



# **Confirmed Minutes**

Ordinary Meeting of Council

Tuesday, 21 October 2025

Commencing at 6.00pm

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# NOTICE OF MEETING

Notice is hereby given that the

Shire of Ravensthorpe

Ordinary Council

Meeting

Held on Tuesday, 21

October 2025

Commencing at 6.00pm

Located in the Council Chambers

Ravensthorpe Cultural Precinct

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Matthew Bird  
Chief Executive Officer

**Disclaimer**

The advice and information contained herein is given by and to the council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council

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# AGENDA

<b>Mission Statement</b>	<i>To grow our community through the provision of leadership, services and infrastructure.</i>
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## 1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chief Executive Officer declared the meeting open at 6.01pm.

The Chief Executive Officer acknowledged the Traditional Owners of the land on which we meet, and pays respect to Elders past, present, and emerging.

The Chief Executive Officer acknowledged Honorary Freeman Keith Rowe and partner Christine also in attendance in the public gallery.

## 2. SWEARING IN OF NEWLY ELECTED COUNCILLORS

The Chief Executive Officer invited Honorary Freeman Keith Rowe to preside over swearing in of new Councillors. The Chief Executive Officer invited Benno Sutherland and Bill Auburn to undertake swearing in as new Councillors.

The Chief Executive Officer informed Council that he had received a notice of resignation from Councillor elect Max Szulc and that it likely to have an extraordinary election in the new year to fill this vacancy.

## 3. ELECTION OF PRESIDENT

Chief Executive Officer called for nominations for role of Shire President. Two nominations were received (Cr Gibson, Cr Mudie) and voting undertaken. Honorary Freeman Keith Rowe assisted and acted as scrutineer. Cr Gibson received 4 votes and Cr Mudie received 2 votes. The Chief Executive Officer declared Cr Gibson as the new Shire President.

## 4. ELECTION OF DEPUTY PRESIDENT

Chief Executive Officer called for nominations for role of Shire Deputy President. Two nominations were received (Cr Miloseski, Cr Mudie) and voting undertaken. Honorary Freeman Keith Rowe assisted and acted as scrutineer. Cr Mudie received 4 votes and Cr Miloseski received 2 votes. The Chief Executive Officer declared Cr Mudie as the Shire Deputy President.

Honorary Freeman Keith Rowe presided over swearing in of Cr Gibson as Shire President and Cr Mudie as Deputy President.

The CEO thanked Keith Rowe for his assistance and asked Cr Gibson to take responsibility of the meeting as the presiding officer.

## 5. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

### **Elected Members:**

Cr Mark Mudie

Cr Sue Leighton

Cr Robert Miloseski

Cr Rachel Gibson

Cr Benno Sutherland

Cr Bill Auburn

## OFFICERS

Matthew Bird (Chief Executive Officer)  
Natalie Bell (Executive Manager Project and Regulatory Services)  
Paul Spencer (Executive Manager Infrastructure Services)

## VISITORS

Mr. Keith Rowe JP (Honorary Freeman of the Shire)  
Christine Rowe, Elaine Mudie, Zelda Edwardes, and Geoff Vivian (Esperance Weekender)

## **APOLOGIES**

Les Mainwaring (Executive Manager Corporate Services)

## **LEAVE OF ABSENCE**

Nil

## 6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

## 7. PUBLIC QUESTIONS TIME

Nil

## 8. DECLARATIONS OF INTEREST

Nil.

## 9. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Auburn applied for leave of absence from 17 December 2025 to 31 January 2026.

## **Council Decision**

**Moved by Cr Miloseski and seconded by Cr Mudie** Resolution # 94/25  
**That Council approve Cr Auburn's request for leave of absence from 17 December 2025 to 31 January 2026.**

**Carried 6/0**

## 10. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

## 10.1 ORDINARY COUNCIL MEETING MINUTES 16 SEPTEMBER 2025

(Attachment: Yellow 7.1) Statutory Environment:

Section 5.22 of the *Local Government Act 1995* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or Committee, as the case requires, for confirmation.

