

MINUTES Special Council Meeting Friday, 17 December 2021

Commencing at 2.30pm
Council Chambers,
Ravensthorpe Recreation Centre

SHIRE OF RAVENSTHORPE

Minutes for the Special Meeting of Council to be held in the Council Chambers at the Ravensthorpe recreation Centre on Friday, 17 December 2021 – commencing at 2.30pm.

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EXTRACT FROM LOCAL GOVERNMENT ACT 1995

5.5. CONVENING COUNCIL MEETINGS

- (1) The CEO is to convene an ordinary meeting by giving each council member at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting.
- (2) The CEO is to convene a special meeting by giving each council member notice, before the meeting, of the date, time, place and purpose of the meeting.

1. Declaration of Opening / Announcements of Visitors

The Presiding Member declared the meeting open at 2.32pm.

2. Attendance / Apologies / Approved Leave of Absence

COUNCILLOR'S: Cr Keith Dunlop (Shire President)

Cr Sue Leighton (Deputy Shire President)

Cr Julia Bell

Cr Rachel Livingston (By telephone)

Cr Thomas Major Cr Mark Mudie

Cr Graham Richardson

STAFF: Gary Clark (Acting Chief Executive Officer)

2.1 Attendance of Cr Livingston by Phone

Cr Livingston has requested that she attend the meeting by telephone.

Moved: Cr Richardson Seconded: Cr Major Res: 158/21

Recommendation:

That Council:

- 1. Approve Cr Livingston's attendance at the meeting by telephone.
- 2. Declare that Cr Livingston's location, parked in her car in Esperance townsite, be considered a suitable location.

Voting Requirements: Absolute Majority Carried: 7/0

APOLOGIES: Nil

ON LEAVE OF ABSENCE: Nil.

ABSENT: Nil

MEMBER OF THE PUBLIC: Ken Norman

3. Announcements by the Presiding Member

Nil.

4. Business of an Urgent Nature Introduced by Decision of Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

4.1 Elected Members

Nil.

4.2 Officers

Nil.

5. Confidential Matters

Moved: Cr Leighton Seconded: Cr Mudie Res: 159/21

Decision:

In accordance with section 5.23 (2) of the *Local Government Act 1995*, the meeting closed to members of the public for this item as the following subsection applies:

a) a matter affecting an employee or employees;

Voting Requirements: Simple Majority Carried: 7/0

5.1 Chief Executive Officer Contract

File Reference: PL.RE.16

Location: Shire of Ravensthorpe

Applicant: Nil

Author: Fitz Gerald Strategies

Authorising Officer: Acting CEO

Date: 16 December 2021

Disclosure of Interest: Nil

Attachments: CEO Contract – Attachment Blue

Previous Reference: Item 4.1.1 Chief Executive Officer Recruitment - Special

Council Meeting – 2 November 2021

Moved: Cr Leighton Seconded: Cr Richardson Res: 160/21

Decision:

That the Council, by absolute majority:

- 1. Declares that it believes that Matthew Edward Bird is a suitably qualified person to be appointed to the position of Chief Executive Officer for the Shire of Ravensthorpe.
- 2. Approves the making of an offer of employment to Matthew Edward Bird.
- 3. Approves the proposed terms of the attached contract of employment to be entered into between the Shire of Ravensthorpe and Matthew Edward Bird.
- 4. Authorises the President and Acting CEO to affix the Shire's Common Seal to the attached contract of employment between the Shire of Ravensthorpe and Matthew Edward Bird.

Voting Requirements: Absolute Majority Carried: 7/0

Moved: Cr Major Seconded: Cr Richardson Res: 161/21

Decision:

That Council move out from behind closed doors and the meeting be declared reopened to the public.

Voting Requirements: Simple Majority Carried: 7/0

6. Closure of Meeting

The Presiding Member declared the meeting closed. at 2.42pm.

These minutes were confirmed at the meeting of the Ordinary Council Meeting on Tuesday 15 February 2022.

Signed:

(Presiding Person at the meeting of which the minutes were confirmed.)

Date: 15 February 2022

KS Ounles