



# Agenda

Special Council Meeting

Tuesday, 29 August 2023



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# NOTICE OF MEETING

Notice is hereby given that the

Shire of Ravensthorpe  
Special Meeting of Council

will be held on  
Tuesday, 29 August 2023  
commencing at 4.00pm

Council Chambers,  
Ravensthorpe Cultural Precinct  
Ravensthorpe

Matthew Bird  
Chief Executive Officer

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## **Disclaimer**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.

No responsibility whatsoever is implied or accepted by the Shire of Ravensthorpe for any act, omission, statement or intimation occurring during the Council/Committee meetings or during formal/informal conversations with staff. The Shire of Ravensthorpe disclaims any liability for any loss whatsoever and however caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broader disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Ravensthorpe during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Ravensthorpe. The Shire of Ravensthorpe warns that anyone who has an application lodged with the Shire of Ravensthorpe must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attached to the decision made by the Shire of Ravensthorpe in respect of the application.

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**DISCLOSURE OF INTEREST FORM**  
(Elected Members/Committee Members/Employees/Contractors)

*Local Government Act 1995 (Section 5.65, 5.70, 5.71 & 5.71(B))*

To: Chief Executive Officer

Name \_\_\_\_\_

Elected Member     Committee Member     Employee     Contractor

- Ordinary Council Meeting held on \_\_\_\_\_
- Special Council Meeting held on \_\_\_\_\_
- Committee Meeting held on \_\_\_\_\_
- Other \_\_\_\_\_

Report No \_\_\_\_\_

Report Title \_\_\_\_\_

Type of Interest (\*see overleaf for further information)

Proximity                       Financial                                       Impartiality

Nature of Interest

\_\_\_\_\_

\_\_\_\_\_

Extent of Interest (if intending to seek Council approval to be involved with debate and/or vote)

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

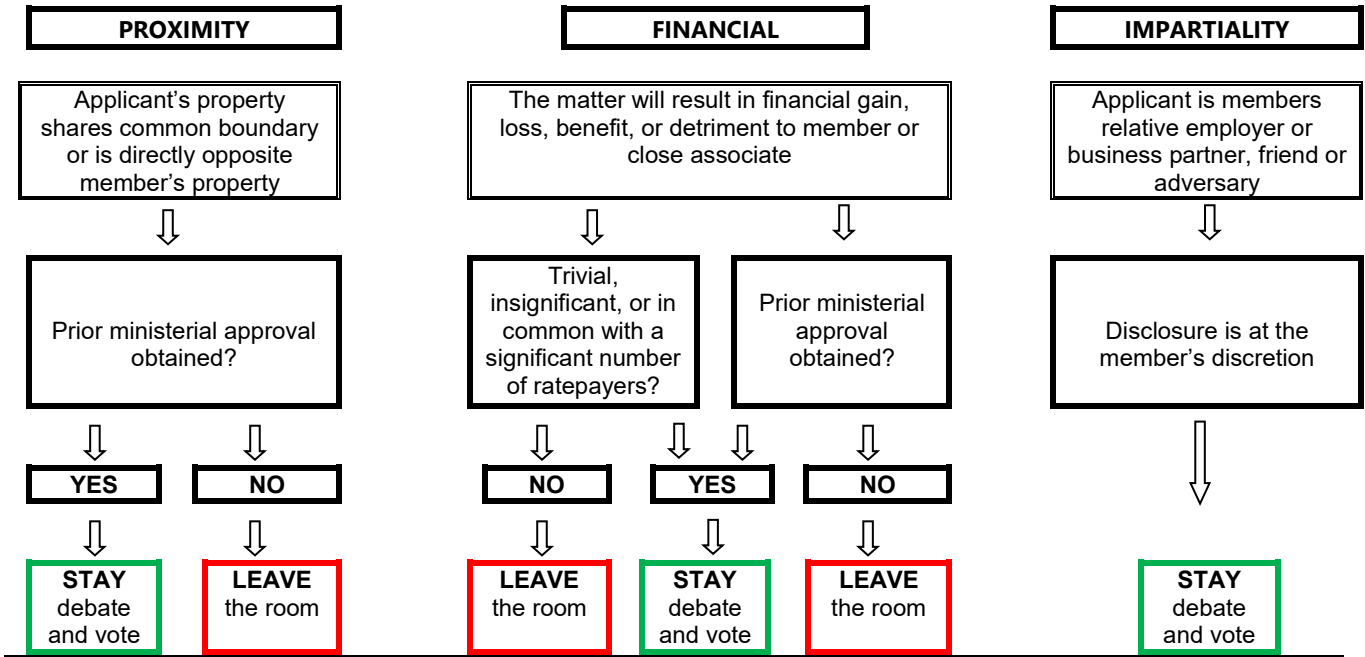
- **Note 1 - Elected Members/ Committee Members/Employees refer to the Disclosure of Interest Declaration card when disclosure is being read out at Council or Committee Meeting.**
- **Note 2: For Ordinary meetings of the Council, elected members and employees are requested to submit this completed form to the Chief Executive Officer prior to the meeting. Where this is not practicable, disclosure(s) must be given to the Chief Executive Officer prior to the matter being discussed.**
- **Note 3: Employees or Contractors disclosing an interest in any matter apart from at meetings, where there is a conflict of interest including disclosures required by s5.71 are required to submit this form to the CEO as soon as practicable.**

