



MINUTES

**Special Council Meeting
Friday, 17 December 2021**

**Commencing at 2.30pm
Council Chambers,
Ravensthorpe Recreation Centre**

SHIRE OF RAVENSTHORPE

Minutes for the Special Meeting of Council to be held in the Council Chambers at the Ravensthorpe recreation Centre on Friday, 17 December 2021 – commencing at 2.30pm.

Contents

- 1. Declaration of Opening / Announcements of Visitors3**
- 2. Attendance / Apologies / Approved Leave of Absence3**
 - 2.1 Attendance of Cr Livingston by Phone3
- 3. Announcements by the Presiding Member4**
- 4. Business of an Urgent Nature Introduced by Decision of Meeting4**
 - 4.1 Elected Members.....4
 - 4.2 Officers4
- 5. Confidential Matters.....4**
 - 5.1 Chief Executive Officer Contract.....5
- 6. Closure of Meeting.....5**

EXTRACT FROM LOCAL GOVERNMENT ACT 1995

5.5. CONVENING COUNCIL MEETINGS

- (1) The CEO is to convene an ordinary meeting by giving each council member at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting.
- (2) **The CEO is to convene a special meeting by giving each council member notice, before the meeting, of the date, time, place and purpose of the meeting.**

1. Declaration of Opening / Announcements of Visitors

The Presiding Member declared the meeting open at 2.32pm.

2. Attendance / Apologies / Approved Leave of Absence

COUNCILLOR'S: Cr Keith Dunlop (Shire President)
Cr Sue Leighton (Deputy Shire President)
Cr Julia Bell
Cr Rachel Livingston (By telephone)
Cr Thomas Major
Cr Mark Mudie
Cr Graham Richardson

STAFF: Gary Clark (Acting Chief Executive Officer)

2.1 Attendance of Cr Livingston by Phone

Cr Livingston has requested that she attend the meeting by telephone.

Moved: Cr Richardson

Seconded: Cr Major

Res: 158/21

Recommendation:

That Council;

- 1. Approve Cr Livingston's attendance at the meeting by telephone.**
- 2. Declare that Cr Livingston's location, parked in her car in Esperance townsite, be considered a suitable location.**

Voting Requirements: Absolute Majority

Carried: 7/0

APOLOGIES: Nil

ON LEAVE OF ABSENCE: Nil.

ABSENT: Nil

MEMBER OF THE PUBLIC: Ken Norman

3. Announcements by the Presiding Member

Nil.

4. Business of an Urgent Nature Introduced by Decision of Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

4.1 Elected Members

Nil.

4.2 Officers

Nil.

5. Confidential Matters

Moved: Cr Leighton

Seconded: Cr Mudie

Res: 159/21

Decision:

In accordance with section 5.23 (2) of the *Local Government Act 1995*, the meeting closed to members of the public for this item as the following subsection applies:

- a) a matter affecting an employee or employees;

Voting Requirements: Simple Majority

Carried: 7/0

