



MINUTES

For the Council Meeting held on

Thursday 21 February, 2019

at 5 p.m.

In the Council Chambers, Ravensthorpe.



SHIRE OF RAVENSTHORPE

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Ravensthorpe Shire Council for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Ravensthorpe Shire Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of Ravensthorpe Shire Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Ravensthorpe Shire Council. The Ravensthorpe Shire Council warns that anyone who has an application lodged with the Ravensthorpe Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Ravensthorpe Shire Council in respect of the application.


Bob Jarvis
A/Chief Executive Officer

10/2//2019

65 Morgans Street Ravensthorpe WA 6346
Tel (08) 98390000; Fax (08) 98381282
E-mail: - shire@ravensthorpe.wa.gov.au

ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, RAVENSTHORPE
ON 21 FEBRUARY 2019, COMMENCING AT 5PM

CONTENTS	PAGE
1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	4
2. ATTENDANCE / APOLOGIES/ APPROVED LEAVE OF ABSENCE	4
3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	4
4. PUBLIC QUESTION TIME	4
5. APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST ...	5
6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS.....	5
7. CONFIRMATION OF MINUTES.....	5
7.1 COUNCIL MEETING – 15 November 2018, 20 DECEMBER 2018, 3 JANUARY 2019, AND 25 JANUARY 2019	5
8. SUSPENSION OF STANDING ORDERS - NA.....	5
9. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS - NA.....	5
10. REPORTS OF OFFICERS.....	6
10.1 MANAGER OF CORPORATE AND COMMUNITY SERVICES.....	6
10.1.1 SCHEDULE OF ACCOUNT PAYMENTS – DECEMBER 2018.....	6
10.1.2 MONTHLY FINANCIAL REPORT – 30 DECEMBER 2018 AND 31 JANUARY 2019.....	9
10.2 MANAGER OF PLANNING AND DEVELOPMENT.....	11
10.2.1 LOT 806 (89) MORGANS STREET, RAVENSTHORPE.....	11
10.3 MANAGER OF ENGINEERING SERVICES.....	18
10.3.1 PLANT PURCHASES.....	18
10.4 CHIEF EXECUTIVE OFFICER	22
10.4.1 CHANGE OF VENUE OCTOBER ORDINARY COUNCIL MEETING	22
10.4.2 MUSEUM EXTENSION.....	24
10.4.3 RANGEVIEW PARK – HAWKS NEST INTERPRETIVE PANELS	26
10.4.4 BUDGET AMENDMENTS VARIOUS	28
11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	31
12. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	31
12.1 ELECTED MEMBERS	31
12.2 OFFICERS	31
13. MATTERS BEHIND CLOSED DOORS	31
10.4.5 FUNDING FOR SENIORS GAMES MEDALS	32
14. CLOSURE OF MEETING - 6.10pm.....	33

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**2. ATTENDANCE / APOLOGIES/ APPROVED LEAVE OF ABSENCE**

MEMBERS: Cr Keith Dunlop (Shire President)
Cr Julianne Belli (Deputy Shire President)
Cr Kerry Dickinson
Cr Ian Goldfinch
Cr Thomas Major
Cr Graham Richardson
Cr Peter Smith

STAFF: Bob Jarvis (A/Chief Executive Officer)
Helen Coleman (Personal Assistant)
Graham Steel (Manager Engineering Services)

APOLOGIES: Darren Kennedy (Manager of Corporate and Community Services)

ON LEAVE OF ABSENCE: Nil

ABSENT: Nil

VISITORS:

Ken Norman –from 5.00pm to 5.40pm
Darrin McHarg – from 5.00pm to 5.40pm
Bel McHarg –from 5.00pm to 5.40pm
Leanne Mayberry –from 5.00pm to 5.40pm
Marie Mayberry - from 5.00pm to 5.40pm

3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**4. PUBLIC QUESTION TIME**

Ken Norman addressed the meeting from 5.01pm to 5.10pm.

