



Attachments

Ordinary Meeting of Council Tuesday,
16 June 2026 Commencing at 6.00pm

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**ATTACHMENT 7.1 – ORDINARY COUNCIL
MEETING MINUTES 19 MAY 2026**



Unconfirmed Minutes

Ordinary Meeting of Council

Tuesday, 19th of May 2026

Ravensthorpe Council Chambers

Commencing at 6.00pm

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NOTICE OF MEETING



Notice is hereby given that the

Shire of Ravensthorpe

Ordinary Council

Meeting

Will be held on

Tuesday, 19 May 2026

Commencing at

6.00pm

Located in the

Ravensthorpe Council Chambers

Nicole O'Neill JP
Chief Executive Officer

Disclaimer

The advice and information contained herein is given by and to the council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meetings is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Ravensthorpe in respect of the application. **In accordance with Regulation 14I of the Local Government (Administration) Regulations 1996, this meeting was intended to be recorded and made publicly available. Due to an unforeseen technical failure, the recording of the Ordinary Council Meeting held on 19 May 2026 is unavailable.**

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MINUTES

Mission Statement *To grow our community through the provision of leadership, services and infrastructure.*

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 6:00pm.

The Shire President acknowledges the Traditional Owners of the land on which we meet, and pays respect to Elders past, present, and emerging.

2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Cr Rachel Gibson (Shire President)
Cr Benno Sutherland (Deputy Shire President)
Cr Sue Leighton
Cr Bill Auburn
Cr Helen Burton
Cr Geoff Fyfe

OFFICERS

Nicole O'Neill JP (Chief Executive Officer)
Paul Spencer (Executive Manager Infrastructure Services)
Les Mainwaring (Executive Manager Corporate Services)
Rod McGrath (Manager Community and Governance)
Michelle Grobler (Executive Assistant)

PUBLIC GALERY

Grahame Richardson

APOLOGIES

Cr Robert Miloskeski

LEAVE OF ABSENCE

Nil.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Nil.

5. DECLARATIONS OF INTEREST

Cr Rachel Gibson

Report Item No 12.1.2 – Community Development Fund Applications for 2026/2027

- Member of the Munglinup Community Group – Impartiality Interest

Report Item No 12.1.3 – National General Assembly of Local Government

- Elected member going to the LGA – Financial Interest

Cr Benno Sutherland

Report Item No 12.1.2 – Community Development Fund Applications for 2026/2027

- Member of the Ravensthorpe Car Club – Impartiality Interest

Cr Sue Leighton

Report Item No 12.1.2 – Community Development Fund Applications for 2026/2027

- Member of the Munglinup Community Group – Impartiality Interest
- Member of the Hopetoun CRC – Impartiality Interest
- Member of the Ravensthorpe Wildflower show – Financial Interest

Cr Bill Auburn

Report Item No 12.1.2 – Community Development Fund Applications for 2026/2027

- Member of the Saint John’s Ambulance Ravensthorpe Sub-Branch – Impartiality interest

Cr Helen Burton

Report Item No 12.1.2 – Community Development Fund Applications for 2026/2027

- Committee Member of the Saint John’s Ambulance Ravensthorpe Sub-Branch – Impartiality interest
- President of the Ravensthorpe Tennis Club – Impartiality interest

Cr Geoff Fyfe

Report Item No 12.1.2 – Community Development Fund Applications for 2026/2027

- Member of the Saint John’s Ambulance Ravensthorpe Sub-Branch – Impartiality interest

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1. ORDINARY COUNCIL MEETING MINUTES 21 APRIL 2026

(Attachment: 7.1) Statutory Environment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or Committee, as the case requires, for confirmation.

COUNCIL RESOLUTION:

That the minutes and associated attachments of the Ordinary Council Meeting held on 21 April 2026 be CONFIRMED as a true and correct record.

Moved: Cr Fyfe

Seconded: Cr Sutherland

Resolution #45/26

Carried: 6/0

(In favour: Cr Gibson, Cr Sutherland, Cr Leighton, Cr Auburn, Cr Burton, Cr Fyfe)

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7.2. AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING 15 DECEMBER 2025

(Attachment: 7.1) Statutory Environment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or Committee, as the case requires, for confirmation.

COUNCIL RESOLUTION:

That the Minutes of the Audit Risk and Improvement Committee held on 15 December 2025 as published on the Shire Website be confirmed as true and correct records of proceedings.

Moved: Cr Auburn

Seconded: Cr Leighton

Resolution #46/26

Carried: 6/0

(In favour: Cr Gibson, Cr Sutherland, Cr Leighton, Cr Auburn, Cr Burton, Cr Fyfe)

8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS

CR RACHEL GIBSON (SHIRE PRESIDENT)

- 3 May 2026 – LG Health Funding Alliance Online Presentation / Public Hearing
 - Attended the LG Health Funding Alliance Online Presentation and Public Hearing. The LG Health Alliance Group consists of six Local Governments:
 - Shire of Ravensthorpe
 - Shire of Gnowangerup
 - Shire of Lake Grace
 - Shire of Jerramungup
 - Shire of Narembeen
 - Shire of Kojonup

- WALGA stood as a witness at the Inquiry's Public Hearing.

The support provided by Local Government became a significant focus of the Hearing, with other witnesses, including Rural Health West and WA Country Health Service, referencing the role of Local Government.

The Committee asked a number of questions relating to Local Government support and regional health service delivery.

As part of WALGA's evidence, reference was made to the work of the LG Alliance Group and the "up to 16% of rates" figure contained within the Position Paper.

The Shire was not specifically identified during the Hearing; however, the Alliance's work received valuable additional exposure and awareness.

- 5 May 2026 – Corporate Discussion Online
 - 12 May 2026 – KBCCI Goldfields-Esperance Showcase at Parliament House
 - Represented the Goldfields-Esperance Region and the Shire at the event.
 - Participated in networking opportunities with the Premier, Ministers, Shadow Ministers, politicians, and regional business representatives.
 - Discussed issues and opportunities impacting the Shire and broader Goldfields-Esperance Region.
- Met directly with:
- Shane Love
 - Peter Rundle

- David Michael

The event provided an excellent opportunity to showcase the region and advocate for regional priorities and opportunities.

Acknowledged and thanked FBN for inviting Shire representatives and including the region in the showcase event.

- Emails and Phone Calls

Responded to numerous emails and phone enquiries from community members regarding sporting grounds within the Shire.

CR BENNO SUTHERLAND (DEPUTY SHIRE PRESIDENT)

- Attended Great Southern Roads Group meeting
- Attended councillor training held at the Shire offices.
- Attended an additional Fuel Roundtable meeting in Perth.
- Community engagement on various occasions.

CR SUE LEIGHTON

- 25 April 2026 Attended the ANZAC Service and photographed the event. There was a great turnout, the service was well organised, and positive feedback was received from both the community and attendees.
- 29 April 2026 Met with Nicole Hodgson and Nicole O'Neill regarding the Heartland's Journey Project and the GeneStreams sculpture.
- 2 May 2026 Attended the Ravensthorpe Historical Society meeting. Members were pleased to hear that the tourism trainee/employee position has been filled. Discussion also included the Kuldip poppet head and its proposed relocation.
- 5-6 May 2026 Attended WALGA training in Ravensthorpe.
- 12 May 2026 Attended Parliament House as part of the KBCC FBN expo. I think it was a very good way to present the region and to catch up and chat to ministers etc, but also to mingle and engage with businesses in the Goldfields region. Thanks to FBN for organising.
- 15 May 2026 – Attended Australia's Biggest Morning Tea hosted in the Red Room by the Ravensthorpe Community Resource Centre group. Approximately \$2,300 was raised for the event, with attendees transported from Hopetoun via the community bus.

CR ROBERT MILOSESKI

- Attended the ANZAC Day commemoration in Ravensthorpe, which was well received and had a strong community turnout.
- Attended the two-day WALGA training event for Councillors.

CR BILL AUBURN

- Attended Regional Roads Group meeting.
- Attended markets on market day.
- Attended Councillor training held at the Shire.

CR HELEN BURTON

- 28th April - RCRC Cuppa Chronicles, where Paul Metz shared his life story which is a very interesting snippet of local history. These events are well attended and a great initiative by the RCRC.
- 1st May -Attended Governor Dawson's reception in Ravensthorpe. The Governor paid tribute to the courage, character and resilience of our community.
- 5/6th May - WALGA Mandatory Training.
- 5th - May Corporate Discussion.

CR GEOFF FYFE

- Nil

9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Les Mainwaring first joined the Shire in April 2019 on what was initially a 4-week temporary contract and has since dedicated the past seven years to the organisation.

Throughout his tenure, he has been a steady and reliable presence, providing stability and leadership during a period marked by both significant achievements and considerable challenges.

Working alongside three permanent CEOs and three Acting CEOs, he has successfully managed the Shire's finances through the peaks and downturns of operating in a turbulent mining town, while also guiding the organisation through floods, fires, ongoing operational pressures, and demanding audit and governance scrutiny during particularly challenging periods for the Shire.

His resilience, professionalism and commitment to both the organisation and his team have been greatly valued by both Council and staff alike.

I want to take this opportunity to thank Les for his service to the Shire of Ravensthorpe, and to the Local Government Sector, at this is his last Ordinary Council Meeting. Les we wish you well in Retirement.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. REPORTS OF COMMITTEES

12. REPORTS OF OFFICERS

EXECUTIVE SERVICES

12.1.1. COMMUNITY DEVELOPMENT FUND APPROVED SUBMISSIONS FOR 2025/2026 – CARRIED OVER INTO THE FINANCIAL YEAR 2026/2027

File Reference:	GS.AP.6
Location:	N/A
Applicant:	N/A
Author:	Manager Community and Governance
Authorising Officer	Chief Executive Officer
Date	11 May 2026
Disclosure of Interest:	Nil
Previous Reference:	OCM 20 May 2025, Item 12.1.2.; Res No.34/25

PURPOSE

1. The report seeks Council consideration and approval for two groups that were successfully awarded Community Development Fund monies for the 2025-2026 financial year for their funds to be carried over to the next financial year, 2026/2027.

BACKGROUND

2. The Shire has been approached by two groups that were successful in being awarded monies under the 2025/2026 Community Development Fund for these funds to be used in the next financial year.
3. The Ravensthorpe Car Club Inc was awarded \$10,000 under the CDF Major Event Category for a Street to Strip motor sport event.
4. The Car Club are seeking an extension of time to be able to undertake their proposed car event, which includes a ¼ mile drag racing, show and shine.
5. The Munglinup Golf Club Inc was awarded \$3,500 under the General Community Category for the purchase of a replacement commercial fridge.
6. The Golf Club is seeking to repurpose their approved grant funding in order to purchase and install a new commercial dishwasher as they had been awarded funding from an insurance claim to replace their older commercial fridge and freezer due to a power surge.
7. Neither of these two clubs above have yet received their approved CDF funding for the applications they submitted for the 2025-2026 financial year.

COMMENT

8. As per the Shire of Ravensthorpe Council Policy – G20 Community Development Fund, in the section relating to Acquittal of funds:

“Should the project not be completed by within the agreed timeframes the organisation can apply to Council for an extension for the funds to be carried over to the next financial year (an application must be made prior to consideration of the next year’s funding round). Prior approval must be sought for any substantial change of proposal. If no request is made the funds will not be carried forward and any funds already provided are to be returned to the Shire of Ravensthorpe.

9. Both the Ravensthorpe Car Club Inc and the Munglinup Golf Club Inc did apply within agreed timeframes for an extension of time and/or change of proposal for their 2025/2026 Community Development Fund applications as per the Shire of Ravensthorpe Council Policy – G20 Community Development Fund.

10. Both Clubs as per their submissions to the Shire are seeking approval from Council for the Community Development Funds that they were successful in being awarded for the 2025-2026 financial year to be carried over to the next financial year (2026-2027).

CONSULTATION

11. Councillors, Executive team and applicants where further information was requested by Council.

STATUTORY ENVIRONMENT

12. Section 6.2 of the Local Government Act 1995.

POLICY IMPLICATIONS

13. The Community Development Fund is administered as per Council Policy G20 – Community Development Fund.

FINANCIAL IMPLICATIONS

14. As per Council's Budget for the financial year 2025-2026 for the Community Development Fund program, the Ravensthorpe Car Club Inc was awarded \$10,000 and the Munglinup Golf Club Inc was awarded \$3,500.
15. If Council approved an extension of time and/or repurposing of these funds as per each Clubs application, then the intention is to carry these funds over into the Shire's financial budget for 2026-2027.

RISK MANAGEMENT

16. The following risks have been identified as a part of this report:

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational & Financial; The awarding of the CDF program and budget allocation is not formally endorsed by Council.	Unlikely	Moderate	Medium	The CDF is an annual funding program expected from the local community groups. Council to consider application and endorse awarding.

ALTERNATE OPTIONS

17. Council may endorse the officer recommendation or elect to not support.

STRATEGIC ALIGNMENT

18. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations

Item	Objectives and Strategies
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained

VOTING REQUIREMENT

19. Simple Majority

COUNCIL RESOLUTION

That Council ENDORSE:

- 1. The Community Development Funds awarded within the Shire's 2025-2026 financial year's budget for the Ravensthorpe Car Club Inc (awarded \$10,000) and the Munglinup Car Club Inc (awarded \$3,500) to be carried over to the financial year 2026-2027 subject to budget adoption.**
- 2. The Chief Executive Officer to advise each group of the outcome of their submission for an extension of time and/or repurposing of their awarded 2025-2026 Community Development Funds.**

Moved: Cr Auburn

Seconded: Cr Burton

Resolution #47/26

Carried: 6/0

(In favour: Cr Gibson, Cr Sutherland, Cr Leighton, Cr Auburn, Cr Burton, Cr Fyfe)

12.1.2. COMMUNITY DEVELOPMENT FUND APPLICATIONS FOR 2026/2027

File Reference:	GS.AP.6
Location:	N/A
Applicant:	N/A
Author:	Manager Community and Governance
Authorising Officer	Chief Executive Officer
Date:	11 May 2026
Disclosure of Interest:	Nil
Attachments	Nil
Previous Reference:	Nil

PURPOSE

1. The report seeks Council consideration for the awarding of grants under the 2026/2027 Community Development Fund.

BACKGROUND

2. Each year the Shire of Ravensthorpe makes available a local community grant scheme called the Community Development Fund (CDF) as per Council Policy G20.
3. At the February 2023 Ordinary Council Meeting, Council endorsed a revised CDF Policy G20 as per Resolution number 02/23.
4. The revised policy included an increase in funds allocation equivalent to up to 1.5% of the rate revenue of the previous year. Other amendments included the creation of four categories for funding with each category having a specific community focus, maximum funding level, and application and acquittal requirements. The categories considered as part of this annual funding round include;
 - a. **General Community Grants:** local community groups and not for profit organisations may apply for funding for projects and activities that benefit communities within the Shire up to a maximum of \$3,500.
 - b. **Community Events:** local community groups may apply for up to a maximum of \$5,000 for events that are targeted primarily at a local audience. Community events may create increased vibrancy, activate local places, and/or target specific groups within the local community.
 - c. **Major Events:** event organisers may apply for up to a maximum of \$10,000 for events that are delivered within the Shire and have significant economic benefit to the Ravensthorpe community during non-peak visitor periods to encourage additional economic visitor spend during shoulder and low seasons. Eligible events include, but not limited to sporting, recreational, music, cultural, food and wine, special interest, and business meetings that have the potential to attract visitation from outside the region.
5. In addition, under the **Shire President Donations** category, local community groups may apply for up to \$750 at any time of the year which assists to cover any applications that may not qualify for the other CDF categories.
6. At the August 2024 Ordinary Council Meeting, Council endorsed a further revision to the CDF G20 Policy as per Resolution number 67/24, to allow multiple applications from the one entity in a given year, however no more than one per each category (General Community, Community Event, Major Event).
7. All applications received will be considered by Council as part of the competitive assessment process, however, applicants should be aware that if the CDF is over-subscribed in a given year then multiple applications may not be successful.

8. The CDF program was open to receive applications in March 2026. The CDF program was promoted via Shire communication channels, Community Spirit newsletter and shared to local Facebook media.

COMMENT

9. A total of 25 applications were received from eligible local community groups as per the below Table 1 with twelve (12) applications in the General Community category, twelve (12) applications in the Community Event category and one (1) application in the Major Event category application.

TABLE 1 – 2026/2027 CDF GRANT APPLICATIONS SUMMARY

GENERAL COMMUNITY CATEGORY – APPLICANT ORGANISATION	PROJECT DESCRIPTION	AMOUNT (\$) Submitted	PRIORITY NO (for 2 applications submitted)
Attachment Part One – Applications Submitted			
Ravensthorpe Playgroup	Playgroup supplies	1,000	
St John Ambulance Ravensthorpe	Security Camera installation	1,649.85	
Ravensthorpe District Art Group	Air conditioner purchase	2,600	
Windspray Arts	Windspray Arts Shire Rates, Public liability Insurance, Website Development and Internet Access	3,148	
Hopetoun Community Resource Centre	Hopetoun Library STEM Equipment	3,500	
Hopetoun Clay Target Club	Kitchen Upgrade	3,500	2
Attachment Part Two – Applications Submitted			
Jerdacuttup Community Association	Subsidy to partially help defray electricity and insurance costs for the community hall	3,500	
Lakes Equestrian Riding Club	Day Yards for Lake Equestrian Riding Club	3,500	1
North Ravensthorpe Community Association	Introduce Reformer Pilates	3,500	
Rave About Arts	Youth Jams music program for teenagers	3,500	2
Ravensthorpe District High School P&C	Kindy and Pre-Primary playground upgrade at RDHS	3,500	
Ravensthorpe Tennis Club	Tennis Coaching and pickleball Initiative	3,500	
TOTAL		\$36,397.85	
COMMUNITY EVENT CATEGORY	PROJECT DESCRIPTION	AMOUNT (\$) Submitted	PRIORITY NO (for 2 applications submitted)

			submitted)
Attachment Part One – Applications Submitted			
Ravensthorpe Equestrian Club	10 th Annual Gymkhana	600	
Hopetoun Everett Country Golf Club	South East Ladies Golf Association (SELGA – Singles Championships)	1,900	
Readers & Writers Reef to Range Festival	2026 Readers and Writers Festival	2,800	
Hopetoun Clay Target Club	Hopetoun Clay Target Club’s Annual Zone Weekend Shoot	5,000	1
Hopetoun Primary School P&C Assoc	Hopey’s Got Talent & Comedy Bingo	5,000	
Hopetoun Progress Association	Marine Week 2026	5,000	
Attachment Part Two – Applications Submitted			
Lakes Equestrian Riding Club	Youth Horsemanship Camp	5,000	2
Munglinup Community Group	2026 Munglinup Football Exhibition Match	5,000	
Rave About Arts	Drip Drop Play – a nationally touring immersive sensory performance for children and their families	5,000	1
Ravensthorpe C.R.C.	Connect, Create and Gather at the Ravensthorpe CRC – a diverse series of events	5,000	
Southerners Sporting Club	2027 Southerners 33 rd Annual Fishing Classic	5,000	1
Southerners Sporting Club	Southerners Sporting Club – The Big Freeze 12	5,000	2
TOTAL		\$50,300	

MAJOR EVENT CATEGORY	PROJECT DESCRIPTION	AMOUNT (\$) Submitted	PRIORITY NO (for 2 applications submitted)
Ravensthorpe Wildflower Show	2026 Ravensthorpe Wildflower Show	10,000	
TOTAL		\$10,000	

10. Once approved by Council, Shire officers will publish details of the applications received, inform applicants on the outcome of their applications, and budget for the 2026/2027 period accordingly.

CONSULTATION

11. Councillors, Executive team and applicants where further information was requested by Council.

STATUTORY ENVIRONMENT

12. Section 6.2 of the Local Government Act 1995.

POLICY IMPLICATIONS

13. The Community Development Fund is administered as per Council Policy G20 – Community Development Fund.

FINANCIAL IMPLICATIONS

14. As per Council Policy G20 up to 1.5% of the rate revenue of the previous financial year (2025/2026) is to be made available under the Community Development Fund. For the 2026/2027 financial period this equates to a notional maximum of \$94,400 ex GST less the amount allocated to the adhoc Shire President's Donation grants category which is set as \$10,000 allocated for the financial year.
15. Therefore, about \$84,400 would be available for allocation for the 2026-2027 financial year for the three CDF categories of (1) General Community, (2) Community Event and (3) Major Event. A total of \$96,697.85 in funds was requested under the 2026/2027 CDF grant application process.
16. Council may award up to more or less than the total amount of \$84,400 as part of the adoption of the annual budget process.

RISK MANAGEMENT

17. The following risks have been identified as a part of this report:

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational & Financial; The awarding of the CDF program and budget allocation is not formally endorsed by Council.	Unlikely	Moderate	Medium	CDF is an annual funding program expected from the local community groups. Council to consider application and endorse awarding.

ALTERNATE OPTIONS

18. Council may endorse the officer recommendation or elect to support or not support its own selections.

STRATEGIC ALIGNMENT

19. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained

VOTING REQUIREMENT

20. Simple Majority

Cr Sue Leighton declared a financial interest in Item 12.1.2 and left the meeting at 6:12 pm.

COUNCIL RESOLUTION

That Council APPROVE:

- The Community Group Organisations' Community Development Funding (CDF) applications in the 2026/2027 Financial Budget as per Table 1 below subject to budget adoption.**

TABLE 1 – OFFICER RECOMMENDED CDF 2026/2027 APPLICATIONS FOR SUPPORT

GENERAL COMMUNITY CATEGORY – APPLICANT ORGANISATION	PROJECT DESCRIPTION	AMOUNT (\$) Submitted	PRIORITY NO (for 2 applications submitted)	OFFICER RECOMMENDED AMOUNT (\$)
Attachment Part One – Applications Submitted				
Ravensthorpe Playgroup	Playgroup supplies	1,000		1,000
St John Ambulance Ravensthorpe	Security Camera installation	1,649.85		1,649.85
Ravensthorpe District Art Group	Air conditioner purchase	2,600		2,600
Windspray Arts	Windspray Arts Shire Rates, Public liability Insurance, Website Development and	3,148		3,148

	Internet Access			
Hopetoun Community Resource Centre	Hopetoun Library STEM Equipment	3,500		3,500
Hopetoun Clay Target Club	Kitchen Upgrade	3,500	2	3,500
Attachment Part Two – Applications Submitted				
Jerdacuttup Community Association	Subsidy to partially help defray electricity and insurance costs for the community hall	3,500		3,500
Lakes Equestrian Riding Club	Day Yards for Lake Equestrian Riding Club	3,500	1	0
North Ravensthorpe Community Association	Introduce Reformer Pilates	3,500		3,500
Rave About Arts	Youth Jams music program for teenagers	3,500	2	3,500
Ravensthorpe District High School P&C	Kindy and Pre-Primary playground upgrade at RDHS	3,500		3,500
Ravensthorpe Tennis Club	Tennis Coaching and pickleball Initiative	3,500		3,500
TOTAL		\$36,397.85		\$32,897.85

COMMUNITY EVENT CATEGORY	PROJECT DESCRIPTION	AMOUNT (\$) Submitted	PRIORITY NO (for 2 applications submitted)	OFFICER RECOMMENDED AMOUNT (\$)
Attachment Part One – Applications Submitted				
Ravensthorpe Equestrian Club	10 th Annual Gymkhana	600		600
Hopetoun Everett Country Golf Club	South East Ladies Golf Association (SELGA – Singles Championships)	1,900		1,900
Readers & Writers Reef to Range Festival	2026 Readers and Writers Festival	2,800		2,800
Hopetoun Clay Target Club	Hopetoun Clay Target Club's Annual Zone Weekend Shoot	5,000	1	5,000
Hopetoun Primary School P&C Assoc	Hopey's Got Talent & Comedy Bingo	5,000		5,000
Hopetoun Progress Association	Marine Week 2026	5,000		5,000
Attachment Part Two – Applications Submitted				
Lakes Equestrian Riding Club	Youth Horsemanship Camp	5,000	2	0
Munglinup Community Group	2026 Munglinup Football Exhibition Match	5,000		5,000
Rave About Arts	Drip Drop Play – a nationally touring immersive sensory performance for children	5,000	1	5,000

	and their families			
Ravensthorpe C.R.C.	Connect, Create and Gather at the Ravensthorpe CRC – a diverse series of events	5,000		5,000
Southerners Sporting Club	2027 Southerners 33 rd Annual Fishing Classic	5,000	1	5,000
Southerners Sporting Club	Southerners Sporting Club – The Big Freeze 12	5,000	2	0
TOTAL		\$50,300		\$40,300

MAJOR EVENT CATEGORY	PROJECT DESCRIPTION	AMOUNT (\$) Submitted	PRIORITY NO (for 2 applications submitted)	OFFICER RECOMMENDED AMOUNT (\$)
Ravensthorpe Wildflower Show	2026 Ravensthorpe Wildflower Show	10,000		10,000
TOTAL		\$10,000		\$10,000

Note: Adding the amounts in the Officer Recommended column for each of the CDF categories: \$32,897.85 plus \$40,300 plus \$10,000 equals a total of \$83,167.85.

2. **That council note the 2026/2027 Community Development Fund Budget be proposed as \$93,167.85 which incorporates \$83,167.85 being the total of the successful applications for the three categories (General Community, Community Event and Major Event) that were submitted and approved plus \$10,000 being allocated towards the Shire President Donations account for inclusion in the 2026/2027 draft financial budget as per approved policy and guidelines; and**
3. **The Chief Executive Officer to advise each group of the status of their application to enable effective budgeting for the 2026/2027 financial period.**

Moved: Cr Sutherland

Seconded: Cr Auburn

Resolution #48/26

Carried: 5/0

(In favour: Cr Gibson, Cr Sutherland, Cr Auburn, Cr Burton, Cr Fyfe)

Cr Sue Leighton returned to the meeting at 6:15 pm following consideration of the matter.

12.1.3. NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT (NGA)

File Reference:	Nil.
Location:	Shire of Ravensthorpe
Applicant:	.
Author:	Nicole O'Neill
Authorising Officer	Chief Executive Officer
Date:	May 2026
Disclosure of Interest:	Nil
Attachments:	Nil.
Previous Reference:	N/A

PURPOSE

1. To seek approval for the Shire President Rachel Gibson and CEO Nicole O'Neill to attend the 2026 National General Assembly of Local Government (NGA).

COMMENT

2. The National General Assembly of Local Government (NGA) is the largest annual gathering of local government leaders in Australia.
3. Since 1994, council leaders have converged in Canberra for the NGA to advocate for better federal funding, policy reforms and effective partnerships.
4. The national event regularly attracts more than 1000 delegates from around Australia and overseas, and provides an exciting opportunity for mayors, shire presidents and councillors to come together, network and consider the big issues for communities.
5. In the face of evolving challenges and opportunities, local governments around Australia stand at the forefront of driving resilience and productivity. Local governments know we are stronger together and the importance of unity across all levels of government. The theme for this year's NGA, Stronger Together: Resilient. Productive. United, underscores the pivotal role councils play in shaping the nation's future and delivering national priorities.
6. As the backbone of local communities, councils are uniquely positioned to implement place-based solutions that address both local needs and national priorities. This year's NGA encourages debate on how councils can enhance their resilience, contribute meaningfully to the nation's productivity agenda, and present a cohesive voice to the federal government on critical issues.
7. By fostering collaboration and innovation, local governments can lead the way in creating sustainable and thriving communities.
8. This year's call for motion focusses on ten priority areas:
 - Financial sustainability
 - Emergency management
 - Housing and planning
 - Roads and infrastructure
 - Closing the Gap
 - Jobs and skills
 - Environment
 - Cyber security
 - Climate change
 - Intergovernmental relations.
9. Debate on motions was introduced to the NGA as a vehicle for councils from across the nation to canvas ideas. Outcomes of these debates (NGA Resolutions) can be used by councils to inform their own policies and priorities, as well as their advocacy when dealing with federal politicians.

10. The resolutions of the NGA will be referred to the relevant federal Minister as an outcome of the NGA.
11. As the host of the NGA, ALGA will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on the ALGA website.
12. The Shire representatives will also attend the Rural Local Government Doctor Attraction & Retention Advocacy Session on the 22 June 2026.
13. Many rural, remote and very remote local governments are spending significant amounts of ratepayer funds to attract and retain doctors to their communities. This includes providing cash incentives, housing, vehicles, medical facilities, and ongoing operational support.
14. The Local Government Rural Health Funding Alliance was formed in Western Australia in late 2024 by six founding local governments. These councils collectively represent around 8,000 residents in the Wheatbelt and Great Southern regions and contribute more than \$1.48m annually to attract and retain GPs, for some this is up to 16% of their annual rates income. The Alliance was formed to address the growing challenge of funding general practice and primary healthcare services in thin markets.

CONSULTATION

15. Shire councillors
16. CEO

STATUTORY ENVIRONMENT

17. Local Government Act

POLICY IMPLICATIONS

18. G3 Council Member Training and Development

FINANCIAL IMPLICATIONS

19. The Shire has allocated a budget for Councillor Training and Seminars, no additional budget is required.,

RISK MANAGEMENT

20. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational.	Possible	Moderate	Low	Ensure clear understanding of benefits to attend the national General Assembly of Local Government.

ALTERNATE OPTIONS

21. Request alternative
22. Defer the item and request further information.

STRATEGIC ALIGNMENT

23. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

VOTING REQUIREMENTS

24. Simple Majority

Cr Rachel Gibson declared a financial interest in item 12.1.3 and left the meeting at 6:15 pm.

Deputy Shire President Cr Benno Sutherland assumed the Chair for consideration of the item.

COUNCIL RESOLUTION

That Council,

- 1. APPROVES the attendance of Shire President Rachel Gibson and CEO Nicole O'Neill at the 2026 National General Assembly of Local Government (NGA) in Canberra from 23 June to 25 June 2026.**

Item discussion:

Cr Sue Leighton spoke in support of the motion, noting that it was a great opportunity to represent the Shire at a federal level.

Moved: Cr Leighton

Seconded: Cr Burton

Resolution #49/26

Carried: 5/0

(In favour: Cr Sutherland, Cr Leighton, Cr Auburn, Cr Burton, Cr Fyfe)

Cr Rachel Gibson returned to the meeting at 6:17 pm following consideration of the matter and resumed the Chair for the remainder of the meeting.

12.2. CORPORATE SERVICES

12.2.1. SCHEDULE OF ACCOUNT PAYMENTS – APRIL 2026

File Reference:	GR.ME.8
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accounting Manager
Authorising Officer	Executive Manager Corporate Services
Date:	12 May 2026
Disclosure of Interest:	Nil
Attachments: 12.1.1	Schedule of Paid Accounts April 2026 Purchase Cards March 2026
Previous Reference:	Nil

PURPOSE

1. Council is presented the list of payments made from the Municipal and Trust Accounts under delegation since the last Ordinary Council Meeting in accordance with the requirements of the Local Government (Financial Management) Regulations 1996 (Regulation 13 and Regulation 13A).

BACKGROUND

2. Council delegates authority to the Chief Executive Officer annually through Delegation 1.2.12 Payments from the Municipal or Trust Funds.
3. Trade Creditors are subject to strict monitoring and control procedures. In accordance with the Local Government (Financial Management) Regulations 1996 (Regulation 13), reporting on payments made from Municipal Fund and Trust Funds must occur monthly.
4. Effective from 1 September 2023 under Local Government (Financial Management) Regulations 1996 (Regulation 13A), if a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month.

COMMENT

5. The schedule of accounts as presented have been checked and are fully supported by vouchers and invoices which are submitted herewith, and which have been duly certified as to the receipt of goods, the performance of services, to prices computation, costings and the amounts that have been paid.

CONSULTATION

6. Nil

STATUTORY ENVIRONMENT

7. Regulation 13 of the Local Government (Financial Management) Regulations
8. Regulation 13A of the Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

9. Nil

FINANCIAL IMPLICATIONS

10. This item discloses Council's expenditure from Municipal funds which have been paid under delegated authority.

RISK MANAGEMENT

11. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational That Council does not receive the schedule of account payments.	Rare	Insignificant	Very Low	That Council receives the schedule of account payments.

ALTERNATE OPTIONS

12. Nil

STRATEGIC ALIGNMENT

13. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.4	The Shire of Ravensthorpe is known as a good employer, and staff have the capacity and skills to deliver identified services and strategies

VOTING REQUIREMENTS

14. Simple Majority

COUNCIL RESOLUTION

That Council:

- RECEIVE the monthly lists of payments made from the Municipal Accounts, including by employees via purchasing cards for the month of April 2026 (Attachments 1) totalling \$1,447,108 in accordance with the requirements of the Local Government (Financial Management) Regulations 1996 (Regulation 13 and Regulation 13A).
- RECEIVE the list of transactions for the purchasing cards for the month of March 2026 (Attachments 2) totalling \$7,323.94.

Moved: Cr Leighton

Seconded: Cr Sutherland

Resolution #50/26

Carried: 6/0

(In favour: Cr Gibson, Cr Sutherland, Cr Leighton, Cr Auburn, Cr Burton, Cr Fyfe)

12.2.2. MONTHLY FINANCIAL REPORT – APRIL 2026

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accounting Manager
Authorising Officer	Executive Manager Corporate Services
Date:	12 May 2026
Disclosure of Interest:	Nil
Attachments: 12.2.1	Monthly Financial Reports for 30 April 2026
Previous Reference:	Nil

PURPOSE

3. This report presents the monthly Financial Statements for the period from the 1 July 2025 to the 30 April 2026 for Council endorsement.

BACKGROUND

4. The Monthly Statement of Financial Activity is prepared in accordance with the Local Government (Financial Management) Regulations 1996 r. 34 s. 6.4. The purpose of the report is to provide Council and the community with a reporting statement of year-to-date revenues and expenses as set out in the Annual Budget, which were incurred by the Shire of Ravensthorpe during the reporting period.

COMMENT

5. The Monthly Financial Report for the period ending 30 April 2026 is contained in the Attachments.

Statement of Financial Activity

This report shows the expenditure and revenue from financing and investing activities and compares the actual results with the adopted budget and revised budget.

The current surplus YTD is \$4.2m which is lower than the March surplus of \$5.4m. The revised budget surplus is \$1.2m by the end of June 26 which is significantly lower than the current YTD amount. This is due to reduced spend on capital expenditure assets YTD, with an increase in spend expected over the next few months which may carry forward into 2026/2027. The increase in expenditure in April was due to work being carried out on roads during the month.

Report on Significant Variances

This report contains explanations for items with a material variance. Actual values for the year to date are compared to the year to date budget to present a percentage variance as well as the variance amount.

The variances to date are primarily due to timing differences between the budget and the actual being spent. There is a favourable permanent variance of \$1.01m where we have received grants that were not budgeted for.

CONSULTATION

6. Nil

STATUTORY ENVIRONMENT

7. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

POLICY IMPLICATIONS

8. Nil.

FINANCIAL IMPLICATIONS

9. All expenditure has been approved via adoption of the 2025/2026 Annual Budget, 2025/2026 Budget Revision or resulting from a Council Motion for a budget amendment.

RISK MANAGEMENT

10. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the Financial Activity Statements as required by S6.4 of the <i>LG Act 1995</i> .	Rare	Insignificant	Very Low	That council receives the Financial Activity Statements as required by legislation.

ALTERNATE OPTIONS

11. Council may adopt the recommendations; or
12. Defer consideration and seek further information.

STRATEGIC ALIGNMENT

13. This item is relevant to the Councils approved Strategic Community Plan 2020-2030, Corporate Business Plan and Long-Term Financial Plan 2025.

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5..6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

VOTING REQUIREMENTS

14. Simple Majority

COUNCIL RESOLUTION

That Council:

RECEIVE the April 2026 Monthly Financial Reports as presented.

Moved: Cr Auburn

Seconded: Cr Burton

Resolution #51/26

Carried: 6/0

(In favour: Cr Gibson, Cr Sutherland, Cr Leighton, Cr Auburn, Cr Burton, Cr Fyfe)

12.2.3. RATING STRATEGY POLICY AND DIFFERENTIAL RATES 2026-2027

File Reference:	RV.RC.001
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Executive Manager Corporate Services
Authorising Officer	Chief Executive Officer
Date:	08 May 2026
Disclosure of Interest:	Nil
Attachments: 12.1.1	Objects and Reasons 2026-2027
Previous Reference:	Nil

PURPOSE

1. This report recommends that Council adopt the 2026/2027 differential rates for the purpose of advertising.

BACKGROUND

2. Council adopted a system of differential rating for the first time in the 2015/2016 financial year.
3. As part of the budget setting process for 2026/2027 council will consider a continuation of differential rating, noting that as part of the differential rating process as it stands, ministerial approval will be required prior to rates being struck for the year.

COMMENT

4. Section 6.33 of the Local Government Act 1995 provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire of Ravensthorpe. The application of differential rating maintains equity of contribution in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services to the entire community and visitors.
5. Section 6.36 of the Local Government Act (1995) allows Council to implement a system of differential rating subject to public advertising, adoption by Council, and approval from the Minister for Local Government; Disability Services; Volunteering; Youth; and Gascoyne before being applied.
6. The Act allows for differential rates to be applied to help overcome issues where the land use within a rating category has a differing contributory cost to Council and therefore rates in the dollar applied are varied. The use of differential rating helps to ensure equity of contribution within the rating system.
7. In past years the Shire had been experiencing a growing local economy with strong mining activity from two operational mines, however in mid-2024 the nickel mine closed operations with a loss of almost 500 jobs and the lithium mine was soon to follow moving into care and maintenance by early 2025. This downturn had an immediate impact on local government services such as airport passenger numbers and commercial waste volumes resulting in a loss of net revenue to the shire from the airport of at least \$1.7M representing a drop in total revenues of about 14% going into the 2025/26 financial year.
8. It was indicated in the Draft Long Term Financial Plan (LTFP) adopted in May 2025 that shire needed to make some significant cut backs during the next two years, if rates rises were not to exceed 5% and the shire was to avoid significant financial difficulties affecting operations. In 2026/27 a proposed 5% rates increase would yield \$269,000 in additional revenue.
9. The 2026/27 budget year was planned to be another year of restraint, however emerging risks of Diesel fuel prices increasing by at least 50% would cost the shire an additional \$250,000. There is also pressure from union wage negotiators of a 6% to 7% increase which would have a potential budget impact of between \$340,000 to \$400,000.

10. The annual 2026 revaluation of Unimproved Values by the Valuer Generals Office has revealed an increase in land values of rural +19.74% (LY +20.28%) and mining +2.3% (LY +3.6%). Whilst a general rating yield increase will be set for rural at 5% it is envisaged that some amount of variation will occur across different rural sectors due to non-uniform valuation increases. That is, whilst the aggregate of valuations has risen by 19.74%, some land areas will rise in value more than others therefore the rural rate burden will shift according to those relativities. With the rise in UV rural land values, rural rates in the dollar have fallen from \$0.003375 to \$0.002960.
11. The objects and reasons for the differential rating model remains consistent from 2025/2026 where Ministerial Approval was last granted.
12. The proposed model attached delivers an overall increase in rate income for 2026/2027 of approximately 4.95%. This position is unchanged, notwithstanding the significant increases expected in Diesel and the pressure on wage rises. There may be some community objection if services need revision over the next 12 months, however the alternative to maintaining all existing operations would be a significant increase in rates above acceptable levels in this community.
13. The year on year overall rate yield has increased by 5% (\$6.317M to \$6.590M) or \$273,000 compared to last year.
14. The proposed rates in the dollar for 2026/2027 are outlined below and in the attached model:

RATING CATEGORY	2025/26 RATE Cent in \$	2026/27 RATE Cent in \$
GRV Residential	12.9672	13.6156
GRV Commercial	16.1048	16.9100
GRV Industrial	16.1048	16.9100
GRV Transient Workforce / Short Stay	33.2050	34.8653
Unimproved Valuation	0.003375	0.002960
UV Mining Tenements	0.243628	0.249965
<u>Minimum Rates</u>		
GRV Residential/Commercial/Industrial	\$1,077	\$1,131
GRV Transient Workforce / Short Stay	\$1,077	\$1,131
Unimproved Valuation	\$1,077	\$1,131
UV Mining Tenements	\$1,077	\$1,131

CONSULTATION

15. Nil.

STATUTORY ENVIRONMENT

16. Local Government Act 1995 - Sections 6.33, 6.35 and 6.36.

POLICY IMPLICATIONS

17. Nil.

FINANCIAL IMPLICATIONS

18. It is estimated the overall rate yield, based on the proposed rates in the dollar, in 2026/2027 will be \$6.590 million (LY \$6.317M +5%).

