

# Notice of Meeting



65 Morgans Street, Ravensthorpe  
Western Australia 6346  
Telephone: (08) 9839 0000  
Facsimile: (08) 9838 1282  
[shire@ravensthorpe.wa.gov.au](mailto:shire@ravensthorpe.wa.gov.au)

Dear Elected Member

The next Ordinary meeting of the Shire of Ravensthorpe will be held on Tuesday, 19 April 2022 in the Council Chambers, Ravensthorpe Recreation Centre commencing at 6.00pm.

## Schedule

6.00pm Ordinary Council Meeting

Matthew Bird  
Chief Executive Officer

14 April 2022

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Ravensthorpe in respect of the application.

## AGENDA

Shire of Ravensthorpe  
Ordinary Council Meeting  
19 April 2022

## MISSION STATEMENT

*To Grow Our Community through the provision of leadership, services and infrastructure.*

# **DISCLAIMER**

## **INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS**

### **Please Note:**

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

### **Meeting Procedures:**

1. All Council meetings are open to the public, except for matter raised by Council under "confidential items".
2. Members of the public may ask a question at an ordinary Council Meeting under "public question time".
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceeding, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council's standing orders, policies and decision of the Shire of Ravensthorpe.

### **Council Meeting Information:**

Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report back to Council.

Generally, all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters under "confidential items". On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the *Local Government Act 1995* to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the presiding member.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and the response is included in the meeting minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next ordinary meeting of Council.

Councillors may from time to time have an interest in a matter before Council which may be required to be declared. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the presiding member of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the *Local Government Act 1995*, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by a Shire Officer. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Friday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available at the Shire of Ravensthorpe Office and on the Shire website seventy-two (72) hours prior to the meeting and the public are invited to view a copy at the Shire Office.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 2).

Public Inspection of Unconfirmed Minutes (Regulation 13).

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Ravensthorpe Office and the Shire of Ravensthorpe website within ten (10) working days after the Meeting.



**Matthew Bird**  
**Chief Executive Officer**

# SHIRE OF RAVENSTHORPE

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers, Ravensthorpe Recreation Centre on Tuesday, 19 April 2022 – commencing at 6.00pm.

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**1. Declaration of Opening / Announcements of Visitors**

The Presiding Member to declare the meeting open.

**2. Attendance / Apologies / Approved Leave of Absence**

COUNCILLORS:      Cr Keith Dunlop      (Shire President)  
                         Cr Sue Leighton      (Deputy Shire President)  
                         Cr Julia Bell  
                         Cr Rachel Livingston  
                         Cr Thomas Major  
                         Cr Mark Mudie  
                         Cr Graham Richardson

STAFF:                Matthew Bird              (Chief Executive Officer)  
                         Les Mainwaring          (Director Corporate and Community Services)  
                         Neville Binning          (Acting Director Technical Services)  
                         Natalie Bell              (Project Manager)  
                         Portia Chambers          (Executive Assistant)

APOLOGIES:

ON LEAVE OF ABSENCE: Nil.

ABSENT:

MEMBER OF THE PUBLIC:

**3. Applications for Leave of Absence**

**4. Response to Previous Public Questions Taken on Notice**

Nil.

**5. Public Question Time**

**6. Petitions / Deputations / Presentations / Submissions**

Nil.

**7. Disclosures of Interest**

**8. Confirmation of Minutes of Previous Meetings**

**8.1 Ordinary Council Meeting Minutes 15 March 2022  
(Attachment Grey)**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Minutes of the Ordinary Meeting of Council held in Council Chambers, Hopetoun Community Centre on Tuesday, 15 March 2022 be confirmed as true and correct.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

**9. Announcements by the Presiding Member**

## **10 Office of the Chief Executive Officer**

### **10.1 Policy for Laptop-Tablet Usage Councillors and Staff**

<b>File Reference:</b>	<b>CM.PO.1</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Acting Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>4 February 2022</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Draft – G24 – Laptop-Tablet Usage Councillors and Staff (Attachment Orange)</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

To consider a draft Council Policy to establish protocols for the Shire providing access to and usage of tablet electronic devices (iPads/Tablets). iPads/tablets are the preferred mechanism for delivery of the Council's Minutes and Agenda and other Council related documents.

#### **Background:**

This policy has been drafted to capture the provision, use, replacement and support of digital tablet and laptop devices for Councillors and Staff. The fundamental underpinning of this policy is to ensure that advice and information is available to Council with the timely delivery of Agendas electronically to ensure informed and timely decisions can be made.

The proposed policy outlines the responsibilities of both the Shire, Councillors and staff in respect to digital devices, the circumstances for replacement of the device, the level of support and training for the device and relevant business applications and the disposal of decommissioned devices.

#### **Comment:**

By taking steps towards a sustainable and climate conscious community, the Shire acknowledges the benefits of moving towards a paperless process for the dissemination of information. Having moved to a more accepted digital framework through the course of the current pandemic, and in an effort to make the organisation operationally more efficient, effective and safe for our staff, this small change sees some very large and tangible advantages. Not only will this save hours of time in human resources, it will also save on paper, printing and fuel, and allow our staff better use of their valuable time. The added benefits of maintaining business continuity through emergencies and improving the ICT for our Shire are also important factors.

#### **Consultation:**

Executive Team.

#### **Statutory Environment:**

- Section 2.7 of the *Local Government Act 1995* states that it is the role of Council to determine the local government's policies.
- Section 5.41 of the *Local Government Act 1995* notes that one of the CEO's functions is to ensure that advice and information is available to Council so that informed decisions can be made.

#### **Policy Implications:**

Inclusion into the current endorsed Policy Manual.

**Financial Implications:**

The provision and support of digital tablet devices for Councillors and Staff is provided through the existing Council budget lines.

**Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** There is a significant impact on environmental factors moving away from a paper based information delivery system.
- **Economic:** A saving on human resources, paper, printing and fuel. Annual budget consideration for support of digital table devices.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

Risk	(2) Low
Risk Likelihood (based on history and with existing controls)	(2) Low
Risk Impact / Consequence	(2) Low
Risk Rating (Prior to Treatment or Control)	(2) Low
Principal Risk Theme	(2) Low
Risk Action Plan (Controls or Treatment Proposed)	(2) Low

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Absolute majority.

**The Council adopt the draft Policy “G24 – Laptop-Tablet Usage Councillors and Staff” as presented.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_



## **11. Directorate Corporate and Community Services**

### **11.1 Monthly Financial Report – 31 March 2022**

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Nil</b>
<b>Author:</b>	<b>Senior Finance Officer</b>
<b>Authorising Officer</b>	<b>Director Corporate and Community Services</b>
<b>Date:</b>	<b>11 April 2022</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Monthly Financial Reports for March 2022 (Attachment Yellow)</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

#### **Background:**

Council is requested to review the March 2022 Monthly Financial Reports.

#### **Comment:**

The March 2022 Monthly Financial Reports are presented for review.

#### **Consultation:**

Chief Executive Officer.

#### **Statutory Environment:**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

#### **Policy Implications:**

Nil.

#### **Financial Implications:**

All expenditure has been approved via adoption of the 2021/22 Annual Budget, or resulting from a Council Motion for a budget amendment.

#### **Strategic Implications:**

##### **Strategic Community Plan 2014 – 2024**

Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability & compliance.

#### **Sustainability Implications:**

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Simple Majority.

**Recommendation:**

**That Council receive the 31 March 2022 Monthly Financial Reports as presented.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

**11.2 Schedule of Account Payments – March 2022**

**File Reference:** GR.ME.8  
**Location:** Shire of Ravensthorpe  
**Applicant:** Shire of Ravensthorpe  
**Author:** Finance Officer  
**Authorising Officer:** Director Corporate and Community Services  
**Date:** 7 April 2022  
**Disclosure of Interest:** Nil  
**Attachments:** Schedule of Payments to 31 March 2022 – Attachment A  
Credit Card Transactions to 1 March 2022 – Attachment B  
Creditors List of Accounts Paid March 2022 – Attachment C  
(Attachment Red)  
**Previous Reference:** Nil

**Summary:**

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

**Background:**

Period 01/03/2022 – 31/03/2022

**2021/2022**

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	9,263	891,041	66,300	17,747	0	984,351	334,350
Aug	10,872	1,244,379	154,795	9,740	0	1,419,785	311,991
Sep	5,146	384,151	86,718	10,136	0	486,151	316,212
Oct	8,906	1,293,209	54,405	6,740	0	1,363,289	324,782
Nov	4,730	1,107,352	62,925	9,057	0	1,184,065	318,387
Dec	8,620	951,403	47,297	7,579	0	1,014,899	432,093
Jan	4,727	637,419	49,806	7,628	0	699,579	296,694
Feb	8,794	678,595	343,599	7,340	0	1,038,327	327,345
Mar	6,661	1,180,524	148,074	7,283	0	1,342,542	319,160
Apr							
May							
Jun							
<b>Total</b>	<b>67,718</b>	<b>8,368,072</b>	<b>1,013,920</b>	<b>83,279</b>	<b>0</b>	<b>9,532,989</b>	<b>2,981,015</b>
<b>20/21</b>	<b>219,357</b>	<b>8,442,181</b>	<b>965,406</b>	<b>135,103</b>	<b>0</b>	<b>9,762,047</b>	<b>3,790,863</b>
<b>19/20</b>	<b>197,977</b>	<b>8,450,678</b>	<b>997,212</b>	<b>102,791</b>	<b>6,319</b>	<b>9,754,977</b>	<b>3,174,082</b>
<b>18/19</b>	<b>147,967</b>	<b>21,298,438</b>	<b>1,329,904</b>	<b>70,241</b>	<b>13,590</b>	<b>22,860,140</b>	<b>2,219,053</b>
<b>17/18</b>	<b>327,905</b>	<b>18,507,404</b>	<b>209,587</b>	<b>65,010</b>	<b>317,445</b>	<b>19,427,351</b>	<b>2,601,283</b>

**Comment:**

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

**Consultation:**

Senior Finance Officer.

**Statutory Environment:**

Regulation 13 (1) – (3) of the *Local Government (Financial Management) Regulations*

**Policy Implications:**

Nil.

**Financial Implications:**

This item address Council’s expenditure from Trust and Municipal funds which have been paid under delegated authority.

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
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Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**  
Simple Majority.

**Recommendation:**

**That Council endorse:**

**Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of March 2022 be noted.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

## **12. Directorate of Technical Services**

### **12.1 Planning Application P22-02 – Proposed Single Dwelling, Retaining Walls and Associated Works at Lot 68 (19) Templetonia Drive, Hopetoun**

<b>File Reference:</b>	<b>P22-02</b>
<b>Location:</b>	<b>Lot 68 (19) Templetonia Drive, Hopetoun</b>
<b>Applicant:</b>	<b>CBH Architects on behalf of G M &amp; H M Laycock</b>
<b>Author:</b>	<b>Planning Officer Consultant – Shire of Ravensthorpe</b>
<b>Authorising Officer</b>	<b>Planning Manager Consultant – Shire of Ravensthorpe</b>
<b>Date:</b>	<b>11 April 2022</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Attachment A: Plans</b> <b>Attachment B: Applicants Justification</b> <b>(Attachment Green)</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### **Summary:**

For Council to consider Development Application P22-02 for a Single House, Retaining Walls and associated works at Lot 68 (19) Templetonia Drive, Hopetoun.

#### **Background:**

Shire of Ravensthorpe received Development Application P22-02 for a Single House, Retaining Walls and associated works at Lot 68 (19) Templetonia Drive, Hopetoun on 3 February 2022.

The application was subsequently advertised to the adjoining landowners for 21 days between 4 February 2022 and 25 February 2022 for multiple variations to the side setback and overlooking criteria of the *Residential Design Codes*. An extension of time to 11 March 2022 was requested and granted to one of the adjoining landowners. Two objections were received as a result.

The text of the objection (with identifying details removed) was subsequently provided to the applicant, who provided amended plans, a letter of justification and who requested that the application be put to Council for determination.

#### **Comment:**

#### **Background:**

Lot 68 (19) Templetonia Drive, Hopetoun is zoned Residential R10/20 with a lot size of 673 square metres. The property is currently undeveloped.

#### **Assessment:**

The variations proposed to the Deemed-to-Comply criteria of the *Residential Design Codes* are in regards to the building height, side boundary setback, and the overlooking and privacy criteria.

A 6.6 metre side boundary setback applies to the proposed dwelling to the north-western boundary. A 1.95 metre setback is proposed to the north-western side boundary. A 3.6 metre side boundary applies to the proposed dwelling to the south-eastern boundary, with a 1.5 metre setback proposed.

A 6 metre cone of vision setback applies for major openings to Living and Dining Rooms where the floor level is more than 0.5 metres above natural ground level. In this instance a setback of 3.553 metres is proposed to the south-eastern neighbour, and a 3.57 metre setback is proposed to the north-western neighbour.

A 7.5 metre cone of vision setback applies for unenclosed outdoor habitable areas, such as the proposed balcony, where the floor level is more than 0.5 metres above natural ground level. In this instance a setback of 1.509 metres is proposed to the south-eastern neighbour, and a 1.95 metre setback is proposed to the north-western neighbour.

A 9.072 metre building height is also proposed where 8 metres is permitted under Local Planning Scheme No. 6. Originally a building height of 9.329 metres was proposed, however the applicant reduced the building height by 0.257mm as a result of the objections received.

While the original plans resulted in variations to overshadowing criteria, the amended plans provided on 25 March 2022 comply with the overshadowing criteria under the *Residential Design Codes* due to the reduction in building height.

Planning Officers acknowledge that the proposed building will cause issues for both adjoining property owners, particularly in terms of overlooking and privacy. The applicant has also provided their own justification for the proposed development. With Council having approved a single house of similar size, scale and variations on Lot 73 (29) Templetonia Drive at the Ordinary Council Meeting held in March 2021 which sets a precedent for acceptable development in the area, as such it is the recommendation of Planning Officers that the proposal should be approved subject to conditions.

#### **Response to Applicants Justification:**

In regards to the applicants response to the objections, the applicant is correct in stating that due to the design of the property on Lot 69 (21) Templetonia Drive, that impact from privacy and overlooking should be minimal due to the position of a driveway and carport on the land adjoining the proposed development. It is acknowledged that it is not possible to determine privacy and overlooking impacts on Lot 67 (17) Templetonia due to that property currently being undeveloped. Potential use of the land subject to overlooking as a garden would see impact determined by the type of plants and activities proposed to occur. As an example, use of screening plants by the owner of Lot 67 (17) Templetonia would see a reduction in impact from overlooking, while use of the land as a swimming pool would increase impact from overlooking.

It is also noted that overshadowing under the Residential Design Codes is only considered at 12 Noon on 21 June, which results in overshadowing only affecting the property to the south-east (as the shadows at this time and date only extend to directly to the south). That the applicant has amended the plans to comply with the overshadowing criteria of the Residential Design Codes, means that objections on the grounds of overshadowing are no longer relevant.

The applicant is correct in stating that precedent has been set for height variations being approved previously on similar sites.

#### **Consultation:**

The application was advertised to the adjoining landowners for 21 days between 4 February 2022 and 25 February 2022 for variations to the maximum building height, side setbacks, overlooking and privacy criteria and overshadowing criteria of the *Residential Design Codes*. Two objections were received as a result.

The grounds of objection are as follows:

Objection:	Planning Comments:
Building height	Noted. Planning Officers acknowledge that the height of the proposed building, particularly when combined with the reduced setbacks, will impact on the streetscape and

	on the adjoining neighbours through impact on visual amenity.
The proposal reduces access to sunlight during the winter	Noted. The original plans caused non-compliance with overshadowing requirements due to the height of the proposed building to the boundary and the topography between the two sites. With the reduction in building height provided on the amended plans, the proposal will comply with the maximum 25% overshadowing for properties zoned R25 or less under the <i>Residential Design Codes</i> . Planning Officers acknowledge that there will still be some impact on solar access.
Reduced Setbacks	Noted. Planning Officers acknowledge that the reduced setbacks, particularly combined with the height of the proposed building, will impact on the streetscape and on the adjoining neighbours through impact on visual amenity and building bulk.
Privacy and Overlooking	Noted. Planning Officers acknowledge that there will be some impact on privacy and overlooking on the adjoining properties. It is difficult to ascertain the full degree of this impact as the proposed dwelling overlooks a driveway and carport to the north-west, and a vacant property to the south-east.

**Statutory Environment:**

Local Planning Scheme No. 6

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any planning decision.

It should also be noted that pursuant to Section 211(1) of the *Planning and Development Act 2005*, a person aggrieved by the failure of a local government to enforce or implement effectively the observance of a local planning scheme may make representation to the Minister. If the Minister considers it appropriate to do so, representation may be referred to the State Administrative Tribunal for its report and recommendation. Following subsequent actions and recommendation by the SAT the Minister may order the local government to do all things considered necessary for enforcing the observance of the Scheme or any provisions of the Scheme.

**Policy Implications:**

None.

**Financial Implications:**

Application fees totalling \$855.94 were received as part of this application.

**Strategic Implications:**

Nil.



**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Simple Majority.

**Recommendation:**

**That Development Application P22-02 for a Single Dwelling, Retaining Walls and associated works at Lot 68 (19) Templetonia Drive, Hopetoun be approved subject to the following conditions:**

1. Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application.
2. The land and buildings the subject of this approval shall be used for the purposes of Dwelling only and for no other purpose unless otherwise approved in accordance with the provisions of Local Planning Scheme No. 6 (refer below definition as extracted from the Residential Design Codes).

- **Dwelling – A building or portion of a building being used, adapted, or designed or intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family.**
3. **During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).**
  4. **All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Ravensthorpe.**
  5. **Vehicle parking, manoeuvring and circulation areas shall be suitably constructed, sealed (two coat, asphalt, concrete or brickpavers), drained and thereafter maintained.**
  6. **A minimum of two (2) car parking bays are to be provided on-site in accordance with the requirements of Australian Standard AS2890.1:2004 Parking Facilities – Off-street Car Parking.**
  7. **The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Ravensthorpe.**
  8. **The approved development must be connected to a reticulated water supply provided by a licensed water provider.**
  9. **Before the approved development is occupied, the property must be connected to the mains sewer for the Hopetoun Townsite to the satisfaction of the Shire of Ravensthorpe (Health Services).**
  10. **The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.**
  11. **The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Ravensthorpe is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and manner directed by the Shire of Ravensthorpe.**
  12. **All fencing shall be in accordance with Shire of Ravensthorpe Local Planning Policy: Fencing.**
  13. **The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.**
  14. **Earthworks are to be in accordance with AS 3798 Guidelines on earthworks for commercial and residential developments.**
  15. **All retaining walls, earthworks and/or associated drainage shall be undertaken in accordance plans and specifications certified by a qualified Engineer as being consistent with standard engineering practices, as approved by the Shire of Ravensthorpe (Building Services/Asset Management Division).**

**And the following advice notes:**

1. **THIS IS NOT A BUILDING PERMIT. An application for a building permit is required to be submitted and approved by the Shire of Ravensthorpe prior to any works commencing on-site.**

2. The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.
3. It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
4. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Ravensthorpe will take no responsibility for incorrectly located buildings.
5. The Department of Water and Environment Regulation has prepared dust control guidelines for development sites, which outline the procedures for the preparation of dust management plans. Further information on the guidelines can be obtained from the Department of Water and Environment and Regulation's website [www.dwer.wa.gov.au](http://www.dwer.wa.gov.au) under air quality publications.
6. The approved development is required to comply with the following legislation (as amended from time to time):
  - *Health (Miscellaneous Provisions) Act 1911*
  - *Sewerage (Lighting, Ventilation & Construction) Regulations 1971*
  - *Health Act (Laundries and Bathrooms) Regulations 1971*
7. The Shire of Ravensthorpe strongly encourages the use of screening and screening devices to reduce impact on privacy for adjoining landowners for any outdoor living area or major opening greater than 1 square metre where the floor level is more than 0.5 metres above natural ground level.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

## 12.2 Planning Application P22-13 – Proposed Outbuilding (Shed) at Lot 97 (71) Esplanade, Hopetoun

**File Reference:** P22-13  
**Location:** Lot 97 (71) Esplanade, Hopetoun  
**Applicant:** K Bennett on behalf of V M Bennett  
**Author:** Planning Officer Consultant – Shire of Ravensthorpe  
**Authorising Officer:** Planning Manager Consultant – Shire of Ravensthorpe  
**Date:** 11 April 2022  
**Disclosure of Interest:** Nil  
**Attachments:** Attachment A: Plans (Attachment Brown)  
**Previous Reference:** N/A

### Summary:

For Council to consider Development Application P22-13 for an Outbuilding (Shed) at Lot 97 (71) Esplanade, Hopetoun.

### Background:

Shire of Ravensthorpe received Development Application P22-13 for an Outbuilding (Shed) at Lot 97 (71) Esplanade, Hopetoun on 6 April 2022.

Further information was subsequently required to satisfy requirement for a site plan and the applicant was requested to seek a non-objection from the adjoining landowner to the north-east to satisfy advertising requirements. Information was provided which enabled planning officers to generate a site plan to the satisfaction of the applicant on 7 April 2022.

Due to a number of variations to the provisions of the *Residential Design Codes* and Local Planning Policy: Outbuildings (including side setback, maximum site area for Outbuildings, wall and ridge height for Outbuildings), the applicant was advised to seek non-objections from the adjoining landowners prior to lodging the application. Non-objections from the landowner to the south-west and the landowner behind the property on the other side of the laneway were provided with the application. The applicant was also requested to seek a non-objection from the landowner to the north-east, as per standard practice for applications including oversized Outbuildings which was subsequently obtained and provided to the Shire of Ravensthorpe.

As per the provisions of Local Planning Policy: Outbuildings, as a variation is proposed to the provisions of Local Planning Policy: Outbuildings the application is to be determined by Council.

### Comment:

#### Background:

Lot 97 (71) Esplanade, Hopetoun is zoned Mixed Use with a lot size of 1012 square metres. The property is developed as a single dwelling with an accompanying Outbuilding (Shed). The existing Outbuilding (Shed) is to be demolished as per a demolition license submitted at the same time as the Application for Development Approval for the proposed new Outbuilding.

#### Assessment:

The only variation to the *Residential Design Codes* are in regards to side setback, with a 1.5 metre side setback being the standard requirement for a wall of 12.05 metres in length and 4.211 metres in height and the applicant proposing a nil (on the boundary) setback.

Multiple variations are proposed to Local Planning Policy: Outbuildings. The proposal calls for an Outbuilding (Shed) with dimensions 9.01 by 12.05 metres for a total size of 108.57 square metres with a maximum of 60 square metres permitted for Outbuildings in the Mixed Use zone. The proposal also calls for a wall height of 4.211 metres and a ridge height of 5.0 metres, where a maximum wall height of 2.4 metres and a maximum ridge height of 3.9 metres applies.

As per the provisions of Local Planning Policy: Outbuildings, Council is to have regard for matters such as;

1. The visibility of the proposed outbuilding(s) as viewed from a street, public space or neighbouring property;
2. The need for removal of any native vegetation or major trees;
3. Comments from affected neighbours/landowners;
4. Preservation of useable on site open space areas;
5. The ability for the outbuilding(s) to be screened by existing or proposed landscaping;
6. Whether support for the application will set an undesirable precedent for similar sized surrounding lots;
7. The impact of the development on streetscape and the character of the area;
8. The objectives of the zone;
9. All relevant general matters as set out in Clause 67 of the Deemed Provisions (set out in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2); and
10. Any other matter considered relevant by the Council.

In regards to these criteria, Planning Officers advise the following:

1. While the Outbuilding will be visible from the street from certain angles, the size of the Outbuilding will not be detrimental to the visual amenity in the locality or to adjoining landowners;
2. The site is predominantly cleared and as such there is negligible need/requirement to remove native vegetation or major trees;
3. The adjoining landowners provided written non-objections to the applicant which were then provided to the Shire of Ravensthorpe;
4. There will still be sufficient open space to comply with *Residential Design Codes* criteria for provision of open space on a Residential zoned properties;
5. The proposed location, combined with existing development and landscaping on the site mean that the existing dwelling and landscaping may partially screen the Outbuilding from view;
6. The Outbuilding does not set an undesirable precedent;
7. The impact from the proposed Outbuilding on the streetscape and surrounding area will be reduced due to the position of the outbuilding, and it's position along a laneway lined with other Outbuildings.;
8. The proposed Outbuilding is compliant with the objectives of the Mixed Use zone;
9. The proposal is either compliant or proposes only a minor variation from the general matters set out in Clause 67 of the Deemed Provisions (set out in the Planning and Development (Local Planning Schemes) Regulations 2015;

The proposal is for a significant variation to the provisions of Local Planning Policy: Outbuilding. Impact on adjoining properties will be mitigated by the location of other outbuildings along the laneway, landscaping and vegetation to the north-east. The south-west will be the most impacted however the landowner in question has provided a written non-objection to the proposal. The size of the Outbuilding is out of character with other properties in the locality, however it is acknowledged that there is a demand for larger Outbuildings.

It is the position of Planning Officers that the proposal should be approved subject to conditions.

**Response to Applicants Justification:**

The applicant has not provided any justification for the large size of the Outbuilding.

**Consultation:**

The applicant approached the adjoining landowners and obtained non-objections from both adjoining landowners and the neighbour across the laneway directly to the rear, as such no further advertising was considered necessary by Planning Officers.

**Statutory Environment:**

Local Planning Scheme No. 6.

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any planning decision.

It should also be noted that pursuant to Section 211(1) of the *Planning and Development Act 2005*, a person aggrieved by the failure of a local government to enforce or implement effectively the observance of a local planning scheme may make representation to the Minister. If the Minister considers it appropriate to do so, representation may be referred to the State Administrative Tribunal for its report and recommendation. Following subsequent actions and recommendation by the SAT the Minister may order the local government to do all things considered necessary for enforcing the observance of the Scheme or any provisions of the Scheme.

**Policy Implications:**

None.

**Financial Implications:**

Application fees totalling \$147.00 were received as part of this application.

**Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Simple Majority.

**Recommendation:**

**That Development Application P22-13 for an Outbuilding (Shed) at Lot 97 (71) Esplanade, Hopetoun be approved subject to the following conditions:**

1. Development shall be carried out in full and fully implemented in accordance with the approved plans and details submitted with the planning application.
2. During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).
3. The approved outbuilding(s) shall be used for purposes incidental and ancillary to the enjoyment of the dwelling on the land only, and shall not be used for human habitation, commercial or industrial uses without the express written permission of the Shire of Ravensthorpe.
4. All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Ravensthorpe.
5. The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Ravensthorpe.
6. The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.
7. The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Ravensthorpe is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and manner directed by the Shire of Ravensthorpe.
8. All fencing shall be in accordance with Shire of Ravensthorpe Local Planning Policy: Fencing.

- 9. The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.**

**And the following advice notes:**

- 10. THIS IS NOT A BUILDING PERMIT. An application for a building permit is required to be submitted and approved by the Shire of Ravensthorpe prior to any works commencing on-site.**
- 11. The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.**
- 12. It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.**
- 13. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Ravensthorpe will take no responsibility for incorrectly located buildings.**
- 14. The Shire of Ravensthorpe strongly recommends that the vehicle parking, manoeuvring and circulation areas be suitably constructed, sealed (asphalt, concrete or brickpavers), drained and thereafter maintained to facilitate access to the property and Outbuilding (Shed).**
- 15. The Department of Water and Environment Regulation has prepared dust control guidelines for development sites, which outline the procedures for the preparation of dust management plans. Further information on the guidelines can be obtained from the Department of Water and Environment and Regulation's website [www.dwer.wa.gov.au](http://www.dwer.wa.gov.au) under air quality publications.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_



**13. Elected Members Motions of Which Previous Notice Has Been Given**

**14. New Business or Urgent Business Introduced by Decision of the Meeting**

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

**14.1 Elected Members**

**14.2 Officers**

**15. Matters Behind Closed Doors**

Nil.

## **16. Reports of Committees of Council**

- Audit Committee Full Council
- Bushfire Advisory Committee Member – Cr Major  
Deputy – Cr Mudie
- CEO Performance Review Committee Member – President  
Member – Deputy President  
Member – Cr Mudie

## **17. Reports of Council Delegates on External Committees**

- Great Southern Regional Road Group Delegate – Cr Mudie  
Proxy – Cr Major
- Local Emergency Management Committee (LEMC) Delegate – President  
Proxy – Deputy President
- Development Assessment Panel (DAP) Delegate – Cr Leighton  
Delegate – Cr Major  
Proxy – Mudie  
Proxy – Richardson
- Hopetoun Progress Association Delegate – Cr Richardson  
Proxy – Cr Dunlop
- Munglinup Community Group Delegate – Cr Leighton  
Proxy – Cr Livingston
- Community Liaison Committees Delegate – President  
Delegate – Deputy President  
Proxy – CEO  
Proxy – DCCS
- Hopetoun Community Resource Centre Delegate – Cr Leighton  
Proxy – Cr Richardson
- Ravensthorpe Community Resource Centre Delegate – Cr Livingston  
Proxy – Cr Bell
- South Coast WALGA Zone Delegate – President  
Proxy – Deputy President
- Fitzgerald River National Park Delegate – Cr Richardson  
Proxy – Cr Mudie
- Ravensthorpe Agricultural Initiative Network (RAIN) Delegate – Cr Major  
Proxy – Cr Mudie
- Fitzgerald Biosphere Implementation Group Delegate – Cr Leighton  
Proxy – Cr Bell

- Hopetoun Recreation Management (HDRA) Delegate – Cr Dunlop  
Proxy – Cr Richardson
- Ravensthorpe Historical Society Delegate – Cr Bell  
Proxy – Cr Major

## **18. Reports from Councillors**

### **Cr Keith Dunlop (President)**

### **Cr Sue Leighton**

### **Cr Julia Bell**

### **Cr Rachel Livingston**

### **Cr Thomas Major**

### **Cr Mark Mudie**

### **Cr Graham Richardson**

## **19. Closure of Meeting**

The Presiding Member to declare the meeting closed.



## SHIRE OF RAVENSTHORPE - QUESTIONS FROM THE PUBLIC

Name: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Meeting Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Council Agenda Item Number: \_\_\_\_\_

*If applicable-see below\**

Name of Organisation Representing: \_\_\_\_\_

*If applicable*

### QUESTION

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. A total of 15 Minutes is allotted to Public Question Time at Council Meetings. If submitting questions to the Council, they are to relate to the Agenda Item tabled at that meeting.

**Please Note:** Members of the public must be in attendance at the Council Meeting to which they have submitted a question(s) for response. If this is not the case, the question(s) will be treated as 'normal business correspondence' and the question / response will not appear in the Council Minutes.

**Please see Notes on Public Question Time on Pages 4 and 5 above**

\* **Council Meetings:** Questions are to relate to a matter affecting the Shire of Ravensthorpe.



## APPLICATION FOR LEAVE OF ABSENCE

**(Pursuant to Section 2.25 of the *Local Government Act 1995* (as amended))**

- (1) A council may, by resolution, grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect to more than 6 consecutive ordinary meetings of the Council without the approval of the Minister.
- (3) The granting of the leave is to be recorded in the minutes of the meeting.
- (4) A member who is absent without first obtaining leave of the Council throughout 3 consecutive ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the Council does not constitute absence from an ordinary meeting of Council –
  - (a) if no meeting of the Council at which a quorum is present is actually held on that day;  
or
  - (b) if the non-attendance occurs while –
    - (i) the member has ceased to act as a member after which written notice has been given to the member under Section 2.27 (3) and before written notice has been given to the member under Section 2.27 (5);
    - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending;  
or
    - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.

I, \_\_\_\_\_ hereby apply for Leave of Absence  
from the Ravensthorpe Shire Council from \_\_\_\_\_ to  
\_\_\_\_\_ for the purpose of \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



## WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

**NOTE: USE ONE FORM PER DECLARATION**

(1) I, \_\_\_\_\_  
wish to declare an interest in the following item to be considered by council at its meeting to be held on

(2) \_\_\_\_\_

(3) Agenda item \_\_\_\_\_

(4) The type of interest I wish to declare is;

- Financial pursuant to Sections 5.60A of the *Local Government Act 1995*.
- Proximity pursuant to Section 5.60B of the *Local Government Act 1995*.
- Indirect Financial pursuant to Section 5.61 of the *Local Government Act 1995*.
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007.

(5) The nature of my interest is

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(6) The extent of my interest is

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

DECLARATION BY:

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

RECEIVED BY:

\_\_\_\_\_

Chief Executive Officer

\_\_\_\_\_

Date

- (1) Insert your name.
- (2) Insert the date of the Council Meeting at which the item is to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box to indicate the type of interest.
- (5) Describe the nature of your interest.
- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act).

## **DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY**

### ***Financial pursuant to Sections 5.60A of the Local Government Act 1995***

#### **5.60A – Financial Interest**

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

*[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]*

### ***Proximity pursuant to Section 5.60B of the Local government Act 1995***

#### **5.60B – Proximity Interest**

- (1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
  - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
  - (b). a proposed change to zoning or use of land that adjoins that person's land; or
  - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.
  
- (2). In this section, land ("**the proposal land**") adjoins a person's land if –
  - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
  - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
  - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.
  
- (3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

*[Section 5.60B inserted by No 64 of 1998 s. 30.]*

### ***Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995***

#### **5.61 – Indirect financial interest**

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

### ***Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007***

#### **11 – Disclosure of interest**

- (1). In this regulation –  
Interest means an interest that could, or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship friendship or membership of an association.

- (2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose nature of the interest –
  - (a). in a written notice given to the CEO before the meeting;  
or
  - (b). at the meeting immediately before the matter is discussed.
- (3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4). Sub-regulation (2) does not apply if –
  - (a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or
  - (b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.
- (5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
  - (a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
  - (b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6). If –
  - (a). Under sub-regulation (2)(b) or (4)(b) a person's interest in a matter is disclosed at a meeting; or
  - (b). Under sub-regulation (5) (b) notice of a person's interest in a matter is brought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

***Describe the extent of your interest (If seeking to participate in the matter under the s.5.68 of the act)***

**5.68 – Councils and committees may allow members disclosing interests to participate etc. in meetings**

- (1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter
  - (a). may allow the disclosing member to be present during any discussion or decision making procedure relating to the matter; and
  - (b). may allow , to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision making procedures relating to the matter if –
    - (i) the disclosing member also discloses the extent of the interest; and
    - (ii) those members decide that the interest –
      - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter;  
or
      - (II) is common to a significant number of electors or ratepayers.



- (2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3). This sections does not prevent the disclosing member from discussing, or participating in the decision making process on, the question on whether an application should be made to the Minister under section 5.69.

## Shire of Ravensthorpe



# Notice of Ordinary Council Meeting

## 2022 Scheduled Meeting Dates

In accordance with the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996* Reg 12 (2) and Delegated Authority 1.2.34 it is, hereby notified that as from January 2022 to December 2022, Ordinary Council meetings of the Shire of Ravensthorpe will be held as follows:

DATE		LOCATION	TIME
January 2022	No meetings Scheduled		
15 February 2022	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
15 March 2022	Council Meeting	Hopetoun Council Chambers	6.00pm
19 April 2022	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
17 May 2022	Council Meeting	Hopetoun Council Chambers	6.00pm
21 June 2022	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
19 July 2022	Council Meeting	Munglinup Community Centre	6.00pm
16 August 2022	Council Meeting	Hopetoun Council Chambers	6.00pm
20 September 2022	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
18 October 2022	Council Meeting	Hopetoun Council Chambers	6.00pm
15 November 2022	Council Meeting	Ravensthorpe Recreation Centre	6.00pm
13 December 2022	Council Meeting	Hopetoun Council Chambers	6.00pm



# **ATTACHMENTS**

**Ordinary Council Meeting**

**Tuesday**

**19 March 2022**

**6.00pm**

**Council Chambers**

**Ravensthorpe Recreation Centre**

# ATTACHMENT



# **MINUTES**

**Ordinary Council Meeting**

**Tuesday, 15 March 2022**

**Commencing at 6.03pm**

**Council Chambers**

**Hopetoun Community Centre**

# SHIRE OF RAVENSTHORPE

Minutes for the Ordinary Meeting of Council held in the Council Chambers, Hopetoun Community Centre on Tuesday 15 March 2022 – commencing at 6.03pm.

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### **1. Declaration of Opening / Announcements of Visitors**

The Presiding Member declared the meeting open 6.03pm.

### **2. Attendance / Apologies / Approved Leave of Absence**

COUNCILLORS: Cr Keith Dunlop (Shire President)  
Cr Sue Leighton (Deputy Shire President)  
Cr Julia Bell  
Cr Rachel Livingston  
Cr Thomas Major  
Cr Graham Richardson

STAFF: Gary Clark (Acting Chief Executive Officer)  
Les Mainwaring (Director Corporate and Community Services)  
Neville Binning (Acting Director Technical Services)  
Natalie Bell (Project Manager)  
Portia Chambers (Executive Assistant)

APOLOGIES: Graham Steel (Director Technical Services)

ON LEAVE OF ABSENCE:  
Cr Mark Mudie

ABSENT: Nil

MEMBER OF THE PUBLIC:  
Nil

### **3. Applications for Leave of Absence**

Nil

### **4. Response to Previous Public Questions Taken on Notice**

#### **Kaye Pearson – Ravensthorpe**

Q1: Do you think the mandates are going to kill off the community of 1500 people? Do you think the Shire with this land mass with a population of only 1500 people will cope with the types of mandates that are being thrown at us? That includes voluntary services, staff and businesses.

A1: The COVID – 19 State of Emergency was declared under the Emergency Management Act. Declarations have also been made under the Public Health Act. The Commissioner of WA Police, Chis Dawson, makes directions, under those declarations, in the interests of public health and safety. The Shire is required, by both laws, to comply with the directions. Speculation as to what might happen as a result of the directions is not an effective use of time and resources. Those resources are better spent planning for the

impact of the pandemic on the Shire's capacity to continue providing services to the community.

### **Steven Ball – Ravensthorpe**

Q1. The doctors (sic) vehicle provided by the Shire was or is being driven by Rachel Livingston as the Manager of the Facilities. Does she have written approved by the Shire to use this vehicle and is it covered under the Shire insurance.

A1. The Shire has a contract with Livingston Medical to provide medical services to the Ravensthorpe district. The contract was negotiated by the Shire and approved by Council to achieve best value for the community and retain the excellent services of Livingston Medical. The community can be assured that the use of the assets provided by the Shire is in compliance with the terms of the contract.

The most recent community perceptions survey rated the medical services as both highly valued and high quality. It also rated medical services as the most important factor in making the Shire an ideal place to live. The statistics provided to the Shire by Dr Livingston evidence the significant improvement in health outcomes for the district over the last six years. There is no doubt that this community is very fortunate to have Livingston Medical in the Shire and the majority of the community clearly agree with that statement.

It is alarming that a small element in this community would threaten this service. Questions at Council meetings, face to face discussions in the community and social media commentary all appear to be aimed at damaging the reputation of the Doctor and his wife. If this behaviour continues it could cost the community significantly.

Why would anyone remain in a community where they are made to feel unwelcome? Attracting a replacement medical service to this Shire would be costly and it would be unlikely to be as good as we currently enjoy. We would also risk having a significant service gap while we try to recruit a new replacement service provider.

Whatever the motivations of Mr Ball, and those that support him, they should not take priority over the wellbeing of the community.

Q2. As this vehicle is only for use for Shire medical facilities, has either Rachel or Dr Livingston used said vehicle to travel to other medical facilities now operated by Dr Livingston? If they have who has paid for this fuel and maintenance costs.

A2. See the answer to question one.

Q3. As Rachel Livingston drives the provided vehicle and Dr Livingston has driven by (sic) of his private cars to work. Has the Shire had to pay any costs at all associated with these privately owner (sic) vehicles.

A3. See the answer to question one.

### **5. Public Question Time**

Nil

### **6. Petitions / Deputations / Presentations / Submissions**

Nil.



**7. Disclosures of Interest**

Nil.

**8. Confirmation of Minutes of Previous Meetings**

**8.1 Ordinary Council Meeting Minutes 15 February 2022  
(Attachment Grey)**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

**Moved: Cr Richardson**

**Seconded: Cr Major**

**Res: 8/22**

**Decision:**

**That the Minutes of the Ordinary Meeting of Council held in Council Chambers, Hopetoun Community Centre on 15 February 2022 be confirmed as true and correct.**

**Voting Requirements: Simple Majority**

**Carried: 6/0**

**9. Announcements by the Presiding Member**

Cr Dunlop acknowledged former Councillor Mary Smiths passing. Mary was a Councillor for the Shire of Ravensthorpe from 1995 – 2002 and Deputy President from 1997 -2002.

## **10 Office of the Acting Chief Executive Officer**

### **10.1 Council Delegates to Committee Representation**

<b>File Reference:</b>	<b>GR.ME.1</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Acting Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Acting Chief Executive Officer</b>
<b>Date:</b>	<b>28 February 2022</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Previous Reference:</b>	<b>Item 15.2 – 19 October 2021 – Ordinary Council Meeting</b> <b>Item 13.2 – 18 August 2020 – Ordinary Council Meeting</b>

#### **Summary:**

Council to consider reviewing and appointing elected members, delegates and proxies to Council and external Committees following the extraordinary election held on 10 December 2021.

#### **Background:**

Council has the following Committees and delegated positions:

- *Audit Committee*  
To assist Council on all matters relating to:
  - the auditor and ensure that audits are conducted successfully and timely;
  - meet with the auditor at least once a year;
  - examine the auditor's report and ensure appropriate action is taken; and
  - report on actions taken in respect of any issues raised by the auditor to council.
- *Bushfire Advisory Committee*  
To advise Council on all matters relating to:
  - the prevention, controlling and extinguishing of bush fires;
  - prosecutions for breaches of the Bush Fire Act;
  - the formation and de-formation of bush fire brigades;
  - the co-ordination of the efforts and activities of the bush fire brigades; and
  - any other matter relating to bush fire control.
- *CEO Performance Review Committee*  
To advise Council on matters relating to:
  - meet with the Chief Executive Officer at least once a year;
  - the Performance Review process being conducted timely and fairly;
  - the Chief Executive Officer being satisfied with the Performance Review process; and
  - actions required following the Chief Executive Officer Performance Review.