Q. May I have an update on Floater Road Stage 2?

Graham Steel advised that the Shire had received a preliminary design last year, reviewed, and provided feedback to Galaxy Lithium Australia that MainRoads WA should be consulted. Galaxy subsequently revised the design with no change to the major intersection. The CEO wrote to MainRoads WA suggesting the inclusion of a passing bulge for north bound traffic, and a slip lane. An update was sought from MainRoads WA in January 2019 and they responded to the Shire and Galaxy that a passing bulge will be a design requirement but a slip lane is optional. MainRoads WA and Galaxy's design engineer continue to consult on a final design which will meet MainRoads WA and RAV Route specifications.

5. APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST

COUNCIL DECISION	ITEM 5.1
Moved: Cr Dickinson	Seconded: Cr Richardson
Cr P Smith be granted leave for the Ordinary Council Meeting on 21 March 2019	
Carried: 7/0	Res: 7/19

Councillor/Officer	Item	Nature of Interest	Extent of Interest
Cr Dickinson	10.4.2 and 10.4.3	Impartiality	Spouse is President of Ravensthorpe Historical Society
Cr Richardson	10.4.6	Impartiality	Board member of Hopetoun Senior Citizens and Associates

6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS

7. CONFIRMATION OF MINUTES

7.1 COUNCIL MEETING – 15 NOVEMBER 2018, 20 DECEMBER 2018, 3 JANUARY 2019, AND 25 JANUARY 2019

COUNCIL DECISION	ITEM 7.1
Moved: Cr Dickinson	Seconded: Cr Smith
That the minutes of the meetings of council held on 15 November 2018, 20 December 2018, 3 January 2019 and 25 January 2019 be confirmed en bloc as a true and correct record of proceedings.	
Carried: 7/0	Res: 8/19

8. SUSPENSION OF STANDING ORDERS - NA

9. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS - NA

10. REPORTS OF OFFICERS**10.1 MANAGER OF CORPORATE AND COMMUNITY SERVICES****10.1.1 SCHEDULE OF ACCOUNT PAYMENTS – DECEMBER 2018**

File Ref:	Not applicable
Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	12 February 2019
Author:	Wendy Spaans – Admin/Creditors Officer
Authorising Officer:	Bob Jarvis – A/CEO
Attachments:	10.1.1.1 Schedule of Payments to 30 December 2018 10.1.1.2 Schedule of Payments to 31 January 2019 10.1.1.3 Credit Card Transactions to 30 November 2018 10.1.1.4 Credit Card Transactions to 31 December 2018

Summary:

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

Background:

Period 1/7/2018 – 31/1/2019

2018/19

Month	Cheques	EFT Pymts	Direct Debits	Credit Card	Trust	Total Creditors	Payroll
Jul	1,367	2,442,344	90,290	12,115	950		174,327
Aug	37,082	2,032,888	225,672	5,618	688	2,301,948	212,428
Sep	10,479	887,060	53,711	5,559	2,617	959,426	173,926
Oct	10,076	1,922,570	115,844	8,636	2,049	2,059,175	123,007
Nov	13,107	1,535,900	83,928	6,003	1,815	1,640,752	161,814
Dec	4,095	1,420,883	97,019		833	1,522,831	238,074
Jan	11,899	493,318	48,486	4,145	580	558,427	171,237
Feb						0	
Mar						0	
Apr						0	
May						0	
Jun						0	
Total	88,106	10,734,962	714,950	42,076	9,532	11,589,625	1,254,813
17/18	327,905	18,507,404	209,587	65,010	317,445	19,427,351	2,601,283

Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:

N/A

Statutory Obligations:

Regulation 13 (1) – (3) of the *Local Government (Financial Management) Regulations 1996*

Policy Implications:

N/A

Budget / Financial Implications:

This item address Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:

