



Attachments

Ordinary Meeting of Council

Tuesday, 17 March 2026

Commencing at 6.00pm

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ATTACHMENT 7.1.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING
7.1 ORDINARY COUNCIL MEETING MINUTES 17 FEBRUARY 2026

(Attachment: Yellow 7.1) Statutory Environment:
Section 5.22 of the *Local Government Act 1995* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or Committee, as the case requires, for confirmation.

OFFICER RECOMMENDATION:

That the minutes and associated attachments of the Ordinary Council Meeting held on 17 February 2026 be CONFIRMED as a true and correct record.

Moved: _____

Seconded: _____

Carried: ____/ ____



Unconfirmed Minutes

Ordinary Meeting of Council

Tuesday, 17 February 2026

Commencing at 6.00pm

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AGENDA

Mission Statement *To grow our community through the provision of leadership, services and infrastructure.*

1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Shire President to declare the meeting open.

The Shire President acknowledges the Traditional Owners of the land on which we meet, and pays respect to Elders past, present, and emerging.

2. **RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE**

Cr Rachel Gibson (Shire President)

Cr Sue Leighton

Cr Robert Miloseski

Cr Benno Sutherland

Cr Bill Auburn

OFFICERS

Paul Anderson (Acting Chief Executive Officer)

Paul Spencer (Executive Manager Infrastructure Services)

Les Mainwaring (Executive Manager Corporate Services)

Rod McGrath (Manager Community and Governance)

APOLOGIES

Natalie Bell (Executive Manager Project and Regulatory Services)

LEAVE OF ABSENCE

Nil.

PUBLIC GALLERY

Graham Richardson

Ann Tuppen

Rebecca Sexton

Jill Crisp

Ainsley Foulds

Karrina Smallman

Breoni Sorensen

3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

4. PUBLIC QUESTIONS TIME

In accordance with section 5.24 of the *Local Government Act 1995*, a 15-minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

Ainsley Foulds referred to Resolution number 91/25 from the Ordinary Council Meeting held on 16 September 2025 and asked the following questions;

Question 1: What is the Shire's formal governance pathway for a community lessee to undertake building works on a Shire owned facility once a building permit or licence is issued, what are the steps including who signs off at each stage?

Question 2: Where is it written, in policy or procedure, that a project must return to Council or Corporate Discussion for further approval after a building permit / building licence is issued. Or as I refer to this section here as per the Landlord has moved in a Council meeting that they approve the proposed building alterations as per the plan?

Question 3: What is the Shire's written rule for resolving conflicting directions i.e. which written instrument prevails if Shire staff advice differs from councilor's expectation and what is the escalation pathway that we must follow?

Shire President, Rachel Gibson informed Ainsley these questions will be taken on notice and will be addressed.

Council Consideration Towards Public

When public questions necessitate resolutions of Council, out of courtesy and at the Shire President's discretion, the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates the need for the public to wait an undetermined period of time).

5. DECLARATIONS OF INTEREST

Cr Leighton declared a Financial Interest for Report 12.1.1 Delegation Support to Melbourne International Flower and Garden Show.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Leighton applied for a leave of absence from 18/3/2026 to 2/4/2026.

COUNCIL DECISION

Moved: Cr Miloseki

Seconded: Cr Sutherland

Resolution #2/26

That Council approve Cr Leighton application for leave of absence from 18 March to 2 April 2026 inclusive

Carried 5/0

(For: Cr Gibson, Cr Leighton, Cr Miloseski, Cr Sutherland, Cr Auburn)

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 ORDINARY COUNCIL MEETING MINUTES 15 DECEMBER 2025

(Attachment: Yellow 7.1) Statutory Environment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or Committee, as the case requires, for confirmation.

COUNCIL DECISION

Moved: Cr Auburn

Seconded: Cr Sutherland

Resolution #3/26

That the minutes and associated attachments of the Ordinary Council Meeting held on 15 December 2025 be CONFIRMED upon addition of the announcements and reports of Cr Gibson to Section 8 as a true and correct record.

Carried 5/0

(For: Cr Gibson, Cr Leighton Cr Miloseski Cr Sutherland, Cr Auburn)

8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS

Cr Leighton

- 26/1/26 Australian Day breakfast, very good, 231 guests and 15-20 helpers
- 1/2/26 Hopetoun Local Markets (with DBCA)
- 3/2/26 Corporate Discussion & Annual Electors
- 4/2/26 Minister David Michaels
- 9/2/26 Friends of the Fitz meeting
- 11/2/26 FBN after hours presentation (Solar Farm)
- 14/2/26 Hopetoun – Stronger Together wellbeing day
- 16/2/26 YAS site visit
- Using drones to inspect power poles in Jerdacuttup
- Numerous phone calls and concerns on Facebook

Cr Sutherland

- 26/1/26 Australian Day breakfast, a good day, well put together
- Contributed a lot of effort to the bushfire effort
- Good discussions and feedback from locals on roads and harvest

Cr Auburn

- 1/2/26 Hopetoun Local Markets
- 3/2/26 Corporate Discussion & Annual Electors Meetings
- 4/2/26 Minister David Michaels visit
- 16/2 YAS site visit

Cr Miloseki

- 26/1/26 Australian Day breakfast, fantastic
- 1/2/26 Hopetoun Local Markets
- Meals on Wheels (Juniper), more choices, but some members of the community weren't too happy with the lack of fresh cooked meals.

Cr Gibson

- 23/12/25 Met Nicole O'Neill with Matt Bird to introduce the Shire
- 10/1/26 Whip Cracking event
- 15/1/26 Minister of Health meeting in Gnowangerup with 6 local Shires to get government assistance
- 17/1/26 Hopey Summer Sessions in McCulloch Park
- 18/1/26 met Paul Anderson
- 18/1/26 – 19/1/26 fire meetings in Ravensthorpe
- 20/1/26 Shire / exec meeting
- 22/1/26 set up and rehearsals for Australia Day
- 24/1/26 Community Awareness: DBCA fire, IMT meeting
- 25/1/26 IMT meeting
- 26/1/26 Australian Day breakfast. 250 people. Citizen Awards (Colin Hughes, Peter McMahon Ella-Paige Groves, Clay Target Club), 8 new Australian Citizens
- 3/2/26 Corporate Discussion / Annual Electors
- 4/2/26 Minister David Michaels / GEDC, visit in Ravensthorpe and Hopetoun with FBN, RHFF, Shire Councilors, Shire Staff pitching projects in the Shire
- 10/2/26 CRC in Ravensthorpe
- 11/2/26 YAS and RTAG phone calls
- Abandoned Mines program at Elderton shaft salvage, potential tourism development
- 14/2/26 Community Wellbeing Day in Hopetoun (Met Jill and Noise)
- Rural Aid (Louise) - support
- 17/2/26 – Met YAS team before OCM

9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Regarding the fires. Once again, thank all the agencies and volunteers for their time, we are all very proud of the effort, the time and resources that went into that. Times like this reminds us that we are lucky to live in the community we live in. There will be debriefs to follow and as usual we will improve and learn from it.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

11. REPORTS OF COMMITTEES

Nil

12.1 EXECUTIVE SERVICES

12.1.1 SUBMISSION FROM RAVENSTHORPE WILDFLOWER SHOW – MELBOURNE DELEGATION SUPPORT TO MELBOURNE INTERNATIONAL FLOWER & GARDEN SHOW

Councillor Leighton declared a Financial Interest and left the Council Chambers at 6.20pm.

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Ravensthorpe Wildflower Show Inc
Author:	Manager Community and Governance
Authorising Officer:	Chief Executive Officer
Date:	10 February 2026
Disclosure of Interest:	Cr Leighton – Financial Interest
Attachment: 12.1.1	Ravensthorpe Wildflower Show Inc. Delegation Submission Melbourne International Flower & Garden Show (25-29 March 2026)
Previous Reference:	N/A

PURPOSE

1. For Council to consider and approve a submission for funding from Ravensthorpe Wildflower Show Inc which is proposing to send a delegation to this year's Melbourne International Flower & Garden Show which is being held from 25 to 29 March.

BACKGROUND

2. "The Ravensthorpe Wildflower Show is a volunteer-run event with a 44-year history. It is the Shire's largest annual event, attracting thousands of visitors and contributing to regional tourism. Visitors travel from across Australia and internationally to attend." (Attachment)
3. "The Ravensthorpe Wildflower Show proposes to send a delegation to the Melbourne International Flower & Garden Show to deliver an engaging, interactive display showcasing the exceptional wildflower biodiversity of the Ravensthorpe region." (Attachment)
4. The Ravensthorpe Wildflower Show's submission proposal states in summary that: "Presenting at the Melbourne International Flower & Garden Show will showcase one of Australia's richest wildflower regions, promote sustainable regional tourism, and strengthen collaborations between growers, industry experts, and conservation educators. (The) "proposed display will engage visitors through hands-on activities, visual storytelling and clear calls to visit and support the wildflower industry as a whole and Ravensthorpe as a wildflower destination." (Attachment)

COMMENT

5. Certainly, to have representatives of the Ravensthorpe Wildflower Show attending the Melbourne International Flower & Garden Show is a wonderful initiative and opportunity to display not only the annual Ravensthorpe Wildflower Show but also this region of Australia and what it encompasses.
6. The funding sought from Council of \$2,000 (ex GST) for this Melbourne International Flower and Garden Show project is to assist towards costs for five persons to attend plus also costs for the interactive display. In summary, "will go toward airfares, incidental items required, site fees, promotional printing and other incidental items required to construct the display" (Attachment)

CONSULTATION

7. This submission for funding from the Ravensthorpe Wildflower Show to attend this year's Melbourne International Flower & Garden Show was discussed with Councillors and Shire Executive Staff at Council's Corporate Discussion held on 3 February 2026.

STATUTORY ENVIRONMENT

8. *Local Government Act 1995.*

POLICY IMPLICATIONS

9. Nil.

FINANCIAL IMPLICATIONS

10. A funding amount of \$2,000 (ex GST) be sourced from the Shire's general revenue and attributed to the Community Development Fund account.

RISK MANAGEMENT

11. No reportable risks have been identified as a part of this report;

ALTERNATE OPTIONS

12. Not support the funding submission.
13. Provide additional funds above the \$2,000 (ex GST) being sought.

STRATEGIC ALIGNMENT

14. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.2	Community groups function well with strong volunteer effort and feel supported by the community

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

VOTING REQUIREMENTS

15. Absolute Majority

COUNCIL DECISION

Moved: Cr Auburn

Seconded: Cr Miloseki

Resolution #4/26

That Council financially SUPPORT for \$2,000 (ex GST) to the Ravensthorpe Wildflower Show Inc to assist in the costs of sending a delegation and providing an interactive display at this year's Melbourne International Flower & Garden Show which is being held from 25 to 29 March.

Carried 4/0

(For: Cr Gibson, Cr Miloseski, Cr Sutherland, Cr Auburn)

Councillor Leighton returned to the Council Chambers at 6.20pm.

12.1.2 SUBMISSION FROM RAVENSTHORPE AGRICULTURAL INITIATIVE NETWORK –
FIRE RECOVERY EVENT

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Ravensthorpe Agricultural Initiative Network
Author:	Manager Community and Governance
Authorising Officer	Chief Executive Officer
Date:	10 February 2026
Disclosure of Interest:	Nil
Attachments: 12.1.2	Fire Recovery Funding - Email from RAIN (28-1-2026) Fire Recovery Funding - Email from RAIN (3-2-2026)
Previous Reference:	N/A

PURPOSE

1. For Council to consider and approve a funding submission from Ravensthorpe Agricultural Initiative Network (RAIN) for a community engagement event following the 2025/2026 bushfires.

BACKGROUND

2. The RAIN organisation has approached the Shire for funding, specifically for one of the community events and workshops that they are seeking to organise following the devastating bushfires that have occurred during this region's summer season.
3. In the email from RAIN's Executive Officer, Khiara Daw, dated 28 January 2026 (Attachment 1), listed are some of the proposed activities that RAIN is seeking to organise. These activities include:
 - Community engagement event
 - Community workshop – on-farm fire unit best practice
 - Small landholder fire safety workshop
 - Fire evacuation and preparedness workshop – Ag land
4. "RAIN has previously delivered "Bands in the Bush" events following periods of hardship. These events focus on mental health, community connection, and encouraging open communication, reminding those that they are not alone". (Attachment 1)
5. "... we (RAIN) are currently planning several events and workshops aimed at recovery, preparedness, and resilience. While these initiatives largely focus on the agricultural sector, they are deigned to be inclusive and beneficial to the broader community." (Attachment 1)
6. "The fire recovery community event we propose will largely be a replica of our Band in the Bush event, held February 2025. This event features three local artists and two out of town bands performing on the back of a truck at the Starvation Bay Boat Ramp, allowing attendees to camp on the location. Food and beverages were strictly BYO. This event was ran for just over \$10 000 dollars, funded predominantly by the Grower Group Alliance (GGA) for drought relief with a small contribution from RAIN where funding fell short. The event was held between 3pm – 8pm, though encores from the bands saw us ending around 8:45pm. It was a very well supported event with 200 – 250 attendees, and RAIN have continued to receive very positive feedback." (Attachment 2)
7. "The proposed event would follow a near identical lay out, highlighting local artists while still inviting an outside guest/s as a feature so that a portion of the event can be enjoyed by all. How many artists performing on the night is largely dictated by funding. The reason RAIN is so passionate about the Bush Bash style event is its ability to be therapeutic for our farmers without labelling it as such. It gets growers off the farm and talking to their community in a neutral

environment, something that is vital in years of hardship. This year we would discuss with Regional Men's Health initiative about having someone present at the event, they come highly recommended by SEPWA who have had them down several times regarding their own fires, though this would be a very casual presence." (Attachment 2)

8. "With mental health being the focus, we are hoping to host the event Friday 6th of March, as this date falls right before farmers will begin seeding. Seeding is an incredibly isolating time for farmers, and we have seen before that although they put on a stoic exterior, it is these quite times when farmers fall apart. We are looking in to the Fitzgerald Hall, and oval as a location for this event as we feel it is this region of our community that has been the most impacted by this fire season. It also allows plenty of space for camping which we strongly encourage to reduce any drink driving. It will again be run as a BYO event, however last year groups reached out to query running a fundraising sausage sizzle, and we would consider this if they were to approach again." (Attachment 2)
9. Within RAIN's second email (Attachment 2), they are seeking total funding from a variety of agencies/organisations of up to \$15,000 to be able to organise a similar "Band in the Bush" event for this fire recovery proposal.
10. In a phone discussion with RAIN's Khiara Daw and also as she mentions in her email of 3 February 2026 (Attachment 2), the proposed "Band in the Bush" event that they are seeking to organise in March of this year could be organised for about \$10,000.

COMMENT

11. RAIN's initiative to undertake several events and workshops as part of a fire recovery process to support the community is to be commended.
Recognising the value to the community for what RAIN is seeking for funding assistance, it is proposed that the Shire provides financial support to assist with the holding of the community engagement event, the proposed "Band in the Bush" event with the financial support from the Shire being \$5,000 (ex GST).

CONSULTATION

12. This submission for funding from the Ravensthorpe Agricultural Initiative Network for a community engagement event was discussed with Councillors and Shire Executive Staff at Council's Corporate Discussion held on 3 February 2026.

STATUTORY ENVIRONMENT

13. Local Government Act 1995.

POLICY IMPLICATIONS

14. Nil.

FINANCIAL IMPLICATIONS

15. A funding amount of \$5,000 (ex GST) be sourced from the Shire's general revenue and attributed to the Community Development Fund account.

RISK MANAGEMENT

16. No reportable risks have been identified as a part of this report

ALTERNATE OPTIONS

17. 14. Not support the funding submission.
18. Provide additional funds to RAIN above \$5,000 (ex GST).

STRATEGIC ALIGNMENT

19. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.2	Community groups function well with strong volunteer effort and feel supported by the community

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

VOTING REQUIREMENTS

20. Absolute Majority

COUNCIL DECISION

Moved: Cr Leighton

Seconded: Cr Sutherland

Resolution #5/26

That Council financially SUPPORT for \$5,000 (ex GST) the community engagement fire recovery event that RAIN is seeking to hold in March of this year, providing RAIN are able to successfully source the additional funds required to ensure the event is able to be held.

Carried 5/0

(For: Cr Gibson, Cr Leighton, Cr Miloseski, Cr Sutherland, Cr Auburn)

12.1.3 ANNUAL ELECTORS MEETING REPORT – 3 FEBRUARY 2026

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Shire of Ravensthorpe
Author:	Acting Chief Executive Officer
Authorising Officer	Acting Chief Executive Officer
Date:	11 February 2026
Disclosure of Interest:	Nil
Attachments: 12.1.3	Annual Electors Meeting Minutes 3 February 2026
Previous Reference:	N/A

PURPOSE

1. The Annual Electors Meeting was held on Tuesday, 3 January 2026 in the Ravensthorpe Council Chambers in accordance with the *Local Government Act 1995*.

BACKGROUND

2. A local government is required to prepare an Annual Report each year which provides an overview of the operations, activities and major projects undertaken by the Shire for the period. It also includes major initiatives that are proposed to commence or continue in the next financial year.
3. Once an Annual Report has been accepted by Council, an Annual Electors Meeting (AEM) must be held within 56 days. As prescribed by *Regulation 15 of the Local Government (Administration) Regulations 1996*, the purpose of the AEM is to discuss the annual report for the previous financial year and any other general business. The AEM presents an opportunity for electors to ask questions of Council and propose motions (recommendations). Electors present are asked to vote on the proposed motions. Motions that are carried are considered by Councillors at the next appropriate Ordinary Council Meeting.

COMMENT

4. In accordance with the *Local Government Act 1995* the Council is required to consider the motions that are carried at the AEM. At the AEM held on 3 February 2026, there was only one resolution which was the receipt of the Annual Report for the Shire of Ravensthorpe, for the year ending 30 June 2025.
5. The question raised by Mr. Norman can be addressed by Council at a future meeting as advised by the Shire President.

CONSULTATION

6. Chief Executive Officer
7. Elected Members

STATUTORY ENVIRONMENT

8. *Local Government Act 1995*.

5.33 Decisions made at electors' meetings:

- (1) All decisions made at an electors' meeting are to be considered at the next Ordinary Council Meeting or, if that is not practicable –
 - a) At the first ordinary council meeting after that meeting; or
 - b) At a special meeting called for that purpose, whichever happens first.

(2) If at a meeting of the Council a local government makes a decision, in response to a decision made at an electors meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

POLICY IMPLICATIONS

9. Nil.

FINANCIAL IMPLICATIONS

10. Nil.

RISK MANAGEMENT

11. No reportable risks have been identified as a part of this report;

OFFICER RECOMMENDATION

COUNCIL DECISION

Moved: Cr Auburn

Seconded: Cr Leighton

Resolution #6/26

That Council:

- 1. NOTE the Minutes of the Annual Electors Meeting held on Tuesday, 3 February 2026**
- 2. NOTE that there are no decisions to be considered from the Minutes of the Annual Electors Meeting.**

Carried 5/0

(For: Cr Gibson, Cr Leighton, Cr Miloseski, Cr Sutherland, Cr Auburn)

12.2 CORPORATE SERVICES

12.2.1 MONTHLY FINANCIAL REPORT – 31 DECEMBER 2025

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accounting Manager
Authorising Officer	Executive Manager Corporate Services
Date:	9 February 2026
Disclosure of Interest:	Nil
Attachments: 12.2.1	Monthly Financial Reports for 31 December 2025
Previous Reference:	Nil

PURPOSE

1. In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

BACKGROUND

2. Council is requested to review the December 2025 Monthly Financial Reports.

COMMENT

3. The December 2025 Monthly Financial Reports are presented for review.

CONSULTATION

4. Nil.

STATUTORY ENVIRONMENT

5. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. All expenditure has been approved via adoption of the 2025/2026 Annual Budget, or resulting from a Council Motion for a budget amendment.

RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the Financial Activity Statements as required by S6.4 of the <i>LG Act 1995</i> .	Rare	Insignificant	Very Low	That council receives the Financial Activity Statements as required by legislation.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030, Corporate Business Plan and Long-Term Financial Plan.

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

VOTING REQUIREMENTS

11. Simple Majority

COUNCIL DECISION

Moved: Cr Sutherland

Seconded: Cr Leighton

Resolution #7/26

That Council RECEIVE the December 2025 Monthly Financial Reports as presented.

Carried 5/0

(For: Cr Gibson, Cr Leighton, Cr Miloseski, Cr Sutherland, Cr Auburn)

12.2.2 MONTHLY FINANCIAL REPORT – 31 JANUARY 2026

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accounting Manager
Authorising Officer	Executive Manager Corporate Services
Date:	9 February 2026
Disclosure of Interest:	Nil
Attachments: 12.2.2	Monthly Financial Reports for 31 January 2026
Previous Reference:	Nil

PURPOSE

1. In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

BACKGROUND

2. Council is requested to review the January 2026 Monthly Financial Reports.

COMMENT

3. The January 2026 Monthly Financial Reports are presented for review.

CONSULTATION

4. Nil.

STATUTORY ENVIRONMENT

5. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. All expenditure has been approved via adoption of the 2025/2026 Annual Budget, or resulting from a Council Motion for a budget amendment.

RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the Financial Activity Statements as required by S6.4 of the <i>LG Act 1995</i> .	Rare	Insignificant	Very Low	That council receives the Financial Activity Statements as required by legislation.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030, Corporate Business Plan and Long-Term Financial Plan.

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

VOTING REQUIREMENTS

11. Simple Majority

COUNCIL DECISION

Moved: Cr Miloseki

Seconded: Cr Sutherland

Resolution #8/26

That Council RECEIVE the January 2026 Monthly Financial Reports as presented.

Carried 5/0

(For: Cr Gibson, Cr Leighton, Cr Miloseski, Cr Sutherland, Cr Auburn)

12.2.3 SCHEDULE OF ACCOUNTS PAID – DECEMBER 2025

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Finance Officer
Authorising Officer: Chief Executive Officer
Date: 3 February 2026
Disclosure of Interest: Nil
Attachments: 12.2.3 Creditors List of Accounts Paid December 2025
 Credit Card Transactions Paid December 2025
 Fuel Card Transactions Paid December 2025
Previous Reference: Nil

PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND

2. Period 01/12/2025 - 31/12/2025

Month	EFT	Fuel Card	Credit Card	Total Creditors	Payroll
Jul	1,307,532		9,775	1,317,307	385,331
Aug	814,220		9,270	823,490	324,609
Sep	689,784		10,260	700,043	345,534
Oct	1,111,383		10,976	1,122,359	462,498
Nov	715,724		12,546	728,270	329,601
Dec	705,957	615	10,199	716,411	271,071
Jan	0	0	0	0	0
Feb	0	0	0	0	0
Mar	0	0	0	0	0
Apr	0	0	0	0	0
May	0	0	0	0	0
Jun	0	0	0	0	0
25/26	5,344,600	615	63,026	5,407,880	2,118,644
24/25	10,347,743	0	93,838	10,441,582	4,662,964

COMMENT

3. The schedule of accounts as presented, submitted to each member of the Council, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods, the performance of services, to prices computation, costing's and the amounts that have been paid.

CONSULTATION

4. Accountant and Executive Manager Corporate Services.

STATUTORY ENVIRONMENT

5. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations.

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. This item discloses Council's expenditure from Municipal funds which have been paid under delegated authority.

RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the schedule of account payments.	Rare	Insignificant	Very Low	That Council receives the schedule of account payments.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.6	Financial systems are effectively managed
5.7	Customer service and other corporate systems are of high quality

VOTING REQUIREMENTS

11. Simple Majority.

COUNCIL DECISION

Moved: Cr Auburn

Seconded: Cr Miloseki

Resolution #9/26

That Council Pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of January 2026 be NOTED.

Carried 5/0

(For: Cr Gibson, Cr Leighton, Cr Miloseski, Cr Sutherland, Cr Auburn)

12.2.4 SCHEDULE OF ACCOUNT PAYMENTS – JANUARY 2026

File Reference:	GR.ME.8
Location:	Shire of Ravensthorpe
Applicant:	Shire of Ravensthorpe
Author:	Finance Officer
Authorising Officer	Accounting Manager
Date:	3 February 2026
Disclosure of Interest:	Nil
Attachments: 12.2.4	Creditors List of Accounts Paid January 2026 Credit Card Transactions Paid 1 January 2026 Fuel Card Transaction Paid January 2026
Previous Reference:	Nil

PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND

2. Period 01/01/2026 - 31/01/2026.

Month	EFT	Fuel Card	Credit Card	Total Creditors	Payroll
Jul	1,307,532		9,775	1,317,307	385,331
Aug	814,220		9,270	823,490	324,609
Sep	689,784		10,260	700,043	345,534
Oct	1,111,383		10,976	1,122,359	462,498
Nov	715,724		12,546	728,270	329,601
Dec	705,957	615	10,199	716,411	271,071
Jan	615,524	805	9,814	626,143	290,816
Feb	0	0	0	0	0
Mar	0	0	0	0	0
Apr	0	0	0	0	0
May	0	0	0	0	0
Jun	0	0	0	0	0
25/26	5,960,124	1,420	72,840	6,034,023	2,409,460
24/25	10,347,743	0	93,838	10,441,582	4,662,964

COMMENT

3. The schedule of accounts as presented, submitted to each member of the Council, have been checked and are fully supported by vouchers and invoices which are submitted herewith, and which have been duly certified as to the receipt of goods, the performance of services, to prices computation, costing's and the amounts that have been paid.

CONSULTATION

4. Accountant and Executive Manager Corporate Services.

STATUTORY ENVIRONMENT

5. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations.

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. This item discloses Council’s expenditure from Municipal funds which have been paid under delegated authority.

RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the schedule of account payments.	Rare	Insignificant	Very Low	That Council receives the schedule of account payments.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.6	Financial systems are effectively managed
5.7	Customer service and other corporate systems are of high quality

VOTING REQUIREMENTS

11. Simple Majority

COUNCIL DECISION

Moved: Cr Leighton

Seconded: Cr Sutherland

Resolution #10/26

That Council pursuant to Regulation 13 of the Local Government (Financial Management)

Regulations 1996, the payment of accounts for the month of January 2026 be NOTED.

Carried 5/0

(For: Cr Gibson, Cr Leighton, Cr Miloseski, Cr Sutherland, Cr Auburn)

Carried: ____/ ____

12.3 PROJECTS AND REGULATORY SERVICES

12.3.1 DEVELOPMENT APPLICATION FOR CHANGE IN USE FOR FAST FOOD OUTLET

File Reference:	P26-02
Location:	Lot 100 (2/26) Veal Street, Hopetoun
Applicant:	Violeta Smith and Garry Allen
Author:	Planning Officer
Authorising Officer	Chief Executive Officer
Date:	9 February 2026
Disclosure of Interest:	Nil
Attachments: 12.3.1	Plans of Proposal
Previous Reference:	N/A

PURPOSE

1. For Council to consider an application for a change in use class to Fast Food Outlet and associated car parking relaxation within an existing commercial building at Lot 100 (2/26) Veal Street, Hopetoun (the site).
2. The proposed use class will enable the sale of pre-prepared food primarily for consumption off the premises. No building works or external alterations are proposed as part of this application.

BACKGROUND

Site and Zoning

3. The site is zoned Commercial under the Shire of Ravensthorpe's Local Planning Scheme No. 6 (LPS6). The premises forms part of an existing commercial building and shares common walls with Shipwrecked Gourmet Bakery. and LJ Hooker Real Estate. The applicant currently operates the adjoining bakery and the proposal represents an expansion of the existing business into the adjoining tenancy.

Land Use Classification

4. Under LPS6, a Fast Food Outlet is defined as premises used for preparation, sale and serving of food to customers in a form ready to be eaten, without further preparation and primarily for the consumption off the premises. The proposed use is consistent with this definition and is classed as a 'P' (permitted) use within the Commercialised zoning, meaning the use may be approved where it complies with the Scheme requirements.

Heritage

5. The site is included on both the State Register of Heritage Places under the *Heritage Act 2018* and the Shire of Ravensthorpe Municipal Heritage Inventory. The site/building is recognised for its heritage significance and contributes to the historic character of the Hopetoun townsite and Veal Street streetscape. LPS6 includes provisions requiring development affecting a heritage place to have due regard to the conservation of heritage significance, including the protection of the place's cultural values, built form and setting.

COMMENT

Nature of Development

6. The application is for a change of use only. No new development or structural alterations are proposed. The use is compatible with surrounding commercial activities and is consistent with the intent of the Commercial zone, which seeks to provide for shops, restaurants and other commercial uses.

Floor Area

7. The proposed tenancy provides approximately 34m² of Net Lettable Area, comprising approximately 26m² square for food preparation and 8m² for customer service. The scale of the use is considered small and appropriate for the locality.

Car Parking

8. Under LPS6, the car parking requirement for a fast food outlet is one bay per 25m² of Net Lettable Area. Based on the proposed floor area, two car parking bays are required. No on-site car parking is proposed, as the site is physically constrained and unable to accommodate parking. LPS6 provides Council with a discretion where a shortfall in parking exists, to request cash-in-lieu for the shortfall in parking, approve a reduction in parking or permit parking to be accommodated within the adjoining road reserve.
9. It is considered appropriate the required parking be accommodated within the adjoining road reserve without requiring a cash-in-lieu contribution for the following reasons;
 - The site directly adjoins existing Shire provided on-street parking.
 - There is no demonstrated shortage of parking within the immediate locality.
 - The proposal involves a small-scale use within an existing commercial building.
 - The surrounding commercial area is intended to function as a walkable activity centre.

Loading, Servicing and Waste

10. No dedicated loading or unloading bay is proposed. Loading and unloading for the existing bakery is undertaken at the rear of the property via an established right-of-way. It is considered appropriate loading or unloading for the proposed use also occurs within the right-of-way.
11. Waste storage and collection can be accommodated at the rear of the building, with bins accessed and serviced via the right-of-way.

Signage

12. No signage is proposed as part of this application. Any future signage will require separate development approval.

Heritage

13. The current application proposes a change of use only within the existing building and does not involve any structural works, external alterations or changes to the building fabric. The proposed use will operate entirely within the existing internal layout and will not alter the external appearance of the heritage place.
14. As no physical works are proposed, the development is not considered to adversely impact the heritage significance of the place. The continued occupation and adaptive reuse of the building for a commercial purpose is consistent with accepted heritage conservation principles and assists in the ongoing maintenance and viability of the heritage asset.
15. Any future works to the building including alterations, additions or signage would require separate development approval and would be assessed having regard to the Heritage Act 2018, the State Register listing, the Municipal Heritage Inventory and LPS6.

Conclusion

16. The application is considered acceptable and capable of approval for the following reasons;
- The proposed use is a Permitted use under LPS6.
 - The proposal represents an expansion of an existing food-based business.
 - The development will provide an additional service to residents and visitors.
 - Adequate public parking exists within the adjoining road reserve.
 - Loading, servicing and waste management can be appropriately accommodated without adverse impact.
 - There is no adverse impact on the heritage significance of the site.

CONSULTATION

17. As the application is a Permitted use under LPS6 and there is no change to the building fabric, no consultation was necessary for the determination of this application.

STATUTORY ENVIRONMENT

18. Local Planning Scheme No.6
19. The applicant has a right of review to the State Administrative Tribunal if aggrieved by any planning decision.
20. It should also be noted that pursuant to Section 211(1) of the *Planning and Development Act 2005*, a person aggrieved by the failure of a local government to enforce or implement effectively the observance of a local planning scheme may make representation to the Minister. If the Minister considers it appropriate to do so, representation may be referred to the State Administrative Tribunal for its report and recommendation. Following subsequent actions and recommendation by the SAT the Minister may order the local government to do all things considered necessary for enforcing the observance of the Scheme or any provisions of the Scheme.

POLICY IMPLICATIONS

21. N/A.

FINANCIAL IMPLICATIONS

22. Application fees totalling \$295.00 were received as part of this application.

RISK MANAGEMENT

23. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational	Rare	Insignificant	Very Low	Consistency with decision making given Council relaxation sought for car parking requirements.
Environmental	Rare	Moderate	Very Low	Proposed land use will complement surrounding land use and have no impact on the existing heritage listed building and unlikely to create an issue for car parking in the locality.

