



Unconfirmed Minutes

Ordinary Meeting of Council

Tuesday, 15 July 2025

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NOTICE OF MEETING

Notice is hereby given that the

Shire of Ravensthorpe

Ordinary Council

Meeting

Will be held on Tuesday,

15 July 2025

Commencing at 6.00pm

Located in the

Hopetoun Community Centre

Matthew Bird
Chief Executive Officer

Disclaimer

The advice and information contained herein is given by and to the council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council

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MINUTES

Mission Statement	<i>To grow our community through the provision of leadership, services and infrastructure.</i>
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1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 6.04pm.

The Presiding Member acknowledged the Traditional Owners of the land on which we meet, and pays respect to Elders past, present, and emerging.

2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

ELECTED MEMBERS

Cr Thomas Major (Shire President) (Presiding Member)

Cr Mark Mudie

Cr Sue Leighton

Cr Graham Richardson

Cr Robert Miloseski

Cr Rachel Gibson

Cr Roger Mansell

OFFICERS

Matthew Bird (Chief Executive Officer)

Natalie Bell (Executive Manager Projects and Regulatory Services)

Paul Spencer (Executive Manager Infrastructure Services)

Les Mainwaring (Executive Manager Corporate Services)

VISITORS

Christo Marx, Elmari Marx, Hermanus Lochner, Colin Hughes, Geoff Vivian (Esperance Weekender)

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTIONS TIME

Nil.

5. DECLARATIONS OF INTEREST

Cr Richardson declared a Financial Interest in item 15.1.

6. APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL DECISION

Moved Cr Major and seconded by Cr Miloseski

Resolution # 54/25

That Council approve Cr Mudie's application for a leave of absence for period 13 August to 24 August inclusive.

Carried 7/0

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 ORDINARY COUNCIL MEETING MINUTES 17 JUNE 2025

(Attachment: 7.1) Statutory Environment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or Committee, as the case requires, for confirmation.

COUNCIL DECISION

Moved by Cr Mudie and seconded by Cr Leighton

Resolution #55/25

That the minutes and associated attachments of the Ordinary Council Meeting held on 17 June 2025 be CONFIRMED as a true and correct record.

Carried 7/0

8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS

Cr Mudie

- Attended the WALGA Great Southern Zone meeting held in Albany along with Shire President and CEO. Items discussed included the six Local Government advocating for government support for funding of medical GPs.
- Attended the WA State Government Budget briefing event held in Albany, Minister Whitby presented. Items of note included the Albany Airport upgrade, Rex air services, DFES rapid response funding, investigation of state buy back of rail, South Coast Highway upgrades – only \$25m announced although \$50m promised in pre election.
- Shire will continue to advocate for South Coast Highway upgrades.

Cr Miloseski

Nil

Cr Mansell

Nil

Cr Gibson

- Attended the RTAG meeting as an observer. Very worthwhile.
- Attended the Readers and Writers Festival, well done.
- Shire's roads sub group meeting, good discussion with RAIN representatives and increased road maintenance works during harvest season.
- Attended the Corporate Discussion and Special Council Meeting.
- Munglinup Footy match held on the weekend, great success. Life membership awarded to Kate Featherstonaugh.

Cr Richardson

- Attended the opening event of The Fitz gallery. Very good event, very high standard of work.
- Attended the Fitzgerald Biosphere Community Collective meeting in Hopetoun.

Cr Leighton

- Ravensthorpe Wildflower Show is on track for another big event in September.
- Attended the Munglinup Community Group meeting.
- The South Coast Working Group meeting (Esperance through to Albany)
- Chaired the RTAG meeting. Great input from local businesses and agency representatives.
- Community Collab meeting.
- Attended the FBCC along with Cr Richardson.
- Readers and Writers Festival event and thank you to the Shire for support.
- Attended Mary Richardson's 90th Birthday event, well done to her.

Cr Major

- Attended the WALGA GS Zone meeting and State Budget events in Albany. Ravensthorpe will be hosting the next WALGA zone meeting in August.
- Attended the RTAG meeting as an observer.
- Monthly meeting with the Shire CEO.
- Met the new RDHA principal along with Department of Education Regional Manager, new principal will be commencing at start of term 3.
- Attended the Munglinup Footy Match on the weekend, was a great event.

