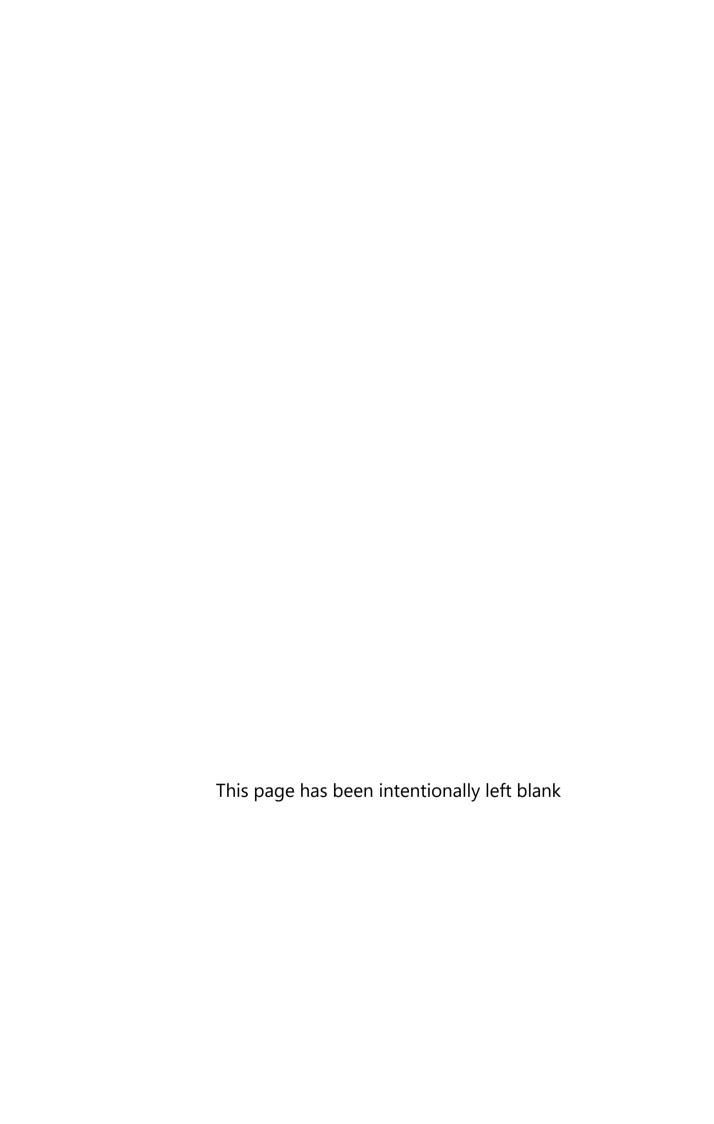


Attachments

Ordinary Meeting of Council Tuesday, 15 April 2025 Commencing at 6.00pm



ATTACHMENT 7.1

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 ORDINARY COUNCIL MEETING MINUTES 18 March 2025

(Attachment: Yellow 7.1) Statutory Environment: Section 5.22 of the *Local Government Act 1995* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or Committee, as the case requires, for confirmation.

OFFICER RECOMMENDATION:

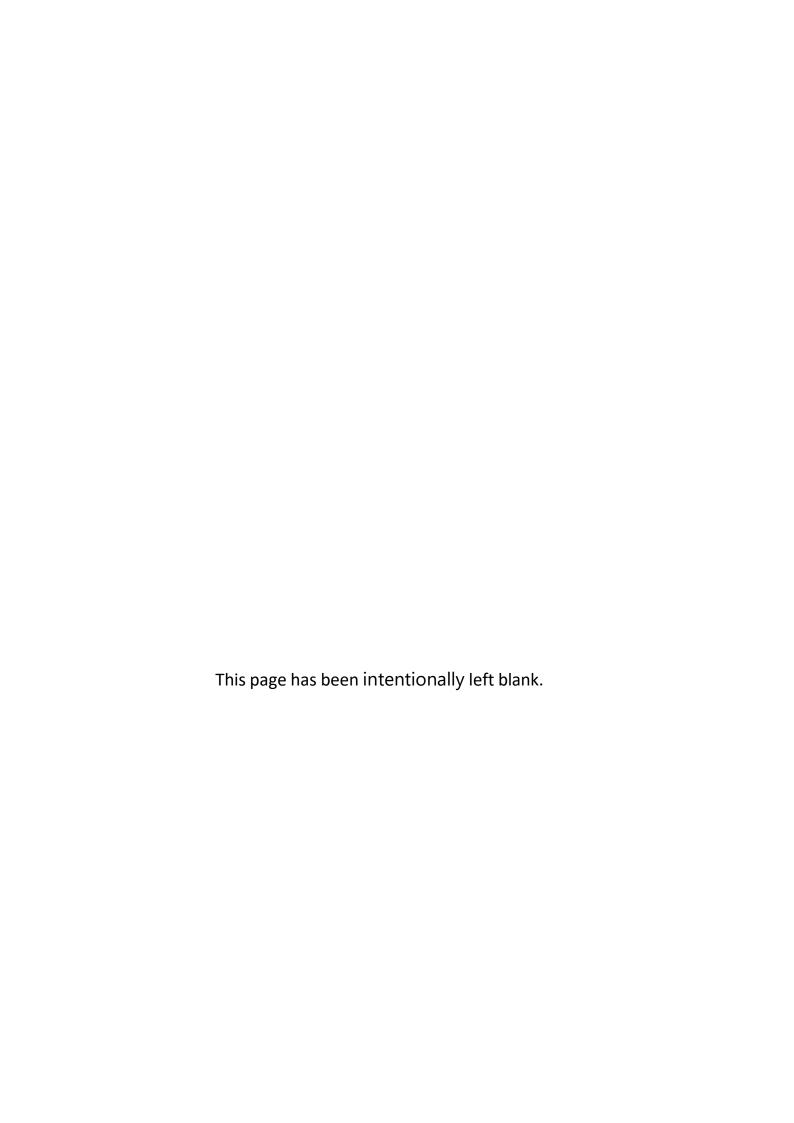
That the minutes and associated attachments of the Ordinary Council Meeting held on 18 March 2025 be CONFIRMED as a true and correct record.

Moved:	Seconded:		
	Carr	iod:	,



Unconfirmed Minutes

Ordinary Meeting of Council Tuesday, 18 March 2025 Commencing at 6.00pm



NOTICE OF MEETING

Notice is hereby given that the

Shire of Ravensthorpe

Ordinary Council

Meeting

Held on Tuesday, 18 March 2025

Commencing at 6.00pm

Located in the Hopetoun Community Centre

Matthew Bird Chief Executive Officer

Disclaimer

The advice and information contained herein is given by and to the council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meetings is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Ravensthorpe in respect of the application.

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AGENDA

Mission To grow our community through the provision of leadership, services

Statement and infrastructure.

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 6.02pm.

The Presiding Member acknowledged the Traditional Owners of the land on which we meet, and pays respect to Elders past, present, and emerging.

2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

ELECTED MEMBERS

Cr Thomas Major (Shire President) (Presiding Member)

Cr Mark Mudie (Deputy President)

Cr Graham Richardson

Cr Robert Miloseski

Cr Rachel Gibson

OFFICERS

Matthew Bird (Chief Executive Officer)

Natalie Bell (Executive Manager Projects and Regulatory Services)

Paul Spencer (Executive Manager Infrastructure Services)

VISITORS

Michelle McLeod, Karen Sinclair, Patsy Anne Wootton

APOLOGIES

Cr Sue Leighton

Les Mainwaring (Executive Manager Corporate Services)

LEAVE OF ABSENCE

Cr Roger Mansell via resolution #108/24

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTIONS TIME

Q. Ms Michelle McLeod stated she had been actively lobbying for the establishment of a permanent nursing post in Hopetoun, she has researched the issue as well as collecting a large number of signed petitions for the service. Michelle asked if the Shire had progressed any advocacy to the relevant representatives of the state government?

Michelle handed a detailed folio of notes on the matter to the Shire CEO.

CEO response; The CEO thanked Michelle for the question and for her efforts in progressing this matter. Following a previous discussion with Michelle the CEO included the request for a Hopetoun nursing post in the Shire's list of priorities and this was forwarded to the various candidates prior to the recent State Government election. Unfortunately the Shire sits within a safe National seat and we did not get very much traction on any of the priority issues that we had raised. The Shire will continue to work with you and other partners to advocate for a permanent nursing post in Hopetoun.

5. DECLARATIONS OF INTEREST

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 ORDINARY COUNCIL MEETING MINUTES 18 February 2025

(Attachment: Yellow 7.1) Statutory Environment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or Committee, as the case requires, for confirmation.

COUNCIL DECISION:

Moved by Cr Mudie and seconded by Cr Gibson

Resolution# 10/25

That the minutes and associated attachments of the Ordinary Council Meeting held on 18 February 2025 be CONFIRMED as a true and correct record.

Carried 5/0

8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS

Cr Mudie

- Attended the CBH Growers Advisory Council meeting and the CBH AGM, approximately 500 attendees. It was reported that last season was the State's third largest crop in history.
- Attended the West River Volunteer Bushfire Brigade meeting. Also attended the recent BFAC meeting. I have resigned as the brigade's FCO and my son Nathan is the new FCO.
- Attended the Fitzy Futures event, this reinforced the need for us all to ensure that we attend planning meetings to make sure all views are heard.
- Was invited to present at the CBH leadership meeting and training course. Feedback from

event organisers is the Ravensthorpe Cultural Precinct is the best venue that they have used across regional WA.

- Attended the recent Genestreams sculpture opening.
- I've also been actively advocating to both Peter Rundle and Shelley Payne regarding the need for the South coast Highways upgrades.

Cr Miloseski

- Nil

Cr Gibson

- Attended a ladies event at Munglinup. Good turnout and great networking.
- Attended the regular Friday night social events at Munglinup Community Centre.
- Opened the new Munglinup community water tank facility and media release.
- Attended the Council March Corporate Discussion workshop.
- Had a discussion with operators of the Green Haven Caravan Park regarding shire provision of 48hr RV friendly stop in Ravensthorpe.

Cr Richardson

No reports, I've been out of circulation recently. Cr Major commented that it was great to have Cr Richardson back.

Cr Major

Attended the following;

- February Bi-monthly meeting with FQM management
- February monthly meeting with CEO
- Fitzy futures event in Ravensthorpe
- Attended Southerners fishing classic competition event in Hopetoun- well done to all involved
- Busy bee with the newly formed Ravensthorpe town team to make a kids BMX track in Ravensthorpe sporting precinct.
- Interview with 6PR Perth regarding the Shire's EOI for the plane tail
- Council March Corporate discussion session
- LEMC Local Emergency Management Committee 3rd quarter meeting
- Interview with Ch7 regional regarding the Shire EOI for plane tail
- BFAC agenda review meeting
- RAIN (Ravensthorpe Agricultural Initiative Network) general meeting
- BFAC (Bush Fire Advisory Committee) AGM & general meeting
- Hopetoun Ravensthorpe Future Fund Pre-application meeting via-Teams
- Attended the Genestreams sculpture opening in Ravensthorpe

9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

11. MATTERS ARISING FROM COMMITTEES OF COUNCIL

11.1 AUDIT COMMITTEE - 2024 COMPLIANCE AUDIT RETURN

COUNCIL DECISION

Moved Cr Richardson and seconded by Cr Gibson

Resolution# 11/25

That the Audit Committee recommend to Council that:

Council ADOPT the Compliance Audit Return for the period 1 January 2024 to 31 December 2024 and that a certified copy by the President and Chief Executive Officer be forwarded to the Department of Local Government, Sport and Cultural Industries within 14 days of adoption.

Carried 5/0

12. REPORTS OF OFFICERS

12.2 CORPORATE SERVICES

12.2.1 MONTHLY FINANCIAL REPORT – 28 FEBRUARY 2025

File Reference: N/A

Location: Shire of Ravensthorpe

Applicant: Nil

Author: Accounting Manager

Authorising Officer Executive Manager Corporate Services

Date: 11 March 2025

Disclosure of Interest: Nil

Attachment: <u>RED</u> Monthly Financial Reports for 28 February 2025

Previous Reference: Nil

PURPOSE

1. In accordance with the *Local Government Financial Management Regulations (1996),* Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

BACKGROUND

2. Council is requested to review the February 2025 Monthly Financial Reports.

COMMENT

3. The February 2025 Monthly Financial Reports are presented for review.

CONSULTATION

4. Executive Team

STATUTORY ENVIRONMENT

5. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. All expenditure has been approved via adoption of the 2024/2025 Annual Budget, or resulting from a Council Motion for a budget amendment.

RISK MANAGEMENT:

8. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council				
does not receive the				That Council receives the
financial activity statements	Rare	Insignificant	Very Low	financial activity statements
as required by S6.4 of the LG				as required by legislation.
Act 1995.				

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

VOTING REQUIREMENTS

11. Simple Majority

COUNCIL DECISION

Moved by Cr Gibson and seconded by Cr Miloseski

Resolution # 12/25

That Council RECEIVE the February 2025 Monthly Financial Reports as presented.

Carried 5/0

12. REPORTS OF OFFICERS

12.2.2 SCHEDULE OF ACCOUNT PAYMENTS – FEBRUARY 2025

File Reference: GR.ME.8

Location: Shire of Ravensthorpe Applicant: Shire of Ravensthorpe

Author: Finance Officer

Authorising Officer Executive Manager of Corporate Services

Date: 10 March 2025

Disclosure of Interest: Nil

Attachments: Creditors List of Accounts Paid February 2025

Credit Card Transactions to 01 February 2025

Fuel Card Transactions February 2025

Previous Reference: Nil

PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND

2. Period 01/02/2025 – 28/02/2025

2024/2025						
Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Total Creditors	Payroll
Jul	17,790	1,293,044	105,982	12,502	1,429,318	377,723
Aug	11,617	584,755	137,072	4,563	738,007	365,425
Sep	6,118	699,166	50,146	8,503	763,934	440,523
Oct	10,460	788,134	64,705	11,999	875,299	507,921
Nov	8,520	632,429	58,225	13,603	712,777	369,762
Dec	8,716	519,297	47,915	10,646	586,574	344,413
Jan	6,386	1,081,650	619	3,202	1,091,856	351,326
Feb	10,133	578,659	198,348	2,532	789,672	367,581
Mar	0	0	0	0	0	0
Apr	0	0	0	0	0	0
May	0	0	0	0	0	0
Jun	0	0	0	0	0	0
Total	79,740	6,177,135	663,011	67,550	6,987,436	3,124,672
23/24	186,555	12,324,178	1,020,367	106,440	13,637,540	4,948,850
22/23	114,562	12,445,050	943,431	81,842	13,584,885	4,162,759
21/22	109,610	11,455,728	1,217,128	101,107	12,883,572	4,057,812
20/21	219,357	8,442,181	965,406	135,103	9,762,047	3,790,863

COMMENT

3. The schedule of accounts as presented, submitted to each member of the Council, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods, the performance of services, to prices computation, costing's and the amounts that have been paid.

CONSULTATION

4. Accountant and Executive Manager Corporate Services

STATUTORY ENVIRONMENT

5. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. This item discloses Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

RISK MANAGEMENT

8.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the schedule of account payments.	Rare	Insignificant	Very Low	That Council receives the schedule of account payments.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies	
1.2	The right resources and infrastructure are in place to support local commerce and industry	

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vison for the future
5.6	Financial systems are effectively managed
5.7	Customer service and other corporate systems are of high quality

VOTING REQUIREMENTS

11. Simple Majority

COUNCIL DECISION

Moved by Cr Gibson and seconded by Cr Major

Resolution # 13/25

That Council:

1. Pursuant to Regulation 13 of the *Local Government (Financial Management)*Regulations 1996, the payment of accounts for the month of February 2025 be noted.

Carried 5/0

12. REPORTS OF OFFICERS

12.2.3 BUDGET REVIEW 2024/2025 AS AT JANUARY 2025

File Reference: GR.RE.2

Location: Shire of Ravensthorpe

Applicant: N/A

Author: Executive Manager Corporate Services

Authorising Officer Chief Executive Officer

Date: 11 March 2025

Disclosure of Interest: Nil

Attachments: Shire of Ravensthorpe Budget Review Report

Previous Reference: Nil

PURPOSE

1. This item is the statutory half yearly budget review and gives an indication and projection of the end of year financial position as at the review date. Based on current revenue and expenditure analysis and review of capital projects Council is projected to forecast a budgeted carry forward surplus of \$832,498 as at 30 June 2025, after allowing for the out of budget purchase of 99 Tamar Street, Hopetoun for \$550,000 for which we just received confirmation of our loan application with WA Treasury Corporation at the time of writing this report. If the loan had not been approved then the forecast surplus position would have changed downwards to \$282,498.

BACKGROUND

- 2. Under the revised Regulation 33A (1) the local government is required to carry out a review of the annual budget between 1 January and 28 February each year, with Regulation 33 (2A)(a) stipulating that the span of the review is the period beginning on 1 July and ending no earlier than 31 December in that financial year.
- 3. This statutory budget review was undertaken by the Executive Manager of Corporate Services for the period ending 31 January 2025. In reference to the audit of the 30 June 2024 Annual Financials, we can confirm that the brought forward balance of \$3,879,878 in comparison to the 2024/2025 Budget brought forward estimate of \$3,476,080, which has provided a budget funding surplus of \$403,798 before the review process had begun. Notwithstanding the change in brought forward position, the attached Budget Review Summary Report details the review undertaken and the results are hereby submitted to be received by Council in consideration of a forecast surplus at 30 June 2025, that will be used as the carried forward position when preparing the 2025/2026 draft budget.

COMMENT

4. The projections contained within the reports are based on estimates to the best of the knowledge of staff, which has involved a process of considering current account balances, forecasted expenditures, current budgets and the materiality of any changes. These estimates do not guarantee that the 2024/2025 projected results will match the end of year result as there are many external influences that can have a bearing on Council's capacity or

expenditure timing between now and 30 June 2025, however it does show that the Shire is currently heading towards a surplus position at years end.

- 5. The current financial period has been one of reduced revenues, during a relatively short period of time, associated with the rapid closure of the local mining sector of the economy. Whilst the shire is still conservatively predicting a surplus, the reduction of available cash in the financial system has presented a significant business challenge for the local government to maintain existing service standards and meet any new community demands in the medium term. Generally speaking the local government will need to exercise constraint in expenditure growth and consider structural efficiencies, whilst also considering long view revenue positions.
- 6. As per the Statement of Budget Review (Nature and Type) the following is a summary of material amendments for consideration >= \$20,000.

<u>Favourable</u> means adding further cash to the budget, whereas <u>Unfavourable</u> means reducing the amount of cash to the budget.

Change in Brought Forward Net Current Assets at start of year – Favourable \$403,798.

The audited net current assets of \$3,879,878 was \$403,798 higher after all end of year balance day adjustments had been completed. This had the effect of being favourable as an additional funding source for the 2024/25 balanced budget.

Revenue from Operating Activities – Unfavourable \$574,600

\$20,000 – Unfavourable – Loss of mining tenement deaths during current year.

\$107,000 - Unfavourable - Reduction in WALGGC Financial Assistant Grant from estimate.

\$79,000 – Unfavourable – Reduction in WALGGC Local Roads Grant from estimate.

\$133,800 – Unfavourable – Adjustment of value of MAF Grant works completed in 24/25.

\$44,000 – Favourable – Additional VBFB supplementary grants for equipment purchases.

\$29,000 – Unfavourable – Reduction in DFES CESM Grant for vacant period & move 70% to 30% funding Q3/Q4.

\$50,000 – Unfavourable – Reduction of The Cub House sustainability grant Q4.

\$45,000 – Unfavourable – Reduction of Little Barrens sustainability grant Q4.

\$43,000 - Favourable - Higher Direct Main Roads Grant than expected.

\$74,000 – Unfavourable – Lower parent income from Little Barrens & April transfer.

\$60,000 - Unfavourable - Reduction in tip site commercial waste fees from mining.

\$200,000 – Unfavourable – Reduction in airport passenger fees from mining downturn.

\$110,000 – Favourable – Increased interest earned on municipal cash investments.

\$55,000 – Favourable – Increased CCS payments from The Cub House childcare.

\$60,000 – Unfavourable – Reduced CCS payments from Little Barrens childcare.

\$150,000 – Favourable – Final net acquittal of LRCI3 grant.

Expenditure from Operating Activities – Favourable \$869,800

\$49,000 – Favourable – Savings in wages from ranger turnover and airport manager position.

\$95,000 – Favourable – Savings in salaries from Health position outsourced.

\$273,000 - Favourable - Reduction in Little Barrens wages & April transfer.

\$55,000 – Favourable – Reduction in The Cub House wages & April transfer.

\$160,000 – Favourable – Reduction in airport wages from natural attrition.

\$135,000 – Favourable – Reduction in wages estimate for Works Administration and Support mainly due to vacancy.

\$67,000 – Unfavourable – Increased estimate of Works staff leave expenses.

\$36,000 – Favourable – Other budgeted loadings allocated to works jobs.

\$48,000 – Favourable – Savings in salaries from Administration staff turnover.

\$69,000 – Unfavourable – Additional protective equipment and Ipads for Fire Brigades.

\$133,800 - Favourable - Adjustment of value of MAF Grant works completed in 24/25.

\$50,000 – Favourable – Reduction in consultancy preliminaries needed for 2 Mile path project.

\$48,000 – Favourable – Reduction in estimated fuel usage.

<u>Inflows from Investing Activities – Favourable \$117,000</u>

\$150,000 - Favourable - Final net acquittal of LRCI3 capital grant.

\$20,000 – Unfavourable – Proceeds from disposal deferred for Leading Hand Ute.

\$25,000 – Unfavourable – Proceeds from disposal deferred for EMCS Fortuner.

Outflows from Investing Activities – Unfavourable \$141,500

\$22,000 – Favourable – Defer Ravensthorpe transfer shed improvements, requires detailed evaluation.

\$550,000 – Unfavourable - Unbudgeted purchase of 99 Tamar Street, Hopetoun.

\$210,000 - Favourable - Cancel Bulldozer refurbishment, consider replacement 25/26.

\$60,000 – Favourable – Tourism Officer RAV4 to be sold and not replaced.

\$60,000 – Favourable – Leading Hand ute deferred purchase until 25/26.

\$60,000 – Favourable – EMCS Fortuner deferred purchase until 25/26.

\$35,000 – Favourable – Defer gravel pit development as currently sourced on private land.

\$48,000 – Unfavourable – Cost overrun for construction of 2 Mile Pathway project \$123K.

<u>Cash Inflows from Financing Activities – Favourable \$158,000</u>

\$550,000 – Favourable – Loan 148 borrowings for WA Treasury Corporation for the purchase of 99 Tamar Street, Hopetoun

\$22,000 – Unfavourable – Reduced transfer from Waste Reserve for deferred transfer shed improvements.

\$35,000 – Unfavourable – Reduced transfer from Road Reserve for gravel pit development. \$335,000 – Unfavourable – Reduced transfer from Plant Replacement Reserve from change in mobile plant requirements for Bulldozer, Tourism Officer RAV4, Leading Hand ute and EMCS Fortuner.

CONSULTATION

7. Executive Team and other responsible officers.

STATUTORY ENVIRONMENT

8. Regulation 33A. Local Government (Financial Management) Regulations 1996:

Between 1 January and 28 February in each year a local government is to carry out a review of its annual budget for that year.

The review of the annual budget of a local government when carried out it is to be submitted to the Council by 31 March.

A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review. *Absolute majority required.

Within 14 days (previously 30 days) after a council has made a determination, a copy of the review and the determination is to be provided to the Department of Local Government, Sport and Cultural Industries.

POLICY IMPLICATIONS

9. Nil.

FINANCIAL IMPLICATIONS

10. The proposed budget revisions identify an end of year forecast surplus of \$832,498.

RISK MANAGEMENT

11. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (Operational)	Likely	Moderate	Medium	
Financial	Unlikely	Moderate	Medium	

ALTERNATE OPTIONS

12. Reject proposed amendments which may restrict the ability to respond to changes in the business climate or minor initiatives that support changes in priorities.

STRATEGIC ALIGNMENT

13. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item Objectives and Strategies

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.5	The value of community owned assets is maintained

VOTING REQUIREMENTS

Absolute Majority

COUNCIL DECISION

Moved by Cr Mudie and seconded by Cr Richardson

Resolution # 14/25

That Council:

- 1. Adopt the statutory half yearly budget review, as presented, for the period ended 31 January 2025 and endorse amending the budget according to the attached Budget Review Report for a total forecast surplus of \$832,498.
- 2. Request the Chief Executive Officer to forward the results of the statutory budget review to the Department of Local Government Sport and Cultural Industries within 14 days of the adoption of this budget review.

Carried 5/0

13. MEMBERS NOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN Nil.

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Item 14.1 Confidential Item – Mitigation Activity Fund 2025-2027 Tender for Works

The CEO requested Council consider this late item in order to allow commencement of works once weather permits. A confidential report with detailed tender assessment and supporting documents were considered by Council.

COUNCIL DECISION

Moved by Cr Richardson and seconded by Cr Gibson Resolution # 15/25

That Council consider the late item 14.1 Mitigation Activity Fund 2025-2027 Tender of works.

Carried 5/0

COUNCIL DECISION

Moved by Cr Mudie and seconded by Cr Gibson

Resolution # 16/25

That Council APPROVE Indiji Flora as the contractor to undertake the chemical, mechanical and prescribed burn works for the Mitigation Activity Fund 2025-27 as per the MAF agreement.

Carried 5/0

15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS Nil.

16. CLOSURE

The Presiding Member to declared the meeting closed at 6.22pm.

ATTACHMENT 11.1

11. MATTERS ARISING FROM COMMITTEES OF COUNCIL

11.1 RAVENSTHORPE BUSHFIRE ADVISORY COMMITTEE (BFAC) AGM AND ORDINARY MEETINGS MINUTES

File Reference: ES.ME.1 Location: N/A

Applicant: Bush Fire Advisory Committee

Author: Executive Manager Projects Regulatory Services

Authorising Officer Chief Executive Officer

Date: 28 March 2028

Disclosure of Interest: Nil

Attachments: 11.1 1. Meeting Minutes (Unconfirmed) – BFAC AGM 11 March

2025

2. Meeting Minutes (Unconfirmed) – BFAC Ordinary Meeting

11 March 2025

3. OWG Minutes 24 February 2025

4. Draft BFAC Committee Terms of Reference

5. Draft SOP Turnout and Attendance

6. Draft SOP Containment and Extinguishment

Previous Reference: N/A

PURPOSE

1. The BFAC is a Committee of Council, formed under Council Policy LO2 in order to promote and encourage volunteerism and to make the Shire of Ravensthorpe a safe community by managing fire risk.

COMMITTEE RECOMMENDATION

That Council:

- 1. RECEIVE the Unconfirmed Minutes of the Bush Fire Advisory Committee Annual General Meeting and Ordinary Meeting held 11 March 2025; and
- 2. ENDORSE the following nominations as detailed in the Minutes of the Annual General Meeting held on 11 March 2025:

ELECTION OF DEPUTY CHAIRMAN

BFAC COMMITTEE RECOMMENDATION TO COUNCIL

That Keith Rowe be endorsed as the BFAC Committee Deputy Chair.

ELECTION OF CHIEF BUSH FIRE CONTROL OFFICER

BFAC COMMITTEE RECOMMENDATION TO COUNCIL

That Malcom Grant be endorsed as the Shire of Ravensthorpe Chief Bush Fire Control Officer. Note, Malcom Grant has conditionally accepted subject to Shire confirmation on how his BRMC role will impact on his CBFCO role.

ELECTION OF DEPUTY CHIEF BUSH FIRE CONTROL OFFICERS

BFAC COMMITTEE RECOMMENDATION TO COUNCIL

That Gavin Gibson, Rian Duncan and Reece Laycock be endorsed as the Shire of Ravensthorpe Deputy Chief Bush Fire Control Officers. Gavin Gibson is the be the gazetted DBCFCO per the *Bush Fires Act 1954* given his seniority.

NOMINATION FIRE WEATHER OFFICER

BFAC COMMITTEE RECOMMENDATION TO COUNCIL

Recommend Malcom Grant is endorsed as the Shire of Ravensthorpe Fire Weather Officer and Gavin Gibson is the Deputy FWO as per the current gazettal.

CONFIRMATION OF ELECTED FIRE CONTROL OFFICERS

BFAC COMMITTEE RECOMMENDATION TO COUNCIL

That all confirmed Fire Control Officers be endorsed as the Shire of Ravensthorpe 2025 – 2026 Fire Control Officers.

SHIRE OF RAVENSTHORPE 2025/26 FIRE CONTROL OFFICERS

Nominee	BFB	Nominated By	Seconded
Gary Webster	Cocanarup	Kye Chambers -	Rod Daw
·	·	All	
Luke Webster	Cocanarup		Gary Webster -
			All
Andy Daw	East Ravensthorpe		
Devon Burton	East Ravensthorpe		
Malcolm Grant	East Ravensthorpe		
Rod Daw	East Ravensthorpe		
Stott Redman	Hopetoun Rural		
Courtney Foulds	Hopetoun Rural		
Andrew Venning	Hopetoun Rural		
(Permits only)			
James Mollet	Jerdacuttup		
Matthew Bell	Jerdacuttup		
Paul Bell	Jerdacuttup		
Peter Belli	Mt Short		
Richard Norrish	Mt Short/W River		
Gavin Gibson	Munglinup		
Bernard Fetherstonhaugh	Munglinup		
Samuel Fetherstonhaugh	Munglinup		
Brodie Wickstein	Munglinup		
Kieren Barrett	Munglinup		
Reece Laycock	North Ravensthorpe		
Andrew Chambers	North Ravensthorpe		
Kye Chambers	North Ravensthorpe	Rod Daw	Malcom Grant
Chad Tuckett	North Ravensthorpe		
Keith Rowe	Ravensthorpe		
Peter Kuiper	West River		
Nathan Mudie*	West River		
Rian Duncan	West River		
Brett Kershaw	West River		
Peter Nankervis	Hopetoun VFES		
(Permits only)			
Troy Flanigan*	SoR Airport (permits		
	only)		
Mat Wilson*	SoR Ranger (Permits		
	Only		

FCO's were nominated as a group. New members (noted with an *) are to undertake FCO training prior to activating as FCO's

NOMINATION FOR DUAL FIRE CONTROL OFFICERS TO NEIGHBOURING LOCAL GOVERNMENTS

BFAC COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL

That all Dual Fire Control Officers be endorsed as the Shire of Ravensthorpe 2025 – 2026 Dual Fire Control Officers.

• Shire of Esperance

Nominee	Nominated By	Seconded
Gavin Gibson	Malcom Grant	Rod Daw
Bernard Fetherstonhaugh	Gavin Gibson	Rod Daw
Sam Fetherstonhaugh	Gavin Gibson	Rod Daw
Kieran Barrett	Gavin Gibson	Rod Daw
Brodie Wickstein	Gavin Gibson	Rod Daw

• <u>Jerramungup Shire</u>

Nominee	Nominated By	Seconded
Mr Rian Duncan	Rod Daw	Mark Mudie
Mr Peter Kuiper	Rod Daw	Mark Mudie
Mr Brett Kershaw	Rod Daw	Mark Mudie

• Lake Grace Shire

Nominee	Nominated By	Seconded
Chad Tuckett	Kye Chambers	Mal Grant
Reece Laycock	Kye Chambers	Mal Grant
Kye Chambers	Reece Laycock	Mal Grant

3. APPROVE that the Shire write to the DBCA requesting that the new Dozer and float be located in Ravensthorpe, utilising existing wash down bay at the DBCA depot.

BFAC Committee Motion

That a letter be written to DBCA requesting the machinery be located in Ravensthorpe and existing wash down facilities be utilised.

Moved: Rod Daw Seconded: Rian Duncan Carried

4. RECEIVE the BFAC Officers Reports.

BFAC Committee Motion

That the Officers Reports be received

Moved: Rod Daw Seconded: Keith Rowe Carried

5. ENDORSE changes to the Shire of Ravensthorpe harvest zone areas per the BFAC motion below.

BFABFAC Committee Motion

- 1. Zones 2 7 to remain as is. Amalgamate zones 1 & 8 (increased area 1).
- 2. Amend the zoning map and FCN accordingly

Moved: Gavin Gibson Seconded: Devon Burton Carried

6. ENDORSE the recommended changes to the Fire Control Notice with regards to the Camping and cooking fires at Masons and Starvation Bays and all recommendations put by the committee.

1.

BFAC Committee Motion

Fires at campsites to remain, however, not at every campsite ie there are 66 campsites across Starvation and Masons Bay. Only campsites capable of having a fire and those in the most appropriate areas (ie furthest away from the bush) should be included

Moved: Mal Grant Seconded: Keith Rowe Carried

2.

BFAC Committee Recommendation

Charge extra for sites 'with fires allowed' Unrestricted – allow own fire pit.

Moved: Andrew Daw Seconded: James Mollett Carried

3.

BFAC Committee Motion

Restricted to within concrete rings and concrete rings to be cast in so as to prevent them from being moved or damaged.

Moved: Andrew Daw Seconded: Keith Rowe Carried

4.

BFAC Committee Motion

Move the last paragraph of s4 of the FCN up to being the second paragraph.

Moved: Reece Laycock Seconded: Andrew Daw Carried

5.

BFAC Committee Motion

Include the restriction that fires are to be extinguished/ no fires lit, once a HVMB is called by the Shire, in area 4.

Moved: Devon Burton Seconded: Reece Laycock Carried

6.

BFAC Committee Motion

Include the words 'and Restricted' in paragraph 1. That is'...during Prohibited and Restricted Burning Time...' And, move the second last paragraph of s4 in the FCN up to sit under paragraph one.

Moved: Andrew Daw Seconded: Rian Duncan Carried

7.

BFAC Committee Motion

The Shire to review the requirements of a Local Law to support the compliance of s25 of the Bush Fire Act.

Moved: Mal Grant Seconded: Rod Daw Carried

8

BFAC Committee Motion

The BFAC request the Shire to review the campsites layout and buffer zones for vehicle access and RV parking to support fire safety and suitability.

Moved: Gary Webster Seconded: Reece Laycock Carried

- 7. ADVERTISE the Bush Fire Control and Fire Break Notice, elected Fire Control Officers and Fire Weather Officer 2025/2026 for the Shire of Ravensthorpe in accordance with s38 (2A) of the *Bush Fires Act 1954*.
- 8. GIVE NOTICE to all owners and occupiers of land in its district by publishing a Notice in the *Government Gazette* in accordance with subsections 33(1) and (2) of the *Bush Fires Act 1954*.
- 9. ENDORSE the BFAC Terms of Reference in its draft proposed form.
- 10. ENDORSE the Bush Fire Advisory Committee recommendations to adopt a new Shire of Ravensthorpe Standard Operating Procedure 'SOP 0.1 Turnout and Attendance' to be added to the Shire Standard Administration and Operating Procedures Manual, as amended per the below.

BF	BFAC	Committee	Recommen	dation
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Remove dot points 5:

Where appliances turn out, they will phone ComCen to advise they are turning out to the incident, noting the incident number and number of crew and 6:

Crews should also ensure that ComCen is notified when the they depart an incident. In Procedure, 1. Turnout, section.

Moved: Reece Laycock Seconded: Gary Webster Carried

BFAC Committee Motion

Do not proceed with the proposal as a Standard Operating Procedure, however consider it be used as a guidance note

Moved: Reece Laycock Seconded: Rod Daw Carried

11. COUNCIL not proceed with the draft SOP 'Containment and Extinguishment of Fires' however recommend it to be used as a training guidance note

BF BFAC Committee Recommendation

In 2 In 2. Attendance, change dot point 2 to read 'DFES ComCen will be provided with a SitRep or PAFTACS by the IC or CBFCO, when practicable to do so.

Moved: Reece Laycock Seconded: Gary Webster Carried

12. ENDORSE the BFAC recommendation for the OWG to enter into a inter-agency Memorandum of Understanding with DBCA with regards to a cooperative approach to the suppression of bushfires in the Shire.

BFAC Committee Motion

The Shire enter into a Memorandum of Understanding with P&W/DBCA to outline a cooperative interagency approach to fire suppression

Moved: Reece Laycock Seconded: Rod Daw Carried

Moved:_____ Seconded:_____

Carried:____ / ____



Shire of Ravensthorpe

Bush Fire Advisory Committee

AGM UNCONFIRMED MINUTES

For meeting held on Tuesday 11th March 2025 at 7.42 pm at the Ravensthorpe Council Chambers

POST the March Ordinary Meeting

AGM AGENDA Ravensthorpe Council Chambers

1. ATTENDANCE (and contact details)

Tom Major – Chair

Matthew Bird - CEO

Mark Mudie

Natalie Bell

Rod Daw

Malcom Grant - A/CBFCO

Gavin Gibson - DCBFCO

Rian Duncan – DCBFCO

Steve Petersen – DFES (guest)

Matt Prophet – DBCA (guest)

Reece Laycock

Kieran Barrett

Brody Wickstein

Andrew Daw

Keith Rowe

Sam Fetherstonhaugh

James Mollet

Kye Chambers

Matthew Bell

Luke Webster

Devon Burton

Gary Webster

2. APOLOGIES

Richard Norrish

Courtney Foulds

Andy Chambers

Paul Bell

Barn Fetherstonhaugh

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

OFFICER & COMMITTEE DECISION

The minutes of the AGM Bushfire Advisory Committee held on Tuesday 18th March 2024 to be confirmed as a true and correct record of proceedings.

Moved: Kye Chambers Seconded: Andrew Daw Carried

4. BUSINESS ARISING FROM MINUTES

NIL

5. ELECTION OF CHAIRPERSON

Not required. Position now permanently held by the Shire President or other nominated Council Representative.

6. ELECTION OF DEPUTY CHAIRMAN

Nominee	Nominated By	Seconded	Elect
Keith Rowe	Gavin Gibson	Andrew Daw	Yes

7. ELECTION OF CHIEF BUSH FIRE CONTROL OFFICER:

Tom Major:

On behalf of Council and the Shire of Ravensthorpe I would like to acknowledge Rod's retirement from the role of Chief Bush Fire Control Officer after 50 years. Thank you for your tremendous contribution to the community and your knowledge and experience has been vital in keeping our community safe and ensuring the region is prepared against the ever-present threat of bush fires.

Rod Daw: I must remind you that I couldn't do it on my own, I have had some brilliant men behind me at times, I have always had great deputies. It's been good – 4 court cases and won 3.

Nominee	Nominated By	Seconded	Elect
Mal Grant	Rod Daw	Devon Burton	Yes – with conditions

Mal Grant: Noted that he would accept the role on condition that there was agreement with the Shire about how his BRMC role would impact his CBFCO role. Matt Bird CEO agreed this would need to be discussed.

8. ELECTION OF DEPUTY CHIEF BUSH FIRE CONTROL OFFICERS

Nominee	Nominated By	Seconded	Elect
Gavin Gibson	Reece Laycock	Brodie Wickstein	Yes
Rian Duncan	Mark Mudie	Gary Webster	Yes
Reece Laycock	Andrew Daw	Luke Webster	Yes

9. NOMINATION FIRE WEATHER OFFICERS (Only one Gazetted FWO for an area)

Area	Nominee	Nominated By	Seconded	Elect
Shire Wide	Mal Grant	Gazetted		Yes
Deputy	Gavin Gibson	Gazetted		Yes

10. CONFIRMATION OF ELECTED FIRE CONTROL OFFICERS

Nominee	BFB	Nominated By	Seconded	Elect
Gary Webster	Cocanarup	Kye Chambers	Rod Daw	Yes
Luke Webster				Yes
Andy Daw	East Ravensthorpe			Yes
Devon Burton				Yes
Malcolm Grant				Yes
Rod Daw				Yes
Stott Redman	Hopetoun Rural			Yes
Courtney Foulds				Yes
Sam Foulds		Subject to - FCO Training – Winter Prep 25/26		Yes
Andrew Venning (Permits only)				Yes
James Mollet	Jerdacuttup			Yes
Matthew Bell	,			Yes
Paul Bell				Yes
Peter Belli	Mt Short			Yes
Richard Norrish	Mt Short/W River			Yes
Gavin Gibson	Munglinup			Yes
Bernard				Yes
Fetherstonhaugh				
Samuel				Yes
Fetherstonhaugh				
Brodie Wickstein				Yes
Kieren Barrett				Yes
Reece Laycock	North Ravensthorpe			Yes
Andrew Chambers				Yes
Kye Chambers		Rod Daw	Malcom Grant	Yes
Chad Tuckett				Yes
Keith Rowe	Town BFB			Yes
Peter Kuiper	West River			Yes
Nathan Mudie		Subject to - FCO Training – Winter Prep 25/26		Yes
Rian Duncan				Yes
Brett Kershaw				Yes
Peter Nankervis (Permits only)	Hopetoun VFES			Yes

Troy Flanigan (Permits only)	SoR Airport			Yes
Mat Wilson (permits only	SoR Ranger	Subject to - FCO Training – Winter Prep 25/26		Yes
TBC	SoR CESM			Yes
Moved and Seconded - All of the Above		Kye Chambers	Gary Webster	Yes

Nominations were nominated and seconded as a group. Mark Mudie resigned as a West River FCO and was replaced by Nathan Mudie. Brad Clarke was removed as an FCO. New FCO's will need to complete FCO training prior to activation of FCO status.

11. NOMINATION FOR DUAL FIRE CONTROL OFFICERS TO NEIGHBOURING LOCAL GOVERNMENTS

• Esperance Shire

Nominee	Nominated By	Seconded	Elect
Barn Fetherstonhaugh	Gavin Gibson	Rod Daw	Yes
Sam Featherstonhaugh	Gavin Gibson	Rod Daw	Yes
Keiran Barrett	Gavin Gibson	Rod Daw	Yes
Brodie Wickstein	Gavin Gibson	Rod Daw	Yes
Gavin Gibson	Gavin Gibson	Rod Daw	Yes

• Jerramungup Shire

Nominee	Nominated By	Seconded	Elect
Rian Duncan	Mark Mudie	Rod Daw	Yes
Peter Kuiper	Mark Mudie	Rod Daw	Yes
Brad Kershaw	Mark Mudie	Rod Daw	Yes

• Lake Grace Shire

Nominee	Nominated By	Seconded	Elect
Reece Laycock	Kye Chambers	Mal Grant	Yes
Kye Chambers	Kye Chambers	Mal Grant	Yes
Chad Tuckett	Kye Chambers	Mal Grant	Yes

12. General Business

NIL

13. Closure of Meeting: 7.55 pm



Shire of Ravensthorpe

Bush Fire Advisory Committee

AGM MINUTES

Meeting held on Monday 18 March 2024 at the Council

Chambers, Ravensthorpe Cultural Precinct

AGM MINUTES Monday 18 March 2024 at 5:30pm Council Chambers, Ravensthorpe Cultural Precinct

The Chairperson declared meeting opened at 17:34hrs

1. ATTENDANCE

Keith Rowe Outgoing Chairperson Shire President Tom Major Incoming Chairperson

Rod Daw Chief Bush Fire Control Officer

Gavin Gibson DCBFCO Rian Duncan DCBFCO

Malcom Grant DCBFCO/BRMC
Bernard Featherstonhaugh FCO, Mungy
Andy Daw FCO, East Ravey
Matthew Bell FCO, Jerdacuttup
Devon Burton FCO, East Ravey
Gary Webster FCO, Cocanarup

Luke Webster FCO, My Short/Cocanarup

Mark Mudie FCO, West River
Brett Kershaw FCO, West River
Kye Chambers FCO, North Ravey
Andy Chambers FCO, North Ravey
Paul Bell FCO, Jerdacuttup

Matthew Bird CEO, Shire of Ravensthorpe
Russell Palmer CESM, Shire of Ravensthorpe
Natalie Bell EMPRS, Shire of Ravensthorpe

2. APOLOGIES

Stephen Petersen DFES

Michaela Pritchard Shire of Ravensthorpe

Richard Norrish FCO, Mt Short FCO, North Ravey

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

BFAC COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL

Moved: Rod Daw Seconded: Devon Burton

The minutes of the AGM Bushfire Advisory Committee held on Tuesday 14 March 2023 to be confirmed as a true and correct record of proceedings.

Carried

4. ELECTION OF CHAIRMAN

As agreed at the BFAC meeting of September 2023, per the Shire of Ravensthorpe Policy LO2 Bush Fire Advisory Committee, the meeting Chair will be a representative of the Shire of Ravensthorpe Council, or the Shires Chief Executive Officer.

Shire President, Tom Major has accepted the role of BFAC chair.

BFAC RECOMMENDATION TO COUNCIL

That Shire President Tom Major be endorsed as the Shire of Ravensthorpe Bush Fire Advisory Committee Chairperson

5. ELECTION OF DEPUTY CHAIRMAN

Nominee	Nominated By	Seconded	Elect
Keith Rowe	Rod Daw	Tom Major	Υ

BFAC COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL

That Keith Rowe be endorsed as the BFAC Committee Deputy Chair.

6. ELECTION OF CHIEF BUSH FIRE CONTROL OFFICER

Nominee	Nominated By	Seconded	Elect
Rod Daw	Mark Mudie	Gavin Gibson	Υ

BFAC COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL

That Rod Daw be endorsed as the Shire of Ravensthorpe Chief Bush Fire Control Officer.

7. ELECTION OF DEPUTY CHIEF BUSH FIRE CONTROL OFFICERS

Nominee	Nominated By	Seconded	Elect
Gavin Gibson	Rod Daw	Rian Duncan	Υ
Rian Duncan	Rod Daw	Devon Burton	Υ
Malcolm Grant	Rod Daw	Gary Webster	Υ

BFAC COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL

That Gavin Gibson, Rian Duncan and Malcom Grant be endorsed as the Shire of Ravensthorpe Deputy Chief Bush Fire Control Officers

8. NOMINATION FIRE WEATHER OFFICERS

Nominee	Nominated By	Seconded	Elect
Rodney Daw	Rian Duncan	Gavin Gibson	Υ

BFAC COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL

That Rod Daw be endorsed as the Shire of Ravensthorpe Fire Weather Officer.

9. CONFIRMINATION OF FIRE CONTROL OFFICERS

Fire Control Officers were nominated as a group.

Nominee	BFB	Nominated By	Seconded	Elect
Gary Webster	Cocanarup	Mark Mudie - All	Keith Rowe - All	Υ
Luke Webster	Cocanarup			Υ
Andy Daw	East			Υ
	Ravensthorpe			
Devon Burton	East			Υ
	Ravensthorpe			
Malcolm Grant	East			Υ
	Ravensthorpe			
Rod Daw	East			Υ
	Ravensthorpe			
Stott Redman	Hopetoun			Υ
	Rural			
Courtney Foulds	Hopetoun			Υ
-	Rural			
Andrew Venning	Hopetoun			Υ
(Permits only)	Rural			
James Mollet	Jerdacuttup			Υ
Matthew Bell	Jerdacuttup			Υ
Paul Bell	Jerdacuttup			Υ
Brad Clarke	Mt Short			Υ
Peter Belli	Mt Short			Υ
Richard Norrish	Mt Short/W			Υ
	River			
Gavin Gibson	Munglinup			Υ
Bernard F/Hall	Munglinup			Υ
Samuel	Munglinup			Υ
Fetherstonhaugh*				
Brodie Wickstein*	Munglinup			Υ
Kieren Barrett*	Munglinup			Υ
Reece Laycock	North			Υ
	Ravensthorpe			
Andrew	North			Υ
Chambers	Ravensthorpe			
Kye Chambers	North			Υ
	Ravensthorpe			

Chad Tuckett	North			Υ
	Ravensthorpe			
Keith Rowe	Cocanarup	Rod Daw	Mark Mudie	Υ
Peter Kuiper	West River			Υ
Mark Mudie	West River	Rod Daw	Keith Rowe	Υ
Rian Duncan	West River			Υ
Brett Kershaw	West River			Υ
Peter Nankervis	Hopetoun			Υ
(Permits only)	VFES			

^{*}Rod Daw noted Samuel Featherstonhaugh, Brodie Wickstein, and Kieran Barrett are required to attend FCO training to be held on 19 March 2024.

BFAC COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL

That all confirmed Fire Control Officers be endorsed as the Shire of Ravensthorpe 2024 – 2025 Fire Control Officers.

10. NOMINATION FOR DUAL FIRE CONTROL OFFICERS TO NEIGHBOURING LOCAL GOVERNMENTS

Esperance Shire

Nominee	Nominated By	Seconded	Elect
Gavin Gibson	Rod Daw	Mark Mudie	Υ
Bernard	Rod Daw	Mark Mudie	Υ
Fetherstonhaugh			
Paul Bell	Rod Daw	Mark Mudie	Υ

• Jerramungup Shire

Nominee	Nominated By	Seconded	Elect
Rian Duncan	Rod Daw	Mark Mudie	Υ
Peter Kuiper	Rod Daw	Mark Mudie	Υ
Brett Kershaw	Rod Daw	Mark Mudie	Υ
Mark Mudie	Rod Daw	Rian Duncan	Υ

• Lake Grace Shire

Nominee	Nominated By	Seconded	Elect
Chad Tuckett	Rod Daw	Kye Chambers	Υ
Reece Laycock	Rod Daw	Kye Chambers	Υ

BFAC COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL

That all Dual Fire Control Officers be endorsed as the Shire of Ravensthorpe 2024 – 2025 Dual Fire Control Officers.

Closure of Meeting

The Chairperson closed the meeting at 1821hrs



Shire of Ravensthorpe Bush Fire Advisory Committee

MINUTES

Held on Tuesday 11th March 2025 at 5.30pm at the Ravensthorpe Council Chambers

SHIRE OF RAVENSTHORPE

BUSHFIRE ADVISORY COMMITTEE MEETING

VENUE: Ravensthorpe Council Chambers

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.

2. ATTENDANCE

Tom Major – Chair

Matthew Bird - CEO

Mark Mudie

Natalie Bell

Rod Daw

Malcom Grant – A/CBFCO

Gavin Gibson - DCBFCO

Rian Duncan - DCBFCO

Steve Petersen – DFES (guest)

Matt Prophet - DBCA (guest)

Reece Laycock

Kieran Barrett

Brody Wickstein

Andrew Daw

Keith Rowe

Sam Fetherstonhaugh

James Mollet

Kye Chambers

Matthew Bell

Luke Webster

Devon Burton

Gary Webster

3. APOLOGIES

Richard Norrish

Courtney Foulds

Andy Chambers

Paul Bell

Barn Fetherstonhaugh

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING (attached at Appendix A)

OFFICER & COMMITTEE DECISION

The minutes of the Bushfire Advisory Committee held on Monday 16 September 2024 to be confirmed as a true and correct record of proceedings.

Moved: Rod Daw Seconded: Reece Laycock Carried

5. BUSINESS ARISING FROM MINUTES

- 5.1. OWG discussed implementation of implementation of identification stickers for farm firefighting units.
 - 5.1.1.Recommended not to implement DFES identification stickers due to potential implications for vehicle compliance (per circular 48/2024) but agreed farm units should be identifiable at an incident.

No Further Action

5.2. That the Shire write to DBCA and request the new dozer and personnel be based in Ravensthorpe.

5.2.1. Prior to the letter being written, this was raised by then CBFCO, Rod Daw, at the SEFWG meeting. DBCA advised the equipment would be based in Albany and was unlikely to be ready for use until April 2025.

BFAC Committee Motion

That a letter be written to DBCA requesting the machinery be located in Ravensthorpe and existing wash down facilities be utilised.

Moved: Rod Daw Seconded: Rian Duncan Carried

5.3. That Andy Daw be nominated for the LGGS regional working group (subject to approval of the ROAC)

5.3.1.It was agreed at the ROAC that the ROAC subcommittee for LGGS support would comprise only of the nominated CBFCOs. Of the 11 CBFCOs in the region, 6 nominated for the committee, with Malcom Grant (A/CBFCO) on the committee. The committee has subsequently met and prioritised past unsuccessful LGGS applications for endorsement by the ROAC.