#### **Council has previously appointed Delegates to the following council committees:**

- |                                    |  |
|------------------------------------|--|
| • Audit Committee                  | Full Council   |
| • Bushfire Advisory Committee      | Member - Cr Major<br>Deputy - Cr Mudie                               |
| • CEO Performance Review Committee | Member - President<br>Member - Deputy President<br>Member - Cr Mudie |

**Council has previously appointed Delegates to the following external committees:**

- Great Southern Regional Road Group Delegate - Cr Mudie  
Proxy - Vacant
- Local Emergency Management Committee (LEMC) Delegate - President  
Proxy - Deputy President
- Development Assessment Panel (DAP) Delegate - Cr Leighton  
Delegate - Cr Major  
Proxy - Cr Mudie  
Proxy - Cr Richardson
- Hopetoun Progress Association Delegate - Cr Richardson  
Proxy - Vacant
- Munglinup Community Group Delegate - Cr Leighton  
Proxy - Cr Major
- Community Liaison Committees Delegate - President  
Delegate - Deputy President  
Proxy - CEO  
Proxy - DCCS
- Hopetoun Community Resource Centre Delegate - Cr Dunlop  
Proxy - Cr Richardson
- Ravensthorpe Community Resource Centre Delegate – Cr Leighton  
Proxy - Vacant
- South Coast WALGA Zone Delegate - President  
Proxy - Deputy President
- Fitzgerald River National Park Delegate - Cr Richardson  
Proxy - Cr Mudie
- Ravensthorpe Agricultural Initiative Network (RAIN) Delegate - Cr Major  
Proxy - Cr Mudie
- Fitzgerald Biosphere Community Collective Delegate - Cr Leighton  
Proxy - Cr Mudie
- Hopetoun Recreation Management (HDRA) Delegate - Cr Dunlop  
Proxy - Vacant
- Ravensthorpe Historical Society Delegate – Cr Leighton  
Proxy - Vacant

**Comment:**

With the recent extraordinary election Council has the opportunity to review the representation on Council Committees and External Committees.

It should also be noted at the Ordinary Council Meeting of 19 October 2021 Council resolved (resolution 128/21) to nominate delegates for the Development Assessment Panel (DAP) and

defer the appointment of delegates to Committees until after the Extraordinary Council Elections held on 10 December 2021.

Nominations for DAP's needed to be provided to the Department of Planning prior to Friday, 19 November 2021 for consideration and approval.

The approval for our proposed delegates and proxy's for the DAP's was approved by the Minister for Planning, Hon Rita Saffioti MLA and the Shire notified on 12 January 2021.

The appointment of these delegates will be current for a period of two years from 26 January 2022 until 26 January 2022.

**Consultation:**

Elected Members.

Executive Team.

**Statutory Environment:**

Section 5.8 of the *Local Government Act* (Establishment of committees) provides that a local government may establish\* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Section 7.1A (Audit committee) provides that:

- (1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.
- (2) The members of the audit committee of a local government are to be appointed \* by the local government and at least 3 of the members, and the majority of the members are to be council members.
- (3) A CEO is not to be a member of an audit committee and may not nominate a person to be a member of an audit committee or have a person to represent him or her as a member of an audit committee.
- (4) An employee is not to be a member of an audit committee.

Section 67 of the *Bush Fires Act* provides that:

- (1) A local government may at any time appoint such persons as it thinks fit as a bush fire advisory committee for the purpose of advising the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire-breaks in the district, prosecutions for breaches of this Act, the formation of bush fire brigades and the grouping thereof under group brigade officers, the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities, and any other matter relating to bush fire control whether of the same kind, as, or a different kind from, those specified in this subsection.
- (2) A committee appointed under this section shall include a member of the council of the local government nominated by it for that purpose as a member of the committee, and the committee shall elect one of their number to be chairman thereof.

**Policy Implications:**

G4 Audit Committee Terms of Reference; and

LO2 Shire of Ravensthorpe Bush Fire Advisory Committee (BFAC).

**Financial Implications:**

There are no financial implications associated with this report.

**Strategic Implications:**

There are no strategic implications associated with this report.

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant economic considerations.

**Risk Implications:**

Risk	Low (1)
Risk Likelihood (based on history and with existing controls)	Low (1)
Risk Impact / Consequence	Low (1)
Risk Rating (Prior to Treatment or Control)	Low (1)
Principal Risk Theme	Low (1)
Risk Action Plan (Controls or Treatment Proposed)	Low (1)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 1 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Moved: Cr Livingston**

**Seconded: Cr Leighton**

**Res: 9/22**

**Decision:**

**That Council endorse the appointment of Elected Members, Delegates and Proxies to the following council and external committees;**

***Council Delegates appointed to the following council committees:***

- **Audit Committee** **Full Council**
- **Bushfire Advisory Committee** **Member – Cr Major**  
**Deputy – Cr Mudie**
- **CEO Performance Review Committee** **Member – President**  
**Member – Deputy President**  
**Member – Cr Mudie**

**Council Delegates appointed to the following external committees:**

- **Great Southern Regional Road Group** Delegate – Cr Mudie  
Proxy – Cr Major
- **Local Emergency Management Committee (LEMC)** Delegate – President  
Proxy – Deputy President
- **Development Assessment Panel (DAP)** Delegate – Cr Leighton  
Delegate – Cr Major  
Proxy – Mudie  
Proxy – Richardson
- **Hopetoun Progress Association** Delegate – Cr Richardson  
Proxy – Cr Dunlop
- **Munglinup Community Group** Delegate – Cr Leighton  
Proxy – Cr Livingston
- **Community Liaison Committees** Delegate – President  
Delegate – Deputy President  
Proxy – CEO  
Proxy – DCCS
- **Hopetoun Community Resource Centre** Delegate – Cr Leighton  
Proxy – Cr Richardson
- **Ravensthorpe Community Resource Centre** Delegate – Cr Livingston  
Proxy – Cr Bell
- **South Coast WALGA Zone** Delegate – President  
Proxy – Deputy President
- **Fitzgerald River National Park** Delegate – Cr Richardson  
Proxy – Cr Mudie
- **Ravensthorpe Agricultural Initiative Network (RAIN)** Delegate – Cr Major  
Proxy – Cr Mudie
- **Fitzgerald Biosphere Implementation Group** Delegate – Cr Leighton  
Proxy – Cr Bell
- **Hopetoun Recreation Management (HDRA)** Delegate – Cr Dunlop  
Proxy – Cr Richardson
- **Ravensthorpe Historical Society** Delegate – Cr Bell  
Proxy – Cr Major

**Voting Requirements: Absolute Majority**

**Carried: 6/0**

## 10.2 Shire of Ravensthorpe Meeting Procedures Local Law 2022

<b>File Reference:</b>	<b>LE.LL.13</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>A/Chief Executive Officer</b>
<b>Author:</b>	<b>A/Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>A/Chief Executive Officer</b>
<b>Date:</b>	<b>18 February 2022</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Flow Chart of Local Law Making Process Draft copy of proposed Meeting Procedures Local Law (Attachment Yellow)</b>
<b>Previous Reference:</b>	<b>Item 10.1 Ordinary Council Meeting 15 February 2022</b>

### Summary:

To commence the process to repeal the Shire of Ravensthorpe Standing Orders Local Law 2003 and adopt the Shire of Ravensthorpe Meeting Procedures Local Law 2022 and to provide notice of the purpose and effect of the proposed local law.

### Background:

Following a review of the Shire's Local Laws, Council passed the following resolution at the ordinary meeting of Council held on Tuesday 15 February 2022:

*That Council:*

*In accordance with section 3.16(4) of the Local Government Act 1995 resolves to repeal the Standing Orders Local Law 2003 and that it be replaced with a new Meeting Procedures Local Law.*

### Comment:

WALGA have produced a Meeting Procedures Local Law template that has been endorsed by the Joint Standing Committee on Delegated Legislation (JSCDL). This is now being used as the basis for Local Governments to modernise their meeting procedures local law confident in the knowledge that providing wholesale changes are not made, the path to approval through the JSCDL is largely assured.

Given the age of the Shire's existing local law, Council has agreed to repeal the current Standing Orders Local Law and adopt the WALGA template Meeting Procedures Local Law as attached. It is important to note that the fundamentals of the proposed local law have remained essentially the same as the current Standing Orders Local Law, however it is written in simpler English with an improved format that provides additional clarity and ease of understanding for Elected Members, staff and the community.

The process of adopting or amending a local law is set out in section 3.12 of the *Act* and is summarised in Attachment 1 – Local Law Statutory Procedures.

Section 3.12 (2) specifically states:

“At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.”

The following fulfils the requirement defined in the *Local Government (Functions and General) Regulations 1996* – Reg 3.

The intended Purpose and Effect of the Shire of Ravensthorpe Meeting Procedures Local Law 2022 are:

**Purpose:** The purpose of the local law is to provide for rules and guidelines which apply to the conduct of meetings of the Council and its Committees and to the meetings of electors within the district of the Shire of Ravensthorpe.

**Effect:** The effect of the local law is to establish requirements for better decision making by the Council and Committees, the orderly conduct of meetings, better understanding of the processes of conducting meetings and the more efficient and effective use of time at meetings, within the district of the Shire of Ravensthorpe.

**Consultation:**

Proposed Local Law to be advertised for public comment in accordance with the legislative requirements.

**Statutory Environment:**

*Local Government Act 1995*

**Section 3.12 – Procedures for making local laws**

**3.12. Procedure for making local laws**

(1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.

(2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.

(2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.

(3) The local government is to —

(a) give local public notice stating that —

(i) the local government proposes to make a local law the purpose and effect of which is summarised in the notice; and

(ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and

(iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and

(b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and

(c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.

*[(3a) deleted]*

(4) After the last day for submissions, the local government is to consider any submissions made and may make the local law\* as proposed or make a local law\* that is not significantly different from what was proposed.

*\* Absolute majority required.*

(5) After making the local law, the local government is to publish it in the *Gazette* and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.

(6) After the local law has been published in the *Gazette* the local government is to give local public notice —

(a) stating the title of the local law; and

(b) summarising the purpose and effect of the local law (specifying the day on which it comes into operation); and

(c) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.



(7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.

(8) In this section —

**making** in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

**Policy Implications:**

Nil

**Financial Implications:**

All new Local Laws adopted are required to be published in the *Government Gazette* at the Shires cost, estimated at approximately \$5,000.

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental: Nil**
- **Economic: Nil**
- **Social: Nil**

**Risk Implications:**

Risk	Reputational
Risk Likelihood (based on history and with existing controls)	Possible
Risk Impact / Consequence	Moderate
Risk Rating (Prior to Treatment or Control)	Medium
Principal Risk Theme	Governance
Risk Action Plan (Controls or Treatment Proposed)	Engage with stakeholders

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Moved: Cr Richardson**

**Seconded: Cr Bell**

**Res: 10/22**

**Decision:**

***That Council:***

- 1. In accordance with sections 3.12(3)(a) and (3)(b) of the Local Government Act 1995, provide local public notice stating that:***
  - (a) It is proposed to make a Shire of Ravensthorpe Meeting Procedures Local Law 2022, and a summary of its purpose and effect;***
  - (b) Copies of the proposed local law may be inspected at the Shire offices and website;***
  - (c) Submissions about the proposed local law may be given to the Shire within a period not less than 6 weeks after the notice is given;***
- 2. In accordance with section 3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government, Sport and Cultural Industries;***
- 3. In accordance with section 3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it; and***
- 4. Considers any submissions received through the public consultation process.***

**Voting Requirements: Simple Majority**

**Carried: 6/0**

### 10.3 Shire of Ravensthorpe Dogs Amendment Local Law 2022

<b>File Reference:</b>	<b>LE.LL.13</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Acting Chief Executive Officer</b>
<b>Author:</b>	<b>Acting Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Acting Chief Executive Officer</b>
<b>Date:</b>	<b>22 February 2022</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Draft copy of proposed Dogs Amendment Local Law (Attachment Orange)</b>
<b>Previous Reference:</b>	<b>Item 10.1 Ordinary Council Meeting 15 February 2022</b>

#### **Summary:**

To commence the process to amend the Shire of Ravensthorpe Dogs Local Law 2010 and to provide notice of the purpose and effect of the proposed local law.

#### **Background:**

Following a review of the Shire's Local Laws, Council passed the following resolution at the ordinary meeting of Council held on Tuesday 15 February 2022:

*That Council:*

*In accordance with section 3.16(4) of the Local Government Act 1995 resolves to amend the Dogs Local Law by removing the prescribed areas in which dogs are prohibited and dog exercise areas, with prescribed areas to be determined by Council resolution, and to review the modified penalties.*

#### **Comment:**

Council has agreed to remove the prescribed areas in which dogs are prohibited and dog exercise areas from the Dogs Local Law. Amendments to the Dog Act in 2013 provided local governments with the power to determine these areas by an absolute majority decision of Council. This provides for administrative efficiency when reviewing/amending the prohibited areas and exercise areas for Dogs.

Council has also agreed to review the modified penalties and the changes recommended are as a result of a review of penalties by Council staff responsible for Dog management.

The two changes recommended are to increase the modified penalty for:  
Failing to provide means for effectively confining a dog, from \$50 to \$100, and  
Dog excreting in prohibited place, from \$40 to \$100.

All other modified penalties in the Dogs Amendment Local Law 2022 are the same as the current modified penalties.

The process of adopting or amending a local law is set out in section 3.12 of the *Act* and is summarised in Attachment 1 – Local Law Statutory Procedures.

Section 3.12 (2) specifically states:

“At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.”

The following fulfils the requirement defined in the *Local Government (Functions and General) Regulations 1996* – Reg 3.

The intended Purpose and Effect of the Shire of Ravensthorpe Dogs Amendment Local Law 2022 are:

**Purpose:** The purpose is to remove the prescribed areas in which dogs are prohibited and dog exercise areas from the Dogs Local Law and to amend the modified penalties.

**Effect:** The effect of the amendment local law is to allow Council to determine the prescribed areas in which dogs are prohibited and dog exercise areas by an absolute majority decision of Council and to amend the modified penalties to reflect current industry standards.

**Consultation:**

Proposed Local Law to be advertised for public comment in accordance with the legislative requirements.

**Statutory Environment:**

*Local Government Act 1995*

**Section 3.12 – Procedures for making local laws**

**3.12. Procedure for making local laws**

(1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.

(2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.

(2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.

(3) The local government is to —

(a) give local public notice stating that —

(i) the local government proposes to make a local law the purpose and effect of which is summarised in the notice; and

(ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and

(iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and

(b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and

(c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.

*[(3a) deleted]*

(4) After the last day for submissions, the local government is to consider any submissions made and may make the local law\* as proposed or make a local law\* that is not significantly different from what was proposed.

*\* Absolute majority required.*

(5) After making the local law, the local government is to publish it in the *Gazette* and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.

(6) After the local law has been published in the *Gazette* the local government is to give local public notice —

(a) stating the title of the local law; and

(b) summarising the purpose and effect of the local law (specifying the day on which it comes into operation); and

(c) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.

(7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.

- (8) In this section —  
**making** in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

**Policy Implications:**

Nil.

**Financial Implications:**

All new Local Laws adopted are required to be published in the *Government Gazette* at the Shires cost, estimated at approximately \$300.

**Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** Nil
- **Economic:** Nil
- **Social:** Nil

**Risk Implications:**

Risk	Reputational
Risk Likelihood (based on history and with existing controls)	Possible
Risk Impact / Consequence	Moderate
Risk Rating (Prior to Treatment or Control)	Medium
Principal Risk Theme	Governance
Risk Action Plan (Controls or Treatment Proposed)	Engage with stakeholders

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Moved: Cr Bell**

**Seconded: Cr Major**

**Res: 11/22**

**Decision:**

**That Council:**

1. In accordance with sections 3.12(3)(a) and (3)(b) of the Local Government Act 1995, provide local public notice stating that:
  - (d) It is proposed to make a Dogs Amendment Local Law 2022, and a summary of its purpose and effect;
  - (e) Copies of the proposed local law may be inspected at the Shire offices and website; and
  - (c) Submissions about the proposed local law may be given to the Shire within a period not less than 6 weeks after the notice is given.
2. In accordance with section 3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government, Sport and Cultural Industries.
3. In accordance with section 3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it.
4. Considers any submissions received through the public consultation process.

**Voting Requirements: Simple Majority**

**Carried: 6/0**

## **11. Directorate Corporate and Community Services**

### **11.1 Monthly Financial Report – February 2022**

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Nil</b>
<b>Author:</b>	<b>Senior Finance Officer</b>
<b>Authorising Officer</b>	<b>Director of Corporate and Community Services</b>
<b>Date:</b>	<b>9 March 2022</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Monthly Financial Reports for February 2022 (Attachment Green)</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

As part of the budget preparation process council needs to review the fees and charges which it wishes to set for the coming financial year, or it may review fees on an interim basis if circumstances require.

#### **Background:**

Council is requested to review the February 2022 Monthly Financial Report.

Council recovers accrued Long Service Leave entitlements from previous local authorities in accordance with Local Government (Long Service Leave) Regulations on entitlement of employees who have continuous service between shires.

#### **Comment:**

The February 2022 Monthly Financial Reports are presented for review.

A Long Service Leave recovery for the ex-CEO, Gavin Pollock was raised to the Shire of Pingelly in November 2021 following legal advice from McLeods Lawyers that Mr Pollock was legally entitled to be paid for any outstanding accrual in accordance with the terms of his employment contract. The Shire of Pingelly refused to pay and further legal advice from McLeods made it clear that whilst the accrued long service leave was payable under the employment contract, it was not recoverable from a third party under the Local Government (Long Service Leave) Regulations given the manner of the CEO's termination, therefore it was found that the Shire had no legal claim against the Shire of Pingelly.

Given that the invoice is deemed unrecoverable, authority is now sought from Council to write the invoice off.

#### **Consultation:**

Chief Executive Officer

#### **Statutory Environment:**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

Section 6.16 and 6.19 of the Local Government Act 1995.

Local Government (Long Service Leave) Regulations

**Policy Implications:**

Nil

**Financial Implications:**

All expenditure has been approved via adoption of the 2021/22 Annual Budget, or resulting from a Council Motion for a budget amendment.

**Strategic Implications:**

Strategic Community Plan 2014 – 2024

Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability & compliance.

**Sustainability Implications:**

**Economic:**

There are no known significant environmental considerations.

**Social:**

There are no known significant environmental considerations.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that January flow from it. An effect January be positive, negative or a deviation from the expected and January be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.



**Moved: Cr Leighton**

**Seconded: Cr Richardson**

**Res: 12/22**

**Decision:**

- 1. That Council receive the 28 February 2022 Monthly Financial Reports as presented.**
- 2. That Council move to Write Off Shire of Shire of Pingelly Invoice 3941 totalling \$20,316.26**

**Voting Requirements: Simple Majority**

**Carried: 6/0**

UNCONFIRMED

## 11.2 Schedule of account payments – February 2022

**File Reference:** GR.ME.8  
**Location:** Shire of Ravensthorpe  
**Applicant:** Shire of Ravensthorpe  
**Author:** Finance Officer  
**Authorising Officer:** Director Corporate and Community Services  
**Date:** 10 February 2022  
**Disclosure of Interest:** Nil  
**Attachments:** Schedule of Payments to 28 February 2022  
 Credit Card Transactions to 01 February 2022  
 Creditors List of Accounts Paid February 2022  
 (Attachment Red)  
**Previous Reference:** Nil

### Summary:

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

### Background:

Period 01/02/2022 – 28/02/2022

#### 2021/2022

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	9,263	891,041	66,300	17,747	0	984,351	334,350
Aug	10,872	1,244,379	154,795	9,740	0	1,419,785	311,991
Sep	5,146	384,151	86,718	10,136	0	486,151	316,212
Oct	8,906	1,293,209	54,405	6,740	0	1,363,289	324,782
Nov	4,730	1,107,352	62,925	9,057	0	1,184,065	318,387
Dec	8,620	951,403	47,297	7,579	0	1,014,899	432,093
Jan	4,727	637,419	49,806	7,628	0	699,579	296,694
Feb	8,794	678,595	343,599	7,340	0	1,038,327	327,345
Mar							
Apr							
May							
Jun							
<b>Total</b>	<b>61,057</b>	<b>7,187,548</b>	<b>865,845</b>	<b>75,996</b>	<b>0</b>	<b>8,190,447</b>	<b>2,661,855</b>
<b>20/21</b>	<b>219,357</b>	<b>8,442,181</b>	<b>965,406</b>	<b>135,103</b>	<b>0</b>	<b>9,762,047</b>	<b>3,790,863</b>
<b>19/20</b>	<b>197,977</b>	<b>8,450,678</b>	<b>997,212</b>	<b>102,791</b>	<b>6,319</b>	<b>9,754,977</b>	<b>3,174,082</b>
<b>18/19</b>	<b>147,967</b>	<b>21,298,438</b>	<b>1,329,904</b>	<b>70,241</b>	<b>13,590</b>	<b>22,860,140</b>	<b>2,219,053</b>
<b>17/18</b>	<b>327,905</b>	<b>18,507,404</b>	<b>209,587</b>	<b>65,010</b>	<b>317,445</b>	<b>19,427,351</b>	<b>2,601,283</b>

### Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

### Consultation:

Senior Finance Officer.

**Statutory Environment:**

Regulation 13 (1) – (3) of the *Local Government (Financial Management) Regulations*

**Policy Implications:**

Nil.

**Financial Implications:**

This item address Council’s expenditure from Trust and Municipal funds which have been paid under delegated authority.

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:** Not applicable to this specific recurring report.
- **Economic:** Not applicable to this specific recurring report.
- **Social:** Not applicable to this specific recurring report.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Moved: Cr Major**

**Seconded: Cr Livingston**

**Res: 13/22**

**Decision:**

**That Council endorse:**

- 1. Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of February 2022 be noted.**

**Voting Requirements: Simple Majority**

**Carried: 6/0**

UNCONFIRMED

### 11.3 Budget Review 2021/2022 as at 09 March 2022

<b>File Reference:</b>	<b>GR.RE.2</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>Nil</b>
<b>Author:</b>	<b>Director Corporate and Community Services</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>09 March 2022</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Statement of Budget Review – 09 March 2022 (Attachment Blue)</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

This item is the statutory half yearly budget review and gives an indication and projection of the end of year financial position as at the review date. Based on current revenue and expenditure analysis and review of capital projects Council is projected to forecast a budgeted carry forward of a surplus of \$558,302 as at 30 June 2021.

#### **Background:**

Under Regulation 33A (1) the local government is required to carry out a review of the annual budget between 1 January and 31 March each year, with Regulation 33 (2A)(a) stipulating that the span of the review is the period beginning on 1 July and ending no earlier than 31 December in that financial year.

This statutory budget review was undertaken by the Director of Corporate and Community Services for the period ending 09 March 2022. The timing of this review has been impacted by the yet to be completed forensic analysis and increased scope of the audit of the 30 June 2021 Annual Financials, therefore have not been able to confirm the draft carried forward balance of \$1,632,611 in comparison to the 2021/2022 Budget carried forward estimate of \$1,585,809. The attached Budget Review Summary Report details the review undertaken and the results are hereby submitted to be received by Council.

#### **Comment:**

The projections contained within the reports are based on estimates to the best of the knowledge of staff, which has involved a process of considering current account balances, forecasted expenditures, current budgets and the materiality of any changes. These estimates do not guarantee that the 2021/2022 projected results will match the end of year result as there are many external influences that can have a bearing on Council's capacity or expenditure timing between now and 30 June 2022.

It has been a difficult period for the Shire to navigate around the various impacts of COVID, the CCC investigation, turnover and the delay in replacement of key permanent staff, whilst still undertaking a vast array of projects on top of increased governance and reporting requirements and business as usual. That said we are still in the fortunate position of conservatively predicting a \$558,302 surplus which can provide a welcome buffer for any business challenges that may arise for the remainder of 2021/2022.

Operating Revenue - In a macro sense the major impacts have been the downgrading of fee income in Education and Welfare from our Childcare Services, which was impacted by a high turnover of staff, and some leaving the centres because of vaccination requirements, which in turn lowered ratio capacities however this has been offset by the successful sourcing of further sustainability grants and federal governments increased trainee incentive schemes. We have also noticed that our age demographic of children in care is heavily weighted to new babies, which are required to operate at a 1 to 4 ratio, instead of 1 to 5 for toddlers or 1 to 10 for pre-kindies, which has also been restrictive in deriving revenue. That said, the spike in mining activity has continued strong passenger movements through the airport that has

generated additional revenues in the Transport Program. We have also recognised the commodity route funding for Tamarine Road which was overlooked in the original budget preparation and there has been a significant offset within private works income and expenditure by the removal of the Floater Road construction which will now be undertaken directly by Galaxy (Alkeim).

Operating Expenditure - On the expenditure side the major impacts were reduced Childcare wages from high turnover vacancies, reduced Works Administration support wages from vacancies, reduced Works superannuation from vacancies, increased fuel prices, and increased Administration salaries from the CEO termination and back dated workers compensation insurance adjustments.

List of Significant Recommended Operating Budget Amendments >\$10,000

Favourable

\$50,000	Increased traineeship support incentives for Childcare staff
\$50,000	Sustainability Grant The Cub House
\$50,000	Sustainability Grant Little Barrens
\$415,000	Recognition of funding for Tamarine Road \$275K RRG; \$140K FQM
\$100,000	Additional airport revenue from increased passenger movements
\$113,000	Workers Compensation Reimbursements of wages paid
\$40,000	Unclassified Revenue; \$25K Department of Transport licensing; \$15K sale of Morgans Street vacant land
\$85,000	Reduction in Childcare staff wages from vacancies
\$15,000	Savings from lower planning activity
\$40,000	Budget transferred from Town Planning consultant to Recreation Master Plan account OCM170821
\$12,000	Ravensthorpe Community Centre pergola deferred to 2022/2023
\$5,539,200	Floater Road construction transferred to Galaxy to construct Road
\$77,000	Savings in Works Administration and support wages
\$50,000	Savings in Works superannuation expenses
\$20,000	Reduction in Telstra tariff on 20Mbs data line
\$30,000	Deferral of Altus Payroll project 50% commencing Jul 2022.
\$15,000	Deferral of Intranet project
\$11,000	Reduction in lease fees from loss of Bankwest ATM
<b>\$6,712,200</b>	<b>Sub-Total</b>

Unfavourable

\$70,000	Lower income from The Cub House childcare from lower numbers and staff limitations on ratio capacities
\$50,000	Lower income from Little Barrens childcare from lower numbers and staff limitations on ratio capacities
\$15,000	Lower tip site and transfer station fees
\$35,000	Lower estimate of Education Department sports ground revenue and external contributions for Other Recreation activities
\$5,539,200	Floater Road construction revenue transferred to Galaxy to construct Road
\$20,000	Increase in Governance legal expenses from increase in community administrative challenges.
\$25,000	Increases estimate of audit fees for OAG expanded scope and forensic analysis
\$13,000	Additional bushfire brigade support expenses of COVID PPE, Fire Break Foam, CBFCO laptop replacement
\$12,000	Additional building repairs at Hopetoun Senior Citizens Centre
\$20,000	Additional expenditure on mould rectification works 4 Daw Street
\$30,000	Additional internal renovation of Lot 79 Esplanade Hopetoun

\$15,000	Additional expenditure on swimming pool for generator hire and electrical contractors to maintain alternative power source, recoverable from Dept Education
\$40,000	Budget transferred from Town Planning consultant to Recreation Master Plan account OCM170821
\$35,000	Additional costs of road maintenance materials and contracts
\$32,000	Additional wages for airport increased activity
\$16,000	Additional firebreak compliance works completed and recovered
\$12,000	Additional works training for traffic management, Depot team building recovery, first aid and ARO
\$13,000	Additional workcare insurance premiums from actual wages declarations 19/20 and 20/21
\$50,000	Increase in fuel prices
\$35,000	Additional plant repair costs mainly side tipper major repairs
\$15,000	Greater Administration legal expenses from greater legal activity
\$65,000	Additional administration employee costs from CEO termination and workcare insurance premium actual wages declaration adjustments 19/21 and 20/21
<b>\$6,157,200</b>	<b>Sub-Total</b>

Additional Capital Expenditure

\$40,000	Additional expenditure required Lot 79 Esplanade Hopetoun external upgrade
\$15,000	Additional expenditure required on Depot Office refit including external labour
\$15,000	Transfer to Building Reserve of sale proceeds from Morgan Street Ravensthorpe.
<b>\$70,000</b>	<b>Sub-Total</b>

**Consultation:**

Executive Team.  
Responsible Officers.

**Statutory Environment:**

Regulation 33A. Local Government (Financial Management) Regulations 1996:

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council.
- (3) A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review. *\*Absolute majority required.*
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

**Policy Implications:**

Nil.

**Financial Implications:**

The proposed budget revisions identify an end of year forecast surplus of \$558,302.

**Strategic Implications:**

Nil.

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

Risk	Low (2)
Risk Likelihood (based on history and with existing controls)	Low (2)
Risk Impact / Consequence	Low (2)
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Low (2)
Risk Action Plan (Controls or Treatment Proposed)	Low (2)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Moved: Cr Leighton**

**Seconded: Cr Richardson**

**Res: 14/22**

**Decision:**

**That Council:**

1. Adopt the statutory half yearly budget review, as presented, for the period ended 09 March 2022 and endorse amending the budget and line items according to the attached review schedule Note 4 for a forecast surplus of \$558,302.
2. Request the Chief Executive Officer to forward the results of the statutory budget review to the Department of Local Government Sport and Cultural Industries within 30 days of the adoption of this budget review.

**Voting Requirements: Absolute Majority**

**Carried: 6/0**



**12. Directorate of Technical Services**

Nil.

**13. Elected Members Motions of Which Previous Notice Has Been Given**

Nil.

**14. New Business or Urgent Business Introduced by Decision of the Meeting**

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

**14.1 Elected Members**

Nil.

**14.2 Officers**

Nil.

**15. Matters Behind Closed Doors**

Nil.

UNCONFIRMED

## **16. Reports of Committees of Council**

- Audit Committee Full Council
- Bushfire Advisory Committee Member - Cr Major  
Deputy - Cr Mudie
- CEO Performance Review Committee Member - President  
Member - Deputy President  
Member - Cr Mudie

## **17. Reports of Council Delegates on External Committees**

- Great Southern Regional Road Group Delegate - Cr Mudie  
Proxy - Vacant
- Local Emergency Management Committee (LEMC) Delegate - President  
Proxy - Deputy President
  - Discussion on fire / review
  - Changes that will be made in the future
  - Recognise that they need an Incident Controller
- Development Assessment Panel (DAP) Delegate - Cr Leighton  
Delegate - Cr Major  
Proxy - Cr Mudie  
Proxy - Cr Richardson
- Hopetoun Progress Association Delegate - Cr Richardson  
Proxy - Vacant
- Munglinup Community Group Delegate - Cr Leighton  
Proxy - Cr Major
- Community Liaison Committees Delegate - President  
Delegate - Deputy President  
Proxy - CEO  
Proxy - DCCS
- Hopetoun Community Resource Centre Delegate - Cr Dunlop  
Proxy - Cr Richardson
- Ravensthorpe Community Resource Centre Delegate – Cr Leighton  
Proxy - Vacant
- South Coast WALGA Zone Delegate - President  
Proxy - Deputy President
- Fitzgerald River National Park Delegate - Cr Richardson  
Proxy - Cr Mudie
- Ravensthorpe Agricultural Initiative Network (RAIN) Delegate - Cr Major  
Proxy - Cr Mudie

- Fitzgerald Biosphere Community Collective Delegate - Cr Leighton  
Proxy - Cr Mudie
- Hopetoun Recreation Management (HDRA) Delegate - Cr Dunlop  
Proxy - Vacant
- Ravensthorpe Historical Society Delegate – Cr Leighton  
Proxy - Vacant

Cr Dunlop thanked the Acting CEO Gary Clark for his time at the Shire. Council appreciated him taking the time to come down and fill to position of Chief Executive Officer while we recruited a new one. Cr Dunlop also took opportunity to welcome the Acting Director of Technical Services, Neville Binning to the organisation.

#### **19. Closure of Meeting**

The Presiding Member declared the meeting closed at 6.35pm.

UNCONFIRMED

# ATTACHMENT

## Tablet Usage by Councillors and Staff

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### Policy Objective

To provide guidelines for access to and usage of tablet electronic devices (iPads/Tablets). iPads/tablets are the preferred mechanism for delivery of the Council's Minutes and Agenda and other Council related documents.

Ipads/tablets will assist in communications between Councillors and the CEO as required for business continuity as the result of a pandemic or adverse event.

Ipad/tablet usage will improve effective and efficient dissemination of information in line with Council requirements and strategic visions.

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### Policy

#### 1. Provisions of Digital Tablet Devices to Councillors and Staff

The Shire of Ravensthorpe is committed to providing efficient and effective means of supporting elected members in the decision-making processes of the Council. The *Local Government Act 1995* specifies that one of the Chief Executive Officer functions is to “*ensure that advice and information is available to the council so that informed decisions can be made*”. To meet this requirement Councillors will be provided with a digital tablet as primary tool source of advice and information.

##### 1.1 First Term Councillors

Digital tablet devices will be issued on a four year term basis suitable for undertaking their duties as Councillor.

##### 1.2 Acceptable Usage

- The iPad/tablet is provided primarily for use by Councillors, in performing their civic duties as a Councillor.
- The iPad/tablet will be loaded with applicable business-related applications and software to allow remote communication for conducting the normal business of Council.
- Each iPad/tablet will include an appropriate, standard monthly data plan as determined by the CEO.

##### 1.3 Conditions of Use

- Councillors and staff are required to ensure iPads/tablets are maintained in an operative condition.
- SIMs and data packages provided with the tablets are for Council and Council related business only.
- Councillors issued with an iPad/tablet are responsible for the security and upkeep of the iPad/tablet.
- Lending of the iPad/tablet is strictly prohibited.
- The iPad/tablet is to remain with the designated person and not swapped with other employees/councillors.
- Passwords to access the iPad/tablet and various applications are provided by the Administration on issue of each iPad/tablet and are to remain as set by the Shire.
- “Find My iPad” or equivalent Location Services are to remain on at all times.

- All lost or stolen iPads/tablets should be reported as soon as practicable to the Chief Executive Officer.
- An iPad/tablet must never be checked-in as baggage on an aircraft and must always be taken on board as hand luggage.

#### **1.4 User Requirements**

- If a user suspects that unauthorised access to Council data has taken place via an iPad/tablet device, the user must report the incident as soon as practicable.
- Devices must not be “jailbroken”, that is, the removing of limitations imposed by the manufacturer, or have any software/firmware installed which is designed to gain access to functionality not intended to be exposed to the user.
- Users must not load pirated software or illegal content onto their devices.
- Council reserves the right to monitor the data usage on the devices.
- The Council reserves the right to cap or change the data plan to comply with Council’s data requirements.

#### **1.5 Training and Reporting of Issues/Faults**

- Councillors are to request training through the Chief Executive Officer.
- Councillors must report any issues or faults with the iPads/tablets or make any enquiries on usage directly to the Chief Executive Officer.

#### **1.6 Term Completion**

On completion of a term of office as a Councillor, or at the cessation of civic duties, or as requested by the Chief Executive Officer, Councillors are required to return the iPad/tablet and all accessories to the Administration Office as soon as practicable, but within 28 days otherwise you will be deemed to be seeking to purchase the digital device as per Section 1.7 below.

#### **1.7 Purchase of IPAD/TABLET**

Councillors who complete their four-year term with Council can retain their allocated iPad/tablet free of charge however, councillors will be responsible for all data usage requirements once this handover has occurred. Whilst Councillors that have not served a full four year term have the opportunity to purchase their iPads/tablets at a pro-rata fee which may be deducted from any unpaid allowances.

#### **1.8 Agreement**

Upon commencement with Council, Councillors are required to read the Internet and Email Policy and Communications and Social Media Policy and declare that they will observe and abide by the terms and condition outlined in this Policy.

<b>Document Control Box</b>							
<b>Custodian:</b>	Chief Executive Officer						
<b>Decision Maker:</b>	Council						
<b>Compliance Requirements:</b> Appropriate Annual Budget Allocations							
<b>Legislation:</b>	Local Government Act 1995 – Section 5.41: Functions of CEO						
<b>Industry:</b>							
<b>Organisational:</b>							
<b>Document Management:</b>							
<b>Risk Rating:</b>	Low	<b>Review Frequency:</b>	Every Four Years	<b>Next Due:</b>	2025	<b>Ref:</b>	
<b>Version #</b>	<b>Decision Reference:</b>	<b>Description</b>					
1.							
2.							

