



Agenda

Ordinary Meeting of Council

Tuesday, 17 February 2026

Commencing at 6.00pm

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NOTICE OF MEETING

Notice is hereby given that the

Shire of Ravensthorpe

Ordinary Council

Meeting

Will be held on Tuesday,

17 February 2026

Commencing at 6.00pm

Located in the

Ravensthorpe Council Chambers

Paul Anderson
Acting Chief Executive Officer

Disclaimer

The advice and information contained herein is given by and to the council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meetings is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Ravensthorpe in respect of the application.

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5. DECLARATIONS OF INTEREST

Nil.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 ORDINARY COUNCIL MEETING MINUTES 15 DECEMBER 2025

(Attachment: Yellow 7.1) Statutory Environment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or Committee, as the case requires, for confirmation.

OFFICER RECOMMENDATION:

That the minutes and associated attachments of the Ordinary Council Meeting held on 15 December 2025 be CONFIRMED as a true and correct record.

Moved: _____

Seconded: _____

Carried: ____/ ____

8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS

9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. REPORTS OF COMMITTEES

12. REPORTS OF OFFICERS

12.1 EXECUTIVE SERVICES

12.1.1 SUBMISSION FROM RAVENSTHORPE WILDFLOWER SHOW – MELBOURNE DELEGATION SUPPORT TO MELBOURNE INTERNATIONAL FLOWER & GARDEN SHOW

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Ravensthorpe Wildflower Show Inc
Author:	Manager Community and Governance
Authorising Officer	Chief Executive Officer
Date:	10 February 2026
Disclosure of Interest:	Nil
Attachment: 12.1.1	Ravensthorpe Wildflower Show Inc. Delegation Submission Melbourne International Flower & Garden Show (25-29 March 2026)
Previous Reference:	N/A

PURPOSE

1. For Council to consider and approve a submission for funding from Ravensthorpe Wildflower Show Inc which is proposing to send a delegation to this year's Melbourne International Flower & Garden Show which is being held from 25 to 29 March.

BACKGROUND

2. "The Ravensthorpe Wildflower Show is a volunteer-run event with a 44-year history. It is the Shire's largest annual event, attracting thousands of visitors and contributing to regional tourism. Visitors travel from across Australia and internationally to attend." (Attachment)
3. "The Ravensthorpe Wildflower Show proposes to send a delegation to the Melbourne International Flower & Garden Show to deliver an engaging, interactive display showcasing the exceptional wildflower biodiversity of the Ravensthorpe region." (Attachment)
4. The Ravensthorpe Wildflower Show's submission proposal states in summary that:
"Presenting at the Melbourne International Flower & Garden Show will showcase one of Australia's richest wildflower regions, promote sustainable regional tourism, and strengthen collaborations between growers, industry experts, and conservation educators. (The) "proposed display will engage visitors through hands-on activities, visual storytelling and clear calls to visit and support the wildflower industry as a whole and Ravensthorpe as a wildflower destination." (Attachment)

COMMENT

5. Certainly, to have representatives of the Ravensthorpe Wildflower Show attending the Melbourne International Flower & Garden Show is a wonderful initiative and opportunity to display not only the annual Ravensthorpe Wildflower Show but also this region of Australia and what it encompasses.
6. The funding sought from Council of \$2,000 (ex GST) for this Melbourne International Flower and Garden Show project is to assist towards costs for five persons to attend plus also costs for the interactive display. In summary, "will go toward airfares, incidental items required, site fees, promotional printing and other incidental items required to construct the display" (Attachment)

CONSULTATION

7. This submission for funding from the Ravensthorpe Wildflower Show to attend this year's Melbourne International Flower & Garden Show was discussed with Councillors and Shire Executive Staff at Council's Corporate Discussion held on 3 February 2026.

STATUTORY ENVIRONMENT

8. *Local Government Act 1995.*

POLICY IMPLICATIONS

9. Nil.

FINANCIAL IMPLICATIONS

10. A funding amount of \$2,000 (ex GST) be sourced from the Shire's general revenue and attributed to the Community Development Fund account.