9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

11. MATTERS ARISING FROM COMMITTEES OF COUNCIL

11.1 RAVENSTHORPE LOCAL EMERGENCY MANAGEMENT COMMITTEE

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Local Emergency Management Committee
Author:	Executive Manager Projects and Regulatory Services
Authorising Officer	Chief Executive Officer
Date:	03 July 2025
Disclosure of Interest:	Nil
Attachments: Orange 11.1	Meeting Minutes (Unconfirmed) – LEMC 4 June 2025
Previous Reference:	Nil

PURPOSE

1. For Council to receive the June 2025 Unconfirmed Minutes of the Shire of Ravensthorpe Local Emergency Management Committee (LEMC).

BACKGROUND

2. The LEMC is formed under the *Emergency Management Act 2005* which states that a Local Government must ensure that Local Emergency Management Arrangements (LEMA) are in place. The LEMC's main functions include;
 - I. Advising and assisting the Local Government in ensuring that Local Emergency Management Arrangements are established.
 - II. Liaising with public authorities and other key organisations to develop, review and test the LEMA.
3. The LEMC also carries out other activities as directed by the State Emergency Management Committee (SEMC) or prescribed by the *Emergency Management Regulations 2006*.
4. The LEMC is supported by and reports to a District Emergency Management Committee (DEMC), which in turn reports to the SEMC.

COMMENT

5. The minutes of the previous LEMC meeting held in March were confirmed as a true and correct record at the June meeting.
6. Agenda items included a presentation/desktop exercise by WAPOL on potential attacks, either personal, terrorist related or attacks on infrastructure/cyber in relation to the LEMC and the Incident Support Group knowledge.
7. The LEMC has been invited to attend and participate in a DFES incident exercise to be held in October at the Ravensthorpe Cultural Precinct to test the LEM Arrangements and Incident Support Group capability.

CONSULTATION

8. Local Emergency Management Committee.

STATUTORY ENVIRONMENT

9. *Emergency Management Act 2005*.

POLICY IMPLICATIONS

10. Nil.

FINANCIAL IMPLICATIONS

11. Nil.

RISK MANAGEMENT

12. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (Operational)	Possible	Minor	Low	Coordination and cooperation between all emergency management stakeholders
Reputational	Possible	Moderate	Low	Look at way to advance continual improvement. Promote safety to the community through wide stakeholder inclusion. Improved response to incidents.

ALTERNATE OPTIONS

13. Nil.

STRATEGIC ALIGNMENT

14. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2025-2030.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.4	It is easy and safe to move around and in and out of the district

Outcome 4: Natural Environment - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.3	The Shire's valued natural areas and systems are protected and enhanced

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained

VOTING REQUIREMENTS

15. Simple Majority

COUNCIL DECISION

Moved by Cr Gibson and seconded by Cr Miloseski

Resolution # 56/25

That Council:

RECEIVE the Unconfirmed Minutes of the Local Emergency Management Committee Meeting held on 4 June 2025.

Carried 7/0

11.2 RAVENSTHORPE TOURISM ADVISORY GROUP

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Ravensthorpe Tourism Advisory Group
Author:	Chief Executive Officer
Authorising Officer	Chief Executive Officer
Date:	08 July 2025
Disclosure of Interest:	Nil
Attachments: Yellow 11.2	Meeting Minutes (Unconfirmed) – RTAG 25 June 2025
Previous Reference:	Nil

PURPOSE

1. For Council to receive the June 2025 Unconfirmed Minutes of the Shire of Ravensthorpe, Ravensthorpe Tourism Advisory Group (RTAG).

BACKGROUND

2. The RTAG was formed via Council resolution number 04/25 endorsed at the February 2025 Ordinary Council Meeting and formed as a Committee of Council under Part 5 Administration of the Local Government Act 1995.
3. As per the Council endorsed Terms of Reference the purpose of the RTAG is to;
 - *Provide advice to Council on tourism development, destination marketing and tourism opportunities within the Shire of Ravensthorpe in accordance with the recommendations within the Shire's Economic Growth Strategy, Tourism Strategy and Corporate Business Plan;*
 - *Represent the interests of the local tourism industry and residents, to review and prioritise the implementation of key actions identified within the Shire's strategic documents, including destination marketing and events and make recommendations in accordance to Council;*
 - *Act as the initial point of community engagement for the Shire on matters relating to economic growth for tourism related matters;*
 - *Foster links with State and Federal Government departments and agencies, other local governments, tourism and business organisations, environmental stakeholder organisations and the community.*
4. The first meeting of the RTAG was held 25 June 2025 and the unconfirmed minutes for the meeting are now presented for Council review and noting.

