



AGENDA

For the Council Meeting to be held on

Thursday 19 April, 2018

Commencing at 5 p.m.

In the Council Chambers, Ravensthorpe.



SHIRE OF RAVENSTHORPE

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A handwritten signature in blue ink, appearing to read "Ian Fitzgerald", is written over a horizontal line.

Ian Fitzgerald
Chief Executive Officer

12/04/2018

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WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

NOTE: USE ONE FORM PER DECLARATION

I, (1) _____ wish to declare an interest in the following item to be considered by council at its meeting to be held on (2)

Agenda item (3) _____

The type of interest I wish to declare is (4)

- Financial pursuant to Sections 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

The nature of my interest is (5)

The extent of my interest is (6)

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

Signature

Date

RECEIVED BY:

Chief Executive Officer

Date

- (1) Insert you name.
- (2) Insert the date of the Council Meeting at which the item it to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box to indicate the type of interest.
- (5) Describe the nature of your interest.
- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act)

Financial pursuant to Sections 5.60A of the Local Government Act 1995**5.60A – Financial Interest**

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

Proximity pursuant to Section 5.60B of the Local government Act 1995**5.60B – Proximity Interest**

- (1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
 - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
 - (b). a proposed change to zoning or use of land that adjoins that person's land; or
 - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.
- (2). In this section, land ("**the proposal land**") adjoins a person's land if –
 - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
 - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.
- (3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No 64 of 1998 s. 30.]

Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995**5.61 – Indirect financial interest**

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007**11 – Disclosure of interest**

- (1). In this regulation –
Interest means an interest that could, or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship friendship or membership of an association.
- (2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose the nature of the interest –
 - (a). in a written notice given to the CEO before the meeting;or

- (b). at the meeting immediately before the matter is discussed.
- (3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4). Sub-regulation (2) does not apply if –
 - (a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or
 - (b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.
- (5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
 - (a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6). If –
 - (a). Under sub-regulation (2)(b) or (4)(b) a person's interest in a matter is disclosed at a meeting; or
 - (b). Under sub-regulation (5) (b) notice of a person's interest in a matter is brought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

Describe the extent of your interest (If seeking to participate in the matter under the s.5.68 of the act)

5.68 – Councils and committees may allow members disclosing interests to participate etc. in meetings

- (1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter
 - (a). may allow the disclosing member to be present during any discussion or decision making procedure relating to the matter; and
 - (b). may allow , to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision making procedures relating to the matter if –
 - (i) the disclosing member also discloses the extent of the interest; and
 - (ii) those members decide that the interest –
 - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or
 - (II) is common to a significant number of electors or ratepayers
- (2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3). This sections does not prevent the disclosing member from discussing, or participating in the decision making process on, the question on whether an application should be made to the Minister under section 5.69.



**SHIRE OF RAVENSTHORPE
WORKS REQUEST FORM**

Name: _____

Date: ____/____/2018 Urgency: Low / Medium / High / Strategic

Road / Public Building / Area: _____

Request: _____

Description:

OFFICE USE ONLY:

Action Taken:

Comment:

Completed: ____/____/2018 Signature: _____

Inspected and/or authorised: _____
Chief Executive Officer



Application for Leave of Absence

(Pursuant to Section 2.25 of the Local Government Act 1995 (as amended))

- (1) A council may, by resolution, grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect to more than 6 consecutive ordinary meetings of the Council without the approval of the Minister.
- (3) The granting of the leave is to be recorded in the minutes of the meeting.
- (4) A member who is absent without first obtaining leave of the Council throughout 3 consecutive ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the Council does not constitute absence from an ordinary meeting of Council –
 - (a) if no meeting of the Council at which a quorum is present is actually held on that day; or
 - (b) if the non-attendance occurs while –
 - (i) the member has ceased to act as a member after which written notice has been given to the member under Section 2.27 (3) and before written notice has been given to the member under Section 2.27 (5);
 - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending; or
 - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.