ALTERNATE OPTIONS

24. Nil.

STRATEGIC ALIGNMENT

25. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan. Specifically, with respect to the Corporate Business Plan – Outcome 3 – Built Environment, the proposal meets this as follows;

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town
2.4	The towns of the Shire have attractive streetscapes in keeping with local character

VOTING REQUIREMENTS

26. Simple Majority

COUNCIL DECISION

Moved: Cr Sutherland

Seconded: Cr Leighton

Resolution #11/26

That Council APPROVE the Change of Use Class to Fast Food Outlet with car parking concession for at No.2/26 (Lot 100) Veal Street, Hopetoun subject to the following conditions;

1. The development shall be carried out and maintained in accordance with the approved application documentation unless otherwise approved in writing by the Shire of Ravensthorpe.
2. This approval is for the use of the premises as a Fast Food Outlet only, in accordance with the definition contained in Local Planning Scheme No. 6.
3. The shortfall of two car parking bays is approved on the basis that parking is accommodated within the adjoining road reserve. No cash-in-lieu contribution is required.
4. All loading and unloading associated with the development shall occur at the rear of the property via the existing right-of-way and shall not obstruct public access or adjoining properties.
5. Waste and recyclable materials shall be stored in bins located at the rear of the premises and serviced from the right-of-way. All waste storage areas shall be maintained in a clean and tidy condition at all times.
6. The hours of operation shall be consistent with the adjoining bakery unless otherwise approved in writing by the Shire of Ravensthorpe.
7. The development and ongoing use shall comply with the Environmental Protection (Noise) Regulations 1997 at all times.
8. The premises shall comply with the requirements of the Health Act 1911, the Food Act 2008 and the Shire of Ravensthorpe (Health) Local Laws 2009, to the satisfaction of the Shire's Environmental Health Services.
9. No signage is approved as part of this development approval. Any signage proposed to be erected on the site shall require separate development approval prior to installation.
10. This approval is limited to a change of use only. No alterations, additions or external works to the heritage-listed building are approved as part of this development approval.

And the following advice notes:

1. This approval does not constitute a Building Permit.
2. Separate approvals may be required from Environmental Health Services prior to commencement of the use.
3. Any changes to the approved use or floor area may require further planning approval.
4. It is the responsibility of the applicant to ensure compliance with all relevant legislation and Australian Standards.

Carried 5/0

(For: Cr Gibson, Cr Leighton, Cr Miloseski, Cr Sutherland, Cr Auburn)

12.4 INFRASTRUCTURE SERVICES

12.4.1 MAIN STREET SPEED LIMITS

File Reference:	CR.CC.5
Location:	Veal St Hopetoun and Morgans St Ravensthorpe
Applicant:	Nil
Author:	Executive Manager Infrastructure Services
Authorising Officer	Chief Executive Officer
Date:	10 February 2026
Disclosure of Interest:	Nil
Attachments:	Nil
Previous Reference:	Nil

PURPOSE

1. Council is asked to consider reducing the speed limit on the main street of both Hopetoun and Ravensthorpe to improve road safety for all road users, including car drivers, cyclists and pedestrians (young and old) by reducing both the number of road crashes and the severity of road crashes.

BACKGROUND

2. On 29th August 2025 the Shire received a letter from the Hopetoun Senior Citizens group requesting a speed reduction on Veal St to 40kph
3. Other Shires in the South West (Boyanup, Donnybrook, Balingup, Bridgetown and Collie) and in the Great Southern (Wagin and Katanning) have already reduced speeds to 40kph in their towns, whilst the Shire of Denmark is also considering lowering speed limits.
4. Studies, such as the Wramborg Model (2005) show significantly better safety results at lower speeds:



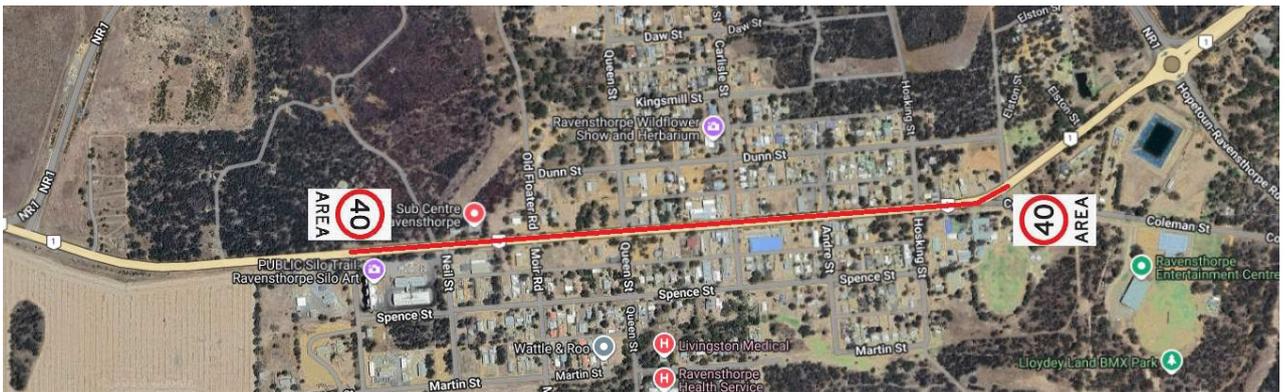
Source: based on the Wramborg Model (2005)

5. The proposed locations are as follows:

a. Veal St, Hopetoun, between Tamar St and Esplanade West



b. Morgans St, Ravensthorpe, between Dance St and Elston St



COMMENT

6. Nil.

CONSULTATION

7. Local Community, Schools, Police, Hopetoun Senior Citizens and other local groups will be consulted.

STATUTORY ENVIRONMENT

8. Road Traffic Act 1974.

POLICY IMPLICATIONS

9. Nil.

FINANCIAL IMPLICATIONS

10. Some minor costs expected for Officer time and effort to process the application with MWRA and signage changes.

RISK MANAGEMENT

11. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational	Possible	Moderate	Medium	Ensure community consultation is well done

ALTERNATE OPTIONS

12. Remain at current speed of 50kph.
13. Extend the 40kph speed limit to cover the entire townships of Hopetoun and Ravensthorpe, including residential streets.

STRATEGIC ALIGNMENT

14. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.4	It is easy and safe to move around and in and out of the district

VOTING REQUIREMENTS

15. Simple Majority

COUNCIL DECISION

Moved: Cr Auburn

Seconded: Cr Miloseki

Resolution #12/26

That Council:

1. **CONFIRMS** the proposed 40kph speed limit shall apply to the following locations:
 - a. Veal St, Hopetoun, between Tamar St and Esplanade West, and
 - b. Morgans St, Ravensthorpe, between Dance St and Elston St.
2. **AUTHORISES** the CEO to commence discussions with Main Roads Western Australia to begin the speed limit reduction application process.
3. **REQUESTS** the CEO to update Council if the application is successful and before any implementation works commence.

Carried 5/0

(For: Cr Gibson, Cr Leighton, Cr Miloseski, Cr Sutherland, Cr Auburn)

13. MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

14.1 HOPETOUN YOUTH AND ART SPACE RENOVATIONS – REQUEST FOR INFORMATION AND APPROVAL TO COMMENCE WORKS

File Reference:	B25-44
Location:	LOT 2 (2/99b) Tamar Street, Hopetoun
Applicant:	Rave About Arts
Author:	Executive Manager Projects and Regulatory Services
Authorising Officer:	Chief Executive Officer
Date:	13 February 2026
Disclosure of Interest:	Nil
Attachments: 14.1.1	1. Letter Shire of Ravensthorpe to Rave About Arts dated 06 February 2026 2. Email Rave About Arts to Shire of Ravensthorpe dated 11 February 2026 3. Email Rave About Arts to Shire of Ravensthorpe dated 11 February 2026 4. Email from Shire President to Rave About Arts dated 11 February 2026
Previous Reference:	Nil

PURPOSE

12. For Council to consider approving the commencement of the Youth and Arts Space (YAS) refurbishment works following the assurances given by the Rave About Arts Council in their email of 11 February 2026. Approval will allow works to commence at 99(b) Tamar street, Hopetoun.

13. Works were requested by Council not to commence via email of 06 February 2026 (refer attached). This request by the shire as building owner was on the basis that refurbishment works appear not to be fully funded.

14. Council's concerns include that there is no allocation in the current budget for any additional funding by the Shire if the works cannot be completed and if the RAA fails to obtain the apparent required additional funding.

The outcome may be the building is not able to reach an occupiable state under the National Construction Code (NCC), and subsequently its use as a public building is compromised.

15. Whilst the building is not currently certified as a public building, the alterations proposed mean both conformance with the NCC and public building requirements.

16. In response to the shire's email of 06 February, the Chair of the Rave About Arts (RAA) community group, Ainsley Foulds, emailed the Council on 11 February 2026 and provided the following assurance (refer attached)

a. We confirm the project will be sequenced so that all compliance-critical works required to achieve Class 9B occupation are prioritised and delivered first, within the existing approved scope and approvals pathway; and

b. We confirm that the Lotterywest-approved funding will be applied to complete those compliance-critical items required for lawful occupation, and we will continue to pursue additional funding for non-critical enhancements over time (within the permit and grant timeframes), without creating additional risk or liability to the Shire as owner.

17. A further email was sent to the Shire on Wednesday 11 February 2026 by the RAA (refer attached) requesting that Council decide on the following at this 17 February OCM;

Hopetoun Youth & Arts Space (99B Tamar Street, Hopetoun) – Stop Work Meeting Outcomes and Council Resolution to Recommence Approved Building Works

18. In this email Council is requested, by the RAA, to resolve on the following;

c. *[Council] Notes the stop work meeting outcomes and confirms the project holds a valid Building Licence; and*

d. *Resolves that the approved building works may recommence immediately at 99B Tamar Street under the existing plans, approvals, and conditions of the Building Licence; and*

e. *Confirms there is no requirement for revised plans, re-approvals, or contract rewrites to be brought to Council as part of recommencing works; and*

f. *Authorises the CEO (or nominated officer) to issue written confirmation immediately following the meeting that works may proceed under the existing approvals, so the builder can recommence without uncertainty.*

BACKGROUND

19. Works have been proposed as the result of a successful grant submission to LotteryWest for the sum of \$432,228.00 (Exc GST). Council has previously supported the concept and grant application at its OCM of 16 September 2025 resolution # 91/25 and approved the works to be undertaken.

20. The building, currently licenced to the Hopetoun Community Resource Centre (HCRC) and Rave About Arts (RAA), is owned by the Shire, having purchased this in 2025 for the youth and arts community activation. A change of use application to "community use" was endorsed by Council at the OCM dated 18 November 2025, resolution 110/25.

21. Development Approval, was applied for on 29 October 2025 and went to Council on 18 November 2025. Development Approval, with conditions, was given on 08 December 2025. The RAA then submitted a certified building application and received their Building Permit on 14 January 2026, following payment of levies and charges, with the certified application approval date being 23 December 2025.

22. Current proposed contract Works between the RAA and Tropical Building Solutions are to upgrade the current facility to a more fit-for-purpose facility. However, as a public building, and a class 9b under the NCC, the building must also be brought up to Code compliance.

23. The shire is not a party to the contracts between RAA and Tropical Building Solutions.

24. Costs for the works were estimated at \$700,000 in the Building Permit application. The two contracts recently provided to the shire have a works total value of \$552,531.82 (Exc GST) (Contract 1 being \$447,713.64 (Exc GST) and Contract 2 being for \$104,818.18 (Exc GST)).

25. Apart from the LotteryWest confirmed funding of \$432,228.00, and other than a \$20,000 Shire budget allowance, no other confirmed funding sources have been put forward by the RAA. Therefore, assuming the shire allocation is put towards the refurbishment works, the shortfall in the contract works based on the contracts entered into, not including any preliminary costs or out of scope works costs, is currently \$100,303.82.

COMMENT

26. Council notes its continued support of the RAA and HCRC for the YAS. This has been reiterated in an email to RAA from the Shire President on 11 February 2026 (attached).

27. Notwithstanding, the Council has concerns about the indicated underfunded portion of the works, the apparent scope gaps, and any potential liability that may inhibit project completion.

28. Council notes it has not put a 'stop works' order on the refurbishment, it has requested that works do not commence until the information put by Council in the letter of 06 February have been addressed.
29. The above issues were also highlighted at a meeting attended with the RAA and CRC on site with shire representatives Acting/CEO Paul Spencer and Natalie Bell, on 12 January 2026. A full set of documentation had not been available at that time, and costs continued to be value managed by the RAA.
30. The LotteryWest Grant had not been announced and was not confirmed to RAA until 23 January 2026. The Shire was advised via email on 31 January 2026 by RAA.
31. The contract for the works between the RAA and the builder, Tropical Building Solutions was not in place at the time, and a program and detailed breakdown of the work costs was not available. Works had been requested to commence on 02 February 2026.
32. The shire representatives requested a number of documents at the meeting held on 12 January 2026 including the program, cost breakdown, contracts, a complete construction documentation set, including services and structural documentation, the builders Safety Management Plan and site arrangements for inductions. Some of this documentation was provided on Monday 02 February 2026, with the start date advised as being pushed out to 09 February 2026.
33. The building permit had been issued on the basis of a certified application by the applicant Off2Site Projects with certification by MD Building Approvals. As a certified application, the shire, as the regulatory body, must comply with the legislative requirements for issue under the *Building Act WA 2011 and the Building Regulations WA 2012*. The Building Permit was signed as the building owner by the CEO, Matthew Bird, on 19 December 2025.
34. On receipt of the two contract documents on Monday 02 February 2026 with an indicated shortfall in funding apparent, the decision was made to seek further Council input.
35. The Contract 1 Works scope referred to conversion of space from Class 7 to Class 9b. Contract 2 Works were noted as Supply and installation of suspended ceiling, and, Supply and installation of Front entry door system as per the plans and specifications. It is understood that all the works would be required before an Occupancy Certificate could be provided.
36. The RAA was advised that the refurbishment works would be brought to the February Corporate Discussion with Council. The letter of 06 February 2026, was then sent as soon as possible once the relevant shire employees had a chance to review the documents provided.
37. RAA was requested not to commence works until the further requests for information set out in the 06 February 2026 letter had been received. No further documents have been received relevant to the information requests.
38. It is noted however that a further estimate from AGM Projects, Construction Management and Cost Consultants, was received from Ainsley Foulds in the email of 11 February 2026, providing a cost estimate of \$814,240.00 as at 06 October 2025. It is not clear on what scope or drawings were provided for the price basis.
39. The options now put before Council, as requested by the RAA, are that Council;

Option 1 – Approve Works, based on assurances provided by RAA, that they have:

- a.** *confirmed the project will be sequenced so that all compliance-critical works required to achieve Class 9B occupation are prioritised and delivered first, within the existing approved scope and approvals pathway; and*
- b.** *confirmed that the Lotterywest-approved funding will be applied to complete those compliance-critical items required for lawful occupation, and [the RAA] will continue to pursue additional funding for non-critical*

enhancements over time (within the permit and grant timeframes), without creating additional risk or liability to the Shire as owner.

Option 2 – Allow project Works to commence on existing information provided, without amendment and provide immediate notice to do so.

- g. Notes the stop work meeting outcomes and confirms the project holds a valid Building Licence; and*
- h. Resolves that the approved building works may recommence immediately at 99B Tamar Street under the existing plans, approvals, and conditions of the Building Licence; and*
- i. Confirms there is no requirement for revised plans, re-approvals, or contract rewrites to be brought to Council as part of recommending works; and*
- j. Authorises the CEO (or nominated officer) to issue written confirmation immediately following the meeting that works may proceed under the existing approvals, so the builder can recommence without uncertainty.*

CONSULTATION

- 40. Council
- 41. Executive team
- 42. Rave About Arts
- 43. Off2 Site Projects
- 44. Tropical Building Solutions

STATUTORY ENVIRONMENT

- 45. Local Government Act 1995
- 46. Building Act 2011

POLICY IMPLICATIONS

- 47. LPP12 Leases and Licences Policy

FINANCIAL IMPLICATIONS

- 48. Potential future implications from funding shortfalls.

RISK MANAGEMENT

49. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (Operational)	Possible	Moderate	Medium	Shire oversight of community projects
Financial	Possible	Moderate	Medium	Clear communication on funding allocations
Reputational	Possible	Minor	Low	Cooperation and oversight of community projects. Clear communications and information requirements
Environmental	Rare	Insignificant	Very Low	Compliance with all building Code requirements

ALTERNATE OPTIONS

50. Nil.

STRATEGIC ALIGNMENT

51. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

Outcome 3: Built Environment - The built environment is accessible, honors history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.5	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained
5.6	Financial systems are effectively managed
5.7	Customer service and other corporate systems are of high quality

VOTING REQUIREMENTS

52. Simple Majority

OFFICER RECOMMENDATION

That Council:

- 1. APPROVE Works to commence on the basis of the assurances provided in the 11 February 2026 email from Ainsley Foulds, RAA Chair, per Option 1 in item 28, that the RAA has;**
 - confirmed the project will be sequenced so that all compliance-critical works required to achieve Class 9B occupation are prioritised and delivered first, within the existing approved scope and approvals pathway; and*
 - confirmed that the Lotterywest-approved funding will be applied to complete those compliance-critical items required for lawful occupation, and [the RAA] will continue to pursue additional funding for non-critical enhancements over time (within the permit and grant timeframes), without creating additional risk or liability to the Shire as owner.*

Officer comment: The assurances made by The RAA chair Ainsley Foulds in her email dated 11 February 2026 provides Council with certainty and confirmation of the issues raised and council does not need to moved option 2 if this is considered sufficient to enable the project to proceed.

AND/OR

- 1. Council APPROVES the options presented by RAA per Option 2 of item 28, that;**
 - [Council] Notes the stop work meeting outcomes and confirms the project holds a valid Building Licence; and*
 - Resolves that the approved building works may recommence immediately at 99B Tamar Street under the existing plans, approvals, and conditions of the Building Licence; and*
 - Confirms there is no requirement for revised plans, re-approvals, or contract rewrites to be brought to Council as part of recommencing works; and recommence with certainty.*

Officer comment: The recommendation put forward is redundant if the council considers option 1 above is sufficient surety as no stop work order has been issued, only a stop works request in its capacity as the owner of the building.

AND

2. Council ADDs to the recommendations and states that Council has no additional funding to allocate to this project.

AMENDMENT OF OFFICER RECCOMENDATION:

Council decided that Officer Recommendations number 1 and 3 were sufficient and did not move Officer Recommendation number 2.

Moved: Cr Miloseki

Seconded: Cr Auburn

Resolution #14/26

That Council:

- 1. APPROVE Works to commence on the basis of the assurances provided in the 11 February 2026 email from Ainsley Foulds, RAA Chair, per Option 1 in item 28, that the RAA has;**
 - *confirmed the project will be sequenced so that all compliance-critical works required to achieve Class 9B occupation are prioritised and delivered first, within the existing approved scope and approvals pathway; and*
 - *confirmed that the Lotterywest-approved funding will be applied to complete those compliance-critical items required for lawful occupation, and [the RAA] will continue to pursue additional funding for non-critical enhancements over time (within the permit and grant timeframes), without creating additional risk or liability to the Shire as owner.*

Officer comment: The assurances made by The RAA chair Ainsley Foulds in her email dated 11 February 2026 provides Council with certainty and confirmation of the issues raised and council does not need to moved option 2 if this is considered sufficient to enable the project to proceed.

Carried 5/0

(In favour: Cr Gibson, Cr Leighton Cr Miloseski Cr Sutherland, Cr Auburn)

AND

COUNCIL DECISION

Moved: Cr Auburn

Seconded: Cr Sutherland

Resolution #15/26

That Council:

- 3. ADDs to the recommendations and states that Council has no additional funding to allocate to this project.**

Carried 5/0

(In favour: Cr Gibson, Cr Leighton Cr Miloseski Cr Sutherland, Cr Auburn)

15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS

Nil.

16. CLOSURE

The Presiding Member to declare the meeting closed at 6.30pm.

CONFIRMATION OF MINUTES

Signed by Shire President: Date:

ATTACHMENT 12.1.1

12.1 EXECUTIVE SERVICES

12.1.1 SCHEME AMENDMENT 4- PROPOSED SCHEME AMENDMENT TO PROVIDE ADDITIONAL USE OVER PORTION LOT 109 SOUTH COAST HIGHWAY, RAVENSTHORPE

File Reference:	Amendment 4
Location:	Lot 109, South Coast Highway, Ravensthorpe
Applicant:	Planning Solutions
Author:	Planning Officer
Authorising Officer	Chief Executive Officer
Date:	4 March 2026
Disclosure of Interest:	None
Attachments:	Scheme Amendment Documentation
Previous Reference:	N/A

PURPOSE

1. For Council to consider a Scheme Amendment request to adopt (initiate) Scheme Amendment No.4 to Local Planning Scheme No.6 (LPS6) to introduce an Additional Use over a portion of Lot 109 South Coast Highway, Ravensthorpe (the site).
2. The Additional Use will add the land use "Service Station" as a Discretionary (D) use class over a portion of the site.
3. The Additional Use will enable the Shire to consider any future development application on the identified portion of the site for a Service Station.
4. Having due regard to the *Planning and Development (Local Planning Scheme) Regulations 2015*, it is recommended the amendment be adopted.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Pursuant to section 75 of the Planning and Development Act 2005, resolves to initiate Amendment No. 4 to Local Planning Scheme No. 6 to:
 - a) Apply an Additional Use (A3) to a portion of Lot 109 South Coast Highway, Ravensthorpe.
 - b) Amend Clause 3.4 – Specified Additional Uses Table to include "Service Station" as a discretionary use for the portion of Lot 109 South Coast Highway, Ravensthorpe.
 - c) Include a condition applicable to the development of a Service Station requiring the service station to be an unstaffed facility selling petroleum products and diesel exhaust fluid only.
2. Refers the amendment to the Environmental Protection Authority pursuant to Section 81 of the Planning and Development Act 2005.
3. Refers the amendment Western Australian Planning Commission in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015
4. Subject to the Environmental Protection Authority determining the amendment does not require formal environmental assessment, and upon receipt of advice from the Western Australian Planning Commission (or expiry of the statutory referral period), authorises the Chief Executive Officer to advertise the amendment for public comment for a period of 42 days in accordance with the Regulations.

5. Requires the applicant to pay:
 - a. An initiation assessment fee of \$1,275.
 - b. A scheme amendment assessment fee of \$2,000 subject to Council initiation of the amendment.

Moved: _____

Seconded: _____

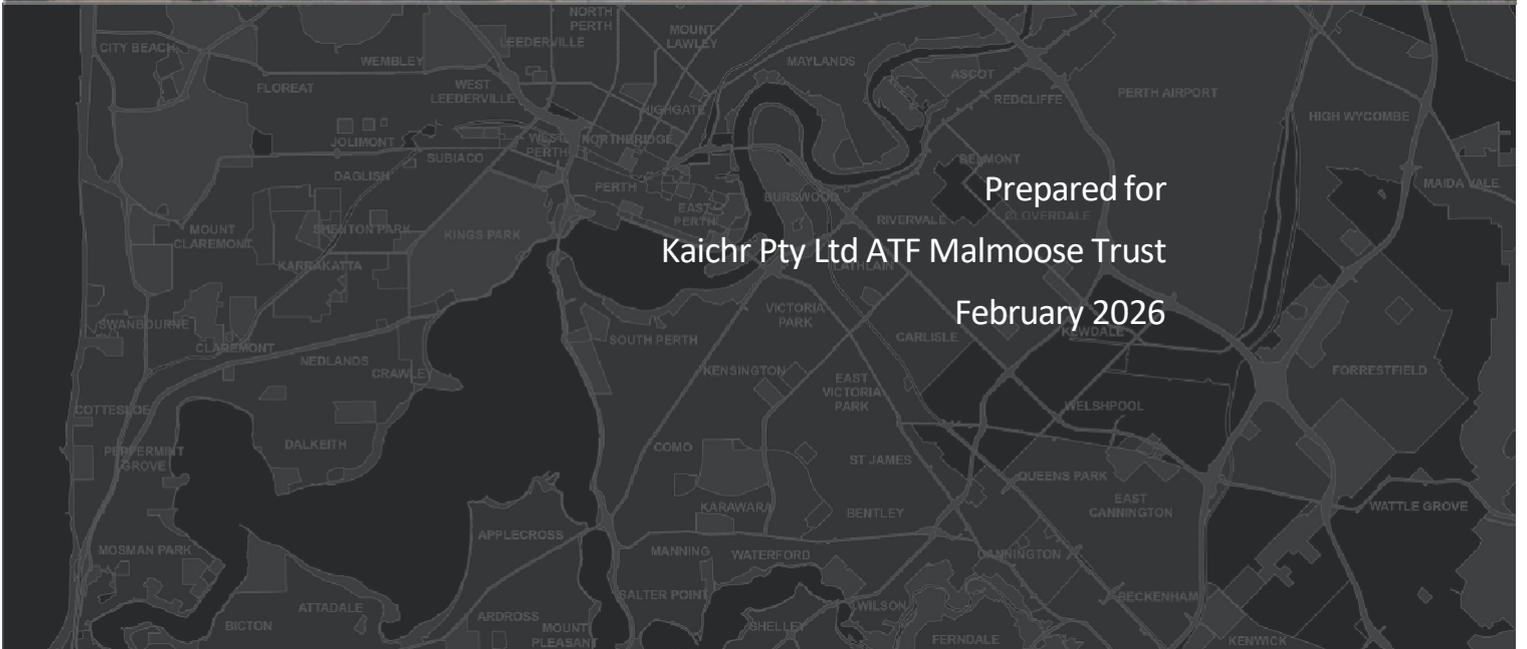
Carried ___/___

Scheme Amendment Report

Additional Use – Service Station

Lot 109 South Coast Highway
Ravensthorpe WA 6346

PLANNING SOLUTIONS
URBAN & REGIONAL PLANNING



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Project Details

Job number	9869	
Client	Kaichr Pty Ltd ATF Malmoose Trust	
Prepared by	Planning Solutions	
Consultant Team	Town Planning Traffic Engineering	Planning Solutions Move Consultants

Document Control

Version	Purpose	Date	Author	Reviewer
Rev 0	Final Scheme Amendment report for lodgement	9 February 2026	AY	DC / RU

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Appendices

Appendix 1: Certificate of Title

Appendix 2: Transport Impact and Car Parking Assessment

1 PRELIMINARY

1.1 Introduction

Planning Solutions acts on behalf of Kaichr Pty Ltd ATF Malmoose Trust, the registered proprietor of Lot 109 South Coast Highway, Ravensthorpe (**subject site**) and proponent of a Scheme Amendment on the subject site.

Planning Solutions has prepared the following report in support of a request to amend the Shire of Ravensthorpe (**Shire**) Local Planning Scheme No. 6 (**LPS6/Scheme**) as it applies to the subject site. Specifically, it is proposed to amend LPS6 to allow for an additional use classification over a portion of the subject site and add 'Service Station' to the list of land uses capable of approval.

This report will discuss various matters pertinent to the proposal, including:

- Pre-lodgement consultation.
- Site details.
- Proposed Scheme Amendment and rationale.
- Justification for the Scheme Amendment request.
- Applicable statutory and strategic planning frameworks.

We respectfully request the support of the Shire, the Western Australian Planning Committee (**WAPC**) and the Minister for Planning for the proposed amendment to LPS6.

1.2 Amendment Classification

Part 5, Section 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (**Regulations**) sets out various criteria for the classification of Scheme Amendments, which can be classified as either 'basic', 'standard' or 'complex'.

As outlined in **Table 5** below, the proposed amendment to LPS6, which seeks to apply for an additional use of 'Service Station' to part of the subject site, is classified as a 'complex' amendment in accordance with the Regulations.

Table 1: Assessment against the relevant criteria for a 'complex' amendment

Standard Amendment Criteria	Comment
<i>(a) an amendment that is not consistent with a local planning strategy for the scheme that has been endorsed by the Commission;</i>	The Shire's Local Planning Strategy identified land to the east rather than west of Ravensthorpe, adjacent to the then-proposed (now constructed) heavy haulage route, as having potential for the establishment of an industrial precinct.
<i>(b) an amendment that is not addressed by any local planning strategy;</i>	As above.
<i>(c) an amendment relating to development that is of a scale, or will have an impact, that is significant relative to development in the locality;</i>	Not applicable. The development the amendment relates to is not considered to be of a scale that is significant relative to the development of the locality.

Scheme Amendment Report

Lot 109 South Coast Highway, Ravensthorpe



(d) an amendment made to comply with an order made by the Minister under section 76 or 77A of the Act;

Not applicable.

Standard Amendment Criteria	Comment
<i>(e) an amendment to identify or amend a development contribution area or to prepare or amend a development contribution plan;</i>	Not applicable.

In light of the above, the proposed amendment to LPS6 is considered to be classified as a 'complex' amendment in accordance with the Regulations.

2 PRE-LODGEMENT CONSULTATION

2.1 Consultation with the Shire of Ravensthorpe

A phone discussion was held with Shire town planning representative, Sam Williams, on 17 December 2025 to discuss the Shire's position regarding the proposed Scheme Amendment. The planner advised that the most appropriate pathway is to pursue an Additional Use for Service Station. The Shire planning representative provided in-principle support for the application to be made for an additional use, subject to suitable planning justification being provided and for assessment through the formal process.

The Shire recommended engagement with Main Roads Western Australia to confirm the suitability of the access arrangements on the site. Following this advice, the proponent engaged Move Consultants to prepare traffic advice to inform the amendment. Any matters or concerns raised by Main Roads will be addressed as part of the referral process and any subsequent development application.

2.2 Consultation with the Department of Planning, Lands and Heritage

Planning Solutions has also engaged with officers from the Department of Planning, Lands and Heritage (**DPLH**). Based on email correspondence from June Liaw on 17 December 2025 regarding the proposed Scheme Amendment, it was advised that 'Service Station' appears to be the most applicable land use classification for the intended development.

At an officer level, DPLH indicated that the proposed Additional Use amendment could be supported in principle, subject to the provision of further details and appropriate justification, including:

- Whether the proposed Additional Use is intended to apply to the entire site or only a portion of the site;
- Whether any other Additional Use categories are proposed on the balance of the site; and
- Whether any conditions are proposed to be included in the planning scheme in association with the Additional Use.

DPLH also identified referral to Main Roads Western Australia would be necessary to confirm the suitability and safety of the access arrangements. As noted above, Move Consultants was engaged to prepare traffic advice to inform the amendment. Any matters or concerns raised by Main Roads will be addressed as part of the referral process.

3 SITE DETAILS

3.1 Land description

Refer to **Table 1** below for the lot details and a description of the subject site.

Table 2: Lot details

Lot	Deposited Plan	Volume	Folio	Area (m ²)
109	150029	2629	891	80,952

There are no encumbrances registered on the title. Refer to **Appendix 1** for a copy of the Certificate of Title.

3.2 Location

3.2.1 Regional context

The subject site is located in the Goldfields-Esperance region, approximately 1.8km west of the Ravensthorpe centre. The site is located in the municipality of Shire of Ravensthorpe.

The site fronts the South Coast Highway to the south, which is a primary distributor and national route that runs generally east to west from Walpole to Esperance. The site is also in close proximity to the Newdegate-Ravensthorpe Road, also a state route that links the South Coast Highway to Brookton Highway and ultimately to Perth.

3.2.2 Local context, land use and topography

The site is located in the western end of the Ravensthorpe township and is bound by the South Coast Highway to the south and rural land to the west, north and east. A significant feature of the locality is the CBH Group Ravensthorpe West grain storage, handling and processing facility located directly opposite. This terminal is accessed by large vehicles which currently do not have a convenient facility for refuelling.

The subject site comprises a single colour bond shed and a rainwater tank.

Access to the site is afforded via a single unconstructed crossover to South Coast Highway on the south-eastern corner.

In terms of topography, the subject site is generally flat.

Refer to **Figure 1** for an aerial photograph of the site and immediate surrounds.



