

# Notice of Meeting



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Dear Elected Member

The next Ordinary meeting of the Shire of Ravensthorpe will be held on Tuesday, 18 May 2021 in the Council Chambers, Ravensthorpe Recreation Centre commencing at 6.00pm.

## **Schedule**

6.00pm Ordinary Council Meeting

Gavin Pollock  
**Chief Executive Officer**

14 May 2021

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Ravensthorpe in respect of the application.

## **AGENDA**

Shire of Ravensthorpe  
Ordinary Council Meeting  
18 May 2021

## **MISSION STATEMENT**

*To Grow Our Community through the provision of leadership, services and infrastructure.*

# **DISCLAIMER**

## **INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS**

### **Please Note:**

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

### **Meeting Procedures:**

1. All Council meetings are open to the public, except for matter raised by Council under "confidential items".
2. Members of the public may ask a question at an ordinary Council Meeting under "public question time".
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceeding, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council's standing orders, policies and decision of the Shire of Ravensthorpe.

### **Council Meeting Information:**

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report back to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters under "confidential items". On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the *Local Government Act 1995* to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the presiding member.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and the response is included in the meeting minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next ordinary meeting of Council.



Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the presiding member of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the *Local Government Act 1995*, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by a Shire Officer. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Friday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available at the Shire of Ravensthorpe Office and on the Shire website seventy-two (72) hours prior to the meeting and the public are invited to view a copy at the Shire Office.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 2).

Public Inspection of Unconfirmed Minutes (Regulation 13).

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Ravensthorpe Office and the Shire of Ravensthorpe website within ten (10) working days after the Meeting.



**Gavin Pollock**  
**Chief Executive Officer**



## SHIRE OF RAVENSTHORPE - QUESTIONS FROM THE PUBLIC

Name: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Meeting Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Council Agenda Item Number: \_\_\_\_\_

*If applicable-see below\**

Name of Organisation Representing: \_\_\_\_\_

*If applicable*

### QUESTION

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. A total of 15 Minutes is allotted to Public Question Time at Council Meetings. If submitting questions to the Council, they are to relate to the Agenda Item tabled at that meeting.

**Please Note:** Members of the public must be in attendance at the Council Meeting to which they have submitted a question(s) for response. If this is not the case, the questions(s) will be treated as 'normal business correspondence' and the question / response will not appear in the Council Minutes.

**Please see Notes on Public Question Time on Pages 4 and 5 above**

\* **Council Meetings:** Questions are to relate to a matter affecting the Shire of Ravensthorpe.



## APPLICATION FOR LEAVE OF ABSENCE

(Pursuant to Section 2.25 of the *Local Government Act 1995* (as amended))

- (1) A council may, by resolution, grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect to more than 6 consecutive ordinary meetings of the Council without the approval of the Minister.
- (3) The granting of the leave is to be recorded in the minutes of the meeting.
- (4) A member who is absent without first obtaining leave of the Council throughout 3 consecutive ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the Council does not constitute absence from an ordinary meeting of Council –
  - (a) if no meeting of the Council at which a quorum is present is actually held on that day;  
or
  - (b) if the non-attendance occurs while –
    - (i) the member has ceased to act as a member after which written notice has been given to the member under Section 2.27 (3) and before written notice has been given to the member under Section 2.27 (5);
    - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending;  
or
    - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.

I, \_\_\_\_\_ hereby apply for Leave of Absence from the  
Ravensthorpe Shire Council from \_\_\_\_\_ to \_\_\_\_\_ for  
the purpose of \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



## WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

**NOTE: USE ONE FORM PER DECLARATION**

(1) I, \_\_\_\_\_ wish to declare an interest in the following item to be considered by council at its meeting to be held on

(2) \_\_\_\_\_

(3) Agenda item \_\_\_\_\_

(4) The type of interest I wish to declare is;

- Financial pursuant to Sections 5.60A of the *Local Government Act 1995*.
- Proximity pursuant to Section 5.60B of the *Local Government Act 1995*.
- Indirect Financial pursuant to Section 5.61 of the *Local Government Act 1995*.
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007.

(5) The nature of my interest is

\_\_\_\_\_  
\_\_\_\_\_

(6) The extent of my interest is

\_\_\_\_\_  
\_\_\_\_\_

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

DECLARATION BY:

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

RECEIVED BY:

\_\_\_\_\_

Chief Executive Officer

\_\_\_\_\_

Date

- (1) Insert your name.
- (2) Insert the date of the Council Meeting at which the item is to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box to indicate the type of interest.
- (5) Describe the nature of your interest.
- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act).

## **DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY**

### ***Financial pursuant to Sections 5.60A of the Local Government Act 1995***

#### **5.60A – Financial Interest**

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

*[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]*

### ***Proximity pursuant to Section 5.60B of the Local government Act 1995***

#### **5.60B – Proximity Interest**

- (1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
  - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
  - (b). a proposed change to zoning or use of land that adjoins that person's land; or
  - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.
- (2). In this section, land ("**the proposal land**") adjoins a person's land if –
  - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
  - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
  - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.
- (3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

*[Section 5.60B inserted by No 64 of 1998 s. 30.]*

### ***Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995***

#### **5.61 – Indirect financial interest**

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

### ***Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007***

#### **11 – Disclosure of interest**

- (1). In this regulation –

Interest means an interest that could, or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship friendship or membership of an association.
- (2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose nature of the interest –
  - (a). in a written notice given to the CEO before the meeting;
  - or
  - (b). at the meeting immediately before the matter is discussed.

- (3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4). Sub-regulation (2) does not apply if –
  - (a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or
  - (b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.
- (5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
  - (a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
  - (b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6). If –
  - (a). Under sub-regulation (2)(b) or (4)(b) a person's interest in a matter is disclosed at a meeting; or
  - (b). Under sub-regulation (5) (b) notice of a person's interest in a matter is brought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

***Describe the extent of your interest (If seeking to participate in the matter under the s.5.68 of the act)***

**5.68 – Councils and committees may allow members disclosing interests to participate etc. in meetings**

- (1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter
  - (a). may allow the disclosing member to be present during any discussion or decision making procedure relating to the matter; and
  - (b). may allow , to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision making procedures relating to the matter if –
    - (i) the disclosing member also discloses the extent of the interest; and
    - (ii) those members decide that the interest –
      - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or
      - (II) is common to a significant number of electors or ratepayers.
- (2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3). This sections does not prevent the disclosing member from discussing, or participating in the decision making process on, the question on whether an application should be made to the Minister under section 5.69.



## Shire of Ravensthorpe

### Notice of Ordinary Council Meetings

In accordance with the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996* Reg 12 (2) it, is hereby notified that as from January 2021 to December 2021, Ordinary Council meetings of the Shire of Ravensthorpe will be held as follows:

DATE		LOCATION	TIME
January 2021		No meetings Scheduled	
16 February 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
16 March 2021	Council Meeting	Munglinup Community Centre	6.00pm
20 April 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
18 May 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
15 June 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
20 July 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
17 August 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
14 September 2021	Council Meeting	Munglinup Community Centre	6.00pm
19 October 2021	Council Meeting	Hopetoun Council Chambers	6.00pm
16 November 2021	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
14 December 2021	Council Meeting	Hopetoun Council Chambers	6.00pm

# SHIRE OF RAVENSTHORPE

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, Ravensthorpe Recreation Centre on Tuesday, 18 May 2021 – commencing at 6.00pm.

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**1. Declaration of Opening / Announcements of Visitors**

The Presiding Member to declare the meeting open.

**2. Attendance / Apologies / Approved Leave of Absence**

COUNCILLOR'S:      Cr Keith Dunlop            (Shire President)  
                             Cr Julianne Belli            (Deputy Shire President)  
                             Cr Ian Goldfinch  
                             Cr Sue Leighton  
                             Cr Thomas Major  
                             Cr Mark Mudie  
                             Cr Graham Richardson

STAFF:                      Gavin Pollock                (Chief Executive Officer)  
                                 Les Mainwaring            (Director of Corporate and Community Services)  
                                 Graham Steel                (Director Technical Services)  
                                 Brian Jones                 (Acting Manager Governance and Compliance)

APOLOGIES:

                                 Kim Bransby                (Executive Assistant)

ON LEAVE OF ABSENCE: Nil.

ABSENT:

MEMBER OF THE PUBLIC:

**3. Announcements by the Presiding Member**

**4. Response to Previous Public Questions Taken on Notice**

Nil.

**5. Public Question Time**

**6. Petitions / Deputations / Presentations / Submissions**

Nil.

**7. Applications for Leave of Absence**

**8. Disclosures of Interest**

**9. Confirmation of Minutes of Previous Meetings Held 20 April 2021**

**9.1 Ordinary Council Meeting Minutes 20 April 2021 (Attachment Grey)**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Minutes of the Ordinary Meeting of Council held in Council Chambers, Hopetoun Community Centre on Tuesday, 20 April 2021 be confirmed as true and correct.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

## **10. Reports of Committees of Council**

- Audit Committee Full Council
- Bushfire Advisory Committee Member - Cr Major  
Deputy - Cr Mudie
- CEO Performance Review Committee Member - President  
Member - Deputy President  
Member - Cr Mudie

## **11. Reports of Council Delegates on External Committees**

- Goldfields Voluntary Regional Organisation Of Councils (GVROC) Delegate - President  
Delegate - Cr Goldfinch  
Proxy - Deputy President
- Great Southern Regional Road Group Delegate - Cr Mudie  
Proxy - Cr Goldfinch
- Local Emergency Management Committee (LEMC) Delegate - President  
Proxy - Deputy President
- Development Assessment Panel (DAP) Delegate - Cr Belli  
Delegate - Cr Leighton  
Proxy - Cr Goldfinch  
Proxy - Cr Major
- Hopetoun Progress Association Delegate - Cr Richardson  
Proxy - Cr Goldfinch
- Ravensthorpe Progress Association Delegate - Cr Belli  
Proxy - Cr Mudie
- Munglinup Community Group Delegate - Cr Leighton  
Proxy - Cr Major
- Community Liaison Committees Delegate - President  
Delegate - Deputy President  
Proxy - CEO  
Proxy - DCCS
- Hopetoun Community Resource Centre Delegate - Cr Dunlop  
Proxy - Cr Richardson
- Ravensthorpe Community Resource Centre Delegate - Cr Belli  
Proxy - Cr Leighton
- South Coast WALGA Zone Delegate - President  
Proxy - Deputy President
- Fitzgerald River National Park Delegate - Cr Richardson  
Proxy - Cr Mudie

- Ravensthorpe Agricultural Initiative Network (RAIN) Delegate - Cr Major  
Proxy - Cr Mudie
- Fitzgerald Biosphere Community Collective Delegate - Cr Leighton  
Proxy - Cr Mudie
- Hopetoun Recreation Management (HDRA) Delegate - Cr Dunlop  
Proxy - Cr Goldfinch
- Ravensthorpe Historical Society Delegate - Cr Goldfinch  
Proxy - Cr Leighton

## **12. Reports from Councillors**

### **Cr Keith Dunlop (President)**

Nil.

### **Cr Julianne Belli (Deputy President)**

#### **Cr Ian Goldfinch**

Nil.

#### **Cr Sue Leighton**

Nil.

#### **Cr Thomas Major**

Nil.

#### **Cr Mark Mudie**

Nil.

#### **Cr Graham Richardson**

Nil.

## **13 Office of the Chief Executive Officer**

### **13.1 G18 – Recognition of Volunteers**

<b>File Reference:</b>	<b>CM.PO.1</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>10 May 2021</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Revised Policy – G18 – Recognition of Volunteers (Attachment Purple)</b>
<b>Previous Reference:</b>	<b>Ordinary Council Meeting 17 November 2020 – Item 13.1 – 2020 Delegated Authority Report and 2020 Policy Manual Reconfirmation</b>

#### **Summary:**

This report recommends Council consider and endorse a revised policy – G18 – Recognition of Volunteers.

#### **Background:**

At the 21 July 2020 Ordinary Council Meeting the majority of Council's policies were reviewed and updated. The Shire included in this review a policy on Recognition of Volunteers in the Community and sought to hold an event between March and May each year.

A summary of the proposed policy amendments is detailed below;

#### **G18 Recognition of Volunteers**

The Shire of Ravensthorpe recognises that volunteering provides a number of wellbeing benefits to both the volunteers and the community including:

- Connectedness and reduced isolation through participation and engagement with others;
- Personal development of skills and self-esteem;
- Greater life meaning and purpose;
- Increase positive perceptions around community safety;
- Access to community resources and information; and
- Improvement to the quality of life for the community at large.

The Shire will provide support for volunteers to enhance and underpin their valuable role.

The Shire recognises all volunteers within the district by way of a function held annually. The Shire will be endeavour to hold the event in February of each year to account for seeding and harvesting. The event is to be coordinated with any State or Federal supported activities and funding.

#### **Comment:**

The Shire of Ravensthorpe believes it is important that all members of the Community be able to attend this important event and therefore seeks to formalise a month allowing for those members of the community who undertake seeding and harvesting to be included. It has been determined February of each year would be the best time to hold this event.

#### **Consultation:**

Elected Members.  
Executive Team.

**Statutory Environment:**

Nil.

**Policy Implications:**

As detailed above.

**Financial Implications:**

Appropriate Annual Budget Allocation required.

**Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant economic considerations.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Simple Majority.

**Recommendation:**

**That Council;**

**Adopts the revised Policy G18 – Recognition of Volunteers to note the Shire will endeavour to hold the event in February of each year.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

### 13.2 Community Development Fund Applications 2021/22

<b>File Reference:</b>	<b>GS.PR.4</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>10 May 2020</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Application form (Blank) and Guidelines – Attachment A Submitted Applications Forms for consideration – Attachment B (Attachment Mustard)</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### Summary:

Each year before the budget adoption the Shire of Ravensthorpe opens a local community grant scheme called the Community Development Fund (CDF) as per Council Policy G20. This enables community groups to apply for a grant of up to \$5,000.

#### Background:

Minor Community Development Funds may be used for the following purposes, including minor building construction, maintenance or repair, equipment purchase or hire, events or functions, operating expenses, relief from Council fees and charges etc. The funds cannot be used to cover staff wages or employment costs. A minimum amount of \$250 applies to all applications. Applicants should ensure the following criteria are addressed in their application:

- Type of organisation (eg sport and recreation, community based, general interest, health and welfare, artistic, religious etc);
- Organisation membership;
- Nature of service/facility provided;
- Demonstrated need or community benefit;
- Applicant's financial position;
- Purpose of the grant;
- Provision of a detailed project budget including GST breakdown;
- Provision of a quote for all items greater than \$1000 in value; and
- Details of applications to other possible funding sources. (eg Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)

#### Comment:

The Community Development Fund will be allocated from within Council's general revenue budget each year with applications closing 30 April 2021, for funding available for adoption of the financial year budget.

<b>Organisation</b>	<b>Project</b>	<b>\$</b>
Cocanarup Volunteer Bush Fire Brigade	Purchase of trailer, tyres, rims, hand lighters and jerry cans.	\$3,795
<i>Not to support application at this time.</i>		
East Ravensthorpe Volunteer Bush Fire Brigade	Purchase of trailer, tyres, rims, hand lighters and jerry cans.	\$3,750
<i>Not to support application at this time.</i>		
Hopetoun Community Resource Centre	Grant Funding towards 'The Fitzy Files'.	\$4,815
<i>Support the application as it stands</i>		



Organisation	Project	\$
Munglinup Golf Club	Replace and build a new buggy shed	\$20,000
<i>Does not meet the Development Fund Guidelines – not to support at this time.</i>		
North Ravensthorpe Community Association	Purchase and installation of pool style fencing for outdoor area of North Ravensthorpe Hall.	\$5,000
<i>Support the application as it stands.</i>		
Ravensthorpe Community Centre Inc.	Insurance costs of building.	\$4,925
<i>Support the application as it stands.</i>		
Ravensthorpe Community Resource Centre	Funding towards Wellness Weekend.	\$5,000
<i>Support the application as it stands.</i>		
Ravensthorpe District Art Group	Promotion of DunnArt Centre with new signage and modern compact storage.	\$1,853
<i>Support the application as it stands.</i>		
Ravensthorpe District High School – Application 1	Funding towards multipurpose outdoor learning centre	\$5,000
<i>Not to support at this time.</i>		
Ravensthorpe District High School – Application 2	Support and assist the RDHS with the Winter Formal.	\$1,300
<i>Support the application as it stands.</i>		
Ravensthorpe Golf and Bowling Club – Application 1	Purchase of a new Wilson Parkland Mower.	\$15,500
<i>Does not meet the Development Fund Guidelines – not to support at this time.</i>		
Ravensthorpe Golf and Bowling Club – Application 2	Purchase of bain marie.	\$1,500
<i>Support the application as it stands.</i>		
Wildflower Show Inc.	Subside cost of key note speaker. Subsidise tour leaders on the 4x4 tag along tours.	\$2,500
<i>Support the application as it stands.</i>		
Windspray Arts Inc.	Annual Art and Craft exhibition competition 2021	\$1,360
<i>Support the application as it stands.</i>		
<b>Total of all Applications</b>		<b>\$66,373</b>

**Consultation:**

Councillors.  
Executive Team.

**Statutory Environment:**

Nil.

**Policy Implications:**

Council Policy G18 – Community Development Fund provides for up to \$35,000 be allocated to the funding of approved Community Development Fund Applications each financial year.

**Financial Implications:**

Any application approved by Council will be listed for funding in the Draft 2021/22 budget for Councils formal adoption. The recommended application for 2021/22 totals \$28,253.

**Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Simple Majority.

**Recommendation:**

**That Council endorse;**

**Including the following Community Development Funding (CDF) applications in the Draft 2021/22 Budget and the Chief Executive Officer advising each group of the status of their application.**

<b>Organisation</b>	<b>Project</b>	<b>\$</b>
Hopetoun Community Resource Centre	Grant Funding towards 'The Fitzzy Files'.	\$4,815
North Ravensthorpe Community Association	Purchase and installation of pool style fencing for outdoor area of North Ravensthorpe Hall.	\$5,000
Ravensthorpe Community Centre Inc.	Insurance costs of building.	\$4,925
Ravensthorpe Community Resource Centre	Funding towards Wellness Weekend.	\$5,000
Ravensthorpe District Art Group	Promotion of DunnArt Centre with new signage and modern compact storage.	\$1,853
Ravensthorpe District High School – Application 2	Support and assist the RDHS with the Winter Formal.	\$1,300
Ravensthorpe Golf and Bowling Club – Application 2	Purchase of bain marie.	\$1,500
Wildflower Show Inc.	Subside cost of key note speaker. Subsidise tour leaders on the 4x4 tag along tours.	\$2,500
Windspray Arts Inc.	Annual Art and Craft exhibition competition 2021	\$1,360
<b>Total of all Applications</b>		<b>\$28,253</b>

**1. The Chief Executive Officer advise the following community group their 2021/22 Community Development Fund (CDF) application was unsuccessful.**

<b>Organisation</b>	<b>Project</b>	<b>\$</b>
Cocanarup Volunteer Bush Fire Brigade	Purchase of trailer, tyres, rims, hand lighters and jerry cans.	\$3,795
East Ravensthorpe Volunteer Bush Fire Brigade	Purchase of trailer, tyres, rims, hand lighters and jerry cans.	\$3,750
Munglinup Golf Club	Replace and build a new buggy shed	\$20,000
Ravensthorpe District High School – Application 1	Funding towards multipurpose outdoor learning centre	\$5,000
Ravensthorpe Golf and Bowling Club – Application 1	Purchase of a new Wilson Parkland Mower.	\$15,500

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

### 13.3 Integrated Planning and Reporting Frameworks (IPRF)

<b>File Reference:</b>	<b>CM.PL.4</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Shire of Ravensthorpe</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>12 May 2021</b>
<b>Disclosure of Interest:</b>	<b>Chief Executive Officer</b>
<b>Attachments:</b>	<b>Shire of Ravensthorpe Strategic Community Plan, Corporate Business Plan, Asset Management Plan and Long Term Financial Plan and Workforce Plan. (Attachment Brown)</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

For Council to consider the endorsement of the Shire of Ravensthorpe Strategic Community Plan, Corporate Business Plan, Asset Management Plan, Long Term Financial Plan and Workforce Plan, as presented.

#### **Background:**

The Shire has conducted a Major Strategic Review of its Strategic priorities under Western Australia's Integrated Planning and Reporting Framework (IPRF).

The major review consisted of a first round of community workshops held in Ravensthorpe, Hopetoun and Munglinup during February 2020. The second round of community workshops was interrupted briefly in March 2020 when COVID19 restrictions were imposed. During this time a phone survey was conducted based on information and feedback from the first round of workshops.

In June 2020 once COVID19 restrictions had been softened a second round of community workshops were held in Ravensthorpe, Hopetoun and Munglinup. During the workshops the findings and assumptions were presented back to community to ensure we had the message and direct correct. Following the workshops some minor changes had been made to the draft documents.

The outcomes from the extensive community consultation process undertaken by the Shire were considered in detail by Council at a workshop held on 5 June 2020 and 25 February 2021.

The Shire has now completed, for Council's consideration, a new Strategic Community Plan and Corporate Business Plan, based on the outcomes from our community consultation and Council workshops.

As part of the review process the Shire has also prepared, for Council consideration, a new Asset Management Plan, Long Term Financial Plan and Workforce Plan. The Asset Management Plan, Long Term Financial Plan and Workforce Plan are required to inform the preparation of the Strategic Community Plan and Corporate Business Plan.

All five Integrated Planning and Reporting Plans are now presented to Council as a full suite of document for consideration.

#### **Comment:**

The Shire of Ravensthorpe suite of Integrated Planning and Reporting (IPR) plans had been provided to the Department of Local Government, Sport and Cultural Industries as part of a pilot program reviewing the IPR process and requirements with in WA local governments.

Comment was provided on how streamline and meaningful the Shire approach was and our ability to tell the community story in a simple, clear and compelling way, based on robust and credible background work.

The Department has formally acknowledged and thanked the Shire of Ravensthorpe for its involvement in assisting in taking IPR practices in WA to the next level.

**Consultation:**

Shire of Ravensthorpe Community.  
Elected Members.  
Executive Team.  
Localise.

**Statutory Environment:**

*Local Government Act 1995.*

5.56. Planning for the future

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

*Local Government (Administration) Regulations 1996*

19C. Strategic community plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
  - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
  - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
  - (c) demographic trends.
- (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.

\*Absolute majority required.

- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year.

(2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.

(3) A corporate business plan for a district is to —

(a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and

(b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and

(c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

(4) A local government is to review the current corporate business plan for its district every year.

(5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.

(6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.  
\*Absolute majority required.

(7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan

#### 19D. Public notice of adoption of strategic community plan

(1) If a strategic community plan is adopted, the CEO must —

(a) give local public notice that the plan has been adopted; and

(b) publish the plan on the local government's official website.

(2) If modifications to a strategic community plan are adopted, the CEO must —

(a) give local public notice that modifications to the plan have been adopted; and

(b) publish the modified plan on the local government's official website.

#### **Policy Implications:**

The following Policies will need to be reviewed once all five Integrated Planning and Reporting Plans document have been endorsed by Council;

G13 – Organisational Structure.

G15 – Customer Service Charter.

A2 – Operational Guidelines.

WS1 – Asset Management Policy.

#### **Financial Implications:**

The new Long Term Financial Plan will provide sustainable guidance in relation to the Strategic Community Plan, Corporate Business Plan, Asset Management Plan, and Workforce Plan.

#### **Strategic Implications:**

Sets the Strategic direction for the Shire based on strong community engagement and consultation.

#### **Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Absolute majority.

**Recommendation:**

That Council, by absolute majority;

1. Endorse the Strategic Community Plan, Corporate Business Plan, Asset Management Plan, Long Term Financial Plan and Workforce Plan, as presented.
2. Provide public notice of the Integrated Planning documents as required by the Local Government (Administration) Regulations 1996.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

### **13.4 Application to Keep More than Prescribed Number of Dogs – 3 Myee Way, Hopetoun**

**File Reference:** LE.LL.11 & A1407  
**Location:** 3 Myee Way, Hopetoun, WA 6348  
**Applicant:** Hannah Foulds  
**Author:** Senior Ranger  
**Authorising Officer:** Chief Executive Officer  
**Date:** 11 May 2021  
**Disclosure of Interest:** Nil  
**Attachments:** Nil  
**Previous Reference:** Nil

#### **Summary:**

An application to keep more than the prescribed number of dogs has been received from Hannah Foulds of 3 Myee Way, Hopetoun. Ms Foulds has in her control three (3) dogs, a four (4) year old Great Dane, an eight (8) year old Great Dane cross and a five (5) year old Border Collie cross. Ms Foulds is a stay at home mum who walks her dogs daily as well as exercising them at their family farm. Ms Foulds has had no dog related complaints against her at this address.

#### **Background:**

On 14 April 2021, Ms Foulds attended the Shire of Ravensthorpe's Hopetoun Office, requesting to register three (3) dogs. The Shire of Ravensthorpe Dog Local Law 2010, section 3.2 provides that only two (2) dogs over the age of three (3) months can be kept at a premise situated within a Townsite.

The *Dog Act 1976*, Section 26(3), allows the Shire to grant an exemption to a placed limit on the keeping of dogs in a specified area if the local government is satisfied the provisions in the Act are met.

#### **Comment:**

The applicant was advised that the Shire would need to notify the surrounding neighbours and give them the opportunity to oppose or raise any issues. At the close of the request for comment one submission was received on 7 May 2021 from FQM the owner of 41 France Street, Hopetoun. The objection stated "Currently the dogs at this premises are barking constantly. The objecting party mentioned that properties surrounding this address are struggling with quiet and sleep times." When requesting additional information FQM advised that there had been a few complaints.

#### **Consultation:**

Request for Comment was sent to three (3) parties, made up of three (3) property tenants, on 14 April 2021. It was requested submissions were returned to the Shire by 7 May 2021. It was noted on these submissions if no comment was received the Shire would consider no objection to the application.

#### **Statutory Environment:**

*Dog Act 1976*.  
Dog Local Law 2010 (Shire of Ravensthorpe).

#### **Policy Implications:**

Nil.

#### **Financial Implications:**

Nil.



**Strategic Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

Risk	3 (Low)
Risk Likelihood (based on history and with existing controls)	3 (Low)
Risk Impact / Consequence	3 (Low)
Risk Rating (Prior to Treatment or Control)	3 (Low)
Principal Risk Theme	3 (Low)
Risk Action Plan (Controls or Treatment Proposed)	3 (Low)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 3 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Simple Majority.

**Recommendation:**

**That Council:**

**Grant the exemption for the keeping of three dogs at 3 Myee Way, Hopetoun subject to the following conditions:**

1. The exemption be reviewed in twelve (12) months to ensure no adverse issues have been experienced as a result of the exemption.
2. Council reserve the right to withdraw the exemption at any time if requirements under the *Dog Act 1976* are not met.
3. The exemption only applies to those dogs which are submitted on the application form currently being reviewed.
4. Upon the death or permanent removal of any of the nominated dogs, a maximum of two (2) dogs only will be permitted to be kept on the property.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

## **14. Directorate of Corporate and Community Services**

### **14.1 Monthly Financial Report – 30 April 2021**

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Nil</b>
<b>Author:</b>	<b>Senior Finance Officer</b>
<b>Authorising Officer</b>	<b>Director of Corporate and Community Services</b>
<b>Date:</b>	<b>11 May 2021</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Monthly Financial Reports for April 2021 (Attachment Yellow)</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

#### **Background:**

Council is requested to review the April 2021 Monthly Financial Reports.

#### **Comment:**

The April 2021 Monthly Financial Reports are presented for review.

#### **Consultation:**

Chief Executive Officer.

#### **Statutory Environment:**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

#### **Policy Implications:**

Nil.

#### **Financial Implications:**

All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council Motion for a budget amendment.

#### **Strategic Implications:**

Strategic Community Plan 2014 – 2024

Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability & compliance.

#### **Sustainability Implications:**

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that April flow from it. An effect April be positive, negative or a deviation from the expected and April be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Simple Majority.

**Recommendation:**

**That Council receive the 30 April 2021 Monthly Financial Reports as presented.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

## 14.2 Schedule of Account Payments – April 2021

**File Reference:** GR.ME.8  
**Location:** Shire of Ravensthorpe  
**Applicant:** Shire of Ravensthorpe  
**Author:** Finance Officer  
**Authorising Officer:** Director Corporate and Community Services  
**Date:** 11 May 2021  
**Disclosure of Interest:** Nil  
**Attachments:** Schedule of Payments to 30 April 2021  
 Credit Card Transactions to 01 April 2021  
 Creditors List of Accounts Paid April 2021  
 (Attachment Red)  
**Previous Reference:** Nil

### Summary:

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

### Background:

Period 01/04/2021 to 31/04/2021.

#### 2020/2021

Month	Cheques	EFT Payments	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	32,246	1,089,988	72,966	5,765	0	1,200,963	256,870
Aug	24,281	361,337	159,976	7,275	0	553,410	247,790
Sep	9,832	467,211	92,158	6,744	0	575,945	275,691
Oct	16,876	501,519	57,600	9,242	0	585,238	320,530
Nov	16,962	392,384	52,143	14,580	0	476,069	282,980
Dec	23,113	653,814	48,957	9,277	0	735,161	406,756
Jan	22,049	734,100	49,423	14,350	0	819,922	286,767
Feb	20,017	549,348	153,414	14,941	0	737,720	305,573
Mar	19,933	1,158,435	100,237	10,795	0	1289,401	304,685
Apr	20,927	710,692	63,982	12,393	0	807,994	318,517
May							
Jun							
<b>Total</b>	<b>206,776</b>	<b>6,618,829</b>	<b>850,855</b>	<b>105,363</b>	<b>0</b>	<b>7,781,824</b>	<b>3,006,161</b>
<b>19/20</b>	<b>197,977</b>	<b>8,450,678</b>	<b>997,212</b>	<b>102,791</b>	<b>6,319</b>	<b>9,754,977</b>	<b>3,174,082</b>
<b>18/19</b>	<b>147,967</b>	<b>21,298,438</b>	<b>1,329,904</b>	<b>70,241</b>	<b>13,590</b>	<b>22,860,140</b>	<b>2,219,053</b>
<b>17/18</b>	<b>327,905</b>	<b>18,507,404</b>	<b>209,587</b>	<b>65,010</b>	<b>317,445</b>	<b>19,427,351</b>	<b>2,601,283</b>

### Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

### Consultation:

Director Corporate and Community Services.

**Statutory Environment:**

Regulation 13 (1) – (3) of the *Local Government (Financial Management) Regulations*

**Policy Implications:**

Nil.

**Financial Implications:**

This item address Council’s expenditure from Trust and Municipal funds which have been paid under delegated authority.

**Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Simple Majority.

**Recommendation:**

**That Council endorse;**

**Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of April 2021 be noted.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

### 14.3 Rating Strategy and Differential Rates 2021-2022

<b>File Reference:</b>	<b>RV.RC.001</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Director Corporate and Community Services</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>24 April 2021</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Objects and Reasons 2021-2022 (Attachment Blue)</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

This report recommends that Council adopt 2021/2022 differential rates for the purpose of advertising.

#### **Background:**

Council adopted a system of differential rating for the first time in the 2015/2016 financial year. As part of the budget setting process for 2021/2022 council will consider a continuation of differential rating, noting that as part of the differential rating process as it stands, ministerial approval will be required prior to rates being struck for the year.

#### **Comment:**

Section 6.36 of the *Local Government Act (1995)* allows Council to implement a system of differential rating subject to public advertising, adoption by Council, and approval from the Minister for Local Government, Sport and Cultural Industries, before being applied.

The Act allows for differential rates to be applied to help overcome an issue where the land use within the rating category has a differing contributory cost to Council and therefore rates in the dollar applied are varied. The use of differential rating helps to ensure equality of contribution within the rating system.

During 2020/2022 Council has worked extensively to consider present and longer term budget efficiencies firstly through the introduction, for the first time, of an Enterprise Bargaining Agreement 2020 to stabilise wages and allow for better financial controls. Secondly the Shire has just completed a major review of all of its Integrated Planning documents to achieve a community consensus of key community service strategies together with a new long term financial plan that sets an agreed rates strategy that will be presented to Council for endorsement in May 2021.

The objects and reasons for the differential rating model remains consistent from 2019/2020 where Ministerial Approval was last granted prior to COVID19 concessions last year.

Rating growth during 2020/2021 has been attributed to \$7,000, and in addition the proposed model attached delivers an overall increase in rate income yield for 2021/2022 of approximately 4% or \$178,000. This percentage increase is in line with that outlined in the long term financial plan rating strategy.

Key elements of the 2021/2022 Rating Strategy are that rate in the dollar increases have been aligned in consideration of the extensive community consultation in 2020 and 2021, together with the newly adopted Integrated Planning Suite of documents for 2020-2030. The Shire will be using this suite of documents to deliver on the clear priorities, processes, plans, budget resource priorities, direction on land use, infrastructure, services, asset management, operations, planning and workforce requirements.

This comprehensive community consultative approach was commended 14 April 2021 by the Department of Local Government, Sport and Cultural Industries, Executive Director Local Government, Tim Fraser, in a pilot project to develop tools and resources for Integrated Planning and Reporting (IPR) for smaller local governments. In this regard Tim acknowledged, with appreciation, the Shire’s willingness to adopt and share a leading approach to IPR.

In addition to the above, other cost saving strategies have included the redevelopment of the Town Centre into a cultural precinct, where two aged high maintenance building structures were demolished and the occupying community groups are being co-located into a new purpose built facility with a lower operating cost foot print.

Also we have undertaken a policy review of purchasing local and now no longer apply a weighting discount to Esperance or Albany suppliers who may be more expensive than other regional suppliers from further afield.

The proposed rates in the dollar for 2020/2020 are outlined below and in the attached model:

<b>RATING CATEGORY</b>	<b>2020/21 RATE Cent in \$</b>	<b>2021/22 RATE Cent in \$</b>
<b>GRV Residential</b>	11.7165	12.1852
<b>GRV Commercial</b>	13.1567	13.6830
<b>GRV Industrial</b>	15.4430	16.0607
<b>GRV Transient Workforce / Short Stay</b>	31.4867	32.7462
<b>Unimproved Valuation</b>	0.008139	0.008465
<b>UV Mining Tenements</b>	0.083600	0.086944
<b>Minimum Rates</b>		
<b>GRV Residential/Commercial/Industrial</b>	\$870	\$905
<b>GRV Transient Workforce / Short Stay</b>	\$850	\$884
<b>Unimproved Valuation</b>	\$850	\$884
<b>UV Mining Tenements</b>	\$320	\$333

**Consultation:**

Elected Members.  
Executive Team.

**Statutory Environment:**

*Local Government Act 1995* - Sections 6.33, 6.35 and 6.36.

**Policy Implications:**

Nil.

**Financial Implications:**

It is estimated the overall rate yield, based on the proposed rates in the dollar, in 2021/2022 will be \$4.63 million.

**Strategic Implications:**

Theme 4 – Civic Leadership: 4.1 Financial Sustainability.



**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant environmental considerations.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Simple Majority.

**Recommendation:**

**That Council;**

- 1. Endorse the following differential rates across all categories to form the basis of the proposed rate setting for the 2021/2022 budget.**

	<b>Cost in \$</b>	<b>Minimum</b>
<b>GRV Residential</b>	<b>0.121852</b>	<b>\$905.00</b>
<b>GRV Commercial</b>	<b>0.136830</b>	<b>\$905.00</b>
<b>GRV Industrial</b>	<b>0.160607</b>	<b>\$905.00</b>
<b>GRV – Transient Workforce Camps / Short Stay Accommodation</b>	<b>0.327462</b>	<b>\$884.00</b>
<b>UV - Rural</b>	<b>0.008465</b>	<b>\$884.00</b>
<b>UV – Mining</b>	<b>0.086944</b>	<b>\$333.00</b>

- 2. Adopt the Objectives and Reasons for the Proposed Differential rates for 2021/2022.**
- 3. Authorise the Chief Executive Officer to advertise the differential rates and call for public submissions in accordance with Section 6.36 of the Local Government Act 1995 for a minimum of 21 days.**
- 4. Authorise the Chief Executive Officer to make application to seek Ministerial approval under Section 6.33 of the Local Government Act 1995 to impose differential rates that are more than twice the lowest differential rate being imposed.**

**Moved:** \_\_\_\_\_

**Seconded:** \_\_\_\_\_

#### 14.4 Schedule of Fees and Charges 2021/2022

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Shire of Ravensthorpe</b>
<b>Author:</b>	<b>Finance Officer</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>11 May 2021</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Draft Schedule of Fees and Charges 2021/2022 (Attachment Green)</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### Summary:

As part of the budget preparation process council needs to review the fees and charges which it wishes to set for the coming financial year.

#### Background:

A review of the fees and charges to be imposed is carried out annually as part of the budget process.

#### Comment:

The 2021/2022 schedule of fees and charges have been formulated using the 2020/2021 year as a basis. In reference to Council's Long Term Financial Plan, it is proposed that all council fees and charges are increased by 2% and rounded to the nearest \$0.05 as necessary. There has also been a comprehensive review of all programmes with the addition of many new fees and charges and an update of some existing fees and charges to cover all areas of business more thoroughly.

The following new fees and charges have been added to 2021/2022 Schedule of Fees and Charges:

<b>Fee Description</b>	<b>Fee</b>
Disposal of automotive batteries at the waste disposal sites (per battery)	\$5.00
Replacement electronic key FOB	\$30.00
Booking Administrative Fee	\$27.50
Certification fee for uncertified building permit applications – Class 10 Building	\$237.00
Certification fee for uncertified building permit applications – Class 1 Building	\$424.00
Childcare Fees – Full Day Rates – 3 – 11 years	\$90.00
Childcare Fees – Full Day Rates – 2 – 3 years	\$95.00
Childcare Fees – Full Day Rates – 0 – 2 years	\$100.00

<b>Fitzgerald Biosphere Coast Tourism Fees and Charges 2021/2022</b>	<b>Fee</b>
Annual Membership - Local Tourism Operator or Local business within the Shire of Ravensthorpe) includes website listing & brochure racking fees	\$70.00
Annual Membership - Community group/Not for profit group within or servicing the Shire of Ravensthorpe) brochure racking fees	\$40.00
Annual Membership - Tourism Operator within the Jerramungup and Esperance Region - DL Brochure racking fee	\$90.00
Annual Membership - Tourism Operator within the Jerramungup and Esperance Region - A4 Brochure racking fee	\$110.00
Annual Membership - Tourism Operator within Australia's Golden Outback - DL Brochure racking fee	\$120.00
Annual Membership - Tourism Operator within Australia's Golden Outback - A4 Brochure racking fee	\$ 140.00

<b>Fitzgerald Biosphere Coast Tourism Fees and Charges 2021/2022</b>	<b>Fee</b>
Annual Membership – Tourism Operator Outside Australia’s Golden Outback DL Brochure racking fee	\$130.00

<b>Fines Enforcement Fees</b>	<b>Fee</b>
Fee for issuing a Final Demand	\$24.10
Fee for an Enforcement certificate	\$20.50
Fee for registering an infringement notice with FER	\$77.00

The following fees and charges have been updated for 2021/2022 Schedule of Fees and Charges:

<b>Fee Description</b>	<b>Fee</b>
Bond for electronic key FOB increased by \$10.00	\$30.00
Late booking fee increased by \$2.50	\$27.50
Booking cancellation fee increased by \$2.50	\$27.50
Liquor Permit Approval Fee increased by \$2.50	\$27.50
50% discount on gym memberships for Emergency Services Volunteers (on presentation of their Volunteer Emergency Services Membership (Current DFES or Identification Card and Number)	

The schedules have been reviewed by the relevant officers for their input into any alterations or additions to the individual business units.

**Consultation:**

Councillors.  
 Chief Executive Officer.  
 Director Corporate and Community Services.  
 Director Technical Services.  
 Manager Childcare Services.  
 Administration Officers.

**Statutory Environment:**

Sections 6.16 and 6.17 of the Local Government Act 1995 (Imposition of fees and charges and Setting the level of fees and charges) Clauses 24 & 25 of the Local Government (Financial Management) Regulations 1996 (Service charges & fees and charges).

**Policy Implications:**

Nil.

**Financial Implications:**

Setting of fees and charges is an integral part of the budget preparation.

**Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** There is no known significant environmental considerations.
- **Economic:** There is no known significant economic considerations.
- **Social:** There is no known significant social considerations.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
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Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Absolute Majority.

**Recommendation:**

**That Council;**

- 1. Adopt the 2021/2022 Schedule of Fees and Charges as presented.**
- 2. Endorse the adopted 2021/2022 Schedule of Fees and Charges to be implemented and effective from the 1 July 2021.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

**15. Directorate Technical Services**

**16. Elected Members Motions of Which Previous Notice Has Been Given**

**17. New Business or Urgent Business Introduced by Decision of the Meeting**

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

**17.1 Elected Members**

**17.2 Officers**

**18. Matters Behind Closed Doors**

**Recommendation:**

In accordance with section 5.23 (2) of the *Local Government Act 1995*, the meeting closed to members of the public for this item as the following subsection applies:

- e) a matter that if declared, would reveal –
  - i) a trade secret
  - ii) information that has a commercial value to a person
  - iii) information about the business, professional, commercial, financial affairs of a person.

**Voting Requirements:**

Simple Majority.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

### **18.1 Confidential Item - Purchase Motor Grader**

**File Reference:** PE.FM.1  
**Location:** Shire of Ravensthorpe  
**Applicant:** Chief Executive Officer  
**Author:** Director Technical Services  
**Authorising Officer:** Chief Executive Officer  
**Date:** 18 May 2021  
**Disclosure of Interest:** Nil  
**Attachments:** Quote Assessment Report – 12 May 2021  
(Attachment Jade)  
**Previous Reference:** Nil

### **18.2 Medical Services Contract - Confidential**

**File Reference:** PH.SP.7  
**Location:** Shire of Ravensthorpe  
**Applicant:** Shire of Ravensthorpe  
**Author:** Chief Executive Officer  
**Authorising Officer:** Chief Executive Officer  
**Date:** 12 May 2021  
**Disclosure of Interest:** Chief Executive Officer  
**Attachments:** Services Agreement – Medical Services 2016 to 2021  
(Attachment Pink)  
**Previous Reference:** Item 5.1.1, Appointment of New General Practitioner, Special Council Meeting, 3 December 2015

### **18.3 Confidential Item – RFT 08-2020/21 – Tender for Floater Road Realignment & Intersection Upgrades**

**File Reference:** CA.TD.8  
**Location:** 57-65 Morgans Street, Ravensthorpe  
**Applicant:** Galaxy Lithium Australia  
**Author:** Director Technical Services  
**Authorising Officer:** Chief Executive Officer  
**Date:** 12 May 2021  
**Disclosure of Interest:** Nil  
**Attachments:** Tender Evaluation Matrix  
(Attachment Black)  
**Previous Reference:** Nil

#### **Recommendation:**

**That Council move out from behind closed doors and the meeting be declared reopened to the public.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

### **19. Closure of Meeting**

The Presiding Member to declare the meeting closed.

# ATTACHMENT





# **MINUTES**

**Ordinary Council Meeting**

**Tuesday, 20 April 2021**

**Commencing at 6.00pm**

**Council Chambers  
Hopetoun Community Centre**

# SHIRE OF RAVENSTHORPE

Minutes for the Ordinary Meeting of Council to be held at the Council Chambers, Hopetoun Community Centre on Tuesday, 20 April 2021 – commencing at 6.00pm.

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**1. Declaration of Opening / Announcements of Visitors**

The Presiding Member declared the meeting open at 6.02pm.

**2. Attendance / Apologies / Approved Leave of Absence**

COUNCILLOR'S: Cr Keith Dunlop (Shire President)  
Cr Julianne Belli (Deputy Shire President)  
Cr Ian Goldfinch  
Cr Thomas Major  
Cr Mark Mudie  
Cr Graham Richardson

STAFF: Gavin Pollock (Chief Executive Officer)  
Les Mainwaring (Director Corporate and Community Services)  
Graham Steel (Director Technical Services)  
Kim Bransby (Executive Assistant)

APOLOGIES: Cr Sue Leighton

ON LEAVE OF ABSENCE:

Nil.

ABSENT:

Nil.

MEMBER OF THE PUBLIC:

Mr Ken Norman  
Mr Robert Suness  
Mr Larry Baker

**3. Announcements by the Presiding Member**

Nil.

**4. Response to Previous Public Questions Taken on Notice**

Nil.

**5. Public Question Time**

**1. Ken Norman**

Q1 In February 2021, Mark McGowan announced there would be a cap of \$199 for Regional area flights up to 1000km from Perth. Has the Council started investigating having passenger flights at Ravensthorpe Airport through REX or another airline or should he start investigating this.

*Through the Shire President the CEO advised he had already been in discussions with both REX and Virgin in relation to passenger flights at Ravensthorpe. Both companies were open to this possibility however were reviewing their current obligations prior to making a decision. The Shire will be conducting further discussions with these companies.*

## **2 Robert Suness**

Q2 It was Mr Suness's understanding Wavecrest only received a planning and building approval to build a undercover carpark and storage area why is it being used as a drive through bottle shop.

*Through the Shire President the CEO advised it is an undercover carpark and storage area and the approval to sell alcohol from this area had to be sought through the Department of Liquor and Gaming. It was not something that Shire had any control over. If they had received this approval they would be able to use it as a drive through.*

## **6. Petitions / Deputations / Presentations / Submissions**

Nil.

## **7. Applications for Leave of Absence**

Nil.

## **8. Disclosures of Interest**

81 Cr Major signed a declaration in relation to Item 17.2.1.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007.

Nature of Interest – Impartiality. Cr Major's wife is the Manager of the Ravensthorpe Community Resource Centre which is applying for the funding in this Item.

**9. Confirmation of Minutes of Previous Meetings Held 16 March 2021**

**9.1 Ordinary Council Meeting Minutes 16 March 2021 (Attachment Grey)**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

**Moved: Cr Mudie**

**Seconded: Cr Major**

**Res: 31/21**

**Decision:**

**That the Minutes of the Ordinary Meeting of Council held at Munglinup Community Centre on Tuesday, 16 March 2021 be confirmed as true and correct.**

**Voting Requirements: Simple Majority**

**Carried: 6/0**

Unconfirmed

## **10. Reports of Committees of Council**

- Audit Committee Full Council
- Bushfire Advisory Committee Member - Cr Major  
Deputy - Cr Mudie
- CEO Performance Review Committee Member - President  
Member - Deputy President  
Member - Cr Mudie

## **11. Reports of Council Delegates on External Committees**

- Goldfields Voluntary Regional Organisation Of Councils (GVROC) Delegate - President  
Delegate - Cr Goldfinch  
Proxy - Deputy President
- Great Southern Regional Road Group Delegate - Cr Mudie  
Proxy - Cr Goldfinch
- Local Emergency Management Committee (LEMC) Delegate - President  
Proxy - Deputy President
- Development Assessment Panel (DAP) Delegate - Cr Belli  
Delegate - Cr Leighton  
Proxy - Cr Goldfinch  
Proxy - Cr Major
- Hopetoun Progress Association Delegate - Cr Richardson  
Proxy - Cr Goldfinch
- Ravensthorpe Progress Association Delegate - Cr Belli  
Proxy - Cr Mudie
- Munglinup Community Group Delegate - Cr Leighton  
Proxy - Cr Major
- Community Liaison Committees Delegate - President  
Delegate - Deputy President  
Proxy - CEO  
Proxy - DCCS
- Hopetoun Community Resource Centre Delegate - Cr Dunlop  
Proxy - Cr Richardson
- Ravensthorpe Community Resource Centre Delegate - Cr Belli  
Proxy - Cr Leighton
- South Coast WALGA Zone Delegate - President  
Proxy - Deputy President
- Fitzgerald River National Park Delegate - Cr Richardson  
Proxy - Cr Mudie

- Ravensthorpe Agricultural Initiative Network (RAIN) Delegate - Cr Major  
Proxy - Cr Mudie
- Fitzgerald Biosphere Community Collective Delegate - Cr Leighton  
Proxy - Cr Mudie
- Hopetoun Recreation Management (HDRA) Delegate - Cr Dunlop  
Proxy - Cr Goldfinch
- Ravensthorpe Historical Society Delegate - Cr Goldfinch  
Proxy - Cr Leighton

## **12. Reports from Councillors**

Nil.

### **Cr Keith Dunlop (President)**

- Cr Dunlop advised he had attended the Ravensthorpe Historical Society Meeting.

### **Cr Julianne Belli (Deputy President)**

Nil.

### **Cr Ian Goldfinch**

Nil.

### **Cr Sue Leighton**

Nil.

### **Cr Thomas Major**

- 23 March 2021 – Attended a meeting of Medallions Metal and provided a brief overview of this meeting.

### **Cr Mark Mudie**

Nil.

### **Cr Graham Richardson**

Nil.

**13 Office of the Chief Executive Officer**

**13.1 ANZAC Day – G12 Civic Receptions and Ceremonial Functions Amendment**

<b>File Reference:</b>	<b>CM.PO.1</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>12 April 2021</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Revised Policy – G12 Section 5 – Civic Receptions and Ceremonial Functions – ANZAC Day (Attachment Purple)</b>
<b>Previous Reference:</b>	<b>Ordinary Council Meeting 17 November 2020 – Item 13.1 – 2020 Delegated Authority Report and 2020 Policy Manual Reconfirmation (Attachment Jade)</b>

**Summary:**

This report recommends Council consider and endorse a revised policy – G12 Section 5 – Civic Ceremonial Functions – ANZAC Day.

**Background:**

At the 21 July 2020 Ordinary Council Meeting the majority of Council's policies were reviewed and updated. Upon internal review it has been identified that policy – G12 Section 5 – Civic Ceremonial Functions – ANZAC Day should be revised.

A summary of the proposed policy amendments is detailed below;

**G12 Section 5 – Civic Ceremonial Functions – ANZAC Day**

- Inclusion of support to the Ravensthorpe Returned and Services League (RSL) or a Community Organisation by way of an annual \$500 donation to cover costs of coordinating catering and refreshments for this community event.

**Comment:**

The Shire of Ravensthorpe is of the understanding that no current Returned and Services League (RSL) is operating. By including a Community Group within this Policy would allow for the \$500 donation to be provided to a Community Group who officially undertakes the arrangements of hold this community event. It should be noted this donation will only be made to one group deemed by the Shire as the official community organiser and not to multiple groups who may be holding an event on the day. The decision for this donation to be at the discretion of the Chief Executive Officer.

**Consultation:**

Elected Members.  
Executive Team.

**Statutory Environment:**

Nil.

**Policy Implications:**

As detailed above.

**Financial Implications:**

Appropriate Annual Budget Allocation required.



**Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant economic considerations.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Moved: Cr Belli**

**Seconded: Cr Richardson**

**Res: 32/21**

**Decision:**

**That Council;**

**Adopts the revised Policy G12 Section 5 – Civic Ceremonial Functions – ANZAC Day to include the identification of an official Community Group which undertakes an ANZAC Day event.**

**Voting Requirements: Simple Majority**

**Carried: 6/0**

### **13.2 Adoption of Model Code of Conduct for Council Members, Committee Members and Candidates, Adoption of Complaints Form and Appointment of Complaints Officer**

<b>File Reference:</b>	<b>CM.PO.1</b>
<b>Location:</b>	<b>Not Applicable</b>
<b>Applicant:</b>	<b>Shire of Ravensthorpe</b>
<b>Author:</b>	<b>Manager Governance and Compliance</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>23 March 2021</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Attachment 1 - Existing Council Policy “G1 Code of Conduct for Council Members &amp; Committee Members”.</b> <b>Attachment 2 – Proposed new Council Policy “G1 Code of Conduct for Council Members, Committee Members and Candidates”.</b> <b>Attachment 3 – Proposed approved form for complaints about alleged breaches of behaviour under the Code. (Attachment Peach)</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### **Summary:**

Council to revoke the existing Council Policy “G1 Code of Conduct for Council Members & Committee Members”, adopt the Model Code of Conduct for Council Members, Committee Members and Candidates, appoint an officer to be the Shire’s Complaints Officer and determine the approved form for complaints about alleged breaches of behaviour under the Code.

#### **Background:**

The *Local Government Act 1995* (Act) was amended in 2019 to insert a requirement for local governments to adopt a Code of Conduct for Council Members, Committee Members and Candidates (in elections) that incorporates the model code prescribed in Regulations. The Local Government (Model Code of Conduct) Regulations 2021 (Regulations) came into effect on 3 February 2021.

The Regulations prescribe a Model Code of Conduct (model code) which must be adopted by local governments. Clause 11(3) of the model code requires a local government to authorise one or more persons to receive complaints and withdrawals of complaints of breach of the model code.

It is proposed that Council adopts the model code. A copy of the model code is attached as Attachment 2. A local government can include additional behaviours in its code of conduct provided these are consistent with the model code. It is not proposed that additional behaviours be added as the model code satisfies the requirements of the Act and Regulations, without imposing additional obligations on Councillors.

In adopting the model code for Council Members, Committee Members and Candidates it will be necessary for Council to revoke G1 Code of Conduct for Council Members & Committee Members”. (Attachment 1) in order to avoid having two codes of conduct that apply to Elected Members.

The model code requires a local government to authorise one or more persons to receive complaints and withdrawals of complaints of breach of the model code. The Chief Executive Officer is the Shire’s existing Complaints Officer. It is proposed that this officer be authorised to receive complaints and withdrawals of complaints of breach of the model code.

The Department of Local Government, Sport and Cultural Industries has produced a model form for complaints. This form, which has been altered solely by making reference to the Shire of Ravensthorpe, is attached as Attachment 3 and is recommended for adoption by Council.

**Consultation:**

Executive Management Team.  
Council.

**Statutory Environment:**

Section 5.104(1) of the Act requires a local government to adopt a code of conduct to be observed by Council Members, Committee Members and Candidates that incorporates the model code within three months of the commencement of regulations prescribing the model code. The regulations prescribing the model code commenced on 3 February 2021.

Clause 11(3) of the model code requires a local government to authorise one or more persons to receive complaints and withdrawals of complaints of breach of the model code.

In terms of revoking Council Policy “G1 Code of Conduct for Council Members & Committee Members”, Section 2.7(2)(b) of the Act prescribes one of the roles of Council as being to determine the local government’s policies.

Clause 11(2)(a) of Schedule 1 of the Local Government (Model Code of Conduct) Regulations 2021 requires each local government to approve the form for complaints.

**Policy Implications:**

Changes are detailed in the body of this report.

**Financial Implications:**

Nil.

**Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** There are no known environmental considerations.
- **Economic:** There are no known economic considerations.
- **Social:** There are no known social considerations.

**Risk Implications:**

Risk	Low (3)
Risk Likelihood (based on history and with existing controls)	Low (3)
Risk Impact / Consequence	Low (3)
Risk Rating (Prior to Treatment or Control)	Low (3)
Principal Risk Theme	Low (3)
Risk Action Plan (Controls or Treatment Proposed)	Low (3)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 3 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Moved: Cr Richardson****Seconded: Cr Mudie****Res: 33/21****Decision:****That Council;**

1. In accordance with Section 2.7(2)(b) of the *Local Government Act 1995*, revokes Council Policy “G1 Code of Conduct for Council Members & Committee Members” as detailed in Attachment 1;
2. In accordance with Section 5.104(1) of the *Local Government Act 1995*, adopts the Code of Conduct for Council Members, Committee Members and Candidates as detailed in Attachment 2;
3. In accordance with clause 11(3) of its Code of Conduct for Council Members, Committee Members and Candidates, authorises the Chief Executive Officer to receive complaints and withdrawals of complaints of breach of the code; and
4. In accordance with Clause 11(2)(a) of Schedule 1 of the Local Government (Model Code of Conduct) Regulations 2021, adopts the form as detailed in Attachment 3, as the approved form for complaints about alleged breaches of behaviour under the Code.

**Voting Requirements: Absolute Majority****Carried: 6/0**

### 13.3 Ravensthorpe Bush Fire Advisory Committee (BFAC) Annual General Meeting (AGM) and Nominations of Members

**File Reference:** ES.ME.1  
**Location:** Shire of Ravensthorpe  
**Applicant:** Ravensthorpe Bush Fire Advisory Committee  
**Author:** Community Emergency Services Officer  
**Authorising Officer:** Chief Executive Officer  
**Date:** 13 April 2021  
**Disclosure of Interest:** Nil  
**Attachments:** BFAC AGM Minutes – 15 March 2021  
(Attachment Brown)  
**Previous Reference:** Nil

#### **Summary:**

Under the Terms of Reference for the Shire of Ravensthorpe Bush Fire Advisory Committee (BFAC) Council is required to consider the nominations put forward by the BFAC at its Annual General Meeting (AGM) held on 15 March 2021.

#### **Background:**

The Bush Fire Advisory Committee (BFAC) is made up of volunteer members providing an essential service for the community. The Committee is established by Council in accordance with the *Local Government Act 1995*, the terms of reference of which are established under Council Policy LO5 – “Shire of Ravensthorpe Bush Fire Advisory Committee.”

#### **Comment:**

The BFAC recommendations are in the main procedural matters and are recommended to be supported by Council.

#### **Consultation:**

Chief Executive Officer.  
Shire of Ravensthorpe Community Emergency Services Officer.  
Bush Fire Advisory Committee (BFAC).

#### **Statutory Environment:**

S.67 of the *Bush Fire Act 1954* allows for the establishment of a Bush Fire Advisory Committee for the purpose of advising the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire-breaks in the district, prosecutions for breaches of this Act, the formation of bush fire brigades and the grouping thereof under group brigade officers, the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities, and any other matter relating to bush fire control.

In accordance with clause 3.12 of the Shire of Ravensthorpe Bushfire Brigades Local Law 2010, when considering persons for the position of a bush fire control officer, the Council is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

#### **Policy Implications:**

Shire of Ravensthorpe Policy LO 5 - Bush Fire Advisory Committee.

#### **Financial Implications:**

Nil.

#### **Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

Risk	Low (4)
Risk Likelihood (based on history and with existing controls)	Low (3)
Risk Impact / Consequence	Low (3)
Risk Rating (Prior to Treatment or Control)	Low (3)
Principal Risk Theme	Low (4)
Risk Action Plan (Controls or Treatment Proposed)	Low (3)

**Risk Matrix:**

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 3 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Moved: Cr Major**

**Seconded: Cr Belli**

**Res: 34/21**

**Decision:**

**That Council:**

1. Note the Minutes of Bush Fire Advisory Committee (BFAC) Annual General Meeting (AGM) meeting held on 15 March 2021 as being received.
2. Endorse Mr Peter Nankervis (Hopetoun VFES) and Mr Greg Stover (Shire Ranger) as Fire Control Officer's as Permit Issuing Officer's only.
3. Endorse the personnel elected into the nominated Fire Control Officer positions as per the Ravensthorpe BFAC AGM minutes 15 March 2021.

**Voting Requirements: Simple Majority**

**Carried: 6/0**

### **13.4 Ravensthorpe Bush Fire Advisory Committee (BFAC) Minutes and Shire of Ravensthorpe 2021/2022 Fire Break Notice**

**File Reference:** ES.ME.1  
**Location:** Shire of Ravensthorpe  
**Applicant:** Bush Fire Advisory Committee  
**Author:** Community Emergency Services Officer  
**Authorising Officer:** Chief Executive Officer  
**Date:** 13 April 2021  
**Disclosure of Interest:** Nil  
**Attachments:**  
1. BFAC Minutes – March 2021  
2. Draft – Shire of Ravensthorpe Fire Break Notice 2021/22 (Attachment Mustard)  
**Previous Reference:** Nil

#### **Summary:**

The following recommendations from the Bush Fire Advisory Committee (BFAC) are required to be considered by Council;

1. The Minutes of the BFAC meeting held on 15 March 2021 are to be received;
2. The recommendations of the BFAC of 15 March 2021; and
3. Consideration and endorsement of the Shire of Ravensthorpe 2021/2022 Fire Break Notice.

#### **Background:**

In addition to receiving the minutes of the BFAC of 15 March 2021 Council is to consider;

#### Decommissioning of DFES Fleet

The Department of Fire and Emergency Services (DFES) has been in the process in updating its fleet to meet its firefighting needs and requirements of the future and as such, since 2018 all new builds and replacement builds seized whilst Future Fleet carried out review of all the various fleet types.

Both East Ravensthorpe and North Ravensthorpe are two brigades within the Shire without any ESL funded appliance. There have been several business cases and submissions to DFES for the both brigades to be placed on a build program to obtain a primary appliance, which has been hampered in any response or commitment due to the Fleet Review process.

Whilst there has been appliance recently being replaced/upgraded around the State these trucks pending on the age and quality of the appliance either becomes part of the Hi-Fire Season Fleet or decommissioned. Due to the State Disposal Policy replacement/decommissioned appliances cannot be purchased locally by farmers or realigned to another brigade that lacking in resources due the appliance reaching its end of life, even with minimal kilometres on the clock. Appliances need to be sent back to Perth, decommissioned and sold off via auction as per the policy.

There is a need for the Shire to develop a position point to support our Bushfire Brigades for decommissioned appliances to be retained and life extended to provide an appliance to those brigades still waiting for an appliance, like East and North Ravensthorpe Brigades. Provide the opportunity for local farmers to purchase decommissioned appliance locally so it does not take away a resource district that can utilised as a farmer response unit.

The BFAC put forward the following action item;

*A letter to be sent and to be discussed ROAC;*

- 1) *To extend life span of current fleet to be redeployed in shortfall areas, until new builds are made available.*
- 2) *Option for decommissioned fleet to be tendered locally, before leaving the area.*

#### Shire of Ravensthorpe 2021/22 Fire Break Notice

The 2021/22 Fire Break Notice to be updated with the following;

- 1) Properties will be required to be compliant to the Fire Break Notice by the 14 October 2021.
- 2) Properties that are non-compliant will not be provided with warning notice and additional 14 days to comply.
- 3) Properties that are non-compliant will be issued a \$250.00 infringement and additional 7 days to rectify, before contractors are sent in by the Shire.

#### **Comment:**

That Council continue to support the advice and recommendations provided by the Bush Fire Advisory Committee.

#### **Consultation:**

Bush Fire Advisory Committee.

Shire of Ravensthorpe Community Emergency Services Officer.

Chief Executive Officer.

#### **Statutory Environment:**

R.15C. of the Bush Fires Regulations 1954 states that a local government may prohibit burning on certain days.

#### **Policy Implications:**

Shire of Ravensthorpe Policy LO 5 - Bush Fire Advisory Committee.

#### **Financial Implications:**

Nil.

#### **Strategic Implications:**

Nil.

#### **Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant environmental considerations.
- **Social:** There are no known significant environmental considerations.

#### **Risk Implications:**

Risk	Low (4)
Risk Likelihood (based on history and with existing controls)	Low (3)
Risk Impact / Consequence	Low (3)
Risk Rating (Prior to Treatment or Control)	Low (3)
Principal Risk Theme	Low (4)
Risk Action Plan (Controls or Treatment Proposed)	Low (3)



**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 3 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Moved: Cr Major

Seconded: Cr Goldfinch

Recommendation:

That Council:

1. Receive the minutes from the Bush Fire Advisory Committee (BFAC) meeting held on 15 March 2021;
2. Support the option to extend the service life of end of life appliance and allow local farmers the opportunity to purchase decommissioned appliance locally before fleet is disposed via the State Disposal Policy;
3. Endorse the Shire of Ravensthorpe 2020/21 Fire Break Notice as detailed in Attachment 3; and
4. Note the request for a Flame Thrower in item 9.2 to be included in the Shire of Ravensthorpe 2021/22 annual budget.

Cr Goldfinch proposed the following amendment.

Moved: Cr Goldfinch

Seconded: Cr Richardson

1. Receive the minutes from the Bush Fire Advisory Committee (BFAC) meeting held on 15 March 2021;
2. Support the option to extend the service life of end of life appliance and allow local farmers the opportunity to purchase decommissioned appliance locally before fleet is disposed via the State Disposal Policy;
3. That the Ravensthorpe Shire ask the BFAC meeting to consider the 2021/22 Firebreak Notice compliance area be North and South of the Bureau of Meteorology weather boundary as depicted in the Harvey Ban map and that, all areas North of that line, Compliance date be 30 October. All areas South of that line, compliance date be 14 November. That all fire breaks at 14 January with firebreak growth over 300mm be maintained to 100mm to remain compliant.
4. Note the request for a Flame Thrower in item 9.2 to be included in the Shire of Ravensthorpe 2021/22 annual budget.
5. That all roads reserves in Krystal Park and Steerdale Estate be used as Area Fire breaks and maintained at 100mm during the compliance period.

Voting Requirements: Simple Majority

Lost: 1/5

1. Receive the minutes from the Bush Fire Advisory Committee (BFAC) meeting held on 15 March 2021;
2. Support the option to extend the service life of end of life appliance and allow local farmers the opportunity to purchase decommissioned appliance locally before fleet is disposed via the State Disposal Policy;
3. Endorse the Shire of Ravensthorpe 2020/21 Fire Break Notice as detailed in Attachment 3; to include a revised date of 28 October 2021 for compliance.
4. Note the request for a Flame Thrower in item 9.2 to be included in the Shire of Ravensthorpe 2021/22 annual budget.

**Moved: Cr Dunlop**

**Seconded: Cr Richardson**

**Res: 35/21**

**Decision:**

1. **Receive the minutes from the Bush Fire Advisory Committee (BFAC) meeting held on 15 March 2021;**
2. **Support the option to extend the service life of end of life appliance and allow local farmers the opportunity to purchase decommissioned appliance locally before fleet is disposed via the State Disposal Policy;**
3. **Endorse the Shire of Ravensthorpe 2020/21 Fire Break Notice as detailed in Attachment 3; to include a revised date of 28 October 2021 for compliance.**
4. **Note the request for a Flame Thrower in item 9.2 to be included in the Shire of Ravensthorpe 2021/22 annual budget.**

**Voting Requirements: Simple Majority**

**Carried: 3/3**

**Presiding member declared as carried.**

Note: Recommendation changed to include revised compliance date of 28 October 2021.

## **14. Directorate of Corporate and Community Services**

### **14.1 Monthly Financial Report – 31 March 2021**

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Nil</b>
<b>Author:</b>	<b>Acting Senior Finance Officer</b>
<b>Authorising Officer</b>	<b>Director Corporate and Community Services</b>
<b>Date:</b>	<b>13 April 2021</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Monthly Financial Reports for March 2021 (Attachment Yellow)</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

#### **Background:**

Council is requested to review the March 2021 Monthly Financial Reports.

#### **Comment:**

The March 2021 Monthly Financial Reports are presented for review.

#### **Consultation:**

Chief Executive Officer.

#### **Statutory Environment:**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

#### **Policy Implications:**

Nil.

#### **Financial Implications:**

All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council Motion for a budget amendment.

#### **Strategic Implications:**

Strategic Community Plan 2014 – 2024

Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability & compliance.

#### **Sustainability Implications:**

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that March flow from it. An effect March be positive, negative or a deviation from the expected and March be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Moved: Cr Major**

**Seconded: Cr Richardson**

**Res: 36/21**

**Decision:**

**That Council receive the 31 March 2021 Monthly Financial Reports as presented.**

**Voting Requirements: Simple Majority**

**Carried: 6/0**

**14.2 Schedule of Account Payments – March 2021**

**File Reference:** GR.ME.8  
**Location:** Shire of Ravensthorpe  
**Applicant:** Shire of Ravensthorpe  
**Author:** Acting Senior Finance Officer  
**Authorising Officer:** Director Corporate and Community Services  
**Date:** 6 April 2021  
**Disclosure of Interest:** Nil  
**Attachments:** Schedule of Payments to 31 March 2021  
 Credit Card Transactions to 1 March 2021  
 Creditors List of Accounts Paid March 2021  
 (Attachment Red)  
**Previous Reference:** Nil

**Summary:**

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

**Background:**

Period 01/03/2021 to 31/03/2021;

**2020/2021**

Month	Cheques	EFT Payments	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	32,246	1,089,988	72,966	5,765	0	1,200,963	256,870
Aug	24,281	361,337	159,976	7,275	0	553,410	247,790
Sep	9,832	467,211	92,158	6,744	0	575,945	275,691
Oct	16,876	501,519	57,600	9,242	0	585,238	320,530
Nov	16,962	392,384	52,143	14,580	0	476,069	282,980
Dec	23,113	653,814	48,957	9,277	0	735,161	406,756
Jan	22,049	734,100	49,423	14,350	0	819,922	286,767
Feb	20,017	549,348	153,414	14,941	0	737,720	305,573
Mar	19,933	1,158,435	100,237	10,795	0	1289,401	304,685
Apr							
May							
Jun							
<b>Total</b>	<b>185,849</b>	<b>5,908,137</b>	<b>786,873</b>	<b>92,970</b>	<b>0</b>	<b>6,973,829</b>	<b>2,687,644</b>
<b>19/20</b>	<b>197,977</b>	<b>8,450,678</b>	<b>997,212</b>	<b>102,791</b>	<b>6,319</b>	<b>9,754,977</b>	<b>3,174,082</b>
<b>18/19</b>	<b>147,967</b>	<b>21,298,438</b>	<b>1,329,904</b>	<b>70,241</b>	<b>13,590</b>	<b>22,860,140</b>	<b>2,219,053</b>
<b>17/18</b>	<b>327,905</b>	<b>18,507,404</b>	<b>209,587</b>	<b>65,010</b>	<b>317,445</b>	<b>19,427,351</b>	<b>2,601,283</b>

**Comment:**

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

**Consultation:**

Director Corporate and Community Services.

**Statutory Environment:**

Regulation 13 (1) – (3) of the *Local Government (Financial Management) Regulations*.

**Policy Implications:**

Nil.

**Financial Implications:**

This item address Council’s expenditure from Trust and Municipal funds which have been paid under delegated authority.

**Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Moved: Cr Belli**

**Seconded: Cr Mudie**

**Res: 37/21**

**Decision:**

**That Council endorse:**

**Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of March 2021 be noted.**

**Voting Requirements: Simple Majority**

**Carried: 6/0**

Unconfirmed

**File Reference:** GR.RE.2  
**Location:** Shire of Ravensthorpe  
**Applicant:** Nil  
**Author:** Director Corporate and Community Services  
**Authorising Officer:** Chief Executive Officer  
**Date:** 24 March 2021  
**Disclosure of Interest:** Nil  
**Attachments:** Statement of Budget Review – 21 March 2021  
(Attachment Blue)  
**Previous Reference:** Nil

**Summary:**

This item is the statutory half yearly budget review and gives an indication and projection of the end of year financial position as at the review date. Based on current revenue and expenditure analysis and review of capital projects Council is projected to forecast a budgeted carry forward of a small surplus of \$218,838 as at 30 June 2021.

**Background:**

Under Regulation 33A (1) the local government is required to carry out a review of the annual budget between 1 January and 31 March each year, with Regulation 33 (2A)(a) stipulating that the span of the review is the period beginning on 1 July and ending no earlier than 31 December in that financial year.

This statutory budget review was undertaken by the Director of Corporate and Community Services for the period ending 21 March 2020. The timing of this review was impacted by the 11 March 2021 signing date of the 30 June 2020 Annual Financials, which were required to confirm the carried forward balance in comparison to the 2020/2021 Budget carried forward estimate. The attached Budget Review Summary Report details the review undertaken and the results are hereby submitted to be received by Council.

**Comment:**

The projections contained within the reports are based on estimates to the best of the knowledge of staff, which has involved a process of considering current account balances, forecasted expenditures, current budgets and the materiality of any changes. These estimates do not guarantee that the 2020/2021 projected results will match the end of year result as there are many external influences that can have a bearing on Council's capacity or expenditure timing between now and 30 June 2021.

It has been a difficult period for the Shire to navigate around the various impacts of COVID, which included a rates freeze, whilst still undertaking a vast array of projects on top of increased governance and reporting requirements and business as usual. That said we are still in the fortunate position of conservatively predicting a \$218,838 surplus which could be utilised toward the final retirement of a balloon payment debt on loan 138D in 2021/2022.

In a macro sense the major impacts have been the loss of income in Education and Welfare from our Childcare Services, which was impacted by the COVID response policies of providing free childcare, whilst being compensated at 50% of our government subsidy rate at a particular date. The free childcare caused a spike in numbers, increasing staff ratio requirements, however local governments were not eligible for any job keeper subsidies to make up the shortfall. When the COVID incentives for free childcare ended and government subsidies returned to normal, we noticed a drop in numbers which didn't allow us to capitalise on the potential increase in revenue. We have also noticed that our age demographic of children in care is heavily weighted to new babies, which are required to operate at a 1 to 4 ratio, instead of 1 to 5 for toddlers or 1 to 10 for pre-kindies, which has also been restrictive in recovering to break even. That said, the spike in mining activity has increased passenger movements through the airport that has generated sufficient addition revenues in the



Transport Program to offset the losses in childcare revenue. We have also recorded additional Recreation and Culture revenue in response to the announcement of Round Two Commonwealth funding for the Local Roads and Community Infrastructure grants which will be spent on various additional projects.

On the expenditure side the major impacts were within Law and Order where additional bushfire mitigation works became available because of increased funding compared to budget, so there is no net impact here on the budget bottom line.

### Significant Operating Budget Amendments >\$10,000

#### Favourable

\$100,000	Correct recognition of carried forward Grants Commission Springdale Road Bridge allocation (Offset with MRWA Grant)
\$20,000	Additional GVROC return on withdrawal
\$90,000	Additional Bushfire Mitigation Activity funding than expected (offset with expenditure)
\$15,000	Additional event hire income than expected
\$383,035	Round 2 Local Roads and Community Infrastructure grant
\$430,000	Additional airport revenue from increased passenger movements
\$30,000	New community contributions to the tourism promotion program
\$17,000	Additional Administrative income from LGIS wages insurance adjustment
\$18,000	Proceeds from the sale of 17 Budjan Street Munglinup
\$38,000	Deferred GRV revaluation expenses to 2021/2022 by Landgate
\$30,000	Savings from Hopetoun Ranger vacancy and partial costing adjustment for Senior Ranger to Ravensthorpe
\$13,000	Savings in Little Barrens employee costs from lower staff hours
\$52,000	Savings in The Cub House employee costs from lower staff hours
\$76,000	Savings in Works Administration and Support wages and superannuation
\$48,400	Correction of costing for EBA incentive payments to respective salary cost centres
\$75,000	Savings in Fuel prices

#### Unfavourable

\$200,000	Lower income from The Cub House childcare from lower numbers and COVID limitations on revenue
\$220,000	Lower income from Little Barrens childcare from lower numbers and COVID limitations on revenue
\$100,000	Adjustment downwards of MRWA Grant recognised as a Grants Commission grant (offset with Grant Commission Grant)
\$17,350	Net effect of deferred \$24,150 airport lighting grant replaced by \$4,000 Wildlife Management Plan grant and \$2800 CCTV grant
\$17,000	Lower diesel fuel rebate from lower fuel expenditure
\$90,000	Additional Bushfire Mitigation Activity expenditure (offset with grant income)
\$13,000	Correction of budget for CESO vehicle lease expenditure
\$43,000	Correction of budget for Senior Ranger full costings to Ravensthorpe
\$19,000	Additional back claim of Health Services Contract expenditure from 2019/2020
\$12,000	Additional expenditure on internal fitout of Ravensthorpe Aged Care accommodation for staff and contractor purposes
\$25,000	LRCI Round 2 additional expenditure on Die Back and Noxious Weed control
\$25,000	Additional expenditure on Hopetoun Community Centre electricity \$14,000 from solar system fault and Telephones \$11,000 from additional usage and line hardware costs
\$12,000	Additional costs of airport operations as a result of additional activity
\$45,000	Additional costs of airport passenger services as a result of additional numbers
\$18,500	Additional Wildlife Management Plan \$8,800, Aero Manual Upgrade \$3,700 and Compliance with new Aviation Legislation \$6,000

\$30,000	Additional Visitor Servicing Upgrade
\$28,000	Higher than predicted Works superannuation expenses budget correction
\$30,000	Additional Plant Parts & Repairs from generally larger repair requirements
\$143,000	Building staff for grant projects and temporary staff
\$20,000	Additional advertising expenditure from greater volume of tenders
\$83,000	Administration additional staff resource requirements

#### Additional Capital Expenditure

\$15,000	New Fire Station Land Matters – East Ravensthorpe BFB (Land Donation Rod Daw)
\$47,600	Final Defects Liability clearance payment for Ravensthorpe Regional Landfill completed 2017
\$35,000	LRCI Round 2 Munglinup enclosed verandah for Gym activity
\$260,000	LRCI Round 2 Munglinup Bowling Green 4 Rinks
\$45,000	Airport Tug additional money required for a \$55K purchase of appropriate replacement
\$17,000	LRCI Round 2 Hopetoun Visitor Information Boards expansion for tourism promotion
\$32,035	LRCI Round 2 Munglinup upgrade of Rest Bay
\$14,000	LRCI Round 2 Munglinup Water Catchment Dam upgrade
\$10,000	Compactus Units for Ravensthorpe Administration Building
\$18,000	Transfer to Building Reserve of sale proceeds from 17 Budjan Street Munglinup.
\$10,000	Hopetoun Community Centre – Floor Polisher
\$10,000	Ravensthorpe Recreation Centre – Floor Polisher

#### **Consultation:**

Executive Team.  
Responsible Officers.

#### **Statutory Environment:**

Regulation 33A. Local Government (Financial Management) Regulations 1996:

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council.
- (3) A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review. *\*Absolute majority required.*
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

#### **Policy Implications:**

Nil.

#### **Financial Implications:**

The proposed budget revisions identify an end of year forecast surplus of \$218,838.

#### **Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Moved: Cr Richardson**

**Seconded: Cr Mudie**

**Res: 38/21**

**Decision:**

**That Council:**

1. Adopt the statutory half yearly budget review, as presented, for the period ended 21 March 2021 and endorse amending the budget and line items according to the attached review schedule for a forecast surplus of \$218,838.
2. Request the Chief Executive Officer to forward the results of the statutory budget review to the Department of Local Government Sport and Cultural Industries within 30 days of the adoption of this budget review.

**Voting Requirements: Absolute Majority**

**Carried: 6/0**

## **15. Directorate of Technical Services**

### **15.1 Planning Application P21-06 – Proposed Oversized Outbuilding (Shed) and Variation to Building Envelope at Lot 127 (101) Cambewarra Drive, Hopetoun**

**File Reference:** P21-06  
**Location:** Lot 127 (101) Cambewarra Drive, Hopetoun  
**Applicant:** L Goddard on behalf of J W Goddard  
**Author:** Planning Services  
**Authorising Officer:** Director Technical Services  
**Date:** 12 April 2021  
**Disclosure of Interest:** Nil  
**Attachments:** Plans (Attachment Green)  
**Previous Reference:** Nil

#### **Summary:**

Council to consider Development Application P21-06 for an oversized Outbuilding (Shed) and a variation to the Building Envelope at Lot 127 (101) Cambewarra Drive, Hopetoun.

#### **Background:**

Shire of Ravensthorpe received Development Application P21-06 for an oversized Outbuilding (Shed) and a variation to the Building Envelope at Lot 127 (101) Cambewarra Drive, Hopetoun on 25 February 2021. The application was subsequently advertised to adjoining landowners between 26 February 2021 and 15 March 2021 due to the overall size of the proposed Outbuilding with no objections being received.

As per the provisions of Local Planning Policy: Outbuildings, as a variation is proposed to the provisions of Local Planning Policy: Outbuildings the application is to be determined by Council.

#### **Comment:**

##### Background:

Lot 127 (101) Cambewarra Drive, Hopetoun is zoned Rural Residential with a lot size of 16,000 square metres. A single dwelling is constructed on the property.

##### Assessment:

The proposal calls for an Outbuilding of 240 square metres in size, with a wall height of 4.5 metres and a ridge height of 5.38 metres. The proposal exceeds the maximum site area for Outbuildings in the Rural Residential area of 200 square metres for properties of less than 2 hectares in size.

Due to this variations, the application was advertised to adjoining landowners between 26 February 2021 and 15 March 2021 with no comments or objections being received.

Given the lack of objections, and the relatively minor nature of the variation proposed (40 square metres), the recommendation of the planning officer is to approve the proposal.

##### Response to Applicants Justification:

The applicant has not provided any justification for the large size of the Outbuilding.

#### **Consultation:**

The application was referred to adjoining landowners between landowners between 26 February 2021 and 15 March 2021 with no comments or objections being received.

**Statutory Environment:**

Local Planning Scheme No. 6.

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any planning decision.

It should also be noted that pursuant to Section 211(1) of the *Planning and Development Act 2005*, a person aggrieved by the failure of a Local Government to enforce or implement effectively the observance of a Local Planning Scheme may make representation to the Minister. If the Minister considers it appropriate to do so, representation may be referred to the State Administrative Tribunal for its report and recommendation. Following subsequent actions and recommendation by the SAT, the Minister may order the Local Government to do all things considered necessary for enforcing the observance of the Scheme or any provisions of the Scheme.

**Policy Implications:**

None.

**Financial Implications:**

Application fees totalling \$147.00 were received as part of this application.

**Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant economic considerations.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Moved: Cr Major**

**Seconded: Cr Richardson**

**Res: 39/21**

**Decision:**

**That Development Application P21-06 for an Oversized Outbuilding (Shed) at Lot 127 (101) Cambewarra Drive, Hopetoun be approved subject to the following conditions:**

- 1. Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application.**
- 2. During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).**
- 3. The approved outbuilding(s) shall be used for purposes incidental and ancillary to the enjoyment of the dwelling on the land only, and shall not be used for human habitation, commercial or industrial uses without the express written permission of the Shire of Ravensthorpe.**
- 4. The driveway/access way shall be constructed and maintained to an all-weather standard (e.g. gravel, crushed rock) to facilitate access to the development by 2 wheel drive vehicles.**
- 5. All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Ravensthorpe.**
- 6. The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Ravensthorpe.**
- 7. The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.**
- 8. The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Ravensthorpe is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and manner directed by the Shire of Ravensthorpe.**
- 9. All fencing shall be in accordance with Shire of Ravensthorpe Local Planning Policy: Fencing.**
- 10. The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.**

**And the following advice notes:**

- 1. THIS IS NOT A BUILDING PERMIT. An application for a building permit is required to be submitted and approved by the Shire of Ravensthorpe prior to any works commencing on-site.**

2. **The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.**
3. **It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.**
4. **It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Ravensthorpe will take no responsibility for incorrectly located buildings.**
5. **A separate planning approval from the Shire of Ravensthorpe is required for the keeping of stock and/or animals on the property.**
6. **A licence from the Department of Water and Environmental Regulation (DWER) may be required to install a water bore on-site. Consultation should occur with the DWER for further information in this regard.**

**Voting Requirements: Simple Majority**

**Carried: 6/0**

Unconfirmed

## **16. Elected Members Motions of Which Previous Notice Has Been Given**

Nil.

## **17. New Business or Urgent Business Introduced by Decision of the Meeting**

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

### **17.1 Elected Members**

#### **17.1.1 Mural – 500 Veal Street, Hopetoun**

Cr Belli requested the Council discuss and resolve on the support for a request of a Mural to be located at 500 Veal Street, Hopetoun by the Hopetoun Volunteer Fire and Emergency Services WA building.

**Moved: Cr Belli**

**Seconded: Cr Richardson**

**Res: 40/21**

**Decision:**

**That Council discuss and resolve a request of a Mural to be located at 500 Veal Street, Hopetoun by the Hopetoun Volunteer Fire and Emergency Services WA building.**

**Voting Requirements: Absolute Majority**

**Carried: 6/0**

**Moved: Cr Belli**

**Seconded: Cr Richardson**

**Res: 41/21**

**Decision:**

**Council approve the concept artwork and installation of the mural, subject to meeting any required building and planning requirement and a documented maintenance agreement between Hopetoun Volunteer Fire and Emergency Services and the Shire be entered into.**

**Voting Requirements: Simple Majority**

**Carried: 6/0**

### **17.2 Officers**

The CEO requested a late item be heard by Council regarding Library Contracts – Ravensthorpe and Hopetoun Community Resources Centre Agenda Item and Attachments tabled at the meeting.

**Moved: Cr Belli**

**Seconded: Cr Mudie**

**Res: 42/21**

**Decision:**

**That Council accept Item 17.2.1 Library Contracts – Ravensthorpe and Hopetoun Community Resources Centre being heard and dealt with.**

**Voting Requirements: Absolute Majority**

**Carried: 6/0**



### 17.2.1 Library Contracts – Ravensthorpe and Hopetoun Community Resources Centres (CRC's)

<b>File Reference:</b>	<b>CS.LI.5</b>
<b>Location:</b>	<b>Ravensthorpe and Hopetoun</b>
<b>Applicant:</b>	<b>Ravensthorpe CRC and Hopetoun CRC</b>
<b>Author:</b>	<b>Director Corporate and Community Services</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>12 April 2021</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Correspondence 15 March 2021 Ravensthorpe CRC; 31 March 2021 Hopetoun CRC; Draft Contract for the Provision of Services – Library and Customer Services (Attachment Pink)</b>
<b>Previous Reference:</b>	<b>OCM 15 November 2018</b>

#### **Summary:**

The current 3 year service contracts for Library Services in Ravensthorpe and Hopetoun expire on 30 June 2021. This item recommends that the contracts be renewed for a further 3 years.

#### **Background:**

Library Services have been successfully provided through our Community Resource Centres in Ravensthorpe and Hopetoun for many years and this is well received by the community. Three year agreements have been preferred which has enabled a level of budget certainty for the Resource Centres that are heavily reliant on planned grant funding.

#### **Comment:**

The service level agreements set out a number of core services that ensure the quality of library services offered is maintained at a high standard, which includes a minimum average public access time of 1,440 hours per annum.

Both library services are seeking funding of \$50,000 per annum which is estimated to cover about two thirds of their respective library program costs, which appears to be a good value proposition for the community.

#### **Consultation:**

Community Resource Centre Managers Ravensthorpe and Hopetoun.  
Chief Executive Officer.

#### **Statutory Environment:**

*Local Government Act 1995.*

#### **Policy Implications:**

Nil.

#### **Financial Implications:**

The cost of providing library services is contained in the draft budget and will commit the shire to funding for the following three years.

Hopetoun and Ravensthorpe have sought funding of \$50,000 per annum for 2021/2022 with annual CPI increments for Year 2 and Year 3 of the agreement.

#### **Strategic Implications:**

Theme 3 – Adequate services and infrastructure to cater for the community.

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations
- **Economic:** There are no known significant economic considerations
- **Social:** Assists in the social fabric and learning of the community

**Risk Implications:**

Risk	Low (1)
Risk Likelihood (based on history and with existing controls)	Low (1)
Risk Impact / Consequence	Low (1)
Risk Rating (Prior to Treatment or Control)	Low (1)
Principal Risk Theme	Low (1)
Risk Action Plan (Controls or Treatment Proposed)	Low (1)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

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**Moved: Cr Mudie**

**Seconded: Cr Belli**

**Res: 43/21**

**Decision:**

**That Council:**

1. Approve the contracts for the provision of Library and Customer Services for the Ravensthorpe Community Resource Centre Incorporated and the Hopetoun Community Resource Centre Incorporated for a term of three years commencing 1 July 2021 for the sum of \$50,000 each plus CPI increases for the two subsequent years;
2. Authorise the Chief Executive Officer and the Shire President to execute the respective contracts under common seal.

**Voting Requirements: Simple Majority**

**Carried: 6/0**

**18. Matters Behind Closed Doors**

**Moved: Cr Goldfinch**

**Seconded: Cr Richardson**

**Res: 44/21**

**Decision:**

In accordance with section 5.23 (2) of the *Local Government Act 1995*, the meeting closed to members of the public for this item as the following subsection applies:

- e) a matter that if declared, would reveal –
  - i) a trade secret
  - ii) information that has a commercial value to a person
  - iii) information about the business, professional, commercial, financial affairs of a person.

**Voting Requirements: Simple Majority**

**Carried: 6/0**

**18.1 Tender Sale of Land by Public Tender 79 (Lot 74) – Morgans Street, Ravensthorpe**

**File Reference:** A651  
**Location:** 79 (Lot 74) – Morgans Street, Ravensthorpe  
**Applicant:** Nil  
**Author:** Manager Governance and Compliance  
**Authorising Officer:** Chief Executive Officer  
**Date:** 1 April 2021  
**Disclosure of Interest:** Yes – Direct Financial Interest – Natalie Bell – Project Manager – Shire of Ravensthorpe  
**Attachments:** Confidential Attachment 1 – Request for Tender Document  
Confidential Attachment 2 – Tender Submission  
(Attachment Orange)  
**Previous Reference:** OCM 16/02/21 – Item 13.4 – Proposed Sale of Land by Public Tender 79 (Lot 74) – Morgans Street, Ravensthorpe

**Moved: Cr Goldfinch**

**Seconded: Cr Richardson**

**Res: 45/21**

**Decision:**

**That Council;**

1. **Accepts the Tender submitted by NBM Project Management Pty Ltd (ABN 87 217204513) as the most advantageous Tender to form a Contract of sale for 79 (Lot 74) Morgans Street, Ravensthorpe;**
2. **In accordance with section 9.49A of the *Local Government Act 1995* authorises the Chief Executive Officer and Shire President to sign the contract of sale documentation;**
3. **By an Absolute Majority decision grants Delegated Authority to the Chief Executive Officer to action the subsequent land dealings as they relate to 79 (Lot 74) Morgans Street, Ravensthorpe (excluding any formal approvals that are to be considered by Council); and**
4. **Notes the sale of land proceeds for 79 (Lot 74) Morgans Street, Ravensthorpe will be fully transferred to the Building Reserve.**

**Voting Requirements: Absolute Majority**

**Carried: 6/0**

**18.2 Confidential - RFT 10-2020/21 – Tender for Bushfire Mitigation Activities**

**File Reference:** CA.TE.1  
**Location:** Various Locations  
**Applicant:** N/A  
**Author:** Bushfire Risk Mitigation Coordinator  
**Authorising Officer:** Chief Executive Officer  
**Date:** 14 April 2021  
**Disclosure of Interest:** Nil  
**Attachments:** Request for Tender Specifications – RFT 10-2020/21 (Attachment A)  
Tender Evaluation Matrix (Attachment B) (Attachment Black)  
**Previous Reference:** Nil

**Moved:** Cr Dunlop **Seconded:** Cr Major **Res:** 46/21

**Decision:**

**That Council;**

- 1. Accepts the Tender submitted by Finebrand Pty Ltd as Trustee for The Guy Badger Family Trust, Trading as “The Arbor Guy” (ABN 21 497 061 582) as the most advantageous Tender to form a Contract for Bushfire Mitigation Activities (RFT 10- 2020/21) as detailed in their submission; and**
- 2. By Absolute Majority decision delegates the formation and execution of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.**

**Voting Requirements:** Absolute Majority **Carried:** 6/0

Once the above matter is considered by Council it must then resolve to re-open the meeting.

**Moved:** Cr Major **Seconded:** Cr Richardson **Res:** 47/21

**Decision:**

**That Council move out from behind closed doors and the meeting be declared reopened to the public.**

**Voting Requirements:** Simple Majority **Carried:** 6/0

**19. Closure of Meeting**

The Presiding Member declared the meeting closed at 6.58pm.

# ATTACHMENT

## G18 Recognition of Volunteers

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### Policy Objective

The policy aims to assist the Shire to strengthen community wellbeing by inspiring, valuing and celebrating volunteering.

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### Policy

The Shire of Ravensthorpe recognises that volunteering provides a number of wellbeing benefits to both the volunteers and the community including:

- Connectedness and reduced isolation through participation and engagement with others;
- Personal development of skills and self-esteem;
- Greater life meaning and purpose;
- Increase positive perceptions around community safety;
- Access to community resources and information; and
- Improvement to the quality of life for the community at large.

The Shire will provide support for volunteers to enhance and underpin their valuable role.

The Shire recognises all volunteers within the district by way of a function held annually. The Shire will be endeavour to hold the event in February of each year to account for seeding and harvesting. The event is to be coordinated with any State or Federal supported activities and funding.

Document Control Box							
<b>Custodian:</b>	Director Corporate & Community Services						
<b>Decision Maker:</b>	Council						
<b>Compliance Requirements:</b> Delegated Authority – DA 1.2.15 – Waiving of Fees for Not For Profit / Community / Sporting Organisations. Appropriate Annual Budget Allocations Compliance Calendar (March)							
<b>Legislation:</b>							
<b>Industry:</b>	National Standards for Involving Volunteers in Not-for-Profit Organisations <a href="https://volunteeringaustralia.org/wp-content/uploads/VA-National-Standards-for-involving-volunteers-in-not-for-profit-organisations.pdf">https://volunteeringaustralia.org/wp-content/uploads/VA-National-Standards-for-involving-volunteers-in-not-for-profit-organisations.pdf</a>  National Volunteer Week <a href="https://www.volunteeringwa.org.au/training-and-events/events/national-volunteer-week">https://www.volunteeringwa.org.au/training-and-events/events/national-volunteer-week</a>						
<b>Organisational:</b>							
<b>Document Management:</b>							
<b>Risk Rating:</b>	Low	<b>Review Frequency:</b>	Every Four Years	<b>Next Due:</b>	2024	<b>Ref:</b>	
<b>Version #</b>	<b>Decision Reference:</b>		<b>Description</b>				
1.	OCM 21/07/20 – Item 13.2		2020 - Comprehensive policy register review.				
2.							

# ATTACHMENT





# Community Development Fund

## Funding Round 2021/2022 Now Open

The Shire of Ravensthorpe would like to invite the community to submit grant applications for projects that will qualify for the 2021/2022 Community Development Fund program.

The objectives of the funding program are to;

1. Provide financial assistance for organisations and/or projects which benefit the community.
2. To assist community based (not for profit) organisations to develop and maintain facilities.
3. To provide community based (not for profit) organisations with relief from Council imposed fees and charges.
4. The funds cannot be used to cover staff wages or employment costs.

Should your application be successful, generally approved funds will be available in September following the adoption of the Shire's annual budget.

**Closing date for applications is 4.00pm Friday 30 April 2021**

The Community Development Fund Guidelines and an Application Form for the 2021/2022 round are available at the Shire Office or you can download all the relevant information on the Shire Website at <https://www.ravensthorpe.wa.gov.au/council/community-support/grants.aspx>

Gavin Pollock  
Chief Executive Officer

# Community Development Fund



## Guidelines & Application Form

### OBJECTIVES:

To provide financial assistance for organisations and/or projects, which benefit the community.

To assist community based (not for profit) organisations to develop and maintain facilities.

To provide community based (not for profit) organisations with relief from Council imposed fees and charges.

### INTERPRETATION:

**'Community Organisation'** means any organisation which has as its members, members of the Shire of Ravensthorpe community and which operates on a "not for profit" basis.

**'Not for Profit'** means that the proceeds of the organisation are used for the benefit of the organisation and are not available for disbursement to the members of the organisation.

**'Minor Community Grant'** means any financial assistance up to \$5,000. Usually provided for minor building construction, maintenance or repair, minor projects, equipment purchase, operating expenses, relief from Council fees and charges etc. A minimum grant of \$250 applies.

**'GST'** means the Federal Government's Goods and Services Tax. Provision of grant funds will be exclusive of GST unless the recipient organisation is registered for GST, in which case the grant amount will be grossed up by 10%.

**'CEO'** means the Chief Executive Officer of the Shire of Ravensthorpe.

## **Funding Round**

The Community Development Fund (CDF) will be allocated from within Council's budget of general revenue each year with applications being called during March and closing during April each year. Following the adoption of the Shire's annual budget approved funds will generally be available in September each year. An amount of up to \$35,000 may be allocated to the CDF program each year.

Generally Council is more likely to consider supporting applications for minor grants and typically grants up to \$2,500 have been most successful in the past years.

## **Advertising**

Each year, during the period of March and April the Shire will advertise its intention to consider applications under the Community Development Fund.

## **Applications**

All applications must be submitted on the Community Development Fund Application Form and submitted before the nominated closing date. Applicants must address the selection criteria provided within the application guidelines. Late applications will not be accepted for consideration unless they are of an urgent or emergency nature. Unsuccessful applicants will be advised and will need to reapply in the next years funding round if still required.

## **Minor Community Development Funds (Up to \$5,000)**

Minor Community Development Funds may be used for the following purposes, including minor building construction, maintenance or repair, equipment purchase or hire, events or functions, operating expenses, relief from Council fees and charges etc. The funds cannot be used to cover staff wages or employment costs. A minimum amount of \$250 applies to all applications. Applicants should ensure the following criteria are addressed in their application:

- Type of organisation (eg sport and recreation, community based, general interest, health and welfare, artistic, religious etc);
- Organisation membership;
- Nature of service/facility provided;
- Demonstrated need or community benefit;
- Applicant's financial position;
- Purpose of the grant;
- Provision of a detailed project budget including GST breakdown.
- Provision of a quote for all items greater than \$1000 in value; and
- Details of applications to other possible funding sources. (eg Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)

## **Administration of Financial Assistance and Acquittal:**

All approved grant funds must be claimed and acquitted by 30 April in the financial year they are granted.

Acquittal of grant funds shall be to the satisfaction of the Chief Executive Officer and generally requires the production of documentation or receipts sufficient to substantiate that the project funds have been spent in accordance with the grant application. Should the project not be completed by the 30 April the organisation can apply for an extension for the funds to be carried over to the next financial year. If no request is made the funds will not be carried forward to the next financial year.

# Community Development Fund



## Application Form 2021/2022

The closing date for applications is -

**4:00pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

### INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**

Address:

Contact Person: \_\_\_\_\_

Contact email: \_\_\_\_\_

Position: \_\_\_\_\_

Telephone: (H) \_\_\_\_\_

(W) \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_

### PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

**Applicant:** \_\_\_\_\_

**Postal Address:** \_\_\_\_\_

**ABN:** \_\_\_\_\_ (If applicable)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Telephone (hm)** \_\_\_\_\_ **(wk)** \_\_\_\_\_

**Contact Person 2:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Telephone (hm)** \_\_\_\_\_ **(wk)** \_\_\_\_\_

**Objectives of the Organisation:**

**Current Membership Numbers:**

**20 years and over** Male \_\_\_\_\_ Female \_\_\_\_\_

**Junior (< 20 years)** Male \_\_\_\_\_ Female \_\_\_\_\_

**TOTAL** Male \_\_\_\_\_ Female \_\_\_\_\_

**Existing Facilities:**

**Project Description:**

**Location:**

**Demonstrated Need / Benefit:**

**Other organizations involved or sharing facility:**

**If Council contribution does not meet requested amount how will project be financed or affected?:**

**Budget**

<b>\$</b>	<b>Cost ex-GST</b>	<b>GST</b>	<b>Cost Inc GST</b>	<b>Confirmed?</b>	<b>Notes</b>
<b>Applicant Cash</b>				YES NO	
<b>Voluntary (in kind) labour</b>				YES NO	
<b>Donated materials</b>				YES NO	
<b>Funds from other sources</b>				YES NO	
<b>Amount requested from the Community Development Fund?</b>					
<b>TOTAL PROJECT AMOUNT</b>					

**Ongoing Management:**

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** \_\_\_\_\_

**Position Held:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.  
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

Or email to:

[shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au)

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm Friday 30 April 2021**



# **Community Development Fund 2021/22**

## **Application**

### **Cocanarup Bush Fire Brigade**

# Community Development Fund Application Form 2021/2022



The closing date for applications is -  
**4:00pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

## INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**

Cocanarup

Bush Fire Brigade

Address:  
c/o Lot 4

Dunn st

Ravensthorpe WA 6364

Contact Person: Andy Chapman

Contact email: fishymaster1@bigpond.com

Position: Secretary

Telephone: (H) 0428 383 498

(W) \_\_\_\_\_

Amount requested: \$ 3795 exc gst

## PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

**Applicant:** Cocanarup Bush Fire Brigade

**Postal Address:** PO Box 63 Ravensthorpe WA 6346

**ABN:** 75 588 202 323 (If applicable)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Andy Chapman **Position:** Secretary  
**Email:** fishymaster1@bigpond.com

**Telephone (hm)** 0428 383 498 (wk) \_\_\_\_\_

**Contact Person 2:** Garry Webster **Position:** Captain  
**Email:** webster.merhavia@bigpond.com

**Telephone (hm)** 0428 381 114 (wk) \_\_\_\_\_

**Objectives of the Organisation:**

The Cocanarup Bush Fire Brigade is an active bushfire brigade focused upon creating a bushfire safe environment for landowners and residents, through the delivery of prescribed burning activities and containment of bushfires on private property and the Crown lands within the Shire of Ravensthorpe.

**Current Membership Numbers:**

<b>20 years and over</b>	<b>Male</b> <u>20</u>	<b>Female</b> <u>6</u>
<b>Junior (&lt; 20 years)</b>	<b>Male</b> _____	<b>Female</b> _____
<b>TOTAL</b>	<b>Male</b> <u>20</u>	<b>Female</b> <u>6</u>



**Existing Facilities:**

The Cocanarup Brigade does not have any existing facilities and is storing the Cocanarup Brigade Heavy Duty appliance in the Ravensthorpe Volunteer Fire and Emergency Services shed.

However the Shire of Ravensthorpe on behalf of the Cocanarup Volunteer Bushfire Brigade are intending to apply for a Brigade truck shed to house a Heavy Duty fire appliance truck and Light tanker equipment through the Local Government Grant Scheme.

**Project Description:**

The Cocanarup Volunteer Bushfire Brigade would like to purchase equipment critical during containment of bushfires and the implementation of prescribed burning to be stored in a tandem wheel cage trailer being sought by the East Ravensthorpe Volunteer Bushfire Brigade.

This equipment is:

- One complete Isuzu Heavy Duty truck rims and tyres (for Heavy Duty appliance fleet),
- One complete Landcruiser rims and tyres (for the Light Tanker fleet),
- 3 Firebug hand lighters and
- 6 x 20L jerry cans to be filled with lighting fluid.

The trailer and contents are recognised as a very important addition to the existing fire appliance equipment already located within the Shire and will be very complimentary in improving volunteer bushfire brigade members functionality.

**Location:**

The equipment being sought by the Cocanarup Brigade will be stored in the trailer being sought by the East Ravensthorpe Brigade in the planned East Ravensthorpe Volunteer Bushfire Brigade shed on Oldfield location 608, Ravensthorpe.  
(17110 South Coast Highway)

**Demonstrated Need / Benefit:**

There is currently no such facility available in the Shire of Ravensthorpe to support our volunteer bushfire brigade members at bushfires and or with prescribed burning activities.

There have been a number of situations at recent bushfires within the Shire of Ravensthorpe where trucks have punctured tyres early in the day whilst on the fireground and without the ease of accessing a second replacement tyre the truck and the volunteer crew have been restricted in their function for the remainder of the day.

Our trucks are fitted with two drip torches and the light tankers are only fitted out with one drip torch and one 10L jerry can of lighter fluid. These pieces of equipment become essential items for crews when tying in the edge of tracked bushfires and or assisting with lighting edges and cores of cells being prescribed to be burnt.

Currently we are relying on Parks and Wildlife Service drip torches and stocks of lighter

**Other organizations involved or sharing facility:**

This trailer is planned to be brought out to the field at every bushfire and prescribed burn for use by all Shire of Ravensthorpe Bushfire Brigade units members and those visiting brigade members from other Shires assisting the local brigades.

The equipment planned to be stored in the trailer would then be available to all volunteers for use in the field and significantly improve operational function on the fire ground.

**If Council contribution does not meet requested amount how will project be financed or affected?:**

It is very unlikely that these pieces of equipment will ever be purchased without support and financing from the Shire.

These pieces of equipment do not appear to meet the requirements of the Local Government Grant Scheme.

**Budget**

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Voluntary (in kind) labour				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Donated materials				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Funds from other sources				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Amount requested from the Community Development Fund?	3 7 9 5	3 7 9 .	4 1 7 4		
<b>TOTAL PROJECT AMOUNT</b>	<b>3795</b>	<b>379.50</b>	<b>4174.50</b>		

**Ongoing Management:**

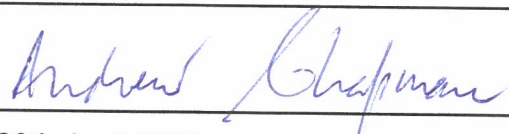
If successful with the funding application the trailer and contents would be maintained in working condition following use at all bushfires and prescribed burns.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Andy Chapman

**Position Held:** Cocanarup Bush Fire Brigade Secretary

**Signature:** 

**Date:** 29th April 2021

**Community Development Fund Grant Application April 2021**

**Cocanarup Volunteer Bushfire Brigade Grant Application**

**Equipment for Storing in a Field trailer for use at Bushfires and prescribed burning operations**

- Isuzu Heavy Duty truck rim  
Major Motors Perth indicative price per rim \$945 plus gst  
Total \$945 plus gst
  - 9R 22.5 Truck tyres and fitting  
Hopetoun tyre service supply and fitting \$470 plus gst  
Total \$470 plus gst
  - Landcruiser Light tanker rim  
Canningvale Toyota indicative price per rim \$360 plus gst  
Total \$360 plus gst
  - Light truck tyres for the Landcruiser rims  
Hopetoun tyre service supply and fitting \$320 plus gst  
Total \$320 plus gst
  - Jerry Cans steel 20L x 6  
Various suppliers from \$70 to \$ 100 each depending upon quality  
Total \$500 plus gst
  - Firebugs x 3  
Various suppliers from \$350 to \$450 each  
Total \$1,200 plus gst
- Total : \$ 3795 plus gst`**



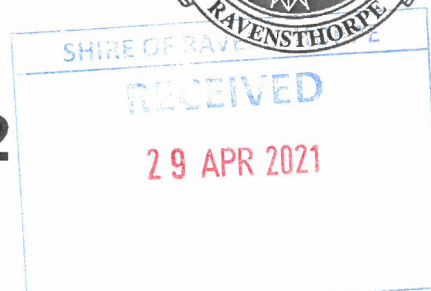


# **Community Development Fund 2021/22**

## **Application**

**East Ravensthorpe  
Bush Fire Brigade**

# Community Development Fund Application Form 2021/2022



The closing date for applications is -  
**4:00pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

## INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**

East Ravensthorpe

Volunteer Bushfire Brigade

Address:  
PO Box 139

Ravensthorpe W.A.

6346

Contact Person: Mr Rodney Daw

Contact email: bluegroper@activ8.net.au

Position: Secretary

Telephone: (H) 0429 396010

(W)

Amount requested: \$3750

## PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

**Existing Facilities:**

The East Ravensthorpe Volunteer Bushfire brigade does not currently have any existing facilities.

However the Shire of Ravensthorpe on behalf of the East Ravensthorpe Bushfire Brigade have submitted a Local Government Grant Scheme Application for the installation of a Brigade Shed to house fire fighting equipment, such as a Light tanker and Heavy Duty fire appliance truck.

**Project Description:**

The East Ravensthorpe Volunteer Bushfire Brigade would like to purchase a tandem wheeled cage trailer so that the trailer could in time be fitted out with the following critical items for bushfire management:

- two complete Isuzu Heavy Duty truck rims and tyres (for Heavy Duty appliance fleet),
- two complete Landcruiser rims and tyres (for the Light Tanker fleet),
- 6 Firebug hand lighters and
- 6 x 20L jerry cans to be filled with lighting fluid.

The trailer and contents are recognised as a very important addition to the existing fire appliance equipment already located within the Shire and will be very complimentary in improving volunteer bushfire brigade members functionality.

**Location:**

The trailer will be stored in the planned East Ravensthorpe Volunteer Bushfire Brigade shed on Oldfield location 608, Ravensthorpe.  
(17110 South Coast Highway)

**Demonstrated Need / Benefit:**

There is currently no such facility available in the Shire of Ravensthorpe to support our volunteer bushfire brigade members at bushfires and or with prescribed burning activities.

There have been a number of situations at recent bushfires within the Shire of Ravensthorpe where trucks have punctured tyres early in the day whilst on the fireground and without the ease of accessing a second replacement tyre the truck and the volunteer crew have been restricted in their function for the remainder of the day.

Our trucks are fitted with two drip torches and the light tankers are only fitted out with one drip torch and one 10L jerry can of lighter fluid. These pieces of equipment become essential items for crews when tying in the edge of tracked bushfires and or assisting with lighting edges and cores of cells being prescribed to be burnt.

Currently we are relying on Parks and Wildlife Service drip torches and stocks of lighter fluids when we are tying in bushfires and or implementing prescribed burns within the Shire.

**Ongoing Management:**

If successful with the funding application the trailer and contents would be maintained in working condition following use at all bushfires and prescribed burns.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Mr Rodney Daw \_\_\_\_\_

**Position Held:** East Ravensthorpe VBFB Secretary \_\_\_\_\_

**Signature:**  \_\_\_\_\_

**Date:** 26/4/21 \_\_\_\_\_

## Malcom Grant

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**From:** Loadstar Trailers <loadstartrailers@bigpond.com>  
**Sent:** Thursday, 15 April 2021 12:20 PM  
**To:** Malcom Grant  
**Subject:** Re: 8 x 5ft Galvanised Tandem Trailer with brakes and 900mm cage

Loadstar Trailers

71 Kew St,

Welshpool 6106

Phone: 9355 2244

Fax: 9355 2255

Loadstar Trailers - Manufacturers of Trailers, Horse Floats and General Steel Fabrication

April 15, 2021

Dear Sir,

Further to your enquiry we quote as follows;

8 x 5 galvanized tandem trailer on 6 leaf rocker/roller springs with 2.5 mm checker sheet on floor, front and back opening gates. The gate is an angle iron framed. The trailer has a 12 inch deep tray, chassis frame of 75 x 50 x 2.5 mm RHS, 5 internal across angles of 50 x 50 x 2.5 mm and trussed with 1 run of 50 x 50 mm angle. The drawbar is of 100 x 50 x 3 mm RHS, and the trailer is fitted with standard Ford hubs and 45 mm square axles. The trailer is fitted with mechanical disc brakes to the front axle and comes with LED lights. The wheels are brand new 14 inch 185 Light truck tyres on new white rims and the trailer is bulk licensed for 12 months in our name for 2000 kg. The trailer has a realistic capacity of 2500 kg and can carry a legal pay load of 1500 kg.

Trailer price including gst	\$3100.00
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Extras can be added to the trailer and these are as follows:



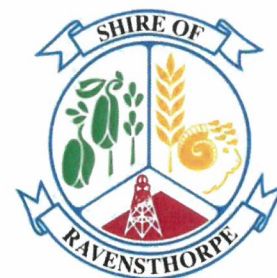


# **Community Development Fund 2021/22**

## **Application**

**Hopetoun Community  
Resource Centre**

# Community Development Fund



## Application Form 2021/2022

The closing date for applications is -  
**4:00pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

### INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**  
Hopetoun Community Resource Centre

Address:  
46 Veal Street

PO Box 179

Hopetoun WA 6348

Contact Person: Karrina Smallman

Contact email: hopetoun@crc.net.au

Position: Centre Manager

Telephone: (H) (08) 98383062

(W) 0428133044

Amount requested: \$ 4815

### PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

**Applicant:** Karrina Smallman

**Postal Address:** PO Box 179, Hopetoun, 6348

**ABN:** 21 026 698 043 (If applicable)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Karrina Smallman **Position:** Centre Manager

**Email:** hopetouncrc@net.au

**Telephone (hm)** 0428133044 **(wk)** (08) 9838 3062

**Contact Person 2:** Melanie Kerr **Position:** Project Officer

**Email:** hopetouncrc@net.au

**Telephone (hm)** 0418258175 **(wk)** (08) 98383528

**Objectives of the Organisation:**

Our Mission is that the Hopetoun CRC aims to provide resources and motivation for the economic, social and cultural development of Hopetoun, by making available office services and supplies, training, education, communication and access to information.

We look to provide the following service and support to the Hopetoun community:

- Access to Government Services (maintain and promote all government access area, provide a centrelink and medicare access point, sell national park passes, ticketing agent for TransWA, provide and promote local shire and community information)
- Economic and business development support (provide training and employment opportunities to local people. facilitate business information sessions and training/workshops).
- Social development support (develop and maintain active referral relationships with organisations who seek support social development, provide community training/

**Current Membership Numbers:**

<b>20 years and over</b>	<b>Male</b> <u>21</u>	<b>Female</b> <u>70</u>
<b>Junior (&lt; 20 years)</b>	<b>Male</b> _____	<b>Female</b> _____
<b>TOTAL</b>	<b>Male</b> <u>21</u>	<b>Female</b> <u>70</u>



**Existing Facilities:**

The Hopetoun CRC has a range of facilities which are essential to provide services to our community and its visitors. Our CRC offers access to government services, economic and business development support and social development support. We also have a very well maintained and utilised public library, visitor information centre and a range of essential office products and services for sale.

**Project Description:**

Our project we are applying for grant funding for is 'The Fitzy Files'. From generation to generation, stories are told but rarely preserved, fading as the years go by. The Fitzy Files will capture the spoken history of Hopetoun and our surrounds, ensuring those stories are not lost. There's something of the soul captured in the human voice. The most important reason to capture personal audio recordings is that life stories get preserved! All too often we have heard "I wish we would have captured my mother's/father's/grandparent's stories." Precious life stories, family and cultural histories, often go unrecorded because the storyteller finds the writing process overwhelming and time consuming. Voice, expressions, accents, emotions, tears and laughter can tell us more about the individual than merely the information that is being told. Through the Community Development Funding, we will invest in portable, high-quality audio recording equipment to record and preserve our communities' stories and spoken history.

**Location:**

Recording of stories would either be undertaken at Hopetoun CRC but also in people's homes as well as out in the field to capture candid conversations and sounds to connect these stories to place.

**Demonstrated Need / Benefit:**

A prominent, well-loved and lifelong member of our community is nearing his 80th birthday. This particular community member is from a family that established the town of Ravensthorpe and have been farming this area for generations. He has been involved in the early exploration of what is now known as the Fitzgerald River National Park, even walking from Bremer Bay to Hopetoun several times (over 100kms of virgin trail), a feat that is still not attempted by many, as well as Hopetoun to Esperance (over 150km of virgin trail). He is a life member of multiple local sporting clubs and has been recognised for over 60 years of volunteer service with the Ravensthorpe Bush Fire Brigade.

From a very early age, this community member has written in a diary every day. All of these diaries are being stored in a shed on his property. Transferring these diaries into digital form is a daunting task. The opportunity of being able to record these stories by capturing audio is less daunting and provides the added benefit of recording voice expressions, accents, +

## **Full Comments Objectives of the Organisation**

Our Mission is that the Hopetoun CRC aims to provide resources and motivation for the economic, social and cultural development of Hopetoun, by making available office services and supplies, training, education, communication and access to information.

We look to provide the following service and support to the Hopetoun community:

- Access to Government Services (maintain and promote all government access area, provide a centrelink and medicare access point, sell national park passes, ticketing agent for TransWA, provide and promote local shire and community information)
- Economic and business development support (provide training and employment opportunities to local people. facilitate business information sessions and training/ workshops).
- Social development support (develop and maintain active referral relationships with organisations who seek support social development, provide community training/ workshops and information sessions, facilitate community development initiative/ projects and provide governance support to local associations).
- Services and products (provide public Internet and computer access, provide office , graphic design and secretarial services, meeting room hire with video conferencing).
- Building community connections (Provide public library service, maintain website and noticeboard about CRC, community updates and event and local visitor information, promote and sell locally produced items).

## **Full Comments Project Description**

Our project we are applying for grant funding for is 'The Fitzy Files'.

From generation to generation, stories are told but rarely preserved, fading as the years go by. The Fitzy Files will capture the spoken history of Hopetoun and our surrounds, ensuring those stories are not lost. There's something of the soul captured in the human voice.

The most important reason to capture personal audio recordings is that life stories get preserved! All too often we have heard "I wish we would have captured my mother's/father's/grandparent's stories." Precious life stories, family and cultural histories, often go unrecorded because the storyteller finds the writing process overwhelming and time consuming. Voice, expressions, accents, emotions, tears and laughter can tell us more about the individual than merely the information that is being told.

Through the Community Development Funding, we will invest in portable, high-quality audio recording equipment to record and preserve our communities' stories and spoken history. Having been a prominent organisation in our community for over 20 years, we have an extensive list of community members whose stories are priceless to our community's history. We need to capture and preserve these stories. Working with our local schools for events such as 'Grandparents Day' we hope to extend the reach of this project as well as help develop skills and confidence in our youth. By bridging the gap between our youth and senior citizens we hope to foster a stronger, more resilient community, celebrate our identity, our diversity, our cultural connection and promote a connection to place.

We will also seek direct recommendations from our customers and through advertising on our social media and local community newsletter, invite and encourage community members to record their stories. The benefit of purchasing portable equipment will mean that we are also able to host interviews at people's homes as well as out in the field to capture candid conversations and sounds to connect these stories to place.

Once interviews are edited, we will upload these stories onto a cloud-based platform, USB and/or CD, where the storyteller will retain ownership. With the permission of the storyteller, we will also make these recordings available to the public for free through our website and use them for phase 2 of our project (not being sought as part of this grant) which is to add visuals, such as old photographs, to the recordings for upload onto YouTube (connected to

the Ravensthorpe Community Resource Centre's Fitzy Unearthed Project which has already received funding through a different program).

The Community Development Funds will be used to invest in equipment required to set up a portable, high quality audio recording studio. This includes a portable recorder; audio interface; noise cancelling headphones; a quality laptop; equipment storage/transport case; and software.

All the items to be purchased have been recommended to us by the owner of MixFix Audio Productions who is also a local resident. We have selected a MacBook rather than a PC as MacBook's offer more intuitive interface for creative productions.

The Hopetoun CRC has already successfully received some funding for this project through the State Library WA, Empowering Positive Practices grant which enabled us to upskill our staff with training on interview techniques and Adobe audio editing training.



## **Full Comments from Demonstrated Needs**

A prominent, well-loved and lifelong member of our community is nearing his 80th birthday. This particular community member is from a family that established the town of Ravensthorpe and have been farming this area for generations. He has been involved in the early exploration of what is now known as the Fitzgerald River National Park, even walking from Bremer Bay to Hopetoun several times (over 100kms of virgin trail), a feat that is still not attempted by many, as well as Hopetoun to Esperance (over 150km of virgin trail). He is a life member of multiple local sporting clubs and has been recognised for over 60 years of volunteer service with the Ravensthorpe Bush Fire Brigade.

From a very early age, this community member has written in a diary every day. All of these diaries are being stored in a shed on his property. Transferring these diaries into digital form is a daunting task. The opportunity of being able to record these stories by capturing audio is less daunting and provides the added benefit of recording voice, expressions, accents, emotions, tears, and laughter, making them more personal and accessible. It would be a great shame for our community to miss the opportunity of capturing these valuable historical accounts. It would also be a great peace of mind for this community member, knowing that his stories and spoken history have been preserved.

There are multiple citizens within our community that have equally amazing stories, that by recording and preserving will bring our community together; foster and celebrate a sense of identity, diversity and cultural connection; and promote a connection to place.

Through the Fitzy Files project we hope to benefit the local community:

- Bring people and community organisations together to foster stronger, more resilient community;
- Foster and celebrate a sense of identity, diversity and cultural connection within our community;
- Celebrate and resource volunteer-led efforts;
- Enhance places where communities gather;
- Promote connection to place and enable initiatives that champion a community's social, cultural or economic aspirations.

**Other organizations involved or sharing facility:**

This project is all about our community and their voices. We will work with the Ravensthorpe Community Resource Centre; Ravensthorpe Regional Arts Council; Country Woman's Association, Men in Sheds, local volunteer organisations (Ambulance, SES, Bush Fire Brigade etc.) and local businesses to seek recommendations on voices and stories to capture.

By working with the Hopetoun Primary School, Ravensthorpe District High School and the Jerdacuttup Primary School for events such as 'Grandparents Day' we hope to extend the reach of this project as well as help develop skills and confidence in our youth. By bridging the gap between our youth and senior citizens we hope to foster a stronger, more resilient community, celebrate our identity, our diversity, our cultural connection and promote a connection to place.

**If Council contribution does not meet requested amount how will project be financed or affected?:**

If the Community Development Funding contribution does not cover the full funding amount needed for the recording equipment, the Hopetoun CRC will either seek additional funding from other sources to add to the amount needed or we will change the type of equipment we purchase to fit within the amount financed, as there many recording equipment options available but we have chosen to go with currently was recommended to us by the owner of MixFix Audio Productions.

**Budget**

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash	890	89	979	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Portable Acoustic Screens
Voluntary (in kind) labour	510	51	561	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Staff time for interviewing, recording and editing stories
Donated materials	0	0	0	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Funds from other sources	2360	236	2596	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	State Library WA Encouraging Promising Practices Gr
Amount requested from the Community Development Fund?	4 8 1 5	4 8 1	5 2 9 6		See list attached
<b>TOTAL PROJECT AMOUNT</b>	<b>8575</b>	<b>857</b>	<b>9432</b>		

**Ongoing Management:**

The Hopetoun CRC staff will be responsible for storing, using and maintaining the recording equipment. Once The Fitzy Files project is complete we can still continue to record and add further local stories to our archives and use the equipment for other community projects.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Karrina Smallman

**Position Held:** Centre Manager

**Signature:** \_\_\_\_\_

**Date:** 06/04/2021

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### **Minor Grants – less than \$5,000**

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.  
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

Or email to:

[shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au)

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm Friday 30 April 2021**



# **Community Development Fund 2021/22**

## **Application**

### **Munglinup Golf Club**



# Community Development Fund Application Form 2021/2022



The closing date for applications is -  
**4:00pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

## INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

Name of Organisation/Group/Applicant:  
Munglinup Golf Club

Address:  
Reynolds Rd Munglinup  
RMB 7181  
Esperance WA 6450

Contact Person: Mark Rawlings

Contact email: rawlo@agn.net.au

Position: Committee/Handicapper

Telephone: (H) 0417920908  
(W)

Amount requested: \$ 20000

## PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.



**Applicant:** Munglinup Golf Club

**Postal Address:** Reynolds Rd Munglinup

**ABN:** 58183543963 (If applicable)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a tax invoice must be provided prior to payment)

**Contact Person 1:** Wayne Pickersgill **Position:** President

**Email:** minipickers@gmail.com

**Telephone (hm)** 0427289437 (wk) \_\_\_\_\_

**Contact Person 2:** Mark Rawlings **Position:** V/Capt

**Email:** rawlo@agn.net.au

**Telephone (hm)** 0417920908 (wk) \_\_\_\_\_

**Objectives of the Organisation:**

Promote golf through our local community and elsewhere in our region through competition and fellowship.

Train juniors when they are old enough to learn.

Keep older players in the game through use of buggies and enough storage to keep them on site at Munglinup (Securely)

Maintain what is essentially a Shire owned facility to a high standard. We have not upgraded the clubhouse area since the major renovations since 2008 when the clubhouse was extended.

**Current Membership Numbers:**

20 years and over	Male	<u>20</u>	Female	<u>12</u>
Junior (< 20 years)	Male	<u>0</u>	Female	<u>0</u>
<b>TOTAL</b>	Male	<u>20</u>	Female	<u>12</u>

**Existing Facilities:**

1 year old club facilities, Old shearing shed for mower storage and even older shed for buggy storage which is over 40 years old

**Project Description:**

Replace and build a larger buggy shed on the existing old buggy shed site - Old shed is 4M x 8M - new shed will be 7 by 12M with two roller doors, PA door and enough room for 6 Electric Buggies plus all other buggies as well as storage for other items (Tables, Chairs etc)

Concrete extended to specs of shed.

Electrical work to connect to existing power plus we want to look into Solar power generation for buggy charging.

**Location:**

Site Address - see attached picture

Reynolds Rd Munglinup WA 6450 Australia

Building Orientation

Left Side of building orientated to 57° (northeasterly direction)

Building Class10

**Demonstrated Need / Benefit:**

The current buggy shed is over 40 years old and rusting away at the base of concrete all round the shed.

With members getting older and more numbers joining the upgrade to the shed is a priority for storage of electric buggies for mobility of golfers.



**Other organizations involved or sharing facility:**

Ravensthorpe, Hopetoun and Esperance share our facility on a regular yearly basis. Both Ladies and Men's competitions

**If Council contribution does not meet requested amount how will project be financed or affected?:**

We will ask the MCG for some contribution at a later date

Approach DSR if we need to

**Budget**

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash	\$1000	0		YES <input type="checkbox"/> NO <input type="checkbox"/>	
Voluntary (in kind) labour	\$2000	0		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Laying Concrete
Donated materials	\$1000	0		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Sand
Funds from other sources	\$5000	0		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
Amount requested from the Community Development Fund?					
<b>TOTAL PROJECT AMOUNT</b>	<b>\$29000</b>	<b>\$1500</b>			

**Ongoing Management:**

Working with either a supplier or builder to erect the shed will be an ongoing job. Moving Container (with the view to selling to offset funds)

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name:

Wayne Pickersgill

Position Held:

President

Signature:



Date:

25. 4. 2021



# **Community Development Fund 2021/22**

## **Application**

**North Ravensthorpe  
Community Association**

# Community Development Fund Application Form 2021/2022



The closing date for applications is -  
**4:00pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

## INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**  
North Ravensthorpe Community Association

Address:  
2069 Beatty Road Ravensthorpe 6346

Contact Person: Chenae Cooper

Contact email: nae91@live.com

Position: Fitness Coordinator

Telephone: (H) 0447080388

(W) \_\_\_\_\_

Amount requested: \$ 5000

### PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.



**Applicant:** North Ravensthorpe Community Association

**Postal Address:** PO Box 275 Ravensthorpe WA 6346

**ABN:** \_\_\_\_\_ (If applicable)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Chenae Cooper **Position:** Fitness Coordinator

**Email:** nae91@live.com

**Telephone (hm)** 0447080388 **(wk)** \_\_\_\_\_

**Contact Person 2:** Portia Chambers **Position:** Member

**Email:** portlachambers@outlook.com

**Telephone (hm)** 0438943965 **(wk)** \_\_\_\_\_

**Objectives of the Organisation:**

The North Ravensthorpe Community Association (NRCA) has three objectives in its constitution. These are to promote and advance the area of North Ravensthorpe community in general, to provide community facilities for social, sporting and recreational activities. and to promote and advance social, cultural, recreational and sporting activities in the area. We achieve these objectives by organising activities, such as craft days, ladies fitness, social tennis, children's dance classes and impromptu social BBQ's. The North Ravensthorpe Hall also provides a venue for meetings, such as those held by the local Fire Brigade and for social gatherings for our members, such as birthday parties. Our local community has been declared water deficient and the majority of our community are farming families, farm workers or working within the agricultural industry. It is vitally important for us to maintain activities and social opportunities to our community, particularly in an off-farm setting, to aid in their health and wellness during these trying times. Additionally the population demographic of 26-37 years of age is highly represented in the

**Current Membership Numbers:**

<b>20 years and over</b>	<b>Male</b> <u>28</u>	<b>Female</b> <u>24</u>
<b>Junior (&lt; 20 years)</b>	<b>Male</b> <u>6</u>	<b>Female</b> <u>10</u>
<b>TOTAL</b>	<b>Male</b> <u>34</u>	<b>Female</b> <u>34</u>



**Existing Facilities:**

Currently the NRCA facilities consist of a small hall with basic toilet and kitchen facilities, tennis courts, and a basketball half court.

**Project Description:**

This grant would allow our organisation to improve the outdoor area in front of the North Ravensthorpe Hall. We propose to make it a safer and more enjoyable area for children to play and for adults to socialise or engage in fitness activities. Currently, we have a raised area bordered by a retaining wall at the front of the building that is designated to be a play and barbecue area. We are seeking funding support to ensure this area is safe and secure, particularly for the children. We would like to add a pool-style fencing enclosure to the retaining wall. The enclosure would include two gate entrances, one from the existing car park and another to the ramp leading to the tennis courts. This fence is important for the safety of children as it will prevent their access to the car park area, and surrounding bush. Prior to the fence being installed we will be back filling the retained area with sand (voluntary work by NRCA member & donated supplies) to make it level and to improve the play surface, as it is currently an uneven gravel area. The back filling and fence are the final

**Location:**

North Ravensthorpe Hall, 2069 Beatty Road Ravensthorpe 6346.

**Demonstrated Need / Benefit:**

There is no area enclosed specifically for children to play at the hall and there a number of families in our membership with young children. It is a concern that these small children are able to easily access the car parking area and bush beyond the hall. Parents find it difficult to relax during social events and fitness activities as their children can quickly disappear from view. By installing a fenced enclosure this rectifies these problems and will see a safer environment for children at the hall. The fencing enclosure will also act as a larger, designated area at the front of the hall for adults to connect. Currently, any gatherings that are held at the hall are fragmented due to limited space inside and on the existing verandah.

## **Full Comments Objectives of the Organisation**

The North Ravensthorpe Community Association (NRCA) has three objectives in its constitution. These are to promote and advance the area of North Ravensthorpe community in general, to provide community facilities for social, sporting and recreational activities. and to promote and advance social, cultural, recreational and sporting activities in the area. We achieve these objectives by organising activities, such as craft days, ladies fitness, social tennis, children's dance classes and impromptu social BBQ's. The North Ravensthorpe Hall also provides a venue for meetings, such as those held by the local Fire Brigade and for social gatherings for our members, such as birthday parties. Our local community has been declared water deficient and the majority of our community are farming families, farm workers or working within the agricultural industry. It is vitally important for us to maintain activities and social opportunities to our community, particularly in an off-farm setting, to aid in their health and wellness during these trying times. Additionally the population demographic of 26-37 years of age is highly represented in the North Ravensthorpe area. The hall facility provides opportunities for the younger cohort, as well as the general population, to stay connected and sociable. To encourage the young cohort to remain in the area it is beneficial to have a local facility for social purposes.

## **Full Comments Project Description**

This grant would allow our organisation to improve the outdoor area in front of the North Ravensthorpe Hall. We propose to make it a safer and more enjoyable area for children to play and for adults to socialise or engage in fitness activities. Currently, we have a raised area bordered by a retaining wall at the front of the building that is designated to be a play and barbecue area. We are seeking funding support to ensure this area is safe and secure, particularly for the children. We would like to add a pool-style fencing enclosure to the retaining wall. The enclosure would include two gate entrances, one from the existing car park and another to the ramp leading to the tennis courts. This fence is important for the safety of children as it will prevent their access to the car park area, and surrounding bush. Prior to the fence being installed we will be back filling the retained area with sand (voluntary work by NRCA member & donated supplies) to make it level and to improve the play surface, as it is currently an uneven gravel area. The back filling and fence are the final work to complete Stage 1 of our broader plan to improve the North Ravensthorpe Hall for the community and to increase its use. The subsequent stages for the outdoor area are Stage 2: covered roof over retained area, Stage 3: ground works to install artificial grass, seating and improve ramp access to building and tennis courts, Stage 4: install fixed play equipment and BBQ area.

**Other organizations involved or sharing facility:**

North Ravensthorpe Community Association also includes the local craft and sporting groups. The hall is also available to its members to utilise for private events. The North Ravensthorpe Fire Brigade, St John's Ambulance Subdivision and Ravensthorpe Shire also use the Hall for training and meeting purposes.

**If Council contribution does not meet requested amount how will project be financed or affected?:**

North Ravensthorpe Community Association have sought funding from the Kleenheat Connected Communities funding opportunity and plan to apply for the CBH Grass Roots funding in the next round to support other improvements at the hall. If our grant is not successful with the Community Development Fund we will seek to use funding, if successful, for the fenced enclosure from these other sources. We also have a small reserve from our annual membership fees, which we could direct to covering any short fall from the amount requested and the project cost.