RISK MANAGEMENT

19. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial	Likely	Major	High	Ongoing review of budget
Reputational	Possible	Moderate	Medium	Insufficient rating increase lead to future rating shocks

ALTERNATE OPTIONS

20. To defer this item.

STRATEGIC ALIGNMENT

21. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.3	towns of the Shire have attractive streetscapes in keeping with local character

Outcome 4: Natural Environment - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.4	Energy is used efficiently and there is an increased use of renewable energy in the Shire

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.4	The Shire of Ravensthorpe is known as a good employer, and staff have the capacity and skills to deliver identified services and strategies
5.5	The value of community owned assets is maintained
5.6	Financial systems are effectively managed

VOTING REQUIREMENTS

22. Simple Majority

COUNCIL RESOLUTION

That Council:

1. Endorse the following differential rates across all categories to form the basis of the proposed rate setting for the 2026/2027 budget.

	Cost in \$	Minimum
GRV Residential	0.136156	\$1,131.00
GRV Commercial	0.169100	\$1,131.00
GRV Industrial	0.169100	\$1,131.00
GRV – Transient Workforce Camps / Short Stay Accommodation	0.348653	\$1,131.00
UV - Rural	0.002960	\$1,131.00
UV – Mining	0.249965	\$1,131.00

2. Adopt the Objectives and Reasons for the Proposed Differential rates for 2026/2027 for the purposes of public advertising.
3. Request the Chief Executive Officer to advertise the differential rates and call for public submissions in accordance with Section 6.36 of the Local Government Act 1995 for a minimum of 21 days
4. Authorise the Chief Executive Officer to make application to seek Ministerial approval under Section 6.33 of the Local Government Act 1995 to impose differential rates that are more than twice the lowest differential rate being imposed.

Moved: Cr Auburn

Seconded: Cr Sutherland

Resolution #52/26

Carried: 6/0

(In favour: Cr Gibson, Cr Sutherland, Cr Leighton, Cr Auburn, Cr Burton, Cr Fyfe)

12.3. PROJECTS AND REGULATORY SERVICES

12.3.1. VARIATION TO SUPPORT DEVELOPMENT APPLICATION FOR OUTBUILDING (SHED) – EXCEEDING PERMITTED WALL HEIGHT - LOT 617 (2) CALADENIA PLACE, HOPETOUN

File Reference:	P26-10
Location:	Lot 617, 2 Caladenia Place, Hopetoun
Applicant:	Robertson Family Trust (D and J Robertson)
Author:	Planning Officer
Authorising Officer	Chief Executive Officer
Date:	22 April 2026
Disclosure of Interest:	None
Attachments:	Planning Application P26-10 (V2); Proposed Shed Plans; Neighbour Referral Correspondence
Previous Reference:	N/A

PURPOSE

1. For Council to consider a development application seeking approval for an outbuilding (shed) at Lot 617,2 Caladenia Place, Hopetoun, which exceeds the maximum wall height permitted under Local Planning Policy No. 3 – Outbuildings.

BACKGROUND

2. The Shire of Ravensthorpe received a revised planning application (P26-10 Version 2, dated 17 March 2026) for a detached outbuilding (shed) at 2 Caladenia Place, Hopetoun. The proposal seeks approval to construct a steel-framed shed with a footprint of approximately 38.2m², a wall height of 3.5m and a ridge height of approximately 3.9m.
3. The property is zoned Residential under Local Planning Scheme No. 6 and is developed with an existing single dwelling. The proposed outbuilding is intended for domestic storage purposes incidental to the enjoyment of the dwelling and is not proposed to contain any habitable space.
4. Local Planning Policy No. 3 – Outbuildings has been adopted by Council to provide guidance for the siting, scale and appearance of outbuildings, with the objective of balancing the reasonable needs of landowners with the protection of residential amenity and streetscape character. The policy prescribes a maximum wall height of 3m and a maximum ridge height of 4.5m for outbuildings on residential land.
5. In this instance, the proposed wall height exceeds the maximum specified under the policy. Accordingly, the application has been assessed as a variation to Local Planning Policy No. 3 and was referred to adjoining landowners for comment in accordance with Clause 64 of the deemed provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

COMMENT

6. Height Variation
7. While the proposed outbuilding exceeds the maximum wall, height prescribed under Local Planning Policy No. 3, it is considered the proposal satisfies the broader objectives of the policy and can be supported on planning grounds. The revised planning application provides justification for the increased height, noting the shed is required to accommodate the storage of a boat, including sufficient clearance for the roller door mechanism.

8. The outbuilding is located toward the rear of the lot, positioned well away from the primary streetscape. This siting minimises visual prominence when viewed from Caladenia Place and adjoining properties. The scale and bulk of the structure is further moderated by the presence of established remnant vegetation within the property, which provides effective visual screening and assists in integrating the development into its surroundings.
9. Council's Local Planning Policy recognises a variation to development standards may be considered where the intent of the policy is achieved, and no unreasonable amenity impacts arise. In this case, the increased wall height does not result in overshadowing, loss of privacy or visual dominance, and no adverse impacts are anticipated.
10. Setbacks and Compliance with the R-Codes
11. Local Planning Policy No. 3 requires setback distances for outbuildings to be in accordance with Table 2a of the Residential Design Codes of Western Australia, unless otherwise specified or varied.
12. In assessing the proposal against Table 2a of the R-Codes, the outbuilding has a wall height of 3.5m and an overall height of less than 9m. As such, the applicable setback requirements are those prescribed by Table 2a for outbuildings with a wall height exceeding 3m but not exceeding 6m and an overall height below 9m.
13. Based on the information submitted with the revised planning application (P26-10 V2) and the accompanying site plans, the proposed shed is setback in accordance with the minimum side and rear setback requirements of the R-Codes. No variation to the setback provisions of Table 2a is proposed or required, and the outbuilding complies with both the Residential Design Codes and Local Planning Policy No. 3 in this regard.
14. Accordingly, while a variation is sought to the height provisions of the policy, the proposal fully complies with the prescribed setback standards, further supporting the conclusion that the development will not adversely impact adjoining properties or the streetscape.
15. Appearance, Colours and Materials
16. The walls and roof are proposed to be finished in Colorbond Dune, which is a dark grey tone considered appropriate for the subject residential area and consistent with the natural and built character of the locality.
17. The guttering and door are proposed to be finished in Colorbond Woodland Grey, a darker colour. The use of these non-reflective colours is consistent with the intent of Local Planning Policy No. 3, which discourages visually prominent or highly reflective materials. The selected colour palette will assist in reducing the visual impact of the structure, particularly when viewed through existing vegetation.
18. Vegetation and Screening
19. The subject lot contains established areas of remnant vegetation, particularly along boundary areas and within the rear portion of the property where the shed is proposed to be located. This vegetation will provide effective ongoing screening of the outbuilding when viewed from neighbouring properties. The retention of this vegetation significantly mitigates any potential visual impact arising from the increased wall height.

CONSULTATION

20. Due to the variation to the height provisions of Local Planning Policy No. 3, the application was referred to adjoining landowners for comment. Correspondence was issued to neighbouring owners on 19 March 2026- refer correspondence, with no submissions received by the closing date. The absence of objections is a relevant planning consideration and indicates that the proposal is not perceived by adjoining landowners as resulting in unreasonable amenity impacts.

STATUTORY ENVIRONMENT

21. Local Planning Scheme No. 6
22. Local Planning Policy No. 3 – Outbuildings
23. Residential Design Codes of Western Australia
24. Planning and Development (Local Planning Schemes) Regulations 2015
25. The applicant has a right of review to the State Administrative Tribunal if aggrieved by Council's determination.

POLICY IMPLICATIONS

26. The proposal represents a variation to the maximum wall height specified under Local Planning Policy No. 3 – Outbuildings. No variation to setback standards is required, as the proposal complies with Table 2a of the Residential Design Codes.

FINANCIAL IMPLICATIONS

27. Planning application fees were received in accordance with the Shire's adopted schedule of fees and charges.

RISK MANAGEMENT

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Environmental	Rare	Insignificant	Very Low	The proposal is considered low risk due to its rear siting, compliance with setback standards, appropriate colour selection and effective vegetation screening.
Reputational	Rare	Insignificant	Very Low	Consistency with decision making.

ALTERNATE OPTIONS

28. Council may resolve to refuse the application on the basis of non-compliance with the height provisions of Local Planning Policy No. 3; however, this is not recommended given the planning merits outlined in this report.

STRATEGIC ALIGNMENT

29. The proposal aligns with Council's Strategic Community Plan by supporting appropriate residential development that respects local character and amenity.

Item	Objectives and Strategies
3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town
3.3	The towns of the Shire have attractive streetscapes in keeping with local character

VOTING REQUIREMENTS

30. Simple Majority

COUNCIL RESOLUTION

That Council approve Development Application P26-10 for an outbuilding (shed) at Lot 617, 2 Caladenia Place, Hopetoun, subject to the following conditions:

- 1. Development shall be carried out in accordance with the approved plans and details submitted with the application.**
- 2. The approved outbuilding shall be used for purposes incidental and ancillary to the dwelling only and shall not be used for human habitation, commercial or industrial purposes.**
- 3. All stormwater runoff from roofed and impervious areas shall be retained and disposed of on-site to the satisfaction of the Shire of Ravensthorpe.**
- 4. The development shall not adversely affect the amenity of the locality by reason of noise, dust, vibration or visual impact.**

And the following advice notes:

- 1. THIS IS NOT A BUILDING PERMIT. An application for a building permit is required to be submitted and approved by the Shire of Ravensthorpe prior to any works commencing on-site.**
- 2. The development is to comply with the Building Code of Australia, Building Act 2011, Building Regulations 2012 and the Local Government Act 1995.**
- 3. It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.**
- 4. It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Ravensthorpe will take no responsibility for incorrectly located buildings.**

Moved: Cr Gibson

Seconded: Cr Leighton

Resolution #53/26

Carried: 6/0

(In favour: Cr Gibson, Cr Sutherland, Cr Leighton, Cr Auburn, Cr Burton, Cr Fyfe)

12.3.2. OUTBUILDING DEVELOPMENT APPLICATION – LOT 252 MORGANS STREET, RAVENSTHORPE

File Reference:	P26-09
Location:	Lot 252 Morgans Street, Ravensthorpe
Applicant:	Ross and Terri English
Author:	Planning Officer
Authorising Officer	Chief Executive Officer
Date:	14 May 2026
Disclosure of Interest:	Nil
Attachments:	Submitted Plans and Documentation Landowner Supporting Justification Correspondence
Previous Reference:	Nil

PURPOSE

1. For Council to consider an application for development approval for the construction of a machinery and storage shed (outbuilding) on Lot 252 Morgans Street, Ravensthorpe.

BACKGROUND

2. The Shire has received an application from Ross and Terri English for the construction of an outbuilding on a Rural zoned property. The subject site contains existing dilapidated structures and is not currently associated with an approved dwelling or lawful rural use.
3. The applicants intend to utilise the land as a future retirement and hobby farm, with staged improvements and rehabilitation works. Due to their remote place of residence from the property, the applicants require secure infrastructure to facilitate ongoing site clean-up and management.

COMMENT

4. The land is zoned Rural under Local Planning Scheme No. 6. Local Planning Policy No. 3 (Outbuildings) provides outbuildings should be ancillary to an approved dwelling, or and are not normally supported on vacant land, unless supporting an approval rural use.
5. The proposal does not strictly comply with this policy. However, the policy allows for discretion, and the Officer considers sufficient justification exists. The outbuilding will facilitate orderly land management, enable secure storage of equipment, support site rehabilitation, and assist future lawful development- refer applicant correspondence.
6. The proposal is not considered to adversely impact the character of the locality and represents a reasonable interim use of the site subject to appropriate conditions restricting habitable use and duration.

CONSULTATION

7. No external referrals were required.

STATUTORY ENVIRONMENT

8. Planning and Development Act 2005
Local Planning Scheme No. 6
Local Planning Policy No. 3 – Outbuildings

POLICY IMPLICATIONS

9. The proposal represents a variation to Local Planning Policy No. 3. Officer support is based on site-specific circumstances and planning merit consistent with the objectives of the Scheme.

FINANCIAL IMPLICATIONS

10. Nil

RISK MANAGEMENT

11. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (Operational)	Possible	Moderate	Low	Strict use restrictions ensuring no habitation of outbuilding and timed approval
Reputational	Unlikely	Minor	Low	Strict development approval conditions
Environmental	Rare	Significant	Very Low	Advice Note regarding relevant approvals that may be required.

ALTERNATE OPTIONS

12. Refuse the application on strict policy grounds.
13. Approve the application with conditions (recommended).
14. Defer the item and request further information from Officers.

STRATEGIC ALIGNMENT

15. This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town

Outcome 4: Natural Environment - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.2	Water conservation and water harvesting opportunities are maximised
4.3	The Shire's valued natural areas and systems are protected and enhanced

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered

VOTING REQUIREMENTS

16. Simple Majority

COUNCIL RESOLUTION

That Council **APPROVE** the development application for an outbuilding at Lot 252 Morgans Street, Ravensthorpe subject to the following conditions:

1. **Only the approved outbuilding as shown on the endorsed plans may be constructed. No additional outbuildings or extensions shall be erected without prior approval of the local government.**
2. **The outbuilding shall be setback from all property boundaries in accordance with the approved plans and to the satisfaction of the local government.**
3. **The materials, colours and finishes of the outbuilding shall be non-reflective and compatible with the rural character of the locality to the satisfaction of the local government.**
4. **All stormwater shall be retained and disposed of on-site to the satisfaction of the local government, with no discharge onto adjoining land or road reserves.**
5. **The outbuilding shall not be used for any commercial, industrial, or trade purposes unless separately approved by the local government.**
6. **The use of the outbuilding shall be limited to the storage of vehicles, tools, machinery and associated rural or domestic equipment only.**
7. **The outbuilding shall not be occupied on a permanent, temporary or intermittent basis for residential or habitable purposes.**
8. **In the event that no dwelling or approved primary land use is established on the land within three (3) years, the local government may require the removal or modification of the outbuilding at the owner's cost.**
9. **The development shall comply with any applicable bushfire management requirements to the satisfaction of the local government.**
10. **No materials, waste, or equipment shall be stored outside the outbuilding in a manner that detrimentally affects the amenity of the locality.**
11. **Vehicle access to the site shall be provided to the satisfaction of the local government, and any crossover works shall be constructed to Shire standards where required.**

Advice Notes

1. **This approval relates to planning matters only and does not remove the need to obtain a Building Permit under the Building Act 2011.**
2. **The applicant is responsible for complying with all other relevant legislation, including environmental and biosecurity obligations.**
3. **Any variations to the approved plans may require further development approval.**
4. **The landowner should ensure that all activities on the site do not result in land degradation, erosion, or weed spread.**
5. **The applicant is encouraged to undertake rehabilitation and revegetation of disturbed areas where practicable.**
6. **No services are approved for habitable purposes under this development approval.**
7. **The Shire may undertake compliance inspections to ensure conditions of approval are being met.**

8. **The landowner is responsible for compliance with the Shire Fire Control Notice and any applicable bushfire mitigation requirements.**
9. **Any installation of effluent disposal systems requires separate health approval from the local government.**

Moved: Cr Gibson

Seconded: Cr Fyfe

Resolution #54/26

Carried: 6/0

(In favour: Cr Gibson, Cr Sutherland, Cr Leighton, Cr Auburn, Cr Burton, Cr Fyfe)

12.4. INFRASTRUCTURE SERVICES

Nil.

13. MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

14. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS

Nil.

16. CLOSURE

There being no further business, the Shire President, Cr Rachel Gibson, declared the meeting closed.

The meeting closed at: 6:23 pm

**ATTACHMENT 7.2 – SPECIAL COUNCIL MEETING
MINUTES 02 JUNE 2026**



Minutes

Special Council Meeting
Tuesday, 02 June 2026

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NOTICE OF MEETING



Notice is hereby given that the

Shire of Ravensthorpe

Special Council Meeting

Will be held on Tuesday,

02 June 2026

Commencing at 2.30pm

Located in the

Ravensthorpe Council Chambers

Nicole O'Neill JP
Chief Executive Officer

Disclaimer

The advice and information contained herein is given by and to the council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meetings is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Ravensthorpe in respect of the application. This meeting will be recorded, and the recording will be made publicly available on the Shire of Ravensthorpe website, together with the publication of the meeting minutes upon completion, in accordance with Regulation 14I of the Local Government (Administration) Regulations 1996.

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AGENDA

Mission Statement *To grow our community through the provision of leadership, services and infrastructure.*

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President to declared the meeting open at 2:32PM.

The Shire President acknowledged the Traditional Owners of the land on which we meet, and pay respect to Elders past, present, and emerging.

2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

ELECTED MEMBERS:

Cr Rachel Gibson	Shire President
Cr Benno Sutherland	Deputy Shire President
Cr Sue Leighton	
Cr Bill Auburn	
Cr Helen Burton	
Cr Geoff Fyfe	

OFFICERS:

Nicole O'Neill JP	Chief Executive Officer
Les Mainwaring	Director of Corporate & Community Services
Paul Spencer	Director Infrastructure Services
Michelle Grobler	Executive Assistant
Breoni Sorensen	Accounting Manager
Rod McGrath	Manager Community & Governance

PUBLIC GALLERY

Graham Richardson

APOLOGIES

LEAVE OF ABSENCE

Cr Robert Miloseski

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Nil.

5. DECLARATIONS OF INTEREST

Cr Sue Leighton

Report Item No 12.1.1 – Hammersley Inlet, Reserve 17544

- Member of the Friend of the Fitz Group – Impartiality Interest

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Nil.

8. ANNOUNCEMENTS / REPORTS BY ELECTED MEMBERS

Nil.

9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

11. MATTERS ARISING FROM COMMITTEES OF COUNCIL

Nil.

12. REPORTS OF OFFICERS

12.1. EXECUTIVE SERVICES

12.1.1. Hamersley Inlet, Reserve 17544

File Reference:

Location:

Applicant:

Author: Nicole O'Neill

Authorising Officer: Chief Executive Officer

Date: 2 June 2026

Disclosure of Interest: Nil

Attachments: Confidential – Hamersley Inlet reserve Evaluation report
Confidential – WANDER GROUP AUSTRALIA PTY LTD Submission

Previous Reference: Nil

PURPOSE

1. For Council to consider a commercially operated tourism accommodation opportunity at Hamersley Inlet and to recommend further technical studies be undertaken with regards to the site.

BACKGROUND

2. Hamersley Inlet Reserve (No 17544) is under a management order to the Shire of Ravensthorpe (the Shire)
3. In 2023 the Department of Planning, Lands and Heritage and the Shire of Ravensthorpe entered into a 21-year term with powers to sublease.
4. The Shire has day use facilities and a 14 site off-grid nature-based camping area along the Reserve's northeast boundary.
5. The National Park Tourism Experiences Development (NPTED) Program was established by the Western Australian Government, to facilitate the delivery of new tourism and accommodation experiences in and around the State's national parks.
6. The National Park Tourism Experiences Development (NPTED) Program aims to create diverse, high quality, environmentally conscious and culturally sensitive tourism experiences in and around national parks and protected areas.

COMMENT

7. Tourism Western Australia (Tourism WA) and the Shire of Ravensthorpe (the Shire) have invited requests for proposals (RFP) from investors/operators to deliver a tourism opportunity on Hamersley Inlet Reserve 17544 (the Site).
8. Should a project partner be endorsed, an agreement (such as an exclusive working arrangement or Memorandum of Understanding) will be negotiated and executed between the Shire and preferred proponent.
9. NPTED funding and technical support will then be made available through Tourism WA to undertake land assessment and planning studies.
10. Types of land assessment and planning studies that can be delivered through the NPTED funding include but are not limited to:
 - Aboriginal cultural heritage survey.

- Fauna and flora assessment.
 - Site survey.
 - Bushfire assessment.
 - Site and soil evaluation.
11. A formal RFP process was undertaken with multiple stages, resulting in two proposals being received for evaluation.
 12. A multi-agency evaluation process has been undertaken with regards to proposals received. A copy of the evaluation is provided as confidential attachment 1.
 13. An external probity advisor has overseen the process.
 14. As a result of the evaluation a preferred suitable candidate has been identified.
 15. The proposal has the potential to increase accommodation supply in the reserve by an additional 8 accommodation units (pods).
 16. Wander's proposal is focused on low-impact, nature-based tourism and is expected to strengthen the region's visitor appeal and attract more travellers to the Fitzgerald River National Park and surrounding communities. Further details on the proposal is described within confidential attachment 2 - WANDER GROUP AUSTRALIA PTY LTD Submission.
 17. The proposal is aligned with the character of the locality and represents a worthy proposal for further technical studies.

CONSULTATION

18. The Shire and the State Government have engaged with Wagyl Kaip Southern Noongar Aboriginal Corporation (Wagyl Kaip) to obtain support for market sounding the site and notify them of the launch and outcome of formal process.
19. An Evaluation Panel (the Panel) was established to assess proposals against the evaluation criteria and put forward a recommendation to the Shire of Ravensthorpe (the Shire) Council to inform their final decision.
20. The Panel comprised experienced representatives from Tourism WA, the Shire and Department of Biodiversity, Conservation and Attractions (DBCA).
21. The evaluation panel reached a consensus and unanimously recommended that the Shire partner with 'Wander Group Australia Pty Ltd'.
22. Further community consultation will be undertaken, should the recommendation to progress further technical studies be endorsed by Council

STATUTORY ENVIRONMENT

23. Local Government Act 1995
24. Planning and Development Act 2005
25. Local Planning Scheme No. 6

POLICY IMPLICATIONS

26. Community Engagement Policy and Strategy

FINANCIAL IMPLICATIONS

The State Government has contributed some funding to put towards land assessment and planning studies for necessary approvals.

RISK MANAGEMENT

27. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (Operational)	Possible	Moderate	Low	Strict project framework and ongoing report to Council and Community with regards to the project.
Reputational	Unlikely	Minor	Low	Ensure clear communications regarding the technical studies and their purpose.
Environmental	Rare	Significant	Very Low	A flora and Fauna Study has been conducted, with further technical studies to be undertaken prior to any development application. .

ALTERNATE OPTIONS

28. Defer the item and request further information from Officers.

29. Reject the officer recommendation and propose an alternative.

STRATEGIC ALIGNMENT

30. This item is relevant to the Council's approved Strategic Community Plan 2020-2030.

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town

Outcome 4: Natural Environment - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.2	Water conservation and water harvesting opportunities are maximized
4.3	The Shire's valued natural areas and systems are protected and enhanced

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered

VOTING REQUIREMENTS

31. Simple Majority

COUNCIL RESOLUTION

THAT COUNCIL

1. **Endorse the evaluation panel consensus to partner with 'Wander Group Australia Pty Ltd'.**
2. **APPROVE the proposed further technical studies of the Hamersley Inlet Reserve (No 17544), noting funding will be provided by Tourism WA.**

Moved: Cr Bill Auburn

Seconded: Cr Benno Sutherland

Resolution #55/26

Carried: 6 / 0

(In favour: Cr Gibson, Cr Sutherland, Cr Leighton, Cr Auburn, Cr Burton, Cr Fyfe)

12.1.2. Shire of Ravensthorpe INAUGURAL Public Health Plan 2026

File Reference:	
Location:	Shire of Ravensthorpe
Applicant:	
Author:	Nicole O’Neill
Authorising Officer	Chief Executive Officer
Date:	2 June 2026
Disclosure of Interest:	Nil
Attachments:	Public Health Plan
Previous Reference:	N/A

PURPOSE

1. The purpose of the report is to seek adoption of the Shire of Ravensthorpe Public Health Plan 2026.

BACKGROUND

2. Public health planning is a proactive, systematic approach to enhancing the health and well-being of communities. It involves assessing health needs of the community, setting priorities, and developing evidence-based strategies to foster sustainable, equitable, and collaborative health improvements.
3. The Public Health Act 2016 requires each local government to produce a public health plan that applies to its local district.
4. A local plan must be consistent with the State Public Health Plan whilst responding to local public health needs.
5. The plan must:
 - Identify the public health needs of the local government district.
 - Examine data relating to health status and health determinants in the local government district.
 - Establish objectives and policy priorities for the promotion and protection of public health in the local government district.
 - Describe the development and delivery of public health services in the local government district, and
 - Include a report on the local government’s performance of its functions under the Act.
6. The Public Health Act 2016 requires a local public health plan to be publicly available without charge. If requested, local governments must also provide a copy of their plan, or plan’s amendments, to the Chief Health Officer.
7. The State Public Health Plan 2025–2030 (SPHP) for WA sets out an ambitious vision for a vibrant, sustainable approach to improving the health and wellbeing of all Western Australians.
8. The SPHP builds on the State Public Health Plan 2019–2024 and fulfils the requirements for public health planning as outlined in the Western Australian Public Health Act 2016.
9. Part 5 of the Public Health Act 2016 was mandated on 4 June 2024, requiring the Chief Health Officer to publish the State Public Health Plan 2025-2030 by 4 June 2025. Local governments must prepare and publish their local public health plans by 4 June 2026. This reinforces the commitment at both state and local levels to effectively plan for the health and well-being of all residents.

COMMENT

10. The Shire has developed its Public Health Plan. (As per attachment 1)
11. The guiding principles of the Public Health Plan are:
 - a. Sustainability - Establishing a foundation of sound public health practices and policies that meet the needs of the present without compromising the ability of future generations to meet their own needs.
 - b. Precautionary - When an activity raises threats of harm to human health or the environment, precautionary measures should be taken even if some cause-and-effect relationships are not fully established scientifically.
 - c. Proportionate - Decisions made and actions taken to prevent, control or abate a public health risk should be proportionate to the severity of the threat and the potential harm posed. This principle encourages a balanced and tailored approach to public health interventions.
 - d. Partnerships - To reduce duplication and maximise effectiveness, it is important to identify shared goals, and pool skills and resources
12. A range of strategies and actions were developed to underpin these focus areas and demonstrate how the Shire plans to create a physical, social and cultural environment that supports and promotes health and safety for the whole community.
13. The objectives of the plan are as follows:
 - a. Promote: Foster strong, connected communities and healthier environments.
 - b. Prevent: Reduce the burden of chronic disease, communicable disease, and injury.
 - c. Protect: Protect against public and environmental health risks, effectively manage emergencies, reduce impacts of disaster, and lessen the health impacts of climate change.
 - d. Enable: Bolster public health systems and workforce, and leverage partnerships to support health and wellbeing

CONSULTATION

14. Community Perception Survey
 - a. The Shire ran a community perception survey from 19 January to 19 February 2024.
 - b. 173 responses were received.
 - c. 67.65% of respondents said they had no plans to leave the region, but in comments many expanded on saying that health concerns when older may see them leave.
 - d. When looking at access to physical health services 8.19% of responded rated access as very poor, 16.96% as poor, 36.26% as average, 26.9% as good and 11.11% as very good. 0.58% advised they were unsure.
 - e. When looking at access to mental health services 19.88% rates access as very poor, 25.15% as poor, 19.30% as average, 6.43% as good and 2.34% as very good. 26.90% of respondents were unsure.
 - f. In terms of how respondents would rate leisure recreation and entertainment in the Shire 8.77% rated them very poor, 11.70% poor, 25.73% average, 33.33% good, 18.13% very good and 2.34% unsure.
 - g. In terms of cost of living 17.16% rated this very poor, 34.32% poor, 36.09% average, 8.88% good, 1.78% very good and 1.78% unsure.
 - h. Regarding safety, security and policing 2.92% indicated they felt this was very poor, 7.02% poor, 22.22% average, 21.05% good and 41.52% very good. 5.26% indicated they were unsure.
 - i. When asked about the 'Sense of Community' 2.92% indicated it was very poor, 2.92% indicated it was poor, 18.71% indicated it was average, 26.90% indicated it was good and 45.03% indicated it was very good. 3.51% indicated they were unsure.

- j. When asked to rate the natural environment, as a lifestyle and liveability factor, 0.58% rated it very poor, 2.92% as poor, 10.53% average, 17.54% good, 65.50% very good and 2.92% advised they were unsure.
 - k. 58.24% of respondents advised they volunteer within the community.
- 15. In March – May 2026 the Shire has undertaken a review of public health related services available in the district, as per attachment 2.
 - 16. The Shire is currently undertaking a Community perception Survey for 2026, and the Census is also being undertaken this year. It is proposed that results of these will be considered as a part of the first review of the Public Health Plan.
 - 17. The Shire is a part of the Local Government Rural Health Funding Alliance.
 - 18. The Local Government Rural Health Funding Alliance was formed in Western Australia in late 2024 by six founding local governments.
 - 19. These councils collectively represent around 8,000 residents in the Wheatbelt and Great Southern regions and contribute more than \$1.48M annually to attract and retain GPs, for some this is up to 16% of their annual rates income.
 - 20. The Alliance was formed to address the growing challenge of funding general practice and primary healthcare services in thin markets.
 - 21. Consultation and advocacy continue as a part of this alliance.

STATUTORY ENVIRONMENT

- 22. *Public Health Act 2016*
- 23. *Local Government Act 1995*

POLICY IMPLICATIONS

- 24. Community Engagement Policy and Strategy

FINANCIAL IMPLICATIONS

- 25. All actions proposed within the Public Health plan will be carried out within the approved operational annual budget. The Shire will also actively seek grants to enhance service delivery.

RISK MANAGEMENT

- 26. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Compliance - Public Health Plan is not adopted by the required date set out by the State Government	Possible	Significant	Medium	Ensure the plan is finalised and presented to Council in accordance with legislative requirements.

ALTERNATE OPTIONS

- 27. Request alternative
- 28. Defer the item and request further information on the Shire of Ravensthorpe Public health Plan 2026.

STRATEGIC ALIGNMENT

29. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

VOTING REQUIREMENTS

30. Simple Majority

COUNCIL RESOLUTION

That Council,

- 1. Adopt the Shire of Ravensthorpe Public Health Plan 2026 – 2031.**

Moved: Cr Bill Auburn

Seconded: Cr Geoff Fyfe

Resolution # 56/26

Carried: 6 / 0

(In favour: Cr Gibson, Cr Sutherland, Cr Leighton, Cr Auburn, Cr Burton, Cr Fyfe)

12.2. CORPORATE SERVICES

Nil.

12.3. PROJECTS AND REGULATORY

Nil.

12.4. INFRASTRUCTURE SERVICES

Nil.

13. MATTERS BEHIND CLOSED DOORS

Nil.

14. MEETING CLOSURE

The Presiding Member declared the meeting closed at 2:39PM.

Attachment 12.1.2 – Public Health Plan



Shire Services and Facilities that Support Public Health and Wellbeing.

As part of pre-planning for our Local Public Health Plan, we are looking to list the services and facilities already provided and/or supported by the Shire.

Please tick the relevant types of facilities and activities and add the name and/or details were practical, please.

Types of Facilities and Activities	Yes	Needed	Provide Details were Relevant
Facilities			
Community Recreation Centre	Y		<p>(1) Ravensthorpe and Districts Entertainment Centre(RDEC) provides two indoor sports courts which can cater for basketball, netball, volleyball and badminton. Plus, it can be set up also for tennis and pickleball. These courts can also be used for non-sporting activities i.e. large gatherings of people. There are also two fitness/gym areas in the RDEC plus an upstairs dining/meeting area that has a kitchen. The RDEC also has some rooms that be used for offices and meeting rooms.</p> <p>The Shire also provides pavilions (which are not strictly recreation centres but community centres) through lease arrangements for the following communities:</p> <ul style="list-style-type: none"> (1) Hopetoun (2) Jerdacuttup (3) Munglinup
Parks and Playgrounds	Y		<p>Ravensthorpe:</p> <ul style="list-style-type: none"> (1) Jubilee Park (2) Rangeview Park (3) Tiger Land Playground (4) Old Train Station Park <p>Hopetoun:</p> <ul style="list-style-type: none"> (1) McCulloch Park (2) Maitland Street Park



			(3) Croydon Street Park (4) Grace Darling Park Munglinup: (1) Munglinup Park
Reticulated Sewerage & Treatment System	Y		
Community Health Centre	N		
Footpaths, Bike and Walking Trails.	Y		In the townships of Ravensthorpe, Hopetoun and Munglinup, there are footpaths that bikes can also use. There are walking trails within the Shire of Ravensthorpe – some managed and others not managed. Within the Fitzgerald National Park there are defined walking trails.
General Practice Clinic	Y		In both Ravensthorpe and Hopetoun
Nursing facility			The Ravensthorpe Health Service (Medical Centre) has two or more nurses on duty over 24 hours, seven days a week.
Sports Grounds			Ravensthorpe – a sports oval and hockey field Hopetoun – a sports oval and a cricket oval that also has an area used for a hockey field Munglinup – a sports oval
Club Rooms			The following facilities have club rooms with honour boards: <u>Ravensthorpe</u> (1) Ravensthorpe and Districts Entertainment Centre (2) Ravensthorpe Golf and Bowling Club (3) Ravensthorpe Handgun Club <u>Hopetoun</u> (1) Hopetoun Sports Ground Pavilion (2) Hopetoun Cricket Pavilion (3) Hopetoun Everett Country Golf Club Pavilion <u>Munglinup</u> (1) Munglinup Pavilion
Aged Care / Senior Support Facility			There is no specific aged care housing facility – most probably due to the cost



			of financially supporting such a facility for a provider .
Aged Housing	Y		Ravensthorpe – three units for independent living/low income persons Hopetoun – ten units for independent living/low income persons
Foot Paths	Y		(See above)
Parks and Gardens	Y		(See above)
Rubbish Tip	Y		Three - In Ravensthorpe, Hopetoun and Munglinup
Hospice facility			The Ravensthorpe Health Service (medical centre) has up to five rooms that can be used as a transitional facility.
Community Garden/s	N		Sometimes there is an individual that has mentioned having a community vegetable garden in Ravensthorpe but there has not been a group of persons who have come together to investigate both the community need and a feasibility of having such a community garden.
Others			
Coastal Reserves	Y		Culham Inlet Beach
			Five Mile Beach
			Hammersley Inlet Beach
			Hopetoun Foreshore
			Masons Bay
			Starvation Bay
			Twelve Mile Beach
			Two Mile Beach
			West Beach Foreshore
Services & Programs			
Events Coordination	Y		The Shire principally organises four major civic events: Australia Day, ANZAC Day, Remembrance Day, and a Seniors Christmas Lunch. A large number of different community groups organise events
Rangers Services	Y		The Shire usually has two rangers.
Environmental Health Services	Y		Contracted by Shire
Building Services	Y		Contracted by Shire
Planning Services	Y		Contracted by Shire
Community Services	Y		Shire has a staff member whose duties include community services
Doctors Services	Y		Two doctors connected with



			Livingstone Medical Services – service Ravensthorpe and Hopetoun
Health Services	Y		<p>Health services within the township of Ravensthorpe are centred around primary medical care, emergency, and community-based support.</p> <p>Key Medical & Health Facilities in Ravensthorpe</p> <p>Ravensthorpe Health Service / Hospital (Martin St): Provides 24/7 care (with two nurses on board at all times), plus use of telehealth for doctors, and also has a local visiting doctor when required, featuring 4 beds for, including support for community health needs. For further medical needs, patients are referred and/or transported to Albany, Esperance and Perth hospitals.</p> <p>Livingston Medical / Ravensthorpe Medical Centre (52/77 Martin St): Provides General Practice (GP) services in both Ravensthorpe and Hopetoun, including skin surgery, minor procedures, and emergency care. The practice includes Dr. Hareesh Menon and a female doctor and serves the local community with rural generalist support.</p> <p>Note: There is also another private doctor in Hopetoun who has his own practice.</p> <p>Ravensthorpe Pharmacy (80 Morgans St) and Hopetoun Pharmacy (Veal St) A local pharmacy providing pharmaceutical services to both towns.</p> <p>Child Health Nurse: Services are available for community health needs.</p> <p>Community Health Support & Wellness</p> <p>Staying in Place Program (Ravensthorpe Community Resource Centre): Partners with InCasa and Mable to support elderly residents, offering home maintenance, social support, and clinical care to assist them in staying in their homes.</p>



		<p>Gaia Tune (91 Morgans St): Offers holistic services, including sound baths and biofield tuning.</p> <p>Healthway Funded Initiatives: The Shire of Ravensthorpe has utilized Healthway funding in the past for local community health promotion and youth activities, such as the "Tracks" which was a program designed to encourage physical activity.</p> <p>Other Services</p> <p>Dentist: A dental service is listed as being at the same site as the hospital on Martin St, but is not currently operating. There is a visiting mobile dentist in a caravan that comes to Ravensthorpe township approximately every second month.</p>
Allied Health Services (Physio, Dietitian, OT, etc.)		See Above
Mental Health Services		See Above
Alcohol & Drug Support Services		See Above
Nursing Services		See Above
Child health support		See Above
Disability Support		There is the availability of NDIS providers for those persons who qualify. The Shire of Ravensthorpe has Disability Action Plan.
Dental health Services	Y	There is a private dental practitioner that
Healthy Active Aging	Y	With the Seniors in particular, there is the annual Seniors Games that senior citizens can participate in against other Shires. In Ravensthorpe there is a weekly tai chi group and in Hopetoun there is a week Stay on Your Feet group. There are groups that undertake yoga in the different townships.
Physical activity	Y	The Shire has a very active community. From youth to seniors with organised and unorganised physical activity choices.
Childcare Centres	Y	The Shire of Ravensthorpe previous managed two childcare centres. These



		childcare centres have been transitioned to a not-for-profit provider (REED – Regional Early Education and Development): REED Hopetoun and REED Ravensthorpe
Community Gardens	N	(see above)
Food Security	Y	Shire has contracted an EHO to assist with food security.
Health food choices	Y	There are three main shops presently to purchase food – Hopetoun IGA, Simons (Hopetoun) and Keen Mini Mart (Ravensthorpe). Food can also be brought at the two fuel stations in Ravensthorpe and one fuel station in Hopetoun plus cafes/restaurants/hotels in Hopetoun and Ravensthorpe. Access to healthy food choices in remote, regional areas also depends on the supply chain and transport opportunities.
Men's/Women's Health		Specialised medical and informational services for men's/women's health visit the Shire of Ravensthorpe at various times. If various health needs are not able to be sourced by members of the community within the Shire of Ravensthorpe, then community members need to go to larger urban centres.
Cultural Awareness		<p>Cultural awareness in the Shire of Ravensthorpe is centred on celebrating its unique natural environment, preserving local history, and fostering community connection through new, inclusive infrastructure. The Shire has recently and rapidly developed its cultural landscape, largely through the establishment of the Ravensthorpe Cultural Precinct (opened Sept 2023) and the adoption of the 2024-2029 Culture and Creative Industries Plan.</p> <p>Key aspects of cultural awareness and development in the region include:</p> <p>1. The Ravensthorpe Cultural Precinct & Interpretive Room</p>



