



Attachments

Ordinary Meeting
of Council

Tuesday, 19 March 2024

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 ORDINARY COUNCIL MEETING MINUTES 20 FEBRUARY 2024

(Attachment 7.1)

Statutory Environment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Ravensthorpe held on 20 FEBRUARY 2024 be confirmed as a true and correct record.

Moved:

Seconded:

Carried: __/__

ATTACHMENT 7.1



Unconfirmed Minutes

Ordinary Meeting of Council

Tuesday, 20 February 2024



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NOTICE OF MEETING

Shire of Ravensthorpe Ordinary Council Meeting

was held on
Tuesday, 20 February 2024
commencing at 6.00pm

Council Chambers
Ravensthorpe Cultural Precinct
Ravensthorpe

Matthew Bird
Chief Executive Officer

Disclaimer

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Ravensthorpe in respect of the application.

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AGENDA

**Mission
Statement**

*To grow our community through the provision of leadership,
services and infrastructure.*

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 6.00pm.

The Shire President acknowledged the Traditional Owners of the land on which we meet, and pays respect to Elders past, present, and emerging.

The Shire President advised visitors in adhering to both the *Local Government Act 1995*, and the Shire of Ravensthorpe Meeting Procedures Local Law 2022, it is an offence to record the proceedings of this meeting and visitors are to switch off any recording devices, including phones.

2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

ELECTED MEMBERS:

Cr Thomas Major	(Shire President)
Cr Mark Mudie	(Deputy Shire President) (via electronic attendance)
Cr Rachel Gibson	
Cr Robert Miloskeski	
Cr Rachel Livingston	(via electronic attendance)
Cr Graham Richardson	

OFFICERS:

Matthew Bird	(Chief Executive Officer)
Paul Spencer	(Executive Manager Infrastructure Services)
Natalie Bell	(Executive Manager Projects and Regulatory Services)
Les Mainwaring	(Executive Manager Corporate Services)

VISITORS

Ms Kristy Dobson, Ms Karen Sinclair, Ms Gail Baker, Mr Larry Baker, Mr Karl Hutchinson, Mr Geoff Vivian (Esperance Weekender), Manager Community Sport & Recreation Mr Rod McGrath.

APOLOGIES

Nil.

LEAVE OF ABSENCE

Cr Sue Leighton (Leave of absence approved) Resolution: 114/23

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

The following responses were provided to questions previously taken on notice.

Rosemary Jasper asked the following questions at the December 2023 Ordinary Council Meeting regarding the chaining of bush West of Cordingup Rd approximately 3km East of the Ravensthorpe Town.

Q1. Can we get a copy of the current Bushfire Mitigation Plan, please?

CEO Response:

A copy of the Shire and Department of Fire and Emergency Services (DFES) Office of Bushfire Risk Mitigation (OBRM) endorsed Bushfire Risk Mitigation Plan (BRM Plan) can be found on the Shire website. Please see below link.

Ravensthorpe_Bushfire_Risk_Management_Plan_ENDORSED_69_17.pdf

The current BRM Plan continues to be the endorsed document until June 2024. This is due to the Department of Fire and Emergency Services undertaking a review of the State BRM Plans framework and requirements. The BRM program is a State-wide initiative led by DFES to support local governments to reduce the threat posed by bushfire.

The Guidelines for preparing a BRM Plan state..." The responsibility for managing bushfire risk is shared across community. Successful bushfire risk management requires local government, State government, industry, private landholders, and other community members to collaboratively identify and assess risk and implement coordinated treatments across the landscape. Local governments are central to the functioning of communities and so play a crucial role in coordinating BRM planning. However, while local governments prepare the BRM Plan, they do so on behalf of all stakeholders and aren't solely responsible for managing the risks identified in the plan."

The intention of the Shire in developing the new BRM Plan is that it should reflect the knowledge, values and objectives of stakeholders in the area. This will be achieved by ensuring that all relevant stakeholders, including members of the community, can contribute to its development and that there is a diversity of stakeholders who will be asked to either join a consultation committee or provide submissions and input throughout the process.

The focus of the BRM Plan is on identifying, assessing and treating systemic risks to the community. Risk is the potential for an unplanned fire to harm something that is valued by the community. The magnitude of risk at a location is determined by the potential consequences, or amount of harm caused, and the likelihood of these being experienced.

The State Emergency Management Framework assigns responsibility for BRM planning to local governments in the most bushfire prone parts of the State. The State Hazard Plan – Fire states that "Local governments identified as having high or extreme bushfire risk are required to develop an integrated BRM Plan outlining a strategy to treat or reduce bushfire related risk across all land tenures."

Q2. What is the status of the land that has been chained? And for the reserves involved, what is their gazetted purpose?

CEO Response:

Reserve 9977 -

- o Purpose of State Smelter*
- o Unvested Reserve not assigned to any particular government agency.*
- Reserve established 05 April 1907.*

Reserve 17565 -

- o Purpose of Common*
- o Management Order with the Shire of Ravensthorpe. Reserve established 15 October 1920. A reserve with the purpose of "Common" is set aside for the residents of the Shire to run stock, namely horses and cattle, on Crown lands in a legitimate manner.*

Reserve 30245 -

- o Purpose of Recreation*
- o Management Order with the Shire of Ravensthorpe. Established 13 March 1970. This reserve was established to authorise the development of a motor sport $\frac{3}{4}$ mile track located in the south east corner of this reserve.*

P3 Road Reserve -

- o This road reserve provides legal right of access into Oldfield location 231.*

Q3. Did the Council establish with Department of Water & Environmental Regulation whether a permit was required for this clearing and if not on what grounds was it assumed this would be an exempt activity?

CEO Response:

The Shire of Ravensthorpe do not require approvals for Clearing of Native Vegetation from DWER for bushfire mitigation related activities. Bushfire mitigation activities use the approvals within the Bushfires Act 1954, which provides Local Government with exemptions.

Section 36(b) of the Bush Fires Act provides for fire management to be undertaken by local government authorities (LGA), notwithstanding anything to the contrary in any other Act. This section of the Bush Fires Act empowers LGAs to clear land owned and vested for the purpose of fire prevention or fire control, without the requirement to obtain a clearing permit. In using this provision, LGAs must be able to demonstrate that any clearing undertaken is for the purpose of preventing the occurrence or spread of fire. This may be in the form of an endorsed Bush Fire Risk Management Plan from DFES.

Q4. As adjacent landholders, out of courtesy, why were we not informed of the proposed work? Does the Shire not have 'good neighbour' protocols?

CEO Response:

The Shire attempts to engage with and consider neighbouring properties when undertaking prescribed burning activities. Unfortunately, the circumstances of this preliminary work, that is, the availability of equipment required to undertake the works being located in the Shire due to the 28 November 2023 fire in the Fitzgerald River National Park, meant that the equipment was urgently secured, and notifications of works were not given. It is noted however that notification of mechanical clearing works throughout the Shire is not generally undertaken due to the minimal risk to the public.

Q5. Given the sensitivity and the significance of the issue of wildfire and fire mitigation in this Shire, can the Council ensure that the next Bushfire Mitigation Plan is developed with input from the full range of interested parties?

CEO Response:

The Shire will be implementing its requirements to develop a new BRM Plan over the coming months. Stakeholder engagement is a requirement of the BRM Plan. The Shire will be inviting expressions of interest to stakeholders to provide valuable input into the BRM Plan. The Shire recognises that the application of any management regime to the conservation estate of our Shire should be underpinned by operational experiences and any scientifically robust data documenting the costs and benefits to both biodiversity and community assets. Bushfires can trigger effects that cascade through the social fabric, economy and environment of a local community. These impacts may extend far beyond the initial location of the fire, continue to be felt long after the incident and cause more severe harm than the immediate damage to assets. The new Guidelines will help local governments to consider their community values, identify systemic risks and plan treatments to build a community more resilient to the impacts of bushfire.

4. PUBLIC QUESTIONS TIME

In accordance with section 5.24 of the *Local Government Act 1995*, a 15-minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them. The following questions were received from members of the public gallery.

Ms Karen Sinclair:

Ms Sinclair stated that she was currently sourcing water from the Hopetoun stand pipe for use on her stock and was paying around three times the price that water is charged in the Hopetoun townsite. Can the Shire please advise why the price differential and are there any other alternatives appropriate for sourcing stock water?

CEO response:

The CEO thanked Karen for her question and took the question on notice.

Ms Gail Baker:

Q1. Is it possible for shire to consider installing street lights on the intersections of Cambewarra Drive and Banksia Drive onto the Hopetoun/Ravensthorpe Road?

Q2. The firebreak around the Hopetoun cemetery has not been completed, can we please get more done?

Q3. Is it possible to have the road up to the Hopetoun lookout bituminized so that locals and visitors can access and enjoy this space better?

CEO response:

The CEO thanked Gail for her questions and took the three questions on notice.

Mr Larry Baker:

Q1. What is the latest regarding the mining company International Graphite and their plans for the mine on Springdale Road?

CEO response:

The CEO thanked Larry for his question, International Graphite has presented to Council a few times over the past 18 to 24 months however not recently. The CEO will request International Graphite provide an update to Council and the local community on its activities and plans. International Graphite are also very active in providing project updates via their website.

Q2. With the recent increase in airport activity, where does Shire spend these additional funds? Is Council putting dollars aside in a reserve for the long-term benefit of the airport?

CEO response:

The CEO took this question on notice.

Q3. Is there a way for the Shire to include a condition of use for the airport that the mining companies must provide a certain number of seats for use by the community?

CEO response:

The Shire has been actively advocating for this via the request for Regular Passenger Transport (RPT) air services to be established on the Perth to Ravensthorpe route. RPT services are regulated by the WA Department of Transport and the Shire continues to work closely with local miners to open their closed charter services for general public use, aircraft operators and the Department to get these outcomes.

Q4. What is the airport master plan and where is it at?

CEO response:

The Shire received funding from the Department of Transport via the Regional Airports Development Scheme (RADS) for the preparation of the Airport Master Plan. The consultancy was awarded late last year and a draft report was presented to Council a few weeks ago. We aim to bring the final report for Council consideration shortly.

Q5. In the setting of increased cost of living pressures can Council consider a freeze on local rates for next year?

CEO response:

Council will be considering the setting of rates, and other fees and charges in the next few months as part of the budget build for the upcoming 2024/25 period. These rates, fees and charges will be advertised for public comment and I encourage you to make submission when this becomes available.

5. DECLARATIONS OF INTEREST

Manager Community, Sport & Recreation declared an interest in item 12.1.4

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Mudie applied for a leave of absence for period 2 March 2024 to 14 March 2024 inclusive.

COUNCIL DECISION

Moved by Cr Richardson and seconded by Cr Gibson

Resolution: 05/24

That Council approve Cr Mudie's request for leave of absence for period 2/3/2024 to 14/3/2024.

Motion put and CARRIED

(6/0)

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 ORDINARY COUNCIL MEETING MINUTES 19 DECEMBER 2023

(Attachment 7.1)

Statutory Environment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

COUNCIL DECISION

Moved by Cr Mudie and seconded by Cr Livingston

Resolution: 06/24

That the Minutes and associated attachments of the Ordinary Meeting of the Shire of Ravensthorpe held on 19 December 2023 be confirmed as a true and correct record.

Motion put and CARRIED

(6/0)

8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS

Cr Miloseski

- Attended the Shire information stand at the Hopetoun markets
- Attended the Hopetoun Progress Association committee meeting – discussed exploring funding opportunities for additional affordable housing
- Attended Hopetoun High School Hub information night

Cr Livingston

- Attended the Ravensthorpe CRC committee meeting; new funding for a CRC position, CRC coordinated Ravensthorpe markets with funds raised put towards the community chest, aim to hold markets quarterly
- Attended the DBCA South Coast Marine Park stakeholder briefing, looking forward to seeing the feedback from community
- Met with Rosemary Jasper to discuss her concern re recent clearing of land adjacent to her property. It would be good for Council to have a deeper understanding of this issue.

CEO response:

The CEO confirmed that a more detailed briefing will be brought to Council on this matter at the next Corporate Discussion session scheduled for the 5 March.

Cr Mudie

- Attended the Shire information stand at both the Hopetoun and Ravensthorpe market days; community feedback was very positive including a suggestion for more events to encourage tourism over winter.

Cr Gibson

- Attended the Shire information stand at the Hopetoun markets
- Attended the Australia Day breakfast – great feedback received
- Attended a Hopetoun CWA meeting
- Attended the Hopetoun Lady Championships Bowling club event
- Attended the Shire information stand at the Ravensthorpe markets
- Attended the DBCA South Coast Marine Park stakeholder briefing and also looking forward to seeing community feedback
- Attended the Jerdacuttup Ravensthorpe (Nickel Operations) Working Group (JRWG) with FQM and local community members, items discussed included dust and wind farm proposal.

Cr Richardson

- Attended the Shire information stand at the Hopetoun markets
- Attended the Australia Day breakfast – the best one yet
- Attended the Windspray exhibition and opening (Cr Leighton opened the event and presented an award)
- Attended the DBCA South Coast Marine Park stakeholder briefing
- Attended the Ravensthorpe Regional Arts Council concert and workshop, one of the best concerts they have put on
- Met with Rosemary Jasper and Ron Richards regarding clearing of land adjacent to their property

Cr Major

- Attended the Shire information stand at the Hopetoun markets, community questions included the DBCA South Coast Marine Park, the Hopetoun groyne, footpaths and coastline access
- Along with CEO attended meeting with FQM re downgrade of operations
- Shire spokesperson re media enquiries around FQM announcement
- Attended the Australia Day breakfast – great event
- Attended the Hopetoun markets again in January
- Attended a second meeting with FQM re scale down of operations
- Attended the February Corporate Discussion meeting and the Annual Electors Meeting
- Attended the Ravensthorpe Hopetoun Future Fund board meeting
- Attended the Shire information stand at the Ravensthorpe markets
- Attended the DMIRS Elverdtton Mine rehabilitation plan meeting
- Attended the DBCA South Coast Marine Park stakeholder briefing and also looking forward to seeing community feedback

9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

11. MATTERS ARISING FROM COMMITTEES OF COUNCIL

Nil.

12. **REPORTS OF OFFICERS**

12.1 **EXECUTIVE SERVICES**

12.1.1 PROPOSED LOCAL PLANNING POLICY – TINY HOUSES ON WHEELS

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	N/A
Author:	Richard Hindley
Authorising Officer	Chief Executive Officer
Date:	7 February 2024
Disclosure of Interest:	Nil
Attachments: <u>12.1.1</u>	Local Planning Policy – Tiny Houses on Wheels
Previous Reference:	N/A

PURPOSE

1. For Council to consider proceeding with the proposed Local Planning Policy – Tiny Houses on Wheels without modification (Attachment 12.1.1).

BACKGROUND

2. Tiny Houses are a relatively new form of housing type that are considered a land use but have not been regulated due to the lack of a policy framework under which to assess the development. The proposed Local Planning Policy – Tiny Houses on Wheels provides a consistent framework under which to approve Tiny Houses in the Shire of Ravensthorpe.
3. At the Ordinary Council Meeting held in December 2023 Council resolved (122/23) the following:

That Council in accordance with Clause 4 of the Deemed Provisions (set out in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2) prepare the Local Planning Policy – Tiny Houses on Wheels as contained in Attachment to this report.

COMMENT

4. The draft Local Planning Policy – Tiny Houses on Wheels was presented to Council for the purposes of seeking public comment as per Clause 4.(1) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2*).

It should be noted this Local Planning Policy only relates to Tiny Houses on Wheels; other small houses with footings are dealt with under the National Construction Codes.

Further, it is proposed that a Tiny House on Wheels can be placed on any block where a single dwelling is permitted no matter the size of the lot. If a dwelling is already constructed a Tiny House on Wheels will be considered an ancillary dwelling.

The policy was advertised in accordance with Clause 4.(1) of the Deemed Provisions and no submissions were received.

CONSULTATION

5. As this policy was prepared under Clause 4.(1) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2 it was advertised for 21 days.
6. The Policy was advertised with comments closing on 1 February 2024. At the closure of the advertising period no submissions had been received.

STATUTORY ENVIRONMENT

7. Local Planning Scheme No. 6
8. Clauses 3(5) and 67 of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2
9. *Planning and Development Act 2005*

POLICY IMPLICATIONS

10. This item relates to policy development.
11. Local Planning Policies are guidelines used to assist the local government in making decisions under the Local Planning Scheme and may address land use as well as development requirements. Although Local Planning Policies are not part of the Local Planning Scheme they must be consistent with, and cannot vary, the intent of the Local Planning Scheme provisions. In considering an application for Planning Approval, the local government must have regard to a Local Planning Policy as required under Clauses 3(5) and 67 of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2.

FINANCIAL IMPLICATIONS

12. Nil

RISK MANAGEMENT

- 13.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)	Rare	Insignificant	Very Low	Consistency with decision making.
Environmental	Rare	Minor	Low	Consistency with decision making will reduce impact
Reputational	Rare	Insignificant	Very Low	Consistency with decision making.

ALTERNATE OPTIONS

14. Nil.

STRATEGIC ALIGNMENT

15. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.1	The Shire of Ravensthorpe has appropriate housing choice available to the community

VOTING REQUIREMENTS

16. Simple Majority

COUNCIL DECISION

Moved by Cr Miloseski and seconded by Cr Richardson

Resolution: 07/24

That Council in accordance with Clause 4(3) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2) PROCEED with the 'Local Planning Policy – Tiny Houses' without modification as shown in Attachment 12.1.1.

Motion put and CARRIED

(6/0)

12.1 **EXECUTIVE SERVICES**

12.1.2 **PROPOSED LOCAL PLANNING POLICY – CHALET DEVELOPMENT**

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	N/A
Author:	Richard Hindley
Authorising Officer	Chief Executive Officer
Date:	7 February 2024
Disclosure of Interest:	Nil
Attachments: <u>12.1.2</u>	Local Planning Policy – Chalet Development
Previous Reference:	N/A

PURPOSE

1. For Council to consider proceeding with the proposed Local Planning Policy – Chalet Development without modification (Attachment 12.1.2).

BACKGROUND

2. The Local Planning Policy – Chalet Development has the following objectives:
 - Guide development of, and provide opportunities for, chalet development in the 'Rural' zone to ensure it does not adversely impact on the rural character or amenity of the locality or that of surrounding landowners;
 - Facilitate a range of safe and secure short stay accommodation services within the rural areas;
 - Provide a balance between any existing land uses, long-term rural pursuits and chalet development, ensuring that the chalet development enterprises do not dominate and detrimentally impact rural land;
 - Ensure chalet development does not detrimentally impact upon the usability of rural land for rural uses;
 - Ensure chalet development does not detrimentally impact upon the environment;
 - Protect the existing rural character and streetscape of rural areas; and
 - Provide safe, secure and healthy accommodation environments within the Shire
3. At the Ordinary Council Meeting held in December 2023 Council resolved (121/23) the following:

That Council in accordance with Clause 4 of the Deemed Provisions (set out in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2) approve for public comment the Local Planning Policy – Chalet Development as contained in attachment to this report.

COMMENT

4. The draft Local Planning Policy – Chalet Development was presented to Council for the purpose of seeking public comment as per Clause 4.(1) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2).

It should also be noted that this policy works in tandem with the Local Planning Policy – Tiny Houses on Wheels as this form of development can meet the definition of 'Holiday Accommodation' in the 'Rural' zone.

The policy was advertised in accordance with Clause 4.(1) of the Deemed Provisions and no submissions were received.

CONSULTATION

5. As this policy was prepared under Clause 4.(1) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2) it was advertised for 21 days.
6. The Policy was advertised with comments closing on 1 February 2024. At the closure of the advertising period no submissions had been received.

STATUTORY ENVIRONMENT

7. Local Planning Scheme No. 6
8. Clauses 3(5) and 67 of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2)
9. *Planning and Development Act 2005*

POLICY IMPLICATIONS

10. This item relates to policy development.
11. Local Planning Policies are guidelines used to assist the local government in making decisions under the Local Planning Scheme and may address land use as well as development requirements. Although Local Planning Policies are not part of the Local Planning Scheme they must be consistent with, and cannot vary, the intent of the Local Planning Scheme provisions. In considering an application for Planning Approval, the local government must have regard to a Local Planning Policy as required under Clauses 3(5) and 67 of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2).

FINANCIAL IMPLICATIONS

12. Nil

RISK MANAGEMENT

13.				
Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)	Rare	Insignificant	Very Low	Consistency with decision making.

Environmental	Rare	Minor	Low	Consistency with decision making will reduce impact
Reputational	Rare	Insignificant	Very Low	Consistency with decision making.

ALTERNATE OPTIONS

14. Nil.

STRATEGIC ALIGNMENT

15. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2018-2022

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.2	New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town

VOTING REQUIREMENTS

16. Simple Majority

COUNCIL DECISION

Moved by Cr Mudie and seconded by Cr Miloseski

Resolution: 08/24

That Council in accordance with Clause 4(3) of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2) PROCEED with the Local Planning Policy – Chalet Development without modification as contained in Attachment 12.1.2

Motion put and CARRIED

(6/0)

12.1 **EXECUTIVE SERVICES**

12.1.3 **CIVIC AND COMMUNITY EVENTS PROVIDED AND ORGANISED BY THE SHIRE OF RAVENSTHORPE**

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	N/A
Author:	Manager Community, Sport and Recreation
Authorising Officer	Chief Executive Officer
Date:	12 February 2024
Disclosure of Interest:	Nil
Attachments:	Nil
Previous Reference:	N/A

PURPOSE

1. That Council support a calendar of civic and community events that it provides, organises and funds in order to achieve the community's long-term strategic objectives.

BACKGROUND

2. Events, celebrations, commemorations, and festivals play an important role in the Shire of Ravensthorpe's social and economic environments.
3. Events can bring substantial new dollars into the economy, contributing to tourism, retail, hospitality service and professional services, supporting local employment as well as the economy.
4. Events bring communities together, providing entertainment and celebrating our heritage and special interests.
5. They contribute to residents having a sense of pride in our community, as well as developing skills and learning or social connection opportunities for volunteers.
6. Specifically, in relation to local government, an event can be considered as any organised activity that takes place wholly or partly on public land (including roads, footpaths, council venues and sports grounds) that requires approval from the local government and/or other government agencies.
7. Events range from small functions to large multi-organisational experiences, involving thousands of people, requiring complex management.
8. More complex events are a catalyst for economic development; make a major contribution to positioning the local community as a tourist attraction; and boost the awareness of the local community as a centre of sport, arts, culture or industry.

9. Irrespective of size, events will generally require:
- Planning, organisation and publicity
 - Risk assessment and risk management plans
 - Approval from local government and in some cases a range of other government bodies
 - Access to resources that local government manages
 - Strong partnerships involving government agencies, volunteers' organisations, community cultural groups and the business community
 - Community support and participation
 - Clear public communication
 - Access and equity issues to be considered
 - Transparency and probity in the allocation of support and resources
10. Well-managed events are an important part of the development of vibrant sustainable local communities, contributing to the community social fabric and the local economy. Increasingly, successful events have become an important strategy underpinning local economic development. It is also clear that poorly managed events can result in significant environmental and social harm.
11. Local governments have an important role in identifying opportunities, providing support and resources and ensuring that events are conducted in a manner that is safe and environmentally appropriate.
12. Initiation, facilitation, and support for special events can contribute to a local government achieving its long-term social, environmental, economic and civic leadership strategic objectives. Further, they provide an opportunity for Councillors and Shire staff to actively engage with community groups and the diverse communities that make up a local area.
13. Local events provide the opportunity to:
- Encourage tourism
 - Showcase local attractions
 - Promote local business skills and initiatives
 - Generate revenue for local businesses through event leveraging
 - Promote local arts and culture through festivals, concerts or exhibitions
 - Promote the contributions of local culturally and linguistically diverse communities
 - Provide an opportunity for local government, various government service providers and volunteer agencies to publicise services and obtain feedback
 - Encourage marginalised groups to participate in community development
 - Draw people together, fostering social, economic and service networks
 - Promote civic pride and involvement through activities such as Australia Day celebrations and citizenship ceremonies.
14. A local government can play many roles in relation to events within its region. These roles include:

- Provider: As the direct provider of an event, the local government would undertake the event organising and is the main funder and promoter of the event. Other sponsors and supporters take a secondary role.
- Facilitator: The local government could support a number of events organised by external groups and individuals by assisting with event coordination, regulation and advice. The local government, therefore, could encourage collaboration between different groups and people, and provide advice and assistance about different funding opportunities that maybe available for events.
- Partner: In an effort to facilitate events and build the capacity of community groups to hold such events independently, the local government can sometimes partner with the community group or organisation to deliver the event.
- Funder/Supporter: The local government can provide sponsorship and funding through community grants and other funding arrangements for a number of events held within the region by other groups and individuals, and may not play any further direct or indirect role in the organisation of the event.
- Promoter: The local government can generate enthusiasm and energy for events organised by itself and others through leveraging online, printed and public relations activities.
- Landlord: The local government can hire out a range of community facilities and venues and plays no direct or indirect role in the organisation of an event.

15. Local governments therefore should consider how its support for events assists in achieving the community's long-term strategic objectives. There are a multiplicity of factors that local governments should consider including:

- The geographical composition of its community
- The cultural composition of its community
- Gaps in community support networks
- The priorities of local communities as expressed through community consultations
- Promotion of local businesses and attractions
- The need to manage risk associated with particular types of events
- The resources the local government has available
- Event management expertise that is available within the local area
- Access and equity
- Transparency and probity in the allocation of support and resources

COMMENT

16. The Shire's Civic Receptions and Ceremonial Functions Policy (G12) states within its Policy Objective:

To fulfil its civic objectives the Shire will deliver a range of civic and ceremonial functions, as well as other functions and events as the need arises.

These events and functions foster positive relationships between the community and the Shire, connect the community in celebration, recognise and celebrate individual and community achievements and promote community spirit.

18. Specifically, the Shire's Civic Receptions and Ceremonial Functions Policy (G12) states as Policy that:

The Shire supports events that mark significant days of celebration or commemoration including Australia Day, WA Day, ANZAC Day and Remembrance Day.

19. With ANZAC Day and Remembrance Day, the Shire's Civic Receptions and Ceremonial Functions Policy (G12) refers to the Shire supporting the Ravensthorpe Returned and Services League (RSL) for the conduct of these events. As the RSL does not now exist within the Shire, the Shire has taken on the organisation of these events with the help of local individuals. It is proposed that for each of these commemorative events, that in any year, one of them is held in the township of Ravensthorpe or Hopetoun and the other event i.e. Remembrance Day, is held in the town that did not hold ANZAC Day that year.
20. In the Shire of Ravensthorpe commissioned report titled Economic Growth Strategy (2022), one of the Indicators of Success was a goal of "A More Vibrant and Liveable Region" which involves having a full calendar of community and major events.
21. A proposed annual calendar of events to be organised and provided by the Shire is outlined below for consideration by Council.
22. Over time, additional events could be added to this list, pending Council approval and community interest and support.

**SHIRE OF RAVENSTHORPE ANNUAL CALENDAR OF CIVIC AND COMMUNITY EVENTS PROVIDED
BY THE SHIRE**

Date	Event	Type	Proposed Location
January 26	Australia Day (Citizenship Awards)	Civic	Hopetoun
March	Harmony Day	Community	TBA.
April 25	ANZAC Day	Civic	Alternating years Hopetoun Ravensthorpe
June 1	WA Day	Community	TBA.

November 11	Remembrance Day	Civic	Alternating years Ravensthorpe Hopetoun
December 5	Thank a Volunteer Day (International Volunteer Day)	Community	TBA
December	Christmas Lights Competition – Home & Business	Community	Hopetoun Ravensthorpe Munglinup
December	Seniors Christmas Lunch	Community	Hopetoun

CONSULTATION

23. Shire Executive Team

STATUTORY ENVIRONMENT

24. Local Government Act 1995

POLICY IMPLICATIONS

25. G12 Civic Receptions and Ceremonial Functions

FINANCIAL IMPLICATIONS

26. During Council's annual budget deliberations, Council to approve up to \$30,000 per annum in financial support for a calendar of events to be provided and organised by the Shire on behalf of the community. Around \$15,000 is currently allocated as Shire Support for these events and activities.

RISK MANAGEMENT

27. The following risks have been identified as part of this report

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)	Unlikely	Minor	Low	Each event has an operational plan in place with performance risks identified to be aware and considered to be avoided..
Financial	Unlikely	Minor	Low	An event has a prior budget objective to be adhered to.
Environmental	Rare	Insignificant	Very Low	An event has appropriate risk management strategies in place

Reputational

Rare

Insignificant

Very Low

Council has provided support for a specific event

ALTERNATE OPTIONS

28. Council may decide to:

- (i) Not provide support for a particular event or events
- (ii) Support and include an additional event or more events in the annual calendar of events

STRATEGIC ALIGNMENT

29. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.3	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.4	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

Outcome 3: Built Environment - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.1	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future

VOTING REQUIREMENTS

30. Simple Majority

OFFICER'S RECOMMENDATION

That Council:

ENDORSE an Annual Calendar of Civic and Community Events to be provided, organised and funded by the Shire of Ravensthorpe as listed in the table below.

SHIRE OF RAVENSTHORPE ANNUAL CALENDAR OF CIVIC AND COMMUNITY EVENTS PROVIDED BY THE SHIRE

Date	Event	Type	Proposed Location
January 26	Australia Day (Citizenship Awards)	Civic	Hopetoun
March	Harmony Day	Community	TBA.
April 25	ANZAC Day	Civic	Alternating years Hopetoun Ravensthorpe
June 1	WA Day	Community	TBA.
November 11	Remembrance Day	Civic	Alternating years Ravensthorpe Hopetoun
December 5	Thank a Volunteer Day (International Volunteer Day)	Community	TBA
December	Christmas Lights Competition – Home & Business	Community	Hopetoun Ravensthorpe Munglinup
December	Seniors Christmas Lunch	Community	Hopetoun

COUNCIL DECISION PROCEDURAL MOTION

Cr Major proposed that Council be provided more opportunity to consider this item and to workshop the current events policy.

Moved by Cr Major, seconded by Cr Richardson

Resolution: 09/24

Council AGREED by unanimous consensus to lay the document on the table to a future meeting date.

Motion put and CARRIED

6/0

12.1 **EXECUTIVE SERVICES**

12.1.4 **MULTI-SPORTS GAMES**

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	N/A
Author:	Manager Community, Sport & Recreation
Authorising Officer	Chief Executive Officer
Date:	12 February 2024
Disclosure of Interest:	Manager Community, Sport & Recreation may be a member of some local sporting groups that decide to participate in a multi-sports games
Attachments: 12.1.4	1. 2021 Gascoyne Games Official Program booklet 2. 2021 Gascoyne Games – August 2021 Newsletter (Issue No. 2)
Previous Reference:	N/A

PURPOSE

1. That Council provide preliminary endorsement for the hosting and organising of a two to two-and-a-half day multi-sports games in the Shire of Ravensthorpe during 2025.
2. In providing preliminary endorsement for a multi-sports games, that Council supports a funding application for the Play Well Participation Grant Program Stream 2.

BACKGROUND

3. Hosting and organising a multi-sports games in a region results in a range of positive impacts for individuals, communities and the local economy. These type of events with athletes and teams competing can help to bring communities together, encourage people to participate as players and volunteers and boost economic activity.
4. Within the Shire of Ravensthorpe, there are a range of sports that could be involved in multi-sports games. With 2024 being an Olympic Year, hosting the Shire of Ravensthorpe's own "mini-Olympics" following this year's Paris Olympics (and promoting the Brisbane 2032 Olympics to come) will all add to the excitement of participating in a local multi-sports games.
5. Additionally, throughout the Shire of Ravensthorpe in various townships, there are, importantly, suitable sports facilities to be able to be utilised for a regional level multi-sports games.
6. A similar style of a regional multi-sports games – the Gascoyne Games - was organised over a weekend in 2021 (the official Games Program and one of the four newsletters that were produced – are attached with this report).
7. The 2021 Gascoyne Games had 12 sports involved with over 500 competitors plus officials and supporting family members and friends. These Games were not only promoted within the Gascoyne Region but also to neighbouring regions and even south to Perth where some competitors came from.

8. For the Shire of Ravensthorpe, the hosting of a multi-sport games which would involve local sporting clubs and associations organising individual sports competitions would also help to build on objectives of the Department of Local Government, Sport and Cultural Industries *Every Club Program* which is aimed at building sustainable governance capacity of sporting and active recreation clubs and associations. (Note: The Shire of Ravensthorpe is just one of three local governments participating in this program in the Goldfields-Esperance Region, with the other two LGAs being the City of Kalgoorlie and the Shire of Esperance).
9. The objectives of organising and hosting a multi-sports games, include:
 - Building intra-regional spirit by uniting the Shire of Ravensthorpe community and nearby communities through a weekend participation in various sporting and recreation activities;
 - Providing opportunities for each town in the Shire of Ravensthorpe to position and market themselves in staging the games through hosting one or more sports competitions
 - Allowing for the introduction of new sports and provide opportunities for various sports to develop across the region
 - Providing coaching, player, officials and administrative development opportunities for talented players, coaches, officials and administrators to progress further in their chosen sport.
 - Increasing the participation of people in sport and recreation living within this region of Western Australia
 - Increasing awareness of health issues and healthy lifestyle issues.

COMMENT

10. Presently, there is an Australian Sports Commission grant available titled the *Play Well Participation Grant Program*.
11. The objectives of this Program are to support organisations to:
 - Increase involvement in sport and physical activity through the provision of inclusive and quality sport and physical activity experiences, and
 - Address the barriers to sport and physical activity and provide more opportunities to be involved in sport and physical activity programs for those in the community who face the most barriers.
12. The Australian Sports Commission is allocating \$10.3 million in 2023-2024 to support the Program. The funding is split into two streams. Stream 2 is aim at "Supporting Local Government Councils to form partnerships to deliver Projects that address local barriers to involvement in sport." \$2 million is available for community projects in this stream with a potential successful grant amount able to be allocated between \$10,000 and \$40,000.
13. For the Stream 2 funding, "a Local Government Council must partner with a State or Local sporting organisation and/or university to deliver at least one sport listed on the ASC Sport Directory. A list of sports can be found https://www.sportaus.gov.au/australian_sports_directory The project must held within the boundaries of the primary applicant's Local Government Area (LGA)."

14. Following the closure of applications for the Play Well Participation Grant on 23 February, 2024, notification of application outcome and funding announcements will be made from 1 April, 2024. Successful application projects are to be commenced no later than 30 June 2024 (therefore the organisation and promotion of a Shire of Ravensthorpe multi-sport games would need to commence before 30 June 2024) with all projects for this funding program required to be completed before 31 December 2024.

15. Potential support from the Shire of Ravensthorpe hosting and organising a multi-sport games
- Event management and administration support leading up to the event, including promoting, marketing, registrations, risk management and insurances
 - Co-ordinating and chairing the Games Sports Committee
 - Liaison with other local governments. Sporting associations/clubs (at local and state level), DLGSC, Australian Sports Commission,
 - Development and printing of the 2025 Games Program
 - Venue Hire and all other Shire costs for the event (e.g. permits)
 - Medals and trophies
 - Shire provides public liability for all competition venues and function sites managed/owned by the Shire of Ravensthorpe
 - Opening Games function event (to be determined before promoting the Games as this would be dependent on the timing of all the sports competitions participating and when they would be held)

Requirements of Shire of Ravensthorpe sports organisations

- A representative to sit on the Games Organising Committee
- Local sports organisations to establish a competition organising committee for their sport
- Sports organisations to provide individual sports-related insurances (i.e. competitors, officials, volunteers)
- Sports specific competition team/individual fess and registration of competitors and officials is determined by each sport
- Sports organisations will be required to host their sport competition over the weekend, including organising the sports competition, ground/court markings, providing umpires/referees, scoring and collating of competition results'
- Equipment required for each sport's competition.

CONSULTATION

16. Shire staff have had initial consultations with the Department of Local Government, Sport and Cultural Industries, as well as with the Australian Sports Commission.

17. Discussions with different sporting groups within the Shire of Ravensthorpe are presently being undertaken to gauge initial interest and support to participate in a regional multi-sports games.

STATUTORY ENVIRONMENT

18. *Local Government Act 1995*

POLICY IMPLICATIONS

19. Nil

FINANCIAL IMPLICATIONS

20. Based on an understanding from a previous involvement with a regional multi-sports games – the 2021 Gascoyne Games – the budget for this type of multi-sports games within the Shire of Ravensthorpe could be about \$70,000.
21. Presently there is a grant opportunity available from the Australian Sports Commission which is offering up to \$40,000, if an application was submitted by 23 February, 2024, and the maximum grant requested was successful.
22. Depending on the final funding required, the remaining funding will be sought through seeking financial support from DLGSC, private companies and the Shire of Ravensthorpe.

RISK MANAGEMENT

23. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational)	Unlikely	Minor	Low	Performance control will be put in place through regular meetings of the Games Sports Committee, individual meetings with sports and strong risk and event management planning
Financial	Unlikely	Minor	Low	Financial control will be put in place by both the Shire of Ravensthorpe and through regular meetings of the Games Sports Committee.
Reputational	Unlikely	Minor	Low	Potential reputational harm will be minimised through the development and implementation of event and risk management procedures and a Games organising procedures manual.

ALTERNATE OPTIONS

24. Alternate options include but not limited to:

- (i) Council not supporting the hosting of a multi-sport games in 2025
- (ii) If (a) was to occur then Council would not need to support a funding application to the Australian Sports Commissions, The Play Well Participation Grant Program Stream 2 which closes on 23 February 2024

STRATEGIC ALIGNMENT

25. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024.

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment

Outcome 2: Community - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.1	Social services and facilities are designed and delivered in a way that fits community needs and aspirations
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.4	People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.3	The value of community owned assets is maintained

VOTING REQUIREMENTS

26. Simple Majority

COUNCIL DECISION VIA AN AMENDED OFFICER'S RECOMMENDATION

Moved by Cr Gibson and seconded by Cr Mudie

Resolution: 10/24

That Council:

- 1. SUPPORTS a funding application to the Australian Sports Commission Play Well Participation Grant Program – Stream 2 which closes on February 23, 2024.**
- 2. Subject to the outcome of the above grant application, REQUESTS the CEO to prepare a detailed multi-sports games event proposal, including timing, required resourcing, and a potential name for the multi-sports games for further Council consideration.**

Motion put and CARRIED

(6/0)

12.2 CORPORATE SERVICES

12.2.1 MONTHLY FINANCIAL REPORT – 31 DECEMBER 2023

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accountant
Authorising Officer	Executive Manager Corporate Services
Date:	08 February 2024
Disclosure of Interest:	Nil
Attachment: <u>12.2.1</u>	Monthly Financial Reports for 31 December 2023
Previous Reference:	Nil

PURPOSE

1. In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

BACKGROUND

2. Council is requested to review the December 2023 Monthly Financial Reports.

COMMENT

3. The December 2023 Monthly Financial Reports are presented for review.

CONSULTATION

4. Executive Team

STATUTORY ENVIRONMENT

5. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. All expenditure has been approved via adoption of the 2023/24 Annual Budget, or resulting from a Council Motion for a budget amendment.