**Budget**

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash	441			YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Voluntary (in kind) labour	960			YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Donated materials	1170	130	1300	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Funds from other sources				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Amount requested from the Community Development Fund?	5 0 0 0				
<b>TOTAL PROJECT AMOUNT</b>	<b>7571</b>	<b>130</b>	<b>7701</b>		

**Ongoing Management:**

We are planning to use materials which resist deterioration over time so that the ongoing maintenance is minimal. For example, the fence panels and posts are to be made of aluminium and fixings used will be rated for outdoor use. Our hope is that this enclosure will support the activities of the North Ravensthorpe community for many years to come. In the event that maintenance is required the NRCA will cover these costs through the contributions of annual membership fees.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Chenae Cooper

**Position Held:** Fitness Coordinator

**Signature:** Chenae Cooper Digitally signed by Chenae Cooper  
Date: 2021.04.30 12:25:26 +08'00'

**Date:** 30.04.2021

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.  
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

Or email to:

[shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au)

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm Friday 30 April 2021**



# **Community Development Fund 2021/22**

## **Application**

### **Ravensthorpe Community Centre**

# Community Development Fund Application Form 2021/2022



The closing date for applications is -  
**4:00pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

## INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**

Ravensthorpe Community Centre Inc

Address:  
PO BOX 148  
Ravensthorpe WA 6346

Contact Person: Jennifer Chambers

Contact email: rlcdc@wn.com.au

Position: Treasurer

Telephone: (H) 0429381018  
(W) \_\_\_\_\_

Amount requested: \$4925.00

## PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

**Applicant:** Ravensthorpe Community Centre Inc

**Postal Address:** PO Box 148 Ravensthorpe WA 6346

**ABN:** 29 838 316 562 (If applicable)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Jennifer Chambers **Position:** Treasurer

**Email:** rlcdc@wn.com.au

**Telephone (hm)** 0429381018 **(wk)** \_\_\_\_\_

**Contact Person 2:** Elsa Spengler **Position:** Secretary

**Email:** rainoffice@westnet.com.au

**Telephone (hm)** 0417 174299 **(wk)** \_\_\_\_\_

**Objectives of the Organisation:**

The objectives of the Ravensthorpe Community Centre Inc (RCC) are

- To restore, manage and maintain the Ravensthorpe Community Centre building for use by the community.
- To provide a meeting place in the centre of Ravensthorpe for volunteer groups, families and children.
- To support volunteer organisations which assist community development and provide opportunities to build a better quality of life for the community.

**Current Membership Numbers:**

<b>20 years and over</b>	<b>Male</b> <u>30</u>	<b>Female</b> <u>60</u>
<b>Junior (&lt; 20 years)</b>	<b>Male</b> _____	<b>Female</b> _____
<b>TOTAL</b>	<b>Male</b> <u>30</u>	<b>Female</b> <u>60</u>



**Existing Facilities:**

The Ravensthorpe Community Centre (RCC) is the former Browne's Commercial Hotel (1906) and owned by the Phillips River Lodge (1947 -1989) then vested to the Ravensthorpe community in 1989 who restored the building and reopened it as the Ravensthorpe Community Centre in 1993. The two storey building houses community meeting rooms, group storage areas, office space, shower and baby change facilities, gallery/display places and a formal room (the Red Room) which opens to a courtyard area and Jubilee Park/Playground. The building is a major feature of the street-scape and cultural precinct and a hub for volunteer organisations.

The Phillips River Lodge had retained use of an upstairs area as their temple room until 2020.. This area (the Blue Room) has now been vacated. It accesses the veranda via french doors. This area is also to be made available for community use.

**Project Description:**

The RCC Management Committee is seeking funding to cover the annual insurance costs of the Centre. The building insurance is a major expenditure item in our budget, generally covered by the buildings income, however we are currently planning a major repair project which will exhaust our reserve funds and much of the next years income.

The two storey veranda at the front of the building needs major repairs due to deterioration of the soft wood timber used in its construction and to conform with safety specifications. The current balustrade, although compliant at time of building, will not meet building codes once any work on the veranda commences.

By offsetting the insurance costs with the CDF grant, we will be able to allocate the 2021 building income to the veranda project.

**Location:**

Lot 13 Morgans Street Ravensthorpe

**Demonstrated Need / Benefit:**

The building has been operationally self-supporting for many years and used opportune grant funding to keep up the ongoing maintenance. In 2017 we engaged a heritage architect to prepare a Conservation Management Plan for the building. Considerable work has recently been completed to construct drainage around the foundations and cellar, repoint damaged brickwork, repair and paint internal walls and to repair and replace flooring. We are now moving to the next stage of restoration works. There is high community interest in using the upstairs veranda and adjoining Blue Room as a community space for arts, wellness and social events such as long table and pop-up events. It is also a high priority to retain the veranda as it is an attractive feature of the building .

Funding the veranda repairs , currently quoted at \$112,000 will exhaust all the funds held by the RCC management committee, as we are also upgrading appliances to kitchen and committing to the Cultural Precinct Project Assistance with the insurance payment will

### **Full Comments Demonstrated Need / Benefit**

The building has been operationally self-supporting for many years and used opportune grant funding to keep up the ongoing maintenance. In 2017 we engaged a heritage architect to prepare a Conservation Management Plan for the building. Considerable work has recently been completed to construct drainage around the foundations and cellar, repoint damaged brickwork, repair and paint internal walls and to repair and replace flooring. We are now moving to the next stage of restoration works. There is high community interest in using the upstairs veranda and adjoining Blue Room as a community space for arts, wellness and social events such as long table and pop-up events. It is also a high priority to retain the veranda as it is an attractive feature of the building .

Funding the veranda repairs , currently quoted at \$112,000 will exhaust all the funds held by the RCC management committee, as we are also upgrading appliances to kitchen and committing to the Cultural Precinct Project. Assistance with the insurance payment will allow building income to be allocated to the maintenance work. The committee is seeking funding through every available source to undertake the required works. An EOI to Lotterywest has been unsuccessful due to their current Covid 19 funding directions. We successfully applied to CBH for \$5000 towards new kitchen appliances and RHFF have invited a full application for \$45,000 towards the veranda. We are also applying to FRRR and to corporate sponsors and awaiting response. If we are successful with further grant applications we will be able to undertake other restoration works.

### **Full Comments Other Organizations involved or sharing facility**

The building is managed by the Ravensthorpe Community Centre Inc and owned by the community. The management committee is made up of user group representatives and interested community people. The facility houses RAIN, Southern Biosecurity Group, Ravensthorpe Progress Association (now dissolved but the groups property is stored in the building), Hospital Auxiliary, Community Spirit, Choir and Christmas Tree. Raveabout Arts, the Ravensthorpe CRC , Historical Society and Wildflower Show are also affiliated user groups. The Community Centre is an integral aspect of the town's annual Wildflower Show and Spring Festival and the site of a number of events during the period. These events are attended by significant numbers of tourists as well as local community members. The committee also own and manage the Ravensthorpe Community Bus. The bus has accumulated considerable funds through hire fees that are currently reserved for bus maintenance and future replacement.

**Other organizations involved or sharing facility:**

The building is managed by the Ravensthorpe Community Centre Inc and owned by the community. The management committee is made up of user group representatives and interested community people. The facility houses RAIN, Southern Biosecurity Group, Ravensthorpe Progress Association (now dissolved but the groups property is stored in the building), Hospital Auxiliary, Community Spirit, Choir and Christmas Tree. Raveabout Arts, the Ravensthorpe CRC , Historical Society and Wildflower Show are also affiliated user groups. The Community Centre is an integral aspect of the town's annual Wildflower Show and Spring Festival and the site of a number of events during the period. These events are attended by significant numbers of tourists as well as local community members. The committee also own and manage the Ravensthorpe Community Bus. The bus has accumulated considerable funds through hire fees that are currently reserved for bus

**If Council contribution does not meet requested amount how will project be financed or affected?:**

The RCC is able to cover the insurance account however this will deplete funds desperately needed to repair the veranda. The RCC is seeking funding through a number of sources one being the RHFF. An EOI has been accepted and we are moving to the next stage of this application for \$45,000. This amount combined with all the RCC funds may almost cover the veranda repair cost however we will be in very poor financial position.

We are also applying for funding through the Foundation for Regional and Rural Renewal (FRRR) however thier applications close in May and decision not available until September.

**Budget**

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
<b>Applicant Cash</b>	<b>488</b>	<b>0</b>	<b>488</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	RCC to pay stamp duty component
<b>Voluntary (in kind) labour</b>				YES <input type="checkbox"/> NO <input type="checkbox"/>	
<del><b>Donated materials</b></del>				YES <input type="checkbox"/> NO <input type="checkbox"/>	
<b>Funds from other sources</b>				YES <input type="checkbox"/> NO <input type="checkbox"/>	
<b>Amount requested from the Community Development Fund?</b>	4 4 3 7	4 4 4	4 8 8 1		
<b>TOTAL PROJECT AMOUNT</b>	<b>4925</b>	<b>444</b>	<b>5369</b>		

**Ongoing Management:**

The RCC management committee is actively engaged in the management of the building. It has a restoration management plan which prioritizes works required and is constantly reviewing opportunities for funding. Recently completed renovations have now made another room available for lease. A new tenant is moving in to this office on May 3, 2021. Leasing of this room will greatly assist in once again accumulating some reserve funds. With the Lodge having now vacated the Blue Room, this is also very much in need of refurbishment, particularly the west wall windows. This will be our next priority once the veranda is repaired.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Jennifer Chambers \_\_\_\_\_

**Position Held:** Treasurer \_\_\_\_\_

**Signature:** Jennifer Chambers \_\_\_\_\_  
Digitally signed by Jennifer Chambers  
Date: 2021.04.30 10:05:05 +08'00'

**Date:** \_\_\_\_\_

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.  
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

Or email to:

[shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au)

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm Friday 30 April 2021**



# **Community Development Fund 2021/22**

## **Application**

### **Ravensthorpe Community Resource Centre**

# Community Development Fund Application Form 2021/2022



The closing date for applications is -

**4:00pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

## INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**

Ravensthorpe Community Resource Centre

Address:

28 Dunn Street, Ravensthorpe

Contact Person: Gabrielle Major

Contact email: gab@ravycrc.com.au

Position: Manager

Telephone: (H) 0437 158 506

(W) 9838 1340

Amount requested: \$5000+gst

## PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

**Applicant:** Ravensthorpe CRC

**Postal Address:** PO Box 299, Ravensthorpe WA 6346

**ABN:** 65 849 544 247 (If applicable)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Gabrielle Major **Position:** Manager

**Email:** gab@ravycrc.com.au

**Telephone (hm)** 0437 158 506 **(wk)** 9838 1340

**Contact Person 2:** Liz Utting **Position:** Project Officer

**Email:** liz@ravycrc.com.au

**Telephone (hm)** \_\_\_\_\_ **(wk)** 9838 1340

**Objectives of the Organisation:**

- To provide access to services and information that support capacity building within the community.
- To provide access to services and information to address issues of disadvantage within the community including but not limited to poverty, health, isolation and unemployment.
- Develop partnerships and business opportunities relevant to the needs of the community.
- Work with stakeholders, other Community Resource Centres and all tiers of government to increase the profile of the WA Community Resource Network.
- Provide members of the community with access to and training in the use of information technology.
- To improve access to economic, employment and social opportunities.
- To provide local opportunity for access and training, using advanced technologies and other medium for education, business and cultural development.
- To ensure that all members of the community have access to IT facilities.

**Current Membership Numbers:**

<b>20 years and over</b>	<b>Male</b> <u>46</u>	<b>Female</b> <u>78</u>
<b>Junior (&lt; 20 years)</b>	<b>Male</b> <u>5</u>	<b>Female</b> <u>5</u>
<b>TOTAL</b>	<b>Male</b> <u>51</u>	<b>Female</b> <u>83</u>



**Existing Facilities:**

- Recently renovated Conference Room with facilities including an interactive flat panel
- Recently renovated kitchen
- Library (junior area updated in 2020)
- DHS Access Point
- Three PCs with Windows Suite and one Mac for customer use (plus 5 staff workstations)
- Guillotine
- A3 & A1 laminators
- Four latest model HP laptops with Windows Suite and one Macbook Pro
- Scanner/printer/copier and Photo printer
- Projector & screen for hire
- Two iPad Pros

**Project Description:**

The Wellness Weekender is a two-day event that offers a variety of workshops and activities with the goal of connecting, empowering and energising residents of the Shire of Ravensthorpe. The event will include:

- Catered lunch over both days using local provider
- Fitness sessions by local instructors
- Art workshops with local artists
- Guided bush walk with local guide
- Massage workshops by local remedial masseuse
- Other activities and workshops as available

This event provides the opportunity to showcase and engage the talents and services of local businesses and community members as well as our natural surroundings and wonderful facilities. A majority, if not all, of CDF grant funds would flow to local providers.

**Location:**

Ravensthorpe Town Hall, Ravensthorpe Community Centre, Dunnart Gallery & Studio and Ravensthorpe Community Resource Centre.

**Demonstrated Need / Benefit:**

The strong ticket sales and positive feedback from the 2021 Wellness Weekender demonstrates the demand for initiatives that put an emphasis on mental and physical wellbeing as well as community connectedness. According to [healthdirect.gov.au](http://healthdirect.gov.au) "people living in rural areas are more likely to experience feelings of isolation ... and may face problems with alcohol and drug misuse".

The Wellness Weekender concept was coined in 2019 by members of Dunnart as an opportunity not only to offer their artistic workshops to the community but also bring community members together for a positive, shared experience. The scheduled 2020 Wellness Weekender was canceled due to COVID, however given the strong ticket sales to the 2020 event, it was deemed more necessary than ever in 2021 after two years of drought as well as COVID. Continued on next Page.

Demonstrated Need / Benefit continued from page 3

RAIN and the Ravensthorpe Community Centre sponsored the 2021 event as they also understood the need for an event like this and Rave About Arts was able to provide significant financial support through Drought Communities Program. The number of groups supporting the event shows whole-of-community interest and demand.

The level of funding provided through the Drought Communities Program enabled the inclusion of psychologist Dr Shona Erskine; art therapist Jennifer Jamieson; and Saturday evening entertainment Lisa Woodbrook. Since this funding is not ongoing, we are seeking alternate options to be able to provide such a high quality event.

Feedback following the event included:

"Thank you lovely people for organising such a fabulous weekend. Everyone I talked to was very happy and feeling festive and creative. I thoroughly enjoyed our walk and Sundowner. I hope you hold another next year cos my hand is definitely up."

Event feedback demonstrates the capacity of the Wellness Weekender to bring connection and reduce the feeling of isolation in the community.

See the video here <https://www.youtube.com/watch?v=XlxThlyZMyA> for an overview, including participant feedback.

**Other organizations involved or sharing facility:**

Rave About Arts  
 Dunnart Gallery  
 Local artists - Penny Bird, Cat Tink  
 Ravensthorpe Wildflower Show  
 Mobifit  
 Rural Remedial Massage  
 Colour Farm Studio  
 Flora Rosa Therapies  
 Sheryl Farrell-Barnes

**If Council contribution does not meet requested amount how will project be financed or affected?:**

Without the Council contribution, we will likely need to reduce the program and the quality of the event.

**Budget**

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash	\$10,500	\$1,050	\$11,550	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Wages, sundries
Voluntary (in kind) labour	\$1000	\$100	\$1,100	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	CRC committee
Donated materials	\$1000	\$100	\$1,100	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	Venue hire, materials
Funds from other sources	\$10,000	\$1,000	\$11,000	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	Ticket sales, sponsors
Amount requested from the Community Development Fund?	5 0 0 0	5 0 0	5 5 0 0		Catering, presenters, workshop supplies
<b>TOTAL PROJECT AMOUNT</b>	<b>\$27,500</b>	<b>\$2,750</b>	<b>\$30,250</b>		

**Ongoing Management:**

There is no ongoing management required for the Wellness Weekender.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Gabrielle Major \_\_\_\_\_

**Position Held:** Manager \_\_\_\_\_

**Signature:**  \_\_\_\_\_

**Date:** 30/4/21 \_\_\_\_\_

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.  
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

Or email to:

[shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au)

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm Friday 30 April 2021**



# **Community Development Fund 2021/22**

## **Application**

### **Ravensthorpe District Art Group**

# Community Development Fund

## Application Form 2021/2022



The closing date for applications is -

**4:00pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

### INFORMATION FOR APPLICANTS

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- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**  
Ravensthorpe District Art Group

Address:  
26 Dunn Street Ravensthorpe WA 6346

Contact Person: Cat Tink

Contact email: camlyngrazing@gmail.com

Position: Events Coordinator

Telephone: (H) 0458 106617

(W) \_\_\_\_\_

Amount requested: \$ 1,853.00

### PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

**Applicant:** Ravensthorpe District Art Group

**Postal Address:** PO Box 248 Ravensthorpe WA 6346

**ABN:** 64 976 151 449 (If applicable)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Catherine Tink **Position:** Events Coordinator

**Email:** camlyngrazing@gmail.com

**Telephone (hm)** 0458 106617 **(wk)** \_\_\_\_\_

**Contact Person 2:** Judy Harp **Position:** Secretary

**Email:** judyharp251@gmail.com

**Telephone (hm)** 0400 970034 **(wk)** \_\_\_\_\_

**Objectives of the Organisation:**

Ravensthorpe District Art Group objective:

to improve and maintain good mental health in the Ravensthorpe Community by providing access to as many art and music related activities and events as possible which in turn will help maintain a healthy, vibrant, cultural and attractive community in which to live and visit, now and in the future.

**Current Membership Numbers:**

20 years and over	Male <u>4</u>	Female <u>24</u>
Junior (< 20 years)	Male _____	Female _____
<b>TOTAL</b>	Male <u>4</u>	Female <u>24</u>



**Existing Facilities:**

The DunnArt Studio and Gallery space - a small cottage used for exhibitions plus music, photography and art workshops. The cottage storage area houses a pottery kiln and kiln furniture acquired through Ravensthorpe Hopetoun Future Fund and Lotterywest grants.

The DunnArt Pottery "SHUDIO" - (shed + studio) this large 6 metre by 8 metre shed, also acquired through the same grants, houses 7 potter's wheels salvaged by RDAG members from the now defunct art department of the Kalgoorlie TAFE . Shelving, stools and wedging tables are also housed there.

**Project Description:**

"Promoting the DunnArt Centre"

with new signage and modern, compact storage.

**Location:**

All equipment asked for will be displayed and stored on site at 26 Dunn Street and, in the future, at 28 Dunn Street.

**Demonstrated Need / Benefit:****SIGNAGE, STORAGE RACK & A3 LAMINATOR**

The new signage will attract tourists into the present centre and into the refurbished Fitzgerald Building in the near future. The signage will display the DunnArt logo plus all logos of organizations involved (Ravensthorpe Shire and Ravensthorpe Hopetoun Future Fund). RDAG wish to start acquiring storage to take to the new building. The storage rack would allow extra display of large pieces of art in the shop area but would be compact. The shop area attracts visitors into the cultural precinct plus it gives community artists the opportunity to display and sell their work - in turn promoting good mental health and increasing community vibrancy. The A3 Laminator allows signage to be protected thereby making the purchase of A3 paper signs from the Ravensthorpe Community Resource Centre economical - they can be used over and over.

**Other organizations involved or sharing facility:**

Rave About Arts (Ravensthorpe Regional Arts Council) - children's ARTITUDE program 2020 - 2021 involving music and art.

Hopetoun Ravensthorpe Ukulele Groups - practice at the cottage

Ravensthorpe Community Resource Centre - conduct art related activities (eg 2021 Wellness Weekender - Pottery and Lino Printing)

ACE camera club - Albany - photography workshops 2021/22

**If Council contribution does not meet requested amount how will project be financed or affected?:**

RDAG will continue to fund raise through workshops and exhibitions and also seek funding from other organizations.

**Budget**

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash	-	\$185.31	-	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	RDAG will pay the GST amount
Voluntary (in kind) labour	-	-	-	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Donated materials	-	-	-	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Funds from other sources	-	-	-	YES <input type="checkbox"/> NO <input type="checkbox"/>	Lotterywest are only funding projects which are Covid
Amount requested from the Community Development Fund?	\$1853.00				
<b>TOTAL PROJECT AMOUNT</b>	\$1853.10	\$185.31	\$2038.49		



## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.  
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

Or email to:

[shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au)

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm Friday 30 April 2021**



# **Community Development Fund 2021/22**

## **Application**

### **Ravensthorpe District High School P & C Outdoor Learning Space Project**



RECEIVED

30 APR 2021

11.12am

# Community Development Fund Application Form 2021/2022



The closing date for applications is -

**4:00pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

## INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**

Ravensthorpe District High School P&C

Address:

Morgans Street Ravensthorpe WA 6346

Contact Person: Jules Belli

Contact email: rdhsPC@gmail.com

Position: Vice President

Telephone: (H) 0427440582

(W)

Amount requested: \$5000.00

### PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

**Applicant:** Ravensthorpe District High School P&C

**Postal Address:** Locked bag 555 Ravensthorpe WA 6346

**ABN:** 32 323 098 023 (If applicable)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Helen Burton **Position:** President

**Email:** rdhsPC@gmail.com

**Telephone (hm)** 0458396026 **(wk)** \_\_\_\_\_

**Contact Person 2:** Jules Belli **Position:** Vice President

**Email:** rdhsPC@gmail.com

**Telephone (hm)** 0427440582 **(wk)** \_\_\_\_\_

**Objectives of the Organisation:**

The objectives of the P&C are to generate cooperation between parents, teachers, students and members of the general community. While doing that we assist in the provision of resources, facilities and amenities for the school and foster community interest in educational matters.

RDHS's vision is to empower students to achieve their full potential through a positive, supportive and engaging environment that is connected to life experiences and challenges. As a P&C we are an active group who work closely with the leadership team to further strengthen the relationship between the parent body and the school.

**Current Membership Numbers:**

<b>20 years and over</b>	<b>Male</b> _____	<b>Female</b> _____
<b>Junior (&lt; 20 years)</b>	<b>Male</b> <u>2</u>	<b>Female</b> <u>35</u>
<b>TOTAL</b>	<b>Male</b> <u>2</u>	<b>Female</b> <u>35</u>

**Existing Facilities:**

The project area currently baron, without shade and unslightly. There once were large trees in the area providing shade, however they have died and been removed.

**Project Description:**

Our project involves taking an underutilised space and transforming it into an multipurpose outdoor learning space.

The planned outdoor learning space will be used by the students to reach the curriculum and during break time. The area will contain flexible seating, benches, garden beds, shelter and shade.

**Location:**

In the baron sandy area between the Library and the primary cluster.

**Demonstrated Need / Benefit:**

The area is very much lacking shade/shelter. With the planned outdoor learning space, research has identified many benefits to playing outdoors such as better physical health, stress relief, greater creativity, stronger verbal and social skills and increased attention and cognitive skills.

We hope the project will get students out into the natural environment and build connections with our community both natural and built. Having an outdoor learning space will further enhance teacher's ability to deliver innovative teaching and learning programs to the students at Ravensthorpe District High School into the future.



**Other organizations involved or sharing facility:**

Ravensthorpe District High School.

**If Council contribution does not meet requested amount how will project be financed or affected?:**

For the project to proceed we will require a certain amount of grant funding. We are hoping to achieve our projected funding in order to make this project happen.

**Budget**

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash			\$ 10,000.00	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Voluntary (in kind) labour				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Donated materials				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Funds from other sources				YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	Future Fund FQM.
Amount requested from the Community Development Fund?			\$ 5,000.00		
TOTAL PROJECT AMOUNT		Approx	\$ 132,000.00		

**Ongoing Management:**

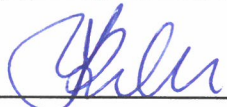
The outdoor learning space will be fixed equipment which the Ravensthorpe District High school will maintain with the support of the P&C.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Jules Belli \_\_\_\_\_

**Position Held:** Vice President \_\_\_\_\_

**Signature:**  \_\_\_\_\_

**Date:** 30 April 2021 \_\_\_\_\_

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.  
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

Or email to:

[shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au)

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm Friday 30 April 2021**



# **Community Development Fund 2021/22**

## **Application**

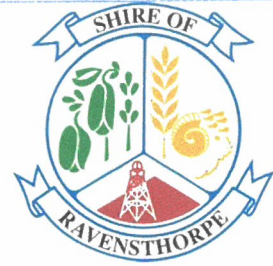
**Ravensthorpe District High  
School P & C  
Winter Formal Event**

RECEIVED

30 APR 2021

11.12 am

# Community Development Fund Application Form 2021/2022



The closing date for applications is -

**4:00pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

## INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**

Ravensthorpe District High School P&C

Address:

Morgans Street Ravensthorpe WA 6346

Contact Person: Jules Belli

Contact email: rdhsPC@gmail.com

Position: Vice President

Telephone: (H) 0427440582

(W)

Amount requested: \$ 1300.00

### PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

**Applicant:** Ravensthorpe District High School P&C

**Postal Address:** Locked bag 555 Ravensthorpe WA 6346

**ABN:** 32 323 098 023 (If applicable)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Helen Burton **Position:** President

**Email:** rdhsPC@gmail.com

**Telephone (hm)** 0458396026 **(wk)** \_\_\_\_\_

**Contact Person 2:** Jules Belli **Position:** Vice President

**Email:** rdhsPC@gmail.com

**Telephone (hm)** 0427440582 **(wk)** \_\_\_\_\_

**Objectives of the Organisation:**

The objectives of the P&C are to generate cooperation between parents, teachers, students and members of the general community. While doing that we assist in the provision of resources, facilities and amenities for the school and foster community interest in educational matters.

RDHS's vision is to empower students to achieve their full potential through a positive, supportive and engaging environment that is connected to life experiences and challenges. As a P&C we are an active group who work closely with the leadership team to further strengthen the relationship between the parent body and the school.

**Current Membership Numbers:**

<b>20 years and over</b>	<b>Male</b> _____	<b>Female</b> _____
<b>Junior (&lt; 20 years)</b>	<b>Male</b> <u>2</u>	<b>Female</b> <u>35</u>
<b>TOTAL</b>	<b>Male</b> <u>2</u>	<b>Female</b> <u>35</u>



**Existing Facilities:****Project Description:**

Our project description is to support and assist the RDHS with the Winter Formal for the secondary students and to enhance the Good Standing rewards for both primary and secondary students.

This year will be the first year a Winter Formal event has been created for the secondary students. The P&C would like to assist with the event to ensure it is a huge success. Assistance will be in the means of catering, music or facility hire - \$500 to cover these expenses.

Good Standing Rewards are twice a term for both primary & secondary students. The P&C would like to help enhance these rewards, by contributing to facility hire, hire of entertainment equipment - \$800 to cover these costs.

**Location:**

The Winter Formal will be held in the Hopetoun Community Centre.

The Good Standing reward days are usually held on the school grounds, however with additional funds, activities could be held in Hopetoun or Ravensthorpe (outside of the school grounds).

**Demonstrated Need / Benefit:**

In the past the community held a Debutante Ball for the Year 10 students however this has not happened for at least the last 5 years. The Winter Formal is designed for the secondary students (years 7-10) a night out in for them. To dress up, dance and have fun with their friends.

The Good Standing rewards is an initiative created for students that continuously show the school's goals of care, respect and ambition. It is reward day for those students and something the students can strive to achieve.

The students at RDHS would benefit from both of these events as they put in a lot of effort at school with their learning, it would be nice to give them some recognition.

**Other organizations involved or sharing facility:**

The Ravensthorpe District High Staff are leading these projects/events and the P&C are assisting to enhance and make them a huge success.

**If Council contribution does not meet requested amount how will project be financed or affected?:**

The project/events will still proceed. The P&C will fund them.

**Budget**

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
<b>Applicant Cash</b>				YES <input type="checkbox"/> NO <input type="checkbox"/>	
<b>Voluntary (in kind) labour</b>				YES <input type="checkbox"/> NO <input type="checkbox"/>	
<b>Donated materials</b>				YES <input type="checkbox"/> NO <input type="checkbox"/>	
<b>Funds from other sources</b>				YES <input type="checkbox"/> NO <input type="checkbox"/>	
<b>Amount requested from the Community Development Fund?</b>			€ 1300.00		
<b>TOTAL PROJECT AMOUNT</b>			approx \$5000.00		



**Ongoing Management:**

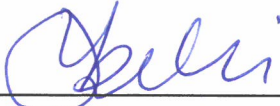
There is no ongoing management.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Jules Belli

**Position Held:** Vice President

**Signature:** 

**Date:** 30 April 2021.

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.  
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

Or email to:

[shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au)

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm Friday 30 April 2021**



# **Community Development Fund 2021/22**

## **Application**

### **Ravensthorpe Golf and Bowling Club**

#### **Application 1**

# Community Development Fund



## Application Form 2021/2022

The closing date for applications is -

**4:00pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

### INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**  
Ravensthorpe Golf & Bowling Club

Address:  
PO Box 280 Ravensthorpe WA 6346

Contact Person: Bevan Tuckett

Contact email: bktuckett@gmail.com

Position: Secretary

Telephone: (H) 08 98380087

(W) 0428380087

Amount requested: \$ 15500

### PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

**Applicant:** Ravensthorpe Golf & Bowling Club

**Postal Address:** PO Box 280 Ravensthorpe WA 6346

**ABN:** \_\_\_\_\_ (If applicable)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Bevan Tuckett **Position:** Secretary

**Email:** bktuckett@gmail.com

**Telephone (hm)** 08 98380087 **(wk)** 0428380087

**Contact Person 2:** Justin Edwards **Position:** Captain

**Email:** jpe.357@hotmail.com

**Telephone (hm)** 0898381162 **(wk)** 0429675482

**Objectives of the Organisation:**

Provide golf and bowling facilities and events to the community for the social and physical wellbeing of patrons.

**Current Membership Numbers:**

<b>20 years and over</b>	<b>Male</b> <u>10</u>	<b>Female</b> <u>1</u>
<b>Junior (&lt; 20 years)</b>	<b>Male</b> <u>0</u>	<b>Female</b> <u>0</u>
<b>TOTAL</b>	<b>Male</b> <u>10</u>	<b>Female</b> <u>1</u>

**Existing Facilities:**

Golf and bowling club house with functioning kitchen, bar and restroom facilities, 18 hole golf course, artificial bowling green and storage sheds.

**Project Description:**

The Ravensthorpe Golf and Bowling Club are seeking to purchase a new Wilsons Parkland mower to maintain the golf course. Our current mower is 26 years old and requires time, parts and maintenance to mow each time. This inevitably sees the mower break down half way through mowing the course and is costing more in repairs than a new mower would in the long run. The poor functionality of the current mower makes it very difficult to have the golf course in a presentable condition before tournaments or even prior to weekly golf rounds which occur each Saturday from April - September. The course is in an overgrown state with weeds and native vegetation currently at knee height. Some of the vegetation is thorny or has prickles. Finding a golf ball is incredibly difficult, as is walking the course and accessing some of the walkways. A new mower will ensure that the plants can be maintain at ground level which will ensure greater enjoyment for golfers and a more presentable course. The course also offers a suitable area for people walking their dogs, and for

**Location:**

Ravensthorpe Golf and Bowling Club, Coleman Street, Ravensthorpe, WA 6346.

**Demonstrated Need / Benefit:**

The clubs current mower is past its prime, and requires constant upkeep. Upkeep of the mower requires a considerable amount of time to be spent by club members to undertake repairs, on top of the time they already spend maintaining the golf course. Club members all volunteer their time to maintain the golf course. Without their contributions the golf club would not be fit for function. In the interest of retaining the commitment of our current and future club members, to voluntarily maintain the course, it is important that we make course maintenance as seamless as possible. Currently the enthusiasm to mow the course is lacking due to the frequent breakdowns and poor outcome with the existing mower. A new mower would also reduce the expense of parts and consumables.



## **Full Comments Project Description**

The Ravensthorpe Golf and Bowling Club are seeking to purchase a new Wilsons Parkland mower to maintain the golf course. Our current mower is 26 years old and requires time, parts and maintenance to mow each time. This inevitably sees the mower break down half way through mowing the course and is costing more in repairs than a new mower would in the long run. The poor functionality of the current mower makes it very difficult to have the golf course in a presentable condition before tournaments or even prior to weekly golf rounds which occur each Saturday from April - September. The course is in an overgrown state with weeds and native vegetation currently at knee height. Some of the vegetation is thorny or has prickles. Finding a golf ball is incredibly difficult, as is walking the course and accessing some of the walkways. A new mower will ensure that the plants can be maintain at ground level which will ensure greater enjoyment for golfers and a more presentable course. The course also offers a suitable area for people walking their dogs, and for alternative uses such as Frisbee golf, which took place last year (2020).

**Other organizations involved or sharing facility:**

The Ravensthorpe Golf & Bowling Club is a shared facility for golfers and lawn bowlers. Many local businesses also utilise the facilities for functions, to host golf days or bowling events for their clients. Additionally, the golf course is frequented by dog walkers and has provided a venue for Frisbee golf. The clubhouse is also available as a venue for private events.

**If Council contribution does not meet requested amount how will project be financed or affected?:**

The Ravensthorpe Golf & Bowling Club are financially able to contribute up to half the requested from our reserves, as we have set aside a sum from membership fees each year to account for such expenses. However, the membership of the Ravensthorpe Golf & Bowling Club has declined over the last decade to our current membership numbers, which has now stabilised. We are keen to retain a reserve as we have a golf cart that needs replacing to cater for seniors in the community who require assistance. Thus, we are not able to fully finance the replacement mower, new golf cart and maintain our reserve. In the event that Councils contribution is not forthcoming, funds would have to be sought from other sources, such as the CBH grass roots fund or through donations.

**Budget**

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash			15500	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Voluntary (in kind) labour			0	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Donated materials			0	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Funds from other sources				YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
Amount requested from the Community Development Fund?			15500		
<b>TOTAL PROJECT AMOUNT</b>	28181.82	2818.18	31000		



**Ongoing Management:**

A new mower would require ongoing work and replacement blades, blade sharpening and other mechanical maintenance. However, this would be less of a time and financial cost than the Ravensthorpe Golf & Bowling Club are investing in the existing mower and these costs are accounted for by membership fees.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Bevan Tuckett

**Position Held:** Secretary

**Signature:** Bevan Tuckett Digitally signed by Bevan Tuckett  
Date: 2021.03.27 11:38:42 +08'00'

**Date:** 27.03.2021



# **Community Development Fund 2021/22**

## **Application**

### **Ravensthorpe Golf and Bowling Club**

#### **Application 2**



# Shire of Ravensthorpe

## Community Development Fund

APPLICATION FORM 2021/2022

The closing date for applications is -

**4:00 pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
RAVENSTHORPE WA 6346

### INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

### PLEASE NOTE

- An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

### APPLICATION SUMMARY SHEET

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

#### Name of Organisation/Group/Applicant:

Ravensthorpe Golf & Bowling Club Inc.

Address: Hopetoun Road  
Ravensthorpe WA 6346

Contact Email: kennorman657@gmail.com

Contact Person: Ken Norman

Position: Secretary

Telephone: (H) 0428 396055  
(W)

Amount requested: **\$1,500**

**Applicant:** Ravensthorpe Golf and Bowling Club

**Postal Address:** PO Box 280, Ravensthorpe WA 6346

**ABN:** 54 388 937 023

**Registered for GST?** Please select NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Ken Norman **Position:** Secretary

**Email:** kennorman657@gmail.com

**Telephone (hm)** 0428 396055 **(wk)** \_\_\_\_\_

**Contact Person 2:** Denise Edwards **Position:** Ladies Captain

**Email:** rodedwards@bigpond.com

**Telephone (hm)** 0429 146 315 **(wk)** \_\_\_\_\_

**Objectives of the Organisation:**

- To provide facilities for the pursuit of games of golf and bowls
- To host tournaments inviting neighboring clubs
- To foster and encourage the practice of golf and bowls.
- To maintain a pleasant, efficient and relaxing club house

**Current Membership Numbers:**

<b>20 years and over</b>	<b>Male</b> 14	<b>Female</b> 4
<b>Junior (&gt;20 years)</b>	<b>Male</b> _____	<b>Female</b> _____
<b>TOTAL</b>	<b>Male</b> 14	<b>Female</b> 4

**Existing Facilities:**

- Air conditioned club house with commercial kitchen, TV, honour board, bar and fridges and child care room
- State of the art bowling green with night game facilities and synthetic greens
- Golf course

**Project Description:**

The purchase of a bain-marie as shown in attached quote.

**Location:** Ravensthorpe town

**Demonstrated Need / Benefit:**

Besides catering for its own members, the club hosts invitation days each year, both for golf and bowls. Those days are catered, so visitors can enjoy a meal on site. The bain-marie is necessary to be able to provide hot meals to visitors. The existing bain-marie is old, and the wiring not up to date.

In addition, the club house is occasionally hired out for other functions, both private and public. Adding a bain-marie to the equipment on offer makes the facility a more attractive venue to prospective hirer.

**Other organisations involved or sharing facility:**

The Club has no formal association with other local organisations. However, the building is available for hire to any organisation, local or external, for functions and/or meetings.

**If Council contribution does not meet requested amount how will project be financed or affected?**

Should the grant not be successful, the G&B club will have to re-assess its option and find another funding avenue.

**Budget**

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
<b>Applicant Cash</b>	\$700	\$70	\$770	YES	
<b>Voluntary (in kind) labour</b>	\$500	\$50	\$550	YES	Freight ex Perth
<b>Donated materials</b>				YES/NO	
<b>Funds from other sources</b>				YES/NO	
<b>Amount requested from the Community Development Fund?</b>	<b>\$1,500</b>	\$150	<b>\$1,650</b>		
<b>TOTAL PROJECT AMOUNT</b>	<b>\$2,700</b>	<b>\$270</b>	<b>\$2,970</b>		

**Ongoing Management:**

There is no ongoing management for this project.

**DECLARATION**

I the undersigned, certify that I have been authorized to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Ken Norman

**Position Held:** Hon. Secretary

**Signature:** 

**Date:** 27 April 2021

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous year and current bank balance. **Attached**
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council.  
e.g. Dept of Sport & Recreation, LotteryWest, etc.
- Copies of quotations if over \$1,000.00. – **Attached**

Please forward completed applications to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
RAVENSTHORPE WA 6346

Or email to:

[shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au)

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm  
Friday 30 April 2021**

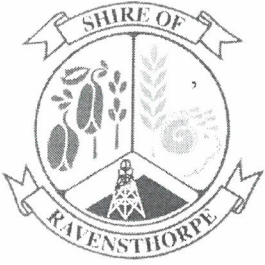




# **Community Development Fund 2021/22**

## **Application**

### **Wildflower Show 2021**



# Shire of Ravensthorpe

## Community Development Fund

APPLICATION FORM 2021/2022

The closing date for applications is -

**4:00 pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
RAVENSTHORPE WA 6346

### INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

### PLEASE NOTE

- An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

### APPLICATION SUMMARY SHEET

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**

Ravensthorpe Wildflower Show Inc.

**Address:**

PO Box 231, Ravensthorpe WA 6346

**Contact Email:**

**kandmnorman@bordnet.com.au**

**Contact Person:** Madeleine Norman

**Position:** Hon. Treasurer

**Telephone:** 0455 983960  
(H)

(W)

**Amount requested:** \$2,500.00



**Applicant:** Ravensthorpe Wildflower Show Inc.

**Postal Address:** PO Box 231, Ravensthorpe 6346

**ABN:** 41 239 259 305

**Registered for GST?** Please select NO X

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Madeleine Norman

**Position:** Hon Treasurer

**Email:** kandmnorman@bordnet.com.au

**Telephone (hm)** 0455 983960

**(wk)** \_\_\_\_\_

**Contact Person 2:** Jennifer Biddulph

**Position:** Chairperson

**Email:** cjbiddulph@wn.com.au

**Telephone (hm)** 9835 7034

**(wk)** 0428 580 737

**Objectives of the Organisation:**

The objectives of the Ravensthorpe Wildflower Show Inc. (RWS) are to:

- Promote the Ravensthorpe district
- Educate the public about our incredible flora, its variety and its need for preservation
- Provide all visitors with an experience they'll always remember (i.e. the show)
- Maintain, expand and improve the Ravensthorpe herbarium
- Act as an umbrella organization for the annual Spring Festival
- Publish information material such as wildflower DVDs, information brochures and books
- Liaise with Western Australian Herbarium
- Facilitate research into Ravensthorpe Shire's flora
- Train community members to become competent volunteers during Show time

**Current Membership Numbers:**

**20 years and over**

**Male** 4

**Female** 15

**Junior (>20 years)**

**Male** \_\_\_\_\_

**Female** \_\_\_\_\_

**TOTAL**

**Male** 4

**Female** 15

*Please note that this does not include the 50 or so pickers active during show time.*

**Existing Facilities:**

- Herbarium housed at the town hall.
- The herbarium is equipped with a computer, printer/scanner, email and internet access, electronic microscopes and *compactus* shelving.
- Reference library for plant species.
- The herbarium houses thousands of plant specimen collected within the Shire. It also provides research and identifying facilities for visiting scientists and interested individuals.

**Project Description:**

- Subsidise costs associated with keynote speaker and bee specialist Kit Prendergast
- Subsidise tour leaders on the 4x4 tag-along tours.

**Location:** 33-35 Carlisle St side of Ravensthorpe Town Hall.

**Demonstrated Need / Benefit:**

The Show continues to build on its enviable reputation for its professionalism and excellence of display. Each year, the Wildflower Show committee strives to improve its professionalism, upskill members and further enhance visitors' enjoyment of the wildflower show and its learning opportunities. The committee also strives to locate and engage professional people of high caliber to add interest and attract visitors.

To this end, the show committee has been most fortunate in retaining the services of Dr Kit Prendergast (bio attached) to open the show and speak at various events and venues during the show's fortnight. Kit comes with a fairly hefty price tag however we believe that she will be a most formidable draw card for visitors and locals alike.

During the show the very popular 4x4 tag-along tours are held throughout the Shire, exploring and explaining the natural beauties of the district. Each tour is accompanied by an enthusiastic and knowledgeable tour leader who comments on and explains what visitors are seeing on the tour. There will be four tours during the show, each costing \$250 in tour leader's fee, which include their work prior to the tours, scouting out the best, most spectacular and safest routes.



**Other organisations involved or sharing facility:**

- Ravensthorpe Historical Society Inc.
- Ravensthorpe and Hopetoun CRCs
- Various community groups too numerous to list
- Ravensthorpe Regional Arts Council
- Dunn Art
- RAIN

**If Council contribution does not meet requested amount how will project be financed or affected?**

Should the Wildflower Show committee be unsuccessful in its application for Community Development Funds, it will still avail itself of the services of Kit and the tour leaders, however this will impact the Show's working capital and may affect future projects.

**Budget**

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
<b>Applicant Cash</b>	\$1,000.00			YES	
<b>Voluntary (in kind) labour</b>	\$800 SES \$250 WFS volunteers			YES	<ul style="list-style-type: none"> <li>• Supply of safety vehicle for 4x4 tours</li> <li>• 20 hrs/\$25 to organize tours</li> </ul>
<b>Donated materials</b>				NO <input type="checkbox"/>	
<b>Funds from other sources</b>	\$500 Ravensthorpe CRC \$1,000 RAIN			Yes	
<b>Amount requested from the Community Development Fund?</b>	<b>\$2,500</b>				Contributions to Kit and tour guides
<b>TOTAL PROJECT AMOUNT</b>	<b>\$6,050</b>				

**Ongoing Management:**

There is no on-going management for this project. It is a one off with multiple benefits throughout the community.

Kit will:

- interact with school children,
- speak at the RAIN spring field day,
- provide native bee photos
- participate in some of the guided walks
- open the Wildflower Show and
- conduct workshops for interested members of the public.

**DECLARATION**

I the undersigned, certify that I have been authorized to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Madeleine Norman

**Position Held:** Treasurer

**Signature:**



**Date:** 23 April 2021

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous year and current bank balance.  
*Attached.*
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council.  
eg. Dept of Sport & Recreation, LotteryWest, etc.
- Copies of quotations if over \$1,000.00. – *Dr Kit Prindergast quote and bio.*

Please forward completed applications to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
RAVENSTHORPE WA 6346

Or email to:

[shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au)

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm  
Friday 30 April 2021**



# **Community Development Fund 2021/22**

## **Application**

### **Windspray Art**



# Community Development Fund Application Form 2021/2022



The closing date for applications is -  
**4:00pm Friday 30 April 2021**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

## INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Development Fund Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four (4) of this application.

### APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact Administration at the Shire office

**Name of Organisation/Group/Applicant:**

Windspray Arts Inc

**Address:**

PO Box 580 Hopetoun WA 6348

**Contact Person:** Louise Lodge

**Contact email:** [louisemlodge@westnet.com](mailto:louisemlodge@westnet.com)

**Position:** President

**Telephone:** (H) \_\_\_\_\_

(W) 0427700613

**Amount requested:** \$ 1360

## PLEASE NOTE

- Any application received after the closing deadline will be returned to the Applicant. The applicant may resubmit the application for consideration in the next funding round.

**Applicant:** Windspray Arts Inc

**Postal Address:** PO Box 580, Hopetoun WA 6348

**ABN:** \_\_\_\_\_ (If applicable)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Louise Lodge **Position:** President

**Email:** louisemlodge@westnet.com.au

**Telephone (hm)** 0427700613 **(wk)** 0427700613

**Contact Person 2:** Kate Martin **Position:** Secretary

**Email:** coloursbykate@outlook.com

**Telephone (hm)** 0403263465 **(wk)** 0403263465

**Objectives of the Organisation:**

- To be financially self sustaining
- To enhance cultural enrichment for local community members and visitors
- To enrich social opportunities within groups attracted to use the facility
- To promote local art and craft
- To use our unique environment, national park and surrounds and to attract national and international artists to the region
- To attract a wider group of artists to the region

**Current Membership Numbers:**

<b>20 years and over</b>	<b>Male</b> 2	<b>Female</b> 20
<b>Junior (&lt; 20 years)</b>	<b>Male</b> _____	<b>Female</b> _____
<b>TOTAL</b>	<b>Male</b> 2	<b>Female</b> 20

**Existing Facilities:**

Since moving out of 65 France Street, Hopetoun the organisation has not had a building to operate from. The committee has agreed to lease 17 Veale Street, Hopetoun and negotiations are underway to move into this building and set it up as the Windspray Artspace.

The organisation has equipment and furniture such as easels, tressle tables, chairs, display screens, display plinths, shelves, flag signage and a photocopier in storage

**Project Description:**

Windspray Arts Annual Art and Craft Exhibition and Competition.

This event will be held from the 28th September to 9th October 2021. There will be eleven categories in the competition including one for youth and two for children. Sponsorship of prizes will be provided by local businesses, local organisations, the Shire and private contributors. The event will commence with an opening function when prizes will be awarded. The exhibition will be open to the public for two weeks during the September/October school holidays providing holiday makers with an event to visit. All works will be for sale. Members will volunteer to set up exhibition and supervise the event including manage sales of artwork while it is open to the public for two weeks.

**Location:**

Hopetoun Community Centre, Veale St, Hopetoun.

**Demonstrated Need / Benefit:**

This event provides local and regional artists, youth and children with a great opportunity to show and market their work.

It provides artwork for the local community and visitors to purchase.

It provides an event for visitors to enjoy while staying in Hopetoun

It profiles local businesses who sponsor the awards.

It raises the profile of Windspray Arts in the community and encourages creativity in youth and children.

The event is a tourist attraction

**Other organizations involved or sharing facility:**

Windspray Arts will liaise with the following organisation/groups and encourage their members to participate:

DunnArt Centre in Ravensthorpe

Hopetoun Men in Sheds

Lake Grace Arts Space

Esperance Community Arts and the Cannery

Plantagenet Art Group

Local schools

**If Council contribution does not meet requested amount how will project be financed or affected?:**

Without Council contribution some aspects of the event may need to be scaled back such as catering and advertising. Funds from the Windspray arts account will have to be used. These funds are needed for the development of premises soon to be taken on at 17 Veale Street, Hopetoun. More fund raising will have to take place and the organisation will investigate the possibility of applying to Hopetoun Men in Sheds for funds from their recycling project.

**Budget**

\$	Cost ex-GST	GST	Cost Inc GST	Confirmed?	Notes
Applicant Cash			250	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Voluntary (in kind) labour			3330	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	126hrs
Donated materials				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Funds from other sources			500	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	entry fees commission
Amount requested from the Community Development Fund?			1 3 6 0		
<b>TOTAL PROJECT AMOUNT</b>			<b>5190</b>		

**Ongoing Management:**

As the event is held annually planning takes place early in the year to secure sponsors. Promoting the competition and exhibition to artists also commences early in the year and is ongoing to allow time for artists to prepare work. After the exhibition closes sales from buyers and payments to artists is finalised. Sponsors are thanked and a report on the whole project is produced. If a grant has been obtained then an acquital is required. The Annual Art & Craft Competition is the major event run by Windspray Art. Each year the organisation evaluates the project and makes changes which will improve the event for the next year.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Louise Lodge  
\_\_\_\_\_  
**Position Held:** President  
\_\_\_\_\_  
**Signature:** Louise Lodge Digitally signed by Louise Lodge  
Date: 2021.04.30 11:25:14 +08'00'  
\_\_\_\_\_  
**Date:** 29/04/2021  
\_\_\_\_\_

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### **Minor Grants – less than \$5,000**

- Income and expenditure statement for previous financial year and current bank balance.
- If applicable, written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant being assessed by the Shire of Ravensthorpe Council.  
e.g. Department of Sport and Recreation, Healthways, LotteryWest, Ravensthorpe Hopetoun Future Fund etc.)
- Copies of quotations are required for all application over \$1,000.00

Please forward completed applications to:

Chief Executive Officer  
Shire of Ravensthorpe  
PO Box 43  
Ravensthorpe WA 6346

Or email to:

[shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au)

**Applications are to be received in the Shire of Ravensthorpe Office before 4.00 pm Friday 30 April 2021**

# ATTACHMENT





# **INTEGRATED PLANNING SUITE**

## **2020 – 2030**









# Our Community, Our Future



Shire of Ravensthorpe  
Strategic Community Plan 2020 – 2030



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# MESSAGE FROM THE PRESIDENT

Welcome, on behalf of Council, to “Our Community, Our Future”, the Shire of Ravensthorpe Strategic Community Plan 2020 - 2030.

We were delighted with how many members of the community contributed to the strategic review. We got a clear picture of the community’s vision and priorities.

Tourism is high on the community’s agenda, which is driving key long term priorities such as development of a Biosphere Discovery/ Interpretive Centre, upgrade of Hammersley Drive to the South Coast Highway and an upgrade of camping facilities.

In the shorter term, we are concentrating on the new cultural precinct in Ravensthorpe and a range of improvement projects across all areas in the Shire. This includes a focus on paths and trails, an increase in both the quality and standard of beach access points and enhancements to recreation facilities.

Community development and, in the longer term, aged care, are major priorities in the community area.

An important part of the plan is continuous improvement in community engagement. The clarity of this plan is testament to the value of community input.

Implementing the plan will take all of us to work together for our shared vision. The Council cannot achieve the community’s vision on its own, and we will continue to support and partner community-led efforts.

I am proud that the Council has committed to a strong set of values. The community can rely on us for:

- Passionate commitment to service
- Proudly promoting and advocating for our community
- Clear and regular communication
- Openly reporting on progress and listening to community feedback

Together we will achieve our vision of a growing community, thriving and resilient, sharing our natural wonderland with the world.

**Keith Dunlop**  
President, Shire of Ravensthorpe



# INTRODUCTION

The Strategic Community Plan sets out the community's vision and priorities for the future, and the key strategies we will focus on to achieve our aspirations. The purpose of the plan is to:

- guide Council's medium-term plans and annual budgets
- provide the basis for working with our community and partners to achieve the vision
- provide the basis to pursue funding by demonstrating how projects align with the aspirations of our community and the strategies outlined in the plan
- provide a framework for monitoring progress

This plan was developed by Council over 2020 and early 2021 as part of the Integrated Planning and Reporting cycle (shown in the planning cycle diagram on page 3). The draft plan was reviewed at a Council workshop on 25 February 2021. It was open for public comment from 4 March – 31 March 2021. The Plan was then finalised and adopted by Council on 18 May 2021.

It will be reviewed again in 2022/23. This is scheduled to be a minor review.

## COVID-19

The Strategic Community Plan has been prepared in unusual circumstances. Not long after the community engagement, the COVID-19 pandemic emerged. The Shire of Ravensthorpe acted quickly to play its part to reduce the spread of the virus and implementing rates freezes and other measures to support the community.

The advent of COVID-19 delayed our second round of community engagement and the completion of these plans. However, it did not stop our progress towards the community's vision and priorities as expressed in the survey and first round of community engagement.

## Integrated Planning and Reporting Framework

The Western Australian Integrated Planning and Reporting Framework is shown in the diagram below. Its purpose is to ensure that Council's decisions take the community's views into account and deliver the best results possible within available resources. The Strategic Community Plan sets the scene for the whole framework, showing the long-term vision, priorities, objectives and strategies for change.

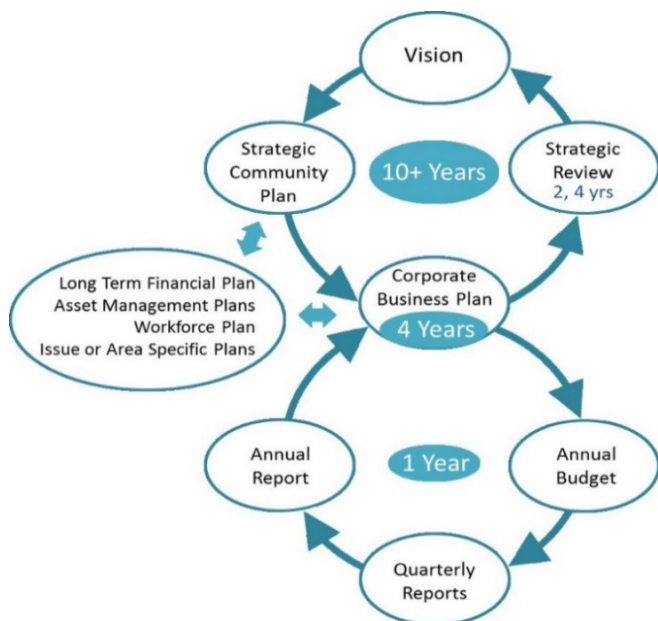
### The Planning Cycle

The Strategic Community Plan is a ten-year plan. However, it is not fixed for ten years – it would be long out of date by then. Rather, it is a "rolling" plan which is reviewed every two years, as shown in the figure below. The two-yearly reviews alternate between a minor review (updating as needed) and a major review (going through all the steps again). The plan is continuously looking ahead, so each review keeps a ten-year horizon.

The detailed implementation for the first four years is covered in the Corporate Business Plan. The Long Term Financial Plan, Asset Management Plans and Workforce Plan show how the Plan will be managed and resourced.

The Annual Budget relates to that year’s “slice” of the Corporate Business Plan, with any necessary adjustments made through the Annual Budget process.

Figure 1: Integrated Planning and Reporting Cycle



## COMMUNITY PROFILE



The Shire of Ravensthorpe is in the southern Goldfields-Esperance region of Western Australia (WA), about halfway between Albany and Esperance. It is about 530km southeast of Perth and covers an area of 12,872km<sup>2</sup>.

It stretches from hills to sea, encompassing the Fitzgerald Biosphere, which was listed by UNESCO as a Biosphere Reserve in 1978. It was expanded and renominated in 2018. With Fitzgerald River National Park at its core, the Biosphere includes 1.5 million hectares of conservation estate, State waters, farmland, and industrial and urban areas.

The Shire has four settlements: Ravensthorpe, Hopetoun, Jerdacuttup and Munglinup.

Mining, agriculture and tourism are significant industries, which have ebbed and flowed over time. Mining, in particular, has seen dramatic fluctuations over past years.

The snapshot below shows key characteristics of the population (as of the 2016 Census) and changes since the 2011 Census.

## Snapshot of key characteristics

Item	Ravensthorpe 2011	Ravensthorpe 2016	Change 2011-2016	WA 2016
Population	2,126	1,733	-393	2,474,410
Aboriginal and Torres Strait Islander peoples	1.4%	1.7%	+0.3%	3.1%
Male:Female ratio	55:45	54:46	-1:+1	50:50
People with disability (core need for assistance)	2.8%	3.6%	+0.8%	3.9%
Median age	39	45	+6	36
Children and young teens (0-14)	22.5%	17.8%	-4.7%	19.2%
Working age (15-64)	64.8%	61.1%	-3.7%	67.0%
Seniors (65+)	12.7%	21.1%	+8.4%	14.0%
Born overseas	16.7%	16.9%	+0.2%	32.2%
Volunteering	27.5%	31.7%	+4.2%	19.0%
Total business counts* *ABS Counts of Australian Businesses	254 (2018)	266 (2019)	+12	N/A
Top three industries by employment	Sheep, Beef Cattle and Grain Farming; Metal Ore Mining; School Education	Nickel Ore Mining; Other Grain Growing; Grain-Sheep or Grain-Beef Cattle Farming	-	N/A
Unemployment rate	2.4%	6.2%	+3.8%	7.8%
Participation rate	67.5%	57.7%	-9.8%	62.9%
Median household income	\$1,361	\$1,196	-\$165	\$1,595
Completed Yr 12+	Not available	48.8%	-	62.5%
Tertiary qualification	Not available	34.7%	-	46.5%
Rental affordability	\$220 (16.2% of average weekly household income)	\$220 (18.4% of average weekly household income)	\$0 (+2.2% of average weekly household income)	\$347 (21.8% of average weekly household income)
Household internet	75.8%	79.8%	+4.0%	85.1%
SEIFA disadvantage index	1026	991	-35	1015

# COMMUNITY ENGAGEMENT

## Overview

Community engagement took place in two rounds. The first round was initiated with a Council workshop in December 2019 and the engagement was undertaken during February and March 2020. The process was then put on hold due to COVID-19.

The process recommenced in June 2020 with a Council workshop to consider the results of round 1 and provide guidance for the plans.

A second round of engagement was then undertaken to test the direction before drafting the plans and releasing them for public comment. The whole Integrated Planning and Reporting suite of documents<sup>1</sup> were released. There were no formal submissions on the plans. Following the final consultation, the plans were finalised.

The details of the process are provided in Appendix 1.

## Participation

There was a total of 299<sup>2</sup> participants. Overall, there was a good spread across the geography of the community as well as population groups (age, gender). Older people were somewhat over-represented (and younger people somewhat under-represented) in the workshops. There workshops were well balanced with respect to gender, which is unusual as men are often under-represented. The survey was administered as a statistically valid representative sample. See Appendix 2 for details.

## Results

### Survey

#### Comparison of importance and satisfaction

Biggest gaps between importance and satisfaction	Best match between importance and satisfaction
<ul style="list-style-type: none"><li>▪ Roads, Bridges and Drainage</li><li>▪ Community Engagement and Communications</li><li>▪ Seniors, Disability and Youth Services</li></ul>	<ul style="list-style-type: none"><li>▪ Ranger, Fire and Emergency Services</li><li>▪ Health and Medical Services</li></ul>

---

<sup>1</sup> Strategic Community Plan, Corporate Business Plan, Long Term Financial Plan, Asset Management Plans and Workforce Plan.

<sup>2</sup> Note that this number includes some people who participated in more than one engagement activity.



## Willing to pay more

In the table below, the services highlighted in red are where respondents were most willing to pay more for improvements. Interestingly, it includes two areas where satisfaction is already high (Ranger, Fire and Emergency Services; and Health and Medical Services).

Biggest gaps between importance and satisfaction	Best match between importance and satisfaction
<ul style="list-style-type: none"><li>Roads, Bridges and Drainage</li><li>Community Engagement and Communications</li><li>Seniors, Disability and Youth Services</li></ul>	<ul style="list-style-type: none"><li>Ranger, Fire and Emergency Services</li><li>Health and Medical Services</li></ul>

## Highest priorities for improvement

- Seniors, Disability and Youth Services
- Roads, Bridges and Drainage
- Community Engagement and Communications
- Waste Management
- Environmental Health
- Environmental Management

## Overall performance

73% of respondents rated the performance of the Shire good or excellent (a rating of 7 or higher out of 10). The services that most influence the perception of overall performance are:

- Community Engagement and Communications
- Town Planning and Building Control
- Environmental Management

## Performance of the Shire in comparison to 12 months ago

65% of respondents indicate the performance of the Shire has somewhat improved or improved a great deal. 26% consider it has stayed the same and 9% indicate it has got somewhat worse.

## Most important factors in making the Shire ideal as a place to live

- Health and Medical Services
- Ranger, Fire and Emergency Services
- Roads, Bridges and Drainage

## Top most special things about the Shire

- Natural environment/coast/parks/beaches
- Community-minded people
- Peacefulness/remoteness

## Ten year vision

- Economically sound with vibrant businesses/ upgraded tourism
- Well maintained/no deterioration
- Culturally and socially vibrant
- Good sense of community/inclusiveness

## Priorities now and for the future

The red ones are high priorities for the community, both now and for the future.

Activities to focus on <u>now</u>	Activities to focus on <u>in the future</u>
<ul style="list-style-type: none"><li>▪ <b>Improve transportation/roading</b></li><li>▪ Maintain/sustain health system</li><li>▪ Keep people in the Shire</li><li>▪ <b>Promote tourism</b></li><li>▪ Engage the community</li></ul>	<ul style="list-style-type: none"><li>▪ <b>Maintain/improve roads</b></li><li>▪ Improve public/recreation facilities</li><li>▪ <b>Promote tourism</b></li><li>▪ Have a sustainability plan/develop the area</li><li>▪ Maintain/preserve the environment</li><li>▪ Improve health services/facilities</li></ul>

## Community Workshops (round 1)

The challenges and opportunities strongly mirrored each other, with economic development and tourism featuring at the top of both lists.

## Top ten challenges

1. Sustainable population
2. Economic survival/jobs
3. Tourism
4. Education
5. Water
6. Aged care
7. Health care
8. Youth engagement and retention
9. Environment
10. Volunteers

## Top ten opportunities

1. Tourism
2. Economic development/jobs
3. Recreation facilities
4. Water
5. Facilities
6. Education
7. Youth engagement and retention
8. Sustainable population
9. Power
10. Positive community

## Vision

While there were some variations in emphasis across the workshops, the key themes were strong and consistent, as represented in the composite word cloud below.

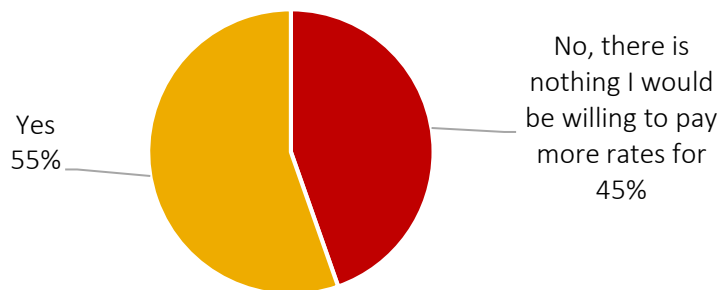


## Top priorities

Again, economic development and tourism featured prominently in the priorities, with liveability factors following hot on the heels.

- Economical Development, Tourism and Visitor Information
- Health and Medical Services
- Seniors, Disability and Youth Services
- Advocacy and Collaboration
- Roads, Bridges and Drainage

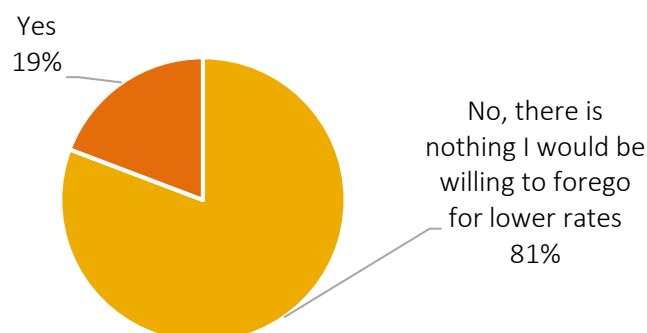
## Priorities – willingness to pay



For those that said yes, the services they were most willing to pay more for were:

1. Waste management
2. Health and medical services
3. Roads, Bridges and Drainage
4. Bushfire Safety

## Priorities – willingness to forego



For those that said yes, the service they were most willing to forego current service level for was:

1. Waste management

Note that in the case of waste management, it is not a contradiction to see it show up on both lists. There are many in the community who believe it is possible to improve service in waste management area and save costs, by increased reuse/recycling and reduced disposal to landfill.

One big idea – top 5

1. Biosphere Discovery/Interpretive Centre
2. Hopetoun to Bremer tourist road
3. Hydrotherapy
4. Renewable energy
5. Groyne

### Community Workshops (round 2)

Round 2 of the community workshops revealed very high agreement with the vision, values, outcomes, and priorities, as shown in the following table.

	Yes	No	Unsure
I agree with the Vision	97%	0%	3%
I agree with the Values	94%	3%	3%
I agree with the Outcomes	85%	6%	9%
I agree with the Priorities	73%	15%	12%

The Munglinup workshop showed that the priorities in that community were not visible. This was partly because some were implicit in Shire-wide priorities, while others had slipped through the net in the process of drafting. Due to feedback received, these omissions have now been corrected.



*Fitzgerald River National Park*

# THE COMMUNITY'S VISION AND PRIORITIES

## Vision

A growing community, thriving and resilient,  
sharing our natural wonderland with the world

## Values

The community can rely on us for:

1. Passionate commitment to service
2. Proudly promoting and advocating for our community
3. Clear and regular communication
4. Openly reporting on progress and listening to community feedback

## Outcomes

1. **Economy:** The population is growing, in tandem with a thriving, resilient local economy
2. **Community:** This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off
3. **Built Environment:** The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors
4. **Natural Environment:** Our unique world class biosphere is valued and protected for the enjoyment of current and future generations
5. **Governance and Leadership:** The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

## Priorities

The following priorities are driving the Strategic Community Plan and the Corporate Business Plan. The priorities are colour coded to give an indication of the geographic distribution of priorities across the Shire.

Outcome	Ten-year Priorities	Four-year Priorities
<p><b>Economy</b> The population is growing, in tandem with a thriving, resilient local economy</p>	<ul style="list-style-type: none"> <li>Biosphere Discovery/ Interpretive Centre</li> <li>Upgrade Hammersley Drive to the South Coast Highway</li> <li>Upgrade camping facilities</li> </ul>	<ul style="list-style-type: none"> <li>Support Hopetoun caravan park development and upgrade</li> <li>Make land available for lease by a private operator for short term accommodation nearby to the Munglinup Community Centre</li> <li>Upgrade Munglinup Information Bay</li> <li>Upgrade Ravensthorpe Information Bay</li> <li>“Range to Sea” tourism circuit promotion, including biosphere promotion</li> <li>Support new and existing tourism businesses to collaborate and develop</li> <li>Develop short trip tourism through airport</li> <li>Expand and develop accessible vehicle parking</li> </ul>
<p><b>Community</b> This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off</p>	<ul style="list-style-type: none"> <li>Aged care facility (could include hydrotherapy)</li> </ul>	<ul style="list-style-type: none"> <li>Additional wing on Ravensthorpe Hospital for respite facility (advocacy)</li> <li>Support for community groups and programs</li> <li>School liaison</li> <li>Universal beach access</li> <li>Partnering with sporting clubs to progress facility upgrades</li> <li>Reopen upgraded Munglinup bowling green with at least four greens</li> <li>Enclose the veranda of the Munglinup Community Centre for a gym area</li> <li>Support fire brigades to obtain facilities and equipment</li> </ul>

### KEY

Shirewide (Hopetoun, Ravensthorpe, Munglinup)

Hopetoun, Ravensthorpe, Munglinup



Outcome	Ten-year Priorities	Four-year Priorities
<p><b>Built Environment</b></p> <p>The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors</p>	<ul style="list-style-type: none"> <li>▪ Piped water supply from Hopetoun to Ravensthorpe (advocacy)</li> <li>▪ Paths and trails</li> <li>▪ Increase beach access points</li> </ul>	<ul style="list-style-type: none"> <li>▪ Ravensthorpe Town Centre – streetscape grants (private realm)</li> <li>▪ Hopetoun Town Centre streetscape (public realm)</li> <li>▪ Cultural precinct</li> <li>▪ Museum upgrade</li> <li>▪ Arts Centre and Community Garden in Hopetoun (several options – to be determined)</li> <li>▪ Improve existing beach access points</li> <li>▪ Work with Department of Transport and advocate for improved groyne/boating facilities</li> </ul>
<p><b>Natural Environment</b></p> <p>Our unique world class biosphere is valued and protected for the enjoyment of current and future generations</p>	<ul style="list-style-type: none"> <li>▪ Community dam in North Ravensthorpe</li> </ul>	<ul style="list-style-type: none"> <li>▪ Work with Department of Water to increase bores and strategic community dams in rural areas for stockwater</li> <li>▪ Transfer Station in Munglinup</li> <li>▪ Improve maintenance of waste water system in Munglinup</li> <li>▪ Renewable energy - wind and solar (advocacy)</li> </ul>
<p><b>Governance and Leadership</b></p> <p>The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward</p>	<ul style="list-style-type: none"> <li>▪ Community engagement and communication</li> <li>▪ Advocacy and collaboration</li> </ul>	<ul style="list-style-type: none"> <li>▪ Community engagement and communication</li> <li>▪ Advocacy and collaboration</li> </ul>

**KEY**

Shirewide (Hopetoun, Ravensthorpe, Munglinup)

Hopetoun, Ravensthorpe, Munglinup



# ACHIEVING THE VISION

## The Shire's Roles

Local governments operate under Statute but also with some discretion. The primary roles of the Shire are:

### Delivery of Facilities and Services

This includes delivery of facilities such as parks and gardens, roads, footpaths, drainage, waste management, sport and recreation facilities, cultural facilities such as the museum and library, events, community grants, and support for community groups. Some of those services are based on infrastructure, for instance parks and playgrounds, roads and buildings. Maintenance and renewal of those infrastructure assets is a vital part of the Shire's service delivery role. Some services are non-asset based, such as provision of events, management of waste and delivery of social services such as childcare, aged care and library services.

### Regulation

Local governments have specific regulatory responsibilities that are vital for community wellbeing. For example, they have a regulatory and enforcement role in public health (e.g. licensing and monitoring food premises), the appropriateness and safety of new buildings, and the use of land. These areas are subject to regulation to ensure a minimum standard is adhered to, as well as to minimise the potential to impose costs or adverse effects on others (e.g. food poisoning, injuries or hazardous activities too close to population). Balancing the rights of those wishing to operate and the rights of those who may be affected or consider themselves to be affected can be delicate.

### Facilitation

In some cases, the Shire enables or facilitates services to be provided by others or in partnership with the Shire rather than directly providing or funding the service (for example facilitating community care efforts through volunteer programmes etc).

### Influence and Advocacy

Influencing the decisions of others who do or can contribute to positive community outcomes in the Shire is an important role. Advocacy to regional agencies and the State Government for recognition, funding, or policy support is a good example of this role. The Shire can also have an advocacy role in statutory processes, such as before the Western Australian Planning Commission, on matters of strong interest to the community.

### Civic Leadership

Good governance and leadership can play a central role in signalling community confidence in its future, attracting people to the Shire and the town, and positioning the community to leverage external funding and investment.

## Outcomes, Objectives and Strategies

This section outlines the five outcomes for the plan and the Shire services that most directly contribute to each one. Each outcome has several objectives feeding into it. These cover what the Shire will focus on over the coming decade. These objectives are not always things that the Shire is directly responsible for. In some cases, the Shire takes roles such as facilitation or advocacy, as discussed in the previous section.

While many objectives will continue to be delivered in accordance with current activities and service levels, some of the strategies involve changes to achieve the priorities identified by the community (see pages four to six for a summary of the priorities).



*Ravensthorpe Wildflower Show*

## The Shire's Services

Economy	Community	Built Environment	Natural Environment	Governance and Leadership
<ul style="list-style-type: none"> <li>▪ Economic Development, Tourism and Visitor Information Services</li> <li>▪ Ravensthorpe Airport</li> </ul>	<ul style="list-style-type: none"> <li>▪ Community Grants</li> <li>▪ Community Development</li> <li>▪ Arts, Culture and Events</li> <li>▪ Health and Medical Services</li> <li>▪ Seniors, Disability and Youth Services</li> <li>▪ Environmental Health</li> <li>▪ Community Safety</li> <li>▪ Community Halls and Public Toilets</li> <li>▪ Shire Buildings and Leases</li> <li>▪ Childcare</li> <li>▪ Library and Museum</li> <li>▪ Swimming Pool</li> <li>▪ Recreation Facilities and Services</li> <li>▪ Parks, Open Space and Cemetery</li> </ul>	<ul style="list-style-type: none"> <li>▪ Town Planning</li> <li>▪ Building Control</li> <li>▪ Roads, Bridges and Drainage</li> <li>▪ Paths, Trails and Tracks</li> <li>▪ Water Management</li> </ul>	<ul style="list-style-type: none"> <li>▪ Waste Management</li> <li>▪ Effluent Swerage System</li> <li>▪ Environmental Management</li> </ul>	<ul style="list-style-type: none"> <li>▪ Council Governance and Decision-Making</li> <li>▪ Customer Service</li> <li>▪ Community Engagement and Communications</li> <li>▪ Advocacy and Collaboration</li> <li>▪ Financial Planning and Management</li> <li>▪ Asset Planning and Management</li> <li>▪ Workforce Planning and Management</li> <li>▪ Risk Management</li> </ul>

## Outcome 1: Economy

*The population is growing, in tandem with a thriving, resilient local economy*

Item	Objectives and Strategies
1.1	To grow business and employment
1.1.1	Explore and leverage opportunities for business development, including tourism growth, working with community groups, local businesses, regional networks and other partners
1.1.2	Encourage high standards of customer service and local support for local businesses
1.1.3	Maintain high quality, effective visitor information and services
1.1.4	Maintain status as an RV-Friendly Shire
1.2	The right resources and infrastructure are in place to support local commerce and industry
1.2.1	Support local tourism infrastructure development
1.2.2	Advocate for adequate broadband, water and power supply capacity

## Outcome 2: Community

*This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off*

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.1.1	Continue to support the development of and access to core aged care and health services and facilities
2.1.2	Regularly review needs and work to secure social services, facilities and support accordingly
2.1.3	Advocate for high quality educational opportunities

Item	Objectives and Strategies
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.2.1	Publicise and celebrate the contribution of groups and volunteers to the community
2.2.2	Support the capacity of clubs and groups to develop and advocate for the reduction of red tape
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
2.3.1	Protect public health and amenity
2.3.2	Act to reduce the risk of bush fire, and be prepared in case of bush fire in terms of emergency response and disaster recovery
2.3.3	Ensure buildings and structures are safe and provide a healthy living and working environment
2.3.4	People and property are protected from flood damage and risk to a specified level
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.4.1	Provide a range of community facilities and associated services in a way that maximises use and community activity
2.4.2	Development of the new Cultural Precinct in Ravensthorpe
2.4.3	Provide parks and gardens which can be enjoyed by all, including easy to access, good quality and interesting play areas for children, recreation opportunities for young people, and appropriate pathways and seating for older people and those with disability
2.4.4	Celebrate key annual national events and support a range of local community events
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment
2.5.1	Enable people, particularly seniors and people with disability, to be able to move easily around the town and to use community facilities
2.5.2	Advocate for and facilitate provision of services and resources to address issues experienced by young people and seniors

## Outcome 3: Built Environment

*The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors*

Item	Objectives and Strategies
3.1	The Shire of Ravensthorpe has appropriate housing choice available to the community
3.1.1	Continue to advocate for and collaborate on housing options for older people (e.g. age appropriate housing) and people with disability which enables them to stay in the community during their lives
3.1.2	Ensure that town planning provisions enable a range of housing design and solutions, for different household types – e.g. single person households, seasonal workers, families
3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town
3.2.1	Encourage new developments to be designed and built in a way that reduces pressure on and demand for resources (e.g. energy efficiency and water conservation), and gives priority to development/ infill of currently zoned land
3.2.2	Ensure that new developments are designed for or contribute to public open space and have attractive streetscapes.
3.2.3	Plan for appropriate location of activities within the Shire, in a way that is consistent with the community's vision for the future.
3.3	The towns of the Shire have attractive streetscapes in keeping with local character
3.3.1	Ravensthorpe, Munglinup, and Hopetoun have clean and attractive streetscapes that suit the character of each, with adequate and well maintained planting and seating
3.4	It is easy and safe to move around and in and out of the district
3.4.1	Provision of a road network with service levels that meet the needs of industry, residents and tourists
3.4.2	Maintain and develop the footpath network
3.5	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.
3.5.1	Ensure that valued heritage sites are listed, and the Shire's built heritage is looked after

## Outcome 4: Natural Environment

*Our unique world class biosphere is valued and protected for the enjoyment of current and future generations*

Item	Objectives and Strategies
4.1	Maximised resource recovery from waste and safe disposal of residual waste
4.1.1	Provide people with the ability to reduce their waste and deal with residual waste appropriately
4.2	Water conservation and water harvesting opportunities are maximised
4.2.1	Invest in water harvesting
4.2.2	Provide water conservation information to the community
4.3	The Shire's valued natural areas and systems are protected and enhanced
4.3.1	Support or directly undertake targeted environmental projects where external funding is available and/or opportunities for community partnerships exist
4.3.2	Ensure proper land management practices are observed which result in protection and care of the natural environment
4.3.3	Undertake relevant Shire services in a way that has regard for protection of bush and habitat
4.3.4	Use, wherever possible, locally sourced seed and plants
4.4	Energy is used efficiently and there is an increased use of renewable energy in the Shire
4.4.1	Continued inclusion of energy efficient design and systems, and solar energy systems in Council buildings and other key facilities

## Outcome 5: Governance and Leadership

*The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward*

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.1.1	The community is provided with opportunities to engage on strategic, corporate, asset and financial plans, and other major plans and issues
5.1.2	Ensure that there is good communication between the Shire of Ravensthorpe and the community via a range of methods
5.2	The Council ensures its decisions are well informed and considered
5.2.1	Provision of robust information, sound advice and effective processes to support the Council's decision making process
5.2.2	The Council undertakes appropriate training and development
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.3.1	The Council and community continue work together to advocate for change, targeted to the following areas: <ul style="list-style-type: none"> <li>▪ energy, water and broadband capacity</li> <li>▪ resources which will assist in the development of the local economy, creation of local businesses and jobs, and attraction of population and visitors</li> <li>▪ maintenance, renewal and development of key infrastructure and community facilities</li> </ul>
5.4	The Shire of Ravensthorpe is known as a good employer, and staff have the capacity and skills to deliver identified services and strategies
5.4.1	Recruit, retain and develop the skilled and diverse workforce needed to implement the Shire's plans
5.4.2	Undertake effective Shire workforce planning
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting



Item	Objectives and Strategies
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements
5.7	Customer service and other corporate systems are of high quality
5.7.1	The Shire strives for a best practice in its customer service, including governance support, and continually seeks ways to improve delivery where needed.
5.7.2	Probity, risk management and associated reporting systems, and underpinning corporate IT systems are effective and efficient.

## Asset Management

The Asset Renewal funding ratio is meeting the minimum requirement of 75% and trending upwards in the later years. This is a key measure of asset sustainability. However, the consumption of aged assets and general asset sustainability remains a challenge. The Shire will need to focus on obtaining grants, reviewing levels of service required of relevant assets, and increasing own source revenue to generate further renewal funding capacity.

The Shire has gaps in its asset knowledge, as shown in the table below. Filling these gaps will be a focus in the first two years of this plan. This will more robust assessment of the renewals requirement and performance against service levels to ensure the assets are retaining their value for the community.

ASSETS	
<b>Transport</b>	The condition of 6% of road assets and 5% of structure assets is not currently formally known. The performance of one service level is known. Only one asset ratio is within target.
<b>Property</b>	The condition of building assets is not currently formally known. No service level performance is known. Only one asset ratio is within target.
<b>Recreation</b>	The condition of recreation assets is not currently formally known. No service level performance is known. Only one asset ratio is within target.
<b>Fleet &amp; IT</b>	No service level performance is known. Only one asset ratio is within target.

Planned capital expenditure in each asset class is summarised below.

## ONE-OFF GRANT FUNDED CAPITAL EXPENDITURE 2020/21

### Abbreviations

LRCI	Local Roads and Community Infrastructure (Federal)	BBR	Building Better Regions (Federal)
DCP	Drought Communities Program (Federal)	DLGSC	Department of Local Government, Sport and Recreation (State)

### Buildings

Little Barrens - Painting (LRCI)	\$10,000
Two Mile Ablution Block - Hopetoun (DCP)	\$68,200
Hopetoun Sports Pavilion - Timber Sealing and Painting (LRCI)	\$20,400
Hopetoun Sports Pavilion, Repair Doors, Ceilings, Toilets, Kitchen (LRCI)	\$258,000
Ravensthorpe Rec Centre - Balcony/Grandstand (DCP)	\$114,149
Ravensthorpe Rec Centre - Hot Water System (LRCI)	\$25,000
Ravensthorpe Cultural Precinct (BBR):	\$250,000
Architect Services	
Consultants Services	\$237,064
Project Management	\$54,118
Precinct Building Construction (& Builders Preliminaries)	\$3,928,005
Project Fees and Charges	\$41,822
Demolition	\$100,000
Contingency	\$1,435,163
Utility Services (External Services)	\$234,900

### Footpaths

Hosking Street - Concrete Footpath Construction (DCP)	\$30,000
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### Furniture and Equipment

Street Furniture - Hopetoun (DCP)	\$10,500
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### Other Infrastructure

Basketball Hoops Near Skatepark Hopetoun (DCP)	\$15,000
Dual Irrigation - Hopetoun Oval (DCP and DLGSC)	\$282,425
Maitland Street Park Playground Upgrade (DCP)	\$45,000
Mcculloch Park Playground Upgrade - Hopetoun (DCP)	\$108,642
Skate Park Shade and Seating (DCP)	\$8,000
Ravensthorpe Cultural Precinct Landscaping and Playground (BBR)	\$614,250
Ravensthorpe Cultural Precinct Carpark (BBR)	\$180,900
Illuminating Silo Art Work (DCP)	\$25,000
Coxall Road 2X Culvert Replace (LRCI)	\$30,000

## REGULAR FORECAST CAPITAL EXPENDITURE BY ASSET CLASS

	(Orig) 20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30
<b>Buildings</b>										
Water Bomber Tank Upgrade	\$2,000									
Surgery Upgrade - Hopetoun	\$11,677									
30 Kingsmill Street, Ravensthorpe	\$40,000									
Ravensthorpe Museum	\$4,500									
Records Sea Container	\$5,500									
Construct Animal Holding Pen - Hopetoun	\$10,000									
Surgery Upgrade Ravensthorpe - Painting	\$21,573									
Little Barrens - Painting (LRCI Funded)	\$10,000									
Two Mile Ablution Block - Hopetoun (DCP Funded)	\$68,200									
Hopetoun Sports Pavilion - Timber Sealing and Painting (LRCI Funded)	\$20,400									
Hopetoun Sports Pavilion, Doors, Ceilings, Toilets, Kitchen (LRCI Funded)	\$258,000									
Ravensthorpe Rec Centre - Balcony/Grandstand (DCP Funded)	\$114,149									

<b>Buildings cont'd</b>	<b>(Orig) 20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>	<b>26/27</b>	<b>27/28</b>	<b>28/29</b>	<b>29/30</b>
Ravensthorpe Rec Centre - Hot Water System (LRCI Funded)	\$25,000									
RCP Architect Services	\$250,000									
RCP Consultants Services	\$237,064									
RCP Project Management	\$54,118									
RCP Building Construction (& Builders Preliminaries)	\$3,928,005									
RCP Project Fees and Charges	\$41,822									
RCP Demolition	\$100,000									
RCP Contingency	\$1,435,163									
RCP Utility Services (Ext. Services)	\$234,900									
Ravensthorpe Depot Office Refit	\$40,000									
Hopetoun Depot Mechanic Workshop and Building Maint Shed	\$12,000									
Projects to be confirmed		\$50,000	\$50,000	\$50,000	\$200,000	\$450,000	\$200,000	\$175,000	\$200,000	\$190,000
<b>Footpaths</b>										
Footpath Renewal		\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Hosking Street - Concrete Footpath Construction (DCP Funded)	\$30,000									
Cambewarra Drive Pavement Overlay	\$33,250									

		(Orig) 20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
<b>Furniture and Equipment</b>										
Depot Office And Workshop Improvements	\$7,000									
Office Furniture And Painting	\$10,000									
Surgery Equipment Replacement	\$12,000									
Little Barrens - Cot And Kindy Room Furniture	\$6,500									
Street Furniture - Hopetoun (Dcp Funded)	\$10,500									
Computer Upgrades	\$9,600									
Administration Office Photocopier Replacement	\$6,000									
Projects to be confirmed		\$10,227	\$10,438	\$10,880	\$9,615	\$6,828	\$8,906	\$11,020	\$10,947	\$14,789
<b>Land</b>										
Purchase Depot Block - 1 Moir Road	\$100,000									
<b>Plant and Equipment</b>										
Plant replacement - various	\$1,996,000	\$1,276,000	\$931,500	\$1,464,000	\$1,137,000	\$949,000	\$1,291,000	\$1,331,000	\$750,000	\$949,000
<b>Roads</b>										
Transport Works - various	\$2,387,022	\$1,159,003	\$1,161,656	\$1,164,349	\$1,167,082	\$1,182,039	\$1,184,855	\$1,187,713	\$1,190,614	\$1,193,559

		(Orig) 20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29
<b>Other Infrastructure</b>										
Ravensthorpe Regional Landfill	\$250,000									
Little Barrens - Playground Upgrade	\$100,000									
Cub House - Playground Upgrade	\$80,000									
Munglinup Waste Site Improvements	\$9,360									
Basketball Hoops Near Skatepark Hopetoun (DCP Funded)	\$15,000									
Dual Irrigation - Hopetoun Oval (DCP And DSR Funded)	\$282,425									
Maitland Street Park Playground Upgrade (DCP Funded)	\$45,000									
Mcculloch Park Playground Upgrade - Hopetoun (DCP Funded)	\$108,642									
Skate Park Shade And Seating (DCP Funded)	\$8,000									
RCP Landscaping and Playground	\$614,250									

	\$180,900										(Orig)
<b>Other Infra. Cont'd</b>	<b>(Orig)</b>										<b>(Orig)</b>
	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>	<b>26/27</b>	<b>27/28</b>	<b>28/29</b>		<b>20/21</b>
RCP Carpark	\$180,900										
Airport Lighting Upgrade	\$32,200										
Illuminating Silo Art Work (DCP Funded)	\$25,000										
Recreation project to be confirmed annually		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$50,000	\$50,000		\$50,000
Airport Renewal Project						\$250,000					
Water Infrastructure Renewal Project							\$35,000				\$50,000
Swimming Pool Renewal Project								\$50,000			
Wastewater Facility Renewal Project								\$300,000			
<b>Drainage</b>											
Coxall Road 2x Culvert Replace (LRCI Funded)	\$30,000										
Other projects to be confirmed											
<b>Grand Total</b>	<b>\$13,312,720</b>	<b>\$2,530,230</b>	<b>\$2,188,594</b>	<b>\$2,724,229</b>	<b>\$2,548,697</b>	<b>\$2,872,867</b>	<b>\$2,754,761</b>	<b>\$2,819,733</b>	<b>\$2,516,561</b>		<b>\$2,462,348</b>

## Financial Implications

The plan relies on rates increases of 3.0% per annum for most of the ten years. 2020/21 saw a nil rates increase (in response to COVID-19). 2021/22 sees a rates increase of 4.0% and 2022/23 sees a rates increase of 3.5%. From then on, the rates increases drop to 3.0% per annum. This rates profile provides a slight recovery of income forgone during the COVID19 state of emergency and a buffer for the additional stimulus activity required for managing multiple projects in the first two years.

### Forecast Rate Setting Statement

	20/21 (Orig) \$	21/22 \$	22/23 \$	23/24 \$	24/25 \$	25/26 \$	26/27 \$	27/28 \$	28/29 \$	29/30 \$
<b>Net current assets at start of financial year - surplus/(deficit)</b>	1,739,505	0	0	0	0	0	0	0	0	0
	1,739,505	0	0	0	0	0	0	0	0	0
<b>Revenue from operating activities (excluding rates)</b>										
Governance	20,000	20,400	20,808	21,224	21,649	22,082	22,523	22,974	23,433	23,902
General purpose funding	1,049,356	2,075,554	2,094,453	2,111,772	2,130,582	2,148,506	2,170,831	2,199,092	2,237,951	2,290,857
Law, order, public safety	377,790	383,859	390,028	396,300	402,676	409,158	415,748	423,090	429,911	436,845
Health	15,500	15,888	16,285	16,692	17,109	17,537	17,975	18,425	18,885	19,357
Education & welfare	1,084,965	1,015,688	1,041,080	1,067,107	1,093,785	1,121,129	1,149,158	1,177,887	1,207,334	1,237,517
Housing	5,200	5,330	5,463	5,600	5,740	5,883	6,030	6,181	6,336	6,494
Community amenities	704,474	722,725	741,088	759,536	778,447	797,834	817,708	838,082	858,968	880,379
Recreation and culture	474,001	55,350	56,734	58,152	59,606	61,096	62,623	64,189	65,794	67,439
Transport	358,500	319,015	325,153	331,417	337,810	344,334	350,993	357,788	364,724	371,803
Economic services	341,468	253,175	259,504	265,992	272,642	279,458	286,444	293,605	300,946	308,469
Other property and services	470,345	476,757	486,360	496,159	506,156	516,358	526,766	537,386	548,223	559,280
	4,901,599	5,343,740	5,436,957	5,529,951	5,626,202	5,723,375	5,826,800	5,938,699	6,062,504	6,202,342



	20/21 (Orig) \$	21/22 \$	22/23 \$	23/24 \$	24/25 \$	25/26 \$	26/27 \$	27/28 \$	28/29 \$	29/30 \$
<b>Expenditure from operating activities</b>										
Governance	(965,894)	(875,389)	(912,090)	(910,317)	(948,645)	(947,572)	(987,321)	(988,107)	(1,029,090)	(1,030,873)
General purpose funding	(297,378)	(266,238)	(271,194)	(276,432)	(281,772)	(323,215)	(293,680)	(299,553)	(305,544)	(311,655)
Law, order, public safety	(859,619)	(735,797)	(746,817)	(759,534)	(772,503)	(785,730)	(800,644)	(796,034)	(811,593)	(826,623)
Health	(325,386)	(347,502)	(351,592)	(356,658)	(361,819)	(367,075)	(373,377)	(369,890)	(376,460)	(371,053)
Education & welfare	(1,082,697)	(1,029,534)	(1,049,248)	(1,069,772)	(1,090,707)	(1,112,063)	(1,134,283)	(1,156,956)	(1,180,090)	(1,203,696)
Housing	(251,223)	(358,758)	(360,918)	(363,488)	(366,105)	(369,655)	(373,967)	(372,844)	(377,356)	(381,972)
Community amenities	(1,644,078)	(1,612,960)	(1,632,564)	(1,655,266)	(1,678,357)	(1,701,477)	(1,730,928)	(1,750,024)	(1,780,835)	(1,818,302)
Recreation and culture	(1,962,721)	(1,837,718)	(1,861,074)	(1,886,370)	(1,912,213)	(1,940,083)	(1,968,850)	(1,984,615)	(2,015,810)	(2,038,522)
Transport	(5,209,942)	(3,470,032)	(3,512,160)	(3,558,983)	(3,606,607)	(3,655,843)	(3,713,851)	(3,759,905)	(3,816,783)	(3,871,923)
Economic services	(709,314)	(694,723)	(701,478)	(708,766)	(716,197)	(723,774)	(731,920)	(719,854)	(728,337)	(736,994)
Other property and services	(494,993)	(2,234,378)	(2,317,625)	(2,382,008)	(2,478,428)	(2,555,415)	(2,623,034)	(2,330,260)	(2,421,193)	(2,452,622)
	(13,803,245)	(13,463,029)	(13,716,760)	(13,927,593)	(14,213,353)	(14,481,902)	(14,731,854)	(14,528,042)	(14,843,092)	(15,044,235)
<b>Operating activities excluded from budget</b>										
Profit on disposal of assets	(49,500)	0	0	0	0	0	0	0	0	0
Loss on disposal of assets	227,000	0	0	0	0	0	0	0	0	0
Movement in liabilities associated with restricted cash	0	0	0	0	0	0	0	0	0	0
Movement in other provisions (non-current)	0	0	0	0	0	0	0	0	0	0
Movement in deferred pensioner rates (non-current)	0	0	0	0	0	0	0	0	0	0
Movement in employee benefit provisions (non-current)	0	0	0	0	0	0	0	0	0	0
Depreciation and amortisation on assets	4,902,716	5,109,512	5,196,491	5,262,910	5,361,299	5,441,177	5,515,147	5,135,264	5,228,164	5,240,828
<b>Amount attributable to operating activities</b>	(3,821,430)	(3,009,777)	(3,083,313)	(3,134,732)	(3,225,852)	(3,317,350)	(3,389,907)	(3,454,079)	(3,552,424)	(3,601,065)

	20/21 (Orig) \$	21/22 \$	22/23 \$	23/24 \$	24/25 \$	25/26 \$	26/27 \$	27/28 \$	28/29 \$	29/30 \$
<b>INVESTING ACTIVITIES</b>										
Non-operating grants, subsidies and contributions	9,166,318	817,202	817,202	817,202	817,202	829,385	829,385	829,385	829,385	829,385
Proceeds from disposal of assets	393,500	304,000	227,000	459,000	275,000	297,000	277,000	344,000	241,000	283,000
Purchase of property, plant and equipment	(9,081,671)	(1,336,300)	(992,573)	(1,525,965)	(1,348,222)	(1,408,040)	(1,503,794)	(1,521,682)	(965,537)	(1,161,381)
Purchase and construction of infrastructure	(4,231,049)	(1,194,003)	(1,196,656)	(1,199,349)	(1,202,082)	(1,467,039)	(1,254,855)	(1,302,713)	(1,555,614)	(1,308,559)
<b>Amount attributable to investing activities</b>	<b>(3,752,902)</b>	<b>(1,409,101)</b>	<b>(1,145,027)</b>	<b>(1,449,112)</b>	<b>(1,458,102)</b>	<b>(1,748,694)</b>	<b>(1,652,264)</b>	<b>(1,651,010)</b>	<b>(1,450,766)</b>	<b>(1,357,554)</b>
<b>FINANCING ACTIVITIES</b>										
Repayment of debentures	(218,282)	(428,771)	(145,706)	(150,174)	(150,600)	(77,025)	(38,888)	(40,248)	(41,654)	(43,110)
New lease arrangements	0	0	0	0	0	0	0	0	0	0
Repayment of long term leases	(121,000)	(147,115)	(130,577)	(130,577)	(130,577)	(130,577)	(130,577)	(25,492)	0	0
Transfers to reserves (restricted assets)	(1,530,000)	(1,021,924)	(1,409,369)	(1,496,441)	(1,553,800)	(1,455,664)	(1,809,674)	(2,008,239)	(2,100,881)	(2,215,699)
Transfers from reserves (restricted assets)	3,249,410	1,383,801	1,118,954	1,422,147	1,431,880	1,489,654	1,624,470	1,620,328	1,420,229	1,320,173
<b>Amount attributable to financing activities</b>	<b>1,380,128</b>	<b>(214,010)</b>	<b>(566,698)</b>	<b>(355,046)</b>	<b>(403,097)</b>	<b>(173,613)</b>	<b>(354,670)</b>	<b>(453,651)</b>	<b>(722,306)</b>	<b>(938,636)</b>
<b>Surplus (deficiency) before general rates</b>	<b>(4,454,699)</b>	<b>(4,632,887)</b>	<b>(4,795,038)</b>	<b>(4,938,890)</b>	<b>(5,087,051)</b>	<b>(5,239,657)</b>	<b>(5,396,840)</b>	<b>(5,558,740)</b>	<b>(5,725,496)</b>	<b>(5,897,254)</b>
<b>Total amount raised from general rates</b>	<b>4,454,699</b>	<b>4,632,887</b>	<b>4,795,038</b>	<b>4,938,890</b>	<b>5,087,051</b>	<b>5,239,657</b>	<b>5,396,840</b>	<b>5,558,740</b>	<b>5,725,496</b>	<b>5,897,254</b>
<b>Net current assets at June 30 c/fwd - surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# STRATEGIC RISK MANAGEMENT

Risk	Risk Controls
Core changes to role of Local Government and/or funding	<ul style="list-style-type: none"> <li>Long Term Financial Plan (LTFP)</li> <li>Lobbying and advocacy</li> <li>Community engagement</li> </ul>
Breakdown in relationship between Shire President/Council and CEO	<ul style="list-style-type: none"> <li>Code of Conduct and relevant policies</li> <li>Regular meetings CEO/Shire President</li> <li>CEO performance review process</li> <li>Councillor induction and training</li> </ul>
Breakdown in relationships amongst Councillors	<ul style="list-style-type: none"> <li>Code of Conduct and relevant policies</li> <li>Councillor induction and training</li> </ul>
Lack of community awareness and engagement with Council's direction	<ul style="list-style-type: none"> <li>Communications and community engagement</li> </ul>
Increased contractor and/or materials costs putting pressure on capital program	<ul style="list-style-type: none"> <li>Long Term Financial Plan (LTFP)</li> <li>Asset Management Plans</li> <li>Budget process</li> <li>Rigor of project management</li> </ul>
Employee cost rises above assumption	<ul style="list-style-type: none"> <li>Long Term Financial Plan (LTFP)</li> <li>Workforce Plan (WFP)</li> <li>Budget process</li> </ul>
Reduced external grants/funding	<ul style="list-style-type: none"> <li>Long Term Financial Plan (LTFP)</li> <li>Budget process</li> <li>Lobbying and advocacy</li> </ul>
Misappropriation of funds	<ul style="list-style-type: none"> <li>Policies and Procedures</li> <li>Audit controls</li> </ul>
Low business growth	<ul style="list-style-type: none"> <li>Economic development facilitation</li> <li>Long Term Financial Plan (LTFP)</li> </ul>
Lack of available skilled staff	<ul style="list-style-type: none"> <li>Workforce Plan (WFP)</li> </ul>
High staff turnover	<ul style="list-style-type: none"> <li>Workforce Plan (WFP)</li> </ul>
Lack of available skilled contractors/suppliers	<ul style="list-style-type: none"> <li>Tender and Procurement Process</li> <li>Workforce Plan</li> </ul>
Disasters i.e. COVID 19 re-emergence/other pandemic/bushfire/flood/storm	<ul style="list-style-type: none"> <li>Council policies and management policies, Local Emergency Management Risk Mitigation, Planning, Response and Recovery Arrangements</li> </ul>

# HOW WILL WE KNOW IF THE PLAN IS SUCCEEDING?

Outcome	Measures
<b>Economy</b>	
The population is growing, in tandem with a thriving, resilient local economy	<ul style="list-style-type: none"> <li>▪ Short term accommodation fill rates</li> <li>▪ Airport throughfare</li> <li>▪ New businesses</li> <li>▪ Businesses last five years or more</li> <li>▪ Website hits</li> </ul>
<b>Community</b>	
This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off	<ul style="list-style-type: none"> <li>▪ Older people’s intention to stay (from community survey)</li> <li>▪ Trend of young families in the population</li> <li>▪ Sports club membership</li> <li>▪ Volunteering</li> </ul>
<b>Built Environment</b>	
The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors	<ul style="list-style-type: none"> <li>▪ Satisfaction with Shire roads – townsites</li> <li>▪ Satisfaction with Shire roads – rural</li> <li>▪ Satisfaction with recreation facilities and services</li> <li>▪ Post-investment satisfaction with:               <ul style="list-style-type: none"> <li>– Cultural Precinct</li> <li>– Streetscapes</li> </ul> </li> <li>▪ Post-investment Museum attendance</li> </ul>
<b>Natural Environment</b>	
Our unique world class biosphere is valued and protected for the enjoyment of current and future generations	<ul style="list-style-type: none"> <li>▪ Post-investment environmental outcomes in Munglinup (solid waste and wastewater)</li> <li>▪ Available bores and strategic community dams</li> <li>▪ Renewable energy</li> </ul>
<b>Governance and Leadership</b>	
The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward	<ul style="list-style-type: none"> <li>▪ Community satisfaction with communication</li> <li>▪ Community participation in engagement activities</li> <li>▪ Progress on priority areas for advocacy (self-assessment)</li> <li>▪ Asset renewal ratio in acceptable range</li> </ul>

# APPENDIX 1: COMMUNITY ENGAGEMENT PROCESS AND PARTICIPATION

## Process

### Round 1

#### Council workshop

Date: Tuesday 3 December 2019

Purpose: To set the scene for the Shire of Ravensthorpe Strategic Review through Elected Members' guidance on Standards, context, key questions for the community.

#### Community workshops

Dates:

- Hopetoun – Tuesday 4 February 2020
- Ravensthorpe – Wednesday 5 February 2020
- Munglinup – Thursday 6 February 2020

Purpose:

- Vote for logo
- Challenges and opportunities
- Vision
- Priorities
- How could we encourage volunteering?
- One big idea

#### Community survey

Dates: 19 – 31 March 2020

Purpose: Telephone interviews with residents within the Shire of Ravensthorpe to:

- determine the relative importance of, and satisfaction with, various services and facilities
- understand residents' willingness to pay for desired improvements
- identify future aspirations and most important priorities
- establish and understand the factors that make this a special place
- find out if there are any barriers to volunteering
- find out the best ways to keep the community informed

## Council Workshop

Date: Friday 5 June 2020

Purpose: To review the results of community engagement and guide the plans.

## Round 2 Process

Dates:

- Ravensthorpe – Wednesday 26 August 2020
- Munglinup – Thursday 27 August 2020
- Hopetoun – Friday 28 August 2020

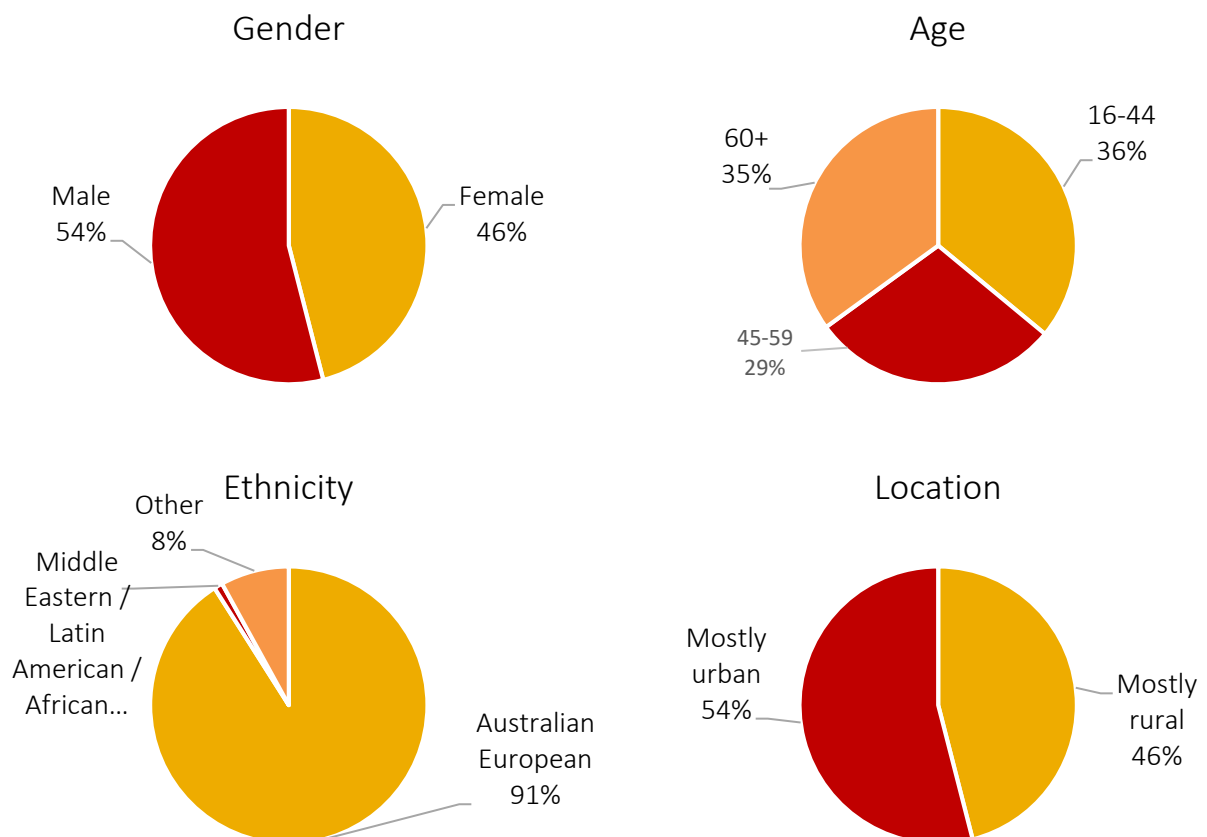
Purpose:

- Update on Ravensthorpe Cultural Precinct and additional funded projects
- Report back on results of engagement and Council's response
- Small group discussions at tables and feedback on Council's response

## Participation

### Survey

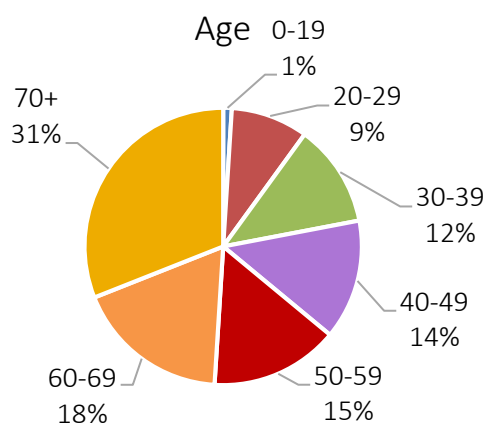
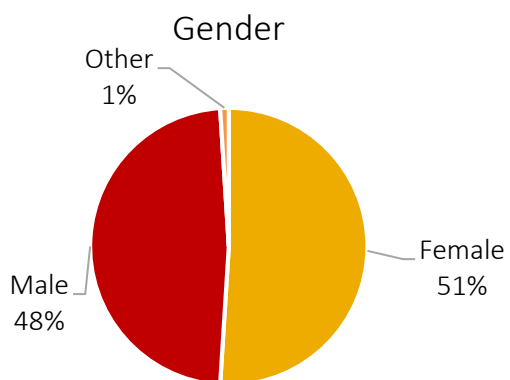
Total of 120 participants.



## Community Workshops (round 1)

Total of 138 participants.

Location	Participants
Hopetoun	55
Ravensthorpe	53
Munglinup	30



## Community Workshops (round 2)

Total of 41 participants.

Location	Participants
Ravensthorpe	16
Munglinup	12
Hopetoun	13



# Corporate Business Plan



2020 – 2024





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## MESSAGE FROM THE CEO

While the strategic review was disrupted for a period of time due to COVID-19, we are heading at full steam towards 2021 (at the time of writing) with a significant period of investment to look forward to.

In the course of this plan, there will be substantial improvements to our town centres and recreation facilities. We are also investing more into economic development, particularly tourism, and community development.

These priorities reflect the clear messages the community gave us during the strategic review engagement.

This plan will position all the communities of the Shire to survive and thrive. I look forward to working with the Council, community and staff to bring this to fruition.



**Gavin Pollock**

**Chief Executive Officer, Shire of Ravensthorpe**

# INTRODUCTION

Welcome to the Shire of Ravensthorpe's draft Corporate Business Plan. The draft plan was reviewed at a Council workshop on 25 February 2021. It was open for public comment from 4 March – 31 March 2021. The Plan was finalised and adopted by Council on 18 May 2021. The Plan will be updated annually and reviewed in conjunction with the strategic reviews required under the Integrated Planning and Reporting framework (see SCP for overview of the framework).

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## COMMUNITY VISION

A growing community, thriving and resilient, sharing our natural wonderland with the world.

## VALUES

The community can rely on us for:

1. Passionate commitment to service
2. Proudly promoting and advocating for our community
3. Clear and regular communication
4. Openly reporting on progress and listening to community feedback

## Rates Impact

The plan relies on rates increases of 3.0% per annum for most of the ten years. 2020/21 sees a nil rates increase (in response to COVID-19). 2021/22 sees a rates increase of 4.0% and 2022/23 sees a rates increase of 3.5%, before dropping to 3.0% per annum from then on.

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## OUTCOMES

1. **Economy:** The population is growing, in tandem with a thriving, resilient local economy
2. **Community:** This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off
3. **Built Environment:** The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors
4. **Natural Environment:** Our unique world class biosphere is valued and protected for the enjoyment of current and future generations
5. **Governance and Leadership:** The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

# PRIORITIES

The following tables outline the ten and four year priorities for the Shire. The priorities are colour coded to represent the geographic area of the Shire involved.

## Key

Hopetoun, Ravensthorpe, Munglinup (Shirewide)

Hopetoun, Ravensthorpe, Munglinup

Outcome	Ten-year Priorities	Four-year Priorities
<p><b>Economy</b></p> <p>The population is growing, in tandem with a thriving, resilient local economy</p>	<ul style="list-style-type: none"> <li>▪ Biosphere Discovery/ Interpretive Centre</li> <li>▪ Upgrade Hammersley Drive to the South Coast Highway</li> <li>▪ Upgrade camping facilities</li> </ul>	<ul style="list-style-type: none"> <li>▪ Support Hopetoun caravan park development and upgrade</li> <li>▪ Make land available for lease by a private operator for short term accommodation nearby to the Munglinup Community Centre</li> <li>▪ Upgrade Munglinup Information Bay</li> <li>▪ Upgrade Ravensthorpe Information Bay</li> <li>▪ “Range to Sea” tourism circuit promotion, including biosphere promotion</li> <li>▪ Support new and existing tourism businesses to collaborate and develop</li> <li>▪ Develop short trip tourism through airport</li> <li>▪ Expand and develop accessible vehicle parking</li> </ul>
<p><b>Community</b></p> <p>This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off</p>	<ul style="list-style-type: none"> <li>▪ Aged care facility (could include hydrotherapy)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Additional wing on Ravensthorpe Hospital for respite facility (advocacy)</li> <li>▪ Support for community groups and programs</li> <li>▪ School liaison</li> <li>▪ Universal beach access</li> <li>▪ Partnering with sporting clubs to progress facility upgrades</li> <li>▪ Reopen upgraded Munglinup bowling green with at least four greens</li> <li>▪ Enclose the veranda of the Munglinup Community Centre for a gym area</li> <li>▪ Support fire brigades to obtain facilities and equipment</li> </ul>

Outcome	Ten-year Priorities	Four-year Priorities
<p><b>Built Environment</b></p> <p>The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors</p>	<ul style="list-style-type: none"> <li>▪ Piped water supply from Hopetoun to Ravensthorpe (advocacy)</li> <li>▪ Paths and trails</li> <li>▪ Increase beach access points</li> </ul>	<ul style="list-style-type: none"> <li>▪ Ravensthorpe Town Centre – streetscape grants (private realm)</li> <li>▪ Hopetoun Town Centre streetscape (public realm)</li> <li>▪ Cultural precinct</li> <li>▪ Museum upgrade</li> <li>▪ Arts Centre and Community Garden in Hopetoun (several options – to be determined)</li> <li>▪ Improve existing beach access points</li> <li>▪ Work with Department of Transport and advocate for improved groyne/boating facilities</li> </ul>
<p><b>Natural Environment</b></p> <p>Our unique world class biosphere is valued and protected for the enjoyment of current and future generations</p>	<ul style="list-style-type: none"> <li>▪ Community dam in North Ravensthorpe</li> </ul>	<ul style="list-style-type: none"> <li>▪ Work with Department of Water to increase bores and strategic community dams in rural areas for stockwater</li> <li>▪ Transfer Station in Munglinup</li> <li>▪ Improve maintenance of waste water system in Munglinup</li> <li>▪ Renewable energy- wind and solar (advocacy)</li> </ul>
<p><b>Governance and Leadership</b></p> <p>The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward</p>	<ul style="list-style-type: none"> <li>▪ Community engagement and communication</li> <li>▪ Advocacy and collaboration</li> </ul>	<ul style="list-style-type: none"> <li>▪ Community engagement and communication</li> <li>▪ Advocacy and collaboration</li> </ul>

# OBJECTIVES AND STRATEGIES

## OUTCOME 1: ECONOMY

*The population is growing, in tandem with a thriving, resilient local economy*

Item	Objectives and Strategies
1.1	To grow business and employment
1.1.1	Explore and leverage opportunities for business development, including tourism growth, working with community groups, local businesses, regional networks and other partners
1.1.2	Encourage high standards of customer service and local support for local businesses
1.1.3	Maintain high quality, effective visitor information and services
1.1.4	Maintain status as an RV-Friendly Shire
1.2	The right resources and infrastructure are in place to support local commerce and industry
1.2.1	Support local tourism infrastructure development
1.2.2	Advocate for adequate broadband, water and power supply capacity

## OUTCOME 2: COMMUNITY

*This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off*

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.1.1	Continue to support the development of and access to core aged care and health services and facilities
2.1.2	Regularly review needs and work to secure social services, facilities and support accordingly

Item	Objectives and Strategies
2.1.3	Advocate for high quality educational opportunities
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.2.1	Publicise and celebrate the contribution of groups and volunteers to the community
2.2.2	Support the capacity of clubs and groups to develop and advocate for the reduction of red tape
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
2.3.1	Protect public health and amenity
2.3.2	Act to reduce the risk of bush fire, and be prepared in case of bush fire in terms of emergency response and disaster recovery
2.3.3	Ensure buildings and structures are safe and provide a healthy living and working environment
2.3.4	People and property are protected from flood damage and risk to a specified level
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.4.1	Provide a range of community facilities and associated services in a way that maximises use and community activity
2.4.2	Development of the new Cultural Precinct in Ravensthorpe
2.4.3	Provide parks and gardens which can be enjoyed by all, including easy to access, good quality and interesting play areas for children, recreation opportunities for young people, and appropriate pathways and seating for older people and those with disability
2.4.4	Celebrate key annual national events and support a range of local community events
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment
2.5.1	Enable people, particularly seniors and people with disability, to be able to move easily around the town and to use community facilities
2.5.2	Advocate for and facilitate provision of services and resources to address issues experienced by young people and seniors

## OUTCOME 3: BUILT ENVIRONMENT

*The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors*

Item	Objectives and Strategies
3.1	The Shire of Ravensthorpe has appropriate housing choice available to the community
3.1.1	Continue to advocate for and collaborate on housing options for older people (e.g. age appropriate housing) and people with disability which enables them to stay in the community during their lives
3.1.2	Ensure that town planning provisions enable a range of housing design and solutions, for different household types – e.g. single person households, seasonal workers, families
3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town
3.2.1	Encourage new developments to be designed and built in a way that reduces pressure on and demand for resources (e.g. energy efficiency and water conservation), and gives priority to development/ infill of currently zoned land
3.2.2	Ensure that new developments are designed for or contribute to public open space and have attractive streetscapes.
3.2.3	Plan for appropriate location of activities within the Shire, in a way that is consistent with the community's vision for the future.
3.3	The towns of the Shire have attractive streetscapes in keeping with local character
3.3.1	Ravensthorpe, Munglinup, and Hopetoun have clean and attractive streetscapes that suit the character of each, with adequate and well maintained planting and seating
3.4	It is easy and safe to move around and in and out of the district
3.4.1	Provision of a road network with service levels that meet the needs of industry, residents and tourists
3.4.2	Maintain and develop the footpath network
3.5	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.
3.5.1	Ensure that valued heritage sites are listed, and the Shire's built heritage is looked after



## OUTCOME 4: NATURAL ENVIRONMENT

*Our unique world class biosphere is valued and protected for the enjoyment of current and future generations*

Item	Objectives and Strategies
4.1	Maximised resource recovery from waste and safe disposal of residual waste
4.1.1	Provide people with the ability to reduce their waste and deal with residual waste appropriately
4.2	Water conservation and water harvesting opportunities are maximised
4.2.1	Invest in water harvesting
4.2.2	Provide water conservation information to the community
4.3	The Shire's valued natural areas and systems are protected and enhanced
4.3.1	Support or directly undertake targeted environmental projects where external funding is available and/or opportunities for community partnerships exist
4.3.2	Ensure proper land management practices are observed which result in protection and care of the natural environment
4.3.3	Undertake relevant Shire services in a way that has regard for protection of bush and habitat
4.3.4	Use, wherever possible, locally sourced seed and plants
4.4	Energy is used efficiently and there is an increased use of renewable energy in the Shire.
4.4.1	Continued inclusion of energy efficient design and systems, and solar energy systems in Council buildings and other key facilities

## OUTCOME 5: GOVERNANCE AND LEADERSHIP

*The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward*

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.1.1	The community is provided with opportunities to engage on strategic, corporate, asset and financial plans, and other major plans and issues
5.1.2	Ensure that there is good communication between the Shire of Pingelly and the community via a range of methods
5.2	The Council ensures its decisions are well informed and considered
5.2.1	Provision of robust information, sound advice and effective processes to support the Council's decision making process
5.2.2	The Council undertakes appropriate training and development
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.3.1	<p>The Council and community continue work together to advocate for change, targeted to the following areas:</p> <ul style="list-style-type: none"> <li>▪ energy, water and broadband capacity</li> <li>▪ resources which will assist in the development of the local economy, creation of local businesses and jobs, and attraction of population and visitors</li> <li>▪ maintenance, renewal and development of key infrastructure and community facilities</li> </ul>
5.4	The Shire of Ravensthorpe is known as a good employer, and staff have the capacity and skills to deliver identified services and strategies
5.4.1	Recruit, retain and develop the skilled and diverse workforce needed to implement the Shire's plans
5.4.2	Undertake effective Shire workforce planning
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting

Item	Objectives and Strategies
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements
5.7	Customer service and other corporate systems are of high quality
5.7.1	The Shire strives for a best practice in its customer service, including governance support, and continually seeks ways to improve delivery where needed.
5.7.2	Probity, risk management and associated reporting systems, and underpinning corporate IT systems are effective and efficient.

## Key Assumptions

Item	Assumptions								
Shire population	Current (2016): 1,733   Assume modest growth								
Property base growth	Conservatively estimated at 0%. The Shire has capacity for residential growth without additional dwellings.								
Interest rate (borrowing)	10-year loan term: Rates for borrowings start at 1.85% increasing over the life of the plan to 3.08% 20-year loan term: Rates start at 2.59% increasing over the life of the plan to 3.67% Loan repayments within the plan are based on existing loan schedules. At this stage, the current draft has no proposed new borrowings and there is very little projected debt by the end of the ten year period.								
Local Government Cost Index (LGCI)	This forecast is based on the WA Local Government Association (WALGA) estimate of general inflation for 2019/20 and 2020/21 in May 2020 and estimate of LGCI for 2021/22 and 2022/23 in February 2020 (prior to impact of COVID-19). It will be revised again once the medium term outlook is more certain and should be treated with caution in the meantime. <table border="1" data-bbox="562 778 2089 858"> <thead> <tr> <th data-bbox="562 778 943 815">2019/20</th> <th data-bbox="943 778 1323 815">2020/21</th> <th data-bbox="1323 778 1704 815">2021/22</th> <th data-bbox="1704 778 2089 815">2022/23</th> </tr> </thead> <tbody> <tr> <td data-bbox="562 815 943 858">-1%</td> <td data-bbox="943 815 1323 858">2.75%</td> <td data-bbox="1323 815 1704 858">2.7%</td> <td data-bbox="1704 815 2089 858">3.2%</td> </tr> </tbody> </table>	2019/20	2020/21	2021/22	2022/23	-1%	2.75%	2.7%	3.2%
2019/20	2020/21	2021/22	2022/23						
-1%	2.75%	2.7%	3.2%						
Payroll	2% annually over four years to cater for EBA increases, and movement within levels for current workforce.								
Staffing levels	There are no new positions in the plan, apart from: <ul style="list-style-type: none"> <li>▪ a Community Development and Grants Officer, starting part time in 2021/22</li> </ul> Note that other positions may be required to deal with increasing demand for the airport and childcare associated with the resources sector. If this is required, the plan will be adjusted.								

## Our Services at a glance and how they link to our strategic goals

Economy	Community	Built Environment	Natural Environment	Governance and Leadership
<ul style="list-style-type: none"> <li>▪ Economic Development, Tourism and Visitor Information Services</li> <li>▪ Ravensthorpe Airport</li> </ul>	<ul style="list-style-type: none"> <li>▪ Community Grants</li> <li>▪ Community Development</li> <li>▪ Arts, Culture and Events</li> <li>▪ Health and Medical Services</li> <li>▪ Seniors, Disability and Youth Services</li> <li>▪ Environmental Health</li> <li>▪ Community Safety</li> <li>▪ Community Halls and Public Toilets</li> <li>▪ Shire Buildings and Leases</li> <li>▪ Childcare</li> <li>▪ Library and Museum</li> <li>▪ Swimming Pool</li> <li>▪ Recreation Facilities and Services</li> <li>▪ Parks, Open Space and Cemetery</li> </ul>	<ul style="list-style-type: none"> <li>▪ Town Planning</li> <li>▪ Building Control</li> <li>▪ Roads, Bridges and Drainage</li> <li>▪ Paths, Trails and Tracks</li> <li>▪ Water Management</li> </ul>	<ul style="list-style-type: none"> <li>▪ Waste Management</li> <li>▪ Effluent Swerage System</li> <li>▪ Environmental Management</li> </ul>	<ul style="list-style-type: none"> <li>▪ Council Governance and Decision-Making</li> <li>▪ Customer Service</li> <li>▪ Community Engagement and Communications</li> <li>▪ Advocacy and Collaboration</li> <li>▪ Financial Planning and Management</li> <li>▪ Asset Planning and Management</li> <li>▪ Workforce Planning and Management</li> <li>▪ Risk Management</li> </ul>

# FOUR YEAR PRIORITIES

The Strategic Community Plan sets out a comprehensive set of objectives, strategies and priorities (outlined above). These have been translated into the following strategic capital projects to be delivered under this Corporate Business Plan.

## ONE-OFF GRANT FUNDED CAPITAL EXPENDITURE 2020/21

### Abbreviations

LRCI	Local Roads and Community Infrastructure (Federal)	BBR	Building Better Regions (Federal)
DCP	Drought Communities Program (Federal)	DLGSC	Department of Local Government, Sport and Recreation (State)

### Buildings

Little Barrens - Painting (LRCI)	\$10,000
Two Mile Ablution Block - Hopetoun (DCP)	\$68,200
Hopetoun Sports Pavilion - Timber Sealing and Painting (LRCI)	\$20,400
Hopetoun Sports Pavilion, Repair Doors, Ceilings, Toilets, Kitchen (LRCI)	\$258,000
Ravensthorpe Rec Centre - Balcony/Grandstand (DCP)	\$114,149
Ravensthorpe Rec Centre - Hot Water System (LRCI)	\$25,000
Ravensthorpe Cultural Precinct (BBR):	\$250,000
Architect Services	
Consultants Services	\$237,064
Project Management	\$54,118
Precinct Building Construction (& Builders Preliminaries)	\$3,928,005
Project Fees and Charges	\$41,822
Demolition	\$100,000
Contingency	\$1,435,163
Utility Services (External Services)	\$234,900

### Footpaths

Hosking Street - Concrete Footpath Construction (DCP)	\$30,000
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### Furniture and Equipment

Street Furniture - Hopetoun (DCP)	\$10,500
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## Other Infrastructure

Basketball Hoops Near Skatepark Hopetoun (DCP)	\$15,000
Dual Irrigation - Hopetoun Oval (DCP and DLGSC)	\$282,425
Maitland Street Park Playground Upgrade (DCP)	\$45,000
Mcculloch Park Playground Upgrade - Hopetoun (DCP)	\$108,642
Skate Park Shade and Seating (DCP)	\$8,000
Ravensthorpe Cultural Precinct Landscaping and Playground (BBR)	\$614,250
Ravensthorpe Cultural Precinct Carpark (BBR)	\$180,900
Illuminating Silo Art Work (DCP)	\$25,000
Coxall Road 2X Culvert Replace (LRCl)	\$30,000

## REGULAR FORECAST CAPITAL EXPENDITURE BY ASSET CLASS

	(Orig) 20/21	21/22	22/23	23/24
<b>Buildings</b>				
Water Bomber Tank Upgrade	\$2,000			
Surgery Upgrade - Hopetoun	\$11,677			
30 Kingsmill Street, Ravensthorpe	\$40,000			
Ravensthorpe Museum	\$4,500			
Records Sea Container	\$5,500			
Construct Animal Holding Pen - Hopetoun	\$10,000			
Surgery Upgrade Ravensthorpe - Painting	\$21,573			
Ravensthorpe Depot Office Refit	\$40,000			
Hopetoun Depot Mechanic Workshop and Building Maintenance Shed	\$12,000			
Projects to be confirmed		\$50,000	\$50,000	\$50,000
<b>Footpaths</b>				
Footpath Renewal		\$15,000	\$15,000	\$15,000
Cambewarra Drive Pavement Overlay	\$33,250			

	(Orig) 20/21	21/22	22/23	23/24
<b>Furniture and Equipment</b>				
Depot Office and Workshop Improvements	\$7,000			
Office Furniture and Painting	\$10,000			
Surgery Equipment Replacement	\$12,000			
Little Barrens - Cot and Kindy Room Furniture	\$6,500			
Computer Upgrades	\$9,600			
Administration Office Photocopier Replacement	\$6,000			
Projects to be confirmed		\$10,227	\$10,438	\$10,880
<b>Land</b>				
Purchase Depot Block - 1 Moir Road	\$100,000			
<b>Plant and Equipment</b>				
Plant replacement - various	\$1,996,000	\$1,276,000	\$931,500	\$1,464,000
<b>Roads</b>				
Transport Works - various	\$2,387,022	\$1,159,003	\$1,161,656	\$1,164,349
<b>Other Infrastructure</b>				
Ravensthorpe Regional Landfill	\$250,000			
Little Barrens - Playground Upgrade	\$100,000			
Cub House - Playground Upgrade	\$80,000			
Munglinup Waste Site Improvements	\$9,360			
Airport Lighting Upgrade	\$32,200			
Recreation project to be confirmed annually		\$20,000	\$20,000	\$20,000



## Financial Implications

The plan relies on rates increases of 3.0% per annum for most of the ten years. 2020/21 sees a nil rates increase (in response to COVID-19). 2021/22 sees a rates increase of 4.0% and 2022/23 sees a rates increase of 3.5 before dropping to 3.0% per annum from then on. This rates profile provides a slight recovery of income forgone during the COVID19 state of emergency and a buffer for the additional stimulus activity required for managing multiple projects in the first two years.

### Forecast Rate Setting Statement

	20/21 (Orig) \$	21/22 \$	22/23 \$	23/24 \$
<b>Net current assets at start of financial year - surplus/(deficit)</b>	1,739,505	0	0	0
	1,739,505	0	0	0
<b>Revenue from operating activities (excluding rates)</b>				
Governance	20,000	20,400	20,808	21,224
General purpose funding	1,049,356	2,075,554	2,094,453	2,111,772
Law, order, public safety	377,790	383,859	390,028	396,300
Health	15,500	15,888	16,285	16,692
Education & welfare	1,084,965	1,015,688	1,041,080	1,067,107
Housing	5,200	5,330	5,463	5,600
Community amenities	704,474	722,725	741,088	759,536
Recreation and culture	474,001	55,350	56,734	58,152
Transport	358,500	319,015	325,153	331,417
Economic services	341,468	253,175	259,504	265,992
Other property and services	470,345	476,757	486,360	496,159
	4,901,599	5,343,740	5,436,957	5,529,951

	20/21 (Orig)	21/22	22/23	23/24
	\$	\$	\$	\$
<b>Expenditure from operating activities</b>				
Governance	(965,894)	(875,389)	(912,090)	(910,317)
General purpose funding	(297,378)	(266,238)	(271,194)	(276,432)
Law, order, public safety	(859,619)	(735,797)	(746,817)	(759,534)
Health	(325,386)	(347,502)	(351,592)	(356,658)
Education & welfare	(1,082,697)	(1,029,534)	(1,049,248)	(1,069,772)
Housing	(251,223)	(358,758)	(360,918)	(363,488)
Community amenities	(1,644,078)	(1,612,960)	(1,632,564)	(1,655,266)
Recreation and culture	(1,962,721)	(1,837,718)	(1,861,074)	(1,886,370)
Transport	(5,209,942)	(3,470,032)	(3,512,160)	(3,558,983)
Economic services	(709,314)	(694,723)	(701,478)	(708,766)
Other property and services	(494,993)	(2,234,378)	(2,317,625)	(2,382,008)
	<u>(13,803,245)</u>	<u>(13,463,029)</u>	<u>(13,716,760)</u>	<u>(13,927,593)</u>
<b>Operating activities excluded from budget</b>				
Profit on disposal of assets	(49,500)	0	0	0
Loss on disposal of assets	227,000	0	0	0
Movement in liabilities associated with restricted cash	0	0	0	0
Movement in other provisions (non-current)	0	0	0	0
Movement in deferred pensioner rates (non-current)	0	0	0	0
Movement in employee benefit provisions (non-current)	0	0	0	0
Depreciation and amortisation on assets	4,902,716	5,109,512	5,196,491	5,262,910
<b>Amount attributable to operating activities</b>	<u>(3,821,430)</u>	<u>(3,009,777)</u>	<u>(3,083,313)</u>	<u>(3,134,732)</u>

	20/21 (Orig)	21/22	22/23	23/24
	\$	\$	\$	\$
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and contributions	9,166,318	817,202	817,202	817,202
Proceeds from disposal of assets	393,500	304,000	227,000	459,000
Purchase of property, plant and equipment	(9,081,671)	(1,336,300)	(992,573)	(1,525,965)
Purchase and construction of infrastructure	(4,231,049)	(1,194,003)	(1,196,656)	(1,199,349)
<b>Amount attributable to investing activities</b>	<b>(3,752,902)</b>	<b>(1,409,101)</b>	<b>(1,145,027)</b>	<b>(1,449,112)</b>
<b>FINANCING ACTIVITIES</b>				
Repayment of debentures	(218,282)	(428,771)	(145,706)	(150,174)
New lease arrangements	0	0	0	0
Repayment of long term leases	(121,000)	(147,115)	(130,577)	(130,577)
Transfers to reserves (restricted assets)	(1,530,000)	(1,021,924)	(1,409,369)	(1,496,441)
Transfers from reserves (restricted assets)	3,249,410	1,383,801	1,118,954	1,422,147
<b>Amount attributable to financing activities</b>	<b>1,380,128</b>	<b>(214,010)</b>	<b>(566,698)</b>	<b>(355,046)</b>
<b>Surplus (deficiency) before general rates</b>	<b>(4,454,699)</b>	<b>(4,632,887)</b>	<b>(4,795,038)</b>	<b>(4,938,890)</b>
<b>Total amount raised from general rates</b>	<b>4,454,699</b>	<b>4,632,887</b>	<b>4,795,038</b>	<b>4,938,890</b>
<b>Net current assets at June 30 c/fwd - surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# SUMMARY OF OUR SERVICE PLANS

This section sets out the various services provided by the Council and how they link to the objectives in the Strategic Community Plan. The tables describe the nature of the service, the current level of service and the proposed change, if any, over the next four years. Changes in service levels are by and large driven by the priorities set out earlier. They are mainly achieved through either refocusing existing resources and/or external grant funding.

