET HOPETOUN 6348	1		415.57

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INV A982	14/07/2021	Paul Kenneth Alexander	Rates refund for assessment A982 16 GORDON STREET HOPETOUN 6348		415.57	
EFT13595	16/07/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR ADMIN OFFICES 23/06/2021 - 25/06/202, 2 YR SECURITY FEE & JUNE MONTHLY FEE	1		1,312.50
INV 26465	13/05/2021	Perfect Computer Solutions Pty Ltd	EDGE ROUTER REPLACEMENT AT RAVENSTHORPE DEPOT TO ENABLE PRINTER REPLACEMENT		255.00	
INV 26548	24/06/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR ADMINISTRATION OFFICES 17/06/2021 - 23/06/2021		340.00	
INV 26569	29/06/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR ADMIN OFFICES 23/06/2021 - 25/06/202, 2 YR SECURITY FEE & JUNE MONTHLY FEE		547.50	
INV 26598	08/07/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE MEDICAL CENTRE 29/06/2021 - INVESTIGATE SLOW SERVER		170.00	
EFT13596	16/07/2021	Peter Hobbs Architects	RAVENSTHORPE SPORTS BALCONY PROGRESSIVE CHARGE	1		9,130.00
INV 398	30/06/2021	Peter Hobbs Architects	PROGRESS CHARGE HOPETOUN SPORTS PAVILION		3,190.00	
INV 401	30/06/2021	Peter Hobbs Architects	RAVENSTHORPE SPORTS BALCONY PROGRESSIVE CHARGE		5,940.00	
EFT13597	16/07/2021	Precision Carpets	GODFREY HIRST CONVERGE 500 X 500 CARPET TILE, CUSHION BACKING, 10 X DRUMS OF GLUE.	1		26,263.99
INV 11566	14/05/2021	Precision Carpets	TRIMS FOR CARPET TILES FOR ADMIN BUILDING		341.83	
INV 11565	14/05/2021	Precision Carpets	GODFREY HIRST CONVERGE 500 X 500 CARPET TILE, CUSHION BACKING, 10 X DRUMS OF GLUE.		25,922.16	
EFT13598	16/07/2021	R And R Heavy Diesel Services	FABRICATE OIL STORAGE BOXES TO HOUSE 20L CONTAINERS ON TRAY OF TRUCK - RA290	1		660.00
INV 4822	11/05/2021	R And R Heavy Diesel Services	FABRICATE OIL STORAGE BOXES TO HOUSE 20L CONTAINERS ON TRAY OF TRUCK - RA290		660.00	
EFT13599	16/07/2021	Ravensthorpe Agencies	BOOTS FOR JILL HARDIE	1		179.00
INV 04805	21/06/2021	Ravensthorpe Agencies	BOOTS FOR JILL HARDIE		179.00	
EFT13600	16/07/2021	Ravensthorpe Community Bus	BUS HIRE FOR ANNUAL COUNCILLOR AND EXECUTIVE TOUR OF PROJECTS 01/06/2021	1		311.00
INV 47	29/06/2021	Ravensthorpe Community Bus	BUS HIRE FOR ANNUAL COUNCILLOR AND EXECUTIVE TOUR OF PROJECTS 01/06/2021		311.00	