RISK MANAGEMENT:

8. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the financial activity statements as required by S6.4 of the LG Act 1995.	Rare	Insignificant	Very Low	That Council receives the financial activity statements as required by legislation.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

VOTING REQUIREMENTS

11. Simple Majority

COUNCIL DECISION

Moved by Cr Richardson and seconded by Cr Gibson

Resolution: 11/24

That Council RECEIVE the December 2023 Monthly Financial Reports as presented.

Motion put and CARRIED

(6/0)

12.2 **CORPORATE SERVICES**

12.2.2 MONTHLY FINANCIAL REPORT – 31 JANUARY 2024

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accountant
Authorising Officer	Executive Manager Corporate Services
Date:	12 February 2024
Disclosure of Interest:	Nil
Attachment: <u>12.2.2</u>	Monthly Financial Reports for 31 January 2024
Previous Reference:	Nil

PURPOSE

1. In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

BACKGROUND

2. Council is requested to review the January 2024 Monthly Financial Reports.

COMMENT

3. The January 2024 Monthly Financial Reports are presented for review.

CONSULTATION

4. Executive Team

STATUTORY ENVIRONMENT

5. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. All expenditure has been approved via adoption of the 2023/24 Annual Budget, or resulting from a Council Motion for a budget amendment.

RISK MANAGEMENT:

8. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the financial activity statements as required by S6.4 of the LG Act 1995.	Rare	Insignificant	Very Low	That Council receives the financial activity statements as required by legislation.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

VOTING REQUIREMENTS

10. Simple Majority

COUNCIL DECISION

Moved by Cr Mudie and seconded by Cr Livingston

Resolution: 13/24

That Council RECEIVE the January 2024 Monthly Financial Reports as presented.

Motion put and CARRIED

(6/0)

12.2 CORPORATE SERVICES

12.2.3 SCHEDULE OF ACCOUNT PAYMENTS – DECEMBER 2023

File Reference:	GR.ME.8
Location:	Shire of Ravensthorpe
Applicant:	Shire of Ravensthorpe
Author:	Finance Officer
Authorising Officer	Executive Manager of Corporate Services
Date:	09 February 2024
Disclosure of Interest:	Nil
Attachments: <u>12.2.3</u>	Schedule of Payments 31 December 2023 Credit Card Transactions to 01 December 2023 Creditors List of Accounts Paid December 2023
Previous Reference:	Nil

PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND

2. Period 01/12/2023 – 31/12/2023

2023/2024

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	5,390	977,241	142,831	4,180	0	1,129,643	336,369
Aug	13,517	818,548	143,285	8,366	0	983,716	327,430
Sep	5,452	523,031	59,617	4,859	0	592,960	328,547
Oct	57,624	618,676	86,149	7,850	0	770,300	347,668
Nov	44,379	1,224,065	38,625	6,417	0	1,313,486	481,171
Dec	9,173	2,956,514	55,025	17,203	0	3,037,914	427,999
Jan	0	0	0	0	0	0	0
Feb	0	0	0	0	0	0	0
Mar	0	0	0	0	0	0	0
Apr	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0
Jun	0	0	0	0	0	0	0
Total	135,535	7,118,075	525,532	48,875	0	7,828,018	2,249,184
22/23	114,562	12,445,050	943,431	81,842	0	13,584,885	4,162,759
21/22	109,610	11,455,728	1,217,128	101,107	0	12,883,572	4,057,812
20/21	219,357	8,442,181	965,406	135,103	0	9,762,047	3,790,863

COMMENT

3. The schedule of accounts as presented, submitted to each member of the Council, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods, the performance of services, to prices computation, costing's and the amounts that have been paid.

CONSULTATION

4. Accountant and Executive Manager Corporate Services

STATUTORY ENVIRONMENT

5. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. This item discloses Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

RISK MANAGEMENT

- 8.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the schedule of account payments.	Rare	Insignificant	Very Low	That Council receives the schedule of account payments.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered

Item	Objectives and Strategies
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.6	Financial systems are effectively managed
5.7	Customer service and other corporate systems are of high quality

VOTING REQUIREMENTS

11. Simple Majority

COUNCIL DECISION

Moved by Cr Richardson and seconded by Cr Major

Resolution: 14/24

That Council, pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of December 2023 be NOTED.

Motion put and CARRIED

(6/0)

12.2 CORPORATE SERVICES

12.2.4 SCHEDULE OF ACCOUNT PAYMENTS – JANUARY 2024

File Reference: GR.ME.8
Location: Shire of Ravensthorpe
Applicant: Shire of Ravensthorpe
Author: Finance Officer
Authorising Officer: Executive Manager of Corporate Services
Date: 12 February 2024
Disclosure of Interest: Nil
Attachments: 12.2.4 Schedule of Payments 31 January 2024
Credit Card Transactions to 01 January 2024
Creditors List of Accounts Paid January 2024
Previous Reference: Nil

PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

BACKGROUND

2. Period 01/01/2024 – 31/01/2024

2023/2024

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	5,390	977,241	142,831	4,180	0	1,129,643	336,369
Aug	13,517	818,548	143,285	8,366	0	983,716	327,430
Sep	5,452	523,031	59,617	4,859	0	592,960	328,547
Oct	57,624	618,676	86,149	7,850	0	770,300	347,668
Nov	44,379	1,224,065	38,625	6,417	0	1,313,486	481,171
Dec	9,173	2,956,514	55,025	17,203	0	3,037,914	427,999
Jan	6,543	998,422	39,093	8,505	0	1,052,563	425,009
Feb	0	0	0	0	0	0	0
Mar	0	0	0	0	0	0	0
Apr	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0
Jun	0	0	0	0	0	0	0
Total	142,078	8,116,498	564,625	57,381	0	8,880,581	2,674,193
22/23	114,562	12,445,050	943,431	81,842	0	13,584,885	4,162,759
21/22	109,610	11,455,728	1,217,128	101,107	0	12,883,572	4,057,812
20/21	219,357	8,442,181	965,406	135,103	0	9,762,047	3,790,863

COMMENT

3. The schedule of accounts as presented, submitted to each member of the Council, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods, the performance of services, to prices computation, costing's and the amounts that have been paid.

CONSULTATION

4. Accountant and Executive Manager Corporate Services

STATUTORY ENVIRONMENT

5. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

6. Nil.

FINANCIAL IMPLICATIONS

7. This item discloses Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

RISK MANAGEMENT

- 8.

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the schedule of account payments.	Rare	Insignificant	Very Low	That Council receives the schedule of account payments.

ALTERNATE OPTIONS

9. Nil.

STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2030 and Corporate Business Plan 2020-2024

Outcome 1: Economy - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

Outcome 5: Governance and Leadership - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.6	Financial systems are effectively managed

Item	Objectives and Strategies
5.7	Customer service and other corporate systems are of high quality

VOTING REQUIREMENTS

11. Simple Majority

COUNCIL DECISION

Moved by Cr Major and seconded by Cr Richardson

Resolution: 15/24

That Council, pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of January 2024 be NOTED.

Motion put and CARRIED

(6/0)

12.3 INFRASTRUCTURE SERVICES

Nil.

12.4 PROJECTS AND REGULATORY SERVICES

Nil.

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS

Nil.

16. CLOSURE

The Presiding Member declared the meeting closed at 6.37pm.

12. REPORTS OF OFFICERS

12.1 EXECUTIVE SERVICES

12.1.2 REVISION TO POLICY G.12 CIVIC RECEPTIONS AND CEREMONIAL FUNCTIONS

File Reference:	na
Location:	Shire Ravensthorpe
Applicant:	na
Author:	Chief Executive Officer
Authorising Officer	Chief Executive Officer
Date:	12 March 2024
Disclosure of Interest:	na
Attachments:	12.1.2 Proposed revised policy G.12
Previous Reference:	na

PURPOSE

1. That Council consider reviews to current policy G.12 Civic Receptions and Ceremonial Functions as proposed in attachment 1 – Proposed revised policy G.12.

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council APPROVES the revised draft policy G.12 Civic Receptions and Ceremonial Functions as per attachment 1 to this report.

Moved: _____

Seconded: _____

Carried: __/

ATTACHMENT 12.1.2

G12 CIVIC RECEPTIONS AND CEREMONIAL FUNCTIONS

Policy Objective

To fulfil its civic objectives the Shire will deliver a range of civic and ceremonial functions, as well as other functions and events as the need arises.

These events and functions foster positive relationships between the community and the Shire, connect the community in celebration, recognise and celebrate individual and community achievements, and promote community spirit.

Policy

The Shire supports events that mark significant days of celebration or commemoration.

G.12.1 Civic Receptions

- a) The Shire may host Civic Receptions to celebrate local milestone events, recognise an achievement of substantial significance or to recognise notable visitors to the District.
- b) The Shire President in accordance with clause 1.1 of this policy is to determine the guest list within the Annual Budget allocation. Invitations to such events are to be extended to:
 - i) Representatives of stakeholders and contributors relevant to the purpose of the Civic Reception;
 - ii) Honorary Freeman of the Shire;
 - iii) Sitting Council Members and partners where appropriate;
 - iv) Chief Executive Officer, Executive Managers and partners where appropriate; and
 - v) where determined by the Chief Executive Officer as appropriate, employees who are active in contributing to relevant strategic objectives.

G.12.2 Volunteer Recognition Events

- a) The Shire hosts periodic events to recognise the valuable contribution that volunteers make in delivering service and support within our community.
- b) Volunteer recognition events shall be designed within the parameters of characteristics specific to the volunteering group and appropriate budget allocations.

G.12.3 Citizenship Ceremonies

- a) The Shire hosts Citizenship Ceremonies to fulfil the local government obligations established under the *Australian Citizenship Act 2007*.
- b) The Shire will schedule to host Citizenship Ceremonies on an as required basis.
- c) The official guest list is to be determined by the Shire President and the Chief Executive Officer.
- d) Catering is to be appropriate to the timing and size of the ceremony.

G.12.4 Australia Day Celebrations

The Shire will be responsible for the coordination and delivery of Australia Day celebrations each year and will do so in an inclusive and respectful manner.

G.12.4 ANZAC Day and Remembrance Day

The Shire will be responsible for the coordination and delivery (where possible with support from the Ravensthorpe Returned and Services Leagues (RSL) or a relevant Community Group or members) for the annual commemoration services for ANZAC Day (25 April) and Remembrance Day (11 November). The Shire coordinated services will alternate between the townships of Hopetoun and Ravensthorpe each year; for example ANZAC Day service in Hopetoun and Remembrance Day service in Ravensthorpe in year 1, and ANZAC Day service in Ravensthorpe and Remembrance Day service in Hopetoun in year 2, and so on.

G.12.7 Ministerial Visits

The Shire may host visits to the District by State and Federal Government Ministers to ensure that the Shire's profile is enhanced and that appropriate focus is provided to the Shire's strategic objectives. Invitations to these functions to be authorised by the Shire President in consultation with Council Members and the Chief Executive Officer.

G.12.8 School Visits

The Shire may facilitate and host tours of the Ravensthorpe Administration Office by school groups or other interested parties to increase knowledge and understanding of the role of local government.

Such tours/visits should not negatively impact on the operations of the Shire.

G.12.9 Seniors Christmas Lunch Event

The Shire will coordinate and deliver a Seniors Christmas Lunch Event to celebrate Christmas and recognise the efforts and contributions of seniors throughout the preceding 12 months.

The Chief Executive Officer shall determine an appropriate format, location and attendance eligibility.

G.12.10 Floral Tributes

The Shire acknowledges that memorial ceremonies are an important part of our culture and contribute to our national identity.

The Shire may lay floral tributes at any memorial ceremonies at the discretion of the Shire President.

Floral tributes should be placed by the Shire President or the Shire President's representative at the commemoration on behalf of the Shire's community.

Document Control Box							
Custodian:	Chief Executive Officer						
Decision Maker:	Council						
Compliance Requirements:							
Appropriate Annual Budget Allocations							
Legislation:	Commonwealth - <i>Australian Citizenship Act 2007</i>						
Industry:							
Organisational:	Council Policy – G18 – Recognition of Volunteers Council Policy – G19 – Honorary Freeman of the Shire						
Document Management:							
Risk Rating:	Low	Review Frequency:	Four Yearly	Next Due:	2024	Ref:	
Version #	Decision Reference:		Description				
1.	OCM 21/07/20 – Item 13.2		2020 - Comprehensive policy register review.				
2.	OCM 20/04/20 – Item 13.1		Amended Item 5 – ANZAC Day				
3.	OCM 19/07/22 – Item 12.1.2		2022 Comprehensive Policy Manual review.				

12. REPORTS OF OFFICERS

12.1 EXECUTIVE SERVICES

12.1.3 RAVENSTHORPE DISTRICT ART GROUP INC LEASE APPROVAL

File Reference:	N/A
Location:	28 Dunn St, Ravensthorpe
Applicant:	Ravensthorpe District Art Group Inc
Author:	Chief Executive Officer
Authorising Officer	Chief Executive Officer
Date:	12 March 2024
Disclosure of Interest:	Nil
Attachments:	12.1.3 Draft Lease Agreement
Previous Reference:	Nil

PURPOSE

1. That Council approve the Shire to enter into the lease for premises commonly known as the Dunart Gallery within “The Fitz Building” located at 28 Dunn St, Ravensthorpe for the operation of the Ravensthorpe Community arts space.

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council BY AN ABSOLUTE MAJORITY:

APPROVE the Shire to enter into the lease with the Ravensthorpe District Arts Group Inc for premises commonly known as the Dunnart Gallery – The Fitz Building, located at 28 Dunn St, and pottery space, located at 26 Dunn St, Ravensthorpe for the operation of a community arts space as per the agreement in report attachment.

Moved: _____

Seconded: _____

Carried BY AN ABSOLUTE MAJORITY: _/_/_

ATTACHMENT 12.1.3

Lease –

Shire of Ravensthorpe

and

Ravensthorpe District Art Group Inc

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Draft

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Copyright notice

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Details

Parties

Shire of Ravensthorpe

of 65 Morgans Street, Ravensthorpe, Western Australia, 6346

ABN 52 674 538 418

Contact: Chief Executive Officer

Phone: (08) 9839 0000

Facsimile: (08) 9838 1282

Email: shire@ravensthorpe.wa.gov.au

(Lessor)

Ravensthorpe District Art Group Inc

of 28 Dunn St, Ravensthorpe, WA 6346

ABN [to be inserted]

Contact: [Manager]

Phone: [(08)]

Facsimile: [n/a]

Email: [dunnartgallery@gmail.com]

(Lessee)

Background

- A The Lessor has the care, control and management of the Land under a Management Order.
- B Subject to the consent of the Minister for Lands, the Lessor has agreed to lease and the Lessee has agreed to take a lease of the premises described in **Item 2** of the Schedule (**Premises**).
- C The Lessor and the Lessee enter into this Lease to set out the terms and conditions on which the lease is granted.

Agreed terms

1. Defined terms and interpretation

1.1 Defined terms

In this Lease, unless otherwise required by the context or subject matter:

Amounts Payable means the Rent and any other money payable by the Lessee under this Lease;

Authorised Person means:

- (a) an agent, contractor, employee, invitee or sub-lessee of the Lessee; and
- (b) any person on the Premises by the authority of a person specified in paragraph (a);

Chief Executive Officer (CEO) means the Chief Executive Officer of the Lessor or any person authorised to act on his or her behalf;

Commencement Date means the date on which the Term commences as stipulated in **Item 3** of the Schedule;

Claim means each and every claim, demand, writ, summons, action, suit, statutory obligation or requirement, direction, prosecution, proceeding, judgment, order, decree, damages, costs (including legal costs), loss and expense of any nature;

Contaminated Sites Act means the *Contaminated Sites Act 2003 (WA)*;

CPI means the Consumer Price Index (All Groups) Perth number published from time to time by the Australian Bureau of Statistics;

CPI Review means the Rent review process described in **clause 5.3**;

Encumbrance means a mortgage, charge, lien, pledge, easement, restrictive covenant, writ, warrant or caveat and the claim stated in the caveat or anything described as an encumbrance on the Certificate of Title for the Land;

Environmental Contamination has the same meaning as the word ‘contaminated’ in the *Contaminated Sites Act*;

Further Terms means the further terms (if any) specified in **Item 5** of the Schedule;

Good Repair means good and substantial tenantable repair and in clean, good working order and condition;

GST has the same meaning as in the *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and any legislation substituted for, replacing or amending that Act, levied on a supply including but not limited to the Rent or other money payable to the Lessor for goods or services or property or any other thing under this Lease;

Interest Rate means the rate at the time the payment falls due being 2% greater than the Lessor’s general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

Land means the land described at **Item 1** of the Schedule;

Lease means this deed, including each schedule, as supplemented, amended or varied from time to time;

Lessee’s Covenants means the covenants, agreements and obligations set out or implied in this Lease to be performed and observed by the Lessee;

Lessor’s Covenants means the covenants, agreements and obligations set out or implied in this Lease to be performed and observed by the Lessor;

Lessor’s Fixtures and Fittings means all fixtures, fittings and equipment installed in or provided to the Premises by the Lessor at the Commencement Date or at any time during the Term;

Maintenance Schedule means the maintenance, cleaning and repair schedule annexed to this Lease as **Annexure 3**;

Management Order means the management order under which the Lessor is vested with care, control and management of the Land by the Minister for Lands;

Minister for Lands means the Minister for Lands in her or his capacity as the body corporate continued under section 7 of the *Land Administration Act 1997*;

Notice means each notice, demand, consent or authority given or made to any person under this Lease;

Party means a party to this Lease;

Permitted Purpose means the use set out in **Item 8** of the Schedule;

Premises means the premises specified in **Item 2** of the Schedule;

Rent means the rent specified in **Item 6** of the Schedule as varied from time to time under this Lease;

Rent Review Date means the date/s specified in **Item 7** of the Schedule;

Schedule means the Schedule to this Lease, unless otherwise stipulated;

Supply means a good or service or any other thing supplied by the Lessor under this Lease and includes but is not limited to a grant of a right to possession of the Premises;

Term means the term of this Lease as stipulated in **Item 4** of the Schedule and, where the context permits, includes any further term; and

Termination means the date of:

- (a) expiry of the Term or any Further Term by effluxion of time;
- (b) sooner determination of the Term or any Further Term; or
- (c) determination of any period of holding over;

Waste has the same meaning as in the *Waste Avoidance and Resource Recovery Act 2007*; and

Written Law has the same meaning given to that term in the *Interpretation Act 1984*.

1.2 Interpretation

In this Lease, unless inconsistent with the context:

- (a) headings and bolding are for convenience only and do not affect the interpretation of this Lease;
- (b) words importing the singular include the plural and vice versa;
- (c) a reference to a gender includes a reference to each other gender;
- (d) a reference to a person or individual includes a reference to a firm, corporation or other corporate body, local government, authorities and vice versa;
- (e) where a term is assigned a particular meaning, other grammatical forms of that term have a corresponding meaning;
- (f) a reference to any Written Law includes:
 - (i) all Written Laws amending, consolidating or replacing that Written Law; and
 - (ii) all regulations, proclamations, planning schemes or local laws made under that Written Law;
- (g) a reference to a Party includes that Party, its legal personal representatives, successors, permitted assigns, receivers, administrators, executors, substitutes and liquidators;
- (h) a reference to this Lease includes a reference to both express and implied provisions;

- (i) a reference to this Lease, or any other document includes a reference to the Lease or other document as amended, rectified or replaced from time to time and to any document so amending, rectifying or replacing the document;
- (j) the meaning of general words or phrases is not limited by specific examples introduced by 'including', 'for example' or similar expressions;
- (k) a reference to 'approved' means approved in writing;
- (l) a reference to '\$' or 'dollars' is a reference to Australian dollars;
- (m) a reference to a right includes a benefit, remedy, discretion, authority or power;
- (n) a reference to an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
- (o) writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
- (p) unless expressly stated otherwise, a reference to a clause, subclause, paragraph or part, is a reference to a clause, subclause, paragraph or part of this Lease; and
- (q) if a Party comprises two or more persons, the covenants and agreements on their part bind them and must be observed and performed by them jointly and each of them severally, and may be enforced against any one or more of them; and
- (r) the Schedule and Annexures (if any) form part of the Lease.

1.3 **Guidance on construction of Lease**

- (1) This Lease records the entire agreement between the Parties in relation to its subject matter.
- (2) As far as possible, all provisions of this Lease are to be construed so as not to be void or otherwise unenforceable.
- (3) If anything in this Lease is void or otherwise unenforceable it is to be severed and the rest of the Lease remains in force.
- (4) A provision of this Lease is not to be construed to the disadvantage of a Party because the Party proposed that provision or was responsible for the preparation of this Lease or any part of it.

2. **Grant of lease**

- (1) Subject to paragraph (2) below, the Lessor leases to the Lessee the Premises for the Term, subject to:
 - (a) all Encumbrances;
 - (b) the payment of the Amounts Payable; and
 - (c) the performance and observance of the Lessee's Covenants.
- (2) This Lease is subject to and conditional on the approval in writing of the Minister for Lands under section 18 of the *Land Administration Act 1997*. The parties acknowledge that a copy of the Minister's Consent Letter is attached to this Lease at **Annexure 2**.

- (3) The parties acknowledge and agree that this Lease automatically terminates if the Management Order is revoked. If the Lease is terminated in accordance with this clause, the Lessee will not be entitled to any form of compensation or damages as a result of the termination.]

3. Quiet enjoyment

Except as provided in the Lease and subject to the performance and observance of the Lessee's Covenants, the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

4. Rent and other payments

4.1 Rent

The Lessee must pay to the Lessor the Rent in the manner set out at **Item 6** of the Schedule on and from the Commencement Date clear of any deductions.

4.2 Outgoings

- (1) The Lessee must pay to the Lessor on demand and punctually all the following outgoings or charges (if applicable), assessed or incurred in respect of the Premises:
- (a) local government rates, services and other charges (including but not limited to rubbish collection charges and the emergency services levy);
 - (b) water, drainage and sewerage rates, charges for disposal of stormwater, meter rent and water consumption charges including excess water charges;
 - (c) telephone charges, wiring, internet and telephone connections;
 - (d) electricity and power consumption charges including meter rents;
 - (e) gas consumption charges including meter rents;
 - (f) any fee or charge for the connection of any service to the Premises;
 - (g) premiums, excess and other costs arising from the insurance obtained by the Lessor in respect of the Premises; and
 - (h) any other consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises.
- (2) If the Premises are not separately charged or assessed the Lessee will pay to the Lessor a proportionate part of any charges or assessments referred to in **clause 4.2(1)** being the proportion that the Premises bears to the total area of the land or premises included in the charge or assessment.

4.3 Interest

Without affecting the rights, power and remedies of the Lessor under this Lease, the Lessee covenants to pay to the Lessor interest on demand on any Amounts Payable which are unpaid for 7 days computed from the due date for payment until payment is made and any interest payable under this paragraph will be charged at the Interest Rate.

4.4 Costs

The Lessee must pay to the Lessor on demand, all costs, legal fees, disbursements and payments incurred by the Lessor (or for which the Lessor becomes liable) in connection with or incidental to:

- (a) the preparation, review, negotiation, execution and registration of this Lease (including any statutory duty, taxes or registration fees payable in connection with this Lease);
- (b) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
- (c) any breach of covenant by the Lessee or an Authorised Person;
- (d) the preparation and service of a notice under section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
- (e) any work done at the Lessee's request; and
- (f) any action or proceedings arising out of or incidental to any matters referred to in this clause or any matter arising out of this Lease.

4.5 Payment of money

Amounts Payable to the Lessor under this Lease must be paid to the Lessor at the address of the Lessor referred to in this Lease or as otherwise directed by the Lessor by Notice.

4.6 Accrual of amounts payable

The parties agree that Amounts Payable accrue on a daily basis.

5. Rent review

5.1 Rent review

The Rent will be reviewed on and from each Rent Review Date to determine the Rent to be paid by the Lessee until the next Rent Review Date.

5.2 Methods of review

The review will be based either on CPI Review or a Market Review. The basis of each rent review is specified for each Rent Review Date in **Item 7** of the Schedule.

5.3 CPI review

- (1) A rent review based on CPI will increase the amount of Rent payable during the immediately preceding period by the percentage of any increase in CPI having regard to the quarterly March CPI published immediately prior to the later of the Commencement Date or the last Rent Review Date as the case may be and the quarterly March CPI published immediately prior to the relevant Rent Review Date.
- (2) If there is a decrease in CPI having regard to the relevant CPI publications the Rent payable from the relevant Rent Review Date will be the same as the Rent payable during the immediately preceding period.
- (3) Should the CPI be discontinued or suspended at any time or its method of computation substantially altered, the parties will endeavour to agree on the substitution of the CPI with an equivalent index,

or failing agreement by the parties, the substitution shall be made by a valuer appointed under **clause 5.4**.

5.4 Market Review

- (1) A rent review based on market rent will establish the current market rent for the Premises (which will not be less than the Rent payable in the period immediately preceding the Rent Review Date) by agreement between the parties and failing agreement, will be determined in accordance with the following provisions.
- (2) If agreement as to the current market rent for the Premises is not reached at least one (1) month prior to the relevant Rent Review Date then the current market rent for the Premises will be determined at the equal expense of the Lessee and Lessor by a valuer (Valuer) licensed under the *Land Valuers Licensing Act 1978*, to be appointed, at the request of either party, by the President for the time being of the Australian Property Institute (Western Australian Division) (or if that body no longer exists, another body which is then substantially performing the functions performed at the Commencement Date by that Institute).
- (3) The Valuer will act as an expert and not as an arbitrator and his or her decision will be final and binding on the parties. The parties will be entitled to make submissions to the Valuer.
- (4) In this clause, 'current market rent' means the rent obtainable for the Premises in a free and open market if the Premises were unoccupied and offered for rental for the use for which the Premises are permitted pursuant to this Lease and on the same terms and conditions contained in this Lease, but will not include:
 - (a) any improvements made or effected to the Premises by the Lessee; and
 - (b) any rent free periods, discounts or other rental concessions.

5.5 Rent will not decrease

Despite the provisions in this clause, the Rent payable from any Rent Review will not be less than the Rent payable in the period immediately preceding the Rent Review Date.

5.6 Lessor's right to review

The Lessor may institute a rent review even though the Rent Review Date has passed and the Lessor did not institute a rent review on or prior to that Rent Review Date, and in which case the Rent agreed or determined will date back to and be payable from the Rent Review Date for which the review is made.

6. Use of Premises

6.1 Permitted use

- (1) The Lessee must ensure that the Premises are used only for the Permitted Purpose.
- (2) The Lessee must use the Premises only in accordance with all Written Laws from time to time in force relating to the Premises, the Lessee's use of the Premises or any directly or indirectly associated activity.
- (3) The Lessee must ensure that the Premises are not used for any harmful, offensive or illegal act.
- (4) The Lessee must ensure that the Premises are not used as a residence or sleeping place of any person.

6.2 **No Warranty**

The Lessor gives no warranty:

- (a) as to the use to which the Premises may be put; or
- (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any statute for its use of the Premises.

6.3 **No harm or stress**

The Lessee must ensure that no act or thing, which could result in excessive stress or harm to any part of any building in the Premises, is done or placed on the Premises.

6.4 **No nuisance**

The Lessee must ensure that the Premises are not used for any act which causes a nuisance, damage or disturbance to the Lessor or to owners or occupiers of adjoining properties.

6.5 **No dangerous compound or substance to be stored**

The Lessee must ensure that no dangerous compound or substance is stored on or in the Premises.

6.6 **No signs**

The Lessee must not affix any signs, notices or advertisements on the Premises without the prior written consent of the Lessor, which may be withheld or granted subject to conditions, at the absolute discretion of the Lessor.

6.7 **No smoking**

The Lessee must do all things necessary to prevent a person smoking inside any building or other enclosed area on the Premises.

6.8 **Consumption of alcohol**

The Lessee must do all things necessary to, prevent a person consuming alcohol on the Premises, or using the Premises for the consumption of alcohol, without first obtaining the written consent of the Lessor.

6.9 **Sale of alcohol**

The Lessee must ensure that the Premises are not used for the sale or supply of liquor, without first obtaining written consent of the Lessor, which may be withheld or granted subject to conditions, at the absolute discretion of the Lessor.

6.10 **Sale of food**

The Lessee can only sell food within the Premises if the Lessor's written consent is first obtained and then only in accordance with the *Food Act 2008* and any other relevant Written Laws that may be in force from time to time.

6.11 **No pollution**

The Lessee must do all things necessary to prevent pollution or contamination of the Premises by Waste.

6.12 No breach of copyright

The Lessee must ensure that no act, that constitutes a breach or infringement of copyright under the *Copyright Act 1968* (Cth) is done on the Premises.

6.13 Keys and access

- (1) The Lessee acknowledges the receipt of the keys, and any other security device, specified in **Item 9** of the Schedule.
- (2) The Lessee must use and keep the keys, and any other security device, strictly in accordance with any instructions specified in **Item 9** of the Schedule.
- (3) The Lessee must not copy any key, or other security device, and must return all keys and security devices at the end of the Term.
- (4) The Lessee must notify the Lessor of any loss of keys or access cards immediately. The Lessor will arrange for replacement keys to be issued to the Lessee at the Lessee's cost, to ensure all keys conform to the Lessor's master keys.
- (5) The Lessee must not change any of the Premises' locks, without the prior approval of the Lessor. If the locks are changed the Lessee must provide the Lessor with keys to access all areas of the Premises.
- (6) If the Lessor requires access to the Premises pursuant to its powers under this Lease, and is unable to access the Premises due to an unauthorised change in locks, the Lessor may take all measures necessary to enter the Premises and to re-secure the Premises, and the Lessee will bear all costs associated with the measures.

6.14 Risk and safety

The Lessee agrees to implement appropriate risk management policies for its use of the Premises, including without limitation the development of an emergency and evaluation policy and procedures for the Premises and its Authorised Persons.

6.15 Indemnity for costs

The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, reasonably incurred by the Lessor by reason of any claim in relation to any matters set out in this **clause 6**.

7. Maintenance, repair and cleaning

7.1 General maintenance

- (1) Subject to paragraph (2) below and **clause 7.4**, the Lessee AGREES during the Term and for so long as the Lessee remains in possession or occupation of the Premises to maintain, replace, repair, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's fixtures and fittings) clean and in Good Repair, including but not limited to any structural parts, plate glass, electrical installations, gas and water pipes and fittings, toilets, sanitary appliances, air-conditioning units, exhaust fans, drains, septic tanks, leach drains, paths, paving, park or garden furniture, retaining walls, fences and reticulation.
- (2) If any buildings are constructed on the Premises and are treated by the Lessor to be assets of the Lessor, the Lessor will be responsible for the structural maintenance and electrical wiring of such buildings EXCEPT when such maintenance, repair or replacement is necessary because of any act

or omission of or on the part of the Lessee or an Authorised Person or by the Lessee's particular use or occupancy of the Premises.

(3) The Lessee must where installing, maintaining, replacing or repairing in or on the Premises:

- (a) any electrical fittings and fixtures;
- (b) any plumbing;
- (c) any air-conditioning fittings and fixtures; and
- (d) any gas fittings and fixtures, in or on the Premises,

use only licensed trades persons, or such trades persons as may be approved by the Lessor and notified to the Lessee, which approval will not be unreasonably withheld.

- (4) If the Lessor is responsible for structural maintenance pursuant to paragraph (2) above, the Lessee acknowledges and agrees that the Lessor may have limited, or no, funds set aside within its budget for structural repair of the Premises, and as a consequence the Lessor will not be able to rectify any major maintenance or structural defect or problem unless it has sufficient monies set aside in its budget for such purpose and/or the Lessor's Council has approved such expenditure.
- (5) Despite any other provision of this Lease, the Lessee will be responsible for any repair or replacement which is necessary because of any act or omission of or on the part of the Lessee or an Authorised Person, or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee or an Authorised Person.

7.2 **Cleaning**

The Lessee must keep the Premises clean, tidy and free from rubbish at all times.

7.3 **Maintain surroundings**

- (1) The Lessee must regularly inspect and maintain in good condition any part of the Premises which surrounds any buildings including but not limited to any flora, gardens lawns, shrubs, hedges and trees.
- (2) The Lessee must comply with and implement any landscaping, reticulation and similar plans approved by the Lessor (in its capacity as responsible local authority) pursuant to any condition or conditions of development approval for the Premises.
- (3) The Lessee must care for such trees on the Premises as the Lessor may from time to time reasonably require.
- (4) Unless permitted to do so under a development approval, the Lessee may not remove any trees, shrubs or hedges without first consulting with and obtaining the approval of the Lessor, except where necessary for urgent safety reasons.

7.4 **Maintenance Schedule**

- (5) Notwithstanding any other provision of this Lease, the Lessee covenants and agrees to comply with and be responsible for those items listed as the responsibility of the Lessee in the Maintenance Schedule.
- (6) The Lessee and the Lessor agree that the provisions of the Maintenance Schedule, and responsibilities listed in the Maintenance Schedule, will prevail over any contrary provision in this Lease.

7.5 Comply with all reasonable conditions

The Lessee must comply with all reasonable conditions that may be imposed by the Lessor from time to time in relation to the Lessee's maintenance or cleaning of the Premises.

7.6 Responsibility for securing the Premises

The Lessee must ensure the Premises, including the Lessor's Fixtures and Fittings, are appropriately secured at all times.

7.7 Lessor's fixtures and fittings

- (1) The Lessor's Fixtures and Fittings will remain the property of the Lessor and must not be removed from the Premises at any time.
- (2) The Lessor's Fixtures and Fittings must be present and accounted for at the expiry of each 12 month period of the Term.

8. Damage to Premises

- (1) The Lessee must report to the Lessor any damage to the Premises (including damage to any of the Lessor's Fixtures or Fittings), immediately when the Lessee or its Authorised Persons become aware of the damage.
- (2) The Lessee will be responsible for the cost of the repair, rehabilitation or making good any damage referred to in **clause 8(1)**, caused by or arising out of or in relation to or incidental to, the use of the Premises by the Lessee or an Authorised Person, or resulting from an act or omission of the Lessee or an Authorised Person, and must if required by the Lessor repair and make good the damage.
- (3) The Lessee must pay to the Lessor the costs of any repair, rehabilitation or making good of damage to the Premises within 7 days of receipt of a written demand for such payment being made by the Lessor.

9. Alterations

9.1 Restriction

The Lessee must not:

- (a) make or cause, suffer or permit to be placed on the Premises any improvements, alterations, buildings, structures or other fixtures, fittings or equipment of any kind; or
- (b) carry out any modifications or alterations whatsoever to the Premises,

unless the Lessee has first obtained the prior written approval of the Lessor (which may be withheld, or may be granted subject to conditions, at the absolute discretion of the Lessor) and all necessary approvals, licences and permits required under Written Law have been obtained.

9.2 Consent

- (1) If the Lessor and any other person whose consent is required under this Lease or at law consents to any matter referred to in **clause 9.1** the Lessor may grant consent subject to conditions and:
 - (a) require that work be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent; and

- (b) require that any alteration be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant.
- (2) If the Lessor consents to any matter referred to in **clause 9.1**:
 - (a) the Lessor gives no warranty that the Lessor will issue any consents, approvals, authorities, permits or policies under any statute for such matters; and
 - (b) the Lessee must apply for and obtain all such consent approvals, authorities, permits or policies as are required at law before undertaking any alterations, additions, improvements or demolitions.

9.3 Cost of works

All works undertaken under this **clause 9** will be carried out at the Lessee's expense.

9.4 Conditions

If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either:

- (a) carry out those other works at the Lessee's expense; or
- (b) permit the Lessor to carry out those other works at the Lessee's expense,

in accordance with the Lessor's requirements.

10. Insurance

10.1 Insurance required

- (1) The Lessee must effect and maintain with reputable insurers, noting the Lessor's right and interests in the Premises for the time being, adequate public liability insurance for a sum not less than the sum set out at **Item 10** of the Schedule, in respect of any one claim or such greater amount as the Lessor may from time to time reasonably require (**Public liability Insurance**).
- (2) The Lessee must effect and maintain a policy of insurance against all risks as the Lessor may require, of all plate glass windows, doors and display show cases forming part of or within the Premises for a sum which is not less than its full insurable value (**Plate Glass Insurance**).
- (3) The Lessee must effect and maintain a policy of insurance in respect of any fixtures, fittings, equipment, stock or property of the Lessee kept in or on the Premises (**Contents Insurance**).
- (4) The Lessee must effect and maintain a policy of employers' indemnity insurance including workers' compensation insurance in respect of all employees of the Lessee employed in, about or on the Premises (**Workers Compensation Insurance**).
- (5) In the event that the Lessor does not obtain building insurance pursuant to **clause 10.2** and provides written notice to the Lessee that it will not be obtaining building insurance, the Lessee must effect and maintain insurance to the full insurable value on a replacement or reinstatement value basis of any building constructed on the Premises against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped from any device, riot, commotion, flood, lightning, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks (**Building Insurance**).

10.2 **Building insurance to be effected by the Lessor**

Subject to **clause 10.1(5)**, the Lessor will effect and maintain policies of insurance in relation to any risk relating to the Lessor's ownership or interest in the Land and the Premises including, without limitation, insurance for fire and insurance for the Lessor's fixtures, and the Lessee must punctually reimburse the Lessor for any premiums or other costs arising therefrom including without limitation any excesses.

10.3 **Maintain insurance**

The Lessee must not cancel any policy of insurance referred to in **clause 10.1** and in the event the insurance referred to in **clause 10.1** is cancelled, this Lease will terminate immediately and the Lessee will have no claim against the Lessor for any loss suffered as a result of such termination.

10.4 **Details and receipts**

The Lessee must on request, produce copies of the certificates of currency or receipts confirming the currency of any policy or policies of insurance referred to in **clause 10.1**.

10.5 **Not to invalidate**

The Lessee must not do or omit to do any act or thing, or bring or keep anything of the Premises, which might render the insurance required by this clause void or voidable or cause the rate of a premium to be increased.

10.6 **Settlement of claim**

The Lessor may, but the Lessee may not without prior written consent of the Lessor, settle or compromise any claims under any policy of insurance required by **clause 10.1**.

10.7 **Lessor as attorney**

The Lessee irrevocably appoints the Lessor as the Lessee's attorney during the Term:

- (a) in respect to all matters and questions which may arise in relation to any insurances required by **clause 10.1**;
- (b) with full power to demand, sue for and recover and receive from any insurance company or society or person liable to pay the insurance money as are payable for the risks covered by the insurances required by **clause 10.1**;
- (c) to give good and effectual receipts and discharges for the insurance; and
- (d) to settle, adjust, arbitrate and compromise all claims and demands and generally to exercise all powers of absolute owner.