Service/Description	Strategic Links - SCP Objectives (Primary)	Current Level of Service	Change?	Level of Service change over 4 years
<p><b>Economic Development, Tourism and Visitor Information Services</b> Support for local business and tourism.</p>	<p>1 Economy: The population is growing, in tandem with a thriving, resilient and job rich local economy</p>	<ul style="list-style-type: none"> <li>▪ Business liaison and tourism development by Tourism Officer</li> <li>▪ Advocacy for external funding for key initiatives</li> <li>▪ Business directory on Shire Website</li> <li>▪ Project based development of messages and material in conjunction with key groups, to be used for Shire promotion.</li> <li>▪ On-going support for tourism information in relevant publications and liaison with groups to deliver key messages and initiatives.</li> <li>▪ Provision of Hopetoun Information Centre, Mon-Fri 9:00am - 4:00pm</li> <li>▪ Provision of Ravensthorpe Visitor Centre (&amp; Museum - see below) with opening hours as required</li> <li>▪ Ravensthorpe and Hopetoun 'RV-Friendly Towns'</li> <li>▪ 3 x Tourism Information Bays (Ravensthorpe, Hopetoun and Munglinup).</li> <li>▪ Hopetoun Caravan Park (leased to private operator)</li> <li>▪ Manage 1 Hammersley Inlet, 3 x 48 hour (Ravensthorpe, Hopetoun and Munglinup) and 1 informal Fitzgerald campsites (done by Rangers) and outlying ablutions</li> </ul>	<p>Increase</p>	<ul style="list-style-type: none"> <li>▪ High priority to increase support for economic and tourism development but subject to grant funding.</li> <li>▪ "Range to Sea" tourism promotion, including biosphere promotion</li> <li>▪ Support new and existing tourism businesses to collaborate and develop</li> <li>▪ Investigation of overflow camping opportunities.</li> <li>▪ Support Hopetoun Caravan Park development and upgrade.</li> <li>▪ Make land available for lease by a private operator for short term accommodation nearby to the community centre in Munglinup</li> <li>▪ Upgrade Ravensthorpe and Munglinup Tourism Information Bays.</li> </ul>

Service/Description	Strategic Links - SCP Objectives (Primary)	Current Level of Service	Change?	Level of Service change over 4 years
<p><b>Ravensthorpe Airport</b> Airport capable of servicing chartered flights for industry, commercial and recreational aircraft, and emergency services aircraft and related facilities.</p>	<p>1 Economy: The population is growing, in tandem with a thriving, resilient and job rich local economy</p>	<ul style="list-style-type: none"> <li>▪ Fully equipped airport</li> <li>▪ Landing rights for Royal Flying Doctors Service</li> <li>▪ Hangar for Doctor's plane</li> <li>▪ Water Tanks (for water bombers)</li> <li>▪ Storage for Department of Biodiversity, Parks and Attractions (baiting program)</li> <li>▪ Note that Rangers are also Airport Reporting Officers</li> </ul>	<p>Increase</p>	<ul style="list-style-type: none"> <li>▪ Expand to tourism</li> <li>▪ Improve security (including CCTV)</li> </ul>
<p><b>Community Grants</b> Funds for groups, projects and individuals to benefit the community.</p>	<p>2 Community: This is a safe and close knit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy</p>	<ul style="list-style-type: none"> <li>▪ Community Development Fund for organisations and/or projects which benefit the community; assist community-based (not for profit) organisations to develop and maintain facilities; to enable groups to leverage exterior funding; or to provide community-based (not for profit) organisations with relief from Council imposed fees and charges.</li> <li>▪ Administrator and member of Ravensthorpe Hopetoun Future Fund to improve economic and community infrastructure and services in the Shire of Ravensthorpe through funding projects that benefit the community, and to provide bursaries for individuals to help with costs for academic, arts, music, sport or lifeskills (continue to support)</li> </ul>	<p>Maintain</p>	

Service/Description	Strategic Links - SCP Objectives (Primary)	Current Level of Service	Change?	Level of Service change over 4 years
<b>Community Development</b> Work with and support the development of clubs and community groups across the Shire.	2 Community: This is a safe and closeknit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy	<ul style="list-style-type: none"> <li>Minimum ad hoc provision of support as resources allow</li> </ul>	Increase	<ul style="list-style-type: none"> <li>Significant priority. Employ a Community Development and Grants Officer in Year 2 with priorities as follows:               <ul style="list-style-type: none"> <li>support for community groups and programs</li> <li>school liaison</li> </ul> </li> </ul>
<b>Arts, Culture and Events</b> Support for local groups and initiatives that enable arts, culture and events by, with and for the local community.	2 Community: This is a safe and closeknit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy	<ul style="list-style-type: none"> <li>Funding contribution and partnership with Rave About Arts</li> <li>Support for arts and culture groups</li> <li>Support for iconic events such as the Annual Wildflower Festival</li> </ul>	Increase	<ul style="list-style-type: none"> <li>Develop partnership with Rave About Arts and increased allocation for programming, subject to grant funding.</li> <li>Arts Centre and Community Garden in Hopetoun (options to be investigated)</li> </ul>
<b>Health and Medical Services</b> Enable the sustainable provision of local GP service.	2 Community: This is a safe and closeknit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy	<ul style="list-style-type: none"> <li>Employ doctor and provide practice locations</li> <li>Provide equipment, 17 services and cleaning</li> <li>Subsidise the practice</li> <li>Provide housing and vehicle</li> </ul>	Maintain	<ul style="list-style-type: none"> <li>Keep under review as population and economics of the practice changes</li> <li>Additional wing on Ravensthorpe Hospital for respite facility (advocacy)</li> </ul>

Service/Description	Strategic Links - SCP Objectives (Primary)	Current Level of Service	Change?	Level of Service change over 4 years
<p><b>Seniors, Disability and Youth Services</b> Support for an inclusive place for all ages and abilities.</p>	<p>2 Community: This is a safe and closeknit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy</p>	<ul style="list-style-type: none"> <li>▪ Senior Citizens Centre in Hopetoun, Senior Citizens Space in Ravensthorpe</li> <li>▪ 3 aged housing units in Ravensthorpe and 10 aged housing units in Hopetoun (uncertain status of tenure)</li> <li>▪ Disability Access and Inclusion Plan (DAIP) in place and recently reviewed (2019) - 4 buildings, public toilets, playground rectified by new Cultural Precinct</li> <li>▪ Youth - provide youth space in Ravensthorpe, work experience (work with school)</li> </ul>	<p>Increase</p>	<ul style="list-style-type: none"> <li>▪ Review ownership issues and management of aged housing units in Hopetoun and Ravensthorpe.</li> <li>▪ Young people - increase in focus (to be reviewed)</li> <li>▪ Universal beach access</li> <li>▪ Access issues related to four buildings, public toilets, and playground to be rectified by new Cultural Precinct</li> </ul>
<p><b>Environmental Health</b> Ensuring safe food practices and other aspects of environmental health within the local area.</p>	<p>2 Community: This is a safe and closeknit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy</p>	<ul style="list-style-type: none"> <li>▪ Implementation of the Health Act and other related legislation, in particular food handling and control legislation applicable to shops and eating-places and approval of septic systems.</li> <li>▪ Provided by City of Albany with internal admin and contract management (once a month).</li> </ul>	<p>Maintain</p>	<ul style="list-style-type: none"> <li>▪ Need to establish SLA or bring in-house.</li> </ul> <p>Note that all local governments in WA will be required to prepare a Public Health Plan. It is expected that this requirement will come into force during the life of this Corporate Business Plan.</p>

Service/Description	Strategic Links - SCP Objectives (Primary)	Current Level of Service	Change?	Level of Service change over 4 years
<p><b>Community Safety</b> Prevention, preparedness, response and recovery in relation to bushfire and other emergencies. Ensuring the safety and amenity of the community.</p>	<p>2 Community: This is a safe and closeknit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy</p>	<ul style="list-style-type: none"> <li>▪ Membership of Great Southern District Emergency Management Committee</li> <li>▪ Local emergency management arrangements in place</li> <li>▪ Community Emergency Services Officer (CESO) in place</li> <li>▪ Fire stations and emergency management facilities across the Shire</li> <li>▪ Set and enforce firebreak requirements, fire permits and harvest and vehicle movement bans</li> <li>▪ Ranger services for animal control, illegal camping, off-road vehicles, abandoned vehicles, litter, native fauna etc</li> <li>▪ Cat and dog pounds (Ravensthorpe)</li> <li>▪ CCTV - 3 locations (2 in Hopetoun, 1 in Ravensthorpe)</li> </ul>	<p>Increase</p>	<ul style="list-style-type: none"> <li>▪ Joint Bushfire Mitigation Officer with Shire of Jerramungup.</li> <li>▪ CESO with Jerramungup - more effective allocation of resources towards strategic bushfire management.</li> <li>▪ Support fire brigades to obtain facilities and equipment</li> <li>▪ More systematic application of regulatory regime.</li> <li>▪ Add community education.</li> <li>▪ CCTV to be expanded.</li> <li>▪ Holding pen (cats and dogs) to be built in Hopetoun.</li> </ul>
<p><b>Community Halls and Public Toilets</b> Halls and other facilities for use by individual, groups or organisations. Public toilets for locals and visitors.</p>	<p>2 Community: This is a safe and closeknit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy</p>	<ul style="list-style-type: none"> <li>▪ Ravensthorpe Town Hall, Fitzgerald Hall, Jerdacuttup Hall, North Ravensthorpe Hall</li> <li>▪ Hopetoun Community Centre, including two meetings room and a main hall</li> <li>▪ Munglinup Community Centre</li> <li>▪ Male and female accessible public toilets in Ravensthorpe (2), Hopetoun (4), and Munglinup (1) that are well presented, maintained and cleaned daily</li> </ul>	<p>Increase</p>	<ul style="list-style-type: none"> <li>▪ 2 Mile toilets upgrade</li> <li>▪ New Cultural Precinct meeting spaces and toilet block upgrade</li> </ul>



Service/Description	Strategic Links - SCP Objectives (Primary)	Current Level of Service	Change?	Level of Service change over 4 years
<p><b>Shire Buildings and Leases</b> Provision, maintenance and administration of buildings for Shire purposes and community leases</p>	<p>2 Community: This is a safe and closeknit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy</p>	<ul style="list-style-type: none"> <li>▪ Works Depots (Hopetoun and Ravensthorpe).</li> <li>▪ Admin Buildings (Hopetoun and Ravensthorpe).</li> <li>▪ 12 Shire houses (11 in Ravensthorpe and 1 in Hopetoun).</li> <li>▪ Range of community leases, including: <ul style="list-style-type: none"> <li>– Hopetoun: Seniors, Hopetoun Police Station, Hopetoun CRC, Hopetoun Progress Association, Hopetoun Golf Club.</li> <li>– Ravensthorpe: Mining Camp (Queen St), farming land around airport and Floater Rd, Ravensthorpe CRC, Dunnart Gallery, Ravensthorpe Museum</li> </ul> </li> </ul>	<p>Increase</p>	<ul style="list-style-type: none"> <li>▪ Consolidation of groups into new Cultural Precinct and relocation of Dunnart Gallery to current CRC building</li> </ul>
<p><b>Childcare</b> Provision of high quality childcare services that enable parents to pursue work opportunities in the local area.</p>	<p>2 Community: This is a safe and closeknit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy</p>	<ul style="list-style-type: none"> <li>▪ Operation of the Cub House Long Day Care centre in Ravensthorpe and the Little Barrens Childcare centre in Hopetoun (brought in house recently)</li> </ul>	<p>Increase</p>	<ul style="list-style-type: none"> <li>▪ Aiming to increase utilisation in Hopetoun.</li> <li>▪ Compliance, upgrades and functionality.</li> <li>▪ Investigate alternative management arrangements.</li> </ul>

Service/Description	Strategic Links - SCP Objectives (Primary)	Current Level of Service	Change?	Level of Service change over 4 years
<p><b>Library and Museum</b> Funding support for the CRC's provision to the community of a free library service. Provision of a local museum and gift shop. Run by volunteers.</p>	<p>2 Community: This is a safe and closeknit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy</p>	<ul style="list-style-type: none"> <li>▪ The public library in Ravensthorpe is managed by the Ravensthorpe Community Resource Centre, in a building leased and maintained by the Shire. It has 4000+ books, audio books, DVD's and a children's library area with a weekly StoryTime program for 0-5 years, fun by volunteers. Books can be obtained from other libraries if not locally available. There is a free Online Public Access Computer as well as an ipad for children. Membership is free for all residents, ratepayers and visitors.</li> <li>▪ Hopetoun CRC provides Hopetoun Library.</li> <li>▪ The Museum is co-located with the Information Centre in Ravensthorpe with various collections. Entry to the museum is by donation. There is gift shop of local products, souvenirs and books by local authors.</li> </ul>	<p>Increase</p>	<ul style="list-style-type: none"> <li>▪ Museum upgrade</li> </ul>
<p><b>Swimming Pool</b> Licence to provide community pool to the public, operating in the summer months.</p>	<p>2 Community: This is a safe and closeknit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy</p>	<ul style="list-style-type: none"> <li>▪ Pool located in the Ravensthorpe District High School grounds. Open Oct - Apr from sunrise to sunset. Modest Membership Fee and compulsory (free) safety training to qualify for access, as there is no lifeguard supervision provided. Requirement to fit around Education Department needs. Shire provides minor maintenance, operation and administration of access.</li> </ul>	<p>Maintain</p>	

Service/Description	Strategic Links - SCP Objectives (Primary)	Current Level of Service	Change?	Level of Service change over 4 years
<p><b>Recreation Facilities and Services</b> Sport and recreation facilities (incl. playgrounds) for use by the community and visitors.</p>	<p>2 Community: This is a safe and closeknit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy</p>	<ul style="list-style-type: none"> <li>▪ Ravensthorpe Tennis Court and Pavillion</li> <li>▪ Ravensthorpe Entertainment Centre and Sporting Complex, including indoor courts suitable for netball, basketball, badminton, tennis, football and hockey. Fully equipped gym with 24/7 access. Includes a bar, kitchen and entertainment area with a creche and meeting room.</li> <li>▪ Hopetoun Gym, including a good range of cardio and weight training equipment with 24/7 access.</li> <li>▪ Ovals - Ravensthorpe (1), Hopetoun (2), Munglinup (1)</li> <li>▪ Hopetoun Sports Pavillion - cricket, bowls, tennis, hockey, netball, football</li> <li>▪ Munglinup Recreation Facility - tennis, gym</li> <li>▪ Beach access points</li> </ul>	<p>Increase</p>	<ul style="list-style-type: none"> <li>▪ Reopen upgraded Munglinup bowling green with at least 4 greens</li> <li>▪ Enclosing the veranda of the Munglinup Community Centre for a gym area</li> <li>▪ Increase irrigation of two ovals in Hopetoun</li> <li>▪ Partnering with sporting clubs to progress facility upgrades</li> <li>▪ Improve existing beach access points</li> </ul>
<p><b>Parks, Open Space, Streetscapes and Cemeteries</b> Manage parks and open space (natural reserves), and cemeteries. Maintain tidy and attractive townsites and centres.</p>	<p>2 Community: This is a safe and closeknit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy</p>	<ul style="list-style-type: none"> <li>▪ Parks and open space - Ravensthorpe parks (3), Hopetoun parks (3), Munglinup park (1) and ample natural reserves</li> <li>▪ Three operational cemeteries (Ravensthorpe, Hopetoun and Munglinup)</li> <li>▪ Townsite/centres streetscapes</li> <li>▪ One historic cemetery (Ravensthorpe)</li> </ul>	<p>Increase</p>	<ul style="list-style-type: none"> <li>▪ Ravensthorpe Town Centre improvements through streetscape grants (private realm)</li> <li>▪ Hopetoun Town Centre streetscape improvements (public realm)</li> </ul>

Service/Description	Strategic Links - SCP Objectives (Primary)	Current Level of Service	Change?	Level of Service change over 4 years
<p><b>Town Planning</b></p> <p>Controls where and what type of development takes place Regulates the use of land throughout the Shire. Ensures that all new subdivisions are designed to incorporate integration of all the relevant facilities.</p>	3 Built Environment: The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors	<ul style="list-style-type: none"> <li>Development and application of Local Planning Strategy and Scheme, including statutory approvals</li> <li>Delivered under service agreement by the Shire of Esperance</li> </ul>	Maintain	<ul style="list-style-type: none"> <li>Need to establish SLA or bring in-house.</li> </ul>
<p><b>Building Control</b></p> <p>Controls where and what type of building takes place, such that buildings meet regulatory requirements for health and safety etc.</p>	3 Built Environment: The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors	<ul style="list-style-type: none"> <li>Development and application of Building Control regulations, including statutory approvals</li> <li>Delivered under service agreement by the City of Albany</li> </ul>	Maintain	<ul style="list-style-type: none"> <li>Need to establish SLA or bring in-house.</li> </ul>
<p><b>Roads, Bridges and Drainage</b></p> <p>Provide an effective road network (except for those roads maintained by WA Main Roads Department) through the construction, maintenance and renewals of sealed and unsealed local roads Weed control on road reserves (verges and gravel pits).</p>	3 Built Environment: The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors	<ul style="list-style-type: none"> <li>1 bridge</li> <li>Urban drainage</li> <li>Rural drainage (culverts)</li> <li>Floodways</li> <li>178.88km of sealed roads and 1021.88 of unsealed roads</li> </ul>	Increase	<ul style="list-style-type: none"> <li>Focus on increasing renewals, especially urban roads.</li> <li>Need to find new sources of gravel.</li> </ul>
<p><b>Paths, Trails and Tracks</b></p> <p>Provide an effective network of pathways to ensure safe movement and recreation through the construction, maintenance and renewals of footpaths, cycleways, trails and beach access points.</p>	3 Built Environment: The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors	<ul style="list-style-type: none"> <li>Footpaths/cycleways</li> <li>Beach access points</li> <li>Trails (incl. foreshore and rail trail) - currently not maintained</li> </ul>	Increase	<ul style="list-style-type: none"> <li>Applied to Bike West to develop strategic cycle plan</li> <li>Link to tourism</li> </ul>

Service/Description	Strategic Links - SCP Objectives (Primary)	Current Level of Service	Change?	Level of Service change over 4 years
<b>Water Management</b> Provision of community dams.	3 Built Environment: The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors	<ul style="list-style-type: none"> <li>Munglinup Community Dam (Agri)</li> <li>Munglinup Town Dam</li> <li>Jerdacuttup Agri Dam</li> <li>Fitzgerald Community Dams (x2)</li> <li>Drought management</li> </ul>	Uncertain	<ul style="list-style-type: none"> <li>Develop water strategy, covering needs of agriculture, community, residential, roads</li> <li>Work with Department of Water to increase bores and strategic community dams in rural areas for stockwater</li> </ul>
<b>Waste Management</b> Collection, recycling and disposal of waste in an environmentally sustainable manner. Vergeside collection end September/early October Munglinup, Hopetoun, Ravensthorpe, Jerdacuttup.	4: Natural Environment: The natural environment is protected and resources and waste are sustainably managed	<ul style="list-style-type: none"> <li>Weekly domestic rubbish collection on a Friday in Ravensthorpe and Thursday in Hopetoun and surrounds, Munglinup, Jerdacuttup. Bins can be requested online.</li> <li>Recycling bins are collected every second Friday alternating between Ravensthorpe and Hopetoun, Munglinup, Jerdacuttup.</li> <li>Hopetoun transfer station</li> <li>Operation of regional waste management facility and tip shop (in partnership with the Shire of Jerramungup)</li> <li>Operation of a landfill facility in Munglinup.</li> </ul>	Increase	<ul style="list-style-type: none"> <li>Landfill in Munglinup - convert to transfer station.</li> <li>Review recycling in rural hinterland areas.</li> </ul>
<b>Effluent Sewerage System</b> Reticulated septage waste-water system into evaporated settlement ponds in Ravensthorpe and Munglinup	4: Natural Environment: The natural environment is protected and resources and waste are sustainably managed	<ul style="list-style-type: none"> <li>Limited maintenance in Munglinup</li> <li>Comprehensive maintenance and reuse of water in oval in Ravensthorpe</li> </ul>	Increase	<ul style="list-style-type: none"> <li>Improve maintenance in Munglinup</li> </ul>
<b>Environmental Management</b> Weed and animal pest management.	4: Natural Environment: The natural environment is protected and resources and waste are sustainably managed	<ul style="list-style-type: none"> <li>See Parks, Open Space and Cemetery.</li> <li>Progressive rehabilitation of gravel pits.</li> <li>\$10k to Ravensthorpe Agricultural Initiative Network - to leverage funding for pest and weed control.</li> </ul>	Increase	<ul style="list-style-type: none"> <li>\$94,000 grant received for weed and animal pest management in partnership with RAIN</li> </ul>

Service/Description	Strategic Links - SCP Objectives (Primary)	Current Level of Service	Change?	Level of Service change over 4 years
<p><b>Council Governance and Decision-Making</b></p> <p>Ensure the conditions and support are in place for high quality governance and decision-making, and compliance with Council's statutory requirements.</p>	<p>5: Governance and Leadership: The Shire of Ravensthorpe is a trusted partner to its community, an effective advocate, and a responsible steward of the communities assets and resources</p>	<ul style="list-style-type: none"> <li>Agendas available at least 3 days prior to meetings. Minutes available by 3 days after meetings.</li> <li>Maintain a register of delegations from Council to Officers.</li> <li>Submit the Compliance Return to DLGSC by 31 March each year.</li> <li>Maintain current local laws and review policies in accordance with statutory requirements.</li> <li>Provide/ facilitate a structured training program for elected members.</li> <li>Integrated Planning and Reporting Framework in place: Strategic Community Plan and Corporate Business Plan operative according to requirements of minor and major strategic reviews. Major strategic review finalise 2020/21 (year 1).</li> </ul>	Maintain	
<p><b>Customer Service</b></p> <p>Respond to enquiries and provide customer service for relevant licenses and registrations.</p>	<p>5: Governance and Leadership: The Shire of Ravensthorpe is a trusted partner to its community, an effective advocate, and a responsible steward of the communities assets and resources</p>	<ul style="list-style-type: none"> <li>Customer Charter and Policy</li> <li>Automatic Teller Machine (ATM)</li> <li>Counter Service (Hopetoun and Ravensthorpe)</li> <li>Licensing (Hopetown and Ravensthorpe)</li> <li>Cat and dog registration service</li> <li>Planning and building enquiries (at the Counter or via Albany/Esperence)</li> </ul>	Maintain	
<p><b>Community Engagement and Communications</b></p> <p>Consult and engage with the community on issues, projects and decisions that affect them.</p>	<p>5: Governance and Leadership: The Shire of Ravensthorpe is a trusted partner to its community, an effective advocate, and a responsible steward of the communities assets and resources</p>	<ul style="list-style-type: none"> <li>Councillors and staff consult and engage on planning for the future and key issues of interest to the community.</li> <li>Community consultation and communication policy in place.</li> <li>Website, facebook page, local paper.</li> </ul>	Increase	<ul style="list-style-type: none"> <li>Continuous improvements in community engagement and communication</li> </ul>

Service/Description	Strategic Links - SCP Objectives (Primary)	Current Level of Service	Change?	Level of Service change over 4 years
<p><b>Advocacy and Collaboration</b> Advocacy and collaboration with the key parties in the region, the State and Federally, that can support the achievement of the community's vision.</p>	<p>5: Governance and Leadership: The Shire of Ravensthorpe is a trusted partner to its community, an effective advocate, and a responsible steward of the communities assets and resources</p>	<ul style="list-style-type: none"> <li>▪ Collaborate with other councils and agencies for improved services including aged care, the road network and waste management.</li> <li>▪ Advocacy Policy</li> <li>▪ Advocacy to secure resources which will assist in the development of the local economy; and the maintenance, renewal and development of key infrastructure, ICT and community facilities.</li> <li>▪ Membership of the Regional Roads Group.</li> </ul>	<p>Increase</p>	<ul style="list-style-type: none"> <li>▪ Priorities: Renewable energy; work with Department of Transport and advocate for improved groyne/boating facilities; water supply (Hopetoun to Ravensthorpe); work with Department of Water to increase bores and strategic community dams in rural areas for stockwater; additional wing on Ravensthorpe Hospital for respite facility</li> </ul>
<p><b>Financial Planning and Management</b> Financial planning and management services compliant with legislation to enable the Shire to sustainably provide services to the community.</p>	<p>5: Governance and Leadership: The Shire of Ravensthorpe is a trusted partner to its community, an effective advocate, and a responsible steward of the communities assets and resources</p>	<ul style="list-style-type: none"> <li>▪ Financial management that meets all legislative requirements.</li> <li>▪ Annual report on the financial activities and position of the Shire.</li> <li>▪ Notify annual rates and fees through rates and annual budget.</li> <li>▪ Collect rates and follow up debtors</li> <li>▪ Long Term Financial Plan</li> <li>▪ Procurement Policy</li> <li>▪ Records management</li> </ul>	<p>Maintain</p>	

Service/Description	Strategic Links - SCP Objectives (Primary)	Current Level of Service	Change?	Level of Service change over 4 years
<p><b>Asset Planning and Management</b></p> <p>Plans for the maintenance, operation and capital expenditure of the community's assets, following sound asset management principles.</p>	<p>5: Governance and Leadership: The Shire of Ravensthorpe is a trusted partner to its community, an effective advocate, and a responsible steward of the communities assets and resources</p>	<ul style="list-style-type: none"> <li>Asset Management Plans for all asset classes (in progress), including plant, equipment and fleet (plant policy and 20 year plant replacement program)</li> </ul>	<p>Increase</p>	<ul style="list-style-type: none"> <li>Completion of all AMPs and implementation of improvement plans</li> </ul>
<p><b>Workforce Planning and Management</b></p> <p>Key process to ensure a skilled workforce with the right tools to deliver high quality services to the community.</p>	<p>5: Governance and Leadership: The Shire of Ravensthorpe is a trusted partner to its community, an effective advocate, and a responsible steward of the communities assets and resources</p>	<ul style="list-style-type: none"> <li>Organisational Structure (PDs done)</li> <li>Roles and responsibilities matrix</li> <li>Workforce Plan (in progress)</li> <li>Code of Conduct - Councillor and Staff</li> <li>Payroll system maintained</li> <li>Training and development as required.</li> <li>Administer the requirements of the Occupational Health and Safety Act. OSH Committee in place (reps trained)</li> <li>Up to date Shire of Ravensthorpe Enterprise Bargaining Agreement 2020 (three year) otherwise on individual fixed term contracts</li> </ul>	<p>Maintain</p>	
<p><b>Risk Management</b></p> <p>Managing the organisation's strategic and operational risks to ensure delivery of plans and achieve a safer workplace, reduced liability exposures, cost savings on claims, protect assets, improve productivity and enhance industry knowledge.</p>	<p>5: Governance and Leadership: The Shire of Ravensthorpe is a trusted partner to its community, an effective advocate, and a responsible steward of the communities assets and resources</p>	<ul style="list-style-type: none"> <li>Identification and management of strategic risks</li> <li>Maintenance of operational Risk Register</li> <li>Regional risk projects</li> <li>Hazardous substances management</li> <li>Swimming pool liability management</li> </ul>	<p>Maintain</p>	



## HOW WILL WE KNOW IF THE PLAN IS SUCCEEDING?

The Council closely monitors implementation of the Corporate Business Plan. In conjunction with the measures in the Strategic Community Plan, the following measures give a good indication of the Shire's performance, responsiveness and the quality of its management. The financial and asset ratio targets are based on the guidelines provided by the Department of Local Government, Sport and Cultural Industries.

### CBP Key Program/Service Indicators

CBP Key Program/ Service Indicators	Desired Trend/Target
<b>Community satisfaction</b> – Community satisfaction with: <ul style="list-style-type: none"> <li>▪ The overall performance of the Shire</li> <li>▪ The individual services delivered by the Shire of Ravensthorpe</li> </ul>	Not declining on either measure
<b>Capital Program Delivery</b> – Percentage delivery of the Corporate Business Plan strategic capital program on time and on budget	≥80% (and no avoidable surprises for Council or the community)
<b>Responsiveness</b> – Community satisfaction with the incorporation of feedback into key Shire decisions	Not below 65% and increasing
<b>Leadership and Accountability</b> – The community's satisfaction with the leadership and accountability of the Shire.	Not below 65% and increasing (new question in survey)
<b>Customer Service</b> – The number of complaints received.	Reducing

## Financial Management

Financial Management Indicators	Desired Trend/Target
<b>Operating Surplus Ratio</b> – The extent to which revenues raised cover operational expense only or are available for capital funding purposes.	≥0.01
<b>Current Ratio</b> – The liquidity position of a local government that has arisen from the past years' transactions.	≥1.0
<b>Debt Service Cover Ratio</b> – The ratio of cash available for debt servicing to interest, principal and lease payments.	≥2.0
<b>Own Source Revenue Coverage Ratio</b> – An indicator of a local government's ability to cover its costs through its own revenue efforts.	≥0.4

## Asset Management

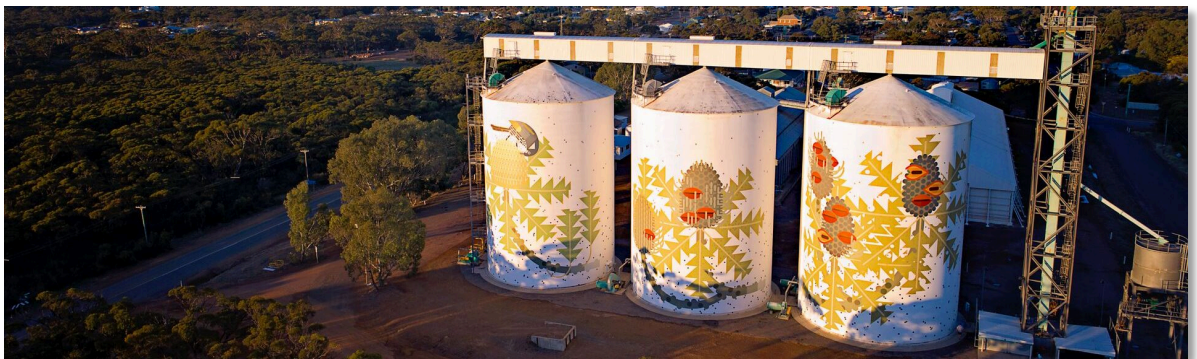
Asset Management Indicators	Desired Trend/Target
<b>Asset Consumption Ratio</b> – The ratio highlights the aged condition of the local government's stock of physical assets.	≥0.5
<b>Asset Sustainability Ratio</b> – This measures the extent to which assets managed by the local government are being replaced as they reach the end of their useful lives.	≥0.9
<b>Asset Renewal Funding Ratio</b> – This indicates whether the local government has the financial capacity to fund asset renewal as required, and can continue to provide existing levels of services in future, without additional operating income; reductions in operating expenses; or an increase in net financial liabilities above what is currently projected.	≥0.75

## Workforce Management

Workforce/ HR Management Indicators	Desired Trend/Target
<b>Staff Turnover</b> – Percentage of workforce that leaves in a financial year	15% or less per annum
<b>Employee Satisfaction</b> – No widespread concern	No single measure poorly ranked by more than 15% of the staff



# Long Term Financial Plan



2020 - 2030

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# EXECUTIVE SUMMARY

The Long-Term Financial Plan (LTFP) presents a financial analysis of strategic objectives defined in the integrated planning framework documents. It is an integral part of Council’s strategic planning process and provides the resourcing capability to implement the Strategic Community Plan and Corporate Business Plan. The Asset Management and Workforce Plans have informed the LTFP, by providing key asset requirements and the people required to provide services to be delivered to the community.

The LTFP provides a guide and establishes a framework for decision making and an insight to the financial sustainability of the Council, by addressing the operating and capital requirements anticipated over the next ten years.

Consistent with the Strategic Community Plan, the LTFP covers a 10-year term. Financial planning over this horizon is difficult and relies on a variety of assumptions that may be subject to change during this period. The LTFP will therefore be closely monitored, and regularly revised, to reflect these changing circumstances.

# FINANCIAL ASSUMPTIONS

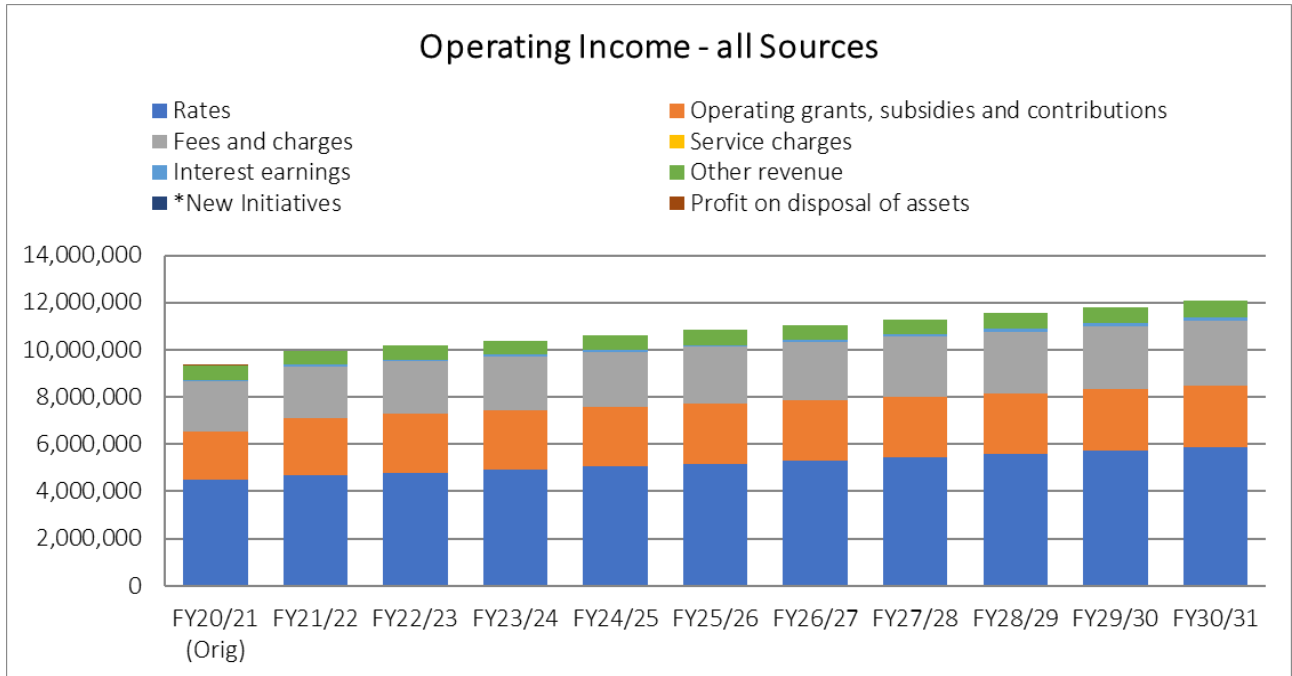
Key assumptions relating to revenue and expenditure have been made as part of the financial modelling to underpin the forecasts.

The 2020/21 budget has been used as the LTFP’s starting point. A number of market-driven and internal assumptions are then applied to project revenue and expenditure over the forecast period. The assumptions are detailed below.

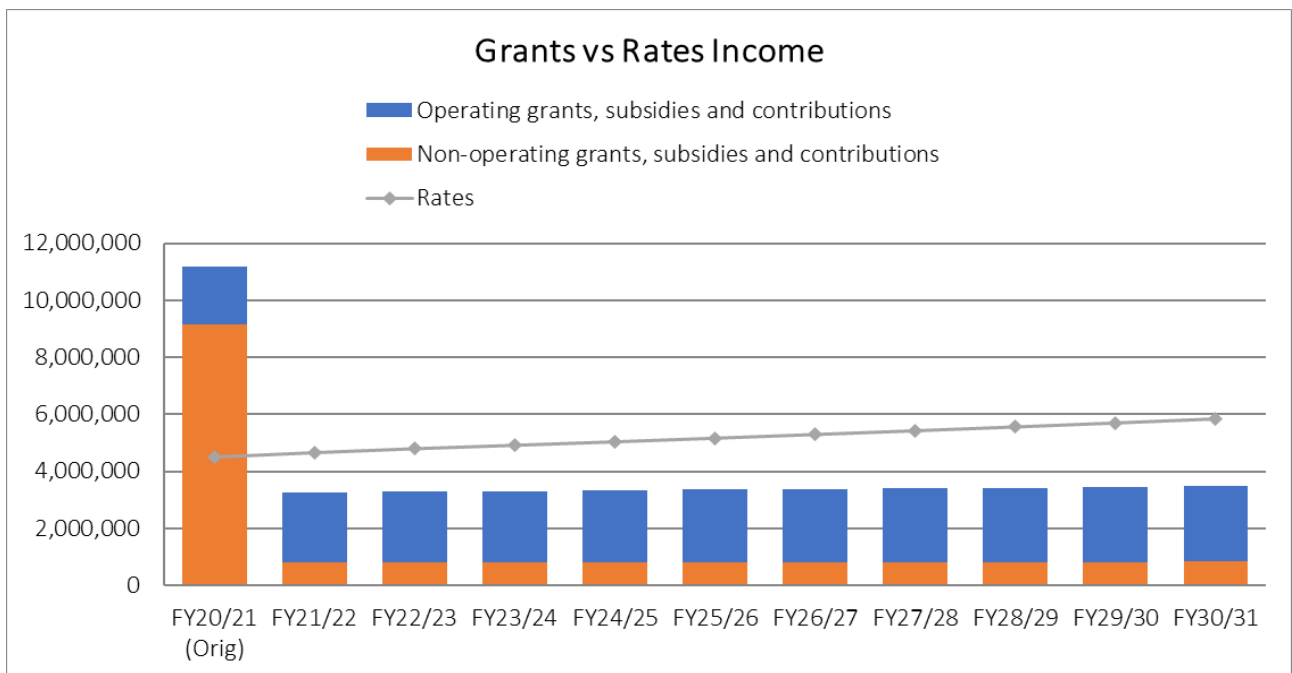
	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY
REVENUE	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31
Rates	4.00%	3.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Operating Grants	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
Non-Operating Grants	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Fees and charges	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Service charges	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Interest earnings	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Other revenue	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
EXPENSES										
Employee costs	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Materials and contracts	0.50%	1.00%	1.50%	1.50%	1.50%	2.00%	2.00%	2.00%	2.00%	2.00%
Utility charges	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
Insurance expenses	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Other expenditure	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%

# Revenue

The Shire’s sources of revenue over the period of the plan is shown below.

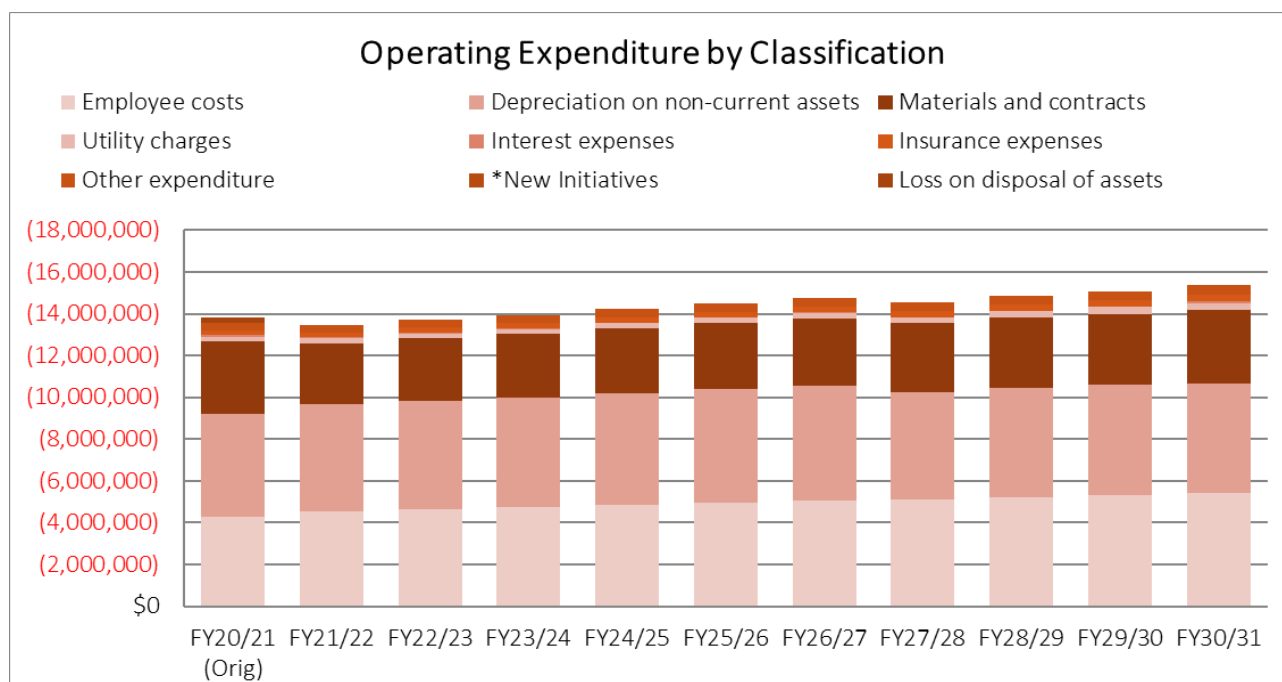


While rate revenue is generally the Shire’s main source of revenue, the Shire is heavily reliant on Federal and State government grant funding to maintain operations and to provide funding for the renewal of key infrastructure assets. The rates profile has been set to provide a slight recovery of income forgone during the COVID19 state of emergency and a buffer for the additional stimulus activity required for managing multiple projects in the first two years.



## Operating Expenditure

The LTFP shows expenditure increasing in line with CPI. However, we are aware that there may be significant changes arising from demand in areas such as childcare and the airport. Changes in demand in these areas are driven by fluctuations in the resources industry and is therefore highly uncertain. Any increase in expenditure would be offset by increases in revenue and would be dealt with in the corresponding year's budget. The LTFP would be updated at that time.



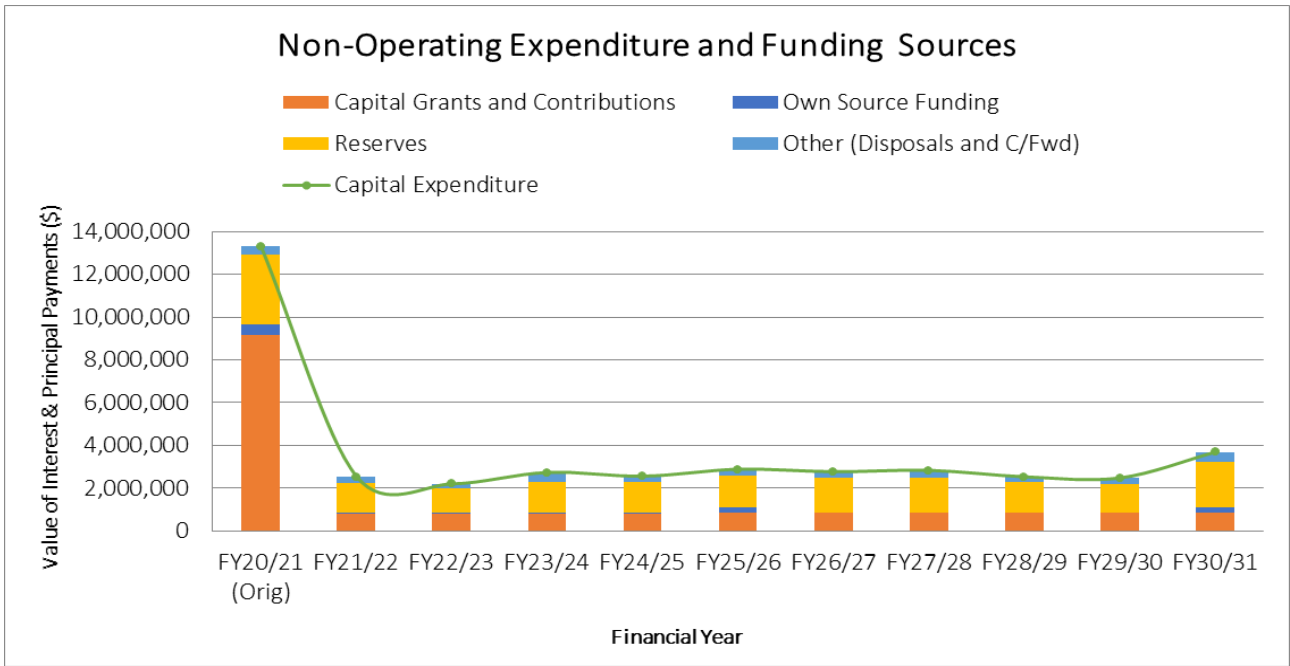
## Non-Operating Expenditure

The Shire's largest asset class is roads, and the upkeep of these vital assets requires consistent levels of expenditure, with substantial funding from the Federal and State governments.

The LTFP is aligned with the Asset Management Plans, and provides for:

- Road renewals averaging \$1.18M per annum
- Major future renewal plans at the airport
- A plant replacement program, to ensure Council can maintain its current service levels in key asset areas of roads and recreation
- Funding for renewal of other infrastructure and buildings
- Forward planning for the development of additional cells at the Waste Facility

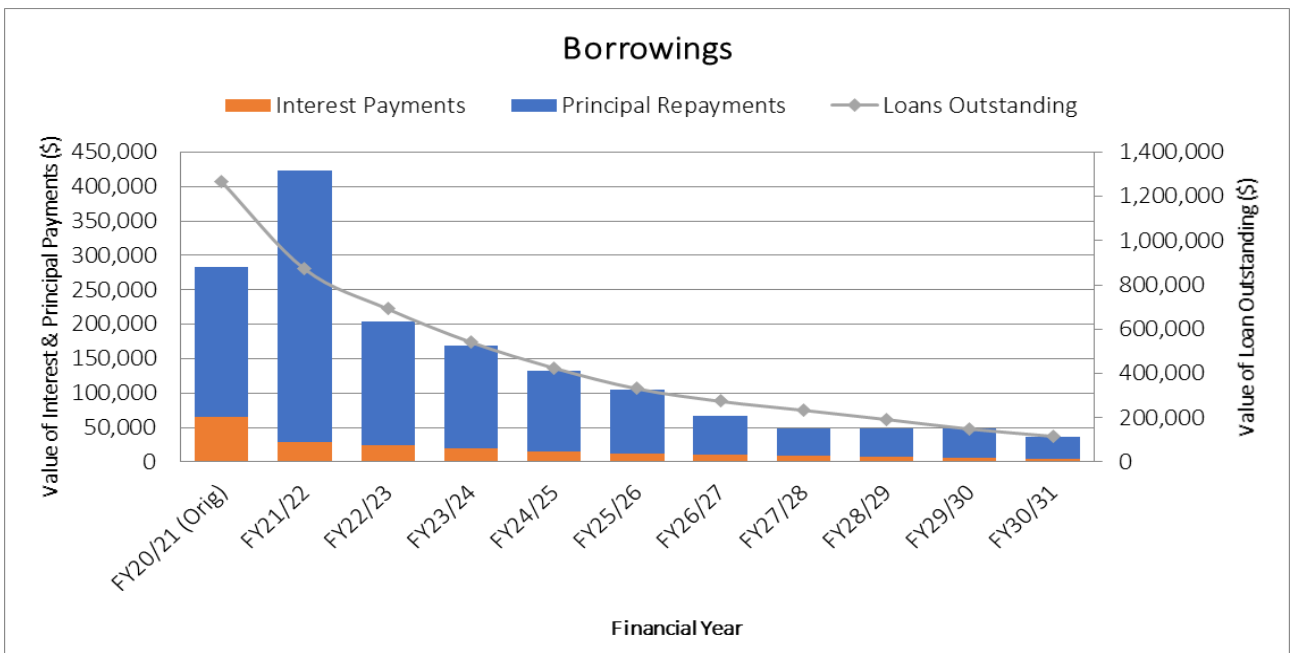




Whilst the Asset Renewal funding ratio is meeting the minimum requirement of 75% and trending upwards in the later years, the consumption of aged assets and general asset sustainability remains a serious challenge. The Shire will vigorously pursue grant funding; review levels of service; and look at increasing own source revenue to improve renewal funding capacity.

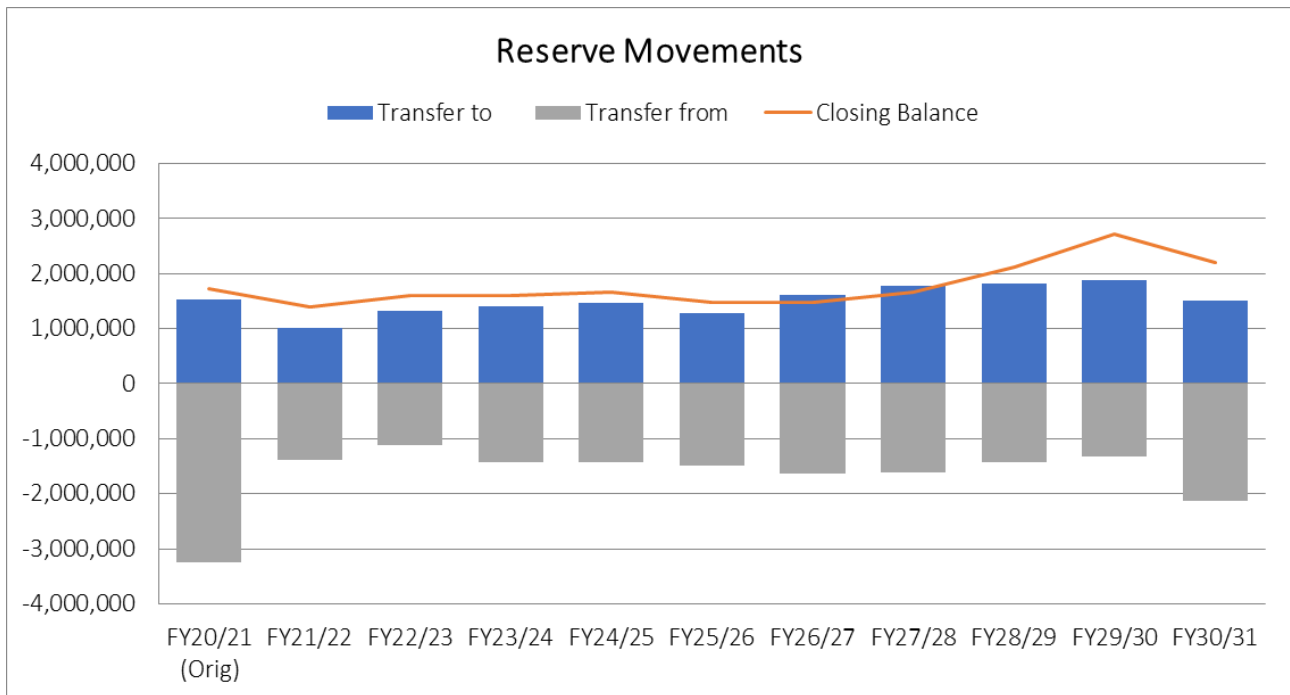
## Borrowings

The Shire’s borrowings are set to be extinguished in 15 years, with 91% of that debt being funded within this plan. This will provide Council opportunities to use current levels of repayments to fund other activities.



## Reserves

The LTFP provides Reserve transfers to assist predominantly with the funding of future asset renewal requirements. The balance of Reserves will increase over the life of the plan, whilst providing essential funding for the replacement of identified key assets and an internal funding source for future expansion.



## SERVICE LEVELS

The Corporate Business Plan identifies a number of service level changes over the coming years. For example, community development is increasing, and this is provided for in the forecasts. Furthermore, there is an increased commitment to asset renewals. While this does not represent a service level increase per se, it is intended to prevent a decline in service level.

The plan is to fully utilise reserve transactions to fund renewal activities, by generally putting aside sufficient funds to draw on for renewal purposes. Any surplus growth in reserve levels will serve as a buffer to fund short term asset growth or respond to emergency situations.

Otherwise, Council’s future financial position has been forecast on the basis of a continuance of “normal, business as usual” operations. Any unexpected changes in circumstances, whether positive or negative (eg grant opportunities or crises) will be dealt with and the plans updated as required.

**SHIRE OF RAVENSTHORPE - LONG TERM FINANCIAL PLAN**  
**FORECAST STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE PERIOD FY 2020/21 - 2030/31**

	Original Budget FY20/21 (Orig)	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Revenue</b>											
Rates	4,503,933	4,684,091	4,848,034	4,993,475	5,143,274	5,297,566	5,456,487	5,620,176	5,788,775	5,962,432	6,141,299
Operating grants, subsidies and contributions	2,011,246	2,450,473	2,469,819	2,489,454	2,509,384	2,529,613	2,550,145	2,571,628	2,592,791	2,614,271	2,636,073
Fees and charges	2,137,072	2,191,590	2,247,137	2,303,707	2,361,703	2,421,161	2,482,118	2,544,611	2,608,681	2,674,365	2,741,706
Interest earnings	78,300	62,701	67,478	70,687	75,144	78,468	85,943	99,097	122,588	159,860	182,026
Other revenue	576,247	587,772	599,527	611,518	623,748	636,223	648,948	661,927	675,165	688,669	702,442
	9,306,798	9,976,627	10,231,995	10,468,840	10,713,253	10,963,031	11,223,641	11,497,439	11,787,999	12,099,597	12,403,546
<b>Expenses</b>											
Employee costs	(4,287,386)	(4,539,118)	(4,638,486)	(4,735,272)	(4,834,031)	(4,934,800)	(5,032,781)	(5,132,684)	(5,234,547)	(5,338,406)	(5,444,302)
Materials and contracts	(3,494,094)	(2,943,354)	(2,995,099)	(3,025,321)	(3,095,947)	(3,163,580)	(3,219,104)	(3,271,705)	(3,365,323)	(3,420,777)	(3,553,303)
Utility charges	(219,758)	(228,548)	(237,690)	(247,198)	(257,086)	(267,369)	(278,064)	(289,187)	(300,754)	(312,784)	(325,296)
Depreciation on non-current assets	(4,902,716)	(5,109,512)	(5,196,491)	(5,262,910)	(5,361,299)	(5,441,177)	(5,515,147)	(5,135,264)	(5,228,164)	(5,240,828)	(5,194,050)
Interest expenses	(90,968)	(52,166)	(43,358)	(35,521)	(27,444)	(20,798)	(15,482)	(10,345)	(7,368)	(5,912)	(91,332)
Insurance expenses	(225,393)	(233,282)	(241,447)	(249,897)	(258,644)	(267,696)	(277,066)	(286,763)	(296,800)	(307,188)	(317,939)
Other expenditure	(355,930)	(357,049)	(364,190)	(371,473)	(378,903)	(386,481)	(394,211)	(402,095)	(410,137)	(418,339)	(426,706)
	(13,576,245)	(13,463,029)	(13,716,760)	(13,927,593)	(14,213,353)	(14,481,902)	(14,731,854)	(14,528,042)	(14,843,092)	(15,044,235)	(15,352,928)
	(4,269,447)	(3,486,402)	(3,484,765)	(3,458,753)	(3,500,100)	(3,518,871)	(3,508,214)	(3,030,603)	(3,055,093)	(2,944,638)	(2,949,382)
Non-operating grants, subsidies and contributions	9,166,318	817,202	817,202	817,202	817,202	829,385	829,385	829,385	829,385	829,385	841,873
Profit on disposal of assets	49,500	0	0	0	0	0	0	0	0	0	0
Loss on disposal of assets	(227,000)	0	0	0	0	0	0	0	0	0	0
Fair value adjustments to financial assets at fair value to profit or loss	0	0	0	0	0	0	0	0	0	0	0
<b>Net result</b>	<b>4,719,371</b>	<b>(2,669,200)</b>	<b>(2,667,563)</b>	<b>(2,641,551)</b>	<b>(2,682,898)</b>	<b>(2,689,485)</b>	<b>(2,678,828)</b>	<b>(2,201,218)</b>	<b>(2,225,707)</b>	<b>(2,115,253)</b>	<b>(2,107,509)</b>
<b>Other comprehensive income</b>											
<i>Items that will not be reclassified subsequently to profit or loss</i>											
Changes on revaluation of non-current assets	0	0	0	0	0	0	0	0	0	0	0
<b>Total other comprehensive income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income</b>	<b>4,719,371</b>	<b>(2,669,200)</b>	<b>(2,667,563)</b>	<b>(2,641,551)</b>	<b>(2,682,898)</b>	<b>(2,689,485)</b>	<b>(2,678,828)</b>	<b>(2,201,218)</b>	<b>(2,225,707)</b>	<b>(2,115,253)</b>	<b>(2,107,509)</b>

SHIRE OF RAVENSTHORPE - LONG TERM FINANCIAL PLAN  
STATEMENT OF COMPREHENSIVE INCOME  
BY PROGRAM  
FOR THE PERIOD FY 2020/21 - 2030/31

	Original Budget FY20/21 (Orig)	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Revenue</b>											
Governance	20,000	20,400	20,808	21,224	21,649	22,082	22,523	22,974	23,433	23,902	24,380
General purpose funding	5,504,055	6,708,441	6,889,491	7,050,661	7,217,633	7,388,162	7,567,672	7,757,832	7,963,447	8,188,111	8,403,093
Law, order, public safety	377,790	383,859	390,028	396,300	402,676	409,158	415,748	423,090	429,911	436,845	443,895
Health	15,500	15,888	16,285	16,692	17,109	17,537	17,975	18,425	18,885	19,357	19,841
Education & welfare	1,084,965	1,015,688	1,041,080	1,067,107	1,093,785	1,121,129	1,149,158	1,177,887	1,207,334	1,237,517	1,268,455
Housing	5,200	5,330	5,463	5,600	5,740	5,883	6,030	6,181	6,336	6,494	6,656
Community amenities	704,474	722,725	741,088	759,536	778,447	797,834	817,708	838,082	858,968	880,379	902,330
Recreation and culture	473,001	55,350	56,734	58,152	59,606	61,096	62,623	64,189	65,794	67,439	69,125
Transport	313,000	319,015	325,153	331,417	337,810	344,334	350,993	357,788	364,724	371,803	379,029
Economic services	341,468	253,175	259,504	265,992	272,642	279,458	286,444	293,605	300,946	308,469	316,181
Other property and services	467,345	476,757	486,360	496,159	506,156	516,358	526,766	537,386	548,223	559,280	570,561
*New Initiatives	0	0	0	0	0	0	0	0	0	0	0
	9,306,798	9,976,627	10,231,995	10,468,840	10,713,253	10,963,031	11,223,641	11,497,439	11,787,999	12,099,597	12,403,546
<b>Expenses</b>											
Governance	(965,894)	(875,389)	(912,090)	(910,317)	(948,645)	(947,572)	(987,321)	(988,107)	(1,029,090)	(1,030,873)	(1,073,129)
General purpose funding	(297,378)	(266,238)	(271,194)	(276,432)	(281,772)	(323,215)	(293,680)	(299,553)	(305,544)	(311,655)	(353,888)
Law, order, public safety	(859,619)	(735,797)	(746,817)	(759,534)	(772,503)	(785,730)	(800,644)	(796,034)	(811,593)	(826,623)	(842,977)
Health	(310,386)	(347,502)	(351,592)	(356,658)	(361,819)	(367,075)	(373,377)	(369,890)	(376,460)	(371,053)	(377,904)
Education & welfare	(1,082,697)	(1,029,534)	(1,049,248)	(1,069,772)	(1,090,707)	(1,112,063)	(1,134,283)	(1,156,956)	(1,180,090)	(1,203,696)	(1,227,784)
Housing	(251,223)	(358,758)	(360,918)	(363,488)	(366,105)	(369,655)	(373,967)	(372,844)	(377,356)	(381,972)	(386,694)
Community amenities	(1,644,078)	(1,612,960)	(1,632,564)	(1,655,266)	(1,678,357)	(1,701,477)	(1,730,928)	(1,750,024)	(1,780,835)	(1,818,302)	(1,938,916)
Recreation and culture	(1,913,721)	(1,837,718)	(1,861,074)	(1,886,370)	(1,912,213)	(1,940,083)	(1,968,850)	(1,984,615)	(2,015,810)	(2,038,522)	(1,952,971)
Transport	(5,133,942)	(3,470,032)	(3,512,160)	(3,558,983)	(3,606,607)	(3,655,843)	(3,713,851)	(3,759,905)	(3,816,783)	(3,871,923)	(3,930,995)
Economic services	(709,314)	(694,723)	(701,478)	(708,766)	(716,197)	(723,774)	(731,920)	(719,854)	(728,337)	(736,994)	(746,537)
Other property and services	(407,994)	(2,234,378)	(2,317,625)	(2,382,008)	(2,478,428)	(2,555,415)	(2,623,034)	(2,330,260)	(2,421,193)	(2,452,622)	(2,521,132)
*New Initiatives	0	0	0	0	0	0	0	0	0	0	0
	(13,576,246)	(13,463,029)	(13,716,760)	(13,927,593)	(14,213,353)	(14,481,902)	(14,731,854)	(14,528,042)	(14,843,092)	(15,044,235)	(15,352,928)
Non-operating grants, subsidies and contributions	9,166,318	817,202	817,202	817,202	817,202	829,385	829,385	829,385	829,385	829,385	841,873
Profit on disposal of assets	49,500	0	0	0	0	0	0	0	0	0	0
Loss on disposal of assets	(227,000)	0	0	0	0	0	0	0	0	0	0
<b>Net result</b>	<b>4,719,371</b>	<b>(2,669,200)</b>	<b>(2,667,563)</b>	<b>(2,641,551)</b>	<b>(2,682,898)</b>	<b>(2,689,485)</b>	<b>(2,678,828)</b>	<b>(2,201,218)</b>	<b>(2,225,707)</b>	<b>(2,115,253)</b>	<b>(2,107,509)</b>
<b>Other comprehensive income</b>											
<i>Items that will not be reclassified subsequently to profit or loss</i>											
Changes on revaluation of non-current assets	0	0	0	0	0	0	0	0	0	0	0
<b>Total other comprehensive income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income</b>	<b>4,719,371</b>	<b>(2,669,200)</b>	<b>(2,667,563)</b>	<b>(2,641,551)</b>	<b>(2,682,898)</b>	<b>(2,689,485)</b>	<b>(2,678,828)</b>	<b>(2,201,218)</b>	<b>(2,225,707)</b>	<b>(2,115,253)</b>	<b>(2,107,509)</b>

**SHIRE OF RAVENSTHORPE - LONG TERM FINANCIAL PLAN  
FORECAST STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD FY 2020/21 - 2029/30**

	Original Budget										
	FY20/21 (Orig)	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>CURRENT ASSETS</b>											
Cash and cash equivalents	603,922	585,492	585,493	585,493	585,493	585,493	585,493	585,493	585,492	585,492	585,492
Restricted cash - Reserves	1,728,498	1,385,051	1,675,466	1,749,761	1,871,682	1,837,692	2,022,896	2,410,807	3,091,459	3,986,985	3,785,190
Restricted cash - Bonds & Deposits Held	0	0	0	0	0	0	0	0	0	0	0
Trade and other receivables	1,345,882	572,115	572,115	572,115	572,115	576,099	576,099	576,099	576,099	576,099	576,099
Inventories	2,619	2,358	2,358	2,358	2,358	2,358	2,358	2,358	2,358	2,358	2,358
<b>TOTAL CURRENT ASSETS</b>	<b>3,680,920</b>	<b>2,545,016</b>	<b>2,835,432</b>	<b>2,909,727</b>	<b>3,031,647</b>	<b>3,001,641</b>	<b>3,186,845</b>	<b>3,574,756</b>	<b>4,255,408</b>	<b>5,150,933</b>	<b>4,949,139</b>
<b>NON-CURRENT ASSETS</b>											
Other receivables	11,932	11,932	11,932	11,932	11,932	11,932	11,932	11,932	11,932	11,932	11,932
Property, plant and equipment	40,354,778	39,138,648	38,498,975	38,103,819	37,626,096	37,115,899	36,660,732	36,546,560	35,897,224	35,403,515	35,524,869
Infrastructure	124,054,351	122,387,272	119,792,682	117,191,242	114,582,970	112,230,069	109,651,737	107,111,041	104,812,364	102,252,184	100,183,948
<b>TOTAL NON-CURRENT ASSETS</b>	<b>164,421,061</b>	<b>161,537,851</b>	<b>158,303,589</b>	<b>155,306,993</b>	<b>152,220,997</b>	<b>149,357,899</b>	<b>146,324,401</b>	<b>143,669,533</b>	<b>140,721,520</b>	<b>137,667,631</b>	<b>135,720,749</b>
<b>TOTAL ASSETS</b>	<b>168,101,982</b>	<b>164,082,867</b>	<b>161,139,021</b>	<b>158,216,719</b>	<b>155,252,644</b>	<b>152,359,541</b>	<b>149,511,247</b>	<b>147,244,289</b>	<b>144,976,928</b>	<b>142,818,565</b>	<b>140,669,888</b>
<b>CURRENT LIABILITIES</b>											
Trade and other payables	(1,933,307)	(1,140,848)	(1,140,848)	(1,140,848)	(1,140,848)	(1,140,848)	(1,140,848)	(1,140,848)	(1,140,848)	(1,140,848)	(1,140,848)
Current portion of long term borrowings	(218,282)	(428,771)	(145,706)	(150,174)	(150,600)	(77,025)	(38,888)	(40,248)	(41,654)	(43,110)	(41,167)
Provisions	(437,159)	(437,159)	(437,159)	(437,159)	(437,159)	(437,159)	(437,159)	(437,159)	(437,159)	(437,159)	(437,159)
<b>TOTAL CURRENT LIABILITIES</b>	<b>(2,588,748)</b>	<b>(2,006,778)</b>	<b>(1,723,713)</b>	<b>(1,728,181)</b>	<b>(1,728,607)</b>	<b>(1,655,033)</b>	<b>(1,616,896)</b>	<b>(1,618,255)</b>	<b>(1,619,662)</b>	<b>(1,621,117)</b>	<b>(1,619,175)</b>
<b>NON-CURRENT LIABILITIES</b>											
Long term borrowings	(1,048,005)	(408,745)	(546,105)	(391,463)	(240,437)	(236,986)	(236,235)	(194,628)	(151,567)	(107,001)	(67,776)
Provisions	(81,660)	(81,660)	(81,660)	(81,660)	(81,660)	(81,660)	(81,660)	(81,660)	(81,660)	(81,660)	(81,660)
Right of Use Assets	(825,493)	(678,377)	(547,800)	(417,223)	(286,645)	(156,068)	(25,491)	0	0	0	0
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>(1,955,158)</b>	<b>(1,168,782)</b>	<b>(1,175,565)</b>	<b>(890,345)</b>	<b>(608,743)</b>	<b>(474,714)</b>	<b>(343,386)</b>	<b>(276,288)</b>	<b>(233,227)</b>	<b>(188,661)</b>	<b>(149,436)</b>
<b>TOTAL LIABILITIES</b>	<b>(4,543,906)</b>	<b>(3,175,561)</b>	<b>(2,899,278)</b>	<b>(2,618,527)</b>	<b>(2,337,350)</b>	<b>(2,129,747)</b>	<b>(1,960,281)</b>	<b>(1,894,543)</b>	<b>(1,852,888)</b>	<b>(1,809,778)</b>	<b>(1,768,611)</b>
<b>NET ASSETS</b>	<b>163,558,077</b>	<b>160,907,307</b>	<b>158,239,744</b>	<b>155,598,193</b>	<b>152,915,294</b>	<b>150,229,794</b>	<b>147,550,966</b>	<b>145,349,747</b>	<b>143,124,040</b>	<b>141,008,788</b>	<b>138,901,279</b>
<b>EQUITY</b>											
Retained surplus	43,920,970	41,613,647	38,655,669	35,939,823	33,135,005	30,483,494	27,619,462	25,030,333	22,123,973	19,113,195	17,207,481
Reserves - cash backed	1,728,498	1,385,051	1,675,466	1,749,761	1,871,682	1,837,692	2,022,896	2,410,807	3,091,459	3,986,985	3,785,190
Revaluation surplus	117,908,609	117,908,608	117,908,608	117,908,608	117,908,608	117,908,608	117,908,608	117,908,608	117,908,608	117,908,608	117,908,608
<b>TOTAL EQUITY</b>	<b>163,558,077</b>	<b>160,907,307</b>	<b>158,239,744</b>	<b>155,598,193</b>	<b>152,915,295</b>	<b>150,229,793</b>	<b>147,550,966</b>	<b>145,349,748</b>	<b>143,124,040</b>	<b>141,008,787</b>	<b>138,901,278</b>

SHIRE OF RAVENSTHORPE - LONG TERM FINANCIAL PLAN  
 FORECAST STATEMENT OF CHANGES IN EQUITY  
 FOR THE PERIOD FY 2020/21 - 2030/31

	Original Budget FY20/21 (Orig)	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>RETAINED SURPLUS</b>											
Opening Balance	37,482,189	43,920,970	41,613,647	38,655,669	35,939,823	33,135,005	30,483,494	27,619,462	25,030,333	22,123,973	19,113,195
Net Result	4,719,371	(2,669,200)	(2,667,563)	(2,641,551)	(2,682,898)	(2,685,501)	(2,678,828)	(2,201,218)	(2,225,707)	(2,115,253)	(2,107,509)
Amount transferred (to)/from Reserves	1,719,410	361,877	(290,415)	(74,295)	(121,921)	33,990	(185,204)	(387,911)	(680,652)	(895,526)	201,795
Closing Balance	43,920,970	41,613,647	38,655,669	35,939,823	33,135,005	30,483,494	27,619,462	25,030,333	22,123,973	19,113,195	17,207,481
<b>RESERVES - CASH/INVESTMENT BACKED</b>											
Opening Balance	3,447,908	1,746,928	1,385,051	1,675,466	1,749,761	1,871,682	1,837,692	2,022,896	2,410,807	3,091,459	3,986,985
Amount transferred (to)/from Retained Surplus	(1,719,410)	(361,877)	290,415	74,295	121,921	(33,990)	185,204	387,911	680,652	895,526	(201,795)
Closing Balance	1,728,498	1,385,051	1,675,466	1,749,761	1,871,682	1,837,692	2,022,896	2,410,807	3,091,459	3,986,985	3,785,190
<b>REVALUATION SURPLUS</b>											
Opening Balance	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609
Total Other Comprehensive Income	0	0	0	0	0	0	0	0	0	0	0
Closing Balance	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609	117,908,609
<b>TOTAL EQUITY</b>	<b>163,558,077</b>	<b>160,907,307</b>	<b>158,239,744</b>	<b>155,598,193</b>	<b>152,915,295</b>	<b>150,229,794</b>	<b>147,550,966</b>	<b>145,349,747</b>	<b>143,124,040</b>	<b>141,008,788</b>	<b>138,901,279</b>

SHIRE OF RAVENSTHORPE - LONG TERM FINANCIAL PLAN  
FORECAST RATE SETTING STATEMENT  
FOR THE PERIOD FY 2020/21 - 2030/31

	Original Budget										
	FY20/21 (Orig)	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Net current assets at start of financial year - surplus/(deficit)</b>	1,739,505	0	(0)	0	0	0	0	0	0	0	0
	1,739,505	0	(0)	0	0	0	0	0	0	0	0
<b>Revenue from operating activities (excluding rates)</b>											
Rate revenue other than revenue raised from general rates	49,234	51,203	52,995	54,585	56,223	57,910	59,647	61,436	63,279	65,178	69,147
Operating grants, subsidies and contributions	2,011,246	2,450,473	2,469,819	2,489,454	2,509,384	2,529,613	2,550,145	2,571,628	2,592,791	2,614,271	2,636,073
Fees and charges	2,137,072	2,191,590	2,247,137	2,303,707	2,361,703	2,421,161	2,482,118	2,544,611	2,608,681	2,674,365	2,741,706
Service charges	0	0	0	0	0	0	0	0	0	0	0
Interest earnings	78,300	62,701	67,478	70,687	75,144	78,468	85,943	99,097	122,588	159,860	182,026
Other revenue	576,247	587,772	599,527	611,518	623,748	636,223	648,948	661,927	675,165	688,669	702,442
Profit on asset disposals	49,500	0	0	0	0	0	0	0	0	0	0
	4,901,599	5,343,740	5,436,957	5,529,951	5,626,202	5,723,375	5,826,800	5,938,699	6,062,504	6,202,342	6,331,394
<b>Expenditure from operating activities</b>											
Employee costs	(4,287,386)	(4,539,118)	(4,638,486)	(4,735,272)	(4,834,031)	(4,934,800)	(5,032,781)	(5,132,684)	(5,234,547)	(5,338,406)	(5,444,302)
Materials and contracts	(3,494,094)	(2,943,354)	(2,995,099)	(3,025,321)	(3,095,947)	(3,163,580)	(3,219,104)	(3,271,705)	(3,365,323)	(3,420,777)	(3,553,303)
Utility charges	(219,758)	(228,548)	(237,690)	(247,198)	(257,086)	(267,369)	(278,064)	(289,187)	(300,754)	(312,784)	(325,296)
Depreciation on non-current assets	(4,902,716)	(5,109,512)	(5,196,491)	(5,282,910)	(5,361,299)	(5,441,177)	(5,515,147)	(5,135,264)	(5,228,164)	(5,240,828)	(5,194,050)
Interest expenses	(90,968)	(52,166)	(43,358)	(35,521)	(27,444)	(20,798)	(15,482)	(10,345)	(7,368)	(5,912)	(91,332)
Insurance expenses	(225,393)	(233,282)	(241,447)	(249,897)	(258,644)	(267,696)	(276,663)	(286,763)	(296,800)	(307,188)	(317,939)
Other expenditure	(355,930)	(357,049)	(364,190)	(371,473)	(378,903)	(386,481)	(394,211)	(402,095)	(410,137)	(418,339)	(426,706)
Loss on disposal of assets	(227,000)	0	0	0	0	0	0	0	0	0	0
	(13,803,245)	(13,463,029)	(13,716,760)	(13,927,593)	(14,213,353)	(14,481,902)	(14,731,854)	(14,528,042)	(14,843,092)	(15,044,235)	(15,352,928)
<b>Operating activities excluded from budget</b>											
Profit on disposal of assets	(49,500)	0	0	0	0	0	0	0	0	0	0
Loss on disposal of assets	227,000	0	0	0	0	0	0	0	0	0	0
Movement in liabilities associated with restricted cash	0	0	0	0	0	0	0	0	0	0	0
Movement in other provisions (non-current)	0	0	0	0	0	0	0	0	0	0	0
Movement in deferred pensioner rates (non-current)	0	0	0	0	0	0	0	0	0	0	0
Movement in employee benefit provisions (non-current)	0	0	0	0	0	0	0	0	0	0	0
Depreciation and amortisation on assets	4,902,716	5,109,512	5,196,491	5,262,910	5,361,299	5,441,177	5,515,147	5,135,264	5,228,164	5,240,828	5,194,050
<b>Amount attributable to operating activities</b>	(3,821,430)	(3,009,777)	(3,083,313)	(3,134,732)	(3,225,852)	(3,317,350)	(3,389,907)	(3,454,079)	(3,552,424)	(3,601,065)	(3,827,484)
<b>INVESTING ACTIVITIES</b>											
Non-operating grants, subsidies and contributions	9,166,318	817,202	817,202	817,202	817,202	829,385	829,385	829,385	829,385	829,385	841,873
Proceeds from disposal of assets	393,500	304,000	227,000	459,000	275,000	297,000	277,000	344,000	241,000	283,000	437,000
Purchase of property, plant and equipment	(9,081,671)	(1,336,300)	(992,573)	(1,525,965)	(1,348,222)	(1,408,040)	(1,503,794)	(1,521,682)	(965,537)	(1,161,381)	(1,990,133)
Purchase and construction of infrastructure	(4,231,049)	(1,194,003)	(1,196,656)	(1,199,349)	(1,202,082)	(1,467,039)	(1,254,855)	(1,302,713)	(1,555,614)	(1,308,559)	(1,694,035)
<b>Amount attributable to investing activities</b>	(3,752,902)	(1,409,101)	(1,145,027)	(1,449,112)	(1,458,102)	(1,748,694)	(1,652,264)	(1,651,010)	(1,450,766)	(1,357,554)	(2,405,295)
<b>FINANCING ACTIVITIES</b>											
Repayment of debentures	(218,282)	(428,771)	(145,706)	(150,174)	(150,600)	(77,025)	(38,888)	(40,248)	(41,654)	(43,110)	(41,167)
New lease arrangements	0	0	0	0	0	0	0	0	0	0	0
Repayment of long term leases	(121,000)	(147,115)	(130,577)	(130,577)	(130,577)	(130,577)	(130,577)	(25,492)	0	0	0
Transfers to reserves (restricted assets)	(1,530,000)	(1,021,924)	(1,409,369)	(1,496,441)	(1,553,800)	(1,455,664)	(1,809,674)	(2,008,239)	(2,100,881)	(2,215,699)	(1,929,867)
Transfers from reserves (restricted assets)	3,249,410	1,383,801	1,118,954	1,422,147	1,431,880	1,489,654	1,624,470	1,620,328	1,420,229	1,320,173	2,131,662
<b>Amount attributable to financing activities</b>	1,380,128	(214,010)	(566,698)	(355,046)	(403,097)	(173,613)	(354,670)	(453,651)	(722,306)	(938,636)	160,627
<b>Surplus/(deficiency) before general rates</b>	(4,454,699)	(4,632,887)	(4,795,038)	(4,938,890)	(5,087,051)	(5,239,657)	(5,396,840)	(5,558,740)	(5,725,496)	(5,897,254)	(6,072,151)
<b>Total amount raised from general rates</b>	4,454,699	4,632,887	4,795,038	4,938,890	5,087,051	5,239,657	5,396,840	5,558,740	5,725,496	5,897,254	6,072,152
<b>Net current assets at June 30 c/fwd - surplus/(deficit)</b>	0	(0)	0	0	0	0	0	0	0	0	0

SHIRE OF RAVENSTHORPE - LONG TERM FINANCIAL PLAN  
FORECAST RATE SETTING STATEMENT  
FOR THE PERIOD FY 2020/21 - 2030/31

	Original Budget										
	FY20/21 (Orig)	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Net current assets at start of financial year - surplus/(deficit)</b>	1,739,505	0	(0)	0	0	0	0	0	0	0	0
	1,739,505	0	(0)	0	0	0	0	0	0	0	0
<b>Revenue from operating activities (excluding rates)</b>											
Governance	20,000	20,400	20,808	21,224	21,649	22,082	22,523	22,974	23,433	23,902	24,380
General purpose funding	1,049,356	2,075,554	2,094,453	2,111,772	2,130,582	2,148,506	2,170,831	2,199,092	2,237,951	2,290,857	2,330,941
Law, order, public safety	377,790	383,859	390,028	396,300	402,676	409,158	415,748	423,090	429,911	436,845	443,895
Health	15,500	15,888	16,285	16,692	17,109	17,537	17,975	18,425	18,885	19,357	19,841
Education & welfare	1,084,965	1,015,688	1,041,080	1,067,107	1,093,785	1,121,129	1,149,158	1,177,887	1,207,334	1,237,517	1,268,455
Housing	5,200	5,330	5,463	5,600	5,740	5,883	6,030	6,181	6,336	6,494	6,656
Community amenities	704,474	722,725	741,088	759,536	778,447	797,834	817,708	838,082	858,968	880,379	902,330
Recreation and culture	474,001	55,350	56,734	58,152	59,606	61,096	62,623	64,189	65,794	67,439	69,125
Transport	358,500	319,015	325,153	331,417	337,810	344,334	350,993	357,788	364,724	371,803	379,029
Economic services	341,468	253,175	259,504	265,992	272,642	279,458	286,444	293,605	300,946	308,469	316,181
Other property and services	470,345	476,757	486,360	496,159	506,156	516,358	526,766	537,386	548,223	559,280	570,561
*New Initiatives	0	0	0	0	0	0	0	0	0	0	0
	4,901,599	5,343,740	5,436,957	5,529,951	5,626,202	5,723,375	5,826,800	5,938,699	6,062,504	6,202,342	6,331,394
<b>Expenditure from operating activities</b>											
Governance	(965,894)	(875,389)	(912,090)	(910,317)	(948,645)	(947,572)	(987,321)	(988,107)	(1,029,090)	(1,030,873)	(1,073,129)
General purpose funding	(297,378)	(266,238)	(271,194)	(276,432)	(281,772)	(323,215)	(293,680)	(299,553)	(305,544)	(311,655)	(353,888)
Law, order, public safety	(859,619)	(735,797)	(746,817)	(759,534)	(772,503)	(785,730)	(800,644)	(796,034)	(811,593)	(826,623)	(842,977)
Health	(325,386)	(347,502)	(351,592)	(356,658)	(361,819)	(367,075)	(373,377)	(369,890)	(376,460)	(371,053)	(377,904)
Education & welfare	(1,082,697)	(1,029,534)	(1,049,248)	(1,069,772)	(1,090,707)	(1,112,063)	(1,134,283)	(1,156,956)	(1,180,090)	(1,203,696)	(1,227,784)
Housing	(251,223)	(358,758)	(360,918)	(363,488)	(366,105)	(369,655)	(373,967)	(372,844)	(377,356)	(381,972)	(386,694)
Community amenities	(1,644,078)	(1,612,960)	(1,632,564)	(1,655,266)	(1,678,357)	(1,701,477)	(1,730,928)	(1,750,024)	(1,780,835)	(1,818,302)	(1,938,916)
Recreation and culture	(1,962,721)	(1,837,718)	(1,861,074)	(1,886,370)	(1,912,213)	(1,940,083)	(1,968,850)	(1,984,615)	(2,015,810)	(2,038,522)	(1,952,971)
Transport	(5,209,942)	(3,470,032)	(3,512,160)	(3,558,983)	(3,606,607)	(3,655,843)	(3,713,851)	(3,759,905)	(3,816,783)	(3,871,923)	(3,930,995)
Economic services	(709,314)	(694,723)	(701,478)	(708,766)	(716,197)	(723,774)	(731,920)	(719,854)	(728,337)	(736,994)	(746,537)
Other property and services	(494,993)	(2,234,378)	(2,317,625)	(2,382,008)	(2,478,428)	(2,555,415)	(2,623,034)	(2,330,260)	(2,421,193)	(2,452,622)	(2,521,132)
*New Initiatives	0	0	0	0	0	0	0	0	0	0	0
	(13,803,245)	(13,463,029)	(13,716,760)	(13,927,593)	(14,213,353)	(14,481,902)	(14,731,854)	(14,528,042)	(14,843,092)	(15,044,235)	(15,352,928)
<b>Operating activities excluded from budget</b>											
Profit on disposal of assets	(49,500)	0	0	0	0	0	0	0	0	0	0
Loss on disposal of assets	227,000	0	0	0	0	0	0	0	0	0	0
Movement in liabilities associated with restricted cash	0	0	0	0	0	0	0	0	0	0	0
Movement in other provisions (non-current)	0	0	0	0	0	0	0	0	0	0	0
Movement in deferred pensioner rates (non-current)	0	0	0	0	0	0	0	0	0	0	0
Movement in employee benefit provisions (non-current)	0	0	0	0	0	0	0	0	0	0	0
Depreciation and amortisation on assets	4,902,716	5,109,512	5,196,491	5,262,910	5,361,299	5,441,177	5,515,147	5,135,264	5,228,164	5,240,828	5,194,050
<b>Amount attributable to operating activities</b>	(3,821,430)	(3,009,777)	(3,083,313)	(3,134,732)	(3,225,852)	(3,317,350)	(3,389,907)	(3,454,079)	(3,552,424)	(3,601,065)	(3,827,484)
<b>INVESTING ACTIVITIES</b>											
Non-operating grants, subsidies and contributions	9,166,318	817,202	817,202	817,202	817,202	829,385	829,385	829,385	829,385	829,385	841,873
Proceeds from disposal of assets	393,500	304,000	227,000	459,000	275,000	297,000	277,000	344,000	241,000	283,000	437,000
Purchase of property, plant and equipment	(9,081,671)	(1,336,300)	(992,573)	(1,525,965)	(1,348,222)	(1,408,040)	(1,503,794)	(1,521,682)	(965,537)	(1,161,381)	(1,990,133)
Purchase and construction of infrastructure	(4,231,049)	(1,194,003)	(1,196,656)	(1,199,349)	(1,202,082)	(1,467,039)	(1,254,855)	(1,302,713)	(1,555,614)	(1,308,559)	(1,694,035)
<b>Amount attributable to investing activities</b>	(3,752,902)	(1,409,101)	(1,145,027)	(1,449,112)	(1,458,102)	(1,748,694)	(1,652,264)	(1,651,010)	(1,450,766)	(1,357,554)	(2,405,295)
<b>FINANCING ACTIVITIES</b>											
Repayment of debentures	(218,282)	(428,771)	(145,706)	(150,174)	(150,600)	(77,025)	(38,888)	(40,248)	(41,654)	(43,110)	(41,167)
New lease arrangements	0	0	0	0	0	0	0	0	0	0	0
Repayment of long term leases	(121,000)	(147,115)	(130,577)	(130,577)	(130,577)	(130,577)	(130,577)	(25,492)	0	0	0
Transfers to reserves (restricted assets)	(1,530,000)	(1,021,924)	(1,409,369)	(1,496,441)	(1,553,800)	(1,455,664)	(1,809,674)	(2,008,239)	(2,100,881)	(2,215,699)	(1,929,867)
Transfers from reserves (restricted assets)	3,249,410	1,383,801	1,118,954	1,422,147	1,431,880	1,489,654	1,624,470	1,620,328	1,420,229	1,320,173	2,131,662
<b>Amount attributable to financing activities</b>	1,380,128	(214,010)	(566,698)	(355,046)	(403,097)	(173,613)	(354,670)	(453,651)	(722,306)	(938,636)	160,627
<b>Surplus(deficiency) before general rates</b>	(4,454,699)	(4,632,887)	(4,795,038)	(4,938,890)	(5,087,051)	(5,239,657)	(5,396,840)	(5,558,740)	(5,725,496)	(5,897,254)	(6,072,152)
<b>Total amount raised from general rates</b>	4,454,699	4,632,887	4,795,038	4,938,890	5,087,051	5,239,657	5,396,840	5,558,740	5,725,496	5,897,254	6,072,152
<b>Net current assets at June 30 c/w/d - surplus/(deficit)</b>	0	(0)	0	0	0	0	0	0	0	0	0



SHIRE OF RAVENSTHORPE - LONG TERM FINANCIAL PLAN  
 FORECAST STATEMENT OF CASH FLOWS  
 FOR THE PERIOD FY 2020/21 - 2030/31

	Original Budget										
	FY20/21 (Orig)	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>											
<b>Receipts</b>											
Rates	4,666,433	4,684,091	4,848,034	4,993,475	5,143,274	5,297,566	5,456,487	5,620,176	5,788,775	5,962,432	6,141,299
Operating grants, subsidies and contributions	2,458,423	2,450,473	2,469,819	2,489,454	2,509,384	2,529,613	2,550,145	2,571,628	2,592,791	2,614,271	2,636,073
Fees and charges	2,137,072	2,191,590	2,247,137	2,303,707	2,361,703	2,421,161	2,482,118	2,544,611	2,608,681	2,674,365	2,741,706
Interest earnings	78,300	62,701	67,478	70,687	75,144	78,468	85,943	99,097	122,588	159,860	182,026
Goods and services tax	752,742	830,135	847,691	862,916	882,461	901,993	920,122	938,243	960,756	979,749	1,006,755
Other revenue	576,247	587,772	599,527	611,518	623,748	636,223	648,948	661,927	675,165	688,669	702,442
	<b>10,669,217</b>	<b>10,806,762</b>	<b>11,079,686</b>	<b>11,331,756</b>	<b>11,595,714</b>	<b>11,865,024</b>	<b>12,143,763</b>	<b>12,435,682</b>	<b>12,748,755</b>	<b>13,079,346</b>	<b>13,410,300</b>
<b>Payments</b>											
Employee costs	(3,904,197)	(4,539,118)	(4,638,486)	(4,735,272)	(4,834,031)	(4,934,800)	(5,032,781)	(5,132,684)	(5,234,547)	(5,338,406)	(5,444,302)
Materials and contracts	(3,152,170)	(2,943,354)	(2,995,099)	(3,025,321)	(3,095,947)	(3,163,580)	(3,219,104)	(3,271,705)	(3,365,323)	(3,420,777)	(3,553,303)
Utility charges	(219,758)	(228,548)	(237,690)	(247,198)	(257,086)	(267,369)	(278,064)	(289,187)	(300,754)	(312,784)	(325,296)
Interest expense	(90,968)	(52,166)	(43,358)	(35,521)	(27,444)	(20,798)	(15,482)	(10,345)	(7,368)	(5,912)	(91,332)
Insurance expense	(225,393)	(233,282)	(241,447)	(249,897)	(258,644)	(267,696)	(277,066)	(286,763)	(296,800)	(307,188)	(317,939)
Goods and services tax	(752,742)	(830,135)	(847,691)	(862,916)	(882,461)	(901,993)	(920,122)	(938,243)	(960,756)	(979,749)	(1,006,755)
Other expenditure	(355,930)	(357,049)	(364,190)	(371,473)	(378,903)	(386,481)	(394,211)	(402,095)	(410,137)	(418,339)	(426,706)
	<b>(8,701,158)</b>	<b>(9,183,652)</b>	<b>(9,367,960)</b>	<b>(9,527,599)</b>	<b>(9,734,515)</b>	<b>(9,942,717)</b>	<b>(10,136,830)</b>	<b>(10,331,022)</b>	<b>(10,575,684)</b>	<b>(10,783,156)</b>	<b>(11,165,633)</b>
<b>Net cash provided by (used in) operating activities</b>	<b>1,968,059</b>	<b>1,623,110</b>	<b>1,711,726</b>	<b>1,804,157</b>	<b>1,861,199</b>	<b>1,922,307</b>	<b>2,006,934</b>	<b>2,104,661</b>	<b>2,173,072</b>	<b>2,296,190</b>	<b>2,244,668</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>											
Payments for purchase of property, plant & equipment	(9,081,671)	(1,336,300)	(992,573)	(1,525,965)	(1,348,222)	(1,408,040)	(1,503,794)	(1,521,682)	(965,537)	(1,161,381)	(1,990,133)
Payments for construction of infrastructure	(4,231,049)	(1,194,003)	(1,196,656)	(1,199,349)	(1,202,082)	(1,467,039)	(1,254,855)	(1,302,713)	(1,555,614)	(1,308,559)	(1,694,035)
Non operating grants, subsidies and contributions used for the development of assets	9,166,318	817,202	817,202	817,202	817,202	829,385	829,385	829,385	829,385	829,385	841,873
Proceeds from the sale of plant & equipment	393,500	304,000	227,000	459,000	275,000	297,000	277,000	344,000	241,000	283,000	437,000
<b>Net cash provided by (used in) investing activities</b>	<b>(3,752,902)</b>	<b>(1,409,101)</b>	<b>(1,145,027)</b>	<b>(1,449,112)</b>	<b>(1,458,102)</b>	<b>(1,748,694)</b>	<b>(1,652,264)</b>	<b>(1,651,010)</b>	<b>(1,450,766)</b>	<b>(1,357,554)</b>	<b>(2,405,295)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>											
Repayment of debentures	(218,282)	(428,771)	(145,706)	(150,174)	(150,600)	(77,025)	(38,888)	(40,248)	(41,654)	(43,110)	(41,167)
Proceeds from self supporting loans	0	0	0	0	0	0	0	0	0	0	0
Repayment of lease commitments	(121,000)	(147,115)	(130,577)	(130,577)	(130,577)	(130,577)	(130,577)	(25,492)	0	0	0
Proceeds from new debentures	0	0	0	0	0	0	0	0	0	0	0
<b>Net cash provided by (used in) financing activities</b>	<b>(339,282)</b>	<b>(575,886)</b>	<b>(276,283)</b>	<b>(280,751)</b>	<b>(281,177)</b>	<b>(207,603)</b>	<b>(169,466)</b>	<b>(65,740)</b>	<b>(41,654)</b>	<b>(43,110)</b>	<b>(41,167)</b>
Net increase (decrease) in cash held	(2,124,125)	(361,877)	290,416	74,295	121,920	(33,990)	185,204	387,911	680,652	895,525	(201,795)
Cash at beginning of year	4,456,545	2,332,420	1,970,543	2,260,959	2,335,254	2,457,174	2,423,184	2,608,389	2,996,300	3,676,952	4,572,477
<b>Cash and cash equivalents at the end of the year</b>	<b>2,332,420</b>	<b>1,970,543</b>	<b>2,260,959</b>	<b>2,335,254</b>	<b>2,457,174</b>	<b>2,423,184</b>	<b>2,608,389</b>	<b>2,996,300</b>	<b>3,676,952</b>	<b>4,572,477</b>	<b>4,370,682</b>

SHIRE OF RAVENSTHORPE - LONG TERM FINANCIAL PLAN  
 FORECAST CAPITAL EXPENDITURE  
 FOR THE PERIOD FY 2020/21 - 2030/31

CAPITAL EXPENDITURE BY ASSET CLASS

Sum of Forecast Capital Cost

		FY20/21 (Orin)	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31
<b>Buildings</b>												
	Water Bomber Tank Upgrade	\$2,000										
	Suroerv Uoorage - Hopetoun	\$11,677										
	30 Kingsmill Street, Ravensthorpe	\$40,000										
	Ravensthorpe Museum	\$4,500										
	Records Sea Container	\$5,500										
	Construct Animal Holding Pen - Hopetoun	\$10,000										
	Suroerv Uoorage Ravensthorpe - Painting	\$21,573										
	Little Barrens - Painting (Lrci Funded)	\$10,000										
	Two Mile Ablution Block - Hopetoun (Dcp Funded)	\$68,200										
	Hopetoun Sports Pavilion - Timber Sealing And Painting (Lrci Funded)	\$20,400										
	Hopetoun Sports Pavilion, Repair Doors, Ceilings, Toilets, Kitchen (Lrci Funded)	\$258,000										
	Ravensthorpe Rec Centre - Balcony/Grassland (Dcp Funded)	\$114,149										
	Ravensthorpe Rec Centre - Hot Water System (Lrci Funded)	\$25,000										
	Rcp Architect Services	\$250,000										
	Rcp Consultants Services	\$237,064										
	Rcp Project Management	\$54,119										
	Rcp Building Construction (& Builders Preliminaries)	\$3,928,005										
	Rcp Project Fees And Charges	\$41,822										
	Rcp Demolition	\$100,000										
	Rcp Continency	\$1,435,163										
	Rcp Utility Services (External Services)	\$234,900										
	Ravensthorpe Depot Office Refit	\$40,000										
	Hopetoun Depot Mechanic Workshop And Building Maint Shed	\$12,000										
	Project to be confirmed		\$50,000	\$50,000	\$50,000	\$200,000	\$450,000	\$200,000	\$175,000	\$200,000	\$190,000	\$370,000
<b>Footpaths</b>												
	Footpath Renewal		\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$10,000
	Hosking Street - Concrete Footpath Construction (Dcp Funded)	\$30,000										
	Cambewarra Drive Pavement Overlay	\$33,250										
<b>Furniture and Equipment</b>												
	Depot Office And Workshop Improvements	\$7,000										
	Office Furniture And Painting	\$10,000										
	Surgery Equipment Replacement	\$12,000										
	Little Barrens - Cot And Kindy Room Furniture	\$6,500										
	Street Furniture - Hopetoun (Dcp Funded)	\$10,500										
	Computer Upgrades	\$9,600										
	Administration Office Photocopier Replacement	\$6,000										
	Project to be confirmed annually		\$10,300	\$11,073	\$11,965	\$11,222	\$9,040	\$12,794	\$15,682	\$15,537	\$22,381	\$13,633
<b>Land</b>												
	Purchase Depot Block - 1 Moir Road	\$100,000										
<b>Plant and Equipment</b>												
	Plant replacement - refer to Plant Replacement schedule for detailed listing	\$1,996,000	\$1,276,000	\$931,500	\$1,464,000	\$1,137,000	\$949,000	\$1,291,000	\$1,331,000	\$750,000	\$949,000	\$1,606,500
<b>Roads</b>												
	Transport Works - refer to Transport Works program schedule for detailed listing of pi	\$2,387,022	\$1,159,003	\$1,161,656	\$1,164,349	\$1,167,082	\$1,182,039	\$1,184,855	\$1,187,713	\$1,190,614	\$1,193,559	\$1,209,035
<b>Other Infrastructure</b>												
	Ravensthorpe Regional Landfill	\$250,000										
	To be confirmed											
	Little Barrens - Playground Upgrade	\$100,000										
	Cub House - Playground Upgrade	\$80,000										
	Mundinup Waste Site Improvements	\$9,360										
	Basketball Hoops Near Skatepark Hopetoun (Dcp Funded)	\$15,000										
	Dual Irrigation - Hopetoun Oval (Dcp And Dsr Funded)	\$282,425										
	Maitland Street Park Playground Upgrade (Dcp Funded)	\$45,000										
	Meculoch Park Playground Upgrade - Hopetoun (Dcp Funded)	\$108,642										
	Skate Park Shade And Seating (Dcp Funded)	\$8,000										
	Rcp Landscaping And Playground	\$614,250										
	Rcp Carpark	\$180,900										
	Airport Lighting Upgrade	\$32,200										
	Illuminating Silo Art Work (Dcp Funded)	\$25,000										
	Recreation project to be confirmed annually		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$50,000	\$50,000	\$50,000	\$25,000
	Airport Renewal Project						\$250,000					\$250,000
	Water Infrastructure Renewal Project							\$35,000			\$50,000	
	Swimming Pool Renewal Project								\$50,000			
	Wastewater Facility Renewal Project									\$300,000		\$200,000
<b>Drainage</b>												
	Coxall Road 2X Culvert Replace (Lrci Funded)	\$30,000										
<b>Grand Total</b>		<b>\$13,312,720</b>	<b>\$2,530,303</b>	<b>\$2,189,229</b>	<b>\$2,725,314</b>	<b>\$2,550,304</b>	<b>\$2,875,079</b>	<b>\$2,758,649</b>	<b>\$2,824,395</b>	<b>\$2,521,151</b>	<b>\$2,469,940</b>	<b>\$3,684,168</b>

**SHIRE OF RAVENSTHORPE - LONG TERM FINANCIAL PLAN  
ASSET SUMMARY  
FOR THE PERIOD FY 2020/21 - 2030/31**

	FY20/21 (Orig)	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Written Down Asset Value at Beginning of Year</b>											
Land	2,107,500	2,207,500	2,207,500	2,207,500	2,207,500	2,207,500	2,207,500	2,207,500	2,207,500	2,207,500	2,207,500
Buildings	25,276,212	31,503,397	30,864,045	30,224,328	29,584,243	29,093,792	28,851,874	28,356,656	27,834,971	27,337,004	26,827,569
Furniture and Equipment	396,695	408,207	369,327	330,547	291,935	251,799	208,747	168,859	131,023	92,017	108,021
Plant and Equipment	4,576,326	5,315,034	5,697,775	5,736,601	6,020,141	6,073,005	5,847,778	5,927,717	6,373,065	6,260,703	6,260,425
Roads	95,111,443	95,026,206	93,349,506	91,666,331	89,976,702	88,280,636	86,590,337	84,893,546	83,190,282	81,480,565	79,764,417
Footpaths	1,112,168	1,057,447	955,052	852,544	749,923	647,190	544,345	441,387	338,316	235,133	131,837
Drainage	17,387,066	17,017,693	16,624,414	16,231,136	15,837,857	15,444,578	15,051,299	14,658,020	14,264,741	13,871,462	13,478,183
Other Infrastructure	10,607,715	11,873,645	11,458,300	11,042,672	10,626,761	10,210,566	10,044,088	9,658,785	9,317,703	9,225,204	8,877,747
Asset Balance Total - Existing	156,575,125	164,409,129	161,525,920	158,291,657	155,295,061	152,209,066	149,345,968	146,312,470	143,657,601	140,709,588	137,655,699
<b>Assets Acquired during the Year</b>											
Land	100,000	0	0	0	0	0	0	0	0	0	0
Buildings	6,924,071	50,000	50,000	50,000	200,000	450,000	200,000	175,000	200,000	190,000	370,000
Furniture and Equipment	61,600	10,300	11,073	11,965	11,222	9,040	12,794	15,682	15,537	22,381	13,633
Plant and Equipment	1,996,000	1,276,000	931,500	1,464,000	1,137,000	949,000	1,291,000	1,331,000	750,000	949,000	1,606,500
Roads	2,387,022	1,159,003	1,161,656	1,164,349	1,167,082	1,182,039	1,184,855	1,187,713	1,190,614	1,193,559	1,209,035
Footpaths	63,250	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	10,000
Drainage	30,000	0	0	0	0	0	0	0	0	0	0
Other Infrastructure	1,750,777	20,000	20,000	20,000	20,000	270,000	55,000	100,000	350,000	100,000	475,000
Asset Balance Total - New	13,312,720	2,530,303	2,189,229	2,725,314	2,550,304	2,875,079	2,758,649	2,824,395	2,521,151	2,469,940	3,684,168
<b>Assets Disposed during the Year</b>											
Plant and Equipment	(571,000)	(304,000)	(227,000)	(459,000)	(275,000)	(297,000)	(277,000)	(344,000)	(241,000)	(283,000)	(437,000)
Asset Balance Total - New	(571,000)	(304,000)	(227,000)	(459,000)	(275,000)	(297,000)	(277,000)	(344,000)	(241,000)	(283,000)	(437,000)
<b>Depreciation Expense Raised</b>											
Buildings	(696,886)	(689,351)	(689,718)	(690,085)	(690,451)	(691,918)	(695,218)	(696,685)	(697,968)	(699,435)	(700,828)
Furniture and Equipment	(50,088)	(49,180)	(49,853)	(50,577)	(51,358)	(52,092)	(52,682)	(53,518)	(54,543)	(6,377)	(7,840)
Plant and Equipment	(686,292)	(589,258)	(665,675)	(721,460)	(809,135)	(877,227)	(934,061)	(541,652)	(621,362)	(666,278)	(723,111)
Roads	(2,472,259)	(2,835,703)	(2,844,830)	(2,853,978)	(2,863,147)	(2,872,338)	(2,881,647)	(2,890,977)	(2,900,331)	(2,909,707)	(2,919,106)
Footpaths	(117,971)	(117,396)	(117,508)	(117,621)	(117,733)	(117,846)	(117,958)	(118,071)	(118,183)	(118,296)	(1,013)
Drainage	(399,373)	(393,279)	(393,279)	(393,279)	(393,279)	(393,279)	(393,279)	(393,279)	(393,279)	(393,279)	(393,279)
Other Infrastructure	(484,847)	(435,345)	(435,628)	(435,911)	(436,195)	(436,478)	(440,303)	(441,082)	(442,499)	(447,457)	(448,874)
Depreciation Expense Raised Total	(4,907,716)	(5,109,512)	(5,196,491)	(5,262,910)	(5,361,299)	(5,441,177)	(5,515,147)	(5,135,264)	(5,228,164)	(5,240,828)	(5,194,050)
<b>NET ASSET VALUES AT THE END OF THE YEAR</b>											
	<b>164,409,129</b>	<b>161,525,920</b>	<b>158,291,657</b>	<b>155,295,061</b>	<b>152,209,066</b>	<b>149,345,968</b>	<b>146,312,470</b>	<b>143,657,601</b>	<b>140,709,588</b>	<b>137,655,699</b>	<b>135,708,818</b>
<b>Land</b>	2,207,500	2,207,500	2,207,500	2,207,500	2,207,500	2,207,500	2,207,500	2,207,500	2,207,500	2,207,500	2,207,500
<b>Buildings</b>	31,503,397	30,864,045	30,224,328	29,584,243	29,093,792	28,851,874	28,356,656	27,834,971	27,337,004	26,827,569	26,496,741
<b>Furniture and Equipment</b>	408,207	369,327	330,547	291,935	251,799	208,747	168,859	131,023	92,017	108,021	113,814
<b>Plant and Equipment</b>	5,315,034	5,697,775	5,736,601	6,020,141	6,073,005	5,847,778	5,927,717	6,373,065	6,260,703	6,260,425	6,706,814
<b>Roads</b>	95,026,206	93,349,506	91,666,331	89,976,702	88,280,636	86,590,337	84,893,546	83,190,282	81,480,565	79,764,417	78,054,346
<b>Footpaths</b>	1,057,447	955,052	852,544	749,923	647,190	544,345	441,387	338,316	235,133	131,837	140,825
<b>Drainage</b>	17,017,693	16,624,414	16,231,136	15,837,857	15,444,578	15,051,299	14,658,020	14,264,741	13,871,462	13,478,183	13,084,904
<b>Other Infrastructure</b>	11,873,645	11,458,300	11,042,672	10,626,761	10,210,566	10,044,088	9,658,785	9,317,703	9,225,204	8,877,747	8,903,873
<b>NET ASSET VALUES AT THE END OF THE YEAR</b>	<b>164,409,129</b>	<b>161,525,920</b>	<b>158,291,657</b>	<b>155,295,061</b>	<b>152,209,066</b>	<b>149,345,968</b>	<b>146,312,470</b>	<b>143,657,601</b>	<b>140,709,588</b>	<b>137,655,699</b>	<b>135,708,818</b>

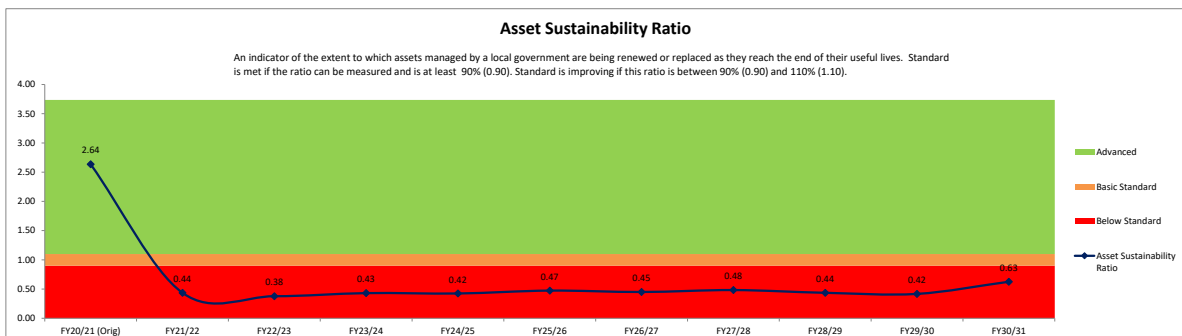
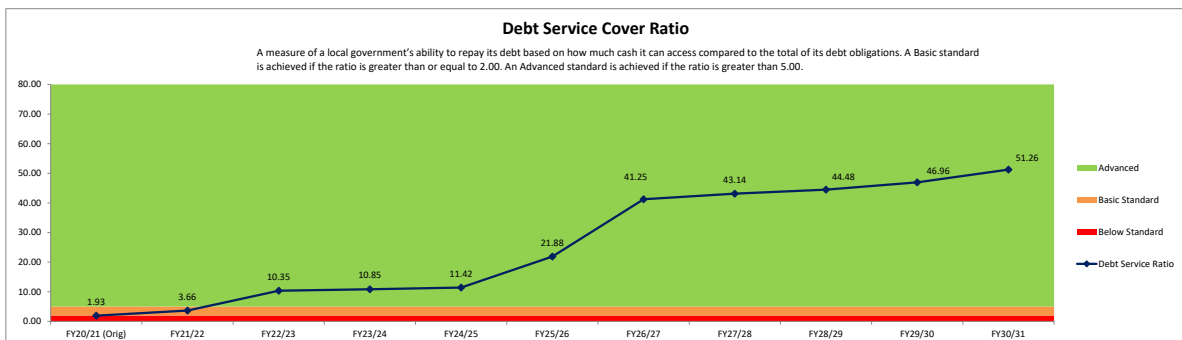
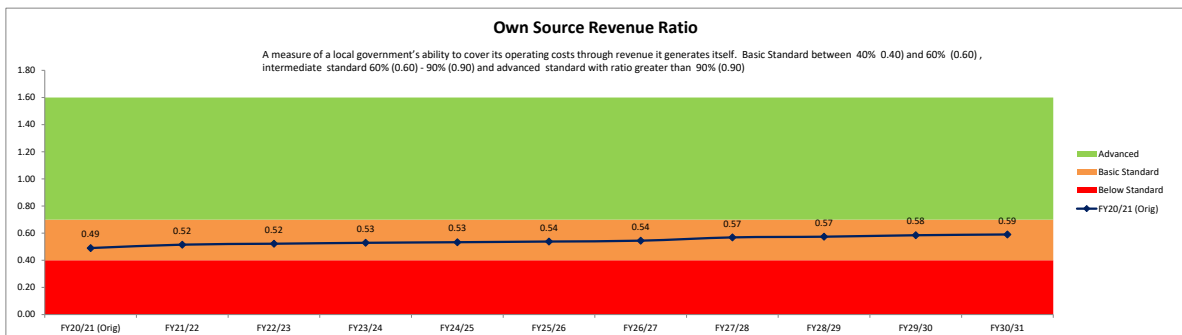
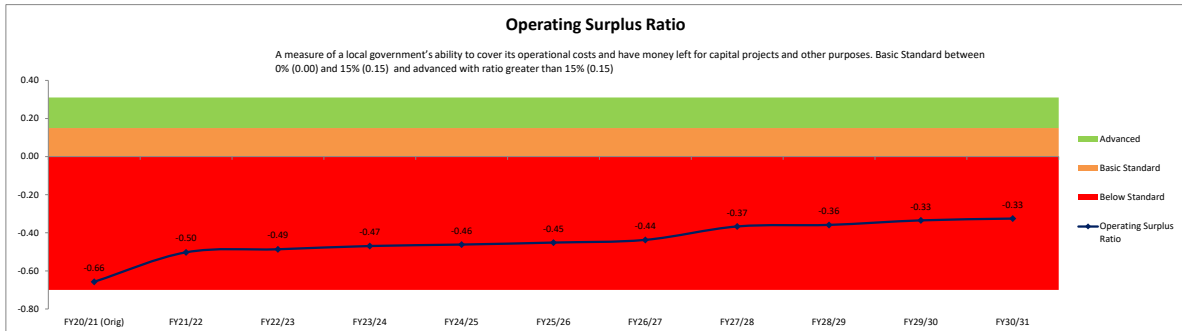
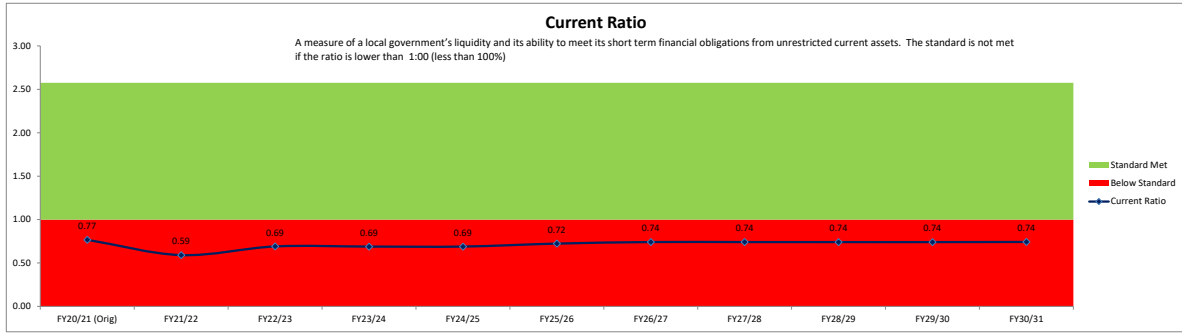
**SHIRE OF RAVENSTHORPE - LONG TERM FINANCIAL PLAN  
FORECAST RESERVES MOVEMENT  
FOR THE PERIOD FY 2020/21 - 2030/31**

	Original Budget										
	FY20/21 \$	FY21/22 \$	FY22/23 \$	FY23/24 \$	FY24/25 \$	FY25/26 \$	FY26/27 \$	FY27/28 \$	FY28/29 \$	FY29/30 \$	FY30/31 \$
<b>Leave Reserve</b>											
Opening Balance	42,686	43,057	43,475	43,922	44,410	44,952	45,567	46,278	47,115	48,121	49,353
Interest	0	418	447	488	542	615	711	837	1,006	1,233	1,606
Transfer to	371	0	0	0	0	0	0	0	0	0	0
Transfer from	0	0	0	0	0	0	0	0	0	0	0
Closing Balance	43,057	43,475	43,922	44,410	44,952	45,567	46,278	47,115	48,121	49,353	50,959
<b>Plant and Vehicle Reserve</b>											
Opening Balance	900,487	288,822	170,124	326,373	182,997	223,232	322,286	268,313	240,167	716,294	1,068,644
Interest	0	2,802	1,749	3,624	2,235	3,054	5,026	4,854	5,127	18,350	34,768
Transfer to	957,835	850,500	859,000	858,000	900,000	748,000	955,000	954,000	990,000	1,000,000	900,000
Transfer from	(1,569,500)	(972,000)	(704,500)	(1,005,000)	(862,000)	(652,000)	(1,014,000)	(987,000)	(509,000)	(666,000)	(1,169,500)
Closing Balance	288,822	170,124	326,373	182,997	223,232	322,286	268,313	240,167	716,294	1,068,644	833,911
<b>Emergency Farm Water Reserve</b>											
Opening Balance	12,201	12,307	12,426	12,554	12,693	12,848	13,024	38,227	38,919	64,750	41,408
Interest	0	119	128	139	155	176	203	692	831	1,659	1,347
Transfer to	106	0	0	0	0	0	60,000	0	25,000	25,000	0
Transfer from	0	0	0	0	0	0	(35,000)	0	0	(50,000)	0
Closing Balance	12,307	12,426	12,554	12,693	12,848	13,024	38,227	38,919	64,750	41,408	42,755
<b>Building Reserve</b>											
Opening Balance	1,386,509	218,574	230,903	335,277	464,000	446,668	442,779	489,685	563,544	645,574	767,112
Interest	0	2,120	2,374	3,723	5,868	6,111	6,906	8,859	12,031	16,538	24,957
Transfer to	462,065	80,209	152,000	175,000	177,000	177,000	240,000	240,000	270,000	295,000	290,000
Transfer from	(1,630,000)	(50,000)	(50,000)	(50,000)	(200,000)	(200,000)	(200,000)	(175,000)	(200,000)	(190,000)	(120,000)
Closing Balance	218,574	230,903	335,277	464,000	446,668	442,779	489,685	563,544	645,574	767,112	962,070
<b>Recreation Reserve</b>											
Opening Balance	0	0	0	0	0	0	0	0	25,000	26,534	32,213
Interest	0	0	0	0	0	0	0	0	534	680	1,048
Transfer to	0	20,000	20,000	20,000	20,000	20,000	20,000	75,000	51,000	55,000	20,000
Transfer from	0	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(50,000)	(50,000)	(50,000)	(25,000)
Closing Balance	0	0	0	0	0	0	0	25,000	26,534	32,213	28,261
<b>Road and Footpath Reserve</b>											
Opening Balance	395,961	499,406	194,719	171,396	195,988	213,930	253,260	335,753	513,142	746,283	1,015,730
Interest	0	4,844	2,002	1,903	2,394	2,927	3,950	6,074	10,955	19,118	33,046
Transfer to	103,445	32,270	319,128	369,836	365,427	404,058	434,013	529,642	585,415	614,503	520,153
Transfer from	0	(341,801)	(344,454)	(347,147)	(349,880)	(367,654)	(355,470)	(358,328)	(361,229)	(364,173)	(367,162)
Closing Balance	499,406	194,719	171,396	195,988	213,930	253,260	335,753	513,142	746,283	1,015,730	1,201,768
<b>Swimming Pool Upgrade Reserve</b>											
Opening Balance	44,909	45,300	45,740	46,210	46,723	47,294	47,941	48,689	7,569	7,731	7,929
Interest	0	439	470	513	571	647	748	881	162	198	258
Transfer to	391	0	0	0	0	0	0	0	0	0	0
Transfer from	0	0	0	0	0	0	0	(50,000)	0	0	0
Closing Balance	45,300	45,740	46,210	46,723	47,294	47,941	48,689	7,569	7,731	7,929	8,187
<b>Airport Reserve</b>											
Opening Balance	379,993	383,679	387,401	391,384	395,730	400,564	156,044	158,478	211,345	265,857	332,667
Interest	0	3,722	3,983	4,346	4,834	5,480	2,434	2,867	4,512	6,811	10,823
Transfer to	3,306	0	0	0	0	0	0	50,000	50,000	60,000	0
Transfer from	(18,050)	0	0	0	0	(250,000)	0	0	0	0	(250,000)
Closing Balance	365,249	387,401	391,384	395,730	400,564	156,044	158,478	211,345	265,857	332,667	93,490
<b>Waste and Sewerage Reserve</b>											
Opening Balance	285,162	255,783	278,264	301,125	324,469	348,432	371,199	398,988	471,206	221,266	263,934
Interest	0	2,481	2,861	3,344	3,963	4,767	5,789	7,218	10,059	5,668	8,587
Transfer to	2,481	20,000	20,000	20,000	20,000	18,000	22,000	65,000	40,000	37,000	20,000
Transfer from	(31,860)	0	0	0	0	0	0	0	(300,000)	0	(200,000)
Closing Balance	255,783	278,264	301,125	324,469	348,432	371,199	398,988	471,206	221,266	263,934	92,521
<b>IT and Equipment Reserve</b>											
Opening Balance	0	0	22,000	47,226	82,751	133,761	185,591	238,486	292,800	349,051	407,993
Interest	0	0	226	524	1,011	1,830	2,895	4,315	6,251	8,942	13,274
Transfer to	0	22,000	25,000	35,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Transfer from	0	0	0	0	0	0	0	0	0	0	0
Closing Balance	0	22,000	47,226	82,751	133,761	185,591	238,486	292,800	349,051	407,993	471,267
<b>TOTAL RESERVE BALANCE</b>	<b>1,728,498</b>	<b>1,385,051</b>	<b>1,675,466</b>	<b>1,749,761</b>	<b>1,871,682</b>	<b>1,837,692</b>	<b>2,022,896</b>	<b>2,410,807</b>	<b>3,091,459</b>	<b>3,986,985</b>	<b>3,785,190</b>
<b>Summary</b>											
Opening Balance	3,447,908	1,746,928	1,385,051	1,675,466	1,749,761	1,871,682	1,837,692	2,022,896	2,410,807	3,091,459	3,986,985
Interest	0	16,945	14,241	18,605	21,373	25,606	28,661	36,597	51,466	79,196	129,714
Transfer to	1,530,000	1,004,979	1,395,128	1,477,836	1,532,427	1,430,058	1,781,013	1,971,642	2,049,415	2,136,503	1,800,153
Transfer from	(3,249,410)	(1,363,801)	(1,118,954)	(1,422,147)	(1,431,880)	(1,489,654)	(1,624,470)	(1,620,328)	(1,420,229)	(1,320,173)	(2,131,662)
Closing Balance	<b>1,728,498</b>	<b>1,385,051</b>	<b>1,675,466</b>	<b>1,749,761</b>	<b>1,871,682</b>	<b>1,837,692</b>	<b>2,022,896</b>	<b>2,410,807</b>	<b>3,091,459</b>	<b>3,986,985</b>	<b>3,785,190</b>

**SHIRE OF RAVENSTHORPE - LONG TERM FINANCIAL PLAN  
LOAN SUMMARY  
FOR THE PERIOD FY 2020/21 - 2030/31**

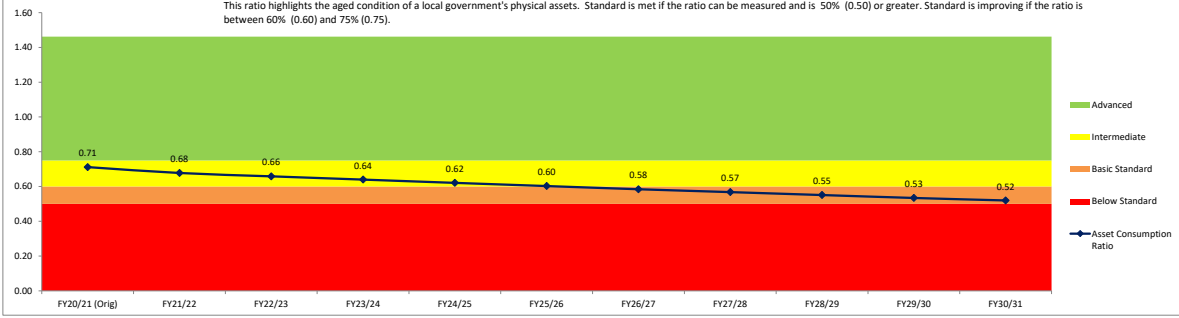
	FY20/21 (Orig)	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>145</b>											
<b>Staff Housing</b>											
Loan Outstanding	190,080	154,192	116,742	78,214	38,575	0	0	0	0	0	0
Interest Payment	6,186	3,620	2,541	1,431	290	0	0	0	0	0	0
Principal Repayment	35,888	37,450	38,529	39,638	38,575	0	0	0	0	0	0
Loan Balance	154,192	116,742	78,214	38,575	0	0	0	0	0	0	0
<b>147</b>											
<b>Daw Street</b>											
Loan Outstanding	222,334	205,318	187,430	168,936	149,816	130,048	109,610	88,479	66,632	44,046	20,694
Interest Payment	7,886	6,457	5,851	5,224	4,576	3,906	3,214	2,498	1,758	992	201
Principal Repayment	17,016	17,888	18,494	19,120	19,768	20,438	21,131	21,847	22,587	23,352	20,694
Loan Balance	205,318	187,430	168,936	149,816	130,048	109,610	88,479	66,632	44,046	20,694	0
<b>146</b>											
<b>HCC</b>											
Loan Outstanding	298,392	284,301	269,437	254,035	238,076	221,538	204,401	186,643	168,242	149,174	129,416
Interest Payment	11,080	9,814	9,276	8,718	8,140	7,541	6,920	6,277	5,611	4,920	4,204
Principal Repayment	14,091	14,864	15,402	15,960	16,538	17,137	17,758	18,401	19,068	19,758	20,474
Loan Balance	284,301	269,437	254,035	238,076	221,538	204,401	186,643	168,242	149,174	129,416	108,942
<b>138D</b>											
<b>Town Streets 1</b>											
Loan Outstanding	262,694	232,135	0	0	0	0	0	0	0	0	0
Interest Payment	18,961	560	0	0	0	0	0	0	0	0	0
Principal Repayment	30,559	232,135	0	0	0	0	0	0	0	0	0
Loan Balance	232,135	0	0	0	0	0	0	0	0	0	0
<b>144</b>											
<b>Town Streets 2</b>											
Loan Outstanding	107,876	55,265	0	0	0	0	0	0	0	0	0
Interest Payment	7,251	522	0	0	0	0	0	0	0	0	0
Principal Repayment	52,611	55,265	0	0	0	0	0	0	0	0	0
Loan Balance	55,265	0	0	0	0	0	0	0	0	0	0
<b>143B</b>											
<b>Town Streets 3</b>											
Loan Outstanding	170,227	138,087	104,549	70,044	34,546	0	0	0	0	0	0
Interest Payment	5,540	3,242	2,276	1,282	259	0	0	0	0	0	0
Principal Repayment	32,140	33,538	34,504	35,498	34,546	0	0	0	0	0	0
Loan Balance	138,087	104,549	70,044	34,546	0	0	0	0	0	0	0
<b>138E</b>											
<b>Town Streets 4</b>											
Loan Outstanding	232,966	196,989	159,357	120,580	80,623	39,451	0	0	0	0	0
Interest Payment	7,828	5,111	3,966	2,787	1,571	318	0	0	0	0	0
Principal Repayment	35,977	37,632	38,777	39,957	41,173	39,450	0	0	0	0	0
Loan Balance	196,989	159,357	120,580	80,623	39,451	0	0	0	0	0	0
<b>Summary</b>											
Loan Outstanding	1,484,569	1,266,287	837,516	691,810	541,636	391,037	314,011	275,123	234,876	193,221	150,111
Interest Payment	64,732	29,326	23,910	19,442	14,836	11,765	10,134	8,775	7,368	5,912	4,405
Principal Repayment	218,282	428,771	145,706	150,174	150,600	77,025	38,888	40,248	41,654	43,110	41,167
<b>Loan Balance</b>	<b>1,266,287</b>	<b>837,516</b>	<b>691,810</b>	<b>541,636</b>	<b>391,037</b>	<b>314,011</b>	<b>275,123</b>	<b>234,876</b>	<b>193,221</b>	<b>150,111</b>	<b>108,944</b>
Proceeds from New Debentures	0	0	0	0	0	0	0	0	0	0	0

**SHIRE OF RAVENSTHORPE - LONG TERM FINANCIAL PLAN  
RATIO RISK CHARTS / GRAPHS  
FOR THE PERIOD FY 2020/21 - 2030/31**



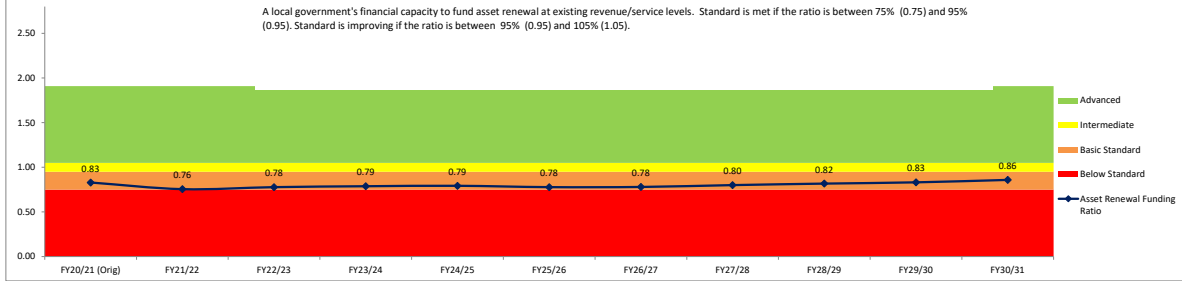
### Asset Consumption Ratio

This ratio highlights the aged condition of a local government's physical assets. Standard is met if the ratio can be measured and is 50% (0.50) or greater. Standard is improving if the ratio is between 60% (0.60) and 75% (0.75).



### Asset Renewal Funding Ratio

A local government's financial capacity to fund asset renewal at existing revenue/service levels. Standard is met if the ratio is between 75% (0.75) and 95% (0.95). Standard is improving if the ratio is between 95% (0.95) and 105% (1.05).





# FLEET, EQUIPMENT & IT ASSET MANAGEMENT PLAN

## PART 1 - SUMMARY

Version 1.4

December 2020



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Author: Ben Symmons – AIM Consultants  
 Date: 8 December 2020  
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## Executive Summary

The Shire of Ravensthorpe owns and maintains a number of Fleet, Equipment and IT assets within its portfolio. These assets support the delivery of a number of different services. This document is the Shire's Asset Management Plan (AMP) for these assets. It outlines the activities that will be carried out over the next 15 years. It also details the service levels (standard) the Shire will provide and the resources required to deliver them.

While the document is comprehensive, it is also evolving with the Shire's practice maturity. As such there are a number of actions that have been identified that will improve the AMP's accuracy over time. All readers of this AMP must understand its limitations and applied assumptions before acting on any information contained within it. All information within this AMP is fully detailed within a separate Part 2 document.

Overall, the Shire's portfolio consists of 85 fleet, 6 equipment, 8 IT and 6 furniture assets. The current replacement cost of these assets is \$8.3m. The fair value of all is not known.

The performance of the portfolio cannot be currently ascertained, due to a lack of measures such as service levels.

Looking forward, the portfolio may experience some service demand change. Influences such as visitor numbers, litigation, climate change, demographics, participation/usage and government policy, legislation & compliance are regarded as likely to have the greatest affect.

In order to improve the Shire's management practices, a number of key tasks have been identified. These have been listed within the Improvement Plan for future implementation.

# Background and Objectives

## Purpose of this Asset Management Plan

This document is an Asset Management Plan (AMP) for the Shire's Fleet, Equipment and IT assets. The AMP documents how the Shire plans to manage these assets, to what standard (service levels) and what the associated long term costs are.

## Focus of this Asset Management Plan

The assets considered by this AMP are detailed in Table 1.

Asset Type	Quantity	Current Replacement Cost
Equipment	6	Unknown
Fleet	85	Unknown
IT & Furniture	14	\$522,897
<b>Total</b>	<b>105</b>	<b>Unknown</b>

Table 1: Assets covered by the Fleet, Equipment & IT AMP

## Corporate Document Relationships

This AMP integrates with the other following Shire documents:

- Strategic Community Plan
- Corporate Business Plan
- Long Term Financial Plan
- Annual Budget

## Time Period of the AMP and Review Process

The Asset Management Plan covers a 15 year period. It will be reviewed during annual budget preparation and amended to be kept up to date.

# Service Levels

## Introduction

Service Levels describe the standard (e.g. quality) that the Shire seeks to achieve from its Fleet, Equipment & IT assets. These have been developed through the consideration of strategic inputs and perceived customer requirements. The process through which the Shire's Service Levels were developed is found in Appendix B.

## Service Level Performance

Table 2 details the service level performance that the Shire is currently achieving.

KPI	Performance	Tactic
Affordability	Unknown	Establishing performance
Compliance	Unknown	Establishing performance
Condition	Unknown	Establishing performance
Quality	Unknown	Establishing performance
Reliability	Unknown	Establishing performance

Table 2: Service Level Performance

## Service Demand

This section summarises likely factors that may affect the demand for Fleet, Equipment & IT assets over the life of the AMP. Full details of past and future demand factors are recorded in Appendix C.

### Historic Demand

The following table outlines the key factors that have affected historical service demand change.

Driver Type	Effect
Population	Shire population up by 315 people (+22%) from 1,410 (2001) to 1,725 (2016). This increase would suggest that demand for some services may have risen, increasing the need for Fleet, Equipment & IT assets. Overall though, considered negligible.

Table 3: Historic Demand Drivers

### Future Demand

Consideration was given to six possible future demand drivers that may influence demand on the provision of Fleet, Equipment & IT.

Driver Type	Effect
Political	Slight <b>increase</b> to improve internal asset management practices and manage the portfolio more effectively.
Economic	Fuel costs likely to <b>increase</b> above normal inflation levels. No demand change due to staff number changes. Concerns exist over the portfolios long term financial sustainability.
Social	Neutral change despite possible future population decline.

Technological	Technical sophistication may possibly <b>increase</b> the cost of maintaining assets.
Legal	No specific legal demand factors have been identified.
Environmental	Whilst the Shire may have to consider assets' need, energy efficiency, component recyclability rate and carbon footprint, the overall demand effect is thought to be neutral.

Table 4: Future Demand Drivers

## Demand Management

A review of past and future demand factors shows that service demand change has occurred, and will also likely occur into the future. However, given the size of the fleet/portfolio, no specific initiatives/improvements are proposed to meet demand changes.

## Lifecycle Management Plan

The lifecycle management plan details how the Shire intends to manage and operate its Fleet, Equipment & IT assets at the agreed service levels. Full details of the portfolio can be found in Appendix D.

### Fleet, Equipment & IT Assets' Physical Parameters

Asset Type	Quantity	Current Replacement Cost	Fair Value	Annual Depreciation
Equipment	6	\$67,500	Unknown	\$5,300
Fleet	85	\$7,752,900	Unknown	\$971,200
IT & Furniture	14	\$522,897	\$396,695	\$48,711
<b>Total</b>	<b>105</b>	<b>\$8,343,297</b>	<b>Unknown</b>	<b>\$1,025,211</b>

Table 5: Fleet, Equipment &amp; IT Portfolio Physical Parameters

## Lifecycle Management Strategies

### Operation & Maintenance Strategy

The Shire currently operates and maintains Fleet, Equipment & IT assets in line with manufacturer specifications. All are maintained at their appropriate timing/time intervals. External contractors are used for maintenance work.

## Renewal Strategy

The Shire's renewal strategy for Fleet, Equipment & IT assets is primarily driven through the establishment of optimal replacement triggers. Triggers are typically based upon age and/or usage intervention points. These usually strive to balance cost, safety, reliability and functionality. Renewal projects are listed on a long term works programme and reported within this AMP.

## Upgrade/New Strategy

The Shire does not often require either new or upgraded Fleet, Equipment & IT assets. Where there is a perceived need for additional assets this is considered by senior staff and then sometimes recommended to Council for approval.

## Disposal Strategy

The Shire does not frequently dispose of Fleet, Equipment & IT assets (this is where the asset is not replaced/renewed). Where a potential need is identified, then this is considered by staff, and in some cases, Council.

# Financial

This section contains the financial requirements resulting from all the information presented in this AMP. A detailed financial model is recorded in Appendix F.

## Projected Expenditure Requirements

Year	Operation & Maintenance	Renewal	Upgrade & New	Disposal	Total
2020/21	\$1,527,682	\$1,403,600	\$129,500	-\$10,000	\$3,050,782
2021/22	\$1,546,841	\$972,000	\$0	\$0	\$2,518,841
2022/23	\$1,545,398	\$689,500	\$0	\$0	\$2,234,898
2023/24	\$1,570,320	\$1,025,000	\$0	\$0	\$2,595,320
2024/25	\$1,595,665	\$852,000	\$0	\$0	\$2,447,665
2025/26	\$1,621,448	\$637,000	\$0	\$0	\$2,258,448
2026/27	\$1,654,954	\$999,000	\$0	\$0	\$2,653,954
2027/28	\$1,689,159	\$1,042,000	\$0	\$0	\$2,731,159
2028/29	\$1,724,089	\$499,000	\$0	\$0	\$2,223,089
2029/30	\$1,759,756	\$621,000	\$0	\$0	\$2,380,756
2030/31	\$1,796,185	\$1,147,000	\$10,000	\$0	\$2,953,185
2031/32	\$1,833,381	\$1,399,000	\$0	\$0	\$3,232,381

2032/33	\$1,871,370	\$853,000	\$0	\$0	\$2,724,370
2033/34	\$1,910,164	\$733,000	\$0	\$0	\$2,643,164
2034/35	\$1,949,780	\$945,000	\$0	\$0	\$2,894,780

Table 6: Fleet, Equipment &amp; IT Projected Expenditure Requirements

## Plan Improvement and Monitoring

This Section of the AMP outlines the degree to which it is an effective and integrated tool within the Shire. It also details the future tasks required to improve its accuracy and robustness.

### Performance Measures

The effectiveness of the AMP will be monitored by the performance of the three statutory ratios that the Shire reports on. Each ratio is described in Appendix G.