N/A

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

COUNCIL DECISION	ITEM 10.1.1
Moved: Cr Goldfinch	Seconded: Cr Richardson
That pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i> , the payment of accounts for the months of December 2018 and January 2019 be noted.	
Carried: 7/0	Res: 9/19

UNCONFIRMED

10.1.2 MONTHLY FINANCIAL REPORT – 30 DECEMBER 2018 AND 31 JANUARY 2019

File Ref:	
Applicant:	Internal
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	12 February 2019
Author:	Eimear Guidera – finance officer
Authorising Officer:	Bob Jarvis – A/CEO
Attachments:	10.1.2.1 – Monthly Financial Reports for December 18 10.1.2.2 Monthly Financial Reports for January 2019

Summary:

In accordance with the *Local Government Financial Management Regulations (1996)*, Regulation 34, a local government is to prepare a monthly Statement of Financial Activity for approval by Council.

Background:

Council is requested to review the December 2018 and January 2019 Monthly Financial Reports.

Comment:

The December 2018 and January 2019 Monthly Financial Report is presented for review.

Consultation:

Chief Executive Officer

Statutory Obligations:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 apply

Policy Implications:

Nil

Budget / Financial Implications:

All expenditure has been approved via adoption of the 2018/19 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications:Strategic Community Plan 2014 – 2024

Theme 4 – Civic Leadership: 4.2 High quality corporate governance, accountability & compliance.

Risk

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting Statutory Compliance	Rare (1)	Moderate (3)	Low (1-4)	Failure to meet Statutory, Regulatory or Compliance Requirements	Accept Officer Recommendation

Sustainability Implications:

- **Environmental**
Not applicable to this specific recurring report
- **Economic**
Not applicable to this specific recurring report
- **Social**
Not applicable to this specific recurring report.

Voting Requirements:

Simple majority

COUNCIL DECISION

ITEM 10.1.2

Moved: Cr Dickinson

Seconded: Cr Belli

That Council receive the December 2018 and January 2019 Monthly Financial Reports as presented.

Carried: 7/0

Res:10/19

10.2 MANAGER OF PLANNING AND DEVELOPMENT

10.2.1 LOT 806 (89) MORGANS STREET, RAVENSTHORPE

File Ref:	P19-04
Applicant:	Darren & Belinda Mcharg
Location:	Lot 806 (89) Morgans Street, Ravensthorpe
Date:	2 January 2019
Author:	Richard Hindley
Authorising Officer:	Richard Hindley
Attachments:	10.2.1.1 Plans and Information 10.2.1.2 Submissions

Summary:

For Council to consider an application for the development of an oversized sign at Lot 806 (89) Morgans Street, Ravensthorpe.

Recommendation:

That Council approve development application P19-04 for the development an oversized sign at Lot 806 (89) Morgans Street, Ravensthorpe.

Background:

Site Description

Lot 806 (89) Morgans Street, Ravensthorpe is 1,012m² in area and is currently developed as a shop being the Yummylicious Candy Shack.

Assessment:

The following are the zoning and Scheme requirements under Local Planning Scheme No. 6.

Lot 806 (89) Morgans Street is zoned 'Rural Townsite' by the Shire's Local Planning Scheme No. 6.

The objectives of the zone are as follows:

- i. *To provide for a range of land uses that would typically be found in a small country town.*
- ii. *To provide a flexible approach to development to encourage the growth of the townsites within the Shire of Ravensthorpe.*
- iii. *Ensure the existing amenity and character of the townsites within the Shire of Ravensthorpe are retained by ensuring the compatibility of considered land uses.*
- iv. *Ensure the efficient use of services and infrastructure within the Shire's townsites.*

The following provisions are contained in Local Planning Scheme No. 6:

4.12 Development in the Rural Townsite and Mixed Use Zones

4.12.1 All development within the Rural Townsite and Mixed Use Zones shall have regard to any Local Planning Policy adopted by the local government.