10.8 **Lessee's equipment and possessions**

The Lessee acknowledges it is responsible to obtain all relevant insurances to cover any damage and/or theft to its property. The Lessor does not take any responsibility for the loss or damage of the Lessee's property.

11. Indemnity

11.1 Lessee responsibilities

The Lessee is responsible and liable for all acts or omissions of the Lessee and an Authorised Person on the Premises and for any breach by them of any covenants or terms in this Lease required to be performed or complied with by the Lessee.

11.2 Indemnity

- (1) The Lessee is liable for, and must indemnify the Lessor and the Minister for Lands and at all times keep the Lessor and the Minister for Lands indemnified against, any Claim which may be commenced or brought against those parties or which those parties may suffer or incur in connection with:

- (a) any loss whatsoever (including loss of use);
- (b) any personal injury including illness to, or death of, any person; and
- (c) any loss, use, destruction of, or injury or damage to, any real or personal property (including property of the Lessor),

arising out of or in the course of, or caused by, the Lessee or an Authorised Person's use or occupation of the Premises, any work carried out by or on behalf of the Lessee on the Premises, the performance of the Lessee's obligations under this Lease, any act or omission of the Lessee or an Authorised Person, or any directly or indirectly associated activity.

- (2) Nothing in this clause requires the Lessee to indemnify the Lessor and the Minister for Lands to the extent that any Claim arises out of a negligent act or omission of the Lessor.

11.3 Obligations continuing

The Lessee's obligation to indemnify the Lessor and the Minister for Lands under this Lease or at law:

- (a) are not affected by the Lessee's obligation to insure under **clause 10** or at law and the indemnity under this clause is paramount; and
- (b) continue after the expiration or earlier determination of this Lease in respect of any act, omission, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

11.4 Release

- (1) The Lessee will occupy and use the Premises at its own risk.
- (2) The Lessee releases to the full extent permitted by law, the Lessor and the Minister for Lands from:
- (a) any liability which may arise in respect of any accident or damage to property, the death of any person, injury to any person, or illness suffered by any person, occurring on the Premises or arising from the Lessee or an Authorised Person's use or occupation of the Premises;
 - (b) loss of or damage to the Premises or personal property of the Lessee (or an Authorised Person); and
 - (c) all Claims arising from or connected with (directly or indirectly) the presence of any Environmental Contamination or pollution in, on or under the Premises or surrounding area,

except to the extent that any loss or damage arises out of a negligent act or omission of the Lessor.

- (3) The release by the Lessee continues after the expiration or earlier determination of this Lease in respect of any act, omission, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

11.5 Limit of Lessor's liability

- (1) The Lessor is only liable for breaches of the Lessor's Covenants set out in this Lease which occur while the Lessor is the management body.
- (2) The Lessor will not be liable for any failure to perform and observe any of the Lessor's Covenants due to any cause beyond the Lessor's control.

12. Statutory obligations and notices

12.1 Comply with Written Laws

The Lessee must:

- (a) comply promptly with all Written Laws from time to time in force relating to the Premises and the Lessee's use of the Premises;
- (b) apply for, obtain and maintain in force all consents, approval, authorities, licences and permits required under any Written Law for the Lessee's use of the Premises, or any directly or indirectly associated activity;
- (c) ensure that all obligations in regard to payment for copyright or licensing fees are paid to the appropriate person for all performances, exhibitions or displays held on the Premises; and
- (d) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or the Lessee's use of the Premises, or any directly or indirectly associated activity.

12.2 Safety and testing obligations

The Lessee must, at its cost, ensure that any fittings located in the Premises, are regularly tested, maintained and inspected to ensure that any fittings located in the Premises comply with all statutory requirements and are safe for use.

12.3 Indemnity if lessee fails to comply

The Lessee indemnifies the Lessor and the Minister for Lands against:

- (a) failing to perform, discharge or execute any of the items referred to in **clause 12**; and
- (b) any claims, demands, costs or other payments of or incidental to any of the items referred to in **clause 12**.

13. Lessor's right of entry

13.1 Entry on reasonable notice

The Lessee must permit entry by the Lessor or any Authorised Person onto the Premises without notice in the case of an emergency, and otherwise on reasonable notice:

- (a) at all reasonable times;

- (b) with or without workmen and others; and
- (c) with or without plant, equipment, machinery and materials,

for each of the following purposes:

- (d) to inspect the state of repair of the Premises and to ensure compliance with the terms of this Lease;
- (e) to carry out any survey or works which the Lessor considers necessary, however the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;
- (f) to comply with the Lessor's Covenants or to comply with any notice or order of any authority in respect of the Premises for which the Lessor is liable; and
- (g) to do all matters or things to rectify any breach by the Lessee of any term of this Lease, but the Lessor is under no obligation to rectify any breach and any rectification is without prejudice to the Lessor's other rights, remedies or powers under this Lease.

13.2 Costs of rectifying breach

All costs and expenses incurred by the Lessor as a result of any breach referred to at **clause 13.1(g)** together with any interest payable on such sums will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

14. Report to Lessor

The Lessee must immediately report to the Lessor:

- (a) any act of vandalism which occurs on or near the Premises;
- (b) any occurrence or circumstances in or near the Premises, of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of or damage to the environment; and
- (c) all notices, orders and summonses received by the Lessee and which affect the Premises and immediately give them to the Lessor.

15. Option to renew

If the Lessee at least 3 months, but not earlier than 6 months, prior to the date for commencement of the Further Term gives the Lessor a notice to grant the Further Term and:

- (a) all consents and approvals required by the terms of this Lease or at law have been obtained; and
- (b) there is no subsisting breach of this Lease by the Lessee,

the Lessor will grant to the Lessee a lease of the Premises for the Further Term at the Rent and on the same terms and conditions as are contained or implied in this Lease, other than this clause in respect of any Further Term previously taken or the subject of the present exercise and on such other terms and conditions as the Lessor may consider appropriate.

16. Default

16.1 Events of default

A default occurs if:

- (a) any Amounts Payable remain unpaid after becoming due and remain unpaid for 14 days after written notice has been given to the Lessee to pay the Amounts Payable;
- (b) the Lessee is in breach of the Lessee's Obligations for a period of 28 days after written notice has been given on the Lessee to rectify the breach;
- (c) where the Lessee is an association which is incorporated under the *Associations Incorporation Act 2015*, the association is wound up whether voluntarily or otherwise;
- (d) where the Lessee is an association which is incorporated under the *Associations Incorporation Act 2015*, the Lessee passes a special resolution under the *Associations Incorporation Act 2015* altering its rules of association in a way that makes its objects or purposes inconsistent with the use permitted by this Lease;
- (e) the Premises are vacated, or otherwise not used, in the Lessor's reasonable opinion, for the Permitted Purpose for a six-month period; or
- (f) a person other than the Lessee or a permitted sublessee or assignee is in occupation of the Premises.

16.2 Lessor's rights

- (1) On the occurrence of any of the events of default specified in **clause 16.1** the Lessor may terminate this Lease:
 - (a) without notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
 - (b) by notice in writing to the Lessee determine this Lease and from the date of giving such notice this Lease will be absolutely determined;
 - (c) by notice to the Lessee elect to convert the unexpired portion of the Term into a tenancy from month to month when this Lease will be determined as from the giving of the notice and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 18**,

but without prejudice to the right of action or other remedy of the Lessor for arrears of the Rent, any Amounts Payable or damages for breach of the Lessee's Covenants or releasing the Lessee from liability in respect of the Lessee's Covenants.

- (2) On termination of the Lease the parties acknowledge that the Lessee shall not be entitled to any refund of the Rent, in respect of any unexpired portion of the Term.

16.3 Lessor may remedy breach

If the Lessee:

- (a) fails or neglects to pay the Amounts Payable by the Lessee under this Lease; or
- (b) does or fails to do anything which constitutes a breach of the Lessee's Covenants,

then, after the Lessor has given to the Lessee notice of the breach and the Lessee has failed to rectify the breach within a reasonable time, the Lessor may without affecting any right, remedy or power arising from that default pay the money due or do or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's cost and expenses of remedying each breach or default.

16.4 **Acceptance of Amount Payable by Lessor**

Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers conferred on the Lessor by the terms of the Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.

16.5 **Essential Terms**

Each of the Lessee's Covenants in **clauses 4** (Rent and Other Payments), **6** (Use of Premises), **7** (Maintenance, Repair and Cleaning), **10** (Insurance), **11** (Indemnity), **20** (Assignment, Subletting and Charging) and **26.1** (Goods and Services Tax), is an essential term of this Lease but this **clause 16.5** does not mean or imply that there are no other essential terms in this Lease.

16.6 **Breach of Essential Terms**

If the Lessee breaches an essential term of this Lease then, in addition to any other remedy or entitlement of the Lessor:

- (a) the Lessee must compensate the Lessor for the loss or damage suffered by reason of the breach of that essential term;
- (b) the Lessor will be entitled to recover damages against the Lessee in respect of the breach of an essential term; and
- (c) the Lessee covenants with the Lessor that if the Term is determined:
 - (i) for breach of an essential term or the acceptance by the Lessor of a repudiation of this Lease by the Lessee; or
 - (ii) following the failure by the Lessee to comply with any notice given to the Lessee to remedy any default,

the Lessee must pay to the Lessor on demand the total of the Amounts Payable under this Lease which would have been payable by the Lessee for the unexpired balance of the Term as if the Term had expired by effluxion of time together with the losses incurred or reasonably expected to be incurred by the Lessor as a result of the early determination including but not limited to the costs of re-letting or attempting to re-let the Premises;

- (d) the Lessee agrees that the covenant set out in this **clause 16.6(c)** will survive termination or any deemed surrender at law of the estate granted by this Lease; and
- (e) the Lessor must take reasonable steps to mitigate its losses and endeavour to re-let the Premises at a reasonable rent and on reasonable terms but the Lessor is not required to offer or accept rent or terms which are the same or similar to the rent or terms contained or implied in this Lease.

17. Damage or destruction of premises

17.1 Abatement of rent

If the Premises are at any time during the Term, without neglect or default of the Lessee, destroyed or damaged by fire or other risk covered by insurance so as to render the same unfit for the occupation and use of the Lessee, then the Rent or a proportionate part of the Rent (according to the nature and extent of the damage) will abate until the Premises have been rebuilt or made fit for the occupation and use of the Lessee, and in case of any dispute arising under this provision the same will be referred to arbitration under the provisions of the *Commercial Arbitration Act 2012* and the full Rent must be paid without any deduction or abatement until the date of the arbitrator's award where the Lessor will refund to the Lessee any Rent which according to the award appears to have been overpaid.

17.2 Total damage or destruction

If the premises are at any time during the Term destroyed or damaged to an extent as to be wholly unfit for the occupation and use of the Lessee either party may be notice in writing to the other of them given within sixty (60) days after the event elect to cancel and terminate this Lease. The term will terminate on the notice being given and the Lessee must vacate the premises and surrender the same to the Lessor, but the termination will be without prejudice to the liability of the Lessee under this Lease up to the date of termination.

18. Holding over

- (1) If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly Lessee of the Lessor at a Rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same terms and conditions of this Lease provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly Lessee.
- (2) The parties acknowledge and agree that if the Lessee is in possession of the Premises pursuant to this clause, that this Lease may be terminated by either party on 2 months written notice to the other party and on termination **clause 19** will apply.

19. Obligations on termination

19.1 Restore premises

Prior to Termination, the Lessee at the Lessee's expense must restore the Premises to a condition consistent with the observance and performance by the Lessee of the Lessee's Covenants under this Lease.

19.2 Peacefully surrender

Subject to **clause 19.5**, on Termination the Lessee must:

- (a) peacefully surrender and yield up to the Lessor the Premises in a condition consistent with the observance and performance of the Lessee's Covenants under this Lease. For the avoidance of doubt, the Lessee acknowledges and agrees that following Termination ownership in any building on the Premises will vest in the Lessor and the Lessee must ensure that any such building is yielded to the Lessor in a structurally sound and statutory compliant condition; and

- (b) surrender to the Lessor all keys and security access devices and combination for locks providing an access to or within the Premises held by the Lessee whether or not provided by the Lessor.

19.3 Remove property prior to termination

Prior to Termination, unless otherwise mutually agreed between the parties, the Lessee must remove from the Premises all property of the Lessee other than air-conditioning plant and fire equipment, security alarms and security systems and other fixtures and fittings which in the opinion of the Lessor form an integral part of the Premises and promptly make good, to the satisfaction of the Lessor, any damage caused by the removal.

19.4 Lessor can remove property on re-entry

- (1) On re-entry the Lessor will have the right to remove from the Premises any property of the Lessee and the Lessee indemnifies the Lessor against all damage caused by the removal of and the cost of storing that property.
- (2) The Lessor may, at any time after the expiration or sooner determination of the Term, give the Lessee a notice (**Abandonment Notice**) requiring the Lessee to remove all fittings, plant, equipment or other articles not previously removed by the Lessee in accordance with the requirement of this clause (**Remaining Items**). On the Lessee's receipt of an Abandonment Notice, the Lessee shall have TWO (2) days within which to remove all Remaining Items and failing removal within that TWO (2) day period, all Remaining Items still on the Premises or in the Lessor's custody shall be deemed absolutely abandoned by the Lessee and shall automatically become the absolute property of the Lessor and may be sold by the Lessor or disposed of at any time and without further notice or obligation to the Lessee. The Lessor shall be entitled to keep the proceeds of any sales and those proceeds shall not be taken into account to reduce any arrears, damages or other moneys for which the Lessee may be liable.

19.5 Lessor may require Lessee to remove all buildings and improvements

- (1) Notwithstanding any other provision of this Lease, the Lessor may, by written notice with three months prior to Termination or within 30 days after the earlier determination of this Lease (**Removal Notice**), require the Lessee at its cost and to the Lessor's satisfaction:
 - (a) remove any improvements, the buildings and fixtures constructed or located on the Premises; and
 - (b) following the removal of any improvements, the buildings and fixtures in accordance with paragraph (a) restore the Premises the same or substantially the same condition as it was immediately prior to the erection or construction of such improvements, buildings and fixtures.
- (2) If the Lessee fails to comply with **clause 19.5(1)** within 90 days of the Removal Notice, the Lessor may at its option:
 - (a) remove all structures, the building, fixtures and property and recover the cost of doing so from the Lessee as a liquidated debt payable on demand; and
 - (b) rehabilitate and restore the Premises and recover the cost of doing so from the Lessee as a liquidated debt payable on demand.

19.6 Clause to survive termination

The Lessee's obligations under this clause shall survive Termination

20. Assignment, Subletting and charging

20.1 No assignment without consent

- (1) The rights in this Lease are personal to the Lessee, and Lessee may not transfer, assign, mortgage, charge, assign or otherwise part with possession or any way dispose of any of its rights or obligations under this Lease, without the prior written consent of the Lessor and the Minister for Lands and any other person whose consent is required under this Lease or at law. The Lessor and the Minister for Lands may withhold their consent at their absolute discretion.
- (2) In relation to any assignment request, the Lessee will be required to provide satisfactory evidence of the suitability of an assignee and the assignor Lessee will remain liable for the remainder of the Term, despite any assignment.

20.2 No subletting or sublicensing without consent

- (1) The Lessee must not sublet the Premises or any part of the Premises, without the prior written consent of the Lessor and the Minister for Lands and any other person whose consent is required under this Lease or at law. The Lessor and the Minister for Lands may withhold their consent at their absolute discretion.
- (2) In relation to any subletting or sublicensing request:
 - (a) the Lessee will be required to provide satisfactory evidence of the suitability of a sublessee or sublicensee to sublet or sublicense the Premises;
 - (b) the terms of any sublease or sublicense (including the permitted purposes) must be consistent with the terms of this Lease. If the proposed Permitted Purpose is inconsistent, a variation of the Lease will be required;
 - (c) the rent or consideration that the Lessee receives from subletting or sublicensing the Premises must not be higher on a pro-rata basis than the Rent payable under this Lease, unless otherwise approved by the Lessor's Council.

20.3 Property Law Act 1969

Sections 80 and 82 of the *Property Law Act 1969* are excluded.

20.4 No mortgage or charge

The Lessee must not mortgage or charge the Land.

20.5 Caveat

The Lessee (or any person on behalf of the Lessee) must not lodge any caveat at Landgate against the certificate of title for the Land, to protect the interest of the Lessee under this Lease.

20.6 Hire

- (1) Subject to prior consent of the Lessor, the Lessee may hire out the Premises or any part thereof PROVIDED:
 - (a) such use is consistent at all times with the Permitted Purpose;
 - (b) the rates of hire are consistent with the Lessor's community hire rates, as amended by the Licensor from time to time;
 - (c) the Lessee ensures any hirer complies strictly with the relevant terms of this Licence; and

- (d) the hirer has appropriate insurances (including in particular public liability insurance) and the Lessee has obtained copies of the certificates of currency for such insurances prior to the hire taking place; and
 - (e) the Lessee has appropriate and adequate hire insurance.
- (2) For the purposes of this Lease, “hire” means any hire of the Premises by the Lessee to a third party for a temporary or short-term period of time and does not include any formal transfer, assignment or sublicence of the Premises.
 - (3) The Lessee acknowledges that at all times, including when the Premises are hired to a third party, it remains responsible for the Premises, including without limitation any damage that may be caused or occurs during any hire period.

21. Prior notice of proposal to change rules

The Lessee agrees that it will not change its rules of association under the *Associations Incorporations Act 2015* without notifying the Lessor of its intention to make the change prior to consideration of the required special resolution.

22. Provision of information

The Lessee agrees to provide to the Lessor:

- (a) a copy of the Lessee’s audited annual statement of accounts for each year;
- (b) advice of any changes in its office holders during the Term; and
- (c) any information reasonably required by the Lessor.

23. Disputes

- (1) If a dispute arises between the Parties in connection with this Lease, then a Party must give notice of the dispute to the other Party identifying the dispute and providing details of it.
- (2) Except as otherwise provided any dispute arising out of this Lease is to be referred in the first instance in writing to the Lessor’s representative as nominated in writing by the Lessor from time to time (**Lessor’s Representative**) who will convene a meeting within 10 days of receipt of such notice from the Lessee or such other period of time as is agreed to by the parties between the Lessor’s Representative and an officer of the Lessee for the purpose of resolving the dispute (**Original Meeting**).
- (3) In the event the dispute is not resolved in accordance with **clause 23(2)** of this Lease then the dispute shall be referred in writing to the CEO of the Lessor who shall convene a meeting within 10 days of the Original Meeting, or such other date as is agreed to by the parties between the CEO and a senior representative of the Lessee for the purpose of resolving the dispute.
- (4) In the event the dispute is not resolved in accordance with **clause 23(3)** of this Lease then, then the dispute shall be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 2012* (as amended from time to time) and the Lessor and the Lessee may each be represented by a legal practitioner.
- (5) The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee then the Lessor will refund to the Lessee the monies paid.

- (6) Other than in respect of proceedings for urgent interlocutory or declaratory relief, it is a condition precedent to the right of any Party to arbitrate or litigate a dispute under this Lease that it first has complied with the mediation process in accordance with this clause.

24. Notice

- (1) Any notice, direction or other communication which must or may be given in connection with this Lease:
- (a) must be in writing in order to be valid;
 - (b) is sufficient if executed by the Party giving the notice or on its behalf by any director, secretary, duly authorised officer or solicitor of that Party;
 - (c) in order to be valid must be given to a Party as follows:
 - (i) delivered or sent by prepaid post to, or left at, the 'notice details' address of that Party as set out in this Lease;
 - (ii) sent to the facsimile number of that Party as set out in this Lease;
 - (iii) sent to the email address of that Party; or
 - (iv) delivered or sent to another address or facsimile number as is notified in writing by that Party to the other Parties from time to time;
 - (d) if given in accordance with **clause 24(1)(c)**, will be deemed to take effect:
 - (i) in the case of prepaid post, on the second business day after the date of posting;
 - (ii) in the case by email, on receipt of return email from the recipient acknowledging receipt of the email;
 - (iii) in the case of facsimile, on receipt of a transmission report from the sending machine confirming successful transmission; and
 - (iv) in the case of delivery by hand, on delivery; and
 - (e) a Notice to a Party may be signed:
 - (i) if given by an individual, by the person giving the Notice;
 - (ii) if given by a corporation, by a director, secretary or manager of that corporation;
 - (iii) if given by a local government, by the CEO;
 - (iv) if given by an association incorporated under the *Associations Incorporation Act 2015*, by any person authorised to do so by the board or committee of management of the association; or
 - (v) by a solicitor or other agent of the individual, corporation, local government or association giving the Notice.

25. Additional terms and conditions

Each of the terms and conditions (if any) specified in **Item 11** of the Schedule are part of this Lease and are binding on the Lessor and the Lessee as if incorporated into the body of this Lease. If there

is any inconsistency between the provisions of **Item 11** of the Schedule and the remaining provisions of this Lease, the provisions of **Item 11** of the Schedule will prevail to the extent of that inconsistency.

26. General provisions

26.1 GST

- (1) In this clause:
 - (a) **GST Act** means A New Tax System (Goods and Services Tax) Act 1999 (Cth);
 - (b) **GST Law** means the GST Act and any associated legislation including without limitation delegated legislation; and
 - (c) **GST, Registered, supply, tax invoice** and any other expression used that is defined in the GST Law has the same meaning as given to it in the GST Law.
- (2) Unless specifically described in this Lease as 'GST-inclusive', any consideration to be paid or provided for a supply made under or in connection with this Lease does not include an amount on account of GST and is 'GST-exclusive'.
- (3) Where, under the GST Law, any supply to be made by a Party (**Supplier**) to another Party (**Recipient**) under or in connection with this Lease is subject to GST (other than a supply the consideration for which is specifically described in this Lease as GST-inclusive), then:
 - (a) the consideration payable or to be provided for that supply under this Lease will be increased by, and the Recipient must pay to the Supplier, an amount equal to the GST calculated according to the GST Law;
 - (b) the Recipient must pay that additional GST amount at the same time and in the same manner as the GST-exclusive consideration is paid or provided; and
 - (c) a reference to the consideration payable for a supply includes the value of any non-monetary consideration for the supply.
- (4) If the Supplier is Registered or required to be Registered, the Supplier must provide a GST compliant tax invoice in connection with any supply made by it under this Lease, failing which the Recipient will not be obliged to make any payment for that supply until the invoice is provided.

26.2 No fetter

Despite any other provision of this Lease, the Parties acknowledge that the Lessor is a local government established by the *Local Government Act 1995*, and in that capacity, the Lessor may be obliged to determine applications for consents, approvals, authorities, licences and permits having regard to any Written Law governing such applications including matters required to be taken into consideration and formal processes to be undertaken, and the Lessor will not be taken to be in default under this Lease by performing its statutory obligations or exercising its statutory discretions, and a provision of this Lease will not fetter the Lessor in performing its statutory obligations or exercising any discretion.

26.3 Lessor's consent

The Lessee acknowledges and agrees with the Lessor that:

- (a) if the Lessor consents to any matter referred to in this Lease, the Lessor may consent subject to any conditions that it deems reasonably necessary; and

- (b) if the Lessor consents to any matter referred to in this Lease, the Lessee must, to the reasonable satisfaction of the Lessor, comply with any condition imposed by the Lessor.

26.4 Acts by agents

All acts and things which the Lessor is required to do under this Lease may be done by the CEO, an officer or the agent, solicitor or employee of the Lessor.

26.5 Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the terms of this Lease do not, to the fullest extent permitted by law, apply to limit the terms of this Lease.

26.6 Entire agreement – no warranty

- (1) Each Party acknowledges that it has entered into this Lease in full reliance on its own enquiries, investigations, examinations and advice and not in reliance on or as a result of any statement, claim, representation or warranty (expressed or implied) made or given by another Party or any employee, agent or other person on behalf of another Party in respect of any matter affecting this Lease.
- (2) The Parties agree that this Lease constitutes the whole and entire agreement between them and supersedes all previous negotiations and agreements written or oral.

26.7 Further assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the terms of this Lease.

26.8 Severability

In the event of part of this Lease being or becoming void or unenforceable then that part is to be severed from this Lease with the intention that the balance of this Lease is to remain in full force and effect, unaffected by the severance.

26.9 Variation

This Lease may be varied only by deed executed by the parties subject to such consents as are required by this Lease or at law.

26.10 Modification and waiver

- (1) This Lease may not be modified, amended or varied except by a document in writing signed by or on behalf of each of the Parties.
- (2) Any modification to a term or condition of this Lease, or waiver or relinquishment of the performance of any term or condition of this Lease, will be effective only if made in writing and executed by or on behalf of the Party granting the waiver.
- (3) A waiver of any one breach of any term or condition of this Lease is not to operate as a waiver of any other breach of the same or other term or condition of this Lease.

26.11 Laws of Western Australia apply

This Lease is to be construed and interpreted in accordance with the laws of the State of Western Australia and the Parties agree to submit to the jurisdiction of the courts of that State and of courts competent to hear appeals from them.

Schedule

Item 1 Land

Reserve number R24519, 26 Dunn St, Ravensthorpe: A537 and Reserve number R44777, 28 Dunn St, Ravensthorpe: A446.

Item 2 Premises

Being part of the Land depicted on the plan annexed hereto as **Annexure 1**, red hatch and labelled “Pottery” on 26 Dunn St, and red hatch and labelled “Fitz Building” on 28 Dunn St, including all buildings, structures, alterations, additions and improvements on that part of the Land, or erected on that part of the Land during the Term.

Item 3 Commencement Date

1 April 2024.

Item 4 Term

5 years commencing on 1 April 2024 and expiring on 31 March 2029.

Item 5 Further Term

5 years commencing on 1 April 2029 and expiring on 31 March 2034.

Item 6 Rent

[\$1] plus GST per annum, payable annually in advance with the first payment due on the Commencement Date and reviewed annually in accordance with the terms of this Lease

Item 7 Rent Review Dates

Not Applicable

Item 8 Permitted Purpose

The property and improvements made to the property are to be used for the purpose of operating a Community arts space and uses reasonably ancillary to that purpose.

Item 9 Keys and Security Device

[Insert details of keys/security devices provided].

Item 10 Public Liability Insurance

\$20,000,000.

Item 11 Additional Terms and Conditions

Not applicable.

Draft

Signing page

EXECUTED [add day and month]

2024

THE COMMON SEAL of the SHIRE OF
RAVENSTHORPE is affixed in the
presence of -

Shire President

(Print Full Name)

Chief Executive Officer

(Print Full Name)

THE COMMON SEAL of [Insert Lessee's
details] is affixed in accordance with the
constitution of the Lessee in the presence of
each of the undersigned who each declare by
the execution of this document that he or she
holds the office in the Lessee indicated under
his or her name:

Office Holder Sign

Office Holder Sign

Name

Name

Address

Address

Office Held

Office Held

Annexure 1 – Plan of Premises



Annexure 2 - Consent of the Minister for Lands

to be inserted

Draft

Annexure 3 – Maintenance Schedule

The Lessor is responsible for the ongoing maintenance and upkeep of external areas including landscaping to the Lessee's buildings as detailed in Annexure 1.

Draft

12. REPORTS OF OFFICERS

12.2 CORPORATE SERVICES

12.2.1 MONTHLY FINANCIAL REPORT – 29 FEBRUARY 2024

File Reference:	N/A
Location:	Shire of Ravensthorpe
Applicant:	Nil
Author:	Accounting Manager
Authorising Officer	Executive Manager Corporate Services
Date:	12 March 2024
Disclosure of Interest:	Nil
Attachment:	12.2.1 Monthly Financial Reports for 29 February 2024
Previous Reference:	Nil

PURPOSE

1. In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council RECEIVE the February 2024 Monthly Financial Reports as presented.

Moved: _____

Seconded: _____

Carried: __/__

ATTACHMENT 12.2.1



SHIRE OF RAVENSTHORPE

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

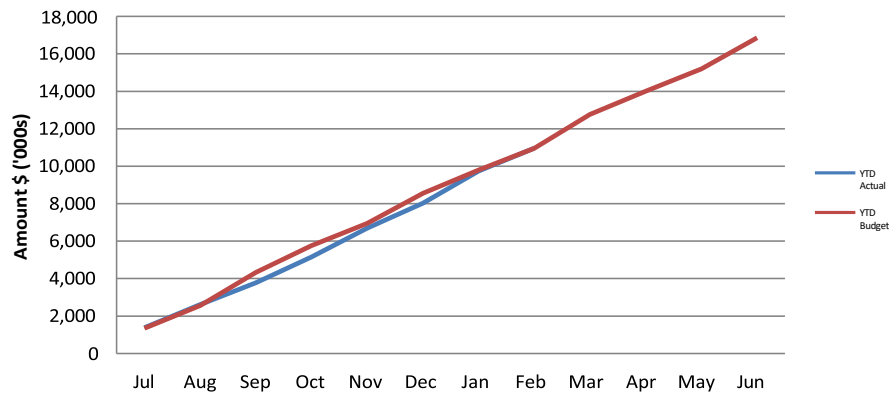
FOR THE PERIOD ENDED 29 FEBRUARY 2024

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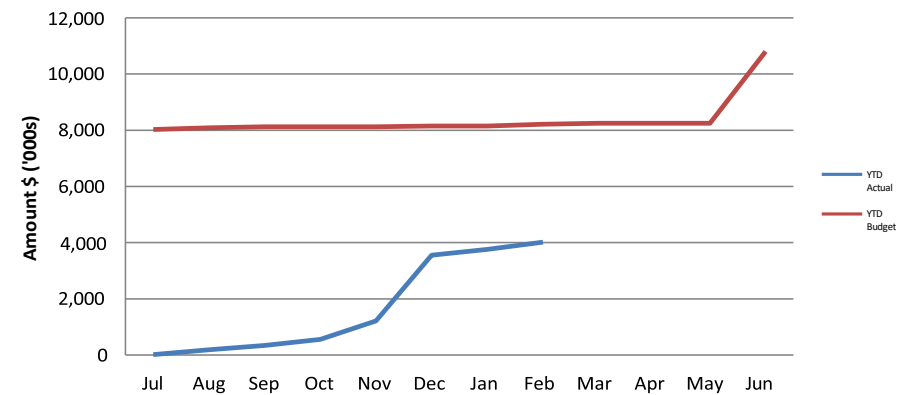
	Page
Graphical Analysis	2-3
Statement of Financial Activity by Nature	4
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2 Acquisition of Assets	7-9
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Income and Expenditure Graphs to 29 February 2024

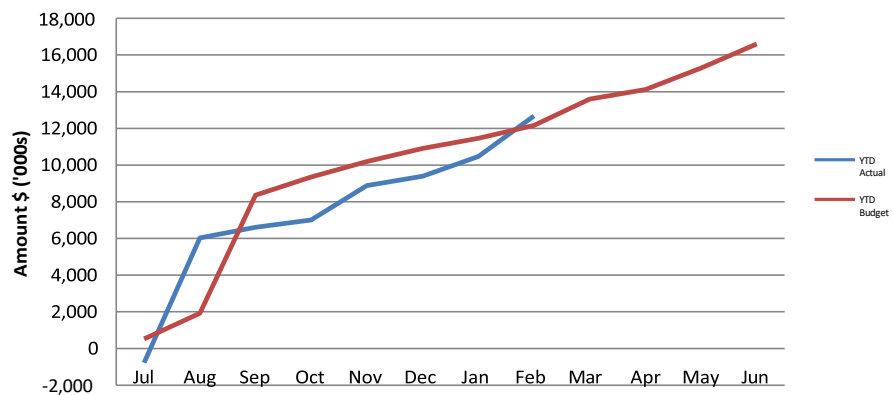
Operating Expenditure



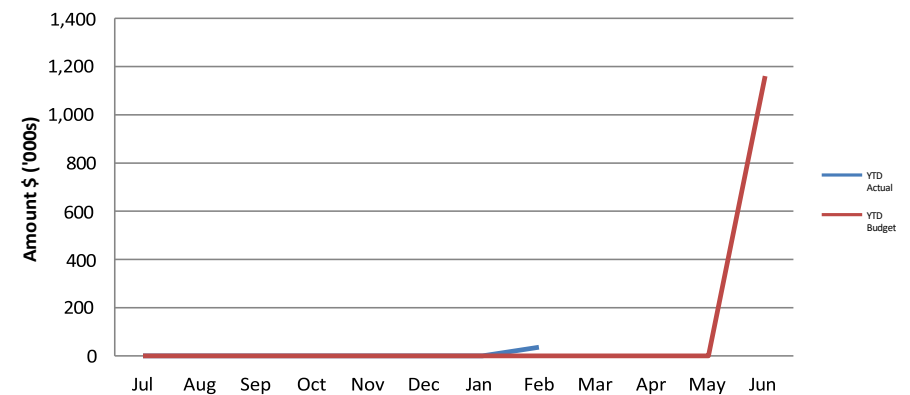
Capital Expenditure



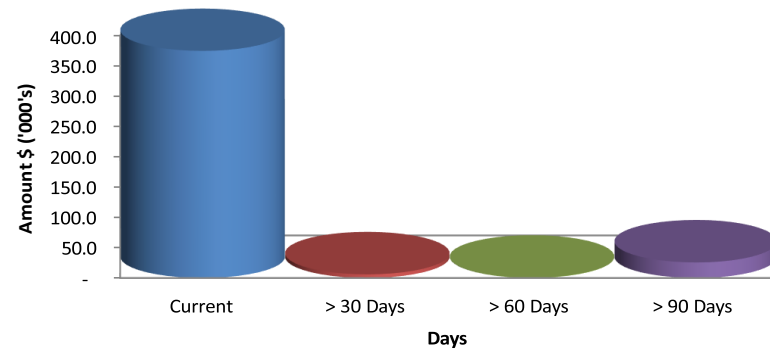
Operating Income



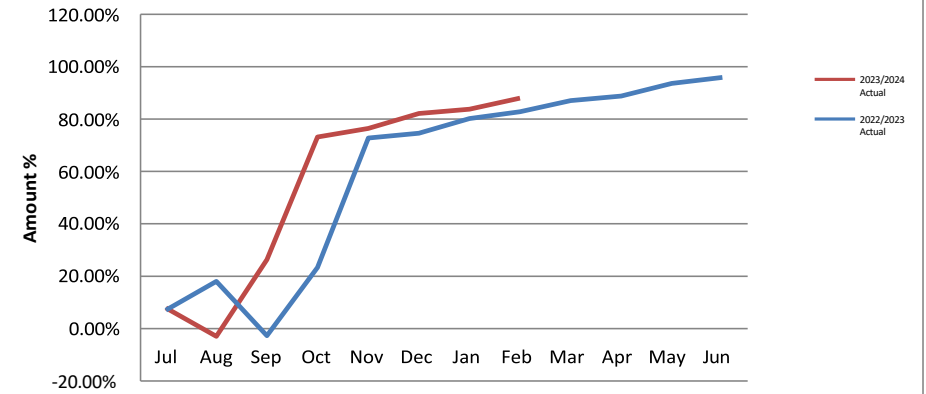
Capital Income



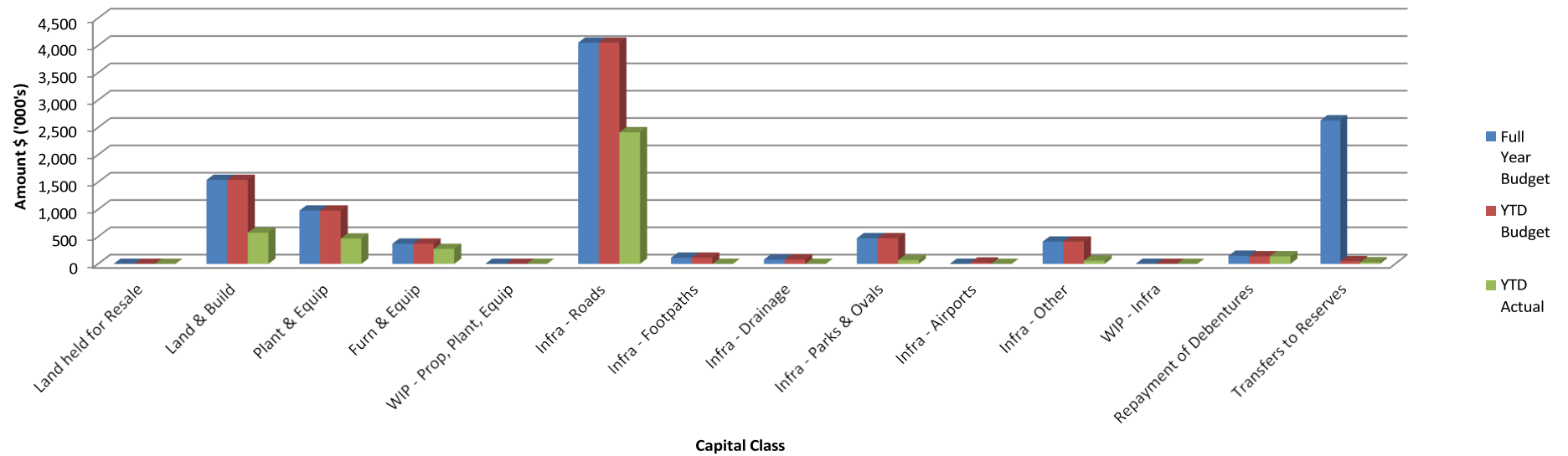
Sundry Debtors Amount O/S



Rates % Collected



Capital Expenditure



SHIRE OF RAVENSTHORPE
STATEMENT OF FINANCIAL ACTIVITY BY NATURE

FOR THE PERIOD ENDED 29 FEBRUARY 2024

	NOTE	2023/2024 Adopted Budget \$	FEBRUARY 2024 Y-T-D Budget \$	FEBRUARY 2024 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates		5,790,238	5,787,987	5,793,839	5,852	100%	
Grants, Subsidies and Contributions		1,235,982	903,970	835,744	(68,226)	92%	
Fees and Charges		3,446,578	2,445,066	2,857,972	412,906	117%	▲
Service Charges		0	0	0	0	0%	
Interest Revenue		198,500	132,667	143,417	10,750	108%	
Other Revenue		594,055	425,101	431,349	6,248	101%	
Profit on Disposal of Assets		25,500	25,500	35,740	10,240	140%	
FV Adjust (Revenue)		0	0	0	0	0%	
		11,290,853	9,720,291	10,098,061	377,770	104%	
Expenditure from operating activities							
Employee Costs		(6,000,489)	(3,868,155)	(3,559,489)	308,666	(92%)	▲
Materials and Contracts		(4,328,071)	(2,694,837)	(2,485,909)	208,928	(92%)	▲
Utility Charges		(288,540)	(191,905)	(216,427)	(24,522)	(113%)	
Depreciation		(5,531,509)	(3,687,651)	(4,144,740)	(457,089)	(112%)	▲
Finance Costs		(42,746)	(34,644)	(13,359)	21,285	(39%)	
Insurance Expenses		(262,265)	(262,223)	(294,804)	(32,581)	(112%)	
Other Expenditure		(376,198)	(194,874)	(246,508)	(51,634)	(126%)	
Loss on Disposal of Assets		(27,700)	(27,700)	0	27,700	0%	
FV Adjust (Expenditure)		0	0	0	0	0%	
		(16,857,518)	(10,961,989)	(10,961,235)	754	(100%)	
Non-cash amounts excluded from operating activities							
(Profit)/Loss on Asset Disposals	2	2,200	2,200	(35,740)	(37,940)	1625%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0%	
Rounding		0	0	0	0	0%	
Depreciation on Assets		5,531,509	3,687,651	4,144,740	457,089	(112%)	▲
		5,533,709	3,689,851	4,109,000	419,149	(111%)	▲
Amount attributable to operating activities		(32,956)	2,448,153	3,245,826	797,673	(133%)	▲
INVESTING ACTIVITIES							
Inflows from investing activities							
Capital Grants, Subsidies and Contributions		5,312,244	2,442,564	2,580,238	137,674	(106%)	▼
Proceeds from Disposal of Assets	2	126,000	0	35,740	35,740	0%	
Proceeds from financial assets at amortised cost - self supporting loans		0	0	0	0	0%	
		5,438,244	2,442,564	2,615,978	173,414	(107%)	▲
Outflows from investing activities							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,538,723)	(1,538,723)	(572,363)	966,360	(37%)	▲
Purchase of Furniture & Equipment	1	(369,000)	(369,000)	(273,230)	95,770	(74%)	
Purchase of Plant & Equipment	1	(977,020)	(977,020)	(464,436)	512,584	(48%)	▲
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(4,048,615)	(4,048,615)	(2,410,820)	1,637,795	(60%)	▲
Purchase of Infrastructure Assets - Footpaths	1	(112,500)	(112,500)	0	112,500	0%	
Purchase of Infrastructure Assets - Drainage	1	(79,264)	(79,264)	0	79,264	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(470,000)	(470,000)	(214,620)	255,380	(46%)	▲
Purchase of Infrastructure Assets - Airports	1	(24,583)	(24,583)	(16,942)	7,641	(69%)	
Purchase of Infrastructure Assets - Other	1	(407,380)	(407,380)	(57,889)	349,491	(14%)	▲
Purchase of WIP - INFRA	1	0	0	0	0	0%	
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0	0%	
		(8,027,085)	(8,027,085)	(4,010,300)	4,016,785	(50%)	▲
Amount attributable to investing activities		(2,588,841)	(5,584,521)	(1,394,322)	4,190,199	(25%)	▲
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from New Borrowings	3	0	0	0	0	0%	
Transfers from Restricted Asset (Reserves)	4	1,034,490	0	0	0	0%	
Transfers from Restricted Asset (Other)		0	0	0	0	0%	
		1,034,490	0	0	0	0%	
Outflows from financing activities							
Repayment of borrowings	3	(147,923)	(138,516)	(138,442)	74	(100%)	
Payments for principal portion of lease liabilities	2	(128,223)	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(2,627,000)	(48,500)	(28,937)	19,563	(60%)	
Transfers to Restricted Assets (Other)		0	0	0	0	0%	
		(2,903,146)	(187,016)	(167,379)	19,563	(89%)	
Amount attributable to financing activities		(1,868,656)	(187,016)	(167,379)	19,563	(89%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	5	4,570,453	4,564,071	4,564,071	0	(100%)	
Amount attributable to operating activities		(32,956)	2,448,153	3,245,826	797,673	(133%)	▲
Amount attributable to investing activities		(2,588,841)	(5,584,521)	(1,394,322)	4,190,199	(25%)	▲
Amount attributable to financing activities		(1,868,656)	(187,016)	(167,379)	19,563	(89%)	
Surplus or deficit at the end of the financial year	5	80,001	1,240,687	6,248,195	5,007,434	(504%)	▲