**ATTACHMENT**



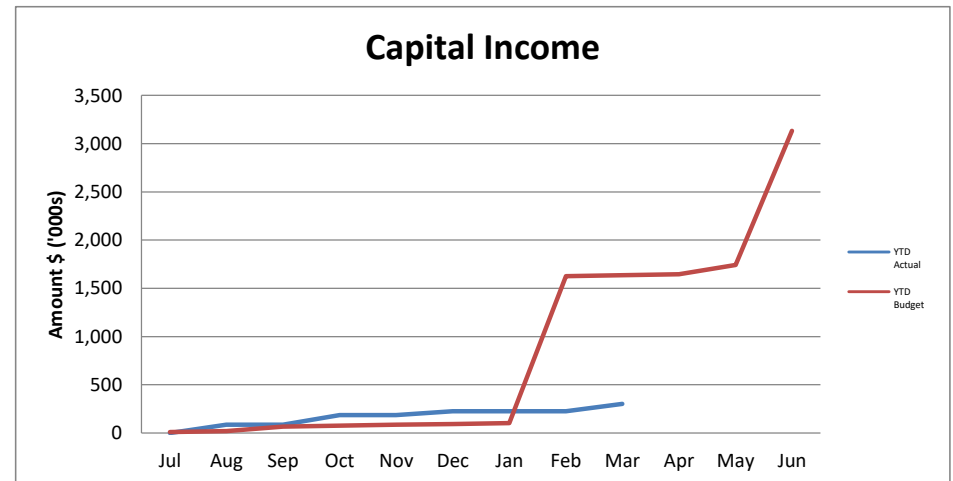
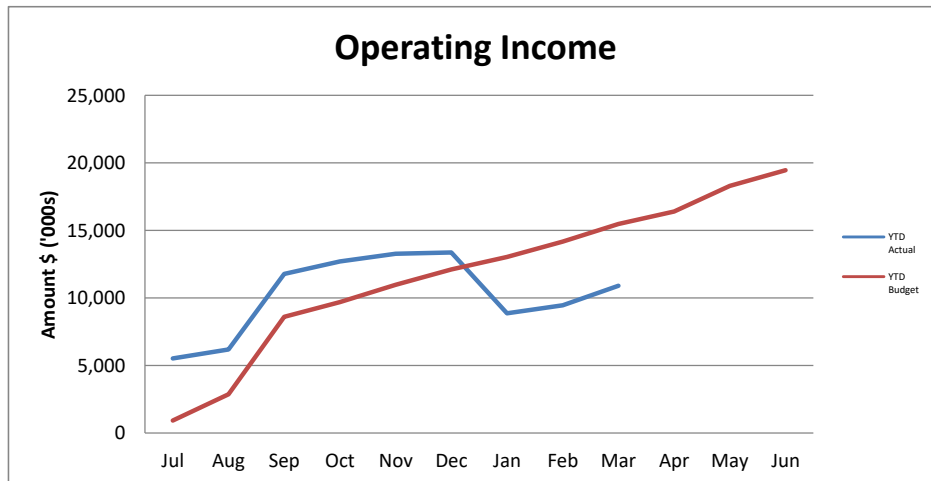
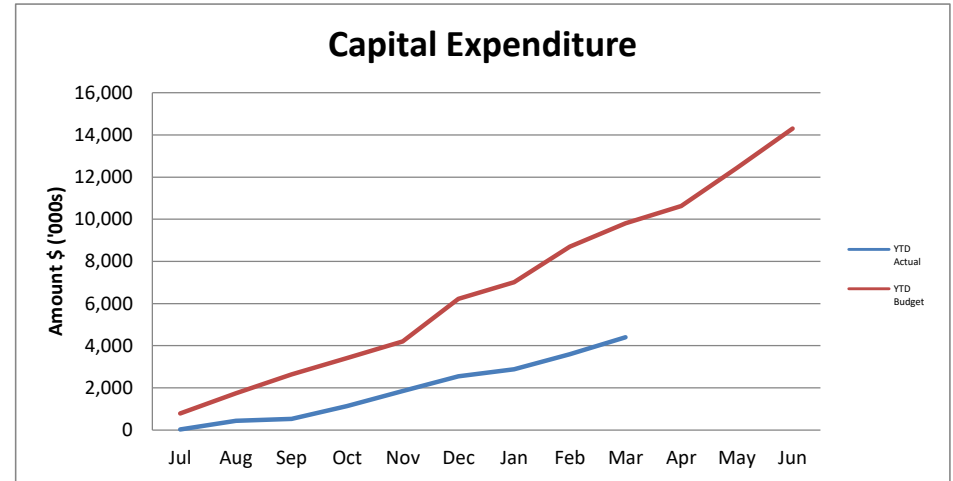
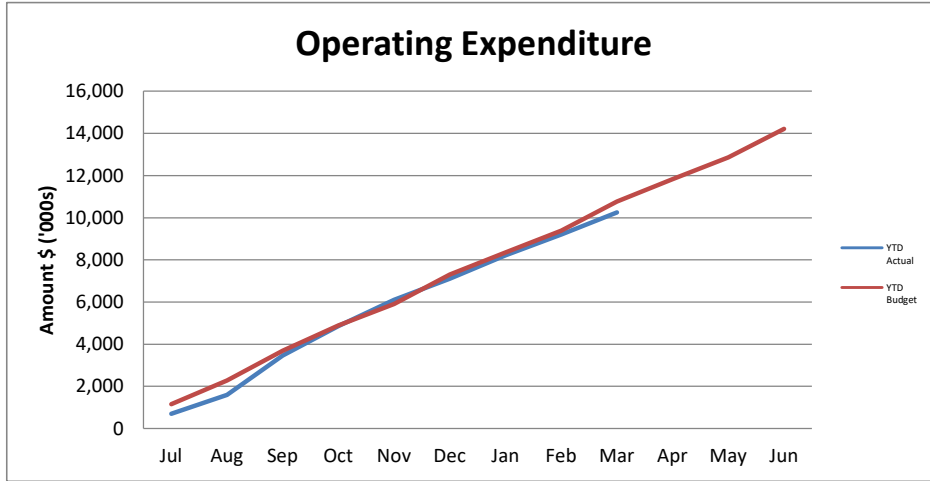


**SHIRE OF RAVENSTHORPE**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2022**

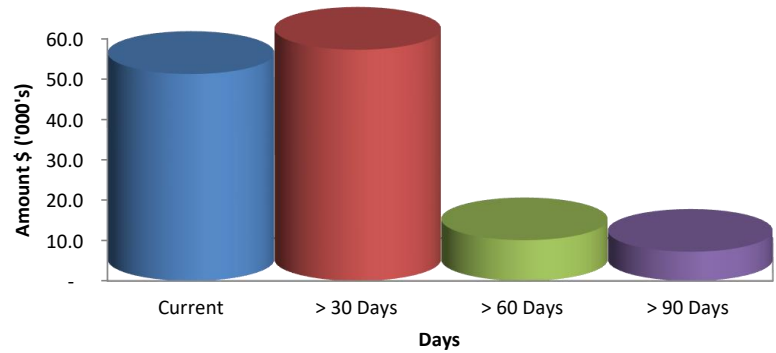
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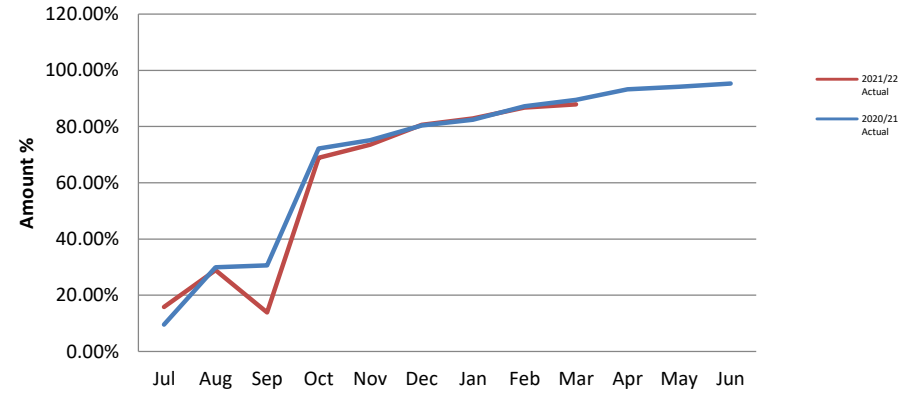
# Income and Expenditure Graphs to 31 March 2022



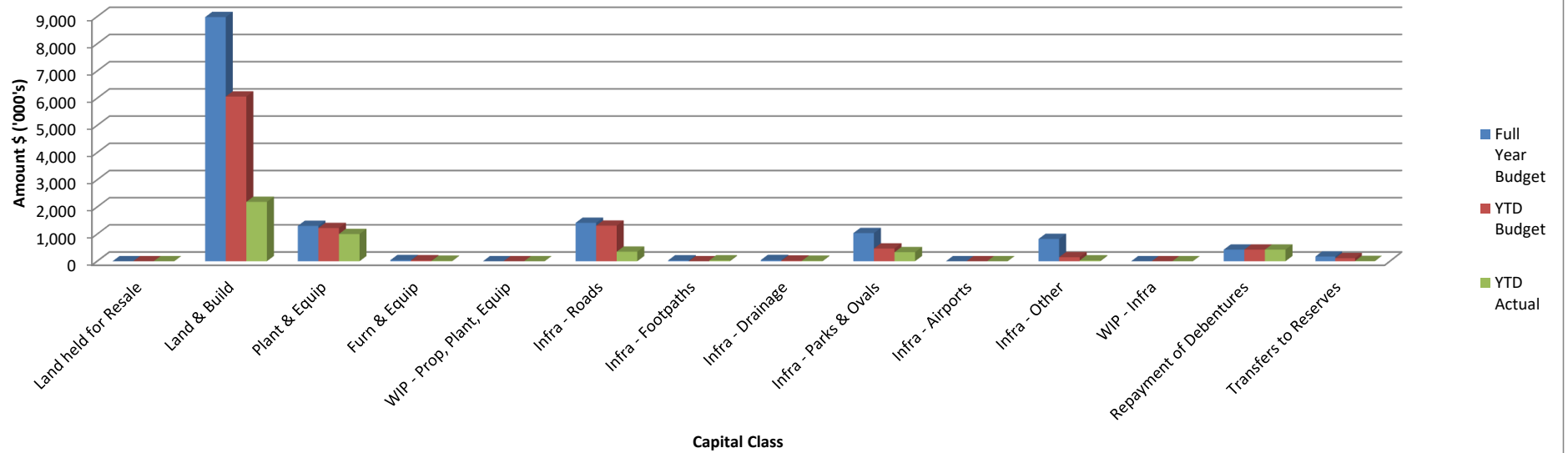
### Sundry Debtors Amount O/S



### Rates % Collected



### Capital Expenditure





## Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

### **The Materiality variance adopted by Council is:**

Actual Variance exceeding 10% of YTD Budget or \$100,000 whichever is the lesser.

## **REPORTABLE OPERATING REVENUE VARIATIONS**

### **03 - General Purpose Funding**

FAGS Special Purpose Grant - \$150,000 received YTD that was not expected for the budget.

A rise in property sales in the region this year has also seen an increase in rates enquiry fees

### **04 - Governance**

Sale of Goldfields Records Storage facility has not yet been finalised

### **05 - Law, Order and Public Safety**

The Bushfire Mitigation Grant has not yet been received

### **07 - Health**

Health Licence fees have been raised, however budget is split over the financial year.

### **08 - Education**

Capital grant funding for the Playground upgrades at the childcare centres has not yet been received as plans are still being finalised. Attendances at both centres are up from last year. There has been an increase in trainee educator funding.

### **09 - Housing**

An additional unit was being rented for a short term

### **10 - Community Amenities**

Grant proceeds from Shire of Jerramungup have not been received for the Regional Landfill as the project has not yet commenced. A half yearly recoup of shared expenditure is yet to be raised.

### **11 - Recreation & Culture**

Project Grants not yet received for LRCI. \$3.58 million budgeted to be received from BBRF for the RCP Project, however only \$735k received with project now underway

### **13 - Economic Services**

Timing issue with Budget Allocations spread through the year, however final quarterly invoices for leases have yet to be raised. The \$44k for the Future Drought Fund Grant is yet to be receipted.

### **14 - Other Property & Services**

There has been an increase in recoups for Firebreak Compliance works and for Workers Compensation recoups.

Unbudgeted repayment made by Department of Justice on behalf of the former CEO

Sale of a Vacant Block in Ravensthorpe was unbudgeted unclassified income. Commissions from Department of Transport for Licensing Services have increased

## **REPORTABLE OPERATING EXPENSE VARIATIONS**

### **03 - General Purpose Funding**

Rates Valuation is budgeted across the year, however have not yet commenced.

### **04 - Governance**

Council Allowance for Quarter 3 were yet to be raised at the end of the March quarter, however are being processed in April. Fees for the 2020/2021 Financial Audit have not yet been invoiced due to the ongoing audit.

### **05 - Law, Order and Public Safety**

Bushfire mitigation Expenditure undertaken, however invoices are pending as works continue

### **07 - Health**

Health administration expenditure is lower than forecast with an increase in in-house Health Services.

Changes to the Medical Services contract have impacted the YTD expenditure timing

### **08 - Education**

Expenditure in both centres is lower than forecast lower staff hours due to staff recruitment. An incorrect allocation of overheads has also now been amended as well. Overall costs are down for both centres.

### **14 - Other Property & Services**

The budget review allowed for a decrease in expenditure in Public Works Overheads due to staffing, however the recovery account was not amended leaving an over recovery YTTD budget. Recovery rates to be reviewed for both Public Works Overheads and Plant Operations.

## **REPORTABLE NON-CASH VARIATIONS**

Profits on traded in vehicles higher than expected due to increase in vehicle values with country wide shortages and the unbudgeted sale of the CEO Prado.

## **REPORTABLE CAPITAL EXPENSE VARIATIONS**

Delays have been experienced with a widespread labour and materials shortage. Projects are now underway where resources are now available.

## **REPORTABLE CAPITAL INCOME VARIATIONS**

**SHIRE OF RAVENSTHORPE  
FOR THE PERIOD ENDED 31 MARCH 2022**

**BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account#	Job#	Job/GL Description	Reason for Amendment	Council Res	Net Change	New Budget	Amended Budget Running Balance
							\$46,801
3113		Rates Enquiry Fees Received	Forecast -\$10K (F -\$26K) based on Act Feb \$16K and sales trend	13/22	10,000	23,000	\$56,801
3117		Legal Fees Recovered (No GST)	Forecast -\$10K (F -\$30K) - Additional activity O125	13/22	10,000	30,000	\$66,801
3206		Interest Received Reserve Funds	Forecast +\$10K (F -\$10K) based on Act Jan \$6K and interest trend	13/22	(10,000)	10,000	\$56,801
	CC002	Child Care - Other Revenue, Grants, Contributions	Forecast -\$50K, traineeship support payments	13/22	50,000	50,000	\$106,801
8108		The Cub House Income (GST Free)	Forecast +\$70K (F\$183K; Act \$106K Jan)	13/22	(70,000)	183,260	\$36,801
8109		The Cub House Sustainability Grant (GST)	F -\$50K New Sustainability Grant	13/22	50,000	50,000	\$86,801
8110		Little Barrens Income (GST Free)	Forecast +\$50K (F\$451K; Act \$263K Jan)	13/22	(50,000)	451,120	\$36,801
8111		Little Barrens Sustainability Grant (GST)	F -\$50K New Sustainability Grant	13/22	50,000	50,000	\$86,801
	I103	Liquid Waste / Septic Fees	Forecast -\$13K (F\$20K; Act \$13K Feb)	13/22	13,000	20,000	\$99,801
	I104	Tipsite And Transfer Station Fees	Forecast +\$15K (F\$145K; Act \$13K Feb)	13/22	(15,000)	145,000	\$84,801
11301		Income Relating to Other Recreation & Sport	Forecast +\$35K, (Over estimate of Education Department revenue and external contributions, add back \$13K CSRFF Sport & Rec Master plan Grant)	13/22	(35,000)	14,000	\$49,801
12211		Grant - MRWA Project	Forecast -\$415K; \$275K RRG, \$140K FQM; Commodity Route Funding Tamarine Road CR014 \$415K	13/22	275,000	275,000	\$324,801
12211		Grant - MRWA Project	Forecast -\$415K; \$275K RRG, \$140K FQM; Commodity Route Funding Tamarine Road CR014 \$415K	13/22	140,000	140,000	\$464,801
12601		Income Relating to Aerodromes	Forecast -\$100K (F\$910K; Act \$569K Jan, FEB act \$64K, allow ave \$68K)	13/22	100,000	910,000	\$564,801
	I142	Galaxy Road Construction	Change of deed for Galaxy to construct road	13/22	(5,539,200)	-	(\$4,974,399)
14210		Workers Compensation Reimbursements	Forecast -\$113K (to Feb)	13/22	113,000	123,000	(\$4,861,399)
14701		Income Relating to Unclassified	Forecast +\$40K (F\$65K allow \$50K DOT; Land Sale \$15K trfd to Bldg Reserve)	13/22	40,000	65,000	(\$4,821,399)
	O125	Rates Legal And Collection Expenses	Forecast +\$10K (F \$30K) - Recoverable from Rates 03117	13/22	(10,000)	(30,000)	(\$4,831,399)
4204		GOV - Legal Expense	Forecast +\$20K (F\$28K Increase in Community Administrative Challenges)	13/22	(20,000)	(28,000)	(\$4,851,399)
4209		GOV - Audit Fees	Forecast +\$25K (F \$58K); OAG expanded scope and forensic analysis; +\$25K	13/22	(25,000)	(58,500)	(\$4,876,399)
	E111	Brigade Management & Support Expenses	Forecast +\$13K (F \$39K =LY Act); COVID PPE, Fire Break Foam, CBFC laptop	13/22	(13,000)	(13,277)	(\$4,889,399)
	B811	Little Barrens Operating Costs	Forecast +\$10K (Sustainability Grant Exp - Toys and IT Equipment, Marketing Promotion)	13/22	(10,000)	(14,000)	(\$4,899,399)
	B812	Little Barrens Employee Costs	Forecast -\$85K, (Combined B \$911K, Act \$509K - 56% under 65%)	13/22	85,000	(432,348)	(\$4,814,399)
	CH002	Cub House Operations Costs	Forecast +\$10K (Sustainability Grant Exp - Toys and IT Equipment, Marketing Promotion)	13/22	(10,000)	(15,000)	(\$4,824,399)
	BM802	Hopetoun Senior Citizens Centre	Additional building repairs Jul/Aug 2021	13/22	(12,000)	(14,548)	(\$4,836,399)
	BM901	4 Daw Street	Additional exp on Mould Rectification works	13/22	(20,000)	(44,250)	(\$4,856,399)
	BM916	Lot 79 Esplanade	Extra works for CEO House renewal	13/22	(30,000)	(31,433)	(\$4,886,399)



## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD ENDED 31 MARCH 2022

1. ACQUISITION OF ASSETS	2021/22 Adopted Budget \$	2021/22 YTD Budget \$	MARCH 2022 Actual \$
The following assets have been acquired during the period under review:			
<b>By Program</b>			
<b>Law, Order &amp; Public Safety</b>			
<i>Fire Prevention &amp; Control</i>			
Water Bomber Tank Resupply	2,000	0	0
Land Sub-Division Fire Station - East	8,000	0	0
Hopetoun Rural Bushfire Shed	701,356	0	0
Emergency Water Tank Relocation -	8,200	6,138	0
Emergency Services Flamethrower	15,000	11,250	13,230
<i>Law &amp; Order</i>			
Ravensthorpe Ses Building Upgrades 21/22	23,500	17,622	0
Cliff Rescue Trailer - Ses	0	0	81
<b>Health</b>			
<i>Doctors &amp; Other Health</i>			
20/21 Purchase Toyota Hilux - Doctor	56,781	56,781	56,361
<b>Education &amp; Welfare</b>			
<i>Child Care Centres</i>			
Little Barrens - Cot And Kindy Room Furniture	1,000	1,000	909
Little Barrens - Playground Upgrade	180,000	0	0
Cub House - Playground Upgrade	120,000	0	0
<b>Housing</b>			
<i>Staff Housing</i>			
Lot 79 Esplanade Hopetoun Housing Upgrade	10,000	37,494	19,829
<i>Other Housing</i>			
<b>Community Amenities</b>			
<i>Sanitation - Household Refuse</i>			
Munglinup Waste Site Improvements (Design)	57,660	43,245	0
Munglinup Transfer Station	20,000	14,994	0
Ravensthorpe Regional Landfill Weighbridge	284,000	0	0
<i>Sewerage</i>			
2019/20 Purchase Plant - Sewerage Fencing	23,790	23,790	0
Ravensthorpe Effluent Ponds - Restore Banks	20,240	15,165	0
<i>Other Community Amenities</i>			
Two Mile Ablution Block - Hopetoun (Dcp)	28,260	28,260	28,295
<b>Recreation and Culture</b>			
<i>Public Halls &amp; Civic Centres</i>			
Ravensthorpe Town Hall - Security Lighting	12,000	9,000	0
<i>Other Recreation &amp; Sport</i>			
Hopetoun Sports Pavilion - Timber Sealing	19,700	0	350
Hopetoun Sports Pavilion, Repair Doors,	226,900	0	253,709
Ravensthorpe Rec Centre -	101,870	101,870	5,224
Ravensthorpe Rec Centre - Hot Water System	0	0	241
Munglinup Enclose Verandah For Gym (Lrci)	11,990	11,990	0
Playground Renewal - Hopetoun Rec Grounds	20,000	20,000	0
Basketball Hoops Near Skatepark Hopetoun	6,770	0	400
Dual Irrigation - Hopetoun Oval (Dcp And Dsr)	25,580	0	25,638
Maitland Street Park Playground Upgrade	25,355	0	17,657
Mcculloch Park Playground Upgrade -	40,000	0	66,133
Munglinup Bowling Green -4 Rinks (Lrci R2)	319,400	0	216,725
Skate Park Shade And Seating (Dcp Funded)	2,200	0	6,160
21/22 Toro Mower Ravensthorpe	0	0	7,642
20/21 Purchase Toyota Hilux P&G - Hopetoun	53,099	53,099	52,617
20/21 Purchase Case Tractor P&G	105,885	105,885	105,971
Single Cab Tip Truck	85,829	85,829	86,218
<i>Libraries</i>			
Libraries Lending System Upgrade	11,500	13,500	0



## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD ENDED 31 MARCH 2022

1. ACQUISITION OF ASSETS (Continued)	2021/22 Adopted Budget \$	2021/22 YTD Budget \$	MARCH 2022 Actual \$
The following assets have been acquired during the period under review:			
<b>By Program (Continued)</b>			
<b>Recreation and Culture (Continued)</b>			
<i>Other Culture</i>			
Rcp Architect Services	143,250	107,433	61,250
Rcp Consultants Services	155,360	116,514	20,580
Rcp Project Management	40,000	29,997	37,617
Rcp Building Construction (& Builders	5,228,254	3,921,183	1,614,691
Rcp Project Fees And Charges (Non-Grant)	41,422	31,059	0
Rcp Demolition	0	0	0
Rcp Contingency	0	0	0
Rcp Utility Services (External Services)	205,764	154,323	473
Rcp Landscaping And Playground	414,250	310,680	0
Rcp Public Art	0	0	0
Rcp Carpark	0	0	0
Rcp (Shire) Admin Building Construction	1,777,370	1,333,026	18,344
Rcp (Shire) Dunnart Building Construction	0	0	0
Rcp (Shire) Earthworks Building Construction	16,040	12,015	45,349
Rcp (Shire) Project Management	0	0	0
Rcp (Shire) Building Construction	0	0	2,047
Rcp (Shire) Demolition	0	0	0
Pcp (Shire) Contingency	0	0	0
Rcp (Shire) Landscaping	100,000	74,997	0
Rcp (Shire) Public Art	0	0	0
Rcp (Shire) Carpark	82,830	62,109	19,677
<b>Transport</b>			
<i>Construction - Roads, Bridges, Depots</i>			
<b>Roads Construction Council</b>			
Desmond Track (Green Bridge)	26,600	26,600	0
Mallee Road Construction	0	0	73
Cowel Road Floodway Sealing (Lrci Funded)	0	0	0
Fitzgerald Road Floodway Sealing (Lrci	0	0	3
Gravel Pit Reinstatement	0	0	0
Gravel Pit Development	0	0	0
<b>Roads Mrwa V Of G Constr</b>			
Hammersley Drive Slk 6.0 To End Of Shire	0	0	1,589
Jerdacuttup Road Slk 5.2 To 10	0	0	2,861
Jerdacuttup Road - Stabilise Pavement &	250,000	250,000	0
<b>Roads To Recovery Construction</b>			
Bedford Harbour Road #47 Slk 0.0 To 9.85	246,664	246,664	102,063
2019/20 Melaleuca Road Construction	475,297	475,297	245,157
<b>Blackspot Funding Construction</b>			
Tamarine Road Reseal Slk 0.0 To 7.4	415,000	311,238	0
<b>Drainage Construction</b>			
Coxall Road 2X Culvert Replace (Lrci Funded)	14,000	0	17,552
Bridger Road Culvert	7,000	7,000	0
<b>Footpath Construction</b>			
Hosking Street - Concrete Footpath	30,900	0	30,869
<b>Purchase Land - Roadworks And Depots</b>			
Purchase Depot Block - 1 Moir Road	0	0	0
Land Lot 36,318 & 177 Floater Road	0	0	0
<b>Purchase Land &amp; Buildings - Roadworks</b>			
Ravensthorpe Depot Office Refit	65,000	50,796	70,543
Ravensthorpe Depot Grounds Upgrades	70,360	70,360	7,689
<b>Purchase Furniture &amp; Equipment - Roads</b>			
Street Furniture - Hopetoun (Dcp Funded)	2,000	2,000	7,220
<b>Purchase Other Infrastructure - Roads &amp; Depots</b>			
School Bus Shelter - Buckie St, Hopetoun	70,000	52,497	59

## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD ENDED 31 MARCH 2022

1. ACQUISITION OF ASSETS (Continued)	2021/22 Adopted Budget \$	2021/22 YTD Budget \$	MARCH 2022 Actual \$
The following assets have been acquired during the period under review:			
<b>By Program (Continued)</b>			
<u>Road Plant Purchases</u>			
20/21 Purchase Side Tipper	114,730	114,730	0
2021/22 Grader	362,000	362,000	362,300
Mulching Head Attachment - Skid Steer	31,920	31,920	37,956
14.6M Tri Axle Low Loader	151,283	151,283	0
<u>Aerodromes</u>			
Ravensthorpe Airport - Outdoor Seating	6,000	4,500	6,181
Ravensthorpe Airport - It Upgrades	2,500	1,872	1,164
Ravensthorpe Airport Baggage Trolleys	16,000	11,997	0
Terminal Improvements	28,462	21,339	0
Airport Lighting Upgrade	32,193	0	16,250
<b>Economic Services</b>			
<u>Rural Services</u>			
Munglinup Water Catchment Dam (Lrci R2)	14,000	0	0
<u>Tourism</u>			
Illuminating Silo Art Work (Dcp Funded)	24,900	0	21,674
Hopetoun Visitor Information Boards Expanded	17,000	12,744	0
Munglinup Rest Bay Upgrade (Lrci R2)	31,800	23,850	9,111
<u>Other Economic Services</u>			
2 Mile Campsite Infrastructure - East Of	0	0	0
<b>Other Property &amp; Services</b>			
<u>Works</u>			
20/21 Purchase Flat Bed Truck - Bmo	85,000	63,747	82,136
20/21 Purchase Toyota Hilux Sign Ute	51,096	38,322	50,777
20/21 Purchase Toyota Hilux Maint Grader 1	50,046	37,530	48,903
20/21 Purchase Toyota Hilux Maint Grader 2	50,046	37,530	48,907
20/21 Purchase Toyota Hilux Dozer Operator	50,046	37,530	48,880
<u>Administration</u>			
Computer Upgrades	9,600	9,600	0
	<u>13,633,848</u>	<u>9,263,194</u>	<u>4,003,334</u>
<b>By Class</b>			
Land	0	0	0
Buildings	8,925,058	6,060,419	2,186,231
Furniture & Equipment	102,600	84,969	15,533
Plant & Equipment	1,302,551	1,223,223	1,001,978
Infrastructure - Roads	1,413,561	1,309,799	351,746
Infrastructure - Footpaths	30,900	0	30,869
Infrastructure - Drainage	41,240	22,165	17,552
Infrastructure - Parks & Ovals	1,036,385	467,786	352,390
Infrastructure - Airports	32,193	0	16,250
Infrastructure - Other	749,360	94,833	30,785
	<u>13,633,848</u>	<u>9,263,194</u>	<u>4,003,334</u>

## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2022

## 2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
<b>Health</b>								
Toyota Hilux SRS	P711B	P711B	35,000	28,922	39,091	39,090.91	4,091	10,169
<b>Other Sport &amp; Recreation</b>								
Toyota Hilux - Ravy	P678A	P678A	0	0	0	0	0	0
Toyota Hilux - Hopetoun	P705A	P705A	32,000.00	26,536.81	36,364	36,363.64	4,364	9,827
Tractor - Parks & Gardens	P642	P642	35,000	32,032.06	42,000	42,000.00	7,000	9,968
Zero Turn Mower - Hopetoun	NA	NA	0	0	0	0	0	0
Water Tank/Trailer - Hopetoun	NA	P173A	0	0	0	0	0	0
<b>Transport</b>								
Komatsu GD565 Grader	P706	P706	0	0	0	0	0	0
DAF Prime Mover	P630	P580	0	0	0	0	0	0
Haulpro Side Tipper	P611	P577	30,000	0	14,000	0	(16,000)	0
Bomag Smooth Drum Roller	P569A	P569A	0	0	0	0	0	0
14.6m Tri Axle Low Loader S/T	P556	P556	0	0	35,000	0	35,000	0
Multi Tyre Roller	P609	P570	0	0	0	0	0	0
Sewell Road Broom	NA	P572	0	0	0	0	0	0
Toro GM360 2wd with Canopy	P670	P670	0	0	0	0	0	0
<b>Administration</b>								
2020 Toyota Prado (CEO)	P710C	P710C	0	64,232.08	0	74,545.45	0	10,313
<b>Public Works Overheads</b>								
Mitsubishi Ute (BMO)	P632A	P632A	0	0	0	0	0	0
Toyota Hilux (Sign Ute)	AP715	P654	27,000	21,407.06	33,637	33,636.36	6,637	12,229
Toyota Hilux (Maint Grader 1)	P699A	P699A	28,000	24,010.55	21,820	21,818.18	(6,180)	(2,192)
Toyota Hilux (Maint Grader 2)	P700A	P700A	29,000	23,695.92	25,455	25,454.55	(3,545)	1,759
Toyota Hilux (Dozer Operator)	P691A	P691A	29,000	24,867.50	28,182	28,181.82	(818)	3,314
							0	0
			245,000.00	245,704.24	275,549.00	301,090.91	30,549.00	55,386.67

By Class of Asset	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
<b>Plant &amp; Equipment</b>								
Toyota Hilux SRS	P711B	P711B	35,000	28,922	39,091	39,091	4,091	10,169
Toyota Hilux - Ravy	P678A	P678A	0	0	0	0	0	0
Toyota Hilux - Hopetoun	P705A	P705A	32,000	26,537	36,364	36,364	4,364	9,827
Tractor - Parks & Gardens	P642	P642	35,000	32,032	42,000	42,000	7,000	9,968
Zero Turn Mower - Hopetoun	NA	NA	0	0	0	0	0	0
Water Tank/Trailer - Hopetoun	NA	P173A	0	0	0	0	0	0
Komatsu GD565 Grader	P706	P706	0	0	0	0	0	0
DAF Prime Mover	P630	P580	0	0	0	0	0	0
Haulpro Side Tipper	P611	P577	30,000	0	14,000	0	(16,000)	0
Bomag Smooth Drum Roller	P569A	P569A	0	0	0	0	0	0
14.6m Tri Axle Low Loader S/T	P556	P556	0	0	35,000	0	35,000	0
Multi Tyre Roller	P609	P570	0	0	0	0	0	0
Sewell Road Broom	NA	P572	0	0	0	0	0	0
Toro GM360 2wd with Canopy	P670	P670	0	0	0	0	0	0
2020 Toyota Prado (CEO)	P710C	P710C	0	64,232	0	74,545	0	10,313
Mitsubishi Ute (BMO)	P632A	P632A	0	0	0	0	0	0
Toyota Hilux (Sign Ute)	AP715	P654	27,000	21,407	33,637	33,636	6,637	12,229
Toyota Hilux (Maint Grader 1)	P699A	P699A	28,000	24,011	21,820	21,818	(6,180)	(2,192)
Toyota Hilux (Maint Grader 2)	P700A	P700A	29,000	23,696	25,455	25,455	(3,545)	1,759
Toyota Hilux (Dozer Operator)	P691A	P691A	29,000	24,868	28,182	28,182	(818)	3,314
			0	0	0	0	0	0
			245,000.00	245,704.24	275,549.00	301,090.91	30,549	55,386.67

**Summary**

	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
Profit on Asset Disposals	57,092	57,579.04
Loss on Asset Disposals	(26,543)	(2,192.37)
	30,549	55,386.67

Vehicles have been traded, however transactions for Profit/Loss will be processed once the Annual Audit is complete

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2022

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-21	Principal Repayments		Principal Outstanding		Interest Repayments	
		2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
<b>Housing</b>							
Loan 145 Staff Housing	154,192	36,922	36,922	117,270	117,270	5,453	5,234
Loan 147 Other Housing	205,318	17,592	17,592	187,726	187,726	8,312	8,188
<b>Recreation and Culture</b>							
Loan 146 Hopetoun Community Centre	284,301	14,602	14,602	269,699	269,699	12,157	12,052
<b>Transport</b>							
Loan 138D Town Street	232,135	232,135	232,135	0	(0)	16,766	16,320
Loan 144 Town Street	55,265	55,265	55,265	0	0	2,978	2,660
Loan 143B Refinance	138,087	33,065	33,065	105,022	105,022	4,884	4,687
Loan 138E Refinance	196,989	37,072	37,072	159,917	159,917	7,271	7,012
	1,266,287	426,653	426,653	839,634	839,634	57,821	56,153

(\*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

(b) Lease Repayments

Particulars	Principal 1-Jul-21	Principal Repayments		Principal Outstanding		Interest Repayments	
		2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
<b>Law, Order &amp; Public Safety</b>							
Lease Contract 939384 CESO Vehicle	16,538	16,538	0	0		122	0
<b>Community Amenities</b>							
Lease Contract 908707	548,192	73,407	0	474,785		15,390	0
Lease Contract 915953	260,763	34,453	0	226,310		7,327	0
	825,493	124,398	0	701,095	0	22,839	0

Particulars/Purpose	Amount Borrowed	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used		Balance Unspent \$
	Budget \$				Budget \$	Actual \$	
Loan 143B Refinance	0	10	71,576	3.85	0	0	NIL

## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD ENDED 31 MARCH 2022

	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
<b>4. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Plant Reserve</b>		
Opening Balance	1,038,065	1,038,065
Amount Set Aside / Transfer to Reserve	5,172	2,153
Amount Used / Transfer from Reserve	(987,212)	0
	<u>56,025</u>	<u>1,040,218</u>
<b>(b) Emergency Farm Water Reserve</b>		
Opening Balance	12,264	12,264
Amount Set Aside / Transfer to Reserve	61	25
Amount Used / Transfer from Reserve	0	0
	<u>12,325</u>	<u>12,289</u>
<b>(c) Building Reserve</b>		
Opening Balance	1,721,169	1,721,169
Amount Set Aside / Transfer to Reserve	68,784	3,570
Amount Used / Transfer from Reserve	(1,515,000)	0
	<u>274,953</u>	<u>1,724,739</u>
<b>(d) Road &amp; Footpath Reserve</b>		
Opening Balance	498,003	498,003
Amount Set Aside / Transfer to Reserve	34,751	1,033
Amount Used / Transfer from Reserve	(267,135)	0
	<u>265,619</u>	<u>499,036</u>
<b>(e) Swimming Pool Upgrade Reserve</b>		
Opening Balance	45,141	45,141
Amount Set Aside / Transfer to Reserve	225	94
Amount Used / Transfer from Reserve	0	0
	<u>45,366</u>	<u>45,235</u>
<b>(f) Recreation Reserve</b>		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	20,000	0
Amount Used / Transfer from Reserve	0	0
	<u>20,000</u>	<u>0</u>
<b>(g) Airport Reserve</b>		
Opening Balance	381,953	381,953
Amount Set Aside / Transfer to Reserve	1,903	792
Amount Used / Transfer from Reserve	(88,505)	0
	<u>295,351</u>	<u>382,745</u>
<b>(h) Waste &amp; Sewerage Reserve</b>		
Opening Balance	274,798	274,798
Amount Set Aside / Transfer to Reserve	21,369	570
Amount Used / Transfer from Reserve	0	0
	<u>296,167</u>	<u>275,368</u>

## SHIRE OF RAVENSTHORPE

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD ENDED 31 MARCH 2022

	2021/22 Adopted Budget \$	2021/22 YTD Actual \$
<b>4. RESERVES (Continued)</b>		
<b>Cash Backed Reserves (Continued)</b>		
<b>(i) IT &amp; Equipment Reserve</b>		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	20,000	0
Amount Used / Transfer from Reserve	0	0
	<u>20,000</u>	<u>0</u>
<b>(j) Leave Reserve</b>		
Opening Balance	42,906	42,906
Amount Set Aside / Transfer to Reserve	214	89
Amount Used / Transfer from Reserve	0	0
	<u>43,120</u>	<u>42,995</u>
<b>Total Cash Backed Reserves</b>	<u><u>1,328,926</u></u>	<u><u>4,022,625</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**Summary of Transfers  
To Cash Backed Reserves**

**Transfers to Reserves**

Plant Reserve	5,172	2,153
Emergency Farm Water Reserve	61	25
Building Reserve	68,784	3,570
Road & Footpath Reserve	34,751	1,033
Swimming Pool Upgrade Reserve	225	94
Recreation Reserve	20,000	0
Airport Reserve	1,903	792
Waste & Sewerage Reserve	21,369	570
IT & Equipment Reserve	20,000	0
Leave Reserve	214	89
	<u>172,479</u>	<u>8,326</u>

**Transfers from Reserves**

Plant Reserve	(987,212)	0
Emergency Farm Water Reserve	0	0
Building Reserve	(1,515,000)	0
Road & Footpath Reserve	(267,135)	0
Swimming Pool Upgrade Reserve	0	0
UHF Repeater Reserve	0	0
Airport Reserve	(88,505)	0
Waste & Sewerage Reserve	0	0
State Barrier Fence Reserve	0	0
Leave Reserve	0	0

	<u>(2,857,852)</u>	<u>0</u>
<b>Total Transfer to/(from) Reserves</b>	<u>(2,685,373)</u>	<u>8,326</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2022

4. RESERVES (Continued)

**Cash Backed Reserves (Continued)**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Plant Reserve**

To be used to assist in the purchasing of major plant and machinery.

**Emergency Farm Water Reserve**

To be used for the repair and/or construction of emergency farm water supplies in the Shire of Ravensthorpe

**Building Reserve**

To be used for the construction, refurbishment, modification or renovation of all buildings in the Shire of Ravensthorpe

**Road and Footpath Reserve**

To be used for the construction, renewal, resealing or repair of the road and footpath network.

**Swimming Pool Upgrade Reserve**

To be used towards any major repairs or improvements for the Ravensthorpe swimming pool.

**Recreation Reserve**

To be used for the construction, renewal, refurbishment and upgrade of all recreation facilities and reserves

**Airport Reserve**

To be used for the construction, reconstruction, repairs or modification of facilities including buildings, tarmac, airstrip and associated infrastructure at the Ravensthorpe Airport

**Waste and Sewerage Reserve**

To be used for the repair and/or construction of waste and sewerage facilities in the Shire of Ravensthorpe.

**IT & Equipment Reserve**

To be used for the upgrade and renewal of hardware, communication and software technological

**Leave Reserve**

To be used to fund long service leave and non-current annual leave requirements



**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 31 MARCH 2022**

	<b>2020/21 B/Fwd Per 2021/22 Budget \$</b>	<b>2020/21 B/Fwd Per Financial Report \$</b>	<b>MARCH 2022 Actual \$</b>
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	1,760,370	1,760,370	1,239,759
Cash - Restricted Unspent Grants		0	
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	4,014,299	4,014,299	4,022,626
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	236,264	236,264	646,110
Sundry Debtors	313,349	313,349	121,434
Provision for Doubtful Debts	0	0	0
Gst Receivable	155,173	155,173	96,348
Accrued Income/Payments In Advance	844,124	844,124	9,416
Payments in Advance	0	0	0
Inventories	25,554	25,554	57,226
	<u>7,349,133</u>	<u>7,349,133</u>	<u>6,192,919</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(643,768)	(643,768)	(24,456)
Accrued Interest On Loans	(17,895)	(17,895)	(17,895)
Accrued Salaries & Wages	(44,293)	(44,293)	(44,293)
Income In Advance	(701,771)	(701,771)	(32,261)
Gst Payable	(55,276)	(55,276)	(88,622)
Payroll Creditors	(115,517)	(115,517)	(77,946)
Accrued Expenses	(20,574)	0	0
PAYG Liability	0	0	0
Right of Use Assets - Current	(123,724)	(124,397)	(124,397)
Trust		0	0
Other Payables	(124,397)	(123,704)	(241,305)
Current Employee Benefits Provision	(593,454)	(520,534)	(520,534)
Current Loan Liability	(426,653)	(426,653)	0
	<u>(2,867,322)</u>	<u>(2,773,808)</u>	<u>(1,171,709)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>4,481,811</b>	<b>4,575,325</b>	<b>5,021,210</b>
Less: Cash - Reserves - Restricted	(4,014,299)	(4,014,299)	(4,022,626)
Less: Cash - Unspent Grants - Restricted	0	0	
Less: Movements Associated with Change in Accounting Standards	0		
Add Back : Component of Leave Liability not Required to be Funded	593,454	520,534	520,534
Add Back : Current Loan Liability	426,653	426,653	0
ADD: Current Portion of Lease Liability	124,397	124,397	124,397
Adjustment for Trust Transactions Within Muni	20	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b><u>1,612,036</u></b>	<b><u>1,632,610</u></b>	<b><u>1,643,515</u></b>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2022

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2021/22 Rate Revenue \$	2021/22 Interim Rates \$	2021/22 Back Rates \$	2021/22 Total Revenue \$	2021/22 Budget \$
<b>General Rate</b>								
GRV Residential	0.121852	784	10,990,646	1,339,232	131		1,339,363	1,345,232
GRV Commercial	0.136830	33	1,434,092	196,227			196,227	196,227
GRV industrial	0.160607	35	512,772	82,355			82,355	82,355
GRV - Transient & Short Stay Accom	0.327462	2	852,800	279,260			279,260	279,260
UV - Mining	0.085928	69	2,447,481	210,307	4,471	45	214,822	206,504
UV - Other	0.007008	325	295,976,000	2,074,200	35	876	2,075,111	2,070,944
Non-Rateable							0	0
<b>Sub-Totals</b>		1,248	312,213,791	4,181,581	4,637	921	4,187,139	4,180,522
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV Residential	905.00	373	1,079,886	337,565		0	337,565	337,565
GRV Commercial	905.00	10	44,740	9,050		0	9,050	8,145
GRV Industrial	905.00	12	45,268	10,860		0	10,860	10,860
GRV - Transient & Short Stay Accom	884.00	0	0	0		0	0	0
UV - Mining	333.00	60	125,311	19,980		0	19,980	20,313
UV - Other	884.00	103	6,633,252	91,052		0	91,052	91,052
<b>Sub-Totals</b>		558	7,928,457	468,507	0	0	468,507	467,935
				4,650,088			<b>4,655,646</b>	<b>4,648,457</b>
Back Rates								
Interim Rates								
<b>Total Amount Raised From Rates</b>							<b>4,655,646</b>	<b>4,648,457</b>
Ex Gratia Rates		check after rates raised					53,671	
<b>Total Rates</b>							<b>4,709,317</b>	<b>4,648,457</b>

All land except exempt land in the Shire of Ravensthorpe is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 31 MARCH 2022**

**7. TRUST FUNDS**

Monies previously held in Trust are now recognised as a current liability, although they are treated differently to other current liabilities in that they are required to be cash backed.

