



# **Confirmed Minutes**

Ordinary Meeting of Council

Tuesday, 20 May 2025

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# NOTICE OF MEETING

Notice is hereby given that the

Shire of Ravensthorpe

Ordinary Council

Meeting

Will be held on Tuesday,

20 May 2025

Commencing at 6.00pm

Located in the

Hopetoun Community Centre

Matthew Bird  
Chief Executive Officer

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## **Disclaimer**

The advice and information contained herein is given by and to the council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council

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The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meetings is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Ravensthorpe in respect of the application.

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## Unconfirmed Minutes

|                          |  |
|--------------------------|--|
| <b>Mission Statement</b> | <i>To grow our community through the provision of leadership, services and infrastructure.</i> |
|--------------------------|--|

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### 1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open at 6.02pm.

The Presiding Member acknowledged the Traditional Owners of the land on which we meet, and pays respect to Elders past, present, and emerging.

### 2. **RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE**

#### **ELECTED MEMBERS**

Cr Thomas Major (Shire President) (Presiding Member)

Cr Sue Leighton (Electronic Attendance)

Cr Graham Richardson

Cr Robert Miloseski

Cr Rachel Gibson

Cr Roger Mansell

#### **OFFICERS**

Matthew Bird (Chief Executive Officer)

Natalie Bell (Executive Manager Projects and Regulatory Services)

Paul Spencer (Executive Manager Infrastructure Services)

Les Mainwaring (Executive Manager Corporate Services)

Rod McGrath (Manager Community, Sport and Recreation)

#### **VISITORS**

Mr Roy Henrickson, Mr Haydn Bell, Dr Manus Lochner,

Mr Geoff Vivian Esperance Weekender)

#### **APOLOGIES**

Mr Haydn Bell asked that Mr Colin Hughes be recorded as an apology.

#### **LEAVE OF ABSENCE**

Cr Mark Mudie (Deputy President) via resolution #17/25.

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. PUBLIC QUESTIONS TIME**

Nil.

**5. DECLARATIONS OF INTEREST**

The following Declaration of Interests were declared;

**Cr Sue Leighton**

Report item 12.1.2 Community Development Fund

- Contracted as coordinator for the Ravensthorpe Wildflower Show – Financial interest
- Provided advice to Ravensthorpe District High School re garden at no charge – Impartiality interest

Report item 15.1 737 Plane Tail EOI

- Member of the Mt Short Hopetoun Aero Club – Impartiality interest

**Cr Rachel Gibson**

Report item 12.1.2 Community Development Fund

- Member of the Munglinup Community Group – Impartiality interest

**Cr Robert Miloseski**

Report item 12.1.2 Community Development Fund

- Member of the Southerners Sports Club – Impartiality interest
- Member of the Hopetoun Volunteer Fire Emergency Rescue – Impartiality interest
- Member of the Hopetoun Primary School Council – Impartiality interest
- Sponsor of various community groups via local business – Impartiality interest

**Cr Tom Major**

Report item 12.1.2 Community Development Fund

- Member of the Ravensthorpe Tigers Sports Club – Impartiality interest
- Member of the Ravensthorpe Tennis Club – Impartiality interest

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**7.1 ORDINARY COUNCIL MEETING MINUTES 15 APRIL 2025**

(Attachment: Yellow 7.1) Statutory Environment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or Committee, as the case requires, for confirmation.

**COUNCIL DECISION:**

**Moved by Cr Richardson and seconded by Cr Miloseski**

**Res # 26/25**

**That the minutes and associated attachments of the Ordinary Council Meeting held on 15 April 2025 be CONFIRMED as a true and correct record.**

**Carried 6/0**

## **8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS**

### **Cr Robert Miloseski**

- Attended the Anzac Day service in Hopetoun, great event for the Shire.
- Winter sports calendar has commenced and have attended the various sports days.

### **Cr Roger Mansell**

- Nil

### **Cr Sue Leighton**

- Hopetoun CRC committee meeting. The CRC doing great work via its home food service, digital connect training, mental health workshops, mobile STEM program, first nation artwork.
- Attended the various Anzac Day events, well done.

### **Cr Rachel Gibson**

- Attended the Anzac Day events, gunfire breakfast and morning services.
- Attended the Shire's Long Term Financial Plan (LTFP) workshop and found this very informative.
- Attended the Hopetoun Caravan Park long stay information session held jointly by Shire and Caravan Park operators. Great turnout, good work by the Shire and CP owners, good suggestion for regular meetings and newsletter, at the end an attendee formally thanked the Shire and CP owners for holding the session.

### **Cr Graham Richardson**

- Attended the Shire's LTFP workshop.
- Attended the Hopetoun Anzac Day events.
- Attended the Ravensthorpe Community Building "Mrs Brown Birthday party" event, very good cameo and a good event.

### **Cr Tom Major**

- Attended the Hopetoun Anzac Day event, well done to all involved.
- Attended the Shire's LTFP workshop.
- Regular monthly CEO and Shire President meeting.
- Attended the May Corporate Discussion workshop.
- Participated in the Winter Sports weekend event programs.
- Attended the Ravensthorpe Hopetoun Future Fund board meeting where we considered this year's grant applications.
- Attended the Ravensthorpe Community Building "Mrs Brown Birthday party" event, great job.
- Attended the Shire information stand at the Ravensthorpe markets.



**9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**11. MATTERS ARISING FROM COMMITTEES OF COUNCIL**

Nil

## 12.1 EXECUTIVE SERVICES

### 12.1.1 RAVENSTHORPE TOURISM ADVISORY GROUP

|                                |  |
|--------------------------------|--|
| <b>File Reference:</b>         | <b>N/A</b>   |
| <b>Location:</b>               | <b>N/A</b>   |
| <b>Applicant:</b>              | <b>N/A</b>   |
| <b>Author:</b>                 | <b>Chief Executive Officer</b>   |
| <b>Authorising Officer</b>     | <b>Chief Executive Officer</b>   |
| <b>Date:</b>                   | <b>13 May 2025</b>   |
| <b>Disclosure of Interest:</b> | <b>Nil</b>   |
| <b>Attachments:</b>            | <b>12.1.1 RTAG Nominees</b><br><b>12.1.2 Draft RTAG Terms of Reference</b> |
| <b>Previous Reference:</b>     | <b>N/A</b>   |

#### **PURPOSE**

1. To request Council endorse the nominations for the Ravensthorpe Tourism Advisory Group as per Attachment 12.1.1 and endorse the revised Terms of Reference in Attachment 12.1.2.

#### **BACKGROUND**

2. Council endorsed the establishment of the Tourism Advisory Group at the February 2025 OCM via resolution number 04/05 as per below;

#### **COUNCIL DECISION**

***Moved by Cr Mudie and seconded by Cr Leighton***

***Resolution #04/25***

#### ***That Council APPROVE:***

1. ***The establishment of the Ravensthorpe Tourism Advisory Group as detailed in the draft Terms of Reference as per Part 5 Administration of the Local Government Act 1995; and***
2. ***The Chief Executive Officer to allocate appropriate resources and establish the new group as a priority.***

***Carried 6/0***

3. Shire officers promoted the new group to the local community seeking 3 local industry/business representatives and for local groups to nominate their respective representatives.

#### **COMMENT**

4. The list of RTAG nominees is included in Attachment 12.1.1 and includes a broad mix of local business, tourism, community and sporting groups, arts, state government departments drawn from across the Ravensthorpe district.
5. Shire officers and Council representative will administer and chair the meetings.
6. There were only 3 local business nominations received for the 3 available spaces.
7. A Councillor must also be nominated for the group and discussion was undertaken by Council at the recent May Corporate Discussion workshop. Cr Leighton was proposed as the Council representative and Cr Miloskeski as the proxy representative.
8. The RTAG terms of reference have also been revised as per Attachment 12.1.2 to include a representative from each of the Ravensthorpe Wildflower Show and the Department of Biodiversity Conservation and Attractions (DBCA).