No Further Action

6. CORRESPONDENCE

6.1 DFES General Circular No: 19/2025 - Aurora Fire Behaviour Calculator now includes Incident Weather Forecasts

No Further Action

7. OFFICERS REPORT

- 7.1. **CBFCO Report written report attached.** Malcom also thanked the FCOs for their work during the large number of HVMBs for the year to date and the work done at the Lawsons grain fire. And thanks to all for the support through this period of acting CBFCO.
- 7.2. **DBCA Report verbal report.** Thanked the CBFCO and brigades for assistance at the Drummond fire. Needed to assess best approach and contained fire to 6500ha. Spraying programme in full swing to access tracks and UCL the west and northeast of Ravey. Hoping to have done by the end of the month while weather still good.
- 7.3. CESM Report nil provided
- 7.4. **DFES Report** Discussed getting fuel loads on farms down from 4.5tonnes/Ha to 2tonnes. This impacts how BOM determines FDR. Photos taken but not accepted by DFES so working on it but at moment when BOM calculates FBIs will still be elevated. Currently getting

quotes for townsite UCL/UMR works. Money getting scarce. Thanked all that helped out at the Lawsons grain fire. And special thanks to the Mungy brigade, particularly Wayne and Mal Pickersgill and Ron Stewart for assistance at the accident outside Mungy.

7.5. BRMC Report – written report attached

Rod Daw thanked Malcom Grant for his hard work.

BFAC Committee Motion

That the Officers Reports be received

Moved: Rod Daw Seconded: Keith Rowe Carried

8. BFAC OWG ITEMS

8.1. Minutes of the last OWG meeting held on 24 February 2025 are attached at Appendix B. Outcomes and recommendation are below.

8.1.1. Training -

- 8.1.1.1. Those senior FCO's that have completed AIIMS 2017 training will undertake L1 Incident controller training in September
- 8.1.1.2. Refresher training requested closer to next HTP similar to that done last year i.e. practical training on truck, pump and radio,
- 8.1.1.3. CESM to arrange BSA and FFS training as required. This can be done after April.
- 8.1.1.4. Practical training to be done for farm workers. Theory can be done online.

 No Further Discussion

8.1.2 Harvest zone – Request to reduce number of Zones

8.1.2.1 SP Tom Major requested a reduction in zones due to confusion created for areas when HVMB's are called.

OWG Response and Recommendation

All OWG voting members agreed that the current zones work well and have been tested over a number of years. Each zone can present very differently under HVMB weather conditions, between north and south, east and west. In fact, in zone four, for example, there can often be a disparity between the east and west of that zone whereby the western side may have an FBI over 40 but the eastern side is benign and in the 20's. It is noted that each zone goes into HVMB at different times, however currently the approach is to try to group areas so that the SMS messaging is not confusing. General comments also around how important it is to the farmers, particularly at harvest, to have all available hours. However, there was discussion around area 8, which is bush, and potentially that it could be amalgamated into area 1 to reduce the zones by 1. Or give to East Ravey?

OWG Recommendation

Zones 2 - 7 to remain as is. Amalgamate zones 1 and 8 (increased area 1).

1. Amend the zoning map and FCN accordingly

BFAC discussion around whether beneficial to remove zone 8. Should 8 be attached to 7 and/or 1? Matt Bell talked about zone 4 when on for 4 – 6 hours longer than needed in other parts of that zone. Possibly change the boundaries. Gavin Gibson thinks this year maybe an anomaly. Rod Daw asked is an FCO protected if lifts a ban in an area? Reece Laycock, never going to be perfect due to nature of weather but just need to deal with it. Need to get it right because big money involved at harvest.

Matt Bell to move a motion to change boundary of zone 4. Cutting a line through zone 4 and putting more into zone 5. Gavin Gibson noted bans are on for a reason. Last year had 2 and this year have had 13 so far.

BFAC Committee Motion

- 1. Zones 2 7 to remain as is. Amalgamate zones 1 & 8 (increased area 1).
- 2. Amend the zoning map and FCN accordingly

Moved: Gavin Gibson Seconded: Devon Burton Carried

BFAC Committee Motion

Matt Bell put forward a motion to lower Zone 4 boundary further to the South.

Moved: Matt Bird Seconded: None Not Carried

8.1.3 Variation to private property firebreaks

Cr Leighton question in response to community member request for a change to the FCN for a private property owner.

OWG Response and Recommendation

The OWG voting members see no reason to change the Fire Control and Fire Break Notice (FCN), or the requirement for clearing boundaries.

Where individual property owners believe they have a case to minimize the FCN requirements, there is an avenue to do this through a variation. The Fire Control Officers will look at these requests on a case by case basis.

Recommendation

No changes to the existing FCN. Private property owners have the choice of either requesting a variation or having a management plan done for their property.

BFAC Committee Motion

No changes to the existing FCN. Private property owners have the choice of either requesting a variation or having a management plan done for their property as already set out in the FCN.

Moved: Rod Daw Seconded: Reece Laycock Carried

8.1.4 Introduction of SMS for Brigades for ComCen activation

OWG Response and Recommendation

The brigade SMS system allows for DFES Comcen to turnout a brigade post a decision being made by the Shire FCOs that are a party to the group call. Brigades are able to nominate members to receive the SMS and can then decide who will attend from the brigade. The SMS has the benefit in that it provides ComCens number, an incident number and a pin drop of the estimated location in the SMS. Discussion was around whether this would be an imposition and further complicate turnout for volunteer brigade members, and whether the WhatsApp messaging already in place was adequate.

Recommendation

The OWG voting members recommend that the individual brigades should decide if they want to be included in the SMS messaging system.

BFAC discussion – Gavin Gibson noted WhatApp works well, but if can get better then it's a good thing. Andy noted have got it set up but needs training. Steve Petersen (SP) advised it is just an SMS that gives you a location, Incident number and ComCen number to call. Any noted gets calls – SP advised will look into that – don't want a group call, just the SMS. The group call is only for the initial senior FCO group who then advises ComCen which brigade to call. Mal noted must have ticked wrong box in the set up – SP to assist to get this changed. Once turned out then process moves to WhatsApp and radios. If turned out and have been activated Mal noted instantly covered by insurance.

BFAC Committee Recommendation

That the individual brigades should decide if they want to be included in the SMS messaging system.

Moved: Rian Duncan Seconded: Kye Chambers Carried

8.1.5 ROAC Sub-committee re LGGS Capital Items – Regional Support

OWG Response and Recommendation

The A/CBFCO presented the decision of the Regional Operations Advisory Committee (ROAC) sub-committee for LGGS prioritized funding. This sub-committee has been made up of 6 CBFCO's out of the 11 in the region. Its purpose is to look at previous unsupported LGGS applications and prioritise them, as well as to ensure that the highest priority submissions receive regional support in the Shires application to the LGGS board.

The Shire of Ravensthorpe has been unsuccessful over a period of years in their capital works applications. Our A/CBFCO, Malcom Grant, and the members of the sub-committee reviewed the past applications submitted and placed them in order of priority. The key considerations were;

- Distance to nearest facility with another appliance, and how this supports the district.
- Membership numbers and Incident turnout.

- Variation in costings of similar builds between application and where the proposal costs have been sourced.
- Sharing of land and facilities with other Local Government infrastructure, and how this could be communicated in the application process.
- Value per proposal and how else this same service can be provided to the community.
- Reporting of Job Turnout by BFB

The North Ravensthorpe brigade 4.4 was ranked priority 1 for fleet assets and the shed ranked 2 for Facility assets. East Ravensthorpe 2.4 and LT were ranked 5 and 4 respectively for fleet and the shed ranked 5 for Facility assets. It is noted that this does not prevent the Shire from submitting the application for east Ravey, however it will not have the endorsement of the ROAC.

It was also discussed whether other applications should be submitted and whether there were smaller capital items for individual submissions, for example generators. In discussions around the cost of sheds, it was suggested that private quotes be sort that will satisfy DFES specifications, to compare pricing with a DFES quoted shed. MG also noted that investigation was currently being done into whether DFES will accept a standard shed to hold an appliance where there is a community or other building nearby that can be utilised for toilets, meetings etc.

LGGS applications close 28 March 2025

BFAC discussion – Mal spoke to the ROAC sub-committee. Raised item of maybe getting a different model of shed approved (essentially a garage) particularly for those brigades that have community centres or facilities adjacent. Talked about getting reporting right. Rod Daw noted government doesn't recognise all the fires that the brigades have attended. And that the Shire is 2/3s bush.

Matt Bird noted the frustration around not getting funding, and that can get all the reporting right however in the end there's a limited amount of money. Be good to get the Gowangerup model approved. Would the group be interested in moving a motion that Council consider funding these low-cost sheds, subject to an application being successful for an appliance? Could help the argument if get Council to endorse spending \$160k on a shed if that helps get an appliance. Reece Laycock (RL) noted wants an appliance but would rather the Council spent money on the roads if they have it. Preference is that DFES review allocation of ESL. Tom Major — may be good leverage. Only get \$3.8M for capital works for whole of state so need something to assist in getting our needs over the line. General consensus is Shire shouldn't fund, but need to know what goes on at the LGGS meetings and how the funding is distributed. Rod Daw suggested go see the premier.

Back to motion as stands

Recommendation

1. Apply for North Ravey shed and appliance with ROAC endorsement and separate applications.

BFAC Committee Motion

Apply for North Ravey shed and appliance with ROAC endorsement, with priority 1.

Moved: Reece Laycock Seconded: Devon Burton Carried

2. Separately continue to apply for East Ravey shed and trucks.

BFAC Committee Motion

Apply for East Ravey shed and 2 x appliances as priority 2. And apply plus a shed for Cocanarup brigade.

Moved: Reece Laycock Seconded: Gary Webster Carried

3. Apply for a generator

BFAC Committee Motion

Apply for 2 x generators for Incident Control Centres.

Moved: Reece Laycock Seconded: Gary Webster Carried

Rod Daw requested a generator for East Ravey brigade

8.1.6 Fire Control Notice Changes – review of section 4 Camping and Cooking fires.

OWG Response and Recommendation

OWG discussed a proposal to eliminate the ability for fires at Starvation and Masons Bay campsites due to the A/CBFCO interpretation of s25 of the BF Act, and instead have communal fires only.

Recommendation

The OWG voting members agreed that the following proposals be discussed at BFAC;

- 1. Fires at campsites to remain however, not at every campsite i.e. there are 66 campsites across Starvation and Masons Bay. Only campsites capable of having a fire and those in the most appropriate areas (ie furthest away from the bush) should be reviewed as appropriate.
- 2. Charge extra for sites 'with fires allowed'
- 3. Restricted to within concrete rings and concrete rings to be cast in so as to prevent them from being moved or damaged.
- 4. Move the last paragraph of s4 of the FCN up to being the second paragraph.
- 5. Include the restriction that fires are to be extinguished/ no fires lit, once a HVMB is called by the Shire.
- 6. Include the words 'and Restricted' in paragraph 1. That is'...during Prohibited and Restricted Burning Time...' And, move the second last paragraph of s4 in the FCN up to sit under paragraph one.
- 7. The Shire to review the requirements of a Local Law to support the over-riding of s25 of the BF Act.

BFAC Discussion – Rod Daw noted issue about campfires has been discussed for years. Pleasing that OWG agreed on all of these motions. Happy to move them on block. Tom Major noted Rod Daw recommends the OWG approach.

Discussion around increased costs of campsites if we are paying for them anyway? Question for Councillors not BFAC. Matt Bird, if an extra service provided then that's fair. Need to consider costs of fire rings, install and maintenance. Can bring own fire in? Noted only applies during prohibited and restricted. Rings are in wrong spot. Some discussion also ensued around the size of the existing campsites and that they weren't suitable for vehicle access and larger RVs. Fire rings not well located. Would like the Shire to review camp sizes to support fire safety and suitability. And better maintain eg remove ash. Gary Webster noted need to open up campsites.

Malcom Grant made the point he did not agree with DFES legal and Legs interpretation of the Act and would like further legal advice. Has serious concerns about the risk this places on the Shire having campfires within 3mts of the bush. Placing Shire at risk. Sites don't comply. NB explained we do comply because we have overridden the section through the FCN.

1.

BFAC Committee Motion

Fires at campsites to remain, however, not at every campsite ie there are 66 campsites across Starvation and Masons Bay. Only campsites capable of having a fire and those in the most appropriate areas (ie furthest away from the bush) should be included

Moved: Mal Grant Seconded: Keith Rowe Carried

2.

BFAC Committee Recommendation

Charge extra for sites 'with fires allowed' Unrestricted – allow own fire pit.

Moved: Andrew Daw Seconded: James Mollett Carried

Noted by Devon Burton that costs for campsites should be a matter for the Shire not BFAC

3.

BFAC Committee Motion

Restricted to within concrete rings and concrete rings to be cast in so as to prevent them from being moved or damaged.

Moved: Andrew Daw Seconded: Keith Rowe Carried

4.

BFAC Committee Motion

Move the last paragraph of s4 of the FCN up to being the second paragraph.

Moved: Reece Laycock Seconded: Andrew Daw Carried

5.

BFAC Committee Motion

Include the restriction that fires are to be extinguished/ no fires lit, once a HVMB is called by the Shire, in area 4.

Moved: Devon Burton Seconded: Reece Laycock Carried

Devon Burton asked could this be managed. Malcom Grant confirmed good system in place.

6.

BFAC Committee Motion

Include the words 'and Restricted' in paragraph 1. That is'...during Prohibited and Restricted Burning Time...' And, move the second last paragraph of s4 in the FCN up to sit under paragraph one.

Moved: Andrew Daw Seconded: Rian Duncan Carried

7.

BFAC Committee Motion

The Shire to review the requirements of a Local Law to support the compliance of s25 of the Bush Fire Act.

Moved: Mal Grant Seconded: Rod Daw Carried

BFAC Committee Motion

The BFAC request the Shire to review the campsites layout and buffer zones for vehicle access and RV parking to support fire safety and suitability.

Moved: Gary Webster Seconded: Reece Laycock Carried

8.1.7 BFAC Terms of Reference

OWG Response and Recommendation

The BFAC has not had a Terms of Reference previously. A draft Terms of Reference was presented to the OWG for review. The OWG voting members proposed changes to the Terms of Reference for discussion at the BFAC. The main changes are around the term of the CBFCO and that the BF Act only allows for 1 gazetted deputy, although the Shire can have multiple deputies, the most senior should be gazetted and all FCOs put in order of seniority per the Act.

Recommendation

1. Second point in section 3. Responsibilities

Remove the second sentence in its entirety ie "On accepting the position, an incumbent CBFCO must only hold the position for a maximum of 3 years, within a 12-year period", with the 3rd sentence reading "Voting will occur annually and all nominations can be put forward"

BFAC Discussion – Matt Bird noted that Rods achievements and length of time as Chief would never be repeated, so thanks Rod for your efforts. Shire officer recommendation was to put a time limit on the role and rotate through, rather than someone be stuck in the role. Had 3 year max. Matt will still put that recommendation through to Council but want BFAC consideration of that. Also that maybe Chief could become a Shire employee, interested to get feedback and also that the Chief get remunerated, really moved from volunteer role. As an officer would like to keep a maximum term, risk is that it just sits with one person,

What is the remuneration at the moment? Malcom at the moment as BRMC works for the Shire. Rod got an honorarium. Plus vehicle. ToR written as a % of what Councillors get. But its not material. You all run large businesses, just would like you to rotate the role or have the chief as a Shire employee. Rod Daw noted that you need to allow the Chief to be a volunteer. Mb Why? Rod noted because it is an honour to do it. Matt B thinks the role has evolved. Rod said agrees but the Chief needs to be feel like they are a volunteer, not sure how you will do that. Reece noted limited pool of knowledge and don't want to lose that. Devon B noted that ok now with Mal as an employee but he is not in say 3 years time and no-one puts their hand up, then the Shire can recruit for a Chief and that would open a can of worms? MB would either be a Shire employee, and the role becomes a function of the Shire. Reece noted that maybe nomination of the chief should be taken behind closed doors, and could have a target for a time limit but lets not legislate it.

Matt Bird noted no support for the Chief to be a Shire employee. Second part is max time period? BFAC can run with OWG recommendation and that will go to Council, and as a Shire officer, I would put my recommendation to Council and they will make the determination. Not advocating for Shire employee tonight – but do want consideration of a time limit.

Reimbursement – fair that Chief is reimbursed for his time. Same as a Councillor? General sentiment that Chief has to come from BFAC.

Matt Bird - Shire employee not supported, Should there be a time limit? Comment that need to support a time limit but not have it in the ToR. And that the Chief needs to come from the BFAC group. Gavin Gibson noted lose CESMs before term up so could happen with next chief if Shire employee. Also was noted that the nominated person does not need to accept the role.

Reece L noted that problematic when start to pull out what volunteer should be paid. A lot of volunteers put in a huge effort. Will they want to be paid? It is a community service.

BFAC Committee Motion

Second point in section 3. Responsibilities

Remove the second sentence in its entirety with the 3rd sentence reading "Voting will occur annually and all nominations can be put forward"

Moved: Devon Burton Seconded: Reece Laycock Carried

2. Nominate Reece Laycock as a deputy to cover off the northern part of the Shire.

BFAC Committee Recommendation

Nominate a third deputy to cover off the northern part of the Shire.

Moved: Mal Grant Seconded: Gavin Gibson Carried

8.1.8 Shire Standard Operating Procedures for Bushfire Brigade Volunteers (Additional SOPs tabled to OWG)

8.1.8.1 Turnout and Response

OWG Response and Recommendation

This SOP was presented to formalize the actions taken by brigades when they turnout and attend incidents. It is to be inserted into the Standard Administration and Operating Procedures Manual for the Shire. The SOP was drafted on the basis that the SMS notification system would be taken on by the brigades however can be amended if this premise is not accepted. Again, there was discussion by

some members that this would over-burden what brigade members attending fires should do, however noting that it is in line with current DFES practices.

Recommendations

The OWG voting members propose the following changes to be considered by BFAC;

- 1. Remove dot points 5 and 6 in the Procedure, 1. Turnout, section That is:
- Where appliances turn out, they will phone ComCen to advise they are turning out to the incident, noting the incident number and number of crew.
- Crews should also ensure that ComCen is notified when the they depart and incident.

BFAC Committee Recommendation

Remove dot points 5

Where appliances turn out, they will phone ComCen to advise they are turning out to the incident, noting the incident number and number of crew

and 6

Crews should also ensure that ComCen is notified when the they depart an incident.

in the Procedure, 1. Turnout, section.

Moved: Reece Laycock Seconded: Gary Webster Carried

2. In 2. Attendance, change dot point 2 to read 'DFES ComCen will be provided with a SitRep or PAFTACS by the IC or CBFCO, when practicable to do so'

BFAC Committee Recommendation

In 2. Attendance, change dot point 2 to read 'DFES ComCen will be provided with a SitRep or PAFTACS by the IC or CBFCO, when practicable to do so'

Moved: Reece Laycock Seconded: Gary Webster Carried

8.1.8.2 Containment and Extinguishment of Fires

OWG Response and Recommendation

This proposed SOP was presented as a way of standardizing containment and extinguishment practices. It was argued by the Shire representative that;

- 1. The proposal was a guide at best as every incident needed to be treated uniquely depending on the factors that presented on the day, e.g. weather, topography, resources, etc.
- 2. The strategy for containment and extinguishment should be left for the Incident Controller to decide

- 3. Neither DFES or DBCA have such an SOP. DFES have a suppression manual as part of their Bushfire Safety Awareness training, and DBCA have a Suppression Guide.
- 4. The Shire SOPs must align with existing legislation, Policy, the State Hazard Plan Fire, and DFES Procedures. SOPs are written to mitigate the risk to the Shire as a PCBU and all officers including incident controllers.

Contention between DBCA and some Shire volunteers was noted, primarily around communication and levels of authorisation, as well as when and how each controlling agency works with it other external stakeholders. A motion was put forward to enter into an MOU with DBCA around cooperative inter-agency fire operations between the Shire of Ravensthorpe and the Department of Parks and Wildlife/DBCA.

Motion (put at the OWG): That an MOU be put in place with DBCA to better cooperate at both Shire, and DBCA, controlled fires. Moved Reece Laycock, seconded Gavin Gibson. Carried

Recommendation

That BFAC:

1. Do not proceed with the proposal as an SOP

BFAC Committee Motion

Do not proceed with the proposal as a Standard Operating Procedure, however consider it be used as a guidance note.

Moved: Reece Laycock Seconded: Rod Daw Carried

2. The Shire enter into a Memorandum of Understanding with P&W/DBCA to outline a cooperative interagency approach to fire suppression.

BFAC Committee Motion

The Shire enter into a Memorandum of Understanding with P&W/DBCA to outline a cooperative interagency approach to fire suppression

Moved: Reece Laycock Seconded: Rod Daw Carried

9. GENERAL BUSINESS

9.1 Matt Bird:

Thanks to OWG Members for the massive effort that's put into meeting outside of BFAC bi-yearly meetings. Brigade and Representatives have put in a massive effort throughout the year. And thanks to Rod for his efforts.

Rod Daw – Great effort, it is beyond words for the work you have put in. And thanks to Mal for putting hand up. And also thanks to the OWG for dealing with all the issues and helping streamline the BFAC meetings.

9.2 Andrew Daw:

The Shire has helped dad (Rod) put in a worker's compensation claim for Bush Fire Inhalation and Cancer etc. through the presumptive legislation. DFES did not back the claim. DFES only accepted two fires out of 1100 Rod has attended. The Shire is the only one that can push for a better result. Can the Shire assist? Has the Shire got a position on it. Rod Daw noted that its terrible that his records aren't believed. Might help people in the future. Has to be proven but pretty obvious. Matt noted will look at the process,

BFAC Committee Motion

Shire Action – To provide resources as required to progress Rod Daw's case.

Moved: Andrew Daw Seconded: Gavin Gibson Carried

9.3 Permits: General Discussion

Malcom Grant noted the OWG discussed waiting for a break in the season with some sort of defined rainfall event that would give confidence with meeting the compliance elements associated going back to issuing permits. Noted can validate permits but only if very genuine case and justification when high fire danger. Malcom can validate as FWO and Gavin can do it if Malcom not available. Esperance and Jerry do this. Have extended prohibited. SP noted was discussion in Esperance about creating a bottleneck if don't allow permits to trickle through and then people start pushing boundaries. People already keen to start. Rod noted burns escapes and all the areas had to be cleared and burnt historically. Have the dates, should stick to them. SP noted that under the Act, permits can be cancelled at any time anyway.

BFAC Committee Motion

Status Quo for issuing of permits to remain.

Moved: Rod Daw Seconded: Mal Grant Carried

10. MEETING CLOSED 7.38 pm

Shire of Ravensthorpe Acting Chief Bushfire Control Officers Report

11th March 2025

Report on events since early November 2024 when I was asked to fill the Chiefs role in an acting position,

Total Fire Ban Days x 4

Harvest and Vehicle Movement Ban days x 13 so far as of (8/03/2025), with only one decent thunderstorm event associated any of these hot days, Thursday 20^{th} February 2025,

Two major bushfire incidents

- Drummond Track FRNP 3rd January 2025, lightning, 6500 ha,
- Lawsons Grain Bushfire Ashleigh Downs farm, Munglinup River valley 10th February 2025, cultivator crunching tall barley stubble, 6200 ha,

Three minor bushfire incidents

- Hayes Road 18th December 2025, lightning,
- Melalueca road 6th January 2025, lightning,
- Wyena Farm Mason Bay and Jerdacuttup road intersection Thursday 20th February 2025, lightning,

Commenced with the implementation of the Shire of Ravensthorpe VBFB AGMs and General Meetings, East Ravensthorpe 19th Feb, West River 26th Feb, Cocanarup 4th March, Hopetoun Rural 5TH March, Munglinup 6th March

Operational Working Group subcommittee of BFAC meeting Monday afternoon 24th February 2025,

Shire internal After Action Review of the Lawsons Grain Bushfire incident took place on Monday 24th February 2025,

Lawsons Grain managed post fire debrief was undertaken on Monday night the 10th March 2025,

Subcommittee of ROAC meeting on prioritising LGGS Capital Works and Appliances Grant applications for the unsuccessful 2024 Grant applications across the DFES Great Southern Region,

Malcom Grant

Acting Chief Bushfire Control Officer

Shire of Ravensthorpe

Shire of Ravensthorpe Bushfire Risk Mitigation Officer Report

11th March 2025 Meeting Ravensthorpe Council Chambers RCP

Shire of Ravensthorpe have successfully had their revised Five Year Bushfire Risk Management plan, 2024 - 2029 endorsed by Office of Bushfire Risk Management Branch and adopted by the Council. This plan focus's entirely upon the Crown reserves managed by the Shire and does not provide any information or direction in the document regarding bushfire mitigation measures to be undertaken by DFES and or DBCA in their collective responsibilities within and around the townsites in the Shire.

Shire of Ravensthorpe have secured a Three year Mitigation Activity Grant 2025 to 2027, this Grant provides the opportunity for ongoing maintenance of the existing low fuel zones established around our townsites, subdivisions and key recreation sites along the coastline, that have been established over the last four years of the program,

In addition, there are two new treatments to be implemented in this calendar years program being the clean up in the Shire vested Parklands reserve in Munglinup from Tubada street east to Poot street and the Munglinup river foreshore, the other being the clean up of the western side of the Hopetoun Ravensthorpe road from Dunn swamp road to the roundabout at the entrance to Hopetoun in the Main Roads WA managed road reserve adjacent to Krystal Park subdivision.

Key features progressed with this program over the last three months:

- Development of all prescriptions for the planned burns to be implemented Autumn 2025,
- Field assessment of these prescription in preparation for sign off
- Tender advertised for the Shire to engage Contractor (s) to deliver the mechanical treatments, chemical treatments and preparation of the prescribed burn boundaries in readiness for implementing prescribed burns later in April/May and June 2025,
- Reporting back to DFES Bushfire Management Branch with progress on the delivery of the agreed upon elements of the Grant agreement between the Shire and DFES,

Looking Forward:

- Commencement of chemical spraying treatments, prescribed burn boundaries preparation and high priority machine operations,
- Implementation of prescribed burns around the Shire from mid April onwards,

Malcom Grant

Bushfire Risk Mitigation Coordinator

Shire of Ravensthorpe



Shire of Ravensthorpe Bush Fire Advisory Committee

MINUTES

Held on Monday 16 September 2024 at the Ravensthorpe Council Chambers Ravensthorpe Cultural Precinct 5.30pm



BFAC MINUTES – September 24

DATE 16 September 2024 TIME: 5.30pm VENUE: Ravensthorpe

ATTENDEES

MEMBERS

Tom Major BFAC Chair
Keith Rowe DBFAC Chair
Rod Daw CBFCO
Rian Duncan DCBFCO

Malcom Grant DCBFCO/BRMC Bernard Featherstonhaugh FCO, Mungy

Reece Laycock FCO, North Ravey (via Teams)

Andy Daw FCO, East Ravey

Luke Webster FCO, My Short/Cocanarup

Mark Mudie FCO, West River
Andy Chambers FCO, North Ravey
Paul Bell FCO, Jerdacuttup
Richard Norrish FCO, Mt Short
Chad Tuckett FCONorth Ravey
Andy Daw FCO, East Ravey

Matthew Bird CEO, Shire of Ravensthorpe Natalie Bell EMPRS, Shire of Ravensthorpe

GUESTS

Vince Hilder DBCA

Tayissa Sweetlove DFES (via Teams)

Stephen Petersen DFES

APOLOGIES

Gavin Gibson DCBFCO, Munglinup Courtney Foulds FCO, Hopey Rural

Matt Prophet DBCA

Matt Bell FCO, Jerdacuttup

Karen Naylor DBCA

Stott Redman FCO, Hopey Rural

Brett Kershaw FCO, West River

Gary Webster FCO, Cocanarup

Kye Chambers FCO, North Ravey

Sam Featherstonehaugh FCO, Munglinup

Brodie Wickstein FCO, Munglinup

ITEM SUBJECT

Item	Minutes
1.	DECLARATION OF OPENING /ANNOUNCEMENT OF VISITORS
	Vince Hilder attending for DBCA
	Tayissa Sweetlove – presenting on AWS for DFES
2.	CONFIRMATION OF MINUTES FROM PREVIOUS MEETING
	OFFICER & COMMITTEE DECISION
	The minutes of the Bushfire Advisory Committee held on Monday 18 March 2024 to be confirmed as a true and correct record of proceedings. Moved: Rod Daw Seconded: Rian Duncan Carried
3.	 3.1 Council endorsement in respect of the importance of bushfire risk mitigation works undertaken by the Shire to protect life and property and to ensure the sustainability of the environment. Council endorsed all recommendations at the April 2024 OCM, resolution 31/24. 3.1.1 Rod Daw spoke to this item noting that last year was difficult was respect to community concerns about destroying the environment and thanked the Council for their support in endorsing the mitigation programme. 3.2 Council endorse the BRMC to train other brigade members in the proper use of flame throwers and dispensation from DoT. Council endorsed all recommendations at the April 2024 OCM, resolution 31/24 3.2.1 Ongoing re flamethrower use. 3.3 Council endorsement for OWG to review approach to having farm firefighting units identified and decal provided for trucks. Council endorsed all recommendations at the April 2024 OCM, resolution 31/24 3.3.1 Motion below
	COMMITTEE DECISION That the BFAC endorse the OWG to review the implementation of identification stickers for farm fighting units and the implications on compliance of private units at Shire incidents and report back to BFAC with a recommendation.
	Moved: Rod Daw Seconded: MarkMudie Carried

4. CORRESPONDENCE

- **4.1** AFDRS first season review summary
- **4.2** Operational Circular 47/2024 Operational Resource Management
- **4.3** Operational Circular 48/2024 Vehicle Identification Sticker Orders
- **4.4** Association notice of Bushfire Volunteers Association AGM
- 4.5 Emergency Services Volunteer update

5. OFFICER REPORTS

- **5.1** CBFCO tabled and read at BFAC. Attached
- **5.2** DBCA Tabled and presented by Vince Hilder DBCA. Attached.

VH noted that DBCA were very constrained with works this year due to dryness. Noted that there was a high court case on foot that had personally named members of DBCA and meant that there would not deviation from conditions prescribed in the burn prescription plus more scrutiny on weather conditions post ignition.

VH noted that the new dozer unlikely to be ready before end of first quarter next year. RD requested that this or any other equipment be stored in Ravensthorpe due to the time it takes to get here after an incident kicks off. VH noted this would be unlikely given that the advantages of having a clean machine and the DBCA hygiene requirements meant it would be best kept in Albany.

Motion: That the Shire writes to DBCA and requests that a dozer or other equipment, plus operators, be based in Ravensthorpe, to ensure efficient response times within the Shire but also the surrounding high fire prone areas.

Moved: Rod Daw Seconded: Mark Mudie

Carried

- **5.3** CESM Report Nil to report. NB noted CESM position currently vacant and recruitment process in train with applications closing 20 September. Noted that may have the opportunity to secure a stand alone CESM however this still needs formal approval by DFES.
 - MB/CEO thanked Russell Palmer for his services and noted that the CESM role being shared between 2 Shires and throughout some very disrupted circumstances was a challenging role and Russell had done a very good job throughout his tenure.
- **5.4** DFES report Tabled. SP also noted that the ROAC was looking to introduce a regional working group for LGGS requests. Confirmation from ROAC still required as to who can be a member (will be a 5-6 member group) but it would be good to have someone from Ravey nominate. Mark Mudie nominated Andy Daw.

Motion that Andy Daw be nominated for the LGGS regional working group (subject to approval of ROAC).

Moved: Matthew Bird Seconded: Paul Bell

Carried

5.5 BRMC report – Tabled and spoken to at BFAC. Attached

5.6 OWG Meeting Minutes – meeting #5 – Attached

Motion that Council endorse Officers reports.

Moved: Richard Norrish Seconded: Keith Rowe

Carried

6. BFAC AGGENDA ITEMS SUBMITTED

- **6.1 Training –** minimum standards (contained in SOP), FCOs, Other (AIIMS, IC Level 1)
 - NB noted no requested changes to SOP requirements requested.
 - NB noted OWG members will be doing AIIMS 2017 in October as prerequisite to L1 IC course.
 - SP encouraged members to do ground controller course
 - RDuncan noted that for training courses, needed 3-4months notice, so people can arrange their calendars.
 - NB noted probably too late to do Bushfire Awareness and FFS training for newcomers' pre-season. However, SP and NB advise that up to 77 members had been identified as completing a majority of the FFS training and just required practical session to close out competency. These would be arranged for the 9 & 10 October. SP to arrange trainer and advise /confirm via WhatsApp.
 - Courses can be run in a range of locations.
 - Suggested that neighbouring Shires form a WhatsApp training group so people can attend other Shire training if able/need to.
- **6.2 Mid-band repeater channels Stephen Petersen (DFES)**
 - SP noted that no longer able to get parts and asked if anyone used this? MG noted that Shire staff still used medium band for their plant. However noted Mt Benson still provided coverage.
- **6.3 AWS presentation Tayissa Sweetlove (DFES) 6pm Teams**
 - Power Point slide attached

7. GENERAL BUSINESS

WHS

- 7.1 Incidents and Near misses Barn noted that the shroud on the radiator gets pulled into the fan on 4x4 trucks, overheating them and putting the trucks into limp mode. Noted this was apparently a common problem but never recalled for fixing. Also noted that this had happened to one of the Mungy trucks at the boxing day fire and the appliance had to be ditched and the crew rescued. Action item: Steve P to follow up.
- 7.2 Protections for operating Private Units at Fires refer 3.3.1 above
- 7.3 PPE NB to issue order.
- 7.4 Training refer 6.1 above. NB noted that DFES were conducting an ICC exercise at Ravensthorpe, in the Council Chambers on 26th September and it would be good to have senior FCOs involved.

GENERAL

- 7.5 Second hand appliances discussion around DFES disposal of 2nd hand appliance and why these could not be kept and given to brigades that didn't have appliances. MB and TM to follow up with Minister at Local Government Conference.
- 7.6 Paul Bell asked Vince Hilder DBCA when proposed burning was going to happen. Vince responded that they are still awaiting approvals.
- 7.7 Mal Grant thanked all the brigades for their assistance as part of the Shire mitigation works.
- 7.8 Reece L stated that a full training refresher course is needed for volunteer members. Steve P to review availability.
- 7.9 Barn asked Vince when burning planned for West Point Rd/Chester Reserve. Vince responded that this was the Esperance district and would pass on the query.

Meeting Closed: 6.52pm



Minutes - Meeting 7 - BFAC OWG

Meeting to define ongoing operational and BFB requirements to facilitate recommendations to be made to Council, via the BFAC, and to better define funding requirements and requests.

DATE: 24/02/2025 TIME: 13:00 (including Debrief) VENUE Shire Offices

ATTENDEES

MEMBERS Rod Daw (RD) - BFCO

Malcom Grant (MG) - CBFCO

Gavin Gibson (GG) – DCBFCO (arrived 13.30pm)

Rian Duncan (RiD) - DCBFCO

Natalie Bell (NB) - SoR Representative

Reece Laycock (RL) - BFAC Representative/FCO

Bernard Barnes (BB) – BFAC Representative/FCO (arrived 14.00pm)

Daniel Round (DR) – CESM Ravensthorpe Stephen Peterson (SP) – DFES Representative

1. APOLOGIES

Matt Bird (MB) - SoR CEO

2. DISTRIBUTION

Matthew Bird - CEO Tom Major – Shire President

3. BUSINESS ARISING

3.1 Minutes – meeting 6

Confirmation of meeting minutes

Moved: Reece Laycock Seconded: Rian Duncan

Carried: 4/0

4. CORRESPONDENCE

1. Nil to distribute

5. WHS

- 1. Training
 - i. Ground controller. RiD noted that a number of FCO's had completed last year. SP to provide updated (PMN: list attached).
 - ii. L1 Incident Controller. For FCOs that have completed AIIMS 2017. Agreed Preference for this to be held in late September.
 - iii. FCO course and refresher. September date preferred.
 - iv. Any other courses? RL noted he would like to implement refresher training close to the beginning of the HTP. Agreed similar to the course

done late last year in Mungy, West River and Nth Ravey – ie truck, pump, radio refresher and familiarisation.

Dan can also arrange BSA and FFS course if required.

GG noted he would like to see all farm workers educated in fire behaviour, radio's etc. Practical course for the farm workers who attend in farm units.

Agreed that 4 x practical courses over 2 weeks in late September best timing. DR to arrange.

SP noted that they could do the theory first online ie Rural fire awareness. (PMN: Instructions to access online attached)

- 2. PPE Ongoing. Approx \$110k spent year to date following on from last year's training drive.
- 3. Incident reporting (accidents and near misses) Nil other than some equipment damage noted from the Lawsons Grain Fire.
- 4. Insurance of Volunteers. Discussion around whether numbers insured could be reduced rather than insure all 300+. DR to follow up with LGIS.

6. NEW GENERAL BUSINESS

1. Discussion on Harvest zones – requested by SP Tom Major. Tom would like to know reasons for not reducing if not agreed.

OWG Response and Recommendation

All OWG voting members agreed that the current zones work well and have been tested over a number of years. Each zone can present very differently under HVMB weather conditions, between north and south, east and west. In fact, in zone four, for example, there can often be a disparity between the east and west of that zone whereby the western side may have an FBI over 40 but the eastern side is benign and in the 20's. It is noted that each zone goes into HVMB at different times, however currently the approach is to try to group areas so that the SMS messaging is not confusing. General comments also around how important it is to the farmers, particularly at harvest, to have all available hours.

However, there was discussion around area 8, which is bush, and potentially that it could be amalgamated into area 1 to reduce the zones by 1.

Recommendation

- 1. Zones 2 7 to remain as is. Amalgamate zones 1 and 8 (increased area 1).
- 2. Amend the zoning map and FCN accordingly
- 2. Discussion on fire breaks Cr Leighton request.

OWG Response and Recommendation

The OWG voting members see no reason to change the Fire Control and Fire Break Notice (FCN), or the requirement for clearing boundaries.

Where individual property owners believe they have a case to minimize the FCN requirements, there is an avenue to do this through a variation. The Fire Control Officers will look at these requests on a case by case basis.

Recommendation

No changes to the existing FCN. Private property owners have the choice of either requesting a variation or having a management plan done for their property.

3. Introduction of SMS for Brigades for ComCen activation

OWG Response and Recommendation

The brigade SMS system allows for DFES Comcen to turnout a brigade post a decision being made by the Shire FCOs that are a party to the group call. Brigades are able to nominate members to receive the SMS and can then decide who will attend from the brigade. The SMS has the benefit in that it provides ComCens number, an incident number and a pin drop of the estimated location in the SMS. Discussion was around whether this would be an imposition and further complicate turnout for volunteer brigade members, and whether the WhatsApp messaging already in place was adequate.

Recommendation

The OWG voting members recommend that the individual brigades should decide if they want to be included in the SMS messaging system.

4. Update on ROAC sub-committee meeting regarding priority Shire LGGS items to be supported by ROAC.

OWG Response and Recommendation

The A/CBFCO presented the decision of the Regional Operations Advisory Committee (ROAC) sub-committee for LGGS prioritized funding. This sub-committee has been made up of 6 CBFCO's out of the 11 in the region. Its purpose is to look at previous unsupported LGGS applications and prioritise them, as well as to ensure that the highest priority submissions receive regional support in the Shires application to the LGGS board.

The Shire of Ravensthorpe has been unsuccessful over a period of years in their capital works applications. Our A/CBFCO, Malcom Grant, and the members of the sub-committee reviewed the past applications submitted and placed them in order of priority. The key considerations were;

- Distance to nearest facility with another appliance, and how this supports the district.
- Membership numbers and Incident turnout.
- Variation in costings of similar builds between application and where the proposal costs have been sourced.
- Sharing of land and facilities with other Local Government infrastructure, and how this could be communicated in the application process.
- Value per proposal and how else this same service can be provided to the community.
- Reporting of Job Turnout by BFB

The North Ravensthorpe brigade 4.4 was ranked priority 1 for fleet assets and the shed ranked 2 for Facility assets. East Ravensthorpe 2.4 and LT were ranked 5 and 4 respectively for fleet and the shed ranked 5 for Facility assets.

It is noted that this does not prevent the Shire from submitting the application for east Ravey, however it will not have the endorsement of the ROAC.

It was also discussed whether other applications should be submitted and whether there were smaller capital items for individual submissions, for example generators. In discussions around the cost of sheds, it was suggested that private quotes be sort that will satisfy DFES specifications, to compare pricing with a DFES quoted shed. MG also noted that investigation was currently being done into whether DFES will accept a standard shed to hold an appliance where there is a community or other building nearby that can be utilised for toilets, meetings etc.

LGGS applications close 28 March 2025

Recommendation

- 1. Apply for North Ravey shed and appliance with ROAC endorsement
- 2. Separately continue to apply for East Ravey shed and trucks.
- 3. Apply for a generator.
- 4. Discuss with BFAC any other small capital item requests.

5. Other LGGS items to be applied for by the Shire.

Refer above

6. Fire Control Notice - recommend reviewing Section 4 Camping and Cooking Fires.

OWG Response and Recommendation

OWG discussed a proposal to eliminate the ability for fires at campsites due to an interpretation of s25 of the BF Act, and instead have communal fires only.

Recommendation

The OWG voting members agreed that the following proposals be discussed at BFAC;

- 1. Fires at campsites to remain however, not at every campsite ie there are 66 campsites across Starvation and Masons Bay. Only campsites capable of having a fire and those in the most appropriate areas (ie furthest away from the bush) should be reviewed
- 2. Charge extra for sites 'with fires allowed'
- 3. Restricted to within concrete rings and concrete rings to be cast in so as to prevent them from being moved or damaged.
- 4. Move the last paragraph of s4 of the FCN up to being the second paragraph.
- 5. Include the restriction that fires are to be extinguished/ no fires lit, once a HVMB is called by the Shire.
- 6. Include the words 'and Restricted' in paragraph 1. That is '...during Prohibited and Restricted Burning Time...'
- 7. The Shire to review the requirements of a Local Law to support the over-riding of s25 of the BF Act.

7. BFAC Terms of Reference

OWG Response and Recommendation

The BFAC has not had a Terms of Reference previously. A draft Terms of Reference was presented to the OWG for review. The OWG voting members proposed changes to the Terms of Reference for discussion at the BFAC. The main changes are around the term of the CBFCO and that the BF Act only allows for 1 gazetted deputy, although the Shire can have multiple deputies, the most senior should be gazetted and all FCOs put in order of seniority per the Act.

Recommendation

- 1. Second point in section 3. Responsibilities
 - a. Remove the second sentence in its entirety with the 3rd sentence reading "Voting will occur annually and all nominations can be put forward"
 - b. Nominate Reece Laycock as a deputy to cover off the northern part of the Shire.

8. SOP suggested changes

i. SOP on Turnout and Attendance

OWG Response and Recommendation

This SOP was presented to formalize the actions taken by brigades when they turnout and attend incidents. It is to be inserted into the Standard Administration and Operating Procedures Manual for the Shire. The SOP was drafted on the basis that the SMS notification system would be taken on by the brigades however can be amended if this premise is not accepted. Again there was discussion by some members that this would over-burden what brigade members attending fires should do, however noting that it is in line with current DFES practices.

Recommendations

The OWG voting members propose the following changes to be considered by BFAC;

- 1. Remove dot points 5 and 6 in the Procedure, 1. Turnout, section.
- 2. In 2. Attendence, change dotpoint 2 to read 'DFES ComCen will be provided with a SitRep or PAFTACS by the IC or CBFCO, when practicable to do so'

ii. SOP on Containment and Extinguishment of Fires

OWG Response and Recommendation

This proposed SOP was presented as a way of standardizing containment and extinguishment practices. It was argued by the Shire representative that:

- 1. The proposal was a guide at best as every incident needed to be treated uniquely depending on the factors that presented on the day, eg weather, topography, resources.
- 2. The strategy for containment and extinguishment should be left for the Incident Controller to decide
- 3. Neither DFES or DBCA have such an SOP. DFES have a suppression manual as part of their Bushfire Safety Awareness training, and DBCA have a Suppression Guide.
- 4. The Shire SOPs must align with existing legislation, Policy, the State Hazard Plan Fire, and DFES Procedures.

Contention between DBCA and the Shire was noted. A motion was put forward to enter into an MOU with DBCA around co-operative interagency fire operations between the Shire of Ravensthorpe and the Department of Parks and Wildlife/DBCA.

Motion

That an MOU be put in place with DBCA to better cooperate at both Shire, and DBCA, controlled fires.

Moved: Reece Laycock Seconded: Gavin Gibson

Carried

Recommendation

That BFAC:

- 1. Do not proceed with the proposal as an SOP
- 2. Consider the proposal as a guidance note
- 3. Enter into an MOU with P&W/DBCA.
- 9. Presentation by DFES Steve Petersen on Esperance IMT and how it operates in the Shire between BFBs, Shire employees and DFES.

Nil to note

7. MEETING CLOSED

5:50pm





Shire of Ravensthorpe Bush Fire Advisory Committee Terms of reference

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Shire of Ravensthorpe Bush Fire Advisory Committee Terms of reference

1. Purpose

The Bush Fire Advisory Committee (BFAC) is a formal committee of council of the Shire of Ravensthorpe under Policy LO2 Shire of Ravensthorpe Bush Fire Advisory Committee. It provides direction and leadership on the functional responsibilities detailed in section 3 "Responsibilities".

2. Scope and Limitations

This BFAC comprises all gazetted Fire Control Officers, as nominated annually by the BFAC, and key non-voting stakeholders. The BFAC makes recommendations to Council in order to promote and encourage volunteerism and to make the Shire of Ravensthorpe a safe community by managing fire risk. The BFAC has no delegated authority.

The main functions of the BFAC are to:

- Continue to review current fire-fighting practices to improve operational effectiveness.
- Ensure that all fire-fighting appliances are in a state of operational readiness.
- Improve communication and co-ordination in fire-fighting activities.
- Promote fire safety to the community through public education and involvement.
- Continue to review and upgrade plans and other key documents.
- Continue to improve the command and control of incidents.
- Continue to support and encourage volunteer participation.
- Continue to work in partnership with other organisations.
- Support and promote the safety and health of volunteers.
- Develop and implement training structures, systems and procedures in conjunction with DFES to support the community.
- Provide support and guidance to Bush Fire Brigades in the Shire of Ravensthorpe.
- Formulate recommendations to the Ordinary Council Meeting.

3. Responsibilities

The following is a list of functions assigned to the BFAC:

- ► Hold an Annual General Meeting in March of each year (but may be varied due to seasonal conditions). The BFAC must hold a minimum of two (2) ordinary meetings being held in March and September, but may meet as often as the Chair or Council decide.
- ► Hold elections for nomination to Council of a Chief Bush Fire Control Officer (CBFCO). On accepting the position, an incumbent CBFCO must only hold the position for a maximum of 3 years, within a 12 year period. Voting will still occur annually and other nominations can be put forward. Where this occurs the election process will recommence. Please refer to the CBFCO 'Responsibilities of the CBFCO Position' at Schedule 1.

Shire of Ravensthorpe Bush Fire Advisory Committee

Terms of reference

- ► Hold elections for nomination to Council for Deputy Chief Bush Fire Control Officer/s (DBFCO), annually. If there is more than one DCBFCO, seniority is to be given to one DCBFCO for the purpose of gazetting per the *Bush Fires Act* 1954.
- Hold elections for the nomination to Council of a Fire Weather Officer and a Deputy Fire Weather Officer, annually.
- ► Hold elections for the nomination to Council of Fire Control Officers, annually. There will be a maximum of four (4) Fire Control Officers in any one Bush Fire Brigade.
- ► Hold elections for nomination to Council of Fire Control Officers (Permits Only, annually). There will be a maximum of 5 'permit only' Fire Control Officers.
- Determine the seniority of other Fire Control Officers appointed by the Committee, annually.
- ► Hold elections for the nomination to Council of the BFAC Operational Working Group (OWG). This group will consist of the CBFCO, DCBFCO and up to four (4) Senior Fire Control Officers. The Shire Community Emergency Services Manager, nominated Shire Representative, and Bush Fire Risk Mitigation Coordinator will be non-voting members of the OWG.
- Review Workplace health and safety items, including recommended amendments to the Shire of Ravensthorpe Bushfire Operating Procedures (Volunteer Bush Fire Brigades)

4. Membership

The BFAC will consist of the following

Voting Members

- Chief Bush Fire Control Officer
- Deputy Chief Bush Fire Control Officer/s
- ► Fire Control Officers
- ► Five (5) Fire Control Officers (Permits only). 2 x FCOs, 1 x Shire Ranger, 1 x Shire airport staff, 1 x Shire nominated representative.

Non-voting Members

- Community Emergency Services Manager
- Council Representative and BFAC Chair
- Shire Executive Representative
- Department of Fire and Emergency Services (DFES) District Manager invited member
- Department of Biodiversity, Conservation and Attractions (DBCA) Fire Coordinator invited member
- Any invited person or other agency

5. Quorum

Per Council Policy LO2, the quorum for the BFAC is seven.

Shire of Ravensthorpe Bush Fire Advisory Committee Terms of reference

6. Frequency

The Annual General Meeting is to be held in March of each year (but may be varied due to seasonal conditions). The BFAC must hold a minimum of two (2) ordinary meetings to be held in March and September, but may meet as often as the Chair or Council decide.

7. Agenda distribution

The agenda shall be distributed three full days prior to the meeting.

8. Recording of meetings

Minutes will be taken as follows:

- 1. Recorded by Shire secretarial staff, with unconfirmed minutes to be distributed to the BFAC group for review within 10 working days of the meeting.
- 2. The BFAC will provide a written report of the meeting and committee recommendations to the Ordinary Council Meeting for Council's consideration.

9. Conflict of Interest

Committee members must declare their interest, whether Material or Personal, and vacate the committee room when debate or discussions are held.

Shire of Ravensthorpe Bush Fire Advisory Committee

Terms of reference

SCHEDULE 1

RESPONSIBILTIES OF CHIEF BUSH FIRE CONTROL OFFICER POSITION

Objectives

- The Chief Bushfire Control Officer (CBFCO) works with the Shire of Ravensthorpe to provide general oversight to the operations of the Shire's Volunteer Bushfire Brigades.
- The CBFCO is a key leadership role, with the responsibility to support, enable and empower Brigade Captains and brigade members to provide a high standard of service to the community whilst ensuring the safety of all members.

Responsibilities

The role of the Chief Bush Fire Control Officer is that of a leader, decision maker, planner and manager of the Bush Fire Brigades in the Shire and not as a 'hands on' fire fighter. The CBFCO is to ensure that the Brigades are functioning to a standard commensurate to the risks within the Shire and is to ensure that the following tasks are achieved:

- During bushfire incidents, manage the fire resources of the Shire and Brigades and when necessary act as the Incident Controller in accordance with Legislation and the State Hazard Plan – Fire.
- Promote the AIIMS Incident Management system to all FCO's, Brigades and volunteer fire fighters within the Shire and ensure an Incident Controller is appointed for all Incidents.
- Ensure all brigades complete any required incident attendance forms and all forms are put through the Shire CESM for logging with DFES.
- Work with the Shire CESM to ensure Brigade volunteers are trained to a standard commensurate to the risk and with the equipment within the brigade and Shire area.
- In conjunction with the Shire CESM, develop and promote the use of Standard Operating Procedures and Guidelines, minimum training standards, identify hazards and assess risk to prevent injury to volunteers and implement the principals of OHS for volunteers to develop a safe working environment for
- Establish and maintain effective communication and liaison and facilitate prompt response to fire incidents with the Shire, FCO's, Brigades, DFES, DBCA, emergency services, and statutory authorities.
- Liaise with the Shire of Ravensthorpe, DFES and other organisations concerning fire prevention / suppression matters and directions to be issued by the Shire of Ravensthorpe to bush fire control officers (including those who issue permits to burn) and bush fire brigades. Subject to any directions by the Shire of Ravensthorpe, the CBFCO has responsibility for the general co- ordination of normal brigade activities carried out by members of bush fire brigades.
- Liaise with the Shire CESM and Shire Emergency Services representative on all matters relevant to risk assessment and associated issues within the Shire.
- Provide representation on the Bush Fire Advisory Committee (BFAC), the Regional Operations Advisory Committee (ROAC), South East Fire Working Group (SEFWG), and the Local Emergency Management Committee (LEMC)
- Determine when Harvest and Vehicle Movement Bans should be implemented in conjunction with other officers and the Shire of Ravensthorpe CESM.
- Ensure consultation and operational/seasonal debriefs occur and that the information from this consultation is appropriately circulated.
- Ensure each brigade calls an AGM in February or March of each year, with an ordinary meeting and/or refresher training held in August/September.
- Maintain a personal log book to include a record of events and decisions during an incident as per DFES SAP 3.1.K and the WAFES manual.