**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 31 MARCH 2022**

**8. OPERATING STATEMENT BY PROGRAM**

	<b>MARCH 2022 Actual \$</b>	<b>2021/22 Adopted Budget \$</b>	<b>2020/21 Actual \$</b>
<b>OPERATING REVENUES</b>			
Governance	4,000	44,000	38,941
General Purpose Funding	5,744,521	5,841,357	6,633,793
Law, Order, Public Safety	163,744	1,252,653	660,882
Health	15,508	9,291	5,200
Education and Welfare	642,160	1,077,380	683,816
Housing	13,964	11,800	5,700
Community Amenities	618,424	1,049,300	777,116
Recreation and Culture	1,455,965	7,100,766	1,906,097
Transport	1,511,197	1,793,225	1,764,898
Economic Services	295,891	386,614	380,595
Other Property and Services	444,460	5,760,949	327,387
<b>TOTAL OPERATING REVENUE</b>	<b>10,909,834</b>	<b>24,327,335</b>	<b>13,184,425</b>
<b>OPERATING EXPENSES</b>			
Governance	(587,355)	(887,656)	(936,216)
General Purpose Funding	(188,626)	(300,523)	(264,859)
Law, Order, Public Safety	(760,720)	(1,141,282)	(1,065,400)
Health	(204,215)	(386,177)	(284,441)
Education and Welfare	(791,293)	(1,244,462)	(1,067,497)
Housing	(205,864)	(206,101)	(223,538)
Community Amenities	(1,078,839)	(1,586,199)	(1,399,717)
Recreation & Culture	(1,468,015)	(2,058,964)	(1,872,521)
Transport	(3,970,304)	(5,384,635)	(5,036,366)
Economic Services	(451,724)	(669,916)	(519,920)
Other Property and Services	(548,400)	(5,796,776)	(693,204)
<b>TOTAL OPERATING EXPENSE</b>	<b>(10,255,355)</b>	<b>(19,662,691)</b>	<b>(13,363,679)</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>654,479</b>	<b>4,664,644</b>	<b>(179,254)</b>

**SHIRE OF RAVENSTHORPE**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2022**

**8. OPERATING STATEMENT BY NATURE & TYPE**

	<b>MARCH 2022 Actual \$</b>	<b>2021/22 Adopted Budget \$</b>	<b>2020/21 Actual \$</b>
<b>OPERATING REVENUES</b>			
Rates	4,709,317	4,702,128	4,512,825
Operating Grants, Subsidies and Contributions	1,783,559	1,937,785	3,354,082
Non-Operating Grants, Subsidies and Contributions	1,826,047	8,979,138	2,427,892
Fees and Charges	1,865,776	2,710,880	2,166,936
Service Charges	0	0	0
Interest Earnings	47,126	59,000	61,238
Profit on Asset Disposals	57,579	57,092	5,378
Proceeds on Disposal of Assets	301,091	275,549	237,743
Realisation on Disposal of Assets	(301,091)	(275,549)	(237,743)
Other Revenue	620,430	5,881,312	656,073
<b>TOTAL OPERATING REVENUE</b>	<b>10,909,834</b>	<b>24,327,335</b>	<b>13,184,424</b>
<b>OPERATING EXPENSES</b>			
Employee Costs	(3,586,535)	(4,657,494)	(4,439,449)
Materials and Contracts	(2,311,333)	(9,079,213)	(3,127,308)
Utility Charges	(180,485)	(241,187)	(250,566)
Depreciation on Non-Current Assets	(3,549,041)	(5,004,073)	(4,712,546)
Interest Expenses	(56,153)	(80,660)	(84,601)
Insurance Expenses	(342,455)	(236,818)	(322,740)
Loss on Asset Disposals	(2,192)	(26,543)	(66,112)
FV Adjustment of Non-Current assets	0	0	0
Other Expenditure	(227,159)	(336,703)	(360,358)
<b>TOTAL OPERATING EXPENSE</b>	<b>(10,255,353)</b>	<b>(19,662,691)</b>	<b>(13,363,680)</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u>654,481</u></b>	<b><u>4,664,644</u></b>	<b><u>(179,256)</u></b>

**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 31 MARCH 2022**

**9. STATEMENT OF FINANCIAL POSITION**

	<b>MARCH 2022 Actual \$</b>	<b>2020/21 Actual \$</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	5,262,385	5,774,669
Trade and Other Receivables	873,307	1,548,910
Inventories	57,226	25,554
<b>TOTAL CURRENT ASSETS</b>	<b>6,192,918</b>	<b>7,349,133</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	11,317	11,317
Inventories	0	0
Property, Plant and Equipment	35,575,919	33,764,032
Infrastructure	120,315,514	121,920,291
<b>TOTAL NON-CURRENT ASSETS</b>	<b>155,902,750</b>	<b>155,695,640</b>
<b>TOTAL ASSETS</b>	<b>162,095,668</b>	<b>163,044,773</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	526,779	1,702,225
Right of Use Asset	124,397	124,397
Long Term Borrowings	0	426,653
Provisions	520,534	520,534
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,171,710</b>	<b>2,773,809</b>
<b>NON-CURRENT LIABILITIES</b>		
Trade and Other Payables	0	0
Long Term Borrowings	839,634	839,634
Right of Use Assets	701,095	701,095
Provisions	70,781	70,781
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,611,510</b>	<b>1,611,510</b>
<b>TOTAL LIABILITIES</b>	<b>2,783,220</b>	<b>4,385,319</b>
<b>NET ASSETS</b>	<b>159,312,448</b>	<b>158,659,454</b>
Retained Surplus	37,382,697	36,630,609
Reserves - Cash Backed	4,022,626	4,014,299
Revaluation Surplus	117,908,609	117,908,609
<b>TOTAL EQUITY</b>	<b>159,313,933</b>	<b>158,553,517</b>

**SHIRE OF RAVENSTHORPE**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 31 MARCH 2022**

**10. FINANCIAL RATIOS**

	<b>2021 YTD</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
Current Ratio	3.33	1.48	3.01	1.64
Operating Surplus Ratio	(0.17)	(0.37)	3.29	(0.24)

The above ratios are calculated as follows:

Current Ratio	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
Operating Surplus Ratio	$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$

**ATTACHMENT**



**2021/2022**

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	9,263	891,041	66,300	17,747	0	984,351	334,350
Aug	10,872	1,244,379	154,795	9,740	0	1,419,785	311,991
Sep	5,146	384,151	86,718	10,136	0	486,151	316,212
Oct	8,906	1,293,209	54,405	6,769	0	1,363,289	324,782
Nov	4,730	1,107,352	62,925	9,057	0	1,184,065	318,387
Dec	8,620	951,403	47,297	7,579	0	1,014,899	432,093
Jan	4,727	637,419	49,806	7,628	0	699,579	296,694
Feb	8,794	678,595	343,599	7,340	0	1,038,327	327,345
Mar	6,661	1,180,524	148,074	7,283	0	1,342,542	319,160
Apr							
May							
Jun							
<b>Total</b>	<b>67,718</b>	<b>8,368,072</b>	<b>1,013,920</b>	<b>83,279</b>	<b>0</b>	<b>9,532,989</b>	<b>2,981,015</b>
<b>20/21</b>	<b>219,357</b>	<b>8,442,181</b>	<b>965,406</b>	<b>135,103</b>	<b>0</b>	<b>9,762,047</b>	<b>3,790,863</b>
<b>19/20</b>	<b>197,977</b>	<b>8,450,678</b>	<b>997,212</b>	<b>102,791</b>	<b>6,319</b>	<b>9,754,977</b>	<b>3,174,082</b>
<b>18/19</b>	<b>147,967</b>	<b>21,298,438</b>	<b>1,329,904</b>	<b>70,241</b>	<b>13,590</b>	<b>22,860,140</b>	<b>2,219,053</b>
<b>17/18</b>	<b>327,905</b>	<b>18,507,404</b>	<b>209,587</b>	<b>65,010</b>	<b>317,445</b>	<b>19,427,351</b>	<b>2,601,283</b>

**Payroll** = payroll + payroll deductions + super

**Direct Debits** = dd's + bank fees (exclude credit card)

02 February 2022 - 01 March 2022

## Business Credit Card - Gary Clark

Date	Payment to	Description	Amount	GST
31/01/2022	QUEST INALOO	Staff Accomodation - DoT Training	\$ 963.11	\$ 87.56
3/02/2022	WAVECREST BAR & BISTRO	Consultant Refreshements	\$ 25.50	\$ 2.32
15/02/2022	RAVENSTHORPE HOTEL	Refreshements - Council	\$ 11.50	\$ 1.05
15/02/2022	RAVENSTHORPE HOTEL	Refreshements - Council	\$ 14.80	\$ 1.35
15/02/2022	RAVENSTHORPE HOTEL	Refreshements - Council	\$ 6.00	\$ 0.55
<b>Total Purchases for G. Clark</b>			<b>\$ 1,020.91</b>	<b>\$ 92.81</b>

## Business Credit Card - Leslie Mainwaring

Date	Payment to	Description	Amount	GST
8/02/2022	DEVANTI	Office Water Dispenser	\$ 225.99	\$ -
14/02/2022	GO NUTS	20 Meals & Refreshments - Hopetoun Volunteer Fire Fighters	\$ 295.00	\$ 26.82
15/02/2022	GADGET CITY	Two Way Radios for CFCO	\$ 609.76	\$ 55.43
15/02/2022	BLU POD COFFEE	Coffee Pods - Both offices	\$ 683.00	\$ -
15/02/2022	RAVENSTHORPE HOTEL	Councillor Meals & Refreshment	\$ 257.00	\$ 23.36
15/02/2022	RAVENSTHORPE HOTEL	Councillor Meals & Refreshment	\$ 6.10	\$ 0.55
<b>Total Purchases for L. Mainwaring</b>			<b>\$ 2,076.85</b>	<b>\$ 106.17</b>

GST F\*

GST F\*

## Business Credit Card - Graham Steel

Date	Payment to	Description	Amount	GST
2/02/2022	RAVENSTHORPE BUILDING SUPPLIES	Master Lock	\$ 23.80	\$ 2.16
4/02/2022	ALL TECH MECHANICAL	40,000km Service - DTS Vehicle	\$ 547.65	\$ 49.79
9/02/2022	RAVENSTHORPE BUILDING SUPPLIES	Kettle -	\$ 39.00	\$ 3.55
10/02/2022	RAVENSTHORPE BUILDING SUPPLIES	Rapid Set Cement	\$ 81.00	\$ 7.36
13/02/2022	LUSH GARDEN GALLERY	Various Plants - Hopetoun Cemetry	\$ 320.00	\$ 29.09
<b>Total Purchases for G. Steel</b>			<b>\$ 1,011.45</b>	<b>\$ 91.95</b>

**Business Credit Card - Evelyn Houghton**

Date	Payment to	Description	Amount	GST
1/02/2022	MAGNOLIA CORPORATION	Staff Departure Meal	\$ 98.00	\$ 8.91
3/02/2022	F E DAW & SONS PTY LTD	Disposable Gloves	\$ 30.70	\$ 2.79
4/02/2022	FRUUGO	4 x Portable Baby Chair Seat Belts	\$ 94.29	\$ 8.57
4/02/2022	EDU 21 PTY LTD	Baby Change Bench Unit	\$ 669.79	\$ 60.89
7/02/2022	EDU 21 PTY LTD	Additional Freight for Baby Change Bench Unit	\$ 92.40	\$ 8.40
8/02/2022	INK STATION	5 Pack Brother Compatable Toner	\$ 208.35	\$ 18.94
11/02/2022	FRUUGO	REFUND - 4 x Portable Baby Chair Seat Belts	-\$ 94.29	-\$ 8.57
21/02/2022	INK STATION	10 Pack Brother Compatable Ink	\$ 103.99	\$ 9.45
21/02/2022	CHILD AUSTRALIA	Staff Training	\$ 20.00	\$ 1.82
22/02/2022	HOPETOUN IGA	Various Kindy Program Consumables	\$ 41.89	\$ 0.43
23/02/2022	FARRAN STREET EDUCATION	Staff Training	\$ 383.90	\$ 34.90

<b>Total Purchases for E. Houghton</b>	<b>\$ 1,649.02</b>	<b>\$ 146.53</b>
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**Business Credit Card - Edward Kilbey**

Date	Payment to	Description	Amount	GST
1/02/2022	FARMERS CENTRE	Tractor Part	\$ 7.23	\$ 0.66
3/02/2022	FE DAW & SONS PTY LTD	Milk	\$ 7.17	\$ -
3/02/2022	RAVENSTHORPE BUILDING SUPPLIES	Hardwood Stakes	\$ 49.90	\$ 4.54
10/02/2022	FE DAW & SONS PTY LTD	Milk & Coffee	\$ 36.44	\$ -
10/02/2022	RAVENSTHORPE BUILDING SUPPLIES	Drill Bit & Selleys Expanding Foam	\$ 78.40	\$ 7.13
14/02/2022	RAVENSTHOPRE AGENCIES	Hose Coupler, Clamp and Adapter	\$ 104.06	\$ 9.46
15/02/2022	HOPETOUN IGA	Depot Tool Box Meeting Catering	\$ 55.83	\$ -
16/02/2022	FE DAW & SONS PTY LTD	Milk & Sugar	\$ 13.21	\$ 0.61
17/02/2022	RAVENSTHORPE AGENCIES	Hose Coupler, Clamp and Adapter	\$ 29.04	\$ 2.64
21/02/2022	RAVENSTHORPE AGENCIES	Truck Wash	\$ 79.75	\$ 7.25
23/02/2022	RAVENSTHORPE BUILDING SUPPLIES	Gloves & Earplugs	\$ 84.50	\$ 7.68

<b>Total Purchases for E.Kilbey</b>	<b>\$ 545.53</b>	<b>\$ 39.96</b>
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GST F\*

GST F\*

GST F\*

**Business Credit Card - Russell Palmer**

Date	Payment to	Description	Amount	GST
12/02/2022	HOPETOUN IGA	Volunteer Lunches - Hopetoun Fire	\$ 60.94	\$ 3.52
12/02/2022	SHIPWRECKED GOURMET BAKERY	Volunteer Lunches - Hopetoun Fire	\$ 132.00	\$ 12.00
12/02/2022	SHIPWRECKED GOURMET BAKERY	Volunteer Lunches - Hopetoun Fire	\$ 109.60	\$ 9.05
14/02/2022	OZRUSS TRADING CO	CESM Lunch - Travel Bremer Fire	\$ 11.50	\$ -
17/02/2022	WAVECREST BAR & BISTRO	Volunteer Debrief - Hopetoun Fire	\$ 357.10	\$ 32.46
18/02/2022	RAVENSTHORPE BUILDING SUPPLIES	Sunscreen, Ear Plugs, High Vis and Gloves	\$ 155.48	\$ 8.32
18/02/2022	RAVENSTHORPE BUILDING SUPPLIES	Aquasafe 5L	\$ 105.00	\$ 9.55
18/02/2022	JERRAMUNGUP SUPERMARKET	CESM Lunch - Travel Dillon Bay Fire	\$ 16.97	\$ 1.54
20/02/2022	JM & JL IFFLA	CESM Breakfast - Travel Dillon Bay Fire	\$ 27.50	\$ 2.50

GST F\*

<b>Total Purchases for R. Palmer</b>	<b>\$ 976.09</b>	<b>\$ 78.94</b>
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**Business Credit Card - Miscellaneous Fees and Charges Bankwest**

Date	Payment to	Description	Amount	GST
4/02/2022	BANKWEST	Foreign Transaction Fee	\$ 2.78	

<b>Total fees and charges</b>	<b>\$ 2.78</b>	<b>\$ -</b>
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<b>Total Bankwest Corporate Mastercard Statement</b>	<b>\$ 7,282.63</b>	<b>\$ 556.37</b>
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**Business Debit Card - Les Mainwaring**

Date	Payment to	Description	Amount	Amount

<b>Closing Balance for Debit Card - Les Mainwaring</b>	<b>\$ -</b>	
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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
496	10/03/2022	Horizon Power	125308 - 46 ALAN ROSE DRIVE HOPETOUN WA 21/12/2021 - 18/02/2022	1		2,279.61
INV 2101178321/12/2021		Horizon Power	125308 46 ALAN ROSE DRIVE HOPETOUN WA 21/10/2021 - 20/12/2021		-118.86	
INV 2101243725/02/2022		Horizon Power	125308 - 46 ALAN ROSE DRIVE HOPETOUN WA 21/12/2021 - 18/02/2022		2,398.47	
497	17/03/2022	Horizon Power	136499 - HOPETOUN LAMPS - 01/02/2022 - 28/02/2022	1		4,049.25
INV 2101246001/03/2022		Horizon Power	136499 - HOPETOUN LAMPS - 01/02/2022 - 28/02/2022		4,049.25	
498	25/03/2022	Horizon Power	142028 - 2 TUBADA STREET MUNGLINUP WA - 11/01/2022 - 08/03/2022	1		195.42
INV 2101252009/03/2022		Horizon Power	142028 - 2 TUBADA STREET MUNGLINUP WA - 11/01/2022 - 08/03/2022		195.42	
500	31/03/2022	Commissioner of Police	CORPORATE FIREARM LICENSE NO: 09990873	1		137.00
INV 0999087317/03/2022		Commissioner of Police	CORPORATE FIREARM LICENSE NO: 09990873		137.00	
1057	01/03/2022	1 - BANK FEES	OBB RECORD FEE	1		17.15
1057	01/03/2022	1 - BANK FEES	MAINTENANCE FEE	1		20.00
1057	01/03/2022	1 - BANK FEES	BPAY FEES	1		280.45
1057	03/03/2022	1 - BANK FEES	MERCHANT FEES	1		382.68
1057	03/03/2022	1 - BANK FEES	INWARD PAYMENT FEE	1		10.00
1057	31/03/2022	1 - BANK FEES	LINE OF CREDIT FEE	1		1,500.00
EFT14600	03/03/2022	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT TOILET AT MASONS BAY & DISPOSAL OF WASTE IN RAVENSTHORPE	1		1,309.00
INV 0000099921/02/2022		4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT TOILET AT MASONS BAY & DISPOSAL OF WASTE IN RAVENSTHORPE		1,309.00	
EFT14601	03/03/2022	Aerodrome Management Services Pty Ltd	AERODROME MANAGEMENT FEE - FEBRUARY 2022	1		2,772.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV AMSINV20/02/2022		Aerodrome Management Services Pty Ltd	AERODROME MANAGEMENT FEE - FEBRUARY 2022		2,772.00	
EFT14602	03/03/2022	Andrew Gardner	REFUND GYM	1		30.00
INV T2017	23/02/2022	Andrew Gardner	REFUND GYM	1	30.00	
EFT14603	03/03/2022	Australian Government Child Support Agency	Payroll deductions	1		77.23
INV DEDUCT21/02/2022		Australian Government Child Support Agency	Payroll deductions		77.23	
EFT14604	03/03/2022	BE Stearne & Co Pty Ltd	2 X KELCO F25-R FLOW SWITCH	1		743.90
INV 100831	17/02/2022	BE Stearne & Co Pty Ltd	2 X KELCO F25-R FLOW SWITCH		743.90	
EFT14605	03/03/2022	BP Australia Pty Ltd	BP FUEL CARD - JANUARY 2022	1		3,310.75
INV 1192837231/01/2022		BP Australia Pty Ltd	BP FUEL CARD - JANUARY 2022		3,310.75	
EFT14606	03/03/2022	Best Office Systems	PRINTER READINGS 20/01/2022 - 20/02/2022 - RAVENSTHORPE OFFICE	1		839.42
INV 598839	22/02/2022	Best Office Systems	PRINTER READINGS 20/01/2022 - 20/02/2022 - RAVENSTHORPE OFFICE		839.42	
EFT14607	03/03/2022	Bob Waddell	IT SUPPORT - DEBTORS CREDIT NOTE TEMPLATE UPDATE OF BANKING DETAILS	1		123.75
INV 2673	21/02/2022	Bob Waddell	IT SUPPORT - DEBTORS CREDIT NOTE TEMPLATE UPDATE OF BANKING DETAILS		123.75	
EFT14608	03/03/2022	Bunnings	820 X 2040 35MM EXTERIOR SOLID CORE READY COAT DOOR	1		117.95
INV 39412	17/02/2022	Bunnings	820 X 2040 35MM EXTERIOR SOLID CORE READY COAT DOOR		117.95	
EFT14609	03/03/2022	City of Albany	1 X CERTIFICATE OF DESIGN COMPLIANCE	1		748.00
INV 95851	21/02/2022	City of Albany	1 X CERTIFICATE OF DESIGN COMPLIANCE		374.00	
INV 95856	21/02/2022	City of Albany	1 X CERTIFICATE OF DESIGN COMPLIANCE		187.00	
INV 95875	22/02/2022	City of Albany	1 X CERTIFICATE OF BUILDING COMPLIANCE		187.00	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT14610	03/03/2022	Cleaner	REIMBURSEMENT - VARIOUS SMALL ITEMS FOR STAFF MEETING AND BUILDING MAINTENANCE	1		83.60
INV REIMBU02/03/2022		Cleaner	REIMBURSEMENT - VARIOUS SMALL ITEMS FOR STAFF MEETING AND BUILDING MAINTENANCE		83.60	
EFT14611	03/03/2022	Department of Fire and Emergency Services (Previously FESA)	2021/2022 ESL - QUARTER 3	1		45,577.28
INV 153526	21/02/2022	Department of Fire and Emergency Services (Previously FESA)	2021/2022 ESL - QUARTER 3		45,577.28	
EFT14612	03/03/2022	Esperance Trim and Canvas	2 X 22.WM BIRD SHOT, 2 X CCI MAXI-MAG .22WMR HP 40 GRAIN 50 ROUND AND 1 X .223 SAKO	1		235.80
INV 5438	23/02/2022	Esperance Trim and Canvas	2 X 22.WM BIRD SHOT, 2 X CCI MAXI-MAG .22WMR HP 40 GRAIN 50 ROUND AND 1 X .223 SAKO		235.80	
EFT14613	03/03/2022	Freight Lines Group	FREIGHT SIGMA CHEMICALS & PERRAV CTNGEN	1		429.81
INV 0012175018/02/2022		Freight Lines Group	FREIGHT SIGMA CHEMICALS & PERRAV CTNGEN		429.81	
EFT14614	03/03/2022	Gail Zanik	REFUND GYM MEMBERSHIP FEES	1		71.07
INV REFUND24/02/2022		Gail Zanik	REFUND GYM MEMBERSHIP FEES		41.07	
INV T2013	24/02/2022	Gail Zanik	REFUND GYM	1	30.00	
EFT14615	03/03/2022	Hopetoun Painting Service	INTERIOR PAINTING 79 ESPLANADE HOPETOUN	1		9,196.00
INV INV-126621/02/2022		Hopetoun Painting Service	INTERIOR PAINTING 79 ESPLANADE HOPETOUN		9,196.00	
EFT14616	03/03/2022	Indiji Flora	MAF WORKS - TREATMENT #8260	1		10,703.00
INV INV-037220/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8252		352.00	
INV INV-037320/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8253		187.00	
INV INV-037420/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8256		33.00	
INV INV-037520/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8257		264.00	
INV INV-037620/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8258		1,331.00	
INV INV-037720/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8260		3,564.00	
INV INV-037820/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8284		1,430.00	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-037920/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8450		1,980.00	
INV INV-038020/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8452		143.00	
INV INV-038120/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8454		330.00	
INV INV-038220/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8456		440.00	
INV INV-038320/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8458		198.00	
INV INV-038420/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8460		176.00	
INV INV-038520/02/2022		Indiji Flora	MAF WORKS - TREATMENT #8484		275.00	
EFT14617	03/03/2022	It Vision Australia Pty Ltd	Correct Payroll Superannuation Error	1		550.00
INV 36525	14/02/2022	It Vision Australia Pty Ltd	Correct Payroll Superannuation Error		550.00	
EFT14618	03/03/2022	Josh Palmer	REFUND POOL KEY	1		20.00
INV T667	02/03/2022	Josh Palmer	REFUND POOL KEY	1	20.00	
EFT14619	03/03/2022	Kim Ngaheu	REFUND OF DAYCARE FEES	1		495.87
INV REFUND01/03/2022		Kim Ngaheu	REFUND OF DAYCARE FEES		495.87	
EFT14620	03/03/2022	Lo-Go Appointments	ADMINISTRATION SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER W/E 12 FEBRUARY 2022	1		2,766.84
INV 0042536715/02/2022		Lo-Go Appointments	ADMINISTRATION SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER W/E 12 FEBRUARY 2022		1,383.42	
INV 0042540422/02/2022		Lo-Go Appointments	ADMINISTRATION SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER		1,383.42	
EFT14621	03/03/2022	Bushfire Risk Mitigation Coordinator	REIMBURSMENT - MEALS AND TYRE REPAIR HOPETOUN FIRE	1		148.50
INV REIMBU113/02/2022		Bushfire Risk Mitigation Coordinator	REIMBURSMENT - MEALS AND TYRE REPAIR HOPETOUN FIRE		148.50	
EFT14622	03/03/2022	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE ADMIN OFFICES FOR 09/02/2022 - 15/02/2022	1		595.00
INV 27067	17/02/2022	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE ADMIN OFFICES FOR 09/02/2022 - 15/02/2022		297.50	



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INV 27077	23/02/2022	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE ADMIN OFFICES - 18/02/2022 - 22/02/2022		297.50	
EFT14623	03/03/2022	Premium Publishers	FITZGERALD BIOSPHERE COAST EDITORIAL IN THE 2022 AGO ROAD TRIP HOLIDAY PLANNER	1		1,675.00
INV 0000359417/02/2022		Premium Publishers	FITZGERALD BIOSPHERE COAST EDITORIAL IN THE 2022 AGO ROAD TRIP HOLIDAY PLANNER		1,675.00	
EFT14624	03/03/2022	Prime Television ( Southern) P / L	FITZGERALD BIOSPHERE COAST TVC TOURISM PROMOTION OCTOBER - JANUARY 2022	1		435.60
INV 415032	31/01/2022	Prime Television ( Southern) P / L	FITZGERALD BIOSPHERE COAST TVC TOURISM PROMOTION OCTOBER - JANUARY 2022		435.60	
EFT14625	03/03/2022	R And R Heavy Diesel Services	REPAIR BLADE LIFT ARM SUPPLY BLADE HARDARE - CATERPILLAR D6	1		14,918.93
INV 5477	21/02/2022	R And R Heavy Diesel Services	FIT COUPLING TO DAVEY PUMP WATER CART - 1TQB-368		653.55	
INV 5476	21/02/2022	R And R Heavy Diesel Services	CARRY OUT 68,628KM SERVICE AND INSPECTION - RA3871		1,972.23	
INV 5478	21/02/2022	R And R Heavy Diesel Services	CARRY OUT BRAKE INSPECTION AND ADJUSTMENT - 1TQX844		184.14	
INV 5479	21/02/2022	R And R Heavy Diesel Services	10,000KM LOGBOOK SERVICE AND INSPECTION - IHJK181		322.20	
INV 5484	23/02/2022	R And R Heavy Diesel Services	500HR SERVICE AND INSPECTION FOR RA-3930 JOHN DEERE 620GP		2,472.49	
INV 5485	23/02/2022	R And R Heavy Diesel Services	CARRY OUT FULL GREASE, INSPECTION AND BRAKE ADJUSTMENT - 1TJX-049 SIDE TIPPER		137.02	
INV 5486	23/02/2022	R And R Heavy Diesel Services	REPAIR BLADE LIFT ARM SUPPLY BLADE HARDARE - CATERPILLAR D6		9,177.30	
EFT14626	03/03/2022	Ravensthorpe Agencies	1000L AD BLUE SHUTTLE	1		2,349.90
INV 08346	03/02/2022	Ravensthorpe Agencies	VARIOUS CONSUMABLES FOR MAINTENANCE - DEPOT		442.90	
INV 08357	04/02/2022	Ravensthorpe Agencies	2 X GAS BOTTLES		312.00	
INV 08358	04/02/2022	Ravensthorpe Agencies	1000L AD BLUE SHUTTLE		1,595.00	
EFT14627	03/03/2022	Seek Limited	SEEK ADVERTISEMENT - DIRECTOR TECHNICAL SERVICES	1		654.50

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INV 9827993023	02/2022	Seek Limited	SEEK ADVERTISEMENT - DIRECTOR TECHNICAL SERVICES		654.50	
EFT14628	03/03/2022	Selina Melhurst	REFUND GYM	1		30.00
INV T1898	22/02/2022	Selina Melhurst	REFUND GYM	1	30.00	
EFT14629	03/03/2022	Shire of Ravensthorpe Social Club	Payroll deductions	1		110.00
INV DEDUCT21	02/2022	Shire of Ravensthorpe Social Club	Payroll deductions		110.00	
EFT14630	03/03/2022	Sigma Chemicals	4 X LIQUID CHLORINE 200LT 8 X HYDRCHLORIC ACID 20LT & 4 X SODIUM BICARBONATE 25KG	1		880.22
INV 156066/02	22/02/2022	Sigma Chemicals	4 X LIQUID CHLORINE 200LT 8 X HYDRCHLORIC ACID 20LT & 4 X SODIUM BICARBONATE 25KG		1,143.12	
INV CN5285328	02/2022	Sigma Chemicals	1 X PALLET & 16 20LT DRUM POLY		-262.90	
EFT14631	03/03/2022	Stantec Australia Pty Ltd	RAVENSTHORPE COUNCIL AND COMMUNTIY CENTRE	1		1,441.00
INV 1879681	17/02/2022	Stantec Australia Pty Ltd	RAVENSTHORPE COUNCIL AND COMMUNTIY CENTRE		1,441.00	
EFT14632	03/03/2022	T-Quip	TORO MOWER SS4225 22.5HP TORO TWIN 42" DECK	1		7,018.00
INV 107863	09/02/2022	T-Quip	TORO MOWER SS4225 22.5HP TORO TWIN 42" DECK		7,018.00	
EFT14633	03/03/2022	Telstra	TELSTRA CHARGES UP TO 10 FEBRUARY 2022	1		7,076.98
INV K7951776	10/01/2022	Telstra	TELSTRA BILL TO 10 JANUARY 2022		-1,080.82	
INV K9577213	18/02/2022	Telstra	TELSTRA CHARGES UP TO 10 FEBRUARY 2022		8,157.80	
EFT14634	03/03/2022	Toll IPEC Ipec Pty Ltd	FREIGHT - QUALITY PRESS	1		19.04
INV O515-S3020	02/2022	Toll IPEC Ipec Pty Ltd	FREIGHT - QUALITY PRESS		19.04	
EFT14635	03/03/2022	Traffic Force	TRAFFIC MANAGEMENT PLAN SHIRE OF RAVENSTHORPE - PRESCRIBED BURNS AND WILDFIRE	1		189.20
INV 0002810331	01/2022	Traffic Force	TRAFFIC MANAGEMENT PLAN SHIRE OF RAVENSTHORPE - PRESCRIBED BURNS AND WILDFIRE		189.20	
EFT14636	03/03/2022	WA Fuel Supply PTY LTD	17,991L DIESEL FUEL FEBRUARY 2022	1		33,993.45

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INV 0007111515/02/2022		WA Fuel Supply PTY LTD	17,991L DIESEL FUEL FEBRUARY 2022		33,993.45	
EFT14637	10/03/2022	4 Rivers Plumbing Gas & Civil Contracting WA	STARVATION BAY - SUPPLY AND INSTALL PLUMBING TO ABULTION BLOCK	1		15,756.35
INV 0000103101/03/2022		4 Rivers Plumbing Gas & Civil Contracting WA	STARVATION BAY DUMP POINT PUMP OUT & WASTE DISPOSAL		1,375.00	
INV 0000104202/03/2022		4 Rivers Plumbing Gas & Civil Contracting WA	DCP GRANT - STARVATION BAY - SUPPLY & INSTALL PLUMBING TO ABLUTION BLOCK		4,563.85	
INV 0000104302/03/2022		4 Rivers Plumbing Gas & Civil Contracting WA	STARVATION BAY - SUPPLY AND INSTALL PLUMBING TO ABULTION BLOCK		9,817.50	
EFT14638	10/03/2022	ABCO Products PTY LTD	15 X 2.5KG E-ZYME CRYSTALS AND FREIGHT	1		1,419.16
INV INV778821/02/2022		ABCO Products PTY LTD	15 X 2.5KG E-ZYME CRYSTALS AND FREIGHT		1,419.16	
EFT14639	10/03/2022	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 18 FEBRUARY	1		306.69
INV 82314	24/02/2022	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 18 FEBRUARY		306.69	
EFT14640	10/03/2022	Community Spirit Newspaper Inc	CDF ADVERT COMMUNITY SPIRIT 1 X 1/4 PAGE	1		63.00
INV 0002475124/02/2022		Community Spirit Newspaper Inc	CDF ADVERT COMMUNITY SPIRIT 1 X 1/4 PAGE		63.00	
EFT14641	10/03/2022	Dynasty Embroidery	UNIFORM ORDER FOR OUTDOOR DEPOT EMPLOYEES	1		4,495.15
INV 0002016803/12/2021		Dynasty Embroidery	UNIFORM ORDER FOR OUTDOOR DEPOT EMPLOYEES		4,495.15	
EFT14642	10/03/2022	Esperance Appliance Centre (Retravision)	ELECTROLUX 7KG VENTED TUMBLE DRYER - UNIT 3/29 DUNN ST	1		648.00
INV 6011760403/03/2022		Esperance Appliance Centre (Retravision)	ELECTROLUX 7KG VENTED TUMBLE DRYER - UNIT 3/29 DUNN ST		648.00	
EFT14643	10/03/2022	Franke Services	INSTALLATION OF TOILET - DCP GRANT - STARVATION BAY	1		4,706.90
INV INV-006728/02/2022		Franke Services	INSTALLATION OF GALAXY PLAQUE AT MCCULLOCH PARK		515.90	
INV INV-006902/03/2022		Franke Services	INSTALLATION OF TOILET - DCP GRANT - STARVATION BAY		4,015.00	
INV INV-007102/03/2022		Franke Services	REPAIR OF JUBILEE PARK TOILET DOOR		176.00	

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EFT14644	10/03/2022	GSR Electrical Services	RAVENSTHORPE DEPOT REFURBISHMENT - SUPPLY & INSTALL LIGHTING, CEILING FANS, NEW SOCKET OUTLETS, SMOKE ALARMS & SWITCHES	1		10,946.32
INV INV-009325/02/2022		GSR Electrical Services	INSTALL & TEST NEW BEKO WALL OVEN, PLUS TRAVEL & OLD OVEN REMOVAL		1,609.30	
INV INV-009225/02/2022		GSR Electrical Services	HOPETOUN TIP GENERATOR FAULT & HOPETOUN PAVILION EXTRACTION FAN		363.00	
INV INV-009528/02/2022		GSR Electrical Services	ELECTRICAL SERVICES TO RAVENSTHORPE DEPOT - EXIT LED RUNNING MAN SURFACE MOUNT CEILING FAN TEMPO 1200MM WHITE (REMOTE)		624.47	
INV INV-009603/03/2022		GSR Electrical Services	RAVENSTHORPE DEPOT REFURBISHMENT - SUPPLY & INSTALL LIGHTING, CEILING FANS, NEW SOCKET OUTLETS, SMOKE ALARMS & SWITCHES		8,349.55	
EFT14645	10/03/2022	HISCO Pty Ltd	CUSTOMISED S/STEEL SHELF/STAND FOR SERVERY WINDOW - HOPETOUN SPORTS PAVILION KITCHEN	1		632.50
INV 1226857	03/03/2022	HISCO Pty Ltd	CUSTOMISED S/STEEL SHELF/STAND FOR SERVERY WINDOW - HOPETOUN SPORTS PAVILION KITCHEN		632.50	
EFT14646	10/03/2022	Hopetoun Tyres & Batteries	AIRPORT BAGGAGE TYRE AND TUBE REPLACEMENT X 2	1		194.00
INV INV-073227/02/2022		Hopetoun Tyres & Batteries	WHEEL BALANCE TOYOTA HILUX - RA3359		44.00	
INV INV-073127/02/2022		Hopetoun Tyres & Batteries	AIRPORT BAGGAGE TYRE AND TUBE REPLACEMENT X 2		150.00	
EFT14647	10/03/2022	Indiji Flora	MAF GRANT 2021 - MAF WORKS - TREATMENT#8597	1		6,193.00
INV INV-039327/02/2022		Indiji Flora	MAF GRANT 2021 - MAF WORKS - TREATMENT#8592		236.50	
INV INV-039427/02/2022		Indiji Flora	MAF GRANT 2021 - MAF WORKS - TREATMENT#8595		825.00	
INV INV-039527/02/2022		Indiji Flora	MAF GRANT 2021 - MAF WORKS - TREATMENT#8597		1,320.00	
INV INV-039627/02/2022		Indiji Flora	MAF GRANT 2021 - MAF WORKS - TREATMENT#8631		330.00	
INV INV-039727/02/2022		Indiji Flora	MAF WORKS - TREATMENT#8223		704.00	
INV INV-039827/02/2022		Indiji Flora	MAF WORKS - TREATMENT#8224		88.00	
INV INV-039927/02/2022		Indiji Flora	MAF WORKS - TREATMENT#8225		319.00	
INV INV-040027/02/2022		Indiji Flora	MAF WORKS - TREATMENT#8462		220.00	

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INV INV-040127/02/2022		Indiji Flora	MAF WORKS - TREATMENT#8486		104.50	
INV INV-038927/02/2022		Indiji Flora	MAF GRANT 2021 - MAF WORKS - TREATMENT #8568		462.00	
INV INV-039027/02/2022		Indiji Flora	MAF GRANT 2021 - MAF WORKS - TREATMENT#8570		264.00	
INV INV-039127/02/2022		Indiji Flora	MAF GRANT 2021 - MAF WORKS - TREATMENT#8582		770.00	
INV INV-039227/02/2022		Indiji Flora	MAF GRANT 2021 - MAF WORKS - TREATMENT#8591		550.00	
EFT14648	10/03/2022	J&K Hopkins	8 X RAPID TABLE TOP 8 x RAPID METAL FRAME 20 X ADAM PLASTIC V/CHAIR	1		3,812.00
INV T6345	18/02/2022	J&K Hopkins	8 X RAPID TABLE TOP 8 x RAPID METAL FRAME 20 X ADAM PLASTIC V/CHAIR		3,812.00	
EFT14649	10/03/2022	Kleen West Distributors	JUBILEE PARK ABLUTION & 27C CARLISLE STREET TOILET ROLLS, TISSUES & CLEANING MATERIALS	1		469.87
INV 0006601723/02/2022		Kleen West Distributors	JUBILEE PARK ABLUTION & 27C CARLISLE STREET TOILET ROLLS, TISSUES & CLEANING MATERIALS		469.87	
EFT14650	10/03/2022	Lloydey's Power Services	OVAL PUMPING STATION FAULT AND REPAIRS	1		330.00
INV INV-087925/02/2022		Lloydey's Power Services	OVAL PUMPING STATION FAULT AND REPAIRS		330.00	
EFT14651	10/03/2022	Customer Service Officer	REIMBURSMENT FOR VARIOUS FOOD AND CRAFT ITEMS	1		53.85
INV REIMBU115/02/2022		Customer Service Officer	REIMBURSMENT FOR VARIOUS FOOD AND CRAFT ITEMS		53.85	
EFT14652	10/03/2022	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE ADMIN OFFICE - FEBRUARY MONTHLY FEE	1		85.00
INV 27099	25/02/2022	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE ADMIN OFFICE - FEBRUARY MONTHLY FEE		85.00	
EFT14653	10/03/2022	R And R Heavy Diesel Services	30,000KM SERVICE AND INSPECTION - RA142 - PRIME MOVER	1		1,421.00
INV 5468	15/02/2022	R And R Heavy Diesel Services	30,000KM SERVICE AND INSPECTION - RA142 - PRIME MOVER		1,421.00	
EFT14654	10/03/2022	Ravensthorpe Building Supplies	SUPPLY OF VARIOUS ITEMS - RAVENSTHORPE DEPOT RENOVATION	1		2,926.65
INV 17693	17/02/2022	Ravensthorpe Building Supplies	SUPPLY OF VARIOUS ITEMS - RAVENSTHORPE DEPOT RENOVATION		2,926.65	

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EFT14655	10/03/2022	Ravensthorpe District High School P&C	COMMUNITY DEVELOPMENT FUND - WINTER FORMAL FUNDING	1		1,300.00
INV INV-110603/03/2022		Ravensthorpe District High School P&C	COMMUNITY DEVELOPMENT FUND - WINTER FORMAL FUNDING		1,300.00	
EFT14656	10/03/2022	Repeat Plastics (WA)	GREEN WHEELCHAIR ACCESSIBLE PREMIER SLIMLINE SETTING	1		2,791.11
INV 0001040724/02/2022		Repeat Plastics (WA)	GREEN WHEELCHAIR ACCESSIBLE PREMIER SLIMLINE SETTING		2,791.11	
EFT14657	10/03/2022	Roselea Trading	Hopetoun Gym Rent	1		638.45
INV RENT	03/03/2022	Roselea Trading	Hopetoun Gym Rent		488.34	
INV RATES	03/03/2022	Roselea Trading	Hopetoun Gym Rates		150.11	
EFT14658	10/03/2022	Seek Limited	JOB ADVERTISEMENT - QUALIFIED EARLY CHILDHOOD EDUCATOR	1		302.50
INV 9828283824/02/2022		Seek Limited	JOB ADVERTISEMENT - QUALIFIED EARLY CHILDHOOD EDUCATOR		302.50	
EFT14659	10/03/2022	Stantec Australia Pty Ltd	FLOATER ROAD STAGE 2 SPECIFICATION AND DESIGN DRAWINGS AND FINAL DESIGN REPORT	1		2,904.00
INV 1879903	21/02/2022	Stantec Australia Pty Ltd	DEVELOPMENT OF RAVENSTHORPE BIKE PLAN PROGRESS CLAIM		1,012.00	
INV 1880044	24/02/2022	Stantec Australia Pty Ltd	FLOATER ROAD STAGE 2 SPECIFICATION AND DESIGN DRAWINGS AND FINAL DESIGN REPORT		1,892.00	
EFT14660	10/03/2022	Telstra	SMS / TMS SERVICE 25/02/2022 - 24/03/2022	1		1,389.85
INV T311 - 2322/02/2022		Telstra	SATELLITE PHONE - 22/02/2022 - 21/03/2022		136.00	
INV T311 - 1325/02/2022		Telstra	SMS / TMS SERVICE 25/02/2022 - 24/03/2022		1,253.85	
EFT14661	10/03/2022	Wavecrest Bar and Bistro	FOOD AND REFRESHMENTS FOR FIRE CREW - 11 FEBRUARY 2022	1		1,372.00
INV INV-025422/02/2022		Wavecrest Bar and Bistro	FOOD AND REFRESHMENTS FOR FIRE CREW - 11 FEBRUARY 2022		1,372.00	
EFT14662	17/03/2022	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 28 FEB 2022	1		1,463.00
INV 82451	28/02/2022	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 28 FEB 2022		1,463.00	

