



# Attachments

Ordinary Meeting of Council  
Tuesday, 17 October 2023



**ATTACHMENT**





# Minutes **(Unconfirmed)**

Ordinary Meeting of Council  
Tuesday, 19 September 2023



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# NOTICE OF MEETING

Notice is hereby given that the

Shire of Ravensthorpe

Ordinary Council Meeting

will be held on  
Tuesday, 19 September 2023  
commencing at 6.00pm

Council Chambers  
Ravensthorpe Cultural Precinct  
Ravensthorpe

Matthew Bird  
Chief Executive Officer

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**Disclaimer**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Ravensthorpe in respect of the application.

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**DISCLOSURE OF INTEREST FORM**  
(Elected Members/Committee Members/Employees/Contractors)

*Local Government Act 1995 (Section 5.65, 5.70, 5.71 & 5.71(B))*

To: Chief Executive Officer

Name \_\_\_\_\_

Elected Member     Committee Member     Employee     Contractor

- Ordinary Council Meeting held on \_\_\_\_\_
- Special Council Meeting held on \_\_\_\_\_
- Committee Meeting held on \_\_\_\_\_
- Other \_\_\_\_\_

Report No \_\_\_\_\_

Report Title \_\_\_\_\_

Type of Interest (\*see overleaf for further information)

Proximity                       Financial                       Impartiality

Nature of Interest

\_\_\_\_\_

\_\_\_\_\_

Extent of Interest (if intending to seek Council approval to be involved with debate and/or vote)

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

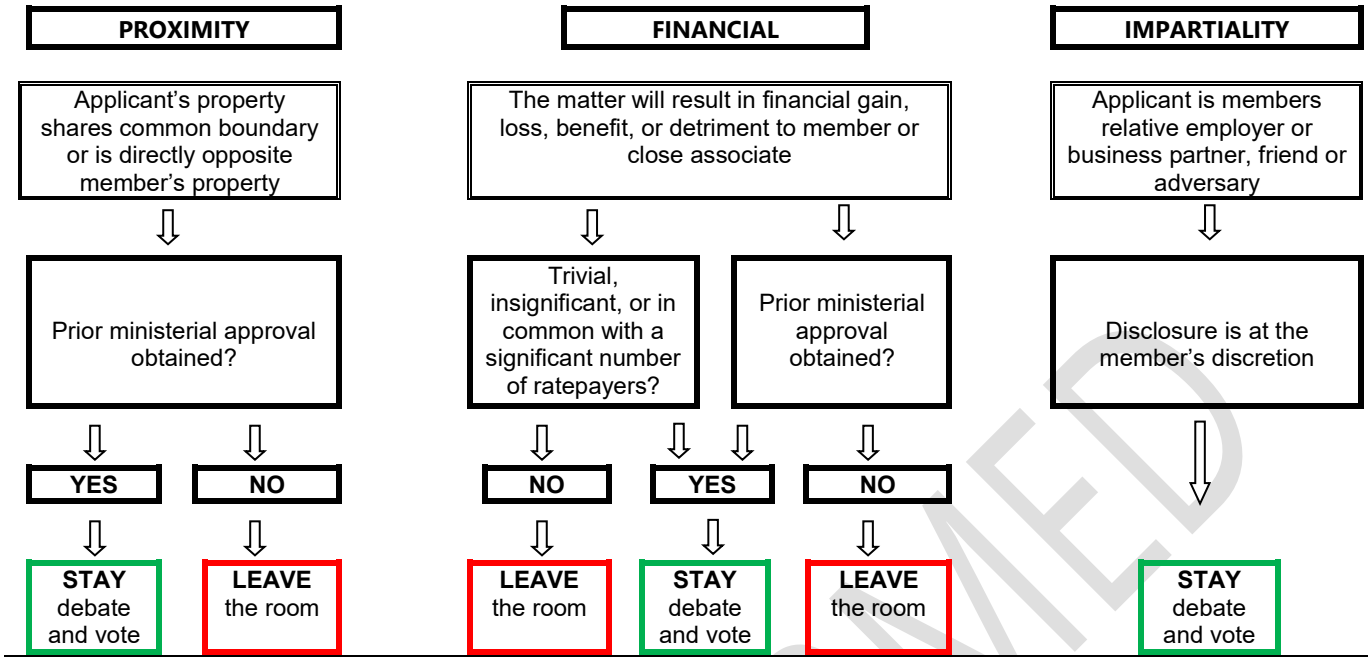
- **Note 1** - Elected Members/ Committee Members/Employees refer to the Disclosure of Interest Declaration card when disclosure is being read out at Council or Committee Meeting.
- **Note 2**: For Ordinary meetings of the Council, elected members and employees are requested to submit this completed form to the Chief Executive Officer prior to the meeting. Where this is not practicable, disclosure(s) must be given to the Chief Executive Officer prior to the matter being discussed.
- **Note 3**: Employees or Contractors disclosing an interest in any matter apart from at meetings, where there is a conflict of interest including disclosures required by s5.71 are required to submit this form to the CEO as soon as practicable.

CEO: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY	
<input type="checkbox"/> Particulars recorded in Minutes	<input type="checkbox"/> Particulars recorded in Register



## \* Declaring an Interest



### Local Government Act 1995 – Extract

#### s.5.60A - Financial Interest

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

#### s.5.60B – Proximity Interest

A person has a proximity interest in a matter if the matter concerns —

- (a) a proposed change to a planning scheme affecting land that adjoins the person's land; or
- (b) a proposed change to the zoning or use of land that adjoins the person's land; or
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

#### 5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

(1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:

- (a) in a written notice given to the CEO before the meeting; or (b) at the meeting immediately before the matter is discussed. (Penalties apply).
- (2) It is a defence to a prosecution under this section if the member proves that he or she did not know:
  - (a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.
- (3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

#### 5.70 - Employees to disclose interests relating to advice or reports.

(1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.

- (2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.
- (3) An employee who discloses an interest under this section must if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

#### 5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

- (a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply)

#### 5.71A. - CEOs to disclose interests relating to gifts in connection with advice or reports

- (1) A CEO who has an interest relating to a gift in a matter in respect of which the CEO proposes to provide advice or a report, directly or indirectly, to the council or a committee must disclose the nature of the interest in a written notice given to the council.
- (2) A CEO who makes a disclosure under subsection (1) must not provide the advice or report unless the CEO is allowed to do so under section 5.71B(2) or (6).
- (3) A CEO who has an interest relating to a gift in a matter in respect of which another employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when the advice or report is provided.

**Local Government (Administration) Regulations 1996 – Extract** - In this clause and in accordance with Regulation 19AA "Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an association.

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# MINUTES

**Mission Statement**      *To grow our community through the provision of leadership, services and infrastructure.*

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## 1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 6.00pm.

The Shire President acknowledged the Traditional Owners of the land on which we meet, and pays respect to Elders past, present, and emerging.

The Shire President advised visitors in adhering to both the *Local Government Act 1995*, and the Shire of Ravensthorpe Meeting Procedures Local Law 2022, it is an offence to record the proceedings of this meeting and visitors are to switch off any recording devices, including phones.

## 2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

### **Elected Members:**

Cr Keith Dunlop                      (Shire President)  
Cr Sue Leighton                      (Deputy Shire President)  
Cr Julia Bell  
Cr Thomas Major  
Cr Rachel Livingston                (via Electronic Attendance)  
Cr Mark Mudie  
Cr Graham Richardson

### **Officers:**

Matthew Bird                          (Chief Executive Officer)  
Les Mainwaring                      (Executive Manager Corporate Services)  
Paul Spencer                          (Executive Manager Infrastructure Services)  
Natalie Bell                            (Acting Executive Manager Development and Community Services)

### **VISITORS**

Geoff Vivian                            (Esperance Weekender)

### **APOLOGIES**

Meredith Lee Curtis                (Executive Assistant)

### **LEAVE OF ABSENCE**

Nil.

### 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

### 4. PUBLIC QUESTIONS TIME

Nil

### 5. DECLARATIONS OF INTEREST

Councillor Livingston Declared an interest for Agenda Item 12.1.1.

### 6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

### 7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

#### 7.1 ORDINARY COUNCIL MEETING MINUTES 15 AUGUST 2023

(Attachment YELLOW)

##### **Statutory Environment:**

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

**Moved by Cr Bell, Seconded by Cr Leighton**

**Resolution: 80/23**

**That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Ravensthorpe held on 15 August 2023 be confirmed as a true and correct record.**

**Motion put and CARRIED by Simple Majority**

**7/0**

### 8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS

Cr Leighton

- Attended the Ravensthorpe Cultural Precinct opening, great space, and really enjoyed the event. Great to have Shelley Payne and Peter Rundle attend and good idea to stage with the wildflower show opening.
- Attended the Ravensthorpe Wildflower Show opening and still very busy with the delivery of the wildflower show event and activities.

Cr Richardson

- Attended the Ravensthorpe Cultural Precinct and the Ravensthorpe Wildflower Show openings
- Attended Councillor visit to the Hopetoun Caravan Park site inspection
- Attended two Hopetoun Progress Association meetings
- Attended the Local Government Elections candidate briefing session in Hopetoun

Cr Major

- Attended the Bush Fire Advisory Committee (BFAC) meeting and reported to Council on major BFAC resolutions passed. Namely improved effectiveness of the Operational Working Group, changes to unrestricted burning periods, unsuccessful LGSS applications, the need

for more advocacy re resourcing, changes to Council's BFAC policy, response to Council's resolution 69/23. Congratulated and thanked Keith Rowe for his efforts as chair of the BFAC. *CEO stated minutes from the BFAC will be tabled for Council review at next OCM in October.*

- Attended the Ravensthorpe Cultural Precinct and the Ravensthorpe Wildflower Show openings
- Attended Councillor visit to the Hopetoun Caravan Park site inspection
- Attended Allkem Town Hall community meeting
- Attended the Local Government Elections candidate briefing session in Ravensthorpe  
*Cr Richardson asked who is one the BFAC OWG. Cr Major replied the Chief BFCO, 3 Deputy Chief BFCOs, 2 FCOs, Shire Executive Manager Community & Development, Community Emergency Services Manager.*

#### Cr Livingston

- Attended Councillor visit to the Hopetoun Caravan Park site inspection
- Met with Ravensthorpe Tai Chi group – fantastic response to new facility.

#### Cr Bell

- Attended the Ravensthorpe Cultural Precinct and the Ravensthorpe Wildflower Show openings. Great to have Harley and Annie do welcome to country, Steve Hopper's presentation was very insightful.
- Attended Councillor visit to the Hopetoun Caravan Park site inspection. Very supportive of Travis and the Daw family efforts for the community.
- Attended Allkem Town Hall community meeting.
- Attended Mt Barren Café dinner event.
- Attended Cocanarup Conservation Alliance meeting.
- Thanked the Shire for supporting her undertaking of Diploma in Local Government. Attended WALGA asset management training in Perth.

#### Cr Mudie

- Attended the Ravensthorpe Cultural Precinct and the Ravensthorpe Wildflower Show openings.
- Attended RAIN Spring field day event. It was a good day put on by the new RAIN executive officer and team.

#### Cr Dunlop

- Attended the Ravensthorpe Cultural Precinct and the Ravensthorpe Wildflower Show openings.

### **9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil

### **10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil.



**11. MATTERS ARISING FROM COMMITTEES OF COUNCIL**

Nil.

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## 12. REPORTS OF OFFICERS

### 12.1 EXECUTIVE SERVICES

#### 12.1.1 MEDICAL SERVICES AGREEMENT

<b>File Reference:</b>	<b>PH.SP.7</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Shire of Ravensthorpe</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>13 September 2023</b>
<b>Disclosure of Interest:</b>	<b>Cr Livingston</b>
<b>Attachments:</b> <b>RED</b>	<b>Confidential Attachment – Draft Deed of Variation</b>
<b>Previous Reference:</b>	<b>Confidential Item October 2021 SCM Resolution number 117/21</b>

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#### ***Cr Livingston left the meeting at 6.16pm***

*The Draft Deed of Variation is treated as a Confidential Attachment in accordance with section 5.23 (2) of the Local Government Act 1995 as the following subsection applies: e) a matter that if declared, would reveal iii) information about the business, professional, commercial, financial affairs of a person.*

#### **PURPOSE**

1. For Council to consider varying the Medical Services Agreement with Livingston Medical Pty Ltd (Livingston Medical) as per Confidential Attachment.

#### **BACKGROUND**

2. The Shire entered the original medical services agreement with Livingston Medical Pty Ltd in March 2016 and a second agreement in 2021 via Council resolution 117/21 at the 5 October 2021 Special Council Meeting as per below:

**Moved: Cr Richardson Seconded: Cr Leighton**

**Res: 117/21**

#### **Decision:**

***That Council enter into an Agreement with Livingston Medical Pty Ltd as per the Medical Service Deed attached for the provision of Medical Services.***

#### **Voting Requirements:**

***Absolute Majority Carried: 6/0***

3. The draft Deed of Variation is presented for consideration by Council to reflect the proposed changes to the service delivery agreement.
4. The key changes relate to the removal of prescribing individuals as Medical Practitioners within the Agreement for delivery of the service.
5. If the draft Deed is endorsed by Council, Dr Michael Livingston will no longer be the prescribed medical practitioner in the Shire of Ravensthorpe agreement.

6. Livingston Medical are widening their practice to multiple regional WA locations and expanding their team of qualified Medical Practitioners.
7. Livingston Medical presented to Council at the 5 September 2023 Corporate Discussion meeting outlining their service delivery plans.

**COMMENT**

8. Livingston Medical have provided a high standard of medical care to the Ravensthorpe community since 2016 via the Shire’s Medical Service Agreements and have consistently provided services above the required minimum levels as per the agreement.
9. Livingston Medical are strong advocates for rural health medicine and their service delivery program within the Shire of Ravensthorpe is widely considered as industry best practice.
10. The expansion of the team of qualified Medical Practitioners within Livingston Medical is considered a major strength of their approach and should deliver increased benefits to the Ravensthorpe community, by having a larger pool of practitioners, rather than having a single GP.

**CONSULTATION**

11. Councillors, Livingston Medical presented to Council on their proposed approach at the September 2023 Corporate Discussion.
12. Shire Executive team.
13. Livingston Medical have reviewed the draft Deed and they have advised that they are supportive of the Deed as provided.

**STATUTORY ENVIRONMENT**

14. Local Government Act 1995.

**POLICY IMPLICATIONS**

15. Nil

**FINANCIAL IMPLICATIONS**

16. There are no material financial changes within the draft Deed of Variation to the current arrangement.

**RISK MANAGEMENT**

17. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational); the lack of a residential Medical Practitioner can severely impact community liveability	Almost certain	Major	Extreme	Council endorses entering into sustainable service level agreements with suitably qualified medical practitioners
Performance (operational); contractual arrangements with individual Medical	Possible	Major	High	Revising the current agreement to access a team of qualified medical practitioners improves

Practitioners have high inherent risks				certainty and reliability around service delivery
Reputational; the lack of a reliable local Medical Service can significantly impact the reputation of the destination as a place to live.	Likely	Major	High	The Shire has and continues to provide strong support for medical services within the Shire noting its importance to community liveability

### ALTERNATE OPTIONS

18. Council may decide not to endorse the draft Deed of Variation as presented, and/or make amendments to the draft Deed.

### STRATEGIC ALIGNMENT

19. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

### VOTING REQUIREMENT

20. Absolute Majority

### COUNCIL DECISION

**Moved by Cr Richardson, and Seconded by Cr Mudie**

**Resolution: 81/23**

**That Council:**

**APPROVE the draft Deed of Variation to the current Medical Agreement with Livingston Medical Pty Ltd as per Confidential Attachment.**

**Motion put and CARRIED by Absolute Majority**

**6/0**

***Cr Livingston returned to the meeting at 6.17pm***

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**12.2 CORPORATE SERVICES**

**12.2.1 MONTHLY FINANCIAL REPORTS – 31 AUGUST 2023**

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Nil</b>
<b>Author:</b>	<b>Accountant</b>
<b>Authorising Officer</b>	<b>Executive Manager Corporate Services</b>
<b>Date:</b>	<b>12 September 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment: <u>LIGHT BLUE</u></b>	<b>Monthly Financial Reports for 31 August 2023</b>
<b>Previous Reference:</b>	<b>Nil</b>

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**PURPOSE**

1. In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

**BACKGROUND**

2. Council is requested to review the August 2023 Monthly Financial Reports.

**COMMENT**

3. The August 2023 Monthly Financial Reports are presented for review.

**CONSULTATION**

4. Executive Team

**STATUTORY ENVIRONMENT**

5. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

**POLICY IMPLICATIONS**

6. Nil.

**FINANCIAL IMPLICATIONS**

7. All expenditure has been approved via adoption of the 2023/24 Annual Budget, or resulting from a Council Motion for a budget amendment.

**RISK MANAGEMENT:**

8. The following risks have been identified as part of this report;

<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Risk Analysis</b>	<b>Mitigation</b>
Reputational – That Council does not receive the financial activity statements as required by S6.4 of the <i>Local Government Act 1995</i> .	Rare	Insignificant	Very Low	That Council receives the financial activity statements as required by legislation.



## ALTERNATE OPTIONS

9. Nil.

## STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

## VOTING REQUIREMENTS

11. Simple Majority

## COUNCIL DECISION

Moved by Cr Major, and Seconded by Cr Mudie

Resolution: 82/23

That Council:

**RECEIVE the August 2023 Monthly Financial Reports as presented.**

**Motion put and CARRIED by Simple Majority**

7/0

12.2.2 SCHEDULE OF ACCOUNT PAYMENTS – AUGUST 2023

**File Reference:** GR.ME.8  
**Location:** Shire of Ravensthorpe  
**Applicant:** Shire of Ravensthorpe  
**Author:** Finance Officer  
**Authorising Officer:** Executive Manager of Corporate Services  
**Date:** 12 September 2023  
**Disclosure of Interest:** Nil  
**Attachment:** ORANGE 1. Schedule of Payments to 31 August 2023  
 2. Credit Card Transactions 01 August 2023  
 3. Creditors List of Accounts Paid August 2023

**Previous Reference:** Nil

**PURPOSE**

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

**BACKGROUND**

2. Period 01/08/2023 – 31/08/2023

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	5,390	977,241	142,831	4,180	0	1,129,643	336,369
Aug	13,517	818,548	143,285	8,366	0	983,716	327,430
Sep	0	0	0	0	0	0	0
Oct	0	0	0	0	0	0	0
Nov	0	0	0	0	0	0	0
Dec	0	0	0	0	0	0	0
Jan	0	0	0	0	0	0	0
Feb	0	0	0	0	0	0	0
Mar	0	0	0	0	0	0	0
Apr	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0
Jun	0	0	0	0	0	0	0
<b>Total</b>	<b>18,907</b>	<b>1,795,789</b>	<b>286,116</b>	<b>12,546</b>	<b>0</b>	<b>2,113,358</b>	<b>663,799</b>
<b>22/23</b>	<b>114,562</b>	<b>12,445,050</b>	<b>943,431</b>	<b>81,842</b>	<b>0</b>	<b>13,584,885</b>	<b>4,162,759</b>
<b>21/22</b>	<b>109,610</b>	<b>11,455,728</b>	<b>1,217,128</b>	<b>101,107</b>	<b>0</b>	<b>12,883,572</b>	<b>4,057,812</b>
<b>20/21</b>	<b>219,357</b>	<b>8,442,181</b>	<b>965,406</b>	<b>135,103</b>	<b>0</b>	<b>9,762,047</b>	<b>3,790,863</b>

**COMMENT**

3. Schedules of accounts as presented, submitted to each member of the Council, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods, the performance of services, to prices computation, costing's and the amounts that have been paid.

**CONSULTATION**

4. Accountant and Executive Manager Corporate Services

**STATUTORY ENVIRONMENT**

5. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations.

**POLICY IMPLICATIONS**

6. Nil.

**FINANCIAL IMPLICATIONS**

7. This item discloses Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

**RISK MANAGEMENT**

8. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational; That Council does not receive the list of payments.	Rare	Insignificant	Very Low	That Council receives the list of payments as required by legislation

**ALTERNATE OPTIONS**

9. Nil.

**STRATEGIC ALIGNMENT**

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy.

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward.

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.6	Financial systems are effectively managed
5.7	Customer service and other corporate systems are of high quality

**VOTING REQUIREMENTS**

11. Simple Majority

**COUNCIL DECISION**

Moved by Cr Richardson, and Seconded by Cr Leighton

**Resolution: 83/23**

**That Council:**

**NOTE, pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of August 2023.**

**Motion put and CARRIED by Simple Majority**

**7/0**

UNCONFIRMED

**12.3 INFRASTRUCTURE SERVICES**  
Nil.

UNCONFIRMED

## **12.4 DEVELOPMENT AND COMMUNITY SERVICES**

### **12.4.1 CSRFF APPLICATION – HOPETOUN MULTIPURPOSE FACILITY**

<b>File Reference:</b>	<b>GS.GR.2</b>
<b>Location:</b>	<b>Lot 500, Veal St, Hopetoun</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Acting Executive Manager Development and Community</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>08 September 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b> <u>PINK</u>	<b>Concept Plan extracted from Shire of Ravensthorpe Masterplan for Hopetoun Multipurpose Pavilion</b>
<b>Previous Reference:</b>	<b>N/A</b>

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#### **PURPOSE**

1. Council to consider endorsing the Chief Executive Officer to submit one funding application to the Department of Local Government, Sport & Cultural Industries (DLGSCI) under the Community Sporting & Recreation Facilities Fund (CSRFF) – Forward Planning Grants for one third funding towards the construction of the Hopetoun Multipurpose Pavilion.

#### **BACKGROUND**

2. During development of the Shire's Strategic Community Plan 2020-2030, community consultation revealed that improving public/recreation facilities was considered a high priority for the Shire to focus on into the future (p.7). Further, 'partnering with sporting clubs to progress facility upgrades' was identified as a priority activity to occur within four years (p.12).
3. In September 2022 the Shire's Sport & Recreation Master Plan was completed with a key action to develop the Hopetoun Sporting Precinct Concept Plan, which was finalised in December 2022 by Tredwell Consulting. The Concept Plan design is reflective of the information gathered from the site analysis, current trends, community and key stakeholder consultation and guiding principles. The Concept Plan design ensures that the Hopetoun Sporting Precinct will effectively cater to the needs of the local community, clubs, user groups and visitors for generations to come.
4. Throughout the development of the Concept Plan, it was identified that the Hopetoun Pavilion requires renewal to meet modern standards and to become universally accessible, environmentally sound, contemporary and multi-purpose. The Concept Plan proposes demolition of the existing Hopetoun Sporting Pavilion and recommends that a new multi-use pavilion is developed which incorporates all sport and recreation pursuits.
5. DLGSCI administers the CSRFF program, with the purpose of providing State Government financial assistance to Local Government Authorities and local community groups (up to one third of the total capital cost), to develop well-planned facilities for sport and recreation.



6. In order to assist with the evaluation of submissions and to ensure projects are viable and appropriate, DLGSCI has developed “Key Principles of Facility Provision”. Accordingly, each submission is to be assessed against those criteria.

Under the provision, Local Government Authorities are required to rate and prioritise submissions using the following guide:

RATE	DESCRIPTION
A	Well planned and needed by the municipality
B	Well planned and needed by the applicant
C	Needed by the municipality, more planning required
D	Needed by the applicant, more planning required
E	Idea has merit, more preliminary work needed
F	Not recommended

Each Local Government Authority is required to assess and prioritise the applications before forwarding all documentation to the Goldfields Office of the DLGSCI no later than Friday 29 September 2023.

Applications will be evaluated and ranked by relevant State Sporting Associations and the CSRFF Assessment Panel, prior to the outcome being announced by the Minister for Sport and Recreation. Funds for successful applications will become available in the 2024/25 financial year.

One (1) application has been received for the current Forward Planning grant round as follows:

1. *Construction of Hopetoun Multipurpose Pavilion.*

#### **COMMENT**

7. If the funding submission to DLGSCI is successful, DLGSCI will only allocate funding towards eligible project items that meet the DLGSCI priorities and objectives. The funding from DLGSCI is one third of the cost for these identified items and the applicant or other third party is required to commit the matching two thirds to DLGSCI's one third. Eligible items have been determined to include the indoor courts, changerooms, gymnasium and storage for clubs.
8. Applicants have the opportunity to seek a Development Bonus based on criteria including Geographical Location, Sustainability, Co-location and Increased Participation. If successful with the Development Bonus request, there is the potential to receive up to 50% of eligible item costs, however it is necessary for the applicant to confirm two thirds of total project costs, in the event the Development Bonus is not awarded.

#### **CONSULTATION**

9. Councillors  
Executive Team  
Callum Sly, West Australian Football Commission  
Kelly Dominiak, Netball WA  
Southerners Sporting Club Inc.  
Hopetoun Community Resource Centre

Hopetoun Primary School  
 Hopetoun Bowling Club  
 Brad Stacey, Goldfields - DLGSCI

**STATUTORY ENVIRONMENT**

10. *Local Government Act 1995*

**POLICY IMPLICATIONS**

11. Nil

**FINANCIAL IMPLICATIONS**

12. Funding is being sought for elements of the Pavilion including the indoor sports courts, gymnasium, changerooms and storage facilities. These elements equate to \$3,662,000 ex GST. A Development Bonus is not being sought, therefore the sum of \$1,220,600 (ex GST) is being sought under the CSRFF, being a one third contribution to eligible items as per the CSRFF guidelines. The Shire (or other third party) is required to fund the remaining \$2,441,400 (ex GST) in the 2024/25 financial year.

13. The Shire has also applied for project funding under the Federal Government’s Growing Regions Program and is currently awaiting notification of grant outcome.

**RISK MANAGEMENT**

14. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)	Unlikely	Insignificant	Very Low	Funding acceptance will depend on success of Growing regions grant and other external funding e.g. resource companies.
Financial	Unlikely	Insignificant	Very Low	Application will not proceed if funding for new Pavilion is not successful
Environmental	Rare	Insignificant	Very Low	The application is for a new replacement building on an existing site
Reputational	Rare	Insignificant	Very Low	The new Sport Pavilion has been identified by the community as a high priority asset and service

**ALTERNATE OPTIONS**

15. Council does not support the application for funding.  
 Council supports the application for funding with conditions.

**STRATEGIC ALIGNMENT**

16. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

**Outcome 3: Built Environment** - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town
3.3	The towns of the Shire have attractive streetscapes in keeping with local character
3.5	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.4	The Shire of Ravensthorpe is known as a good employer, and staff have the capacity and skills to deliver identified services and strategies
5.5	The value of community owned assets is maintained

## VOTING REQUIREMENTS

17. Simple Majority

## COUNCIL DECISION

**Moved by Cr Mudie, and Seconded by Cr Bell**

**Resolution: 84/23**

**That Council:**

- ENDORSE a forward planning grant application seeking \$1,220,600 (ex GST) under the Community Sporting & Recreation Facilities Fund for the Construction of Hopetoun Multipurpose Pavilion Project;**

2. **RANK the Construction of Hopetoun Multipurpose Pavilion Project as “A – Well planned and needed by municipality”; and**
3. **COMMIT expenditure of up to \$3,662,000 (ex GST) towards the Construction of Hopetoun Multipurpose Pavilion Project in 2024/25, subject to successful grant application.**

**Motion put and CARRIED by Simple Majority**

**7/0**

***Cr Leighton commented that this was a good idea.***

UNCONFIRMED

12.4.2 SHIRE OF RAVENSTHORPE DOGS AMENDMENT LOCAL LAW 2022

<b>File Reference:</b>	<b>LE.LL.13</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Acting Executive Manager Development and Community</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>08 September 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b> <u>BLUE</u>	<b>Dogs Amendment Local Law 2022</b>
<b>Previous Reference:</b>	<b>Item 10.1 Ordinary Council Meeting 15 February 2022</b>

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**PURPOSE**

1. For Council to consider the amendment to the Dog Local Law with the Dogs Amendment Local Law 2022, in accordance with 3.16(4) of the Local Government Act 1995. This amendment resolves to remove the prescribed areas in which dogs are prohibited and dog exercise areas, with the prescribed areas to be determined by Council resolution, and to review modified penalties.

**BACKGROUND**

2. The objective of this policy is to provide an operational framework for the actions necessary to meet the Council's statutory obligations and responsibilities to ensure dog ownership within the district. The Shire of Ravensthorpe has undertaken a significant amount of community consultation over the past 6 months to ensure community input.
3. Following a review of the Shire's Local Laws, Council passed the following resolution at the ordinary meeting of Council held on Tuesday 15 February 2022:

***That Council:***

***Resolution: 4/22***

***In accordance with section 3.16(4) of the Local Government Act 1995 resolves to amend the Dogs Local Law by removing the prescribed areas in which dogs are prohibited and dog exercise areas, with prescribed areas to be determined by Council resolution, and to review the modified penalties.***

At the Council meeting in March 2023, Council agreed by unanimous consensus to lay the document on the table. This would allow for further community consultation.

**COMMENT**

4. With regard to the *Dogs Amendment Local Law 2022* removal of the dog prohibited areas, and dog exercise areas from the Local Law to instead be determined by policy, it will provide greater flexibility as this will no longer require the Local Law to be reviewed by Council for changes to be made.
5. The procedure for making local laws requires Council to advertise its intention to make or amend a local law and invite submissions to be made on the proposed local laws for a minimum six-week period. At the closure of the submission period, Council is to consider all submissions

before making a local law. The proposed local law was advertised for public comment in accordance with the requirements of the Act. On 21 January 2023 a Public Notice was placed in the Community Spirit Newsletter, on the Shire website, social media and notice boards, with the submission period for public comment closing on 15 March 2023.

6. To date no public submission on the local law has been received.
7. To date, the Minister for Local Government has not advised any amendments.
8. Once formally adopted by Council:
  - a. the local laws are to be published in the Government Gazette;
  - b. local public notice is to be given of adoption of the local laws (separate to previous advertising of proposals);
  - c. signed copies are to be sent to Minister for Local Government; and
  - d. copies sent to the Parliamentary Joint Standing Committee on Delegated Legislation (JSCDL) together with other required documentation, within 10 days of publication in the Government Gazette.
9. Please note –
  - a. disallowance of the local laws may be made by Parliament, and could take some time depending on sitting days;
  - b. if a provision is not considered to be critical, the JSCDL may require an undertaking from Council to make an amendment; and
  - c. the local laws take effect on the day stipulated in the local law, generally 14 days after publication in the Government Gazette.

#### **CONSULTATION**

10. Councillors  
Executive Team  
Ranger Team  
Community

#### **STATUTORY ENVIRONMENT**

11. *Local Government Act 1995 (WA).*  
*Dog Act 1976 (WA).*

#### **POLICY IMPLICATIONS**

12. A Dog Management Policy will be required to complement the *Dogs Amendment Local Law 2022*.

#### **FINANCIAL IMPLICATIONS**

13. All new Local Laws adopted are required to be published in the Government Gazette at the Shires cost, estimated at approximately \$5,000.



## RISK MANAGEMENT

14. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)	Possible	Moderate	High	Council ensure amendments to local laws follow the local law-making process as per sec 3.12 Local Govt Act & NCP review requirements
Reputational	Unlikely	Minor	Low	Council to use the Dog Management Policy to better respond to public expectations

## ALTERNATE OPTIONS

15. Council do not approve the Dogs Amendment Local Law 2022.

## STRATEGIC ALIGNMENT

16. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024.

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage

**Outcome 4: Natural Environment** - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.3	The Shire's valued natural areas and systems are protected and enhanced

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

## VOTING REQUIREMENTS

17. Absolute Majority

## COUNCIL DECISION

Moved by Cr Bell, and Seconded by Cr Livingston

**Resolution: 85/23**

**That Council:**

**APPROVE the Dogs Amendment Local Law 2022.  
Motion put and CARRIED by Absolute Majority**

**7/0**

*Cr Bell congratulated Executive Manager Community & Development Services for a really well done job.*

UNCONFIRMED

#### 12.4.3 DRAFT DOG MANAGEMENT POLICY

<b>File Reference:</b>	<b>CM.PO.1</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>NA</b>
<b>Author:</b>	<b>Acting Executive Manager Development and Community</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>08 September 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Draft Dog Management Policy</b>
<b><u>LIGHT GREEN</u></b>	<b>Maps</b>
<b>Previous Reference:</b>	<b>N/A</b>

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#### **PURPOSE**

1. For Council to consider the draft Dog Management Policy to go for public comment. The Draft Dog Management Policy is to complement the *Dog Amendments Local Law 2022*, allowing Council to determine dog exercise, prohibited and rural leashing areas.

#### **BACKGROUND**

2. The objective of this policy is to provide an operational framework for the actions necessary to meet the Council's statutory obligations and responsibilities to ensure dog ownership within the district. The Shire of Ravensthorpe has undertaken a significant amount of community consultation over the past 6 months to ensure community input.
3. Following a review of the Shire's Local Laws, Council passed the following resolution at the ordinary meeting of Council held on Tuesday 15 February 2022:

***'That Council:***

***Resolution 4/22***

***In accordance with section 3.16(4) of the Local Government Act 1995 resolves to amend the Dogs Local Law by removing the prescribed areas in which dogs are prohibited and dog exercise areas, with prescribed areas to be determined by Council resolution, and to review the modified penalties.'***

The amended Local Law item was laid on the table at the time to allow for further community consultation. Council is also requested to approve this in a separate agenda item.

#### **COMMENT**

4. With regard to the *Dogs Amendment Local Law 2022* removal of the dog prohibited areas and dog exercise areas from the Local Law to instead be determined by policy, will provide greater flexibility as this will no longer require the Local Law to be reviewed by Council for changes to be made.

Council is committed to promoting responsible dog ownership. Dog ownership has many important benefits to the community through companionship, health promotion, general well-being as well as their use as working dogs. All dog owners have a legal and ethical

responsibility to their dogs and to the wider community, as irresponsible dog ownership can affect the physical and social environment of other residents. This Draft Dog Management Policy is provided to assist dog owners to minimise any negative impacts on the community by determining exercise areas, prohibited and rural leashing areas, through policy, allowing Council to determine areas within the Shire of Ravensthorpe without the need to amend the Local Law.

**CONSULTATION**

- 5. Councillors
- Executive Team
- Ranger Team
- Community

**STATUTORY ENVIRONMENT**

- 6. *Local Government Act 1995 (WA).*
- Dog Act 1976 (WA).*
- Disability Discrimination Act 1992 (Cth)*
- Equal Opportunity Act 1984 (WA)*
- Health (Miscellaneous Provisions) Act (WA)*
- Environmental Protection Act 1986 (WA)*

**POLICY IMPLICATIONS**

- 7. If Council adopts the Draft Dog Management Policy , it will be included in the Shire of Ravensthorpe Council Policies.

**FINANCIAL IMPLICATIONS**

- 8. This policy will also outline Council’s approach and responsibilities for dog management and control. All declared dog exercise, prohibited and rural leashing areas will be identified by appropriate signage.

**RISK MANAGEMENT**

- 9. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)	Unlikely	Minor	Low	Rangers will undertake education program. New signage and maps to clearly identify areas will be installed
Financial	Rare	Insignificant	Very Low	Additional signage approved in budget
Environmental	Rare	Minor	Low	Additional dog bag stations installed. Signage to include advice on breeding times to reduce impact on wildlife

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Reputational	Unlikely	Minor	Low	Significant community consultation undertaken prior to decision making
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**ALTERNATE OPTIONS**

10. Council does not approve the draft policy.

**STRATEGIC ALIGNMENT**

11. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024.

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life

**Outcome 3: Built Environment** - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.4	It is easy and safe to move around and in and out of the district

**Outcome 4: Natural Environment** - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.3	The Shire’s valued natural areas and systems are protected and enhanced

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire’s community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

**VOTING REQUIREMENTS**

12. Simple Majority

**COUNCIL DECISION**

**Moved by Cr Mudie, and Seconded by Cr Leighton**

**Resolution: 86/23**

**That Council:**

**Approve the Draft Dog Management Policy for Public Comment.**

**Motion put and CARRIED by Simple Majority**

**7/0**

12.4.3 SOUTH WEST NATIVE TITLE SETTLEMENT – LAND BASE CONSULTATION – DPLH REQUEST FOR COMMENT ON LAND LIST 1646 AND 1647

<b>File Reference:</b>	<b>CP.AD.1</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Executive Manager Development and Community</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>11 September 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments: <u>PURPLE</u></b>	<b>Land lists 1646 and 1647 Maps depicting areas for comment</b>
<b>Previous Reference:</b>	<b>N/A</b>

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**PURPOSE**

1. For Council to consider the proposed transfer of land under the South West Native Title Settlement (Settlement) and agree comments on the freehold transfer of land under the Settlement.