9. As this is a Committee of Council, all Councillors are welcome to attend the RTAG meetings as observers.
10. The RTAG is advisory in nature. The Advisory Group proposes recommendations to the Council, which retains the decision-making authority.

## **CONSULTATION**

11. All Councillors and Executive Team.

## **STATUTORY ENVIRONMENT**

12. The proposed committee of council is to be established as per Part 5 Administration of the Local Government Act 1995. The proposed committee of council adheres to the following sections of the Act as per;
  - a. s5.9 (2) types of committees - "a committee is to comprise (c) council members, employees and other persons".
  - b. s5.16 (1) delegation of some powers and duties to certain committees - "a local government may delegate to a committee any of its powers and duties other than this power of delegation", and
  - c. s5.17 (1) limits on delegation of powers and duties to certain committees "a local government can delegate (c) to a committee referred to in section 5.9(2)(c) any of the local government's powers or duties that are necessary or convenient for the proper management of i) the local government's property; or ii) an event in which the local government is involved".

## **POLICY IMPLICATIONS**

13. Nil.

## **FINANCIAL IMPLICATIONS**

14. Any recommendations for expenditure made by the RTAG will be considered by Council on a case by case basis.

## **RISK MANAGEMENT**

15. The following risks have been identified as a part of this report;

| <b>Risk</b>   | <b>Likelihood</b> | <b>Consequence</b> | <b>Risk Analysis</b> | <b>Mitigation</b>   |
|---|-------------------|--------------------|----------------------|---|
| Performance<br>(Operational)<br><br>That Shire tourism and marketing activities do not reflect local business aspirations | Possible          | Moderate           | Medium               | Formation of the RTAG will provide Council with local business and stakeholder advice to guide tourism investments. |

## **ALTERNATE OPTIONS**

16. Council may revise any or all of the draft Terms of Reference and/or nominate a different Council representative.

## STRATEGIC ALIGNMENT

17. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

| Item | Objectives and Strategies  |
|------|--|
| 1.1  | To grow business and employment  |
| 1.2  | The right resources and infrastructure are in place to support local commerce and industry |

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

| Item | Objectives and Strategies  |
|------|--|
| 2.1  | Social services and facilities are designed and delivered in a way that fits community needs and aspirations   |
| 2.2  | Community groups function well with strong volunteer effort and feel supported by the community  |
| 2.4  | People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life    |
| 2.5  | Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment |

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

| Item | Objectives and Strategies   |
|------|---|
| 5.1  | The Shire's community is engaged and involved   |
| 5.3  | The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future |
| 5.5  | The value of community owned assets is maintained   |

## VOTING REQUIREMENTS

18. Absolute Majority

## COUNCIL DECISION

Moved by Cr Gibson and seconded by Cr Miloseski

Res # 27/25

That Council APPROVE;

1. The revised Ravensthorpe Tourism Advisory Group Terms of Reference as per Attachment 12.1.2,
2. The nominations of local industry and groups as presented in Attachment 12.1.1 to form the Ravensthorpe Tourism Advisory Group; and
3. Councillor Leighton as the Council representative and Cr Miloseski as the proxy delegate to the Ravensthorpe Tourism Advisory Group.

Carried 6/0

## 12.1.2 COMMUNITY DEVELOPMENT FUND APPLICATIONS 2025/26

|                                |   |
|--------------------------------|---|
| <b>File Reference:</b>         | <b>N/A</b>  |
| <b>Location:</b>               | <b>N/A</b>  |
| <b>Applicant:</b>              | <b>N/A</b>  |
| <b>Author:</b>                 | <b>Manager Community, Sport and Recreation</b>                                  |
| <b>Authorising Officer</b>     | <b>Chief Executive Officer</b>  |
| <b>Date:</b>                   | <b>13 May 2025</b>  |
| <b>Disclosure of Interest:</b> | <b>Nil</b>  |
| <b>Attachments:</b>            | <b>12.1 Confidential CDF</b><br><b>12.1 Applications Officer Recommendation</b> |
| <b>Previous Reference:</b>     | <b>Nil</b>  |

### **PURPOSE**

1. The report seeks Council consideration for the awarding of grants under the 2025/26 Community Development Fund.

### **BACKGROUND**

2. Each year the Shire of Ravensthorpe makes available a local community grant scheme called the Community Development Fund (CDF) as per Council Policy G20.
3. At the February 2023 Ordinary Council Meeting, Council endorsed a revised CDF Policy G20 as per Resolution number 02/23.
4. The revised policy included an increase in funds allocation equivalent to up to 1.5% of the rate revenue of the previous year. Other amendments included the creation of four categories for funding with each category having a specific community focus, maximum funding level, and application and acquittal requirements. The categories considered as part of this annual funding round include;
  - a. **General Community Grants;** local community groups and not for profit organisations may apply for funding for projects and activities that benefit communities within the Shire up to a maximum of \$3,500.
  - b. **Community Events;** local community groups may apply for up to a maximum of \$5,000 for events that are targeted primarily at a local audience. Community events may create increased vibrancy, activate local places, and/or target specific groups within the local community.
  - c. **Major Events;** event organisers may apply for up to a maximum of \$10,000 for events that are delivered within the Shire and have significant economic benefit to the Ravensthorpe community during non-peak visitor periods to encourage additional economic visitor spend during shoulder and low seasons. Eligible events include, but not limited to sporting, recreational, music, cultural, food and wine, special interest, and business meetings that have the potential to attract visitation from outside the region.
5. In addition, under the **Shire President Donations** category, local community groups may apply for up to \$750 at any time of the year from a limited pool as approved by Council which assists to cover any applications that may not qualify for the other CDF categories.
6. At the August 2024 Ordinary Council Meeting, Council endorsed a further revision to the CDF G20 Policy as per Resolution number 67/24, to allow multiple applications from the one entity in a given year, however no more than one per each category (General Community, Community Event, Major Event).

7. All applications received will be considered by Council as part of the competitive assessment process, however, applicants should be aware that if the CDF is over-subscribed in a given year then multiple applications may not be successful.
8. The CDF program was open to receive applications in March 2025. The CDF program was promoted via Shire communication channels, Community Spirit newsletter and shared to local Facebook media.

#### COMMENT

9. A total of 23 applications were received from eligible local community groups as per the below Table 1 with eleven (11) General Community, seven (7) Community Event and five (5) in the Major Event category application.

**TABLE 1 – 2025/26 CDF GRANT APPLICATIONS SUMMARY**

| CDF category      | Applicant Organisation                     | Project Description   | \$ requested to max in Category |
|-------------------|--|---|---------------------------------|
| General Community | Ravensthorpe Historical Society            | Dedicated laptop computer with associated software to service visitor centre patrons.   | \$1,500.00                      |
| General Community | Ravensthorpe Wildflower Show               | Town hall hire for the annual Wildflower Show and bus expenses for educational field trips  | \$1,800.00                      |
| General Community | Ravensthorpe Tigers Football & Sports Club | Gear Up the Future (to purchase sports equipment for training and game days)  | \$3,202.00                      |
| General Community | Ravensthorpe Tennis Club                   | Tennis Coaching Term 4, 2025  | \$3,500.00                      |
| General Community | Munglinup Golf Club                        | Purchase of replacement commercial fridge   | \$3,500.00                      |
| General Community | Ravensthorpe District High School          | Horticultural Garden / Refrigeration Project  | \$3,500.00                      |
| General Community | Ravensthorpe District Art Group            | Pottery Shed and kiln improvements.   | \$3,500.00                      |
| General Community | Liberty Arts                               | Liberty Arts Performing Arts Workshops  | \$3,500.00                      |
| General Community | Windspray Arts (submitted \$3,887)         | Windspray Arts Shire Rates and installation of fireplace  | \$3,500.00                      |
| General Community | Hopetoun Clay Target Club                  | Kitchen upgrade   | \$3,500.00                      |
| General Community | Hopetoun CRC                               | Purchase of STEM Equipment for Hopetoun Library   | \$3,500.00                      |
| Community Event   | Ravensthorpe CRC                           | Community Connections & Personal Growth (July to December 2025)   | \$4,540.00                      |
| Community Event   | Hopetoun CRC                               | Exploring Connections – (1) Exploring geometry of plants ^ oceans, and (2) Exploring cyclic patterns through weaving (September 2025 to January 2026) | \$4,960.00                      |