Figure 1: Aerial image of the site and surrounds

4 PROPOSED DEVELOPMENT

4.1 Scheme Amendment

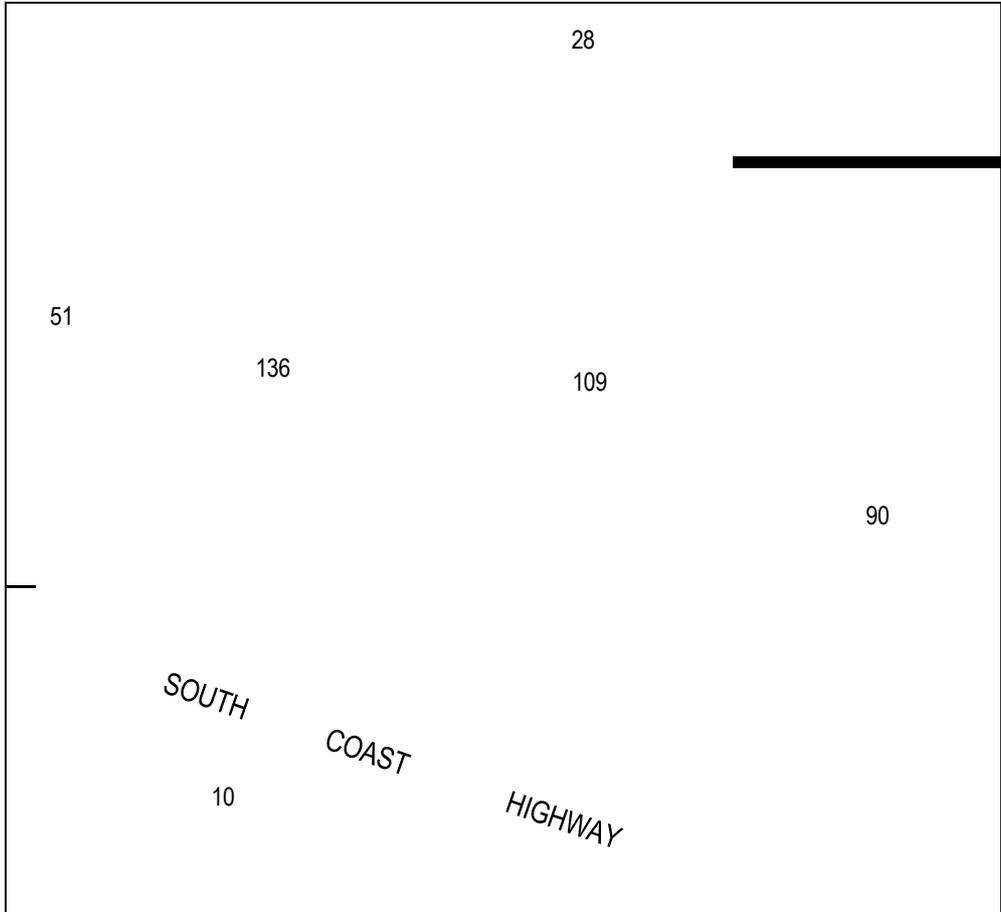
Pursuant to section 75 of the *Planning and Development Act 2005*, the proposed Scheme Amendment seeks to amend the Scheme in the following manner:

- Amending the Scheme map to apply the 'Additional Uses' (A3) boundary to part of the subject site, as shown on the Scheme Amendment Map; and
- Amending Clause 3.4 – Additional Uses, Specified additional uses for zoned land in Scheme area Table, to include item No. 3, as follows:

Table 3: Specified additional uses for zoned land in Scheme area

No.	Description of land	Additional use	Conditions
3	Part Lot 109 South Coast Highway, Ravensthorpe (A3 – Scheme Map 11)	Service Station	-

No other amendments are proposed to LPS6. Refer to Scheme Amendment Plan below.



EXISTING ZONING

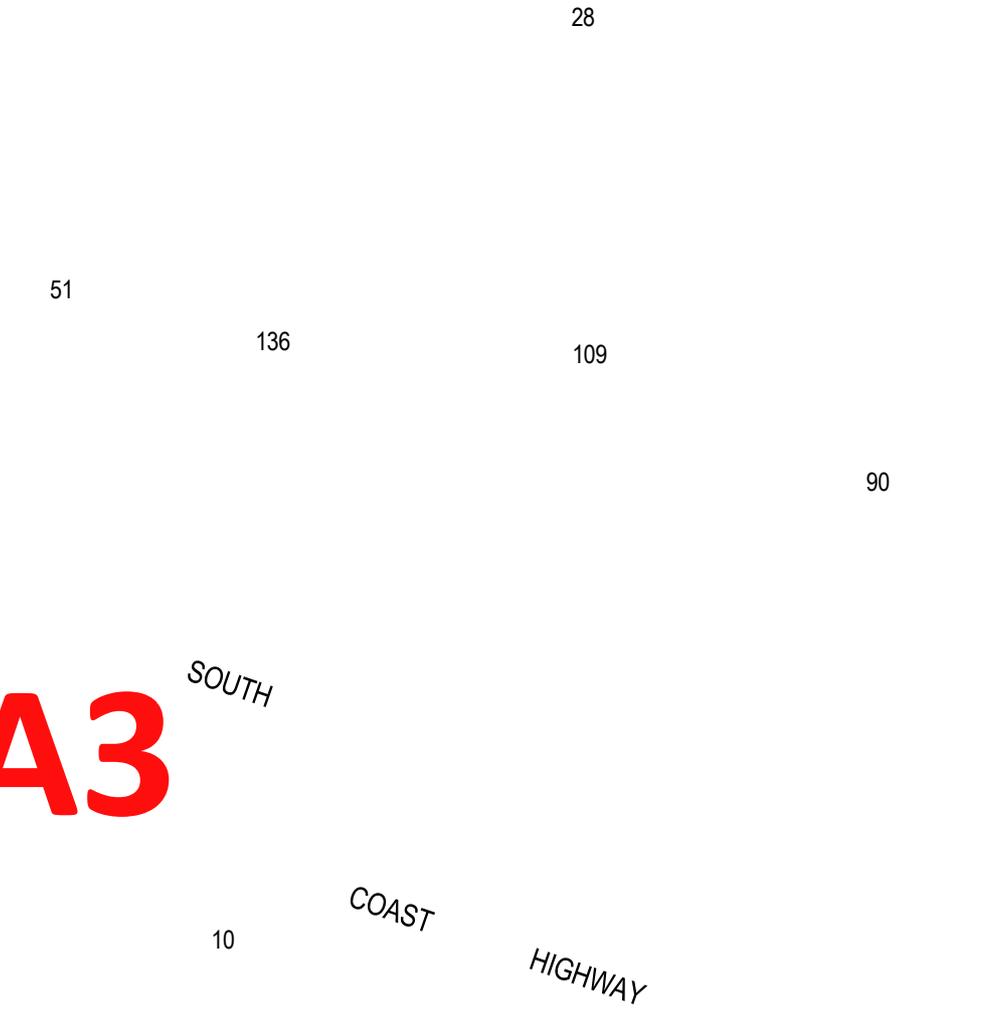
LEGEND

LOCAL SCHEME RESERVES

Primary Distributor Road

LOCAL SCHEME ZONES

Rural



PROPOSED ZONING

LEGEND

LOCAL SCHEME RESERVES

Primary Distributor Road

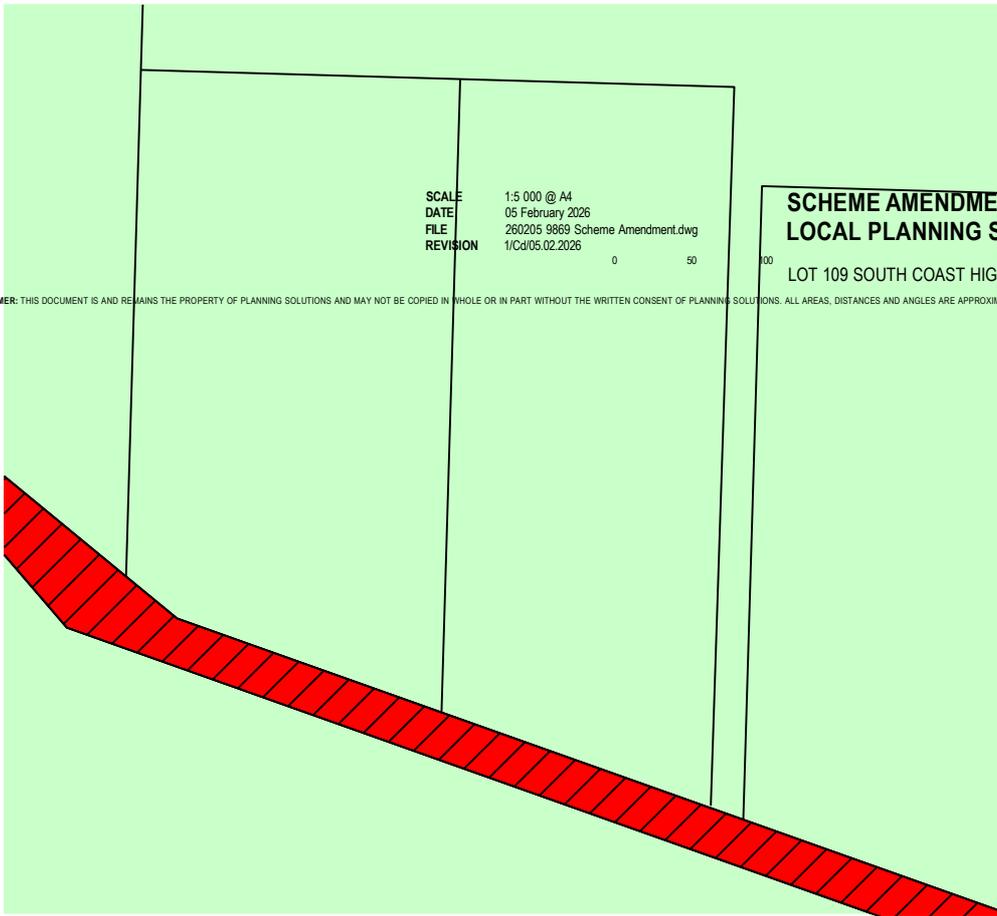
LOCAL SCHEME ZONES

Rural

OTHER



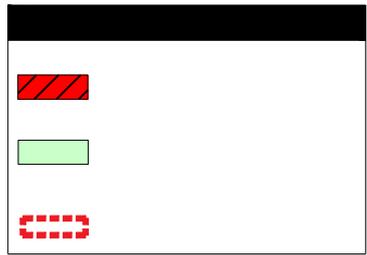
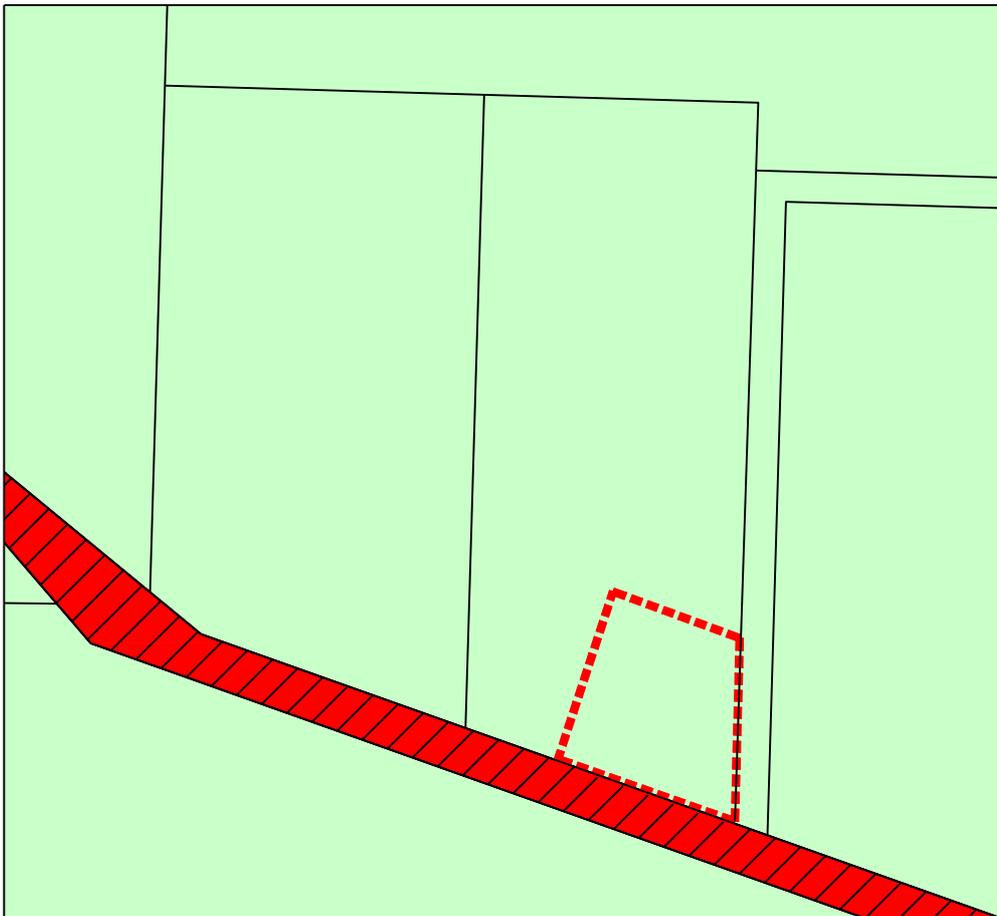
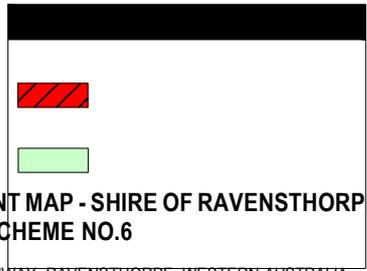
Additional Uses



**SCHEME AMENDMENT MAP - SHIRE OF RAVENSTHORPE
 LOCAL PLANNING SCHEME NO.6**

LOT 109 SOUTH COAST HIGHWAY, RAVENSTHORPE, WESTERN AUSTRALIA

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4.2 Purpose of Scheme Amendment

The existing planning framework does not allow for the development of the site for the purpose of a Service Station under the Rural Zoning. The proposed Scheme Amendment seeks to enable this land use by applying an Additional Use designation over the southern portion of the site, facing South Coast Highway. While this proposal introduces a new use for the subject site, this use (and all other uses) will be assessed against the development requirements applicable to the Rural Zone under Clause 4.14 Development in the Rural Zone of the LPS6, and accordingly no new development standards are proposed or are necessary.

South Coast Highway is a key transport route connecting Albany and Esperance and experiencing significant through-traffic. Within the Ravensthorpe locality, there are only two service stations currently operating: one located within the town centre and another near the eastern edge of the township. These require vehicles to deviate from the heavy haulage route and navigate through the township. The proposed Additional Use would allow the subject site to accommodate the only service station on the western side of Ravensthorpe. This would provide a convenient refuelling point for vehicles travelling from the west and minimise the need for motorists to deviate into the townsite in search of fuel. This location would reduce the need for heavy vehicles to enter the town centre, supporting both freight efficiency and local road safety by offering a more convenient refuelling point for vehicles travelling along the heavy haulage route.

The site is physically separated from the township by South Coast Highway, surrounding rural land, and Light Industry uses. This separation ensures an appropriate buffer from sensitive land uses, of which none are located in the immediate vicinity. The additional use complements the broader Rural zoning and in no way risks or threatens the operation of the surrounding rural land. It is therefore both suitable and compatible with the surrounding land and land uses.

Any potential fire risks can be effectively managed through adequate separation distances, appropriate siting, and ongoing fire management measures, to be implemented at the development stage.

In summary, the Scheme Amendment is justified on the basis of the site's strategic positioning along a primary distributor road, its location outside the township yet offering excellent accessibility from the west, and its capacity to meet an identified gap in a commercial service in the area.

For these reasons, the proposed amendment warrants the support of Council, the Western Australian Planning Commission, and the Minister for Planning.

4.3 Traffic and Access Considerations

A Transport Impact and Car Parking Assessment has been prepared to examine the suitability of the proposed access/egress arrangements, expected vehicle movements, and the capacity of the surrounding road network. The assessment concludes the following:

- The proposed access and egress arrangements are appropriate, with the proposed crossover able to provide safe and efficient operations.
- The presence of an existing westbound overtaking lane provides ample turning capacity.

As such, installation of a Basic Right Turn Treatment is not warranted for this proposal.

- A review of crash history along South Coast Highway in the vicinity of the site found no did not identify any safety issues that would necessitate road upgrades.
- Anticipated traffic volumes associated with the proposal and future development can be accommodated within the existing road network.

The layout illustrated in this report represents one possible configuration only. This Scheme Amendment does not propose or seek to endorse a specific layout for a future service station. The site layout and design will be determined through the development application process, should the scheme amendment be approved.

Refer to attached **Appendix 3**, Transport Impact and Car Parking Assessment.

5 STRATEGIC PLANNING FRAMEWORK

5.1 Local Planning Strategy

5.1.1 Shire of Ravensthorpe Local Planning Strategy

The *Shire of Ravensthorpe Local Planning Strategy* (July 2015) (**Strategy**) was endorsed by the Western Australian Planning Commission on 20 November 2014. The Strategy provides the basis for development by 2035. One of the objectives of the Strategy is to consolidate Ravensthorpe's role as the primary commercial, service and industry centre to the Shire and the broader region, and recognises the area surrounding the township as having potential for mineralisation.

In particular, the Strategy identified land to the east of Ravensthorpe, adjacent to the then-proposed (now constructed) heavy haulage route, as having potential for the establishment of an industrial precinct.

Following the endorsement of the Strategy, Main Roads finalised planning for the heavy haulage route north of Ravensthorpe, which has since been constructed. The route provides a safer and more efficient access for heavy vehicles, which previously experienced difficulties negotiating the gradient of the existing highway through the town centre. The heavy haulage route was constructed for heavy vehicles and was not planned to function as a general traffic bypass.

Notwithstanding the investigation of land to the east of the township as having potential for industrial purposes, the proposed Scheme Amendment is generally in accordance with the intent of the Strategy, as follows:

- The subject site is located to the west of the township, in proximity to the bifurcation of the heavy haulage route that surrounds Ravensthorpe to the north. This location supports the establishment of a service station near the town while ensuring the ongoing function of Ravensthorpe as the primary commercial and service centre for the Shire, allowing for the future expansion of services and facilities within the town centre.
- The Scheme Amendment will allow the proponent to provide a much-needed refuelling facility in a strategic location to service heavy haulage vehicles, tourism traffic and other commercial operators travelling outside the township, without drawing activity away from the town centre.

6 STATUTORY PLANNING FRAMEWORK

6.1 Planning and Development Act 2005

This Scheme Amendment report has been prepared on behalf of the landowner, in accordance with section 75 of the Planning and Development Act 2005. The proposal seeks to amend the Shire's LPS6 by applying a site-specific additional use of 'Service Station' to Lot 109 South Coast Highway (legally described as Lot 109 on Deposited Plan 150029, Volume 2629 Folio 891).

6.2 Shire of Ravensthorpe Local Planning Scheme No. 6

The Shire of Ravensthorpe Local Planning Scheme No. 6 (**LPS6**) applies to the subject site. Under the LPS6, the site is zoned 'Rural'.

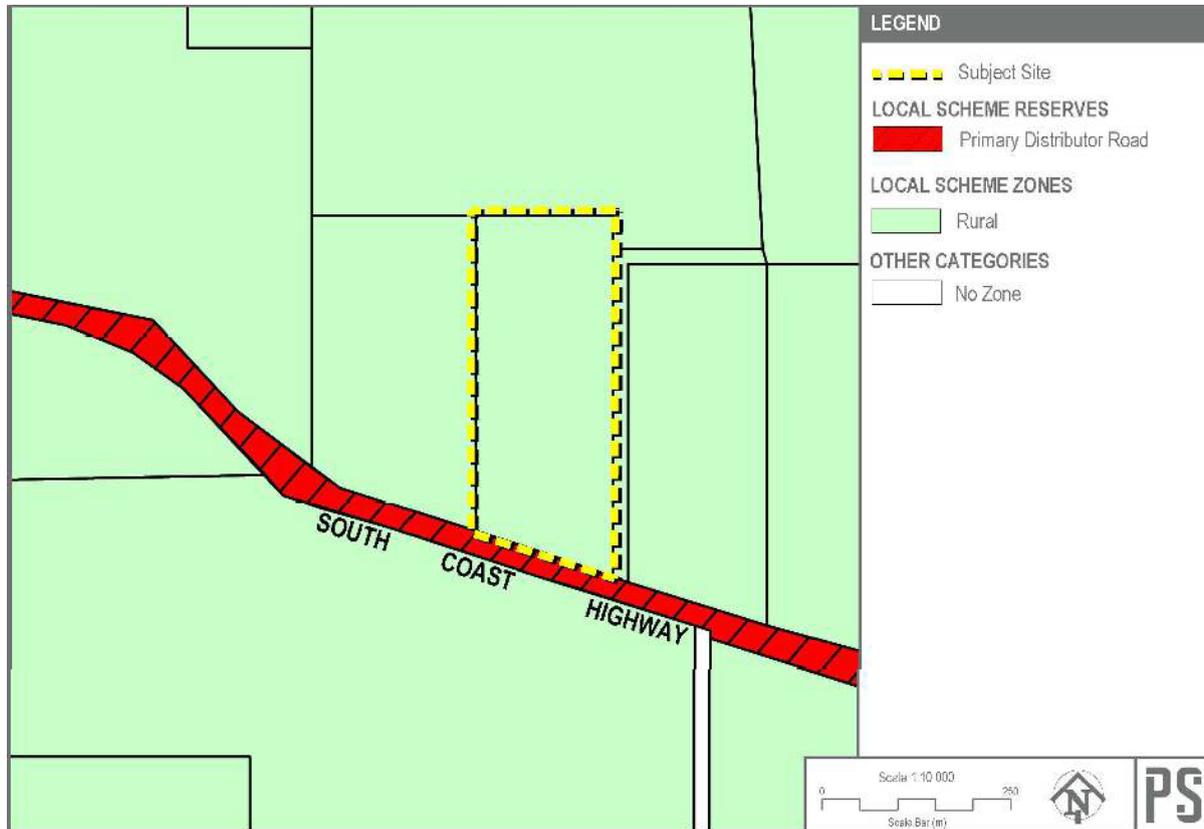


Figure 2: Zone map

Pursuant to the zoning table under clause 3.2, the use of land as a 'Service Station' is an 'X' (prohibited) use in the Rural zone.

To demonstrate that a service station is compatible with the Rural zone, an assessment against the LPS6 zone objectives has been provided in **Table 3** below.

Table 4: Rural Zone Objectives Assessment

Rural Zone Objective (LPS6)	Consistency of Proposed Scheme Amendment
<i>To provide for the maintenance or enhancement of specific local rural character.</i>	<p>The proposed service station is compatible with the surrounding rural context, as it will generate an acceptable level of off-site impact that is comparable to existing uses in the locality.</p> <p>Surrounding land is predominantly used for rural purposes. The only significant nearby operation being the CBH Group Ravensthorpe West grain storage, handling and processing facility opposite South Coast Highway.</p> <p>The nearest residences are located approximately 1.5 km to the east, separated from the site by industrial-zoned land and the haulage route.</p> <p>Given the separation distances, low sensitivity of surrounding land uses, and the nature of the proposal, the amendment is considered appropriate in this location and to maintain the local rural character of the area.</p>

Rural Zone Objective (LPS6)	Consistency of Proposed Scheme Amendment
<i>To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.</i>	The site is not currently used for agricultural purposes. The introduction of an additional use over a small portion of the property on the South Coast Highway frontage will not result in the further fragmentation of agricultural land. A service station use is compatible with surrounding agricultural land, and is expected to support the rural, commercial and tourism sectors by providing essential refuelling services to vehicles.
<i>To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.</i>	The site contains limited vegetation, which will not be impacted by the proposal. Additionally, the site is not identified as being environmentally sensitive, and no waterbodies or watercourses are present on the site. Furthermore, any future development application for a service station will be required to address environmental management, including groundwater protection, stormwater management, and spill control. As such, the amendment does not pose risk to environmental qualities or sensitive natural systems.
<i>To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.</i>	The proposal does not introduce any sensitive land uses that may constrain existing or future rural activities. Rather, the service station is a compatible, non-sensitive use that supports the operational needs of rural and freight industries.
<i>To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.</i>	As noted above, the strategic location of the site – just to the west of the township and in proximity to the bifurcation of the heavy haulage route that surrounds Ravensthorpe – makes it an idea location for a service station, providing a much-needed refuelling facility in a convenient location. The facility will service heavy haulage vehicles, tourism traffic and other commercial operators travelling outside the township, without drawing activity away from the town centre. The proposal therefore demonstrates regional benefits and is compatible with surrounding rural uses.

Clause 4.14 of the LPS6 provides development requirements that are applicable to development in the Rural zone and applied to any development application on this land. In considering an application for Development Approval in the Rural zone, the local government will have due regard for any sensitive or incompatible uses that may require buffer separation; any sensitive features on the site and how the application seeks to protect that feature; soil conditions; and treatment and disposal of waste products.

6.3 State Planning Policies

6.3.1 State Planning Policy 2.5 – Rural Planning

State Planning Policy 2.5 – Rural Planning (SPP2.5) applies to all rural zoned land in Western Australia. The intent of SPP2.5 is to protect and preserve Rural zoned land to ensure economic, natural resource, food production, environmental and landscape values are maintained.

Section 5.1 of SPP2.5 provides measures for the protection of rural land and land uses. **Table 4** below provides an assessment of the proposed Scheme Amendment against the relevant policy measures of SPP2.5.

Table 5: Assessment against SPP2.5

Policy measure (SPP2.5)	Proposal
<i>requiring that land use change from rural to all other uses be planned and provided for in a planning strategy or scheme;</i>	The amendment does not seek to rezone the land from Rural to another zone. Instead, the purpose of this Scheme Amendment is to apply a site-specific Additional Use over a small portion of the lot, with the underlying Rural zoning remaining unchanged. This approach ensures the Rural zoning is maintained as the primary land use category and avoids setting a precedent for the spot-rezoning of rural land.
<i>retaining land identified as priority agricultural land in a planning strategy or scheme for that purpose;</i>	The subject land is not identified as priority agricultural land and is not presently used for broad acre agricultural activities.
<i>ensuring retention and protection of rural land for biodiversity protection, natural resource management and protection of valued landscapes and views;</i>	The site contains limited vegetation, with no mapped biodiversity assets, environmentally sensitive areas, watercourses, or landscape values that would be compromised as a result of the Scheme Amendment or future development of the site.
<i>protecting land, resources and/or primary production activities through the State's land use planning framework;</i>	The subject site is not identified for any particular resource or primary production activities under the planning framework.
<i>creating new rural lots only in accordance with the circumstances under which rural subdivision is intended in Development Control Policy 3.4: Subdivision of rural land;</i>	No new rural lots or fragmentation of land will be created or sought as a result of the proposed Scheme Amendment.
<i>preventing the creation of new or smaller rural lots on an unplanned or ad-hoc basis, particularly for intensive or emerging primary production land uses;</i>	As above.
<i>comprehensively planning for the introduction of sensitive land uses that may compromise existing, future and potential primary production on rural land; and</i>	The service station land use and proposed future development on the subject site is not a sensitive land use and will not compromise existing, future and potential primary production activities.
<i>accepting the impacts of well-managed primary production on rural amenity.</i>	The proposal does not detrimentally affect the ongoing operation of rural activities and amenity.

The proposed amendment is consistent with SPP2.5 and warrants support accordingly.

6.3.2 State Planning Policy 5.4 – Road and Rail Noise

State Planning Policy 5.4 Road and Rail Noise (SPP5.4) seeks to minimise the adverse impact of road and rail noise on noise-sensitive developments.

Under clause 4.1 of SPP5.4, this policy does not apply to the proposed Scheme Amendment, as follows:

- The proposal is not for a noise-sensitive land use;
- The proposal does not relate to new or major road upgrades; and
- The proposal does not relate to new or major railway upgrades.

6.4 Local Planning Policies

There are no local planning policies adopted by the Shire of Ravensthorpe that apply or are relevant to this Scheme Amendment.

6.5 Other relevant policies and/or guidelines

6.5.1 Development control policy 5.1 - Regional roads (vehicular access)

This Policy sets out the principles to be applied when considering proposals for vehicle access to or from developments abutting regional roads. It provides a number of policy measures with regards to safety, function and development.

As outlined above, a Transport Impact and Car Parking Assessment has been prepared in support of this Scheme Amendment. The assessment concludes that the proposed access and egress arrangements are appropriate, and no Basic Right Turn Treatment nor road upgrades are warranted for this proposal

Refer to attached **Appendix 3**, Transport Impact and Car Parking Assessment.

6.5.2 Draft Operational Policy 1.12 – Planning Proposals Adjoining Regional Roads in Western Australia

This draft policy applies to planning proposals affecting lots adjoining Regional Roads. It provides guidance on matters including vehicular access, road reserve widening, and road upgrading.

As noted above and in the appended Transport Impact and Car Parking Assessment, the proposed access and egress arrangements are appropriate, and the proposal does not warrant road widening nor upgrades.

6.5.3 Development Control Policy 1.10 – Freeway Service Centres and Roadhouses, Including Signage

This Policy applies to proposals for freeway service centres and roadhouses adjoining State roads. The Policy does not, however, apply to a service station. This scheme amendment only proposes a simple service station and it does not include any of the services typical for a roadhouse. Accordingly, this Policy is not applicable to this scheme amendment.

7 CONCLUSION

The proposed amendment to LPS6 seeks to apply a site-specific additional use classification to make a 'Service Station' a use capable of approval on the subject site. The proposed amendment is considered appropriate given the strategic location of the subject site and having regard to the following key planning considerations:

- The Shire's Local Planning Strategy identified land to the east of Ravensthorpe, adjacent to the then-proposed (now constructed) heavy haulage route, as having potential for the establishment of an industrial precinct.
- Notwithstanding, the proposed Scheme Amendment is consistent with the principles of orderly planning as the subject site is located in proximity to the bifurcation of the heavy haulage route that surrounds Ravensthorpe to the north. This location supports the establishment of a service station near the town while ensuring the ongoing function of

Ravensthorpe as the primary commercial and service centre for the Shire.

- The Scheme Amendment will allow the proponent to provide a much-needed refuelling facility in a strategic location to service heavy haulage vehicles, tourism traffic and other commercial operators travelling outside the township, without drawing activity away from the town centre.
- The site is not currently used for agricultural purposes, and the introduction of an additional use over a small portion of the property on the South Coast Highway frontage will not result in the fragmentation of any viable agricultural land.

- The site contains limited vegetation, which will not be impacted by the proposal. Additionally, the site is not identified as being environmentally sensitive, and no waterbodies or watercourses present on the site.
- Any future development application for a service station will be required to address environmental management, including groundwater protection, stormwater management, and spill control.
- The proposal does not introduce any sensitive land uses that may constrain existing or future rural activities.

In summary, the proposed use of land as a service station is a compatible, non-sensitive use that supports the operational needs of rural and freight industries.

It is therefore respectfully request that the proposed Scheme Amendment be supported by the Shire of Ravensthorpe, the Western Australian Planning Commission and the Minister for Planning.