Payment of Honoraria

The CBFCO will be paid a per annum honoraria up to a value of 50% of Councillors sitting fees plus a \$2000 annual vehicle allowance.



Section Two – Standard Operating Procedures

For Bush Fire Brigades and Operations

SOP.0.1 TURNOUT AND ATTENDENCE AT INCIDENTS BY BUSH FIRE BRIGADES

Procedure No. SOP.0.1

Procedure Subject: Turnout and Attendance at Incidents - Guidelines for

Adoption Date: Last Bush Fire Brigades

Reviewed: February 2025

INTRODUCTION

This SOP has been developed to provide consistency in reporting and responding to bushfires within the Shire of Ravensthorpe by the volunteer bush fire brigades (VBFB). Correct response and reporting assists in improved data tracking of VBFB attendance at fire incidents across the Shire. This in turn provides a clearer assessment of risk to ensure volunteer services are funded to capably respond to incidents, specifically through the LG grant scheme (LGGS).

Successful fire-fighting relies on all personnel working cooperatively. It is essential you make yourself known to the Controlling Agency to ensure all attendees at an incident operate in a coordinated and safe manner.

All fires within the Shire should be reported to the Department of Fire and Emergency Services (DFES) either through "000" or by calling DFES ComCen on **1800 198 140**. Fires will be reported by the general public or a Shire Fire Control Officer (FCO) or a brigade member. Where a fire is called in by an FCO or brigade member, information provided should include an initial SitRep or PAFTAC as per the DFES Field Guide 3.02 Incident Reporting attached.

PROCEDURE

1. Turnout

- Once a fire has been reported, DFES ComCen will initiate a Group Call with nominated Shire and FCO representatives.
- ComCen will provide any relevant information. The FCO's will decide what VBFBs to turn out. This information will be passed to ComCen with a request to activate those brigades.
- ComCen will send an SMS to the brigade members nominated by each VBFB. This SMS will contain the Incident number, ComCen phone number, and location map of the fire.

Section Two – Standard Operating Procedures

For Bush Fire Brigades and Operations

- The brigade members in receipt of the SMS can then revert to the Brigade and/or FCO WhatsApp to call for additional brigade member assistance.
- Where appliances turn out, they will phone ComCen to advise they are turning out to the incident, noting the incident number and number of crew.
- Crews should also ensure that ComCen is notified when the they depart and incident.
- The Shire CESM will collate names of all brigade members attending and follow up with a post incident report/s to be provided to DFES.

2. Attendance

Where the fire is on land where the **Shire** is the Controlling Agency;

- The first attending FCO will be the Incident Controller until such time as a more senior FCO attends and is requested to take control of the incident.
- A SitRep or PAFTACS will be provided to DFES ComCen.
- Further requests for resources or information by the Incident Controller can go through the Shire CESM or the DFES RDC.
- All brigade members attending the incident must report to the Operations Officer at the incident or the Incident Controller.
- The reporting structure should follow the AIIMS 2017 structure.

Where the fire is on land **Private Property** or is part of the Conservation estate managed by the **Department of Biodiversity**, **Conservation and Attractions (DBCA)** and DBCA have taken control of the fire;

- Where the fire is on Private Property s 28 of the *Bush Fires Act* 1954 will apply.
- Where DBCA are the Controlling Agency and are managing the fire;
 - attendance by a brigade that has been turned out to only protect life, assets and infrastructure on Shire land or private property, should still advise ComCen they are attending the incident. This ensures that volunteers have insurance coverage and that they are registered with DFES as attending the fire.



Section Two – Standard Operating Procedures

For Bush Fire Brigades and Operations

- Any brigade members or appliances that attend, should as a matter of curtesy, advise the DBCA Incident Controller, by making their crew known to the field Operations Officer.
- Where local brigade assistance is requested from the DBCA Incident Management Team (IMT) through the Shire CBFCO, brigades attending will fall under the control of the DBCA IC, and
- Brigade members attending must report to the field Operations Officer and complete the T-card process, attend operational briefings and ensure correct PPC/E is worn; and
- Appliances attending on the DBCA conservation estate must be cleaned per DBCA requirements to mitigate the risk of dieback.

SOP.0.1 Review Date(s)				
March 2026				

Shire of Ravensthorpe Volunteer Bushfire Brigade

Standard Operating Procedure

Containment and Extinguishment of Fires Agricultural and Bushlands,

This SOP is to address the matter of Shire of Ravensthorpe VBFB personnel and Resources involvement in the containment and extinguishment of fires within the Shire of Ravensthorpe on either:

Private Property and or,

Crown lands, being road reserves, Shire vested reserves, unmanaged reserves and unallocated Crown lands, and or,

Crown Lands, being State Conservation reserves, ie National Parks and Nature reserves,

Private Property fires: Section 28 (1) (a, b) Bushfires Act, 1954, fire within the restricted and prohibited burning period on private property is owned by the landholder and it is their responsibility to ensure fire is extinguished,

In the event that the land owner requires assistance, they are to ring "000",

In the event of a fire being reported to "000" and an incident number established, a "Group call" to the Shire of Ravensthorpe will be made by DFES Commcen,

A Shire Fire Control Officer will be notified to obtain additional information, specifically a PAFTACC,

The FCO, CBFCO, DCBFCO (s) and or CESM will then make the decision to engage Shire of Ravensthorpe VBFB personnel and appliances to assist in the containment of the fire,

If required, access to Shire of Ravensthorpe machinery can be arranged, all at the cost of the private property owner who has the fire on their property,

Containment operations are primarily those of direct attack in standing crops, harvested crops (stubble) and or native/planted vegetation remnants within the properties, either using combination of earth moving machinery, such as cultivators, scarifiers, bucket loaders and or dozers, light fire appliances and or heavy units, and if required aerial water bombing support,

Crown land fires: Section 39A, (1), Bushfires Act 1954, being situated on and or within road reserves, Shire vested/managed reserves, unmanaged reserves and unallocated Crown lands and are the responsibility of the Shire to extinguish,

In the event of a fire being reported in the bush, "000" is to be notified,

In the event of a fire being reported to "000" and an incident number established, a "Group call" to the Shire of Ravensthorpe will be made by DFES Commcen,

A Shire Fire Control Officer will be notified to obtain additional information, specifically a PAFTACC,

The FCO, CBFCO, DCBFCO and or CESM will then make the decision to engage Shire of Ravensthorpe VBFB personnel and appliances to assist in the containment of the fire,

Financial assistance is available for the containment of these fires on Crown lands through liaison with the DFES Great Southern Region Regional Duty Coordinator,

Support machinery, ie external to the Shire, will be required for successful containment and extinguishment of most Level 1 incident bushfires, Shire of Ravensthorpe VBFB personnel and appliances will be required to manage the containment activity,

Should the fire be threatening significant assets and or not be readily contained, addition resources will be required and consideration to escalate the incident up to a level 2 incident is recommended,

Support machinery, ie external to the Shire, and fire fighting crew resources will be required for successful containment and extinguishment of all Level 2 bushfires, the incoming crews will require and are generally supplied with Incident management team support of sufficient size to effectively manage the personnel and extinguishment of the fire, Shire of Ravensthorpe BFB personnel and appliances will be required in the containment exercise, even if it is only being present in the adjoining private properties as the fire exits the Crown lands

Containment operations are primarily those of direct attack, where the landscape enables such a strategy, using earth moving machinery and any aerial water bombing support that may be required in addition to ground appliances,

Where the landscape does not permit direct attack using earth moving machinery then an indirect attack option of "falling back" to existing management tracks around the perimeter of the fire will be utilised and the unburnt country will be burnt out to contain and extinguish the bushfire,

Crown Lands, being State Conservation reserves, ie National Parks and Nature reserves, DBCA managed lands,

Containment and extinguishment of fires on these lands is the responsibility of DBCA,

Upon receiving a "000" DBCA will manage the incident to ensure extinguishment of the fire,

If the bushfire is located in close proximity to the boundary of the State Conservation reserve the Shire of Ravensthorpe VBFB personnel and resources will be engaged to defend their private properties should the bushfire exit the conservation reserve and enter adjoining road reserves and or private property (s), these resources will be included into the Incident management structure established by DBCA,

Dependant, upon the location of the fire, ie in proximity to adjoining private property and to the extent of other demands upon the DBCA resources elsewhere in their Region, Albany to Israelite Bay, DBCA may in certain circumstances request assistance from the Shire of Ravensthorpe to extinguish the fire in their managed reserve,

If the bushfire is located well inside the National Park and of Nature Reserve DBCA will manage the containment and extinguishment of the fire,

11.2 ATTACHMENT

11.2 RAVENSTHORPE LOCAL EMERGENCY MANAGEMENT COMMITTEE

N/A

File Reference:

Location: Applicant: Author: Authorising Officer Date: Disclosure of Interest: Attachments: 11.2 Previous Reference:	Shire of Ravensthorpe Local Emergency Management Committee Executive Manager Projects and Regulatory Services Chief Executive Officer 30 March 2025 Nil Meeting Minutes (Unconfirmed) – LEMC 5 March 2025 Nil
PURPOSE	
	ne March 2025 Unconfirmed Minutes of the Shire of Ravensthorpe gement Committee (LEMC).
COMMITTEE RECOMMENDAT That Council: RECEIVE the unconfirmed Minheld on 5 March 2025.	TION nutes of the Local Emergency Management Committee Meeting
Moved:	Seconded:
	Carried: /

SHIRE OF RAVENSTHORPE



UNCONFIRMED MINUTES LOCAL EMERGENCY MANAGEMENT COMMITTEE

3rd QUARTER MEETING OF THE

LOCAL EMERGENCY MANAGEMENT COMMITTEE

HELD ON: Thursday 05 March 2025

COMMENCING AT: 10:00am

Ravensthorpe Cultural Precinct

1. ATTENDANCE & APOLOGIES see list below:

ORGANISATION	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
ONGANISATION	04/09/2024	05/12/2024	05/03/2025	04/06/2025
SoR - Shire President	Tom Major	Tom Major	Tom Major	
SoR – Deputy Shire President		Mark Mudie		
WAPOL - Ravensthorpe	Marcus Scott	Marcus Scott	Marcus Scott & Finn Diamond	
WAPOL - Hopetoun	David Tapscott		David Tapscott & M Buduca	
SoR – Chief Executive Officer/Executive Manager	Natalie Bell	Natalie Bell	Natalie Bell	
SoR - Community Emergency Services Manager			Daniel Round	
SoR - Ranger/Airport Reporting Officer	Troy Flanigan		Troy Flanigan	
SoR - Bushfire Risk Planning Coordinator	Malcom Grant	Malcom Grant	Malcom Grant	
SoR Chief Bush Fire Control Officer	Apology	Malcom Grant	Malcom Grant	
Department of Fire and Emergency Services -District Officer	Diarmuid Kinsella	Stephen Petersen		
Department of Fire and Emergency Services - DEMC	Charlotte Powis		Charlotte Powis	
Department of Communities	Ashleigh Thurn and Viv Gardiner	Ashleigh Thurn	Ashleigh Thurn and Vivienne Gardiner	
Health WA				
Ravensthorpe Hospital	Kevin Cropper		Kevin Cropper	
Dept. Primary Industries & Regional Development				
Water Corp - Esperance			Apology	
DBCA Hopetoun	Matt Prophet		Matt Prophet	
Community Paramedic	Kellie Sparks	Kellie Sparks	Kelly Sparks	
Ravensthorpe SJA	Wendy Price	Wendy Price	Helen Burton	

Ravensthorpe SES	Keith Rowe		Keith Rowe	
Ravensthorpe VFRS	Tom Farrell Barnes	Tom FarrellBarnes	Tom Farrell Barnes	
Hopetoun VFES			Apology	
Hopetoun Marine Rescue	Michael Boothey	Michael Boothey	Apology	
Ravensthorpe District High School				
FQM Mining	Mat Wasley		Mat Wasley	
RIO	Apology	Adam Smallridge Barry Allison	Barry Allison	
Medallion Metals	Apology		Ben Broad	

2. OPENING AND WELCOME

3. ATTENDANCE AND APOLOGIES

Please sign register

4. DISCLOSURE OF INTERESTS

Nil

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

That the Minutes of the meeting held 5 Decmber 2024 to be confirmed (Appendix C)

Minutes from the 5 December 2024 meeting are confirmed as true and correct.

Moved: Tom Farrell Barnes Seconded: Tom Major Carried

6. BUSINESS ARISING FROM MINUTES

6.1 Source funding for emergency management and any LG applications for this purpose for generators and have LEMC support

Response - The Shire has recently applied for grant funding for 3 generators under the DWER 'Community Water Supplies Partnership Program'

7. MEMBERSHIP UPDATES (Appendix B)

See appendix B. and attendees table above. Please notify Executive Officer of any required alterations to contacts list, emails received and WhatsApp.

- 7.1 Left –
- 7.2 New Daniel Round, Shire of Ravensthorpe Community Emergency Services Manager

8. CORRESPONDENCE

- 8.1 IN (Appendix D)
 - 8.1.1 WALGA request for comment on WALGA Submission State Recovery Framework
- 8.2 OUT
 - 8.2.1 Nil
- 8.3 Information Tabled (Appendix E)
 - 8.3.1 DFES General Circular 19/2025 Aurora Fire Behaviour Calculator now includes Incident Weather Forecasts

Correspondence and tabled information confirmed.

Moved: Tom Farrell Barnes Seconded: Keith Rowe Carried

9. AGENDA ITEMS

Desktop Incident Exercise – WAPOL – Senior Constable Finn Diamond presented this months desktop exercise on road crash incidents. Situation when the LEMC ISG may be called on. Discussion was around roles responsibilities and expectations of the ISG in the context of command, control and coordination. Objectives were to coordinate multi-agency response. The HMA for road crash incidents is WAPOL. The ISG is formed to get technical and expert advice from outside agencies advice on the incident. Getting the ISG in the room early means that information can be shared and this assists in the recovery later on. Went through scenario and how these types of incidents will be managed. Discussed the importance of following the command and control structure. Again, road closures appeared to be a area where a lack of communication was noted. Other items discussed were how the group are activated verses the operational activation of for example VFRS. Noted options of Salvation army trucks., NBN support, and incident management trucks (one based at Gowangerup) and when other outside assistance is required or can be called in.

Discussed briefing and debriefing and at what level would a debrief be held particularly when there are volunteers involved or there is a fatality or seriousness that potentially meant people attending may be affected. Tom FB noted the DFES wellness branch called, WAPOL and St Johns also have something similar. Kevin Cropper advised constraints and limitations of hospital capacity and supplies and calling on the RFDS, or other transport of people to Esperance, Albany or Perth. Discussion around how patients would be triaged. Troy F noted SJA now has an improved facility at the airport. Discussion also around Starlink – WAPOL and DoC have them in vehicles. DFES can supply and NB noted the shire has just bought a Starlink for this ICC. Noted how far external assistance is a long way from Ravensthorpe. Viv Gardiner talked about support from other areas, WAPOL also noted that due to the change out of staff. Need to ensure that LEMA contact list is updated. Also need to update the LEMS WhatsApp. Final comments about how important community notice is and how this happens and where the gaps are - noted the importance of the debrief to capture this. Matt Wasley also noted that FQM have MoUs with DFES and the Shire and can provide assistance, although now much reduced.

9.2 Department of Communities (DoC) – Ashleigh Thurn noted that the Local Emergency Relief and Support Plan was a standard document required for DoC. Sets out the activities for activation and coordination of emergency relief and support services before, during and after emergencies with the Local Emergency Management committee or Local Government boundary.

The objective of this LERSP is to outline:

- The activation, and stand-down protocols of Communities and partner agencies
- Dept of Communities responsibilities for the preparedness, response and recovery coordination of emergency relief and support services and resources.
- The responsibilities of partner agencies to support emergency relief and support service delivery.

Requesting that the plan be endorsed.

Motion: LEMC to endorse the Department of Communities – Local Emergency Relief and Support Plan

Moved: Natalie Bell Seconded: Tom Major Carried

10. REPORTS (Appendix G)

Report to be emailed to Executive Officer 2 weeks before meeting so they can be circulated in advance of the meeting. In dot points. Advantages: save time at meeting and allow members to deliberate on content before the meeting. New dot points have been circulated to LEMC members for inclusion in reports.

- 10.1 Ravensthorpe Police Marcus Scott, done pretty well with grain truck roll overs, less than last year. Agrees that road closures comms needs to be better managed. Finn issues around town being dealt with, not to many issues on the road.
- 10.2 Hopetoun Police David Tapscott.
- 10.3 Ravensthorpe Health Centre Kevin Cropper. Gaps in staff.
- 10.4 Bush Fire Brigades Malcom Grant. Written report attached
- 10.5 Shire of Ravensthorpe Natalie Bell. Written report attached
- 10.6 Shire of Ravensthorpe CESM Daniel Round- introduced himself as the new Shire CESM
- 10.7 Shire of Ravensthorpe Airport Troy Flannigan charter flights only now, plus new patient transfer room completed for SJA by Arcadium

- 10.8 Ravensthorpe State Emergency Service Keith Rowe Successful bomber refill training. Have been involved in a couple of rescue events. Membership going well
- 10.9 Ravensthorpe Volunteer Fire and Rescue Service –Tom Farrell Barnes good for numbers at moment
- 10.10
- 10.11 Hopetoun Volunteer Fire & Emergency Services Nil
- 10.12 Hopetoun Marine Rescue Apology
- 10.13 St John Ambulance Kellie Sparks
- 10.14 Dept. of Communities Viv Gardiner, DoC staff drawn from regional offices, so cross regional support for Ashleigh who looks after the Esperance office.
- 10.15 Water Corporation. Apology
- 10.16 DBCA Matt Prophet thanked SES for assistance with Quoin Head recovery. Noted Drummond track fire. Tracks impacted will look at rehabbing. Standing down from role. Will have an acting sitting in.
- 10.17 Dept. Fire & Emergency Services –
- 10.18 District Emergency Management Adviser written report, plus noted DFR funding open to help resilience eg upgrades to evacuation centres. State recovery emergency management arrangements open for submissions.
- 10.19 BRMO Mal Grant. written report attached
- 10.20 Ravensthorpe Nickel Operations (FQM) Mat Wasley partnered with RTO so can now do all training in house.
- 10.21 Arcadium Lithium— going into care and Maintenance shortly. Rio Tinto take over on Friday. Still have fire truck available but much reduced.
- 10.22 Medallion Metals Ben Broad. New to Ravey. On board to look after gold project. Been a volunteer for a number of years. Will make final decision this year about project 8-9 people, until feaso completely, improvements needed, finance to be raised.

11. GENERAL BUSINESS

Matt Prophet resigning from position to relocate to QLD Parks & Wildlife.

- 12. NEXT MEETING (As per Appendix A. A "Save the date" will be sent to your calendars)
- 13. Meeting Closed: 11.35 am



LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) AGENDA ITEM – SUBMISSION FORM

SUBJECT: Local Emergency Relief & Support Plan (LERSP)

SUBMITTED BY: Department of Communities

February 2025

INTRODUCTION

Department of Communities – Local Emergency Relief & Support Plan (LERSP)

The purpose of this LERSP is to detail the activities for activation and coordination of emergency relief and support services before, during and after emergencies with the Local Emergency Management committee or Local Government boundary. The objective of this LERSP is to outline:

- The activation, and stand-down protocols of Communities and partner agencies
- Dept of Communities responsibilities for the preparedness, response and recovery coordination of emergency relief and support services and resources.
- The responsibilities of partner agencies to support emergency relief and support service delivery.

The LERSP is to be read in conjunction with the LEMA.

SUBJECT DISCUSSION POINTS

Seeking Feedback

RECOMMENDATION

Endorse at LEMC on 5th March 2025



Local Emergency Relief and Support Plan

Goldfields Region

Shire of Esperance, Shire of Dundas and Shire of Ravensthorpe

Prepared by Department of Communities, Emergency Relief and Support

Tabled and accepted at the Local Emergency Management Committee

02/2025

For activation of Emergency Relief and Support services for hazards defined under the WA Emergency Management arrangements call

0418 943 835

Activation summary

Alert - stage one

- The Hazard Management Agency (HMA) or Controlling Agency is responsible for placing the Department of Communities (Communities) and the relevant Local Government/s on alert.
- Communities may engage with the Local Government/s, HMA or Controlling Agency to advise of pre-emptive preparedness activities that would support an emergency response.

Activation for response - stage two

- Via the on-call number 0418 943 835, the HMA or Controlling Agency is responsible for activating the Local Emergency Relief and Support Plan (LERSP) arrangements, to enable emergency relief and support service delivery for the response to the identified hazard.
- This LERSP can be activated at any incident level. Activation of this LERSP will concurrently activate the State Support Plan Emergency Relief and Support.
- The respective HMA or Controlling Agency Incident Controller is responsible for the decision to evacuate during an emergency. This includes selecting the evacuation centre(s), in consultation with Communities and the Local Government.
- Should the Local Government receive an evacuation centre activation request directly from the HMA or Controlling Agency, Communities must be informed via the on-call number 0418 943 835.
- The Local Government may be required to support the initial emergency relief and support service response and open an evacuation centre. Communities will discuss preparedness and planning arrangements with the Local Government.
- All emergency relief and support related media enquiries are to be directed to Communities' Media team by phone on 6277 5325, or by email on Media@communities.wa.gov.au.

Stand down - stage three

- The respective HMA or Controlling Agency Incident Controller is responsible for advising Communities to stand down.
- Emergency relief and support services may continue beyond this time, at the discretion of Communities.
- The Local Government is responsible for managing the overall recovery efforts affecting their community.
- When activated by the Local Government, Communities is responsible for supporting the recovery activities through the delivery of emergency relief and support services.

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Document control

Department of Communities is responsible for the development, maintenance and annual review of this Local Emergency Relief and Support Plan. This is completed in consultation with the Local Government and Local Emergency Management Committee.

Publication date	February 2025
Review date	2026
Owner	Executive Director, Emergency Relief and Support
Custodian	Assistant Director, Regional Preparedness and Coordination

Amendments

Version	Date	Author	Description
1	02/2025	Regional Coordinator	Creation
2	Month/year	[position title – not name]	
3	Month/year	[position title – not name]	

Document contact

Contact

Acknowledgement of Country

The Department of Communities acknowledges the Aboriginal and Torres Strait Islander people as the traditional custodians of all the lands in Western Australia.

We recognise their continuing connection to their lands, waters and sky. We pay our respects to the Aboriginal and Torres Strait Islander people with whom we work, who we serve and protect. We also pay our respects to the Aboriginal and Torres Strait Islander cultures, and to their Elders past and present.

Introduction

The Department of Communities (Communities) is the support organisation responsible for providing and coordinating emergency relief and support services (previously welfare) for the 28 prescribed hazards, as specified in the emergency management legislation.

The Local Emergency Relief and Support Plan (LERSP) details the operational activities for the management and coordination of emergency relief and support services under the Local Emergency Management Arrangements (LEMA).

This LERSP is to be read in conjunction with the LEMA and the State Support Plan - Emergency Relief and Support. This LERSP refers to a range of existing plans and documents relating to emergency relief and support services, including directions to websites and other sources where further information can be obtained.

Purpose

The purpose of this LERSP is to detail the activities for the activation and coordination of emergency relief and support services before, during and after emergencies within the Local Emergency Management Committee or Local Government boundary.

The objective of this LERSP is to outline:

- the activation, and stand-down protocols of Communities and partner agencies
- Communities' responsibilities for the preparedness, response and recovery coordination of emergency relief and support services and resources, and
- the responsibilities of partner agencies to support emergency relief and support service delivery.

Scope of activated services

Emergency relief and support services provide immediate and ongoing social supports to alleviate, as far as practicable, the effects on people impacted by an emergency. These are provided across six functional domains:

- **Emergency accommodation** the provision of temporary shelter for impacted people evacuating from or displaced by an emergency.
- Emergency food coordination of basic and essential food support for impacted people without the capacity to self-manage resulting from an emergency.
- Emergency clothing and personal requisites coordination of basic and essential clothing, and personal items for emergency impacted people.
- Emergency personal support services the provision of a variety of assistance for emergency impacted people. This can include early psychosocial support, practical assistance, and referral to advisory services, counselling or psychological services.
- **Registration and reunification** the process of enabling emergency impacted people in a community to be traced and reunited with family and friends.
- **Financial assistance** the coordination of financial assistance which, depending on the nature of an emergency, may be available to eligible impacted people affected by the event.

Levels of response

When activated, Communities utilises the Australasian Inter-service Incident Management System (AIIMS) model to support decision making and delivery of emergency relief and support services. This includes establishing a management structure designed to deliver the key functions of control, planning, operations and logistics.

Communities is responsible for determining and implementing the appropriate response operating model based on the scale of the emergency event. This approach involves conducting an assessment on the severity and specific requirements to decide the level of emergency relief and support services required.

Communities may undertake pre-emptive preparedness activities before an Australian Warning System (AWS) Alert is provided.

The potential or actual severity of the emergency events are broadly classified as:

- Level 1 minor community and infrastructure impact, locally managed, supported by resources from the Local Government.
- Level 2 medium complexity, locally managed, supported by resources from the region and if required State-wide resources.
- Level 3 high complexity, centrally manage, supported by State-wide resources.

Via the Communities on-call number 0418 943 835, this LERSP can be activated at any level. Activation of the response arrangements in this LERSP, at any level will concurrently activate the State Support Plan - Emergency Relief and Support.

Depending on the nature of the emergency, and the scale of service demand, emergency relief and support services may be provided through the following approaches:

- remotely, by establishing the Disaster Response Hotline (1800 032 965)
- providing outreach via mobile teams for identified on-ground face-to-face support, or
- static service delivery from a designated physical location such as an evacuation centre or recovery hub.

The appropriate mode of delivery will be agreed in consultation with the HMA or Controlling Agency.

Partner agencies

Communities is responsible for identifying partner agencies at local and regional levels, capable of supporting a sustainable and scalable delivery of emergency relief and support services during the response and recovery stages of an emergency. Partner agencies may include other government, industry, and social sector organisations.

Communities is responsible for the costs associated with the delivery of emergency relief and support services, where a partner agency is engaged. Communities is not responsible for self-activated agency's costs during an emergency event.

Communities and partner agencies negotiate prior to activation for the required operating resources to deliver emergency relief and support.

State-level partner agency responsibilities supporting the delivery of emergency relief and support services can be viewed in the <u>State Support Plan – Emergency Relief and Support</u>, appendix B.

Exchange of information

Communities may establish exchange of information agreements with HMAs, Local Governments and partner agencies. This is completed in preparation for an emergency response and recovery to ensure:

- disclosure and exchange of personal information of impacted people affected by an emergency.
- allows relevant information to be shared between HMA's, authorised officers and agencies for the purposes of emergency management.

Media enquiries and public information

All emergency relief and support related media enquiries are to be directed to Communities' Media team by phone on 6277 5325, or by email on Media@communities.wa.gov.au

The HMA or Controlling Agency is responsible for the public information management function. This includes preparing and distributing timely information and instructions in the relevant language(s) to identified cultural groups living within the Local Government.

Prevention and preparedness

Prevention

Prevention is defined as the mitigation or prevention of the probability of the occurrence of, and the potential adverse effects of, an emergency.

Communities does not have any assigned responsibilities for prevention.

HMAs are assigned responsibility for prevention within emergency management legislation. Other emergency management agencies may also undertake prevention activities.

Preparedness

Preparedness is defined as the 'preparation for response to an emergency'.

- Communities is responsible for undertaking emergency relief and support planning and preparedness activities to ensure efficient service delivery should this LERSP be activated. This includes an understanding of partner agency capabilities to support Communities when requested.
- **Partner agencies**, with support from Communities, are responsible for developing plans in readiness for response and recovery mobilisation.
- **Support organisations** providing support to people at higher risk during emergencies are responsible for the planning provisions to cater for their specific needs throughout the emergency, such as an evacuation.

 Hazard Management Agencies are responsible for emergency management preparedness activities for their prescribed hazards. Local planning arrangements are provided in the LEMA.

Pre-determined evacuation centres

Communities establishes evacuation centres as an emergency shelter option, from which to coordinate emergency relief and support services. These centres remain operational until alternative arrangements can be made for persons impacted by the emergency.

Communities is responsible for working cooperatively with the HMA, Local Government and LEMC members to identify suitable facilities that can be used as evacuation centres appropriate for hazards that are high risk to the region.

Communities, with support from the Local Government is responsible for conducting an annual risk assessment and audit of each pre-determined evacuation centre. The purpose of the audit is to identify evacuation centres that are appropriate for the hazard-specific risks relevant to the region and to identify opportunities for Local Governments to upgrade facilities to mitigate risks.

Pre-determined evacuation centres can be found in appendix A

Pre-positioning of emergency equipment

Communities is responsible for the placement of equipment and supplies to support an emergency event. Generally, this placement is aligned with an evacuation centre or Communities regional office location.

Communities is responsible for conducting an annual audit on pre-positioned emergency relief and support emergency equipment and supplies. This audit ensures that there is adequate fit for purpose stock, ready to be deployed quickly and efficiently in the event of an emergency.

Pre-positioned emergency equipment can be found in appendix B

Response

The *Emergency Management Act 2005* defines response, as combating the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage, and help to speed recovery.

When activated, Communities is responsible for supporting the HMA or Controlling Agency through the coordination and delivery of emergency relief and support services to the community.

The HMA or Controlling Agency is responsible for the overall response in an emergency. If requested by the Local Government, Communities can support with recovery activities.

Stages of response

Communities operates a graduated response model to determine and implement the appropriate scale of emergency relief and support services. This approach involves conducting a needs assessment to determine the specific requirements and level of services required.

As mentioned, this LERSP can be activated at any level. Activation of the response arrangements in this LERSP will concurrently activate the State Support Plan - Emergency Relief and Support.

Alert - stage one

- The HMA or Controlling Agency is responsible for placing Communities and the Local Government on alert.
- Communities may engage with the Local Government, HMA or Controlling Agency to advise of pre-emptive preparedness activities that would support an emergency response.

Activation for response – stage two

- Via the on-call number 0418 943 835, the HMA or Controlling Agency is responsible for activating the LERSP arrangements, to enable emergency relief and support service delivery for the response for the identified hazard.
- This LERSP can be activated at any incident level. Activation of this LERSP will concurrently activate the State Support Plan Emergency Relief and Support.
- Formal written acknowledgement from the HMA or Controlling Agency is required to confirm Communities is being activated.
- Should the Local Government receive an evacuation centre activation request directly from the HMA or Controlling Agency, Communities must be informed via the on-call number 0418 943 835.
- The Local Government may be required to support the initial emergency relief and support service response and open an evacuation centre. Communities will discuss preparedness and planning arrangements with the Local Government.

Stand down – stage three

- The respective HMA or Controlling Agency Incident Controller is responsible for advising Communities to stand down.
- Formal written acknowledgement from the HMA or Controlling Agency is required to confirm this direction.
- Emergency relief and support services may continue beyond this time, at the discretion of Communities.

At-risk community groups

The HMA or Controlling Agency is responsible for directing organisations that support atrisk community groups to shelter in-place or evacuate.

Aligned with their organisation's own emergency activation plans, as a first option, support organisations are requested to evacuate to a similar facility in a safer location. Where required, Communities may be directed to support evacuated at-risk community groups.

Emergency accommodation

The respective HMA or Controlling Agency Incident Controller is responsible for the decision to evacuate during an emergency. This includes selecting the evacuation centre(s), in consultation with Communities and the Local Government.

Communities is responsible for coordinating and assessing the provision of temporary accommodation for people displaced by an emergency or evacuating from an emergency. Communities may utilise a range of emergency accommodation options to support people impacted by an emergency.

Expenses related to the activation of evacuation centres that are not approved by the HMA and/or Controlling Agency, will not be covered by Communities.

To ensure the safety of evacuees, staff and volunteers, Communities will not support the HMA/Controlling Agency to establish evacuation centres:

- in bushfire emergency warning areas, and will only establish evacuation centres in Bushfire Watch and Act areas, with Incident Controller confirmation it is safe
- if there are no safe access routes to the evacuation centres, and
- if there are structural and/or health concerns with the evacuation centre.

In circumstances where an evacuation centre is already established in a bushfire emergency warning area, in consultation with the Incident Controller, Communities will:

- conduct a risk assessment, and
- implement mitigation strategies.

In the event of an unusual damage claim resulting from the use of the facility as an evacuation centre, Communities will facilitate processes with the HMA/Controlling Agency to respond to the claim.

Alternate accomodation sites

In large scale state-level impact emergencies, local facilities may be inadequate to ensure the safety of all evacuees, staff, and volunteers. Communities is responsible for requesting the use of facilities from Local Governments or private owners to support impacted people from other Local Governments.

Animal welfare in emergencies

No pets or animals are allowed in an evacuation centre due to health and safety considerations, except for assistance animals, like guide and hearing dogs.

Owners or caregivers are responsible for their animals and are encouraged to make arrangements to ensure their welfare throughout all stages of an emergency.

The Department of Primary Industries and Regional Development has been assigned the role and responsibility for coordinating animal welfare services in emergencies. This is supported by the Local Government, where possible.

Further details can be found in the <u>State Support Plan – Animal Welfare in Emergencies</u> or the Local Animal Welfare Plan in the LEMA (if applicable).

Emergency food

The HMA or Controlling Agency may coordinate food security during an emergency event, such as where there is limited food access due to geographical isolation.

Communities is responsible for coordinating emergency food provision to people impacted by an emergency where emergency relief and support service delivery is activated. This does not include food provision to staff from other emergency management organisations or partner agencies.

Communities cannot accept food prepared by any person or organisation without a Food Handling Certificate issued by the Local Government.

Emergency personal support services

Communities is responsible for coordinating and connecting people impacted by an emergency to personal support services.

Emergency personal support services aim to assist impacted people to cope with the psychosocial, well-being, personal and practical needs following an emergency. These services can encompass a variety of supports to community and impacted people to build capacity and to complement natural supports.

Communities may engage partner agencies to support the coordination of services personal support to impacted people and communities.

Emergency financial assistance

Communities is responsible for coordinating and connecting eligible people impacted by an emergency to financial assistance and related services.

The below categories of financial assistance may be provided on a case-by case basis to people deemed eligible.

Immediate financial assistance (Category 1) – non-means tested short term
assistance provided to impacted people to buy food, clothing, and personal requisites.
Category 1 financial assistance is capped at a nominal amount per person, per
household and is provided to impacted people based on an assessment of need.

- **Temporary accommodation assistance** (Category 2) non-means tested assistance provided to impacted people based on an assessment of need.
- Essential household contents (Category 3) means tested assistance provided to impacted people, whose contents within their primary place of residence has been directly impacted by an emergency. This assistance is to maintain a basic standard of living by contributing towards the replacement of essential household items (e.g., cooking utensils, bedding, furniture, and whitegoods). This assistance is capped at a nominal amount, per household and may be provided to impacted people who are without insurance or underinsured.
- Essential structural repairs (Category 4) means tested assistance provided to impacted home owner-occupiers to undertake essential repairs to their principal residences. This assistance enables the impacted person to make their home condition safe to inhabit. This assistance is capped at a nominal amount, per household and may be provided to impacted people who are without insurance or underinsured.

Emergency clothing and personal requisites

Communities is responsible for coordinating and connecting people impacted by an emergency to clothing and personal requisites. These services can encompass a variety of supports to community and impacted people to compliment natural supports.

Communities will coordinate and provide personal requisites when:

- impacted people do not have access to their own provisions, or
- impacted people cannot fund their own provisions due to financial restraints.

Communities is not responsible for the provision of medication or coordination of donated funds, goods and services.

Registration and reunification

The registration of impacted people in an emergency enables reunification with family and friends. Enquiries about impacted people can be coordinated, intrastate, interstate or internationally. To facilitate the reunification of impacted people, Communities may activate an appropriate system to facilitate registration and reunification services.

Communities will support the HMA or Controlling Agency to ensure appropriate public messaging is provided when activated.

Recovery

Recovery is defined in the *Emergency Management Act 2005* as 'the support of emergency-affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psycho-social and economic wellbeing'. The recovery process begins as soon as the emergency impact occurs. Recovery operates in parallel to the response phase and may continue after the response phase is complete.

Under the *Emergency Management Act 2005*, Local Government is responsible for managing recovery following an emergency affecting their community. Local Governments

are guided by their Local Recovery Plans within their LEMA and may appoint a Local Recovery Coordinator. The Local Government may seek support from Communities during recovery.

When activated by the Local Government, Communities is responsible for supporting the recovery activities through the delivery of emergency relief and support services.

Approach to recovery

Communities' recovery activities are underpinned by the National Principles for Disaster Recovery. This is delivered across the social, built, economic and natural environments.

Communities operates within a scalable recovery model to determine and implement the appropriate level of emergency relief and support services required to respond to the needs of impacted people and community.

To support the needs of the community during large scale recovery programs, Communities emergency relief and support services may be funded under the Disaster Recovery Funding Arrangements.

Communities will undertake an evaluation of the effectiveness of recovery activities, including an assessment of preparedness activities for future impacts.

Cessation of recovery

Cessation of emergency relief and support services as part of a recovery program will be determined in consultation with the Local Government and may be dependent on community needs, access to other support services, impacted people and the community's resilience.

Appendices

A) Local evacuation centres

Name of centre	Capacity	Address	Contact	Comments			
	Shire of Esperance						
Mount Beaumont Community Hall	Standing: 100 Sleeping:50	Lot 1 Parmango Rd, Condingup	Zoe Sheffield-van Ph. 08 90710677 Mob: 0428945687				
Condingup Community Hall	Standing: 350 Sleeping: 70	1 Sutcliffe St, Condingup	Zoe Sheffield-van Ph. 08 90710677 Mob: 0428945687				
Bay of Isles Leisure Centre	Standing: 350 Sleeping: 120	Lot 376-380 Black St, Esperance	Zoe Sheffield-van Ph. 08 90710677 Mob: 0428945687				
Scadden Country Club	Standing: 125 Sleeping: 30	Lot 46 Cable St, Scadden	Zoe Sheffield-van Ph. 08 90710677 Mob: 0428945687				
Salmon Gums Community Hall	Standing: 150 Sleeping: 50	Lot 124 Hicks St, Salmon Gums	Zoe Sheffield-van Ph. 08 90710677 Mob: 0428945687				
Grass Patch Community Hall	Standing: 200 Sleeping: 75	Lot 77-79 Shepard St, Grass Patch	Zoe Sheffield-van Ph. 08 90710677 Mob: 0428945687				
Dalyup Community Hall	Standing: 100 Sleeping: 50	Res 26309 South Coast Hwy, Dalyup	Zoe Sheffield-van Ph. 08 90710677 Mob: 0428945687				
Esperance Indoor Sports Stadium	Standing: 2200 Sleeping: 425	Lot 968 Black St, Esperance	Zoe Sheffield-van Ph. 08 90710677 Mob: 0428945687				
Cascade Community Hall	Standing: 750 Sleeping: 200	Lot 49 Mitten-Watson Rd, Cascades	Zoe Sheffield-van Ph. 08 90710677 Mob: 0428945687				

		1		,			
Esperance Civic Centre	Standing: 550 Sleeping: 110	707-825 Jane St, Esperance	Zoe Sheffield-van Ph. 08 90710677 Mob: 0428945687				
	Shire of Dundas						
Eucla Community Hall	Standing: 40 Sleeping: 15	227 Yurkla Way, Eucla	Peter Fitchat Ph. 0429391291 Pania Turner Ph. 0476815727				
Norseman Sport Recreation Centre	Standing: 30 Sleeping: 10	3327 Mildura St, Norseman	Peter Fitchat Ph. 0429391291 Pania Turner Ph. 0476815727				
Noreman Town Hall	Standing: 150 Sleeping: 50	77-79 Prinsep St, Norseman	Peter Fitchat Ph. 0429391291 Pania Turner Ph. 0476815727				
		Shire of Ravensthorpe					
Munglinup Community Centre	Standing: 150 Sleeping: 100	Lot 192 Memorial Drive, Munglinup	Natalie Bell Ph. 08 98390000 Mob: 0432538466				
Ravensthorpe Recreation Centre	Standing: 400 Sleeping: 200	7369 Coleman St, Ravensthorpe	Natalie Bell Ph. 08 98390000 Mob: 0432538466				
Hopetoun Sporting Pavilion	Standing: 150 Sleeping: 70	35584 Veal St, Hopetoun	Natalie Bell Ph. 08 98390000 Mob: 0432538466				

B) Communities Pre-positioned equipment

Storage option	Address	Capacity	Access / comments
DoC Trailer	Brazier St, Esperance	80	Located out the back at SES complex.
Esperance DoC Office	86b Windich St, Esperance	20	Located in RC's Office
DoC Trailer	Morgan St, Ravensthorpe	80	Located inside SES complex



Shire of Ravensthorpe Report LEMC 05 March 2024

Standpipe at Munglinup Dam

- Munglinup residents can now access water from Munglinup Dam after the completion of a multi-agency project to install a standpipe at the Reynolds Road facility.
- During bushfire emergencies there will be no charge for accessing water, while farmers can purchase water for stock using a swipe card system.

Closure of the Foodworks

- Significant impact on the community and other flow on impacts to local businesses as people are going elsewhere eg Esperance or Albany, not just for food but other goods and services as well.
- Please support the local businesses who are currently providing extra services to assist the community:
- Keens Mini Mart: Fresh fruit and vegetables, bread, milk, plus grocery lines. 107
 Morgans St, Ravensthorpe.
- The Cellar and Goods Store: Frozen meat, cellar and goods store. Boxes of fresh
 fruit and mixed veg now available. Please call 9838 1808 to order. 81 Morgans St,
 Ravensthorpe.
- Hopetoun IGA: Home delivery from Hopetoun IGA to Ravensthorpe residents is now available. Deliveries available Tues/Thurs/Sat by return truck. Orders must be placed via email <u>admin@hopetouniga.com</u> (preferred) or telephone 9838 3919 before 1pm the day prior. Orders must note if they allow substitutions for products out of stock. A delivery fee will apply
- Ravensthorpe Agencies: Now stocking new products such as pet food, dishwashing and laundry products. 44 Morgans Street, Ravensthorpe.

Tenders out for Bushfire Mitigation Works

- 3yr pilot programme MAF grant. Includes chemical, mechanical and prescribed burning works.
- Treatment are separated into years 1, 2 and 3, being 2025, 2026 and 2027.
- The nature of the works will suit both large and small contractors. Contractors can price all or part of the works, subject to capacity and capability.

- Works are planned to commence in March 2025 and be completed by Monday 22 November 2027.
- Potential Tenderers are asked to contact Natalie Bell via email at <u>tenders@ravensthorpe.wa.gov.au</u> to obtain the full Request for Tender documents.
- Tender close date is Thursday 6 March 2025.

Services Australia visit



Serving regional Australia

Visit the mobile service centre to find out about Australian Government payments and services for rural families, older Australians, students, job seekers, people with disability, carers, farmers and self-employed people. We can also help veterans and their familes connect to the Department of Veterans' Affairs phone line and online services. Staff can provide you with information and support. They can also help you create a myGov account. myGov is a simple and secure way to access government services online.

Friday 7 March 2025
 9am-4pm
 Near McCulloch Park, Veal Street, Hopetoun
 Monday 10 March 2025
 9am-3:30pm
 Near CRC on Morgans Street, Ravensthorpe

Shire Incidents

- Refer CBFCO and CESM reports for bushfires
- From a Shire perspective the major concern is road closures and detours off the highway, primarily by tourists and RV users who are unfamiliar to the area, or with driving on gravel roads.
- Debrief with MRWA after the Drummond fire highlighted that more and earlier communication in the ISG is required to ensure that the traffic management plan

- can be vetted by the LG so they can implement measures to ensure the safety of users and also the integrity of the roads.
- The Shire is also looking at initiating an MOU with DBCA around cooperative inter agency fire operations.
- There has been some refinement of the Alerts and Warnings systems. Attached is the DFES Bushfire warning triggers. This worked well in the recent fire at Munglinup
- We anticipate that there will be minor changes to the Shire Fire Control Notice with regards to camping and cooking fire at Starvation Bay and Masons Bay to reduce the risk of bushfires in those campgrounds.

Shire Roads – Grading works

- Grading report attached.
- Maintenance grading continued along Nindilbillup, Daniels, Coxall, John Forest, West River, Mason Bay, Fitzgerald, Doyle, Dunn Swamp, Pardalote, Koornong, Springdale, Tamarine, Melaleuca, Long Creek, River, Hayes, Rawlinson, Rock Hole, Woodenup, Fence, Beatty, and Southern Ocean Roads

Lastly, please welcome Dan Round into the Shire as the new Community Emergency Services Manager. Dan comes with a lot of experience in emergency management up north and on mine sites.

Australian Warning System



As part of a new Australian Warning System, the way we display incidents has changed.

The Australian Warning System is a new national approach to information and warnings during emergencies like bushfire, flood, storm, extreme heat and severe weather.

The System uses a nationally consistent set of icons, like those below.

The AWS has been designed based on feedback and research across the country and aims to deliver a more consistent approach to these types of emergencies, no matter where you are.

Australia's fire and emergency services aim to provide you with timely and relevant information during emergencies.

Refer to your local agency website for information on any current warnings and incidents in your community.

The Australian Warning System is a new national approach to information and Calls to Actions for hazards like bushfire, flood, storm, cyclone, extreme heat and severe weather.







BUSHFIRE







CYCLONE







STORM







<u>FLOOD</u>







EXTREME HEAT







OTHER

Know the Signs:

How you receive warnings may not change, but the wording, colours and call to action may be different to what you're used to, as this system is implemented across Australia. Refer to your state or territory's emergency service's website for how to stay informed during an emergency.

What is a Warning?

A warning provides point-in-time information about a hazard that is impacting or is expected to impact communities. It describes the impact and expected consequences for communities and includes advice on what people should do.

What are the warning levels?

There are three warning levels:

Advice (Yellow):

An incident has started. There is no immediate danger. Stay up to date in case the situation changes.

Watch and Act (Orange):

There is a heightened level of threat. Conditions are changing and you need to start taking action now to protect you and your family.

Emergency Warning (Red):

An Emergency Warning is the highest level of warning. You may be in danger and need to take action immediately. Any delay now puts your life at risk.

What's changing?

Up until now there has been different warning systems for different hazard types across Australia. The new Australian Warning System aims to provide consistent warnings to Australian communities so that people know what to do when they see a warning level. If you live in a Bushfire risk area, you may already be familiar with the new warnings - they were implemented across bushfire agencies in the lead up to the 20-21 Fire Season. Over time, the new system will be used for more types of incidents in more places around the country.

Each warning level has a set of action statements to give the community clearer advice about what to do. Calls to Action can be used flexibly across all three warning levels depending on the hazard.

ADVICE

Prepare now

Stay informed

Monitor conditions

Stay informed/threat is reduced

Avoid the area

Return with caution

Avoid smoke

WATCH AND ACT

Prepare to leave/evacuate

Leave/evacuate now (if you are not prepared)

Prepare to take shelter

Move/stay indoors

Stay near shelter

Walk two or more streets back

Monitor conditions as they are changing

Be aware of ember attacks

Move to higher ground (away from creeks/rivers/coast)

Limit time outside (cyclone, heat asthma)

Avoid the area

Stay away from damaged buildings and other hazards

Prepare for isolation

Protect yourself against the impacts of extreme heat

Do not enter flood water

Not safe to return

Prepare your property (cyclone/storm)

EMERGENCY WARNING

Leave/evacuate (immediately, by am/pm/hazard timing)

Seek/take shelter now

Shelter indoors now

Too late/dangerous to leave

For more information

Visit: <u>Australian Warning System at AIDR Knowledge Hub</u>

Or visit your local agency page for more information

Want to use or republish a warning:

AIDR Australian Warning System Companion 2021

Guideline Warnings Republishers

<u>Australian Capital Territory</u>

New South Wales RFS

New South Wales SES

Northern Territory

Queensland

South Australia

<u>Tasmania</u>

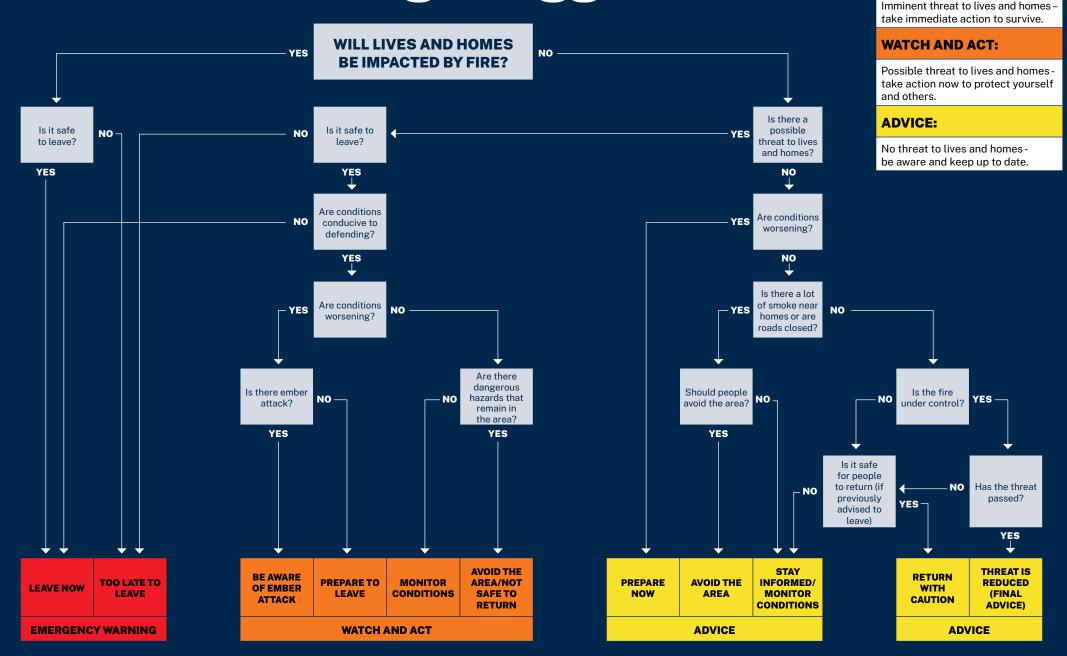
<u>Victoria</u>

Western Australia

Developed by AFAC ICT Team

Bushfire Warnings Triggers

,,,,,,,,,,,,,,,,,,,,,,



EMERGENCY WARNING:

To activate DFES Public Information 24/7 contact: **1800 718 288**For Telephone Warning System messages contact the DOSS: **1300 566 588**

Bushfire Warnings Triggers

The following action statements have been pre-filtered for Bushfire and are available for use, at the discretion of the RDC/IC.