COMMENT

5. Agenda items for the 25 June meeting included an introduction to all members, purpose of the RTAG and confirming the terms of reference, overview and discussion of the Council endorsed Shire of Ravensthorpe Tourism Strategy 2023, presentation and group discussion regarding the draft 3-year Tourism Marketing Plan as presented.

CONSULTATION

6. The Ravensthorpe Tourism Advisory Group.

STATUTORY ENVIRONMENT

7. *Part 5 Administration of the Local Government Act 1995.*

POLICY IMPLICATIONS

8. Nil.

FINANCIAL IMPLICATIONS

9. Any recommendations for expenditure made by the RTAG will be considered by Council on a case by case basis. There were no recommendations made from the RTAG 25 June 2025 meeting that impact Shire financial resources.

RISK MANAGEMENT

10. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (Operational) That Shire tourism and marketing activities do not reflect local business aspirations	Possible	Moderate	Medium	Formation of the RTAG will provide Council with local business and stakeholder advice to guide tourism investments.

ALTERNATE OPTIONS

11. Nil.

STRATEGIC ALIGNMENT

12. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2025-2030.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.4	It is easy and safe to move around and in and out of the district

Outcome 4: Natural Environment - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.3	The Shire's valued natural areas and systems are protected and enhanced

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained

VOTING REQUIREMENTS

13. Simple Majority

COUNCIL DECISION

Moved by Cr Richardson and seconded by Cr Leighton

Resolution # 57/25

That Council:

RECEIVE the Unconfirmed Minutes of the Ravensthorpe Tourism Advisory Group meeting held on 25 June 2025.

Carried 7/0

Cr Richardson commented that this is a good group to have in place and will lead to some good outcomes for the community.

12. REPORTS OF OFFICERS

12.1 EXECUTIVE SERVICES

Nil.

12.2 CORPORATE SERVICES

12.2.1 MONTHLY FINANCIAL REPORT – 30 JUNE 2025

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accounting Manager
Authorising Officer	Executive Manager Corporate Services
Date:	9 July 2025
Disclosure of Interest:	Nil
Attachments: 12.2.1	Monthly Financial Reports for 30 June 2025
Previous Reference:	Nil

PURPOSE

1. In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

BACKGROUND

2. Council is requested to review the June 2025 Monthly Financial Reports.

COMMENT

3. The June 2025 Monthly Financial Reports are presented for review.

CONSULTATION

4. Executive Team

STATUTORY ENVIRONMENT

5. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. All expenditure has been approved via adoption of the 2024/2025 Annual Budget, or resulting from a Council Motion for a budget amendment.

RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the Financial Activity Statements as required by S6.4 of the <i>LG Act 1995</i> .	Rare	Insignificant	Very Low	That council receives the Financial Activity Statements as required by legislation.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

VOTING REQUIREMENTS

11. Simple Majority

COUNCIL DECISION

Moved by Cr Gibson and seconded by Cr Mudie

Resolution # 58/25

That Council:

RECEIVE the June 2025 Monthly Financial Reports as presented.

Carried 7/0

12.2 CORPORATE SERVICES

12.2.2 SCHEDULE OF ACCOUNT PAYMENTS – JUNE 2025

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Finance Officer
Authorising Officer: Executive Manager Corporate Services
Date: 08 July 2025
Disclosure of Interest: Nil
Attachments: Sky Blue 12.2.2 Creditors List of Accounts Paid June 2025
Credit Card Transactions to 01 June 2025
Fuel Card Transactions June 2025
Previous Reference: Nil

PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND

2. Period 01/06/2025 – 30/06/2025.

2024/2025						
Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Total Creditors	Payroll
Jul	17,790	1,293,044	105,982	12,502	1,429,318	377,723
Aug	11,617	584,755	137,072	4,563	738,007	365,425
Sep	6,118	699,166	50,146	8,503	763,934	440,523
Oct	10,460	788,134	64,705	11,999	875,299	507,921
Nov	8,520	632,429	58,225	13,603	712,777	369,762
Dec	8,716	519,297	47,915	10,646	586,574	344,413
Jan	6,386	1,081,650	619	3,202	1,091,856	351,326
Feb	10,133	578,659	198,515	2,532	789,839	367,581
Mar	6,850	427,994	100,500	7,867	543,212	370,626
Apr	11,557	696,509	73,434	7,443	788,943	504,948
May	10,539	1,129,983	52,219	4,809	1,197,551	340,758
Jun	9,314	750,615	77,952	6,169	844,050	321,960
Total	118,000	9,182,236	967,285	93,838	10,361,359	4,662,964
23/24	186,555	12,324,178	1,020,367	106,440	13,637,540	4,948,850
22/23	114,562	12,445,050	943,431	81,842	13,584,885	4,162,759
21/22	109,610	11,455,728	1,217,128	101,107	12,883,572	4,057,812
20/21	219,357	8,442,181	965,406	135,103	9,762,047	3,790,863

COMMENT

3. The schedule of accounts as presented, submitted to each member of the Council, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods, the performance of services, to prices computation, costing's and the amounts that have been paid.

CONSULTATION

4. Accountant and Executive Manager Corporate Services.

STATUTORY ENVIRONMENT

5. *Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations.*

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. This item discloses Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational That Council does not receive the schedule of account payments.	Rare	Insignificant	Very Low	That Council receives the schedule of account payments.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.6	Financial systems are effectively managed
5.7	Customer service and other corporate systems are of high quality

VOTING REQUIREMENTS

11. Simple Majority

COUNCIL DECISION

Moved by Cr Richardson and seconded by Cr Gibson

Resolution # 59/25

That Council:

Pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of June 2025 be NOTED.

Carried 7/0

12.3 PROJECT AND REGULATORY SERVICES

12.3.1 PORTIONS OF RESERVE 7853 AND UNALLOCATED CROWN LAND – EXCISION AND AMALGAMATION INTO RESERVE 7377, AND REQUEST FOR MANAGEMENT ORDER WITH POWER TO LEASE

File Reference:	N/A
Location:	Hopetoun Ravensthorpe Road – Hopetoun aerodrome
Applicant:	Executive Manager Projects and Regulatory Services
Author:	Executive Manager Projects and Regulatory Services
Authorising Officer	Chief Executive Officer
Date:	07 July 2025
Disclosure of Interest:	N/A
Attachments: Pink 12.3.1	A. Tenure Maps showing Reserves and proposed amalgamation
	B. Proposed location of Plane Tail and schematic
Previous Reference:	N/A

PURPOSE

1. Council is requested to consider approving an application from the Shire to the Department of Planning Lands and Heritage (DPLH) for the partial excising of lands currently used as the Hopetoun Aerodrome which crosses into tenure not under the control of the Shire of Ravensthorpe. Excising requested will affect an area of Vacant Crown Land, Unallocated Crown Land (UCL), and two (2) portions of Reserve 7853, currently Unmanaged Reserve (UMR). The request will also include that the portions of land adjoining the Shire Reserve 7377 are amalgamated into that reserve, being on DP 104806, Lot 300. Refer Attachment 1.
2. A further approval is requested for a portion of land to be excised from Reserve 7853, on DP 035207, Lot 1527 for the potential siting of the 737 Plane Tail, and ancillary works including access and egress for recreational vehicles. This may require a change of purpose and/or use to 'Tourism'. The Hopetoun Aero club has previously submitted a successful expression of interest for the remediation and use of the plane tail, in the hopes it will bolster tourism in the area.

BACKGROUND

3. The Shire of Ravensthorpe currently manages Reserve 7377 for the purpose of 'Aerial Landing Ground' under the control of a Management Order with the Power to Lease for any term not exceeding 21 years, subject to the consent of the Minister. The aerodrome is currently leased to Dr Hermanus Lochner. However, in 2014 Council resolved the following;

Voting Requirements:

Absolute majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.2.1
Moved: Cr Duncan	Seconded: Cr Dunlop
That Council delegate to the Chief Executive Officer the authority to:	
<ol style="list-style-type: none">1. Transfer the current lease over Lot 7377 Hopetoun-Ravensthorpe Road, Hopetoun issued to Dr Hermanus Lochner to the Hopetoun Aeroclub Inc subject to:<ul style="list-style-type: none">• Advertising for public comment taking place as required by the Local Government Act;• All costs in preparing any lease documentation being borne entirely by the Hopetoun Aeroclub Inc• The annual lease fee and terms of the lease being revised so as to be consistent with the existing terms and conditions of the Mount Short Aero Club lease.2. Write to the Department of Lands requesting that the Minister for Lands rule that the airstrip is considered a 'public work' under section 165 of the Land Administration Act and progress the adjustment of the boundary between reserves 7377, 7853 and adjacent Unallocated Crown Land in order to place the entire airstrip within reserve 7377.	
Carried by absolute majority: 7/0	Res: 164/14