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EFT13601	16/07/2021	Ravensthorpe Enduro Club	3 X CARTONS OF BEER AND 7 SERVICE HOURS FOR COUNCIL CHRISTMAS PARTY	1		360.00
INV 20	30/06/2021	Ravensthorpe Enduro Club	3 X CARTONS OF BEER AND 7 SERVICE HOURS FOR COUNCIL CHRISTMAS PARTY		360.00	
EFT13602	16/07/2021	Ravensthorpe Hopetoun Future Fund	REIMBURSEMENT FOR ANDREW DUNCAN SITTING FEES AND TRAVEL	1		437.92
INV 1406202114	06/2021	Ravensthorpe Hopetoun Future Fund	REIMBURSEMENT FOR ANDREW DUNCAN SITTING FEES AND TRAVEL		437.92	
EFT13603	16/07/2021	Ravensthorpe Mechanical Services	20000KM SERVICE INCLUDING PARTS AND LABOUR - RA222	1		391.92
INV 28987	27/04/2021	Ravensthorpe Mechanical Services	20000KM SERVICE INCLUDING PARTS AND LABOUR - RA222		391.92	
EFT13604	16/07/2021	Rebecca Jayne Mann	Rates refund for assessment A1058 3 MOORT PLACE HOPETOUN 6348	1		173.79
INV A1058	14/07/2021	Rebecca Jayne Mann	Rates refund for assessment A1058 3 MOORT PLACE HOPETOUN 6348		173.79	
EFT13605	16/07/2021	Resolve Group Pty Ltd	BCA COMPLIANCE CONSULTANCY SERVICES AND CERTIFICATION SERVICES - PROGRESS PAYMENT	1		1,375.00
INV 107189.3	30/06/2021	Resolve Group Pty Ltd	BCA COMPLIANCE CONSULTANCY SERVICES AND CERTIFICATION SERVICES - PROGRESS PAYMENT		1,375.00	
EFT13606	16/07/2021	Shire of Esperance	PLANNING SERVICES FOR PERIOD MARCH - JUNE 2021	1		4,543.00
INV 78528	30/06/2021	Shire of Esperance	PLANNING SERVICES FOR PERIOD MARCH - JUNE 2021		4,543.00	
EFT13607	16/07/2021	Shire of Ravensthorpe Social Club	Payroll deductions	1		110.00
INV DEDUCT12	07/2021	Shire of Ravensthorpe Social Club	Payroll deductions		110.00	
EFT13608	16/07/2021	South Coast Foodservice	MUNGLINUP TOILETS - CLEANING SUPPLIES AND TOILET ROLLS	1		1,023.21
INV 4311015	29/06/2021	South Coast Foodservice	MUNGLINUP TOILETS - CLEANING SUPPLIES AND TOILET ROLLS		1,023.21	
EFT13609	16/07/2021	Southern Tool And Fastening Co	P/N 2691779 VICTA UTILITY MOWER 500E	1		580.00
INV 1105296430	06/2021	Southern Tool And Fastening Co	P/N 2691779 VICTA UTILITY MOWER 500E		580.00	

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EFT13610	16/07/2021	Stantec Australia Pty Ltd	PROGRESS CHARGE HOPETOUN SPORTS PAVILION	1		4,400.00
INV 1868621	08/07/2021	Stantec Australia Pty Ltd	PROGRESS CHARGE HOPETOUN SPORTS PAVILION		4,400.00	
EFT13611	16/07/2021	TRACS (WA) PTY LTD	FILTER SYSTEM, PLUMBED INTO VEHICLE AC, TO MINIMISE ANY ODOUR ENTERING - RA 3867	1		9,834.00
INV 92513	11/06/2021	TRACS (WA) PTY LTD	FILTER SYSTEM, PLUMBED INTO VEHICLE AC, TO MINIMISE ANY ODOUR ENTERING - RA 3867		9,834.00	
EFT13612	16/07/2021	Telstra	TIM / SMS SERVICE 25/05 - 23/06/2021	1		2,140.10
INV 2350315622/06/2021		Telstra	SATELLITE PHONES 22/06 - 21/07/2021		135.00	
INV T 311	25/06/2021	Telstra	TIM / SMS SERVICE 25/05 - 23/06/2021		1,977.21	
INV 1370658225/06/2021		Telstra	TELSTRA BUSINES DATA PLAN 14/06 - 13/07/2021		27.89	
EFT13613	16/07/2021	The Roast N Grill Cafe	MORNING TEA AND LUNCH FOR 21 PEOPLE ON 2 JULY 2021	1		646.00
INV 37	06/07/2021	The Roast N Grill Cafe	MORNING TEA AND LUNCH FOR 21 PEOPLE ON 2 JULY 2021		646.00	
EFT13614	16/07/2021	Thinkproject Australia Pty Ltd	POCKET RAMM SOFTWARE RENTAL, SUPPORT AND MAINTENANCE ANNUAL FEE	1		9,262.73
INV RSL - 17801/07/2021		Thinkproject Australia Pty Ltd	POCKET RAMM SOFTWARE RENTAL, SUPPORT AND MAINTENANCE ANNUAL FEE		9,262.73	
EFT13615	16/07/2021	Toll Transport Pty Ltd	FREIGHT OF TECH SERVICES UNIFORM - DYNASTY EMBROIDERY	1		17.79
INV 0492-S3024/06/2021		Toll Transport Pty Ltd	FREIGHT OF TECH SERVICES UNIFORM - DYNASTY EMBROIDERY		17.79	
EFT13616	16/07/2021	Vanguard Distribution	BROCHURE WAREHOUSING AND DISTRIBUTION FOR JUNE 2021	1		174.60
INV 30268	29/06/2021	Vanguard Distribution	BROCHURE WAREHOUSING AND DISTRIBUTION FOR JUNE 2021		174.60	
EFT13617	16/07/2021	Veno's Dingo Services	HOPETOUN. CATEGORY 3 MITIGATION WORKS	1		2,057.00
INV 140	30/06/2021	Veno's Dingo Services	HOPETOUN. CATEGORY 3 MITIGATION WORKS		2,057.00	
EFT13618	16/07/2021	Victoria Williams	GYM FOB REFUND	1		20.00