**Appendix 1:
Certificate of Title**

WESTERN



AUSTRALIA

TITLE NUMBER

Volume Folio

2629 891

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BG Roberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 109 ON DEPOSITED PLAN 150029

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

KAICHR PTY LTD OF PO BOX 274 ESPERANCE WA 6450

(T Q404822) REGISTERED 30/4/2025

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1608-400 (109/DP150029)
PREVIOUS TITLE: 1608-400
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF RAVENSTHORPE



LANDS	L.T.O.
Land <input checked="" type="checkbox"/>	
Permit <input checked="" type="checkbox"/>	
Lease <input checked="" type="checkbox"/>	
Name <input checked="" type="checkbox"/>	

12.50
26
12.78



WESTERN AUSTRALIA



1608 400

Crown Grant

Elizabeth the Second, by the Grace of God, Queen of Australia and Her other Realms and Territories, Head of the Commonwealth. To all to whom these Presents shall come, GREETING: Know ye that We, of Our especial Grace, certain Knowledge, and mere motion, have given and granted, and We do by these Presents, for Us, Our heirs and successors, in consideration of the payment of the sum of \$133.33 ----- and the fulfilment of the prescribed conditions to the satisfaction of Our Governor of Our State of Western Australia, Give and Grant unto Maxwell Alfred Edwards of care of Post Office Box 14 Ravensthorpe Farmer

CANCELLED

(hereinafter called the Grantee), the natural surface and so much of the

land as is below the natural surface to a depth of 12.19 metres of ALL THAT Piece or Parcel of Land situate and being in the District of Oldfield -----, in Our said State, containing 16.1596 hectares ----- more or less, and marked and distinguished in the Maps and Books of the Department of Lands and Surveys of Our said State as Oldfield Locations 109 and 136 -----

and as the same is delineated and coloured green in the plan drawn in the first schedule: TOGETHER with all Appurtenances thereto belonging or in anywise appertaining: TO HAVE AND TO HOLD the said Piece or Parcel of Land to the depth aforesaid, and all and singular the Premises hereby granted, with their appurtenances, unto the Grantee, in fee simple: Yielding and Paying for the same to Us, Our heirs and successors, one peppercorn of yearly rent on the twenty-fifth day of March in each year, or so soon thereafter as the same shall be lawfully demanded: PROVIDED NEVERTHELESS that subject to section 141 of the Land Act, 1933, it shall (at any time within twenty-one years from the date of these Presents) be lawful for Us, Our heirs and successors, or for any person or persons acting in that behalf by Our or their authority, to resume and enter upon possession of any part of the said Piece or Parcel of Land, which it may at any time by Us, Our heirs and successors, be deemed necessary to resume for roads, tramways, railways, and railway stations, canals, bridges, towing paths, harbour or river improvement works, drainage or irrigation works, quarries, and generally for any other works or purposes of public use, utility or convenience, and for the purpose of exercising the power to search for minerals hereinafter reserved, and such Land so resumed to hold to Us, Our heirs and successors as of Our or their former-estate without making to the Grantee, or any person claiming under him, any compensation in respect thereof; so, nevertheless, that no such resumption be made without compensation of any part of the said Piece or Parcel of Land upon which any expenditure or improvements shall have been made by the said Grantee, or any person claiming under him; and We do hereby save and reserve to Us, Our heirs and successors, all Mines of Gold, Silver, Copper, Tin, or other Metals, Ore and Minerals, or other substances containing Metals, and all Gems or Precious Stones and Coal or Mineral Oil, and all Phosphatic Substances in or under the said Piece or Parcel of land hereby granted, with full liberty at all times to search and dig for and carry away the same; and for that purpose to enter upon the said Piece or Parcel of land or any part thereof; and we do hereby, save and reserve to Us, Our heirs and successors all petroleum (as defined in the Petroleum Act, 1967 and all amendments thereof for the time being in force) on or below the surface of the said Land with the right reserved to Us, Our heirs and successors and persons authorised by Us, Our heirs and successors to have access to the said land for the purpose of searching for and for the operations of obtaining petroleum in any part of the said land subject to and in accordance with the provisions contained in the Petroleum Act, 1967, and all the amendments thereof for the time being in force.

IN WITNESS whereof We have caused Our trusty and well-beloved HIS EXCELLENCY REAR-ADMIRAL SIR RICHARD JOHN TROWBRIDGE, Knight Commander of the Royal Victorian Order, Knight of Grace of the Most Venerable Order of the Hospital of St. John of Jerusalem, Governor in and over the State of Western Australia and its Dependencies in the Commonwealth of Australia, to affix to these Presents the Public Seal of the said State.

Sealed this 21st day of December, One thousand nine hundred and eighty one

Grant under the Land Act, 1933 as amended

Minister for Lands.

Governor

CANCELLED

CERTIFICATE OF TITLE

UNDER THE "TRANSFER OF LAND ACT, 1893" AS AMENDED

The abovenamed Grantee is now the registered proprietor of an estate in fee simple in all the land described in this Grant subject to the easements and encumbrances shown in the Second Schedule hereto

DATED THE 6TH DAY OF January, 1982

REGISTRAR OF TITLES

Application G889673 The registered proprietor is Raymond Max Edwards of "Sunnymount Farm" Jerramungup/Ravensthorpe Road, Ravensthorpe, as Executor of the Will of Maxwell Alfred Edwards who died on 26-9-1997. Registered 31st August 1998 at 9.23 hrs



Transfer G889674 to Raymond Max Edwards of Post Office Box 14, Ravensthorpe. Registered 31st August 1998 at 9.23 hrs.



J82:1571

FOR ENCUMBRANCES AND OTHER MATTERS AFFECTING THE LAND SEE SECOND SCHEDULE

Superseded - Copy for Sketch Only

Page 1 (of 2 pages) 1608 400

VOL. FOL.

1367 PAID \$12.78
2.1.1.82

PERSONS ARE CAUTIONED AGAINST ALTERING OR ADDING TO THIS CERTIFICATE OR ANY NOTIFICATION HEREON

Page 2 (of 2 pages)

FIRST SCHEDULE

Area and measurements on the Plan hereon are more or less, and a peg has been placed at each corner of the locations.

Scale: 1:5000

Survey: Diag. 50028 & 50029

Surveyed by: G. W. Ellis

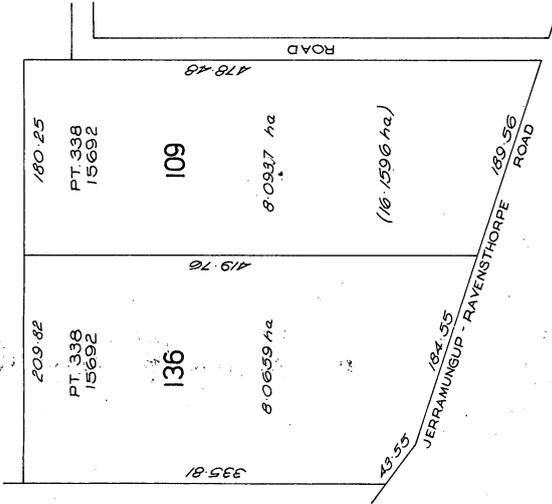
Corr: 11/7/16

Drawn: *[Signature]*

Examined: *[Signature]*

[Signature]
SURVEYOR GENERAL

26



Permit 3142/2007
18/02

TOTALY CANCELLED
 DISCHARGE J837571
 TRANSFER J837572
 Vol 109 To Vol 2629 (8189)
 Vol 136
 To Vol 2629 Fol 892
 18.7.2006 AT 1034 h

SECOND SCHEDULE

NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT. ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

INSTRUMENT		PARTICULARS	REGISTERED	TIME	SEAL	INITIALS	CANCELLATION	NUMBER	REGISTERED OR LODGED	SEAL	INITIALS
NATURE	NUMBER										
Mortgage	C256222	to Bank of New South Wales	20.11.81	9.05		<i>[Signature]</i>	Discharged	C400624	3.8.82		<i>[Signature]</i>
Mortgage	C336366	to The Rural Adjustment Authority.	6.4.82	3:12		<i>[Signature]</i>	Dup. C/T not Discharged	E021343	16.2.89		<i>[Signature]</i>
Mortgage	C400625	to Bank of New South Wales	3.8.82	9.10		<i>[Signature]</i>	Discharged	G889675	31.8.98		<i>[Signature]</i>
Mortgage	C777671	to Commonwealth Development Bank of Australia.	24.5.84	10.00		<i>[Signature]</i>	Discharged	F161216	14.4.93		<i>[Signature]</i>
Mortgage	G889676	to Westpac Banking Corporation.	31.8.98	9.23		<i>[Signature]</i>					

CERTIFICATE OF TITLE VOL 1608 400

Loc. No.	District	C.P. No.	Name of Applicant	Acreage	Compilation Plan No.	Bearing	Distance	N	S	E	W	Multipliers	Double Areas

District and Locality Oldfield Phillips River G.F. At H. M. Road of Ravenshorpe	Area 19.3.29 2000 0.0057 ha	Name of Lessee or Grantee W Fellows	Loc. No. 136	# 136
--	--------------------------------------	--	-----------------	----------

I hereby certify that this Survey was performed by me personally (or under my own personal supervision, inspection and field check) in strict accordance with the Regulations for the Guidance of Surveyors and that this plan is in all respects accurate.

Licensed Surveyor Date: 19	District Surveyor, Date: 19	Head Office District Office Regd. 50029 50029
-------------------------------	--------------------------------	--

Survey approved as amended (No. 2936) 1914
 Surveyor General
 Date 4.10.14
 Scale 4 Chains to an Inch
 Field Book No. 9174
 Date of Survey 22 October 1906
 as assumed from Anabel Road
 Registered
 On Standard Plan
 Inspecting Surveyor
 NCE
 210 Working Plan
 Standard Plan
 Working Plan 440 B 5
 1914
 very approved
 Surveyor General
 Date 19

REFERENCE TO TREES		
Corner	Bearing	Description of Tree
A		
B		
C		
D		
E		
F		

Survey approved as amended (No. 2936) 1914
 Surveyor General
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 Registered
 On Standard Plan
 Inspecting Surveyor
 NCE
 210 Working Plan
 Standard Plan
 Working Plan 440 B 5
 1914
 very approved
 Surveyor General
 Date 19

Appendix 2: Transport Impact and Car Parking Assessment



Project:

Owners:

Author:

Signature:

Date:

Transport Impact and Car Parking Assessme nt – V1

Lot 109, South Coast Highway, Ravensthorpe
Proposed Unmanned Fuel Station
Western Fuels Group.

Heidi Herget

3rd February 2026

P.O. Box 1146 BOORAGOON WA 6954

PHONE

+61 0434 189 788

EMAIL

info@moveconsultants.com.au

Document Status.

Ver. No.	Author	Reviewed by	Date	Issued for	Signature	Date
1	HH	HH	02/02/2026	FINAL		03/02/2026

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1. INTRODUCTION

Move Consultants has been commissioned to prepare a Transport Impact and Parking Assessment for a proposed unmanned fuel station consisting of two (2) high flow diesel bowsers and two () petrol bowsers to be located on the north side of South Coast Highway, Ravensthorpe, in the Shire of Ravensthorpe, west of the Ravensthorpe Town Centre. This assessment has been prepared in accordance with the Shire of Ravensthorpe *Local Planning Scheme No. 6*, and the WAPC *Transport Impact Assessment Guidelines – Vol. 4: Individual Developments* and Main Roads WA policies and guidelines.

1.1 Location

The site is located on the north side of South Coast Highway approximately 1.4km west of the western edge of the Ravensthorpe Town Centre and 600m due north-west of the T-intersection of South Coast Highway with the Ravensthorpe Heavy Haulage Route and is shown in **Figure 1**.

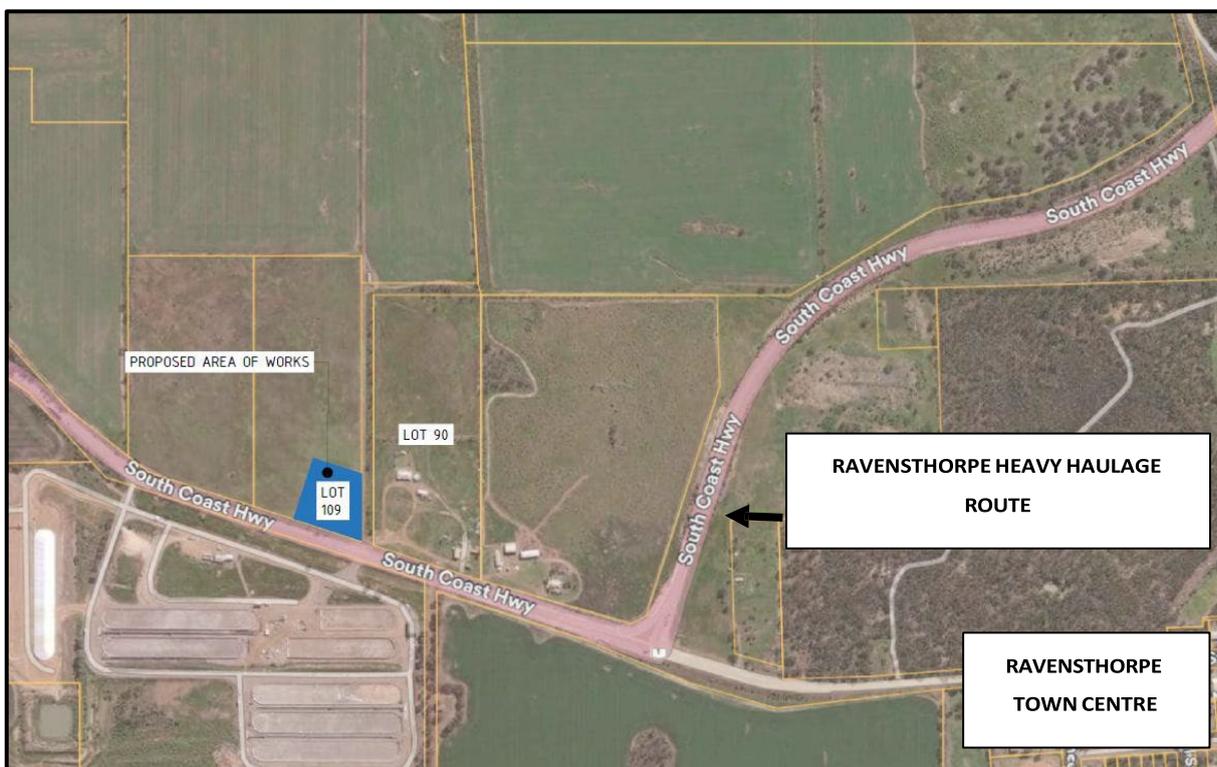


Figure 1 – Local Context

The location of the site in a regional context is shown in **Figure 2**.

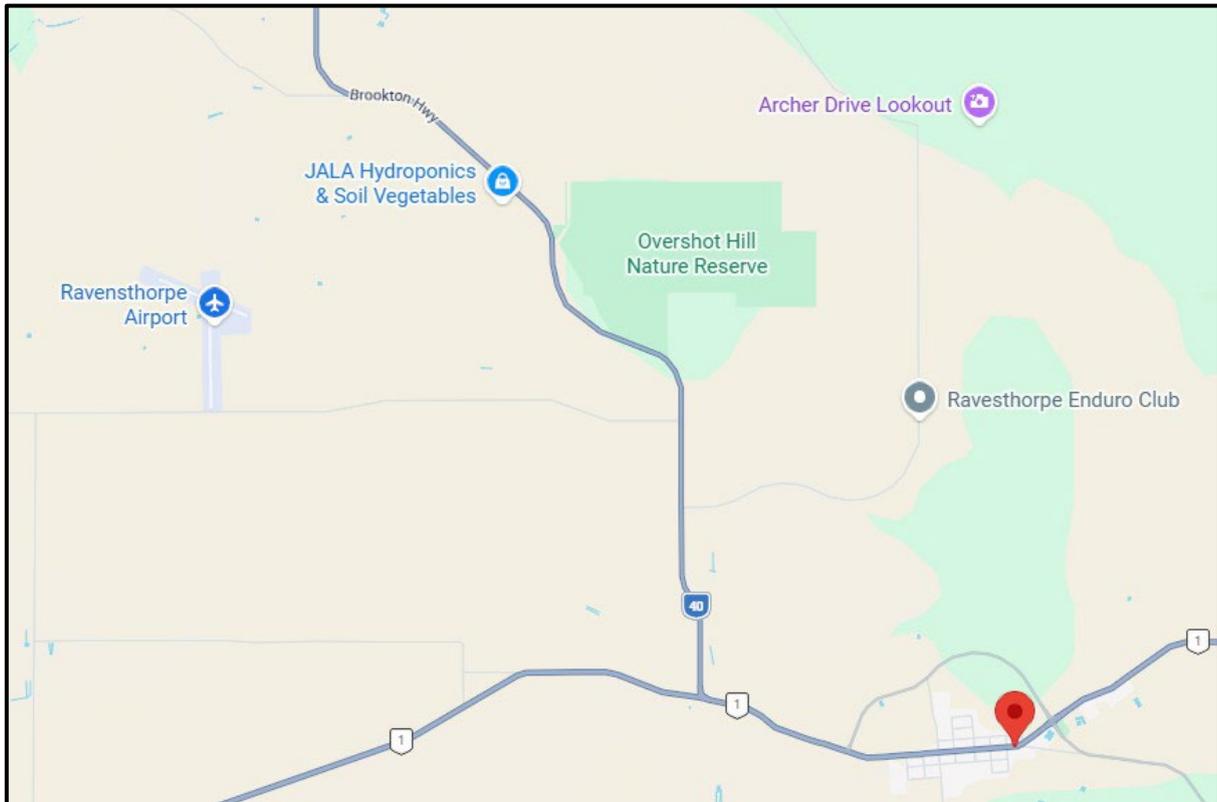


Figure 2: Regional Context

The proposal consists of the development of an unmanned fuel station consisting of two (2) high flow diesel bowsers and two (2) unleaded fuel bowsers. No kiosk is proposed for the site with all payment to be made by card. A copy of the proposed site plan is attached in in **Appendix A**.

1.2 Scope of Assessment

This report has been prepared in accordance with the Western Australian Planning Commission's *Transport Assessment Guidelines for Developments: Volume 4 – Individual Developments* (2006).

Specifically, this report aims to assess the impacts of the proposed development on the boundary road network in the vicinity of the site to identify any modifications, to site or road layout, which may be required to serve the proposed site. In addition, the assessment considers the proposed access, circulation, and egress arrangements to and from the site.

For this purpose, the traffic operations on the adjacent and broader local road network have been assessed under both existing and future proposed traffic conditions with regard to the potential impacts from additional traffic generated by the proposed development of the site.

2. EXISTING MOVEMENT NETWORK

2.1 Road Infrastructure

South Coast Highway, running along the southern boundary of the site, and the Ravensthorpe Heavy Haulage Route (RHHR) are primary roads connecting Ravensthorpe through the Great Southern between Albany to the south-west and Esperance to the south-east. South Coast Highway also provides direct access into the Ravensthorpe urban area and town centre due east of the site. Both roads have been constructed generally as single undivided carriageways in the vicinity of the site with gravel shoulders and on-road de facto cycling lanes on both sides of the road. An eastbound overtaking lane is in place on South Coast Highway adjacent to the site on ending on approach to the T-intersection with the RHHR. South Coast Highway transitions into Morgans Street east of the RHHR through the Town Centre and then transitions back to South Coast Highway east of the south-eastern terminus with the RHHR. Both South Coast Highway and the RHHR have been designated as *Primary Distributor* roads under the Main Roads WA *Functional Road Hierarchy*, which is defined as a road which “...provides for major regional and interregional traffic movement and carries large volumes of generally fast-moving traffic with some roads designated as strategic freight routes, with all designated as National or State Roads. These roads are managed by Main Roads.” South Coast Highway operates under a posted speed limit of 110kph along the southern boundary of the site transitioning to 80kph on approach to the Town Centre and then as Morgans Street under a speed limit of 50kph. The RHHR operates under a posted speed limit of 110kph. Both roads are owned, operated, and maintained by Main Roads Western Australia. Both South Coast Highway and RHHR have also been designated as N7.3 and PBS Tri Drive Quad Axle All Levels (PBSTDQX.3) roads under the Main Roads WA *Restricted Access Vehicle Network* allowing for vehicles up to 36.5m in length.

Morgans Street, which is the eastern continuation of South Coast Highway between the south-western and south-eastern termini of the RHHR through the Town Centre. It has been constructed as a single undivided carriageway with gravel shoulders within the Town Centre with off road shared paths in place on both sides of the road between Queen Street and Elston Street/Coleman Street. It has been classified as a *Local Distributor* road which is defined as a road which “...carries traffic within a cell and link District Distributors at the boundary to access roads. The route of the Local Distributor discourages through traffic so that the cell formed by the grid of District Distributors only carries traffic belonging to or serving the area. These roads should accommodate buses but discourage trucks and are managed by Local Government.”

Morgan Street operates under a posted speed limit of 50kph and is owned, operated, and maintained by the Shire of Ravensthorpe.

An extract from the MRWA's *Functional Road Hierarchy* is shown in **Figure 3**.

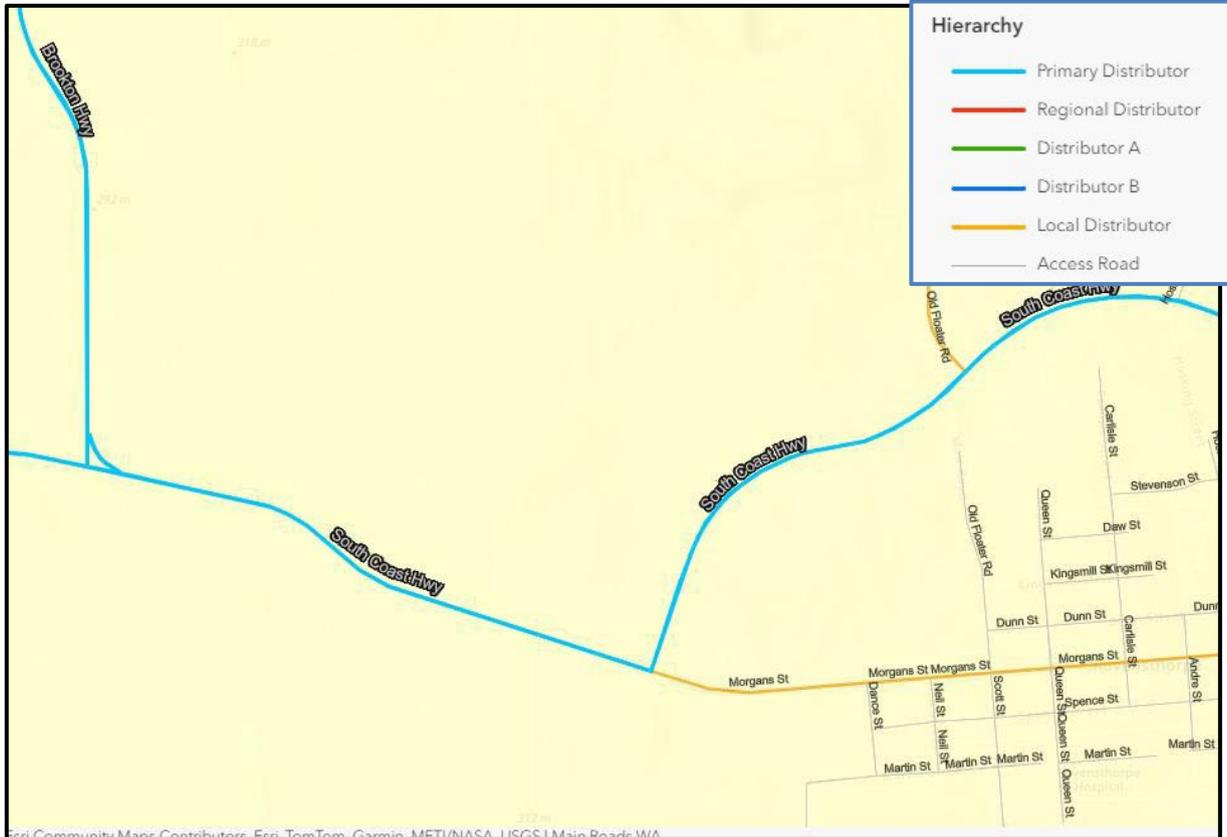


Figure 3 – MRWA Functional Road Hierarchy

Table 1 shows the indicative existing daily traffic volumes for the boundary road network in the vicinity of the site.

Table 1: Existing Traffic Volumes

Road Name	Existing Daily Volume (vpd)	Practical Capacity (vpd)	% Heavy Vehicles (including RAV vehicles)	% RAV Vehicles
South Coast Highway (East of Ravensthorpe)	910 vpd (MRWA, 2025/26)	15,000 to 20,000 vpd	33%	13%
Ravensthorpe Heavy Haulage Route (RHHR)	<150vpd (Estimated based upon travel desire lines, heavy vehicle proportions, and existing documented traffic volumes)	5,000 vpd	>50%	Approx. 20%
Morgans Street	Approx 2,500 vpd (based upon spatial distribution of land uses, activity generators, and external higher order road connections)	5,000 to 7,000 vpd	N.A. (less than 5% estimated)	0%

2.2 Pedestrian and Cycling Infrastructure

No established cycling or pedestrian infrastructure is in place on either side of South Coast Highway along the southern frontage of the site or on the RHHR to the north-east of the site; however, 'de facto' on-road cycling lanes are in place on both sides of South Coast Highway in the vicinity of the site.

2.3 Public Transport Infrastructure

The site is currently not served by public transport infrastructure with close walking distance. The closest public transport services operate within the Ravensthorpe Town Centre via a TransWA bus stop located on Morgan Street approximately 1.65km east of the subject lands providing bus service to and from Perth and major regional centres such as Albany and Esperance and regional towns such as Kulin, Hyden, and Jerramungup.

3. DEVELOPMENT PROPOSAL

3.1 Development Details

The proposal consists of the development of the site as an unmanned fuel station with two (2) high flow diesel bowsers and two (2) unleaded petrol bowsers. No kiosk or staff will be in place on the site with the site operating 24-hours per day/7-days per week. Fuel deliveries will occur as required to the on-site storage system and will enter and exit the site in the same manner as customers and deliver fuel to underground tanks on the site. No dedicated car parking is



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required on the site.

Development plans for the development have been attached in **Appendix A**.

3.2 Car Parking and Access

Vehicular access to the site has been proposed via a single wide full movements crossover to be situated at the south-eastern boundary of the site along the South Coast Highway frontage line with vehicles entering at this location to access the fuel bowsers in a northbound to westbound direction inside the property boundary and then accessing the bowsers in a clockwise direction of travel. Vehicles will then exit the bowsers travelling in the south-easterly direction to the crossover to exit in forward gear. No dedicated vehicle parking, apart from that associated with the fuel bowsers, is proposed on the site.

3.3 Bicycle Parking

No bicycle parking or end-of-journey facilities are required for the development as the proposal will operate with no staff on the site.

4. TRAFFIC ANALYSIS

A traffic generation and distribution exercise has been undertaken to assess the potential traffic impacts associated with the proposed development. The aim of this exercise was to establish the traffic volumes which would be generated from the proposed development and to quantify the effect that the additional traffic has on the surrounding road network, specifically on the local road network South Coast Highway, the RHHR and Morgans Street. Also, the volume and functionality of traffic at the crossover location to South Coast Highway was also assessed.

4.1. Trip Generation and Distribution

The average daily traffic volume generated by the site was estimated based upon a review of similar unmanned fuel depots for heavy vehicles using diesel as well as conventional passenger vehicles using unleaded fuel. Based upon a review of a similar proposal in regional New South Wales and its related Transport Assessment as well as *Trip Generation Surveys: Service Stations – Data Report* commissioned by the then New South Wales Road and Maritime Services (RMS) in 2013, the diesel heavy vehicle rates were derived from this study. The trip rates for the conventional unleaded single fuel bowser were derived from the *ITE Trip Generation Manual, 10th Edition*.

The trip rates were then applied to peak hour traffic volumes on the relevant links to the boundary road network taking into account travel patterns, heavy vehicle proportions, existing volumes, spatial distribution of land uses and road connections. It has been assumed that the vast majority of trips generated by the proposal would consist of ‘passing trade’ or vehicles already travelling on the road network. It was therefore estimated that the development traffic generation would be in the order of the following:

- Diesel bowsers (Heavy Vehicles): 35 vpd
 - A.M. Peak Hour: 4 vph with all vehicles entering and exiting within the one (1) hour period.
 - P.M. Peak Hour: 4 vph with all vehicles entering and exiting within the one (1) hour period.
- Unleaded Bowser: 338 vpd
 - A.M. Peak Hour: 24 vph with all vehicles entering and exiting within the one (1) hour period.

- P.M. Peak Hour: 32 vph with all vehicles entering and exiting within the one (1) hour period.

The number of trips entering / exiting the site via the proposed site crossovers has been assigned based upon the most logical route for vehicles to take given their origin / destination as well as consideration of 'passing trade' which has been estimated to be in the order of an average of 60% during the typical peak hour.

The anticipated site-generated traffic was then assigned to the crossover on South Coast Highway based upon existing proportions for both the weekday a.m. and p.m. peak hours. The resultant increases in weekday daily and a.m. and p.m. peak hour-generated traffic under the 'worst case' scenario for the boundary road network would be as follows:

- South Coast Highway (West of RHHR)
 - Daily: 373 (+149 new) vehicular trips
 - A.M. Peak Hour: 28 (+11 new) vehicular trips
 - P.M. Peak Hour: 32 (+13 new) vehicular trips
- RHHR:
 - Daily: 238 (+22 new) vehicular trips
 - A.M. Peak Hour: 24 (+10 new) vehicular trips
 - P.M. Peak Hour: 28 (+11 new) vehicular trips
- Morgans Street:
 - Daily: 135 (+54 new) vehicular trips
 - A.M. Peak Hour: 4 (+3 new) vehicular trips
 - P.M. Peak Hour 4 (+3 new) vehicular trips

These increases in daily and a.m./p.m. peak hour volumes will have a minimal impact on existing traffic operations in the area and can be comfortably accommodated within the practical capacities of the respective links on the boundary road network. As the development is expected to generate less than 100 vehicle trips during either the a.m. or p.m. peak hours, no additional detailed intersection assessment is required in accordance with the provision of the WAPC *Transport Impact Assessment Guidelines: Volume 4 – Individual Developments*.

A review of on-site queuing has been undertaken using a finite population estimation and the results of the queuing assessment indicate that the maximum queue on site for the diesel bowzers under the 'worst case' scenario is less than one (1) vehicle or 36.5m RAV N7.3 metres and for the unleaded bowser, less than one (1) vehicle or 6 metres. The proposed location of the bowzers oriented from north-west to south-east provides more than adequate queuing space



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for two (2) longer vehicles on the site with no impacts to South Coast Highway and no queuing

into the public road space upon entry or exit anticipated.

A review of the warrants associated with identifying the need for intersection turning auxiliary lanes indicates that under existing conditions the section of South Coast Highway technically warrants a BAR (Basic Right-Turn Treatment) at the site crossover; however, the fact that there is an additional lane in place westbound on approach to the driveway in the form of an overtaking lane allows for additional turning capacity if required with no BAR required.

5. TRAFFIC ENGINEERING REVIEW AND CAR PARKING ASSESSMENT

5.1. Review of Site Layout and On-Site Circulation

A review of the proposed on-site layout indicates that it has been designed in compliance with Australian Standards *AS 2890.2: Off-Street Commercial Vehicle Facilities* with all vehicles entering and exiting the site in forward gear inclusive of the waste collection and fuel delivery vehicles. As per the RAV network classification, vehicles up to 36.5m in length (RAV 7.1). can enter and exit the site fully loaded. The site crossover has been designed to a standard whereby vehicles up to 36.5m in length can enter and exit the site with **Appendix A** outlining the swept path analysis for these vehicles accessing the site.

5.2. Crash History and Sightlines

A review of the crash history on the boundary road network in the vicinity of the site crossover during the 5-year reporting period of 2020-2024 indicates that there has only been one (1) mid-block crash along the frontage of the site, including no driveway crashes. This further confirms that upgrades to South Coast Highway are not warranted by the proposal.

This lack of crash history along the respective frontages of the site would indicate that that there would be a minimal risk associated with entering and exiting the crossovers to the site.

A review of the sightlines at the proposed crossover at South Coast Highway indicates that there are sufficient sightlines in place to accommodate minimum sightlines of 324m using a maximum design speed of 120kph to the north-west and south-east, respectively.

Sight distances were derived from Austroads *Guide to Road Design: Part 4A*.

5.3. **Rubbish Collection and Loading, Servicing and Delivery**

Rubbish collection arrangements would be undertaken in consultation with the Shire of Ravensthorpe. A separate Waste Management Plan has been prepared and submitted under separate cover, if required.

5.4. **Car Parking**

The proposed car parking on the site will consist of seven (7) bays at the fuel bowzers. No additional car parking is required on the site as the site will be unmanned and there is no shop/kiosk proposed on the site.