Year	Asset Consumption Ratio	Asset Sustainability Ratio	Asset Renewal Funding Ratio
2020	Unknown	97% (in target)	138% (above target)

Table 7: AMP Performance Measures

### Improvement Plan

The asset management improvement plan generated from this AMP is shown in Table 8.

Task No	Task	Timeline
1	Revise the inventory to ensure that it is accurate.	Dec' 2021
2	Ensure all fleet and IT assets are valued.	Dec' 2022
3	Review the renewal programme to include minor fleet assets not covered by the LTFP.	Dec' 2021

Table 8: Fleet, Equipment &amp; IT AMP Improvement Plan



# FLEET, EQUIPMENT & IT ASSET MANAGEMENT PLAN

## PART 2 - DETAILED

Version 1.4

December 2020



# Appendices

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Appendix G – Asset Ratios .....25

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# Appendix A – Legislation, Acts, Regulations & Standards

This section provides details on all legislation, standards, policies and guidelines that should be considered as part of the management practices of the Shire's Fleet, Equipment & IT assets.

## Legislation, Acts & Regulations

- Local Government Act 1995
- Dangerous Goods Safety Act 2004
- Occupational Health and Safety Act 1984
- OSH Regulations 1996
- Federal Motor Vehicle Standards Act 1989
- WA Road Traffic Act 1974
- WA Road Traffic Amendment Act 2004
- WA Road Traffic Code 2000
- WA Road Traffic (Vehicle Standards) Regulations 2002
- Disability Discriminations Act, 1992

## Standards

- AASB 5 Non-Current Assets Held for Sale and Discontinued Operations
- AASB 13 Fair Value Measurement
- AASB 116 Property, Plant and Equipment
- AASB 118 Revenue
- AASB 119 Employee Benefits
- AASB 136 Impairment of Assets
- Local Government Act 1995 Part 6 – various financial management processes
- Various Australian Standards which may be applicable to individual types of plant and vehicles
- AS/NZS 4360: 1995 Risk Management
- All other relevant State and Federal Acts & Regulations
- All Local Laws and relevant policies of the organisation

## Council Policies

- A4 – Staff – Use of Shire Vehicles by Employees
- A14 – Hire of Furniture and Equipment from Ravensthorpe Entertainment Centre
- A16 – Vehicle Policy
- F1 – Credit And Fuel Cards
- F5 – Disposal of Surplus Furniture and Equipment
- F6 – Purchasing
- WS16 – Asset Management Policy

## Appendix B – AMP Stakeholders and Service Levels

### Process for Developing Potential Service Levels

In developing the service levels for Fleet, Equipment & IT assets, the Shire has generally applied the framework as set out in the IIMM. The process broadly applies five steps, being:

- Identify service attributes important to customers
- Define the delivered customer service levels
- Develop performance measures
- Consult with customers
- Make service level based decisions

### Strategic Community Plan (SCP) Drivers

The Shire's SCP contains long term goals for the delivery of services to its community. The SCP was reviewed in order to identify any goals that may directly relate to fleet, equipment & IT assets. No directly linked goals were noted.

### AMP Stakeholders

Analysis of the Fleet, Equipment & IT portfolio has revealed that there are a number of major stakeholder groups. These stakeholders are identified below and while there may be other minor stakeholders, they have not been specifically considered by this AMP.

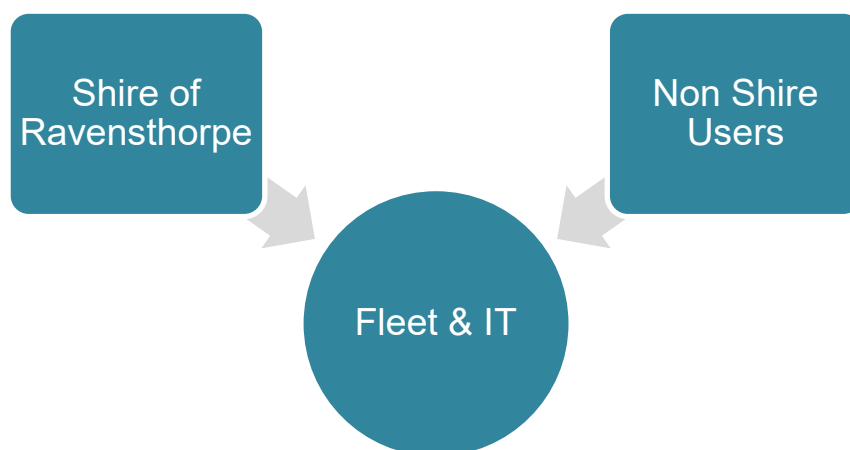


Figure 1: Fleet, Equipment & IT Stakeholders

### Service Attribute Workshop

During July 2020 Shire staff considered each stakeholder group to identify the service attributes that are most important to them. Those frequently occurring, when combined with the SCP drivers, form the basis of this AMP’s service levels. The results from the staff workshop are shown below.

Stakeholder	Top Fleet, Equipment & IT Service Attributes		
Council	Compliant	Reliability	Safety
Non-Shire Users	Reliability	Affordability	Condition, Flexibility, Quality (tied)

Table 1: Important Stakeholder Fleet, Equipment & IT Attributes

From the above analysis, the following service attribute(s) have been selected for service levels.

- Affordability (9 occurrences)
- Compliance (5 occurrences)
- Condition (4 occurrences)
- Quality (4 occurrences)
- Reliability (8 occurrences)

## Service Level Targets and Performance

By considering the potential service attributes from the SCP (if any) and stakeholder analysis, the following KPIs have been used to monitor service delivery performance.

KPI	Driver	Level of Service	Performance Measure	Target	Current	Data Confidence
Affordability	Stakeholders	Fleet, equipment & IT assets are financially sustainable.	Percentage of AMP performance ratios within their target bands.	-	33%	Uncertain
Compliance	Stakeholders	Fleet, equipment & IT assets meet statutory compliance requirements.	Percentage of assets that meet statutory compliance requires.	-	-	-
Condition	Stakeholders	Fleet, equipment & IT assets are in a suitable condition.	Percentage of survey respondents who are at least satisfied with the condition of respective assets.	-	-	-
Quality	Stakeholders	Fleet, equipment & IT assets are of a suitable quality.	Percentage of survey respondents who are at least satisfied with the quality of assets.	-	-	-
Reliability	Stakeholders	Fleet, equipment & IT assets are reliable.	Percentage of survey respondents who are at least satisfied with the reliability of assets.	-	-	-

Table 2: Service Level Targets and Performance

## Appendix C – Service Demand

### Background

Predicting future demand for services is an important element of any organisation's asset management practices. It enables practitioners to plan ahead and identify the best way of meeting future demand. This section of the AMP looks broadly at both historical and future levels of service demand. Readers should be aware though that as with any demand forecasting, prediction is rarely ever 100% correct.

### Historic Fleet, Equipment & IT Demand

Demand for services is generally measured by quantifiable metrics. However, linking the usage of services such as transport (e.g. roads, paths etc.) back to Fleet, Equipment & IT usage levels is complex. As such and where possible, understanding each piece of Fleet, Equipment & IT usage levels, in terms of metrics such as age, distance etc., is a far easier metric to collect and maintain data on. To ascertain the historical demand, the Shire has used relevant available statistics.

### Population Change

Between 2001 and 2016, the Shire's population at census night has risen from 1,410 to 1,725. This increase of 315 people (+22%) may suggest that demand for some services may have grown. In turn, this may have increased the demand on Fleet, Equipment & IT assets.

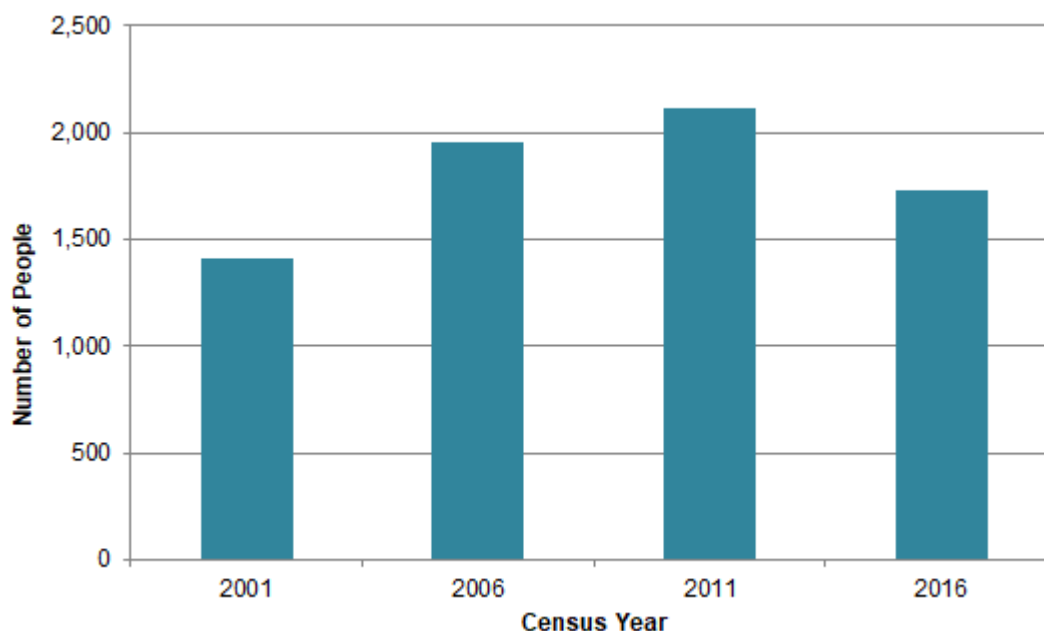


Figure 2: ABS Census Population – Shire of Ravensthorpe 2001 - 2016

## Future Demand Drivers

In order to identify future demand pressures on the Fleet, Equipment & IT portfolio (both positive and negative), six driver categories have been considered. These drivers may influence actual usage levels, and possibly require future resources to meet specific service needs or goals. Each of these demand drivers are briefly discussed below. The exact effects of many of these drivers are difficult to quantify and may require further study and research.

### Political

- ↔ State Government – Aside from vehicle stamp duty and licencing costs, little influence is exerted over the portfolio. Only possible change could be the introduction of rate capping. – Demand change thought unlikely at present.
- ↑ Council – Changes to policies, services, service levels, financial plans etc. can all have an effect (direct and indirect) on Fleet, Equipment & IT. Strong IPRF practices will help to ensure financial sustainability, although improved AM practices are required within the Shire. – Increase demand for more AM resources to develop and implement improved practices is likely.

### Economic

- ↔ Staff Number Changes - A direct link between the number of Shire staff and the number of Fleet, Equipment & IT assets exists. A review of the Workforce Management Plan suggests that the number of staff is not forecast to notably change. – No demand change.
- ↑ Fuel/Energy Costs and Availability – All Fleet, Equipment & IT assets use fuel or energy to some degree. The costs of some (e.g. electricity, petrol etc.) has been historically variable. Price increases have often been above CPI levels. Industry prediction suggest that future increases will also be above normal inflation levels. – Plant & vehicle assets in particular are likely to become increasingly expensive to operate.
- ↑ Fleet, Equipment & IT Financial Sustainability – A review of the MyCouncil website shows that two of the three ratios have been consistently below their target bands. Furthermore, the asset consumption ratio appears to have been calculated incorrectly - Given the historical poor performance, there would be concerns that the management of assets may not be financially sustainable.

### Social

- ↔ Population – State forecasts suggest that the Shire’s population is expected to decline in size until at least 2031. When historical populations are considered, Band A of the WA Tomorrow projections seems most likely. This predicts a decline of 940 people from 2016 levels. This results in a population size of just 845 people - If the population falls then indirectly this may also decrease the demand effect, although thought to be negligible overall.

### **Technological**

- ↑ Maintenance – Fleet, Equipment & IT assets are becoming increasingly technically complex (e.g. vehicle control systems). This trend is likely to continue, potentially making assets more difficult to maintain without specialist tools, systems and training.
  - Possible higher future fleet and IT maintenance costs.

### **Legal**

- ↔ No specific legal demand factors have been identified.

### **Environmental**

- ↔ Environmental Sustainability – New plant & vehicle assets are likely to have to be increasingly environmentally sustainable. This will require the Shire to consider asset need, energy efficiency, component recyclability rate, carbon footprint etc. – Acquiring and owning more sustainable assets, may come at a higher cost, although this is not entirely clear.

### **Key Demand Drivers**

During June 2020, Shire staff considered each of the potential sources of service demand change. As a result, the following drivers were considered to be those likely to have the greatest change effect. Demand mitigation tactics, where required, have been identified and are recorded in Part 1.

- Visitor numbers
- Litigation
- Climate change
- Demographics
- Participation/usage
- Government policy, legislation & compliance



# Appendix D – Portfolio Physical Parameters

## Data Confidence

To be able to effectively manage its assets, the Shire collects and maintains a range of data on its Fleet, Equipment & IT assets. Understanding where gaps in this data exist is important to determine the confidence that we can put in the outcomes (e.g. valuations) that result. Table 4 details the reliability and confidence levels of the current asset data the Shire holds. In assessing the data, the Shire has applied the IIMM confidence framework as detailed in Table 3.

Confidence Grade	Accuracy
Highly Reliable	± 2%
Reliable	± 10%
Uncertain	± 25%
Poor	± 40%
Very Poor	Nil

Table 3: Data Confidence Measures

Asset Class	Inventory	Valuation
Equipment	Reliable	Uncertain
Fleet	Reliable	Uncertain
IT	Reliable	Uncertain

Table 4: Fleet, Equipment & IT Portfolio Data Confidence Levels

## Inventory & Valuation

The following section outlines the Shire's Fleet, Equipment & IT assets as at 30 June 2019.

Type	Description	CRC	Fair Value	Annual Depreciation
Fleet	P710B, 0RA, Toyota 200 series Landcruiser	\$85,000	Unknown	\$10,000
Fleet	P683A, RA 682, Toyota Kluger GXL	\$55,000	Unknown	\$17,500
Fleet	P701B, 101 RA, Toyota Fortuna	\$52,000	Unknown	\$17,500
Fleet	P701A, RA 025, Toyota Hilux SR5	\$55,000	Unknown	\$11,667
Fleet	P665, RA 3578, Holden Captiva	\$40,000	Unknown	\$10,000
Fleet	P620, 1TMF 771, J Pappas custom	\$1,500	Unknown	\$150
Fleet	1GUV 793, Holden Colorado (leased)	\$0	\$0	\$0
Fleet	P511A, RA 3512, Fuso Canter	\$95,000	Unknown	\$20,000
Fleet	P678A, RA 3520, Toyota Hilux	\$45,000	Unknown	\$10,000
Fleet	P705A, RA 279, Toyota Hilux	\$45,000	Unknown	\$10,000
Fleet	P705, RA 22, Mitsubishi triton	\$38,000	Unknown	\$10,000
Fleet	P579, RA 3371, Schaffer 3150	\$70,000	Unknown	\$9,167
Fleet	P642, RA 3354, Case JXU85	\$90,000	Unknown	\$7,000
Fleet	TBA, TBA, New - Light truck TBA	\$120,000	Unknown	\$20,000
Fleet	TBA, TBA, Toyota Spray vehicle	\$50,000	Unknown	\$13,333
Fleet	P457, RA 3060, Cat D5C	\$200,000	Unknown	\$0
Fleet	P552, Cat D6RXL	\$460,000	Unknown	\$40,500

Type	Description	CRC	Fair Value	Annual Depreciation
Fleet	P584A, RA 3762, Komatsu GD 655-5	\$370,000	Unknown	\$41,429
Fleet	P675A, RA 3508, Komatsu GD 655-5	\$370,000	Unknown	\$41,429
Fleet	P706, RA 670, Komatsu GD 656	\$350,000	Unknown	\$41,429
Fleet	P586A, RA 3829, Komatsu WA430_6	\$330,000	Unknown	\$35,714
Fleet	P719, RA 3710, Komatsu WA200_PZ	\$220,000	Unknown	\$25,714
Fleet	P720, 1GFO 489, Komatsu WB97R	\$275,000	Unknown	\$35,000
Fleet	P714A, 1GTT 665, Cat 289DAC	\$132,000	Unknown	\$14,286
Fleet	P559A, RA 3579, DAF CF7585 8 wheel	\$330,000	Unknown	\$37,857
Fleet	P580, RA 3582, DAF FTT CF 85-460	\$280,000	Unknown	\$32,857
Fleet	P703, RA 3188, Cat CT630	\$250,000	Unknown	\$32,857
Fleet	P721, RA 3751, Hino 700 SS 2848	\$250,000	Unknown	\$41,000
Fleet	P718, RA 3712, Hino 700 series	\$250,000	Unknown	\$20,714
Fleet	P556, 1TGC 542, HP Float	\$70,000	Unknown	\$13,000
Fleet	P556A, 1TTG 558, CTE DT225	\$70,000	Unknown	\$3,400
Fleet	P557A, RA 1624, Allroads Dolly	\$20,000	Unknown	\$2,286
Fleet	P577A, RA 1421, Duraquip Haulpro	\$160,000	Unknown	\$17,143
Fleet	P585, 1TJX 049, Duraquip Haulpro	\$160,000	Unknown	\$17,143
Fleet	P709, 1TPS 676, Allroads Dolly	\$20,000	Unknown	\$2,286
Fleet	P722, 1TQX 844, Haulpro Side Tipper	\$160,000	Unknown	\$17,143
Fleet	P569A, RA 285, Bomag BW211D	\$160,000	Unknown	\$27,500

Type	Description	CRC	Fair Value	Annual Depreciation
Fleet	P570, RA 3246, Ammann AP240	\$250,000	Unknown	\$26,429
Fleet	P713, 1TQB 638, GTE tanker	\$120,000	Unknown	\$11,429
Fleet	P522, 1TEJ528, SFM engineering	\$140,000	Unknown	\$0
Fleet	P578A, RA 290, Hino 300-2	\$95,000	Unknown	\$22,000
Fleet	P676A, RA 206, Fuso Canter	\$120,000	Unknown	\$20,400
Fleet	P632A, RA 225, Mitsubishi extra cab	\$45,000	Unknown	\$13,333
Fleet	P638B, RA 106, Toyota Hilux	\$47,000	Unknown	\$10,000
Fleet	P654, RA 3421, Toyota Hilux	\$40,000	Unknown	\$10,000
Fleet	P677B, RA 3359, Toyota Hilux	\$45,000	Unknown	\$9,333
Fleet	P691A, RA 93, Toyota Hilux	\$40,000	Unknown	\$8,333
Fleet	P696A, RA 222, Toyota Hilux	\$50,000	Unknown	\$10,000
Fleet	P697, RA 3280, Toyota Hilux	\$50,000	Unknown	\$11,000
Fleet	P698, RA 137, Toyota Hilux	\$47,000	Unknown	\$15,000
Fleet	P699A, RA 292, Toyota Hilux	\$40,000	Unknown	\$10,000
Fleet	P700A, RA 3603, Toyota Hilux	\$40,000	Unknown	\$10,000
Fleet	P702B, RA 3794, Toyota Hilux	\$55,000	Unknown	\$10,000
Fleet	P733, RA 3774, power boss armadillo	\$76,000	Unknown	\$8,000
Fleet	P732, 1GDJ430, Toyota Hilux	\$45,000	Unknown	\$0
Fleet	P734, Bomag BC573RB	\$0	Unknown	\$0
Fleet	P735, 1GOA 197, Komatsu WA 320	\$0	Unknown	\$0

Type	Description	CRC	Fair Value	Annual Depreciation
Fleet	P565, RA 1625, Howard Porter Walking Floor	\$150,000	Unknown	\$0
Fleet	1TOZ 072, John Pappas flat top trailer	\$0	Unknown	\$0
Fleet	P730, 1GLQ 198, Kubota	\$30,000	Unknown	\$2,600
Fleet	P172, 1TTD 274, John Pappas box	\$10,000	Unknown	\$800
Fleet	P553, RA 3581, Iveco Acco F2350G/260	\$220,000	Unknown	\$0
Fleet	P529A, John Deere Ride on - mower and attachments	\$2,000	Unknown	\$0
Fleet	P672, Toro Attachment - Lawn vac/blower	\$1,100	Unknown	\$60
Fleet	P673, Toro Attachment - Lawn vac/blower	\$1,100	Unknown	\$60
Fleet	P685, Howard EHD 210 - Slasher	\$8,200	Unknown	\$620
Fleet	P670, RA 3498, Toro GM360 - 2wd with canopy	\$35,000	Unknown	\$15,000
Fleet	P671, panther 1800 - flail mower	\$24,000	Unknown	\$0
Fleet	P731, RA 3761, Toro GM360 - 2wd with canopy	\$35,000	Unknown	\$15,000
Fleet	P686, RA 3331, Toro GM360 - 2wd with canopy	\$35,000	Unknown	\$15,000
Fleet	P731, Toro SS4200 - Zero turn mower	\$6,000	Unknown	\$2,500
Fleet	P102, Toro SS4225 - Zero turn mower	\$6,000	Unknown	\$2,500
Fleet	P173, RA 1276, unknown Water Tank/Trailer - Tank on Axle	\$10,000	Unknown	\$900
Equipment	P581, Hanmey 1.8m deck - Rotary Hoe Attachment	\$4,500	Unknown	\$350
Fleet	P674, 1TRJ 360, John Pappas Tandem Axle Trailer - Small Plant Transport Trailer	\$5,000	Unknown	\$400
Equipment	P712, Travelling Irrigator	\$20,000	Unknown	\$1,900

Type	Description	CRC	Fair Value	Annual Depreciation
Equipment	P695, RA 1647, RA 1648, Techroad Trailer Mounted - Portable traffic lights	\$28,000	Unknown	\$1,800
Fleet	P694, 1TOZ 072, J Pappas Flat top - Tandem flat top trailer	\$5,000	Unknown	\$450
Fleet	P715, 1TAA 283, J Pappas Box - 6 x 4 Box Trailer- to be sold	\$2,000	Unknown	\$800
Fleet	P707, RA 1664, Silvan Tank/Trailer - Firefighter/washdown trailer	\$10,000	Unknown	\$850
Equipment	P572, Sewell Attachment - Road Broom	\$5,000	Unknown	\$450
Fleet	P563, 1TES 926, John Pappas Box - 6x4 Box Cage Trailer- to be sold	\$2,000	Unknown	\$0
Fleet	P101, 1TUA 394, John Pappas transport - Street sweeper trailer	\$12,000	Unknown	\$900
Fleet	P568, RA 3180, Kawasaki Quad - 4 wheel motorbike	\$10,000	Unknown	\$0
Fleet	P171, 1TRE 846, John Pappas Box/Cage - 7x5 Box Cage Trailer	\$6,000	Unknown	\$500
Equipment	P682, Kubota SQ-3140 - Genset	\$10,000	Unknown	\$800
Equipment	P724, Radar Speed Signs	\$0	Unknown	\$0
Fleet	P649, 1BSB 370, Toyota Landcruiser - Jerdacuttup BFS	\$22,000	Unknown	\$0
Fleet	P653, RA 41, Ford Ranger - Well Body	\$14,000	Unknown	\$0
Fleet	P729A, RA 1203, BARAVN CVN - caravan	\$15,000	Unknown	\$0
Fleet	P725A, RA 1468, NOLIST TRLR - Fast Fill Trailer	\$3,000	Unknown	\$0
IT	F481, Computer Purchases	\$19,200	\$18,169	\$1,031
IT	F481A, 5 New HP Mini PC's & 2 New Toshiba Laptops	\$12,898	\$7,739	\$2,580
Furniture	F481B, 2019 IT Server Renewal	\$61,164	\$56,631	\$4,533
Furniture	F495, Admin Office Furniture	\$47,867	\$45,506	\$2,361

Type	Description	CRC	Fair Value	Annual Depreciation
IT	F562, Passenger Screening System X-Ray Walk through Metal Detector Explosive Trace D	\$31,440	\$13,404	\$3,930
Furniture	F564, Furniture - Hopetoun Library	\$8,085	\$5,971	\$485
Furniture	F623, Ravensthorpe Gym Equipment	\$6,172	\$6,172	\$0
IT	F635, New Computer System - Doctors Surgery	\$56,304	\$56,304	\$0
Furniture	F636, Hopetoun Community Centre Fit Out	\$147,569	\$97,733	\$14,757
IT	F637, 2 X Konica Minolta Colour Photocopiers	\$29,595	\$22,757	\$3,419
IT	F638, 18/19 Edge Ultrasound Carry Case Edge Minidock	\$60,010	\$39,031	\$12,002
Furniture	F639, Depot Office & Workshop Improvements	\$15,694	\$15,694	\$0
IT	P133, Radio Repeater Equipment - Hopetoun	\$10,000	\$4,639	\$1,200
IT	P144, Mount Short Radio Repeater Equipment	\$16,900	\$6,945	\$2,413
		<b>\$8,343,297</b>	<b>Unknown</b>	<b>\$1,025,211</b>

Table 5: Fleet, Equipment &amp; IT Inventory &amp; Values

# Appendix E – Lifecycle Management Strategies

## Background

Lifecycle management encompasses all strategies and practices that the Shire employs to manage Fleet, Equipment & IT assets at the lowest lifecycle cost. This section details all the strategies and practices that are currently employed.

## Operation & Maintenance Strategy

The Shire currently operates and maintains Fleet, Equipment & IT assets in line with manufacturer specifications. All are maintained at their appropriate timing/time intervals. External contractors are used for maintenance work.

## Renewal Strategy

The Shire's renewal strategy for Fleet, Equipment & IT is primarily driven through the establishment of optimal replacement triggers. Triggers are typically based upon age and/or usage intervention points. These typically strive to balance cost, safety, reliability and functionality.

## Fleet Assets

Fleet Asset Type	Renewal Period
Backhoe	7 years
Caravan	Nil
Compactor	Nil
Dozer	7-10 years
Grader	7 years
Loader	6-10 years
Motorbike (quad)	10 years
Mower (ex flail)	2 years
Mower (flail)	10 years
Passenger vehicles	2-3 years
Roller	4-7 years
Slasher	10 years
Sweeper	7 years
Tractor	10 years
Trailers & Dollies	7-10 years



Truck	5-7 years
Utility Vehicles (ex DFES)	2-3 years

Table 6: Fleet Asset Renewal Triggers

### Equipment Assets

Equipment Asset Type	Renewal Period
Broom (road)	10 years
Generator	10 years
Irrigator	10 years
Mower Accessories	10 years
Rotary Hoe	10 years

Table 7: Equipment Asset Renewal Triggers

### IT & Furniture Assets

Asset Type	Renewal Period
IT	Not defined
Furniture	Not defined

Table 8: Asset Renewal Triggers

### Upgrade/New Strategy

The Shire occasionally requires either new or upgraded Fleet, Equipment & IT assets. These assets are usually identified due to capacity issues with the currently available assets. The need for additional assets is considered by senior staff and then recommended to Council for approval.

### Disposal Strategy

At the present time the Shire generally does not frequently dispose of Fleet, Equipment & IT assets. Where such a need is identified, then it is considered by staff and (in some instances) Council.

# Appendix F – Financial Model

## Projected Expenditure Requirements

### Fleet & IT Works Programme Summary

Asset Sub Type	Activity Type	Activity Description	Funding Type	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Year 11 2030/31	Year 12 2031/32	Year 13 2032/33	Year 14 2033/34	Year 15 2034/35
<b>Equipment</b>																		
All Equipment	Operation	COA12223 - Minor Plant & Equipment purchase under \$5,000	Municipal	\$12,060	\$12,000	\$12,181	\$12,363	\$12,549	\$12,737	\$12,992	\$13,252	\$13,517	\$13,787	\$14,063	\$14,344	\$14,631	\$14,923	\$15,222
Speed Sign	Renewal	P724 -	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Speed Sign	Renewal	P724 -	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Genset	Renewal	P682 - Kubota SQ-3140	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Genset	Renewal	P682 - Kubota SQ-3140	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Broom	Renewal	P572 - Sewell Attachment	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Broom	Renewal	P572 - Sewell Attachment	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rotary Hoe	Renewal	P581 - Hanmey 1.8m deck	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rotary Hoe	Renewal	P581 - Hanmey 1.8m deck	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Blower/Vacuum	Renewal	P672 - Toro Attachment	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Blower/Vacuum	Renewal	P672 - Toro Attachment	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Blower/Vacuum	Renewal	P673 - Toro Attachment	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Blower/Vacuum	Renewal	P673 - Toro Attachment	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Traffic Lights	Renewal	P695 - Techroad Trailer Mounted	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Traffic Lights	Renewal	P695 - Techroad Trailer Mounted	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Irrigator	Renewal	P712 -	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Irrigator	Renewal	P712 -	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>EQUIPMENT TOTAL</b>				<b>\$12,060</b>	<b>\$12,000</b>	<b>\$12,181</b>	<b>\$12,363</b>	<b>\$12,549</b>	<b>\$12,737</b>	<b>\$12,992</b>	<b>\$13,252</b>	<b>\$13,517</b>	<b>\$13,787</b>	<b>\$14,063</b>	<b>\$14,344</b>	<b>\$14,631</b>	<b>\$14,923</b>	<b>\$15,222</b>
<b>IT</b>																		
IT	Operation	COA11400 - Expenses Relating to Radio Rebroadcasting	Municipal	\$8,205	\$8,000	\$8,434	\$8,687	\$8,948	\$9,217	\$9,515	\$9,821	\$10,138	\$10,466	\$10,806	\$11,158	\$11,522	\$11,899	\$12,290
IT	Operation	COA14503 - Office Equipment Expenses	Municipal	\$21,105	\$21,000	\$21,316	\$21,636	\$21,960	\$22,290	\$22,736	\$23,190	\$23,654	\$24,127	\$24,610	\$25,102	\$25,604	\$26,116	\$26,638
IT	Operation	COA14525 - Information Technology Expenses	Municipal	\$115,725	\$145,000	\$116,881	\$118,636	\$120,415	\$122,221	\$124,666	\$127,159	\$129,703	\$132,296	\$134,942	\$137,641	\$140,394	\$143,201	\$146,065
Photocopiers	Renewal	Administration Office Photocopier Replacement	Municipal	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Computers	Renewal	Computer Upgrades	Municipal	\$9,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>IT TOTAL</b>				<b>\$160,635</b>	<b>\$174,000</b>	<b>\$146,631</b>	<b>\$148,959</b>	<b>\$151,323</b>	<b>\$153,728</b>	<b>\$156,917</b>	<b>\$160,170</b>	<b>\$163,495</b>	<b>\$166,889</b>	<b>\$170,358</b>	<b>\$173,901</b>	<b>\$177,520</b>	<b>\$181,216</b>	<b>\$184,993</b>
<b>Plant</b>																		
Plant	Maintenance	COA11316 - Plant & Equipment Maintenance (Auto Recovery)	Municipal	\$69,861	\$69,513	\$70,559	\$71,618	\$72,692	\$73,782	\$75,258	\$76,763	\$78,298	\$79,864	\$81,462	\$83,091	\$84,753	\$86,448	\$88,177
Plant	Operation	COA14218 - Sundry Plant Purchases (under Cap Threshold)	Municipal	\$6,030	\$6,000	\$6,090	\$6,182	\$6,274	\$6,368	\$6,496	\$6,626	\$6,758	\$6,893	\$7,031	\$7,172	\$7,315	\$7,462	\$7,611
Plant	Operation	COA14302 - Insurance - Plant	Municipal	\$55,690	\$53,807	\$57,639	\$59,657	\$61,745	\$63,906	\$66,143	\$68,458	\$70,854	\$73,333	\$75,900	\$78,557	\$81,306	\$84,152	\$87,097
Plant	Operation	COA14303 - Fuel & Oils	Municipal	\$356,273	\$354,500	\$359,835	\$365,233	\$370,711	\$376,272	\$383,797	\$391,473	\$399,303	\$407,289	\$415,435	\$423,743	\$432,218	\$440,863	\$449,680
Plant	Operation	COA14304 - Tyres and Tubes	Municipal	\$37,185	\$37,000	\$37,557	\$38,120	\$38,692	\$39,272	\$40,058	\$40,859	\$41,676	\$42,510	\$43,360	\$44,227	\$45,112	\$46,014	\$46,934
Plant	Maintenance	COA14305 - Parts & Repairs	Municipal	\$221,100	\$220,000	\$223,311	\$226,661	\$230,061	\$233,511	\$238,182	\$242,945	\$247,804	\$252,760	\$257,816	\$262,972	\$268,231	\$273,596	\$279,068
Plant	Maintenance	COA14306 - Internal Repair Wages	Municipal	\$90,190	\$88,422	\$91,995	\$93,834	\$95,710	\$97,625	\$99,578	\$101,569	\$103,600	\$105,672	\$107,786	\$109,941	\$112,141	\$114,383	\$116,671
Plant	Operation	COA14307 - Licences - Plant	Municipal	\$16,583	\$16,500	\$16,748	\$17,000	\$17,255	\$17,513	\$17,864	\$18,221	\$18,585	\$18,957	\$19,336	\$19,723	\$20,117	\$20,520	\$20,930
Plant	Operation	COA14402 - Purchase of Stock Materials	Municipal	\$281,400	\$280,000	\$284,214	\$288,477	\$292,804	\$297,196	\$303,140	\$309,203	\$315,387	\$321,695	\$328,129	\$334,691	\$341,385	\$348,213	\$355,177
Plant	Maintenance	COA5109 - ESL - BFB Plant & Equipment Maintenance (Auto F	Municipal	\$37,586	\$37,399	\$37,962	\$38,531	\$39,109	\$39,696	\$40,490	\$41,300	\$42,126	\$42,968	\$43,827	\$44,704	\$45,598	\$46,510	\$47,440
Plant	Maintenance	COA5310 - SES - Maintenance Plant & Equipment	Municipal	\$1,607	\$1,599	\$1,623	\$1,647	\$1,672	\$1,697	\$1,731	\$1,766	\$1,801	\$1,837	\$1,874	\$1,911	\$1,950	\$1,989	\$2,028
Plant	Operation	COA7712 - HEA - Vehicle Expenses Allocated - Doctors & Oth	Municipal	\$11,608	\$11,550	\$11,724	\$11,900	\$12,078	\$12,259	\$12,505	\$12,755	\$13,010	\$13,270	\$13,535	\$13,806	\$14,082	\$14,364	\$14,651
Plant	Operation	COA14200 - Works Administration And Support (Plant Recove	Municipal	\$169,604	\$168,760	\$171,300	\$173,869	\$176,477	\$179,125	\$182,707	\$186,361	\$190,088	\$193,890	\$197,768	\$201,723	\$205,758	\$209,873	\$214,070
Plant	Operation	COA14215 - Works Building Administration Expenses (Plant F	Municipal	\$15,870	\$15,791	\$16,029	\$16,269	\$16,513	\$16,761	\$17,096	\$17,438	\$17,787	\$18,142	\$18,505	\$18,875	\$19,253	\$19,638	\$20,031



## Fleet & IT Works Programme Summary

Asset Sub Type	Activity Type	Activity Description	Funding Type	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Year 11 2030/31	Year 12 2031/32	Year 13 2032/33	Year 14 2033/34	Year 15 2034/35
<b>Plant</b>																		
Plant	Operation	COA5111 - Operating Expenses (Non-ESL) (Plant Recovery)	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P172 - John Pappas box	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P172 - John Pappas box	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dozer	Renewal	P457 - Cat D5C	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dozer	Renewal	P457 - Cat D5C	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dozer	Renewal	P552 - Cat D6RXL	Municipal	\$0	\$480,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$480,000	\$0	\$0	\$0
Dozer	Renewal	P552 - Cat D6RXL	Trade-In Revenue	\$0	-\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$85,000	\$0	\$0	\$0
Trailer	Renewal	P556 - HP 14.6m Triaxle Float	Municipal	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$160,000	\$0	\$0	\$0	\$0
Trailer	Renewal	P556 - HP 14.6m Triaxle Float	Trade-In Revenue	-\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$30,000	\$0	\$0	\$0	\$0
Tractor	Renewal	P556A - CTE DT225	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0
Tractor	Renewal	P556A - CTE DT225	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$36,000	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P557A - Allroads Tandem Dolly	Municipal	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P557A - Allroads Tandem Dolly	Trade-In Revenue	\$0	\$0	-\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$4,000	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P565 - Howard Porter Walking Floor	Municipal	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0
Trailer	Renewal	P565 - Howard Porter Walking Floor	Trade-In Revenue	\$0	-\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$25,000	\$0	\$0	\$0
Roller	Renewal	P569A - Bomag BW211D Smooth Drum	Municipal	\$0	\$0	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$160,000	\$0	\$0	\$0	\$0	\$160,000
Roller	Renewal	P569A - Bomag BW211D Smooth Drum	Trade-In Revenue	\$0	\$0	-\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$50,000	\$0	\$0	\$0	\$0	-\$50,000
Roller	Renewal	P570 - Ammann AP240 Multi Tyre	Municipal	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Roller	Renewal	P570 - Ammann AP240 Multi Tyre	Trade-In Revenue	-\$15,000	\$0	\$0	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P577A - Duraquip Haulpro Side Tipper	Municipal	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$160,000
Trailer	Renewal	P577A - Duraquip Haulpro Side Tipper	Trade-In Revenue	-\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$40,000
Loader	Renewal	P579 - Schaffer 3150	Municipal	\$0	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000	\$0	\$0	\$0
Loader	Renewal	P579 - Schaffer 3150	Trade-In Revenue	\$0	-\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0
Grader	Renewal	P584A - Komatsu GD 655-5	Municipal	\$0	\$0	\$0	\$0	\$370,000	\$0	\$0	\$0	\$0	\$0	\$0	\$370,000	\$0	\$0	\$0
Grader	Renewal	P584A - Komatsu GD 655-5	Trade-In Revenue	\$0	\$0	\$0	\$0	-\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$80,000	\$0	\$0	\$0
Trailer	Renewal	P585 - Duraquip Haulpro Side Tipper	Municipal	\$0	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P585 - Duraquip Haulpro Side Tipper	Trade-In Revenue	\$0	-\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$40,000	\$0	\$0	\$0	\$0	\$0	\$0
Loader	Renewal	P586A - Komatsu WA430_6	Municipal	\$0	\$0	\$0	\$0	\$0	\$330,000	\$0	\$0	\$0	\$0	\$0	\$0	\$330,000	\$0	\$0
Loader	Renewal	P586A - Komatsu WA430_6	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	-\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$80,000	\$0	\$0
Trailer	Renewal	P620 - J Pappas custom	Municipal	\$0	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0
Trailer	Renewal	P620 - J Pappas custom	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tractor	Renewal	P642 - Case JXU85	Municipal	\$90,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,000	\$0	\$0	\$0	\$0	\$0
Tractor	Renewal	P642 - Case JXU85	Trade-In Revenue	-\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$20,000	\$0	\$0	\$0	\$0	\$0
Grader	Renewal	P675A - Komatsu GD 655-5	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$370,000	\$0	\$0	\$0	\$0	\$0	\$0	\$370,000	\$0
Grader	Renewal	P675A - Komatsu GD 655-5	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	-\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$80,000	\$0
Grader	Renewal	P706 - Komatsu GD 656	Municipal	\$370,000	\$0	\$0	\$0	\$0	\$0	\$0	\$370,000	\$0	\$0	\$0	\$0	\$0	\$0	\$370,000
Grader	Renewal	P706 - Komatsu GD 656	Trade-In Revenue	-\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$80,000
Trailer	Renewal	P709 - Allroads Dolly	Municipal	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0
Trailer	Renewal	P709 - Allroads Dolly	Trade-In Revenue	\$0	\$0	\$0	\$0	-\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$4,000	\$0	\$0	\$0
Tanker	Renewal	P713 - GTE Water Cart Tanker	Municipal	\$0	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0
Tanker	Renewal	P713 - GTE Water Cart Tanker	Trade-In Revenue	\$0	\$0	\$0	-\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$40,000	\$0	\$0	\$0	\$0
Loader	Renewal	P714A - Cat 289DAC Skid Steer Positrac	Municipal	\$0	\$0	\$0	\$0	\$0	\$140,000	\$0	\$0	\$0	\$0	\$0	\$0	\$140,000	\$0	\$0
Loader	Renewal	P714A - Cat 289DAC Skid Steer Positrac	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	-\$40,000	\$0	\$0	\$0	\$0	\$0	-\$40,000	\$0	\$0	\$0
Loader	Renewal	P719 - Komatsu WA200_PZ	Municipal	\$0	\$0	\$0	\$220,000	\$0	\$0	\$0	\$0	\$0	\$0	\$220,000	\$0	\$0	\$0	\$0
Loader	Renewal	P719 - Komatsu WA200_PZ	Trade-In Revenue	\$0	\$0	\$0	-\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$40,000	\$0	\$0	\$0	\$0
Backhoe	Renewal	P720 - Komatsu WB97R	Municipal	\$0	\$0	\$0	\$0	\$280,000	\$0	\$0	\$0	\$0	\$0	\$0	\$280,000	\$0	\$0	\$0
Backhoe	Renewal	P720 - Komatsu WB97R	Trade-In Revenue	\$0	\$0	\$0	\$0	-\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$35,000	\$0	\$0	\$0
Trailer	Renewal	P722 - Haulpro Side Tipper	Municipal	\$0	\$0	\$0	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$160,000	\$0	\$0	\$0	\$0
Trailer	Renewal	P722 - Haulpro Side Tipper	Trade-In Revenue	\$0	\$0	\$0	-\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$40,000	\$0	\$0	\$0	\$0
Sweeper	Renewal	P733 - Power Boss Armadillo	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$76,000	\$0	\$0	\$0	\$0	\$0	\$0	\$76,000	\$0
Sweeper	Renewal	P733 - Power Boss Armadillo	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	-\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$20,000	\$0

Fleet & IT Works Programme Summary																		
Asset Sub Type	Activity Type	Activity Description	Funding Type	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Year 11 2030/31	Year 12 2031/32	Year 13 2032/33	Year 14 2033/34	Year 15 2034/35
<b>Plant</b>																		
Compactor	Renewal	P734 - Bomag BC573RB	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Compactor	Renewal	P734 - Bomag BC573RB	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Loader	Renewal	P735 - Komatsu WA 320	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Loader	Renewal	P735 - Komatsu WA 320	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P101 - John Pappas transport	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P101 - John Pappas transport	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P102 - Toro SS4225	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P102 - Toro SS4225	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P171 - John Pappas Box/Cage	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P171 - John Pappas Box/Cage	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P173 - unknown Water Tank/Trailer	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P173 - unknown Water Tank/Trailer	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P529A - John Deere Ride on	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P529A - John Deere Ride on	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P563 - John Pappas Box	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P563 - John Pappas Box	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P670 - Toro GM360	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P670 - Toro GM360	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P671 - panther 1800	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P671 - panther 1800	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P674 - John Pappas Tandem Axle Trailer	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P674 - John Pappas Tandem Axle Trailer	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Slasher	Renewal	P685 - Howard EHD 210	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Slasher	Renewal	P685 - Howard EHD 210	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P686 - Toro GM360	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P686 - Toro GM360	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P694 - Jpappas Flat top	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P694 - Jpappas Flat top	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P707 - Silvan Tank/Trailer	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P707 - Silvan Tank/Trailer	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P715 - Jpappas Box	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P715 - Jpappas Box	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P725A - NOLIST TRLR	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trailer	Renewal	P725A - NOLIST TRLR	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Caravan	Renewal	P729A - BARAVN CVN	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Caravan	Renewal	P729A - BARAVN CVN	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P731 - Toro GM360	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P731 - Toro GM360	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P731 - Toro SS4200	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	Renewal	P731 - Toro SS4200	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tug	New	Airport Tug	Municipal	\$9,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0
<b>PLANT TOTAL</b>				<b>\$2,175,087</b>	<b>\$2,065,841</b>	<b>\$1,514,086</b>	<b>\$1,788,998</b>	<b>\$1,982,793</b>	<b>\$1,804,983</b>	<b>\$2,016,045</b>	<b>\$1,933,737</b>	<b>\$1,701,077</b>	<b>\$1,775,080</b>	<b>\$2,133,764</b>	<b>\$2,646,136</b>	<b>\$2,154,219</b>	<b>\$2,060,025</b>	<b>\$2,269,565</b>



### Fleet & IT Works Programme Summary

Asset Sub Type	Activity Type	Activity Description	Funding Type	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Year 11 2030/31	Year 12 2031/32	Year 13 2032/33	Year 14 2033/34	Year 15 2034/35
<b>Vehicles</b>																		
Utility	Renewal	- Holden Colorado	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility	Renewal	- Holden Colorado	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Bus	Renewal	P511A - Fuso Canter	Municipal	\$0	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0
BU's	Renewal	P511A - Fuso Canter	Trade-In Revenue	\$0	\$0	\$0	-\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$20,000	\$0	\$0	\$0	\$0
Truck	Renewal	P553 - Iveco Acco F2350G/260	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Truck	Renewal	P553 - Iveco Acco F2350G/260	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Truck	Renewal	P559A - DAF CF7585 8 wheel	Municipal	\$0	\$0	\$330,000	\$0	\$0	\$0	\$0	\$0	\$0	\$330,000	\$0	\$0	\$0	\$0	\$0
Truck	Renewal	P559A - DAF CF7585 8 wheel	Trade-In Revenue	\$0	\$0	-\$65,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$65,000	\$0	\$0	\$0	\$0	\$0
Truck	Renewal	P578A - Hino 300-2	Municipal	\$0	\$130,000	\$0	\$0	\$0	\$0	\$130,000	\$0	\$0	\$0	\$0	\$130,000	\$0	\$0	\$0
Truck	Renewal	P578A - Hino 300-2	Trade-In Revenue	\$0	-\$20,000	\$0	\$0	\$0	\$0	-\$20,000	\$0	\$0	\$0	\$0	-\$20,000	\$0	\$0	\$0
Truck	Renewal	P580 - DAF FTT CF 85-460 Prime Mover	Municipal	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Truck	Renewal	P580 - DAF FTT CF 85-460 Prime Mover	Trade-In Revenue	-\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$70,000
Truck	Renewal	P632A - Mitsubishi extra cab	Municipal	\$75,000	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0
Truck	Renewal	P632A - Mitsubishi extra cab	Trade-In Revenue	-\$15,000	\$0	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	\$0
Utility	Renewal	P638B - Toyota Hilux	Municipal	\$0	\$47,000	\$0	\$0	\$47,000	\$0	\$0	\$47,000	\$0	\$0	\$47,000	\$0	\$0	\$47,000	\$0
Utility	Renewal	P638B - Toyota Hilux	Trade-In Revenue	\$0	-\$17,000	\$0	\$0	-\$17,000	\$0	\$0	-\$17,000	\$0	\$0	-\$17,000	\$0	\$0	-\$17,000	\$0
Utility	Renewal	P654 - Toyota Hilux	Municipal	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0
Utility	Renewal	P654 - Toyota Hilux	Trade-In Revenue	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0
Car	Renewal	P665A - Toyota Rav4 AWD	Municipal	\$0	\$0	\$45,000	\$0	\$0	\$45,000	\$0	\$0	\$45,000	\$0	\$0	\$45,000	\$0	\$0	\$45,000
Car	Renewal	P665A - Toyota Rav4 AWD	Trade-In Revenue	\$0	\$0	-\$15,000	\$0	\$0	-\$15,000	\$0	\$0	-\$15,000	\$0	\$0	-\$15,000	\$0	\$0	-\$15,000
Bus	Renewal	P676A - Fuso Canter	Municipal	\$0	\$0	\$120,000	\$0	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$120,000	\$0	\$0	\$0
Bus	Renewal	P676A - Fuso Canter	Trade-In Revenue	\$0	\$0	-\$18,000	\$0	\$0	\$0	-\$18,000	\$0	\$0	\$0	\$0	-\$20,000	\$0	\$0	\$0
Utility	Renewal	P677B - Toyota Hilux	Municipal	\$45,000	\$0	\$0	\$45,000	\$0	\$0	\$45,000	\$0	\$0	\$45,000	\$0	\$0	\$45,000	\$0	\$0
Utility	Renewal	P677B - Toyota Hilux	Trade-In Revenue	-\$17,000	\$0	\$0	-\$17,000	\$0	\$0	-\$17,000	\$0	\$0	-\$17,000	\$0	\$0	-\$17,000	\$0	\$0
Utility	Renewal	P678A - Toyota hilux	Municipal	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0
Utility	Renewal	P678A - Toyota hilux	Trade-In Revenue	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0
Car	Renewal	P683B - Toyota Kluger	Municipal	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0
Car	Renewal	P683B - Toyota Kluger	Trade-In Revenue	\$0	-\$20,000	\$0	-\$20,000	\$0	-\$20,000	\$0	-\$20,000	\$0	-\$20,000	\$0	-\$20,000	\$0	-\$20,000	\$0
Utility	Renewal	P691A - Toyota Hilux	Municipal	\$40,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0
Utility	Renewal	P691A - Toyota Hilux	Trade-In Revenue	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0
Utility	Renewal	P696B - Toyota Hilux	Municipal	\$0	\$0	\$70,000	\$0	\$0	\$70,000	\$0	\$0	\$70,000	\$0	\$0	\$70,000	\$0	\$0	\$70,000
Utility	Renewal	P696B - Toyota Hilux	Trade-In Revenue	\$0	\$0	-\$20,000	\$0	\$0	-\$20,000	\$0	\$0	-\$20,000	\$0	\$0	-\$20,000	\$0	\$0	-\$20,000
Utility	Renewal	P697A - Toyota Hilux	Municipal	\$0	\$0	\$70,000	\$0	\$0	\$70,000	\$0	\$0	\$70,000	\$0	\$0	\$70,000	\$0	\$0	\$70,000
Utility	Renewal	P697A - Toyota Hilux	Trade-In Revenue	\$0	\$0	-\$20,000	\$0	\$0	-\$20,000	\$0	\$0	-\$20,000	\$0	\$0	-\$20,000	\$0	\$0	-\$20,000
Utility	Renewal	P698A - Toyota Hilux	Municipal	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0
Utility	Renewal	P698A - Toyota Hilux	Trade-In Revenue	\$0	-\$17,000	\$0	-\$17,000	\$0	-\$17,000	\$0	-\$17,000	\$0	-\$17,000	\$0	-\$17,000	\$0	-\$17,000	\$0
Utility	Renewal	P699A - Toyota Hilux	Municipal	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0
Utility	Renewal	P699A - Toyota Hilux	Trade-In Revenue	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0
Utility	Renewal	P700A - Toyota Hilux	Municipal	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0
Utility	Renewal	P700A - Toyota Hilux	Trade-In Revenue	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0
Car	Renewal	P701B - Toyota Fortuna (DCCS)	Municipal	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000	\$0	\$55,000
Car	Renewal	P701B - Toyota Fortuna (DCCS)	Trade-In Revenue	-\$20,000	\$0	-\$20,000	\$0	-\$20,000	\$0	-\$20,000	\$0	-\$20,000	\$0	-\$20,000	\$0	-\$20,000	\$0	-\$20,000
Utility	Renewal	P702B - Toyota Hilux	Municipal	\$0	\$55,000	\$0	\$0	\$55,000	\$0	\$0	\$55,000	\$0	\$0	\$55,000	\$0	\$0	\$55,000	\$0
Utility	Renewal	P702B - Toyota Hilux	Trade-In Revenue	\$0	-\$25,000	\$0	\$0	-\$25,000	\$0	\$0	-\$25,000	\$0	\$0	-\$25,000	\$0	\$0	-\$25,000	\$0
Utility	Disposal	P705 - Mitsubishi Triton	Trade-In Revenue	-\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility	Renewal	P705A - Toyota hilux	Municipal	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0
Utility	Renewal	P705A - Toyota hilux	Trade-In Revenue	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0
Car	Renewal	P710C - Toyota Prado	Municipal	\$0	\$94,000	\$0	\$94,000	\$0	\$94,000	\$0	\$94,000	\$0	\$94,000	\$0	\$94,000	\$0	\$94,000	\$0
Car	Renewal	P710C - Toyota Prado	Trade-In Revenue	\$0	-\$70,000	\$0	-\$70,000	\$0	-\$70,000	\$0	-\$70,000	\$0	-\$70,000	\$0	-\$70,000	\$0	-\$70,000	\$0

### Fleet & IT Works Programme Summary

Asset Sub Type	Activity Type	Activity Description	Funding Type	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Year 11 2030/31	Year 12 2031/32	Year 13 2032/33	Year 14 2033/34	Year 15 2034/35
<b>Vehicles</b>																		
Utility	Renewal	P711B - Toyota Hilux (Doctor)	Municipal	\$55,000	\$0	\$0	\$55,000	\$0	\$0	\$55,000	\$0	\$0	\$55,000	\$0	\$0	\$55,000	\$0	\$0
Utility	Renewal	P711B - Toyota Hilux (Doctor)	Trade-In Revenue	-\$20,000	\$0	\$0	-\$20,000	\$0	\$0	-\$20,000	\$0	\$0	-\$20,000	\$0	\$0	-\$20,000	\$0	\$0
Utility	Renewal	P716A - Holden Colorado (Leased)	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility	Renewal	P716A - Holden Colorado (Leased)	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Truck	Renewal	P718 - Hino 700 series	Municipal	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0
Truck	Renewal	P718 - Hino 700 series	Trade-In Revenue	\$0	\$0	\$0	-\$105,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$105,000	\$0	\$0	\$0	\$0
Truck	Renewal	P721 - Hino 700 SS 2848	Municipal	\$0	\$0	\$0	\$275,000	\$0	\$0	\$0	\$0	\$0	\$0	\$275,000	\$0	\$0	\$0	\$0
Truck	Renewal	P721 - Hino 700 SS 2848	Trade-In Revenue	\$0	\$0	\$0	-\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$70,000	\$0	\$0	\$0	\$0
Utility	Renewal	P732 - Toyota Hilux	Municipal	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000
Utility	Renewal	P732 - Toyota Hilux	Trade-In Revenue	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000
Utility	Renewal	P737 - Toyota Spray vehicle	Municipal	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0
Utility	Renewal	P737 - Toyota Spray vehicle	Trade-In Revenue	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0	-\$15,000	\$0	\$0	\$0
Truck	Renewal	P703A - Cat CT630 Prime Mover	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0
Truck	Renewal	P703A - Cat CT630 Prime Mover	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	-\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$70,000	\$0
RTV	Renewal	P730 - Kubota	Municipal	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0
RTV	Renewal	P730 - Kubota	Trade-In Revenue	\$0	\$0	\$0	\$0	-\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	-\$4,000	\$0	\$0	\$0
RTV	Renewal	P568 - Kawasaki Quad	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
RTV	Renewal	P568 - Kawasaki Quad	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Car	Renewal	P649 - Toyota Landcruiser	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Car	Renewal	P649 - Toyota Landcruiser	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility	Renewal	P653 - Ford Ranger	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility	Renewal	P653 - Ford Ranger	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Truck	New	TBA - New - Light truck TBA	Municipal	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Truck	Renewal	TBA - New - Light truck TBA	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Truck	Renewal	TBA - New - Light truck TBA	Trade-In Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>VEHICLES TOTAL</b>				<b>\$703,000</b>	<b>\$267,000</b>	<b>\$562,000</b>	<b>\$645,000</b>	<b>\$301,000</b>	<b>\$287,000</b>	<b>\$468,000</b>	<b>\$624,000</b>	<b>\$345,000</b>	<b>\$425,000</b>	<b>\$635,000</b>	<b>\$398,000</b>	<b>\$378,000</b>	<b>\$387,000</b>	<b>\$425,000</b>
<b>TOTAL FLEET &amp; IT WORKS EXPENDITURE</b>				<b>\$3,050,782</b>	<b>\$2,518,841</b>	<b>\$2,234,898</b>	<b>\$2,595,320</b>	<b>\$2,447,665</b>	<b>\$2,258,448</b>	<b>\$2,653,954</b>	<b>\$2,731,159</b>	<b>\$2,223,089</b>	<b>\$2,380,756</b>	<b>\$2,953,185</b>	<b>\$3,232,381</b>	<b>\$2,724,370</b>	<b>\$2,643,164</b>	<b>\$2,894,780</b>

## Key Assumptions

A number of key assumptions are made in preparing forecasts of required expenditure and revenue. They are that:

- Fleet, Equipment & IT assets will remain in Council ownership throughout the period covered by this AMP, unless specifically detailed otherwise.
- Standards, Acts and Regulations associated with Fleet, Equipment & IT assets will remain essentially the same over the AMP life.
- Expenditure projections allow for no annual inflation.
- Operation and maintenance costs are based primarily on planned programmes where available. Where not available, cost projections are based on historical expenditure trends which are not necessarily a sound indicator of future need, nor are tied to actual activities.
- Renewal programmes have been based primarily on replacement schedules.
- Inventory information used in calculations is the latest available at hand, but consideration of overall data confidence levels is critical when using this AMP.
- Historical expenditure reports split by activity may contain expenditure that was actually expended on different activities.

## Appendix G – Asset Ratios

### Background

On an annual basis each WA local government reports seven key performance indicators (KPIs) (available within the Annual Report). Of these, three KPIs reflect the performance of the Shire's. These KPIs are useful in determining:

- the current physical state of the asset portfolio
- how sufficient past renewal expenditure was
- whether sufficient future renewal expenditure is being allowed for

### Asset Consumption Ratio

The ratio is a measure of the condition of the Shire's physical assets, by comparing their fair value (what they're currently worth) against their current replacement cost (what their replacement asset is currently worth as new). The ratio highlights the aged condition of the portfolio and has a target band of between 50%-75%. Non-depreciating assets should be excluded from the calculation.

Depreciated Replacement Cost (Fair Value) of Depreciable Fleet, Equipment & IT Assets

Current Replacement Cost of Depreciable Fleet, Equipment & IT Assets

Asset Type	DRC (FV)	CRC	ACR
Equipment	Unknown	\$67,500	Unknown
Fleet	Unknown	\$7,752,900	Unknown
IT & Furniture	\$396,695	\$522,897	76%
<b>Total</b>	<b>\$396,695</b>	<b>\$8,343,297</b>	<b>Unknown</b>

Table 9: Fleet, Equipment & IT Asset Consumption Ratios

### Asset Sustainability Ratio

The ratio is a measure of the extent to which assets managed by the Shire are being replaced as they reach the end of their useful lives. The ratio is essentially past looking, and is based upon dividing the average annual depreciation expense of the Fleet, Equipment & IT asset portfolio by the average annual renewal expenditure, for a number of past years (e.g. 3). The ratio has a target band of between 90%-110%.

F & IT Asset Renewal Expenditure  
F & IT Asset Depreciation



Asset	4 Year Average	ADE	ASR
All Assets	\$996,224	\$1,025,210	97%
<b>Total</b>	<b>\$996,224</b>	<b>\$1,025,210</b>	<b>97%</b>

Table 10: Fleet, Equipment &amp; IT Asset Sustainability Ratios

### Asset Renewal Funding Ratio

The ratio is a measure as to whether the Shire has the financial capacity to fund asset renewal as and when it is required over the future 10 year period. The ratio is calculated by dividing the net present value of planned renewal expenditure over the next 10 years in the LTFFP, by the net present value of planned renewal expenditure over the next 10 years in the AMP. The same net present value discount must be applied in both calculations. The ratio has a target band of between 95%-105%.

NPV of LTFFP Planned Renewal Expenditure over the next 10 years  
 NPV of AMP Required Renewal Expenditure over the next 10 years

Asset	LTFFP	AMP	ARFR
Fleet, Equipment & IT	\$10,967,358	\$7,930,331	138%
<b>Total</b>	<b>\$10,967,358</b>	<b>\$7,930,331</b>	<b>138%</b>

Table 11: Fleet, Equipment &amp; IT Asset Renewal Funding Ratio



# PROPERTY ASSET MANAGEMENT PLAN

## PART 1 - SUMMARY

Version 1.4

December 2020

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# Executive Summary

The Shire of Ravensthorpe owns and maintains a range of buildings and freehold land parcels that make up its property portfolio. This portfolio then enables a range of diverse services to be provided, such as municipal administration, sports, community activities, health and education.

This document is the Shire's Asset Management Plan (AMP) for the property portfolio. It outlines the activities that will be carried out over the next 15 years to provide and maintain the portfolio. It also details the service levels (standard) the Shire will provide and the resources required to deliver them.

While the document is comprehensive, it is also evolving with the Shire's practice maturity. As such there are a number of actions that have been identified that will improve the AMP's accuracy over time. All readers of this AMP must understand its limitations and applied assumptions before acting on any information contained within it. All information within this AMP is fully detailed within a separate Part 2 document.

Overall, the Shire's property portfolio is worth approximately \$49.2m, with 104 individual buildings, and 30 land parcels. Combined, the portfolio has a fair value of approximately \$27.2m and depreciates by \$0.6m per annum. At present this means that buildings have an asset consumption ratio of 53%. However, the Shire doesn't routinely record building condition data, and therefore condition based renewal programmes cannot be developed. Further work is required to collect this data.

Aside from condition information, there are a lack of other key metrics that would allow the performance of buildings to be fully understood (e.g. sustainability, usage etc.). As such, a link between the cost of buildings and the quality of their service output cannot be ascertained.

Looking forward, the Shire is forecasting potential demand changes to the services that the building portfolio supports. Likely influences will be climate change, litigation, technology, demographics, visitor numbers and government policy, legislation and compliance. This means that the portfolio will have to adapt and change to meet the changing needs of our community.

A number of key improvement actions have been identified that will enable the Shire to better manage its building and land portfolio. These have been listed within the Improvement Plan for future implementation.

# Background and Objectives

## Purpose of this Asset Management Plan

This document is an Asset Management Plan (AMP) for the Shire's property assets. These are typically defined as either buildings or vacant freehold land parcels. The AMP documents how the Shire plans to manage these assets, to deliver services of a specified quality (service levels) and what the associated long term costs are.

## Focus of this Asset Management Plan

The AMP focuses on property assets. The assets that make up the portfolio, and their values, are detailed in Table 1.

Asset Type	Quantity	Current Replacement Cost
Freehold Land Parcels	30	\$2,107,500
Buildings	104	\$47,118,974
Ancillary Assets	1	\$15,707
<b>Total</b>		<b>\$49,242,181</b>

Table 1: Assets covered by the Property AMP

## Corporate Document Relationships

This AMP integrates with the other following Shire documents:

- Strategic Community Plan
- Corporate Business Plan
- Long Term Financial Plan
- Annual Budget

## Time Period of the AMP and Review Process

The Asset Management Plan covers a 15 year period. It will be reviewed during annual budget preparation and amended to be kept up to date.

# Service Levels

## Introduction

Service Levels describe the standard (e.g. quality) that the Shire provides from its property assets. These have been developed through the consideration of strategic and policy inputs, customer perceptions and customer needs and wants. The process through which the Shire's Service Levels were developed is found in Appendix B.

## Service Level Performance

Table 2 details the service level performance that the Shire is currently achieving.

KPI	Performance	Tactic
Accessibility	Unknown	Monitoring performance
Affordability	Unknown	Monitoring performance
Availability	Unknown	Monitoring performance
Environmental sustainability	Unknown	Monitoring performance
Population growth	Unknown	Monitoring performance
Quality	Unknown	Monitoring performance
Reliability	Unknown	Monitoring performance

Table 2: Service Level Performance

# Service Demand

This section summarises likely factors that may affect the demand for property based services over the life of the AMP. Full details of past and future demand factors are recorded in Appendix C.

## Historic Demand

A range of historical sources of service demand change have been considered. Their overall effect has been summarised as follows.

Driver Type	Effect	Demand Change
Population	Shire population up by 315 people (+22%) from 1,410 (2001) to 1,725 (2016).	Up
Demographic	Decrease of 39 people in 0-39 years (-5%) age groups between 2001 and 2016.	Changing

	Increase of 354 people in 40+ years (+55%) age groups between 2001 and 2016. Median age increase from 37 to 45 between 2001 and 2016.	
Recreation Participation	Participation rates continue to fall slightly year on year across the general WA population. Walking remains the most popular activity for recreation, followed by fitness/gym, jogging & running, swimming/diving and cycling/bmxing.	Decrease
Tourism	Tourist and visitor numbers in the 'Golden Outback' region grew from 2.2m (2015) to 2.5m (2019). This growth may have increased demand on tourism focussed properties such as public toilets.	Increase
Climate	Annual rainfall has risen from approximately 400mm per annum (1902) to 480mm (2019). Monthly mean maximum temperatures have fallen slightly from 29.7°C to 29.4°C (1962 to 2019). At this time, rainfall changes seems to be the more likely driver of demand change.	Neutral temperature. Changing - rainfall.

Table 3: Historic Demand Drivers

## Future Demand

Consideration was given to six possible future demand drivers that may influence demand on the provision of property based services.

Driver Type	Effect
Political	Likely <b>increase</b> in the required resources to deliver improvements to asset management practices, as a result from legislation.
Economic	Likely <b>increase</b> in energy costs above CPI, as well as need to implement energy saving initiatives.
Social	<b>Increasing</b> demand from higher tourist and visitor numbers. <b>Decreasing</b> demand due to a smaller future population, which could be compounded by <b>declining</b> recreation participation rates. <b>Changing</b> needs due to an increasing median age.
Technological	The implementation of new technologies, such as solar power, battery storage and robotics, may <b>reduce</b> the operational cost of some buildings in the future.
Legal	<b>Increased</b> demand for improved building management practices as a result of likely future building compliance/regulations.
Environmental	<b>Increased</b> demand to implement water efficiency measures. Climate change may also result in <b>increased</b> costs as buildings realise shorter lives.

Table 4: Future Demand Drivers

## Demand Management

A review of past and future demand factors shows that property service demand change has occurred, and will also likely occur into the future. Shire staff believe that at present, the largest likely drivers of change will be:

- Climate change
- Litigation
- Technology
- Demographics
- Visitor numbers
- Government policy, legislation & compliance

To mitigate/plan for these demand changes, the Shire has undertaken/will undertake the following initiatives:

- Adapt or construct buildings that are designed to cope with significant storm events and temperature extremes.
- Make provisions for ongoing technology upgrades.
- Align buildings with the needs of a changing demographic and population.
- Keep abreast of, and adapt to, policy, legislation and compliance changes.
- Ensure that buildings are safe to use.
- Align relevant buildings to the needs of tourists/visitors.

## Lifecycle Management Plan

The lifecycle management plan details how the Shire intends to manage and operate its property portfolio at the agreed service levels. Full details of the portfolio can be found in Appendix D.

### Property Portfolio Physical Parameters

Property Type	Quantity	Current Replacement Cost	Fair Value	Annual Depreciation
Land Parcels	30	\$2,107,500	\$2,107,500	N/A
Buildings	104	\$47,118,974	\$25,110,610	\$644,104
<i>Amenities</i>	16	\$1,389,708	\$757,065	\$36,208
<i>Community</i>	23	\$17,658,497	\$9,194,350	\$254,926
<i>Emergency</i>	7	\$2,199,291	\$1,380,470	\$32,097
<i>Operations</i>	13	\$4,996,282	\$2,004,494	\$61,478
<i>Recreation</i>	26	\$15,773,999	\$8,895,257	\$212,820
<i>Residence</i>	16	\$4,617,194	\$2,585,675	\$39,459
<i>Transport</i>	3	\$484,004	\$293,298	\$7,115
Ancillary	1	\$15,707	Unknown	Unknown



<b>Total</b>	<b>135</b>	<b>\$49,242,181</b>	<b>\$27,218,110</b>	<b>\$644,104</b>
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Table 5: Property Portfolio Physical Parameters

## Property Portfolio Condition

The condition of the building portfolio is not known.

## Lifecycle Management Strategies

### Operation & Maintenance Strategy

The Shire seeks to progress to a point whereby it employs preventative maintenance strategies wherever possible, to maximise asset performance and minimise long term costs. Each building's strategy will be specifically designed for its own requirements. All planned maintenance activities will also be individually costed, and these then used to inform the long term budget requirements.

### Renewal Strategy

In the future, building assets will be periodically inspected to determine their condition, on a 1 (new/excellent) to 5 (very poor/failed) scale. Condition results will then be used to predict assets' potential year of renewal. Staff will then determine the timing, scope and budget of any future renewal project. Projects will then be listed on a long term works programme and reported within this AMP.

### Upgrade/New Strategy

The need for new and/or upgraded assets are identified from several potential sources. Each potential asset is investigated by staff and where valid, often prioritised against similar projects. Approved projects are then listed onto the works programme. At present, the Shire does not have a formal prioritisation framework for upgrade/new assets, where their 'strategic fit' against the Strategic Community Plan can be determined. An improvement action to consider this has been listed.

### Disposal Strategy

The Shire does not frequently dispose of property assets (this is where the asset is not replaced/renewed). Where a potential need is identified, then this is considered by staff, and in some cases, Council.

## Financial

This section contains the financial requirements resulting from all the information presented in this AMP. A detailed financial model is recorded in Appendix F.

## Projected Expenditure Requirements

Year	Operation & Maintenance	Renewal	Upgrade & New	Disposal	Total
2020/21	\$1,849,056	\$6,777,222	\$282,349	\$0	\$8,908,627
2021/22	\$1,876,619	\$60,300	\$0	\$0	\$1,936,919
2022/23	\$1,880,970	\$61,073	\$0	\$0	\$1,942,043
2023/24	\$1,917,763	\$61,965	\$0	\$0	\$1,979,728
2024/25	\$1,955,353	\$211,222	\$0	\$0	\$2,166,575
2025/26	\$1,993,772	\$459,040	\$0	\$0	\$2,452,812
2026/27	\$2,037,417	\$212,794	\$0	\$0	\$2,250,211
2027/28	\$2,082,065	\$190,682	\$0	\$0	\$2,272,747
2028/29	\$2,127,765	\$215,537	\$0	\$0	\$2,343,302
2029/30	\$2,174,537	\$212,381	\$0	\$0	\$2,386,918
2030/31	\$2,222,385	\$383,633	\$0	\$0	\$2,606,018
2031/32	\$2,271,378	\$168,635	\$0	\$0	\$2,440,013
2032/33	\$2,321,515	\$272,092	\$0	\$0	\$2,593,607
2033/34	\$2,372,833	\$272,208	\$0	\$0	\$2,645,041
2034/35	\$2,425,373	\$272,612	\$0	\$0	\$2,697,985

Table 6: Property Asset Projected Expenditure Requirements

## Plan Improvement and Monitoring

This Section of the AMP outlines the degree to which it is an effective and integrated tool within the Shire. It also details the future tasks required to improve its accuracy and robustness.

### Performance Measures

The effectiveness of the AMP will be monitored by the performance of the three statutory ratios that the Shire reports on. Each ratio is described in Appendix G. The Shire's current performance is recorded in Table 7.

Year	Asset Consumption Ratio	Asset Sustainability Ratio	Asset Renewal Funding Ratio
2020	53% (in target)	47% (below target)	102% within target)

Table 7: AMP Performance Measures

## Improvement Plan

The asset management improvement plan generated from this AMP is shown in Table 8.

Task No	Task	Timeline
1	Collect usage data for relevant buildings.	Dec' 2022
2	Consider the effects of possible future climate change on the Shire's buildings.	Dec' 2022
3	Develop and implement a cyclical building inspection process.	July 2021
4	Develop a long term capital works programme, that includes condition based renewal.	Dec' 2021
5	Develop planned operation and maintenance schedules for all buildings.	Dec' 2021
6	Consider the development of a capital upgrade/new project strategic prioritisation process.	Dec' 2021

Table 8: Property AMP Improvement Plan



# PROPERTY ASSET MANAGEMENT PLAN

## PART 2 - DETAILED

Version 1.4

December 2020

# Appendices

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# Appendix A – Legislation, Acts, Regulations & Standards

This section provides details on all legislation, standards, policies and guidelines that should be considered as part of the management practices of the Shire's property assets.

## Legislation, Acts & Regulations

- Local Government Act 1995
- Building Code of Australia
- Aboriginal Heritage Act 1972
- Aboriginal Heritage Regulations 1974
- Native Title Act 1999
- Dangerous Goods Safety Act 2004
- Health Act 1911
- Dividing Fences Act (1961)
- Occupational Health and Safety Act 1984
- OSH Regulations 1996
- Disability Discrimination Act 1992
- Disability Services Act 1993
- Disability Services Regulations 2004

## Standards

- AASB 5 Non-Current Assets Held for Sale and Discontinued Operations
- AASB 13 Fair Value Measurement
- AASB 116 Property, Plant and Equipment
- AASB 118 Revenue
- AASB 119 Employee Benefits
- AASB 136 Impairment of Assets
- AASB 138 Intangible Assets
- AASB 140 Investment Property
- AASB 1051 Land Under Roads
- AS/NZS 4360: 1995 Risk Management

## Shire Policies

- F2 – Purchasing
- WS1 – Asset Management

## Appendix B – AMP Stakeholders and Service Levels

### Process for Developing Potential Service Levels

In developing the service levels for the property portfolio, the Shire has generally applied the framework as set out in the IIMM. The process broadly applies five steps, being:

- Identify service attributes important to customers
- Define the delivered customer service levels
- Develop performance measures
- Consult with customers
- Make service level based decisions

### Strategic Community Plan (SCP) Drivers

The Shire's SCP contains long term goals for the delivery of services to its community. The SCP was reviewed in order to identify any goals that may directly relate to the property service. The following table outlines those that may influence this AMP's service levels.

Outcome	Shire Service Outcomes
Economy: The population is growing, in tandem with a thriving, resilient and job rich local economy.	Support for local business and tourism.
Community: This is a safe and close-knit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy.	Enable the sustainable provision of local GP service.
	Support for an inclusive place for all ages and abilities.
	Halls and other facilities for use by individual, groups or organisations. Public toilets for locals and visitors.
	Provision, maintenance and administration of buildings for Shire purposes and community leases.
	Provision of high quality childcare services that enable parents to pursue work opportunities in the local area.
	Support for the CRC's provision to the community of a free library service.

<p>Natural Environment: The natural environment is protected and resources and waste are sustainably managed</p>	<p>Collection, recycling and disposal of waste in an environmentally sustainable manner.</p>
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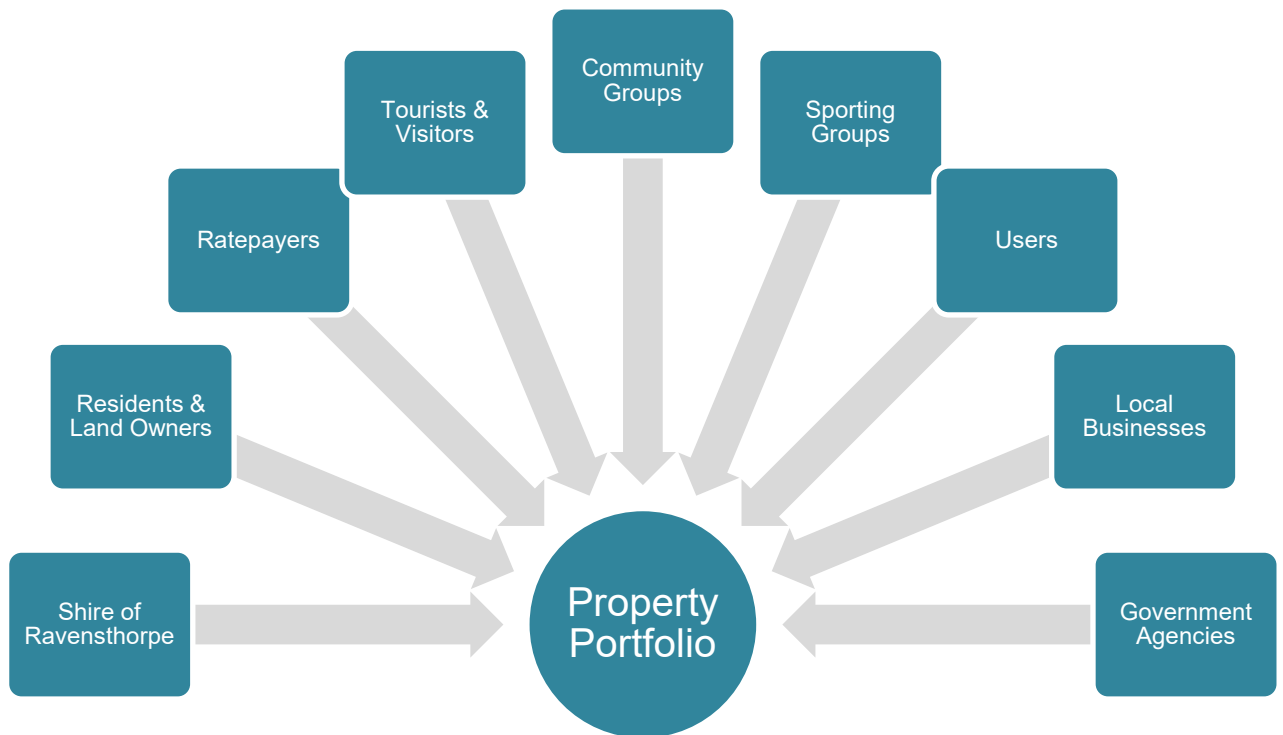
**Table 1: Strategic Community Plan Goals Aligned to the Property Portfolio**

Consideration of the Outcomes listed above shows that the following property service areas are of high importance to the SCP. These may then be considered by the final service levels within this AMP:

- Availability (community)
- Population & economic development (economy)
- Environmental sustainability (natural environment)

### AMP Stakeholders

Analysis of the Shire’s property portfolio revealed that there are a number of major stakeholder groups. These stakeholders are identified below and while there may be other minor stakeholders, they have not been specifically considered by this AMP.



**Figure 1: Property Stakeholders**

### Service Attribute Workshop

During June 2020 Shire staff considered each stakeholder group to identify the service attributes that are most important to them. Those frequently occurring, when combined



with the SCP drivers, form the basis of this AMP's service levels. The results from the staff workshop are shown below. In the future, once the Shire is able to consistently monitor service level performance, as well as link this to cost, it intends to undertake stakeholder consultation.

Stakeholder	Top Three Property Service Attributes		
Shire	Accessibility	Compliance	Condition & Reliability (tied)
Residents & Land Owners	Affordability	Accessibility	Reliability & Quality (tied)
Ratepayers	Affordability	Accessibility	Availability & Quality (tied)
Tourists & Visitors	Accessibility	Aesthetics, Environmental Sustainability & Quality (tied)	
Community Groups	Accessibility	Affordability	Availability & Safety (tied)
Sporting Groups	Affordability	Availability	Accessibility & Safety (tied)
Users	Affordability	Accessibility	Affordability
Local Businesses	Availability	Quality	Affordability
Government Agencies	Accessibility	Availability	Affordability & Time Efficiency (tied)

**Table 2: Important Stakeholder Property Service Attributes**

From the above analysis, the following service attribute(s) have been selected for service levels.

- Accessibility (29 occurrences)
- Affordability (33 occurrences)
- Availability (20 occurrences)
- Quality (12 occurrences)
- Reliability (12 occurrences)

## Service Level Targets and Performance

By considering the potential service attributes from the SCP and stakeholder analysis, the following KPIs will be used to monitor service delivery performance.

KPI	Driver	Level of Service	Performance Measure	Target	Current	Confidence
Accessibility	Stakeholders	Buildings are accessible to all users.	Percentage of buildings that comply with Disability and Discrimination Act requirements.	-	-	-
Affordability	SCP	Buildings are accessible at an affordable rate.	Percentage of survey respondents at least satisfied with the cost to access use buildings.	-	-	-
Availability	SCP & Stakeholders	Buildings have high levels of utilisation and functionality.	Percentage of buildings within their target utilisation bands.	-	-	-
Environmental sustainability	SCP	Buildings use energy from renewable sources.	Percentage of building electricity usage that is from renewable sources.	-	-	-
Population growth	SCP	Buildings support population growth through economic development.	Number of hours per annum, that buildings are used for services that directly link to economic development.	-	-	-
Quality	Stakeholders	Buildings are maintained in a good condition.	Percentage of buildings assessed as being overall in	-	-	-

			an average condition or better.			
Reliability	Stakeholders	Building components are reliable.	Number of days per annum, that all buildings are open for use.	-	-	-

**Table 3: Service Level Targets and Performance**

## Appendix C – Service Demand

### Background

Council's fundamental role is to provide services to its community and stakeholders. These services are often underpinned by assets. Predicting future demand for services (e.g. public toilets) is important to ensure that the appropriate assets are provided and maintained.

This section of the AMP looks broadly at both historical and future levels of property demand. Readers should be aware though that as with any demand forecasting, prediction is rarely ever 100% correct.

### Historic Property Demand

Demand for services is generally measured by how many customers use the asset(s). However, the Shire generally does not monitor individual building usage levels. To ascertain historical influences on demand, a range of different demand sources have been considered. Each is discussed as follows.

### Population & Demographic Change

When the overall population of the Shire (Figure 2) between 2001 and 2016 is considered, the number at census night has risen from 1,410 to 1,725. This increase of 315 people (+22%) may suggest that some demand change for property based services has occurred.

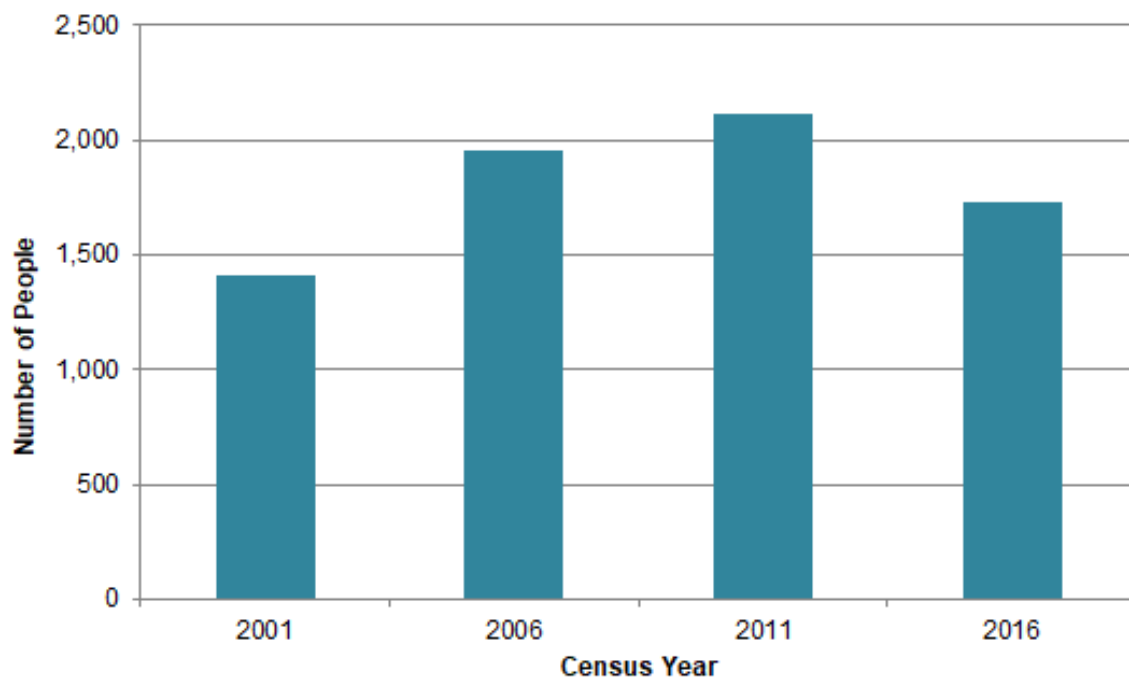


Figure 2: ABS Census Population – Shire of Ravensthorpe 2001 - 2016

Over the same timeframe, the median age has increased from 37 to 45. This change may suggest that demand for some facilities (e.g. active recreation buildings such as pavilions) could have fallen while demand for others (e.g. aged accommodation) had risen. It is likely that demographic change has had some effect on property service demand.

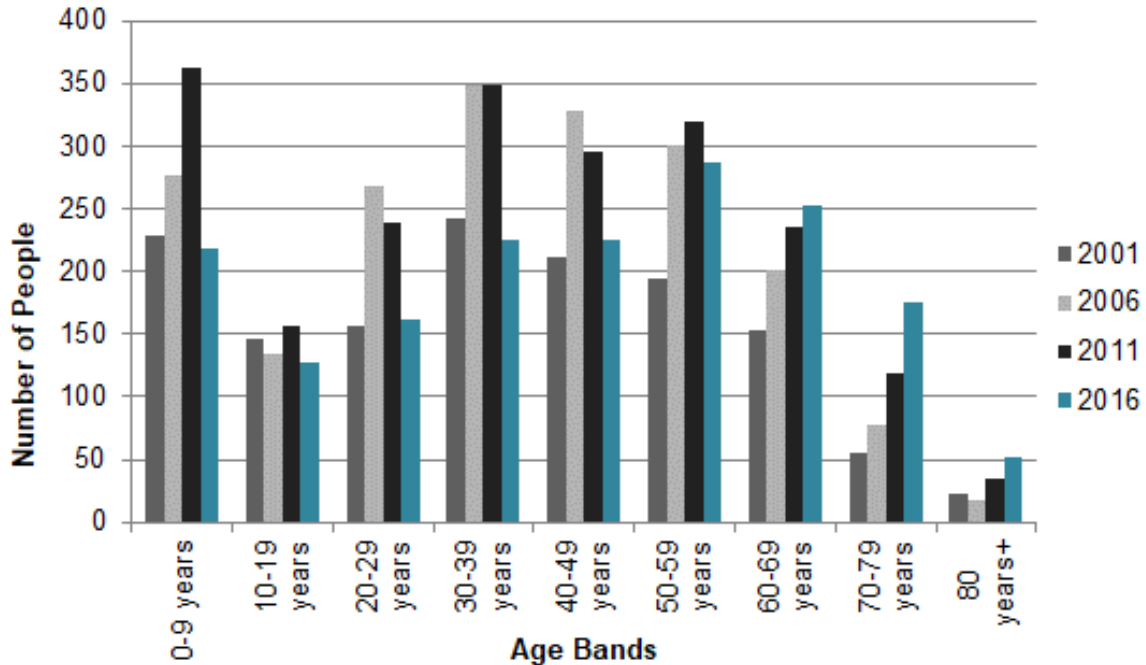


Figure 3: ABS Census Demographics – Shire Ravensthorpe 2001-2016

## Recreation Participation Change

The ABS Participation in Sport and Physical Recreation Survey was last conducted in 2013-14. Within Australia, walking for exercise remained the most popular activity over time with a participation rate of 19.2%. The second and third most popular activities were fitness/gym (17.4%) and jogging/running (7.4%) respectively.

Within WA (Figure 4), participation rates peaked at around 75% in 2002 and have since steadily fallen to 63% in 2013. If this trend is also representative of the Shire's population, then it is important, as this could also offset some service demand variation from a changing population size. However, this position cannot be categorically determined without the assistance of property usage statistics. The collation of this information has been listed as an improvement action.



Figure 4: ABS Sport and Recreation Participation Rates

## Tourist & Visitor Numbers Change

Outside of immediate local demand, there may be potential demand from visitors to the Shire, whether day trippers or tourists. Figures from Tourism WA show that over the past five years, the estimated number of visitors to/within WA have risen from 31.0 million in 2015 to 36.3 million in 2019. Figures show that 7% of these visitors go to the 'Golden Outback' region, within which the Shire sits. Assuming that a portion of these visitors may visit the Shire, increases in WA tourist numbers may have resulted in increasing demand of property based tourist services.

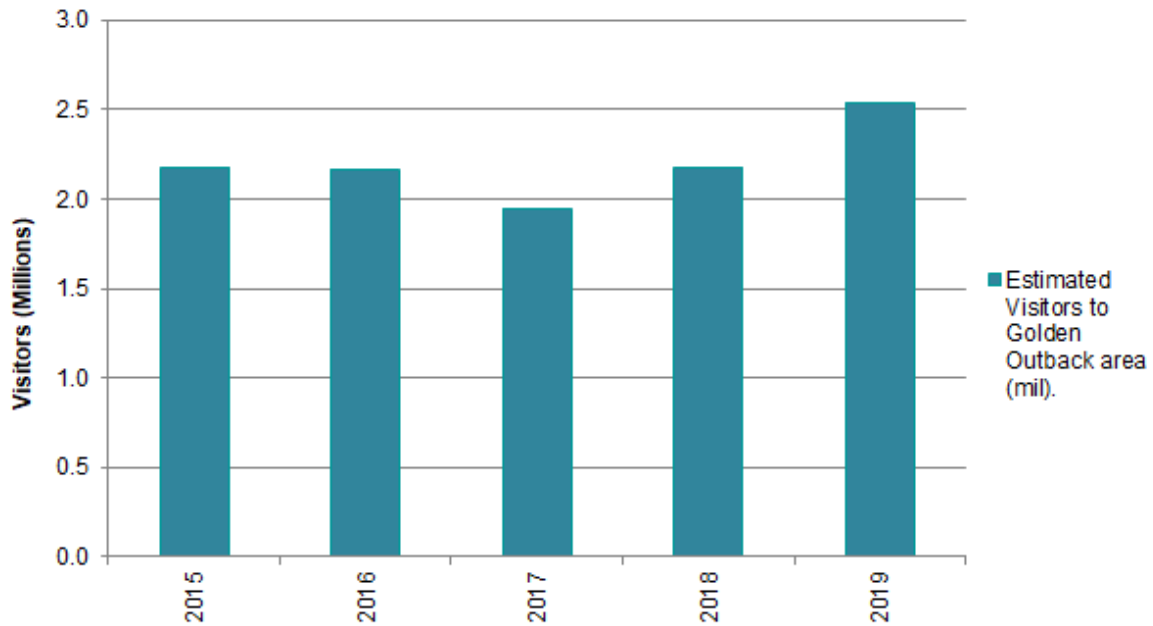


Figure 5: Estimated Golden Outback Visitors (Source: Tourism WA May 2020)

### Rainfall Change

Consideration of historical annual rainfall may provide an indication of climate change and whether buildings in particular will need to adapt to meet water supply challenges. Figure 6 shows the annual total rainfall at Ravensthorpe from 1902 to 2019. Considering the linear trend line, it can be seen that average annual rainfall levels have risen, from ~400mm to ~480mm. While this means that buildings are more likely to be affected by rain, consideration of water sustainability, and possible peak storm events from climate change may be required. An improvement action to consider these has been listed.

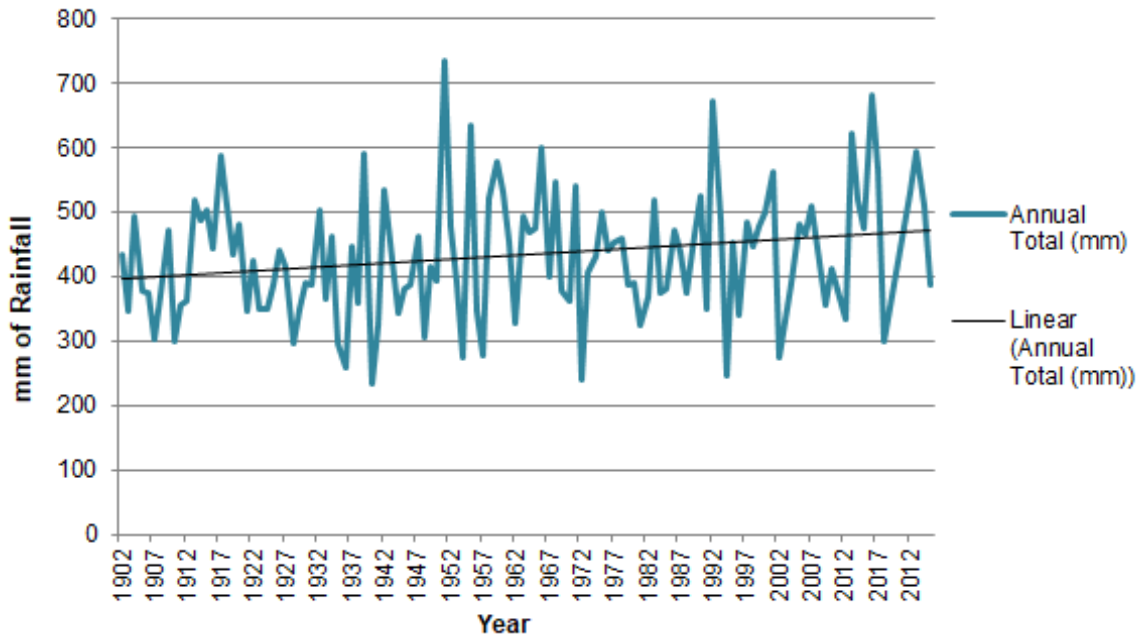


Figure 6: Ravensthorpe Weather Station Historical Annual Rainfall



### Temperature Change

A review of the historical annual monthly mean maximum temperatures shows that between 1962 and 2019, there has been only a small change. This suggests that temperature change is unlikely to be having a demand effect on buildings.

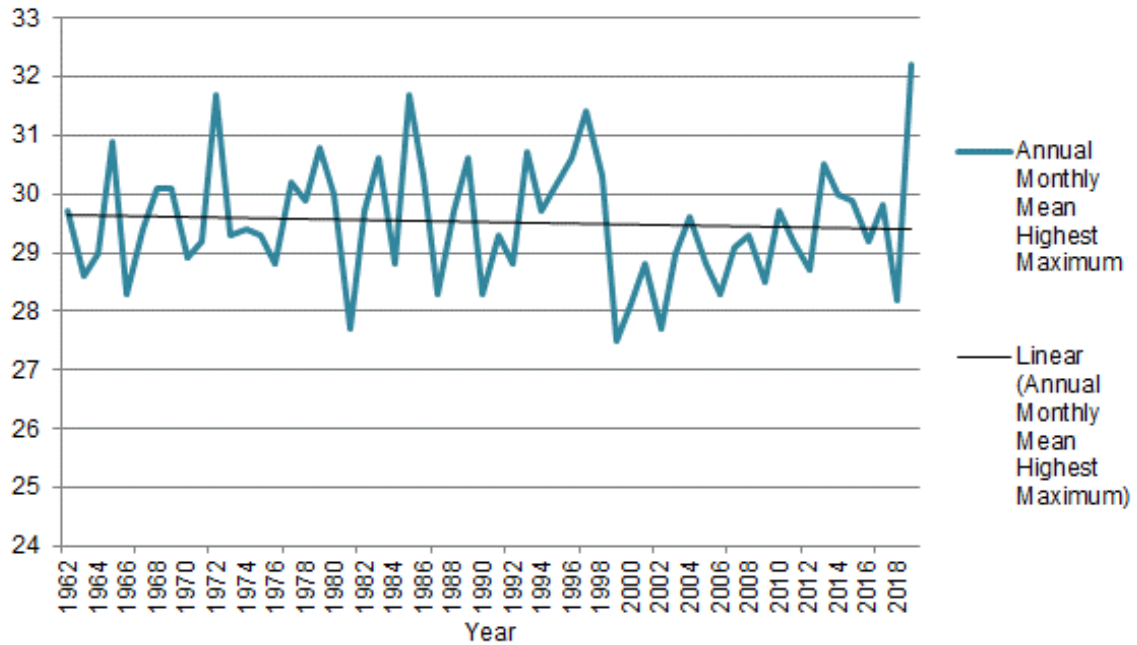


Figure 7: Ravensthorpe Weather Station Historical Annual Monthly Mean Maximum Temperature

## Future Demand Drivers

In order to identify future demand pressures on the Property Portfolio (both positive and negative), six driver categories have been considered. These drivers may influence actual usage levels, as well as possibly requiring future resources to meet specific service needs or goals. Each of these demand drivers are briefly discussed below. The exact effects of many of these drivers are difficult to quantify and may also require further study and research.

### Political

- ↔ Council has the ability to change (up or down) the quality of buildings' service levels and hence effect costs – Considered unlikely to significantly change.
- ↑ Integrated Planning and Reporting requirements could continue to demand improvements to the Shire's asset management practices – Likely to continue to drive improved practices and hence require additional resources (both workforce and consultancy) over the medium term.
- ↔ Council change the Shire's strategic direction and initiatives – Major changes could mean that the portfolio is not aligned with required services. Considered unlikely to occur at this stage.
- ↔ Local government reform/amalgamation initiatives occur – Whether this occurs or not, the effect on local building service demand is likely to remain unchanged.

### Economic

- ↔ Changes/access to external funding sources for buildings – Recurrent external (e.g. state and federal governments) funding schemes for building operation, maintenance and renewal generally do not exist at present. Most available grants are focussed on upgrade or new projects. As such, most grant funded schemes would actually increase the ongoing lifecycle costs of the portfolio. At present though, with current state and federal budget constraints, additional funding for recurrent expenditure is unlikely.
- ↑ Increased energy costs – Historically, costs have risen above CPI, and suggestions are that this trend will continue. As such, this will effect buildings' operational costs.
- ↔ Building portfolio financial sustainability – At present the asset consumption ratio for buildings is not known. As such, it's unclear as to whether there are any immediate financial sustainability concerns.
- ↑ Financial Sustainability - A review of the MyCouncil website shows that two of the three ratios have been consistently below their target bands. Furthermore, the asset consumption ratio appears to have been calculated incorrectly. Given the historical poor performance, there would be concerns that the management of assets may not be financially sustainable.

## Social

- ↑ Tourism numbers – Through local initiatives, it is hoped that local tourism numbers will increase, thus also increasing service demand of affected buildings.
- ↓ Population – State forecasts suggest that the Shire’s population is likely to fall in four of its five scenarios. With a historical change of -3.6% per annum (2011-16) Band A may be the most likely scenario. As such, demand for building based services may also fall.

Year	Band A	Band B	Band C	Band D	Band E
2016	1,785	1,785	1,785	1,785	1,785
2021	1,200	1,490	1,610	1,715	2,025
2026	980	1,290	1,435	1,590	1,955
2031	845	1,150	1,300	1,430	1,795
<b>Change</b>	<b>-940 (-53%)</b>	<b>-635 (-36%)</b>	<b>-485 (-27%)</b>	<b>-355 (-20%)</b>	<b>+10 (+1%)</b>

- ↑ Demographics – generally, WA’s population has an increasing median age. The Shire’s median age seems to be growing at a fairly quick rate. If this trend continues, then demand change due to demographics may be expected.
- ↓ Participation – since 2002, recreation participation has fallen. It is likely that this trend may continue into the future. This will reduce the service demand of sporting type buildings.
- ↔ Relative Socio-economic advantage and disadvantage – With a SEIFA index at the 50 percentile within WA, there generally seems to be few barriers to service access. No specific demand change due to socio-economic factors has been identified at this stage.

## Technological

- ↓ Robotics & technology integration – Uptake/implementation of robotics and technology into buildings should increase the efficiency of maintenance practices, thus reducing lifecycle management costs.
- ↓ Solar power & battery storage – implementation of energy technology should reduce operational costs over the longer term.

## Legal

- ↔ Litigation change – it is not anticipated that litigation levels will change from currently low levels.
- ↑ Compliance & processes – it is likely that the level of compliance around buildings will increase, thus increasing the Shire’s operation and maintenance activities.

## Environmental

- ↑ Water security/efficiency – Likely that scheme water will become increasingly more expensive. This will increase the demand to implement scheme water minimisation initiatives.
- ↑ Climate change – broader WA state trends suggest that this is occurring and therefore extreme events are possible. Climatic change will increase demand of management practices and building performance.

## Key Demand Drivers

During a workshop in June 2020, Shire staff considered each of the potential sources of service demand change. As a result, the following drivers were considered to be those likely to have the greatest change effect. Demand mitigation tactics have been identified and are recorded in Part 1.

- Climate change
- Litigation
- Technology
- Demographics
- Visitor numbers
- Government policy, legislation & compliance

## Appendix D – Portfolio Physical Parameters

### Data Confidence

To be able to effectively manage its assets, the Shire collects and maintains a range of data on its property portfolio. Understanding where gaps in this data exist is important to determine the confidence that we can put in the outcomes (e.g. valuations) that result. Table 5 details the reliability and confidence levels of the current asset data the Shire holds. In assessing the data, the Shire has applied the IIMM confidence framework as detailed in Table 4.

Confidence Grade	Accuracy
Highly Reliable	± 2%
Reliable	± 10%
Uncertain	± 25%
Poor	± 40%
Very Poor	Nil

**Table 4: Data Confidence Measures**

Asset Class	Inventory	Condition	Valuation
Buildings	Reliable	Very Poor	Reliable
Freehold Land Parcels	Reliable	N/A	Reliable
Ancillary Assets	Reliable	Very Poor	Reliable

**Table 5: Property Portfolio Data Confidence Levels**

## Inventory & Valuation

The following section outlines the Shire's property assets as of 30 June 2019.

### Buildings

Asset No.	Name	Address	Replacement Cost	Fair Value	Depreciation Expense
B327	Main Building	Lot 500 Veal Street, Hopetoun	\$1,642,322	\$724,967	\$18,161
B587	Hopetoun Sporting Pavilion	Hopetoun	\$141,986	\$37,667	\$1,884
B701	Hopetoun Lawn Bowls Club	Hopetoun	\$66,039	\$44,379	\$1,185
B586	Hopetoun Emergency Services Collocated Facility Shed	Hopetoun	\$418,449	\$291,198	\$5,932
B586A	Hopetoun Emergency Services Collocated Facility	Hopetoun	\$803,474	\$571,444	\$12,158
B565	Hopetoun Childcare Centre	Hopetoun	\$1,617,571	\$1,091,267	\$24,337
B570	Hopetoun CRC & Doctor's Surgery, Alan Rose Drive, Hopetoun	Hopetoun	\$1,370,937	\$760,508	\$25,347
B612	New Hopetoun Community Centre Project	Hopetoun	\$4,719,740	\$3,374,359	\$91,199
B175	Hopetoun Multi-use Centre - Mary Anne Haven	37 Veal Street, Hopetoun	\$1,078,209	\$630,334	\$13,171
B175A	Hopetoun Multi-use Centre - Mary Anne Haven Workshop	37 Veal Street, Hopetoun	\$20,649	\$7,561	\$280
B544	Hopetoun Aged Care Homes	37 Veal Street, Hopetoun	\$579,397	\$318,681	\$6,385

Asset No.	Name	Address	Replacement Cost	Fair Value	Depreciation Expense
B705	Hopetoun Police Station	37 Veal Street, Hopetoun	\$350,785	\$224,913	\$5,144
B707	Men in sheds	86 Tamar Street, Hopetoun	\$221,545	\$156,725	\$3,335
B707A	Men in sheds Toilet Block	86 Tamar Street, Hopetoun	\$46,091	\$32,606	\$694
B578	Ravensthorpe Airport	196 Lee Road, Jerdacuttup	\$384,253	\$231,821	\$4,840
B578B	Ravensthorpe Airport Equipment Shed	196 Lee Road, Jerdacuttup	\$33,186	\$22,480	\$832
B578C	Ravensthorpe Airport Ablution Block	196 Lee Road, Jerdacuttup	\$66,565	\$38,998	\$1,443
B584	Hopetoun Waste Transfer Station Shed	Lot 1290 Senna Road, Hopetoun	\$158,554	\$64,490	\$4,303
B584A	Hopetoun Waste Transfer Site Office	Lot 1290 Senna Road, Hopetoun	\$41,372	\$28,514	\$1,055
B569	Hopetoun Works Depot Wash Down Bay Shed	Lot 548 Tamar Street, Hopetoun, Hopetoun	\$114,900	\$53,116	\$1,770
B583	79 Esplanade Staff House	79 Esplanade, Hopetoun	\$377,072	\$207,580	\$2,140
B583A	79 Esplanade Staff House Workshop	79 Esplanade, Hopetoun	\$11,062	\$6,076	\$225
B588	McCulloch Park Ablution Block	Hopetoun	\$51,825	\$26,356	\$585
B557	McCulloch Park BBQ Shelter	Hopetoun	\$18,805	\$6,652	\$333
B308	McCulloch Park Bandstand	Hopetoun	\$32,448	\$13,773	\$689

Asset No.	Name	Address	Replacement Cost	Fair Value	Depreciation Expense
	Hopetoun Shops & Residences	96 Maitland Street, Hopetoun, Hopetoun	\$1,843,649	\$0	\$0
B334	Hopetoun Golf Club - Club House	Lot 630 Hamersley Drive, Hopetoun	\$1,468,380	\$842,250	\$17,920
B334A	Hopetoun Golf Club - Shed	Lot 630 Hamersley Drive, Hopetoun	\$89,478	\$58,975	\$2,182
B228	Hopetoun Foreshore Ablutions	Hopetoun	\$181,753	\$102,384	\$10,234
B225	Hopetoun West Beach Ablutions	Hopetoun	\$129,824	\$28,294	\$1,131
B241	Two Mile Beach Ablution Block	Two Mile	\$14,749	\$6,956	\$348
	Five Mile Ablution Block	Five Mile	\$0	\$0	\$0
B240	12 Mile Ablution Block	Twelve Mile	\$14,749	\$6,666	\$445
B706	Hamersley Inlet - Ablution Block	Lot 547 Hamersley Inlet Road, Hamersley Inlet	\$86,037	\$59,893	\$1,619
B706A	Hamersley Inlet - Shelter	Lot 547 Hamersley Inlet Road, Hamersley Inlet	\$12,291	\$8,101	\$300
B706B	Hamersley Inlet - Camp Kitchen	Lot 547 Hamersley Inlet Road, Hamersley Inlet	\$27,655	\$18,227	\$674
B604	Jerdacuttup Hall	Jerdacuttup	\$1,442,698	\$764,216	\$19,144
B609	Jerdacuttup Fire Station	Jerdacuttup	\$58,739	\$38,795	\$994
B599	Munglinup Pony Club Ablutions	Lot 189 Yorrel Street, Munglinup	\$79,891	\$12,501	\$1,250
B702	Munglinup Pony Club Shed	Lot 189 Yorrel Street, Munglinup	\$60,840	\$16,500	\$750
B337	Munglinup Recreation Centre	Munglinup	\$2,203,160	\$1,449,401	\$30,838
B581	Munglinup Store Shed	Munglinup	\$18,436	\$3,751	\$375



Asset No.	Name	Address	Replacement Cost	Fair Value	Depreciation Expense
B598	Munglinup Park Co location - Community Resource Centre	Munglinup	\$394,172	\$251,211	\$6,293
B231	Munglinup Ablution Bock	Munglinup	\$142,806	\$116,963	\$2,587
B339	Munglinup Golf Clubhouse	Munglinup	\$862,827	\$439,696	\$12,555
B339A	Munglinup Golf Club Shed	Munglinup	\$16,777	\$5,801	\$341
B239	Starvation Bay Ablution Block # 1	Starvation Bay	\$114,921	\$38,952	\$2,599
B355	Starvation Bay Ablution Block # 2	Starvation Bay	\$126,751	\$35,157	\$1,172
B239A	Starvation Bay Ablution Block # 3	Starvation Bay	\$88,495	\$61,862	\$3,870
B229A	Mason Bay - Two ablution blocks	Mason Bay	\$162,979	\$113,929	\$7,127
B332	Mount Benson Huts	Mount Benson	\$49,164	\$24,243	\$808
IO001	Mount Benson Tower	Mount Benson	\$184,365	\$0	\$0
B341	North Ravensthorpe Recreation Centre	Ravensthorpe North	\$240,999	\$61,265	\$4,088
B704	Ravensthorpe Equestrian Centre Shed	Ravensthorpe	\$39,946	\$13,502	\$499
B585	18 Carlisle Street House	18 Carlisle Street, Ravensthorpe	\$339,029	\$292,736	\$2,400
B585A	18 Carlisle Street Workshop	18 Carlisle Street, Ravensthorpe	\$18,436	\$10,670	\$110
B9	41 Kingsmill Street House	41 Kingsmill Street, Ravensthorpe	\$343,636	\$216,795	\$2,235
B20	4 Daw Street House	4 Daw Street, Ravensthorpe	\$211,423	\$137,794	\$1,655
B582	30 Kingsmill Street House	30 Kingsmill Street, Ravensthorpe	\$342,020	\$264,841	\$2,287

Asset No.	Name	Address	Replacement Cost	Fair Value	Depreciation Expense
B345	Ravensthorpe Gun Clubhouse	Ravensthorpe	\$112,697	\$48,882	\$2,238
B345A	Ravensthorpe Gun Club Ablutions	Ravensthorpe	\$43,441	\$31,121	\$841
B594	Ravensthorpe Golf and Bowling Clubhouse	Ravensthorpe	\$803,986	\$375,575	\$12,597
B547	Ravensthorpe Entertainment - Recreation Centre	Ravensthorpe	\$7,320,514	\$4,478,912	\$95,296
B611	Ravensthorpe Hockey Shelter	Ravensthorpe	\$17,699	\$8,670	\$310
B343	Ravensthorpe Rec Pavilion	Ravensthorpe	\$820,768	\$291,627	\$12,588
B600	Ravensthorpe Childcare Centre	Ravensthorpe	\$586,777	\$319,724	\$7,093
B351	Ravensthorpe Museum	Ravensthorpe	\$332,112	\$154,534	\$5,141
B607	Museum Carriage Shelter	Ravensthorpe	\$14,860	\$2,821	\$403
B351A	Museum - Hampshire Cottage	Ravensthorpe	\$110,988	\$15,048	\$1,004
B351B	Museum Shed	Ravensthorpe	\$150,251	\$23,274	\$1,941
B610	Ravensthorpe Museum Display Shelter	Ravensthorpe	\$77,433	\$18,965	\$678
B17	93 Spence Street House	93 Spence Street, Ravensthorpe	\$292,206	\$129,302	\$4,733
B235	Rangeview Park Ablutions	Ravensthorpe	\$53,466	\$13,592	\$907
B14	66 Queen Street House	66 Queen Street, Ravensthorpe	\$235,207	\$143,160	\$2,280
B529	88 Martin Street House	88 Martin Street, Ravensthorpe	\$361,983	\$164,874	\$2,624
B484	Ravensthorpe Tourist Information Bay	Morgans Street, Ravensthorpe	\$16,261	\$5,752	\$288

Asset No.	Name	Address	Replacement Cost	Fair Value	Depreciation Expense
B605	27a Carlisle Street House	27a Carlisle Street, Ravensthorpe	\$230,928	\$144,375	\$1,875
B613	27b Carlisle Street House	27b Carlisle Street, Ravensthorpe	\$230,928	\$144,375	\$1,875
B614	27c Carlisle Street House	27c Carlisle Street, Ravensthorpe	\$230,928	\$153,257	\$1,989
B709	5 Daw Street House	5 Daw Street, Ravensthorpe	\$368,730	\$226,625	\$6,125
B176	Ravensthorpe Medical Centre	75 Martin Street, Ravensthorpe	\$562,897	\$305,770	\$7,657
I523	Regional Landfill Waste Oil Shed	Lot 1363 Moir Road, Ravensthorpe	\$4,093	\$0	\$0
B354	Ravensthorpe Town Hall	33-35 Dunn Street, Ravensthorpe	\$1,614,176	\$1,296,994	\$32,893
B545	Ravensthorpe aged Care units	27-29 Dunn Street, Ravensthorpe	\$444,209	\$24,534	\$522
B703	Ravensthorpe Community Resource Centre	Dunn Street, Ravensthorpe	\$560,395	\$147,428	\$8,646
B122	Ravensthorpe Fire Station	Dunn Street, Ravensthorpe	\$235,323	\$151,366	\$3,792
B122A	Ravensthorpe Fire Station Shed	Dunn Street, Ravensthorpe	\$25,553	\$2,404	\$65
B234	Jubilee Park Ablutions	57 Morgans Street, Ravensthorpe	\$131,821	\$82,335	\$2,050
B206	Senior Citizen Centre	Ravensthorpe	\$551,280	\$161,335	\$6,450
B558	Ravensthorpe Shire office	65 Morgans Street, Ravensthorpe	\$2,054,832	\$777,627	\$19,477
B7	Ravensthorpe Shire office Workshop	65 Morgans Street, Ravensthorpe	\$85,638	\$14,293	\$476
B553	Old Bank Building	63 Morgans Street, Ravensthorpe	\$242,286	\$57,134	\$2,858
B700	Old Emporium	59-61 Morgans Street, Ravensthorpe	\$466,996	\$97,000	\$1,000

Asset No.	Name	Address	Replacement Cost	Fair Value	Depreciation Expense
B395	Ravensthorpe Works Depot Office	31 Martin Street, Ravensthorpe	\$210,388	\$29,151	\$5,498
B395B	Ravensthorpe Works Depot Workshop	31 Martin Street, Ravensthorpe	\$166,331	\$57,514	\$3,383
B395C	Ravensthorpe Works Depot Open Front Shed	31 Martin Street, Ravensthorpe	\$236,724	\$164,792	\$4,454
B121	Ravensthorpe SES Emergency Operations Shed	Morgans Street, Ravensthorpe	\$306,967	\$100,351	\$4,012
B548	LEMAC Shed	Morgans Street, Ravensthorpe	\$48,672	\$22,797	\$651
B579	Fitzgerald Hall	Fitzgerald	\$694,364	\$163,738	\$8,192
B326	Fitzgerald Rec Facility Store Shed	Fitzgerald	\$4,425	\$765	\$45
B708	Regional Records Facility Joint Venture (1/10 ownership)	Other (Kalgoorlie)	\$72,500	\$63,800	\$2,900
I501	Hopetoun Waste Transfer Station	Hopetoun	\$182,398	\$0	\$0
B2	Ravensthorpe Pool Chemical Embankment Shed	Ravensthorpe	\$0	\$0	\$0
B615	Records Sea Container - Administration Office	65 Morgans Street, Ravensthorpe	\$26,229	\$26,229	\$0

Table 6: Building Inventory and Values

**Freehold Land**

Land ID	Address	Land Area sq.m.	Fair Value
L7	Ravensthorpe Airport - 196 Lee Road, Jerdacuttup	90,000	\$820,000
L578	Ravensthorpe Airport - 196 Lee Road, Jerdacuttup	484,000	\$150,000
	96 Maitland Street, Hopetoun	Unknown	\$0
L13	Jerdacuttup Emergency Farm Water	Unknown	\$20,000
L1	17 Budjan Street, Munglinup	1012?	\$18,000
L2	41 Kingsmill Street, Ravensthorpe	1,012	\$35,000
L325	Ravensthorpe Museum	1,012	\$40,000
L605	27a Carlisle Street, Ravensthorpe	348	\$20,000
L613	27b Carlisle Street, Ravensthorpe	323	\$20,000
L614	27c Carlisle Street, Ravensthorpe	348	\$20,000
	5 Daw Street, Ravensthorpe	1,012	\$30,000
L174	75 Martin Street, Ravensthorpe	2,428	\$48,000
L324	Ravensthorpe Town Hall - 33-35 Dunn Street	2,024	\$45,000
L324A	Ravensthorpe Town Hall - 31 Dunn Street	1,200	\$26,000
L202	Jubilee Park - 55 Morgans Street	3,289	\$25,000
L202A	Jubilee Park - 59 Morgans Street	1,012	\$7,000
L202B	Jubilee Park - 57 Morgans Street	1,012	\$25,000
L3	Ravensthorpe Shire office	1,012	\$45,000

Land ID	Address	Land Area sq.m.	Fair Value
L6	63 Morgans Street, Ravensthorpe	1,012	\$40,000
L700	59-61 Morgans Street, Ravensthorpe	2,024	\$65,000
L8	79 Morgans Street, Ravensthorpe	1,012	\$40,000
L9	71 Martin Street, Ravensthorpe	1,214	\$17,500
L10	25 Spence Street, Ravensthorpe	1,012	\$25,000
L11	26 Spence Street, Ravensthorpe	1,214	\$25,000
L12	30 Dunn Street, Ravensthorpe - CRC Parking	Unknown	\$30,000
L4	43 Kingsmill Street, Ravensthorpe	1,012	\$32,000
L396	1 Moir Road, Ravensthorpe - New Depot Block	Unknown	\$5,000
L600	Lot 177 Floater Road	36,937	\$39,993
L601	Lot 318 Floater Road	21,221	\$21,412
L602	Lot 36 Floater Road	369,276	\$372,595

Table 7: Land Parcel Inventory and Values

**Ancillary Assets**

Asset ID	Description	Quantity	Address	Replacement Cost	Fair Value	Depreciation Expense
I318	Refuse Disposal Site Fencing	Unknown	Moir Road, Ravensthorpe	\$15,707	Unknown	Unknown

**Table 8: Ancillary Asset Inventory and Values**

## Condition

The Shire does not routinely record building condition ratings. An improvement action to begin collecting this information has been listed. Future results will be recorded within this table.

Building Name	Overall	Substructure	Superstructure	Roof	Fittings	Finishes	Services
Main Building	-	-	-	-	-	-	-
Hopetoun Sporting Pavilion	-	-	-	-	-	-	-
Hopetoun Lawn Bowls Club	-	-	-	-	-	-	-
Hopetoun Emergency Services Collocated Facility Shed	-	-	-	-	-	-	-
Hopetoun Emergency Services Collocated Facility	-	-	-	-	-	-	-
Hopetoun Childcare Centre	-	-	-	-	-	-	-
Hopetoun CRC & Doctor's Surgery, Alan Rose Drive, Hopetoun	-	-	-	-	-	-	-
New Hopetoun Community Centre Project	-	-	-	-	-	-	-
Hopetoun Multi-use Centre - Mary Anne Haven	-	-	-	-	-	-	-
Hopetoun Multi-use Centre - Mary Anne Haven Workshop	-	-	-	-	-	-	-
Hopetoun Aged Care Homes	-	-	-	-	-	-	-
Hopetoun Police Station	-	-	-	-	-	-	-
Men in sheds	-	-	-	-	-	-	-
Men in sheds Toilet Block	-	-	-	-	-	-	-
Ravensthorpe Airport	-	-	-	-	-	-	-
Ravensthorpe Airport Equipment Shed	-	-	-	-	-	-	-
Ravensthorpe Airport Ablution Block	-	-	-	-	-	-	-
Hopetoun Waste Transfer Station Shed	-	-	-	-	-	-	-
Hopetoun Waste Transfer Site Office	-	-	-	-	-	-	-
Hopetoun Works Depot Wash Down Bay Shed	-	-	-	-	-	-	-



Building Name	Overall	Substructure	Superstructure	Roof	Fittings	Finishes	Services
79 Esplanade Staff House	-	-	-	-	-	-	-
79 Esplanade Staff House Workshop	-	-	-	-	-	-	-
McCulloch Park Ablution Block	-	-	-	-	-	-	-
McCulloch Park BBQ Shelter	-	-	-	-	-	-	-
McCulloch Park Bandstand	-	-	-	-	-	-	-
Hopetoun Shops & Residences	-	-	-	-	-	-	-
Hopetoun Golf Club - Club House	-	-	-	-	-	-	-
Hopetoun Golf Club - Shed	-	-	-	-	-	-	-
Hopetoun Foreshore Ablutions	-	-	-	-	-	-	-
Hopetoun West Beach Ablutions	-	-	-	-	-	-	-
Two Mile Beach Ablution Block	-	-	-	-	-	-	-
Five Mile Ablution Block	-	-	-	-	-	-	-
12 Mile Ablution Block	-	-	-	-	-	-	-
Hamersley Inlet - Ablution Block	-	-	-	-	-	-	-
Hamersley Inlet - Shelter	-	-	-	-	-	-	-
Hamersley Inlet - Camp Kitchen	-	-	-	-	-	-	-
Jerdacuttup Hall	-	-	-	-	-	-	-
Jerdacuttup Fire Station	-	-	-	-	-	-	-
Munglinup Pony Club Ablutions	-	-	-	-	-	-	-
Munglinup Pony Club Shed	-	-	-	-	-	-	-
Munglinup Recreation Centre	-	-	-	-	-	-	-
Munglinup Store Shed	-	-	-	-	-	-	-
Munglinup Park Co location - Community Resource Centre	-	-	-	-	-	-	-
Munglinup Ablution Bock	-	-	-	-	-	-	-
Munglinup Golf Clubhouse	-	-	-	-	-	-	-
Munglinup Golf Club Shed	-	-	-	-	-	-	-
Starvation Bay Ablution Block # 1	-	-	-	-	-	-	-
Starvation Bay Ablution Block # 2	-	-	-	-	-	-	-

Building Name	Overall	Substructure	Superstructure	Roof	Fittings	Finishes	Services
Starvation Bay Ablution Block # 3	-	-	-	-	-	-	-
Mason Bay - Two ablution blocks	-	-	-	-	-	-	-
Mount Benson Huts	-	-	-	-	-	-	-
Mount Benson Tower	-	-	-	-	-	-	-
North Ravensthorpe Recreation Centre	-	-	-	-	-	-	-
Ravensthorpe Equestrian Centre Shed	-	-	-	-	-	-	-
18 Carlisle Street House	-	-	-	-	-	-	-
18 Carlisle Street Workshop	-	-	-	-	-	-	-
41 Kingsmill Street House	-	-	-	-	-	-	-
4 Daw Street House	-	-	-	-	-	-	-
30 Kingsmill Street House	-	-	-	-	-	-	-
Ravensthorpe Gun Clubhouse	-	-	-	-	-	-	-
Ravensthorpe Gun Club Ablutions	-	-	-	-	-	-	-
Ravensthorpe Golf and Bowling Clubhouse	-	-	-	-	-	-	-
Ravensthorpe Entertainment - Recreation Centre	-	-	-	-	-	-	-
Ravensthorpe Hockey Shelter	-	-	-	-	-	-	-
Ravensthorpe Rec Pavilion	-	-	-	-	-	-	-
Ravensthorpe Childcare Centre	-	-	-	-	-	-	-
Ravensthorpe Museum	-	-	-	-	-	-	-
Museum Carriage Shelter	-	-	-	-	-	-	-
Museum - Hampshire Cottage	-	-	-	-	-	-	-
Museum Shed	-	-	-	-	-	-	-
Ravensthorpe Museum Display Shelter	-	-	-	-	-	-	-
93 Spence Street House	-	-	-	-	-	-	-
Rangeview Park Ablutions	-	-	-	-	-	-	-
66 Queen Street House	-	-	-	-	-	-	-
88 Martin Street House	-	-	-	-	-	-	-
Ravensthorpe Tourist Information Bay	-	-	-	-	-	-	-

Building Name	Overall	Substructure	Superstructure	Roof	Fittings	Finishes	Services
27a Carlisle Street House	-	-	-	-	-	-	-
27b Carlisle Street House	-	-	-	-	-	-	-
27c Carlisle Street House	-	-	-	-	-	-	-
5 Daw Street House	-	-	-	-	-	-	-
Ravensthorpe Medical Centre	-	-	-	-	-	-	-
Regional Landfill Waste Oil Shed	-	-	-	-	-	-	-
Ravensthorpe Town Hall	-	-	-	-	-	-	-
Ravensthorpe aged Care units	-	-	-	-	-	-	-
Ravensthorpe Community Resource Centre	-	-	-	-	-	-	-
Ravensthorpe Fire Station	-	-	-	-	-	-	-
Ravensthorpe Fire Station Shed	-	-	-	-	-	-	-
Jubilee Park Ablutions	-	-	-	-	-	-	-
Senior Citizen Centre	-	-	-	-	-	-	-
Ravensthorpe Shire office	-	-	-	-	-	-	-
Ravensthorpe Shire office Workshop	-	-	-	-	-	-	-
Old Bank Building	-	-	-	-	-	-	-
Old Emporium	-	-	-	-	-	-	-
Ravensthorpe Works Depot Office	-	-	-	-	-	-	-
Ravensthorpe Works Depot Workshop	-	-	-	-	-	-	-
Ravensthorpe Works Depot Open Front Shed	-	-	-	-	-	-	-
Ravensthorpe SES Emergency Operations Shed	-	-	-	-	-	-	-
LEMAC Shed	-	-	-	-	-	-	-
Fitzgerald Hall	-	-	-	-	-	-	-
Fitzgerald Rec Facility Store Shed	-	-	-	-	-	-	-
Regional Records Facility Joint Venture (1/10 ownership)	-	-	-	-	-	-	-

Building Name	Overall	Substructure	Superstructure	Roof	Fittings	Finishes	Services
Hopetoun Waste Transfer Station	-	-	-	-	-	-	-
Ravensthorpe Pool Chemical Embankment Shed	-	-	-	-	-	-	-
Records Sea Container - Administration Office	-	-	-	-	-	-	-

Table 9: Building Component Condition

# Appendix E – Lifecycle Management Strategies

## Background

Lifecycle management encompasses all strategies and practices that the Shire employs to manage property assets at the lowest lifecycle cost. This section details all the strategies and practices that are currently employed.

## Principles & Definitions

In considering the Shire’s asset lifecycle management, the following key principles and definitions must be considered.

### Work Category Definitions

The Shire considers the activities it undertakes across six categories as follows.

Activity	Definition
Operation	Continuously required expenditure which enables assets to provide benefits to the community such as utility charges, inspections, cleaning etc.
Maintenance	Regular works to maintain the assets’ capability, such as minor repairs, servicing, mowing, painting, crack sealing etc.
Renewal	Works to replace existing assets which are worn, poorly functioning or dated with assets of equivalent capacity or performance. For example, the renewal of an internal wall in a building, renewal of an engine in a grader, resurfacing a road (re-sheeting or resealing) or replacing girders on a bridge.
Upgrade	The significant upgrade of an asset to produce a higher service level, such as the widening of a road, extension of a building, installation of reticulation to a dry park etc.
New Work	The creation of a new asset, in a location where that asset type has not existed before.
Disposal	The process of removing and disposing of an asset upon the end of its useful life. For the purpose of this AMP this is only when an asset is not replaced.

Table 10: Activity Categories

### Lifecycle Cost Basis

All assets have a lifecycle. This is defined as the time interval that commences with the identification of the need for an asset and ends with the decommissioning of the asset

(i.e. disposal but with no replacement). It covers five stages, being conception & design, acquisition/construction, operation & maintenance, renewal and disposal.

## Operation & Maintenance Strategy

Often referred to as 'OPEX', operational and maintenance expenditure and works are required to ensure the longevity of assets' lives and the reliability of their services. The Shire's approach to meeting OPEX needs is a combination of reactive and short term planned strategies. As described in the figure below, the Shire's strategy to OPEX is:

- Operational costs typically vary with usage. The Shire broadly works on an annual budget planning cycle (12 months), and seeks funding in-line with previous years' budgets, with an allowance for at least CPI.
- Reactive maintenance typically arises from either community requests and/or internal works orders. Works are then scheduled, actioned and completed. Budgeting is based on previous years' allocations, with an increase of at least CPI.
- Planned maintenance works are typically identified from either internal staff inspection or by legislative requirements. Budgets are developed based on the programmes and previous years' expenditure, with an increase of at least CPI. Some planned maintenance programmes do exist, but not all are documented. An improvement action has been listed, to document all planned maintenance schedules, with associated budgets, for building and land assets.



Figure 8: Property OPEX Framework

## Staff Resources

The overall management of the Shire’s property portfolio falls within the responsibility of the Chief Executive Officer. The Director of Corporate & Community Services is responsible for overall accounting control of property assets, and the Director of Technical Services for engineering based works. The Shire is also assisted from time to time by external contractors.

## Software Systems

The Shire currently employs the use of the following software system(s) to manage property asset data.

Software	Uses
SynergySoft	SynergySoft is used to record all property asset revenue and expenditure, as well as relevant records.

**Table 11: Asset Management Software Systems**

## Renewal Strategy

### Strategy

The Shire periodically inspects building assets to identify short term renewal needs. However, the Shire wishes to improve this practice and use known condition to help inform a long term (5 years+) capital works programme. The development of a formal inspection process and works programme has been listed as an improvement action.

### Renewal Management Model

Condition information can be used to develop models that predict assets' approximate year of renewal. The Shire can then scope and prioritise these renewal projects over the forthcoming period (e.g. 5 years). Further out (e.g. from years 6 onwards), results can help staff to understand the likely amount of renewal expenditure that will be required, even if the exact project details are not yet known. Ultimately, a robust long term (e.g. 15 years) renewal works programme can then be developed, that informs this AMP, and other documents such as the Long Term Financial Plan and Corporate Business Plan.

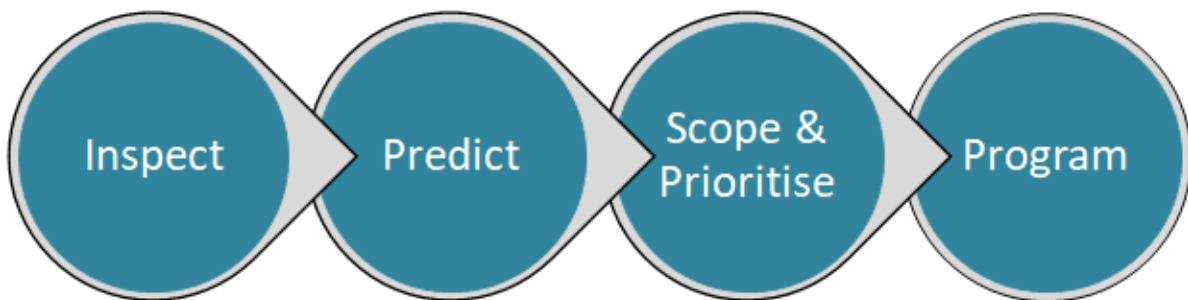


Figure 9: Building Asset Renewal Planning Process

### Inspections

#### Asset Condition Rating Scale

In assessing assets' condition, the Shire applies a 1 to 5 scale, as shown in Table 12.

Grade	Condition	Description
1	Excellent	A new or near new asset, or an asset recently rehabilitated back to new condition, with no visible signs of deterioration. The asset or component will have no drop in level of service.
2	Good	An asset in excellent overall condition. There would be only very slight condition decline but it would be obvious that the asset was no longer in new condition.
3	Average	An asset in fair overall condition deterioration in condition would be obvious and there would be some serviceability loss.



4	Poor	An asset in fair to poor overall condition. The condition deterioration would be quite obvious. Asset serviceability would now be affected and maintenance costs would be rising.
5	Very Poor	An asset in poor to unserviceable overall condition deterioration would be quite severe and would be starting to limit the serviceability of the asset. Maintenance cost would be high.

Table 12: Condition Rating Measures

The Shire aims to minimise the number of assets that are rated as a 4-5 unless assets are in this state as part of a specific management program (i.e. part of an asset decommissioning plan).

### Condition Inspection Frequencies

Properties assets are inspected to the following frequencies.

Asset	Inspection Frequency
Buildings	No formal program – currently ad hoc.
Land	Not required

Table 13: Condition Inspection Frequencies

### Prediction

By understanding assets' physical condition (or any other performance feature), the Shire can then predict when assets, or their components, may require renewal. Typically, this is achieved by applying total useful lives to different assets or components, and then calculating how long it will take for them to reach a specific trigger. The currently applied renewal triggers are detailed below.

Component	Action	Triggers
All	Renewal	At poor or very poor condition, depending on building's usage level.

Table 14: Asset Renewal Condition Triggers

### Project Scoping/Prioritisation

Assets or components that have reached, or will reach over the next few years, their intervention trigger, are then further investigated by Shire staff. The investigation seeks to determine when any works should be undertaken, what the scope is and what budget is required. This information is then used to build up the future renewal works programme.

## Upgrade/New Strategy

### **Strategy**

The Shire occasionally constructs or acquires upgraded and/or new assets. Expenditure on these assets is often considered as discretionary, and ultimately results in either a new or improved service (e.g. a building extension). The following section outlines the Shire's general approach to upgrade and new projects.

### **Project Prioritisation/Selection Criteria**

The need for either upgraded or new assets is typically identified by staff from many potential sources including customer and Council request, strategic plans, poor asset performance and so on. Assets' needs are then investigated by staff to determine their potential scope, benefit and costs. Where determined as being required, a formal report may be given to Council for their consideration and approval.

Approved projects are considered for future funding, however at present are not prioritised collectively, to assess features such as their alignment to the Strategic Community Plan. An improvement task to consider a single common prioritisation framework has been listed.

## Disposal Strategy

### **Strategy**

At the present time the Shire generally does not frequently dispose of property assets. Where such a project is identified, then the need and scope is considered by staff and (in some instances) Council.