			<ul style="list-style-type: none"> • Cultural Hub: The new precinct serves as a central hub, integrating Council offices with the Community Resource Centre, library, and a new interpretive room. • Interactive History: The interpretive room features interactive digital displays detailing regional themes including Farming, Mining, Wildflowers, the Biosphere, and Aboriginal Culture and Heritage. • Heritage Integration: The building design incorporates elements of the local history, including tables made from old Hopetoun jetty timber. <p>2. Aboriginal Culture and Recognition</p> <ul style="list-style-type: none"> • Traditional Owners: The area acknowledges the Noongar people of the Wagyl Kaip Southern Noongar region as Traditional Owners. • Mamang Maambakoort Marine Park: Information regarding the region recognizes the spiritual connection of the Noongar people, mentioning "ocean, our place of the whale and seal dreaming" and acknowledging that Elders' spirits remain. • Cocanarup Memorial: The community has recognized painful local history through the establishment of a memorial at Cocanarup for those lost in past conflicts. • Heritage Protection: Surveys for regional projects, such as the Kundip Haul Road, involve consultation with local Aboriginal stakeholders to protect heritage sites and manage cultural materials like
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			<p>ochre.</p> <p>3. Local Identity: Arts, Heritage, and Nature</p> <ul style="list-style-type: none"> • Wildflower Show: An annual event (around September) that is critical to the region's cultural identity, highlighting unique local flora. • Historical Documentation: The <u>Ravensthorpe Historical Society</u> is highly active, winning state awards for its work in preserving district history, including the <u>Dance Cottage Museum</u> and the Cattlin Creek Heritage Trail. • Culture and Creative Industries Plan 2024–2029: Endorsed in October 2024, this plan aims to strengthen the local creative ecosystem through community consultation and collaboration, <p>4. Inclusivity and Community Growth</p> <ul style="list-style-type: none"> • Accessible Design: The new cultural precinct includes <u>Moddex</u> disability handrails and designs that comply with DDA regulations to ensure spaces are welcoming for people of all abilities. • Social Connection: The Shire emphasizes creating spaces that encourage social engagement between residents and tourists. <p>5. Environmental Awareness</p> <ul style="list-style-type: none"> • Fitzgerald Biosphere: The region is known for its ecological richness, with high awareness of the Fitzgerald River National Park and the need for its conservation. • Sustainable Infrastructure: The <u>Ravensthorpe Cultural Precinct</u> is built using renewable Western Australian plantation-grown Yellow Stringy Bark, reflecting a commitment to
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			sustainability
Others:			
Swimming Pool	Y		There is a 25-metre outdoor swimming pool that is open in the warmer months from October to April.
War Memorials	Y		Two – In Hopetoun and Ravensthorpe
Cemetery	Y		Three – In Ravensthorpe, Hopetoun and Munglinup
Advocacy			
Climate Risk	Y		<p>The Shire of Ravensthorpe faces medium climate risk, with rising threats from bushfires, heatwaves, and flooding, alongside specific coastal erosion "hotspots" in Hopetoun. Climate change is expected to increase the frequency of extreme weather, prompting the council to develop a <u>Coastal Hazard Risk Management and Adaptation Plan (CHRMAP)</u>. Coastal assets in Hopetoun are at risk within 25 years.</p> <p>Key Climate Risks</p> <p>Coastal Erosion & Inundation: The Hopetoun coastline is considered an erosion hotspot, with public and private assets at risk over the next century.</p> <p>Bushfires: Significant parts of the Shire are highly prone to bushfires, influenced by vegetation, climate, and topography.</p> <p>Heatwaves & Drought: Projections indicate a trend of increasing temperatures, reducing rainfall, and higher evaporation rates, impacting water resources.</p> <p>Flooding: Potential for flash flooding from extreme rainfall events, especially in areas with hardened surfaces.</p> <p>Management and Adaptation</p> <p><u>CHRMAP:</u> The Shire is actively developing a plan to manage coastal hazards, including considering options like 'avoid', 'managed retreat', or 'accommodate'.</p>



		<p>Bushfire Mitigation: The council conducts <u>planned burning and bushfire mitigation treatments</u> to reduce risk.</p> <p>Planning Policies: Local strategies incorporate <u>State Planning Policy 3.7</u> to manage development in high-risk areas. The overall risk score is rated medium, requiring consistent monitoring and community preparedness for climate changes.</p>
Volunteering	Y	<p>Volunteering in the Shire of Ravensthorpe offers diverse opportunities, including emergency services (fire, marine rescue), community care, environmental projects and sporting groups. Key opportunities exist with Hopetoun Volunteer Fire & Emergency Services, Ravensthorpe SES, St John Ambulance, local playgroups, sports groups and as a camp host. The Shire supports volunteers through an annual recognition event during the Australia Day Celebrations event.</p> <p>Key Volunteering Opportunities:</p> <p>Emergency Services: Hopetoun Volunteer Fire & Emergency Services (Firefighters, Secretary, Treasurer) and Hopetoun Volunteer Marine Rescue Group. Ravensthorpe SES</p> <p>Children & Education: Local playgroups (Mungy Munchkins (Munglinup), Hopetoun and Ravensthorpe).</p> <p>Environment: Recording local birdlife with Birdata.</p> <p>Tourism/Support: Volunteer Camp Hosts for local campgrounds.</p> <p>Community Groups: Various arts, culture, and sporting groups are listed on the Shire of Ravensthorpe website's Community Groups page, with information distributed by the Ravensthorpe and Hopetoun CRCs and in the fortnightly Community Spirit newsletter.</p>



		<p>Event Training: Free webinars are offered periodically via the Shire of Ravensthorpe to support volunteers. Community members, community organisations and the Shire of Ravensthorpe value volunteering for building community connection and resilience. [</p>
<p>Social Interaction</p>	<p>Y</p>	<p>The Shire of Ravensthorpe fosters social interaction through supporting a variety of community groups, clubs, and facilities designed to bring residents together, particularly centred around the recently (2023) opened Cultural Precinct.</p> <p>Key Community Hubs & Venues Ravensthorpe Cultural Precinct (Opened Sept 2023): This facility serves as a central hub, housing the Shire offices, library, community resource centre, training rooms, and a crèche. It features a warm, biophilic design intended to foster social interaction, including a new interpretive room with interactive digital displays.</p> <p>Hopetoun Community Centre: Features a visitor information hub with an interactive touchscreen, as well as a library and community resource centre.</p> <p>Community Resource Centres (CRCs): Both Ravensthorpe and Hopetoun CRCs act as hubs for training, internet access, and social connection. Both CRCs also have libraries – supported by the Shire with funding of approx. \$62,000 provided to each CRC.</p> <p>Groups and Active Social Scenes The Shire supports various groups for different interests</p> <p>Children and Families: The <u>Ravensthorpe Playgroup</u> runs on Friday mornings during the school term.</p> <p>Youth Services: Options include the Ravensthorpe Blue Light Disco, games rooms, and a local swimming pool.</p> <p>Community Groups: Including</p>



		<p>connections stated in fortnightly <u>Community Spirit Newspaper</u>, and on the Shire of Ravensthorpe website, there are a good variety of community groups available.</p> <p>Arts and Culture: The annual Ravensthorpe Wildflower Show draws crowds in the spring.</p> <p>Upcoming Events & Opportunities</p> <p><u>AI Webinar for Local Clubs:</u> A free webinar for local sports clubs and community groups on AI usage, scheduled for May 18, 2026, hosted via Facebook.</p> <p><u>Community Engagement:</u> The Shire is committed to fostering a vibrant and connected community through regular consultation and community events. [1, 2, 3]</p> <p>For a full list of local groups, you can visit the <u>Shire of Ravensthorpe community groups page</u>. [1]</p>
Aboriginal health and wellbeing	Y	<p>The Shire of Ravensthorpe is located on the traditional land of the Wudjari people, who are part of the broader Noongar nation in the South West of Western Australia. The area is known as Nicha Boodja (our land), which includes the ocean and is considered "the place of the whale and seal dreaming".</p> <p>Aboriginal Cultural Context in Ravensthorpe:</p> <p>Cultural Connection: The Wudjari people have a long-standing connection to this land, with coastal areas being particularly significant for ceremonial and fishing activities.</p> <p>Wagyl Kaip Claim: The area falls under the Wagyl Kaip Southern Noongar Native Title claim, which represents the interests of families in the southern part of the South West.</p> <p>Cultural Significance of Landscape: The area from the Fitzgerald River to the Ravensthorpe Range is a key</p>



		<p>cultural and ecological landscape. The spirits of ancestors are seen as still present in the region.</p> <p>Historical Impact: Historical records show significant disruption to the traditional Noongar way of life starting in the late 1800s due to the expansion of pastoralism and associated impacts on the local population.</p> <p>Kukenarup Memorial: A significant site for reconciliation is the Kukenarup Memorial, which acknowledges a massacre that occurred in the early 1880s. It is a place for reflection and understanding the area's complex history.</p> <p>Present-Day Demographics: According to the 2021 Census, Aboriginal and Torres Strait Islander people make up 4.2% of the Shire of Ravensthorpe population.</p> <p>Cultural Significance and Recognition:</p> <p>Marine Protection: The Mamang Maambakoort (Marine Park) recognizes the area's importance to the Noongar people, with coastal locations used for singing to the sea and gathering seafood.</p> <p>Traditional Custodians: The Shire of Ravensthorpe and Tourism Western Australia acknowledge the Wudjari people as the Traditional Custodians of the region, paying respect to Elders past, present, and emerging.</p> <p>Place Naming: The name "Ravensthorpe" is a colonial name, but the area's cultural value is increasingly represented through the restoration of knowledge regarding original Wudjari place names and sites. The culture of the Wudjari people is a key part of the region's heritage, with a strong focus on connecting with country through the protection of cultural sites and the recognition of traditional knowledge.</p>
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<p>Intergenerational equity</p>	<p>Y</p>	<p>Intergenerational equity in the Shire of Ravensthorpe refers to the principle of managing environmental resources, financial planning, and community development to ensure that the needs of future generations are not compromised by the actions of the current generation. This concept is integrated into the Shire's planning framework, which aligns long-term financial sustainability and environmental management with community aspirations.</p> <p>Key aspects of intergenerational equity in the Shire of Ravensthorpe include:</p> <p>Environmental Protection and Rehabilitation: EPA reports for the Ravensthorpe Gold Project specifically highlight the need to manage biodiversity, flora, vegetation, and terrestrial fauna, ensuring these resources are maintained for the future. This includes rehabilitation of disturbed land to prevent leaving environmental liabilities for future generations.</p> <p>Asset Management and Financial Planning: The Shire's [Integrated Planning Framework] ensures that long-term, 10-year plans (like the [Strategic Community Plan]) are supported by Asset Management Plans that factor in the cost of replacing infrastructure, reducing the financial burden on future residents.</p> <p>Sustainable Growth: The approach to development, particularly in tourism and mining, is designed to be measured and sustainable to avoid overexploitation of resources.</p> <p>Community Services: Besides the Shire of Ravensthorpe, a number of organisations including the Ravensthorpe CRC and Hopetoun CRC as well as community groups including the Hopetoun Progress Association, the Munglinup Community Group, the Jerdacuttup Community Association,</p>
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		<p>the North Ravensthorpe Community Association all focus on building community resilience and nurturing skills for the future, fostering a high quality of life for all current and future members</p> <p>In essence, it involves balancing the current need for economic development, such as mining and tourism, with the long-term stewardship of the land and financial stability of the Shire.</p>
<p>Cultural diversity</p>		<p>Cultural diversity within the Shire of Ravensthorpe is characterized by a blend of long-term agricultural settlers, a transient mining workforce, a growing population of retirees in coastal areas, and a foundational Aboriginal heritage. The community is working to enhance its cultural life through the 2024-2029 Cultural and Creative Industries Plan.</p> <p>Demographic and Cultural Highlights</p> <p>Aboriginal Heritage: The region is traditionally owned by the Wudjari people of the Noongar nation. Aboriginal and Torres Strait Islander residents make up approximately 4.2% of the population.</p> <p>Cultural Backgrounds: According to earlier data, about 70.9% of the population was born in Australia, with a notable portion of residents born in English-speaking countries like England, New Zealand, and South Africa.</p> <p>Age Diversity: The Shire has a median age of 42, reflecting a mix of established families in farming, workers in mining, and a higher-than-average proportion of seniors, particularly in Hopetoun.</p> <p>Community Life: Residents maintain a diverse mix of cultural, social, and creative activities, ranging from mining industry partnerships to annual community arts and wildflowers events.</p> <p>Cultural Infrastructure and Initiatives</p> <p>Ravensthorpe Cultural Precinct: Opened</p>



		<p>in September 2023, this facility serves as a central hub for community gathering, featuring a library, community resource centre, and the Shire of Ravensthorpe Administration Centre.</p> <p>Cultural & Creative Industries Plan: The Shire has endorsed a plan to foster its creative ecosystem and align its cultural traditions, stories, and behaviours.</p> <p>Ravensthorpe Wildflower Show: This annual event is a major cultural event highlighting local botanical diversity.</p> <p>Arts Support: The Windspray Art Inc. facilitates arts engagement and workshops in the community.</p> <p>Employment and Community Structure</p> <p>Industries: The economy is diverse, spanning agriculture (grain, sheep, cattle) and mining (gold, nickel, graphite, lithium).</p> <p>Key Centers: The Shire connects the town of Ravensthorpe with the coastal town of Hopetoun and rural settlements of Fitzgerald, Jerdacuttup, and Munglinup.</p> <p>Community Engagement: The Shire heavily involves community groups in planning, focusing on improving social connection and inclusivity for its diverse population.</p> <p>Ravensthorpe Cultural Precinct. The Shire of Ravensthorpe has built a cultural precinct building which houses the Shire’s administration centre and the Ravensthorpe CRC.</p> <p>Workforce and Diversity Plan - Shire of Ravensthorpe</p> <p>Significant improvements in the Shire's health and safety system were introduced in 2018/19.</p>
Other:		



Collaborations		
WA Country Health Services (WACHS)		WACHS has a medical centre in the township of Ravensthorpe: the Ravensthorpe Health Service.
Child and Adolescent Services (CAHS)		<p>Child and Adolescent Health Services (CAHS) in Ravensthorpe are primarily accessed through remote, community-based services and telehealth, as specialized clinics are largely Perth-based. For mental health crises, the CAMHS Crisis Connect service is available 24/7 at 1800 048 636, while community child health nurses are accessed via 1300 749 869.</p> <p>Key Services & Access:</p> <p>Mental Health (CAMHS): For children under 18 experiencing serious mental health issues, the CAHS Crisis Connect provides 24/7 telehealth assessment, advice, and support.</p> <p>Child Health Services: Services include community health checks and development assessments, often supported through local child health nurses or regional partners, rather than a dedicated CAHS office in Ravensthorpe.</p> <p>Emergency Support: In an emergency, call 000 or visit the nearest local hospital emergency department.</p> <p>Telehealth/Online: Remote support is available via phone and video for mental health.</p> <p>Referrals for specialized care are often made via GPs, school psychologists, or community nurses.</p>
Further re Child Allied Health		<p>Posted on the internet below by a parent/guardian about 5 years ago:</p> <p>The Ravensthorpe region has been changed 3 times in the last 18 months from Esperance to Katanning and now to Albany. After having an amazing experience with the staff out of Katanning where my child finally clicked with a brilliant group of health</p>



		<p>professionals, we are yet again having our region changed around on us.</p> <p>I feel helpless that, in my opinion, our little child and others in town, are going to fall through the gaps. Not through lack of service but because I feel, there's not enough consistency for our kids or our children dividers. I also have not heard from the Albany providers yet at all.</p> <p>Response below from the Katanning Allied Health – about 5 years ago</p> <p>Thank you for taking the time to send us your thoughts and feelings about the health services for your child. We are very glad to hear about the positive experiences you had with staff based in Katanning. We do acknowledge that having 3 changes in service providers in a short time-frame is not ideal and we are working hard to ensure that this change causes the least amount of disruption to services as possible.</p> <p>In this regard, the Katanning allied health staff have prepared written handovers for each client and have either had a meeting, or have a meeting planned in the next week, with Albany staff to provide verbal handover as well. Once handover is complete Albany staff will be making contact.</p> <p>If you have any questions or concerns prior to being contacted by Albany staff please do not hesitate to contact me, Dewani Dean, Manager Primary Health Albany, on 9892 8200.</p> <p>Yours sincerely</p> <p>Dewani Dean</p>
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		<p>Manager Primary Health Albany</p> <p>WA Country Health Service Great Southern</p>
Injury Matters	Y	See Above
HealthWay		See Above – The Shire of Ravensthorpe is not presently involved with Healthway but there could be a community group that is involved with this organisation.
Other:		
Allied Health Alliance	Y	<p>The Shire of Ravensthorpe is involved with some other regional Shires in a Health Alliance to provide a forum and a structure for member councils to unite and collaborate for the benefit of the broader Region.</p> <p>By presenting a united, strategic and long-term regional perspective, these LGAs are seeking to deliver better regional health initiatives regarding funding, policy, sustainability and collaborative outcomes.</p> <p>The Shire of Ravensthorpe presently contributes approx. \$300,000 plus annually for the provision of private health professionals to service the Shire – Livingston Medical services.</p>
From the WA website for the Dept of Health		<p>Partnership opportunities for local government</p> <p>The <i>Public Health Act 2016</i> states that the State Public Health Plan must describe how the Chief Health Officer proposes to work with local governments and other bodies undertaking public health initiatives, projects and programmes to achieve the objectives and policy priorities for:</p> <ol style="list-style-type: none"> 1. the promotion, improvement, and protection of public health in the State; and



			<p>2. the development and delivery of public health services in the State</p> <p>We all have a role to play in protecting and promoting health and wellbeing in our communities. Collaboration between Australian, state, and local governments is essential, along with the contributions of non-government organisations, research institutes and universities, businesses, community groups and individuals. Realising our vision for a healthier WA relies on collective efforts to enhance the built, natural, social, and economic environments that foster and safeguard health and wellbeing.</p>



Community Wellbeing and Resilience.

Q1: *How would you rate our community's overall spirit and resilience?*

(For example, how well people support one another, respond to challenges, and work together during difficult times.)

- 1 – Very Poor (Little sense of connection or ability to respond to challenges)
- 2 – Poor
- 3 – Fair
- 4 – Good
- 5 – Excellent (Strong sense of unity, mutual support, and ability to adapt to challenges)

Q2: In your view, what contributes most to our community's spirit and resilience?

(Please tick all that apply.)

- Local leadership (elected members, community leaders)
- Volunteer groups and community organisations
- Community events and activities
- Local services and facilities
- Communication and information sharing
- Neighbour support and informal networks
- Emergency response and recovery efforts
- Local businesses and economic activity
- Sporting, cultural or recreational groups
- Other (please specify): _____

Additional Comments:

The Shire of Ravensthorpe community members have a very strong sense of community and are noted has been very proactive contributors to the building of a resilient community that has encountered and weathered the challenges of being a regional and remote based community that continues to overcome social, health, economic and climatic trials.

**ATTACHMENT 7.3 – SPECIAL COUNCIL MEETING
MINUTES 25 NOVEMBER 2026**



Unconfirmed Minutes

Special Council Meeting

Wednesday, 26 November 2025

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NOTICE OF MEETING

Notice is hereby given that the

Shire of Ravensthorpe
Special Meeting of Council

will be held on
Wednesday, 26 November 2025
commencing at 5.00pm

Hopetoun Community Centre
Hopetoun

Matthew Bird
Chief Executive Officer

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Ravensthorpe in respect of the application.

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7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Nil.

8. ANNOUNCEMENTS / REPORTS BY ELECTED MEMBERS

Nil.

9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

11. MATTERS ARISING FROM COMMITTEES OF COUNCIL

Nil.

12.3 PROJECT AND REGULATORY SERVICES

12.3.1 BUILDING ENVELOPE VARIATION TO SUPPORT DEVELOPMENT APPLICATION FOR OUTBUILDING (SHED) – LOT 27 (15) WHALE BAY DRIVE, HOPETOUN

File Reference:	P25-38
Location:	LOT 27 (15) Whale Bay Drive, Hopetoun
Applicant:	R and T Miloseski
Author:	Planning Officer
Authorising Officer	Chief Executive Officer
Date:	29 October 2025
Disclosure of Interest:	Cr Robert Miloseski
Attachments: 12.3.1	Plans of Proposal
Previous Reference:	N/A

Cr Miloseski left the meeting at 5.03pm due to declared disclosure of interest.

PURPOSE

For Council to consider a variation to a Building Envelope to support Development Application P25-38 for an Outbuilding (Shed) at Lot 27 (15) Whale Bay Drive, Hopetoun, which is located within the Whale Bay Rural Residential development.

BACKGROUND

The Shire of Ravensthorpe received Development Application P25-38 for an Outbuilding (Shed) at Lot 27(15) Whale Bay Drive, Hopetoun on 15 October 2025.

Due to the proposed outbuilding being located outside the current identified building envelope for the property, the applicant seeks approval to vary the building envelope to accommodate the outbuilding.

The proposed outbuilding is compliant with the criteria and requirements of the Local Planning Scheme and Local Planning Policies and associated legislation.

As per the relevant Local Planning Scheme provisions at the time the land was rezoned from Rural to Rural Conservation- now referred to as Rural Residential under Local Planning Scheme No.6 (LPS6), prescribed Building Envelopes were identified. The Local Planning Scheme also made allowance for a Building Envelope to be varied by the local government, if the proposed Building Envelope location is not detrimental to the landscape or the environment.

COMMENT

Lot 27 (15) Whale Bay Drive, Hopetoun is zoned Rural Residential with a lot size of 2 hectares. The property has been developed with a single house and associated infrastructure.

The proposal, through the siting of the outbuilding calls for variation to the current Building Envelope.

As part of the development of the existing single house, the Building Envelope initially prescribed was varied. An additional variation to the current Building Envelope is sought.

The LPS6 setback requirements for Rural Residential development, where a Building Envelope is not identified in LPS 6 require the following:

- Front setback 20m.

- Side and Rear setback 10m.

The original Building Envelope has been modified and there are no specific Scheme Provisions for the Whale Bay Rural Residential Development under LPS6. This variation is being assessed under the current setback requirements for Rural Residential Development.

As per the site plan (refer attachment 12.3.1), the varied Building Envelope seeks a front setback of 50.8m, a 10m side setback to the north, approximately 45m side boundary setback from the south and 90m setback from the rear boundary.

Within the building envelope, the outbuilding will be 52m from the front property boundary and 10m from the northern side boundary.

The outbuilding will be 9m x 9m, with a wall height of 3m and a ridge height of 3.793m. It will be steel construction with the colour matching the existing residence (i.e., "Monument Grey"). As per Local Planning Policy 3 Outbuildings (LPP3), an Outbuilding on Rural Residential Zoned land with a land area greater than 2ha is permitted with a wall height of up to 4.5m, ridge height 6m and maximum floor area of 250m². The setback requirements are as per the LPS 6. This proposal complies with LPS 6 and LPP 3, and a variation to LPP3 is not sought for approval of the outbuilding.

The Building Envelope variation and subsequent outbuilding location is setback 52.3m from the front boundary and a minimum of 10m from the side boundary to the north. It is the opinion of the Planning Officer, the proposed building envelope will not have a detrimental impact on the existing remnant vegetation, which was significantly impacted by a recent bushfire. The siting of the outbuilding 52.3m from the front property boundary and 10m from the side boundary will not impact on visual amenity in the locality.

In summary, the proposal seeks the following:

- Council's support for a minor variation to the Building Envelope, which is in accordance with the setback provisions of LPS 6.
- Approval for the outbuilding within the identified Building Envelope.

It is the position of Planning Officer; the Building Envelope variation and outbuilding should be approved subject to conditions.

CONSULTATION

Adjoining owner comment has not been sought, as the proposed variation to the Building Envelope reflects the setback provisions of LPS 6 and no concession to LPS6 and LPP3 are sought for the approval of the outbuilding.

STATUTORY ENVIRONMENT

Local Planning Scheme No. 6

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any planning decision.

It should also be noted that pursuant to Section 211(1) of the Planning and Development Act 2005, a person aggrieved by the failure of a local government to enforce or implement effectively the observance of a local planning scheme may make representation to the Minister. If the Minister considers it appropriate to do so, representation may be referred to the State Administrative Tribunal for its report and recommendation. Following subsequent actions and

recommendation by the SAT the Minister may order the local government to do all things considered necessary for enforcing the observance of the Scheme or any provisions of the Scheme.

POLICY IMPLICATIONS

Local Planning Policy No.3 - Outbuildings

FINANCIAL IMPLICATIONS

Application fees totalling \$147.00 were received as part of this application.

RISK MANAGEMENT

The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational	Rare	Insignificant	Very Low	Use of Outbuilding to be for domestic purposes only.
Environmental	Rare	Insignificant	Very Low	Consistency with decision making.

ALTERNATE OPTIONS

Council does not approve the variation.

STRATEGIC ALIGNMENT

This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020 - 2030. Specifically, with respect to the Corporate Business Plan- Outcome 3: Built Environment, the proposal meets this as the development will be of high quality and contribute positively to the appearance of the town.

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town
3.3	The towns of the Shire have attractive streetscapes in keeping with local character
3.4	It is easy and safe to move around and in and out of the district

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION

Moved by Cr Auburn and seconded by Cr Leighton

Resolution #117/25

That Council APPROVE Development Application P25-38 for a Variation to a Building Envelope and Outbuilding (Shed) at Lot 27 (15) Whale Bay Drive, Hopetoun subject to the following conditions:

- 1. Development shall be carried out in full and fully implemented within the identified Building Envelope in accordance with the approved plans and details submitted with the planning application.**

2. **During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).**
3. **The approved outbuilding(s) shall be used for purposes incidental and ancillary to the enjoyment of the dwelling on the land only, and shall not be used for human habitation, commercial or industrial uses without the express written permission of the Shire of Ravensthorpe.**
4. **All stormwater and drainage run off from all roofed and impervious areas is to be retained on-site to the satisfaction of the Shire of Ravensthorpe.**
5. **The provision of all services, including augmentation of existing services, necessary as a consequence of any proposed development shall be at the cost of the developer and at no cost to the Shire of Ravensthorpe.**
6. **The development hereby approved must not create community safety concerns, or otherwise adversely affect the amenity of the subject locality by reason of (or the appearance or emission of) smoke, fumes, noise, vibration, odour, vapour, dust, waste water, waste products or other pollutants.**
7. **The works involved in the implementation of the development must not cause sand drift and/or dust nuisance. In the event that the Shire of Ravensthorpe is aware of, or is made aware of, the existence of a dust problem, measures such as installation of sprinklers, use of water tanks, mulching, or other land management systems as appropriate may be required to be installed or implemented to prevent or control dust nuisance, and such measures shall be installed or implemented within the time and manner directed by the Shire of Ravensthorpe.**
8. **The proposed operations, during and after construction, are required to comply with the *Environmental Protection (Noise) Regulations 1997*.**

And the following advice notes:

1. **THIS IS NOT A BUILDING PERMIT. An application for a building permit is required to be submitted and approved by the Shire of Ravensthorpe prior to any works commencing on-site.**
2. **The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.**
3. **It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.**
4. **It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Ravensthorpe will take no responsibility for incorrectly located buildings.**
5. **The Shire of Ravensthorpe strongly recommends that the vehicle parking, manoeuvring and circulation areas be suitably constructed, sealed (asphalt, concrete**

or brick pavers), drained and thereafter maintained to facilitate access to the property and Outbuilding (Shed).

- 6. The Department of Water and Environment Regulation has prepared dust control guidelines for development sites, which outline the procedures for the preparation of dust management plans. Further information on the guidelines can be obtained from the Department of Water and Environment and Regulation's website www.dwer.wa.gov.au under air quality publications.**

Carried 5/0

(Cr Miloseski was not in the chambers to vote)

Cr Miloseski returned to the meeting at 5.05pm

13. MATTERS BEHIND CLOSED DOORS

13.1 CEO RECRUITMENT Confidential Report and Attachments

COUNCIL DECISION

Moved by Cr Auburn and seconded by Cr Sutherland
That Council move behind closed doors to consider Item 13.1

Resolution # 118/25

Carried 6/0

COUNCIL DECISION

Moved by Cr Leighton and seconded by Cr Miloseski
That Council suspend standing orders to discuss the matter.

Resolution # 119/25

Carried 6/0

Discussion amongst Councillors was undertaken.

COUNCIL DECISION

Moved by Cr Miloseski and seconded by Cr Mudie
That Council reinstate standing orders.

Resolution # 120/25

Carried 6/0

COUNCIL DECISION

Moved by Cr Auburn and seconded by Cr Miloseski
That Council APPROVE the Officer recommendation as detailed in Confidential Report 13.1 as presented.

Resolution # 121/25

Carried 6/0

COUNCIL DECISION

Moved by Cr Mudie and seconded by Cr Auburn
That Council return from behind closed doors.

Resolution # 122/25

Carried 6/0

14. MEETING CLOSURE

The Presiding Member declared the meeting closed at 5.18pm.

**ATTACHMENT 12.1.1 – ITEMS FROM SHIRE OF
RAVENSTHORPE BUSHFIRE ADVISORY
COMMITTEE MEETING 11TH MARCH 2026**



Shire of Ravensthorpe
Bushfire Advisory Committee
Terms of Reference

Shire of Ravensthorpe

Bush Fire Advisory Committee

Terms of reference

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Shire of Ravensthorpe

Bush Fire Advisory Committee

Terms of reference

1. Purpose

The Bush Fire Advisory Committee (BFAC) is a formal committee of council of the Shire of Ravensthorpe under Policy LO2 Shire of Ravensthorpe Bush Fire Advisory Committee. It provides direction and leadership on the functional responsibilities detailed in section 3 "Responsibilities".

2. Scope and Limitations

This BFAC comprises all gazetted Fire Control Officers, as nominated annually by the BFAC, and key non-voting stakeholders. The BFAC makes recommendations to Council in order to promote and encourage volunteerism and to make the Shire of Ravensthorpe a safe community by managing fire risk. The BFAC has no delegated authority.

The main functions of the BFAC are to:

- ▶ Continue to review current fire-fighting practices to improve operational effectiveness.
- ▶ Ensure that all fire-fighting appliances are in a state of operational readiness.
- ▶ Improve communication and co-ordination in fire-fighting activities.
- ▶ Promote fire safety to the community through public education and involvement.
- ▶ Continue to review and upgrade plans and other key documents.
- ▶ Continue to improve the command and control of incidents.
- ▶ Continue to support and encourage volunteer participation.
- ▶ Continue to work in partnership with other organisations.
- ▶ Support and promote the safety and health of volunteers.
- ▶ Develop and implement training structures, systems and procedures in conjunction with DFES to support the community.
- ▶ Provide support and guidance to Bush Fire Brigades in the Shire of Ravensthorpe.
- ▶ Formulate recommendations to the Ordinary Council Meeting.

3. Responsibilities

The following is a list of functions assigned to the BFAC:

- ▶ Hold an Annual General Meeting in March of each year (but may be varied due to seasonal conditions). The BFAC must hold a minimum of two (2) ordinary meetings being held in March and September, but may meet as often as the Chair or Council decide.
- ▶ Hold elections for nomination to Council of a Chief Bush Fire Control Officer (CBFCO). On accepting the position, an incumbent CBFCO must only hold the position for a maximum of 3 years, within a 12 year period. Voting will still occur annually and other nominations can be put forward. Where this occurs the election process will recommence. Please refer to the CBFCO 'Responsibilities of the CBFCO Position' at Schedule 1.

Shire of Ravensthorpe

Bush Fire Advisory Committee

Terms of reference

- ▶ Hold elections for nomination to Council for Deputy Chief Bush Fire Control Officer/s (DBFCO), annually. If there is more than one DCBFCO, seniority is to be given to one DCBFCO for the purpose of gazetting per the *Bush Fires Act 1954*.
- ▶ Hold elections for the nomination to Council of a Fire Weather Officer and a Deputy Fire Weather Officer, annually.
- ▶ Hold elections for the nomination to Council of Fire Control Officers, annually. There will be a maximum of four (4) Fire Control Officers in any one Bush Fire Brigade.
- ▶ Hold elections for nomination to Council of Fire Control Officers (Permits Only, annually). There will be a maximum of 5 'permit only' Fire Control Officers.
- ▶ Determine the seniority of other Fire Control Officers appointed by the Committee, annually.
- ▶ Hold elections for the nomination to Council of the BFAC Operational Working Group (OWG). This group will consist of the CBFCO, DCBFCO and up to four (4) Senior Fire Control Officers. The Shire Community Emergency Services Manager, nominated Shire Representative, and Bush Fire Risk Mitigation Coordinator will be non-voting members of the OWG.
- ▶ Review Workplace health and safety items, including recommended amendments to the Shire of Ravensthorpe Bushfire Operating Procedures (Volunteer Bush Fire Brigades)

4. Membership

The BFAC will consist of the following

Voting Members

- ▶ Chief Bush Fire Control Officer
- ▶ Deputy Chief Bush Fire Control Officer/s
- ▶ Fire Control Officers
- ▶ Five (5) Fire Control Officers (Permits only). 2 x FCOs, 1 x Shire Ranger, 1 x Shire airport staff, 1 x Shire nominated representative.

Non-voting Members

- ▶ Community Emergency Services Manager
- ▶ Council Representative and BFAC Chair
- ▶ Shire Executive Representative
- ▶ Department of Fire and Emergency Services (DFES) District Manager – invited member
- ▶ Department of Biodiversity, Conservation and Attractions (DBCA) Fire Coordinator – invited member
- ▶ Any invited person or other agency

5. Quorum

Per Council Policy LO2, the quorum for the BFAC is seven.

Shire of Ravensthorpe

Bush Fire Advisory Committee

Terms of reference

6. Frequency

The Annual General Meeting is to be held in March of each year (but may be varied due to seasonal conditions). The BFAC must hold a minimum of two (2) ordinary meetings to be held in March and September, but may meet as often as the Chair or Council decide.

7. Agenda distribution

The agenda shall be distributed three full days prior to the meeting.

8. Recording of meetings

Minutes will be taken as follows:

1. Recorded by Shire secretarial staff, with unconfirmed minutes to be distributed to the BFAC group for review within 10 working days of the meeting.
2. The BFAC will provide a written report of the meeting and committee recommendations to the Ordinary Council Meeting for Council's consideration.

9. Conflict of Interest

Committee members must declare their interest, whether Material or Personal, and vacate the committee room when debate or discussions are held.

Shire of Ravensthorpe

Bush Fire Advisory Committee

Terms of reference

SCHEDULE 1

RESPONSIBILITIES OF CHIEF BUSH FIRE CONTROL OFFICER POSITION

Objectives

- The Chief Bushfire Control Officer (CBFCO) works with the Shire of Ravensthorpe to provide general oversight to the operations of the Shire's Volunteer Bushfire Brigades.
- The CBFCO is a key leadership role, with the responsibility to support, enable and empower Brigade Captains and brigade members to provide a high standard of service to the community whilst ensuring the safety of all members.

Responsibilities

The role of the Chief Bush Fire Control Officer is that of a leader, decision maker, planner and manager of the Bush Fire Brigades in the Shire and not as a 'hands on' fire fighter. The CBFCO is to ensure that the Brigades are functioning to a standard commensurate to the risks within the Shire and is to ensure that the following tasks are achieved;

- During bushfire incidents, manage the fire resources of the Shire and Brigades and when necessary act as the Incident Controller in accordance with Legislation and the State Hazard Plan – Fire.
- Promote the AIMS Incident Management system to all FCO's, Brigades and volunteer fire fighters within the Shire and ensure an Incident Controller is appointed for all Incidents.
- Ensure all brigades complete any required incident attendance forms and all forms are put through the Shire CESM for logging with DFES.
- Work with the Shire CESM to ensure Brigade volunteers are trained to a standard commensurate to the risk and with the equipment within the brigade and Shire area.
- In conjunction with the Shire CESM, develop and promote the use of Standard Operating Procedures and Guidelines, minimum training standards, identify hazards and assess risk to prevent injury to volunteers and implement the principals of OHS for volunteers to develop a safe working environment for fire fighters.
- Establish and maintain effective communication and liaison and facilitate prompt response to fire incidents with the Shire, FCO's, Brigades, DFES, DBCA, emergency services, and statutory authorities.
- Liaise with the Shire of Ravensthorpe, DFES and other organisations concerning fire prevention / suppression matters and directions to be issued by the Shire of Ravensthorpe to bush fire control officers (including those who issue permits to burn) and bush fire brigades. Subject to any directions by the Shire of Ravensthorpe, the CBFCO has responsibility for the general co- ordination of normal brigade activities carried out by members of bush fire brigades.
- Liaise with the Shire CESM and Shire Emergency Services representative on all matters relevant to risk assessment and associated issues within the Shire.
- Provide representation on the Bush Fire Advisory Committee (BFAC), the Regional Operations Advisory Committee (ROAC), South East Fire Working Group (SEFWG), and the Local Emergency Management Committee (LEMC)
- Determine when Harvest and Vehicle Movement Bans should be implemented in conjunction with other officers and the Shire of Ravensthorpe CESM.
- Ensure consultation and operational/seasonal debriefs occur and that the information from this consultation is appropriately circulated.
- Ensure each brigade calls an AGM in February or March of each year, with an ordinary meeting and/or refresher training held in August/September.
- Maintain a personal log book to include a record of events and decisions during an incident as per DFES SAP 3.1.K and the WAFES manual.

Payment of Honoraria

The CBFCO will be paid a per annum honoraria up to a value of 50% of Councillors sitting fees plus a \$2000 annual vehicle allowance.



**Shire of Ravensthorpe
Bush Fire Advisory Committee**

Minutes

**For the meeting held Wednesday 11th March 2026 at
6.00pm**

at the Ravensthorpe Council Chambers

SHIRE OF RAVENSTHORPE
BUSHFIRE ADVISORY COMMITTEE (BFAC) ORDINARY MEETING
VENUE: Ravensthorpe Council Chambers

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.

2. Attendance:

Cr Rachel Gibson – Shire President
Paul Anderson – Acting/Chief Executive Officer, A/CEO)
Barry Allison, Community Emergency Services Manager, (CESM)
Malcom Grant – Chief Bushfire Control Officer, (CBFCO)
Rod Daw, Technical Advisor Bushfires and Prescribed burning,
Gavin Gibson – Deputy Chief Bushfire Control Officer, (DCBFCO)
Rian Duncan – Deputy Chief Bushfire Control Officer, (DCBFCO)
Reece Laycock – Deputy Chief Bushfire Control Officer, (DCBFCO)
Luke Webster – Fire Control Officer, (FCO)
Gary Webster – Fire Control Officer, (FCO)
Andy Daw – Fire Control Officer, (FCO)
Devon Burton – Fire Control Officer, (FCO)
Courtney Foulds – Fire Control Officer, (FCO)
Richard Norrish – Fire Control Officer, (FCO)
Brody Wickstein – Fire Control Officer, (FCO)
Sam Fetherstonhaugh – Fire Control Officer, (FCO)
Andrew Chambers – Fire Control Officer, (FCO)
Kye Chambers – Fire Control Officer, (FCO)
Peter Kuiper– Fire Control Officer, (FCO)
Brett Kershaw– Fire Control Officer, (FCO)
Dan Sanderson – Association of Volunteer Bushfire Brigades (AVBFB)
Simon Hawes – Department of Biodiversity and Conservation and Attractions (DBCA)
(Via Teams)

3. APOLOGIES

Stephen Petersen
Ben O’Sullivan
Matt Bell
Paul Bell
Barn Featherstonhaugh
Keiran Barrett

CONFIRMATION OF MINUTES OF PREVIOUS MEETING (attached at Appendix A)

OFFICER & COMMITTEE DECISION

The minutes of the Bushfire Advisory Committee Ordinary Meeting held on Tuesday, 9th September 2025 to be confirmed as a true and correct record of proceedings.

Moved: Ryan Duncan

Seconded: Andrew Chambers

Carried

Dan Sanderson – Reason for being here is to make sure that everything that was raised at the debrief of the West River Fires was given a good thought process and the findings are forwarded to all departments for changes. Minutes from debrief and DBCA action review have not been received yet. When available wants to have a discussion regarding Key points. Praised the volunteers for working really well under tough conditions. More work needed in communication, the use of tillage and power - work so well. Ground controller, sector commander and crew leader courses, identified. When on a FCO's Farm that support is given by extra FCO's . Road closures to happen quicker. Season Fleet – make sure fit for purpose. From the DBCA debrief – lot of information was given by volunteer firefighters and farmers – important to stay in contact and make sure they are listened to and some good findings have come out of it.