CEO: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

Particulars recorded in Minutes                       Particulars recorded in Register

## \* Declaring an Interest



### Local Government Act 1995 – Extract

#### s.5.60A - Financial Interest

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

#### s.5.60B – Proximity Interest

A person has a proximity interest in a matter if the matter concerns –

- (a) a proposed change to a planning scheme affecting land that adjoins the person's land; or
- (b) a proposed change to the zoning or use of land that adjoins the person's land; or
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

#### 5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

- (1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:
  - (a) in a written notice given to the CEO before the meeting; or (b) at the meeting immediately before the matter is discussed. (Penalties apply).
- (2) It is a defence to a prosecution under this section if the member proves that he or she did not know:
  - (a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.
- (3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

#### 5.70 - Employees to disclose interests relating to advice or reports.

- (1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.
- (2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when giving the advice or report.
- (3) An employee who discloses an interest under this section must if required to do so by the council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

#### 5.71 - Employees to disclose interests relating to delegated functions.

If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:

- (a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply)

#### 5.71A. - CEOs to disclose interests relating to gifts in connection with advice or reports

- (1) A CEO who has an interest relating to a gift in a matter in respect of which the CEO proposes to provide advice or a report, directly or indirectly, to the council or a committee must disclose the nature of the interest in a written notice given to the council.
- (2) A CEO who makes a disclosure under subsection (1) must not provide the advice or report unless the CEO is allowed to do so under section 5.71B(2) or (6).
- (3) A CEO who has an interest relating to a gift in a matter in respect of which another employee is providing advice or a report directly to the council or a committee must disclose the nature of the interest when the advice or report is provided.

**Local Government (Administration) Regulations 1996 – Extract** - In this clause and in accordance with Regulation 19AA "Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an association.

# INDEX OF AGENDA

DISCLOSURE OF INTEREST FORM.....	5
1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS.....	9
2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE .....	9
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	9
4. PUBLIC QUESTIONS TIME.....	10
6. APPLICATIONS FOR LEAVE OF ABSENCE.....	10
7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	10
8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS.....	10
9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION.....	10
10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS.....	10
11. MATTERS ARISING FROM COMMITTEES OF COUNCIL.....	10
12. REPORTS OF OFFICERS .....	11
12.2 CORPORATE SERVICES.....	11
12.2.1 ADOPTION OF 2023 – 2024 BUDGET AND SCHEDULES.....	11
13. MATTERS BEHIND CLOSED DOORS.....	20
14. MEETING CLOSURE.....	20

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# AGENDA

**Mission Statement** *To grow our community through the provision of leadership, services and infrastructure.*

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## 1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President to declare the meeting open.

The Shire President to acknowledge the Traditional Owners of the land on which we meet, and pay respect to Elders past, present, and emerging.

The Shire President to advise visitors of the requirement to adhere to both the *Local Government Act 1995*, and the Shire of Ravensthorpe Meeting Procedures Local Law.