6. CONCLUSIONS

Based upon the transport analysis and detailed review of the layout of the proposed proposal and associated access and car parking arrangements and of the existing road geometry and sightlines adjacent to the proposed development, it can be concluded that the proposed crossover arrangements to the boundary road network, respectively, would result in a desirable entering and exiting operations for the proposal's expected site-generated traffic. The anticipated site-generated traffic will be comfortably accommodated within the existing and future practical capacity of the boundary road network which has been designed and has been delivered to result in an effective and efficient distribution of locally generated traffic.

The anticipated site-generated traffic associated with the proposal can be comfortably accommodated within the practical capacity of the adjacent boundary road network with no queuing or delays anticipated. A detailed queuing assessment for the 'worst case' scenario indicates that a maximum of one (1) 36.5m vehicle will queue south-easterly on the site with this queue entirely contained within the property and not extending into South Coast Highway. No queuing is expected for the single unleaded bowser proposed on the site.

This lack of crash history along the respective frontages of the site would indicate that that there would be a minimal risk associated with entering and exiting the crossovers to the site. A detailed review of the warrants for upgrades to South Coast Highway along the southern frontage of the site indicate that the proposal does not trigger the need for a BAR treatment at this location which is confirmed by the lack of crash history at this location and existing traffic along the frontage of the site.

A review of the sight distances at the proposed crossover to South Coast Highway Road indicate that there are sufficient sightlines in place to accommodate minimum SISD and MGSD requirements under a maximum design speed of 120kph to the north-west and south-east, respectively.

The proposed crossover arrangements as shown on the plan and are consistent with Austroads, Main Roads WA and Shire of Ravensthorpe standards. Crossover design inclusive of profiles, drainage, line marking, and signage details will be provided at the detailed design stages of the project.

The proposed parking provided on the site consists of that adjacent to the respective fuel bowzers with no other parking required on the site.

In conclusion, based upon the results of this transport analysis, traffic engineering review and car parking assessment, there are not anticipated to be any safety, or operational concerns associated with the proposal and the proposed on-site car parking is appropriate and are therefore supported from a traffic perspective.



7. APPENDIX A – SITE PLAN AND SWEEP PATH ANALYSIS



ATTACHMENT 12.1.3

12.1.3. COUNCIL POLICY REVIEW – F1 RELATED PARTY DISCLOSURES

File Reference: N/A
Location: Shire Ravensthorpe
Applicant: Nil
Author: Manager Community and Governance
Authorising Officer: Chief Executive Officer
Date: 10 March 2026
Disclosure of Interest: Nil
Attachment: 1. Council Policy - F1 Related Party Disclosures
Previous Reference: N/A

PURPOSE

1. That Council approve the review of Council Policy F1 Related Party Disclosures

VOTING REQUIREMENT

2. Absolute Majority

OFFICER RECOMMENDATION

That Council ADOPT by Absolute Majority the amended policy, F1 Related Party Disclosures, as presented in Attachment 1 to this report and for it to be consolidated into Council Policy Manual Version 15.

Moved: _____

Seconded: _____

Carried: ____ / ____



F1 Related Party Disclosures

Policy Objective

To define the parameters for related party relationships, transactions and outstanding balances and the level of disclosure and reporting required for the Shire to achieve compliance with the Australian Accounting Standard AASB 124 – Related Party Disclosures

Policy

IDENTIFICATION OF RELATED PARTIES:

AASB 124 provides that the Shire will be required to disclose in its Annual Financial reports, related party relationships, transactions and outstanding balances.

Related parties include a person who has significant influence over the reporting entity, a member of the Key Management Personnel (KMP) of the entity, or a close family member of that person who may be expected to influence that person.

KMP are defined as persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly.

For the purpose of determining the application of the standard, the Shire has identified the following persons as meeting the definition of Related Party:

- An elected Council member.
- Key management personnel being a person employed under s5.36 of the Local Government Act 1995 in the capacity of:
 - Chief Executive Officer.
 - Executive Manager.
- Close members of the family of any person listed above, including that person's child, spouse or domestic partner, children of a spouse or domestic partner, dependents of that person or person's spouse or domestic partner.
- Entities that are controlled or jointly controlled by a Council member, KMP or their close family members. (Entities include companies, trusts, joint ventures, partnerships and non- profit associations such as sporting clubs).

Those persons identified as KMP will complete an annual declaration which outlines the entities, if any, that are controlled or jointly controlled by the KMP or their close family members and which are likely to have transactions with the Shire.

It is the responsibility of all identified KMP to update their declaration should they become aware of a change, error or omission.

The Shire will be required to assess all transactions made with these persons or entities and may determine other family members, such as parent, grandparent, sibling, cousin etc., who may be expected to influence, or be influenced by, that person in their dealings with the Shire or a Shire entity.



IDENTIFICATION OF RELATED PARTY TRANSACTIONS:

A related party transaction is a transfer of resources, services or obligations between the Shire (reporting entity) and the related party, regardless of whether a price is charged.

For the purpose of determining whether a related party transaction has occurred, the following transactions or provision of services have been identified as meeting these criteria:

- Paying rates.
- Fines.
- Transactions relating to the registration and control of domesticated animals as defined in the Dog Act 1976 and Cat Act 2011.
- Transactions whereby a Fee or Charge is incurred and that are included as part of the Councils endorsed Schedule of Fees and Charges.
- Use of Shire owned facilities such as the Ravensthorpe Entertainment Centre, Ravensthorpe Town Hall, Hopetoun Community Centre, parks, ovals and other public open spaces (whether charged a fee or not).
- Attending council functions that are open to the public.
- Employee compensation whether it is for KMP or close family members of KMP, includes all forms of consideration paid, payable or provided in exchange for services rendered to the shire.
- Application fees paid to the Shire for licences, approvals or permits.
- Lease agreements for housing rental (whether for a shire owned property or property sub-leased by the Shire through a Real Estate Agent).
- Lease agreements for commercial properties.
- Monetary and non-monetary transactions between the Shire and any business or associated entity owned or controlled by the related party (including family) in exchange for goods and/or services provided by/to the Shire (trading arrangement).
- Sale or purchase of any property owned by the Shire, to a person or party identified above.
- Sale or purchase of any property owned by a person or party identified above, to the Shire.
- Loan arrangements.
- Contracts and agreements for construction, consultancy or services.

Some of the transactions listed above occur on terms and conditions no different to those applying to the general public and have been provided in the course of delivering public service objectives. These transactions are those that an ordinary citizen would undertake with the Shire and are referred to as Ordinary Citizen Transaction (OCT). Where the Shire can determine that an OCT was provided at arm's length, and in similar terms and conditions to other members of the public and that the nature of the transaction is immaterial, no disclosure in the annual financial report will be required.

REGISTER OF RELATED PARTY TRANSACTIONS:

The Executive Manager Corporate Services is responsible for maintaining and keeping up to date a register of related party transactions that captures and records the information for each existing or potential related party transaction (including OCTs assessed as being material in nature) during a financial year.

DISCLOSURE REQUIREMENTS:

For the purpose of determining relevant transactions, elected Council members and key management personnel as identified above, will be required to complete a Related Party Disclosures – Declaration form.



1. Ordinary Citizen Transactions (OCTs)

Ordinary Citizen Transactions (OCT's) are provided on terms and conditions no different to those applying to the general public and which have been provided in the course of delivering public service objectives, are unlikely to influence the decisions that users of the Council's financial statements make. As such no disclosure in the Related Party Disclosures - Declaration form will be required.

- Paying rates.
- Transactions relating to the registration and control of domesticated animals as defined in the Dog Act 1976 and Cat Act 2011.
- Transactions whereby a Fee or Charge is incurred and that are included as part of the Councils endorsed Schedule of Fees and Charges.
- Fines.
- Use of Shire owned facilities such as the Ravensthorpe Entertainment Centre, Ravensthorpe Town Hall, Hopetoun Community Centre, parks, ovals and other public open spaces (whether charged a fee or not).
- Attending council functions that are open to the public.

Where these services were not provided at arm's length and under the same terms and conditions applying to the general public, elected Council members and KMP will be required to make a declaration in the Related Party Disclosures – Declaration form about the nature of any discount or special terms received.

2. All other transactions

For all other transactions identified as related party transactions above, elected Council members and KMP will be required to make a declaration in the Related Party Disclosures – Declaration form.

3. Frequency of disclosures

- Key Management Personnel and Councillors will be required to complete a Related Party Disclosures – Declaration form annually.
- Disclosures must be made by any new Councillors immediately following an ordinary or extraordinary election.
- Disclosure must be made immediately prior to the termination of employment of/by a KMP.

4. Confidentiality

All information contained in a disclosure return will be treated in confidence. Generally related party disclosures in the annual financial reports are reported in aggregate and as such, individuals are not specifically identified. Notwithstanding, management is required to exercise judgement in determining the level of detail to be disclosed based on the nature of a transaction or collective transactions and materiality. Individuals may be specifically identified if the disclosure requirements of AASB 124 so demands.

5. Materiality

Management will apply professional judgement to assess the materiality of transactions disclosed by related parties and their subsequent inclusion in the financial statements.

In assessing materiality management will consider both the size and nature of the transaction, individually and collectively.



DOCUMENT CONTROL BOX		
Custodian: Executive Manager Corporate Services		Decision Maker: Council
Compliance Requirements:		
Legislation:		
Industry:	AASB 124 Related Party Disclosures https://www.aasb.gov.au/admin/file/content105/c9/AASB124_07-15_COMPdec22_01-23.pdf	
Organisational:	Related Party Disclosures - Declaration Form	
Document Management: Related Party Disclosures - Declaration Form		
Risk Rating: Low	Review Frequency: 4 Years	Next Due: 2024
Version #	Decision Reference:	Description:
a	OCM 21/07/20 – Item 13.2	2020 - Comprehensive policy register review.

ATTACHMENT 12.1.4

12.1.4. COUNCIL POLICY REVIEW – F3 REGIONAL PRICE PREFERENCE

File Reference: N/A
Location: Shire Ravensthorpe
Applicant: Nil
Author: Manager Community and Governance
Authorising Officer: Chief Executive Officer
Date: 10 March 2026
Disclosure of Interest: Nil
Attachments: 1. Council Policy – F3 Regional Price Preference
Previous Reference: N/A

PURPOSE

1. That Council approve the review of Council Policy F3 Regional Price Preference.

VOTING REQUIREMENT

2. Absolute Majority

OFFICER RECOMMENDATION

That Council ADOPT by Absolute Majority the amended policy, F3 Regional Price Preference, as presented in Attachment 1 to this report and for it to be consolidated into Council Policy Manual Version 15.

Moved: _____

Seconded: _____

Carried: ____ / ____



F3 Regional Price Preference

Policy Objective

To support local and sub-regional business and industry by providing a price preference to regional suppliers tendering for contracts with Council.

Policy

Price preference will apply to all tenders invited by Council for the supply of goods and services and construction (building) services, unless Council resolves that this policy not apply to a particular tender.

The following levels of preference will be applied under this policy:

- 10% to businesses located within the Shire of Ravensthorpe for goods and services up to a maximum price reduction of \$50,000.

5% to businesses located in neighboring Shires for goods and services up to a maximum of \$25,000.

The levels of preference outlined above, will only apply to businesses that have been located within the local government district specified for at least 6 months prior to the closing date of tenders, or when some, or all of the goods or services are to be supplied from this policy approved regional sources.

It should be noted that price is only one of the factors to be assessed when Council decides to accept the tender it thinks would be the most advantageous to accept.

DOCUMENT CONTROL BOX		
Custodian: Chief Executive Officer	Decision Maker: Council	
Compliance Requirements: R24A-G [Regional Price Preference] Local Government (Functions and General] Regulations 1996		
Legislation:		
Industry:		
Organisational:	Council Policy – F2 – Purchasing Policy	
Document Management:		
Risk Rating: Low	Review Frequency: 2 Years	Next Due:
Version #	Decision Reference:	Description:
a	OCM 21/07/2020 Item 13.2	Comprehensive Policy Register Review
b	OCM 19/07/2022 Item 12.1.2	Comprehensive Policy Register Review
c	OCM 17/12/2024 Item 12.1.2	Policy Reconfirmed – No Amendments

ATTACHMENT 12.1.5

12.1.5. COUNCIL POLICY REVIEW – G5A LEGAL REPRESENTATION FOR COUNCIL MEMBERS

File Reference: N/A
Location: Shire Ravensthorpe
Applicant: Nil
Author: Manager Community and Governance
Authorising Officer: Chief Executive Officer
Date: 10 March 2026
Disclosure of Interest: Nil
Attachment: 1. Council Policy – G5A Legal Representation for Council Members
Previous Reference: N/A

PURPOSE

1. That Council approve a new policy, G5A Legal Representation for Council Members.

VOTING REQUIREMENT

2. Absolute Majority

OFFICER RECOMMENDATION

That Council, by Absolute Majority, RESCIND policy, G5 Legal Representation for Council Members and Employees, and ADOPT the new policy, G5A Legal Representation for Council Members, and for this policy to be consolidated into Council Policy Manual Version 15.

Moved: _____

Seconded: _____

Carried: ___ / ___



G5A Legal Representation for Council Members

Policy Objective

To provide for legal representation and cost indemnification to assist council members in specified situations.

Scope

This policy applies to council members of the Shire of Ravensthorpe. This policy does not apply to legal services obtained by the Shire in relation to the day-to-day management of the Shire's affairs or to legal services that the CEO considers necessary to comply with a written law.

Statement

Definitions

- **Approved lawyer** is to be:
 - an 'Australian legal practitioner' under the *Legal Profession Act 2008*;
 - from a law firm on the Western Australian Local Government Association's panel of preferred legal services providers, unless the council considers that this is not appropriate - for example where there is or may be a conflict of interest or insufficient expertise; and
 - approved in writing by the Council, the CEO or the Executive Manager Corporate Services, under delegated authority.
- **Council member** means a current or former council member or non-elected member of a council committee.
- **Legal proceedings** may be civil, criminal or investigative.
- **Legal representation** is the provision of legal services, to or on behalf of an employee, by an approved lawyer that are in respect of:
 - a matter or matters arising from the performance of the functions of employee; and
 - legal proceedings involving the employee that have been, or may be, commenced.
- **Legal representation costs** are the costs, including fees and disbursements, properly incurred in providing legal representation.
- **Legal services** include advice, representation or documentation that is provided by an approved lawyer.
- **Payment** by the Shire of legal representation costs may be either by:
 - a direct payment to the approved lawyer (or the relevant firm); or
 - a reimbursement to the employee.
- **Written law** has the meaning given in section 5 of the *Interpretation Act 1984* (WA).



1. Payment Criteria

There are four major criteria for determining whether the Shire will pay the legal representation costs of a council member.

These are:

- (a) the legal representation costs must relate to a matter that arises from the performance, by the council member, of his or her functions;
- (b) the legal representation costs must be in respect of legal proceedings that have been, or may be, commenced;
- (c) in performing his or her functions, to which the legal representation relates, the council member must have acted in good faith, and must not have acted unlawfully or in a way that constitutes improper conduct; and
- (d) the legal representation costs do not relate to a matter that is of a personal or private nature.

2. Examples of Legal Representation Costs that May be Approved

2.1 If the criteria in clause 1 of this policy are satisfied, the Shire may approve the payment of legal representation costs where proceedings are brought against a council member in connection with his or her functions – for example, an action for defamation or negligence arising out of a decision made or action taken by the council member.

2.2 The Shire will not approve, unless under exceptional circumstances:

- (a) the payment of legal representation costs for claims against the Shire; or
- (b) the reimbursement of any award of legal costs made against a council member if those costs were unreasonably or unnecessarily incurred.

3. Application for payment

3.1 A council member who seeks assistance under this policy is to make an application(s), in writing, to the CEO.

3.2 The written application for payment of legal representation costs is to give details of:

- (a) the matter for which legal representation is sought;
- (b) how that matter relates to the functions of the council member making the application;
- (c) the lawyer (or law firm) who is to be asked to provide the legal representation;
- (d) the nature of legal representation to be sought (such as advice, representation in court and the preparation of a document);
- (e) an estimated cost of the legal representation; and
- (f) why it is in the interests of the Shire for payment to be made.

3.3 The application is to contain a declaration by the applicant that he or she has acted in good faith and has not acted unlawfully or in a way that constitutes improper conduct in relation to the matter to which the application relates.

3.4 As far as possible, the application is to be made before commencement of the legal representation to which the application relates.

3.5 The application is to be accompanied by a signed written statement by the applicant that he or she:

- (a) has read, and understands, the terms of this policy;
- (b) acknowledges that any approval of legal representation costs is conditional on the repayment provisions of clause 6 and any other conditions to which the approval is subject;
- (c) undertakes to repay to the Shire any legal representation costs in accordance with the provisions of clause 6.



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3.6 In relation to clause 3.5(c), when a person is to be in receipt of such monies the person should sign a document which requires repayment of those monies to the local government as may be required by the local government and the terms of the policy.

3.7 An application is to be accompanied by a report prepared by the CEO for consideration by the Council.

4. Legal Representation Costs – Limit

4.1 The council in approving an application in accordance with this policy shall set a limit on the costs to be paid based on the estimated costs in the application.

4.2 A council member may make a further application to the council in respect of the same matter.

5. Council Powers

5.1 The council may:

- (a) refuse;
- (b) grant; or
- (c) grant subject to conditions,
an application for payment of legal representation costs.

5.2 Conditions under clause 5.1 may include, but are not restricted to a financial limit and/or a requirement to enter into a formal agreement, including a security agreement, relating to the payment, and repayment, of legal representation costs.

5.3 In assessing an application, the council may have regard to any insurance benefits that may be available to the applicant under the Shire's council members insurance policy or its equivalent.

5.4 The council may at any time:

- (a) require the provision of a report outlining the status of the legal representation and the likely outcome; and
- (b) revoke or vary an approval, or any conditions of approval, for the payment of legal representation costs.

5.5 The council may, subject to clause 5.6, determine that a council member whose application for legal representation costs has been approved has, in respect of the matter for which legal representation costs were approved –

- (a) not acted in good faith, or has acted unlawfully or in a way that constitutes improper conduct;
or
- (b) given false or misleading information in respect of the application.

5.6 A determination under clause 5.5 may be made by the council only on the basis of, and consistent with, the findings of a court, tribunal or inquiry.

5.7 Where the council makes a determination under clause 5.5, the legal representation costs paid by the Shire are to be repaid by the council member in accordance with clause 6.

6. Repayment of Legal Representation Costs

6.1 A council member whose legal representation costs have been paid by the Shire is to repay the Shire:

- (a) all or part of those costs – in accordance with a determination by the council under clause 5.7;
- (b) as much of those costs as are available to be paid by way of set-off – where the council member receives monies paid for costs, damages, or settlement, in respect of the matter for which the Shire paid the legal representation costs.



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6.2 The Shire may take action in a court of competent jurisdiction to recover any monies due to it under this policy.

DOCUMENT CONTROL BOX		
Custodian: Chief Executive Officer		Decision Maker: Council
Compliance Requirements:		
Legislation: s9.56 [Certain persons protected from liability for wrongdoing] of the Local Government Act 1995 Occupational Safety and Health Act 1984 (WA), Part III, Division 2 Work Health and Safety Act 2020 (WA) [once Proclaimed]		
Industry:		
Organisational:		
Document Management:		
Risk Rating: Medium	Review Frequency: 4 Years	Next Due:
Version #	Decision Reference:	Description:
a		

ATTACHMENT 12.1.6

12.1.6. COUNCIL POLICY REVIEW – G5B LEGAL REPRESENTATION FOR EMPLOYEES

File Reference: N/A
Location: Shire Ravensthorpe
Applicant: Nil
Author: Manager Community and Governance
Authorising Officer: Chief Executive Officer
Date: 10 March 2026
Disclosure of Interest: Nil
Attachment: 1. Council Policy – G5B Legal Representation for Employees
Previous Reference: N/A

PURPOSE

1. That Council approve a new policy, G5B Legal Representation for Employees.

VOTING REQUIREMENT

2. Absolute Majority

OFFICER RECOMMENDATION

That Council, by Absolute Majority, ADOPT the new policy, G5B Legal Representation for Employees, and for this policy to be consolidated into Council Policy Manual Version 15.

Moved: _____

Seconded: _____

Carried: ____ / ____



G5B Legal Representation for Employees

Policy Objective

To provide for legal representation and cost indemnification to assist employees in specified situations.

Scope

This policy applies to employees of the Shire of Ravensthorpe (Shire)

This policy does not apply to legal services obtained by the Shire in relation to the day-to-day management of the Shire's affairs or to legal services that the CEO considers necessary to comply with a written law.

Statement

Definitions

- **Approved lawyer** is to be:
 - an 'Australian legal practitioner' under the *Legal Profession Act 2008*;
 - from a law firm on the Western Australian Local Government Association's panel of preferred legal services providers, unless the council considers that this is not appropriate - for example where there is or may be a conflict of interest or insufficient expertise; and
 - approved in writing by the Council, the CEO or the Executive Manager Corporate Services, under delegated authority.
- **Concerns notice** means a notice under section 14(2) of the *Defamation Act 2005* (WA);
- **Employee** means a current or former employee of the Shire.
- **Legal proceedings** may be civil, criminal or investigative.
- **Legal representation** is the provision of legal services, to or on behalf of an employee, by an approved lawyer that are in respect of:
 - a matter or matters arising from the performance of the functions of employee; and
 - legal proceedings involving the employee that have been, or may be, commenced.
- **Legal representation costs** are the costs, including fees and disbursements, properly incurred in providing legal representation.
- **Legal services** include advice, representation or documentation that is provided by an approved lawyer.
 - **Offer to make amends** means a notice under section 15 of the *Defamation Act 2005* (WA);
 - **Payment** by the Shire of legal representation costs may be either by:
 - a direct payment to the approved lawyer (or the relevant firm); or
 - a reimbursement to the employee.
- **Written law** has the meaning given in section 5 of the *Interpretation Act 1984* (WA).

1. Payment Criteria

There are four major criteria for determining whether the Shire will pay the legal representation costs



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of an employee.

These are:

- (a) the legal representation costs must relate to a matter that arises from the performance by the employee of his or her functions;
- (b) the legal representation costs must be in respect of legal proceedings that have been, or may be, commenced;
- (c) in performing his or her functions, to which the legal representation relates, the employee must have acted in good faith, and must not have acted unlawfully or in a way that constitutes improper conduct; and
- (d) the legal representation costs do not relate to a matter that is of a personal or private nature.

2. Examples of Legal Representation Costs that May be Approved

- 2.1 If the criteria in clause 1 of this policy are satisfied, the Shire may approve the payment of legal representation costs:
 - (a) where proceedings are brought against an employee in connection with his or her functions - for example, an action for defamation or negligence arising out of a decision made or action taken by the employee; or
 - (b) to enable proceedings to be commenced and/or maintained by an employee to permit him or her to carry out his or her functions - for example, where an employee seeks to take action to obtain a restraining order against a person using threatening behaviour to the employee; or
 - (c) where exceptional circumstances are involved -for example, where a person or organisation is lessening the confidence of the community in the local government by publicly making adverse personal comments about employees.
- 2.2 The Shire will not approve, unless under exceptional circumstances:
 - (a) the payment of legal representation costs for a defamation action, or a negligence action, instituted by an employee;
 - (b) the payment of legal representation costs for claims against the Shire; or
 - (c) the reimbursement of any award of legal costs made against an employee if those costs were unreasonably or unnecessarily incurred.

3. Application for payment

- 3.1 An employee (other than the CEO) who seeks assistance under this policy is to make an application(s), in writing, to the CEO.
- 3.2 If the CEO seeks assistance under this policy it is to be made in writing, to the Executive Manager Corporate Services.
- 3.3 The written application for payment of legal representation costs is to give details of:
 - (a) the matter for which legal representation is sought;
 - (b) how that matter relates to the functions of the employee making the application;
 - (c) the lawyer (or law firm) who is to be asked to provide the legal representation;
 - (d) the nature of legal representation to be sought (such as advice, representation in court and the preparation of a document);
 - (e) an estimated cost of the legal representation;
 - (f) why it is in the interests of the Shire for payment to be made; and



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- (g) if the matter relates to comments alleged to be defamatory:
 - (i) details of the comments;
 - (ii) when, by whom and the manner in which the comments were made;
 - (iii) whether the person making the request has given a concerns statement to the person alleged to have made the comments; and
 - (iv) whether the person alleged to have made the comment has made an offer to make amends.
- 3.2. The application is to contain a declaration by the applicant that he or she has acted in good faith and has not acted unlawfully or in a way that constitutes improper conduct in relation to the matter to which the application relates.
- 3.3. As far as possible, the application is to be made before commencement of the legal representation to which the application relates.
- 3.4. The application is to be accompanied by a signed written statement by the applicant that he or she:
 - (a) has read, and understands, the terms of this policy;
 - (b) acknowledges that any approval of legal representation costs is conditional on the repayment provisions of clause 7 and any other conditions to which the approval is subject;
 - (c) undertakes to repay to the Shire any legal representation costs in accordance with the provisions of clause 7.
- 3.6. In relation to clause 3.5(c), when a person is to be in receipt of such monies the person should sign a document which requires repayment of those monies to the local government as may be required by the local government and the terms of the policy.
- 3.7. An application (other than an application by an employee that is concluded in accordance with clause 4.1 or an application by the CEO), is to be accompanied by a report prepared by the CEO for consideration by the Council. An application by the CEO is to be accompanied by a report prepared by the Executive Manager Corporate Services for consideration by the Council.

4. Defamation – Concerns Notice

- 4.1 If:
 - (a) an application relates to comments alleged to be defamatory of an employee (other than the CEO);
 - (b) the CEO is satisfied, on reasonable grounds, that the comments were made;
 - (c) the CEO, after consultation with the Shire's and Executive Manager Corporate Services, considers that the comments may be defamatory of an employee; and
 - (d) the comments may reasonably result in a lessening of the community's confidence in the Shire, the CEO may instruct an approved lawyer, at the Shire's cost, to provide the following legal services:
 - (e) advise whether the comments alleged to have been made are defamatory;
 - (f) advise whether the circumstances warrant the giving of a concerns notice;



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- (g) if the circumstances warrant the giving of a concerns notice:
 - (i) to prepare and serve a concerns notice on the maker of the comments;
 - (ii) to review any offer to make amends from the maker of the comments; and
 - (iii) to conclude the matter if this can be done without commencing legal proceedings.

4.2 Where the CEO instructs an approved lawyer in accordance with clause 4.1:

- (a) the costs payable to the approved lawyer must not, without Council's approval, exceed \$10,000 in respect of any application; and
- (b) the approval is to be reported, as a confidential item, to the next ordinary meeting of the Council.

5. Legal Representation Costs – Limit

- 5.1 The Council in approving an application in accordance with this policy shall set a limit on the costs to be paid based on the estimated costs in the application.
- 5.2 An employee may make a further application to the Council in respect of the same matter.

6. Council Powers

6.1 The Council may:

- (a) refuse;
- (b) grant; or
- (c) grant subject to conditions, an application for payment of legal representation costs.

6.2 Conditions under clause 6.1 may include, but are not restricted to:

- (a) a financial limit and/or a requirement to enter into a formal agreement, including a security agreement, relating to the payment, and repayment, of legal representation costs;
- (b) limiting financial assistance to instructing an approved Lawyer, at the Shire's cost, to provide the following legal services:
 - (i) advise whether the comments alleged to have been made are defamatory;
 - (ii) advise whether the circumstances warrant the giving of a concerns notice;
 - (iii) if the circumstances warrant the giving of a concerns notice:
 - (a) to prepare and serve a concerns notice on the maker of the comments;
 - (b) to review any offer to make amends from the maker of the comments; and
 - (c) to conclude the matter if this can be done without commencing legal proceedings.

6.3 In assessing an application, the council may have regard to any insurance benefits that may be available to the applicant under the Shire's employee's insurance policy or its equivalent.

6.4 The Council may at any time:

- (a) require the provision of a report outlining the status of the legal representation and the likely outcome; and
- (b) revoke or vary an approval, or any conditions of approval, for the payment of legal representation costs.

6.5 The Council may, subject to clause 6.6, determine that an employee whose application for legal representation costs has been approved has, in respect of the matter for which legal



VERSION 14

representation costs were approved -

- (a) not acted in good faith, or has acted unlawfully or in a way that constitutes improper conduct; or
- (b) given false or misleading information in respect of the application.

6.6 A determination under clause 6.5 may be made by the council only on the basis of, and consistent with, the findings of a court, tribunal or inquiry.

6.7 Where the council makes a determination under clause 6.5, the legal representation costs paid by the Shire are to be repaid by the employee in accordance with clause 7.

7. Repayment of Legal Representation Costs

7.1 An employee whose legal representation costs have been paid by the Shire is to repay the Shire:

- (a) all or part of those costs - in accordance with a determination by the Council under clause 6.7;
- (b) as much of those costs as are available to be paid by way of set-off - where the employee receives monies paid for costs, damages, or settlement, in respect of the matter for which the Shire paid the legal representation costs.

7.2 The Shire may take action in a court of competent jurisdiction to recover any monies due to it under this policy.

DOCUMENT CONTROL BOX		
Custodian: Chief Executive Officer		Decision Maker: Council
Compliance Requirements:		
Legislation: s9.56 [Certain persons protected from liability for wrongdoing] of the Local Government Act 1995 Occupational Safety and Health Act 1984 (WA), Part III, Division 2 Work Health and Safety Act 2020 (WA) [once Proclaimed]		
Industry:		
Organisational:		
Document Management:		
Risk Rating: Medium	Review Frequency: 4 Years	Next Due:
Version #	Decision Reference:	Description:
a		

ATTACHMENT 12.2.1

12.2.1. SCHEDULE OF ACCOUNT PAYMENTS – FEBRUARY 2026

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Finance Officer
Authorising Officer: Executive Manager of Corporate Services
Date: 09 March 2026
Disclosure of Interest: Nil
Attachments: Creditors List of Accounts Paid February 2026
Credit Card Transactions to 1 February 2026
Fuel Card Transactions February 2026
Previous Reference: Nil

PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

VOTING REQUIREMENTS

2. Simple Majority

OFFICER RECOMMENDATION

That Council:

1. That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$1,142,769 (One million one hundred and forty-two thousand seven hundred and sixty-nine) be accepted.