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations Greater than 10% and \$100,0000 ▲
Below Budget Expectations Less than 10% and \$100,000 ▼

SHIRE OF RAVENSTHORPE
STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM

FOR THE PERIOD ENDED 29 FEBRUARY 2024

	NOTE	2023/2024 Adopted Budget \$	FEBRUARY 2024 Y-T-D Budget \$	FEBRUARY 2024 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
OPERATING ACTIVITIES							
Revenue from operating activities							
Governance		25,570	17,040	25,698	8,658	151%	
General Purpose Funding		6,163,460	6,049,566	6,067,570	18,004	100%	
Law, Order, Public Safety		663,294	441,138	549,655	108,517	125%	▲
Health		6,300	3,150	8,926	5,776	283%	
Education and Welfare		748,239	498,825	435,097	(63,728)	87%	
Housing		28,400	18,181	53,030	34,849	292%	
Community Amenities		889,522	812,044	804,229	(7,815)	99%	
Recreation and Culture		177,150	127,273	61,099	(66,174)	48%	
Transport		1,940,707	1,370,095	1,749,873	379,778	128%	▲
Economic Services		459,178	259,380	257,858	(1,522)	99%	
Other Property and Services		<u>189,033</u>	<u>123,599</u>	<u>85,025</u>	<u>(38,574)</u>	<u>69%</u>	
		11,290,853	9,720,291	10,098,060	377,769	104%	
Expenditure from operating activities							
Governance		(1,281,347)	(814,727)	(689,463)	125,264	(85%)	▲
General Purpose Funding		(317,452)	(208,951)	(177,162)	31,789	(85%)	
Law, Order, Public Safety		(1,461,690)	(896,031)	(1,069,162)	(173,131)	(119%)	▲
Health		(472,423)	(306,314)	(215,475)	90,839	(70%)	
Education and Welfare		(1,611,298)	(1,045,224)	(895,002)	150,222	(86%)	▲
Housing		(281,488)	(191,845)	(165,031)	26,814	(86%)	
Community Amenities		(1,774,454)	(1,149,998)	(1,240,069)	(90,071)	(108%)	
Recreation & Culture		(2,885,695)	(1,897,860)	(2,025,227)	(127,367)	(107%)	▲
Transport		(5,960,218)	(3,925,923)	(3,875,883)	50,040	(99%)	
Economic Services		(597,995)	(321,429)	(298,628)	22,801	(93%)	
Other Property and Services		<u>(213,457)</u>	<u>(203,687)</u>	<u>(310,133)</u>	<u>(106,446)</u>	<u>(152%)</u>	▲
		(16,857,517)	(10,961,989)	(10,961,235)	754	(100%)	
Non-cash amounts excluded from operating activities							
(Profit)/Loss on Asset Disposals	2	2,200	2,200	(35,740)	(37,940)	1625%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0%	
Movement in Employee Benefit Provisions		0	0	0	0	0%	
Rounding		0	0	0	0	0%	
Depreciation on Assets		<u>5,531,509</u>	<u>3,687,651</u>	<u>4,144,740</u>	<u>457,089</u>	<u>(112%)</u>	▲
		<u>5,533,709</u>	<u>3,689,851</u>	<u>4,109,000</u>	<u>419,149</u>	<u>(111%)</u>	▲
Amount attributable to operating activities		(32,955)	2,448,153	3,245,825	797,672	(133%)	▲
INVESTING ACTIVITIES							
Inflows from investing activities							
Capital Grants, Subsidies and Contributions		5,312,244	2,442,564	2,580,238	137,674	(106%)	▼
Proceeds from Disposal of Assets	2	126,000	0	35,740	35,740	0%	
Proceeds from financial assets at amortised cost - self supporting loans		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	
		5,438,244	2,442,564	2,615,978	173,414	(107%)	▲
Outflows from investing activities							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,538,723)	(1,538,723)	(572,363)	966,360	(37%)	▲
Purchase of Furniture & Equipment	1	(369,000)	(369,000)	(273,230)	95,770	(74%)	
Purchase of Plant & Equipment	1	(977,020)	(977,020)	(464,436)	512,584	(48%)	▲
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(4,048,615)	(4,048,615)	(2,410,820)	1,637,795	(60%)	▲
Purchase of Infrastructure Assets - Footpaths	1	(112,500)	(112,500)	0	112,500	0%	
Purchase of Infrastructure Assets - Drainage	1	(79,264)	(79,264)	0	79,264	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(470,000)	(470,000)	(214,620)	255,380	(46%)	▲
Purchase of Infrastructure Assets - Airports	1	(24,583)	(24,583)	(16,942)	7,641	(69%)	
Purchase of Infrastructure Assets - Other	1	(407,380)	(407,380)	(57,889)	349,491	(14%)	▲
Purchase of WIP - INFRA	1	0	0	0	0	0%	
Payments for financial assets at amortised cost - self supporting loans		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	
		<u>(8,027,085)</u>	<u>(8,027,085)</u>	<u>(4,010,300)</u>	<u>4,016,785</u>	<u>(50%)</u>	▲
Amount attributable to investing activities		(2,588,841)	(5,584,521)	(1,394,322)	4,190,199	(25%)	▲
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from New Borrowings	3	0	0	0	0	0%	
Transfers from Restricted Asset (Reserves)	4	1,034,490	0	0	0	0%	
Transfers from Restricted Asset (Other)		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	
		1,034,490	0	0	0	0%	
Outflows from financing activities							
Repayment of borrowings	3	(147,923)	(138,516)	(138,442)	74	(100%)	
Payments for principal portion of lease liabilities	2	(128,223)	0	0	0	0%	
Transfers to Restricted Assets (Reserves)	4	(2,627,000)	(48,500)	(28,937)	19,563	(60%)	
Transfers to Restricted Assets (Other)		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	
		<u>(2,903,146)</u>	<u>(187,016)</u>	<u>(167,379)</u>	<u>19,563</u>	<u>(89%)</u>	
Amount attributable to financing activities		(1,868,656)	(187,016)	(167,379)	19,563	(89%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	5	4,570,453	4,564,071	4,564,071	0	(100%)	
Amount attributable to operating activities		(32,955)	2,448,153	3,245,825	797,672	(133%)	▲
Amount attributable to investing activities		(2,588,841)	(5,584,521)	(1,394,322)	4,190,199	(25%)	▲
Amount attributable to financing activities		<u>(1,868,656)</u>	<u>(187,016)</u>	<u>(167,379)</u>	<u>19,563</u>	<u>(89%)</u>	
Surplus or deficit at the end of the financial year	5	80,002	1,240,687	6,248,195	5,007,434	(504%)	▲

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations Greater than 10% and \$100,0000 ▲
Below Budget Expectations Less than 10% and \$100,000 ▼

SHIRE OF RAVENSTHORPE
FOR THE PERIOD ENDED 29 FEBRUARY 2024
Report on Significant variances Greater than 10% and \$100,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variance adopted by Council is:

Actual Variance exceeding 10% of YTD Budget and \$100,000 whichever is the lesser.

REPORTABLE OPERATING REVENUE VARIATIONS

05 - Law, Order and Public Safety

MAF Grant funding received. Fire break infringement income budgeted to be much higher than actual. ESL - BFB Operating Grant timing difference making actual higher than budget.

12 - Transport

Yet to receive LRCI round 4 funding. Road to Recovery income timing difference as it was split across the year but most claimed with Jerdacuttup bridge completion in quarter 2. Aerodrome Income timing difference income for January received in February and income higher than budget YTD. Disposed of Hino truck generating an unbudgeted profit.

REPORTABLE OPERATING EXPENSE VARIATIONS

04 - Governance

Favourable variance with lower YTD Admin allocations. Whereas, Council election fees have been invoiced and are higher than budgeted; timing differences on audit fees paid in January but budget spread across the year; Community Development Fund payments are \$10K ahead of schedule; Other council contributions also higher due to more interest in CEO/President donations this financial year.

05 - Law, Order and Public Safety

Unfavourable Bushfire Plant expenditure with some major maintenance required on ageing vehicles and tyres. Bushfire mitigation forecasted higher than budgeted due to more approved DFES mitigation works which will be offset by increased grants. Favourable weather has allowed the mitigation program to move faster than YTD budget.

08 - Education and Welfare

Employee costs for childcare centres are lower than forecast due to staff shortages. Housing expenditure lower than budgeted as leased house is no longer being leased for childcare staff.

11 - Recreation & Culture

Asset depreciation higher than budgeted (non cash expenditure). Operating costs for campgrounds higher than budgeted due to additional signage and high volumes of campers requiring more maintenance and staff costs.

14 - Other Property & Services

Higher depreciation than budgeted (non-cash). Admin building operation cost and maintenance higher than YTD budget due to including precinct expenses as it is first year of operation, included in budget review and separated in 2024/2025 budget.

REPORTABLE NON-CASH VARIATIONS

Depreciation expenditure YTD is higher than budgeted YTD, however this has no effect on the cash position.

REPORTABLE CAPITAL EXPENSE VARIATIONS

Favourable progress on Land and buildings 37%; Furniture & Equipment 74%; Parks & Ovals infrastructure 46% and airport infrastructure programs 69%, Plant and Equipment (48%) and Roads Programs 60% have progressed with works in favourable weather.

REPORTABLE CAPITAL INCOME VARIATIONS

Grant funding running in line with YTD budget.

REPORTABLE N&T INCOME VARIATIONS

Fees and Charges - Favourable due to Town Planning and Regional Development income higher than budgeted due to a planning application fee from CBH. Aerodrome income also higher than YTD budget.

REPORTABLE N&T EXPENSE VARIATIONS

Employee Costs - Overall lower than YTD budget in childcare due to lack off staffing and Bushfire mitigation due to BRMC became full time Ravensthorpe halfway through the financial year, used to be shared with Jerramungup.

Materials & Contracts - Favourable timing variances on Integrated Planning, Fire Mitigation, Medical Services, Childcare, Refuse services, Works administration and Work Health and Safety.

Depreciation - Non-favourable YTD non-cash expenditure.

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

	2023/2024 Adopted Budget \$	2023/2024 YTD Budget \$	FEBRUARY 2024 Actual \$
1. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Law, Order & Public Safety			
<u>Fire Prevention & Control</u>			
Hopetoun Rural Bushfire Shed	352,110	352,110	361,074
Water Tank Installation - Jerdacuttup Bfb	7,929	7,929	176
Water Tank Installation - Ravensthorpe North	14,199	14,199	0
Variable Message Boards	40,000	40,000	48,935
<u>Animal Control</u>			
Construction Of New Dog Pound	50,000	50,000	0
<u>Law & Order</u>			
Ravensthorpe Ses Building Upgrades 21/22	9,700	9,700	0
22/23 Senior Ranger Vehicle	60,000	60,000	0
Dog And Vehicle Signage	12,000	12,000	4,424
Education & Welfare			
<u>Child Care Centres</u>			
Little Barrens Building Upgrades	10,000	10,000	0
Little Barrens - Painting	21,120	21,120	0
Little Barrens - Shade	24,840	24,840	24,840
Little Barrens - Soft Fall Area	10,000	10,000	0
Cub House Building Upgrades	33,400	33,400	122
Cub House - Structural Repairs	15,000	15,000	2,466
Cub House - Shade	31,540	31,540	31,540
The Cub House - Playground Drainage	5,000	5,000	0
Housing			
<u>Staff Housing</u>			
30 Kingsmill Street, Ravensthorpe	16,800	16,800	0
4 Daw Street	18,500	18,500	244
88 Martin St, Ravensthorpe	12,100	12,100	37,806
27C Carslile Street - Internal Painting	6,500	6,500	0
27A Carlisle Street - Internal Painting	6,500	6,500	0
<u>Other Housing</u>			
Community Amenities			
<u>Sanitation - Household Refuse</u>			
Ravensthorpe Transfer Shed Improvements	25,650	25,650	4,020
Munglinup Waste Site Improvements (Design)	57,000	57,000	0
Ravensthorpe Regional Landfill	8,000	8,000	1,509
<u>Sewerage</u>			
Skip Bin Trailer	20,000	20,000	5,060
2019/20 Purchase Plant - Sewerage Fencing	23,790	23,790	0
Ravensthorpe Effluent Ponds - Restore Banks	49,264	49,264	0
<u>Other Community Amenities</u>			
West Beach Ablutions Updgrade	17,030	17,030	58,395
Hopetoun Foreshore Ablutions - Upgrades	27,440	27,440	0
Munglinup Public Conveniences	25,000	25,000	0
Cemetery - Backhoe Bucket	3,500	3,500	3,070
Hopetoun Cemetery Upgrades	60,000	60,000	0
Recreation and Culture			
<u>Public Halls & Civic Centres</u>			
Ravensthorpe Town Hall - Security Lighting	12,000	12,000	0
Hopetoun Office - Rainwater Switchboard	20,000	20,000	0
<u>Swimming Areas & Beaches</u>			
Hopetoun Foreshore Upgrade	100,000	100,000	70,431
<u>Other Recreation & Sport</u>			
Hopetoun Sports Pavilion, Repair Doors,	14,000	14,000	0
Ravensthorpe Rec Centre - Generator Switch	8,000	8,000	0
New Gym Equipment	10,000	10,000	0
Hopetoun Hockey Field - Switchboard Upgrade	20,000	20,000	0
<u>Libraries</u>			
Ravensthorpe Crc - Improvements	25,000	25,000	0

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

	2023/2024 Adopted Budget \$	2023/2024 YTD Budget \$	FEBRUARY 2024 Actual \$
1. ACQUISITION OF ASSETS (Continued)			
The following assets have been acquired during the period under review:			
<u>By Program (Continued)</u>			
<u>Recreation and Culture (Continued)</u>			
<u>Other Culture</u>			
Rcp Furniture Fit Out	50,000	50,000	13,684
Rcp Architect Services	4,000	4,000	7,500
Rcp Consultants Services	6,520	6,520	2,700
Rcp Project Management	0	0	0
Rcp Building Construction (& Builders)	0	0	0
Rcp Project Fees And Charges (Non-Grant)	0	0	0
Rcp Demolition	30,000	30,000	0
Rcp Contingency	0	0	0
Rcp Utility Services (External Services)	30,000	30,000	42,925
Rcp Landscaping And Playground	0	0	0
Rcp Public Art	0	0	0
Rcp Carpark	0	0	20,916
Rcp (Shire) Admin Building Construction	50,000	50,000	21,623
Rcp (Shire) Dunnart Building Construction	70,000	70,000	1,496
Rcp (Shire) Earthworks Building Construction	0	0	0
Rcp (Shire) Project Management	0	0	157
Rcp (Shire) Building Construction	0	0	0
Rcp (Shire) Demolition	0	0	0
Rcp (Shire) Fitout - Contingency	0	0	2,000
Precinct Solar	450,000	450,000	0
Rcp (Shire) Landscaping	220,000	220,000	123,273
Rcp (Shire) Public Art	0	0	0
Rcp (Shire) Carpark	130,000	130,000	0
Transport			
<u>Construction - Roads, Bridges, Depots</u>			
<u>Roads Construction Council</u>			
Bedford Harbour Road Construction	118,699	118,699	0
Springdale Road - Seal Missing Sealed	35,000	35,000	0
Jerdacuttup Road Re-Construction Works (Lrci)	809,099	809,099	0
Gravel Pit Development	55,000	55,000	0
<u>Roads Mrwa V Of G Constr</u>			
Springdale Road Slk 19.0 - 40.0	45,326	45,326	59,005
Southern Ocean Road Slk 0.00 - 2.00	100,000	100,000	17,603
Jerdacuttup Road - Stabilise Pavement &	0	0	3,264
Jerdacuttup Road Slk 9.74 - 14.74	215,000	215,000	0
<u>Roads To Recovery Construction</u>			
Springdale Road Slk 50.0-59.6 Resheet R2R	250,892	250,892	243,293
Mt Short Slk 0.0-1.6 Resheet R2R	40,000	40,000	29,980
Koornong Road Slk 27.8-30.0 Resheet R2R	55,000	55,000	45,086
Floater Road Slk 0-7.8 Resheet R2R	95,000	95,000	0
Laurina Road Slk 3.0-5.0	50,000	50,000	73,092
<u>Commodity Route Road Construction</u>			
Tamarine Road Reseal Slk 0.0 To 7.4	240,100	240,100	0
<u>Drainage Construction</u>			
Elverdton Road Culverts Slk 2.03, 3.02 & 4.19	30,000	30,000	0
<u>Footpath Construction</u>			
Concrete Footpath Construction Programme	75,000	75,000	0
Cambewarra Drive Footpath	7,500	7,500	0
Bike Paths Upgrades From Master Plan	30,000	30,000	0
<u>Bridges Construction</u>			
Jerdacuttup River Bridge - Springdale Road	1,939,499	1,939,499	1,939,499
<u>Purchase Land - Roadworks And Depots</u>			
<u>Purchase Land & Buildings - Roadworks</u>			
Ravensthorpe Depot Grounds Upgrades	110,225	110,225	29,657
<u>Purchase Other Infrastructure - Roads & Depots</u>			
Diesel Tank Hopetoun	36,000	36,000	0

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

	2023/2024 Adopted Budget \$	2023/2024 YTD Budget \$	FEBRUARY 2024 Actual \$
1. ACQUISITION OF ASSETS (Continued)			
The following assets have been acquired during the period under review:			
<u>By Program (Continued)</u>			
<u>Road Plant Purchases</u>			
20/21 Purchase Side Tipper	114,730	114,730	105,500
Patching Trailer 23/24	45,000	45,000	0
Grader Draw Bars 23/24	50,000	50,000	0
<u>Traffic Control</u>			
New Portable Traffic Lights	20,000	20,000	19,089
<u>Aerodromes</u>			
Ravensthorpe Airport - It Upgrades	18,000	18,000	0
Airport Furniture	8,000	8,000	6,379
Airport Tug	65,000	65,000	44,441
Ravensthorpe Airport Baggage Trolleys	25,000	25,000	23,889
Airport Tractor And Slasher	130,000	130,000	106,967
Terminal Improvements	30,000	30,000	0
Ravensthorpe Airport Fencing - Boundary	17,583	17,583	10,742
Airport Lighting Upgrade	7,000	7,000	6,200
Economic Services			
<u>Tourism</u>			
Campground Data Connectivity	30,000	30,000	51,599
Ravensthorpe Interpretive Centre - Fit Out	180,000	180,000	133,550
Campground Fire Pits	25,000	25,000	0
Genstreme Projects	110,000	110,000	0
Ravensthorpe Tennis Club - Dump Point	25,000	25,000	0
Campground Signage	15,000	15,000	0
Other Property & Services			
<u>Works</u>			
22/23 Dual Cab Utility - Eto	60,000	60,000	0
22/23 Dual Cab Utility - Works Supervisor	60,000	60,000	0
22/23 Dual Cab Utility - Ato	60,000	60,000	0
22/23 Dual Cab Utility - Cleaners	50,000	50,000	31,049
22/23 Single Cab Utility - Cleaners	50,000	50,000	30,762
<u>Administration</u>			
Fleet Vehicle 23/24	75,000	75,000	64,964
Mcsr Vehicle 23/24	45,000	45,000	0
Computer Upgrades	20,000	20,000	30,955
Office Furniture And Painting	10,000	10,000	8,738
Wide Format Printer	11,000	11,000	4,815
Cleaners Room - Ravensthorpe Office	10,000	10,000	0
	0	0	0
	0	0	0
	0	0	0
	<u>8,027,085</u>	<u>8,027,085</u>	<u>4,010,300</u>
<u>By Class</u>			
Land	0	0	0
Buildings	1,538,723	1,538,723	572,363
Furniture & Equipment	369,000	369,000	273,230
Plant & Equipment	977,020	977,020	464,436
Infrastructure - Roads	4,048,615	4,048,615	2,410,820
Infrastructure - Footpaths	112,500	112,500	0
Infrastructure - Drainage	79,264	79,264	0
Infrastructure - Parks & Ovals	470,000	470,000	214,620
Infrastructure - Airports	24,583	24,583	16,942
Infrastructure - Other	407,380	407,380	57,889
	<u>8,027,085</u>	<u>8,027,085</u>	<u>4,010,300</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
Transport							0	0
Duraquip Side Tipper No 1	P611	P577	24,900		14,000		(10,900)	0
Hino Dual Cab (Road Crew)	P578A	P578				35,739.76	0	35,740
Public Works Overheads								0
18/19 Toyota Hilux Dual Cab - (Pool Car)	P638B	P638B	27,400		17,000		(10,400)	0
Toyota Hilux 4X4 Utility - Works Supervisor	P698A	P698A	38,600		35,000		(3,600)	0
18/19 Toyota Hilux - Admin Tech Officer	P702B	P702B	32,800		30,000		(2,800)	0
Triton Xtra Cab	P632A	P632A	4,500		15,000		10,500	0
Mitsubishi Triton	P705	P705	0		15,000		15,000	0
			128,200.00	0.00	126,000.00	35,739.76	(2,200.00)	35,739.76

<u>By Class of Asset</u>	Asset #	Plant #	Written Down Value		Sale Proceeds		Profit(Loss)	
			2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
Plant & Equipment								
Duraquip Side Tipper No 1	P611		24,900	0	14,000	0	(10,900)	0
Hino Dual Cab (Road Crew)	P578A	P578	0	0	0	35,740	0	35,740
18/19 Toyota Hilux Dual Cab - (Pool Car)	P638B	P638B	27,400	0	17,000	0	(10,400)	0
Toyota Hilux 4X4 Utility - Works Supervisor	P698A	P698A	38,600	0	35,000	0	(3,600)	0
18/19 Toyota Hilux - Admin Tech Officer	P702B	P702B	32,800	0	30,000	0	(2,800)	0
Triton Xtra Cab	P632A	P632A	4,500	0	15,000	0	10,500	0
Mitsubishi Triton	P705	P705	0	0	15,000	0	15,000	0
0	0	0	0	0	0	0	0	0
			128,200.00	0.00	126,000.00	35,739.76	(2,200)	35,739.76

Summary

	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
Profit on Asset Disposals	25,500	35,739.76
Loss on Asset Disposals	(27,700)	0.00
	<u>(2,200)</u>	<u>35,739.76</u>

Vehicles have been traded, however transactions for Profit/Loss will be processed once the Annual Audit is complete

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-23	Principal Repayments		Principal Outstanding		Interest Repayments	
		2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
Housing							
Loan 145 Staff Housing	79,285	39,080	39,080	40,205	40,205	2,593	1,426
Loan 147 Other Housing	169,538	18,805	9,324	150,733	160,214	6,715	2,013
Recreation and Culture							
Loan 146 Hopetoun Community Centre	254,569	15,678	15,678	238,891	238,891	10,751	6,279
Transport							
Loan 138D Town Street	0	0	0	0	0	0	0
Loan 144 Town Street	0	0	0	0	0	0	0
Loan 143B Refinance	71,004	34,998	34,998	36,006	36,006	2,322	1,277
Loan 138E Refinance	121,717	39,362	39,362	82,355	82,355	4,184	2,365
	696,113	147,923	138,442	548,190	557,671	26,565	13,360

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

(b) Lease Repayments

Particulars	Principal 1-Jul-23	Principal Repayments		Principal Outstanding		Interest Repayments	
		2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
Law, Order & Public Safety							
Lease Contract 939384 CESO Vehicle	13,726	13,726	0	13,726		101	0
Community Amenities							
Lease Contract 908707	375,437	77,924	0	297,513		13,165	0
Lease Contract 915953	147,179	36,573	0	110,606		6,283	0
	536,342	128,223	0	421,845	0	19,549	0

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Plant Reserve		
Opening Balance	842,363	842,363
Amount Set Aside / Transfer to Reserve	1,133,515	9,998
Amount Used / Transfer from Reserve	<u>(328,730)</u>	<u>0</u>
	<u>1,647,148</u>	<u>852,361</u>
(b) Emergency Farm Water Reserve		
Opening Balance	12,722	12,722
Amount Set Aside / Transfer to Reserve	506	151
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>13,228</u>	<u>12,873</u>
(c) Building Reserve		
Opening Balance	389,108	389,108
Amount Set Aside / Transfer to Reserve	295,481	4,618
Amount Used / Transfer from Reserve	<u>(162,165)</u>	<u>0</u>
	<u>522,424</u>	<u>393,726</u>
(d) Road & Footpath Reserve		
Opening Balance	411,242	411,242
Amount Set Aside / Transfer to Reserve	566,362	4,881
Amount Used / Transfer from Reserve	<u>(416,308)</u>	<u>0</u>
	<u>561,296</u>	<u>416,123</u>
(e) Swimming Pool Upgrade Reserve		
Opening Balance	46,437	46,437
Amount Set Aside / Transfer to Reserve	1,848	551
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>48,285</u>	<u>46,988</u>
(f) Recreation Reserve		
Opening Balance	40,522	40,522
Amount Set Aside / Transfer to Reserve	41,612	481
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>82,134</u>	<u>41,003</u>
(g) Airport Reserve		
Opening Balance	319,524	319,524
Amount Set Aside / Transfer to Reserve	362,713	3,793
Amount Used / Transfer from Reserve	<u>(17,583)</u>	<u>0</u>
	<u>664,654</u>	<u>323,317</u>
(h) Waste & Sewerage Reserve		
Opening Balance	295,228	295,228
Amount Set Aside / Transfer to Reserve	201,746	3,504
Amount Used / Transfer from Reserve	<u>(98,704)</u>	<u>0</u>
	<u>398,270</u>	<u>298,732</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

	2023/2024 Adopted Budget \$	2023/2024 YTD Actual \$
4. RESERVES (Continued)		
(i) IT & Equipment Reserve		
Opening Balance	36,722	36,722
Amount Set Aside / Transfer to Reserve	21,461	436
Amount Used / Transfer from Reserve	(11,000)	0
	<u>47,183</u>	<u>37,158</u>
(j) Leave Reserve		
Opening Balance	44,138	44,138
Amount Set Aside / Transfer to Reserve	1,756	524
Amount Used / Transfer from Reserve	0	0
	<u>45,894</u>	<u>44,662</u>
Total Cash Backed Reserves	<u>4,030,516</u>	<u>2,466,943</u>
All of the above reserve accounts are to be supported by money held in financial institutions.		
Summary of Transfers		
To Cash Backed Reserves		
Transfers to Reserves		
Plant Reserve	1,133,515	9,998
Emergency Farm Water Reserve	506	151
Building Reserve	295,481	4,618
Road & Footpath Reserve	566,362	4,881
Swimming Pool Upgrade Reserve	1,848	551
Recreation Reserve	41,612	481
Airport Reserve	362,713	3,793
Waste & Sewerage Reserve	201,746	3,504
IT & Equipment Reserve	21,461	436
Leave Reserve	1,756	524
	<u>2,627,000</u>	<u>28,937</u>
Transfers from Reserves		
Plant Reserve	(328,730)	0
Emergency Farm Water Reserve	0	0
Building Reserve	(162,165)	0
Road & Footpath Reserve	(416,308)	0
Swimming Pool Upgrade Reserve	0	0
UHF Repeater Reserve	0	0
Airport Reserve	(17,583)	0
Waste & Sewerage Reserve	(98,704)	0
IT & Equipment Reserve	(11,000)	0
Leave Reserve	0	0
	<u>(1,034,490)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>1,592,510</u>	<u>28,937</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

4. RESERVES (Continued)

Cash Backed Reserves (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Reserve

To be used to assist in the purchasing of major plant and machinery.

Emergency Farm Water Reserve

To be used for the repair and/or construction of emergency farm water supplies in the Shire of Ravensthorpe

Building Reserve

To be used for the construction, refurbishment, modification or renovation of all buildings in the Shire of

Road and Footpath Reserve

To be used for the construction, renewal, resealing or repair of the road and footpath network.

Swimming Pool Upgrade Reserve

To be used towards any major repairs or improvements for the Ravensthorpe swimming pool.

Recreation Reserve

To be used for the construction, renewal, refurbishment and upgrade of all recreation facilities and

Airport Reserve

To be used for the construction, reconstruction, repairs or modification of facilities including buildings,

Waste and Sewerage Reserve

To be used for the repair and/or construction of waste and sewerage facilities in the Shire of Ravensthorpe.

IT & Equipment Reserve

To be used for the upgrade and renewal of hardware, communication and software technological

Leave Reserve

To be used to fund long service leave and non-current annual leave requirements

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

	2022/2023 B/Fwd Per 2023/2024 Budget \$	2022/2023 B/Fwd Per Financial Report \$	FEBRUARY 2024 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	2,373,938	3,673,829	5,022,201
Cash - Restricted Unspent Grants	935,272	0	
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	1,682,126	2,438,006	2,466,943
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	254,693	226,344	770,334
Sundry Debtors	231,740	774,964	440,503
Provision for Doubtful Debts	0	0	0
Gst Receivable	114,211	178,663	608,090
Accrued Income/Payments In Advance	938,927	2,205,470	10,676
Payments in Advance	0	0	0
Inventories	25,554	32,563	78,347
	<u>6,556,461</u>	<u>9,529,839</u>	<u>9,397,094</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(386,634)	(566,519)	(23,884)
Accrued Interest On Loans	(27,768)	(26,119)	(17,895)
Accrued Salaries & Wages	(28,180)	(44,619)	0
Income In Advance (Contract Liabilities)	(935,272)	(1,147,134)	0
Gst Payable	0	(97,993)	(214,055)
Payroll Creditors	(114,053)	(86,490)	(2,360)
Accrued Expenses	0	(79,647)	0
PAYG Liability	0	0	0
Right of Use Assets - Current	(13,725)	(128,224)	(128,224)
Trust	0	0	0
Other Payables	(322,020)	(479,241)	(423,761)
Current Employee Benefits Provision	(502,817)	(636,870)	(636,870)
Current Loan Liability	<u>(143,522)</u>	<u>(147,923)</u>	<u>(9,481)</u>
	<u>(2,473,991)</u>	<u>(3,440,779)</u>	<u>(1,456,530)</u>
NET CURRENT ASSET POSITION	4,082,470	6,089,060	7,940,564
Less: Cash - Reserves - Restricted	(1,682,126)	(2,438,006)	(2,466,943)
Less: Cash - Unspent Grants - Restricted	0	0	
Less: Movements Associated with Change in Accounting Standards	0		
Add Back : Component of Leave Liability not Required to be Funded	502,817	636,870	636,870
Add Back : Current Loan Liability	143,522	147,923	9,481
ADD: Current Portion of Lease Liability	13,725	128,224	128,224
Adjustment for Trust Transactions Within Muni		0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u><u>3,060,408</u></u>	<u><u>4,564,071</u></u>	<u><u>6,248,196</u></u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2023/2024 Rate Revenue \$	2023/2024 Interim Rates \$	2023/2024 Back Rates \$	2023/2024 Total Revenue \$	2023/2024 Budget \$
General Rate								
GRV Residential	0.117967	782	12,480,248	1,472,258	0	0	1,472,258	1,472,258
GRV Commercial	0.144823	34	1,661,574	240,634	0	0	240,634	240,634
GRV industrial	0.144823	36	628,700	91,050	0	0	91,050	91,050
GRV - Transient & Short Stay Accom	0.302765	2	1,075,000	325,472	0	0	325,472	325,472
UV - Mining	0.247811	113	3,269,270	810,161	9,576	24	819,761	810,161
UV - Other	0.004800	318	469,955,000	2,255,784	0	0	2,255,784	2,255,784
Non-Rateable	0.000000	472	201,799	0	0	0	0	0
Sub-Totals		1,757	489,271,591	5,195,360	9,576	24	5,204,959	5,195,359
Minimum Rates	Minimum \$							
GRV Residential	982.00	374	1,025,127	367,268	0	0	367,268	367,268
GRV Commercial	982.00	10	51,165	9,820	0	0	9,820	9,820
GRV Industrial	982.00	10	40,668	9,820	0	0	9,820	9,820
GRV - Transient & Short Stay Accom	982.00	0	0	0	0	0	0	0
UV - Mining	479.00	43	41,014	20,597	0	0	20,597	20,597
UV - Other	958.00	113	8,431,600	108,254	0	0	108,254	108,254
Sub-Totals		550	9,589,574	515,759	0	0	515,759	515,759
5,711,119							5,720,718	5,711,118
Back Rates								1,500
Interim Rates								4,500
Total Amount Raised From Rates							5,720,718	5,717,118
Ex Gratia Rates							73,121	73,120
Total Rates							5,793,839	5,790,238

All land except exempt land in the Shire of Ravensthorpe is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF RAVENSTHORPE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

7. TRUST FUNDS

Monies previously held in Trust are now recognised as a current liability, although they are treated differently to other current liabilities in that they are required to be cash backed.