|                 |                                    |  |             |
|-----------------|------------------------------------|--|-------------|
| Community Event | Ravensthorpe District Arts Group   | The Fitz Gallery 2025 Annual Community Art Exhibition (20 June to 4 July, 2025)                              | \$5,000.00  |
| Community Event | Hopetoun VFES                      | Bushfire Prevention Fun Afternoon (31 August 2025)   | \$5,000.00  |
| Community Event | Ravensthorpe Regional Arts Council | Balmy Nights – a vibrant community music event hosted at the Hopetoun Youth & Arts Space (21 November, 2025) | \$5,000.00  |
| Community Event | Munglinup Community Group          | Munglinup Football Exhibition Match (12 July 2025)   | \$5,000.00  |
| Community Event | Hopetoun Progress Association      | Catchya for a Groyne – a free annual community event at the Hopetoun Groyne (February, 2026)                 | \$5,000.00  |
| Major Event     | Hopetoun Progress Association      | Marine Week 2025 (10 to 15 August)   | \$10,000.00 |
| Major Event     | Hopetoun Clay Target Club          | The annual Qualup Bell DTL Carnival (10 to 12 October, 2025)   | \$10,000.00 |
| Major Event     | Southerners Sporting Club          | Hopetoun Fishing Classic Competition (27 to 28 February 2026)  | \$10,000.00 |
| Major Event     | Ravensthorpe Car Club              | Street to Strip motor sport event (28 Feb to 1 Mar, 2026)  | \$10,000.00 |
| Major Event     | Southerners Sporting Club          | MND Fundraiser Southerners Home Game (28 June 2025)  | \$10,000.00 |
|                 |                                    | Total  | \$119,002   |

10. Council reviewed and assessed the CDF applications at the Corporate Discussion Meeting held on 6 May 2025, which formed the basis of the Officer Recommendation contained as Confidential Attachment 12.1 within this report.
11. Once approved by Council, Shire officers will publish details of the applications received, inform applicants on the outcome of their applications, and budget for the 2025/26 period accordingly.

## CONSULTATION

12. Councillors, Executive team and applicants where further information was requested by Council.

## STATUTORY ENVIRONMENT

13. Nil.

## POLICY IMPLICATIONS

14. The Community Development Fund is administered as per Council Policy G20 – Community Development Fund.

## FINANCIAL IMPLICATIONS

15. As per Council Policy G20 up to 1.5% of the rate revenue of the previous financial year (2024/2025) is to be made available under the Community Development Fund. For the 2025/26 period this equates to a notional maximum of \$90,000 ex GST less the amount

allocated to the adhoc Shire President's Donation grants category which currently had \$10,000 allocated for this financial year.

16. Therefore, about \$80,000 would be available for allocation for the 2025-2026 financial year for the three CDF categories of (1) General Community, (2) Community Event and (3) Major Event.
17. A total of \$119,002 in funds was requested under the 2025/26 CDF grant application process.
18. Council may award up to the total amount of \$80,000 as part of the adoption of the annual budget process. Last financial year the allocated amount was \$71,000.

## RISK MANAGEMENT

19. The following risks have been identified as a part of this report;

| Risk   | Likelihood | Consequence | Risk Analysis | Mitigation   |
|--|------------|-------------|---------------|--|
| Reputational & Financial; The awarding of the CDF program and budget allocation is not formally endorsed by Council. | Unlikely   | Moderate    | Medium        | The CDF is an annual funding program expected from the local community groups. Council to consider application and endorse awarding. |

## ALTERNATE OPTIONS

20. Council may endorse the officer recommendation or elect to support or not support its own selections.

## STRATEGIC ALIGNMENT

21. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

| Item | Objectives and Strategies  |
|------|--|
| 1.1  | To grow business and employment  |
| 1.2  | The right resources and infrastructure are in place to support local commerce and industry |

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

| Item | Objectives and Strategies  |
|------|--|
| 2.1  | Social services and facilities are designed and delivered in a way that fits community needs and aspirations   |
| 2.2  | Community groups function well with strong volunteer effort and feel supported by the community  |
| 2.4  | People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life    |
| 2.5  | Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment |

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

| Item | Objectives and Strategies   |
|------|---|
| 5.1  | The Shire's community is engaged and involved   |
| 5.3  | The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future |
| 5.5  | The value of community owned assets is maintained   |



## **VOTING REQUIREMENTS**

22. Absolute Majority

## **OFFICER RECOMMENDATION**

**That Council ENDORSE:**

- 1. The CDF Officer Recommendation for support as per Confidential Attachment 12.1 and**
- 2. The Chief Executive Officer to advise each group of the status of their application.**

**The Presiding Member declared that this item will be considered later in the meeting under section 15 – Behind Closed Doors, in order for Council to consider the confidential officer recommendation.**

## 12.2 CORPORATE SERVICES

### 12.2.1 RATING STRATEGY POLICY AND DIFFERENTIAL RATES 2025-2026

|                                |   |
|--------------------------------|---|
| <b>File Reference:</b>         | <b>RV.RC.001</b>  |
| <b>Location:</b>               | <b>N/A</b>  |
| <b>Applicant:</b>              | <b>N/A</b>  |
| <b>Author:</b>                 | <b>Executive Manager Corporate Services</b>                           |
| <b>Authorising Officer</b>     | <b>Chief Executive Officer</b>  |
| <b>Date:</b>                   | <b>13 May 2025</b>  |
| <b>Disclosure of Interest:</b> | <b>Nil</b>  |
| <b>Attachments: 12.2.1</b>     | <b>Objects and Reasons 2025-2026<br/>Draft LTFP 2025/26 – 2035/36</b> |
| <b>Previous Reference:</b>     | <b>Nil</b>  |

#### **PURPOSE**

1. This report recommends that Council adopt the 2025/2026 differential rates for the purpose of advertising.

#### **BACKGROUND**

2. Council adopted a system of differential rating for the first time in the 2015/2016 financial year.
3. As part of the budget setting process for 2025/2026 council will consider a continuation of differential rating, noting that as part of the differential rating process as it stands, ministerial approval will be required prior to rates being struck for the year.

#### **COMMENT**

4. Section 6.36 of the *Local Government Act (1995)* allows Council to implement a system of differential rating subject to public advertising, adoption by Council, and approval from the Minister for Local Government, Sport and Cultural Industries, before being applied.
5. The Act allows for differential rates to be applied to help overcome issues where the land use within a rating category has a differing contributory cost to Council and therefore rates in the dollar applied are varied. The use of differential rating helps to ensure equity of contribution within the rating system.
6. In recent years the Shire had been experiencing a growing local economy with strong mining activity from two operational mines, however in February 2024 the Shire was advised of a slowing of activity in both nickel and lithium, then the nickel mine closed operations with a loss of almost 500 jobs by mid-2024, the lithium mine was soon to follow moving into care and maintenance by early 2025. This downturn has had an immediate impact on local government services such as airport passenger numbers, commercial waste volumes and childcare places. This has resulted in a loss of net revenue to the shire from the airport of at least \$1.7M within 12 months representing a drop in total revenues of about 14%.
7. During this period 4 jobs from airport/ranger services have been reduced and all other airport contract works have been reviewed down to a minimum level to retain CASA airport certification. To close the airport completely would put the shire in an unenviable position of requiring millions of dollars at a latter time to reopen to a level of safety standard meeting current CASA certification requirements. The heavily subsidised Childcare services have been transferred to a specialist rural provider, health services have been outsourced, investment into capital reserves has been minimised for 2 years and further savings of \$220,000 will be sought across all other local government programs and services in 25/26, with further savings

again needed in 26/27 to avoid the shire going into a deficit situation. These final savings may involve the downgrading of current services to the public whilst noting the priorities of roads and emergency service activities.