**COUNCIL DECISION:****Moved by Cr Leighton and seconded by Cr Miloseski****Resolution # 95/25****That the minutes and associated attachments of the Ordinary Council Meeting held on 16 September 2025 be CONFIRMED as a true and correct record.****Carried 6/0****11. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS****Cr Mudie**

- Along with Shire CEO, attended meeting with Mia Gous, new FQM Regional Operations Manager (Australia and Mauritania). FQM priority remains to reopen the local mining operation and continues to invest significant dollars to maintain the plant in readiness.
- Attended the Shire information stand at Hopetoun markets.
- Attended the recent local pony club event.
- Attended the recent clay target event.
- Was part of Regional Road Groups meeting that considered a late application from the Shire of Denmark re a road funding project.
- Attended the farewell dinner for our three departing Councillors.
- I'd like to praise our Shire roads teams, really good response to recent feedback from local farming groups re road conditions.
- Harvest is about to commence and I wish everyone a safe harvest period, please be careful on the roads.

**Cr Miloseski**

- Attended the recent WALGA Conference in Perth, met with a lot of exhibitors, two have followed up directly since then.
- Upcoming Hopetoun VFES Fire Mitigation Family Fun Day event Sunday 26 October.
- I welcome our two new Shire Councillors to the team.

**Cr Auburn**

- Attended the Medallion Metals meeting earlier today.

**Cr Sutherland**

- Attended the Medallion Metals meeting as well.

**Cr Leighton**

- Attended the WALGA Conference and supplier exhibition.
- Hopetoun markets Shire information stand.
- Farewell dinner for the three departing Crs.
- Attended the Vivian Wildlife Exhibition opening at Windspray Arts venue.
- Acted as botanic tour guide recently for Casey Tours visit.
- Attended the Dirt n Dusty car rally event.
- Attended the over 55 Kayaking event.
- Was called out for three snake relocation activities.

- Attended the clay target event.

**Cr Gibson**

- Attended the Munglinup Community Group meeting.
- Containers for Change for the MCG group.
- Ravensthorpe Cellars tasting event.
- Attended the Ravensthorpe Community Cooperative meeting.
- Attended the WALGA Conference, great opportunity for networking and meeting with suppliers/exhibitors.
- Attended the Shire roads sub group meeting, discussed best use of graders, signage and speed limits.
- Attended the farewell dinner for three departing Crs.
- Attended the clay target event, some 48 participants.

**12. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**13. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

## 14. MATTERS ARISING FROM COMMITTEES OF COUNCIL

### 14.1 RAVENSTHORPE BUSH FIRE ADVISORY COMMITTEE (BFAC) UNCONFIRMED ORDINARY MEETING MINUTES

<b>File Reference:</b>	<b>ES.ME.1</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>Bush Fire Advisory Committee</b>
<b>Author:</b>	<b>Executive Manager Project and Regulatory Services</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>4 October 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b> Red 14.1	<b>Meeting Minutes (Unconfirmed) – BFAC Ordinary Meeting 09 September 2025</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### **PURPOSE**

1. The BFAC is a committee of Council, formed under Council Policy LO2 in order to promote and encourage volunteerism and to make the Shire of Ravensthorpe a safe community by managing fire risk.

#### **BACKGROUND**

2. LO2 provides that the committee shall meet as often as its chairperson and/or the Council decides, but no less than two times per year, once in September and once in March.

#### **COMMENT**

3. The Ordinary meeting addressed several items carried over from the March 25 meeting, confirmed the previous minutes, and received the officer's reports and correspondence.

#### **OFFICER & COMMITTEE DECISION**

The minutes of the Bushfire Advisory Committee Ordinary Meeting held on Tuesday, 11 March 2025 to be confirmed as a true and correct record of proceedings.