**BACKGROUND**

2. The South West Native Title Settlement (Settlement) is a landmark native title agreement reached between the State Government (State) and the six Noongar Agreement Groups. The six requisite Indigenous Land Use Agreements (ILUAs) were conclusively registered, leading to the Settlement commencing on 25 February 2021 after some years of delay. The Settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits. The area subject to the Settlement is depicted in the attached maps.
3. A key negotiated benefit is the delivery of a 320,000 hectare Noongar Land Estate, in accordance with the Noongar Land Base Strategy (Annexure J to the ILUAs). The Noongar Land Estate will contain up to 300,000 hectares of land transferred in reserve or leasehold, and up to 20,000 hectares of land transferred in freehold. The Landholding Body for all land transferred is the Noongar Boodja Land Sub Pty Ltd, which will hold and manage the land in the Noongar Land Estate in consultation with the soon to be established Noongar Regional Corporations. All land will be used and managed in line with Noongar cultural, social and economic aspirations for the benefit of generations to come.
4. Over the next five years, the Department of Planning, Lands and Heritage (Department) will progress selected land parcels through to transfer under the Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:
  - unallocated Crown land;
  - unmanaged reserves;



- land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority; and
- land owner or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.

### **COMMENT**

5. A key part of the process being followed by the Department involves the referral of land under consideration for inclusion in the Noongar Land Estate to relevant State agencies and Local Government Authorities. The attached spreadsheets comprise the land parcels identified for possible transfer. The Department requests the Council to provide comments on each of the land parcels directly into the column labelled 'Referee Comments' by 18 October 2023, and in relation to the following:

- I. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
- II. Does the Shire have any interest in the land?
- III. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
- IV. Is the land parcel subject to any mandatory connection to services?
- V. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
- VI. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
- VII. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
- VIII. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
- IX. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

### **CONSULTATION**

1. Executive Team.

### **STATUTORY ENVIRONMENT**

2. Nil.

### **POLICY IMPLICATIONS**

6. Nil.

### **FINANCIAL IMPLICATIONS**

7. Nil.

## RISK MANAGEMENT

8. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)	Unlikely	Minor	Low	All freehold land to comply with Planning Scheme and policies
Financial	Unlikely	Moderate	Low	Freehold land to comply with all planning requirements
Environmental	Rare	Insignificant	Very Low	Freehold land must comply with Shires Fire Break Notices
Reputational	Unlikely	Insignificant	Very Low	Shire to work with Wagyl Kaip Corporation to ensure best outcomes in line with EGS

## ALTERNATE OPTIONS

9. Council may choose to not make comment.

## STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

**Outcome 3: Built Environment** - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.1	The Shire of Ravensthorpe has appropriate housing choice available to the community
3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town
3.3	The towns of the Shire have attractive streetscapes in keeping with local character
3.4	It is easy and safe to move around and in and out of the district
3.5	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.

**Outcome 4: Natural Environment** - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.4	Energy is used efficiently and there is an increased use of renewable energy in the Shire

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

**VOTING REQUIREMENTS**

11. Simple Majority

**COUNCIL DECISION**

**Moved by Cr Major and Seconded by Cr Richardson**

**Resolution: 87/23**

**That Council:**

**APPROVE the comments in response to the DPLH request.**

**Motion put and CARRIED by Simple Majority**

**7/0**

**13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil.

**15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS**

Nil.

**16. CLOSURE**

The Presiding Member declared the meeting closed at 6.21pm.

# ATTACHMENT

## 1. MATTERS ARISING FROM COMMITTEES OF COUNCIL

### 11.1 RAVENSTHORPE BUSH FIRE ADVISORY COMMITTEE (BFAC) MEETING MINUTES

<b>File Reference:</b>	<b>CS.ME.1</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Bush Fire Advisory Committee</b>
<b>Author:</b>	<b>A/Executive Manager Development and Community</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>5 October 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b> <u>PURPLE</u>	<b>Meeting Minutes (Unconfirmed) – BFAC 12 September 23</b>
<b>Previous Reference:</b>	<b>Nil</b>

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#### VOTING REQUIREMENTS

1. Simple Majority

#### COMMITTEE RECOMMENDATION

##### That Council:

1. **RECEIVE** the Unconfirmed Minutes of the Bush Fire Advisory Committee Meeting held on 12 September 2023.
2. **ENDORSE** the unrestricted burn time for all non-residential, and non-rural residential properties be amended to include the period between 31 March and 01 September.
3. **APPROVE** the BFAC request that the Shire follow up on previous requests to the Minister for increased funding and to invite the Emergency Services Minister to attend the Shire.
4. **APPROVE** the BFAC recommendation that all Bush Fire Brigade AGMs be held in March and that a further pre-season meeting be held by the brigades in September.
5. **ENDORSE** the BFAC agreed incident structure to be implemented.
6. **ENDORSE** the BFAC recommended changes to the BFAC Policy (LO2) with the proposed changes being;
  - i. Increasing the DBFCOs to three (3).
  - ii. The removal of the CESM as Secretary (to be undertaken by a Shire employee).
  - iii. That a Council representative take on the position of Chair.
7. **APPROVE** the BFAC response with respect of the Road 11 Fire clearing of containment lines.
8. **APPROVE** the BFAC recommendation that a Work Health and Safety section be introduced to the BFAC agenda.
9. **APPROVE** the BFAC endorsement of Matthew Bell as an FCO for Jerdacuttup.
10. **APPROVE** the BFAC request that the OWG meet to discuss options for risk reduction treatments for the Ravensthorpe Ranges to present to the BFAC for Council endorsement.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

**Carried: \_/ \_**



**Shire of Ravensthorpe  
Bush Fire Advisory Committee**

**MINUTES**

**Held on Tuesday 12<sup>th</sup> September 2023  
at the Ravensthorpe Entertainment Centre  
5:30pm**



## BFAC MINUTES – September 23

DATE 12 September 2023

TIME: 5.30pm

VENUE: Ravensthorpe

### ATTENDEES

#### MEMBERS

Keith Rowe	
Rod Daw	CBFCO
Malcom Grant	DCBFCO
Rian Duncan	DCBFCO
Andy Daw	FCO, East Ravey
Reece Laycock	FCO, North Ravey
Devon Burton	FCO, East Ravey
Luke Webster	FCO, My Short/Cocanarup
Richard Norrish	FCO, Mt Short
Tom Major	Shire Representative
Brett Kershaw	FCO, West River
Kye Chambers	FCO, North Ravey
Andy Chambers	FCO, North Ravey
Gary Webster	FCO, Cocanarup
Matthew Bird	CEO, Shire of Ravensthorpe
Karen Naylor	Parks and Wildlife, DBCA

#### GUESTS

Karen Naylor	Parks and Wildlife, DBCA
Natalie Bell	Shire of Ravensthorpe
Roy Henrickson	R&R Heavy Diesel Mechanics

#### APOLOGIES

Stephen Petersen	DFES
Russell Palmer	CESM Shire of Ravensthorpe
Cathryne Casarsa	Ranger Shire of Ravensthorpe
Matt Prophet	DBCA
Michaela Pritchard	Shire of Ravensthorpe
Wes Bailey	DFES
Wayne Green	DFES
Gavin Gibson	Deputy Chief Fire Control Officer, Munglinup FCO
Mark Mudie	Shire of Ravensthorpe Rep, West River FCO



Stott Redman	Captain Hopey BFB, FCO
Nathan Chapman	Munglinup FCO
Vince Hilder	DBCA

ITEM SUBJECT

Item	Minutes
1.	<p><b>DECLARATION OF OPENING /ANNOUNCEMENT OF VISITORS</b></p> <ul style="list-style-type: none"> <li>Updated FCO handbooks distributed.</li> </ul>
2.	<p><b>CONFIRMATION OF MINUTES FROM PREVIOUS MEETING</b></p> <div style="border: 1px solid black; padding: 10px;"> <p><b><u>OFFICER &amp; COMMITTEE DECISION</u></b></p> <p><b>The minutes of the Bushfire Advisory Committee held on Monday 14 March 2023 to be confirmed as a true and correct record of proceedings.</b></p> <p><b>Moved: Rod Daw</b> <span style="float: right;"><b>Seconded: Reece Laycock</b></span></p> <p style="text-align: center;"><b>Carried</b></p> </div>
3.	<p><b>Special Guest – Roy Henrickson – Care and Maintenance of Brigade Appliances</b></p> <ul style="list-style-type: none"> <li>Roy noted he has looked after the BFB appliances for the past 12years</li> <li>Trucks are now aging, therefore much harder to find parts.</li> <li>Suppliers now need to order in parts which also takes time. And although Roy tries to source after-market parts, this is also getting more difficult due to the age of the trucks. The suppliers' preference is to source genuine.</li> <li>The ISUZU parts have to come from Japan - there is nil stock in Aus, which means a lead time of 10-12 weeks. They won't send by plane.</li> <li>Therefore, time of vehicles out of action, and cost issues arising. It is critical that Roy be able to schedule in repairs and services and have as much notice as possible</li> <li>Reflective tape, labels on panels also take a long time to source and are made to order. Requires 10-12 working days plus additional 8hrs/truck to fit.</li> <li>The benefit of immediate reporting is that items can be paid for by the fire, rather than the Shire.</li> <li>Roy can also quote accurately, and noted that it takes 4 days to get approval from DFES/ESL for an overspend.</li> <li>Roy noted that he needs to tick all boxes and confirm that everything is good to go and signed off when he services an appliance. He cannot let vehicles go out if they are not right.</li> <li>Roy noted that he understands that the BFB is voluntary work and he gets paid, but if the brigades can assist in this, then he should be able to get 1 truck done per week if everything is pre-ordered.</li> </ul>

- Major overspends this year already are the Mt Short truck (primarily due to its age, it has deteriorated significantly) and Jerdacuttup truck which needs a gear box replaced.

Requests

1. After each fire, persons using the truck undertake a full vehicle inspection
2. Use the fault report book provided (kept in the centre console of each appliance)
3. Trucks are not protected by rust proofing and fuel and break lines run inside the chassis, so make sure this is washed and cleaned properly and checked after each use. (Roy noted break lines are particularly hard to get).
4. Report any damage (to the CESM), including tape and labels so these can be in stock when a truck comes in.
5. Roy would like to plan and program works for the appliances so please respond when Russell (CESM) sends out a request for notification of any issues with trucks.

Keith Rowe and Rod Daw thanked Roy Hendrickson for his presentation

4. BUSINESS ARISING FROM MARCH BFAC

- 4.1 Incident Management Structure. Refer 8.3.
- 4.2 Traffic Management at incidents – OWG discussion. Other traffic management options to be considered prior to road closure. CESM to distribute traffic management kits to all brigades. Confirmed that IC is responsible for welfare of road users at road blocks.
- 4.3 State Barrier Fence. Correspondence received indicating that preference is for brigades to cut fence if required. Tom Major noted need to ensure all appliances have means of cutting. Reece Laycock said would probably just drive through but issue is that even when reported it is taking over a month for the maintenance crews to come and repair.
- 4.4 Fire Control Notice – OWG discussed and agreed to recommend changes to the 24-25 FCN to include unrestricted burning period for all areas except residential and rural residential from 31 March – 01 September.

**COMMITTEE DECISION**

**That the BFAC endorse the OWG recommendation to implement unrestricted burn period from 31 March – 01 September for all non-residential and non-rural residential areas.**

**Moved: Rod Daw**

**Seconded: Reece Laycock**

**Carried**

- Rod Daw noted this was a unanimous decision at the OWG and would relax permit requirements for large scale farmers.





**COMMITTEE DECISION**

**That the BFAC endorse the OWG recommendation for changes to the Shire of Ravensthorpe Bush Fire Advisory Committee Policy (LO2)**

**Moved: Rod Daw**

**Seconded: Rian Duncan**

**Carried**

**Rod Daw moved a motion of thanks to Keith Rowe for all his years acting as BFAC Chair. Shire CEO to write a letter of thanks.**

**8.5 Motion from Council**

The OWG considered an appropriate response to the motion from Council in respect of the Road 11 Fire. The OWG recommended the following response;

1. That the Shire commence drafting Standard Operating Procedures (SOP) for all volunteers and Shire staff
2. That a specific containment and fallback SOP be developed and included.
3. That the Shire continue to advocate for rehabilitation funds to be included at the time of a fire when funding is still available. The Shire to develop a rehabilitation plan and checklist for use by brigades.
4. That a rehabilitation plan be drafted and costed for Council consideration.

**COMMITTEE DECISION**

**That the BFAC endorse the OWG response and recommendations to Council resolution number 69/23.**

**Moved: Richard Norrish**

**Seconded: Andy Daw**

**Carried**

**8.6 AFDRS Post Season Review**

Malcom Grant addressed the BFAC on this issue. Noted that Fire Weather Officers will be required to over-ride restrictions to enable burning where a high has been declared for an area.

**8.7 Work Health and Safety (WHS)**

**COMMITTEE DECISION**

**That the BFAC endorse the OWG recommendations to include a WHS section in the BFAC meeting agenda (to include PPE/C issues, Incidents, and training)**

**Moved: Rod Daw**

**Seconded: Gary Webster**

**Carried**

**8.8 Request for Matthew Bell to be endorsed as an FCO for Jerdacuttup**

**COMMITTEE DECISION**

**That the BFAC endorse Matthew Bell as an FCO for Jerdacuttup**

**Moved: Rod Daw**

**Seconded: Rian Duncan**

**Carried**

9.

**GENERAL BUSINESS**

**9.1 Request for discussion/information on mitigation activities planned for the Ravensthorpe Ranges (Devon Burton)**

- Devon Burton requested information on what would be happening with the Ravensthorpe Range in terms of mitigation, given its size (area), terrain and proximity to town.
- General consensus that this would get a lot of resistance and Keith Rowe noted not just locally but at a state and national level.
- Devon Burton questioned how the risk could be reduced?
- Is there any funding to do prescribed burning on UCL/UMR. Discussion around options re helicopter burns and clearing of 1km wide mineral earth breaks. Rod Daw suggested a Carlingup Rd break.
- Keith Rowe suggested an OWG meeting specifically to discuss the range and come back with to the BFAC with options.

**COMMITTEE DECISION**

**The BFAC move that the OWG meet to discuss options for risk reduction/mitigation for the range and present these at the next BFAC meeting for consideration and endorsement.**

**Moved: Devon Burton**

**Seconded: Andy Chambers**

**Carried**

**Meeting Closed: 7.42pm**

# SoR BFAC

DBCA Esperance

12<sup>th</sup> September 2023



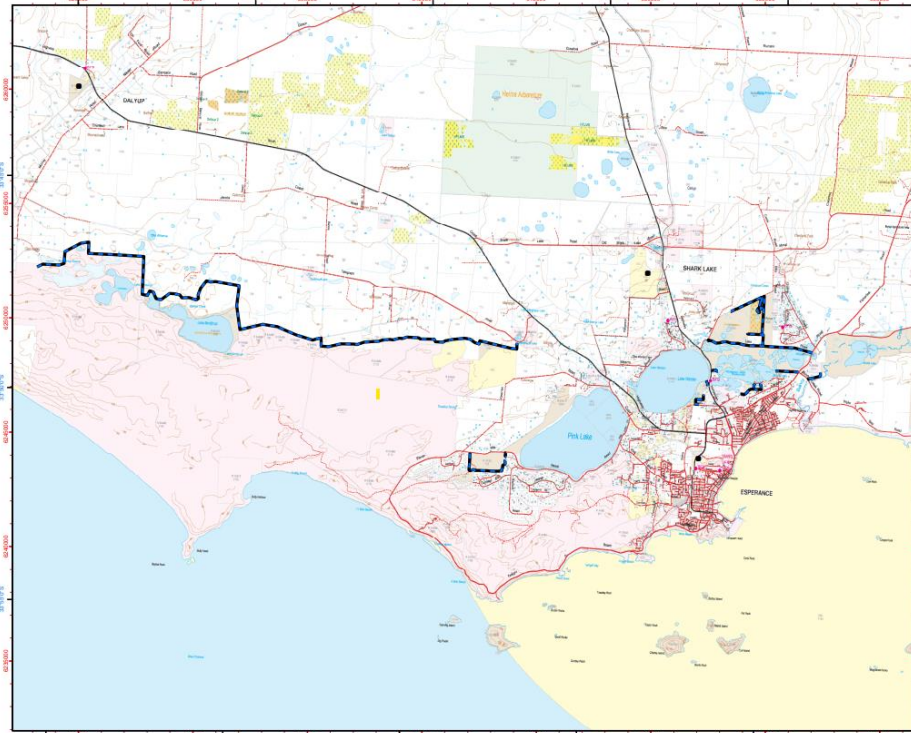
# 2022-2023 Bushfire

2022/23	Month	Fire Number	Fire Name	Fire size Ha	Land Tenure	Comments
	September	1	Cape Arid NP	3352.47	NP	
	December	2	Dundas NR	102.22	NR	
	December	3	Dalyup	98.09	PP - LGA	Water Bombers (SAR) Only
	January	4	Coomalbidgup	3.4	PP - LGA	Water Bombers (SAR) & Nat Con Only
	February	5	Stokes NP - Margaret Cove	806.21	NP	
	February	6	Kau Rock NR	0.5	NR	
	March	7	CANP Bellinger	23.48	NP	
	April	8	Melaleuca Track - Walters	117.58	PP	
	May	9	Lake Shaster NR	47.84	NR	
	May	10	Borefields PB	170.52	UCL-LGA	1xLT, 2xHD
				4722.31		

# CALM Act Land and UCL-UMR (MOU) Strategic (Slashing/Mulching) Fire Break Program 2022-2023

- Key Projects = Approx. Total 157kms \$76,189.00
  - Esperance Town Firebreaks, Helms, Cape Le Grand National Park  
Cape Arid National Park
- Key Projects = Total 43kms \$42,660.00
  - Alexander Bay UCL, Mainbenup Swamp – Monjingup Lake UCL


# 2022-23 Strategic Firebreak Maintenance



2022-23 Firebreak Maintenance

Legend  
 — Completed Firebreak Program 22-23 1

Coordinate System: GDA2020 MGA Zone 50  
 Projection: Transverse Mercator Datum: GDA2020


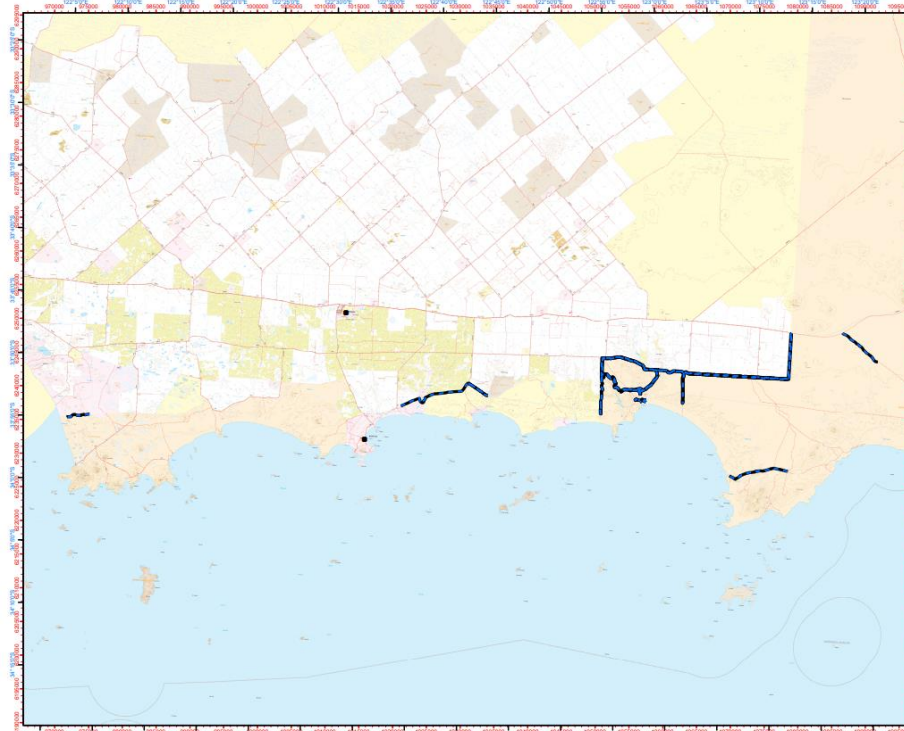


Grid shown at 5 minute intervals  
 Grid shown at 5000 metre intervals  
 Roads and tracks on land managed by Department of Biodiversity, Conservation and Attractions may contain unmarked hazards and their surface condition is variable. Exercise caution and drive to conditions on all roads.  
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0 2.5 5  
 Kilometres

(A3)  
 1:120,000

Produced by Karen Nayler,  
 Department of Biodiversity, Conservation and Attractions  
 1500, 23 June 2023

2022-23 Firebreak Maintenance

Legend  
 — Completed Firebreak Program 22-23 PWS

Coordinate System: GDA2020 MGA Zone 50  
 Projection: Transverse Mercator Datum: GDA2020



Grid shown at 5 minute intervals  
 Grid shown at 5000 metre intervals  
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 Kilometres

(A3)  
 1:400,000

Produced by Karen Nayler,  
 Department of Biodiversity, Conservation and Attractions  
 1500, 23 June 2023





# Slashing Program 2022-23





# Slashing Program 2022-23

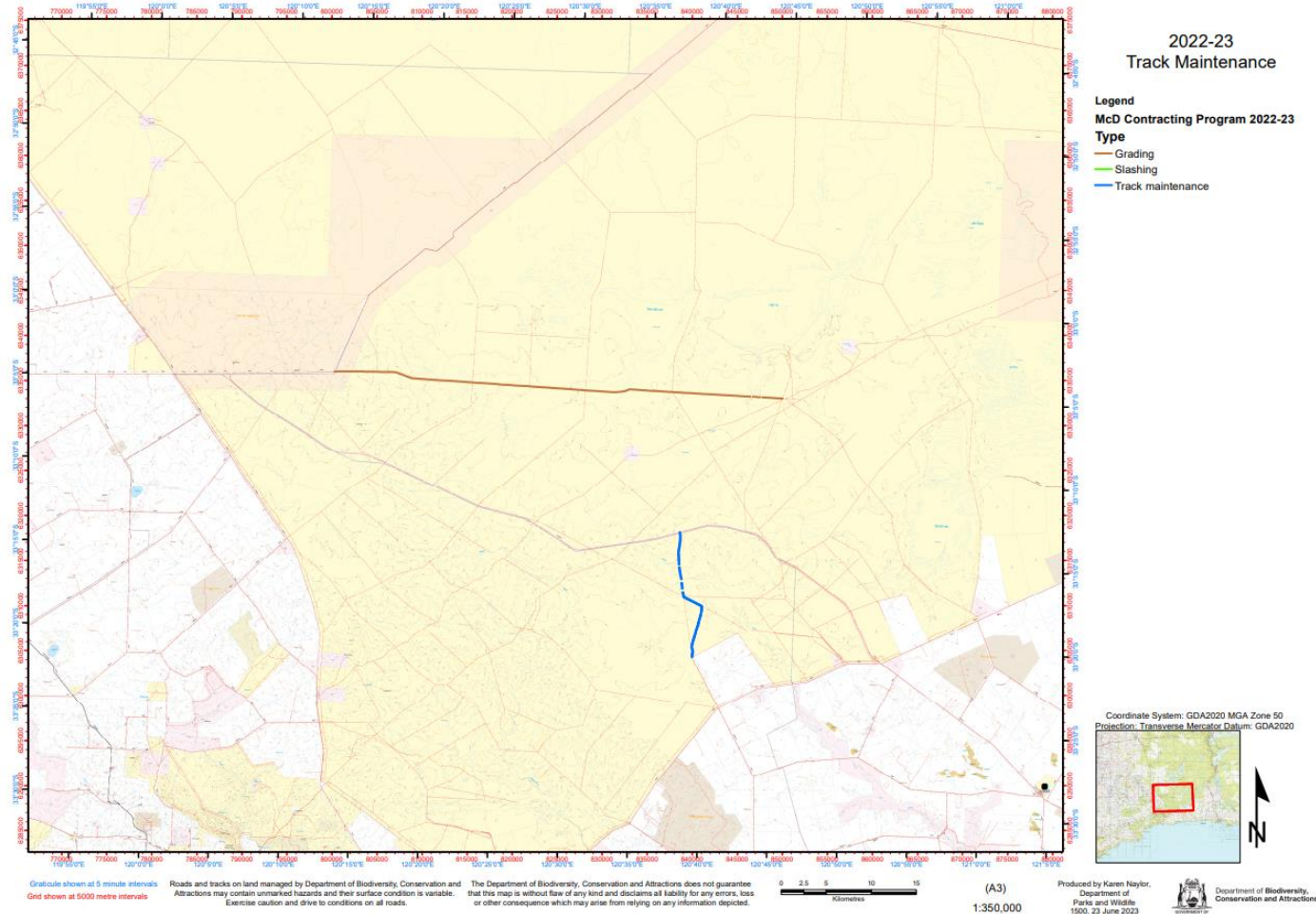


# UCL/UMR Mitigation Activity Fund (MAF) Projects 2022-2023

- Track Maintenance = Approx. 115kms Total \$42,500.00
  - Melaleuca Track North Extension, BM Track
- ETNTAC Heritage Survey - Salmon Gums / Beaumont Tracks
- Salmon Gums / Beaumont Tracks - 176kms (carry over)
- Ngadju Lands all projects postponed until authority from Body Corporate is obtained.



# UCL/UMR Mitigation Activity Fund (MAF) Projects 2022-2023





# BM Track





# Melaleuca Nth Ext Track



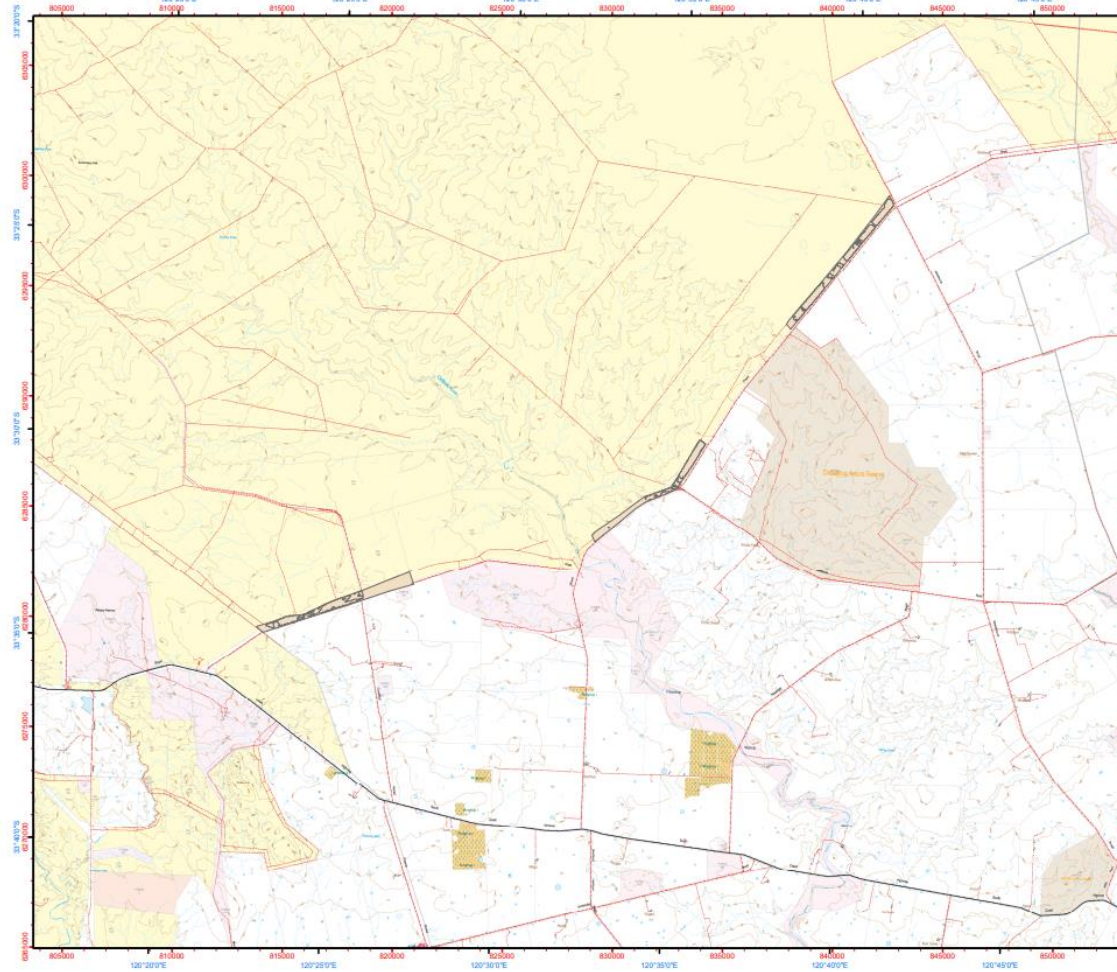
# Prescribed Burns CALM Act/MOU MAF Lands 2022-2023

- Prescribed Burning = Approx. 860ha \$100,000.00

Ignition Date	Burn ID	Name of Burn	Ignition Date	Burn area (ha)
12/09/2022	ESP_051	Mt Baring Buffers UCL	12/09/2022	58
19/10/2022	ESP_042	Woody Lake Nature Reserve	19/10/2022	28
13/04/2023	ESP_031	West Point UCL	13/04/2023	230
20/04/2023	ESP_031	West Point UCL	20/04/2023	105
8/05/2023	ESP_031	West Point UCL	8/05/2023	236
22/05/2023	ESP_031	West Point UCL	22/05/2023	100
23/05/2023	ESP_031	West Point UCL	23/05/2023	25
29/05/2023	ESP_051	Mt Baring Buffers UCL	29/05/2023	78
				860



# West Point UCL - ESP\_031



Esperance District  
Burn Achievement Map  
ESP\_031 West Point

Legend  
Template\_AFED

Coordinate System: GDA2020 MGA Zone 50  
Projection: Transverse Mercator Datum: GDA2020



Orbitacle shown at 5 minutes intervals  
Grid shown at 5000 metre intervals

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2,600 1,300 0 2,600 Meters

(A3)  
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Produced by Karen Naylor,  
Department of  
Parks and Wildlife  
15.00, 27 June 2023



Department of Biodiversity,  
Conservation and Attractions

# West Point UCL - ESP\_031



# CALM Act Land – Strategic (Slashing/Mulching) Proposed Fire Break Program 2023-2024

- Key Projects = Approx. Total \$50,000.00
  - Town Firebreaks (Woody Lake/Lake Warden) – approx. 15kms
  - Stokes National Park – approx. 35kms
  - Lake Shaster Nature Reserve – approx. 36kms



# Lake Shaster NR & Stokes National Park



Lake Shaster Nature Reser  
Project - Operations Map

Legend  
 SCR\_MAF\_2023\_24  
 Proposed Firebreak Program 23-24 PWS

Coordinate System: GDA2020 MGA Zone 50  
 Projection: Transverse Mercator Datum: GDA2020



Produced by Karen Naylor  
 Department of  
 Parks and Wildlife  
 14.08.2023 August 2023



Stokes National Park Project  
Operations Map

Legend  
 Proposed Firebreak Program 23-24 PWS

Coordinate System: GDA2020 MGA Zone 50  
 Projection: Transverse Mercator Datum: GDA2020



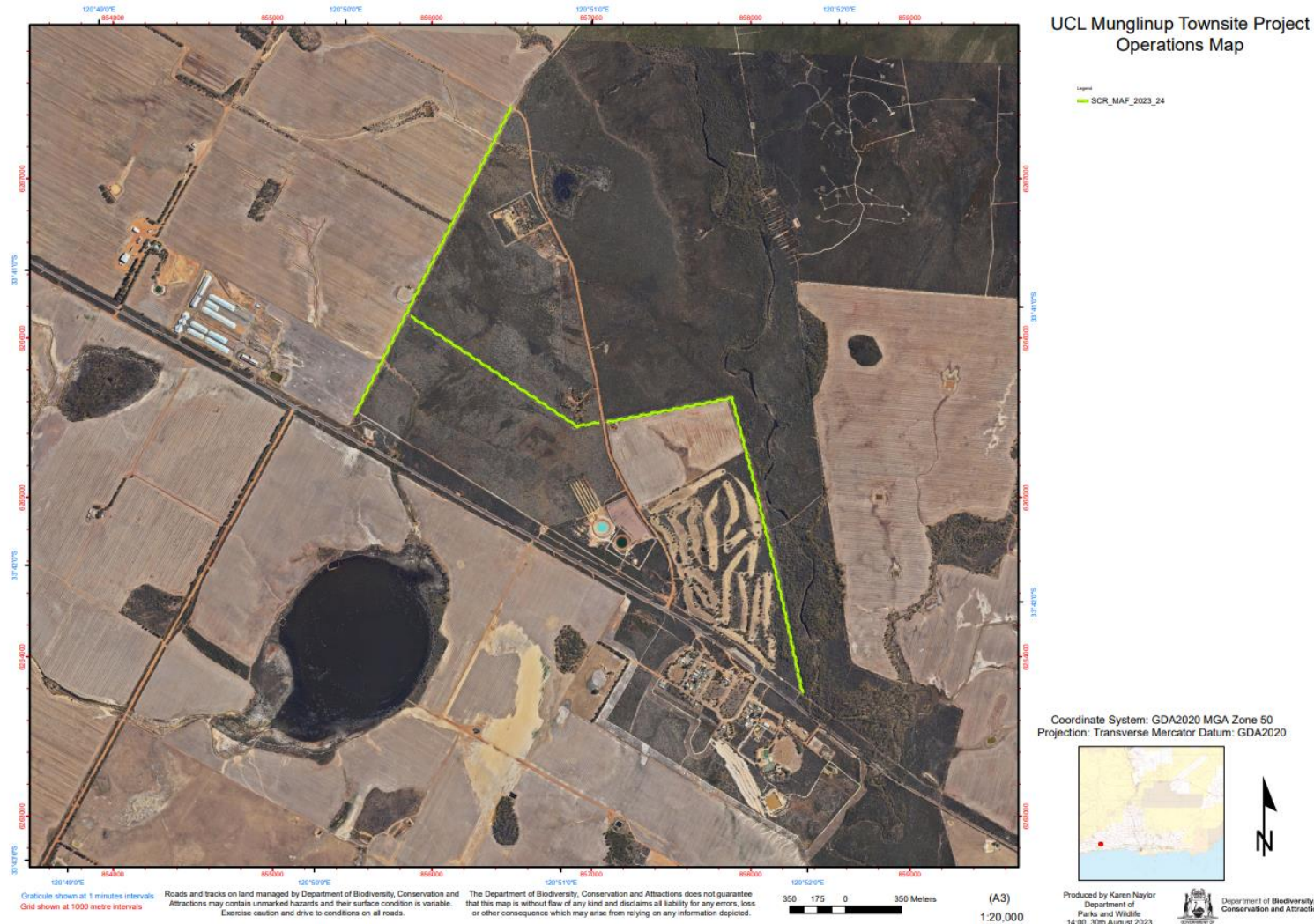
Produced by Karen Naylor  
 Department of  
 Parks and Wildlife  
 14.08.2023 August 2023

# MOU UCL/UMR MAF – Strategic (Slashing/Mulching/Chopper Rolling) Proposed Fire Break Program 2023-2024

- Key Projects = Approx. Total \$50,000.00
  - Dunn Rock Road Firebreak – approx. 12kms
  - Munglinup Townsite UCL– approx. 9kms
  - Starvation Boat Harbour – approx. 5kms
  - 11 Mile Beach Road – 9kms



# Munglinup Townsite

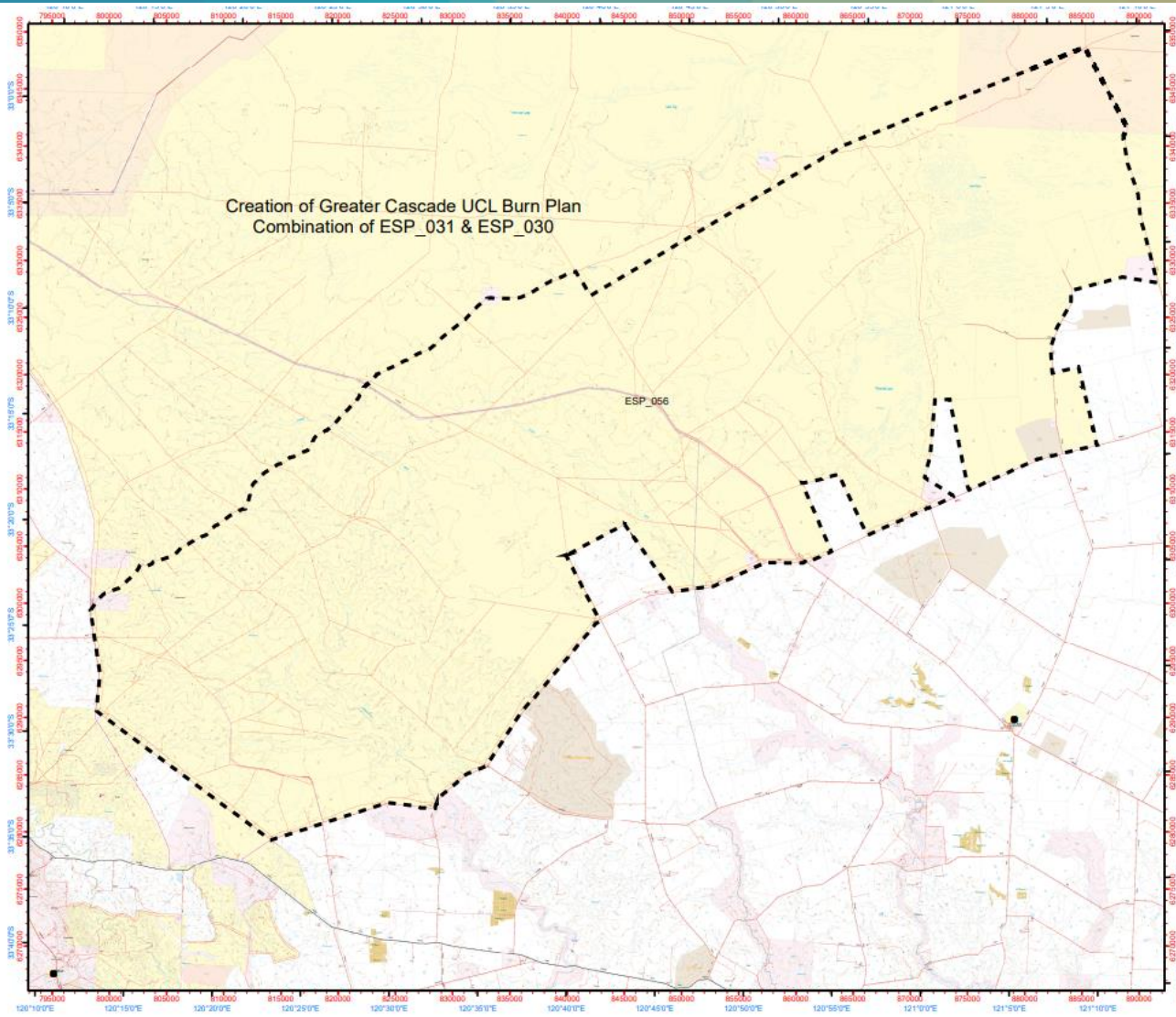




# MOU UCL/UMR MAF

## Proposed Projects 2023-2024

- Key Projects = Approx. Total \$140,000.00
  - Cascade Access Tracks – 47kms
  - Salmon Gums/Beaumont Tracks – 179kms
  - Prescribed Burning = \$80,000.00
    - Esperance UCL/UMR Burns (Greater Cascade, Greater Beaumont)