I,, hereby apply for Leave of Absence from the Ravensthorpe Shire Council from..... to for the purpose of

Signed:..... Date:.....



**Shire of Ravensthorpe
Notice of Ordinary Council Meetings**

In accordance with the Local Government Act 1995 and Administration Regulation 12 (I) it, is hereby notified that as from January 2018 to December 2018, Ordinary Council meetings of the Shire of Ravensthorpe will be held as follows:

January 2018	No meetings scheduled	
12 February 2018	Ravensthorpe Council Chambers- Forum	1 pm
15 February 2018	Ravensthorpe Council Chambers	5 pm
12 March 2018	Ravensthorpe Council Chambers - Forum	1 pm
15 March 2018	Hopetoun Community Centre	5 pm
16 April 2018	Ravensthorpe Council Chambers - Forum	1 pm
19 April 2018	Ravensthorpe Council Chambers	5 pm
14 May 2018	Ravensthorpe Council Chambers - Forum	1 pm
17 May 2018	Hopetoun Community Centre	5 pm
18 June 2018	Ravensthorpe Council Chambers - Forum	1 pm
21 June 2018	Ravensthorpe Council Chambers	5 pm
16 July 2018	Ravensthorpe Council Chambers - Forum	1 pm
19 July 2018	Hopetoun Community Centre	5 pm
13 August 2018	Ravensthorpe Council Chambers- Forum	1 pm
16 August 2018	Ravensthorpe Council Chambers	5 pm
17 September 2018	Ravensthorpe Council Chambers - Forum	1 pm
20 September 2018	Munglinup Recreation Centre	5 pm
15 October 2018	Ravensthorpe Council Chambers - Forum	1 pm
18 October 2018	Ravensthorpe Council Chambers	5 pm
12 November 2018	Ravensthorpe Council Chambers - Forum	1 pm
15 November 2018	Hopetoun Community Centre	5 pm
17 December 2018	Ravensthorpe Council Chambers- Forum	1 pm
20 December 2018	Ravensthorpe Council Chambers	5 pm

Ratepayers and residents are welcome to attend the council meetings and participate in the Public Question time session which are held at the beginning of each Council Meeting.

**Ian Fitzgerald
Chief Executive Officer**

ORDINARY MEETING OF COUNCIL
TO BE HELD IN THE COUNCIL CHAMBERS, RAVENSTHORPE
ON 19 APRIL 2018, COMMENCING AT 5PM

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2. ATTENDANCE / APOLOGIES/ APPROVED LEAVE OF ABSENCE

MEMBERS: Cr Keith Dunlop (Shire President)
 Cr Julianne Belli (Deputy Shire President)
 Cr Kerry Dickinson
 Cr Ian Goldfinch
 Cr Thomas Major
 Cr Graham Richardson

STAFF: Ian Fitzgerald (Chief Executive Officer)
 Darren Kennedy (Manager of Corporate and Community Services)
 Darryn Watkins (Manager Engineering Services)
 Portia Chambers (Executive Assistant)

APOLOGIES:

ON LEAVE OF ABSENCE:
 Cr Peter Smith

ABSENT:

3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST

5.1 APPLICATION FOR LEAVE OF ABSENCE - CR SMITH

OFFICER RECOMMENDATION	ITEM 5.1
That the leave of absence be granted to Cr Smith for the ordinary Council meeting to be held on 19 April, 2018.	

6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS

7. CONFIRMATION OF MINUTES**7.1 COUNCIL MEETING – 12 MARCH, 2018**

OFFICER RECOMMENDATION

ITEM 7.1

That the minutes of the special meeting of council held on 12 March, 2018 be confirmed as a true and correct record of proceedings.

7.2 COUNCIL MEETING – 15 MARCH, 2018

OFFICER RECOMMENDATION

ITEM 7.2

That the minutes of the meeting of council held on 15 March, 2018 be confirmed as a true and correct record of proceedings.