# Appendix F – Financial Model

## Property Works Programme Summary

Asset Sub Type	Activity Type	Activity Description	Funding Type	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Year 11 2030/31	Year 12 2031/32	Year 13 2032/33	Year 14 2033/34	Year 15 2034/35
<b>Land Parcels</b>																		
Land Parcels	New	Purchase Depot Block - 1 Moir Road	Municipal	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>LAND TOTAL</b>				<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Buildings</b>																		
Buildings	Operation	COA10110 - Regional Landfill Operational Costs	Municipal	\$930	\$903	\$959	\$990	\$1,021	\$1,053	\$1,088	\$1,124	\$1,161	\$1,198	\$1,238	\$1,278	\$1,321	\$1,365	\$1,409
Buildings	Operation	COA10704 - Operating Costs - Public Toilets	Municipal	\$50,469	\$64,350	\$51,682	\$53,073	\$54,509	\$55,992	\$57,665	\$59,393	\$61,179	\$63,024	\$64,930	\$66,903	\$68,939	\$71,044	\$73,222
Buildings	Operation	COA11100 - Operating Costs - Public Halls & Civic Centres	Municipal	\$36,381	\$35,600	\$37,266	\$38,261	\$39,284	\$40,341	\$41,512	\$42,723	\$43,969	\$45,255	\$46,580	\$47,946	\$49,357	\$50,813	\$52,312
Buildings	Operation	COA11204 - Operating Costs Swimming Pool	Municipal	\$15,655	\$15,577	\$15,811	\$16,049	\$16,289	\$16,534	\$16,865	\$17,202	\$17,545	\$17,896	\$18,255	\$18,620	\$18,992	\$19,372	\$19,759
Buildings	Operation	COA11307 - Operating Costs - Sporting Pavilions & Clubs	Municipal	\$74,186	\$82,349	\$76,169	\$78,347	\$80,595	\$82,916	\$85,454	\$88,072	\$90,777	\$93,572	\$96,455	\$99,437	\$102,519	\$105,699	\$108,986
Buildings	Operation	COA11500 - Operating Costs - Libraries	Municipal	\$108,045	\$106,000	\$110,162	\$112,351	\$114,584	\$116,862	\$119,217	\$121,620	\$124,071	\$126,573	\$129,124	\$131,729	\$134,386	\$137,096	\$139,862
Buildings	Operation	COA11600 - Operating Costs - Other Culture	Municipal	\$8,270	\$8,108	\$8,459	\$8,675	\$8,899	\$9,130	\$9,391	\$9,659	\$9,935	\$10,220	\$10,516	\$10,819	\$11,133	\$11,456	\$11,790
Buildings	Operation	COA12204 - Operating Costs - Depot	Municipal	\$26,989	\$26,368	\$27,695	\$28,487	\$29,305	\$30,152	\$31,088	\$32,061	\$33,066	\$34,106	\$35,181	\$36,293	\$37,443	\$38,634	\$39,866
Buildings	Operation	COA13600 - Expenses Relating to Other Economic Services	Municipal	\$260	\$250	\$270	\$281	\$292	\$304	\$316	\$329	\$342	\$356	\$370	\$385	\$400	\$416	\$433
Buildings	Operation	COA14200 - Works Administration And Support	Municipal	\$5,025	\$5,000	\$5,075	\$5,151	\$5,229	\$5,307	\$5,413	\$5,521	\$5,632	\$5,745	\$5,859	\$5,977	\$6,096	\$6,218	\$6,342
Buildings	Operation	COA14215 - Works Building Administration Expenses	Municipal	\$1,226	\$1,220	\$1,238	\$1,257	\$1,276	\$1,295	\$1,321	\$1,347	\$1,374	\$1,402	\$1,430	\$1,458	\$1,487	\$1,517	\$1,548
Buildings	Operation	COA14500 - Building Operating Costs - Administration	Municipal	\$20,637	\$20,000	\$21,318	\$22,045	\$22,800	\$23,582	\$24,416	\$25,279	\$26,176	\$27,105	\$28,068	\$29,068	\$30,104	\$31,180	\$32,295
Buildings	Operation	COA14504 - Telecommunications Costs	Municipal	\$80,400	\$80,000	\$81,204	\$82,422	\$83,658	\$84,913	\$86,182	\$87,462	\$88,754	\$90,061	\$91,383	\$92,721	\$94,075	\$95,446	\$96,834
Buildings	Operation	COA14523 - Operating Costs - Other Property	Municipal	\$742	\$715	\$769	\$798	\$827	\$858	\$891	\$924	\$958	\$993	\$1,031	\$1,070	\$1,109	\$1,151	\$1,193
Buildings	Operation	COA14526 - Minor Attractive Items (under \$5,000)	Municipal	\$7,035	\$7,000	\$7,105	\$7,212	\$7,320	\$7,430	\$7,579	\$7,730	\$7,885	\$8,042	\$8,203	\$8,367	\$8,535	\$8,705	\$8,879
Buildings	Operation	COA5111 - Operating Expenses (Non-ESL)	Municipal	\$29,523	\$29,341	\$29,849	\$30,323	\$30,807	\$31,298	\$31,948	\$32,614	\$33,291	\$33,984	\$34,693	\$35,417	\$36,155	\$36,910	\$37,683
Buildings	Operation	COA7400 - Expenses Relating to Preventative Services - Administration & Inspection	Municipal	\$15,075	\$15,000	\$15,226	\$15,454	\$15,686	\$15,921	\$16,240	\$16,564	\$16,896	\$17,234	\$17,578	\$17,930	\$18,288	\$18,654	\$19,027
Buildings	Operation	COA7500 - Expenses Relating to Preventative Services - Pest Control	Municipal	\$4,020	\$4,000	\$4,060	\$4,121	\$4,183	\$4,245	\$4,331	\$4,417	\$4,505	\$4,596	\$4,688	\$4,781	\$4,877	\$4,975	\$5,073
Buildings	Operation	COA7700 - Operating Expenses - Doctors and Other Health	Municipal	\$150,330	\$149,330	\$152,058	\$154,532	\$157,050	\$159,616	\$162,981	\$166,420	\$169,936	\$173,528	\$177,199	\$180,954	\$184,791	\$188,713	\$192,724
Buildings	Operation	COA8100 - Little Barrens Expenses	Municipal	\$34,122	\$33,800	\$34,597	\$35,230	\$35,874	\$36,534	\$37,363	\$38,212	\$39,082	\$39,973	\$40,885	\$41,821	\$42,778	\$43,761	\$44,767
Buildings	Operation	COA8107 - The Cub House Expenses	Municipal	\$16,356	\$16,200	\$16,585	\$16,888	\$17,200	\$17,518	\$17,916	\$18,324	\$18,744	\$19,172	\$19,611	\$20,061	\$20,523	\$20,996	\$21,482
Buildings	Operation	COA8400 - Operating Expenses - Senior Citizens	Municipal	\$4,604	\$4,448	\$4,765	\$4,932	\$5,104	\$5,283	\$5,468	\$5,659	\$5,857	\$6,062	\$6,274	\$6,494	\$6,721	\$6,956	\$7,200
Buildings	Operation	COA9100 - Operating Costs - Staff Housing	Municipal	\$44,460	\$43,450	\$45,604	\$46,891	\$48,219	\$49,594	\$51,118	\$52,692	\$54,320	\$56,006	\$57,746	\$59,545	\$61,406	\$63,330	\$65,320
Buildings	Operation	COA9200 - Operating Costs - Other Housing	Municipal	\$1,956	\$1,900	\$2,017	\$2,083	\$2,149	\$2,219	\$2,295	\$2,372	\$2,452	\$2,536	\$2,621	\$2,711	\$2,804	\$2,900	\$2,999
Buildings	Maintenance	COA10103 - Tip Maintenance Costs	Municipal	\$116,205	\$114,400	\$118,210	\$120,419	\$122,668	\$124,961	\$127,472	\$130,033	\$132,647	\$135,313	\$138,031	\$140,805	\$143,636	\$146,524	\$149,468
Buildings	Maintenance	COA10709 - Building Maintenance - Public Toilets	Municipal	\$236,016	\$232,194	\$240,185	\$244,711	\$249,323	\$254,023	\$259,103	\$264,285	\$269,571	\$274,963	\$280,461	\$286,072	\$291,792	\$297,628	\$303,581
Buildings	Maintenance	COA11112 - Building Maintenance - Public Halls & Civic Centres	Municipal	\$138,456	\$156,400	\$140,707	\$143,258	\$145,859	\$148,505	\$151,475	\$154,506	\$157,596	\$160,746	\$163,962	\$167,242	\$170,586	\$173,996	\$177,477
Buildings	Maintenance	COA11209 - Building Maintenance - Swimming Pool	Municipal	\$7,061	\$7,000	\$7,148	\$7,264	\$7,383	\$7,502	\$7,654	\$7,805	\$7,961	\$8,121	\$8,283	\$8,449	\$8,618	\$8,791	\$8,966
Buildings	Maintenance	COA11304 - Maintenance - Parks and Reserves	Municipal	\$105,074	\$103,200	\$107,073	\$109,202	\$111,373	\$113,592	\$115,949	\$118,355	\$120,812	\$123,324	\$125,888	\$128,508	\$131,184	\$133,917	\$136,711
Buildings	Maintenance	COA11305 - Building Maintenance - Sporting Clubs & Pavillions	Municipal	\$109,003	\$117,353	\$110,817	\$112,847	\$114,917	\$117,025	\$119,366	\$121,752	\$124,187	\$126,671	\$129,204	\$131,789	\$134,424	\$137,113	\$139,855
Buildings	Maintenance	COA11506 - Building Maintenance - Libraries	Municipal	\$5,082	\$5,000	\$5,172	\$5,270	\$5,369	\$5,471	\$5,580	\$5,692	\$5,806	\$5,921	\$6,040	\$6,161	\$6,284	\$6,409	\$6,538
Buildings	Maintenance	COA11608 - Building Maintenance - Other Culture	Municipal	\$3,431	\$3,390	\$3,480	\$3,540	\$3,602	\$3,663	\$3,737	\$3,813	\$3,888	\$3,967	\$4,045	\$4,125	\$4,209	\$4,293	\$4,378
Buildings	Maintenance	COA12222 - Building Maintenance - Depots	Municipal	\$21,284	\$21,000	\$21,618	\$22,005	\$22,397	\$22,799	\$23,255	\$23,720	\$24,195	\$24,679	\$25,172	\$25,676	\$26,188	\$26,712	\$27,247
Buildings	Maintenance	COA12611 - Building Maintenance - Airport	Municipal	\$27,390	\$27,000	\$27,838	\$28,345	\$28,860	\$29,386	\$29,973	\$30,572	\$31,185	\$31,808	\$32,444	\$33,093	\$33,755	\$34,430	\$35,118
Buildings	Maintenance	COA14501 - Building Maintenance - Administration Building	Municipal	\$70,963	\$70,000	\$72,090	\$73,385	\$74,703	\$76,045	\$77,565	\$79,117	\$80,699	\$82,314	\$83,959	\$85,639	\$87,351	\$89,098	\$90,881
Buildings	Maintenance	COA14527 - Building Maintenance - Other Property	Municipal	\$15,027	\$14,734	\$15,327	\$15,633	\$15,946	\$16,264	\$16,590	\$16,922	\$17,259	\$17,605	\$17,958	\$18,316	\$18,683	\$19,056	\$19,438
Buildings	Maintenance	COA4112 - Maintenance - Council Chambers	Municipal	\$603	\$600	\$609	\$618	\$627	\$637	\$650	\$663	\$676	\$689	\$703	\$717	\$732	\$746	\$761
Buildings	Maintenance	COA5110 - ESL - BFB Building Maintenance Expense	Municipal	\$777	\$770	\$788	\$802	\$817	\$831	\$850	\$869	\$888	\$909	\$929	\$951	\$971	\$993	\$1,016
Buildings	Maintenance	COA5115 - Building Maintenance Expense (Non-ESL)	Municipal	\$3,694	\$3,600	\$3,797	\$3,908	\$4,023	\$4,142	\$4,270	\$4,402	\$4,538	\$4,679	\$4,825	\$4,975	\$5,130	\$5,290	\$5,456
Buildings	Maintenance	COA5311 - SES Building Maintenance Expense	Municipal	\$2,029	\$2,000	\$2,066	\$2,109	\$2,155	\$2,203	\$2,257	\$2,314	\$2,373	\$2,433	\$2,494	\$2,557	\$2,622	\$2,688	\$2,757

**Property Works Programme Summary**

Asset Sub Type	Activity Type	Activity Description	Funding Type	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Year 11 2030/31	Year 12 2031/32	Year 13 2032/33	Year 14 2033/34	Year 15 2034/35
<b>Buildings</b>																		
Buildings	Maintenance	COA5315 - Building Maintenance - Other Law Order Public Safety	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Maintenance	COA7709 - Building Maintenance - Doctors & Other Health	Municipal	\$28,497	\$28,000	\$29,026	\$29,585	\$30,157	\$30,738	\$31,352	\$31,979	\$32,619	\$33,272	\$33,937	\$34,616	\$35,308	\$36,014	\$36,734
Buildings	Maintenance	COA8101 - Building Maintenance - Child Care Centres	Municipal	\$49,924	\$49,345	\$50,649	\$51,524	\$52,415	\$53,321	\$54,388	\$55,475	\$56,584	\$57,717	\$58,871	\$60,047	\$61,250	\$62,474	\$63,724
Buildings	Maintenance	COA8401 - Building Maintenance - Senior Citizens Centres	Municipal	\$29,228	\$29,000	\$29,577	\$30,049	\$30,530	\$31,017	\$31,638	\$32,271	\$32,916	\$33,574	\$34,246	\$34,930	\$35,629	\$36,342	\$37,068
Buildings	Maintenance	COA8404 - Building Maintenance - Aged Care Units	Municipal	\$10,075	\$10,000	\$10,193	\$10,355	\$10,520	\$10,687	\$10,901	\$11,118	\$11,341	\$11,569	\$11,799	\$12,035	\$12,276	\$12,521	\$12,772
Buildings	Maintenance	COA9101 - Building Maintenance - Staff Housing	Municipal	\$115,399	\$113,724	\$117,304	\$119,447	\$121,631	\$123,855	\$126,332	\$128,857	\$131,437	\$134,064	\$136,745	\$139,481	\$142,269	\$145,115	\$148,018
Buildings	Maintenance	COA9202 - Building Maintenance - Other Housing	Municipal	\$17,142	\$17,000	\$17,353	\$17,634	\$17,918	\$18,208	\$18,572	\$18,943	\$19,323	\$19,708	\$20,103	\$20,504	\$20,915	\$21,333	\$21,759
Buildings	Renewal	30 Kingsmill Street, Ravensthorpe	Municipal	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Renewal	Construct Animal Holding Pen - Hopetoun	Municipal	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Renewal	Hopetoun Depot Mechanic Workshop And Building Maint Shed	Municipal	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Renewal	Hopetoun Sports Pavilion - Timber Sealing And Painting, Repair Doors, Ceilings, Toilets, Kitchen & other works	Local Roads & Community Infrastructure Grant	\$278,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Renewal	Little Barrens - Painting	Local Roads & Community Infrastructure Grant	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Renewal	Ravensthorpe Depot Office Refit	Municipal	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Renewal	Ravensthorpe Museum	Municipal	\$4,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Upgrade	Ravensthorpe Rec Centre - Construction of balcony & grandstand	Drought Community Programme	\$114,149	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Renewal	Ravensthorpe Rec Centre - Solar Hot Water System	Local Roads & Community Infrastructure Grant	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Renewal	RCP Demolition and Renewal	Grants & Contributions	\$6,281,072	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Renewal	Records Sea Container	Municipal	\$5,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Renewal	Surgery Upgrade Hopetoun - Painting, maintenance and repairs.	Local Roads & Community Infrastructure Grant	\$11,677	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Renewal	Surgery Upgrade Ravensthorpe - Painting	Local Roads & Community Infrastructure Grant	\$21,573	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	New	Two Mile Ablution Block - New ablution block	Drought Community Programme	\$68,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Renewal	Water Bomber Tank Upgrade	Municipal	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	Renewal	To be confirmed	Municipal	\$0	\$50,000	\$50,000	\$50,000	\$200,000	\$450,000	\$200,000	\$175,000	\$200,000	\$190,000	\$370,000	\$150,000	\$250,000	\$250,000	\$250,000
<b>BUILDINGS TOTAL</b>				<b>\$8,773,127</b>	<b>\$1,926,619</b>	<b>\$1,930,970</b>	<b>\$1,967,763</b>	<b>\$2,155,353</b>	<b>\$2,443,772</b>	<b>\$2,237,417</b>	<b>\$2,257,065</b>	<b>\$2,327,765</b>	<b>\$2,364,537</b>	<b>\$2,592,385</b>	<b>\$2,421,378</b>	<b>\$2,571,515</b>	<b>\$2,622,833</b>	<b>\$2,675,373</b>
<b>Furniture &amp; Fittings</b>																		
Furniture & Fittings	Renewal	Depot Office And Workshop Improvements	Municipal	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Furniture & Fittings	Renewal	Little Barrens - Cot And Kindy Room Furniture	Municipal	\$6,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Furniture & Fittings	Renewal	Office Furniture And Painting	Municipal	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Furniture & Fittings	Renewal	Surgery Equipment Replacement	Municipal	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Furniture & Fittings	Renewal	To be Confirmed	Municipal	\$0	\$10,300	\$11,073	\$11,965	\$11,222	\$9,040	\$12,794	\$15,682	\$15,537	\$22,381	\$13,633	\$18,635	\$22,092	\$22,208	\$22,612
<b>FURNITURE &amp; FITTINGS TOTAL</b>				<b>\$35,500</b>	<b>\$10,300</b>	<b>\$11,073</b>	<b>\$11,965</b>	<b>\$11,222</b>	<b>\$9,040</b>	<b>\$12,794</b>	<b>\$15,682</b>	<b>\$15,537</b>	<b>\$22,381</b>	<b>\$13,633</b>	<b>\$18,635</b>	<b>\$22,092</b>	<b>\$22,208</b>	<b>\$22,612</b>
<b>TOTAL PROPERTY WORKS EXPENDITURE</b>				<b>\$8,908,627</b>	<b>\$1,936,919</b>	<b>\$1,942,043</b>	<b>\$1,979,728</b>	<b>\$2,166,575</b>	<b>\$2,452,812</b>	<b>\$2,250,211</b>	<b>\$2,272,747</b>	<b>\$2,343,302</b>	<b>\$2,386,918</b>	<b>\$2,606,018</b>	<b>\$2,440,013</b>	<b>\$2,593,607</b>	<b>\$2,645,041</b>	<b>\$2,697,985</b>



## Key Assumptions

A number of key assumptions are made in preparing forecasts of required portfolio expenditure. They are that:

- Property assets will remain in Council ownership throughout the period covered by this AMP, unless specifically detailed otherwise.
- Standards, Acts and Regulations associated with property assets will remain essentially the same over the AMP life.
- Expenditure projections allow for no inflation.
- Operation and maintenance costs are based primarily on planned programmes where available. Where not available, cost projections are based on historical expenditure trends which are not necessarily a sound indicator of future need, nor are tied to actual activities.
- Renewal programmes have been based primarily on defined works programmes where available. Where not available, programmes are based on either modelling projections, historical cost and/or annual depreciation rates.
- Upgrade, acquisition/construction and disposal programmes are based on defined works programmes. Where not available, programmes are based on either modelling projections and/or historical cost.
- Inventory information used in calculations is the latest available at hand, but consideration of overall data confidence levels is critical when using this AMP.
- Unit costs and assumed asset lives are the Shire's but do not necessarily represent actual asset performance.
- Historical expenditure reports split by activity may contain expenditure that was actually expended on different activities.

Accuracy of future financial forecasts may be improved in future revisions of this AMP by the following actions.

- Developing planned maintenance schedules and associated budget(s).
- Developing and implementing an ongoing building inspection programme.
- Developing a long term capital works programme.

## Appendix G – Asset Ratios

### Background

On an annual basis each WA local government reports seven key performance indicators (KPIs) (available within the Annual Report). Of these, three KPIs reflect the performance of the Shire's assets. These KPIs are useful in determining:

- the current physical state of the asset portfolio
- how sufficient past renewal expenditure was
- whether sufficient future renewal expenditure is being allowed for

### Asset Consumption Ratio

The ratio is a measure of the condition of the Shire's physical assets, by comparing their condition based fair value (what they're currently worth) against their current replacement cost (what their replacement asset is currently worth as new). The ratio highlights the aged condition of the portfolio and has a target band of between 50%-75%. Non-depreciating assets (e.g. land etc.) should be excluded from the calculation.

Depreciated Replacement Cost (Fair Value) of Depreciable Property Assets  
Current Replacement Cost of Depreciable Property Assets

Asset	DRC (FV Buildings Only)	CRC	ACR
Amenity Buildings	\$757,065	\$1,389,708	54%
Community Buildings	\$9,194,350	\$17,658,497	52%
Emergency Service Buildings	\$1,380,470	\$2,199,291	63%
Operations Buildings	\$2,004,494	\$4,996,282	40%
Recreation Buildings	\$8,895,257	\$15,773,999	56%
Residences	\$2,585,675	\$4,617,194	56%
Transport Buildings	\$293,298	\$484,004	61%
Ancillary Assets	Unknown	\$15,707	Unknown
<b>Total</b>	<b>\$25,110,610</b>	<b>\$47,134,681</b>	<b>53%</b>

Table 15: Property Assets Consumption Ratios

## Asset Sustainability Ratio

The ratio is a measure of the extent to which assets managed by the Shire are being replaced as they reach the end of their useful lives. The ratio is essentially past looking, and is based upon dividing the average annual depreciation expense of the property asset portfolio by the average annual renewal expenditure, for a number of past years (e.g. 3). The ratio has a target band of between 90%-110%.

$$\frac{\text{Property Asset Renewal Expenditure}}{\text{Property Asset Depreciation}}$$

Asset	4 Year Average	ADE	ASR
All building assets	\$305,410	\$644,104	47%
<b>Total</b>	<b>\$305,410</b>	<b>\$644,104</b>	<b>47%</b>

Table 16: Property Assets Sustainability Ratios

## Asset Renewal Funding Ratio

The ratio is a measure as to whether the Shire has the financial capacity to fund asset renewal as and when it is required over the future 10 year period. The ratio is calculated by dividing the net present value of planned renewal expenditure over the next 10 years in the LTFP, by the net present value of planned renewal expenditure over the next 10 years in the AMP. The same net present value discount must be applied in both calculations. The ratio has a target band of between 95%-105%.

$$\frac{\text{NPV of LTFP Planned Renewal Expenditure over the next 10 years}}{\text{NPV of AMP Required Renewal Expenditure over the next 10 years}}$$

Asset	LTFP	AMP	ARFR
All building assets	\$8,297,362	\$8,118,588	102%
<b>Total</b>	<b>\$8,297,362</b>	<b>\$8,118,588</b>	<b>102%</b>



# RECREATION ASSET MANAGEMENT PLAN

## PART 1 - SUMMARY

Version 1.4

December 2020



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## Executive Summary

The Shire of Ravensthorpe owns and maintains a range of assets that help to support the delivery of a recreation service. This includes softscape, hardscape, sports equipment, irrigation and so on.

This document is the Shire's Asset Management Plan (AMP) for the recreation portfolio (parks, gardens and natural areas). It outlines the activities that will be carried out over the next 15 years. In the future, it will also detail the service levels (standard) the Shire will provide and the resources required to deliver them.

While the document is comprehensive, it is also evolving with the Shire's practice maturity. As such there are a number of actions that have been identified that will improve the AMP's accuracy over time. All readers of this AMP must understand its limitations and applied assumptions before acting on any information contained within it. All information within this AMP is fully detailed within a separate Part 2 document.

Overall, the AMP has determined that the portfolio is worth approximately \$5.8m, consisting of 20 different 'places'. However, assets within these places have not been mapped and formally recorded within an asset management system. As such, the condition, and some fair values and depreciation expenses of recreation assets is not known. Furthermore, assets cannot be effectively managed using sound asset management practices.

Historically, the Shire has not routinely monitored any service performance indicators for the recreation service. As such, there is a lack of clear links between the assets owned, the service quality and service outputs. That is, it is unclear as to what recreation services the community requires and is willing and able to pay for.

Looking forward, the Shire's recreation service may experience some service demand change. Influences such as business needs & preferences, climate change, government policy, legislation & compliance, litigation, technology and visitor changes are regarded as likely to have the greatest affect.

In order to improve the Shire's management practices, a number of key tasks have been identified. These have been listed within the Improvement Plan for future implementation.

# Background & Objectives

## Purpose of this Asset Management Plan

This document is an Asset Management Plan (AMP) for the Shire's Recreation assets. These are typically defined as infrastructure located within parks, gardens, ovals etc., but excluding buildings and paths. The AMP documents how the Shire will manage the assets, to what standard (service levels) and what the associated long term costs will be.

## Focus of this Asset Management Plan

The AMP focuses on recreation assets. The number of recreation 'places' that make up the portfolio, and their values, are detailed in Table 1.

Place Type	Quantity	Area (sq.m.)	Current Replacement Cost
Active places	8	Unknown	\$4,404,976
Natural places	2	Unknown	\$75,141
Passive places	6	Unknown	\$572,212
Tourism places	2	Unknown	\$263,599
Water places	2	Unknown	\$522,202
<b>Total</b>	<b>20</b>	<b>Unknown</b>	<b>\$5,838,130</b>

Table 1: Assets covered by the Recreation AMP

## Corporate Document Relationships

This AMP integrates with the other following Shire documents:

- Strategic Community Plan
- Corporate Business Plan
- Long Term Financial Plan
- Annual Budget

## Time Period of the AMP and Review Process

The Asset Management Plan covers a 15 year period. It will be reviewed during annual budget preparation and amended to be kept up to date.



# Service Levels

## Introduction

Service Levels describe the standard (e.g. quality) that the Shire provides from its recreation assets. These have been developed through the consideration of strategic inputs, policy inputs and perceived customer requirements. The process through which the Shire's Service Levels were developed is found in Appendix B.

## Service Level Performance

Table 2 details the service level performance that the Shire is currently achieving.

KPI	Performance	Tactic
Accessibility	Unknown	Monitoring current performance
Affordability	Unknown	Monitoring current performance
Availability	Unknown	Monitoring current performance
Condition & Quality	Unknown	Monitoring current performance
Environmental sustainability	Unknown	Monitoring current performance
Reliability	Unknown	Monitoring current performance
Safety	Unknown	Monitoring current performance

Table 2: Service Level Performance

# Service Demand

This section summarises likely factors that may affect the demand for recreation services over the life of the AMP. Full details of past and future demand factors are recorded in Appendix C.

## Historic Demand

The following table outlines the key factors that may have affected historical service demand change.

Driver Type	Effect	Demand Change
Population	Shire population up by 39 people (+22%) from 1,410 (2001) to 1,725 (2016). However, population has fallen from 2,110 to 1,725 between 2011 and 2016.	Changing

Demographic	Decrease of 321 people in 0-39 years (-5%) age groups between 2001 and 2016. Increase of 354 people in 40+ years (+56%) age groups between 2001 and 2016. Median age increase from 37 to 45 between 2001 and 2016.	Decrease in young person activities (e.g. active recreation). Increase in older person services (e.g. passive recreation).
Recreation Participation	Participation rates continue to fall slightly year on year across the general WA population. Walking remains the most popular activity for recreation.	Decrease in active recreation services. Increase in passive recreation services.
Tourism	Golden Outback (within which the Shire sits) visitor numbers up from 2.2m (2015) to 2.5m (2019).	Increase
Climate	Annual rainfall up from approximately 400mm to 480mm (1902 to 2019). Annual monthly mean maximum temperatures seem relatively stable.	Decrease in costs and ability to maintain service levels.

Table 3: Historic Demand Drivers

## Future Demand

Consideration was given to six possible future demand drivers that may influence demand on the provision of recreation based services.

Driver Type	Effect
Political	Moderate increase to improve asset management practices.
Economic	Increase from higher energy and water costs, and possibly to implement water use minimisation initiatives. Long term financial sustainability seems questionable, but requires further investigation.
Social	Changing demand due to population decrease and possible recreation participation decline. Changing/increasing needs due to an ageing population. Increase from higher tourist numbers.
Technological	Opportunity to decrease maintenance costs through implementation of emerging technologies.
Legal	Neutral, no identified drivers.
Environmental	Increase in costs due to climate change and possible implementation of water use minimisation strategies.

Table 4: Future Demand Drivers

## Demand Management

A review of past and future demand factors shows that recreation service demand change has occurred, and will also likely occur into the future. Shire staff believe that at present, the largest likely drivers of change will be:

- Business needs & preferences
- Climate change
- Government policy, legislation & compliance
- Litigation
- Technology
- Visitor changes

To mitigate/plan for these demand changes, the Shire has undertaken/will undertake the following initiatives:

- Implement water friendly designs for parks and gardens, lowering reliance on water (dry climate planting), improving water reuse, and designing for significant storm events.
- Work with the resources industry on recreation facility planning and funding under Corporate Social Responsibility.
- Review the future recreation needs of the community against a changing population size and demographic profile.
- Keep abreast of policy, legislation and compliance changes and adapt to meet them.
- Continue to align the recreation service with the needs of tourists/visitors.

## Lifecycle Management Plan

The lifecycle management plan details how the Shire intends to manage and operate its recreation portfolio at the agreed service levels. Full details of the portfolio can be found in Appendix D.

### Recreation Portfolio Physical Parameters

Place Type	Quantity	Current Replacement Cost	Fair Value	Annual Depreciation
Active places	8	\$4,404,976	\$2,857,304	\$105,262
Natural places	2	\$75,141	\$30,250	\$1,750
Passive places	6	\$572,212	\$331,422	\$13,313
Tourism places	2	\$263,599	\$143,428	\$5,965
Water places	2	\$522,202	Unknown	Unknown
<b>Total</b>	<b>20</b>	<b>\$5,838,130</b>	<b>\$3,362,405</b>	<b>\$126,290</b>

Table 5: Recreation Portfolio Physical Parameters

## Recreation Portfolio Condition

The condition of recreation assets is not currently known.

## Lifecycle Management Strategies

### Operation & Maintenance Strategy

The Shire seeks to progress to a point whereby it employs preventative maintenance strategies wherever possible, to maximise asset performance and minimise long terms costs. Each park's strategy will be specifically designed for its own requirements. Technical maintenance service levels will be documented, and reflected within this AMP. All planned maintenance activities will also be individually costed, and these then used to inform the long term budget requirements.

### Renewal Strategy

Recreation assets are periodically inspected to determine their condition, on a 1 (new/very good) to 5 (very poor/failed) scale. The results are then modelled to predict assets' potential year of renewal. Shire staff then inspect these assets to determine the timing, scope and budget of any future renewal project. Projects are listed on a consolidated long term works program. At present further improvements are required on this works programme.

### Upgrade/New Strategy

The need for new and/or upgraded assets (e.g. to meet a service deficiency) are identified from a number of potential sources. Each potential project is investigated by staff and where valid, often prioritised against similar projects. Approved projects are then listed onto the works programme. An improvement project to consider a single common prioritisation framework has been listed.

### Disposal Strategy

The Shire does not frequently dispose of recreation assets. Where a potential need is identified, then this is considered by staff and (in some cases) Council.

## Financial

This section contains the financial requirements resulting from all the information presented in this AMP. A detailed financial model is recorded in Appendix F.

## Projected Expenditure Requirements

Year	Operation & Maintenance	Renewal	Upgrade & New	Disposal	Total
2020/21	\$223,190	\$1,253,317	\$0	\$0	\$1,476,507
2021/22	\$253,934	\$126,000	\$0	\$0	\$379,934
2022/23	\$202,403	\$126,000	\$0	\$0	\$328,403
2023/24	\$206,885	\$126,000	\$0	\$0	\$332,885
2024/25	\$211,480	\$126,000	\$0	\$0	\$337,480
2025/26	\$216,183	\$126,000	\$0	\$0	\$342,183
2026/27	\$221,176	\$161,000	\$0	\$0	\$382,176
2027/28	\$226,294	\$176,000	\$0	\$0	\$402,294
2028/29	\$231,540	\$126,000	\$0	\$0	\$357,540
2029/30	\$236,922	\$176,000	\$0	\$0	\$412,922
2030/31	\$242,438	\$126,000	\$0	\$0	\$368,438
2031/32	\$248,096	\$126,000	\$0	\$0	\$374,096
2032/33	\$253,899	\$171,000	\$0	\$0	\$424,899
2033/34	\$259,855	\$126,000	\$0	\$0	\$385,855
2034/35	\$265,960	\$176,000	\$0	\$0	\$441,960

Table 6: Recreation Asset Projected Expenditure Requirements

## Plan Improvement & Monitoring

This Section of the AMP outlines the degree to which it is an effective and integrated tool within the Shire. It also details the future tasks required to improve its accuracy and robustness.

### Performance Measures

The effectiveness of the AMP will be monitored by the performance of the three statutory ratios that the Shire reports on. Each ratio is described in Appendix G. The Shire's current performance is recorded in Table 7.

Year	Asset Consumption Ratio	Asset Sustainability Ratio	Asset Renewal Funding Ratio
2020	58% (in target)	131% (above target)	68% (below target)

Table 7: AMP Performance Measures



## Improvement Plan

The asset management improvement plan generated from this AMP is shown in Table 8.

Task No	Task	Timeline
1	Define the physical boundaries of recreation places via mapping.	Dec' 2021
2	Collect spatially referenced inventory and condition data for all recreation assets.	Dec' 2021
3	Revalue all recreation assets.	Dec' 2021
4	Develop a condition based renewal works programme, combined with upgrade and new projects.	Dec' 2021
5	Develop OPEX service levels with associated budgets.	Dec' 2021
6	Review the demand versus capacity of each recreation place.	Dec' 2021
7	Review the frequency of recreation asset safety & maintenance inspections to minimise potential litigation.	Dec' 2021

Table 8: Recreation AMP Improvement Plan



# RECREATION ASSET MANAGEMENT PLAN

## PART 2 - DETAILED

Version 1.4

December 2020

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# Appendix A – Legislation, Acts, Regulations & Standards

This section provides details on all legislation, standards, policies and guidelines that should be considered as part of the management practices of the Shire's recreation assets.

## Legislation, Acts & Regulations

- Local Government Act 1995
- Environmental Protection Act 1986
- Environment Protection Act (unauthorised discharges) Regulations 2004
- Building Code of Australia
- Aboriginal Heritage Act 1972
- Aboriginal Heritage Regulations 1974
- Native Title Act 1999
- Dangerous Goods Safety Act 2004
- Poisons Act 1964
- Dept. of Employment & Workplace Relations – Code of Practice – Management of Hazardous Substances (NOH:1994)
- Health Act 1911
- Wildlife Conservation Act 1950
- Dividing Fences Act (1961)
- Rights in Water and Irrigation Act 1914
- Contaminated Sites Act 2003
- Contaminated Sites Regulations 2006
- Health (Pesticides) Regulations 1956
- Bush Fires Act 1954
- Occupational Health and Safety Act 1984
- OSH Regulations 1996
- Disability Discrimination Act 1992
- Disability Services Act 1993
- Disability Services Regulations 2004
- Agriculture and Related Resources Protection (European House Borer) Regulations
- Agricultural and Veterinary Chemicals Act 1994
- Agriculture and Related Resources Protection Act 1976
- Biological Control Act 1986
- Energy Safety WA Code of Practice for Personnel Electrical Safety for Vegetation Control Works near Live Powerlines
- WA Dept. of Sport & Recreation (Sports Dimensions for Playing Fields)
- AS 4373-2007 Pruning of Amenity Trees
- AS 26983-1990 Plastic Pipes & Fittings for Irrigation
- AS/NZS 4486.1 – 1997 Playgrounds & Playground Equipment

## Standards

- AASB 5 Non-Current Assets Held for Sale and Discontinued Operations
- AASB 13 Fair Value Measurement
- AASB 116 Property, Plant and Equipment
- AASB 118 Revenue
- AASB 136 Impairment of Assets
- AASB 138 Intangible Assets
- AS/NZS 4360: 2004 – Risk Management
- ISO 31000 – Risk Management
- ISO 55000 – Asset Management
- All other relevant State and Federal Acts & Regulations

## Shire Policies

- F2 – Purchasing
- WS8 – Conservation of Flora and Fauna
- WS9 – Streetscape Management – Registration of Street Lawns and Gardens
- WS10 – Streetscape Management – Maintenance of Council Land and Road Verges
- WS14 – Street Trees
- WS7 – Urban Revegetation and Greening
- WS13 – Dangerous Trees on Private Property
- WS11 – Street Verge Treatments
- WS1 – Asset Management
- WS12 – Tree Management in Urban Areas and Public Reserves

## Appendix B – AMP Stakeholders & Service Levels

### Process for Developing Potential Service Levels

In developing the service levels for the recreation portfolio, the Shire has generally applied the framework as set out in the IIMM. The process broadly applies five steps, being:

- Identify service attributes important to customers
- Define the delivered customer service levels
- Develop performance measures
- Consult with customers
- Make service level based decisions

### Strategic Community Plan (SCP) Drivers

The Shire's SCP contains long term goals for the delivery of services to its community. The SCP was reviewed in order to identify any goals that may directly relate to the recreation service. The following table outlines those that may influence this AMP's service levels.

Outcome	Shire Service Outcomes
Community: This is a safe and close-knit community where families and people of all ages have access to the services and facilities they need, and there is plenty to do and enjoy	Licence to provide community pool to the public, operating in the summer months. Sport and recreation facilities for use by the community and visitors.
Natural Environment: The natural environment is protected and resources and waste are sustainably managed	Weed and animal pest management.

Table 1: Strategic Community Plan Goals Aligned to the Recreation Portfolio

Consideration of the Outcomes listed above shows that the following recreation service areas are of high importance to the SCP. These may then be considered by the final service levels within this AMP:

- Accessibility (community)
- Availability (community)
- Environmental sustainability (natural environment)

### AMP Stakeholders

Analysis of the Shire's recreation service revealed that there a number of major stakeholder groups. These stakeholders are identified below and while there may be other minor stakeholders, they have not been specifically considered by this AMP.

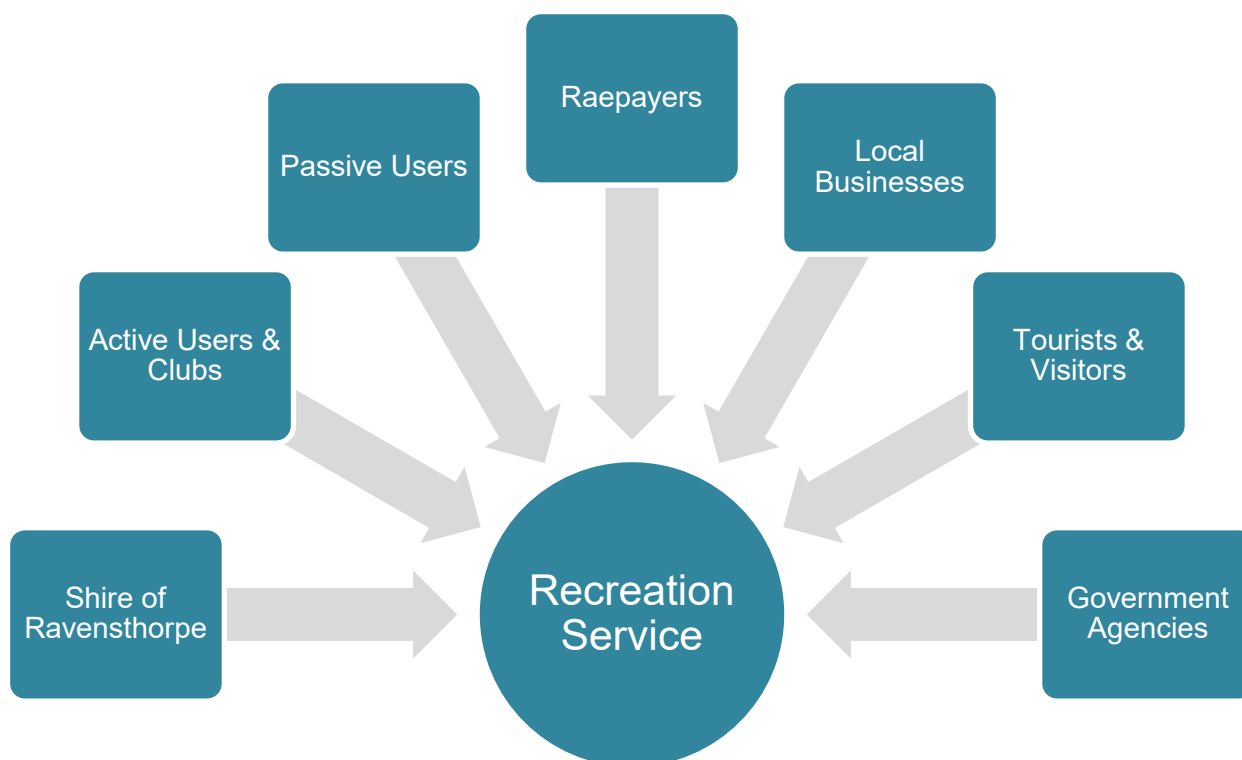


Figure 1: Recreation Stakeholders

### Service Attribute Workshop

During June 2020 Shire staff considered each stakeholder group to identify the service attributes that are most important to them. Those frequently occurring, when combined with the SCP drivers, form the basis of this AMP's service levels. The results from the staff workshop are shown below. In the future, once the Shire is able to consistently monitor service level performance, as well as link this to cost, it intends to undertake stakeholder consultation.

Stakeholder	Top Three Recreation Service Attributes		
Shire	Compliance	Condition	Accessibility & Availability (tied)
Active Users & Clubs	Affordability	Availability	Accessibility & Condition (tied)
Passive Users	Availability	Affordability	Safety
Community Groups, Residents & Land Owners	Affordability	Accessibility	Availability
Ratepayers	Affordability	Accessibility	Availability, Reliability, Quality (tied)

Local Business	Accessibility, Affordability, Availability & Reliability (tied)		
Tourists & Visitors	Aesthetics	Accessibility, Condition, Flexibility, Quality, Safety (tied)	
Government Agencies	Accessibility	Compliance	Environmental sustainability & safety (tied)

**Table 2: Important Stakeholder Recreation Service Attributes**

From the above analysis, the following service attribute(s) have been selected for service levels.

- Accessibility (22 occurrences)
- Affordability (20 occurrences)
- Availability (20 occurrences)
- Condition (9 occurrences)
- Quality (9 occurrences)
- Reliability (9 occurrences)
- Safety (10 occurrences)



## Service Level Targets and Performance

By considering the potential service attributes from the SCP and stakeholder analysis, the following KPIs will be used to monitor service delivery performance.

KPI	Driver	Level of Service	Performance Measure	Target	Current	Data Confidence
Accessibility	SCP & Stakeholders	Recreation places are accessible to all users.	Percentage of recreation places that comply with Disability and Discrimination Act requirements.	-	-	-
Affordability	Stakeholders	Recreation places are affordable for users.	Percentage of survey respondents at least satisfied with the cost to access recreation places.	-	-	-
Availability	SCP & Stakeholders	Recreation places are available to use when required.	Percentage of days per annum that all recreation places are available to use when required.	-	-	-
Condition & Quality	Stakeholders	Recreation assets are of a suitable quality.	Percentage of recreation assets above their renewal intervention condition level.	-	-	-
Environmental sustainability	SCP	Natural recreation places are weed and pest free.	Percentage of natural recreation places that have declared weed and pests presents.	-	-	-

Reliability	Stakeholders	Recreation assets are reliable.	Percentage of days per annum with no unplanned asset failures.	-	-	-
Safety	Stakeholders	Ensure effective management of risks to health in accordance with relevant legislation and community needs.	Percentage of compliance, safety and maintenance defects corrected within intervention targets.	-	-	-

Table 3: Service Level Targets and Performance

## Appendix C – Demand

### Background

Council’s fundamental role is to provide services to its community and stakeholders. These services are often underpinned by assets. Predicting future demand for services (e.g. active reserves) is important to ensure that the appropriate assets are provided and maintained.

This section of the AMP looks broadly at both historical and future levels of recreation demand. Readers should be aware though that as with any demand forecasting, prediction is rarely ever 100% correct.

### Historic Recreation Demand

To ascertain historical influences on recreation service demand, a range of different demand sources have been considered, as follows.

#### Population Change

The overall population of the Shire (Figure 2) between 2001 and 2016 has risen from 1,410 to 1,725. This increase of 315 people (+22%) suggests that population driven service demand may also have risen.

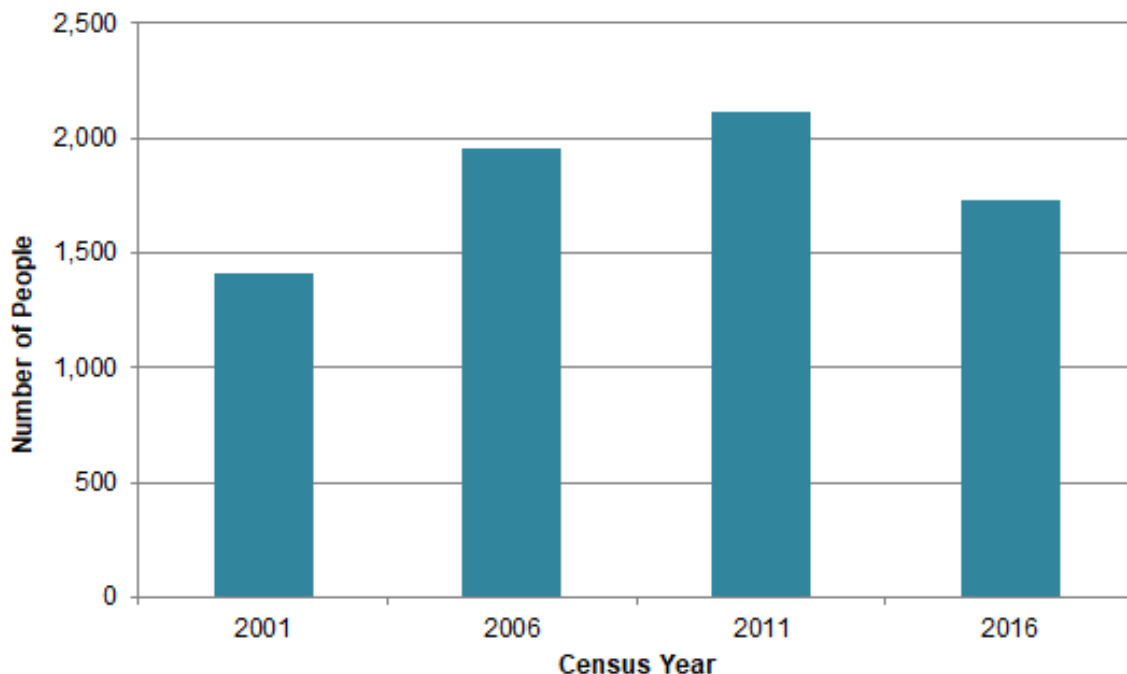


Figure 2: ABS Population & Demographic - Shire of Ravensthorpe 2001-2016

### Demographic Change

Over the 2001 to 2016 period, the median age has increased from 37 to 45. As such, demographic change is likely to have had a possible effect on the demand for different recreation services. A fall of 39 people was noted in the 0-39 age group. As a result, participation in active recreation may have fallen. Conversely, an increase of 354 people is noted from 40+ years of age. This may have increased the demand of passive recreation services. The net result may be that the Shire’s recreation assets may not align with the community’s service needs. As such, an improvement action to review recreation capacity versus demand is listed.

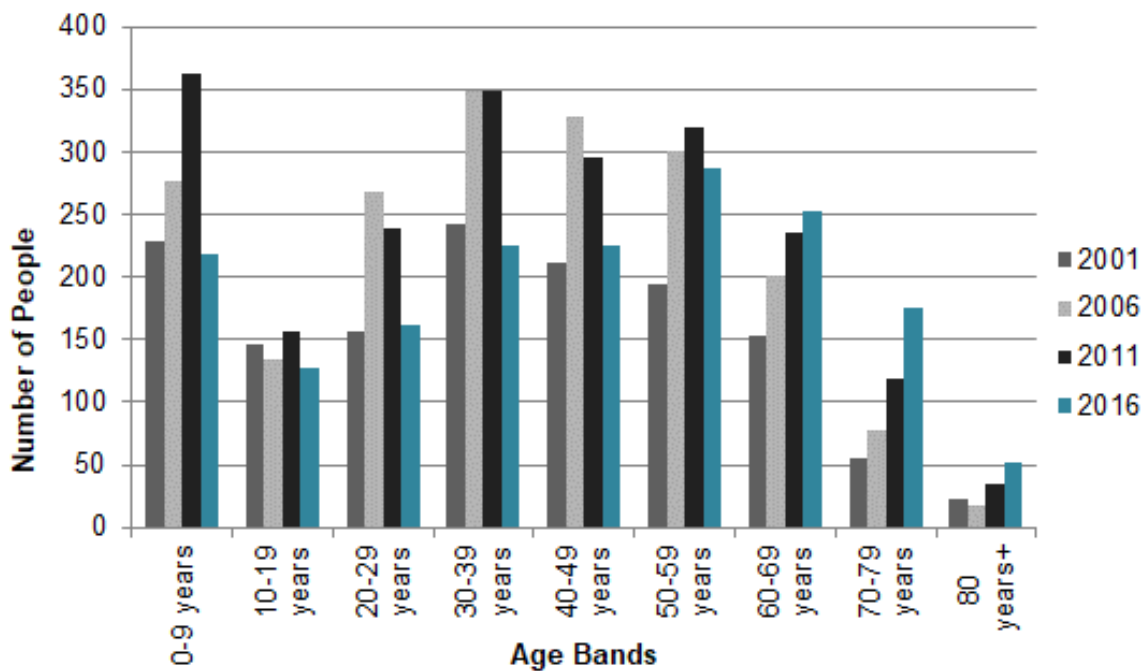


Figure 3: ABS Census Demographics - Shire of Ravensthorpe 2001 to 2016

## Recreation Participation Change

The ABS Participation in Sport and Physical Recreation Survey was last conducted in 2013-14. Within Australia, walking for exercise remained the most popular activity with a participation rate of 19.2%. The second and third most popular activities were fitness/gym (17.4%) and jogging/running (7.4%) respectively.

Within WA (Figure 5), participation rates peaked at around 75% in 2002 and have since steadily fallen to 63% in 2013. If this trend is also representative of the Shire's population, then it is important, as this could offset some demand variation from an increasing population size. However, this position cannot be categorically determined without the assistance of a local participation/usage survey. The survey has been listed as an improvement action.

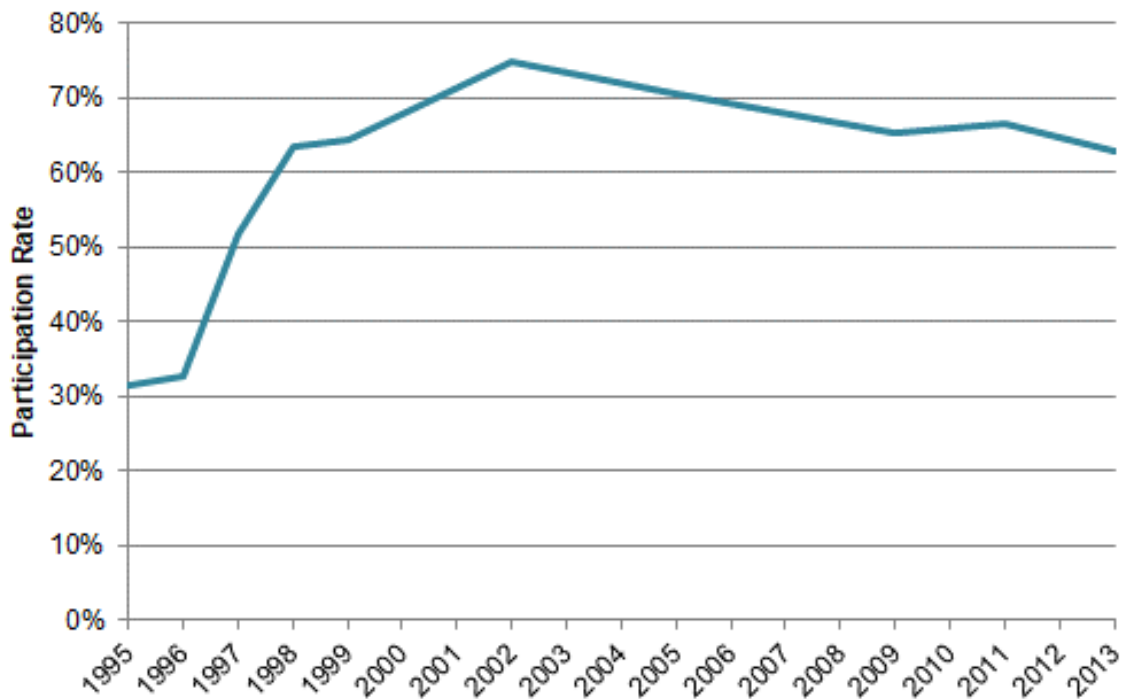


Figure 4: ABS Sport and Recreation Participation Rates

## Tourist & Visitor Numbers Change

Outside of immediate local demand, there may be potential demand from visitors to the Shire, whether day trippers or tourists. Figures from Tourism WA show that over the past five years, the estimated number of visitors to/within WA have risen from 31.0million in 2015 to 36.3million in 2019. Figures show that 7% of visitors go to the 'Golden Outback' region (within which the Shire sits). Assuming that a portion of these visitors may visit the Shire, increases in WA tourist numbers may have resulted in increasing demand of parks services and assets.

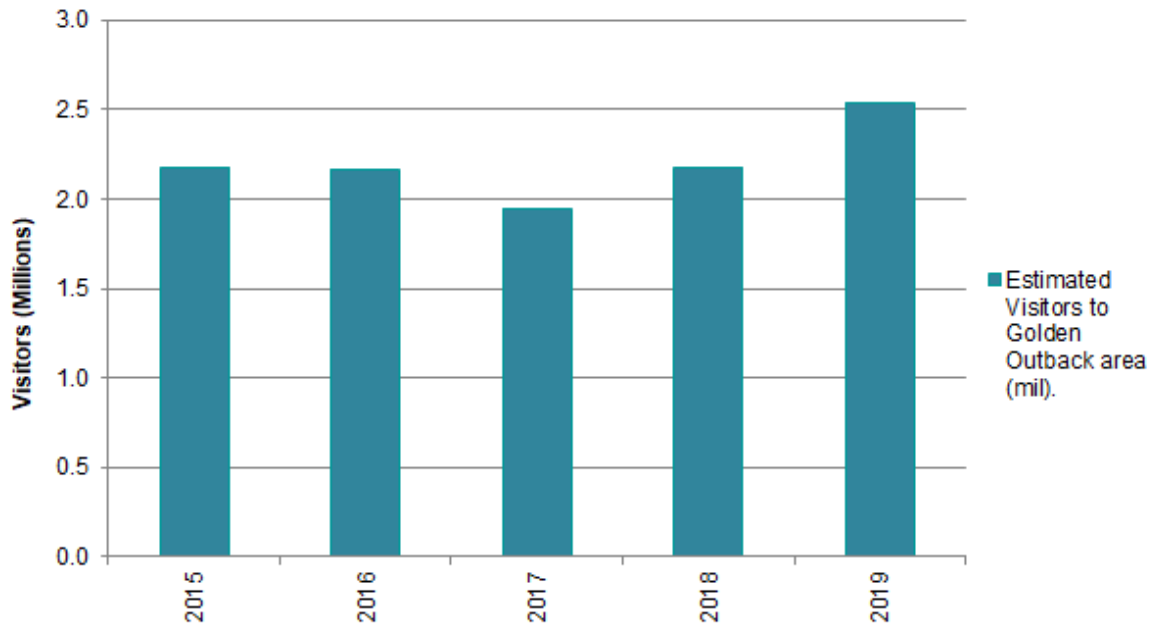


Figure 5: Estimated Golden Outback Visitors (Source: Tourism WA May 2020)

### Rainfall Change

Consideration of historical annual rainfall may provide an indication of climate change and whether recreation services will need to change to meet water security challenges. Figure 6 shows the annual total rainfall at Ravensthorpe from 1902 to 2019. It can be seen from the trend line that annual rainfall levels have risen from ~400mm to ~480mm. As such, if this trend were to continue, then water sustainability for irrigated parks areas may become less of an issue. Conversely, drainage improvements may be required.

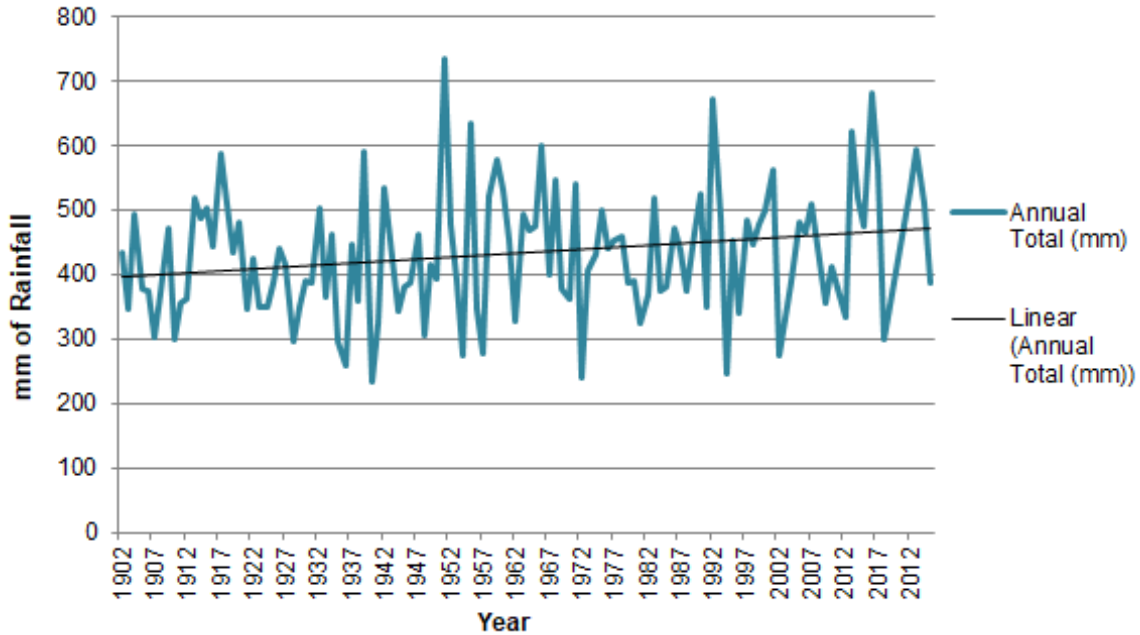


Figure 6: Ravensthorpe Weather Station Historical Annual Rainfall

### Temperature Change

A review of the historical annual monthly mean maximum temperatures shows that between 1962 and 2019, there has been no significant increase in temperatures, with the exception of the 2019 year. If average maximum temperatures do rise, then this is likely to affect a number of recreation assets. Over time, this change may affect the management and operational costs of recreational areas, facilities and services, resulting in additional budgetary demands. For now though, the evidence suggests that this is not a significant driver of change.

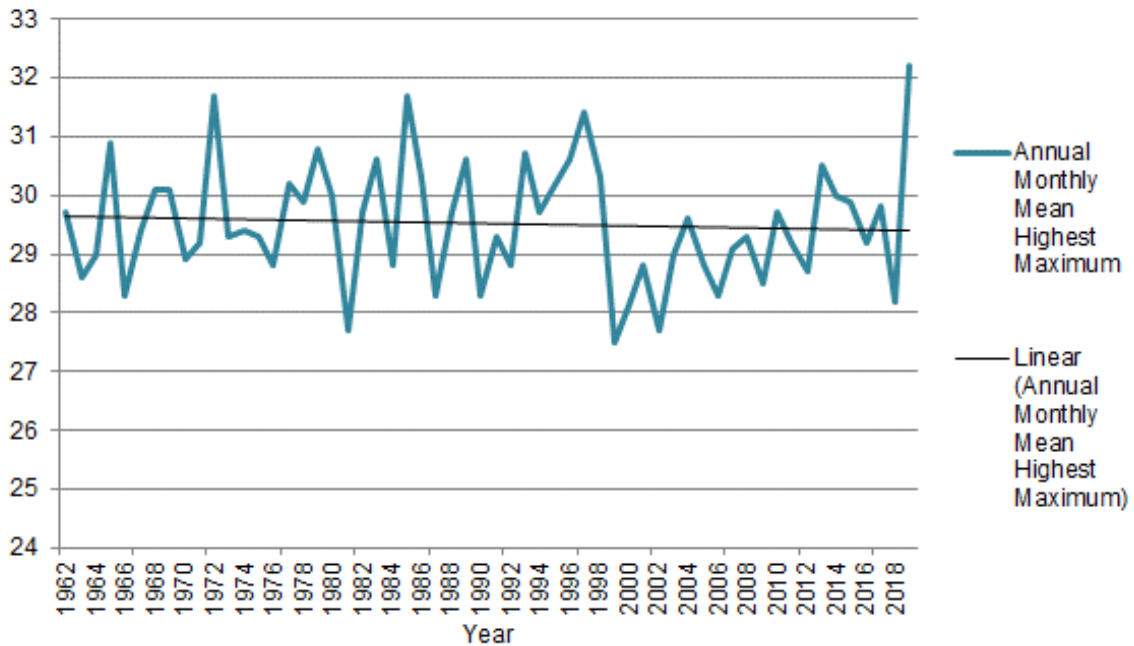


Figure 7: Ravensthorpe Weather Station Historical Annual Monthly Mean Maximum Temperature



## Future Demand Drivers

In order to identify future demand pressures on the Recreation Portfolio (both positive and negative), six driver categories have been considered. Drivers such as these will not only influence actual usage levels, but also possibly require future resources to meet specific needs or goals. Each of these demand drivers are discussed below and their effect summarised. The exact effects of many of these drivers are difficult to quantify and may also require further study and research.

### Political

- ↑ IPRF - Integrated Planning and Reporting requirements continue to demand improvements to the Shire's asset management practices – Expected to continue to drive improved practices and hence require additional resources over the medium term.
- ↔ Policy & Strategy - Council has the ability to change (up or down) the quality of recreation service levels and hence affect costs – Considered unlikely to significantly change.
- ↔ POS Provision – The WAPC determines a minimal provision of public open space of 10% of gross residential area. Any future population growth would drive residential developments, and the generation of new recreation areas. – The addition of significant new POS areas is unlikely to occur from residential development.
- ↔ Rate Capping – There has been low levels of discussion within WA on the potential introduction of rate capping. This may affect the ability to fund the recreational service appropriately, especially if funding gaps exist. – Considered unlikely to occur at present.
- ↔ External Funding – The Shire is reliant on external funding sources (E.G CSRFF) to develop and renew a range of recreation assets. Any reduction in these would severely affect the Shire's ability to sustain the current service levels – Represents a risk, however the Shire can only react to changes as they occur.

### Economic

- ↑ Energy & Water Costs and Availability – The recreation service consumes both energy and water resources. Both are highly political subjects and have experienced significant cost increases over the past 15-20 years. Security and availability may become an issue with climate change. – Possibly requires further investigation and planning.
- ↔ Construction & Maintenance Costs – If future cost rises are above normal CPI levels, or indeed rate increase levels, then the recreation service could become increasingly expensive to provide – Given that the service is considerably cheaper to provide than other Shire services, major changes are not considered to have a large effect on long term costs at this stage.

- ↑ Financial Sustainability - A review of the MyCouncil website shows that two of the three ratios have been consistently below their target bands. Furthermore, the asset consumption ratio appears to have been calculated incorrectly. – Some medium to long term concerns.

## Social

- ↓ Population - State forecasts suggest that the Shire's population is likely to fall in four of its five scenarios. With a historical change of -3.6% per annum (2011-16) Band A may be the most likely scenario. This projects a population of 845 by 2031 – Likely to result in a decrease in service demand.

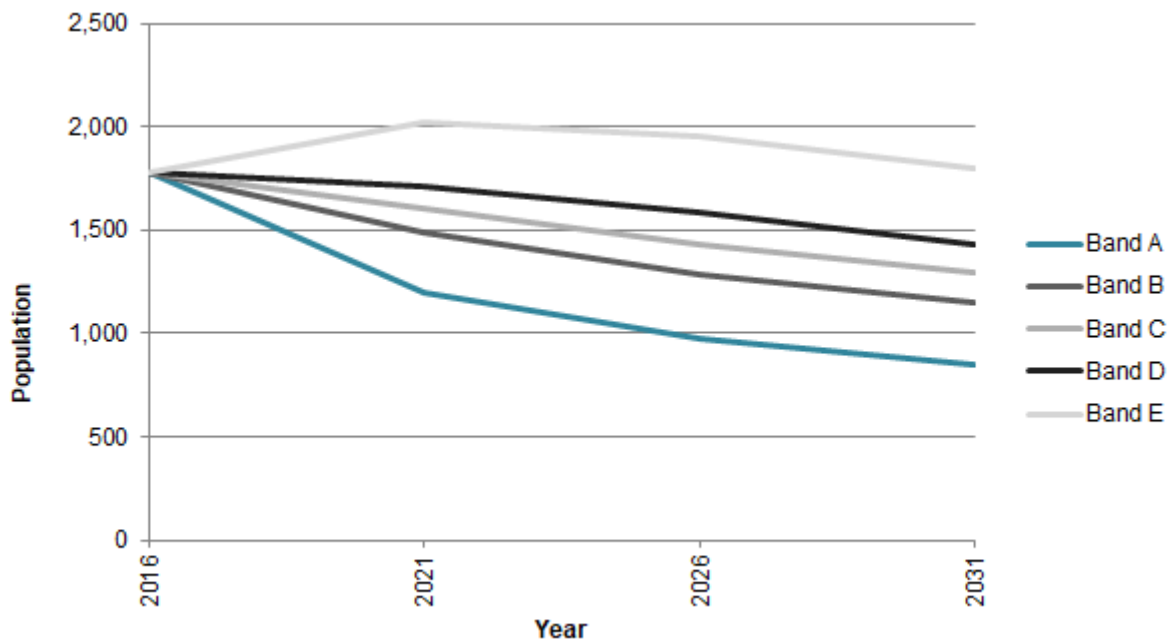


Figure 8: WA Tomorrow Population Forecasts

- ↑ Demographics - If the ageing population (higher median age) trend continues, then it is likely that service demand change will occur. An increase for passive recreation could be expected, along with falling demand for active recreation - Demographics is likely to be a significant driver of change.
- ↔ Social Disadvantage – The Shire has an index score for socio-economic advantage and disadvantage of 983. This places it at the 50 percentile within WA. This suggests that there may be occasional access barriers to recreation services (e.g. cost) - Considered a negligible influence on service demand.
- ↑ Tourism - With past figures suggesting an increase in visitor numbers to the 'golden outback' region of WA, service demand change seems to have occurred. In addition, increasing tourism within WA seems to be a key commitment of the state government. Furthermore, the Shire's own Strategic Community Plan commits to developing tourism – Likely to remain a growing demand source.
- ↓ Participation Rates - ABS' Sport and Recreation Participation surveys show that since 2002, participation has fallen by around 11.9% to 2013. If this decline of around -

1.08% per annum were to continue, then participation rates may fall to around 49% by 2036. - As shown in Figure 9, when combined with a projected population decrease, will significantly reduce the actual number of recreation participants within the Shire and hence service demand.

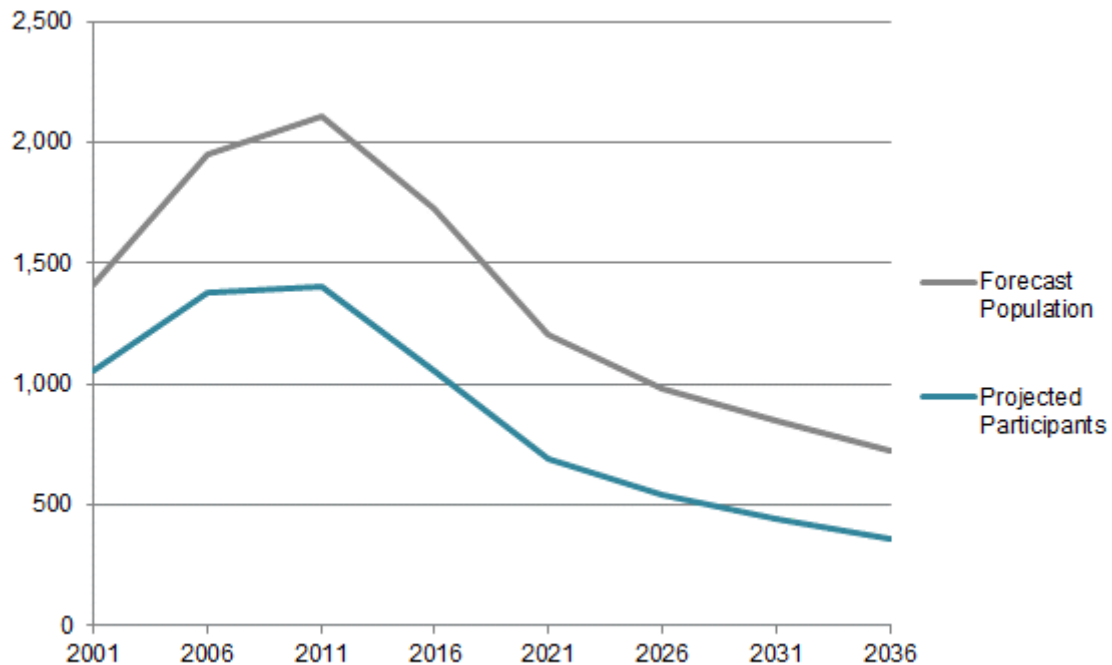


Figure 9: Shire Projected Recreation Participation Rates

### Technological

- ↓ Technology Affecting Participation Rates – Changes in technology may affect traditional recreation participation. For example, augmented reality, social media and e-sports/gaming may reduce participation levels – Seems possible, ABS figures point to falling participation rates.
- ↓ Technology Assisting Maintenance - Technology change may enable the refinement of operation and maintenance techniques. For example software such as GIS can be used to map reticulation head locations and water coverage to identify areas of over or under watering. Robotics may automate activities such as mowing. The net effect may be a reduction in costs – Seems likely at this point in time.

### Legal

- ↔ Litigation – At present, the inspection process is based upon cyclic maintenance schedules. Improvements, by way of greater formalisation, could be made. The development of a more robust procedure has been listed as an improvement action. - Aside from the normal risks associated with assets, no specific additional legal demand drivers have been identified at this time.

## Environmental

- ↑ Environmental Sustainability - Pressure may occur for the Shire to progressively improve the environmental sustainability of the recreation service – Likely.
- ↑ Climate Change – The immediate evidence suggests that change is occurring, albeit generally in contrast to broader WA change. As such, there may be some requirement to alter the management practices of the Shire’s recreation places – possible, but further investigation is required via an improvement action.

During a workshop in June 2020, Shire staff considered each of the potential sources of service demand change. As a result, the following drivers were considered to be those likely to have the greatest change effect. Demand mitigation tactics have been identified and are recorded in Part 1.

- Business needs & preferences
- Climate change
- Government policy, legislation & compliance
- Litigation
- Technology
- Visitor changes

## Appendix D – Portfolio Physical Parameters

### Data Confidence

To be able to effectively manage its assets, the Shire collects and maintains a range of data on its recreation portfolio. Understanding where gaps in this data exist is important to determine the confidence that we can put in the outcomes (e.g. valuations) that result.

Table 5 details the reliability and confidence levels of the current asset data the Shire holds. In assessing the data, the Shire has applied the IIMM confidence framework as detailed in Table 4.

Confidence Grade	Accuracy
Highly Reliable	± 2%
Reliable	± 10%
Uncertain	± 25%
Poor	± 40%
Very Poor	Nil

**Table 4: Data Confidence Measures**

Asset Class	Inventory	Condition	Valuation
Active Places	Poor	Very poor	Uncertain
Passive Places	Poor	Very poor	Uncertain
Natural Places	Poor	Very poor	Uncertain
Tourism Places	Poor	Very poor	Uncertain
Water Places	Poor	Very poor	Poor

**Table 5: Recreation Portfolio Data Confidence Levels**

## Places & Valuations

The following section outlines the Shire's recreation places as at 30 June 2019.

Place	Function	Park Area (m <sup>2</sup> )	CRC	Fair Value	Annual Depreciation
Fitzgerald Emergency Farm Water Supply	Water place	Unknown	\$261,101	Unknown	Unknown
Hopetoun Foreshore	Passive place	Unknown	\$302,987	\$205,653	\$6,847
Hopetoun Recreation Facility	Active place	Unknown	\$1,478,118	\$989,773	\$36,594
Jerdacuttup Farm Water Supply	Water place	Unknown	\$261,101	Unknown	Unknown
Jubilee Park	Passive place	Unknown	\$123,619	\$52,341	\$3,000
Maitland Street Park	Passive place	Unknown	\$48,649	Unknown	Unknown
Masons Bay	Tourism place	Unknown	\$127,497	\$71,714	\$2,982
McCulloch Park	Passive place	Unknown	\$72,717	\$45,396	\$2,600
Munglinup Park	Active place	Unknown	\$1,284,666	\$789,552	\$29,698
Munglinup Pony Club	Active place	Unknown	\$151,494	\$31,757	\$737
North Ravensthorpe Recreation Facility	Active place	Unknown	\$133,314	\$23,375	\$1,375
Rangeview Park	Passive Place	Unknown	Unknown	\$14,233	\$0
Ravensthorpe Bowling Club	Active place	Unknown	\$327,226	\$207,210	\$10,739
Ravensthorpe Childcare Centre	Passive place	Unknown	\$24,239	\$13,799	\$867
Ravensthorpe Equestrian Centre	Active place	Unknown	\$18,179	\$9,000	\$500
Ravensthorpe Gun Club	Active Place	Unknown	Unknown	\$13,965	\$535
Ravensthorpe Recreation Facility	Active place	Unknown	\$1,011,978	\$792,672	\$25,084

Starvation Bay	Tourism place	Unknown	\$136,102	\$71,714	\$2,982
Two Mile Beach	Natural place	Unknown	\$48,478	\$26,500	\$1,500
West Beach	Natural place	Unknown	\$26,663	\$3,750	\$250
<b>20 No.</b>		<b>Unknown</b>	<b>\$5,838,130</b>	<b>\$3,362,405</b>	<b>\$126,290</b>

Table 6: Recreation Places and Values

## Condition

The following table outlines the Shire’s recreation assets’ condition as at 2020.

Asset Type	Condition (Count)					
	0	1	2	3	4	5
Furniture	100%	0%	0%	0%	0%	0%
Hardscape	100%	0%	0%	0%	0%	0%
Irrigation	100%	0%	0%	0%	0%	0%
Lighting	100%	0%	0%	0%	0%	0%
Softscape	100%	0%	0%	0%	0%	0%
Sports Equipment	100%	0%	0%	0%	0%	0%
Structures	100%	0%	0%	0%	0%	0%
<b>Total</b>	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>

**Table 7: Recreation Assets' Condition**



# Appendix E – Lifecycle Management Strategies

## Background

Lifecycle management encompasses all strategies and practices that the Shire employs to manage recreation assets at the lowest lifecycle cost. This section details all the strategies and practices that are currently employed.

## Principles & Definitions

In considering the Shire’s asset lifecycle management, the following key principles and definitions must be considered.

### Work Category Definitions

The Shire considers the activities it undertakes across six categories as follows.

Activity	Definition
Operation	Continuously required expenditure that enables the asset to provide benefits to the community such as utility charges, inspections, cleaning etc.
Maintenance	Regular works to maintain assets’ capability, such as minor repairs, servicing, mowing, painting etc.
Renewal	Works to replace existing assets which are worn, poorly functioning or dated with assets of equivalent capacity or performance. For example, the renewal of an internal wall in a building, renewal of an engine in a grader, resurfacing a road (re-sheeting or resealing) or replacing girders on a bridge.
Upgrade	The significant upgrade of an asset to produce a higher service level, such as the widening of a road, extension of a building, installation of reticulation to a dry park etc.
New Work	The creation of a new asset, in a location where that asset type has not existed before.
Disposal	The process of removing and disposing of an asset upon the end of its useful life. For the purpose of this AMP this is only when an asset is not replaced.

**Table 8: Activity Categories**

## Operation & Maintenance Strategy

Often referred to as ‘OPEX’, operational and maintenance expenditure and works is required to ensure the longevity of assets’ lives and the reliability of their services. The Shire’s approach to meeting OPEX needs is a combination of reactive and short term planned strategies. As described in the figure below, the Shire’s strategy to OPEX is:

- Operational costs typically vary with usage. The Shire broadly works on an annual budget planning cycle (12 months), and seeks funding in-line with previous years’ budgets, with an allowance for at least CPI.
- Reactive maintenance typically arises from either community requests and/or internal works orders. Works are then scheduled, actioned and completed. Budgeting is based on previous years’ allocations, with an increase of at least CPI.
- Planned maintenance works are typically identified from either internal staff inspection or by legislative requirements. Budgets are developed based on the programmes and previous years’ expenditure, with an increase of at least CPI. Some planned maintenance programmes do exist, but not all are documented. An improvement action has been listed, to document all planned maintenance schedules, with associated budgets, for recreation assets.

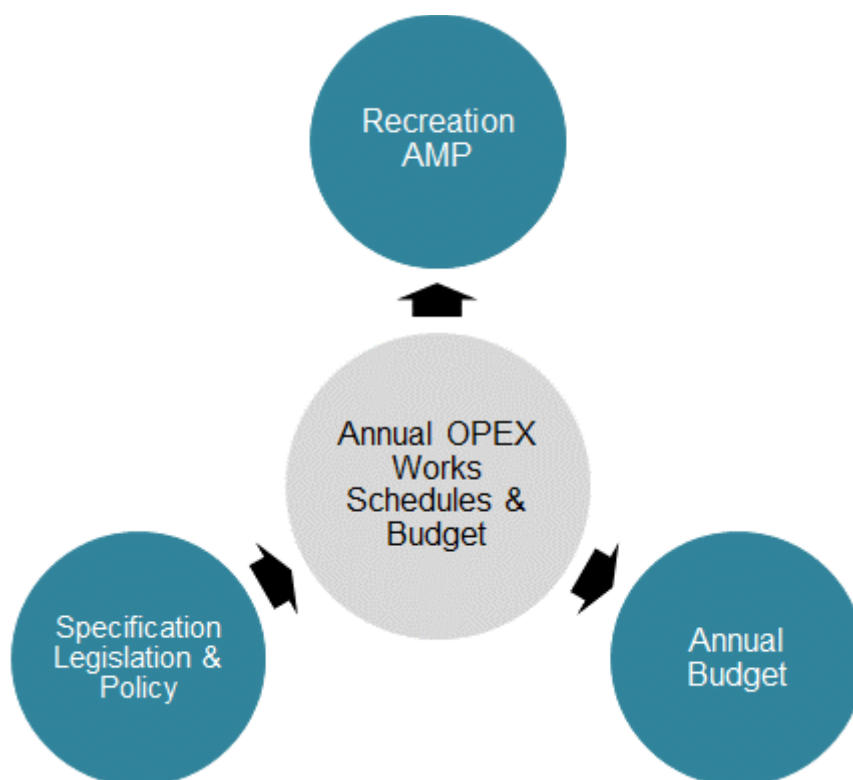


Figure 10: Recreation Asset OPEX Framework

## Staff Resources

The overall management of the Shire’s recreation portfolio falls within the responsibility of the Chief Executive Officer. The Director of Corporate & Community Services is responsible for overall accounting control of recreation assets, and the Director of Technical Services for engineering based works. The Shire is also assisted from time to time by external contractors.

## Software Systems

The Shire currently employs the use of the following software systems to manage its recreation assets.

Software System	Uses
SynergySoft	SynergySoft is used to record all recreation asset revenue and expenditure.

**Table 9: Asset Management Software Systems**

## Renewal Strategy

The Shire periodically inspects recreation assets to collect critical inventory and condition information. This information can then inform several key outputs (e.g. long-term renewal works programmes, valuations, service level performance monitoring etc.).

### Renewal Management Model

Condition information can be used to develop models that predict assets' approximate year of renewal. The Shire can then scope and prioritise these renewal projects over the forthcoming period (e.g. 5 years). Further out (e.g. from years 6 onwards), results can help staff to understand the likely amount of renewal expenditure that will be required, even if the exact project details are not yet known. Ultimately, a robust long term (e.g. 15 years) renewal works programme can then be developed, that informs this AMP, and other documents such as the Long Term Financial Plan and Corporate Business Plan.

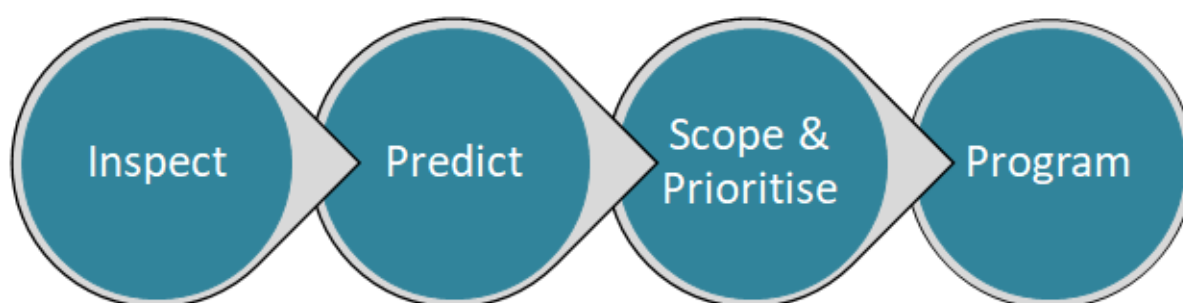


Figure 11: Recreation Asset Renewal Planning Process

## Condition Inspection Methodology

### Asset Condition Rating Scale

The Shire undertakes the condition rating of many of its infrastructure assets to determine their remaining useful lives and fair values. In assessing assets' condition, the Shire has adopted a 1 to 5 scale of rating which allows the overall condition of different asset classes to be compared. Table 10 details the scale applied and what each rating means.

Grade	Condition	Description
1	Very Good	A new or near new asset, or an asset recently rehabilitated back to new condition, with no visible signs of deterioration. The asset or component will have no drop in level of service.
2	Good	An asset in good overall condition. There would be only very slight condition decline but it would be obvious that the asset was no longer in new condition.
3	Average	An asset in fair overall condition. Deterioration would be obvious and there would be some serviceability loss.

4	Poor	An asset in fair to poor overall condition. The condition deterioration would be quite obvious. Asset serviceability would now be affected and maintenance costs would be rising.
5	Very Poor	An asset in poor to unserviceable overall condition. Deterioration would be quite severe and would be starting to limit the serviceability of the asset. Maintenance costs would be high.

Table 10: Condition Rating Measures

### Condition Inspection Frequencies

Recreation assets are inspected to the following frequencies.

Asset	Inspection Frequency
Playgrounds	3 monthly cycle
All recreation assets (excluding playgrounds)	Ad-hoc

Table 11: Condition Inspection Frequencies

### Inspection Manuals

The following manuals are employed by the Shire when recreation assets are being inspected.

Asset	Manual
Playgrounds	Maintenance – To AS 4685
	Condition – IPWEA Practice Note 10.2
All recreation assets (ex playgrounds)	Maintenance – No manual currently exists
	Condition – IPWEA Practice Note 10.2

Table 12: Asset Inspection Manuals

### **Modelling**

By understanding assets' physical condition (or any other performance feature), the Shire can then predict when assets, or their components, may require renewal. Typically, this is achieved by applying total useful lives to different assets or components, and then calculating how long it will take for them to reach a specific trigger. The currently applied renewal triggers are detailed below.

Asset	Action	Triggers
Playground	Renewal	When item doesn't meet compliance via audit (10-15 years on average).
All other assets	Renewal	Condition rating of 4 (poor) or 5 (very poor).

Table 13: Asset Renewal Condition Triggers

## Upgrade/New Strategy

The Shire occasionally constructs or acquires upgraded and/or new assets. Expenditure on these assets is often considered as discretionary, and ultimately results in either a new or improved service (e.g. a deeper bore resulting in a higher yield). The following section outlines the Shire's general approach to upgrade and new projects.

### **Project Prioritisation/Selection Criteria**

The need for either upgraded or new assets is typically identified by staff from many potential sources including customer and Council request, strategic plans, poor asset performance and so on. Assets' needs are then investigated by staff to determine their potential scope, benefit and costs. Where determined as being required, a formal report may be given to Council for their consideration and approval.

Approved projects are considered for future funding, however at present are not prioritised collectively, to assess features such as their alignment to the Strategic Community Plan.

## Disposal Strategy

At the present time the Shire generally does not frequently dispose of recreation assets. Where such a project is identified, then the need and scope is considered by Shire staff and (in some instances) Council.

# Appendix F – Financial Model

Recreation Works Programme Summary				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15	
Asset Sub Type	Activity Type	Activity Description	Funding Type	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	
<b>Furniture</b>																			
Play Equipment	Renewal	Cub House - Playground Upgrade	Grants & Contributions	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Play Equipment	Renewal	Little Barrens - Playground Upgrade	Municipal	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Play Equipment	Renewal	Maitland Street Park - Playground Upgrade	Drought Community Programme	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Play Equipment	Renewal	McCulloch Park Playground Upgrade - Hopetoun	Drought Community Programme	\$108,642	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Play Equipment	Renewal	Rcp Landscaping And Playground	Grants & Contributions	\$614,250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>FURNITURE TOTAL</b>				<b>\$947,892</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Sports Equipment</b>																			
Sports Equipment	Renewal	Hopetoun Skate Park - Basketball Hoops	Drought Community Programme	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>SPORTS EQUIPMENT TOTAL</b>				<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Structures</b>																			
Shade Structure	Renewal	Hopetoun Skate Park - Shade And Seating	Drought Community Programme	\$8,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Pool	Renewal	Swimming Pool Renewal Project	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	
<b>STRUCTURES TOTAL</b>				<b>\$8,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>
<b>Water</b>																			
Irrigation	Renewal	Dual Irrigation - Hopetoun Oval (Dcp And Dsr Funded)	Grants & Contributions	\$94,142	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Irrigation	Renewal	Dual Irrigation - Hopetoun Oval	Drought Community Programme	\$188,283	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
All	Renewal	Water Infrastructure Renewal Project	Municipal	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0	\$50,000	\$0	\$0	\$45,000	\$0	\$0	
<b>WATER TOTAL</b>				<b>\$282,425</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$45,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Unspecified</b>																			
Other	Operation	Illuminating Silo Art Work	Drought Community Programme	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Other	Operation	COA13207 - Expenses relating to Camping Grounds	Municipal Funds	\$14,835	\$74,334	\$15,096	\$15,423	\$15,756	\$16,098	\$16,508	\$16,927	\$17,358	\$17,803	\$18,261	\$18,730	\$19,214	\$19,712	\$20,224	
Other	Maintenance	COA10705 - Maintenance - Cemetery	Municipal Funds	\$31,488	\$31,000	\$32,028	\$32,624	\$33,232	\$33,850	\$34,527	\$35,217	\$35,921	\$36,641	\$37,372	\$38,119	\$38,883	\$39,660	\$40,452	
Other	Maintenance	COA11306 - Maintenance - Recreation Grounds	Municipal Funds	\$151,867	\$148,600	\$155,279	\$158,838	\$162,492	\$166,235	\$170,141	\$174,150	\$178,261	\$182,478	\$186,805	\$191,247	\$195,802	\$200,483	\$205,284	
Other	Renewal	To be Confirmed	Municipal Funds	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$50,000	\$50,000	\$50,000	\$25,000	\$90,000	\$50,000	\$50,000	\$50,000	
Low Value Assets	Renewal	General renewal allocation for low value recreation assets	Municipal Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Renewal Reserve	Renewal	General renewal allocation to meet long term average commitment	Municipal Funds	\$0	\$106,000	\$106,000	\$106,000	\$106,000	\$106,000	\$106,000	\$106,000	\$76,000	\$76,000	\$76,000	\$101,000	\$36,000	\$76,000	\$76,000	\$76,000
<b>UNSPECIFIED TOTAL</b>				<b>\$223,190</b>	<b>\$379,934</b>	<b>\$328,403</b>	<b>\$332,885</b>	<b>\$337,480</b>	<b>\$342,183</b>	<b>\$347,176</b>	<b>\$352,294</b>	<b>\$357,540</b>	<b>\$362,922</b>	<b>\$368,438</b>	<b>\$374,096</b>	<b>\$379,899</b>	<b>\$385,855</b>	<b>\$391,960</b>	
<b>TOTAL RECREATION WORKS EXPENDITURE</b>				<b>\$1,476,507</b>	<b>\$379,934</b>	<b>\$328,403</b>	<b>\$332,885</b>	<b>\$337,480</b>	<b>\$342,183</b>	<b>\$382,176</b>	<b>\$402,294</b>	<b>\$357,540</b>	<b>\$412,922</b>	<b>\$368,438</b>	<b>\$374,096</b>	<b>\$424,899</b>	<b>\$385,855</b>	<b>\$441,960</b>	

## Key Assumptions

A number of key assumptions are made in preparing forecasts of required expenditure. They are that:

- Recreation assets will remain in Council ownership throughout the period covered by this AMP, unless specifically detailed otherwise.
- Standards, Acts and Regulations associated with recreation assets will remain essentially the same over the AMP life.
- Expenditure projections do not allow for inflation.
- Operation and maintenance costs are based primarily on planned programmes where available. Where not available, cost projections are based on historical expenditure trends which are not necessarily a sound indicator of future need, nor are tied to actual activities.
- Renewal programmes have been based primarily on defined works programmes where available. Where not available, programmes are based on either modelling projections, historical cost and/or annual depreciation rates.
- Upgrade, acquisition/construction and disposal programmes are based on defined works programmes. Where not available, programmes are based on either modelling projections and/or historical cost.
- Inventory information used in calculations is the latest available at hand, but consideration of overall data confidence levels is critical when using this AMP.
- Historical expenditure reports split by activity may contain expenditure that was actually expended on different activities.

Accuracy of future financial forecasts may be improved in future revisions of this AMP by the following actions.

- Clearly defining the physical boundaries of recreation places, for financial reporting.
- Improving the accuracy of, and data confidence in, asset inventories and condition data where they are low.
- Ensuring that accurate valuations for all recreation places are produced.
- Further developing the condition based works programme with associated funding requirement projections.
- Further refining the Recreation Operation & Maintenance Service Level Manual.
- Ensuring that all future upgrade, new and disposal projects, with funding expenditure/revenue projections, are fully identified.



## Appendix G – Asset Ratios

### Background

On an annual basis each WA local government reports seven key performance indicators (KPIs) (available within the Annual Report). Of these, three KPIs reflect the performance of the Shire's assets. These KPIs are useful in determining:

- the current physical state of the asset portfolio
- how sufficient past renewal expenditure was
- whether sufficient future renewal expenditure is being allowed for

Essentially the KPIs assess past, present and future performance. Each of the ratios and their historical performance are reported in this appendix.

### Asset Consumption Ratio

The ratio is a measure of the condition of the Shire's physical assets, by comparing their condition based fair value (what they're currently worth) against their current replacement cost (what their replacement asset is currently worth as new). The ratio highlights the aged condition of the portfolio and has a target band of between 50%-70%. Non depreciating assets (e.g. land etc.) should be excluded from the calculation.

Depreciated Replacement Cost (Fair Value) of Depreciable Recreation Assets  
Current Replacement Cost of Depreciable Recreation Assets

Places Type	DRC (FV)	CRC	ACR
Active places	\$2,857,304	\$4,404,976	65%
Natural places	\$30,250	\$75,141	40%
Passive places	\$331,422	\$572,212	58%
Tourism places	\$143,428	\$263,599	54%
Water places	Unknown	\$522,202	Unknown
<b>Total</b>	<b>\$3,362,405</b>	<b>\$5,838,130</b>	<b>58%</b>

**Table 14: Recreation Assets Consumption Ratios**

## Asset Sustainability Ratio

The ratio is a measure of the extent to which assets managed by the Shire are being replaced as they reach the end of their useful lives. The ratio is essentially past looking, and is based upon dividing the average annual depreciation expense of the recreation asset portfolio by the average annual renewal expenditure, for a number of past years (e.g. 3). The ratio has a target band of between 90%-110%.

$$\frac{\text{Recreation Asset Renewal Expenditure}}{\text{Recreation Asset Depreciation}}$$

Asset	4 Year Average	ADE	ASR
All recreation assets	\$165,869	\$126,290	131%
<b>Total</b>	<b>\$165,869</b>	<b>\$126,290</b>	<b>131%</b>

Table 15: Recreation Assets Sustainability Ratio

## Asset Renewal Funding Ratio

The ratio is a measure as to whether the Shire has the financial capacity to fund asset renewal as and when it is required over the future 15 year period. The ratio is calculated by dividing the net present value of planned renewal expenditure over the next 10 years in the LTFFP, by the net present value of planned renewal expenditure over the next 10 years in the AMP. The same net present value discount must be applied in both calculations. The ratio has a target band of between 95%-105%.

The ratio will be produce after the next revision of the Shire's Long Term Financial Plan.

$$\frac{\text{NPV of LTFFP Planned Renewal Expenditure over the next 10 years}}{\text{NPV of AMP Required Renewal Expenditure over the next 10 years}}$$

Asset	LTFFP	AMP	ARFR
All recreation assets	\$1,602,775	\$2,351,180	68%
<b>Total</b>	<b>\$1,602,775</b>	<b>\$2,351,180</b>	<b>68%</b>

Table 16: Recreation Assets Renewal Funding Ratio





# TRANSPORT ASSET MANAGEMENT PLAN

## PART 1 - SUMMARY

Version 1.5

December 2020

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## Executive Summary

The Shire of Ravensthorpe maintains a range of assets to provide an integrated transport service. This includes infrastructure such as roads, paths, drainage, bridges, car parks, aerodromes and marine facilities.

This is the Shire's Asset Management Plan (AMP) for the transport network. It seeks to outline the activities and programmes that will be carried out over the next 15 years. It details the service levels the Shire will provide and the resources required to deliver them. While the document is comprehensive, it is also evolving with the Shire's practice maturity. As such there are a number of actions that have been identified that will improve the AMP's accuracy over time. All readers of this AMP must understand its limitations and applied assumptions before acting on any information contained within it. All information within this AMP is fully detailed within a separate Part 2 document.

Overall, the Shire's network is worth at least \$168m, although a number of asset types have not been valued. While the condition of transport assets is generally good, formal condition data is not available for some asset types. Furthermore, data shows that at least \$11.8m of transport assets are either in a poor or very poor condition. As such, there are some concerns that the network is not necessarily financially sustainable.

At present, the Shire doesn't routinely determine and monitor the required service performance of its transport network. As such it is not possible to establish a clear link between the quality of service and associated cost. The establishment of clear performance metrics around service levels (both customer and technical), is listed as a key improvement action.

Looking forward, the Shire anticipates that there are a number changes that may occur to transport service demand. Some of the more significant possible changes are thought to be climate change, demographics, government policy, legislation and compliance, litigation, technology and visitor numbers.

The AMP has determined that there are a number of areas of improvement that could be made to the Shire's management practices and processes. Specific actions have been captured within this AMP's improvement plan.

# Background and Objectives

## Purpose of this Asset Management Plan

This document is an Asset Management Plan (AMP) for the Shire's Transport Network. It documents the Shire's management practices, processes and strategies. This ensures that transport assets are maintained to agreed service levels, balanced against long term resource availability.

## Focus of this Asset Management Plan

The AMP focuses on assets that support a transport service. The assets that make up the network and their values are detailed in Table 1.

Asset Type	Quantity	Current Replacement Cost
Roads	1,268km	\$138,265,666
Paths	24km	\$2,199,939
Structures		
<i>Road Bridges</i>	1	Unknown
<i>Culverts</i>	1,081	\$6,042,391
Drainage		
<i>Pits/Outlets</i>	230	\$985,800
<i>Pipes</i>	37km	\$11,179,674
<i>Open/Table Drains</i>	2,354km	\$8,207,254
Car Parks	Unknown	Unknown
Aerodromes	2	\$2,101,759
Marine	1	Unknown
<b>TOTAL</b>		<b>\$168,982,483</b>

Table 1: Assets covered by Transport AMP

## Corporate Document Relationships

This AMP integrates with the following other key Shire documents:

- Strategic Community Plan
- Corporate Business Plan
- Long Term Financial Plan
- Annual Budget

## Time Period of the AMP and Review Process

The Asset Management Plan covers a 15 year period. It will be reviewed during annual budget preparation and amended to be kept up to date.

## Service Levels

### Introduction

Service Levels describe the performance outputs that the Shire provides from its transport service. These have been developed through the consideration of strategic and customer inputs. The process through which the Shire's Service Levels were developed is found in Appendix B.

### Service Level Performance

Table 2 details the service level performance that the Shire is currently achieving.

KPI	Performance	Tactic
Accessibility	Unknown	Monitoring performance
Affordability	Unknown	Monitoring performance
Availability	Unknown	Monitoring performance
Condition & Quality	Moderate	Improving performance accuracy and setting target.
Effective	Unknown	Monitoring performance
Fit for Purpose	Unknown	Monitoring performance
Safety	Unknown	Monitoring performance

Table 2: Service Level Performance

## Service Demand

This section summarises likely factors which may affect the demand for transport services over the life of the AMP. Full details of past and future demand factors are recorded in Appendix C.

### Historic Demand

A range of historical sources of service demand change have been considered. Their overall effect has been summarised as follows.

Driver Type	Effect	Demand Change
Vehicle Ownership	Dwellings with a registered motor vehicle up from 563 in 2001 to 616 in 2016, an increase of +0.6% per annum.	Increase



Travel to Work	Number of people travelling to work up from 469 (2001) to 582 (2016), an increase of 1.6% per annum. Car as driver is by far the most common mode.	Increase
Population	The Shire's population rose from 1,410 (2001) to 1,725 (2016), at a rate of approximately +1.5% per annum.	Increase
Demographics	The median age rose from 37 to 45 years of age (2001-2016). Population decreases occurred in all-but-one 0-39 year age bands. Increases occurred in all 40+ year age bands.	Changing
Recreation	Participation in recreational activities that utilise transport assets (e.g. walking in paths) remained virtually unchanged in recent years.	Neutral
Tourism	Visitor numbers in the 'Golden Outback' region grew from 2.2m (2015) to 2.5m (2019). This growth may have resulted in a moderate demand change within the Shire, particularly around key tourist areas.	Increase
Climate	Local annual rainfall levels have risen from 400mm to 480mm (1902-2019). This may have increased demand on assets such as drainage. Between 1962 and 2019, mean maximum temperatures have fallen slightly by 0.3°C.	Changing

Table 3: Historic Demand Drivers

## Future Demand

Consideration was given to six possible future demand drivers (political, economic, social, technological, legal and environmental) that may influence demand on the provision of transport services.

Driver Type	Effect
Political	Moderate <b>increase</b> to improve asset management practices. Possible <b>increased</b> demand for additional municipal resources as a result of decreasing external grant funding.
Economic	The long-term outlook is for transport construction and maintenance costs to at least match inflation increases. The long-term financial sustainability of the transport network looks questionable, and requires further investigation.
Social	<b>Decreasing</b> and <b>changing</b> demand due to a likely falling population size as well as an ageing population (higher median age). There may also be possible <b>increases</b> in tourist numbers. This is likely to drive some change in the provision of transport services (e.g. path network for older people and parking for visitors).
Technological	Construction technology changes are unlikely to affect demand over the term of this AMP. Electric vehicle take up is relatively slow, though investigation of potential recharge points may be required. <b>Decreasing</b>

	demand (i.e. better management practices) likely to occur through the long term uptake of software integration and enhanced material technologies.
Legal	Benefits (e.g. stronger risk mitigation) may be realised though improving the Shire's formal defect identification and correction practices.
Environmental	<b>Increased</b> demand to monitor and reduce the environmental cost of the transport network. Increased demand to provide and maintain assets that are resilient to climate change (e.g. floods, fire, heat etc.).

Table 4: Future Demand Drivers

## Demand Management

A review of past and future demand factors shows that transport service demand change has occurred, and will also likely occur into the future. Shire staff believe that at present, the largest likely drivers of change will be:

- Climate change
- Demographics
- Government policy, legislation & compliance
- Litigation
- Technology
- Visitor numbers

To mitigate/plan for these demand changes, the Shire has undertaken/will undertake the following initiatives:

- Continue to inspect and maintain drains to current best practice to limit the damage from peak storm events.
- Ensure that the designs for road works, drainage works and subdivisions accommodate anticipated climate change related events.
- Plan for community demographic change and changing infrastructure needs.
- Monitor and react to policy, legislation and compliance changes.
- Continue to ensure that infrastructure remains safe to use.
- Subject to resource and agriculture sector fluctuations, work with industry on infrastructure planning and funding (for both direct needs and community investment).
- Employ smarter road maintenance practices (e.g. compacting while road is wet in winter months and will therefore stand up to the demands of grain freight).
- Monitor visitor number changes, so that appropriate assets can be planned for.

## Lifecycle Management Plan

The lifecycle management plan details how the Shire intends to manage and operate its transport network at the agreed service levels. Full details of the network can be found in Appendix D.

## Transport Network Physical Parameters

Asset	Quantity	Replacement Cost	Fair Value	Annual Depreciation
Roads	1,268km	\$138,265,666	\$96,387,578	\$2,288,467
Paths	24km	\$2,199,939	\$1,187,982	\$63,287
Structures	1,081	\$6,042,391	\$4,613,966	\$74,476
<i>Road Bridges</i>	1	<i>Unknown</i>	<i>Unknown</i>	<i>Unknown</i>
<i>Culverts</i>	1,081	\$6,042,391	\$4,613,966	\$74,476
Drainage		\$20,372,728	\$12,227,493	\$424,295
<i>Pits/Outlets</i>	230	\$985,800	\$689,574	\$7,596
<i>Pipes</i>	37km	\$11,179,674	\$6,819,601	\$111,787
<i>Open/Table Drains</i>	2,354km	\$8,207,254	\$4,718,318	\$304,902
Car Parks	Unknown	Unknown	Unknown	Unknown
Aerodromes	2	\$2,101,759	Unknown	Unknown
Marine Facilities	1	Unknown	Unknown	Unknown
<b>Total</b>		<b>\$168,982,483</b>	<b>\$114,417,019</b>	<b>\$2,850,526</b>

Table 5: Transport Network Physical Parameters

## Transport Network Condition

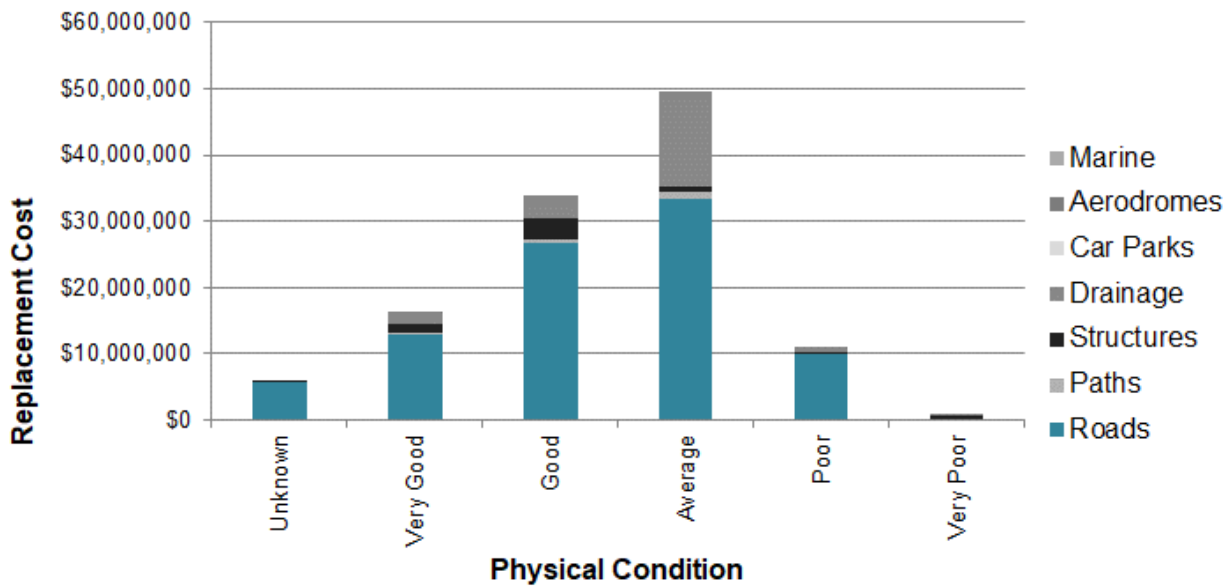


Figure 1: Transport Network Condition

## Lifecycle Management Strategies

### Operation & Maintenance Strategy

The Shire seeks to progress to a point whereby it employs preventative maintenance strategies wherever possible. This will help to maximise asset performance and minimise long terms costs. Each asset group's strategy will be specifically designed for its own requirements. Technical maintenance service levels will be documented, and reflected within this AMP. All planned maintenance activities will also be individually costed, and these then used to inform the long term budget requirements.

### Renewal Strategy

Some transport assets are periodically inspected to determine their condition, on a 1 (new/very good) to 5 (very poor/failed) scale. The results are then modelled to predict assets' potential year of renewal. Shire staff then inspect these assets to determine the timing, scope and budget of any future renewal project. Projects are listed on the consolidated long term works program.

### Upgrade/New Strategy

The need for new and/or upgraded assets (e.g. to meet a service deficiency) are identified from a number of potential sources. Each potential project is investigated by Shire staff and where valid, often prioritised against similar projects. Approved projects are then listed onto the consolidated long term works programme.

### Disposal Strategy

The Shire does not frequently dispose of transport assets. Where a potential need is identified, then this is considered by staff and (in some cases) Council.

## Financial

This section contains the financial requirements resulting from all the information presented in this AMP. All future monetary figures in this section are expressed in terms of real dollars, with a 2020/21 base year.

### Projected Expenditure Requirements

Year	Operation & Maintenance	Renewal	Upgrade & New	Disposal	Total
2020/21	\$1,622,134	\$2,703,872	\$0	\$0	\$4,326,006
2021/22	\$1,595,954	\$2,752,912	\$0	\$0	\$4,348,866
2022/23	\$1,651,436	\$2,851,467	\$0	\$0	\$4,502,903

Year	Operation & Maintenance	Renewal	Upgrade & New	Disposal	Total
2023/24	\$1,683,933	\$2,851,467	\$0	\$0	\$4,535,400
2024/25	\$1,717,121	\$2,851,467	\$0	\$0	\$4,568,588
2025/26	\$1,751,021	\$3,101,467	\$0	\$0	\$4,852,488
2026/27	\$1,788,346	\$2,851,467	\$0	\$0	\$4,639,813
2027/28	\$1,826,507	\$2,851,467	\$0	\$0	\$4,677,974
2028/29	\$1,865,530	\$2,851,467	\$0	\$0	\$4,716,997
2029/30	\$1,905,430	\$2,851,467	\$0	\$0	\$4,756,897
2030/31	\$1,946,232	\$3,096,467	\$0	\$0	\$5,042,699
2031/32	\$1,987,956	\$2,851,467	\$0	\$0	\$4,839,423
2032/33	\$2,030,626	\$2,851,467	\$0	\$0	\$4,882,093
2033/34	\$2,074,259	\$2,851,467	\$0	\$0	\$4,925,726
2034/35	\$2,071,458	\$2,851,467	\$0	\$0	\$4,922,925

Table 6: Transport Asset Projected Expenditure Requirements

## Plan Improvement and Monitoring

This Section of the AMP outlines the degree to which it is an effective and integrated tool within the Shire. It also details the future tasks required to improve its accuracy and robustness.

### Performance Measures

The effectiveness of the AMP will be monitored by the performance of the three statutory ratios that the Shire reports on. Each ratio is described in Appendix G. The Shire's current performance is recorded in Table 7.

Year	Asset Consumption Ratio	Asset Sustainability Ratio	Asset Renewal Funding Ratio
2020	55% (in target)	52% (below target)	47% (below target)

Table 7: AMP Performance Measures

## Improvement Plan

The asset management improvement plan generated from this AMP is shown in Table 8.

Task	Task	Timeline
1	Develop planned operation and maintenance schedules for all transport assets, with associated budgets.	Dec' 2021
2	Research peak storm events to understand the potential future effect on the transport network.	Dec' 2021
3	Investigate the potential need to install electric vehicle recharging infrastructure.	Dec' 2021
4	Develop and implement a cyclical asset inspection process.	Dec' 2021
5	Develop a long-term capital works programme.	Dec' 2021
6	Value all transport assets for current replacement cost, fair value and annual depreciation.	Dec' 2021
7	Collect inventory and condition data for marine assets (i.e. boat ramp), aerodromes and car parks.	Dec' 2021

Table 8: Transport AMP Improvement Plan





# TRANSPORT ASSET MANAGEMENT PLAN

## PART 2 - DETAILED

Version 1.5

December 2020



# Appendices

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# Appendix A – Legislation, Acts, Regulations & Standards

This section provides details on all legislation, standards, policies and guidelines which should be considered as part of the management practices of the Shire’s transport assets.

## Legislation, Acts & Regulations

- Local Government Act 1995
- Civil Liability Amendment Act 2003
- Environmental Protection Act 1986
- Environment Protection Act (unauthorised discharges) Regulations 2004
- Aboriginal Heritage Act 1972
- Aboriginal Heritage Regulations 1974
- Native Title Act 1999
- Land Administration Act 1997
- Dangerous Goods Safety Act 2004
- Poisons Act 1964
- Health Act 1911
- Wildlife Conservation Act 1950
- Health (Pesticides) Regulations 1956
- Road Traffic Act 1974
- Main Roads Act 1930
- Dividing Fences Act
- Occupational Health and Safety Act 1984
- OSH Regulations 1996
- Disability Discrimination Act 1992
- Disability Services Act 1993
- Disability Services Regulations 2004

## Standards

- Disability Standards for Accessible Public Transport 2002
- AustRoads Guidelines
- WA Department of Planning - Liveable Neighbourhoods Edition 2
- Institute of Public Works Engineering Australia - Local Government Guidelines for Subdivisional Development - Edition 2
- Main Roads WA – Codes of practice, standard drawings etc.
- AASB 5 Non-Current Assets Held for Sale and Discontinued Operations
- AASB 13 Fair Value Measurement
- AASB 116 Property, Plant and Equipment
- AASB 118 Revenue
- AASB 119 Employee Benefits
- AASB 136 Impairment of Assets
- AASB 138 Intangible Assets
- AASB 140 Investment Property
- AASB 1051 Land Under Roads
- AS/NZS 4360: 1995 Risk Management
- AS/NZS 4360: 2004 – Risk Management
- ISO 31000 – Risk Management
- ISO 55000 – Asset Management

## Council Policies

- F2 – Purchasing
- WS3 – Road Facilities – Painting of Kerb Numbers
- WS2 – Construction/Upgrade of Crossovers
- WS4 – Traffic Management – Street Events
- WS5 – Protection of Council Infrastructure in Road Reserves
- WS6 – Road Improvements – Municipal Works in Street
- WS8 – Conservation of Flora & Fauna
- WS9 – Streetscape Management – Registration of Street Lawns & Gardens
- WS10 – Streetscape Management – Maintenance of Council Land and Road Verges
- WS14 – Street Trees
- WS11 – Street Verge Treatments
- WS11 – Asset Management Policy
- WS12 – Tree Management in Urban Areas & Public Reserves

## Appendix B – AMP Stakeholders and Service Levels

### Process for Developing Potential Service Levels

In developing the service levels for the Transport Network, the Shire has generally applied the framework as set out in the IIMM. The process broadly applies five steps, being:

- Identify service attributes important to customers
- Define the customer service levels the Shire delivers
- Develop performance measures
- Consult with customers
- Make service level based decisions

### Strategic Community Plan (SCP) Drivers

The Shire's SCP contains long term goals for the delivery of services to its community. The SCP was reviewed in order to identify any goals that may directly relate to the transport service. The following table outlines those that may influence this AMP's service levels.

Outcome	Shire Service Outcome
Economy: The population is growing, in tandem with a thriving, resilient and job rich local economy	Airport capable of servicing chartered flights for industry, commercial and recreational aircraft, and emergency services aircraft and related facilities.
Built Environment: The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors	Provide an effective road network through the construction, maintenance and renewal of sealed and unsealed local roads.
Built Environment: The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors	Provide an effective network of pathways to ensure safe movement and recreation through the construction, maintenance and renewals of footpaths, cycleways, trails and beach access points

Table 1: Strategic Community Plan Goals Aligned to the Transport Network

Consideration of the objectives listed above shows that the following transport service areas are of high importance to the SCP. These may then be considered by the final service levels within this AMP:

- Effective (built environment)
- Fit for purpose (economy)

## AMP Stakeholders

Analysis of the Shire’s transport network revealed that there are a number of major stakeholder groups. These stakeholders are identified below and while there may be other minor stakeholders (e.g. Main Roads WA), they have not been specifically considered by this AMP.

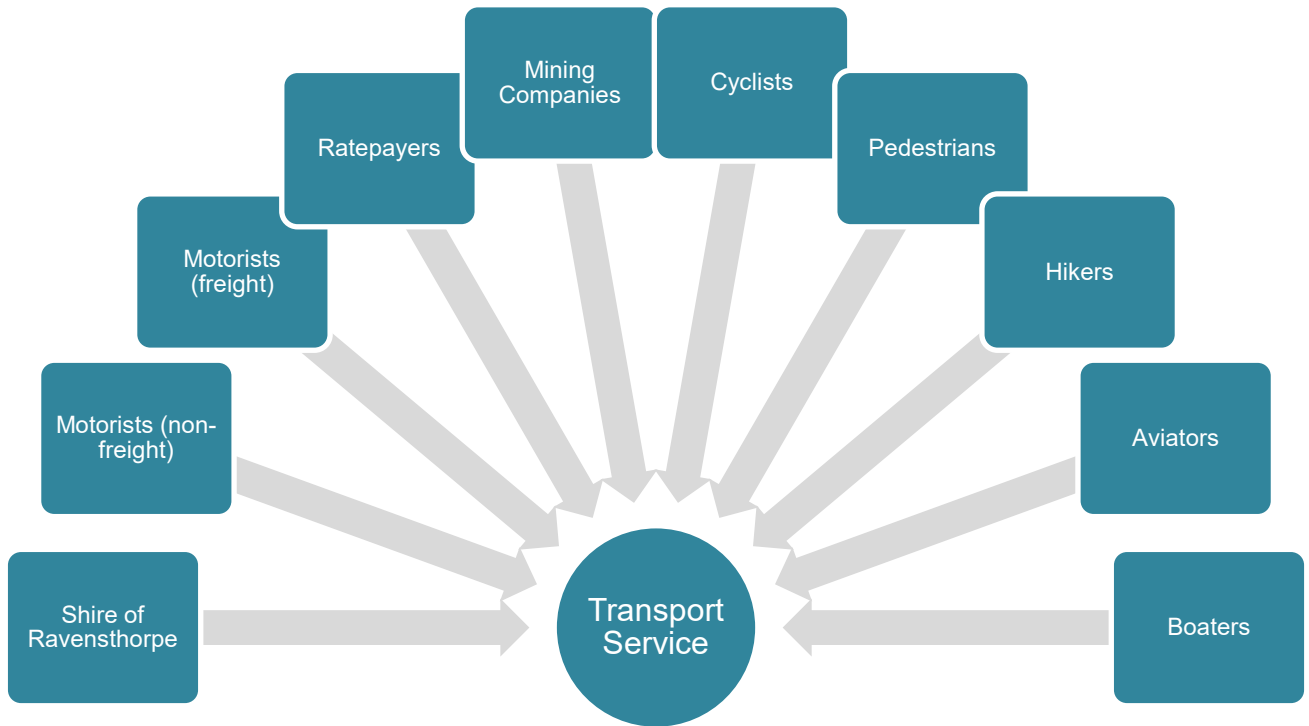


Figure 1: Transport Network Stakeholders

## Service Attribute Workshop

During June 2020 Shire staff considered each stakeholder group to identify the service attributes that are most important to them. Those frequently occurring, when combined with the SCP drivers, form the basis of this AMP’s service levels. The results from the staff workshop are shown below. In the future, once the Shire is able to consistently monitor service level performance, as well as link this to cost, it intends to undertake stakeholder consultation.

Stakeholder	Top Three Transport Service Attributes		
Shire	Condition	Affordability	Accessibility, Availability, Compliant, Quality (tied)
Motorists (non freight)	Accessibility	Affordability	Condition & Safety (tied)

Motorists (freight)	Accessibility	Availability, Affordability, Safety (tied)	
Ratepayers	Availability	Affordability	Quality
Mining Companies	Availability	Compliance	Condition
Cyclists	Accessibility	Safety	Condition & Quality (tied)
Pedestrians	Safety	Accessibility, Availability, Condition, Affordability (tied)	
Hikers	Condition	Accessibility	Safety
Aviators	Availability	Safety	Condition
Boaters	Condition	Accessibility	Safety

Table 2: Important Stakeholder Transport Service Attributes

From the above analysis, the following service attributes have been selected for service levels.

- Accessibility (19 occurrences)
- Affordability (15 occurrences)
- Availability (22 occurrences)
- Condition (22 occurrences)
- Quality (8 occurrences)
- Safety (20 occurrences)

## Service Level Targets and Performance

From the SCP and stakeholder analysis, the following KPIs are used to monitor service delivery performance.

KPI	Driver	Level of Service	Asset Group	Performance Measure	Target	Current	Data Confidence
Accessibility	Stakeholders	The path network is accessible to all users.	Paths	Percentage of path segments that meet disability access standards.	-	-	-
Affordability	Stakeholders	The cost of accessing the transport network is acceptable to users.	All	Number of complaints received per annum, regarding the affordability of the transport network.	-	-	-
Availability	Stakeholders	Availability of transport options	All	Percentage of users satisfied with the availability of travel options within the transport network.	-	-	-
Condition & Quality	Stakeholders	Transport network is maintained at, or above, an appropriate physical condition.	All	Percentage of transport assets above a condition rating of 4, on a 1 (excellent) to 5 (very poor) scale.	-	85%	Uncertain
Effective	SCP	Road network is effective.	Roads	Percentage of survey respondents that are at least satisfied with the effectiveness of the road network.	-	-	-
Fit for Purpose	SCP	Airport is fit for purpose.	Airport	Percentage of survey respondents that are at least satisfied with the airport facility.	-	-	-
Safety	Stakeholders	Risks are managed in accordance with relevant legislation and community needs.	All	Percentage of survey respondents that are at least satisfied with the safety of the transport network.	-	-	-

Table 3: Service Level Targets and Performance

## Appendix C – Service Demand

### Background

Council’s fundamental role is to provide services to its community and stakeholders. These services are often underpinned by assets. Predicting future demand for services (e.g. transport) is important to ensure that the appropriate assets are provided and maintained.

This section of the AMP looks broadly at both historical and future levels of transport demand. Readers should be aware though that as with any demand forecasting, prediction is rarely ever 100% correct.

### Historic Transport Demand

To ascertain broad historical influences on transport asset demand, a range of different demand sources have been considered, as follows.

#### Motor Vehicle Ownership

Analysis of the ABS census data from 2001 and 2016 shows that between these years, there has been an increase in vehicle ownership from 563 to 616 households (Figure 2). This represents an increase of +0.6% per annum. While this may indicate an increasing amount of asset usage, the overall effect is thought to be negligible.

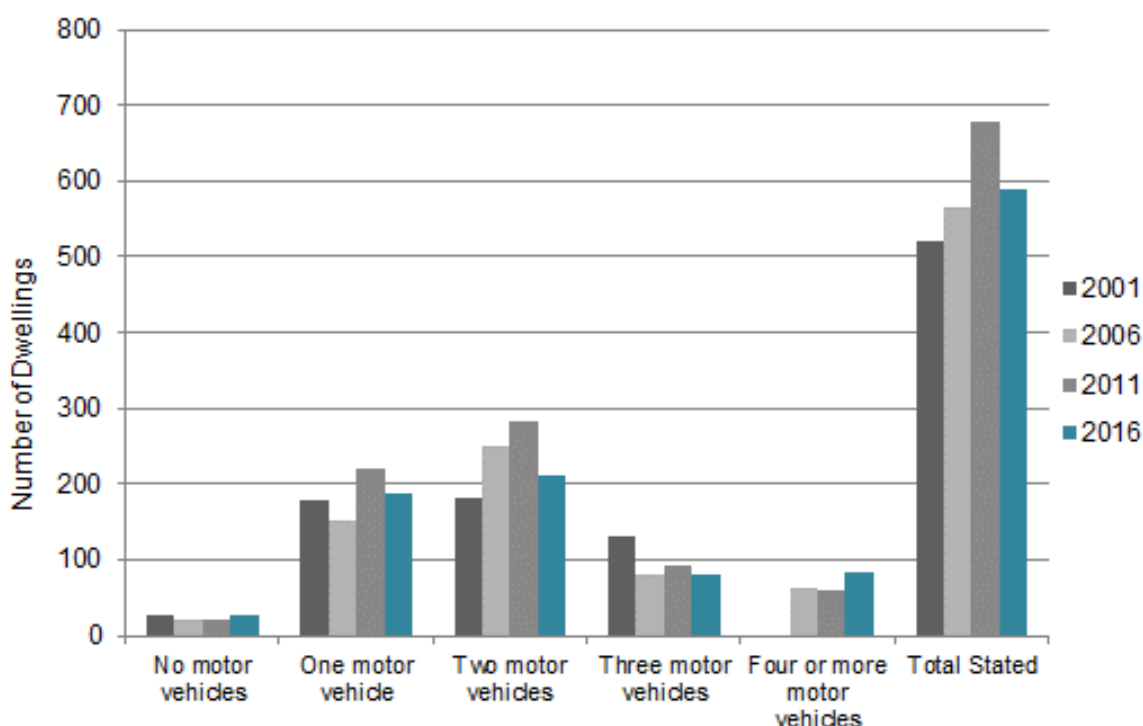


Figure 2: Dwellings with Registered Motor Vehicles (Source: ABS 2020)



### Travel Modes to Work

Between 2001 and 2016, the total number of residents travelling to work increased by 113, or 24%. Of all modes of travel, using a car as driver was the most popular mode of transport. 61% of all methods to work were undertaken using this mode. Bus and walking were the second and third most popular modes.

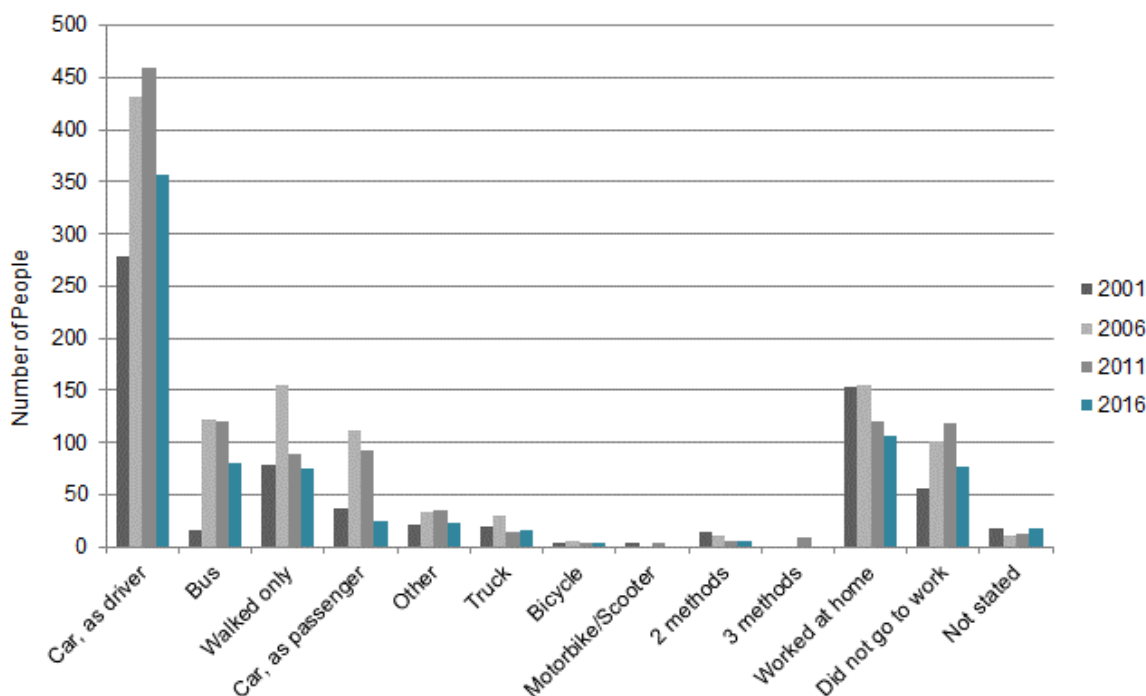


Figure 3: Travel Mode to Work (Source: ABS 2020)

### Population & Demographic Change

The overall population of the Shire (Figure 4) between 2001 and 2016 has increased from 1,410 to 1,725. This increase of 315 people (+22%) suggests that demand for transport services may have also increased.

Over the same timeframe, the median age has increased from 37 to 45. Growth has predominately occurred in the older age bands, from years 40 plus. Population declines have been noted in the 0-9, 10-19 and 30-39 year bands.

With this changing demographic, demand for transport may have also changed. For example, with an ageing population, there may be a shifting demand change away from motor vehicles, to walking and the use of mobility devices. This may have increased the demand on assets such as paths.

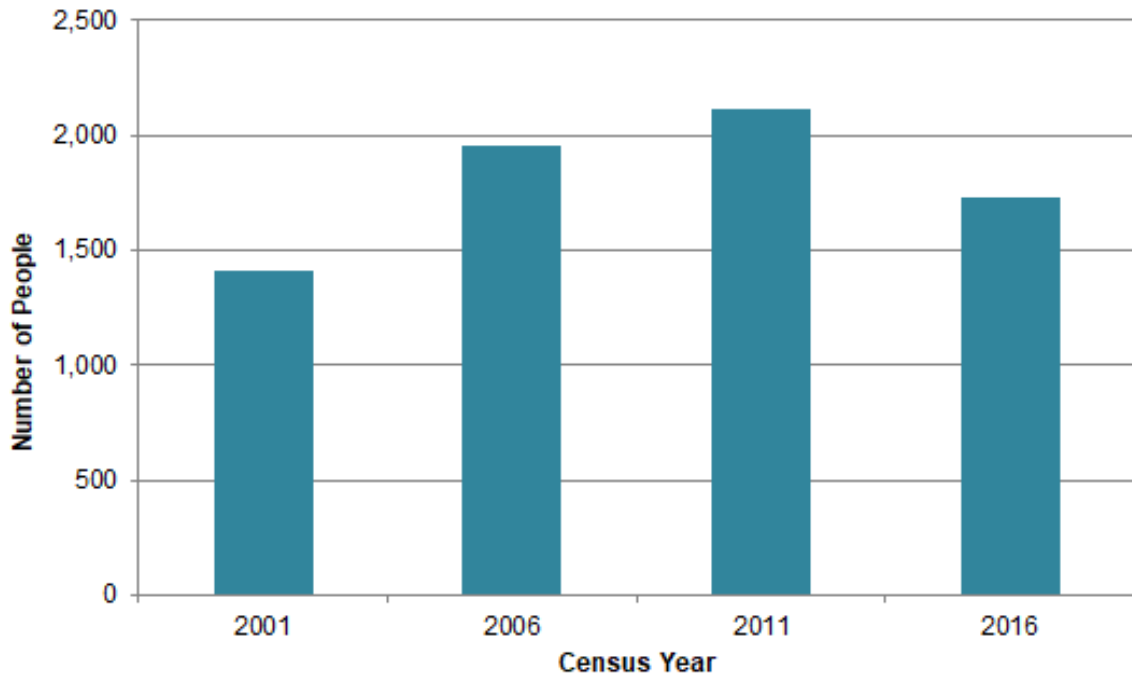


Figure 4: ABS Population – Shire of Ravensthorpe 2001-2016

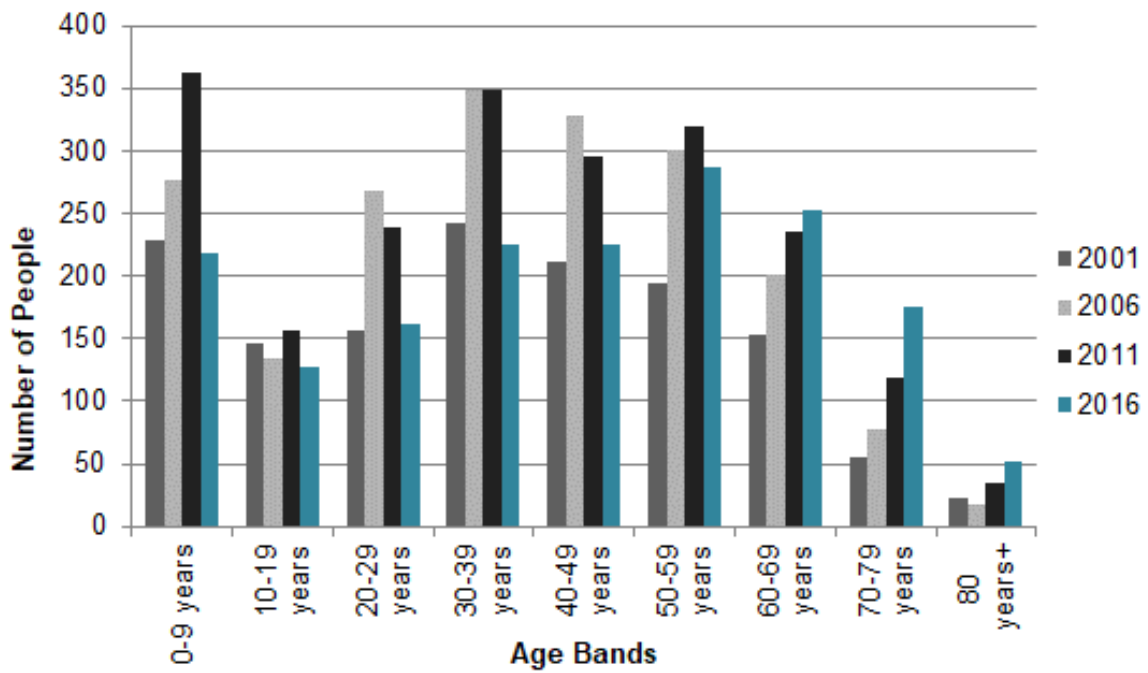


Figure 5: ABS Demographics – Shire of Ravensthorpe 2001-2016

## Recreation Participation Change

The ABS Participation in Sport and Physical Recreation Survey was last conducted in 2013-14. Within Australia, walking for exercise remained the most popular activity over time with a participation rate of 19.2%. The second and third most popular activities were fitness/gym (17.4%) and jogging/running (7.4%) respectively. Ensuring that the Shire provides a quality path network upon which people can walk is therefore of a high importance.

## Tourist & Visitor Numbers Change

Outside of immediate local demand, there may be potential demand from visitors to the Shire, whether day trippers or tourists. Figures from Tourism WA show that over the past five years, the estimated number of visitors to/within WA have risen from 31.0million in 2015 to 36.3million in 2019. Figures show that 7% of these visitors go to the Golden Outback region, within which the Shire sits. As such, the historic growth in tourist numbers may have increased transport demand within the Shire.

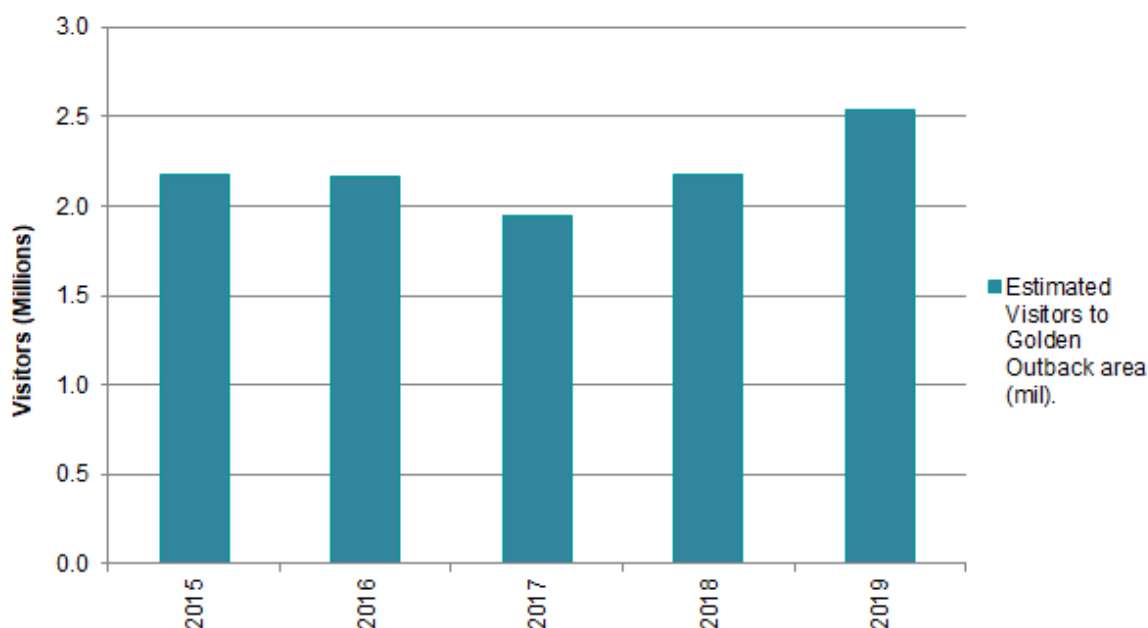


Figure 6: Estimated Golden Outback Visitors (Source: Tourism WA May 2020)

## Rainfall Change

Consideration of historical annual rainfall may provide an indication of climate change. Figure 7 shows the annual total rainfall in Ravensthorpe from 1902 to 2019. It can be seen from the trend line that annual rainfall levels have steadily risen, from ~400mm to ~480mm. While this may have meant that some transport assets such as drainage have experienced more demand/use, peak storm events also require consideration. This has been listed as a potential improvement action.