**Moved: Reece Laycock   Seconded: Keith Rowe**

**Carried: Y**

#### **BFAC Committee Motion**

That the correspondence be received

**Moved: Gary Webster**

**Seconded: Rod Daw**

**Carried Y**

#### **BFAC Committee Motion**

That the Officers Reports be received

**Moved: Richard Norrish**

**Seconded: Paul Chambers**

**Carried Y**

4. A number of items were presented and noted or considered by the BFAC operational Working Group (OWG) for consideration by the BFAC. Motions were put for recommendation to Council and Council endorsement;
  - Trial of a Fire mapping product known as LandTraxx, post a presentation by the application developer.
5. General business included a review of Council Policies. This review was based on changes to Policies due to Fire Control Notice updates, minor updates and updates to align with statutory amendments. The following changes were discussed;

**10.1. Review of Council Policies 10.1.1. LO1 – Bush Fire Control – Camping and Cooking Fires** recommended changes to include;

**Conditions of Use**

Fires cannot be lit when there is a Total Fire Ban

Fires cannot be lit or must be extinguished if the Shire calls a Harvest and Vehicle Movement Ban

Fires must be contained within a suitable enclosure ie cement or steel fire pit, bbq or similar

Fires must not be lit within 3 metres of the bush or other inflammable material

Fires must be extinguished fully after use

A responsible person must attend the fire at all times

Adequate water must be present to extinguish the fire

**Outcome: Remove the last line regarding adequate water supply**

**10.1.2. LO2 – Bush Fire Advisory Committee**

NB recommended to update to include 3 x DCBFCO's an

Note that the Chair will be the Shire President (or Delegate) and that the Deputy Chair will be elected annually at the AGM

**Outcome: Agreed**

**10.1.3. LO3 – Bush Fire Control - Burning Restrictions**

Burning on Sundays to be advertise as per the statutory requirements (not included in the FCN As currently worded)

Remove reference to Very High.

**Outcome: Agreed**

6. Discussion was also around loading and offloading on properties under Harvest and Vehicle Movement Bans. This is currently allowed by the Shire on application but with conditions. This was agreed to be further discussed at the next OWG, and for the status quo to remain until then.
7. All other general business items were noted or agreed.

**BFAC Committee Motion**

That the General Business outcomes are agreed or noted.

**Moved: Rod Daw**

**Seconded: Reece Laycock**

**Carried Y**

**CONSULTATION**

8. Bush Fire Advisory Committee

**STATUTORY ENVIRONMENT**

9. *Bus Fires Act 1954*

**POLICY IMPLICATIONS**

10. LO1, LO2, LO3 – Minor amendments to be endorsed.

## FINANCIAL IMPLICATIONS

11. Nil.

## RISK MANAGEMENT

12. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (Operational)	Possible	Minor	Low	Improved communication through Operational Working Group to BFAC. Increased training options and requirements
Reputational	Unlikely	Minor	Low	Continue to provide advice to BFBs. Work closely with DFES and DBCA for coordinated and effective approaches, such as cooperative MOUs Promote fire safety to the community through public education and involvement
Environmental	Rare	Insignificant	Very Low	Continue to review current fire-fighting practices to improve operational effectiveness SOPs introduce fall-back and containment requirements and rehabilitation procedures

## ALTERNATE OPTIONS

13. Council do not endorse the recommendations.

## STRATEGIC ALIGNMENT

14. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2030.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.1	To grow business and employment
1.2	The right resources and infrastructure are in place to support local commerce and industry

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
2.5	Young people, older people and people with disability feel valued and have access to resources which provide opportunities for their development and enjoyment

**Outcome 3: Built Environment** - The built environment is accessible, honours history and provides for the economic and social needs of residents, industry and visitors

Item	Objectives and Strategies
3.4	It is easy and safe to move around and in and out of the district
3.5	The Shire's heritage structures, heritage and cultural places are valued and protected, and are integrated into community life and economic activity.