RISK MANAGEMENT

11. No reportable risks have been identified as a part of this report;

ALTERNATE OPTIONS

12. Not support the funding submission.
13. Provide additional funds above the \$2,000 (ex GST) being sought.

STRATEGIC ALIGNMENT

14. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.2	Community groups function well with strong volunteer effort and feel supported by the community

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

VOTING REQUIREMENTS

15. Absolute Majority

OFFICER RECOMMENDATION

That Council financially SUPPORT for \$2,000 (ex GST) to the Ravensthorpe Wildflower Show Inc to assist in the costs of sending a delegation and providing an interactive display at this year's Melbourne International Flower & Garden Show which is being held from 25 to 29 March.

Moved: _____

Seconded: _____

Carried: ____ / ____

12.1.2 SUBMISSION FROM RAVENSTHORPE AGRICULTURAL INITIATIVE NETWORK –
FIRE RECOVERY EVENT

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Ravensthorpe Agricultural Initiative Network
Author:	Manager Community and Governance
Authorising Officer	Chief Executive Officer
Date:	10 February 2026
Disclosure of Interest:	Nil
Attachments: 12.1.2	Fire Recovery Funding - Email from RAIN (28-1-2026) Fire Recovery Funding - Email from RAIN (3-2-2026)
Previous Reference:	N/A

PURPOSE

1. For Council to consider and approve a funding submission from Ravensthorpe Agricultural Initiative Network (RAIN) for a community engagement event following the 2025/2026 bushfires.

BACKGROUND

2. The RAIN organisation has approached the Shire for funding, specifically for one of the community events and workshops that they are seeking to organise following the devastating bushfires that have occurred during this region's summer season.
3. In the email from RAIN's Executive Officer, Khiara Daw, dated 28 January 2026 (Attachment 1), listed are some of the proposed activities that RAIN is seeking to organise. These activities include:
 - Community engagement event
 - Community workshop – on-farm fire unit best practice
 - Small landholder fire safety workshop
 - Fire evacuation and preparedness workshop – Ag land
4. "RAIN has previously delivered "Bands in the Bush" events following periods of hardship. These events focus on mental health, community connection, and encouraging open communication, reminding those that they are not alone". (Attachment 1)
5. "... we (RAIN) are currently planning several events and workshops aimed at recovery, preparedness, and resilience. While these initiatives largely focus on the agricultural sector, they are deigned to be inclusive and beneficial to the broader community." (Attachment 1)
6. "The fire recovery community event we propose will largely be a replica of our Band in the Bush event, held February 2025. This event features three local artists and two out of town bands performing on the back of a truck at the Starvation Bay Boat Ramp, allowing attendees to camp on the location. Food and beverages were strictly BYO. This event was ran for just over \$10 000 dollars, funded predominantly by the Grower Group Alliance (GGA) for drought relief with a small contribution from RAIN where funding fell short. The event was held between 3pm – 8pm, though encores from the bands saw us ending around 8:45pm. It was a very well supported event with 200 – 250 attendees, and RAIN have continued to receive very positive feedback." (Attachment 2)
7. "The proposed event would follow a near identical lay out, highlighting local artists while still inviting an outside guest/s as a feature so that a portion of the event can be enjoyed by all. How many artists performing on the night is largely dictated by funding. The reason RAIN is so passionate about the Bush Bash style event is its ability to be therapeutic for our farmers without labelling it as such. It gets growers off the farm and talking to their community in a neutral

environment, something that is vital in years of hardship. This year we would discuss with Regional Men's Health initiative about having someone present at the event, they come highly recommended by SEPWA who have had them down several times regarding their own fires, though this would be a very casual presence." (Attachment 2)

8. "With mental health being the focus, we are hoping to host the event Friday 6th of March, as this date falls right before farmers will begin seeding. Seeding is an incredibly isolating time for farmers, and we have seen before that although they put on a stoic exterior, it is these quite times when farmers fall apart. We are looking in to the Fitzgerald Hall, and oval as a location for this event as we feel it is this region of our community that has been the most impacted by this fire season. It also allows plenty of space for camping which we strongly encourage to reduce any drink driving. It will again be run as a BYO event, however last year groups reached out to query running a fundraising sausage sizzle, and we would consider this if they were to approach again." (Attachment 2)
9. Within RAIN's second email (Attachment 2), they are seeking total funding from a variety of agencies/organisations of up to \$15,000 to be able to organise a similar "Band in the Bush" event for this fire recovery proposal.
10. In a phone discussion with RAIN's Khiara Daw and also as she mentions in her email of 3 February 2026 (Attachment 2), the proposed "Band in the Bush" event that they are seeking to organise in March of this year could be organised for about \$10,000.