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INV T1714	16/07/2021	Victoria Williams	GYM FOB REFUND	1	20.00	
EFT13619	16/07/2021	WA Contract Ranger Services	CONTRACT RANGER 21-25 JUNE 2021 - DEB	1		3,520.00
INV 3368	30/06/2021	WA Contract Ranger Services	CONTRACT RANGER 21-25 JUNE 2021 - DEB		3,520.00	
EFT13620	16/07/2021	WALGA	2021/22 SUBSCRIPTIONS - MEMBERSHIP TO WALGA	1		23,764.55
INV I3087778	09/07/2021	WALGA	2021/22 SUBSCRIPTIONS - MEMBERSHIP TO WALGA		23,764.55	
EFT13621	16/07/2021	WINC Australia Pty Ltd	NET50515066 - VARIOUS CONSUMABLES - THE CUB HOUSE	1		184.71
INV 9036477707/07/2021		WINC Australia Pty Ltd	NET50515066 - VARIOUS CONSUMABLES - THE CUB HOUSE		35.22	
INV 9036481908/07/2021		WINC Australia Pty Ltd	NET50515066 - VARIOUS CONSUMABLES - THE CUB HOUSE		149.49	
EFT13622	16/07/2021	Warren Dodunski	REFUND GYM FOB KEY - W DODUNSKI	1		20.00
INV 20574	14/07/2021	Warren Dodunski	REFUND GYM FOB KEY - W DODUNSKI		20.00	
EFT13623	16/07/2021	Wavecrest Bar & Bistro	Rates refund for assessment A1229 279 HOPETOUN ROAD HOPETOUN 6348	1		3,367.55
INV A1229	30/06/2021	Wavecrest Bar & Bistro	Rates refund for assessment A1229 279 HOPETOUN ROAD HOPETOUN 6348		3,367.55	
EFT13624	16/07/2021	Wayne Cavazzi	STANDPIPE BOND REFUND	1		50.00
INV T171	16/07/2021	Wayne Cavazzi	STANDPIPE BOND REFUND	1	50.00	
EFT13625	16/07/2021	Worldwide Joondalup - Malaga	POSTCARDS - BUSHFIRE WARNINGS INFO X 1300 RATE PAYERS	1		390.00
INV 604012	30/06/2021	Worldwide Joondalup - Malaga	POSTCARDS - BUSHFIRE WARNINGS INFO X 1300 RATE PAYERS		390.00	
EFT13626	22/07/2021	Andimaps	FITZGERALD BIOSPHERE COAST ADVERT IN THE RAVENSTHORPE-HOPETOUN STREET GUIDE	1		1,031.00
INV 11535	29/06/2021	Andimaps	FITZGERALD BIOSPHERE COAST ADVERT IN THE RAVENSTHORPE-HOPETOUN STREET GUIDE		441.00	
INV 11528	29/06/2021	Andimaps	FITZGERALD BIOSPHERE COAST ADVERT IN THE RAVENSTHORPE-HOPETOUN STREET GUIDE		590.00	

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EFT13627	22/07/2021	Australian Taxation Office (ATO)	BAS RETURN JUNE 2021	1		15,929.00
INV BAS JUN20/07/2021		Australian Taxation Office (ATO)	BAS RETURN JUNE 2021		15,929.00	
EFT13628	22/07/2021	Lawry's Electrical Solutions	MISC ITEMS MCULLOCH PARK	1		9,306.32
INV 1815	29/06/2021	Lawry's Electrical Solutions	MISC ITEMS MCULLOCH PARK		5,567.78	
INV 1869	30/06/2021	Lawry's Electrical Solutions	INVESTIGATE FAULT WITH SUBMERSIBLE BORE PUMP		3,738.54	
EFT13629	22/07/2021	Livingston Medical Pty Ltd	BLOOD TEST FOR STAFF MEMBER	1		16.50
INV 51766	13/07/2021	Livingston Medical Pty Ltd	BLOOD TEST FOR STAFF MEMBER		16.50	
EFT13630	22/07/2021	Ravensthorpe Hopetoun Future Fund	REIMBURSEMENT FOR CHAIRMAN SITTING FEE AND TRAVEL EXPENSES	1		907.16
INV 003	06/10/2020	Ravensthorpe Hopetoun Future Fund	REIMBURSEMENT FOR CHAIRMAN SITTING FEE AND TRAVEL EXPENSES		907.16	
EFT13631	30/07/2021	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT SUMP AND PIPES AT RAVENSTHORPE EFFLUENT PONDS	1		2,218.47
INV 236	14/07/2021	4 Rivers Plumbing Gas & Civil Contracting WA	SUPPLY AND INSTALL SLIP REPAIR ON THE RAVENSTHORPE OVAL		311.97	
INV 238	14/07/2021	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT SUMP AND PIPES AT RAVENSTHORPE EFFLUENT PONDS		1,065.00	
INV 244	15/07/2021	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT WASH DOWN BAY AT RAVENSTHORPE DEPOT AND USE JETTER MACHINE TO CLEAR LINE		841.50	
EFT13632	30/07/2021	Adele Wyatt	BOND REFUND	1		20.00
INV T1875	26/07/2021	Adele Wyatt	BOND REFUND	1	20.00	
EFT13633	30/07/2021	Australian Government Child Support Agency	Payroll deductions	1		554.63
INV DEDUCT26/07/2021		Australian Government Child Support Agency	Payroll deductions		554.63	
EFT13634	30/07/2021	Australian Taxation Office (ATO)	FBT RETURN FOR PERIOD 01/04/2020 - 31/03/2021	1		8,668.69
INV 7123111021/07/2021		Australian Taxation Office (ATO)	FBT RETURN FOR PERIOD 01/04/2020 - 31/03/2021		8,668.69	
EFT13635	30/07/2021	Best Office Systems	TRAVEL - REPAIRS TO PRINTER IN HOPETOUN OFFICE	1		99.00