Esperance District  
Proposed Burn Template  
2023-24

Legend  
 BOP\_TEMPLATE\_202324

Coordinate System: GDA2020 MGA Zone 50  
 Projection: Transverse Mercator Datum: GDA2020



Graticule shown at 5 minutes intervals  
 Grid shown at 5000 metre intervals

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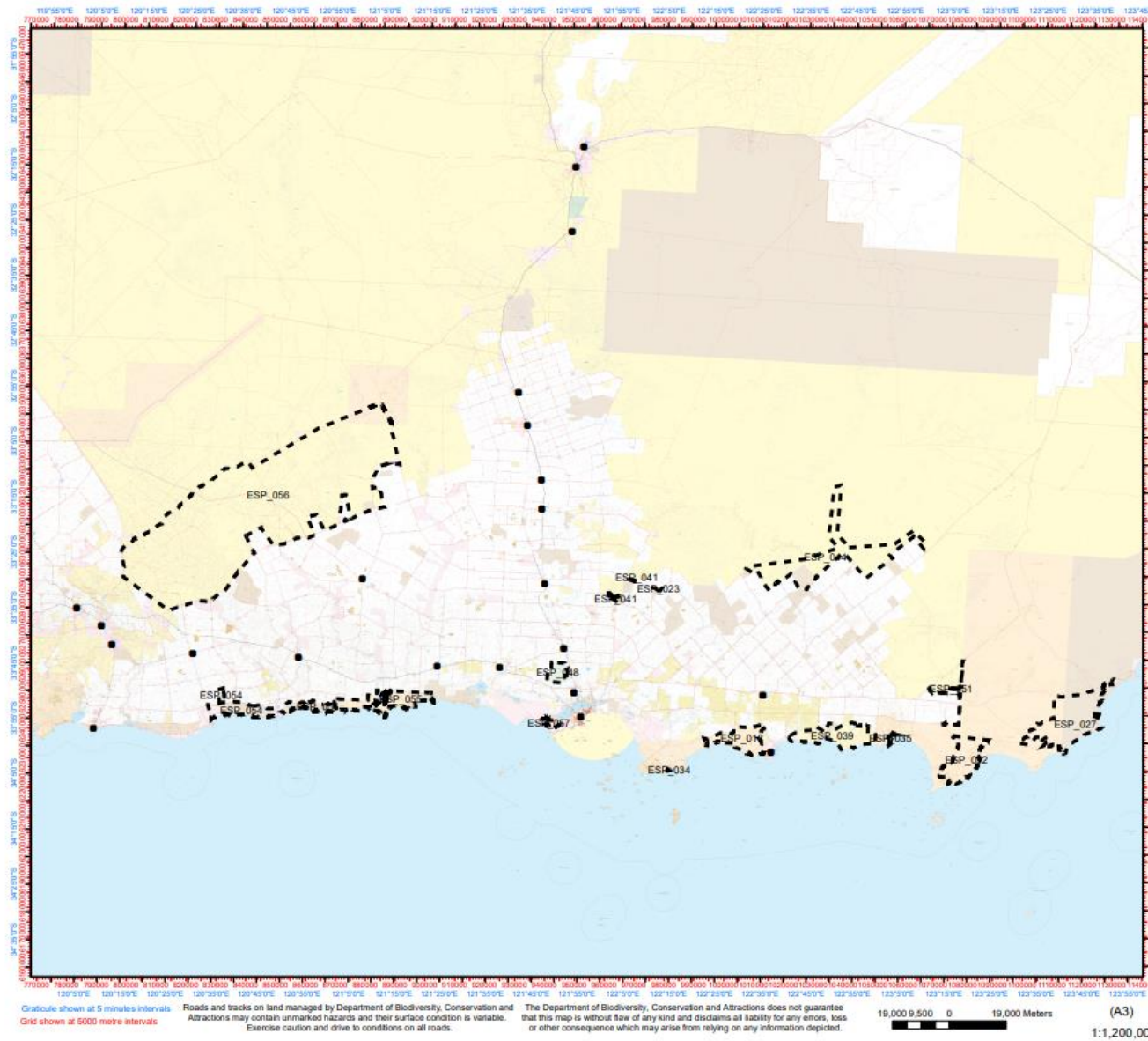
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Produced by Karen Naylor,  
 Department of  
 Parks and Wildlife  
 15:00, 27 June 2023



Department of Biodiversity,  
 Conservation and Attractions



### Esperance District Burn Program 2023-2024

- Legend
- ESP District Burn Program 2023-24
  - WA Townsites

Coordinate System: GDA2020 MGA Zone 50  
Projection: Transverse Mercator Datum: GDA2020





Department of Biodiversity,  
Conservation and Attractions



**PARKS AND  
WILDLIFE  
SERVICE**

*We're working for  
Western Australia.*

# DBCA Albany

## 12<sup>th</sup> September 2023

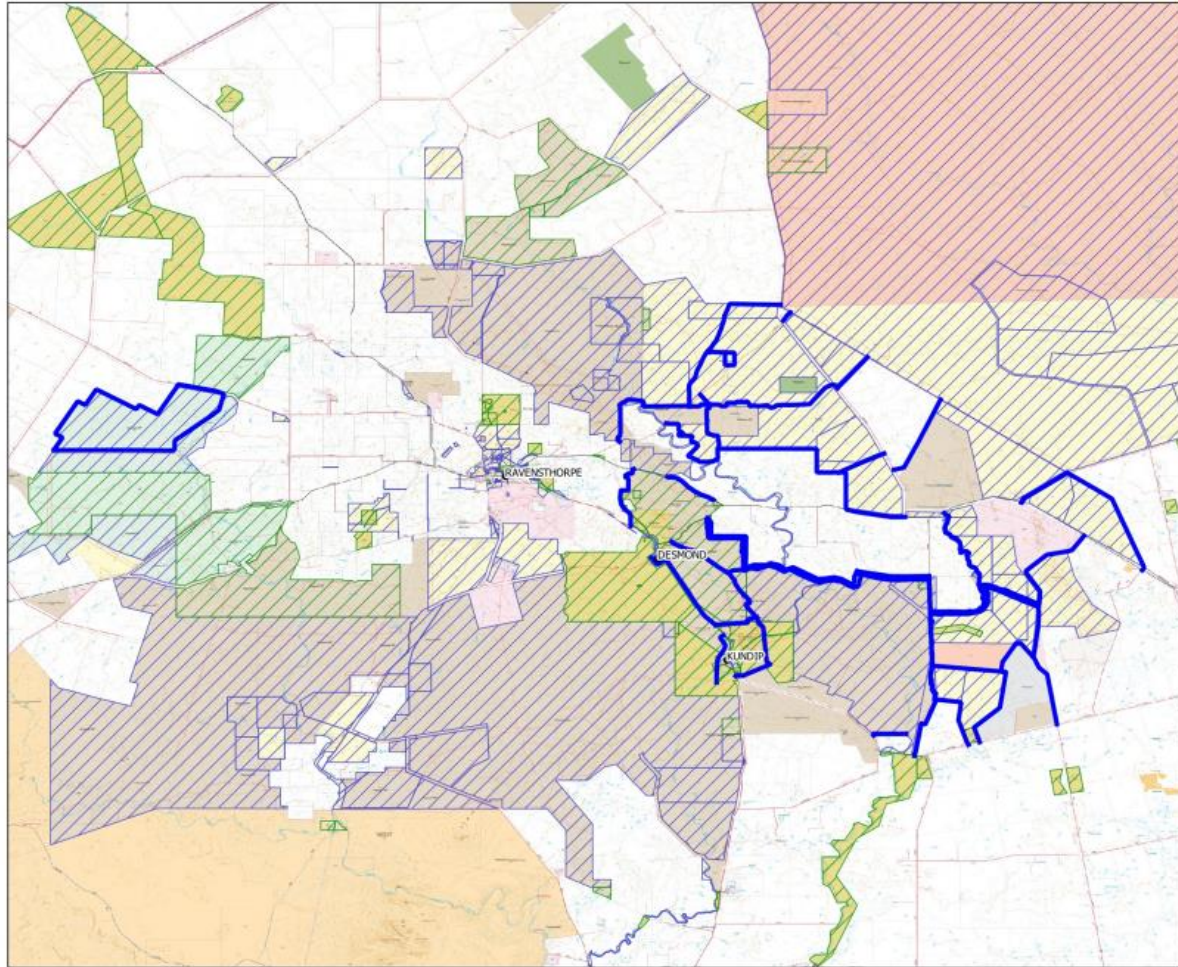


# Albany District

- Fitzgerald River National Park is now after some time fully staffed with all positions filled.
- Assisted with UCL fires @ Phillips River and Northeast of Ravensthorpe Parks, also had the Hamersley Fire.

# UCL-UMR (MOU) Program 2022-2023

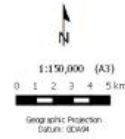
- Key Projects = Approx. Total \$187,200
  - Phillips River North – approx. 68kms
  - Cocanarup Access – approx. 101km
  - Ravensthorpe Chopper Rolling – approx. 25km/125ha
  - Ravensthorpe Spraying – approx. 245km
  - Ravensthorpe Grading – approx. 33km



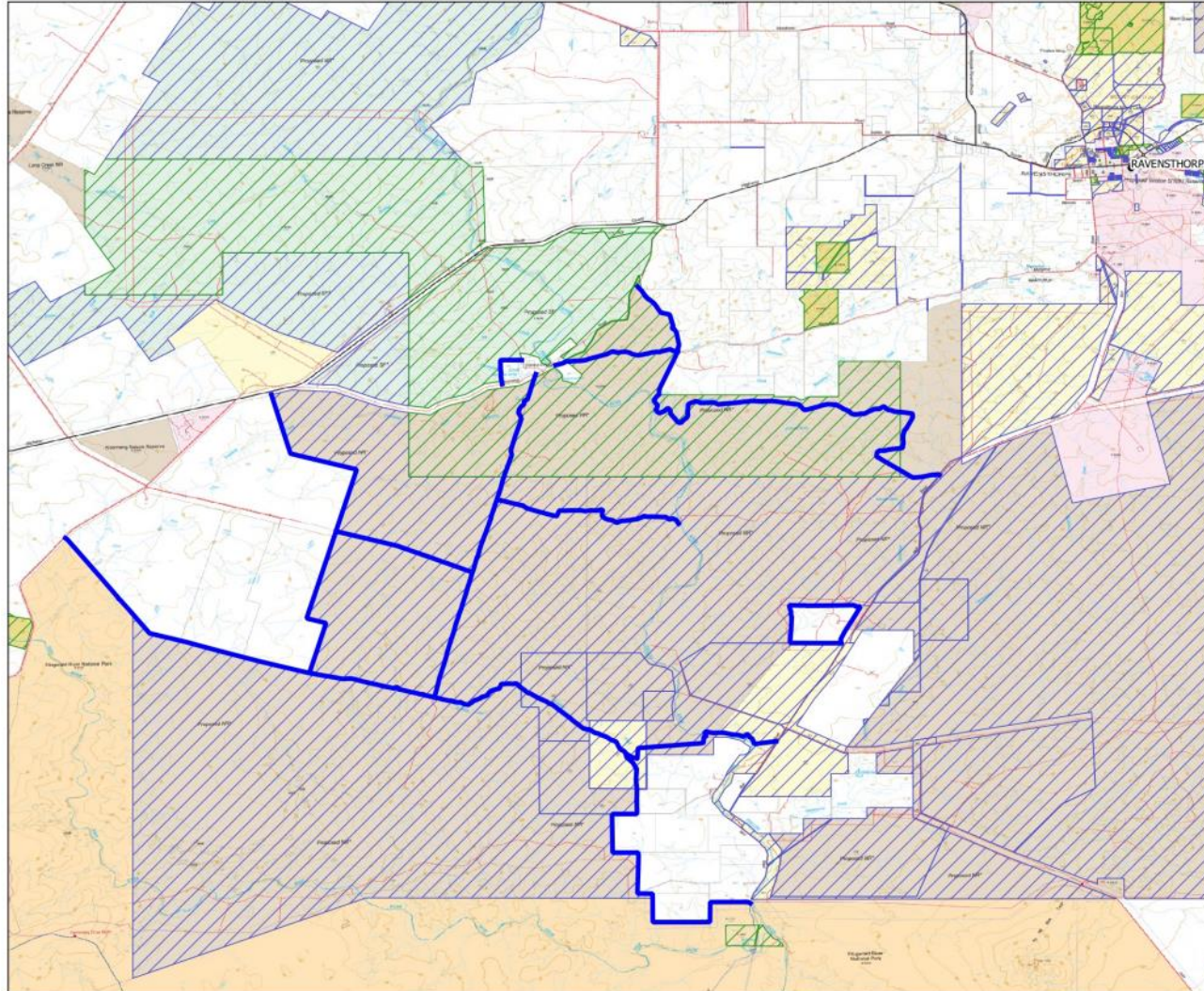
**MAF 2022-2023 Proposal, South Coast Region**



Ravensthorpe Spraying 249 km







**MAF 2022-2023 Proposal  
South Coast Region**

**Legend**

- WA Townships
- Proposed Works
- Unmanaged Crown Reserves
- Unallocated Crown Land

Coonawirrup  
Strategic Access  
Maintenance  
- 85 km



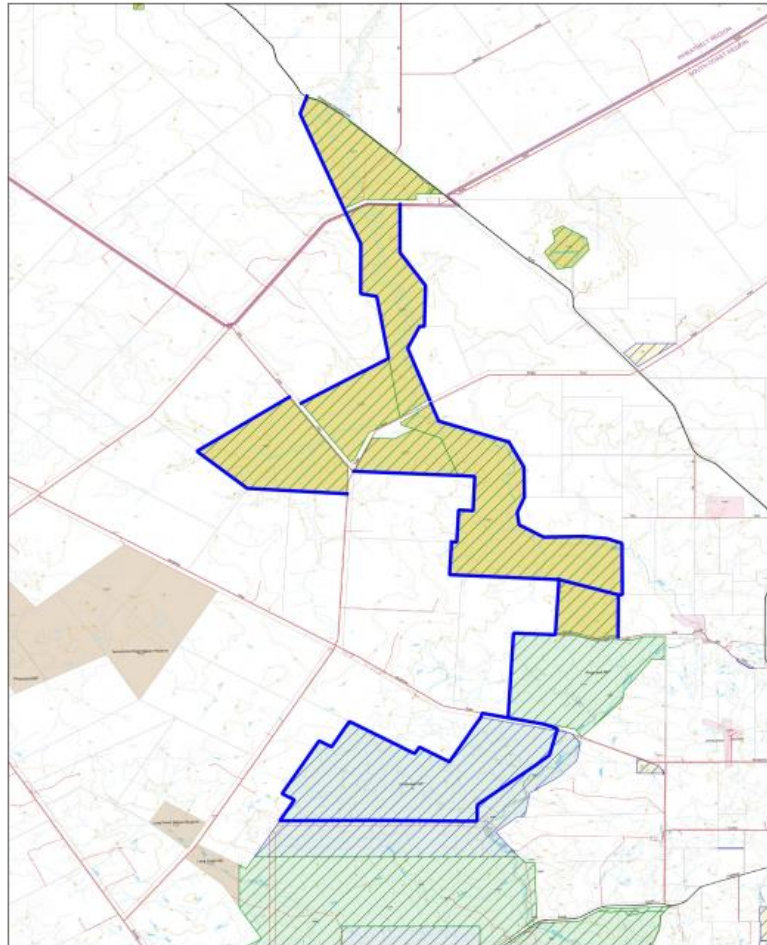
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Geographic Projection  
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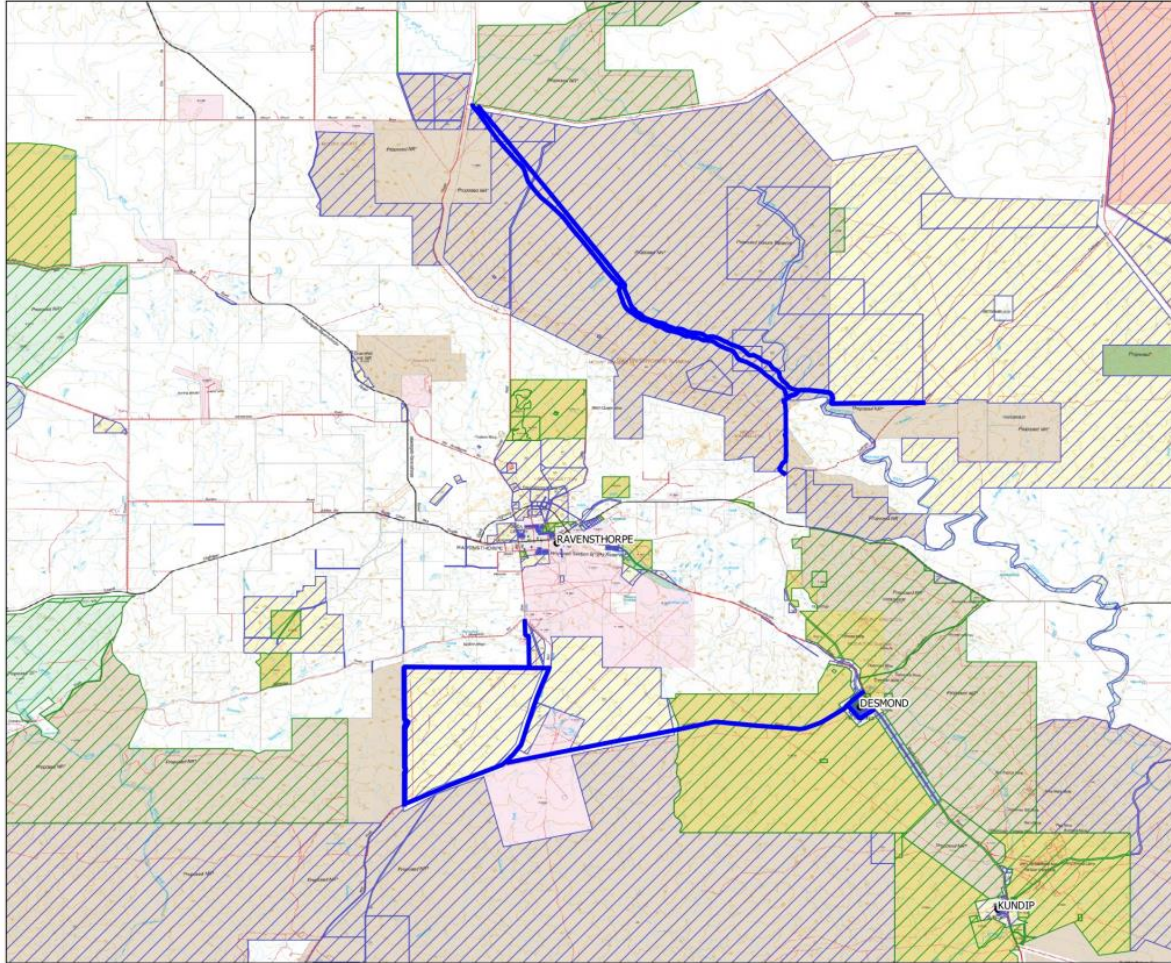




MAF 2022-2023 Proposal South Coast Region



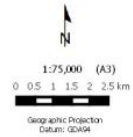




**MAF 2022-2023 Proposal,  
South Coast Region**



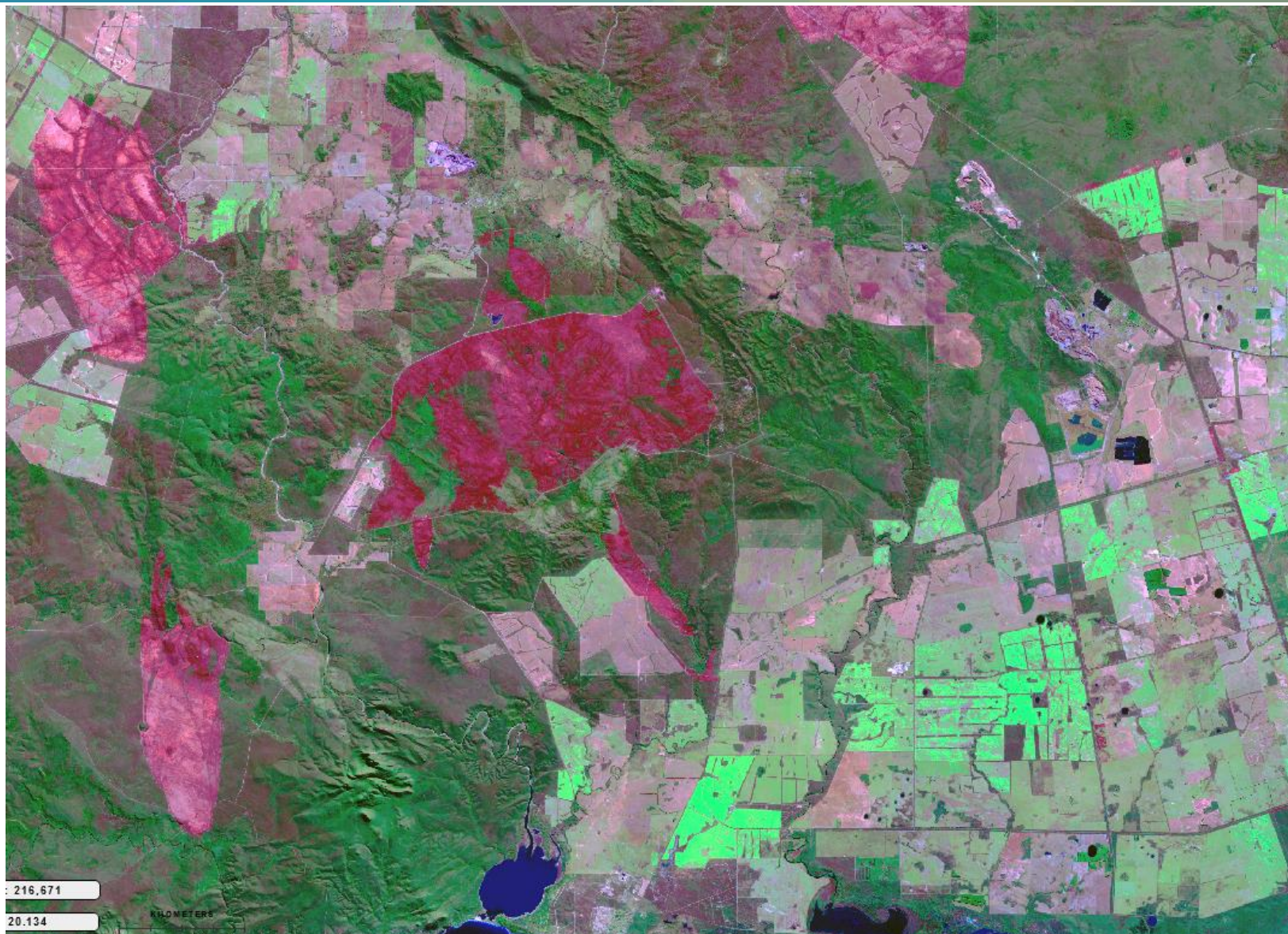
Ravensthorpe Chopper Rolling - 50 km  
(200 ha)



# UCL-UMR (MOU) Burning Program 2022-

- Key Projects = Approx. Total \$185,630
  - UCL Burning Albany East – Moir Road ALB\_014 – approx 15,000ha



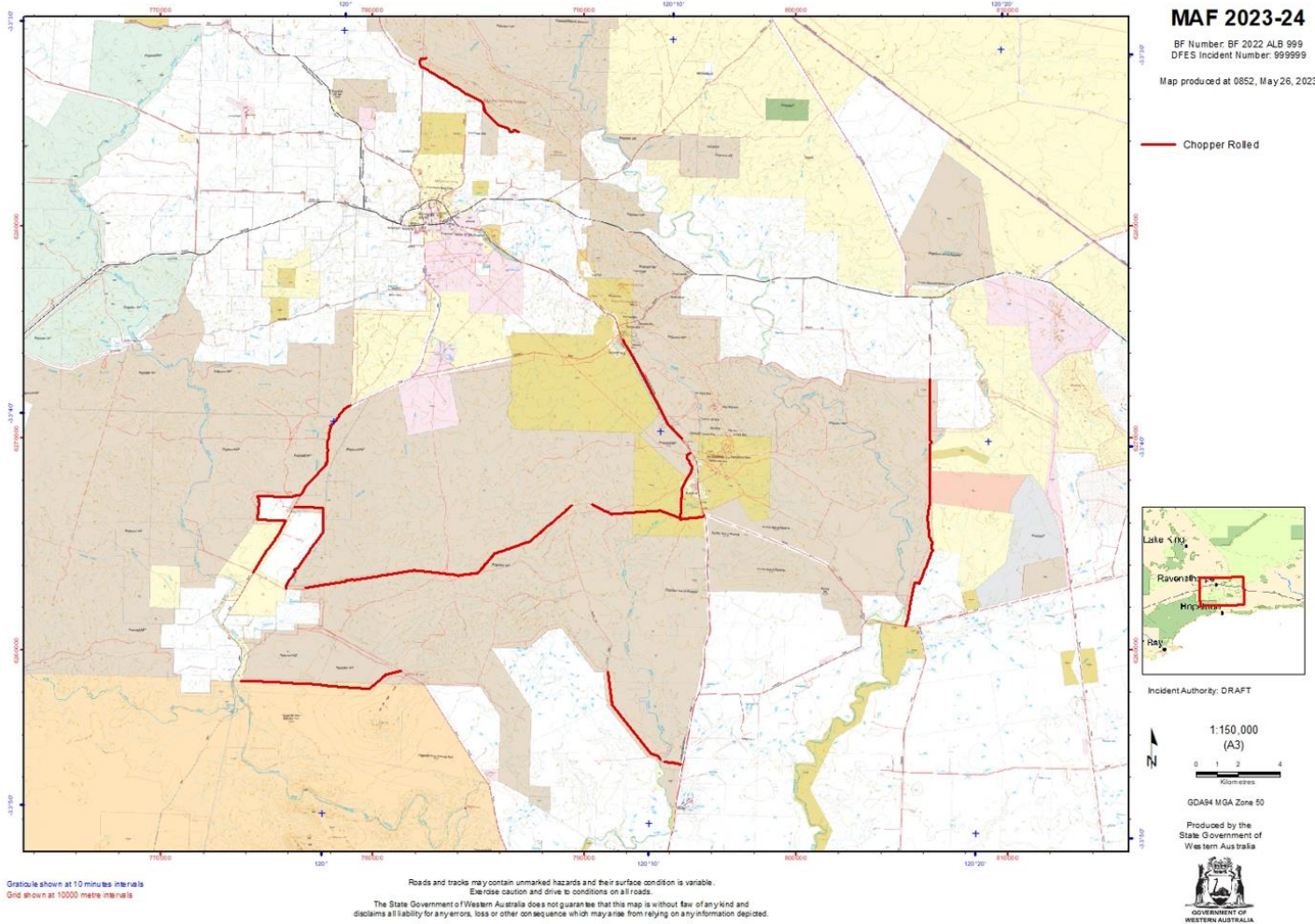


# UCL-UMR (MOU) Program 2023-2024

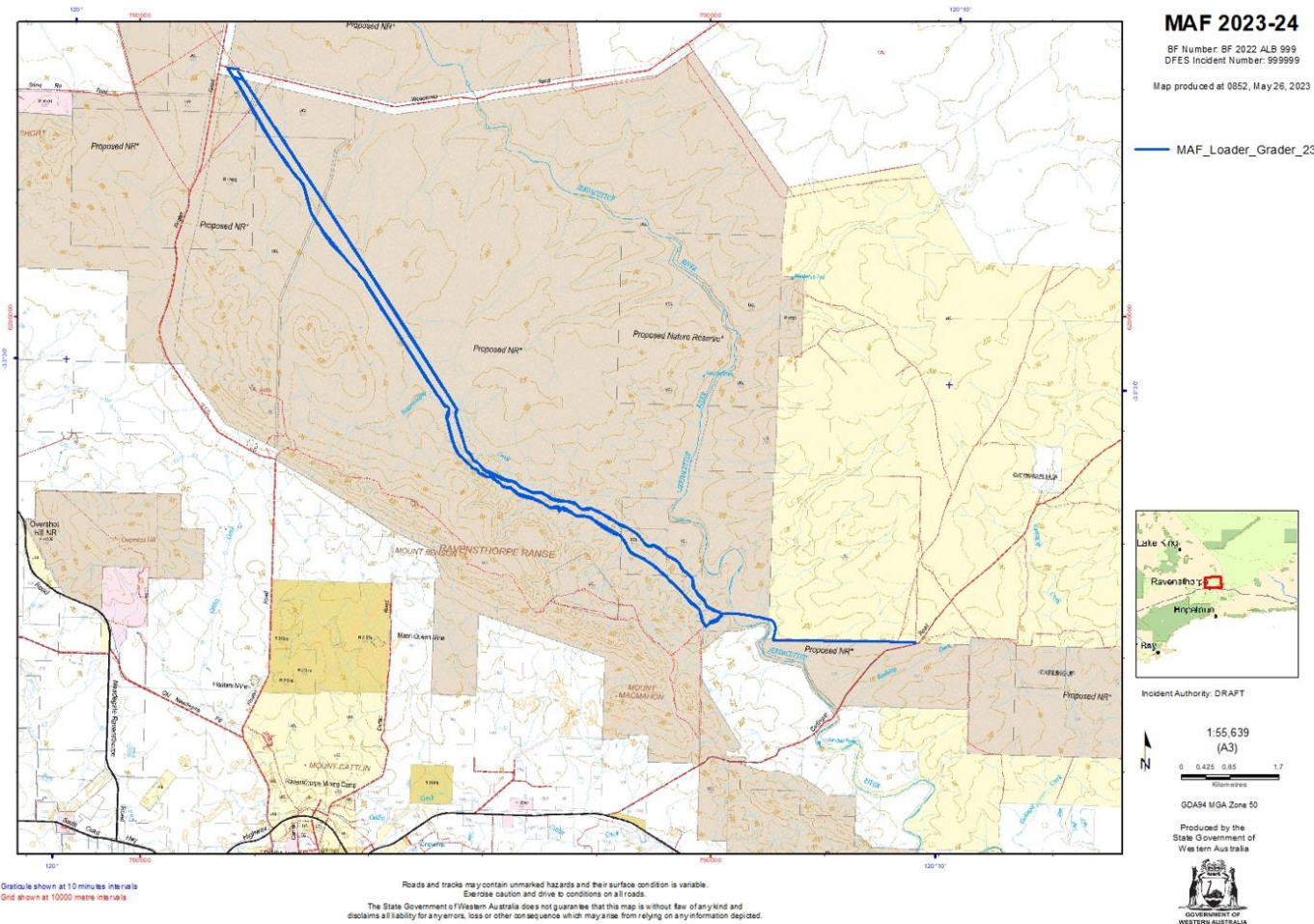
- Key Projects = Approx. Total \$100,000.00
  - Bonnymidjup Track upgrade – approx. 27kms
  - Chopper Rolling – approx. 58km
  - Cocanarup/Phillips River Spraying – approx. 170kms



# Chopper Rolling

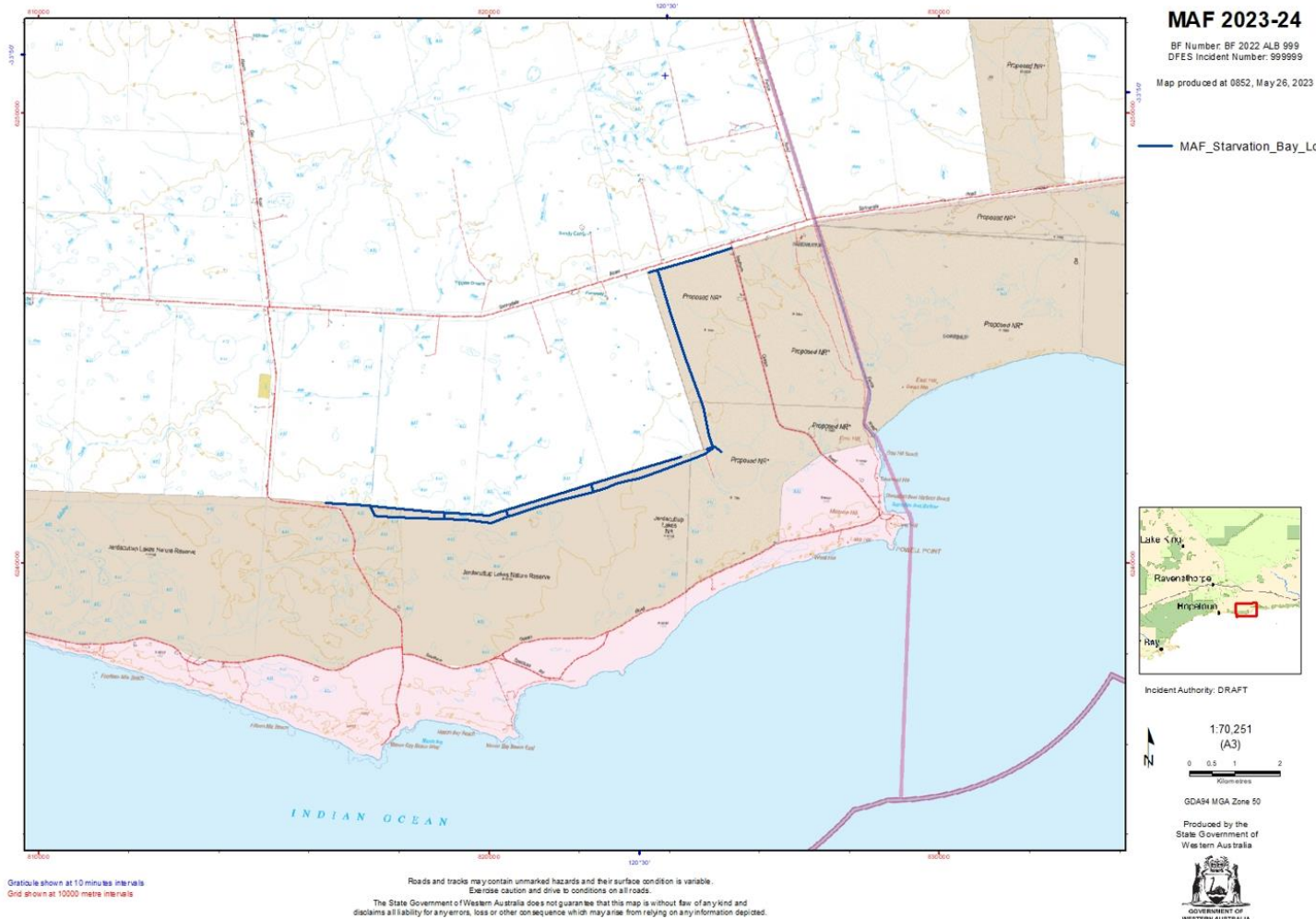


# Ravensthorpe Range





# Starvation Bay







Any questions?