COMMENT

11. RAIN's initiative to undertake several events and workshops as part of a fire recovery process to support the community is to be commended.
Recognising the value to the community for what RAIN is seeking for funding assistance, it is proposed that the Shire provides financial support to assist with the holding of the community engagement event, the proposed "Band in the Bush" event with the financial support from the Shire being \$5,000 (ex GST).

CONSULTATION

12. This submission for funding from the Ravensthorpe Agricultural Initiative Network for a community engagement event was discussed with Councillors and Shire Executive Staff at Council's Corporate Discussion held on 3 February 2026.

STATUTORY ENVIRONMENT

13. Local Government Act 1995 .

POLICY IMPLICATIONS

14. Nil.

FINANCIAL IMPLICATIONS

15. A funding amount of \$5,000 (ex GST) be sourced from the Shire's general revenue and attributed to the Community Development Fund account.

RISK MANAGEMENT

16. No reportable risks have been identified as a part of this report

ALTERNATE OPTIONS

- 17. 14. Not support the funding submission.
- 18. Provide additional funds to RAIN above \$5,000 (ex GST).

STRATEGIC ALIGNMENT

19. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.2	Community groups function well with strong volunteer effort and feel supported by the community

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire’s community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

VOTING REQUIREMENTS

20. Absolute Majority

OFFICER RECOMMENDATION

That Council financially SUPPORT for \$5,000 (ex GST) the community engagement fire recovery event that RAIN is seeking to hold in March of this year providing RAIN are able to successfully source the additional funds required to ensure the event is able to be held.

Moved:_____

Seconded:_____

Carried:___ / ___

12.1.3 ANNUAL ELECTORS MEETING REPORT – 3 FEBRUARY 2026

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Shire of Ravensthorpe
Author:	Acting Chief Executive Officer
Authorising Officer	Acting Chief Executive Officer
Date:	11 February 2026
Disclosure of Interest:	Nil
Attachments: 12.1.3	Annual Electors Meeting Minutes 3 February 2026
Previous Reference:	N/A

PURPOSE

1. The Annual Electors Meeting was held on Tuesday, 3 January 2026 in the Ravensthorpe Council Chambers in accordance with the *Local Government Act 1995*.

BACKGROUND

2. A local government is required to prepare an Annual Report each year which provides an overview of the operations, activities and major projects undertaken by the Shire for the period. It also includes major initiatives that are proposed to commence or continue in the next financial year.
3. Once an Annual Report has been accepted by Council, an Annual Electors Meeting (AEM) must be held within 56 days. As prescribed by *Regulation 15 of the Local Government (Administration) Regulations 1996*, the purpose of the AEM is to discuss the annual report for the previous financial year and any other general business. The AEM presents an opportunity for electors to ask questions of Council and propose motions (recommendations). Electors present are asked to vote on the proposed motions. Motions that are carried are considered by Councillors at the next appropriate Ordinary Council Meeting.

COMMENT

4. In accordance with the *Local Government Act 1995* the Council is required to consider the motions that are carried at the AEM. At the AEM held on 3 February 2026, there was only one resolution which was the receipt of the Annual Report for the Shire of Ravensthorpe, for the year ending 30 June 2025.
5. The question raised by Mr. Norman can be addressed by Council at a future meeting as advised by the Shire President.

CONSULTATION

6. Chief Executive Officer
7. Elected Members

STATUTORY ENVIRONMENT

8. *Local Government Act 1995*.

5.33 Decisions made at electors' meetings:

(1) All decisions made at an electors' meeting are to be considered at the next Ordinary Council Meeting or, if that is not practicable –

- a) At the first ordinary council meeting after that meeting; or
- b) At a special meeting called for that purpose, whichever happens first.