		ESCALATING		DE-ESCALATING			
Warning Level	Advice	Watch & Act	Emergency Warning	Watch & Act	Advice		
Description	An incident is active but there is no immediate threat to lives or homes.	There is a possible threat to lives or homes.	There is a threat to lives and homes.	There remains a possible threat to lives and homes.	An incident remains active but there is no immediate threat to lives and homes.		
	PREPARE NOW	PREPARE TO LEAVE	LEAVE NOW	NOT SAFE TO RETURN	STAY INFORMED		
Actions	STAY INFORMED	LEAVE NOW IF NOT PREPARED	TOO LATE TO LEAVE	AVOID THE AREA	AVOID THE AREA		
		BE AWARE OF EMBER ATTACK		MONITOR CONDITIONS	RETURN WITH CAUTION		
		MONITOR CONDITIONS			THREAT IS REDUCED		



Bushfire Warnings Triggers

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Actions	STAY INFORMED	LEAVE NOW IF NOT PREPARED	TOO LATE TO LEAVE	AVOID THE AREA	AVOID THE AREA		
		BE AWARE OF EMBER ATTACK		MONITOR CONDITIONS	RETURN WITH CAUTION		
		MONITOR CONDITIONS			THREAT IS REDUCED		



2024-2025 Grading Report - JANUARY

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AREA	Road Name	Road Length	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Annual Total
	Aerodrome	42.2	31		3CP 2.1	49	13	14	3411 23	100 20	Widi 25	7.pr 23	may 25	3411 23	10
	Belli	8.2													_
	Bridger	11.2													
	Coombe	4.9	9.7												9
	Fitzgerald	60.1	5.5	9.7			18	33	3						69
	Gordon	6.1						2							
ADEA 4	Jenkins						3.5								3
AREA 1	Koornong	38.5	4			13.2	34		34.3						8.
	Long Creek	27.4	8			14			6.5						2
	Mallee	21.9				10.5		9							1
	Old Ongerup	36.4			30										
	Thomas	5.7	2.7			5		6							1
	West River	33.7			7		24.5	11.5	24.2						6
	TOTAL	296.3	60.9	9.7	37	91.7	93	75.5	68	0	0	0	0	0	43
	Beatty	31.2	23	5			19.5	14.8							6
	Carlisle	0.8													
	Carlingup	14.4													
	Clarke	11.2													
	Dam	4.9													
	Floater	26.0		6.5	7		17	12							4
	Hayes	30.2				11.7	20	19	12.5						6
	King	5.7													
AREA 2	Manyutup						1.8								
	Moolyall	14.0			6.5		5.5								
	Mt Short	6.4													
	Nindilbillup	41.0		47.5			42.5	5.5	17						11
	North	10.1				13.5		8		<u> </u>					2
	Old Newdegate	2.9													
	Powley	15.9	6.1	10.5			10	5							3
	Woodenup	18.4		6.5	6		23.5								
	TOTAL	233.1	29.1	76	19.5	25.2	139.8	64.3	29.5	0	0	0	0	0	38

	Cocanarup	12.4													0
	Desmond	10.4													0
	Elverdton	4.6													0
	Fence	24.9	17.5		24.5		7.4	18							67.4
	Hatfield	3.9													0
4554.0	Horner	9.3													0
AREA 3	John Forrest	28.3				18	13								31
	Jones	2.9													0
	Laurina	4.9												İ	0
	Moir	22.8		3				3.5						İ	6.5
	Phillips River	3.0					5							İ	5
	TOTAL	127.4	17.5	3	24.5	18	25.4	21.5	0	0	0	0	0	0	109.9
	Bedford Harbour	24.4		16		22		18.9							56.9
	Bedford Harbour East	9.9		12			20.5								32.5
	Buegge Road	6.7													0
	Carnaby	0.9													0
	Coujinup	14.5			9.5		9.3								18.8
	Cowell	8.8				9									9
	Coxall	20.1	16			16		5	10						47
	Daniels	1.6				2									2
	Dotteral	4.0													0
	Doyle	12.9		12					13						25
	Dunns Swamp	3.4													0
	Lakes	3.4													0
	Lookout Rd	0.8													0
	Manyutup	1.9					1.8								1.8
AREA 4	Mason Bay	29.1	20.5	5			22.5	5	24.5						77.5
	Maydon	18.4					2.4								2.4
	Melaleuca	32.5	32.4		27.4		22.7	23.5	26.2						132.2
	Middle	41.3		10.5	17										27.5
	Mills	6.7	4	4			3	3	2						16
	Pardalote	1.8													0
	Rawlinson	20.2	17				5		3.2						25.2
	Reynolds	3.4							3.5						3.5
	River	3.5	3.1				5.3								8.4
	Rockhole	15.6			16			9.4							25.4
	Southern Ocean	33.4		51	29			19							99
	Springdale	53.4	66.6	16		20.5	25	17.6	15						160.7
	Tamarine	7.6	6	29.5			8		9.5						53
	West Point	43.7			9.5	13	9	17.3							48.8
	TOTAL	423.9	165.6	156	98.9	69.5	125.5	101.4	106.9	0	0		0	_	823.8
GF	RAND TOTAL	1080.7	273.1	244.7	179.9	204.4	383.7	262.7	204.4	0	0	0	0	0	1752.9

Shire of Ravensthorpe Chief Bushfire Control Officers Report

5th March 2025

Report on events since the 5th December 2024,

Two major bushfire incidents

- Drummond Track FRNP 3rd January 2025, lightning,
- Lawsons Grain Bushfire Ashleigh Downs farm, Munglinup River valley 10th February 2025, cultivator crunching tall barley stubble,

Three minor bushfire incidents

- Hayes Road 18th December 2025, lightning,
- Melalueca road 6th January 2025, lightning,
- Wyena Farm Mason Bay and Jerdacuttup road intersection Thursday 20th February 2025, lightning,

Total Fire Ban Days x 4

Harvest and Vehicle Movement Ban days x 10 so far as of (25/02/2025)

Commenced with the implementation of the Shire of Ravensthorpe VBFB AGMs and General Meetings, East Ravensthorpe 19th Feb, West River 26th Feb, Cocanarup 4th March and tonight Hopetoun Rural 5TH March,

Lawsons Grain Bushfire incident After Action Review on Monday 24th February 2025,

Operational Working Group subcommittee of BFAC meeting Monday afternoon 24th February 2025,

ROAC Subcommittee meeting on prioritising LGGS Capital Works and Appliances Grant applications for the unsuccessful 2024 Grant applications,

Malcom Grant

Acting Chief Bushfire Control Officer

Shire of Ravensthorpe

Shire of Ravensthorpe Bushfire Risk Mitigation Officer Report 5th March 2025 Meeting Ravensthorpe Council Chambers RCP

Key features progressed with this program over the last three months:

- Development of all prescriptions for the planned burns to be implemented Autumn 2025,
- Field assessment of these prescription in preparation for sign off
- Tender advertised for the Shire to engage Contractor (s) to deliver the mechanical treatments, chemical treatments and preparation of the prescribed burn boundaries in readiness for implementing prescribed burns later in April/May and June 2025,
- Reporting back to DFES Bushfire Management Branch with progress on the delivery of the agreed upon elements of the Grant agreement between the Shire and DFES,

Looking Forward:

- Commencement of chemical spraying treatments, prescribed burn boundaries preparation and high priority machine operations,
- Implementation of prescribed burns around the Shire from mid April onwards,

Malcom Grant

Bushfire Risk Mitigation Coordinator

Shire of Ravensthorpe

LOCAL EMERGENCY MANAGEMENT COMMITTEE DISTRICT EMERGENCY MANAGEMENT ADVISOR REPORT January to March 2025

STATE NEWS

The last meeting of the State Emergency Management Committee (SEMC) was held the 4 December 2024. The next meeting is the 13th March. SEMC Communiques can be found here.

STATE CONSULTATION REQUESTS

Review - State Recovery Arrangements in the EM Framework - DFES

Since 2020, WA has faced an increasing number of large and complex disasters requiring higher levels of State Government support for recovery. Our current recovery practices have evolved and the recovery arrangements in the existing State Emergency Management (EM) Framework no longer reflect the needs of WA communities or our recovery capabilities. The State Emergency Management Committee (SEMC) asked the Department of Fire and Emergency Services (DFES) to review the recovery arrangements in the EM Framework. As a result of this review, DFES has recommended comprehensive amendments to contemporise the recovery chapters in the EM Policy, Plan and Procedure.

The proposed amendments more clearly define the recovery arrangements, roles and responsibilities of State Government, and provide greater clarity for Local Government about when and how the State Government will become involved in a recovery. The amendments:

- introduce a four-tiered (R1-R4) model where State involvement in recovery increases depending on the complexity of recovery and capacity and capability of local government;
- enable the State Government to appoint a recovery coordinator for a R3 recovery, and a controller for a R4 recovery;
- establish a mechanism for the State to provide support to a local government where a recovery coordinator or controller is not appointed but the local government needs some additional support (an R2 recovery);
- clarify the role of Hazard Management Agencies to initiate and coordinate early recovery activities during the response and early recovery phase;
- require the transition of recovery coordination from Hazard Management Agency to local (or State) government to be agreed and planned, with reduced emphasis on the Impact Statement as a 'trigger for handover';
- require local and State government to engage Community members to understand community needs and priorities, and in the planning, design and governance of recovery; and
- require the de-escalation of State involvement and transition back to 'business-asusual' service arrangements to be planned and agreed between State and local government.

The proposed amendments do not alter the roles and responsibilities of local government under the *Emergency Management Act 2005* or the arrangements for funding provided by the Disaster Recovery Funding Arrangements Western Australia (DRFAWA).

Public consultation on the proposed amendments to the State Emergency Management Framework is being undertaken from **3 February to 2 May 2025**.

The Department of Fire and Emergency Services is offering information sessions and briefings to local governments and state government agencies. To register for an event visit





http://www.engagewaem.com.au/recovery or contact DFES at recoverypolicy@dfes.wa.gov.au.

For further information, or to provide feedback on the proposed amendments, visit the SEMC website at www.engagewaem.com.au/recovery.

STATE ADVICE

SEMC Strategic Plan Update

Work to develop a new SEMC Strategic Plan is continuing. Draft strategic objectives have been developed in consultation with all Subcommittees and District Emergency Management Committee Chairs.

It is expected to be considered for endorsement at the SEMC meeting in March 2025, following that the Minister will require approving it before publication and distribution.

The 2024 Emergency Preparedness Report

The Emergency Preparedness Report advises the Minister for Emergency Services on emergency management and the preparedness of the State to combat emergencies.

The <u>2023 Emergency Preparedness Report</u> report examined key changes to the emergency management sector over the last decade with a focus on WA's consideration of a systemic approach to disaster risk reductions.

The 2024 report will build on the systemic risk themes outlined in the 2023 report. Insights will be drawn from (1) incidents and emergencies; (2) state exercising; and (3) sector-based annual reporting processes (including LEMC and DEMC annual reporting).

This report is a snapshot in time of the level of emergency management capability and preparedness we have, as a state, to manage before, during and after emergency events. It highlights our strengths, weaknesses and areas for improvement statewide, and combines the input from about 170 agencies. Once the report is approved by the Minister, it will be circulated to all LEMCs.

Local Emergency Management Committee Handbook and useful tools

The <u>LEMC handbook</u> provides local governments with a summary of the actions and best practice principles as required under section 38 – 40 of the *Emergency Management Act* 2005, State Emergency Management Policy, procedures, and guidelines.

The LEMC Handbook provides a summary of the WA emergency management arrangements, key roles, and responsibilities and best practice advice for the administration of LEMC. The Handbook also includes sample LEMC Terms of Reference and Meeting Agenda templates, which can be downloaded from the SEMC website.

Australian Warning System (AWS)

Western Australia has adopted national consistency for cyclone, storm and flood warnings through the <u>Australian Warning System (AWS)</u>. The wet weather hazards join bushfire and heatwave in using the AWS colours, icons and warning levels. Warnings also feature an action statement in the headline, giving clear advice to the community about how to stay safe.

Disaster Recovery Funding Arrangements

Natural disasters or terrorist acts can result in large-scale expenditure in the form of emergency and recovery assistance. To assist with this financial burden, the Australian and





Western Australian governments have joint arrangements in place to provide financial assistance in certain circumstances. These arrangements are referred to as the Disaster Recovery Funding Arrangements Western Australia (DRFAWA) and are administered by the Department of Fire and Emergency Services (DFES) on behalf of the WA State Government.

Recovery from disasters is a shared responsibility between individuals, households, businesses, communities and governments. The arrangements are designed as a safety net when costs to undertake recovery activities from an eligible disaster become significant.

For assistance to be made available under the DRFAWA, the event must meet all three of the following criteria:

- 1. The event was one or a combination of the ten specified disasters including bushfire, earthquake, flood, storm, cyclone, storm surge, landslide, tsunami, meteorite strike, tornado; or the event was a terrorist act.
- 2. A coordinated, multi-agency response was required.
- 3. Eligible expenditure relating to emergency assistance, damage to essential public assets and/or other eligible assistance provided in relation to the event exceeds \$240,000 across the affected local government areas.

For more information go to https://www.dfes.wa.gov.au/recovery-funding

For any queries, please email drfawa@dfes.wa.gov.au or call 1800 920 659.

DISTRICT NEWS

The next Great Southern District Emergency Management Committee meeting is scheduled for 19th March 2025.

A Preseason Preparedness Briefing for Great Southern Emergency Management District Local Governments and LEMC stakeholders was held online on the 20th November 2024.

LOCAL NEWS

LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Please check the due date for your five-yearly LEMA reviews and allow a minimum of six months to complete the LEMA review process. Funding opportunities are available to assist with LEMA reviews.

The Local Emergency Management Arrangements Improvement Program

Building on the previous work of the LEMA Review, the LEMA Improvement Program is continuing to work toward a more capable and resilient community, through a local approach to emergency management.

The Western Australian Local Government Association (WALGA) has partnered with DFES on behalf of SEMC to deliver the improvement program. WALGA has received valuable feedback from Local Governments, which continues to inform the LEMA Improvement Program.

WALGA is facilitating a LEMA Working Group with representatives from 10 local governments who are providing advice to the project team and will co-design new templates and supporting resources.

The DEMAs meet with the WALGA and DFES LEMA Improvement Project Team monthly.

Pilot Program for LEMA Tools – Expression of Interest:

The proposed tools for LEMA approaches will be piloted with the broader Local Government sector. This will help inform the SEMC's rollout of a more fit-for-purpose LEMA model. Expressions of interest will be advertised through WALGA communications, please also let the DEMA know if you are interested.





Initial criteria will include:

- 1. One local government from each band.
- 2. LEMAs that are overdue of due for renewal.
- 3. Local Governments that have not received AWARE funding for LEMA review.
- 4. Local Government commitment and capacity to support the pilot and progress to council endorsement.

The trial is expected to last 3-4 months. For additional information, please contact myself or Catherine Feeny (WALGA) by emailing cfeeney@walga.asn.au.

Until the reform of LEMA, local governments are advised to proceed as planned with LEMA reviews, so they maintain their obligations under the *Emergency Management Act 2005*.

Given the timeframes of the program please don't delay in preparing any LEMA that are due or nearly due for their 5-year review.

<u>Disaster Recovery Funding Arrangements Video Modules</u>

DFES has produced a series of videos about the Disaster Recovery Funding Arrangements for Western Australia (DRFAWA) to help local governments and State agencies understand the basics of how the arrangements work and the different types of assistance that might be available. The 6 videos are hosted in one module on MobiliseMe.

Where to access the module?

The DRFAWA video module can be accessed directly via this link https://dfes.mobilise-me.com/index.php/Selfregistration/DRFAWA

This link is also included on the Recovery Funding website under Resources.

For existing users of MobiliseMe, please contact <u>recoverycapability@dfes.wa.gov.au</u> for the module to be assigned to your profile.

Emergency WA App- download now!

Emergency WA offers the fastest, most reliable access to alerts and warnings for hazards across Western Australia.

The Emergency WA app is now available for download through the <u>App Store</u> or <u>Google</u> Play.

The app allows users to:

- Create customised watch zones to receive relevant alerts and warnings.
- Receive tailored push notifications straight to their device.
- Access and listen live to ABC emergency broadcasts.
- Use a read aloud tool to listen to warnings.
- Upload and store documents in one place, such as their <u>Bushfire Plan</u>.

This app sets a new standard for accessing lifesaving emergency information in Western Australia, with a number of national-first features.

GRANT PROGRAM UPDATES

The State Emergency Management Committee (SEMC) oversees the distribution of grant funding to support activities that reduce disaster risk and enhance WA's resilience to disasters. Information on funding opportunities can be found here.

Disaster Ready Fund – Round 3 – Open Now!

The DRF is the Australian Government's flagship disaster resilience and risk reduction initiative, which will deliver up to \$200 million of Commonwealth funding annually to establish a comprehensive set of disaster resilience and mitigation projects across Australia, in partnership with Australian state, territory and local governments. This fund is Commonwealth





money, administered by the State through a Lead Agency, the Department of Fire and Emergency Services.

A comprehensive guideline document which outlines eligibility criteria, co-contribution requirements, assessment criteria and what the funding can be spent on is available here.

As this is a highly competitive grant program, it is encouraged that you discuss your project idea and appropriate support for your project is gained, prior to application.

Your Project Proposals must be submitted to DFES via the <u>online application portal</u> by **5 pm** (AWST) on 2 April 2025. Late submissions will not be accepted.

If you have any questions in relation to the DRF grant program and associated round documents, please contact the grants team at DisasterResilienceGrants@dfes.wa.gov.au

Complied by: Charlotte Powis

District Emergency Management Advisor

Great Southern

Department of Fire and Emergency Services-





Medallion Metals Ben Broad

Project Manager (Statutory Exploration Manager) Local Emergency Management Committee Member Report Talking Points 5 March 2025

Activity

- Exploration activity.
- Project Development work ie studies, etc
- Sulphide Project Update

People

- 5-7 Medallion and Omni Geox on site on rosters
- 6-10 Drilling contractors depending on 1 or 2 rigs
- Other work on a short term basis- surveys, inspections etc
- Stay like that until Jan 2026
- a) What is your current capability for managing incidents/responses? (do you have enough trained and/or experienced people, resources)
 - a) Limited capability in numbers or skill.
 - b) Basic first aid equipment
 - c) Some people have first aid tickets
 - d) Experience in Emergency Management
 - e) Support logistics with camp, 90 person, only 20 people for next 9 months
- b) What is your capacity (such as volunteer numbers) and resources looking like for the future? Do you have a volunteer recruitment strategy?
 - a. Able to provide resources
 - b. Aim to build an Emergency Response Team capability as the project develops
- c) Are there any new or emerging risks which might impact on your organisation (changes to legislation, seasonal outlooks, new industrial developments)
 - a. Develop project
- d) Do you have any exercises planned? Can other agencies attend to participate or observe?
 - a. Fire exercise for facilities
 - b. Like to run exploration related exercises, eg person down old workings, vehicle incident, fire on drill rig, trapped person under heavy object.

- e) If you have had any incidents or exercises what were the lessons identified are any these common to other organisations?
- f) Thinking about your community/ies, how well prepared are they to respond to your hazard/emergency
- g) What community engagement activities have you carried out / have planned a)
- h) How resilient do you think your community is for your hazards and what could be done to improve community resilience?
 - a. ARLF Changemaker Program
 - b. Resilience Shield share the cost?

SHIRE OF RAVENSTHORPE



Unconfirmed Minutes

LOCAL EMERGENCY MANAGEMENT COMMITTEE

2nd QUARTER MEETING OF THE

LOCAL EMERGENCY MANAGEMENT COMMITTEE

HELD ON: Thursday 05 December 2024

AT: 10:00am

Ravensthorpe Cultural Precinct

1. ATTENDANCE & APOLOGIES see list below:

ORGANISATION	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
	04/09/2024	05/12/2024	05/03/2025	04/06/2025
SoR - Shire President	Tom Major	Tom Major		
SoR – Deputy Shire President		Mark Mudie		
WAPOL - Ravensthorpe	Marcus Scott	Marcus Scott		
WAPOL - Hopetoun	David Tapscott			
SoR – Chief Executive Officer/Executive Manager	Natalie Bell	Natalie Bell		
SoR - Community Emergency Services Manager				
SoR - Ranger/Airport Reporting Officer	Troy Flanigan			
SoR - Bushfire Risk Planning Coordinator	Malcom Grant	Malcom Grant		
SoR Chief Bush Fire Control Officer	Apology	Malcom Grant/Rod Daw		
Department of Fire and Emergency Services -District Officer	Diarmuid Kinsella	Stephen Petersen		
Department of Fire and Emergency Services - DEMA	Charlotte Powis			
Department of Communities	Ashleigh Thurn and Viv Gardiner	Ashleigh Thurn		
Health WA				
Ravensthorpe Hospital	Kevin Cropper			
Dept. Primary Industries & Regional Development				
Water Corp - Esperance				
DBCA Hopetoun	Matt Prophet			
Community Paramedic	Kellie Sparks	Kellie Sparks		
Ravensthorpe SJA	Wendy Price	Wendy Price		
Ravensthorpe SES	Keith Rowe			
Ravensthorpe VFRS	Tom Farrell Barnes	Tom Farrell- Barnes		
Hopetoun VFES				
Hopetoun Marine Rescue	Michael Boothey	Michael Boothey		
Ravensthorpe District High School				
FQM Mining	Mat Wasley	Mat Wasley		
Arcadium Lithium	Apology	Adam Smallridge Barry Allison		
Medallion Metals	Apology			

2. OPENING AND WELCOME

3. ATTENDANCE AND APOLOGIES

Please sign register

4. DISCLOSURE OF INTERESTS

Nil

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

That the Minutes of the meeting held 1 September 2024 to be confirmed

Moved: Rod Daw / **Second:** Tom Farell-Barnes

Carried

6. BUSINESS ARISING FROM MINUTES

6.1 Out of Session endorsement of the LEMA, LEMA Recovery Sub Plan and LEMC Terms of Reference

Moved: Tom Major / **Second:** Wendy Price

Carried

7. MEMBERSHIP UPDATES

See appendix B. and attendees table above. Please notify Executive Officer of any required alterations to contacts list, emails received and WhatsApp.

- 7.1 Left -
- 7.2 New Mike Nardini (Ravensthorpe OIC)
- 7.3 Contacts general update. Please review register
- 7.4 New CESM to be appointed will manage WhatsApp group.

8. CORRESPONDENCE —

- 8.1 IN
 - 8.1.1 Interagency Bushfire Advisory Committee
 - 8.1.2 Premiers Natural Disaster Recovery Fund
 - 8.1.3 Upcoming Disaster Ready Fund
 - 8.1.4 Round 3 Open Mobile Network Hardening Program

Motion:

LEMC agreed to focus on securing funding for emergency management and agreed to support any local government application for grant funding for this purpose

Moved: Rod Daw / Seconded: Tom Major

Carried

- 8.1.5 LGIS Keeping your Volunteers Safe this Bushfire Season
- 8.2 OUT
 - 8.2.1 Nil
- 8.3 Information Tabled
 - 8.3.1 Major Incidents Report 23/24
 - 8.3.2 Rod Daw West Australian Article Acknowledgement of Rod's achievements.

Moved: Mark Mudie / Second: Kellie Sparks

Carried

9. AGENDA ITEMS

- 9.1 **NBN Presentation** STAND Community Wi-FI Service. See attached power point slides, poster and FAQs at Appendix C (Hard copies handed out at the meeting) There is a community Wi-Fi located at the Rec Centre in Ravensthorpe (evac centre) and at the Community Centre in Hopetoun.
 - **Outcome** agreed that a high priority should be put on securing funding for generators, for the evac centres and precinct (Incident control centre). Ashleigh Thurn noted that there is grant funding available to procure generators noted she would check and send through details.
- 9.2 **Desktop Incident Exercise** Incident Support Group (Appendix D).

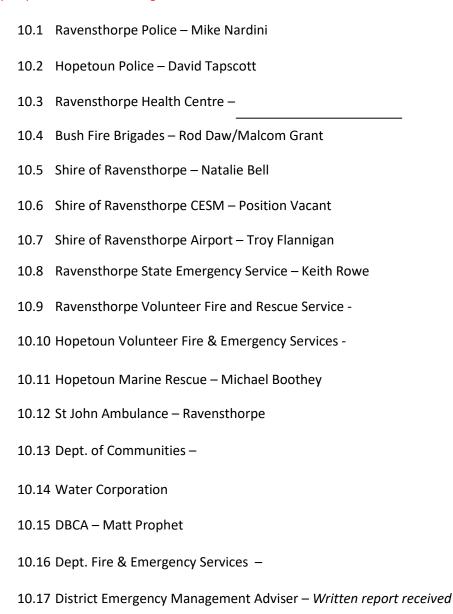
Group discussion around what and when an ISG would be triggered in response to an incident or emergency. Stephen Petersen from DFES provided some good technical and practical insight and examples as well as noting the various State Hazard Plans and who is responsible for what.

Please see attached exercise notes, power point slide. Below link to the State Emergency Management website.

Emergency management plans

10. REPORTS

Report to be emailed to Executive Officer 2 weeks before meeting so they can be circulated in advance of the meeting. Any items that you wish to discuss with the group or provide additional information on can be brought up in person at the meeting.



	10.18 BRMO – Mal Grant Written report received
	10.19 Ravensthorpe Nickel Operations (FQM)-
	10.20 Arcadium Lithium—
	10.21
11.	GENERAL BUSINESS Nil
12.	NEXT MEETING – (As per Appendix A. A "Save the date" will be sent to your calendars)
13.	CLOSURE 11.32am



RAVENSTHORPE LOCAL EMERGENCY MANAGEMENT COMMITTEE

2024/5 MEETING & EXERCISE DATES

Period	Date	Location	Exercise
1 st Quarter	Wednesday	Ravensthorpe SES	
	4 September 2024	Building	
2 nd Quarter	Thursday	Ravensthorpe Cultural	Desktop Exercise –
	5 December 2024	Precinct	Incident Support
	5 December 2024		Group
3 rd Quarter	Wednesday		
	5 March 2 025		
4 th Quarter	Wednesday		
	4 June 2025		

NOTE:

- Meeting start time is 10am/1000hrs, unless otherwise advised.
- Agenda Items to be received 2 weeks prior to the meeting date.
- Unless otherwise advised, location of meeting at the Ravensthorpe Cultural Precinct facility.

RAVENSTHORPE LOCAL EMERGENCY MANAGEMENT COMMITTEE 2024/5 CONTACT LIST

(Updated August 2024)

Name	Organisation	Phone	Mobile	Email
Name	Organisation	Phone	Mobile	Email
Cr. Tom Major	Shire President – Shire of		0403 782 887	tom.major@ravensthorpe.wa.gov.au
(Chairperson)	Ravensthorpe			
Cr Mark Mudie	Shire Vice President – Shire of		0428 356 064	mark.mudie@ravensthorpe.wa.gov.au
	Ravensthorpe			
Mike Nardini	OIC Ravensthorpe – WA Police	08 9854 8500	0436 861 069	mike.nardini@police.wa.gov.au
(Local Emergency Coordinator – Ravensthorpe Police District)				ravensthorpe.police.station@police.wa.gov.au
David Tapscott	OIC Hopetoun – WA Police	08 9867 9120	0436 853 643	david.tapscott@police.wa.gov.au
(Local Emergency Coordinator – Hopetoun Police District)				hopetoun.police.station@police.wa.gov.au
Matthew Bird	Chief Executive Officer – Shire of	08 9839 0000	0417 909 280	ceo@ravensthorpe.wa.gov.au
(Local Recovery Coordinator)	Ravensthorpe			
Natalie Bell	Executive Manager Projects and	08 9839 0000	0432 538 466	emprs@ravensthorpe.wa.gov.au
	regulatory Services			
Paul Spencer	Executive Manager Infrastructure	08 9839 0000	0423 081 355	emis@ravensthorpe.wa.gov.au
	Services – Shire of Ravensthorpe			
	Community Emergency Services	08 9839 0000	0438 498 221	cesm@ravensthorpe.wa.gov.au
	Officer - Shire of Ravensthorpe			
(Executive Officer)				
Troy Flannigan	Airport Reporting Officer – Shire of	08 9839 0000	0427 977 489	airport@ravensthorpe.wa.gov.au
	Ravensthorpe			

Malcom Grant	Bushfire Risk Planning Coordinator/Chief BFCO - Shire of Ravensthorpe	08 9839 0000	0499 351 155	brpc@ravensthorpe.wa.gov.au
Rod Daw	Chief Bush Fire Control Officer (Retired) – Shire of Ravensthorpe	08 9838 1204	0429 396 010	bluegroper@activ8.net.au
Stephen Petersen	District Officer Esperance - DFES Esperance	08 6002 8001	0427 002 718	doesperanceurban@dfes.wa.gov.au Stephen.petersen@dfes.wa.gov.au
Kevin Madden	District Officer - Natural Hazard, DFES	08 6002 8009	0427 005 114	Kevin.Madden@dfes.wa.gov.au
Charlotte Powis	District Emergency Management Advisor - DFES Great Southern	08 9845 5000	0418 802 762	charlotte.powis@dfes.wa.gov.au
Darren Prior	Bushfire Risk Management Officer - DFES Albany	08 9845 5000	0447 545 510	darren.prior@dfes.wa.gov.au
Danial Pell	District Officer Marine Services - DFES Albany	08 9845 5000	0437 634 472	danial.pell@dfes.wa.gov.au
Sharon Austin	District Emergency Services Officer State Welfare Incident Coordination Centre		0403 906 639	sharon.austin@communities.wa.gov.au
Ashleigh Thurn	District Emergency Services Officer - Dept. of Communities, Esperance	08 9083 2566	0429 372 266	ashleigh.thurn@communities.wa.gov.au
Trisha Power	MPS Operations Manager- WA Country Health GS		0429 103 370	trisha.power@health.wa.gov.au
Kevin Cropper	DON/HSM for East Great Southern	08 9838 2211	0428 937 895	Kevin.Cropper@health.wa.gov.au
Brendan Nicholas	Dept of Primary Industries & Regional Development - Esperance	08 9083 1111	0427 996 634	brendan.nicholas@dpird.wa.gov.au
Josh Beattie	Operations Manager - Water Corporation,	08 9071 0933	0467 740 790	josh.beattie@watercorporation.com.au
Matt Prophet	DBCA - Senior Operations Officer Fitzgerald NP		0455 465 317	Matt.prophet@dbca.wa.gov.au
Kellie Sparks	Community Paramedic – St John Ambulance		0448 118 017	kellie.sparks@stjohnwa.com.au

Toni Melia	Regional Manager Great Southern - St John	08 9334 1330	0427 369 443	Toni.Melia@stjohnwa.com.au
Wendy Price	Chairperson Ravensthorpe Sub Centre - St John Ambulance		0428 133 498	ravensthorpe.chair@stjohnwa.com.au
Helen Burton	Vice - Chairperson			ravensthorpe.vicechair@stjohnwa.com.au
Sandra Elliot	Secretary		0424 865 959	ravensthorpe.secretary@stjohnwa.com.au
Kylie Goldfinch	Treasurer		0447 385 010	ravensthorpe.treasurer@stjohnwa.com.au
Keith Rowe	Unit Manager - SES Ravensthorpe		0428 381 231	keithchrisrowe@gmail.com ravensthorpeses@gmail.com
Tom Farrell-Barnes	Captain - VFRS Ravensthorpe	08 9838 1727	0499 196 024	t.farrell-barnes@ravmech.com ravensthorpevfrs@bigpond.com
Colin Youngs	Captain – Hopetoun VFES		0434 023 868	hopetounvfes@outlook.com
Michael Boothey	Commander – Hopetoun Marine Rescue		0438 383 245	hvmr604@gmail.com mboothey807@gmail.com
Mat Kennedy	Principal Ravensthorpe District High School	08 9852 3000	0414 018 978	Mat.kennedy@education.wa.edu.au
Matt Wasley	Emergency Response Coordinator - FQM		0419 782 392	matt.wasley@fqml.com
Marika VanDerKlugt	HSEC Manager, Arcadian Lithium – Mt Cattlin	9839 0300	0412 260 420	marika.vanderklugt@arcadiumlithium.com
Barry Allison	Senior HSEC Advisor/Paramedic Arcadian Lithium – Mt Cattlin		0418 213 928	josh.lawson@arcadiumlithium.com
Adam Smallridge	HSEC Advisor/Medic		0484 328 901	adam.smallridge@arcadiumlithium.com
Shaun Ryan	General Manager - Mt Cattlin Operations	9839 0300	0448 035 071	shaun.ryan@arcadiumlithium.com

Liam Franklin			liam.franklyn@arcadiumlithium.com
Paul Bennett	Managing Director Medallion Metals		pbennett@medallionmetals.com.au

REGIONAL DUTY COORDINATORS / AFTER HOURS EMERGENCY CONTACT

Contact numbers are for LEMC/Emergency only - not to be distributed

DFES - Great Southern	Western Power	Main Roads	Dept of Communities	Shire of Ravensthorpe	Red Cross
Region	131 351	138 138	1800 199 008	(After hours emergency contact) 0427 381 098	0408 930 811
1800 314 644		9892 0555		0.21.002.002	9892 0555
					(Chris Walsh
					0439 144 774)
DBCA – South Coast	Horizon Power	Fulton Hogan	Water Corp	Telstra	nbn STAND Community
9842 4500	Emergency	(Main Roads)	13 13 75	(Emergency Services	Wi-Fi
9642 4300	13 23 51	(Iviaiii Noaus)	15 15 75	Liaison)	1300 626 267
	13 23 31			Liaisonj	1300 020 207
		138 138		08 6224 5469	
DPIRD – State Barrier					
Fence					
Craig Robbins					
0427 198 224					





Community Wi-Fi powered by nbn™ Sky Muster™

Connect to the internet here through the Community Wi-Fi service*

How to connect

Through the Community Wi-Fi service, you and your community can connect to the Internet via Wi-Fi using any smartphone, tablet, laptop or computer.

This service will be accessible inside and outside, within approximately 100 metres of the location of the Community Wi-Fi service.

To connect:

- 1. Open the Wi-Fi setting in your device
- 2. Select the network named "Community Wi-Fi" (No password is required)
- 3. When the "Welcome page" appears, read and accept the internet service provider's Terms and Conditions, click "Get Online" and then "Continue"
- 4. You should now be connected to the internet

Need technical support?

Please call the Community Wi-Fi Support Team on 1300 626 267.

* Service supplied by an internet service provider

Important things to know

Performance of Community Wi-Fi

This Community Wi-Fi is designed to allow you and your community to access the internet*. The performance and range of the Community Wi-Fi may be impacted by several factors including:

- Total loss of power
- Distance from the installed Wi-Fi equipment
- Environmental factors such as heavy rain, heavy dust or something else blocking the installed satellite and Wi-Fi equipment

Usage

This service may support access to video streaming, however, if multiple users try to use video streaming services, such as Netflix at the same time, the quality of your experience may lessen. The service may be subject to data usage restrictions and other limitations. Your use of this service will be subject to Terms and Conditions (T&Cs) from the phone and internet service provider supplying the service to your community. The available capacity of this Community Wi-Fi service may be shared with other users, please consider others when using this service.

nbn cannot guarantee the security of the Wi-Fi service, and is not responsible for the acts of any third parties that access or attempt to access your device and or files while using the internet.

Installed equipment

The following equipment is owned or leased by **nbn** and has been installed to provide the Community Wi-Fi:

- An **nbn**™ Sky Muster™ satellite terminal
- Wi-Fi equipment
- There may be a back-up power supply.

The installed equipment will require reliable 240V AC power which must be supplied by the community. If a back-up power is supplied, it will only allow the installed equipment to operate for up to approximately 8 hours without main power.

Service provider

This Community Wi-Fi Service is provided over the $\mathbf{nbn}^{\scriptscriptstyle\mathsf{TM}}$ network by a phone and internet provider.

Acknowledgement of Country

We would like to acknowledge the Traditional Custodians of the land and pay our respects to the Elders both past, present and future for they hold the memories, the traditions, the culture and hopes of Indigenous Australia.

This service is funded by the Australian Government through the Strengthening Telecommunications Against Natural Disasters program.



nbn® STAND Community Wi-Fi Service FAQ

nbn-Confidential: Commercial | Rev 1 | 14 OCT 22 Owner: General Manager, Fixed Wireless and Satellite Operations and Governance

Audience: Site Contacts/Authorised Council Contacts

This document contains answers to the most frequently asked questions related to the operation of an nbn® STAND Community Wi-Fi Service (which is provided under the Sky Muster Plus Community Wi-Fi Product Module) at nominated evacuation centres and emergency services locations under the federal Strengthening Telecommunications Against Natural Disasters (STAND) programme in partnership with Retail Service Providers.

This document is intended for guidance only and should not be relied on as representing nbn's final position on the subject matter of this document, except where stated otherwise.

The document may not address the recipient's particular circumstances or requirements.

nbn disclaims any duty of care to the recipient in respect of this guideline or to ensure the accuracy of its contents. This document was prepared on the basis of information available and requirements in force at the time and nbn assumes no responsibility to the recipient to update this report.

If you call the nbn contact number 1300 626 267 nbn may collect some personal information in order to respond to your enquiry. For information about how nbn handles your personal information, how you may access or correct your information, or how to make a complaint you can access nbn's privacy policy at https://www.nbnco.com.au/utility/privacy-policy.



If you are at a Business Satellite Service (BSS) site, please refer to the *nbn® STAND Business Satellite Service (BSS) FAQ v1* document.

General Questions

How do I receive support for the site?

For any questions relating to your **nbn**[®] STAND Community Wi-Fi Service please contact **1300 626 267**. This number is available 24 hours a day, 7 days a week.

Is my site Business Satellite Service (BSS) or Community Wi-Fi?

When calling the **1300 626 267** you will be asked if your site is a BSS site (Business Satellite Service) or a Community Wi-Fi site. This can be identified by checking if your installation looks like the image to the left which is 'BSS STAND' or one of the images to the right which are 'Community Wi-Fi'. Discussion with your onsite IT personnel may be required but if unsure, choose the Community Wi-Fi option. To identify, refer to the examples of the three installation types below:

PSS Equipment	Community Wi-Fi Equipment			
BSS Equipment	Standard Site Equipment	Large Site Equipment		
Experience of the control of the con				



Does the system need to be powered on at all times?

Yes. It is critical for the system to be powered on at all times to enable **nbn** to support your device and ensure it is operational in a disaster or an emergency event. By default, the installations are remotely monitored which can only occur while powered on. For large sites, it is important that the equipment is switched on at all times to ensure the battery is maintained and ready for any power outage. Some exceptions (E.g. Relocation of equipment) may apply with coordination by calling the support number at **1300 626 267**.

Do I need to contact **nbn** to activate the site during a 'Disaster' or 'Emergency' event?

No, once your site has been activated it remains ready to use, and you do not need to separately activate the site during a 'Disaster' or 'Emergency' event. If there are any issues connecting to the Wi-Fi service, please contact the support number on **1300 626 267**.

What support information is available at the site?

Details on how to connect a device to the Wi-Fi service and the 1300 support number will be available via an A3 poster provided to every **nbn**® STAND Community Wi-Fi Service site.

How many people can access the nbn® STAND Community Wi-Fi Service concurrently?

Standard sites are optimised for 40 concurrent users, and for Large sites, optimised for 100 concurrent users (Refer to images on page 1). The service will not be subject to network prioritisation during emergency events. The nbn Fair Use Policy, available on demand, applies at all times.

What download and upload speeds can I expect on the nbn® STAND Community Wi-Fi Service?

There is no speed cap on individual users; however, as access is shared across all users at the site, user experience will vary based on system utilisation. The service is capable of wholesale connection speeds of up to 25Mbps download and 5Mbps upload.*

*Speeds will vary based on type or source of content being accessed, peak usage times, weather conditions, and the strength of connection at your site.

Is the nbn® STAND Community Wi-Fi Service available to the public?

The **nbn**[®] STAND Community Wi-Fi service will be available to people within close range of the Wi-Fi signal and by agreeing to the terms and conditions of the **nbn**[®] STAND Community Wi-Fi Service upon sign on. This is irrespective of whether there is an active emergency or disaster event, or if the customer is physically within the premises.

Are there any limitations on websites that can be accessed from Wi-Fi Services?

Content filtering is applied to sites by default at a Moderate setting. This prevents access to inappropriate websites and applications.

When I connect to Wi-Fi on my device the "Welcome page" does not appear, what do I do?

This can occur due to 'ad block' or 'pop up block' configurations or lack of HTTPS support on your device. If issues persist or you are unsure on how to proceed, contact your local IT support or the support number on **1300 626 267**.

System Faults

What happens in case of a system power outage, equipment damage, or other faults with the equipment or service?

If you have any questions or need to report a fault, contact the support number on **1300 626 267**. Please take into consideration your STAND site configuration, local power conditions, and other equipment at the locality.



If there is a physical issue with the system, how long will it take to repair?

Resolution times may vary based on multiple factors. Contact the support number on **1300 626 267** to organise an appointment.

What should I do if the supplied system causes damage to the building?

Our **nbn**[®] technicians are required to be accredited and will take all necessary care and precaution carrying out the installation of this equipment. However, in the event any damage is caused to the building or site as a result of the **nbn**[®] STAND Community Wi-Fi service, please contact the support number at **1300 626 267**.

If the mains power has been interrupted, can the **nbn**[®] supplied equipment operate on a portable generator?

Yes. Although not required, a backup power generator is recommended to be available on site in the event of an emergency or disaster to ensure operational continuity of the service.

Can the satellite equipment interfere with other radio equipment (E.g. Wi-Fi) already installed at my premises?

No. Under standard operation the satellite service will not interfere with other radio equipment.

Ongoing Management of Equipment

The equipment needs to be moved to a new building or removed/moved during renovations; how do I organise this?

If the installed equipment needs to be moved this can be done by contacting support at **1300 626 267** to discuss your situation. All potential costs related to moving equipment is the responsibility of the site.

The contacts at the site have changed, do I need to notify nbn?

Yes. In the event that the Primary, Secondary, or Regional contact needs to be changed, this can be done by contacting support at **1300 626 267.**

The site name, address, or latitude/longitude is incorrect, how do I update this?

In the event that any addressing details around your site needs to be corrected, this can be done by contacting support at **1300 626 267.**

Who pays for the power to support the **nbn®** supplied equipment?

Both the satellite dish and **nbn**[®] connection box are the property of **nbn**, but the site owner is responsible for power costs while it's operating on the premises.

How will **nbn** support its infrastructure during a 'Disaster' or 'Emergency' event?

nbn has an Emergency Management Team that coordinates with state/territory emergency management organisations to restore **nbn**® network services as soon as access is available.

How does **nbn** maintain the equipment?

In the event of a user reported or remotely identified fault, we will arrange for an **nbn**[®] technician to contact you and organise a suitable date to visit your premises. This will be coordinated with site contacts as appropriate. If you are experiencing any faults at the site, please call the support number at **1300 626 267**. Network updates to equipment will be automatically applied without user intervention required. An **nbn**[®] technician will contact you if any action is required.



Who is responsible for the costs associated with the **nbn®** supplied equipment, the installation work, and the maintenance?

There is no cost incurred for the **nbn**[®] supplied equipment, services, and maintenance (with the exception of power costs) while the service is being provided.



NBN AND EMERGENCY MANAGEMENT

December 2024

Bethany Findlay REGIONAL DEVELOPMENT & ENGAGEMENT MANAGER

LOWER WHEATBELT | GREAT SOUTHERN | GOLDFIELDS-ESPERANCE

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nbn-Confidential: Internal Draft for Discussion Purposes Only: Content has No Status, is Not Approved and May be Inaccurate



Emergency Management Capability





nbn is integrated into state and territory emergency arrangements, adhering to best practices.

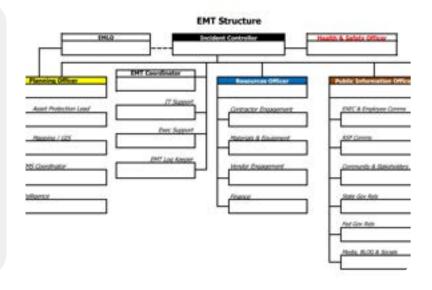
The nbn Emergency Management Team (EMT) oversees year-round emergency management.

The network is monitored at our Network Management Centre.



Emergency Management Liaison Officer (EMLO) Program

- EMLOs trained nationally
- Build strong relationships, participate in disaster planning exercises
- Gather and share situational awareness
- Deploy Temporary Emergency Management Solutions (TEMS)

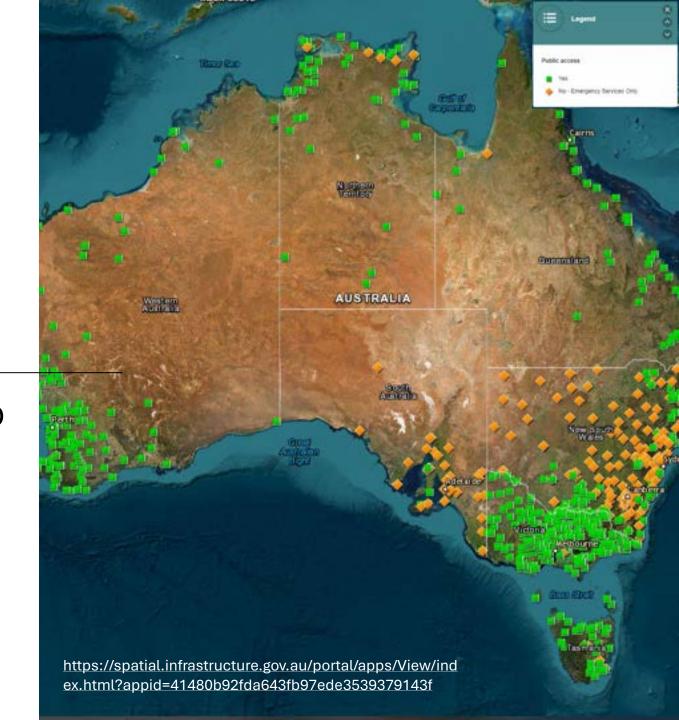


Lessons Management

- Bureau of Metrology partnership
- Field preparedness, site preparation
- Disaster Recovery Inventory
- Temporary Network Infrastructure
- Power resilience
- Data sharing
- Systems and Tools development

Disaster Satellite Service Strengthening Telecommunications Against Natural Disasters (STAND)

Under the Australian Government STAND program, nbn installed 1,000+ Disaster Satellite Services at locally-nominated sites across Australia.



nbn®

Local STAND Assets

LGA

Site Name

Ravensthorpe

Ravensthorpe Entertainment Centre

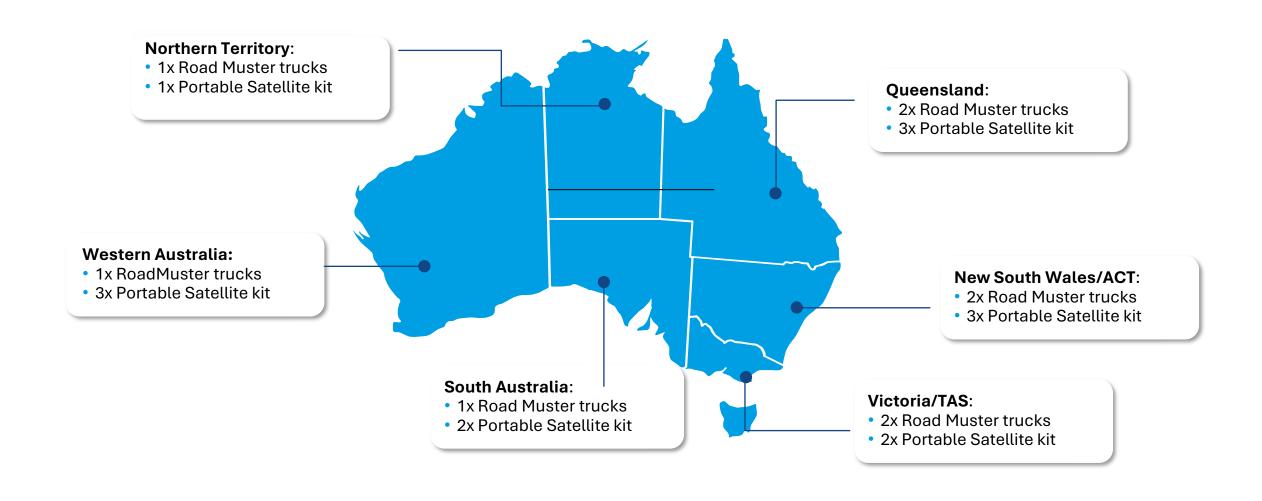
COLEMAN ST,

RAVENSTHORPE WA 6346



Temporary Emergency Management Solutions nbn

While emergency events are difficult to predict, we generally have temporary emergency management solutions (TEMS) positioned close to at-risk communities.



Temporary Emergency Management Solutions nbn°

Requesting TEMS (Muster Truck) in an Emergency

TEMS can be requested via the state or territories emergency management processes.

nbn provides TEMS temporarily, as part of our Emergency Management Response, to support those in the community most impacted by the disaster event.

It provides impacted communities with temporary connectivity at a community hub or evacuation center as advised by Emergency Services.

TEMS does NOT restore the nbn network but provides a temporary internet connection for those who need it most





nbn®

CONNECTED DEVICESIN A POWER



Network Technology

Each technology has a different RISK profile







nbn Fixed Line Connections FTTP, FTTB, HFC, FTTC and FTTN

Utilise a physical line running to the premises.

The difference between each type simply comes down to how we utilise existing network technology in connecting the nearest available fibre node to a specific premises.

Fixed Wireless and nbn Satellite

Utilise a wireless connection to the premises
These types of connections are used mostly in regional and remote areas, where premises are spread out geographically over many square kilometers.

Power Outages - Different for everyone



On the Farm | In Town | Residential | Business | School

Satellite

Power outage at your premises: Restoring power with a generator will usually allow you to reconnect to your nbn satellite service.

In satellite areas, premises will have the choice to keep their existing phone service over the copper network active.

Enabling: Wi-Fi calling on mobile devices and internet connectivity on devices. e.g., smartphone, tablet, laptop and computer.

However, if multiple nbn satellite ground stations are also experiencing power loss or infrastructure damage, there may be further delays in reconnecting your service.

Fixed Wireless or Fibre to the X:

Power outage at the Fixed Wireless tower or within the fibre network: the internet and landline phone won't work at your premises.

Restoring power with a with a generator at your home or business does not guarantee access to the Fixed Wireless tower if it's also experiencing a loss of power or infrastructure damage.

nbn deploys generators as soon as its safe to do so to provide temp power to Fixed Wireless towers and fibre cabinets.

Recommend regularly testing residential evacuation and business continuity plans, including considering investing in alternative communication and power options to keep your business or community group operating.

ESSENTIAL COMMS PREPARATION INFO

nbn°



nbn®

Preparing for an emergency event where you may lose connectivity



Be prepared

 Alternative communications and power



Stay mobile

 Charged mobile phone and portable battery



Stay updated

- Battery-powered radio
- Follow @NBN Australia



Back-up

 Create a digital back-up of valuable information on a USB or on the cloud

For more information visit: nbn.com.au/Emergency

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nbn network and power outages



TIP 1 - Be Prepared



TIP 3 - Stay Updated





TIP 4 - Backup

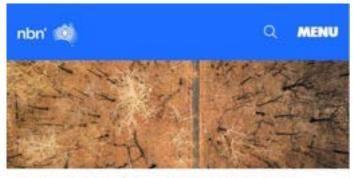
Most internet-connected devices require power to operate.

While the nbn network has in-built power resiliency, it requires power at the exchange, at nodes or towers and within the home or business to operate.

Equipment connected via the nbn network will not work during a power outage that affects the premise or any part of the connection to the premise.

Emergency Preparedness Resources





HOW TO PREPARE: NBN AND EMERGENCY EVENTS

Community | Published on 7 September 2023



4-minute read

Understand how the **nbn**[®] network may operate during an emergency event – plus tips to help you, your community and local businesses to be prepared.

nbn°



Preparing for an emergency event where you may lose connectivity



Be prepared

 Alternative communications and power





Stay updated

- · Battery-powered radio
- Follow @NBN_Australia



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nbn EM Factsheets

العربية ARABIC

ENGLISH

PILIPINO (FILIPINO)

ITALIANO (ITALIAN)

<u> 正體字 (SIMPLIFIED CHINESE)</u>

<u>ไทย (THAI)</u>

TIẾNG VIỆT (VIETNAMESE)

Public Info









There are approximately 4,391 services that remain offline across the Weipa, Mareeba, Cairns, Douglas and Cassowary Coast areas due to the





around 700 homes and businesses were left without internet due to a severed minor filtre cuttin below the chan-

With innequation of the heart of our amergency management response, our fearns used a drone to fly a rispe across the over to run a benginnery public over the over 1. This coupling solution enabled services to be fully restored pertenday evening white we continue to work on requiring the man fibre cablego beant Read more about this story. Hitps (him. brothness

Recognitive and Management Recognitive Propagations (Committee)



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Drei - Drivet - 10

connected with their families.