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

8. OPERATING STATEMENT BY PROGRAM

	FEBRUARY 2024 Actual \$	2023/2024 Adopted Budget \$	2022/2023 Actual \$
OPERATING REVENUES			
Governance	25,698	25,570	(5,608)
General Purpose Funding	7,067,570	6,963,460	8,175,375
Law, Order, Public Safety	554,785	969,506	891,799
Health	8,926	6,300	6,359
Education and Welfare	435,097	748,239	782,969
Housing	53,030	28,400	33,024
Community Amenities	804,229	895,522	1,142,113
Recreation and Culture	96,291	1,237,375	4,659,826
Transport	3,124,337	4,900,514	2,782,610
Economic Services	423,310	639,178	357,125
Other Property and Services	<u>85,025</u>	<u>189,033</u>	<u>303,989</u>
TOTAL OPERATING REVENUE	12,678,298	16,603,097	19,129,581
OPERATING EXPENSES			
Governance	(689,463)	(1,281,347)	(978,968)
General Purpose Funding	(177,162)	(317,452)	(231,773)
Law, Order, Public Safety	(1,069,162)	(1,461,690)	(1,175,636)
Health	(215,475)	(472,423)	(380,769)
Education and Welfare	(895,002)	(1,611,298)	(1,386,554)
Housing	(165,031)	(281,488)	(266,128)
Community Amenities	(1,240,069)	(1,774,454)	(1,513,135)
Recreation & Culture	(2,025,227)	(2,885,695)	(2,448,339)
Transport	(3,875,883)	(5,960,218)	(5,633,628)
Economic Services	(298,628)	(597,995)	(403,687)
Other Property and Services	<u>(310,133)</u>	<u>(213,457)</u>	<u>(911,466)</u>
TOTAL OPERATING EXPENSE	(10,961,235)	(16,857,518)	(15,330,083)
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>1,717,063</u>	<u>(254,420)</u>	<u>3,799,498</u>

SHIRE OF RAVENSTHORPE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

8. OPERATING STATEMENT BY NATURE & TYPE

	FEBRUARY	2023/2024	2022/2023
	2024	Adopted	Actual
	Actual	Budget	Actual
	\$	\$	\$
OPERATING REVENUES			
Rates	5,793,839	5,790,238	5,024,821
Operating Grants, Subsidies and Contributions	835,744	1,235,982	3,918,617
Non-Operating Grants, Subsidies and Contributions	2,580,238	5,312,244	5,917,930
Fees and Charges	2,857,972	3,446,578	3,279,397
Service Charges	0	0	0
Interest Earnings	143,417	198,500	130,869
Profit on Asset Disposals	35,740	25,500	127,118
Proceeds on Disposal of Assets	35,740	126,000	187,194
Realisation on Disposal of Assets	(35,740)	(126,000)	(187,194)
Other Revenue	431,349	594,055	730,828
TOTAL OPERATING REVENUE	12,678,299	16,603,097	19,129,580
OPERATING EXPENSES			
Employee Costs	(3,559,489)	(6,000,489)	(5,290,647)
Materials and Contracts	(2,485,909)	(4,328,071)	(3,229,215)
Utility Charges	(216,427)	(288,540)	(341,067)
Depreciation on Non-Current Assets	(4,144,740)	(5,531,509)	(5,737,635)
Interest Expenses	(13,359)	(42,746)	(50,086)
Insurance Expenses	(294,804)	(262,265)	(240,155)
Loss on Asset Disposals	0	(27,700)	(17,042)
FV Adjustment of Non-Current assets	0	0	0
Other Expenditure	(246,508)	(376,198)	(424,236)
TOTAL OPERATING EXPENSE	(10,961,236)	(16,857,518)	(15,330,083)
CHANGE IN NET ASSETS			
RESULTING FROM OPERATIONS	<u>1,717,063</u>	<u>(254,421)</u>	<u>3,799,497</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

9. STATEMENT OF FINANCIAL POSITION

	FEBRUARY 2024 Actual \$	2022/2023 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	7,489,144	6,111,835
Trade and Other Receivables	1,829,603	3,385,441
Inventories	<u>78,347</u>	<u>32,563</u>
TOTAL CURRENT ASSETS	9,397,094	9,529,839
NON-CURRENT ASSETS		
Other Receivables	7,753	7,753
Inventories	0	0
Property, Plant and Equipment	49,574,465	50,135,181
Infrastructure	<u>118,978,384</u>	<u>118,552,109</u>
TOTAL NON-CURRENT ASSETS	168,560,602	168,695,043
TOTAL ASSETS	<u>177,957,696</u>	<u>178,224,882</u>
CURRENT LIABILITIES		
Trade and Other Payables	681,956	2,527,761
Right of Use Asset	128,224	128,224
Long Term Borrowings	9,481	147,923
Provisions	<u>636,870</u>	<u>636,870</u>
TOTAL CURRENT LIABILITIES	1,456,531	3,440,778
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	548,189	548,189
Right of Use Assets	461,742	461,742
Provisions	<u>94,685</u>	<u>94,685</u>
TOTAL NON-CURRENT LIABILITIES	1,104,616	1,104,616
TOTAL LIABILITIES	<u>2,561,147</u>	<u>4,545,394</u>
NET ASSETS	<u>175,396,549</u>	<u>173,679,488</u>
Retained Surplus	44,327,654	42,639,528
Reserves - Cash Backed	2,466,943	2,438,006
Revaluation Surplus	<u>128,213,342</u>	<u>128,213,342</u>
TOTAL EQUITY	<u>175,007,940</u>	<u>173,290,876</u>

SHIRE OF RAVENSTHORPE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

10. FINANCIAL RATIOS

	2024 YTD	2023	2022	2021
Current Ratio	8.46	2.53	3.01	1.64
Operating Surplus Ratio	(0.10)	(0.24)	3.29	(0.24)

The above ratios are calculated as follows:

Current Ratio	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
---------------	--

Operating Surplus Ratio	$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$
-------------------------	--

12. REPORTS OF OFFICERS

12.2 CORPORATE SERVICES

12.2.2 SCHEDULE OF ACCOUNT PAYMENTS – FEBRUARY 2024

File Reference:	GR.ME.8
Location:	Shire of Ravensthorpe
Applicant:	Shire of Ravensthorpe
Author:	Finance Officer
Authorising Officer	Executive Manager of Corporate Services
Date:	11 March 2024
Disclosure of Interest:	Nil
Attachments:	12.2.2 Schedule of Payments 29 February 2024 Credit Card Transactions to 01 February 2024 Creditors List of Accounts Paid February 2024
Previous Reference:	Nil

PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of February 2024 be NOTED.

Moved: _____

Seconded: _____

Carried: __/__

ATTACHMENT 12.2.2

03 January 2024 to 01 February 2024

All credit card purchased items have accompanying receipts, purchase orders or statutory declarations

Business Credit Card [REDACTED]				
Date	Payment to	Description	Amount	GST
1/6/2024	Adobe Systems Pty Ltd	Creative cloud 100GB	\$ 79.99	\$ 7.27
1/8/2024	Adobe Systems Pty Ltd	Adobe stock	\$ 39.59	\$ 3.60
1/11/2024	Dropbox	Dropbox professional subscription	\$ 30.79	\$ 2.80
1/12/2024	The Reject Shop Albany	Napkins	\$ 15.00	\$ 1.36
1/12/2024	Re Dot Stores Albany	Table cloths, Bunting Aussie flag, Aussie flag handwaver	\$ 59.90	\$ 5.45
1/12/2024	Office works Albany	Paper bag, Mini LED torch, Certificate frames	\$ 9.84	\$ 0.89
1/14/2024	Bunnings	Moroday, Rope	\$ 27.46	\$ 2.50
1/16/2024	The Trophy Shop	Engraving for Australia day medals	\$ 54.00	\$ 4.91
1/21/2024	Torbay Glass Studio	Fused Glass Bowl	\$ 310.00	\$ 28.18
1/23/2024	Booktopia	Dictionaries	\$ 158.04	\$ 14.37
1/24/2024	WANEWSDTI	Newspaper subscription	\$ 28.00	\$ -
1/25/2024	Mount Barren Café	Meals for set up team staff Australia Day	\$ 103.00	\$ 9.36
1/26/2024	Hopetoun IGA	Food and items for Australia Day BBQ	\$ 1,335.62	\$ 29.45
1/26/2024	Mount Barren Café	Australia day cake	\$ 660.00	\$ 60.00
1/28/2024	Intuit Mail Chimp	Email marketing subscription	\$ 68.85	\$ 6.26
1/28/2024	Starlink	Internet subscription for campsites	\$ 417.00	\$ 37.91
Total Purchases [REDACTED]			\$ 3,397.08	\$ 214.31

Business Credit Card [REDACTED]				
Date	Payment to	Description	Amount	GST
1/12/2024	Adobe systems	Adobe licence for Senior Ranger	\$ 166.54	\$ 15.14
1/19/2024	Melville Toyota	80,000 km service for 101RA	\$ 858.47	\$ 78.04
1/20/2024	Bunnings	Padlock and cable for council kitchen	\$ 43.02	\$ 3.91
1/20/2024	Big W	Replacement 4G phone for staff member	\$ 99.00	\$ 9.00
1/25/2024	Lavazza	Coffee machine for Airport	\$ 803.00	\$ 73.00
Total Purchase [REDACTED]			\$ 1,970.03	\$ 179.09

Business Credit Card [REDACTED]				
Date	Payment to	Description	Amount	GST
1/2/2024	Department of Communities	Service temporary waiver	\$ 124.00	\$ -
1/8/2024	Hopetoun IGA	Various food items	\$ 34.86	\$ 2.34
1/10/2024	Kmart	Replacement toys	\$ 318.75	\$ 28.98
1/10/2024	Dick Smith	Replacement toy	\$ 67.98	\$ 6.18
1/12/2024	FE Daw & Sons	craft consumable	\$ 7.60	\$ 0.69
1/14/2024	Kmart	Credit	\$ 15.00	\$ 1.36
1/17/2024	AL & RP Stephen - Hopetoun General Store	AAA Batteries, USB stick	\$ 31.78	\$ 2.89
1/19/2024	AL & RP Stephen - Hopetoun General Store	Rechargeable AA Batteries	\$ 39.99	\$ 3.64
1/22/2024	Pre School Equipment	Baby Change unit retract steps	\$ 892.19	\$ 81.11
Total Purchases for [REDACTED]			\$ 1,532.15	\$ 127.18

Business Credit Card [REDACTED]				
Date	Payment to	Description	Amount	GST
1/8/2024	Six Degrees Albany	Accommodation for staff training	\$ 110.64	\$ 10.06
1/8/2024	Australian Training Management	Basic worksite traffic management 3 day course	\$ 575.00	\$ -
1/12/2024	Bunnings	Plunger, Storage containers	\$ 232.46	\$ 21.13
1/12/2024	Albany V Belt	Effluent pump belts	\$ 114.18	\$ 10.38
1/12/2024	Think Water	Parts for Effluent pond	\$ 586.42	\$ 53.31
1/12/2024	Coles	Furniture polish	\$ 32.80	\$ 2.98
1/16/2024	Six Degrees Albany	Accommodation for staff training	\$ 110.63	\$ 10.06
1/31/2024	Bankwest	Rewards fee - Corporate	\$ 39.00	\$ -
Total Purchases [REDACTED]			\$ 1,801.13	\$ 107.92

Business Credit Card - Community Emergency Services Manager				
Date	Payment to	Description	Amount	GST
1/19/2024	Staggs Mechanical	Replacement car battery	\$ 269.28	\$ 24.48
1/24/2024	Spacetoco Venue Hire	Rec Booking room fee for Brigade training	\$ 85.00	\$ 7.73
Total Purchases for CESM			\$ 354.28	\$ 32.21

Business Credit Card [REDACTED]				
Date	Payment to	Description	Amount	GST
1/19/2024	Gaylene Weisterman - Aust Post Ravensthorpe	HDMI Cable	\$ 19.99	\$ 1.82
1/19/2024	Gaylene Weisterman - Aust Post Ravensthorpe	Extension lead	\$ 7.99	\$ 0.73
1/25/2024	LS Ravensthorpe building supplies	Duct and packaging tape, cable ties	\$ 19.15	\$ 1.74
Total Purchases [REDACTED]			\$ 47.13	\$ 4.28

Business Credit Card [REDACTED]				
Date	Payment to	Description	Amount	GST
1/3/2024	Shire of Ravensthorpe	DOT vehicle transfer fee and plate change for new trailer 1TV746	\$ 51.50	\$ -
Total Purchases [REDACTED]			\$ 51.50	\$ -

Business Credit Card [REDACTED]				
Date	Payment to	Description	Amount	GST
1/11/2024	Bankwest	Foreign Transaction Fee	\$ 0.91	\$ -
Total fees and charges			\$ 0.91	\$ -
To [REDACTED]			\$ 9,154.21	\$ 665.00
			\$ 9,153.30	

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599	01/02/2024	Horizon Power	513789 - LOT 3000 BUCKIE STREET HOPETOUN - 23/11/23 - 23/01/24	1		1,676.42
INV 2101919724/01/2024		Horizon Power	414511 - UNIT 6/LOT 705 TAMAR STREET HOPETOUN - 23/11/23 - 23/01/24		483.71	
INV 2101919324/01/2024		Horizon Power	267634 - LOT 548 TAMAR STREET HOPETOUN - 23/11/23 - 23/01/24		177.14	
INV 2101919824/01/2024		Horizon Power	513789 - LOT 3000 BUCKIE STREET HOPETOUN - 23/11/23 - 23/01/24		724.30	
INV 565028	24/01/2024	Horizon Power	565028 - UNIT 5/LOT 705 TAMAR STREET HOPETOUN - 23/11/23 - 23/01/24		291.27	
600	08/02/2024	ELGAS Limited	SERVICE CHARGE - HOPETOUN HALL 2X 45KG LPG CYL	1		116.60
INV 1646779901/02/2024		ELGAS Limited	SERVICE CHARGE - HOPETOUN HALL 2X 45KG LPG CYL		116.60	
601	08/02/2024	Horizon Power	137406 - LOT 502 ESPLANADE HOPETOUN - 23/11/2023 - 25/01/2024	1		1,553.23
INV 2101920725/01/2024		Horizon Power	442429 - 79 ESPLANADE HOPETOUN - 24/11/2023 - 24/01/2024		275.16	
INV 2101921326/01/2024		Horizon Power	137406 - LOT 502 ESPLANADE HOPETOUN - 23/11/2023 - 25/01/2024		779.13	
INV 2101921826/01/2024		Horizon Power	185210 - LOT 461 CANNING BOULEVARD HOPETOUN - 25/11/2023 - 25/01/2024		132.95	
INV 2101924230/01/2024		Horizon Power	450414 - LOT 501 VEAL STREET HOPETOUN - 28/11/2023 - 29/01/2024		365.99	
602	15/02/2024	Horizon Power	136499 - STREET LIGHTING - HOPETOUN	1		6,980.69
INV 2101924230/01/2024		Horizon Power	397872 - LOT 314 MAITLAND STREET HOPETOUN - 28/11/2023 - 29/01/2024		147.19	
INV 2101926601/02/2024		Horizon Power	136499 - STREET LIGHTING - HOPETOUN		5,026.47	
INV 2101928002/02/2024		Horizon Power	224027 - LOT 694 BEACON DRIVE HOPETOUN - 02/12/2023 - 01/02/2024		576.69	
INV 2101934307/02/2024		Horizon Power	308541 - LOC 80 JERDACUTTUP ROAD HOPETOUN - 07/12/2023 - 06/02/2024		1,230.34	
603	28/02/2024	Horizon Power	125308 - 46 ALAN ROSE DRIVE HOPETOUN - 21/12/2023 - 20/02/2024	1		752.13

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INV 2101947421/02/2024		Horizon Power	125308 - 46 ALAN ROSE DRIVE HOPETOUN - 21/12/2023 - 20/02/2024		752.13	
1080	01/02/2024	1 - BANK FEES	BANK FEES - BPAY	1		147.85
1080	05/02/2024	1 - BANK FEES	BANK FEES - MERCHANT FEES	1		379.00
EFT18138	01/02/2024	4 Rivers Plumbing Gas & Civil Contracting WA	CARRY OUT MANHOLE AUDIT AND REPORT ON THE SHIRE OF RAVENSTHORPE EFFLUENT SYSTEM IN MUNGLINUP	1		4,216.56
INV 0000390922/01/2024		4 Rivers Plumbing Gas & Civil Contracting WA	CARRY OUT MANHOLE AUDIT AND REPORT ON THE SHIRE OF RAVENSTHORPE EFFLUENT SYSTEM IN MUNGLINUP		2,843.20	
INV 0000391523/01/2024		4 Rivers Plumbing Gas & Civil Contracting WA	SERVICING OFF GAS BBQ'S AT HAMMERSLEY		1,373.36	
EFT18139	01/02/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2023/2024 - RATES ONLY	1		13,321.10
INV 103555	19/01/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2023/2024 - RATES ONLY		13,321.10	
EFT18140	01/02/2024	Aerodrome Management Services Pty Ltd	ASSESS EXISTING APRON MOVEMENTS FOR DH8D PER QUOTE NO SQ-240461	1		30,008.87
INV AMISINV22/01/2024		Aerodrome Management Services Pty Ltd	ASSESS EXISTING APRON MOVEMENTS FOR DH8D PER QUOTE NO SQ-240461		26,853.20	
INV AMSINV23/01/2024		Aerodrome Management Services Pty Ltd	MONTHLY SERVICE FEE - JANUARY 2024		3,155.67	
EFT18141	01/02/2024	Angus Spencer	GYM FOB BOND REFUND	1		30.00
INV T2458	31/01/2024	Angus Spencer	GYM FOB BOND REFUND	1	30.00	
EFT18142	01/02/2024	Australian Government Child Support Agency	Payroll deductions	1		66.72
INV DEDUCT22/01/2024		Australian Government Child Support Agency	Payroll deductions		66.72	
EFT18143	01/02/2024	Australian Taxation Office (ATO) PAYG	Payroll deductions	1		53,192.00
INV DEDUCT22/01/2024		Australian Taxation Office (ATO) PAYG	Payroll deductions		52,912.00	
INV DEDUCT22/01/2024		Australian Taxation Office (ATO) PAYG	Payroll deductions		280.00	

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EFT18144	01/02/2024	Beecroft Plumbing And Gas - DO NOT USE (See 2755)	UPGRADING OF MUNGLINUP STANDPIPE INCLUDING THE INSTALLATION OF NEW STRAINER ON WATER MAIN AND REMEDIAL WORK TO PIPEWORK AND RPZ VALVE	1		7,829.07
INV INV-000725/01/2024		Beecroft Plumbing And Gas - DO NOT USE (See 2755)	UPGRADING OF MUNGLINUP STANDPIPE INCLUDING THE INSTALLATION OF NEW STRAINER ON WATER MAIN AND REMEDIAL WORK TO PIPEWORK AND RPZ VALVE		5,778.88	
INV INV-007425/01/2024		Beecroft Plumbing And Gas - DO NOT USE (See 2755)	REPLACING OF WH2-60 PURETEC TWIN SYSTEM FILTERS AT LITTLE BARRENS INCLUDING RE-LOCATION OF FILTER SYSTEM, FABRICATION AND INSTALLATION OF FILTER FRAME		2,050.19	
EFT18145	01/02/2024	Best Office Systems	PRINTER READINGS - ADMIN 20/12/23 - 20/01/24	1		953.76
INV 626791	24/01/2024	Best Office Systems	PRINTER READINGS - RAVENSTHORPE DEPOT - 20/12/23 - 20/01/24		75.88	
INV 626714	24/01/2024	Best Office Systems	PRINTER READINGS - ADMIN 20/12/23 - 20/01/24		488.83	
INV 626715	24/01/2024	Best Office Systems	PRINTER READINGS - HOPETOUN OFFICE C558 - 20/12/23 - 20/01/24		389.05	
EFT18146	01/02/2024	Christopher Billingham	GYM FOB BOND REFUND	1		30.00
INV T2493	31/01/2024	Christopher Billingham	GYM FOB BOND REFUND	1	30.00	
EFT18147	01/02/2024	Freight Lines Group	FREIGHT - ITR	1		86.85
INV 0017083319/01/2024		Freight Lines Group	FREIGHT - ITR		86.85	
EFT18148	01/02/2024	Frontline Fire & Rescue Equipment	SUPPLY 2 PAIRS SIZE 10 OLIVER WILDLAND FIRE BOOT	1		495.36
INV 81056	25/01/2024	Frontline Fire & Rescue Equipment	SUPPLY 2 PAIRS SIZE 10 OLIVER WILDLAND FIRE BOOT		495.36	
EFT18149	01/02/2024	Gemma Menghetti	GYM FOB BOND REFUND	1		30.00
INV T2469	31/01/2024	Gemma Menghetti	GYM FOB BOND REFUND	1	30.00	
EFT18150	01/02/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent	1		710.00

INV 8 France S31/01/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent	460.00
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INV 3 Birdwoo	31/01/2024	Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent		250.00	
EFT18151	01/02/2024	Kelly Sierociack	CHILDCARE FOB BOND REFUND	1		30.00
INV T2270	31/01/2024	Kelly Sierociack	CHILDCARE FOB BOND REFUND	1	30.00	
EFT18152	01/02/2024	Lea Emanuel	GYM FOB BOND REFUND	1		30.00
INV T2437	31/01/2024	Lea Emanuel	GYM FOB BOND REFUND	1	30.00	
EFT18153	01/02/2024	Matthews Smash Repairs	EXCESS ON INSURANCE CLAIM FOR REPAIR WORK TO BE DONE TO RA3280	1		500.00
INV 13202/2	24/01/2024	Matthews Smash Repairs	EXCESS ON INSURANCE CLAIM FOR REPAIR WORK TO BE DONE TO RA3280		500.00	
EFT18154	01/02/2024	PHP Freight Services	INVOICE 00163 FOR PICK UP AND DELIVERY OF OFFICE FURNITURE TO RAVENSTHORPE AND HOPETOUN OFFICES	1		1,265.00
INV 00163	16/01/2024	PHP Freight Services	INVOICE 00163 FOR PICK UP AND DELIVERY OF OFFICE FURNITURE TO RAVENSTHORPE AND HOPETOUN OFFICES		1,265.00	
EFT18155	01/02/2024	Palm Creations	CONTRACT CLEANING IN RAVENSTHORPE - 23/01/24 - 29/01/2024	1		830.00
INV 57	29/01/2024	Palm Creations	CONTRACT CLEANING IN RAVENSTHORPE - 23/01/24 - 29/01/2024		830.00	
EFT18156	01/02/2024	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT - 23/01/2024	1		1,062.50
INV 28515	25/01/2024	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT - 23/01/2024		1,062.50	
EFT18157	01/02/2024	Ravensthorpe Agencies	1 X GREASE EP2 20KG BUCKET AND 1 X GREASE RED CARTRIDGES BOX 20	1		1,435.67
INV 20000	22/01/2024	Ravensthorpe Agencies	1 X PAIR OLIVER ZIP BLACK BOOTS SIZE		199.00	
INV 20008	22/01/2024	Ravensthorpe Agencies	2 X THREAD TAPE PINK		7.70	
INV 20024	22/01/2024	Ravensthorpe Agencies	1 X JOINER 1-1/2		26.68	
INV 20065	22/01/2024	Ravensthorpe Agencies	1 X GREASE EP2 20KG BUCKET AND 1 X GREASE RED CARTRIDGES BOX 20		434.50	

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INV 20071	22/01/2024	Ravensthorpe Agencies	5 X CAMLOCK GASKET 1-1/2; 2 X CAMLOCK GASKET		25.30	
INV 20076	22/01/2024	Ravensthorpe Agencies	1 X TEE THREADED; 1 X ELBOW THREADED; 2 X THREAD TAPE PINK; 1 X YCL150DP CAMLOCK DUST PLUG		26.95	
INV 20159	22/01/2024	Ravensthorpe Agencies	1 X HOSE REEL BLACK 19MM X 34M WITH FIRE NOZZLE		385.00	
INV 20162	22/01/2024	Ravensthorpe Agencies	SUCTION HOSE, HOSE CLAMPS, THREAD TAPE, BALL VALVE, CAMLOCKS, NIPPLES, HOSE TAILS, TEE THREADED, METAL BALL VALVES		330.54	
EFT18158	01/02/2024	Ravensthorpe Community Resource Centre	HIRE OF PA SYSTEM FOR CHRISTMAS PART	1		150.00
INV INV-452612	01/2024	Ravensthorpe Community Resource Centre	HIRE OF PA SYSTEM FOR CHRISTMAS PART		150.00	
EFT18159	01/02/2024	Richard Tozer	GYM FOB BOND REFUND	1		30.00
INV T2495	31/01/2024	Richard Tozer	GYM FOB BOND REFUND	1	30.00	
EFT18160	01/02/2024	Robert Gee	GYM FOB BOND REFUND	1		30.00
INV T2494	31/01/2024	Robert Gee	GYM FOB BOND REFUND	1	30.00	
EFT18161	01/02/2024	Roselea Trading	Hopetoun Gym Rent	1		2,206.52
INV RENT	31/01/2024	Roselea Trading	Hopetoun Gym Rent		953.15	
INV RATES	31/01/2024	Roselea Trading	Hopetoun Gym Rates		150.11	
INV YOUTH	31/01/2024	Roselea Trading	Hopetoun Youth Space Rent		953.15	
INV YOUTH	31/01/2024	Roselea Trading	Hopetoun Youth Space Rates		150.11	
EFT18162	01/02/2024		REFUND OF UNUSED GYM MEMBERSHIP DUE TO COMMENCING EMPLOYMENT WITH THE SHIRE	1		54.00
INV REFUND	25/01/2024		REFUND OF UNUSED GYM MEMBERSHIP DUE TO COMMENCING EMPLOYMENT WITH THE SHIRE		54.00	
EFT18163	01/02/2024	Shire of Ravensthorpe Social Club	Payroll deductions	1		200.00
INV DEDUCT	22/01/2024	Shire of Ravensthorpe Social Club	Payroll deductions		200.00	
EFT18164	01/02/2024	Shire of Ravensthorpe- Petty Cash	RAVENSTHORPE PETTY CASH REIMBURSEMENT 18/09/2023 - 29/01/2024	1		747.00

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INV RAVY JA31/01/2024		Shire of Ravensthorpe- Petty Cash	RAVENSTHORPE PETTY CASH REIMBURSEMENT 18/09/2023 - 29/01/2024		747.00	
EFT18165	01/02/2024	Sigma Chemicals	SWIMMING POOL CHEMICALS	1		690.64
INV 179534/0 16/01/2024		Sigma Chemicals	SWIMMING POOL CHEMICALS		690.64	
EFT18166	01/02/2024	Tanika Ann Carter	GYM FOB BOND REFUND	1		30.00
INV T2170	31/01/2024	Tanika Ann Carter	GYM FOB BOND REFUND	1	30.00	
EFT18167	01/02/2024	Telstra Limited	TELSTRA CHARGES TO 24/01/2024 - TIM 500K RAMP UP	1		566.73
INV T311	22/01/2024	Telstra Limited	TELSTRA CHARGES - SAT PHONE - 22/01/2023 - 21/02/2024		165.00	
INV T311	25/01/2024	Telstra Limited	TELSTRA CHARGES TO 24/01/2024 - TIM 500K RAMP UP		401.73	
EFT18168	01/02/2024	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions	1		209.00
INV DEDUCT22/01/2024		The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		198.00	
INV DEDUCT22/01/2024		The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		11.00	
EFT18169	01/02/2024	Ubit Computers	DESIGN GRAPHIC MAPS AS PER PROVIDED AREAS TO INDICATE VEHICLE USAGE ON BEACHES	1		1,900.00
INV 001157	22/01/2024	Ubit Computers	DESIGN GRAPHIC MAPS AS PER PROVIDED AREAS TO INDICATE VEHICLE USAGE ON BEACHES		1,900.00	
EFT18170	01/02/2024	Woodlands Distributors Pty Ltd	5 X CARTONS OF BC350L COMPOSTABLE DOG WASTE BAGS	1		917.40
INV 6160	23/01/2024	Woodlands Distributors Pty Ltd	5 X CARTONS OF BC350L COMPOSTABLE DOG WASTE BAGS		917.40	
EFT18171	08/02/2024	Albany City Motors	REFUND FOR DUPLICATE CREDIT NOTES PROCESSED IN ERROR AS REFUND HAD BEEN PAID INTO MUNI ACCOUNT 06/09/2023	1		341.78
INV REFUND02/02/2024		Albany City Motors	REFUND FOR DUPLICATE CREDIT NOTES PROCESSED IN ERROR AS REFUND HAD BEEN PAID INTO MUNI ACCOUNT 06/09/2023		341.78	

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EFT18172	08/02/2024	Arrowes Roding Safety Pty Ltd	NEW ESTOP AND PARTS	1		20,997.66
INV 0001842423/01/2024		Arrowes Roding Safety Pty Ltd	NEW ESTOP AND PARTS		20,997.66	
EFT18173	08/02/2024	Australia Post	POSTAL CHARGES PERIOD ENDING 31/01/2024	1		535.50
INV 1013010103/02/2024		Australia Post	POSTAL CHARGES PERIOD ENDING 31/01/2024		535.50	
EFT18174	08/02/2024	Australian Government Child Support Agency	Payroll deductions	1		66.72
INV DEDUCT05/02/2024		Australian Government Child Support Agency	Payroll deductions		66.72	
EFT18175	08/02/2024	Australian Taxation Office (ATO) PAYG	Payroll deductions	1		49,278.00
INV DEDUCT05/02/2024		Australian Taxation Office (ATO) PAYG	Payroll deductions		48,998.00	
INV DEDUCT05/02/2024		Australian Taxation Office (ATO) PAYG	Payroll deductions		280.00	
EFT18176	08/02/2024	Best Office Systems	AIRPORT KONICA PRINTER READINGS - 20/12/23 - 20/01/24	1		154.12
INV 626716	24/01/2024	Best Office Systems	AIRPORT KONICA PRINTER READINGS - 20/12/23 - 20/01/24		154.12	
EFT18177	08/02/2024	██████████	SALARY SACRIFICE - CAITLIN JANSSE - FORTNIGHT ENDING 05/02/2024	1		485.00
INV SAL SAC05/02/2024		██████████	SALARY SACRIFICE - CAITLIN JANSSE - FORTNIGHT ENDING 05/02/2024		485.00	
EFT18178	08/02/2024	Department of Premier and Cabinet	GAZETTAL IN GOVERNMENT GAZETTE - AMMENDMENT TO DOGS LOCAL LAW SIGNED FEB 2nd 2024	1		1,157.90
INV 1006907	06/02/2024	Department of Premier and Cabinet	GAZETTAL IN GOVERNMENT GAZETTE - AMMENDMENT TO DOGS LOCAL LAW SIGNED FEB 2nd 2024		1,157.90	
EFT18179	08/02/2024	Eco Environmental Holdings Pty Ltd	HERON DIPPER T2 WATER LEVEL METER (30M) AS PER QUOTE # 51612	1		1,617.00
INV 51612	30/01/2024	Eco Environmental Holdings Pty Ltd	HERON DIPPER T2 WATER LEVEL METER (30M) AS PER QUOTE # 51612		1,617.00	
EFT18180	08/02/2024	Elite HR Solutions	PROVIDING SUPPORT TO THE SHIRE OF RAVENSTHORPE RELATING TO HR NEEDS - JANUARY 2024	1		330.00
INV 01173	29/01/2024	Elite HR Solutions	PROVIDING SUPPORT TO THE SHIRE OF RAVENSTHORPE RELATING TO HR NEEDS - JANUARY 2024		330.00	

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EFT18181	08/02/2024		SALARY SACRIFICE - ELLISON MARINCOWITZ - FORTNIGHT ENDING 05/02/2024	1		480.00
INV SAL SAC05/02/2024			SALARY SACRIFICE - ELLISON MARINCOWITZ - FORTNIGHT ENDING 05/02/2024		480.00	
EFT18182	08/02/2024		REIMBURSEMENT FOR COOKING UTENSILS AND STOCK POT	1		389.98
INV 5267453802/02/2024			REIMBURSEMENT FOR COOKING UTENSILS AND STOCK POT		389.98	
EFT18183	08/02/2024	Hanson Consruction Materials	SUPPLY AND DELIVERY OF 10MM SEALING AGGREGATE (MRWA SPEC) TO 16 TAMAR ST HOPETOUN FOR SOUTHERN OCEAN RD PROJEC	1		19,362.90
INV 7505804831/01/2024		Hanson Consruction Materials	SUPPLY AND DELIVERY OF 10MM SEALING AGGREGATE (MRWA SPEC) TO 16 TAMAR ST HOPETOUN FOR SOUTHERN OCEAN RD PROJEC		19,362.90	
EFT18184	08/02/2024	Hopetoun Community Resource Centre	REFUND FOR OVERPAYMENT OF CLEANING FEES - DEC 23	1		233.10
INV REFUND07/02/2024		Hopetoun Community Resource Centre	REFUND FOR OVERPAYMENT OF CLEANING FEES - DEC 23		233.10	
EFT18185	08/02/2024	Hopetoun Painting Service	SUPPLY OF PAINT AND LABOUR TO PAINT ALL WALLS, CEILNGS AND TRIMS IN STAGE AREA	1		2,728.00
INV INV-133302/01/2024		Hopetoun Painting Service	SUPPLY OF PAINT AND LABOUR TO PAINT ALL WALLS, CEILNGS AND TRIMS IN STAGE AREA		2,728.00	
EFT18186	08/02/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent	1		710.00

INV 8 France S02/02/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent	460.00
INV 3 Birdwoo02/02/2024	Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent	250.00
EFT1818708/02/2024	Hopetoun Tyres & Batteries	TYRES, DISPOSAL, STRIP AND REPAIR, WHEEL AIR EXTENTIONS	15,849.25
INV INV-157225/01/2024	Hopetoun Tyres & Batteries	TYRES, DISPOSAL, STRIP AND REPAIR, WHEEL AIR EXTENTIONS	5,849.25
EFT1818808/02/2024	Indiji Flora	MAF GRANT 2022/23 ROUND 2 - TREATMENTS #8083	151,073.00
INV INV-073323/01/2024	Indiji Flora	MAF GRANT 2022/23 ROUND 2 - TREATMENTS #8083	29,403.00

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INV INV-073423	01/2024	Indiji Flora	MAF GRANT 2022/23 ROUND 2 - TREATMENT #18253		21,670.00	
EFT18189	08/02/2024	██████████	REIMBURSEMENT FOR CERTIFICATE III EARLY CHILDHOOD EDUCATION AND CARE	1		3,950.00
INV REIMBU	02/02/2024	██████████	REIMBURSEMENT FOR CERTIFICATE III EARLY CHILDHOOD EDUCATION AND CARE		3,950.00	
EFT18190	08/02/2024	Johnathan Ziersch	GYM FOB BOND REFUND	1		30.00
INV T2411	07/02/2024	Johnathan Ziersch	GYM FOB BOND REFUND	1	30.00	
EFT18191	08/02/2024	Kelly Sierociack	REFUND OF GYM FOB BOND RETURNED BY BANK	1		30.00
INV T2466	07/02/2024	Kelly Sierociack	REFUND OF GYM FOB BOND RETURNED BY BANK	1	30.00	
EFT18192	08/02/2024	Kinetic Communications and Mechanical	OTHER*INSTALLATION OF CELFI INTO JERDACUTTUP BFB LIGHT VEHICLE	1		304.00
INV 0000008731	01/2024	Kinetic Communications and Mechanical	OTHER*INSTALLATION OF CELFI INTO JERDACUTTUP BFB LIGHT VEHICLE		304.00	
EFT18193	08/02/2024	██████████	SALARY SACRIFICE - LES MAINWARING - FORTNIGHT ENDING 05/02/2024	1		548.00
INV SAL SAC	05/02/2024	██████████	SALARY SACRIFICE - LES MAINWARING - FORTNIGHT ENDING 05/02/2024		548.00	
EFT18194	08/02/2024	Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL INCL: D&A, HEARING TEST & MUSKULOSKELETAL- NEW STAFF	1		656.80
INV 4-11216-118	01/2024	Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL INCL: D&A, HEARING TEST & MUSKULOSKELETAL- NEW STAFF		536.80	
INV 4-11451-125	01/2024	Livingston Medical Pty Ltd	HEP A & HEP B VACCINES - STAFF		60.00	
INV 4-11453-125	01/2024	Livingston Medical Pty Ltd	HEP A & HEP B VACCINES FOR STAFF MEMBERS		60.00	
EFT18195	08/02/2024	██████████	SALARY SACRIFICE - LOUISE KOTZE - FORTNIGHT ENDING 05/02/2024	1		400.00
INV SAL SAC	05/02/2024	██████████	SALARY SACRIFICE - LOUISE KOTZE - FORTNIGHT ENDING 05/02/2024		400.00	
EFT18196	08/02/2024	Luciana Fabiano de Almeida Steinle	SALARY SACRIFICE - LUCIANA STEINLE - FORTNIGHT ENDING 05/02/2024	1		450.00

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INV SAL SAC05/02/2024			SALARY SACRIFICE - LUCIANA STEINLE - FORTNIGHT ENDING 05/02/2024		450.00	
EFT18197	08/02/2024	P L and A M Bell	SUPPLY OF ROAD GRAVEL FROM PROPERTY 1715 COXALL ROAD AS PER AGREEMENT DATED 5TH DECEMBER 2023	1		19,800.00
INV 4200	28/01/2024	P L and A M Bell	SUPPLY OF ROAD GRAVEL FROM PROPERTY 1715 COXALL ROAD AS PER AGREEMENT DATED 5TH DECEMBER 2023		19,800.00	
EFT18198	08/02/2024	Palm Creations	CONTRACT CLEANING IN RAVENSTHORPE 30/01/24 - 05/02/24	1		1,480.00
INV 58	05/02/2024	Palm Creations	CONTRACT CLEANING IN RAVENSTHORPE 30/01/24 - 05/02/24		1,480.00	
EFT18199	08/02/2024	Peter Dawson	REFUND FOR GYM MEMBERSHIP	1		60.00
INV REFUND08/02/2024		Peter Dawson	REFUND FOR GYM MEMBERSHIP		30.00	
INV T2484	08/02/2024	Peter Dawson	GYN FOB BOND REFUND	1	30.00	
EFT18200	08/02/2024	Perfect Computer Solutions Pty Ltd	TREND ANTI VIRUS RENEWAL 2024	1		1,712.50
INV 28533	30/01/2024	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT - 25/01/24 - 25/01/24		212.50	
INV 28546	01/02/2024	Perfect Computer Solutions Pty Ltd	TREND ANTI VIRUS RENEWAL 2024		1,500.00	
EFT18201	08/02/2024	R And R Heavy Diesel Services	CARRY OUT 3000HR SERVICE AND INSPECTION, FILL OUT SAMPLES AND POST, REPLACE ALL ENGINE OIL AND FUEL FILTERS AT THIS SERVICE, REPLACE CABIN FILTERS, REPLACE DAMAGED REAR VIEW MIRROR, CLEAN BLADE AND SHIM OUT BLADE SLIDE WEAR PLATES AS PER ON P706B RA-3930 GRADER	1		6,594.73
INV 7531	31/01/2024	R And R Heavy Diesel Services	RA222 P696C - ESTIMATE COSTING 125,000KM SERVICE + CHECK WATER TANK PUMP		658.30	
INV 7546	31/01/2024	R And R Heavy Diesel Services	COMPLETE HYDRAULIC HOSE BUILD ON NEW SIDE TIPPER P577B RA-1827		927.72	
INV 7557	01/02/2024	R And R Heavy Diesel Services	REPLACE BROKEN L/H BULL BAR LAMP HOUSING ON HILUX 1HJK-181 P654A		210.44	

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INV 7556	01/02/2024	R And R Heavy Diesel Services	REPLACE BROKEN DRIVERS DOOR STRAP ON HILUX RA-3359 P677B		369.82	
INV 7555	01/02/2024	R And R Heavy Diesel Services	COMPLETE HYDRAULIC HOSE ON RA-3930 P706B GRADER		193.70	
INV 7559	01/02/2024	R And R Heavy Diesel Services	SUPPLY GENUINE ISUZU ENGINE AIR FILTER ONLY FOR P578B RA-3988		193.96	
INV 7558	01/02/2024	R And R Heavy Diesel Services	CARRY OUT 3000HR SERVICE AND INSPECTION, FILL OUT SAMPLES AND POST, REPLACE ALL ENGINE OIL AND FUEL FILTERS AT THIS SERVICE, REPLACE CABIN FILTERS, REPLACE DAMAGED REAR VIEW MIRROR, CLEAN BLADE AND SHIM OUT BLADE SLIDE WEAR PLATES AS PER ON P706B RA-3930 GRADER		2,848.77	
INV 7552	01/02/2024	R And R Heavy Diesel Services	REMOVE AND REPLACE BLOWN HOSES, WRAP HOSES TO PREVENT DAMAGE, MAKE UP HYDRAULIC HOSES FROM SAMPLE, DEGREASE AND PRESSURE CLEAN OIL FOR RADIATOR AREA ON JOHN DEERE GRADER P706B RA 3930		954.42	
INV 7561	02/02/2024	R And R Heavy Diesel Services	RECTIFY STARTING AND CHARGING ISSUE ON YANMAR PUMP, AND REPLACE SUPPLIED CONTROL MODULE AS PER ESTIMATE 6142		237.60	
EFT18202	08/02/2024	Raegan Waghorn	GYM FOB BOND REFUND	1		30.00
INV T2490	07/02/2024	Raegan Waghorn	GYM FOB BOND REFUND	1	30.00	
EFT18203	08/02/2024	Ravensthorpe Agencies	DG SHARPEN 1KG X 6	1		3,835.85
INV 20142	29/01/2024	Ravensthorpe Agencies	3 X SPRAY - HYP-XT010FC BOOMLESS NOZZLE FASTCAP GREEN AS PER QUOTE #0010 22/1/24		330.00	
INV 20190	29/01/2024	Ravensthorpe Agencies	2 X NIPPLE 1"; 1 X ELBOW THREADED FEMALE 1", 1 X BUSH MXF 1X3/4 AND 1 X HOSE TAIL 3/4 AS PER QUOTE 0011		17.93	
INV 20189	29/01/2024	Ravensthorpe Agencies	6 X NIPPLE 1" AND 6 X SOCKETS 1" AS PER QUOTE #0012 23/1/24		37.62	
INV 20271	29/01/2024	Ravensthorpe Agencies	1 X 45KG GAS CYLINDER DELIVERED TO CUB HOUSE DAYCARE CENTRE, RAVENSTHORPE AS PER QUOTE #0013		180.00	
INV 20328	30/01/2024	Ravensthorpe Agencies	DG SHARPEN 1KG X 6		3,270.30	