## Appendix A - Shire of Ravensthorpe Fire Control Officers



### SHIRE OF RAVENSTHORPE 2023/24 FIRE CONTROL OFFICERS

NAME	POSITION	BRIGADE	RADIO CALL SIGN
Rod Daw	CBFCO	East Ravensthorpe BFB	6GR / Ravey Chief
Gavin Gibson	DCBFCO East	Munglinup BFB	Mungy Base / Mungy 1
Rian Duncan	DCBFCO West	West River BFB	West River Base / West River 4
Mal Grant	DCBFCO Central	East Ravensthorpe BFB	East Ravey 3
Luke Webster	FCO	Cocanarup BFB	Cocanarup 1
Gary Webster	FCO/Capt.	Cocanarup BFB	Cocanarup 2
Keith Rowe	FCO	Cocanarup BFB	Cocanarup 3
Andrew Daw	FCO/Capt.	East Ravensthorpe BFB	East Ravey 1
Devon Burton	FCO	East Ravensthorpe BFB	East Ravey 2
Malcom Grant	FCO/BRPC	East Ravensthorpe BFB	East Ravey 3
Rod Daw	CBFCO	East Ravensthorpe BFB	6GR / Ravey Chief
Stott Redman	FCO/Capt.	Hopetoun Rural BFB	Hopetoun Rural 1
Courtney Foulds	FCO	Hopetoun Rural BFB	Hopetoun Rural 2
Andrew Venning	Permit Officer	Hopetoun Rural BFB	
Peter Nankervis	Permit Officer	Hopetoun VFES	
James Mollet	FCO/Capt.	Jerdacuttup BFB	Jerdy Base / Jerdy 1
Paul Bell	FCO	Jerdacuttup BFB	SE Jerdy Base / Jerdy 2
Brad Clarke	FCO	Mt Short BFB	Mt Short 1
Peter Belli	FCO	Mt Short BFB	Mt Short 2
Richard Norrish	FCO	Mt Short BFB	Mt Short 3
Gavin Gibson	DCBFCO	Munglinup BFB	Mungy Base / Mungy 1
Bernard Fetherstonhaugh	FCO	Munglinup BFB	Nth Mungy Base / Mungy 2
Nathan Chapman	FCO	Munglinup BFB	Mungy 3
Reece Laycock	FCO/Capt.	North Ravey BFB	Nth Ravey 1
Andrew Chambers	FCO	North Ravey BFB	Nth Ravey 2
Kye Chambers	FCO	North Ravey BFB	Nth Ravey 3
Chad Tuckett	FCO	North Ravey BFB	Nth Ravey 4
Peter Kuiper	FCO/Capt.	West River BFB	West River 1
Brett Kershaw	FCO	West River BFB	West River 2
Mark Mudie	FCO	West River BFB	West River 3
Rian Duncan	DCBFCO	West River BFB	West River Base / West River 4

Russell Palmer	CESM	Ravensthorpe Shire	Ravey CESM
Michaela Pritchard	Permit Officer	Ravensthorpe Shire	Shire Ranger 1
Greg Stover	Permit Officer	Ravensthorpe Shire	Shire Ranger 2

#### 11. NOMINATION FOR DUAL FIRE CONTROL OFFICERS TO NEIGHBOURING LOCAL GOVERNMENTS

Nominee	Nominated By	Seconded	Elect
Mr Gavin Gibson	Rod Daw	Andrew Chambers	
Mr Bernard Fetherstonhaugh	Rod Daw	Andrew Chambers	

- **Jerramungup Shire**

Nominee	Nominated By	Seconded	Elect
Mr Rian Duncan	Mark Mudie	Tom Major	
Mr Peter Kuiper	Mark Mudie	Tom Major	
Mr Brett Kershaw	Mark Mudie	Tom Major	

- **Lake Grace Shire**

Nominee	Nominated By	Seconded	Elect
Mr Chad Tuckett	Andrew Chambers	Devon Burton	
Mr Reece Laycock	Andrew Chambers	Devon Burton	

#### FIRE WEATHER OFFICERS

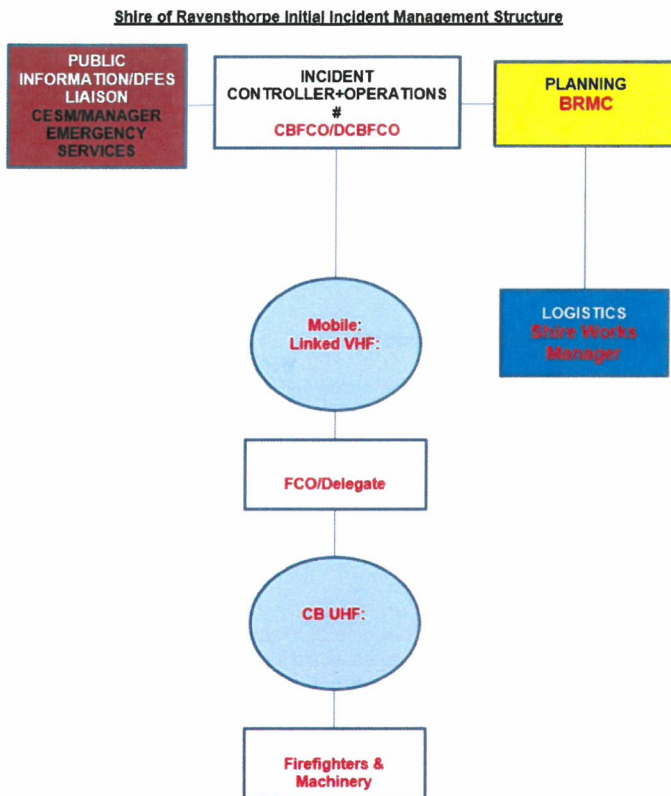
Mr Rodney Daw	Chief FWO
Mr Gavin Gibson	Deputy Chief FWO

#### BRIGADE FIRE WEATHER OFFICERS

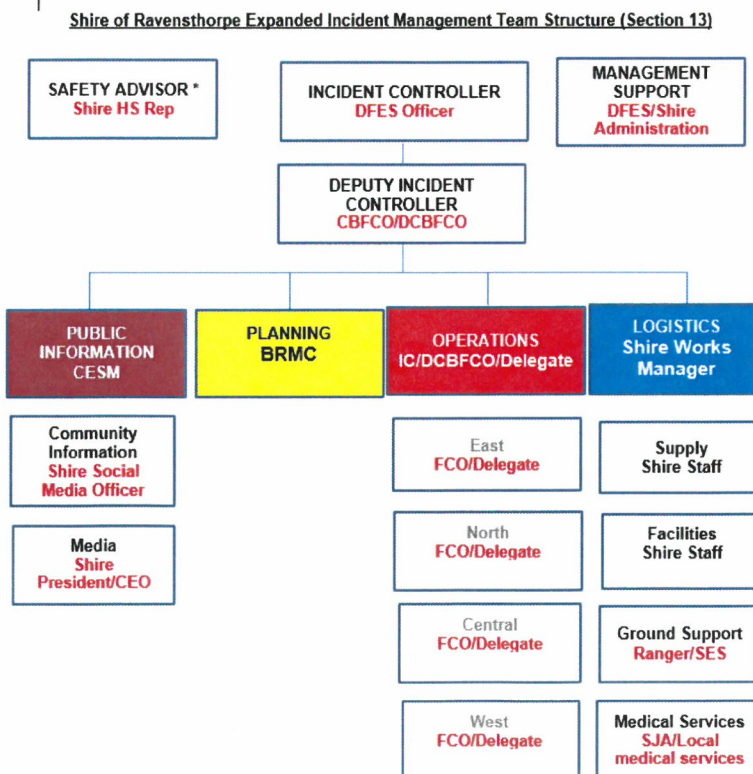
Mr Bernard Fetherstonhaugh
Mr Kye Chambers
Mr Peter Kuiper
Mr Rian Duncan

# Appendix B - Shire of Ravensthorpe Incident Management Structure

## Initial Structure



## Expanded Structure





# Appendix C - State Barrier Fence

Our Ref: ES.LE.

02 May 2023

Craig Robbins  
Via email  
sbf@dpird.wa.gov.au



Dear Craig

## RE: State Barrier Fence – Bush Fire Brigade Request

The Shire of Ravensthorpe Bush Fire Advisory Committee (BFAC) wish to draw your attention to a recent wildfire incident involving the State Barrier Fence within our Shire. On 21<sup>st</sup> February this year, during extreme fire weather, a pole top fire ignited pasture which then spread rapidly into UCL and crossing the State Barrier Fence. In order to continue the efforts to combat this fire and limit its spread, volunteer firefighters needed to cut the fence in several locations to allow access for firefighting appliances and machinery. Reasons for the cutting of the fence included existing gates being too far apart, and gates too narrow for machinery.

Shire of Ravensthorpe and BFAC are requesting an increase in the number of access gates in the fence, with the suggestion that a double gate be placed every 10 km, or at strategic road junctions, and fence corners. Double gates would also mean an increase in the width of the gates to 8 metres (double existing) to allow access for machinery. Many existing gates are less than 4m metres wide, the width of a standard bulldozer blade is 4m. Our bush fire brigade volunteers require fast, reliable and most importantly, safe access to enable them to carry out their duties in areas where the topography and fuel levels are extremely challenging.

Brigade members, many of whom farm the surrounding area, also highlighted an issue identified after the fire. This concerned the use of fencing gripples in the construction of the fence. The extreme heat associated with a fire of this nature caused the gripples to disintegrate, compromising the integrity and effectiveness of the fence and which will increase inspection, maintenance and repair costs. A suggestion is to use crimps instead of gripples in future fencing works to reduce the damaging effect of wild fires.

If you would like any further information relating to this matter please contact, Natalie Bell, A/Executive Manager Development and Community by emailing [emdc@ravensthorpe.wa.gov.au](mailto:emdc@ravensthorpe.wa.gov.au) or calling (08) 9839 0000.

Yours sincerely

A handwritten signature in black ink that reads "Matthew Bird".

Matthew Bird  
Chief Executive Officer

P (08) 9839 0000 | E [shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au) | 65 Morgans Street, Ravensthorpe WA 6346 | PO Box 43, Ravensthorpe WA 6346

Our reference:

Enquiries: [sbf@dpird.wa.gov.au](mailto:sbf@dpird.wa.gov.au)

Matthew Bird  
Via Email [cesm@ravensthorpe.wa.gov.au](mailto:cesm@ravensthorpe.wa.gov.au)

Good Afternoon Russell

Please find attached DPIRD response letter regarding your request for gates and future fire access along the State Barrier Fence.

I have also included a detailed map of existing gates along the fence for your future reference as requested.

Feel free to call at any time if you require further information.

Kind Regards.

**Craig Robins** | Senior Project Officer State Barrier Fence  
Biosecurity  
Invasive Species  
Primary Industries Development  
Department of Primary Industries and Regional Development  
75 York Road | Northam WA 6401  
t +61 (0)8 9690 2195| Mob 0427 198 224  
w [dpiird.wa.gov.au](http://dpiird.wa.gov.au)

Date: 21 September 2023

Dear Matthew

**Re: State Barrier Fence – Bush Fire Brigade Request.**

Thank you for your letter dated 2<sup>nd</sup> May 2023 regarding the location of gates along the State Barrier Fence (SBF) and raising the concerns of the Ravensthorpe Bushfire Brigade Committee.

The Department of Primary Industries & Regional Development (DPIRD) acknowledges the requirement for a rapid response by Shire and local bushfire brigades to combat wildfires.

Gates on the SBF present a weak point in the fence increasing the risk of incursions of Wild Dogs from the UCL into the Wheatbelt. DPIRD's preferred option is to maintain the current number of gates located along the SBF and widen to a suitable width allowing heavy machinery improved access through the fence.

In the event of a bushfire DPIRD would prefer the Shire and local Brigades to cut the fence for rapid access. From experience fires are rarely near the gate locations.

Thank you for highlighting the issue with "Gripples". The fence design through the Ravensthorpe Shire is of old design where the rolls of wire were much shorter at the time of construction. DPIRD has changed the design of the fence. Gripples are now only used for minor fence repairs with all tails of wire tied off in the event they let go.

Yours sincerely  
Craig Robins  
Dept. Primary Industries & Regional Development

## Appendix D – Elected Members Motion

### 13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

#### **13.1 ROAD 11 – 21 FEBRUARY 2023 BUSH FIRE**

The Shire President drew attention to the Notice of Motion received from Cr Bell in relation to a request for Council to;

- Request the Shire CEO, through the Bush Fire Advisory Committee (BFAC) and Shire officers, to review the Road 11 bushfire incident with the aim to identify any appropriate learnings for future fire management activities, and
- The Shire to investigate possible rehabilitation to the affected areas of the Road 11 incident, to prevent risks of erosion, spread of dieback and weeds due to excessive 4WD access in this area.

#### **CR BELL REASON FOR MOTION**

1. Following on from Mr Chapman’s public question made at the June Ordinary Council Meeting regarding the Road 11 bush fire event ignited by lightning strikes on Tuesday 21 February 2023, Cr Bell wants to ensure the Shire’s response to the Road 11 bush fire incident is properly considered and that any lessons learnt be identified and incorporated into the Shire’s future fire management response.
2. Cr Bell is supportive of the Shire’s approach to Bush Fire Management however believes a critical review of the Shire’s response to the Road 11 incident may improve future response activities.

#### **OFFICER COMMENT**

3. The Shire’s detailed response to Mr Chapman’s public question regarding the Road 11 bushfire on 21 February 2023 is included in these agenda minutes under section 3 – Response to Public Questions Taken on Notice.
4. In relation to potential rehabilitation this will need to consider land tenure, the responsible managing authorities, and any potential funding sources for recovery phase rehabilitation.

The Shire President to put the motion to the vote.

#### **VOTING REQUIREMENTS**

5. Simple Majority

#### **COUNCIL DECISION**

**Moved by Cr Bell, seconded by Cr Major**

**Resolution 69/23**

**That Council ENDORSE the Chief Executive Officer to;**

- a) Request the Bush Fire Advisory Committee (BFAC) and appropriate Shire officers to review the Road 11 bushfire incident on 21 February 2023 with the aim to identify any appropriate learnings for future fire management activities;**
- b) For the Shire to investigate the framework for a rehabilitation plan to**
- c) the affected areas of the Road 11 incident, to prevent risks of erosion, spread of dieback and weeds due to excessive 4WD access in this area; and**
- d) Report back to Council with findings from above.**

**Elected Member Motion put and CARRIED**

**6/0**



## Shire Response to letter to July Council meeting

The below was the Shires response to the original question put by Andy Chapman to Council, the record contained in the July 23 minutes. The Shires position has not changed substantially and acknowledges the additional input by the BFAC OWG, and supports their progress in this area.

The bushfire on Tuesday 21 February was caused by lightning strike within Unallocated Crown Land. The fire was initially under the control of the Shire of Ravensthorpe through their Volunteer Bush Fire Brigades. This particular fire, known as the Road 11 fire, was to eventually become part of the Ravensthorpe Complex, a term used by DFES where multiple fires are managed under their direction, resourcing and expertise, with assistance from the Shire, DBCA and external contractors where necessary. The Ravensthorpe Complex was handed over to DFES under a S13 request by the Shire, with DFES taking control of the fires at approximately 2100hrs on the 21<sup>st</sup> of February.

The fire was tracked by the Shire volunteer brigades, having attended the initial callout, and continued under DFES. However, given the situation of multiple fires at the time, and with information about the following days weather patterns, additional containment and fall-back measures were requested by the Shire to be carried out on John Forrest/Moir Road. With technical advice provided, and limited available resources with fires continuing on multiple fronts, these fall-back works were approved within the cost for the incident management by DFES, however were at the direction of the Shire. The Shire accepts the responsibility for the extent of the works undertaken, noting that on inspection after the fact, some of these works were deemed excessive and did not fall within the standard procedures for parkland clearing. The Shires emergency management team has undertaken an inspection and review of the works post the fire and have commenced a review of training and standard operating procedures, and production of a Standard Operating Procedures Manual for all Shire volunteers, staff and emergency management team members.

With respect to the registered apiary site, future use and productivity should not be impacted. With respect to the creek line and historic mineshaft, these were also impacted by the fall-back works under the same conditions as above.

With respect to rehabilitation, unfortunately, at present, funding is only available for suppression efforts during a bushfire response, not subsequent recovery in the form of rehabilitation. This issue has been discussed in the regional South East Fire Working Group and the Shire will

continue to advocate for the inclusion of rehabilitation as part of the recovery phase post bushfires in our Shire, through both DFES and DBCA.

OWG Review, 04 September 2023

- RD explained to the group the circumstances around the containment and fall back, noting that it was unsupervised due to the lack of resources caused by multiple fires on the day.
- Similar questions asked to Council the month previous by Andy Chapman. Response provided to Andy Chapman through Council.

Recommendations to BFAC

1. Shire commence drafting Standard Operating Procedures for all volunteers, and Shire staff. (commenced)
2. OWG to agree and recommend to BFAC draft comprehensive containment and fall-back SOP for inclusion.
3. Rehabilitation discussed with DFES and the Shire will continue to advocate for this. DFES have noted they will take into consideration any Rehabilitation Plan provided by the Shire where the fire is still 'open' in terms of funding. The Shire has developed a draft Rehabilitation Checklist. To be tabled at BFAC.
4. Rehabilitation plan for the road 11 area to be drafted and costed for presentation to Council for consideration.

# Appendix E - DRAFT Standard Operating Procedure – Fallback and Containment Lines



## Summary Shire of Ravensthorpe

### *Current Policy Construction of Bushfire Containment Lines and Fall-back Containment Lines*

At the moment there is an unwritten Policy where the CBFCO provides authority permitting all Shire of Ravensthorpe Bushfire Control Officers to install a **1 chain or 20 meter** wide mineral earth access track around the perimeter of a fire in a native vegetation setting in the Crown lands of the Ravensthorpe Shire.

### Proposed

#### **Mallee Scrub**

**Containment Line:** Minimum 10 meter wide mineral earth break to be established,

**Fallback Line:** Minimum width of Scrub rolling 20 meters and ideal width of 40 meters, No mature Eucalypt stands to be pushed over in Creek lines or similar,

#### **Banksia Speciosa Scrub**

**Containment Line:** Minimum 10 meter wide mineral earth break to be established,

**Fallback Line:** Maximum width of Scrub rolling 20 meters,

#### **Kwongan Scrub Ravensthorpe Ranges**

**Containment Line:** Minimum 10 meter wide mineral earth break to be established,

**Fallback Line:** Maximum width of Scrub rolling 20 meters,

#### **Mature Eucalypt Woodlands (Salmon Gum and Yate)**

**Containment Line:** Minimum 10 meter wide mineral earth break to be established with no mature trees to be pushed over and a Parkland clearing technique to be deployed out to 20 metres,

**Fallback Line:** Parkland clearing Maximum width of 20 meters,

#### **Mallett Woodlands (Moort and other densely stocked Thin Gum trees)**

**Containment Line:** Minimum 10 meter wide mineral earth break to be established,

**Fallback Line:** Scrub rolling to reduced back to 20 meters in the Mallet woodlands,

#### **Jam Forests of Acacia acuminata**

**Containment Line:** Minimum 10 meter wide mineral earth break to be established,

**Fallback Line:** Scrub rolling to reduced back to 20 meters in the Jam forests,



## Appendix F – REPORTS

### **CESM Report BFAC September 12 2023**

Good Evening All. Welcome to the September meeting of the BFAC, please accept my apologies for my absence.

It seems as though every report has some new initiative/mandate to talk about; COVID, AFDRS, WHS, Australian Cultural Heritage Act, ... Some of them affect us while some seem to come and go. Either way, life goes on with all its challenges and volunteers continue to do what they do best.

It appears as though the new AFDRS is here to stay. There are differing opinions on its merit but I'm sure as we get used to the new ratings and FDIs, it will become second nature. The cut off for burning permits at 24 seems to be the biggest sticking point placing pressure on our Fire Weather Officer but this has always been the case. The Operational Working Group (OWG) discussed this at their last meeting and have also discussed changes to the Fire Control Notice to be made when next year's is gazetted. For the last two summers, we have been blessed with relatively uneventful Christmas, New Years as far as major fire activity is concerned but both times, February tested us. I can only hope that we get third time lucky and have a benign summer that bucks the predictions for the rest of the state.

The completion of the Shire's new precinct will allow an opportunity to set up an Incident Control Centre (ICC) in the Council Chambers, utilising the previously discussed Incident Control Structure if another major event occurs. This is currently a work in progress.

Unfortunately, we missed out on our Capital Grant applications again but we will try again next time. The good news though is that the Hopetoun Rural shed and appliance are well and truly on their way and a new truck is in the pipeline for Mount short. Our operational Grant has been increased again though.

As mentioned in my last report, I investigated aspects of traffic control and traffic management. We can't change the law as far as reopening roads but we can modify the extent to which we control traffic at incidents. I have prepared traffic control kits for each brigade containing emergency signs, hi vis vests, and emergency lighting. These are not to be left on the trucks but can be stored at a known location for each brigade so we don't end up with a situation like last year where partners of firefighters were left in the dark trying to control traffic.

I haven't heard any more on the two fire related deaths in our state this past summer. These should serve as a reminder that what we do is not to be taken lightly. One of these deaths in particular could be the first real test case of the new OHS laws. The fall-out from this incident in my opinion, is yet to be fully realised and we should be investigating the implications for us from this and other accidents that have occurred. Implications include but are not limited to; record keeping, training and qualifications, SOPs and Policies, PPE/PPC, use of contractors.

Both water tanks have been installed in North Ravensthorpe and Jerdacuttup and there is potentially some exciting news on further water sources in the Shire. I will keep people informed as progress is made here.

I'll leave you with a random quote from Alan Brunacini-Phoenix, Arizona Fire Dept.  
*When your warning lights begin to melt...it's a sign you're parked too close.*

Again, thanks for your attendance tonight, All the best for the coming season.

Russell Palmer

CESM Shire of Ravensthorpe and Jerramungup.



## Chief Bushfire Control Officer Report to BFAC Tuesday 12<sup>th</sup> September 2023

### Report for Period 14<sup>th</sup> March to 12<sup>th</sup> September 2023

15/3/2023 Mal prescription burn proposals meeting

16/3/2023 Fire at Whitings Neds Corner North Road lightning strike

20/3/2023 Hopetoun Rural Bushfire Brigade meeting

22/03/2023 Pole top fire Ravensthorpe Quarry South Coast Highway

22/03/2023 Truck wheel bearing fire Munglinup townsite and east to Neds Corner North road

22/03/2023 Burn Prescriptions meeting Shire of Ravensthorpe

23/03/2023 Burn Prescriptions meeting Shire of Ravensthorpe

23/03/2023 Springdale road planned burn inspection

23/03/2023 Sleepy Hollow burn boundary inspection Mal Grant

24/03/2023 Springdale road prescribed burn Hopetoun Ravensthorpe Road to Stott Redman's driveway

24/03/2023 Inspection of Burn boundary to the north side of France Street Hopetoun

30/03/2023 Two prescription burns in Hopetoun north side of France street and north side of Maryanne Drive

31/03/2023 Hopetoun prescribed burns inspections

04/04/2023 Laurina Road prescribed burn

05/04/2023 Laurina Road prescribed burn

07/04/2023 Steere River prescribed burn of chaining north along Laurina track

15/04/2023 Challenger house fire Jerdacuttup

17/4/2023 Prescribed burn Laurina Track Steere River

18/04/2023 Laurina road burn inspections

20/04/2023 Burns at Jerdacuttup Town site east of Hall and on Fence road, Tallerjack Rangers from Esperance in assistance and numerous hopovers,

21/04/2023 DBCA commence burn ALB 0014 prescribed burn

21/04/2023 Checked Laurina track prescribed burn reignition Steere River

22/04/2023 DBCA Burn ALB 0014

22/04/2023 Hopovers Desmond track

07/07/2023 Prescription meeting

18/09/2023 to 20/09/2023 Inaugural CBFCA meeting BCOE Mandurah No Fuel No Fires

26/07/2023 Wayne Green meeting

27/0/2023 Deliberately lit fire Hopetoun Dunn Swamp recreation site, damage to Shire property, report to WA Police

03/08/2023 Burn prescription meetings

17/08/2023 Burn prescription meetings

20/08/2023 Burn prescription meetings

22/08/2023 Deliberately lit fire corner of Coxall road and South Coast Highway

04/09/2023 Burn prescription meetings

04/09/2023 OWG committee meeting Shire of Ravensthorpe office

06/09/2023 LEMC Ravensthorpe

06/09/2023 DBCA Visit

06/09/2023 Inspections around Ravensthorpe post clean up by Shire of Ravensthorpe works crew,

In this Period there has been 93 Permits to Burn issued across the Shire

Thanks to the Shire BFCO's who have committed to this task

The fires during April were extremely hard to roundup with very warm conditions lasting all night on occasions,

A couple of prescribed burns escaped despite required breaks which resulted in some damage to private property,

DBCA also had a huge amounts of hopovers with their ALB0014 burn along Road #11,

However what has taken 10 year or so to get should provide huge protection to both Hopetoun and Ravensthorpe for the next five to ten years,

Our thanks go to Wayne Green and his staff for providing assistance when asked for,

Thanks to Matt Bird and Shire staff who so willing assisted with both clerical and field assistance and for the use of Shire plant and machinery when required,

Of concern is our inspections and repairs of our fire access tracks which is way behind and requires immediate attention for if we can get to the fires easily we are half way home,

# ATTACHMENT

## 12.2 **CORPORATE SERVICES**

### 12.2.1 MONTHLY FINANCIAL REPORTS – 30 SEPTEMBER 2023

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Nil</b>
<b>Author:</b>	<b>Accountant</b>
<b>Authorising Officer</b>	<b>Executive Manager Corporate Services</b>
<b>Date:</b>	<b>09 October 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment: <u>LIGHT BLUE</u></b>	<b>Monthly Financial Reports for 30 September 2023</b>
<b>Previous Reference:</b>	<b>Nil</b>

---

### **VOTING REQUIREMENTS**

1. Simple Majority

### **OFFICER RECOMMENDATION**

**That Council:**

**RECEIVE the September 2023 Monthly Financial Reports as presented.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

**Carried:   /**



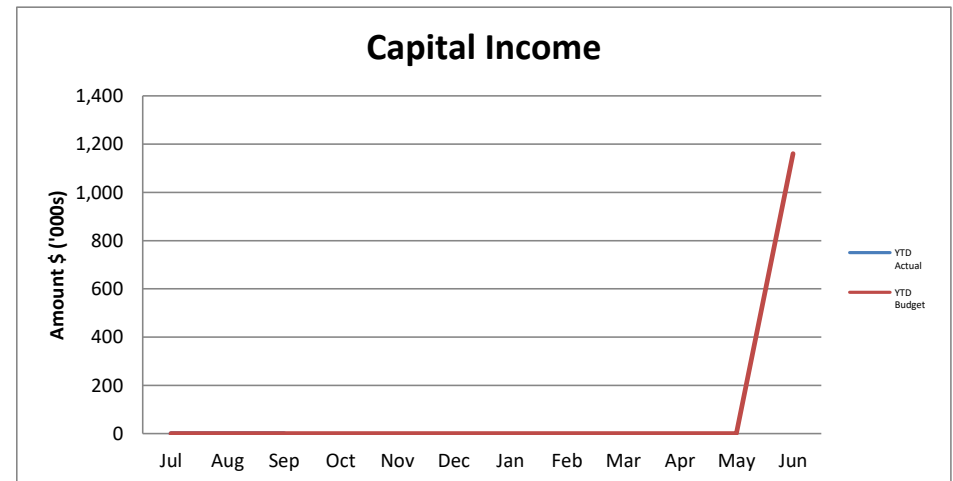
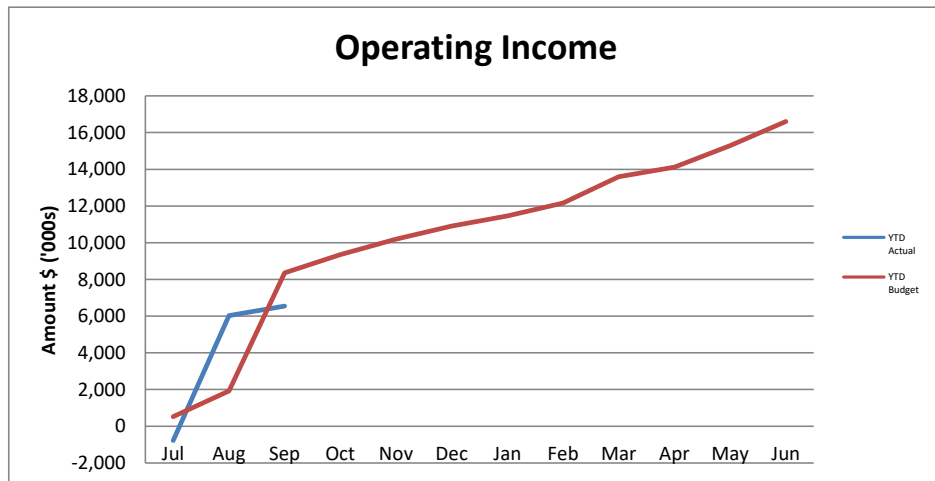
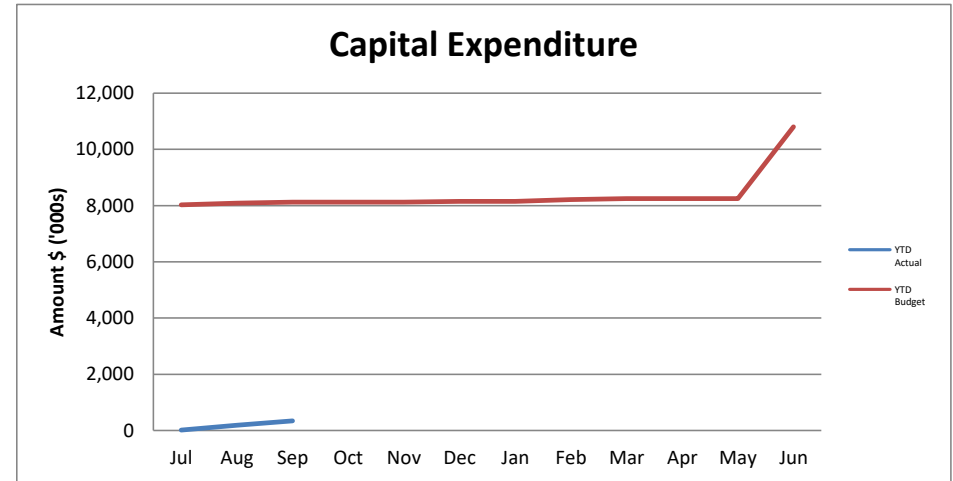
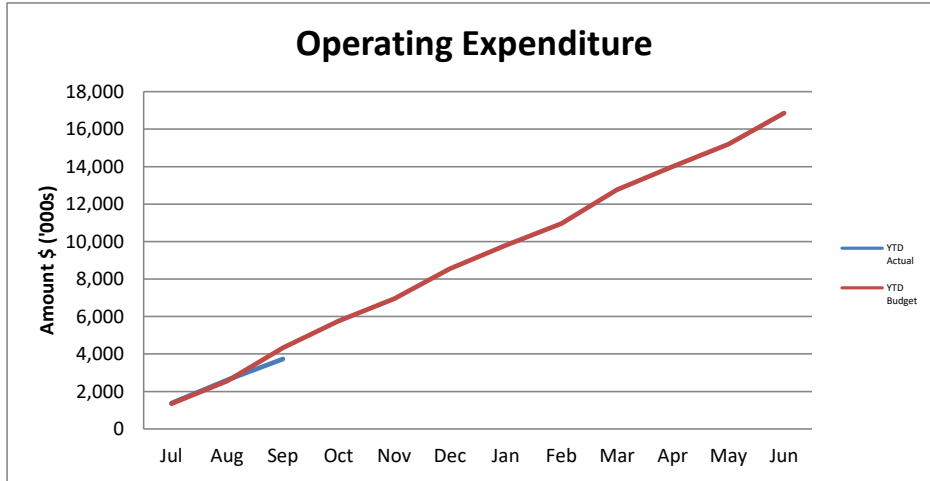


**SHIRE OF RAVENSTHORPE**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

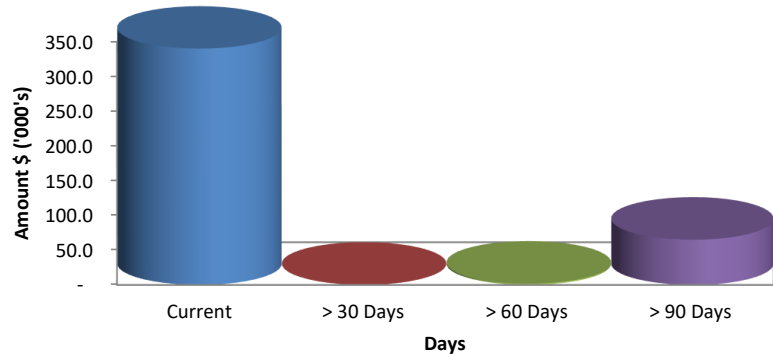
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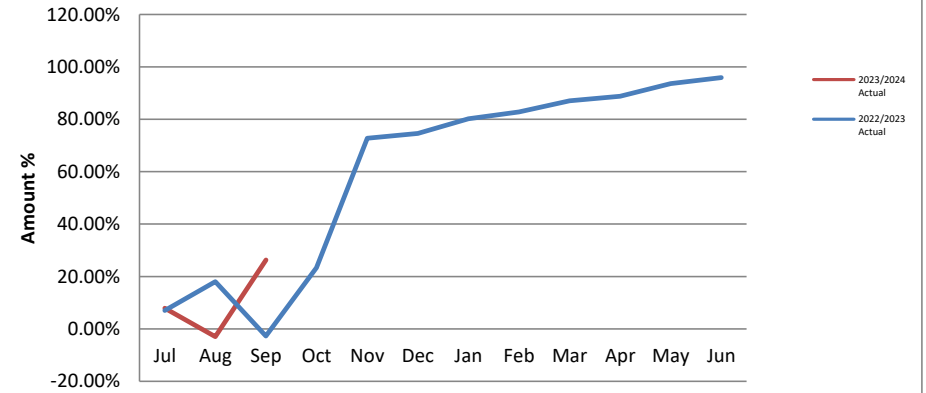
# Income and Expenditure Graphs to 30 September 2023



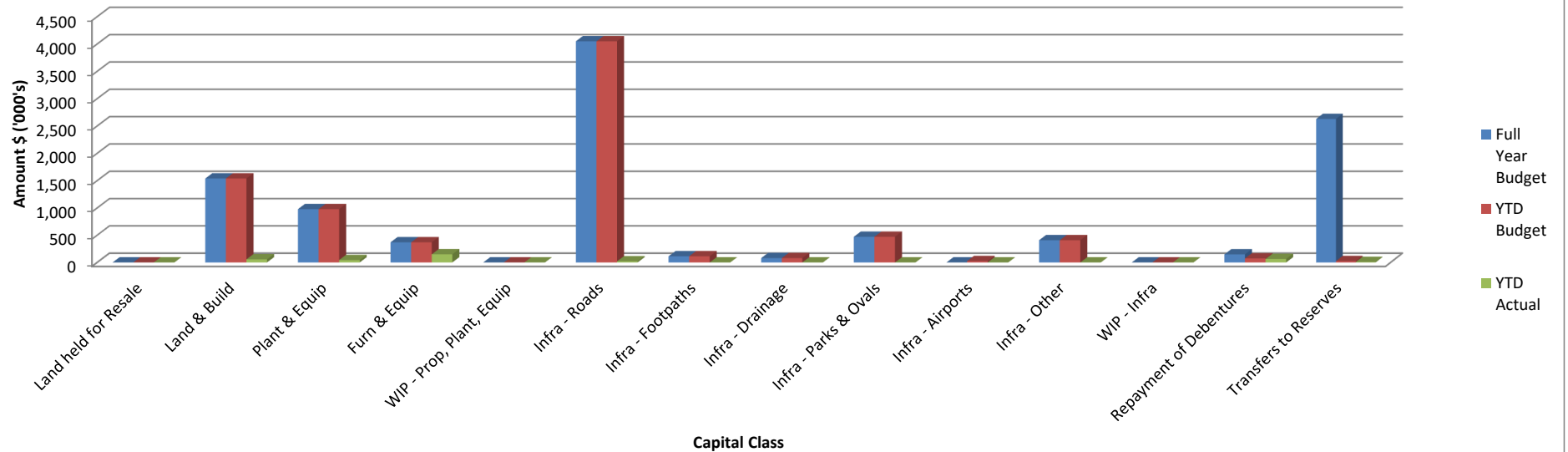
### Sundry Debtors Amount O/S



### Rates % Collected



### Capital Expenditure



**SHIRE OF RAVENSTHORPE**  
**STATEMENT OF FINANCIAL ACTIVITY BY NATURE**

FOR THE PERIOD ENDED 30 SEPTEMBER 2023

	NOTE	2023/2024 Adopted Budget \$	SEPTEMBER 2024 Y-T-D Budget \$	SEPTEMBER 2024 Actual \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %	
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
Rates		5,790,238	5,785,744	5,711,119	(74,625)	99%	
Grants, Subsidies and Contributions		1,235,982	470,564	380,539	(90,025)	81%	
Fees and Charges		3,446,578	1,115,121	1,078,932	(36,189)	97%	
Service Charges		0	0	0	0	0%	
Interest Revenue		198,500	53,468	30,304	(23,164)	57%	
Other Revenue		594,055	212,016	98,835	(113,181)	47%	▲
Profit on Disposal of Assets		25,500	0	0	0	0%	
FV Adjust (Revenue)		0	0	0	0	0%	
		<u>11,290,853</u>	<u>7,636,913</u>	<u>7,299,729</u>	<u>(337,184)</u>	<u>96%</u>	
<b>Expenditure from operating activities</b>							
Employee Costs		(6,000,489)	(1,532,207)	(1,103,644)	428,563	(72%)	▲
Materials and Contracts		(4,328,071)	(1,079,738)	(738,074)	341,664	(68%)	▲
Utility Charges		(288,540)	(79,620)	(66,411)	13,209	(83%)	
Depreciation		(5,531,509)	(1,390,545)	(1,604,112)	(213,567)	(115%)	▲
Finance Costs		(42,746)	(17,322)	(2,914)	14,408	(17%)	
Insurance Expenses		(262,265)	(134,408)	(167,342)	(32,934)	(125%)	
Other Expenditure		(376,198)	(95,160)	(50,010)	45,150	(53%)	
Loss on Disposal of Assets		(27,700)	0	0	0	0%	
FV Adjust (Expenditure)		0	0	0	0	0%	
		<u>(16,857,518)</u>	<u>(4,329,000)</u>	<u>(3,732,508)</u>	<u>596,492</u>	<u>(86%)</u>	
<b>Non-cash amounts excluded from operating activities</b>							
(Profit)/Loss on Asset Disposals	2	2,200	0	0	0	0%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0%	
Rounding		0	0	0	0	0%	
Depreciation on Assets		5,531,509	1,390,545	1,604,112	213,567	(115%)	▲
		<u>5,533,709</u>	<u>1,390,545</u>	<u>1,604,112</u>	<u>213,567</u>	<u>(115%)</u>	▲
<b>Amount attributable to operating activities</b>		<b>(32,956)</b>	<b>4,698,458</b>	<b>5,171,333</b>	<b>472,875</b>	<b>(110%)</b>	▲
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Capital Grants, Subsidies and Contributions		5,312,244	719,635	-751,267	(1,470,902)	104%	▲
Proceeds from Disposal of Assets	2	126,000	0	0	0	0%	
Proceeds from financial assets at amortised cost - self supporting loans		0	0	0	0	0%	
		<u>5,438,244</u>	<u>719,635</u>	<u>(751,267)</u>	<u>(1,470,902)</u>	<u>104%</u>	▼
<b>Outflows from investing activities</b>							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,538,723)	(1,538,723)	(56,944)	1,481,779	(4%)	
Purchase of Furniture & Equipment	1	(369,000)	(369,000)	(148,982)	220,018	(40%)	▲
Purchase of Plant & Equipment	1	(977,020)	(977,020)	(43,854)	933,166	(4%)	
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(4,048,615)	(4,048,615)	(20,084)	4,028,531	(0%)	
Purchase of Infrastructure Assets - Footpaths	1	(112,500)	(112,500)	0	112,500	0%	
Purchase of Infrastructure Assets - Drainage	1	(79,264)	(79,264)	0	79,264	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(470,000)	(470,000)	(133,580)	336,420	(28%)	▲
Purchase of Infrastructure Assets - Airports	1	(24,583)	(24,583)	0	24,583	0%	
Purchase of Infrastructure Assets - Other	1	(407,380)	(407,380)	0	407,380	0%	
Purchase of WIP - INFRA	1	0	0	0	0	0%	
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0	0%	
		<u>(8,027,085)</u>	<u>(8,027,085)</u>	<u>(403,444)</u>	<u>7,623,641</u>	<u>(5%)</u>	
<b>Amount attributable to investing activities</b>		<b>(2,588,841)</b>	<b>(7,307,450)</b>	<b>(1,154,711)</b>	<b>6,152,739</b>	<b>(16%)</b>	▲
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Proceeds from New Borrowings	3	0	0	0	0	0%	
Transfers from Restricted Asset (Reserves)	4	1,034,490	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0%	
		<u>1,034,490</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	
<b>Outflows from financing activities</b>							
Repayment of borrowings	3	(147,923)	(73,959)	(64,079)	9,880	(87%)	
Payments for principal portion of lease liabilities	2	(128,223)	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(2,627,000)	(24,250)	(7,594)	16,656	(31%)	
Transfers to Restricted Assets (Other)		0	0	0	0	0%	
		<u>(2,903,146)</u>	<u>(98,209)</u>	<u>(71,673)</u>	<u>16,656</u>	<u>(73%)</u>	
<b>Amount attributable to financing activities</b>		<b>(1,868,656)</b>	<b>(98,209)</b>	<b>(71,673)</b>	<b>16,656</b>	<b>(73%)</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>	5	4,570,453	4,564,071	4,564,071	0	(100%)	
Amount attributable to operating activities		(32,956)	4,698,458	5,171,333	472,875	(110%)	▲
Amount attributable to investing activities		(2,588,841)	(7,307,450)	(1,154,711)	6,152,739	(16%)	▲
Amount attributable to financing activities		(1,868,656)	(98,209)	(71,673)	16,656	(73%)	
<b>Surplus or deficit at the end of the financial year</b>	5	<b>80,001</b>	<b>1,856,870</b>	<b>8,509,020</b>	<b>6,642,270</b>	<b>(458%)</b>	▲

This statement is to be read in conjunction with the accompanying notes.