Moved: _____

Seconded: _____

Carried: ____/____



Shire of Ravensthorpe Schedule of Account Payments

February 2026

Municipal Fund

EFT	<i>Refer report for details</i>	\$853,545
Purchase Cards - Credit Cards	<i>Refer report for details</i>	\$11,132
Purchase Cards - Fuel	<i>Refer report for details</i>	\$767
Payroll		\$278,445

Paid under the delegated authority to the CEO

\$1,143,888

Payments per Bank Statement

\$1,143,888

Variance

-\$0

Shire of Ravensthorpe
List of Account Payments - February 2026

Reference	Date	Name	Description	Amount
EFT22290	19/02/2026	4 RIVERS PLUMBING GAS & CIVIL CONTRACTING WA	CISTERN - SUPPLY ONLY AS PER QUOTE 007434 5/2/26	814.00
EFT22317	26/02/2026	4 RIVERS PLUMBING GAS & CIVIL CONTRACTING WA	PUMP OUT AND DISPOSE OF WASTE FROM GREASE TRAPS RAVENSTHORPE RECREATION CENTRE	4,531.60
EFT22257	12/02/2026	ACCOUNT PROCESSING BOC LIMITED	ANNUAL CONTAINER SERVICE CHARGE FOR PERIOD 01/12/2025 TO 30/11/2026	500.64
EFT22218	05/02/2026	AFGRU EQUIPMENT	JOHN DEERE GRADER REPAIRS P706B RA-3930 AS PER SERVICE ESTIMATE #588094	14,763.74
DD8603.18	02/02/2026	AL & KL PEARSON PTY LTD ATF ALASKA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1,128.78
DD8621.18	16/02/2026	AL & KL PEARSON PTY LTD ATF ALASKA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1,128.78
EFT22220	05/02/2026	ALAN DAVID HIGGINS	CATERING FOR 120 PEOPLE - SELF SERVICE MEAL AS PER INVOICE 1066-308 WEST RIVER BF 01/12/2025	4,325.00
EFT22318	26/02/2026	ALBANY LOCK AND SECURITY	LOCKWOOD 334B PADLOCKS	4,597.00
DD8603.2	02/02/2026	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	183.47
DD8621.2	16/02/2026	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	234.53
EFT22219	05/02/2026	AMPAC DEBT RECOVERY (WA) PTY LTD	LEGAL CHARGES FOR DEBT RECOVERY 2025/2026 - RATES ONLY	2,051.50
EFT22221	05/02/2026	AUSTRALIA POST	POSTAL CHARGES - JANUARY 2026	69.73
EFT22222	05/02/2026	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	66.72
EFT22291	19/02/2026	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	66.72
DD8603.7	02/02/2026	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	337.57
DD8621.7	16/02/2026	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	743.04
DD8603.14	02/02/2026	AUSTRALIAN SUPERANNUATION (FORMALLY WESTSCHEME)	PAYROLL DEDUCTIONS	2,331.44
DD8621.14	16/02/2026	AUSTRALIAN SUPERANNUATION (FORMALLY WESTSCHEME)	PAYROLL DEDUCTIONS	2,308.56
EFT22223	05/02/2026	AUSTRALIAN TAXATION OFFICE (ATO) PAYG	PAYROLL DEDUCTIONS	43,794.00
EFT22292	19/02/2026	AUSTRALIAN TAXATION OFFICE (ATO) PAYG	PAYROLL DEDUCTIONS	42,642.00
DD8603.1	02/02/2026	AWARE SUPER	PAYROLL DEDUCTIONS	15,509.94
DD8621.1	16/02/2026	AWARE SUPER	PAYROLL DEDUCTIONS	15,330.61
EFT22258	12/02/2026	BE STEARNE & CO PTY LTD	3 X HUNTER HI-ICD100 1-STATION DECODER AS PER QUOTE 6596 4/2/26	885.00
EFT22293	19/02/2026	BE STEARNE & CO PTY LTD	1 X BOX (12) HUNTER I25 RW ADJ S/ST SPRAYERS AS PER QUOTE 6611 11/2/26	1,940.16
EFT22225	05/02/2026	BEST OFFICE SYSTEMS	RICOH MPC3003 COLOUR COPIER 3X TONER CARTRIDGES	505.00
EFT22259	12/02/2026	BEST OFFICE SYSTEMS	ADMIN STATIONERY	149.00
EFT22319	26/02/2026	BEST OFFICE SYSTEMS	PRINTER READINGS - HOPETOUN OFFICE - C659 - 20/01/2026 - 20/02/2026	1,841.94
EFT22226	05/02/2026	BETHANY GOSS	SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 02/02/2026	598.00
EFT22294	19/02/2026	BETHANY GOSS	SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 16/02/2026	598.00
EFT22320	26/02/2026	BRIEN CRUZ	GYM FOB BOND REFUND	30.00
EFT22260	12/02/2026	CARA MANTACH	REIMBURSEMENT FOR STAFF UNIFORM	469.89
DD8603.9	02/02/2026	CARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	325.90
DD8621.9	16/02/2026	CARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	325.90
DD8603.4	02/02/2026	C-BUS SUPER	PAYROLL DEDUCTIONS	958.44
DD8621.4	16/02/2026	C-BUS SUPER	PAYROLL DEDUCTIONS	958.44
EFT22227	05/02/2026	CLEANAWAY PTY LTD	RUBBISH COLLECTION	20,437.99
EFT22295	19/02/2026	CLEANAWAY PTY LTD	RUBBISH COLLECTION FROM STARVATION BAY - JANUARY 2026	2,275.50
DD8603.15	02/02/2026	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	1,218.36
DD8621.15	16/02/2026	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	1,218.36
DD8642.1	27/02/2026	COMMONWEALTH BANK - DIRECT DEBIT	COMMONWEALTH BANK PAYMENT BY AUTHORITY - FEBRUARY 2026	894.81
EFT22321	26/02/2026	COMMUNITY PEST SERVICES	PEST CONTROL SPRAY IN BUILDINGS AT AIRPORT INSIDE AND OUTSIDE	150.00
EFT22228	05/02/2026	COMMUNITY SPIRIT NEWSPAPER INC	DOUBLE PAGE EDITORIAL FOR ISSUE 1 PAGE 12 & 13	342.00
EFT22296	19/02/2026	COMMUNITY SPIRIT NEWSPAPER INC	DOUBLE PAGE EDITORIAL FOR ISSUE 2, PAGES 12 & 13	342.00
EFT22261	12/02/2026	CORSIGN WA	1200 X 900MM METAL SIGN BLK/YELL AS PER QUOTE 00101167 9/12/25	192.50
EFT22322	26/02/2026	CORSIGN WA	10 X 600X600 ROAD CLOSED SIGNS AS PER QUOTE 00102212 29/1/26	1,210.00
EFT22323	26/02/2026	DEPARTMENT OF FIRE AND EMERGENCY SERVICES (PREVIOUSLY FESA)	2025/2026 ESL QUARTER 3 CONTRIBUTION	58,306.55
EFT22262	12/02/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	BSL RETURN - JANUARY 2026	113.30
DD8642.3	27/02/2026	DEPARTMENT OF TRANSPORT (SHIRE LICENSING)	DOT PAYMENT BY AUTHORITY - FEBRUARY 2026	27,178.20
EFT22263	12/02/2026	DEPARTMENT OF WATER AND ENVIRONMENT REGULATION	ANNUAL LICENCE FEE L8839/2014/1 (RAVENSTHORPE WASTE MANAGEMENT FACILITY)	1,042.80
EFT22229	05/02/2026	EDWARD JAMES KILBEY	REIMBURSEMENT FOR FUEL	46.15
EFT22324	26/02/2026	EDWARD JAMES KILBEY	REIMBURSEMENT FOR WEST RIVER FIRE DEBRIEFING BBQ - MEAT	1,520.40
DD8642.7	23/02/2026	ELGAS LIMITED	ELGAS PAYMENT BY AUTHORITY - FEBRUARY 2026	211.20
EFT22325	26/02/2026	ESPERANCE AUTO'S	KIA EV6 RA3950 P754 15,000KM SERVICE	277.50
EFT22297	19/02/2026	ESPERANCE FIRE SERVICES	MONTHLY ROUTING INSPECTION AND TESTING IN RAVENSTHORPE FIRE INDICATOR PANEL	627.00
EFT22326	26/02/2026	ESPERANCE FIRE SERVICES	TO SUPPLY NEW EXTINGUISHERS AS REQUESTED.	1,192.40
EFT22264	12/02/2026	ESPERANCE WINDSCREENS	REPLACE REAR CAB GLASS ON UD PRIME MOVER P721A RA3751 AS PER ESTIMATE 5730 3/2/26	1,738.42
EFT22230	05/02/2026	EVELINE MARY ELIZABETH RICHARDSON	RATES REFUND FOR ASSESSMENT A832 15 BUCKIE STREET HOPETOUN WA 6348	510.65
EFT22327	26/02/2026	FARMERS CENTRE (WA) PTY	PARTS FOR P696D	52.08
EFT22298	19/02/2026	FIRECORE SOLUTIONS	FIRE COMPLIANCE INSPECTIONS AT RAVENSTHORPE SUPERMARKET 70-76 MORGANS ST, INCLUDING SITE INSPECTION AND SUBSEQUENT REPORTS COVERING THE BELOW ITEMS, AS PER QUOTE QU602	4,851.00
DD8642.10	06/02/2026	FLEETCARE PTY LTD	FLEETCARE PAYMENT BY AUTHORITY - FEBRUARY 2026	1,474.30
EFT22231	05/02/2026	FREIGHT LINES GROUP	FREIGHT - SIGMA	172.80
EFT22328	26/02/2026	FREIGHT LINES GROUP	FREIGHT - ITR	101.69
DD8603.20	02/02/2026	GESB GOVERNMENT EMPLOYEES SUPERANNUATION BOARD	SUPERANNUATION CONTRIBUTIONS	80.29
DD8621.20	16/02/2026	GESB GOVERNMENT EMPLOYEES SUPERANNUATION BOARD	SUPERANNUATION CONTRIBUTIONS	82.39
EFT22329	26/02/2026	GRACE MAGGS	REFUND FOR HAMERSLEY INLET CLOSURE (CAMPSITE BOOKING)	21.00
EFT22330	26/02/2026	HAMISH BEE	GYM FOB BOND REFUND	30.00
EFT22265	12/02/2026	HAULMORE TRAILER SALES PTY LTD	SUPPLY OF 304 STAINLESS STEEL TRI-AXLE WATER TANKER AS PER QUOTE 2025592 DATED 3 DECEMBER 2025	173,533.00
DD8603.8	02/02/2026	HESTA SUPERANNUATION	PAYROLL DEDUCTIONS	616.45
DD8621.8	16/02/2026	HESTA SUPERANNUATION	PAYROLL DEDUCTIONS	616.45
EFT22331	26/02/2026	HOPETOUN EARTHWORKS	LOCAL FIRE - BEACH BARRON ESTATE - DUNN SWAMP SUBDVN (LIGHTNING STRIKE)	550.00
EFT22232	05/02/2026	HOPETOUN RAY WHITE RURAL SOUTH COAST WA	8 FRANCE STREET RENT	830.00
EFT22266	12/02/2026	HOPETOUN RAY WHITE RURAL SOUTH COAST WA	8 FRANCE STREET RENT	830.00

Shire of Ravensthorpe
List of Account Payments - February 2026

Reference	Date	Name	Description	Amount
EFT22299	19/02/2026	HOPETOUN RAY WHITE RURAL SOUTH COAST WA	8 FRANCE STREET RENT	830.00
EFT22332	26/02/2026	HOPETOUN RAY WHITE RURAL SOUTH COAST WA	8 FRANCE STREET RENT	830.00
EFT22267	12/02/2026	HOPETOUN TYRES & BATTERIES	REPAIR 265/70R 19.5 WANLI STR658 TYRE ON TRIAXLE LOW LOADER 1TYP940 P556B	5,643.00
EFT22268	12/02/2026	HOPKINS AUS PTY LTD T/AS J & K HOPKINS	2 X RAPID WHITE BOARD 1200X1200	417.00
DD8642.6	24/02/2026	HORIZON POWER	HORIZON POWER PAYMENT BY AUTHORITY - FEBRUARY 2026	11,550.36
DD8603.16	02/02/2026	HOSTPLUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1,629.49
DD8621.16	16/02/2026	HOSTPLUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1,679.40
EFT22233	05/02/2026	INDJI FLORA	COST OF CHEMICAL AND MECHANICAL WORK 2025-2027 AS PER TENDER #RFT012025 MAF 25-27 TREATMENT #36731	12,171.50
EFT22269	12/02/2026	INDJI FLORA	COST OF CHEMICAL AND MECHANICAL WORK 2025-2027 AS PER TENDER #RFT012025 MAF 25-27 TREATMENT NUMBER #26535	40,600.00
DD8603.17	02/02/2026	IOOF EMPLOYER SUPER	SUPERANNUATION CONTRIBUTIONS	1,202.70
DD8621.17	16/02/2026	IOOF EMPLOYER SUPER	SUPERANNUATION CONTRIBUTIONS	1,420.10
EFT22234	05/02/2026	IZAK TREURNICH	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 02/02/2026	490.00
EFT22300	19/02/2026	IZAK TREURNICH	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 16/02/2026	490.00
EFT22236	05/02/2026	JACK ROOHAN	GYM FOB BOND REFUND	30.00
EFT22301	19/02/2026	JACOBUS ADRIAAN HERMANUS COETZEE	REIMBURSEMENT FOR FUEL TO COLLECT NEW WASTE TRAILER	496.53
EFT22237	05/02/2026	JEREMY WADLOW	GYM FOB BOND REFUND	40.00
EFT22270	12/02/2026	JTAGZ PTY LTD	DOG TAGS ENDING IN 2029 X 100 - INCLUDING SET UP.	174.35
EFT22235	05/02/2026	JTC CONTRACTING	WET HIRE - PRIME MOVER, DOLLY AND LOAT MACHINE MOBILISATION	10,329.00
EFT22238	05/02/2026	JULIE GROOME	GYM FOB BOND REFUND	40.00
EFT22302	19/02/2026	KIMBERLEY JOHN GRAY	REIMBURSEMENT FOR PURCHASE OF WELDER NOZZLE	251.34
EFT22239	05/02/2026	KIMBERLY JONES	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 02/02/2026	430.00
EFT22303	19/02/2026	KIMBERLY JONES	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 16/02/2026	430.00
EFT22271	12/02/2026	KOMATSU AUSTRALIA PTY LTD	1 X FUEL CAP WITH LOCK AND KEY FOR KOMATSU GD655-5 GRADER AS PER QUOTE Q004689646 4/2/26	170.93
EFT22304	19/02/2026	LANDGATE	COPY OF CERTIFICATE OF TITLES	163.00
EFT22240	05/02/2026	LES MAINWARING	SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 02/02/2026	598.00
EFT22305	19/02/2026	LES MAINWARING	SALARY SACRIFICE - LAFHA - FORTNIGHT ENDING 16/02/2026	598.00
EFT22333	26/02/2026	LGIS LIABILITY	EAP FOR 55 EMPLOYEES AND 7 COUNCILLORS FROM 01/01/2026 TO 30/06/2026. INCLUDES ADJUSTMENT FOR EAP FROM 01/07/25-31/12/25	1,753.95
EFT22334	26/02/2026	LIVINGSTON MEDICAL PTY LTD	PRE-EMPLOYMENT MEDICAL INCL D&A, HEARING TEST & MUSCULOSKELETAL- NEW EMPLOYEE	591.80
EFT22272	12/02/2026	LLOYDEY'S POWER SERVICES	INSPECT AND TEST FAULTY SEPTIC PUMP STATION, PUMP DOWN TANK, REPAIRS, CLEAN PUMPS AND FLOATS, TEST SYSTEM INCLUDES TRAVEL AND LABOUR	1,540.00
EFT22273	12/02/2026	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	LG PROFESSIONALS FINANCE CONFERENCE 25/26	1,620.00
EFT22274	12/02/2026	MACH MOBILE MECHANICAL SERVICES PTY LTD	COMPLETE 1000HR SERVICE INCLUDING OEM FILTERS, OILS, CONSUMABLES AND WASTE DISPOSAL ON KOMATSU GRADER P706A RA3828 AS PER QUOTE#0109 28/01/26	4,455.00
EFT22275	12/02/2026	MALCOM JAMES GRANT	REIMBURSEMENT - REFRESHMENTS MEETING DELEGATION OF FCO'S POST FRNP BUSHFIRE	201.00
EFT22335	26/02/2026	MALCOM JAMES GRANT	REIMBURSEMENT FOR MORNING TEA OWG MEETING	134.96
EFT22241	05/02/2026	MCLEODS LAWYERS PTY LTD	MATTER NUMBER #52927	891.24
EFT22306	19/02/2026	MCLEODS LAWYERS PTY LTD	MATTER NUMBER 55503	431.36
EFT22242	05/02/2026	MEGAN FRANCIS	GYM FOB BOND REFUND	40.00
DD8603.12	02/02/2026	MERCER SMARTSUPER	PAYROLL DEDUCTIONS	1,680.51
DD8621.12	16/02/2026	MERCER SMARTSUPER	PAYROLL DEDUCTIONS	1,647.66
EFT22336	26/02/2026	MERHAVIA FARMS	SUPPLY OF BUCKET LOADER, GRADER AND TELEHANDLER TO CONSTRUCT MINERALS EARTH BREAKS AND OPEN UP MANYUTUP TRACK DURING FRNP BUSHFIRE 16TH JANUARY TILL 29TH JANUARY 26 AS APPROVED BY INCIDENT CONTROLLERS OF THE BUSHFIRE. INCIDENT NO # 769300	9,080.00
EFT22243	05/02/2026	MERIDIAN AGENCIES (WEISTERMANN FAMILY TRUST)	ADMIN STATIONERY	225.17
EFT22337	26/02/2026	MICHELLE GROBLER	REIMBURSEMENT FOR TRAINING TRAVEL, PARKING AND MEALS	1,092.25
EFT22338	26/02/2026	MIKE PLEUVRY	GYM FOB BOND REFUND	40.00
DD8603.10	02/02/2026	MLC MASTERKEY BUSINESS SUPER	PAYROLL DEDUCTIONS	746.80
DD8621.10	16/02/2026	MLC MASTERKEY BUSINESS SUPER	PAYROLL DEDUCTIONS	795.03
EFT22339	26/02/2026	NETSTAR AUSTRALIA	SUPPLY TRACKING DEVICE FOR VEHICLES FOR APPLICATION NETSTAR	843.70
EFT22340	26/02/2026	NICOLA JANE CRANE	PROVIDING, AND SUPERVISING, SWIMMING POOL INDUCTIONS - 01/02/2026, 03/02/2026	400.00
EFT22307	19/02/2026	NICOLE O'NEILL	REIMBURSEMENT FOR RELOCATION EXPENSES	10,776.51
EFT22341	26/02/2026	NOW BUILDINGS	ENCLOSED 10,000M X 15,000 M X 5,000 M SHED FOR NORTH RAVY BFB	18,595.20
EFT22245	05/02/2026	OHURA CONSULTING	INDUSTRIAL AGREEMENT NEGOTIATION 2026	1,665.00
EFT22244	05/02/2026	O'SULLIVAN FINANCIAL GROUP T/AS MOUNT BARREN CAFE	FOOD FOR AUSTRALIA DAY BREAKFAST 2026	836.00
EFT22342	26/02/2026	O'SULLIVAN FINANCIAL GROUP T/AS MOUNT BARREN CAFE	CATERING FOR FIRE DEBRIEFING - TRAYS SALAD SUNDAY 22 FEBRUARY 2026 - DBCA DRUMMOND FIRE 26.12.2025	165.00
DD8603.11	02/02/2026	PANORAMA SUPER	PAYROLL DEDUCTIONS	644.62
DD8621.11	16/02/2026	PANORAMA SUPER	PAYROLL DEDUCTIONS	644.62
EFT22343	26/02/2026	PATRICK COOPER	GYM FOB BOND REFUND	40.00
EFT22309	19/02/2026	PAUL EDWARDS SPENCER	REIMBURSEMENT FOR UTILITIES - GAS	752.94
EFT22246	05/02/2026	PERFECT COMPUTER SOLUTIONS PTY LTD	2025/26 IT SERVICE DESK AND ASSOCIATED IT SUPPORT SERVICES - 27/01/2026 - 28/01/2026	723.50
EFT22276	12/02/2026	PERFECT COMPUTER SOLUTIONS PTY LTD	2025/26 IT SERVICE DESK AND ASSOCIATED IT SUPPORT SERVICES - 28/01/2026 - 03/02/2026	680.00
EFT22344	26/02/2026	PERFECT COMPUTER SOLUTIONS PTY LTD	2025/26 IT SERVICE DESK AND ASSOCIATED IT SUPPORT SERVICES - 12/02/2026 - 18/02/2026	1,232.50
EFT22345	26/02/2026	PHILLIPS RIVER GRAZING PTY LTD	7 HOURS @ 750.00, MACHINER HIRE, SPEED TILLER AND TRACTOR HIRE FOR FIRE INCIDENT - 769300. FRNP BUSHFIRE 16TH JANUARY 2026, AS APPROVED BY DBCA INCIDENT CONTROLLERS FOR RECOUP.	5,775.00
EFT22308	19/02/2026	PHP FREIGHT SERVICES	2 X 380 L FREEZERS DELIVERED TO HOPETOUN SPORTS PAVILION FROM PERTH INCLUDING REMOVAL OF EXISTING DOUBLE DOOR FRIDGE AND ADDITIONAL LABOUR	770.00
DD8603.3	02/02/2026	PUBLIC SECTOR SUPERANNUATION ACCUMULATION PLAN (PSSAP)	PAYROLL DEDUCTIONS	671.48
DD8621.3	16/02/2026	PUBLIC SECTOR SUPERANNUATION ACCUMULATION PLAN (PSSAP)	PAYROLL DEDUCTIONS	550.70

Shire of Ravensthorpe
List of Account Payments - February 2026

Reference	Date	Name	Description	Amount
EFT22247	05/02/2026	R AND R HEAVY DIESEL SERVICES	CARRY OUT 2000HR SERVICE INSPECTION AND LUBRICATION ON KOMATSU GRADER P675A RA3508 AS PER ESTIMATE 8306 9/1/26	11,440.86
EFT22277	12/02/2026	R AND R HEAVY DIESEL SERVICES	REPAIRS TO 1EEW142 (P689) WEST RIVER TRUCK FIRE INCIDENT # 769168. AS PER QUOTE 8331	4,315.99
EFT22310	19/02/2026	R AND R HEAVY DIESEL SERVICES	DIAGNOSE AIRCON FAULT P552, REPLACE CONDENSER, PRESSURE TEST AND RE-GAS ON CATD6 AS PER ESTIMATE 8404 11/2/26	2,625.59
EFT22346	26/02/2026	R AND R HEAVY DIESEL SERVICES	SERVICE FOR KOMATSU GD655-5 GRADER RA-35078 P675A AS PER ESTIMATE 8432 18/2/26	7,745.77
EFT22248	05/02/2026	RAVENSTHORPE AGENCIES	8 X 200L DRUMS KEROSENE CLEAR	9,798.23
EFT22278	12/02/2026	RAVENSTHORPE AGENCIES	1 X WESTAIR LOAD GENIE 1/2 CONRADER, 3 X WESTAIR 1/2 INCH AIR FILTER ASSEMBLY, PLUS FREIGHT AS PER EMAIL QUOTE 20/1/26	442.20
EFT22312	19/02/2026	RAVENSTHORPE AGENCIES	STOCK FOR YARD	681.90
EFT22348	26/02/2026	RAVENSTHORPE AGENCIES	1000L AD BLUE AS PER EMAIL QUOTE 13/2/26	1,845.81
EFT22249	05/02/2026	RAVENSTHORPE NICKEL OPERATIONS PTY LTD	CLEANING CHARGES FOR FUNERAL ACCOMMODATION DEC 2025	450.00
EFT22250	05/02/2026	RAVENSTHORPE REGIONAL ARTS COUNCIL	RAVENSTHORPE REGIONAL ARTS COUNCIL CONTRIBUTION - HOPETOUN YOUTH ART SPACE UPGRADES	22,000.00
EFT22251	05/02/2026	RAVENSTHORPE WILDFLOWER SHOW INC.	SHIRE CONTRIBUTION FOR PRESENTER FEES - WILDFLOWER SHOW 2025	3,750.00
EFT22349	26/02/2026	RAVENSTHORPE WILDFLOWER SHOW INC.	FINANCIAL SUPPORT FOR MELBOURNE INTERNATIONAL FLOWER AND GARDEN SHOW	2,750.00
EFT22311	19/02/2026	RAVMECH	20,000KM SERVICE ON TOYOTA HILUX RA-3997 P702C AS PER ESTIMATE 4390 13/2/26	714.73
EFT22347	26/02/2026	RAVMECH	CARRY OUT SERVICE AND INSPECTION ON LDV VAN RA-306 P750 AS PER ESTIMATE 4387 10/2/26	530.65
DD8603.19	02/02/2026	RESOLUTION LIFE AUSTRALASIA LIMITED SUPER	SUPERANNUATION CONTRIBUTIONS	149.87
DD8621.19	16/02/2026	RESOLUTION LIFE AUSTRALASIA LIMITED SUPER	SUPERANNUATION CONTRIBUTIONS	128.45
DD8603.6	02/02/2026	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	115.16
DD8621.6	16/02/2026	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	104.44
RMS	28/02/2026	RMS	RMS TRANSACTIONS FEB 2026	1,119.00
EFT22313	19/02/2026	SCAVENGER SUPPLIES PTY LTD	ELITE GLOVES	97.90
EFT22350	26/02/2026	SCOTT ROWE	GYM FOB BOND REFUND	40.00
EFT22252	05/02/2026	SEEK LIMITED	SEEK ADVERT - CORPORATE SERVICES OFFICER	412.50
EFT22351	26/02/2026	SEEK LIMITED	SEEK ADVERT- LANDFILL OPERATOR	1,870.00
DD8642.2	16/02/2026	SG FLEET	SG FLEET PAYMENT BY AUTHORITY - FEBRUARY 2026	11,969.59
EFT22352	26/02/2026	SHERYL FARRELL-BARNES	CHILD CARE FOB BOND REFUND	30.00
EFT22353	26/02/2026	SHIRE OF LAKE GRACE	CONTRIBUTION TO PROVISION OF MEDICAL SERVICES IN RURAL WA GROUP	5,500.00
EFT22279	12/02/2026	SIGMA TELFORD GROUP	3 X 20L HYDROCHLORIC ACID 28% & 3 X 25KG BAGS SODIUM BICARBONATE	599.17
EFT22280	12/02/2026	SIGNS PLUS	NAME BADGE - NEW CEO & SHIRE PRESIDENT	49.00
EFT22281	12/02/2026	SOUTH PRIDE PTY LTD	TOWN PLANNING SERVICE FROM 1 DECEMBER 2025 TPO 31 JANUARY 2026	8,030.00
EFT22282	12/02/2026	SUPAGAS PTY LIMITED (FORMERLY KLEENHEAT)	LATE PAYMENT FEE	13.00
DD8642.5	27/02/2026	SYNERGY	SYNERGY PAYMENT BY AUTHORITY - FEBRUARY 2026	11,410.82
EFT22283	12/02/2026	TEAM GLOBAL EXPRESS PTY LTD (TOLL)	FREIGHT - CORSIGN	94.72
EFT22354	26/02/2026	TEAM GLOBAL EXPRESS PTY LTD (TOLL)	FREIGHT - CORSIGN	71.82
EFT22284	12/02/2026	TELSTRA LIMITED	TELSTRA CHARGES - HARVEST BAN LINE - 25/01/2026 - 24/02/2026	1,939.22
EFT22355	26/02/2026	TELSTRA LIMITED	TELSTRA CHARGES - SAT PHONES 22/01/2026 - 21/02/2026	165.00
EFT22253	05/02/2026	THE LOCAL GOVERNMENT, RACING AND CEMETERIES EMPLOYEES UNION (WA)	PAYROLL DEDUCTIONS	48.00
EFT22314	19/02/2026	THE LOCAL GOVERNMENT, RACING AND CEMETERIES EMPLOYEES UNION (WA)	PAYROLL DEDUCTIONS	48.00
EFT22254	05/02/2026	TINKER GROUP T/AS RAVENSTHORPE BUILDING SUPPLIES	STOCK FOR YARD	84.50
EFT22285	12/02/2026	TINKER GROUP T/AS RAVENSTHORPE BUILDING SUPPLIES	STOCK FOR YARD	192.30
EFT22315	19/02/2026	TINKER GROUP T/AS RAVENSTHORPE BUILDING SUPPLIES	INSPECT AND REPAIR CAUSE OF ROOF LEAK IN PRINTER ROOM IN RAVENSTHORPE ADMIN BUILDING	625.30
EFT22356	26/02/2026	TINKER GROUP T/AS RAVENSTHORPE BUILDING SUPPLIES	SPRAY PAINT, SCREWS	113.75
EFT22255	05/02/2026	TONI JOLLY	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 02/02/2026	400.00
EFT22316	19/02/2026	TONI JOLLY	SALARY SACRIFICE - RENT - FORTNIGHT ENDING 16/02/2026	400.00
EFT22357	26/02/2026	TOURISM COUNCIL WESTERN AUSTRALIA	2026 VISITOR CENTRE MEMBERSHIP WITH TOURISM COUNCIL WA	649.00
DD8603.5	02/02/2026	UNI SUPER	PAYROLL DEDUCTIONS	196.40
DD8621.5	16/02/2026	UNI SUPER	PAYROLL DEDUCTIONS	196.40
EFT22286	12/02/2026	VANGUARD PRINT	DISTRIBUTION AND WAREHOUSING OF TOURISM BROCHURES	267.43
EFT22287	12/02/2026	WA FUEL SUPPLY PTY LTD	19,990 LITRES DIESEL - FEBRUARY 2026	48,019.76
DD8603.13	02/02/2026	WA LOCAL GOVERNMENT SUPER PLAN	PAYROLL DEDUCTIONS	1,159.28
DD8621.13	16/02/2026	WA LOCAL GOVERNMENT SUPER PLAN	PAYROLL DEDUCTIONS	1,234.91
DD8642.9	09/02/2026	WA TREASURY CORPORATION (WATC)	WA TREASURY CORPORATION PAYMENT BY AUTHORITY - FEBRUARY 2026	33,710.66
DD8642.4	27/02/2026	WATER CORPORATION	WATER CORPORATION PAYMENT BY AUTHORITY - FEBRUARY 2026	1,028.56
EFT22256	05/02/2026	WAVECREST NOMINEES PTY LTD ATF THE BESSO SUPERANNUATION FUND	RATES REFUND FOR ASSESSMENT A13146	4,295.25
EFT22288	12/02/2026	WENDY SPAANS	REIMBURSEMENT FOR STAFF UNIFORM	425.00
EFT22289	12/02/2026	WESTERN AUSTRALIAN ELECTORAL COMMISSION	2025 LOCAL GOVERNMENT ORDINARY ELECTION	6,036.87
DD8606.1	03/02/2026	WESTERN AUSTRALIAN PLANNING COMMISSION (WAPC)	WAPC B-PAY BY AUTHORITY - AMALGAMATION - ID 2025-10562	2,700.00
DD8642.8	05/02/2026	WEX MOTORPASS	WEX MOTORPASS PAYMENT BY AUTHORITY - FEBRUARY 2026	591.12
EFT22358	26/02/2026	WINDSPRAY ARTS INC	SHIRE PRESIDENT DONATION FOR WINDSPRAY ARTS COMPETITION/EXHIBITION	750.00

853,544.66

Shire of Ravensthorpe
Purchase Card Report - Credit Cards CBA
24/01/2026 - 25/2/2026