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INV 590060	19/07/2021	Best Office Systems	TRAVEL - REPAIRS TO PRINTER IN HOPETOUN OFFICE		99.00	
EFT13636	30/07/2021	Bob Waddell	ASSISTANCE WITH 2021/2022 ANNUAL BUDGET - W/E 25/07/2021	1		891.00
INV 2367	19/07/2021	Bob Waddell	ASSISTANCE WITH JUNE MONTHLY FINANCIAL STATEMENTS		66.00	
INV 2378	25/07/2021	Bob Waddell	ASSISTANCE WITH 2021/2022 ANNUAL BUDGET - W/E 25/07/2021		825.00	
EFT13637	30/07/2021	Cemeteries & Crematoria Association fo WA	ORDINARY MEMBERSHIP 2021-2022	1		125.00
INV 1256	13/07/2021	Cemeteries & Crematoria Association fo WA	ORDINARY MEMBERSHIP 2021-2022		125.00	
EFT13638	30/07/2021	Denaro Earthmoving	BOND REFUND	1		50.00
INV T1015	26/07/2021	Denaro Earthmoving	BOND REFUND	1	50.00	
EFT13639	30/07/2021	Esperance Branch AMPOL Australia Petroleum PTY LTD	13,251L DIESEL	1		18,231.79
INV SI428411	14/07/2021	Esperance Branch AMPOL Australia Petroleum PTY LTD	13,251L DIESEL		18,231.79	
EFT13640	30/07/2021	Freight Lines Group	FREIGHT CHARGES - BUNNINGS & FULTON HOGAN	1		616.39
INV 106795	16/07/2021	Freight Lines Group	FREIGHT CHARGES - BUNNINGS & FULTON HOGAN		616.39	
EFT13641	30/07/2021	Fulton Hogan	2 X PALLETS EZSTREET POTHOLE REPAIR MIX	1		3,590.40
INV 15388425	13/07/2021	Fulton Hogan	2 X PALLETS EZSTREET POTHOLE REPAIR MIX		3,590.40	
EFT13642	30/07/2021	LGISWA	MOTOR VEHICLE INSURANCE 2021/2022	1		121,705.04
INV 100-1426	05/07/2021	LGISWA	MANAGEMENT, COUNCILLORS & OFFICERS LIABILITY 2021/2022		12,416.48	
INV 100-1426	05/07/2021	LGISWA	LGIS PERSONAL ACCIDENT 2021/2022		467.50	
INV 100-1426	05/07/2021	LGISWA	LGIS TRAVEL 2021/2022		880.00	
INV 100-1426	05/07/2021	LGISWA	LGIS COMMERCIAL CRIME & CYBER LIABILITY 2021/2022		6,426.48	
INV 100-1426	05/07/2021	LGISWA	LGIS BUSHFIRE 2021/2022		27,086.40	