It is an offence to record the proceedings of this meeting and visitors are reminded to switch off any recording devices, including phones.

## 2. RECORD OF ATTENDANCE, APOLOGIES AND APPROVED LEAVE OF ABSENCE

### **Elected Members:**

Cr Keith Dunlop (Shire President)

Cr Sue Leighton (Deputy Shire President)

Cr Julia Bell

Cr Rachel Livingston

Cr Thomas Major

Cr Mark Mudie

Cr Graham Richardson

### **Staff:**

Matthew Bird (Chief Executive Officer)

Les Mainwaring (Executive Manager Corporate Services)

Paul Spencer (Executive Manager Infrastructure Services)

Natalie Bell (Acting Executive Manager Development and Community Services)

### **MEMBERS OF THE PUBLIC**

### **APOLOGIES**

Meredith Lee-Curtis (Executive Assistant)

### **ABSENT**

## 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

#### **4. PUBLIC QUESTIONS TIME**

In accordance with section 5.24 of the *Local Government Act 1995*, a 15-minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

##### Council Consideration Towards Public

When public questions necessitate resolutions of Council, out of courtesy and at the Shire President's discretion, the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates the need for the public to wait an undetermined period of time).

When a matter is listed on the Agenda and member/s of the public are in attendance to observe the determination of the matter, out of courtesy and at the discretion of the Shire President, the matter is to be brought forward on the agenda and dealt with immediately to allow the public to observe the determination of the matter (again this obviates the need for the public to wait an indeterminate period of time).

#### **5. DECLARATIONS OF INTEREST**

Nil.

#### **6. APPLICATIONS FOR LEAVE OF ABSENCE**

The *Local Government Act 1995* (Section 2.25) provides that a Council may, by resolution, grant leave of absence to a member for Ordinary Council Meetings. A member who is absent, without first obtaining leave of the Council, throughout three consecutive Ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.

Disqualification from membership of the Council for failure to attend Ordinary Meetings of the Council will be avoided so long as the Council grants leave prior to the member being absent. The leave cannot be granted retrospectively. An apology for non-attendance at a meeting is not an application for leave of absence.

#### **7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

15 August 2023 Ordinary Council Meeting Minutes to be confirmed at next Ordinary Council Meeting Tuesday 19 September 2023.

#### **8. ANNOUNCEMENTS/REPORTS BY ELECTED MEMBERS**

#### **9. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

#### **10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

The Chief Executive Officer has approved deputations from the following:

Nil.

#### **11. MATTERS ARISING FROM COMMITTEES OF COUNCIL**

Nil.

## 12. REPORTS OF OFFICERS

### 12.2 CORPORATE SERVICES

#### 12.2.1 ADOPTION OF 2023 – 2024 BUDGET AND SCHEDULES

<b>File Reference:</b>	<b>FM.BU.1</b>
<b>Location:</b>	<b>Shire of Ravensthorpe</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Executive Manager Corporate Services</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Date:</b>	<b>25 August 2023</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments: <u>PINK</u></b>	<b>(a) Draft Statutory Budget 2023-2024 and Schedules (b) Revised Fees and Charges 2023-2024</b>
<b>Previous Reference:</b>	<b>Nil</b>

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#### PURPOSE

1. To adopt the Annual Budget for the 2023/2024 financial year in accordance with the requirements of the *Local Government Act 1995* and other relevant legislation together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, setting of elected members fees for the year and other consequential matters arising from the budget papers.

#### BACKGROUND

2. The Local Government Act requires Councils by 31 August each financial year to prepare and adopt, in the form and manner prescribed, a financial budget for its municipal fund for the financial year ending the next following June. After last year's late audit sign off 28 July 2022 for the 2020/21 annuals, the 2022/23 budget was adopted 29 September 2022, so we are effectively a month early for adoption compared to last year.
3. The draft 2023/24 Annual Budget has been compiled based on the principles contained within the Strategic Community Plan and prepared in accordance with the presentations made to councillors through Budget Workshops on 8 August and 22 August 2023.
4. The differential general rates strategy was adopted by council 16 May 2023 in reference to the updated Long-Term Financial Plan 2023-2033 as adopted, and the suite of Strategic Community Plan documents adopted by Council 18 May 2021.
5. At the Ordinary Council Meeting 16 May 2023, Council resolved to:
  - i. *Endorse for advertising the following differential rates across all categories to form the basis of the proposed rate setting for the 2022/2023 budget.*