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EFT18204	08/02/2024	Shire of Ravensthorpe Social Club	Payroll deductions	1		200.00
INV DEDUCT05/02/2024	05/02/2024	Shire of Ravensthorpe Social Club	Payroll deductions		200.00	
EFT18205	08/02/2024	[REDACTED]	SALARY SACRIFICE - SONAM LHAKI - FORTNIGHT ENDING 05/02/2024	1		460.00
INV SAL SAC05/02/2024	05/02/2024	[REDACTED]	SALARY SACRIFICE - SONAM LHAKI - FORTNIGHT ENDING 05/02/2024		460.00	
EFT18206	08/02/2024	South Regional TAFE - Esperance	EXCEL TRAINING FOR STAFF MEMBER	1		151.40
INV I0026445	29/01/2024	South Regional TAFE - Esperance	EXCEL TRAINING FOR STAFF MEMBER		151.40	
EFT18207	08/02/2024	Southern Engineering And Agriculture	REPAIR WATER TANKER TRAILER, WELD CRACKS IN GREASE PLATE AS PER ESTIMATE 812 1/2/24	1		247.50
INV 1911	01/02/2024	Southern Engineering And Agriculture	REPAIR WATER TANKER TRAILER, WELD CRACKS IN GREASE PLATE AS PER ESTIMATE 812 1/2/24		247.50	
EFT18208	08/02/2024	Team Global Express Pty Ltd (TOLL)	FREIGHT - CORSIGN - INTERFIRE- STEWART & HEATON - CHEM CENTRE - PATHWEST - JOVY - MARBRET - FRONTLINE	1		1,141.88
INV 0598-S30	14/01/2024	Team Global Express Pty Ltd (TOLL)	FREIGHT - CORSIGN - INTERFIRE		129.53	
INV 0595-S30	23/01/2024	Team Global Express Pty Ltd (TOLL)	FREIGHT - CORSIGN - INTERFIRE- STEWART & HEATON - CHEM CENTRE - PATHWEST - JOVY - MARBRET - FRONTLINE		1,223.18	
INV 0595-S30	28/01/2024	Team Global Express Pty Ltd (TOLL)	CREDIT NOTE - MARBRET - DISPUTED CHARGE C/N2401010368817		-210.83	
EFT18209	08/02/2024	[REDACTED]	ENVIRONMENTAL HEALTH OFFICER SERVICES - 15/01/2024 - 16/01/2024	1		3,710.00
INV 24016	29/12/2023	[REDACTED]	ENVIRONMENTAL HEALTH OFFICER SERVICES - 15/01/2024 - 16/01/2024		3,710.00	
EFT18210	08/02/2024	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions	1		209.00
INV DEDUCT05/02/2024	05/02/2024	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		198.00	
INV DEDUCT05/02/2024	05/02/2024	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		11.00	

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EFT18211	08/02/2024	Tool Kit Depot	1 X MAKITA CONCRETE VIBRATOR 1.2M 18VDVR450Z SKIN ONLY MADVR450Z AS PER QUOTE SQ42836	1		569.00
INV 14-01-00002/02/2024		Tool Kit Depot	1 X MAKITA CONCRETE VIBRATOR 1.2M 18VDVR450Z SKIN ONLY MADVR450Z AS PER QUOTE SQ42836		569.00	
EFT18212	08/02/2024		SALARY SACRIFICE - TRACY PREUSKER - FORTNIGHT ENDING 05/02/2024	1		340.00
INV SAL SAC05/02/2024			SALARY SACRIFICE - TRACY PREUSKER - FORTNIGHT ENDING 05/02/2024		340.00	
EFT18213	08/02/2024		REIMBURSEMENT FOR FUEL FOR ARO COURSE	1		1,194.85
INV REIMBU 29/01/2024			REIMBURSEMENT FOR MEALS - TRAINING ARO COURSE		191.85	
INV REIMBU 02/02/2024			REIMBURSEMENT FOR FUEL FOR ARO COURSE		1,003.00	
EFT18214	08/02/2024	WA Fuel Supply PTY LTD	14,999 LITRES DIESEL - DECEMBER 2023	1		29,323.49
INV 0015470222/12/2023		WA Fuel Supply PTY LTD	14,999 LITRES DIESEL - DECEMBER 2023		29,323.49	
EFT18215	08/02/2024	WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET56402546	1		756.77
INV 9044284203/01/2024		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET56402546		434.10	
INV 9044301605/01/2024		WINC Australia Pty Ltd	TOP UP MONTHLY ORDER OF ITEMS FORGOTTEN NET56422430		258.39	
INV 9044519202/02/2024		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET56591337		64.28	
EFT18216	09/02/2024	James Mollett & Partners	REFUND FOR DOT TRANSACTION - SEASONAL PLATES - MISTAKEN DEBIT	1		1,521.45
INV REFUND08/02/2024		James Mollett & Partners	REFUND FOR DOT TRANSACTION - SEASONAL PLATES - MISTAKEN DEBIT		1,521.45	
EFT18217	09/02/2024		SALARY SACRIFICE - LOUISE KOTZE - FORTNIGHT ENDING 05/02/2024 - ADDITONAL PAYMENT FOR RENT INCREASE	1		50.00
INV SAL SAC05/02/2024			SALARY SACRIFICE - LOUISE KOTZE - FORTNIGHT		50.00	

ENDING 05/02/2024 - ADDITONAL PAYMENT FOR RENT
INCREASE

EFT18218	15/02/2024	4 Rivers Plumbing Gas & Civil Contracting WA	PUMPING OUT OF DUMP POINT AT MUNGLINUP INCLUDING TRAVEL, DISPOSAL	1	785.95
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INV 0000400812/02/2024		4 Rivers Plumbing Gas & Civil Contracting WA	PUMPING OUT OF DUMP POINT AT MUNGLINUP INCLUDING TRAVEL, DISPOSAL		785.95	
EFT18219	15/02/2024	ABCO Products PTY LTD	ENVIROPLUS LONG DROP TREATMENT CRYSTALS e-ZYME x 3 2.kg tub	1		608.75
INV INV9247	02/02/2024	ABCO Products PTY LTD			608.75	
EFT18220	15/02/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY - RATES ONLY JANUARY 2024	1		2,948.00
INV 103651	31/01/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY - RATES ONLY JANUARY 2024		2,948.00	
EFT18221	15/02/2024	Allan Rennie	STANDPIPE CARD BOND REFUND	1		50.00
INV T1454	14/02/2024	Allan Rennie	STANDPIPE CARD BOND REFUND	1	50.00	
EFT18222	15/02/2024	Australian Golden Outback	LGA CO-CONTRIBUTION TO REPRINT "YOUR GUIDE TO EXPLORING THE GOLDFIELDS-ESPERANCE REGION" BROCHURE FOR THE 2024 PERTH CARAVAN AND CAMPING SHOW (MARCH)	1		400.00
INV INV-004125/01/2024		Australian Golden Outback	LGA CO-CONTRIBUTION TO REPRINT "YOUR GUIDE TO EXPLORING THE GOLDFIELDS-ESPERANCE REGION" BROCHURE FOR THE 2024 PERTH CARAVAN AND CAMPING SHOW (MARCH)		400.00	
EFT18223	15/02/2024	Aviation Projects Pty Ltd	RAVENSTHORPE AIRPORT MASTER PLAN DEVELOPMENT - STAGE 2 - VISION	1		16,923.50
INV INV-217108/02/2024		Aviation Projects Pty Ltd	RAVENSTHORPE AIRPORT MASTER PLAN DEVELOPMENT - STAGE 2 - VISION		16,923.50	
EFT18224	15/02/2024	Bobcat - Attach	CONSTRUCT 1 X 800MM WIDE GP BUCKET WITH GET FITTED, SUPPLY 2 X 45MM 4140 CHROME BUCKET PINS - TO SUIT WB97 KOMATSU BACKHOE	1		3,157.00
INV 24614	13/02/2024	Bobcat - Attach	CONSTRUCT 1 X 800MM WIDE GP BUCKET WITH GET FITTED, SUPPLY 2 X 45MM 4140 CHROME BUCKET PINS - TO SUIT WB97 KOMATSU BACKHOE		3,157.00	

EFT18225	15/02/2024	Breeze Connect Pty Ltd	TRUNK ID 118057 VOIP 16 LINE SUBSCRIPTION CHARGE + CALL CHARGES - 01/01/2024 - 31/01/2024	1	316.55
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INV 149320	02/02/2024	Breeze Connect Pty Ltd	TRUNK ID 118057 VOIP 16 LINE SUBSCRIPTION CHARGE + CALL CHARGES - 01/01/2024 - 31/01/2024		316.55	
EFT18226	15/02/2024	Choices Flooring Esperance	NEOTEC SUNSCREEN ROLLER BLINDS PER QUOTE DATED 20/12/2023	1		712.00
INV 305267	12/02/2024	Choices Flooring Esperance	NEOTEC SUNSCREEN ROLLER BLINDS PER QUOTE DATED 20/12/2023		712.00	
EFT18227	15/02/2024	Cleanaway Pty Ltd	RUBBISH COLLECTION - JANUARY 2024	1		32,639.11
INV 2177366131/01/2024		Cleanaway Pty Ltd	RUBBISH COLLECTION 2.00 X 3M BIN INCLUDING TRAVEL AND FUEL SURCHARGES		933.08	
INV 2177366031/01/2024		Cleanaway Pty Ltd	RUBBISH COLLECTION 2 X 3.0M BIN INCLUDING TRAVEL AND FUEL SURCHARGES		790.54	
INV 2177566031/01/2024		Cleanaway Pty Ltd	RUBBISH COLLECTION - JANUARY 2024		30,915.49	
EFT18228	15/02/2024	Department of Water and Environment Regulation	ANNUAL LICENSE FEE FOR L8078/1996/3 FOR RAVENSTHORPE LIMITED EFFLUENT TREATMENT AND RE-USE FACILITY	1		1,395.18
INV WL8078/ 02/01/2024		Department of Water and Environment Regulation	ANNUAL LICENSE FEE FOR L8078/1996/3 FOR RAVENSTHORPE LIMITED EFFLUENT TREATMENT AND RE-USE FACILITY		1,395.18	
EFT18229	15/02/2024	Etech WA Pty Ltd T/A Esperance Communication	TRANSMITTER TESTING RAVENSTHORPE INCLUDING TRAVEL	1		140.00
INV 5212009	21/11/2023	Etech WA Pty Ltd T/A Esperance Communication	TRANSMITTER TESTING RAVENSTHORPE INCLUDING TRAVEL		140.00	
EFT18230	15/02/2024	Freight Lines Group	FREIGHT - SIGMA	1		144.13
INV 0017188531/01/2024		Freight Lines Group	FREIGHT - SIGMA		144.13	
EFT18231	15/02/2024	Gabrielle Major	REFUND OF PET DEPOSIT FOR SHIRE ACCOMODATION	1		200.00
INV T2505	14/02/2024	Gabrielle Major	REFUND OF PET DEPOSIT FOR SHIRE ACCOMODATION	1	200.00	
EFT18232	15/02/2024	██████████	CATERING FOR EVENING MEAL - CORPORATE DESCUSSION	1		900.00
INV 00001	13/02/2024	██████████	CATERING FOR EVENING MEAL - CORPORATE DESCUSSION		900.00	

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EFT18233	15/02/2024	Guardian Print & Graphics	PRINTED ENVELOPES AND LETTER HEADS	1		1,060.00
INV 0001182029/01/2024		Guardian Print & Graphics	PRINTED ENVELOPES AND LETTER HEADS		1,060.00	
EFT18234	15/02/2024	Hopetoun Earthworks	72T OF YELLOW SAND	1		1,584.00
INV 0000285623/01/2024		Hopetoun Earthworks	72T OF YELLOW SAND		1,584.00	
EFT18235	15/02/2024	Hopetoun Floorcoverings	CARPET CLEANING TO BE DONE AT HOPETOUN CRC (FOYER, FUNCTION ROOM, MEETING ROOMS AND OFFICE SPACE	1		700.00
INV 0017	03/02/2024	Hopetoun Floorcoverings	CARPET CLEANING TO BE DONE AT HOPETOUN CRC (FOYER, FUNCTION ROOM, MEETING ROOMS AND OFFICE SPACE		700.00	
EFT18236	15/02/2024	Hopetoun Men In Sheds Incorporated	CERTIFICATE FRAMING AUSTRALIA DAY AWARDS	1		260.70
INV 25914	29/01/2024	Hopetoun Men In Sheds Incorporated	CERTIFICATE FRAMING AUSTRALIA DAY AWARDS		260.70	
EFT18237	15/02/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent	1		710.00
INV 8 France S12/02/2024		Hopetoun Ray White Rural South Coast Wa	8 France Street Rent		460.00	
INV 3 Birdwoo12/02/2024		Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent		250.00	
EFT18238	15/02/2024	JOVY Uniform and Embroidery	UNIFORMS FOR WORKS DEPOT STAFF AS PER QUOTE 00001118	1		5,023.37
INV 0000127512/02/2024		JOVY Uniform and Embroidery	3 X BSC6267 WITH EMBLEM ONLY SIZE 3XL AS PER QUOTE 00001165		111.54	
INV 0000127412/02/2024		JOVY Uniform and Embroidery	2 X BPC6330 FLEX & MOVE PANT 97S FOR STAFF MEMBER		148.50	
INV 0000127612/02/2024		JOVY Uniform and Embroidery	UNIFORMS FOR WORKS DEPOT STAFF AS PER QUOTE 00001118		4,763.33	
EFT18239	15/02/2024	Jarvis Smallman	2X HOUR PHOTOGRAPHY + 2 HOURS PROCESSING / ADMIN	1		240.00
INV 240205	05/02/2024	Jarvis Smallman	2X HOUR PHOTOGRAPHY + 2 HOURS PROCESSING / ADMIN		240.00	
EFT18240	15/02/2024	Jerramungup Electrical	SUPPLY AND INSTALL NEW SWITCHBOARD AT 28 DUNN STREET OLD CRC BUILDING (THE FITZ) AS PER QUOTE	1		3,850.00

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INV INV-491107/02/2024		Jerramungup Electrical	SUPPLY AND INSTALL NEW SWITCHBOARD AT 28 DUNN STREET OLD CRC BUILDING (THE FITZ) AS PER QUOTE		3,850.00	
EFT18241	15/02/2024	Kleen West Distributors	5 X GRAFFITI EZY WIPES AND 6 X CANS GRAFFITI EZYCLEAN AEROSOL AS PER QUOTE 090537	1		356.40
INV 0009053731/01/2024		Kleen West Distributors	5 X GRAFFITI EZY WIPES AND 6 X CANS GRAFFITI EZYCLEAN AEROSOL AS PER QUOTE 090537		356.40	
EFT18242	15/02/2024	Kleenheat Gas Pty Ltd (wesfarmers)	45 KG VAP CYL X2 - SERVICE CHARGE	1		100.10
INV 4564952	01/02/2024	Kleenheat Gas Pty Ltd (wesfarmers)	45 KG VAP CYL X2 - SERVICE CHARGE		100.10	
EFT18243	15/02/2024	LA Freegard	CUT DOWN, CHIP & GRIND DOWN STUMPS OF TREE LINE ON NEIGHBOURING PROPERTY, EASTERN EDGE OF AIRPORT AS MARKED	1		16,800.00
INV 0000344009/02/2024		LA Freegard	CUT DOWN, CHIP & GRIND DOWN STUMPS OF TREE LINE ON NEIGHBOURING PROPERTY, EASTERN EDGE OF AIRPORT AS MARKED		11,850.00	
INV 0000348010/02/2024		LA Freegard	FIREBREAK COMPLIANCE PRIVATE WORKS		4,950.00	
EFT18244	15/02/2024	Landgate	LAND ENQUIRIES SEARCH FEES, INTERIMS, RUV, MINING AND GRV ROLLS	1		74.00
INV 390070	21/12/2023	Landgate	LAND ENQUIRIES SEARCH FEES, INTERIMS, RUV, MINING AND GRV ROLLS		43.50	
INV 1353422	01/02/2024	Landgate	LAND ENQUIRIES SEARCH FEES, INTERIMS, RUV, MINING AND GRV ROLLS		30.50	
EFT18245	15/02/2024	Livingston Medical Pty Ltd	MONTHLY HIRE OF HANGAR	1		2,246.80
INV 4-11454-125/01/2024		Livingston Medical Pty Ltd	HEP B AND A VACCINES FOR STAFF MEMBER		130.00	
INV 4-11456-125/01/2024		Livingston Medical Pty Ltd	HEP B AND A VACCINES FOR STAFF MEMBER		130.00	
INV 4-11452-125/01/2024		Livingston Medical Pty Ltd	HEP B AND A VACCINES FOR STAFF MEMBER		130.00	
INV 4-119900-08/02/2024		Livingston Medical Pty Ltd	PRE-EMPLOYMENT MEDICAL INCL D&A, HEARING TEST & MUSKULOSKELETAL EXAM- STAFF MEMBER		536.80	
INV INV-022311/02/2024		Livingston Medical Pty Ltd	MONTHLY HIRE OF HANGAR		1,320.00	
EFT18246	15/02/2024		REIMBURSEMENT FOR STAFF UNIFORM	1		68.18

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INV REIMBU	12/02/2024		REIMBURSEMENT FOR STAFF UNIFORM		68.18	
EFT18247	15/02/2024	Meridian Agencies (Weistermann Family Trust)	VARIOUS STATIONARY ITEMS	1		886.49
INV INV-130709/02/2024		Meridian Agencies (Weistermann Family Trust)	STATIONERY ITEMS : QUOTE : QU -0048		278.21	
INV INV-130509/02/2024		Meridian Agencies (Weistermann Family Trust)	VARIOUS STATIONARY		287.60	
INV INV-130609/02/2024		Meridian Agencies (Weistermann Family Trust)	VARIOUS STATIONARY ITEMS		320.68	
EFT18248	15/02/2024		INDUCTIONS FOR POOL SEASON 2023/24 - 07/02/2024	1		200.00
INV 98	13/02/2024		INDUCTIONS FOR POOL SEASON 2023/24 - 07/02/2024		200.00	
EFT18249	15/02/2024	Palm Creations	CONTRACT CLEANING IN RAVENSTHORPE - 06/02/24 - 12/02/24	1		1,470.00
INV 59	12/02/2024	Palm Creations	CONTRACT CLEANING IN RAVENSTHORPE - 06/02/24 - 12/02/24		1,470.00	
EFT18250	15/02/2024	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT - 30/01/24 - 07/02/24	1		467.50
INV 28557	08/02/2024	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT - 30/01/24 - 07/02/24		467.50	
EFT18251	15/02/2024	Peter Hobbs Architects	RAVENSTHORPE MUESUM UPGRADE - GRP 1 - STAGE 2 - DESIGN FOR APPLICATION	1		9,900.00
INV 610	02/02/2024	Peter Hobbs Architects	RAVENSTHORPE MUESUM UPGRADE - GRP 1 - STAGE 2 - DESIGN FOR APPLICATION		9,900.00	
EFT18252	15/02/2024	R And R Heavy Diesel Services	REPLACE 2 REAR DRIVE SHAFT UNI JOINTS AND 2 REAR STABLISERS ON MACK TRIDENT RA-142 P580A	1		6,614.11
INV 7567	05/02/2024	R And R Heavy Diesel Services	CARRY OUT 90,000KM SERVICE INSPECTION AND LUBRICATION, REPLACE REAR RIGHT LIGHT GLOBE, REPLACE WATER PUMP, PUT NEW COOLANT IN AND FLUSH, REPLACE WIPER BLADES ON P511A FUSO CANTER RA-3152		2,130.14	
INV 7570	07/02/2024	R And R Heavy Diesel Services	MAKE UP HYDRAULIC HOSES FOR P720 BACKHOE AS PER ESTIMATE 6152 5/2/24		594.00	

INV 7573	08/02/2024	R And R Heavy Diesel Services	REPLACE 2 REAR DRIVE SHAFT UNI JOINTS AND 2 REAR STABLISERS ON MACK TRIDENT RA-142 P580A	3,889.97
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EFT18253	15/02/2024	Ravensthorpe Agencies	2X GLYPHOSATE 570 ROUNDUP ULTRA-MAX 20L, 1X SHARPEN 1KG	1		2,262.37
INV 20259	25/01/2024	Ravensthorpe Agencies	720L ROUND COURTYARD WESTCOAST POLY WATER TANK (WCP720R)		561.00	
INV 20379	02/02/2024	Ravensthorpe Agencies			1,701.37	
EFT18254	15/02/2024	Ravensthorpe Building Supplies	1 X NUTSETTER IMPACT S132 3/8 X 65 MAGNET POWER; 1 PVC SOLV CEMENT BLUE 500ML; 2 X PIPEGRIP PRIMING FLUID RED 250ML (RECEIPT #37192) (RECEIPT #37194)	1		86.75
INV 37217	09/02/2024	Ravensthorpe Building Supplies	1 SCREW HEX METAL B8 14G X 75MM PK100		28.30	
INV 37215	09/02/2024	Ravensthorpe Building Supplies	1 X NUTSETTER IMPACT S132 3/8 X 65 MAGNET POWER; 1 PVC SOLV CEMENT BLUE 500ML; 2 X PIPEGRIP PRIMING FLUID RED 250ML (RECEIPT #37192) (RECEIPT #37194)		58.45	
EFT18255	15/02/2024	Ravensthorpe Bulk Haulage Pty Ltd	SLASHING OF 9 DOUGLAS STREET HOPETOUN AS PER QUOTE NO 2583	1		880.00
INV 2583	04/01/2024	Ravensthorpe Bulk Haulage Pty Ltd	SLASHING OF 9 DOUGLAS STREET HOPETOUN AS PER QUOTE NO 2583		880.00	
EFT18256	15/02/2024	Ravensthorpe Wildflower Show Inc.	NATURAL CONNECTION LIMITED EDITION COMMEMORATIVE BOOKS X20	1		1,000.00
INV 2/24	10/02/2024	Ravensthorpe Wildflower Show Inc.	NATURAL CONNECTION LIMITED EDITION COMMEMORATIVE BOOKS X20		1,000.00	
EFT18257	15/02/2024	Sigma Chemicals	4 X 200L LIQUID CHLORINE - 1 X 20L HYDROCHLORIC ACID 28%; 3 X 25KG BAGS SODIUM BICARBONATE; 2 X COMPARATOR PHEN RED TABS	1		768.36
INV 561377	22/01/2024	Sigma Chemicals	CREDIT - 12 200LT DRUM POLY - 14 20LT DRUM POLY - 13 PALLETS		-325.60	
INV 180039/0	02/02/2024	Sigma Chemicals	4 X 200L LIQUID CHLORINE - 1 X 20L HYDROCHLORIC ACID 28%; 3 X 25KG BAGS SODIUM BICARBONATE; 2 X COMPARATOR PHEN RED TABS		1,093.96	
EFT18258	15/02/2024	Sling Lift and Rigging PTY LTD	CHAIN SLINGS, ROUND SLINGS, RATCHET TIE DOWNS ETC AS PER QUOTE 00109880	1		3,924.36
INV 0010988014/12/2023		Sling Lift and Rigging PTY LTD	CHAIN SLINGS, ROUND SLINGS, RATCHET TIE DOWNS ETC AS PER QUOTE 00109880		3,924.36	

EFT18259	15/02/2024	Steven Ball	POOL FOB BOND REFUND	1	20.00
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INV T1729	14/02/2024	Steven Ball	POOL FOB BOND REFUND	1	20.00	
EFT18260	15/02/2024	Team Global Express Pty Ltd (TOLL)	FREIGHT - STEWART & HEATON - PATH WEST - PUMPS AUSTRALIA - WOODLANDS -PCS - FRONTLINE	1		962.44
INV 0599-S30 21/01/2024		Team Global Express Pty Ltd (TOLL)	FREIGHT - CORSIGN - PATH WEST		161.50	
INV 06000-S3 28/01/2024		Team Global Express Pty Ltd (TOLL)	FREIGHT - STEWART & HEATON - PATH WEST - PUMPS AUSTRALIA - WOODLANDS -PCS - FRONTLINE		403.32	
INV 0601-S30 04/02/2024		Team Global Express Pty Ltd (TOLL)	FREIGHT - CHEF MASTER - GUARDIAN PRINT - INTERFIRE		352.12	
INV 0602-S30 11/02/2024		Team Global Express Pty Ltd (TOLL)	FREIGHT - INTERFIRE		45.50	
EFT18261	15/02/2024	The Munglinup Roadhouse Pty Ltd	DAILY CLEANING OF MUNGLINUP ABLUTION BLOCK (TOILETS AND SHOWERS) FOR THE PERIOD JANUARY 2024	1		1,550.00
INV INV-000812/02/2024		The Munglinup Roadhouse Pty Ltd	DAILY CLEANING OF MUNGLINUP ABLUTION BLOCK (TOILETS AND SHOWERS) FOR THE PERIOD JANUARY 2024		1,550.00	
EFT18262	15/02/2024	Topsigns	350 X 350 MM VINYL DECALS WITH SHIRE LOGO	1		616.00
INV INV-683331/01/2024		Topsigns	350 X 350 MM VINYL DECALS WITH SHIRE LOGO		616.00	
EFT18263	15/02/2024	Vanguard Print	MONTHLY STORAGE AND BROCHURE DISTRIBUTION COSTS	1		314.73
EFT18264	15/02/2024	Vanguard Publishing	AUSTRALIA'S GOLDEN OUTBACK 2024 MAP & GUIDE - FULL DL PANEL COLOUR ADVERT	1		1,347.50
INV 0004108330/01/2024		Vanguard Print	MONTHLY STORAGE AND BROCHURE DISTRIBUTION COSTS		314.73	
INV 0005353 31/01/2024		Vanguard Publishing	AUSTRALIA'S GOLDEN OUTBACK 2024 MAP & GUIDE - FULL DL PANEL COLOUR ADVERT		1,347.50	
	EFT18265		15/02/2024			

WA Fuel
Supply
PTY LTD

	24,630 LITRES DIESEL - FEBRUAR Y 2024	1 50,363.18			
INV 0015892401/02/2024	WA Fuel Supply PTY LTD		24,630 LITRES DIESEL - FEBRUARY 2024		50,363.18
EFT18266	15/02/2024	White Chapel Pty Ltd T/as Decking Perth	4 X CUTEK COLOURTONE GOLDTONE; 2 X CUTEK COLOURTONE BURNT RED; & 2 X 20L CUTEK EXTREME CD50 CLEAR	1	1,329.93

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INV 0000265406/02/2024		White Chapel Pty Ltd T/as Decking Perth	4 X CUTEK COLOURTONE GOLDTONE; 2 X CUTEK COLOURTONE BURNT RED; & 2 X 20L CUTEK EXTREME CD50 CLEAR		1,329.93	
EFT18267	23/02/2024	4 Rivers Plumbing Gas & Civil Contracting WA	CALL OUT TO PUMP OUT AND CLEAR BLOCKAGE AT MUNGLINUP DUMP POINT ON SUNDAY 21ST JAN 2024	1		7,480.96
INV 0000392524/01/2024		4 Rivers Plumbing Gas & Civil Contracting WA	CALL OUT TO PUMP OUT AND CLEAR BLOCKAGE AT MUNGLINUP DUMP POINT ON SUNDAY 21ST JAN 2024		1,816.65	
INV 0000392624/01/2024		4 Rivers Plumbing Gas & Civil Contracting WA	100MM DWV X 2 LENGTHS - INVISI CISTERN + BUTTONS		1,500.62	
INV 0000400913/02/2024		4 Rivers Plumbing Gas & Civil Contracting WA	X 1 - DISHWASHER HOSE X 2 & 20MM NIPPLES X 2 INVESTIGATE HOPETOUN FORESHORE TOILETS LEACH DRAIN WITH CAMERA AS PER QUOTE 4007		495.00	
INV 0000401013/02/2024		4 Rivers Plumbing Gas & Civil Contracting WA			1,100.00	
INV 0000404520/02/2024		4 Rivers Plumbing Gas & Civil Contracting WA	SEPTIC PUMP OUTS AT MUNGLINUP DUMP POINT		481.69	
INV 0000404420/02/2024		4 Rivers Plumbing Gas & Civil Contracting WA	SEPTIC PUMP OUTS AT HOPETOUN DUMP POINT		1,384.50	
INV 0000404320/02/2024		4 Rivers Plumbing Gas & Civil Contracting WA	SEPTIC PUMP OUTS AT PHILLIPS RIVER TOILET		702.50	
EFT18268	23/02/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2023/2024 - RATES ONLY	1		649.00
INV 104300	09/02/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2023/2024 - RATES ONLY		649.00	
EFT18269	23/02/2024	Aerodrome Management Services Pty Ltd	MONTHLY SERVICES FEE - FEBRUARY 2024	1		3,155.67
INV AMISINV20/02/2024		Aerodrome Management Services Pty Ltd	MONTHLY SERVICES FEE - FEBRUARY 2024		3,155.67	
EFT18270	23/02/2024	Agwest Machinery	INSTALL WINDOW TINTING ON NEW TRACTOR AP752	1		1,162.70
INV 367861	20/02/2024	Agwest Machinery	INSTALL WINDOW TINTING ON NEW TRACTOR AP752		1,162.70	
EFT18271	23/02/2024	BE Stearne & Co Pty Ltd	1 X BOX (12 UNITS) HUNTER I25 RW ADJ S/ST SPRAYER AS PER QUOTE 5647 14/2/24	1		2,360.39
INV 121028	15/02/2024	BE Stearne & Co Pty Ltd	1 X 630X795MM 6MM CLEAR GLASS AS PER QUOTE 5653 15/2/24		88.15	
INV 121008	15/02/2024	BE Stearne & Co Pty Ltd	1 X BOX (12 UNITS) HUNTER I25 RW ADJ S/ST SPRAYER AS PER QUOTE 5647 14/2/24		1,830.24	

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INV 121056	16/02/2024	BE Stearne & Co Pty Ltd	6 X RICHDEL 2400MT SCREW TOP SOLENOID VALVE AND 6 X DIAPHRAGM KITS TO SUIT 100236 AS PER QUOTE 5640		442.00	
EFT18272	23/02/2024	BP Australia Pty Ltd	BP FUEL CARD - JANUARY 2024	1		1,471.32
INV 1300354931/01/2024		BP Australia Pty Ltd	BP FUEL CARD - JANUARY 2024		1,471.32	
EFT18273	23/02/2024	Building And Construction Industry Training Board	BCTIF LEVY PAYMENT	1		333.50
INV INV-215820/02/2024		Building And Construction Industry Training Board	BCTIF LEVY PAYMENT		333.50	
EFT18274	23/02/2024	Building and Energy, Department of Mines, Industry Regulation and Safety	BSL RETURN - DECEMBER 2023 - JANUARY 2024	1		313.80
INV DEC 23 F21/02/2024		Building and Energy, Department of Mines, Industry Regulation and Safety	BSL RETURN - DECEMBER 2023 - JANUARY 2024		313.80	
EFT18275	23/02/2024	Bunnings	TOILET SEAT- HOOK - CISTERN - BASIN MIXER - VALVE INLET FLUIDMASTER - LIQUID NAILS - DUCT TAPE - SILCONE - CISTERN	1		547.98
INV 2181/006 10/02/2024		Bunnings	TOILET SEAT- HOOK - CISTERN - BASIN MIXER - VALVE INLET FLUIDMASTER - LIQUID NAILS - DUCT TAPE - SILCONE - CISTERN		547.98	
EFT18276	23/02/2024	██████████	SALARY SACRIFICE - CAITLIN JANSSE - FORTNIGHT ENDING 19/02/2024	1		485.00
INV SAL SAC19/02/2024		██████████	SALARY SACRIFICE - CAITLIN JANSSE - FORTNIGHT ENDING 19/02/2024		485.00	
EFT18277	23/02/2024	Clara Vileda	GYM FOB BOND REFUND	1		30.00
INV T2487	23/02/2024	Clara Vileda	GYM FOB BOND REFUND	1	30.00	
EFT18278	23/02/2024	Community Spirit Newspaper Inc	DOUBLE PAGE ADVERTORIAL X2 ISSUE 1 PAGE 12 & 13	1		684.00
INV 0002593501/02/2024		Community Spirit Newspaper Inc	DOUBLE PAGE ADVERTORIAL X2 ISSUE 1 PAGE 12 & 13		342.00	
INV 0002600315/02/2024		Community Spirit Newspaper Inc	DOUBLE PAGE ADVERTORIAL X2 ISSUE 2 PAGE 12 & 13		342.00	
EFT18279	23/02/2024	██████████	SALARY SACRIFICE - ELLISON MARINCOWITZ - FORTNIGHT ENDING 19/02/2024	1		480.00

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INV SAL SAC19/02/2024			SALARY SACRIFICE - ELLISON MARINCOWITZ - FORTNIGHT ENDING 19/02/2024		480.00	
EFT18280	23/02/2024	Enya Parker	GYM FOB BOND REFUND	1		30.00
INV T2446	23/02/2024	Enya Parker	GYM FOB BOND REFUND	1	30.00	
EFT18281	23/02/2024	Esperance Fire Services	MONTHLY ROUTINE TESTING OF JACKING PUMP SITE IN MORGAN STREET - TRAVEL	1		324.50
INV S4673	19/02/2024	Esperance Fire Services	MONTHLY ROUTINE TESTING OF JACKING PUMP SITE IN MORGAN STREET - TRAVEL		324.50	
EFT18282	23/02/2024	Freight Lines Group	FREIGHT - SIGMA - BOCAT-ATTACH	1		1,539.86
INV 0016689117/11/2023		Freight Lines Group	FREIGHT - BUNNINGS		352.82	
INV 0017116725/01/2024		Freight Lines Group	FREIGHT - SIGMA		476.27	
INV 0017283616/02/2024		Freight Lines Group	FREIGHT - SIGMA - BOCAT-ATTACH		710.77	
EFT18283	23/02/2024	Frontline Fire & Rescue Equipment	COTCH 3M FILTERS AND CARTRIDGES - MASK WIPES AND THORZT SHOTS	1		2,775.74
INV 81311	16/02/2024	Frontline Fire & Rescue Equipment	KESTRAL 3000 PORTABLE WEATHER METER		468.49	
INV 81310	16/02/2024	Frontline Fire & Rescue Equipment	COTCH 3M FILTERS AND CARTRIDGES - MASK WIPES AND THORZT SHOTS		2,307.25	
EFT18284	23/02/2024	G.C. Sales	40 X 240L GREEN BINS WITH RED LIDS AND 30 X LID PINS	1		3,059.10
INV 13548	11/12/2023	G.C. Sales	40 X 240L GREEN BINS WITH RED LIDS AND 30 X LID PINS		3,059.10	
EFT18285	INV 00004	EFT18286	23/02/2024	23/02/2024		
INV 00003			02/02/2024			23/02/2024

	CATERIN G FOR COUNCIL MEETING 20/02/2024	1		1,200.00
Hopetoun Ray White Rural South Coast Wa	CATERIN G FOR COUNCIL MEETING 20/02/2024		600.00	710.00
	CATERIN G FOR DESIGN DELIVER AND DELIGHT EVENING MEAL 22/02/202 4	1		
	8 France Street Rent			
INV 8 France S15/02/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent		460.00
INV 3 Birdwoo15/02/2024	Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent		250.00

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EFT18287	23/02/2024	Inglewood Products Group	FINAL RESOLUTION PAYMENT TIMBER SUPPLY RAVENSTHORPE CULTURAL PRECINCT PROJECT	1		23,000.00
INV 0007833428/02/2023		Inglewood Products Group	FINAL RESOLUTION PAYMENT TIMBER SUPPLY RAVENSTHORPE CULTURAL PRECINCT PROJECT		23,000.00	
EFT18288	23/02/2024	James Flemming	GYM FOB BOND REFUND	1		30.00
INV T2486	23/02/2024	James Flemming	GYM FOB BOND REFUND	1	30.00	
EFT18289	23/02/2024	Kendall Wickstein	CHILDCARE FOB BOND REFUND	1		20.00
INV T1677	21/02/2024	Kendall Wickstein	CHILDCARE FOB BOND REFUND	1	20.00	
EFT18290	23/02/2024	Kleen West Distributors	2 X PALLETS (60 BOXES PER PALLET) OF JUMBO TOILET ROLLS AS PER QUOTE 0089797 15/1/24	1		8,292.10
INV 0008913419/12/2023		Kleen West Distributors	CLEANING SUPPLIES AS PER QUOTE 0089134		977.14	
INV 0008947502/01/2024		Kleen West Distributors	1 X BROOM AND HANDLE AS PER QUOTE 0089475		35.04	
INV 0008945002/01/2024		Kleen West Distributors	SUPPLIES AS PER QUOTE 00089450		799.56	
INV 0008979711/01/2024		Kleen West Distributors	2 X PALLETS (60 BOXES PER PALLET) OF JUMBO TOILET ROLLS AS PER QUOTE 0089797 15/1/24		4,950.00	
INV 0009039929/01/2024		Kleen West Distributors	CLEANING SUPPLIES AS PER QUOTE 0090399		761.13	
INV 0009093109/02/2024		Kleen West Distributors	VARIOUS CLEANING SUPPLIES AS PER QUOTE 00090931 9/2/24		769.23	
EFT18291	23/02/2024		SALARY SACRIFICE - LES MAINWARING - FORTNIGHT ENDING 19/02/2024	1		548.00
INV SAL SAC19/02/2024			SALARY SACRIFICE - LES MAINWARING - FORTNIGHT ENDING 19/02/2024		548.00	
EFT18292	23/02/2024	Livingston Medical Pty Ltd	PRE EMPLOYMENT MEDICAL INCL D&A, HEARING & MUSKULOSKELETAL EXAM - NEW STAFF MEMBER	1		1,133.60
INV 4-12183-115/02/2024		Livingston Medical Pty Ltd	HEP B AND A VACCINES FOR STAFF MEMBERS		60.00	
INV 4-12198-115/02/2024		Livingston Medical Pty Ltd	PRE EMPLOYMENT MEDICAL INCL D&A, HEARING & MUSKULOSKELETAL EXAM - NEW STAFF MEMBER		536.80	
INV 4-12206-115/02/2024		Livingston Medical Pty Ltd	PRE EMPLOYMENT MEDICAL INCL: D&A, HEARING TEST & MUSKULOSKELETAL EXAM- NEW STAFF MEMBER		536.80	