Hopefully, pre-harvest season BFAC and ROAC will be some good outcomes out of it to be better prepared for next year.

Shane Hart is now a full time Executive Officer and achieve more and get more information out to all. Information forwarded to Mal Grant re Emergency Services Levy and LGGS. Shane is well versed in the Bushfire Act.

Met with Murray Carter, regarding the Harvest Fire discussion, chaired by Karen Chappel and DFES has decided that she is the best person to lead that discussion, to be held in Esperance on the 8th April and Katanning on the 28th. Concerned about the collection of information and come up with not fit for purpose rules about how our farmers can harvest without starting fires. Initially just a conversation – then look to the best way to go forward from there. The question was asked whether you had to be there or could a submission be put forward. Dan said he thought submissions were okay. Reports have been received on the cause of fires in region – Shane is working on which were started by machinery and the size of fires. Good way to push for more resources. Discussions need to be had with Machinery suppliers, if they are the cause, what can be done.

Rachel Gibson stated that Action needs to happen on how to improve.

Motion:

That Ravensthorpe Shire reps of the BFAC – Mal Grant, Barry Allison and Rod Daw attend the Esperance meeting 8th April 2026

Moved: Peter Kuiper

Seconded: Andrew Daw

Carried

4. BUSINESS ARISING FROM MINUTES

4.1. Shire President request to reduce number of Harvest Zones

BFAC recommended to amalgamate zones 1 and 8. Council endorsed. Completed and new map added into Fire Control Notice 25-26.

4.2. That the Shire write to DBCA and request the new dozer and personnel be based in Ravensthorpe.

4.2.1. Letter sent to DBCA requesting dozer and float be located in Ravensthorpe during High Threat Period. Letter received from DBCA noting the dozer will be based out of Albany to service a larger region. (Letters attached at **Appendix B**)

4.3. Introduction of SMS for Brigades for ComCen activation

4.3.1. BFAC Recommendation that individual brigades decide on inclusion. Endorsed by Council

4.4. Applications to Local Government Grant Scheme (LGGs)

4.4.1. Application submitted with Council endorsement and Regional Operations Advisory Committee (ROAC) support as priority one. North Ravensthorpe was successful in receiving funding through LGGs for the Option 3 shed (\$142K) and also receive 'in principle' approval for a 4.4 Heavy Duty appliance

4.4.2. All other priority applications were unsuccessful.

4.5. Changes to Fire Control Notice (FCN)

4.5.1. Not all campsites to have fire pit. Endorsed by Council. Works are currently being done at Masons Bay campground to increase and improve campsites and undertake minor mechanical mitigation works. A review by the shire is being undertaken with regards to type and locations of firepits, BBQs etc

4.5.2. Minor changes to FCN endorsed by Council. Changes made and FCN now gazetted.

4.5.3. BFAC Terms of Reference.

4.5.3.1. Changes recommended by BFAC not endorsed by Council.

4.5.4. **Nomination of 3rd Deputy. Complete.**

4.5.4.1. Reece Laycock nominated at March 2025 Ordinary Meeting (OM)
Endorsed by Council

4.5.5. **Standard Operating Procedure (SOP) – Turnout and Response.**

4.5.5.1. BFAC changes made. Endorsed by Council and included in 25-26 SOP.
Refer FCO welcome Pack.

4.6. Memorandum Of Understanding (MOU) with DBCA re Interagency cooperation (ICA).

4.6.1. Draft ICA prepared between LG and DBCA. Submitted to Operational Working Group (OWG) for review and comment.

4.7. Review of Section 25 of the Bush Fires Act

4.7.1. BFAC recommended Shire review the Local Law to support the compliance of s25. Council endorsed

4.8. BFAC Terms of Reference (TOR)

4.8.1. BFAC motion to remove second sentence in section 3 in its entirety.

4.9. Presumptive Legislation –

4.9.1. Rod Daw insurance claim. This is still going through the process. Motion that Shire provide resources. Council endorsed.

5. CORRESPONDENCE (refer Appendix B)

5.1 Letter to Premier Cook regarding additional resources

5.2 Response from Premier Cook

5.3 Letter from Minister for Emergency Services response to Letter to Premier Cook

BFAC Committee Motion			
That the correspondence be received			
Moved:	Andrew Daw	Seconded:	Gavin Gibson
			Carried

6. OFFICERS REPORT (refer Appendix C)

6.1. CBFCO Report

- 6.2. DBCA Report
- 6.3. CESH Report
- 6.4. DFES Report
- 6.5. Bushfire Risk Mitigation Coordinator (BRMC) Report.

BFAC Committee Motion

That the Officers Reports be received

Moved: Rod Daw

Seconded: Reece Laycock

Carried

7. BFAC OWG ITEMS

7.1. Letter received from DBCA regarding Shires enquiry about basing a dozer in Ravensthorpe

In light of the recent experience with the Fitzgerald River National Park (FRNP) bushfire and potential for Ravensthorpe town site being burnt down, OWG request another letter be sent out further restating our request for machinery to be based here in Ravensthorpe along with a shipping chain,

Moved Gavin Gibson

Seconded Reece Laycock

Discussion: Push more to get a loader based in Ravensthorpe – Operators of machines struggling to find.

7.2. Delegation to Visit Minister

That the Shire send a delegation to the Minister for Emergency Services with the intent of providing an overview of the “Minerally Prospective unallocated Crown land/unmanaged reserve” (UCL/UMR) legacy and seek direction and advice on how to address the matter of the elevated hazard in the landscape, within these Crown lands in the central portion of the Shire, i.e. Ravensthorpe Ranges, Bandalup, Carlingup, Phillips and Moolyall corridors, approx. 130 000ha. That the invitation also be inclusive of a visit to the Shire of Ravensthorpe to investigate the matter first hand,

Moved Gavin Gibson,

seconded Stott Redman

Discussion: still needs to be pushed.

7.3. Draft letter to DBCA regarding Mitigation Burn Northern Ravensthorpe Ranges Very High Frequency (VHF) Radio Repeater

Finalise the letter and send out to DBCA pre BFAC

Moved Rian Duncan, seconded Reece Laycock, Unanimous support,

Discussion: Letter being drafted and prepared but not sent out yet.

7.4 Training

Incident Controller Level 1 training course to be re visited with Reece, Rian, and Gavin to resit the course,
Sector Commander and Crew Leader training courses to be made available to all of our Shire FCO's in order to improve their function at bushfire incidents,
Seek advice and assistance from CESM/FCO Rick Ryan in the event Barry Allison needs assistance,

Moved Gavin Gibson seconded Barnes

Discussion: Revisit and get dates organised so can be planned.

7.5 FCN Amendments

Simple version being considered as opposed to the booklet, printing costs, FCO's do like the booklet version and are not that familiar with QR Codes, let alone members of the public,

- Rural Residential, Whale Bay etc, remove first column reference to Maintain fire fuels, impossible due to these parcels of land being native vegetation,
- Mixed use, Tourism and Rural Small holdings **within 4km of the Ravensthorpe Post Office**, (please insert red text in the heading column,)
- Remove first column reference to maintain fire fuels, impossible to achieve around Ravensthorpe in the red soils, and definitely not worth the implications of compliance with the land holders v Shire,

Moved Gavin Gibson, seconded Reece Laycock

Discussion: on Fire Control Booklet and QR codes not reaching all residents. Suggested the booklet to go to all households, instead of ratepayers– maybe a mail drop. Up to residents to educate themselves? Condense the booklet.

Resolved: Agree to not doing booklet, paper copies include map and burning dates and QR code

7.6 Sunday Burning

Burning on Sundays: it was agreed that burning on Sundays be opened up during the **non-rural** restricted burning period, 1st March to 31st October each year i.e. Permits only

Moved Reece Laycock, Seconded Stott Redman,

Motion: Sundays be opened up in the non-rural restricted burning period

Moved: Reece Laycock Seconded: Andrew Daw Carried

7.7 Camping and cooking fires

Camping and Cooking fires: replace in the open air with on the ground

“Pursuant to the Section 25(1s) Bush Fires Act 1954, the lighting of fires ~~in the open air~~ **on the ground** in the Shire of Ravensthorpe for the camping and cooking for the purpose of camping and cooking is prohibited during the Prohibited and

and the limitations of only 4 FCO's per brigade be reviewed and that the number of FCO's per Brigade be at the discretion of the relevant brigade,

Moved: Gavin Gibson Seconded: Rod Daw Carried

7.10 All DCBFCO's to be added to all Shire Brigade WhatsApp groups

It was unanimously agreed that all DCBFCO's be added to all of the Shires WhatsApp Groups, this was agreed to on the basis of providing improved transparency to the DCBFCO's in the early stages of an incident escalating in a brigade outside of their local brigade and in particular when the CBFCO is away from the Shire,

Moved Barnes Featherstonehaugh, seconded Stott Redman

The discussion then recommended that a "Ravensthorpe Fire Response" WhatsApp group be established to reduce complexity with management of fires on individual brigade WhatsApp groups,

Moved Reece Laycock and seconded Stott Redman,

ACTIONED

7.11 Fire App (Landtrax) – completion of trial.

The trial has been completed, does not work on Non-Apple iPhone products,

OWG attendees noted that Fire mapper was in daily use as a management tool for the operational activities associated with the FRNP bushfire, this product is available as a free product to our VBFB and FCO's, The State Government have supported fire management Agencies with the use and financial ability for them to utilise Fire mapper, State Government Agencies are required to pay annual subscription fees,

It was agreed that our Shire to roll out the Fire Mapper App on Shire provided iPads and FCO's phones for use and improved ability of our Volunteers to use this platform and be linked with Government fire management agencies if and when they are managing L2/L3 incidents within the Shire either on National Parks / Nature Reserves and or UCL/UMR lands,

Moved Malcom Grant seconded Reece Laycock,

Motion: That the Shire investigate all funding and adopts Fire Mapper as our preferred platform for the brigades.

Moved: Reece Laycock Seconded: Andrew Daw Carried

7.12 – Starlink

This is also to be supported by the provision of Starlink communications technology in our HD fleet and CBFCO and DCBFCO vehicles,

All of the OWG attendees requested that the Shire investigate all funding opportunities for the provision of such technology on our vehicles in use on the fire ground,

Moved Malcom Grant seconded Reece Laycock,

Motion: All of the OWG attendees requested that the Shire investigate all funding opportunities for the provision of such technology on our vehicles in use on the fire ground.

Moved: Mal Grant Seconded: Rod Daw Carried

That the Shire CESM and his mini Incident Control Vehicle (ICV) utility be forward based at all fires where improved communication with Incident managers is paramount for containment and extinguishment of the fires.

The OWG recommendation to BFAC is that the Shire review the current role of the CESM, the reporting relationship of the CESM to the CEO/CBFCO/FCO's.

Moved Reece Laycock and seconded Gavin Gibson

Motion: Accept OWG Recommendation.

Moved: All attendees agreed

7.13 Resourcing

Gavin clearly articulated that this is now the opportunity to negotiate for improved resourcing across the Shire in order to address the gap, particularly the matter of three Light Tankers, preferably 8-cylinder diesel Landcruiser models with low kilometres, for it is no longer appropriate to be using private work utes in the bush settings to manage bushfire incidents,

At least four private farm work utes received damage from use on the fire ground during the recent FRNP bushfire containment operations,

This matter needs to be raised with the Minister and Senior DFES managers as a priority to address with a deputation from our Shire FCO's to be a priority of business,

Moved Barnes seconded Reece Laycock,

Action: Letter has been drafted and to be sent

7.14 LGGS Priorities

Rob Lynne, CBFCO City of Albany has recently forwarded an email indicating the intention to commence the subcommittee of ROAC assessment of resource requirements and sheds,

Shire of Ravensthorpe Priorities,

East Ravensthorpe Shed
East Ravensthorpe Appliance, Tatra Heavy Duty (HD)

Fast fill trailer for North Ravensthorpe

2.4s into 4.4s i.e. Munglinup, West River, Cocanarup and Jerdacuttup HD into 4.4s,

Moved Mal Grant seconded Reece Laycock

Discussion: Include Coconarup Shed

7.15 Hand Held Kestrel Weather Stations

It was discussed that a large number of our Shire FCO's do not currently have access to an issued Kestrel and or the units out there are over 10 years of age,

It was recommended that Barry order 15 units in the new financial year of LGGs for starting the process of supply and or replacement to FCO's,

The Kestrel is the only approved and authorised hand-held weather station for use in taking readings for determination of the Fire Behaviour Index (FBI) for nominating HVMB's,

Moved Mal Grant seconded Rian Duncan,

Discussion: Only able to apply for 10 units

7.16 CESM Uniform

Barn's raised a question of the meeting as to why our Shire funded CESM is expected to wear the DFES uniform in the workplace, particularly given the breakdown of funding proportions from LG v DFES

Recommendation was for a review of the CESM Job Description Form and Position employment documents be undertaken in order to seek clarity on the matter,

Moved Barnes and seconded Gavin Gibson

Motion: CESM to be provided with Shire Uniforms, DFES uniform to be worn when required.

Moved: Barn Featherstonhaugh Seconded: Devon Burton Carried

7.17 , Refreshments at Brigade Meetings

In light of the email received by the Secretary of the Hopetoun Rural VBFB from the Shire where it was indicated that the Shire does not support such purchases at brigade functions,

Outcome was that all future tax invoices submitted by respective Brigade Secretaries is to be referred to as refreshments,

Moved Malcom Grant seconded Rod Daw

Actioned

7.18 QR T Cards for use in registering attendance at bushfire incidents

Ryan Sutherland CESH Lake Grace has provided a working example of the QR code T card that can be used remote from the Incident Control Centre (ICC) and overcomes the unnecessary travel to the ICC to complete and lodge a T Card for confirmation of attendance at the bushfire,

Barry Allison Ravensthorpe CESH to investigate this tool and determine its suitability and application for the Ravensthorpe Shire,

Moved Rian Duncan seconded Reece Laycock

Actioned

BFAC Committee Recommendations		
See Above		
Moved:	Seconded:	Carried

8. GENERAL BUSINESS

Kye Chambers – Magnets on vehicles – Barry looking into legalities.

Rian Duncan - Thanks for everyone's support over summer

Luke Webster - Congrats to all, good to see job done well.

Gary Webster - Coconarup meeting – Tyre deflation training.

Paul Anderson – Impressed with how organised everyone is.

Gavin Gibson – Ryan, Reece, Kye and Brett great effort and Mal for steadying the ship.

Rod Daw – Congratulations to all dealing with the pressure during a season of intense fire brigade. Congratulations to Rachel on job well done at meeting

Malcolm Grant – Remarkable support from all FCO's. Everyone rallied around both small and large fires. So proud of you all. Enjoyed working with and for you.

Garry Webster Speakers in the Fire and Rescue Service Light Tanker, both Ultra High Frequency (UHF) and VHF are on the same side. Hard to differentiate.

Garry Webster Local Emergency Management Committee (LEMC) involvement/absence in bushfires, locals had no say. In an emergency situation should be involved.

Rachel Gibson – Believes we live in a great community and have a great group of volunteers, who don't get paid, want to see action and have every right to ask questions and expect actions.

1. **MOTION:** Reintroduce fire breaks on the external property boundary of 20 feet.

Moved: Rod Daw Seconded: ----- Not Carried

2. **MOTION:** Road reserves managed and no older than 20 years.

Moved: Rod Daw Seconded: ----- Not Carried

3. **MOTION:** Mitigation Officer works on a plan on road verge mitigation strategy

Moved: Devon Burton Seconded: Brett Kershaw Carried

4. **MOTION:** – Amalgamate first or create a fire responder WhatsApp community group for all active fire volunteers.

Moved: Reece Laycock Seconded: Devon Burton Carried

5. **MOTION:** All FCO's to be qualified ground controller.

Moved: Brett Kershaw Seconded: Peter Kuiper Carried

6. **MOTION:** Shire of Ravensthorpe instigates a 1km boundary buffer between Park and farmland and private property to re-align the national park boundary.

Moved: Brett Kershaw Seconded: Rod Daw Carried

7. **MOTION:** For the Shire of Ravensthorpe to write to Western Power and the Minister for Energy regarding insulators and the increase in pole top fires and the connection between the two of them

Moved: Peter Kuiper Seconded: Brett Kershaw Carried

9. **MEETING CLOSED 8.44 PM**



SHIRE OF RAVENSTHORPE

2026/27 FIRE CONTROL OFFICERS CONTACT DETAILS

NAME	POSITION	CONTACT#	RADIO CALL SIGN
CBFCO/DCBFCO			
Malcom Grant	CBFCO	0499 351 155	Ravey Chief/ Golf Romeo 2
Gavin Gibson	DCBFCO - East	0427 751 062	Mungy 1
Rian Duncan	DCBFCO - West	0428 324 400	West River 4
Reece Laycock	DCBFCO - Central	0438 838 007	North Ravey 1
COCANARUP BUSH FIRE BRIGADE			
Luke Webster	FCO	0427 381 454	Cocanarup 1
Gary Webster	FCO/Captain	0427 381 114	Cocanarup 2
Keith Rowe	FCO	0428 381 231	Cocanarup 3
Tom Farrell Barnes	FCO	0428 121 190	Cocanarup 4
EAST RAVENSTHORPE BUSH FIRE BRIGADE			
Andy Daw	FCO/Captain	0429 396 031	East Ravey 1
Devon Burton	FCO	0408 114 117	East Ravey 2
Rod Daw	FCO	0429 396 010	Golf Romeo 1
HOPETOUN RURAL BUSH FIRE BRIGADE			
Stott Redman	FCO/Captain	0429 351 475	Hopetoun Rural 1
Courtney Foulds	FCO	0423 819 270	Hopetoun Rural 2
Sam Foulds	FCO	0409 858 828	Hopetoun Rural 3
Andrew Venning	Permit Officer	0427 383 552	
Scott Lawry	Permit Officer	0434 023 868	
JERDACCUTTUP BUSH FIRE BRIGADE			
James Mollet	FCO/Captain	0429 396 035	Jerdy Base/Jerdy 3
Paul Bell	FCO	0429 075 118	SE Jerdy Base/Jerdy 1
Matthew Bell	FCO	0419 933 113	Jerdy 2
Max Mollet	FCO	0429 035 396	Jerdy 3
James Bennett	FCO	0484 054 400	Jerdy 4
MT SHORT BUSH FIRE BRIGADE			
Peter Belli	FCO/Captain	0427 381 122	Mt Short 1
Richard Norrish	FCO	0427 507 561	Mt Short 2
MUNGLINUP BUSH FIRE BRIGADE			
Gavin Gibson <small>(DUAL FCO - ESPERANCE)</small>	DCBFCO	0427 751 062	Mungy Base/Mungy 1
Bernard Fetherstonhaugh <small>(DUAL FCO - ESPERANCE)</small>	FCO/Captain	0427 751 089	Mungy 2
Sam Fetherstonhaugh	FCO	0427 751 054	Mungy 3
Brody Wickstein	FCO	0417 714 543	Mungy 4
Keiren Barrett <small>(DUAL FCO - ESPERANCE)</small>	FCO	0427 449 677	Mungy 5
NORTH RAVENSTHORPE BUSH FIRE BRIGADE			
Reece Laycock <small>(DUAL FCO - LAKE GRACE)</small>	DCBFCO/Captain	0438 838 007	Nth Ravey 1
Andrew Chambers	FCO	0429 380 084	Nth Ravey 2
Kye Chambers	FCO	0427 380 084	Nth Ravey 3
Chad Tuckett <small>(DUAL FCO - LAKE GRACE)</small>	FCO	0429 109 591	Nth Ravey 4
HOPETOUN VOLUNTEER FIRE & EMERGENCY SERVICE			
Allan Higgins	Permit Officer	0400 716 885	VFES Captain
WEST RIVER BUSH FIRE BRIGADE			
Rian Duncan <small>(DUAL FCO - JERRAMUNGUP)</small>	DCBFCO	0428 324 400	West River Base/West River 4
Peter Kuiper <small>(DUAL FCO - JERRAMUNGUP)</small>	FCO/Captain	0428 357 043	West River 1
Brett Kershaw <small>(DUAL FCO - JERRAMUNGUP)</small>	FCO/Secretary	0427 356 053	West River 2
Nathan Mudie	FCO	0429 304 462	West River 3
Joel Ebert	FCO	0488 904 554	West River 5



SHIRE OF RAVENSTHORPE

Nick Turner	FCO	0427 800 227	West River 6
Dion Wisewould	FCO	0407 440 470	West River 7
SHIRE OF RAVENSTHORPE			
Barry Allison	CESM	0438 498 221	Ravey CESM
Matt Wilson	Senior Ranger	0456 586 650	Shire Ranger 1
DEPARTMENT OF FIRE & EMERGENCY SERVICES			
Steve Petersen	District Officer Esp	0427 002 718	Fire Services 9

TO REPORT ALL FIRES AND LIFE THREATENING EMERGENCIES - DIAL 000



OPERATIONAL CONSIDERATIONS (Checklist for first arriving Firefighters)

The checklist below is a list of operational considerations for the first arriving fire crew when giving the first SITREP to COMCEN or your normal reporting lines.

P

POSITION AND PROPERTY THREATENED

- Assess the situation
- Exposures/assets at risk/critical infrastructure

A

AREA

- Size of fire

F

FUEL DENSITY AND TYPE

- Estimate rate of spread (ROS)

T

TIME TO CONTROL

- Establish IMT
- Decide on objectives, strategies and tactics
- Consider delegating key functions

A

ASSISTANCE REQUIRED

- Traffic Management
- Road closures
- Additional resources

C

COMMUNICATIONS AND CONTROL POINT

- Radio frequencies/Communications plan
- Location of control point
- Consider media and public advice/warnings

S

SURFACE WIND STRENGTH AND DIRECTION

- Send SITREP
- Safety is first priority

NOTE: The above checklist should only be utilized for the first arriving Incident Controller. For additional and more detailed checklists, refer to the "DFES Operational Checklists" booklet.

BUSH FIRES ACT 1954
Shire of Ravensthorpe
FIRE CONTROL NOTICE AND FIREBREAK NOTICE 2026-2027
First and Final Notice

First and Final notice has been served to all landowner/occupiers within the Shire of Ravensthorpe, who have the legal responsibilities to prepare their properties to reduce the risk of outbreak and spread of fires.

These are your legal requirements.
Please read carefully and retain for future reference.

All owners and occupiers of the land within the Shire's district are required before **Friday, 31 October 2026**; to clear firebreaks or to take measures in accordance with this Notice and **maintain those firebreaks and measures in accordance with this Notice up to and including Thursday, 30 April 2027**. The Shire of Ravensthorpe officers and contractors are authorised to enter and remain upon private property, without notice to the owner, to inspect and confirm compliance with this Notice.

This Notice constitutes the Shire of Ravensthorpe Firebreak Notice and is issued under Section 33(1) Bush Fires Act 1954.

IMPORTANT DATES

1 September 2026	Applications for individual Bushfire Management Plan— Last Day!
1 October 2026	Applications for Variation to the Fire Control Notice— Last Day!
30 October 2026	Last Day! for your property to be compliant to this notice
3—7 November 2026	FIREBREAK INSPECTION Dates for when properties will undergo their inspection for compliance to this Notice
31 October 2026— 30 April 2027	FIREBREAK COMPLIANCE PERIOD Properties must be maintained to the requirements of this Firebreak Notice.

NON COMPLIANCE

Pursuant to *Section 33(3)(4)(5) Bush Fires Act 1954*, failure to comply to the requirements mentioned within this notice, by the required compliance dates will result in the following—

- a. An Infringement Notice—
 - a. \$250.00 infringement will be issued to the landowner for non-compliance to this Notice. Landowner/occupiers will have 7 calendar days for the property to be compliant to this notice. Failure to comply to this notice will result in;
- b. A Works Order—

Shire will engage an available contractor on your behalf and authorise the contractor to enter the property to carry out the required works in accordance with this Firebreak Notice.

Note: Landowner/occupiers will NOT be provided with a warning notice for non-compliance to this Notice. Additionally, Landowner/occupiers will NOT be provided an additional 14 calendar days to comply.

Landowner/occupiers issued with an Infringement Notice will have 28 days to arrange payment with the Shire, otherwise infringement notices may be referred to Department of Justice Fines Enforcement Registry for follow up payment, which can lead to the suspension of your Driver's Licence.

A Works Order can be issued at any time throughout the compliance period for properties not maintained to the requirements within the Firebreak Notice. During the compliance period the Shire of Ravensthorpe will recover ALL costs incurred against the landowner as permissible under the *Bush Fires Act 1954*.

For further information on current FCO's, restricted and prohibited burn times, camping and cooking fires, fire zone boundaries and other fire control information, scan the QR code or visit the Shire of Ravensthorpe website

<https://www.ravensthorpe.wa.gov.au> ETC ETC

INSERT QR CODE

FIRE HAZARD REDUCTION

YOUR REQUIREMENTS BY PROPERTY ZONE

*(please refer to the definition section of this notice for words marked with **)*

Zone	Vegetation Management	Firebreaks	Asset Protection Zones (APZ)	Other Requirements
Residential, Industrial and Commercial – lots less than 4000m ²	Maintain the whole of the land in a reduced fire fuel* state. Grass to be maintained at 100mm. Trees and shrubs in a parkland cleared* state			Establish and maintain a Low Fuel Zone, 1 metre wide, around power infrastructure e.g. metre box, poles and above ground power domes Establish and maintain access/driveway* to habitable buildings
Residential, Industrial and Commercial – lots greater than 4000m ²	Maintain the whole of the land in a reduced fire fuel* state. Grass to be maintained at ≤100mm. Establish and maintain trees and shrubs in a parkland cleared state across the entire extent of the native and planted vegetation within the parcel of land in question.	Establish and maintain a 3 metre wide firebreak shall be constructed and maintained inside ALL external boundaries and around fuel storage tanks, sheds, gas cylinders or other inflammable material	Within lots, subject to size based on SPP 3.7. Establish and maintain APZ around all habitable buildings	Establish and maintain a Low Fuel Zone, 1 metre wide, around power infrastructure e.g. metre box, poles and above ground power domes Establish and maintain access/driveway* to habitable buildings
Rural Residential – Steerdale Meadows and Blu Vista	Unmanaged pasture and grasslands must be maintained to height no greater than 100 millimetres Note: Property owners may use stock to graze out all pastures and grasslands to achieve the less than 100mm height	Clear either a 3 metre wide bare earth firebreak* or a 3 metre wide mulched/slashed firebreak immediately inside ALL external boundaries, where stock is being used to graze out the pasture. Breaks should also have a 5metre vertical for unrestricted vehicular access.	Establish & maintain an Asset Protection Zone* around all habitable buildings	Establish and maintain a Low Fuel Zone, 1 metre wide, around power infrastructure e.g. metre box, poles and above ground power domes Establish and maintain access/driveway* to habitable buildings 10,000lt dedicated water supply*
Rural Residential – Krystal Park	Parkland clearing must be carried out in all open paddocks and along the boundary of the property. Clearing means that all dead vegetation and flammable material* are removed Stock cannot be used to manage pastures or grasslands.	Clear either a 3 metre wide bare earth firebreak* or a 3 metre wide mulched/slashed firebreak immediately inside ALL external boundaries. Breaks should also have a 5metre vertical for unrestricted vehicular access.	Establish & maintain an Asset Protection Zone* around all habitable buildings	Establish and maintain a Low Fuel Zone, 1 metre wide, around power infrastructure e.g. metre box, poles and above ground power domes Establish and maintain access/driveway* to habitable buildings 10,000lt dedicated water supply*

<p>Rural Residential – Whalebay/Seaview, Beach Barren Estate (Dunn Swamp), Lakes Entrance (North and South)</p>		<p>Establish and maintain a 3 metre wide mulched/slashed firebreak immediately inside ALL external boundaries. Breaks should also have a 5metre vertical for unrestricted vehicular access.</p>	<p>Establish & maintain an Asset Protection Zone* around all habitable buildings</p>	<p>Establish and maintain a Low Fuel Zone, 1 metre wide, around power infrastructure e.g. metre box, poles and above ground power domes</p> <p>Establish and maintain access/driveway* to habitable buildings</p>
<p>Mixed Use, Tourism and Rural Smallholdings Within 4km of the Ravensthorpe Post Office</p>		<p>Establish and maintain a 3 metre wide mulched/slashed firebreak immediately inside ALL external boundaries. Breaks should also have a 5metre vertical for unrestricted vehicular access.</p>	<p>Establish & maintain an Asset Protection Zone* around all habitable buildings</p>	<p>Establish and maintain a Low Fuel Zone, 1 metre wide, around power infrastructure e.g. metre box, poles and above ground power domes</p> <p>Establish and maintain access/driveway* to habitable buildings</p>
<p>Rural</p>		<p>Any rural land abutting or adjacent to land zoned as Rural Residential, Residential, industrial or Commercial must have a 3 metre wide bare earth firebreak* constructed and maintained inside ALL external boundaries. Breaks should also have a 5 metre vertical clearance so that the firebreak provides unrestricted vehicular access</p>	<p>Establish and maintain Asset Protection Zone* around all habitable buildings</p>	<p>Establish and maintain a Low Fuel Zone, 1 metre wide, around power infrastructure e.g. metre box, poles and above ground power domes</p> <p>Establish and maintain access/driveway* to habitable buildings</p>
<p>Plantations</p>		<p>Maintain a 15 metre wide bare earth firebreak* inside all external boundaries and all internal compartment boundaries, with a 5 metre vertical clearance so that the firebreak provides unrestricted vehicular access</p>		<p>Have an approved Bushfire Management Plan* with the Shire of Ravensthorpe</p> <p>Plantations are to abide by the Guidelines for Plantation Fire Protection developed by the Department of Fire and Emergency Services</p>

DEFINITIONS

Access/driveway: An access to a property/dwelling that has a cleared width of 6m, 4m thereof being trafficable, a vertical clearance to vegetation of 5m and a maximum grade of 8 degrees

Asset Protection Zone (APZ): A low-fuel area maintained in accordance with the SPP 3.7, Table 9 of the Planning for Bushfire Guidelines, around a building to increase the likelihood that it will survive a bushfire. The size is dependent on adjacent vegetation and slope.

Bare Earth Firebreak: A strip of land that has been cleared of all trees, bushes, grasses and any other object or thing or inflammable vegetation material leaving clear bare mineral earth. Achievable by either ploughing, grading or early spraying.

DEFINITIONS (cont'd)

Bushfire Management Plan: When living in a bush fire prone area, planning may require site-specific Bushfire Management Plan* prepared by a Bushfire Planning Practitioner* that fully complies with the requirements of State Planning Policy 3.7 Planning in Bush fire Prone Areas and associated Guidelines. This Bushfire Management Plan* is to be approved by the Shire of Ravensthorpe.

Dedicated Water Supply: water supply that is solely for firefighting purposes and accessible through a 50mm male camlock coupling with full flow valve. Requires a hard standing access adjacent to the water connection and must be readily identifiable.

Fire Fuel: Any combustible material, dead or alive, in isolation or clusters or aggregation with other combustible materials that, in the opinion of an authorised officer of the Shire of Ravensthorpe, is likely to fuel a bush fire. Including but not limited to;

- Heavy leaf litter on the ground, dead leaves in gutters, fallen branches and any combustible vegetation in clusters including combustible materials suspended off the ground
- All Grasses exceeding a height of 100mm and
- Any tree within the APZ or branch of a tree that may fall onto a building which in the opinion of an authorised officer of the Shire of Ravensthorpe constitutes an unacceptable fire risk.

It does not include;

- Vegetable gardens, tended lawns, landscaped gardens (including deciduous or ornamental planted trees), isolated planted shrubs, established natural or planted trees that, in the opinion of an authorised officer of the Shire of Ravensthorpe, do not constitute an unacceptable fire risk
- Well compacted dead vegetative material e.g. mulch, that in the opinion of an authorised officer of the Shire of Ravensthorpe does not constitute an unacceptable fire risk.

Parkland Clearing: A technique of mulching understorey ladder fuel plants from within native vegetation and planted vegetation along with thinning any densely stocked over storey plants to create an open parkland similar in nature to that of the APZ but over a larger area of land.

REQUESTS FOR A VARIATION

If it is impracticable for any reason to clear firebreaks or to take measures in accordance with this Notice, you may apply to the Shire in writing before **1 October** each year for permission to provide firebreaks in alternative locations or take alternative measures to prevent the outbreak or spread of a bush fire. If permission is not granted in writing by the Shire, you shall comply with the requirements of this Notice.

**ATTACHMENT 12.1.2 – SHIRE OF
RAVENSTHORPE AUDIT, RISK AND
IMPROVEMENT COMMITTEE**



Terms of Reference

Committee:	Audit, Risk, and Improvement Committee
Responsible Directorate:	Corporate and Community Services
Version:	

1. INTRODUCTION

- 1.1. The Council of the Shire of Ravensthorpe has established an Audit, Risk and Improvement Committee (the Committee) pursuant to Part 7 of the Local Government Act 1995 (the Act).
- 1.2. The Committee is established to fulfil the requirements of Part 6, Financial Management and Part 7, Audit, of the Act.
- 1.3. The Committee provides appropriate advice and recommendations to the Council on matters relevant to these Terms of Reference.
- 1.4. The Committee will act in accordance with the provisions of the Act, the local laws and policies of the Shire of Ravensthorpe and these Terms of Reference.

2. OBJECTIVES, DUTIES AND RESPONSIBILITIES

- 2.1. The Committee operates to assist Council to fulfil its corporate governance, stewardship, leadership and control responsibilities in relation to financial reporting and audit, internal audit and risk management.
- 2.2. The primary objective of the Committee is to accept responsibility for the annual external audit and liaise with the local government's auditor so that Council can be satisfied with the local government's compliance with the relevant sections of the Act, in managing its financial affairs.
- 2.3. The specific duties and responsibilities of the Committee are to:
 - a. Provide guidance and assistance to the Council as to the carrying out the functions of the local government in relation to audits and financial management;
 - b. Meet with the external auditor at least once each year.
 - c. Liaise with the CEO to ensure that the local government does everything in its power to:
 - i. Assist the auditor to conduct the audit and carry out his or her other duties under the Local Government Act 1995; and
 - ii. Ensure that audits are conducted successfully and expeditiously;
 - d. Examine the reports of the auditor after receiving a report from the CEO to:
 - i. Determine if any matters raised require action to be taken by the local government; and
 - ii. Be satisfied that the CEO has taken appropriate action is taken in respect of those matters;
 - e. Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and present the report to council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time;
 - f. Consider and recommend adoption of the annual financial report to the Council;
 - g. Address issues brought to the attention of the Committee in relation to the external audit, including responding to requests from the Council for advice that are within the parameters of the Committee's Terms of Reference;
 - h. Review reports of internal audits and monitor continuous improvement through the implementation of recommendations made by internal audit;
 - i. Review the annual Compliance Audit Return, consider the report from the CEO and recommend to the Council the results of that review;
 - j. Review the scope of internal and external audit to promote compatibility, to the extent appropriate, between each audit program;
 - k. Oversee periodic reviews of the Shire's risk management framework;
 - l.
 - m. Receive and consider reports from the Shire relating to significant strategic risks;
 - n. Review the level of resources allocated to internal audit and risk management;



Terms of Reference

- o. Assist Council in ensuring that the Shire is taking a sound approach to fraud and corruption detection, by monitoring and assuring there are appropriate processes and systems in place to detect, capture and effectively respond to fraud and improper activities;
- p. Consider the CEO's triennial reviews of the appropriateness and effectiveness of the local government's financial management systems and procedures and report to the Council the results of those reviews;
- q. Oversee continuous improvement through the implementation of any action required following the receipt of a review into the appropriateness and effectiveness of the local government's financial management systems and procedures;
- r. Consider the CEO's triennial reviews of the appropriateness and effectiveness of the local government's systems and procedures regarding risk management, internal control and legislative compliance, and report to the Council the results of those reviews; and
- s. Oversee continuous improvement through the implementation of any action required following the receipt of a review into the appropriateness and effectiveness of the local government's systems and procedures regarding risk management, internal control and legislative compliance
- t. Review and make recommendations in relation to identified continuous improvement opportunities.

3. POWERS OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE

- 3.1. The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its Terms of Reference. This is to facilitate informed decision making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.
- 3.2. The Committee is a formally appointed committee of council.
- 3.3. The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated responsibility.
- 3.4. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

4. MEMBERSHIP

- 4.1. The Committee will consist of:
 - a. All Councillors;
 - b. Two independent external members.
- 4.2. The independent external members will be selected based on criteria which includes the following:
 - a. Demonstrated expertise and knowledge in financial management, risk management, governance or audit (internal and external);
 - b. Understanding of the duties and responsibilities of the position; ideally with respect to local government financial reporting and auditing requirements;
 - c. Strong communication skills; and
 - d. Relevant skills and experience in providing independent expert advice.
- 4.3. Independent external members will be persons with no operational responsibilities with the Shire nor will that person provide any other paid services to the Shire either directly or indirectly during their appointment.
- 4.4. Appointment and re-appointment of independent external members will be made by Council after consideration of the CEO's recommendation, after the biennial local government elections.



Terms of Reference

The evaluation of potential members will be reviewed by the CEO, and appointments will be made by the Council.

- 4.5. Independent external members will be required to complete a confidentiality agreement and confirm that they will operate in accordance with the Shire's code of conduct. They will also be required to follow any Shire policies pertaining to the Committee operations.
- 4.6. Meeting attendance fees and reimbursement of approved expenses may be paid to an independent external member in accordance with s 5.100 of the Act and relevant determinations of the Salaries and Allowances Tribunal, and as determined by Council.
- 4.7. The CEO and employees cannot be members of the Committee.
 - a. The CEO or his/her nominee is to be available to attend meetings to provide advice and guidance to the Committee.
- 4.8. The local government shall provide secretarial and administrative support to the Committee.
- 4.9. Membership of a member of the Committee may be ceased in accordance with the Act.

5. PRESIDING MEMBER

- 5.1. The Council will appoint a Presiding Member and Deputy Presiding Member to conduct its business in accordance with s5.12 of the Act.
- 5.2. The Presiding Member and Deputy Presiding Member will be independent external members.

6. MEETINGS

- 6.1. The Committee shall meet at least three times per year.
- 6.2. Additional meetings shall be convened at the discretion of the Presiding Member.
- 6.3. The Committee will report to Council in accordance with Local Government (Audit) regulations 1996.
- 6.4. Notice of meetings will be given to members at least five days prior to each meeting, with the agenda papers to be provided to members not less than 72 hours prior to the meeting.
- 6.5. The Presiding Member will ensure that minutes of all meetings are kept in accordance with the Shire of Ravensthorpe Standing Orders Local Law 2010.
- 6.6. All members of the Committee will have one vote. If the vote of the members present is tied the Presiding Member must cast a second vote.

7. REPORTING

The Committee is to review and make recommendations to the Council regarding:

- (a) Financial Management
 - i) changes in accounting practices, policies and material changes in accounting treatment, providing advice on the appropriateness of implementation strategies; and
 - ii) the Shire's financial status and performance.
- (b) Risk Management
 - i) the Shire's risk management strategies and policies;
 - ii) the adequacy of the Shire's risk management systems and practices; and
 - iii) the management of strategic risks, identifying as appropriate, specific risks for more detailed review and response.
- (c) Internal Controls
 - i) the standard and effectiveness of the Shire's corporate governance and ethical considerations;



Terms of Reference

- ii) the integrity, adequacy and effectiveness of the Shire's financial and administrative policies, systems and controls in providing financial and governance information which:
 - is accurate and reliable;
 - complies with legislative obligations and requirements; and
 - minimizes the risk of error, fraud, misconduct or corruption; and
- iii) the efficiency and effectiveness in achieving objectives.
- (d) Legislative Compliance
 - i) the integrity, adequacy and effectiveness of the Shire's systems and controls for legislative compliance;
 - ii) the level of compliance with legislative obligations as well as the Shire's policies;
 - iii) the CEO's report on the review of the Shire's legislative compliance systems, at least once triennially; and
 - iv) the annual statutory Compliance Audit Return.
- (e) Internal and External Audit Planning and Reporting
 - i) the integrity, adequacy and effectiveness of the Shire's Audit Plan;
 - ii) reports, findings and recommendations arising from Internal and External Audits;
 - iii) the audit of the Shire's Annual Financial Statements;
 - iv) the integrity, adequacy and effectiveness of the management response and any actions proposed to be taken to address issues raised by the Auditor; and
 - v) the oversight and monitoring of implementation of agreed actions.