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EFT14663	17/03/2022	Alan Keith Palmer	Rates refund for assessment A818 8 DAWN STREET HOPETOUN 6348	1		725.16
INV A818	16/03/2022	Alan Keith Palmer	Rates refund for assessment A818 8 DAWN STREET HOPETOUN 6348		725.16	
EFT14664	17/03/2022	Australian Government Child Support Agency	Payroll deductions	1		77.23
INV DEDUCT07/03/2022		Australian Government Child Support Agency	Payroll deductions		77.23	
EFT14665	17/03/2022	Best Office Systems	PRINTER READINGS 20/01/2022 - 20/02/2022 - HOPETOUN OFFICE	1		152.14
INV 599363	28/02/2022	Best Office Systems	PRINTER READINGS 20/01/2022 - 20/02/2022 - HOPETOUN OFFICE		152.14	
EFT14666	17/03/2022	Cleanaway Pty Ltd	RUBBISH COLLECTION FEBRUARY 2022	1		20,688.90
INV 2166806928/02/2022		Cleanaway Pty Ltd	MASONS BAY CAMPSITE RUBBISH COLLECTION		216.58	
INV 2166806828/02/2022		Cleanaway Pty Ltd	STARVATION BAY CAMPSITE RUBBISH COLLECTION		266.56	
INV 2167029228/02/2022		Cleanaway Pty Ltd	RUBBISH COLLECTION FEBRUARY 2022		20,205.76	
EFT14667	17/03/2022	Community Spirit Newspaper Inc	1 X CDF ADVERT COMMUNITY SPIRIT	1		63.00
INV 0002477010/03/2022		Community Spirit Newspaper Inc	1 X CDF ADVERT COMMUNITY SPIRIT		63.00	
EFT14668	17/03/2022	Damowest Plastics (AUST) Pty Ltd T/A The Plastic Display People	COVID SCREENS FOR HOPETOUN SHIRE OFFICE	1		825.00
INV 59238	28/02/2022	Damowest Plastics (AUST) Pty Ltd T/A The Plastic Display People	COVID SCREENS FOR HOPETOUN SHIRE OFFICE		825.00	
EFT14669	17/03/2022	Cleaner	REIMBURSMENT - WORKWEAR AND TEA TOWELS	1		167.00
INV REIMBU115/03/2022		Cleaner	REIMBURSMENT - WORKWEAR AND TEA TOWELS		167.00	
EFT14670	17/03/2022	Department of Transport (Shire Licensing)	CHANGE OF PLATE - 0RA TO 1HKJ183	1		30.50
INV 1252167704/03/2022		Department of Transport (Shire Licensing)	CHANGE OF PLATE - 0RA TO 1HKJ183		30.50	
EFT14671	17/03/2022	Esperance Fire Services	EXTINGUISHER INSPECTION FIVE YEAR SERVICES - AIRPORT TERMINAL BUILDING	1		3,684.10

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INV S0466	19/10/2021	Esperance Fire Services	ROUTINE TESTING JACKING PUMP SITE - MORGAN STREET		443.30	
INV S0871	20/01/2022	Esperance Fire Services	FIRE EXTINGUISHER TESTING - RAVENSTHORPE WORKS DEPOT		403.90	
INV S0940	20/01/2022	Esperance Fire Services	EXTINGUISHER INSPECTION FIVE YEAR SERVICES - AIRPORT TERMINAL BUILDING		2,469.50	
INV S0941	20/01/2022	Esperance Fire Services	FIRE EXTINGUISHER TESTING - MUNGLINUP GOLF COURSE		62.70	
INV S0942	20/01/2022	Esperance Fire Services	FIRE EXTINGUISHER TESTING - ENTERTAINMENT COURT RAVENSTHORPE		304.70	
EFT14672	17/03/2022	Esperance Motor Group trading as Esperance Toyota	60,000KM SERVICE AND SENSOR FAULTS - RA222	1		628.66
INV JC14037910/03/2022		Esperance Motor Group trading as Esperance Toyota	60,000KM SERVICE AND SENSOR FAULTS - RA222		628.66	
EFT14673	17/03/2022	Ethann Sinclair	REFUND GYM BOND	1		50.00
INV T808	17/03/2022	Ethann Sinclair	REFUND GYM BOND	1	20.00	
INV T1969	17/03/2022	Ethann Sinclair	REFUND GYM BOND	1	30.00	
EFT14674	17/03/2022	Forest Management Australia	REFUND STAND PIPE BOND	1		50.00
INV T1968	17/03/2022	Forest Management Australia	REFUND STAND PIPE BOND	1	50.00	
EFT14675	17/03/2022	Franke Services	RAVENSTHORPE DEPOT - EMERGENCY EXIT DOOR INSTALLATION & CEILING INSTALL	1		2,176.00
INV INV-007208/03/2022		Franke Services	RAVENSTHORPE DEPOT - EMERGENCY EXIT DOOR INSTALLATION & CEILING INSTALL		2,176.00	
EFT14676	17/03/2022	Freight Lines Group	FREIGHT - SIGMA CHEMICALS	1		510.95
INV 0012278928/02/2022		Freight Lines Group	FREIGHT - SIGMA CHEMICALS		510.95	
EFT14677	17/03/2022	GSR Electrical Services	SUPPLY, FREIGHT & INSTALLATION 320 XL CHROME WATER SYSTEM -HOPETOUN COMMUNITY CENTRE	1		4,906.00
INV INV-009810/03/2022		GSR Electrical Services	SUPPLY, FREIGHT & INSTALLATION 320 XL CHROME WATER SYSTEM -HOPETOUN COMMUNITY CENTRE		4,906.00	



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EFT14678	17/03/2022	Gail Baker	REFUND - LIFE DOG REGISTRAION DOG NOW STERILISED	1		75.00
INV REFUND10/03/2022		Gail Baker	REFUND - LIFE DOG REGISTRAION DOG NOW STERILISED		75.00	
EFT14679	17/03/2022	Hopetoun Community Resource Centre	PROVISION OF LIBRARY SERVICES - Quarter 3 & QUARTER 4	1		27,500.00
INV 1257	08/03/2022	Hopetoun Community Resource Centre	PROVISION OF LIBRARY SERVICES - Quarter 3 & QUARTER 4		27,500.00	
EFT14680	17/03/2022	Hopetoun Tyres & Batteries	4 X 205R16 SAILUM TERRAMAX AT 110/108Q TYRE - RA22	1		1,595.00
INV INV-073027/02/2022		Hopetoun Tyres & Batteries	4 X 205R16 SAILUM TERRAMAX AT 110/108Q TYRE - RA22		880.00	
INV INV-074007/03/2022		Hopetoun Tyres & Batteries	BALANCE - RA290 & CAR TYRE - RA3867		715.00	
EFT14681	17/03/2022	Indiji Flora	MAF WORKS - TREATMENT#8417	1		10,186.00
INV INV-412 03/03/2022		Indiji Flora	MAF GRANT - MAF WORSK - TREATMENT#8590		935.00	
INV INV-040203/03/2022		Indiji Flora	MAF WORKS - TREATMENT#1320		1,320.00	
INV INV-040303/03/2022		Indiji Flora	MAF WORKS - TREATMENT#8193		242.00	
INV INV-040403/03/2022		Indiji Flora	MAF WORKS - TREATMENT#8213		368.50	
INV INV-040503/03/2022		Indiji Flora	MAF WORKS - TREATMENT#8215		27.50	
INV INV-040603/03/2022		Indiji Flora	MAF WORKS - TREATMENT#8216		1,694.00	
INV INV-040703/03/2022		Indiji Flora	MAF WORKS - TREATMENT#8415		198.00	
INV INV-040803/03/2022		Indiji Flora	MAF WORKS - TREATMENT#8422		121.00	
INV INV-041003/03/2022		Indiji Flora	MAF WORKS - TREAMTNET#8447		462.00	
INV INV-042103/03/2022		Indiji Flora	MAF WORKS - TREATMENT#8449		33.00	
INV INV-041404/03/2022		Indiji Flora	MAF WORKS - TREATMENT#8598		550.00	
INV INV-041505/03/2022		Indiji Flora	MAF WORKS - TREATMENT#8417		4,235.00	
EFT14682	17/03/2022	Key Pest & Weed Control	ANNUAL PEST INSPECTION AND TREATMENT - 2022	1		19,481.00
INV 3411	19/01/2022	Key Pest & Weed Control	ANNUAL PEST INSPECTION AND TREATMENT - 2022		19,481.00	

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EFT14683	17/03/2022	Kleen West Distributors	ULTASLIM AIR WEAVE, TOILET ROLL, ALCA KLEEN AND SPRAY BOTTLE	1		3,061.25
INV 0006442811/01/2022		Kleen West Distributors	ULTASLIM AIR WEAVE, TOILET ROLL, ALCA KLEEN AND SPRAY BOTTLE		3,061.25	
EFT14684	17/03/2022	Landgate	LAND ENQUIRY SEARCH FEES, INTERIMS, RUV, MINING AND GRV ROLLS	1		68.50
INV 372117	28/01/2022	Landgate	LAND ENQUIRY SEARCH FEES, INTERIMS, RUV, MINING AND GRV ROLLS		41.30	
INV 1168422	01/03/2022	Landgate	CERTIFICATE OF TITLE - 04 FEB 2022		27.20	
EFT14685	17/03/2022	Lo-Go Appointments	ADMINISTRATION SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER W/E 26 FEB 2022	1		1,383.42
INV 0042547815/03/2022		Lo-Go Appointments	ADMINISTRATION SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER W/E 26 FEB 2022		1,383.42	
EFT14686	17/03/2022	Madelyn Bond	REFUND GYM BOND	1		30.00
INV T2014	17/03/2022	Madelyn Bond	REFUND GYM BOND	1	30.00	
EFT14687	17/03/2022	Bushfire Risk Mitigation Coordinator	REIMBURSMENT - PROSPECTORS - 3 X STANDARD FLAGGING TAPE	1		91.21
INV REIMBU11/03/2022		Bushfire Risk Mitigation Coordinator	REIMBURSMENT - PROSPECTORS - 3 X STANDARD FLAGGING TAPE		91.21	
EFT14688	17/03/2022	Meridian Agencies (Weistermann Family Trust)	CORRECTION TAPE, BLU TACK, HIGHLIGHTERS, BINDING COVERS AND DISPLAY BOOKS	1		355.66
INV 0000190101/03/2022		Meridian Agencies (Weistermann Family Trust)	WHITE TAB DIVIDERS 6 TAB		66.00	
INV 0000190201/03/2022		Meridian Agencies (Weistermann Family Trust)	CORRECTION TAPE, BLU TACK, HIGHLIGHTERS, BINDING COVERS AND DISPLAY BOOKS		289.66	
EFT14689	17/03/2022	Moore Australia (WA) Pty Ltd	2021/22 WA LOCAL GOVERNMENT RATES COMPARISON REPORT	1		440.00
INV 2625	03/03/2022	Moore Australia (WA) Pty Ltd	2021/22 WA LOCAL GOVERNMENT RATES COMPARISON REPORT		440.00	
EFT14690	17/03/2022	Novus Auto Glass- Esperance	CHIP REPAIR WINDSCREEN - RA3280	1		95.00
INV 8159723	10/03/2022	Novus Auto Glass- Esperance	CHIP REPAIR WINDSCREEN - RA3280		95.00	

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EFT14691	17/03/2022	Nutrien Ag Solutions Ravensthorpe	CAMP HOST GAS BOTTLE EXCHANGE - MASON AND STARVATION BAY	1		338.80
INV 9063777209/02/2022		Nutrien Ag Solutions Ravensthorpe	CAMP HOST GAS BOTTLE EXCHANGE - MASON AND STARVATION BAY		193.60	
INV 9064826428/02/2022		Nutrien Ag Solutions Ravensthorpe	CAMP HOST GAS BOTTLE EXCHANGE - STARVATION AND MASON BAY		145.20	
EFT14692	17/03/2022	Pauline Amez-Droz	REFUND - PARTIAL MEMBERSHIP REFUND	1		131.50
INV REFUND14/03/2022		Pauline Amez-Droz	REFUND - PARTIAL MEMBERSHIP REFUND		101.50	
INV T1928	17/03/2022	Pauline Amez-Droz	REFUND GYM BOND	1	30.00	
EFT14693	17/03/2022	Peter Hobbs Architects	SITE VISIT - PETER HOBBS AND PATRICK BEALE - 14/02/2022 - 16/02/2022	1		12,100.00
INV 460	28/02/2022	Peter Hobbs Architects	RAVENSTHORPE CULTURAL SERVICES - CONTRACT ADMINISTRATION - 42% COMPLETE		5,500.00	
INV 461	14/03/2022	Peter Hobbs Architects	SITE VISIT - PETER HOBBS AND PATRICK BEALE - 14/02/2022 - 16/02/2022		6,600.00	
EFT14694	17/03/2022	R And R Heavy Diesel Services	1 X 7" TYPE - X SPORT LIGHTS	1		873.77
INV 5518	03/03/2022	R And R Heavy Diesel Services	1 X 7" TYPE - X SPORT LIGHTS		450.45	
INV 5530	10/03/2022	R And R Heavy Diesel Services	1 X HANGER BRACKET, GREY & 1 X CHASSIS MOUNT BRACKET OFFSET		423.32	
EFT14695	17/03/2022	Raul Sultson	REFUND GYM BOND	1		30.00
INV T1886	17/03/2022	Raul Sultson	REFUND GYM BOND	1	30.00	
EFT14696	17/03/2022	RavMech	1 X NGK STANDARD SPARK PLUG	1		33.40
INV INV-500208/03/2022		RavMech	1 X NGK STANDARD SPARK PLUG		33.40	
EFT14697	17/03/2022	Ravensthorpe Building Supplies	FABRICATE MESH CAGE FOR GAS BOTTLES AT HOPETOUN SPORTS PAVILLION	1		1,840.21
INV 18102	03/03/2022	Ravensthorpe Building Supplies	RAVENSTHORPE DEPOT REFURBISHMENT - 3M RONDO CASING BEAD		21.15	
INV 18176	08/03/2022	Ravensthorpe Building Supplies	STEAM IRON DELUX - 27A CARLISLE STREET		49.95	

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INV INV-068008/03/2022		Ravensthorpe Building Supplies	FABRICATE MESH CAGE FOR GAS BOTTLES AT HOPETOUN SPORTS PAVILLION		1,769.11	
EFT14698	17/03/2022	Ravensthorpe Community Centre	COMMUNITY DEVELOPMENT FUND GRANT 2021/2022	1		4,925.00
INV 0122	01/03/2022	Ravensthorpe Community Centre	COMMUNITY DEVELOPMENT FUND GRANT 2021/2022		4,925.00	
EFT14699	17/03/2022	Ravensthorpe Historical Society	VISITOR CENTRE SUBSIDY - 2022	1		5,000.00
INV SUBSIDY14/03/2022		Ravensthorpe Historical Society	VISITOR CENTRE SUBSIDY - 2022		5,000.00	
EFT14700	17/03/2022	Rosey Marchese	REFUND GYM BOND	1		30.00
INV T2006	17/03/2022	Rosey Marchese	REFUND GYM BOND	1	30.00	
EFT14701	17/03/2022	Ryan Stellaman	REFUND GYM BOND	1		30.00
INV T1999	17/03/2022	Ryan Stellaman	REFUND GYM BOND	1	30.00	
EFT14702	17/03/2022	Sameer Erande	REFUND - PARTIAL GYM MEMBERSHIP	1		131.50
INV REFUND14/03/2022		Sameer Erande	REFUND - PARTIAL GYM MEMBERSHIP		101.50	
INV T1927	17/03/2022	Sameer Erande	REFUND GYM BOND	1	30.00	
EFT14703	17/03/2022	Sarah Palmer	REFUND GYM BOND	1		20.00
INV T1261	17/03/2022	Sarah Palmer	REFUND GYM BOND	1	20.00	
EFT14704	17/03/2022	Scott Smalley Partnership PTY LTD	FRRR GRANT HOPETOUN LED SIGN - HOPETOUN COMMUNITY CENTRE	1		1,122.00
INV 3438	09/03/2022	Scott Smalley Partnership PTY LTD	FRRR GRANT HOPETOUN LED SIGN - HOPETOUN COMMUNITY CENTRE		1,122.00	
EFT14705	17/03/2022	Shire of Ravensthorpe Social Club	Payroll deductions	1		110.00
INV DEDUCT07/03/2022		Shire of Ravensthorpe Social Club	Payroll deductions		110.00	
EFT14706	17/03/2022	Signs Plus	DEBTOR STAMP - PREPARED BY, APPROVED BY	1		88.50
INV 0017211123/02/2022		Signs Plus	DEBTOR STAMP - PREPARED BY, APPROVED BY		88.50	

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EFT14707	17/03/2022	Tradelink Pty Ltd	HOPETOUN FORESHORE ABLUTION 3 X BASIN WALL 3 X BRACKETS SUIT S/S WALL BASIN	1		550.54
INV 9485481801/03/2022		Tradelink Pty Ltd	HOPETOUN FORESHORE ABLUTION 3 X BASIN WALL 3 X BRACKETS SUIT S/S WALL BASIN		550.54	
EFT14708	17/03/2022	Trina Renee Henderson	REIMBURSMENT - PREEMPLOYMENT MEDICAL, DRUG AND ALCOHOL AND AUDIOMETRY - TRINA HENDERSON	1		379.50
INV 5267453821/02/2022		Trina Renee Henderson	REIMBURSMENT - PREEMPLOYMENT MEDICAL, DRUG AND ALCOHOL AND AUDIOMETRY - TRINA HENDERSON		379.50	
EFT14709	17/03/2022	Vanguard Distribution	BROCHURE DISTRIBUTION AND HANDLING FEE JANUARY 2022	1		464.65
INV 0003256631/01/2022		Vanguard Distribution	BROCHURE DISTRIBUTION AND HANDLING FEE JANUARY 2022		352.15	
INV 0003286628/02/2022		Vanguard Distribution	BROCHURE DISTRIBUTION AND HANDLING FEE FEBRUARY 2022		112.50	
EFT14710	17/03/2022	Asset Technical Officer	REIMBURSEMENT - CLEANING PRODUCTS AND FUEL	1		103.19
INV REIMBU14/03/2022		Asset Technical Officer	REIMBURSEMENT - CLEANING PRODUCTS AND FUEL		103.19	
EFT14711	17/03/2022	WALGA	200 X RAPID ANTIGEN TESTS	1		1,782.00
INV I3091967 03/03/2022		WALGA	200 X RAPID ANTIGEN TESTS		1,782.00	
EFT14712	17/03/2022	Water Technology Pty Ltd	HOPETOUN COASTAL HAZARD RISK MANAGEMENT ADAPTATION PLAN - 01/02/2022 - 28/02/2022	1		12,697.14
INV WT0067828/02/2022		Water Technology Pty Ltd	HOPETOUN COASTAL HAZARD RISK MANAGEMENT ADAPTATION PLAN - 01/02/2022 - 28/02/2022		12,697.14	
EFT14713	17/03/2022	Wavecrest Village Tourist Park	ACCOMMODATION 4 X NIGHTS - KALE BROOKS 02/03/2022 - 06/03/2022	1		940.00
INV 9899	19/02/2022	Wavecrest Village Tourist Park	ACCOMMODATION 2 X NIGHTS - JOANNA GARCIA-WEBB 04/03/2022 - 06/03/2022		340.00	
INV 9898	19/02/2022	Wavecrest Village Tourist Park	ACCOMMODATION 4 X NIGHTS - KALE BROOKS 02/03/2022 - 06/03/2022		520.00	
INV 9910	22/02/2022	Wavecrest Village Tourist Park	ACCOMMODATION 1 X NIGHT ADDITIONAL PERSON - KALE BROOKS BOOKING 04/03/2022 - 05/03/2022		80.00	
EFT14714	17/03/2022	Woodlands Distributors Pty Ltd	10 X BLACK OXO300 DEGRADABLE DOG WASTE BAGS WITH HANDLES	1		632.50

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INV RAV1-0109/03/2022		Woodlands Distributors Pty Ltd	10 X BLACK OXO300 DEGRADABLE DOG WASTE BAGS WITH HANDLES		632.50	
EFT14715	25/03/2022	4 Rivers Plumbing Gas & Civil Contracting WA	2 X NEW BASINS, 2 X GARDEN TAPS, 2 X BASIN MIXERS AND RE-SEAT ALL TAPS	1		2,319.90
INV 0000108315/03/2022		4 Rivers Plumbing Gas & Civil Contracting WA	INSPECT URINAL NOT FLUSHING & CHANGE INLET VALVE ON FEMALE TOILET		148.50	
INV 0000108916/03/2022		4 Rivers Plumbing Gas & Civil Contracting WA	2 X NEW BASINS, 2 X GARDEN TAPS, 2 X BASIN MIXERS AND RE-SEAT ALL TAPS		1,566.40	
INV 0000108816/03/2022		4 Rivers Plumbing Gas & Civil Contracting WA	INSTALL 3 X NEW STAINLESS STEEL BASINS AND RE-SEAT 3 X SHOWERS AT THE PUBLIC TOILETS		605.00	
EFT14716	25/03/2022	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 10 MARCH 2022	1		5,370.48
INV 82964	10/03/2022	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 10 MARCH 2022		5,370.48	
EFT14717	25/03/2022	Anne Banks-McAllister Consulting	CONSULTANT FEES - STAFF CULTURE SURVEY PROJECT	1		7,722.00
INV 2022003	10/03/2022	Anne Banks-McAllister Consulting	CONSULTANT FEES - STAFF CULTURE SURVEY PROJECT		7,722.00	
EFT14718	25/03/2022	Australia Post	POSTAL CHARGES - FEBRUARY 2022	1		302.09
INV 1011339103/03/2022		Australia Post	POSTAL CHARGES - FEBRUARY 2022		302.09	
EFT14719	25/03/2022	BP Australia Pty Ltd	BP FUEL CARD - FEBRUARY 2022	1		2,702.05
INV 1196886328/02/2022		BP Australia Pty Ltd	BP FUEL CARD - FEBRUARY 2022		2,702.05	
EFT14720	25/03/2022	Early Childhood Educator	SALARY SACRAFICE - CAITLIN JANESSE - RENT	1		380.00
INV SAL SAC23/03/2022		Early Childhood Educator	SALARY SACRAFICE - CAITLIN JANESSE - RENT		380.00	
EFT14721	25/03/2022	Department of Water and Environment Regulation	ANNUAL RENEWAL FEES FOR RAVENSTHORPE LIMITED EFFLUENT TREATMENT PLANT	1		1,328.76
INV WL8078/11/03/2022		Department of Water and Environment Regulation	ANNUAL RENEWAL FEES FOR RAVENSTHORPE LIMITED EFFLUENT TREATMENT PLANT		1,328.76	
EFT14722	25/03/2022	Devlyn Construction	RAVENSTHORPE CULTURAL PRECINCT - PROGRESS CLAIM 4 AND RETENTION	1		371,647.28

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INV 1836	23/02/2022	Devlyn Construction	RAVENSTHORPE CULTURAL PRECINCT - PROGRESS CLAIM 4 AND RETENTION		371,647.28	
EFT14723	25/03/2022	Dynasty Embroidery	TAPED HI VIS PUFFER JACKET EMB	1		93.50
INV 0002046209/03/2022		Dynasty Embroidery	TAPED HI VIS PUFFER JACKET EMB		93.50	
EFT14724	25/03/2022	Esperance Fire Services	ANNUAL SERVICING FIRE EXTINGUISHERS FOR VEHICLES	1		525.89
INV S0872	20/01/2022	Esperance Fire Services	ANNUAL SERVICING FIRE EXTINGUISHERS FOR VEHICLES		525.89	
EFT14725	25/03/2022	Franke Services	SETTING PAD & INSTALLATION - RAVENSTHORPE INFORMATION BAY	1		1,571.00
INV INV-007617/03/2022		Franke Services	FIT NEW DOOR HANDLE - HOPETOUN DOCTORS SURGERY		264.00	
INV INV0080 21/03/2022		Franke Services	INSTALLATION OF GAS BOTTLE FRAME - HOPETOUN SPORTS PAVILION		200.00	
INV INV-007922/03/2022		Franke Services	SETTING PAD & INSTALLATION - RAVENSTHORPE INFORMATION BAY		1,107.00	
EFT14726	25/03/2022	Freight Lines Group	FREIGHT - SIGMA CHEMICALS, FULTON HOGAN AND T-QUIP	1		1,163.04
INV 0012332211/03/2022		Freight Lines Group	FREIGHT - SIGMA CHEMICALS, FULTON HOGAN AND T-QUIP		1,163.04	
EFT14727	25/03/2022	Fuhrer Chuma	REFUND - LOST GYM BOND	1		30.00
INV T1098	18/03/2022	Fuhrer Chuma	REFUND - LOST GYM BOND	1	30.00	
EFT14728	25/03/2022	GFG Temporary Assist	CONSULTANT SERVICES - DIRECTOR TECHICAL SERVICES W/E 06 MARCH 2022	1		1,608.75
INV INV-178607/03/2022		GFG Temporary Assist	CONSULTANT SERVICES - DIRECTOR TECHICAL SERVICES W/E 06 MARCH 2022		1,608.75	
EFT14729	25/03/2022	GSR Electrical Services	INSTALL POWER, POWER POINTS, LIGHTS & MODIFY EXISTING DB & TRENCHING EXCAVATION HIRE	1		5,130.41
INV INV-010015/03/2022		GSR Electrical Services	INSTALL POWER, POWER POINTS, LIGHTS & MODIFY EXISTING DB & TRENCHING EXCAVATION HIRE		5,130.41	
EFT14730	25/03/2022	Grants Empire	REGIONAL CHILD CARE WORKERS GRANT APPLICATION	1		462.00

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INV 0000207510/03/2022		Grants Empire	REGIONAL CHILD CARE WORKERS GRANT APPLICATION		462.00	
EFT14731	25/03/2022	Airport Reporting Officer	REIMBURSEMENT VARA TRAINING - ACCOMODATION, FUEL MEAL AND AIRPORT WATER FILTER PURCHASE	1		514.06
INV REIMBU16/03/2022		Airport Reporting Officer	REIMBURSEMENT VARA TRAINING - ACCOMODATION, FUEL MEAL AND AIRPORT WATER FILTER PURCHASE		514.06	
EFT14732	25/03/2022	Himac Group Pty Ltd	VARIABLE MULCHER VM1500 FIXED TUNGSTEN & PUSHBAR	1		41,751.60
INV SI-31897 04/03/2022		Himac Group Pty Ltd	VARIABLE MULCHER VM1500 FIXED TUNGSTEN & PUSHBAR		41,751.60	
EFT14733	25/03/2022	Hopetoun Mobile Crane Hire PTY LTD	SUPPLY RIGGER & CRANE HIRE FOR RELOCATION OF SEA CONTAINERS ON RCP CONSTRUCTION SITE	1		775.50
INV 0000059722/12/2021		Hopetoun Mobile Crane Hire PTY LTD	SUPPLY RIGGER & CRANE HIRE FOR RELOCATION OF SEA CONTAINERS ON RCP CONSTRUCTION SITE		775.50	
EFT14734	25/03/2022	Indiji Flora	MAF GRANT - MAF WORKS - TREATMENT #8576	1		38,786.00
INV INV-037116/02/2022		Indiji Flora	BUSHFIRE RESPONSE - WHALE BAY ESTATE HOPETOUN 11-12 FEB 2020 INCIDENT 560531		3,520.00	
INV INV-041714/03/2022		Indiji Flora	MAF WORKS - TREATMENT #8086		9,306.00	
INV INV-041814/03/2022		Indiji Flora	MAF WORKS TREATMENT #8098		9,548.00	
INV INV-041914/03/2022		Indiji Flora	MAF GRANT - MAF WORKS - TREATMENT #7417		4,312.00	
INV INV-042117/03/2022		Indiji Flora	MAF GRANT - MAF WORKS - TREATMENT #8576		12,100.00	
EFT14735	25/03/2022	Kim Maree Adena	Rates refund for assessment A1194 41 WHALE BAY DRIVE HOPETOUN 6348	1		794.00
INV A1194	17/03/2022	Kim Maree Adena	Rates refund for assessment A1194 41 WHALE BAY DRIVE HOPETOUN 6348		794.00	
EFT14736	25/03/2022	Kindyhub Pty Ltd	KINDYHUB APP MONTHLY SUBSCRIPTION - MARCH 2022 - LITTLE BARRENS	1		333.30
INV K0203-1010/03/2022		Kindyhub Pty Ltd	KINDYHUB APP MONTHLY SUBSCRIPTION - MARCH 2022 - LITTLE BARRENS		188.10	
INV K0203-1010/03/2022		Kindyhub Pty Ltd	KINDYHUB APP MONTHLY SUBSCRIPTION - MARCH 2022 - THE CUB HOUSE		145.20	



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EFT14737	25/03/2022	Kleen West Distributors	TOILET ROLL, SOAP DISPENSER, HAND SOAP & TOILET BRUSH	1		344.36
INV 0006646803/03/2022		Kleen West Distributors	TOILET ROLL, SOAP DISPENSER, HAND SOAP & TOILET BRUSH		344.36	
EFT14738	25/03/2022	Lawry's Electrical Solutions	GENERATOR HIRE FOR RAVENSTHORPE SWIMMING POOL 28.1.2022 TO 11/03/2022	1		6,270.00
INV 1955	11/03/2022	Lawry's Electrical Solutions	GENERATOR HIRE FOR RAVENSTHORPE SWIMMING POOL 28.1.2022 TO 11/03/2022		6,270.00	
EFT14739	25/03/2022	Director Corporate and Community Services	SALARY SACRAFICE - LES MAINWARING - WORK LAPTOP	1		1,395.10
INV SAL SAC23/03/2022		Director Corporate and Community Services	SALARY SACRAFICE - LES MAINWARING - WORK LAPTOP		1,395.10	
EFT14740	25/03/2022	Livingston Medical Pty Ltd	FULL EMPLOYMENT MEDICAL INCLUDING DRUG LAB/ALCOHOL SCREEN AND AUDIOMETRY TEST - DONNA BROOKS	1		460.50
INV 66909	09/03/2022	Livingston Medical Pty Ltd	FULL EMPLOYMENT MEDICAL INCLUDING DRUG LAB/ALCOHOL SCREEN AND AUDIOMETRY TEST - DONNA BROOKS		460.50	
EFT14741	25/03/2022	Lloydey's Power Services	FIT SENSOR LIGHT TO TOILET RAVENSTHORPE AIRPORT	1		704.85
INV INV-088305/03/2022		Lloydey's Power Services	FIT SENSOR LIGHT TO TOILET RAVENSTHORPE AIRPORT		704.85	
EFT14742	25/03/2022	Lo-Go Appointments	ADMINISTRATION SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 05 MARCH 2022	1		1,383.42
INV 0042551708/03/2022		Lo-Go Appointments	ADMINISTRATION SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER - W/E 05 MARCH 2022		1,383.42	
EFT14743	25/03/2022	Moore Australia (WA) Pty Ltd	2022 BUDGET WORKSHOP - 25 FEB 2022 - LIVESTREAM ATTENDANCE	1		1,045.00
INV 2448	15/12/2021	Moore Australia (WA) Pty Ltd	2022 BUDGET WORKSHOP - 25 FEB 2022 - LIVESTREAM ATTENDANCE		1,045.00	
EFT14744	25/03/2022	Nutrien Ag Solutions Ravensthorpe	4 X RODNEY FIREBUG FCT1 4LTR	1		2,122.56
INV 9064601523/02/2022		Nutrien Ag Solutions Ravensthorpe	4 X RODNEY FIREBUG FCT1 4LTR		2,122.56	

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EFT14745	25/03/2022	Office of the Auditor General	AUDIT CERTIFICATION OF ROADS TO RECOVERY FUNDING UNDER NATIONAL TRANSPORT ACT 2014 Y/E 30 JUNE 2021	1		3,300.00
INV INV-002102/03/2022		Office of the Auditor General	AUDIT CERTIFICATION OF ROADS TO RECOVERY FUNDING UNDER NATIONAL TRANSPORT ACT 2014 Y/E 30 JUNE 2021		3,300.00	
EFT14746	25/03/2022	PHP Freight Services	DELIVERY TABLE TOPS & METAL FRAMES - J&K HOPKINS - RAVENSTHORPE DEPOT REFURBISHMENT	1		1,309.00
INV 0068	24/02/2022	PHP Freight Services	DELIVERY TABLE TOPS & METAL FRAMES - J&K HOPKINS - RAVENSTHORPE DEPOT REFURBISHMENT		825.00	
INV 0074	03/03/2022	PHP Freight Services	PICKUP & DELIVERY FREE STANDING SHELF - DELIVER TO HOPETOUN SPORT PAVILION		88.00	
INV 0073	03/03/2022	PHP Freight Services	PICKUP & DELIVERY COVID SCREENS - DELIVER TO HOPETOUN COMMUNITY CENTRE/SHIRE OFFICE		66.00	
INV 0072	03/03/2022	PHP Freight Services	WHEELCHAIR ACCESSIBLE SETTING - PICKUP FROM GNAGARA 6077 - DELIVER TO RAVENSTHORPE DEPOT		330.00	
EFT14747	25/03/2022	Perfect Computer Solutions Pty Ltd	RANGER AND SENIOR RANGER- SURFACE PRO AND COVER PLUS SETUP	1		5,977.50
INV 27072	23/02/2022	Perfect Computer Solutions Pty Ltd	1 X BROTHER LASER PRINTER		425.00	
INV 27111	10/03/2022	Perfect Computer Solutions Pty Ltd	RANGER AND SENIOR RANGER- SURFACE PRO AND COVER PLUS SETUP		5,000.00	
INV 27118	10/03/2022	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE ADMIN OFFICES FOR 08/03/2022		552.50	
EFT14748	25/03/2022	R And R Heavy Diesel Services	HEAVY COMMERCIAL BATTERIES RA-3529	1		1,223.19
INV 5542	14/03/2022	R And R Heavy Diesel Services	LABOUR, PARTS AND FREIGHT - HYDRAULIC SOLENOID - RA-1625 WASTE MANAGEMENT TRAILER		451.49	
INV 5541	14/03/2022	R And R Heavy Diesel Services	HEAVY COMMERCIAL BATTERIES RA-3529		771.70	
EFT14749	25/03/2022	R&L Construction	REPLACEMENT PARTS AND REPAIRS TO LOADER USED FOR EMERGENCY FIRE FIGHTING - HOPETOUN FIRE	1		1,498.93
INV INV-006422/02/2022		R&L Construction	REPLACEMENT PARTS AND REPAIRS TO LOADER USED FOR EMERGENCY FIRE FIGHTING - HOPETOUN FIRE		1,498.93	
EFT14750	25/03/2022	Ravensthorpe Agencies	1 X STEELBLUE ARGYLE BLACK LACE UP - BRENDAN FOLEY	1		165.00

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INV 08850	08/03/2022	Ravensthorpe Agencies	1 X STEELBLUE ARGYLE BLACK LACE UP - BRENDAN FOLEY		165.00	
EFT14751	25/03/2022	Scott Smalley Partnership PTY LTD	SITE VISIT - BILL SMALLEY - 14/02/2022	1		3,850.00
INV 3439	09/03/2022	Scott Smalley Partnership PTY LTD	SITE VISIT - BILL SMALLEY - 14/02/2022		3,850.00	
EFT14752	25/03/2022	Southerner's Sporting Club	REFUND - FACILITY HIRE BOND	1		400.00
INV T1205	15/03/2022	Southerner's Sporting Club	REFUND - FACILITY HIRE BOND	1	400.00	
EFT14753	25/03/2022	Senior Finance Officer	REIMBURSEMENT - SOUTH REGIONAL TAFE - CIV ACCOUNTING AND BOOKKEEPING	1		139.20
INV REIMBU118/03/2022		Senior Finance Officer	REIMBURSEMENT - SOUTH REGIONAL TAFE - CIV ACCOUNTING AND BOOKKEEPING		139.20	
EFT14754	25/03/2022	T-Quip	1 X CATCHER FOR TORO SS4225 ZERO TURN	1		1,250.00
INV 108475	01/03/2022	T-Quip	1 X CATCHER FOR TORO SS4225 ZERO TURN		1,250.00	
EFT14755	25/03/2022	Airport Officer	REIMBURSEMENT - VARA TRAINING - FUEL & UNIFORM & AIRPORT TROLLEY	1		543.67
INV REIMBU116/03/2022		Airport Officer	REIMBURSEMENT - VARA TRAINING - FUEL & UNIFORM & AIRPORT TROLLEY		543.67	
EFT14756	25/03/2022	Timberbuilt Australia Pty Ltd	SUPPLY, FABRICATION AND DELIVERY OF STRUCTURAL TIMBER FRAME - PROGRESS CLAIM 5	1		139,553.70
INV INV-215	24/02/2022	Timberbuilt Australia Pty Ltd	SUPPLY, FABRICATION AND DELIVERY OF STRUCTURAL TIMBER FRAME - PROGRESS CLAIM 5		139,553.70	
EFT14757	25/03/2022	Toll IPEC Ipec Pty Ltd	FREIGHT - WOODLANDS	1		73.08
INV 0516-S3027/02/2022		Toll IPEC Ipec Pty Ltd	FREIGHT - BE STEARN & CO AND FRONTLINE FIRE AND RESCUE EQUIPMENT		32.03	
INV 0517-S3013/03/2022		Toll IPEC Ipec Pty Ltd	FREIGHT - WOODLANDS		41.05	
EFT14758	25/03/2022	Traffic Force	UPDATE SHIRE GENERIC TRAFFIC MANAGEMENT PLAN - SHIRE OF RAVENSTHORPE	1		567.60
INV 0002759328/02/2022		Traffic Force	UPDATE SHIRE GENERIC TRAFFIC MANAGEMENT PLAN - SHIRE OF RAVENSTHORPE		567.60	

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EFT14759	25/03/2022	Ultimate Detailing & Auto Glass	WINDSCREEN REPLACEMENT AND TRAVEL - RA270, RA106, RA3280 & RA025	1		4,065.28
INV 2926	04/03/2022	Ultimate Detailing & Auto Glass	WINDSCREEN REPLACEMENT AND TRAVEL - RA270, RA106, RA3280 & RA025		2,703.80	
INV 2943	09/03/2022	Ultimate Detailing & Auto Glass	SUPPLY AND FIT NEW LH DOOR GLASS TO GD655-5 KOMATSU		1,361.48	
EFT14760	25/03/2022	WA Fuel Supply PTY LTD	DIESEL FUEL 18,148LTRS - MARCH 2022	1		34,839.08
INV 0007173902/03/2022		WA Fuel Supply PTY LTD	DIESEL FUEL 18,148LTRS - MARCH 2022		34,839.08	
EFT14761	25/03/2022	WINC Australia Pty Ltd	NET51584216 - THE CUB HOUSE - BABY WIPES, HAND TOWELS, TISSUES AND SURFACE WIPES	1		357.06
INV 9038226725/01/2022		WINC Australia Pty Ltd	NET51584216 - THE CUB HOUSE - 3 X BLEACH 5L		27.59	
INV 9038228725/01/2022		WINC Australia Pty Ltd	NET51584216 - THE CUB HOUSE - BABY WIPES, HAND TOWELS, TISSUES AND SURFACE WIPES		329.47	
EFT14762	25/03/2022	Customer Service Officer	REIMBURSMENT - PORTMANS & NNT - UNIFORM	1		500.00
INV REIMBU118/03/2022		Customer Service Officer	REIMBURSMENT - PORTMANS & NNT - UNIFORM		500.00	
EFT14763	25/03/2022	Woodlands Distributors Pty Ltd	WOODLANDS LEEUWIN SHELTER CUSTOMISED COLOURBOND ROOF	1		11,264.00
INV RAV1-01.16/03/2022		Woodlands Distributors Pty Ltd	WOODLANDS EMERDYN VALETTA SEAT		3,184.50	
INV RAV1-01.16/03/2022		Woodlands Distributors Pty Ltd	WOODLANDS LEEUWIN SHELTER CUSTOMISED COLOURBOND ROOF		8,079.50	
EFT14764	31/03/2022	4 Rivers Plumbing Gas & Civil Contracting WA	REPAIR AND REPLACE BROKEN RETICULATION - SCHOOL OVAL	1		121.00
INV 0000112122/03/2022		4 Rivers Plumbing Gas & Civil Contracting WA	REPAIR AND REPLACE BROKEN RETICULATION - SCHOOL OVAL		121.00	
EFT14765	31/03/2022	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 17 MARCH 2022	1		3,864.63
INV 83000	17/03/2022	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 17 MARCH 2022		3,595.13	
INV 83056	24/03/2022	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY TO 24 MARCH 2022		269.50	

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EFT14766	31/03/2022	Anne Banks-McAllister Consulting	CONSULTANT FEES - STAFF CULTURE SURVEY PROJECT	1		528.00
INV 2022004	17/03/2022	Anne Banks-McAllister Consulting	ADDITION HOURS CONSULTANT FEES - STAFF CULTURE SURVEY PROJECT ADDITION HOURS		528.00	
EFT14767	31/03/2022	Australian Government Child Support Agency	Payroll deductions	1		77.23
INV DEDUCT21	03/2022	Australian Government Child Support Agency	Payroll deductions		77.23	
EFT14768	31/03/2022	Best Office Systems	PRINTER READINGS 20/02/2022 - 20/03/2022 - RAVENSTHORPE OFFICE	1		1,114.64
INV 599964	22/03/2022	Best Office Systems	PRINTER READINGS 20/02/2022 - 20/03/2022 - RAVENSTHORPE OFFICE		1,114.64	
EFT14769	31/03/2022	Choices Flooring Esperance	SUPPLY AND INSTALLATION OF NEW FLOORING RAVENSTHORPE DEPOT	1		30,815.61
INV 303977	21/03/2022	Choices Flooring Esperance	SUPPLY AND INSTALLATION OF NEW FLOORING RAVENSTHORPE DEPOT		21,674.63	
INV 303976	21/03/2022	Choices Flooring Esperance	SUPPLY AND INSTALLATION OF CARPET & RESILIENT FLOORING		8,177.93	
INV 303984	22/03/2022	Choices Flooring Esperance	SUPPLY & INSTALLATION OF WAND OPERATED VERTICAL BLIND AFFINITY		963.05	
EFT14770	31/03/2022	Cleanaway Pty Ltd	SUPPLY AND EMPTY OF A SKIP BIN - DEPOT WORKS	1		1,100.00
INV 2166915528	02/2022	Cleanaway Pty Ltd	SUPPLY AND EMPTY OF A SKIP BIN - DEPOT WORKS		1,100.00	
EFT14771	31/03/2022	Dynasty Embroidery	5 X SR-7PIPL NAVY/ LIGHT BLUE, 1X SR-BK6975 TAPED RAIN JACKET & 1 X SR-BL8098T FR LADIES SHIRT YELLOW/NAVY	1		756.91
INV 0002046228	01/2022	Dynasty Embroidery	3 X CLOSE FRONT WORK SHIRT, 3 X FLEX AND MOVE NAVY AND 4 X EMBROIDERY		325.16	
INV 0002057211	02/2022	Dynasty Embroidery	5 X SR-7PIPL NAVY/ LIGHT BLUE, 1X SR-BK6975 TAPED RAIN JACKET & 1 X SR-BL8098T FR LADIES SHIRT YELLOW/NAVY		431.75	
EFT14772	31/03/2022	Manager Childcare Services	REIMBURSMENET - COSTCO - GLOVES	1		102.98
INV REIMBU29	03/2022	Manager Childcare Services	REIMBURSMENET - COSTCO - GLOVES		102.98	