**Material Variances Symbol**

Above Budget Expectations ▲  
Below Budget Expectations ▼





**Purpose**

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

**The Materiality variance adopted by Council is:**

Actual Variance exceeding 10% of YTD Budget and \$100,000 whichever is the lesser.

**REPORTABLE OPERATING REVENUE VARIATIONS**

**03 - General Purpose Funding**

Timing difference, accrued Special Purpose Springdale Bridge income received in advance.

**REPORTABLE OPERATING EXPENSE VARIATIONS**

**04 - Governance**

Member sitting fees to be paid; lower YTD Admin allocations; RRAC contribution to be paid. Favourable timing differences on audit fees, strategic plan workings, and proposed grant co-contributions genestreams, trial upgrades.

**05 - Law, Order and Public Safety**

Favourable timing differences for Bushfire Mitigation expenditure, Bushfire Mitigation Officer and Council bushfire administration expenses; Unfavourable Bushfire Plant expenditure with some major maintenance required on ageing vehicles and tyres.

**08 - Education and Welfare**

Employee costs for childcare centres are lower than forecast due to staff shortages and a favourable variance exists on housing expenditure as FQM transitions to fee paying rentals for Hopetoun.

**14 - Other Property & Services**

Fuel usage is favourable, Repair costs are elevated mainly due to Bushfire Brigade Plant, higher depreciation than budgeted (non-cash). Plant cost recoveries are lower than year to date budget.

**REPORTABLE NON-CASH VARIATIONS**

Depreciation increase on all assets due to revaluation

**REPORTABLE CAPITAL EXPENSE VARIATIONS**

Favourable 40% progress on Furniture & Equipment program and 28% progress on Parks & Ovals program. Building 4% and Roads Programs progressing with adoption of budget and favourable weather.

**REPORTABLE CAPITAL INCOME VARIATIONS**

Unfavourable due to major grant acquittal audits for Ravensthorpe Cultural Precinct still in progress.

## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1. ACQUISITION OF ASSETS	2023/2024 Adopted Budget \$	2023/2024 YTD Budget \$	SEPTEMBER 2024 Actual \$
The following assets have been acquired during the period under review:			
<b>By Program</b>			
<b>Law, Order &amp; Public Safety</b>			
<u>Fire Prevention &amp; Control</u>			
Hopetoun Rural Bushfire Shed	352,110	352,110	25,996
Water Tank Installation - Jerdacuttup Bfb	7,929	7,929	176
Water Tank Installation - Ravensthorpe North	14,199	14,199	0
Variable Message Boards	40,000	40,000	0
<u>Animal Control</u>			
Construction Of New Dog Pound	50,000	50,000	0
<u>Law &amp; Order</u>			
Ravensthorpe Ses Building Upgrades 21/22	9,700	9,700	0
22/23 Senior Ranger Vehicle	60,000	60,000	0
Dog And Vehicle Signage	12,000	12,000	0
<b>Education &amp; Welfare</b>			
<u>Child Care Centres</u>			
Little Barrens Building Upgrades	10,000	10,000	0
Little Barrens - Painting	21,120	21,120	0
Little Barrens - Shade	24,840	24,840	0
Little Barrens - Soft Fall Area	10,000	10,000	0
Cub House Building Upgrades	33,400	33,400	0
Cub House - Structural Repairs	15,000	15,000	0
Cub House - Shade	31,540	31,540	0
The Cub House - Playground Drainage	5,000	5,000	0
<b>Housing</b>			
<u>Staff Housing</u>			
30 Kingsmill Street, Ravensthorpe	16,800	16,800	0
4 Daw Street	18,500	18,500	0
88 Martin St, Ravensthorpe	12,100	12,100	0
27C Carslile Street - Internal Painting	6,500	6,500	0
27A Carlisle Street - Internal Painting	6,500	6,500	0
<u>Other Housing</u>			
<b>Community Amenities</b>			
<u>Sanitation - Household Refuse</u>			
Ravensthorpe Transfer Shed Improvements	25,650	25,650	0
Munglinup Waste Site Improvements (Design)	57,000	57,000	0
Ravensthorpe Regional Landfill	8,000	8,000	0
<u>Sewerage</u>			
Skip Bin Trailer	20,000	20,000	0
2019/20 Purchase Plant - Sewerage Fencing	23,790	23,790	0
Ravensthorpe Effluent Ponds - Restore Banks	49,264	49,264	0
<u>Other Community Amenities</u>			
West Beach Ablutions Updgrade	17,030	17,030	25,737
Hopetoun Foreshore Ablutions - Upgrades	27,440	27,440	0
Munglinup Public Conveniences	25,000	25,000	0
Cemetary - Backhoe Bucket	3,500	3,500	0
Hopetoun Cemetery Upgrades	60,000	60,000	0
<b>Recreation and Culture</b>			
<u>Public Halls &amp; Civic Centres</u>			
Ravensthorpe Town Hall - Security Lighting	12,000	12,000	0
Hopetoun Office - Rainwater Switchboard	20,000	20,000	0
<u>Swimming Areas &amp; Beaches</u>			
Hopetoun Foreshore Upgrade	100,000	100,000	0
<u>Other Recreation &amp; Sport</u>			
Hopetoun Sports Pavilion, Repair Doors,	14,000	14,000	0
Ravensthorpe Rec Centre - Generator Switch	8,000	8,000	0
New Gym Equipment	10,000	10,000	0
Hopetoun Hockey Field - Switchboard Upgrade	20,000	20,000	0
<u>Libraries</u>			
Ravensthorpe Crc - Improvements	25,000	25,000	0

## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1. ACQUISITION OF ASSETS (Continued)	2023/2024 Adopted Budget \$	2023/2024 YTD Budget \$	SEPTEMBER 2024 Actual \$
The following assets have been acquired during the period under review:			
<b>By Program (Continued)</b>			
<b>Recreation and Culture (Continued)</b>			
<i>Other Culture</i>			
Rcp Furniture Fit Out	50,000	50,000	10,781
Rcp Architect Services	4,000	4,000	0
Rcp Consultants Services	6,520	6,520	2,700
Rcp Project Management	0	0	0
Rcp Building Construction (& Builders)	0	0	0
Rcp Project Fees And Charges (Non-Grant)	0	0	0
Rcp Demolition	30,000	30,000	0
Rcp Contingency	0	0	0
Rcp Utility Services (External Services)	30,000	30,000	0
Rcp Landscaping And Playground	0	0	0
Rcp Public Art	0	0	0
Rcp Carpark	0	0	10,306
Rcp (Shire) Admin Building Construction	50,000	50,000	0
Rcp (Shire) Dunnart Building Construction	70,000	70,000	0
Rcp (Shire) Earthworks Building Construction	0	0	0
Rcp (Shire) Project Management	0	0	157
Rcp (Shire) Building Construction	0	0	0
Rcp (Shire) Demolition	0	0	0
Rcp (Shire) Fitout - Contingency	0	0	2,000
Precinct Solar	450,000	450,000	0
Rcp (Shire) Landscaping	220,000	220,000	123,273
Rcp (Shire) Public Art	0	0	0
Rcp (Shire) Carpark	130,000	130,000	0
<b>Transport</b>			
<i>Construction - Roads, Bridges, Depots</i>			
<b>Roads Construction Council</b>			
Bedford Harbour Road Construction	118,699	118,699	0
Springdale Road - Seal Missing Sealed	35,000	35,000	0
Jerdacuttup Road Re-Construction Works (Lrci)	809,099	809,099	0
Gravel Pit Development	55,000	55,000	0
<b>Roads Mrwa V Of G Constr</b>			
Springdale Road Slk 19.0 - 40.0	45,326	45,326	0
Southern Ocean Road Slk 0.00 - 2.00	100,000	100,000	0
Jerdacuttup Road - Stabilise Pavement &	0	0	3,264
Jerdacuttup Road Slk 9.74 - 14.74	215,000	215,000	0
<b>Roads To Recovery Construction</b>			
Springdale Road Slk 50.0-59.6 Resheet R2R	250,892	250,892	0
Mt Short Slk 0.0-1.6 Resheet R2R	40,000	40,000	16,820
Koornong Road Slk 27.8-30.0 Resheet R2R	55,000	55,000	0
Floater Road Slk 0-7.8 Resheet R2R	95,000	95,000	0
Laurina Road Slk 3.0-5.0	50,000	50,000	0
<b>Commodity Route Road Construction</b>			
Tamarine Road Reseal Slk 0.0 To 7.4	240,100	240,100	0
<b>Drainage Construction</b>			
Elverdton Road Culverts Slk 2.03, 3.02 & 4.19	30,000	30,000	0
<b>Footpath Construction</b>			
Concrete Footpath Construction Programme	75,000	75,000	0
Cambewarra Drive Footpath	7,500	7,500	0
Bike Paths Upgrades From Master Plan	30,000	30,000	0
<b>Bridges Construction</b>			
Jerdacuttup River Bridge - Springdale Road	1,939,499	1,939,499	0
<b>Purchase Land - Roadworks And Depots</b>			
<b>Purchase Land &amp; Buildings - Roadworks</b>			
Ravensthorpe Depot Grounds Upgrades	110,225	110,225	178
<b>Purchase Other Infrastructure - Roads &amp; Depots</b>			
Diesel Tank Hopetoun	36,000	36,000	0



## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1. ACQUISITION OF ASSETS (Continued)	2023/2024 Adopted Budget \$	2023/2024 YTD Budget \$	SEPTEMBER 2024 Actual \$
The following assets have been acquired during the period under review:			
<b>By Program (Continued)</b>			
<u>Road Plant Purchases</u>			
20/21 Purchase Side Tipper	114,730	114,730	0
Patching Trailer 23/24	45,000	45,000	0
Grader Draw Bars 23/24	50,000	50,000	0
<u>Traffic Control</u>			
New Portable Traffic Lights	20,000	20,000	0
<u>Aerodromes</u>			
Ravensthorpe Airport - It Upgrades	18,000	18,000	0
Airport Furniture	8,000	8,000	0
Airport Tug	65,000	65,000	44,441
Ravensthorpe Airport Baggage Trolleys	25,000	25,000	0
Airport Tractor And Slasher	130,000	130,000	0
Terminal Improvements	30,000	30,000	0
Ravensthorpe Airport Fencing - Boundary	17,583	17,583	0
Airport Lighting Upgrade	7,000	7,000	0
<b>Economic Services</b>			
<u>Tourism</u>			
Campground Data Connectivity	30,000	30,000	0
Ravensthorpe Interpretive Centre - Fit Out	180,000	180,000	117,722
Campground Fire Pits	25,000	25,000	0
Genstreme Projects	110,000	110,000	0
Ravensthorpe Tennis Club - Dump Point	25,000	25,000	0
Campground Signage	15,000	15,000	0
<b>Other Property &amp; Services</b>			
<u>Works</u>			
22/23 Dual Cab Utility - Eto	60,000	60,000	0
22/23 Dual Cab Utility - Works Supervisor	60,000	60,000	0
22/23 Dual Cab Utility - Ato	60,000	60,000	0
22/23 Dual Cab Utility - Cleaners	50,000	50,000	0
22/23 Single Cab Utility - Cleaners	50,000	50,000	0
<u>Administration</u>			
Fleet Vehicle 23/24	75,000	75,000	0
Mcsr Vehicle 23/24	45,000	45,000	0
Computer Upgrades	20,000	20,000	13,868
Office Furniture And Painting	10,000	10,000	6,610
Wide Format Printer	11,000	11,000	0
Cleaners Room - Ravensthorpe Office	10,000	10,000	0
	0	0	0
	0	0	0
	0	0	0
	<u>8,027,085</u>	<u>8,027,085</u>	<u>403,444</u>
<b>By Class</b>			
Land	0	0	0
Buildings	1,538,723	1,538,723	56,944
Furniture & Equipment	369,000	369,000	148,982
Plant & Equipment	977,020	977,020	43,854
Infrastructure - Roads	4,048,615	4,048,615	20,084
Infrastructure - Footpaths	112,500	112,500	0
Infrastructure - Drainage	79,264	79,264	0
Infrastructure - Parks & Ovals	470,000	470,000	133,580
Infrastructure - Airports	24,583	24,583	0
Infrastructure - Other	407,380	407,380	0
	<u>8,027,085</u>	<u>8,027,085</u>	<u>403,444</u>

**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**2. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<b>By Program</b>	<b>Asset #</b>	<b>Plant #</b>	<b>Written Down Value</b>		<b>Sale Proceeds</b>		<b>Profit(Loss)</b>	
			<b>2023/2024 Adopted Budget \$</b>	<b>2023/2024 YTD Actual \$</b>	<b>2023/2024 Adopted Budget \$</b>	<b>2023/2024 YTD Actual \$</b>	<b>2023/2024 Adopted Budget \$</b>	<b>2023/2024 YTD Actual \$</b>
<b>Transport</b>							<b>0</b>	<b>0</b>
Duraquip Side Tipper No 1	P611	P577	24,900		14,000		(10,900)	0
<b>Public Works Overheads</b>								
18/19 Toyota Hilux Dual Cab - (Pool Car)	P638B	P638B	27,400		17,000		(10,400)	0
Toyota Hilux 4X4 Utility - Works Supervisor	P698A	P698A	38,600		35,000		(3,600)	0
18/19 Toyota Hilux - Admin Tech Officer	P702B	P702B	32,800		30,000		(2,800)	0
Triton Xtra Cab	P632A	P632A	4,500		15,000		10,500	0
Mitsubishi Triton	P705	P705	0		15,000		15,000	0
							0	0
			128,200.00	0.00	126,000.00	0.00	(2,200.00)	0.00

<b>By Class of Asset</b>	<b>Asset #</b>	<b>Plant #</b>	<b>Written Down Value</b>		<b>Sale Proceeds</b>		<b>Profit(Loss)</b>	
			<b>2023/2024 Adopted Budget \$</b>	<b>2023/2024 YTD Actual \$</b>	<b>2023/2024 Adopted Budget \$</b>	<b>2023/2024 YTD Actual \$</b>	<b>2023/2024 Adopted Budget \$</b>	<b>2023/2024 YTD Actual \$</b>
<b>Plant &amp; Equipment</b>								
Duraquip Side Tipper No 1	P611	P577	24,900	0	14,000	0	(10,900)	0
18/19 Toyota Hilux Dual Cab - (Pool Car)	P638B	P638B	27,400	0	17,000	0	(10,400)	0
Toyota Hilux 4X4 Utility - Works Supervisor	P698A	P698A	38,600	0	35,000	0	(3,600)	0
18/19 Toyota Hilux - Admin Tech Officer	P702B	P702B	32,800	0	30,000	0	(2,800)	0
Triton Xtra Cab	P632A	P632A	4,500	0	15,000	0	10,500	0
Mitsubishi Triton	P705	P705	0	0	15,000	0	15,000	0
	0	0	0	0	0	0	0	0
			128,200.00	0.00	126,000.00	0.00	(2,200)	0.00

**Summary**

Profit on Asset Disposals	25,500	0.00
Loss on Asset Disposals	(27,700)	0.00
	<u>(2,200)</u>	<u>0.00</u>

Vehicles have been traded, however transactions for Profit/Loss will be processed once the Annual Audit is complete

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 SEPTEMBER 2023

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-23	Principal Repayments		Principal Outstanding		Interest Repayments	
		2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
<b>Housing</b>							
Loan 145 Staff Housing	79,285	39,080	19,401	40,205	59,884	2,593	569
Loan 147 Other Housing	169,538	18,805	0	150,733	169,538	6,715	(836)
<b>Recreation and Culture</b>							
Loan 146 Hopetoun Community Centre	254,569	15,678	7,769	238,891	246,800	10,751	1,849
<b>Transport</b>							
Loan 138D Town Street	0	0	0	0	0	0	0
Loan 144 Town Street	0	0	0	0	0	0	0
Loan 143B Refinance	71,004	34,998	17,375	36,006	53,629	2,322	510
Loan 138E Refinance	121,717	39,362	19,534	82,355	102,183	4,184	822
	696,113	147,923	64,079	548,190	632,034	26,565	2,914

(\*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

(b) Lease Repayments

Particulars	Principal 1-Jul-23	Principal Repayments		Principal Outstanding		Interest Repayments	
		2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
<b>Law, Order &amp; Public Safety</b>							
Lease Contract 939384 CESO Vehicle	13,726	13,726	0	13,726		101	0
<b>Community Amenities</b>							
Lease Contract 908707	375,437	77,924	0	297,513		13,165	0
Lease Contract 915953	147,179	36,573	0	110,606		6,283	0
	536,342	128,223	0	421,845	0	19,549	0

## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 SEPTEMBER 2023

	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
<b>4. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Plant Reserve</b>		
Opening Balance	842,363	842,363
Amount Set Aside / Transfer to Reserve	1,133,515	2,624
Amount Used / Transfer from Reserve	<u>(328,730)</u>	<u>0</u>
	<u>1,647,148</u>	<u>844,987</u>
<b>(b) Emergency Farm Water Reserve</b>		
Opening Balance	12,722	12,722
Amount Set Aside / Transfer to Reserve	506	40
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>13,228</u>	<u>12,762</u>
<b>(c) Building Reserve</b>		
Opening Balance	389,108	389,108
Amount Set Aside / Transfer to Reserve	295,481	1,212
Amount Used / Transfer from Reserve	<u>(162,165)</u>	<u>0</u>
	<u>522,424</u>	<u>390,320</u>
<b>(d) Road &amp; Footpath Reserve</b>		
Opening Balance	411,242	411,242
Amount Set Aside / Transfer to Reserve	566,362	1,281
Amount Used / Transfer from Reserve	<u>(416,308)</u>	<u>0</u>
	<u>561,296</u>	<u>412,523</u>
<b>(e) Swimming Pool Upgrade Reserve</b>		
Opening Balance	46,437	46,437
Amount Set Aside / Transfer to Reserve	1,848	145
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>48,285</u>	<u>46,582</u>
<b>(f) Recreation Reserve</b>		
Opening Balance	40,522	40,522
Amount Set Aside / Transfer to Reserve	41,612	126
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>82,134</u>	<u>40,648</u>
<b>(g) Airport Reserve</b>		
Opening Balance	319,524	319,524
Amount Set Aside / Transfer to Reserve	362,713	995
Amount Used / Transfer from Reserve	<u>(17,583)</u>	<u>0</u>
	<u>664,654</u>	<u>320,519</u>
<b>(h) Waste &amp; Sewerage Reserve</b>		
Opening Balance	295,228	295,228
Amount Set Aside / Transfer to Reserve	201,746	920
Amount Used / Transfer from Reserve	<u>(98,704)</u>	<u>0</u>
	<u>398,270</u>	<u>296,148</u>



## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD ENDED 30 SEPTEMBER 2023

	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
<b>4. RESERVES (Continued)</b>		
<b>(i) IT &amp; Equipment Reserve</b>		
Opening Balance	36,722	36,722
Amount Set Aside / Transfer to Reserve	21,461	114
Amount Used / Transfer from Reserve	(11,000)	0
	<u>47,183</u>	<u>36,836</u>
<b>(j) Leave Reserve</b>		
Opening Balance	44,138	44,138
Amount Set Aside / Transfer to Reserve	1,756	137
Amount Used / Transfer from Reserve	0	0
	<u>45,894</u>	<u>44,275</u>
<b>Total Cash Backed Reserves</b>	<u><u>4,030,516</u></u>	<u><u>2,445,600</u></u>
All of the above reserve accounts are to be supported by money held in financial institutions.		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Plant Reserve	1,133,515	2,624
Emergency Farm Water Reserve	506	40
Building Reserve	295,481	1,212
Road & Footpath Reserve	566,362	1,281
Swimming Pool Upgrade Reserve	1,848	145
Recreation Reserve	41,612	126
Airport Reserve	362,713	995
Waste & Sewerage Reserve	201,746	920
IT & Equipment Reserve	21,461	114
Leave Reserve	1,756	137
	<u>2,627,000</u>	<u>7,594</u>
<b>Transfers from Reserves</b>		
Plant Reserve	(328,730)	0
Emergency Farm Water Reserve	0	0
Building Reserve	(162,165)	0
Road & Footpath Reserve	(416,308)	0
Swimming Pool Upgrade Reserve	0	0
UHF Repeater Reserve	0	0
Airport Reserve	(17,583)	0
Waste & Sewerage Reserve	(98,704)	0
IT & Equipment Reserve	(11,000)	0
Leave Reserve	0	0
	<u>(1,034,490)</u>	<u>0</u>
<b>Total Transfer to/(from) Reserves</b>	<u><u>1,592,510</u></u>	<u><u>7,594</u></u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 SEPTEMBER 2023

4. RESERVES (Continued)

**Cash Backed Reserves (Continued)**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Plant Reserve**

To be used to assist in the purchasing of major plant and machinery.

**Emergency Farm Water Reserve**

To be used for the repair and/or construction of emergency farm water supplies in the Shire of Ravensthorpe

**Building Reserve**

To be used for the construction, refurbishment, modification or renovation of all buildings in the Shire of

**Road and Footpath Reserve**

To be used for the construction, renewal, resealing or repair of the road and footpath network.

**Swimming Pool Upgrade Reserve**

To be used towards any major repairs or improvements for the Ravensthorpe swimming pool.

**Recreation Reserve**

To be used for the construction, renewal, refurbishment and upgrade of all recreation facilities and

**Airport Reserve**

To be used for the construction, reconstruction, repairs or modification of facilities including buildings,

**Waste and Sewerage Reserve**

To be used for the repair and/or construction of waste and sewerage facilities in the Shire of Ravensthorpe.

**IT & Equipment Reserve**

To be used for the upgrade and renewal of hardware, communication and software technological

**Leave Reserve**

To be used to fund long service leave and non-current annual leave requirements

**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

	<b>2022/2023 B/Fwd Per 2023/2024 Budget \$</b>	<b>2022/2023 B/Fwd Per Financial Report \$</b>	<b>SEPTEMBER 2024 Actual \$</b>
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	2,373,938	3,673,829	3,959,332
Cash - Restricted Unspent Grants	935,272	0	
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	1,682,126	2,438,006	2,445,600
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	254,693	226,344	4,711,350
Sundry Debtors	231,740	774,964	436,436
Provision for Doubtful Debts	0	0	0
Gst Receivable	114,211	178,663	32,637
Accrued Income/Payments In Advance	938,927	2,205,470	9,416
Payments in Advance	0	0	0
Inventories	25,554	32,563	32,563
	<u>6,556,461</u>	<u>9,529,839</u>	<u>11,627,334</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(386,634)	(566,519)	(182,866)
Accrued Interest On Loans	(27,768)	(26,119)	(17,895)
Accrued Salaries & Wages	(28,180)	(44,619)	0
Income In Advance (Contract Liabilities)	(935,272)	(1,147,134)	0
Gst Payable	0	(97,993)	(41,171)
Payroll Creditors	(114,053)	(86,490)	(9,938)
Accrued Expenses	0	(79,647)	0
PAYG Liability	0	0	0
Right of Use Assets - Current	(13,725)	(114,498)	(114,498)
Trust	0	0	0
Other Payables	(322,020)	(479,241)	(420,845)
Current Employee Benefits Provision	(502,817)	(620,166)	(620,166)
Current Loan Liability	(143,522)	(147,923)	(83,844)
	<u>(2,473,991)</u>	<u>(3,410,349)</u>	<u>(1,491,223)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>4,082,470</b>	<b>6,119,490</b>	<b>10,136,111</b>
Less: Cash - Reserves - Restricted	(1,682,126)	(2,438,006)	(2,445,600)
Less: Cash - Unspent Grants - Restricted	0	0	
Less: Movements Associated with Change in Accounting Standards	0		
Add Back : Component of Leave Liability not Required to be Funded	502,817	620,166	620,166
Add Back : Current Loan Liability	143,522	147,923	83,844
ADD: Current Portion of Lease Liability	13,725	114,498	114,498
Adjustment for Trust Transactions Within Muni		0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b><u>3,060,408</u></b>	<b><u>4,564,071</u></b>	<b><u>8,509,019</u></b>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 SEPTEMBER 2023

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2023/2024 Rate Revenue \$	2023/2024 Interim Rates \$	2023/2024 Back Rates \$	2023/2024 Total Revenue \$	2023/2024 Budget \$
<b>General Rate</b>								
GRV Residential	0.117967	782	12,480,248	1,472,258	0	0	1,472,258	1,472,258
GRV Commercial	0.144823	34	1,661,574	240,634	0	0	240,634	240,634
GRV industrial	0.144823	36	628,700	91,050	0	0	91,050	91,050
GRV - Transient & Short Stay Accom	0.302765	2	1,075,000	325,472	0	0	325,472	325,472
UV - Mining	0.247811	113	3,269,270	810,161	0	0	810,161	810,161
UV - Other	0.004800	318	469,955,000	2,255,784	0	0	2,255,784	2,255,784
Non-Rateable	0.000000	472	201,799	0	0	0	0	0
<b>Sub-Totals</b>		1,757	489,271,591	5,195,360	0	0	5,195,360	5,195,359
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV Residential	982.00	374	1,025,127	367,268	0	0	367,268	367,268
GRV Commercial	982.00	10	51,165	9,820	0	0	9,820	9,820
GRV Industrial	982.00	10	40,668	9,820	0	0	9,820	9,820
GRV - Transient & Short Stay Accom	982.00	0	0	0	0	0	0	0
UV - Mining	479.00	43	41,014	20,597	0	0	20,597	20,597
UV - Other	958.00	113	8,431,600	108,254	0	0	108,254	108,254
<b>Sub-Totals</b>		550	9,589,574	515,759	0	0	515,759	515,759
				5,711,119			<b>5,711,119</b>	<b>5,711,118</b>
Back Rates								1,500
Interim Rates								4,500
<b>Total Amount Raised From Rates</b>							<b>5,711,119</b>	<b>5,717,118</b>
Ex Gratia Rates		check after rates raised					0	73,120
<b>Total Rates</b>							<b>5,711,119</b>	<b>5,790,238</b>

All land except exempt land in the Shire of Ravensthorpe is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**7. TRUST FUNDS**

Monies previously held in Trust are now recognised as a current liability, although they are treated differently to other current liabilities in that they are required to be cash backed.



**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**8. OPERATING STATEMENT BY PROGRAM**

	<b>SEPTEMBER 2024 Actual \$</b>	<b>2023/2024 Adopted Budget \$</b>	<b>2022/2023 Actual \$</b>
<b>OPERATING REVENUES</b>			
Governance	25,671	25,570	(5,608)
General Purpose Funding	6,775,799	6,963,460	8,175,375
Law, Order, Public Safety	126,832	969,506	891,799
Health	8,409	6,300	6,359
Education and Welfare	121,928	748,239	782,969
Housing	12,407	28,400	33,024
Community Amenities	588,586	895,522	1,142,113
Recreation and Culture	(1,986,396)	1,237,375	4,659,826
Transport	655,126	4,900,514	2,782,610
Economic Services	175,854	639,178	357,125
Other Property and Services	44,247	189,033	303,989
<b>TOTAL OPERATING REVENUE</b>	<b>6,548,463</b>	<b>16,603,097</b>	<b>19,129,581</b>
<b>OPERATING EXPENSES</b>			
Governance	(203,850)	(1,281,347)	(978,968)
General Purpose Funding	(56,248)	(317,452)	(231,773)
Law, Order, Public Safety	(261,129)	(1,461,690)	(1,006,544)
Health	(48,358)	(472,423)	(380,769)
Education and Welfare	(308,709)	(1,611,298)	(1,088,324)
Housing	(46,618)	(281,488)	(266,128)
Community Amenities	(387,943)	(1,774,454)	(1,568,690)
Recreation & Culture	(657,763)	(2,885,695)	(2,448,339)
Transport	(1,431,503)	(5,960,218)	(5,633,628)
Economic Services	(98,330)	(597,995)	(403,687)
Other Property and Services	(232,057)	(213,457)	(894,762)
<b>TOTAL OPERATING EXPENSE</b>	<b>(3,732,508)</b>	<b>(16,857,518)</b>	<b>(14,901,612)</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u>2,815,955</u></b>	<b><u>(254,420)</u></b>	<b><u>4,227,969</u></b>

**SHIRE OF RAVENSTHORPE**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**8. OPERATING STATEMENT BY NATURE & TYPE**

	<b>SEPTEMBER</b>	<b>2023/2024</b>	<b>2022/2023</b>
	<b>2024</b>	<b>Adopted</b>	<b>Actual</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>OPERATING REVENUES</b>			
Rates	5,711,119	5,790,238	5,024,821
Operating Grants, Subsidies and Contributions	380,539	1,235,982	3,918,617
Non-Operating Grants, Subsidies and Contributions	(751,267)	5,312,244	5,917,930
Fees and Charges	1,078,932	3,446,578	3,279,397
Service Charges	0	0	0
Interest Earnings	30,304	198,500	130,869
Profit on Asset Disposals	0	25,500	127,118
Proceeds on Disposal of Assets	0	126,000	187,194
Realisation on Disposal of Assets	0	(126,000)	(187,194)
Other Revenue	98,835	594,055	730,828
<b>TOTAL OPERATING REVENUE</b>	<b>6,548,462</b>	<b>16,603,097</b>	<b>19,129,580</b>
<b>OPERATING EXPENSES</b>			
Employee Costs	(1,103,644)	(6,000,489)	(5,273,943)
Materials and Contracts	(738,074)	(4,328,071)	(3,215,388)
Utility Charges	(66,411)	(288,540)	(341,067)
Depreciation on Non-Current Assets	(1,604,112)	(5,531,509)	(5,793,191)
Interest Expenses	(2,914)	(42,746)	(50,187)
Insurance Expenses	(167,342)	(262,265)	(240,155)
Loss on Asset Disposals	0	(27,700)	(17,042)
FV Adjustment of Non-Current assets	0	0	0
Other Expenditure	(50,010)	(376,198)	(424,236)
<b>TOTAL OPERATING EXPENSE</b>	<b>(3,732,507)</b>	<b>(16,857,518)</b>	<b>(15,355,209)</b>
<b>CHANGE IN NET ASSETS</b>			
<b>RESULTING FROM OPERATIONS</b>	<b><u>2,815,955</u></b>	<b><u>(254,421)</u></b>	<b><u>3,774,371</u></b>

**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**9. STATEMENT OF FINANCIAL POSITION**

	<b>SEPTEMBER</b>	<b>2022/2023</b>
	<b>2024</b>	<b>Actual</b>
	<b>Actual</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	6,404,932	6,111,835
Trade and Other Receivables	5,189,840	3,385,441
Inventories	32,563	32,563
<b>TOTAL CURRENT ASSETS</b>	<b>11,627,335</b>	<b>9,529,839</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	7,753	7,753
Inventories	0	0
Property, Plant and Equipment	52,743,458	53,211,661
Infrastructure	128,793,742	129,525,726
<b>TOTAL NON-CURRENT ASSETS</b>	<b>181,544,953</b>	<b>182,745,140</b>
<b>TOTAL ASSETS</b>	<b>193,172,288</b>	<b>192,274,979</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	672,715	2,527,761
Right of Use Asset	114,498	114,498
Long Term Borrowings	83,844	147,923
Provisions	620,166	620,166
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,491,223</b>	<b>3,410,348</b>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	0	0
Long Term Borrowings	548,189	548,189
Right of Use Assets	461,742	461,742
Provisions	94,685	94,685
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,104,616</b>	<b>1,104,616</b>
<b>TOTAL LIABILITIES</b>	<b>2,595,839</b>	<b>4,514,964</b>
<b>NET ASSETS</b>	<b>190,576,449</b>	<b>187,760,015</b>
Retained Surplus	45,422,762	42,614,402
Reserves - Cash Backed	2,445,600	2,438,006
Revaluation Surplus	142,318,994	142,318,994
<b>TOTAL EQUITY</b>	<b>190,187,357</b>	<b>187,371,402</b>