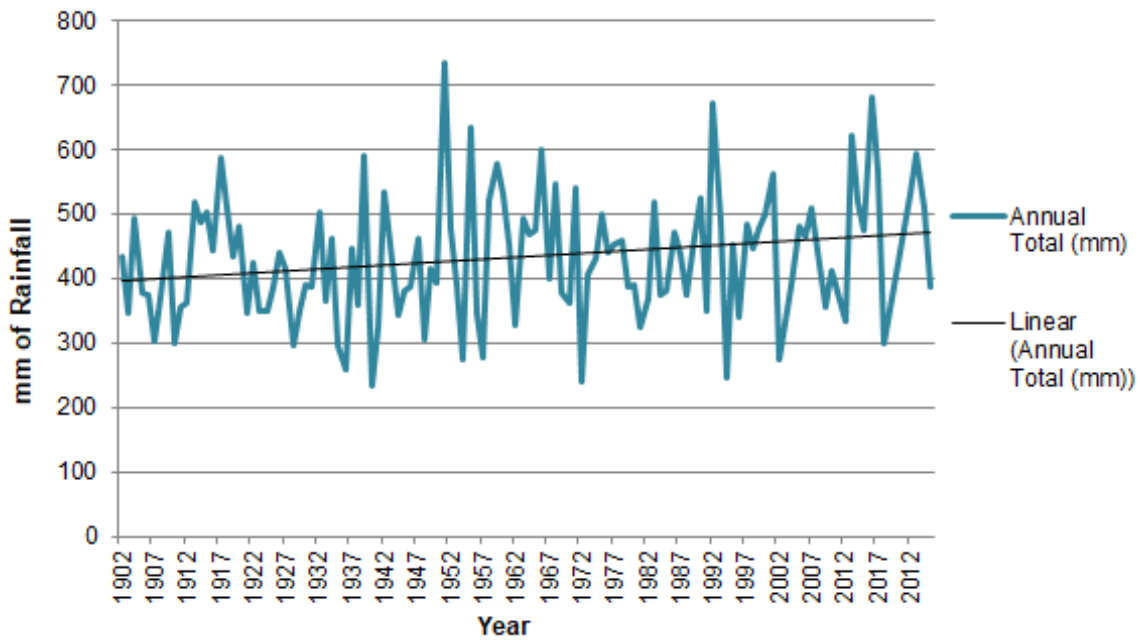


Figure 7: Ravensthorpe Weather Station Historical Annual Rainfall

### Temperature Change

A review of the annual mean maximum temperatures shows that between 1962 and 2019, there has been a minor change in temperature, from ~29.7°C to ~29.4°C. This suggests that temperature change is not having a demand effect on transport assets.

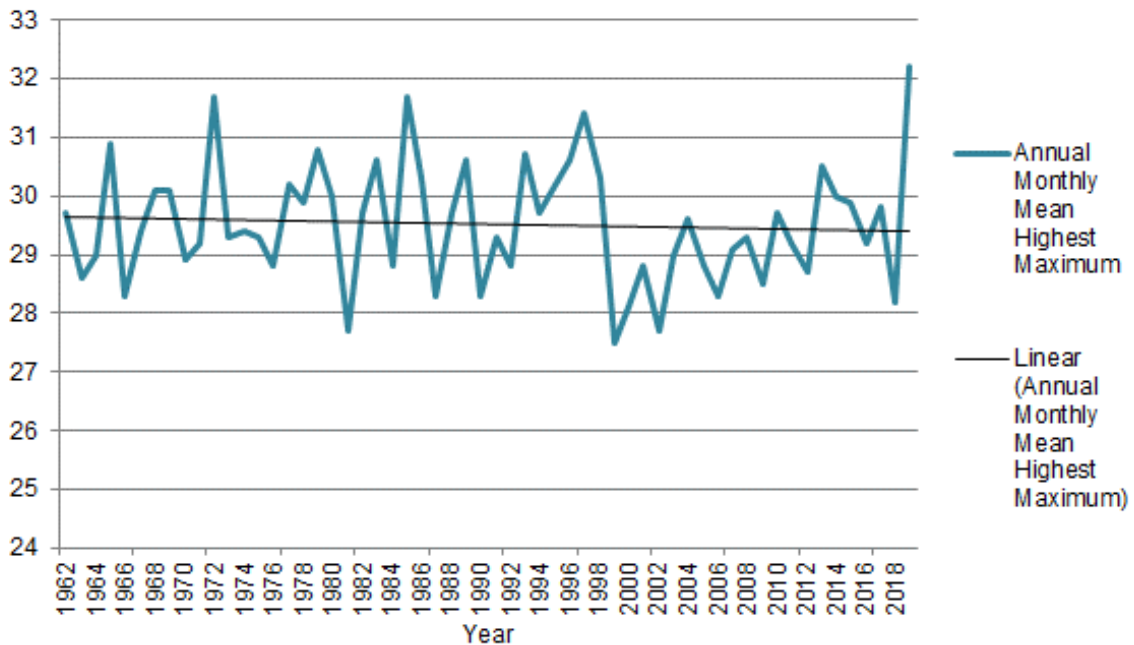


Figure 8: Ravensthorpe Weather Station Historical Annual Monthly Mean Maximum Temperature

## Future Demand Drivers

In order to identify future demand pressures on the transport network (both positive and negative), six driver categories have been considered. These drivers may influence actual usage levels, as well as possibly requiring future resources to meet specific service needs or goals. Each of these demand drivers are discussed below and their effect summarised. The exact effects of many of these drivers are difficult to quantify and may also require further study and research.

### Political

- ↑ IPRF - Integrated Planning and Reporting requirements continue to demand improvements to the Shire's asset management practices – Expected to continue to drive improved practices and hence require additional resources, over the medium term.
- ↔ Policy & Strategy - Council has the ability to change (up or down) the quality of service levels and hence effect costs – Considered unlikely to significantly change.
- ↑ External Funding - A significant portion of the Shire's annual transport budget is derived from state and federal grant scheme funding. With both federal and state budgets currently being under pressure, it is highly likely that non municipal income sources will at best be maintained and at worse decrease over the life of this AMP, resulting in proportionally more resources from municipal sources (e.g. rates).
- ↔ Reform - Local government reform continues to occur, with the next major initiatives scheduled being the Auditor General taking over responsibility for local government audits from 1 July 2018, as well as the review of the Local Government Act. For now, the effects on service demand are unclear.

### Economic

- ↔ Fuel - Australian Institute of Petroleum data shows that in recent year's Australian petrol and diesel prices have remained fairly stable. They are also amongst the lowest in OECD countries. Looking forward, it is very difficult to predict future fuel prices. Industry commentary suggests that the mass introduction of electric vehicles may limit future petrol and diesel prices, but not until at least 2040. The retail and refining markets remain highly competitive, and with current over production, suggest that prices will be kept low. As a result, transportation cost changes may not be a significant influencer of service demand.
- ↔ Maintenance & Construction - The Bureau of Infrastructure, Transport and Regional Economics (BITRE) provides economic analysis, research and statistics on infrastructure, transport and regional development issues. The 2018 update shows that while there was a fall in the index from 2012-13 to 2015-16, the long term outlook is for a period of faster growth from 2017-18, followed by growth matching inflation in the 2020s. The net result of this is that road network costs will have to at least increase by inflation to ensure current service levels are maintained.
- ↑ Financial Sustainability - A review of the MyCouncil website shows that two of the three ratios have been consistently below their target bands. Furthermore, the asset consumption ratio appears to have been calculated incorrectly. Given the historical

poor performance, there would be concerns that the management of assets may not be financially sustainable.

## Social

- ↓ Population - State forecasts suggest that the Shire's population is expected to decline in size until at least 2031. When historical populations are considered, Band A of the WA Tomorrow projections seems most likely. This predicts a decline of 940 people from 2016 levels. This results in a population size of just 845 people. If this were to occur, then the demand for transport services is likely to fall.
- ↑ Demographics – If the ageing population (higher median age) trend continues, then it is likely that service demand change will occur. An increase will be expected for better path (e.g. for elderly walkers) and public transport assets/services.
- ↔ Travel Modes - Historical data shows that the number of people travelling to work rose between 2001 and 2016. Despite this, the modes of travel have generally not changed, with car use (as driver) by far the primary mode. Looking forward, no significant changes to this service demand have been identified due to travel mode.
- ↑ Tourism - With past figures demonstrating an increase in visitor numbers to the Golden Outback region of WA, service demand change seems to have occurred. In addition, increasing tourism within WA seems to be a key commitment of the state government. As a result, while the direct change in service demand is likely to be small, there may be a need to further develop specific transport assets that will result in an enhanced experience for tourists (e.g. signage & information, parking areas etc.).

## Technological

- ↔ Construction Technology - Although road pavement and seal construction technology is constantly evolving and improving, given the comparatively long life of typical WA roads, it is not thought that significant demand trends exist from road construction technology over the life of this AMP.
- ↓ Robotics & Technology Integration – Uptake/implementation of robotics and software technology into management practices should increase the efficiency of maintenance practices, thus reducing lifecycle management costs.
- ↔ Electric Vehicles - Globally, the manufacture of electric vehicles has gained momentum in recent years, although still remains a long way off of conventional vehicle sales. Within Australia however, the uptake of the technology has been noticeably slower. Some of the constraints to sales includes pricing and access to recharge points. Looking forward over the life of this AMP, there may be future demand for the Shire to provide, or at least facilitate the creation of, electric recharge points for vehicles. Further investigation is required in order to scope the limits of such a project and it has been listed as an improvement action.

## Legal

- ↔ Litigation Change – it is not anticipated that litigation levels will change from currently low levels. The Shire has some 'identify and fix' maintenance programmes, however generally there is room for improvement and greater formalisation.

## Environmental

- ↑ Environmental Awareness – Pressure may occur for the Shire to demonstrate that the environmental cost of the transport network is progressively reduced.
- ↑ Climate Change – trends suggest that this is occurring and therefore extreme events and dryer weather are likely. Climatic change will demand improvements to management practices and potentially some assets (e.g. drainage). Protecting assets from events may become increasingly more important.

## Future Demand Summary

During a workshop in June 2020, Shire staff considered each of the potential sources of service demand change. As a result, the following drivers were considered to be those likely to have the greatest change effect. Demand mitigation tactics (if required) have been identified and are recorded in Part 1.

- Climate change
- Demographics
- Government policy, legislation & compliance
- Litigation
- Technology
- Visitor numbers

## Appendix D – Network Physical Parameters

### Data Confidence

To be able to effectively manage its assets, the Shire collects and maintains a range of data on its transport network. Understanding where gaps in this data exist is important to determine the confidence that we can put in the outcomes (e.g. valuations) that result. Table 5 details the reliability and confidence levels of the current asset data the Shire holds. In assessing the data, the Shire has applied the IIMM confidence framework as detailed in Table 4.

Confidence Grade	Accuracy
Highly Reliable	± 2%
Reliable	± 10%
Uncertain	± 25%
Poor	± 40%
Very Poor	Nil

Table 4: Data Confidence Measures

Asset Class	Inventory	Condition	Valuation
Roads	Reliable	Reliable	Reliable
Paths	Reliable	Reliable	Reliable
Structures	Highly Reliable	Uncertain	Poor
Drainage	Uncertain	Uncertain	Uncertain
Car Parks	Very Poor	Very Poor	Very Poor
Aerodromes	Uncertain	Uncertain	Uncertain
Marine Facilities	Uncertain	Very Poor	Very Poor

Table 5: Transport Network Data Confidence Levels



## Inventory

The following outlines the Shire's transport asset inventory as at 30 June 2019.

### Roads

#### Road Materials

Asset/Component	Length (m)	Area (sq.m.)
Formation	1,268,143	13,805,231
Pavement	1,268,143	9,439,742
Sealed Surface	143,753	1,092,793
<i>Asphalt</i>	3,408	29,059
<i>Cement Concrete</i>	20	144
<i>Double Seal</i>	117,874	906,445
<i>Single Seal</i>	22,451	157,145
Kerbing	50,059	
<i>Barrier</i>	49,140	
<i>Flush</i>	80	
<i>Semi-Barrier</i>	779	
<i>Semi-Mountable</i>	60	

Table 6: Road & Kerb Quantity by Material

#### Road Hierarchy

Hierarchy	Length (m)	Area (sq.m.)
Regional Distributor	292,790	3,477,875
Local Distributor	343,610	4,147,718
Access Road	631,743	6,179,638
<b>TOTAL</b>	<b>1,268,143</b>	<b>13,805,231</b>

Table 7: Road Quantities by Hierarchy

### Paths

Material	Length (m)	Area (sq.m.)
Asphalt	488	878
Brick Paving	1,764	4,334
Chip Seal	17,123	30,978
Gravel	5,477	10,659
<b>TOTAL</b>	<b>24,852</b>	<b>46,849</b>

Table 8: Path Quantities by Material

## Structures

Item	Count	Length (m)
Culverts	1,081	10,591
Bridges	1	Unknown

Table 9: Structure Quantities by Type

## Drainage

Item	Count	Length (m)
Pits	230	
Pipes	271	37,580
Table & Open Drains	6,525	2,354,232

Table 10: Drainage Quantities by Type

## Car Parks

Item	Count	Area (sq.m.)
All Car Parks	Unknown	Unknown

Table 11: Car Park Quantities by Type

## Aerodromes

Assets	Count
Aerodromes	2

Table 12: Aerodrome Facilities by Type

## Marine Facilities

Assets	Count
Boat Ramps	1

Table 13: Marine Facilities by Type

## Condition

The following table outlines the Shire's transport assets' condition as at 30 June 2019.

Asset Sub Type	Condition					
	Unknown	Very Good	Good	Average	Poor	Very Poor
Road Surface	0%	38%	23%	29%	9%	1%
Road Pavement	7%	12%	32%	37%	12%	0%
Kerbing	0%	1%	0%	99%	0%	0%
Path Surface	1%	13%	25%	53%	9%	0%
Structures	100%	0%	0%	0%	0%	0%
Culverts	5%	21%	51%	12%	5%	7%
Drainage Pits	0%	0%	99%	1%	0%	0%
Drainage Pipes	0%	0%	0%	100%	0%	0%
Car Parks	100%	0%	0%	0%	0%	0%
Aerodromes	50%	0%	50%	0%	0%	0%
Marine Facilities	100%	0%	0%	0%	0%	0%

Table 14: Asset Condition Profiles

## Valuation

The following table records the current values of transport assets.

Asset Sub Type	Value			
	CRC	FV	ADE	Year
Road Surface	\$10,272,498	\$5,244,763	\$375,197	2019
Road Pavement	\$77,022,136	\$40,847,929	\$1,895,475	2019
Road Formation	\$49,387,666	\$49,387,666	\$0	2019
Road Kerbs	\$1,583,366	\$907,222	\$17,795	2019
Path Surface	\$2,199,939	\$1,187,982	\$63,287	2019
Bridges	-	-	-	-
Culverts	\$6,042,391	\$4,613,966	\$74,476	2019
Drainage	\$20,372,728	\$12,227,493	\$424,295	2019
Car Parks	-	-	-	-
Aerodromes	\$2,101,759	-	-	2019
Marine Facilities	-	-	-	-
<b>Totals</b>	<b>\$168,982,483</b>	<b>\$114,417,019</b>	<b>\$2,850,526</b>	

Table 15: Asset Valuations

# Appendix E – Lifecycle Management Strategies

## Background

Lifecycle management encompasses all strategies and practices that the Shire employs to manage all transport assets at the lowest lifecycle cost. This section details all the strategies and practices that are currently employed.

## Principles & Definitions

In considering the Shire's Asset Lifecycle Management, the following key principles and definitions must be considered.

### Work Category Definitions

The Shire considers the activities it undertakes across six categories as follows.

Activity	Definition
Operation	Continuously required expenditure which enables assets to provide benefits to the community such as utility charges, inspections, cleaning etc.
Maintenance	Regular works to maintain the assets' capability, such as minor repairs, servicing, mowing, painting, crack seals etc.
Renewal	Works to replace existing assets which are worn, poorly functioning or dated with assets of equivalent capacity or performance. For example, the renewal of an internal wall in a building, renewal of an engine in a grader, resurfacing a road (re-sheeting or resealing) or replacing girders on a bridge.
Upgrade	The significant upgrade of an asset to produce a higher service level, such as dualling or widening of a road, extension of a building, installation of reticulation to a dry park etc.
New Work	The creation of a new asset, in a location where that asset type has not existed before.
Asset Disposal	The process of removing and disposing of an asset upon the end of its useful life. For the purpose of this AMP this is only when an asset is not replaced.

Table 16: Activity Categories

## Lifecycle Cost Basis

All assets have a lifecycle. This is defined as the time interval that commences with the identification of the need for an asset and ends with the decommissioning of the asset (i.e. disposal but with no replacement). It covers five stages, being conception & design, acquisition/construction, operation & maintenance, renewal and disposal.

## Operation & Maintenance Strategy

Often referred to as 'OPEX', operational & maintenance expenditure and works are required to ensure the longevity of assets' lives and the reliability of services. The Shire's approach to meeting OPEX needs is a combination of reactive and short term planned strategies. As described in the figure below, the Shire's strategy to OPEX is:

- Operational costs typically vary with usage. The Shire broadly works on an annual budget planning cycle (12 months), and seeks funding in-line with previous years' budgets, with an allowance for at least CPI.
- Reactive maintenance typically arises from either community requests and/or internal works orders. Works are then scheduled, actioned and completed. Budgeting is based on previous years' allocations, with an increase of at least CPI.
- Planned maintenance programmes exist for an annual budget planning cycle (for the future twelve-month period). Maintenance works are typically identified from either internal staff inspection or by legislative, policy or specification requirements. Budgets are developed based on the programmes and previous years' expenditure, with an increase of at least CPI. However, the planned maintenance programmes are generally not documented. An improvement action has been listed, to document planned maintenance schedules, with associated budgets, for transport assets.

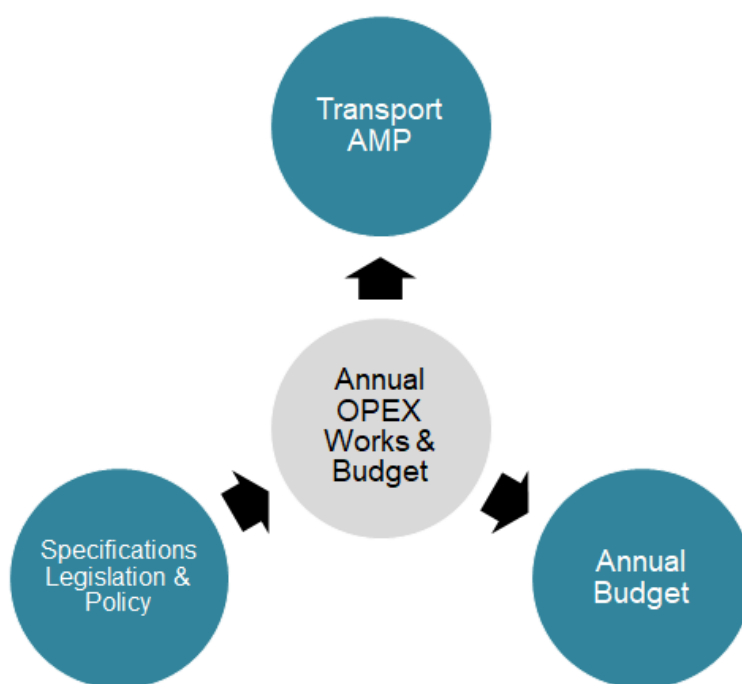


Figure 9: Transport Asset Maintenance Framework

## Staff Resources

The overall management of the Shire’s transport network falls within the responsibility of the Chief Executive Officer. The Director of Corporate & Community Services is responsible for overall accounting control of transport assets, and the Director of Technical Services for engineering based works. The Shire is also assisted from time to time by external contractors.

## Software Systems

The Shire currently employs the use of the following software systems to manage asset data.

Software System	Uses
RAMM	RAMM is able to centrally record inventory and condition data for all transport assets. At present through, it is only used for roads.
SynergySoft	Synergysoft is used to record all transport asset revenue and expenditure, as well as relevant records.
MetroCount	MetroCount is used to process and hold data from onsite road traffic counts.

Table 17: Asset Management Software Systems

## Renewal Strategy

The Shire periodically inspects some transport assets to collect critical inventory and condition information. This information can then inform several key outputs (e.g. long-term renewal works programmes).

### Renewal Management Model

Condition information can be used to develop models that predict assets' approximate year of renewal. The Shire then scopes and prioritises these renewal projects over the forthcoming period (e.g. 5 years). Further out (e.g. from years 6 onwards), results can help staff to understand the likely amount of renewal expenditure that will be required, even if the exact project details are not yet known. Ultimately, a robust long term (e.g. 15 years) renewal works programme can then be developed, that informs this AMP, and other documents such as the Long Term Financial Plan and Corporate Business Plan.

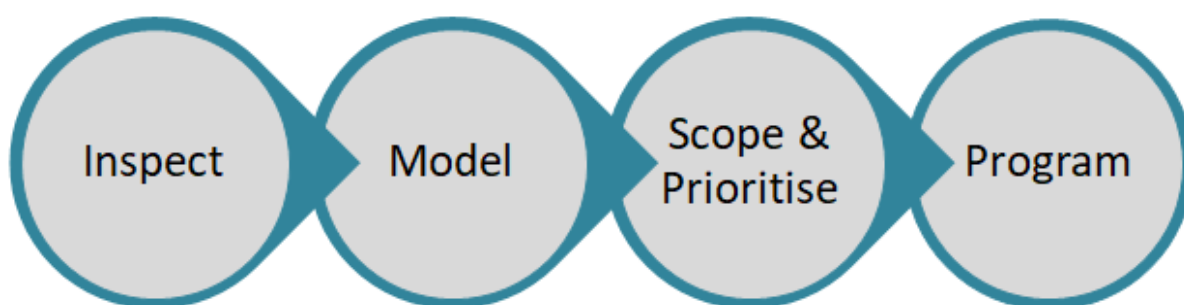


Figure 10: Example Transport Asset Renewal Planning Process

## Inspections

### Asset Condition Rating Scale

The Shire undertakes the condition rating of many of its infrastructure assets to determine their remaining useful life and fair values. In assessing assets' condition, the Shire has adopted a 1 to 5 scale of rating which allows the overall condition of different asset classes to be compared. Table 18 details the scale applied and what each rating means.

Grade	Condition	Description
1	Very Good	A new or near new asset, or an asset recently rehabilitated back to new condition, with no visible signs of deterioration. The asset or component will have no drop in level of service.
2	Good	An asset in excellent overall condition. There would be only very slight condition decline but it would be obvious that the asset was no longer in new condition.
3	Average	An asset in fair overall condition deterioration in condition would be obvious and there would be some serviceability loss.

4	Poor	An asset in fair to poor overall condition. The condition deterioration would be quite obvious. Asset serviceability would now be affected and maintenance costs would be rising.
5	Very Poor	An asset in poor to unserviceable overall condition deterioration would be quite severe and would be starting to limit the serviceability of the asset. Maintenance cost would be high.

Table 18: Condition Rating Measures

### Condition Inspection Frequencies

Transport assets are inspected in line with the relevant Manuals listed in Table 20 to the following frequencies.

Asset	Inspection Frequency
Roads	Sealed once every 3 years
Paths	Annual
Structures	Road Bridges – Every 5 years (Main Roads WA) Pedestrian Bridges – Every 3 years with paths
Drainage	Piped urban drainage - Every 5 years Open drainage & culverts – Every 3 years
Car Parks	Every 5 years
Aerodromes	Annually, as per CASA requirements.
Marine Facilities	Every 5 years

Table 19: Condition Inspection Frequencies

### **Inspection Manuals**

The following manual are employed by the Shire when transport assets are being inspected.

Asset	Manual
Roads	Maintenance – Manual to be developed for road safety and maintenance inspections.
	Condition - WALGA Road & Path Visual Condition Assessment Manual – External document.
Paths	Maintenance – Manual to be developed for path safety and maintenance inspections.
	Condition - WALGA Road & Path Visual Condition Assessment Manual – External document.



Structures	Maintenance & Condition – Main Roads WA bridge inspection guides.
Drainage	Maintenance & Condition – Manual to be developed (urban & rural).
Car Parks	Maintenance & Condition – Manual to be developed.
Aerodromes	Maintenance & Condition – Shire Checklist.
Marine Facilities	Maintenance & Condition – Manual to be developed for boat ramps.

Table 20: Asset Inspection Manuals

## Modelling

By understanding assets' physical condition (or any other performance feature), the Shire can then predict when assets, or their components, may require renewal. Typically, this is achieved by applying total useful lives to different assets or components, and then calculating how long it will take for them to reach a specific trigger.

Asset	Action	Triggers
Roads	Renewal	Condition rating of 4 (poor) or 5 (very poor).
Paths	Renewal	Condition rating of 4 (poor) or 5 (very poor).
Structures	Renewal	Condition rating of 4 (poor) or 5 (very poor).
Drainage	Renewal	Condition rating of 4 (poor) or 5 (very poor).
Car Parks	Renewal	Condition rating of 4 (poor) or 5 (very poor).
Aerodromes	Renewal	Condition rating of 4 (poor) or 5 (very poor).
Marine Facilities	Renewal	Condition rating of 4 (poor) or 5 (very poor).

Table 21: Asset Renewal Condition Triggers

## Upgrade/New Strategy

The Shire occasionally constructs or acquires upgraded and/or new assets. Expenditure on these assets is often considered as discretionary, and ultimately results in either a new or improved service (e.g. road widening results in a safer and/or higher capacity road). The following section outlines the Shire's general approach to upgrade and new projects.

### Project Prioritisation/Selection Criteria

The need for either upgraded or new assets is typically identified by Shire staff from a number of potential sources including customer and Council request, strategic plans, poor asset performance and so on. Assets' needs are then investigated by staff in order to determine their potential scope, benefit and costs. Where determined as being required, a formal report may be given to Council for their consideration and approval. Reports may consider different project aspects, such as costs, risk and strategic plan alignment.

## Disposal Strategy

At the present time the Shire generally does not frequently dispose of transport assets. Where such a project is identified, then the need and scope is considered by Shire staff and (in some instances) Council.

# Appendix F – Financial Model

Transport Works Programme Summary				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15	
Asset Sub Type	Activity Type	Activity Description	Funding Type	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	
<b>Aerodromes</b>																			
All	Operation	COA12600 - Operating Costs - Airport	Municipal	\$24,024	\$23,454	\$24,658	\$25,360	\$26,083	\$26,832	\$27,651	\$28,497	\$29,371	\$30,274	\$31,206	\$32,170	\$33,164	\$34,191	\$35,253	
All	Maintenance	COA12604 - Airport Infrastructure Maintenance	Municipal	\$34,533	\$34,000	\$35,128	\$35,782	\$36,446	\$37,125	\$37,867	\$38,624	\$39,396	\$40,184	\$40,988	\$41,808	\$42,645	\$43,497	\$44,368	
Lighting	Renewal	Airport Lighting Upgrade	Municipal	\$8,050	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Lighting	Renewal	Airport Lighting Upgrade	Grants & Contributions	\$24,150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
All	Renewal	Airport Renewal Project	Municipal	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	
<b>AERODROMES TOTAL</b>				<b>\$90,757</b>	<b>\$57,454</b>	<b>\$59,786</b>	<b>\$61,142</b>	<b>\$62,529</b>	<b>\$313,957</b>	<b>\$65,518</b>	<b>\$67,121</b>	<b>\$68,767</b>	<b>\$70,458</b>	<b>\$322,194</b>	<b>\$73,978</b>	<b>\$75,809</b>	<b>\$77,688</b>	<b>\$79,621</b>	
<b>Boat Ramps &amp; Jetties</b>																			
<b>BOAT RAMPS &amp; JETTIES TOTAL</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Bridges</b>																			
Bridge	Renewal	Renewal of failed road bridge and removal of temporary causeway in 2023	External																
<b>BRIDGES TOTAL</b>				<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Car Parks</b>																			
Car Parks	Renewal	RCP car park	Grants & Contributions	\$180,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>CAR PARKS TOTAL</b>				<b>\$180,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Drainage</b>																			
Culverts	Renewal	Coxall Road 2X Culvert replacements at SLK 18.92 and 23.30	Local Roads & Community Infrastructure Grant	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Culverts	Renewal	General renewal allocation to match depreciation	Municipal	\$0	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	
Drainage	Renewal	General renewal allocation to match depreciation	Municipal		\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	\$425,000	
<b>DRAINAGE TOTAL</b>				<b>\$30,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>
<b>Marine</b>																			
Marine	Operation	COA12700 - Expenses Relating to Water Transport Facilities	Municipal	\$28,586	\$27,500	\$29,717	\$30,896	\$32,121	\$33,396	\$34,723	\$36,104	\$37,539	\$39,032	\$40,584	\$42,197	\$43,876	\$45,620	\$0	
<b>MARINE TOTAL</b>				<b>\$28,586</b>	<b>\$27,500</b>	<b>\$29,717</b>	<b>\$30,896</b>	<b>\$32,121</b>	<b>\$33,396</b>	<b>\$34,723</b>	<b>\$36,104</b>	<b>\$37,539</b>	<b>\$39,032</b>	<b>\$40,584</b>	<b>\$42,197</b>	<b>\$43,876</b>	<b>\$45,620</b>	<b>\$0</b>	<b>\$0</b>
<b>Paths</b>																			
Paths	Renewal	Hosking Street - Concrete Footpath Construction	Drought Community Programme	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Paths	Renewal	Cambewarra Drive Pavement Overlay	Municipal	\$33,250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Paths	Renewal	To be confirmed	Municipal	\$0	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$10,000	\$15,000	\$15,000	\$15,000	\$15,000	
Paths	Renewal	General renewal allocation to match depreciation	Municipal		\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	
<b>PATHS TOTAL</b>				<b>\$63,250</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$58,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>
<b>Roads</b>																			
Signs	Maintenance	COA12206 - Signs Maintenance	Municipal	\$5,056	\$5,000	\$5,129	\$5,217	\$5,307	\$5,398	\$5,506	\$5,616	\$5,729	\$5,843	\$5,960	\$6,079	\$6,201	\$6,324	\$6,452	
Roads	Maintenance	COA12200 - Expenses Relating to Streets, Roads, Bridges & Depot Maintenance	Municipal	\$1,471,695	\$1,450,000	\$1,496,234	\$1,523,686	\$1,551,652	\$1,580,137	\$1,611,741	\$1,643,974	\$1,676,855	\$1,710,392	\$1,744,600	\$1,779,493	\$1,815,082	\$1,851,383	\$1,888,411	
Roads	Renewal	General allocation - non project specific - to match LTFP	Municipal	\$469,820	\$341,801	\$344,454	\$347,147	\$349,880	\$352,655	\$355,470	\$358,328	\$361,229	\$364,174	\$367,162	\$570,196	\$576,275	\$582,445	\$588,707	
Roads	Renewal	General allocation - non project specific - to match LTFP	Roads to Recovery	\$487,335	\$487,335	\$487,335	\$487,335	\$487,335	\$499,518	\$499,518	\$499,518	\$499,518	\$499,518	\$512,006	\$512,006	\$512,006	\$512,006	\$512,006	
Roads	Renewal	General allocation - non project specific - to match LTFP	Regional Road Group	\$329,867	\$329,867	\$329,867	\$329,867	\$329,867	\$329,867	\$329,867	\$329,867	\$329,867	\$329,867	\$329,867	\$329,867	\$329,867	\$329,867	\$329,867	
Roads	Renewal	General allocation - non project specific - to match LTFP	Other	\$1,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Pavement / Seal	Renewal	Unallocated renewal to match depreciation	Municipal	\$0	\$1,030,909	\$1,126,811	\$1,124,118	\$1,121,385	\$1,106,427	\$1,103,612	\$1,100,754	\$1,097,853	\$1,094,908	\$1,079,432	\$876,398	\$870,319	\$864,149	\$857,887	
<b>ROADS TOTAL</b>				<b>\$3,863,773</b>	<b>\$3,644,912</b>	<b>\$3,789,830</b>	<b>\$3,817,370</b>	<b>\$3,845,426</b>	<b>\$3,874,002</b>	<b>\$3,905,714</b>	<b>\$3,938,057</b>	<b>\$3,971,051</b>	<b>\$4,004,702</b>	<b>\$4,039,027</b>	<b>\$4,074,039</b>	<b>\$4,109,750</b>	<b>\$4,146,174</b>	<b>\$4,183,330</b>	

### Transport Works Programme Summary

Asset Sub Type	Activity Type	Activity Description	Funding Type	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Year 11 2030/31	Year 12 2031/32	Year 13 2032/33	Year 14 2033/34	Year 15 2034/35
<b>Street Furniture</b>																		
Street Furniture	Renewal	Hopetoun Street Furniture - Installation and renewal of street furniture	Drought Community Programme	\$10,500														
<b>STREET FURNITURE TOTAL</b>				\$10,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Street Lighting</b>																		
Street Lighting	Operation	COA12202 - Power - Street Lighting	Municipal	\$58,240	\$56,000	\$60,570	\$62,992	\$65,512	\$68,133	\$70,858	\$73,692	\$76,640	\$79,705	\$82,894	\$86,209	\$89,658	\$93,244	\$96,974
<b>STREET LIGHTING TOTAL</b>				\$58,240	\$56,000	\$60,570	\$62,992	\$65,512	\$68,133	\$70,858	\$73,692	\$76,640	\$79,705	\$82,894	\$86,209	\$89,658	\$93,244	\$96,974
<b>TOTAL TRANSPORT WORKS EXPENDITURE</b>				\$4,326,006	\$4,348,866	\$4,502,903	\$4,535,400	\$4,568,588	\$4,852,488	\$4,639,813	\$4,677,974	\$4,716,997	\$4,756,897	\$5,042,699	\$4,839,423	\$4,882,093	\$4,925,726	\$4,922,925

## Key Assumptions

A number of key assumptions are made in preparing forecasts of required transport network expenditure. They are that:

- Transport assets will remain in Council ownership throughout the period covered by this AMP, unless specifically detailed otherwise.
- Standards, Acts and Regulations associated with transport assets will remain essentially the same over the AMP life.
- Expenditure projections allow for no annual inflation.
- Operation and maintenance costs are based primarily on planned programmes where available. Where not available, cost projections are based on historical expenditure trends which are not necessarily a sound indicator of future need, nor are tied to actual activities.
- Renewal programmes have been based primarily on defined works programmes where available. Where not available, programmes are based on either modelling projections, historical cost and/or annual depreciation rates.
- Upgrade, acquisition/construction and disposal programmes are based on defined works programmes.
- Inventory information used in calculations is the latest available at hand, but consideration of overall data confidence levels is critical when using this AMP.
- Unit costs and assumed asset lives are the Shire's but do not necessarily represent actual asset performance.
- Historical expenditure reports split by activity may contain expenditure that was actually expended on different activities.

Accuracy of future financial forecasts may be improved in future revisions of this AMP by the following actions.

- Improving data confidence levels for transport asset inventory, condition and valuations to reliable or better.
- Developing activity based operation and planned maintenance schedules, with associated budgeting.
- Refining the long term capital works programme.

## Appendix G – Asset Ratios

### Background

On an annual basis, each WA local government reports seven key performance indicators (KPIs) (available within the Annual Report). Of these, three KPIs reflect the performance of the Shire's assets. These KPIs are useful in determining:

- the current physical state of the asset portfolio
- how sufficient past renewal expenditure was
- whether sufficient future renewal expenditure is being allowed for

### Asset Consumption Ratio

The ratio is a measure of the condition of the Shire's physical assets, by comparing their condition based fair value (what they're currently worth) against their current replacement cost (what their replacement asset is currently worth as new). The ratio highlights the aged condition of the portfolio and has a target band of between 50%-75%. Non depreciating assets (e.g. road formation) should be excluded from the calculation.

Depreciated Replacement Cost (Fair Value) of Depreciable Transport Assets  
Current Replacement Cost of Depreciable Transport Assets

Asset	Fair Value	CRC	ACR
Roads (ex formation)	\$46,999,913	\$88,878,001	53%
Paths	\$1,187,982	\$2,199,939	54%
Structures	\$4,613,966	\$6,042,391	76%
Drainage	\$12,227,493	\$20,372,728	60%
Car Parks	-	-	-
Aerodromes	-	-	-
Marine Facilities	-	-	-
<b>Total</b>	<b>\$65,029,353</b>	<b>\$117,493,058</b>	<b>55%</b>

Table 22: Transport Assets Consumption Ratios

### Asset Sustainability Ratio

The ratio is a measure of the extent to which assets managed by the Shire are being replaced as they reach the end of their useful lives. The ratio is essentially past looking, and is based upon dividing the average annual depreciation expense of the transport asset portfolio by the average annual renewal expenditure, for a number of past years (e.g. 3). The ratio has a target band of between 90%-110%.

Transport Asset Renewal Expenditure

## Transport Asset Depreciation

Asset	4 Year Average	ADE	ASR
Roads (ex formation)	\$1,422,914	\$2,288,467	62%
Paths	\$31,917	\$63,287	50%
Structures	\$0	\$74,476	0%
Drainage	\$11,150	\$424,295	3%
Car Parks	\$5,848	Unknown	Unknown
Aerodromes	\$3,670	Unknown	Unknown
Marine Facilities	\$0	Unknown	Unknown
<b>Total</b>	<b>\$1,475,499</b>	<b>\$2,850,526</b>	<b>52%</b>

Table 23: Transport Assets Sustainability Ratios

Asset Renewal Funding Ratio

The ratio is a measure as to whether the Shire has the financial capacity to fund asset renewal as and when it is required over the future 10 years' period. The ratio is calculated by dividing the net present value of planned renewal expenditure over the next 10 years in the LTFP, by the net present value of planned renewal expenditure over the next 10 years in the AMP. The same net present value discount must be applied in both calculations. The ratio has a target band of between 95%-105%.

NPV of LTFP Planned Renewal Expenditure over the next 10 years

NPV of AMP Required Renewal Expenditure over the next 10 years

Asset	LTFP	AMP	ARFR
All Transport Assets	\$12,093,829	\$25,596,109	47%
<b>Total</b>	<b>\$12,093,829</b>	<b>\$25,596,109</b>	<b>47%</b>

Table 24: Transport AMP Renewal Funding Ratio





# Workforce and Diversity Plan



April 2021





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# MESSAGE FROM THE CEO

Welcome to the Shire of Ravensthorpe Workforce Plan. It marks the next stage in our evolution to reset the compass of our Shire and our organisation.

The team that delivers the Shire's services to the community, day in and day out, is a group of committed and capable people. This plan shows how we are going to continue to recruit, develop and retain the skills and attributes we need over the coming years.



I am proud of our flexible and family-friendly workplace, and the way our staff embrace opportunities to learn and grow. We work as a team rather than in silos. It's more important to get the job done than to adhere precisely to a job description.

In fairly recent times, the Shire has faced a global pandemic, the closing and opening of mines, floods and drought. We have restructured, taken over management of a childcare centre in Hopetoun, prepared for an increase in use of the Aerodrome, and attracted millions of dollars of investment into the community. It is simply not possible to predict our future. This is a community that faces its challenges with resilience, seizes its opportunities, and forges its own path ahead.

Like all local governments, our organisation is driven by community service. The values that our Shire has adopted are:

1. Passionate commitment to service
2. Proudly promoting and advocating for our community
3. Clear and regular communication
4. Openly reporting on progress and listening to community feedback

The community can rely on us to uphold these values.

**Gavin Pollock**

**Chief Executive Officer, Shire of Ravensthorpe**

# INTRODUCTION

## Purpose of the Workforce Plan

Local Governments in Western Australia are required to implement Integrated Planning and Reporting (IPR) as the guiding process for planning and monitoring services and activities. The Workforce Plan (WFP) is a core informing strategy under IPR.

Workforce planning is a key tool to achieve a high performing organisation. Staff costs make up a significant portion of the total costs of most local governments and so having the right staff with the right skills, experience and knowledge at the right level of remuneration becomes a critical factor in the ability of the local government to provide cost effective services and deliver high quality projects.

The total workforce involved in the delivery of the Shire's services is not limited to direct employees, as it also includes contractors and shared employees with neighbouring Shires.

The WFP is a living document and the process of shaping the workforce is continuous. The Plan will be updated regularly to ensure its medium to long term goals can be achieved. It will be tweaked as needed in conjunction with the Strategic Review to be completed in 2020/21, and remain synchronised with the cycle as shown in figure 1 from then on.

FIGURE 1: INTEGRATED PLANNING AND REPORTING FRAMEWORK



## Goals of the Workforce Plan

### Goal 1: A flexible and family-friendly place to work with opportunities to learn and grow

This goal area is concerned with attraction and recruitment, and providing a positive and flexible workplace environment.

### Goal 2: Staff work as a team and take pride in what the Shire delivers to the community

This goal area is primarily concerned with the critical success factors for performance excellence. It includes culture, productivity, performance management (cascading from CEO's KPIs) and leadership development.

### Goal 3: The organisation's human resources systems and processes are aligned to high performance

This goal area is concerned with the human resources systems and processes that underpin the Workforce Plan, including organisation structure, industrial relations framework, delegations, policies, and processes.

## Principle of equity and diversity

Across all the above goals, the Shire is committed to creating a workplace that is equitable and diverse, as follows (see Appendix 3 for details):

- The organisation values equal employment opportunities and diversity, and the work environment is free from sexual and racial harassment
- The workplace is free from employment practices that are biased or discriminate against employees or potential employees
- Employment programs and practices recognise and include strategies to achieve workforce diversity

## Process to prepare the Plan

The process to prepare the Plan involved the following steps:

- Staff survey
- Labour market analysis
- Review of current practices, challenges and opportunities
- Integration with Equal Employment Opportunity Management Plan
- Develop plan

# The Shire’s Strategic Direction

## Vision, Values, Outcomes and Objectives

The Strategic Community Plan (2020- 2030) sets direction and the Corporate Business Plan covers the first four years in more detail. These Plans have been used as a guide; however, they will be reviewed in the coming months, at which point this Workforce Plan will be updated.

The vision is:

*“A growing community, thriving and resilient, sharing our natural wonderland with the world.”*

The Shire has four values. The community can rely on us for:

1. Passionate commitment to service
2. Proudly promoting and advocating for our community
3. Clear and regular communication
4. Openly reporting on progress and listening to community feedback

The table below shows the outcomes and objectives that drive the Council’s Corporate Business Plan and annual budgets. The Workforce Plan needs to ensure that the human resources of the Shire are aligned to delivering these strategies.

Outcomes		Objectives
<b>ECONOMY</b>	<i>The population is growing, in tandem with a thriving, resilient local economy</i>	<ul style="list-style-type: none"> <li>▪ To grow business and employment</li> <li>▪ The right resources and infrastructure are in place to support local commerce and industry</li> </ul>
<b>COMMUNITY</b>	<i>This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off</i>	<ul style="list-style-type: none"> <li>▪ Social services and facilities are designed and delivered in a way that fits community needs and aspirations</li> <li>▪ Community groups function well with strong volunteer effort and feel supported by the community</li> <li>▪ People feel that their community is safe for all, free of nuisance and protected from risk of damage</li> <li>▪ People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life</li> <li>▪ Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment</li> </ul>

Outcomes	Objectives
<p style="writing-mode: vertical-rl; transform: rotate(180deg);"><b>BUILT ENVIRONMENT</b></p> <p><i>The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors</i></p>	<ul style="list-style-type: none"> <li>▪ The Shire of Ravensthorpe has appropriate housing choice available to the community</li> <li>▪ New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town</li> <li>▪ The towns of the Shire have attractive streetscapes in keeping with local character</li> <li>▪ It is easy and safe to move around and in and out of the district</li> <li>▪ The Shire’s heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity</li> </ul>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);"><b>NATURAL ENVIRONMENT</b></p> <p><i>Our unique world class biosphere is valued and protected for the enjoyment of current and future generations</i></p>	<ul style="list-style-type: none"> <li>▪ Maximised resource recovery from waste and safe disposal of residual waste</li> <li>▪ Water conservation and water harvesting opportunities are maximised</li> <li>▪ The Shire’s valued natural areas and systems are protected and enhanced</li> <li>▪ Energy is used efficiently and there is an increased use of renewable energy in the Shire.</li> </ul>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);"><b>GOVERNANCE AND LEADERSHIP</b></p> <p><i>The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward</i></p>	<ul style="list-style-type: none"> <li>▪ The Shire’s community is engaged and involved</li> <li>▪ The Council ensures its decisions are well informed and considered</li> <li>▪ The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future</li> <li>▪ The Shire of Ravensthorpe is known as a good employer, and staff have the capacity and skills to deliver identified services and strategies</li> <li>▪ The value of community owned assets is maintained</li> <li>▪ Financial systems are effectively managed</li> <li>▪ Customer service and other corporate systems are of high quality</li> </ul>

# WORKFORCE PROFILE

The organisation’s structure is shown in Appendix 1. The following analysis examines the make-up of and key features of the workforce. It is intended to be a broad snapshot of the workforce rather than an exact representation.

## Number of Employees

The Shire of Ravensthorpe has a total of 60 employees (as at September 2020), including 6 vacancies at the time of writing, which equates to 50 full time equivalent (FTE) positions.

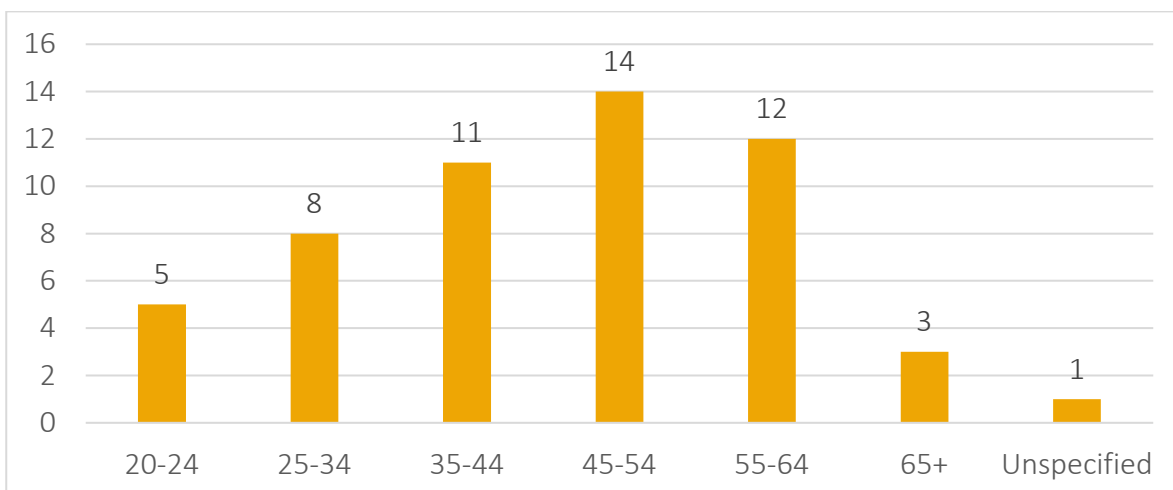
There were 35 FTEs at the Shire in 2017/18. The increase to 50 FTEs was driven by taking over the Little Barons childcare service in Hopetoun in 2019/20 (7 new positions), and using significant cost savings in overtime to reinvest in capacity for service delivery.

The table below shows the status breakdown for the filled positions (54).

Status	No.	%
Full-Time	28	52%
Part-Time	10	19%
Casual	6	11%
Contract	10	19%

## Age Profile

The age profile of Shire of Ravensthorpe employees as of September 2020, is shown in the chart below. More than a quarter of the staff are 55+. Approximately 15% of staff are expected to retire over the course of this plan (including approximately 25% of outside staff).



The age profile represents five generations in the workforce as shown in the table below.

Generation	Born	No.	%
Silent Generation	1925 – 1945	1	2%
Baby Boomers	1946 – 1964	12	22%
Gen X	1965 – 1979	20	37%
Gen Y	1980 – 1994	15	28%
Gen Z	1995 – 2012	5	9%
Unspecified		1	2%

While it is important not to generalise too much based on generational characteristics, there are some broad commonalities in the different groups which are helpful to be aware of, as follows<sup>1</sup>.

#### SILENT GENERATION<sup>2</sup>

The Silent Generation often have a strong work ethic and are very resilient. Financial security and comfort are very important to them, and they work hard to have stability in their lives.

The Silent Generation has no problem answering to authority. They are used to hierarchical systems of management, and of all the generations are most likely to have respect for authority figures.

Equally, they expect to be treated with respect. They often have a lot to teach the younger generations and are generally willing to share their knowledge and experience with others in the workplace. Conversely, they can learn from the younger generations if given the opportunity, especially in the area of technology.

#### BABY BOOMERS

Baby Boomers are also known for having a strong work ethic, placing significant importance on professional accomplishments, and for being somewhat reserved from a social perspective. They are often considered the “workaholic” generation, and are generally goal-oriented and competitive. Because they grew up making phone calls and writing letters, this generation may prefer one-on-one communication and phone calls over email and instant messaging.

#### GENERATION X

Generation X is widely credited for creating the concept of work/life balance. They are known for being extremely independent and self-sufficient, valuing freedom, and shunning micro-management in the workplace. While they may not be as tech-savvy as the younger generations, Gen X-ers are usually quite technologically adept.

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<sup>1</sup> Adapted from [Generational Diversity in the Workplace](#) apart from the Silent Generation.

<sup>2</sup> Adapted from [Silent Generation](#)



## GENERATION Y

Generation Y, also referred to as Millennials, thrive on new innovations and tend to have a natural “startup” mentality. They desire work/life balance and expect flexibility in the workplace, such as working from home and casual dress. They aim to work smarter, rather than harder. This generation is eager but can come across as self-involved and overly attached to technology. They can require a significant amount of feedback from employers.

## GENERATION Z

Generation Z is the youngest generation in the current workforce. They are considered the most tech-savvy of the groups and are known for being creative, flexible, and self-reliant. They may also be easily distracted and require bite-sized, immediate feedback from their employers.

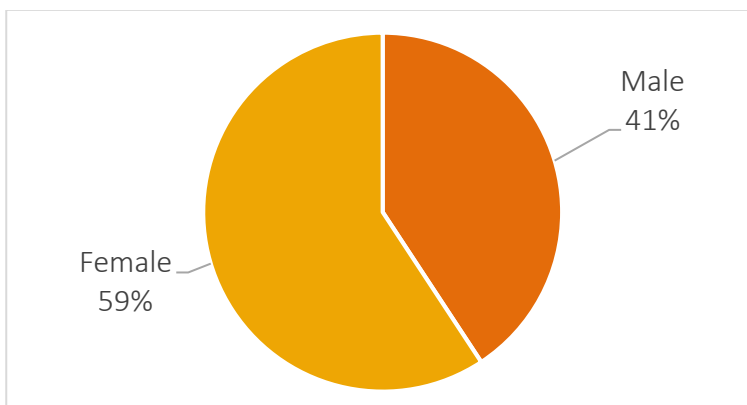
## Length of Service

As of September 2020, length of service ranged from 3 months to over 24 years. Half of the workforce has been there for two years or less, mainly reflecting a one-off restructuring.

Years of Service	No.	%
0 to 2	27	50%
2+ to 5	15	28%
5+ to 10	5	9%
10+ to 15	3	6%
15+	4	7%

## Gender Profile

Approximately 41% of the workforce is male and 59% is female. The Executive Managers are 100% male.



## Disability

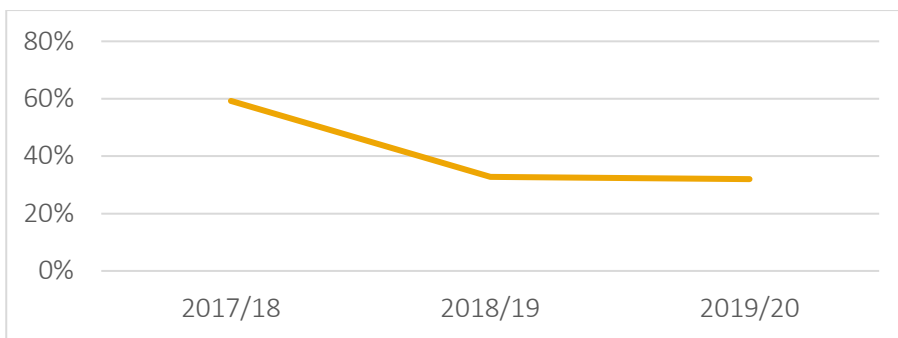
The Shire hasn't kept disability records in the past. However, this is now being instituted.

## Turnover

As can be seen in the table below, turnover in the Shire was 32% in the last financial year. While this is relatively high, it is not exceptional in regional Shires, where rates considerably higher than this are common. A significant factor in the overall rate, is very high turnover in the childcare area. The organisation has a notably stable senior management team. Ravensthorpe's turnover rate is declining.

	2017/18	2018/19	2019/20
Number of staff departing (FTE)	20.73	12.47	16.63
Total FTE	35	38	52
% of workforce	59%	33%	32%

The chart below shows the trend over the previous three financial years.

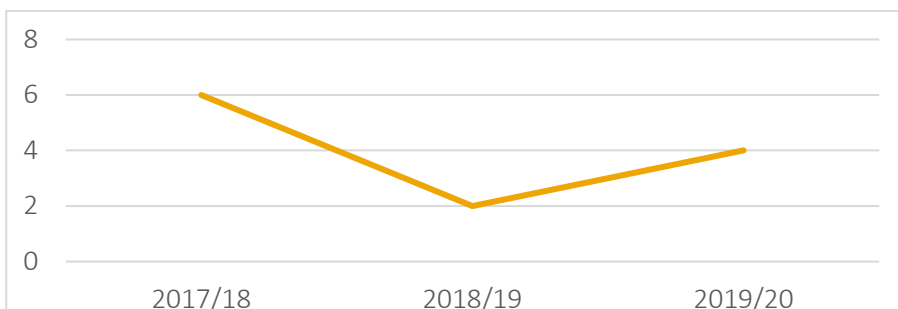


## Workers Compensation Injury Claims

There were four workers compensation claims in the financial year 2019/20. This was an increase on the previous year (2018/19) where there were two claims. Both these years were a reduction on 2017/18, which saw six claims.

	2017/18	2018/19	2019/20
Number of Workers Compensation claims	6	2	4

The chart below shows the trend over the previous three financial years. Significant improvements in the Shire's health and safety system were introduced in 2018/19 (see recent achievements, p. 13).



# LABOUR MARKET ANALYSIS<sup>3</sup>

The Shire serves a population of approximately 1,733. The Shire's labour market consists primarily of the local population and Western Australia more broadly. Executive and specialised positions are generally recruited from outside the Shire, with other positions recruited locally.

The following analysis shows the key features of the local labour market, compared to the State as a whole.

## Educational attainment

The local population has a lower level of educational attainment than the State population.

Level of highest educational attainment - 15+ years	Ravensthorpe	Ravensthorpe %	WA %
Bachelor Degree level and above	138	9.7	20.5
Advanced Diploma and Diploma level	116	8.1	8.9
Certificate level IV	43	3.0	3.1
Certificate level III	199	13.9	14.0
Year 12	201	14.1	16.0
Year 11	90	6.3	5.4
Year 10	240	16.8	11.8
Year 9 or below	120	8.4	5.9
No educational attainment	0	0.0	0.5
Not stated	239	16.7	11.0

## Aboriginal and Torres Strait Islander

1-2% of the working age population and 1.7% of the total population in the Shire of Ravensthorpe is Aboriginal and/or Torres Strait Islander (compared to 3.1% for Western Australia as a whole).

## Country of birth

70.9% of the population was born in Australia (compared to 60.3% for Western Australia as a whole). Most of those who were born elsewhere, come from English speaking countries (mainly England, New Zealand and South Africa).

## Median age

Ravensthorpe's median age is 45, significantly older than the WA median age of 36.3. This is influenced by a substantial proportion of retired residents in Hopetoun.

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<sup>3</sup> All statistics are from the ABS 2016 Census unless otherwise stated.

## Disability

3.6% of the population in Ravensthorpe has need for assistance in one or more of the core activity areas of self-care, mobility and communication.

## Unemployment

The Shire of Ravensthorpe has a low unemployment rate, estimated at 3%<sup>4</sup> (2019).

## Housing affordability

Rent and mortgage payments as a percentage of household income give an indication of housing affordability – one of the factors that can be an attractive feature of regional life. The tables below show that housing is considerably more affordable in Ravensthorpe than in Western Australia as a whole.

Rent weekly payments	Ravensthorpe	WA
Median rent	\$220	\$347
Households with rent payments greater than or equal to 30% of household income	6.9%	9.7%

Mortgage monthly repayments	Ravensthorpe	WA
Median mortgage repayments	\$1,200	\$1,993
Households with mortgage payments greater than or equal to 30% of household income	4.3%	8.6%

# SKILLS AND CAPACITY NEEDS

The skills and capacity needs of the Shire in order to achieve the Strategic Community Plan and Corporate Business Plan are key drivers of the Workforce Plan.

Analysis of the current workforce indicates that the positions are generally well aligned to delivery of the Shire's plans. The key gaps and pressures are:

- grants and community/club development
- changes in use of airport, with increased use (driven by resources sector) requiring increased staff, often at relatively short notice
- childcare workforce, with families coming in for resources jobs (approximately 20% of the Shire workforce relies on childcare to be able to undertake employment)

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<sup>4</sup> [REMPLAN Economic Profile for Goldfields-Esperance Region](#), retrieved 25 November 2020

# POLICIES

The Shire of Ravensthorpe has a set of up to date Human Resources policies, as follows:

- Delegated Authorities
- Organisational Structure
- Senior Employees Designations
- Occupational Safety & Health
- Code of Conduct for Employees
- Internet and Email Usage
- Fitness for Work
- Vehicle Plant and Equipment Management
- Corporate Uniform
- Mobile Phone Allowance
- Staff – Superannuation Salary Sacrifice
- Staff Training and Development
- Staff – Education and Study Assistance
- Recognition of Service – Employees

The following are covered in individual contracts and/or the Enterprise Bargaining Agreement:

- Performance Management
- Flexible Work Arrangements
- Parental Leave

# STAFF SURVEY

The survey was undertaken in November 2020. There were 46 responses, which is 84% of all filled positions, and increase from the 2019 survey (75%). The survey is therefore highly robust. The results are highly positive. There is a slight downward shift in the strength of positive responses to some questions in comparison with last year. The most notable negative shift is in the impact of training on job performance. This is understandable given the need to fill in some basic gaps which took precedence over job-specific training for a period. It is not expected that this will continue to be an issue, but will be reviewed after the next survey. The detailed survey results can be seen in Appendix 2.

# SUMMARY OF CURRENT STATE AND KEY ISSUES

There have been notable recent achievements in progressing workforce issues:

- Addressed historic under-investment in staff development
- Reviewed and updated all position descriptions
- Reviewed and updated all relevant policies
- Established new EBA
- Created roles and responsibilities matrix
- Created training matrix (in progress)
- Undertaken organisational restructure
- Website improvements and marketing the liveability of the Shire

The following key issues remain:

- Specific recruitment/retention challenges:
  - Fill gap in grants and community/club development
  - Recruitment and retention of childcare workers and cleaners
  - Recruitment of airport workers
- General recruitment/retention challenge: attracting and retaining people in a remote area, at considerable distance from home/the metropolitan area.
- Need to document procedures to be used when other staff are covering for absences or for handovers. The discipline of documenting procedures in itself often reveals where efficiencies can be made or where workloads are out of balance.
- A large proportion of the the Shire workforce is relatively new to the Shire (and some new to local government), which brings challenges in terms of on the job 'know how' and 'know why'.
- Approximately 15% of the workforce is expected to retire over the term of this plan, presenting challenges in terms of both supporting transition to retirement and succession planning.
- While the Shire has a solid foundation of human resources policies, there are some key gaps to be progressively filled.

# GOALS, STRATEGIES AND ACTIONS

This table below outlines the goals, medium term strategies and key actions of the Workforce Plan. Note that many of the strategies and actions reflect the current good practice of the Shire, with tweaks that focus on the issues that have been identified to sustain the capability and performance of the organisation. The goals, strategies and actions are aligned with, and should be read in conjunction with, the Shire’s Equal Employment Opportunity Management Plan (see Appendix 3).

Goals	Medium Term Strategies	Key Actions
<p><b>Goal 1</b></p> <p>A flexible and family-friendly place to work with opportunities to learn and grow</p> <p><i>This goal area is concerned with attraction and recruitment, and providing a positive and flexible workplace environment.</i></p>	<p>1.1 Recruit to match skills, values, and other attributes to meet the commitments of the Shire’s strategic and corporate plans</p>	<ul style="list-style-type: none"> <li>▪ Continue and intensify promotion of the Shire as a great place to work which welcomes diversity, and marketing of the District as a desirable place to live (the latter in conjunction with local resources companies)</li> <li>▪ Work with the resources companies for mutual sharing of information about partners of candidates who are available for work</li> <li>▪ Recruit a part-time Grants and Community Development officer in 2020/21</li> <li>▪ Respond to the workforce demands of the airport and childcare</li> <li>▪ Continue to provide student work experience and traineeship</li> </ul>
	<p>1.2 Provide high quality professional and career development opportunities</p>	<ul style="list-style-type: none"> <li>▪ Ensure all staff have a training and development plan where relevant, refreshed in April each year in line with the performance management process (see Goal 2)</li> <li>▪ Provide development opportunities through higher duties and special projects</li> </ul>
	<p>1.3 Develop succession planning and support retirement transitions</p>	<ul style="list-style-type: none"> <li>▪ Identify staff with the potential to grow into more specialised or management positions</li> <li>▪ Establish retirement transition process based on: (i) looking ahead and planning for a staged process that works for the organisation and the individual (ii) care for the wellbeing of the individual (iii) capturing institutional knowledge</li> </ul>

Goals	Medium Term Strategies	Key Actions
<p>Goal 2</p> <p>Staff work as a team and take pride in what the Shire delivers to the community</p> <p><i>This goal area is primarily concerned with the critical success factors for performance excellence. It includes culture, productivity, performance management (cascading from CEO's KPIs) and leadership development</i></p>	2.1 Embed the culture of the organisation in strong values	<ul style="list-style-type: none"> <li>▪ Create alignment with the values in the Strategic Community Plan: Passionate commitment to service; Proudly promoting and advocating for our community; Clear and regular communication; Openly reporting on progress and listening to community feedback</li> <li>▪ Ensure that EEO principles and practices are integral to the workplace</li> </ul>
	2.3 Foster an open environment and effective communication	<ul style="list-style-type: none"> <li>▪ Continue to share information regarding relevant context, issues under consideration and key decisions</li> </ul>
	2.4 Align performance management with the objectives and success measures of the organisation	<ul style="list-style-type: none"> <li>▪ Implement staff performance management, cascading from the CEO's performance agreement with the Council, aligned with training matrix</li> <li>▪ Continue to identify opportunities to improve efficiency</li> </ul>
	2.5 Engage staff on opportunities to improve the working environment and productivity	<ul style="list-style-type: none"> <li>▪ Encourage people who cover an unfamiliar position to bring a fresh eye and question 'how things are always done around here'</li> <li>▪ Administer the annual staff survey and consider the results</li> </ul>
<p>Goal 3</p> <p>The organisation's human resources systems and processes are aligned to high performance</p> <p><i>This goal area is concerned with the human resources systems and processes that underpin the Plan, including organisation structure, industrial relations framework, delegations, policies, and processes</i></p>	3.1 Ensure up to date, fit for purpose organisation structure	<ul style="list-style-type: none"> <li>▪ Review organisation structure every 2-4 years</li> </ul>
	3.2 Ensure fair and appropriate remuneration and benefits for staff	<ul style="list-style-type: none"> <li>▪ Administer contracts for managers and nominated senior personnel</li> <li>▪ Administer the EBA for other staff</li> </ul>
	3.3 Maintain a healthy and safe work environment	<ul style="list-style-type: none"> <li>▪ Embed a culture of safety and continue to strictly adhere to Occupational Safety and Health procedures</li> </ul>
	3.4 Continue to enhance workforce policies, systems, and processes	<ul style="list-style-type: none"> <li>▪ Continue to maintain up to date policies and procedures</li> <li>▪ Improve collection of workforce data on disability</li> </ul>
	3.5 Annual review of key workforce measures	<ul style="list-style-type: none"> <li>▪ Develop and implement annual reporting on nominated workforce measures in the Annual Report</li> </ul>



## COSTS

The Shire's workforce costs are projected to increase in line with the EBA (2%) for the life of the plan. All costs associated with the employment of a person are included, including salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, and fringe benefits.

	2020/21 (\$m)	2021/22 (\$m)	2022/23 (\$m)	2023/24 (\$m)
Employee Costs	4.29	4.54	4.64	4.74

## RISK MANAGEMENT

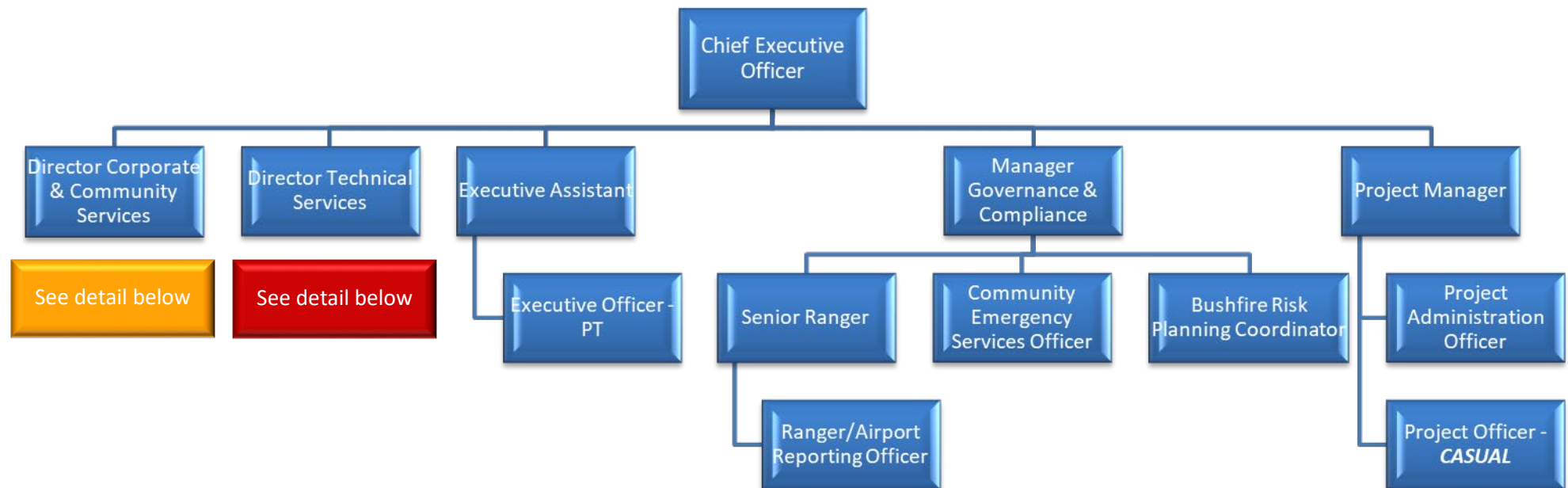
Risk	Treatment
Vacancies for critical positions	<ul style="list-style-type: none"><li>Succession planning and contingency provision for temporary contracts that may be required</li><li>Increased attention to branding and marketing</li></ul>
Injury/death	<ul style="list-style-type: none"><li>Continued strict adherence to Occupational Safety and Health procedures</li></ul>

## MONITORING

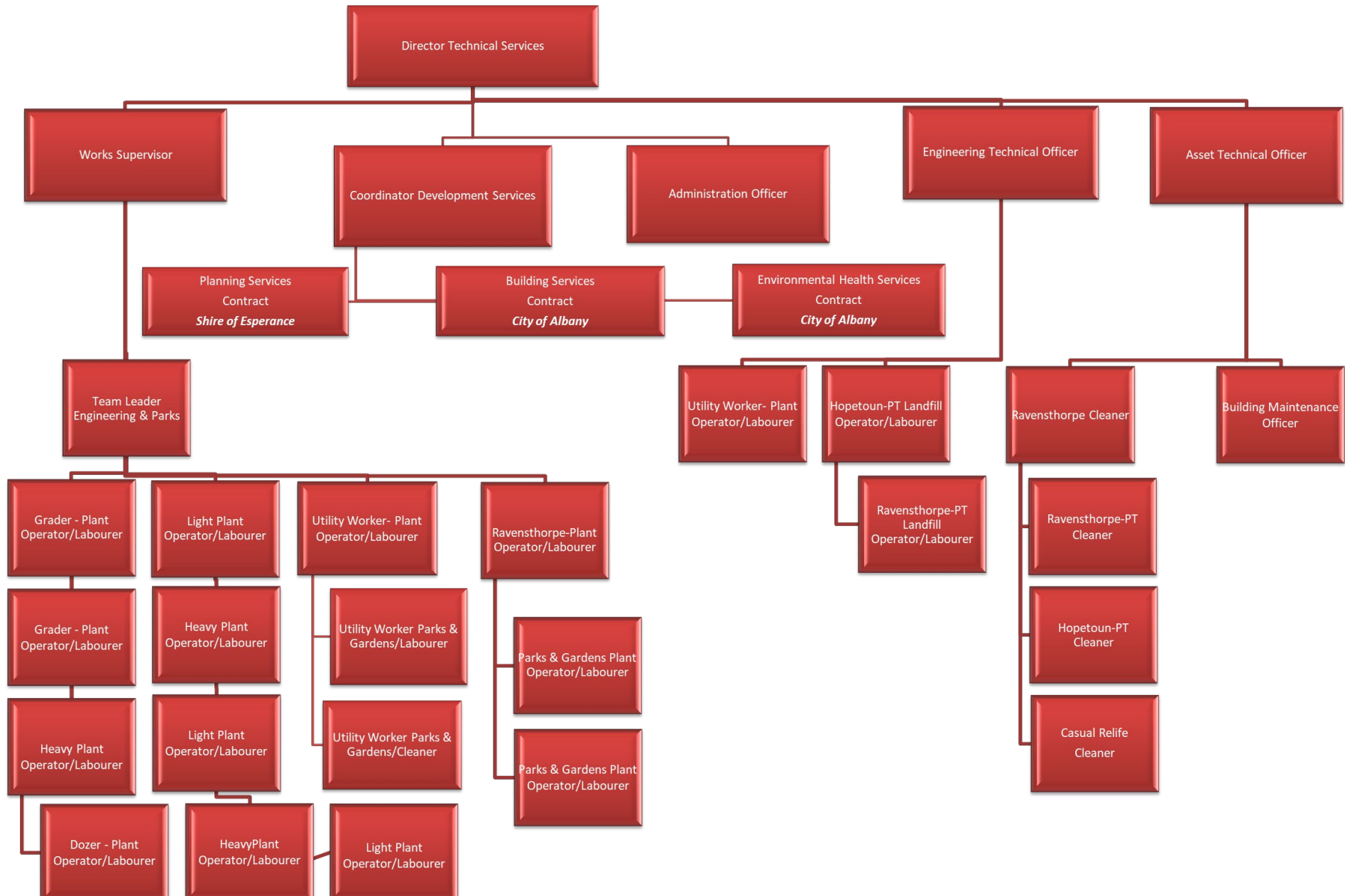
These measures will be reported in the Annual Report.

Indicator	Measure
Ability to attract staff	Time to recruit
Staff satisfaction	From staff survey
Workers Compensation claims	From Occupational Safety and Health data

# APPENDIX 1: ORGANISATIONAL CHART

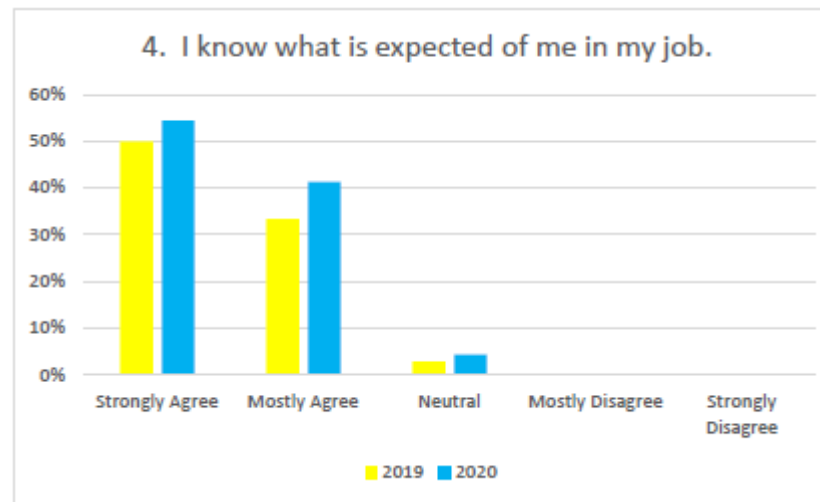
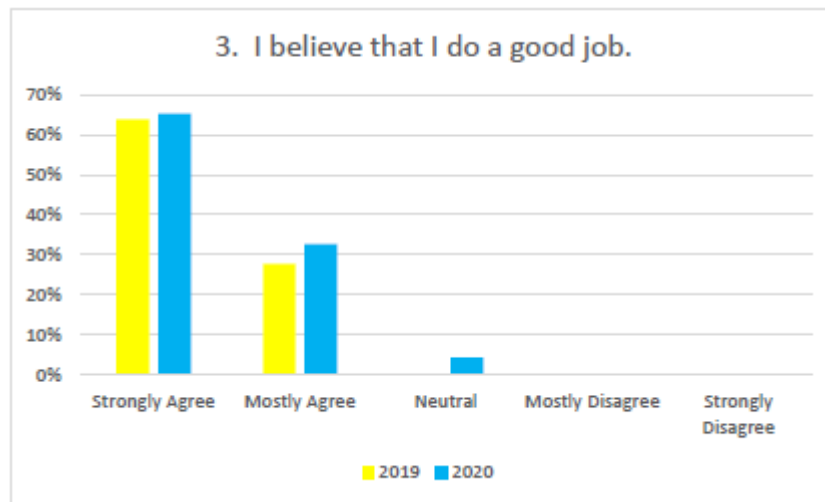
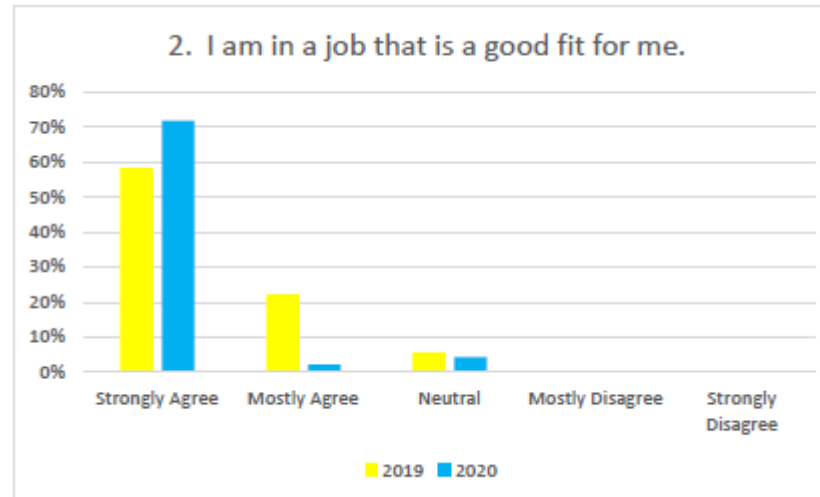
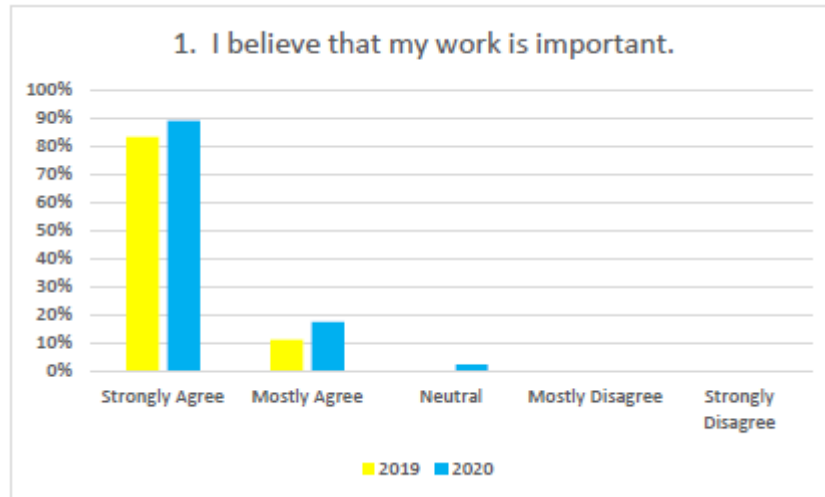


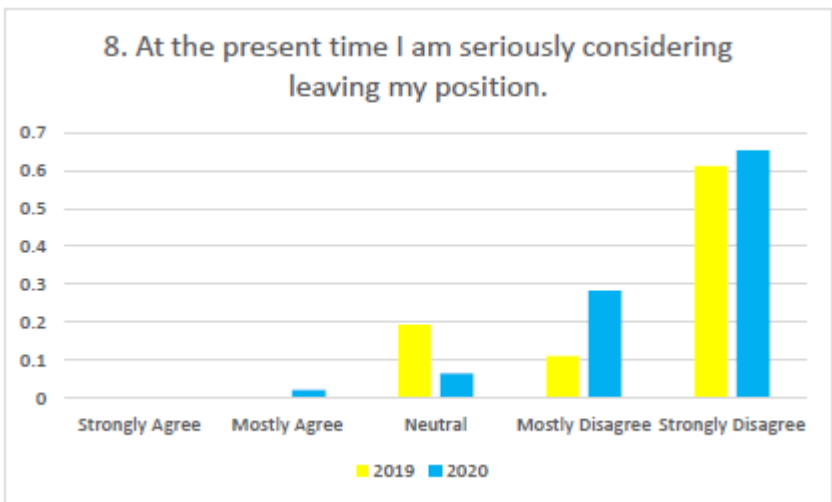
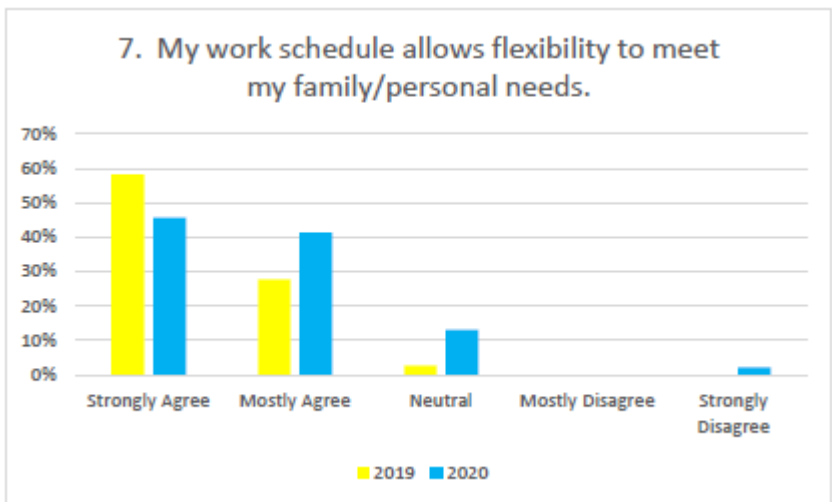
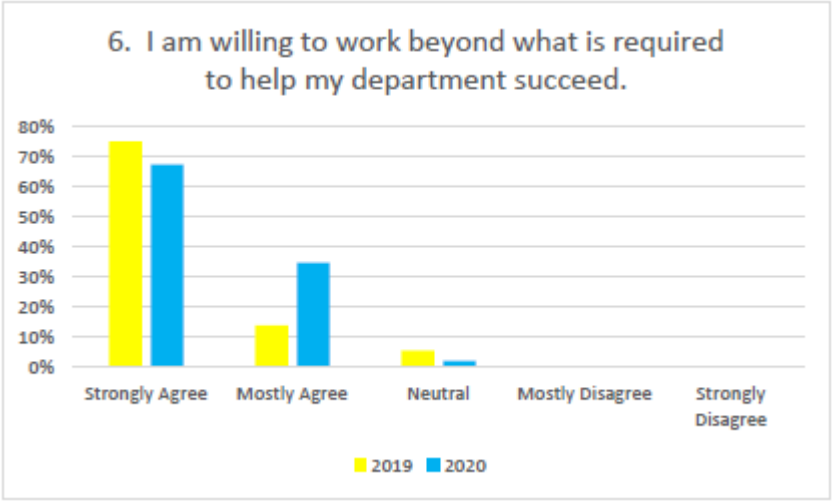
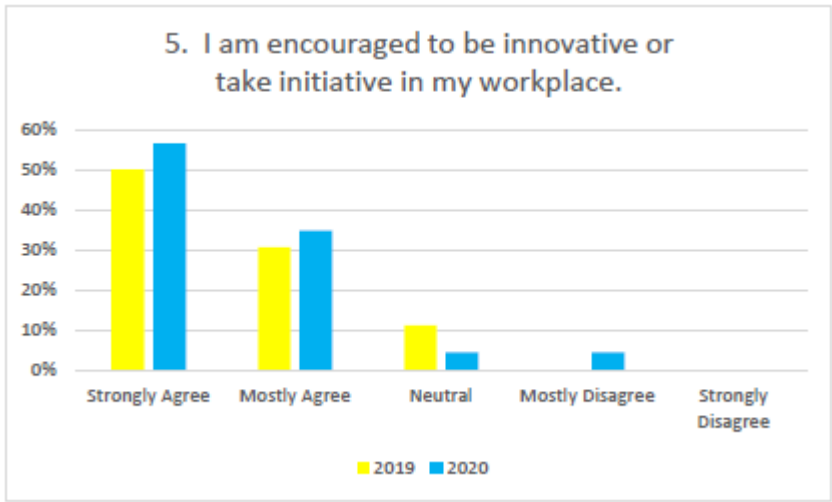


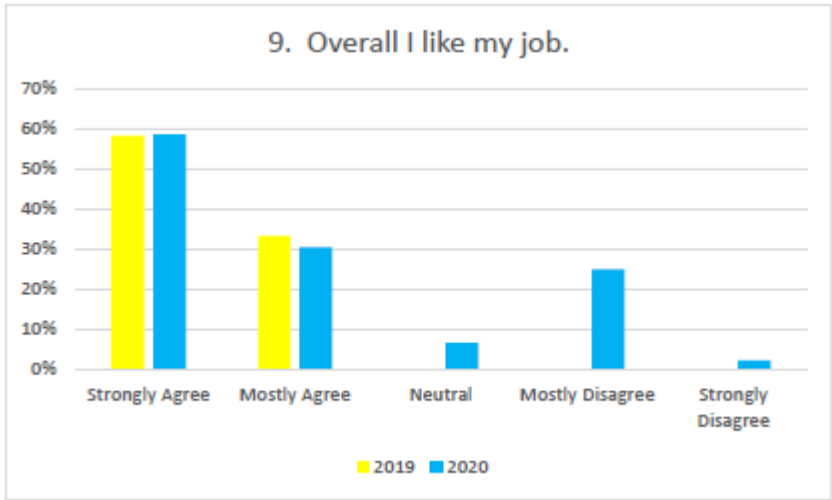


# APPENDIX 2: STAFF SURVEY RESULTS

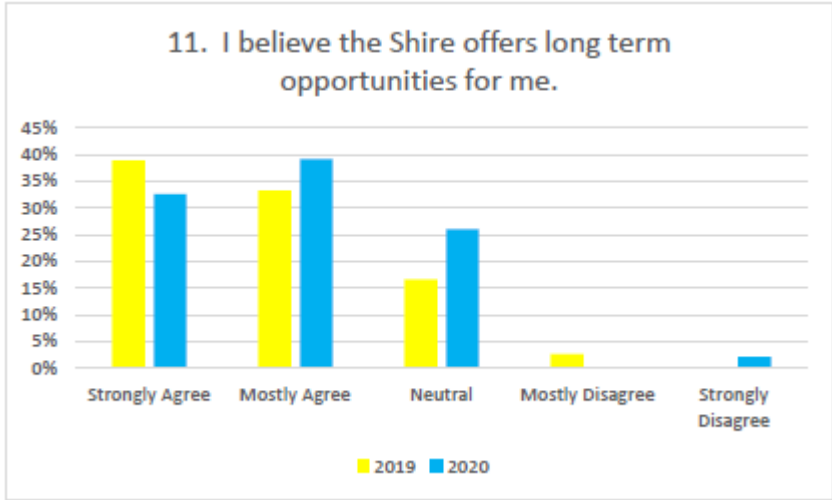
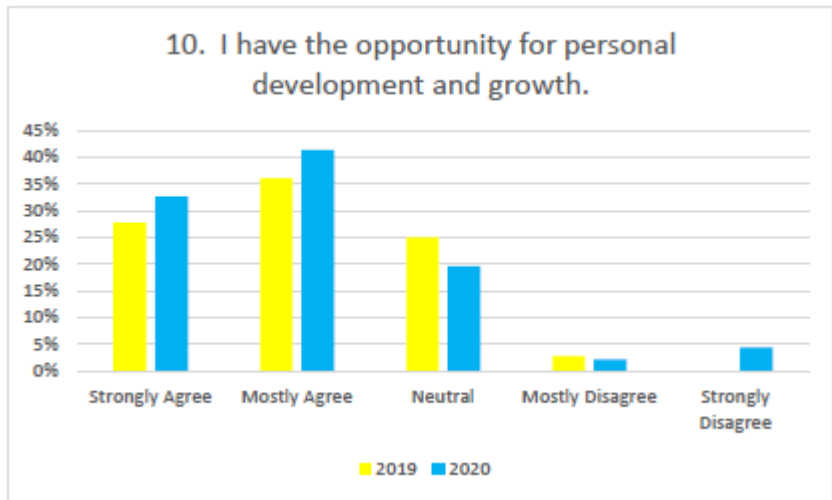
## YOUR JOB



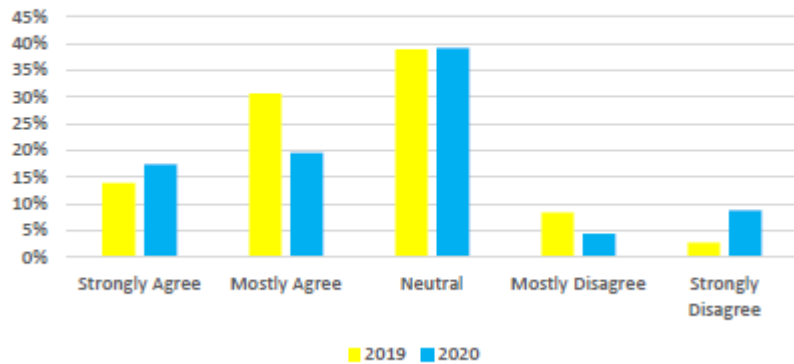




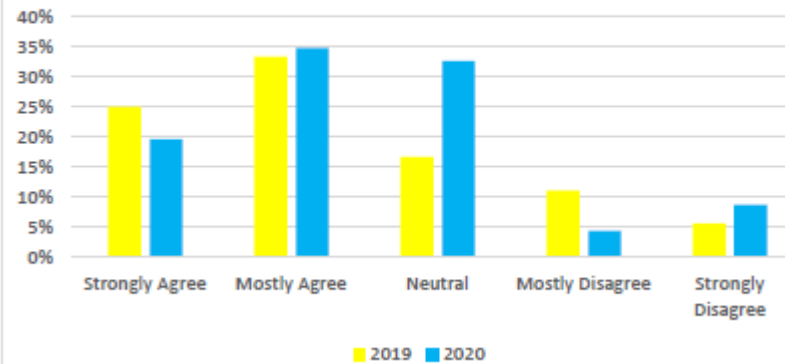
**TRAINING AND DEVELOPMENT**



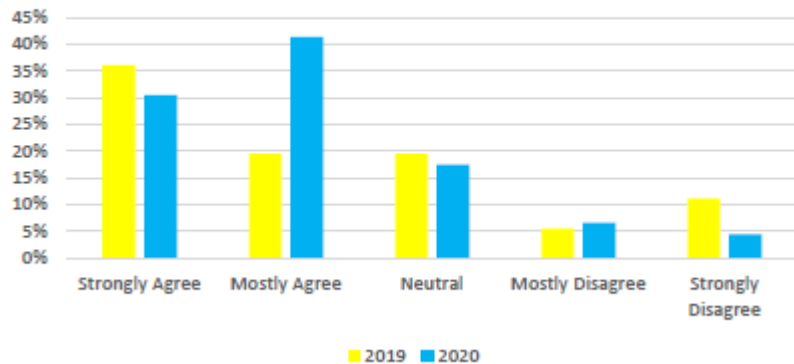
12. I feel promotional opportunities are available for me.



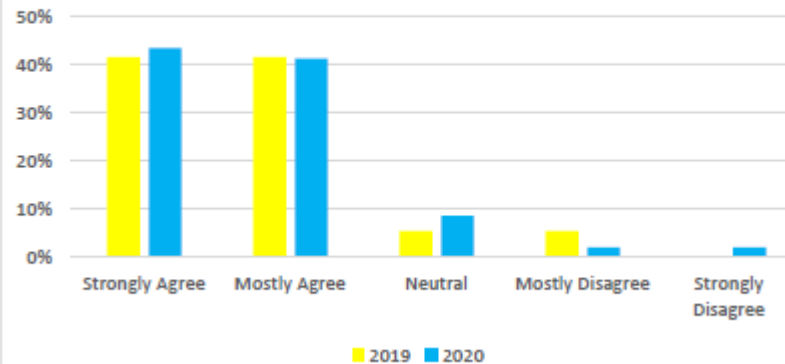
13. I believe the training I have received has improved my work performance



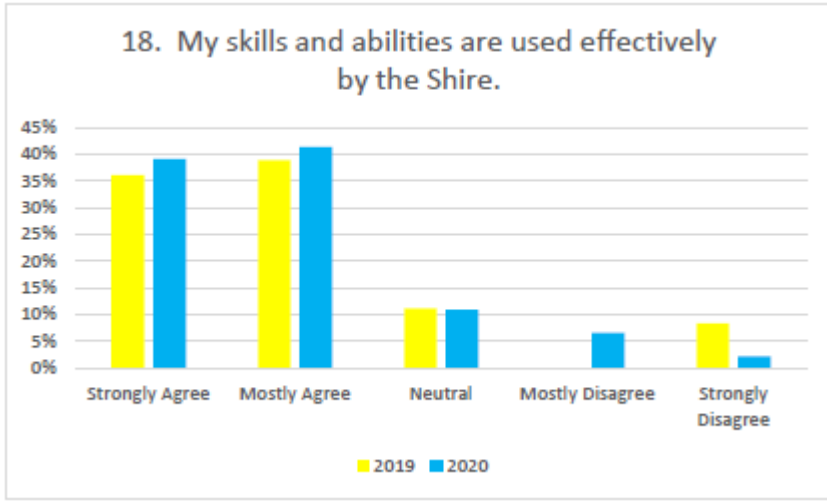
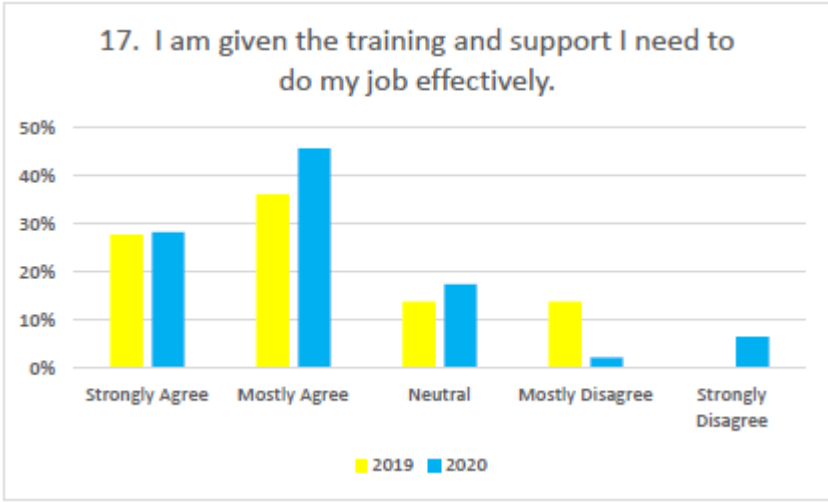
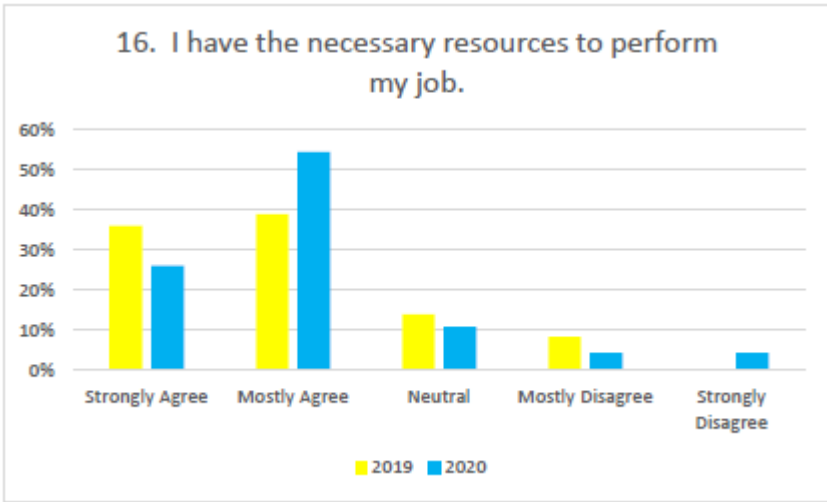
14. I am aware of the training options which are available to me.



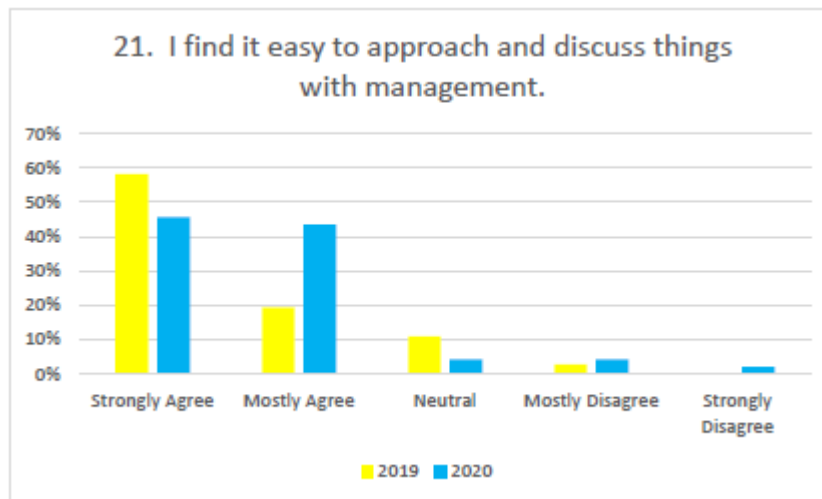
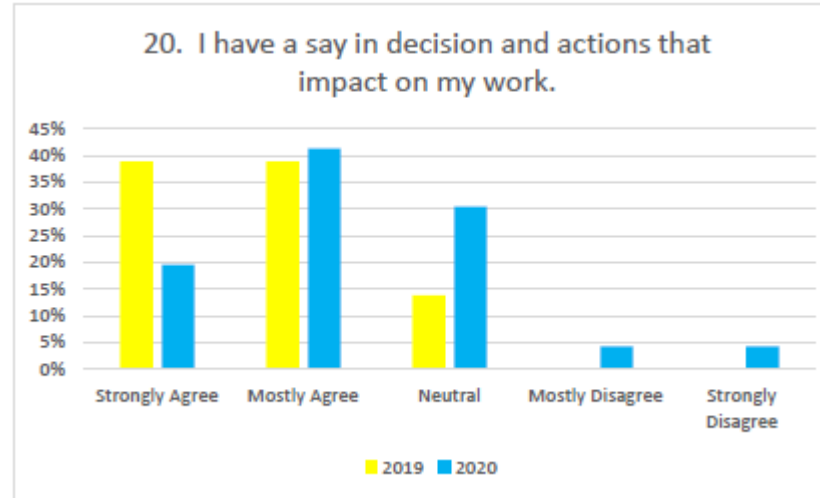
15. I feel that I can get the information I need to do my job.



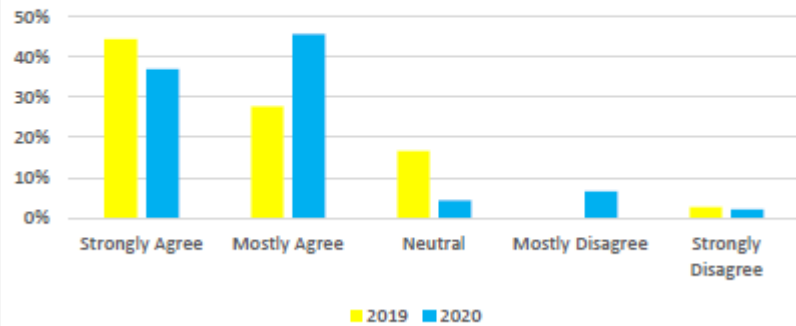




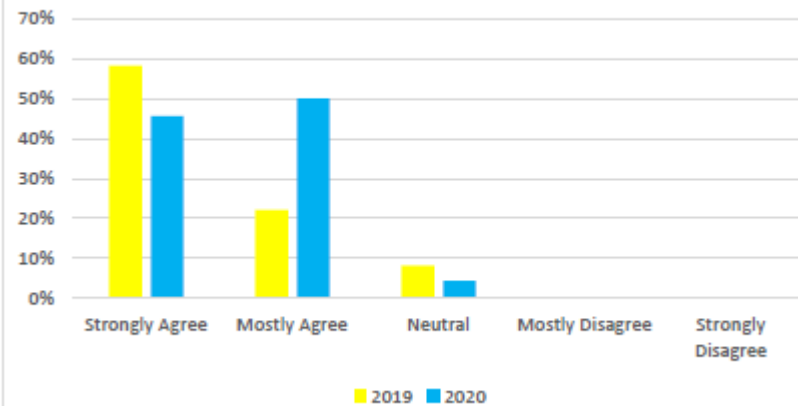
## COMMUNICATION



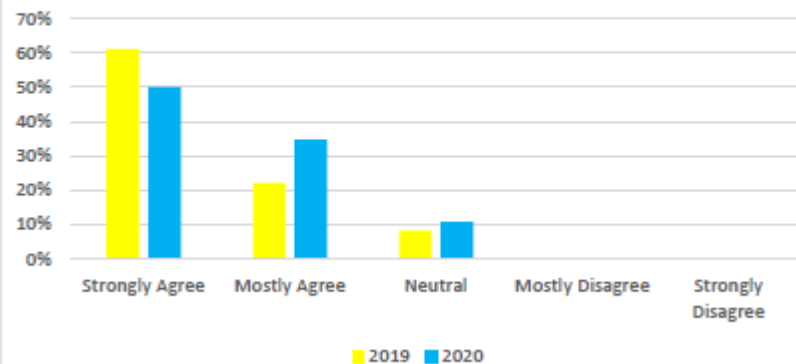
23. I am satisfied with the methods the organisation uses to communicate information to me.



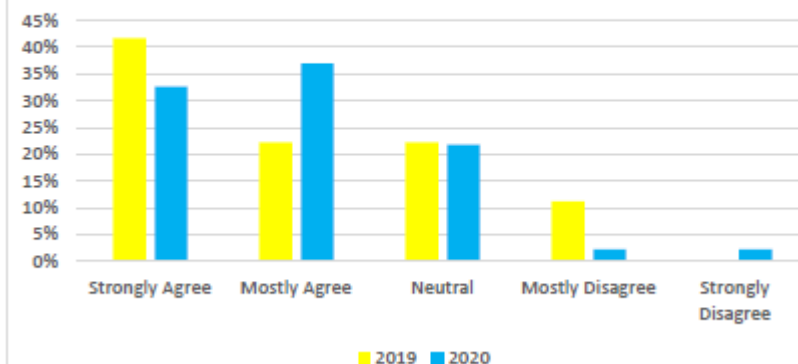
24. The Shire is a good place to work.



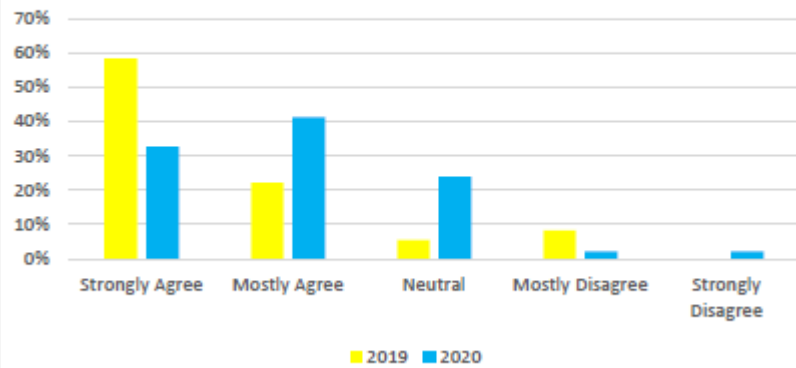
25. I am proud to say where I work and would recommend it to others.



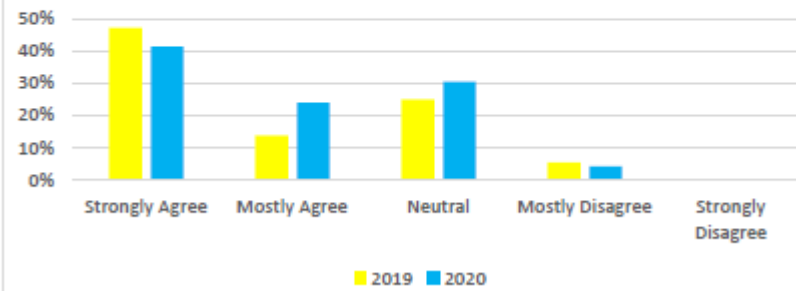
26. I feel the Shire's public image has improved in the past 3 months.



27. The decisions the new management are making regarding employees is considered fair.



28. The Shire has positively supported me during the recent change in management and my family when dealing with personal issues outside of the workplace.



## 29. Are there any barriers or constraints that prevent you from achieving your job requirements or contributing to the organisational goals?

- Difficulty in accessing accurate, up to date documentation. Lack of process and procedures – information.
- Time – Being regional, I feel there is a barrier between time and opportunity for training to come down and do more one on one training.
- Time.
- Lack of resources.
- Not enough resources and having to supply things ourselves without the option of reimbursement.
- Not enough time in the day for the workload.
- No running accounts at local businesses. Lack of overtime.
- No because flexibility is provided so I can still meet my deadlines.
- There is no disposal process/schedule in place.
- Lack of staff.
- Not really – but would appreciate more “do not disturb” and less unnecessary interruptions when busy with end of month/end of year and during billing period. Would appreciate more senior support during these times.
- Four day week.
- No vehicle, otherwise could help with parks and other toilets/campgrounds. No chemical training.
- Accountability and transparency of my team member’s work is unclear and I am trying to change that culture which may take some time.
- Staff availabilities.

## 30. What do you like best about working for the Shire?

- It has a positive vibe and feels like it is really trying to work on a positive community benefit.
- The Shire is supportive of their workers and their needs to operate.
- The hours.
- Diversified nature of business.
- Job security. Good pay. Training and support. Clear directives and expectations.
- Reason with time off.
- The support and effort that goes in all areas of work. I feel as if it is all well organised.
- It’s fun and I look forward to it.
- Everyone gets along very well.
- The people.
- It’s a good job, community and I have variation.
- The flexibility to work hours when required, yet still be available to my family/family business that needs me.
- The support I receive from my Manager in my workplace.
- They have given us the opportunity to work and study as we go and gives people a go.
- The team environment and support from colleagues.
- The team environment.
- Great team. Good environment and flexibility.
- I enjoy our workplace environment and our team. Great people to work with.
- Working in the great outdoors.
- Easy job.
- Flexibility.

- Secured job. Good workplace. Proud to work for the Shire. Excellent CEO and Directors Team ever. Executive Team is much appreciated.
- It is a job.
- The safety of my environment and the nice folks with whom I work.
- Good team. Steady reliable income.
- The Shire is family friendly. Works well around kids.
- Flexibility.
- Support from the CEO is fantastic and my co-workers are lovely to deal with.
- Training opportunities.
- My role is autonomous. I get all the support I need when I need it.
- Working and living within the same Shire.
- Close to home.

### 31. What do you like least about working for this Shire?

- Cramped premises. Some communication blockages.
- Communication.
- Difficulties in find staff for Childcare Services.
- Budgets.
- Not enough time to spend with my family, not enough study or programming time.
- My knowledge towards the Shire. I would like to know more.
- People advising that they don't know what they're talking about – stating the obvious.
- Nothing I can think of.
- The rigmarole current employees have to go through when applying for other jobs within the Shire or within their section.
- Firebreak Infringement time.
- Juggling professional interests while social in a small community.
- As the Shire's image is still not good (although better), in the wider community I do not like that I can't actively defend the Shire on social media.
- No complaints.
- More staff to be more effective in delivering the works program.
- Not much really – but the open office concept can sometimes be an issue for me. Privacy during calls with ratepayers or in private in person. Sometimes it is also very difficult to stay focused and to concentrate with all the surrounding sounds/moods of people.
- Four day week.
- Rude people who barge into the toilets when I am cleaning them.
- Wages are not amazing.
- Being away from my family but that is a personal choice.
- Lack of continuity between offices.
- Position of workspace. Constant interruptions from non-Shire related queries. Solution – desk away from front counter.

### 32. If you could change one thing about the organisation or your job what would it be?

- Organisation – Ease of access to information. Job – Ease of access to information.
- I don't agree how it is run all the time. I feel that sometimes it is hard to work due to communication and poor help to workers (support).
- To sell tip passes at the tip.
- Department of Education to take responsibility for early learning centres.
- Bigger budgets.
- The option to purchase and buy equipment. Option for reimbursement to purchase things ourselves.
- I personally don't think I would change anything as I am happy.
- Engage a full time EHO.
- No it seems to work.
- The money/budgets when it comes to play/safety equipment.
- Having someone to help with the backlog of records whiles the incoming daily correspondence is done.
- More windows in the office.
- The flies.
- Organisation – None. Job – Nothing – but would appreciate a fortnightly Wednesday afternoon off from 1.00pm to 3.00pm. Missing hours can easily be accommodated in the rest of the fortnight. Thank you very much for everything so far. Picked us up from the ashes and getting us back where we need to be and can be and should be. Job Well Done!
- The amount of wasted time and money.
- Higher wage. More opportunities.
- Easy access to pool vehicle for relief ARO duties would be good. Currently limited options.
- Better opportunities for childcare staff to spend time to get to know other Shire employees.
- Flexibility of working days or RDO.
- Ravensthorpe vs Hopetoun mentality.

### 33. Do you know who in the organisation to report corruption and misconduct to?

Yes: 86%  
No: 10%  
No response: 4%

### 34. Do you feel confident that if you did report something relating to corruption and misconduct that it would be appropriately actioned?

Yes: 76%  
No: 8%  
No response: 16%

# APPENDIX 3: EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN

## Shire of Ravensthorpe Equal Employment Opportunity Management Plan Creating a workplace that is equitable and diverse

**Authority name:** Shire of Ravensthorpe

### EEO outcomes to be achieved during the period of the Plan

Existing	To be reviewed	Proposed	Tick box indicates my authority has: <ul style="list-style-type: none"> <li>• <u>existing</u> initiatives in place</li> <li>• initiatives in place that need <u>to be reviewed</u></li> <li>• <u>proposed</u> initiatives that are yet to be developed.</li> </ul>
<b>Outcome 1: The organisation values EEO and diversity and the work environment is free from sexual and racial harassment</b>			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Equal employment opportunity (EEO) and diversity principles are incorporated into corporate values, business planning processes and human resource workforce plans.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A positive, inclusive and harassment-free workplace culture is communicated and promoted within the organisation.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Managers and leaders are aware of their EEO responsibilities.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Performance management criteria for managers and leaders include the ability to attract and retain a diverse workforce and promote an inclusive work culture.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Implementation of strategies within this Plan occurs throughout the organisation.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There is an effective grievance resolution process where staff are able to raise concerns and issues.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Workplace culture is monitored and assessed to determine that it is inclusive and free from harassment and unlawful discrimination.
<b>Outcome 2: Workplaces are free from employment practices that are biased or discriminate unlawfully against employees or potential employees</b>			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Organisational structure and job design provide career paths for all diversity groups.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Recruitment and selection practices provide equal opportunity and flexibility for all employees and potential employees.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mechanisms are in place to identify the needs of diversity groups to operate effectively in the workplace. (e.g. diversity surveys, review of exit interview feedback).
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Retention practices are in place to identify, develop and retain staff from all diversity groups (e.g. induction processes, training and development opportunities, working hours and conditions, flexible work options and performance management).
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The organisation monitors and assesses employment practices to ensure they contribute positively to attracting and retaining a diverse workforce.



**Outcome 3: Employment programs and practices recognise and include strategies for EEO groups to achieve workforce diversity**

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Demographic data is systematically collected to monitor and report on progress of all diversity groups.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diversity objectives are identified to define the workforce profile suited to the agency's business needs.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Strategies are developed and implemented to attract, retain and provide career development opportunities for the diversity groups: <input type="checkbox"/> Women in management <input type="checkbox"/> People from culturally diverse backgrounds <input type="checkbox"/> Aboriginal Australians <input checked="" type="checkbox"/> Youth <input type="checkbox"/> People with disability <input type="checkbox"/> Other (please specify): (Organisations may have different priorities according to their existing diversity profile and service delivery. Priorities may not necessarily cover all diversity groups).

**Outcome 4: Maintain a relevant and achievable EEO Management Plan through communication, review/amendment and evaluation.**

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Plan and its policies and programs are communicated to all staff.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Each initiative/strategy/task is linked to a measure of success and a timeframe for completion.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Plan is monitored, reviewed and amended to ensure strategies remain relevant to the operations of the organisation.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Plan and its policies and programs are evaluated to determine the effectiveness of the Plan.

**CEO leadership statement**

It is with pleasure I present to you the Shire of Ravensthorpe EEO Management Plan.

This EEO Management Plan has been developed in accordance with Part IX of the *Equal Opportunity Act 1984* and is aligned with the Director of Equal Opportunity in Public Employment's EEO and Diversity Outcome Standards Framework.

An inclusive and accepting workplace has benefits for all employees. A diverse workforce will attract and retain quality employees, which translates into effective business decisions and effective service delivery.

Our Plan is the foundation for a working environment free from harassment and discrimination. Through the implementation of this Plan we will strive to build a workforce and supporting organisational culture that reflects the diversity of the greater community. Our Plan is a live document that we will continue to develop and build on for our future success.

I encourage all staff to embrace equity and diversity within the organisation. We value EEO/diversity and aim to ensure that the work environment is free from racial and sexual harassment and that employment practices are not biased or discriminate unlawfully against employees or potential employees. Our employment programs and practices recognise and include strategies for EEO groups to achieve workforce diversity.

I look forward to ongoing commitment and involvement from all staff in implementing this EEO Management Plan.

**Leader name:** Gavin Pollock      **Leader signature:**       **Date:** 19 March 2021



# Our Community, Our Future

## Summary of the Shire's Plans for the Future

Strategic Community Plan  
Corporate Business Plan  
Long Term Financial Plan  
Asset Management Plans  
Workforce Plan

May 2021



# SHIRE OF RAVENSTHORPE - OUR COMMUNITY, OUR FUTURE - SUMMARY

## COMMUNITY VISION

A growing community, thriving and resilient, sharing our natural wonderland with the world

## THEMES, OUTCOMES AND PRIORITIES

Themes	Economy	Community	Built Environment	Natural Environment	Governance and Leadership
<b>Outcomes</b>	The population is growing, in tandem with a thriving, resilient local economy	This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off	The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors	Our unique world class biosphere is valued and protected for the enjoyment of current and future generations	The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward
<b>Ten Year Priorities</b>	<ul style="list-style-type: none"> <li>• Biosphere Discovery/ Interpretive Centre</li> <li>• Upgrade Hammersley Drive to South Coast Hwy</li> <li>• Upgrade camping facilities</li> </ul>	<ul style="list-style-type: none"> <li>• Aged care facility (could include hydrotherapy)</li> </ul>	<ul style="list-style-type: none"> <li>• Piped water supply from Hopetoun to Ravensthorpe (advocacy)</li> <li>• Paths and trails</li> <li>• Increase beach access points</li> </ul>	<ul style="list-style-type: none"> <li>• Community dam in North Ravensthorpe</li> </ul>	<ul style="list-style-type: none"> <li>• Community engagement and communication</li> <li>• Advocacy and collaboration</li> </ul>
<b>Four Year Priorities</b>	<ul style="list-style-type: none"> <li>• Support Hopetoun caravan park development and upgrade</li> <li>• Make land available for lease by a private operator for short term accommodation nearby to the Munglinup Community Centre</li> <li>• Upgrade Munglinup Information Bay</li> <li>• Upgrade Ravensthorpe Information Bay</li> <li>• “Range to Sea” tourism circuit promotion, including biosphere promotion</li> <li>• Support new and existing tourism businesses to collaborate and develop</li> </ul>	<ul style="list-style-type: none"> <li>• Additional wing on Ravensthorpe Hospital for respite facility (advocacy)</li> <li>• Support for community groups and programs</li> <li>• School liaison</li> <li>• Universal beach access</li> <li>• Partnering with sporting clubs to progress facility upgrades</li> <li>• Reopen upgraded Munglinup bowling green with at least four greens</li> <li>• Enclose veranda of Munglinup Community Centre for gym area</li> <li>• Support fire brigades to obtain facilities and equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Ravensthorpe Town Centre – streetscape grants (private realm)</li> <li>• Hopetoun Town Centre streetscape (public realm)</li> <li>• Cultural precinct</li> <li>• Museum upgrade</li> <li>• Arts Centre and Community Garden in Hopetoun (best option tbd)</li> <li>• Improve existing beach access points</li> <li>• Improved groyne/ boating facilities (advocacy)</li> </ul>	<ul style="list-style-type: none"> <li>• Work with Department of Water to increase bores and strategic community dams in rural areas for stockwater</li> <li>• Transfer Station in Munglinup</li> <li>• Improve maintenance of waste water system in Munglinup</li> <li>• Renewable energy - wind and solar (advocacy)</li> </ul>	<ul style="list-style-type: none"> <li>• Community engagement and communication</li> <li>• Advocacy and collaboration</li> </ul>

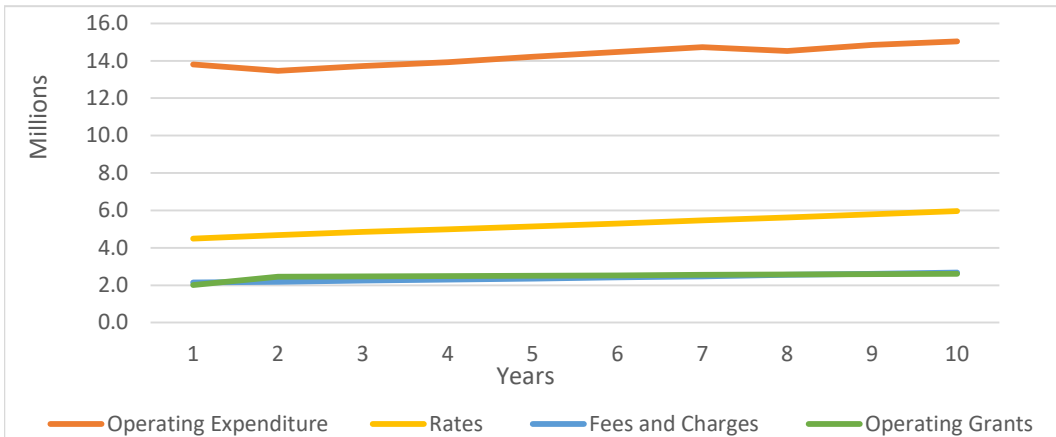
## HOW WE WILL MEASURE SUCCESS

<b>Economy</b>	• Short term accommodation fill rates • Airport throughfare • New businesses • Businesses last five years or more • Webs
<b>Community</b>	• Older people’s intention to stay (from community survey) • Trend of young families in the population • Sports club mer
<b>Built Environment</b>	• Satisfaction with Shire roads – townsites • Satisfaction with Shire roads – rural • Satisfaction with recreation facilities ar
<b>Natural Environment</b>	• Post-investment environmental outcomes in Munglinup (solid waste and wastewater) • Available bores and strategic c
<b>Governance and Leadership</b>	• Community satisfaction with communication • Community participation in engagement activities • Progress on priority

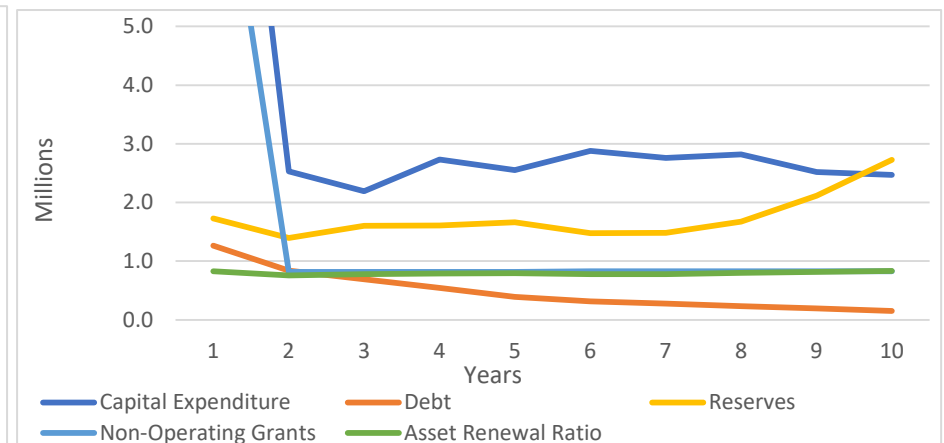
## LONG TERM FINANCIAL PROFILE

<b>Key changes</b>	There are no key changes to business operations. Operating and capital activities are based on a "business as usual" approach and capital expenditure remains reliant on grant funding.
<b>Rates profile</b>	3.0% pa except year 2 (21/22) which sees an increase of 4.0%, and year 3 (22/23) 3.5%.
<b>Fees and charges profile</b>	2.5% pa
<b>Grants assumptions</b>	Current operating grants to continue at 1.5% pa. There are no new grants proposed.
<b>Debt profile</b>	There are no new loans proposed. 75% of debt will be extinguished by 2025/26.
<b>Reserves profile</b>	The average reserve balance over the life of the plan is \$2.38M pa. The majority of funds held provide for the future replacement of plant and major Shire infrastructure.

Operating Profile



Capital Profile

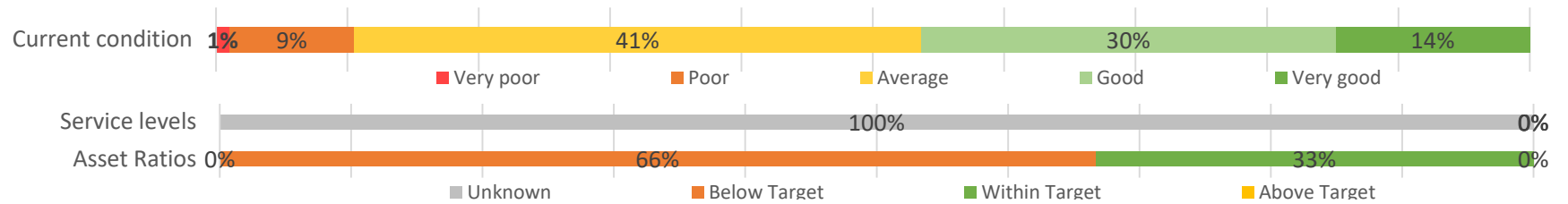


## WORKFORCE

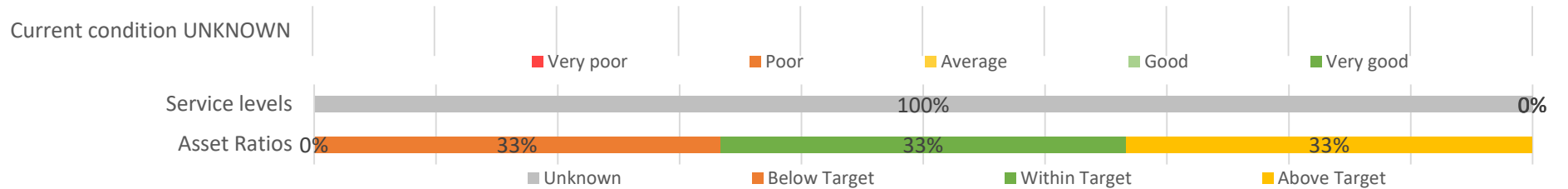
<b>FTEs</b>	Baseline = 50; Year 10 = uncertain (dependent on airport and childcare fluctuations)
<b>Identified new positions</b>	Community Development and Grants Officer (starting part time in year 2)
<b>Changed arrangements</b>	Review how Environmental Health is provided
<b>Skills development focus</b>	Opportunities through projects and higher duties
<b>Organisation development focus</b>	Continued focus on team work

ASSETS	
<b>Transport</b>	The condition of 6% of road assets and 5% of structure assets is not currently formally known. The performance of one service level is known. Only one asset ratio is within target.
<b>Property</b>	The condition of building assets is not currently formally known. No service level performance is known. Only one asset ratio is within target.
<b>Recreation</b>	The condition of recreation assets is not currently formally known. No service level performance is known. Only one asset ratio is within target.
<b>Fleet &amp; IT</b>	No service level performance is known. Only one asset ratio is within target.

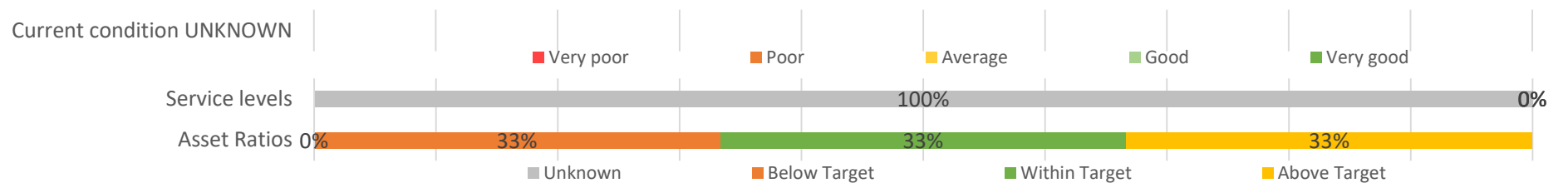
### Transport



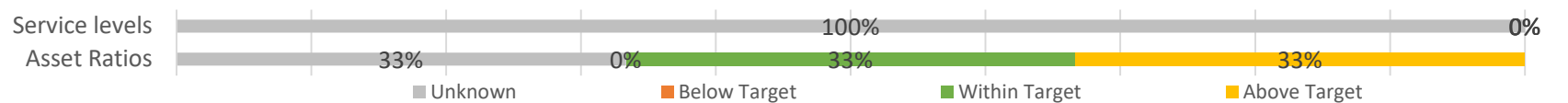
### Property



### Recreation



### Fleet & IT



**ATTACHMENT**



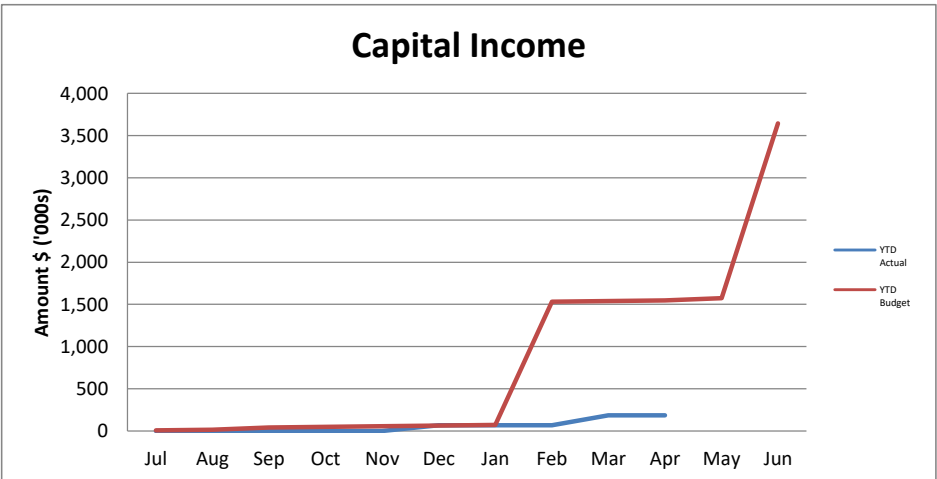
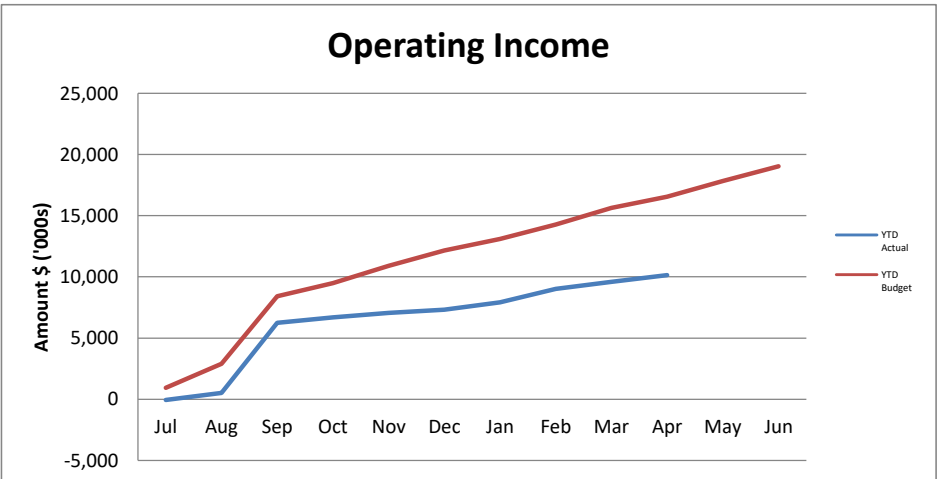
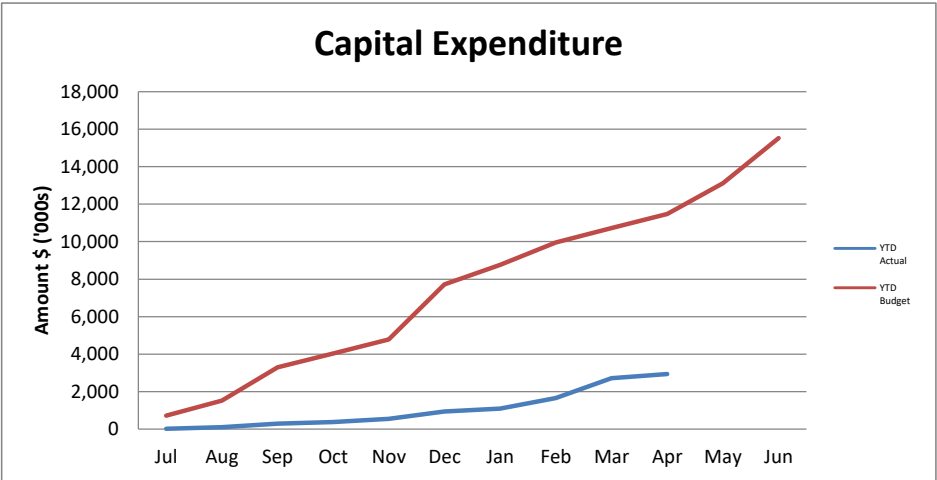
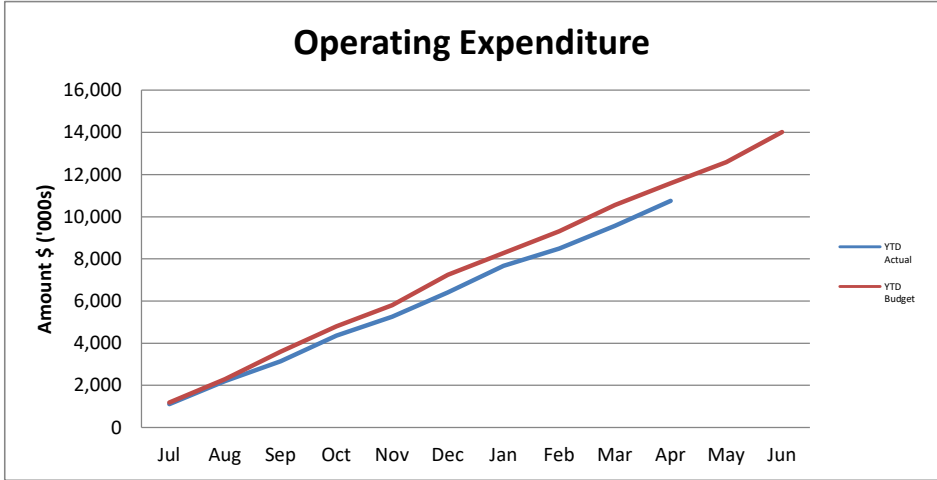
**SHIRE OF RAVENSTHORPE**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 APRIL 2021**

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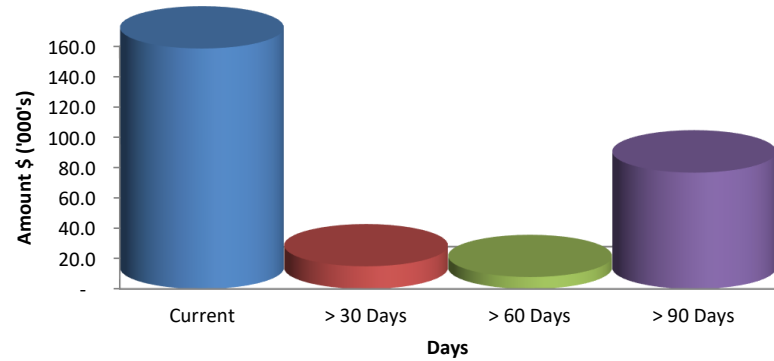
	<b>Page</b>
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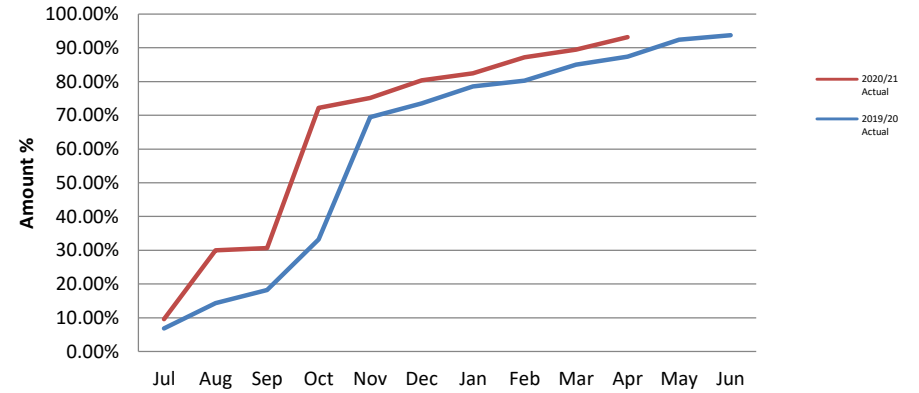
# Income and Expenditure Graphs to 30 April 2021



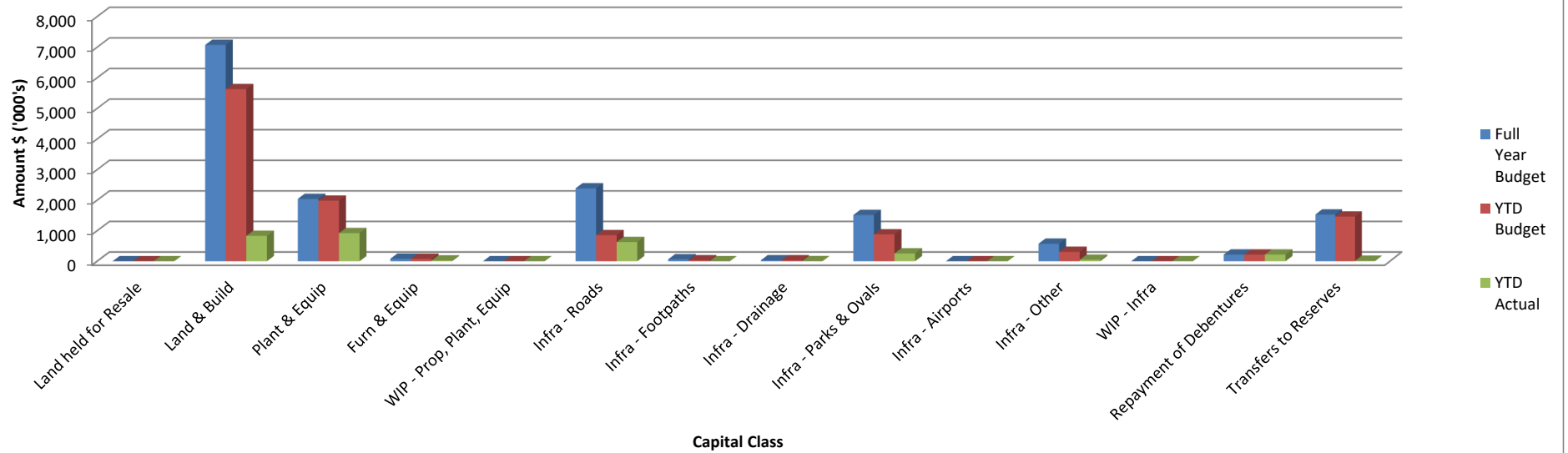
### Sundry Debtors Amount O/S



### Rates % Collected



### Capital Expenditure





## Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

### **The Materiality variance adopted by Council is:**

Actual Variance exceeding 10% of YTD Budget or \$100,000 whichever is the lesser.