Physical lantalia

neights into their spreadurity results.

*CommunityEngowerment #DigitalConnectivity

Plaurette - Introducing Jeonifer Garolie 🕏

Introducing Amerike Canada 😵 one of our dedicated Regional Engagement and Development Managers from the HelanLocal team. During the Drampian bushfold in Victoria, lennifer played & postal role in helping to deploy community Wi-Fi allowing

lennifer is passionate about making a positive impact in regional

communities and using her expertise to educate local residents. about the banefits of the Yor'll network and gain valuable

amergency responders and community members to stay



Today, our team will be rooking organized communities across floor Creek and



Ex-TROPICAL CYCLONE KIRRILY UPDATE

favorine Province (11-ph

We continue to work with emergency services to assist local communities. while we assess the impacts of ex-Tropical Cyclone Kirtly and continue restoration activities to get people back online.

Today, our team will be at Magnetic Island, where we'll set up access to free







nier? Australia

nbn # Australia





Using business nbn® Satellite Services in emergency management







Thank you

Bethany Findlay Regional Development and Engagement Manager

Unconfirmed

M 0436 014 606 | E bethanyfindlay@nbnco.com.au

Office location - Albany

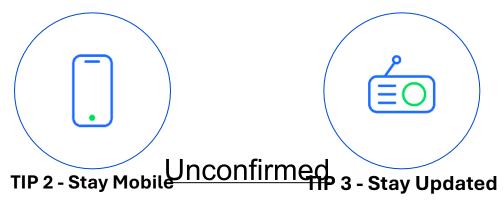
Be prepared for an emergency





TIP 1 - Be Prepared

If it is important for you and your business or community group to always remain connected, consider exploring alternative communication and power solutions and regularly test these to ensure they function effectively during emergencies. Additionally, it's also essential to understand your local council's emergency management plans and know where to go in times of crisis.



Create an emergency kit with a fully charged mobile phone and a portable battery pack. This will be invaluable during power outages or if your nbn network connection is affected. Remember to conserve battery by turning off mobile data for unnecessary apps.

During emergencies, local radio provides crucial information.

Include a battery-powered radio in your emergency kit. Additionally, follow emergency services on social and news channels, including State Fire and Rescue, Police, and utilities like nbn (@NBN_Australia).



TIP 4 - Backup

information and essential documents from anywhere.
Consider creating digital backups on a USB drive or in the cloud.
These documents may include insurance policies and financial records.

Unconfirmed

Exercise Incident Support Group Shire of Ravensthorpe LEMC 05 December 2024

Aim

To increase the understanding of multi-agency coordination arrangements include the roles, responsibilities and expectations on agencies/groups.

Capabilities

The focus of this exercise is to explore the capability of;

• "Emergency Response: முறாருள்ளி முறாமுள்ள coordination."

During exercise discussion the capability of Impact Management & Recovery Coordination will also be addressed.

Exercise Objectives

- To raise awareness of roles and responsibilities, existing procedures and protocols that exist to coordinate a multi-agency response to an emergency.
- 2. To raise awareness regarding the importance of agency preparedness and coordination in the early stages of response.
- To discuss existing processes and plans and identify any improvements that could be actioned to improve the emergency management arrangements within the Shire.

Exercise (Incident Support Group)

A significant storm/cyclone is forecast to impact the local area. The event has potential to cause widespread damage across a broad impact area. Given the potential for damage someone has suggested holding an Incident Support Group (ISG) meeting.

Questions

(Discussion with the group as a whole)

1.	Whose responsibility is it to convene the Incident Support Group?
	THE HAZARD MANAGEMENT AUTHORITY OR THE
	CONTROLLING AGENCY IF DIFFERENT) APPOINTS THE
	INCIDENT CONTROLLER, WHO IN TURN CONVENES
2.	Who would be the Chair?
	DEPENDS ON THE LEVEL AND COMPLEXITY, IT
	COULD BE THE I.C. SHIRE PRESIDENT, CEO.
	,
3.	What is the role of the Incident Support Group?
	TO PROVIDE SUPPORT AND TECHNICAL
	ADVICE TO THE INCIDENT MANAGEMENT
	That Unconfirmed

THE ISG

Exercise (Incident Support Group)

Special Idea 2 - Impact Coordination ... (Immediately after impact)

The severe storm/cyclone has impacted a large area of the Shire and isolated falls of up to 120 mm within a few hours have been received. Heavy rainfall has caused significant damage and there has been windspeeds recorded over 90 km/hr.

Extent of the damage is currently unknown; however, it is clear there are many homes and sheds de roofed, glass panels, car windows and solar systems hail damaged. Large trees are down and have pulled power poles down with them. Flood waters are racing through the creek and storm drains in town, threatening those homes on the lower side. The power is out.

Several people appear to be trapped in their homes and need assistance. A car has been swept off the road at the town creek. Access is very difficult with debris blocking roadways.

2 000 calls have been received, one for someone trapped under a falling ceiling, and one concerned about an aged relative with chest pains.

1. What agencies should be represented on the Incident Support?

ANY AGENCY WITH A VESTIED INTUREST
OR SPECIALIST KNOWLEDGE TO ASSIST THE
INCIDENT CONTROLLER

- 2. Who from the (local government) with the sented on this group?

 CESM LOCAL RECONSY CO-ORDINATOR, CED

 SHIRE PRESIDENT.
- 3. How was your agency and other agencies activated, particularly if your agency was to be the initial point of contact?

WOULD NORMALLY REDUCTST THE LOCAL COVERNMENT TO CALL UP THE ISG.

4. Who will brief the Incident Support Group?

THE INCLOSIVE CONTROLLER / HAZARD
MANAGEMENT AUTHORITY / CONTROLLING
AGENCY

5. How will the Incident Support Group receive incident information/updates?

FACE-TO-FACE/"TEAMY, TIMING AND FREQUENCY WILL VARY:

Exercise (Incident Support Group)

Special Idea 3 - Impact Coordination ... (1 day after impact)

The short-term response and immediate clean-up and restoration process is going to take some time. There have been wide spread impacts to infrastructure, homes and businesses.

1. From your organisation's perspective what information will you be looking for from the Incident Management Team and what specific agency information might you be able to share with the Incident Management Team to assist?

THIS GUESTION AND THE NEXT CALLS FOR EACH AGENCY TO REVIEW THE STATE EMERGENCY MANAGEMENT PLAN

2. What are your agencies responsibilities or agreed roles?

DUTLING YOUR AGENCIES ROLES AND RESPONSIBILITIES

3. Who is the Local Recovery coordinator for the (local government) and when should they be invited to attend the Incident Support Group?

THE CEO OR OTHER DESIGNATED PLASON WHO SHOULD BE INVITED FROM THE BEGINNING.

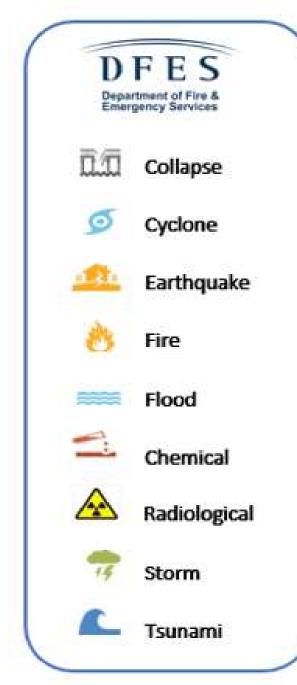
4. What is the benefit of having the Local Recovery Coordinator attend the Incident Support Group?

RECOVERY PHASE

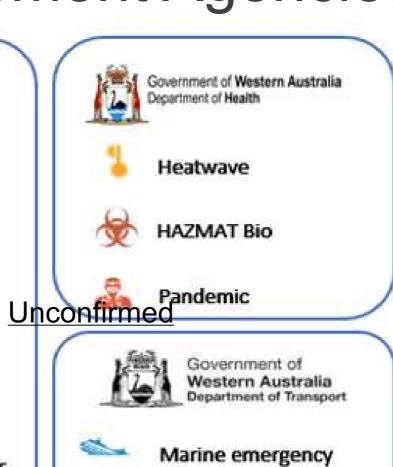
5. What advantages to the response and to the recovery operations are there in forming an Incident Support Group?

BOTTLER ABLE TO GATHLER AND PROVIDE INFORMATION WHICH IN TURN WILL ATSIST IN RECOVERY.

Hazard Management Agencies (HMA)









Oil spill









LEMC – Incident Support Group

Exercise

5 December 2024

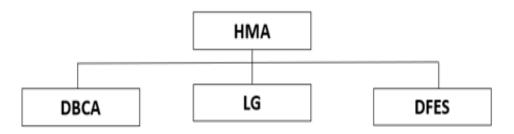


Governance Structure



	Prevention Preparedness	Response	Recovery	
	COMMITTEE STRUCTURE	OPERATIONS MANAGEMENT STRUCTURE	RECOVERY STRUCTURE	
	State Emergency Management	State Disaster Council (SDC)	State Recovery Coordination Group	
STATE	Unconfirmed oordination Group (SECG)		(SRCG)	
DISTRICT	District Emergency Management Committee (DEMC)	Operational Area Support Group (OASG)		
LOCAL	Local Emergency Management Committee (LEMC)	Incident Support Group (ISG) Incident Management Team (IMT)	Local Recovery Coordination Group (LRCG)	
	Prevention Preparedness	Response	Recovery	

Hazard Management Authority



What is the HMA?

- **Hazard Management Agencies**
- A HMA is a public authority, or other person prescribed in the EM Regulations (section 4(1) EM Act) to be responsible for emergency management of one or more of the emergency management aspects of PPRR. This responsibility may be prescribed for the whole of the State or an area of the State (section 4(2) EM Act). The HMA is to Unconfirmed undertake the appropriate level of emergency planning for its allocated hazard(s).

Who is the HMA?

- Fire and Emergency Services Commissioner
- Commissioner of Police
- CEO, Department of Health
- CEO, Department of Transport
- **Agriculture Director General**
- Coordinator of Energy

Hazard Management Agencies

A HMA is a public authority, or other person prescribed in the EM Regulations (section 4(1) EM Act) to be responsible for emergency management of one or more of the emergency management aspects of PPRR. This responsibility may be prescribed for the whole of the State or an area of the State (section 4(2) EM Act). The HMA is to undertake the appropriate level of emergency planning for its allocated hazard(s).

Term	Definition	
Controlling Agency	An agency nominated to control the response activities to a specified type of emergency. The responsibility for being a Controlling Agency stems from either: • legislation other than the Emergency Management Act 2005 or • by agreement between the relevant HMA and one or more agencies	
Incident Controller	The person designated by the relevant Controlling Agency, responsible for the overall management and control of an incident within an incident area and the tasking of agencies in accordance with the needs of the situation. (Note: Agencies may use different terminology; however, the function remains the same).	
Incident Management Team	A group of incident management personnel comprising the incident controller, and the personnel they appoint to be responsible for the functions of operations, planning and logistics. The term, headed by the incident manager, who is responsible for the overall control of the incident.	
Incident Support Group	Group of agency/organisation liaison officers, including the designated emergency coordinator convened and chaired by a person appointed by the Controlling Agency to provide agency-specific expert advice and support in relation to the response to an incident.	

Incident Support Group

When

- If a Level 2 incident is declared, the Controlling Agency must consider the establishment of an ISG
- If a Level 3 incident is declared, the Controlling Agency must establish an ISG. The Controlling Agency must appoint a relevant person to be the Chair.

Function

 The role of the ISG is to assist the IC through the provision of information, expert advice, support and resources relevant to their organisation.

Activation of the ISG is:

by the Controlling Agency's IC.

Composition of the ISG is:

- a Chair appointed by the Controlling Agency
- the LEC
- members representatives (liaison officers) from agencies and community organisations directly involved in the response to and recovery from the incident.

Reporting - is required at each meeting of the ISG

- Liaison officers will provide:
- consolidated reports on agency response activities
- agency specific impact assessment
- resource status
- details of significant issues.

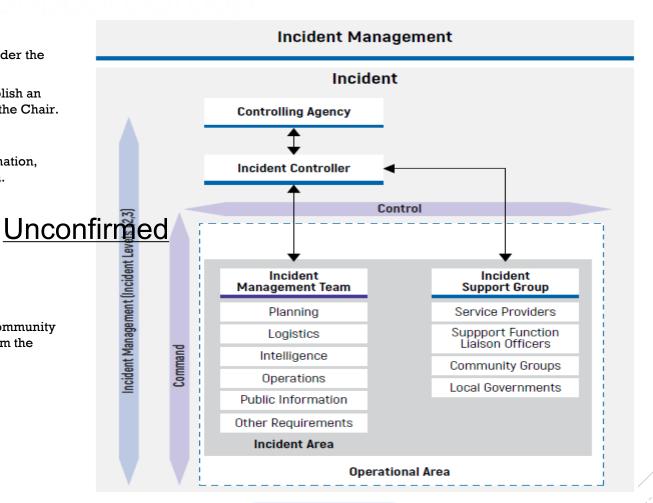


Figure 6: Establishment of Incident Support Group





Structure: ISG



Function / Role / Responsibilities:

- Assists the IC through the provision of information, expert advice, support and resource.
- A Controlling Agency must consider establishing an ISG when a Level 2 incident is declared, and must establish an ISG when a Level 3 incident is declared.
- The ISG is activated by the Incident Controller (IC).

Chairperson: Appointed by the Controlling Agency

Membership: Representatives from organisations involved in the incident and relevant service providers

and representatives from essential services, includes the Local Emergency Coordinator (LEC)

Reference: SEM Policy – Appendix A, s5.2 / SEM Plan s5.1.7

Tick relevant Group MEETING TEMPLATE			
		Incident Support Group (ISG	
	Operation	al Area Support Group (OASC	
Date of meeting			
Time of meeting			
Name of Venue			
Teleconference Dial-in details (if applicable)			
Incident Type			
Incident Number/Name			
Incident Level			
Meeting opened & Welcon	ne	Chair	
Record of attendance			
Apologies			
Confirmation of Minutes			
Business arising from prev	vious Minutes		
Confirmation of Liaison co	ntact details		
HMA/Controlling Agency Report		HMA/Controlling Agency	
Current situation Emergency Situa Emergency decla Update on outcor Details of signific Assistance requir	tion or State of tration status ne of previous meeting ant issues		
	erty/environment)	HMA/Controlling Agency	

Consequence management	HMA/Controlling Agency HMA/Controlling Agency HMA/Controlling Agency	
Recovery**		
Risk assessment		
Agency Liaison Officer Reports 1. Agency response activities 2. Agency specific impact assessment 3. Resource status 4. Significant issues	All agencies	
Other items	All agencies	
Details of Next Meeting	Day/Time/Venue	
Meeting closed	(Time)	

Unconfirmed

REFERENCES

This ISG/CASG Meeting Temple is consistent with, and should be read in conjunction with, the State Emergency Management (EM) Policy and Legislation Framework.

The following referenced documents are of particular relevance.

State EM Plan Section 5.1 - Incident Management and Section 5.2 - Emergency Response serio wa.gov au/emergency-management/plans/state-egy-plan)

State EM Recovery Procedure 4 - Impact Statement (sems wa gov au/emergency-management/procedures)

* Aide Memoire - Incident Controller Recovery - October 2015 (semi: wa.gov.au/emergency-management/ggy-tools/iggy-resources)

Unconfirmed

Shire of Ravensthorpe Bushfire Risk Mitigation Officer Report

5th December 2024 Meeting Ravensthorpe Council Chambers RCP

The Shire has received confirmation of the Mitigation Grant application, which was submitted back in July, for the next three calendar years. This next three years of works are largely focused upon the ongoing maintenance of the existing hazard separation zones around and within the town sites, subdivisions and the three key recreation sites on the coast on lands managed by the local Government.

This successful Grant application does include continuing prescribed burns within these same local Government managed Crown reserves in a focused program to maintain the strategic approach to establishing and maintaining low fuels zones in the landscape immediately surrounding these localities.

The Shires machine contractor has recently completed the maintenance treatment of the hazard separation zones around the town sites, windrowing fallen debris in the woodlands around Ravensthorpe and street and road verge maintenance in Munglinup.

The Shire has recently received endorsement from OBRM with the recently completed review of the Bushfire Risk Management Plan and with the Council meeting for adoption.

The revised plan details specifically the treatments funded in the next three year Grant with DFES for the ongoing bushfire risk mitigation on those Crown lands managed by the Shire of Ravensthorpe.

However, the revised plan does not include any reference to State Governments funded mitigation works in and around the town sites due to inherent concerns with funding of these ongoing works and risks of creating expectations that cannot be guaranteed.

Malcom Grant

Bushfire Risk Mitigation Coordinator

Shire of Ravensthorpe

LOCAL EMERGENCY MANAGEMENT COMMITTEE DISTRICT EMERGENCY MANAGEMENT ADVISOR REPORT October to December 2024

STATE NEWS

The last meeting of the State Emergency Management Committee (SEMC) was held the 2 October 2024. The next meeting is the 4th December. SEMC Communiques can be found here.

STATE CONSULTATION REQUESTS

Comprehensive Review Schedule 2024/2025

The following State EM documents are planned for comprehensive review and broad consultation in 2024/2025.

- State Support Plan Emergency Public Information
- State Hazard Plan HAZMAT Annex B Space Re-entry Debris (SPRED)
- State Hazard Plan Cyber Security
- State Support Plan Freight and Supply Chain
- Impact Statement Guideline and Template
- Local Recovery Guideline

Review - State Hazard Plan Fire - DFES

The Department of Fire and Emergency (DFES) is progressing a comprehensive review of the State Hazard Plan - Fire. This strategic level plan provides an overview of arrangements for the management of fire emergencies in Western Australia.

Initial feedback was requested from internal DFES stakeholders and agencies with roles and

responsibilities within the State Hazard Plan. All local governments were requested to join this initial consultation period.

The amended Plan is now available for broad emergency management stakeholder review and feedback.

For further information and to provide feedback go to the <u>State Hazard Plan - Fire consultation webpage</u>.

Please submit your feedback by close of business Monday 9th December 2024.

Review - State Recovery Arrangements in the EM Framework - DFES

The Department of Fire and Emergency Services (DFES) is undertaking a review of state level recovery coordination and governance arrangements provided in the State Emergency Management Framework.

The purpose of the review is to better define when and how the state government will provide recovery coordination support to local governments and communities following emergencies. This will include clarifying the role, membership, responsibilities and accountability of key state level recovery coordination positions and groups and the DFES Resilience and Recovery Portfolio.

The review will not change the role and responsibilities currently held by local government under the *Emergency Management Act 2005* and State Emergency Management Framework,





however it will clarify the circumstances and arrangements for state support to local governments and/or involvement of a state appointed recovery coordinator.

Disaster Recovery Funding Arrangements are **not** a focus of this review.

Local Government Focus Group Sessions

As part of the review, DFES have conducted 2 focus group sessions in June with local government representatives that have recent disaster recovery experience. The purpose of the focus group sessions was to test the policy options and obtain preliminary feedback to inform the review.

All local governments and the emergency management sector will have the opportunity to review the proposed changes and provide feedback via a formal three-month consultation period early next year. The consultation period will include a program of webinars and engagement sessions for local government.

STATE ADVICE

SEMC Strategic Plan Update

Work to develop a new SEMC Strategic Plan is continuing. Draft strategic objectives have been developed in consultation with all Subcommittees and District Emergency Management Committee Chairs.

It is expected that the draft will be presented to SEMC for consideration in December 2024.

Bushfire Framework Review Finalisation

State Planning Policy 3.7 Planning Procedure Fire State Planning Policy 3.7 Planning Procedure Fire State Planning Policy 3.7 Planning Procedure Fire State Planning Policy 3.7 Planning Procedure Fire State Planning Policy 3.7 Planning Procedure Fire State Planning Policy 3.7 Planning Procedure Fire State Planning Policy 3.7 Planning Procedure Fire P

In July 2019, the Government announced a three-stage action plan to review the Bushfire Policy Framework, including SPP 3.7 and the Map of Bushfire Prone Areas.

The Review is now complete. The new SPP 3.7 was published on 24 September 2024 and will be **operational from 18 November 2024**, along with the Planning for Bushfire Guidelines. The Map of Bushfire Prone Areas came into operation on 24 September 2024.

The 2024 Emergency Preparedness Report

The Emergency Preparedness Report advises the Minister for Emergency Services on emergency management and the preparedness of the State to combat emergencies.

The <u>2023 Emergency Preparedness Report</u> report examined key changes to the emergency management sector over the last decade with a focus on WA's consideration of a systemic approach to disaster risk reductions.

The 2024 report will build on the systemic risk themes outlined in the 2023 report. Insights will be drawn from (1) incidents and emergencies; (2) state exercising; and (3) sector-based annual reporting processes. The report is expected to be finalised by the end of the year.





Local Emergency Management Committee Handbook and useful tools

The <u>LEMC handbook</u> provides local governments with a summary of the actions and best practice principles as required under section 38 – 40 of the *Emergency Management Act* 2005, State Emergency Management Policy, procedures, and guidelines.

The LEMC Handbook provides a summary of the WA emergency management arrangements, key roles, and responsibilities and best practice advice for the administration of LEMC. The Handbook also includes sample LEMC Terms of Reference and Meeting Agenda templates, which can be downloaded from the SEMC website.

Australian Warning System (AWS)

Western Australia has adopted national consistency for cyclone, storm and flood warnings through the <u>Australian Warning System (AWS)</u>. The wet weather hazards join bushfire and heatwave in using the AWS colours, icons and warning levels. Warnings also feature an action statement in the headline, giving clear advice to the community about how to stay safe.

Disaster Recovery Funding Arrangements

Natural disasters or terrorist acts can result in large-scale expenditure in the form of emergency and recovery assistance. To assist with this financial burden, the Australian and Western Australian governments have joint arrangements in place to provide financial assistance in certain circumstances. These arrangements are referred to as the Disaster Recovery Funding Arrangements Western Australia (DRFAWA) and are administered by the Department of Fire and Emergency Services (DFES) on behalf of the WA State Government.

Recovery from disasters is a shared responsibility between individuals, households, businesses, communities and governments. The arrangements are designed as a safety net when costs to undertake recovery attivities from an eligible disaster become significant.

For assistance to be made available under the DRFAWA, the event must meet all three of the following criteria:

- 1. The event was one or a combination of the ten specified disasters including bushfire, earthquake, flood, storm, cyclone, storm surge, landslide, tsunami, meteorite strike, tornado; or the event was a terrorist act.
- 2. A coordinated, multi-agency response was required.
- 3. Eligible expenditure relating to emergency assistance, damage to essential public assets and/or other eligible assistance provided in relation to the event exceeds \$240,000 across the affected local government areas.

For more information go to https://www.dfes.wa.gov.au/recovery-funding

For any queries, please email drfawa@dfes.wa.gov.au or call 1800 920 659.

DISTRICT NEWS

The next Great Southern District Emergency Management Committee meeting is scheduled for 19th March 2025.

Two DFES regional bushfire exercises were held in the lead up to this bushfire season. Great Southern was held 20th August. The Upper Great Southern exercise was held 30th October to test Incident Management Team (IMT) capability and readiness prior to the high threat period.

LOCAL NEWS

LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Please check the due date for your five-yearly LEMA reviews and allow a minimum of six months to complete the LEMA review process. Funding opportunities are available to assist with LEMA reviews.





The Local Emergency Management Arrangements Improvement Program

Building on the previous work of the LEMA Review, the LEMA Improvement Program is continuing to work toward a more capable and resilient community, through a local approach to emergency management.

The Western Australian Local Government Association (WALGA) has partnered with DFES on behalf of SEMC to deliver the improvement program. The first LEMA Improvement Program Board meeting took place on 26 September 2024, with representation from DFES, WALGA, and the Departments of Local Government, Sport and Cultural Industries, and Communities.

Until the reform of LEMA, local governments are advised to proceed as planned with LEMA reviews, so they maintain their obligations under the *Emergency Management Act 2005*.

Given the timeframes of the program please don't delay in preparing any LEMA that are due or nearly due for their 5-year review.

District Emergency and Local Emergency Management Committees Review

In May 2022 SEMC meeting, members approved a review of the roles of District Emergency Management Committee (DEMC) and Local Emergency Management Committees (LEMC).

For more information go to:

https://www.wa.gov.au/organisation/state-emergency-management-committee/review-district-and-local-emergency-management-committees

GRANT PROGRAM UPDATES

The State Emergency Managemen **Prophet (SPEC)** oversees the distribution of grant funding to support activities that reduce disaster risk and enhance WA's resilience to disasters. Information on funding opportunities can be found here.

Complied by: Charlotte Powis

District Emergency Management Advisor

Great Southern

Department of Fire and Emergency Services-





ATTACHMENT 12.1.1

12. REPORTS OF OFFICERS

12.1 EXECUTIVE SERVICES

12.1.1 DRAFT RECREATIONAL VEHICLE (RV) FRIENDLY POLICY

File Reference: N/A

Location: All of Shire

Applicant: N/A

Author: Chief Executive Officer
Authorising Officer Chief Executive Officer

Date: 8 April 2025

Disclosure of Interest: Nil

Attachments: 12.1.1 Draft policy

Previous Reference: N/A

PURPOSE

1. For Council to consider the draft Recreational Vehicle (RV) Friendly policy and approve the release of the draft policy for public comment.

OFFICER RECOMMENDATION

That Council:

- 1. ENDORSE the Draft RV Policy as per Attachment 12.1.1 to this report to seek public comment.
- 2. AUTHORISE the CEO to work with commercial caravan park operators within the district to offer low cost camping options that ensure RV Friendly status is maintained for townships and the region.
- 3. AUTHORISE the CEO to investigate additional opportunities to attract RV traveller visitation to the visit and stay in the region including encouraging small scale low impact tourism accommodation uses in rural areas that are complementary with existing agricultural uses.

Moved:	Seconded:	-	
		Carried:	_/

XXXX.XX DRAFT RECREATIONAL VEHICLE (RV) FRIENDLY POLICY

Policy Purpose

The purpose of this policy is to balance the interests of free and low-cost campers, caravan park operators, local residents, and the environment by establishing guidelines for sustainable and responsible camping practices within the Shire of Ravensthorpe.

Policy Statement

The Shire of Ravensthorpe (the Shire) welcomes and actively promotes to attract Recreational Vehicle (RV) travellers and are considered an essential market for the Ravensthorpe visitor destination. The required outcomes of a successful draft RV Friendly policy are to;

- 1. Actively attract and cater to the RV Caravan and Camping travellers to the Shire and drive repeat visitation to grow the economic return from this market.
- 2. Identify and evaluate current RV camping sites and facilities, with recommendations to enhance the visitor experience of each site.
- 3. Address overflow and illegal free camping areas for improved management.
- 4. To ensure that camping for self-contained recreational vehicles and caravan parks can coexist harmoniously, effective management and regulation strategies are necessary to ensure a vibrant tourism and local business sector.

Policy Objectives

The objectives of the policy are to generate sustainable economic activity that is line with community wishes from the RV, Caravan and Camping traveller market through:

- 1. Planning, development and maintenance of Shire RV Parking facilities.
- 2. Maintaining the Shire's status as an RV-Friendly destination.
- 3. Facilitating commercial camping and hospitality development in the Shire to enable enhanced options are available for travellers.
- 4. Provision of designated Shire public camping sites.
- 5. Work with commercial caravan park operators to provide low cost, designated RV only overnight parking bays within main town centres.
- 6. Regular patrolling by Rangers of designated public camp sites to manage overnight camping privileges.
- 7. Regular patrolling of all other public space areas to manage illegal camping and encourage legal camping at commercial or designated public camp sites.

Policy Guidelines

1. Designated Free and Low-Cost Camping Areas

a) Shire to work in collaboration with commercial caravan park operators within main townsites (currently Hopetoun and Ravensthorpe) to relocate current free 48hr camping locations to within or adjacent to CP operators, and for them to offer low cost self contained RV camping options that maintain RV Friendly status accreditation.

b) Identify and establish a limited number of designated free or low-cost parking areas for self-contained vehicles at Shire Approved Rest Area locations throughout the district.

2. Public Awareness and Education

- a) Install informative signage at camping sites highlighting rules and guidelines for responsible camping practices, including waste disposal, fire safety, and respect for wildlife and environment.
- b) Launch public awareness campaigns across social media, visitor centres and community centres to promote sustainable freedom camping.
- c) Distribute educational materials such as brochures and guides for campers to be made available at Shire offices, local businesses, visitor information centres and online.

3. Collaboration with Local Businesses

- a) Work in partnership with Fitzgerald Business Network to encourage partnerships between caravan parks and local businesses to offer discounts or incentives to their guests on referrals to use local businesses.
- b) Implement a measuring tool to capture RV visitor spend at each of the free/low cost camping areas to help monitor spend and encourage local businesses to do the same.
- c) Provide signage at camping sites promoting the caravan parks and to guide campers towards local services and attractions, enhancing their stay and supporting the local economy.

4. Enforcement of Regulations

- a) Regular patrolling by Rangers to monitor both free and low-cost camping areas, enforce rules, and issue fines for violations for illegal camping outside of approved locations.
- b) Conduct additional patrols, during peak seasons, to help manage free/low cost camping privileges and ensure compliance with guidelines.

5. Infrastructure Investment

- a) Provision of nearby liquid waste dump points and potable water at nominated townsites.
- b) Invest in campsite improvements and maintenance to handle increased traffic to camping areas, ensuring safe and easy access.
- c) Implement effective waste management solutions, including recycling programs and regular waste collection services, to maintain cleanliness and protect the environment.

6. Stakeholder Engagement

- a) Hold regular community meetings to discuss concerns, gather feedback, and develop collaborative solutions with input from local residents, businesses and campers.
- b) Include regular review of RV Policy by Ravensthorpe Tourism Advisory Group (RTAG) to guide policy development and implementation, ensuring diverse perspectives are considered.

Implementation and Review:

- The Shire of Ravensthorpe will be responsible for the implementation and enforcement of this policy.
- An annual review of the policy will be conducted to assess its effectiveness and make necessary adjustments based on feedback from stakeholders and changes in camping trends.

By providing both free and low-cost camping options and following these guidelines, the Shire of Ravensthorpe can ensure that various types of campers are accommodated, benefiting the environment, local economy, and all visitors.

Definitions and Abbreviations

'Self contained Recreational Vehicle (RV)" is defined as providing internal sleeping accommodation, have internal kitchen and dining facilities including refrigerators and/or freezers, carry their own internal water supply and have internal shower and toilet facilities with a holding tank that requires access from time to time to a liquid water dump point.

"Rest Area" is defined by Main Roads WA as a vehicle parking area primarily designed to cater to motorists to stop and rest for a short period. Across WA there are more than 1,600 parking bays and rest areas which provide a safe place to stop. This includes 600 stops that offer basic facilities and over 60 rest areas that allow overnight stays.

"Shire Approved Overnight Rest Area" within the Ravensthorpe district the proposed Shire approved Overnight Rest Area locations are;

- Munglinup Rest Area (Reserve 27126)
- Fitzgerald Rest Area (old school site Reserve 29437)
- Kundip Rest Area (old townsite)

DOCUMENT CONTROL BO	ox .		
Custodian: Chief Executive	Officer	Decision Maker: Council	
Compliance Requirements	s:		
Legislation:			
Industry:			
Organisational:			
Document Management:			
Risk Rating: Medium	Review Frequency: 2 Years	Next Due:	
Version #	Decision Reference:	Description:	
1	OCM xxxxxxxx	New Policy	

12.2.1 ATTACHMENT

12.2 CORPORATE SERVICES

12.2.1 MONTHLY FINANCIAL REPORT – 31 MARCH 2025

File Reference: Location: Applicant: Author: Authorising Officer Date: Disclosure of Interest: Attachments: 12.2.1 Previous Reference:	N/A Shire of Ravensthorpe Nil Accounting Manager Executive Manager Corporate Services 9 April 2025 Nil Monthly Financial Reports for 31 March 2025 Nil
	the Local Government Financial Management Regulations (1996), government is to prepare a monthly Statement of Financial Activity for
approval by Council.	jovernment is to prepare a monthly statement of financial Activity for
OFFICER RECOMMENDATION That Council: RECEIVE the March 2025 Mo	N nthly Financial Reports as presented.
Moved:	Seconded:
	Carried: /



MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2025

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Graphical Analysis

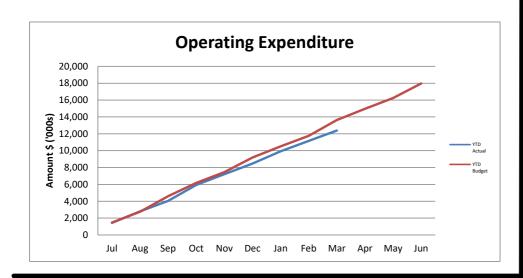
Statement of Financial Activity by Nature

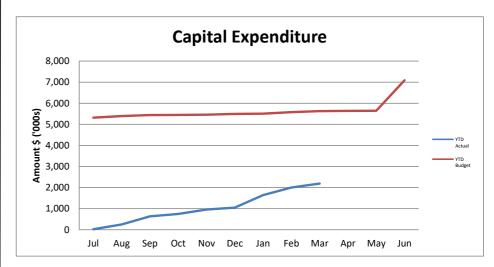
Statement of Financial Activity by Program

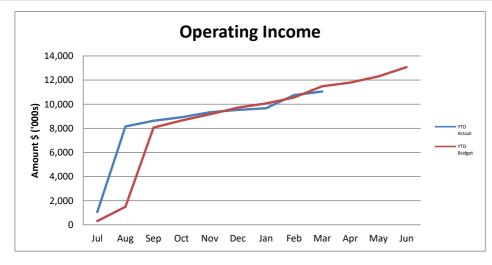
Report on Significant Variances

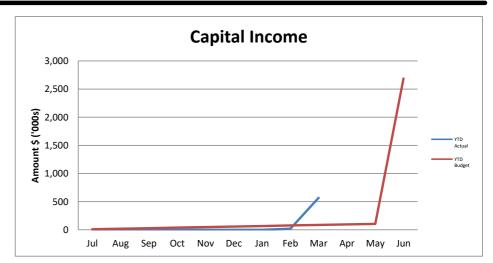
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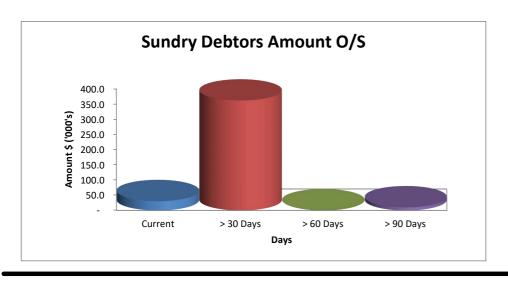
Income and Expenditure Graphs to 31 March 2025

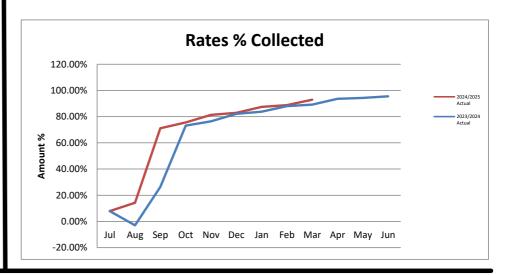


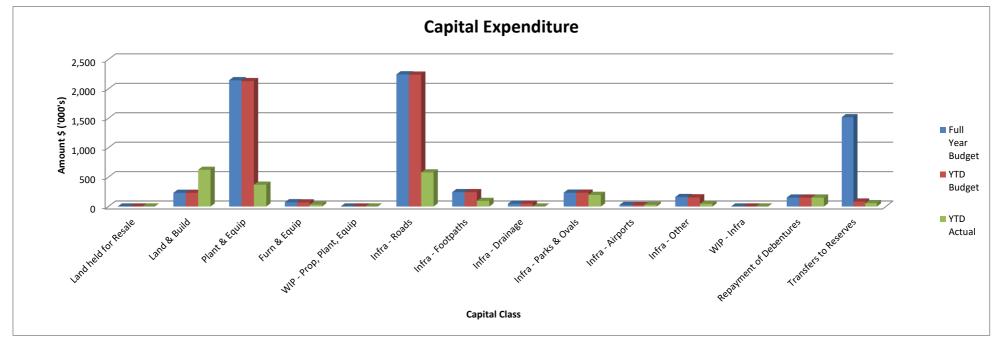












SHIRE OF RAVENSTHORPE STATEMENT OF FINANCIAL ACTIVITY BY NATURE

	FOR THE PERIOD ENDED 31 MARCH 2025										
	NOTE	2024/2025 Adopted Budget	MARCH 2025 Y-T-D Budget	MARCH 2025 Actual	Variances Actuals to Budget	Variances Actual Budget to Y-T-D					
OPERATING ACTIVITIES		\$	\$	\$	\$	%					
Revenue from operating activities											
Rates		6,099,825	6,098,330	6,074,539	(23,791)	100%					
Grants, Subsidies and Contributions		1,755,418	1,429,776	1,341,015	(88,761)	94%					
Fees and Charges		2,208,500	1,903,433	1,684,010	(219,423)	88%	A				
Interest Revenue		256,000	196,294	270,709	74,415	138%					
Other Revenue Profit on Disposal of Assets		586,271 134,166	468,036 126,931	444,858 0	(23,178) (126,931)	95% 0%					
FV Adjust (Revenue)		134,166	120,931	0	(126,931)	0%					
1 V Adjust (Neverlue)	-	11,040,180	10,222,800	9,815,131	(407,669)	96%	_				
Expenditure from operating activities		, ,	.0,222,000	0,0.0,.0.	(101,000)	0070					
Employee Costs		(6,662,329)	(5,051,527)	(4,354,811)	696,716	(86%)	A				
Materials and Contracts		(4,158,252)	(3,115,273)	(2,286,832)	828,441	(73%)	A				
Utility Charges			(269,837)	(247,388)	22,449	(92%)					
Depreciation		(5,987,254)	(4,498,597)	(4,946,803)	(448,206)	(110%)	•				
Finance Costs		(36,049)	(31,318)	(12,744)	18,574 50	(41%)					
Insurance Expenses Other Expenditure		(267,278) (401,470)	(267,233) (302,712)	(267,183) (268,530)	34,182	(100%) (89%)					
Loss on Disposal of Assets		(100,741)	(100,108)	(200,000)	100,108	0%					
FV Adjust (Expenditure)		0	0	0	0	0%					
, , , , , , , , , , , , , , , , , , , ,	-	(17,613,372)	(13,636,605)	(12,384,290)	1,252,315	(91%)	_				
		,	, , ,	, , , ,		, ,					
Non-cash amounts excluded from operating activity											
(Profit)/Loss on Asset Disposals	2	(33,426)	(26,823)	0	26,823	0%					
Rounding		0	0	0	0	0%					
Depreciation on Assets	-	5,987,254	4,498,597	4,946,803	448,206	(110%)	_ ♠				
A	-	5,953,828	4,471,774	4,946,803	475,029	(111%) (225%)	- ↑				
Amount attributable to operating activities		(619,364)	1,057,969	2,377,643	1,319,674	(225%)	•				
INVESTING ACTIVITIES Inflows from investing activities											
Capital Grants, Subsidies and Contributions		2,030,074	1,261,366	1,215,585	(45,781)	(96%)					
Proceeds from Disposal of Assets	2	493,000	0	18,200	18,200	0%					
·	-	2,523,074	1,261,366	1,233,785	(27,581)	(98%)					
Outflows from investing activities											
Purchase Land Held for Resale	1	0	0	0	0	0%					
Purchase of Land and Buildings	1	(233,200)	(233,200)	(625,450)	(392,250)	(268%)	•				
Purchase of Furniture & Equipment	1 1	(72,698) (2,147,500)	(69,731) (2,132,500)	(32,268) (371,741)	37,463 1,760,759	(46%) (17%)					
Purchase of Plant & Equipment Purchase of Infrastructure Assets - Roads	i [(2,246,874)	(2,241,868)	(580,415)	1,661,453	(26%)	╗				
Purchase of Infrastructure Assets - Footpaths	1 1	(245,000)	(245,000)	(95,975)	149,025	(39%)	- -				
Purchase of Infrastructure Assets - Drainage	1	(49,264)	(49,264)	0	49,264	0%					
Purchase of Infrastructure Assets - Parks & Ovals	1	(235,545)	(235,545)	(198,606)	36,939	(84%)					
Purchase of Infrastructure Assets - Airports	1	(27,000)	(27,000)	(29,590)	(2,590)	(110%)					
Purchase of Infrastructure Assets - Other	1 _	(161,007)	(156,001)	(46,590)	109,411	(30%)	▲				
	-	(5,418,088)	(5,390,109)	(1,980,632)	3,409,477	(37%)	♠				
Amount attributable to investing activities		(2,895,014)	(4,128,743)	(746,847)	3,381,896	(18%)	•				
FINANCING ACTIVITIES											
Inflows from financing activities											
Proceeds from New Borrowings	3	0	0	550,000	550,000	0%					
Transfers from Restricted Asset (Reserves)	4 _	2,194,105	86,247	550,000	(86,247)	0%	- .				
Outflows from financing activities		2,194,105	86,247	550,000	463,753	(638%)	_				
Repayment of borrowings	3	(152,459)	(152,454)	(152,459)	(5)	(100%)					
Payments for principal portion of lease liabilities	2	(132,768)	0	0	0	0%					
Transfers to Restricted Assets (Reserves)	4	(1,518,000)	(84,000)	(57,917)	26,083	(69%)					
	_	(1,803,227)	(236,454)	(210,376)	26,083	(89%)					
Amount attributable to financing activities		390,878	(150,207)	339,624	489,836	226%	•				
MOVEMENT IN SURPLUS OR DEFICIT											
Surplus or deficit at the start of the financial year	5	3,476,080	4,086,828	4,086,828	0	(100%)					
Amount attributable to operating activities		(619,364)	1,057,969	2,377,643	1,319,674	(225%)	A				
Amount attributable to investing activities		(2,895,014)	(4,128,743)	(746,847)	3,381,896	(18%)	A				
Amount attributable to financing activities		390,878	(150,207)	339,624	489,836	226%	▼				
Surplus or deficit at the end of the financial year	5	352,579	865,847	6,057,249	5,191,407	(700%)	A				
This statement is to be read in conjunction w	ith the	accompanying n	otes								
·	nur ule	aocompanying N	บเฮง.								
Material Variances Symbol		0	ov								
Above Budget Expectations		Greater than 10° Less than 10% a	% and \$100,0000	A							
Below Budget Expectations		Less widii 10% i	aπα φτου,000	•							

SHIRE OF RAVENSTHORPE STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM

	FOR THE PERIOD ENDED 31 MARCH 2025									
	NOTE	2024/2025 Adopted Budget	MARCH 2025 Y-T-D Budget	MARCH 2025 Actual	Variances Actuals to Budget	Variances Actual Budget to Y-T-D				
OPERATING ACTIVITIES		\$	\$	\$	\$	%				
Revenue from operating activities										
Governance		50,000	37,500	20,001	(17,499)	53%				
General Purpose Funding		6,850,219	6,667,990	6,567,035	(100,955)	98%	A			
Law, Order, Public Safety		576,431	437,355	581,122	143,767	133%	A			
Health		7,700	5,775	9,810	4,035	170%				
Education and Welfare		972,500	780,188	663,546	(116,642)	85%	A			
Housing Community Amenities		70,760 910,295	53,058 854,387	69,399 716,845	16,341 (137,542)	131% 84%	•			
Recreation and Culture		163,830	130,547	182,238	51,691	140%	_			
Transport		825,576	703,767	(682,539)	(1,386,306)	(97%)	•			
Economic Services		434,199	416,705	376,990	(39,715)	90%				
Other Property and Services	-	178,670	135,528	98,814	(36,714)	73%				
Even and it was from a povertion and in this		11,040,180	10,222,800	8,603,262	(1,619,538)	84%				
Expenditure from operating activities Governance		(1,216,556)	(943,556)	(759,747)	183,809	(81%)	•			
General Purpose Funding		(320,055)	(237,454)	(190,773)	46,681	(80%)	_			
Law, Order, Public Safety		(1,506,185)	(1,163,466)	(968,349)	195,117	(83%)	A			
Health		(507,520)	(382,125)	(215,579)	166,546	(56%)	A			
Education and Welfare		(1,625,129)	(1,231,516)	(1,005,058)	226,458	(82%)	A			
Housing		(293,895)	(224,361)	(220,058)	4,303	(98%)				
Community Amenities		(1,887,649)	(1,417,699)	(1,434,517)	(16,818)	(101%)				
Recreation & Culture Transport		(3,388,389) (6,356,028)	(2,568,528) (4,802,742)	(2,560,628) (4,458,270)	7,900 344,472	(100%) (93%)	•			
Economic Services		(643,700)	(4,802,742)	(420,064)	(2,688)	(101%)	_			
Other Property and Services		(220,847)	(247,782)	(151,247)	96,535	(61%)				
	-	(17,965,953)	(13,636,605)	(12,384,290)	1,252,315	(91%)				
Non-cash amounts excluded from operating acti		(00, 400)	(00,000)	0	00.000	00/				
(Profit)/Loss on Asset Disposals	2	(33,426)	(26,823) 0	0	26,823 0	0% 0%				
Rounding Depreciation on Assets		5,987,254	4,498,597	4,946,803	448,206	(110%)	•			
Bop. cold.io. 1017 locate	-	5,953,828	4,471,774	4,946,803	475,029	(111%)	— —			
Amount attributable to operating activities	-	(971,945)	1,057,969	1,165,774	107,805	(110%)	A			
INVESTING ACTIVITIES										
Inflows from investing activities Capital Grants, Subsidies and Contributions		2,030,074	1,261,366	1,215,585	(45,781)	(96%)				
Proceeds from Disposal of Assets	2	493,000	0	18,200	18,200	0%				
4		2,523,074	1,261,366	1,233,785	(27,581)	(98%)				
Outflows from investing activities										
Purchase Land Held for Resale	1	0	0	0	0	0%				
Purchase of Land and Buildings	1	(233,200)	(233,200)	(625,450)	(392,250)	(268%)	•			
Purchase of Furniture & Equipment Purchase of Plant & Equipment	1 1	(72,698) (2,147,500)	(69,731) (2,132,500)	(32,268) (371,741)	37,463 1,760,759	(46%) (17%)				
Purchase of Infrastructure Assets - Roads	1	(2,246,874)	(2,132,300)	(580,415)	1,661,453	(26%)	-			
Purchase of Infrastructure Assets - Footpaths	1	(245,000)	(245,000)	(95,975)	149,025	(39%)	<u> </u>			
Purchase of Infrastructure Assets - Drainage	1	(49,264)	(49,264)	Ó	49,264	0%				
Purchase of Infrastructure Assets - Parks & Ovals	1	(235,545)	(235,545)	(198,606)	36,939	(84%)				
Purchase of Infrastructure Assets - Airports	1	(27,000)	(27,000)	(29,590)	(2,590)	(110%)				
Purchase of Infrastructure Assets - Other	1 _	(161,007)	(156,001)	(46,590)	109,411	(30%)	_ •			
Amount attributable to investing activities	-	(5,418,088) (2,895,014)	(5,390,109) (4,128,743)	(1,980,632) (746,847)	3,409,477 3,381,896	(37%) (18%)	-↑			
and the second desired		(=,555,514)	(.,.=0,,,=0)	()	3,00.,000	(,)	_			
FINANCING ACTIVITIES										
Inflows from financing activities	•	^	^	FF0 000	FF0 000	00/				
Proceeds from New Borrowings Transfers from Restricted Asset (Reserves)	3 4	0 2,194,105	0 86,247	550,000 0	550,000 (86,247)	0% 0%				
Transfers from Restricted Asset (Reserves)	٠.	2,194,105	86,247	550,000	463,753	(638%)				
Outflows from financing activities		, ,	,	230,003	,. 00	(,0)				
Repayment of borrowings	3	(152,459)	(152,454)	(152,459)	(5)	(100%)				
Payments for principal portion of lease liabilities	2	(132,768)	0	0	0	0%				
Transfers to Restricted Assets (Reserves)	4	(1,518,000)	(84,000)	(57,917)	26,083	(69%)				
A	-	(1,803,227)	(236,454)	(210,376)	26,083	(89%)				
Amount attributable to financing activities		390,878	(150,207)	339,624	489,836	226%	•			
MOVEMENT IN SURPLUS OR DEFICIT										
Surplus or deficit at the start of the financial year	r 5	3,476,080	4,086,828	4,086,828	0	(100%)				
Amount attributable to operating activities		(971,945)	1,057,969	1,165,774	107,805	(110%)	A			
Amount attributable to investing activities		(2,895,014)	(4,128,743)	(746,847)	3,381,896	(18%)	A			
Amount attributable to financing activities Surplus or deficit at the end of the financial year	5	390,878	(150,207) 865,847	339,624 4,845,380	489,836 3,979,538	226% (560%)	_ ₹			
our plus or denot at the end of the financial year	5	(1)	003,047	4,040,300	J,31 3,330	(300 /0)	_			
This statement is to be read in conjunction	with the	accompanying n	otes.							
Motorial Variances Sumit -1										
Material Variances Symbol Above Budget Expectations		Greater than 100	% and \$100,0000	A						
Below Budget Expectations		Less than 10% a		~						

SHIRE OF RAVENSTHORPE FOR THE PERIOD ENDED 31 MARCH 2025

Report on Significant variances Greater than 10% and \$100,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variance adopted by Council is:

Actual Variance exceeding 10% of YTD Budget and \$100,000 whichever is the lesser.

REPORTABLE OPERATING REVENUE VARIATIONS

03 - General Purpose Funding

Grants Commission funding budget currently exceeds the Grants Actuals to date. Interim rating have levied lower than budget expectations. Recovery of rates legal fees lower than budget expectations.

05 - Law. Order and Public Safety

MAF Grant funding actuals exceeds budget due to a 3 year program funding received in advance. ESL - BFB Operating Grant actuals exceeds the budget due to additional funds being made available to cover unprecedented expenditure. DFES/CESO contributions less than budget YTD. DFES/BRMC grant funding coming in higher than budget YTD.

08 - Education

Childcare sustainability grants for the 24/25 are running behind schedule, we are yet to receive the second instalment of the sustainability grants.

10 - Community Amenities

Recouping of expenditure from Shire of Jerramungup for the Regional Landfill running behind budget due to budget phasing. Income relating to liquid waste, tipsite and transfer station fees running behind budget.

12 - Transport

Awaiting Roads to Recovery Direct grant income

REPORTABLE OPERATING EXPENSE VARIATIONS

04 - Governance

YTD Admin allocations and member fees expenses are currently running behind budget. Community Strategic Development plan is underbudget with expenses yet to be received but budget has been phased across the year.

05 - Law, Order and Public Safety

The Bushfire brigade bushfire mitigation expenditure is tracking under budget in comparison to budget. This will catch up by EOY as there is Commitment scheduled for June 2025.

07 - Health

Heath administration actual expenses more favourable than budget YTD. Contributions to Doctors surgery are phased on a monthly basis however Actuals are being processed quarterly, actuals and budget should better align by year end.

08 - Education and Welfare

Employee costs for childcare centres are lower than the budget due to reduced staff needed to meet staff to kids ratio requirements. Aged care and disability expenditure is also currently underbudget, particular in the areas of Building maintenance of the aged care units.

11 - Recreation & Culture

Coastal Management Plan and Botanical Garden Concept Plan - RCP excenditure has been factored into the budget however expenses are yet to be incurred. Both the activities remain behind budget.

12 - Transport

Maintenance works on roads running bit behind budget.