	<i>Cost in \$</i>	<i>Minimum</i>
<i>GRV Residential</i>	<i>0.117967</i>	<i>\$982.00</i>

GRV Commercial	0.144823	\$982.00
GRV Industrial	0.144823	\$982.00
GRV – Transient Workforce Camps / Short Stay Accommodation	0.302765	\$982.00
UV - Rural	0.006441	\$958.00
UV – Mining	0.270000	\$479.00

- ii. *Adopt the Objectives and Reasons for the Proposed Differential rates for 2023/2024*
  - iii. *Authorise the Chief Executive Officer to advertise the differential rates and call for public submissions in accordance with Section 6.36 of the Local Government Act 1995 for a minimum of 21 days*
  - iv. *Authorise the Chief Executive Officer to make application to seek Ministerial approval under Section 6.33 of the Local Government Act 1995 to impose differential rates that are more than twice the lowest differential rate being imposed.*
6. At the Ordinary Council Meeting 20 June 2023, after considering submissions and the effect of UV revaluations, Council resolved to:
- a. *RECEIVE the submission for the proposed UV differential rates for 2023/2024 from McMahon Mining Titles Services Pty Ltd.*
  - b. *ENDORSES the change to UV differential rates as a result of revaluation to form the basis of the proposed rate setting for the 2023/2024 budget.*

	Cost in \$	Minimum
UV – Rural Other	0.004800	\$958.00
UV – Mining	0.247811	\$479.00

- c. *AUTHORISES the Chief Executive Officer to make application to seek Ministerial approval under Section 6.33 of the Local Government Act 1995 to impose differential rates that are more than twice the lowest differential rate*

#### **COMMENT**

7. The overall strategy for the 2023/24 budget was a focus on strategic revenues after a succession of years of constraint and cost absorption, which started from the state-imposed freeze in rates during 2020/2021, a policy position that had little thought for the longer-term financial repercussions for regional local governments, and did not allow the Shire to fully offset general increases in expenditure. In recent times the budget has been delivered at a time of continued supply chain cost increases and emerging inflationary pressures, with revenue increases pegged to strategies set under previous economic conditions. The most

recent review of the long-term financial plan in May 2023 indicated that there was a marked constraint of revenue within the financial system.

8. This budget is a financial recovery budget to position the Shire on a path to meet the future community demands of a growing community seeking a passionate commitment to service.
9. The shire has also observed significant increasing cost pressures over the last 2 years that have coincided with the upsurge in mining production to place Ravensthorpe in the top 10 of mineral wealth producers in the state.
10. The main focus of cost pressures were annual increases in;
  - Road Maintenance - increases of +\$237,000 (+17%) 2021/22 and +\$263,000 (+16%) 2022/23.
  - Fuel costs increases of +\$174,000 (+68%) 2021/22 and \$93,000 (+22%) 2022/23.
  - Extra staff resources at the airport to cater for increased flights and passenger numbers +\$160,000
11. Employment costs are also under pressure from elevated union and employee claims for 2023-24.
12. There have also been needs to expand the workforce in other critical areas such as bringing on a full time Bushfire Risk Mitigation Coordinator; a Manager of Community, Sports and Recreation to provide cover in this space; two Traineeship opportunities in Parks & Gardens and Administration for local people or youth; Increased Airport team members; Administrative support in the project and regulatory services area and additional childcare hours for expanded opening hours by demand from the mining sector.
13. In this budget, Shire has also endeavoured to rebuild strategic asset reserves that have been depleted during the major construction phases of the stimulus programs that were rolled out post COVID 19 and especially the Ravensthorpe Cultural Precinct. There is also an opportunity to build the Airport Reserve from surplus funds being delivered during the upswing in the mining operating cycle which is a far better position than the heavy subsidisation required for the airport during the recent downturn. As good as the mining sector performance in the area may seem now, everyone knows that mining is never a forever proposition.
14. This budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and the Australian Accounting Standards.
15. The main features of the draft budget include:
  - Rates have been set with an overall increase of 4.75% (Last Year 3.5%) across general categories with an additional focus on mining as a result of road infrastructure pressures.
  - This year's Capital Works Program is \$8,107,000.
  - Significant Capital Works Projects and Plant Replacement \$100K or over:
    - \$352K Hopetoun Rural Bushfire Shed (completion)
    - \$100K Hopetoun Foreshore Upgrade