**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**10. FINANCIAL RATIOS**

	<b>2024 YTD</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>
Current Ratio	10.54	2.54	3.01	1.64
Operating Surplus Ratio	0.52	(0.19)	3.29	(0.24)

The above ratios are calculated as follows:

Current Ratio	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
Operating Surplus Ratio	$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$

# ATTACHMENT



12.2.2 SCHEDULE OF ACCOUNT PAYMENTS – SEPTEMBER 2023

<b>File Reference:</b>	<b>GR.ME.8</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Shire of Ravensthorpe</b>
<b>Author:</b>	<b>Finance Officer</b>
<b>Authorising Officer</b>	<b>Executive Manager of Corporate Services</b>
<b>Date:</b>	<b>12 September 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment: <u>ORANGE</u></b>	<b>1. Schedule of Payments to 30 September 2023</b> <b>1. Credit Card Transactions 01 September 2023</b> <b>2. Creditors List of Accounts Paid September 2023</b>
<b>Previous Reference:</b>	<b>Nil</b>

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**VOTING REQUIREMENTS**

1. Simple Majority

**OFFICER RECOMMENDATION**

**That Council:**

**NOTE, pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of September 2023.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

**Carried:   /**

Date: 11/10/2023  
Time: 12:34:17PM

**Shire of Ravensthorpe**  
**Creditor List of Accounts paid - September 2023**

USER: Wendy Spaans  
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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
576	07/09/2023	ELGAS Limited	SERVICE CHARGES - 30 KINGSMILL ST.	1		211.20
INV 1646448104/09/2023		ELGAS Limited	SERVICE CHARGES - 27C CARLISLE ST		52.80	
INV 1646448104/09/2023		ELGAS Limited	SERVICE CHARGES - 30 KINGSMILL ST.		105.60	
INV 1646448104/09/2023		ELGAS Limited	SERVICES CHARGES -5 DAW STREET		52.80	
577	14/09/2023	Horizon Power	136499 - HOPETOUN LAMPS - 01/08/2023 TO 31/08/2023	1		5,026.32
INV 2101778901/09/2023		Horizon Power	136499 - HOPETOUN LAMPS - 01/08/2023 TO 31/08/2023		5,026.32	
578	21/09/2023	Horizon Power	142028 - 2 TUBADA STREET MUNGLINUP - 08/07/2023 - 07/09/2023	1		214.44
INV 2101784508/09/2023		Horizon Power	142028 - 2 TUBADA STREET MUNGLINUP - 08/07/2023 - 07/09/2023		214.44	
EFT17321	07/09/2023	4 Rivers Plumbing Gas & Civil Contracting WA	REPLACE TWO CISTERNS AT HOPETOUN SENIOR CITIZENS	1		3,536.28
INV 0000326930/08/2023		4 Rivers Plumbing Gas & Civil Contracting WA	GLUE THE STORMWATER TOGETHER AND CHANGE IT UP TO WORK BETTER AT THE SHIRE'S ADMIN BUILDING, MORGANS STREET		264.00	
INV 0000326830/08/2023		4 Rivers Plumbing Gas & Civil Contracting WA	DIG UP AND REPAIR THE LEAK AS THE POLY LINE HAS PULLED OUT AT RANGEVIEW TOILETS		264.00	
INV 0000327731/08/2023		4 Rivers Plumbing Gas & Civil Contracting WA	REPLACE TWO CISTERNS AT HOPETOUN SENIOR CITIZENS		2,254.23	
INV 0000328104/09/2023		4 Rivers Plumbing Gas & Civil Contracting WA	2X FLUSH BUTTONS FOR HOPETOUN SENIOR CITIZENS		754.05	
EFT17322	07/09/2023	ABCO Products PTY LTD	3 X ENVIROPLUS LONG DROP TREATMENT CRYSTALS E-ZYME 2.5KG TUBS - FREIGHT	1		606.58
INV INV8930-28/08/2023		ABCO Products PTY LTD	3 X ENVIROPLUS LONG DROP TREATMENT CRYSTALS E-ZYME 2.5KG TUBS - FREIGHT		606.58	
EFT17323	07/09/2023	Amygdala International Pty Ltd, As Trustee for, The Limbic Trust, trading as, ThinksafeTest & Tag	HOPETOUN SENIOR CITIIZENS BUILDING - TEST AND TAG SERVICES - EXIT LIGHTING SERVICE	1		237.60
INV 1960	25/08/2023	Amygdala International Pty Ltd, As Trustee for, The Limbic Trust, trading as, ThinksafeTest & Tag	HOPETOUN SENIOR CITIIZENS BUILDING - TEST AND TAG SERVICES - EXIT LIGHTING SERVICE		237.60	

Date: 11/10/2023  
Time: 12:34:17PM

**Shire of Ravensthorpe**  
**Creditor List of Accounts paid - September 2023**

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT17324	07/09/2023	Australia Post	POSTAL CHARGES TO 31/08/2023	1		70.21
INV 1012676703/09/2023		Australia Post	POSTAL CHARGES TO 31/08/2023		70.21	
EFT17325	07/09/2023	Best Office Systems	PRINTER READINGS - HOPETOUN OFFICE C558 20/07/2023 - 20/08/2023	1		451.01
INV 621085	29/08/2023	Best Office Systems	PRINTER READINGS - HOPETOUN OFFICE C558 20/07/2023 - 20/08/2023		205.90	
INV 621084	29/08/2023	Best Office Systems	PRINTER READINGS - RAVENSTHORPE DEPOT - 20/07/2023 -20/08/2023		74.61	
INV 621334	31/08/2023	Best Office Systems	PRINTER READINGS - RAVENSTHORPE OFFICE C659 & C550		170.50	
EFT17326	07/09/2023	Shire Staff	REIMBURSEMENT FOR STAFF UNIFORM	1		342.80
INV REIMBU03/09/2023		Shire Staff	REIMBURSEMENT FOR STAFF UNIFORM		342.80	
EFT17327	07/09/2023	Bob Waddell	TECHNICAL SUPPORT FOR UPDATE OF CASH BUDGET MODEL AND PREPARATION OF 23/24 STATOTORY BUDGET.	1		3,093.75
INV 3516	28/08/2023	Bob Waddell	TECHNICAL SUPPORT FOR UPDATE OF CASH BUDGET MODEL AND PREPARATION OF 23/24 STATOTORY BUDGET.		3,093.75	
EFT17328	07/09/2023	Choices Flooring Esperance	SUPPLY & INSTALL CHAIN OPERATED LUXAFLEX ROLLER BLINDS IN THE MULTI PURPOSE ROOM AT THE RAVENSTHORPE CULTURAL PRECINCT AS PER QUOTE DATED 17/7/23	1		6,619.25
INV 304995	05/09/2023	Choices Flooring Esperance	SUPPLY & INSTALL CHAIN OPERATED LUXAFLEX ROLLER BLINDS IN THE MULTI PURPOSE ROOM AT THE RAVENSTHORPE CULTURAL PRECINCT AS PER QUOTE DATED 17/7/23		6,619.25	
EFT17329	07/09/2023	Cleanaway Pty Ltd	RUBBISH COLLECTION - AUGUST 2023	1		32,639.11
INV 2175015931/08/2023		Cleanaway Pty Ltd	RUBBISH COLLECTION STARVATION BAY - AUGUST 2023		933.08	
INV 2175016031/08/2023		Cleanaway Pty Ltd	RUBBISH COLLECTION MASON BAY - AUGUST 2023		790.54	
INV 2175255931/08/2023		Cleanaway Pty Ltd	RUBBISH COLLECTION - AUGUST 2023		30,915.49	

Date: 11/10/2023  
 Time: 12:34:17PM

**Shire of Ravensthorpe**  
**Creditor List of Accounts paid - September 2023**

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT17330	07/09/2023	Clearyfield Landscape Contractors	LANDSCAPING RETIC & LABOUR FOR RCP PRECINCT AS PER INV#228 DATED 10/3/23	1		3,178.90
INV 257	04/09/2023	Clearyfield Landscape Contractors	LANDSCAPING RETIC & LABOUR FOR RCP PRECINCT AS PER INV#228 DATED 10/3/23		3,178.90	
EFT17331	07/09/2023	Corsign WA	2 X CUSTOM QUADSIGNS 900X600MM, BLK/YLW CL400 REFLECTIVE MOUNTED TO 9X6 QUAD STAND "MULCHING IN PROGRESS"	1		319.00
INV 0078374	23/08/2023	Corsign WA	2 X CUSTOM QUADSIGNS 900X600MM, BLK/YLW CL400 REFLECTIVE MOUNTED TO 9X6 QUAD STAND "MULCHING IN PROGRESS"		319.00	
EFT17332	07/09/2023	Shire Councillor	REIMBURSEMENT FOR LEGAL FEES AS PER COUNCIL RESOLUTION NO 88/22 MATTER NO:50285	1		852.92
INV REIMBU04	04/09/2023	Shire Councillor	REIMBURSEMENT FOR LEGAL FEES AS PER COUNCIL RESOLUTION NO 88/22 MATTER NO:50285		852.92	
EFT17333	07/09/2023	Dawry's Bottlo PTY LTD	COUNCIL REFRESHMENTS	1		195.14
INV 253135	25/08/2023	Dawry's Bottlo PTY LTD	COUNCIL REFRESHMENTS		195.14	
EFT17334	07/09/2023	Department of Fire and Emergency Services (Previously FESA)	REFUND AWARE 2021-020 GRANT TO SHIRE	1		2,968.18
INV 156113	31/08/2023	Department of Fire and Emergency Services (Previously FESA)	REFUND AWARE 2021-020 GRANT TO SHIRE		2,968.18	
EFT17335	07/09/2023	Shire Staff	SALARY SACRIFICE - Shire Staff - WEEK ENDING 04/09/2023	1		480.00
INV SAL SAC05	05/09/2023	Shire Staff	SALARY SACRIFICE - Shire Staff - WEEK ENDING 04/09/2023		480.00	
EFT17336	07/09/2023	Esperance Farm Trees	SEEDLINGS- TUBESTOCK -NATIVE PLANT PILLS- TREE GUARDS - LABOUR - FREIGHT	1		11,135.20
INV 1188	18/08/2023	Esperance Farm Trees	SEEDLINGS- TUBESTOCK -NATIVE PLANT PILLS- TREE GUARDS - LABOUR - FREIGHT		11,135.20	
EFT17337	07/09/2023	Esperance Fire Services	MONTHLY ROUTINE TESTING OF JACKING PUMP SITE IN MORGAN STREET, RAVENSTHORPE - 19/07/2023	1		649.00
INV S3639	19/07/2023	Esperance Fire Services	MONTHLY ROUTINE TESTING OF JACKING PUMP SITE IN MORGAN STREET, RAVENSTHORPE - 19/07/2023		324.50	

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INV S3788	30/08/2023	Esperance Fire Services	MONTHLY ROUTINE TESTING OF JACKING PUMP SITE IN MORGAN STREET AND TRAVEL COST - 03/08/2023		324.50	
EFT17338	07/09/2023	Freight Lines Group	FREIGHT - WESTSLAB - SIGMA	1		1,107.60
INV 0016068524/08/2023		Freight Lines Group	FREIGHT - WESTSLAB - SIGMA		1,107.60	
EFT17339	07/09/2023	Shire Staff	SALARY SACRIFICE -Shire Staff - WEEK ENDING 04/09/2023	1		548.00
INV SAL SAC05/09/2023		Shire Staff	SALARY SACRIFICE - Shire Staff- WEEK ENDING 04/09/2023		548.00	
EFT17340	07/09/2023	Livingston Medical Pty Ltd	PRE EMPLOYMENT MEDICAL INCL D&A, AUDIOMETRY AND MUSKULOSKELETAL	1		528.50
INV 4-6742-1	31/08/2023	Livingston Medical Pty Ltd	EMPLOYMENT MEDICAL INCL D&A, AUDIOMETRY AND MUSKULOSKELETAL New Employee		528.50	
EFT17341	07/09/2023	Shire Staff	SALARY SACRIFICE - Shire Staff- WEEK ENDING 04/09/2023	1		400.00
INV SAL SAC05/09/2023		Shire Staff	SALARY SACRIFICE - Shire Staff- WEEK ENDING 04/09/2023		400.00	
EFT17342	07/09/2023	Shire Staff	SALARY SACRIFICE - Shire Staff- WEEK ENDING 04/09/2023	1		450.00
INV SAL SAC05/09/2023		Shire Staff	SALARY SACRIFICE - Shire Staff- WEEK ENDING 04/09/2023		450.00	
EFT17343	07/09/2023	MIA LEWIS	GYM BOND REFUND	1		30.00
INV T2339	07/09/2023	MIA LEWIS	GYM BOND REFUND	1	30.00	
EFT17344	07/09/2023	Meridian Agencies (Weistermann Family Trust)	STATIONERY ORDER: QUOTE QU-0039	1		376.40
INV INV-106201/09/2023		Meridian Agencies (Weistermann Family Trust)	STATIONERY ORDER: QUOTE QU-0039		376.40	
EFT17345	07/09/2023	Ohura Consulting	ENTERPRISE AGREEMENT NEGOTIATION 2023	1		3,597.40
INV INV-041431/08/2023		Ohura Consulting	ENTERPRISE AGREEMENT NEGOTIATION 2023		3,597.40	
EFT17346	07/09/2023	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT- 24/08/2023 - 28/08/2023	1		618.00



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INV 28228	31/08/2023	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT- 24/08/2023 - 28/08/2023		467.50	
INV 28246	05/09/2023	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT MEALS FOR SITE VISIT 29/08/2023		150.50	
EFT17347	07/09/2023	QLM Label Makers Pty Ltd	1800 x FULL COLOR 210MM X 97MM, MAGNETIC RUBBER PLUS LAMINATION, MAGNETS 23/24	1		2,254.65
INV 734363	22/06/2023	QLM Label Makers Pty Ltd	1800 CMYK 1 SIDE, 75MMX210MM, 150GSM SOVEREIGN GLOSS FSC MIX, 100 SHEETS PER PACK, 1 X H AND 3 X V PERFORATIONS; 23/24 TIPPASSES		596.55	
INV 735545	14/07/2023	QLM Label Makers Pty Ltd	1800 x FULL COLOR 210MM X 97MM, MAGNETIC RUBBER PLUS LAMINATION, MAGNETS 23/24		1,658.10	
EFT17348	07/09/2023	R And R Heavy Diesel Services	ANNUAL SERVICE CONCANARUP VBFB HD TRUCK 1EEM-041 ISUZU FH FSS	1		19,899.32
INV 7078	30/08/2023	R And R Heavy Diesel Services	KUBOTA SERVICE P730- 1GLO198		315.57	
INV 7072	30/08/2023	R And R Heavy Diesel Services	ULTIMAX HVI-46 OIL 30LTRS - VALTORQUE C4-30 OIL		416.79	
INV 7080	30/08/2023	R And R Heavy Diesel Services	SERVICE & INSPECTION CONCANARUP VBFB HD TRUCK 1EEM-041 ISUZU FH FSS		3,393.39	
INV 7079	30/08/2023	R And R Heavy Diesel Services	300HR SERVICE AND FAULT FINDING FOR REAR WHEEL ALIGNMENT ISSUES - 1HIB802 P760A		1,611.79	
INV 7076	30/08/2023	R And R Heavy Diesel Services	REPLACE 4 OUT OF DATE TYRES COCANARUP VBFB 1EEM-041 ISUZU FH FSS		5,700.20	
INV 7077	30/08/2023	R And R Heavy Diesel Services	ANNUAL SERVICE CONCANARUP VBFB HD TRUCK 1EEM-041 ISUZU FH FSS		6,661.01	
INV 7073	30/08/2023	R And R Heavy Diesel Services	FABRICATE NEW RETAINING LUGS FOR TAIL GATE LOCK, REMOVE OLD WELDS AND WELD IN NEW LUGS ON HINO 6 WHEELER RA-3712 P718		513.61	
INV 7091	31/08/2023	R And R Heavy Diesel Services	REMOVE ACCUMULATOR AND MOUNTING BRACKET AND REWELD BRACKET ON KOMATSU WA200 LOADER P719 RA-3710 AS PER ESTIMATE 5599 28/8/23		297.00	
INV 7105	31/08/2023	R And R Heavy Diesel Services	CARRY OUT 80,000KM LOGBOOK SERVICE P584A - RA233		640.02	
INV 7104	01/09/2023	R And R Heavy Diesel Services	SUPPLY NEW REAR VIEW MIRROR ONLY FOR KOMATSU GD655 GRADER AS PER ESTIMATE 5620 1/9/23		349.94	
EFT17349	07/09/2023	RICHARD ANDERSON	GYM BOND REFUND	1		30.00

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INV T2254	07/09/2023	RICHARD ANDERSON	GYM BOND REFUND	1	30.00	
EFT17350	07/09/2023	Ravensthorpe Agencies	1 X 1000L AD BLUE	1		1,988.01
INV 17624	15/08/2023	Ravensthorpe Agencies	1 X YCL200F CAMLOCK 2 ADAPTOR XM THREAD 1 X NIPPLE 2 1 X BUSH MXF 4X3 1 X YCL300DC DUST CAP 3" 1 X SOCKET REDUC 4 X 3 1 X NIPPLE 3 1 X LINCH PIN 3/16 10 X THREAD TAPE 12MM PINK		194.01	
INV 17642	17/08/2023	Ravensthorpe Agencies	1 X 1000L AD BLUE			1,595.00
INV 17865	23/08/2023	Ravensthorpe Agencies	1 X STEELBLUE BOOTS ARGYLE BLACK LACE/ZIP			199.00
EFT17351	07/09/2023	Ravensthorpe Building Supplies	COOPEX INSECTICIDE	1		55.60
INV 32948	28/08/2023	Ravensthorpe Building Supplies	COOPEX INSECTICIDE			55.60
EFT17352	07/09/2023	Rodney Clarence Daw	CBFO REIMBURSEMENT FOR TELSTRA CHARGES - 11/08/2023 - 10/09/2023	1		82.14
INV REIMBU	30/08/2023	Rodney Clarence Daw	CBFO REIMBURSEMENT FOR TELSTRA CHARGES - 11/08/2023 - 10/09/2023			82.14
EFT17353	07/09/2023	Roselea Trading	Hopetoun Gym Rent	1		2,206.52
INV RENT	01/09/2023	Roselea Trading	Hopetoun Gym Rent			953.15
INV RATES	01/09/2023	Roselea Trading	Hopetoun Gym Rates			150.11
INV YOUTH	01/09/2023	Roselea Trading	Hopetoun Youth Space Rent			953.15
INV YOUTH	01/09/2023	Roselea Trading	Hopetoun Youth Space Rates			150.11
EFT17354	07/09/2023	Seek Limited	SEEK ADVERT- TRAINEE CSAO	1		401.50
INV 7000623221	08/2023	Seek Limited	SEEK ADVERT- TRAINEE CSAO			401.50
EFT17355	07/09/2023	Smarter Tourism Technology Pty Ltd	PROJECT MANAGMENT - RAVENSTHORPE INTERPRETIVE CENTRE - AUGUST 2023	1		11,715.00
INV INV-102125	08/2023	Smarter Tourism Technology Pty Ltd	PROJECT MANAGMENT - RAVENSTHORPE INTERPRETIVE CENTRE - AUGUST 2023			11,715.00
EFT17356	07/09/2023	Shire Staff	SALARY SACRIFICE - Shire Staff- WEEK ENDING 04/09/2023	1		450.00

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INV SAL SAC05/08/2023		Shire Staff	SALARY SACRIFICE - Shire Staff - WEEK ENDING 04/09/2023		450.00	
EFT17357	07/09/2023	Sophie Williams	GYM FOB BOND REFUND	1		30.00
INV T2362	28/08/2023	Sophie Williams	GYM FOB BOND REFUND	1	30.00	
EFT17358	07/09/2023	South Coast Food Service	1 X 10L BIRKO ELECTRIC URN	1		364.65
INV 4386318	24/08/2023	South Coast Food Service	1 X 10L BIRKO ELECTRIC URN		364.65	
EFT17359	07/09/2023	Stantec Australia Pty Ltd	MECHANICAL, HYDRAULIC, ELECTRICAL ENGINEERING AND CONSULTANCY SERVICES	1		2,970.00
INV 1925380	15/08/2023	Stantec Australia Pty Ltd	MECHANICAL, HYDRAULIC, ELECTRICAL ENGINEERING AND CONSULTANCY SERVICES		2,970.00	
EFT17360	07/09/2023	Team Global Express Pty Ltd (TOLL)	FREIGHT - CORSIGN	1		142.97
INV 0579-S3027/08/2023		Team Global Express Pty Ltd (TOLL)	FREIGHT - CORSIGN		142.97	
EFT17361	07/09/2023	Telstra Limited	TELSTRA CHARGES - TIMS - 25/08/2023 - 24/09/2023	1		1,226.54
INV T311	25/08/2023	Telstra Limited	TELSTRA CHARGES - TIMS - 25/08/2023 - 24/09/2023		1,226.54	
EFT17362	07/09/2023	WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET55522008	1		543.17
INV 9043328904/09/2023		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET55522008		543.17	
EFT17363	07/09/2023	ZenPay Pty Ltd	12 MONTH STANDING ORDER KINDYHUB SUBSCRIPTION 50 CHILDREN AT \$1.00 PER MONTH FOR 12 MONTHS PLUS MONTHLY FEES FOR SMART CENTRAL \$109	1		323.40
INV K0377-2110/08/2023		ZenPay Pty Ltd	12 MONTH STANDING ORDER KINDYHUB SUBSCRIPTION 50 CHILDREN AT \$1.00 PER MONTH FOR 12 MONTHS PLUS MONTHLY FEES FOR SMART CENTRAL \$109		163.90	
INV K0377-2110/08/2023		ZenPay Pty Ltd	12 MONTH STANDING ORDER KINDYHUB SUBSCRIPTION 100 CHILDREN AT \$1.00 PER MONTH FOR 12 MONTHS PLUS MONTHLY FEES FOR SMARTCENTRAL \$109 PER MONTH		159.50	
EFT17364	12/09/2023	Shire Staff	PAY 425 FOR WEEK ENDING 06/09/2023 -Shire Staff	1		1,887.85

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INV PAY 425	07/09/2023	Shire Staff	PAY 425 FOR WEEK ENDING 06/09/2023 -Shire Staff		1,887.85	
EFT17365	14/09/2023	4 Rivers Plumbing Gas & Civil Contracting WA	UNBLOCK THE FEMALE TOILET AT THE SHIRE OFFICE	1		631.40
INV 0000331607	09/2023	4 Rivers Plumbing Gas & Civil Contracting WA	UNBLOCK THE FEMALE TOILET AT THE SHIRE OFFICE		473.00	
INV 0000331507	09/2023	4 Rivers Plumbing Gas & Civil Contracting WA	REPLACE THE TAP AT THE TENNIS PAVILION		158.40	
EFT17366	14/09/2023	Australian Government Child Support Agency	Payroll deductions	1		199.99
INV DEDUCT04	09/2023	Australian Government Child Support Agency	Payroll deductions		199.99	
EFT17367	14/09/2023	Australian Taxation Office (ATO) PAYG	PAYG 24/07/2023	1		81,380.00
INV DEDUCT04	09/2023	Australian Taxation Office (ATO) PAYG	Payroll deductions		39,396.00	
INV DEDUCT04	09/2023	Australian Taxation Office (ATO) PAYG	Payroll deductions		330.00	
INV BAS AUC14	09/2023	Australian Taxation Office (ATO) PAYG	PAYG 24/07/2023		41,654.00	
EFT17368	14/09/2023	BP Australia Pty Ltd	BP FUEL CARD - AUGUST 2023-SENIOR RANGER, TOYOTA HILUX - CBFCO, DTS KLUGER AWD V6 ,WAGON,TOYOTA HILUX 4X4 UTILITY,TOYOTA FORTUNA DCCS - ADMIN,SUNDRY SMALL PLANT - MOTORISED,20/21 TOYOTA FORTUNA DOCTOR VEHICLE,19/20 TOYOTA RAV4 AWD HYBRID - TOURISM OFFICE	1		2,629.32
INV 1277884431	08/2023	BP Australia Pty Ltd	BP FUEL CARD - AUGUST 2023-SENIOR RANGER, TOYOTA HILUX - CBFCO, DTS KLUGER AWD V6 ,WAGON,TOYOTA HILUX 4X4 UTILITY,TOYOTA FORTUNA DCCS - ADMIN,SUNDRY SMALL PLANT - MOTORISED,20/21 TOYOTA FORTUNA DOCTOR VEHICLE,19/20 TOYOTA RAV4 AWD HYBRID - TOURISM OFFICE		2,629.32	
EFT17369	14/09/2023	Cutting Edges Equipment Parts Pty Ltd	BOLT-ON EDGES, PLOWBOLTS, NUTHEX AND WASHERS	1		2,799.72
INV 3350947	17/07/2023	Cutting Edges Equipment Parts Pty Ltd	BOLT-ON EDGES, PLOWBOLTS, NUTHEX AND WASHERS		2,799.72	
EFT17370	14/09/2023	DELNORTH PTY Ltd	1300MM WHITE STEEL-FLEX GUIDE POSTS X 50 WITH DELINEATORS INCLUDING PACKAGING AND FREIGHT	1		2,246.20

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INV 65785	11/08/2023	DELNORTH PTY Ltd	1300MM WHITE STEEL-FLEX GUIDE POSTS X 50 WITH DELINEATORS INCLUDING PACKAGING AND FREIGHT		2,246.20	
EFT17371	14/09/2023	Esperance Weekender	10X3 AD IN ESPERANCE WEEKENDER TO PROMOTE FITZGERALD BIOSPHERE COAST AND SHIRE OF RAVENSTHORPE CAMPGROUNDS DURING RAVENSTHORPE WILDFLOWER SHOW 2023.	1		259.50
INV INV4389	08/09/2023	Esperance Weekender	10X3 AD IN ESPERANCE WEEKENDER TO PROMOTE FITZGERALD BIOSPHERE COAST AND SHIRE OF RAVENSTHORPE CAMPGROUNDS DURING RAVENSTHORPE WILDFLOWER SHOW 2023.		259.50	
EFT17372	14/09/2023	Etech WA Pty Ltd T/A Esperance Communication	REPLACE THE FAILED AFRU PAL SYSTEM AND ANTENNA FEED CABLE	1		8,679.50
INV 5209555	08/09/2023	Etech WA Pty Ltd T/A Esperance Communication	REPLACE THE FAILED AFRU PAL SYSTEM AND ANTENNA FEED CABLE		8,679.50	
EFT17373	14/09/2023	Helene Pty Ltd (Lo-Go Appointments)	ADMINISTRATION ASSISTANCE - 3 MONTHS - Shire Staff WEEK ENDING 26 AUGUST 2023	1		3,513.20
INV H2842	30/08/2023	Helene Pty Ltd (Lo-Go Appointments)	ADMINISTRATION ASSISTANCE - 3 MONTHS - Shire Staff WEEK ENDING 26 AUGUST 2023		1,756.60	
INV H2880	06/09/2023	Helene Pty Ltd (Lo-Go Appointments)	ADMINISTRATION ASSISTANCE - 3 MONTHS - Shire Staff WEEK ENDING 2 SEP 2023		1,756.60	
EFT17374	14/09/2023	Hopetoun Everett Golf Club	COMMUNITY DEVELOPMENT FUND 2023/2024 - CARPET AND LAMINATE REPLACEMENT IN CLUB HOUSE.	1		3,500.00
INV 0000002503	09/2023	Hopetoun Everett Golf Club	COMMUNITY DEVELOPMENT FUND 2023/2024 - CARPET AND LAMINATE REPLACEMENT IN CLUB HOUSE.		3,500.00	
EFT17375	14/09/2023	Shire Staff	REIMBURSEMENT - ST JOHN - FIRST AID COURSE	1		199.00
INV REIMBU25	07/2023	Shire Staff	REIMBURSEMENT - ST JOHN - FIRST AID COURSE		199.00	
EFT17376	14/09/2023	Kleen West Distributors	6 X BOXES NITRILE BLAX GLOVES L & 6 BOXES NITRILE BLAX GLOVES XL	1		204.60
INV 0008465029	08/2023	Kleen West Distributors	6 X BOXES NITRILE BLAX GLOVES L & 6 BOXES NITRILE BLAX GLOVES XL		204.60	
EFT17377	14/09/2023	LGRCEU	Payroll deductions	1		220.00
INV DEDUCT04	09/2023	LGRCEU	Payroll deductions		198.00	



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INV DEDUCT	04/09/2023	LGRCEU	Payroll deductions		22.00	
EFT17378	14/09/2023	Shire Staff	REIMBURSEMENT FOR LG PROFFESIONAL 2023/24 MEMBERSHIP	1		531.00
INV REIMBU	03/09/2023	Shire Staff	REIMBURSEMENT FOR LG PROFFESIONAL 2023/24 MEMBERSHIP		531.00	
EFT17379	14/09/2023	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT 5/09/2023- 6/09/2023	1		1,147.50
INV 28257	07/09/2023	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT 5/09/2023- 6/09/2023		1,147.50	
EFT17380	14/09/2023	R And R Heavy Diesel Services	SUPPLY & FIT 7 NEW TYRES IEGP -115 , P690.	1		12,756.77
INV 7111	06/09/2023	R And R Heavy Diesel Services	CARRY OUT 30,000KM LOGBOOK SERVICE AND INSPECTION ON HILUX P678B RA 235		374.20	
INV 7123	08/09/2023	R And R Heavy Diesel Services	REPLACE CABIN BLOWER FAN & DAMAGED SPOT LIGHTS WITH NEW STEDI LIGHT BAR CBFCO RA-137 TOYOTA HILUX & LABOUR & FREIGHT		1,374.12	
INV 7121	08/09/2023	R And R Heavy Diesel Services	SUPPLY & FIT 7 NEW TYRES IEGP -115 , P690.		9,975.35	
INV 7125	11/09/2023	R And R Heavy Diesel Services	CARRY OUT 200,000KM LOGBOOK SERVICE AND INSPECTION AS PER ESTIMATE 5624 4/9/23 P677B RA-3359		476.05	
INV 7126	12/09/2023	R And R Heavy Diesel Services	CARRY OUT 20,000KM LOGBOOK SERVICE AND INSPECTION ON P705B RA-279 TOYOTA HILUX AS PER ESTIMATE 5650 11/09/23		557.05	
EFT17381	14/09/2023	Ravensthorpe Agencies	1 X BOX GREASE CARTRIDGES AND 1 X 20KG BUCKET GREASE	1		460.89
INV 18083	07/09/2023	Ravensthorpe Agencies	1 X BOX GREASE CARTRIDGES AND 1 X 20KG BUCKET GREASE		460.89	
EFT17382	14/09/2023	Ravensthorpe Building Supplies	SCREWS - RAPIDSET	1		1,429.46
INV 31322	16/07/2023	Ravensthorpe Building Supplies	50MM POP UP SPRINKLER QC , 1X RISER THREAD.		7.90	
INV 33089	01/09/2023	Ravensthorpe Building Supplies	6 X RICHGRO RED POTTING MIX 25L AS PER QUOTE 341-31.08.23		44.40	
INV 33214	06/09/2023	Ravensthorpe Building Supplies	3 X DIAMOND CUP GRINDER SINGLE ROW 100X5X8X22.2/16 AND 2 FLEXOVIT SEGMENTED DIAMOND BLADE 125MM X 2.1X10X22/20		179.95	

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INV 33336	11/09/2023	Ravensthorpe Building Supplies	SCREWS - RAPIDSET		650.25	
INV 33335	11/09/2023	Ravensthorpe Building Supplies	NUTS - BOLTS - SCREWS - DRILL BITS		134.51	
INV 33337	11/09/2023	Ravensthorpe Building Supplies	DRILL BIT - SCREWS		27.60	
INV 33339	11/09/2023	Ravensthorpe Building Supplies	1 X BULK BAG BAILEYS SOIL IMPROVER		295.00	
INV 33340	11/09/2023	Ravensthorpe Building Supplies	1 X FUEL CAN PLASTIC 2 STROKE GREEN 5		39.90	
INV 33342	11/09/2023	Ravensthorpe Building Supplies	1 X 15A 20M EXTENSION LEAD		49.95	
EFT17383	14/09/2023	Seek Limited	SEEK ADVERT- TRAINEE CSAO	1		401.50
INV 7000623221/08/2023		Seek Limited	SEEK ADVERT- TRAINEE CSAO		401.50	
EFT17384	14/09/2023	Seton Australia	20 X A15392 - LINE MARKING AEROSOL PAINT 500G WHITE AND 5 X A15393 LINE MARKING AEROSOL PAINT 500G YELLOW	1		541.42
INV 9353925216/08/2023		Seton Australia	20 X A15392 - LINE MARKING AEROSOL PAINT 500G WHITE AND 5 X A15393 LINE MARKING AEROSOL PAINT 500G YELLOW		541.42	
EFT17385	14/09/2023	Shire of Ravensthorpe Social Club	Payroll deductions	1		175.00
INV DEDUCT04/09/2023		Shire of Ravensthorpe Social Club	Payroll deductions		175.00	
EFT17386	14/09/2023	Shire of Ravensthorpe- Petty Cash	HOPETOUN PRETTY CASH REIMBURSEMENT 18/07/2023 - 31/08/2023 - HOPETOUN IGA MILK, COFFEE, SUGAR, BISCUITS AND CAKE.	1		70.25
INV REIMBU118/07/2023		Shire of Ravensthorpe- Petty Cash	HOPETOUN PRETTY CASH REIMBURSEMENT 18/07/2023 - 31/08/2023 - HOPETOUN IGA MILK, COFFEE, SUGAR, BISCUITS AND CAKE.		70.25	
EFT17387	14/09/2023	Team Global Express Pty Ltd (TOLL)	FRIEGHT - PATHWEST - CORSIGN - PCS	1		402.53
INV 0580-S3003/09/2023		Team Global Express Pty Ltd (TOLL)	FRIEGHT - PATHWEST - CORSIGN - PCS		352.66	
INV 0581-S3010/09/2023		Team Global Express Pty Ltd (TOLL)	FREIGHT - CHEM CENTRE		49.87	
EFT17388	14/09/2023	Two's Complement Computing Pty Ltd T/a Zoodata	SERVICE CONTRACT ANNUAL PROVISION OF DIGITISED SOFTWARE SOLUTIONS FOR INSPECTIONS 27/10/2023-26/10/2024	1		13,090.00

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INV 5451	07/09/2023	Two's Complement Computing Pty Ltd T/a Zoodata	SERVICE CONTRACT ANNUAL PROVISION OF DIGITISED SOFTWARE SOLUTIONS FOR INSPECTIONS 27/10/2023-26/10/2024		13,090.00	
EFT17389	14/09/2023	Ultimate Detailing & Auto Glass	SUPPLY AND FIT NEW WINDSCREEN TO TOYOTA HILUX P702B RA-3794	1		2,273.40
INV 4706	08/09/2023	Ultimate Detailing & Auto Glass			2,273.40	
EFT17390	14/09/2023	Vanguard Distribution	NEW TEAR-OFF COLOUR FITZGERALD BIOSPHERE COAST A2 MAPS PRINTING 100 PADS OF 50 (DOUBLE SIDED, FULL COLOUR, SATIN ART 115GSM) AS PER QUOTE 6358	1		1,754.50
INV 0003940205/09/2023		Vanguard Distribution	NEW TEAR-OFF COLOUR FITZGERALD BIOSPHERE COAST A2 MAPS PRINTING 100 PADS OF 50 (DOUBLE SIDED, FULL COLOUR, SATIN ART 115GSM) AS PER QUOTE 6358		1,754.50	
EFT17391	14/09/2023	WINC Australia Pty Ltd	DETERGENT - 5LTRS- FREIGHT	1		379.70
INV 9043339505/09/2023		WINC Australia Pty Ltd	BLEACH -5LTRS		41.55	
INV 9043342405/09/2023		WINC Australia Pty Ltd	DETERGENT - 5LTRS- FREIGHT		289.50	
INV 9043389911/09/2023		WINC Australia Pty Ltd	DEODORANT 5 LTRS.		48.65	
EFT17392	14/09/2023	ZenPay Pty Ltd	KINDY HUB - SEP 2023	1		650.10
INV K0384-2211/09/2023		ZenPay Pty Ltd	KINDY HUD - SEP 2023.		322.30	
INV K0384-2211/09/2023		ZenPay Pty Ltd	KINDY HUB - SEP 2023		327.80	
EFT17393	21/09/2023	Albany Mapping & Surveying Services	RAVENSTHORPE AIRPORT RTK FEAUTRE AND CONTOUR SURVEY	1		41,924.30
INV 0000012911/09/2023		Albany Mapping & Surveying Services	RAVENSTHORPE AIRPORT RTK FEAUTRE AND CONTOUR SURVEY		39,999.30	
INV 0000013114/09/2023		Albany Mapping & Surveying Services	PREPARING DEPOSITED PLAN FOR PROPOSED AMALGAMTION OF LOTS 16, 18, 19, 20, 500 AND 501 MORGANS STREET RAVENSTHORPE		1,925.00	
EFT17394	21/09/2023	Building and Energy, Department of Mines, Industry Regulation and Safety	BSL RETURN - JUNE 2023 - AUGUST 2023	1		1,975.48