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INV 100-1426	05/07/2021	LGISWA	MOTOR VEHICLE INSURANCE 2021/2022		63,921.73	
INV 100-1435	06/07/2021	LGISWA	LGIS LIABILITY 2021/2022 - INSTALMENT 1		14,967.94	
INV 100-1442	15/07/2021	LGISWA	2021/2022 MEMBERSHIP CONTRIBUTIONS CREDIT - INSTALLMENT 1		-4,461.49	
EFT13643	30/07/2021	Les Mainwaring	REIMBURSEMENT FOR LOCAL GOVERNMENT PROFESSIONALS MEMBERSHIP 2021/2022	1		531.00
INV REIMBU	22/07/2021	Les Mainwaring	REIMBURSEMENT FOR LOCAL GOVERNMENT PROFESSIONALS MEMBERSHIP 2021/2022		531.00	
EFT13644	30/07/2021	Lo-Go Appointments	TEMPORARY FO COVER FOR BUDGET PROCESS - HELEN DOUGLAS - W/E 10/07/2021	1		2,106.72
INV 00424045	13/07/2021	Lo-Go Appointments	TEMPORARY FO COVER FOR BUDGET PROCESS - HELEN DOUGLAS - W/E 10/07/2021		2,106.72	
EFT13645	30/07/2021	Mills Corporation Pty Ltd	CONTRACT EMPLOYMENT - JAMES TURNER - BUILDING ASSISTANT 21/06/2021 - 11/07/2021	1		26,937.51
INV 17111	13/07/2021	Mills Corporation Pty Ltd	CONTRACT EMPLOYMENT - JAMES TURNER - BUILDING ASSISTANT 21/06/2021 - 11/07/2021		14,637.62	
INV 17098	13/07/2021	Mills Corporation Pty Ltd	CONTRACT EMPLOYMENT - BUILDING ASSISTANT - ANTHONY MARAS 28/06/2021 - 05/07/2021		12,299.89	
EFT13646	30/07/2021	Pacific Data Marketing Pty Ltd	3 X ALCOMETERS AND FREIGHT	1		4,980.80
INV 13284	14/07/2021	Pacific Data Marketing Pty Ltd	3 X ALCOMETERS AND FREIGHT		4,980.80	
EFT13647	30/07/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE ADMINISTRATION OFFICES 13/03/2021 - 13/04/2021	1		1,997.50
INV A26381	08/04/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR THE ADMINISTRATION OFFICES 31/03/2021 - 31/03/2021		170.00	
INV 26392	15/04/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE MEDICAL CENTRES 31/03/2021 - 09/04/2021		255.00	
INV 26391	15/04/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE ADMINISTRATION OFFICES 13/03/2021 - 13/04/2021		680.00	
INV 26393	15/04/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE HOPETOUN ADMINISTRATION OFFICE 13/04/2021		85.00	
INV 26405	22/04/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE ADMINISTRATION OFFICES 15/04/2021 - 20/04/2021		510.00	

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INV 26612	15/07/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE ADMIN OFFICES 01/07/2021 - 08/07/2021		297.50	
EFT13648	30/07/2021	R And R Heavy Diesel Services	CARRY OUT 120,000KM LOG BOOK SERVICE - RA3603	1		1,677.31
INV 4952	15/07/2021	R And R Heavy Diesel Services	CARRY OUT 120,000KM LOG BOOK SERVICE - RA3603		658.36	
INV 4953	15/07/2021	R And R Heavy Diesel Services	CARRY OUT 75,000KM LOG BOOK SERVICE - RA22		573.45	
INV 4951	15/07/2021	R And R Heavy Diesel Services	DIAGNOSE OVER HEATING FAULT LEFT WHEEL AND REPLACE BRAKE ASSEMBLY - 1TRJ360		445.50	
EFT13649	30/07/2021	Ravensthorpe Building Supplies	SELLEYS KWIK STRIP 1L & 3 X GALMET COLD GAV 400G	1		178.40
INV 11087	13/07/2021	Ravensthorpe Building Supplies	SELLEYS KWIK STRIP 1L & 3 X GALMET COLD GAV 400G		72.35	
INV 11147	15/07/2021	Ravensthorpe Building Supplies	GALMET COLD GAL, FLAP DISC 127MM ZIRCONIA, STRIP - IT DISC 125 X 22		52.35	
INV 11192	16/07/2021	Ravensthorpe Building Supplies	11 X SNAP HOOK 6MM,10 X MUD GUARD WASHERS 3/16TH & 3 X LONG LINK CHAIN 4 METRES		53.70	
EFT13650	30/07/2021	Ravensthorpe Palace Motor Hotel	CATERING X 9 - OHS MEETING 21/4/2021	1		225.00
INV 0860	30/06/2021	Ravensthorpe Palace Motor Hotel	CATERING X 9 - OHS MEETING 21/4/2021		225.00	
EFT13651	30/07/2021	Shire of Ravensthorpe Social Club	Payroll deductions	1		110.00
INV DEDUCT26/07/2021		Shire of Ravensthorpe Social Club	Payroll deductions		110.00	
EFT13652	30/07/2021	Shire of Ravensthorpe- Petty Cash	RAVENSTHORPE OFFICE PETTY CASH REIMBURSEMENT 30 JUNE 2021	1		789.15
INV RAVY JU30/06/2021		Shire of Ravensthorpe- Petty Cash	RAVENSTHORPE OFFICE PETTY CASH REIMBURSEMENT 30 JUNE 2021		557.65	
INV RAVY JU23/07/2021		Shire of Ravensthorpe- Petty Cash	RAVENSTHORPE OFFICE PETTY CASH REIMBURSEMENT 23/07/2021		231.50	
EFT13653	30/07/2021	Tavia Bedford	TRAVEL COSTS TO AND FROM TRAINING IN PERTH 5TH - 10TH JULY 2021	1		725.76
INV TRAVEL22/07/2021		Tavia Bedford	TRAVEL COSTS TO AND FROM TRAINING IN PERTH 5TH - 10TH JULY 2021		725.76	
EFT13654	30/07/2021	Zahra Shirazee	REIMBURSEMENT FOR PORTABLE HARD DRIVE FOR TOURISM OFFICER (HOPETOUN CRC)	1		75.00