**Outcome 4: Natural Environment** - Our unique world class biosphere is valued and protected for the enjoyment of current and future generations

Item	Objectives and Strategies
4.3	The Shire's valued natural areas and systems are protected and enhanced

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained

## VOTING REQUIREMENTS

15. Simple Majority

## COUNCIL DECISION

**Moved by Cr Auburn and seconded by Cr Mudie** **Resolution # 96/25**

**That Council:**

1. **RECEIVE the Unconfirmed Minutes of the Bush Fire Advisory Committee Ordinary Meeting held 09 September 2025; and**
2. **RECEIVE THE BFAC Correspondence;**

### BFAC Committee Motion

That the correspondence be received

**Moved: Gary Webster**

**Seconded: Rod Daw**

**Carried Y**

3. **RECEIVE the BFAC Officers Reports.**

### BFAC Committee Motion

That the Officers Reports be received

**Moved: Richard Norrish**

**Seconded: Paul Chambers**

**Carried Y**

4. **ENDORSE changes to the Shire of Ravensthorpe Policies LO1, LO2 and LO3.**

**Carried 6/0**

## **15. REPORTS OF OFFICERS**

### **15.1 EXECUTIVE SERVICES**

#### **15.1.1 DELEGATES FOR COMMITTEES**

<b>File Reference:</b>	<b>GR.ME.8</b>
<b>Location:</b>	<b>Shire Ravensthorpe</b>
<b>Applicant:</b>	<b>Nil</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>13 October 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments: Green 15.1.1</b>	<b>1. List of Committees Table 2. WALGA Great Southern Country Zone 3. CONFIDENTIAL Officer Recommendation for Independent Chair</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### **PURPOSE**

1. Council to appoint and confirm delegates to committees of Council, local community groups and organisations as required, and to appoint independent chair to the Council's Audit Committee.

#### **BACKGROUND**

2. Council appoints delegates to committees of Council and to local community groups and organisations every two (2) years during election year.
3. The appointment of three new Councillors at October 2025 elections requires Council to review and confirm delegations to the various nominated committees.
4. This review process also allows Councillors to propose changes to other committee delegations if desired.

#### **COMMENT**

5. Current appointments are as per the attachment 1. Committee List and were endorsed by Council via resolution number 82/24 at the 17 September 2024 OCM.
6. Attachment 2 to this report provides useful background information regarding the Shire's membership to the WALGA Great Southern Country Zone.
7. Following recent reforms to the Local Government Act 1995, local governments will be required to have an independent chairperson for their Audit committee. The committee is also being renamed an "audit, risk and improvement committee" (ARIC), and if a deputy is appointed they must also be independent. The independent chair and deputy cannot be elected council members or employees of the local government, a change intended to increase oversight and transparency. Confidential Attachment 3 lists the officer recommendation for the appointment of an independent chair to the ARIC for Council's consideration.
8. Each Councillor is entitled to sit or represent council on at least one committee.
9. Council is required to determine delegates and formally adopt the appointments with a Council resolution. Committees of Council require Absolute Majority, while community committees and groups only require a Simple Majority.

## CONSULTATION

10. Councillors.

## STATUTORY ENVIRONMENT

11. *Local Government Act 1995*

## POLICY IMPLICATIONS

12. Nil.

## FINANCIAL IMPLICATIONS

13. Nil.

## RISK MANAGEMENT

14. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (Operational)				Improved communication through delegates representing Council at community meetings.
Communication between community and Shire is poor and ineffective	Possible	Minor	Low	
Reputational				Look at ways to advance continual improvement.
The Council and Shire is perceived as not in touch with local community and relevant issues.	Likely	Moderate	Medium	Promote community engagement through public involvement. Listen to community concerns.

## ALTERNATE OPTIONS

15. Council may allocate delegates by consensus, and where consensus is not achievable then via formal resolution. Council may reject the officer recommendation for the nomination of the independent chair of the ARIC.