8. SUSPENSION OF STANDING ORDERS

NIL

9. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS

10. REPORTS OF OFFICERS**10.1 MANAGER OF CORPORATE AND COMMUNITY SERVICES****10.1.1 SCHEDULE OF ACCOUNT PAYMENTS – MARCH 2018****File Ref:****Applicant:** Not applicable**Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 31 March, 2018**Author:** Eimear Guidera – Creditors/Payroll Officer**Authorising Officer:** Stacey Howard – Senior Finance Officer**Attachments:** Schedule of Payments to 31 March, 2018
Credit Card Transactions to 01 March, 2018**Summary:**

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

Background:**31 March 2018**

FUND	PAYMENT	VOUCHERS	AMOUNTS
Municipal Account	EFTs	EFT8262-EFT8373 Direct Debit	\$2,708,533.94
	Municipal Fund Cheques	000256 - 000269	\$22,516.76
Payroll	Dates	14/03/2018 28/03/2018	\$168,032.78
Superannuation		Direct Debit	\$25,099.44
Bank Fees			\$1,609.00
Shire Credit Card Facility	Westpac VISA	02/02/2018 – 01/03/2018	\$4,897.72
Municipal Account Total			\$2,930,689.64
Trust Account Payments	EFTs	EFT8296-EFT8414	\$36,125.50
	Cheques	000034-000034	\$76.80
Grand Total			\$2,966,891.94

Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:

N/A

Statutory Obligations:**Local Government (Financial Management) Regulations 1996****13. Lists of accounts**

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications:

N/A

Budget / Financial Implications:

This item address Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:

N/A

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION

ITEM 10.1.1

That pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of March 2018, be noted.

10.1.2 MONTHLY FINANCIAL REPORT – 31 MARCH 2018

File Ref:	
Applicant:	
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	11 April 2018
Author:	Darren Kennedy – Manager Corporate & Community Services
Authorising Officer:	Not applicable
Attachments:	Yes – Monthly Financial Reports for March 2018

Summary:

This report presents the monthly financial report for March 2018 to Council which is provided as an attachment to the agenda. The recommendation is to receive the March monthly financial report.

Background:

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

Comment:

To provide timely financial information to the Council this report is based on the 2017/2018 Budget adopted by Council on 17 August 2017 and the 2017/18 Budget Review adopted by

Council on 15 February 2018. The report contains the budget amounts, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the draft budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

Consultation:

Council Financial Records

Senior Finance Officer

Statutory Obligations:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next ordinary meeting after the end of the month, or if not prepared in time to the next ordinary meeting after that meeting.

Policy Implications:

Nil

Budget / Financial Implications:

As detailed within the attachments

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION

ITEM 10.1.2

That Council receive the Monthly Financial Reports for the period ending 31 March 2018 in accordance with Section 6.4 of the Local Government Act 1995.

10.1.3 REQUEST TO WRITE OF RATES – A14275
--

File Ref: A14275
Applicant: Internal
Location: Mining Tenement E74/00564
Disclosure of Officer Interest: None
Date: 5 April, 2018
Author: Kirra Hasleby – Rates Officer
Authorising Officer: Darren Kennedy
 Manager Corporate & Community Services
Attachments: None

Summary:

Mining tenement E74/00564 was made non-rateable following advice that the tenement was surrendered effective 26/10/2017.

This item addresses rates outstanding and recommends the write off of \$1,809.44 as cost effective debt recovery options have been exhausted.

Background:

Tenement holder is a recidivist non payer of mining tenement rates with the Shire previously writing off the following amounts:

A737 \$2,886.43 May 2014

A14105 \$2,047.64 June 2017

No payments have ever been received on assessment A14275 which was created on 4/7/2016 and cancelled on 26/10/2017.