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INV REIMBU	20/07/2021	Zahra Shirazee	REIMBURSEMENT FOR PORTABLE HARD DRIVE FOR TOURISM OFFICER (HOPETOUN CRC)		75.00	
DD5839.1	12/07/2021	Aware Super	Superannuation contributions	1		9,811.28
INV SUPER	12/07/2021	Aware Super	Superannuation contributions	1	9,811.28	
DD5839.2	12/07/2021	ANZ Smart Choice Super	Superannuation contributions	1		180.69
INV SUPER	12/07/2021	ANZ Smart Choice Super	Superannuation contributions	1	180.69	
DD5839.3	12/07/2021	The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1		704.43
INV SUPER	12/07/2021	The Trustee for The Dyer Super Fund (R Dyer)	Superannuation contributions	1	572.35	
INV DEDUCT	12/07/2021	The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1	132.08	
DD5839.4	12/07/2021	GuildSuper	Superannuation contributions	1		207.15
INV SUPER	12/07/2021	GuildSuper	Superannuation contributions	1	207.15	
DD5839.5	12/07/2021	Colonial First State	Payroll deductions	1		1,055.84
INV SUPER	12/07/2021	Colonial First State	Superannuation contributions	1	699.84	
INV DEDUCT	12/07/2021	Colonial First State	Payroll deductions	1	356.00	
DD5839.6	12/07/2021	IOOF Employer Super	Superannuation contributions	1		219.16
INV SUPER	12/07/2021	IOOF Employer Super	Superannuation contributions	1	219.16	
DD5839.7	12/07/2021	Hesta Superannuation	Payroll deductions	1		808.29
INV SUPER	12/07/2021	Hesta Superannuation	Superannuation contributions	1	608.29	
INV DEDUCT	12/07/2021	Hesta Superannuation	Payroll deductions	1	200.00	
DD5839.8	12/07/2021	Australian Super Pty Ltd	Superannuation contributions	1		589.98
INV SUPER	12/07/2021	Australian Super Pty Ltd	Superannuation contributions	1	589.98	
DD5839.9	12/07/2021	Hostplus Superannuation	Superannuation contributions	1		654.50

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INV SUPER	12/07/2021	Hostplus Superannuation	Superannuation contributions	1	654.50	
DD5859.1	26/07/2021	Aware Super	Superannuation contributions	1		9,941.31
INV SUPER	26/07/2021	Aware Super	Superannuation contributions	1	9,941.31	
DD5859.2	26/07/2021	ANZ Smart Choice Super	Superannuation contributions	1		140.45
INV SUPER	26/07/2021	ANZ Smart Choice Super	Superannuation contributions	1	140.45	
DD5859.3	26/07/2021	The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1		706.88
INV SUPER	26/07/2021	The Trustee for The Dyer Super Fund (R Dyer)	Superannuation contributions	1	574.34	
INV DEDUCT	26/07/2021	The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1	132.54	
DD5859.4	26/07/2021	GuildSuper	Superannuation contributions	1		207.95
INV SUPER	26/07/2021	GuildSuper	Superannuation contributions	1	207.95	
DD5859.5	26/07/2021	Colonial First State	Payroll deductions	1		1,055.84
INV SUPER	26/07/2021	Colonial First State	Superannuation contributions	1	699.84	
INV DEDUCT	26/07/2021	Colonial First State	Payroll deductions	1	356.00	
DD5859.6	26/07/2021	IOOF Employer Super	Superannuation contributions	1		234.87
INV SUPER	26/07/2021	IOOF Employer Super	Superannuation contributions	1	234.87	
DD5859.7	26/07/2021	Hesta Superannuation	Payroll deductions	1		762.13
INV SUPER	26/07/2021	Hesta Superannuation	Superannuation contributions	1	562.13	
INV DEDUCT	26/07/2021	Hesta Superannuation	Payroll deductions	1	200.00	
DD5859.8	26/07/2021	Australian Super Pty Ltd	Superannuation contributions	1		403.26
INV SUPER	26/07/2021	Australian Super Pty Ltd	Superannuation contributions	1	403.26	
DD5859.9	26/07/2021	Hostplus Superannuation	Superannuation contributions	1		699.07
INV SUPER	26/07/2021	Hostplus Superannuation	Superannuation contributions	1	699.07	