## STRATEGIC ALIGNMENT

16. This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2030.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

**Outcome 2: Community** - This is a safe and family-friendly community where people of all ages have access to services and facilities, and there is plenty to blow your socks off

Item	Objectives and Strategies
2.2	Community groups function well with strong volunteer effort and feel supported by the community
2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective

advocate and responsible steward

Item	Objectives and Strategies
5.1	The Shire's community is engaged and involved
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.5	The value of community owned assets is maintained

## VOTING REQUIREMENTS

17. Absolute Majority for Committees of Council and Simple Majority for other.

## COUNCIL DECISION

**Moved by Cr Miloseski and seconded by Cr Auburn** **Resolution # 97/25**

**That Council ADOPT the new schedule for delegates to Committees of Councils as listed in below table 1.**

**Table 1: Council Delegates to Committees of Council**

Committee name	October 2025 Councillor delegate
Audit Risk and Improvement Committee	Full Council with Independent Chair
Bushfire Advisory Committee	Member – Cr Mudie
	Deputy – Cr Sutherland
CEO Performance Review	Member – President Cr Gibson
	Member - Deputy President Cr Mudie
	Member – Cr Leighton
Ravensthorpe Tourism Advisory Group	Delegate – Cr Leighton
	Proxy – Cr Miloseski

Carried 6/0 (absolute majority required)

## COUNCIL DECISION

**Moved by Cr Auburn and seconded by Cr Sutherland** **Resolution # 98/25**

**That Council ADOPT the new schedule for delegates to Committees of regional groups, and local community and sporting groups as listed in below table 2.**

**Table 2: Council delegates to other groups not formed as a Committee of Council**

Committee name	
Great Southern Road Group	Delegate – Cr Mudie
	Proxy – Cr Sutherland
	Proxy – Cr Auburn
Local Emergency Management Committee	Delegate – President Cr Gibson
	Proxy - Deputy President Cr Mudie
Development Assessment Panel	Delegate – Cr Miloseski
	Delegate – Cr Leighton
	Proxy – Cr Gibson
	Proxy – Cr Auburn
Hopetoun Progress Association	Delegate – Cr Miloseski
	Proxy – Cr Auburn
Munglinup Community Group	Delegate – Cr Leighton

	<b>Proxy – Cr Sutherland</b>
<b>Hopetoun Community Resource Centre</b>	<b>Delegate – Cr Gibson</b>
	<b>Proxy – Cr Leighton</b>
<b>Ravensthorpe Community Resource Centre</b>	<b>Delegate – Cr Gibson</b>
	<b>Proxy – Cr Auburn</b>
<b>Fitzgerald River National Park Advisory Group</b>	<b>Delegate – Cr Leighton</b>
	<b>Proxy – Cr Mudie</b>
<b>Ravensthorpe Agricultural Initiative Network</b>	<b>Delegate – Cr Mudie</b>
	<b>Proxy – Cr Sutherland</b>
<b>Fitzgerald Biosphere Community Collective</b>	<b>Delegate – Cr Leighton</b>
	<b>Proxy – Cr Gibson</b>
<b>Hopetoun District Recreation Association</b>	<b>Delegate – Cr Auburn</b>
	<b>Proxy – Cr Sutherland</b>
<b>Ravensthorpe Historical Society</b>	<b>Delegate – Cr Leighton</b>
	<b>Proxy – Cr Mudie</b>
<b>Ravensthorpe Town Team</b>	<b>Delegate – unassigned</b>
	<b>Proxy – unassigned</b>
<b>Hopetoun Town Team</b>	<b>Delegate – unassigned</b>
	<b>Proxy – unassigned</b>
<b>GEDC Regional Coordination Group</b>	<b>Delegate – Cr Gibson</b>
	<b>Proxy – Cr Leighton</b>
<b>Jerdacuttup Community Association</b>	<b>Delegate – Cr Gibson</b>
	<b>Proxy – Cr Auburn</b>
<b>Jerdacuttup Ravensthorpe Nickel Operations Working Group</b>	<b>Delegate – Cr Gibson</b>
	<b>Proxy – Cr Miloseski</b>
<b>North Ravensthorpe Community Group</b>	<b>Delegate – Cr Mudie</b>
	<b>Proxy – Cr Sutherland</b>
<b>Ravensthorpe Community Centre</b>	<b>Delegate – Cr Leighton</b>
	<b>Proxy – Cr Gibson</b>
<b>WALGA Great Southern Country Zone</b>	<b>Delegate – Cr Gibson</b>
	<b>Delegate – Cr Auburn</b>
	<b>Proxy – Cr Mudie</b>
<b>Medallion Metals Community Group (New)</b>	<b>Delegate – Cr Miloseski</b>
	<b>Proxy – Cr Auburn</b>