(2) If at a meeting of the Council a local government makes a decision in response to a decision made at an electors meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

POLICY IMPLICATIONS

9. Nil.

FINANCIAL IMPLICATIONS

10. Nil.

RISK MANAGEMENT

11. No reportable risks have been identified as a part of this report;

OFFICER RECOMMENDATION

That Council:

- 1. NOTE the Minutes of the Annual Electors Meeting held on Tuesday, 3 February 2026**
- 2. NOTE that there are no decisions to be considered from the Minutes of the Annual Electors Meeting.**

Moved: _____

Seconded: _____

Carried: ___ / ___

12.2 CORPORATE SERVICES

12.2.1 MONTHLY FINANCIAL REPORT – 31 DECEMBER 2025

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accounting Manager
Authorising Officer	Executive Manager Corporate Services
Date:	9 February 2026
Disclosure of Interest:	Nil
Attachments: 12.2.1	Monthly Financial Reports for 31 December 2025
Previous Reference:	Nil

PURPOSE

1. In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

BACKGROUND

2. Council is requested to review the December 2025 Monthly Financial Reports.

COMMENT

3. The December 2025 Monthly Financial Reports are presented for review.

CONSULTATION

4. Nil.

STATUTORY ENVIRONMENT

5. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. All expenditure has been approved via adoption of the 2025/2026 Annual Budget, or resulting from a Council Motion for a budget amendment.

RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the Financial Activity Statements as required by S6.4 of the <i>LG Act 1995</i> .	Rare	Insignificant	Very Low	That council receives the Financial Activity Statements as required by legislation.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030, Corporate Business Plan and Long-Term Financial Plan.

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

VOTING REQUIREMENTS

11. Simple Majority

OFFICER RECOMMENDATION

That Council RECEIVE the December 2025 Monthly Financial Reports as presented.

Moved: _____

Seconded: _____

Carried: ____ / ____

12.2.2 MONTHLY FINANCIAL REPORT – 31 JANUARY 2026

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accounting Manager
Authorising Officer	Executive Manager Corporate Services
Date:	9 February 2026
Disclosure of Interest:	Nil
Attachments: 12.2.2	Monthly Financial Reports for 31 January 2026
Previous Reference:	Nil

PURPOSE

1. In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

BACKGROUND

2. Council is requested to review the January 2026 Monthly Financial Reports.

COMMENT

3. The January 2026 Monthly Financial Reports are presented for review.

CONSULTATION

4. Nil.

STATUTORY ENVIRONMENT

5. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. All expenditure has been approved via adoption of the 2025/2026 Annual Budget, or resulting from a Council Motion for a budget amendment.

RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the Financial Activity Statements as required by S6.4 of the <i>LG Act 1995</i> .	Rare	Insignificant	Very Low	That council receives the Financial Activity Statements as required by legislation.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030, Corporate Business Plan and Long-Term Financial Plan.

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

VOTING REQUIREMENTS

11. Simple Majority

OFFICER RECOMMENDATION

That Council RECEIVE the January 2026 Monthly Financial Reports as presented.

Moved: _____

Seconded: _____

Carried: ___ / ___

12.2.3 SCHEDULE OF ACCOUNTS PAID – DECEMBER 2025

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Finance Officer
Authorising Officer: Chief Executive Officer
Date: 3 February 2026
Disclosure of Interest: Nil
Attachments: 12.2.3 Creditors List of Accounts Paid December 2025
Credit Card Transactions Paid December 2025
Fuel Card Transactions Paid December 2025
Previous Reference: Nil

PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND

2. Period 01/12/2025 - 31/12/2025

Month	EFT	Fuel Card	Credit Card	Total Creditors	Payroll
Jul	1,307,532		9,775	1,317,307	385,331
Aug	814,220		9,270	823,490	324,609
Sep	689,784		10,260	700,043	345,534
Oct	1,111,383		10,976	1,122,359	462,498
Nov	715,724		12,546	728,270	329,601
Dec	705,957	615	10,199	716,411	271,071
Jan	0	0	0	0	0
Feb	0	0	0	0	0
Mar	0	0	0	0	0
Apr	0	0	0	0	0
May	0	0	0	0	0
Jun	0	0	0	0	0
25/26	5,344,600	615	63,026	5,407,880	2,118,644
24/25	10,347,743	0	93,838	10,441,582	4,662,964

COMMENT

3. The schedule of accounts as presented, submitted to each member of the Council, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods, the performance of services, to prices computation, costing's and the amounts that have been paid.