8. At the budget workshops held 29 August 2025 and 6 May 2025, it was indicated in the Draft Long Term Financial Plan (LTFP) that shire needed to make some significant cut backs during the next two years, if rates rises are not to exceed 5% in the short term and the shire is to avoid significant financial difficulties affecting operations.
9. The annual 2025 revaluation of Unimproved Values by the Valuer Generals Office has revealed an increase in land values of rural +20.28% (LY +30%) and mining +3.6% (LY +8%). Whilst a general rating yield increase will be set for rural at 5% it is envisaged that some amount of variation will occur across different rural sectors due to non-uniform valuation increases. That is, whilst the aggregate of valuations has risen by 20.28%, some land areas will rise in value more than others therefore the rural rate burden will shift according to those relativities.
10. The budget process uses a zero-based budget approach where every line item is examined for the content of last years' experience to provide a predictive analysis together with seeking further opportunities for an additional net reduction of at least \$220,000 in expenditure on top of changes that have already been made from the effect of the economic downturn. New initiatives will still be considered, however in the context that further cuts will be required elsewhere for the coming year.
11. The objects and reasons for the differential rating model remains consistent from 2024/2025 where Ministerial Approval was last granted.
12. The proposed model attached delivers an overall increase in rate income for 2025/2026 of approximately 5% (an increase 0.5% from last year's 4.5%). This slight percentage increase of 0.5%, notwithstanding the significant loss of revenues being faced by the shire as a direct result of the mining downturn, is quite generous when all things are considered. There may be some community objection to changes of services over the next 12-24 months, however the alternative to maintaining all existing operations would have been a significant increase in rates well above acceptable levels in this community.
13. LTFP Policy of Rating Strategy - Key elements of the 2025/2026 and beyond LTFP Rating Strategy are that proposed rate increases have increased to an overall yield of +5% for the next two years in response to the shires immediate financial situation, then dropping back to +4.5% in outer years. The shire will be closely reviewing the directions of the LTFP Rating Strategy annually prior to each budget, in order to constantly review the rating strategy and any further operational changes that are needed to maintain a prudent financial direction. As always when considering priorities, the Shire references the latest information from the community plan and corporate business plan to deliver on the clear priorities, processes, plans, budget resource priorities, direction on land use, infrastructure, services, asset management, operations, planning and workforce requirements.
14. The proposed year on year overall rate yield has increased by 5% (\$6.017M to \$6.320M) compared to last year, however this will not be uniform across all differential rating categories because of growth or reduction in each category. UV rates in the dollar have been adjusted downwards, when UV revaluation increases were processed, such that the calculated \$ yield remains at 5%.

15. The proposed rates in the dollar for 2025/2026 are outlined below and in the attached model:

| <b>RATING CATEGORY</b>                       | <b>2024/25 RATE<br/>Cent in \$</b> | <b>2025/26 RATE<br/>Cent in \$</b> |
|--|------------------------------------|------------------------------------|
| <b>GRV Residential</b>                       | 12.3276                            | 12.9734                            |
| <b>GRV Commercial</b>                        | 15.1340                            | 16.1125                            |
| <b>GRV Industrial</b>                        | 15.1340                            | 16.1125                            |
| <b>GRV Transient Workforce / Short Stay</b>  | 31.6389                            | 33.2208                            |
| <b>Unimproved Valuation</b>                  | 0.003869                           | 0.003377                           |
| <b>UV Mining Tenements</b>                   | 0.240386                           | 0.243744                           |
| <b><u>Minimum Rates</u></b>                  |                                    |                                    |
| <b>GRV Residential/Commercial/Industrial</b> | \$1,026                            | \$1,077                            |
| <b>GRV Transient Workforce / Short Stay</b>  | \$1,026                            | \$1,077                            |
| <b>Unimproved Valuation</b>                  | \$1,026                            | \$1,077                            |
| <b>UV Mining Tenements</b>                   | \$1,026                            | \$1,077                            |

## CONSULTATION

16. Nil.

## STATUTORY ENVIRONMENT

17. *Local Government Act 1995* - Sections 6.33, 6.35 and 6.36.

## POLICY IMPLICATIONS

18. Nil.

## FINANCIAL IMPLICATIONS

19. It is estimated the overall rate yield, based on the proposed rates in the dollar, in 2025/2026 will be \$6.320 million (LY \$6.017M +5%).

20. 1% of rates is worth about \$63,000 for additional project initiatives.

## RISK MANAGEMENT

21. The following risks have been identified as a part of this report;

| <b>Risk</b>  | <b>Likelihood</b> | <b>Consequence</b> | <b>Risk Analysis</b> | <b>Mitigation</b>  |
|--------------|-------------------|--------------------|----------------------|--|
| Financial    | likely            | Major              | High                 | Set a sufficient rate to meet budget deficit               |
| Reputational | Possible          | Moderate           | Medium               | Insufficient rate increase will cause future rating shocks |

## ALTERNATE OPTIONS

22. Council may vary the proposed increased yield from #303,000.

## STRATEGIC ALIGNMENT

23. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

| Item | Objectives and Strategies  |
|------|--|
| 1.2  | The right resources and infrastructure are in place to support local commerce and industry |

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

| Item | Objectives and Strategies   |
|------|---|
| 2.4  | People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life |

**Outcome 3: Built Environment** - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

| Item | Objectives and Strategies   |
|------|---|
| 3.3  | The towns of the Shire have attractive streetscapes in keeping with local character |

**Outcome 4: Natural Environment** - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

| Item | Objectives and Strategies   |
|------|---|
| 4.4  | Energy is used efficiently and there is an increased use of renewable energy in the Shire |

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

| Item | Objectives and Strategies   |
|------|---|
| 5.2  | The Council ensures its decisions are well informed and considered  |
| 5.4  | The Shire of Ravensthorpe is known as a good employer, and staff have the capacity and skills to deliver identified services and strategies |
| 5.5  | The value of community owned assets is maintained   |
| 5.6  | Financial systems are effectively managed   |

## VOTING REQUIREMENTS

24. Simple Majority

## COUNCIL DECISION

Moved by Cr Richardson and seconded by Cr Major

## AMENDED MOTION

Endorsed via Res # 28/25

Moved by Cr Gibson and seconded by Cr Miloseski to add Point 6 as per the below motion.

That Council:

1. Endorse the following differential rates across all categories to form the basis of the proposed rate setting for the 2025/26 budget.

|  | <u>Cost in \$</u> | <u>Minimum</u> |
|--|-------------------|----------------|
| GRV Residential  | 0.129734          | \$1,077.00     |
| GRV Commercial   | 0.161125          | \$1,077.00     |
| GRV Industrial   | 0.161125          | \$1,077.00     |
| GRV – Transient Workforce Camps / Short Stay Accommodation | 0.332208          | \$1,077.00     |
| UV - Rural   | 0.003377          | \$1,077.00     |
| UV – Mining  | 0.243744          | \$1,077.00     |

2. Adopt the Objectives and Reasons for the Proposed Differential rates for 2025/2026
3. Authorise the Chief Executive Officer to advertise the differential rates and call for public submissions in accordance with Section 6.36 of the Local Government Act 1995 for a minimum of 21 days
4. Authorise the Chief Executive Officer to make application to seek Ministerial approval under Section 6.33 of the Local Government Act 1995 to impose differential rates that are more than twice the lowest differential rate being imposed.
5. Adopt the draft Long Term Financial Plan 2025/26 to 2035/36 as the policy of rating strategy, plus addendum of LTFP assumptions including rates.
6. To set a 4.95% increase of rating yield from last year and to revise the rates in the dollar at point 1 to support that increase.

|  | <u>Cost in \$</u> | <u>Minimum</u>    |
|--|-------------------|-------------------|
| <b>GRV Residential</b>   | <b>0.129672</b>   | <b>\$1,077.00</b> |
| <b>GRV Commercial</b>  | <b>0.161048</b>   | <b>\$1,077.00</b> |
| <b>GRV Industrial</b>  | <b>0.161048</b>   | <b>\$1,077.00</b> |
| <b>7. GRV – Transient Workforce Camps / Short Stay Accommodation</b> | <b>0.332050</b>   | <b>\$1,077.00</b> |
| <b>UV - Rural</b>  | <b>0.003375</b>   | <b>\$1,077.00</b> |
| <b>UV – Mining</b>   | <b>0.243628</b>   | <b>\$1,077.00</b> |

**Carried 4/2**

Cr Major and Cr Richardson opposed.