**Carried 6/0 (simple majority required)**

#### **COUNCIL DECISION**

**Moved by Cr Mudie and seconded by Cr Leighton                    Resolution # 99/25**

**That Council ENDORSE the officer recommendation for appointment of an Independent Chair for the Audit Risk, and Improvement Committee (ARIC) as per Confidential Attachment 3.**

**Carried: 6 / 0 (Absolute Majority required)**

Following Council formal endorsement as per above, the CEO announced the Independent Chair for the Shire ARIC as Mr Keith Rowe.

## 15.2 CORPORATE SERVICES

### 15.2.1 MONTHLY FINANCIAL REPORT – 30 SEPTEMBER 2025

**File Reference:** N/A  
**Location:** Shire of Ravensthorpe  
**Applicant:** Nil  
**Author:** Executive Manager Corporate Services  
**Authorising Officer** Executive Manager Corporate Services  
**Date:** 14 October 2025  
**Disclosure of Interest:** Nil  
**Attachments:** Orange 15.2.1 Monthly Financial Reports for 30 September 2025  
**Previous Reference:** Nil

#### PURPOSE

1. In accordance with the *Local Government Financial Management Regulations* (1996), Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

#### BACKGROUND

2. Council is requested to review the September 2025 Monthly Financial Reports.

#### COMMENT

3. The September 2025 Monthly Financial Reports are presented for review.

#### CONSULTATION

4. Nil

#### STATUTORY ENVIRONMENT

5. Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply.

#### POLICY IMPLICATIONS

6. Nil.

#### FINANCIAL IMPLICATIONS

7. All expenditure has been approved via adoption of the 2025/2026 Annual Budget, or resulting from a Council Motion for a budget amendment.

#### RISK MANAGEMENT

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational – That Council does not receive the Financial Activity Statements as required by S6.4 of the <i>LG Act 1995</i> .	Rare	Insignificant	Very Low	That council receives the Financial Activity Statements as required by legislation.

## ALTERNATE OPTIONS

9. Nil.

## STRATEGIC ALIGNMENT

10. This item is relevant to the Councils approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2030.

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.5.1	Assets renewals and upgrades are funded to the level required to maintain asset value and agreed service levels
5.5.2	Projects are well-planned planned and delivered on time and on budget, with effective and thorough risk management and reporting
5.6	Financial systems are effectively managed
5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting), and long-term financial planning requirements

## VOTING REQUIREMENTS

11. Simple Majority

## COUNCIL DECISION

**Moved by Cr Leighton and seconded by Cr Auburn**

**Resolution # 100/25**

**That Council:**

**RECEIVE the September 2025 Monthly Financial Reports as presented.**

**Carried 6/0**

15.2.2 SCHEDULE OF ACCOUNT PAYMENTS – SEPTEMBER 2025

**File Reference:** **GR.ME.8**  
**Location:** **Shire Ravensthorpe**  
**Applicant:** **Shire Ravensthorpe**  
**Author:** **Finance Officer**  
**Authorising Officer** **Executive Manager Corporate Services**  
**Date:** **3 October 2025**  
**Disclosure of Interest:** **Nil**  
**Attachments:** **Pink 15.2.2** **Creditors List of Accounts Paid September 2025**  
 **Credit Card Transactions to 01 September 2025**  
 **Fuel Card Transactions September 2025**  
**Previous Reference:** **N/A**