4. The lease transfer did not eventuate, likely due to the issues around the airstrip being constructed across three (3) property boundaries, including MRWA road reserve.
5. The Hopetoun Aero Club has now requested approval to remediate the plane tail, the remains of the 737 Large Air Tanker that crashed in the Fitzgerald River National Park, for the purpose of a display and tourist attraction. The request involves determining a location for the plane tail that are not currently under the management of the Shire. The Preferred location and concept sketch are at Attachment B.
6. The Shire's request for the excision and amalgamation for the effected portions of UCL and Reserve 7853 (UMR), where the existing shed and runway cross the boundaries is based on requiring as small an imprint into these UCL and UMR areas as possible. This will mitigate as much as possible any impact that may further impose on a potential allocation of the UCL and UMR to the Wagyl Kaip and Southern Noongar (WKSAN) Aboriginal Corporation under the WKSAN Indigenous Land Use Agreement with the State of Western Australia.
7. A separate process will be required for dealing with the proposed location of the plane tail through a Management Order with the power to lease requested for a portion of Reserve 7853, on DP 035207, Lot 1527, approximately 38,195sqms in area (area to be confirmed through survey).

COMMENT

8. Any request for the access to land through DPLH requires that consideration is given to the status of Native Title and other interests that may exist. In order for the State to grant land tenure, it needs to comply with provisions of the *Native Title Act 1993* (Cth) (NTA) and other legislative requirements.

9. If the Department supports the request, the Shire is responsible for the payment of all costs and disbursements associated with the excision and amalgamation.

These costs may include, but not be limited to:

- costs of negotiating and compensating native title parties and other existing land holders
- applying for and approval of other statutory requirements
- purchase price, lease rental, easement or licence fees
- survey and plan preparation costs
- advertising and gazettal costs
- registration and document preparation fees
- GST on any of the above.

CONSULTATION

10. Executive Management Team
11. Council
12. Hopetoun Aero Club
13. Department of Planning Lands and Heritage

STATUTORY ENVIRONMENT

14. *Land Administration Act (1997)*

POLICY IMPLICATIONS

15. Nil.

FINANCIAL IMPLICATIONS

16. Costs per the above point 9.

RISK MANAGEMENT

17. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial	Rare	Minor	Low	Council to review and approve all associated costs
Reputational	Possible	Minor	Low	Community consultation
Environmental	Unlikely	Minor	Low	Area is cleared for fire control purposes

ALTERNATE OPTIONS

18. The Councillors do not support the request to changes to the Management Orders or amalgamation of portions of Crown Land into Reserve 7377.

STRATEGIC ALIGNMENT

19. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2024-28.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town
3.4	It is easy and safe to move around and in and out of the district
3.5	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.

Outcome 4: Natural Environment - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.3	The Shire's valued natural areas and systems are protected and enhanced

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained

VOTING REQUIREMENTS

20. Simple Majority.

COUNCIL DECISION

Moved by Cr Mansell and seconded by Cr Mudie

Resolution # 60/25

That Council:

- 1. APPROVE a request to be submitted to the Department of Planning Lands and Heritage for the excision and amalgamation of a portion of Reserve 7853 and Unallocated Crown Land into Reserve 7377.**
- 2. APPROVE a request to be submitted to the Department of Planning Lands and Heritage for a Management Order with the power to lease for a portion of Reserve 7853, on DP 035207, Lot 1527, and a change of purpose and/or use to 'Tourism'.**
- 3. APPROVE costs associated with the advertising and administration associated with the application.**

Carried 7/0

12.3 EXECUTIVE SERVICES

12.3.2 RESERVE 47050 – REQUEST TO CHANGE MANAGEMENT ORDER TO INCLUDE POWER TO LEASE

File Reference:	N/A
Location:	Reserve 47050, West River
Applicant:	Executive Manager Projects and Regulatory Services
Author:	Natalie Bell
Authorising Officer	Chief Executive Officer
Date:	07 July 2025
Disclosure of Interest:	N/A
Attachments: Blue 12.3.2	A. Location Maps B. Tenure Maps showing Reserve Purpose
Previous Reference:	N/A

PURPOSE

1. Council is requested to consider a change in the existing Management Order on Reserve 47050 to include the power to lease.