## 12.2 CORPORATE SERVICES

### 12.2.2 SCHEDULE OF ACCOUNT PAYMENTS – APRIL

**File Reference:** GR.ME.8  
**Location:** Shire of Ravensthorpe  
**Applicant:** Shire of Ravensthorpe  
**Author:** Finance Officer  
**Authorising Officer:** Executive Manager Corporate Services  
**Date:** 5 May 2025  
**Disclosure of Interest:** Nil  
**Attachments:** 12.2.2 Creditors List of Accounts Paid April 2025  
Credit Card Transactions to 01 April 2025  
Fuel Card Transactions April 2025  
**Previous Reference:** Nil

#### PURPOSE

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

#### BACKGROUND

2. Period 01/04/2025 – 30/04/2025.

| 2024/2025    |                |                   |                  |                |                   |                  |
|--------------|----------------|-------------------|------------------|----------------|-------------------|------------------|
| Month        | Cheques        | EFT Pymts         | Direct Debits    | Credit Card    | Total Creditors   | Payroll          |
| Jul          | 17,790         | 1,293,044         | 105,982          | 12,502         | 1,429,318         | 377,723          |
| Aug          | 11,617         | 584,755           | 137,072          | 4,563          | 738,007           | 365,425          |
| Sep          | 6,118          | 699,166           | 50,146           | 8,503          | 763,934           | 440,523          |
| Oct          | 10,460         | 788,134           | 64,705           | 11,999         | 875,299           | 507,921          |
| Nov          | 8,520          | 632,429           | 58,225           | 13,603         | 712,777           | 369,762          |
| Dec          | 8,716          | 519,297           | 47,915           | 10,646         | 586,574           | 344,413          |
| Jan          | 6,386          | 1,081,650         | 619              | 3,202          | 1,091,856         | 351,326          |
| Feb          | 10,133         | 578,659           | 198,515          | 2,532          | 789,839           | 367,581          |
| Mar          | 6,850          | 427,994           | 100,500          | 7,867          | 543,212           | 370,626          |
| Apr          | 11,557         | 696,509           | 73,434           | 7,443          | 788,943           | 504,948          |
| May          | 0              | 0                 | 0                | 0              | 0                 | 0                |
| Jun          | 0              | 0                 | 0                | 0              | 0                 | 0                |
| <b>Total</b> | <b>98,147</b>  | <b>7,301,638</b>  | <b>837,113</b>   | <b>82,860</b>  | <b>8,319,758</b>  | <b>4,000,247</b> |
| <b>23/24</b> | <b>186,555</b> | <b>12,324,178</b> | <b>1,020,367</b> | <b>106,440</b> | <b>13,637,540</b> | <b>4,948,850</b> |
| <b>22/23</b> | <b>114,562</b> | <b>12,445,050</b> | <b>943,431</b>   | <b>81,842</b>  | <b>13,584,885</b> | <b>4,162,759</b> |
| <b>21/22</b> | <b>109,610</b> | <b>11,455,728</b> | <b>1,217,128</b> | <b>101,107</b> | <b>12,883,572</b> | <b>4,057,812</b> |
| <b>20/21</b> | <b>219,357</b> | <b>8,442,181</b>  | <b>965,406</b>   | <b>135,103</b> | <b>9,762,047</b>  | <b>3,790,863</b> |

#### COMMENT

3. The schedule of accounts as presented, submitted to each member of the Council, have been checked and are fully supported by vouchers and invoices which are submitted herewith and



which have been duly certified as to the receipt of goods, the performance of services, to prices computation, costing's and the amounts that have been paid.

## CONSULTATION

4. Accountant and Executive Manager Corporate Services.

## STATUTORY ENVIRONMENT

5. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations.

## POLICY IMPLICATIONS

6. Nil.

## FINANCIAL IMPLICATIONS

7. This item discloses Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

## RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

| Risk   | Likelihood | Consequence   | Risk Analysis | Mitigation  |
|--|------------|---------------|---------------|---|
| Reputational – That Council does not receive the schedule of account payments. | Rare       | Insignificant | Very Low      | That Council receives the schedule of account payments. |

## ALTERNATE OPTIONS

9. Nil.

## STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

| Item | Objectives and Strategies  |
|------|--|
| 1.2  | The right resources and infrastructure are in place to support local commerce and industry |

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

| Item | Objectives and Strategies   |
|------|---|
| 5.2  | The Council ensures its decisions are well informed and considered  |
| 5.3  | The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future |
| 5.6  | Financial systems are effectively managed   |
| 5.7  | Customer service and other corporate systems are of high quality  |

## **VOTING REQUIREMENTS**

11. Simple Majority

## **COUNCIL DECISION**

**Moved by Cr Gibson and seconded by Cr Leighton**

**Res # 29/25**

**That Council:**

**Pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of April 2025 be NOTED.**

**Carried 6/0**

## 12.3 PROJECT AND REGULATORY SERVICES

### 12.3.1 ENDORSEMENT OF BUILDING ENVELOPE PLAN – 4645 RAVENSTHORPE-HOPETOUN ROAD

|                                |   |
|--------------------------------|---|
| <b>File Reference:</b>         | <b>Nil</b>  |
| <b>Location:</b>               | <b>4645 Hopetoun-Ravensthorpe Road</b>                    |
| <b>Applicant:</b>              | <b>Albany Mapping and Surveying Services</b>              |
| <b>Author:</b>                 | <b>Executive Manager Projects and Regulatory Services</b> |
| <b>Authorising Officer</b>     | <b>Chief Executive Officer</b>                            |
| <b>Date:</b>                   | <b>2 May 2025</b>   |
| <b>Disclosure of Interest:</b> | <b>Nil</b>  |
| <b>Attachments: 12.3.1</b>     | <b>Subdivision Application Plan B</b>                     |
| <b>Previous Reference:</b>     | <b>Nil</b>  |

#### **PURPOSE**

1. For Council to review and endorse the Subdivision's Building Envelope Plan (as attached) to ensure proper siting of any development.

#### **BACKGROUND**

2. The owner of 4645 Hopetoun-Ravensthorpe Road is currently subdividing their property which has the approval of the Western Australian Planning Commission.
3. As part of the Western Australian Planning Commission requirements, a plan is to be prepared with the Shire, identifying the building envelopes for the two (2) lots that are being created. See below.
  6. Prior to commencement of subdivisional works, a detailed plan identifying building envelope(s) on all lots on the approved plan of subdivision is to be prepared in consultation with the local government to ensure the appropriate siting of development. (Local Government)

#### **COMMENT**

4. The land in question is zoned 'rural' under the Shire of Ravensthorpe Local Planning Scheme No. 6 (Amendment 3) (the Scheme).
5. The Shire Planner, Richard Hindley, has confirmed the Plan submitted aligns with the Scheme.
6. Any future development will be required to be consistent with the Scheme and any other relevant statutory obligations and National Construction Code requirements.