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INV JUN 23 - .19/09/2023		Building and Energy, Department of Mines, Industry Regulation and Safety	BSL RETURN - JUNE 2023 - AUGUST 2023		1,975.48	
EFT17395	21/09/2023	Shire Staff	SALARY SACRIFICE - Shire Staff- FORTNIGHT ENDING 18/09/2023	1		480.00
INV SAL SAC18/09/2023		Shire Staff	SALARY SACRIFICE - Shire Staff - FORTNIGHT ENDING 18/09/2023		480.00	
EFT17396	21/09/2023	Etech WA Pty Ltd T/A Esperance Communication	SUPPLY AND REPLACE ANTENNA AND BRACKET OF AFRU PAL SYSTEM	1		1,568.50
INV 5209851	19/09/2023	Etech WA Pty Ltd T/A Esperance Communication	SUPPLY AND REPLACE ANTENNA AND BRACKET OF AFRU PAL SYSTEM		1,568.50	
EFT17397	21/09/2023	Shire Staff	REIMBURSEMENT - RAVENSTHORPE AGENCIES - SANDBAGS	1		50.70
INV REIMBU19/09/2023		Shire Staff	REIMBURSEMENT - RAVENSTHORPE AGENCIES - SANDBAGS		50.70	
EFT17398	21/09/2023	Helene Pty Ltd (Lo-Go Appointments)	ADMINISTRATION ASSISTANCE - WEEK ENDING 09/09/2023 - Shire Staff	1		1,589.04
INV H2904	13/09/2023	Helene Pty Ltd (Lo-Go Appointments)	ADMINISTRATION ASSISTANCE - WEEK ENDING 09/09/2023 - Shire Staff		1,589.04	
EFT17399	21/09/2023	Hopetoun Tyres & Batteries	STRIP, REPAIR AND BALANCE 265/65R17 TOYOTA HILUX RA279 P705B	1		105.00
INV INV-143417/09/2023		Hopetoun Tyres & Batteries			50.00	
INV INV-143317/09/2023		Hopetoun Tyres & Batteries	STRIP, REPAIR AND BALANCE 265/65R17 TOYOTA HILUX RA279 P705B		55.00	
EFT17400	21/09/2023	Shire Staff	REIMBURSEMENT FOR FIRST AID COURSE - INITIAL PAYMENT RETURNED	1		199.00
INV REIMBU20/09/2023		Shire Staff	REIMBURSEMENT FOR FIRST AID COURSE - INITIAL PAYMENT RETURNED		199.00	
EFT17401	21/09/2023	Shire Staff	REIMBURSEMENT - FOOD ITEMS - DINNER PLATES AND GLASS PAINT	1		47.21
INV REIMBU18/09/2023		Shire Staff	REIMBURSEMENT - FOOD ITEMS - DINNER PLATES AND GLASS PAINT		47.21	
EFT17402	21/09/2023	Shire Staff	REIMBURSEMENT FOR MEDICAL NEW STAFF MEMBER	1		695.20

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INV REIMBU20/09/2023		Shire Staff	REIMBURSEMENT FOR MEDICAL NEW STAFF MEMBER		695.20	
EFT17403	21/09/2023	Shire Staff	SALARY SACRIFICE - Shire Staff - FORTNIGHT ENDING 18/09/2023	1		548.00
INV SAL SAC18/09/2023		Shire Staff	SALARY SACRIFICE - Shire Staff- FORTNIGHT ENDING 18/09/2023		548.00	
EFT17404	21/09/2023	Local Health Authorities Analytical Committee (LHAAC)	ANALYTICAL SERVICES 2023/24	1		516.02
INV MA2023	11/09/2023	Local Health Authorities Analytical Committee (LHAAC)	ANALYTICAL SERVICES 2023/24		516.02	
EFT17405	21/09/2023	Shire Staff	SALARY SACRIFICE - Shire Staff- FORTNIGHT ENDING 18/09/2023	1		400.00
INV SAL SAC18/09/2023		Shire Staff	SALARY SACRIFICE - Shire Staff - FORTNIGHT ENDING 18/09/2023		400.00	
EFT17406	21/09/2023	Shire Staff	SALARY SACRIFICE - Shire Staff - FORTNIGHT ENDING 18/09/2023	1		450.00
INV SAL SAC18/09/2023		Shire Staff	SALARY SACRIFICE - LShire Staff - FORTNIGHT ENDING 18/09/2023		450.00	
EFT17407	21/09/2023	MIA LEWIS	GYM FOB BOND REFUND	1		30.00
INV T2339	20/09/2023	MIA LEWIS	GYM FOB BOND REFUND	1	30.00	
EFT17408	21/09/2023	Main Roads Western Australia Albany	CLASS 1 RAV OVERSIZE PERIOD PERMIT - RA3751 - P721	1		50.00
INV 5963783	12/09/2023	Main Roads Western Australia Albany	CLASS 1 RAV OVERSIZE PERIOD PERMIT - RA3751 - P721		50.00	
EFT17409	21/09/2023	R And R Heavy Diesel Services	PARTS & LABOUR ON MT SHORT FIRE TRUCK 1DHY-580 P656 ISUZU FY FSS	1		15,180.47
INV 7128	13/09/2023	R And R Heavy Diesel Services	RA3520 P678A - 100,000KM SERVICE		553.48	
INV 7133	13/09/2023	R And R Heavy Diesel Services	REPLACE OUT OF DATE SPARE TYRE, DAMAGED DECAL LABELS & REFLECTIVE STICKERS & LATCH STRIKER 1EEW142 - P689		3,396.78	
INV 7144	15/09/2023	R And R Heavy Diesel Services	SUPPLY PASSENGER SIDE DOOR GLASS WINDOW FOR P741 FUSO CANTER RA-201		922.88	
INV 7148	20/09/2023	R And R Heavy Diesel Services	PARTS & LABOUR ON MT SHORT FIRE TRUCK 1DHY-580 P656 ISUZU FY FSS		10,307.33	



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EFT17410	21/09/2023	RICHARD ANDERSON	GYM FOB BOND REFUND	1		30.00
INV T2254	20/09/2023	RICHARD ANDERSON	GYM FOB BOND REFUND	1	30.00	
EFT17411	21/09/2023	Ravensthorpe Agencies	3 X 73L BINS WITH CLIP ON LID	1		120.00
INV 18169	12/09/2023	Ravensthorpe Agencies	3 X 73L BINS WITH CLIP ON LID		120.00	
EFT17412	21/09/2023	Ravensthorpe Building Supplies	1 X RUSTBUSTER RANEX 4L	1		439.96
INV 33428	13/09/2023	Ravensthorpe Building Supplies	10 X RICHGRO RED POTTING MIX 25L		74.00	
INV 33428	13/09/2023	Ravensthorpe Building Supplies	6 X SWAN GP 20KG		81.00	
INV 33430	13/09/2023	Ravensthorpe Building Supplies	METAL SCREWS - SELLEYS ROOF & GUTTER		67.85	
INV 33431	13/09/2023	Ravensthorpe Building Supplies	1 X RUSTBUSTER RANEX 4L		96.00	
INV 33432	13/09/2023	Ravensthorpe Building Supplies	1 X PTX BLUE DISC PAD TRAILER		51.75	
INV 33434	13/09/2023	Ravensthorpe Building Supplies	12 X M10 GAL FLAT WASHER; 12 X NUT GAL M10; 12 X CUPHEAD BOLT/NUT GAL M10		69.36	
EFT17413	21/09/2023	Shire of Ravensthorpe- Petty Cash	RAVENSTHORPE PETTY CASH REIMBURSEMENT - 03/04/2023 - 11/09/2023	1		897.35
INV RAVY SE19/09/2023		Shire of Ravensthorpe- Petty Cash	RAVENSTHORPE PETTY CASH REIMBURSEMENT - 03/04/2023 - 11/09/2023		897.35	
EFT17414	21/09/2023	Siearra Cronin	GYM FOB BOND REFUND	1		30.00
INV T2183	20/09/2023	Siearra Cronin	GYM FOB BOND REFUND	1	30.00	
EFT17415	21/09/2023	Smarter Tourism Technology Pty Ltd	PROJECT MANAGMENT - RAVENSTHORPE INTERPRETIVE CENTRE - HARWARE CONFIGURATION - PATCH LEADS, TRAVEL	1		18,403.26
INV INV-102715/09/2023		Smarter Tourism Technology Pty Ltd	WINDOW FILM, CUT TO SIZE AND INSTALL. PRODUCE SIGNAGE TO SUPPLIED DESIGNS AND INSTALL		3,850.00	
INV INV-102615/09/2023		Smarter Tourism Technology Pty Ltd	PROJECT MANAGMENT - RAVENSTHORPE INTERPRETIVE CENTRE - HARWARE CONFIGURATION - PATCH LEADS, TRAVEL		14,553.26	
EFT17416	21/09/2023	Shire Staff	SALARY SACRIFICE - Shire Staff- FORTNIGHT ENDING 18/09/2023	1		460.00

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INV SAL SAC18/09/2023		Shire Staff	SALARY SACRIFICE - Shire StaffFORTNIGHT ENDING 18/09/2023		460.00	
EFT17417	21/09/2023	The Trustee for GT MAJOR CONTRACTING TRUST	RCP OPENING EVENT 50% BALANCE - DENE BINGHAM PHOTOGRAPHY	1		6,028.00
INV 102	12/09/2023	The Trustee for GT MAJOR CONTRACTING TRUST	RCP OPENING EVENT 50% BALANCE - DENE BINGHAM PHOTOGRAPHY		6,028.00	
EFT17418	28/09/2023	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT MASON BAY TOILETS AND DUMP POINT	1		5,019.16
INV 0000335920/09/2023		4 Rivers Plumbing Gas & Civil Contracting WA	REPAIR LEAKING CISTERN IN FEMALE TOILETS AT OLD CRC RAVENSTHORPE		257.40	
INV 0000336020/09/2023		4 Rivers Plumbing Gas & Civil Contracting WA	PLUMBING WORKS FOR WESTE BEACH TOILETS UPGRADE, REPLUMB SHOWERS AND CUT IN ISOLATION VALVE		947.76	
INV 0000338626/09/2023		4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT MASON BAY TOILETS AND DUMP POINT		3,814.00	
EFT17419	28/09/2023	Albany Lock and Security	100X SALTO FOBS	1		1,290.00
INV 0003414119/09/2023		Albany Lock and Security	100X SALTO FOBS		1,290.00	
EFT17420	28/09/2023	Anthony John Gallagher	SERVICING OF COLDROOM AT THE RAVENSTHORPE RECREATION CENTRE INCLUDING TRAVEL	1		2,272.60
INV 6171	15/09/2023	Anthony John Gallagher	SERVICING OF COLDROOM AT THE RAVENSTHORPE RECREATION CENTRE INCLUDING TRAVEL		1,326.60	
INV 6170	17/09/2023	Anthony John Gallagher	SERVICING OF BENCHTOP FRIDGE, COMPRESSION TESTING AND REFRIGERANT TOP UP		946.00	
EFT17421	28/09/2023	Australian Government Child Support Agency	Payroll deductions	1		199.99
INV DEDUCT18/09/2023		Australian Government Child Support Agency	Payroll deductions		199.99	
EFT17422	28/09/2023	Australian Taxation Office (ATO) PAYG	Payroll deductions	1		42,486.70
INV DEDUCT18/09/2023		Australian Taxation Office (ATO) PAYG	Payroll deductions		42,156.70	
INV DEDUCT18/09/2023		Australian Taxation Office (ATO) PAYG	Payroll deductions		330.00	
EFT17423	28/09/2023	Best Office Systems	PRINTER READINGS - RAVENSTHORPE OFFICE C659 & C550I	1		2,268.87

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INV 621885	20/09/2023	Best Office Systems	PRINTER READINGS - RAVENSTHORPE OFFICE C659 & C550I		2,268.87	
EFT17424	28/09/2023	Bob Waddell	ASSISTANCE WITH AUGUST MONTHLY FINANCIAL STATEMENT.	1		330.00
INV 3555	18/09/2023	Bob Waddell	ASSISTANCE WITH AUGUST MONTHLY FINANCIAL STATEMENT.		330.00	
EFT17425	28/09/2023	Community Spirit Newspaper Inc	DOUBLE PAGE ADVERTORIALISSUSE 16 PAGE 12,13 & 19	1		747.00
INV 0002570931/08/2023		Community Spirit Newspaper Inc	DOUBLE PAGE ADVERTORIALISSUSE 16 PAGE 12,13 & 19		405.00	
INV 0002573514/09/2023		Community Spirit Newspaper Inc	DOUBLE PAGE ADVERTORIAL ISSUSE 17 PAGE 16 &17.		342.00	
EFT17426	28/09/2023	Helene Pty Ltd (Lo-Go Appointments)	ADMINISTRATION ASSISTANCE - 3 MONTHS - Shire Staff WEEK ENDING 16 SEP 2023	1		1,756.60
INV H2927	21/09/2023	Helene Pty Ltd (Lo-Go Appointments)	ADMINISTRATION ASSISTANCE - 3 MONTHS - Shire Staff WEEK ENDING 16 SEP 2023		1,756.60	
EFT17427	28/09/2023	Hopetoun Primary School P&C	DONATION FOR HOPEY'S GOT TALENT EVENT	1		750.00
INV 0026	20/09/2023	Hopetoun Primary School P&C	DONATION FOR HOPEY'S GOT TALENT EVENT		750.00	
EFT17428	28/09/2023	Hopetoun Tyres & Batteries	AIRPORT BAGGAGE BARROWS. 2X (9X4.5/108 WHEEL) 2X (600-9 JOURNEY P821 TYRE) 2X (600-9 TR13 TUBE)	1		539.00
INV INV-143517/09/2023		Hopetoun Tyres & Batteries	AIRPORT BAGGAGE BARROWS. 2X (9X4.5/108 WHEEL) 2X (600-9 JOURNEY P821 TYRE) 2X (600-9 TR13 TUBE)		539.00	
EFT17429	28/09/2023	Jerramungup Electrical	REPLACE 3 X LIGHT FITTINGS AND 1 X SMOKE ALARM AT FITZGERALD BUILDING	1		566.28
INV INV-455631/08/2023		Jerramungup Electrical	REPLACE 3 X LIGHT FITTINGS AND 1 X SMOKE ALARM AT FITZGERALD BUILDING		566.28	
EFT17430	28/09/2023	Kimberley John Jackson Harris	POOL BOND REFUND	1		30.00
INV T2179	28/09/2023	Kimberley John Jackson Harris	POOL BOND REFUND	1	30.00	
EFT17431	28/09/2023	LGRCEU	Payroll deductions	1		220.00
INV DEDUCT18/09/2023		LGRCEU	Payroll deductions		198.00	
INV DEDUCT18/09/2023		LGRCEU	Payroll deductions		22.00	

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EFT17432	28/09/2023	Leisure Industry Group Australia	4 x C13 SAFETY KEYS FOR BODYWORK CHALLENGER 400 TREADMILLS & 2 X SPIN BIKE PEDALS FOR VORTEX V700	1		339.00
INV 394	15/09/2023	Leisure Industry Group Australia	4 x C13 SAFETY KEYS FOR BODYWORK CHALLENGER 400 TREADMILLS & 2 X SPIN BIKE PEDALS FOR VORTEX V700		339.00	
EFT17433	28/09/2023	Livingston Medical Pty Ltd	MEDICAL FOR NEW STAFF MEMBER	1		1,073.60
INV 1-7374-1	18/09/2023	Livingston Medical Pty Ltd	MEDICAL FOR NEW STAFF MEMBER		536.80	
INV 1-7388-1	18/09/2023	Livingston Medical Pty Ltd	MEDICAL FOR NEW STAFF MEMBER		536.80	
EFT17434	28/09/2023	Shire Staff	PRE - EMPLOYMENT MEDICAL	1		680.80
INV REIMBU20	20/09/2023	Shire Staff	PRE - EMPLOYMENT MEDICAL		536.80	
INV REIMBU21	21/09/2023	Shire Staff	REIMBURSEMENT FOR PRESCRIBED BURN - MEALS		144.00	
EFT17435	28/09/2023	Munglinup Community Group (MCG) Inc.	CDF GRANT 2023	1		5,000.00
INV 21	18/09/2023	Munglinup Community Group (MCG) Inc.	CDF GRANT 2023		5,000.00	
EFT17436	28/09/2023	Perfect Computer Solutions Pty Ltd	AV SYSTEM FOR SHIRE BOARDROOM	1		15,722.50
INV 28268	14/09/2023	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT - 8/09/2023 - 14/09/2023		467.50	
INV 28274	21/09/2023	Perfect Computer Solutions Pty Ltd	AV SYSTEM FOR SHIRE BOARDROOM		15,255.00	
EFT17437	28/09/2023	RP & AL Stephen ATF R&A Steohen Family Trust	SAND FOR THE HOPETOUN BUSHFIRE SHED	1		10,560.00
INV 1001	31/08/2023	RP & AL Stephen ATF R&A Steohen Family Trust	SAND FOR THE HOPETOUN BUSHFIRE SHED		10,560.00	
EFT17438	28/09/2023	Ravensthorpe Agencies	HOSE TAIL - CLAMP - END CONCERT - PIPE POLY - HOSE SUCTION - CHECK VALUE	1		1,954.13
INV 18214	13/09/2023	Ravensthorpe Agencies	1 X STEELBLUE BOOTS SOUTHERN CROSS BLACK SIZE 9.5		265.00	
INV 18218	19/09/2023	Ravensthorpe Agencies	HOSE TAIL - CLAMP - END CONCERT - PIPE POLY - HOSE SUCTION - CHECK VALUE		1,689.13	

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EFT17439	28/09/2023	Ravensthorpe Building Supplies	50 X COLOURBOND CHANNEL POSTS, 2 X STEEL POST, 15 X COLOURBOND RAILS, 500 X TEK SCREWS (ALL DEEP OCEAN)	1		1,207.00
INV 33579	19/09/2023	Ravensthorpe Building Supplies	50 X COLOURBOND CHANNEL POSTS, 2 X STEEL POST, 15 X COLOURBOND RAILS, 500 X TEK SCREWS (ALL DEEP OCEAN)		1,207.00	
EFT17440	28/09/2023	Ravensthorpe District Art Group	2023/2024 CDF ACQUITTAL	1		5,000.00
INV 325	15/09/2023	Ravensthorpe District Art Group	2023/2024 CDF ACQUITTAL		5,000.00	
EFT17441	28/09/2023	Richenda Janey Goldfinch	8 ARTWORK PRINTS FOR THE CULTURAL PRECINCT	1		1,352.60
INV 722	21/09/2023	Richenda Janey Goldfinch	8 ARTWORK PRINTS FOR THE CULTURAL PRECINCT		1,352.60	
EFT17442	28/09/2023	Shire of Ravensthorpe Social Club	Payroll deductions	1		175.00
INV DEDUCT18/09/2023		Shire of Ravensthorpe Social Club	Payroll deductions		175.00	
EFT17443	28/09/2023	Sigma Chemicals	LIQUID CHLORINE, HYDROCHLORIC ACID, SODIUM BICARBONATE, CALCIUM CHLORIDE, POOL STABILISER , PALINTEST	1		1,431.50
INV 173217/0113/09/2023		Sigma Chemicals	LIQUID CHLORINE, HYDROCHLORIC ACID, SODIUM BICARBONATE, CALCIUM CHLORIDE, POOL STABILISER , PALINTEST		1,431.50	
EFT17444	28/09/2023	Smarter Tourism Technology Pty Ltd	NETWORK CABINET - WALL MOUNT ENCLSOURE6RU 600W 370H600D. VOGELS PPC1585 HEIGHT ADJUSTABLE PROJECTOR CEILING. VENTURI VLC -303 LCD/LED ADJUSTABLE WALL BRACKET . HDMI CAT 6 CONVERTER	1		2,269.84
INV INV-102022/08/2023		Smarter Tourism Technology Pty Ltd	NETWORK CABINET - WALL MOUNT ENCLSOURE6RU 600W 370H600D. VOGELS PPC1585 HEIGHT ADJUSTABLE PROJECTOR CEILING. VENTURI VLC -303 LCD/LED ADJUSTABLE WALL BRACKET . HDMI CAT 6 CONVERTER		2,269.84	



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**Shire of Ravensthorpe**  
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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT17445	28/09/2023	Synergy Graphics Pty Ltd	INTERPRETIVE CENTRE BRANDING 50% BALANCE PAYMENT	1		2,200.00
INV INV-091113/09/2023		Synergy Graphics Pty Ltd	INTERPRETIVE CENTRE BRANDING 50% BALANCE PAYMENT		2,200.00	
EFT17446	28/09/2023	T-Quip	BLADES	1		1,925.05
INV 123092#221/09/2023		T-Quip	BLADES		1,925.05	
EFT17447	28/09/2023	Team Global Express Pty Ltd (TOLL)	FREIGHT - PATHWEST	1		151.93
INV 0582-S30:17/09/2023		Team Global Express Pty Ltd (TOLL)	FREIGHT - PATHWEST		151.93	
EFT17448	28/09/2023	Touchscreen Solutions Pty Ltd	INTERACTIVE EQUIPMENT	1		56,013.10
INV T16628	18/08/2023	Touchscreen Solutions Pty Ltd	INTERACTIVE EQUIPMENT		56,013.10	
EFT17449	28/09/2023	Shire Staff	MEDICAL FOR NEW STAFF MEMBER	1		702.90
INV REIMBU22/09/2023		Shire Staff	MEDICAL FOR NEW STAFF MEMBER		702.90	
EFT17450	28/09/2023	WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER - AUGUST 2023	1		199.90
INV 9043481321/09/2023		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER - AUGUST 2023		22.81	
INV 9043482521/09/2023		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER - AUGUST 2023		132.21	
INV 9043484622/09/2023		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER - AUGUST 2023		44.88	
EFT17451	28/09/2023	Shire Staff	PRESCRIPTION SAFETY GLASSES	1		250.00
INV REIMBU26/09/2023		Shire Staff	PRESCRIPTION SAFETY GLASSES		250.00	
DD6966.1	04/09/2023	Aware Super	Payroll deductions	1		10,076.71
INV SUPER	04/09/2023	Aware Super	Superannuation contributions	1	9,631.77	
INV DEDUCT04/09/2023		Aware Super	Payroll deductions	1	111.30	
INV DEDUCT04/09/2023		Aware Super	Payroll deductions	1	333.64	
DD6966.2	04/09/2023	Hostplus Superannuation	Superannuation contributions	1		1,161.66

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
INV SUPER	04/09/2023	Hostplus Superannuation	Superannuation contributions	1	1,161.66	
DD6966.3	04/09/2023	C-Bus Super	Superannuation contributions	1		1,022.66
INV SUPER	04/09/2023	C-Bus Super	Superannuation contributions	1	1,022.66	
DD6966.4	04/09/2023	MLC Superannuation	Superannuation contributions	1		535.39
INV SUPER	04/09/2023	MLC Superannuation	Superannuation contributions	1	535.39	
DD6966.5	04/09/2023	Shire staff PTY LTD ATF Alaska Superannuation Fund	Superannuation contributions	1		514.56
INV SUPER	04/09/2023	Shire Staff PTY LTD ATF Alaska Superannuation Fund	Superannuation contributions	1	514.56	
DD6966.6	04/09/2023	Resolution Life Australasia Limited SUPER	Superannuation contributions	1		62.12
INV SUPER	04/09/2023	Resolution Life Australasia Limited SUPER	Superannuation contributions	1	62.12	
DD6966.7	04/09/2023	Commonwealth Essential Super	Superannuation contributions	1		189.25
INV SUPER	04/09/2023	Commonwealth Essential Super	Superannuation contributions	1	189.25	
DD6966.8	04/09/2023	Australian Super Pty Ltd	Superannuation contributions	1		433.88
INV SUPER	04/09/2023	Australian Super Pty Ltd	Superannuation contributions	1	433.88	
DD6966.9	04/09/2023	Public Sector Superannuation Accumulation Plan (PSSap)	Superannuation contributions	1		313.49
INV SUPER	04/09/2023	Public Sector Superannuation Accumulation Plan (PSSap)	Superannuation contributions	1	313.49	
DD6977.1	18/09/2023	Aware Super	Payroll deductions	1		9,999.75
INV SUPER	18/09/2023	Aware Super	Superannuation contributions	1	9,553.06	
INV DEDUCT	18/09/2023	Aware Super	Payroll deductions	1	111.30	
INV DEDUCT	18/09/2023	Aware Super	Payroll deductions	1	335.39	
DD6977.2	18/09/2023	Hostplus Superannuation	Superannuation contributions	1		1,129.29

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
INV SUPER	18/09/2023	Hostplus Superannuation	Superannuation contributions	1	1,129.29	
DD6977.3	18/09/2023	C-Bus Super	Superannuation contributions	1		1,022.66
INV SUPER	18/09/2023	C-Bus Super	Superannuation contributions	1	1,022.66	
DD6977.4	18/09/2023	MLC Superannuation	Superannuation contributions	1		535.39
INV SUPER	18/09/2023	MLC Superannuation	Superannuation contributions	1	535.39	
DD6977.5	18/09/2023	Shire Staff PTY LTD ATF Alaska Superannuation Fund	Superannuation contributions	1		514.56
INV SUPER	18/09/2023	Shire Staff PTY LTD ATF Alaska Superannuation Fund	Superannuation contributions	1	514.56	
DD6977.6	18/09/2023	Resolution Life Australasia Limited SUPER	Superannuation contributions	1		75.12
INV SUPER	18/09/2023	Resolution Life Australasia Limited SUPER	Superannuation contributions	1	75.12	
DD6977.7	18/09/2023	Commonwealth Essential Super	Superannuation contributions	1		266.15
INV SUPER	18/09/2023	Commonwealth Essential Super	Superannuation contributions	1	266.15	
DD6977.8	18/09/2023	Australian Super Pty Ltd	Superannuation contributions	1		433.88
INV SUPER	18/09/2023	Australian Super Pty Ltd	Superannuation contributions	1	433.88	
DD6977.9	18/09/2023	Public Sector Superannuation Accumulation Plan (PSSap)	Superannuation contributions	1		344.60
INV SUPER	18/09/2023	Public Sector Superannuation Accumulation Plan (PSSap)	Superannuation contributions	1	344.60	
DD6998.1	29/09/2023	Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY - SEPTEMBER 2023	1		40,137.70
INV SEPT 2022	29/09/2023	Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY - SEPTEMBER 2023	1	40,137.70	
DD6998.2	26/09/2023	Water Corporation	WATER CORPORATION PAYMENT BY AUTHORITY - SEPTEMBER 2023	1		268.28
INV SEPT 2022	26/09/2023	Water Corporation	WATER CORPORATION PAYMENT BY AUTHORITY - SEPTEMBER 2023	1	268.28	

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DD6998.3	22/09/2023	Synergy	SYNERGY PAYMENT BY AUTHORITY - SEPTEMBER 2023	1		5,974.30
INV SEPT 2022	22/09/2023	Synergy	SYNERGY PAYMENT BY AUTHORITY - SEPTEMBER 2023	1	5,974.30	
DD6998.4	15/09/2023	SG Fleet	SG FLEET PAYMENT BY AUTHORITY - SEPTEMBER 2023	1		13,237.11
INV SEPT 2021	15/09/2023	SG Fleet	SG FLEET PAYMENT BY AUTHORITY - SEPTEMBER 2023	1	13,237.11	
DD7009.1	21/09/2023	BANKWEST Corporate Mastercard	AUGUST 2023 STATEMENT - LESLIE MAINWARING	1		4,859.14
INV AUG 2022	21/09/2023	BANKWEST Corporate Mastercard	AUGUST 2023 STATEMENT - EDWARD KILBEY	1	838.40	
INV AUG 2022	21/09/2023	BANKWEST Corporate Mastercard	AUGUST 2023 STATEMENT - EVELYN HOUGHTON	1	163.99	
INV AUG 2022	21/09/2023	BANKWEST Corporate Mastercard	AUGUST 2023 STATEMENT - MATTHEW BIRD	1	763.97	
INV AUG 2022	21/09/2023	BANKWEST Corporate Mastercard	AUGUST 2023 STATEMENT - PAUL SPENCER	1	43.60	
INV AUG 2022	21/09/2023	BANKWEST Corporate Mastercard	AUGUST 2023 STATEMENT - LESLIE MAINWARING	1	3,049.18	
DD6966.10	04/09/2023	Australian Retirement Trust	Superannuation contributions	1		275.02
INV SUPER	04/09/2023	Australian Retirement Trust	Superannuation contributions	1	275.02	
DD6966.11	04/09/2023	Mercer SmartSuper	Payroll deductions	1		2,448.27
INV SUPER	04/09/2023	Mercer SmartSuper	Superannuation contributions	1	2,141.79	
INV DEDUCT	04/09/2023	Mercer SmartSuper	Payroll deductions	1	306.48	
DD6966.12	04/09/2023	WA Local Government Super Plan	Payroll deductions	1		1,835.95
INV DEDUCT	04/09/2023	WA Local Government Super Plan	Payroll deductions	1	360.00	
INV DEDUCT	04/09/2023	WA Local Government Super Plan	Payroll deductions	1	207.02	
INV DEDUCT	04/09/2023	WA Local Government Super Plan	Payroll deductions	1	867.78	
INV DEDUCT	04/09/2023	WA Local Government Super Plan	Payroll deductions	1	81.73	
INV DEDUCT	04/09/2023	WA Local Government Super Plan	Payroll deductions	1	63.44	
INV DEDUCT	04/09/2023	WA Local Government Super Plan	Payroll deductions	1	51.20	
INV DEDUCT	04/09/2023	WA Local Government Super Plan	Payroll deductions	1	204.78	

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
DD6966.13	04/09/2023	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1		2,012.76
INV DEDUCT04/09/2023	04/09/2023	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	149.10	
INV DEDUCT04/09/2023	04/09/2023	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	122.59	
INV SUPER 04/09/2023	04/09/2023	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	1,741.07	
DD6966.14	04/09/2023	MLC MasterKey Business Super	Payroll deductions	1		471.90
INV SUPER 04/09/2023	04/09/2023	MLC MasterKey Business Super	Superannuation contributions	1	304.59	
INV DEDUCT04/09/2023	04/09/2023	MLC MasterKey Business Super	Payroll deductions	1	167.31	
DD6966.15	04/09/2023	BUSSQ	Superannuation contributions	1		508.11
INV DEDUCT04/09/2023	04/09/2023	BUSSQ	Payroll deductions	1	120.98	
INV SUPER 04/09/2023	04/09/2023	BUSSQ	Superannuation contributions	1	387.13	
DD6966.16	04/09/2023	Colonial First State	Superannuation contributions	1		1,079.04
INV DEDUCT04/09/2023	04/09/2023	Colonial First State	Payroll deductions	1	25.00	
INV DEDUCT04/09/2023	04/09/2023	Colonial First State	Payroll deductions	1	250.96	
INV SUPER 04/09/2023	04/09/2023	Colonial First State	Superannuation contributions	1	803.08	
DD6966.17	04/09/2023	IOOF Employer Super	Superannuation contributions	1		1,159.81
INV DEDUCT04/09/2023	04/09/2023	IOOF Employer Super	Payroll deductions	1	500.00	
INV SUPER 04/09/2023	04/09/2023	IOOF Employer Super	Superannuation contributions	1	659.81	
DD6966.18	04/09/2023	The Trustee for Ronnie and Evelyn Superannuation	Superannuation contributions	1		400.71
INV SUPER 04/09/2023	04/09/2023	The Trustee for Ronnie and Evelyn Superannuation	Superannuation contributions	1	400.71	
DD6966.19	04/09/2023	Rest Superannuation	Superannuation contributions	1		408.10
INV SUPER 04/09/2023	04/09/2023	Rest Superannuation	Superannuation contributions	1	408.10	
DD6977.10	18/09/2023	Australian Retirement Trust	Superannuation contributions	1		295.08



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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
INV SUPER	18/09/2023	Australian Retirement Trust	Superannuation contributions	1	295.08	
DD6977.11	18/09/2023	Uni Super	Payroll deductions	1		126.07
INV SUPER	18/09/2023	Uni Super	Superannuation contributions	1	86.67	
INV DEDUCT	18/09/2023	Uni Super	Payroll deductions	1	39.40	
DD6977.12	18/09/2023	Mercer SmartSuper	Payroll deductions	1		2,441.47
INV SUPER	18/09/2023	Mercer SmartSuper	Superannuation contributions	1	2,131.74	
INV DEDUCT	18/09/2023	Mercer SmartSuper	Payroll deductions	1	309.73	
DD6977.13	18/09/2023	WA Local Government Super Plan	Payroll deductions	1		1,811.61
INV DEDUCT	18/09/2023	WA Local Government Super Plan	Payroll deductions	1	360.00	
INV DEDUCT	18/09/2023	WA Local Government Super Plan	Payroll deductions	1	200.02	
INV DEDUCT	18/09/2023	WA Local Government Super Plan	Payroll deductions	1	862.98	
INV DEDUCT	18/09/2023	WA Local Government Super Plan	Payroll deductions	1	72.01	
INV DEDUCT	18/09/2023	WA Local Government Super Plan	Payroll deductions	1	60.62	
INV DEDUCT	18/09/2023	WA Local Government Super Plan	Payroll deductions	1	51.20	
INV DEDUCT	18/09/2023	WA Local Government Super Plan	Payroll deductions	1	204.78	
DD6977.14	18/09/2023	MLC MasterKey Business Super	Payroll deductions	1		474.16
INV SUPER	18/09/2023	MLC MasterKey Business Super	Superannuation contributions	1	306.85	
INV DEDUCT	18/09/2023	MLC MasterKey Business Super	Payroll deductions	1	167.31	
DD6977.15	18/09/2023	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1		2,127.91
INV DEDUCT	18/09/2023	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	151.50	
INV DEDUCT	18/09/2023	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	122.59	
INV SUPER	18/09/2023	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	1,853.82	
DD6977.16	18/09/2023	BUSSQ	Superannuation contributions	1		508.11

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
INV DEDUCT	18/09/2023	BUSSQ	Payroll deductions	1	120.98	
INV SUPER	18/09/2023	BUSSQ	Superannuation contributions	1	387.13	
DD6977.17	18/09/2023	Colonial First State	Superannuation contributions	1		1,079.04
INV DEDUCT	18/09/2023	Colonial First State	Payroll deductions	1	25.00	
INV DEDUCT	18/09/2023	Colonial First State	Payroll deductions	1	250.96	
INV SUPER	18/09/2023	Colonial First State	Superannuation contributions	1	803.08	
DD6977.18	18/09/2023	IIOF Employer Super	Superannuation contributions	1		1,074.78
INV DEDUCT	18/09/2023	IIOF Employer Super	Payroll deductions	1	500.00	
INV SUPER	18/09/2023	IIOF Employer Super	Superannuation contributions	1	574.78	
DD6977.19	18/09/2023	The Trustee for Ronnie and Evelyn Superannuation	Superannuation contributions	1		400.71
INV SUPER	18/09/2023	The Trustee for Ronnie and Evelyn Superannuation	Superannuation contributions	1	400.71	
DD6977.20	18/09/2023	Rest Superannuation	Superannuation contributions	1		408.10
INV SUPER	18/09/2023	Rest Superannuation	Superannuation contributions	1	408.10	

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
1	Municipal Bank Account	<b>642,937.46</b>
<b>TOTAL</b>		<b>642,937.46</b>

02 August - 01 September 2023

\*All credit card purchased items have accompanying receipts, purchase orders or statutory declarations\*

**Business Credit Card - Matthew Bird**

Date	Payment to	Description	Amount	GST
3/08/2023	Hopetoun IGA	Refreshemnts for Community Catch ups	\$ 30.45	\$ 2.77
3/08/2023	Wavecrest Bar & Bistro	Beverages for Community Catch ups	\$ 65.00	\$ 5.91
4/08/2023	Ravy Country Kitchen	Council lunch	\$ 176.00	\$ 16.00
9/08/2023	WANEWSDTI	Newspaper subscription	\$ 28.00	\$ -
15/08/2023	FE Daw & Sons	Water for Council Chambers	\$ 31.98	\$ -
16/08/2023	Expedia Authorization	Accomodation Councilor training	\$ 179.80	\$ 16.35
23/08/2023	Bread & Butter Bar	Morning Tea for Works training	\$ 64.00	\$ 5.82
24/08/2023	Hopetoun IGA	Refreshments for staff fridge	\$ 61.40	\$ 5.58
29/08/2023	FE Daw & Sons	Snacks for Council meeting	\$ 60.34	\$ 1.54
29/08/2023	Maracoonda Hotel		\$ 67.00	\$ 6.09
<b>Total Purchases for M. Bird</b>			<b>\$ 763.97</b>	<b>\$ 60.05</b>

N\*

F\*

**Business Credit Card - Leslie Mainwaring**

Date	Payment to	Description	Amount	GST
15/08/2023	Ravensthorpe Hotel	Council dinner	\$ 410.50	\$ 37.32
29/08/2023	Adobe Acrobat	Adobe standard annual subscription	\$ 2,638.68	\$ 239.88
<b>Total Purchases for L. Mainwaring</b>			<b>\$ 3,049.18</b>	<b>\$ 277.20</b>

**Business Credit Card - Evelyn Houghton**

Date	Payment to	Description	Amount	GST
15/08/2023	IGA Hopetoun	Milton antibacterial tablets - Ice	\$ 18.31	\$ 1.12
26/08/2023	Hopetoun Pharmacy	Hydrogen Peroxide	\$ 7.99	\$ 0.73
16/08/2023	Mount Barren Café Hopetoun	Pizza - staff meeting	\$ 103.00	\$ 9.36
29/08/2023	IGA Hopetoun	Tomoto sauce, Frankfurts - Bread	\$ 34.69	\$ -
<b>Total Purchases for E. Houghton</b>			<b>\$ 163.99</b>	<b>\$ 11.21</b>

F\*

**Business Credit Card - Edward Kilbey**

Date	Payment to	Description	Amount	GST
2/08/2023	Officeworks	Literature storage unit - file storage organiser - stor-a-file	\$ 219.32	\$ 19.94
7/08/2023	Marbet International	Tea towels	\$ 107.75	\$ 9.80
8/08/2023	FE Daw & Sons	Furniture polish - Milk - Sugar	\$ 27.99	\$ 1.75
8/08/2023	Ravensthorpe Building Supplies	Drill shank	\$ 75.05	\$ 6.82
15/08/2023	FE Daw & Sons	Milk - Onions - bread - sausages for Tool box meeting	\$ 60.43	\$ -
18/08/2023	FE Daw & Sons	Milk - Biscuits - Fruit cake	\$ 25.98	\$ 1.97
18/08/2023	Hyden Hotel	Accomodation	\$ 150.00	\$ 13.64
20/08/2023	Bunnings	Rake - Gloves - Prunner - Line paint	\$ 136.73	\$ 12.43
31/08/2023	IGA - Hopetoun	AA and AAA Batteries	\$ 35.15	\$ 3.20
<b>Total Purchases for E. Kilbey</b>			<b>\$ 838.40</b>	<b>\$ 69.54</b>

F\*

**Business Credit Card - Russell Palmer**

Date	Payment to	Description	Amount	GST
			\$ -	\$ -
<b>Total Purchases for R. Palmer</b>			<b>\$ -</b>	<b>\$ -</b>

**Business Credit Card - Paul Spencer**

Date	Payment to	Description	Amount	GST
2/08/2023	Ravensthorpe Building Supplies	Vermiculite	\$ 43.60	\$ 3.96
<b>Total Purchases for P. Spencer</b>			<b>\$ 43.60</b>	<b>\$ 3.96</b>

**Business Credit Card - Miscellaneous Fees and Charges Bankwest**

Date	Payment to	Description	Amount	GST
			\$ -	\$ -
<b>Total fees and charges</b>			<b>\$ -</b>	<b>\$ -</b>
<b>Total Bankwest Corporate MasterCard Statement</b>			<b>\$ 4,859.14</b>	<b>\$ 421.96</b>
			<b>\$ 4,859.14</b>	

**2023/2024**

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	5,390	977,241	142,831	4,180	0	1,129,643	336,369
Aug	13,517	818,548	143,285	8,366	0	983,716	327,430
Sep	5,452	523,031	59,617	4,859	0	592,960	328,547
Oct	0	0	0	0	0	0	0
Nov	0	0	0	0	0	0	0
Dec	0	0	0	0	0	0	0
Jan	0	0	0	0	0	0	0
Feb	0	0	0	0	0	0	0
Mar	0	0	0	0	0	0	0
Apr	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0
Jun	0	0	0	0	0	0	0
<b>Total</b>	<b>24,359</b>	<b>2,318,820</b>	<b>345,734</b>	<b>17,405</b>	<b>0</b>	<b>2,706,318</b>	<b>992,346</b>
<b>22/23</b>	<b>114,562</b>	<b>12,445,050</b>	<b>943,431</b>	<b>81,842</b>	<b>0</b>	<b>13,584,885</b>	<b>4,162,759</b>
<b>21/22</b>	<b>109,610</b>	<b>11,455,728</b>	<b>1,217,128</b>	<b>101,107</b>	<b>0</b>	<b>12,883,572</b>	<b>4,057,812</b>
<b>20/21</b>	<b>219,357</b>	<b>8,442,181</b>	<b>965,406</b>	<b>135,103</b>	<b>0</b>	<b>9,762,047</b>	<b>3,790,863</b>

**Payroll** = payroll + payroll deductions + super

**Direct Debits** = dd's + bank fees (exclude credit card)

# ATTACHMENT

## 12.4 **DEVELOPMENT AND COMMUNITY SERVICES**

### 12.4.1 DRAFT CAT LOCAL LAW 2023

<b>File Reference:</b>	<b>LE.LL.1</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Executive Manager Development and Community</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>6 October 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments: PINK</b>	<b>Draft Cat Local Law 2023 - Amended</b>
<b>Previous Reference:</b>	<b>Nil</b>

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### **VOTING REQUIREMENTS**

1. Simple Majority

### **OFFICER RECOMMENDATION**

**That Council endorse the Draft Cat Local Law and commence the procedure for making a Local Law as set out in s3.12 *Local Government Act 1995*.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

**Carried:   /**



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**Local Government Act 1995**  
**Shire of Ravensthorpe**  
**Proposed Cat Local Law 2023**

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DRAFT

# SHIRE OF RAVENSTHORPE

## CAT LOCAL LAW 2023

Under the powers conferred by the *Cat Act 2011*, the *Local Government Act 1995* and by all other powers enabling it, the Council of the Shire of Ravensthorpe resolved on \_\_\_\_\_ 2023 to make the following local law.