Outstanding Balance breakdown;

Levies	Receipts	Balance	Description
\$ 300.80	\$ -	\$ 300.80	Rates – Current 2017/18
\$ 912.44	\$ -	\$ 912.44	Rate – Arrears s
\$ 240.40	\$ -	\$ 240.40	Interest
\$ 355.80	\$ -	\$ 355.80	Legal Charges
\$1,809.44	\$ -	\$1,809.44	*** TOTALS ***

Comment:

The Shire only holds a mailing address for the Tenement holder although has received returned mail. Multiple skip traces have been completed to no effect by the Council's debt

recovery agent. Further debt recovery is not recommended given past history and the low probability of success.

To mitigate potential future losses the following actions are being investigated and discussed with the Council's debt recovery agent:

- Shires ability to lodge a default on the credit file of the Tenement holder.
- Request to the Department of Mines, Industry Regulation and Safety that they take into account the Tenement holders past credit history when accessing any future tenement applications.

Consultation:

AMPAC – Debt recovery agent

Department of Mines, Industry Regulation and Safety

Statutory Obligations:

Local Government Act (1995) Section 6.12 (1) (c) allows Council to write off any amount of money.

Policy Implications:

There is no current Debt Collection policy. A draft policy is being developed and will be submitted to Council for consideration in May.

Budget / Financial Implications:

\$1,809.44 write off can be accommodated within the Annual budget allocation of \$5,000, which is currently drawn to \$2,033.50.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
Mining tenements provide an indicator of the future prospects of the mining and associated service industries within the Shire. Surrender of tenements could also be an indicator that the Shire's UV Mining minimum rate needs to be reviewed as part of the annual differential rates deliberations by Council.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Absolute majority

OFFICER RECOMMENDATION	ITEM 10.1.3
That Council write-off the balance of outstanding rates and interest owing on A14275, under the provision of Section 6.12 of the Local Government Act 1995.	

10.1.4 DIFFERENTIAL RATES 2018/19

File Ref:	
Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	12 th April, 2018
Author:	Darren Kennedy - MCCS
Authorising Officer:	Ian Fitzgerald – Chief Executive Officer
Attachments:	Objectives and Reasons for Proposed Differential Rates 2018/19 & Ravensthorpe 18/19 Model

Summary:

This report recommends Council adopt a system of differential rating for the 2018/19 financial year to help maintain equality in the rating of properties.

Background:

Council adopted a system of differential rating for the first time in 2015/16 financial year. As part of the budget setting process for 2018/19 council need to decide if differential rating is to be retained. This is because differential rating requires a set process to be followed as per the *Local Government Act (1995)* that requires ministerial approval to be sought and obtained prior to rates being struck for the year.

Comment:

Section 6.36 of the *Local Government Act (1995)* allows Council to implement a system of differential rating subject to adoption by Council, public advertising, and approval from the Minister for Local Government and Communities before being applied.

The Act allows for differential rates to be applied to help overcome an issue where the land use within the rating category is completely different and therefore valuations are significantly different. The use of differential rating helps to ensure equality within the rating system.

The continued evolvement of the differential rating model has this year focused on three prime areas as follows:

- **GRV TRANSIENT WORKFORCE / SHORT STAY ACCOMODATION**

The Shire received the following advice from the Ministers Office when approving the above differential general rates for 2017/18

“From 2018/19 the Shire needs to actively reduce the rate in the dollar and reliance on the GRV Transient Workforce Accommodation and GRV Short Stay Accommodation categories if Ministerial approval is to be granted”

Taking the above on board the differential rate for this category has been kept at 2017/18 levels. The reliance on this category has been addressed by the proposed rate in the dollar increase in other differential categories and in particular the UV Mining category that was created for the first time in 2017/18.

- **UV MINING GENERAL RATE**

The Shire’s current UV rateable value is approximately \$186M.

Of this value, only \$2.2M or 1% relates to mining.

As a result mining has historically attracted the same rate in the dollar as agriculture which is the major land use for the UV category. Shires with a similar agriculture / mining UV valuation base address this by imposing a differential general rate on mining assessments to better reflect the impact and costs of this activity within the community.