- \$450K Ravensthorpe Precinct Solar
  - \$119K Bedford Harbour Road Construction
  - \$809K Jerdacuttup Road Reconstruction
  - \$1,939K Springdale Road Bridge Contribution
  - \$215K Jerdacuttup Road Slk 9.74 – 14.74
  - \$100K Southern Ocean Road Slk 0.00 – 2.00
  - \$251K Springdale Road Resheet Slk 50.0 – 59.6
  - \$110K Ravensthorpe Depot Upgrades
  - \$115K Side Tipper
  - \$130K Airport Tractor and Slasher
  - \$180K Ravensthorpe Interpretive Centre Fit Out
  - \$110K Genestream Projects
- Building maintenance allocation of \$836K (LY \$795K).
  - Debt Servicing costs of \$175K (LY\$177K) Principle and Interest for existing loan debt, with no new borrowings.
  - Increase in Plant Replacement Reserve \$805K (LY increase \$54K).
  - Increase in Building Reserve \$163K (LY decrease \$176K).
  - Increase in Road Reserve \$150K (LY decrease \$43K)
  - Increase in Airport Reserve \$345K (LY decrease \$37K)
  - Increase in Waste Reserve & Sewerage Reserve \$103K (LY decrease \$173K)
  - Community Development fund \$57K and other Presidential donations of \$5K provided.
  - Community Groups and event funding recurring allocations:
    - \$ 660 Ravensthorpe Community Centre
    - \$ 4,000 Australia Day Breakfast
    - \$ 9,500 Seniors Christmas Party
    - \$ 5,000 Recognition of Volunteers
    - \$ 5,000 Ravensthorpe Historical Society – Visitor Services
    - \$ 8,000 Fitzgerald Biosphere Promotion
    - \$ 5,000 RAIN Project assistance
    - \$ 20,000 Hopetoun Progress Association
    - \$ 30,000 Ravensthorpe Regional Arts Council
    - \$ 56,920 Hopetoun CRC – Library
    - \$ 56,920 Ravensthorpe CRC – Library
    - \$ 5,000 Hopetoun CRC – Visitor Services

\$206,000
  - \$295K for Bushfire mitigation on-ground services.
  - \$283K Medical services and facilities operating investment.
  - \$875K Childcare Services net operating and facility costs.
  - \$730K Waste Refuse management net operating and facility cost.
  - \$559K Public Halls net operating and facility costs.
  - \$1,753K Recreation and Sporting operations and facilities.
  - \$1,626K Road Construction net contribution of general funds.

- \$4,791K Road Maintenance net contribution of general funds.
  - \$210K Aerodromes net revenue.
  - The draft budget has been developed to achieve an \$80K surplus at year end 30 June 2024.
  - An estimated surplus of \$4.57m is anticipated to be brought forward from 30 June 2023, however this is unaudited and may change. Any change will be addressed as part of the half yearly budget review.
16. The draft 2023/24 budget continues to deliver on strategies derived through community consultation and adopted in May 2021 by council as the Strategic Community Plan maintaining a high level of service across all programs.
17. The main economic stimulus for this year's budget has been to review rates and service charges to replace the presence of a range of federal stimulus measures in response to the COVID 19 pandemic.
18. The Shires Integrated Planning framework and long-term strategies have played an integral role in developing the Shire's vision for the future and has allowed for the development of priorities to achieve the consensus of community aims.