REPORTABLE NON-CASH VARIATIONS

Depreciation 24/25 affected by Fair Value revaluation of Infrastructure assets carried out as at 30 June 2024.

REPORTABLE CAPITAL EXPENSE VARIATIONS

Refer to Note 1 for futher details on capital expenditure variances.

REPORTABLE CAPITAL INCOME VARIATIONS

Capital Grants, Subsidies and Contributions - Grant funding for capital projects has come in higher than expected in the budget YTD.

REPORTABLE N&T INCOME VARIATIONS

Grants, Subsidies and Contributions - FAG's funding is running behind budget phasing YTD. Bushfire MAF Funding budget phasing ahead of actual YTD. DFES/CESO contributions less than budget YTD. DFES/BRMC grant funding coming in higher than budget YTD. Additionally, the MRWA Direct Grant is higher than projected in the budget.

REPORTABLE N&T EXPENSE VARIATIONS

Employee Costs - Overall lower than YTD budget due to low staffing across the Shire

Materials and Contracts - Overall lower expenditure than budget due to budget phasing of expenditure relating to Materials and Contracts being ahead of actuals YTD.

Depreciation Expense - Depreciation 24/25 affected by Fair Value revaluation of Infrastructure assets carried out as at 30 June 2024

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

. •								
. ACQUISITION OF ASSETS	2024/2025 Adopted Budget \$	2024/2025 YTD Budget \$	MARCH 2025 Actual \$					
The following assets have been acquired during	Ψ	Ψ	•					
the period under review:								
By Program								
Law, Order & Public Safety								
Fire Prevention & Control								
Hopetoun Rural Bushfire Shed	0	0	240					
Munglinup Fire Water Supply	35,000	35,000	27,362					
Cesm Vehicle 2024/2025	19,000	19,000	17,273					
Isuzu Fire Truck - Munglinup	0	0	2,783					
Variable Message Boards	0	0	653					
Animal Control								
Construction Of New Dog Pound	50,000	50,000	10,622					
Shotgun And Accessories	7,000	7,000	2,137					
Law & Order								
Ravensthorpe Ses Building Upgrades 21/22	9,700	9,700	0					
Dfes Style Vehicle Tracking	35,000	35,000	9,228					
Cliff Rescue Trailer - Ses	0	0	22					
Ranger Vehicle 2 2024/2025	75,000	75,000	1,885					
Ranger Vehicle 1 2024/2025	75,000	75,000	0					
Education & Welfare								
Child Care Centres								
Cub House Building Upgrades	15,000	15,000	0					
Housing								
Staff Housing								
88 Martin Street A/C Units	5,000	5,000	3,263					
Other Housing								
Community Amenities								
Sanitation - Household Refuse								
Waste Trailer 2024/2025	150,000	150,000	0					
Ravensthorpe Transfer Shed Improvements	22,000	22,000	0					
Munglinup Waste Site Improvements (Design)	55,000	55,000	0					
Sewerage	,	,						
2019/20 Purchase Plant - Sewerage Fencing	23,000	23,000	0					
Ravensthorpe Effluent Ponds - Restore	49,264	49,264	0					
Other Community Amenities	,	,						
Hopetoun Cemetery Upgrades	0	0	1,561					
Recreation and Culture	Ç	· ·	.,00.					
Public Halls & Civic Centres								
Jerdacuttup Town Hall - Dimmable Led Lighting	6,000	6,000	3,966					
Ravensthorpe Town Hall - Led Lighting	12,000	12,000	0,000					
Ravensthorpe Town Hall - Ceiling Fans	8,000	8,000	0					
Ravensthorpe Rec Centre Spotlights	5.000	5.000	0					
Hopetoun Community Centre Technology Upgrade	15,000	15,000	0					
Swimming Areas & Beaches	13,000	13,000	0					
Cmpap Grant - Shire Contribution - Hopetoun	60,000	60,000	0					
Other Recreation & Sport	00,000	00,000	U					
Hopetoun Sports Pavilion, Repair Doors, Ceilings,	14,000	14,000	5.338					
New Gym Equipment	10,000	10,000	454					
Playground Renewal - Ravensthorpe Rec Grounds	10,000	0	454					
Hopetoun Hockey Field - Switchboard Upgrade	8,000	8,000	6,900					
	,		122,741					
2 Mile Trail Upgrade	75,000	75,000	122,741					

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

	2024/2025 Adopted	2024/2025 YTD	MARCH 2025
1. ACQUISITION OF ASSETS (Continued)	Budget \$	Budget \$	Actual \$
The following assets have been acquired during			
the period under review:			
By Program (Continued)			
Recreation and Culture (Continued)			
Other Culture			
Rcp Furniture Fit Out	0	0	32
Purchase Of 99 Tamar Street	0	0	553,322
Flag Poles - War Memorial	20,000	14,994	2,334
Rcp Carpark	0	0	1,361
Rcp (Shire) Landscaping	0	0	11,832
Rcp (Shire) Carpark	92,545	92,545	55,765
Transport			
Construction - Roads, Bridges, Depots			
Roads Construction Council			
Veal Street - Streetscape	20,000	14,994	22,745
Jerdacuttup Road Re-Construction Works (Lrci	809,099	809,099	5,071
Gravel Pit Development	35,000	35,000	0
Roads Mrwa V Of G Constr			
Regional Road Group - Springdale Road Re-Sheet	165,000	165,000	168,474
Regional Road Group - West River Road Re-Sheet	169,500	169,500	121,284
Regional Road Group - Southern Ocean Road	210,000	210,000	27,830
Roads To Recovery Construction			
Roads To Recovery Mason Bay Road 2Km	54,000	54,000	0
Roads To Recovery West River Road Intersection	25,000	25,000	0
Roads To Recovery Aerodrome Road 3Km	84,000	84,000	77,484
Roads To Recovery - Springdale Road Bridge -	33,000	33,000	0
Roads To Recovery Springdale Road Culvert Pipe	45,000	45,000	0
Roads To Recovery Gordon Road 2Km	54,000	54,000	47,772
Roads To Recovery Southern Ocean Road 2.4Km	65,000	65,000	0
Roads To Recovery Fitzgerald Road 5Km	138,000	138,000	233
Roads To Recovery Coombe Road 3.5Km	95,000	95,000	0
Roads To Recovery Birdwood Street	245,275	245,275	109,522
Commodity Route Road Construction			
Drainage Construction			
Footpath Construction			
Concrete Footpath Construction Programme	235,000	235,000	88,175
Bike Paths Upgrades From Master Plan	10,000	10,000	7,800
Bridges Construction			
Purchase Land - Roadworks And Depots			
Purchase Land & Buildings - Roadworks And			
Purchase Other Infrastructure - Roads & Depots			
Diesel Tank Hopetoun	3,500	3,500	4,457
Ev Charge Up Grant	37,507	37,507	30,562

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

The following assets have been acquired during the period unifor review: By Protram (Continued)	1. ACQUISITION OF ASSETS (Continued)	2024/2025 Adopted Budget \$	2024/2025 YTD Budget \$	MARCH 2025 Actual \$
By Program (Continued) Road Plant Purchases PAG Light Truck 2024/2025 100,000 100,000 105,485 100,000 210,000 210,000 210,000 210,000 210,000 220,000 280,000 0 0 280,000	The following assets have been acquired during	Ψ	•	•
Road Plant Fuzchsass Road Plant Fuzchsass Bulldozer 2024/2025 210,000 210,000 0 0 0 0 0 0 0 0	the period under review:			
PAG Light Truck 2024/2025 100,000 100,000 105,485 Bullidozer 2024/2025 220,000 280,000 0 Clader 2024/2025 280,000 280,000 0 Tip Truck 2024/2025 220,000 250,000 0 Tip Truck 2024/2025 120,000 120,000 121,000 Street Sweeper 2024/2025 120,000 120,000 121,000 Works Trailer 2024/2025 120,000 120,000 0 Plate Compactor Excavator Attachment 13,000 13,000 0 Tollet Trailer 2024/2025 130,000 150,000 0 Plate Compactor Excavator Attachment 55,000 55,000 53,000 0 Plate Compactor Excavator Attachment 55,000 55,000 53,000 0 Plate Compactor Excavator Attachment 55,000 55,000 53,000 0 Pacting Trailer 2324 13,000 13,000 10,758 Grader Draw Bars 23/24 50,000 50,000 0 Taffic Control Accounts 50,000 50,000 0 Arapid Furniture 0 0 0 1,991 Starfink Internet Airport 5,000 3,744 621 Aro Hikux 2024/2025 60,000 60,000 60,000 7 Aro Hikux 2024/2025 60,000 30,000 14,000	· · · · · · · · · · · · · · · · · · ·			
Bulldozer 2024/2025		400.000	400.000	405 405
Laader 2024/2025 280,000 280,000 0 0 1 1 1 1 1 1 1	<u> </u>			
Prime Mover 2024/2025 300,000 300,000 0 Tip Truck 2024/2025 250,000 250,000 0 Street Sweeper 2024/2025 120,000 120,000 121,200 Works Trailler 2024/2025 120,000 120,000 0 Plate Compactor Exexavor Attachment 13,000 13,000 0 Clevated Work Platform 55,000 55,000 55,000 55,000 51,000 Patching Trailler 23/24 13,000 13,000 10,758 Grader Draw Bars 23/24 50,000 50,000 10,758 Grader Draw Bars 23/24 50,000 50,000 50,000 10,758 60,000 60,000 60,000 60,000 70 1,051 62,000 60,000				
Tip Truck 2024/2025				
Street Sweeper 2024/2025				
Works Trailer 2024/2025	•			
Plate Compactor Excavator Attachment	•			,
Toilet Trailer				
Elevated Work Platform	·			0
Grader Draw Bars 23/24 50,000 50,000 0 Traffic Control Aerodromes 3 0 1,091 Airport Furniture 0 0 0 1,091 Staffink Internet Airport 5,000 3,744 621 Aro Hilux 2024/2025 60,000 60,000 14,000 Hanger 12,000 12,000 0 Airport Staff Shower 14,500 14,500 0 46 Ravensthorpe Airport - It Upgrades 0 0 0 254 Airport Remarking 27,000 27,000 29,336 Airport Lighting Upgrade 0 0 29,336 Airport Lighting Upgrade 0 0 29,336 Airport Lighting Upgrade 0 0 0 0 Economic Services 1 23,857 16,340 1 1,634 1 1,000 1 0 0 2 1,634 1 1,000 1 0 0 0 0 0 0	Elevated Work Platform			53,100
Traffic Control Aerochomes	Patching Trailer 23/24	13,000	13,000	10,758
Aerodromes	Grader Draw Bars 23/24	50,000	50,000	0
Airport Furniture 0	Traffic Control			
Starlink Internet Airport 5,000 3,744 621 Aro Hilux 2024/2025 60,000 60,000 1,000 Terminal Improvements 30,000 12,000 10 Hanger 12,000 12,000 0 Airport Staff Shower 14,500 14,500 0 Ravensthorpe Airport It Upgrades 0 0 0 254 Airport Remarking 27,000 27,000 29,336 Airport Lighting Upgrade 0 0 0 0 Economic Services 7 0 0 0 0 Exonomic Services 7 0	<u>Aerodromes</u>			
Aro Hilux 2024/2025 Terminal Improvements 30,000 30,000 14,000 14,000 Airport Staff Shower 12,000 112,000 12,000 0 Ravensthorpe Airport - It Upgrades 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0				,
Terminal Improvements 30,000 30,000 14,000 Hanger 12,000 12,000 0 0 0 0 0 0 0 0 0	·		- /	
Hanger		,		
Airport Staff Shower	·	,		,
Ravensthorpe Airport - It Upgrades 0 0 0 46				
Ravensthorpe Airport Fencing - Boundary Height Airport Remarking 27,000 27,000 29,336 Airport Lighting Upgrade 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	•			
Airport Remarking 27,000 27,000 29,336 Airport Lighting Upgrade 0 0 0 0 Economic Services Tourism Ravensthorpe Interpretive Centre - Fit Out Tourism Officer Rav4 2024/2025 60,000 60,000 60,000 60,000 70,117 60,000 60,000 10,000 71,117 71,117				
Airport Lighting Upgrade 0				
Ravensthorpe Interpretive Centre - Fit Out	, ,			,
Tourism		0	0	0
Ravensthorpe Interpretive Centre - Fit Out Tourism Officer Rav4 2024/2025 60,000 60,000 0 0 0 0 0 0 0 0 0 0 0 0 0				
Tourism Officer Rav4 2024/2025 60,000 60,000 0 Genstreme Projects 10,000 10,000 7,117 Sienna Road Dump Point - Leach Drains 10,000 10,000 559 Other Property & Services Works Emis Kluger 2024/2025 60,000 60,000 0 P&G Hilux 2024/2025 60,000 60,000 49,354 Leading Hand Hilux 2024/2025 60,000 60,000 0 Administration 5,100 45,000 0 Administration Office Printer 6,841 5,130 6,219 Administration Office Printer 6,841 5,130 6,219 By Class 5,418,088 5,390,109 1,980,632 By Class 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Furniture & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000		23 957	22 857	16 340
Genstreme Projects 10,000 10,000 7,117 Sienna Road Dump Point - Leach Drains 10,000 10,000 0 Campground Signage And Improvements 25,000 25,000 559 Other Property & Services Works Emis Kluger 2024/2025 60,000 60,000 40,000 49,354 Leading Hand Hillux 2024/2025 60,000 60,000 0 0 Administration Fortuna Emes 2024/2025 60,000 45,000 0 0 Administration Office Printer 6,841 5,130 6,219 1,980,632 By Class 5 5,418,088 5,390,109 1,980,632 By Class 0 0 0 0 Buildings 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 <td></td> <td></td> <td></td> <td></td>				
Sienna Road Dump Point - Leach Drains Campground Signage And Improvements 25,000 25,000 559				
Campground Signage And Improvements 25,000 25,000 559 Other Property & Services Works 60,000 60,000 0 0 Emis Kluger 2024/2025 60,000 60,000 49,354 Leading Hand Hilux 2024/2025 60,000 60,000 0 Administration 5,418,088 5,390,109 1,980,632 By Class 23,200 233,200 625,450 Furniture & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	· ·			,
Other Property & Services Works Emis Kluger 2024/2025 60,000 60,000 49,354 Leading Hand Hilux 2024/2025 60,000 60,000 49,354 Leading Hand Hilux 2024/2025 60,000 60,000 0 Administration Fortuna Emcs 2024/2025 60,000 45,000 0 Administration Office Printer 6,841 5,130 6,219 By Class 5,418,088 5,390,109 1,980,632 By Class 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure	·			
Works Emis Kluger 2024/2025 60,000 60,000 49,354 Leading Hand Hilux 2024/2025 60,000 60,000 49,354 Leading Hand Hilux 2024/2025 60,000 60,000 0 Administration Fortuna Emcs 2024/2025 60,000 45,000 0 Administration Office Printer 6,841 5,130 6,219 By Class Land 0 0 0 Buildings 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007	, , , , , , , , , , , , , , , , , , , ,	.,	-,	
P&G Hilux 2024/2025 60,000 60,000 49,354 Leading Hand Hilux 2024/2025 60,000 60,000 0 Administration 0 45,000 0 Fortuna Emcs 2024/2025 60,000 45,000 6,219 Administration Office Printer 6,841 5,130 6,219 By Class 5,418,088 5,390,109 1,980,632 By Class 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590				
Leading Hand Hilux 2024/2025 60,000 60,000 0 Administration Fortuna Emcs 2024/2025 60,000 45,000 0 Administration Office Printer 6,841 5,130 6,219 5,418,088 5,390,109 1,980,632 By Class Land 0 0 0 Buildings 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	Emis Kluger 2024/2025	60,000	60,000	0
Administration Fortuna Emcs 2024/2025 60,000 45,000 0 Administration Office Printer 6,841 5,130 6,219 5,418,088 5,390,109 1,980,632 By Class Land 0 0 0 Buildings 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	P&G Hilux 2024/2025	60,000	60,000	49,354
Fortuna Emcs 2024/2025 60,000 45,000 0 Administration Office Printer 6,841 5,130 6,219 5,418,088 5,390,109 1,980,632 By Class Land 0 0 0 Buildings 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	Leading Hand Hilux 2024/2025	60,000	60,000	0
Administration Office Printer 6,841 5,130 5,390,109 6,219 5,418,088 By Class 5,418,088 5,390,109 1,980,632 Land 0 0 0 Buildings 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	<u>Administration</u>			
By Class 5,418,088 5,390,109 1,980,632 Land 0 0 0 Buildings 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	Fortuna Emcs 2024/2025	60,000	45,000	0
By Class 0 0 0 Buildings 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	Administration Office Printer	6,841	5,130	6,219
Land 0 0 0 Buildings 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	<u>=</u>	5,418,088	5,390,109	1,980,632
Buildings 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	By Class	_		
Buildings 233,200 233,200 625,450 Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	Land	0	0	0
Furniture & Equipment 72,698 69,731 32,268 Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	Buildings	233,200	233,200	625,450
Plant & Equipment 2,147,500 2,132,500 371,741 Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	•	72,698	69,731	
Infrastructure - Roads 2,246,874 2,241,868 580,415 Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590			2,132,500	
Infrastructure - Footpaths 245,000 245,000 95,975 Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590				
Infrastructure - Drainage 49,264 49,264 0 Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590				
Infrastructure - Parks & Ovals 235,545 235,545 198,606 Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	·			
Infrastructure - Airports 27,000 27,000 29,590 Infrastructure - Other 161,007 156,001 46,590	<u> </u>			
Infrastructure - Other 161,007 156,001 46,590				
<u>5,418,088</u> <u>5,390,109</u> <u>1,980,632</u>	<u> </u>			
	-	5,418,088	5,390,109	1,980,632

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2025

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

			Written Down Value	Sale Pr	Sale Proceeds		Profit(Loss)		
By Program	Asset	Plant	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	
	#	#	Adopted	Adopted	YTD	Adopted	Revised	YTD	
			Budget	Budget	Actual	Budget	Budget	Actual	
			\$	\$	\$	\$	\$	\$	
Laur Ondon & Bublic Cofety									
Law, Order & Public Safety	4 DCCCC	Deaco	45 475	00.000		(05.475)	0	0	
Dual Cab Hilux - Ranger 1	AP696C	P696C	45,475	20,000		(25,475)	0	0	
Dual Cab Hilux - Ranger 2	AP697A	P697A	45,475	20,000		(25,475)	0	0	
Sanitation							_		
Walking Floor Waste Trailer	P563	P565		25,000		25,000	0	0	
Transport									
Fuso Canter Light Truck P&G	P511A	P511A	32,273	30,000		(2,273)	0	0	
Komatsu Loader	AP719	AP719	52,892	70,000		17,108	0	0	
Hino Prime Mover	P721	P721	48,396	70,000		21,604	0	0	
Hino Tip Truck	AP718	AP718	46,236	105,000		58,764	0	0	
Armadillo Street Sweeper	P733	P733	26,576	20,000	18,200.00	(6,576)	0	0	
Flat Top Trailer - Works	P694	P694	780	3,000		2,220	0	0	
Aerodrome									
Hilux - Airport	P678A	P678A	16,113	20,000		3,887	0	0	
Tourism			·						
RAV4 - Tourism Officer	P665A	P665A	22,512	20,000		(2,512)	0	0	
Administration			,-	-,		()- /			
Fortuna - EMCS	P701C	P701C	39,783	25,000		(14,783)	0	0	
Public Works Overheads				_0,000		(,)	_		
Kluger - EMIS	P683C	P683C	36,994	25,000		(11,994)	0	0	
Dual Cab Hilux - P&G	P737	P737	31,651	20,000		(11,651)	0	0	
Single Cab Hilux - Leading Hand	P677B	P677B	14,418	20,000		5,582	0	0	
L- 3			459,574	493,000	18,200	33,426	0	0	

By Class of Asset			Written Down Value	Sale Pr	oceeds		Profit(Loss)		
	Asset	Plant	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	
	#	#	Adopted	Adopted	YTD	Adopted	Revised	YTD	
			Budget	Budget	Actual	Budget	Budget	Actual	
			\$	\$	\$	\$	\$	\$	
Plant & Equipment									
Dual Cab Hilux - Ranger 1	AP696C	P696C	45,475	20,000	0	(25,475)	0	0	
Dual Cab Hilux - Ranger 2	AP697A	P697A	45,475	20,000	0	(25,475)	0	0	
Walking Floor Waste Trailer	P563	P565	0	25,000	0	25,000	0	0	
Fuso Canter Light Truck P&G	P511A	P511A	32,273	30,000	0	(2,273)	0	0	
Komatsu Loader	AP719	AP719	52,892	70,000	0	17,108	0	0	
Hino Prime Mover	P721	P721	48,396	70,000	0	21,604	0	0	
Hino Tip Truck	AP718	AP718	46,236	105,000	0	58,764	0	0	
Armadillo Street Sweeper	P733	P733	26,576	20,000	18,200	(6,576)	0	0	
Flat Top Trailer - Works	P694	P694	780	3,000	0	2,220	0	0	
Hilux - Airport	P678A	P678A	16,113	20,000	0	3,887	0	0	
RAV4 - Tourism Officer	P665A	P665A	22,512	20,000	0	(2,512)	0	0	
Fortuna - EMCS	P701C	P701C	39,783	25,000	0	(14,783)	0	0	
Kluger - EMIS	P683C	P683C	36,994	25,000	0	(11,994)	0	0	
Dual Cab Hilux - P&G	P737	P737	31,651	20,000	0	(11,651)	0	0	
Single Cab Hilux - Leading Hand	P677B	P677B	14,418	20,000	0	5,582	0	0	
			459,574	493,000	18,200	33,426	0	0	

<u>Summary</u>	2024/2025 Adopted Budget \$	2024/2025 Revised Budget \$	2024/2025 YTD Actual \$
Profit on Asset Disposals	134,165		0
Loss on Asset Disposals	(100,739)		0 0
	33,426	(0

Vehicles have been traded, however transactions for Profit/Loss will be processed once the Annual Audit is complete

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2025

INFORMATION ON BORROWINGS (a) Debenture Repayments

	Principal		New			Principal		Prin	cipal	Inte	erest
	1-Jul-24		Loans			Repayment	s		anding	Repay	/ments
		2024/2025				2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	
		Adopted	Revised	YTD	Adopted	Revised	YTD	Adopted	YTD	Adopted	YTD
Particulars		Budget	Budget	Actual	Budget	Budget	Actual	Budget	Actual	Budget	Actual
-		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing											
Loan 145 Staff Housing	40,205	0	0	0	40,205	40,205	40,205	0	0	864	632
Loan 147 Other Housing			-	-	19,442		19,442	131,291	131,291	4,903	
Loan 147 Other Housing	150,733	0	0	U	19,442	19,442	19,442	131,291	131,291	4,903	4,100
Recreation and Culture											
Loan 146 Hopetoun Community Centre	238,891	О	0	0	16,246	16,246	16,246	222,644	222,644	8,432	5,878
Loan 148 99 Tamar St Hopetoun		0	0	550,000		0	0	0	550,000	0	0
				,		-			,		
Transport											
Loan 143B Roads	36,006	0	0	0	36,006	36,006	36,006	0	0	774	566
Loan 138E Roads	,		-	0	,	,	,				
LUAII 130E NUAUS	82,354	0	"	0	40,560	40,560	40,560	41,794	41,794	2,183	1,501
	548,190	0	0	550,000	152,459	152,459	152,459	395,730	945,730	17,156	12,744

^(*) Self supporting loan financed by payments from third parties. All other loan repayments were financed by general purpose revenue.

(b) Lease Repayments

	Principal		New		Principal			Principal		Interest	
Particulars	1-Jul-24	2024/2025 Adopted Budget \$	Loans 2024/2025 Revised Budget \$	2024/2025 YTD Actual \$		Repayment 2024/2025 Revised Budget \$	2024/2025 YTD Actual	2024/2025 Adopted Budget \$	2024/2025 YTD Actual		/ments 2024/2025 YTD Actual \$
Law, Order & Public Safety BRPC ISUZU D-Max SX 07.02.2024	39,385				14,799		0	40,493	39,385	1,284	0
Community Amenities Lease Contract 908707 Lease Contract 915953	321,229 154,240				80,287 37,682		0	217,226 72,924	. , .	8,510 4,098	
	514,854	0	0	550,000	132,768	0	0	330,643	514,854	13,892	0

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

		2024/2025 Adopted Budget \$	2024/2025 Revised Budget \$
4.	RESERVES		
	Cash Backed Reserves		
(a)	Plant Reserve		
	Opening Balance	1,748,980	1,748,980
	Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	918,425 (1,577,500)	918,425 (1,651,500)
	Amount osed / Transfer Horri Neserve	1,089,905	1,015,905
(b)	Emergency Farm Water Reserve		
	Opening Balance	13,284	13,284
	Amount Set Aside / Transfer to Reserve	337	337
	Amount Used / Transfer from Reserve	0	13,621
(c)	Building Reserve		
	Opening Balance	633,172	633,172
	Amount Set Aside / Transfer to Reserve	108,081	108,081
	Amount Used / Transfer from Reserve	(67,000) 674,253	(67,000) 674,253
		07 1,200	01 1,200
(d)	Road & Footpath Reserve		
	Opening Balance Amount Set Aside / Transfer to Reserve	619,214	619,214
	Amount Used / Transfer to Reserve	365,728 (368,500)	365,728 (415,532)
	,	616,442	569,410
(0)	Swimming Pool Upgrade Reserve		
(6)	Opening Balance	48,485	48,485
	Amount Set Aside / Transfer to Reserve	1,232	1,232
	Amount Used / Transfer from Reserve	0	0
		49,717	49,717
(f)	Recreation Reserve		
	Opening Balance	82,310	82,310
	Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	22,091 0	22,091 0
	Amount Oseu/ Hansier hom Neserve	104,401	104,401
			· ·
(g)	Airport Reserve Opening Balance	670,841	670,841
	Amount Set Aside / Transfer to Reserve	67,040	67,040
	Amount Used / Transfer from Reserve	(27,000)	(27,000)
		710,881	710,881
(h)	Waste & Sewerage Reserve		
, ,	Opening Balance	493,480	493,480
	Amount Set Aside / Transfer to Reserve	32,535	32,535
	Amount Used / Transfer from Reserve	(127,264)	(127,264)
		398,751	398,751

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

	2024/2025 Adopted Budget \$	2024/2025 Revised Budget \$
4. RESERVES (Continued)	·	·
(i) IT & Equipment Reserve		
Opening Balance	53,527	53,527
Amount Set Aside / Transfer to Reserve	1,360	1,360
Amount Used / Transfer from Reserve	(26,841) 28,046	(26,841) 28,046
	28,040	20,040
(j) Leave Reserve		
Opening Balance	46,085	46,085
Amount Set Aside / Transfer to Reserve	1,171	1,171
Amount Used / Transfer from Reserve	0	0
	47,256	47,256
Total Cash Backed Reserves	3,719,652	3,612,241
All of the above reserve accounts are to be supported b	y money held in financial institutions.	
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Plant Reserve	918,425	918,425
Emergency Farm Water Reserve	337	337
Building Reserve	108,081	108,081
Road & Footpath Reserve	365,728	365,728
Swimming Pool Upgrade Reserve Recreation Reserve	1,232 22,091	1,232 22,091
Airport Reserve	67,040	67,040
Waste & Sewerage Reserve	32,535	32,535
IT & Equipment Reserve	1,360	1,360
Leave Reserve	1,171	1,171
	1,518,000	1,518,000
Transfers from Reserves		
Transfers from Reserves		
Plant Reserve	(1,577,500)	(1,651,500)
Emergency Farm Water Reserve	0	0
Building Reserve	(67,000)	(67,000)
Road & Footpath Reserve Swimming Pool Upgrade Reserve	(368,500) 0	(415,532)
UHF Repeater Reserve	0	0
Airport Reserve	(27,000)	(27,000)
Waste & Sewerage Reserve	(127,264)	(127,264)
IT & Equipment Reserve	(26,841)	(26,841)
Leave Reserve	0	0
	(2,194,105)	(2,315,137)
Total Transfer to//from) Posserves	(676 105)	(707 427)
Total Transfer to/(from) Reserves	(676,105)	(797,137)

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2025

4. RESERVES (Continued)

Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Reserve

To be used to assist in the purchasing of major plant and machinery.

Emergency Farm Water Reserve

To be used for the repair and/or construction of emergency farm water supplies in the Shire of Ravensthorpe

Building Reserve

To be used for the construction, refurbishment, modification or renovation of all buildings in the Shire of Ravensthorpe

Road and Footpath Reserve

To be used for the construction, renewal, resealing or repair of the road and footpath network.

Swimming Pool Upgrade Reserve

To be used towards any major repairs or improvements for the Ravensthorpe swimming pool.

Recreation Reserve

To be used for the construction, renewal, refurbishment and upgrade of all recreation facilities and reserves

Airport Reserve

To be used for the construction, reconstruction, repairs or modification of facilities including buildings, tarmac, airstrip and associated **Waste and Sewerage Reserve**

To be used for the repair and/or construction of waste and sewerage facilities in the Shire of Ravensthorpe.

IT & Equipment Reserve

To be used for the upgrade and renewal of hardware, communication and software technological systems and machinery

Leave Reserve

To be used to fund long service leave and non-current annual leave requirements

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

	2023/2024 B/Fwd Per 2024/2025 Budget \$	MARCH 2025 Actual \$
5. NET CURRENT ASSETS	•	Ť
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted Cash - Restricted Unspent Grants	2,373,938 935,272	5,119,605
Cash - Restricted Unspent Loans Cash - Restricted Reserves	0 1,682,126 0	0 4,363,359 0
Receivables (Budget Purposes Only) Rates Outstanding Sundry Debtors	254,693 231,740	475,193 423,943
Provision for Doubtful Debts Gst Receivable	0 114,211	76,903
Accrued Income/Payments In Advance Payments in Advance Inventories	938,927 0 25,554	622,004 0 48,606
<u>-</u>	6,556,461	11,129,613
LESS: CURRENT LIABILITIES		
Sundry Creditors Accrued Interest On Loans	(386,634) (27,768)	(139,580) (17,895)
Accrued Salaries & Wages	(28,180)	0
Income In Advance (Contract Liabilities) Gst Payable	(935,272) 0	(186,347) (80,725)
Payroll Creditors	(114,053)	(2,273)
Accrued Expenses PAYG Liability	0	0
Right of Use Assets - Current Trust	(13,725) 0	(126,663)
Other Payables	(322,020)	(282,185)
Current Employee Benefits Provision Current Loan Liability	(502,817) (143,522)	(748,158)
Current Loan Liability	(2,473,991)	(1,583,826)
NET CURRENT ASSET POSITION	4,082,470	9,545,786
Less: Cash - Reserves - Restricted	(1,682,126)	(4,363,359)
Less: Cash - Unspent Grants - Restricted Less: Movements Associated with Change in Accounting Standards Add Back: Component of Leave Liability not	0 0	
Required to be Funded	502,817	748,158
Add Back : Current Loan Liability ADD: Current Portion of Lease Liability	143,522 13,725	0 126,663
Adjustment for Trust Transactions Within Muni	13,723	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	3,060,408	6,057,249

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2025

6. RATING INFORMATION

RATE TYPE		Number of	Rateable	2024/2025 Rate	2024/2025 Interim	2024/2025 Back	2024/2025 Total	2024/2025
	Rate in	Properties	Value	Revenue	Rates	Rates	Revenue	Budget
	\$		\$	\$	\$	\$	\$	\$
General Rate								
GRV Residential	0.123276	782	12,472,943	1,537,615	2,936		1,540,551	1,538,611
GRV Commercial	0.151340	33	1,640,798	248,318			248,318	251,463
GRV industrial	0.151340	40	665,986	100,790			100,790	95,147
GRV - Transient & Short Stay Accom	0.316389	2	1,075,000	340,118			340,118	340,118
UV - Mining	0.240386	78	3,488,430	838,570	(18,408)	(3,876)	816,286	838,570
UV - Other	0.003869	313	609,570,000	2,358,426	(59)	228	2,358,595	2,358,426
Non-Rateable	0.000000	469	873,485	0			0	0
Sub-Totals		1,717	629,786,642	5,423,838	(15,531)	(3,648)	5,404,658	5,422,335
	Minimum							
Minimum Rates	\$							
GRV Residential	1026.00	372	1,012,347	381,672	0	0	381,672	383,724
GRV Commercial		8	38,415	0	0	0	0	10,260
GRV Industrial	1026.00	13	56,418	13,338	0	0	13,338	9,234
GRV - Transient & Short Stay Accom	1026.00	0	0	0	0	0	0	0
UV - Mining	1026.00	68	116,548	69,768	0	0	69,768	69,768
UV - Other	1026.00	119	10,742,000	122,094		0	122,094	122,094
Sub-Totals		580	11,965,728	586,872	0	0	586,872	595,080
							5,991,530	6,017,415
Back Rates								1,500
Interim Rates								4,500
Total Amount Raised From Rates							5,991,530	6,023,415
Ex Gratia Rates							74,801	76,410
Total Rates							6,066,331	6,099,825

All land except exempt land in the Shire of Ravensthorpe is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2025

7. TRUST FUNDS

Monies previously held in Trust are now recognised as a current liability, although they are treated differently to other current liabilities in that they are required to be cash backed.

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2025

8. OPERATING STATEMENT BY PROGRAM

	MARCH 2025	2024/2025 Adopted
	Actual	Budget
	\$	\$
OPERATING REVENUES		
Governance	20,001	50,000
General Purpose Funding	6,567,035	6,850,219
Law, Order, Public Safety	906,819	586,131
Health	9,810	7,700
Education and Welfare	663,546	972,500
Housing	69,399	70,760
Community Amenities	716,845	910,295
Recreation and Culture	407,788	173,830
Transport		2,835,950
Economic Services	376,990	434,199
Other Property and Services	98,814	178,670
TOTAL OPERATING REVENUE	9,837,047	13,070,254
OPERATING EXPENSES		
Governance	(759,747)	(1,216,556)
General Purpose Funding	(190,773)	(320,055)
Law, Order, Public Safety	(968,349)	(1,506,185)
Health	(215,579)	(507,520)
Education and Welfare	(1,005,058)	(1,625,129)
Housing	(220,058)	(293,895)
Community Amenities	(1,434,517)	(1,887,649)
Recreation & Culture	(2,560,628)	(3,388,389)
Transport	(4,458,270)	(6,356,028)
Economic Services	(420,064)	(643,700)
Other Property and Services	(151,247)	(220,847)
TOTAL OPERATING EXPENSE	(12,384,290)	(17,965,952)
CHANGE IN NET ASSETS	(2.547.242)	(4.005.000)
RESULTING FROM OPERATIONS	(2,547,243)	(4,895,698)

SHIRE OF RAVENSTHORPE NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2025

8. OPERATING STATEMENT BY NATURE & TYPE

	MARCH 2025 Actual \$	2024/2025 Adopted Budget \$
OPERATING REVENUES	•	•
Rates	6,074,539	6,099,825
Operating Grants,	-,- ,	-,,-
Subsidies and Contributions	1,341,015	1,755,418
Non-Operating Grants,	,,,,,,,,,,	.,,
Subsidies and Contributions	1,215,585	2,030,074
Fees and Charges	1,684,010	2,208,500
Service Charges	0	0
Interest Earnings	270,709	256,000
Profit on Asset Disposals	0	134,166
Proceeds on Disposal of Assets	18,200	493,000
Realisation on Disposal of Assets	0	(493,000)
Other Revenue	444,858	586,271
TOTAL OPERATING REVENUE	11,048,916	13,070,254
OPERATING EXPENSES		
Employee Costs	(4,354,811)	(6,662,329)
Materials and Contracts	(2,286,832)	(4,158,252)
Utility Charges	(247,388)	(352,580)
Depreciation on Non-Current Assets	(4,946,803)	(5,987,254)
Interest Expenses	(12,744)	(36,049)
Insurance Expenses	(267,183)	(267,278)
Loss on Asset Disposals	0	(100,741)
FV Adjustment of Non-Current assets	0	0
Other Expenditure	(268,530)	(401,470)
TOTAL OPERATING EXPENSE	(12,384,290)	(17,965,952)
CHANGE IN NET ACCETS		
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	(1,335,374)	(4,895,698)

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2025

9. STATEMENT OF FINANCIAL POSITION

	MARCH 2025 Actual \$
CURRENT ASSETS	0.400.004
Cash and Cash Equivalents Trade and Other Receivables	9,482,964
Inventories	1,598,043 48,606
TOTAL CURRENT ASSETS	11,129,613
NON-CURRENT ASSETS	
Other Receivables	9,537
Inventories	0
Property, Plant and Equipment	48,042,076
Infrastructure TOTAL NON-CURRENT ASSETS	142,042,382 190,093,996
TOTAL NON-CORRENT ASSETS	190,093,990
TOTAL ASSETS	201,223,608
CURRENT LIABILITIES	
Trade and Other Payables	709,004
Right of Use Asset	126,663
Long Term Borrowings	0
Employee Benefit Provisions	748,158
TOTAL CURRENT LIABILITIES	1,583,826
NON-CURRENT LIABILITIES	
Trade and Other Payables	\$0.00
Long Term Borrowings	\$945,729.91
Right of Use Assets	\$388,190.40
Employee Benefit Provisions	\$111,575.26
Other Provisions	\$517,316.85
TOTAL NON-CURRENT LIABILITIES	\$1,962,812.42
TOTAL LIABILITIES	\$3,546,638.64
NET ASSETS	\$197,676,969.78
Detained Combine	#40 F00 000 00
Retained Surplus Reserves - Cash Backed	\$40,506,669.96 \$4,363,350,44
Reserves - Cash Backed Revaluation Surplus	\$4,363,359.44 \$152,806,940.38
TOTAL EQUITY	\$197,676,969.78
	÷ , ,

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2025

10. FINANCIAL RATIOS

	2024 YTD	2023	2021
Current Ratio Operating Surplus Ratio	8.10	3.19	1.64
	(0.46)	(0.26)	(0.24)

The above ratios are calculated as follows:

Current assets minus restricted current assets
Current liabilities minus liabilities associated **Current Ratio**

Operating Surplus Ratio operating revenue minus operating expense

own source operating revenue

ATTACHMENT 12.2.2

12.2.2 <u>SCHEDULE OF ACCOUNT PAYMENTS – MARCH 2025</u>

File Reference: Location: Applicant: Author: Authorising Officer Date: Disclosure of Interest: Attachments: 12.2.2 Previous Reference:	GR.ME.8 Shire of Ravensthorpe Shire of Ravensthorpe Finance Officer Chief Executive Officer Executive Manager Corporate Services Nil Creditors List of Accounts Paid March 2025 Credit Card Transactions to 01 March 2025 Fuel Card Transactions March 2025 Nil		
•	e schedule of payments for Council approval cal Government (Financial Management) Regulat		
	I of the Local Government (Financial Manage ts for the month of March 2025 be NOTED.	ment) Regulations	
Moved:	Seconded:	-	
		Carried:/	

Shire of Ravensthorpe List of Creditors Paid March 2025

USER: Wendy Spaans

Cheque /EF	T Date	Name	Invoice Description	Bank Code	INV Amount	Amount
17	06/03/2025	Horizon Power	136499 - HOPETOUN LAMPS - 01/02/2025 - 28/02/2025	1		6,849.92
INV 21022	87707/02/2025	Horizon Power	308541 - AIRPORT LOC 80 JERDACUTTUP ROAD - 06/12/2025 - 06/02/2025		1,229.12	
INV 21023	00721/02/2025	Horizon Power	125308 - HOPETOUN COMMUNITY CENTRE 46 ALAN ROSE DRIVE - 20/12/2024 - 19/02/2025		817.12	
INV 21023	07828/02/2025	Horizon Power	136499 - HOPETOUN LAMPS - 01/02/2025 - 28/02/2025		4,803.68	
1093	02/03/2025	2 - REC EFTPOS MERCHANT FEES	EFTPOS MERCHANT FEES	1		111.29
1093	02/03/2025	2 - REC EFTPOS MERCHANT FEES	EFTPOS MERCHANT FEES	1		269.44
EFT20500	06/03/2025	4 Rivers Plumbing Gas & Civil Contracting WA	REPLACEMENT OF FAILED RPZ BACKFLOW DEVISE WITH NEW 40MM INCLUDING TESTING AT LOT 20, MORGANSTREET, RAVENSTHORPE	1		3,454.00
INV 00005	82226/02/2025	4 Rivers Plumbing Gas & Civil Contracting WA	CALL OUT TO SERVICE GAS STOVE AND OVEN IN KITCHEN AT HOPETOUN COMMUNITY HALL		132.00	
INV 00005	82126/02/2025	4 Rivers Plumbing Gas & Civil Contracting WA	REPLACEMENT OF FAILED RPZ BACKFLOW DEVISE WITH NEW 40MM INCLUDING TESTING AT LOT 20, MORGANSTREET, RAVENSTHORPE		3,322.00	
EFT20501	06/03/2025	Aerodrome Management Services Pty Ltd	AIRPORT PERIODIC COMPLIANCE SUPPORT QUOTE NO AMSSQ-250231 - FEBRUARY 2025	1		4,199.25
INV AMSI	NV24/02/2025	Aerodrome Management Services Pty Ltd	AIRPORT PERIODIC COMPLIANCE SUPPORT QUOTE NO AMSSQ-250231 - FEBRUARY 2025		4,199.25	
EFT20502	06/03/2025	Alan David Higgins	DEEP CLEAN CARPETS AT HOPETOUN CRC BUILDING AND ADMIN OFFICE	1		2,700.00
INV 1066-2	250 28/02/2025	Alan David Higgins	DEEP CLEAN CARPETS AT HOPETOUN CRC BUILDING AND ADMIN OFFICE		2,700.00	
EFT20503	06/03/2025	Albany Lock and Security	3772 PRIMARY LOCK (LW 3772SS) AS PER QUOTE 40836 INCL FREIGHT	1		141.95
INV 000408	83625/02/2025	Albany Lock and Security	3772 PRIMARY LOCK (LW 3772SS) AS PER QUOTE 40836 INCL FREIGHT		141.95	
EFT20504	06/03/2025	Australian Government Child Support Agency	Payroll deductions	1		66.72
INV DEDU	JCT03/03/2025	Australian Government Child Support Agency	Payroll deductions		66.72	

Shire of Ravensthorpe List of Creditors Paid March 2025

USER: Wendy Spaans

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20505	06/03/2025	Australian Taxation Office (ATO) PAYG	Payroll deductions	1		44,946.00
INV DEDUC	CT03/03/2025	Australian Taxation Office (ATO) PAYG	Payroll deductions		44,466.00	
INV DEDUC	CT03/03/2025	Australian Taxation Office (ATO) PAYG	Payroll deductions		480.00	
EFT20506	06/03/2025	Best Office Systems	PRINTER READINGS - RAVENSTHORPE OFFICE C659 & C550 SIT	1		1,121.44
INV 642682	25/02/2025	Best Office Systems	AIRPORT KONICA PRINTER READINGS - 20/01/2025 - 20/02/2025		49.50	
INV 642680	25/02/2025	Best Office Systems	PRINTER READINGS - RAVENSTHORPE OFFICE C659 & C550 SIT		647.69	
INV 642681	25/02/2025	Best Office Systems	PRINTER READINGS - HOPETOUN OFFICE C558		424.25	
EFT20507	06/03/2025	Employee	SALARY SACRIFICE - LAFHA -FORTNIGHT ENDING 03/03/2025	1		958.20
INV SAL SA	.C03/03/2025	Employee	SALARY SACRIFICE - LAFHA -FORTNIGHT ENDING 03/03/2025		578.00	
INV REIMB	U106/03/2025	Employee	REIMBURSEMENT FOR, OFFICE SUPPLIES AND STAFF UNIFORM		380.20	
EFT20508	06/03/2025	Employee	SALARY SACRIFICE - RENT -FORTNIGHT ENDING 03/03/2025	1		485.00
INV SAL SA	.C03/03/2025	Employee	SALARY SACRIFICE - RENT -FORTNIGHT ENDING 03/03/2025		485.00	
EFT20509	06/03/2025	Caravan Industry Association WA (Inc)	PURCHASE OF ADDITIONAL 3 X 4 DAY EXHIBITOR PASSES FOR (RAVENSTHORPE WILDFLOWER SHOW / FITZGERALD COAST STAND SITE 261 IN THE TOURISM PAVILION AT THE 2025 PERTH CARAVAN AND CAMPING SHOW.	1		135.00
INV INV-152	2926/02/2025	Caravan Industry Association WA (Inc)	PURCHASE OF ADDITIONAL 3 X 4 DAY EXHIBITOR PASSES FOR (RAVENSTHORPE WILDFLOWER SHOW / FITZGERALD COAST STAND SITE 261 IN THE TOURISM PAVILION AT THE 2025 PERTH CARAVAN AND CAMPING SHOW.		135.00	
EFT20510	06/03/2025	City of Albany	CERTIFICATE OF COMPLIANCE 168673	1		390.86

Shire of Ravensthorpe List of Creditors Paid March 2025

USER: Wendy Spaans

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 108186	27/02/2025	City of Albany	CERTIFICATE OF COMPLIANCE 168673		203.86	
INV 108185	27/02/2025	City of Albany	CERTIFICATE OF COMPLIANCE 168671		187.00	
EFT20511 INV 0002670	06/03/2025	Community Spirit Newspaper Inc Community Spirit Newspaper Inc	DOUBLE PAGE ADVERTORIAL COMMUNITY SPIRIT - ISSUE 3 PAGE 12 & 13 DOUBLE PAGE ADVERTORIAL COMMUNITY SPIRIT -	1	342.00	342.00
EFT20512	06/03/2025	Corsign WA	ISSUE 3 PAGE 12 & 13 NEW SIGNAGE AS PER QUOTE 93097	1		643.50
INV 93097A		Corsign WA	NEW SIGNAGE AS PER QUOTE 93097	1	643.50	013.30
EFT20513	06/03/2025	Daniel Gornik	GYM FOB BOND REFUND	1		30.00
INV T2496	28/02/2025	Daniel Gornik	GYM FOB BOND REFUND	1	30.00	
EFT20514	06/03/2025	Department of Fire and Emergency Services (Previously FESA)	2025/25 ESL QUARTER 3	1		55,219.82
INV 158888	21/02/2025	Department of Fire and Emergency Services (Previously FESA)	2025/25 ESL QUARTER 3		55,219.82	
EFT20515	06/03/2025	Employee	SALARY SACRIFICE - RENT -FORTNIGHT ENDING	1		490.00
INV SAL SA	C03/03/2025	Employee	03/03/2025 SALARY SACRIFICE - RENT -FORTNIGHT ENDING 03/03/2025		490.00	
EFT20516	06/03/2025	Esperance Fire Services	MONTHLY ROUTINE TESTING AS PER QUOTATION 0673 INCLUDING: JACKING PUMPING MONTHLY INSPECTION AND TESTING - TRAVEL COST	1		605.00
INV S6522	25/02/2025	Esperance Fire Services	MONTHLY ROUTINE TESTING AS PER QUOTATION 0673 INCLUDING: JACKING PUMPING MONTHLY INSPECTION AND TESTING - TRAVEL COST		605.00	
EFT20517	06/03/2025	Freight Lines Group	FREIGHT - SIGMA - WEST SLAB (FULTON)	1		714.37
INV 0020014	1407/02/2025	Freight Lines Group	FREIGHT - SIGMA - WEST SLAB (FULTON)		714.37	
EFT20518	06/03/2025	Hinchys Auto Electrics	INSTALL 4G NETSTAR TRACKERS ON SHIRE UTES AND PLANT RA3941 RA3794	1		415.50

Shire of Ravensthorpe List of Creditors Paid March 2025

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INV 0000091117	7/02/2025	Hinchys Auto Electrics	INSTALL 4G NETSTAR TRACKERS ON SHIRE UTES AND PLANT RA3941 RA3794		415.50	
EFT20519 00	06/03/2025	Hopetoun Ray White Rural South Coast Wa	47 Maitland Street	1		1,242.00
INV 6173 20	20/02/2025	Hopetoun Ray White Rural South Coast Wa	WATER CONSUMPTION 12/12/2024 - 13/02/2025		2.00	
INV 47 Maital 28	28/02/2025	Hopetoun Ray White Rural South Coast Wa	47 Maitland Street		480.00	
INV 3 Birdwo28	28/02/2025	Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent		300.00	
INV 8 France 22	28/02/2025	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent		460.00	
EFT20520 00	06/03/2025	Indiji Flora	PRIVATE WORKS - FIREBREAK COMPLIANCE	1		16,137.00
INV INV-08662:	25/02/2025	Indiji Flora	PRIVATE WORKS - FIREBREAK COMPLIANCE		16,137.00	
EFT20521 00	06/03/2025	Employee	SALARY SACRIFICE - RENT -FORTNIGHT ENDING 03/03/2025	1		480.00
INV SAL SACO	03/03/2025	Employee	SALARY SACRIFICE - RENT -FORTNIGHT ENDING 03/03/2025		480.00	
EFT20522 00	06/03/2025	Jade Salisbury	GYM FOB BOND REFUND	1		30.00
INV T2758 28	28/02/2025	Jade Salisbury	GYM FOB BOND REFUND	1	30.00	
EFT20523 00	06/03/2025	Jerramungup Electrical	REMOVE FAULTY A/C SPLIT UNIT SYSTEM AND REPLACE WITH NEW AT 93 SPENCE STREET, RAVENSTHORPE	1		6,657.20
INV INV-60102	21/02/2025	Jerramungup Electrical	CALL OUT TO INSPECT FAULTY SPLIT UNIT AT 93 SPENCE STREET, RAVENSTHORPE		132.00	
INV INV-60112	21/02/2025	Jerramungup Electrical	REMOVE FAULTY A/C SPLIT UNIT SYSTEM AND REPLACE WITH NEW AT 93 SPENCE STREET, RAVENSTHORPE		6,525.20	
EFT20524 00	06/03/2025	Employee	SALARY SACRIFICE - LAFHA -FORTNIGHT ENDING	1		578.00
INV SAL SACO	03/03/2025	Employee	03/03/2025 SALARY SACRIFICE - LAFHA -FORTNIGHT ENDING 03/03/2025		578.00	
EFT20525 00	06/03/2025	Employee	REIMBURSEMENT FOR ROCS1 (RANGER) TRAINING	1		366.65

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INV REIMB	BU105/03/2025	Employee	REIMBURSEMENT FOR ROCS1 (RANGER) TRAINING		187.47	
INV REIMB	BU105/03/2025	Employee	REIMBURSEMENT FOR ROCS 2 (RANGER) TRAINING - MEALS		179.18	
EFT20526	06/03/2025	Employee	SALARY SACRIFICE - RENT -FORTNIGHT ENDING 03/03/2025	1		640.00
INV SAL SA	AC03/03/2025	Employee	SALARY SACRIFICE - RENT -FORTNIGHT ENDING 03/03/2025		450.00	
INV REIMB	BU105/03/2025	Employee	REIMBURSEMENT FOR ANNUAL FEE 2024/25 AND 2025/26		190.00	
EFT20527	06/03/2025	Lucrezia Zangrilli	GYM FOB BOND REFUND	1		30.00
INV T2724	28/02/2025	Lucrezia Zangrilli	GYM FOB BOND REFUND	1	30.00	
EFT20528	06/03/2025	MD Building Approvals Pty Ltd	FOR FLIGHTS, CAR HIRE, INSPECTION AND COMPLIANCE REPORT	1		4,500.00
INV 2025-67	7.111/02/2025	MD Building Approvals Pty Ltd	FOR FLIGHTS, CAR HIRE, INSPECTION AND COMPLIANCE REPORT		4,500.00	
EFT20529	06/03/2025	Employee	SALARY SACRIFICE - LAFHA -FORTNIGHT ENDING 03/03/2025	1		578.00
INV SAL SA	AC03/03/2025	Employee	SALARY SACRIFICE - LAFHA -FORTNIGHT ENDING 03/03/2025		578.00	
EFT20530	06/03/2025	Nicholas Parente	GYM FOB BOND REFUND	1		30.00
INV T2719	28/02/2025	Nicholas Parente	GYM FOB BOND REFUND	1	30.00	
EFT20531	06/03/2025	Omnicom Media Group Australia Pty Ltd (previously Marketforce)	PUBLIC NOTICE FOR BUSHFIRE MITIGATION PER INVOICE NO 4733158	1		687.45
INV 1825312	2 28/02/2025	Omnicom Media Group Australia Pty Ltd (previously Marketforce)	PUBLIC NOTICE FOR BUSHFIRE MITIGATION PER INVOICE NO 4733158		687.45	
EFT20532	06/03/2025	Perfect Computer Solutions Pty Ltd	2024/25 IT SERVICE DESK AND ASSOCIATED SUPPORT - 11/02/2025 SITE VISIT	1		3,198.00
INV 29389	20/02/2025	Perfect Computer Solutions Pty Ltd	2024/25 IT SERVICE DESK AND ASSOCIATED SUPPORT - 17/02/2025 - 19/02/2025		170.00	
INV 29390	20/02/2025	Perfect Computer Solutions Pty Ltd	2024/25 IT SERVICE DESK AND ASSOCIATED SUPPORT - 12/02/2025 - 14/02/2025		297.50	