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EFT18293	23/02/2024	Local Government Professionals Australia WA	FINANCE PROFESSIONALS CONFERENCE 2024	1		1,410.00
INV 38139	08/02/2024	Local Government Professionals Australia WA	FINANCE PROFESSIONALS CONFERENCE 2024		1,410.00	
EFT18294	23/02/2024		SALARY SACRIFICE - LOUISE KOTZE - FORTNIGHT ENDING 19/02/2024	1		450.00
INV SAL SAC19/02/2024			SALARY SACRIFICE - LOUISE KOTZE - FORTNIGHT ENDING 19/02/2024		450.00	
EFT18295	23/02/2024		SALARY SACRIFICE - LUCIANA STEINLE - FORTNIGHT ENDING 19/02/2024	1		450.00
INV SAL SAC19/02/2024			SALARY SACRIFICE - LUCIANA STEINLE - FORTNIGHT ENDING 19/02/2024		450.00	
EFT18296	23/02/2024	Malcolm Thompson Pumps	1 X MONO AGM720A BARESHAFT PUMP - FREIGHT	1		8,885.95
INV PIP1337	20/02/2024	Malcolm Thompson Pumps	1 X MONO AGM720A BARESHAFT PUMP - FREIGHT		8,885.95	
EFT18297	23/02/2024	Max Pye	GYM FOB BOND REFUND	1		30.00
INV T1929	21/02/2024	Max Pye	GYM FOB BOND REFUND	1	30.00	
EFT18298	23/02/2024	Nikole Giles-Dickinson	GYM FOB BOND REFUND	1		30.00
INV T2506	21/02/2024	Nikole Giles-Dickinson	GYM FOB BOND REFUND	1	30.00	
EFT18299	23/02/2024	O'Keefe Paints	1 X 1L TIN OF INTERNATIONAL BRAND 2 PACK EPOXY RESIN FILLER CLEAR	1		98.79
INV 136885	09/02/2024	O'Keefe Paints	1 X 1L TIN OF INTERNATIONAL BRAND 2 PACK EPOXY RESIN FILLER CLEAR		98.79	
EFT18300	23/02/2024	Palm Creations	CONTRACT CLEANING IN RAVENSTHORPE - 13/02/24 - 19/02/2024	1		970.00
INV 60	19/02/2024	Palm Creations			970.00	
EFT18301	23/02/2024	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT - 13/02/2024 - 14/02/2024	1		1,487.50
INV 28570	15/02/2024	Perfect Computer Solutions Pty Ltd	2023/24 IT SERVICE DESK AND ASSOCIATED SUPPORT - 13/02/2024 - 14/02/2024		1,487.50	

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EFT18302	23/02/2024	R And R Heavy Diesel Services	CARRY OUT SERVICE AND INSPECTION FULLY GREASE MACHINE ADJUST ALL REQUIRED ADJUSTMENT CLEAN READY FOR TRANSPORT - P730 1GLQ198	1		3,862.36
INV 7589	13/02/2024	R And R Heavy Diesel Services	REPLACE FLASHING LIGHT - REPLACE L/H REAR COMBO LIGHT ON RIPPER BOX OF JD GRADER RA-3930 P706B		601.92	
INV 7590	13/02/2024	R And R Heavy Diesel Services	CARRY OUT 117720KMS SERVICE INSPECTION AND LUBRICATION ON FUSO CANTER TRUCK P676A RA-206		643.40	
INV 7591	13/02/2024	R And R Heavy Diesel Services	FIND FAULT ON YANMAR PUMP AND BLOWN FUSES - REPLACE RECTIFIER (SUPPLIED BY SHIRE) AND TEST AS PER ESTIMATE 6082 19/1/24		237.60	
INV 7588	13/02/2024	R And R Heavy Diesel Services	REPLACE REAR COMBINATION LIGHTS WITH LED STYLE. WIRE IN VOLTAGE RESISTORS AND FIT NEW LIGHT BRACKET ON ISUZU SERVICE TRUCK RA-3988 P578B AS PER ESTIMATE 6179 12/2/24		923.53	
INV 7598	14/02/2024	R And R Heavy Diesel Services	SUPPLY GENUINE TOYOTA DOOR STRAP FRONT PLUS FREIGHT FOR P737 HILUX RA-3867		234.94	
INV 7599	14/02/2024	R And R Heavy Diesel Services	CARRY OUT SERVICE AND INSPECTION FULLY GREASE MACHINE ADJUST ALL REQUIRED ADJUSTMENT CLEAN READY FOR TRANSPORT - P730 1GLQ198		1,220.97	
EFT18303	23/02/2024	Ravensthorpe Agencies	1 X GREASE MULTIX COMPLEX HV2 450G (BOX 24)	1		498.00
INV 020354	09/02/2024	Ravensthorpe Agencies	1 X 45KG GAS CYLINDER FOR WORKS DEPOT (QUOTE #0017)		180.00	
INV 20308	09/02/2024	Ravensthorpe Agencies	COOPEX INSECTICIDE SACHETS 25G (QUOTE #0016)		108.00	
INV 20411	09/02/2024	Ravensthorpe Agencies	1 X GREASE MULTIX COMPLEX HV2 450G (BOX 24)		210.00	
EFT18304	23/02/2024	Retravisio Esperance (JAPMR Pty Ltd)	DISHWASHER , 2X VACUUM CLEANERS	1		2,810.00
INV 6030942308/12/2023		Retravisio Esperance (JAPMR Pty Ltd)	DISHWASHER , 2X VACUUM CLEANERS		1,450.00	
INV 6031071215/12/2023		Retravisio Esperance (JAPMR Pty Ltd)	WASHING MACHINE, FRIDGE		1,360.00	
EFT18305	23/02/2024		REIMBURSEMENT - MEDICAL - SITE VISIT ESPERANCE SHIRE ACCOMODATION - WORKING WITH CHILDREN CARD - GREAT SOUTHERN SPORTS FORUM ATTENDANCE	1		450.30

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INV REIMBU	24		REIMBURSEMENT - MEDICAL - SITE VISIT ESPERANCE SHIRE ACCOMODATION - WORKING WITH CHILDREN CARD - GREAT SOUTHERN SPORTS FORUM ATTENDANCE		412.00	
INV REIMBU	23/02/2024		MEALS FOR ATTENDING SPORTS FORUM IN ALBANY 15/02/24		38.30	
EFT18306	23/02/2024	Sharlene Alexander	GYM FOB BOND REFUND	1		30.00
INV T2519	23/02/2024	Sharlene Alexander	GYM FOB BOND REFUND	1	30.00	
EFT18307	23/02/2024		SALARY SACRIFICE - SONAM LHAKI - FORTNIGHT ENDING 19/02/2024	1		460.00
INV SAL SAC	19/02/2024		SALARY SACRIFICE - SONAM LHAKI - FORTNIGHT ENDING 19/02/2024		460.00	
EFT18308	23/02/2024	South Regional TAFE - Esperance	AUSCHEM ACCREDITATION - AUSCHEM BOOK	1		232.00
INV I0026466	25/01/2024	South Regional TAFE - Esperance	AUSCHEM ACCREDITATION - AUSCHEM BOOK		160.00	
INV I0026453	29/01/2024	South Regional TAFE - Esperance			72.00	
EFT18309	23/02/2024	Southern Tool And Fastening Co	4 X 30MM X 100MM M8.8 GRADE GALVANIZED HEX HEAD BOLTS WITH NUTS	1		50.52
INV 1105811	1909/02/2024	Southern Tool And Fastening Co	4 X 30MM X 100MM M8.8 GRADE GALVANIZED HEX HEAD BOLTS WITH NUTS		50.52	
EFT18310	23/02/2024	Telstra Limited	TELSTRA CHARGES TO 10/02/2024	1		519.35
INV K542	87218/02/2024	Telstra Limited	TELSTRA CHARGES TO 10/02/2024		519.35	
EFT18311	23/02/2024		SALARY SACRIFICE - TRACY PREUSKER - FORTNIGHT ENDING 19/02/2024	1		340.00
INV SAL SAC	19/02/2024		SALARY SACRIFICE - TRACY PREUSKER - FORTNIGHT ENDING 19/02/2024		340.00	
EFT18312	23/02/2024	Tradelink Pty Ltd	CERAMIC HANDBASIC LAWSON 1TAP HOLE	1		134.68
INV 3882088	09/02/2024	Tradelink Pty Ltd	CERAMIC HANDBASIC LAWSON 1TAP HOLE		134.68	
EFT18313	23/02/2024	WALGA	TRAINEE - WALGA CERT3 IN LOCAL GOVERNMENT	1		304.50

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INV SC-0056029/11/2023		WALGA	CREDIT NOTE FOR CR BELL - SPEAKING PROFESSIONALLY		-583.00	
INV SC-0056313/12/2023		WALGA	CREDIT NOTE FOR CR BELL - DIPLOMA OF LOCAL GOVERNMENT		-1,017.00	
INV SI-00895429/01/2024		WALGA	WALGA INTRODUCTION TO LOCAL GOVERNMENT TRAINING- STAFF MEMBER		242.00	
INV SI00905631/01/2024		WALGA	TRAINEE - WALGA CERT3 IN LOCAL GOVERNMENT		1,332.50	
INV SI-00921319/02/2024		WALGA	WALGA- PREVENT SEXUAL HARASSMENT IN THE WORKPLACE & PSYCHOSOCIAL HAZARDS IN THE WORKPLACE- TRAINING- HR		330.00	
EFT18314	23/02/2024	WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET56611272	1		1,507.51
INV 9044531602/02/2024		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET56591337		658.38	
INV 9044530802/02/2024		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET56591337		11.41	
INV 9044544505/02/2024		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET56591337		25.32	
INV 9044533205/02/2024		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET56591337		6.14	
INV 9044573408/02/2024		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET56611272		783.45	
INV 9044573308/02/2024		WINC Australia Pty Ltd	MONTHLY CONSUMABLES ORDER NET56611272		22.81	
EFT18315	23/02/2024	Well Measured Maintenance	EXTRA FENCING MATERIALS FO 88 MARTIN STREET	1		843.98
INV INV-030414/02/2024		Well Measured Maintenance	EXTRA FENCING MATERIALS FO 88 MARTIN STREET		843.98	
EFT18316	23/02/2024	ZenPay Pty Ltd	12 MONTH STANDING ORDER KINDYHUB SUBSCRIPTION FEBRUARY 2024	1		320.10
INV K0403-2512/02/2024		ZenPay Pty Ltd	12 MONTH STANDING ORDER KINDYHUB SUBSCRIPTION - FEBRUARY 2024		157.30	
INV K0403-2512/02/2024		ZenPay Pty Ltd	12 MONTH STANDING ORDER KINDYHUB SUBSCRIPTION FEBRUARY 2024		162.80	
EFT18317	28/02/2024	4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT AND DISPOSE OF THE WASTE FROM THE FORESHORE PUBLIC TOILETS	1		1,258.00
INV 0000406222/02/2024		4 Rivers Plumbing Gas & Civil Contracting WA	PUMP OUT AND DISPOSE OF THE WASTE FROM THE FORESHORE PUBLIC TOILETS		1,258.00	

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EFT18318	28/02/2024	AMPAC Debt Recovery (WA) Pty Ltd	LEGAL CHARGES FOR DEBT RECOVERY 2023/2024 - RATES ONLY	1		848.00
INV 104380	16/02/2024	AMPAC Debt Recovery (WA) Pty Ltd			848.00	
EFT18319	28/02/2024	Albany Lock and Security	SALTO FOBS	1		1,375.00
INV 0003616323/02/2024		Albany Lock and Security			1,375.00	
EFT18320	28/02/2024	Albany Mapping & Surveying Services	DP426917 WAPC 160060 RAVENSTHORPE SHIRE LANDGATE PLAN LODGE FEE	1		744.00
INV 0000015206/02/2024		Albany Mapping & Surveying Services	DP426917 WAPC 160060 RAVENSTHORPE SHIRE LANDGATE PLAN LODGE FEE		744.00	
EFT18321	28/02/2024	Australian Government Child Support Agency	Payroll deductions	1		66.72
INV DEDUCT19/02/2024		Australian Government Child Support Agency	Payroll deductions		66.72	
EFT18322	28/02/2024	Australian Taxation Office (ATO) PAYG	Payroll deductions	1		48,836.00
INV DEDUCT19/02/2024		Australian Taxation Office (ATO) PAYG	Payroll deductions		48,556.00	
INV DEDUCT19/02/2024		Australian Taxation Office (ATO) PAYG	Payroll deductions		280.00	
EFT18323	28/02/2024	Best Office Systems	PRINTER READINGS 20/01/2024 - 20/02/2024	1		1,621.28
INV 628059	23/02/2024	Best Office Systems	AIRPORT KONICA PRINTER READINGS- 20/01/24-20/02/24		49.50	
INV 628058	23/02/2024	Best Office Systems	PRINTER READINGS 20/01/2024 - 20/02/2024		467.14	
INV 628057	23/02/2024	Best Office Systems	PRINTER READINGS 20/01/2024 - 20/02/2024		1,104.64	
EFT18324	28/02/2024	██████████	REIMBURSEMENT FOR WATER - CUSTOMER SERVICE TRAINING SESSION	1		31.98
INV REIMBU28/02/2024		██████████	REIMBURSEMENT FOR WATER - CUSTOMER SERVICE TRAINING SESSION		31.98	
EFT18325	28/02/2024	Bradley Erkelens	GYM FOB BOND REFUND	1		30.00
INV T2044	28/02/2024	Bradley Erkelens	GYM FOB BOND REFUND	1	30.00	
EFT18326	28/02/2024	City of Albany	SPYDUS ANNUAL LICENCE AND SUPPORT 2023-24	1		5,536.30

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INV 102882	20/10/2023	City of Albany	SPYDUS ANNUAL LICENCE AND SUPPORT 2023-24		5,536.30	
EFT18327	28/02/2024	Corsign WA	STREET NAME PLATES, BRACKETS AND POSTS	1		516.45
INV 0008250215/02/2024		Corsign WA	STREET NAME PLATES, BRACKETS AND POSTS		516.45	
EFT18328	28/02/2024	DS Agencies Pty Ltd	PARK BENCH CENTRE SUPPORT FOR MUNGY MUNCHKINS PLAYGROUP - FREIGHT	1		447.70
INV INV-160120/02/2024		DS Agencies Pty Ltd	PARK BENCH CENTRE SUPPORT FOR MUNGY MUNCHKINS PLAYGROUP - FREIGHT		447.70	
EFT18329	28/02/2024	Department of Fire and Emergency Services (Previously FESA)	ESL QUARTER 3 - 2023/2024	1		52,666.76
INV 157002	21/02/2024	Department of Fire and Emergency Services (Previously FESA)	ESL QUARTER 3 - 2023/2024		52,666.76	
EFT18330	28/02/2024	Hopetoun Progress Association Inc	ANNUAL FUNDING 2023-24 AGED CARE AND COMMUNITY WORK	1		16,500.00
INV 1313	19/02/2024	Hopetoun Progress Association Inc	ANNUAL FUNDING 2023-24 AGED CARE AND COMMUNITY WORK		16,500.00	
EFT18331	28/02/2024	Hopetoun Ray White Rural South Coast Wa	8 France Street Rent	1		710.00
INV 8 France S26/02/2024		Hopetoun Ray White Rural South Coast Wa	8 France Street Rent		460.00	
INV 3 Birdwoo26/02/2024		Hopetoun Ray White Rural South Coast Wa	3 Birdwood Street Rent		250.00	
EFT18332	28/02/2024	Hopetoun Tyres & Batteries	TYRES - TUBES - DISPOSAL AND REPAIR	1		4,400.00
INV INV-160219/02/2024		Hopetoun Tyres & Batteries	TYRES - TUBES - DISPOSAL AND REPAIR		4,400.00	
EFT18333	28/02/2024	Ian Malcolm Goldfinch	Rates refund for assessment A538 47 SPENCE STREET RAVENSTHORPE 6346	1		2,136.04
INV A538	26/02/2024	Ian Malcolm Goldfinch	Rates refund for assessment A538 47 SPENCE STREET RAVENSTHORPE 6346		2,136.04	
EFT18334	28/02/2024	██████████	REIMBURSEMENT FOR BINDERS AND DIVIDERS	1		115.28
INV REIMBU21/02/2024		██████████	REIMBURSEMENT FOR BINDERS AND DIVIDERS		115.28	

EFT18335	28/02/2024	Medallion Metals Limited	Rates refund for assessment A14293 E74/00578 EXPLORATION LICENCE RAVENSTHORPE WA 6346	1	405.87
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INV A14293	26/02/2024	Medallion Metals Limited	Rates refund for assessment A14293 E74/00578 EXPLORATION LICENCE RAVENSTHORPE WA 6346		405.87	
EFT18336	28/02/2024	Morning Star Mining Pty Ltd	Rates refund for assessment A14463 LOT E74/00746 EXPLORATION LICENCE RAVENSTHORPE WA 6346	1		34.92
INV A14463	26/02/2024	Morning Star Mining Pty Ltd	Rates refund for assessment A14463 LOT E74/00746 EXPLORATION LICENCE RAVENSTHORPE WA 6346		34.92	
EFT18337	28/02/2024	Palm Creations	CONTRACT CLEANING IN RAVENSTHORPE - 20/02/24 - 26/02/2024	1		1,440.00
INV 61	26/02/2024	Palm Creations	CONTRACT CLEANING IN RAVENSTHORPE - 20/02/24 - 26/02/2024		1,440.00	
EFT18338	28/02/2024	Perfect Computer Solutions Pty Ltd	4 X DESKTOP DM PC AND MONITOR SETUP HP DM PC - I5, 8GB, 256GB STORAGE, 2 X 24INCH MONITOR, 3YR RTB WTY, WITH ADAPTERS, BRATECH DESKTOP MONITOR ARMS AND EATON DESKTOP UPS	1		9,315.00
INV 28563	13/02/2024	Perfect Computer Solutions Pty Ltd	4 X DESKTOP DM PC AND MONITOR SETUP HP DM PC - I5, 8GB, 256GB STORAGE, 2 X 24INCH MONITOR, 3YR RTB WTY, WITH ADAPTERS, BRATECH DESKTOP MONITOR ARMS AND EATON DESKTOP UPS		8,400.00	
INV 28564	13/02/2024	Perfect Computer Solutions Pty Ltd	EATON 5S DESKTOP UPS POWER PACK, 1 YR WTY		735.00	
INV 28581	27/02/2024	Perfect Computer Solutions Pty Ltd	DISPLAY PORT TO HDMI - NETWORK CABLES		180.00	
EFT18339	28/02/2024	R And R Heavy Diesel Services	REPLACE FAN BLADE AND FAN CLUTCH, FLUSH COOLING SYSTEM AND REFILL WITH COOLANT, REMOVE EVAPORATOR DUCTING, BLOW OUT DIRT, AND TEST P721 RA3751	1		12,083.87
INV 7614	23/02/2024	R And R Heavy Diesel Services	REPLACE FAN BLADE AND FAN CLUTCH, FLUSH COOLING SYSTEM AND REFILL WITH COOLANT, REMOVE EVAPORATOR DUCTING, BLOW OUT DIRT, AND TEST P721 RA3751		4,442.82	
INV 7615	23/02/2024	R And R Heavy Diesel Services	REPLACE DRIVERS DOOR CHECK STRAP ON P737 HILUX RA-3867		301.55	
INV 7613	23/02/2024	R And R Heavy Diesel Services	CARRY OUT 4000HR SERVICE AND INSPECTION ON KOMATSU LOADER P719 RA-3710		4,425.88	
INV 7616	26/02/2024	R And R Heavy Diesel Services	CARRY OUT 500HR SERVICE AND INSPECTION ON KOMATSU GRADER RA-3508 P675A		1,758.86	

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INV 7634	28/02/2024	R And R Heavy Diesel Services	REPLACE BROKEN MIRROR - FIT NEW FIRE FIGHTING BRANCH		1,154.76	
EFT18340	28/02/2024	Ravensthorpe Agencies	RATCHET STRAPS 2500KG	1		57.20
INV 20515	12/02/2024	Ravensthorpe Agencies	RATCHET STRAPS 2500KG		57.20	
EFT18341	28/02/2024	Ravensthorpe Building Supplies	1 X DURA PAN CONE BLACK 40MM	1		7.80
INV 37444	22/02/2024	Ravensthorpe Building Supplies	1 X DURA PAN CONE BLACK 40MM		7.80	
EFT18342	28/02/2024	Rose Pearson	REFUND FOR CHILDCARE FEES PROCESSED WITHOUT CCS & DISCOUNT	1		185.89
INV REFUND	28/02/2024	Rose Pearson	REFUND FOR CHILDCARE FEES PROCESSED WITHOUT CCS & DISCOUNT		185.89	
EFT18343	28/02/2024	Selena Olliver T/A Ravy Country Kitchen	CATERING - MORNING TEA AND LUNCH FOR CUSTOMER SERVICE TRAINING 22/02/24	1		374.00
INV 57	23/02/2024	Selena Olliver T/A Ravy Country Kitchen	CATERING - MORNING TEA AND LUNCH FOR CUSTOMER SERVICE TRAINING 22/02/24		374.00	
EFT18344	28/02/2024	Shire of Ravensthorpe Social Club	Payroll deductions	1		215.00
INV DEDUCT	19/02/2024	Shire of Ravensthorpe Social Club	Payroll deductions		215.00	
EFT18345	28/02/2024	Southerner's Sporting Club	2023/24 CDF FUNDING - SOUTHERNERS 30 ANNUAL FISHING CLASSIC EVENT	1		10,000.00
INV INV-024323	02/2024	Southerner's Sporting Club	2023/24 CDF FUNDING - SOUTHERNERS 30 ANNUAL FISHING CLASSIC EVENT		10,000.00	
EFT18346	28/02/2024	Telstra Limited	TELSTRA CHARGES TO 24/02/2024 - TIMS 500K RAMP UP	1		4,391.65
INV T311	22/02/2024	Telstra Limited	TELSTRA CHARGES - SAT PHONE - 22/02/24 - 21/03/24		165.00	
INV T311	25/02/2024	Telstra Limited	TELSTRA CHARGES TO 24/02/2024 - TIMS 500K RAMP UP		4,226.65	
EFT18347	28/02/2024	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions	1		209.00
INV DEDUCT	19/02/2024	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		198.00	
INV DEDUCT	19/02/2024	The Local Government, Racing And Cemeteries Employees Union (wa)	Payroll deductions		11.00	

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EFT18348	28/02/2024	Topsigns	VINYL STICKER SIGNAGE TO PUBLIC TOILETS	1		330.00
INV INV-686314	02/2024	Topsigns	VINYL STICKER SIGNAGE TO PUBLIC TOILETS		330.00	
EFT18349	28/02/2024	Traffic Force	GENERIC TRAFFIC MANAGEMENT PLAN	1		946.00
INV 0003629021	02/2024	Traffic Force	GENERIC TRAFFIC MANAGEMENT PLAN		946.00	
EFT18350	28/02/2024	██████████	REIMBURSEMENT FOR STUDY	1		147.90
INV REIMBU 23	02/2024	██████████	REIMBURSEMENT FOR STUDY		147.90	
EFT18351	28/02/2024	Yachun Lee	GYM FOB BOND REFUND	1		30.00
INV T2402	28/02/2024	Yachun Lee	GYM FOB BOND REFUND	1	30.00	
DD7210.1	06/02/2024	Horizon Power	397872 - LOT 314 MAITLAND STREET HOPETOUN - 28/11/2023 - 29/01/2024	1		147.19
INV 2101924230	01/2024	Horizon Power	397872 - LOT 314 MAITLAND STREET HOPETOUN - 28/11/2023 - 29/01/2024	1	147.19	
DD7215.1	05/02/2024	Aware Super	Payroll deductions	1		13,595.04
INV SUPER	05/02/2024	Aware Super	Superannuation contributions	1	11,268.65	
INV DEDUCT05	02/2024	Aware Super	Payroll deductions	1	451.39	
INV DEDUCT05	02/2024	Aware Super	Payroll deductions	1	1,326.92	
INV DEDUCT05	02/2024	Aware Super	Payroll deductions	1	448.08	
INV DEDUCT05	02/2024	Aware Super	Payroll deductions	1	100.00	
DD7215.2	05/02/2024	C-Bus Super	Superannuation contributions	1		866.88
INV SUPER	05/02/2024	C-Bus Super	Superannuation contributions	1	866.88	
DD7215.3	05/02/2024	MLC Superannuation	Superannuation contributions	1		535.39
INV SUPER	05/02/2024	MLC Superannuation	Superannuation contributions	1	535.39	

DD7215.4	05/02/2024	AL & KL Pearson PTY LTD ATF Alaska Superannuation Fund	Superannuation contributions	1	557.76
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INV SUPER	05/02/2024	AL & KL Pearson PTY LTD ATF Alaska Superannuation Fund	Superannuation contributions	1	557.76	
DD7215.5	05/02/2024	Resolution Life Australasia Limited SUPER	Superannuation contributions	1		93.96
INV SUPER	05/02/2024	Resolution Life Australasia Limited SUPER	Superannuation contributions	1	93.96	
DD7215.6	05/02/2024	Commonwealth Essential Super	Superannuation contributions	1		278.88
INV SUPER	05/02/2024	Commonwealth Essential Super	Superannuation contributions	1	278.88	
DD7215.7	05/02/2024	Australian Super Pty Ltd	Superannuation contributions	1		458.16
INV SUPER	05/02/2024	Australian Super Pty Ltd	Superannuation contributions	1	458.16	
DD7215.8	05/02/2024	Public Sector Superannuation Accumulation Plan (PSSap)	Payroll deductions	1		510.84
INV SUPER	05/02/2024	Public Sector Superannuation Accumulation Plan (PSSap)	Superannuation contributions	1	389.21	
INV DEDUCT	05/02/2024	Public Sector Superannuation Accumulation Plan (PSSap)	Payroll deductions	1	121.63	
DD7215.9	05/02/2024	Australian Retirement Trust	Superannuation contributions	1		287.73
INV SUPER	05/02/2024	Australian Retirement Trust	Superannuation contributions	1	287.73	
DD7247.1	19/02/2024	Aware Super	Payroll deductions	1		12,448.45
INV SUPER	19/02/2024	Aware Super	Superannuation contributions	1	11,460.16	
INV DEDUCT	19/02/2024	Aware Super	Payroll deductions	1	440.21	
INV DEDUCT	19/02/2024	Aware Super	Payroll deductions	1	448.08	
INV DEDUCT	19/02/2024	Aware Super	Payroll deductions	1	100.00	
DD7247.2	19/02/2024	C-Bus Super	Superannuation contributions	1		805.69
INV SUPER	19/02/2024	C-Bus Super	Superannuation contributions	1	805.69	
DD7247.3	19/02/2024	MLC Superannuation	Superannuation contributions	1		535.39
INV SUPER	19/02/2024	MLC Superannuation	Superannuation contributions	1	535.39	

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD7247.4	19/02/2024	AL & KL Pearson PTY LTD ATF Alaska Superannuation Fund	Superannuation contributions	1		557.76
INV SUPER	19/02/2024	AL & KL Pearson PTY LTD ATF Alaska Superannuation Fund	Superannuation contributions	1	557.76	
DD7247.5	19/02/2024	Resolution Life Australasia Limited SUPER	Superannuation contributions	1		81.74
INV SUPER	19/02/2024	Resolution Life Australasia Limited SUPER	Superannuation contributions	1	81.74	
DD7247.6	19/02/2024	Commonwealth Essential Super	Superannuation contributions	1		278.88
INV SUPER	19/02/2024	Commonwealth Essential Super	Superannuation contributions	1	278.88	
DD7247.7	19/02/2024	Australian Super Pty Ltd	Superannuation contributions	1		758.03
INV SUPER	19/02/2024	Australian Super Pty Ltd	Superannuation contributions	1	758.03	
DD7247.8	19/02/2024	Public Sector Superannuation Accumulation Plan (PSSap)	Payroll deductions	1		725.67
INV SUPER	19/02/2024	Public Sector Superannuation Accumulation Plan (PSSap)	Superannuation contributions	1	552.89	
INV DEDUCT	19/02/2024	Public Sector Superannuation Accumulation Plan (PSSap)	Payroll deductions	1	172.78	
DD7247.9	19/02/2024	Australian Retirement Trust	Superannuation contributions	1		315.20
INV SUPER	19/02/2024	Australian Retirement Trust	Superannuation contributions	1	315.20	
DD7256.1	21/02/2024	BANKWEST Corporate Mastercard	JANUARY 2024 STATEMENT - MATTHEW BIRD	1		9,123.30
INV JAN 2024	21/02/2024	BANKWEST Corporate Mastercard	JANUARY 2024 STATEMENT - EDWARD KILBEY	1	1,801.13	
INV JAN 2024	21/02/2024	BANKWEST Corporate Mastercard	JANUARY 2024 STATEMENT - EVELYN HOUGHTON	1	1,502.15	
INV JAN 2024	21/02/2024	BANKWEST Corporate Mastercard	JANUARY 2024 STATEMENT - RUSSELL PALMER	1	354.28	
INV JAN 2024	21/02/2024	BANKWEST Corporate Mastercard	JANUARY 2024 STATEMENT - LESLIE MAINWARING	1	1,970.03	
INV JAN 2024	21/02/2024	BANKWEST Corporate Mastercard	JANUARY 2024 STATEMENT - PAUL SPENCER	1	47.13	
INV JAN 2024	21/02/2024	BANKWEST Corporate Mastercard	JANUARY 2024 STATEMENT - NATALIE BELL	1	51.50	
INV JAN 2024	21/02/2024	BANKWEST Corporate Mastercard	JANUARY 2024 STATEMENT - MATTHEW BIRD	1	3,397.08	

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DD7264.1	07/02/2024	Childcare EasyPay	Childcare Easypay Zenpay - Direct Debit Processing February 2024	5		51.90
INV 007738-2	07/02/2024	Childcare EasyPay	Childcare Easypay Zenpay - Direct Debit Processing February 2024	5	15.69	
INV 007721-2	07/02/2024	Childcare EasyPay	Childcare Easypay Zenpay - Direct Debit Processing February 2024	5	36.21	
DD7275.1	29/02/2024	Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY - FEBRUARY 2024	1		46,243.40
INV FEB 202429/02/2024		Department of Transport (Shire Licensing)	DOT PAYMENT BY AUTHORITY - FEBRUARY 2024	1	46,243.40	
DD7275.2	29/02/2024	Water Corporation	WATER CORPORATION PAYMENT BY AUTHORITY - FEBRUARY 2024	1		16,249.14
INV FEB 202429/02/2024		Water Corporation	WATER CORPORATION PAYMENT BY AUTHORITY - FEBRUARY 2024	1	16,249.14	
DD7275.3	29/02/2024	Synergy	SYNERGY PAYMENT BY AUTHORITY - FEBRUARY 2024	1		11,331.01
INV FEB 202429/02/2024		Synergy	SYNERGY PAYMENT BY AUTHORITY - FEBRUARY 2024	1	11,331.01	
DD7275.4	08/02/2024	WA Treasury Corporation (WATC)	TREASURY CORPORATION PAYMENT BY AUTHORITY - FEBRUARY 2024	1		72,635.52
INV FEB 202408/02/2024		WA Treasury Corporation (WATC)	TREASURY CORPORATION PAYMENT BY AUTHORITY - FEBRUARY 2024	1	72,635.52	
DD7275.5	15/02/2024	SG Fleet	SG FLEET PAYMENT BY AUTHORITY - FEBRUARY 2024	1		13,236.15
INV FEB 202415/02/2024		SG Fleet	SG FLEET PAYMENT BY AUTHORITY - FEBRUARY 2024	1	13,236.15	
DD7279.1	21/02/2024	BANKWEST Corporate Mastercard	JANUARY 2024 STATEMENT	1		0.91
INV JAN 24	21/02/2024	BANKWEST Corporate Mastercard	JANUARY 2024 STATEMENT	1	0.91	
DD7284.1	06/02/2024	Horizon Power	397872 LOT 314 MAITLAND ST HOPETOUN - DUPLICATE INVOICE ACCIDENTALY PUT THROUGH AS DIRECT DEBIT	1		-147.19
INV 2101924230/01/2024		Horizon Power	397872 LOT 314 MAITLAND ST HOPETOUN - DUPLICATE INVOICE ACCIDENTALY PUT THROUGH AS DIRECT DEBIT	1	-147.19	

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD7215.10	05/02/2024	Uni Super	Payroll deductions	1		194.45
INV SUPER	05/02/2024	Uni Super	Superannuation contributions	1	133.68	
INV DEDUCT	05/02/2024	Uni Super	Payroll deductions	1	60.77	
DD7215.11	05/02/2024	Prime Super	Superannuation contributions	1		278.88
INV SUPER	05/02/2024	Prime Super	Superannuation contributions	1	278.88	
DD7215.12	05/02/2024	Mercer SmartSuper	Payroll deductions	1		1,986.82
INV SUPER	05/02/2024	Mercer SmartSuper	Superannuation contributions	1	1,645.84	
INV DEDUCT	05/02/2024	Mercer SmartSuper	Payroll deductions	1	340.98	
DD7215.13	05/02/2024	WA Local Government Super Plan	Payroll deductions	1		1,763.71
INV DEDUCT	05/02/2024	WA Local Government Super Plan	Payroll deductions	1	360.00	
INV DEDUCT	05/02/2024	WA Local Government Super Plan	Payroll deductions	1	209.26	
INV DEDUCT	05/02/2024	WA Local Government Super Plan	Payroll deductions	1	930.79	
INV DEDUCT	05/02/2024	WA Local Government Super Plan	Payroll deductions	1	52.73	
INV DEDUCT	05/02/2024	WA Local Government Super Plan	Payroll deductions	1	210.93	
DD7215.14	05/02/2024	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		2,365.32
INV DEDUCT	05/02/2024	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	145.78	
INV SUPER	05/02/2024	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,077.95	
INV DEDUCT	05/02/2024	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	141.59	
DD7215.15	05/02/2024	BUSSQ	Superannuation contributions	1		532.40
INV DEDUCT	05/02/2024	BUSSQ	Payroll deductions	1	126.76	
INV SUPER	05/02/2024	BUSSQ	Superannuation contributions	1	405.64	
DD7215.16	05/02/2024	Colonial First State	Superannuation contributions	1		1,110.66
INV DEDUCT	05/02/2024	Colonial First State	Payroll deductions	1	25.00	

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	05/02/2024	Colonial First State	Payroll deductions	1	258.49	
INV SUPER	05/02/2024	Colonial First State	Superannuation contributions	1	827.17	
DD7215.17	05/02/2024	Hostplus Superannuation	Superannuation contributions	1		1,917.74
INV DEDUCT	05/02/2024	Hostplus Superannuation	Payroll deductions	1	176.99	
INV DEDUCT	05/02/2024	Hostplus Superannuation	Payroll deductions	1	96.09	
INV SUPER	05/02/2024	Hostplus Superannuation	Superannuation contributions	1	1,644.66	
DD7215.18	05/02/2024	MLC MasterKey Business Super	Payroll deductions	1		167.31
INV DEDUCT	05/02/2024	MLC MasterKey Business Super	Payroll deductions	1	167.31	
DD7215.19	05/02/2024	IOOF Employer Super	Superannuation contributions	1		1,174.05
INV DEDUCT	05/02/2024	IOOF Employer Super	Payroll deductions	1	500.00	
INV SUPER	05/02/2024	IOOF Employer Super	Superannuation contributions	1	674.05	
DD7215.20	05/02/2024	The Trustee for Ronnie and Evelyn Superannuation	Superannuation contributions	1		414.74
INV SUPER	05/02/2024	The Trustee for Ronnie and Evelyn Superannuation	Superannuation contributions	1	414.74	
DD7215.21	05/02/2024	Rest Superannuation	Superannuation contributions	1		426.50
INV SUPER	05/02/2024	Rest Superannuation	Superannuation contributions	1	426.50	
DD7247.10	19/02/2024	Uni Super	Payroll deductions	1		206.95
INV SUPER	19/02/2024	Uni Super	Superannuation contributions	1	142.28	
INV DEDUCT	19/02/2024	Uni Super	Payroll deductions	1	64.67	
DD7247.11	19/02/2024	Prime Super	Superannuation contributions	1		278.88
INV SUPER	19/02/2024	Prime Super	Superannuation contributions	1	278.88	
DD7247.12	19/02/2024	Mercer SmartSuper	Payroll deductions	1		1,913.23
INV SUPER	19/02/2024	Mercer SmartSuper	Superannuation contributions	1	1,592.61	

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Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	19/02/2024	Mercer SmartSuper	Payroll deductions	1	320.62	
DD7247.13	19/02/2024	WA Local Government Super Plan	Payroll deductions	1		1,757.04
INV DEDUCT	19/02/2024	WA Local Government Super Plan	Payroll deductions	1	360.00	
INV DEDUCT	19/02/2024	WA Local Government Super Plan	Payroll deductions	1	209.26	
INV DEDUCT	19/02/2024	WA Local Government Super Plan	Payroll deductions	1	924.12	
INV DEDUCT	19/02/2024	WA Local Government Super Plan	Payroll deductions	1	52.73	
INV DEDUCT	19/02/2024	WA Local Government Super Plan	Payroll deductions	1	210.93	
DD7247.14	19/02/2024	Australian Superannuation (Formally Westscheme)	Payroll deductions	1		2,482.59
INV DEDUCT	19/02/2024	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	201.39	
INV SUPER	19/02/2024	Australian Superannuation (Formally Westscheme)	Superannuation contributions	1	2,139.61	
INV DEDUCT	19/02/2024	Australian Superannuation (Formally Westscheme)	Payroll deductions	1	141.59	
DD7247.15	19/02/2024	BUSSQ	Superannuation contributions	1		532.40
INV DEDUCT	19/02/2024	BUSSQ	Payroll deductions	1	126.76	
INV SUPER	19/02/2024	BUSSQ	Superannuation contributions	1	405.64	
DD7247.16	19/02/2024	Colonial First State	Superannuation contributions	1		1,110.66
INV DEDUCT	19/02/2024	Colonial First State	Payroll deductions	1	25.00	
INV DEDUCT	19/02/2024	Colonial First State	Payroll deductions	1	258.49	
INV SUPER	19/02/2024	Colonial First State	Superannuation contributions	1	827.17	
DD7247.17	19/02/2024	Hostplus Superannuation	Superannuation contributions	1		1,915.54
INV DEDUCT	19/02/2024	Hostplus Superannuation	Payroll deductions	1	176.99	
INV DEDUCT	19/02/2024	Hostplus Superannuation	Payroll deductions	1	96.09	
INV SUPER	19/02/2024	Hostplus Superannuation	Superannuation contributions	1	1,642.46	
DD7247.18	19/02/2024	MLC MasterKey Business Super	Payroll deductions	1		167.31

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	19/02/2024	MLC MasterKey Business Super	Payroll deductions	1	167.31	
DD7247.19	19/02/2024	IOOF Employer Super	Superannuation contributions	1		1,061.67
INV DEDUCT	19/02/2024	IOOF Employer Super	Payroll deductions	1	500.00	
INV SUPER	19/02/2024	IOOF Employer Super	Superannuation contributions	1	561.67	
DD7247.20	19/02/2024	The Trustee for Ronnie and Evelyn Superannuation	Superannuation contributions	1		414.74
INV SUPER	19/02/2024	The Trustee for Ronnie and Evelyn Superannuation	Superannuation contributions	1	414.74	
DD7247.21	19/02/2024	Rest Superannuation	Superannuation contributions	1		426.50
INV SUPER	19/02/2024	Rest Superannuation	Superannuation contributions	1	426.50	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Municipal Bank Account	1,043,482.58
5	Childcare Operating Account	51.90
TOTAL		1,043,534.48

12. REPORTS OF OFFICERS

12.2 CORPORATE SERVICES

12.2.3 BUDGET REVIEW 2022/2023 AS AT 31 JANUARY 2024

File Reference:	GR.RE.2
Location:	Shire of Ravensthorpe
Applicant:	N/A
Author:	Executive Manager Corporate Services
Authorising Officer	Chief Executive Officer
Date:	4 March 2024
Disclosure of Interest:	Nil
Attachments:	12.2.3 Shire of Ravensthorpe Budget Review Report
Previous Reference:	Nil

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council

1. Adopt the statutory half yearly budget review, as presented, for the period ended 31 January 2024 and endorse amending the budget according to the attached Budget Review Report for a total forecast surplus of \$901,618.
2. Request the Chief Executive Officer to forward the results of the statutory budget review to the Department of Local Government Sport and Cultural Industries within 14 days of the adoption of this budget review.