### PART 1 – PRELIMINARY

#### 1.1 Citation

This local law may be cited as the *Shire of Ravensthorpe Cat Local Law 2023*.

#### 1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

#### 1.3 Application

This local law applies throughout the district.

#### 1.4 Definitions and Interpretation

In this local law unless the context otherwise requires:

**Act** means the *Cat Act 2011*;

**applicant** means the occupier of the premises who makes an application for a permit under this local law;

**authorised person** means a person authorised by the local government, under section 9.10 of the *Local Government Act 1995* to perform the functions conferred on an authorised person under this local law;

**cat** means an animal of the species *felis catus* or a hybrid of that species;

**cat enclosure** means an enclosure designed and built in close proximity to a dwelling to contain a cat, or cats, and to secure and prevent the cat or cats from roaming at large, unsecured and uncontained;

**cat management facility** means –

- (a) a facility operated by a local government that is, or may be, used for keeping cats;
- (b) a facility for keeping cats that is operated by a person or body prescribed; or
- (c) a facility for keeping cats that is operated by a person or body approved in writing by a local government;

**cat prohibited area** means an area identified in the table contained in Schedule 3 as being 'Prohibited' under the fourth column of the table entitled 'Status';

**cattery** means any premises where more than three (3) cats are bred or kept subject to a breeders permit, boarded, housed or trained temporarily or permanently, whether for profit or otherwise, or the keeping of more than six (6) cats.

**CEO** means the Chief Executive Officer of the local government;

**district** means the district of the local government;

**effective control** in relation to a cat means any of the following methods—

- (a) held by a person who is capable of controlling the cat;
- (b) securely tethered;
- (c) secured in a cage; or
- (d) any other means of preventing escape;

**grouped dwelling** as defined by the Residential Design Codes;

**local government** means the Shire of Ravensthorpe;

**local planning scheme** means a local planning scheme of the local government made by it under the *Planning and Development Act 2005* and its antecedents;

**multiple dwelling** as defined by the Residential Design Codes;

**nuisance** means –

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the interference;

**owner** has the meaning given to it in the Act;

**permit** means a permit issued by the local government under Part 3; **permit holder** means a person who holds a valid permit under Part 3; **premises** includes the following:

- (a) land (whether or not vacant);
- (b) the whole or part of a building or structure (whether of a permanent or temporary nature); and
- (c) a vehicle;

**RSPCA** means the Royal Society for the Prevention of Cruelty to Animals (Inc) of Western Australia;

**Schedule** means a schedule to this local law; and

**Veterinarian** means a registered veterinary surgeon as defined in the *Veterinary Surgeons Act 1960* section 2.

## **PART 2 –CONTROL OF CATS**

### **2.1 Cat not to be a nuisance**

- (1) An owner shall not allow a cat to be or create a nuisance. The owner or occupier of premises on which the cat is ordinarily kept shall prevent the cat from creating a nuisance on other premises, to another person or exposing another person to health and/or safety risks by:
  - a) The noise or odour generated by the presence of the cat/s;
  - b) The aggressive nature of the cat/s; or
  - c) A cat that wanders outside the premises where it is ordinarily kept
- (2) Where in the opinion of an authorised person, a cat is creating a nuisance, the local government may give a cat control notice to the owner of the cat requiring that person to abate the nuisance.
- (3) When a nuisance has occurred and a notice to abate the nuisance is given, the notice remains in force for the period specified by the local government in the notice which shall not exceed 28 days.
- (4) A person given a notice to abate the nuisance shall comply with the notice within the period specified in the notice.
- (5) A cat control notice under subclause 2.1(2) shall be in the form of Schedule 1, Form 3 of the Cat Regulations 2012.

### **2.2 Cat prohibited areas**

- (1) A cat shall not be in a cat prohibited area at any time, whether or not under effective control.
- (2) If a cat is in a cat prohibited area in contravention of subclause (1), then the owner of the cat commits an offence unless the owner of the cat has first obtained written authorisation from the local government for the cat to be in the cat prohibited area.

## **PART 3—PERMITS FOR KEEPING CATS**

### **3.1 Interpretation**

In this Part, and for the purposes of applying the definition of 'cattery', *cat* does not include a cat less than six (6) months old.

### **3.2 Cats for which a permit is required**

- (1) Subject to subclause (2) a person is required to have a permit to –
  - (a) keep more than two (2) cats, but not more than six (6) on any premises; or
  - (b) use any premises as a cattery or cat management facility.
- (2) A permit is not required under subclause (1) if the premises concerned are –
  - (a) a refuge of the RSPCA or any other body prescribed in regulation 4 of the *Cat Regulations 2012*;
  - (b) a cat management facility which has been approved by the local government; or
  - (c) a veterinary surgery;

- (d) a cat management facility operated by a local government.

### **3.3 Application for permit**

- (1) An application for a permit under clause 3.2 shall be –
  - (a) made in writing by an occupier of the premises in relation to those premises;
  - (b) in a form approved by the local government, describing and specifying the number of cats to be kept on the premises;
  - (c) accompanied by a brief reason and justification for the request;
  - (d) accompanied by the plans of the premises to which the application relates in the form determined by the local government from time to time;
  - (e) accompanied by the consent in writing of the owner of the premises where the occupier is not the owner of the premises to which the application relates; and
  - (f) accompanied by the application fee for the permit determined by the local government from time to time.

### **3.4 Refusal to determine application**

The local government may refuse to determine an application for a permit if it is not made in accordance with clause 3.3.

### **3.5 Factors relevant to the determination of application**

- (1) In determining an application for a permit, the local government may have regard to –
  - (a) the reasons and justification provided for the request;
  - (b) the physical suitability of the premises for the proposed use;
  - (c) the suitability of the zoning of the premises under any local planning scheme which applies to the premises for the proposed use;
  - (d) the environmental sensitivity and general nature of the location, surrounding the premises for the proposed use;
  - (e) the structural suitability of any enclosure in which any cat is to be kept;
  - (f) the likelihood of a cat causing nuisance, inconvenience, or annoyance to the occupiers of adjoining land;
  - (g) the likely effect on the amenity of the surrounding area of the proposed use;
  - (h) the likely effect on the local environment including any pollution or other environmental damage, which may be caused by the use;
  - (i) any submissions received under subclause (2) within the time specified in subclause (2); and
  - (j) such other factors which the local government may consider to be relevant in the circumstances of the particular case.
- (2) The local government may require an applicant to –
  - (a) consult with nearby landowners; or
  - (b) advise nearby landowners that they may make submissions to the local government on the application for a permit within 14 days of receiving that advice,



before determining the application for the permit.

- (3) The local government may specify the extent of consultation with nearby residents, as specified in subclause 3.5(2)(a) and may specify which properties should be consulted.

### **3.6 Decision on application**

- (1) The local government may—
  - (a) approve an application for a permit as it was submitted, in which case it shall approve it subject to the conditions in clause 3.7 and may approve it subject to any other conditions it sees fit;
  - (b) approve an application but specify an alternative number of cats permitted to be housed at the address; or
  - (c) refuse to approve an application for a permit.
- (2) If the local government approves an application under subclause (1), then it shall issue a permit to the applicant in the form determined by the CEO.
- (3) If the local government refuses to approve an application under subclause (1), then it shall advise the applicant accordingly in writing.

### **3.7 Conditions**

- (1) Every permit is issued subject to the following conditions:
  - (a) each cat kept on the premises to which the permit relates shall comply with the requirements of the Act, and conditions detailed within this Local Law;
  - (b) each cat shall be contained on the premises unless under the effective control of a person;
  - (c) the permit holder will provide adequate space for the exercise of the cats;
  - (d) the premises shall be maintained in good order and in a clean and sanitary condition; and
  - (e) those conditions contained in Schedule 1.
- (2) In addition to the conditions in subclause (1) of this clause, a permit may be issued subject to other conditions, as the local government considers appropriate.

### **3.8 Compliance with conditions of permit**

A permit holder shall comply with each condition of a permit.

### **3.9 Duration of a permit**

Unless otherwise specified in a condition on a permit, a permit commences on the date of issue and expires:

- (a) if it is revoked; or
- (b) if the permit holder ceases to reside at the premises to which the permit relates.

### **3.10 Revocation**

The local government may revoke a permit if the permit holder fails to observe any provision of this local law or a condition of a permit.

### **3.11 Permit not transferable**

A permit is not transferable either in relation to the permit holder or the premises.

### **3.12 Permit to be kept at premises and available for view**

- (1) A permit issued by the local government shall be kept at the premises to which it applies and shall be provided to an authorised person on demand.
- (2) In the case of a registered cattery or cat management facility, the permit shall be displayed in a prominent place within the premises.

## **PART 4 – MISCELLANEOUS**

### **4.1 Giving of an infringement notice**

- (1) A notice given under this local law may be given to a person –
  - (a) personally;
  - (b) by postal mail addressed to the person; or
  - (c) by leaving it for the person at her or his address.

## **PART 5 – OBJECTIONS AND APPEALS**

### **5.1 Objections and appeal rights**

Any person who is aggrieved by the conditions imposed in relation to a permit, the revocation of a permit, or by the refusal of the local government to grant a permit, may object or appeal against the decision under Division 1 of Part 9 of the *Local Government Act 1995*.

## **PART 6 – OFFENCES AND PENALTIES**

### **6.1 Offences**

- (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) Unless otherwise specified, any person who commits an offence under this local law is liable on conviction, to a penalty not exceeding \$5,000 and if the offence is of a continuing nature, to a further penalty not exceeding a fine of \$500 in respect of each day or part of a day during which the offence has continued.

### **6.2 Prescribed offences**

- (1) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 63 of the Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the item in Schedule 2.

### **6.3 Forms**

- (1) The issue of infringement notices, their withdrawal and the payment of modified penalties are dealt with in Division 4 of Part 4 of the Act.
- (2) An infringement notice in respect of an offence against this local law may be given

under section 62 of the Act and is to be in the form of Schedule 1, Form 6 of the *Cat Regulations 2012*.

- (3) A notice sent under section 65 of the Act withdrawing an infringement notice is to be in the form of Schedule 1, Form 7 of the *Cat Regulations 2012*.

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## **Schedule 1**

### ADDITIONAL CONDITIONS APPLICABLE TO PARTICULAR PERMITS

[Clause 3.7]

#### **A. Permit to keep more than two (2) cats**

Additional conditions –

- (1) In the case of a grouped dwelling where there is no suitable dividing fence or multiple dwellings on the same level, the written consent to the application for a permit of the occupier of the adjoining dwellings has been obtained.
- (2) Without the consent of the local government, the permit holder will not substitute or replace any cat that is the subject of a permit once that cat—
  - (a) dies; or
  - (b) is permanently removed from the premises.

#### **B. Permit to use premises as a cattery or cat management facility**

Additional conditions will include –

- (1) All building enclosures must be structurally sound, have impervious flooring, be well lit and ventilated and otherwise comply with all legislative requirements.
- (2) There is to be a feed room, wash area, isolation cages and maternity section.
- (3) Materials used in structures are to be approved by the local government.
- (4) The internal surfaces of walls are, where possible, to be smooth, free from cracks, crevices and other defects.
- (5) All fixtures, fittings and appliances are to be capable of being easily cleaned, resistant to corrosion and constructed to prevent the harborage of vermin.
- (6) Washing basins with a minimum of running cold water are to be available to the satisfaction of the local government.
- (7) The maximum number of cats to be kept on the premises stated on the permit is not to be exceeded.
- (8) A register is to be kept recording in respect of each cat the—
  - (a) date of admission;
  - (b) date of departure;
  - (c) breed, age, colour and sex; and
  - (d) name and residential address of the owner.
- (9) The register is to be made available for inspection on the request of an authorised person.
- (10) Enclosures are to be thoroughly cleaned each day and disinfected at least once a week to minimise disease, with all effluent disposal compliant with any

conditions imposed by the health services department of the local government. Any sick or ailing cat is to be removed from the premises or transferred to an isolation cage separated from other cats kept on the premises.

- (11) Any other matter which in the opinion of the local government is deemed necessary for the health and wellbeing of any cat, or person, or adjoining premises or the amenity of the area (or any part thereof).

*Note: Any cattery, cat management facility, including within a veterinary facility may additionally require planning approval*

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**Schedule 2**  
**PRESCRIBED OFFENCES**

[Clause 6.2]

<b>Item</b>	<b>Clause</b>	<b>Description</b>	<b>Modified Penalty</b>
<b>1.</b>	2.1(1)	Cat causing a nuisance	<b>\$200</b>
<b>2.</b>	2.1(4)	Failure to comply with an abatement notice	<b>\$200</b>
<b>3.</b>	2.2(2)	Cat in a prohibited area	<b>\$200</b>
<b>4.</b>	3.2(1)	Failure of a person to hold a permit when required	<b>\$200</b>
<b>5.</b>	3.8	Breach of a condition of a permit	<b>\$200</b>
<b>6.</b>	6.1(2)	Other offences not specified	<b>\$200</b>



**Schedule 3**

**CAT PROHIBITED AREAS**

[Clause 2.2]

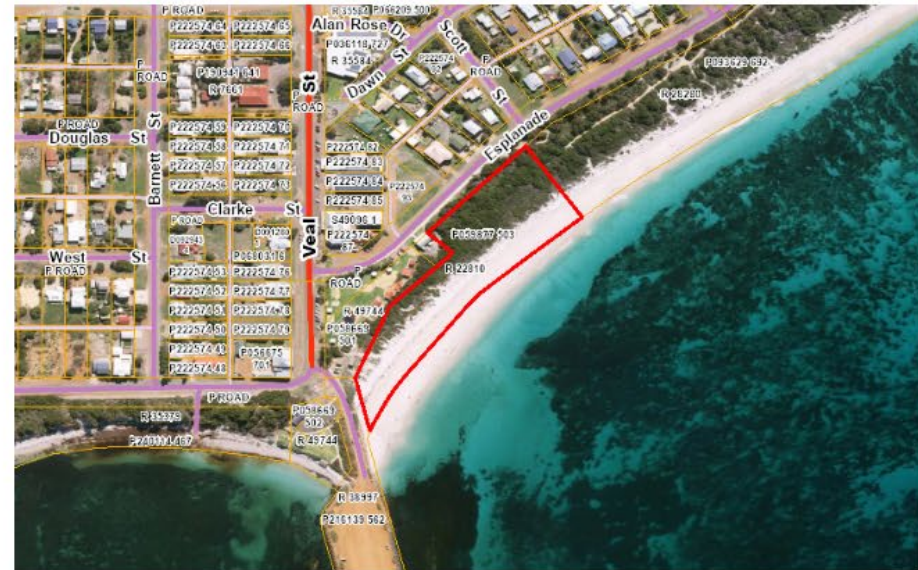
Places where cats are prohibited

Official/Common Site Name	Subject Land Information	Site Description	Status
<b>Main Beach</b>	Reserve number 22810	Shire Beach and Dune land	<b>Prohibited</b>
	Reserve number 28280	Shire Park land	<b>Prohibited</b>
	Reserve number 48879	Shire land	<b>Prohibited</b>
	Reserve Number 33173	Shire Land	<b>Prohibited</b>
	Reserve number 34998	Special Use	<b>Prohibited</b>
	Reserve Number 32874	Shire Land	<b>Prohibited</b>
	Reserve Number 17373	Shire Land	<b>Prohibited</b>

# Reserve 22810

<b>Reserve Details</b>			
<b>General Details</b>	<a href="#">Reserve Land Listing</a>	<a href="#">Additional Details</a>	<a href="#">Reserve Report</a>

Reserve Number	22810
Reserve Name	N/A
File Number	50474-2007-01RO
Legal Area (ha)	1.7143
Status	CURRENT
Current Purpose	RECREATION
Class	C
Responsible Agency	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSLSD)
Date of Last Change	04/08/2008
Management Orders	VEST SHIRE OF RAVENSTHORPE
Document Number	N/A
Local Government Authority	SHIRE OF RAVENSTHORPE
Land Use	RECREATION
Type	N/A
Notes	N/A
Additional Reserve Information	RESERVE COMPRISES LOT 503 ON DP 59877 (K650455)
Reserve Land Listing	<a href="#">View Land Listing</a>
Additional Details	<a href="#">View Details</a>
Reserve Report	<a href="#">View Report</a>



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# Reserve 28280

<b>Reserve Details</b>			
<b>General Details</b>	<a href="#">Reserve Land Listing</a>	<a href="#">Additional Details</a>	<a href="#">Reserve Report</a>

Reserve Number	28280
Reserve Name	N/A
File Number	02570-1966-01RO
Legal Area (ha)	79.6004
Status	CURRENT
Current Purpose	PARKLAND & RECREATION
Class	C
Responsible Agency	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)
Date of Last Change	30/10/2000
Management Orders	VEST: SHIRE OF RAVENSTHORPE
Document Number	H332459
Local Government Authority	SHIRE OF RAVENSTHORPE
Land Use	RECREATION PARKLANDS
Type	N/A
Notes	N/A
Additional Reserve Information	N/A
Reserve Land Listing	<a href="#">View Land Listing</a>
Additional Details	<a href="#">View Details</a>
Reserve Report	<a href="#">View Report</a>



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# Reserve 48879

Reserve Details			
General Details	<a href="#">Reserve Land Listing</a>	<a href="#">Additional Details</a>	<a href="#">Reserve Report</a>

Reserve Number	48879
Reserve Name	N/A
File Number	50993-2006-01RO
Legal Area (ha)	6.568
Status	CURRENT
Current Purpose	PUBLIC RECREATION
Class	C
Responsible Agency	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSLSD)
Date of Last Change	09/07/2007
Management Orders	SHIRE OF RAVENSTHORPE
Document Number	J969544
Local Government Authority	SHIRE OF RAVENSTHORPE
Land Use	PUBLIC RECREATION
Type	N/A
Notes	N/A
Additional Reserve Information	RESERVE COMPRISES LOTS 3500 & 3501 ON DP51740 (J931444)
Reserve Land Listing	<a href="#">View Land Listing</a>
Additional Details	<a href="#">View Details</a>
Reserve Report	<a href="#">View Report</a>



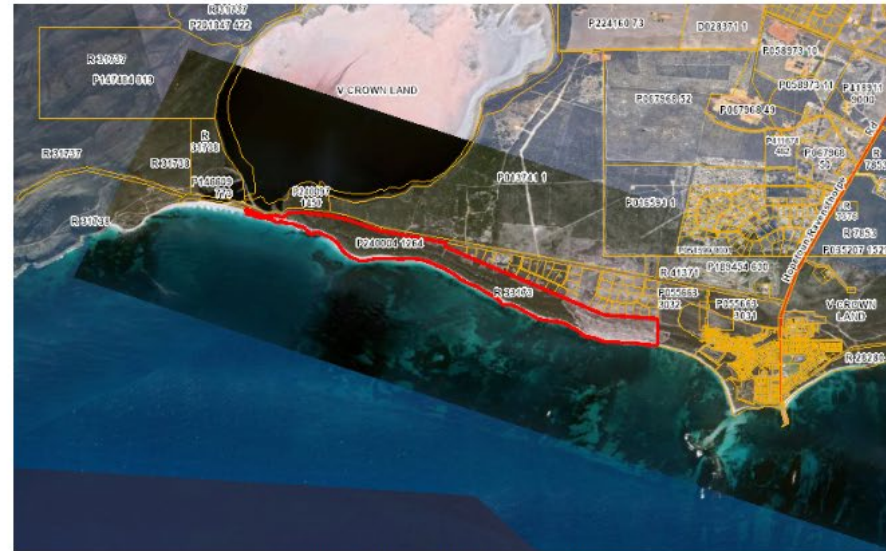
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# Reserve 33173

<b>Reserve Details</b>			
<b>General Details</b>	<a href="#">Reserve Land Listing</a>	<a href="#">Additional Details</a>	<a href="#">Reserve Report</a>

Reserve Number	33173
Reserve Name	N/A
File Number	1547/1974
Legal Area (ha)	173.1045
Status	CURRENT
Current Purpose	RECREATION
Class	C
Responsible Agency	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)
Date of Last Change	04/08/1995
Management Orders	VEST; SHIRE OF RAVENSTHORPE
Document Number	N/A
Local Government Authority	SHIRE OF RAVENSTHORPE
Land Use	RECREATION
Type	N/A
Notes	N/A
Additional Reserve Information	N/A
Reserve Land Listing	<a href="#">View Land Listing</a>
Additional Details	<a href="#">View Details</a>
Reserve Report	<a href="#">View Report</a>



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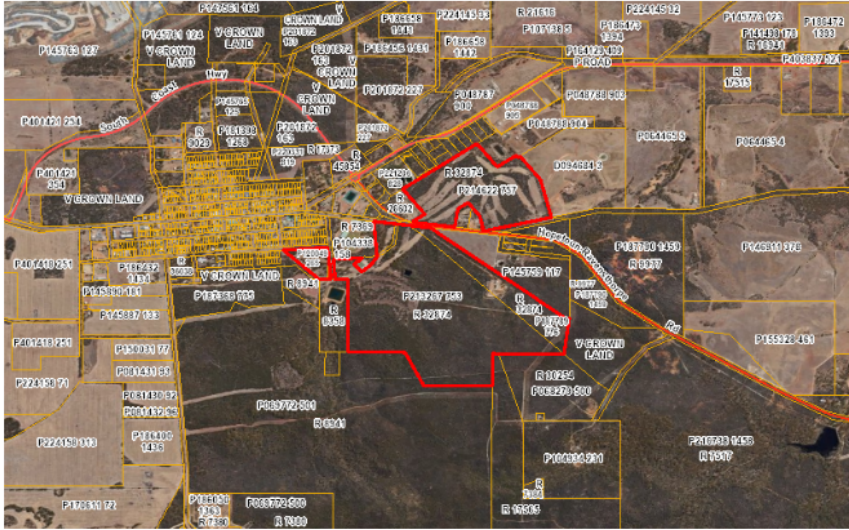




# Reserve 32874

Reserve Details			
General Details	<a href="#">Reserve Land Listing</a>	<a href="#">Additional Details</a>	<a href="#">Reserve Report</a>

Reserve Number	32874
Reserve Name	N/A
File Number	00729-1936-03RO;01127-2000-01RO
Legal Area (ha)	186.6646
Status	CURRENT
Current Purpose	RECREATION
Class	C
Responsible Agency	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)
Date of Last Change	19/05/2011
Management Orders	SHIRE OF RAVENSTHORPE W.P.L. 21 YEARS
Document Number	N/A
Local Government Authority	SHIRE OF RAVENSTHORPE
Land Use	RECREATION
Type	N/A
Notes	WITH POWER TO LEASE FOR ANY TERM NOT EXCEEDING 21 YEARS, SUBJECT TO THE CONSENT OF THE MINISTER FOR LANDS
Additional Reserve Information	N/A
Reserve Land Listing	<a href="#">View Land Listing</a>
Additional Details	<a href="#">View Details</a>
Reserve Report	<a href="#">View Report</a>



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# Reserve 17373

<b>Reserve Details</b>			
<b>General Details</b>	<a href="#">Reserve Land Listing</a>	<a href="#">Additional Details</a>	<a href="#">Reserve Report</a>

Reserve Number	17373
Reserve Name	N/A
File Number	01999-1969-01RO
Legal Area (ha)	12.0348
Status	CURRENT
Current Purpose	GOVERNMENT REQUIREMENTS
Class	C
Responsible Agency	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)
Date of Last Change	27/10/2000
Management Orders	N/A
Document Number	N/A
Local Government Authority	SHIRE OF RAVENSTHORPE
Land Use	GOVERNMENT REQUIREMENTS
Type	N/A
Notes	N/A
Additional Reserve Information	N/A
Reserve Land Listing	<a href="#">View Land Listing</a>
Additional Details	<a href="#">View Details</a>
Reserve Report	<a href="#">View Report</a>



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## SUBMISSIONS – CAT LOCAL LAW 6week Public Consultation to 29 September 2023

### Submission 1

I have read your Draft Cat Regulations and although a good set of Regulations, I believe that 2 items need to be looked at.

1. Confining of Cats. Although good to have cats confined from sunset to sunrise. My personal belief is that cats need to be confined on property as dogs are, constantly. Cats will get used to staying at the residence. An enclosure can be built which can contain the Cat or Cats with ease and for not too much cost. Should person wish to allow thier Cat out they can train it to be on a leash as a dog is.

A Cat will still be a nuisance during day light hours and as such this needs to be addressed before it becomes an issue within the council.

2. Although WA has no standards for Cat enclosures, I am aware that the R.S.P.C.A inspectors have recommended to persons making enquiries to this effect that they could consider an enclosure 1m x 1m x 2m per Cat and obviously climbing equipment.

This would alleviate the issues of Cats roaming during day light hours and ongoing complaints from dog owners and any aggrieved persons.

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### Submission 2

Hello, I am just sending this email to say I am very pleased about the proposed cat laws in our area, as a cat owner I have never let my girl outdoors unless she is in her harness and leash. I have had multiple tom cats visit my yard and spray everywhere and it's getting annoying, especially since these are pets with collars on and not desexed which are contributing to the cat issue! Cat owners should definitely have to desex their animals unless they are registered breeder, or at least if they are not willing to desex, contain their animals. The wildlife and the cats themselves deserve better than what has been going on and I'll be very glad to see some changes!

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### Submission 3

We have read the new proposed cat local law and want to feed back to the Shire that we are very happy with this proposed law. For too long cat owners have been allowed to let their cats roam, allowing them to hunt and kill local wild life. It is definitely time that cat owners are held as responsible for their pets as dog owners.

As bird owners we are regularly chasing cats away from our aviary that is situated in our patio. This terrifies our birds and risks them hurting themselves or worse.

Thank you for your proactivity on this, we really hope that this comes in to place quickly

**ATTACHMENT**

12.4.2 ELECTED MEMBERS MOTION – ROAD 11 – 21 FEBRUARY 2023 BUSH FIRE RESPONSE

**File Reference:** EM.NO.1  
**Location:** John Forrest Road  
**Applicant:** Elected Members Motion  
**Author:** Acting Executive Manager Development and Community  
**Authorising Officer:** Chief Executive Officer  
**Date:** 09 September 2023  
**Disclosure of Interest:** Nil  
**Attachments:** GREEN Fire Rehabilitation and Learnings Report  
Draft Rehabilitation Plan  
**Previous Reference:** Ordinary Council Meeting 18 July 2023 Item 13.1

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**VOTING REQUIREMENT**

1. Simple Majority

**OFFICER RECOMMENDATION**

**That Council APPROVE the recommendations of the BFAC and NOTE that the costs for the Road 11 Fire rehabilitation will not be expended, but rather the Shire will continue to work with State departments to deliver funding for rehabilitation in bushfire events.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

**Carried:   /**



## Fire Rehabilitation and Learnings

In response to community and Council concerns following the Road 11 Fire in February of 2023, the BFAC was requested to draft and cost a rehabilitation plan for the surrounding area.

The following has been recommended for Councils consideration;

1. To achieve correct dieback hygiene standards with a machine and light vehicles supporting the machine, the operation should be deferred until late October/November under dry soil conditions.
2. Rehabilitation is to be undertaken using a 25/30 tonne excavator and support vehicle for machine operator, which have both been cleaned down and are free of adhering soils and any vegetation matter so that no new weeds and/or dieback is introduced in the operation.
3. The excavator will work around the entire fire edge to recover all of the windrowed soils heaps. These windrows contain all the seeds and vegetation to stabilise the bare soil surface.
4. Larger logs etc can be placed at random across the site to provide future critter homes.
5. Steep descents into creek lines and rises onto higher ground are to be managed with the installation of water bunds installed at 45 degrees to the track, with numbers and height of the bunds determined by the nature of the slope, that is, the steeper the slope the more regular bunds and fewer on less steep slopes. These bunds harvest the surface high volume flows of rain water for the first ten years and overcome soil erosion along the track and improve success of regeneration of the native plants.
6. The containment line was established in the green unburnt edge and therefore has not lost any of the plant stored and/or soil stored seed reserves. Therefore, no additional plantings will be required.

### Costs

1. Excavator costs are currently around \$250 – 350 per hour.
2. Mobilization and demobilization is estimated at \$5,000 (from Esperance or Albany)
3. The area to be treated is approximately 15 – 17kms around the fire line.

Costs therefore are estimated at a minimum of \$25,000.

### Further recommendations

1. Tracks in and around these areas should only have approval to be open from late September to early April to ensure no inappropriate use and to limit the introduction of weeds and dieback.
2. Shire to prepare Standard Operating Procedures (SOPs) and Field Guides (FGs) to align with DFES SOPs and FGs, Shire of Ravensthorpe Local Laws and Policies and with respect to the local accepted procedures.





# Shire of Ravensthorpe Bushfire Rehabilitation Plan

**1. Location:** .....

Specify relevant District and specific area and attached map/air photo – *Appendix 1*

**2. Land Tenure:**

- Shire of Ravensthorpe vested Crown reserve (s)
- UCL/UMR
- DBCA Managed Lands
- Private Property
- Other: ie Water Reserves .....

**3. Fire Number / Name / Date:** .....

**4. Area Burnt (ha):** .....

**5. Introduction and overview:**

.....

.....

.....

.....

.....

**6. Environmental damage that requires stabilisation or rehabilitation work:**

- Describe the environmental damage resulting from the fire and associated risk.

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.....

.....

- Specify the stabilisation or rehabilitation work required

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.....

.....

Type of Work

(a) **Containment Lines**

Yes  No

Describe works and location required on rehabilitation/closures of containment/fire lines constructed during the suppression operations.

.....

.....

.....

.....

Cost breakdown (excl Normal time payroll)

	\$
	\$
	\$
	\$
<b>Sub Total – Containment Lines</b>	<b>\$</b>

(b) **Weed control**

Yes  No

*Appendix 2* must be completed and should be referred to for guidance - Specify main weeds and location, proposed timing of treatment/s.

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.....

Cost breakdown (excl Normal time payroll)

	\$
	\$
	\$
	\$
<b>Sub Total – Weed Control</b>	<b>\$</b>

(c) **Erosion control**

Yes  No

Describe works and location.

.....

.....

.....

.....

Cost breakdown (excl Normal time payroll)

	\$
	\$
	\$
	\$
<b>Sub Total – Erosion Control</b>	<b>\$</b>

(d) **Dieback Management Plan**

Yes  No

Describe works and location.

.....

.....

.....

Cost breakdown (excl Normal time payroll)

	\$
	\$
	\$
	\$
<b>Sub Total – Disease Management</b>	<b>\$</b>

Type of Work

(a) Fence repairs                      Yes     No

Specify repairs and location

.....

.....

.....

.....

Cost breakdown (excl Normal time payroll)

	\$
	\$
	\$
	\$
<b>Sub Total – Fence repairs</b>	<b>\$</b>

- 8. Can funds be sourced from DFES or via Shires insurance policy? (Or for private property damage is the landholder able to make an insurance claim on their own insurance?)**

*Refer to Bushfire Financial Guidelines – section 5 for information in regard to accessing Disaster Relief and Recovery Funding Arrangements Western Australia (DRFAWA)*

*Government Insurance liaise with LGIS to determine if insurance cover is available*

Comments:

.....

.....

**Cost Summary and Funding source:**

Item	Total Cost	Funding source				
		Bushfire Account	Risk Cover	WANDRRA	Other internal sources	Other external sources
6. Environmental Damage						
(a) Containment lines						
(b) Weed control						
(c) Erosion Control						
(d) Dieback Management Plan						
7. Infrastructure Damage						
(a) Fence repairs						
(b) Other						
<b>TOTAL</b>						

**10. Total funding sought from Bushfire Account: \$.....**

**11. Endorsements:**

.....

Manager Projects and Regulatory Services

Shire of Ravensthorpe

Date: .....

.....

Chief Executive Officer

Shire of Ravensthorpe

Date: .....

**Appendix 1.**

*Map(s) /air photo(s) showing location of fire and damaged area*

DRAFT