



## **SHIRE OF RAVENSTHORPE**

### **MINUTES**

**Special Meeting of Council held in the  
Council Chambers, Ravensthorpe,  
Monday 18 December, 2017  
Commencing at 4.00pm**

**SPECIAL MEETING OF COUNCIL**

TO BE HELD IN THE COUNCIL CHAMBERS, RAVENSTHORPE,  
MONDAY 18 DECEMBER, 2017 AT 4.00PM

<b>CONTENTS</b>	<b>PAGE NUMBER</b>
1. DECLARATION AND OPENING	3
2. RECORD OF ATTENDANCE / APOLOGIES	3
3. PUBLIC QUESTION TIME	3
4. DISCLOSURE OF INTEREST	3
5. SPECIAL BUSINESS	4
5.1 TENDERS- WANDRRA ROAD REPAIRS- RFT 7/2017, 8/2017, 9/2017, 10/2017, 11/2017, 12/2017	4
5.2 TENDERS – TENNIS COURT REINSTATEMENT	7
9. MATTERS BEHIND CLOSED DOORS	9
10. CLOSURE OF MEETING	9

**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

4.00pm – The presiding person, Cr K Dunlop, declared the meeting open.

**2. RECORD OF ATTENDANCE**

MEMBERS: Cr Keith Dunlop (Shire President)  
Cr Julianne Belli (Shire Deputy President)  
Cr Kerry Dickinson  
Cr Thomas Major  
Cr Graham Richardson  
Cr Peter Smith

STAFF: Ian Fitzgerald Chief Executive Officer  
Darryn Watkins Manager Engineering Services

APOLOGIES: Cr Ian Goldfinch

ON LEAVE OF ABSENCE:

ABSENT:

VISITORS:

**3. PUBLIC QUESTION TIME**

NIL

**4. DISCLOSURE OF INTEREST**

<b>Councillor/Officer</b>	<b>Item</b>	<b>Nature of Interest</b>	<b>Extent of Interest</b>
Cr Smith	5.1	Financial	Sub-Contractor to one of the tenders

## 5. SPECIAL BUSINESS

*Prior to any consideration of Item 5.1 Cr Smith declared a financial interest on the basis that he was a sub-contractor to one of the tenders.*

4.01pm *Cr Smith left the meeting and did not participate in discussions or vote on the matter.*

<b>5.1 TENDERS- WANDRRA ROAD REPAIRS- RFT 7/2017, 8/2017, 9/2017, 10/2017, 11/2017, 12/2017</b>
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**File Ref:****Applicant:** Not applicable**Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 7<sup>th</sup> December 2017**Author:** Darryn Watkins - Manager Engineering Services**Authorising Officer:** Ian Fitzgerald – Chief Executive Officer**Attachments:** Opus Tender Evaluation Report

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**Summary:**

A series of tenders have been called for works packages for repairs to the shires road network as a result of the February 2017 flood event. The event has been declared a natural disaster which has triggered funding that being WANDRRA AGRN 743.

The tender submissions for the advertised works packages 7 to 12 have been assessed by Council's engineering consultant's against the criteria outlined in the tender documentation and a report on the tender evaluation prepared for Council consideration.

**Background:**

The flood event of February 2017 severely impacted some 90 local governments including the Shire of Ravensthorpe. The event was declared a natural disaster and as such is eligible for disaster relief funding under WANDRRA.

Once the event was declared a natural disaster the process of assessing and recording each area of damage was required along with a cost estimate for the road repairs. All this documentation is presented to Main Roads WA for the assessment and subsequent approval.

The first six works packages have been awarded to contractors and works on those first six works packages are currently underway in the Shire.

**Comment:**

The evaluation report from Opus International Consultants is attached which details the tender process, submissions received and recommendation's for award.

**Consultation:**

Chief Executive Officer

**Statutory Obligations:**

Local Government Act 1995 and associated regulations

**Policy Implications:**

Nil

**Budget / Financial Implications:**

Council will be required to fund the repair works and then through a complex time consuming process claim the funds back through Main Roads WA.

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
  
- **Economic:**  
There are no known significant economic considerations.
  
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION ITEM 5.1  
 Moved: Cr Smith Seconded: Cr Richardson

That Council awards the tenders as outlined below:

Tender No.	Recommended Contractor	Price (Inc GST)
07/2017	ACH Contractors Pty Ltd	\$626,326.76
08/2017	WCP Civil Pty Ltd	\$789,368.78
09/2017	Palmer Civil Construction	\$386,064.80
10/2017	Palmer Civil Construction	\$493,035.40
11/2017	WCP Civil Pty Ltd	\$556,464.83
12/2017	WCP Civil Pty Ltd	\$711,787.58

Carried: 5/0

Res:135/17

4.03pm *Cr Smith returned to the meeting.*

**5.2 TENDERS – TENNIS COURT REINSTATEMENT****File Ref:****Applicant:** Not applicable**Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 14 October 2017**Author:** Jenny Goodbourn – Manager Corporate & Community Services**Authorising Officer:** Ian Fitzgerald – Chief Executive Officer**Attachments:** Tender Comparison Document

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**Summary:**

A tender has been called for the reinstatement of the Ravensthorpe Tennis courts following their destruction by the floods in February.

**Background:**

The existing tennis courts were badly impacted and undermined by flood damage from the adjoining creek during the February floods. The damage is covered by the Shire's insurance policy and a loss adjuster has been appointed to assist with the claim. A structural inspection of the damage was carried out and following from this the recommendations were to clear all existing court surface and debris and for a professional sports contractor to be engaged to ensure no further remedial works are required and to reinstate the tennis courts.

The clearing and basic levelling works were carried out by WCP in the first week of September

**Comment:**

Initially quotes were called for the reinstatement works but due to the value of the works involved it was realised that we would either need to call a tender for the works or engage a WALGA preferred supplier.

We then requested quotes from several WALGA preferred supplier companies, however there was no specific sports contractors on the WALGA panel.

We received two different quotes and there was a major disparity in the amounts quoted:- One supplier quoting in the region of \$200,000 and the other in the region of \$350,000.

After discussion with the loss adjustor it was decided to accept neither quote and call a formal tender which would allow other companies the chance to submit a tender for the job.

Tenders were advertised and closed on Friday 8<sup>th</sup> December.

At the close of submissions three tenders had been submitted.

**Consultation:**

Chief Executive Officer

LGIS

Charles Taylor Adjusting (Australia) Pty Ltd

**Statutory Obligations:**

Local Government Act 1995 and associated regulations

**Policy Implications:**

Nil

**Budget / Financial Implications:**

Council will be required to fund the repair works via progress payments and then be reimbursed from LGIS.

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
  
- **Economic:**  
There are no known significant economic considerations.
  
- **Social:**  
There are no known significant social considerations.



**Voting Requirements:**

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 5.2
Moved: Cr Major	Seconded: Cr Smith
That council awards tender 13/2017 – Tennis Court Reinstatement – Ravensthorpe to Sport and Recreation Surfaces Pty Ltd.	
Carried: 6/0	Res: 136/17

**6. MATTERS BEHIND CLOSED DOORS**

NIL

**7. CLOSURE OF MEETING – 4.04PM**

These minutes were confirmed at the meeting of the 21 December 2017

Signed:   
(Presiding Person at the meeting of which the minutes were confirmed.)

Date: 21 December 2017