Moved: _____

Seconded: _____

Carried: __/

ATTACHMENT 12.2.3

SHIRE OF RAVENSTHORPE

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 31 JANUARY 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF RAVENSTHORPE
STATEMENT OF BUDGET REVIEW
FOR THE PERIOD ENDED 31 JANUARY 2024

Budget v Actual					
Note	Adopted Budget	Updated Budget Estimates (a)	Year to Date Actual	Estimated Year at End Amount (b)	Predicted Variance (a) - (b)
	\$	\$	\$	\$	\$
OPERATING ACTIVITIES					
Revenue from operating activities					
General rates	5,790,238	5,790,238	5,793,839	5,790,238	0
Rates excluding general rates				0	
Grants, subsidies and contributions	1,235,982	1,235,982	538,214	1,235,982	0
Fees and charges	3,446,578	3,446,578	2,508,854	3,974,578	528,000
Service charges				0	
Interest revenue	198,500	198,500	111,925	254,500	56,000
Other revenue	594,055	594,055	394,392	619,055	25,000
Profit on asset disposals	25,500	25,500	0	25,500	0
Fair value adjustments to financial assets at fair value thro				0	
Fair value adjustments to investment property				0	
Share of net profit of associates accounted for using the e				0	
	11,290,853	11,290,853	9,347,224	11,899,853	609,000
Expenditure from operating activities					
Employee costs	(6,000,489)	(6,000,489)	(3,115,329)	(5,597,489)	403,000
Materials and contracts	(4,328,071)	(4,328,071)	(2,236,927)	(4,561,071)	(233,000)
Utility charges	(288,540)	(288,540)	(158,410)	(321,540)	(33,000)
Depreciation	(5,531,509)	(5,531,509)	(3,677,736)	(5,531,509)	0
Finance costs	(42,746)	(42,746)	(5,762)	(42,746)	0
Insurance	(262,265)	(262,265)	(294,804)	(262,265)	0
Other expenditure	(376,198)	(376,198)	(217,206)	(376,198)	0
Loss on asset disposals	(27,700)	(27,700)	0	(27,700)	0
Loss on revaluation of non-current assets				0	
Reversal of prior year loss on revaluation of assets				0	
	(16,857,518)	(16,857,518)	(9,706,174)	(16,720,518)	137,000
Non-cash amounts excluded from operating activities	5,533,709	5,533,709	3,677,736	5,533,709	
Amount attributable to operating activities	(32,956)	(32,956)	3,318,786	713,044	746,000
INVESTING ACTIVITIES					
Inflows from investing activities					
Capital grants, subsidies and contributions	5,312,244	5,312,244	633,909	5,412,244	100,000
Distributions from investments in associates				0	
Proceeds from disposal of assets	126,000	126,000	0	126,000	0
Proceeds from sale of investments				0	
Proceeds from self supporting loans				0	
	5,438,244	5,438,244	633,909	5,538,244	100,000
Outflows from investing activities					
Purchase of land held for resale				0	
Purchase of investment property				0	
Purchase of intangible assets				0	
Purchase of land and buildings	(1,538,723)	(1,538,723)	(546,697)	(1,697,723)	(159,000)
Purchase of plant and equipment	(977,020)	(977,020)	(459,999)	(919,020)	58,000
Purchase of furniture and equipment	(369,000)	(369,000)	(244,914)	(424,000)	(55,000)
Purchase and construction of infrastructure-roads	(4,048,615)	(4,048,615)	(2,273,392)	(4,061,615)	(13,000)
Purchase and construction of infrastructure-other	(1,093,727)	(1,093,727)	(288,468)	(958,727)	135,000
Purchase of right of use assets				0	
Purchase of investments				0	
	(8,027,085)	(8,027,085)	(3,813,470)	(8,061,085)	(34,000)
Non-cash amounts excluded from investing activities	0	0	0	0	
Amount attributable to investing activities	(2,588,841)	(2,588,841)	(3,179,561)	(2,522,841)	66,000
FINANCING ACTIVITIES					
Cash inflows from financing activities					
Proceeds from advances				0	
Proceeds from new borrowings				0	
Proceeds from new leases liabilities				0	
Transfers from reserve accounts	1,034,490	1,034,490	0	1,065,490	31,000
	1,034,490	1,034,490	0	1,065,490	31,000
Cash outflows from financing activities					
Advances of self supporting loans				0	
Payments for principal portion of lease liabilities	(128,223)	(128,223)		(128,223)	
Repayment of borrowings	(147,923)	(147,923)	(73,403)	(147,923)	
Transfers to reserve accounts	(2,627,000)	(2,627,000)	(28,936)	(2,642,000)	(15,000)
	(2,903,146)	(2,903,146)	(102,339)	(2,918,146)	(15,000)
Amount attributable to financing activities	(1,868,656)	(1,868,656)	(102,339)	(1,852,656)	16,000
MOVEMENT IN SURPLUS OR DEFICIT					
Surplus or deficit at the start of the financial year	4,570,453	4,570,453	4,564,071	4,564,071	(6,382)
Amount attributable to operating activities	(32,956)	(32,956)	3,318,786	713,044	746,000
Amount attributable to investing activities	(2,588,841)	(2,588,841)	(3,179,561)	(2,522,841)	66,000
Amount attributable to financing activities	(1,868,656)	(1,868,656)	(102,339)	(1,852,656)	16,000
Surplus or deficit after imposition of general rates	80,000	80,000	4,600,957	901,618	821,618

1. BASIS OF PREPARATION

This budget review has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 Leases which would have required the Shire of Ravensthorpe to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 33A prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for cash flow and statement of financial activity, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Ravensthorpe controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

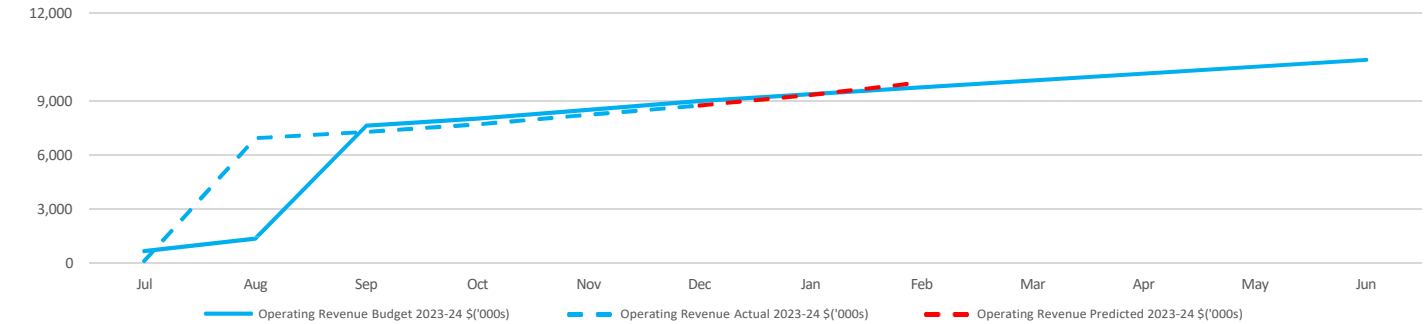
- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimation of fair values of provisions

SIGNIFICANT ACCOUNTING POLICIES

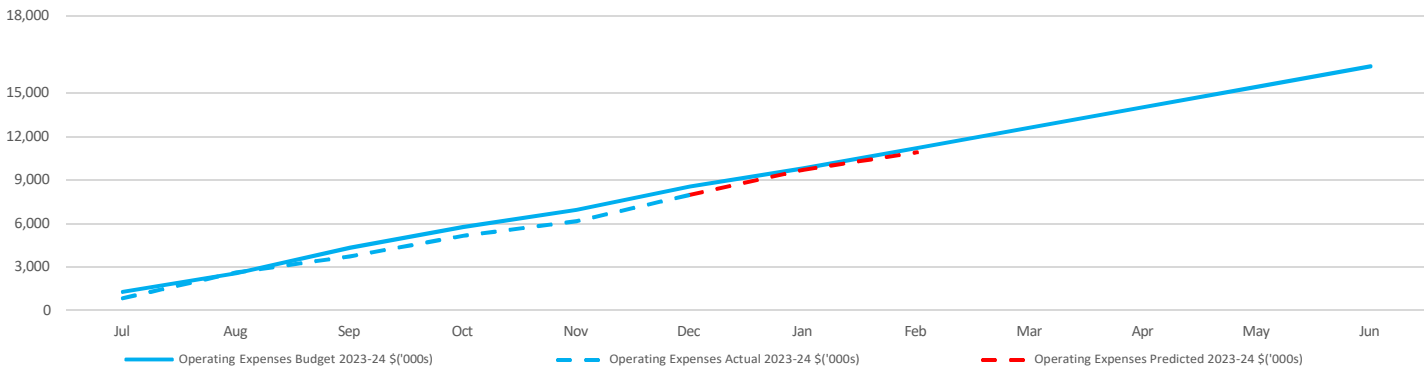
Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

2. SUMMARY GRAPHS - BUDGET REVIEW

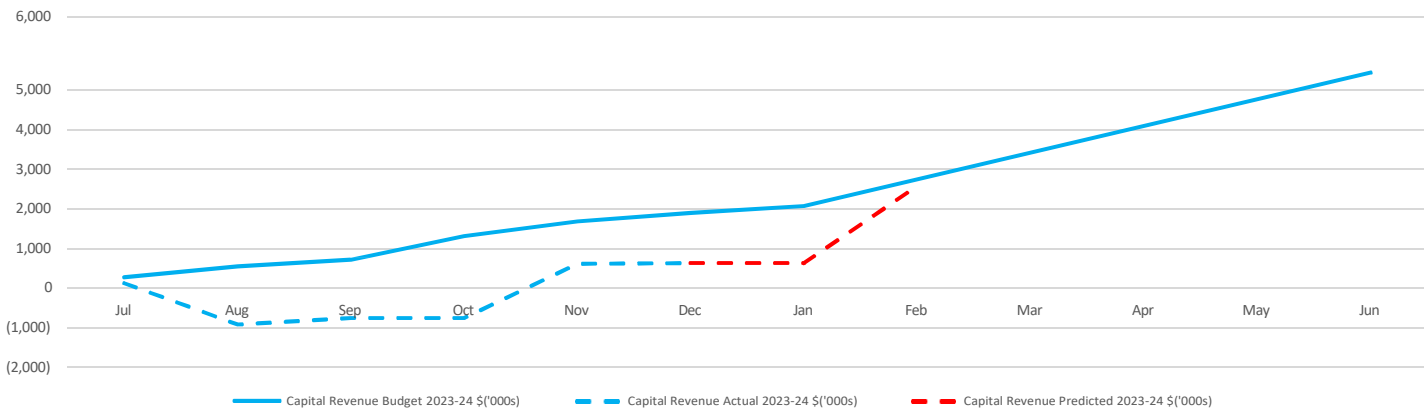
Operating Revenue



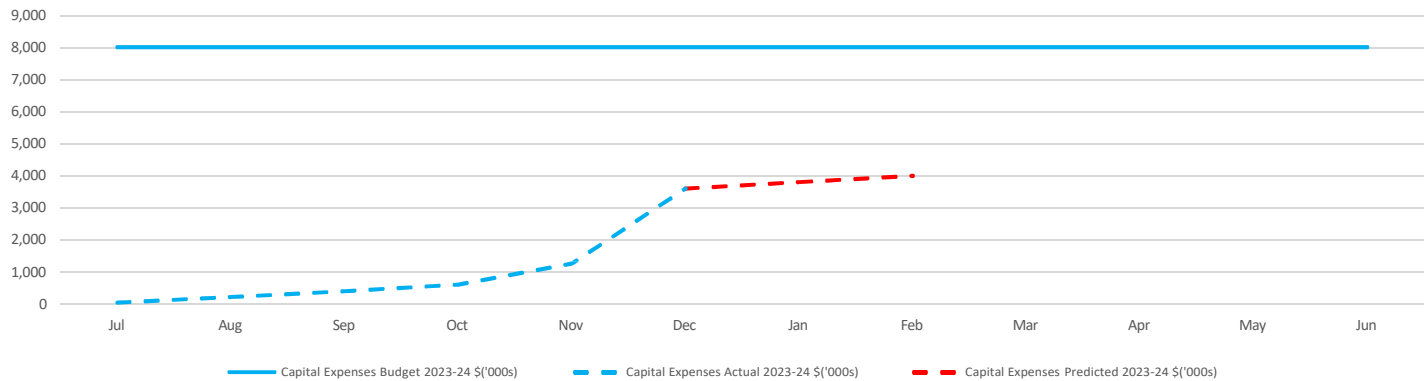
Operating Expenses



Capital Revenue



Capital Expenditure



This information is to be read in conjunction with the accompanying financial statements and notes.

3 NET CURRENT FUNDING POSTION
EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Year to Date Actual 31 January 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$	\$
(a) Composition of estimated net current assets					
Current assets					
Cash and cash equivalents	5,599,440	4,363,302		3,791,357	
Financial assets	512,395	0			
Trade and other receivables	1,262,312	675,194		1,423,762	
Inventories	32,563	27,008		5,905	
Other assets	2,205,470	654,615		89,314	
	9,612,180	5,720,119	0	5,310,338	0
Less: current liabilities					
Trade and other payables	(1,462,968)	(1,462,969)		(203,739)	
Contract liabilities	0	(146,634)		0	
Lease liabilities	(128,224)	(128,224)		(128,224)	
Borrowings	(147,924)	0		(92,415)	
Employee related provisions	(636,870)	(614,748)		(636,870)	
Other provisions	(1,147,134)	0		(446,451)	
	(3,523,120)	(2,352,575)	0	(1,507,699)	0
Net current assets	6,089,060	3,367,544	0	3,802,639	0
Less: Total adjustments to net current assets	(1,524,989)	(3,287,544)	0	92,415	0
Closing funding surplus / (deficit)	4,564,071	80,000	0	3,895,054	0

(b) Non-cash amounts excluded from operating activities

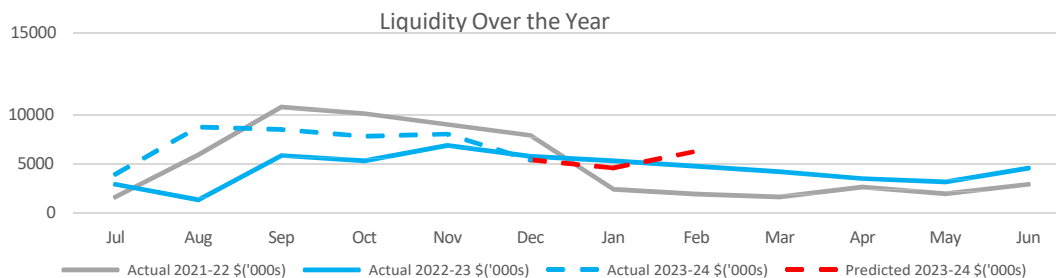
The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Year to Date Actual 31 January 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$	\$
Adjustments to operating activities					
Less: Profit on asset disposals	(127,118)	(25,500)	(25,500)	0	(25,500)
Add: Loss on disposal of assets	17,042	27,700	27,700	0	27,700
Add: Depreciation on assets	5,737,635	5,531,509	5,531,509	3,677,736	5,531,509
Non-cash movements in non-current assets and liabilities:					
Pensioner deferred rates	2,756				
Employee benefit provisions	122,874				
Other provisions	23,936				
Non-cash amounts excluded from operating activities	5,777,125	5,533,709	5,533,709	3,677,736	5,533,709

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Year to Date Actual 31 January 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$	\$
Adjustments to net current assets					
Less: Reserve accounts	(2,438,007)	(4,030,516)			
Add: Current liabilities not expected to be cleared at end of year					
- Current portion of borrowings	147,924	0	0	92,415	0
- Current portion of lease liabilities	128,224	128,224			
- Employee benefit provisions	636,870	614,748			
Total adjustments to net current assets	(1,524,989)	(3,287,544)	0	92,415	0



3 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

FINANCIAL ASSETS AT AMORTISED COST

The Shire of Ravensthorpe classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire of Ravensthorpe applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CONTRACT ASSETS

Contract assets primarily relate to the Shire of Ravensthorpe's right to consideration for work completed but not billed at the end of the period.

CONTRACT LIABILITIES

Contract liabilities represent the Shire of Ravensthorpe's obligation to transfer goods or services to a customer for which the Shire of Ravensthorpe has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

PROVISIONS

Provisions are recognised when the Shire of Ravensthorpe has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Ravensthorpe's operational cycle. In the case of liabilities where the Shire of Ravensthorpe does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire of Ravensthorpe's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Ravensthorpe prior to the end of the financial year that are unpaid and arise when the Shire of Ravensthorpe becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire of Ravensthorpe recognises revenue for the prepaid rates that have not been refunded.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Ravensthorpe's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave.

Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Ravensthorpe's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the net current funding position.

Shire of Ravensthorpe's current obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the net current funding position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees.

Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire of Ravensthorpe's obligations for long-term employee benefits where the Shire of Ravensthorpe does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, are presented as current provisions in the net current funding position.

SHIRE OF RAVENSTHORPE
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 JANUARY 2024

4 PREDICTED VARIANCES

	Variance	
	\$	
Revenue from operating activities		
4.1 Fees and charges	528,000	+
4.2 Interest revenue	56,000	+
4.3 Other revenue	25,000	+
Expenditure from operating activities		
4.4 Employee costs	403,000	+
4.5 Materials and contracts	(233,000)	-
4.6 Utility charges	(33,000)	-
Inflows from investing activities		
4.7 Capital grants, subsidies and contributions	100,000	+
Outflows from investing activities		
4.8 Purchase of land and buildings	(159,000)	-
4.9 Purchase of plant and equipment	58,000	+
4.10 Purchase of furniture and equipment	(55,000)	-
4.1 Purchase and construction of infrastructure-roads	(13,000)	-
4.2 Purchase and construction of infrastructure-other	135,000	+
Cash inflows from financing activities		
4.3 Transfers from reserve accounts	31,000	+
Cash outflows from financing activities		
4.4 Transfers to reserve accounts	(15,000)	-
4.5 Surplus or deficit at the start of the financial year	(6,382)	-
4.6 Surplus or deficit after imposition of general rates	821,618	-

12. REPORTS OF OFFICERS

12.4 PROJECTS AND REGULATORY SERVICES

12.4.1 MITIGATION ACTIVITY FUND GRANTS PROGRAMME – PROPOSED WORKS 2024

File Reference:	NA
Location:	NA
Applicant:	Bushfire Risk Mitigation Coordinator
Author:	Executive Manager Projects and Regulatory Services
Authorising Officer	Chief Executive Officer
Date:	11 March 2024
Disclosure of Interest:	Nil
Attachments:	Attachment 12.4.1 - Proposed Treatments
Previous Reference:	Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

1. That Council **ENDORSE** the 2024 mitigation treatments as proposed and funded under the Mitigation Activity Fund Grants Program.

Moved: _____

Seconded: _____

Carried: __/

ATTACHMENT 12.4.1

Local Government	Treatment ID	Treatment Type	Treatment Objective	Primary Asset Name	Asset Category	Asset Sub Category	(Priority) Risk Rating
Ravensthorpe	2541	Planned Burning	Tmt 2541; Munglinup Golf Course - Apply fire to 70 percent of bush-land to reduce fuel loading to approximately >5 t/ha. This to create a low fuel buffer zone to protect Munglinup townsite from	Manjart street	Human Settlement	Residential	1C
Ravensthorpe	7412	Planned Burning	Tmt 7412, Ravensthorpe Caravan Park Ravensthorpe, Implement prescribed burn within Tourism display reserve adjacent to Ravensthorpe Caravan park, eastern side of the Heavy Haulage road to reduce available fuel from 25t/ha to less than 5t/ha over 80% of the reserve.	Ravensthorpe Caravan Park	Human Settlement	Temporary Occupation	1A
Ravensthorpe	7454	Planned Burning	Tmt 7454, Hopetoun Ravensthorpe Road reserve, Implement prescribed burn within the eastern side of the Hopetoun Ravensthorpe road from Dunn swamp road north to Steeredale road junction to reduce the available fuel load from 25t/ha to less than 5t/ha	Aero club Hopetoun	Human Settlement	Temporary Occupation	1C
Ravensthorpe	7461	Planned Burning	Tmt 7461, Implement prescribed burn within the Dunn swamp Shire reserve to reduce the available fuel load from 25t/ha to less than 5t/ha over 80% of the reserve	Beach Barren Estate	Human Settlement	Residential	1A
Ravensthorpe	7479	Planned Burning	Tmt 7479, Implement prescribed burn within parcel of land due north of Starvation Bay campgrounds to reduce available fuel loads from 25t/ha to less than 5t/ha over more than 80% of the cell	Starvation Bay Campsite	Human Settlement	Temporary Occupation	1C

Ravensthorpe	7483	Planned Burning	Tmt 7483, South Side Southern Ocean Road, Implement prescribed burn to the west of the Starvation Bay camp grounds within the Shire coastal reserve to reduce available fuel loads from 25t/ha to less than 5t/ha over 80% of the cell	Starvation Bay Campsite	Human Settlement	Temporary Occupation	1C
Ravensthorpe	7485	Planned Burning	Tmt 7485, Implement prescribed burn to the west of the FQM Seawater extraction facility at Mason Bay to reduce available fuel load from 25t/ha to less than 5t/ha over 80% of the parcel	Sea Water pumping station	Economic	Commercial and Industrial	3D
Ravensthorpe	7487	Planned Burning	Tmt 7487, Implement prescribed burn within coastal reserve east of Hopetoun to reduce available fuel loads from 25t/ha to less than 5t/ha over 80% of the parcel	Beach Barren Estate	Human Settlement	Residential	1A
Ravensthorpe	12069	Planned Burning	Tmt 12069, Jerdacuttup Road intersection South Coast Highway Jerdacuttup, Implement hazard reduction burn to reduce available fuel load from 20T/Ha to less than 5T/Ha over greater than 80% of the treatment area in Autumn 2022	12581 South Coast Hwy	Human Settlement	Residential	3D
Ravensthorpe	12138	Planned Burning	Tmt 12138, Steeredale Road Reserve Hopetoun, Implement prescribed burn in both sides of the road reserve to reduce African Lovegrass infestation from around 10T/Ha to less than 5T/Ha over greater than 80% of the treatment area to provide an opportunity to implement a follow up spraying program to control the African Love grass infestation	Water Corporation Waste Water site	Economic	Critical Infrastructure	3D

Ravensthorpe	17154	Mechanical Works	Tmt 17154, Hamersley Inlet Shire of Ravensthorpe Camp ground and day use facilities, improve protection from bushfire for our visitors and facilities around the site by implementing parkland clearing within Mallet woodlands to reduce potential for canopy fire to establish and thereby reduce radiant heat	Hamersley inlet Camp Ground	Human Settlement	Temporary Occupation	1C
Ravensthorpe	18392	Planned Burning	Tmt 18392, Ravensthorpe Hospital Ravensthorpe, Implement follow up prescribed burn to clean up remaining debris in the understorey post the burn from Spring 2022 to ensure that the reserve is in a low fuel state in order to achieve reduced flame length to adjoining properties in the event of a bushfire.	Ravensthorpe Hospital	Human Settlement	Special Risk and Critical Facilities	2A
Ravensthorpe	18401	Chemical Works	Tmt 18401, Queen Street Mining Camp, Implement follow up chemical control of woody weeds within the reserve post mulching last year in order to maintain low fuel state for reduced flame length in the event of a bushfire	Minning Camp site	Human Settlement	Temporary Occupation	1C
Ravensthorpe	18410	Planned Burning	Tmt 18410, Fence Road reserve, implement prescribed burn to reduce the accumulated fuel load within the Fence road reserve from Middle road intersection south to Springdale road from greater than 25T/ha to less than 5t/ha over greater than 80% of the treatment area	2318 Fence rd	Human Settlement	Residential	1C

Ravensthorpe	18442	Mechanical Works	Tmt 18442, Old Shire of Ravensthorpe Cemetery Moir Road, Implement mulched break around the perimeter of the reserve and each side of the memorial access road to assist in the future containment of a bushfire through the reduction of flame length and potential to limit spread of a bushfire out of the reserve	33 Manyutup rd	Human Settlement	Residential	3D
Ravensthorpe	25884	Planned Burning	Tmt 25884, Phillips River road, Implement prescribed hazard reduction burn to reduce available fuel load from greater than 25 t/ha to less than 5 t/ha within the prescribed area	167 Phillip River Road	Human Settlement	Residential	1A
Ravensthorpe	25885	Planned Burning	Tmt 31339, Springdale Road Hopetoun Ravensthorpe Road intersection east to Daniels Road intersection, Implement a prescribed burn to reduce the available fuel load in the African Love Grass dominated road verge from around 15T/Ha to less than 5T/Ha and enable a chemical treatment follow up program to be implemented to manage the African Lovegrass infestation.	Loc 41 Springdale rd	Human Settlement	Residential	3D
Ravensthorpe	25889	Planned Burning	Tmt 25889, Shire of Ravensthorpe Storm Water reserve Tamar Street North, Implement prescribed burn within the reserve in order to reduce the total available fuel loads from greater than 25T/ha to less than 5T/ha over greater than 80% of the treatment area	Tamar street west Hopetoun	Economic	Commercial and Industrial	3D
Ravensthorpe	26486	Planned Burning	Tmt 26486, North Side of Munglinup Town site, road reserve north side of the Highway, Implement a hazard reduction burn over greater than 80% of the treatment parcel to reduce fuel loads from 20t/ha to less than 5t/ha without any escapes	Manjart street	Human Settlement	Residential	1C

Ravensthorpe	26489	Planned Burning	Tmt 26849, To reduce potential for bushfire to exit large Crown land reserve to the west of the Coombee Road reserve and enter the private property and impact upon the residence and agricultural sheds on the property by preparing the native vegetation on the side of Coombee road for a prescribed burn. Implement Prescribed burn in order to reduce total fuel loads from greater than 25T/ha to less than 5 T/ha over greater than 80% of the treatment area	Loc 1985 Coombee rd	Human Settlement	Residential	1C
Ravensthorpe	26490	Planned Burning	Tmt 26490, 3/4 Mile track Recreation Reserve, Sleepy Hollow Implement a prescribed burn within the Shire of Ravensthorpe recreation reserve on the north side of the Sleepy Hollow PP in order to reduce available fuel loads from greater than 25T/ha to less than 5 T/ha over greater than 80% of the treatment area	4491 Hopetoun Ravensthorpe Rd	Human Settlement	Residential	1A
Ravensthorpe	26492	Planned Burning	Tmt 26492, 1 Mile Strategic Buffer East Hopetoun, Implement prescribed burn within the road reserve and vegetation between the inner and out strategic low fuel zones south side of Southern Ocean East road over greater than 80% of the treatment area to reduce fuel loads from 25t/ha to less than 5t/ha	Flinders Street	Human Settlement	Residential	1A

Ravensthorpe	26493	Mechanical Works	Tmt 26493, Hamersley and Whalebay Drives, Beach Place and Seaview Way Hopetoun, Implement maintenance mechanical works program within the Hamersley Drive road reserve back slopes and road shoulder to keep them free of woody weed species regrowth and fallen debris post bushfire and prescribed burning operations in order to reduce potential for bushfire to initiate.	Whale Bay	Human Settlement	Residential	1B
Ravensthorpe	26494	Chemical Works	Tmt 26494, Hamersley and Whalebay Drives, Beach Place and Seaview Way Hopetoun, Implement Chemical maintenance mechanical works program within the Hamersley Drive road reserve back slopes and road shoulder to keep them free of woody weed species regrowth post bushfire and prescribed burning operations in order to reduce potential for bushfire to initiate.	Whale Bay	Human Settlement	Residential	1B
Ravensthorpe	26495	Mechanical Works	Tmt 26495, Whalebay and Seaview Subdivisions West Hopetoun, Retreat strategic low fuel zone along the western, southern and eastern end of the subdivisions to maintain them in a low fuel state to assist in containment of a future bushfire adjacent to the built structures within the subdivisions	Whale Bay	Human Settlement	Residential	1B
Ravensthorpe	26496	Mechanical Works	Tmt 26496, Seaview Village West Hopetoun, maintain existing strategic low fuel zone along the western side of Canning Boulevard in a low fuel state to assist in reducing flame length the event of a bushfire	Barrens View Lane	Human Settlement	Residential	1A

Ravensthorpe	26497	Chemical Works	Tmt 26497, Seaview Village West Hopetoun, Maintain the strategic low fuel zone on the western side of Canning Boulevard opposite Seaview village in a low fuel state in order to reduce flame length in the event of a bushfire and gain benefit from annual treatment	Barrens View Lane	Human Settlement	Residential	1A
Ravensthorpe	26512	Mechanical Works	Tmt 26512, Rob Roy Avenue West Hopetoun, Implement mulching of native vegetation within Rob Roy avenue road reserve adjacent to built structures to reduce flame length in the event of a bushfire	Rob Roy Lane	Human Settlement	Residential	1A
Ravensthorpe	26513	Chemical Works	Tmt 18248, France Street West Hopetoun, maintain previously established strategic low fuel zone on both sides of France street and Mary Ann Drive to reduce flame length in the event of a bushfire adjacent to Hopetoun	France st east	Human Settlement	Residential	1A
Ravensthorpe	26514	Mechanical Works	Tmt 26514, Hopetoun Caravan Park, implement annual retreatment of existing the parkland clearing and the strategic low fuel zone within the boundaries of the caravan park reserve to maintain low fuel state with no ladder fuels and thereby reduce potential for bushfire to establish in the grounds	Hopetoun Caravan Park	Human Settlement	Temporary Occupation	1A

Ravensthorpe	26516	Chemical Works	Tmt 26516, The Esplanade CWA Building to the Railway Yards Depot, Implement follow up maintenance chemical works within the parkland clearing within the woodlands to remove regrowth woody weeds to maintain the reduction flame length in the event of a bushfire entering and or starting within these woodlands impacting upon adjacent assets	Esplanade street east Hopetoun	Human Settlement	Residential	1A
Ravensthorpe	26517	Chemical Works	Tmt 18254, Horizon Power Depot Wilkinson Street, Chemical treatment of the existing strategic low fuel zone around the perimeter of the Shire vested reserve bounded by Gordon street, Wilkinson street and Canning Boulevard to maintain low fuel state in order to reduce flame length in the event of a bushfire	Gordon street	Human Settlement	Residential	1C
Ravensthorpe	26518	Chemical Works	Tmt 26518, Culham Street LIA Buffer Zone, Chemical treatment of the existing strategic low fuel zone on the north side of Culham street from Veal street east to Hakea street to maintain the zone in a low fuel state to reduce flame length in the event of a bushfire entering the townsite	Tamar Street South	Economic	Commercial and Industrial	3D
Ravensthorpe	26520	Mechanical Works	Tmt 26520, Culham Street LIA Buffer Zone, Retreatment of the existing strategic low fuel zone on the north side of Culham street from Veal street east to Hakea street to maintain the zone in a low fuel state to reduce flame length in the event of a bushfire entering the townsite	Tamar Street South	Economic	Commercial and Industrial	3D

Ravensthorpe	26521	Mechanical Works	Tmt 26521, Hopetoun Ravensthorpe Road, Senna Road, Beacon Drive, Northern boundary of Golf Course and Cemetery SLFZ retreat strategic low fuel zones on each side of these roads from the Roundabout entrance into Hopetoun north to Dunn Swamp road to maintain the low fuel state of the zone and reduce flame length in the event of a bushfire	Krystal Park East	Human Settlement	Residential	1C
Ravensthorpe	26522	Mechanical Works	Tmt 26522, Beach Barren Estate Subdivision Dunn Swamp, Retreat the strategic low fuel zone within the road reserve shoulders adjacent to the private properties within the three main roads of the subdivision to reduce flame length along side the road in the event of a bushfire within and or adjacent to the subdivision	Beach Barren Estate	Human Settlement	Residential	1A
Ravensthorpe	26523	Mechanical Works	Tmt 18032, Fence Road Reserve Jerdacuttup Primary School, retreat strategic low fuel zone adjacent to the Jerdacuttup Primary School to maintain the low fuel nature of the zone to ensure reduce flame length in the event of a bushfire	Jerdacuttup Primary School	Human Settlement	Special Risk and Critical Facilities	2A
Ravensthorpe	26524	Mechanical Works	Tmt 26524, Jerdacuttup Town Hall Shire recreation reserve, Retreat the strategic low fuel zone around and within the Shire recreation reserve east of the town hall to maintain the low fuel state of the zone to ensure reduced flame length in the event of a bushfire	Jerdacuttup Recreation Center	Human Settlement	Temporary Occupation	1A

Ravensthorpe	26525	Chemical Works	Tmt 26524, Jerdacuttup Town Hall Shire recreation reserve, Chemical treat the strategic low fuel zone around and within the Shire recreation reserve east of the town hall to maintain the low fuel state of the zone to ensure reduced flame length in the event of a bushfire	Jerdacuttup Recreation Center	Human Settlement	Temporary Occupation	1A
Ravensthorpe	26526	Planned Burning	Tmt 26526, Ravensthorpe Golf Course, Retreat all Parkland cleared vegetation in between the fairways and on the outskirts of the golf courses fairways out to the perimeter of the golf course to reduce ladder fuels having the potential to enable a canopy based bushfire threaten the recreation centre which is the town evacuation centre in the event of a major emergency	Ravensthorpe Recreation Centre	Human Settlement	Temporary Occupation	1B
Ravensthorpe	26537	Mechanical Works	Tmt 18541, Munglinup Townsite assets, Retreat the strategic low fuel zone in and around the townsite of Munglinup in order to maintain the low fuel state of the breaks in the event of a bushfire.	Munglinup Recreation Center	Human Settlement	Temporary Occupation	2C
Ravensthorpe	26538	Mechanical Works	Tmt 26538, Mason Bay Campground, Mason Bay, Establish a strategic low fuel zone around the perimeter of the campground to minimise the potential for a bushfire to enter the mature grove of trees that is the signature feature of the campground	Mason Bay Campground	Human Settlement	Temporary Occupation	1A

Ravensthorpe	26541	Mechanical Works	Tmt 26541, All Streets Ravensthorpe Town site, implement tidy up and removal of all dead flammable materials and unwanted woody plants, such as wattles etc from within the road reserves to minimise potential for this accumulation of debris to act as wicks into the core of the town in the event of a bushfire incident,	Kingsmill street south	Human Settlement	Residential	1A
Ravensthorpe	26542	Chemical Works	Tmt 26542, All Streets Ravensthorpe Town site, implement chemical control follow up works within the road reserves to minimise potential for this accumulation of debris to act as wicks into the core of the town in the event of a bushfire incident following the mechanical works treatment,	Kingsmill street south	Human Settlement	Residential	1A
Ravensthorpe	26543	Mechanical Works	Tmt 26543, All roads Fitzgerald Town Site, Recreation reserve and strategic low fuel zone around the town hall, Implement follow up tidy up and physical removal of all dead material, unwanted introduced wattle species and ladder fuels under avenue trees within the town site to minimise potential for the road reserves to act as a wick into the town in the event of a bushfire	Fitzgerald Hall	Human Settlement	Temporary Occupation	1C
Ravensthorpe	26597	Mechanical Works	Tmt 26597, All Streets Munglinup town site, Implement mulched/slashed break in all of the road reserves within the town site of Munglinup to reduce the flame length and radiant heat in front of built structures in the event of a bushfire	Munglinup Primary School	Human Settlement	Special Risk and Critical Facilities	2A

Ravensthorpe	26598	Mechanical Works	Tmt 26598, All road Lakes Entrance Subdivision South, Implement mulched treatment zone within the road reserves around the perimeter of the Subdivision in order to reduce flame length and radiant heat in the event of a bushfire entering and or emanating from the subdivision	Lakes entrance sth	Human Settlement	Residential	1A
Ravensthorpe	26599	Planned Burning	Tmt 26599, Hopetoun Ravensthorpe Road, Implement prescribed burn within Road reserve on eastern side of the Hopetoun Ravensthorpe road adjacent to Blu Vista subdivision from South west corner of subdivision north to Ravensthorpe Clay target club	Blue Vista North	Human Settlement	Residential	2C
Ravensthorpe	26600	Planned Burning	Tmt 26600, Southern Ocean Road East, Implement prescribed burn on the south side of the road to compliment the low fuel zone achieved with the implementation of the prescribed burn north side of the road in winter 2019, in order to achieve benefit in reducing potential for a bushfire to move along the long unburnt coastal strip of bush in the Shire managed reserve towards Hopetoun, reduce available fuel loads from greater than 25T/ha to less than 5T/ha over greater than 80% of the treatment area,	Price street Hopetoun	Human Settlement	Residential	1A

Ravensthorpe	26601	Chemical Works	Tmt 26601, Shire Tourist Reserve East side of Ravensthorpe Caravan Park, Implement follow up within the reserve post the prescribed burn and mulching works undertaken last year to maintain the low fuel state in order to reduce flame length in the event of a bushfire by removing the regenerating woody weeds	Ravensthorpe Caravan Park	Human Settlement	Temporary Occupation	1A
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