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EFT14773	31/03/2022	Franke Services	INSTALL SKIRTING AND DOOR TRIM - DEPOT	1		1,687.50
INV INV-008422/03/2022		Franke Services	INSTALL SKIRTING AND DOOR TRIM - DEPOT		662.00	
INV INV-008522/03/2022		Franke Services	REPAIRS TO BI-FOLD DOOR		132.00	
INV INV-008222/03/2022		Franke Services	MINOR REPAIRS, INSERT GARDEN EDGING & FIX AWNING WINDER		163.00	
INV INV-008322/03/2022		Franke Services	INSTALL WALL MOUNTED DRYER AND SCREEN DOOR CLOSER		284.50	
INV INV-008122/03/2022		Franke Services	REPLACE FLYSCREENS & FILL EXTERNAL JOINS IN BRICKWORK		446.00	
EFT14774	31/03/2022	GFG Temporary Assist	CONSULTANT SERVICES - DIRECTOR TECHICAL SERVICES - 07/03/2022 - 20/03/2022	1		7,346.63
INV INV-183722/03/2022		GFG Temporary Assist	CONSULTANT SERVICES - DIRECTOR TECHICAL SERVICES - 07/03/2022 - 20/03/2022		7,346.63	
EFT14775	31/03/2022	Hopetoun Men In Sheds Incorporated	PROVISION OF WEEKEND TRANSFER STATION ATTENDANTS - 06/03/2022 - 27/03/2022	1		800.00
INV 318	31/03/2022	Hopetoun Men In Sheds Incorporated	PROVISION OF WEEKEND TRANSFER STATION ATTENDANTS - 06/03/2022 - 27/03/2022		800.00	
EFT14776	31/03/2022	Hopetoun Progress Association Inc	SHIRE FUNDING FOR AGED CARE UNIT MANAGEMENT - QUARTER 3 2021/2022	1		3,750.00
INV 1113	23/03/2022	Hopetoun Progress Association Inc	SHIRE FUNDING FOR AGED CARE UNIT MANAGEMENT - QUARTER 3 2021/2022		3,750.00	
EFT14777	31/03/2022	Hopetoun Tyres & Batteries	4 X BALANCE & ROTATE - TOYOTA HILUX RA3794	1		176.00
INV INV-077028/03/2022		Hopetoun Tyres & Batteries	4 X BALANCE & ROTATE - TOYOTA HILUX RA3794		176.00	
EFT14778	31/03/2022	Josh Palmer	REFUND - POOL BOND	1		20.00
INV T667	29/03/2022	Josh Palmer	REFUND - POOL BOND	1	20.00	
EFT14779	31/03/2022	Josh Proudlove	REFUND - GYM BOND EXTRA	1		40.00
INV T1411	16/03/2022	Josh Proudlove	REFUND - GYM BOND EXTRA	1	20.00	
INV T1278	16/03/2022	Josh Proudlove	REFUND - GYM BOND	1	20.00	

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EFT14780	31/03/2022	Kleen West Distributors	ALCOWIPES, DISINFECTANT, HAND SOAP & HAND TOWELS	1		1,711.77
INV 0006709417/03/2022		Kleen West Distributors	ALCOWIPES, DISINFECTANT, HAND SOAP & HAND TOWELS		1,711.77	
EFT14781	31/03/2022	Landgate	GRV INTERIM VALS COUNTRY FULL VALUE	1		118.90
INV 372796	24/02/2022	Landgate	GRV INTERIM VALS COUNTRY FULL VALUE		118.90	
EFT14782	31/03/2022	Lo-Go Appointments	ADMINISTRATION SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER W/E 12 MARCH 2022	1		2,766.84
INV 0042554915/03/2022		Lo-Go Appointments	ADMINISTRATION SERVICES - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER W/E 12 MARCH 2022		1,383.42	
INV 0042559222/03/2022		Lo-Go Appointments	ADMINISTRATION SERVICES 2021/22 - ANNE ALLISON - PROJECT ADMINISTRATION OFFICER W/E 19 MARCH 2022		1,383.42	
EFT14783	31/03/2022	Bushfire Risk Mitigation Coordinator	REIMBURSMENT - COLES & RAVESNTHOPRE BP - FUEL	1		88.72
INV REIMBU21/03/2022		Bushfire Risk Mitigation Coordinator	REIMBURSMENT - COLES & RAVESNTHOPRE BP - FUEL		88.72	
EFT14784	31/03/2022	Matt Palmer	REFUND - GYM AND POOL BOND	1		40.00
INV T1533	30/03/2022	Matt Palmer	REFUND - GYM AND POOL BOND	1	40.00	
EFT14785	31/03/2022	Medallion Metals Limited	Rates refund for assessment A14290 LOT P74/00369 PROSPECTING LICENCE RAVENSTHORPE WA 6346	1		1,317.40
INV A14091	28/03/2022	Medallion Metals Limited	Rates refund for assessment A14091 LOT P74/00349 PROSPECTING LICENCE RAVENSTHORPE WA 6346		142.03	
INV A14179	28/03/2022	Medallion Metals Limited	Rates refund for assessment A14179 LOT E74/00559 EXPLORATION LICENCE RAVENSTHORPE WA		203.40	
INV A14178	28/03/2022	Medallion Metals Limited	Rates refund for assessment A14178 LOT E74/00558 EXPLORATION LICENCE RAVENSTHORPE WA		221.81	
INV A14290	28/03/2022	Medallion Metals Limited	Rates refund for assessment A14290 LOT P74/00369 PROSPECTING LICENCE RAVENSTHORPE WA 6346		375.08	
INV A14363	28/03/2022	Medallion Metals Limited	Rates refund for assessment A14363 LOT P74/00378 PROSPECTING LICENCE RAVENSTHORPE		375.08	
EFT14786	31/03/2022	Michael & Sue Foulds	Rates refund for assessment A14059 43 MAITLAND STREET HOPETOUN WA 6348	1		554.70

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INV A14059	17/03/2022	Michael & Sue Foulds	Rates refund for assessment A14059 43 MAITLAND STREET HOPETOUN WA 6348		554.70	
EFT14787	31/03/2022	Customer Service Officer	REIMBURSMENT - TRAVEL - DOT TRAINING - 588KM @ 0.72CENTS EACH WAY	1		1,542.84
INV REIMBU09/02/2022		Customer Service Officer	REIMBURSMENT - WATER, COFFEE AND MILK - MEETING		45.20	
INV REIMBU23/03/2022		Customer Service Officer	REIMBURSMENT - MEALS - DOT TRAINING		263.32	
INV REIMBU23/03/2022		Customer Service Officer	REIMBURSMENT - POLICE CLEARNACE - DOT TRAINING		57.60	
INV REIMBU23/03/2022		Customer Service Officer	REIMBURSMENT - FOREVER NEW - UNIFORM		330.00	
INV REIMBU24/03/2022		Customer Service Officer	REIMBURSMENT - TRAVEL - DOT TRAINING - 588KM @ 0.72CENTS EACH WAY		846.72	
EFT14788	31/03/2022	Paola Villa	REFUND - GYM BOND	1		30.00
INV T2021	21/03/2022	Paola Villa	REFUND - GYM BOND	1	30.00	
EFT14789	31/03/2022	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE ADMIN OFFICES FOR 18/03/2022 - 23/03/2022	1		1,275.00
INV 27121	17/03/2022	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE ADMIN OFFICES 11/03/2022 - 16/03/2022		467.50	
INV 27136	24/03/2022	Perfect Computer Solutions Pty Ltd	IT SUPPORT COSTS FOR THE ADMIN OFFICES FOR 18/03/2022 - 23/03/2022		807.50	
EFT14790	31/03/2022	R And R Heavy Diesel Services	150,000KM SERVICE - RA-290 HINO 300	1		3,420.48
INV 5559	09/03/2022	R And R Heavy Diesel Services	150,000KM SERVICE - RA-290 HINO 300		3,056.11	
INV 5558	18/03/2022	R And R Heavy Diesel Services	90,000 KM SERVICE AND INSPECTION - RA22		364.37	
EFT14791	31/03/2022	Ravensthorpe Building Supplies	24 X HUNTER 4" S/S RW CAP, 2 X NYLOC NUT M8 & 2 X MUDGUARD WASHER ZINC	1		2,451.60
INV 18139	21/03/2022	Ravensthorpe Building Supplies	24 X HUNTER 4" S/S RW CAP, 2 X NYLOC NUT M8 & 2 X MUDGUARD WASHER ZINC		2,331.60	
INV 18233	22/03/2022	Ravensthorpe Building Supplies	4 X WILLOW JUG 5L		120.00	
EFT14792	31/03/2022	Ravensthorpe Community Resource Centre	CONNECTING TO COUNTRY GRANT PRESENTATIONS 3 X 1,200 = 3,600 LESS 1,500 CRC CONTRIBUTION	1		2,585.00



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INV INV-356222/03/2022		Ravensthorpe Community Resource Centre	CONNECTING TO COUNTRY GRANT CATERING BY RAVENSTHOPRE P&C 10 PEOPLE - LUNCH 18/03/2022		275.00	
INV INV-356122/03/2022		Ravensthorpe Community Resource Centre	CONNECTING TO COUNTRY GRANT PRESENTATIONS 3 X 1,200 = 3,600 LESS 1,500 CRC CONTRIBUTION		2,310.00	
EFT14793	31/03/2022	Rodney Clarence Daw	CBFO TELSTRA REIMBURSMENT	1		79.94
INV REIMBU23/03/2022		Rodney Clarence Daw	CBFO TELSTRA REIMBURSMENT		79.94	
EFT14794	31/03/2022	Seek Limited	JOB ADVERTISEMENT - ADMINISTRATION OFFICER - TECHNICAL SERVICES	1		324.50
INV 9835483418/03/2022		Seek Limited	JOB ADVERTISEMENT - ADMINISTRATION OFFICER - TECHNICAL SERVICES		324.50	
EFT14795	31/03/2022	Shire of Ravensthorpe Social Club	Payroll deductions	1		105.00
INV DEDUCT21/03/2022		Shire of Ravensthorpe Social Club	Payroll deductions		105.00	
EFT14796	31/03/2022	South West Fire Unit Trust	DBCA STYLE ELECTRIC FLAME THROWER, 2 X INLINE TURN BALL VALVES & 8 M HOSE	1		12,430.00
INV I35879	17/03/2022	South West Fire Unit Trust	DBCA STYLE ELECTRIC FLAME THROWER, 2 X INLINE TURN BALL VALVES & 8 M HOSE		12,430.00	
EFT14797	31/03/2022	Stantec Australia Pty Ltd	HOPETOUN SPORTS PAVILION - FINAL CHARGE	1		8,250.00
INV 1881281	21/03/2022	Stantec Australia Pty Ltd	HOPETOUN SPORTS PAVILION - FINAL CHARGE		8,250.00	
EFT14798	31/03/2022	Telstra	TELSTRA CHARGES UP TO 10 MARCH 2022	1		6,810.89
INV K303314810/03/2022		Telstra	TELSTRA CHARGES UP TO 10 MARCH 2022		6,810.89	
EFT14799	31/03/2022	The Munglinup Roadhouse Pty Ltd	BBQ CLEANING, LAWN MOWING, CLEANING OF MUNGLINUP ABLUTIONS & RUBBISH REMOVAL - JANUARY 2022	1		1,430.00
INV 0032112529/01/2022		The Munglinup Roadhouse Pty Ltd	BBQ CLEANING, LAWN MOWING, CLEANING OF MUNGLINUP ABLUTIONS & RUBBISH REMOVAL - JANUARY 2022		1,430.00	
EFT14800	31/03/2022	Traffic Force	TRAFFIC MANAGMENT PLAN FOR BUSHFIRE MITIGATION ACTIVITY TREATMENT #7627	1		2,392.50

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INV 0002820916/03/2022		Traffic Force	TRAFFIC MANAGMENT PLAN FOR BUSHFIRE MITIGATION ACTIVITY TREATMENT #7627		2,392.50	
EFT14801	31/03/2022	WINC Australia Pty Ltd	NET51790274 - GLOVES, SUNSCREEN, HAND SANITISER, TISSUES, BIN LINER AND DISINFECTANT - LITTLE BARRENS	1		558.66
INV 9038596302/03/2022		WINC Australia Pty Ltd	NET51790274 - MERRIWIPE CLEAN & GLEN20		27.79	
INV 9038610202/03/2022		WINC Australia Pty Ltd	NET51790274 - GLOVES, SUNSCREEN, HAND SANITISER, TISSUES, BIN LINER AND DISINFECTANT - LITTLE BARRENS		361.23	
INV 9038610302/03/2022		WINC Australia Pty Ltd	NET51832183 - VARIOUS CONSUMABLES - THE CUB HOUSE		164.72	
INV 9038624003/03/2022		WINC Australia Pty Ltd	NET51832183 - TISSUES - THE CUB HOUSE		4.92	
EFT14802	31/03/2022	Water Technology Pty Ltd	HOPETOUN COASTAL HAZARD RISK MANAGEMENT ADAPTATION PLAN 22/12/2021 - 31/01/2022	1		3,520.00
INV WT0066331/01/2022		Water Technology Pty Ltd	HOPETOUN COASTAL HAZARD RISK MANAGEMENT ADAPTATION PLAN 22/12/2021 - 31/01/2022		3,520.00	
EFT14803	31/03/2022	Wavecrest Village Tourist Park	CEO TEMPORARY ACCOMMODATION - 18/03/2022 - 21/03/2022	1		780.00
INV 10107	22/03/2022	Wavecrest Village Tourist Park	CEO TEMPORARY ACCOMMODATION - 18/03/2022 - 21/03/2022		780.00	
EFT14804	31/03/2022	Woodlands Distributors Pty Ltd	FREIGHT - WOODLANDS - EMERDYN VALCETTA SEAT AND SHELTER CUSTON ROOFING	1		1,916.20
INV RAV1-0121/03/2022		Woodlands Distributors Pty Ltd	FREIGHT - WOODLANDS - EMERDYN VALCETTA SEAT AND SHELTER CUSTON ROOFING		1,916.20	
DD6161.1	07/03/2022	Aware Super	Payroll deductions	1		8,789.85
INV SUPER	07/03/2022	Aware Super	Superannuation contributions	1	7,789.85	
INV DEDUCT07/03/2022		Aware Super	Payroll deductions	1	1,000.00	
DD6161.2	07/03/2022	Colonial First State	Payroll deductions	1		1,098.26
INV SUPER	07/03/2022	Colonial First State	Superannuation contributions	1	742.26	
INV DEDUCT07/03/2022		Colonial First State	Payroll deductions	1	356.00	

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DD6161.3	07/03/2022	Australian Super Pty Ltd	Superannuation contributions	1		201.63
INV SUPER	07/03/2022	Australian Super Pty Ltd	Superannuation contributions	1	201.63	
DD6161.4	07/03/2022	Hostplus Superannuation	Superannuation contributions	1		612.28
INV SUPER	07/03/2022	Hostplus Superannuation	Superannuation contributions	1	612.28	
DD6161.5	07/03/2022	Hesta Superannuation	Payroll deductions	1		513.95
INV SUPER	07/03/2022	Hesta Superannuation	Superannuation contributions	1	313.95	
INV DEDUCT	07/03/2022	Hesta Superannuation	Payroll deductions	1	200.00	
DD6161.6	07/03/2022	Intrust Superannuation	Superannuation contributions	1		187.79
INV SUPER	07/03/2022	Intrust Superannuation	Superannuation contributions	1	187.79	
DD6161.7	07/03/2022	MOBI Superannuation	Superannuation contributions	1		162.93
INV SUPER	07/03/2022	MOBI Superannuation	Superannuation contributions	1	162.93	
DD6161.8	07/03/2022	Sun Super	Superannuation contributions	1		198.09
INV SUPER	07/03/2022	Sun Super	Superannuation contributions	1	198.09	
DD6161.9	07/03/2022	C-Bus Super	Superannuation contributions	1		804.04
INV SUPER	07/03/2022	C-Bus Super	Superannuation contributions	1	804.04	
DD6179.1	21/03/2022	Aware Super	Payroll deductions	1		13,724.12
INV SUPER	21/03/2022	Aware Super	Superannuation contributions	1	8,197.56	
INV DEDUCT	21/03/2022	Aware Super	Payroll deductions	1	5,500.00	
INV DEDUCT	21/03/2022	Aware Super	Payroll deductions	1	26.56	
DD6179.2	21/03/2022	Colonial First State	Payroll deductions	1		1,055.84
INV SUPER	21/03/2022	Colonial First State	Superannuation contributions	1	699.84	
INV DEDUCT	21/03/2022	Colonial First State	Payroll deductions	1	356.00	

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DD6179.3	21/03/2022	Australian Super Pty Ltd	Superannuation contributions	1		201.63
INV SUPER	21/03/2022	Australian Super Pty Ltd	Superannuation contributions	1	201.63	
DD6179.4	21/03/2022	Hostplus Superannuation	Superannuation contributions	1		600.57
INV SUPER	21/03/2022	Hostplus Superannuation	Superannuation contributions	1	600.57	
DD6179.5	21/03/2022	Intrust Superannuation	Superannuation contributions	1		187.79
INV SUPER	21/03/2022	Intrust Superannuation	Superannuation contributions	1	187.79	
DD6179.6	21/03/2022	MOBI Superannuation	Superannuation contributions	1		237.21
INV SUPER	21/03/2022	MOBI Superannuation	Superannuation contributions	1	237.21	
DD6179.7	21/03/2022	Sun Super	Superannuation contributions	1		169.63
INV SUPER	21/03/2022	Sun Super	Superannuation contributions	1	169.63	
DD6179.8	21/03/2022	C-Bus Super	Superannuation contributions	1		948.85
INV SUPER	21/03/2022	C-Bus Super	Superannuation contributions	1	948.85	
DD6179.9	21/03/2022	MLC Superannuation	Superannuation contributions	1		501.93
INV SUPER	21/03/2022	MLC Superannuation	Superannuation contributions	1	501.93	
DD6192.1	31/03/2022	Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY - MARCH 2022	1		55,848.10
INV MARCH	31/03/2022	Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY - MARCH 2022	1	55,848.10	
DD6192.2	25/03/2022	Synergy	SYNERGY PAYMENT BY AUTHORITY - MARCH 2022	1		2,931.92
INV MARCH	25/03/2022	Synergy	SYNERGY PAYMENT BY AUTHORITY - MARCH 2022	1	2,931.92	
DD6192.3	23/03/2022	Water Corporation	WATER CORP PAYMENT BY AUTHORITY - MARCH 2022	1		32,510.79
INV MARCH	23/03/2022	Water Corporation	WATER CORP PAYMENT BY AUTHORITY - MARCH 2022	1	32,510.79	
DD6192.4	15/03/2022	SG Fleet	SG FLEET PAYMENT BY AUTHORITY - MARCH 2022	1		13,496.72

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INV MARCH	15/03/2022	SG Fleet	SG FLEET PAYMENT BY AUTHORITY - MARCH 2022	1	13,496.72	
DD6192.5	01/03/2022	Westnet Pty Ltd	WESTNET PAYMENT BY AUHORITY - MARCH 2022	1		235.98
INV MARCH	01/03/2022	Westnet Pty Ltd	WESTNET PAYMENT BY AUHORITY - MARCH 2022	1	235.98	
DD6192.6	31/03/2022	WA Treasury Corporation (WATC)	WATC LOAN REPAYMENT AND INTEREST - MARCH 2022	1		40,840.67
INV MARCH	31/03/2022	WA Treasury Corporation (WATC)	WATC LOAN REPAYMENT AND INTEREST - MARCH 2022	1	40,840.67	
DD6196.1	21/03/2022	BANKWEST Corporate Mastercard	FEBRUARY STATEMENT 2022 - INTEREST	1		7,282.63
INV FEB 22	21/03/2022	BANKWEST Corporate Mastercard	FEBRUARY 2022 STATEMENT - GARY CLARK	1	1,020.91	
INV FEB 2022	21/03/2022	BANKWEST Corporate Mastercard	FEBRUARY 2022 STATEMENT - EDWARDS KILBEY	1	545.53	
INV FEB 2022	21/03/2022	BANKWEST Corporate Mastercard	FEBRUARY 2022 STATEMENT - EVELYN HOUGHTON	1	1,649.02	
INV FEB 2022	21/03/2022	BANKWEST Corporate Mastercard	FEBRUARY STATMENT 2022 - RUSSEL PALMER	1	976.09	
INV FEB 2022	21/03/2022	BANKWEST Corporate Mastercard	FEBRUARY STATEMENT 2022 - GRAHAM STEEL	1	1,011.45	
INV FEB 2022	21/03/2022	BANKWEST Corporate Mastercard	FEBRUARY STATEMENT 2022 - LES MAINWARING	1	2,076.85	
INV FEB 2022	21/03/2022	BANKWEST Corporate Mastercard	FEBRUARY STATEMENT 2022 - INTEREST	1	2.78	
DD6161.10	07/03/2022	MLC Superannuation	Superannuation contributions	1		334.62
INV SUPER	07/03/2022	MLC Superannuation	Superannuation contributions	1	334.62	
DD6161.11	07/03/2022	IOOF Employer Super	Payroll deductions	1		553.07
INV SUPER	07/03/2022	IOOF Employer Super	Superannuation contributions	1	434.46	
INV DEDUCT	07/03/2022	IOOF Employer Super	Payroll deductions	1	118.61	
DD6161.12	07/03/2022	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		3,563.85
INV SUPER	07/03/2022	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,543.11	
INV DEDUCT	07/03/2022	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	555.00	
INV DEDUCT	07/03/2022	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	367.69	
INV DEDUCT	07/03/2022	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	98.05	

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DD6161.13	07/03/2022	WA Local Government Super Plan	Payroll deductions	1		2,242.33
INV DEDUCT07/03/2022		WA Local Government Super Plan	Payroll deductions	1	578.61	
INV DEDUCT07/03/2022		WA Local Government Super Plan	Payroll deductions	1	196.10	
INV DEDUCT07/03/2022		WA Local Government Super Plan	Payroll deductions	1	986.32	
INV DEDUCT07/03/2022		WA Local Government Super Plan	Payroll deductions	1	177.91	
INV DEDUCT07/03/2022		WA Local Government Super Plan	Payroll deductions	1	52.43	
INV DEDUCT07/03/2022		WA Local Government Super Plan	Payroll deductions	1	50.19	
INV DEDUCT07/03/2022		WA Local Government Super Plan	Payroll deductions	1	200.77	
DD6161.14	07/03/2022	BT Super for Life	Superannuation contributions	1		415.46
INV DEDUCT07/03/2022		BT Super for Life	Payroll deductions	1	166.05	
INV SUPER 07/03/2022		BT Super for Life	Superannuation contributions	1	249.41	
DD6161.15	07/03/2022	BUSSQ	Superannuation contributions	1		484.80
INV DEDUCT07/03/2022		BUSSQ	Payroll deductions	1	121.20	
INV SUPER 07/03/2022		BUSSQ	Superannuation contributions	1	363.60	
DD6161.16	07/03/2022	Care Super Pty Ltd	Superannuation contributions	1		195.79
INV SUPER 07/03/2022		Care Super Pty Ltd	Superannuation contributions	1	195.79	
DD6161.17	07/03/2022	MLC MasterKey Business Super	Superannuation contributions	1		587.66
INV SUPER 07/03/2022		MLC MasterKey Business Super	Superannuation contributions	1	587.66	
DD6161.18	07/03/2022	BT Super	Superannuation contributions	1		1,229.81
INV SUPER 07/03/2022		BT Super	Superannuation contributions	1	1,229.81	
DD6161.19	07/03/2022	ANZ Smart Choice Super	Superannuation contributions	1		237.21
INV SUPER 07/03/2022		ANZ Smart Choice Super	Superannuation contributions	1	237.21	

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DD6161.20	07/03/2022	Rest Superannuation	Superannuation contributions	1		475.57
INV SUPER	07/03/2022	Rest Superannuation	Superannuation contributions	1	475.57	
DD6179.10	21/03/2022	IOOF Employer Super	Payroll deductions	1		938.84
INV SUPER	21/03/2022	IOOF Employer Super	Superannuation contributions	1	438.84	
INV DEDUCT	21/03/2022	IOOF Employer Super	Payroll deductions	1	500.00	
DD6179.11	21/03/2022	WA Local Government Super Plan	Payroll deductions	1		2,279.09
INV DEDUCT	21/03/2022	WA Local Government Super Plan	Payroll deductions	1	578.61	
INV DEDUCT	21/03/2022	WA Local Government Super Plan	Payroll deductions	1	201.60	
INV DEDUCT	21/03/2022	WA Local Government Super Plan	Payroll deductions	1	1,020.36	
INV DEDUCT	21/03/2022	WA Local Government Super Plan	Payroll deductions	1	174.01	
INV DEDUCT	21/03/2022	WA Local Government Super Plan	Payroll deductions	1	53.55	
INV DEDUCT	21/03/2022	WA Local Government Super Plan	Payroll deductions	1	50.19	
INV DEDUCT	21/03/2022	WA Local Government Super Plan	Payroll deductions	1	200.77	
DD6179.12	21/03/2022	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		3,570.79
INV SUPER	21/03/2022	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,550.05	
INV DEDUCT	21/03/2022	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	555.00	
INV DEDUCT	21/03/2022	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	367.69	
INV DEDUCT	21/03/2022	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	98.05	
DD6179.13	21/03/2022	BT Super for Life	Superannuation contributions	1		421.19
INV DEDUCT	21/03/2022	BT Super for Life	Payroll deductions	1	171.78	
INV SUPER	21/03/2022	BT Super for Life	Superannuation contributions	1	249.41	
DD6179.14	21/03/2022	BUSSQ	Superannuation contributions	1		474.43
INV DEDUCT	21/03/2022	BUSSQ	Payroll deductions	1	118.61	

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INV SUPER	21/03/2022	BUSSQ	Superannuation contributions	1	355.82	
DD6179.15	21/03/2022	Hesta Superannuation	Payroll deductions	1		200.00
INV DEDUCT	21/03/2022	Hesta Superannuation	Payroll deductions	1	200.00	
DD6179.16	21/03/2022	MLC MasterKey Business Super	Superannuation contributions	1		754.97
INV DEDUCT	21/03/2022	MLC MasterKey Business Super	Payroll deductions	1	167.31	
INV SUPER	21/03/2022	MLC MasterKey Business Super	Superannuation contributions	1	587.66	
DD6179.17	21/03/2022	Care Super Pty Ltd	Superannuation contributions	1		212.82
INV SUPER	21/03/2022	Care Super Pty Ltd	Superannuation contributions	1	212.82	
DD6179.18	21/03/2022	BT Super	Superannuation contributions	1		1,172.62
INV SUPER	21/03/2022	BT Super	Superannuation contributions	1	1,172.62	
DD6179.19	21/03/2022	ANZ Smart Choice Super	Superannuation contributions	1		237.21
INV SUPER	21/03/2022	ANZ Smart Choice Super	Superannuation contributions	1	237.21	
DD6179.20	21/03/2022	Rest Superannuation	Superannuation contributions	1		517.43
INV SUPER	21/03/2022	Rest Superannuation	Superannuation contributions	1	517.43	

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
1	Municipal Bank Account	<b>1,393,837.90</b>
<b>TOTAL</b>		<b>1,393,837.90</b>



**ATTACHMENT**

# Proposed Three Storey Residence

## FINAL DESIGN

for  
**ENVISAGE BS - LAYCOCK**  
 at  
**Lot 68 (#19) TEMPLETONIA DR, HOPETOUN**

A00 - COVER SHEET & GENERAL NOTES

A01 - EXISTING FEATURE SURVEY - NTS

A02 - PROPOSED SITE PLAN - 1:100

A03 - BASEMENT FLOOR PLAN - 1:100

A04 - GROUND FLOOR PLAN - 1:100

A05 - FIRST FLOOR PLAN - 1:100

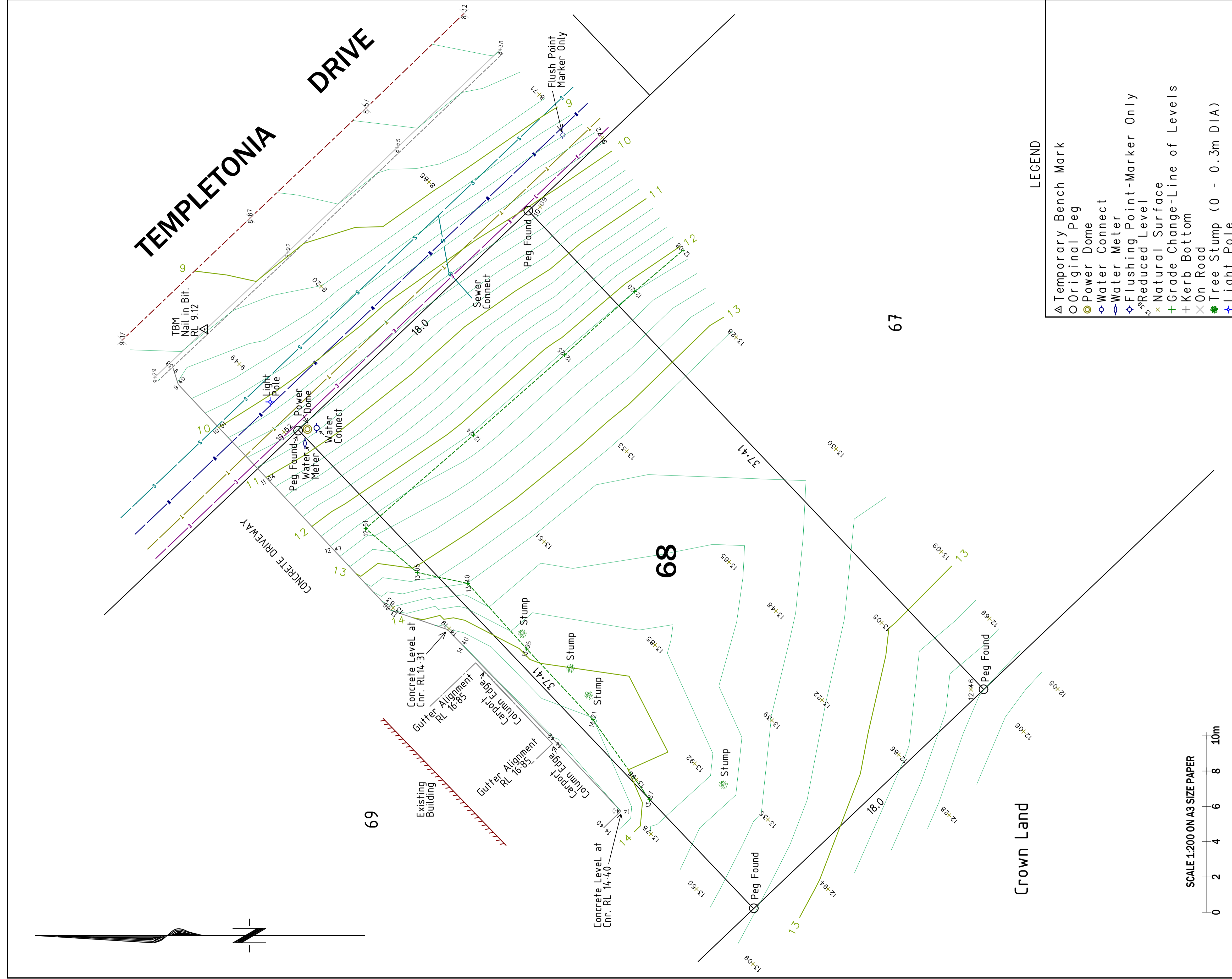
A06 - ELEVATIONS & ROOF PLAN - 1:100

A07 - SECTIONS - 1:50

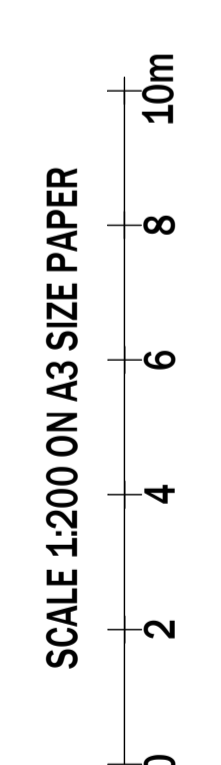
Attachment A

NOTES	
1	<b>GENERAL STANDARDS</b> ALL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL CONSTRUCTION CODE. USE REFERENCED AUSTRALIAN OR OTHER STANDARDS (INCLUDING AMENDMENTS) WHICH ARE CURRENT ONE MONTH BEFORE THE DATE OF THE CONTRACT EXCEPT WHERE OTHER EDITIONS OR AMENDMENTS ARE REQUIRED.
1.01.01	<b>VERIFICATION</b> THE OWNER/BUILDER SUBCONTRACTOR SHALL VERIFY ALL DIMENSIONS, LEVELS, SETBACKS AND SPECIFICATIONS PRIOR TO COMMENCING WORKS OR ORDERING MATERIALS. THE OWNER/BUILDER SHALL BE RESPONSIBLE FOR ENSURING THAT ALL BUILDING WORKS CONFORM TO THE BUILDING CODE OF AUSTRALIA, CURRENT AUSTRALIAN STANDARDS, BUILDING REGULATIONS AND TOWN PLANNING REQUIREMENTS.
1.01.02	<b>RESPONSIBILITY</b> THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE STRUCTURE DURING ERECTION AND SHALL PROVIDE ADEQUATE PROPPING AND SUPPORT. KEEP THE SITE IN A CLEAN AND TIDY CONDITION THROUGHOUT CONSTRUCTION & AT THE COMPLETION OF WORK REMOVE ALL LITTER & DEBRIS TO THE SATISFACTION OF THE PRINCIPAL.
1.01.03	<b>READING</b> THESE PLANS SHALL BE READ IN CONJUNCTION WITH ANY OTHER CONSULTANTS REFERRED TO WITHIN INCLUDING STRUCTURAL AND CIVIL ENGINEERING SPECIFICATIONS AND DRAWINGS.
1.01.04	<b>CONSULTANTS</b> ENGINEERS OR RELEVANT SUB-CONSULTANT DRAWINGS AND SPECIFICATIONS SHALL PRECEED THESE DRAWINGS. REPORT ANY DISCREPANCIES TO THIS OFFICE.
1.01.05	<b>TERMITES</b> TERMITE MANAGEMENT SYSTEM TO BE INSTALLED IN ACCORDANCE WITH AS3660.1
1.02.01	<b>CERTIFICATION</b> PROVIDE CERTIFICATION ON COMPLETION AND INSTALL A DURABLE SIGN IN THE METER BOX.
1.02.04	<b>SITE PREPARATION COMPLIANCE</b> ALL GROUNDWORKS FOR SLABS AND FOOTINGS SHALL COMPLY WITH AS 3798 & AS 2870.
2	<b>ENVIRONMENTAL PROTECTION</b> PROVIDE EROSION, CONTAMINATION, AND SEDIMENTATION PROTECTION OF THE SITE, SURROUNDING AREAS, AND DRAINAGE SYSTEMS. KEEP THE SITE FREE OF WATER AND PREVENT WATER FLOWOVER NEW WORK.
2.01.01	<b>SURFACE PREPARATION</b> BEFORE PLACING FILL, COMPACT THE GROUND TO ACHIEVE THE REQUIRED DENSITY.
2.08.01	<b>SAND BED LAYER UNDER SLABS</b> NOMINALLY 50MM THICK ONCE COMPACTED. WET DOWN BEFORE LAYING VAPOUR BARRIER.
3	<b>CONCRETE CONSTRUCTION STANDARDS</b> ALL SLABS AND FOOTINGS SHALL BE CONSTRUCTED TO COMPLY WITH THE REQUIREMENTS OF AS 2870 - 2011.
3.01.01	<b>CONCRETE</b> SHALL BE IN ACCORDANCE WITH AS 3600, GRADE N25/20. MAINTAIN SLAB THICKNESS & FOOTING DEPTH AT SETDOWNS-REFER ENGINEERS DETAILS.
3.01.02	<b>COMPACTED FILL</b> SHALL NOT EXCEED 400MM IN DEPTH UNLESS IT IS CERTIFIED.
3.01.07	<b>SLAB CONCRETE COVER</b> INTERNAL - 30MM, EXTERNAL - 40MM
4	<b>TIMBER &amp; STEEL CONSTRUCTION STANDARDS</b> ALL STRUCTURAL STEELWORK SHALL BE CARRIED OUT IN ACCORDANCE WITH AS 4100 - S24 STEEL STRUCTURAL CODE AND ASSOCIATED AUSTRALIAN STANDARDS. TIMBER FRAMING TO BE IN ACCORDANCE WITH AS1684 TIMBER FRAMING CONSTRUCTION.
4.01.01	<b>TIMBER</b> STRUCTURAL TIMBER SHALL BE MINIMUM MP10 (LNO) IN ACCORDANCE WITH AS 1720.
4.04.01	<b>CORROSION PROTECTION OF STEEL MEMBERS</b> CORROSION PROTECTION OF STEEL IN MASONRY CONSTRUCTION TO BE IN ACCORDANCE WITH AS3700 & AS4773. CORROSION PROTECTION OF STEEL IN CONTACT WITH CONCRETE TO BE IN ACCORDANCE WITH AS4100, AS4600 & NASH.
4.07.01	<b>TIMBER ROOF TRUSSES</b> INSTALLED IN ACCORDANCE WITH MANUFACTURERS SPECIFICATIONS AND AS 1720.5
4.08.01	<b>LINTEL BEAM</b> PROVIDE SUITABLE LINTELS OVER OPENINGS AS PER ENGINEERS DOCUMENTATION. ALL EXTERNAL STEEL LINTELS TO BE HOT DIPPED
5	<b>BRICK CONSTRUCTION MASONRY &amp; ACCESSORIES</b> WORKS TO COMPLY WITH AS3700 MASONRY STRUCTURES OR AS4773 MASONRY FOR SMALL BUILDINGS PARTS 1 & 2.
5.01.01	<b>MASONRY</b> USE GP GRADE BRICKS WHERE SURF GRADE IS MORE THAN 1KM AND EXP GRADE WHERE SURF GRADE IS WITHIN 1KM OR SITE IS SUSCEPTIBLE TO HIGH SALT CONDITIONS.
5.02.01	<b>DOORS &amp; WINDOWS STANDARDS</b> ALL WINDOW AND SLIDING DOOR FRAMES, GLAZING, FIXINGS AND INSTALLATION TO BE DESIGNED AND CERTIFIED BY THE MANUFACTURER AS COMPLYING WITH AS 1288 & AS2047 DIMENSIONING DIMENSIONS SHOWN NOMINAL SIZE. THE FABRICATOR SHALL ALLOW FOR TOLERANCES TO THE DOOR AND WINDOW FRAMES.
8.01.01	<b>DOORS AND WINDOWS AS SCHEDULED COMPONENTS AND FINISHES AS LISTED</b>
8.01.03	<b>PLUMBING &amp; DRAINAGE STANDARDS</b> ALL SERVICES TO BE INSTALLED IN ACCORDANCE WITH THE NATIONAL PLUMBING AND DRAINAGE CODE AS/ NZS 3500, THE CONTRACT DOCUMENTS, THE SPECIFICATION, SAA MP52 AND THE STANDARD DRAWINGS OF THE WATER CORPORATION.
16.01.03	<b>CONNECTION POINT</b> CONTRACTOR SHALL LIAISE WITH THE WATER CORPORATION FOR CONNECTIONS TO MAINS SERVICES PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR SHALL DETERMINE EXACT LOCATION OF EXISTING SERVICE & ESTABLISH DEPTH OF DRAINAGE CONNECTION POINT TO ENSURE ADEQUATE DEPTH IS AVAILABLE PRIOR TO ANY EXCAVATION OR INSTALLATION OF PIPES.
16.01.06	<b>SITE DRAINAGE</b> GROUND ADJACENT TO BUILDING SHALL BE GRADED AWAY TO FALL AT LEAST 50MM OVER 1 METRE WIDTH TO SATISFY BCA CLAUSE 3.1.2.3 - SURFACE WATER DRAINAGE. NOTE HEIGHT REQUIREMENTS FOR ORG AND LOWEST PLUMBING FIXTURE, I.E. SHOWER OR FLOORWASTE.
16.04.01	<b>SEWER</b> SHALL NOT BE MADE TO EXISTING SEWER UNTIL THE WHOLE OF THE NEW WORKS HAS BEEN INSPECTED, TESTED TO WATER CORPORATIONS REQUIREMENTS
21	<b>BAL RATING</b> PLEASE NOTE: THE INFORMATION SURFACE IS A BRIEF SUMMARY OF THE CONSTRUCTION REQUIREMENTS AND IS NOT INTENDED AS A DESIGN OR CONSTRUCTION GUIDE. CONSULT THE LATEST STANDARDS AND AMENDMENTS ISSUED OR THE FULL TECHNICAL DETAILS.
21.02	<b>BAL 12.5</b> SUB FLOOR SUPPORTS NO SPECIAL CONSTRUCTION REQUIREMENT
0.8	<b>FLOORS</b> NO SPECIAL CONSTRUCTION REQUIREMENT
0.9	<b>EXTERNAL WALLS</b> PARTS LESS THAN 400MM ABOVE GROUND OR DECK ETC. TO BE OF NON-COMBUSTIBLE MATERIAL, 6MM FIBRE CEMENT CLAD OR BUSHFIRE RESISTANT/NATURALLY FIRE RESISTANT TIMBER.
0.10	<b>EXTERNAL WINDOWS</b> PROTECTED BY BUSHFIRE SHUTTER, COMPLETELY SCREENED WITH STEEL, BRONZE OR ALUMINIUM MESH OR 4MM TOUCHED GLASS OR GLASS BLOCKS WITHIN 400MM OF GROUND, DECK ETC. OPENABLE PORTION TO BE METAL SCREENED WITH FRAME OR METAL OR METAL REINFORCED PVC-U OR BUSHFIRE RESISTING TIMBER.
0.11	<b>EXTERNAL DOORS</b> PROTECTED BY BUSHFIRE SHUTTER OR SCREENED WITH STEEL, BRONZE OR ALUMINIUM MESH OR GLAZED WITH 5MM TOUCHED GLASS, NON-COMBUSTIBLE OR 35MM SOLID TIMBER OR 400MM ABOVE THRESHOLD. NATURALLY FIRE RESISTANT (HIGH DENSITY) TIMBER FRAMED FOR 400MM ABOVE GROUND, DECKING ETC. TIGHT-FITTING WITH WEATHER STRIPS AT BASE.
0.12	<b>ROOFS</b> NON-COMBUSTIBLE COVERING. ROOF/WALL JUNCTION SEALED. OPENINGS FITTED WITH NON-COMBUSTIBLE EMBER GUARDS. ROOF TO BE FULLY SARKED.
0.13	<b>VERANDAH/DECKS</b> ENCLOSED SUB-FLOOR SPACE - NO SPECIAL REQUIREMENT FOR MATERIALS EXCEPT WITHIN 400MM OF GROUND. NO SPECIAL REQUIREMENTS FOR SUPPORTS OR FRAMING. DECKING TO BE NON-COMBUSTIBLE OR BUSHFIRE RESISTANT WITHIN 300MM HORIZONTALLY AND 400MM VERTICALLY FROM GLAZED ELEMENT.
0.14	

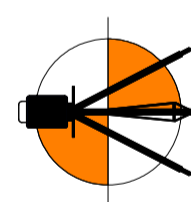
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Crown Land



**CALDWELL LAND SURVEYS**  
email: aaron@caldwellsurveys.com.au



SCALE @ A3 1:200

**Site Survey at Lot 68 (#19)  
TEMPLETONIA DRIVE, Hopetoun**  
9-06-2021  
Drawing No.  
**2021-67-01A**

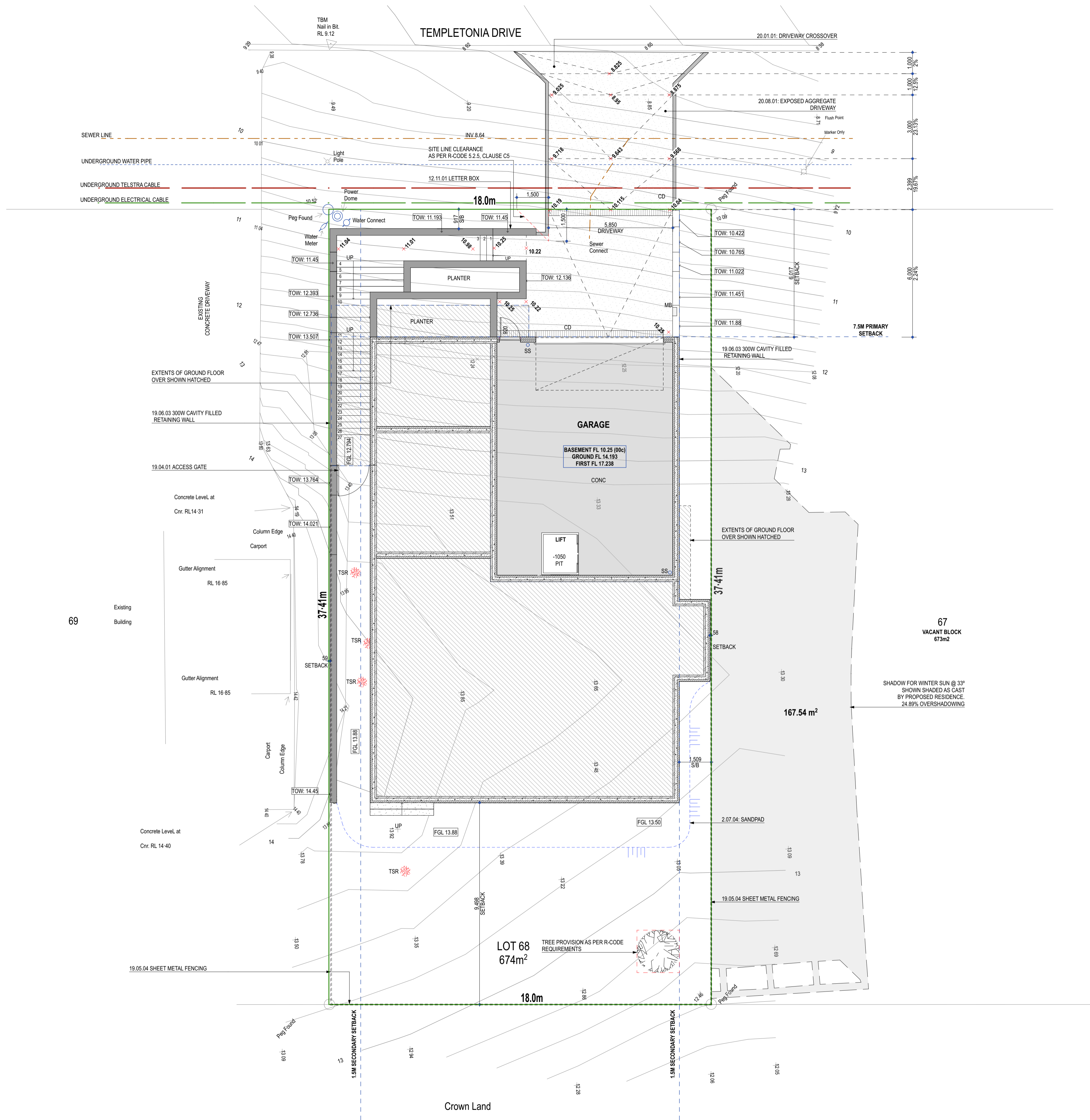
Horizontal Datum  
Assumed  
Level Datum  
AHD

Field Survey Date: 4/06/2021  
CONTOUR INTERVAL 0.2m

Lot Boundaries have been re-established, plotted from DP 46780.  
Adopted level for TBM from RTK GNSS radiation only.  
Services Plotted are surface features located and  
DBVD information received - approx. alignments only.