## REPORTABLE OPERATING REVENUE VARIATIONS

### **04 - Governance**

Variance relates to return of GVROC funding with revised budget amount split over the full year, while funds have been received in full.

### **07 - Health**

Timing Issue, Budget is spread out equally through the year, however the main income payments are annual fees that have been raised in December. Medical Support Payments no longer deemed necessary with surgeries no longer deemed in "financial difficulty"

### **10 - Community Amenities**

Variance is due to the timing of the Grant Proceeds and Quarterly Contribution from the Shire of Jerramungup being received.

### **11 - Recreation & Culture**

Timing Issue with Major Grant Projects such as DCP Oval Irrigation and Cultural Precinct delayed due to COVID restrictions and contractor delays.

### **12 - Transport**

Timing issue with MRWA Project Grant for Jerdacuttup Bridge as project still in planning stages

### **14 - Other Property & Services**

Works for the Galaxy temporary road construction delayed with only a small recoup made YTD

## REPORTABLE OPERATING EXPENSE VARIATIONS

### **03 - Governance**

Timing issue with budget spread out over the financial year, however Audit fees have been fully invoiced as well as Integrated planning fees

### **07 - Health**

Budget figures are split over the full financial year, however medical support expenses not yet invoiced and budgeted loss on disposal of vehicle not yet traded in.

### **09 - Housing**

Total Operating Expenditure for Staff housing is lower than forecast

### **10 - Community Amenities**

LRCI Round 2 Dieback project introduced in the revised budget has been applied across the financial year, however not yet commenced. Expenditure for Town Planning Services is lower than forecast

### **12 - Transport**

Timing issue with budget spread out over the financial year, however Aerodrome expenditure is higher now that services have increased. Overall Road Maintenance expenditure lower than budgeted with LRCI projects and improved road conditions

### **13 - Economic Services**

Pest and Weed Control Project forecast to be fully expended, however not yet invoiced as yet. Hopetoun Roundabout and Entry Statement Project Budgeted for completion in August and has recently been completed but not yet invoiced

## REPORTABLE NON-CASH VARIATIONS

With plant purchases delayed, the Profit from sales of trade in vehicles is also lower than the YTD budget

## REPORTABLE CAPITAL EXPENSE VARIATIONS

Many Capital Projects have been delayed until later than the planned start date due to COVID restrictions and trades shortages, however the budget for these items has been split across the year.

Plant Purchases beginning to occur, however budget is split equally across the year.

## REPORTABLE CAPITAL INCOME VARIATIONS

**SHIRE OF RAVENSTHORPE  
FOR THE PERIOD ENDED 30 APRIL 2021**

**BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account#	Job#	Job/GL Description	Reason for Amendment	Council Res	Net Change	New Budget	Amended Budget Running Balance
							\$0
							\$372,788
3203		Grants Commission Grants Received - Special	F\$100K Springdale Bridge Grant post balance date c/over	38/21	(\$100,000)	(\$100,000)	\$472,788
3206		Interest Received Reserve Funds	F\$20K lower interest rates	38/21	\$10,000	(\$20,000)	\$462,788
4220		GOV - Income Relating to Governance	Addtl GVROC Return	38/21	(\$20,000)	(\$40,000)	\$482,788
5102		Bushfire Mitigation Activity Fund (MAF) Grant	F \$210K Offset with MAF Exp	38/21	(\$90,000)	(\$207,615)	\$572,788
8108		The Cub House Income (GST Free)	F \$153K Lower No's and Jul COVID free childcare	38/21	\$200,000	(\$154,515)	\$372,788
8110		Little Barrens Income (GST Free)	F \$415K Lower No's and Jul COVID free childcare	38/21	\$220,000	(\$416,400)	\$152,788
8111		Little Barrens Sustainability Grant (GST)	F \$39200	38/21	\$5,000	(\$39,050)	\$147,788
10111		Recycling Rebate Under Agreement	F \$4K Bin Tagging reimb	38/21	(\$4,000)	(\$4,217)	\$151,788
	1103	Liquid Waste / Septic Fees	F \$7400 Controlled Waste fees	38/21	(\$7,000)	(\$7,200)	\$158,788
10306		Income Relating to Sewerage (Inc GST)	F \$0 Controlled waste to 1103	38/21	\$7,000	\$0	\$151,788
10601		Income Relating to Town Planning & Regional Development	F \$9K 1st half income down	38/21	\$5,000	(\$9,000)	\$146,788
11101		Income Relating to Public Halls & Civic Centres	F \$35K More events	38/21	(\$15,000)	(\$35,000)	\$161,788
11333		Grant - Local Roads & Community Infrastructure (LRCI R2)	LRCI R2 Grant	38/21	(\$383,035)	(\$383,035)	\$544,823
12130		ROADC - Contributions to Roads/Streets	F \$5K Return of Moir Rd dep	38/21	(\$5,000)	(\$5,000)	\$549,823
12211		Grant - MRWA Project	F \$1M see 3203 Springdale Bridge C/Over	38/21	\$100,000	(\$1,000,000)	\$449,823
12601		Income Relating to Aerodromes	F \$540K Additional flights from mining activity +\$4K grant Wildlife Man Plan; less \$24150 airport lighting deferred to 21/22; +\$2800 CCTV grant	38/21	(\$430,000)	(\$540,000)	\$879,823
12613		Grant - Airport Lighting Upgrade		38/21	\$17,350	\$17,350	\$862,473
12701		Income Relating to Water Transport Facilities	F \$14K - less water sales	38/21	\$8,000	(\$14,000)	\$854,473
13201		Income Relating to Tourism & Area Promotion	Community Contrib. Tourism Program	38/21	(\$30,000)	(\$30,000)	\$884,473
	1141	Private Works Income	F \$7K Fuel load clearing completed	38/21	\$5,000	(\$7,000)	\$879,473
14404		Diesel Fuel Rebate	F \$78K; lower fuel use	38/21	\$17,000	(\$78,000)	\$862,473
14512		Income relating to Administration	F \$48K - LGIS Wages Adj/Staff recovery	38/21	(\$17,000)	(\$43,345)	\$879,473
14701		Income Relating to Unclassified	Sale of 17 Budjan St Munjlinup - TRFR to Bldg Reserve	38/21	(\$18,000)	(\$18,000)	\$897,473
	O125	Rates Legal And Collection Expenses	F \$19K - Activity in 3rd Qtr - Checking	38/21	\$5,000	\$19,000	\$892,473
3102		Valuation Expenses and Title Searches Expense	GRV deferred 21/22	38/21	(\$38,000)	\$10,000	\$930,473
3106		Rates Written-off	F \$3K no Covid applic received	38/21	(\$5,000)	\$3,000	\$935,473
	O130	Consultant Rates Services	F \$0 Services brought in-house	38/21	(\$4,500)	\$0	\$939,973
4102		Council Election Expenses	F \$8.5K no more elections	38/21	(\$6,000)	\$8,500	\$945,973
4105		Members - Insurance	F \$15K includes mgnt liability & sal cont	38/21	\$9,500	\$14,711	\$936,473
4203		GOV - Insurance Expense	F \$0 see 4105	38/21	(\$9,500)	\$140	\$945,973
	O151	Community Strategic Plan	F \$12K delay in completion	38/21	\$6,000	\$12,000	\$939,973
E104		North Ravensthorpe Bush Fire Brigade	F \$5K Safety apparel	38/21	\$5,000	\$5,030	\$934,973
E111		Brigade Management & Support Expenses	F \$37K Safety apparel & honourarium	38/21	\$10,000	\$10,000	\$924,973
E117		Fire Fighting Expenses - Contractor Resources	F \$3.5K Reduced requirement	38/21	(\$4,000)	\$3,500	\$928,973
O138		Christmas Decorations	Trees being purchased	38/21	\$0	\$0	\$928,973
R522		Shire - Bushfire Mitigation Activity	F \$33K Allow +\$5K for contractors 4th QTR	38/21	(\$5,000)	\$26,578	\$933,973
R523		Oem - Bushfire Mitigation Activity	F \$210K Offset with MAF Inc 05102	38/21	\$90,000	\$210,000	\$843,973
E118		Ceso Operating Expenses	F \$22K sg fleet \$16.5K	38/21	\$13,000	\$13,541	\$830,973
R501		Contract Ranger Services	F \$19K - Additional ranger cover	38/21	\$9,000	\$19,000	\$821,973
R502		Ranger Salaries, Wages, Other Employee Costs Hopetoun	F \$19K Less Ranger Vacancy	38/21	(\$30,000)	(\$30,000)	\$851,973
R503		Ranger Salaries, Wages, Other Employee Costs Ravensthorpe	F 93K Full SR costing	38/21	\$43,000	\$43,000	\$808,973

**SHIRE OF RAVENSTHORPE  
FOR THE PERIOD ENDED 30 APRIL 2021**

7400		Expenses Relating to Preventative Services - Administration &	F \$4K incl \$13K back claim	38/21	\$19,000	\$34,000	\$789,973
	B703	Medical Practice Operating Expense - Hopetoun	F \$4K Water, telephone savings	38/21	(\$5,000)	(\$1,500)	\$794,973
	B812	Little Barrrens Employee Costs	F \$405K lower wages	38/21	(\$13,000)	\$350,707	\$807,973
	B814	Staff Uniforms	F \$10K Ordering completed	38/21	(\$5,000)	\$10,000	\$812,973
	CH001	Cub House Employee Costs	F \$291K lower wages	38/21	(\$52,000)	\$257,582	\$864,973
	BM803	Ravensthorpe Aged Accomodation Units	F \$22K refurb furnishings	38/21	\$12,000	\$12,400	\$852,973
	BM905	30 Kingsmill Street	F \$17K refurb furnishings	38/21	\$7,000	\$7,544	\$845,973
	W104	Ravensthorpe Effluent Drainage Scheme	Access chambers completed #7,9,10,11 & 13	38/21	(\$5,000)	\$10,420	\$850,973
	R152	Die Back And Noxious Weed Control (Lrci R2	LRCI R2	38/21	\$25,000	\$25,000	\$825,973
	B003	Munglinup Park Toilets	F \$9K; Savings to Dec	38/21	(\$5,000)	\$6,018	\$830,973
	B004	Hopetoun Foreshore Toilets	F \$5600 Water saving	38/21	(\$5,000)	\$2,700	\$835,973
	BM998	Toilets - Building Maintenance (Budget Purposes)	F \$4K lower than expected costs	38/21	(\$5,000)	\$4,000	\$840,973
	B126	Hopetoun Community Centre	F \$48K Elect+14K & Phone+11K	38/21	\$25,000	\$25,000	\$815,973
	B180	Youth Centre	Savings on External Costs as Building demolished	38/21	(\$7,400)	(\$2,400)	\$823,373
	SL2	Street Lighting - Hopetoun	F \$43K (\$28795/8mths)	38/21	\$6,000	\$43,000	\$817,373
	R205	Airport Operating Costs	F \$40K extra materials +5K & labour +\$7K of operation	38/21	\$12,000	\$12,500	\$805,373
	R250	Airport Passenger Services Operations	F \$95K extra passenger labour	38/21	\$45,000	\$61,350	\$760,373
			+ \$8800 Wildlife Plan (\$4K grant funded 12613)+\$3700 Aero				
	R251	Airport Administration And Compliance Expenses	Manual upgrade+\$6000 Compliance New Aviation Legislation	38/21	\$18,500	\$26,242	\$741,873
	BM205	Airport Terminal Buildings	F \$32K Additional kitchen works	38/21	\$5,000	\$14,465	\$736,873
	R307	Tourism Administration Expenses	Addtnl Visitor Servicing Upgrade	38/21	\$30,000	\$30,000	\$706,873
13300		Expenses Relating to Building Control	F \$5K based on actual	38/21	(\$7,000)	\$5,000	\$713,873
	PW100	Private Works - Budget	F \$5K firebreaks completed	38/21	(\$5,000)	(\$1,180)	\$718,873
	O111	Works Administration And Support	F 500 S&W \$493K; 501 Supn \$24K	38/21	(\$76,000)	\$417,701	\$794,873
	O175	Engineering Consulting Services	F \$4K Lower Consultant Requirement	38/21	(\$5,000)	\$4,000	\$799,873
14204		Protective Clothing - Outside Staff	F \$24K Uniforms	38/21	(\$5,000)	\$24,000	\$804,873
	O114	Occupational Health And Safety Matters	F \$50K LY\$12K	38/21	(\$10,000)	\$25,600	\$814,873
	O117	Works Superannuation Expenses	F \$178K incl Works Admin staff	38/21	\$28,000	\$177,531	\$786,873
	O119	Works Ravensthorpe Allowance	F \$104K - \$7K under Feb	38/21	(\$10,000)	\$104,400	\$796,873
	O169	Eba Allowance	F \$0K Paid through wages	38/21	(\$48,400)	\$0	\$845,273
14303		Fuel & Oils	F \$279K low fuel prices	38/21	(\$75,000)	\$279,500	\$920,273
14304		Tyres and Tubes	F \$30K reduced bigger tyre purch.	38/21	(\$7,000)	\$30,000	\$927,273
14305		Parts & Repairs	F \$250K larger repairs	38/21	\$30,000	\$250,000	\$897,273
	BM401	Admin Building	F \$65K reduced mtl's maint. Re Precinct	38/21	(\$5,000)	\$19,085	\$902,273
14503		Office Equipment Expenses	F \$16K reduced Office Equiup purchases	38/21	(\$5,000)	\$16,000	\$907,273
14507		Training Expenses - Admin	F \$30K reduced training timeframe.	38/21	(\$10,000)	\$30,000	\$917,273
14508		Printing & Stationery - Admin	F \$33K Additional printer costs	38/21	\$6,000	\$19,000	\$911,273
	O159	Temporary Contract Staff It Support Costs	Temp Staff & Bldg Grant Project work	38/21	\$143,000	\$213,000	\$768,273
			F \$20K Reduced Support Charges				
	O144			38/21	(\$10,000)	\$20,000	\$778,273
	O128	Adminstration - Advertising Expenses	F \$35K greater volume tenders	38/21	\$20,000	\$35,000	\$758,273
	O131	Marketing And Promotional Material	F \$10K YTD \$700	38/21	(\$5,000)	\$5,000	\$763,273
	O126	Administration Salaries, Superannuation & Other Employee Co	F 500 S&W \$1,205K; 501 Supn \$173K	38/21	\$83,000	\$1,249,958	\$680,273
	O132	Staff Recruitment	F \$25K No large recruitments	38/21	(\$10,000)	\$25,000	\$690,273
	AB502	Fire Station Land Dealings - East Ravensthorpe	New Fire Station Land Dealings - East Ravensthorpe	38/21	\$15,000	\$15,000	\$675,273
	AB506	Construct Animal Holding Pen - Hopetoun	Project deferred to 21/22	38/21	(\$10,000)	\$0	\$685,273
			Final defects liability pmt Ravensthorpe Regional Landfill				
	AI510	Ravensthorpe Regional Landfill	construction 2017	38/21	\$47,600	\$297,600	\$637,673
	AB805	Munglinup - Enclose Verandah For Gym (Lrci R2)	LRCI R2	38/21	\$35,000	\$35,000	\$602,673
	AI555	Munglinup Bowling Green 4 Rinks (Lrci R2)	LRCI R2	38/21	\$260,000	\$260,000	\$342,673
	AP366	Airport Tug	F \$55K Price for appropriate replacement of airport tug	38/21	\$45,000	\$55,000	\$297,673

**SHIRE OF RAVENSTHORPE  
FOR THE PERIOD ENDED 30 APRIL 2021**

14560	AP18	Airport Lighting Upgrade	Deferred to 21/22	38/21	(\$32,200)	\$0	\$329,873
	AE342	Hopetoun - Visitor Information Boards expansion for tourism (L	LRCI Round 2	38/21	\$17,000	\$17,000	\$312,873
	AE343	Munglinup - Upgrade Rest Bay (LRCI R2)	LRCI Round 2	38/21	\$32,035	\$32,035	\$280,838
	AE344	Munglinup Water Catchment Dam (Lrci R2)	LRCI Round 2	38/21	\$14,000	\$14,000	\$266,838
	AB700	Compactus Units	Compactus Units for Admin Building	38/21	\$10,000	\$10,000	\$256,838
		Transfer to Building Reserve	Transfer of Sale of land to Bldg Reserve	38/21	\$18,000	\$18,000	\$238,838
	AF644	Hopetoun Community Centre - Floor Polisher	Hopetoun Replacement Floor Polisher	38/21	\$10,000	\$10,000	\$228,838
	AF643	Ravensthorpe Recreation Centre - Floor Polisher	Ravensthorpe Replacement Floor Polisher	38/21	\$10,000	\$10,000	\$218,838
							\$218,838
							\$218,838
<b>Amended Budget as per Council Resolution (1)</b>					<b>\$153,950</b>		<b>\$153,950</b>

(1) Budget Surplus / (Deficit) position as per the Statement of Financial Activity

## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2021

	2020/21 Adopted Budget \$	2020/21 Revised Budget \$	2020/21 YTD Budget \$	APRIL 2021 Actual \$
<b>1. ACQUISITION OF ASSETS</b>				
The following assets have been acquired during the period under review:				
<b><u>By Program</u></b>				
<b>Governance</b>				
<i>Members of Council</i>				
New Council Chairs X 14	0	0	0	0
<b>Law, Order &amp; Public Safety</b>				
<i>Fire Prevention &amp; Control</i>				
Land Sub-Division Fire Station - East	0	15,000	12,500	0
Water Bomber Tank Upgrade	2,000	2,000	0	7,244
Hopetoun Rural Bushfire Shed	0	0	0	0
<i>Animal Control</i>				
Construct Animal Holding Pen - Hopetoun	10,000	0	0	0
<b>Health</b>				
<i>Doctors &amp; Other Health</i>				
Surgery Equipment Replacement	12,000	12,000	12,000	2,015
Surgery Upgrade Ravensthorpe	21,573	21,573	21,572	21,905
20/21 Purchase Toyota Hilux - Doctor	55,000	55,000	55,000	0
Surgery Upgrade - Hopetoun	11,677	11,677	11,676	10,422
<b>Education &amp; Welfare</b>				
<i>Child Care Centres</i>				
Little Barrens - Cot And Kindy Room Furniture	6,500	6,500	6,500	1,883
Little Barrens - Painting (Lrci Funded)	10,000	10,000	0	147
Little Barrens - Playground Upgrade	100,000	100,000	0	0
Cub House - Playground Upgrade	80,000	80,000	0	0
<b>Housing</b>				
<i>Staff Housing</i>				
30 Kingsmill Street, Ravensthorpe	40,000	40,000	0	61,087
<b>Community Amenities</b>				
<i>Sanitation - Household Refuse</i>				
Munglinup Waste Site Improvements	9,360	9,360	7,800	0
Ravensthorpe Regional Landfill	250,000	297,600	248,000	47,598
<i>Sewerage</i>				
2019/20 Purchase Plant - Sewerage Fencing	10,500	10,500	10,500	0
Sewerage Trailer And Genset	12,000	12,000	12,000	11,835
<i>Other Community Amenities</i>				
Two Mile Ablution Block - Hopetoun (Dcp)	68,200	68,200	68,200	10,110
<b>Recreation and Culture</b>				
<i>Public Halls &amp; Civic Centres</i>				
Herbarium At Ravensthorpe Hall	0	0	0	0
<i>Other Recreation &amp; Sport</i>				
Hopetoun Sports Pavilion - Timber Sealing	20,400	20,400	0	724
Hopetoun Sports Pavilion, Repair Doors,	258,000	258,000	0	12,026
Ravensthorpe Rec Centre -	114,149	114,149	114,149	6,782
Ravensthorpe Rec Centre - Hot Water System	25,000	25,000	25,000	5,721
Skate Park Shade And Seating (Dcp Funded)	8,000	8,000	0	647
Basketball Hoops Near Skatepark Hopetoun	15,000	15,000	0	931
Dual Irrigation - Hopetoun Oval (Dcp And Dsr)	282,425	282,425	0	237,832
Maitland Street Park Playground Upgrade (Dcp)	45,000	45,000	0	1,530
Mcculloch Park Playground Upgrade -	108,642	108,642	0	14,214
Hopetoun Community Centre - Floor Polisher	0	10,000	8,330	3,895
Ravensthorpe Recreation Centre - Floor	0	10,000	8,330	9,695
20/21 Purchase Toyota Hilux P&G - Team	45,000	45,000	45,000	0
20/21 Purchase Toyota Hilux P&G - Hopetoun	45,000	45,000	45,000	0
20/21 Purchase Case Tractor P&G	90,000	90,000	90,000	0
20/21 Purchase Toro Zero Turn Mower P&G -	6,000	6,000	6,000	0
Single Cab Tip Truck	120,000	120,000	120,000	0
20/21 Purchase Water Tank/Trailer P&G -	10,000	10,000	10,000	9,067



## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2021

	2020/21 Adopted Budget \$	2020/21 Revised Budget \$	2020/21 YTD Budget \$	APRIL 2021 Actual \$
<b>1. ACQUISITION OF ASSETS (Continued)</b>				
The following assets have been acquired during the period under review:				
<b><u>By Program (Continued)</u></b>				
<b>Recreation and Culture (Continued)</b>				
<i>Other Culture</i>				
Ravensthorpe Museum	4,500	4,500	4,500	691
Rcp Architect Services	250,000	250,000	208,330	146,341
Rcp Consultants Services	237,064	237,064	197,550	123,697
Rcp Project Management	54,118	54,118	45,090	30,413
Rcp Building Construction (& Builders)	3,928,005	3,928,005	3,273,330	236,796
Rcp Project Fees And Charges	41,822	41,822	34,850	400
Rcp Demolition	100,000	100,000	83,330	45,030
Rcp Contingency	1,435,163	1,435,163	1,195,960	0
Rcp Utility Services (External Services)	234,900	234,900	195,750	12,218
Rcp Landscaping And Playground	614,250	614,250	511,870	0
Rcp Public Art	0	0	0	0
Rcp Carpark	180,900	180,900	150,750	0
<b>Transport</b>				
<i>Construction - Roads, Bridges, Depots</i>				
<b>Roads Construction Council</b>				
Four Mile Carpark - Construct New Parking	21,500	21,500	21,500	22,511
Tamarine Road Patch And Seal Repairs (Lrci)	75,000	75,000	75,000	49,958
Mills Road Construction	0	0	0	0
Mallee Road Construction	271,320	271,320	0	175,276
Cowel Road Floodway Sealing (Lrci Funded)	14,000	14,000	11,660	37
Fitzgerald Road Floodway Sealing (Lrci)	38,000	38,000	31,660	663
Gravel Pit Reinstatement	30,000	30,000	30,000	0
Gravel Pit Development	20,000	20,000	20,000	0
<b>Roads Mrwa V Of G Constr</b>				
Hamersley Drive Slk 6.0 To End Of Shire	154,000	154,000	0	11,916
Jerdacuttup Road Slk 5.2 To 10	216,300	216,300	216,300	0
Springdale Road Slk 4 To 5.66	100,000	100,000	100,000	29,786
Hamersley Drive Bitumen Reseal (Rrg)	0	0	0	0
<b>Roads To Recovery Construction</b>				
West River Road Gravel Resheet Slk 10.65 To	346,902	346,902	346,902	238,604
<b>Footpath Construction</b>				
Hosking Street - Concrete Footpath	30,000	30,000	30,000	146
Cambewarra Drive Pavement Overlay	33,250	33,250	0	0
<b>Bridges Construction</b>				
Jerdacuttup River Bridge - Springdale Road	1,100,000	1,100,000	0	100,000
<b>Purchase Land - Roadworks And Depots</b>				
Purchase Depot Block - 1 Moir Road	100,000	100,000	100,000	82,491
<b>Purchase Land &amp; Buildings - Roadworks</b>				
Ravensthorpe Depot Office Refit	40,000	40,000	0	0
Hopetoun Depot Mechanic Workshop And	12,000	12,000	0	10,607
<b>Purchase Furniture &amp; Equipment - Roads</b>				
Depot Office And Workshop Improvements	7,000	7,000	7,000	3,585
Street Furniture - Hopetoun (Dcp Funded)	10,500	10,500	10,500	407
<b>Road Plant Purchases</b>				
20/21 Purchase Grader	370,000	370,000	370,000	388,330
20/21 Purchase Prime Mover	300,000	300,000	300,000	262,753
20/21 Purchase Side Tipper	160,000	160,000	160,000	0
20/21 Purchase Road Broom	5,000	5,000	5,000	0
Multi Tyre Roller	160,000	160,000	160,000	172,899
14.6M Tri Axle Low Loader	200,000	200,000	200,000	0
<b>Aerodromes</b>				
20/21 Purchase Toro Mower With Canopy -	35,000	35,000	35,000	0
Airport Tug	10,000	55,000	45,830	0
Airport Lighting Upgrade	32,200	0	0	0
Runway Reseal	0	0	0	(14,749)
<b>Transport Facilities</b>				
Hopetoun Standpipe Upgrade	12,500	12,500	12,500	15,322

## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2021

1. ACQUISITION OF ASSETS (Continued)	2020/21 Adopted Budget \$	2020/21 Revised Budget \$	2020/21 YTD Budget \$	APRIL 2021 Actual \$
The following assets have been acquired during the period under review:				
<b><u>By Program (Continued)</u></b>				
<b>Economic Services</b>				
<i>Tourism</i>				
Illuminating Silo Art Work (Dcp Funded)	25,000	25,000	0	156
<b>Other Property &amp; Services</b>				
<i>Works</i>				
20/21 Purchase Flat Bed Truck - Bmo	75,000	75,000	62,500	0
20/21 Purchase Toyota Hilux Sign Ute	45,000	45,000	37,500	0
20/21 Purchase Toyota Hilux Maint Grader 1	45,000	45,000	37,500	0
20/21 Purchase Toyota Hilux Maint Grader 2	45,000	45,000	37,500	0
20/21 4X4 Suv (Dts) - Replacement Vehicle	0	0	0	55,454
20/21 Purchase Toyota Hilux Leading Hand	45,000	45,000	37,500	0
20/21 Purchase Toyota Hilux Dozer Operator	40,000	40,000	33,330	0
<i>Administration</i>				
20/21 Purchase Toyota Fortuna - Dccs	55,000	55,000	55,000	0
Computer Upgrades	9,600	9,600	9,600	0
Office Furniture And Painting	10,000	10,000	10,000	3,093
Administration Office Photocopier	6,000	6,000	6,000	0
Records Sea Container	5,500	5,500	0	5,426
	<u>13,312,720</u>	<u>13,398,120</u>	<u>9,484,149</u>	<u>2,693,217</u>
<b><u>By Class</u></b>				
Land	100,000	100,000	100,000	82,491
Buildings	6,924,071	6,929,071	5,491,787	747,787
Furniture & Equipment	61,600	81,600	78,260	24,573
Plant & Equipment	1,996,000	2,041,000	1,982,660	920,646
Infrastructure - Roads	2,387,022	2,387,022	853,022	628,752
Infrastructure - Footpaths	63,250	63,250	30,000	146
Infrastructure - Drainage	30,000	30,000	30,000	663
Infrastructure - Parks & Ovals	1,254,217	1,254,217	662,620	255,154
Infrastructure - Airports	32,200	0	0	(14,749)
Infrastructure - Other	464,360	511,960	255,800	47,754
	<u>13,312,720</u>	<u>13,398,120</u>	<u>9,484,149</u>	<u>2,693,217</u>

## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2021

## 2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2020/21 Adopted Budget \$	2020/21 YTD Actual \$	2020/21 Adopted Budget \$	2020/21 YTD Actual \$	2020/21 Adopted Budget \$	2020/21 YTD Actual \$
<b>Health</b>								
Toyota Hilux SRS	P711B	P711B	35,000		20,000		(15,000)	0
<b>Law &amp; Order</b>								
Ford Ranger Super Cab (CBFCO)	P643	P643	0	8,762	0	0.00	0	(8,762)
<b>Other Sport &amp; Recreation</b>								
Toyota Hilux - Ravy	P678A	P678A	32,000		15,000		(17,000)	0
Toyota Hilux - Hopetoun	P705A	P705A	32,000		15,000		(17,000)	0
Tractor - Parks & Gardens	P642	P642	35,000		20,000		(15,000)	0
Zero Turn Mower - Hopetoun	NA	NA	0		1,000		1,000	0
Water Tank/Trailer - Hopetoun	NA	P173A	0		0		0	0
<b>Transport</b>								
Komatsu GD565 Grader	P706	P706	145,000	135,856.72	80,000	98,000.00	(65,000)	(37,857)
DAF Prime Mover	P630	P580	35,000	34,287.39	40,000	18,181.82	5,000	(16,106)
Haulpro Side Tipper	P611	P577	30,000		40,000		10,000	0
Bomag Smooth Drum Roller	P569A	P569A	0		0		0	0
14.6m Tri Axle Low Loader S/T	P556	P556	0		30,000		30,000	0
Multi Tyre Roller	P609	P570	18,000	18,586.56	15,000	18,000.00	(3,000)	(587)
Sewell Road Broom	NA	P572	0		500		500	0
Toro GM360 2wd with Canopy	P670	P670	13,000		5,000		(8,000)	0
<b>Administration</b>								
Toyota Fortuna (DCCS)	P701B	P701B	42,000		20,000		(22,000)	0
<b>Public Works Overheads</b>								
Mitsubishi Ute (BMO)	P632A	P632A	12,000		15,000		3,000	0
Toyota Kluger	P683B	P683B	0	51,199.64	0	51,693.92	0	494
Toyota Hilux (Sign Ute)	AP715	P654	27,000		15,000		(12,000)	0
Toyota Hilux (Maint Grader 1)	P699A	P699A	28,000		15,000		(13,000)	0
Toyota Hilux (Maint Grader 2)	P700B	P700B	29,000		15,000		(14,000)	0
Toyota Hilux (Leading Hand)	P677B	P677B	29,000		17,000		(12,000)	0
Toyota Hilux (Dozer Operator)	P691A	P691A	29,000		15,000		(14,000)	0
			571,000.00	248,692.26	393,500.00	185,875.74	(177,500.00)	(62,816.52)

## By Class of Asset

By Class of Asset	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2020/21 Adopted Budget \$	2020/21 YTD Actual \$	2020/21 Adopted Budget \$	2020/21 YTD Actual \$	2020/21 Adopted Budget \$	2020/21 YTD Actual \$
<b>Plant &amp; Equipment</b>								
Toyota Hilux SRS	P711B	P711B	35,000	0	20,000	0	(15,000)	0
Ford Ranger Super Cab (CBFCO)	P643	P643	0	8,762	0	0	0	(8,762)
Toyota Hilux - Ravy	P678A	P678A	32,000	0	15,000	0	(17,000)	0
Toyota Hilux - Hopetoun	P705A	P705A	32,000	0	15,000	0	(17,000)	0
Tractor - Parks & Gardens	P642	P642	35,000	0	20,000	0	(15,000)	0
Zero Turn Mower - Hopetoun	NA	NA	0	0	1,000	0	1,000	0
Water Tank/Trailer - Hopetoun	NA	P173A	0	0	0	0	0	0
Komatsu GD565 Grader	P706	P706	145,000	135,857	80,000	98,000	(65,000)	(37,857)
DAF Prime Mover	P630	P580	35,000	34,287	40,000	18,182	5,000	(16,106)
Haulpro Side Tipper	P611	P577	30,000	0	40,000	0	10,000	0
Bomag Smooth Drum Roller	P569A	P569A	0	0	0	0	0	0
14.6m Tri Axle Low Loader S/T	P556	P556	0	0	30,000	0	30,000	0
Multi Tyre Roller	P609	P570	18,000	18,587	15,000	18,000	(3,000)	(587)
Sewell Road Broom	NA	P572	0	0	500	0	500	0
Toro GM360 2wd with Canopy	P670	P670	13,000	0	5,000	0	(8,000)	0
Toyota Fortuna (DCCS)	P701B	P701B	42,000	0	20,000	0	(22,000)	0
Mitsubishi Ute (BMO)	P632A	P632A	12,000	0	15,000	0	3,000	0
Toyota Kluger	P683B	P683B	0	51,200	0	51,694	0	494
Toyota Hilux (Sign Ute)	AP715	P654	27,000	0	15,000	0	(12,000)	0
Toyota Hilux (Maint Grader 1)	P699A	P699A	28,000	0	15,000	0	(13,000)	0
Toyota Hilux (Maint Grader 2)	P700B	P700B	29,000	0	15,000	0	(14,000)	0
Toyota Hilux (Leading Hand)	P677B	P677B	29,000	0	17,000	0	(12,000)	0
Toyota Hilux (Dozer Operator)	P691A	P691A	29,000	0	15,000	0	(14,000)	0
			571,000.00	248,692.26	393,500.00	185,875.74	(177,500)	(62,816.52)

## Summary

Profit on Asset Disposals	49,500	494.28
Loss on Asset Disposals	(227,000)	(63,310.80)
	<u>(177,500)</u>	<u>(62,816.52)</u>

Vehicles have been traded, however transactions for Profit/Loss will be processed once the Annual Audit is complete

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2021

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-20	Principal Repayments		Principal Outstanding		Interest Repayments	
		2020/21 Adopted Budget \$	2020/21 YTD Actual \$	2020/21 Adopted Budget \$	2020/21 YTD Actual \$	2020/21 Adopted Budget \$	2020/21 YTD Actual \$
<b>Housing</b>							
Loan 145 Staff Housing	190,080	35,888	35,888	154,192	154,192	6,186	4,307
Loan 147 Other Housing	222,334	17,016	17,016	205,318	205,318	7,886	7,000
<b>Recreation and Culture</b>							
Loan 146 Hopetoun Community Centre	298,392	14,091	14,091	284,301	284,301	11,080	8,430
<b>Transport</b>							
Loan 138D Town Street	262,694	30,559	30,559	232,135	232,135	18,961	12,087
Loan 144 Town Street	107,876	52,611	52,612	55,265	55,264	7,251	4,281
Loan 143B Refinance	170,227	32,140	32,140	138,087	138,087	5,540	3,857
Loan 138E Refinance	232,966	35,977	35,977	196,989	196,989	7,828	5,582
	1,484,569	218,282	218,283	1,266,287	1,266,286	64,732	45,544

(\*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

(b) Lease Repayments

Particulars	Principal 1-Jul-20	Principal Repayments		Principal Outstanding		Interest Repayments	
		2020/21 Adopted Budget \$	2020/21 YTD Actual \$	2020/21 Adopted Budget \$	2020/21 YTD Actual \$	2020/21 Adopted Budget \$	2020/21 YTD Actual \$
<b>Law, Order &amp; Public Safety</b>							
Lease Contract 939384 CESO Vehicle	32,852	16,314	0	16,538		345	0
<b>Community Amenities</b>							
Lease Contract 908707	664,874	71,247	0	593,627		17,550	0
Lease Contract 915953	283,024	33,439	0	249,585		8,341	0
	980,750	121,000	0	859,750	0	26,236	0

Particulars/Purpose	Amount Borrowed	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used		Balance Unspent \$
	Budget \$				Budget \$	Actual \$	
Loan 143B Refinance	0	10	71,576	3.85	0	0	NIL

## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2021

	2020/21 Adopted Budget \$	2020/21 YTD Actual \$
<b>4. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Plant Reserve</b>		
Opening Balance	900,487	900,487
Amount Set Aside / Transfer to Reserve	957,835	3,543
Amount Used / Transfer from Reserve	(1,569,500)	0
	<u>288,822</u>	<u>904,030</u>
<b>(b) Emergency Farm Water Reserve</b>		
Opening Balance	12,201	12,201
Amount Set Aside / Transfer to Reserve	106	48
Amount Used / Transfer from Reserve	0	0
	<u>12,307</u>	<u>12,249</u>
<b>(c) Building Reserve</b>		
Opening Balance	1,386,509	1,386,509
Amount Set Aside / Transfer to Reserve	462,065	5,455
Amount Used / Transfer from Reserve	(1,630,000)	0
	<u>218,574</u>	<u>1,391,964</u>
<b>(d) Road &amp; Footpath Reserve</b>		
Opening Balance	395,961	395,961
Amount Set Aside / Transfer to Reserve	103,445	1,558
Amount Used / Transfer from Reserve	0	0
	<u>499,406</u>	<u>397,519</u>
<b>(e) Swimming Pool Upgrade Reserve</b>		
Opening Balance	44,909	44,909
Amount Set Aside / Transfer to Reserve	391	177
Amount Used / Transfer from Reserve	0	0
	<u>45,300</u>	<u>45,086</u>
<b>(f) UHF Repeater Reserve</b>		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>0</u>
<b>(g) Airport Reserve</b>		
Opening Balance	379,993	379,993
Amount Set Aside / Transfer to Reserve	3,306	1,495
Amount Used / Transfer from Reserve	(18,050)	0
	<u>365,249</u>	<u>381,488</u>
<b>(h) Waste &amp; Sewerage Reserve</b>		
Opening Balance	285,162	285,162
Amount Set Aside / Transfer to Reserve	2,481	1,122
Amount Used / Transfer from Reserve	(31,860)	0
	<u>255,783</u>	<u>286,284</u>

## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2021

	2020/21 Adopted Budget \$	2020/21 YTD Actual \$
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>(i) State Barrier Fence Reserve</b>		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>0</u>
<b>(j) Leave Reserve</b>		
Opening Balance	42,686	42,686
Amount Set Aside / Transfer to Reserve	371	168
Amount Used / Transfer from Reserve	0	0
	<u>43,057</u>	<u>42,854</u>
<b>Total Cash Backed Reserves</b>	<u><u>1,728,498</u></u>	<u><u>3,461,474</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**Summary of Transfers  
To Cash Backed Reserves**

**Transfers to Reserves**

Plant Reserve	957,835	3,543
Emergency Farm Water Reserve	106	48
Building Reserve	462,065	5,455
Road & Footpath Reserve	103,445	1,558
Swimming Pool Upgrade Reserve	391	177
UHF Repeater Reserve	0	0
Airport Reserve	3,306	1,495
Waste & Sewerage Reserve	2,481	1,122
State Barrier Fence Reserve	0	0
Leave Reserve	371	168
	<u>1,530,000</u>	<u>13,566</u>

**Transfers from Reserves**

Plant Reserve	(1,569,500)	0
Emergency Farm Water Reserve	0	0
Building Reserve	(1,630,000)	0
Road & Footpath Reserve	0	0
Swimming Pool Upgrade Reserve	0	0
UHF Repeater Reserve	0	0
Airport Reserve	(18,050)	0
Waste & Sewerage Reserve	(31,860)	0
State Barrier Fence Reserve	0	0
Leave Reserve	0	0
	<u>(3,249,410)</u>	<u>0</u>
<b>Total Transfer to/(from) Reserves</b>	<u><u>(1,719,410)</u></u>	<u><u>13,566</u></u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2021

4. RESERVES (Continued)

**Cash Backed Reserves (Continued)**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Plant Reserve**

To be used to assist in the purchasing of major plant and machinery.

**Emergency Farm Water Reserve**

To be used for the repair and/or construction of emergency farm water supplies in the Shire of Ravensthorpe

**Building Reserve**

To be used for the construction, refurbishment, modification or renovation of all buildings in the Shire of Ravensthorpe

**Road and Footpath Reserve**

To be used for the construction, renewal, resealing or repair of the road and footpath network.

**Swimming Pool Upgrade Reserve**

To be used towards any major repairs or improvements for the Ravensthorpe swimming pool.

**UHF Repeater Reserve**

Used in 2016/17 for upgraded diplexer on UHF Radio Repeaters in Hopetoun and Munglinup.

**Airport Reserve**

To be used for the construction, reconstruction, repairs or modification of facilities including buildings, tarmac, airstrip and associated infrastructure at the Ravensthorpe Airport

**Waste and Sewerage Reserve**

To be used for the repair and/or construction of waste and sewerage facilities in the Shire of Ravensthorpe.

**State Barrier Fence Reserve**

To be used for the extension of the State Barrier Fence from Ravensthorpe to Esperance

**Leave Reserve**

To be used to fund long service leave and non-current annual leave requirements

**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 30 APRIL 2021**

	<b>2019/20 B/Fwd Per 2020/21 Budget \$</b>	<b>2019/20 B/Fwd Per Financial Report \$</b>	<b>APRIL 2021 Actual \$</b>
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	(588,322)	931,537	672,111
Cash - Restricted Unspent Grants	177,845	77,100	1,331,116
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	3,413,771	3,447,908	3,461,474
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	210,163	307,463	342,580
Sundry Debtors	246,994	205,584	296,423
Provision for Doubtful Debts	0	0	0
Gst Receivable	182,324	183,358	179,897
Accrued Income/Payments In Advance	3,711,625	1,432,345	9,416
Payments in Advance	0	0	0
Inventories	2,704	2,358	22,246
	<u>7,357,104</u>	<u>6,587,653</u>	<u>6,315,263</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(701,563)	(740,128)	(73,501)
Accrued Interest On Loans	(23,701)	(20,889)	0
Accrued Salaries & Wages	(54,808)	(8,618)	0
Income In Advance	0	(345,384)	(31,000)
Gst Payable	(31,316)	(21,813)	(57,543)
Payroll Creditors	(59,697)	(101,279)	(154,288)
Accrued Expenses	(872,533)	(21,668)	(20,574)
PAYG Liability	0	0	0
Right of Use Assets - Current	(98,617)	(121,001)	(121,001)
Trust	0	0	0
Other Payables	(24,489)	(126,343)	(116,327)
Current Employee Benefits Provision	(377,707)	(437,159)	(437,159)
Current Loan Liability	0	(218,282)	0
	<u>(2,244,431)</u>	<u>(2,162,564)</u>	<u>(1,011,393)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>5,112,673</b>	<b>4,425,089</b>	<b>5,303,870</b>
Less: Cash - Reserves - Restricted	(3,413,771)	(3,447,908)	(3,461,474)
Less: Cash - Unspent Grants - Restricted	0	0	
Less: Movements Associated with Change in Accounting Standards	(177,845)		
Add Back : Component of Leave Liability not Required to be Funded	377,707	437,159	437,159
Add Back : Current Loan Liability	0	218,282	0
ADD: Current Portion of Lease Liability	98,617	121,001	121,001
Adjustment for Trust Transactions Within Muni	60	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b><u>1,997,441</u></b>	<b><u>1,753,623</u></b>	<b><u>2,400,556</u></b>



SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2021

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2020/21 Rate Revenue \$	2020/21 Interim Rates \$	2020/21 Back Rates \$	2020/21 Total Revenue \$	2020/21 Budget \$
<b>General Rate</b>								
GRV Residential	0.117165	781	10,959,706	1,284,094	1,464	183	1,285,740	1,284,094
GRV Commercial	0.131567	33	1,382,612	181,906	6,773	2,794	191,473	181,906
GRV industrial	0.154430	35	512,772	79,187			79,187	79,187
GRV - Transient & Short Stay Accom	0.314867	2	852,800	268,519			268,519	268,519
UV - Mining	0.083600	63	2,400,257	200,661	(1,772)		198,889	200,662
UV - Other	0.008139	329	244,266,000	1,988,081	(922)		1,987,159	1,988,081
Non-Rateable							0	0
<b>Sub-Totals</b>		1,243	260,374,147	4,002,448	5,543	2,977	4,010,968	4,002,449
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV Residential	870.00	374	1,079,820	325,380		0	325,380	325,380
GRV Commercial	870.00	9	44,740	7,830		0	7,830	7,830
GRV Industrial	870.00	12	45,268	10,440		0	10,440	10,440
GRV - Transient & Short Stay Accom	850.00	0	0	0		0	0	0
UV - Mining	320.00	55	80,050	17,600		0	17,600	17,600
UV - Other	850.00	100	5,605,530	85,000		0	85,000	85,000
<b>Sub-Totals</b>		550	6,855,408	446,250	0	0	446,250	446,250
				4,448,698			<b>4,457,218</b>	<b>4,448,699</b>
Back Rates								1,000
Interim Rates								5,000
<b>Total Amount Raised From Rates</b>							<b>4,457,218</b>	<b>4,454,699</b>
Ex Gratia Rates		check after rates raised					49,234	49,234
<b>Total Rates</b>							<b>4,506,452</b>	<b>4,503,933</b>

All land except exempt land in the Shire of Ravensthorpe is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 30 APRIL 2021**

**7. TRUST FUNDS**

Monies previously held in Trust are now recognised as a current liability, although they are treated differently to other current liabilities in that they are required to be cash backed.

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2021

8. OPERATING STATEMENT BY PROGRAM

	APRIL 2021 Actual \$	2020/21 Adopted Budget \$	2019/20 Actual \$
<b>OPERATING REVENUES</b>			
Governance	38,941	20,000	26,350
General Purpose Funding	5,370,524	5,504,055	6,580,771
Law, Order, Public Safety	439,247	377,790	478,161
Health	5,200	15,500	16,559
Education and Welfare	514,030	1,264,965	471,343
Housing	4,200	5,200	5,400
Community Amenities	705,797	954,474	674,353
Recreation and Culture	1,354,132	7,268,967	129,075
Transport	1,064,237	2,299,852	2,443,487
Economic Services	389,144	341,468	247,208
Other Property and Services	264,623	470,345	140,247
<b>TOTAL OPERATING REVENUE</b>	<b>10,150,075</b>	<b>18,522,616</b>	<b>11,212,952</b>
<b>OPERATING EXPENSES</b>			
Governance	(805,824)	(965,894)	(776,593)
General Purpose Funding	(207,900)	(297,378)	(259,153)
Law, Order, Public Safety	(854,628)	(859,619)	(1,060,659)
Health	(245,018)	(325,386)	(307,973)
Education and Welfare	(800,720)	(1,082,697)	(818,705)
Housing	(177,000)	(251,223)	(247,111)
Community Amenities	(1,240,203)	(1,644,078)	(1,329,532)
Recreation & Culture	(1,549,602)	(1,962,721)	(1,617,964)
Transport	(4,014,482)	(5,209,942)	(5,214,045)
Economic Services	(362,299)	(709,314)	(710,441)
Other Property and Services	(499,945)	(494,993)	(903,844)
<b>TOTAL OPERATING EXPENSE</b>	<b>(10,757,621)</b>	<b>(13,803,245)</b>	<b>(13,246,019)</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u>(607,546)</u></b>	<b><u>4,719,371</u></b>	<b><u>(2,033,066)</u></b>

**SHIRE OF RAVENSTHORPE**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 30 APRIL 2021**

**8. OPERATING STATEMENT BY NATURE & TYPE**

	<b>APRIL 2021 Actual \$</b>	<b>2020/21 Adopted Budget \$</b>	<b>2019/20 Actual \$</b>
<b>OPERATING REVENUES</b>			
Rates	4,506,453	4,503,933	4,481,702
Operating Grants, Subsidies and Contributions	2,030,040	2,011,246	4,154,628
Non-Operating Grants, Subsidies and Contributions	1,294,969	9,166,318	884,405
Fees and Charges	1,728,632	2,137,072	1,151,610
Service Charges	0	0	0
Interest Earnings	52,681	78,300	103,065
Profit on Asset Disposals	494	49,500	23,036
Proceeds on Disposal of Assets	185,876	393,500	279,800
Realisation on Disposal of Assets	(185,876)	(393,500)	(279,800)
Other Revenue	536,805	576,247	414,508
<b>TOTAL OPERATING REVENUE</b>	<b>10,150,074</b>	<b>18,522,616</b>	<b>11,212,954</b>
<b>OPERATING EXPENSES</b>			
Employee Costs	(3,465,067)	(4,261,814)	(3,867,559)
Materials and Contracts	(2,453,124)	(3,519,666)	(3,780,377)
Utility Charges	(203,997)	(219,758)	(236,160)
Depreciation on Non-Current Assets	(3,931,480)	(4,902,716)	(4,588,500)
Interest Expenses	(45,543)	(90,968)	(102,827)
Insurance Expenses	(322,740)	(225,393)	(223,390)
Loss on Asset Disposals	(63,311)	(227,000)	(95,046)
FV Adjustment of Non-Current assets	0	0	0
Other Expenditure	(272,358)	(355,930)	(352,160)
<b>TOTAL OPERATING EXPENSE</b>	<b>(10,757,620)</b>	<b>(13,803,245)</b>	<b>(13,246,019)</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u>(607,546)</u></b>	<b><u>4,719,371</u></b>	<b><u>(2,033,065)</u></b>

**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 30 APRIL 2021**

**9. STATEMENT OF FINANCIAL POSITION**

	<b>APRIL 2021 Actual \$</b>	<b>2019/20 Actual \$</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	5,464,701	4,456,545
Trade and Other Receivables	828,316	2,128,749
Inventories	22,246	2,358
<b>TOTAL CURRENT ASSETS</b>	<u>6,315,263</u>	<u>6,587,652</u>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	11,931	11,931
Inventories	0	0
Property, Plant and Equipment	33,524,353	33,277,373
Infrastructure	121,564,427	123,297,754
<b>TOTAL NON-CURRENT ASSETS</b>	<u>155,100,711</u>	<u>156,587,058</u>
<b>TOTAL ASSETS</b>	<u>161,415,974</u>	<u>163,174,710</u>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	453,233	1,386,120
Right of Use Asset	121,001	121,001
Long Term Borrowings	0	218,282
Provisions	437,159	437,159
<b>TOTAL CURRENT LIABILITIES</b>	<u>1,011,393</u>	<u>2,162,562</u>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	0	0
Long Term Borrowings	1,266,287	1,266,287
Right of Use Assets	825,493	825,493
Provisions	81,660	81,660
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>2,173,440</u>	<u>2,173,440</u>
<b>TOTAL LIABILITIES</b>	<u>3,184,833</u>	<u>4,336,002</u>
<b>NET ASSETS</b>	<u>158,231,141</u>	<u>158,838,708</u>
Retained Surplus	36,861,076	37,482,190
Reserves - Cash Backed	3,461,474	3,447,908
Revaluation Surplus	117,908,609	117,908,609
<b>TOTAL EQUITY</b>	<u>158,231,140</u>	<u>158,838,707</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2021

10. FINANCIAL RATIOS

	2021 YTD	2020	2019	2018
Current Ratio	2.65	1.78	3.01	1.64
Operating Surplus Ratio	(0.29)	(0.49)	3.29	(0.24)

The above ratios are calculated as follows:

Current Ratio	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
Operating Surplus Ratio	$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$

**ATTACHMENT**





**2020/2021**

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	32,246	1,089,988	72,966	5,765	0	1,200,963	256,870
Aug	24,821	361,337	159,976	7,275	0	553,410	247,790
Sep	9,832	467,211	92,158	6,744	0	575,945	275,691
Oct	16,876	501,519	57,600	9,242	0	585,238	320,530
Nov	16,962	392,384	52,143	14,580	0	476,069	282,980
Dec	23,113	653,814	48,957	9,277	0	735,161	406,756
Jan	22,049	734,100	49,423	14,350	0	819,922	286,767
Feb	20,017	549,348	153,414	14,941	0	737,720	305,573
Mar	19,933	1,158,435	100,237	10,795	0	1,289,401	304,685
Apr	20,927	710,692	63,982	12,393	0	807,994	318,517
May						0	
Jun						0	
<b>Total</b>	<b>206,776</b>	<b>6,618,829</b>	<b>850,855</b>	<b>105,363</b>	<b>0</b>	<b>7,781,824</b>	<b>3,006,161</b>
<b>19/20</b>	<b>197,977</b>	<b>8,450,678</b>	<b>997,212</b>	<b>102,791</b>	<b>6,319</b>	<b>9,754,977</b>	<b>3,174,082</b>
<b>18/19</b>	<b>147,967</b>	<b>21,298,438</b>	<b>1,329,904</b>	<b>70,241</b>	<b>13,590</b>	<b>22,860,140</b>	<b>2,219,053</b>
<b>17/18</b>	<b>327,905</b>	<b>18,507,404</b>	<b>209,587</b>	<b>65,010</b>	<b>317,445</b>	<b>19,427,351</b>	<b>2,601,283</b>

**Payroll** = payroll + payroll deductions + super

**Direct Debits** = dd's + bank fees (exclude credit card)



**02 March 2021 - 01 April 2021  
Business Credit Card - Gavin Pollock**

Date	Payment to	Description	Amount	GST
27/02/2021	Brookton Roadhouse	Fuel - ORA	\$ 73.07	\$ 6.64
1/03/2021	Nisbets Australia	Hopetoun Community Centre Kitchen Equipment - Back order - Stainless steel mixing bowl	\$ 5.39	\$ 0.49
1/03/2021	Nisbets Australia	Hopetoun Community Centre Kitchen Equipment - Back order - Stainless steel mixing bowl	\$ 7.59	\$ 0.69
2/03/2021	Copperclan Nominees Corrigin	Fuel - ORA	\$ 109.31	\$ 9.94
4/03/2021	House	Hopetoun Community Centre Kitchenware (Budget Item)	\$ 729.71	\$ 66.34
5/03/2021	FE Daw & Sons, Ravensthorpe	Tea, coffee, milk and Bathroom Supplies for Admin Office	\$ 80.12	\$ 1.86
9/03/2021	Spotto	CEO - Taxi Fare	\$ 31.19	\$ 2.84
10/03/2021	BP Ravensthorpe Roadhouse	Fuel - Hire Car for Airport	\$ 82.96	\$ 7.54
11/03/2021	Nutrien Ag Ravensthorpe	Reticulation parts - 30 Kingsmill St	\$ 458.72	\$ 41.33
11/03/2021	Vibe Hotel Subiaco	Accommodation - N Bell 16/03/2021 - 19/03/2021	\$ 1,036.95	\$ 94.27
12/03/2021	Quest Apartments Innaloo	Accommodation - A Stevenson 07/03/2021 - 11/03/2021	\$ 1,186.15	\$ 107.83
13/03/2021	Ravensthorpe Building Supplies	Building Supplies - Airport Terminal Building	\$ 236.67	\$ 21.52
15/03/2021	Shell Eagle Roadhouse Ravensthorpe	Fuel - ORA	\$ 29.26	\$ 2.66
15/03/2021	Ravensthorpe Building Supplies	Fuel container - ORA	\$ 33.50	\$ 3.05
16/03/2021	Munglinup Community Hall	Council Meeting - Catering and Drinks	\$ 1,228.00	\$ 111.64
19/03/2021	Nutrien Ag Ravensthorpe	Steel Posts - 18 Carlisle Street	\$ 90.20	\$ 8.20
19/03/2021	Ravensthorpe Building Supplies	Extension lead and flexovit - Admin building	\$ 52.55	\$ 4.78
20/03/2021	Vibe Hotel Subiaco	Accommodation - N Bell 19/03/2021 - 20/03/2021	\$ 345.65	\$ 31.42
22/03/2021	Meridian Agencies ( Ravensthorpe PO)	Stationary - greeting cards	\$ 33.17	\$ 3.02
22/03/2021	Meridian Agencies ( Ravesnthorpe PO)	Farewell Gift Voucher	\$ 50.00	\$ -
22/03/2021	Microsoft	Microsoft Family - CEO Home Subscription	\$ 129.00	\$ 11.73
24/03/2021	Hopetoun IGA	Staff Easter Gifts	\$ 522.45	\$ 47.50
24/03/2021	Bunnings Esperance	Building Supplies for maintenance at 63 Morgans St (Youth Group building)	\$ 626.66	\$ 56.97
25/03/2021	Nutrien Ag Ravensthorpe	Sockets, hose and connections for Admin Building	\$ 222.87	\$ 20.26
27/03/2021	Ravensthorpe Building Supplies	Spray Marker and PVC Pipe for Old Emporium Building	\$ 15.35	\$ 1.40
28/03/2021	Dropbox QGTZQVNT3F9	Annual License Fee for Dropbox	\$ 184.67	\$ 16.79
31/03/2021	Ravensthorpe Building Supplies	Bremick and Ironize 1 litre - Cultural Precinct	\$ 160.87	\$ 14.62
31/03/2021	Dawry's Bottlo Ravensthorpe	Refreshments for Sundowner	\$ 293.37	\$ 26.67
31/03/2021	Gaylene Ann Weistern - Post Office	Stationary ( Whiteboard markers, clips, batteries, Post It notes)	\$ 110.64	\$ 10.06
<b>Total Purchases for G. Pollock</b>			<b>\$ 8,166.04</b>	<b>\$ 724.20</b>

\*\*Some GST F

\*GST N

**Business Credit Card - Leslie Mainwaring**

Date	Payment to	Description	Amount	GST
3/03/2021	Blue Coffee Pod	Coffee Pods for Shire Office	\$ 170.00	\$ -
24/03/2021	SP Metro Worker	Fire Warden Hard Hats	\$ 186.95	\$ 17.00
26/03/2021	Blue Coffee Pod	Coffee Pods for Shire Office and Depot	\$ 469.00	\$ -
30/03/2021	Airsafe Transport Training	Dangerous Goods By Air Awareness Training - G Stover	\$ 80.00	\$ -
30/03/2021	KRTS Training	Aeronautical Radio Operator Course for T Bedford	\$ 350.00	\$ -
31/03/2021	Bankwest	Reward Fee - Corporate	\$ 39.00	\$ -
<b>Total Purchases for L. Mainwaring</b>			<b>\$ 1,294.95</b>	<b>\$ 17.00</b>

\*GST F

\*GST F

\*GST N

\*GST N

\*GST N

**Business Credit Card - Graham Steel**

Date	Payment to	Description	Amount	GST
5/03/2021	Paul Armstrong Panel Beaters, Albany	Insurance Excess on RA 682	\$ 500.00	\$ -
11/03/2021	SP Mr Pool Man	Palintest Photometer Pool Water Test Tubes 5 Pack x 2	\$ 225.00	\$ 20.45
11/03/2021	Best Price Pool Equipment	Waterco S75 Vacuum Plates x 2	\$ 130.00	\$ 11.82
15/03/2021	Retail Display Direct	Donation / Suggestion Boxes x 2 for Ravensthorpe and Hopetoun Depots	\$ 116.20	\$ 10.56
<b>Total Purchases for G. Steel</b>			<b>\$ 971.20</b>	<b>\$ 42.84</b>

\*GST N

**Business Credit Card - Ashley Peczka**

Date	Payment to	Description	Amount	GST
4/03/2021	Shire of Ravensthorpe	DOT Infringement - Return of Munglinup Bush Fire Brigade Trailer Plates	\$ 124.10	\$ 11.28
12/03/2021	Hopetoun Fuel Service	Diesel Fuel for 1GUV 793 - CESO	\$ 50.01	\$ 4.55
14/03/2021	BP Roadhouse Ravensthorpe	Welfare for volunteers #515951	\$ 100.50	\$ 9.14
15/03/2021	Ravensthorpe Agencies	Cocanarup Bush Fire Brigade - Fittings for truck	\$ 204.94	\$ 18.63
15/03/2021	FE Daw & Sons	Catering for Bush Fire Brigade Meeting	\$ 91.43	\$ 8.31
25/03/2021	Albany Dog Rock Motel	CESO - Accomodation & Breakfast 24 March 2021	\$ 189.00	\$ 17.18
<b>Total Purchases for A. Peczka</b>			<b>\$ 759.98</b>	<b>\$ 69.09</b>

**Business Credit Card - Evelyn Houghton**

Date	Payment to	Description	Amount	GST
11/03/2021	AL & RP Stephen Hopetoun	Milk - Little Barrens	\$ 17.12	\$ -
26/03/2021	Ink Station	Printer Ink Cartridges - The Cub House and Little Barrens	\$ 243.65	\$ 22.15
31/03/2021	Bankwest	Reward Fee - Corporate	\$ 39.00	\$ -
<b>Total Purchases for E. Houghton</b>			<b>\$ 299.77</b>	<b>\$ 22.15</b>

\*GST F

\*GST N

**Business Credit Card - Russell Dyer**

Date	Payment to	Description	Amount	GST
2/03/2021	FE Daw & Sons, Ravensthorpe	Milk for Ravensthorpe Works Depot	\$ 15.90	\$ -
2/03/2021	FE Daw & Sons, Ravensthorpe	Incorrect transaction amount in error	\$ 15.60	\$ 1.42
8/03/2021	Ezi Coates Hire	Hire of Demolition Saw and Quick Cut Trolley	\$ 544.55	\$ 49.50
11/03/2021	FE Daw & Sons, Ravensthorpe	Milk, tea sugar and coffee for Hopetoun Works Depot	\$ 61.94	\$ -
12/03/2021	Ezi Coates Hire	Hire of Plate Compactor and Fuel Enviro Charge	\$ 125.20	\$ 11.38
16/03/2021	FE Daw & Sons, Ravensthorpe	Tool Box Meeting Supplies	\$ 39.12	\$ -
16/03/2021	Reinforced Concrete Pipes Australia (WA)	Rubber Rings 375 x 20	\$ 54.56	\$ 4.96
31/03/2021	Bankwest	Reward Fee - Corporate	\$ 39.00	\$ -
<b>Total Purchases for R. Dyer</b>			<b>\$ 895.87</b>	<b>\$ 67.26</b>

\*GST F

\*GST F

\*GST F

\*GST N

**Business Credit Card - Miscellaneous Fees and Charges Bankwest**

Date	Payment to	Description	Amount	GST
31/03/2021	Bankwest	Interest and Other Charges	\$ 5.45	\$ -

\*GST N

<b>Total fees and charges</b>	<b>\$ 5.45</b>	<b>\$ -</b>
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<b>Total Bankwest Corporate Mastercard Statement</b>	<b>\$ 12,393.26</b>	<b>942.54</b>
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**Business Debit Card - Les Mainwaring**

Date	Payment to	Description	Amount	Amount

<b>Closing Balance for Debit Card - Les Mainwaring</b>	<b>\$ -</b>	<b>\$ -</b>
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462	01/04/2021	Commissioner of Police	CORPORATE FIREARM LICENCE NO: 09990873	1		131.00
INV 0999087317/03/2021		Commissioner of Police	CORPORATE FIREARM LICENCE NO: 09990873		131.00	
463	01/04/2021	Horizon Power	LOT 3000 BUCKIE STREET HOPTOUN 23/01/2021 - 22/03/2021 - LITTLE BARRENS	1		1,128.23
INV 267634	23/03/2021	Horizon Power	LOT 548 TAMAR STREET HOPETOUN 23/01/2021 - 22/03/2021 - DEPOT		179.73	
INV 414511	23/03/2021	Horizon Power	UNIT 6/LOT 705 TAMAR STREET HOPETOUN ( HOPETOUN GYM) 23/01/2021 - 22/03/2021		224.79	
INV 513789	23/03/2021	Horizon Power	LOT 3000 BUCKIE STREET HOPTOUN 23/01/2021 - 22/03/2021 - LITTLE BARRENS		723.71	
464	09/04/2021	Cr. Keith Dunlop	COUNCIL PAYMENT 3RD QTR 20/21	1		9,260.16
INV 3RD QTR31/03/2021		Cr. Keith Dunlop	COUNCIL PAYMENT 3RD QTR 20/21		9,260.16	
465	09/04/2021	Horizon Power	MCCULLOCH PARK, HOPETOUN 28/01/2021 - 25/03/2021	1		882.13
INV 137406	25/03/2021	Horizon Power	LOT 245 VEAL STREET HOPETOUN (FORESHORE TOILETS) 27/01/2021 - 24/03/2021		277.66	
INV 185210	25/03/2021	Horizon Power	LOT 461 CANNING BLVD, HOPETOUN (WEST BEACH TOILETS) 27/01/2021 - 24/03/2021		175.46	
INV 397872	26/03/2021	Horizon Power	LOT 314 MAITLAND STREET HOPETOUN 28/01/2021 - 25/03/2021		126.95	
INV 450414	26/03/2021	Horizon Power	MCCULLOCH PARK, HOPETOUN 28/01/2021 - 25/03/2021		302.06	
466	15/04/2021	Horizon Power	POWER USAGE HOPETOUN STREET LIGHTS FROM 01/03/2021 - 31/03/2021	1		4,858.69
INV 136499	01/04/2021	Horizon Power	POWER USAGE HOPETOUN STREET LIGHTS FROM 01/03/2021 - 31/03/2021		4,036.81	
INV 224027	06/04/2021	Horizon Power	POWER USAGE REBROADCAST FACILITY FROM 02/02/2021 - 01/04/2021		821.88	
467	15/04/2021	Western Power	PRELIM DESIGN OF UPGRADE TO ELEC REQUIREMENTS FOR THE AMALGAMATION OF 59-65 MORGANS ST	1		3,300.00
INV CORPBO06/04/2021		Western Power	PRELIM DESIGN OF UPGRADE TO ELEC REQUIREMENTS FOR THE AMALGAMATION OF 59-65 MORGANS ST		3,300.00	

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468	23/04/2021	Horizon Power	POWER USAGE 80 JERDACUTTUP ROAD HOPETOUN - 05/02/2021- 06/04/2021	1		1,366.99
INV 308541	07/04/2021	Horizon Power	POWER USAGE 80 JERDACUTTUP ROAD HOPETOUN - 05/02/2021- 06/04/2021		1,366.99	
1046	01/04/2021	1 - BANK FEES	OBB RECORD FEE	1		11.60
1046	01/04/2021	1 - BANK FEES	MAINTENANCE FEES	1		60.00
1046	01/04/2021	1 - BANK FEES	ELECTRONIC TRANSACTION FEES	1		9.20
1046	01/04/2021	1 - BANK FEES	BPAY CREDIT CARD MERCHANT FEE	1		4.97
1046	01/04/2021	1 - BANK FEES	BPAY TRANSACTION FEES	1		170.25
1046	06/04/2021	1 - BANK FEES	CBA MERCHANT FEE	1		71.41
1046	06/04/2021	1 - BANK FEES	CBA MERCHANT FEE	1		264.19
1046	27/04/2021	1 - BANK FEES	DISHONOUR FEE - RATES PAYMENT	1		10.00
EFT13029	01/04/2021	(Old) 4 Rivers Plumbing Gas & Civil Contracting - DO NOT USE	PUMP OUT AND DISPOSE OF WASTE FROM THE JERDACUTTUP PARKING BAY ABLUTION	1		907.50
INV 5903	25/03/2021	(Old) 4 Rivers Plumbing Gas & Civil Contracting - DO NOT USE	PUMP OUT AND DISPOSE OF WASTE FROM THE JERDACUTTUP PARKING BAY ABLUTION		907.50	
EFT13030	01/04/2021	A & M Medical Services Pty Ltd	SERVICE DEFIB AND UPDATE FIRST AID SUPPLIES MUNGLINUP BUSH FIRE BRIGADE	1		466.29
INV 8103	17/03/2021	A & M Medical Services Pty Ltd	SERVICE DEFIB AND UPDATE FIRST AID SUPPLIES MUNGLINUP BUSH FIRE BRIGADE		466.29	
EFT13031	01/04/2021	ABCO Products PTY LTD	1200ML PURELL 5491 TFX GEL SANITISER (CTN 4)	1		528.00
INV 681359	22/03/2021	ABCO Products PTY LTD	1200ML PURELL 5491 TFX GEL SANITISER (CTN 4)		528.00	
EFT13032	01/04/2021	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 19 MARCH 2021	1		203.06
INV 203.06	25/03/2021	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 19 MARCH 2021		203.06	

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EFT13033	01/04/2021	Ana Paula de Oliveira Martins	GYM FOB REFUND	1		20.00
INV T1570	30/03/2021	Ana Paula de Oliveira Martins	GYM FOB REFUND	1	20.00	
EFT13034	01/04/2021	Bandalup Bushfire Brigade	REIMBURSEMENT FOR CATERING COSTS AT AGM	1		183.38
INV 03	26/03/2021	Bandalup Bushfire Brigade	REIMBURSEMENT FOR CATERING COSTS AT AGM		183.38	
EFT13035	01/04/2021	Best Office Systems	TRAVEL - FAULT - PRINTER PRODUCING YELLOW LINE ON PAGES - RAVENSTHORPE OFFICE	1		99.00
INV 585145	22/03/2021	Best Office Systems	TRAVEL - FAULT - PRINTER PRODUCING YELLOW LINE ON PAGES - RAVENSTHORPE OFFICE		99.00	
EFT13036	01/04/2021	Choices Flooring Esperance	INSTALLATION OF CARPET AT 88 MARTIN STREET	1		4,583.41
INV 303245	26/03/2021	Choices Flooring Esperance	INSTALLATION OF CARPET AT 88 MARTIN STREET		4,583.41	
EFT13037	01/04/2021	Community Spirit Newspaper Inc	MEDIA RELEASE - NEW CULTURAL PRECINCT FOR RAVENSTHORPE HEADS TOWARDS CONSTRUCTION	1		1,080.00
INV 24204	25/03/2021	Community Spirit Newspaper Inc	PUBLIC NOTICE - BIN SERVICE - EASTER 2021 AND RAVENSTHORPE LANDFILL ANZAC DAY 2021		180.00	
INV 24206	25/03/2021	Community Spirit Newspaper Inc	MEDIA RELEASE - NEW CULTURAL PRECINCT FOR RAVENSTHORPE HEADS TOWARDS CONSTRUCTION		360.00	
INV 24207	25/03/2021	Community Spirit Newspaper Inc	TENDER 10 - 2020/21 BUSHFIRE MITIGATION ACTIVITIES (ROUND 2 TREATMENTS B)		180.00	
INV 24209	25/03/2021	Community Spirit Newspaper Inc	CLEANER - CASUAL - IMMEDIATE START		180.00	
INV 24211	25/03/2021	Community Spirit Newspaper Inc	TENDER 09 - 2020/21 SALE OF LAND 79 (LOT 74) MORGANS STREET, RAVENSTHORPE		180.00	
EFT13038	01/04/2021	FE Daw and Sons	1x PALLET OF BOTTLED WATER 600ML	1		699.60
INV I-82-000412/02/2021		FE Daw and Sons	1x PALLET OF BOTTLED WATER 600ML		699.60	
EFT13039	01/04/2021	Freight Lines Group	FREIGHT CHARGES - FULTON HOGAN	1		468.55
INV 98381	19/03/2021	Freight Lines Group	FREIGHT CHARGES - FULTON HOGAN		468.55	
EFT13040	01/04/2021	Grants Empire	MUNGLINUP SYNTHETIC BOWLING GREEN DEVELOP CSRFF SMALL GRANT APPLICATION PAYMENT 2 OF 2	1		1,320.00



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INV 1986	19/03/2021	Grants Empire	GRANT APPLICATION DEVELOP COASTAL MANAGEMENT PLAN - PAYMENT 1 OF 2		594.00	
INV 1987	25/03/2021	Grants Empire	MUNGLINUP SYNTHETIC BOWLING GREEN DEVELOP CSRFF SMALL GRANT APPLICATION PAYMENT 2 OF 2		726.00	
EFT13041	01/04/2021	Guardian Print & Graphics	WINDOW FACED DL ENVELOPES, PRINTED BOTH SIDES	1		335.00
INV 9249	12/02/2021	Guardian Print & Graphics	WINDOW FACED DL ENVELOPES, PRINTED BOTH SIDES		335.00	
EFT13042	01/04/2021	Hinchys Auto Electrics	REPAIR TO PUMP ON RA 3520	1		70.00
INV 0191	19/03/2021	Hinchys Auto Electrics	REPAIR TO PUMP ON RA 3520		70.00	
EFT13043	01/04/2021	Johns Building Supplies Pty Ltd	VARIOUS MATERIALS FOR HOPTOUN SPORTS PAVILION	1		2,318.94
INV 957584	11/03/2021	Johns Building Supplies Pty Ltd	VARIOUS MATERIALS FOR HOPTOUN SPORTS PAVILION		2,318.94	
EFT13044	01/04/2021	Kellie Ashby	HALL BOND REFUND	1		400.00
INV T1789	30/03/2021	Kellie Ashby	HALL BOND REFUND	1	400.00	
EFT13045	01/04/2021	Kleenwest Distributors	VARIOUS CLEANING PRODUCTS	1		2,220.24
INV 55929	24/03/2021	Kleenwest Distributors	VARIOUS CLEANING PRODUCTS		2,220.24	
EFT13046	01/04/2021	Landgate	LAND ENQUIRY SEARCH FEES 28/11/2020 - 05/03/2021	1		85.46
INV 363216 -	25/03/2021	Landgate	LAND ENQUIRY SEARCH FEES 28/11/2020 - 05/03/2021		85.46	
EFT13047	01/04/2021	Lloydey's Power Services	POWER TRIPPING AT TENNIS PAVILION AND LIGHTING TOWERS ON OVAL FOR GLOBES OUT	1		468.46
INV 0620	22/03/2021	Lloydey's Power Services	POWER TRIPPING AT TENNIS PAVILION AND LIGHTING TOWERS ON OVAL FOR GLOBES OUT		266.06	
INV 0621	22/03/2021	Lloydey's Power Services	REPLACE 2 X SMOKE ALARMS AT 5 DAW ST		202.40	
EFT13048	01/04/2021	Lo-Go Appointments	TEMPORARY LSL COVER - HELEN DOUGLAS - FINANCE W/E 20 MARCH 2021	1		3,835.99
INV 423266	23/03/2021	Lo-Go Appointments	TEMPORARY LSL COVER - HELEN DOUGLAS - FINANCE W/E 20 MARCH 2021		2,106.72	
INV 423265	23/03/2021	Lo-Go Appointments	CONTRACT SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 20 MARCH 2021		1,729.27	

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EFT13049	01/04/2021	Local Government Professionals Australia WA	JOB ADVERTISEMENT - MANAGER GOVERNANCE AND COMPLIANCE	1		150.00
INV 29614	23/03/2021	Local Government Professionals Australia WA	JOB ADVERTISEMENT - MANAGER GOVERNANCE AND COMPLIANCE		150.00	
EFT13050	01/04/2021	Newground Water Services	VARIATION 2.6 - HOPETOUN OVAL IRRIGATION PO#21724	1		6,730.90
INV 1000768	25/03/2021	Newground Water Services	VARIATION 2.6 - HOPETOUN OVAL IRRIGATION PO#21724		2,651.00	
INV 1000766	25/03/2021	Newground Water Services	VARIATION 2.3 - ALL TANK ELECTRICAL WORKS (PROBES ETC.)		1,489.40	
INV 1000767	25/03/2021	Newground Water Services	VARIATION 2.4 AND 2.5 - HOPETOUN OVAL IRRIGATION CONTRACT		2,590.50	
EFT13051	01/04/2021	Powerplant Motorcycles	PURCHASE OF STIHL CHAINSAW MS170	1		249.00
INV U-8521	25/03/2021	Powerplant Motorcycles	PURCHASE OF STIHL CHAINSAW MS170		249.00	
EFT13052	01/04/2021	R And R Heavy Diesel Services	1000HR SERVICE ON KOMATSU GRADER RA-3762	1		5,893.96
INV 4707	22/03/2021	R And R Heavy Diesel Services	80000KM SERVICE OF RA-3421 TRAFFIC UTE		453.10	
INV 4713	22/03/2021	R And R Heavy Diesel Services	20000 KM SERVICE ON RA-3867		359.49	
INV 4712	23/03/2021	R And R Heavy Diesel Services	100,000 KM LOGBOOK SERVICE - RA 3860		372.63	
INV 4711	23/03/2021	R And R Heavy Diesel Services	MAKE UP AND FIT HYDRAULIC HOSES - RA 3060 CAT BULLDOZER		485.81	
INV 4720	30/03/2021	R And R Heavy Diesel Services	REPLACE BATTERY - RA 3520		238.21	
INV 4722	30/03/2021	R And R Heavy Diesel Services	52000KM SERVICE RA-206		601.60	
INV 4721	30/03/2021	R And R Heavy Diesel Services	1000HR SERVICE ON KOMATSU GRADER RA-3762		3,383.12	
EFT13053	01/04/2021	Ravensthorpe Agencies	6 X TIE DOWN STRAPS, SPORTSGROUND CHEMICAL AND SHARPEN	1		2,002.05
INV 03094	12/03/2021	Ravensthorpe Agencies	6 X TIE DOWN STRAPS, SPORTSGROUND CHEMICAL AND SHARPEN		2,002.05	
EFT13054	01/04/2021	Ravensthorpe Building Supplies	PINE SLEEPERS	1		3,404.20
INV 7618	19/03/2021	Ravensthorpe Building Supplies	PINE SLEEPERS		3,390.85	

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INV 7843	25/03/2021	Ravensthorpe Building Supplies	SCREW SELF TAP, HOOK SURE PICHANGER AND WALLMATE ZINC		13.35	
EFT13055	01/04/2021	Rodney Clarence Daw	REIMBURSEMENT FOR TELEPHONE TO 10 MARCH	1		106.33
INV 2603202130/03/2021		Rodney Clarence Daw	REIMBURSEMENT FOR TELEPHONE TO 10 MARCH		106.33	
EFT13056	01/04/2021	Signs Plus	CEO NAME STAMP, NAME BADGE (JESS) AND POSTAGE	1		65.00
INV 162962	16/03/2021	Signs Plus	CEO NAME STAMP, NAME BADGE (JESS) AND POSTAGE		65.00	
EFT13057	01/04/2021	Stantec Australia Pty Ltd	MECHANICAL, HYDRAULIC, ELECTRICAL, SUSTAINABILTY AND ACOUSTICS - 50% COMPLETE	1		16,005.00
INV 1864430	24/03/2021	Stantec Australia Pty Ltd	VARIATION - FIRE ENGINEERING 50% COMPLETE - PAYMENT 1 OF 2		2,475.00	
INV 1864429	24/03/2021	Stantec Australia Pty Ltd	MECHANICAL, HYDRAULIC, ELECTRICAL, SUSTAINABILTY AND ACOUSTICS - 50% COMPLETE		13,530.00	
EFT13058	01/04/2021	Telstra	TELSTRA ACCOUNT TO 16 MARCH - LITTLE BARRENS	1		184.44
INV K 36756024/03/2021		Telstra	TELSTRA ACCOUNT TO 16 MARCH - LITTLE BARRENS		184.44	
EFT13059	01/04/2021	Toll Transport Pty Ltd	FREIGHT CHARGES - DYNASTY EMBROIDERY	1		442.65
INV 0472-S3003/01/0202		Toll Transport Pty Ltd	FREIGHT CHARGES - STEWART AND HEATON		16.31	
INV 0474-S3007/02/2021		Toll Transport Pty Ltd	FREIGHT CHARGES - PATHWEST AND DYNASTY EMBROIDERY		88.40	
INV 0477-S3028/02/2021		Toll Transport Pty Ltd	FREIGHT CHARGES - DYNASTY EMBROIDERY AND PCS		38.62	
INV 0480 - S3021/03/2021		Toll Transport Pty Ltd	FREIGHT CHARGES - DYNASTY EMBROIDERY		329.74	
INV 819772	26/03/2021	Toll Transport Pty Ltd	CN 819772 FOR INVOICE 0477-S302680		-12.63	
INV 0474-S3028/03/2021		Toll Transport Pty Ltd	CREDIT NOTE 0474-S302680CM-1 TO INVOICE 0474-S302680		-17.79	
EFT13060	01/04/2021	Tracey Ross	SWIMMING POOL FOB RETURN - TRACEY ROSS	1		20.00
INV T655	29/03/2021	Tracey Ross	SWIMMING POOL FOB RETURN - TRACEY ROSS	1	20.00	
EFT13061	01/04/2021	WCP Civil	RWMF FINAL PAYMENT (RETURN OF RETENTION CONTRACT 2/2016 )	1		52,357.38

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INV 23967	10/12/2020	WCP Civil	RWMF FINAL PAYMENT (RETURN OF RETENTION CONTRACT 2/2016 )		52,357.38	
EFT13062	01/04/2021	Waterman Irrigation	HOPETOUN STANDPIPE SIM CARD AND ANNUAL CLOUD SERVER ACCESS FEE FROM 01/01/2021 - 30/06/2021	1		666.05
INV 14181	23/03/2021	Waterman Irrigation	HOPETOUN STANDPIPE SIM CARD AND ANNUAL CLOUD SERVER ACCESS FEE FROM 01/01/2021 - 30/06/2021		666.05	
EFT13063	01/04/2021	Work Health Professionals	FULL AUDIOMETRIC TESTING - DAVID KERR	1		313.50
INV 4204013524/03/2021		Work Health Professionals	FULL AUDIOMETRIC TESTING - DAVID KERR		313.50	
EFT13064	09/04/2021	(Old) 4 Rivers Plumbing Gas & Civil Contracting - DO NOT USE	INSTALL AIR ADMITTANCE VALVE AT HOPETOUN SENIOR CITIZENS CENTRE	1		443.30
INV 5909	30/03/2021	(Old) 4 Rivers Plumbing Gas & Civil Contracting - DO NOT USE	INSTALL AIR ADMITTANCE VALVE AT HOPETOUN SENIOR CITIZENS CENTRE		443.30	
EFT13065	09/04/2021	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 31 MARCH 2021	1		1,289.02
INV 74357	18/03/2021	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 12 MARCH 2021		528.00	
INV 74509	31/03/2021	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 31 MARCH 2021		761.02	
EFT13066	09/04/2021	Albany Lock and Security	SALTO FOBS FOR RAVENSTHORPE AND HOPETOUN GYMS	1		1,100.00
INV 21733	26/03/2021	Albany Lock and Security	SALTO FOBS FOR RAVENSTHORPE AND HOPETOUN GYMS		1,100.00	
EFT13067	09/04/2021	Anthony Maras	REIMBURSEMENT FOR OXIDE - BUSSELTON BUILDING PRODUCTS	1		58.55
INV 0104202106/04/2021		Anthony Maras	REIMBURSEMENT FOR OXIDE - BUSSELTON BUILDING PRODUCTS		58.55	
EFT13068	09/04/2021	Best Office Systems	PRINTER READINGS FOR 20/02 - 20/03/21 - RAVENSTHORPE OFFICE	1		2,540.04
INV 585497	26/03/2021	Best Office Systems	PRINTER READINGS FOR 20/02 - 20/03/21 - RAVENSTHORPE OFFICE		2,321.59	
INV 585498	26/03/2021	Best Office Systems	PRINTER READINGS FOR 20/02 - 20/03/2021 - HOPETOUN OFFICE		218.45	

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EFT13069	09/04/2021	Commonwealth Bank	ATM CASH SERVICING AND MAINTENANCE FOR MARCH 2021	1		1,875.76
INV BWR03/201/04/2021		Commonwealth Bank	ATM CASH SERVICING AND MAINTENANCE FOR MARCH 2021		1,875.76	
EFT13070	09/04/2021	Corsign WA	VARIOUS SIGNAGE - MASONS BAY, STARVATION BAY, CARLINGUP ROAD	1		2,532.20
INV 55287	26/03/2021	Corsign WA	VARIOUS SIGNAGE - MASONS BAY, STARVATION BAY, CARLINGUP ROAD		1,454.20	
INV 55335	26/03/2021	Corsign WA	DCP (ACT 11) GRANT - STARVATION BAY UPGRADE CUSTOM SIGNS X 35		539.00	
INV 55335A	26/03/2021	Corsign WA	DCP (ACT 10) GRANT - MASONS BAY UPGRADE CUSTOM SIGNS X 35		539.00	
EFT13071	09/04/2021	Cr. Graham Richardson	COUNCIL PAYMENT Q3 20/21	1		3,675.00
INV 3RD QTR31/03/2021		Cr. Graham Richardson	COUNCIL PAYMENT Q3 20/21		3,675.00	
EFT13072	09/04/2021	Cr. Ian Goldfinch	COUNCIL PAYMENT Q3 20/21	1		3,675.00
INV 3RD QTR31/03/2021		Cr. Ian Goldfinch	COUNCIL PAYMENT Q3 20/21		3,675.00	
EFT13073	09/04/2021	Cr. Julianne Belli	COUNCIL PAYMENT 3RD QTR 20/21	1		4,719.86
INV 3RD QTR31/03/2021		Cr. Julianne Belli	COUNCIL PAYMENT 3RD QTR 20/21		4,719.86	
EFT13074	09/04/2021	Cr. Mark Mudie	COUNCIL PAYMENT 3RD QTR 20/21	1		4,049.40
INV 3RD QTR31/03/2021		Cr. Mark Mudie	COUNCIL PAYMENT 3RD QTR 20/21		4,049.40	
EFT13075	09/04/2021	Cr. Rhoda Suzanna (Sue) Leighton	COUNCIL PAYMENT 3RD QTR 20/21	1		4,046.52
INV 3RD QTR31/12/2020		Cr. Rhoda Suzanna (Sue) Leighton	COUNCIL PAYMENT 3RD QTR 20/21		4,046.52	
EFT13076	09/04/2021	Cr. Tom Major	COUNCIL PAYMENT Q3 20/21	1		3,675.00
INV 3RD QTR31/03/2021		Cr. Tom Major	COUNCIL PAYMENT Q3 20/21		3,675.00	
EFT13077	09/04/2021	Dawry's Bottlo PTY LTD	REFRESHMENTS FOR SUNDOWNER 31/3/2021	1		267.96
INV 1-193297 26/03/2021		Dawry's Bottlo PTY LTD	REFRESHMENTS FOR SUNDOWNER 31/3/2021		267.96	

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EFT13078	09/04/2021	Frederick O'Connell	GYM FOB BOND REFUND	1		20.00
INV T1699	06/04/2021	Frederick O'Connell	GYM FOB BOND REFUND	1	20.00	
EFT13079	09/04/2021	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS	1		813.44
INV 98714	26/03/2021	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS		813.44	
EFT13080	09/04/2021	Grants Empire	GRANT APPLICATION DEVELOP COASTAL MANAGEMENT DEVELOPMENT PLAN - PAYMENT 2 OF 2	1		594.00
INV 1988	29/03/2021	Grants Empire	GRANT APPLICATION DEVELOP COASTAL MANAGEMENT DEVELOPMENT PLAN - PAYMENT 2 OF 2		594.00	
EFT13081	09/04/2021	H.J Lochner	PRE-EMPLOYMENT MEDICAL, HEARING & DRUG TESTING STEPHEN SMART	1		379.50
INV 8331	30/03/2021	H.J Lochner	PRE-EMPLOYMENT MEDICAL, HEARING & DRUG TESTING STEPHEN SMART		379.50	
EFT13082	09/04/2021	Hopetoun Men In Sheds Incorporated	HOPETOUN MEN IN SHEDS TRANSFER STATION ATTENDANTS MARCH 2021	1		800.00
INV 303	31/03/2021	Hopetoun Men In Sheds Incorporated	HOPETOUN MEN IN SHEDS TRANSFER STATION ATTENDANTS MARCH 2021		800.00	
EFT13083	09/04/2021	Inglewood Products Group	MILLING AND SEASONING - PROGRESS PAYMENT	1		77,000.00
INV 77697	29/03/2021	Inglewood Products Group	MILLING AND SEASONING - PROGRESS PAYMENT		77,000.00	
EFT13084	09/04/2021	Jim Thomson	GYM FOB BOND REFUND	1		20.00
INV T1829	08/04/2021	Jim Thomson	GYM FOB BOND REFUND	1	20.00	
EFT13085	09/04/2021	Landgate	SLIP SUBSCRIPTION RENEWAL FEE FOR PERIOD 18 MARCH 2021 - 17 MARCH 2022	1		2,364.00
INV 6800750009/03/2021		Landgate	SLIP SUBSCRIPTION RENEWAL FEE FOR PERIOD 18 MARCH 2021 - 17 MARCH 2022		2,364.00	
EFT13086	09/04/2021	Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL - FULL DRUG SCREEN AND AUDIOMETRY - STEPHENIE HIGGINS	1		445.50
INV 47930	30/03/2021	Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL - FULL DRUG SCREEN AND AUDIOMETRY - STEPHENIE HIGGINS		445.50	

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EFT13087	09/04/2021	Lo-Go Appointments	TEMPORARY LSL COVER - HELEN DOUGLAS - FINANCE W/E 27/03/2021	1		2,106.72
INV 423307	30/03/2021	Lo-Go Appointments	TEMPORARY LSL COVER - HELEN DOUGLAS - FINANCE W/E 27/03/2021		2,106.72	
EFT13088	09/04/2021	Localise Pty Ltd	DEPOT STAFF TEAM DEVELOPMENT DAY/ WORKSHOP 26 FEBRUARY 2021	1		5,538.94
INV 1588	31/03/2021	Localise Pty Ltd	DEPOT STAFF TEAM DEVELOPMENT DAY/ WORKSHOP 26 FEBRUARY 2021		3,456.97	
INV 1591	31/03/2021	Localise Pty Ltd	COUNCIL SCP WORKSHOP 25TH FEBRUARY 2021 INC TRAVEL		2,081.97	
EFT13089	09/04/2021	Moore Australia (WA) Pty Ltd	2021 BUDGET WORKSHOP - 12 MARCH LIVESTREAM ATTENDANCE - L MAINWARING	1		990.00
INV 1657	27/01/2021	Moore Australia (WA) Pty Ltd	2021 BUDGET WORKSHOP - 12 MARCH LIVESTREAM ATTENDANCE - L MAINWARING		990.00	
EFT13090	09/04/2021	Munglinup Road House	CLEANING OF MUNGLINUP ABLUTIONS AND GENERAL LABOUR - FEBRUARY 2021	1		1,182.50
INV 258210	02/03/2021	Munglinup Road House	CLEANING OF MUNGLINUP ABLUTIONS AND GENERAL LABOUR - FEBRUARY 2021		605.00	
INV 263696	29/03/2021	Munglinup Road House	CLEANING OF MUNGLINUP ABLUTIONS AND GENERAL LABOUR - MARCH 2021		577.50	
EFT13091	09/04/2021	Newground Water Services	CLAIM 2 - IRRIGATION DESIGN / INSTALLATION AND COMPLETION	1		31,219.98
INV 1000765	25/03/2021	Newground Water Services	CLAIM 2 - IRRIGATION DESIGN / INSTALLATION AND COMPLETION		31,219.98	
EFT13092	09/04/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR ADMINISTRATION OFFICES 29/03/2021 & MONTHLY FEE - MARCH	1		1,360.00
INV 26357	30/03/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE MEDICAL CENTRE 19 - 29 MARCH 2021		340.00	
INV 26356	30/03/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR ADMINISTRATION OFFICES 29/03/2021 & MONTHLY FEE - MARCH		1,020.00	
EFT13093	09/04/2021	R And R Heavy Diesel Services	FULLY GREASE TRAILER BRAKES AND PINS AND ADJUST BRAKES - 1TTG 558	1		170.50
INV 4718	26/03/2021	R And R Heavy Diesel Services	FULLY GREASE TRAILER BRAKES AND PINS AND ADJUST BRAKES - 1TTG 558		170.50	

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EFT13094	09/04/2021	Ravensthorpe Building Supplies	DECK OIL FOR BUILDING MAINTENANCE	1		1,098.59
INV 7890	26/03/2021	Ravensthorpe Building Supplies	PAINT SUPPLIES FOR BUILDING MAINTENANCE		296.68	
INV 7973	29/03/2021	Ravensthorpe Building Supplies	PEN ENGRAVING TOOL - BUILDING MAINTENANCE		47.45	
INV 8013	30/03/2021	Ravensthorpe Building Supplies	DECK OIL, SCRUB BRUSH, DECK CLEAN AND BUCKET		237.35	
INV 8047	31/03/2021	Ravensthorpe Building Supplies	PAINT FOR HOPETOUN SENIORS BACK DOOR		85.66	
INV 8049	31/03/2021	Ravensthorpe Building Supplies	MINERAL TURPENTINE		4.30	
INV 8048	31/03/2021	Ravensthorpe Building Supplies	DECK OIL FOR BUILDING MAINTENANCE		344.70	
INV 8089	31/03/2021	Ravensthorpe Building Supplies	YELLOW PAINT FOR MUNGLINUP ABLUTION		82.45	
EFT13095	09/04/2021	Ravensthorpe Wildflower Show Inc.	CDF - DR G CRAIG ENVIRONMENTAL CONSULTANT FOR ID COURSE	1		1,000.00
INV 4/2021	06/04/2021	Ravensthorpe Wildflower Show Inc.	CDF - DR G CRAIG ENVIRONMENTAL CONSULTANT FOR ID COURSE		1,000.00	
EFT13096	09/04/2021	Roselea Trading	Hopetoun Gym Rent	1		638.45
INV RENT	07/04/2021	Roselea Trading	Hopetoun Gym Rent		488.34	
INV RATES	07/04/2021	Roselea Trading	Hopetoun Gym Rates		150.11	
EFT13097	09/04/2021	Ryan Mouton	GYM FOB BOND REFUND	1		20.00
INV T1546	01/04/2021	Ryan Mouton	GYM FOB BOND REFUND	1	20.00	
EFT13098	09/04/2021	Selena Olliver T/A Ravy Country Kitchen	CATERING COUNCIL MEETING (15 PEOPLE) 25TH FEBRUARY	1		1,298.00
INV 29	17/02/2021	Selena Olliver T/A Ravy Country Kitchen	LUNCH FOR OHS MEETING 17TH FEBRUARY		227.70	
INV 30	25/02/2021	Selena Olliver T/A Ravy Country Kitchen	CATERING LGIS TRAINING (13 PEOPLE) 24th FEBRUARY		328.90	
INV 33	25/02/2021	Selena Olliver T/A Ravy Country Kitchen	CATERING COUNCIL MEETING (15 PEOPLE) 25TH FEBRUARY		412.50	
INV 32	10/03/2021	Selena Olliver T/A Ravy Country Kitchen	CATERING LGIS TRAINING WEDNESDAY 10 MARCH (13 PEOPLE)		328.90	
EFT13099	09/04/2021	South Coast Foodservice	CLEANING PRODUCTS - FOAM SOAP, TOILET ROLL, I/L TOWEL, QUICK CLEANER 5L	1		810.89



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INV 4302227	16/03/2021	South Coast Foodservice	CLEANING PRODUCTS - FOAM SOAP, TOILET ROLL, I/L TOWEL, QUICK CLEANER 5L		810.89	
EFT13100	09/04/2021	South Coastal Agencies	FREIGHT CHARGES - BUILDING SUPPLIES HOPETOUN SPORTS PAVILION	1		330.00
INV 762	30/03/2021	South Coastal Agencies	FREIGHT CHARGES - BUILDING SUPPLIES HOPETOUN SPORTS PAVILION		330.00	
EFT13101	09/04/2021	South West Cabinets and Furniture	RCP-BBRF GRANT - JARRAH ARCH TOP WINDOW WITH NO HARDWARE	1		2,326.00
INV 0344	30/03/2021	South West Cabinets and Furniture	RCP-BBRF GRANT - JARRAH ARCH TOP WINDOW WITH NO HARDWARE		2,326.00	
EFT13102	09/04/2021	Telstra	TELSTRA ACCOUNT TO 10 MARCH 2021	1		11,796.72
INV K 36708018/03/2021		Telstra	TELSTRA ACCOUNT TO 10 MARCH 2021		11,659.02	
INV T311-23522/03/2021		Telstra	SATELLITE PHONE 22/03 - 21/04/2021		137.70	
EFT13103	09/04/2021	Toll Transport Pty Ltd	FREIGHT CHARGES - PAINT INDUSTRIES AND RCPA BIBRA LAKE	1		43.68
INV 0481-S3028/03/2021		Toll Transport Pty Ltd	FREIGHT CHARGES - PAINT INDUSTRIES AND RCPA BIBRA LAKE		43.68	
EFT13104	09/04/2021	Vanguard Distribution	40 PADS OF FITZGERALD COAST MAPS FOR PERTH C&C SHOW	1		918.50
INV 29185	23/03/2021	Vanguard Distribution	40 PADS OF FITZGERALD COAST MAPS FOR PERTH C&C SHOW		918.50	
EFT13105	09/04/2021	Wendy O'Connell	GYM FOB BOND REFUND	1		20.00
INV T1698	06/04/2021	Wendy O'Connell	GYM FOB BOND REFUND	1	20.00	
EFT13106	14/04/2021	Shire of Ravensthorpe- Petty Cash	RAVENSTHORPE OFFICE PETTY CASH REIMBURSEMENT APRIL 2021	1		962.85
INV RAVY AH3/04/2021		Shire of Ravensthorpe- Petty Cash	RAVENSTHORPE OFFICE PETTY CASH REIMBURSEMENT APRIL 2021		962.85	
EFT13107	15/04/2021	(Old) 4 Rivers Plumbing Gas & Civil Contracting - DO NOT USE	KINGSMILL STREET RAVENSTHORPE - MACHINE DRY HIRE AND PLUMBING REPAIRS AND MATERIALS	1		759.00
INV 5926	30/03/2021	(Old) 4 Rivers Plumbing Gas & Civil Contracting - DO NOT USE	KINGSMILL STREET RAVENSTHORPE - MACHINE DRY HIRE AND PLUMBING REPAIRS AND MATERIALS		759.00	

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EFT13108	15/04/2021	ASSA ABLOY	2 X KEYS K10-1-11 AND K10-1-12 - RAVENSTHORPE CRC BUILDING	1		24.77
INV 1929165	07/04/2021	ASSA ABLOY	2 X KEYS K10-1-11 AND K10-1-12 - RAVENSTHORPE CRC BUILDING		24.77	
EFT13109	15/04/2021	Albany Lock and Security	2 x PS1240 REPLACEMENT BACKUP BATTERY 4.0AH 12V	1		108.00
INV 22083	01/04/2021	Albany Lock and Security	2 x PS1240 REPLACEMENT BACKUP BATTERY 4.0AH 12V		108.00	
EFT13110	15/04/2021	Anthony Maras	ALUMINIUM BANNER RAIL X 3 AND FREIGHT - JUICE PRINT	1		268.00
INV 1304202113/04/2021		Anthony Maras	ALUMINIUM BANNER RAIL X 3 AND FREIGHT - JUICE PRINT		268.00	
EFT13111	15/04/2021	Australia Post	POSTAGE CHARGES - MARCH 2021	1		564.33
INV 1010473003/04/2021		Australia Post	POSTAGE CHARGES - MARCH 2021		564.33	
EFT13112	15/04/2021	BP Australia Pty Ltd	BP FUEL CARD - MARCH 2021	1		4,606.79
INV 1152236731/03/2021		BP Australia Pty Ltd	BP FUEL CARD - MARCH 2021		4,606.79	
EFT13113	15/04/2021	Carlos Howard	REFUND - GYM MEMBERSHIP CANCELLED DUE TO MEDICAL CONDITION - C HOWARD	1		59.00
INV 3003202130/03/2021		Carlos Howard	REFUND - GYM MEMBERSHIP CANCELLED DUE TO MEDICAL CONDITION - C HOWARD		59.00	
EFT13114	15/04/2021	Cleanaway Pty Ltd	RUBBISH COLLECTION FOR MARCH 2021	1		27,802.87
INV 2162118831/03/2021		Cleanaway Pty Ltd	COLLECTION OF LITTER FROM FRONT LIFT BINS AT STARVATION BAY CAMPSITE MARCH 2021		462.00	
INV 2162118931/03/2021		Cleanaway Pty Ltd	COLLECTION OF LITTER FROM FRONT LIFT BINS AT MASONS BAY CAMPSITE MARCH 2021		429.00	
INV 2162309131/03/2021		Cleanaway Pty Ltd	RUBBISH COLLECTION FOR MARCH 2021		26,911.87	
EFT13115	15/04/2021	Community Spirit Newspaper Inc	ADVERTISMENT - SUCCESSFUL COMMUNITY PROJECTS 2021	1		360.00
INV 24232	08/04/2021	Community Spirit Newspaper Inc	ADVERTISMENT - SUCCESSFUL COMMUNITY PROJECTS 2021		180.00	

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INV 24233	08/04/2021	Community Spirit Newspaper Inc	ADVERTISING - PUBLIC NOTICE - ANNUAL GENERAL MEETING OF ELECTORS		180.00	
EFT13116	15/04/2021	Echelon Promotions	ADMINISTRATION SUPPORT AND BUDGET RESEARCH SERVICES	1		7,920.00
INV 1404-21	14/04/2021	Echelon Promotions	ADMINISTRATION SUPPORT AND BUDGET RESEARCH SERVICES		7,920.00	
EFT13117	15/04/2021	Evan Johns	GYM FOB BOND REFUND	1		20.00
INV T1792	13/04/2021	Evan Johns	GYM FOB BOND REFUND	1	20.00	
EFT13118	15/04/2021	Hopetoun Community Resource Centre	PROVISION OF LIBRARY SERVICES QTRS 1 AND 2 20/2021 WITH CPI INCREASE FROM MARCH	1		38,321.25
INV 1126	11/03/2021	Hopetoun Community Resource Centre	PROVISION OF LIBRARY SERVICES Q3 20/21 AND MARCH CPI INCREASE		12,773.75	
INV 1125	11/03/2021	Hopetoun Community Resource Centre	PROVISION OF LIBRARY SERVICES QTRS 1 AND 2 20/2021 WITH CPI INCREASE FROM MARCH		25,547.50	
EFT13119	15/04/2021	J&K Hopkins	MEL DESK SCREEN BLACK 1800WX500H W/CLAMP, WATEC BUFFET AND RAPID WHITEBOARDS	1		2,719.00
INV 272455	25/03/2021	J&K Hopkins	MEL DESK SCREEN BLACK 1800WX500H W/CLAMP, WATEC BUFFET AND RAPID WHITEBOARDS		2,719.00	
EFT13120	15/04/2021	Jed Casserly	HALL HIRE BOND REFUND	1		400.00
INV T1790	09/04/2021	Jed Casserly	HALL HIRE BOND REFUND	1	400.00	
EFT13121	15/04/2021	Lawry's Electrical Solutions	HOPETOUN - ENTRY STATEMENT SIGNAGE SHEET AND FREIGHT	1		811.80
INV 1841	09/04/2021	Lawry's Electrical Solutions	HOPETOUN - ENTRY STATEMENT SIGNAGE SHEET AND FREIGHT		811.80	
EFT13122	15/04/2021	Lo-Go Appointments	CONTRACT ADMIN SERVICES- ANNE ALLISON - PROJECT ADMIN OFFICER W/E 27 MARCH 2021	1		1,729.27
INV 423308	30/03/2021	Lo-Go Appointments	CONTRACT ADMIN SERVICES- ANNE ALLISON - PROJECT ADMIN OFFICER W/E 27 MARCH 2021		1,729.27	
EFT13123	15/04/2021	Marketforce	ADVERTISING - PROFESSIONAL APPOINTMENTS - MANAGER GOVERNANCE AND COMPLIANCE	1		7,781.39

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INV 37942	24/03/2021	Marketforce	ADVERTISING - TENDER 09 - 2020/21 SALE OF LAND 79 (LOT 74) MORGANS STREET, RAVENSTHORPE		653.06	
INV 37944	24/03/2021	Marketforce	JOB ADVERTISEMENT - MANAGER GOVERNANCE AND COMPLIANCE		1,493.55	
INV 37943	24/03/2021	Marketforce	ADVERTISING - TENDER 10 - 2020/21 BUSHFIRE MITIGATION ACTIVITES (ROUND 2 TREATMENTS B)		727.34	
INV 37945	24/03/2021	Marketforce	ADVERTISING - PROFESSIONAL APPOINTMENTS - MANAGER GOVERNANCE AND COMPLIANCE		5,004.70	
INV 36635	01/04/2021	Marketforce	CREDIT NOTE FOR EARLY PAYMENT OF INVOICES 37444 AND 37445		-97.26	
EFT13124	15/04/2021	Meridian Agencies (Weistermann Family Trust)	STATIONARY ITEMS - CLEVER ARCH FILES, BLU TAC, POST IT NOTES, HIGHLIGHTERS, CALCULATOR	1		647.48
INV 1255	01/04/2021	Meridian Agencies (Weistermann Family Trust)	STATIONARY ITEMS - CLEVER ARCH FILES, BLU TAC, POST IT NOTES, HIGHLIGHTERS, CALCULATOR		331.59	
INV 1256	01/04/2021	Meridian Agencies (Weistermann Family Trust)	BATTERIES FOR SALTO DOOR LOCKS AND SANITISER MACHINES		62.94	
INV 1258	01/04/2021	Meridian Agencies (Weistermann Family Trust)	STATIONARY SUPPLIES - CLIPBOARD WITH STORAGE		75.98	
INV 1257	01/04/2021	Meridian Agencies (Weistermann Family Trust)	LAMINATOR- LAMINATOR POUCHES A3 AND A4		176.97	
EFT13125	15/04/2021	Nutrien Ag Solutions Ravensthorpe	WSTP RAINWATER TANK 2000G 9000L AND DAVY PUMP	1		4,795.23
INV 9042700203/03/2021		Nutrien Ag Solutions Ravensthorpe	4 X BAYC ROUNDUP ULTRA MAX 20L AGNCY		762.08	
INV 9042776004/03/2021		Nutrien Ag Solutions Ravensthorpe	2 X GAS BOTTLES FOR 18 CARLISLE ST		310.20	
INV 9043168411/03/2021		Nutrien Ag Solutions Ravensthorpe	PPE - SIZE 10 BLUNDSTONE BOOTS FOR KERRY CHAPMAN		214.83	
INV 9043460617/03/2021		Nutrien Ag Solutions Ravensthorpe	WSTP RAINWATER TANK 2000G 9000L AND DAVY PUMP		2,365.00	
INV 9043745323/03/2021		Nutrien Ag Solutions Ravensthorpe	BAYC ROUNDUP ULTRA MAX 20L AGNCY		381.04	
INV 9043882625/03/2021		Nutrien Ag Solutions Ravensthorpe	4 X BAYC ROUNDUP ULTRA MAX 20L AGNCY		762.08	
EFT13126	15/04/2021	Peter Hobbs Architects	PROGRESSIVE CHARGE FOR CONTRACT DOCUMENTATION PHASE	1		19,800.00
INV 374	31/03/2021	Peter Hobbs Architects	PROGRESSIVE CHARGE FOR CONTRACT DOCUMENTATION PHASE		11,000.00	
INV 375	31/03/2021	Peter Hobbs Architects	PROVIDE AN MP4 MOVIE ANIMATION OF CULTURAL PRECINCT FOR USE ON WEBSITE AND SOCIAL MEDIA.		8,800.00	

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EFT13127	15/04/2021	Ravensthorpe Building Supplies	BLACK PLASTIC FILM AND PIN 90 X 45MM - ANTHONY MARAS	1		325.15
INV 8284	09/04/2021	Ravensthorpe Building Supplies	BLACK PLASTIC FILM AND PIN 90 X 45MM - ANTHONY MARAS		310.45	
INV 8280	09/04/2021	Ravensthorpe Building Supplies			14.70	
EFT13128	15/04/2021	Safeguard Mouthguards	HALL HIRE BOND REFUND	1		50.00
INV T1020	09/04/2021	Safeguard Mouthguards	HALL HIRE BOND REFUND	1	50.00	
EFT13129	15/04/2021	Sonam Tashi	GYM FOB BOND REFUND	1		20.00
INV T1832	10/04/2021	Sonam Tashi	GYM FOB BOND REFUND	1	20.00	
EFT13130	15/04/2021	Telstra	TIM / SMS SERVICE 25/03 - 24/04/2021	1		198.25
INV T311	137025/03/2021	Telstra	TIM / SMS SERVICE 25/03 - 24/04/2021		198.25	
EFT13131	15/04/2021	Toll Transport Pty Ltd	FREIGHT CHARGES - CORSIGN	1		134.33
INV 0482-S30	04/04/2021	Toll Transport Pty Ltd	FREIGHT CHARGES - CORSIGN		134.33	
EFT13132	15/04/2021	WINC Australia Pty Ltd	NET50069216 DISPOSABLE GLOVES ITEM 25074310 - LITTLE BARRENS	1		541.86
INV 9035667508	04/2021	WINC Australia Pty Ltd	NET50069216 - SCOTT COMPACT TOWELS - LITTLE BARRENS		44.72	
INV 9035666808	04/2021	WINC Australia Pty Ltd	NET50069216 VARIOUS CONSUMABLES - LITTLE BARRENS		219.80	
INV 9035666208	04/2021	WINC Australia Pty Ltd	NET50069216 VARIOUS CONSUMABLES - LITTLE BARRENS		37.50	
INV 9035670709	04/2021	WINC Australia Pty Ltd	NET50069216 DISPOSABLE GLOVES ITEM 25074310 - LITTLE BARRENS		239.84	
EFT13133	15/04/2021	West Australian Steel Sales & Trading	TWO (2) OFF SETS OF STAIRS 400 HIGH WITH 1000 X 1000 PLATFORM.	1		2,332.00
INV 42619	31/03/2021	West Australian Steel Sales & Trading	TWO (2) OFF SETS OF STAIRS 400 HIGH WITH 1000 X 1000 PLATFORM.		2,332.00	
EFT13134	23/04/2021	Anthony Maras	REIMBURSEMENT - MORTICE LATCH AND LEVER SET - ANTHONY MARAS	1		276.98

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INV 0416	21/04/2021	Anthony Maras	REIMBURSEMENT - MORTICE LATCH AND LEVER SET - ANTHONY MARAS		276.98	
EFT13135	23/04/2021	Australian Government Child Support Agency	Payroll deductions	1		1,118.95
INV DEDUCT05/04/2021		Australian Government Child Support Agency	Payroll deductions		564.32	
INV DEDUCT19/04/2021		Australian Government Child Support Agency	Payroll deductions		554.63	
EFT13136	23/04/2021	Bob Waddell	Update Electronic Purchase Order Form	1		198.00
INV 2245	06/04/2021	Bob Waddell	Update Electronic Purchase Order Form		198.00	
EFT13137	23/04/2021	Bunnings	MATERIALS FOR FITTING WINDOW IN OLD RANGERS OFFICE	1		153.94
INV 2063/00930/03/2021		Bunnings	MATERIALS FOR FITTING WINDOW IN OLD RANGERS OFFICE		153.94	
EFT13138	23/04/2021	Choices Flooring Esperance	INSTALL COMMERCIAL VINYL, TO KITCHEN AT HOPETOUN DEPOT AND WORKSHOP	1		2,589.20
INV 303282	13/04/2021	Choices Flooring Esperance	INSTALL COMMERCIAL VINYL, TO KITCHEN AT HOPETOUN DEPOT AND WORKSHOP		2,589.20	
EFT13139	23/04/2021	City of Albany	3 X CERTIFICATES OF DESIGN COMPLIANCE	1		1,045.00
INV 91751	11/02/2021	City of Albany	3 X CERTIFICATES OF DESIGN COMPLIANCE		748.00	
INV 92176	01/04/2021	City of Albany	CERTIFICATE OF COMPLIANCE DESIGN FOR 125 REYNOLDS ST HOPETOUN 01/01 - 30/03/2021		297.00	
EFT13140	23/04/2021	Corsign WA	18 DROUGHT COMMUNITIES PROGRAMME GOVT SIGNS 900 X 1200 WITH FITTINGS	1		6,891.50
INV 53450	01/02/2021	Corsign WA	18 DROUGHT COMMUNITIES PROGRAMME GOVT SIGNS 900 X 1200 WITH FITTINGS		6,729.80	
INV 55420	29/03/2021	Corsign WA	SIGNAGE - MILLS RD, CEMETERY AND THOMAS RD		161.70	
EFT13141	23/04/2021	Department of Transport (Shire Licensing)	LICENSE FEE - 1TVT 597 - BOXTOP TRAILER	1		17.75
INV 1174697619/04/2021		Department of Transport (Shire Licensing)	LICENSE FEE - 1TVT 597 - BOXTOP TRAILER		17.75	
EFT13142	23/04/2021	Dick's Electronics Esperance	INSTALL / CONFIG. NEW PROJECTOR, TRAVEL AND SUNDRY ITEMS	1		2,698.30

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INV 4981002608/04/2021		Dick's Electronics Esperance	INSTALL / CONFIG. NEW PROJECTOR, TRAVEL AND SUNDRY ITEMS		2,698.30	
EFT13143	23/04/2021	Eimear Guidera	REIMBURSEMENT OF 50% OF TAFE DIPLOMA OF ACCOUNTING - 2 UNITS (TERM 4)	1		255.07
INV 1640194919/04/2021		Eimear Guidera	REIMBURSEMENT FOR STAFF UNIFORM - H & M		37.94	
INV D100246519/04/2021		Eimear Guidera	REIMBURSEMENT OF 50% OF TAFE DIPLOMA OF ACCOUNTING - 2 UNITS (TERM 4)		217.13	
EFT13144	23/04/2021	Freight Lines Group	FREIGHT CHARGES - FULTON HOGAN AND WA STEEL	1		798.66
INV 99411	31/03/2021	Freight Lines Group	FREIGHT CHARGES - FULTON HOGAN AND WA STEEL		798.66	
EFT13145	23/04/2021	Hopetoun Floorcoverings	CARPET CLEAN FIRE STATION AT DUNN ST RAVENSTHORPE	1		250.00
INV 2265	31/03/2021	Hopetoun Floorcoverings	CARPET CLEAN FIRE STATION AT DUNN ST RAVENSTHORPE		250.00	
EFT13146	23/04/2021	Jamie Taylor	GYM FOB BOND REFUND	1		20.00
INV T1768	20/04/2021	Jamie Taylor	GYM FOB BOND REFUND	1	20.00	
EFT13147	23/04/2021	Kindyhub Pty Ltd	KINDYHUB APP - MONTHLY SUBSCRIPTION - APRIL 2021 - LITTLE BARRENS	1		85.80
INV 17652	13/04/2021	Kindyhub Pty Ltd	KINDYHUB APP - MONTHLY SUBSCRIPTION - APRIL 2021 - LITTLE BARRENS		63.80	
INV 17653	13/04/2021	Kindyhub Pty Ltd	KINDYHUB APP - MONTHLY SUBSCRIPTION - APRIL 2021 - THE CUB HOUSE		22.00	
EFT13148	23/04/2021	Landgate	LAND ENQUIRY SEARCH FEES - ONLINE MARCH 2021	1		26.70
INV 1087239	01/04/2021	Landgate	LAND ENQUIRY SEARCH FEES - ONLINE MARCH 2021		26.70	
EFT13149	23/04/2021	Lithium Australia NL	Rates refund for assessment A14100 LOT E74/00543 EXPLORATION LICENCE RAVENSTHORPE WA 6346	1		358.20
INV A14100	15/04/2021	Lithium Australia NL	Rates refund for assessment A14100 LOT E74/00543 EXPLORATION LICENCE RAVENSTHORPE WA 6346		358.20	
EFT13150	23/04/2021	Livingston Medical Pty Ltd	STAFF WAGES SUPPORT FOR 20/21 - QUARTER 4	1		26,661.25
INV 0012	04/04/2021	Livingston Medical Pty Ltd	STAFF WAGES SUPPORT FOR 20/21 - QUARTER 4		26,215.75	

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INV 48184	07/04/2021	Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL - FULL DRUG, ALCOHOL AND AUDIOMETRY SCREEN - LUCY CARSE		445.50	
EFT13151	23/04/2021	Lo-Go Appointments	CONTRACT ADMINISTRATION SERVICES - ANNE ALLISON - W/E 03 APRIL 2021	1		8,397.46
INV 423348	06/04/2021	Lo-Go Appointments	TEMPORARY LSL COVER - HELEN DOUGLAS - FINANCE W/E 03 APRIL 2021		1,685.38	
INV 423349	06/04/2021	Lo-Go Appointments	CONTRACT ADMINISTRATION SERVICES - ANNE ALLISON - W/E 03 APRIL 2021		1,729.27	
INV 423389	13/04/2021	Lo-Go Appointments	CONTRACT ADMINISTRATION SERVICES- ANNE ALLISON - W/E 10 APRIL 2021		1,729.27	
INV 423391	13/04/2021	Lo-Go Appointments	CONTRACT - WARWICK CHILCOTT - PLANT OPERATOR - W/E 10 April 2021		1,568.16	
INV 423390	13/04/2021	Lo-Go Appointments	TEMPORARY LSL COVER - HELEN DOUGLAS - FINANCE W/E 10 APRIL 2021		1,685.38	
EFT13152	23/04/2021	McLeods Barristers & Solicitors	FREEDOM OF INFORMATION FOR ACCESS TO DOCUMENTS ADVICE	1		7,242.60
INV 118471	31/03/2021	McLeods Barristers & Solicitors	FREEDOM OF INFORMATION FOR ACCESS TO DOCUMENTS ADVICE		7,242.60	
EFT13153	23/04/2021	Medtech Healthcare Pty Ltd	SITE SUPPORT FOR MEDICAL CENTRES FOR MARCH 2021	1		110.00
INV 53540	01/04/2021	Medtech Healthcare Pty Ltd	SITE SUPPORT FOR MEDICAL CENTRES FOR MARCH 2021		110.00	
EFT13154	23/04/2021	Mills Corporation Pty Ltd	BUILDING ASSISTANT - ANTHONY MARAS FROM 27/02 - 28 MARCH 2021	1		19,452.95
INV 16840	01/04/2021	Mills Corporation Pty Ltd	BUILDING ASSISTANT - ANTHONY MARAS FROM 27/02 - 28 MARCH 2021		19,452.95	
EFT13155	23/04/2021	Nutrien Ag Solutions Ravensthorpe	2 X 8.5KG GAS EXCHANGE- CAMP HOST STARVATION BAY	1		290.40
INV 9043035009/03/2021		Nutrien Ag Solutions Ravensthorpe	2 X 8.5KG GAS EXCHANGE- CAMP HOST STARVATION BAY		96.80	
INV 9043786523/03/2021		Nutrien Ag Solutions Ravensthorpe	2 x GAS BOTTLE EXCHANGE 8.5KG FOR CAMP HOST STARVATION BAY AND MASONS BAY		96.80	
INV 9044223730/03/2021		Nutrien Ag Solutions Ravensthorpe	2 X 8.5KG GAS EXCHANGE- CAMP HOST STARVATION AND MASONS BAY		96.80	
EFT13156	23/04/2021	Office of the Auditor General	ANNUAL AUDIT FEES FOR YEAR ENDED 30 JUNE 2020	1		33,000.00



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INV 347/2021	31/03/2021	Office of the Auditor General	ANNUAL AUDIT FEES FOR YEAR ENDED 30 JUNE 2020		33,000.00	
EFT13157	23/04/2021	Perfect Computer Solutions Pty Ltd	HP DESKTOP MINI x2, LENOVO i5 LAPTOP, CARRY BAG, 4G DONGLE, WIRELESS ROUTER, LCD MONITOR, WEB CAM	1		13,967.50
INV 26119	17/12/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR ADMINISTRATION OFFICES 10/12/2020 - 15/12/2020		1,232.50	
INV 26130	17/12/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT - RACHEL AT HOPETOUN MEDICAL CENTRE - SET UP NEW PRINTER 25/11/2020		340.00	
INV 26129	17/12/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR ADMINISTRATION OFFICES - 26/11 - 01/12/2020		552.50	
INV 26120	17/12/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR MEDICAL CENTRE - 11/12/2020		85.00	
INV 26143	22/12/2020	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR ADMINISTRATION OFFICES 16/12/2020 - 21/12/2020		212.50	
INV R126169	06/01/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT - MS PROJECT STD 2019		840.00	
INV 26175	07/01/2021	Perfect Computer Solutions Pty Ltd	REPLACEMENT BROTHER MFC L7730 COLOUR LASER MULTI FUNCTION PRINTER - LITTLE BARRENS		550.00	
INV 26355	30/03/2021	Perfect Computer Solutions Pty Ltd	HP DESKTOP MINI x2, LENOVO i5 LAPTOP, CARRY BAG, 4G DONGLE, WIRELESS ROUTER, LCD MONITOR, WEB CAM		7,355.00	
INV R26113	19/04/2021	Perfect Computer Solutions Pty Ltd	2 X LENOVO LAPTOPS WITH 15.6" SCREEN & CARRY CASE, 1 DONGLE		2,800.00	
EFT13158	23/04/2021	R And R Heavy Diesel Services	TRANSPORT TRUCK TO ALBANY, LABOUR AND REMOVE TRAY FOR QUOTE AND REPAIR	1		10,411.37
INV 4736	08/04/2021	R And R Heavy Diesel Services	TRANSPORT TRUCK TO ALBANY, LABOUR AND REMOVE TRAY FOR QUOTE AND REPAIR		6,468.00	
INV 4743	09/04/2021	R And R Heavy Diesel Services	MAINTENANCE AND REPAIRS TO RA 3579		2,215.64	
INV 4754	14/04/2021	R And R Heavy Diesel Services	1000HR SERVICE INCLUDING PARTS AND LABOUR KOMATSU WA 200PG - RA 3710		1,727.73	
EFT13159	23/04/2021	Ravensthorpe Agencies	2 X CARTONS OF EP2 BLUE GREASE CARTRIDGES	1		339.90
INV 3084	11/03/2021	Ravensthorpe Agencies	4 X COOPEX INSECTICIDE SACHET		61.60	
INV 03320	27/03/2021	Ravensthorpe Agencies	TIE WIRE GALVANISED 2.00MM X 120M		25.30	
INV 3421	06/04/2021	Ravensthorpe Agencies	2 X CARTONS OF EP2 BLUE GREASE CARTRIDGES		253.00	

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EFT13160	23/04/2021	Ravensthorpe Building Supplies	GYPROCK AND CASING BEAD, DEPOSIT ON PALLETT - OLD RANGERS OFFICE - ANTHONY MARAS	1		1,000.85
INV 7284	10/03/2021	Ravensthorpe Building Supplies	REISSUED AS INV#8506 - SPRAY & MARK FLOURO RED - ANTHONY MARAS		7.85	
INV 8199	07/04/2021	Ravensthorpe Building Supplies	HOSE CONNECTOR 13mm - ANTHONY MARAS		7.65	
INV 8217	07/04/2021	Ravensthorpe Building Supplies	OATES SPONGE BUG JUMBO - ANTHONY MARAS		7.50	
INV 8205	07/04/2021	Ravensthorpe Building Supplies	OXIDE RED - ANTHONY MARAS		11.95	
INV 8355	10/04/2021	Ravensthorpe Building Supplies	BASECOTE, TOPCOTE, PARTITION ROLL AND TAPE JOINT PAPER - OLD RANGERS OFFICE - ANTHONY MARAS		224.85	
INV 8366	12/04/2021	Ravensthorpe Building Supplies	WALL PLUGS, EARPLUGS, SANDPAPER, STANLEY KNIFE - OLD RANGERS OFFICE - ANTHONY MARAS		29.40	
INV 8386	12/04/2021	Ravensthorpe Building Supplies	CL3 - CLAM - OLD RANGERS OFFICE - ANTHONY MARAS		15.70	
INV 8396	12/04/2021	Ravensthorpe Building Supplies	EDGING, NO MORE GAPS, PAINT SCRAPER, BUILDERS BOG - OLD RANGERS OFFICE - ANTHONY MARAS		90.25	
INV 8383	12/04/2021	Ravensthorpe Building Supplies	TRI QUAD CLEAR PINE - OLD RANGERS OFFICE - ANTHONY MARAS		7.05	
INV 8382	12/04/2021	Ravensthorpe Building Supplies	BULLETHEAD NAILS AND SUPACEIL GYPROCK - OLD RANGERS ROOM - ANTHONY MARAS		58.95	
INV 7329	13/04/2021	Ravensthorpe Building Supplies	T ALLWEATHER GLOSS, MOP REFILLS, MOP SQUEEZE TILTAMATIC OATES		75.60	
INV 8422	13/04/2021	Ravensthorpe Building Supplies	GYPROCK AND CASING BEAD, DEPOSIT ON PALLETT - OLD RANGERS OFFICE - ANTHONY MARAS		464.10	
EFT13161	23/04/2021	Ravensthorpe Roadhouse Bp	SUPPLY DIESEL FUEL ONLY FROM THE 17TH OF MARCH - 30 MARCH - 6673L	1		9,699.99
INV 0867	31/03/2021	Ravensthorpe Roadhouse Bp	SUPPLY DIESEL FUEL ONLY FROM THE 17TH OF MARCH - 30 MARCH - 6673L		9,699.99	
EFT13162	23/04/2021	Rhys Symonds	GYM FOB BOND REFUND	1		20.00
INV T1738	19/04/2021	Rhys Symonds	GYM FOB BOND REFUND	1	20.00	
EFT13163	23/04/2021	Shire of Ravensthorpe Social Club	Payroll deductions	1		230.00
INV DEDUCT05/04/2021		Shire of Ravensthorpe Social Club	Payroll deductions		120.00	

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INV DEDUCT	19/04/2021	Shire of Ravensthorpe Social Club	Payroll deductions		110.00	
EFT13164	23/04/2021	St John Ambulance Western Australia Ltd.	30 X WORKPLACE VEHICLE FIRST AID KITS AND 30 SNAKE BITE BANDAGES	1		1,761.30
INV 1782	08/04/2021	St John Ambulance Western Australia Ltd.	30 X WORKPLACE VEHICLE FIRST AID KITS AND 30 SNAKE BITE BANDAGES		1,761.30	
EFT13165	23/04/2021	State Library of Western Australia	2020/2021 INTER-LIBRARY LOANS DELIVERY CHARGES	1		637.82
INV RI02796409	04/2021	State Library of Western Australia	2020/2021 INTER-LIBRARY LOANS DELIVERY CHARGES		637.82	
EFT13166	23/04/2021	Traffic Force	TRAFFIC MANAGEMENT PLAN & SITE INSPECTION PAYMENT 2 OF 2	1		567.60
INV 23872	31/03/2021	Traffic Force	TRAFFIC MANAGEMENT PLAN & SITE INSPECTION PAYMENT 2 OF 2		567.60	
EFT13167	23/04/2021	Westernex Pty Ltd	2 X PLANEX VERTICAL CABINET AND FREIGHT CHARGES	1		5,906.87
INV O272142	07/04/2021	Westernex Pty Ltd	2 X PLANEX VERTICAL CABINET AND FREIGHT CHARGES		5,906.87	
EFT13168	29/04/2021	ABCO Products PTY LTD	VARIOUS CLEANING PRODUCTS FOR TOILETS	1		1,735.36
INV 693586	20/04/2021	ABCO Products PTY LTD	VARIOUS CLEANING PRODUCTS FOR TOILETS		1,735.36	
EFT13169	29/04/2021	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL COSTS 05 MARCH 2021	1		449.70
INV 74318	11/03/2021	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL COSTS 05 MARCH 2021		449.70	
EFT13170	29/04/2021	ASSA ABLOY	PADLOCKS FOR VARIOUS BUILDINGS	1		2,189.92
INV 0193550414	04/2021	ASSA ABLOY	PADLOCKS FOR VARIOUS BUILDINGS		1,704.03	
INV 1938640	19/04/2021	ASSA ABLOY	FE109/OHSIL 1 POINT RIM EXIT DEVICE FOR HOPETOUN COMMUNITY CENTRE		485.89	
EFT13171	29/04/2021	Airport Security Pty Ltd	ASIC CARD- TAVIA BEDFORD	1		440.00
INV 11939	14/04/2021	Airport Security Pty Ltd	ASIC CARD- TAVIA BEDFORD		220.00	
INV 11961	20/04/2021	Airport Security Pty Ltd	ASIC CARD - GREG STOVER		220.00	

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EFT13172	29/04/2021	Bunnings	VARIOUS PLUMBING ITEMS FOR MAINTENANCE WORK	1		333.14
INV 2022/009(04/04/2021		Bunnings	VARIOUS PLUMBING ITEMS FOR MAINTENANCE WORK		193.93	
INV 2181/001(18/04/2021		Bunnings	2 X DOOR SEALS, DUCT TAPE, LIQUID NAILS, SILICONE AND MOULDING ALUM TEES		139.21	
EFT13173	29/04/2021	Capital Equipment Machinery Sales Pty Ltd	NILFISK SC500 FLOOR SCRUBBER	1		14,949.00
INV 393213	13/04/2021	Capital Equipment Machinery Sales Pty Ltd	NILFISK SC500 FLOOR SCRUBBER		10,664.50	
INV 393214	13/04/2021	Capital Equipment Machinery Sales Pty Ltd	NILFISK SC351 FLOOR SCRUBBER WITH ROTATING BRUSH DECK		4,284.50	
EFT13174	29/04/2021	City of Albany	2 X CERTIFICATE OF DESIGN COMPLIANCE	1		748.00
INV 92362	13/04/2021	City of Albany	CERTIFICATE OF DESIGN COMPLIANCE - 5 X PICNIC SHELTERS HOPETOUN		187.00	
INV 92369	16/04/2021	City of Albany	2 X CERTIFICATE OF DESIGN COMPLIANCE		374.00	
INV 92372	19/04/2021	City of Albany	1 X CERTIFICATE OF DESIGN COMPLIANCE		187.00	
EFT13175	29/04/2021	Corsign WA	1 X SNAKE CAUTION SIGN AND DISABLED UNISEX WITH BRAILLE TOILET DOOR SIGN	1		82.50
INV 55865	14/04/2021	Corsign WA	1 X SNAKE CAUTION SIGN AND DISABLED UNISEX WITH BRAILLE TOILET DOOR SIGN		82.50	
EFT13176	29/04/2021	Cutting Edges Equipment Parts Pty Ltd	26 X GRADER BLADE CURV (RED) 2133 X 203 X 16 X9H (5/8")	1		3,038.18
INV 3300444	13/04/2021	Cutting Edges Equipment Parts Pty Ltd	26 X GRADER BLADE CURV (RED) 2133 X 203 X 16 X9H (5/8")		3,038.18	
EFT13177	29/04/2021	Dawry's Bottlo PTY LTD	REFRESHMENTS FOR COUNCIL CHAMBERS AND SHIRE STAFF	1		410.97
INV 194625	20/04/2021	Dawry's Bottlo PTY LTD	REFRESHMENTS FOR COUNCIL CHAMBERS AND SHIRE STAFF		410.97	
EFT13178	29/04/2021	Dynasty Embroidery	UNIFORMS FOR RANGERS	1		1,282.31
INV 18820	29/03/2021	Dynasty Embroidery	UNIFORMS FOR RANGERS		929.54	
INV 18844	19/04/2021	Dynasty Embroidery	UNIFORMS FOR OUTSIDE STAFF		352.77	