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DD5879.1	21/07/2021	BANKWEST Corporate Mastercard	JUNE 2021 STATEMENT	1		17,746.85
INV JUNE 2021	21/07/2021	BANKWEST Corporate Mastercard	JUNE 2021 STATEMENT	1	17,746.85	
DD5880.1	31/07/2021	Department of Transport (Shire Licensing)	DoT PAYMENT BY AUTHORITY - JULY 2021	1		44,683.05
INV JULY 2021	31/07/2021	Department of Transport (Shire Licensing)	DoT PAYMENT BY AUTHORITY - JULY 2021	1	44,683.05	
DD5880.2	31/07/2021	Synergy	PAYMENT BY AUTHORITY - JULY 2021	1		2,540.63
INV JULY 2021	31/07/2021	Synergy	PAYMENT BY AUTHORITY - JULY 2021	1	2,540.63	
DD5880.3	23/07/2021	Water Corporation	PAYMENT BY AUTHORITY - JULY 2021	1		260.25
INV JULY 2021	23/07/2021	Water Corporation	PAYMENT BY AUTHORITY - JULY 2021	1	260.25	
DD5880.4	15/07/2021	SG Fleet	LEASE RENTALS JULY 2021	1		13,496.72
INV AUGUST 2021	15/07/2021	SG Fleet	LEASE RENTALS JULY 2021	1	13,496.72	
DD5880.5	01/07/2021	Westnet Pty Ltd	PAYMENT BY AUTHORITY - JULY 2021	1		203.81
INV 1269915401	01/07/2021	Westnet Pty Ltd	PAYMENT BY AUTHORITY - JULY 2021	1	203.81	
DD5880.6	23/07/2021	WA Treasury Corporation (WATC)	WATC GOVERNMENT GUARANTEE FEE ACCRUAL FOR PERIOD ENDING 30/06/2021	1		4,640.70
INV WATC JULY 2021	23/07/2021	WA Treasury Corporation (WATC)	WATC GOVERNMENT GUARANTEE FEE ACCRUAL FOR PERIOD ENDING 30/06/2021	1	4,640.70	
DD5839.10	12/07/2021	MOBI Superannuation	Superannuation contributions	1		182.98
INV SUPER	12/07/2021	MOBI Superannuation	Superannuation contributions	1	182.98	
DD5839.11	12/07/2021	Sun Super	Superannuation contributions	1		182.91
INV SUPER	12/07/2021	Sun Super	Superannuation contributions	1	182.91	
DD5839.12	12/07/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		3,083.58
INV SUPER	12/07/2021	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,160.33	
INV DEDUCT	12/07/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	550.00	

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INV DEDUCT	12/07/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	373.25	
DD5839.13	12/07/2021	C-Bus Super	Superannuation contributions	1		472.47
INV SUPER	12/07/2021	C-Bus Super	Superannuation contributions	1	472.47	
DD5839.14	12/07/2021	AMG Universal Superannuation Fund	Superannuation contributions	1		160.49
INV SUPER	12/07/2021	AMG Universal Superannuation Fund	Superannuation contributions	1	160.49	
DD5839.15	12/07/2021	WA Local Government Super Plan	Payroll deductions	1		2,947.91
INV DEDUCT	12/07/2021	WA Local Government Super Plan	Payroll deductions	1	360.00	
INV DEDUCT	12/07/2021	WA Local Government Super Plan	Payroll deductions	1	198.66	
INV DEDUCT	12/07/2021	WA Local Government Super Plan	Payroll deductions	1	1,619.59	
INV DEDUCT	12/07/2021	WA Local Government Super Plan	Payroll deductions	1	283.62	
INV DEDUCT	12/07/2021	WA Local Government Super Plan	Payroll deductions	1	92.44	
INV DEDUCT	12/07/2021	WA Local Government Super Plan	Payroll deductions	1	74.54	
INV DEDUCT	12/07/2021	WA Local Government Super Plan	Payroll deductions	1	298.15	
INV DEDUCT	12/07/2021	WA Local Government Super Plan	Payroll deductions	1	20.91	
DD5839.16	12/07/2021	MLC Superannuation	Superannuation contributions	1		60.46
INV SUPER	12/07/2021	MLC Superannuation	Superannuation contributions	1	60.46	
DD5839.17	12/07/2021	BUSSQ	Superannuation contributions	1		472.56
INV DEDUCT	12/07/2021	BUSSQ	Payroll deductions	1	118.14	
INV SUPER	12/07/2021	BUSSQ	Superannuation contributions	1	354.42	
DD5839.18	12/07/2021	BT Super for Life	Superannuation contributions	1		244.16
INV SUPER	12/07/2021	BT Super for Life	Superannuation contributions	1	244.16	
DD5839.19	12/07/2021	Care Super Pty Ltd	Superannuation contributions	1		196.53