The differential rate proposed for 2018/19 remains below comparable Shires and allows the Shire to transition to a differential rating model for mining that better reflects the cost to the Shire for servicing this industry.

- **MINIMUM RATES**

Benchmarking and comparability between Local Governments is a desired outcome of the Integrated Planning and Reporting Framework.

Overtime, the general minimum rate for Ravensthorpe has become high relative to similar Shires. The rates model attached, proposes to commence addressing this by reducing the previous general minimum from \$938.40 to \$850. A lower minimum of \$300 is proposed for the UV Mining category to ensure compliance with the requirement to have no more than 50% of a differential category on the minimum rate.

Taking into account the above, the model attached delivers an increase in rate income for 2018/19 of approximately 5.05%. This is only marginally lower than that outlined in the long term financial plan of 5.5%.

The proposed rates in the dollar for 2018/19 are outlined below and in the attached model:

RATING CATEGORY	2017/18 RATE Cent in \$	2018/19 RATE Cent in \$
GRV Residential	10.8901	11.4890
GRV Commercial	12.2287	12.9010
GRV Industrial	14.4197	15.1406
GRV Transient Workforce / Short Stay	30.1308	30.1308
UV	0.9620	1.0197
UV Mining	1.0889	8.0000
Minimum – all categories	\$938.40	
Minimum – Except UV Mining		\$850
Minimum – UV Mining		\$300

Consultation:

No community consultation has been undertaken but will be once adopted by Council as required by section 6.36 of the Local Government Act 1995.

The Minister for Local Government will need to ratify any different rating to be applied.

Statutory Obligations:

Sections 6.33, 6.35 and 6.36 of Local Government Act 1995.

Policy Implications:

Nil

Budget / Financial Implications:

It is estimated the overall rate yield, based on the proposed rates in the dollar, in 2018/19 will be \$4.2 million.

Strategic Implications:

Strategic Community Plan 2014 – 2024

Theme 4 – Civic Leadership: 4.1 Financial Sustainability.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant environmental considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION	ITEM 10.1.4
That Council	
1) Endorse the following differential rates across all categories to form the basis of the proposed rate setting for the 2017/18 budget.	
	Cost in \$ Minimum
GRV Residential	0.114890 \$850.00
GRV Commercial	0.129010 \$850.00
GRV Industrial	0.151406 \$850.00
GRV – Transient Workforce Camps / Short Stay Accommodation	0.301308 \$850.00
UV - Rural	0.010197 \$850.00
UV – Mining	0.080000 \$300.00
2) Adopt the Objectives and Reasons for the Proposed Differential rates for 2018/19	
3) Authorise the Chief Executive Officer to advertise the differential rates and call for submissions in accordance with the Local Government Act 1995 – Section 6.36 – for a minimum of 21 days	
4) Authorise the Chief Executive Officer to seek Ministerial approval under Section 6.33 of the Local Government Act 1995 to impose the differential rates at the end of the advertising period, subject to no submissions being received.	

10.2 MANAGER OF PLANNING AND DEVELOPMENT
NIL

10.3 MANAGER OF ENGINEERING SERVICES
NIL

10.4 CHIEF EXECUTIVE OFFICER

10.4.1 APPLICATION FOR EXEMPTION TO KEEP MORE THAN THE PRESCRIBED NUMBER OF DOGS

File Ref:**Applicant:**

Marie-Anne Smith

Location:

16 Carlisle Street, Ravensthorpe

Disclosure of Officer Interest:

None

Date:

9 April 2018

Author:

Stacey Jaskiewicz – Ranger Services

Authorising Officer:

Ian Fitzgerald – Chief Executive Officer

Attachments:

Attachment 1: Application for Exemption

Attachment 2: Neighbour Submission Form

Summary:

An application has been received from Marie-Anne Smith requesting permission to keep three dogs at her property at 16 Carlisle Street, Ravensthorpe. She currently owns two American Staffy's which are micro-chipped and registered. The third dog which she owns is a Beagle, 14 years old which is also registered, but clinically exempt from micro-chipping.