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INV 29397	25/02/2025	Perfect Computer Solutions Pty Ltd	2024/25 IT SERVICE DESK AND ASSOCIATED SUPPORT - 11/02/2025 SITE VISIT		1,789.50	
INV 29413	27/02/2025	Perfect Computer Solutions Pty Ltd	2024/25 IT SERVICE DESK AND ASSOCIATED SUPPORT - 20/02/2025 - 24/02/2025		765.00	
INV 29402	27/02/2025	Perfect Computer Solutions Pty Ltd	MONTHLY STARLINK FEE - AIRPORT DATA & TELEPHONE CONNECTIVITY - FEBRUARY 2025		176.00	
EFT20533	06/03/2025	Perth Branch ITR Pacific Pty Ltd	50 X TIP SCARIFIER UNIK M/GR 6Y5230U	1		730.40
INV 762220	26/02/2025	Perth Branch ITR Pacific Pty Ltd	50 X TIP SCARIFIER UNIK M/GR 6Y5230U		730.40	
EFT20534	06/03/2025	Powerplant MotorCycles	10 X STIHL WHIPPER SNIPPER HEADS 4003 713 3001 AS PER EMAIL QUOTE 17/2/25	1		316.50
INV I-18630:	5 25/02/2025	Powerplant MotorCycles	10 X STIHL WHIPPER SNIPPER HEADS 4003 713 3001 AS PER EMAIL QUOTE 17/2/25		316.50	
EFT20535	06/03/2025	R And R Heavy Diesel Services	CARRY OUT 120,000KM LOGBOOK SERVICE AND LUBRICATION, ADJUST HAND BRAKE, MOVE REAR CAMERA ON HILUX P677C RA-233 AS PER ESTIMATE 7419 21/2/25	1		2,186.81
INV 8684	26/02/2025	R And R Heavy Diesel Services	MANUFACTURED HYDRAULIC HOSE FOR SCHAFFER LOADER RA-3371 P579 AS PER ESTIMATE 7403 21/2/25		185.73	
INV 8683	26/02/2025	R And R Heavy Diesel Services	CARRY OUT 40,000KM LOGBOOK SERVICE AND INSPECTION ON ISUZU SERVICE TRUCK RA-3988 P578B AS PER ESTIMATE 7409 21/2/25		650.56	
INV 8685	26/02/2025	R And R Heavy Diesel Services	CARRY OUT 120,000KM LOGBOOK SERVICE AND LUBRICATION, ADJUST HAND BRAKE, MOVE REAR CAMERA ON HILUX P677C RA-233 AS PER ESTIMATE 7419 21/2/25		845.37	
INV 8689	27/02/2025	R And R Heavy Diesel Services	CARRY OUT 90,000KM LUBRICATION SERVICE AND INSPECTION, ADJUST PARK BRAKE ON HILUX RA-3867 P737 AS PER ESTIMATE 7415 21/2/25		468.85	
INV 8688	27/02/2025	R And R Heavy Diesel Services	REPLACE PULL CORD ON UTE COMPRESSOR P691B AS PER ESTIMATE 7407 21/2/25		36.30	
EFT20536	06/03/2025	Ravensthorpe Agencies	2 X LARGE GAS BOTTLES FOR HAMERSLEY CAMPGROUND - SHIRE TO PICK UP AND CONNECT.	1		1,043.48
INV 26245	20/02/2025	Ravensthorpe Agencies	1 X PAIR OLIVER BLACK LACE/ZIP BOOTS SIZE 10		199.00	

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INV 26247	20/02/2025	Ravensthorpe Agencies	TRUCK WASH - CHAINSAW OIL		69.30	
INV 26266	21/02/2025	Ravensthorpe Agencies	2 X LARGE GAS BOTTLES FOR HAMERSLEY CAMPGROUND - SHIRE TO PICK UP AND CONNECT.		380.00	
INV 26260	21/02/2025	Ravensthorpe Agencies	JOINER		26.68	
INV 26318	26/02/2025	Ravensthorpe Agencies	2 X MESH REINFORCING - SL62 BLACK 2.4M X 6.0M PLUS DELIVERY		368.50	
EFT20537	06/03/2025	Shire of Ravensthorpe Social Club	Payroll deductions	1		185.00
INV DEDUC	CT03/03/2025	Shire of Ravensthorpe Social Club	Payroll deductions		185.00	
EFT20538	06/03/2025	Shire of Ravensthorpe- Petty Cash	HOPETOUN PETTY CASH REIMBURSEMENT - 24/10/2024 - 25/02/2025	1		54.25
INV HOPEY	7 N05/03/2025	Shire of Ravensthorpe- Petty Cash	HOPETOUN PETTY CASH REIMBURSEMENT - 24/10/2024 - 25/02/2025		54.25	
EFT20539	06/03/2025	Sigma Telford Group	INSTALL KIT I012 PV/T/C-9/12MM-2L - 95730487 PLUS FREIGHT AS PER QUOTE 189012 19/2/25	1		580.80
INV CR5636	66:13/02/2025	Sigma Telford Group	CREDIT NOTE FOR 8X 200L DRUM POLY,14X 20L DRUM POLY, 3X PALLETS		-589.60	
INV 188877/	/0114/02/2025	Sigma Telford Group	3 X PHOTOMETER DPD 1 BOX 250 TABS AP011; 3 X PHOTOMETER PHENOL RED 250 TABS AP130; 3 X PHOTOMETER ALKAPHOT BOX 250 TABS AP188		530.20	
INV 189012/	/0124/02/2025	Sigma Telford Group	INSTALL KIT I012 PV/T/C-9/12MM-2L - 95730487 PLUS FREIGHT AS PER QUOTE 189012 19/2/25		640.20	
EFT20540	06/03/2025	Signs Plus	NAME BADGE - NEW STAFF	1		76.00
INV INV-38	0410/01/2025	Signs Plus	NAME BADGE - NEW STAFF		29.00	
INV INV-55	8720/02/2025	Signs Plus	NAME BADGE - NEW STAFF		47.00	
EFT20541	06/03/2025	Employee	SALARY SACRIFICE - RENT -FORTNIGHT ENDING 03/03/2025	1		579.00
INV SAL SA	AC03/03/2025	Employee	SALARY SACRIFICE - RENT -FORTNIGHT ENDING 03/03/2025		380.00	
INV REIMB	U104/03/2025	Employee	REIMBURSEMENT FOR FIRST AID CERTIFICATE		199.00	
EFT20542	06/03/2025	Team Global Express Pty Ltd (TOLL)	FREIGHT - PCS - PATHWEST	1		172.82

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INV 0577-S3	30:07/08/2023	Team Global Express Pty Ltd (TOLL)	FREIGHT - FRONTLINE		85.31	
INV 0647-S3	30′23/02/2025	Team Global Express Pty Ltd (TOLL)	FREIGHT - PCS - PATHWEST		87.51	
EFT20543	06/03/2025	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions	1		165.00
INV DEDUC	CT03/03/2025	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		154.00	
INV DEDUC	CT03/03/2025	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		11.00	
EFT20544	06/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	WINDOW FILM, ADHESIVE MAGNET CHILD LOCKS, BASKET STRAINER WASHER AS PER QUOTE 6000044 20/2/25	1		197.35
INV 1001598	3 20/02/2025	Tinker Group T/as Ravensthorpe Building Supplies	WINDOW FILM, ADHESIVE MAGNET CHILD LOCKS, BASKET STRAINER WASHER AS PER QUOTE 6000044 20/2/25		138.95	
INV 1001695	5 25/02/2025	Tinker Group T/as Ravensthorpe Building Supplies	SCREEN DOOR CLOSER		24.50	
INV 1001789	9 28/02/2025	Tinker Group T/as Ravensthorpe Building Supplies	KEY SAFE WALL MOUNTED		33.90	
EFT20545	06/03/2025	Employee	SALARY SACRIFICE - RENT -FORTNIGHT ENDING	1		400.00
INV SAL SA	C03/03/2025	Employee	03/03/2025 SALARY SACRIFICE - RENT -FORTNIGHT ENDING 03/03/2025		400.00	
EFT20546	06/03/2025	Turner, Anthony Edward T/as LG Consulting Solutions	FOR ENVIRONMENTAL HEALTH SERVICES FOR 2 DAYS A MONTH ON SITE - 09/01/2025 - 30/01/2025	1		5,252.08
INV INV-003	3904/02/2025	Turner, Anthony Edward T/as LG Consulting Solutions	FOR ENVIRONMENTAL HEALTH SERVICES FOR 2 DAYS A MONTH ON SITE - 09/01/2025 - 30/01/2025		3,877.50	
INV INV-004	4304/03/2025	Turner, Anthony Edward T/as LG Consulting Solutions	FOR ENVIRONMENTAL HEALTH SERVICES FOR 12 HOURS A MONTH - 03/02/2025 - 27/02/2025		1,374.58	
EFT20547	06/03/2025	WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER - NET 59802398	1		419.44
INV 9047407	7327/02/2025	WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER - NET 59802398		419.44	
EFT20548	13/03/2025	4 Rivers Plumbing Gas & Civil Contracting WA	EMERGENCY PUMP OUT OF HOPETOUN DUMP POINT INCL TRACKING FEE AND DISPOSAL	1		2,334.20

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	34127/02/2025 37306/03/2025	4 Rivers Plumbing Gas & Civil Contracting WA 4 Rivers Plumbing Gas & Civil Contracting WA	SUPPLY ONLY WOLFEN TIME TAPS X 2 AND SLAVE ELBOW KITS X 6 AS PER QUOTE 00005839 27/2/25 EMERGENCY PUMP OUT OF HOPETOUN DUMP POINT INCL TRACKING FEE AND DISPOSAL		1,069.20 1,265.00	
EFT20549	13/03/2025	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2024/2025 - RATES ONLY	1		2,734.66
INV 116016	21/02/2025	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2024/2025 - RATES ONLY		2,437.66	
INV 116106	28/02/2025	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2024/2025 - RATES ONLY		297.00	
EFT20550	13/03/2025	Anthony John Gallagher	HOPETOUN CRC COOLROOM CONDENSOR REPLACEMENT AS PER QUOTE #7024	1		7,002.00
INV 7068	07/03/2025	Anthony John Gallagher	HOPETOUN CRC COOLROOM CONDENSOR REPLACEMENT AS PER QUOTE #7024		5,946.00	
INV 7067	07/03/2025	Anthony John Gallagher	DIAGNOSTICS AND REPAIRS TO FAULTY COOLROOM AT HOPETOUN HALL		352.00	
INV 7069	07/03/2025	Anthony John Gallagher	CALL OUT AND INSPECTION OF COLDROOM FLOOR AND GYM CEILING AT THE REC CENTRE TO DETERMINE SCOPE AND POSSIBLE TREATMENT OF MOULD CONTAMINATION		704.00	
EFT20551	13/03/2025	BP Australia Pty Ltd	BP FUEL CARD - FEBRUARY 2025	1		2,631.12
INV 136695	7928/02/2025	BP Australia Pty Ltd	BP FUEL CARD - FEBRUARY 2025		2,631.12	
EFT20552	13/03/2025	Breeze Connect Pty Ltd	TRUNK ID 118057 VOIP 16 LINE SUBSCRIPTION + CALL	1		297.23
INV 222203	02/03/2025	Breeze Connect Pty Ltd	CHARGES - 01/02/2025 - 28/02/2025 TRUNK ID 118057 VOIP 16 LINE SUBSCRIPTION + CALL CHARGES - 01/02/2025 - 28/02/2025		297.23	
EFT20553	13/03/2025	Central Regional TAFE	ROCS COURSE 1 FOR RANGER - JOB NR 09515P	1		1,258.11
INV 1003063	39 06/03/2025	Central Regional TAFE	ROCS 2 COURSE FOR RANGER - JOB NR 09515P		346.21	
INV 1003063	38 06/03/2025	Central Regional TAFE	ROCS COURSE 1 FOR RANGER - JOB NR 09515P		911.90	
EFT20554	13/03/2025	Cleanaway Pty Ltd	RUBBISH COLLECTION - FEBRUARY 2025	1		23,240.65

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INV 2183543428/	/02/2025	Cleanaway Pty Ltd	RUBBISH COLLECTION 2 X 3M3 BIN FROM MASON BAY CAMPGROUND		845.38	
INV 2183543328	/02/2025	Cleanaway Pty Ltd	RUBBISH COLLECTION 2 X 3M3 BIN FROM STARVATION BAY CAMPGROUND		1,420.32	
INV 2183648528	/02/2025	Cleanaway Pty Ltd	RUBBISH COLLECTION - FEBRUARY 2025		20,974.95	
EFT20555 13/	/03/2025	Corsign WA	NEW SIGNAGE AS PER QUOTE 93097	1		908.60
INV 0009309727	/02/2025	Corsign WA	NEW SIGNAGE AS PER QUOTE 93097		816.20	
INV 0009324904	/03/2025	Corsign WA	ARC-089 BRACKET C/W M10X60 CUP HEAD BOLT SETUP AS PER QUOTE 00093249 FOR THOMAS RD SIGN PLUS COURIER COST TO RAVENSTHORPE.		92.40	
	/03/2025	G Felesina & K.M Felesina	KERB AND CROSSOVER WORKS AT 30-32 DUNN STREET AS PER QUOTE DATED 11TH FEBRUARY 2025	1		7,260.00
INV 21 04	/03/2025	G Felesina & K.M Felesina	KERB AND CROSSOVER WORKS AT 30-32 DUNN STREET AS PER QUOTE DATED 11TH FEBRUARY 2025		7,260.00	
EFT20557 13/	/03/2025	Hallams Cartage Contractors	HIRE OF SEMI SIDE TIPPER - GRAVEL TO SPRINGDALE ROAD 18/2/25; HIRE OF SEMI SIDE TIPPER 19/2, 20/2 & 21/2/25	1		4,620.00
INV 0000417727	//02/2025	Hallams Cartage Contractors	HIRE OF SEMI SIDE TIPPER - GRAVEL TO SPRINGDALE ROAD 18/2/25; HIRE OF SEMI SIDE TIPPER 19/2, 20/2 & 21/2/25		4,620.00	
EFT20558 13/	/03/2025	Have a Go News	QUARTER PAGE ADVERT (19CM X 3 COL) WITH	1		1,013.86
INV 63317 07/	//03/2025	Have a Go News	EDITORIAL - WINTER PROMOTION QUARTER PAGE ADVERT (19CM X 3 COL) WITH EDITORIAL - WINTER PROMOTION		1,013.86	
EFT20559 13/	/03/2025	Hopetoun Concrete Services	LAY 8M X 2M X 150MM THICK OF FOOTPATH AT HOSKINGS STREET, RAVENSTHORPE AS PER QUOTE 0055	1		1,200.00
INV 00055 05/	/03/2025	Hopetoun Concrete Services	24/2/25 LAY 8M X 2M X 150MM THICK OF FOOTPATH AT HOSKINGS STREET, RAVENSTHORPE AS PER QUOTE 0055 24/2/25		1,200.00	
EFT20560 13/	/03/2025	Hopetoun Ray White Rural South Coast Wa	47 Maitland Street	1		1,240.00
INV 47 Maitalı10	/03/2025	Hopetoun Ray White Rural South Coast Wa	47 Maitland Street		480.00	

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INV 3 Birdv	woc10/03/2025	Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent		300.00	
INV 8 Franc	ce \$10/03/2025	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent		460.00	
EFT20561	13/03/2025	Hopetoun Tyres & Batteries	STRIP AND REPAIR 17.5R25, O-RING, PLUG, LABOUR, GRADER P675A	1		1,087.35
INV INV-19	94209/03/2025	Hopetoun Tyres & Batteries	STRIP AND REPAIR 17.5R25, O-RING, PLUG, LABOUR, GRADER P675A		1,087.35	
EFT20562	13/03/2025	Jamie Lovenbury	REFUND FOR BCITF LEVY ALERADY PAID B25-05	1		140.00
INV REFUN	ND08/03/2025	Jamie Lovenbury	ORIGINAL RECEIPT NUMBER 36574 REFUND FOR BCITF LEVY ALERADY PAID B25-05 ORIGINAL RECEIPT NUMBER 36574		140.00	
EFT20563	13/03/2025	Landgate	COPY OF SURVEY	1		31.60
INV 145842	22 04/03/2025	Landgate	COPY OF SURVEY		31.60	
EFT20564	13/03/2025	Lloydey's Power Services	REPAIRWORK TO EXAMINATION LIGHT FAULT AT HOPETOUN DOC SURGERY INCL SUPPLY OF SPARE	1		936.54
INV INV-16	63905/03/2025	Lloydey's Power Services	REPLACEMENT GLOBES CALL OUT TO INSPECT POSSIBLE FAULT AT DISTRIBUTION BOARD HOPETOUN LOOKOUT POINT CAUSING POWER TO RADIO TRANSMITTER STATION TO		280.50	
INV INV-16	63805/03/2025	Lloydey's Power Services	FAIL REPAIRWORK TO EXAMINATION LIGHT FAULT AT HOPETOUN DOC SURGERY INCL SUPPLY OF SPARE REPLACEMENT GLOBES		656.04	
EFT20565	13/03/2025	Mcleods Lawyers Pty Ltd	LEASE PREPARATION - HOPETOUN CARAVAN PARK - MATTER NUMBER 54321	1		2,533.82
INV 143869	9 28/02/2025	Mcleods Lawyers Pty Ltd	LEASE PREPARATION - HOPETOUN CARAVAN PARK - MATTER NUMBER 54321		2,356.61	
INV 143847	7 28/02/2025	Mcleods Lawyers Pty Ltd	REVIEW LEASE AGREEMENTS FOR REED AND SHIRE MATTER NUMBER 52927		177.21	
EFT20566	13/03/2025	Meridian Agencies (Weistermann Family Trust)	STATIONERY ORDER - QUOTE QU - 0074	1		546.31
INV INV-17	78204/03/2025	Meridian Agencies (Weistermann Family Trust)	STATIONERY ORDER - QUOTE QU - 0074		390.00	
INV INV-17	77904/03/2025	Meridian Agencies (Weistermann Family Trust)	STATIONERY ORDER - QUOTE QU - 0073		156.31	

Shire of Ravensthorpe List of Creditors Paid March 2025

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20567	13/03/2025	Employee	REIMBURSEMENT FOR ITEMS FOR THE SHIRE MARKET STAND	1		415.36
INV REIMB	Ul11/03/2025	Employee	REIMBURSEMENT FOR ITEMS FOR THE SHIRE MARKET STAND		415.36	
EFT20568	13/03/2025	Netstar Australia	FIRST YEAR SUBSCRIPTION FOR WEB AND SIM	1		660.00
INV 211675	28/02/2025	Netstar Australia	FIRST YEAR SUBSCRIPTION FOR WEB AND SIM		660.00	
EFT20569	13/03/2025	R And R Heavy Diesel Services	ESTIMATE TO CARRY OUT FIRST SERVICE AND INSPECTION ON HINO RA-117 P511B AS PER ESTIMATE 7424 24/2/25	1		1,036.34
INV 27345	04/03/2025	R And R Heavy Diesel Services	ESTIMATE TO CARRY OUT FIRST SERVICE AND INSPECTION ON HINO RA-117 P511B AS PER ESTIMATE 7424 24/2/25		809.95	
INV 8702	05/03/2025	R And R Heavy Diesel Services	LABOUR AND PARTS FOR 1DHY 580 PER ESTIMATE #7328		226.39	
EFT20570	13/03/2025	Ravensthorpe Agencies	1 X SMALL GAS BOTTLE SWAP AND PURCHASE OUTRIGHT OF 3 X SMALL GAS BOTTLES FOR VOLUNTEER CAMP HOSTS PROGRAM	1		341.00
INV 26319	26/02/2025	Ravensthorpe Agencies	1 X SMALL GAS BOTTLE SWAP AND PURCHASE OUTRIGHT OF 3 X SMALL GAS BOTTLES FOR VOLUNTEER CAMP HOSTS PROGRAM		341.00	
EFT20571	13/03/2025	Smarter Tourism Technology Pty Ltd	UPGRADE OF WP OFFLOAD MEDIA PLUGIN FROM SILVER TO GOLD LEVEL FOR TOUCHSCREEN MEDIA (RIC & HOPETOUN) PRO-RATA COST FOR EXISTING ANNUAL LICENSE AND PRE-PAYMENT FOR RENEWAL DUE AUGUST 2025.	1		429.00
INV INV-12	1307/03/2025	Smarter Tourism Technology Pty Ltd	UPGRADE OF WP OFFLOAD MEDIA PLUGIN FROM SILVER TO GOLD LEVEL FOR TOUCHSCREEN MEDIA (RIC & HOPETOUN) PRO-RATA COST FOR EXISTING ANNUAL LICENSE AND PRE-PAYMENT FOR RENEWAL DUE AUGUST 2025.		429.00	
EFT20572	13/03/2025	T-Quip	15 X BLADE MED (72 SD SOME RD) TOP110-0621-03 RAVENSTHORPE TORO	1		1,925.52
INV 136822	#20/02/2025	T-Quip	8 X BLADE-HIGH LIFT 42 INCH DECK TOP131-3939-03 HOPETOUN ZERO TURN		592.32	

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INV 137122 #	#405/03/2025	T-Quip	15 X BLADE MED (72 SD SOME RD) TOP110-0621-03 RAVENSTHORPE TORO		1,333.20	
EFT20573	13/03/2025	Telstra Limited	TELSTRA CHARGES TO 10/02/2025	1		5,056.43
INV K 776 45	5718/02/2025	Telstra Limited	TELSTRA CHARGES TO 10/02/2025		4,891.43	
INV T 311	22/02/2025	Telstra Limited	TELSTRA CHARGES - SAT PHONES - 22/02/2025 - 21/03/2025		165.00	
EFT20574 INV INV-002	13/03/2025	The Munglinup Roadhouse Pty Ltd The Munglinup Roadhouse Pty Ltd	DAILY CLEANING OF MUNGLINUP ABLUTION BLOCK (TOILETS AND SHOWER) FEBRUARY 2025 DAILY CLEANING OF MUNGLINUP ABLUTION BLOCK (TOILETS AND SHOWER) FEBRUARY 2025	1	1,400.00	1,400.00
EFT20575	13/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	NAILS	1		17.05
INV 1001440	14/02/2025	Tinker Group T/as Ravensthorpe Building Supplies	HASP & STAPLE WIRE		3.20	
INV 1001874	06/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	NAILS		13.85	
EFT20576 INV 46462	13/03/2025 27/02/2025	Vanguard Print Vanguard Print	BROCHURE STORAGE, HANDLING AND DISTRIBUTION TO VARIOUS TOURISM OUTLETS. BROCHURE STORAGE, HANDLING AND DISTRIBUTION TO VARIOUS TOURISM OUTLETS.	1	294.71	294.71
EFT20577 INV INV-065	13/03/2025	Woodlands Distributors Pty Ltd Woodlands Distributors Pty Ltd	SUPPLY OF 8 X REPLACEMENT BATTENS CUT TO LENGHT TO SUIT VALETTA BENCH (1800MM) BATTENS COLOUR: WALNUT BATTENS PROFILE: 65 X 32 MM SUPPLY OF 8 X REPLACEMENT BATTENS CUT TO LENGHT TO SUIT VALETTA BENCH (1800MM) BATTENS COLOUR: WALNUT BATTENS PROFILE: 65 X 32 MM	1	713.24	713.24
EFT20578	20/03/2025	4 Rivers Plumbing Gas & Civil Contracting WA	CALL OUT TO INSPECT AND REPAIR BLOCKED DRAINAGE AT LITTLE BARRENS IN HOPETOUN	1		5,257.27
INV 00005899	911/03/2025	4 Rivers Plumbing Gas & Civil Contracting WA	SUPPLY ONLY 80MM CHECK VALVE INCLUDING FREIGHT AS PER QUOTE 00005894 10/3/25		473.77	
INV 0000590	111/03/2025	4 Rivers Plumbing Gas & Civil Contracting WA	CALL OUT TO INSPECT AND REPAIR BLOCKED DRAINAGE AT LITTLE BARRENS IN HOPETOUN		2,462.50	

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INV 0000592	2012/03/2025	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT AND DISPOSE OF SEPTIC WASTE INCLUDING DISPOSAL FEE AND TRACKING FEE		2,321.00	
EFT20579	20/03/2025	ABCO Products PTY LTD	E-FLUSH X 4 AS PER ONLINE ORDER 10/3/25	1		978.28
INV INV-102	2810/03/2025	ABCO Products PTY LTD	E-FLUSH X 4 AS PER ONLINE ORDER 10/3/25		978.28	
EFT20580	20/03/2025	Aquater Pty Ltd	Rates refund for assessment A14393 LOT E74/00670	1		906.94
INV A14393	3 18/03/2025	Aquater Pty Ltd	EXPLORATION LICENCE RAVENSTHORPE WA 6346 Rates refund for assessment A14393 LOT E74/00670 EXPLORATION LICENCE RAVENSTHORPE WA 6346		906.94	
EFT20581	20/03/2025	Ashley Deverell	GYM FOB BOND REFUND	1		30.00
INV T2769	18/03/2025	Ashley Deverell	GYM FOB BOND REFUND	1	30.00	
EFT20582	20/03/2025	Australia Post	POSTAL CHARGES - 01/02/2025 - 28/02/2025	1		743.16
INV 1013855	5203/03/2025	Australia Post	POSTAL CHARGES - 01/02/2025 - 28/02/2025		743.16	
EFT20583	20/03/2025	Australian Government Child Support Agency	Payroll deductions	1		66.72
INV DEDUC	CT17/03/2025	Australian Government Child Support Agency	Payroll deductions		66.72	
EFT20584	20/03/2025	Australian Taxation Office (ATO) PAYG	Payroll deductions	1		46,573.08
INV DEDUC	CT17/03/2025	Australian Taxation Office (ATO) PAYG	Payroll deductions		46,093.08	
INV DEDUC	CT17/03/2025	Australian Taxation Office (ATO) PAYG	Payroll deductions		480.00	
EFT20585	20/03/2025	Best Office Systems	PRINTER READINGS - RAVENSTHORPE OFFICE C659 &	1		247.50
INV 642945	10/03/2025	Best Office Systems	C550 PRINTER READINGS - RAVENSTHORPE OFFICE C659 & C550		247.50	
EFT20586	20/03/2025	Employee	SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 17/03/2025	1		578.00
INV SAL SA	AC17/03/2025	Employee	SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 17/03/2025		578.00	
EFT20587	20/03/2025	Bills Doors & Servicing	ANNUAL PEST CONTROL TREATMENT (ANTS,SPIDERS AND RODENTS) AT LITTLE BARRENS	1		1,478.12

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INV 1000	05/02/2025	Bills Doors & Servicing	ANNUAL PEST CONTROL TREATMENT (ANTS,SPIDERS AND RODENTS) AT LITTLE BARRENS		1,478.12	
EFT20588 INV 2714	20/03/2025 18/03/2025	Bluemar Pty Ltd T/As Esperance Testing and Tagging Bluemar Pty Ltd T/As Esperance Testing and Tagging	STRUCTURAL INVESTIGATION OF RAVENSTHORPE FOODWORKS BUILDING AS PER QUOTE #25127 STRUCTURAL INVESTIGATION OF RAVENSTHORPE FOODWORKS BUILDING AS PER QUOTE #25127	1	4,158.00	4,158.00
EFT20589 INV SAL SA	20/03/2025 C17/03/2025	Employee Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 17/03/2025 SALARY SACRIFICE - RENT - FORTNIGHT ENDING 17/03/2025	1	485.00	485.00
EFT20590	20/03/2025	Catherine Warburton	POOL FOB BOND REFUND	1		20.00
INV T235	13/03/2025	Catherine Warburton	POOL FOB BOND REFUND	1	20.00	
EFT20591 INV A14468	20/03/2025 18/03/2025	Chichester Metals Pty Ltd Chichester Metals Pty Ltd	Rates refund for assessment A14468 LOT E70/06191 EXPLORATION LICENCE RAVENSTHORPE WA 6346 Rates refund for assessment A14468 LOT E70/06191 EXPLORATION LICENCE RAVENSTHORPE WA 6346	1	1,948.47	1,948.47
EFT20592 INV INV-202	20/03/2025 2516/03/2025	Community Pest Services Community Pest Services	ANNUAL PEST CONTROL TREATMENT (ANTS,SPIDERS AND RODENTS) AT LITTLE BARRENS ANNUAL PEST CONTROL TREATMENT (ANTS,SPIDERS AND RODENTS) AT LITTLE BARRENS	1	460.00	460.00
EFT20593 INV IR-W-PA	20/03/2025 A'11/03/2025	Department of Water and Environment Regulation Department of Water and Environment Regulation	ANNUAL LICENCE FEE FOR L8078/1996/3 RAVENSTHORPE LIMITED EFFLUENT TREATMENT AND REUSE FACILITY ANNUAL LICENCE FEE FOR L8078/1996/3 RAVENSTHORPE LIMITED EFFLUENT TREATMENT AND REUSE FACILITY	1	1,527.03	1,527.03
EFT20594	20/03/2025	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 17/03/2025	1		490.00
INV SAL SA	.C17/03/2025	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 17/03/2025		490.00	
EFT20595 INV INV-011	20/03/2025 1710/03/2025	Fitzgerald Business Network Inc Fitzgerald Business Network Inc	SHIRE PRESIDENT DONATION TO FITZGERALD BUSINESS NETWORK - LEADING WOMEN TO LEAD EVENT. SHIRE PRESIDENT DONATION TO FITZGERALD BUSINESS NETWORK - LEADING WOMEN TO LEAD EVENT.	1	750.00	750.00

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EFT20596	20/03/2025	Freight Lines Group	FREIGHT - J&K HOPKINS - ITR	1		425.28
INV 0020236	6228/02/2025	Freight Lines Group	FREIGHT - J&K HOPKINS - ITR		425.28	
EFT20597 INV 0001272	20/03/2025 2812/03/2025	Guardian Print & Graphics Guardian Print & Graphics	3,000 WINDOW FACED DLX ENVELOPES CODE #140047 (BILLING ONLY) PRINTED FRONT 2 COLORS REFLEX BLUE/WARM RED & REVERSE REFLEX BLUE ONLY 3,000 WINDOW FACED DLX ENVELOPES CODE #140047 (BILLING ONLY) PRINTED FRONT 2 COLORS REFLEX BLUE/WARM RED & REVERSE REFLEX BLUE ONLY	1	1,140.00	1,140.00
EFT20598 INV 7572957	20/03/2025 7317/03/2025	Heidelberg Materials Australia Pty Ltd (Hanson Consruction Materials) Heidelberg Materials Australia Pty Ltd (Hanson Consruction Materials)	SUPPLY AND DELIVERY OF 10MM WASHED SEALING AGGREGATE (MRWA SPEC) TO SENNA RD HOPETOUN - QUANTITY 57.96 SUPPLY AND DELIVERY OF 10MM WASHED SEALING AGGREGATE (MRWA SPEC) TO SENNA RD HOPETOUN - QUANTITY 57.96	1	6,165.20	6,165.20
EFT20599	20/03/2025	Hopetoun Ray White Rural South Coast Wa	47 Maitland Street	1		1,240.00
INV 47 Mait	alı13/03/2025	Hopetoun Ray White Rural South Coast Wa	47 Maitland Street		480.00	
INV 3 Birdw	voc13/03/2025	Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent		300.00	
INV 8 France	e \$13/03/2025	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent		460.00	
EFT20600 INV SAL SA	20/03/2025 AC17/03/2025	Employee Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 17/03/2025 SALARY SACRIFICE - RENT - FORTNIGHT ENDING 17/03/2025	1	480.00	480.00
EFT20601 INV 202503	20/03/2025 1217/03/2025	Jakrils Pty Ltd Jakrils Pty Ltd	SUPPLY OF GRAVEL FROM MASONS BAY RD PIT FOR SPRINGDALE ROAD PROJECT (SHIRE TO PUSH UP) SUPPLY OF GRAVEL FROM MASONS BAY RD PIT FOR SPRINGDALE ROAD PROJECT (SHIRE TO PUSH UP)	1	20,900.00	20,900.00
EFT20602	20/03/2025	Employee	REIMBURSEMENT FOR STAFF UNIFORM	1		355.00
INV REIMB	SUl13/03/2025	Employee	REIMBURSEMENT FOR LITTLE BARRENS TEMP WAIVER FEES		130.00	

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INV REIMB	Ul18/03/2025	Employee	REIMBURSEMENT FOR STAFF UNIFORM		225.00	
EFT20603	20/03/2025	Kleen West Distributors	CLEANING SUPPLIES AS PER QUOTE 00105661 24/2/25	1		1,039.15
INV 0010510	0613/02/2025	Kleen West Distributors	4 X ULTRASLIM H/TOWELS; 3 X 10LTR WHITE BUCKETS AS PER QUOTE 00105106 10/2/25		439.65	
INV 0010566	5127/02/2025	Kleen West Distributors	CLEANING SUPPLIES AS PER QUOTE 00105661 24/2/25		599.50	
EFT20604	20/03/2025	Landgate	LAND ENQUIRIES, SEARCH FEES, INTERIMS, RUV AND MINING ROLLS	1		50.31
INV 26634	25/02/2025	Landgate	LAND ENQUIRIES, SEARCH FEES, INTERIMS, RUV AND MINING ROLLS		50.31	
EFT20605	20/03/2025	Employee	SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 17/03/2025	1		578.00
INV SAL SA	.C17/03/2025	Employee	SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 17/03/2025		578.00	
EFT20606	20/03/2025	Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL INCL: D&A, HEARING AND	1		536.80
INV 4-31880	-106/03/2025	Livingston Medical Pty Ltd	MUSCULOSKELATAL- NEW STAFF MEMBER PRE-EMPLOYMENT MEDICAL INCL: D&A, HEARING AND MUSCULOSKELATAL- NEW STAFF MEMBER		536.80	
EFT20607	20/03/2025	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING	1		580.00
INV REIMB	Ul12/03/2025	Employee	17/03/2025 REIMBURSEMENT FOR DEPARTMENT OF CUMMUNITIES TEMPORARY WAIVER		130.00	
INV SAL SA	.C17/03/2025	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 17/03/2025		450.00	
EFT20608	20/03/2025	Manda Resources Pty Ltd	Rates refund for assessment A14500 LOT E74/00786	1		345.89
INV A14500	18/03/2025	Manda Resources Pty Ltd	EXPLORATION LICENCE RAVENSTHORPE WA 6346 Rates refund for assessment A14500 LOT E74/00786 EXPLORATION LICENCE RAVENSTHORPE WA 6346		345.89	
EFT20609	20/03/2025	Employee	SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING	1		578.00
INV SAL SA	C17/03/2025	Employee	17/03/2025 SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 17/03/2025		578.00	

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EFT20610 INV A14459	20/03/2025 10/03/2025	Meeka Gold Limited Meeka Gold Limited	Rates refund for assessment A14459 LOT E74/00735 EXPLORATION LICENCE RAVENSTHORPE WA 6346 Rates refund for assessment A14459 LOT E74/00735 EXPLORATION LICENCE RAVENSTHORPE WA 6346	1	891.75	891.75
EFT20611 INV REFUN	20/03/2025 D12/03/2025	Michelle Grobler Michelle Grobler	REFUND FOR CHILDACRE OVERPAYMENT DUE TO CCS ADJUSTMENT REFUND FOR CHILDACRE OVERPAYMENT DUE TO CCS ADJUSTMENT	1	385.11	385.11
EFT20612 INV 1957816	20/03/2025	Opteon Property Group Pty Ltd Opteon Property Group Pty Ltd	COMMERCIAL VALUATION QUOTE 19578169 - FARM LEASE - LOTS 759 & 82, 196 JERDACUTTUP RD, HOPETOUN FARM LEASE - LOT 303 FLOATER RD, RAVENSTHORPE. COMMERCIAL VALUATION QUOTE 19578169 - FARM LEASE - LOTS 759 & 82, 196 JERDACUTTUP RD, HOPETOUN FARM LEASE - LOT 303 FLOATER RD, RAVENSTHORPE.	1	3,363.20	3,363.20
EFT20613 INV 29436	20/03/2025 06/03/2025	Perfect Computer Solutions Pty Ltd Perfect Computer Solutions Pty Ltd	2024/25 IT SERVICE DESK AND ASSOCIATED SUPPORT - 26/02/2025 - 05/03/2025 2024/25 IT SERVICE DESK AND ASSOCIATED SUPPORT - 26/02/2025 - 05/03/2025	1	510.00	510.00
EFT20614	20/03/2025	Phillip Dreyer	GYM FOB BOND REFUND	1		30.00
INV T2654	18/03/2025	Phillip Dreyer	GYM FOB BOND REFUND	1	30.00	
EFT20615 INV 8741	20/03/2025 18/03/2025	R And R Heavy Diesel Services R And R Heavy Diesel Services	CARRY OUT 110,000KM LOGBOOK SERVICE AND INSPECTION, REPLACE WIPER BLADES AS PER ESTIMATE 7464 12/3/25 CARRY OUT 110,000KM LOGBOOK SERVICE AND INSPECTION, REPLACE WIPER BLADES AS PER ESTIMATE 7464 12/3/25	1	488.15	488.15
EFT20616 INV 26467	20/03/2025 07/03/2025	Ravensthorpe Agencies Ravensthorpe Agencies	SUPPLY OF 4 X IBC CONTAINERS TO BE USED AT RAVENSTHORPE LANDFILL SITE SUPPLY OF 4 X IBC CONTAINERS TO BE USED AT RAVENSTHORPE LANDFILL SITE	1	352.00	352.00

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EFT20617	20/03/2025	Ravensthorpe State Emergency Service	DFES SES OPERATING GRANT - QUARTER 3 2024/2025	1		6,412.50
INV 0000006	5501/03/2025	Ravensthorpe State Emergency Service	DFES SES OPERATING GRANT - QUARTER 3 2024/2025		6,412.50	
EFT20618	20/03/2025	Reece Australia Pty Ltd (VIC)	SUPPLY OF H2 ZERO REPLACEMENT SERVICE KITS AND CARTRIDGE TOOL AS PER QUOTE 440119912	1		577.65
INV 1011201	114/03/2025	Reece Australia Pty Ltd (VIC)	CARTRIDGE TOOL AS PER QUOTE 440119912		577.65	
EFT20619	20/03/2025	Seek Limited	SEEK ADVERT - CLEANER PART TIME	1		412.50
INV 7010913	3314/03/2025	Seek Limited	SEEK ADVERT - CLEANER PART TIME		412.50	
EFT20620	20/03/2025	Shane Morse	GYM FOB BOND REFUND	1		30.00
INV T2768	18/03/2025	Shane Morse	GYM FOB BOND REFUND	1	30.00	
EFT20621	20/03/2025	Shire of Ravensthorpe Social Club	Payroll deductions	1		180.00
INV DEDUC	CT17/03/2025	Shire of Ravensthorpe Social Club	Payroll deductions		180.00	
EFT20622	20/03/2025	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING	1		380.00
INV SAL SA	.C17/03/2025	Employee	17/03/2025 SALARY SACRIFICE - RENT - FORTNIGHT ENDING 17/03/2025		380.00	
EFT20623	20/03/2025	Stefan Quaid	GYM FOB BOND REFUND	1		30.00
INV T2772	13/03/2025	Stefan Quaid	GYM FOB BOND REFUND	1	30.00	
EFT20624	20/03/2025	Supagas Pty Limited (formerly Kleenheat)	SERVICE CHARGE 2X 45KG LPG CYL	1		198.00
INV C64673:	5-28/02/2025	Supagas Pty Limited (formerly Kleenheat)	SERVICE CHARGE 2X 45KG LPG CYL		198.00	
EFT20625	20/03/2025	T.A Keen & T Keen T/as Keen's Mini Mart	12X WEEKS SUPPLY OF FRUIT FOR STAFF KITCHEN	1		300.00
INV 7	16/02/2025	T.A Keen & T Keen T/as Keen's Mini Mart	12X WEEKS SUPPLY OF FRUIT FOR STAFF KITCHEN		300.00	
EFT20626	20/03/2025	Team Global Express Pty Ltd (TOLL)	FREIGHT - STEWART & HEATON - PCS - CORSIGN	1		142.56
INV 0648-S3	0.02/03/2025	Team Global Express Pty Ltd (TOLL)	FREIGHT - STEWART & HEATON - PCS - CORSIGN		142.56	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20627	20/03/2025	Telstra Limited	TELSTRA CHARGERS - TIMS - 25/02/2025 - 24/03/2025	1		3,558.89
INV T 311	25/02/2025	Telstra Limited	TELSTRA CHARGERS - TIMS - 25/02/2025 - 24/03/2025		3,558.89	
EFT20628	20/03/2025	The Local Government, Racing And Cemeteries	Payroll deductions	1		165.00
INV DEDUC	CT17/03/2025	Employees Union (wa) The Local Government, Racing And Cemeteries	Payroll deductions		154.00	
INV DEDUC	CT17/03/2025	Employees Union (wa) The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		11.00	
EFT20629	20/03/2025	Theresa Dykgraaf	GYM FOB BOND REFUND	1		20.00
INV T1705	18/03/2025	Theresa Dykgraaf	GYM FOB BOND REFUND	1	20.00	
EFT20630	20/03/2025 1 20/12/2024	Tinker Group T/as Ravensthorpe Building Supplies Tinker Group T/as Ravensthorpe Building Supplies	OUTDOOR STEEL MESH GARDEN CARTS (450KG CAPACITY) FOR VOLUNTEER CAMP HOSTS (MASON & STARVATION BAY AND HAMERSLEY INLET CAMPGROUNDS) OUTDOOR STEEL MESH GARDEN CARTS (450KG CAPACITY) FOR VOLUNTEER CAMP HOSTS	1	699.00	2,051.89
INV 1000566	6 09/01/2025	Tinker Group T/as Ravensthorpe Building Supplies	(MASON & STARVATION BAY AND HAMERSLEY INLET CAMPGROUNDS) PIPE RISER		100.00	
INV 1000949	9 24/01/2025	Tinker Group T/as Ravensthorpe Building Supplies	GARDEN TAP		16.90	
INV 1001064	4 30/01/2025	Tinker Group T/as Ravensthorpe Building Supplies	TOASTER, MOP, PLUGS		90.10	
INV 100120	1 04/02/2025	Tinker Group T/as Ravensthorpe Building Supplies	1 X PARAMOUNT DELUXE SINK MIXER AND PVC SW JUNCTION TEE AS PER QUOTE 6000029 23/1/25		135.25	
INV 1001217	7 05/02/2025	Tinker Group T/as Ravensthorpe Building Supplies	2.5 LTR 4 STROKE OIL		21.90	
INV 1001284	4 07/02/2025	Tinker Group T/as Ravensthorpe Building Supplies	2 X 150MM WHIRLYBIRDS (VENTILATORS) STAINLESS STEEL AS PER QUOTE #51 9/12/24		470.44	
INV 1001668	8 24/02/2025	Tinker Group T/as Ravensthorpe Building Supplies	CABLE TIES		28.25	
INV 1001741	1 27/02/2025	Tinker Group T/as Ravensthorpe Building Supplies	PIPE RATCHET, JOINER, TEE		21.60	
INV 1001959	9 10/03/2025	Tinker Group T/as Ravensthorpe Building Supplies			76.90	
INV 1001982	2 11/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	WOOD VARNISH, GATE LATCH		86.95	

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INV 1002035	5 12/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	SPIRIT LEVELS		112.30	
INV 1002027	7 12/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	CURTAIN RODS		18.30	
INV 1002051	1 13/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	12 X 20KG SWAN GP AS PER QUOTE 6000059 13/3/25		174.00	
EFT20631	20/03/2025	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 17/03/2025	1		400.00
INV SAL SA	C17/03/2025	Employee	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 17/03/2025		400.00	
EFT20632	20/03/2025	Toni Margaret Arndt	Rates refund for assessment A884 12 FLINDERS STREET HOPETOUN 6348	1		125.75
INV A884	10/03/2025	Toni Margaret Arndt	Rates refund for assessment A884 12 FLINDERS STREET HOPETOUN 6348		125.75	
EFT20633	20/03/2025	William Eccles	GYM FOB BOND REFUND	1		30.00
INV T2767	18/03/2025	William Eccles	GYM FOB BOND REFUND	1	30.00	
EFT20634	27/03/2025	4 Rivers Plumbing Gas & Civil Contracting WA	CALL OUT AND UNBLOCKING OF DRAINS - INSPECT AND REPAIR LEAKAGE/BROKEN PIPE UNDERNEATH KITCHEN SINK UNIT 1	1		132.00
INV 0000599	9025/03/2025	4 Rivers Plumbing Gas & Civil Contracting WA	CALL OUT AND UNBLOCKING OF DRAINS - INSPECT AND REPAIR LEAKAGE/BROKEN PIPE UNDERNEATH KITCHEN SINK UNIT 1		132.00	
EFT20635	27/03/2025	Accwest Pty Ltd	ACCOUNTING SUPPORT 2025	1		3,388.00
INV 1224	06/03/2025	Accwest Pty Ltd	ACCOUNTING SUPPORT 2025		3,388.00	
EFT20636	27/03/2025	Best Office Systems	SET (4) LOW YIELD TONER FOR LEXMARK MC3326 - CUB HOUSE	1		664.00
INV 643345	18/03/2025	Best Office Systems	SET (4) LOW YIELD TONER FOR LEXMARK MC3326 - CUB HOUSE		664.00	
EFT20637	27/03/2025	Bob Waddell	TECHNICAL SUPPORT FOR UPDATE OF CASH BUDGET MODEL AND STATUTORY BUDGET 2025/26 - FEBRUARY 2025	1		440.00

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INV 4441	17/03/2025	Bob Waddell	TECHNICAL SUPPORT FOR UPDATE OF CASH BUDGET MODEL AND STATUTORY BUDGET 2025/26 - FEBRUARY 2025		440.00	
EFT20638	27/03/2025	Ceri Fraser	GYM FOB BOND REFUND	1		30.00
INV T2309	26/03/2025	Ceri Fraser	GYM FOB BOND REFUND	1	30.00	
EFT20639	27/03/2025	Corsign WA	40 X SFGP1400 STEEL FLEX WHITE GUIDEPOSTS AS PER EMAIL 28/2/25	1		2,327.60
INV 0009357	7917/03/2025	Corsign WA	40 X SFGP1400 STEEL FLEX WHITE GUIDEPOSTS AS PER EMAIL 28/2/25		1,931.60	
INV 0009371	1221/03/2025	Corsign WA	6 X QSTD99X6 QUAD SWING STAND TO SUIT 900X600MM AND 6 X QSTD6X6 QUAD SWING STAND TO SUIT 600X600MM AS PER QUOTE 00093712 11/3/25		396.00	
EFT20640	27/03/2025	Freight Lines Group	FREIGHT - G.C SALES	1		81.74
INV 0020384	4921/03/2025	Freight Lines Group	FREIGHT - G.C SALES		81.74	
EFT20641	27/03/2025	G.C. Sales	15 X RED 240L LIDS ONLY AS PER QUOTE Q11214 11/3/25	1		233.48
INV 13994	12/03/2025	G.C. Sales	15 X RED 240L LIDS ONLY AS PER QUOTE Q11214 11/3/25		233.48	
EFT20642	27/03/2025	Heidelberg Materials Australia Pty Ltd (Hanson Consruction Materials)	SUPPLY AND DELIVERY OF 10MM WASHED SEALING AGGREGATE (MRWA SPEC) TO SENNA RD HOPETOUN - 57.96 TONE X2	1		18,336.06
INV 7373327	7619/03/2025	Heidelberg Materials Australia Pty Ltd (Hanson Consruction Materials)	SUPPLY AND DELIVERY OF 10MM WASHED SEALING AGGREGATE (MRWA SPEC) TO SENNA RD HOPETOUN - 56.46 TONE		6,005.65	
INV 7573753	3021/03/2025	Heidelberg Materials Australia Pty Ltd (Hanson Consruction Materials)	SUPPLY AND DELIVERY OF 10MM WASHED SEALING AGGREGATE (MRWA SPEC) TO SENNA RD HOPETOUN - 57.96 TONE X2		12,330.41	
EFT20643	27/03/2025	Hopetoun Earthworks	1.5 CONCRETE FOR WEDNESDAY 26/3/25 AT RAVENSTHORPE WAR MEMORIAL AS PER QUITE 00003052 21/3/25	1		1,666.50
INV 0000306	6017/02/2025	Hopetoun Earthworks	3.5T OF SAND AS PER INV/DOCKET 00003009 29/10/24		346.50	

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INV 000030	05821/03/2025	Hopetoun Earthworks	1.5 CONCRETE FOR WEDNESDAY 26/3/25 AT RAVENSTHORPE WAR MEMORIAL AS PER QUITE 00003052 21/3/25		1,320.00	
EFT20644	27/03/2025	Hopetoun Ray White Rural South Coast Wa	47 Maitland Street	1		1,240.00
INV 47 Mai	italı25/03/2025	Hopetoun Ray White Rural South Coast Wa	47 Maitland Street		480.00	
INV 3 Birdy	wo25/03/2025	Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent		300.00	
INV 8 Franc	ce \$25/03/2025	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent		460.00	
EFT20645 INV INV-19	27/03/2025 96323/03/2025	Hopetoun Tyres & Batteries Hopetoun Tyres & Batteries	11R22.5 AMBERSTONE TYRE X 4 FOR SIDE TIPPER 1TJX049 P585 AS PER QUOTE QU-0196 10/3/25 11R22.5 AMBERSTONE TYRE X 4 FOR SIDE TIPPER 1TJX049 P585 AS PER QUOTE QU-0196 10/3/25	1	1,628.00	1,628.00
EFT20646 INV 000032	27/03/2025 24313/01/2025	JOVY Uniform and Embroidery JOVY Uniform and Embroidery	3 X FLEX AND MOVE PANT NAVY 97R AND 3 X CLOSED FRONT WORKSHIRT WITH EMBLEM AND NAME AS PER QUOTE 0002435 6/1/25 3 X FLEX AND MOVE PANT NAVY 97R AND 3 X CLOSED FRONT WORKSHIRT WITH EMBLEM AND NAME AS PER QUOTE 0002435 6/1/25	1	359.04	359.04
EFT20647 INV REIME	27/03/2025 BUll 9/03/2025	Employee Employee	REIMBURSEMENT FOR DAYCARE BABY WIPES, BIBS, AND FACE WASHERS REIMBURSEMENT FOR DAYCARE BABY WIPES, BIBS, AND FACE WASHERS	1	49.10	49.10
EFT20648	27/03/2025	Landgate	LAND ENQUIRIES, SEARCH FEES, INTERIMS, RUV AND MINING ROLLS - SHEDULE R2024/04	1		217.07
INV 399019	9 26/11/2024	Landgate	LAND ENQUIRIES, SEARCH FEES, INTERIMS, RUV AND MINING ROLLS - SHEDULE R2024/04		94.36	
INV 399422	2 28/11/2024	Landgate	LAND ENQUIRIES, SEARCH FEES, INTERIMS, RUV AND MINING ROLLS - SHEDULE M2024/11		27.15	
INV 399604	4 13/12/2024	Landgate	LAND ENQUIRIES, SEARCH FEES, INTERIMS, RUV AND MINING ROLLS -SHEDULE M2024/12		45.25	
INV 401257	7 25/02/2025	Landgate	LAND ENQUIRIES, SEARCH FEES, INTERIMS, RUV AND MINING ROLLS - SHEDULE G2025/02		50.31	