CONSULTATION

4. Accountant and Executive Manager Corporate Services.

STATUTORY ENVIRONMENT

5. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations.

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. This item discloses Council’s expenditure from Municipal funds which have been paid under delegated authority.

RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the schedule of account payments.	Rare	Insignificant	Very Low	That Council receives the schedule of account payments.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.6	Financial systems are effectively managed
5.7	Customer service and other corporate systems are of high quality

VOTING REQUIREMENTS

11. Simple Majority.

OFFICER RECOMMENDATION

That Council Pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of January 2026 be NOTED.

Moved: _____

Seconded: _____

Carried: ____ / ____

12.2.4 SCHEDULE OF ACCOUNT PAYMENTS – JANUARY 2026

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Finance Officer
Authorising Officer Accounting Manager
Date: 3 February 2026
Disclosure of Interest: Nil
Attachments: 12.2.4 Creditors List of Accounts Paid January 2026
Credit Card Transactions Paid 1 January 2026
Fuel Card Transaction Paid January 2026
Previous Reference: Nil

PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND

2. Period 01/01/2026 - 31/01/2026.

Month	EFT	Fuel Card	Credit Card	Total Creditors	Payroll
Jul	1,307,532		9,775	1,317,307	385,331
Aug	814,220		9,270	823,490	324,609
Sep	689,784		10,260	700,043	345,534
Oct	1,111,383		10,976	1,122,359	462,498
Nov	715,724		12,546	728,270	329,601
Dec	705,957	615	10,199	716,411	271,071
Jan	615,524	805	9,814	626,143	290,816
Feb	0	0	0	0	0
Mar	0	0	0	0	0
Apr	0	0	0	0	0
May	0	0	0	0	0
Jun	0	0	0	0	0
25/26	5,960,124	1,420	72,840	6,034,023	2,409,460
24/25	10,347,743	0	93,838	10,441,582	4,662,964

COMMENT

3. The schedule of accounts as presented, submitted to each member of the Council, have been checked and are fully supported by vouchers and invoices which are submitted herewith, and which have been duly certified as to the receipt of goods, the performance of services, to prices computation, costing's and the amounts that have been paid.

CONSULTATION

4. Accountant and Executive Manager Corporate Services.

STATUTORY ENVIRONMENT

5. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations.

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. This item discloses Council's expenditure from Municipal funds which have been paid under delegated authority.

RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the schedule of account payments.	Rare	Insignificant	Very Low	That Council receives the schedule of account payments.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.6	Financial systems are effectively managed
5.7	Customer service and other corporate systems are of high quality

VOTING REQUIREMENTS

11. Simple Majority

OFFICER RECOMMENDATION

That Council pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of January 2026 be noted.

Moved: _____

Seconded: _____

Carried: ____ / ____

12.3 PROJECTS AND REGULATORY SERVICES

12.3.1 DEVELOPMENT APPLICATION FOR CHANGE IN USE FOR FAST FOOD OUTLET

File Reference:	P26-02
Location:	Lot 100 (2/26) Veal Street, Hopetoun
Applicant:	Violeta Smith and Garry Allen
Author:	Planning Officer
Authorising Officer	Chief Executive Officer
Date:	9 February 2026
Disclosure of Interest:	Nil
Attachments: 12.3.1	Plans of Proposal
Previous Reference:	N/A

PURPOSE

1. For Council to consider an application for a change in use class to Fast Food Outlet and associated car parking relaxation within an existing commercial building at Lot 100 (2/26) Veal Street, Hopetoun (the site).
2. The proposed use class will enable the sale of pre-prepared food primarily for consumption off the premises. No building works or external alterations are proposed as part of this application.

