

MINUTES

For the meeting held at the REC at 6:00pm on the 5th July 2013.

- 1. DECLARATION OF OPENING:**
Meeting was declared open at 6:05 pm by the Chairman Mr Don Lansdown
- 2. RECORD OF ATTENDANCE / APOLOGIES:**

ATTENDANCE

Keith Rowe	Community Representative
Julianne Belli	Shire Councillor
Don Lansdown	Shire Councillor and Chairman of the RECMC
Marcia Norrish	Ravensthorpe Basketball Association Representative
Matthew Hunt	Manager of Recreation and Community Services (Shire – Guest, non-voting)
Bree McKay	Ravensthorpe Tigers Football and Sporting Club Representative
Tania Seath	Secretary of the REC MC (Non-voting)

APOLOGIES

Natasha Cale	Ravensthorpe Basketball Association
Kate Wilson	Ravensthorpe District High School
Vacant	Community Member

- 3. CONFIRMATION OF MINUTES** - **SGM Friday 7th June 2013**

COMMITTEE RECOMMENDATION:

MOVED: Keith Rowe **SECONDED:** Don Lansdown
That the minutes of the Special General Meeting held on the 7th June 2013, be confirmed as a true and correct record of proceedings.
CARRIED 5/0

Wednesday 6th February 2013

COMMITTEE RECOMMENDATION:

MOVED: Julianne Belli **SECONDED:** Don Lansdown
That the minutes of the meeting held on the 6th February 2013, be confirmed as a true and correct record of proceedings.
CARRIED 5/0

- 4. REPORTS AND UPDATES**

4.1 Program Update

Term 2, 2013 - report tabled.
Term 3, 2013 - program tabled.
Promotional flyers for the programs tabled.

4.2 Secretary Report

No report tabled due to Secretary only recently commencing.
Draft advert for the community representative tabled.
Discussion initiated regarding:

1. Fitness class fees – fees are currently not a straight amount (\$13.10) Julianne suggested the committee request this be reviewed to a straight dollar amount (\$13.00)
2. REC Membership rate change – no change for this financial year.
3. Facility promotion and the need to access those currently not aware of the facilities within the REC. Promotion through Tigers discussed. A quarterly letter drop discussed and to be explore more at a later date.

COMMITTEE RECOMMENDATION:

MOVED: Marcia Norrish

SECONDED: Don Lansdown

That the presented advertisement for the vacant Community Representative position on the RECMC be progressed to Shire Executive for sign off and release to newspaper.

CARRIED 5/0

COMMITTEE RECOMMENDATION:

MOVED: Julianne Belli

SECONDED: Bree McKay

That the Fees and Charges Schedule be amended through Council to provide a straight dollar amount for REC specific rates i.e. \$13.00 instead of \$13.10 for fitness classes).

CARRIED 5/0

4.3 Finance Report

Report tabled. The report is not 100% accurate due to the timing of the meeting; some outstanding invoices are still to be paid. Memberships were much higher than budgeted. Gym income and expenses were close to the budgeted amount. Kitchen hire income will be recorded in venue hire for the next financial year. Targets for the 2013/14 are currently being developed.

4.4 Bar Update

Friday night meals & drinks are continuing through winter with mixed success. Some Friday nights are busier than others. The bar stock has also been modified slightly to accommodate more customer requests.

4.5 Shire Update

No update.

4.6 Memberships

Memberships are currently being loaded onto Centaman. The process is on-going due to the data entry process required.

4.7 E-Voting

- Vermin Proof Cupboards – these have been purchased and installed.
- Digital TV – this has been installed and tested. The committee thanked Matt for his efforts in arranging this.

4.8 Youth Network

No update – Awaiting the commencement of the acting principal at RDHS. Item to be re listed once the network has progressed to the point of needing the RECMC input and support.

5. CORRESPONDENCE

5.1 Correspondence Out

- Letter to Bruce McNally

- Cheque to Ravensthorpe Basketball Association - \$2031.00 REC donation through Council to the value of Bar Profits from nominated functions.

5.2 Correspondence In

- Tigers letter – Bree the new Tigers representative.
- Letter Roger Walker – water tank. Roger to receive acknowledgement of his letter by the REC Secretary. Letter to be discussed at the next RECMC meeting in August.
- Tigers letter – bar profits request.
- Tigers letter – occasional licence.
- Tigers letter – water tank at the hockey oval.

6. MATTERS ARISING FROM PREVIOUS MINUTES

6.1 Vermin Proof Cupboards

Purchased and installed.

6.2 RSA Lists

Marcia and Bree to update lists for Tigers and Basketball.

6.3 Foxtel and Digital

Digital installed.

6.4 Club Planning

Tennis – plan is underway.

Tigers – Bree to meet with Matt in 2 weeks.

Basketball – Tash meeting with Matt Tuesday 16th July.

An update will be provided next month.

6.5 Key Holder Agreements

RDHS has signed the agreement.

Marcia to follow up with Basketball.

Bree to follow up with Tigers.

6.6 Air Pistol Space

To be discussed at the next meeting.

6.7 Amp/Projector and Storage

This project has been approved will be funded by council. Installation – September 2013.

6.8 First Aid Box

The centre has a first aid box in the kitchen area and first aid room near the courts. These boxes are for first aid treatment and not weekly planned use by clubs for strapping etc. These kits need regular re stocking and may be programmed through use of Bar Profits.

COMMITTEE RECOMMENDATION:

MOVED: Keith Rowe

SECONDED: Marcia Norrish

That the First Aid Kits are re stocked quarterly by St John Ambulance through use of the Bar Profits line item.

CARRIED 5/0

6 GENERAL BUSINESS

7.1 Membership – children playing basketball

The RBA noted that some children do not have parental financial support to pay REC Memberships fees. The REC MC tabled that any request for REC Membership fee waiver for

children playing without parental financial support would need to be dealt with at a club level and subsequently submitted to the RECMC formally.

7.2 Purpose and Direction of RECMC

To be discussed at the next RECMC meeting in August.

7.3 REC Heads of Agreement

To be discussed at future RECMC meetings.

7.4 REC Constitution

To be discussed at future RECMC meetings.

7.5 Tigers water tank letter of request

Tigers have requested permission to purchase and install a water tank near the hockey oval. A discussion occurred and the RECMC would like more information prior to the committee making a recommendation to council. The additional information needs to include and explain - guttering, specs, site works, drainage and colour. Health inspector input/feedback would also be recommended. Bree will table this at the next Tigers committee meeting and provide the RECMC with more details at the August meeting.

7.6 Tigers Occasional Liquor License

Tigers have requested permission for an occasional license for the 10th August & 7th September (outside the pavilion and beside the football oval) and for the 14th September at the Town Hall. Town Hall bookings do not need to be tabled to the RECMC. The approval of Occasional Licences is the responsibility of the DRGL with Council consent as the land owner. The RECMC have no objection to this application.

COMMITTEE RECOMMENDATION:

MOVED: Bree McKay

SECONDED: Julianne Belli

The RECMC support the Tigers application to the DRGL for occasional licences, subject to council consent.

CARRIED 5/0

COMMITTEE RECOMMENDATION:

MOVED: Keith Rowe

SECONDED: Marcia Norrish

That the Tigers Football and Sporting Club receive a donation from the REC through Council to the value of the bar Profits for their functions on 27th July and 3rd August 2013 as requested.

CARRIED 5/0

8 NEXT MEETING

The next meeting will be Friday 2nd August at 6pm at the Ravensthorpe Entertainment Centre.

9. CLOSURE OF MEETING: 7.30pm