**PURPOSE**

1. This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

**BACKGROUND**

2. Period 01/09/2025 – 30/09/2025

<b>2025-26</b>						
<b>Month</b>	<b>Cheques</b>	<b>EFT Pymts</b>	<b>Direct Debits</b>	<b>Credit Card</b>	<b>Total Creditors</b>	<b>Payroll</b>
Jul	16,109	1,225,413	66,010	9,775	1,317,307	385,331
Aug	11,947	690,502	111,771	9,270	823,490	324,609
Sep	8,381	582,206	99,197	10,260	700,043	345,534
Oct	0	0			0	
Nov	0	0			0	
Dec	0	0			0	
Jan	0	0			0	
Feb	0	0			0	
Mar	0	0			0	
Apr	0	0			0	
May	0	0			0	
Jun	0	0			0	
<b>Total</b>	<b>36,437</b>	<b>2,498,121</b>	<b>276,978</b>	<b>29,305</b>	<b>2,840,840</b>	<b>1,055,473</b>
<b>23/24</b>	<b>186,555</b>	<b>12,324,178</b>	<b>1,020,367</b>	<b>106,440</b>	<b>13,637,540</b>	<b>4,948,850</b>
<b>22/23</b>	<b>114,562</b>	<b>12,445,050</b>	<b>943,431</b>	<b>81,842</b>	<b>13,584,885</b>	<b>4,162,759</b>
<b>21/22</b>	<b>109,610</b>	<b>11,455,728</b>	<b>1,217,128</b>	<b>101,107</b>	<b>12,883,572</b>	<b>4,057,812</b>

**COMMENT**

3. The schedule of accounts as presented, submitted to each member of the Council, have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods, the performance of services, to prices computation, costing's and the amounts that have been paid.

## **CONSULTATION**

4. Accountant and Executive Manager Corporate Services

## **STATUTORY ENVIRONMENT**

5. Regulation 13 (1) – (3) of the Local Government (Financial Management) Regulations

## **POLICY IMPLICATIONS**

6. Nil.

## **FINANCIAL IMPLICATIONS**

7. This item discloses Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

## **RISK MANAGEMENT**

8. The following risks have been identified as a part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Reputational That Council does not receive the schedule of account payments.	Rare	Insignificant	Very Low	That Council receives the schedule of account payments.

## **ALTERNATE OPTIONS**

9. Nil.

## **STRATEGIC ALIGNMENT**

10. This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2030.

**Outcome 1: Economy** - The population is growing, in tandem with a thriving, resilient local economy

Item	Objectives and Strategies
1.2	The right resources and infrastructure are in place to support local commerce and industry

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.2	The Council ensures its decisions are well informed and considered
5.3	The Council, with the support of the community, is an effective advocate for resources and facilities which support the vision for the future
5.6	Financial systems are effectively managed
5.7	Customer service and other corporate systems are of high quality

**VOTING REQUIREMENTS**

11. Simple Majority

**COUNCIL DECISION**

**Moved by Cr Mudie and seconded by Cr Sutherland**

**Resolution # 101/25**

**That Council:**

**Pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, the payment of accounts for the month of September 2025 be noted.**

**Carried 6/0**

- 16. MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil.
- 17. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**  
Nil.
- 18. MATTERS TO BE CONSIDERED BEHIND CLOSED DOORS**  
Nil.
- 19. CLOSURE**  
The Presiding Member declared the meeting closed at 6.46pm.