BACKGROUND

Site and Zoning

3. The site is zoned Commercial under the Shire of Ravensthorpe's Local Planning Scheme No. 6 (LPS6). The premises forms part of an existing commercial building and shares common walls with Shipwrecked Gourmet Bakery. and LJ Hooker Real Estate. The applicant currently operates the adjoining bakery and the proposal represents an expansion of the existing business into the adjoining tenancy.

Land Use Classification

4. Under LPS6, a Fast Food Outlet is defined as premises used for preparation, sale and serving of food to customers in a form ready to be eaten, without further preparation and primarily for the consumption off the premises. The proposed use is consistent with this definition and is classed as a 'P' (permitted) use within the Commercialised zoning, meaning the use may be approved where it complies with the Scheme requirements.

Heritage

5. The site is included on both the State Register of Heritage Places under the *Heritage Act 2018* and the Shire of Ravensthorpe Municipal Heritage Inventory. The site/building is recognised for its heritage significance and contributes to the historic character of the Hopetoun townsite and Veal Street streetscape. LPS6 includes provisions requiring development affecting a heritage place to have due regard to the conservation of heritage significance, including the protection of the place's cultural values, built form and setting.

COMMENT

Nature of Development

6. The application is for a change of use only. No new development or structural alterations are proposed. The use is compatible with surrounding commercial activities and is consistent with the intent of the Commercial zone, which seeks to provide for shops, restaurants and other commercial uses.

Floor Area

7. The proposed tenancy provides approximately 34m² of Net Lettable Area, comprising approximately 26m² square for food preparation and 8m² for customer service. The scale of the use is considered small and appropriate for the locality.

Car Parking

8. Under LPS6, the car parking requirement for a fast food outlet is one bay per 25m² of Net Lettable Area. Based on the proposed floor area, two car parking bays are required. No on-site car parking is proposed, as the site is physically constrained and unable to accommodate parking. LPS6 provides Council with a discretion where a shortfall in parking exists, to request cash-in-lieu for the shortfall in parking, approve a reduction in parking or permit parking to be accommodated within the adjoining road reserve.
9. It is considered appropriate the required parking be accommodated within the adjoining road reserve without requiring a cash-in-lieu contribution for the following reasons;
 - The site directly adjoins existing Shire provided on-street parking.
 - There is no demonstrated shortage of parking within the immediate locality.
 - The proposal involves a small-scale use within an existing commercial building.
 - The surrounding commercial area is intended to function as a walkable activity centre.

Loading, Servicing and Waste

10. No dedicated loading or unloading bay is proposed. Loading and unloading for the existing bakery is undertaken at the rear of the property via an established right-of-way. It is considered appropriate loading or unloading for the proposed use also occurs within the right-of-way.
11. Waste storage and collection can be accommodated at the rear of the building, with bins accessed and serviced via the right-of-way.

Signage

12. No signage is proposed as part of this application. Any future signage will require separate development approval.

Heritage

13. The current application proposes a change of use only within the existing building and does not involve any structural works, external alterations or changes to the building fabric. The proposed use will operate entirely within the existing internal layout and will not alter the external appearance of the heritage place.
14. As no physical works are proposed, the development is not considered to adversely impact the heritage significance of the place. The continued occupation and adaptive reuse of the building for a commercial purpose is consistent with accepted heritage conservation principles and assists in the ongoing maintenance and viability of the heritage asset.
15. Any future works to the building including alterations, additions or signage would require separate development approval and would be assessed having regard to the Heritage Act 2018, the State Register listing, the Municipal Heritage Inventory and LPS6.

Conclusion

16. The application is considered acceptable and capable of approval for the following reasons;
- The proposed use is a Permitted use under LPS6.
 - The proposal represents an expansion of an existing food-based business.
 - The development will provide an additional service to residents and visitors.
 - Adequate public parking exists within the adjoining road reserve.
 - Loading, servicing and waste management can be appropriately accommodated without adverse impact.
 - There is no adverse impact on the heritage significance of the site.

CONSULTATION

17. As the application is a Permitted use under LPS6 and there is no change to the building fabric, no consultation was necessary for the determination of this application.