Process date	Account Number	Description	Amount
24-Feb-26	EXEC MANAGER CORPORATE SERVICES	Ergolink Ergonomic chair	538.00
24-Feb-26	EXEC MANAGER CORPORATE SERVICES	MYCASECOVERS 3x Shockproof phone cases	95.64
23-Feb-26	EXEC MANAGER CORPORATE SERVICES	STAMP STORE Date stamps	185.50
19-Feb-26	EXEC MANAGER CORPORATE SERVICES	Crown Metropol Perth LG prof Conference Accommodation	647.36
19-Feb-26	EXEC MANAGER CORPORATE SERVICES	Crown Metropol Perth LG prof Conference Accommodation	1,375.64
19-Feb-26	EXEC MANAGER CORPORATE SERVICES	ACCOR* MERCURE PERTH ERP Demonstration accommodation	1,539.00
19-Feb-26	EXEC MANAGER CORPORATE SERVICES	LOCAL GOVERNEMENT SLG prof conference registration	1,160.00
16-Feb-26	EXEC MANAGER CORPORATE SERVICES	MAL S AUTO ELECTRIC Spotlight Repairs to P701C	132.00
16-Feb-26	EXEC MANAGER CORPORATE SERVICES	Hilton Perth WALGA People & Culture accommodation	787.95
12-Feb-26	EXEC MANAGER CORPORATE SERVICES	OFFICEWORKS Standing Mats	405.95
6-Feb-26	EXEC MANAGER CORPORATE SERVICES	Hotel at Booking.com Risk Forum Accommodation	825.84
6-Feb-26	EXEC MANAGER CORPORATE SERVICES	TRYBOOKING*LGIS Risk Forum	265.00
5-Feb-26	EXEC MANAGER CORPORATE SERVICES	RAVENSTHORPE HOTEL post OCM Council refreshments	487.50
Sub Total	EXEC MANAGER CORPORATE SERVICES		8,445.38
24-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	GSG WA PTY LTD Milk E131 Fire debrief	5.50
24-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	RAVENSTHORPE HOTEL Refreshments E131 Fire debrief	1,138.00
23-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	I-MED WESTERN AUSTRALIA MRI staff member	1,480.00
18-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	GAYLENE ANN WEISTERMAN Power Boards	60.28
16-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	HOTEL AT BOOKING In dispute	-350.00
12-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	HARVEY NORMAN Refrigerator's	1,920.00
12-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	A L & R P STEPHEN Food items Australia Day	1,982.28
10-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	GAYLENE ANN WEISTERMAN Stationary	4.49
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	346.00
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-10.65
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-1.22
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-346.00
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-23.16
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-20.50
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-12.90
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-11.03
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-11.54
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-25.23
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-16.55
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-15.88
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-15.80
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-0.46
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-27.53
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-17.00
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-25.06
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-31.41
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-22.65
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-30.04
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-29.00
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-28.00
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-10.23
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-21.23
9-Feb-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - REFUNDED FROM JAN CC	-35.00
28-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	STARLINK INTERNET Vehicle tracking	240.00
28-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - TO BE REFUNDED	25.06
28-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - TO BE REFUNDED	31.41
28-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - TO BE REFUNDED	22.65
28-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - TO BE REFUNDED	10.65
28-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DISPUTE ADJUSTMENT - TO BE REFUNDED	1.22
Sub Total	EXECUTIVE MANAGER INFRA SERVICES		6,129.47
23-Feb-26	WORKS SUPERVISOR	WOOLWORTHS Food items for E130 fire debrief	243.49
20-Feb-26	WORKS SUPERVISOR	MBL FOOD & PACKAGING Disposable plates	24.73
17-Feb-26	WORKS SUPERVISOR	HOPETOUN IGA Food items for toolbox BBQ	46.98
16-Feb-26	WORKS SUPERVISOR	BUNNINGS 721000 Stock for Yard	136.25
4-Feb-26	WORKS SUPERVISOR	BANKSIA TOURIST PARK Staff accommodation	195.00
4-Feb-26	WORKS SUPERVISOR	RAVENSTHORPE CRC Staff First aid training	160.00
Sub Total	WORKS SUPERVISOR		806.45
25-Feb-26	EXECUTIVE MANAGER PROJECT & REGULATORY	AIRPORTS.ASN.AU Wildlife Hazard Management training	350.00
6-Feb-26	EXECUTIVE MANAGER PROJECT & REGULATORY	International Transaction Fee	2.15
6-Feb-26	EXECUTIVE MANAGER PROJECT & REGULATORY	Chat GPT Software subscription	86.01
4-Feb-26	EXECUTIVE MANAGER PROJECT & REGULATORY	TRYBOOKING*LGIS Risk conference Staff member	132.50
Sub Total	EXECUTIVE MANAGER PROJECT & REGULATORY		570.66
23-Feb-26	CHIEF EXECUTIVE OFFICER	STARLINK INTERNET Campsites internet	417.00
17-Feb-26	CHIEF EXECUTIVE OFFICER	WANESDIT Newspaper subscription	32.00
12-Feb-26	CHIEF EXECUTIVE OFFICER	Dropbox Software subscription	30.79

Process date	Account Number	Description	Amount
29-Jan-26	CHIEF EXECUTIVE OFFICER	Intuit Mailchimp Software subscription	65.55
Sub Total	CHIEF EXECUTIVE OFFICER		545.34
20-Feb-26	COMMUNITY EMERGENCY SERVICES MANAGER	HXY GROUP Refreshments Jerdacuttup AGM	76.00
4-Feb-26	COMMUNITY EMERGENCY SERVICES MANAGER	TRYBOOKING*LGIS WHS forum CESM	132.50
4-Feb-26	COMMUNITY EMERGENCY SERVICES MANAGER	TRYBOOKING*LGIS WHS forum EMPRS	132.50
28-Jan-26	COMMUNITY EMERGENCY SERVICES MANAGER	GAYLENE ANN WEISTERMAN Stationary	10.50
28-Jan-26	COMMUNITY EMERGENCY SERVICES MANAGER	FARM AND GENERAL Bolt cutters	563.80
27-Jan-26	COMMUNITY EMERGENCY SERVICES MANAGER	GSG WA PTY LTD Meal E131 Fire	16.00
Sub Total	COMMUNITY EMERGENCY SERVICES MANAGER		931.30

TOTAL PURCHASES CHARGED TO CREDIT CARDS **17,428.60**

TOTAL CREDIT CARD PAYMENT THRU MUNI ACCOUNT IN FEB 2026 **11,132.21**

BALANCE TO BE PAID THRU MUNI ACCOUNT IN MARCH 2026 **6,296.39**

Shire of Ravensthorpe
Purchase Card Report - Fuel BP
01/12/2025 - 31/12/2025

Date	Purchase location	Litres	Amount
BP Fuel Card - RA3860 - Facilities Technical Officer			
24/12/2025	Esperance	23.93	\$ 39.94
		23.93	\$ 39.94
BP Fuel Card - 101RA - Executive Manager Corporate Services			
4/12/2025	Fremantle	52.48	\$ 94.89
23/12/2025	Fremantle	49.11	\$ 82.20
27/12/2025	Baldivis	16.71	\$ 28.77
27/12/2025	Baldivis	26.92	\$ 45.06
28/12/2025	Fremantle	67.35	\$ 112.74
		212.57	\$ 363.66
BP Fuel Card - RA3794 - Works Supervisor			
1/12/2025	Esperance	30.14	\$ 53.02
		30.14	\$ 53.02
BP Fuel Card - 1ICP358 - BRMC			
17/12/2025	Jerramungup	38.69	\$ 68.06
18/12/2025	Jerramungup	57.23	\$ 100.67
		95.92	\$ 168.73
BP Fuel Card - Depot Plant PSP - ULP only			
2/12/2025	Ravensthorpe	89.4	\$ 177.64
31/12/2025	Monthly card fee		-\$ 36.43
		89.40	\$ 141.21
Total BP Fuel Statement		451.96	\$ 766.56

*** JAN CREDIT CARD REPORT WITH UPDATED DESCRIPTIONS ***

Process date	Account Number	Description	Amount
23-Jan-26	EXEC MANAGER CORPORATE SERVICES	OFFICEWORKS Mobile phones for staff	3,066.95
19-Jan-26	EXEC MANAGER CORPORATE SERVICES	SERVICE (Melville Toyota) 140,000km service P701C	712.88
13-Jan-26	EXEC MANAGER CORPORATE SERVICES	Lavazza Australia Pty Coffee pods for office	431.97
29-Dec-25	EXEC MANAGER CORPORATE SERVICES	Wrong Fuel Rescue Pty Booking fee deposit	102.66
29-Dec-25	EXEC MANAGER CORPORATE SERVICES	Wrong Fuel Rescue Pty Clean out fuel tank service	574.54
Sub Total	EXEC MANAGER CORPORATE SERVICES		4,889.00
22-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	10.23
22-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	30.04
22-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	UBER *TRIP Unauthorised transaction	28.00
22-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	UBER *TRIP Unauthorised transaction	29.00
22-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	THE TROPHY SHOP ALBANY Engraving	74.00
21-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	OFFICEWORKS Reversal of Unauthorised transaction	-346.00
21-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	OFFICEWORKS Unauthorised transaction	346.00
21-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	21.23
21-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	BUNNINGS GROUP LTD Pet doors	353.98
20-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	11.03
20-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	20.50
20-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	12.90
20-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	23.16
19-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	0.46
19-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	16.55
19-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	15.80
19-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	25.23
19-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	15.88
19-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	11.54
15-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	17.00
15-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DiDiMobility Unauthorised transaction	27.53
15-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	VODAFONE AUSTRALIA Unauthorised transaction	35.00
15-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	BUNNINGS 608000 Shelf unit, Rubber floor tiles	402.00
14-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	INTNL TRANSACTION FEE	2.47
14-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	CHATGPT Software Subscription	98.94
13-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	STARLINK INTERNET Vehicle tracking	47.02
13-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	SHIRE OF RAVENSTHORPE - Shire DOT licensing	38.80
12-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	Hotel at Booking.com Accommodation staff training	1,050.00
12-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	SHIRE OF RAVENSTHORPE Shire DOT licensing	4.85
12-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	SHIRE OF RAVENSTHORPE Shire DOT licensing	50.80
9-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	STARLINK INTERNET Vehicle tracking	43.24
8-Jan-26	EXECUTIVE MANAGER INFRA SERVICES	DATASIGNS Software subscription	706.99
29-Dec-25	EXECUTIVE MANAGER INFRA SERVICES	STARLINK INTERNET Vehicle tracking	160.00
Sub Total	EXECUTIVE MANAGER INFRA SERVICES		3,384.17
22-Jan-26	WORKS SUPERVISOR	CENTRAL IMPORTS Snatch strap	385.00
20-Jan-26	WORKS SUPERVISOR	HOPETOUN IGA BBQ items for Toolbox meeting	39.03
12-Jan-26	WORKS SUPERVISOR	BUNNINGS 721000 Battery charger for Genset	161.73
Sub Total	WORKS SUPERVISOR		585.76
23-Jan-26	EXECUTIVE MANAGER PROJECT & REGULATORY	HOPETOUN IGA Food items for afternoon tea	31.31
6-Jan-26	EXECUTIVE MANAGER PROJECT & REGULATORY	INTNL TRANSACTION FEE	2.25
6-Jan-26	EXECUTIVE MANAGER PROJECT & REGULATORY	CHATGPT Software subscription	90.02
Sub Total	EXECUTIVE MANAGER PROJECT & REGULATORY		123.58

21-Jan-26	CHIEF EXECUTIVE OFFICER	STARLINK INTERNET for campsites	417.00
20-Jan-26	CHIEF EXECUTIVE OFFICER	WANEWSDTI Newspaper subscription	32.00
12-Jan-26	CHIEF EXECUTIVE OFFICER	Dropbox Software subscription	30.79
29-Dec-25	CHIEF EXECUTIVE OFFICER	Intuit Mailchimp Software subscription	67.55
29-Dec-25	CHIEF EXECUTIVE OFFICER	BUNNINGS 608000 Rubber mats	215.80
Sub Total	CHIEF EXECUTIVE OFFICER		763.14
20-Jan-26	COMMUNITY EMERGENCY SERVICES MANAGER	GSG WA PTY LTD Meal E131 Fire	11.50
20-Jan-26	COMMUNITY EMERGENCY SERVICES MANAGER	BP RAVENSTHORPE Meal E131 Fire	12.50
19-Jan-26	COMMUNITY EMERGENCY SERVICES MANAGER	SQ *SALTY SIPS CO. Coffee E131 Fire	14.22
19-Jan-26	COMMUNITY EMERGENCY SERVICES MANAGER	SQ *SALTY SIPS CO. Coffee E131 Fire	20.83
30-Dec-25	COMMUNITY EMERGENCY SERVICES MANAGER	BP RAVENSTHORPE Milk E131 Fire	12.00
Sub Total	COMMUNITY EMERGENCY SERVICES MANAGER		71.05

TOTAL

9,816.70

ATTACHMENT 12.2.2

12.2.2. MONTHLY FINANCIAL REPORT – 28 FEBRUARY 2026

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accounting Manager
Authorising Officer	Executive Manager Corporate Services
Date:	10
March 2026	
Disclosure of Interest:	Nil
Attachments: 12.2.1	Monthly Financial Reports for 28 February 2026
Previous Reference:	Nil

PURPOSE

1. In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

VOTING REQUIREMENTS

2. Simple Majority

OFFICER RECOMMENDATION

That Council:

RECEIVE the February 2026 Monthly Financial Reports as presented.

Moved: _____

Seconded: _____

Carried: ___ / ___



SHIRE OF RAVENSTHORPE

MONTHLY FINANCIAL REPORT

(Incorporating the Statement of Financial Activity)

February 2026

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Monthly Financial Report

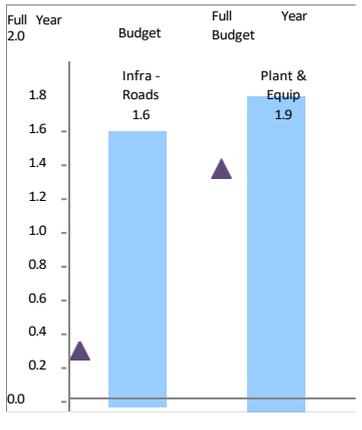
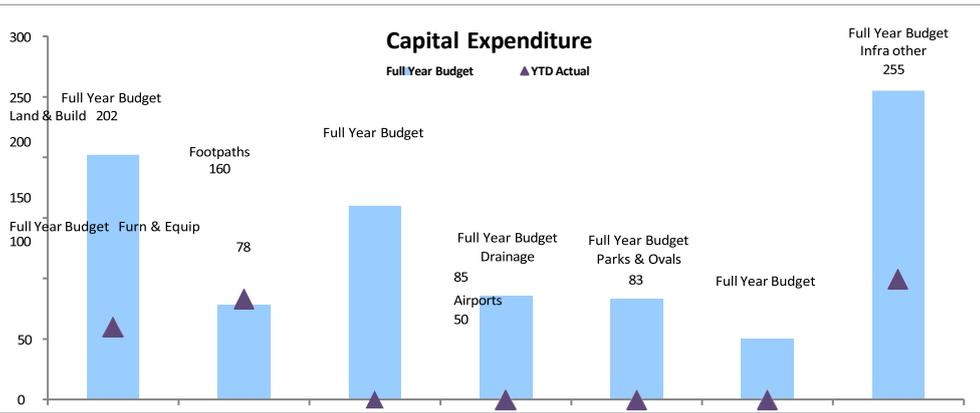
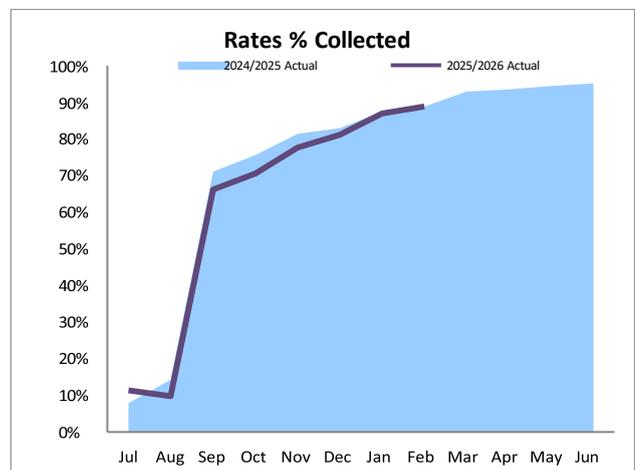
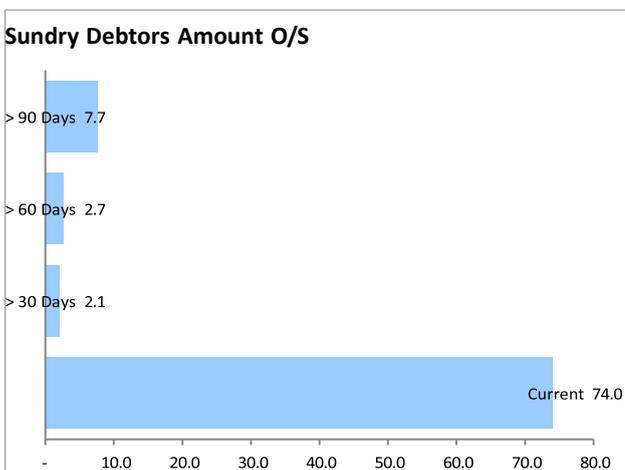
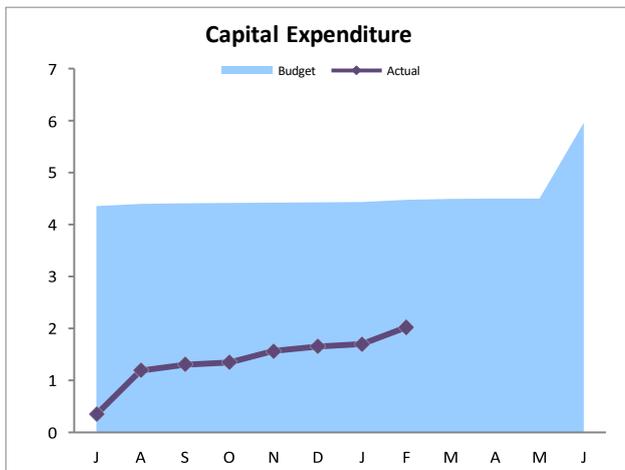
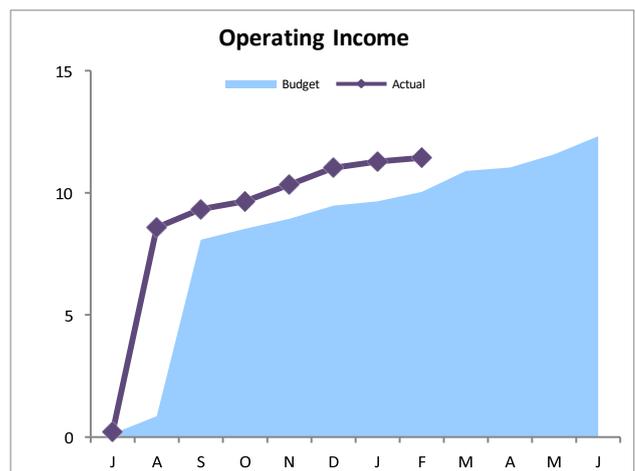
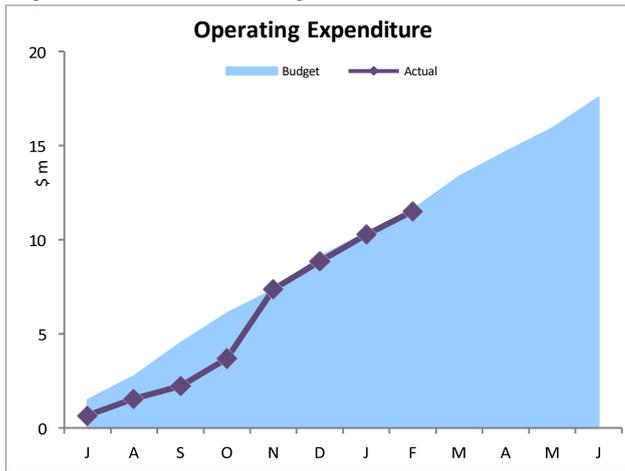
Graphs
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Note 2 Disposal of Assets
Note 3 Borrowings
Note 4 Reserves
Note 5 Rating Information
Note 6 Financial Ratios

Shire of Ravensthorpe

Key information - Graphical



Shire of Ravensthorpe
Statement of Financial Activity
For the period ended 28 February 2026

		2025/2026	Feb	Feb	Variance	Variance
		Adopted	YTD	YTD	YTD	YTD
		Budget	Budget	Actual	Act to Bud	Act to Bud
	Note	\$	\$	\$	\$	%
- Variance greater than 10% and \$100,000						
OPERATING ACTIVITIES						
Revenue from operating activities						
Rates		6,415,733	6,413,481	6,395,243	(18,238)	(0%)
Grants, Subsidies and Contributions		1,904,538	1,389,760	1,482,532	92,772	7%
Fees and Charges		1,582,512	1,221,391	1,390,657	169,266	14%
Interest Revenue		280,000	187,672	239,531	51,859	28%
Other Revenue		369,969	285,819	208,302	(77,517)	(27%)
Profit on Disposal of Assets		301,900	280,228	155,828	(124,400)	(44%)
		<u>10,854,651</u>	<u>9,778,351</u>	<u>9,872,093</u>	<u>93,742</u>	
Expenditure from operating activities						
Employee Costs		5,666,827	3,718,958	3,856,247	137,289	4%
Materials and Contracts		4,129,870	2,631,056	2,259,301	(371,755)	(14%)
Utility Charges		357,060	237,659	186,192	(51,467)	(22%)
Depreciation		6,446,375	4,297,578	4,528,490	230,912	5%
Finance Costs		54,652	38,647	24,594	(14,053)	(36%)
Insurance Expenses		259,124	259,088	250,535	(8,553)	(3%)
Other Expenditure		490,285	263,578	373,372	109,794	42%
Loss on Disposal of Assets		153,137	152,296	35,059	(117,237)	(77%)
		<u>17,557,329</u>	<u>11,598,860</u>	<u>11,513,768</u>	<u>(85,072)</u>	
Non-cash amounts excluded from operating activities						
Profit on Asset Disposals	2	(148,763)	(127,932)	(120,769)	7,163	
Movement in Employee Benefit Provisions		0	0	1,234	1,234	
Depreciation on Assets		6,446,375	4,297,578	4,528,490	230,912	
Sub total		<u>6,297,611</u>	<u>4,169,646</u>	<u>4,408,955</u>	<u>239,309</u>	
Amount attributable to operating activities		<u>(405,067)</u>	<u>1,349,137</u>	<u>2,767,259</u>	<u>418,122</u>	
INVESTING ACTIVITIES						
Inflows from investing activities						
Capital Grants, Subsidies and Contributions		1,462,650	261,037	1,561,632	1,300,595	498%
Proceeds from Disposal of Assets	2	650,000	0	313,823	313,823	-
		<u>2,112,650</u>	<u>261,037</u>	<u>1,875,455</u>	<u>1,614,418</u>	
Outflows from investing activities						
Payments for Property, Plant and Equipment	1	2,148,800	2,127,128	1,499,202	(627,926)	(30%)
Payments for Construction or Infrastructure	1	2,264,067	2,264,067	365,858	(1,898,209)	(84%)
		<u>4,412,867</u>	<u>4,391,195</u>	<u>1,865,060</u>	<u>(2,526,135)</u>	
Amount attributable to investing activities		<u>(2,300,217)</u>	<u>(4,130,158)</u>	<u>10,395</u>	<u>4,140,553</u>	<u>(100%)</u>
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfers from Restricted Asset (Reserves)	4	1,980,333	0	0	0	-
		<u>1,980,333</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>-</u>
Outflows from financing activities						
Repayment of borrowings	3	94,745	84,692	80,664	(4,028)	(5%)
Payments for principal portion of lease liabilities	3	136,913	0	0	0	-
Transfers to Restricted Assets (Reserves)	4	1,450,000	0	78,277	78,277	-
		<u>1,681,658</u>	<u>84,692</u>	<u>158,940</u>	<u>74,248</u>	
Amount attributable to financing activities		<u>298,675</u>	<u>(84,692)</u>	<u>(158,940)</u>	<u>74,248</u>	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	5	2,406,610	2,406,610	3,690,324	1,283,714	
Amount attributable to operating activities		(405,068)	2,349,136	2,767,259	418,122	18%
Amount attributable to investing activities		(2,300,217)	(4,130,158)	10,395	4,140,553	(100%)
Amount attributable to financing activities		298,675	(84,692)	(158,940)	74,248	(88%)
Surplus or deficit at the end of the financial year	5	<u>(0)</u>	<u>540,896</u>	<u>6,309,038</u>	<u>5,916,638</u>	

This statement is to be read in conjunction with the accompanying notes.

Shire of Ravensthorpe
Statement of Financial Position
For the period ended 28 February 2026

	Feb 2026 Actual \$	Jun 2025 Actual \$
CURRENT ASSETS	7,013,597	4,956,254
Cash and Cash Equivalents	953,216	683,080
Trade and Other Receivables	4,102,941	4,102,941
Other financial assets	37,915	37,915
Inventories	10,676	568,934
Other assets	12,118,345	10,349,124
TOTAL CURRENT ASSETS		<hr/>
NON-CURRENT ASSETS	221,591	221,591
Trade and other receivables	46,787,327	47,322,261
Property, Plant and Equipment	140,161,768	142,404,574
Infrastructure	285,266	363,351
Right of Use	0	0
Work in Progress	187,455,952	190,311,777
TOTAL NON-CURRENT ASSETS		<hr/>
TOTAL ASSETS	<hr/>	<hr/>
	199,574,297	200,660,901
CURRENT LIABILITIES	451,776	1,118,105
Trade and Other Payables	209,274	209,274
Contract liabilities	12,240	270,545
Capital grant / contributions liabilities	127,275	127,275
Lease liabilities	14,082	94,746
Borrowings	789,882	791,116
Employee Benefit Provisions	1,604,529	2,611,061
TOTAL CURRENT LIABILITIES		<hr/>
NON-CURRENT LIABILITIES	254,852	254,852
Lease Liabilities	850,985	850,985
Long Term Borrowings	83,183	83,183
Employee Benefit Provisions	541,320	541,320
Other Provisions	1,730,340	1,730,340
TOTAL NON-CURRENT LIABILITIES		<hr/>
	3,334,869	4,341,401
TOTAL LIABILITIES NET ASSETS		<hr/>
	196,239,428	196,319,500
EQUITY		
Retained Surplus	38,293,334	38,451,685
Reserves - Cash Backed	5,139,154	5,060,876
Revaluation Surplus	152,806,940	152,806,939
TOTAL EQUITY	<hr/>	<hr/>
	196,239,428	196,319,500

Shire of Ravensthorpe
Operating Statement by Program
For the period ended 28 February 2026

	2025/2026	Feb 2026	
	Adopted	Actual	Remaining
	Budget	\$	\$
	\$		\$
OPERATING INCOME			
Governance	70,000	193	69,807
General Purpose Funding	7,771,086	7,543,467	227,619
Law, Order & Public Safety	495,185	1,160,024	(664,839)
Health	12,000	14,068	(2,068)
Education & Welfare	13,580	12,046	1,534
Housing	93,840	67,394	26,446
Community Amenities	928,174	752,909	175,265
Recreation & Culture	191,430	472,816	(281,386)
Transport	1,797,334	857,502	939,832
Economic Services	527,123	451,298	75,825
Other Property & Services	417,550	102,164	315,386
TOTAL OPERATING REVENUE	12,317,301	11,433,879	883,422
OPERATING EXPENDITURE			
Governance	1,226,615	664,123	562,492
General Purpose Funding	291,280	167,413	123,867
Law, Order & Public Safety	1,464,852	1,257,212	207,640
Health	461,554	219,415	242,139
Education & Welfare	295,550	226,071	69,479
Housing	276,545	202,514	74,031
Community Amenities	2,147,291	1,284,502	862,788
Recreation & Culture	3,728,139	2,288,348	1,439,792
Transport	6,414,209	4,283,453	2,130,756
Economic Services	828,013	423,794	404,219
Other Property & Services	423,281	497,097	(73,816)
TOTAL OPERATING EXPENSE	17,557,329	11,513,942	6,043,387
CHANGE IN NET ASSETS			
RESULTING FROM OPERATIONS	(5,240,028)	(80,064)	(5,159,965)

Shire of Ravensthorpe
Report on Significant Variances
For the period ended 28 February 2026

Key:
● Favourable
✖ Unfavourable

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materiality.

The material variance adopted by Council for the 2025-26 year is \$100,000 and 10%, whichever is greater.

Description	Variance \$	Variance %	
Revenue from operating activities			
Fees and Charges	169,266	14%	●
Lease of land for Mining Camp \$80k not in budget	<u>80,000</u>	Permanent	
Timing difference due to Caravan Park lease \$34k and Airport lease \$41k raised in Feb which is earlier than the budgeted month of March.	89,266	Timing	
Profit on Disposal of Assets			✖
The split between profit and loss on disposal in the budget is different to the actual WDV of the assets being disposed. The overall net profit on disposal is \$120k YTD compared to \$117k in the budget. <u>Therefore</u> the overall actual to budget variance is \$3k.			
Expenditure from operating activities			
Materials and Contracts	(371,755)	(14%)	●
Material differences made up of:			
- Projects in Public Works which have not yet commenced	(205,343)	Timing	
- Timing of spend for \$50k Trails Consultancy & \$20k Bikepath Hopetoun	(126,800)	Timing	
- Underspend of \$50k offsets an overspend in Other Expenditure (see below)	(93,730)	Timing	
- Timing of spend on Medical Services	(37,950)	Timing	
- \$47k Timing of Corporate Services & Governance projects	(123,770)	Timing	
- Timing of spend for Rangers and State Emergency Services (SES)	(20,130)	Timing	
- Timing of spend on building maintenance	36,260	Timing	
- Timing of camping ground expenditure \$20k and tourism projects \$21k	39,590	Timing	
- Timing between budget and actual expenditure for bushfire mitigation	216,490	Timing	
Other Expenditure			✖
- Offset by underspend of \$50k in Materials & Contracts			
Loss on Disposal of Assets			●
See comment above on profit on disposal of assets.			
Inflows from investing activities			
Capital Grants, Subsidies and Contributions	1,300,595	498%	●
- \$165k Regional Road Group grant not yet accounted for		Timing	
<u>Unbudgeted items:</u>			
- \$720k grant received from DFES for vehicle.		\$1.01m	
- \$378k LRCIP3 funds received from the Commonwealth which related to previous years		permanent	
Outflows from investing activities			
Payments for Property, Plant and Equipment	(627,926)	(30%)	●
Refer to Note 1 for further details on items that have not yet been purchased.			
Payments for Construction or Infrastructure			●
Refer to Note 1 for further details on expenditure not yet spent. Roads infrastructure budget will be revised in the February budget review.			