## **CONSULTATION**

19. All Councillors and Executive Team

## **STATUTORY ENVIRONMENT**

20. *Local Government Act 1995* - 7.12A. Duties of local government with respect to audits - A local government is to examine the report of the auditor prepared under section 7.9(1), and any report prepared under section 7.9(3) forwarded to it, and is to determine if any matters raised by the report, or reports, require action to be taken by the local government; and ensure that appropriate action is taken in respect of those matters
21. *Local Government Act 1995* Section 6.2 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.
22. Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2023/24 budget as presented is considered to meet statutory requirements.
23. Section 67 of the *Waste Avoidance and Resource Recovery Act 2007* (Receptacle Charges for Waste Collections)
24. Section 41 of the *Health Act 1911* for the management and maintenance of community effluent systems.

## **POLICY IMPLICATIONS**

25. Nil

### FINANCIAL IMPLICATIONS

26. A surplus budget of \$80,000 for the 2023/24 financial year. Specific financial implications are as outlined in the Detail section of this report and as itemised in the draft 2023/24 budget attached for adoption.

### RISK MANAGEMENT

27. The following risks have been identified as part of this report;

Risk	Likelihood	Consequence	Risk Analysis	Mitigation
Performance (operational) – Council is required to prepare and adopt a budget by 31 August, in the form and manner prescribed, a budget for its municipal fund for the financial year ending 30 <sup>th</sup> June next, following that 31 August.	Unlikely	Moderate	Medium	Council to adopt the budget before 31 August

### ALTERNATE OPTIONS

28. Nil.

### STRATEGIC ALIGNMENT

29. This item is relevant to the Council’s approved Strategic Community Plan 2021 and Corporate Business Plan 2021-2025

**Outcome 5: Governance and Leadership** - The Shire of Ravensthorpe partners the community, and is an effective advocate and responsible steward

Item	Objectives and Strategies
5.5	The value of community owned assets is maintained
5.6	Financial systems are effectively managed

### VOTING REQUIREMENTS

Absolute Majority

### OFFICER RECOMMENDATION

**That Council BY AN ABSOLUTE MAJORITY ADOPT;**

**Part A – Municipal Fund Budget for 2023/24**

**Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996 the council adopt the Municipal Fund Budget as contained in the attachment to this agenda and the minutes for the Shire of Ravensthorpe for the 2023/24 financial year which includes the following:**

- **Statement of Comprehensive Income by Nature and Type on page 2 showing**



- a net result for that year of (\$254,420).
- Statement of Cash Flows on Page 3 showing Cash and cash equivalents at the end of the year of \$4,363,302.
- Statement of Financial Activity on page 4 showing an end of year budget surplus of \$80,000.
- Notes to and Forming Part of the Budget on pages 6 to 30.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried BY AN ABSOLUTE MAJORITY:   /  

**Part B – General and Minimum Rates, Instalment Payment Arrangements**

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995 impose the following general rates and minimum rates on Gross Rental and Unimproved Values.

**a) General Rates**

Residential (GRV)	11.7967 cents in the dollar
Commercial (GRV)	14.4823 cents in the dollar
Industrial (GRV)	14.4823 cents in the dollar
Transient Workforce Accom. (GRV)	30.2765 cents in the dollar
Short Stay Accommodation (GRV)	30.2765 cents in the dollar
Rural (UV)	0.004800 cents in the dollar
Mining (UV)	0.247811 cents in the dollar

**b) Minimum Payments**

Residential (GRV)	\$982
Commercial (GRV)	\$982
Industrial (GRV)	\$982
Transient Workforce Accom. (GRV)	\$982
Short Stay Accommodation (GRV)	\$982
Rural (UV)	\$958
Mining (UV)	\$479

2. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, council nominates the following due dates for the payment in full by instalments:

- Full payment and 1st instalment due date                      11 October 2023
- 2nd quarterly instalment due date                                      13 December 2023
- 3rd quarterly instalment due date                                      14 February 2024
- 4th quarterly instalment due date                                      17 April 2024

3. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of

**the Local Government (Financial Management) regulations 1996, council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each instalment after the initial instalment is paid.**

- 4. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.**
- 5. Pursuant to section 6.51 (1) and subject to section 6.51 (4) of the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 7% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

