



SHIRE OF RAVENSTHORPE

MINUTES

**Special Meeting of Council held in the
Council Chambers, Ravensthorpe,
Monday 12 March, 2018
Commencing at 1:01pm**

SPECIAL MEETING OF COUNCIL

HELD IN THE COUNCIL CHAMBERS, RAVENSTHORPE, ON MONDAY
12 MARCH 2018 AT 1:01PM

| CONTENTS | PAGE NUMBER |
|---|--------------------|
| 1. DECLARATION AND OPENING | 3 |
| 2. RECORD OF ATTENDANCE / APOLOGIES | 3 |
| 3. PUBLIC QUESTION TIME | 3 |
| 4. DISCLOSURE OF INTEREST | 3 |
| 5. SPECIAL BUSINESS REQUEST FOR QUOTE – AERODROME RESEAL 20/2017 | 4 |
| 6. MATTERS BEHIND CLOSED DOORS | 6 |
| 7. CLOSURE OF MEETING | 6 |

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.01pm – The presiding person, Cr K Dunlop, declared the meeting open.

2. RECORD OF ATTENDANCE

MEMBERS: Cr Keith Dunlop (Shire President)
Cr Julianne Belli (Shire Deputy President)
Cr Kerry Dickinson
Cr Peter Smith
Cr Thomas Major
Cr Graham Richardson

STAFF: Ian Fitzgerald Chief Executive Officer
Darryn Kennedy Manager Corporate and Community
Services
Darryn Watkins Manager Engineering Services

APOLOGIES: Cr Ian Goldfinch

ON LEAVE OF ABSENCE:

NIL

ABSENT:

NIL

VISITORS:

NIL

3. PUBLIC QUESTION TIME

NIL

4. DISCLOSURE OF INTEREST

NIL

5. SPECIAL BUSINESS

| |
|---|
| REQUEST FOR QUOTE – AERODROME RESEAL 20/2017 |
|---|

| | |
|--|---|
| File Ref: | |
| Applicant: | Not applicable |
| Location: | Not applicable |
| Disclosure of Officer Interest: | None |
| Date: | 9 th March 2018 |
| Author: | Darryn Watkins – Manager Engineering Services |
| Authorising Officer: | Ian Fitzgerald – Chief Executive Officer |
| Attachments: | Tender Comparison Document |

Summary:

Council was successful in obtaining a grant to help fund the reseal of the runway at the Ravensthorpe Airport. The size of the project is such that it was necessary to call tenders for the Ravensthorpe Airport Pavement Reseal Runway 06/24, Apron and Taxiway. The complexity of the project is such that OPUS were engaged to advise, develop the project scope and manage the tender process.

Background:

Council was successful in obtaining a federal grant of \$266,275 through the Regional Airports Access Program (RAAP) to meet up to 50% of the projected cost in resealing the runway and taxi-way at the Ravensthorpe Airport which has not been resealed since originally constructed.

The project has been delayed because of the February 2017 floods with all major projects put on hold to concentrate on flood recovery efforts.

Comment:

At the Ordinary Meeting of Council on the 15th February Council resolved to award the Tender 20/2017 Ravensthorpe Airport Pavement Reseal to Bitutek Pty Ltd. Bitutek Pty Ltd submitted a tender lacking in some specific detail on materials and methodology.

During the following negotiations the required information was not forthcoming and Bitutek Pty Ltd withdrew their tender.

It was decided to issue a Request for Quote to suitably qualified companies listed on the WALGA Preferred Supplier Panel along with Bitutek Pty Ltd to resubmit their tenders.

Airports are a specialist field and to assist develop and manage the project OPUS and a specialist consulting engineer have been engaged to assist Council staff.

The size of the project required tenders to be called or via Request For Quote to WALGA Preferred Suppliers and this process has just been recompleted and a report received from OPUS as to the recommended tender to be awarded.

Four (4) quotations were received. Although a site inspection was not mandatory in this case a representative from Downer took the opportunity to visit site. Bitutek and Fulton Hogan had visited the site on the previous mandatory inspection.

More detail on the tenderers and their relevant experience is included in the attached tender report.

Consultation:

OPUS

Shire staff

Regional Aviation Access Programme (RAAP) staff

Statutory Obligations:

Local Government Act 1995 and associated regulations

Policy Implications:

Nil

Budget / Financial Implications:

The recommended tender is for \$489,744.46 ex GST. In addition there have been expenses in engaging OPUS and the specialist engineer with the total cost of the project estimated to be \$570,910.96

The RAAP grant of \$266,275 will leave approximately \$304,635.96 to be funded by Council from the Airport Reserve Fund.

Strategic Implications:

3.1 Effective transport networks

3.1.1 Transport networks which meet the needs of all users.

3.1.2 Transport networks which meet the needs of Agriculture, Tourism and Mining industries.

Risk:

| Risk | Risk Likelihood (based on history and with existing controls) | Risk Impact / Consequence | Risk Rating (Prior to Treatment or Control) | Principal Risk | Risk Action Plan (Controls or Treatment proposed) |
|--|---|---------------------------|---|--|---|
| Not meeting asset management standards and aviation specifications | Possible (3) | Moderate (3) | Low (1-4) | Failure to meet Statutory, Regulatory or Compliance Requirements | Accept Officer Recommendation |

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are no known significant economic considerations.

- **Social:**

There are no known significant social considerations.

Voting Requirements:

Simple majority

| | |
|--|--------------------|
| OFFICER RECOMMENDATION AND COUNCIL DECISION | ITEM 5.1 |
| Moved: Cr Dickinson | Seconded: Cr Smith |
| That Council award the project for the reseal of the Ravensthorpe Airport runway, apron and taxi-way to Downer for \$538,718.90 GST inclusive. | |
| Carried: 6/0 | Res: 17/18 |

6. MATTERS BEHIND CLOSED DOORS

NIL

7. CLOSURE OF MEETING – 1.05PM

These minutes were confirmed at the meeting of the 19 April 2018

Signed: 

(Presiding Person at the meeting of which the minutes were confirmed.)

Date: 19 April 2018