Background:

It is a requirement of the Ravensthorpe Shire Council's Dogs Local Law (2011) that the maximum number of dogs that can be kept on a premise within a town site is two unless an exemption is granted by Council under the provisions of section 26(3) of the Dog Act 1976 (as Amended).

Comment:

It is recommended that Council agree to the granting of an exemption for the keeping of three dogs at 16 Carlisle Street subject to the following conditions:

- That the exemption be reviewed in twelve months to ensure that no adverse problems have been experienced as a result of the exemption, and
- That Council reserve the right to withdraw the exemption at any time if any major or substantial problems are experienced prior to the review period.
- That the exemption applies only to the dogs nominated by the applicant.
- Each dog on the property must be registered with the Shire of Ravensthorpe.

- Upon the death or permanent removal of any of the nominated dogs a maximum of two dogs only will be permitted to be kept on this property

Site Inspection Undertaken: Yes

Site Inspection: The Shire Ranger inspected the property and has advised that there are no reasons to withhold the granting of an exemption to keep three dogs at the property. The property is adequately fenced to contain the dogs.

Consultation:

The Shire Ranger has liaised with adjoining neighbours Sharyn and Michael Gairen. A Neighbour Submission form was provided, and feedback returned stated that the current neighbours have no obligations to Marie-Anne Smith keeping three dogs. The Shire Ranger has considered that there are no valid reasons for withholding such approval.

Statutory Obligations:

Dog Act 1976 (As Amended)

Ravensthorpe Shire Council Dogs Local Law (2011)

Policy Implications:

N/A

Budget / Financial Implications:

N/A

Strategic Implications:

N/A

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

Keeping of dogs in a town site may impact on the social cohesion of a community if the dogs create a nuisance.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION**ITEM 10.4.1**

That Council: approve an exemption for the keeping of three dogs at 16 Carlisle Street Ravensthorpe subject to the following conditions:

That the exemption be reviewed in twelve months time to ensure that no adverse problems have been experienced as a result of the exemption,

and;

That Council reserve the right to withdraw the exemption at any time if any major or substantial problems are experienced prior to the review period.

The exemption applies only to the dogs nominated by the applicant.

Each dog must be registered with the Shire of Ravensthorpe.

Upon the death or permanent removal of any of the nominated dogs a maximum of two dogs only will be permitted to be kept on this property.

10.4.2 BUSHFIRE ADVISORY COMMITTEE MEETING – 10 APRIL 2018

File Ref:	
Applicant:	Not applicable
Location:	Shire of Ravensthorpe
Disclosure of Officer Interest:	Not applicable
Date:	12 April 2018
Author:	Ashley Peczka – Community Emergency Services Officer
Authorising Officer:	Ian Fitzgerald – Chief Executive Officer
Attachments:	Yes – Ravensthorpe BFAC Minutes

Summary:

Consideration of recommendation from the Shire of Ravensthorpe Bush Fire Advisory Committee meeting held on 10th April 2018.

Background:

Nil

Comment:

The Bush Fire Advisory Committee recommendations are in the main procedural matters and should be supported.

Consultation:

Nil

Statutory Obligations:

Bushfires Act 1954

Shire of Ravensthorpe Bushfire Brigades Local Law 2010.

Policy Implications:

Shire of Ravensthorpe Bush Fire Advisory Committee operational guidelines.

Budget / Financial Implications:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION

ITEM 10.4.2

That the Minutes of the Shire of Ravensthorpe Bush Fire Advisory Committee meeting held on 10th April 2018 be received and the recommendations within be adopted.

10.4.3 BUSHFIRE ADVISORY COMMITTEE AGM – 10 APRIL 2018**File Ref:**

Applicant:	Not applicable
Location:	Shire of Ravensthorpe
Disclosure of Officer Interest:	Not applicable
Date:	12 April 2018
Author:	Ashley Peczka – Community Emergency Services Officer
Authorising Officer:	Ian Fitzgerald – Chief Executive Officer
Attachments:	Yes – Ravensthorpe BFAC AGM minutes

Summary:

Consideration of recommendation from the Shire of Ravensthorpe Bush Fire Advisory Committee meeting held on 10th April 2018.