**Carried BY AN ABSOLUTE MAJORITY: \_\_/\_\_**

#### **Part C – General Fees and Charges for 2023/24**

**Pursuant to section 6.16 of the Local Government Act 1995, council adopts the Fees and charges included with the draft 2023/24 budget.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

**Carried BY AN ABSOLUTE MAJORITY: \_\_/\_\_**

#### **Part D – Other Statutory Fees for 2023/24**

- 1. Pursuant to section 53 of the Cemeteries Act 1986 council adopts the fees and charges for cemeteries within Shire included in the draft 2023/24 budget.**
- 2. Pursuant to section 245A (8) of the Local Government (Miscellaneous Provisions) Act 1960 the council adopts a swimming pool inspection fee of \$58.45.**
- 3. Pursuant to section 67 of the Waste Avoidance and Resources Recovery act 2007, council adopt the following charges for the removal of domestic and commercial waste:**
  - 3.1 Residential Commercial and Industrial Premises 240L Refuse Bin Collected Weekly \$370.80 pa**
  - 3.2 Residential Commercial and Industrial Premises 240L Recycling Bin Collected Fortnightly \$131.60 pa**

**4. Pursuant to Section 41 of the *Health Act 1911* council adopt the following effluent charges for the management and maintenance of community effluent systems within the town sites of Munglinup and Ravensthorpe:**

**4.1 General Rates**

- Ravensthorpe (GRV) 2.6091 cents in the dollar
- Munglinup (GRV) 2.9807 cents in the dollar

**4.2 Minimum Payments**

- Ravensthorpe (GRV) \$224
- Munglinup (GRV) \$224

**4.3 Non-Rateable Properties**

- First Fixture \$224
- Per Additional Fixture \$140
- Commercial Volume Sewerage (CBH sites) \$1692

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

**Carried BY AN ABSOLUTE MAJORITY: \_/\_**

**Part E – Elected Members Fees and Charges**

**1. Pursuant to section 5.99 of the Local Government Act 1995 and regulation 34 of the Local Government (Administration) Regulations 1996, council adopts the following annual fees for payment of elected members in lieu of individual meeting fees:**

President \$21,900  
Councillors \$14,600

**2. Pursuant to section 5.99A of the Local Government Act 1995 and regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, Council adopts the following annual allowances for elected members:**

Phone, fax, IT & Telecommunications \$1,240

**3. Pursuant to section 5.98(5) of the Local Government Act 1995 and regulation 33 of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:**

President \$14,400

**4. Pursuant to section 5.98A of the Local Government Act 1995 and regulations 33A of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:**

Deputy President \$3,600

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

**Carried BY AN ABSOLUTE MAJORITY: \_/\_**

### Part F – Material Variance Reporting

In accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2023/24 for reporting material variances shall be 10% or \$100,000, whichever is the greater.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried BY AN ABSOLUTE MAJORITY: \_\_/\_\_

### Part G – Rates Exemption

That pursuant to section 6.47 of the *Local Government Act*, and in keeping with past years, the 2023/24 rates on the following properties be waived to encourage these community organisations:

- Assessment A14326 – 62 Esplanade – CWA of Hopetoun
- Assessment A11670 – 75 Spence Street – Baptist Union of WA Inc.
- Assessment A11569 – 23 Dunn Street – Diocesan Trustees of Bunbury Inc.
- Assessment A11697 – 25 Dunn Street – Diocesan Trustees of Bunbury Inc.
- Assessment A430 – 21 Dunn Street – Diocesan Trustees of Bunbury Inc.
- Assessment A611 – 21 Morgans Street – St Johns Ambulance Australia Ravensthorpe Sub Centre
- Assessment A776 – 49 Esplanade – The Roman Catholic Bishop of Bunbury
- Assessment A589 – 38 Kingsmill Street – The Uniting Church in Australia Property Trust WA
- Assessment A636 – 51 Morgans Street – Ravensthorpe Community Centre
- Assessment A13375 – 16 Chambers Street – Hopetoun Progress Association

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried BY AN ABSOLUTE MAJORITY: \_\_/\_\_

### 13. MATTERS BEHIND CLOSED DOORS

### 14. MEETING CLOSURE

The Presiding Member to declare the meeting closed.