#### **CONSULTATION**

7. Shire Planner
8. Executive Team
9. WAPC

#### **STATUTORY ENVIRONMENT**

10. State Planning Policy 2.5 - Rural Planning
11. Shire of Ravensthorpe Local Planning Scheme No.6 (Amendment 3)

## POLICY IMPLICATIONS

12. LPP 3 Outbuildings
13. LPP 4 Housing

## FINANCIAL IMPLICATIONS

14. Nil.

## RISK MANAGEMENT

15. The following risks have been identified as a part of this report;

| Risk         | Likelihood | Consequence | Risk Analysis | Mitigation  |
|--------------|------------|-------------|---------------|---|
| Reputational | Unlikely   | Minor       | Very Low      | Compliance with all required planning policies and schemes. |

## ALTERNATE OPTIONS

16. Nil due to compliance with the Shire Local Planning Scheme No6 (Amendment 3).

## STRATEGIC ALIGNMENT

17. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2024.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

| Item | Objectives and Strategies  |
|------|--|
| 1.1  | To grow business and employment  |
| 1.2  | The right resources and infrastructure are in place to support local commerce and industry |

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

| Item | Objectives and Strategies  |
|------|--|
| 2.3  | People feel that their community is safe for all, free of nuisance and protected from risk of damage |

**Outcome 3: Built Environment** - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

| Item | Objectives and Strategies   |
|------|---|
| 3.1  | The Shire of Ravensthorpe has appropriate housing choice available to the community   |
| 3.2  | New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town                    |
| 3.5  | The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity. |

**Outcome 4: Natural Environment** - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

| Item | Objectives and Strategies   |
|------|---|
| 4.2  | Water conservation and water harvesting opportunities are maximised |

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

| Item | Objectives and Strategies |
|------|---------------------------|
|------|---------------------------|

|             |   |
|-------------|---|
| 5.2         | The Council ensures its decisions are well informed and considered  |
| <b>Item</b> | <b>Objectives and Strategies</b>  |
| 5.3         | The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future |

## **VOTING REQUIREMENTS**

18. Simple Majority

## **COUNCIL DECISION**

**Moved by Cr Miloseski and seconded by Cr Richardson**

**Res #30/25**

**That Council:**

**ENDORSE the 'Subdivision Application Plan B' outlining the proposed building envelopes for the property subdivision at 4645 Hopetoun-Ravensthorpe Road.**

**Carried 6/0**

## 12.3 PROJECTS AND REGULATORY SERVICES

### 12.3.2 HAMERSLEY INLET CAMP GROUND – ADDITION TO LAND USE REQUEST TO DPLH

|                                |  |
|--------------------------------|--|
| <b>File Reference:</b>         | <b>N/A</b>   |
| <b>Location:</b>               | <b>Hamersley Camp Ground</b>                                 |
| <b>Applicant:</b>              | <b>Executive Manager Projects and Regulatory Services</b>    |
| <b>Author:</b>                 | <b>Executive Manager Projects and Regulatory Services</b>    |
| <b>Authorising Officer</b>     | <b>Chief Executive Officer</b>                               |
| <b>Date:</b>                   | <b>01 May 2025</b>   |
| <b>Disclosure of Interest:</b> | <b>N/A</b>   |
| <b>Attachments: 12.3.2</b>     | <b>Tenure Map showing Reserve<br/>Proposed Business Case</b> |
| <b>Previous Reference:</b>     | <b>N/A</b>   |

#### **PURPOSE**

1. Council is requested to consider an additional land use for the Hamersley Inlet campground to include TOURISM to the purpose of reserve 17544. This will enable the camp ground use to be increased from RV style accommodation only to chalet type accommodation to provide better access to the Fitzgerald River National Park and increased visitor numbers for the Shire.

#### **BACKGROUND**

2. The Shire of Ravensthorpe currently manages the Hamersley Reserve Inlet (Reserve No. 17544) within Fitzgerald River National Park under the control of a Management Order. This Management Order states that the purpose of the Reserve is for 'Camping' only and the Shire is formally seeking approval to amend the Management Order to allow for 'Tourism' to be included as an additional purpose. The intent behind this proposed amendment is that the Shire would like to consider a wider range of tourism accommodation development options within the Reserve.
3. The Shire is seeking to amend the Management Order for the following reasons:
  - Arcadium and First Quantum Minerals have both this year announced care and maintenance for their respective projects around Ravensthorpe resulting in approximately 830 job losses which have had significant impacts to the economic and social well-being of the local community situated within the Shire.
  - The Ravensthorpe economy is dominated by local mining which represents 74% of the Shire's gross revenue output and the Shire, through our recent Strategic Community Plan, is prioritising diversification of the local industry base with a focus on developing sustainable tourism that delivers economic value.
  - The Fitzgerald River National Park has been noted as a key tourism attraction, which has the potential to reach iconic status for Western Australia similar to the Nornalup National Park with the Tingle forest near Walpole. To achieve this, would require greater leverage and development of the Hamersley Inlet, which is identified as a key tourism goal within the Shire's Tourism Strategy 2023.
  - In 2010, a concept for a redevelopment of the Hamersley Inlet Reserve was commissioned by the Department of Environment and Conservation. While this concept did not progress for a several reasons, it signalled the intent to increase the tourism offerings within the Reserve including development of established accommodation.

- Tourism WA supports this proposal as it aligns with the objectives of the National Park Tourism Experience Development (NPTED) Program which it is implementing in partnership with the Department of Biodiversity, Conservation and Attractions (DBCA).

## COMMENT

4. The Shire is interested in developing unique tourism accommodation that is compatible and compliments the existing ecological value of Fitzgerald River National Park. The focus is currently on developing an eco-accommodation development with waterfront views overlooking the Hamersley River Inlet which presents as a unique investment opportunity in a highly sought-after location to attract higher yielding visitors. The Hamersley Inlet Reserve currently has an existing campground and there is another bookable campground (DBCA's Four Mile Beach) within the National Park that caters for the low-cost travellers, however there are no alternative forms of accommodation for visitors who do not wish to camp.

## CONSULTATION

5. Executive Management Team
6. Council
7. Tourism WA

## STATUTORY ENVIRONMENT

8. *Land Administration Act (1997)*

## POLICY IMPLICATIONS

9. Nil.

## FINANCIAL IMPLICATIONS

10. The Shire will need to cover any costs associated with the application and advertising of the request.

## RISK MANAGEMENT

11. The following risks have been identified as a part of this report;

| Risk          | Likelihood | Consequence | Risk Analysis | Mitigation  |
|---------------|------------|-------------|---------------|---|
| Financial     | Rare       | Minor       | Low           | Costs for request a change in use minimal   |
| Reputational  | Possible   | Minor       | Low           | Business Case provided by Tourism WA in support                                   |
| Environmental | Possible   | Moderate    | Medium        | Where an MO is granted any future project will require planning and Shire control |

## ALTERNATE OPTIONS

12. The Councillors do not support the request to change the Management Order.

## STRATEGIC ALIGNMENT

13. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2024-28.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

| Item | Objectives and Strategies  |
|------|--|
| 1.1  | To grow business and employment  |
| 1.2  | The right resources and infrastructure are in place to support local commerce and industry |

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

| Item | Objectives and Strategies  |
|------|--|
| 2.1  | Social services and facilities are designed and delivered in a way that fits community needs and aspirations   |
| 2.4  | People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life    |
| 2.5  | Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment |

**Outcome 3: Built Environment** - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

| Item | Objectives and Strategies   |
|------|---|
| 3.2  | New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town                    |
| 3.4  | It is easy and safe to move around and in and out of the district   |
| 3.5  | The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity. |

**Outcome 4: Natural Environment** - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

| Item | Objectives and Strategies  |
|------|--|
| 4.1  | Maximised resource recovery from waste and safe disposal of residual waste |
| 4.2  | Water conservation and water harvesting opportunities are maximised        |
| 4.3  | The Shire's valued natural areas and systems are protected and enhanced    |