**LEGEND**

- △ Temporary Bench Mark
- Original Peg
- Power Dome
- Water Connect
- Water Meter
- Flushing Point-Marker Only
- Reduced Level
- Natural Surface
- Grade Change-Line of Levels
- On Road
- Tree Stump (0 - 0.3m DIA)
- Light Pole
- Boundary Line
- Edge of Concrete
- Gutter Alignment
- Building
- Line of Levels-Grade Change
- Kerb Bottom
- Kerb Top
- On Road
- Boundary Line
- U/G Water Pipe
- Sewerage Pipe
- U/G Telstra Cable
- U/G Electrical Cable



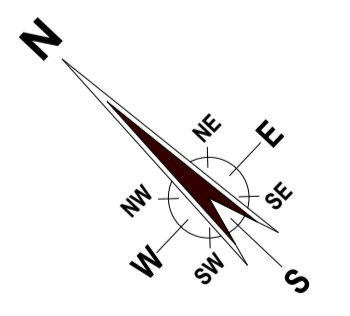
BUILDING AREAS	
GROUND FLOOR AREAS	76.26
ALFRESCO COURT GARAGE	102.32
FIRST FLOOR AREAS	---
FRONT BALCONY	16.11
GROUND LIVING	230.21
SECOND FLOOR AREAS	---
FIRST BALCONY	59.99
FIRST LIVING	192.73
<b>TOTAL LIVING AREAS</b>	<b>422.94 m²</b>
<b>TOTAL BUILDING AREAS</b>	<b>677.62 m²</b>

SITE AREAS :	
TOTAL LOT AREA	674m²
BUILDING AREA (SITE COVER)	325.19m² 48.24%
OPEN SPACE	348.81m² 51.76%

SHADOWS AREAS :	
NEIGHBOURS LOT AREA (APPROX)	673m²
SHADOW CAST (BY PROPOSED RESIDENCE)	167.54m²
TOTAL SHADED AREA (OF NEIGHBOURING BLOCK)	24.89%

SKETCH/R-CODE NOTES :	
LOCAL GOVERNMENT AUTHORITY	RAVENSTHORPE
ZONING/DENSITY	R20
SITE AREA	674m²
LOCAL PLANNING SCHEMES	LPS No. 6
SUB-DIVISION GUIDELINES	N/A

- NOTES**
- SITE PREPARATION**  
DEMOLITION WORKS AS SHOWN PROVIDE ADEQUATE PROPPING, SUPPORT AND PROTECTION OF ADJACENT SURFACES. MAKE GOOD ALL DAMAGED FINISHES AND SURFACES AS REQUIRED.
  - PROTECT TREES TO BE RETAINED ON THE SITE. PROVIDE MARKING AND PROTECTION DURING WORKS. INCLUDING EXCAVATION, CONTRACTOR SUBJECT TO PUNISHMENTS AS FOR DAMAGES TO TREES WHICH ARE REQUIRED TO REMAIN.
  - ENVIRONMENTAL PROTECTION. PROVIDE EROSION, CONTAMINATION, AND SEDIMENTATION PROTECTION OF THE SITE, SURROUNDING AREAS, AND DRAINAGE SYSTEMS. KEEP THE SITE FREE OF WATER AND PREVENT WATER FLOW OVER NEW WORK.
  - SANDPAD. BATTER DOWN GRADUALLY TO NGL. CUT FROM GARAGE TO BE USED WHERE POSSIBLE. DROP FROM FFL TO FGL AT REAR OF PROPERTY TO BE LESS THAN 1M.
  - TREE STUMP REMOVAL.
  - JOINERY & FIXTURES**  
12.11.01 LETTER BOX TO COMPLY WITH AS/NZS 4253 & INSTALLED TO AUSTRALIA POST GUIDELINES.
  - PLUMBING & DRAINAGE**  
CD1 CHANNEL DRAIN 300W WITH GALVANISED GRATE SUITABLE FOR LIGHT TRAFFIC SEWER STACK.
  - FENCES AND RETAINING WALLS**  
19.04.01 ACCESS GATE PROVIDE GATE TO MATCH FENCING AS SPECIFIED INCLUDING ALL FIXINGS AND HARDWARE.  
19.05.04 SHEET METAL FENCING 1.8M HIGH PREFINISHED STEEL. INSTALLED TO MANUFACTURERS INSTRUCTIONS.  
19.06.03 300W CAVITY FILLED RETAINING WALL RENDERED AND PAINT FINISHED. REFER TO ENGINEERS DOCUMENTATION.
  - PAVING**  
20.01.01 DRIVEWAY CROSSOVER CONSTRUCTED TO LOCAL COUNCIL REQUIREMENTS.  
20.08.01 EXPOSED AGGREGATE DRIVEWAY 100MM THICK, S1/2 MESH PLACED CENTRALLY. FINISH AS SELECTED.
  - FINISHES**  
CONC CONCRETE FLOAT FINISH OR EQUIVALENT NON-SLIP FINISHED SURFACE.
  - LEGEND**  
MB METREBOX RECESSED. COLOUR TO MATCH WINDOW FRAMES. LOCKED WITH VIEWING WINDOW.

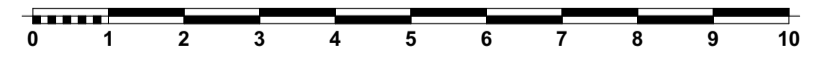
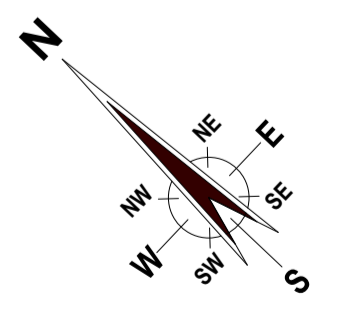
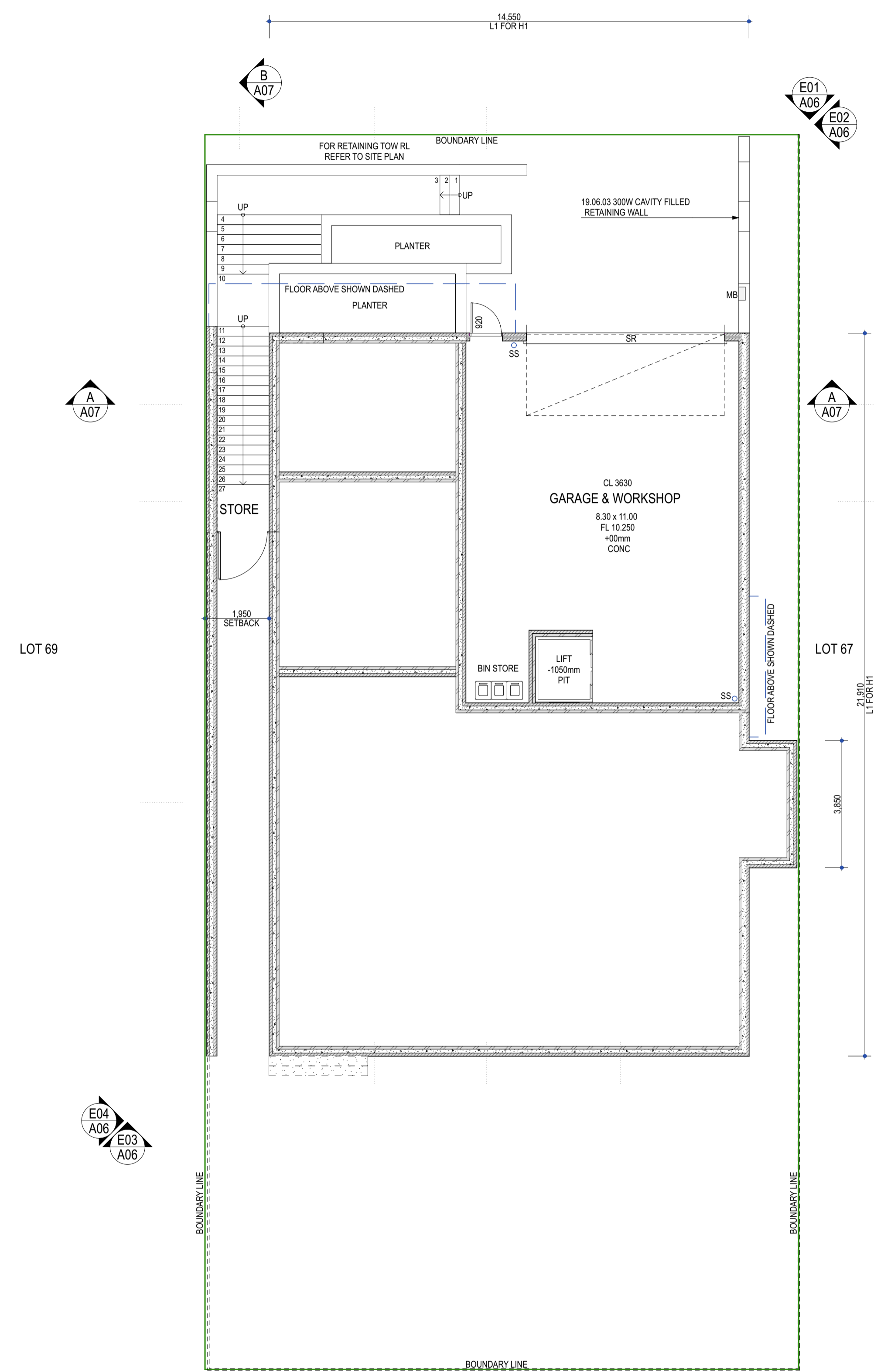


**PROPOSED SITE PLAN**  
Scale 1:100

Rev.	Date	Description	Issued To
B	21/03/22	ISSUED FOR DETERMINATION	COUNCIL
A	21/12/21	ISSUED FOR DA APPROVAL	CLIENT

Drawn:	Date:	Drawing Number:	Job No.:
B.T	21/3/2022	A02 of A07	AC-114-21
Checked:	Scale:	PAGE SIZE:	Stage / Revision:
DT	AS SHOWN	A1	FD-B

- NOTES**
- 16 PLUMBING & DRAINAGE
  - SS SEWER STACK
  - 19 FENCES AND RETAINING WALLS
  - 19.06.03 300W CAVITY FILLED RETAINING WALL  
RENDERED AND PAINT FINISHED  
REFER TO ENGINEER'S DOCUMENTATION
  - 22 FINISHES
  - CONC CONCRETE FLOAT FINISH  
OR EQUIVALENT NON-SLIP FINISHED SURFACE
  - 23 LEGEND
  - MB METERBOX  
RECESSED. COLOUR TO MATCH  
WINDOW FRAMES. LOCKED WITH  
VIEWING WINDOW.  
SLAB RECESS  
15MM
  - SR



**BASEMENT FLOOR PLAN**  
Scale 1:100

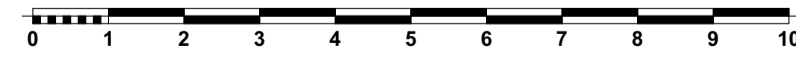
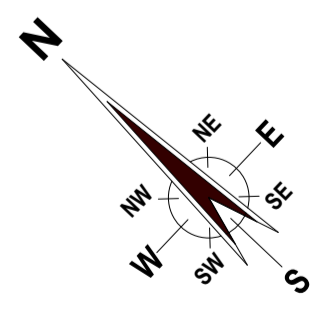
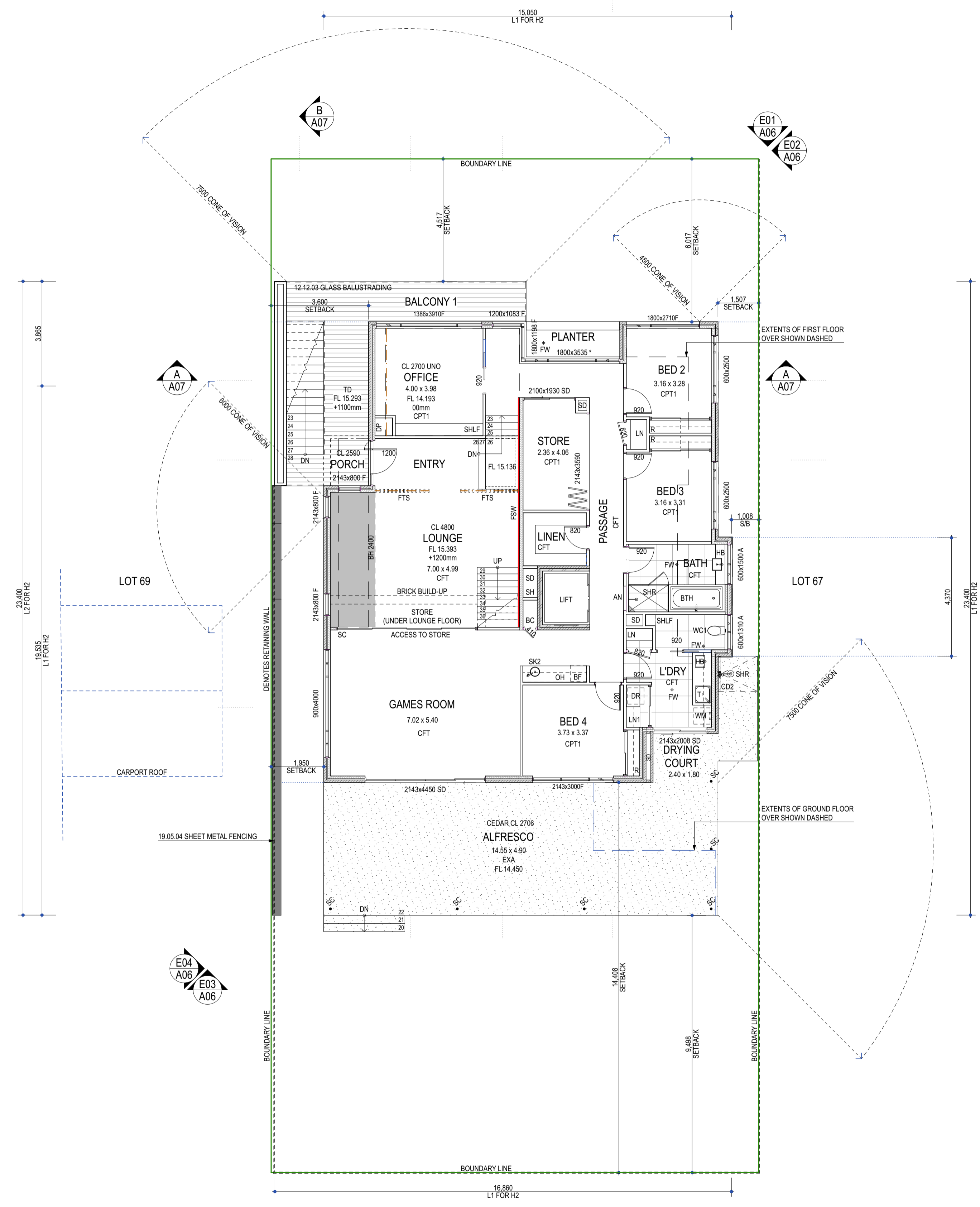
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A	21/12/21	ISSUED FOR DA APPROVAL	CLIENT	Checked:	Scale:	PAGE SIZE: A1	Stage / Revision:
				DT	AS SHOWN		FD-B

**NOTES**

- 5 **BRICK CONSTRUCTION**
  - FSW FEATURE STONE WALL
  - FTS FEATURE STONE CLADDING AS SELECTED BY CLIENT
  - FTS FEATURE TIMBER SCREEN
- 
- 12 **JOINERY & FIXTURES**
  - 12.12.03 GLASS BALUSTRADING TOUGHED GLASS, DESIGNED AND INSTALLED TO BCA REQUIREMENTS AND MANUFACTURERS SPECIFICATIONS. PROVIDE HANDRAIL AS SELECTED.
- 
- 16 **PLUMBING & DRAINAGE**
  - BTH BATH AS PER CLIENT SELECTION
  - CD2 CHANNEL DRAIN 100W
  - FW FLOOR WASTE AS PER CLIENT SELECTION
  - SK2 SINK SINGLE BOWL TROUGH
  - T TROUGH
  - WC1 WATER CLOSET CONCEALED CISTERN REQUESTED BY CLIENT. TBC AT WORKING DRAWINGS.
- 
- 17 **ELECTRICAL INSTALLATIONS**
  - SH SERVICE HATCH
- 
- 19 **FENCES AND RETAINING WALLS**
  - 19.05.04 SHEET METAL FENCING 1.8M HIGH PREFINISHED STEEL. INSTALLED TO MANUFACTURERS INSTRUCTIONS.
- 
- 22 **FINISHES**
  - CFT CERAMIC FLOOR TILES AS SELECTED BY CLIENT
  - CPT1 CARPET FLOORING AS SELECTED BY CLIENT
  - EXA EXPOSED AGGREGATE FINISH GEOSTONE IVORY COAST
  - TD TIMBER DECKING NEW TECH WOOD (AGED WOOD) AS SELECTED
- 
- 23 **LEGEND**
  - AN ART NICHE 1600H X 900W AT 800 AFL (SILL)
  - BC BIN CHUTE
  - BF BAR FRIDGE RECESS ONLY
  - DP DOWNPIPE P.V.C. PAINTED FINISH TO MATCH GUTTERS
  - DR DRYER SPACE
  - LN LINEN CUPBOARD
  - LN1 LINEN CUPBOARD WITH VENTED ROBE DOORS AND EXHAUST FAN
  - OH OVERHEAD CUPBOARD
  - R ROBE
  - SC SOFT CLOSE PROVISION FOR CHILD PROOF CLOSER/ RUBBER STOPPER ON ROBE DOORS
  - SD SERVICES DUCT
  - SHLF OPEN SHELVING
  - SHR SHOWER AS PER CLIENT SELECTION
  - WM WASHING MACHINE SPACE TOP LOADER. PROVIDE HOLE ON SIDE OF CABINETRY FOR GPO & TAP PROVISION

**NOTES:-**

- TIMBER ENTRY DOOR - CUSTOM (SUGGS)
- CHILD RESISTANT LOCK & OPENING
- SQUARE LINE FLUSH CEILING (NO CORNICE) TO LOUNGE, FREE FORM LIVING & KITCHEN
- BAL 12.5 STAINLESS STEEL SCREENS TO WINDOW OPENINGS OR INVIS-GUARD - TBC



**GROUND FLOOR PLAN**  
Scale 1:100



**CBD ARCHITECTS PTY LTD**  
1/338 Middleton Loop, ALBANY WA, 6330 & Suite 6, 1/310 Lord St, HIGHGATE WA, 6003  
T: (08) 9842 1157 | E: admin@cbdarchitects.com.au | Registration #3378



Project:  
Proposed Three Storey Residence

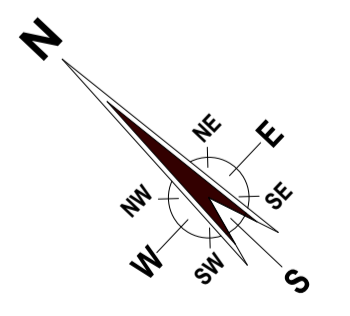
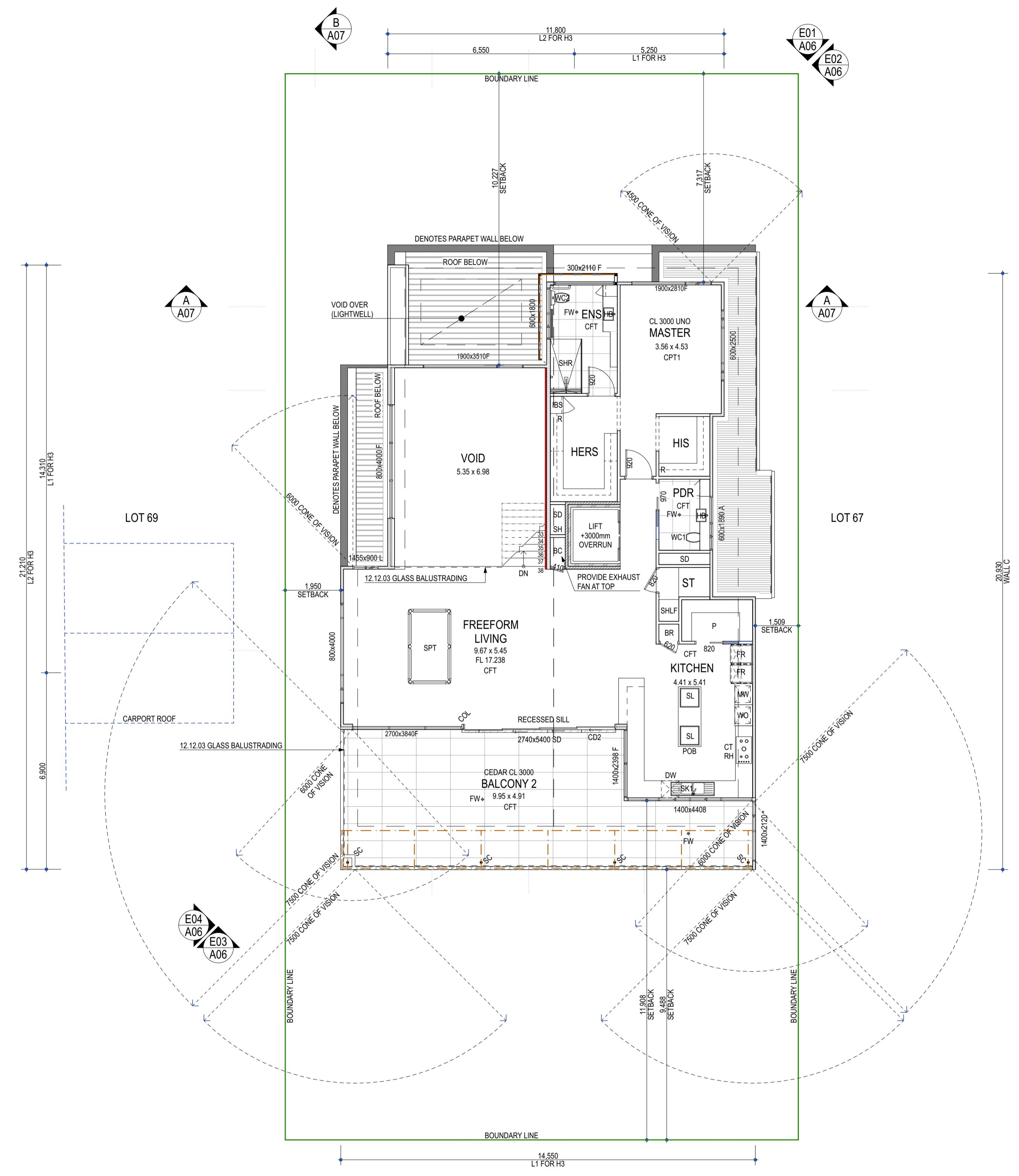
Client:  
ENVISAGE BS - LAYCOCK

Address:  
Lot 68 (#19) TEMPLETONIA DR, HOPETOUN

B	21/03/22	ISSUED FOR DETERMINATION	COUNCIL	Drawn:	Date:	Drawing Number:	Job No.:
A	21/12/21	ISSUED FOR DA APPROVAL	CLIENT	B.T	21/3/2022	A04 of A07	AC-114-21
Rev.	Date	Description	Issued To	Checked:	Scale:	PAGE SIZE: A1	Stage / Revision:
				DT	AS SHOWN		FD-B

- NOTES**
- 12 JOINERY & FIXTURES
  - 12.12.03 GLASS BALUSTRADING TOUGHED GLASS, DESIGNED AND INSTALLED TO BCA REQUIREMENTS AND MANUFACTURERS SPECIFICATIONS. PROVIDE HANDRAIL AS SELECTED.
  - 16 PLUMBING & DRAINAGE
  - CD2 CHANNEL DRAIN 150W
  - FW FLOOR WASTE
  - HB HAND BASIN
  - AS PER CLIENT SELECTION
  - SK1 SINK
  - DOUBLE BOWL AND DRAINER
  - WC1 WATER CLOSET
  - CONCEALED CISTERN REQUESTED BY CLIENT. TBC AT WORKING DRAWINGS.
  - WC2 WATER CLOSET
  - AS SELECTED
  - 17 ELECTRICAL INSTALLATIONS
  - SH SERVICE HATCH
  - 22 FINISHES
  - CFT CERAMIC FLOOR TILES
  - AS SELECTED BY CLIENT
  - CPT1 CARPET FLOORING 1
  - AS SELECTED BY CLIENT
  - 23 LEGEND
  - BC BIN CHUTE
  - BR BROOM cupboard
  - CT COOKTOP
  - CT ELECTRIC
  - DW DISHWASHER RECESS
  - PROVIDE HOLE ON SIDE OF CABINETRY FOR GPO & TAP PROVISION
  - FR FRIDGE SPACE
  - PIGEON PAIR. PROVISION FOR WATER.
  - IBS IRON BOARD STORE
  - MW MICROWAVE
  - P PANTRY
  - PULL OUT BIN
  - AS PER CLIENT SELECTION
  - RH RANGE HOOD
  - CANOPY
  - SD SERVICES DUCT
  - SHLF OPEN SHELVING
  - SHR SHOWER
  - AS PER CLIENT SELECTION
  - SKYLIGHT DIFFUSER
  - SL VELUX DOUBLE GLAZED. OPENABLE WITH AIR CELL BLINDS. SMART HOME SET UP TO BE CONFIRMED WITH CLIENT
  - SPT SNOOKER POOL TABLE
  - PROVISION FOR POOL TABLE TO BE CRANED IN PRIOR TO ROOF INSTALL. PROTECT FROM ELEMENTS DURING CONSTRUCTION. BLOCK OUT IN FLOOR AS PROVISION TO SUPPORT LOAD AS REQUIRED.
  - WO WALL OVEN
  - ZX AS SELECTED BY CLIENT

- NOTES:-**
- TIMBER ENTRY DOOR - CUSTOM (SUGGS)
  - CHILD RESISTANT LOCK & OPENING
  - SQUARE LINE FLUSH CEILING (NO CORNICE) TO LOUNGE, FREE FORM LIVING & KITCHEN
  - BAL 12.5 STAINLESS STEEL SCREENS TO WINDOW OPENINGS OR INVISI-GUARD - TBC



**FIRST FLOOR PLAN**  
Scale 1:100



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1/338 Middleton Loop, ALBANY WA, 6330 & Suite 6, 1/310 Lord St, HIGHGATE WA, 6003  
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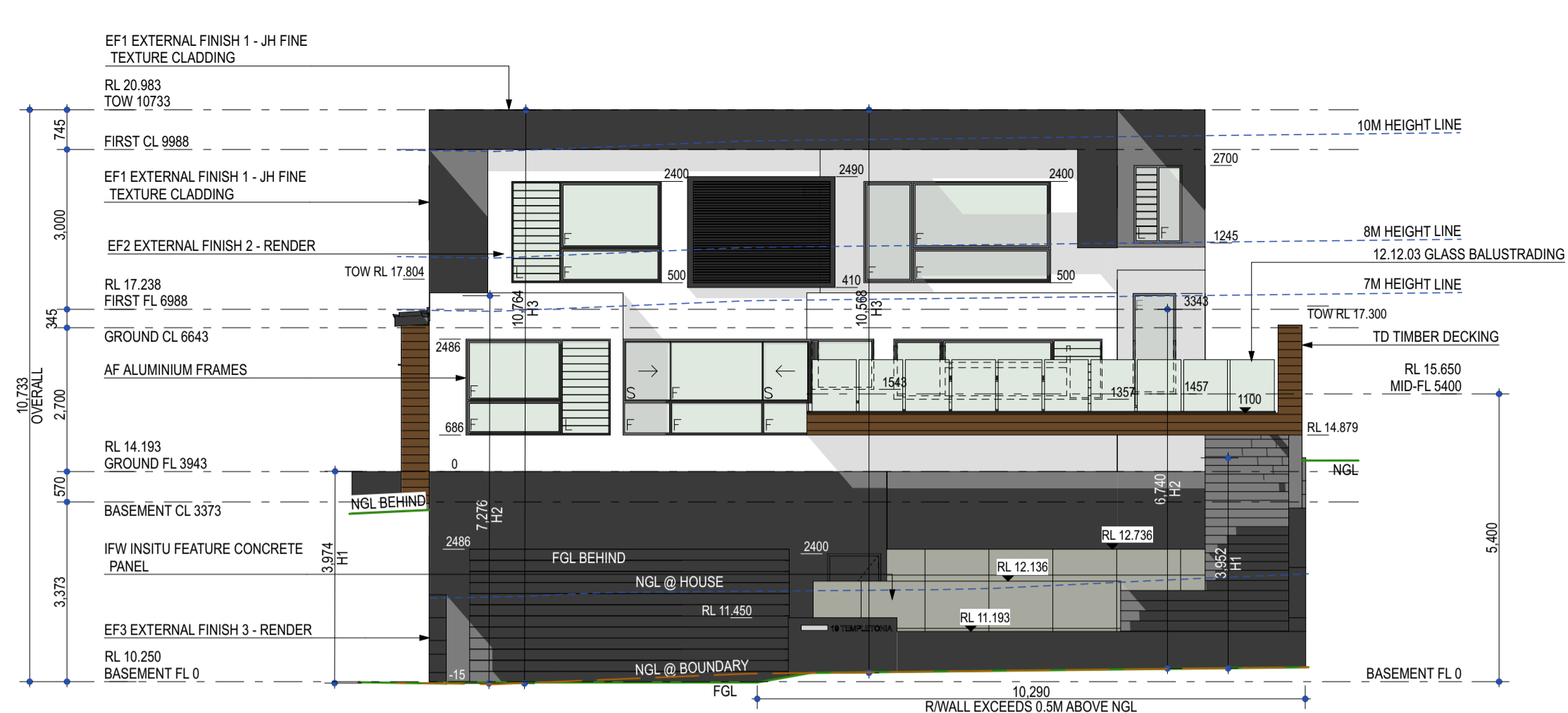


Project:  
Proposed Three Storey Residence

Client:  
ENVISAGE BS - LAYCOCK

Address:  
Lot 68 (#19) TEMPLETONIA DR, HOPETOUN

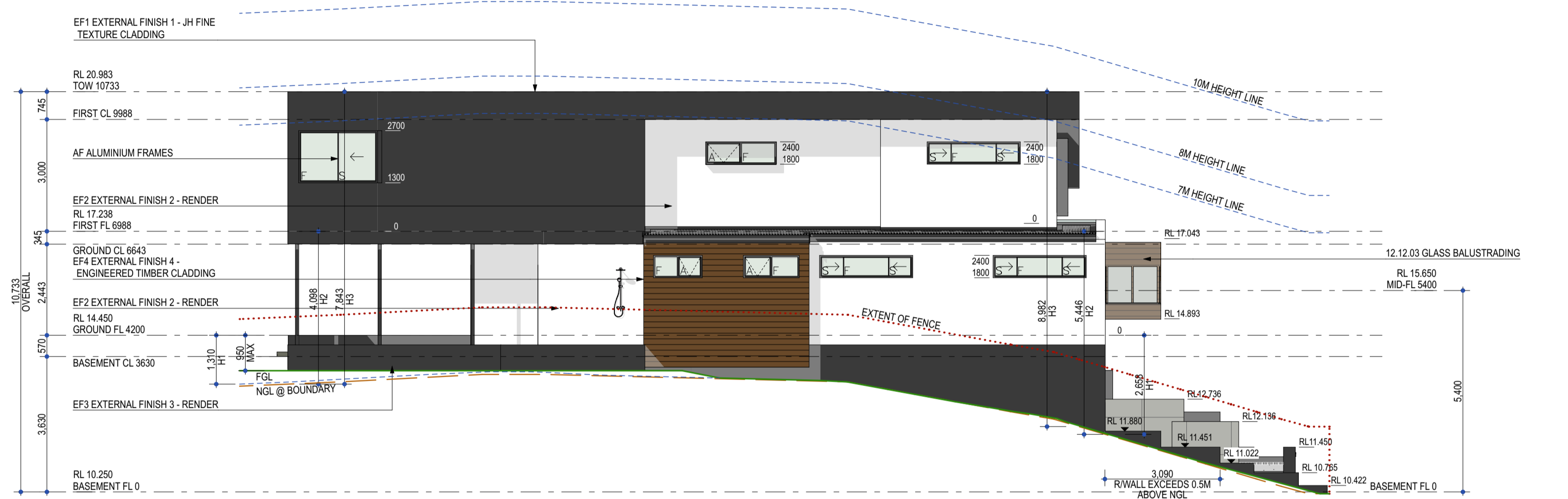
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Rev.	Date	Description	Issued To	Checked:	Scale:	PAGE SIZE: A1	Stage / Revision:
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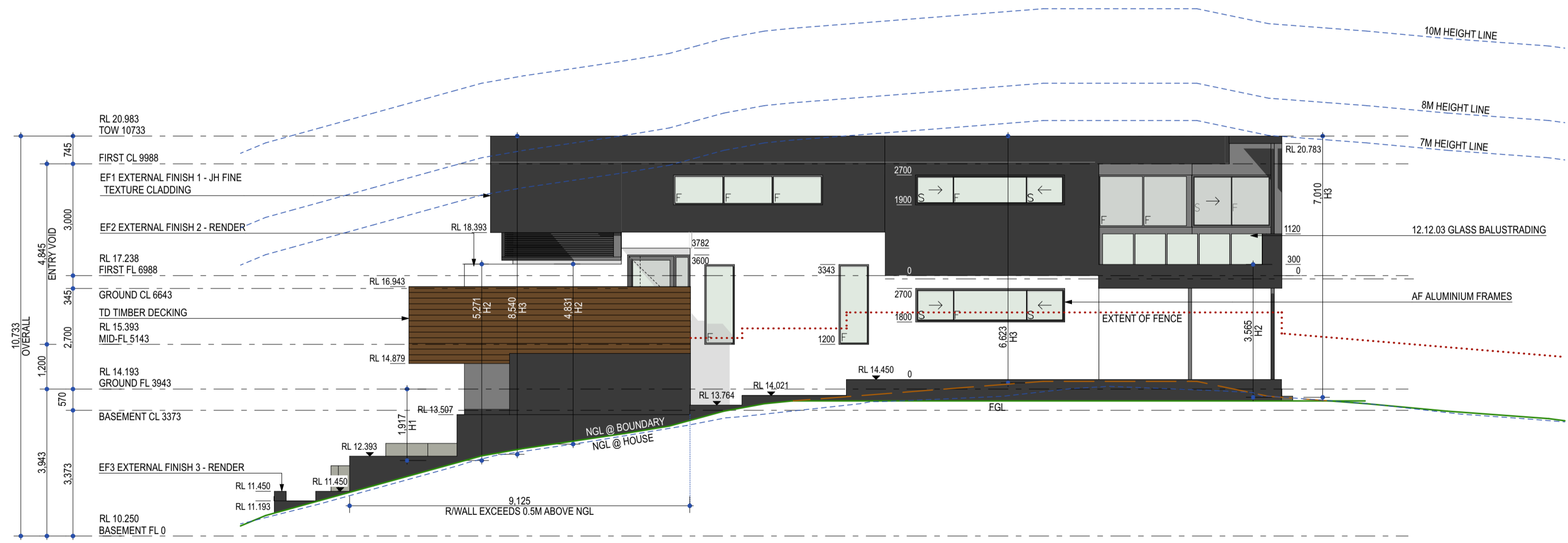
**ELEVATION - NORTH EAST**  
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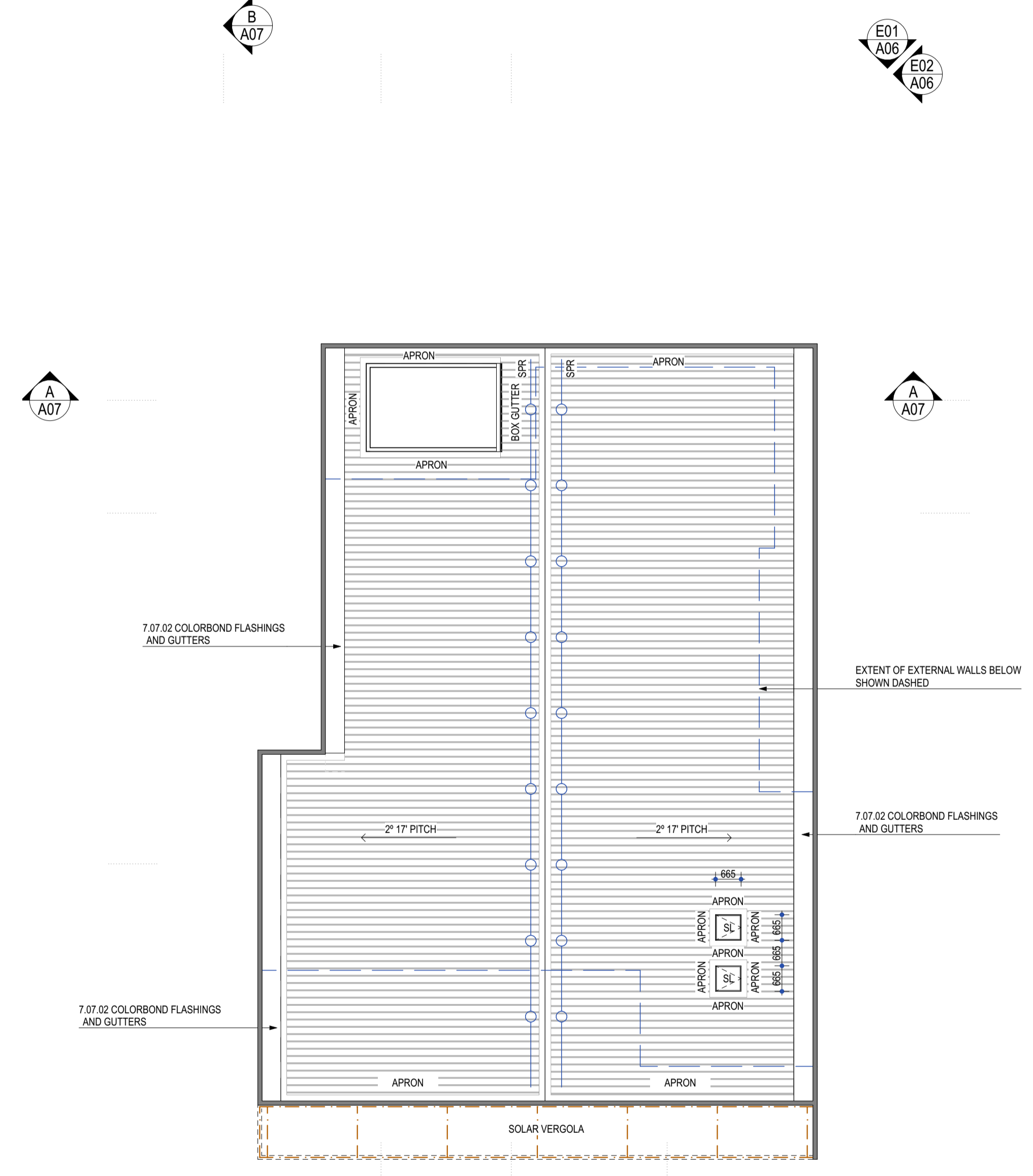
**ELEVATION - SOUTH WEST**  
Scale 1:100