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INV SUPER	12/07/2021	Care Super Pty Ltd	Superannuation contributions	1	196.53	
DD5839.20	12/07/2021	MLC MasterKey Business Super	Superannuation contributions	1		593.63
INV SUPER	12/07/2021	MLC MasterKey Business Super	Superannuation contributions	1	593.63	
DD5839.21	12/07/2021	BT Super	Superannuation contributions	1		729.29
INV SUPER	12/07/2021	BT Super	Superannuation contributions	1	729.29	
DD5839.22	12/07/2021	Rest Superannuation	Superannuation contributions	1		662.51
INV SUPER	12/07/2021	Rest Superannuation	Superannuation contributions	1	662.51	
DD5859.10	26/07/2021	Intrust Superannuation	Superannuation contributions	1		87.26
INV SUPER	26/07/2021	Intrust Superannuation	Superannuation contributions	1	87.26	
DD5859.11	26/07/2021	MOBI Superannuation	Superannuation contributions	1		284.03
INV SUPER	26/07/2021	MOBI Superannuation	Superannuation contributions	1	284.03	
DD5859.12	26/07/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		3,098.69
INV SUPER	26/07/2021	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,179.64	
INV DEDUCT	26/07/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	550.00	
INV DEDUCT	26/07/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	369.05	
DD5859.13	26/07/2021	Sun Super	Superannuation contributions	1		197.68
INV SUPER	26/07/2021	Sun Super	Superannuation contributions	1	197.68	
DD5859.14	26/07/2021	C-Bus Super	Superannuation contributions	1		474.42
INV SUPER	26/07/2021	C-Bus Super	Superannuation contributions	1	474.42	
DD5859.15	26/07/2021	AMG Universal Superannuation Fund	Superannuation contributions	1		162.16
INV SUPER	26/07/2021	AMG Universal Superannuation Fund	Superannuation contributions	1	162.16	

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DD5859.16	26/07/2021	WA Local Government Super Plan	Payroll deductions	1		2,875.10
INV DEDUCT	26/07/2021	WA Local Government Super Plan	Payroll deductions	1	360.00	
INV DEDUCT	26/07/2021	WA Local Government Super Plan	Payroll deductions	1	199.53	
INV DEDUCT	26/07/2021	WA Local Government Super Plan	Payroll deductions	1	1,637.04	
INV DEDUCT	26/07/2021	WA Local Government Super Plan	Payroll deductions	1	284.87	
INV DEDUCT	26/07/2021	WA Local Government Super Plan	Payroll deductions	1	74.54	
INV DEDUCT	26/07/2021	WA Local Government Super Plan	Payroll deductions	1	298.15	
INV DEDUCT	26/07/2021	WA Local Government Super Plan	Payroll deductions	1	20.97	
DD5859.17	26/07/2021	MLC Superannuation	Superannuation contributions	1		59.30
INV SUPER	26/07/2021	MLC Superannuation	Superannuation contributions	1	59.30	
DD5859.18	26/07/2021	BUSSQ	Superannuation contributions	1		474.43
INV DEDUCT	26/07/2021	BUSSQ	Payroll deductions	1	118.61	
INV SUPER	26/07/2021	BUSSQ	Superannuation contributions	1	355.82	
DD5859.19	26/07/2021	BT Super for Life	Superannuation contributions	1		249.41
INV SUPER	26/07/2021	BT Super for Life	Superannuation contributions	1	249.41	
DD5859.20	26/07/2021	Care Super Pty Ltd	Superannuation contributions	1		202.55
INV SUPER	26/07/2021	Care Super Pty Ltd	Superannuation contributions	1	202.55	
DD5859.21	26/07/2021	MLC MasterKey Business Super	Superannuation contributions	1		591.99
INV SUPER	26/07/2021	MLC MasterKey Business Super	Superannuation contributions	1	591.99	
DD5859.22	26/07/2021	BT Super	Superannuation contributions	1		737.95
INV SUPER	26/07/2021	BT Super	Superannuation contributions	1	737.95	
DD5859.23	26/07/2021	Rest Superannuation	Superannuation contributions	1		624.19

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INV SUPER	26/07/2021	Rest Superannuation	Superannuation contributions	1	624.19	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal Bank Account	1,032,842.73
TOTAL		1,032,842.73