STATUTORY ENVIRONMENT

18. Local Planning Scheme No.6
19. The applicant has a right of review to the State Administrative Tribunal if aggrieved by any planning decision.
20. It should also be noted that pursuant to Section 211(1) of the *Planning and Development Act 2005*, a person aggrieved by the failure of a local government to enforce or implement effectively the observance of a local planning scheme may make representation to the Minister. If the Minister considers it appropriate to do so, representation may be referred to the State Administrative Tribunal for its report and recommendation. Following subsequent actions and recommendation by the SAT the Minister may order the local government to do all things considered necessary for enforcing the observance of the Scheme or any provisions of the Scheme.

POLICY IMPLICATIONS

21. N/A.

FINANCIAL IMPLICATIONS

22. Application fees totalling \$295.00 were received as part of this application.

RISK MANAGEMENT

23. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational	Rare	Insignificant	Very Low	Consistency with decision making given Council relaxation sought for car parking requirements.
Environmental	Rare	Moderate	Very Low	Proposed land use will complement surrounding land use and have no impact on the existing heritage listed building and unlikely to create an issue for car parking in the locality.

ALTERNATE OPTIONS

24. Nil.

STRATEGIC ALIGNMENT

25. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan. Specifically, with respect to the Corporate Business Plan – Outcome 3 – Built Environment, the proposal meets this as follows;

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town
2.4	The towns of the Shire have attractive streetscapes in keeping with local character

VOTING REQUIREMENTS

26. Simple Majority

OFFICER RECOMMENDATION

That Council APPROVE the Change of Use Class to Fast Food Outlet with car parking concession for at No.2/26 (Lot 100) Veal Street, Hopetoun subject to the following conditions;

1. The development shall be carried out and maintained in accordance with the approved application documentation unless otherwise approved in writing by the Shire of Ravensthorpe.
2. This approval is for the use of the premises as a Fast Food Outlet only, in accordance with the definition contained in Local Planning Scheme No. 6.
3. The shortfall of two car parking bays is approved on the basis that parking is accommodated within the adjoining road reserve. No cash-in-lieu contribution is required.
4. All loading and unloading associated with the development shall occur at the rear of the property via the existing right-of-way and shall not obstruct public access or adjoining properties.
5. Waste and recyclable materials shall be stored in bins located at the rear of the premises and serviced from the right-of-way. All waste storage areas shall be maintained in a clean and tidy condition at all times.
6. The hours of operation shall be consistent with the adjoining bakery unless otherwise approved in writing by the Shire of Ravensthorpe.
7. The development and ongoing use shall comply with the Environmental Protection (Noise) Regulations 1997 at all times.
8. The premises shall comply with the requirements of the Health Act 1911, the Food Act 2008 and the Shire of Ravensthorpe (Health) Local Laws 2009, to the satisfaction of the Shire's Environmental Health Services.
9. No signage is approved as part of this development approval. Any signage proposed to be erected on the site shall require separate development approval prior to installation.
10. This approval is limited to a change of use only. No alterations, additions or external works to the heritage-listed building are approved as part of this development approval.

And the following advice notes:

1. This approval does not constitute a Building Permit.
2. Separate approvals may be required from Environmental Health Services prior to commencement of the use.
3. Any changes to the approved use or floor area may require further planning approval.
4. It is the responsibility of the applicant to ensure compliance with all relevant legislation and Australian Standards.

Moved:_____

Seconded:_____

Carried:___ / ___

12.4 INFRASTRUCTURE SERVICES

12.4.1 MAIN STREET SPEED LIMITS

File Reference:	CR.CC.5
Location:	Veal St Hopetoun and Morgans St Ravensthorpe
Applicant:	Nil
Author:	Executive Manager Infrastructure Services
Authorising Officer	Chief Executive Officer
Date:	10 February 2026
Disclosure of Interest:	Nil
Attachments:	Nil
Previous Reference:	Nil

PURPOSE

1. Council is asked to consider reducing the speed limit on the main street of both Hopetoun and Ravensthorpe to improve road safety for all road users, including car drivers, cyclists and pedestrians (young and old) by reducing both the number of road crashes and the severity of road crashes.