There are recommendations that require simple majority vote from council. The Minutes are presented to Council to be received. Council to endorse all appointments of Fire Control Officer positions as per the BFAC AGM minutes.

Background:

Nil

Comment:

The Bush Fire Advisory Committee recommendations are in the main procedural matters and should be supported.

Consultation:

Nil

Statutory Obligations:

Bushfires Act 1954

Shire of Ravensthorpe Bushfire Brigades Local Law 2010.

Policy Implications:

Shire of Ravensthorpe Bush Fire Advisory Committee operational guidelines.

Budget / Financial Implications:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION**ITEM 10.4.3**

That the Minutes of the Shire of Ravensthorpe Bush Fire Advisory Committee meeting held on 10th April 2018 be received with Council to endorse all appointments of Fire Control Officer positions as per the BFAC AGM minutes.

10.4.4 ANNUAL LOCAL GOVERNMENT CONVENTION**File Ref:****Applicant:****Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 10th April 2018**Author:** Ian Fitzgerald – Chief Executive Officer**Authorising Officer:** Not applicable**Attachments:** None

Summary:

The 2018 WA Local Government Convention is to be held in Perth from 1st to 3rd August 2018 with this year's theme "Ready and Relevant".

As a part of the convention the Annual General Meeting will be held and Council is required to nominate 2 voting delegates and 2 proxy voting delegates.

Background:

At the 2017 Annual General Meeting Council nominated the Shire President and Deputy President as their voting delegates with the Chief Executive Officer as the proxy (proxy was not required).

Comment:

The 2018 Convention information brochures and registration form have not been received as yet but it is anticipated there will be presentations from Ministers and on current topics of interest and relevance to local government over the coming years.

Based on previous conventions there will be a number sessions that will have relevance to the Shire of Ravensthorpe.

The agenda for the Annual General Meeting has not been released as yet.

Council Policy G2 provides that all Councillors, the Chief Executive Officer, and partners are entitled to attend the annual convention with registration, accommodation and meal expenses met by Council.

In addition to the convention normal practice is to have a number of training courses available to attend – either before or after the convention itself.

Consultation:

N/A

Statutory Obligations:

N/A

Policy Implications:

Council Policy G2 refers to attendance at the Annual Local Government Work Convention.

Budget / Financial Implications:

Allowance is made in the budget each year for Councillors and the Chief Executive Officer to attend this event.

Strategic Implications:

As well as the information gained from the speakers there is the opportunity for Councillors to network with Councillors and Staff from Local government across the state.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION	ITEM 10.4.4
That Council nominate Councillors _____ and _____ as their voting delegates to the 2018 Annual General Meeting and Councillors _____ and _____ as proxy delegates.	

10.4.5 NATIONAL GENERAL ASSEMBLY**File Ref:****Applicant:****Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 9 April, 2018**Author:** Ian Fitzgerald – Chief Executive Officer**Authorising Officer:** Not applicable**Attachments:** Nil

Summary:

The 2018 National General Assembly hosted by the Australian Local Government Association is due to be held in Canberra from 17-20 June 2018 – noting this clashes with the Council Forum Workshop meeting scheduled for Monday 18th June. The Council meeting is scheduled for Thursday 21st June.

This report recommends two representatives attend the conference.

Background:

Council has previously sent delegates who have reported back to Council the benefits of attending.

Comment:

This year the conference will run under the theme “Australia’s Future – Make it Local.” The conference will be held from Monday 18th June to Wednesday 20th June. In addition on Sunday the 17th a Regional Cooperation and Development Forum with a theme of “Collaboration – A Catalyst for Success” will be held. The Shire President and Chief Executive Officer attended this forum last year and found that it was not of much relevance as in previous years.