**ELEVATION - SOUTH EAST**  
Scale 1:100



**ELEVATION - NORTH WEST**  
Scale 1:100



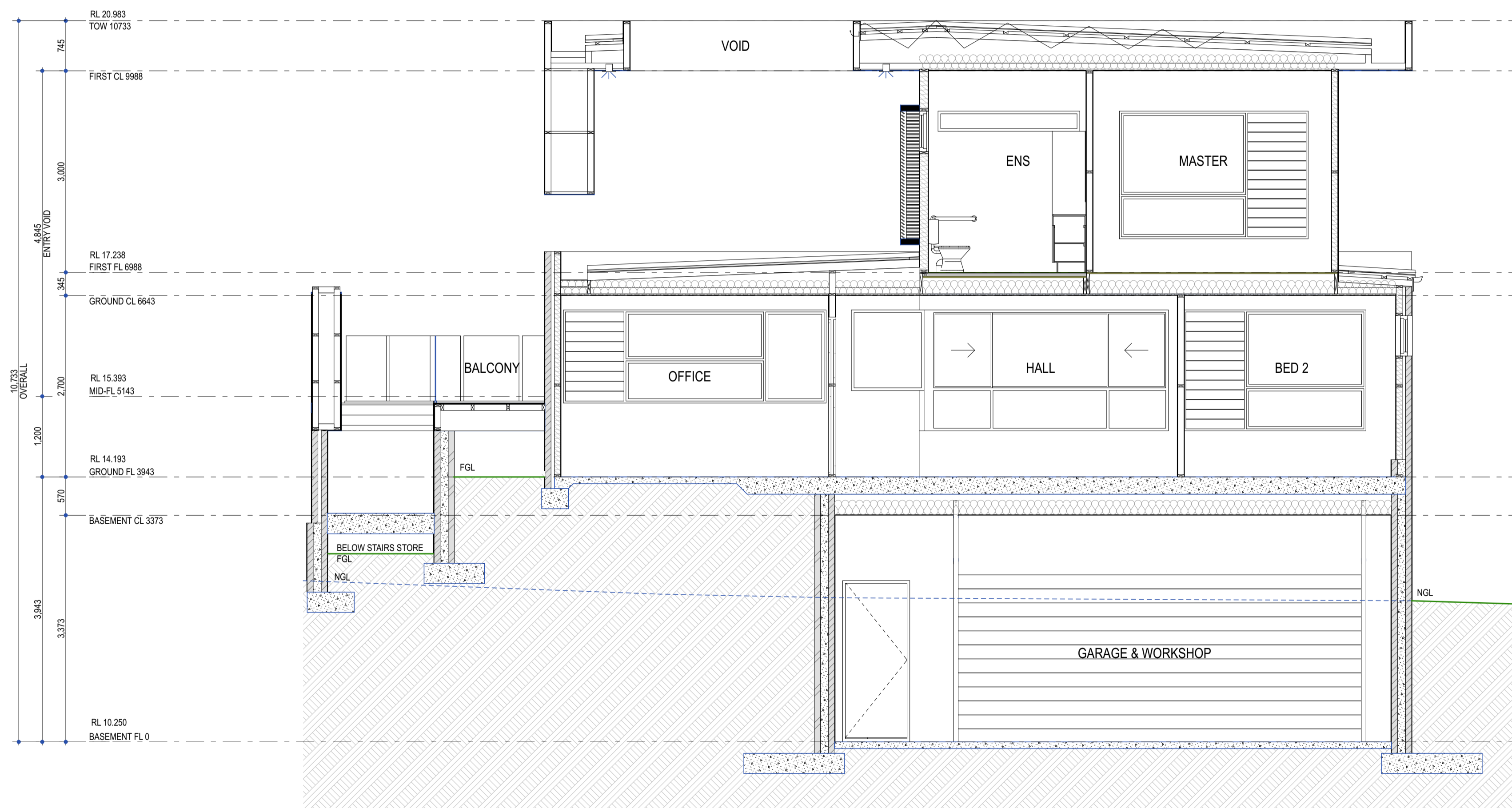
**ROOF PLAN**  
Scale 1:100

- NOTES**
- 3 **CONCRETE CONSTRUCTION**  
IFW INSITU FEATURE CONCRETE PANEL 20MM EXPRESS JOINTS 1200MM (W) X 1000MM (H) OR AS CENTERS ALLOW.
  - 7 **ROOFING**  
7.07.02 COLORBOND FLASHINGS AND GUTTERS PROVIDE MATCHING PRESSED STEEL FLASHINGS AND GUTTERS AS DETAILED
  - 12 **JOINERY & FIXTURES**  
12.12.03 GLASS BALUSTRADING TOUGHED GLASS, DESIGNED AND INSTALLED TO BSA REQUIREMENTS AND MANUFACTURER'S SPECIFICATIONS. PROVIDE HANDRAIL AS SELECTED.
  - 16 **PLUMBING & DRAINAGE**  
SPR AUTOMATIC SPRINKLER SYSTEM TO CLEAN ROOF ON DEMAND AS REQUESTED BY CLIENTS.
  - 22 **FINISHES**  
AF ALUMINIUM FRAMES TO BE ALUMINIUM WITH ANODISED FINISH AS SELECTED  
E1 EXTERNAL FINISH 1 - JH FINE TEXTURE CLADDING  
E2 EXTERNAL FINISH 2 - RENDER  
E3 EXTERNAL FINISH 3 - RENDER  
E4 EXTERNAL FINISH 4 - ENGINEERED TIMBER CLADDING AS PER CLIENT SELECTION. INSTALLED AS PER MANUFACTURER'S INSTRUCTIONS. TO MATCH DECKING COLOUR  
TD TIMBER DECKING NEW TECH WOOD (AGED WOOD) AS SELECTED
  - 23 **LEGEND**  
SL SKYLIGHT DIFFUSER VELUX DOUBLE GLAZED. OPENABLE WITH AIR CELL BLINDS. SMART HOME SET UP TO BE CONFIRMED WITH CLIENT

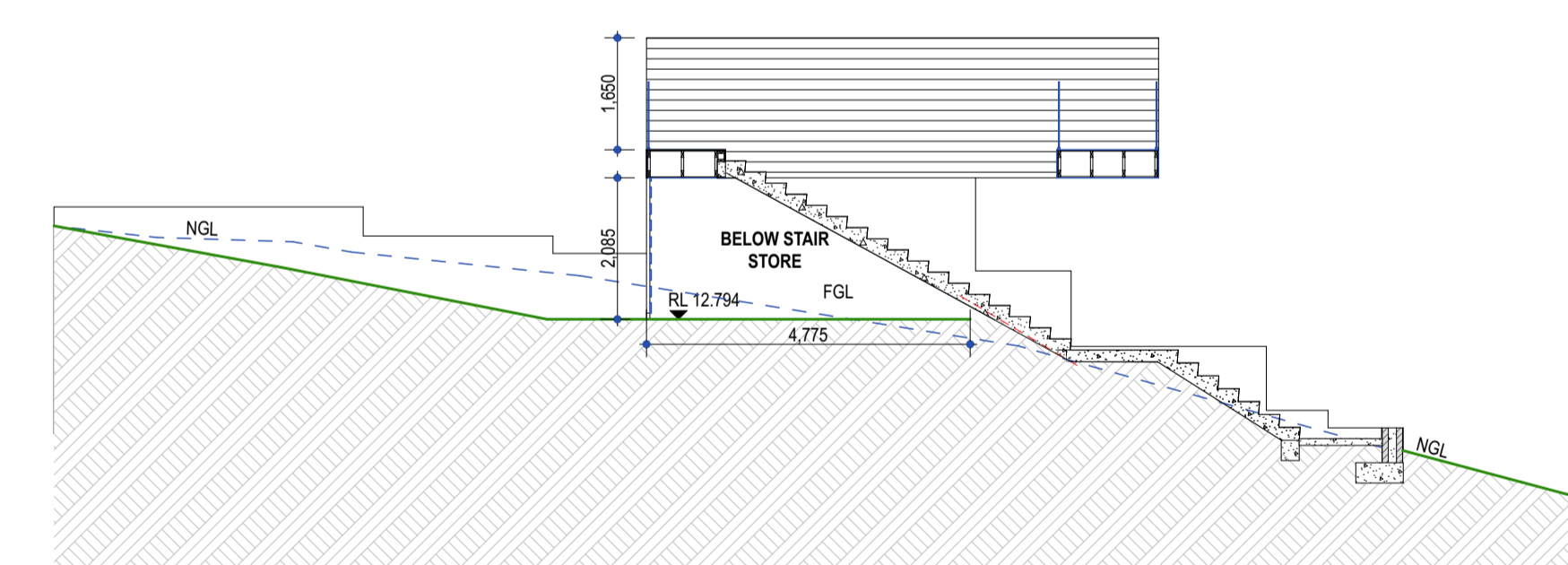
**ROOF NOTE:-**  
- ROOF SAFETY PLAN DESIGN BY OTHERS

B	21/03/22	ISSUED FOR DETERMINATION	COUNCIL	Drawn: B.T	Date: 21/3/2022	Drawing Number: A06 of A07	Job No.: AC-114-21
A	21/12/21	ISSUED FOR DA APPROVAL	CLIENT	Checked: DT	Scale: AS SHOWN	PAGE SIZE: A1	Stage / Revision: FD-B
Rev.	Date	Description	Issued To				





**A-A** **SECTION A-A**  
Scale 1:50



**B** **SECTION B**  
Scale 1:100



listen. interpret. create.

338 Middleton Loop  
Albany  
WA 6330

25 March 2022

To whom it may concern,  
Re: Lot 68 (#19) Templetonia Drive, Hopetoun for Council Determination

We would like the opportunity to present a bespoke architectural family home to the council for determination. This home will be lived in full time by our clients, and not treated as a holiday home.

Our clients, are locals to the area, they have run a large farm for 45 years and have been contributing members to the Shire of Ravensthorpe. The time has now come for them to hand over the farm to their children and retire in Hopetoun. Not only has our client been a contributing member to the community and council, but has also holidayed in Hopetoun for a number of years with their entire family, building friendships and supporting the economy. Our client's plan on living at the aforementioned address for the remainder of their life and thus would like to construct a project that is suitable for their needs; today, tomorrow and into the foreseeable future.

Together with Envisage Building Solutions, CBD Architects have worked tirelessly to ensure a design is achieved that will truly enhance the nature of Hopetoun as well as provide our clients with everything they require for the remainder of their life. This includes but is not limited to disability access on what is a challenging block.

Our client originally provided CBD Architects with a concept mud map of what they desired. This original plan was significantly over and above what would be considered reasonable to build in any area, let alone on this block. After multiple meetings and discussions, we were able to come up with a design which met a majority of the R-Codes, whilst still meeting the requirements of our clients. As a result, some R-Code variations have been requested to ensure that a future-proof, forever home was possible.

The overall design is a 5x bedroom, 2x bathroom family home, combination of double brick, brick veneer, insitu concrete and timber frame construction. Excluding the aforementioned rooms, the home will also feature a freeform living, separate lounge area, games room, garage/work shop, office, two balcony areas and alfresco for entertaining. The family home has been designed to accommodate a large family whilst also considering solar passive architectural principals. Due to the positioning of North and the Vista available to the block, some items were required to deviate from the R-Codes; this is further explained and clarified below.

Architecturally, the home will set a new standard for modern architecture in regional areas. It will by no means compromise on quality; structurally or aesthetically. Focusing on architectural principals and quality of life for our clients both inside and outside the dwelling has always been pivotal for this design.

Due to the sloping site and proximity to neighbouring dwellings, the design has been forced into the ground rather than on the ground for the garage and workshop. This is by no means the most cost-effective method of construction but was a compromise by our clients to ensure limited R-Code variations were required.

We have received neighbours' comments, passed on by Peter Wilks, reviewed them in detail, and discussed with our client as well as the builder.

Our justification and resulting actions are below.

**PERTH OFFICE**  
1, 310 Lord Street  
Highgate WA 6003  
P: (08) 9842 1157

**ALBANY OFFICE**  
338 Middleton Loop  
Albany WA 6330  
P: (08) 9842 1157

www.cbdarchitects.com.au  
admin@cbdarchitects.com.au  
CBD Architects Pty Ltd (Reg #3378)

| ABN: 62 642 977 704

Neighbour to the North:

**1. Neighbour's Comment/request:**

- A reduction in minimum side boundary setback from 3.6m to 1.5m.

**Justification:**

- Precedent has been set by a similar house with similar setbacks. Approved by council via determination in March 2021. The proposed setback is critical to the design as it ensure that light is able the enter the depths of the building on all floors from the North to ensure good thermal and solar passive design. The neighbouring property has a large driveway and carport on the aforementioned boundary, therefore no impact of privacy, overlooking, overshadowing or otherwise.



Image: 17 Templetonia Drive, Hopetoun – Google.

**2. Neighbour's Comment/request:**

- An increase in maximum building height from 8m to 9.33m.

**Justification:**

- Precedent has been provided by council in the past to allow for average building heights on sloping sites. The 9.33m measurement is worst case and has been take from the sloping section of the site. The surveyor has picked up that the FFL of the concrete driveway at #17 is R.L 14.40, we have matched this R.L to the best of our abilities based on our site conditions. The documentation provided to the neighbours had a R.L of 14.45 for the Ground Floor. Therefore, the overall height of the building is actually below that of the neighbours due to the flat roof design, when measured at even similar ground levels.

**3. Neighbour's Comment/request:**

- A reduction in minimum cone of vision setback (dining or living room) to the common boundary from 6m to 3.57m

**Justification:**

- As per the image above, it is clear that the neighbouring dwelling has only one door and one highlight window on this particular side. Our overlooking diagrams also show that we are only overlooking the driveway and carport. Thus, no privacy impact on the neighbouring property.

**4. Neighbour's Comment/request:**

- A reduction in minimum cone of vision setback (elevated outdoor living) from 7.5m to 1.5m

**Justification:**

- We have recalculated the natural ground level and the FFL proposed to the outdoor living and have determined that is below the requirements for overlooking requirements in the R-Codes. Thus, have removed this overlooking cone and determined this point no longer applicable.

**5. Neighbour's Comment/request:**

- An increase in overshadowing of the adjacent property from 25% to 27%.

**Justification:**

- This is not applicable to this neighbour and will be addressed later on in this letter.

Neighbour to the south:

**1. Neighbour's Comment/request:**

- A reduction in minimum side boundary setback from 3.6m to 1.5m.

**Justification:**

- Bulk of justification same as that for Northern neighbour. The neighbouring property to the south is currently a vacant lot, therefore we cannot assume and design around any potential future design or possible ideas that have not been documented.

**2. Neighbour's Comment/request:**

- An increase in maximum building height from 8m to 9.33m.

**Justification:**

- Same as justification for Northern neighbour.

**3. Neighbour's Comment/request:**

- Objection to overlooking cones of vision.

**Justification:**

- The lot is currently vacant. A neighbouring fence line can be installed by our clients at some point in time prior to the construction of any neighbouring property, thus eliminating the bulk of this concern on the ground level. The neighbour has also provided comments that the overlooking on the upper level would be that of a garden. We do not normally acknowledge any future possible design that has not been documented, however if this is the intention of the neighbour then we would be overlooking a seldom used space with limited impacts on privacy.



Image: Aerial maps view: 19 Templetonia Drive, Hopetoun, Vacant lot #15 – Google.

**4. Neighbour's Comment/request:**

- Overshadowing not deemed-to-comply.

**Justification:**

- Understandably, we do not wish to overshadow more than we have too. Therefore, we have lowered the overall height of the building by 150mm. This as a result has ensured the overshadowing is deemed-to-comply, therefore removing this objection.

CBD Architects would like to ensure that this project see's the life of day and that our clients can live out their days in an enjoyable, high-quality bespoke home after a lifetime of hard work. We are confident our justifications are fair and reasonable from a statutory point of view and all have precedent behind them. A 3D render has been provided below to provide further confidence that this home will be nothing but premium and contribute to the Shire in every way possible.

We would also like to request that if the council has any further requirements or conditions that would favour the successful approval of this applications and have not already been addressed, they be discussed with us; as we do not wish to be unreasonable with our proposal. Contact details are already on file with the council, but can also be found at the bottom of our letter.

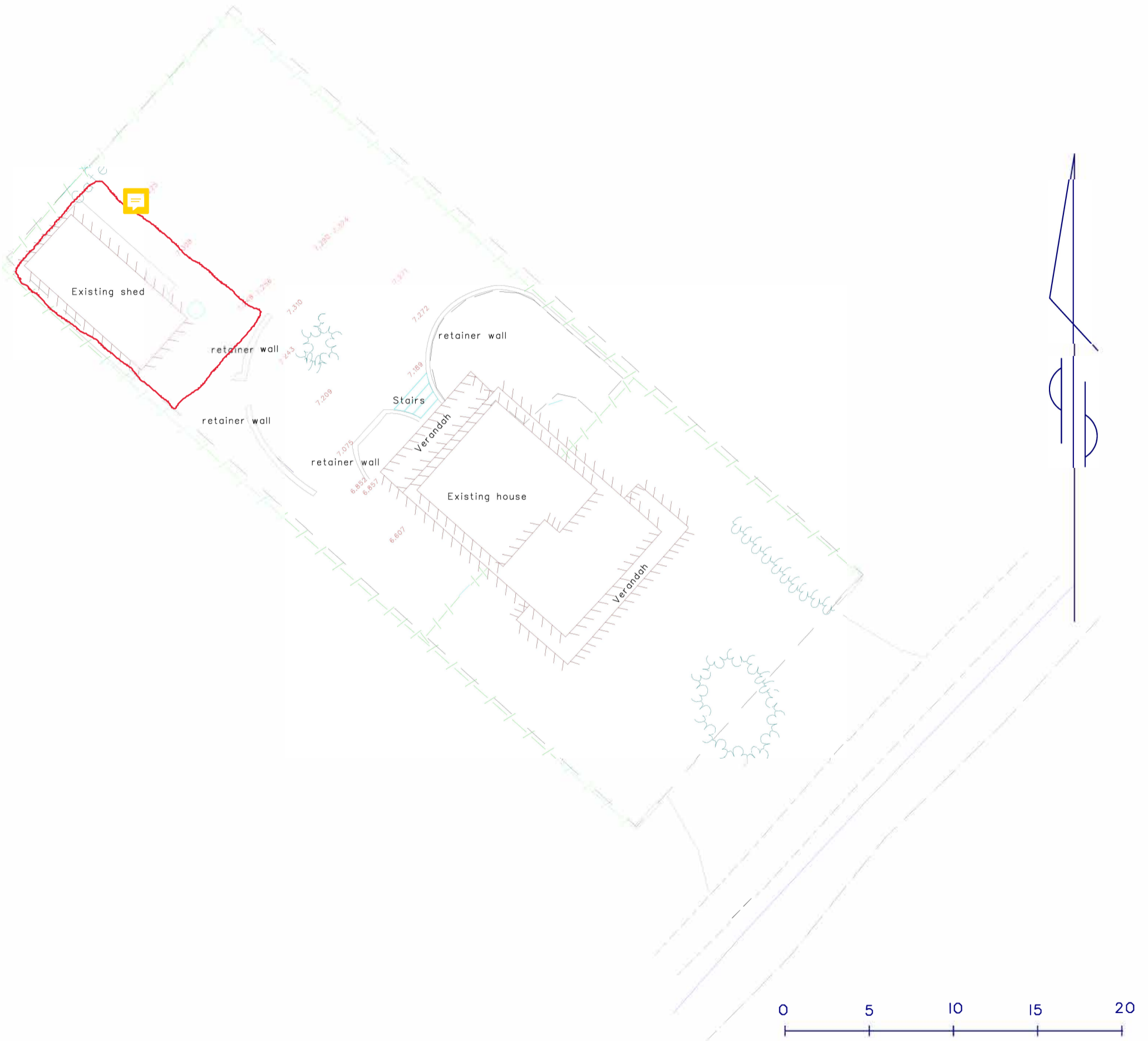


3D Render of possible appearance for #19 Templetonia Drive, Hopetoun.

# ATTACHMENT

# FEATURE AND CONTOUR SURVEY OF LOT 71 ESPLANADE, HOPETOUN

This plan is prepared for KIM Bennett from a field survey for the **SHOWING VISIBLE SERVICES ONLY** purpose of designing new constructions on the land and should not be used for any other purpose. Services shown hereon have been located by field survey. Boundaries shown are for planning purposes only. Prior to any demolition, excavation or construction on the site, the relevant authority should be contacted for possible location of further underground services and detailed locations of all services. This note is an integral part of this plan.



0 5 10 15 20  
ALL DIMENSIONS IN METRES  
**SCALE 1:250**

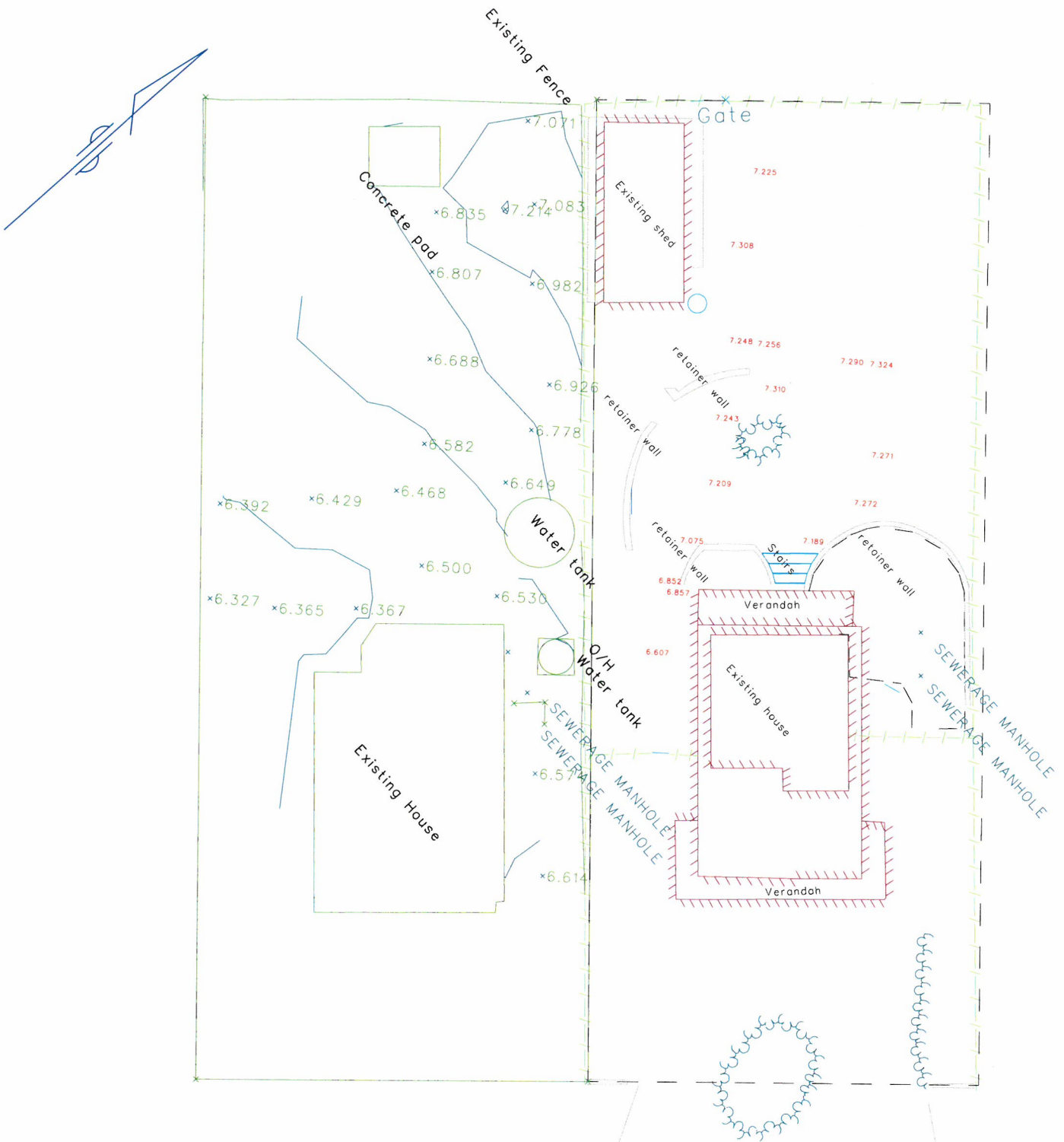
IMPORTANT NOTE  
I. Datum levels AHD

SURVEYOR - Dave Macmahon  
DRAFTER - Dave Macmahon  
Dave Macmahon SURVEYS PTY LTD  
27 Warrington St  
Esperance W.A., 6450  
MOB 0428 214530  
E - mail [davemacmahon@westnet.com.au](mailto:davemacmahon@westnet.com.au)

# FEATURE AND CONTOUR SURVEY OF LOT 67-71 Esplanade, HOPETOUN

SHOWING VISIBLE SERVICES ONLY

This plan is prepared for K Bennet & A Stevens from a field survey for the purpose of designing new constructions on the land and should not be used for any other purpose. Services shown hereon have been located by field survey. Boundaries shown are for planning purposes only. Prior to any demolition, excavation or construction on the site, the relevant authority should be contacted for possible location of further underground services and detailed locations of all services. This note is an integral part of this plan.



Dave Macmahon SURVEYS PTY LTD  
 27 Warrington st  
 Esperance W.A. 6450  
 MOB 0428 214530  
 E - mail dmsurveys@westnet.com.au





CLADDING			
ITEM	PROFILE (min)	FINISH	COLOUR
ROOF	CUSTOM ORB 0.42 BMT	CB	DO
WALLS	TRIMDEK 0.42 BMT	CB	DO
CORNERS	-	CB	DO
BARGE	-	CB	DO
GUTTER	SHEERLINE	CB	DO

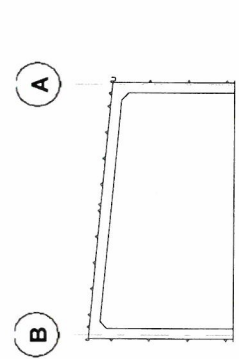
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ACCESSORY SCHEDULE & LEGEND	
QTY	MARK DESCRIPTION
2	RD1 B&D, Firmador, R.D, Indust. "R2F", 3225 high x 3300 wide Clear Opening C/B
4	KWN1 AMI - Reg A & B, 790x1731 CLR + FG Fly Screen, Window Kit (BG)
1	B650-13 Lysaght PA Door & Pre-Hung Frame 180 Deg. Std. 2040 x 820 C/Bond (G)
1	RD2 B&D, Firmador, R.D, Indust. "R2F", 3876 high x 3660 wide Clear Opening C/B
2	RV1 Rotary vent, 300 DIA Throat

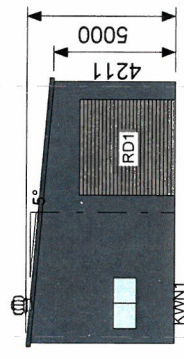
ARCHITECTURAL DRAWING ONLY, NOT FOR CONSTRUCTION USE

WIND DESIGN			
IMPORTANCE LEVEL	REGION	TERRAIN	Mis
2	A	2	1.0

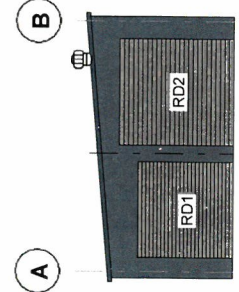
CLIENT	Kim Bennett
SITE	TBA
	HOPETOUN WA 6348
BUILDING	BIG G SKILLION
	9010 SPAN x 4211/5000 EAVE x 12050 LONG
TITLE	GENERAL ARRANGEMENT
SCALE	A4 SHEET 1:250
DRAWING NUMBER	ESPM1-0698
REV	A
PAGE	1/1



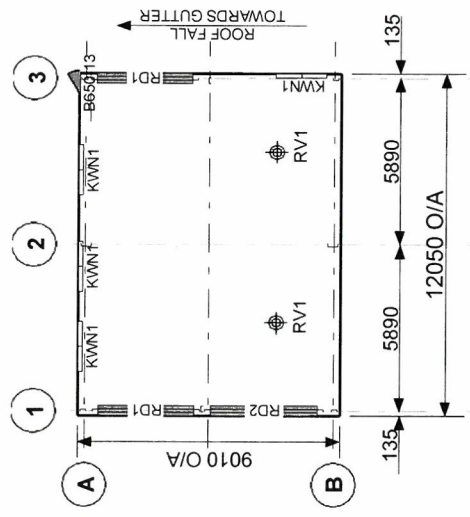
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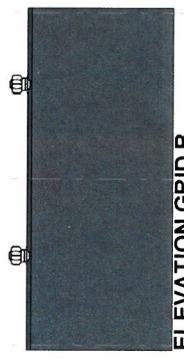
ELEVATION GRID 3



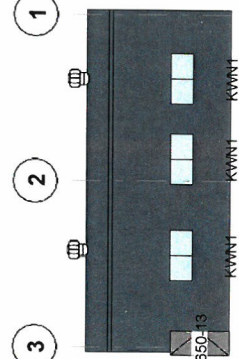
ELEVATION GRID 1



GROUND FLOOR PLAN



ELEVATION GRID B



ELEVATION GRID A



NOTES

FOR PAD FOOTING DIMENSIONS & STRAP NOTATION, REFER TO THE INTEGRAL PAD FOOTING SCHEDULE LOCATED ON A SEPARATE PAGE OF THIS DRAWING.  
IT IS IMPORTANT TO NOTE THAT DIMENSIONS MAY NOT ALWAYS BE TO CENTRE LINES.  
ALL DIMENSIONS SHOULD BE CHECKED AND VERIFIED PRIOR TO COMMENCEMENT OF ANY WORKS.  
SEE ENGINEERING DRAWINGS FOR SITE NOTES, CONCRETE REINFORCEMENT NOTES, CONCRETE NOTES, SLAB ON GRADE NOTES AND ADDITIONAL INTEGRAL PAD FOOTING NOTES.

PROVIDE CONSTRUCTION JOINTS SO THAT THE MAXIMUM UNBROKEN RUN OF CONCRETE IS 20m IN EITHER DIRECTION

SET DOWN ALL SHADED AREAS 50mm

SLAB THICKNESS (S1) = 100mm

CLIENT

Kim Bennett

SITE

TBA  
HOPETOUN WA 6348

BUILDING

BIG G SKILLION  
9010 SPAN x 4211/5000 EAVE x 12050 LONG

TITLE

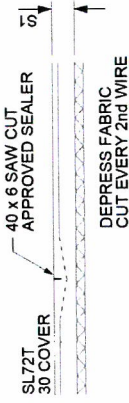
INTEGRAL PAD FOOTING & RC FLOOR DET

SCALE  
NTS

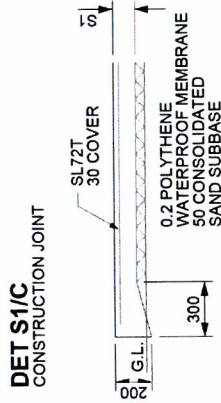
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REV  
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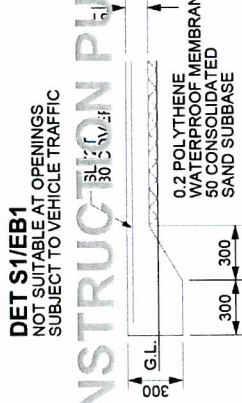
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1/2



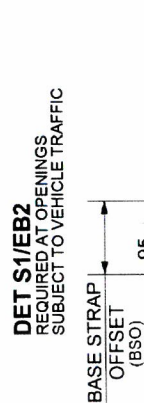
DET S1/A  
CONTROL JOINT



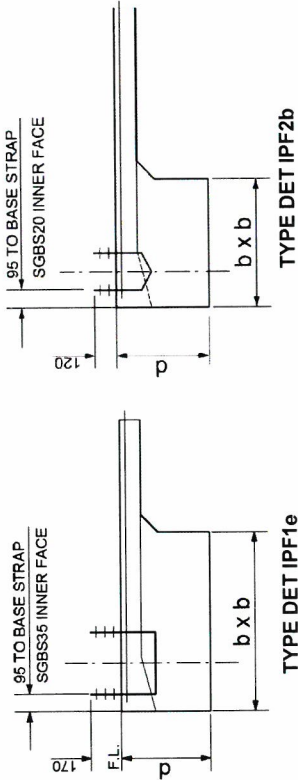
DET S1/C  
CONSTRUCTION JOINT



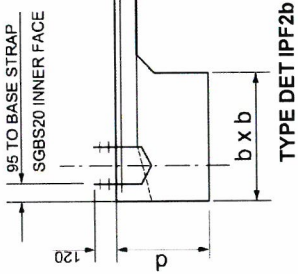
DET S1/EB1  
NOT SUITABLE AT OPENINGS  
SUBJECT TO VEHICLE TRAFFIC



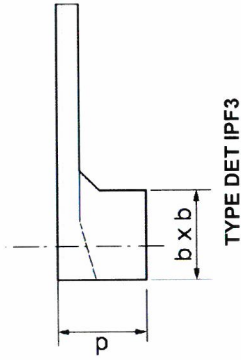
DET S1/EB2  
REQUIRED AT OPENINGS  
SUBJECT TO VEHICLE TRAFFIC



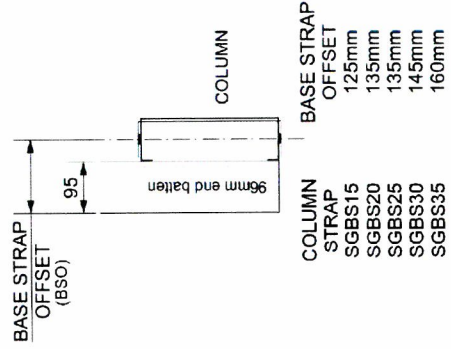
TYPE DET IPF1e



TYPE DET IPF2b



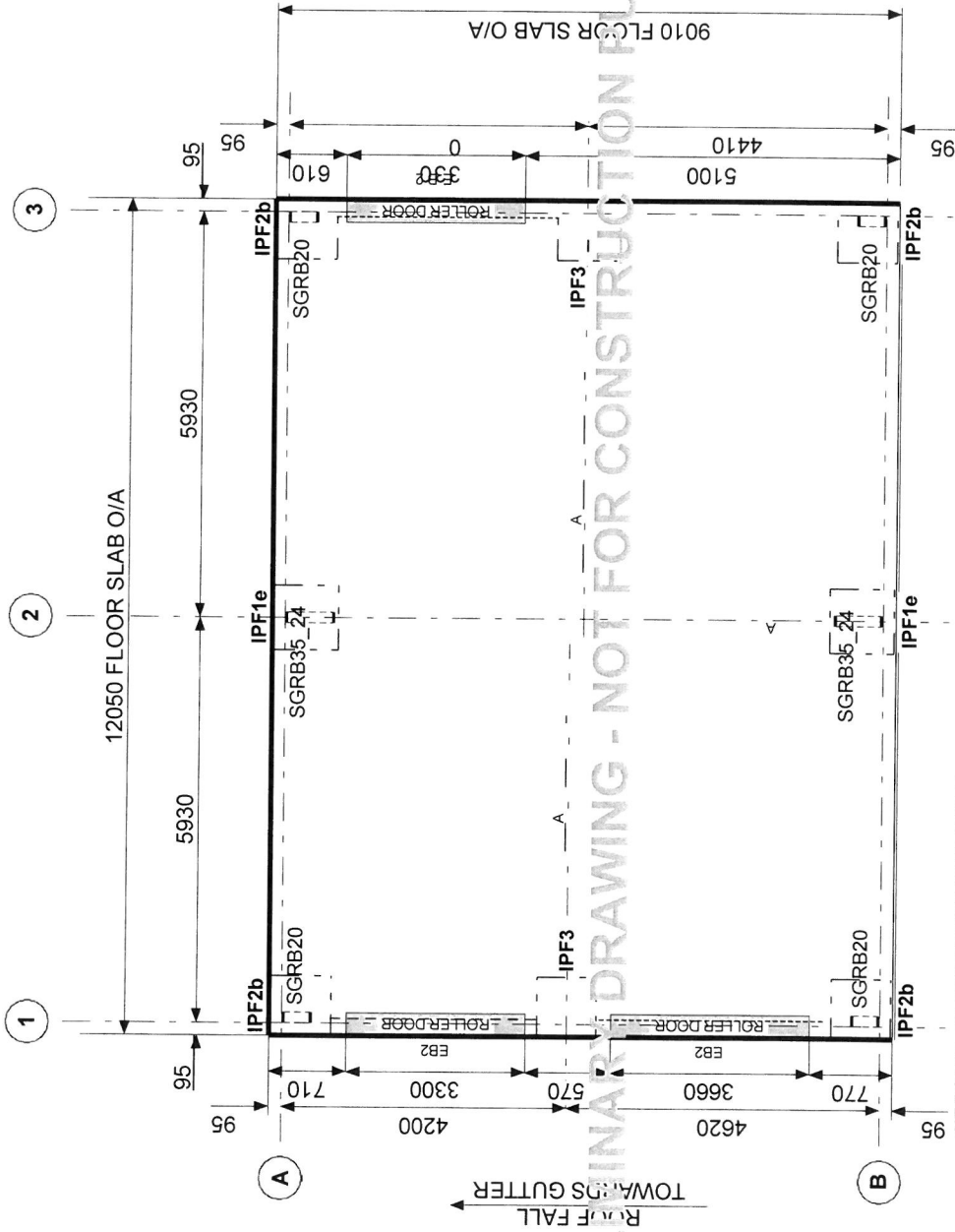
TYPE DET IPF3



- COLUMN STRAP
- BASE STRAP OFFSET
- SGBS15 125mm
- SGBS20 135mm
- SGBS25 135mm
- SGBS30 145mm
- SGBS35 160mm

PRELIMINARY DRAWING - NOT FOR CONSTRUCTION PURPOSES

Cont. on page 1



**INTEGRAL PAD FOOTING SCHEDULE**

CENTRE LINE REFERENCE	FRAME REFERENCE(S)	LABEL	STRAP	d x b x b
A	1, 3	IPF2b	SGRB20	550 x 550 x 550
A	2	IPF1e	SGRB35_24	650 x 650 x 650
AB	1, 3	IPF3	SGRB20	550 x 550 x 550
B	1, 3	IPF2b	SGRB20	550 x 550 x 550
B	2	IPF1e	SGRB35_24	650 x 650 x 650

PRELIMINARY DRAWING - NOT FOR CONSTRUCTION PURPOSES