BACKGROUND

2. On 29th August 2025 the Shire received a letter from the Hopetoun Senior Citizens group requesting a speed reduction on Veal St to 40kph
3. Other Shires in the South West (Boyanup, Donnybrook, Balingup, Bridgetown and Collie) and in the Great Southern (Wagin and Katanning) have already reduced speeds to 40kph in their towns, whilst the Shire of Denmark is also considering lowering speed limits.
4. Studies, such as the Wrangborg Model (2005) show significantly better safety results at lower speeds:



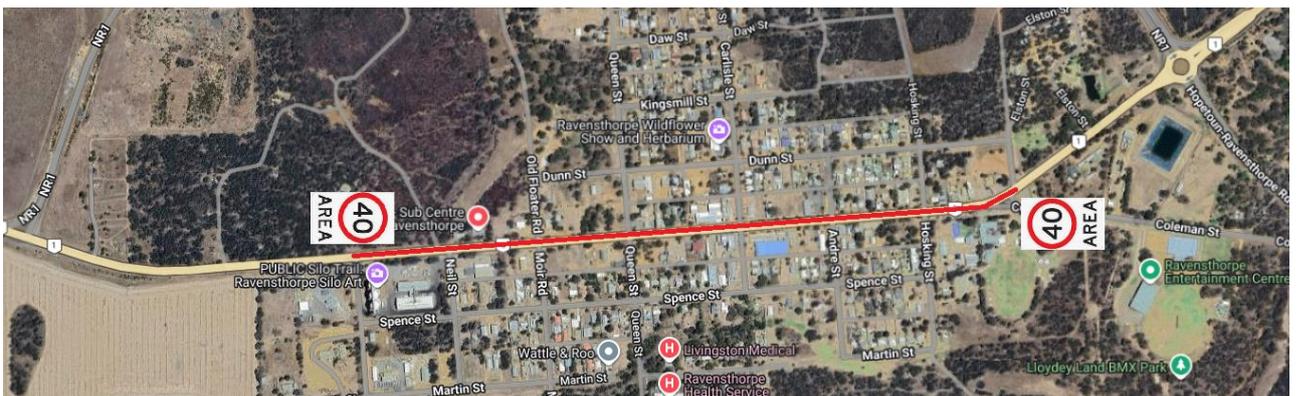
Source: based on the Wrangborg Model (2005)

5. The proposed locations are as follows:

a. Veal St, Hopetoun, between Tamar St and Esplanade West



b. Morgans St, Ravensthorpe, between Dance St and Elston St



COMMENT

6. Nil.

CONSULTATION

7. Local Community, Schools, Police, Hopetoun Senior Citizens and other local groups will be consulted.

STATUTORY ENVIRONMENT

8. Road Traffic Act 1974.

POLICY IMPLICATIONS

9. Nil.

FINANCIAL IMPLICATIONS

10. Some minor costs expected for Officer time and effort to process the application with MWRA and signage changes.

RISK MANAGEMENT

11. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational	Possible	Moderate	Medium	Ensure community consultation is well done

ALTERNATE OPTIONS

12. Remain at current speed of 50kph.
13. Extend the 40kph speed limit to cover the entire townships of Hopetoun and Ravensthorpe, including residential streets.

STRATEGIC ALIGNMENT

14. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.4	It is easy and safe to move around and in and out of the district

VOTING REQUIREMENTS

15. Simple Majority

OFFICER / COMMITTEE RECOMMENDATION

That Council:

1. **CONFIRMS** the proposed 40kph speed limit shall apply to the following locations:
 - a. **Veal St, Hopetoun, between Tamar St and Esplanade West, and**
 - b. **Morgans St, Ravensthorpe, between Dance St and Elston St.**
2. **AUTHORISES** the CEO to commence discussions with Main Roads Western Australia to begin the speed limit reduction application process.
3. **REQUESTS** the CEO to update Council if the application is successful and before any implementation works commence.

Moved: _____

Seconded: _____

Carried: ____ / ____

13. MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

14.1 Hopetoun Youth and Arts Space Renovations – Request for Information and Approval to Commence Work

Report to be provided prior to meeting.

15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS

16. CLOSURE

The Presiding Member to declare the meeting closed.