8. QUORUM

8.1. The quorum for a meeting will be at least 50% of the number of offices of membership.

9. EVALUATION OF COMMITTEE'S EFFECTIVENESS

9.1. At the meeting of the Council prior to the ordinary Council elections, employees will present for Council's consideration a review as to the effectiveness and ongoing relevance of the Committee. In preparing the review the CEO shall ensure that the Committee has input, and is able to comment on the evaluation.

10. APPROVAL

DOCUMENT CONTROL BOX		
Custodian: Chief Executive Officer		Decision Maker: Council
Compliance Requirements: Delegated Authority – DA 1.1 – Audit Committee provides authority for the Committee to fulfil the duty of the Council to meet with the Shire's External Auditor at least once per year [s.7.12A(2)].		
Legislation: S7.1A. [Audit Committee] of the Local Government Act 1995		
Industry:	Local Government Operational Guidelines	
Organisational:	https://www.dlgsc.wa.gov.au/docs/default-source/local-government/operational-guidelines/operational-guideline-9-the-appointment-function-and-responsibilities-of-audit-committess.pdf?sfvrsn=77bf5a06_1	
Document Management:		
Risk Rating: Low	Review Frequency: 2 Years	Next Due:
Version #	Decision Reference:	Description:
a		Terms of Reference Implementation

**ATTACHMENT 12.1.3 – STRATEGIC COMMUNITY
PLAN**

Shire of Ravensthorpe

Strategic Community Plan 2020-2030

Progress Report – May 2026



OUTCOME 1 – ECONOMY

The population is growing, in tandem with a thriving, resilient local economy

ACTIONS	ACHIEVED
<p>1.1 To grow business and employment</p>	
<p>1.1.1 Explore and leverage opportunities for business development, including tourism growth, working with community groups, local businesses, regional networks and other partners</p>	<p>Economic Growth Strategy and Tourism Strategy adopted</p> <p>Hopetoun foreshore master plan not completed (PS)</p> <p>Hopetoun RAC Reconnect shelter, deck and landscaping (Hopetoun progress Association)</p> <p>Airport Master Plan adopted</p> <p>Campsites enlarged at Mason Bay for longer and wider vehicles (PS)</p> <p>New Campsite Booking System (PS)</p> <p>Ravensthorpe Tourism Advisory Group formed</p> <p>South Coast Tourism Working Group formed to collaborate on tourism opportunities</p> <p>Supported RHS with implementation Heritage Town Walk (2020)</p> <p>Shire directly involved in facilitation of new supermarket operator in Ravensthorpe</p> <p>Business case for signature accommodation completed for Starvation Bay</p> <p>Support and advocate UNESCO Biosphere status through FBCC</p> <p>Participation and advocacy for local community needs during the establishment of the South Coast Marine Park</p>

1.1.2 Encourage high standards of customer service and local support for local businesses	Continued support for local businesses through local procurement practices, visitor servicing, tourism promotion, business directory promotion and community/economic development initiatives.
1.1.3 Maintain high quality, effective visitor information and services	<p>Implemented self-service information hub in Hopetoun with digital touchscreen</p> <p>Updated and replaced Visitor Information Boards in Ravensthorpe, Hopetoun and Munglinup</p> <p>Created 3x TVC on GWN, 7 Network with airplay over 3 months</p> <p>Updated content on Fitzgerald Coast Website</p> <p>Creation of Street Banners in Hopetoun</p> <p>Digital Information Board installed Hopetoun Community Centre</p> <p>Funding ((0.8FTE) and recruitment of Visitor Centre Officer for Ravensthorpe Visitor Centre</p> <p>New colour A2 tear-off tourist maps</p> <p>Updated FBC Holiday Planner and increased distribution state wide</p> <p>Digital Visitor Information touchscreens installed within the Ravensthorpe Interpretive Centre</p> <p>Introduction of Camp Host Program for campgrounds</p> <p>Maintained visitor servicing through updated visitor boards, digital information touchscreens, Fitzgerald Coast website updates, visitor maps, holiday planner distribution and the Camp Host Program.</p>
1.1.4 Maintain status as an RV-Friendly Shire	Maintained RV-friendly infrastructure through dump point upgrades/relocation and provision of visitor amenities in Munglinup and Ravensthorpe
1.2 The right resources and infrastructure are in place to support local commerce and industry	
1.2.1 Support local tourism infrastructure development	<p>48hr free campsite in Ravensthorpe</p> <p>Two mile track re-surfaced</p> <p>Genestream Sculpture commissioned and constructed</p> <p>EV chargers in Ravensthorpe and Hopetoun (PS)</p> <p>Marketing in partnership with Australia’s Golden Outback</p> <p>Interpretive Centre works are ongoing (move to 1.1.3 – PS)</p> <p>Update signage and increase maintenance of Starvation Bay and Mason Bay campgrounds.</p> <p>Telecommunications via Starlink towers installed at Hamersley Inlet, Mason Bay and Starvation Bay Campgrounds</p> <p>Redesign and capital works to increase campsites at Mason Bay</p>

	Working with Tourism WA on investment opportunities Ongoing advocacy to seal roads in FRNP (road to Point Ann and Hamersley Drive)
1.2.2 Advocate for adequate broadband, water and power supply capacity	New non-potable water tank and standpipe at Munglinup New back-up power supply generator at Ravensthorpe Cultural Precinct Generator connection and switch at Hopetoun Sports Pavilion

OUTCOME 2 – COMMUNITY

This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

ACTIONS	ACHIEVED	2026/27 Priorities
2.1 Social services and facilities are designed and delivered in a way that fits community needs and aspirations		
2.1.1 Continue to support the development of and access to core aged care and health services and facilities	Visiting dentist New Hopetoun seniors kitchen Providing Shire housing for Livingston's second doctor in Ravensthorpe (PS)	
2.1.2 Regularly review needs and work to secure social services, facilities and support accordingly	Continued to monitor community service needs through community engagement, grant programs, facility planning and advocacy for health, childcare, aged care and youth services	
2.1.3 Advocate for high quality educational opportunities	Supported local education outcomes through ongoing liaison with schools, childcare transition support, youth facility planning and advocacy for regional education access	
2.2 Community groups function well with strong volunteer effort and feel supported by the community		
2.2.1 Publicise and celebrate the contribution of groups and volunteers to the community	Community Events and Major Events grants distributed	Ravensthorpe Cemetery project and gazebo (PS)
2.2.2 Support the capacity of clubs and groups to develop and advocate for the reduction of red tape	General Community grants distributed	

	Every Club Sports Governance, Planning and Management program delivered (over 3yrs)	Implement continuing bushfire mitigation mechanical/chemical and prescribed burning program as endorsed in the 2024-2029 BRMP, and funded in the Bushfire Mitigation Activity Fund Grant Program 3 year Pilot Project 2025-2027,
2.3 People feel that their community is safe for all, free of nuisance and protected from risk of damage		
2.3.1 Protect public health and amenity	Hopetoun Cemetery project and gazebo (PS)	
2.3.2 Act to reduce the risk of bush fire, and be prepared in case of bush fire in terms of emergency response and disaster recovery	<p>Standalone CESM employed 2025</p> <p>Standalone BFRMC employed 2023</p> <p>3yr Mitigation Activity Fund</p> <p>2025-2027 Pilot Project approved</p> <p>Bushfire Risk Management Plan 2024-2029 endorsed by Council and OBRM</p> <p>Shire purchase Flamethrower slip on unit for fire management, 2021</p> <p>Active participation in the Bushfire Advisory Committee , ongoing</p> <p>Establish Sub committee of BFAC, Operational Working Group, (OWG) to improve functionality and attendance at BFAC</p> <p>Shire representation on the WALGA Local Government Emergency Management Advisory Committee</p> <p>Shire link with DWER install 2 x 250,000L Drought proof, Emergency Water Supply tanks Springdale and Beatty roads, 202?</p> <p>New Munglinup tank and standpipe 2025, Water Corporation ?</p> <p>New Hopetoun Rural BFB shed</p> <p>New semi trailer water tanker (PS)</p>	<p>Spring VBFB Meetings to incorporate refresher training as standard matter of practise each year,</p> <p>Shire of Ravensthorpe CBFCO on Great Southern ROAC LGGs Capital Grants Sub committee, Priority to secure funding for Shed and appliance East Ravensthorpe VBFB</p>

	<p>2023</p> <p>Extensive mechanical/chemical treatments and hazard reduction burning implemented around Shire town sites and recreation sites 2020-2025, MAF Grant</p> <p>North Ravensthorpe VBFB shed and appliance funded in LGGS Grant Scheme, 2026-2027</p> <p>Mt Short VBFB Isuzu 2.4, replaced with a Tatra 4.4 2025</p> <p>Fast Fill trailers x 3 repaired and now fully serviced for operational use</p> <p>Federal Government Fund Sky Muster Broadband network facilities Hopetoun/Munglinup Emergency Evac Centres and Hopetoun Rural VBFB Shed @ Blu Vista</p>	
<p>2.3.3 Ensure buildings and structures are safe and provide a healthy living and working environment</p>	<p>Ravensthorpe Emergency Evacuation Centre, (Recreation Centre) BAL Rating reduced to <BAL 19 with facility now eligible to be used in an emergency, December 2023</p> <p>Improved emergency facility readiness through BAL assessment and mitigation works at the Ravensthorpe Recreation Centre, enabling its use as an emergency evacuation centre</p>	
<p>2.3.4 People and property are protected from flood damage and risk to a specified level</p>	<p>Coastal Hazard and Risk Management Adaptation Plan adopted</p>	
<p>2.4 People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life</p>		

<p>2.4.1 Provide a range of community facilities and associated services in a way that maximises use and community activity</p>	<p>Ravensthorpe and Districts Entertainment Centre oval reticulation replaced</p> <p>Jerdacuttup Pavillion lights upgrade</p> <p>Ravensthorpe Town Hall lights upgraded</p> <p>Hopetoun Hockey and Dog Park lighting upgrade to LED (PS)</p> <p>New seating for Ravensthorpe Town Hall (PS)</p> <p>New cricket pitch in Hopetoun</p> <p>New projector system</p> <p>Stage floor painting and screens at Hopetoun Hall</p> <p>New Blinds at Munglinup Sports Pavilion</p> <p>Munglinup Bowling green surface replaced</p> <p>Hopetoun Football Oval reticulation replaced</p> <p>Replaced manual booking system with streamlined online facilities hire through implementation of SpacetoCo</p>	
<p>2.4.2 Development of the new Cultural Precinct in Ravensthorpe</p>	<p>Completion of the Ravensthorpe Cultural Precinct</p> <p>Fit out of the Ravensthorpe Interpretive Centre</p> <p>2024-2029 Cultural and Creative Industries Plan adopted</p>	
<p>2.4.3 Provide parks and gardens which can be enjoyed by all, including easy to access, good quality and interesting play areas for children, recreation opportunities for young people, and appropriate pathways and seating for older people and those with disability</p>	<p>Installation of school bus shelter and bike rack in Hopetoun</p> <p>Continued maintenance and improvement of parks, gardens, play spaces, pathways, seating and</p>	

	public open spaces across Ravensthorpe, Hopetoun and Munglinup	
2.4.4 Celebrate key annual national events and support a range of local community events	<p>Remembrance Day, Seniors Christmas Lunch, Anzac Day and the Australia Day community breakfast and Citizen of the Year Awards held</p> <p>Ravensthorpe Wildflower Show</p> <p>On your Bike – Sculptures by the Sea</p> <p>Reef to Range Readers and Writers Festival</p> <p>Support Raveabout Arts program and HPA Summer Festival</p> <p>Support RDHS campout Hamersley Inlet; End of year campout</p> <p>Ravensthorpe Football Club & RAIN Drought Event at Starvation Bay</p> <p>Dirt to Dust Run Rally 2025</p>	
2.5 Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment		
2.5.1 Enable people, particularly seniors and people with disability, to be able to move easily around the town and to use community facilities	Disability Action and Inclusion Plan	
2.5.2 Advocate for and facilitate provision of services and resources to address issues experienced by young people and seniors	<p>Two child care centres transition to REED</p> <p>Purchase of building to create a Youth Centre in Hopetoun</p>	

OUTCOME 3 – BUILT ENVIRONMENT

The built environment is site responsive, accessible, honours history and provides for the economic and social needs of residents, industry and visitors

ACTIONS	ACHIEVED	2026/27 Priorities
3.1 The Shire of Ravensthorpe has appropriate housing choice available to the community		

3.1.1 Continue to advocate for and collaborate on housing options for older people (e.g. age-appropriate housing) and people with disability which enables them to stay in the community during their lives	Continued advocacy and planning for appropriate housing options, including aged, accessible and key worker housing needs	Review Town Planning legislation to enable affordable housing options. Can be facilitated by housing density review, release of residential land (i.e., Dev WA) and review of planning policies.
3.1.2 Ensure town planning provisions enable a range of housing design and solutions, for different household types – e.g. single person households, seasonal workers, families	Maintained planning framework to provide flexibility of acceptable housing product through diverse housing types, including family housing, single-person accommodation, seasonal worker accommodation and infill opportunities	
3.2 New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town		
3.2.1 Encourage new developments to be designed and built in a way that reduces pressure on and demand for resources (e.g. energy efficiency and water conservation), and gives priority to development/ infill of currently zoned land	Shire statutory and strategic town planning documentation provides allowance for in-fill, higher density development. Development applications continued to be assessed against planning, environmental, bushfire and infrastructure considerations.	Gravel re-sheeting to approx. 25-30km Re-sealing Southern Ocean Road – 2km Re-sealing Jerdacuttup Road – 5 km section between Mason Bay Rd and Fence RD Ashphalt overlay at selected intersections
3.2.2 Ensure that new developments are designed for or contribute to public open space and have attractive streetscapes.	Shire works to assist development of new park land at Tiger Park in Ravensthorpe	
3.2.3 Plan for appropriate location of activities within the Shire, in a way that is consistent with the community's vision for the future.	Land use planning continued to guide appropriate location of residential, commercial, industrial, tourism and community uses	
3.3 The towns of the Shire have attractive streetscapes in keeping with local character		
3.3.1 Ravensthorpe, Munglinup, and Hopetoun have clean and attractive streetscapes that suit the character of each, with adequate and well-maintained planting and seating	Ravensthorpe Morgans Street Landscape implemented 2020/21 Implemented and maintained streetscape improvements, including Morgans Street landscaping and ongoing townscape presentation works.	Realign and Seal 2.3km of Mills Rd and Melaleuca Rd Lift AMMS Level 1 rated roads in the Shire to to AMMSL Level 2 and AMMS Level 3 to improve transport efficiency 200m of new concrete footpath in location to be determined
3.4 It is easy and safe to move around and in and out of the district		

3.4.1 Provision of a road network with service levels that meet the needs of industry, residents and tourists	Gravel re-sheeting around 25-30km (to be confirmed in 2025-26) Re-sealing Southern Ocean Road – 7.8 km to end of bitumen Re-sealing Jerdacuttup Road – 5 km section near Mason Bay Rd Re-sealing Tamarine Road – 1 km section near Middle Rd Pipe and culverts replaced on Doyle Rd Align grading of unsealed roads for key visitor attractions in time for peak visitation	
3.4.2 Maintain and develop the footpath network	Chittick St footpath (not yet completed) - PS	
3.5 The Shire’s heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.		
3.5.1 Ensure that valued heritage sites are listed, and the Shire’s built heritage is looked after	Continued support for heritage protection through the Ravensthorpe Museum/Visitor Centre, Heritage Town Walk and preservation of local heritage assets	

OUTCOME 4 – NATURAL ENVIRONMENT

Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

ACTIONS	ACHIEVED	2026/27 Priorities
4.1 Maximised resource recovery from waste and safe disposal of residual waste		
4.1.1 Provide people with the ability to reduce their waste and deal with residual waste appropriately	Continued operation of waste facilities, waste collection services and community information to support responsible waste disposal and resource recovery.	
4.2 Water conservation and water harvesting opportunities are maximised		
4.2.1 Invest in water harvesting	Installed/maintained non-potable water tanks and standpipes at	

	Munglinup and Hopetoun, and emergency water supply infrastructure	Shire links with R.A.I.N. in follow up management program on Vic Ti Tree infestation project on Middle road Shire to burn windrowed piles of Vic Ti Tree on Shire managed reserves around Hopetoun Shire supports R.A.I.N. involvement in Federal Government funded Boxthorn rust release control program
4.2.2 Provide water conservation information to the community	Provided community information and operational support for water conservation, non-potable water access and emergency water supply resilience	
4.3 The Shire's valued natural areas and systems are protected and enhanced		
4.3.1 Support or directly undertake targeted environmental projects where external funding is available and/or opportunities for community partnerships exist	Shire link with R.A.I.N. to approve Contractor involvement in Vic Ti Tree control project Middle road, Jerdacuttup, Shire link with RAIN to approve Contractor involvement in Vic Ti Tree control program around Hopetoun on Shire managed reserves,	Continue with the delivery of high quality bushfire mitigation treatments
4.3.2 Ensure proper land management practices are observed which result in protection and care of the natural environment	High quality bushfire mitigation treatments implemented by Horticultural Trained Contractor, engaged in bushfire mitigation program Shire implements hygiene management on all earth moving machinery exiting SE corner of Shire prior to use elsewhere in the Shire,	
4.3.3 Undertake relevant Shire services in a way that has regard for protection of bush and habitat	Shire uses mulching head on Excavator to mow road back slopes instead of spraying with herbicide Shire works team provided with dieback training	
4.3.4 Use, wherever possible, locally sourced seed and plants		
4.4 Energy is used efficiently and there is an increased use of renewable energy in the Shire		
4.4.1 Continued inclusion of energy efficient design and systems, and solar energy systems in Council buildings and other key facilities	Use of solar power in Starlink towers at campgrounds	

OUTCOME 5 – GOVERNANCE AND LEADERSHIP

The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

ACTIONS	ACHIEVED	2026/27 Priorities
5.1 The Shire's community is engaged and involved		
5.1.1 The community is provided with opportunities to engage on strategic, corporate, asset and financial plans, and other major plans and issues	Engaged the community through public consultation, Council meetings, local market attendance, public notices, the Shire website and the Ravensthorpe Report.	
5.1.2 Ensure that there is good communication between the Shire of Ravensthorpe and the community via a range of methods	Ravensthorpe Report digital newsletter Attendance at local market days in Hopetoun and Ravensthorpe	
5.2 The Council ensures its decisions are well informed and considered		
5.2.1 Provision of robust information, sound advice and effective processes to support the Council's decision-making process	Supported Council decision-making through agenda preparation, officer reports, policy review, risk assessment and improved governance processes.	
5.2.2 The Council undertakes appropriate training and development	WALGA councillor training undertaken, ,induction training.	
5.3 The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future		
5.3.1 The Council and community continue work together to advocate for change, targeted to the following areas: <ul style="list-style-type: none"> • energy, water and broadband capacity; • resources which will assist in the development of the local economy, creation of local businesses and jobs, and attraction of population and visitors; • maintenance, renewal and development of key infrastructure and community facilities 	Continued advocacy for regional roads, health services, housing, telecommunications, water security, tourism infrastructure and community facilities	
5.4 The Shire of Ravensthorpe is known as a good employer, and staff have the capacity and skills to deliver identified services and strategies		
5.4.1 Recruit, retain and develop the skilled and diverse workforce needed to implement the Shire's plans	Continued recruitment, staff development, WHS compliance improvements and system training to support service delivery	

5.4.2 Undertake effective Shire workforce planning	Reviewed staffing needs and workforce capacity as part of budget, corporate planning and service delivery requirements Restructure?	
5.5 The value of community owned assets is maintained		
5.5.1 Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels	Delivered asset renewal through road reseals, gravel resheeting, facility upgrades, lighting upgrades, reticulation works and plant replacement.	
5.5.2 Projects are well-planned and delivered on time and on budget, with effective and thorough risk management and reporting	Capital projects continued to be monitored through budget reporting, project planning and risk management	Upgrade and implement new Finance systems to improve both efficiency, governance/compliance and service. This isn't restricted to the ERP, there are a number of areas we need to review and start upgrading.
5.6 Financial systems are effectively managed		
5.6.1 Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements	Continued financial reporting, budget monitoring, audit processes and planning for finance system improvements	Finance reports for managers to be rolled out which aid management make decisions in their areas of responsibility.
5.7 Customer service and other corporate systems are of high quality		
5.7.1 The Shire strives for a best practice in its customer service, including governance support, and continually seeks ways to improve delivery where needed.		Continuing to review and improve internal financial control environment, with reg 5 and the old 17 reviews to take place.
5.7.2 Probity, risk management and associated reporting systems, and underpinning corporate IT systems are effective and efficient.	Continued review of governance, risk, records, IT and internal control systems, including preparation for Regulation 5 and Regulation 17 reviews	

**ATTACHMENT 12.2.1 – SCHEDULE OF ACCOUNT
PAYMENTS MAY 2026**



Shire of Ravensthorpe

Schedule of Account Payments

May 2026

Municipal Fund

EFT	<i>Refer report for details</i>	\$1,292,246
Purchase Cards - Credit Cards	<i>Refer report for details</i>	\$8,767
Purchase Cards - Fuel	<i>Refer report for details</i>	\$877
Payroll		\$271,909
Paid under the delegated authority to the CEO		<u>\$1,573,798</u>
Payments per Bank Statement		<u>\$1,573,798</u>
Variance		-\$0

Shire of Ravensthorpe
List of Account Payments - May 2026

Reference	Date	Name	Description	Amount
EFT22695	07/05/2026	4 RIVERS PLUMBING GAS & CIVIL CONTRACTING WA	PUMP OUT OF SEPTIC WASTE AT MUNGLINUP DUMP POINT	\$ 5,043
EFT22760	21/05/2026	4 RIVERS PLUMBING GAS & CIVIL CONTRACTING WA	PUMP OUT AND DISPOSAL OF SEPTIC WASTE AT HOPETOUN DUMP POINT	\$ 1,808
EFT22727	14/05/2026	AFDAFD PTY LTD	STATIONERY MAY 2026	\$ 165
DD8780.16	11/05/2026	AL & KL PEARSON PTY LTD ATF ALASKA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 1,129
DD8810.15	25/05/2026	AL & KL PEARSON PTY LTD ATF ALASKA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 1,129
EFT22794	28/05/2026	ALAN DAVID HIGGINS	CARPET CLEANING 88 MARTIN STREET, RAVENSTHORPE	\$ 420
EFT22795	28/05/2026	AMANDA RETI	REIMBURSEMENT – TRAVEL TRAINING LG EMERGENCY MANAGEMENT FORUM	\$ 977
EFT22696	07/05/2026	ANDREW WHYTE REFRIGERATION AND AIRCONDITIONING	INSTALLATION OF NEW REPLACEMENT CONDENSER FANS ON HOPETOUN ADMIN BUILDING	\$ 10,933
EFT22761	21/05/2026	ANDREW WHYTE REFRIGERATION AND AIRCONDITIONING	REPAIRS TO UNDER-BENCH FRIDGE AND SERVICE TO EVAPORATIVE AIR-CON/HOOD	\$ 2,837
EFT22796	28/05/2026	ANDREW WHYTE REFRIGERATION AND AIRCONDITIONING	REPLACEMENT OF COMPRESSOR TO BENCH FRIDGE AT SPORTS PAVILION IN HOPETOUN	\$ 2,182
EFT22797	28/05/2026	ANNE-MARIE JONES	REIMBURSEMENT – STAFF UNIFORM	\$ 105
EFT22762	21/05/2026	AQUATER PTY LTD	RATES REFUND FOR ASSESSMENT A14520 LOT E74/00818 EXPLORATION LICENCE RAVENSTHORPE WA 6346	\$ 322
EFT22697	07/05/2026	AUSTRALIA POST	POSTAL CHARGES APRIL 2026	\$ 304
EFT22728	14/05/2026	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 67
EFT22798	28/05/2026	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 67
DD8780.5	11/05/2026	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	\$ 1,069
DD8810.5	25/05/2026	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	\$ 1,090
DD8780.13	11/05/2026	AUSTRALIAN SUPERANNUATION (FORMERLY WESTSCHEME)	PAYROLL DEDUCTIONS	\$ 2,327
DD8810.12	25/05/2026	AUSTRALIAN SUPERANNUATION (FORMERLY WESTSCHEME)	PAYROLL DEDUCTIONS	\$ 2,313
EFT22729	14/05/2026	AUSTRALIAN TAXATION OFFICE (ATO) PAYG	PAYROLL DEDUCTIONS	\$ 39,264
EFT22799	28/05/2026	AUSTRALIAN TAXATION OFFICE (ATO) PAYG	PAYROLL DEDUCTIONS	\$ 42,194
DD8780.1	11/05/2026	AWARE SUPER	PAYROLL DEDUCTIONS	\$ 13,538
DD8810.1	25/05/2026	AWARE SUPER	PAYROLL DEDUCTIONS	\$ 13,893
EFT22698	07/05/2026	BEST OFFICE SYSTEMS	PRINTER READINGS – RAVENSTHORPE OFFICE – C360 & C550 – 20/03/2026–20/04/2026	\$ 1,235
EFT22763	21/05/2026	BORAL RESOURCES	SUPPLY AND INSTALL OPTION 1A – C170 HOT BITUMEN SEAL ON TAMARINE RD (SLK 6.4–7.5 KM) AND MIDDLE RD (SLK 0.0–0.1 KM) AS PER RFT03-2025-2026 AS RECEIVED VIA WALGA PSP ON 3 MARCH 2026 (VP497830). MOBILISATION AND DEMOBILISATION OF SEALING TEAM AS PER RFT03-2025-2026 AS RECEIVED VIA WALGA PSP ON 3 MARCH 2026 (VP497830).	\$ 393,014
EFT22800	28/05/2026	BREONI SORENSEN	SALARY SACRIFICE – RELOCATION EXPENSES	\$ 5,276
EFT22801	28/05/2026	CALLEY MACHEKWA	GYM FOB BOND REFUND	\$ 40
DD8780.7	11/05/2026	CARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$ 326
DD8810.7	25/05/2026	CARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	\$ 326
DD8780.2	11/05/2026	C-BUS SUPER	PAYROLL DEDUCTIONS	\$ 1,083
DD8810.2	25/05/2026	C-BUS SUPER	PAYROLL DEDUCTIONS	\$ 1,051
EFT22731	14/05/2026	CITY OF ALBANY	BUILDING SURVEYING SERVICES – CERTIFICATE OF COMPLIANCE 168442	\$ 187
EFT22764	21/05/2026	CITY OF ALBANY	CERTIFICATE OF DESIGN #168967	\$ 187
EFT22732	14/05/2026	CLAIRE DANIEL	POOL FOB BOND REFUND	\$ 40
EFT22699	07/05/2026	CLEANAWAY PTY LTD	ADDITIONAL RUBBISH COLLECTION FROM STARVATION BAY	\$ 3,958
EFT22733	14/05/2026	CLEANAWAY PTY LTD	REFUSE COLLECTION – APRIL 2025	\$ 23,893
EFT22765	21/05/2026	CLEANAWAY PTY LTD	RUBBISH COLLECTION FROM MASONS BAY – MARCH 2026	\$ 903
DD8816.4	15/05/2026	COMMONWEALTH BANK - DIRECT DEBIT	COMMONWEALTH BANK PAYMENT BY AUTHORITY – MAY 2026	\$ 840
EFT22700	07/05/2026	COMMUNITY PEST SERVICES	MONTHLY MONITORING AND REBAITING OF RODENT CONTROL STATIONS	\$ 1,507
EFT22766	21/05/2026	COMMUNITY PEST SERVICES	INSPECTION AND BAITING FOR RODENT CONTROL HOPETOUN ADMIN BUILDING AND CRC	\$ 1,795
EFT22734	14/05/2026	COMMUNITY SPIRIT NEWSPAPER INC	DOUBLE-PAGE EDITORIAL FOR COMMUNITY SPIRIT ISSUE 8 PAGES 12 & 13	\$ 342
EFT22735	14/05/2026	CORSIGN WA	2 x GRAB RAIL 900 MM W x 1250 MM H, POWDER-COATED YELLOW WITH RED/WHITE CL400 REFLECTIVE TAPE APPLIED AS PER QUOTE 00104478 30/04/2026	\$ 242
EFT22802	28/05/2026	CORSIGN WA	VARIOUS SIGNS, TACTILE INDICATORS	\$ 2,230
EFT22701	07/05/2026	COUNTRYWIDE PUBLICATIONS	FULL-PAGE COLOUR ADVERT (210 x 297) IN YOUR GUIDE TO PERTH & WA MAGAZINE WITH ARTWORK SUPPLIED	\$ 1,700
EFT22726	07/05/2026	CR GEOFF FYFE	NOMINATION REFUND	\$ 100
EFT22703	07/05/2026	CR HELEN BURTON	NOMINATION REFUND	\$ 100
EFT22768	21/05/2026	DEPARTMENT OF BIODIVERSITY, CONSERVATION & ATTRACTIONS	LICENCE 3110/101: DOG POUND RENT PERIOD 5/03/2026–4/03/2027	\$ 2,560
EFT22704	07/05/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	BSL RETURN – APRIL 2026	\$ 57
Direct Debit	31/05/2026	DEPARTMENT OF TRANSPORT	DOT MAY 2026	\$ 26,198
DD8816.9	22/05/2026	ELGAS LIMITED	ELGAS PAYMENT BY AUTHORITY – MAY 2026	\$ 141
EFT22803	28/05/2026	ELLISON MARINCOWITZ	POOL FOB BOND REFUND	\$ 40
EFT22804	28/05/2026	ESPERANCE FIRE SERVICES	MONTHLY ROUTINE INSPECTION AND TESTING IN RAVENSTHORPE FIRE INDICATOR PANEL	\$ 627
EFT22805	28/05/2026	ESPERANCE MONTHLY	ESPERANCE MONTHLY – JUNE EDITION LARGE QUARTER-PAGE SHIRE PROMOTIONAL PUBLICATION	\$ 502

Shire of Ravensthorpe
List of Account Payments - May 2026

Reference	Date	Name	Description	Amount
EFT22769	21/05/2026	FARMERS CENTRE (WA) PTY	CABLE TWIN CORE, BLADE HOLDER	\$ 67
EFT22806	28/05/2026	FEATURE PAINTS	1 x 5 L HYDROCHLORIC ACID (PC0237) AND 1 x 1 L SEPTONE PAINT STRIPPER (PS1ST)	\$ 74
EFT22705	07/05/2026	FIRE FRONT PTY LTD	SUBSCRIPTION TO FIREMAPPER (31 DEVICES) PERIOD APRIL 2026 TO APRIL 2027	\$ 1,672
DD8816.7	07/05/2026	FLEETCARE PTY LTD	FLEETCARE PAYMENT BY AUTHORITY – MAY 2026	\$ 1,474
EFT22737	14/05/2026	FREIGHT LINES GROUP	FREIGHT – SIGMA	\$ 300
EFT22770	21/05/2026	FREIGHT LINES GROUP	FREIGHT – SIGMA	\$ 153
EFT22807	28/05/2026	FREIGHT LINES GROUP	FREIGHT – CORSIGN, IMCO (KTRANS)	\$ 783
EFT22808	28/05/2026	G.C. SALES	BINS	\$ 1,903
EFT22738	14/05/2026	GAGANDEEP KAUR	CATERING CORPORATE DISCUSSION 05/05/2026	\$ 660
DD8780.19	11/05/2026	GESB GOVERNMENT EMPLOYEES SUPERANNUATION BOARD	PAYROLL DEDUCTIONS	\$ 2,196
DD8810.18	25/05/2026	GESB GOVERNMENT EMPLOYEES SUPERANNUATION BOARD	SUPERANNUATION CONTRIBUTIONS	\$ 2,208
EFT22771	21/05/2026	GREAT SOUTHERN GEOTECHNICS PTY LTD (ALBANY SOIL AND CONCRETE TESTING)	PSD, ALD AND FLAKINESS TESTING ON 10 MM SEALING AGGREGATE AS PER QUOTE 2009	\$ 1,128
EFT22772	21/05/2026	HASLAMAS	WORKS DEPOT SHIRE UNIFORMS AS PER QUOTE 26-00003916 31/03/2026	\$ 7,177
EFT22706	07/05/2026	HELENE PTY LTD (LO-GO APPOINTMENTS)	LO-GO APPOINTMENTS ADVERT – DIRECTOR CORPORATE COMMUNITY SERVICES	\$ 165
DD8780.6	11/05/2026	HESTA SUPERANNUATION	PAYROLL DEDUCTIONS	\$ 616
DD8810.6	25/05/2026	HESTA SUPERANNUATION	PAYROLL DEDUCTIONS	\$ 616
EFT22809	28/05/2026	HOLLOWPOOL PTY LTD T/AS NORTH OZ ELECTRICAL CONTRACTING	SUPPLY AND INSTALL NEW PCB TO ELECTRONIC SLIDING DOOR HOPETOUN ADMIN	\$ 2,493
EFT22810	28/05/2026	HOPETOUN EARTHWORKS	SUPPLY 1 M ³ OF CONCRETE TO HOPETOUN SPORTS PAVILION FOR NEW RAMPS	\$ 660
EFT22811	28/05/2026	HOPETOUN GARDENING SERVICES	WEED REMOVAL AND SPRAY AT 66 QUEEN STREET	\$ 405
EFT22707	07/05/2026	HOPETOUN RAY WHITE RURAL SOUTH COAST WA	8 FRANCE STREET RENT	\$ 830
EFT22739	14/05/2026	HOPETOUN RAY WHITE RURAL SOUTH COAST WA	8 FRANCE STREET RENT	\$ 830
EFT22773	21/05/2026	HOPETOUN RAY WHITE RURAL SOUTH COAST WA	8 FRANCE STREET RENT	\$ 830
EFT22812	28/05/2026	HOPETOUN RAY WHITE RURAL SOUTH COAST WA	8 FRANCE STREET RENT	\$ 830
DD8816.3	26/05/2026	HORIZON POWER	HORIZON POWER PAYMENT BY AUTHORITY – MAY 2026	\$ 6,690
DD8780.14	11/05/2026	HOSTPLUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 1,854
DD8810.13	25/05/2026	HOSTPLUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 1,554
EFT22774	21/05/2026	IMCO AUSTRALASIA	100 x 20 KG BAGS (2 PALLETS) PERMANENT ASPHALT REPAIR AS PER QUOTE QU-0782 13/05/2026	\$ 4,070
EFT22708	07/05/2026	INDIJI FLORA	COST OF CHEMICAL AND MECHANICAL WORK 2025–2027 AS PER TENDER RFT01-2025 MAF TREATMENT 36763	\$ 275
EFT22776	21/05/2026	INDIJI FLORA	COST OF CHEMICAL AND MECHANICAL WORK 2025–2027 AS PER TENDER RFT01-2025 MAF TREATMENT 36596	\$ 8,250
DD8780.15	11/05/2026	IOOF EMPLOYER SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,278
DD8810.14	25/05/2026	IOOF EMPLOYER SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,355
EFT22775	21/05/2026	ITR PACIFIC PTY LTD PERTH BRANCH	1 x 424.815.2210 CUTTING EDGE (C) 4H 30 MM	\$ 762
EFT22740	14/05/2026	IZAK TREURNICH	SALARY SACRIFICE – RENT – FORTNIGHT ENDING 11/05/2026	\$ 490
EFT22813	28/05/2026	IZAK TREURNICH	SALARY SACRIFICE – RENT – FORTNIGHT ENDING 25/05/2026	\$ 490
EFT22741	14/05/2026	JARVIS SMALLMAN	PHOTOGRAPHY SERVICES GOVERNOR'S VISIT 1 MAY 2026	\$ 570
EFT22709	07/05/2026	JAY FRANCIS	POOL FOB BOND REFUND	\$ 30
EFT22742	14/05/2026	KLEEN WEST DISTRIBUTORS	CLEANING SUPPLIES AS PER QUOTE 00123622 04/05/2026	\$ 980
EFT22777	21/05/2026	KLEEN WEST DISTRIBUTORS	60 BOXES (1 PALLET) KWD JUMBO TOILET ROLLS PLUS FUEL LEVY AS PER QUOTE 000122530 09/04/2026	\$ 3,628
EFT22814	28/05/2026	KLEEN WEST DISTRIBUTORS	VARIOUS CLEANING SUPPLIES AS PER QUOTE 00124122 18/05/2026	\$ 918
EFT22815	28/05/2026	LANDGATE	INTERIM 0–22500	\$ 66
EFT22816	28/05/2026	LIFT DESIGN	DIAGNOSTICS AND SERVICING THE LIFT AT THE RECREATION CENTRE IN RAVENSTHORPE	\$ 3,508
EFT22710	07/05/2026	LIVINGSTON MEDICAL PTY LTD	MEDICAL SERVICES DEED – 3RD QUARTER JAN–MAR 2026	\$ 60,018
EFT22778	21/05/2026	LIVINGSTON MEDICAL PTY LTD	PRE-EMPLOYMENT MEDICAL INCLUDING D&A AND MUSCULOSKELETAL – NEW STAFF MEMBER	\$ 592
EFT22711	07/05/2026	LLOYDEY'S POWER SERVICES	INSTALLATION OF NEW LED ENTRY/SECURITY LIGHTS FOR HOPETOUN DOCTOR'S SURGERY AS PER QUOTE 0233	\$ 2,332
EFT22779	21/05/2026	LLOYDEY'S POWER SERVICES	REPAIR AND MAINTENANCE WORK TO TREADMILLS AT RAVENSTHORPE GYM, REPLACEMENT OF 2 x NEW BATTERIES TO ELECTRONIC SLIDING DOOR CRC	\$ 1,238
EFT22780	21/05/2026	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	'STRONGER TOGETHER' GOLDFIELDS FORUM 2026	\$ 180
DD8780.8	11/05/2026	MANTACH TRANSPORT (1995) PTY LTD AS TRUSTEE FOR THE MANTACH SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 173
EFT22712	07/05/2026	MBL FOOD & PACKAGING LIMITED - T/AS SOUTH COAST FOOD SERVICES	ALFOIL, CLING WRAP, FINISH TABLETS, ALLEN'S MIX, DISHMATIC REFILL & NAPKIN LUNCH	\$ 336
EFT22713	07/05/2026	MCLEODS LAWYERS PTY LTD	MATTER NUMBER 56650	\$ 789
EFT22743	14/05/2026	MCLEODS LAWYERS PTY LTD	LEGAL ADVICE FOR HR MATTER NUMBER 57049	\$ 15,941
EFT22781	21/05/2026	MCLEODS LAWYERS PTY LTD	MATTER NUMBER 57170	\$ 304
EFT22782	21/05/2026	MEDALLION METALS LIMITED	RATES REFUND FOR ASSESSMENT A14395 LOT E74/00656 EXPLORATION LICENCE RAVENSTHORPE WA 6346	\$ 626
DD8780.11	11/05/2026	MERCER SMARTSUPER	PAYROLL DEDUCTIONS	\$ 1,748
DD8810.10	25/05/2026	MERCER SMARTSUPER	PAYROLL DEDUCTIONS	\$ 1,647
EFT22817	28/05/2026	MICHAEL KNOX	GYM FOB BOND REFUND	\$ 30
EFT22818	28/05/2026	MICHAEL MACDONALD	REIMBURSEMENT FOR PRE-EMPLOYMENT MEDICAL	\$ 452
EFT22744	14/05/2026	MICHELLE GROBLER	REIMBURSEMENT FOR LUNCH ITEMS FOR COUNCILLOR TRAINING 05/05/2026	\$ 108