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

| Item | Objectives and Strategies   |
|------|---|
| 5.1  | The Shire's community is engaged and involved   |
| 5.2  | The Council ensures its decisions are well informed and considered  |
| 5.3  | The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future |
| 5.4  | The Shire of Ravensthorpe is known as a good employer, and staff have the capacity and skills to deliver identified services and strategies   |
| 5.5  | The value of community owned assets is maintained   |
| 5.6  | Financial systems are effectively managed   |



## **VOTING REQUIREMENTS**

14. Simple Majority

## **COUNCIL DECISION**

**Moved by Cr Richardson and seconded by Cr Mansell**

**Res # 31/25**

**That Council:**

**APPROVE a request to be submitted to the Department of Planning Lands and Heritage for an additional land use for the Hamersley Inlet campground to include TOURISM to the purpose of reserve 17544.**

**Carried 6/0**

## 12.3 EXECUTIVE SERVICES

### 12.3.3 RESERVE 35379, LOT 461 – EXCISION AND AMALGAMATION INTO LOT 25270

|                                |   |
|--------------------------------|---|
| <b>File Reference:</b>         | <b>N/A</b>  |
| <b>Location:</b>               | <b>45 Canning Boulevard, Hopetoun</b>                     |
| <b>Applicant:</b>              | <b>Executive Manager Projects and Regulatory Services</b> |
| <b>Author:</b>                 | <b>Executive Manager Projects and Regulatory Services</b> |
| <b>Authorising Officer</b>     | <b>Chief Executive Officer</b>                            |
| <b>Date:</b>                   | <b>02 May 2025</b>  |
| <b>Disclosure of Interest:</b> | <b>N/A</b>  |
| <b>Attachments: 12.3.3</b>     | <b>Tenure Map showing Reserve</b>                         |
| <b>Previous Reference:</b>     | <b>N/A</b>  |

#### **PURPOSE**

1. Council is requested to consider excising Lot 461 on DP 214127 from Reserve 35379 and that Lot 461 is amalgamated into Reserve 25270.

#### **BACKGROUND**

2. The Shire of Ravensthorpe currently manages Reserve 35379 for the purpose of 'recreation' and 'parklands' under the control of a Management Order. Part of the reserve, being Lot 461, is a vacant lot adjacent to the existing Hopetoun Beachside Caravan Park. The Shire would like to amalgamate Lot 461 into Reserve 25270, for which it currently has a Management Order with the Power to Lease.
3. The Shire's request is based on providing an expansion opportunity for the caravan park and provide a more cost-effective offering for visitors to the Shire in lieu of the existing 48hr rest area. The intent behind this proposed amendment is that the Shire would like to consider a wider range of tourism accommodation development options within the Reserve whilst maintaining its RV friendly status in Hopetoun.
4. The Shire is seeking to amend the existing Management Orders through and excision and amalgamation for the following reasons:
  - The Shire would like to increase its tourism opportunities, particularly given the downturn in mining with the 2 most significant mines in the Shire going into care and maintenance.
  - Hopetoun is becoming more popular with RV and visitors passing through to regions such as Esperance. The Shire would like to capitalise on the growth but currently has little ability to do so. The growth in the RV market has been highlighted in the Shires 2023 Tourism Strategy. The ease of which this market can be catered for without a significant and unviable capital asset spend, is the first short-medium term step in the tourism strategy.
  - The Shire supports the land being used for low-cost RV use and that this be managed by the Caravan Park Operator. Initially the area will be opened up for low cost RV sites to attract short term visitors to the area which has world renowned biodiversity including a biosphere and the Fitzgerald River National Park.

#### **COMMENT**

5. The Shire is interested in developing unique tourism accommodation offerings that is compatible and compliments the existing local business offerings but can continue to attract the main visitor type to the area through low cost RV and camping options. The Shire supports

local business through the opportunity to manage and provide benefits through increased visitor offerings.

**CONSULTATION**

- 6. Executive Management Team
- 7. Council
- 8. Local Business
- 9. Community Groups

**STATUTORY ENVIRONMENT**

- 10. *Land Administration Act (1997)*

**POLICY IMPLICATIONS**

- 11. Nil

**FINANCIAL IMPLICATIONS**

- 12. Due to the current status as a class A Reserve, the proposal is required to be advertised in the West Australian, pursuant to section 42(5) of the Land Administration Act at an approximate cost of \$2,000.00.

**RISK MANAGEMENT**

- 13. The following risks have been identified as a part of this report;

| Risk          | Likelihood | Consequence | Risk Analysis | Mitigation                                      |
|---------------|------------|-------------|---------------|---|
| Financial     | Rare       | Minor       | Low           | Costs to be recovered through a lease agreement |
| Reputational  | Possible   | Minor       | Low           | Community consultation                          |
| Environmental | Unlikely   | Minor       | Low           | Area is cleared for fire control purposes       |

**ALTERNATE OPTIONS**

- 14. The Councillors do not support the request to changes to the Management Orders or amalgamation of Lot 461 into Reserve 25270.

**STRATEGIC ALIGNMENT**

- 15. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2024-28.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

| Item | Objectives and Strategies  |
|------|--|
| 1.1  | To grow business and employment  |
| 1.2  | The right resources and infrastructure are in place to support local commerce and industry |

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

| Item | Objectives and Strategies  |
|------|--|
| 2.1  | Social services and facilities are designed and delivered in a way that fits community needs and aspirations   |
| 2.4  | People have access to attractive community facilities, activities and events which support activity and health, community involvement and enjoyment of life    |
| 2.5  | Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment |

**Outcome 3: Built Environment** - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

| Item | Objectives and Strategies   |
|------|---|
| 3.2  | New development (including commercial) is of a high quality and contributes positively to the character and appearance of the town                    |
| 3.4  | It is easy and safe to move around and in and out of the district   |
| 3.5  | The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity. |

**Outcome 4: Natural Environment** - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

| Item | Objectives and Strategies  |
|------|--|
| 4.1  | Maximised resource recovery from waste and safe disposal of residual waste |
| 4.2  | Water conservation and water harvesting opportunities are maximised        |
| 4.3  | The Shire's valued natural areas and systems are protected and enhanced    |

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

| Item | Objectives and Strategies   |
|------|---|
| 5.1  | The Shire's community is engaged and involved   |
| 5.2  | The Council ensures its decisions are well informed and considered  |
| 5.3  | The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future |
| 5.4  | The Shire of Ravensthorpe is known as a good employer, and staff have the capacity and skills to deliver identified services and strategies   |
| 5.5  | The value of community owned assets is maintained   |
| 5.6  | Financial systems are effectively managed   |

## VOTING REQUIREMENTS

16. Simple Majority

## COUNCIL DECISION

Moved by Cr Miloseski and seconded by Cr Mansell

Res # 32/25

**That Council:**

1. **APPROVE** a request to be submitted to the Department of Planning Lands and Heritage for the excision and amalgamation of Lot 461 into reserve 25270.
2. **APPROVE** costs associated with the advertising and administration associated with the application.

**Carried 6/0**

**13. MEMBERS NOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil.

**15. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS**

**COUNCIL DECISION**

**Moved by Cr Gibson and seconded by Cr Leighton**

**Res # 33/25**

**That Council move behind closed doors to consider items 12.1.12, 15.1 and 15.2.**

**Carried 6/0**

Members of the public gallery left the Chambers at 6.22pm.

**File Reference:** N/A  
**Location:** N/A  
**Applicant:** N/A  
**Author:** Manager Community, Sport and Recreation  
**Authorising Officer:** Chief Executive Officer  
**Date:** 13 May 2025  
**Disclosure of Interest:** Nil  
**Attachments: 12.1** Confidential CDF Applications  
 Officer Recommendation  
**Previous Reference:** Nil

**PURPOSE**

1. The report seeks Council consideration for the awarding of grants under the 2025/26 Community Development Fund.

**COUNCIL DECISION**

Moved by Cr Gibson and seconded by Cr Richardson

Res # 34/25

**That Council ENDORSE:**

1. The CDF Officer Recommendation for support as per Confidential Attachment 12.1 and
2. The Chief Executive Officer to advise each group of the status of their application.