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EFT20649	27/03/2025	Lloydey's Power Services	REPLACEMENT OF 10 X FAULTY FLUORRO TUBES AT LITTLE BARRENS INCLUDING TRAVEL AND FREIGHT	1		668.27
INV INV-16	55519/03/2025	Lloydey's Power Services	REPLACEMENT OF 10 X FAULTY FLUORRO TUBES AT LITTLE BARRENS INCLUDING TRAVEL AND FREIGHT		668.27	
EFT20650	27/03/2025	Moore Australia (WA) Pty Ltd	2025 BUDGET WORKSHOP - 28 FEB LIVESTREAM ATTENDANCE (1)	1		3,905.00
INV 4550	13/01/2025	Moore Australia (WA) Pty Ltd	2025 BUDGET WORKSHOP - 28 FEB LIVESTREAM ATTENDANCE (1)		1,430.00	
INV 4678	24/03/2025	Moore Australia (WA) Pty Ltd	2025 NUTS AND BOLTS - NEW TAX WORKSHOP		1,045.00	
INV 4679	24/03/2025	Moore Australia (WA) Pty Ltd	2025 NUTS AND BOLTS - FINANCE WORKSHOP		1,430.00	
EFT20651	27/03/2025	Nathan Brazier	GYM FOB BOND REFUND	1		30.00
INV T2350	26/03/2025	Nathan Brazier	GYM FOB BOND REFUND	1	30.00	
EFT20652	27/03/2025	Perfect Computer Solutions Pty Ltd	2024/25 IT SERVICE DESK AND ASSOCIATED SUPPORT - 06/03/2025 -12/03/2025	1		1,145.00
INV 29445	13/03/2025	Perfect Computer Solutions Pty Ltd	2024/25 IT SERVICE DESK AND ASSOCIATED SUPPORT - 06/03/2025 -12/03/2025		680.00	
INV 29463	20/03/2025	Perfect Computer Solutions Pty Ltd	2024/25 IT SERVICE DESK AND ASSOCIATED SUPPORT - 13/03/2025 - 18/03/2025		170.00	
INV 29460	20/03/2025	Perfect Computer Solutions Pty Ltd	PCS - 1X - MS VISIO PLAN 2 - LICENCE - 1 YEAR		295.00	
EFT20653	27/03/2025	R And R Heavy Diesel Services	REPAIR SIDE TIPPER, REPLACE ALL PERISHED RUBBER	1		11,713.68
			BUSHES AND BRAKE AIR LINE HOSES, ONE SET OF BRAKE SHOES, REPLACE ALL SUPPLIED SUSPENSION			
			BUSHES AND SLACK ADJUSTERS, FIT HUB METER ON			
			SIDE TIPPER RA-1827 P577B, AS PER ESTIMATE 7332 3/2/25			
INV 8740	18/03/2025	R And R Heavy Diesel Services	ATTEND BREAKDOWN, REMOVE AND REPLACE BLOWN		534.89	
			HYDRAULIC HOSE, MAKE UP NEW ONE, TOP UP HYDRAULIC OIL ON KOMATSU WA320 LOADER			
			1GOA-197 P735 14/3/25			
INV 8746	18/03/2025	R And R Heavy Diesel Services	REPAIR SIDE TIPPER, REPLACE ALL PERISHED RUBBER		7,228.20	
		,	BUSHES AND BRAKE AIR LINE HOSES, ONE SET OF		., .	
			BRAKE SHOES, REPLACE ALL SUPPLIED SUSPENSION			
			BUSHES AND SLACK ADJUSTERS, FIT HUB METER ON			
			SIDE TIPPER RA-1827 P577B, AS PER ESTIMATE 7332 3/2/25			

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INV 8748	19/03/2025	R And R Heavy Diesel Services	SUPPLY ONLY HONDA FIRE FIGHTING PUMP 1.1/2" SINGLE SKID AS PER ESTIMATE 7369 14/2/25		990.00	
INV 8750	19/03/2025	R And R Heavy Diesel Services	WIRE UP ACCESSORIES TO 2ND BATTERY, REPAIR WIRING TO LIGHTBAR ON HILUX RA-233 P677C AS PER ESTIMATE 7489 18/3/25		195.52	
INV 8749	19/03/2025	R And R Heavy Diesel Services	GENUINE MACK CABIN FILTER SUPPLY ONLY FOR MACK TRIDENT P703A RA-3871 AS PER ESTIMATE 7490 18/3/25		106.94	
INV 8751	20/03/2025	R And R Heavy Diesel Services	160,000KMS SERVICE TO BE DONE RA222 P696C		806.93	
INV 8753	20/03/2025	R And R Heavy Diesel Services	ATTEND BREAKDOWN OF TRAILER - BRAKES LOCKED ON, FREE UP BRAKES AND ADJUST, MAKE UP NEW HYDRAULIC HOSES WITH NEW COUPLERS ON K-HITCH KT21 1TQX-844 P722 AS PER ESTIMATE 7334 4/2/25		1,851.20	
EFT20654	27/03/2025	Ravensthorpe Agencies	1 X AD BLUE 1000L IBC AS PER EMAIL QUOTE 21/3/25	1		3,354.22
INV 26491	10/02/2025	Ravensthorpe Agencies	SPILLFIX 20KG		27.72	
INV 26402	04/03/2025	Ravensthorpe Agencies	BAIT STATION LARGE		96.00	
INV 26636	18/03/2025	Ravensthorpe Agencies	1 X PAIR OF STEELCAP OLIVER BOOTS FOR STAFF MEMBER		199.00	
INV 26635	18/03/2025	Ravensthorpe Agencies	7 X 20L GLYPHOSATE		1,501.50	
INV 26704	21/03/2025	Ravensthorpe Agencies	1 X AD BLUE 1000L IBC AS PER EMAIL QUOTE 21/3/25		1,530.00	
EFT20655	27/03/2025	Ravensthorpe Regional Arts Council	CDF 2024-2025 - JERDACUTTUP SOUND ESCAPE EVENT	1		11,000.00
INV CDF122	325/03/2025	Ravensthorpe Regional Arts Council	CDF 2024-2025 - JERDACUTTUP SOUND ESCAPE EVENT		11,000.00	
EFT20656	27/03/2025	Rebecca Walker	GYM FOB BOND REFUND	1		30.00
INV T2721	26/03/2025	Rebecca Walker	GYM FOB BOND REFUND	1	30.00	
EFT20657	27/03/2025	Retravision Esperance (JAPMR Pty Ltd)	BEKO 60CM FREESTANDING DISHWASHER BDFB1410X AS PER DOCET # 6211 01060803 17/3/25	1		988.00
INV 6038927	317/03/2025	Retravision Esperance (JAPMR Pty Ltd)	BOSCH UNLIMITED 6 RECHARGEABLE STICK VACUUM		310.00	
INV 6038939	0818/03/2025	Retravision Esperance (JAPMR Pty Ltd)	BEKO 60CM FREESTANDING DISHWASHER BDFB1410X AS PER DOCET # 6211 01060803 17/3/25		678.00	

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EFT20658	27/03/2025	Seek Limited	SENIOR RANGER AD- SEEK	1		649.00
INV 7010971	1118/03/2025	Seek Limited	SENIOR RANGER AD- SEEK		346.50	
INV 7010971	118/03/2025	Seek Limited	SEEK ADVERT- CESM		302.50	
EFT20659	27/03/2025	Team Global Express Pty Ltd (TOLL)	FREIGHT - CORSIGN - CHEM CENTRE - PATHWEST	1		576.04
INV 0649-S3	0009/03/2025	Team Global Express Pty Ltd (TOLL)	FREIGHT - ALBANY LOCK - ADMIN - T-QUIP		265.88	
INV 0651-S3	023/03/2025	Team Global Express Pty Ltd (TOLL)	FREIGHT - CORSIGN - CHEM CENTRE - PATHWEST		310.16	
EFT20660	27/03/2025	The Munglinup Roadhouse Pty Ltd	CLEANING OF MUNGLINUP ABLUTIONS AND SHOWER	1		800.00
INV INV-002	2319/03/2025	The Munglinup Roadhouse Pty Ltd	(MARCH 2025) CLEANING OF MUNGLINUP ABLUTIONS AND SHOWER (MARCH 2025)		800.00	
EFT20661	27/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	60 X 20KG BAGS SWAN RAPIDSET AND 2 X SWAN GP	1		2,194.83
INV 1002134	17/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	20KG AS PER QUOTE #40 19/11/24 FILE CHAINSAW 200MM		16.60	
INV 1002146	5 18/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	METALSHIELD MULTIPURP CL CREAM, DRILL D105 8.0MM, 9.5MM, 10.0MM, 6.0MM & 2.5MM JOBBER, HEX B/N GAL, NYLOC L/NUT, FLAT WASHER		98.85	
INV 1002157	7 18/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	GYPROCK 2KG		41.85	
INV 1002182	2 19/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	2 X TREATED PINE 90X45; 7 X SCREW ANCHORS, HEX SCREWS, BAR CHAIRS PK 100, DRILL MASONRY BOOSTER AS PER QUOTE 6000065 19/3/25		209.05	
INV 1002192	2 20/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	PAINT 1 LTR & TINTING		56.90	
INV 1002205	5 20/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	HASP & STAPLE		6.35	
INV 1002225	5 21/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	NUTS & BOLTS - BLACK MARKER		43.00	
INV 1002256	5 24/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	6X SWAN RAPIDSET 20KG BAGS		66.90	
INV 1002298	3 25/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	NUTS & BOLTS		7.40	
INV 1002301	25/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	10 X DRESSED ALL ROUND DAR; 3 X WALL PLUGS; 2 X PLYWOOD; 10 X PLY EZIPLY BRACE AND 2 PACKS X SCREWS AS PER QUOTE #46 3/12/24		606.93	

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INV 1002296	5 25/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	60 X 20KG BAGS SWAN RAPIDSET AND 2 X SWAN GP 20KG AS PER QUOTE #40 19/11/24		698.00	
INV 1002294	1 25/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	WASHERS, NUT & BOLTS		26.60	
INV 1002309	9 25/03/2025	Tinker Group T/as Ravensthorpe Building Supplies	PAINT, BRUSHES, TAPE AND DROP SHEET AS PER QUOTE $6000053\ 4/3/25$		316.40	
EFT20662	27/03/2025	WA Rangers Association	SENIOR RANGER ADVERT- WA RANGERS ASSOCIATION	1		125.00
INV INV-020	0724/03/2025	WA Rangers Association	SENIOR RANGER ADVERT- WA RANGERS ASSOCIATION		125.00	
DD7980.1	03/03/2025	Aware Super	Payroll deductions	1		12,194.35
INV SUPER	03/03/2025	Aware Super	Superannuation contributions	1	11,300.34	
INV DEDUC	CT03/03/2025	Aware Super	Payroll deductions	1	302.58	
INV DEDUC	CT03/03/2025	Aware Super	Payroll deductions	1	550.00	
INV DEDUC	CT03/03/2025	Aware Super	Payroll deductions	1	41.43	
DD7980.2	03/03/2025	Resolution Life Australasia Limited SUPER	Payroll deductions	1		42.64
INV SUPER	03/03/2025	Resolution Life Australasia Limited SUPER	Superannuation contributions	1	21.32	
INV DEDUC	CT03/03/2025	Resolution Life Australasia Limited SUPER	Payroll deductions	1	21.32	
DD7980.3	03/03/2025	Commonwealth Essential Super	Superannuation contributions	1		284.01
INV SUPER	03/03/2025	Commonwealth Essential Super	Superannuation contributions	1	284.01	
DD7980.4	03/03/2025	Australian Super Pty Ltd	Superannuation contributions	1		718.21
INV SUPER	03/03/2025	Australian Super Pty Ltd	Superannuation contributions	1	718.21	
DD7980.5	03/03/2025	Public Sector Superannuation Accumulation Plan (PSSap)	Payroll deductions	1		506.33
INV SUPER	03/03/2025	Public Sector Superannuation Accumulation Plan (PSSap)	Superannuation contributions	1	388.58	
INV DEDUC	CT03/03/2025	Public Sector Superannuation Accumulation Plan (PSSap)	Payroll deductions	1	117.75	
DD7980.6	03/03/2025	C-Bus Super	Superannuation contributions	1		692.59

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INV SUPER	03/03/2025	C-Bus Super	Superannuation contributions	1	692.59	
DD7980.7	03/03/2025	Australian Retirement Trust	Superannuation contributions	1		341.06
INV SUPER	03/03/2025	Australian Retirement Trust	Superannuation contributions	1	341.06	
DD7980.8	03/03/2025	Uni Super	Payroll deductions	1		247.25
INV SUPER	03/03/2025	Uni Super	Superannuation contributions	1	189.75	
INV DEDUC	T03/03/2025	Uni Super	Payroll deductions	1	57.50	
DD7980.9	03/03/2025	Hesta Superannuation	Payroll deductions	1		564.16
INV SUPER	03/03/2025	Hesta Superannuation	Superannuation contributions	1	432.96	
INV DEDUC	T03/03/2025	Hesta Superannuation	Payroll deductions	1	131.20	
DD7988.1	07/03/2025	BANKWEST Corporate Mastercard	FEB 2025 STATEMENT - EXECUTIVE MANAGER	1		479.97
INV FEB 202	2507/03/2025	BANKWEST Corporate Mastercard	CORPORATE SERVICES FEB 2025 STATEMENT - EXECUTIVE MANAGER CORPORATE SERVICES	1	479.97	
DD8011.1	17/03/2025	Aware Super	Payroll deductions	1		12,349.98
INV SUPER	17/03/2025	Aware Super	Superannuation contributions	1	11,443.68	
INV DEDUC	T17/03/2025	Aware Super	Payroll deductions	1	314.87	
INV DEDUC	T17/03/2025	Aware Super	Payroll deductions	1	550.00	
INV DEDUC	T17/03/2025	Aware Super	Payroll deductions	1	41.43	
DD8011.2	17/03/2025	Resolution Life Australasia Limited SUPER	Payroll deductions	1		127.63
INV SUPER	17/03/2025	Resolution Life Australasia Limited SUPER	Superannuation contributions	1	109.35	
INV DEDUC	T17/03/2025	Resolution Life Australasia Limited SUPER	Payroll deductions	1	18.28	
DD8011.3	17/03/2025	Commonwealth Essential Super	Superannuation contributions	1		282.62
INV SUPER	17/03/2025	Commonwealth Essential Super	Superannuation contributions	1	282.62	

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DD8011.4	17/03/2025	Australian Super Pty Ltd	Superannuation contributions	1		673.41
INV SUPER	17/03/2025	Australian Super Pty Ltd	Superannuation contributions	1	673.41	
DD8011.5	17/03/2025	Public Sector Superannuation Accumulation Plan (PSSap)	Payroll deductions	1		570.18
INV SUPER	17/03/2025	Public Sector Superannuation Accumulation Plan (PSSap)	Superannuation contributions	1	437.58	
INV DEDUC	T17/03/2025	Public Sector Superannuation Accumulation Plan (PSSap)	Payroll deductions	1	132.60	
DD8011.6	17/03/2025	C-Bus Super	Superannuation contributions	1		692.59
INV SUPER	17/03/2025	C-Bus Super	Superannuation contributions	1	692.59	
DD8011.7	17/03/2025	Australian Retirement Trust	Superannuation contributions	1		341.06
INV SUPER	17/03/2025	Australian Retirement Trust	Superannuation contributions	1	341.06	
DD8011.8	17/03/2025	Uni Super	Payroll deductions	1		247.25
INV SUPER	17/03/2025	Uni Super	Superannuation contributions	1	189.75	
INV DEDUC	T17/03/2025	Uni Super	Payroll deductions	1	57.50	
DD8011.9	17/03/2025	Rest Superannuation	Superannuation contributions	1		329.62
INV SUPER	17/03/2025	Rest Superannuation	Superannuation contributions	1	329.62	
DD8034.1	31/03/2025	Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY MARCH 2025	1		39,998.30
INV MARCH	1 31/03/2025	Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY MARCH 2025	1	39,998.30	
DD8034.2	28/03/2025	Water Corporation	WATER CORPORATION PAYMENT BY AUTHORITY	1		28,945.18
INV MARCH	28/03/2025	Water Corporation	MARCH 2025 WATER CORPORATION PAYMENT BY AUTHORITY MARCH 2025	1	28,945.18	
DD8034.3	24/03/2025	Synergy	SYNERGY PAYMENT BY AUTHORITY MARCH 2025	1		5,559.85
INV MARCH	24/03/2025	Synergy	SYNERGY PAYMENT BY AUTHORITY MARCH 2025	1	5,559.85	

Shire of Ravensthorpe List of Creditors Paid March 2025

USER: Wendy Spaans

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD8034.4	31/03/2025	WA Treasury Corporation (WATC)	WA TREASURY PAYMENT BY AUTHORITY MARCH 2025	1		12,172.18
INV MARCH	H 31/03/2025	WA Treasury Corporation (WATC)	WA TREASURY PAYMENT BY AUTHORITY MARCH 2025	1	12,172.18	
DD8034.5	07/03/2025	Fleetcare Pty Ltd	FLEETCARE PAYMENT BY AUTHORITY MARCH 2025	1		1,474.30
INV MARCH	H :07/03/2025	Fleetcare Pty Ltd	FLEETCARE PAYMENT BY AUTHORITY MARCH 2025	1	1,474.30	
DD8034.6	18/03/2025	SG Fleet	SG FLEET PAYMENT BY AUTHORITY MARCH 2025	1		11,969.59
INV MARCH	H :18/03/2025	SG Fleet	SG FLEET PAYMENT BY AUTHORITY MARCH 2025	1	11,969.59	
DD7980.10	03/03/2025	Care Super Pty Ltd	Superannuation contributions	1		301.76
INV SUPER	03/03/2025	Care Super Pty Ltd	Superannuation contributions	1	301.76	
DD7980.11	03/03/2025	Rest Superannuation	Superannuation contributions	1		212.79
INV SUPER	03/03/2025	Rest Superannuation	Superannuation contributions	1	212.79	
DD7980.12	03/03/2025	Mercer SmartSuper	Payroll deductions	1		1,208.15
INV SUPER	03/03/2025	Mercer SmartSuper	Superannuation contributions	1	1,003.14	
INV DEDUC	CT03/03/2025	Mercer SmartSuper	Payroll deductions	1	205.01	
DD7980.13	03/03/2025	ANZ Smart Choice Super	Superannuation contributions	1		424.62
INV SUPER	03/03/2025	ANZ Smart Choice Super	Superannuation contributions	1	424.62	
DD7980.14	03/03/2025	WA Local Government Super Plan	Payroll deductions	1		1,351.92
INV DEDUC	CT03/03/2025	WA Local Government Super Plan	Payroll deductions	1	360.00	
INV DEDUC	CT03/03/2025	WA Local Government Super Plan	Payroll deductions	1	227.23	
INV DEDUC	CT03/03/2025	WA Local Government Super Plan	Payroll deductions	1	491.80	
INV DEDUC	CT03/03/2025	WA Local Government Super Plan	Payroll deductions	1	54.58	
INV DEDUC	2T03/03/2025	WA Local Government Super Plan	Payroll deductions	1	218.31	
DD7980.15	03/03/2025	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1		2,792.41

Shire of Ravensthorpe List of Creditors Paid March 2025

USER: Wendy Spaans

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUC	CT03/03/2025	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	285.44	
INV SUPER	03/03/2025	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,506.97	
DD7980.16	03/03/2025	MLC MasterKey Business Super	Superannuation contributions	1		344.60
INV SUPER	03/03/2025	MLC MasterKey Business Super	Superannuation contributions	1	344.60	
DD7980.17	03/03/2025	Colonial First State	Superannuation contributions	1		1,150.42
INV DEDUC	CT03/03/2025	Colonial First State	Payroll deductions	1	267.54	
INV SUPER	03/03/2025	Colonial First State	Superannuation contributions	1	882.88	
DD7980.18	03/03/2025	Hostplus Superannuation	Superannuation contributions	1		1,975.08
INV DEDUC	CT03/03/2025	Hostplus Superannuation	Payroll deductions	1	183.18	
INV DEDUC	CT03/03/2025	Hostplus Superannuation	Payroll deductions	1	99.45	
INV SUPER	03/03/2025	Hostplus Superannuation	Superannuation contributions	1	1,692.45	
DD7980.19	03/03/2025	Netwealth Superannuation Master Fund	Superannuation contributions	1		744.62
INV DEDUC	CT03/03/2025	Netwealth Superannuation Master Fund	Payroll deductions	1	173.17	
INV SUPER	03/03/2025	Netwealth Superannuation Master Fund	Superannuation contributions	1	571.45	
DD7980.20	03/03/2025	IOOF Employer Super	Superannuation contributions	1		1,194.18
INV DEDUC	CT03/03/2025	IOOF Employer Super	Payroll deductions	1	500.00	
INV SUPER	03/03/2025	IOOF Employer Super	Superannuation contributions	1	694.18	
DD7980.21	03/03/2025	Employee	Superannuation contributions	1		1,146.25
INV DEDUC	CT03/03/2025	Employee	Payroll deductions	1	266.57	
INV SUPER	03/03/2025	Employee	Superannuation contributions	1	879.68	
DD8011.10	17/03/2025	Hesta Superannuation	Payroll deductions	1		564.16

Shire of Ravensthorpe List of Creditors Paid March 2025

USER: Wendy Spaans

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	17/03/2025	Hesta Superannuation	Superannuation contributions	1	432.96	
INV DEDUC	CT17/03/2025	Hesta Superannuation	Payroll deductions	1	131.20	
DD8011.11	17/03/2025	Care Super Pty Ltd	Superannuation contributions	1		301.76
INV SUPER	17/03/2025	Care Super Pty Ltd	Superannuation contributions	1	301.76	
DD8011.12	17/03/2025	Mercer SmartSuper	Payroll deductions	1		1,264.26
INV SUPER	17/03/2025	Mercer SmartSuper	Superannuation contributions	1	1,044.90	
INV DEDUC	CT17/03/2025	Mercer SmartSuper	Payroll deductions	1	219.36	
DD8011.13	17/03/2025	ANZ Smart Choice Super	Superannuation contributions	1		254.77
INV SUPER	17/03/2025	ANZ Smart Choice Super	Superannuation contributions	1	254.77	
DD8011.14	17/03/2025	WA Local Government Super Plan	Payroll deductions	1		1,385.44
INV DEDUC	CT17/03/2025	WA Local Government Super Plan	Payroll deductions	1	360.00	
INV DEDUC	CT17/03/2025	WA Local Government Super Plan	Payroll deductions	1	231.14	
INV DEDUC	CT17/03/2025	WA Local Government Super Plan	Payroll deductions	1	521.41	
INV DEDUC	CT17/03/2025	WA Local Government Super Plan	Payroll deductions	1	54.58	
INV DEDUC	CT17/03/2025	WA Local Government Super Plan	Payroll deductions	1	218.31	
DD8011.15	17/03/2025	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1		2,859.72
INV DEDUC	CT17/03/2025	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	277.55	
INV SUPER	17/03/2025	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,582.17	
DD8011.16	17/03/2025	MLC MasterKey Business Super	Superannuation contributions	1		341.06
INV SUPER	17/03/2025	MLC MasterKey Business Super	Superannuation contributions	1	341.06	
DD8011.17	17/03/2025	Colonial First State	Superannuation contributions	1		1,150.42
INV DEDUC	CT17/03/2025	Colonial First State	Payroll deductions	1	267.54	

Shire of Ravensthorpe List of Creditors Paid March 2025

USER: Wendy Spaans

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	17/03/2025	Colonial First State	Superannuation contributions	1	882.88	
DD8011.18	17/03/2025	Hostplus Superannuation	Superannuation contributions	1		1,975.08
INV DEDUC	T17/03/2025	Hostplus Superannuation	Payroll deductions	1	183.18	
INV DEDUC	T17/03/2025	Hostplus Superannuation	Payroll deductions	1	99.45	
INV SUPER	17/03/2025	Hostplus Superannuation	Superannuation contributions	1	1,692.45	
DD8011.19	17/03/2025	Netwealth Superannuation Master Fund	Superannuation contributions	1		784.01
INV DEDUC	T17/03/2025	Netwealth Superannuation Master Fund	Payroll deductions	1	182.33	
INV SUPER	17/03/2025	Netwealth Superannuation Master Fund	Superannuation contributions	1	601.68	
DD8011.20	17/03/2025	IOOF Employer Super	Superannuation contributions	1		1,163.46
INV DEDUC	T17/03/2025	IOOF Employer Super	Payroll deductions	1	500.00	
INV SUPER	17/03/2025	IOOF Employer Super	Superannuation contributions	1	663.46	
DD8011.21	17/03/2025	Employee	Superannuation contributions	1		1,146.25
INV DEDUC	T17/03/2025	Employee	Payroll deductions	1	266.57	
INV SUPER	17/03/2025	Employee	Superannuation contributions	1	879.68	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal Bank Account	593,066.47
TOTAL		593,066.47

25/01/2025 - 25/02/2025

All credit card purchased items have accompanying receipts, purchase orders or statutory declarations

Commonwealth Business Credit Card - Chief Executive Officer

Date	Payment to	Description	Am	ount	GS	Т
1/30/2025	Officeworks	Power board, wrap tape, Postage	\$	162.87	\$ 1	14.81
2/6/2025	Hopetoun IGA	3 Tier Trolley	\$	306.70	\$ 2	27.88
2/6/2025	Hopetoun IGA	Food items for Australia Day breakfast	\$	1,932.02	\$ 17	75.64
2/6/2025	The Gift Store	Fruit Basket	\$	99.00	\$	9.00
2/7/2025	Adobe	Software subscription	\$	87.99	\$	8.00
2/11/2025	Dropbox	Software subscription	\$	30.79	\$	2.80
2/12/2025	BP Ravensthorpe	Meals Hopetoun Future Fund meeting	\$	318.75	\$ 2	28.98
2/17/2025	WANEWSDTI	Newspaper subscription	\$	32.00	\$	2.91
2/18/2025	GSG WA (Shell Ravensthorpe)	Meals Australian Citizen Ceremony	\$	92.40	\$	8.40
2/21/2025	Starlink	Software subscription	\$	417.00	\$ 3	37.91
2/23/2025	Officeworks	Furniture hole covers	\$	27.50	\$	2.50
		Total Purchases for CEO	\$	3,507.02	\$ 31	18.82

Commonwealth Business Credit Card - Executive Manager Corporate Services

Date Payment to	Description	Amount	GST
2/5/2025 Harvey Norman	Digital cordless phone	\$ 159.00	\$ 14.45
2/7/2025 Petals Network	Flowers to Maternity Ward	\$ 162.95	\$ 14.81
	Total Purchases for EMCS	\$ 321.95	\$ 29.27

Bankwest Business Credit Card - Executive Manager Corporate Services

Date	Payment to	Description	Amount		(GST
2/25/2025	Lavazza	Coffee pods	\$	479.97	\$	-
			\$	-	\$	-
		Total Purchases for EMCS	\$	479.97	\$	-

Commonwealth Business Credit Card - Works Supervisor

Date	Payment to	Description		ount	(GST
1/25/2025	Bunnings Esperance	Acetone, Priming fluid	\$	20.20	\$	1.84
1/25/2025	BE Stearne	Thread sealant	\$	72.05	\$	6.55
1/25/2025	Kmart	Pegs, whisk, measuring jugs, grater, laundry basket	\$	32.50	\$	2.95
1/25/2025	Woolworths	Waiter friend, can opener, mop	\$	79.50	\$	7.23
1/30/2025	Bunnings Esperance	Outdoor table and chairs	\$	248.00	\$	22.55
2/11/2025	GSG WA (Shell Ravensthorpe)	Ice	\$	18.00	\$	1.64
2/17/2025	Hopetoun IGA	Food items for toolbox BBQ	\$	40.70	\$	3.70
		Total Purchases for Works Supervisor	\$	510.95	\$	46.45

Commonwealth Business Credit Card - Executive Manager Infrastructure Services

Date Payment to	Description	Amou	ınt	GST
2/14/2025 Officeworks	Signage holders	\$	265.95	\$ 24.18
2/22/2025 Hopetoun Fuel Service	Fuel	\$	99.00	\$ 9.00
	Total Purchases for EMIS	\$	364.95	\$ 33.18

Commonwealth Business Credit Card - Executive Manager Project & Regulatory Services

Date	Payment to	Description	Α	Mount	GST	
2/3/2025	Discovery Holiday Park	Accommodation staff training	\$	925.25	\$ 84.11	
2/10/2025	BP Ravensthorpe	Ice	\$	13.00	\$ -	F
2/10/2025	FE Daw & Sons	Bottled water	\$	47.97		F
2/11/2025	Discovery Holiday Park	Accommodation staff training	\$	663.50	\$ 60.32	
2/11/2025	BP Ravensthorpe	Meals Munglinup bush fire	\$	47.97	\$ 4.36	
2/11/2025	GSG WA (Shell Ravensthorpe)	Meals Munglinup bush fire	\$	984.78	\$ 89.53	
		Total Purchases for EMPRS	\$	2,682.47	\$ 238.32	1

Total Commonwealth Corporate MasterCard Statement	\$	7,387.34	\$ 666.03
	_		
Total Bankwest Corporate MasterCard Statement	\$	479.97	\$ -

TOTAL \$ 7,867.31

BP FUEL CARD REPORT

01/03/2025 - 31/03/2025

BP Fuel Card - 1GUV793 - CESM

Date	Purchase location	Litres		Amount		GST
3/2/2025	Kewdlae	54.76	\$	99.33	\$	9.03
			\$	-	\$	-

Total Purchases for CESM 54.76 \$ 99.33 \$ 9.03

BP Fuel Card - RA682 - Executive Manager Infrastructure Services

Date	Purchase location	Litres	Amount		Amount		Amount		GST
2/28/2025	Ravensthorpe	51.35	\$ 1	04.60	\$ 9.51				
3/11/2025	Ravensthorpe	49.02	\$	99.85	\$ 9.08				
3/13/2025	Albany	40.09	\$	68.43	\$ 6.22				
3/18/2025	Ravensthorpe	50.21	\$ 1	02.28	\$ 9.30				
3/22/2025	Kewdale	47.39	\$	77.17	\$ 7.02				
3/24/2025	Ravensthorpe	63.86	\$ 1	30.08	\$ 11.83				
3/30/2025	Newdegate	25.74	\$	44.65	\$ 4.06				

BP Fuel Card - RA222 RANGER

Date	Purchase location	Litres		Amount		GST
3/1/2025	Brookton	34.83	\$	65.69	\$	5.97

Total Purchases for RANGER 34.83 \$ 65.69 \$ 5.97

BP Fuel Card - RA3860 - Facilities Technical Officer

Purchase location	Litres	Α	mount		GST
Ravensthorpe	44.91	\$	94.72	\$	8.61
Ravensthorpe	48.42	\$	102.12	\$	9.28
Ravensthorpe	9.17	\$	19.34	\$	1.76
Ravensthorpe	17.62	\$	37.16	\$	3.38
Ravensthorpe	43.51	\$	88.72	\$	8.07
	Ravensthorpe Ravensthorpe Ravensthorpe Ravensthorpe	Ravensthorpe 44.91 Ravensthorpe 48.42 Ravensthorpe 9.17 Ravensthorpe 17.62	Ravensthorpe 44.91 \$ Ravensthorpe 48.42 \$ Ravensthorpe 9.17 \$ Ravensthorpe 17.62 \$	Ravensthorpe 44.91 \$ 94.72 Ravensthorpe 48.42 \$ 102.12 Ravensthorpe 9.17 \$ 19.34 Ravensthorpe 17.62 \$ 37.16	Ravensthorpe 44.91 \$ 94.72 \$ Ravensthorpe 48.42 \$ 102.12 \$ Ravensthorpe 9.17 \$ 19.34 \$ Ravensthorpe 17.62 \$ 37.16 \$

Total Purchases for FTO	163.63	\$ 342.06	\$ 31.10

BP Fuel Card - 101RA - Executive Manager Corporate Services

Date	Purchase location	Litres	Į.	Amount	GST
3/2/2025	Baldivis	40.71	\$	73.84	\$ 6.71
3/4/2025	Fremantle	9.31	\$	16.80	\$ 1.53
3/13/2025	Fremantle	56.18	\$	100.06	\$ 9.10
3/23/2025	Fremantle	17.93	\$	31.41	\$ 2.86
3/27/2025	Fremantle	49.41	\$	86.13	\$ 7.83

			_	
Total Purchases for EMCS	173.54	\$ 308.24	\$	28.03

BP Fuel Card - RA205 Fleet Vehicle

I	Date	Purchase location	Litres	Am	ount	GST
I	3/14/2025	Ravensthorpe	63.79	\$	134.53	\$ 12.23
-						
		Total Purchases for FLEET VEHICLE	63.79	\$	134.53	\$ 12.23

BP Fuel Card - 1ICP358 BRMC

Date	Purchase location	Litres	Ar	nount	GST
3/1/2025	Esperance	25.789	\$	48.20	\$ 4.38
			\$	-	\$ -
	Total Purchases for BRMC	25.79	\$	48.20	\$ 4.38

BP Fuel Card -Depot Plant PSP - ULP only

Date	Purchase location	Litres	Amount	GST
3/17/2025	Ravensthorpe	113.39	\$ 230.98	\$ 21.00
3/19/2025	Ravensthorpe	66.23	\$ 134.91	\$ 12.26
3/31/2025	Montly card fee		\$ 2.20	\$ 0.20

Total Purchases for PSP	179.62	\$ 368.09	\$ 33.46

BP Fuel Card -RA3837 - Tourism Officer

Date	Purchase location	Litres	Amount	GST
20/803	Ravensthorpe	2.47	\$ 5.51	\$ 0.50
3/25/2025	Wembely	41.65	\$ 73.64	\$ 6.69
3/29/2025	Ravensthorpe	42.04	\$ 85.64	\$ 7.79

Total Purchases for Tourism Officer	86.16	\$	164.79	\$	14.98
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Total BP Fuel Statement \$ 2,157.99 \$ 196.20

Total Litres

1109.78

ATTACHMENT 12.3.1

12.3 PROJECTS AND REGULATORY SERVICES

12.3.1 <u>ITINERANT TRADING POLICY</u>

File Reference: Location: Applicant: Author: Authorising Officer Date: Disclosure of Interest: Attachments: 12.3.1 Previous Reference:		Nil Shire-wide Executive Manager Projects and Regulatory Services Natalie Bell Chief Executive Officer 30 March 2025 Nil Draft AMENDED Itinerant Trading Policy N/A			
PURP					
1.	For Council to endorse the LLP13 Itinerant Trading Policy as amended. Amendments include three new approved locations, all sites to be booked through the SpacetoCo booking platform and a fee review including discounted rates for local residents and property owners.				
OFFIC	ER RECOMMENDATION				
	Council: RSE the LLP13 Itinerant	Trading Policy as amended:			
	Moved:	Seconded:			

Carried:____ / ___

LPP13 ITINERANT TRADING POLICY

Policy Objectives

The objectives of this Policy are to:

- a) To facilitate the opportunities for itinerant traders that adds to the public enjoyment and use of the local government area, while not reducing safety or access to public land;
- b) To ensure existing local businesses are not significantly disadvantaged through the approving of itinerant traders; and
- c) To provide a consistent and coordinated process for the assessment of applications for itinerant traders within the municipality.

Policy Statement

The Shire of Ravensthorpe (the Shire) encourages improved retail and hospitality vibrancy that reinforces the positioning of Ravensthorpe as a developing tourism Shire.

The Shire values its local business community and recognises that there are business opportunities that can occur on a temporary basis. The Shire is also committed to promoting small business initiatives in a sustainable and fair manner.

It is recognised that Itinerant Traders can:

- a) Contribute to the vitality of the town;
- b) Provide a safe, efficient and accessible food, or other, service at peak times to service increased customer demand beyond the supply capabilities and/or outside operating hours of permanent food outlets;
- c) Provide products and services on a temporary basis not currently on offer;
- d) Provide an opportunity for seasonal products to be provided; and
- e) Activate a particular location or precinct that meets the objectives of the local government.

This Policy is a tool that will provide Council with a framework for the operation and management of itinerant traders within the Shire.

Policy Purpose

The purpose of this policy is to:

- Describe the Shire's commitment and approach to genuine, consistent socio-economic and tourism development, and community engagement in Council's decision-making processes.
- b) Contribute to informed decision making by ensuring the diverse perspectives, experiences, abilities, and aspirations of the community are considered when Council makes decisions.
- c) Strengthen relationships and trust between Council and community by creating opportunities for people to participate and innovate and add to the Shires service offerings.
- d) Provide regulation for the management of public property and the activities that may be conducted on public property that is owned or managed by the Shire.
- e) Align the Shire Council's approach to economic development with:
 - i) the expectations and feedback from the Shire's community.

- ii) the requirements and best practice standards of the:
 - Local Government Act 1995.
 - Planning and Development Act 2005.
- f) Align with, and support the implementation of other Council policies, local laws, frameworks, strategies and action plans.

Definitions and Abbreviations

'approved location' - means the Shire has identified locations from which an Itinerant Trader may trade with appropriate approvals. Trading from these locations may occur independently of a Council approved market, festival or event.

Current Shire Approved Locations are;

- Hopetoun Main Beach Carpark, adjacent to the public toilets (2 sites)
- Hopetoun Veal Street. Shire road verge adjacent to Lot 500, south of the Hopetoun Bowling Club (up to 2 sites)
- Hopetoun McCulloch Park, parking bay (1 site)
- Hopetoun West Beach carpark (1 site)
- Starvation Bay Campgrounds (2 sites)
- Masons Bay Campgrounds (1 site)
- Ravensthorpe Aerodrome (1 site)
- Ravensthorpe Recreation Centre (2 sites)
- Ravensthorpe Cultural Precinct 'Rose Garden' (1 site)

'food van' - means any vehicle, caravan, trailer, table, stall or other similar structure for the purpose of selling or offering for sale any food and or drink (excluding alcoholic beverages), or other approved service

'itinerant trader' - means a person or persons, engaged in providing goods and/or services on a temporary basis.

'moveable advertising sign' - means any moveable board, notice, structure, banner or similar device used for the purposes of notifying of a sale, soliciting sales or notifying people of the presence of an adjacent property where goods and services may be obtained. Includes A-Frame signs. This excludes commercial signage mounted on vehicles and/or trailers.

'public place' - includes a reserve, public highway, mall, road, street, bridge, footway, footpath, court, alley, passage or thoroughfare, notwithstanding that it may be formed on private property and any other place to which the public may resort.

Policy

LPP13.1 Scope

The Itinerant Traders Policy is applicable in instances where businesses and/or individuals seek to use public land to operate a business for financial gain where land is owned or controlled by the local government.

This Policy does not apply to the following:

- a) Where a vendor is part of an event, carnival, market, fete or the like (this would require an event permit);
- b) Where the activity is a one-off occurrence such as an opening or open day for a business/premises (this would require an event permit);

- c) Trading from private property strictly under consent of the land owner (food permit still required if selling food and beverage products);
- d) Community health mobile clinics and other government/community like uses; and
- e) A 'produce stall' within private property.

LPP13.2 General Provisions

- a) All itinerant traders are required to apply for the following permits;
 - i) Itinerant Trading on Local Government Property Permit, and
 - ii) Food Business Registration Application (if food vendor).
- b) Approvals to trade can be granted for periods ranging from 1 day up to 12 months
- c) All Itinerant Traders operating within the Shire must hold a public liability policy of insurance in respect of the activities being undertaken, providing cover of at least \$5,000,000.
- d) No permanent signage may be erected. A Moveable Advertising Sign may only be displayed during the operating times of the business.
- e) Permits will not be issued for itinerant trading within 100m of a competing static business (does not include other itinerant traders) at the same opening times and trading in predominantly similar products unless it is in association with an approved event. For clarity, types of food e.g. pizza, hamburgers, fish and chips are not considered similar products.
- f) The trader is responsible for containment and removal off all waste arising from their operations. The site and surrounds must be maintained in a clean manner with all waste removed and legally disposed of.
- g) Traders may apply for multiple locations however are required to nominate all approved locations, operating days and times and pay for these locations in advance. Bookings must be made on the Shire booking platform 'SpacetoCo'. Booking are not confirmed until an approval is received from SpacetoCo by the trader. Multiple bookings that in the opinion of the Shire are designed to exclude other traders can be cancelled at the Shire's absolute discretion.
- h) There are no stipulations on type of food service to be approved at each location however in order to reduce potential conflict the numbers of permitted traders at each approved location will be limited as stipulated for each site nominated above, or at the discretion of the CEO for non-approved locations(excludes one off events).
- i) The Shire will allocate each booking its own space on a first come first served basis and is only confirmed once payment has been received through SpacetoCo.
- j) Food Vans wishing to operate at specific locations on a more permanent approach greater than 12 months will be considered as per above.
- k) Fees and charges can be found at the following link;

Fees and Charges » Shire of Ravensthorpe

To be eligible for the local annual discounted rate traders must demonstrate they have been a resident of, or property owner within the Shire for the past twelve (12) months.

LPP13.3 Application Process

- a) Applications are to be lodged with the Shire a minimum of 28 days prior to the proposed trading commencement date.
- b) Applications must be submitted on the online form provided for this purpose and provide all information necessary for officers to determine whether or not to issue a permit and apply appropriate conditions to the permit.
- c) In the case of food vans, a current copy of your *Food Act 2008* Certificate of Registration (noting the vehicle's internal fitout must comply with the requirements of the *Food Regulations 2009* and applicable ASNZ Food Standards Codes) is required. If you do not have a Certificate of Registration a new application needs to be lodged a minimum of 28 days prior to the proposed trading commencement date.
- d) Shire may request additional information in support of the application.
- e) Incomplete applications or delays in providing additional information upon request, may result in delays in the application being processed. This includes failure to pay the required permit application fee or provide evidence of adequate public liability insurance.

Trading may not commence until all required fees are paid in full and the permits are issued.

LPP13.4 Where Food Vans May Operate

Approved Locations

The Shire will nominate approved locations where Itinerant Traders may operate. A town centre approved location are those approved by Council, from time to time, and are within a 500mt radius of each town's Post Office within the Shire. Locations outside the town centre may also be nominated as approved locations. Where sites are not approved, or are outside the town centre radius, applications will be assessed and approved on a case-case basis, and subject to the conditions stated in this policy, at the discretion of CEO.

Preferred locations nominated by the Itinerant Trader will be assessed and approved on a case by case basis and subject to the conditions stipulated within this policy.

Itinerant Traders at Markets, Events and Festivals

Itinerant Traders may only operate at a Market, Event or Festival when they have received the prior consent of the organiser of the Market, Event or Festival. In seeking the prior consent, the Itinerant Trader should provide evidence of current public liability insurance and Food Act Registration (as appropriate).

When a pre-existing booking between the Shire and the itinerant trader conflicts with a festival or one- off event the event will take precedence. In these circumstances if the trader chooses to trade during the event the trader must abide by the event organiser terms and conditions and the agreement between the Shire and trader will be suspended for the period of the event. The Shire will refund or credit to the trader any pre-paid booking fees for the period affected at the end of the booking period.

- a) The Shire of Ravensthorpe Planning Officer (responsible officer).
- b) Final Application approval will be by the Chief Executive Officer.
- c) When reviewing an application, the responsible officer will:
 - i) apply the relevant legislation, Shire Policies and planning processes; and
 - ii) where locations outside of those approved form part of the application, prepare an agenda item for Council approval.

Related Documents

a) Legislative requirements:

Council will adhere to all legislation that requires Council to give notice, consult or engage with the community in a specific way, including:

- i) Local Government Act 1995.
- ii) Planning and Development Act 2005.
- iii) Food Act 2008.
- b) Shire of Ravensthorpe policies and procedures:
 - i) LPP2 Advertising signs;
 - ii) Shire of Ravensthorpe Local Planning Scheme No.6; and
 - iii) Shire of Ravensthorpe Local Planning Strategy.

Document Control	Box					
Custodian:	Chief Executive Officer					
Decision Maker:	Council					
Compliance Requirement	ts:					
Legislation:	Planning and Development Act 2005. Food Act 2008.					
Industry:						
Organisational: LPP2 – Advertising signs; Shire of Ravensthorpe Local Planning Scheme No.6		eme No.6; and				
	Shire of Ravensthorpe Local Planning Strategy.					
Document Management:						
Risk Rating:		Review Frequency:		Next Due: 2026	Ref:	
Version #	Decision Reference:		Description			
1. OCM 20/09/22 – Item 12.4.1		New Policy				
						<u> </u>

ATTACHMENT 12.3.2

12.3 PROJECTS AND REGULATORY SERVICES

12.3.2 <u>NEW DELEGATION – LAND ADMINISTRATION ACT 1997</u>

File Reference: Location: Applicant: Author: Authorising Officer Date: Disclosure of Interest: Attachments: 12.3.2 Previous Reference:	N/A Shire of Ravensthorpe N/A Executive Manager Projects and Regulatory Services Chief Executive Officer 27 March 2025 Nil Delegation 2.11 Land Administration Act 1997 N/A			
PURPOSE 1. For Council to adopt a new of the Land Administration A	delegation for the Management of Reserves under Section 46 (2) Act 1997.			
	the Proposed Delegation 2.11 <i>Land Administration Act</i> ation Authority Registered as detailed in Attachment 12.3.2.			
Moved:	Seconded:			
	Carried: /			



SHIRE OF RAVENSTHORPE

DELEGATED AUTHORITY REGISTER

Council Appointments / Delegations / Sub Delegations

2.11 Land Administration Act 1997

2.11.1 Re	eserves under cor	ntrol of the Loca	l Government (S.3.54)		
Function Delegated:		To provide consent to the Minister for requests made regarding variations to the care, control and management of Shire managed reserves in accordance with Section 46(2) Land Administration Act 1997			
Statutory		Land Administ	ration Act 1997		
Delegate		s.46(2) Reserv	res under control of Local Government		
Power Or Assigned		The Local Government.			
Purpose	of Delegation		ional Efficiency.		
		☐ Enhanced Customer Service.			
		☐ Scalable Decision Making.			
		□ Reduced Red Tape.			
		☐ Increased Public Safety & Responsiveness.			
Statutory	Power of	Local Government Act 1995:			
Delegation	on:	Section 5.42 Delegation of some powers or duties to the			
		CEO.			
		Section 5.43 Limitations on delegations to the CEO.			
Power Delegated to:		Chief Executive Officer.			
Council's Conditions on Delegation:		Limited to giving consent of the management body of reserve (being limited to the Shire of Ravensthorpe).			
Statutory Power to Sub- delegate:		Nil.			
Compliance Links:		Local Government Act 1995			
		Land Adm	inistration Act 1997		
CEO's Sub-Delegation to:		Nil.			
CEO's Conditions on Sub-Delegation:		N/A.			
Version 0	Control				
Version	Decision Reference		Description		
1	XX/XX/XX OC	M – Item XX.X	New Delegated Authority		

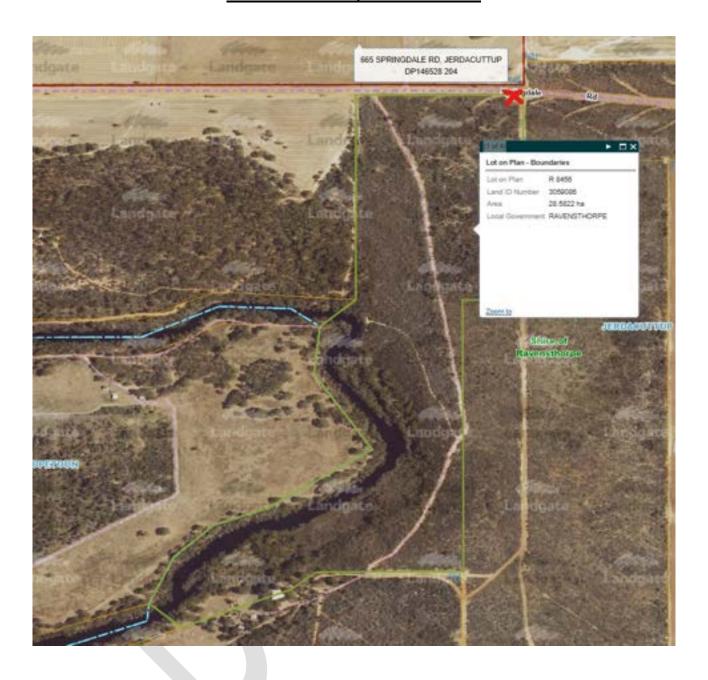
12.4.1 ATTACHMENT

12.4 INFRASTRUCTURE SERVICES

12.4.1 COMMUNITY WATER SUPPLY PROGRAME (CWSP) GRANT – MARY'S ROAD TANK

12.4.1 COMMONIT WATE	K 30FFLT FROGRAME (CW3F) GRANT - MART 3 ROAD TAINE		
File Reference: Location: Applicant: Author: Authorising Officer Date: Disclosure of Interest: Attachments: 12.4.1 Previous Reference:	N/A Shire-wide Executive Manager Infrastructure Services Paul Spencer Chief Executive Officer April 2025 Nil Map of Reserve Certificate of Title N/A		
of Reserve 8456, wh	onsider an additional land use for a "WATER TANK" to the purpose ich will enable the construction and operation of a water tank and I standpipe to provide non-treated water to the community for a		
1455) on Deposited P 2. REQUEST the CEO w Homelessness to rec to Reserve 8456 (Lo	nal land use designation of "Water Tank" to Reserve 8456 (Lot lan 187378 on Springdale Rd Hopetoun. rites to the Minister for Planning; Lands; Housing; quest the additional land use designation "Water Tank" t 1455) on Deposited Plan 187378 on Springdale Rd t to s42 of the Land Administration Act (1997).		
Moved:	Seconded:		

Attachment 1 – Map of Reserve 8456



Attachment 2 - Certificate of Title

WESTERN



AUSTRALIA

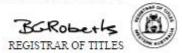
TITLE NUMBER Volume Folio LR3151 927

RECORD OF QUALIFIED CERTIFICATE OF

CROWN LAND TITLE

UNDER THE TRANSFER OF LAND ACT 1893 AND THE LAND ADMINISTRATION ACT 1997

The undermentioned land is Crown land in the name of the STATE OF WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule



LAND DESCRIPTION:

LOT 1455 ON DEPOSITED PLAN 187378

STATUS ORDER AND PRIMARY INTEREST HOLDER:

(FIRST SCHEDULE)

STATUS ORDER/INTEREST: RESERVE UNDER MANAGEMENT ORDER

PRIMARY INTEREST HOLDER: SHIRE OF RAVENSTHORPE

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:

(SECOND SCHEDULE)

1. RESERVE 8456 FOR THE PURPOSE OF PARKLAND AND RECREATION MANAGEMENT ORDER. CONTAINS CONDITIONS TO BE OBSERVED.

- (1) A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. Lot as described in the land description may be a lot or location.

 (2) The land and interests etc. shown hereon may be affected by interests etc. that can be, but are not, shown on the register.
- (3) The interests etc. shown hereon may have a different priority than shown.

-----END OF CERTIFICATE OF CROWN LAND TITLE------

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP187378 PREVIOUS TITLE: LR3151-927

PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.

SHIRE OF RAVENSTHORPE LOCAL GOVERNMENT AUTHORITY:

RESPONSIBLE AGENCY: DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)

NOTE 1: K490592 CORRESPONDENCE FILE 09743-1900-01RO & 2340-1991-01RO