BACKGROUND

2. The Shire of Ravensthorpe currently manages Reserve 47050 for the purpose of 'emergency water supply' and use as an 'emergency services site' under the control of a Management Order. The Department of Biodiversity, Conservation and Attractions (DBCA) has requested to relocate an existing communications tower from private property to this reserve under a licence agreement with the Shire. The communications tower currently has a repeater that the Shire emergency services use for the functioning of the WA emergency radio network.
3. The location of the tower onto the reserve will alleviate access issues onto private property. The Shire, DBCA and the DBCA Communications Branch have previously inspected the site and agreed this is a suitable location.

COMMENT

4. Given the Shire benefits from the communications tower as it houses the WAERN repeater that is used by the Shire for emergency purposes it is in the interests of the Shire that the communications tower be maintained.

CONSULTATION

5. Executive Management Team
6. Department of Biodiversity, Conservation and Attractions
7. Shire works team

STATUTORY ENVIRONMENT

8. *Land Administration Act (1997)*

POLICY IMPLICATIONS

9. Nil.

FINANCIAL IMPLICATIONS

10. Costs to be borne by DBCA.

RISK MANAGEMENT

11. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Financial	Rare	Minor	Low	Costs to be borne by DBCA
Reputational	Possible	Minor	Low	Important emergency services use by both the Shire and DBCA
Environmental	Unlikely	Minor	Low	Area is cleared and has been used as a gravel pit by the Shire.

ALTERNATE OPTIONS

12. The Councillors do not support the request to changes to the Management Order to include the power to lease for Reserve 47050 at West River.

STRATEGIC ALIGNMENT

13. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2024-28.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.4	It is easy and safe to move around and in and out of the district
3.5	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.

Outcome 4: Natural Environment - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.3	The Shire's valued natural areas and systems are protected and enhanced

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered

Item	Objectives and Strategies
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained

VOTING REQUIREMENTS

14. Simple Majority

COUNCIL DECISION

Moved by Cr Leighton and seconded by Cr Miloseski

Resolution # 61/25

That Council:

APPROVE a request to be submitted to the Department of Planning Lands and Heritage for the addition of the Power to Lease to its existing Management Order for Reserve 47050, West River.

Carried 7/0

12.4 INFRASTRUCTURE SERVICES

Nil.

13. MEMBERS NOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS

COUNCIL DECISION

Moved by Cr Gibson and seconded by Cr Leighton

Resolution # 62/25

That Council move behind closed doors to consider item 15.1.

Carried 7/0

Members of the public gallery, and Cr Richardson left the Council Chambers at 6.27pm after declaring a financial interest in item 15.1.

COUNCIL DECISION

Moved by Cr Major and seconded by Cr Leighton

Resolution # 63/25

That Council suspend meeting standing orders to discuss item 15.1.

Carried 6/0

COUNCIL DECISION

Moved by Cr Major and seconded by Cr Leighton

Resolution # 64/25

That Council resume meeting standing orders.

Carried 6/0

- 15.1 Matter relating to commercial in confidence – Medallion Metals Queen St Workers Accommodation Camp Lease.

COUNCIL DECISION

Moved by Cr Mansell and seconded by Cr Major

Resolution # 65/25

That Council:

- 1. RESCIND resolution 45/23 regarding the granting of a new lease in June 2023,**
- 2. APPROVE a new lease agreement between the Shire of Ravensthorpe and Medallion Metals as per the terms and conditions detailed in Confidential Attachment 15.1A – draft lease agreement,**
- 3. ENDORSE publicly advertising the above proposed lease in accordance with Council Policy, and**
- 4. AUTHORISE the Chief Executive Officer to execute a lease document upon closure of advertising period subject to no adverse submission being received and lease conditions being to the satisfaction of the Chief executive Officer.**

Carried 5/1

Cr Gibson against

COUNCIL DECISION

**Moved by Cr Major and seconded by Cr Mudie
That Council return from behind closed doors.**

Resolution # 66/25

Carried 6/0

Cr Richardson and members of the public gallery returned to the Chambers at 6.35pm

16. CLOSURE

The Presiding Member declared the meeting closed at 6.36pm.