Carried 5/0

Cr Leighton did not vote due to disclosed interest.

Officer recommended funding approval table as per below (endorsed).

**Attachment 12.1 CDF APPLICATIONS ENDORSED FOR 2025/2026****That Council APPROVE:**

1. The inclusion of the listed Community Group organisations' Community Development Funding (CDF) applications in 2025/2026 Budget as per Table 1 below;

**TABLE 1 – OFFICER RECOMMENDED 2025/26 APPLICATIONS FOR SUPPORT**

| CDF category      | Applicant Organisation          | Project Description  | Recommended \$  |
|-------------------|---------------------------------|--|---|
| General Community | Ravensthorpe Historical Society | Dedicated laptop computer with associated software to service visitor centre patrons.      | \$0 – Shire to provide laptop as part of operational budget |
| General Community | Ravensthorpe Wildflower Show    | Town hall hire for the annual Wildflower Show and bus expenses for educational field trips | \$1,800.00  |

|                   |  |   |            |
|-------------------|--|---|------------|
| General Community | Ravensthorpe Tigers Football & Sports Club | Gear Up the Future (to purchase sports equipment for training and game days)  | \$2,500.00 |
| General Community | Ravensthorpe Tennis Club                   | Tennis Coaching Term 4, 2025  | \$3,500.00 |
| General Community | Munglinup Golf Club                        | Purchase of replacement commercial fridge   | \$3,500.00 |
| General Community | Ravensthorpe District High School          | Horticultural Garden / Refrigeration Project  | \$0        |
| General Community | Ravensthorpe District Art Group            | Pottery Shed and kiln improvements.   | \$3,500.00 |
| General Community | Liberty Arts                               | Liberty Arts Performing Arts Workshops  | \$0        |
| General Community | Windspray Arts (submitted \$3,887)         | Windspray Arts Shire Rates and installation of fireplace  | \$3,500.00 |
| General Community | Hopetoun Clay Target Club                  | Kitchen upgrade   | \$0        |
| General Community | Hopetoun CRC                               | Purchase of STEM Equipment for Hopetoun Library   | \$0        |
| Community Event   | Ravensthorpe CRC                           | Community Connections & Personal Growth (July to December 2025)   | \$4,540.00 |
| Community Event   | Hopetoun CRC                               | Exploring Connections – (1) Exploring geometry of plants ^ oceans, and (2) Exploring cyclic patterns through weaving (September 2025 to January 2026) | \$4,960.00 |
| Community Event   | Ravensthorpe District Arts Group           | The Fitz Gallery 2025 Annual Community Art Exhibition (20 June to 4 July, 2025)   | \$0        |
| Community Event   | Hopetoun VFES                              | Bushfire Prevention Fun Afternoon (31 August 2025)  | \$2,000.00 |
| Community Event   | Ravensthorpe Regional Arts Council         | Balmy Nights – a vibrant community music event hosted at the Hopetoun Youth & Arts Space (21 November, 2025)  | \$4,000.00 |
| Community Event   | Munglinup Community Group                  | Munglinup Football Exhibition Match (12 July 2025)  | \$4,000.00 |
| Community Event   | Hopetoun Progress Association              | Catchya for a Groyne – a free annual community event at the Hopetoun Groyne (February, 2026)  | \$0        |
| Major Event       | Hopetoun Progress Association              | Marine Week 2025 (10 to 15 August)  | \$5,000    |

|             |                           |   |                 |
|-------------|---------------------------|---|-----------------|
| Major Event | Hopetoun Clay Target Club | The annual Qualup Bell DTL Carnival (10 to 12 October, 2025)  | \$10,000.00     |
| Major Event | Southerners Sporting Club | Hopetoun Fishing Classic Competition (27 to 28 February 2026) | \$5,000.00      |
| Major Event | Ravensthorpe Car Club     | Street to Strip motor sport event (28 Feb to 1 Mar, 2026)     | \$10,000.00     |
| Major Event | Southerners Sporting Club | MND Fundraiser Southerners Home Game (28 June 2025)           | \$0             |
|             |                           | <b>Total</b>  | <b>\$67,800</b> |

2. **That the 2025/2026 Community Development Fund Budget be allocated \$77,800 which incorporates \$67,800 being the total of the successful applications that were submitted and approved plus \$10,000 being allocated towards the Shire President Donations account for inclusion in the 2025/26 draft budget as per approved policy and guidelines; and**
3. **The Chief Executive Officer to advise each group of the status of their application to enable effective budgeting for the 2025/26 period.**



## **15 CONFIDENTIAL – BEHIND CLOSED DOORS - EXECUTIVE SERVICES**

### **15.1 BOEING 737 PLANE TAIL PROJECT – EOI PROCESS**

**File Reference:** N/A  
**Location:** N/A  
**Applicant:** N/A  
**Author:** Chief Executive Officer  
**Authorising Officer:** Chief Executive Officer  
**Date:** 13 May 2025  
**Disclosure of Interest:** Nil  
**Attachments: 15.1** Mt Short Hopetoun Aero Club EOI Submission  
Zone 5 EOI Submission  
**Previous Reference:** N/A

#### **PURPOSE**

1. For Council to consider the outcome of EOI submissions received for the 737 Plan Tail and to provide direction to CEO on next steps for the project.

#### **COUNCIL DECISION**

**Moved by Cr Miloseski and seconded by Cr Gibson**

**Res # 35/25**

#### **That Council:**

1. **ENDORSE** the Mount Short Hopetoun Aero Club as the preferred proposal submission, and
2. **APPROVE** the CEO to assign appropriate Shire officer resources to work with the Club to progress the planning, develop the project business case including costings and potential funding, for further Council consideration.

**Carried 6/0**

## 15.2 AMENDED MITIGATION ACTIVITY FUND 2025 – 2027 – TENDER FOR WORKS

|                                |  |
|--------------------------------|--|
| <b>File Reference:</b>         | <b>CA.TE.1</b>   |
| <b>Location:</b>               | <b>Shire Wide</b>  |
| <b>Applicant:</b>              | <b>Executive Manager Projects and Regulatory Services</b>      |
| <b>Author:</b>                 | <b>Executive Manager Projects and Regulatory Services</b>      |
| <b>Authorising Officer</b>     | <b>Chief Executive Officer</b>                                 |
| <b>Date:</b>                   | <b>1 May 2025</b>  |
| <b>Disclosure of Interest:</b> | <b>Nil</b>   |
| <b>Attachments: 15.2</b>       | <b>Indiji Flora Submission – Appendix A – Pricing Previous</b> |
| <b>Reference:</b>              | <b>N/A</b>   |

### **PURPOSE**

1. This report recommends that Council amend the contract amount for the appointment of the Tenderer, Indiji Flora, to undertake the 3-year programme of Mitigation Activity Fund (MAF) works per the Grant Agreement with DFES and the Indiji Flora Submission. The amendment to the contract amount requested at the April 2025 Ordinary Council Meeting is due to a calculation error by the applicant and requires Council to consider approving an amount to the previous resolution.

### **COUNCIL DECISION**

**Moved by Cr Richardson and seconded by Cr Major**

**Res # 36/25**

**That Council:**

**APPROVE Indiji Flora as the contractor to undertake chemical, mechanical and prescribed burn works for the Mitigation Activity Fund per the MAF grant agreement for the amended contract amount as per Confidential attachment 15.2.**

**Carried 6/0**

### **COUNCIL DECISION**

**Moved by Cr Gibson and seconded by Cr Mansell**

**Res #37/25**

**That Council to return from Behind Closed Doors.**

**Carried 6/0**

Members of the public gallery were invited to return at 6.29pm.

The Shire President requested the CEO to read out the Council Decisions relating to the items of interest to the returning gallery.

### **16. CLOSURE**

The Presiding Member thanked the gallery for attending and declared the meeting closed at 6.30pm.