Shire of Ravensthorpe
List of Account Payments - May 2026

Reference	Date	Name	Description	Amount
EFT22714	07/05/2026	MIDLAND TROPHIES	CHAMBER EURO GOLD NAME TAGS x5 SHIRE PRESIDENT AND CLERK HONOUR BOARD PLAQUES	\$ 228
DD8780.9	11/05/2026	MLC MASTERKEY BUSINESS SUPER	PAYROLL DEDUCTIONS	\$ 597
DD8810.8	25/05/2026	MLC MASTERKEY BUSINESS SUPER	PAYROLL DEDUCTIONS	\$ 597
EFT22819	28/05/2026	NOVUS GLASS & TINTING ESPERANCE	WINDSCREEN REPLACEMENTS AND WINDOW CHIP REPAIR	\$ 4,001
EFT22820	28/05/2026	OFER ENGEL	GYM FOB BOND REFUND	\$ 40
EFT22715	07/05/2026	OHURA CONSULTING	INDUSTRIAL AGREEMENT NEGOTIATION 2026	\$ 3,469
DD8810.9	25/05/2026	PANORAMA SUPER	PAYROLL DEDUCTIONS	\$ 834
DD8780.10	11/05/2026	PANORAMA SUPER	PAYROLL DEDUCTIONS	\$ 664
EFT22716	07/05/2026	PERFECT COMPUTER SOLUTIONS PTY LTD	2025/26 IT SERVICE DESK AND ASSOCIATED IT SUPPORT SERVICES 16/04/2026-29/04/2026	\$ 1,274
EFT22746	14/05/2026	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SERVICE DESK AND ASSOCIATED IT SUPPORT SERVICES 13/04/2026-07/05/2026	\$ 1,445
EFT22783	21/05/2026	PERFECT COMPUTER SOLUTIONS PTY LTD	2 x SURFACE PRO CHARGERS	\$ 130
EFT22821	28/05/2026	PERFECT COMPUTER SOLUTIONS PTY LTD	2025/26 IT SERVICE DESK AND ASSOCIATED IT SUPPORT SERVICES 15/05/2026-20/05/2026	\$ 3,233
EFT22717	07/05/2026	PHILLIPS RIVER GRAZING PTY LTD	932 LITRES - SUPPLY DIESEL FOR MT SHORT FIRE TRUCK	\$ 1,999
EFT22745	14/05/2026	PHP FREIGHT SERVICES	PICK UP AND DELIVER GOODS FROM PERTH FOR SHIRE BUILDINGS AS PER QU150	\$ 2,529
EFT22718	07/05/2026	PINK LAKE TREE WORKS	TREE TRIMMING IN MUNGLINUP AND RAVENSTHORPE AS DIRECTED, AS PER QUOTE 1085 28/04/2026	\$ 4,520
DD8780.18	11/05/2026	PUBLIC SECTOR SUPERANNUATION ACCUMULATION PLAN (PSSAP)	SUPERANNUATION CONTRIBUTIONS	\$ 536
DD8810.17	25/05/2026	PUBLIC SECTOR SUPERANNUATION ACCUMULATION PLAN (PSSAP)	SUPERANNUATION CONTRIBUTIONS	\$ 555
EFT22822	28/05/2026	QLM LABEL MAKERS PTY LTD	1800 FULL-COLOUR, 210 MM x 97 MM, 0.4 MM MAGNETIC RUBBER LAMINATION MAGNETS	\$ 730
EFT22719	07/05/2026	R AND R HEAVY DIESEL SERVICES	CARRY OUT 12,000-HOUR LUBRICATION SERVICE AND INSPECTION ON KOMATSU GRADER GD655-5 RA-3762 P584A AS PER ESTIMATE 8617 14/04/2026	\$ 15,613
EFT22747	14/05/2026	R AND R HEAVY DIESEL SERVICES	CARRY OUT 220,000 KM LOGBOOK SERVICE AND INSPECTION, REPLACE ALL ENGINE FILTERS, REPLACE WIPER BLADES ON MACK TRIDENT RA-3871 P703A AS PER ESTIMATE 8701 07/05/2026	\$ 4,974
EFT22720	07/05/2026	RAVENSTHORPE AGENCIES	CLOPYRALID 20 L	\$ 1,351
EFT22784	21/05/2026	RAVENSTHORPE AGENCIES	9 x ROLLED-TOP MESH FENCE PANELS; 1 x GATE WITH HINGE; 3 x PINE POSTS; 1 x SILVER GALV SPRAY; 1 x ZINC GALV SPRAY AS PER EMAIL QUOTE 30/04/2026	\$ 1,426
EFT22823	28/05/2026	RAVENSTHORPE AGENCIES	4 x GLYPHOSATE 570 20 L	\$ 900
EFT22748	14/05/2026	RAVENSTHORPE DISTRICT HIGH SCHOOL P&C	CATERING FOR 2026 ANZAC COMMEMORATIVE SERVICE	\$ 2,200
EFT22721	07/05/2026	RAVENSTHORPE WILDFLOWER SHOW INC.	CDF GRANT 25/26 HERBARIUM RANGE EXCURSION	\$ 800
EFT22824	28/05/2026	RAVENSTHORPE WILDFLOWER SHOW INC.	NATURAL CONNECTION LIMITED-EDITION COMMEMORATIVE BOOKS, SOFTCOVER BOOKS x20	\$ 1,000
DD8780.17	11/05/2026	RESOLUTION LIFE AUSTRALASIA LIMITED SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 128
DD8810.16	25/05/2026	RESOLUTION LIFE AUSTRALASIA LIMITED SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 171
DD8780.4	11/05/2026	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 120
DD8810.4	25/05/2026	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 91
DD8816.5	07/05/2026	RMS CLOUD (AUST) P/L	RMS PAYMENT BY AUTHORITY - MAY 2026	\$ 1,168
EFT22785	21/05/2026	SCOTT CAMERON FALCONER	RATES REFUND FOR ASSESSMENT A1174 64 SEAVIEW WAY HOPETOON 6348	\$ 308
EFT22749	14/05/2026	SEEK LIMITED	SEEK ADVERT - DIRECTOR REGULATORY SERVICES	\$ 479
DD8816.8	15/05/2026	SG FLEET	SG FLEET PAYMENT BY AUTHORITY - MAY 2026	\$ 11,970
EFT22825	28/05/2026	SHEENA HEWITT	GYM FOB BOND REFUND	\$ 30
EFT22826	28/05/2026	SHOKO YOSHIDA	GYM FOB BOND REFUND	\$ 40
EFT22722	07/05/2026	SOUTH PRIDE PTY LTD	TOWN PLANNING SERVICES	\$ 8,872
EFT22827	28/05/2026	STELLA LORENZEN	GYM FOB BOND REFUND	\$ 40
EFT22750	14/05/2026	STEVEN TWEEDIE	CURRENT ELECTED COUNCILLORS TRAINING	\$ 6,105
DD8816.2	27/05/2026	SYNERGY	SYNERGY PAYMENT BY AUTHORITY - MAY 2026	\$ 5,746
EFT22787	21/05/2026	TACTICAL DISTRIBUTORS PTY LTD	RANGER UNIFORMS - AS PER QUOTE D17841	\$ 1,018
EFT22751	14/05/2026	TEAM GLOBAL EXPRESS PTY LTD (TOLL)	FREIGHT - CORSIGN - PCS	\$ 267
EFT22788	21/05/2026	TEAM GLOBAL EXPRESS PTY LTD (TOLL)	FREIGHT - WOODLANDS, CORSIGN, T-QUIP, ITR	\$ 490
EFT22752	14/05/2026	THE LOCAL GOVERNMENT, RACING AND CEMETERIES EMPLOYEES UNION (WA)	PAYROLL DEDUCTIONS	\$ 108
EFT22828	28/05/2026	THE LOCAL GOVERNMENT, RACING AND CEMETERIES EMPLOYEES UNION (WA)	PAYROLL DEDUCTIONS	\$ 108
EFT22723	07/05/2026	TINKER GROUP T/AS RAVENSTHORPE BUILDING SUPPLIES	2 x CARBINE DONCASTER ENTRANCE SET AS PER QUOTE 8000394 16/04/2026	\$ 737
EFT22753	14/05/2026	TINKER GROUP T/AS RAVENSTHORPE BUILDING SUPPLIES	TRIMMER LINE	\$ 288
EFT22789	21/05/2026	TINKER GROUP T/AS RAVENSTHORPE BUILDING SUPPLIES	SCREWS, DRILL BITS	\$ 82
EFT22829	28/05/2026	TINKER GROUP T/AS RAVENSTHORPE BUILDING SUPPLIES	REPLACE EFFLUENT PUMP SHED AS PER QUOTE QU-0094 DATED 18 MARCH 2025. WORKS TO COMMENCE IN JAN 2026	\$ 20,859
EFT22754	14/05/2026	TONI JOLLY	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 11/05/2026	\$ 460
EFT22830	28/05/2026	TONI JOLLY	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 25/05/2026	\$ 518
EFT22786	21/05/2026	T-QUIP	18 x TOP110-0621-03 BLADE MEDIUM (72 SD SOME RD)	\$ 856
EFT22755	14/05/2026	TRAFFIC FORCE GROUP PTY LTD	DESIGN AND SUPPLY OF G0143-2026 PRESCRIBED BURNS AND WILDFIRE (SHIRE OF RAVENSTHORPE) AS PER QUOTE 3505 DATED 14 APRIL 2026	\$ 893

Shire of Ravensthorpe

List of Account Payments - May 2026

Reference	Date	Name	Description	Amount
EFT22790	21/05/2026	TRAFFIC FORCE GROUP PTY LTD	DESIGN AND SUPPLY OF G0132-2026 – REPEAT GENERIC TMP – SHIRE OF RAVENSTHORPE AS PER QUOTE 3068 DATED 10 NOVEMBER 2025	\$ 1,021
EFT22756	14/05/2026	TURNER, ANTHONY EDWARD T/AS LG CONSULTING SOLUTIONS	HEALTH SERVICES – APRIL 2026	\$ 3,338
EFT22724	07/05/2026	TWO'S COMPLEMENT COMPUTING PTY LTD T/A ZOODATA	ANNUAL SERVICE AGREEMENT GRADE 1 20 HRS/ANNUM 27/10/2026 TO 26/10/2027	\$ 3,080
DD8780.3	11/05/2026	UNI SUPER	PAYROLL DEDUCTIONS	\$ 196
DD8810.3	25/05/2026	UNI SUPER	PAYROLL DEDUCTIONS	\$ 196
EFT22757	14/05/2026	VANGUARD PRINT	DISTRIBUTION AND WAREHOUSING OF TOURISM BROCHURES	\$ 188
EFT22725	07/05/2026	WA CONTRACT RANGER SERVICES PTY LTD	CONTRACT RANGER RELIEF SERVICES APRIL 2026–MAY 2026	\$ 10,720
EFT22791	21/05/2026	WA CONTRACT RANGER SERVICES PTY LTD	CONTRACT RANGER RELIEF SERVICES APRIL 2026–MAY 2026	\$ 17,930
EFT22831	28/05/2026	WA FUEL SUPPLY PTY LTD	20,351 LITRES DIESEL – MAY 2026	\$ 63,136
EFT22792	21/05/2026	WA HINO SALES & SERVICE	SUPPLY OF END TIPPER AS PER TENDER RFQ003-2024-2025 6×4 RIGID TIPPER	\$ 274,554
DD8780.12	11/05/2026	WA LOCAL GOVERNMENT SUPER PLAN	PAYROLL DEDUCTIONS	\$ 1,172
DD8810.11	25/05/2026	WA LOCAL GOVERNMENT SUPER PLAN	PAYROLL DEDUCTIONS	\$ 1,178
EFT22793	21/05/2026	WALGA	STATE EMPLOYMENT LAW TRAINING – WALGA – PAYROLL OFFICER	\$ 546
DD8816.1	25/05/2026	WATER CORPORATION	WATER CORPORATION PAYMENT BY AUTHORITY – MAY 2026	\$ 14,925
Direct Debit	25/05/2026	WATER CORPORATION	WATER CORPORATION PAYMENT BY AUTHORITY – MAY 2026	\$ 9,337
EFT22832	28/05/2026	WENDY SPAANS	SALARY SACRIFICE – WORK LAPTOP	\$ 1,209
DD8816.6	06/05/2026	WEX MOTORPASS	WEX MOTORPASS PAYMENT BY AUTHORITY – MAY 2026	\$ 7
EFT22758	14/05/2026	WORK HEALTH PROFESSIONALS	ON-SITE AUDIOMETRIC TESTING – APRIL 2026 – 14 EMPLOYEES	\$ 1,551
EFT22759	14/05/2026	ZONE 50 ENGINEERING SURVEYS PTY LTD	SPOT AND BARRIER MARKING SLK 15–20 ON JERDACCUTTUP RD AS PER QUOTE 6 MAY 2026	\$ 5,342
Grand Total				\$ 1,292,246

Shire of Ravensthorpe
 Purchase Card Report - Fuel BP
 01/04/2026 - 30/04/2026

Date	Purchase location	Litres	Amount
BP Fuel Card - RA3860 - Facilities Technical Officer			
9/04/2026	Ravensthorpe	37.81	\$ 121.83
10/04/2026	Albany	15.58	\$ 44.17
11/04/2026	Ravensthorpe	20.50	\$ 66.05
		73.89	\$ 232.05

BP Fuel Card - 101RA - Executive Manager Corporate Services			
19/04/2026	Fremantle	6.90	\$ 20.00
23/04/2026	Fremantle	55.90	\$ 138.64
28/04/2026	Fremantle	6.55	\$ 13.69
		69.35	\$ 172.33

BP Fuel Card - RA3997 - Chief Executive Officer			
5/04/2026	Success	65.84	\$ 175.46
11/04/2026	Denmark	36.25	\$ 102.84
18/04/2026	Bunbury	61.26	\$ 191.68
		163.35	\$ 469.98

BP Fuel Card - Depot Plant PSP - ULP only			
30/04/2026	Montly card fee		\$ 2.20
		0.00	\$ 2.20

Total BP Fuel Statement	306.59	\$ 876.56
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Shire of Ravensthorpe
Purchase Card Report - Credit Cards CBA

Process date	Account Number	Description	Amount
14/04/2026	EXEC MANAGER CORPORATE SERVICES	amznmktplace- Disputed and refunded unknown charge	\$ 50.82
17/04/2026	EXEC MANAGER CORPORATE SERVICES	Melville Toyota - Car key battery	\$ 15.08
Sub Total	EXEC MANAGER CORPORATE SERVICES		\$ 65.90
27/04/2026	EXECUTIVE MANAGER INFRA SERVICES	Starlink internet - Software subscription	\$ 240.00
23/04/2026	EXECUTIVE MANAGER INFRA SERVICES	Ravensthorpe Hotel - Post OCM Councillor Meals	\$ 569.50
21/04/2026	EXECUTIVE MANAGER INFRA SERVICES	Starlink internet - Software subscription	\$ 417.00
16/04/2026	EXECUTIVE MANAGER INFRA SERVICES	Harvey norman- 2x Refrigerators	\$ 1,960.00
15/04/2026	EXECUTIVE MANAGER INFRA SERVICES	Wanewsdti - Newspaper subscription	\$ 31.99
15/04/2026	EXECUTIVE MANAGER INFRA SERVICES	Dropox - Software subscription	\$ 30.79
10/04/2026	EXECUTIVE MANAGER INFRA SERVICES	Commonwealth Bank - International transaction fee	\$ 1.73
10/04/2026	EXECUTIVE MANAGER INFRA SERVICES	Chatgpt- Software subscription	\$ 69.06
7/04/2026	EXECUTIVE MANAGER INFRA SERVICES	Lal pty ltd - Accomodation booking CEO for Southern Ports 200 year Centenn	\$ 275.00
27/03/2026	EXECUTIVE MANAGER INFRA SERVICES	Starlink internet - Software subscription	\$ 240.00
8/05/2026	EXECUTIVE MANAGER INFRA SERVICES	Hopetoun Beachside Caravan Pakr	\$ 126.00
8/05/2026	EXECUTIVE MANAGER INFRA SERVICES	Ravensthorpe Hotel	\$ 119.00
8/05/2026	EXECUTIVE MANAGER INFRA SERVICES	Ikea - Office furniture	\$ 2,965.00
7/05/2026	EXECUTIVE MANAGER INFRA SERVICES	Café Lounge	\$ 32.00
7/05/2026	EXECUTIVE MANAGER INFRA SERVICES	Paypal - Aspera	\$ 20.00
6/05/2026	EXECUTIVE MANAGER INFRA SERVICES	Ravensthorpe Building Supplies	\$ 25.50
6/05/2026	EXECUTIVE MANAGER INFRA SERVICES	Water Corporation	\$ 53.16
4/05/2026	EXECUTIVE MANAGER INFRA SERVICES	Starlink internet - Software subscription	\$ 5.41
4/05/2026	EXECUTIVE MANAGER INFRA SERVICES	Harvey Norman	\$ 1,131.00
29/04/2026	EXECUTIVE MANAGER INFRA SERVICES	Intuit	\$ 63.48
Sub Total	EXECUTIVE MANAGER INFRA SERVICES		\$ 8,375.62
20/04/2026	WORKS SUPERVISOR	Hopetoun lga- Food items for toolbox BBQ	\$ 54.79
17/04/2026	WORKS SUPERVISOR	Afdafd pty ltd Ravensthorpe - Key cutting	\$ 28.00
16/04/2026	WORKS SUPERVISOR	Bunnings Esperance - Maintenance items for Ravensthorpe depot	\$ 103.65
Sub Total	WORKS SUPERVISOR		\$ 186.44
7/04/2026	EXECUTIVE MANAGER PROJECT & REGULATORY	Commonwealth Bank - International transaction fee	\$ 1.79
7/04/2026	EXECUTIVE MANAGER PROJECT & REGULATORY	Chatgpt - Software subscription	\$ 71.47
Sub Total	EXECUTIVE MANAGER PROJECT & REGULATORY		\$ 73.26
30/05/2026	CHIEF EXECUTIVE OFFICER	Intuit Mailchimp - Software subscription	\$ 65.90
Sub Total	CHIEF EXECUTIVE OFFICER		\$ 65.90
TOTAL PURCHASES CHARGED TO CREDIT CARDS			\$ 8,767.12

**ATTACHMENT 12.2.2 – MONTHLY FINANCIAL
REPORT – MAY 2026**



SHIRE OF RAVENSTHORPE

MONTHLY FINANCIAL REPORT

(Incorporating the Statement of Financial Activity)

May 2026

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Monthly Financial Report

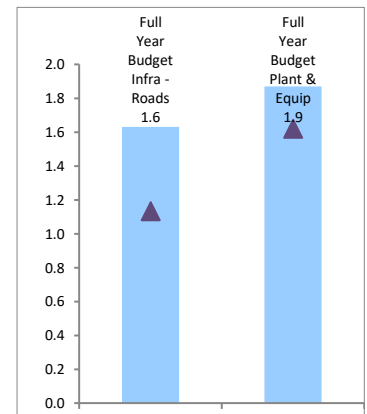
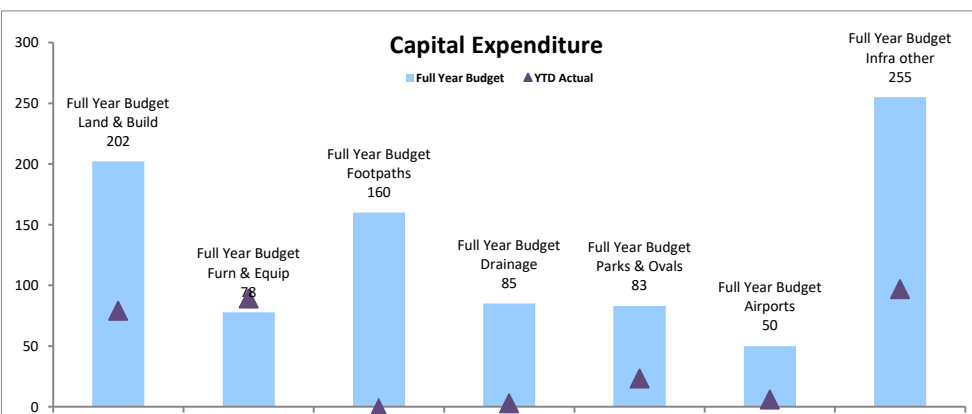
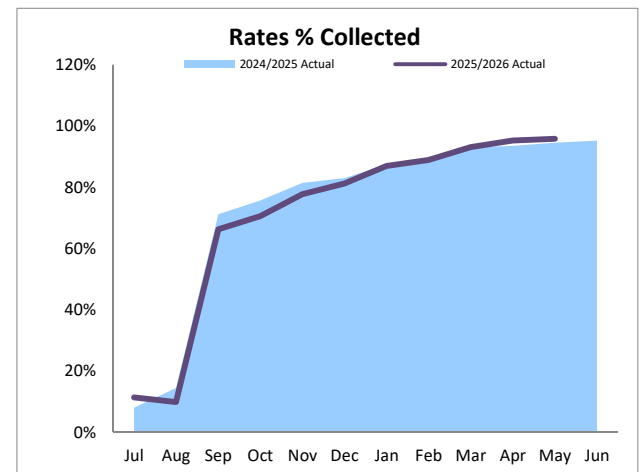
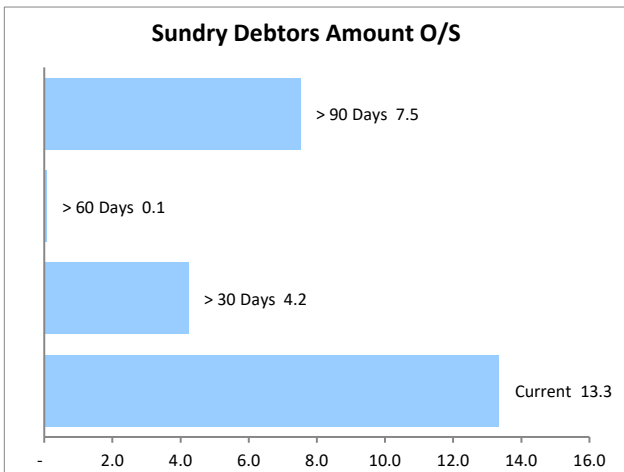
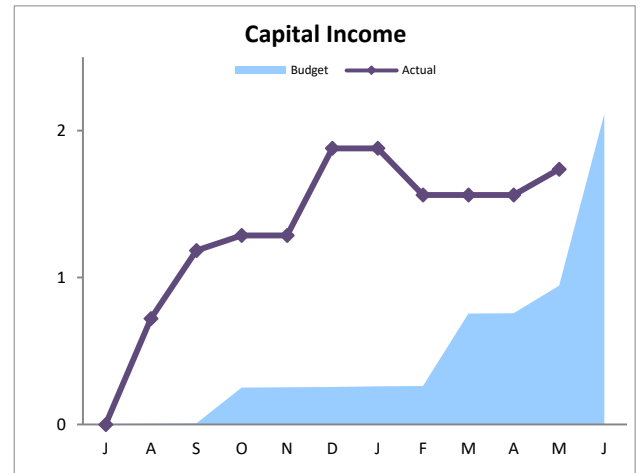
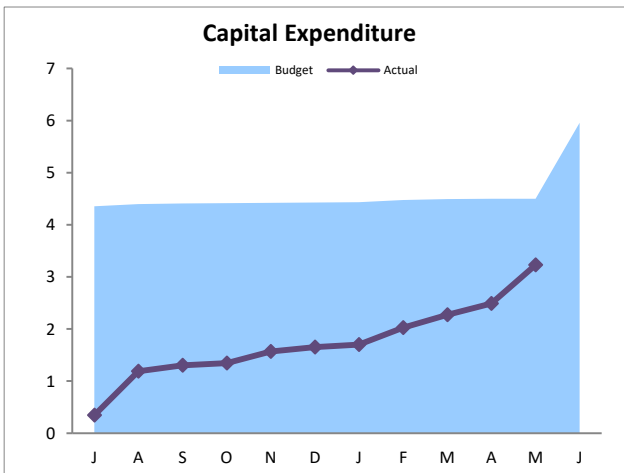
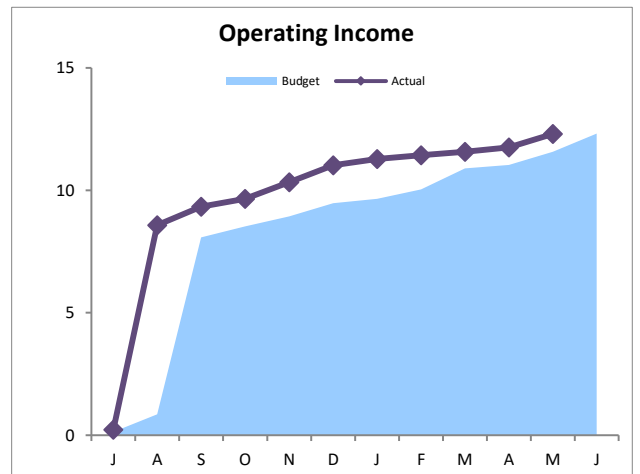
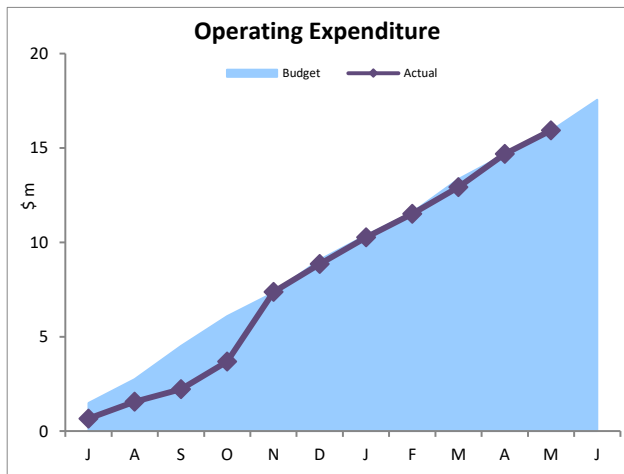
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Shire of Ravensthorpe

Key information - Graphical



Shire of Ravensthorpe
Statement of Financial Activity
For the period ended 31 May 2026

● Variance greater than 10% and \$100,000

Note	2025/2026 Adopted Budget \$	2025/2026 Revised Budget \$	May YTD Budget \$	May YTD Actual \$	Variance YTD Act to Bud \$	Variance YTD Act to Bud %
OPERATING ACTIVITIES						
Revenue from operating activities						
Rates	6,415,733	6,415,733	6,414,987	6,382,862	(32,125)	(1%)
Grants, Subsidies and Contributions	1,904,538	2,016,538	1,897,395	1,813,690	(83,705)	(4%)
Fees and Charges	1,582,512	1,548,512	1,500,829	1,576,926	76,097	5%
Interest Revenue	280,000	368,000	341,496	328,066	(13,430)	(4%)
Other Revenue	369,969	359,969	336,838	244,336	(92,502)	(27%)
Profit on Disposal of Assets	301,900	301,900	301,900	218,955	(82,945)	(27%)
	<u>10,854,651</u>	<u>11,010,651</u>	<u>10,793,445</u>	<u>10,564,836</u>	<u>(228,609)</u>	
Expenditure from operating activities						
Employee Costs	5,666,827	5,869,827	5,502,402	5,355,213	(147,189)	(3%)
Materials and Contracts	4,129,870	4,237,870	3,933,851	3,232,742	(701,109)	(18%) ●
Utility Charges	357,060	312,060	287,231	274,140	(13,091)	(5%)
Depreciation	6,446,375	6,446,375	5,918,115	6,279,337	361,222	6%
Finance Costs	54,652	54,652	49,089	40,962	(8,127)	(17%)
Insurance Expenses	259,124	259,124	259,088	250,843	(8,245)	(3%)
Other Expenditure	490,285	500,285	394,621	463,527	68,906	17%
Loss on Disposal of Assets	153,137	153,137	153,137	35,059	(118,078)	(77%) ●
	<u>17,557,329</u>	<u>17,833,329</u>	<u>16,497,534</u>	<u>15,931,824</u>	<u>(565,710)</u>	
Non-cash amounts excluded from operating activities						
Profit on Asset Disposals	2 (148,763)	(148,763)	(148,763)	(183,897)	(35,133)	
Movement in Employee Benefit Provisions	0	0	0	1,234	1,234	
Depreciation on Assets	<u>6,446,375</u>	<u>6,446,375</u>	<u>5,918,115</u>	<u>6,279,337</u>	<u>361,222</u>	
Sub total	<u>6,297,611</u>	<u>6,297,611</u>	<u>5,769,352</u>	<u>6,096,674</u>	<u>327,322</u>	
Amount attributable to operating activities	<u>(405,067)</u>	<u>(525,067)</u>	<u>65,263</u>	<u>729,686</u>	664,423	
INVESTING ACTIVITIES						
Inflows from investing activities						
Capital Grants, Subsidies and Contributions	1,462,650	2,673,650	2,673,650	1,736,186	(937,464)	(35%) ●
Proceeds from Disposal of Assets	2 650,000	595,000	595,000	376,951	(218,049)	(37%) ●
	<u>2,112,650</u>	<u>3,268,650</u>	<u>3,268,650</u>	<u>2,113,138</u>	<u>(1,155,512)</u>	
Outflows from investing activities						
Payments for Property, Plant and Equipment	1 2,148,800	2,886,800	2,886,800	1,788,425	(1,098,375)	(38%) ●
Payments for Construction or Infrastructure	1 2,264,067	2,271,067	2,271,067	1,262,126	(1,008,941)	(44%) ●
	<u>4,412,867</u>	<u>5,157,867</u>	<u>5,157,867</u>	<u>3,050,551</u>	<u>(2,107,316)</u>	
Amount attributable to investing activities	<u>(2,300,217)</u>	<u>(1,889,217)</u>	<u>(1,889,217)</u>	<u>(937,413)</u>	951,804	(50%)
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfers from Restricted Asset (Reserves)	4 1,980,333	1,980,333	1,980,333	0	(1,980,333)	(100%) ●
	<u>1,980,333</u>	<u>1,980,333</u>	<u>1,980,333</u>	<u>0</u>	<u>(1,980,333)</u>	(100%) ●
Outflows from financing activities						
Repayment of borrowings	3 94,745	94,745	94,745	98,910	4,165	4%
Payments for principal portion of lease liabilities	3 136,913	136,913	136,913	0	(136,913)	(100%) ●
Transfers to Restricted Assets (Reserves)	4 1,450,000	1,750,000	1,750,000	78,277	(1,671,723)	(96%) ●
	<u>1,681,658</u>	<u>1,981,658</u>	<u>1,981,658</u>	<u>177,187</u>	<u>(1,804,471)</u>	
Amount attributable to financing activities	<u>298,675</u>	<u>(1,325)</u>	<u>(1,325)</u>	<u>(177,187)</u>	<u>(3,784,804)</u>	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	5 2,406,610	3,690,324	3,690,324	3,690,324	0	
Amount attributable to operating activities	(405,068)	(525,068)	65,263	729,686	664,423	1018% ●
Amount attributable to investing activities	(2,300,217)	(1,889,217)	(1,889,217)	(937,413)	951,804	(50%) ●
Amount attributable to financing activities	298,675	(1,325)	(1,325)	(177,187)	(3,784,804)	285646% ●
Surplus or deficit at the end of the financial year	5 <u>(0)</u>	<u>1,274,714</u>	<u>1,865,045</u>	<u>3,305,410</u>	<u>(2,168,578)</u>	

This statement is to be read in conjunction with the accompanying notes.



Shire of Ravensthorpe
Statement of Financial Position
For the period ended 31 May 2026

	May 2026 Actual \$	Jun 2025 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	4,522,704	4,956,254
Trade and Other Receivables	441,188	683,080
Other financial assets	4,102,941	4,102,941
Inventories	95,311	37,915
Other assets	10,676	568,934
TOTAL CURRENT ASSETS	9,172,820	10,349,124
NON-CURRENT ASSETS		
Trade and other receivables	221,591	221,591
Property, Plant and Equipment	46,342,244	47,322,261
Infrastructure	140,070,395	142,404,574
Right of Use	255,703	363,351
Work in Progress	0	0
TOTAL NON-CURRENT ASSETS	186,889,933	190,311,777
TOTAL ASSETS	196,062,753	200,660,901
CURRENT LIABILITIES		
Trade and Other Payables	509,215	1,118,105
Contract liabilities	209,274	209,274
Capital grant / contributions liabilities	12,240	270,545
Lease liabilities	127,275	127,275
Borrowings	(4,164)	94,746
Employee Benefit Provisions	789,882	791,116
TOTAL CURRENT LIABILITIES	1,643,722	2,611,061
NON-CURRENT LIABILITIES		
Lease Liabilities	254,852	254,852
Long Term Borrowings	850,985	850,985
Employee Benefit Provisions	83,183	83,183
Other Provisions	541,320	541,320
TOTAL NON-CURRENT LIABILITIES	1,730,340	1,730,340
TOTAL LIABILITIES	3,374,062	4,341,401
NET ASSETS	192,688,691	196,319,500
EQUITY		
Retained Surplus	34,742,597	38,451,685
Reserves - Cash Backed	5,139,154	5,060,876
Revaluation Surplus	152,806,940	152,806,939
TOTAL EQUITY	192,688,691	196,319,500






Shire of Ravensthorpe
Operating Statement by Program
For the period ended 31 May 2026

	2025/2026 Adopted Budget \$	2025/2026 Revised Budget \$	May 2026 Actual \$	Remaining \$
OPERATING INCOME				
Governance	70,000	70,000	220	69,780
General Purpose Funding	7,771,086	7,981,086	7,841,308	139,778
Law, Order & Public Safety	495,185	1,216,185	1,207,079	9,105
Health	12,000	12,000	15,310	(3,310)
Education & Welfare	13,580	13,580	12,046	1,534
Housing	93,840	93,840	97,147	(3,307)
Community Amenities	928,174	888,174	777,331	110,843
Recreation & Culture	191,430	561,430	488,293	73,137
Transport	1,797,334	1,793,334	1,111,409	681,925
Economic Services	527,123	527,123	519,803	7,320
Other Property & Services	417,550	527,550	152,960	374,590
TOTAL OPERATING REVENUE	12,317,301	13,684,301	12,222,905	1,461,396
OPERATING EXPENDITURE				
Governance	1,226,615	1,236,615	925,638	310,977
General Purpose Funding	291,280	306,280	256,706	49,574
Law, Order & Public Safety	1,464,852	1,510,852	1,950,986	(440,133)
Health	461,554	432,554	339,916	92,638
Education & Welfare	295,550	323,550	296,141	27,409
Housing	276,545	323,545	305,309	18,236
Community Amenities	2,147,291	2,143,291	1,898,946	244,345
Recreation & Culture	3,728,139	3,759,139	3,226,887	532,252
Transport	6,414,209	6,490,209	5,831,663	658,546
Economic Services	828,013	793,013	604,529	188,484
Other Property & Services	423,281	514,281	295,273	219,008
TOTAL OPERATING EXPENSE	17,557,329	17,833,329	15,931,993	1,901,336
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS				
	(5,240,028)	(4,149,028)	(3,709,089)	(1,530,940)

Shire of Ravensthorpe
Report on Significant Variances
For the period ended 31 May 2026

Key:
 Favourable 
 Unfavourable 

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materiality.
 The material variance adopted by Council for the 2025-26 year is \$100,000 and 10%, whichever is greater.

Description	Variance \$	Variance %	
Expenditure from operating activities			
Materials and Contracts	(701,109)	(18%)	
Material differences made up of:			
- Projects in Public Works which have not yet commenced	(269,990)	Timing	
- Timing of spend for \$50k Trails Consultancy & \$20k Bikepath Hopetoun	(89,460)	Timing	
- Timing of spend on election and training for Elected members	(68,630)	Timing	
- Timing of spend on Medical Services	(32,600)	Timing	
- Timing of Corporate Services & Governance projects	(234,630)	Timing	
Inflows from investing activities			
Capital Grants, Subsidies and Contributions	(937,464)	(35%)	
- Below budget due to \$285k Roads to Recovery grant not yet accounted for			
<u>Unbudgeted items, above budget due to:</u>			
- \$720k grant received from DFES for vehicle.		\$1.01m	
- \$378k LRCIP3 funds received from the Commonwealth which related to previous years		permanent	
Outflows from investing activities			
Payments for Property, Plant and Equipment	(1,098,375)	(38%)	
Refer to Note 1 for further details on items that have not yet been purchased.			
Payments for Construction or Infrastructure	(1,008,941)	(44%)	
Refer to Note 1 for further details on expenditure not yet spent.			
Disposal of assets			
Profit on Disposal of Assets	(82,945)	(27%)	
Loss on Disposal of Assets	118,078	(77%)	
The overall net difference is less than \$100k, therefore not material.			
	35,133	24%	
Proceeds from Disposal of Assets	(218,049)	(37%)	
Refer to Note 2 for further details on the items that have not yet been disposed.			