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EFT13179	29/04/2021	Eline Fencing Pty Ltd	10 EXTRA END POSTS & 1 EXTRA CORNER POST	1		457.00
INV 1737	28/04/2021	Eline Fencing Pty Ltd	10 EXTRA END POSTS & 1 EXTRA CORNER POST		457.00	
EFT13180	29/04/2021	Esperance Branch AMPOL Australia Petroleum PTY LTD	DIESEL FUEL 17589 L	1		24,736.66
INV 1424510514/04/2021		Esperance Branch AMPOL Australia Petroleum PTY LTD	KEROSENE PRESCRIBED BURN - TREATMENT ID 1935, ID 6955 AND ID 6954		2,860.00	
INV 1424698716/04/2021		Esperance Branch AMPOL Australia Petroleum PTY LTD	DIESEL FUEL 17589 L		21,876.66	
EFT13181	29/04/2021	Esperance Communications	HOPETOUN AND RAVENSTHORPE INSPECTION AND SERVICE OF RADIO BROADCAST FACILITIES	1		1,258.45
INV 5078734	13/04/2021	Esperance Communications	HOPETOUN AND RAVENSTHORPE INSPECTION AND SERVICE OF RADIO BROADCAST FACILITIES		1,258.45	
EFT13182	29/04/2021	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS, BARDFIELD ENGINEERING AND CUTTING EDGES	1		1,207.68
INV 100138	16/04/2021	Freight Lines Group	FREIGHT CHARGES - SIGMA CHEMICALS, BARDFIELD ENGINEERING AND CUTTING EDGES		1,207.68	
EFT13183	29/04/2021	Fulton Hogan	1 PALLET OF EZSTREET POTHOLE REPAIR MIX - JERDACUTTUP ROAD, TAMARINE ROAD	1		3,590.40
INV 1507122616/04/2021		Fulton Hogan	1 PALLET OF EZSTREET POTHOLE REPAIR MIX - JERDACUTTUP ROAD, TAMARINE ROAD		3,590.40	
EFT13184	29/04/2021	Hopetoun Progress Association Inc	AGED CARE UNITS MANAGEMENT FUNDING 01/07/2020 - 31/03/2021	1		11,250.00
INV 1010	14/04/2021	Hopetoun Progress Association Inc	AGED CARE UNITS MANAGEMENT FUNDING 01/07/2020 - 31/03/2021		11,250.00	
EFT13185	29/04/2021	Jerramungup Electrical	ELECTRICAL WORK IN THE NEW DTS OFFICE	1		1,448.23
INV 2295	16/04/2021	Jerramungup Electrical	ELECTRICAL WORK IN THE NEW DTS OFFICE		1,448.23	
EFT13186	29/04/2021	Lee Loraine T/As Visage Productions	50% INITIAL PAYMENT OF BROADCAST AGREEMENT - OUR TOWN FOR RAVENSTHORPE	1		22,000.00
INV 1124	14/04/2021	Lee Loraine T/As Visage Productions	50% INITIAL PAYMENT OF BROADCAST AGREEMENT - OUR TOWN FOR RAVENSTHORPE		22,000.00	

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EFT13187	29/04/2021	Lo-Go Appointments	CONTRACT EMPLOYMENT - WARWICK CHILCOTT - PLANT OPERATOR - W/E 17 APRIL 2021	1		6,057.55
INV 423434	20/04/2021	Lo-Go Appointments	TEMPORARY LSL COVER - HELEN DOUGLAS - FINANCE W/E 17 APRIL 2021		2,106.72	
INV 423435	20/04/2021	Lo-Go Appointments	CONTRACT EMPLOYMENT - WARWICK CHILCOTT - PLANT OPERATOR - W/E 17 APRIL 2021		2,221.56	
INV 423433	20/04/2021	Lo-Go Appointments	CONTRACT ADMIN SERVICES- ANNE ALLISON - PROJECT ADMIN OFFICER - W/E 17 APRIL 2021		1,729.27	
EFT13188	29/04/2021	Local Government Professionals Australia WA	EXECUTIVE LEADERSHIP PROGRAM 17 MAY 2021 - MELISSA POLLOCK	1		11,600.00
INV 29696	14/04/2021	Local Government Professionals Australia WA	EXECUTIVE LEADERSHIP PROGRAM 17 MAY 2021 - MELISSA POLLOCK		2,900.00	
INV 29693	14/04/2021	Local Government Professionals Australia WA	EXECUTIVE LEADERSHIP PROGRAM 17 MAY 2021 - LANI DIEDRICKS		2,900.00	
INV 29694	14/04/2021	Local Government Professionals Australia WA	EXECUTIVE LEADERSHIP PROGRAM 17 MAY 2021 - KIM BRANSBY		2,900.00	
INV 29695	14/04/2021	Local Government Professionals Australia WA	EXECUTIVE LEADERSHIP PROGRAM 17 MAY 2021 - EVELYN HOUGHTON		2,900.00	
EFT13189	29/04/2021	McLeods Barristers & Solicitors	LEGAL ADVICE ON PROCESS OF CAVEATS ON MINING TENEMENTS FOR RATES COLLECTION	1		747.46
INV 118338	31/03/2021	McLeods Barristers & Solicitors	LEGAL ADVICE ON PROCESS OF CAVEATS ON MINING TENEMENTS FOR RATES COLLECTION		747.46	
EFT13190	29/04/2021	PLAN E	CONTRACT DOCUMENTATION 60% COMPLETE	1		9,471.00
INV 10487	31/03/2021	PLAN E	CONTRACT DOCUMENTATION 60% COMPLETE		9,471.00	
EFT13191	29/04/2021	Perfect Computer Solutions Pty Ltd	2 DESKTOP PC'S FOR RAVENSTHORPE MEDICAL SURGERY AND LCD MONITOR	1		9,917.50
INV 26177	14/01/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR ADMINISTRATION OFFICE 04/01/2021 - 08/01/2021		1,147.50	
INV 26178	14/01/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR MEDICAL CENTRES 15/12/2020 - 11/01/2021		595.00	
INV 26179	14/01/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR ADMINISTRATION OFFICE HOPETOUN 13/10/2020 - 16/12/2020		850.00	
INV 26213	28/01/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR ADMINISTRATION OFFICE 14/01/2021 - 27/01/2021 & JANUARY MONTHLY FEE		467.50	

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INV 26214	28/01/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR MEDICAL CENTRES 25/01/2021 - 26/01/2021		510.00	
INV 26250	11/02/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR ADMINISTRATION OFFICE 29/01/2021 - 05/02/2021		510.00	
INV 26249	11/02/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR MEDICAL CENTRE 29/01/2021 - 08/02/2021		595.00	
INV 26261	18/02/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR MEDICAL CENTRE 11/02/2021 - 16/02/2021		765.00	
INV 26256	18/02/2021	Perfect Computer Solutions Pty Ltd	2 DESKTOP PC'S FOR RAVENSTHORPE MEDICAL SURGERY AND LCD MONITOR		2,655.00	
INV 26279	26/02/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR ADMINISTRATION OFFICE 15/02/2021 - 24/02/2021 AND FEBRUARY MONTHLY FEE		340.00	
INV 26312	11/03/2021	Perfect Computer Solutions Pty Ltd	IT SUPPORT FOR ADMINISTRATION OFFICE 02/03/2021 - 09/03/2021		977.50	
INV R126321	20/04/2021	Perfect Computer Solutions Pty Ltd	ADOBE SOFTWARE - ASHLEIGH STEVENSON		505.00	
EFT13192	29/04/2021	R And R Heavy Diesel Services	250 HR SERVICE - REPLACE HYDRAULIC HOSES WELD RIPPER ARM REGAS AIRCON - CATD6	1		7,007.52
INV 4747	13/04/2021	R And R Heavy Diesel Services	120000KM SERVICE INCLUDING PARTS AND LABOUR - RA 290		546.65	
INV 4760	20/04/2021	R And R Heavy Diesel Services	250 HR SERVICE - REPLACE HYDRAULIC HOSES WELD RIPPER ARM REGAS AIRCON - CATD6		6,460.87	
EFT13193	29/04/2021	Ravensthorpe Agencies	2 X 500KG BULKA BAGS OF CEMENT FOR TAMARINE ROAD	1		1,097.70
INV 3437	06/04/2021	Ravensthorpe Agencies	1 X CEMENT 500KG BULKA BAG AND 2 X SHACKLES		371.70	
INV 3636	14/04/2021	Ravensthorpe Agencies	2 X 500KG BULKA BAGS OF CEMENT FOR TAMARINE ROAD		726.00	
EFT13194	29/04/2021	Ravensthorpe Agricultural Initiative Network Inc	CDF FUNDING - PURCHSE OF BIO TEK NATUR GUARD COR TREE GUARDS	1		2,421.41
INV 140421	14/04/2021	Ravensthorpe Agricultural Initiative Network Inc	CDF FUNDING - PURCHSE OF BIO TEK NATUR GUARD COR TREE GUARDS		2,421.41	
EFT13195	29/04/2021	Ravensthorpe Building Supplies	T ENDURE INT W10L - OLD RANGERS OFFICE	1		306.35
INV 8533	16/04/2021	Ravensthorpe Building Supplies	DUSTPAN, BROOM, NO MORE GAPS, WALL BRUSH, SASH CUTTER AND 10MM NAP - OLD RANGERS OFFICE		80.65	
INV 8637	19/04/2021	Ravensthorpe Building Supplies	T ENDURE INT W10L - OLD RANGERS OFFICE		162.70	

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INV 8672	20/04/2021	Ravensthorpe Building Supplies	DROP BOLT, GALVANISED 300MM		13.70	
INV 8696	21/04/2021	Ravensthorpe Building Supplies	T ENDURE O/C CEILING 2L - OLD RANGERS OFFICE		49.30	
EFT13196	29/04/2021	Ravensthorpe Community Resource Centre	ANNUAL MEMBERSHIP OF FITZGERALD BUSINESS NETWORK	1		150.00
INV 2612	19/04/2021	Ravensthorpe Community Resource Centre	ANNUAL MEMBERSHIP OF FITZGERALD BUSINESS NETWORK		150.00	
EFT13197	29/04/2021	Rodney Clarence Daw	REIMBURSEMENT TELSTRA ACCOUNT TO 10 APRIL 2021 - R DAW	1		82.85
INV 2304202127/04/2021		Rodney Clarence Daw	REIMBURSEMENT TELSTRA ACCOUNT TO 10 APRIL 2021 - R DAW		82.85	
EFT13198	29/04/2021	Seek Limited	JOB ADVERTISEMENT SEEK - CLEANER - PART TIME - APRIL 2021	1		302.50
INV 9746501120/04/2021		Seek Limited	JOB ADVERTISEMENT SEEK - CLEANER - PART TIME - APRIL 2021		302.50	
EFT13199	29/04/2021	South Coast Foodservice	4 X DISPENSER JUMBO AND DISPENSER HAND SOAP.	1		666.60
INV 4305318	20/04/2021	South Coast Foodservice	4 X DISPENSER JUMBO AND DISPENSER HAND SOAP.		666.60	
EFT13200	29/04/2021	Toll Transport Pty Ltd	FREIGHT CHARGES - PATHWEST & PCS	1		135.32
INV 0483-S30:18/04/2021		Toll Transport Pty Ltd	FREIGHT CHARGES - PATHWEST & PCS		135.32	
EFT13201	29/04/2021	Vanguard Distribution	BROCHURE DISTRIBUTION AND WAREHOUSING MARCH 2021	1		75.13
INV 29324	08/04/2021	Vanguard Distribution	BROCHURE DISTRIBUTION AND WAREHOUSING MARCH 2021		75.13	
EFT13202	29/04/2021	WINC Australia Pty Ltd	NET49950609 VARIOUS SUPPLIES - THE CUB HOUSE	1		363.83
INV 9035698213/04/2021		WINC Australia Pty Ltd	NET49950609 VARIOUS CONSUMABLES - THE CUB HOUSE		88.88	
INV 9035703914/04/2021		WINC Australia Pty Ltd	NET49950609 VARIOUS SUPPLIES - THE CUB HOUSE		252.40	
INV 9035723115/04/2021		WINC Australia Pty Ltd	NET50069216 - NAPPY BAGS - LITTLE BARRENS		22.55	
DD5726.1	05/04/2021	Aware Super	Superannuation contributions	1		9,946.71



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INV SUPER	05/04/2021	Aware Super	Superannuation contributions	1	9,946.71	
DD5726.2	05/04/2021	ANZ Smart Choice Super	Superannuation contributions	1		193.71
INV SUPER	05/04/2021	ANZ Smart Choice Super	Superannuation contributions	1	193.71	
DD5726.3	05/04/2021	The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1		672.87
INV SUPER	05/04/2021	The Trustee for The Dyer Super Fund (R Dyer)	Superannuation contributions	1	542.64	
INV DEDUCT	05/04/2021	The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1	130.23	
DD5726.4	05/04/2021	GuildSuper	Superannuation contributions	1		193.71
INV SUPER	05/04/2021	GuildSuper	Superannuation contributions	1	193.71	
DD5726.5	05/04/2021	Colonial First State	Payroll deductions	1		1,147.52
INV SUPER	05/04/2021	Colonial First State	Superannuation contributions	1	676.52	
INV DEDUCT	05/04/2021	Colonial First State	Payroll deductions	1	471.00	
DD5726.6	05/04/2021	IOOF Employer Super	Superannuation contributions	1		257.75
INV SUPER	05/04/2021	IOOF Employer Super	Superannuation contributions	1	257.75	
DD5726.7	05/04/2021	Hesta Superannuation	Superannuation contributions	1		506.94
INV SUPER	05/04/2021	Hesta Superannuation	Superannuation contributions	1	506.94	
DD5726.8	05/04/2021	Australian Super Pty Ltd	Superannuation contributions	1		357.34
INV SUPER	05/04/2021	Australian Super Pty Ltd	Superannuation contributions	1	357.34	
DD5726.9	05/04/2021	Hostplus Superannuation	Superannuation contributions	1		260.18
INV SUPER	05/04/2021	Hostplus Superannuation	Superannuation contributions	1	260.18	
DD5730.1	21/04/2021	BANKWEST Corporate Mastercard	MARCH 2021 STATEMENT	1		12,393.26
INV MARCH	21/04/2021	BANKWEST Corporate Mastercard	MARCH 2021 STATEMENT	1	12,393.26	

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DD5735.1	19/04/2021	Aware Super	Superannuation contributions	1		9,958.43
INV SUPER	19/04/2021	Aware Super	Superannuation contributions	1	9,958.43	
DD5735.2	19/04/2021	ANZ Smart Choice Super	Superannuation contributions	1		193.71
INV SUPER	19/04/2021	ANZ Smart Choice Super	Superannuation contributions	1	193.71	
DD5735.3	19/04/2021	The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1		672.87
INV SUPER	19/04/2021	The Trustee for The Dyer Super Fund (R Dyer)	Superannuation contributions	1	542.64	
INV DEDUCT	19/04/2021	The Trustee for The Dyer Super Fund (R Dyer)	Payroll deductions	1	130.23	
DD5735.4	19/04/2021	GuildSuper	Superannuation contributions	1		193.71
INV SUPER	19/04/2021	GuildSuper	Superannuation contributions	1	193.71	
DD5735.5	19/04/2021	Colonial First State	Payroll deductions	1		1,147.52
INV SUPER	19/04/2021	Colonial First State	Superannuation contributions	1	676.52	
INV DEDUCT	19/04/2021	Colonial First State	Payroll deductions	1	471.00	
DD5735.6	19/04/2021	IOOF Employer Super	Superannuation contributions	1		245.88
INV SUPER	19/04/2021	IOOF Employer Super	Superannuation contributions	1	245.88	
DD5735.7	19/04/2021	Hesta Superannuation	Superannuation contributions	1		457.97
INV SUPER	19/04/2021	Hesta Superannuation	Superannuation contributions	1	457.97	
DD5735.8	19/04/2021	Australian Super Pty Ltd	Superannuation contributions	1		455.13
INV SUPER	19/04/2021	Australian Super Pty Ltd	Superannuation contributions	1	455.13	
DD5735.9	19/04/2021	Hostplus Superannuation	Superannuation contributions	1		172.74
INV SUPER	19/04/2021	Hostplus Superannuation	Superannuation contributions	1	172.74	
DD5750.1	30/04/2021	Department of Transport (Shire Licensing)	DoT PAYMENT BY AUTHORITY - APRIL 2021	1		20,465.45
INV APRIL	2030/04/2021	Department of Transport (Shire Licensing)	DoT PAYMENT BY AUTHORITY - APRIL 2021	1	20,465.45	

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DD5750.2	30/04/2021	Synergy	PAYMENT BY AUTHORITY - APRIL 2021	1		9,474.26
INV APRIL 20	30/04/2021	Synergy	PAYMENT BY AUTHORITY - APRIL 2021	1	9,474.26	
DD5750.3	30/04/2021	Water Corporation	PAYMENT BY AUTHORITY - APRIL 2021	1		19,731.68
INV APRIL 20	30/04/2021	Water Corporation	PAYMENT BY AUTHORITY - APRIL 2021	1	19,731.68	
DD5750.4	15/04/2021	SG Fleet	LEASE RENTALS APRIL 2021	1		13,496.72
INV AUSG0021	15/04/2021	SG Fleet	LEASE RENTALS APRIL 2021	1	13,496.72	
DD5750.5	01/04/2021	Westnet Pty Ltd	PAYMENT BY AUTHORITY - APRIL 2021	1		212.42
INV APRIL 2001	01/04/2021	Westnet Pty Ltd	PAYMENT BY AUTHORITY - APRIL 2021	1	212.42	
DD5726.10	05/04/2021	MOBI Superannuation	Superannuation contributions	1		261.63
INV SUPER	05/04/2021	MOBI Superannuation	Superannuation contributions	1	261.63	
DD5726.11	05/04/2021	Sun Super	Superannuation contributions	1		117.97
INV SUPER	05/04/2021	Sun Super	Superannuation contributions	1	117.97	
DD5726.12	05/04/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		3,263.10
INV SUPER	05/04/2021	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	1,848.55	
INV DEDUCT05	05/04/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	1,050.00	
INV DEDUCT05	05/04/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	364.55	
DD5726.13	05/04/2021	GESB Government Employees Superannuation Board	Superannuation contributions	1		154.65
INV SUPER	05/04/2021	GESB Government Employees Superannuation Board	Superannuation contributions	1	154.65	
DD5726.14	05/04/2021	WA Local Government Super Plan	Payroll deductions	1		3,209.17
INV DEDUCT05	05/04/2021	WA Local Government Super Plan	Payroll deductions	1	360.00	
INV DEDUCT05	05/04/2021	WA Local Government Super Plan	Payroll deductions	1	192.25	

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
INV DEDUCT05/04/2021		WA Local Government Super Plan	Payroll deductions	1	1,397.93	
INV DEDUCT05/04/2021		WA Local Government Super Plan	Payroll deductions	1	302.53	
INV DEDUCT05/04/2021		WA Local Government Super Plan	Payroll deductions	1	334.62	
INV DEDUCT05/04/2021		WA Local Government Super Plan	Payroll deductions	1	203.69	
INV DEDUCT05/04/2021		WA Local Government Super Plan	Payroll deductions	1	77.46	
INV DEDUCT05/04/2021		WA Local Government Super Plan	Payroll deductions	1	309.85	
INV DEDUCT05/04/2021		WA Local Government Super Plan	Payroll deductions	1	30.84	
DD5726.15	05/04/2021	MLC MasterKey Business Super	Superannuation contributions	1		684.74
INV DEDUCT05/04/2021		MLC MasterKey Business Super	Payroll deductions	1	70.44	
INV SUPER	05/04/2021	MLC MasterKey Business Super	Superannuation contributions	1	614.30	
DD5726.16	05/04/2021	MLC Superannuation	Superannuation contributions	1		55.24
INV SUPER	05/04/2021	MLC Superannuation	Superannuation contributions	1	55.24	
DD5726.17	05/04/2021	BUSSQ	Superannuation contributions	1		453.49
INV DEDUCT05/04/2021		BUSSQ	Payroll deductions	1	116.28	
INV SUPER	05/04/2021	BUSSQ	Superannuation contributions	1	337.21	
DD5726.18	05/04/2021	BT Super for Life	Superannuation contributions	1		914.28
INV SUPER	05/04/2021	BT Super for Life	Superannuation contributions	1	914.28	
DD5726.19	05/04/2021	Care Super Pty Ltd	Superannuation contributions	1		174.94
INV SUPER	05/04/2021	Care Super Pty Ltd	Superannuation contributions	1	174.94	
DD5726.20	05/04/2021	BT Super	Superannuation contributions	1		668.35
INV SUPER	05/04/2021	BT Super	Superannuation contributions	1	668.35	
DD5726.21	05/04/2021	Rest Superannuation	Superannuation contributions	1		513.44

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
INV SUPER	05/04/2021	Rest Superannuation	Superannuation contributions	1	513.44	
DD5735.10	19/04/2021	MOBI Superannuation	Superannuation contributions	1		292.59
INV SUPER	19/04/2021	MOBI Superannuation	Superannuation contributions	1	292.59	
DD5735.11	19/04/2021	Sun Super	Superannuation contributions	1		122.29
INV SUPER	19/04/2021	Sun Super	Superannuation contributions	1	122.29	
DD5735.12	19/04/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		3,247.20
INV SUPER	19/04/2021	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	1,836.73	
INV DEDUCT	19/04/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	1,050.00	
INV DEDUCT	19/04/2021	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	360.47	
DD5735.13	19/04/2021	C-Bus Super	Superannuation contributions	1		220.93
INV SUPER	19/04/2021	C-Bus Super	Superannuation contributions	1	220.93	
DD5735.14	19/04/2021	WA Local Government Super Plan	Payroll deductions	1		3,406.35
INV DEDUCT	19/04/2021	WA Local Government Super Plan	Payroll deductions	1	360.00	
INV DEDUCT	19/04/2021	WA Local Government Super Plan	Payroll deductions	1	192.25	
INV DEDUCT	19/04/2021	WA Local Government Super Plan	Payroll deductions	1	1,424.46	
INV DEDUCT	19/04/2021	WA Local Government Super Plan	Payroll deductions	1	302.37	
INV DEDUCT	19/04/2021	WA Local Government Super Plan	Payroll deductions	1	346.32	
INV DEDUCT	19/04/2021	WA Local Government Super Plan	Payroll deductions	1	387.70	
INV DEDUCT	19/04/2021	WA Local Government Super Plan	Payroll deductions	1	74.54	
INV DEDUCT	19/04/2021	WA Local Government Super Plan	Payroll deductions	1	298.15	
INV DEDUCT	19/04/2021	WA Local Government Super Plan	Payroll deductions	1	20.56	
DD5735.15	19/04/2021	MLC MasterKey Business Super	Superannuation contributions	1		690.89
INV DEDUCT	19/04/2021	MLC MasterKey Business Super	Payroll deductions	1	66.90	

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
INV SUPER	19/04/2021	MLC MasterKey Business Super	Superannuation contributions	1	623.99	
DD5735.16	19/04/2021	MLC Superannuation	Superannuation contributions	1		64.45
INV SUPER	19/04/2021	MLC Superannuation	Superannuation contributions	1	64.45	
DD5735.17	19/04/2021	BUSSQ	Superannuation contributions	1		453.49
INV DEDUCT	19/04/2021	BUSSQ	Payroll deductions	1	116.28	
INV SUPER	19/04/2021	BUSSQ	Superannuation contributions	1	337.21	
DD5735.18	19/04/2021	BT Super for Life	Superannuation contributions	1		228.30
INV SUPER	19/04/2021	BT Super for Life	Superannuation contributions	1	228.30	
DD5735.19	19/04/2021	Care Super Pty Ltd	Superannuation contributions	1		185.45
INV SUPER	19/04/2021	Care Super Pty Ltd	Superannuation contributions	1	185.45	
DD5735.20	19/04/2021	BT Super	Superannuation contributions	1		668.54
INV SUPER	19/04/2021	BT Super	Superannuation contributions	1	668.54	
DD5735.21	19/04/2021	Rest Superannuation	Superannuation contributions	1		509.33
INV SUPER	19/04/2021	Rest Superannuation	Superannuation contributions	1	509.33	

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
1	Municipal Bank Account	<b>855,589.72</b>
<b>TOTAL</b>		<b>855,589.72</b>

# ATTACHMENT



## SHIRE OF RAVENSTHORPE

### OBJECTIVES AND REASONS 2021-2022

In accordance with Section 6.36 of the Local Government Act 1995, the Shire of Ravensthorpe is required to publish its Objectives and Reasons for implementing Different Rates.

#### **Overall Objective**

The purpose of levying rates is to meet Council's budget deficiency requirements in each financial year in order to deliver services and community infrastructure. Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year.

Section 6.33 of the Local Government Act 1995 provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire of Ravensthorpe. The application of differential rating maintains equity in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services to the entire community and visitors.

Below is a summary of the proposed minimum payments and rates in the dollar for 2021/22;

<b>Differential Rate Category Minimum Payment</b>	<b>Differential Rate Category Minimum Payment</b>	<b>Rate in the \$ (Cents) Proposed</b>
GRV – Residential;	\$905.00	12.1852
GRV – Commercial	\$905.00	13.6830
GRV – Industrial	\$905.00	16.0607
GRV Transient Workforce Camps / Short Stay Accommodation	\$884.00	32.7462
Unimproved Valuation	\$884.00	0.008465
UV – Mining Tenements	\$333.00	0.086944

#### **Gross Rental Value (GRV)**

The Local Government Act 1995 determines that properties of a Non-Rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. The Valuer General determines the GRV for all properties within the Shire of Ravensthorpe.

The current valuation is effective from 1 July 2015 and the next GRV valuation is expected to take effect from 1 July 2022 (which has been delayed 2 years). Interim valuations are provided monthly to Council by the Valuer General for properties where changes have occurred (i.e. subdivisions or strata title of property, amalgamations, building constructions, demolition, additions and/or property rezoning). In such instances Council recalculates the rates for the affected properties and issues interim rates notices.



### **GRV – Residential (The Base Rate for Gross Rental Value)**

This rating category consists of properties located within the townsite boundaries which have a zoning of rural residential or residential, as per the Town Planning Scheme No 6.

The reason for this rate is to reflect the provision of 'residential' services, including significant recreational, cultural and medical facilities, primarily utilised by ratepayers and occupiers of residences within the Shire of Ravensthorpe. The objective of the proposed rate in the dollar for this category is to be the base rate by which all other GRV rated properties are assessed.

### **GRV – Commercial**

This rating category consists of properties zoned tourism or mixed use with predominately a commercial or tourism land use.

The objective of the proposed rate in the dollar is to recognise the costs of servicing commercial activity including car parking, landscaping and other amenities. In addition, costs associated with tourism, economic development and regulatory compliance benefit this category.

### **GRV – Industrial**

This rating category consists of properties zoned light and general Industry with predominately an industrial use.

The objective of the proposed rate in the dollar is to recognise the costs of servicing industrial activity including car parking, landscaping and other amenities. Costs for environmental and regulatory compliances is higher for this category and is reflected in the rate in the dollar.

### **GRV – Transient Workforce Accommodation and Short Stay Accommodation**

This rating category consists of properties predominately used for the purpose of Workforce Short Stay Accommodation or for Transient Workforce Accommodation.

The objective of the proposed rate in the dollar is to recognise the costs of servicing this accommodation base including airport infrastructure, sanitation infrastructure and services, recreational facilities including gymnasiums and swimming pools, together with a higher road use concentration within the Shire.

### **Unimproved Value (UV)**

Properties that are predominantly used for rural purposes are assigned an Unimproved Value that is supplied and updated by the Valuer General on an annual basis. The rate in the dollar set for the UV-Rural category forms the basis for calculating all other UV differential rates.

### **UV - Rural (The Base Rate for Unimproved Value)**

This rating category consists of properties that are predominately rural use.

The objective of the proposed rate in the dollar is to form the basis for calculating all other UV differential rates. Valuations are supplied and updated by the Valuer General on an annual basis.

### **UV – Mining**

This rating category consists of properties that are used for mining, exploration or prospecting purposes.

The objective of the proposed rate in the dollar is to recognise the ongoing costs involved in maintaining the Shire's substantial road network that services this land use. Large scale equipment and heavy haulage operations of Mining result in the Shire's road network requiring ongoing maintenance to service these users.

### **Minimum Payments**

The setting of minimum rates within rating categories recognises that every property receives some minimum level of benefit from the works and services provided by the Shire which is shared by all properties regardless of size, value and use.

A proposed minimum rate of \$905 has been applied to all GRV rating categories except for the GRV Transient Workforce Camps/Short Stay Accommodation which is lower at \$884.

UV Rural minimum is also discounted at \$884. The minimum rate for the UV-Mining category is set at \$333 which is a lower level compared to the other UV rating categories in order to ensure that the rate burden is distributed equitably between all other property owners paying the minimum amount and demonstrates support for mining. This also ensures that less than 50% of the properties in this category are on the minimum rate to ensure compliance with Section 6.35 of the Local Government Act 1995.

If you wish to lodge any submission on this proposal you are required to do so within 21 days of advertising which will close on 11 June 2021.

If you would like any additional information relating to the proposed differential rates please contact Les Mainwaring, Director Corporate and Community Services by emailing [dccs@ravensthorpe.wa.gov.au](mailto:dccs@ravensthorpe.wa.gov.au) or calling (08) 9839 0000.

Gavin Pollock  
**Chief Executive Officer**

**ATTACHMENT**

# SHIRE OF RAVENSTHORPE



2021 - 2022

DRAFT FEES AND CHARGES

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

Account Code	Statutory/Council	Particulars	2021/22 (ex GST)	GST	2021/22 Total (inc GST as applicable)	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>SCHEDULE 4 - GOVERNANCE</b>														
<b>PHOTOCOPYING FEES</b>														
<b>Statutory Documents No GST</b>														
<b>Other Customers Incl GST</b>														
1042200	C	A3 (single sided) – Colour	\$3.23	\$0.32	<b>\$3.55</b>	\$3.18	\$0.32	<b>\$3.50</b>	Y	\$0.05	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A3 (double sided) – Colour	\$5.09	\$0.51	<b>\$5.60</b>	\$5.00	\$0.50	<b>\$5.50</b>	Y	\$0.10	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A4 (single sided) – Colour	\$1.86	\$0.19	<b>\$2.05</b>	\$1.82	\$0.18	<b>\$2.00</b>	Y	\$0.05	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A4 (double sided) – Colour	\$2.77	\$0.28	<b>\$3.05</b>	\$2.73	\$0.27	<b>\$3.00</b>	Y	\$0.05	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A3 (single sided) - Black	\$1.41	\$0.14	<b>\$1.55</b>	\$1.36	\$0.14	<b>\$1.50</b>	Y	\$0.05	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A3 (double sided) - Black	\$1.86	\$0.19	<b>\$2.05</b>	\$1.82	\$0.18	<b>\$2.00</b>	Y	\$0.05	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A4 (single sided) - Black	\$0.68	\$0.07	<b>\$0.75</b>	\$0.68	\$0.07	<b>\$0.75</b>	Y	\$0.00	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	A4 (double sided) - Black	\$1.41	\$0.14	<b>\$1.55</b>	\$1.36	\$0.14	<b>\$1.50</b>	Y	\$0.05	cost of paper and photocopying charges officer time	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	Community Service Groups (at CEO discretion)	50% rebate	At cost	<b>50% rebate</b>	50% rebate	At cost	<b>50% rebate</b>	Y	50% rebate	cost of paper and photocopying charges officer time	Low	No below cost discount	Discretionary discount by CEO
1042200	C	Sending Email	\$1.41	\$0.14	<b>\$1.55</b>	\$1.36	\$0.14	<b>\$1.50</b>	Y	\$0.05	cost of internet and officer time	Low	Yes	cost of internet and officer time
1042200	C	<b>Facsimile Transmission:</b>												
1042200	C	Within Australia (per page excluding cover sheet)	\$4.64	\$0.46	<b>\$5.10</b>	\$4.55	\$0.45	<b>\$5.00</b>	Y	\$0.10	cost of phone call and officer time and wear and tear on fax	Low	Yes	cost of phone call and officer time and wear and tear on fax
1042200	C	Overseas (per page excluding cover sheet)	\$5.55	\$0.55	<b>\$6.10</b>	\$5.45	\$0.55	<b>\$6.00</b>	Y	\$0.10	cost of phone call and officer time and wear and tear on fax	Low	Yes	cost of phone call and officer time and wear and tear on fax
<b>RATES ADMINISTRATION FEES</b>														
103130	C	Rates & Requisitions Enquiry Fee (settlement agents) (EAS)	\$166.91	\$16.69	<b>\$183.60</b>	\$163.64	\$16.36	<b>\$180.00</b>	Y	\$3.60	officer time, postage, fax , email	Medium	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
103109	C	Rates Instalment fee per instalment (first instalment No charge)	\$10.00	Nil	<b>\$10.00</b>	\$10.00	Nil	<b>\$10.00</b>	N	\$0.00	rates officer time, cost of instalment notices printing	High	Yes	rates officer time, cost of instalment notices printing
103108	S	Rates Instalment Interest max 5.5%	5.50%	Nil	<b>5.50%</b>	5.50%	Nil	<b>5.50%</b>	N	\$0.00	As set per the Local Government Act & Regs Max	High	No	As set per the Local Government Act & Regs Max
1031050	S	Rates Late Penalty Interest max 11%	8.00%	Nil	<b>8.00%</b>	8.00%	Nil	<b>8.00%</b>	N	0%	As set per the Local Government Act & Regs Max	High	No	As set per the Local Government Act & Regs Max
1031130	C	Request for copies of old Rates notices (not current year) per notice.	\$10.00	Nil	<b>\$10.00</b>	\$10.00	Nil	<b>\$10.00</b>	N	\$0.00	cost to reproduce rate notice printing and rates officer time	Medium	Yes	cost to reproduce rate notice printing and rates officer time
1042200	C	Electoral Roll	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Copy of Rate Book	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	subject to Stat Dec Local Government (Administration) Regulations 1996 Reg 29B not commercial purpose.	Low	Yes	Section 5.95 Copies of information to be available does not exceed the cost of providing copies
1042200	C	Policy Manual	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Council Agendas & Minutes - Annual	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Council Agendas & Minutes - 1 Meeting	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Council Agendas & Minutes - Extracts per double sided page	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Council Local Laws - per double sided page	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Budgets / Annual Reports	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	N	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	District Map (if available)	Cost of production	Nil	<b>Cost of production</b>	Cost of production	Nil	<b>Cost of production</b>	Y	N/A	cost of printing, binding and officer time	Low	Yes	cost of printing, binding and officer time
1042200	C	Laminating A3	\$3.73	\$0.37	<b>\$4.10</b>	\$3.64	\$0.36	<b>\$4.00</b>	Y	\$0.10	cost of laminating pouch, officer time and wear and tear on laminator	Low	Yes	cost of laminating pouch, officer time and wear and tear on laminator
1042200	C	Laminating A4	\$2.32	\$0.23	<b>\$2.55</b>	\$2.27	\$0.23	<b>\$2.50</b>	Y	\$0.05	cost of laminating pouch, officer time and wear and tear on laminator	Low	Yes	cost of laminating pouch, officer time and wear and tear on laminator
104220	C	Replacement FOB / Swipe Card Fee	\$27.27	Yes	<b>\$30.00</b>	\$0.00	\$0.00	<b>\$0.00</b>	N/A	\$30.00	Cost of replacing swipe card, officer time	Low	Yes	Cost of replacing swipe card, officer time
1042200	C	Credit Card transaction fees (1.1% of transaction value)	1.3%	Yes	<b>1.3%</b>	1.10%	Yes	<b>1.1%</b>	Y	2%	cost recovery of Bankwest Merchant fees	High	Yes	cost recovery of Bankwest Merchant fees
1042200	C	Recovery of legal fees ( Debtors)	at cost	Yes	<b>at cost</b>	at cost	Yes	<b>at cost</b>	Y	N/A	actual costs of legal fees	High	Yes	actual costs of legal fees
1031170	C	Recovery of legal fees ( Rates)	at cost	Yes	<b>at cost</b>	at cost	Yes	<b>at cost</b>	N	N/A	actual costs of legal fees	High	Yes	actual costs of legal fees
1042200	C	Dishonoured Cheque fee	at cost	Yes	<b>at cost</b>	at cost	Yes	<b>at cost</b>	Y	N/A	Actual cost of Bankwest Bank Dishonoured cheque fee	High	Yes	Actual cost of Bankwest Bank Dishonoured cheque fee

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

Account Code	Statutory/Council	Particulars	2021/22 (ex GST)	GST	2021/22 Total (inc GST as applicable)	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
		<b>PROFESSIONAL SERVICES (hourly rate)</b> <b>Note that this excludes all professional consultancy fees for building services, which are applied in accordance with the fees outlined in that section.</b>												
							Fee for service							
1042210	C	Chief Executive Officer	\$175.91	\$17.59	<b>\$193.50</b>	\$172.73	\$17.27	<b>\$190.00</b>	Y	\$3.50	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Director Corporate & Community Services	\$162.27	\$16.23	<b>\$178.50</b>	\$159.09	\$15.91	<b>\$175.00</b>	Y	\$3.50	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Director of Technical Services	\$162.27	\$16.23	<b>\$178.50</b>	\$159.09	\$15.91	<b>\$175.00</b>	Y	\$3.50	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Manager of Planning and Development	\$162.27	\$16.23	<b>\$178.50</b>	\$159.09	\$15.91	<b>\$175.00</b>	Y	\$3.50	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Environmental Health / Building Surveyor (contract)	\$162.27	\$16.23	<b>\$178.50</b>	\$159.09	\$15.91	<b>\$175.00</b>	Y	\$3.50	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Project Manager	\$101.82	\$10.18	<b>\$112.00</b>	\$100.00	\$10.00	<b>\$110.00</b>	Y	\$2.00	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Supervisor	\$88.18	\$8.82	<b>\$97.00</b>	\$86.36	\$8.64	<b>\$95.00</b>	Y	\$2.00	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Team Leader / Senior Officer	\$78.64	\$7.86	<b>\$86.50</b>	\$77.27	\$7.73	<b>\$85.00</b>	Y	\$1.50	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Plant Operator	\$65.00	\$6.50	<b>\$71.50</b>	\$63.64	\$6.36	<b>\$70.00</b>	Y	\$1.50	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Officer / Labourer	\$65.00	\$6.50	<b>\$71.50</b>	\$63.64	\$6.36	<b>\$70.00</b>	Y	\$1.50	Actual wage cost of officer and overheads+admin fee where applicable	Moderate	Yes	Cost of the local government of providing the service or goods
1042210	C	Ranger (includes travel for call outs)	\$101.82	\$10.18	<b>\$112.00</b>	\$100.00	\$10.00	<b>\$110.00</b>	Y	\$2.00	cost of officer and overheads and vehicle	Moderate	Yes	Cost of the local government of providing the service or goods
		<b>FREEDOM OF INFORMATION ACT 1992 CHARGES</b>												
		<b>Statutory – Freedom of Information Regulations 1993 Sch 1</b>												
1042200	S	No fee to access application relating to personal information and amendment of personal information	Free	Nil	<b>Free</b>	Free	Nil	<b>Free</b>		N/A	N/A	Low	N/A	-
1042200	S	Application fee for other application (non-personal)	\$30.00	Nil	<b>\$30.00</b>	\$30.00	Nil	<b>\$30.00</b>	N	\$0.00	N/A	Low	N/A	-
1042200	S	Fees applicable for internal or external reviews	\$30.00	Nil	<b>\$30.00</b>	\$30.00	Nil	<b>\$30.00</b>	N	\$0.00	N/A	Low	N/A	-
1042200	S	Charge for time taken by staff dealing with the application – per hour or pro rata for a part of an hour	\$30.00	Nil	<b>\$30.00</b>	\$50.00	Nil	<b>\$30.00</b>	N	\$0.00	N/A	Low	N/A	-
1042200	S	Charge for photocopying – per hour or pro rata for a part of an hour of staff time	\$30.00 plus photocopy charges	Nil	<b>\$30.00 plus photocopy charges</b>	\$35.00 plus photocopy charges	Nil	<b>\$30.00 plus photocopy charges</b>	N	\$0.00	N/A	Low	N/A	-
1042200	S	Charge for photocopying – per page copy	\$0.10	Nil	<b>\$0.10</b>	As per photocopying fees	Nil	<b>\$0.10</b>	N	\$0.00	N/A	Low	N/A	-
1042200	S	Charge for time taken by staff transcribing information from a tape or other device – per hour or pro rata for part of an hour	\$30.00	Nil	<b>\$30.00</b>	\$50.00	Nil	<b>\$30.00</b>	N	\$0.00	N/A	Low	N/A	-
1042200	S	Charge for duplicating tape, film or computer information	Actual Cost	Actual Cost	<b>Actual Cost</b>	Actual Cost	Actual Cost	<b>Actual Cost</b>	N	\$0.00	N/A	Low	Yes	Cost of the local government of providing the service or goods
1042200	S	Charge for delivery, packaging and postage	Actual Cost	Actual Cost	<b>Actual Cost</b>	Actual Cost	Actual Cost	<b>Actual Cost</b>	N	\$0.00	N/A	Low	Yes	Cost of the local government of providing the service or goods
1042200	S	Advanced Deposits 25% of estimated charges which will be payable in excess of the application fee	25%	Nil	<b>25%</b>			<b>25%</b>	N	\$0.00	N/A	Low	Yes	Cost of the local government of providing the service or goods
		<b>DESIGN AND CONTRACT SERVICES</b>												
1042200	C	Tender specification documentation deposit (when applied)	\$227.27	\$22.73	<b>\$250.00</b>	\$222.73	\$22.27	<b>\$245.00</b>		\$5.00	Officer time to process deposit	Low	Yes	Officer time to process deposit

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

Account Code	Statutory/Council	Particulars	2021/22 (ex GST)	GST	2021/22 Total (inc GST as applicable)	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY</b>														
<b>ANIMAL CONTROL</b>														
<b>DOG REGISTRATION LICENSE FEES</b>														
<b>Statutory – Dog Act 1976 - Dog Regulations 2013</b>														
1052020	S	1 year – Unsterilised	\$50.00	Nil	\$50.00	\$50.00	Nil	\$50.00	N	\$0.00	N/A	Moderate	N/A	N/A
1052020	S	1 year – Sterilised	\$20.00	Nil	\$20.00	\$20.00	Nil	\$20.00	N	\$0.00	N/A	Moderate	N/A	N/A
1052020	S	3 years – Unsterilised	\$120.00	Nil	\$120.00	\$120.00	Nil	\$120.00	N	\$0.00	N/A	Moderate	N/A	N/A
1052020	S	3 years – Sterilised	\$42.50	Nil	\$42.50	\$42.50	Nil	\$42.50	N	\$0.00	N/A	Moderate	N/A	N/A
1052020	S	Lifetime - Unsterilised	\$250.00	Nil	\$250.00	\$250.00	Nil	\$250.00	N	\$0.00	N/A	Moderate	N/A	N/A
1052020	S	Lifetime - Sterilised	\$100.00	Nil	\$100.00	\$100.00	Nil	\$100.00	N	\$0.00	N/A	Moderate	N/A	N/A
1052020	S	Working Dog (A dog used for droving or caring for stock)	¼ of Registration Fee	Nil	¼ of Registration Fee	¼ of Registration Fee	Nil	¼ of Registration Fee		N/A	N/A	Moderate	N/A	N/A
1052020	S	Pensioner Concession (A person issued with a Pensioner Health Benefit Card i.e. Aged, Invalid, Widowed or Carers Pension)	½ of Registration Fee	Nil	½ of Registration Fee	½ of Registration Fee	Nil	½ of Registration Fee		N/A	N/A	Moderate	N/A	N/A
		1. All Registrations expire on 31 October each year												
		2. Registrations paid after 31 May are discounted by 50%												
1052050	C	Microchipping of Dog by Shire Ranger	\$50.91	\$5.09	\$56.00	\$50.00	\$5.00	\$55.00	Y	\$1.00	Officer Time to Process and cost of product	Moderate	Yes	Officer Time to Process and cost of product
1052020	C	Replacement Animal Registration Tag if Lost	\$5.55	\$0.55	\$6.10	\$5.45	\$0.55	\$6.00	N	\$0.10	Officer Time to Process and cost of product	Moderate	Yes	Officer Time to Process and cost of product
1052050	C	Application Fee for exemption for more than two dogs	\$50.91	\$5.09	\$56.00	\$50.00	\$5.00	\$55.00	N	\$1.00	Officer Time to process application Agenda item to Council or CEO	Moderate	Yes	Officer Time to process application Agenda item to Council or CEO
1052050	C	Annual Fee for exemption for more than two dogs	\$27.73	\$2.77	\$30.50	\$27.27	\$2.73	\$30.00	N	\$0.50	Officer Time to process application Agenda item to Council or CEO	Moderate	Yes	Officer Time to process application Agenda item to Council or CEO
1052050	C	Approved Kennel Establishments - Initial License	\$204.09	\$20.41	\$224.50	\$200.00	\$20.00	\$220.00	N	\$4.50	Officer Time to process application Agenda item to Council or CEO	Moderate	Yes	Officer Time to process application Agenda item to Council or CEO
1052050	C	Approved Kennel Establishments - Renewal of License	\$204.09	\$20.41	\$224.50	\$200.00	\$20.00	\$220.00	N	\$4.50	Officer Time to process application Agenda item to Council or CEO	Moderate	Yes	Officer Time to process application Agenda item to Council or CEO
<b>DOG IMPOUND FEES</b>														
<b>Statutory – Dog Act 1976 - Dog Regulations 2013</b>														
1052010	C	Seizure of Dog	\$111.36	\$11.14	\$122.50	\$109.09	\$10.91	\$120.00	Y	\$2.50	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Seizure of Dog (Registered & Microchipped)	\$55.64	\$5.56	\$61.20	\$54.55	\$5.45	\$60.00	Y	\$1.20	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Overnight Keeping of Animal (per week day)	\$27.73	\$2.77	\$30.50	\$27.27	\$2.73	\$30.00	Y	\$0.50	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Overnight Keeping of Animal (per weekend day)	\$37.09	\$3.71	\$40.80	\$36.36	\$3.64	\$40.00	Y	\$0.80	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Sustenance of a dog per day impounded	\$13.91	\$1.39	\$15.30	\$13.64	\$1.36	\$15.00	Y	\$0.30	Ranger fees/sustenance cost	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Surrender Fee	\$74.18	\$7.42	\$81.60	\$72.73	\$7.27	\$80.00	Y	\$1.60	Ranger fees/Vet fee	Moderate	Yes	Cost of the local government of providing the service or goods
1052050	C	Disposal/Destruction of dog (Discounted at CEO/Ranger Discretion)	\$102.00	\$10.20	\$112.20	\$100.00	\$10.00	\$110.00	Y	\$2.20	Ranger fees/Vet fee	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	S	Unregistered Dog (s. 7(1)) - other than dangerous dog	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Unregistered Dog (s. 7(1)) - dangerous dog	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government of new owner (s.16A(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Registration tag, certificate offences (s.20(2)) - other than dangerous dog	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Registration tag, certificate offences (s.20(2)) - dangerous dog	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Unlawful application of sterilisation tattoo (s.20(2))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to ensure dog microchipped (s.21(1), (2))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to ensure dangerous dog microchipped (s.22(2))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government of microchip details (s.23(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Removing, interfering with, dog's microchip (s.26A))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Transfer of ownership to unmicrochipped dog (s.26B(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify microchip database company of new owner	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government, microchip database company of information changes (2.26D)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Keeping more than the prescribed number of dogs - other than dangerous dog (s.26(4))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Keeping more than the prescribed number of dogs - dangerous dog (s.26(4))	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Breach of kennel establishment licence (s.27(2))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog not wearing collar with attached registration tag (s.30(2))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog not held or tethered in certain public places (s.31(3))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog in exercise areas, rural areas offences (s.32(4))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Greyhound not muzzled (s.33(3))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog in place without consent (s.33A(3)) - other than dangerous dog	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog in place without consent (s.33A(3)) - dangerous dog	\$400.00	Nil	\$400.00	\$400.00	Nil	\$400.00		\$0.00	N/A	Moderate	N/A	N/A

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

Account Code	Statutory/Council	Particulars	2021/22 (ex GST)	GST	2021/22 Total (inc GST as applicable)	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
		<b>DOG IMPOUND FEES (continued)</b>												
1052010	S	Dog attack or chase causing physical injury (s.33D(1))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog attack or chase causing no physical injury (s.33D(2A)) - other than dangerous dog	\$200.00	Nil	<b>\$200.00</b>	\$200.00	Nil	<b>\$200.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dog attack or chase causing no physical injury (s.33D(2A)) - dangerous dog	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog not wearing prescribed collar with prescribed information (s.33GA(1))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Not complying with dangerous dog enclosure requirement (s.33GA(2))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Not complying with commercial security dog requirements - dangerous dog (s.33GA(4))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Warning signs about dangerous dogs not displayed (s.33GA(5))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog not muzzled (s.33GA(5))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog not held or tethered (s.33GA(7))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog not controlled by capable person (s.33GA(8))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog in prohibited place (s.33GA(9))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog (restricted breed) or pup advertised (s.33GC (2))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog (restricted breed) or pup sold (s.33GC (3))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog (restricted breed) or pup transferred (s.33GC (4))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Buying or accepting ownership of dangerous dog (restricted breed) (s.33GD)	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Breeding, or breeding from, dangerous dog (restricted breed) (s.33GD)	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Dangerous dog (declared) sold or transferred to under 18 year old (s.33GE(2))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify person of responsibilities under Part VI Div. 2 (s.33K(1))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government of a dangerous dog event (s.33K(2))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify new local government that dangerous dog kept in its district (s.33K(3))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to provide a notice to new owner about a dangerous dog (declared) (s.33K(4))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to provide written notice to new owner about a dangerous dog (restricted breed) or dangerous dog (commercial security dog)	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government of dangerous dog's new district or death (s.33K(5))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to comply with a nuisance dog order - dog other than dangerous dog (s.38(5))	\$200.00	Nil	<b>\$200.00</b>	\$200.00	Nil	<b>\$200.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to comply with a nuisance dog order - dangerous dog (s.38(5))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to produce document when so required - dog other than dangerous dog (s.43(2))	\$200.00	Nil	<b>\$200.00</b>	\$200.00	Nil	<b>\$200.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to produce document when so required - dangerous dog (s.43(2))	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to give name, date of birth or address on demand - dog other than dangerous dog (s.43A)	\$200.00	Nil	<b>\$200.00</b>	\$200.00	Nil	<b>\$200.00</b>		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to give name, date of birth or address on demand - dangerous dog (s.43A)	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00	N/A	Moderate	N/A	N/A



**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

Account Code	Statutory/Council	Particulars	2021/22 (ex GST)	GST	2021/22 Total (inc GST as applicable)	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>CAT REGISTRATION FEES</b>														
<b>Statutory - Cat Act 2011- Cat Regulations 2012</b>														
1052060	S	Annual registration of a cat, unless concessional fees are applicable	\$20.00	Nil	\$20.00	\$20.00	Nil	\$20.00		\$0.00	N/A	Moderate	N/A	N/A
1052060	S	3 year registration period	\$42.50	Nil	\$42.50	\$42.50	Nil	\$42.50		\$0.00	N/A	Moderate	N/A	N/A
1052060	S	3 year registration period - Pensioners	\$21.25	Nil	\$21.25	\$21.25	Nil	\$21.25		\$0.00	N/A	Moderate	N/A	N/A
1052060	S	Lifetime registration period	\$100.00	Nil	\$100.00	\$100.00	Nil	\$100.00		\$0.00	N/A	Moderate	N/A	N/A
1052060	S	Lifetime registration period - Pensioners	\$50.00	Nil	\$50.00	\$50.00	Nil	\$50.00		\$0.00	N/A	Moderate	N/A	N/A
1052060	S	Registration after 31 May in any year, for that registration year	50% of fee payable otherwise	Nil	50% of fee payable otherwise	50% of fee payable otherwise	Nil	50% of fee payable otherwise		N/A	N/A	Moderate	N/A	N/A
1052060	S	Annual registration for approval or renewal of approval to breed cats (per cat)	\$100.00	Nil	\$100.00	\$100.00	Nil	\$100.00		\$0.00	N/A	Moderate	N/A	N/A
1052050	C	Microchipping of Cat by Shire Ranger	\$50.91	\$5.09	\$56.00	\$50.00	\$5.00	\$55.00	Y	\$1.00	Officer Time to Process and cost of product	Moderate	Yes	Officer Time to Process and cost of product
10520560	C	Replacement Animal Registration Tag if Lost	\$5.55	\$0.55	\$6.10	\$5.45	\$0.55	\$6.00	Y	\$0.10	Admin fee to process application	Moderate	Yes	Cost of the local government of providing the service or goods
1052050	C	Application for exemption for more than three cats	\$50.91	\$5.09	\$56.00	\$50.00	\$5.00	\$55.00	Y	\$1.00	Admin fee to process application	Moderate	Yes	Cost of the local government of providing the service or goods
1052050	C	Annual Fee for exemption for more than three cats	\$27.73	\$2.77	\$30.50	\$27.27	\$2.73	\$30.00	Y	\$0.50	Admin fee to process application	Moderate	Yes	Cost of the local government of providing the service or goods
<b>CAT IMPOUND FEES</b>														
<b>Statutory - Cat Act 2011- Cat Regulations 2012</b>														
1052010	C	Seizure of Cat	\$111.36	\$11.14	\$122.50	\$109.09	\$10.91	\$120.00	Y	\$2.50	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Seizure of Cat (Registered & Microchipped)	\$55.64	\$5.56	\$61.20	\$54.55	\$5.45	\$60.00	Y	\$1.20	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Overnight Keeping of Animal (per week day)	\$27.73	\$2.77	\$30.50	\$27.27	\$2.73	\$30.00	Y	\$0.50	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Overnight Keeping of Animal (per weekend day)	\$37.09	\$3.71	\$40.80	\$36.36	\$3.64	\$40.00	Y	\$0.80	Ranger fees	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Sustenance of a cat per day impounded	\$13.91	\$1.39	\$15.30	\$13.64	\$1.36	\$15.00	Y	\$0.30	Ranger fees/sustenance cost	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Surrender Fee	\$74.18	\$7.42	\$81.60	\$72.73	\$7.27	\$80.00	Y	\$1.60	Ranger fees/Vet fee	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	C	Disposal/Destruction of cat (Discounted at CEO/Ranger Discretion)	\$102.00	\$10.20	\$112.20	\$100.00	\$10.00	\$110.00	Y	\$2.20	Ranger fees/Vet fee	Moderate	Yes	Cost of the local government of providing the service or goods
1052010	S	Unregistered cat (s.5(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to ensure cat is wearing its registration tag in public (s.6(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Removing, or interfering with, a cat's registration tag (s.7)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to ensure cat is microchipped (s.14(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Removing, or interfering with, a cat's microchip (s.17)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to ensure cat is sterilised (s.18(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Identifying a cat as sterilised that is not (s.19)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Transfer of a cat that is not microchipped (and is not exempt) (s.23(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Transfer of a cat that is not sterilised (and is not exempt) (s. 23(2))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government or microchip database company of a new owner (s.24)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Failure to notify local government or microchip database company of a change of details (s.25)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Breeding cats, not being an approved cat breeder (s.35(1))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Cats not to be offered as prizes (s.41)	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052010	S	Refusal by alleged offender to give information on request (s.50(2))	\$200.00	Nil	\$200.00	\$200.00	Nil	\$200.00		\$0.00	N/A	Moderate	N/A	N/A
1052050	C	Animal Trap Deposit Fee (Refundable)	\$50.00	Nil	\$50.00	\$100.00	Nil	\$50.00		\$0.00	Admin fee to process application	Moderate	Yes	Cost of the local government of providing the service or goods
1052050	C	Animal Trap Weekly Fee (Discounted at CEO/Ranger Discretion)	\$18.18	\$1.82	\$20.00	\$18.18	\$1.82	\$20.00		\$0.00	Ranger fees / Trap wear and tear	Moderate	Yes	Cost of the local government of providing the service or goods
<b>VEHICLE IMPOUNDMENT</b>														
1053090	C	Impoundment of vehicle (plus collection and recovery costs)	\$130.00	\$13.00	\$143.00	\$127.27	\$12.73	\$140.00		\$3.00	Staff and Plant costs	Low	Yes	Cost of the local government of providing the service or goods
1053090	C	Collection of vehicle for impoundment	Refer to plant hire charges	Yes	Refer to plant hire charges	Refer to plant hire charges	Yes	Refer to plant hire charges		N/A	Staff and Plant costs	Low	Yes	Cost of the local government of providing the service or goods
1053090	C	Recovery by third party	At cost + 10%	Yes	At cost + 10%	At cost	Yes	At cost + 10%		N/A	Staff and Plant costs	Low	Yes	Cost of the local government of providing the service or goods
<b>FINES ENFORCEMENT FEES</b>														
	S	Fee for issuing a Final Demand			new			\$24.10						
	S	Fee for Enforcement certificate			new			\$20.50						
	S	Fee for registering an infringement notice with FER			new			\$77.00						

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

Account Code	Statutory/Council	Particulars	2021/22 (ex GST)	GST	2021/22 Total (inc GST as applicable)	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>SCHEDULE 7 - HEALTH</b>														
<b>Environmental Health Services</b>														
<b>Water Sampling</b>														
1074010	C	Bacterial Sampling Results	\$61.20	Nil	<b>\$61.20</b>	\$60.00	Nil	<b>\$60.00</b>	N	\$1.20	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Public Swimming Pool Water Sampling (per sample)	\$30.60	Nil	<b>\$30.60</b>	\$30.00	Nil	<b>\$30.00</b>	N	\$0.60	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Potable Water Sampling (per sample)	\$30.60	Nil	<b>\$30.60</b>	\$30.00	Nil	<b>\$30.00</b>	N	\$0.60	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Administration Fees</b>														
1074010	C	Copy of Food Sampling Results	\$66.30	Nil	<b>\$66.30</b>	\$65.00	Nil	<b>\$65.00</b>	N	\$1.30	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Copy of Septic Plans	\$56.10	Nil	<b>\$56.10</b>	\$55.00	Nil	<b>\$55.00</b>	N	\$1.10	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Change of Owners (any Health registered premises)	\$66.30	Nil	<b>\$66.30</b>	\$65.00	Nil	<b>\$65.00</b>	N	\$1.30	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Late payment of licence/registration	\$86.70	Nil	<b>\$86.70</b>	\$85.00	Nil	<b>\$85.00</b>	N	\$1.70	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Inspection Fees</b>														
1074010	C	Re-inspection due to incomplete or unsatisfactory work	\$122.40	Nil	<b>\$122.40</b>	\$120.00	Nil	<b>\$120.00</b>	N	\$2.40	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Property Inspection on request	\$122.40	Nil	<b>\$122.40</b>	\$120.00	Nil	<b>\$120.00</b>	N	\$2.40	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Food Contamination</b>														
1074010	C	Spoilt Food Disposal Certificate	\$122.40	Nil	<b>\$122.40</b>	\$120.00	Nil	<b>\$120.00</b>	N	\$2.40	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Supervision of condemned food disposal - per hour	\$122.40	Nil	<b>\$122.40</b>	\$120.00	Nil	<b>\$120.00</b>	N	\$2.40	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Application for Approval to Construct or Establish Premises</b>														
<i>Includes Assessment &amp; Administration</i>														
1074010	C	Offensive Trades	\$147.90	Nil	<b>\$147.90</b>	\$277.00	Nil	<b>\$145.00</b>	N	\$2.90	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Caravan Parks	\$117.30	Nil	<b>\$117.30</b>	\$115.00	Nil	<b>\$115.00</b>	N	\$2.30	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Nature Based Caravan Parks	\$61.20	Nil	<b>\$61.20</b>	\$60.00	Nil	<b>\$60.00</b>	N	\$1.20	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Lodging house	\$117.30	Nil	<b>\$117.30</b>	\$115.00	Nil	<b>\$115.00</b>	N	\$2.30	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Miscellaneous Health Premises (Hairdressing, Beauty Therapy, Skin Penetration, etc. including Mobile Operations)	\$122.40	Nil	<b>\$122.40</b>	\$120.00	Nil	<b>\$120.00</b>	N	\$2.40	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Child/Family Day Care Centres	\$73.95	Nil	<b>\$73.95</b>	\$72.50	Nil	<b>\$72.50</b>	N	\$1.45	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Registration Fee for Food Business	\$132.60	Nil	<b>\$132.60</b>	\$130.00	Nil	<b>\$130.00</b>	N	\$2.60	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Notification Fee for Not-For-Profit Food Business	\$61.20	Nil	<b>\$61.20</b>	\$60.00	Nil	<b>\$60.00</b>	N	\$1.20	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Stall Holder (charity or community service, single event)	Free	Nil	<b>Free</b>	Free	Nil	<b>Free</b>	N	\$0.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Stall Holder (single event)	\$30.60	Nil	<b>\$30.60</b>	\$30.00	Nil	<b>\$30.00</b>	N	\$0.60	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Stall Holder (three events)	\$30.60	Nil	<b>\$30.60</b>	\$70.00	Nil	<b>\$30.00</b>	N	\$0.60	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Application for Other Services</b>														
1074010	C	Liquor Act Section 39 Certificate	\$142.80	Nil	<b>\$142.80</b>	\$140.00	Nil	<b>\$140.00</b>	N	\$2.80	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Gaming Act Section 55 (1) Certificate (1 year or one-off event)	\$45.90	Nil	<b>\$45.90</b>	\$45.00	Nil	<b>\$45.00</b>	N	\$0.90	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Gaming Act Section 55 (1) Certificate (5 year)	\$142.80	Nil	<b>\$142.80</b>	\$140.00	Nil	<b>\$140.00</b>	N	\$2.80	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Application to construct, extend or alter a public building (Form1)	\$122.40	Nil	<b>\$122.40</b>	\$120.00	Nil	<b>\$120.00</b>	N	\$2.40	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Occupancy Permit for Public Buildings (Form 2, Plus reassessment of building or replacement of lost certificate)	\$122.40	Nil	<b>\$122.40</b>	\$120.00	Nil	<b>\$120.00</b>	N	\$2.40	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Annual Registration</b>														
Caravan Parks (per annum)														
1074010	C	(a) Minimum Fee	\$204.00	Nil	<b>\$204.00</b>	\$200.00	Nil	<b>\$200.00</b>	N	\$4.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	(b) Long Stay (per site)	\$6.15	Nil	<b>\$6.15</b>	\$6.00	Nil	<b>\$6.00</b>	N	\$0.15	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	(c) Short Stay (per site)	\$6.15	Nil	<b>\$6.15</b>	\$6.00	Nil	<b>\$6.00</b>	N	\$0.15	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	(d) Camp Sites (per site)	\$3.05	Nil	<b>\$3.05</b>	\$3.00	Nil	<b>\$3.00</b>	N	\$0.05	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	(e) Overflow Site (per site)	\$1.55	Nil	<b>\$1.55</b>	\$1.50	Nil	<b>\$1.50</b>	N	\$0.05	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
Nature Based Caravan Parks														
1074010	C	(a) Minimum Fee	\$51.00	Nil	<b>\$51.00</b>	\$50.00	Nil	<b>\$50.00</b>	N	\$1.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	(b) Camp / Short Stay Sites (per site)	\$2.05	Nil	<b>\$2.05</b>	\$2.00	Nil	<b>\$2.00</b>	N	\$0.05	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Lodging House and Short Term Accommodation	\$168.30	Nil	<b>\$168.30</b>	\$165.00	Nil	<b>\$165.00</b>	N	\$3.30	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Licence of Morgue (per Annum)	\$76.50	Nil	<b>\$76.50</b>	\$75.00	Nil	<b>\$75.00</b>	N	\$1.50	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Itinerant Trader / Mobile Vendor	\$204.00	Nil	<b>\$204.00</b>	\$200.00	Nil	<b>\$200.00</b>	N	\$4.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Information and Research</b>														
1074010	C	Hourly fee for time involved in research and providing information for developers etc. which is not considered	\$115.91	\$11.59	<b>\$127.50</b>	\$113.64	11.36	<b>\$125.00</b>	N	\$2.50	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
<b>Noise Related Fees</b>														
1074010	C	Regulation 18 non-complying event noise exemption	\$510.00	Nil	<b>\$510.00</b>	\$500.00	Nil	<b>\$500.00</b>	N	\$10.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Regulation 13 out of hours construction (Noise Management Plan Application Approval, minimum 7 days prior)	\$816.00	Nil	<b>\$816.00</b>	\$800.00	Nil	<b>\$800.00</b>	N	\$16.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

Account Code	Statutory/Council	Particulars	2021/22 (ex GST)	GST	2021/22 Total (inc GST as applicable)	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	GST	Increase/(Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
		<b>Environmental Health Services - Continued</b>												
		<b>Food Businesses - Annual Registration Fees</b>												
		<i>Fees pro rata (calculated on a monthly basis or part thereof)</i>												
1074010	C	High Risk Premises	\$336.60	Nil	<b>\$336.60</b>	\$330.00	Nil	<b>\$330.00</b>	N	\$6.60	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	High Risk Premises with additional classifications	\$499.80	Nil	<b>\$499.80</b>	\$490.00	Nil	<b>\$490.00</b>	N	\$9.80	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Medium Risk Premises	\$265.20	Nil	<b>\$265.20</b>	\$260.00	Nil	<b>\$260.00</b>	N	\$5.20	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Medium Risk Premises with additional classifications	\$357.00	Nil	<b>\$357.00</b>	\$350.00	Nil	<b>\$350.00</b>	N	\$7.00	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Low Risk Premises	\$122.40	Nil	<b>\$122.40</b>	\$120.00	Nil	<b>\$120.00</b>	N	\$2.40	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Low Risk Premises with additional classifications	\$173.40	Nil	<b>\$173.40</b>	\$170.00	Nil	<b>\$170.00</b>	N	\$3.40	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Very Low Risk Premises	Free	Nil	<b>Free</b>	Free	Nil	<b>Free</b>	N	Free	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
		<b>Food Businesses</b>												
1074010	C	Charitable or Community Service Food Business	Free	Nil	<b>Free</b>	Free	Nil	<b>Free</b>	N	Free	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Notification Fee	\$66.30	Nil	<b>\$66.30</b>	\$65.00	Nil	<b>\$65.00</b>	N	\$1.30	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Notification and Application Fee for Very Low Risk Food Business	\$25.50	Nil	<b>\$25.50</b>	\$25.00	Nil	<b>\$25.00</b>	N	\$0.50	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Application for Registration Fee	\$66.30	Nil	<b>\$66.30</b>	\$65.00	Nil	<b>\$65.00</b>	N	\$1.30	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
1074010	C	Change of Owner Fee	\$66.30	Nil	<b>\$66.30</b>	\$65.00	Nil	<b>\$65.00</b>	N	\$1.30	EHO costs to inspect	Moderate	Yes	EHO costs to inspect
		<b>Statutory - Building Act 2011, Building Regulations 2012, Australian Standard AS 1926.1-1993 Part 1: Fencing for swimming pools</b>												
1074010	S	Private Swimming Pool Inspection Fee (NB: Fee set by Building Commission - Building Regulations 2012 Reg 53 )	\$58.45	Nil	<b>\$58.45</b>	\$58.45	Nil	<b>\$58.45</b>		\$0.00	As per Legislation	High	N/A	As per Legislation
		<b>Registration of Offensive Trade</b>												
		<b>Offensive Trades (Fees) Regulations 1976</b>												
		<b>Health (Treatment of Sewerage &amp; Disposal of Effluent &amp; Liquid Waste) Regulations</b>												
1074010	S	Application for the approval of an apparatus by Local Government	\$118.00	Nil	<b>\$118.00</b>	\$118.00	Nil	<b>\$118.00</b>	N	\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1074010	S	Issuing of a "Permit to Use Apparatus"	\$118.00	Nil	<b>\$118.00</b>	\$118.00	Nil	<b>\$118.00</b>	N	\$0.00	As per Legislation	Moderate	N/A	As per Legislation
		Application for approval of an apparatus by the Executive Director Public Health Department under regulation 4A												
1074010	S	(a) With a Local Government Report	\$61.00	Nil	<b>\$61.00</b>	\$61.00	Nil	<b>\$61.00</b>	N	\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1074010	S	(b) Without a Local Government Report fee under regulation 4A(4)	\$110.00	Nil	<b>\$110.00</b>	\$110.00	Nil	<b>\$110.00</b>	N	\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1074010	S	(c) Local Government Report Fee	\$140.00	Nil	<b>\$140.00</b>	\$140.00	Nil	<b>\$140.00</b>	N	\$0.00	As per Legislation	Moderate	N/A	As per Legislation
		<b>Local Government Act 1995</b>												
1074010	C	Seizure of Assets Fee	\$50.91	\$5.09	<b>\$56.00</b>	\$50.00	\$5.00	<b>\$55.00</b>	N	\$1.00	Staff Costs	Low	Yes	Cost of the local government of providing the service or goods
1074010	C	Daily Assets Seizure Fee	\$10.18	\$1.02	<b>\$11.20</b>	\$10.00	\$1.00	<b>\$11.00</b>	N	\$0.20	Staff Costs	Low	Yes	Cost of the local government of providing the service or goods

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

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<b>SCHEDULE 8 - EDUCATION AND WELFARE</b>														
<b>Childcare Fees</b>														
<b>The Cub House - Ravensthorpe</b>														
1081080	C	Half Day (7:30am to 12:00pm OR 12:00pm to 5:30pm)	\$64.50	Nil	<b>\$64.50</b>	\$63.00	Nil	<b>\$63.00</b>	N	\$1.50	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Short Day (9:00am to 2:30pm)	\$76.50	Nil	<b>\$76.50</b>	\$75.00	Nil	<b>\$75.00</b>	N	\$1.50	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Full Day - 0-2 years	\$100.00	Nil	<b>\$100.00</b>			<b>New</b>		<b>New</b>	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Full Day - 2-3 years	\$95.00	Nil	<b>\$95.00</b>			<b>New</b>		<b>New</b>	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Full Day - 3-8 years	\$90.00	Nil	<b>\$90.00</b>	New	Nil	<b>New</b>	N	<b>New</b>	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Hourly Rate	\$20.50	Nil	<b>\$20.50</b>	\$20.00	Nil	<b>\$20.00</b>	N	\$0.50	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Before School Care	\$20.50	Nil	<b>\$20.50</b>	\$20.00	Nil	<b>\$20.00</b>	N	\$0.50	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	After School Care	\$25.50	Nil	<b>\$25.50</b>	\$25.00	Nil	<b>\$25.00</b>	N	\$0.50	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Late Collection Fee - first 15 min or part thereof	\$15.50	Nil	<b>\$15.50</b>	\$15.00	Nil	<b>\$15.00</b>	N	\$0.50	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Late Collection Fee - per minute in excess of first 15 min	\$1.00	Nil	<b>\$1.00</b>	\$1.00	Nil	<b>\$1.00</b>		\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
BOND	C	Swipe Key/FOB Bond each	\$30.00	Nil	<b>\$30.00</b>	\$20.00	Nil	<b>\$20.00</b>	N	\$10.00	Cost of FOBs and Administration Time	Med	Yes	Cost of the local government of providing the service or goods
<b>Little Barrens - Hopetoun</b>														
1081100	C	Half Day (7:30am to 12:00pm OR 12:00pm to 5:30pm)	\$64.50	Nil	<b>\$64.50</b>	\$63.00	Nil	<b>\$63.00</b>		\$1.50	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	Short Day (9:00am to 2:30pm)	\$76.50	Nil	<b>\$76.50</b>	\$75.00	Nil	<b>\$75.00</b>		\$1.50	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Full Day - 0-2 years	\$100.00	Nil	<b>\$100.00</b>			<b>New</b>		<b>New</b>	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081080	C	Full Day - 2-3 years	\$95.00	Nil	<b>\$95.00</b>			<b>New</b>		<b>New</b>	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	Full Day - 3-11 years	\$90.00	Nil	<b>\$90.00</b>	New	Nil	<b>\$90.00</b>		<b>New</b>	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	Hourly Rate	\$20.50	Nil	<b>\$20.50</b>	\$20.00	Nil	<b>\$20.00</b>		\$0.50	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	Before School Care	\$20.50	Nil	<b>\$20.50</b>	\$20.00	Nil	<b>\$20.00</b>		\$0.50	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	After School Care	\$25.50	Nil	<b>\$25.50</b>	\$25.00	Nil	<b>\$25.00</b>		\$0.50	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	Late Collection Fee - first 15 min or part thereof	\$15.50	Nil	<b>\$15.50</b>	\$15.00	Nil	<b>\$15.00</b>		\$0.50	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
1081100	C	Late Collection Fee - per minute in excess of first 15 min	\$1.00	Nil	<b>\$1.00</b>	\$1.00	Nil	<b>\$1.00</b>		\$0.00	Staff Costs, Operations and Building Maintenance Expenses	High	Yes	Cost of the local government of providing the service or goods
BOND	C	Swipe Key/FOB Bond each	\$30.00	Nil	<b>\$30.00</b>	\$20.00	Nil	<b>\$20.00</b>		\$10.00	Cost of FOBs and Administration Time	Med	Yes	Cost of the local government of providing the service or goods

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

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<b>SCHEDULE 10 - COMMUNITY AMENITIES</b>														
<b>TOWN PLANNING FEES</b>														
<b>Maximum set by Planning and Development Regulations 2009 (Part 7 - Local Government Planning Charges) Sch 2</b>														
1. Determination of development application (other than for an extractive industry)Where the estimated cost of the development is -														
1106010	S	a) not more than \$50,000	\$147.00	Nil	<b>\$147.00</b>	\$147.00	Nil	<b>\$147.00</b>		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development	Nil	<b>0.32% of the estimated cost of development</b>	0.32% of the estimated cost of development	Nil	<b>0.32% of the estimated cost of development</b>		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	c) more than \$500,000 but not more than \$2.5 million	\$1,700+ 0.257% for every \$1.00 in excess of \$500,000	Nil	<b>\$1,700+ 0.257% for every \$1.00 in excess of \$500,000</b>	\$1,700+ 0.257% for every \$1.00 in excess of \$500,000	Nil	<b>\$1,700+ 0.257% for every \$1.00 in excess of \$500,000</b>		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	d) more than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million	Nil	<b>\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million</b>	\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million	Nil	<b>\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million</b>		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	e) more than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every \$1.00 in excess of \$5 million	Nil	<b>\$12,633 + 0.123% for every \$1.00 in excess of \$5 million</b>	\$12,633 + 0.123% for every \$1.00 in excess of \$5 million	Nil	<b>\$12,633 + 0.123% for every \$1.00 in excess of \$5 million</b>		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	f) more than \$21.5 million	\$34,196.00	Nil	<b>\$34,196.00</b>	\$34,196.00	Nil	<b>\$34,196.00</b>		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	2. Determine a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus by the way of penalty, twice that fee	Nil	<b>The fee in item 1 plus by the way of penalty, twice that fee.</b>	The fee in item 1 plus by the way of penalty, twice that fee	Nil	<b>The fee in item 1 plus by the way of penalty, twice that fee.</b>		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	3. Determination of development application for an extractive industry where the development has not commenced or been carried out	\$739.00	Nil	<b>\$739.00</b>	\$739.00	Nil	<b>\$739.00</b>		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	4. Determination of development application for an extractive industry where the development has commenced or been carried out	The fee in item 3 plus, by way of penalty, twice that fee	Nil	<b>The fee in item 3 plus, by way of penalty, twice that fee</b>	The fee in item 3 plus, by way of penalty, twice that fee	Nil	<b>The fee in item 3 plus, by way of penalty, twice that fee</b>		N/A	As per Legislation	Moderate	N/A	As per Legislation
5. Provision of a subdivision clearance -														
1106010	S	a) not more than 5 lots	\$73.00 per lot	Nil	<b>\$73.00 per lot</b>	\$73.00 per lot	Nil	<b>\$73.00 per lot</b>		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	b) more than 5 lots but not more than 195 lots	\$73.00 per lot for the first 5 lots and then \$35.00 per lot	Nil	<b>\$73.00 per lot for the first 5 lots and then \$35.00 per lot</b>	\$73.00 per lot for the first 5 lots and then \$35.00 per lot	Nil	<b>\$73.00 per lot for the first 5 lots and then \$35.00 per lot</b>		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	c) more than 195 lots	\$7,393.00	Nil	<b>\$7,393.00</b>	\$7,393.00	Nil	<b>\$7,393.00</b>		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	6. Determine an initial application for approval of a home occupation where the home occupation has not commenced	\$222.00	Nil	<b>\$222.00</b>	\$222.00	Nil	<b>\$222.00</b>		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	7. Determine an initial application for approval of a home occupation where the home occupation has commenced	The fee in item 6 plus, by way of penalty, twice that fee	Nil	<b>The fee in item 6 plus, by way of penalty, twice that fee</b>	The fee in item 6 plus, by way of penalty, twice that fee	Nil	<b>The fee in item 6 plus, by way of penalty, twice that fee</b>		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	8. Determining the application for the renewal of an approval of a home occupation where the application is made before the approval expires	\$73.00	Nil	<b>\$73.00</b>	\$73.00	Nil	<b>\$73.00</b>		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	9. Determining the application for the renewal of an approval of a home occupation where the application is made after the approval expires	The fee in item 8 plus, by way of penalty, twice that fee	Nil	<b>The fee in item 8 plus, by way of penalty, twice that fee</b>	The fee in item 8 plus, by way of penalty, twice that fee	Nil	<b>The fee in item 8 plus, by way of penalty, twice that fee</b>		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	10. Determining an application for a change of use or for an alteration or extension or change of a non - conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	\$295.00	Nil	<b>\$295.00</b>	\$295.00	Nil	<b>\$295.00</b>		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	11. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply where the change or the alteration extension or change has commenced or been carried out	The fee in item 10 plus, by way of penalty, twice that fee	Nil	<b>The fee in item 10 plus, by way of penalty, twice that fee</b>	The fee in item 10 plus, by way of penalty, twice that fee	Nil	<b>The fee in item 10 plus, by way of penalty, twice that fee</b>		N/A	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	12 Providing a zoning certificate	\$73.00	Nil	<b>\$73.00</b>	\$73.00	Nil	<b>\$73.00</b>		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	13. Reply to a property settlement questionnaire	\$73.00	Nil	<b>\$73.00</b>	\$73.00	Nil	<b>\$73.00</b>		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	14. Providing written planning advice	\$75.64	Nil	<b>\$75.64</b>	\$75.64	Nil	<b>\$75.64</b>		\$0.00	As per Legislation	Moderate	N/A	As per Legislation
1106010	S	Renewal of home occupation permit	\$73.00	Nil	<b>\$73.00</b>	\$73.00	Nil	<b>\$73.00</b>		\$0.00	As per Legislation	Moderate	N/A	As per Legislation

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

Account Code	Statutory/Council	Particulars	2021/22 (ex GST)	GST	2021/22 Total (inc GST as applicable)	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
		<b>OTHER TOWN PLANNING FEES AND CHARGES</b>												
1106010	C	Copy of Scheme	\$27.73	\$2.77	<b>\$30.50</b>	\$27.27	\$2.73	<b>\$30.00</b>		\$0.50	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Sign Applications - Compliant with Council Policy	\$35.70	Nil	<b>\$35.70</b>	\$35.00	Nil	<b>\$35.00</b>		\$0.70	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Sign Applications - Non Compliant with Council Policy	\$112.50	Nil	<b>\$112.50</b>	\$110.00	Nil	<b>\$110.00</b>		\$2.50	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Directional Signs	at cost	Yes	<b>at cost</b>	at cost	Yes	<b>at cost</b>		Nil	Officer Time to process + Sign	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Assessment of Caravan Rigid Annexes	\$112.50	Nil	<b>\$112.50</b>	\$110.00	Nil	<b>\$110.00</b>		\$2.50	Officer Time to process	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Issue of Zoning Certificate	\$81.50	Nil	<b>\$81.50</b>	\$80.00	Nil	<b>\$80.00</b>		\$1.50	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Reply to Property Settlement Questionnaire	\$81.50	Nil	<b>\$81.50</b>	\$80.00	Nil	<b>\$80.00</b>		\$1.50	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Minor Amendment to Town Planning Approval	\$132.50	Nil	<b>\$132.50</b>	\$130.00	Nil	<b>\$130.00</b>		\$2.50	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Major Amendment to Town Planning Approval (for works over \$50,000 estimated value)	50% of the original application fee	Nil	<b>50% of the original application fee \$56.00</b>	50% of the original application fee	Nil	<b>50% of the original application fee \$55.00</b>		Nil	Officer Time to process & Printing	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Minor Planning Fee (for Building Under 40m <sup>2</sup> )	\$56.00	Nil	<b>\$56.00</b>	\$55.00	Nil	<b>\$55.00</b>		\$1.00	Officer Time to process	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Certification Fee for Uncertified Building Permit Applications - Class 1 Buildings	\$385.45	38.55	<b>\$424.00</b>			<b>New</b>			Officer Time to process	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Certification Fee for Uncertified Building Permit Applications - Class 10 Buildings	\$215.45	21.55	<b>\$237.00</b>			<b>New</b>			Officer Time to process	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Extractive Industries - New Application Less than 5ha	\$756.00	Nil	<b>\$756.00</b>	\$740.00	Nil	<b>\$740.00</b>		\$16.00	Officer Time to process	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Extractive Industries - Annual Renewal Fee	\$75.00	Nil	<b>\$76.50</b>	\$75.00	Nil	<b>\$75.00</b>		\$1.50	Officer Time to process	Moderate	N/A	Cost of the local government of providing the service or goods
1106010	C	Extractive Industries - Bond for Reinstatements	\$2000.00	Nil	<b>\$2000.00</b>	\$2000.00	Nil	<b>\$2000.00</b>		\$0.00	Officer Time to process	Moderate	N/A	Cost of the local government of providing the service or goods



**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

Account Code	Statutory/Council	Particulars	2021/22 (ex GST)	GST	2021/22 Total (inc GST as applicable)	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee	
<b>CEMETERY FEES</b>															
I101	C	Grant of Right of Burial (including Administration Fee)	\$315.45	\$31.55	<b>\$347.00</b>	\$309.09	\$30.91	<b>\$340.00</b>		\$7.00	Cost of Staff and printing to issue permit	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Administration Fee	\$46.36	\$4.64	<b>\$51.00</b>	\$45.45	\$4.55	<b>\$50.00</b>		\$1.00	Cost of Staff and printing to issue permit	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Plot Reservation Fee	\$50.91	\$5.09	<b>\$56.00</b>	\$50.00	\$5.00	<b>\$55.00</b>		\$1.00	Cost of Staff and printing to issue license.	High	Yes	Cost of the local government of providing the service or goods	
<b>Sinking Fees</b>															
I101	C	Ordinary Grave	\$881.82	\$88.18	<b>\$970.00</b>	\$863.64	\$86.36	<b>\$950.00</b>		\$20.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Grave for child under 7 years	\$663.18	\$66.32	<b>\$729.50</b>	\$650.00	\$65.00	<b>\$715.00</b>		\$14.50	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Grave for any stillborn child	\$356.82	\$35.68	<b>\$392.50</b>	\$350.00	\$35.00	<b>\$385.00</b>		\$7.50	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Interment of ashes in a grave	\$157.73	\$15.77	<b>\$173.50</b>	\$154.55	\$15.45	<b>\$170.00</b>		\$3.50	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Deeper than 1.8m	\$1261.36	\$126.14	<b>\$1,387.50</b>	\$1236.36	\$123.64	<b>\$1,360.00</b>		\$27.50	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
<b>Re-opening</b>															
I101	C	Person 7 years and over * (for second interment)	\$881.82	\$88.18	<b>\$970.00</b>	\$863.64	\$86.36	<b>\$950.00</b>		\$20.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Child under 7 years * (for second interment)	\$663.18	\$66.32	<b>\$729.50</b>	\$650.00	\$65.00	<b>\$715.00</b>		\$14.50	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Any stillborn child	\$356.82	\$35.68	<b>\$392.50</b>	\$350.00	\$35.00	<b>\$385.00</b>		\$7.50	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
<b>Niche Wall</b>															
I101	C	Single Niche and placement of ashes (Excludes Plaque and Inscription)	\$287.27	\$28.73	<b>\$316.00</b>	\$281.82	\$28.18	<b>\$310.00</b>		\$6.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Double Niche and placement of ashes (Excludes Plaque and Inscription)	\$333.64	\$33.36	<b>\$367.00</b>	\$327.27	\$32.73	<b>\$360.00</b>		\$7.00	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Reservation of Niche	\$50.91	\$5.09	<b>\$56.00</b>	\$50.00	\$5.00	<b>\$55.00</b>		\$1.00	Cost of Staff and printing to process reservation.	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Plaque and Inscription (Plus Administration Fee)	POA	Y	<b>POA</b>	POA	Y	<b>POA</b>		N/A	Actual cost of goods			Cost of the local government of providing the service or goods	
I101	C	Deposit for Plaques (if not paid in full)	\$120.45	\$12.05	<b>\$132.50</b>	\$118.18	\$11.82	<b>\$130.00</b>		\$2.50	Actual cost of goods	High	Yes	Cost of the local government of providing the service or goods	
<b>Memorial Gardens</b>															
I101	C	Plinth (Excludes Plaque and Inscription)	\$153.18	\$15.32	<b>\$168.50</b>	\$150.00	\$15.00	<b>\$165.00</b>		\$3.50	Actual cost of goods			Cost of the local government of providing the service or goods	
I101	C	Plaque and Inscription (Plus Administration Fee)	POA	Y	<b>POA</b>	POA	Y	<b>POA</b>		N/A	Actual cost of goods			Cost of the local government of providing the service or goods	
I101	C	Deposit for Plaques (if not paid in full)	\$118.18	\$11.82	<b>\$130.00</b>	\$118.18	\$11.82	<b>\$130.00</b>		\$0.00	Actual cost of goods	High	Yes	Cost of the local government of providing the service or goods	
<b>Extra Charges for</b>															
I101	C	Interment without due notice	\$264.09	\$26.41	<b>\$290.50</b>	\$259.09	\$25.91	<b>\$285.00</b>		\$5.50	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Interment outside of usual work hours	\$292.27	\$29.23	<b>\$321.50</b>	\$286.36	\$28.64	<b>\$315.00</b>		\$6.50	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
<b>Extra Charges for</b>															
I101	C	Permission to erect a headstone or kerbing	\$74.09	\$7.41	<b>\$81.50</b>	\$72.73	\$7.27	<b>\$80.00</b>		\$1.50	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Permission to erect memorial plaque or plinth	\$74.09	\$7.41	<b>\$81.50</b>	\$72.73	\$7.27	<b>\$80.00</b>		\$1.50	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Permission to erect monument	\$74.09	\$7.41	<b>\$81.50</b>	\$72.73	\$7.27	<b>\$80.00</b>		\$1.50	Cost of Staff and Printing to Issue permission	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Permission to erect nameplate	\$27.73	\$2.77	<b>\$30.50</b>	\$27.27	\$2.73	<b>\$30.00</b>		\$0.50	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Registration of "Transfer of Form of Grant of Right of Burial" or issue copy	\$32.45	\$3.25	<b>\$35.70</b>	\$31.82	\$3.18	<b>\$35.00</b>		\$0.70	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Renewal of Grant of right of Burial	\$65.00	\$6.50	<b>\$71.50</b>	\$63.64	\$6.36	<b>\$70.00</b>		\$1.50	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	
I101	C	Undertakers Single License for one Interment	\$78.64	\$7.86	<b>\$86.50</b>	\$77.27	\$7.73	<b>\$85.00</b>		\$1.50	Staff and Plant costs	High	Yes	Cost of the local government of providing the service or goods	

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

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		<b>REFUSE/RUBBISH DISPOSAL/ENVIRONMENT</b>												
I104	C	Rubbish Service Fees (240L residential per service per annum). Fee to be charged for all habitable properties	\$332.20	Nil	<b>\$332.20</b>	\$317.75	Nil	<b>\$325.69</b>		\$6.51	based on Cost Centre and Cleanaway and tip costs	High	Yes	Cost of the local government of providing the service or goods
I104	C	Rubbish Service Fees (240L residential recycling per service per annum). Fee to be charged for all habitable properties	\$118.00	Nil	<b>\$118.00</b>	\$112.75	Nil	<b>\$115.57</b>		\$2.43	based on Cost Centre and Cleanaway and tip costs	High	Yes	Cost of the local government of providing the service or goods
I104	C	Replacement 240L bins - residential rubbish & recycling	\$71.36	\$7.14	<b>\$78.50</b>	\$70.00	\$7.00	<b>\$77.00</b>		\$1.50	Supply and delivery	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Rubbish Tip Fee For After Hours - Supervised Access	\$65.00	\$6.50	<b>\$71.50</b>	\$63.64	\$6.36	<b>\$70.00</b>		\$1.50	Cost of Staff to be present for access	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Rubbish Tip Fee For After Hrs-Unsupervised Access Annual Fee (For Business Purposes Only)	\$148.64	\$14.86	<b>\$163.50</b>	\$145.45	\$14.55	<b>\$160.00</b>		\$3.50	Cost of Key for Access & Out of Hours Usage	moderate	Yes	Cost of the local government of providing the service or goods
TRUST	C	Key Bond for after hours access (Refundable after Return)	\$30.00	Nil	<b>\$30.00</b>	\$20.00	Nil	<b>\$20.00</b>		\$10.00	-	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Domestic Waste - 120L Mobile Bin or Equivalent and minimum charge	\$4.64	\$0.46	<b>\$5.10</b>	\$4.55	\$0.45	<b>\$5.00</b>		\$0.10	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Domestic Waste - 240L Mobile Bin or Equivalent	\$9.27	\$0.93	<b>\$10.20</b>	\$9.09	\$0.91	<b>\$10.00</b>		\$0.20	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Domestic Waste - Car Boot Load or Equivalent	\$9.27	\$0.93	<b>\$10.20</b>	\$9.09	\$0.91	<b>\$10.00</b>		\$0.20	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Domestic Waste - Utility or Trailer (max 1.8m x 1.2m)	\$13.91	\$1.39	<b>\$15.30</b>	\$13.64	\$1.36	<b>\$15.00</b>		\$0.30	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Domestic Waste - Small Truck (2-4 tonne)	\$37.09	\$3.71	<b>\$40.80</b>	\$36.36	\$3.64	<b>\$40.00</b>		\$0.80	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Contaminated or unsorted mixed loads m3 - residents and non residents	\$32.41	\$3.24	<b>\$35.65</b>	\$30.00	\$3.00	<b>\$33.00</b>		\$2.65	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Commercial Waste m3	\$32.41	\$3.24	<b>\$35.65</b>	\$30.00	\$3.00	<b>\$33.00</b>		\$2.65	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Burial of Hazardous Waste (per m3) (as per licence) (Includes Asbestos)	\$153.00	\$15.30	<b>\$168.30</b>	\$150.00	\$15.00	<b>\$165.00</b>		\$3.30	Shire cost to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Car body belonging to resident	\$74.18	\$7.42	<b>\$81.60</b>	\$72.73	\$7.27	<b>\$80.00</b>		\$1.60	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Truck body belonging to resident	\$102.00	\$10.20	<b>\$112.20</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$2.20	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	White Goods - per item	\$9.27	\$0.93	<b>\$10.20</b>	\$9.09	\$0.91	<b>\$10.00</b>		\$0.20	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Building Rubble per m3	\$23.18	\$2.32	<b>\$25.50</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$0.50	Cost of contractor, staff and plant to bury	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Green Waste - Residents m3	Free	Nil	<b>Free</b>	Free	Nil	<b>Free</b>		N/A	Cost Staff and Plant , Contractor to push up and burn	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Green Waste - Non Residents m3	Free	Nil	<b>Free</b>	Free	Nil	<b>Free</b>		N/A	Cost Staff and Plant , Contractor to push up and burn	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Uncontaminated sand and fill - residents and non residents	Free	Nil	<b>Free</b>	Free	Nil	<b>Free</b>		N/A	N/A	moderate	Yes	N/A
I104	C	Oil Disposal - Non residential or commercial - per litre	\$0.50	\$0.05	<b>\$0.55</b>	\$0.50	\$0.05	<b>\$0.55</b>		\$0.00	Cost for Shire to dispose of Waste Oil to Recycler e.g. Wren Oil	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Disposal of Automotive batteries	\$4.55	\$0.45	<b>\$5.00</b>			<b>New</b>		N/A	Cost for Shire to dispose of battery to Recycler	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Passenger and Motorcycle Tyre	\$4.64	\$0.46	<b>\$5.10</b>	\$4.55	\$0.45	<b>\$5.00</b>		\$0.10	WA Tyre Recovery Prices+Admin fee	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Light truck and 4x4 vehicle Tyre	\$9.27	\$0.93	<b>\$10.20</b>	\$9.09	\$0.91	<b>\$10.00</b>		\$0.20	WA Tyre Recovery Prices+Admin fee	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Truck Tyre	\$23.18	\$2.32	<b>\$25.50</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$0.50	WA Tyre Recovery Prices+Admin fee	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Super single Tyre	\$27.82	\$2.78	<b>\$30.60</b>	\$27.27	\$2.73	<b>\$30.00</b>		\$0.60	WA Tyre Recovery Prices+Admin fee	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	Tractor Tyre (up to 1m)	\$41.73	\$4.17	<b>\$45.90</b>	\$40.91	\$4.09	<b>\$45.00</b>		\$0.90				
I104	C	Tyres with rims will be charges 100% on the cost of the tyre disposal cost	100% additional cost on the cost of tyre	100% additional cost on the cost of tyre	<b>100% additional cost on the cost of tyre</b>	100% additional cost on the cost of tyre	100% additional cost on the cost of tyre	<b>100% additional cost on the cost of tyre</b>		N/A	WA Tyre Recovery Prices+Admin fee	moderate	Yes	Cost of the local government of providing the service or goods
I104	C	All other tyres as per WA Tyre Recovery Pricing	P.O.A	P.O.A	<b>P.O.A</b>	P.O.A	P.O.A	<b>P.O.A</b>		N/A	WA Tyre Recovery Prices+Admin fee	moderate	Yes	Cost of the local government of providing the service or goods
I103	C	Septic Waste - per 1000L (Licenced Providers Only to Effluent Disposal Facility NOT Landfill Site)	\$55.64	\$5.56	<b>\$61.20</b>	\$54.55	\$5.46	<b>\$60.00</b>		\$1.20	Cost to maintain Septic waste ponds	moderate	Yes	Cost of the local government of providing the service or goods



**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

Account Code	Statutory/ Council	Particulars	2021/22 (ex GST)	GST	2021/22 Total (inc GST as applicable)	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>SCHEDULE 11 - RECREATION AND CULTURE</b>														
<b>BUILDING HIRE FEES</b>														
1145120	C	<b>Booking Administrative Fee</b>	\$25.00	\$2.50	<b>\$27.50</b>			<b>NEW</b>		N/A	Administration Fee	moderate	Yes	Cost of the local government of providing the service or goods
<b>Town Hall, Pavilion &amp; Community Centre Hire</b>														
	C	<b>Commercial</b> - Examples include corporate bookings, classes / courses run by commercial operators such as Pilates, Dance, Martial arts, Academic training, and hobby courses for which tuition fees are paid or commercial sale & promotion activities such as Auctions.												
	C	<b>Social</b> - Examples include: private parties, social events, fundraising receptions cabaret, luncheons, cultural meetings, strata and other gatherings. <b>Social Bookings are eligible for a 50% Discount of Hire Fees</b>												
	C	<b>Not for Profit</b> (Certificate of Incorporation required) - Examples include: Organisational meetings, rehearsals, registered fundraisers, Club functions and registered charity groups. <b>Not for Profit Bookings are Eligible for a 75% Discount of Hire Fees</b>												
<b>Entire Facility Hire</b>														
11111010	C	Hopetoun Community Centre - Includes Hall, Foyer(s), Meeting Room and Kitchen												
11111010	C	Daily Rate	\$264.27	\$26.43	<b>\$290.70</b>	\$259.09	\$25.91	<b>\$285.00</b>		\$5.70	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Hourly Rate	\$55.64	\$5.56	<b>\$61.20</b>	\$54.55	\$5.46	<b>\$60.00</b>		\$1.20	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Ravensthorpe Town Hall - Includes Hall and Kitchen												
11111010	C	Daily Rate	\$264.27	\$26.43	<b>\$290.70</b>	\$259.09	\$25.91	<b>\$285.00</b>		\$5.70	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Hourly Rate	\$55.64	\$5.56	<b>\$61.20</b>	\$54.55	\$5.46	<b>\$60.00</b>		\$1.20	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Ravensthorpe Entertainment Centre - Includes Function Room, Meeting Room, Change Rooms, Kitchen and Indoor Courts												
11111010	C	Daily Rate	\$306.00	\$30.60	<b>\$336.60</b>	\$300.00	\$30.00	<b>\$330.00</b>		\$6.60	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Hourly Rate	\$64.91	\$6.49	<b>\$71.40</b>	\$63.64	\$6.36	<b>\$70.00</b>		\$1.40	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Ravensthorpe Tennis Pavilion - Includes Conference/Function Room, Change Rooms and Kitchen												
11111010	C	Daily Rate	\$185.45	\$18.55	<b>\$204.00</b>	\$181.82	\$18.18	<b>\$200.00</b>		\$4.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Hourly Rate	\$37.09	\$3.71	<b>\$40.80</b>	\$36.36	\$3.64	<b>\$40.00</b>		\$0.80	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
<b>Individual Room Hire</b>														
11111010	C	Meeting Room / Foyer Area - Daily Rate	\$83.45	\$8.35	<b>\$91.80</b>	\$81.82	\$8.18	<b>\$90.00</b>		\$1.80	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Meeting Room / Foyer Area - Hourly Rate	\$13.91	\$1.39	<b>\$15.30</b>	\$13.64	\$1.36	<b>\$15.00</b>		\$0.30	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Function Room / Hall Only - Daily Rate (Not including Kitchen)	\$129.82	\$12.98	<b>\$142.80</b>	\$127.27	\$12.73	<b>\$140.00</b>		\$2.80	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Function Room / Hall Only - Hourly Rate (Not including Kitchen)	\$27.82	\$2.78	<b>\$30.60</b>	\$27.27	\$2.73	<b>\$30.00</b>		\$0.60	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Half Function Room / Hall Only - Daily Rate (Not including Kitchen) (REC & HCC Only)	\$92.73	\$9.27	<b>\$102.00</b>	\$90.91	\$9.09	<b>\$100.00</b>		\$2.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Half Function Room / Hall Only - Hourly Rate (Not including Kitchen) (REC & HCC Only)	\$16.68	\$1.67	<b>\$18.35</b>	\$16.36	\$1.64	<b>\$18.00</b>		\$0.35	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Kitchen Only - Daily Rate	\$148.36	\$14.84	<b>\$163.20</b>	\$145.45	\$14.55	<b>\$160.00</b>		\$3.20	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Kitchen Only - Hourly Rate	\$32.45	\$3.25	<b>\$35.70</b>	\$31.82	\$3.18	<b>\$35.00</b>		\$0.70	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Indoor Courts Only - Daily Rate	\$185.45	\$18.55	<b>\$204.00</b>	\$181.82	\$18.18	<b>\$200.00</b>		\$4.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Indoor Courts Only - Hourly Rate	\$37.09	\$3.71	<b>\$40.80</b>	\$36.36	\$3.64	<b>\$40.00</b>		\$0.80	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Change Rooms Only - Daily Rate	\$74.18	\$7.42	<b>\$81.60</b>	\$72.73	\$7.27	<b>\$80.00</b>		\$1.60	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Change Rooms Only - Hourly Rate	\$13.91	\$1.39	<b>\$15.30</b>	\$13.64	\$1.36	<b>\$15.00</b>		\$0.30	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Liquor Permit Approval - Refer to Hire Conditions. Note: Police Approval may be required. A Permit will need to be obtained to serve liquor on premises	\$25.00	\$2.50	<b>\$27.50</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$2.50	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Late Booking Fee	\$25.00	\$2.50	<b>\$27.50</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$2.50	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
11111010	C	Booking Cancellation Fee	\$25.00	\$2.50	<b>\$27.50</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$2.50	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
<b>Events</b>														
11111010	C	Administration Fee	\$46.36	\$4.64	<b>\$51.00</b>	\$45.45	\$4.55	<b>\$50.00</b>		\$1.00	Administration Time to Process Application	Moderate		Cost of the local government of providing the service or goods
11111010	C	Concerts, performing arts events provided by the Shire as authorised by the CEO	CEO to approve event fee	Yes	<b>CEO to approve event fee</b>	CEO to approve event fee	Yes	<b>CEO to approve event fee</b>		N/A		Moderate		Cost of the local government of providing the service or goods
11111010	C	Physical activity programs provided by the Shire are charged as authorised by the CEO	CEO to approve event fee	Yes	<b>CEO to approve event fee</b>	CEO to approve event fee	Yes	<b>CEO to approve event fee</b>		N/A		Moderate		Cost of the local government of providing the service or goods
<b>Bonds (Refundable)</b>														
TRUST	C	Key, each	\$50.00	Nil	<b>\$50.00</b>	\$50.00	Nil	<b>\$50.00</b>		\$0.00		Moderate		Cost of the local government of providing the service or goods
TRUST	C	Meeting Room Only Hire Bond (inc Key)	\$50.00	Nil	<b>\$50.00</b>	\$150.00	Nil	<b>\$50.00</b>		\$0.00		Moderate		Cost of the local government of providing the service or goods
TRUST	C	Facility Hire Bond	\$100.00	Nil	<b>\$100.00</b>	\$100.00	Nil	<b>\$100.00</b>		\$0.00		Moderate		Cost of the local government of providing the service or goods
TRUST	C	Facility Hire Bond with alcohol at event - Authorisation must be obtained from CEO (refer below)	\$400.00	Nil	<b>\$400.00</b>	\$400.00	Nil	<b>\$400.00</b>		\$0.00		Moderate		Cost of the local government of providing the service or goods

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TRUST	C	The CEO may authorise and implement an annual standing bond for community groups for the regular use of facilities and/or equipment.	\$500.00	Nil	<b>\$500.00</b>	\$500.00	Nil	<b>\$500.00</b>		\$0.00				Cost of the local government of providing the service or goods
		<i>1. Deposits and hire charges are to be paid when keys are collected unless standing deposit held.</i>												
		<i>2. Claims for credit/refunds will not be considered unless notified by the end of the following month.</i>												
		<i>3. Deposits will be refunded once clearance is given by caretaker, or at close of season as appropriate.</i>												
11111010	C	4. Should the facility be left in a state requiring cleaning, an hourly fee will apply and any Bond Held until payment for Cleaning is made.	\$101.82	\$10.18	<b>\$112.00</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$2.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods
		<i>5. The hirer of a public building is responsible for the first \$1,000.00 of damage or breakages incurred, including but not limited to replacement cost of any Lost Keys.</i>												
		<i>6. A License from the Clerk of Courts to sell liquor is required if liquor is to be sold or is included in the ticket price for a function.</i>												
		<i>7. Any consumption of liquor must be authorised by the CEO.</i>												

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<b>RECREATION GROUND HIRE FEES</b>														
1113010	C	Oval/Park Hire - Casual Daily Rate	\$102.00	\$10.20	<b>\$112.20</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$2.20	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
1113010	C	Oval/Park Hire - Casual Hourly Rate	\$24.09	\$2.41	<b>\$26.50</b>	\$23.63	\$2.36	<b>\$26.00</b>		\$0.50	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
1113010	C	Private hire of Oval / park / reserve as approved by CEO (Local community groups excluded from fee)	CEO to approve event fee	Yes	<b>CEO to approve event fee</b>			<b>CEO to approve event fee</b>			Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
I115	C	Ravensthorpe Tigers Football & Sporting Club (per season)	\$1564.77	\$156.48	<b>\$1,721.25</b>	\$2045.45	\$204.55	<b>\$1687.50</b>		\$33.75	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
I115	C	Ravensthorpe Tennis Club (per season)	\$595.45	\$59.55	<b>\$665.00</b>	\$590.91	\$59.09	<b>\$650.00</b>		\$15.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
I115	C	Ravensthorpe Basketball Association (per season)	\$595.45	\$59.55	<b>\$665.00</b>	\$590.91	\$59.09	<b>\$650.00</b>		\$15.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
I115	C	Ravensthorpe District High School (per season)	\$678.05	\$67.80	<b>\$745.85</b>	\$886.36	\$66.48	<b>\$731.25</b>		\$14.60	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
		1. The use of the Recreation Ground Oval for training nights and home game fixtures; 2. The use of change rooms for training nights and home game fixtures; 3. The use of the Recreation Centre facilities for home game fixtures, and; 4. Three (2) free additional Recreation Centre function hires.												
		Note: Football, Hockey and Cricket Club fees include use of the Pavilion and courts for training purposes. Note: Football, Hockey and Cricket Clubs are to book all home games and training nights prior to the commencement of their respective seasons.												
		Use of the Hardcourts tennis, netball and basketball fee												
<b>COMMUNITY GYM MEMBERSHIP FEES</b>														
I116	C	Annual Membership	\$240.91	\$24.09	<b>\$265.00</b>	\$236.36	\$23.64	<b>\$260.00</b>		\$5.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
I116	C	6 Month Membership	\$148.64	\$14.86	<b>\$163.50</b>	\$145.45	\$14.55	<b>\$160.00</b>		\$3.50	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
I116	C	3 Month Membership	\$83.64	\$8.36	<b>\$92.00</b>	\$81.82	\$8.18	<b>\$90.00</b>		\$2.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
I116	C	1 Month Membership	\$41.82	\$4.18	<b>\$46.00</b>	\$40.91	\$4.09	<b>\$45.00</b>		\$1.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
I116	C	Weekly Membership	\$23.18	\$2.32	<b>\$25.50</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$0.50	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
I116	C	Casual Daily Membership	\$9.27	\$0.93	<b>\$10.20</b>	\$9.09	\$0.91	<b>\$10.00</b>		\$0.20	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
I116	C	Aged Pensioner Membership (on presentation of valid aged pension card)	25% Discount	Yes	<b>25% Discount</b>	25% Discount	Yes	<b>25% Discount</b>		N/A	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
I116	C	Volunteer Emergency Services Membership (on presentation of current DEFS or Identification Card and Number)	50% Discount	Yes	<b>50% Discount</b>			<b>New</b>			Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
I116	C	Commercial Hire per hour	\$23.18	\$2.32	<b>\$25.50</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$0.50	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
TRUST	C	Swipe Card Bond (Refundable)	\$30.00	Nil	<b>\$30.00</b>	\$20.00	Nil	<b>\$20.00</b>		\$10.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
<b>SWIMMING POOL FEES</b>														
<b>Season Membership - October to April</b>														
1112050	C	Adult (18 years and over )	\$55.91	\$5.59	<b>\$61.50</b>	\$54.55	\$5.45	<b>\$60.00</b>		\$1.50	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods
1112050	C	1/2 Season Adult Membership - January to April	\$27.73	\$2.77	<b>\$30.50</b>	\$27.27	\$2.73	<b>\$30.00</b>		\$0.50	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods
1112050	C	Family Membership	\$102.27	\$10.23	<b>\$112.50</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$2.50	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods
1112050	C	1/2 Season Family Membership - January to April	\$50.91	\$5.09	<b>\$56.00</b>	\$50.00	\$5.00	<b>\$55.00</b>		\$1.00	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods
1112050	C	Aged Pensioner Membership (on presentation of valid aged pension card)	25% Discount	Yes	<b>25% Discount</b>	25% Discount	Yes	<b>25% Discount</b>		N/A	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods
1112050	C	Monthly Family Guest Pass (non-resident under Key Holder Supervision only)	\$27.73	\$2.77	<b>\$30.50</b>	\$27.27	\$2.73	<b>\$30.00</b>		\$0.50	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods
1112050	C	Monthly Single Guest Pass (non-resident under Key Holder Supervision only)	\$23.18	\$2.32	<b>\$25.50</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$0.50	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods
1112050	C	Swimming classes (Vacation Swim Lessons only)	\$23.18	\$2.32	<b>\$25.50</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$0.50	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods
1112050	C	Commercial Hire per hour (Non Exclusive and Bookings Essential)	\$23.18	\$2.32	<b>\$25.50</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$0.50	Maintenance and Overheads	Very High	Yes	Cost of the local government of providing the service or goods
TRUST	C	Swipe Card Bond (Refundable)	\$30.00	Nil	<b>\$30.00</b>	\$20.00	Nil	<b>\$20.00</b>		\$10.00	Cost of Keys	Very High	Yes	Cost of the local government of providing the service or goods
		To obtain a Pool Key one must have completed an eligible Pool Induction Course (Inductions are valid for 3 Pool Seasons inclusive) or hold a Bronze Medallion or higher swimming qualification												

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		<b>FITZGERALD BIOSPHERE COAST TOURISM</b>												
		<b>Annual Membership A4 Brochure Racking Fee</b>												
	C	Tourism Operator within the Jerramungup and Esperance Region	\$100.00	\$10.00	<b>\$110.00</b>			<b>New</b>		<b>New</b>				
	C	Tourism Operator within Australia's Golden Outback	\$127.27	\$12.73	<b>\$140.00</b>			<b>New</b>		<b>New</b>				
		<b>Annual Membership DL Brochure Racking Fee</b>												
	C	Tourism Operator within the Jerramungup and Esperance Region	\$81.82	\$8.18	<b>\$90.00</b>			<b>New</b>		<b>New</b>				
	C	Tourism Operator within Australia's Golden Outback	\$109.09	\$10.91	<b>\$120.00</b>			<b>New</b>		<b>New</b>				
	C	Tourism Operator outside Australia's Golden Outback	\$118.18	\$11.82	<b>\$130.00</b>			<b>New</b>		<b>New</b>				
		<b>Annual Membership Other Type</b>												
	C	Local Tourism Operator or Local Business (within the Shire of Ravensthorpe) - Includes website listing and brochure racking fees	\$63.64	\$6.36	<b>\$70.00</b>			<b>New</b>		<b>New</b>				
	C	Community Group/Not for Profit (within or servicing the Shire of Ravensthorpe) - brochure racking fees	\$36.36	\$3.64	<b>\$40.00</b>			<b>New</b>		<b>New</b>				
		For local businesses within the Shire of Ravensthorpe who are financial members of the Fitzgerald Business Network membership fees to the Fitzgerald Biosphere Coast, WA is waived. Brochure racking fees do not apply for general town visitor information and maps.												

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<b>SCHEDULE 12 - TRANSPORT</b>														
<b>UNSEALED ROAD MAINTENANCE CONTRIBUTION</b>														
1122010	C	This fee will only be applicable when Council has approved conditional business access to an unsealed road. Maintenance agreement with Council is per tonne/per kilometre or part thereof.	\$0.20	\$0.02	<b>\$0.22</b>	\$0.20	\$0.02	<b>\$0.22</b>		\$0.00	estimate cost of road wearing out for each tonne of cartage	Low	No	estimate cost of road wearing out for each tonne of cartage
<b>Ravensthorpe Airport (YNRV) Landing Fees - per landing</b>														
1126010	C	Weight <2,000KG Aircraft owned or operated by Shire of Ravensthorpe residents	\$0.00	\$0.00	<b>\$0.00</b>	\$0.00	\$0.00	<b>\$0.00</b>		\$0.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
1126010	C	Weight <2,000KG per 1,000KG or part thereof (MTOW) for all other aircraft	\$13.91	\$1.39	<b>\$15.30</b>	\$13.64	\$1.36	<b>\$15.00</b>		\$0.30	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
1126010	C	Weight 2,000KG - 15,000KG per 1,000KG or part thereof (MTOW)	\$18.55	\$1.85	<b>\$20.40</b>	\$18.18	\$1.82	<b>\$20.00</b>		\$0.40	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
1126010	C	Weight >15,000KG per 1,000KG or part thereof (MTOW)	\$23.18	\$2.32	<b>\$25.50</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$0.50	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
1126010	C	Landing Fees for Regular Passenger Transportation Operations	As per Negotiated Service Contract	Yes	<b>As per Negotiated Service Contract</b>			<b>As per Negotiated Service Contract</b>		N/A	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
<b>Passenger Handling Fee</b>														
1126010	C	Adult per passenger	\$41.82	\$4.18	<b>\$46.00</b>	\$40.91	\$4.09	<b>\$45.00</b>		\$1.00	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
1126010	C	Child per passenger	\$13.91	\$1.39	<b>\$15.30</b>	\$13.64	\$1.36	<b>\$15.00</b>		\$0.30	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
<b>Other Airport Fees</b>														
1126010	C	Apron Overnight Fee - per 24 hour period or Part thereof	\$9.27	\$0.93	<b>\$10.20</b>	\$9.09	\$0.91	<b>\$10.00</b>		\$0.20	Maintenance and Overheads	Moderate		Cost of the local government of providing the service or goods
1126010	C	Administration Fee for Unmanned Arrivals	\$46.36	\$4.64	<b>\$51.00</b>	\$45.45	\$4.55	<b>\$50.00</b>		\$1.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods
1126010	C	Airport Reporting Officer Time per hour (for delays in flights)	\$101.82	\$10.18	<b>\$112.00</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$2.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods
1126010	C	Airport Assistant Time per hour (for delays in flights)	\$78.64	\$7.86	<b>\$86.50</b>	\$77.27	\$7.73	<b>\$85.00</b>		\$1.50	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods
<b>STANDPIPE WATER CHARGE</b>														
1127010	C	1 kL (per 1,000 Litres)	\$2.65	Nil	<b>\$2.65</b>	\$2.60	Nil	<b>\$2.60</b>		\$0.05	cost recovery for water from water corp plus gst as per gst legislation	Moderate	Yes	cost recovery +gst
1127010	C	1 kL (per 1,000 Litres) during water restrictions	\$5.10	Nil	<b>\$5.10</b>	\$5.00	Nil	<b>\$5.00</b>		\$0.10	cost recovery for water from water corp plus gst as per gst legislation	Moderate	Yes	cost recovery +gst
1127010	C	Administration / Invoice Charge	\$46.36	\$4.64	<b>\$51.00</b>	\$45.45	\$4.55	<b>\$50.00</b>		\$1.00	officer time to process debtor and key bonds	Moderate	Yes	officer time to process debtor and key bonds
TRUST	C	Swipe Card Bond	\$50.00	Nil	<b>\$50.00</b>	\$50.00	Nil	<b>\$50.00</b>		\$0.00				

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

Account Code	Statutory/Council	Particulars	2021/22 (ex GST)	GST	2021/22 Total (inc GST as applicable)	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee	
<b>SCHEDULE 13 - ECONOMIC SERVICES</b>															
<b>BUILDING FEES</b>															
<b>Statutory - Building Services (Complaint Resolution and Administration) Act 2011 &amp; Regulations 2011</b>															
<b>APPLICATIONS FOR BUILDING / DEMOLITION</b>															
I130	S	Certified - Classes 1 and 10 (of declared value)	0.19% (min \$105.00)	Nil	<b>0.19% (min \$105.00)</b>	0.19%	Nil	<b>0.19% (min \$105.00)</b>		N/A	N/A	Low	N/A	N/A	
I130	S	Certified - Classes 2 to 9 (of declared value)	0.09% (min \$105.00)	Nil	<b>0.09% (min \$105.00)</b>	0.09%	Nil	<b>0.09% (min \$105.00)</b>		N/A	N/A	Low	N/A	N/A	
I130	S	Uncertified - Classes 1 and 10 (of declared value)	0.32% (min \$105.00)	Nil	<b>0.32% (min \$105.00)</b>	0.32%	Nil	<b>0.32% (min \$105.00)</b>		N/A	N/A	Low	N/A	N/A	
I130	S	Minimum Fee any class	\$105.00	Nil	<b>\$105.00</b>	\$105.00	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A	
I130	S	Application for Demolition Permit - Class 1 and 10	\$105.00	Nil	<b>\$105.00</b>	\$105.00	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A	
I130	S	Application for Demolition Permit - Class 2 to 9	\$105.00 per storey	Nil	<b>\$105.00 per storey</b>	\$105.00 per storey	Nil	<b>\$105.00 per storey</b>		\$0.00	N/A	Low	N/A	N/A	
I130	S	Application to extend time during which building or demolition permit has effect.	\$105.00	Nil	<b>\$105.00</b>	\$105.00	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A	
<b>Building Services Levy-Dept of Commerce</b>															
I130	S	Building Permit (Over \$45,000)	0.137% of work value	Nil	<b>0.137% of work value</b>	0.137% of work value	Nil	<b>0.137% of work value</b>		N/A	N/A	Low	N/A	N/A	
I130	S	Building Permit (\$45,000 or less)	\$61.65	Nil	<b>\$61.65</b>	\$61.65	Nil	<b>\$61.65</b>		\$0.00	N/A	Low	N/A	N/A	
I130	S	Demolition Permit (Over \$45,000)	0.137% of work value	Nil	<b>0.137% of work value</b>	0.137% of work value	Nil	<b>0.137% of work value</b>		N/A	N/A	Low	N/A	N/A	
I130	S	Demolition Permit (\$45,000 or less)	\$61.65	Nil	<b>\$61.65</b>	\$61.65	Nil	<b>\$61.65</b>		\$0.00	N/A	Low	N/A	N/A	
I130	S	Occupancy Permit or Building Approval Certificate (s.47,49, 50 or 52 of Building Act 2011)	\$61.65	Nil	<b>\$61.65</b>	\$61.65	Nil	<b>\$61.65</b>		\$0.00	N/A	Low	N/A	N/A	
I130	S	Occupancy Permit or Building Approval Certificate for Unauthorised Work (Over \$45,000 (s.51 of Building Act 2011))	0.274% of work value	Nil	<b>0.274% of work value</b>	0.274% of work value	Nil	<b>0.274% of work value</b>		N/A	N/A	Low	N/A	N/A	
I130	S	Occupancy Permit or Building Approval Certificate for Unauthorised Work (\$45,000 or less (s.51 of Building Act 2011))	\$123.30	Nil	<b>\$123.30</b>	\$123.30	Nil	<b>\$123.30</b>		\$0.00	N/A	Low	N/A	N/A	
<b>APPLICATION FOR OCCUPANCY PERMITS / BUILDING APPROVAL CERTIFICATES</b>															
<b>Statutory – Building Regulations 2012 Schedule 2 Application for:</b>															
I130	S	Occupancy Permit for a completed building (s.46)	\$105.00	Nil	<b>\$105.00</b>	\$105.00	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A	
I130	S	Temporary Occupancy Permit for incomplete building (s.47)	\$105.00	Nil	<b>\$105.00</b>	\$105.00	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A	
I130	S	Modification of an Occupancy Permit for additional use of a building on temporary basis (s.48)	\$105.00	Nil	<b>\$105.00</b>	\$105.00	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A	
I130	S	Replacement Occupancy Permit for permanent change of the building's use, classification (s.49)	\$105.00	Nil	<b>\$105.00</b>	\$105.00	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A	
I130	S	Occupancy Permit or Building Approval Certificate for registration of strata scheme, plan of re-subdivision	\$11.60 per strata unit (min. \$115.00)	Nil	<b>\$11.60 per strata unit (min. \$115.00)</b>	\$10.80 per strata unit (min. \$105.80)	Nil	<b>\$11.60 per strata unit (min. \$115.00)</b>		\$0.80	N/A	Low	N/A	N/A	
I130	S	Occupancy Permit for a building in respect of which unauthorised work has been done (s. 51(2))	0.18% of work value (min. \$105.00)	Nil	<b>0.18% of work value (min. \$105.00)</b>	0.18% of work value (min. \$97.70)	Nil	<b>0.18% of work value (min. \$105.00)</b>		Nil	N/A	Low	N/A	N/A	
I130	S	Building Approval Certificate for a building in respect of which unauthorised work has been done (s.51(3))	0.38% of work value (min. \$105.00)	Nil	<b>0.38% of work value (min. \$105.00)</b>	0.38% of work value (min. \$97.70)	Nil	<b>0.38% of work value (min. \$105.00)</b>		Nil	N/A	Low	N/A	N/A	
I130	S	Replacement Occupancy Permit for an existing building (s.52(1))	\$105.00	Nil	<b>\$105.00</b>	\$105.00	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A	
I130	S	Building Approval Certificate for an existing building where unauthorised work has not been done (s.52(2))	\$105.00	Nil	<b>\$105.00</b>	\$105.00	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A	
I130	S	Extension of time during which an occupancy permit or building approval certificate has effect (s.65(3)(a))	\$105.00	Nil	<b>\$105.00</b>	\$105.00	Nil	<b>\$105.00</b>		\$0.00	N/A	Low	N/A	N/A	
<b>OTHER APPLICATIONS</b>															
I130	S	Application as defined in regulation 31 (for each building standard in respect of which declaration is sought)	\$2,160.15	Nil	<b>\$2,160.15</b>	\$2,160.15	Nil	<b>\$2,160.15</b>		\$0.00	N/A	Low	N/A	N/A	
I130	S	BCITF Levy (over \$20,000) (of declared value) (Statutory)	0.20%	Nil	<b>0.20%</b>	0.20%	Nil	<b>0.20%</b>		Nil	N/A	Low	N/A	N/A	
I130	C	Relocated Second-hand Dwelling Bond	\$10,000.00	Nil	<b>\$10,000.00</b>	\$10,000.00	Nil	<b>\$10,000.00</b>		\$0.00	Bond refunded once works completed	Moderate amenity of area new dwelling	no	incentive to improve paint etc	
I130	C	Building Verge and Drainage Bond	\$2,000.00	Nil	<b>\$2,000.00</b>	\$2,000.00	Nil	<b>\$2,000.00</b>		\$0.00	Bond refunded once works completed	Moderate	no	Incentive to restore verge to satisfactory state	
I130	C	Shed on a Vacant Block Bond	\$2,500.00	Nil	<b>\$2,500.00</b>	\$2,500.00	Nil	<b>\$2,500.00</b>		\$0.00	Bond refunded once works completed	Moderate	no	Incentive to build a dwelling on a vacant block	
I130	S	Local Government approval of battery powered smoke alarms -Building Regulations 2012 Rea 61(3)\$170 max	\$170.00	Nil	<b>\$170.00</b>	\$170.00	Nil	<b>\$170.00</b>		\$0.00	N/A	Moderate	N/A	N/A	
<b>TOWN PLANNING FEES</b>															
1106010	C	Rural Address Fee - Application and supply (Rural Road Number)	\$60.45	\$6.05	<b>\$66.50</b>	\$59.09	\$5.91	<b>\$65.00</b>		\$1.50	Administration time to process application and cost of sign	High - emergency services locate	Yes	cost of sign and star picket and install costs	
1106010	C	Rural Road Number Installation (on request) per hour	\$66.36	\$6.64	<b>\$73.00</b>	\$63.64	\$6.36	<b>\$70.00</b>		\$3.00	Cost of star picket and labour install costs plus plant costs	High - emergency services locate	Yes	cost of sign and star picket and install costs	
1106010	C	White/Blue Directional Sign - Application Fee	\$46.36	\$4.64	<b>\$51.00</b>	\$45.45	\$4.55	<b>\$50.00</b>		\$1.00	Administration time to process application	Moderate	Yes	cost of sign and star picket and install costs	
1106010	C	White/Blue Directional Sign - Supply and Installation	POA	Yes	<b>POA</b>	POA	Yes	<b>POA</b>		POA	Cost of directional sign and labour install costs plus plant costs	Moderate	Yes	cost of sign and star picket and install costs	
<b>Camping Site Charges</b>															
<b>Per night/bay/site</b>															
R325	C	Starvation Bay Camping Sites	\$13.64	\$1.36	<b>\$15.00</b>	\$13.64	\$1.36	<b>\$15.00</b>		\$0.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods	
R323	C	Masons Bay Camping Site	\$13.64	\$1.36	<b>\$15.00</b>	\$13.64	\$1.36	<b>\$15.00</b>		\$0.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods	
R321	C	Hamersley Inlet Camping Site	\$13.64	\$1.36	<b>\$15.00</b>	\$13.64	\$1.36	<b>\$15.00</b>		\$0.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods	
R343	C	Overflow Camping Sites - Unpowered	\$13.64	\$1.36	<b>\$15.00</b>	\$13.64	\$1.36	<b>\$15.00</b>		\$0.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods	
R343	C	Overflow Camping Sites - Powered	\$19.09	\$1.91	<b>\$21.00</b>	\$19.09	\$1.91	<b>\$21.00</b>		\$0.00	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods	
	C	48 Hour Fully Self Contained RV & Caravan site Ravensthorpe & Hopetoun (Must comply with conditions listed at sites)	Free	Nil	<b>Free</b>	Free	NI	<b>Free</b>		N/A	Staff and Plant costs	Moderate		Cost of the local government of providing the service or goods	



**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

Account Code	Statutory/Council	Particulars	2021/22 (ex GST)	GST	2021/22 Total (inc GST as applicable)	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
<b>SCHEDULE 14 - OTHER PROPERTY AND SERVICES</b>														
<b>ENGINEERING SERVICES</b>														
<b>Engineering Private Works and wet hire of plant as approved by CEO</b>														
I140	C	Private Works Charge - Includes Administration Fee	\$145.45	\$14.55	<b>\$160.00</b>	\$141.81	\$14.18	<b>\$156.00</b>		\$4.00	officer time to process private works quote and raise sdry debtor	Low	Yes	officer time to process private works quote and raise sdry debtor
I140	C	Development Supervision Fee % of Total Value of all Road and Drainage Works	7% of Capital Works Cost	Nil	<b>7% of Capital Works Cost</b>	5% of Capital Works Cost	Nil	<b>5% of Capital Works Cost</b>		2.0%	officer time to organise and supervise capital works projects	Low	Yes	officer time to organise and supervise capital works projects
<b>Wet plant hire (per hour, minimum of one hour)</b>														
I140	C	- Front end loader	\$166.82	\$16.68	<b>\$183.50</b>	\$163.64	\$16.36	<b>\$180.00</b>		\$3.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Tip truck - 10m3	\$171.36	\$17.14	<b>\$188.50</b>	\$168.18	\$16.82	<b>\$185.00</b>		\$3.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Tip truck - 6m3	\$157.73	\$15.77	<b>\$173.50</b>	\$154.55	\$15.45	<b>\$170.00</b>		\$3.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Tip truck - 3m3	\$139.09	\$13.91	<b>\$153.00</b>	\$136.36	\$13.64	<b>\$150.00</b>		\$3.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Rollers	\$157.73	\$15.77	<b>\$173.50</b>	\$154.55	\$15.45	<b>\$170.00</b>		\$3.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Tractor/Broom	\$163.64	\$16.36	<b>\$183.50</b>	\$163.64	\$16.36	<b>\$180.00</b>		\$3.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Road patching maintenance truck (plus materials)	\$171.36	\$17.14	<b>\$188.50</b>	\$168.18	\$16.82	<b>\$185.00</b>		\$3.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Sign truck (plus materials)	\$139.09	\$13.91	<b>\$153.00</b>	\$136.36	\$13.64	<b>\$150.00</b>		\$3.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Water truck (large) (plus water)	\$171.36	\$17.14	<b>\$188.50</b>	\$168.18	\$16.82	<b>\$185.00</b>		\$3.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Water truck (small) (plus water)	\$157.73	\$15.77	<b>\$173.50</b>	\$154.55	\$15.45	<b>\$170.00</b>		\$3.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Tractor and slasher	\$186.36	\$18.64	<b>\$205.00</b>	\$181.82	\$18.18	<b>\$200.00</b>		\$5.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Tractor and mower	\$186.36	\$18.64	<b>\$205.00</b>	\$181.82	\$18.18	<b>\$200.00</b>		\$5.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Grader/Loader	\$186.36	\$18.64	<b>\$205.00</b>	\$181.82	\$18.18	<b>\$200.00</b>		\$5.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Backhoe	\$186.36	\$18.64	<b>\$205.00</b>	\$181.82	\$18.18	<b>\$200.00</b>		\$5.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Bobcat (includes attachments)	\$186.36	\$18.64	<b>\$205.00</b>	\$181.82	\$18.18	<b>\$200.00</b>		\$5.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Mowers with catchers	\$115.91	\$11.59	<b>\$127.50</b>	\$113.64	\$11.36	<b>\$125.00</b>		\$2.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Out front ride on mower	\$115.91	\$11.59	<b>\$127.50</b>	\$113.64	\$11.36	<b>\$125.00</b>		\$2.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Small ride on mower	\$115.91	\$11.59	<b>\$127.50</b>	\$113.64	\$11.36	<b>\$125.00</b>		\$2.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- SAM sign / Mobile Traffic Lights (per 8.5 hour day)	\$111.09	\$11.11	<b>\$112.20</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$2.20	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Trailer box	\$46.36	\$4.64	<b>\$51.00</b>	\$45.45	\$4.55	<b>\$50.00</b>		\$1.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	cost of fuel and operator
I140	C	- Trailer large car	\$46.36	\$4.64	<b>\$51.00</b>	\$45.45	\$4.55	<b>\$50.00</b>		\$1.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods
I140	C	- Trailer heavy plant	\$46.36	\$4.64	<b>\$51.00</b>	\$45.45	\$4.55	<b>\$50.00</b>		\$1.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods
I140	C	- 14kva Generator	\$46.36	\$4.64	<b>\$51.00</b>	\$45.45	\$4.55	<b>\$50.00</b>		\$1.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods
I140	C	- Spray unit and vehicle (excluding chemicals)	\$115.91	\$11.59	<b>\$127.50</b>	\$113.64	\$11.36	<b>\$125.00</b>		\$2.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods
I140	C	- 4 x 4 ute (per 8.5 hour day)	\$765.00	\$76.50	<b>\$841.50</b>	\$750.00	\$75.00	<b>\$825.00</b>		\$16.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods
I140	C	- 4 x 4 ute (per hour)	\$106.82	\$10.68	<b>\$117.50</b>	\$104.55	\$10.45	<b>\$115.00</b>		\$2.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods
I140	C	- 4 x 2 ute (per 8.5 hour day)	\$727.73	\$72.77	<b>\$800.50</b>	\$713.64	\$71.36	<b>\$785.00</b>		\$15.50	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods
I140	C	- 4 x 2 ute (per hour)	\$101.82	\$10.18	<b>\$112.20</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$2.20	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods
I140	C	- Small sedan (per hour)	\$92.73	\$9.27	<b>\$102.00</b>	\$90.91	\$9.09	<b>\$100.00</b>		\$2.00	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods
I140	C	- Large sedan (per hour)	\$102.00	\$10.20	<b>\$112.20</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$2.20	wet plant hire cost of fuel and shire operator	Moderate	Yes	Cost of the local government of providing the service or goods
<i>Note: all plant hire rates include operator labour costs as plant will not be dry hired unless approved by CEO for other local government use at agreed rates.</i>														
1. All Plant hired to be operated by Shire of Ravensthorpe Staff.														
2. Minor Plant is not to be hired out unless specifically authorised by CEO.														
3. Professional or skilled personal services only when not using plant refer to Schedule 4 for fees.														

**ADOPTED SHIRE OF RAVENSTHORPE FEES AND CHARGES 2021/2022 DRAFT**

Account Code	Statutory/Council	Particulars	2021/22 (ex GST)	GST	2021/22 Total (inc GST as applicable)	2020/21 (ex GST)	GST	2020/21 Total (inc GST as applicable)	GST	Increase/ (Decrease)	Est cost of providing good/service	How important is the fee or charge to the community	Restricted to cost	Develop Rationale for price / Authority to Set Fee
		<b>SALE OF Materials</b>												
	C	Mulch m3	\$18.64	\$1.86	<b>\$20.50</b>	\$18.18	\$1.82	<b>\$20.00</b>		\$0.50	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods
	C	Sand (yellow) m3	\$23.18	\$2.32	<b>\$25.50</b>	\$22.73	\$2.27	<b>\$25.00</b>		\$0.50	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods
	C	Gravel m3	\$32.45	\$3.25	<b>\$35.70</b>	\$31.82	\$3.18	<b>\$35.00</b>		\$0.70	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods
	C	Blue Metal m3	\$102.00	\$10.20	<b>\$112.20</b>	\$100.00	\$10.00	<b>\$110.00</b>		\$2.20	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods
	C	Mixed Stone m3	\$37.09	\$3.71	<b>\$40.80</b>	\$36.36	\$3.64	<b>\$40.00</b>		\$0.80	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods
	C	<b>Delivery Charge in town</b>	\$0.00	\$0.00		\$0.00	\$0.00			\$0.00	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods
	C	Large Truck (6m3 and above)	\$78.64	\$7.86	<b>\$86.50</b>	\$77.27	\$7.73	<b>\$85.00</b>		\$1.50	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods
	C	Small Truck (any truck smaller than 6m3)	\$64.91	\$6.49	<b>\$71.40</b>	\$63.64	\$6.36	<b>\$70.00</b>		\$1.40	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods
	C	<b>Delivery charge out of town</b>									cost of plant and labour	Moderate	Yes	Cost of the local government of providing the service or goods
			Refer to Plant Hire Charges - hourly	At Cost	<b>Refer to Plant Hire Charges - hourly</b>	Refer to Plant Hire Charges - Hourly	At Cost	<b>Refer to Plant Hire Charges - hourly</b>		Refer to Plant Hire Charges - hourly				
	C	Concrete Slabs 600 x 600 x 50mm (each)	\$3.73	\$0.37	<b>\$4.10</b>	\$3.64	\$0.36	<b>\$4.00</b>		\$0.10	cost of good	Moderate	Yes	Cost of the local government of providing the service or goods