Shire of Ravensthorpe
Statement of Net Current Assets
For the period ended 28 February 2026

	2025/2026 Budget \$	2024/2025 Actual \$	Feb 2026 Actual \$
CURRENT ASSETS			
Cash and Cash Equivalents	1,554,517	4,956,255	7,013,597
Trade and Other Receivables	696,823	683,075	953,216
Other financial assets	2,651,187	4,102,941	4,102,941
Inventories	38,386	37,915	37,915
Other assets	<u>1,200,444</u>	<u>568,934</u>	<u>10,676</u>
	6,141,357	10,349,120	12,118,344
LESS: CURRENT LIABILITIES			
Trade and Other Payables	(1,319,861)	(1,118,106)	(451,779)
Contract Liabilities	0	(209,274)	(209,274)
Capital grant / contributions liabilities	(474,187)	(270,545)	(12,240)
Lease liabilities	0	(127,275)	(127,275)
Borrowings	0	(94,746)	(14,082)
Employee Benefit Provisions	<u>(748,159)</u>	<u>(791,116)</u>	<u>(789,882)</u>
	(2,542,207)	(2,611,061)	(1,604,533)
NET CURRENT ASSETS	<u>3,599,150</u>	<u>7,738,058</u>	<u>10,513,811</u>
Less Adjustments to Net Current Assets (excl from budget deficiency)			
Less: Cash - Reserves - Restricted	(4,211,724)	(5,060,876)	(5,139,154)
Add Back: Current portion of borrowings	0	94,746	17,223
Add Back: Current portion of employee benefits	748,159	791,116	789,882
Add Back: Current portion of lease liabilities	<u>(135,585)</u>	<u>127,275</u>	<u>127,275</u>
	<u>(3,599,150)</u>	<u>(4,047,739)</u>	<u>(4,204,773)</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	0	3,690,319	6,309,038

Note 1. Acquisition of Assets

The following assets have been acquired during the period under review:

	2025/2026 Adopted Budget \$	2025/2026 YTD Budget \$	Feb 2026 Actual \$
By Program			
Law, Order & Public Safety			
<u>Fire Prevention & Control</u>			
Mount Short Bfb Fire Truck - 2024 Tatra T815-7 4X4 11py397	0	0	720,975
North Ravensthorpe Bfb Shed Build	0	0	34,514
Cesm Vehicle 25/26	50,000	50,000	28,119
<u>Animal Control</u>			
Construction Of New Dog Pound	29,000	29,000	1,646
Education & Welfare			
<u>Senior Citizens</u>			
Mary Ann Haven Buildings Upgrades	10,000	10,000	0
Community Amenities			
<u>Sanitation - Household Refuse</u>			
Waste Trailer 2024/2025	260,000	260,000	218,136
Ravensthorpe Transfer Shed Improvements	22,000	22,000	0
Munglinup Waste Site Improvements	55,000	55,000	0
<u>Sewerage</u>			
Repalce Effluent Pump Shed	25,000	25,000	0
Ravensthorpe Effluent Ponds - Restore Banks	40,000	40,000	0
Recreation and Culture			
<u>Public Halls & Civic Centres</u>			
Hopetoun Community Centre Technology Upgrade	15,000	15,000	12,564
Ravensthorpe Town Hall - Chairs	12,800	12,800	15,025
Ravensthorpe Town Hall - Ceiling Fans	4,000	4,000	0
Repair & Upgrade Floorcovering Hopetown Community Centre	5,000	5,000	0
Accoustic Portanle Stage Screens _ Hopetown Community Centre	7,000	7,000	0
Ramps & Railings - Hopetoun Rec Pavillion	20,000	20,000	0
Installation Of New Generator Switch - Hopetoun Rec Pavillion	5,000	5,000	0
Replacement Outdoor Blinds- Munglinup Rec Building	12,000	12,000	0
Coolroom Upgrade - Ravensthorpe Rec Centre	25,000	25,000	17,970
<u>Swimming Areas & Beaches</u>			
Upgrade Beach Coastal Accessways	15,000	15,000	2,507
<u>Other Recreation & Sport</u>			
Cmpap Grant - Shire Contribution - Hopetoun Foreshore	60,000	60,000	0
New Gym Equipment	25,000	25,000	24,978
Hopetoun Hockey Field - Lighting Upgrade	23,000	23,000	0
Wall Mounted Fan - Hopetoun Gym	5,000	5,000	0
Seating & Bbq Ravensthorpe Tiigerland & Tennis	6,000	6,000	0
Replace Cricket Pitch And Changeroom Shutters- Hopetoun	12,000	12,000	0
Transport			
<u>Construction - Roads, Bridges, Depots</u>			
Accessible Car Park Space - Morgan Street	10,000	10,000	0
Veal Street - Streetscape	0	0	3,857
Roads Mrwa V Of G Constr			
Reseal Southern Ocean Road - Slk 7.8 To 11.8Km	224,000	224,000	0
Jerdacuttup Road Slk 5.2 To 10	235,000	235,000	600
Resheet West River Road - Slk 0.0 To 5.0	160,000	160,000	0
Roads To Recovery Construction			
Roads To Recovery Mason Bay Road 2Km	174,472	174,472	0
Roads To Recovery West River Road Intersection Seal	25,000	25,000	0
Roads To Recovery Springdale Road Culvert Pipe Improvement Projects	45,000	45,000	0
Roads To Recovery Coombe Road 3.5Km	95,000	95,000	109,833

	2025/2026 Adopted Budget \$	2025/2026 YTD Budget \$	Feb 2026 Actual \$
Cowles Road Slk 0 To Slk 4.2	130,854	130,854	0
Hayes Road - Slk 7.65 To Slk 11.33	114,341	114,341	58,741
Beatty Road Slk 14.03 To Slk 16.57	79,135	79,135	45,179
West Point Slk 37.96 To Slk 42.96	155,778	155,778	17,221
Rawlinsoin Road - Slk 5.02 To Slk 8.47	107,487	107,487	31,139
Commodity Route Road Construction			
Tamarine Road Reseal Slk 0.0 To 7.4	75,000	75,000	0
Drainage Construction			
Springdale Road Oldfield River Floodway	45,000	45,000	0
Footpath Construction			
Concrete Footpath Construction Programme	150,000	150,000	0
Bike Paths Upgrades From Master Plan	10,000	10,000	0
Road Plant Purchases			
Construction Grader	460,000	460,000	0
Loader 2024/2025	235,000	235,000	225,689
Tip Truck 2024/2025	252,000	252,000	0
Grader Draw Bars 23/24	22,000	22,000	0
Aerodromes			
Ravensthorpe Airport Fence Line Gravel	50,000	50,000	0
Economic Services			
Tourism			
Marys Road Water Tank & Standpipe Controller	65,000	65,000	0
Sienna Road Dump Point - Leach Drains	10,000	10,000	0
Campground Signage And Improvements	25,000	25,000	0
Rod Daw Memorial Lookout	40,000	40,000	0
Shire Campground Upgrades	60,000	60,000	96,926
Other Property & Services			
Works			
Emis Kluger 2024/2025	60,000	60,000	0
Leading Hand Hilux 2024/2025	60,000	60,000	0
Fuso Single Cab Truck	110,000	110,000	0
Schaffer Small Loader	130,000	130,000	0
Gte Water Cart Tanker	140,000	140,000	161,309
Administration			
Fortuna Emcs 2024/2025	65,000	43,328	0
Rcp - Back Up Power Supply	25,000	25,000	30,067
Hopetoun Office Upgrade	25,000	25,000	0
Costs to be reallocated			
Costs to be reallocated to operating expenditure	0	0	8,066
	<u>4,412,867</u>	<u>4,391,195</u>	<u>1,865,060</u>

By Class

Buildings	202,000	202,000	60,159
Furniture & Equipment	77,800	77,800	82,633
Plant & Equipment	1,869,000	1,847,328	1,356,410
Infrastructure - Roads	1,631,067	1,631,067	266,573
Infrastructure - Footpaths	160,000	160,000	0
Infrastructure - Drainage	85,000	85,000	0
Infrastructure - Parks & Ovals	83,000	83,000	0
Infrastructure - Airports	50,000	50,000	0
Infrastructure - Other	255,000	255,000	99,285
	<u>4,412,867</u>	<u>4,391,195</u>	<u>1,865,060</u>

Shire of Ravensthorpe
Supplementary Information
For the period ended 28 February 2026

Note 2. Disposals of Assets

The following assets have been disposed of during the period under review:

By Program			Adopted Budget (Full year)			YTD Actual		
Asset #	Plant #	Asset Description	Written Down Value	Proceeds	Profit / (Loss)	Written Down Value	Proceeds	Profit / (Loss)
			\$	\$	\$	\$	\$	\$
Law, Order & Public Safety								
P696C	P696C	2018 Dual Cab Hilux - Ranger 2	45,475	20,000	(25,475)	33,680	29,893	(3,787)
P697B	P697A	2020 Dual Cab Hilux - Ranger 1	17,000	20,000	3,000	54,386	30,336	(24,050)
P771	P716A	Holden Colorado - CESM	0	25,000	25,000	14,821	14,600	(221)
Sanitation								
P563	P565	Walking Floor Waste Trailer	0	50,000	50,000	0	0	0
P553	P553	Iveco Rubbish Truck	0	15,000	15,000	0	0	0
Transport								
P579	P579	Schafer Small Loader	9,200	20,000	10,800	0	0	0
AP719	P719	Komatsu Loader	119,300	70,000	(49,300)	19,350	107,447	88,097
P721	P721	Hino Prime Mover	28,100	0	(28,100)	18,713	51,384	32,671
AP718	P718	Hino Tip Truck	26,200	105,000	78,800	0	0	0
Aerodrome								
P678A	P678A	Hilux - Airport	0	0	0	0	0	0
Tourism								
P665A	P665A	RAV4 - Tourism Officer	22,512	20,000	(2,512)	16,021	29,186	13,165
Administration								
P701C	P701C	Fortuna - EMCS	33,700	25,000	(8,700)	0	0	0
Public Works Overheads								
P683C	P683C	Kluger - EMIS	31,000	25,000	(6,000)	28,198	21,198	(7,001)
P584A	P584A	Komatsu Grader	73,700	140,000	66,300	0	0	0
P677B	P677B	2017 Single Cab Hilux - Leading Hand	37,149	20,000	(17,149)	7,886	13,717	5,831
P676A	P676A	Fuso Single Cab Truck	22,000	35,000	13,000	0	0	0
P713	P713	Water Cart Semi	0	40,000	40,000	0	0	0
P677C	P677C	Single Cab Ute	35,900	20,000	(15,900)	0	0	0
P694	P694	2013 John Papas	0	0	0	0	5,205	5,205
P682	P682	Kubota	0	0	0	0	10,858	10,858
			501,236	650,000	148,764	193,055	313,823	120,768
Summary								
Profit on Asset Disposals						301,900		155,827

Loss on Asset Disposals

(153,136)(35,059)148,764120,768

Shire of Ravensthorpe
Supplementary Information
For the period ended 28 February 2026

Note 3. Borrowings

(a) Debenture Repayments

Particulars	Principal 1-Jul-25	Principal Repayments		Principal Outstanding		Interest Repayments	
		2025/2026		2025/2026		2025/2026	
		Adopted Budget \$	YTD Actual \$	Adopted Budget \$	YTD Actual \$	Adopted Budget \$	YTD Actual \$
Housing							
Loan 145 Staff Housing	0	0	0	0	0	0	0
Loan 147 Other Housing	131,291	20,100	9,966	111,191	121,325	4,244	2,206
Recreation and Culture							
Loan 146 Hopetoun Community Centre	222,645	16,835	20,682	205,810	201,963	7,843	3,996
Loan 148 99 Tamar St Hopetoun	550,000	16,016	7,903	533,984	542,097	28,870	14,539
Transport							
Loan 138D Town Street	0	0	0	0	0	0	0
Loan 142 Grader No 1	0	0	0	0	0	0	0
Loan 144 Town Street	0	0	0	0	0	0	0
Loan 143B Roads	0	0	0	0	0	0	0
Loan 138E Roads	41,794	41,794	42,112	(0)	(318)	949	631
	945,730	94,745	80,664	850,985	865,066	41,906	21,373

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

(b) Lease Repayments

Particulars	Principal 1-Jul-25	Principal Repayments		Principal Outstanding		Interest Repayments	
		2025/2026		2025/2026		2025/2026	
		Adopted Budget \$	YTD Actual \$	Adopted Budget \$	YTD Actual \$	Adopted Budget \$	YTD Actual \$
Law, Order & Public Safety							
BRPC ISUZU D-Max SX 07.02.2024	21,628	15,369	0	6,259	21,628	714	0
Community Amenities							
Lease Contract 908707	243,941	82,720	0	158,221	243,941	6,077	0
Lease Contract 915953	116,558	38,824	0	77,734	116,558	2,956	0
	382,127	136,913	0	242,214	382,127	9,747	0

Shire of Ravensthorpe
Supplementary Information
For the period ended 28 February 2026

Note 4. Reserves

Reserve account name	Budget 2025/26				Actual YTD			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
<i>Reserve accounts restricted by Council</i>								
Plant Reserve	1,707,238	900,279	(1,289,000)	1,318,517	2,021,549	25,559	0	2,047,108
Emergency Farm Water Reserve	13,791	396		14,187	13,791	253	0	14,044
Building Reserve	702,645	216,000	(125,000)	793,645	705,653	13,847	0	719,500
Road & Footpath Reserve	816,687	267,000	(421,333)	662,354	818,187	12,646	0	830,833
Swimming Pool Upgrade Reserve	50,337	1,447	0	51,784	50,337	925	0	51,262
Recreation Reserve	105,453	17,000	0	122,453	105,454	2,122	0	107,576
Airport Reserve	719,463	20,687		740,150	719,463	13,217	0	732,680
Waste & Sewerage Reserve	533,108	25,000	(120,000)	438,108	533,108	8,331	0	541,439
IT & Equipment Reserve	45,490	816	(25,000)	21,306	45,490	498	0	45,987
Leave Reserve	47,845	1,375	0	49,220	47,845	879	0	48,724
	<u>4,742,057</u>	<u>1,450,000</u>	<u>(1,980,333)</u>	<u>4,211,724</u>	<u>5,060,877</u>	<u>78,277</u>	<u>0</u>	<u>5,139,154</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Reserve	To be used to assist in the purchasing of major plant and machinery.
Emergency Farm Water Reserve	To be used for the repair and/or construction of
Building Reserve	To be used for the construction, refurbishment,
Road and Footpath Reserve	To be used for the construction, renewal, resealing or repair of the road and footpath network.
Swimming Pool Upgrade Reserve	To be used towards any major repairs or improvements for the Ravensthorpe swimming pool.
Recreation Reserve	To be used for the construction, renewal,
Airport Reserve	To be used for the construction, reconstruction,

Waste and Sewerage Reserve
 IT & Equipment Reserve
 Leave Reserve

To be used for the repair and/or construction of waste and sewerage facilities in the Shire of Ravensthorpe.
 To be used for the upgrade and renewal of
 To be used to fund long service leave and non-current annual leave requirements

Shire of Ravensthorpe

Supplementary Information

For the period ended 28 February 2026

Note 5. Rates

RATE TYPE	For the period ended 28 February 2026							2025/2026
	Rate in \$	No of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Total Budget \$
General Rate								
GRV Residential	0.129672	785	12,492,780	1,619,964	0	0	1,619,964	1,619,964
GRV Commercial	0.161048	33	1,640,798	264,247	0	0	264,247	264,247
GRV Industrial	0.161048	41	672,736	108,343	0	0	108,343	108,343
GRV - Transient & Short Stay Accommodation	0.332050	2	1,075,000	356,954	0	0	356,954	356,954
UV - Mining	0.243628	79	3,622,391	882,516	(20,647)	0	861,869	882,516
UV - Other	0.003375	313	733,636,000	2,476,022	0	0	2,476,022	2,476,022
Non-Rateable	0.000000	469	242,332	0	0	0	0	0
Sub-Totals		1,722	753,382,037	5,708,045	(20,647)	0	5,687,398	5,708,046
Minimum Rates	Min \$							
GRV Residential	1077.00	369	397,413	397,413	0	0	397,413	397,413
GRV Commercial	1077.00	8	8,616	8,616	0	0	8,616	8,616
GRV Industrial	1077.00	12	12,924	12,924	0	0	12,924	12,924
GRV - Transient & Short Stay Accommodation	1077.00	0	0	0	0	0	0	0
UV - Mining	1077.00	58	62,466	62,466	0	0	62,466	62,466
UV - Other	1077.00	119	128,163	128,163	0	0	128,163	128,163
Sub-Totals		566	609,582	609,582	0	0	609,582	609,582
							6,296,980	6,317,628
Back Rates							0	0
Interim Rates							4,967	6,000
Total Amount Raised From Rates							6,301,947	6,323,628
Ex Gratia Rates							92,105	92,105
Total Rates							6,394,052	6,415,733

All land except exempt land in the Shire of Ravensthorpe is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2025/26 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

Shire of Ravensthorpe
Supplementary Information
For the period ended 28 February 2026

Note 6. Financial Ratios

	YTD 2026	2025	2024
Current Ratio	4.35	4.52	3.19
Operating Surplus Ratio	(0.19)	(0.52)	(0.26)

The above ratios are calculated as follows:

$$\text{Current Ratio} = \frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated}}$$

$$\text{Operating Surplus Ratio} = \frac{\text{Operating revenue minus operating expense}}{\text{Own source operating revenue}}$$

ATTACHMENT 12.2.3

12.2.3 BUDGET REVIEW 2025/2026 AS AT JANUARY 2026

File Reference: GR.RE.2
Location: Shire of Ravensthorpe
Applicant: N/A
Author: Executive Manager Corporate Services
Authorising Officer: Chief Executive Officer
Date: 11 March 2026
Disclosure of Interest: Nil
Attachments: Shire of Ravensthorpe Budget Review Report
Previous Reference: Nil

PURPOSE

3. This item is the statutory half yearly budget review and gives an indication and projection of the end of year financial position as at the review date. Based on current revenue and expenditure analysis and review of capital projects Council is projected to forecast a budgeted carry forward surplus of \$1,271,714 as at 30 June 2026.

VOTING REQUIREMENTS

4. Absolute Majority

OFFICER / COMMITTEE RECOMMENDATION

That Council:

1. **Adopt the statutory half yearly budget review, as presented, for the period ended 31 January 2026 and endorse amending the budget according to the attached Budget Review Report for a total forecast surplus of \$1,274,714.**
2. **Request the Chief Executive Officer to forward the results of the statutory budget review to the Department of Local Government Sport and Cultural Industries within 14 days of the adoption of this budget review.**

Moved: _____

Seconded: _____

Carried: ____ / ____

SHIRE OF RAVENSTHORPE

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 31 JANUARY 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF RAVENSTHORPE STATEMENT
OF BUDGET REVIEW FOR THE PERIOD
ENDED 31 JANUARY 2026

Budget v Actual					
Note	Updated Budget			Estimated	Predicted
	Adopted Budget	Estimates (a)	Year to Date Actual	Year at End Amount (b)	Variance (b) - (a)
	\$	\$	\$	\$	\$
OPERATING ACTIVITIES					
Revenue from operating activities					
General rates	5,714,046	5,714,046	5,691,585		
Rates excluding general rates	701,687	701,687	701,687	5,714,046	0
Grants, subsidies and contributions	1,904,538	1,904,538	1,198,368	701,687	0
Fees and charges	1,582,512	1,582,512	1,271,599	2,016,538	112,000
Interest revenue	280,000	280,000	234,875	1,548,512	(34,000)
Other revenue	369,969	369,969	149,867	368,000	88,000
Profit on asset disposals	301,900	301,900	155,828	359,969	(10,000)
	10,854,652	10,854,652	9,403,809	301,900	0
Expenditure from operating activities					
Employee costs	(5,666,828)	(5,666,828)	(3,507,863)	11,010,652	156,000
Materials and contracts	(4,129,870)	(4,129,870)	(1,958,013)	(5,869,828)	(203,000)
Utility charges	(357,060)	(357,060)	(162,869)	(4,237,870)	(108,000)
Depreciation Finance costs	(6,446,375)	(6,446,375)	(4,010,758)	(312,060)	45,000
Insurance	(54,653)	(54,653)	(24,594)	(6,446,375)	0
Other expenditure	(259,124)	(259,124)	(250,469)	(54,653)	0
Loss on asset disposals	(490,285)	(490,285)	(339,448)	(259,124)	0
	(153,137)	(153,137)	(35,059)	(500,285)	(10,000)
	(17,557,332)	(17,557,332)	(10,289,073)	(153,137)	0
				(17,823,321)	(176,000)
Non-cash amounts excluded from operating activities	6,297,612	6,297,612	3,888,756	6,297,612	0
Amount attributable to operating activities	(405,068)	(405,068)	3,003,492	(525,068)	(120,000)
INVESTING ACTIVITIES					
Inflows from investing activities					
Capital grants, subsidies and contributions	1,462,650	1,462,650	1,878,821	2,673,650	1,211,000
Proceeds from disposal of assets	650,000	650,000	313,823	595,000	(55,000)
2,112,650		2,112,650	2,192,644	3,268,650	1,156,000
Outflows from investing activities					
Purchase of land and buildings	(202,000)	(202,000)	(41,608)		
Purchase of plant and equipment	(1,869,000)	(1,869,000)	(1,194,557)	(202,000)	0
Purchase of furniture and equipment	(77,800)	(77,800)	(82,486)	(2,607,000)	(738,000)
Purchase and construction of infrastructure-roads	(1,631,067)	(1,631,067)	(154,331)	(77,800)	0
Purchase and construction of infrastructure-other	(633,000)	(633,000)	(99,285)	(1,601,067)	30,000
	(4,412,867)	(4,412,867)	(1,572,267)	(670,000)	(37,000)
				(5,157,867)	(745,000)
Non-cash amounts excluded from investing activities	0	0	49,031	0	0
Amount attributable to investing activities	(2,300,217)	(2,300,217)	669,408	(1,889,217)	411,000
FINANCING ACTIVITIES					
Cash inflows from financing activities					
Transfers from reserve accounts	1,980,333	1,980,333	0	1,980,333	0
1,980,333		1,980,333	0	1,980,333	0
Cash outflows from financing activities					
Payments for principal portion of lease liabilities	(136,913)	(136,913)	0		
Repayment of borrowings	(94,745)	(94,745)	(46,953)	(136,913)	
Transfers to reserve accounts	(1,450,000)	(1,450,000)	(78,277)	(94,745)	
(1,681,658)		(1,681,658)	(125,230)	(1,750,000)	(300,000)
				(1,981,658)	(300,000)
Non-cash amounts excluded from financing activities	0	0	0	0	
Amount attributable to financing activities	298,675	298,675	(125,230)	0	
				(1,325)	(300,000)
MOVEMENT IN SURPLUS OR DEFICIT					
Surplus or deficit at the start of the financial year	2,406,610	2,406,610	3,690,324		
Amount attributable to operating activities	(405,068)	(405,068)	3,003,492	3,690,324	1,283,714
Amount attributable to investing activities	(2,300,217)	(2,300,217)	669,408	(525,068)	(120,000)
Amount attributable to financing activities	298,675	298,675	(125,230)	(1,889,217)	411,000
Surplus or deficit after imposition of general rates	0	0	7,237,994	(1,325)	(300,000)
				1,274,714	1,274,714

1. BASIS OF PREPARATION

This budget review has been prepared in accordance with the

Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All

right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16 Leases* which would have required the City/Town/Shire of Somewhere to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 33A prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City/Town/Shire of Somewhere controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Critical accounting estimates and judgements

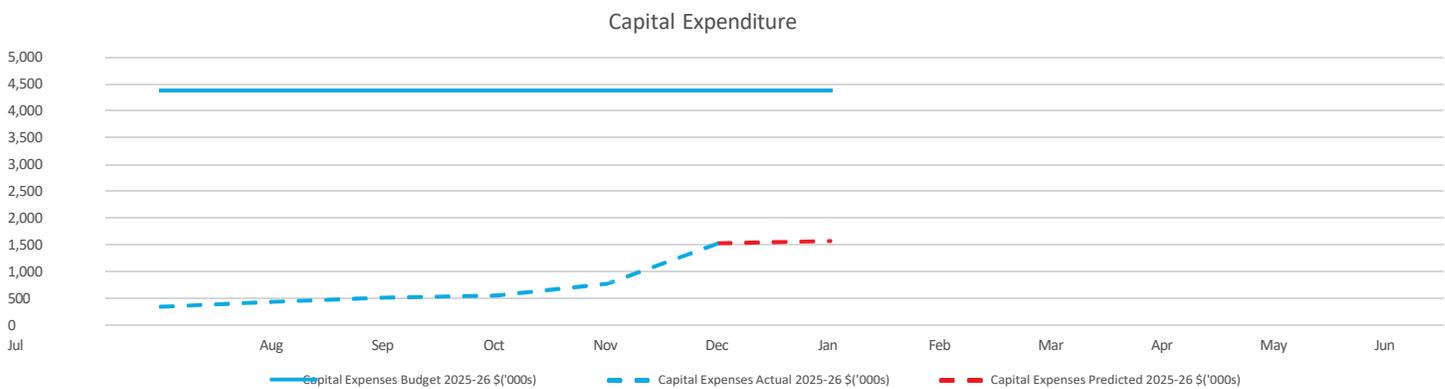
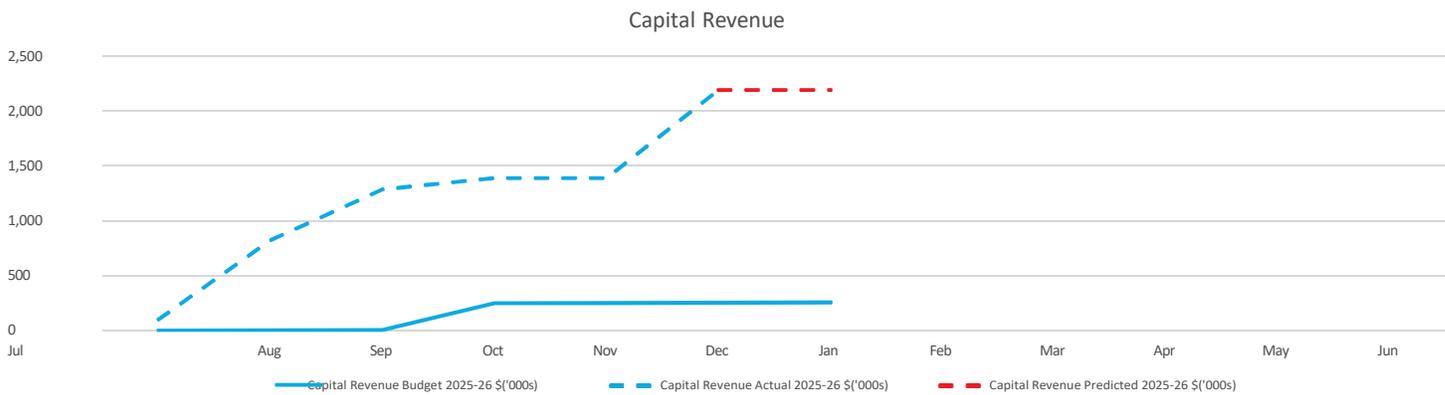
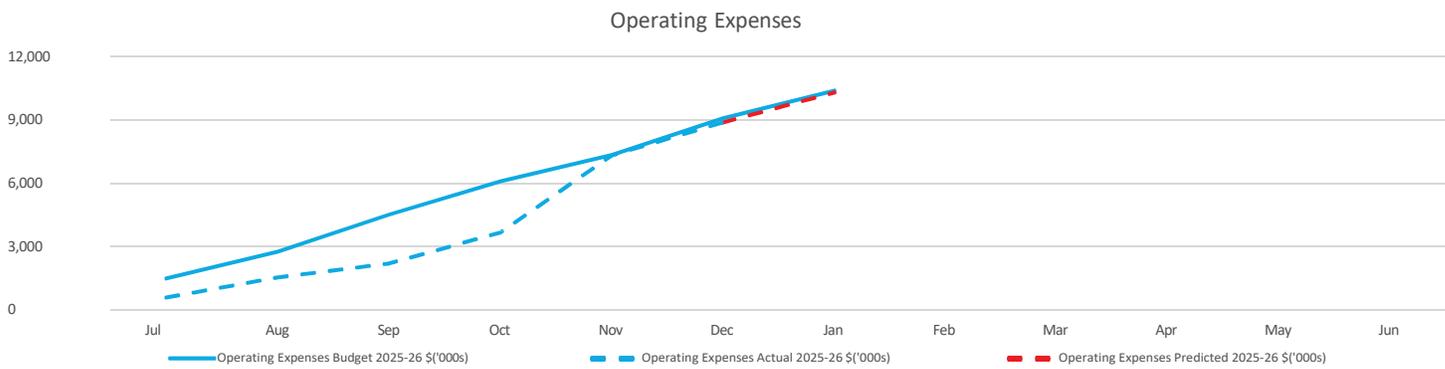
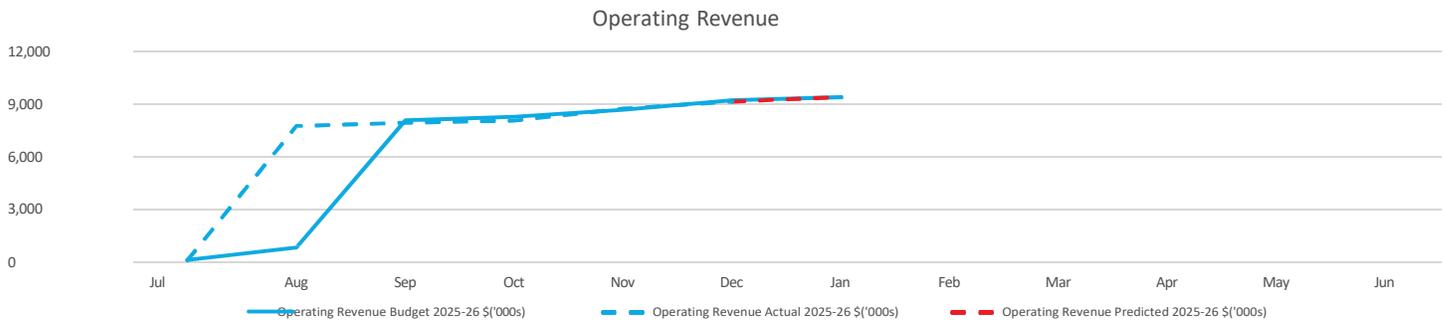
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources.

Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the budget review.

The following are estimates and assumptions that



This information is to be read in conjunction with the accompanying financial statements and notes.

3 NET CURRENT FUNDING POSITION
 EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

(a) Composition of estimated net current assets	Audited Actual	Adopted Budget	Updated Budget	Year to Date Actual	Estimated Year at
	30 June 2025	30 June 2026	Estimates 30 June 2026	31 January 2026	End Amount 30 June 2026
	\$	\$	\$	\$	\$
Current assets					
Cash and cash equivalents Financial assets	4,956,254	1,554,517		11,630,155	
Trade and other receivables	4,102,941	2,651,187			
Inventories	683,080	696,823		957,197	
Other assets Contract assets	37,915	38,386		37,915	
	48,889			593,282	
	520,045	1,200,444			
Less: current liabilities					
Trade and other payables Contract liabilities	10,349,124	6,141,357	0	13,218,549	0
Capital grant/contribution liability Lease liabilities	(1,118,105)	(1,319,861)		(427,380)	
Borrowings	209,274	(474,187)		(221,514)	
Employee related provisions	(127,275)			(127,275)	
	(94,746)			(47,793)	
	(791,116)	(748,159)		(789,882)	
Net current assets	(2,611,061)	(2,542,207)	0	(1,613,844)	0
Less: Total adjustments to net current assets	7,738,063	3,599,150	0	11,604,705	0
Closing funding surplus / (deficit)	(4,047,739)	(3,599,150)	0	(4,174,204)	0
	3,690,324	0	0	7,430,501	0

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

(b) Current assets and liabilities excluded from budgeted deficiency	Audited Actual	Adopted Budget	Updated Budget	Year to Date Actual	Estimated Year at
	30 June 2025	30 June 2026	Estimates 30 June 2026	31 January 2026	End Amount 30 June 2026
	\$	\$	\$	\$	\$
Adjustments to net current assets					
Less: Reserve accounts	(5,060,876)	(4,211,724)		(5,139,154)	
Add: Current liabilities not expected to be cleared at end of year					
- Current portion of borrowings	94,746	0	0	47,793	0
- Current portion of lease liabilities	127,275				
- Employee benefit provisions	791,116	748,159		789,882	
- Current portion of provisions held in reserve		(135,585)		127,275	
Total adjustments to net current assets	(4,047,739)	(3,599,150)	0	(4,174,204)	0

(c) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

(c) Non-cash amounts excluded from operating activities	Audited Actual	Adopted Budget	Updated Budget	Year to Date Actual	Estimated Year at
	30 June 2025	30 June 2026	Estimates 30 June 2026	31 January 2026	End Amount 30 June 2026
	\$	\$	\$	\$	\$
Adjustments to operating activities					
Less: Profit on asset disposals Add: Loss on disposal of assets	(9,289)	(301,900)	(301,900)	(155,828)	(301,900)
Add: Depreciation on assets	6,725,248	153,137	153,137	35,059	153,137
Non-cash movements in non-current assets and liabilities: Pensioner deferred rates		6,446,375	6,446,375	4,010,758	6,446,375
Employee benefit provisions Other provisions	4,474			(1,233)	
Contract liabilities	14,565				
	24,001				
	(9,601)				
Non-cash amounts excluded from operating activities	6,749,398	6,297,612	6,297,612	3,888,756	6,297,612

(d) Investing activities excluded from budgeted deficiency

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

(d) Investing activities excluded from budgeted deficiency	Audited Actual	Adopted Budget	Updated Budget	Year to Date Actual	Estimated Year at
	30 June 2025	30 June 2026	Estimates 30 June 2026	31 January 2026	End Amount 30 June 2026
	\$	\$	\$	\$	\$
Adjustments to investing activities					
Movement in non-current capital grant/contribution liability	(270,545)		270,545	49,031	270,545
Non cash amounts excluded from investing activities	(270,545)	0	270,545	49,031	270,545



SHIRE OF RAVENSTHORPE
NOTES TO THE REVIEW OF THE ANNUAL BUDGET FOR
THE PERIOD ENDED 31 JANUARY 2026

4 PREDICTED VARIANCES

		Variance
		\$
	Revenue from operating activities	
4.0	Grants, subsidies and contributions	112,000 ↗
4.1	Fees and charges	(34,000) ^
4.2	Interest revenue	88,000 ↗
4.3	Other revenue	(10,000) ^
	Expenditure from operating activities	
4.4	Employee costs	(203,000) ^
4.5	Materials and contracts	(108,000) ^
4.6	Utility charges	45,000 ↗
4.7	Other expenditure	(10,000) ^
	Inflows from investing activities	
4.8	Capital grants, subsidies and contributions	1,211,000 ↗
4.9	Proceeds from disposal of assets	(55,000) ^
	Outflows from investing activities	
4.1	Purchase of plant and equipment	(738,000) ^
4.11	Purchase and construction of infrastructure-roads	30,000 ↗
4.12	Purchase and construction of infrastructure-other	(37,000) ^
	Cash outflows from financing activities	
4.13	Transfers to reserve accounts	(300,000) ^
4.14	Surplus or deficit at the start of the financial year	1,283,714 ↗
4.15	Surplus or deficit after imposition of general rates	1,274,714 ↗

-----END-----