Shire of Ravensthorpe
Statement of Net Current Assets
For the period ended 31 May 2026

	2025/2026 Adopted Budget \$	May YTD Actual \$	2024/2025 Full Year Actual \$
CURRENT ASSETS			
Cash and Cash Equivalents	1,554,517	4,522,704	4,956,255
Trade and Other Receivables	696,823	443,660	683,075
Other financial assets	2,651,187	4,102,941	4,102,941
Inventories	38,386	95,311	37,915
Other assets	1,200,444	10,676	568,934
	<u>6,141,357</u>	<u>9,175,292</u>	<u>10,349,120</u>
LESS: CURRENT LIABILITIES			
Trade and Other Payables	(1,319,861)	(509,216)	(1,118,106)
Contract Liabilities	0	(209,274)	(209,274)
Capital grant / contributions liabilities	(474,187)	(12,240)	(270,545)
Lease liabilities	0	(127,275)	(127,275)
Borrowings	0	4,164	(94,746)
Employee Benefit Provisions	(748,159)	(789,882)	(791,116)
	<u>(2,542,207)</u>	<u>(1,643,723)</u>	<u>(2,611,061)</u>
NET CURRENT ASSETS	<u><u>3,599,150</u></u>	<u><u>7,531,570</u></u>	<u><u>7,738,058</u></u>
Less Adjustments to Net Current Assets (excl from budget deficiency)			
Less: Cash - Reserves - Restricted	(4,211,724)	(5,139,154)	(5,060,876)
Add Back: Current portion of borrowings	0	(4,164)	94,746
Add Back: Current portion of employee benefits	748,159	789,882	791,116
Add Back: Current portion of lease liabilities	(135,585)	127,275	127,275
	<u>(3,599,150)</u>	<u>(4,226,161)</u>	<u>(4,047,739)</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	0	3,305,409	3,690,319

Shire of Ravensthorpe
Supplementary Information
For the period ended 31 May 2026

Note 1. Acquisition of Assets

The following assets have been acquired during the period under review:

	2025/2026 Adopted Budget \$	2025/2026 Revised Budget \$	2025/2026 YTD Budget \$	May 2026 Actual \$
By Program				
Law, Order & Public Safety				
<i>Fire Prevention & Control</i>				
Mount Short Bfb Fire Truck - 2024 Tatra T815-7 4X4 1lpy397	0	721,000	721,000	720,975
North Ravensthorpe Bfb Shed Build	0	0	0	34,514
Cesm Vehicle 25/26	50,000	50,000	50,000	28,119
<i>Animal Control</i>				
Construction Of New Dog Pound	29,000	29,000	29,000	1,845
Education & Welfare				
<i>Senior Citizens</i>				
Mary Ann Haven Buildings Upgrades	10,000	10,000	10,000	4,000
Community Amenities				
<i>Sanitation - Household Refuse</i>				
Waste Trailer 2024/2025	260,000	260,000	260,000	215,732
Ravensthorpe Transfer Shed Improvements	22,000	22,000	22,000	0
Munglinup Waste Site Improvements	55,000	55,000	55,000	0
<i>Sewerage</i>				
Repalce Effluent Pump Shed	25,000	25,000	25,000	18,738
Ravensthorpe Effluent Ponds - Restore Banks	40,000	40,000	40,000	2,820
Recreation and Culture				
<i>Public Halls & Civic Centres</i>				
Hopetoun Community Centre Technology Upgrade	15,000	15,000	15,000	12,564
Ravensthorpe Town Hall - Chairs	12,800	12,800	12,800	15,025
Ravensthorpe Town Hall - Ceiling Fans	4,000	4,000	4,000	296
Repair & Upgrade Floorcovering Hopetown Community Centre	5,000	5,000	5,000	1,788
Acoustic Portanle Stage Screens _ Hopetown Community Centre	7,000	7,000	7,000	0
Ramps & Railings - Hopetoun Rec Pavillion	20,000	20,000	20,000	11,851
Installation Of New Generator Switch - Hopetoun Rec Pavillion	5,000	5,000	5,000	0
Replacement Outdoor Blinds- Munglinup Rec Building	12,000	12,000	12,000	11,506
Coolroom Upgrade - Ravensthorpe Rec Centre	25,000	25,000	25,000	0
Acoustic Portable Stage Screens _ Hopetown Community Centre	0	0	0	6,356
<i>Swimming Areas & Beaches</i>				
Upgrade Beach Coastal Accessways	15,000	15,000	15,000	2,507
<i>Other Recreation & Sport</i>				
Cmpap Grant - Shire Contribution - Hopetoun Foreshore	60,000	30,000	30,000	0
New Gym Equipment	25,000	25,000	25,000	24,978
Hopetoun Hockey Field - Lighting Upgrade	23,000	23,000	23,000	23,210
Wall Mounted Fan - Hopetoun Gym	5,000	5,000	5,000	1,503
Seating & Bbq Ravensthorpe Tiigerland & Tennis	6,000	6,000	6,000	0
Replace Cricket Pitch And Changeroom Shutters- Hopetoun	12,000	12,000	12,000	9,273
Transport				
<i>Construction - Roads, Bridges, Depots</i>				
Accessible Car Park Space - Morgan Street	10,000	10,000	10,000	0
Veal Street - Streetscape	0	0	0	3,857
Roads Mrwa V Of G Constr				
Reseal Southern Ocean Road - Slk 7.8 To 11.8Km	224,000	224,000	224,000	215,982
Jerdacuttup Road Slk 5.2 To 10	235,000	235,000	235,000	184,082
Resheet West River Road - Slk 0.0 To 5.0	160,000	160,000	160,000	44,043
Roads To Recovery Construction				
Roads To Recovery Mason Bay Road 2Km	174,472	174,472	174,472	164,872
Jerdacuttup Rtr Road Construction	0	0	0	2,950
Roads To Recovery West River Road Intersection Seal	25,000	25,000	25,000	0
Roads To Recovery Springdale Road Culvert Pipe Improvement Projects	45,000	45,000	45,000	0
Roads To Recovery Coombe Road 3.5Km	95,000	95,000	95,000	109,833
Cowles Road Slk 0 To Slk 4.2	130,854	130,854	130,854	0
Hayes Road - Slk 7.65 To Slk 11.33	114,341	114,341	114,341	58,741
Beatty Road Slk 14.03 To Slk 16.57	79,135	79,135	79,135	46,777
West Point Slk 37.96 To Slk 42.96	155,778	155,778	155,778	161,348
Rawlinsoin Road - Slk 5.02 To Slk 8.47	107,487	107,487	107,487	54,347
Roads To Recovery Fitzgerald Road 5Km	0	0	0	12,646
West Point Slk 17.96 To Slk 42.96	0	0	0	6,239
Commodity Route Road Construction				
Tamarine Road Reseal Slk 0.0 To 7.4	75,000	75,000	75,000	67,453

	2025/2026 Adopted Budget \$	2025/2026 Revised Budget \$	2025/2026 YTD Budget \$	May 2026 Actual \$
Drainage Construction				
Springdale Road Oldfield River Floodway	45,000	45,000	45,000	0
Footpath Construction				
Concrete Footpath Construction Programme	150,000	150,000	150,000	0
Bike Paths Upgrades From Master Plan	10,000	10,000	10,000	0
Road Plant Purchases				
Construction Grader	460,000	460,000	460,000	0
Loader 2024/2025	235,000	235,000	235,000	225,689
Tip Truck 2024/2025	252,000	252,000	252,000	249,663
Grader Draw Bars 23/24	22,000	22,000	22,000	0
Aerodromes				
Ravensthorpe Airport Fence Line Gravel	50,000	50,000	50,000	6,000
Economic Services				
Tourism				
Marys Road Water Tank & Standpipe Controller	65,000	65,000	65,000	0
Sienna Road Dump Point - Leach Drains	10,000	10,000	10,000	0
Campground Signage And Improvements	25,000	25,000	25,000	0
Rod Daw Memorial Lookout	40,000	40,000	40,000	0
Shire Campground Upgrades	60,000	97,000	97,000	96,926
Other Property & Services				
Works				
Emis Kluger 2024/2025	60,000	60,000	60,000	0
Leading Hand Hilux 2024/2025	60,000	60,000	60,000	0
Fuso Single Cab Truck	110,000	110,000	110,000	0
Schaffer Small Loader	130,000	130,000	130,000	0
Gte Water Cart Tanker	140,000	157,000	157,000	161,309
Administration				
Fortuna Emcs 2024/2025	65,000	65,000	65,000	0
Rcp - Back Up Power Supply	25,000	25,000	25,000	30,194
Hopetoun Office Upgrade	25,000	25,000	25,000	0
	<u>4,412,867</u>	<u>5,157,867</u>	<u>5,157,867</u>	<u>3,050,551</u>
By Class				
Buildings	202,000	202,000	202,000	79,084
Furniture & Equipment	77,800	77,800	77,800	89,116
Plant & Equipment	1,869,000	2,607,000	2,607,000	1,620,226
Infrastructure - Roads	1,631,067	1,631,067	1,631,067	1,133,170
Infrastructure - Footpaths	160,000	160,000	160,000	0
Infrastructure - Drainage	85,000	85,000	85,000	2,820
Infrastructure - Parks & Ovals	83,000	53,000	53,000	23,210
Infrastructure - Airports	50,000	50,000	50,000	6,000
Infrastructure - Other	255,000	292,000	292,000	96,926
	<u>4,412,867</u>	<u>5,157,867</u>	<u>5,157,867</u>	<u>3,050,551</u>

Shire of Ravensthorpe
Supplementary Information
For the period ended 31 May 2026

Note 2. Disposals of Assets

The following assets have been disposed of during the period under review:

By Program		Adopted Budget (Full year)			Revised Budget			YTD Actual			Variance		
Asset #	Asset Description	Written Down Value	Proceeds	Profit / (Loss)	Written Down Value	Proceeds	Profit / (Loss)	Written Down Value	Proceeds	Profit / (Loss)	Written Down Value	Proceeds	Profit / (Loss)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Law, Order & Public Safety													
P696C	2018 Dual Cab Hilux - Ranger 2	45,475	20,000	(25,475)	45,475	20,000	(25,475)	33,680	29,893	(3,787)	(11,795)	9,893	21,688
P697B	2020 Dual Cab Hilux - Ranger 1	17,000	20,000	3,000	17,000	20,000	3,000	54,386	30,336	(24,050)	37,386	10,336	(27,050)
P771	Holden Colorado - CESM	0	25,000	25,000	0	25,000	25,000	14,821	14,600	(221)	14,821	(10,400)	(25,221)
Sanitation													
P563	Walking Floor Waste Trailer	0	50,000	50,000	0	50,000	50,000	0	63,128	63,128	0	13,128	13,128
P553	Iveco Rubbish Truck	0	15,000	15,000	0	15,000	15,000	0	0	0	0	(15,000)	(15,000)
Transport													
P579	Schafer Small Loader	9,200	20,000	10,800	9,200	20,000	10,800	0	0	0	(9,200)	(20,000)	(10,800)
AP719	Komatsu Loader	119,300	70,000	(49,300)	119,300	70,000	(49,300)	19,350	107,447	88,097	(99,950)	37,447	137,397
P721	Hino Prime Mover	28,100	0	(28,100)	28,100	0	(28,100)	18,713	51,384	32,671	(9,387)	51,384	60,771
AP718	Hino Tip Truck	26,200	105,000	78,800	26,200	105,000	78,800	0	0	0	(26,200)	(105,000)	(78,800)
Aerodrome													
P678A	Hilux - Airport	0	0	0	0	0	0	0	0	0	0	0	0
Tourism													
P665A	RAV4 - Tourism Officer	22,512	20,000	(2,512)	22,512	20,000	(2,512)	16,021	29,186	13,165	(6,491)	9,186	15,677
Administration													
P701C	Fortuna - EMCS	33,700	25,000	(8,700)	8,700	0	(8,700)	0	0	0	(8,700)	0	8,700
Public Works Overheads													
P683C	Kluger - EMIS	31,000	25,000	(6,000)	36,000	30,000	(6,000)	28,198	21,198	(7,001)	(7,802)	(8,802)	(1,001)
P584A	Komatsu Grader	73,700	140,000	66,300	73,700	140,000	66,300	0	0	0	(73,700)	(140,000)	(66,300)
P677B	2017 Single Cab Hilux - Leading Hand	37,149	20,000	(17,149)	42,149	25,000	(17,149)	7,886	13,717	5,831	(34,263)	(11,283)	22,980
P676A	Fuso Single Cab Truck	22,000	35,000	13,000	22,000	35,000	13,000	0	0	0	(22,000)	(35,000)	(13,000)
P713	Water Cart Semi	0	40,000	40,000	(40,000)	0	40,000	0	0	0	40,000	0	(40,000)
P677C	Single Cab Ute	35,900	20,000	(15,900)	35,900	20,000	(15,900)	0	0	0	(35,900)	(20,000)	15,900
P694	2013 John Papas	0	0	0	0	0	0	0	5,205	5,205	0	5,205	5,205
P682	Kubota	0	0	0	0	0	0	0	10,858	10,858	0	10,858	10,858
		501,236	650,000	148,764	446,236	595,000	148,764	193,055	376,951	183,897	(253,181)	(218,049)	35,133
Summary													
	Profit on Asset Disposals			301,900			301,900			218,955			
	Loss on Asset Disposals			(153,136)			(153,136)			(35,059)			
				<u>148,764</u>			<u>148,764</u>			<u>183,897</u>			

Shire of Ravensthorpe
Supplementary Information
For the period ended 31 May 2026

Note 3. Borrowings

(a) Debenture Repayments

Particulars	Principal 1-Jul-25	Principal Repayments		Principal Outstanding		Interest Repayments	
		Adopted Budget \$	YTD Actual \$	Adopted Budget \$	YTD Actual \$	Adopted Budget \$	YTD Actual \$
Housing							
Loan 145 Staff Housing	0	0	0	0	0	0	0
Loan 147 Other Housing	131,291	20,100	20,100	111,191	111,191	4,244	4,244
Recreation and Culture							
Loan 146 Hopetoun Community Centre	222,645	16,835	20,682	205,810	201,963	7,843	3,996
Loan 148 99 Tamar St Hopetoun	550,000	16,016	16,016	533,984	533,984	28,870	28,870
Transport							
Loan 138D Town Street	0	0	0	0	0	0	0
Loan 142 Grader No 1	0	0	0	0	0	0	0
Loan 144 Town Street	0	0	0	0	0	0	0
Loan 143B Roads	0	0	0	0	0	0	0
Loan 138E Roads	41,794	41,794	42,112	(0)	(318)	949	631
	945,730	94,745	98,910	850,985	846,820	41,906	37,741

(*) Self supporting loan financed by payments from third parties.

All other loan repayments were financed by general purpose revenue.

(b) Lease Repayments

Particulars	Principal 1-Jul-25	Principal Repayments		Principal Outstanding		Interest Repayments	
		Adopted Budget \$	YTD Actual \$	Adopted Budget \$	YTD Actual \$	Adopted Budget \$	YTD Actual \$
Law, Order & Public Safety							
BRPC ISUZU D-Max SX 07.02.2024	21,628	15,369	0	6,259	21,628	714	0
Community Amenities							
Lease Contract 908707	243,941	82,720	0	158,221	243,941	6,077	0
Lease Contract 915953	116,558	38,824	0	77,734	116,558	2,956	0
	382,127	136,913	0	242,214	382,127	9,747	0

Shire of Ravensthorpe
Supplementary Information
For the period ended 31 May 2026

Note 4. Reserves

Reserve account name	Adopted Budget 2025/26				Revised Budget 2025/26				Actual YTD			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
<i>Reserve accounts restricted by Council</i>												
Plant Reserve	1,707,238	900,279	(1,289,000)	1,318,517	1,707,238	900,279	(1,289,000)	1,318,517	2,021,549	25,559	0	2,047,108
Emergency Farm Water Reserve	13,791	396		14,187	13,791	396		14,187	13,791	253	0	14,044
Building Reserve	702,645	216,000	(125,000)	793,645	702,645	216,000	(125,000)	793,645	705,653	13,847	0	719,500
Road & Footpath Reserve	816,687	267,000	(421,333)	662,354	816,687	267,000	(421,333)	662,354	818,187	12,646	0	830,833
Swimming Pool Upgrade Reserve	50,337	1,447	0	51,784	50,337	1,447	0	51,784	50,337	925	0	51,262
Recreation Reserve	105,453	17,000	0	122,453	105,453	17,000	0	122,453	105,454	2,122	0	107,576
Airport Reserve	719,463	20,687		740,150	719,463	20,687		740,150	719,463	13,217	0	732,680
Waste & Sewerage Reserve	533,108	25,000	(120,000)	438,108	533,108	25,000	(120,000)	438,108	533,108	8,331	0	541,439
IT & Equipment Reserve	45,490	816	(25,000)	21,306	45,490	300,816	(25,000)	321,306	45,490	498	0	45,987
Leave Reserve	47,845	1,375	0	49,220	47,845	1,375	0	49,220	47,845	879	0	48,724
	<u>4,742,057</u>	<u>1,450,000</u>	<u>(1,980,333)</u>	<u>4,211,724</u>	<u>4,742,057</u>	<u>1,750,000</u>	<u>(1,980,333)</u>	<u>4,511,724</u>	<u>5,060,877</u>	<u>78,277</u>	<u>0</u>	<u>5,139,154</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Reserve	To be used to assist in the purchasing of major plant and machinery.
Emergency Farm Water Reserve	To be used for the repair and/or construction of
Building Reserve	To be used for the construction, refurbishment,
Road and Footpath Reserve	To be used for the construction, renewal, resealing or repair of the road and footpath network.
Swimming Pool Upgrade Reserve	To be used towards any major repairs or improvements for the Ravensthorpe swimming pool.
Recreation Reserve	To be used for the construction, renewal,
Airport Reserve	To be used for the construction, reconstruction,
Waste and Sewerage Reserve	To be used for the repair and/or construction of waste and sewerage facilities in the Shire of Ravensthorpe.
IT & Equipment Reserve	To be used for the upgrade and renewal of
Leave Reserve	To be used to fund long service leave and non-current annual leave requirements

Shire of Ravensthorpe
Supplementary Information
For the period ended 31 May 2026

Note 5. Rates

RATE TYPE	For the period ended 31 May 2026						2025/2026	2025/2026	
	Rate in \$	No of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Revised Budget \$	Adopted Budget \$
General Rate									
GRV Residential	0.129672	785	12,492,780	1,619,964	0	0	1,619,964	1,619,964	1,619,964
GRV Commercial	0.161048	33	1,640,798	264,247	0	0	264,247	264,247	264,247
GRV Industrial	0.161048	41	672,736	108,343	0	0	108,343	108,343	108,343
GRV - Transient & Short Stay Accommodation	0.332050	2	1,075,000	356,954	0	0	356,954	356,954	356,954
UV - Mining	0.243628	79	3,622,391	882,516	(20,647)	0	861,869	882,516	882,516
UV - Other	0.003375	313	733,636,000	2,476,022	0	0	2,476,022	2,476,022	2,476,022
Non-Rateable	0.000000	469	242,332	0	0	0	0	0	0
Sub-Totals		1,722	753,382,037	5,708,045	(20,647)	0	5,687,398	5,708,046	5,708,046
Minimum Rates	Min \$								
GRV Residential	1077.00	369	397,413	397,413	0	0	397,413	397,413	397,413
GRV Commercial	1077.00	8	8,616	8,616	0	0	8,616	8,616	8,616
GRV Industrial	1077.00	12	12,924	12,924	0	0	12,924	12,924	12,924
GRV - Transient & Short Stay Accommodation	1077.00	0	0	0	0	0	0	0	0
UV - Mining	1077.00	58	62,466	62,466	0	0	62,466	62,466	62,466
UV - Other	1077.00	119	128,163	128,163	0	0	128,163	128,163	128,163
Sub-Totals		566	609,582	609,582	0	0	609,582	609,582	609,582
							6,296,980	6,317,628	6,317,628
Back Rates							0	0	0
Interim Rates							(6,224)	6,000	6,000
Total Amount Raised From Rates							6,290,757	6,323,628	6,323,628
Ex Gratia Rates							92,105	92,105	92,105
Total Rates							6,382,862	6,415,733	6,415,733

All land except exempt land in the Shire of Ravensthorpe is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2025/26 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

Shire of Ravensthorpe
Supplementary Information
For the period ended 31 May 2026

Note 6. Financial Ratios

	YTD		
	2026	2025	2024
Current Ratio	2.45	4.52	3.19
Operating Surplus Ratio	(0.62)	(0.52)	(0.26)

The above ratios are calculated as follows:

$$\text{Current Ratio} = \frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated}}$$

$$\text{Operating Surplus Ratio} = \frac{\text{Operating revenue minus operating expense}}{\text{Own source operating revenue}}$$

**ATTACHMENT 12.2.3 – DRAFT SCHEDULE OF
FEES AND CHARGES 2026/2027**

Schedule of Fees and Charges 2026/2027



PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	Increase or Decrease
General Purpose Funding							
Rates							
Instalment Options							
Administration Fee							
Rates Instalment fee (First instalment)	C	Nil	Per instalment	No charge	No charge	103109	
Rates Instalment fee (After First instalment)	C	Exempt	Per instalment	\$10.00	\$10.00	103109	\$0.00 0%
Interest Rate (chargeable to all assessments on an Instalment Option)							
ESL	S	Exempt	Per annum	0.00%	0.00%	103108	\$0.00 0%
Rate Charges	S	Exempt	Per annum	5.50%	5.50%	103108	\$0.00 0%
Rate book and Ownership Enquiries (not to be used for commercial purposes, statutory declaration may be required)							
Request for copies of old Rates notices (not current year) per notice	C	Exempt	Per notice	\$11.00	\$11.00	1031130	\$0.00 0%
Ownership Enquiries (per assessment, charged for written responses only, per enquiry)							
Rates Property Book Searches	C	Nil	Per search	No Charge	No Charge		
Standard Rate Book							
Paper	C	GST	Per copy		\$100.00		New
Email	C	GST	Per copy		\$25.00		New
Property Transfers							
Notification of property information, Orders and Requisitions (Minimum fee shown - further charges may apply)							
All properties - EAS Financials only	C	GST	Per notice	\$218.80	\$218.80	103130	\$0.00 0%
All properties - Financials, Orders & Requisitions	C	GST	Per notice	\$218.80	\$218.80	103130	\$0.00 0%
Rate Debt Collection Fees							
Recovery of legal fees (Rates)	C	Exempt		Actual Cost	Actual Cost	1031170	
Recovery of interest on legal fees (Rates)	C	Exempt	Per annum	11%	11%	1031170	\$0.00 0%
Other Rating Services Charges Interest Rate							
All overdue charges on a rate notice, except where listed elsewhere under rating services	S	Exempt	Per annum	11%	11%	1031050	\$0.00 0%

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	
Governance							
Members of Council							
Local Government Elections							
Election Candidates							
Nomination Deposit	S	Exempt	per nomination	\$100.00	\$100.00		no change
Electoral Roll (electronic; not to be used for commercial purposes)	C	Exempt	per copy	Actual Cost	\$100.00	1042200	NEW
Owner and Occupiers Roll (electronic; not to be used for commercial purposes)	C	Exempt	per copy	Actual Cost	\$20.00	1042200	NEW
Administration - Other							
Photocopying or Printing							
Black							
A4	C	GST	per side	\$0.75 / \$1.00	\$0.75	1042200	no change
A3	C	GST	per side	\$1.35 / \$1.80	\$1.50	1042200	no change
A1	C	GST	per page		\$12.00	1042200	NEW
Colour							
A4	C	GST	per side	\$1.80 / \$2.40	\$1.80	1042200	no change
A3	C	GST	per side	\$3.22 / \$4.30	\$3.25	1042200	no change
Community Service Groups (at CEO discretion)				50% rebate	50% rebate	1042200	
Sundry Office Costs							
Sending Email	C	Y	per email	\$1.90	\$1.90	1042200	no change
Policy Manual	C	N	per policy	Cost of production	\$250.00	1042200	
Laminating A3	C	Y	per page	\$4.80	\$4.80	1042200	no change
Laminating A4	C	Y	per page	\$2.90	\$2.90	1042200	no change
Official Shire Documents							
Adopted Annual Budget, Annual Financial Statements (incl Annual Report), Other Corporate Documents (eg. Strategic Community Plan, Delegations Register, Policy Manual, Long Term Financial Plan) / Annual Report	C	N	per page	Cost of production	Cost of production	1042200	no change
Council Meeting Papers							
Council Agendas & Minutes - Annual	C	N	per page	Cost of production	Cost of production	1042200	no change
Council Agendas & Minutes - 1 Meeting	C	N	per page	Cost of production	Cost of production	1042200	no change
Council Agendas & Minutes - Extracts per double sided page	C	N	per page	Cost of production	Cost of production	1042200	no change
Council Local Laws							
District Map (if available)	C	Y	per page	Cost of production	Cost of production	1042200	no change
Professional Services (Hourly Rate)							
<i>Note that this excludes all professional consultancy fees for building services, which are applied in accordance with the fees outlined in that section</i>							
Chief Executive Officer	C	GST	per hour	\$231.00	\$231.00	1042210	no change
Director	C	GST	per hour	\$213.00	\$213.00	1042210	no change
Manager / Supervisor	C	GST	per hour	\$136.00	\$136.00	1042210	no change
Environmental Health / Building Surveyor (contract)	C	GST	per hour	\$213.00	\$213.00	1042210	no change
Team Leader / Senior Officer / Building Maintenance Officer / Maintenance Officer	C	GST	per hour	\$126.00	\$126.00	1042210	no change
Plant Operator / Labourer	C	GST	per hour	\$115.00	\$115.00	1042210	no change
Officer	C	GST	per hour	\$115.00	\$115.00	1042210	no change
Ranger (includes travel for call outs)	C	GST	per hour	\$133.00	\$133.00	1042210	no change

Increase
or
Decrease

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	
Law, Order and Public Safety							
Animal Control							
Dog & Cat Registration							
(All dogs and cats must be micro-chipped and cats must be sterilised prior to registration)							
(Eligible pensioner discount - 50% of the fees otherwise payable)							
(Registration after 30 April - 50% of the fees otherwise payable for the year)							
(All registrations expire on 31 October for that year)							
One Year Registration (unless in a special category below)							
Sterilised - Dog or Cat	S	Exempt	per cat/dog	\$20.00	\$20.00	1052020 / 1052060	no change
Dog Unsterilised	S	Exempt	per dog	\$50.00	\$50.00	1052020	no change
Three Year Registration (unless in a special category below; 50% fee after 31st May not applicable)							
Sterilised - Dog or Cat	S	Exempt	per cat/dog	\$42.50	\$42.50	1052020 / 1052060	no change
Dog Unsterilised	S	Exempt	per dog	\$120.00	\$120.00	1052020	no change
Lifetime Registration							
Sterilised - Dog or Cat	S	Exempt	per cat/dog	\$100.00	\$100.00	1052020 / 1052060	no change
Dog Unsterilised	S	Exempt	per dog	\$250.00	\$250.00	1052020	no change
Dog Registration - Guide or Assistance Dog	S		per dog		No Charge	1052020	NEW
Dog Registration - Working Dog (A dog used for droving or caring for stock) (25% of set fee as defined above)			per dog			1052020	
Other							
Application for exemption for more than three cats	C	GST	per application	\$66.70	\$66.70	1052050	no change
Annual Fee for exemption for more than three cats	C	GST	per year	\$36.40	\$36.40	1052050	no change
Application Fee for exemption for more than the prescribed number of dogs	C	GST	per application	\$66.70	\$66.70	1052050	no change
Annual Fee for exemption for more than the prescribed number of dogs	C	GST	per year	\$36.40	\$36.40	1052050	no change
Annual registration for approval or renewal of approval to breed cats (per cat)	S	Exempt	per application	\$100.00	\$100.00	1052060	no change
Replacement Animal Registration Tag if Lost	C	GST	per tag	\$7.20	\$7.20	10520560	no change
Animal Trap Deposit Fee (Refundable)	C	Exempt	per trap	\$50.00	\$50.00	1052050	no change
Animal Trap Weekly Fee (Discounted at CEO/Ranger Discretion)	C	GST	per trap	\$23.80	\$23.80	1052050	no change
Microchipping	C	GST		\$66.70	\$66.70	1052050	no change
Microchipping of Cat by Shire Ranger	C	GST	per cat	\$66.70	\$66.70	1052050	no change
Approved Kennel Establishments - Initial License	C	GST	per license	\$267.60	\$267.60	1052050	no change
Approved Kennel Establishments - Renewal of License	C	GST	per year	\$267.60	\$267.60	1052050	no change
Dog & Cat Impound Fees							
Seizure and Impound	C	GST	per dog/cat	\$139.70	\$139.70	1052010	no change
Seizure and Impound (Registered & Microchipped)	C	GST	per dog/cat	\$69.80	\$69.80	1052010	no change
Overnight Keeping of Animal (per week day)	C	GST	Per day	\$34.80	\$34.80	1052010	no change
Overnight Keeping of Animal (per weekend day)	C	GST	Per day	\$46.50	\$46.50	1052010	no change
Sustenance per day impounded	C	GST	Per day	\$17.40	\$17.40	1052010	no change
After Hours Impound Release	C	GST	per dog/cat	\$52.50	\$52.50	1052010	no change
Surrender Fee	C	GST	per dog/cat	\$93.10	\$93.10	1052010	no change
Disposal/Destruction (Discounted at CEO/Ranger Discretion)	C	GST	per dog/cat	\$127.90	\$127.90	1052050	no change

Increase
or
Decrease

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	
Stock Impoundment							
All stock impounded after 6:00am and before 6:00pm (per head)	C		per head	\$49.70	\$49.70	1052050	no change
All stock impounded before 6:00am or after 6:00pm (per head)	C		per head	\$139.40	\$139.40	1052050	no change
All stock impounded - Weekend (After 6:00pm Friday - before 6:00am Monday) (per head)	C		per head	\$214.60	\$214.60	1052050	no change
All stock impounded - Max. fee animals under 6 months (per head)	C		per head	\$15.70	\$15.70	1052050	no change
Stock Poundage (per head)	C		per head	\$15.70	\$15.70	1052050	no change
Sustenance Charges (per head)	C		per head	\$7.30	\$7.30	1052050	no change
Transport of Stock	C			At cost + 15%	At cost + 15%	1052050	no change
Stock trespassing on enclosed land under crop of any kind (per head) - Large animal	C		per head	\$10.00	\$10.00	1052050	no change
Stock trespassing on enclosed land under crop of any kind (per head) - Small animal	C		per head	\$5.00	\$5.00	1052050	no change
Vehicles							
Impoundment of vehicle (plus collection and recovery costs)	C	GST	Per day	\$170.40	\$170.40	1053090	no change
Collection of vehicle for impoundment	C		per vehicle	Refer to plant hire charges		1053090	no change
Collection of vehicle by third party for impoundment	C		per vehicle	At cost + 10%	At cost + 10%	1053090	no change
Fines Enforcement Fees							
Fee for issuing a Final Demand	S		per infringement	\$27.60	\$27.60	R511	no change
Fee for Enforcement certificate	S		per infringement	\$23.50	\$23.50	R511	no change
Fee for registering an infringement notice with FER	S		per infringement	\$88.50	\$88.50	R511	no change

Increase
or
Decrease

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	
Health							
Application / Registration Fees							
Environmental Health Services							
Water Sampling							
Bacterial Sampling Results	C	N	per sample	\$72.90	\$72.90	1074010	no change
Public Swimming Pool Water Sampling (per sample)	C	N	per sample	\$250.00	\$250.00	1074010	no change
Potable Water Sampling (per sample)	C	N	per sample	\$157.40	\$157.40	1074010	no change
Administration Fees							
Copy of Food Sampling Results	C	N		\$78.90	\$78.90	1074010	no change
Copy of Septic Plans	C	N		\$66.90	\$66.90	1074010	no change
Change of Owners (any Health registered premises)	C	N		\$78.90	\$78.90	1074010	no change
Late payment of licence/registration	C	N		\$103.30	\$103.30	1074010	no change
Inspection Fees							
Re-inspection due to incomplete or unsatisfactory work	C	N		\$160.60	\$160.60	1074010	no change
Property Inspection on request	C	N		\$145.90	\$145.90	1074010	no change
Food Contamination							
Spoilt Food Disposal Certificate	C	N		\$145.90	\$145.90	1074010	no change
Supervision of condemned food disposal - per hour	C	N		\$145.90	\$145.90	1074010	no change
Application for Approval to Construct or Establish Premises							
Includes Assessment & Administration							
Offensive Trades	C	N		\$176.30	\$176.30	1074010	no change
Caravan Parks	C	N		\$139.80	\$139.80	1074010	no change
Nature Based Caravan Parks	C	N		\$72.90	\$72.90	1074010	no change
Lodging house	C	N		\$139.80	\$139.80	1074010	no change
Miscellaneous Health Premises (Hairdressing, Beauty Therapy, Skin Penetration, etc. including Mobile Operations)	C	N		\$145.90	\$145.90	1074010	no change
Child/Family Day Care Centres	C	N		\$88.10	\$88.10	1074010	no change
Registration Fee for Food Business	C	N		\$158.10	\$158.10	1074010	no change
Notification Fee for Not-For-Profit Food Business	C	N		\$72.90	\$72.90	1074010	no change
Stall Holder (charity or community service, single event)	C	N		Free	Free	1074010	no change
Stall Holder (single event)	C	N		\$36.50	\$36.50	1074010	no change
Stall Holder (three events)	C	N		\$36.50	\$36.50	1074010	no change
Application for Other Services							
Liquor Act Section 39 Certificate	C	N		\$170.20	\$170.20	1074010	no change
Gaming Act Section 55 (1) Certificate (1 year or one-off event)	C	N		\$54.70	\$54.70	1074010	no change
Gaming Act Section 55 (1) Certificate (5 year)	C	N		\$170.20	\$170.20	1074010	no change
Application to construct, extend or alter a public building (Form1)	C	N		\$145.90	\$145.90	1074010	no change
Occupancy Permit for Public Buildings (Form 2, Plus reassessment of building or replacement of lost certificate)	C	N		\$145.90	\$145.90	1074010	no change
Temporary Accommodation Fee (Up to 30 days)	C			\$150.00	\$150.00	1074010	no change
Temporary Accommodation Fee (Over 30 days and less than 24 months)	C			\$600.00	\$600.00	1074010	no change
Temporary Accommodation Renewal Fee (Over 30 days and less than 24 months)	C			\$300.00	\$300.00	1074010	no change

Increase
or
Decrease

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	Increase or Decrease
Annual Registration							
Information and Research							
Hourly fee for time involved in research and providing information for developers etc. which is not considered	C	Y		\$152.00	\$152.00	1074010	no change
Noise Related Fees							
Regulation 18 non-complying event noise exemption	C	N		\$582.00	\$582.00	1074010	no change
Regulation 13 out of hours construction (Noise Management Plan Application Approval, minimum 7 days prior)	C	N		\$931.00	\$931.00	1074010	no change
Food Businesses - Annual Registration Fees							
Fees pro rata (calculated on a monthly basis or part thereof)							
High Risk Premises	C	N		\$392.80	\$392.80	1074010	no change
High Risk Premises with additional classifications	C	N		\$583.20	\$583.20	1074010	no change
Medium Risk Premises	C	N		\$309.50	\$309.50	1074010	no change
Medium Risk Premises with additional classifications	C	N		\$416.70	\$416.70	1074010	no change
Low Risk Premises	C	N		\$142.80	\$142.80	1074010	no change
Low Risk Premises with additional classifications	C	N		\$202.40	\$202.40	1074010	no change
Very Low Risk Premises	C	N		Free	Free	1074010	no change
Food Businesses							
Charitable or Community Service Food Business	C	N		Free	Free	1074010	no change
Notification Fee	C	N		\$78.90	\$78.90	1074010	no change
Notification and Application Fee for Very Low Risk Food Business	C	N		\$30.30	\$30.30	1074010	no change
Application for Registration Fee	C	N		\$78.90	\$78.90	1074010	no change
Change of Owner Fee	C	N		\$78.90	\$78.90	1074010	no change
Statutory - Building Act 2011, Building Regulations 2012, Australian Standard AS 1926.1-1993 Part 1: Fencing for swimming pools							
Private Swimming Pool Inspection Fee (NB: Fee set by Building Commission - Building Regulations 2012 Reg 53)	S	N		\$78.00	\$78.00	1074010	no change
Registration of Offensive Trade							
Offensive Trades (Fees) Regulations 1976							
Health (Treatment of Sewerage & Disposal of Effluent & Liquid Waste) Regulations							
Application for the approval of an apparatus by Local Government	S	N		\$122.10	\$122.10	1074010	no change
Issuing of a "Permit to Use Apparatus"	S	N		\$122.10	\$122.10	1074010	no change
Application for approval of an apparatus by the Executive Director Public Health Department under regulation 4A							
(a) With a Local Government Report	S	N		\$63.10	\$63.10	1074010	no change
(b) Without a Local Government Report fee under regulation 4A(4)	S	N		\$113.90	\$113.90	1074010	no change
(c) Local Government Report Fee	S	N		\$144.90	\$144.90	1074010	no change
Local Government Act 1995							
Seizure of Assets Fee	C	Y		\$66.70	\$66.70	1074010	no change
Daily Assets Seizure Fee	C	Y		\$13.30	\$13.30	1074010	no change
Caravan and Camping Grounds							
Caravan Parks (per annum)							
(a) Minimum Fee	S	N	Per site	\$200.00	\$200.00	1074010	no change
(b) Long Stay (per site)	S	N	Per site	\$6.00	\$6.00	1074010	no change
(c) Short Stay (per site)	S	N	Per site	\$6.00	\$6.00	1074010	no change
(d) Camp Sites (per site)	S	N	Per site	\$3.00	\$3.00	1074010	no change
(e) Overflow Site (per site)	S	N	Per site	\$1.50	\$1.50	1074010	no change

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account
Nature Based Caravan Parks						
(a) Minimum Fee	C	Exempt		\$60.80	\$60.80	1074010
(b) Camp / Short Stay Sites (per site)	C	Exempt	Per site	\$2.40	\$2.40	1074010
Other						
Lodging House and Short Term Accommodation	C	Exempt		\$200.60	\$200.60	1074010
Licence of Morgue (per Annum)	C	Exempt	Per year	\$91.20	\$91.20	1074010
Itinerant Trader / Mobile Vendor	C	Exempt		\$243.20	\$243.20	1074010

Increase
or
Decrease

no change

no change

no change

no change

no change

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	
Building Control							
BUILDING FEES							
Statutory - Building Services (Complaint Resolution and Administration) Act 2011 & Regulations 2011	S						
APPLICATIONS FOR BUILDING / DEMOLITION							
Certified - Classes 1 and 10 (of declared value)	S			0.19% (min \$110.00)		I130	no change
Certified - Classes 2 to 9 (of declared value)	S			0.09% (min \$110.00)		I130	no change
Uncertified - Classes 1 and 10 (of declared value)	S			0.32% (min \$110.00)		I130	no change
Minimum Fee any class	S			\$110.00	\$110.00	I130	no change
Application for Demolition Permit - Class 1 and 10	S			\$110.00	\$110.00	I130	no change
Application for Demolition Permit - Class 2 to 9	S				\$110.00 per storey	I130	no change
Application to extend time during which building or demolition permit has effect.	S			\$110.00	\$110.00	I130	no change
Building Services Levy-Dept of Commerce							
Building Permit (Over \$45,000)	S				\$0.00		no change
Building Permit (\$45,000 or less)	S			0.137% of work value		I130	no change
Demolition Permit (Over \$45,000)	S			\$61.65	\$61.65	I130	no change
Demolition Permit (\$45,000 or less)	S			0.137% of work value		I130	no change
Demolition Permit (\$45,000 or less)	S			\$61.65	\$61.65	I130	no change
Occupancy Permit or Building Approval Certificate (s.47,49, 50 or 52 of Building Act 2011)	S			\$61.65	\$61.65	I130	no change
Occupancy Permit or Building Approval Certificate for Unauthorised Work (Over \$45,000 (s.51 of Building Act 2011))	S				0.274% of work value	I130	no change
Occupancy Permit or Building Approval Certificate for Unauthorised Work (\$45,000 or less (s.51 of Building Act 2011))	S			\$123.30	\$123.30	I130	no change
APPLICATION FOR OCCUPANCY PERMITS / BUILDING APPROVAL CERTIFICATES							
Statutory – Building Regulations 2012 Schedule 2 Application for:	S						
Occupancy Permit for a completed building (s.46)	S			\$110.00	\$110.00	I130	no change
Temporary Occupancy Permit for incomplete building (s.47)	S			\$110.00	\$110.00	I130	no change
Modification of an Occupancy Permit for additional use of a building on temporary basis (s. 48)	S			\$110.00	\$110.00	I130	no change
Replacement Occupancy Permit for permanent change of the building's use, classification (s.49)	S			\$110.00	\$110.00	I130	no change
Occupancy Permit for a building in respect of which unauthorised work has been done (s. 51(2))	S			0.18% of work value (min. \$105.00)		I130	no change
Building Approval Certificate for a building in respect of which unauthorised work has been done (s.51(3))	S			0.38% of work value (min. \$105.00)		I130	no change
Replacement Occupancy Permit for an existing building (s.52(1))	S			\$110.00	\$110.00	I130	no change
Building Approval Certificate for an existing building where unauthorised work has not been done (s.52(2))	S			\$110.00	\$110.00	I130	no change
Extension of time during which an occupancy permit or building approval certificate has effect (s.65(3)(a))	S			\$110.00	\$110.00	I130	no change
OTHER APPLICATIONS							
Application as defined in regulation 31 (for each building standard in respect of which declaration is sought)	S			\$2,160.15	\$2,160.15	I130	no change
BCITF Levy (over \$20,000) (of declared value) (Statutory)	S			0.20%	0.20%	I130	no change
Relocated Second-hand Dwelling Bond	C			\$10,000.00	\$10,000.00	I130	no change
Building Verge and Drainage Bond	C			\$2,000.00	\$2,000.00	I130	no change
Shed on a Vacant Block Bond	C			\$2,500.00	\$2,500.00	I130	no change
Local Government approval of battery powered smoke alarms -Building Regulations 2012 Reg 61(3)\$170 max	S			\$179.40	\$179.40	I130	no change
DESIGN AND CONTRACT SERVICES							
Tender specification documentation deposit (when applied)	C			\$298.00	\$270.91	1042200	no change
Search Requests For Building/Sewerage Plans							
Administration Search Fee for Plans and email of plans	C			\$63.60	\$70.00	1042200	\$6.40 10%
Full set of Residential plans printed (single dwelling, per building permit) (up to 10 x pages A4 or A3)	C		per 10 pages (per building permit)	\$54.90	\$54.90	1042200	no change
Commercial/Industrial minimum charge per building permit (includes up to 10 x A4 or 10 x A3 or 3 x A0 prints)	C			\$105.30	\$105.30	1042200	no change