The Prime Minister and Leader of the Opposition are listed as speakers as is the Federal Minister for Local Government.

Topics listed for discussion include:

- The Australian Political Landscape
- Gender Diversity in Local Government
- Balancing Innovation and the Public Interest
- Population and the Policy Imperative – Bernard Salt

- Building Tomorrow's Communities
- Local Government and the Federal Election
- How to Create Resilient Communities

A number of these topics are very relevant and with a federal election looming it will be an opportunity to hear and discuss the future role seen for local government and importantly the financial and program support that will be provided from the federal government. In addition, there would be an opportunity to arrange meetings with Ministers and their staff to discuss issues of concern to our community including aged care and our on-going flood recovery program.

Consultation:

Nil

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

The cost per delegate to attend including registration fees flights and accommodation will be approximately \$3,000 (based on prices available at time of preparing this report) but will be subject on available flights and accommodation at the time of booking.

There is provision in the current budget for this expenditure that would allow for up to 3 delegates to attend the conference.

Strategic Implications:

Attendance at the conference will give the delegate to hear firsthand proposed changes in support or programs that may affect local government under the re-elected government especially considering the tight financial position both the federal and state governments are currently in. There will also be the opportunity to meet with our federal members of parliament and local government colleagues from across Australia.

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION

ITEM 10.4.5

That Council nominate Councillor _____ and the Chief Executive Officer to attend the 2018 National General Assembly and the Regional Cooperation and Development Forum in Canberra 18 -20 June 2018.

10.4.6 DELEGATIONS REGISTER

File Ref:	Delegation Register
Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	10 April 2018
Author:	Ian Fitzgerald – Chief Executive Officer
Authorising Officer:	Not applicable
Attachments:	Yes -Copy of Delegations Register

Summary:

The purpose of this report is for Council to review existing delegations to the Chief Executive Officer, consider new delegations and approve the Delegated Authority Register.

Background:

To assist in the effective administration of the Shire, Council has granted various delegations. Delegations made under the Local Government Act can only be made to the Chief Executive Officer or Council Committees. Where appropriate, the Chief Executive Officer on delegates to other officers.

Delegations under other legislation are made directly to the officer concerned.

Council last reviewed delegations in February, 2017.

The Chief Executive Officer exercises the delegated authority in accordance with the Delegated Authority Register and Council policies.

Comment:

The Chief Executive Officer has reviewed the current Delegated Authority Register and recommends adoption of the register as presented.

The Delegations Register has been prepared in the same format this year as in past years. Delegations to other officers are clearly identified for ease of both Councillors and staff use.

Councillors will also note that the authority to issue purchase orders and the officer's delegated limit are clearly identified.

Under the Town Planning Scheme Council can only delegate to the Chief Executive Officer, the Chief Executive Officer can on delegate to another employee however as

the planning services are contracted out duties and powers cannot be on delegated. The planners from the Shire of Esperance have provided input into this section of the Delegation Register presented.

Consultation:

Contract Town Planner

Contract Health/Building Officer

Statutory Obligations:

Section 5.42 of the Local Government Act 1995 gives power to a Council to delegate to the Chief Executive Officer the exercise of its powers and functions; prescribes those functions and powers which cannot be delegated; allows for a Chief Executive Officer to further delegate to an employee and states that the Chief Executive Officer is to keep a register of delegations. The delegations are to be reviewed at least once each financial year by the Council and the person exercising a delegated power is to keep appropriate records.

Policy Implications:

Where a Policy exists for an activity/function that has been delegated the Chief Executive Officer is to adhere to that policy.

Budget / Financial Implications:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Absolute majority

OFFICER RECOMMENDATION

ITEM 10.4.6

That Council adopts the 2018 Delegations Register as presented.

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

12.1 ELECTED MEMBERS

12.2 OFFICERS

13. MATTERS BEHIND CLOSED DOORS

14. CLOSURE OF MEETING