Increase
or
Decrease

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	Increase or Decrease
Town Planning							
Town Planning Fees							
Rural Address Fee - Application and supply (Rural Road Number)	C	GST		\$79.10	\$165.00	1106010	\$85.90 109%
Rural Road Number Installation (on request) per hour	C	GST		\$87.10	\$165.00	1106010	\$77.90 89%
Crossover Application Fee	C	GST			\$165.00	1106010	NEW
White/Blue Directional Sign - Application Fee	C	GST		\$60.80	\$60.80	1106010	
White/Blue Directional Sign - Supply and Installation	C			POA	POA	1106010	
Maximum set by Planning and Development Regulations 2009 (Part 7 - Local Government Planning Charges) Sch 2							
1. Determination of development application (other than for an extractive industry)Where the estimated cost of the development is -	S						
a) not more than \$50,000	S			\$147.00	\$147.00	1106010	No change
b) more than \$50,000 but not more than \$500,000	S			0.32% of the estimated cost of development		1106010	No change
c) more than \$500,000 but not more than \$2.5 million	S			\$1,700+ 0.257% for every \$1.00 in excess of \$500,000		1106010	No change
d) more than \$2.5 million but not more than \$5 million	S			\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million		1106010	No change
e) more than \$5 million but not more than \$21.5 million	S			\$12,633 + 0.123% for every \$1.00 in excess of \$5 million		1106010	No change
f) more than \$21.5 million	S			\$34,196.00	\$34,196.00	1106010	No change
2. Determine a development application (other than for an extractive industry) where the development has commenced or been carried out	S		The fee in item 1 plus by the way of penalty, twice that fee.			1106010	No change
3. Determination of development application for an extractive industry where the development has not commenced or been carried out	S			\$739.00	\$739.00	1106010	No change
4. Determination of development application for an extractive industry where the development has commenced or been carried out	S		The fee in item 3 plus, by way of penalty, twice that fee			1106010	No change
5. Provision of a subdivision clearance -							
a) not more than 5 lots	S			\$73.00 per lot	\$73.00 per lot	1106010	No change
b) more than 5 lots but not more than 195 lots	S			\$73.00 per lot for the first 5 lots and then\$35.00 per lot		1106010	No change
c) more than 195 lots	S			\$7,393.00	\$7,393.00	1106010	No change
6. Determine an initial application for approval of a home occupation where the home occupation has not commenced	S			\$222.00	\$222.00	1106010	No change
7. Determine an initial application for approval of a home occupation where the home occupation has commenced	S		The fee in item 6 plus, by way of penalty, twice that fee			1106010	No change
8. Determining the application for the renewal of an approval of a home occupation where the application is made before the approval expires	S			\$73.00	\$73.00	1106010	No change
9. Determining the application for the renewal of an approval of a home occupation where the application is made after the approval expires	S		The fee in item 8 plus, by way of penalty, twice that fee			1106010	No change
10. Determining an application for a change of use or for an alteration or extension or change of a non – conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	S			\$295.00	\$295.00	1106010	No change
11. Determining an application for a change of use or for an alteration or extension or change of a non–conforming use to which item 1 does not apply where the change or the alteration extension or change has commenced or been carried out	S		The fee in item 10 plus, by way of penalty, twice that fee			1106010	No change
12 Providing a zoning certificate	S			\$73.00	\$73.00	1106010	No change
13. Reply to a property settlement questionnaire	S			\$73.00	\$73.00	1106010	No change
14.Providing written planning advice	S			\$73.00	\$73.00	1106010	No change
Determine an appliation for advice (deemed to comply assessment)	C	GST		\$73.00	\$165.00		\$92.00 126%
OTHER TOWN PLANNING FEES AND CHARGES							
Copy of Scheme	C	GST		\$36.40	\$36.40	1106010	No change
Sign Applications - Compliant with Council Policy	C			\$42.40	\$42.40	1106010	No change
Sign Applications - Non Compliant with Council Policy	C			\$134.00	\$134.00	1106010	No change

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	Increase or Decrease
Directional Signs	C			at cost	\$0.00	1106010	No change
Assessment of Caravan Rigid Annexes	C			\$134.00	\$134.00	1106010	No change
Issue of Zoning Certificate	C			\$97.20	\$97.20	1106010	No change
Reply to Property Settlement Questionnaire	C			\$97.20	\$97.20	1106010	No change
Minor Amendment to Town Planning Approval	C			\$157.90	\$157.90	1106010	No change
Major Amendment to Town Planning Approval (for works over \$50,000 estimated value)	C			50% of the original application fee		1106010	No change
Minor Planning Fee (for Building Under 40m ²)	C			\$66.70	\$66.70	1106010	No change
Certification Fee for Uncertified Building Permit Applications - Class 1 Buildings	C	GST		\$505.20	\$505.20	1106010	No change
Certification Fee for Uncertified Building Permit Applications - Class 10 Buildings	C	GST		\$282.50	\$282.50	1106010	No change
Extractive Industries - New Application Less than 5ha	C			\$739.00	\$739.00	1106010	No change
Extractive Industries - Annual Renewal Fee	C			\$105.00	\$105.00	1106010	No change
Extractive Industries - Bond for Reinstatements (Per Hectare)	C			\$10,000.00	\$10,000.00	1106010	No change
Scheme Amendment Requests / Rezoning Requests / Local Development Plans / Structure Plans							NEW
(The total fees for this service will be estimated using the relevant form prescribed in Planning and Development Regulations 2009 Part 7; the calculation is to be based on estimated salary costs, direct costs, special costs and scheme map/text preparation costs; other provisions apply to these fees, per the WAPC Planning Bulletin 93/2013; GST will be charged where applicable; fee required at time of application; additional costs may apply, per P&D Regulation 49; further details can be obtained from the Director of Planning and Sustainability).							NEW
Scheme Amendment Request (SAR) Application Fee	C	GST			\$1,275.00		NEW
Lodging of Amendment Document							NEW
Rezoning Requests							NEW
(n.b. "Minor" is generally considered to be: involving 5 lots or less not introducing any new zone[s] into the Town Planning Scheme[s] unlikely to raise significant community concern in respect to land use and/or amenity, traffic management, fire safety, or environmental impact[s])							NEW
"Minor" Amendments / Text Amendments	S	GST			\$2,000.00		NEW
"Major" Amendments	S	GST			\$4,000.00		NEW
Local Development Plans / Structure Plans							NEW
New plans for Council adoption	C	GST			\$3,189.00		NEW
Minor variations to adopted plans	C	GST			\$797.00		NEW
Local Planning Strategy (LPS) Amendment							NEW
Request Application Fee	C	GST			\$1,063.00		NEW
Lodging of LPS Amendment	C	GST			\$2,657.00		NEW
NB: Fee required at time of application; additional costs may apply as total fee will be based on Shire Officer Time spent on the proposal. Advertising costs associated with an LPS amendment are to be borne by the applicant (i.e. Actual Cost GST inclusive).							NEW
NB: Where an amendment to the LPS and the Scheme is required, fees associated with each process will apply.							NEW
Road Closures - Permanent							NEW
(where an owner seeks to amalgamate the road reserve into their adjoining property; per Land Administration Act 1997 s58)							NEW
Application Fee	C	GST			\$415.00		NEW

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	Increase or Decrease	
Replacement FOB / Swipe Card Bond	C	GST		\$40.00	\$42.00	I104	\$2.00	5%
Domestic Waste - 240L Mobile Bin / Car boot or Equivalent	C	GST		\$5.18	\$5.44	I104	\$0.26	5%
Domestic Waste - Ute or equivalent	C	GST			\$18.20	I104		
Domestic Waste - Trailer (single axle) or equivalent	C	GST			\$18.20	I104		
Domestic Waste - Small Truck or trailer (2-3 axle) or equivalent	C	GST		\$48.60	\$51.03	I104	\$2.43	5%
Commercial Waste and Building Rubble - Truck Load (per tonne) (Ravensthorpe only) - Note Declaration form required	C	GST		\$80.80	\$84.84	I104	\$4.04	5%
Scrap Metal - Uncontaminated (no timber, plastic, concrete etc)	C			Free	Free	I104		
Asbestos (per m3) Ravensthorpe Only - Contact Office 24hrs advance notice	C	GST		\$235.90	\$247.70	I104	\$11.80	5%
Car body (Ravensthorpe only). Tyres removed, drained of oil and fuel	C	GST		\$97.30	\$102.17	I104	\$4.87	5%
Truck body (Ravensthorpe only). Tyres removed, drained of oil and fuel	C	GST		\$133.70	\$140.39	I104	\$6.69	5%
Caravan body **** not accepted ****								
Air Conditioner Fridge/Freezer (degassed) - per item	C				Free	I104	No change	
Air Conditioner Fridge/Freezer (not degassed) - per item	C				\$30.00	I104	No change	
Other White Goods (stove, washer, dryer etc) - per item	C				Free	I104	No change	
Green Waste - m3 (uncontaminated - (no timber, plastic, concrete, metals, etc)	C			Free	Free	I104	No change	
Uncontaminated sand and fill (Available at Ravensthorpe Only)	C			Free	Free	I104	No change	
Oil Disposal (Per Litre) (Greater than 100ltrs - By Prior Arrangement)	C	Y	Per Litre	\$0.70	\$0.70	I104	No change	
Oil Container Disposal (5lt) - per piece	C	Y	per container		\$6.20	I104		
Oil Container Disposal (10lt) - per piece	C	Y	per container		\$8.20	I104		
Oil Container Disposal (20lt) per piece	C	Y	per container		\$12.80	I104		
Oil Containers more than 20L not accepted								
Passenger and Motorcycle Tyre (No rims)	C	Y		\$9.10	\$9.56	I104	\$0.46	5%
Light truck and 4x4 vehicle Tyre (No rims)	C	Y		\$16.80	\$17.64	I104	\$0.84	5%
Truck Tyre (No rims)	C	Y		\$43.00	\$45.15	I104	\$2.15	5%
Super single Tyre (No rims)	C	Y		\$44.60	\$46.83	I104	\$2.23	5%
Tractor Tyre (up to 1m) (No rims)	C	Y		\$67.90	\$71.30	I104	\$3.40	5%
Tractor Tyre (up to 1.5m) (No rims)	C	Y		\$161.25	\$169.31	I104	\$8.06	5%
Tractor Tyre (1.5m -2m) (No rims)	C	Y		\$296.40	\$311.22	I104	\$14.82	5%
All other tyres as per WA Tyre Recovery Pricing	C			P.O.A	P.O.A	I104		
Septic Waste - per 1000L (Licenced Providers Only to Effluent Disposal Facility NOT Landfill Site)	C	Y		\$72.90	\$76.55	I103	\$3.65	5%

PROPOSED Schedule of Fees and Charges 2026-2027

Authority to
set Fee
(S-Statute)
(C-Council)

GST

Status

Basis of Charge

Adopted Fee
2025-2026
GST inc if
applicable)

Adopted Fee
2026-2027
GST inc if
applicable)

Income
Account

Increase
or
Decrease

Recreation & Culture - Town Hall, Pavilion, Precinct & Community Centre

Commercial - Examples include corporate bookings, classes / courses run by commercial operators such as Pilates, Dance, Martial arts, Academic training, and hobby courses for which tuition fees are paid or commercial sale & promotion activities such as Auctions.

Social and Not for Profit (Non Local) - Examples of social include: private parties, social events, fundraising receptions cabaret, luncheons, cultural meetings, strata and other gatherings. Examples of Not for Profit (Non Local) - Community Groups (Certificate of Incorporation required) Organisational meetings, rehearsals, registered fundraisers, Club functions and registered charity groups. Social and Not for Profit (Non Local) Bookings are eligible for a 25% Discount of Hire Fees

25% Discount

Not for Profit (Local) - Shire of Ravensthorpe Community Groups (Certificate of Incorporation required) - Examples include: Local Organisational meetings, rehearsals, registered fundraisers, Club functions and registered charity groups. Not for Profit Bookings are Eligible for a 75% Discount of Hire Fees

75% Discount

Hopetoun Community Centre

Entire Facility Hire (Includes Hall, Foyer, Meeting Room and Kitchen)

Maximum Daily Charge	C	GST	per day	\$548.40	\$548.40	11111010	No change
Hourly Rate	C	GST	per hour	\$109.70	\$109.70	11111010	No change
Hall and Kitchen Only						11111010	No change
Maximum Daily Charge	C	GST	per day	\$290.60	\$290.60	11111010	No change
Hourly Rate	C	GST	per hour	\$58.10	\$58.10	11111010	No change
Kitchen only							
Maximum Daily Charge	C	GST	per day		\$214.00	11111010	New
Hourly Rate	C	GST	per hour		\$42.80	11111010	New
Hall only							
Maximum Daily Charge	C	GST	per day	\$197.40	\$197.40	11111010	No change
Hourly Rate	C	GST	per hour	\$39.50	\$39.50	11111010	No change
Half Hall North							
Maximum Daily Charge	C	GST	per day	\$109.70	\$109.70	11111010	No change
Hourly Rate	C	GST	per hour	\$21.90	\$21.90	11111010	No change
Half Hall South							
Maximum Daily Charge	C	GST	per day	\$109.70	\$109.70	11111010	No change
Hourly Rate	C	GST	per hour	\$21.90	\$21.90	11111010	No change

Ravensthorpe Town Hall

Entire Facility

Maximum Daily Charge	C	GST	per day	\$290.60	\$290.60	11111010	No change
Hourly Rate	C	GST	per hour	\$58.10	\$58.10	11111010	No change
Commercial Kitchen Only							
Maximum Daily Charge	C	GST	per day		\$204.00	11111010	No change
Hourly Rate	C	GST	per hour		\$40.80	11111010	No change
Hall Only							
Maximum Daily Charge	C	GST	per day		\$188.00	11111010	No change
Hourly Rate	C	GST	per hour		\$37.60	11111010	No change

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	
Ravensthorpe Tennis & Hockey Pavilion							
Maximum Daily Charge	C	GST	per day	\$213.90	\$213.90	11111010	No change
Hourly Rate	C	GST	per hour	\$42.80	\$42.80	11111010	No change
Ravensthorpe and Districts Entertainment Centre							
Entire facility - Includes Function Room, Meeting Room, Change Rooms, Kitchen and Indoor Courts							
Maximum Daily Charge	C	GST	per Day	\$811.60	\$811.60	11111010	No change
Hourly Rate	C	GST	per Hour	\$162.40	\$162.40	11111010	No change
Individual Space Hire							
Meeting Room / Foyer							
Maximum Daily Charge (5 hours)	C	GST	per Day	\$93.20	\$93.20	11111010	No change
Hourly Rate	C	GST	per Hour	\$18.70	\$18.70	11111010	No change
Function Room							
Maximum Daily Charge (5 hours)	C	GST	per Day	\$197.40	\$197.40	11111010	No change
Hourly Rate	C	GST	per Hour	\$39.50	\$39.50	11111010	No change
Commercial Kitchen							
Maximum Daily Charge (5 hours)	C	GST	per Day	\$213.90	\$213.90	11111010	No change
Hourly Rate	C	GST	per Hour	\$42.80	\$42.80	11111010	No change
Indoor Courts							
Maximum Daily Charge (5 hours)	C	GST	per Day	\$241.30	\$241.30	11111010	No change
Hourly Rate	C	GST	per Hour	\$48.30	\$48.30	11111010	No change
Change Rooms							
Maximum Daily Charge (5 hours)	C	GST	per Day	\$93.20	\$93.20	11111010	No change
Hourly Rate	C	GST	per Hour	\$18.70	\$18.70	11111010	No change
Other							
Liquor Permit Approval - Refer to Hire Conditions. Note: Police Approval may be required. A Permit will need to be obtained to serve liquor on premises	C	GST		\$32.70	\$32.70	11111010	No change
Please note that a 20% Cancellation Fee will apply to any bookings cancelled by the applicant AFTER the booking has been accepted and confirmed by the Shire of Ravensthorpe and within a set number of days as per the booking areas cancellation policy.							No change
Ravensthorpe Cultural Precinct							
Multipurpose Room			per hour/max 5 hrs		\$17.80	11111010	No change
Community kitchen + dining room			per hour/max 5 hrs		\$58.60	11111010	No change
Community kitchen only			per hour/max 5 hrs		\$40.80	11111010	No change
Community dining room only			per hour/max 5 hrs		\$17.80	11111010	No change
Cultural Precinct Quadrangle & Stage	C	GST	per hour/max 5 hrs	\$82.30	\$82.30	11111010	No change
Cinema (Mobile)							
Outdoor Cinema Trailer Screen and 13 bubble chairs - Per event/day	C	Y	Per event/day	\$96.60	\$96.60	1113010	
Large Projector and Outdoor Screen (by appointment + set up fee + \$250 deposit + daily hire fee)	C	Y	Daily		\$200.00	1113010	NEW

Increase
or
Decrease

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account
Events (Indoor & Outdoor Public Spaces)						
Event application fee less than 100 people	C	GST		\$60.80	\$50.00	11111010
Event Fee - Concerts, performing arts events provided by the Shire as authorised by the CEO	C	GST			\$165.00	11111010
Event Fee - Physical activity programs provided by the Shire are charged as authorised by the CEO	C	GST			\$100.00	11111010
Bonds (Refundable)						
Key or Fob	C	GST	Per Key	\$60.00	\$60.00	TRUST/Space to Co
Meeting Room Hire Bond (includes key)	C	GST		\$60.00	\$60.00	TRUST
Facility Hire Bond	C	GST		\$120.00	\$120.00	TRUST
Facility Hire Bond with alcohol at event - Authorisation must be obtained from CEO (refer below)	C	GST		\$440.00	\$550.00	TRUST
Annual Hire Bond - Community Groups	C	GST		\$550.00	\$550.00	TRUST
The CEO may authorise and implement an annual standing bond for community groups for the regular use of facilities and/or equipment.						
1. Deposits and hire charges are to be paid when keys are collected unless standing deposit held.						
2. Claims for credit/refunds will not be considered unless notified by the end of the following month.						
3. Deposits will be refunded once clearance is given by caretaker, or at close of season as appropriate.						
4. Should the facility be left in a state requiring cleaning, an hourly fee will apply and any Bond Held until payment for Cleaning is made. An additional 50% surcharge applies if this cleaning is required outside normal business hours						
5. The hirer of a public building is responsible for the first \$1,000.00 of damage or breakages incurred, including but not limited to replacement cost of any Lost Keys.						
6. A License from the Clerk of Courts to sell liquor is required if liquor is to be sold or is included in the ticket price for a function.						
7. Any consumption of liquor must be authorised by the CEO.						

Increase
or
Decrease

No change

No change

No change

\$110.00

25%

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	
Recreation & Sport							
Public Parks (exclusive use only)							
Jim McCulloch Park (Hopetoun)							
Hourly Rate	C	Y	per hour		\$31.60		New
Maximum Daily Charge (15 hours)	C	Y	per day		\$474.00		New
Maitland Park (Hopetoun)							
Hourly Rate	C	Y	per hour		\$31.60		New
Maximum Daily Charge (15 hours)	C	Y	per day		\$474.00		New
Skate Park (Hopetoun)							
Hourly Rate	C	Y	per hour		\$30.10		New
Maximum Daily Charge (5 hours)	C	Y	per day		\$150.50		New
Jubilee Park (Ravensthorpe)							
Hourly Rate	C	Y	per hour		\$31.60		New
Maximum Daily Charge (5 hours)	C	Y	per day		\$158.00		New
Tigers Playground (Ravensthorpe)							
Hourly Rate	C	Y	per hour		\$31.60		New
Maximum Daily Charge (15 hours)	C	Y	per day		\$474.00		New
Foreshore Grassed Area (Hopetoun)							
Hourly Rate	C	Y	per hour		\$31.60		New
Maximum Daily Charge (15 hours)	C	Y	per day		\$474.00		New
Public Ovals							
Football Oval Hopetoun							
Hourly Rate	C	Y	per hour		\$31.60		New
Maximum Daily Charge (15 hours)	C	Y	per day		\$474.00		New
Football / Cricket Oval Ravensthorpe							
Hourly Rate	C	Y	per hour		\$31.60		New
Maximum Daily Charge (15 hours)	C	Y	per day		\$474.00		New
Hockey Oval Ravensthorpe							
Hourly Rate	C	Y	per hour		\$31.60		New
Maximum Daily Charge (5 hours)	C	Y	per day		\$158.00		New
Ravensthorpe Tigers Football & Sporting Club (per season)	C	Y		\$3,042.30	\$3,042.30	I115	No change
Ravensthorpe Tennis Club (per season)	C	Y		\$1,098.90	\$1,098.90	I115	No change
Ravensthorpe District High School (per season)	C	Y		\$1,318.30	\$1,318.30	I115	
<ol style="list-style-type: none"> 1. The use of the Recreation Ground Oval for training nights and home game fixtures; 2. The use of change rooms for training nights and home game fixtures; 3. The use of the Recreation Centre facilities for home game fixtures, and; 4. Three (2) free additional Recreation Centre function hires. 							
Note: Football, Hockey and Cricket Club fees include use of the Pavilion and courts for training purposes.							
Note: Football, Hockey and Cricket Clubs are to book all home games and training nights prior to the commencement of their respective seasons.							
Use of the Hardcourts tennis, netball and basketball fee							

Increase
or
Decrease

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	Increase or Decrease
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Community Gym Membership Fees

Annual Membership	C	Y	per year	\$345.00	\$345.00	I116	No change
6 Month Membership	C	Y	6 months	\$213.00	\$213.00	I116	No change
3 Month Membership	C	Y	3 months	\$120.00	\$120.00	I116	No change
1 Month Membership	C	Y	1 month	\$60.00	\$60.00	I116	No change
Weekly Membership	C	Y	1 week	\$33.00	\$33.00	I116	No change
Casual Daily Membership	C	Y	daily	\$15.00	\$15.00	I116	No change
Concession Membership (on presentation of valid concession card)	C			25% Discount	25% Discount	I116	No change
Volunteer Emergency Services Membership (on presentation of current DFES or Identification Card and Number)	C			50% Discount	50% Discount	I116	No change
Commercial Hire per hour	C	Y	Per Hour	\$33.40	\$33.40	I116	No change
Gym Access Fee (Key, Fob or Card) (Non Refundable) (does not apply to daily or 7 day membership)	C	Y			\$12.50	I116	NEW
Gym Access Bond (Key, Fob or Card) (Refundable) Daily or 7 day pass only	C			\$40.00	\$40.00	TRUST	NEW
Replacement Fob (if lost or damaged)					\$12.50	I116	NEW

Swimming Pool Fees

Season Membership - October to April							No change
Adult (18 years and over)	C	Y	per season	\$73.00	\$73.00	1112050	No change
Half Season Adult Membership - January to April	C	Y	per half season	\$38.00	\$38.00	1112050	No change
Family Membership	C	Y	per season	\$133.00	\$133.00	1112050	No change
Half Season Family Membership - January to April	C	Y	per half season	\$67.00	\$67.00	1112050	No change
Concession Membership (on presentation of valid concession card)	C		per season	25% Discount	25% Discount	1112050	No change
Monthly Family Guest Pass (non-resident under Key Holder Supervision only)	C	Y	monthly	\$38.00	\$38.00	1112050	No change
Monthly Single Guest Pass (non-resident under Key Holder Supervision only)	C	Y	monthly	\$29.00	\$29.00	1112050	No change
Pool entry (Vacation Swim Lessons only)	C	Y		\$29.00	FREE	1112050	Free
Commercial Hire per hour (Non Exclusive and Bookings Essential)	C	Y	per hour	\$29.00	\$29.00	1112050	
Pool Access Fee (Key, Fob or Card) (Non Refundable)	C	Y			\$12.50	I116	NEW
Replacement Fob (if lost or damaged)					\$12.50	I116	NEW
To obtain a Pool Key one must have completed an eligible Pool Induction Course (Inductions are valid for 3 Pool Seasons inclusive) or hold a Bronze Medallion or higher swimming qualification)							

PROPOSED Schedule of Fees and Charges 2026-2027

PRIVATE WORKS

PRIVATE WORKS

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	Increase or Decrease
Private Works and wet hire of plant to be approved by CEO							
Private Works Administration Fee	C	GST		\$190.70	\$200.24	I141	\$9.54 5%
Private Works - Undertaken by contractor	C	GST		at cost + 25%	at cost + 25%	I141	
Development Supervision Fee % of Total Value of all Road and Drainage Works	C	GST		7% of Capital Works Cost		I141	
Wet plant hire (per hour, minimum of 3 hours)							
- Front end loader (WA200)	C	GST		\$218.70	\$229.64	I141	\$10.94 5%
- Front end loader (WA320)	C	GST		\$222.20	\$233.31	I141	\$11.11 5%
- Front end loader (WA430)	C	GST		\$245.50	\$257.78	I141	\$12.28 5%
- Tip truck - 10m3 (8 Wheeler)	C	GST		\$224.70	\$235.94	I141	\$11.24 5%
- Tip truck - 6m3 (6 Wheeler)	C	GST		\$206.90	\$217.25	I141	\$10.35 5%
- Tip truck - 3m3 (4 Wheeler)	C	GST		\$182.40	\$191.52	I141	\$9.12 5%
- Rollers	C	GST		\$206.90	\$217.25	I141	\$10.35 5%
Tractor with Broom or slasher	C	GST		\$218.70	\$229.64	I141	\$10.94 5%
- Prime Mover (large) + 26,000lt water trailer (plus water)	C	GST		\$224.70	\$235.94	I141	\$11.24 5%
- Prime Mover + Low Loader Trailer	C	GST		\$224.70	\$235.94	I141	\$11.24 5%
- Prime Mover + 1 x gravel sidetipper trailer	C	GST		\$224.70	\$235.94	I141	\$11.24 5%
- Prime Mover + 2 x gravel sidetipper trailers	C	GST		\$248.80	\$261.24	I141	\$12.44 5%
- Tractor and slasher / mower	C	GST		\$244.30	\$256.52	I141	\$12.22 5%
- Grader/13t Excavator	C	GST		\$244.30	\$256.52	I141	\$12.22 5%
- D6 Dozer	C	GST		\$300.00	\$315.00	I141	\$15.00 5%
- Backhoe	C	GST		\$244.30	\$256.52	I141	\$12.22 5%
- Bobcat (includes attachments)	C	GST		\$244.30	\$256.52	I141	\$12.22 5%
- Mowers with catchers	C	GST		\$152.00	\$159.60	I141	\$7.60 5%
- Out front ride on mower (LARGE)	C	GST		\$152.00	\$159.60	I141	\$7.60 5%
- Small ride on mower (SMALL)	C	GST		\$152.00	\$159.60	I141	\$7.60 5%
- SAM sign / Mobile Traffic Lights / VMS Trailer (per 8.5 hour day)	C	GST		\$133.70	\$140.39	I141	\$6.69 5%
Elevated Work Platform (EWP) Trailer (inc. operator)	C	GST		\$135.00	\$141.75	I141	\$6.75 5%
- Trailer box (750kg) daily	C	GST		\$87.00	\$91.35	I141	\$4.35 5%
- Trailer large car (1200kg) daily	C	GST		\$145.00	\$152.25	I141	\$7.25 5%
- Trailer heavy plant (2000kg) daily	C	GST		\$120.00	\$126.00	I141	\$6.00 5%
- Flat Trailer (3500kg) daily	C	GST		\$160.00	\$168.00	I141	\$8.00 5%
Trailer heavy plant (12,000kg) daily	C	GST		\$150.00	\$157.50	I141	\$7.50 5%
Portable Toilet Trailer (per day)	C	GST		\$58.30	\$61.22	I141	\$2.92 5%
- 14kva Generator	C	GST		\$60.80	\$63.84	I141	\$3.04 5%
- Spray unit and vehicle (excluding chemicals)	C	GST		\$152.00	\$159.60	I141	\$7.60 5%
- 4 x 4 ute (per 8.5 hour day)	C	GST		\$1,003.10	\$1,053.26	I141	\$50.16 5%
- 4 x 4 ute (per hour)	C	GST		\$140.00	\$147.00	I141	\$7.00 5%
- 4 x 2 ute (per 8.5 hour day)	C	GST		\$954.00	\$1,001.70	I141	\$47.70 5%
- 4 x 2 ute (per hour)	C	GST		\$133.70	\$140.39	I141	\$6.69 5%
- Small sedan (per hour)	C	GST		\$121.60	\$127.68	I141	\$6.08 5%
- Large sedan (per hour)	C	GST		\$133.70	\$140.39	I141	\$6.69 5%

PROPOSED Schedule of Fees and Charges 2026-2027

Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account
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Increase
or
Decrease

Note: all plant hire rates include operator labour costs as plant will not be dry hired unless approved by CEO for other local government use at agreed rates.

1. All Plant hired to be operated by Shire of Ravensthorpe Staff.
2. Minor Plant is not to be hired out unless specifically authorised by CEO.
3. Professional or skilled personal services only when not using plant refer to Schedule 4 for fees.
4. 50% surcharge for work outside normal business hours

SALE OF Materials					
Gravel m3	C	GST	\$42.40	\$44.52	1141

\$2.12 5%

Delivery Charge in town					
Gravel Delivery charge	C	GST	Refer to Plant Hire Charges - hourly		

STANDPIPE WATER CHARGE					
Potable Water - Hopetoun 1 kL (per 1,000 Litres)	C	GST		\$11.00	1127010
Untreated Water - Munglinup (Reynolds Rd) 1 kL (per 1,000 Litres)	C	GST		\$3.16	1127010
Untreated Water - Jerdacuttup (Shire) 1 kL (per 1,000 Litres)				FREE	
Untreated Water - Fitzgerald (Shire) 1 kL (per 1,000 Litres)				FREE	
Standpipe Card Bond Fee (Refundable)				\$50.00	

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account	Increase or Decrease	
Economic Services								
Itinerant Trader Site Usage								
Provision of powered site and waste (per day)	C	GST	Per day	\$30.80	\$32.34	1074010	\$1.54	5%
Provision of unpowered site and waste (per day)	C	GST	Per day	\$17.50	\$18.38	1074010	\$0.88	5%
Annual Itinerant Trader Fees unpowered - Terms and Conditions apply	C	GST		\$1,837.00	\$1,928.85	1074010	\$91.85	5%
Annual Itinerant Trader Fees powered - Terms and Conditions apply	C	GST		\$3,222.00	\$3,383.10	1074010	\$161.10	5%
Annual Itinerant Trader Fees - Daily Power Fee	C	GST	Per day	\$13.20	\$13.86	1074010	\$0.66	5%
Camping Site Charges								
Starvation Bay Camping Sites	C	GST	Per night/bay/site	\$21.00	\$22.50	R325	\$1.50	7%
Masons Bay Camping Site	C	GST	Per night/bay/site	\$21.00	\$22.50	R323	\$1.50	7%
Hamersley Inlet Camping Site	C	GST	Per night/bay/site	\$21.00	\$22.50	R321	\$1.50	7%
Other								
Overflow Camping Sites - Unpowered	C	GST	Per day	\$21.00	\$21.00	R343	no change	
Overflow Camping Sites - Powered	C	GST	Per day	\$27.00	\$27.00	R343	no change	
48 Hour Listed Area (no booking) Ravensthorpe & Hopetoun - Must be Fully Self Contained RV or Caravan (Must comply with conditions listed at sites)	C			Free	Free			
Tourism								
Fitzgerald Biosphere Coast Tourism								
Annual Membership A4 Brochure Racking Fee								
Tourism Operator within the Jerramungup and Esperance Region	C	GST		\$131.20	\$131.20		no change	
Tourism Operator within Australia's Golden Outback	C	GST		\$166.80	\$166.80		no change	
Annual Membership DL Brochure Racking Fee								
Tourism Operator within the Jerramungup and Esperance Region	C	GST		\$107.40	\$107.40		no change	
Tourism Operator within Australia's Golden Outback	C	GST		\$143.00	\$143.00		no change	
Tourism Operator outside Australia's Golden Outback	C	GST		\$155.00	\$155.00		no change	
Annual Membership Other Type								
Local Tourism Operator or Local Business (within the Shire of Ravensthorpe) - Includes website listing and brochure racking fees	C	GST		\$83.40	\$83.40		no change	
Community Group/Not for Profit (within or servicing the Shire of Ravensthorpe) - brochure racking fees	C	GST		\$47.80	\$47.80		no change	
For local businesses within the Shire of Ravensthorpe who are financial members of the Fitzgerald Business Network membership fees to the Fitzgerald Biosphere Coast, WA is waived. Brochure racking fees do not apply for general town visitor information and maps.								
Properties								
Residential Booking Fees - All Short Term hire 28 days or less								
Daily Rate								
Daily Rate - Unit - 1 or 2 Bedroom, 1 Bathroom	C	GST	Per Hour	\$107.00	\$133.75	1092070	\$26.75	25%
Daily Rate - Unit - 3 Bedroom, 1 Bathroom	C	GST	Per Hour	\$120.00	\$150.00	1092070	\$30.00	25%
Daily Rate - House - 3 Bedroom, 2 Bathroom	C	GST	Per Hour	\$133.00	\$166.25	1092070	\$33.25	25%
Daily Rate - House - 4 Bedroom, 1 Bathroom	C	GST	Per Hour	\$140.00	\$175.00	1092070	\$35.00	25%
Daily Rate - House - 4 Bedroom, 2 Bathroom	C	GST	Per Hour	\$153.00	\$191.25	1092070	\$38.25	25%
Additional Cleaning Fee (if needed) - (per hour)	C	GST	Per Hour	\$115.01	\$115.01	1092070	\$0.00	0%
Residential Booking Bond	C			\$200.00	\$200.00	BOND		

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account
Weekly Rate						
Weekly Rate - Unit - 1 or 2 Bedroom, 1 Bathroom	C	GST	Per week	\$320.00	\$320.00	1092070
Weekly Rate - House/Unit - 3 Bedroom, 1 Bathroom	C	GST	Per week	\$360.00	\$360.00	1092070
Weekly Rate - House - 3 Bedroom, 2 Bathroom	C	GST	Per week	\$400.00	\$400.00	1092070
Weekly Rate - House - 4 Bedroom, 1 Bathroom	C	GST	Per week	\$420.00	\$420.00	1092070
Weekly Rate - House - 4 Bedroom, 2 Bathroom	C	GST	Per week	\$460.00	\$460.00	1092070
Additional Cleaning Fee (if needed) - (per hour)	C	GST	per hours	\$115.01	\$115.01	1092070
Residential Booking Bond	C			\$200.00	\$200.00	BOND

Increase
or
Decrease

no change
no change
no change
no change
no change
no change
no change

**Please note, Residential Booking Fees are only available on request to applicable contractors of the Shire of Ravensthorpe and not for private/public accommodation purposes. Residential Booking fees may be waived on application at the discretion of the CEO or in accordance with an executed contract.

PROPOSED Schedule of Fees and Charges 2026-2027

	Authority to set Fee (S-Statute) (C-Council)	GST Status	Basis of Charge	Adopted Fee 2025-2026 GST inc if applicable)	Adopted Fee 2026-2027 GST inc if applicable)	Income Account		
Transport								
Roads								
UNSEALED ROAD MAINTENANCE CONTRIBUTION								
This fee will only be applicable when Council has approved conditional business access to an unsealed road. Maintenance agreement with Council is per tonne/per kilometre or part thereof.	C	Y		\$0.26	POA	1122010		
Ravensthorpe Airport (YNRV)								
Landing Fees - per landing								
Weight <2,000KG Aircraft Non-Commercial owned or operated by Shire of Ravensthorpe Residents & Ratepayers	C			\$0.00	\$0.00	1126010	no change	
Weight <2,000KG per 1,000KG or part thereof (MTOW) for all other aircraft	C	Y		\$18.20	\$19.11	1126010	\$0.91	5%
Weight 2,000KG - 15,000KG per 1,000KG or part thereof (MTOW)	C	Y		\$24.30	\$25.52	1126010	\$1.22	5%
Weight >15,000KG per 1,000KG or part thereof (MTOW)	C	Y		\$36.20	\$38.01	1126010	\$1.81	5%
Landing Fees for Regular Passenger Transportation Operations	C			As per Negotiated Service Contract		1126010	no change	
Passenger Handling Fee								
Adult per passenger	C	Y		\$63.30	\$66.47	1126010	\$3.17	5%
Child per passenger	C	Y		\$18.20	\$19.11	1126010	\$0.91	5%
Other Airport Fees								
Apron Overnight Fee - per 24 hour period or Part thereof	C	Y		\$12.20	\$12.81	1126010	\$0.61	5%
Administration Fee for Unmanned Arrivals - Non-Commercial <2,000KG (per Monthly Billing Cycle)	C			\$0.00	\$0.00	1126010	no change	
Administration Fee for Unmanned Arrivals - Commercial & Other (per Monthly Billing Cycle)	C	Y		\$60.80	\$63.84	1126010	\$3.04	5%
Airport Reporting Officer Time per hour (for flight delays or Out of Standard Hours flights requiring staff before 6:00am and after 6:00pm)	C	Y		\$133.50	\$140.18	1126010	\$6.68	5%
Airport Assistant Time per hour (for delays in flights or Out of Standard Hours flights)	C	Y		\$103.10	\$108.26	1126010	\$5.16	5%

Increase
or
Decrease

**ATTACHMENT 12.2.4 – LATE ITEM -
DIFFERENTIAL RATES SUBMISSIONS 2026-2027**

From: Sandie Hollins <indiansandie@icloud.com>
Sent: Monday, 15 June 2026 1:45 PM
To: Nicole O'Neill <ceo@ravensthorpe.wa.gov.au>
Subject: Submission for Differential Rates Increase

Dear CEO Nicole O'Neill,

Thankyou for accepting my submission regarding the Differential Rates Notice to Increase Property Tax for the 2026/27 financial year.

I wish to say that the "Reasons and Objectives" are not entirely clear and appear to be the same "Reasons and Objectives" as previous years.

Whilst there may be extra expenses for the Shire, I feel that the Shire has failed to consider the "Extra Expenses" that the people of Hopetoun face, for example:

1. The cost of groceries ever increasing prices.
2. The cost of Fuel at this time with no relief in sight, and felt by everyone.
3. The cost of electricity increasing.
4. The cost of Health Care increasing.
5. The cost increase to all basic living standards.

I have only lived in Hopetoun for the past 3yrs and in that time I have witnessed the Shire services to either decrease or get cancelled entirely, such as the annual Kerbside Collections.

Cancellation of these services along with increased population should in fact see the Shire Rates decrease rather than increase.

It is also my view that Kerbside Collections are an important factor in helping to promote recycling/upcycling of unwanted household goods.

I also believe that Kerbside Collections are an important deterrent to stopping people from dumping rubbish in the bush.

And that, I believe, should be a high priority for the local Shire.

For example, there was a single bed mattress dumped at the old boat ramp site in Hopetoun, and it was there for approximately 1 week before someone came to remove it.

So if the Kerbside Collections were still in place, whoever dumped the mattress could have waited for this event rather than dumping it next to the ocean.

That was such a disgusting and disrespectful act by whoever did it and I hope they get caught and pay a high penalty.

In general, the extra cost, and indeed the very high cost of Rates/taxes in general, including Water Rates/tax has caused and continues to cause mental anguish in detracting from my being able to provide care for my own health and sustenance.

I don't believe that this is fair or right.

To give you an example, I need new glasses as I am partially blind.

Those new glasses will cost me approximately \$1000.

I need 3 separate MRI scans and I've been told recently that will cost me \$400 per scan, ie \$1200.

So \$2200 is money that I don't have because I have to pay it to the Shire instead.

Something is shockingly wrong about that and puts me under major duress and a feeling of deep oppression.

In light of this oppression causing duress and mental anguish, I would like to appeal to the Shire to have my Rates assessment set at the "minimum payment" of \$1131.00 going forward to the 2026/27 rating year.

The only other option I have is to cancel my rubbish collection charges and use the designated areas and my tip passes to dispose of my rubbish appropriately.
And as I am a sole occupant I have very little rubbish and generally fill up my bins with the rubbish I collect regularly whilst walking the beaches and local areas.

I thank you for your consideration of my objection to the Rates/tax increase.

Kind regards
Sandie Hollins
0422 888 501

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