4.12.2 All development within the Rural Townsite and Mixed Use Zones shall be of a design, and constructed from materials that complement the existing character and amenity of the zone as determined by the local government.

4.12.3 Residential development within the Rural Townsite and Mixed Use Zones is only permitted where it is proposed in conjunction with a non-residential land use or where an existing non-residential land use is operating. The local government may consider a standalone residential development where it can be demonstrated that it will not prejudice the primary street frontage to be used for non-residential land uses.

4.12.4 Residential development shall be permitted to a maximum density of R50 within the Rural Townsite and Mixed Use Zones. Any such residential development shall comply with the relevant requirements of the R-Codes as determined by the local government and clause 4.2.

4.12.5 All development within the Rural Townsite and Mixed Use Zones shall have due regard to the impact on existing residential development in terms of:

- a) Scale, bulk and height of proposed buildings;
- b) The proposed activities associated with the land use including hours of operation; and
- c) The general amenity of the area.

4.30 Building height

4.30.1 Except where provided elsewhere in the Scheme, the maximum height limits for buildings and structures above natural ground level throughout the Scheme Area irrespective of whether or not development approval is required pursuant to this Scheme is 10m.

Due to the nature of the proposed development the Advertising Signs Local Planning Policy applies.

Sign Type	Maximum Height	Maximum Width	Maximum Area	Minimum Height of Sign Above NGL	Maximum Height of Sign Above NGL	Maximum Projection from Building	Minimum Setback to Front Boundary	Minimum Setback to Side Boundary	Special Requirements
Pylon Sign	6.0 m		4m ²	2.75 m ** (see iv)	6.0m	-	-	2.0m	i. Exemptions: <ul style="list-style-type: none"> a. Where pylon signs are to be erected on a lot on which a factory tenement building or small shops are erected or are to be erected the Shire may require all pylon signs to be incorporated into one sign in which case: <ul style="list-style-type: none"> * all of the constituent or infill signs are of an equal size; and * one constituent or infill sign is provided for each business, shop or unit on the lot ii. One sign per tenancy/business; iii. be supported on one or more piers or columns of brick, stone, concrete, timber or steel of sufficient size and strength to support the sign under all conditions iv. May be permitted at less than 2.75m above NGL where located in a landscaping strip or similar
Compliance with Policy Standard (Y/N))	Y		N	N*	N	-	-	Y	* If approved subject to a condition to have a landscaping strip under the sign.

Under Clause 4.12.1 all development within the 'Rural Townsite' zone shall have regard to any Local Planning Policy adopted by the local government.

Under Clause 4.30.1 a structure (such as this sign) is not to exceed a height of 10m.

Schedule 2 Clause 3 (5) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Deemed Provisions) state:

- (5) In making a determination under this Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with this Scheme.

A result of this Clause means that although the sign is taller than the Advertising Signs Local Planning Policy allows it is consistent with the Scheme requirement for the height and the sign complies with the Scheme in this respect.

The proposed development is not consistent with the Maximum Area for a Pylon Sign in Table 1 – Sign Specifications in the Advertising Signs Local Planning Policy. In this instance the maximum area under the policy is 4m² whereas the main portion of the sign exceeds 12m².

Officers Comment:

The application has been referred to Council due to non-compliance with a Local Planning Policy as well as objections being received. A breakdown of the concerns outlined in the objection and submission can be found in the consultation section.

It should be noted that a Scheme Amendment is currently being prepared which will amend the Building Height clause by removing the reference to 'Structures'. This will leave the development control with the current policy standard.

The structure does not comply with Advertising Signs Local Planning Policy and as such the Officers Recommendation is for the refusal of the application as per the policy.

OptionsOption 1 – Refuse

That Council resolve to refuse Development Application P19-04 for an oversized sign at Lot 806 (89) Morgans Street, Ravensthorpe for the following reason:

- 1) The proposed development is not consistent with the Maximum Area for a Pylon Sign in Table 1 – Sign Specifications in the Advertising Signs Local Planning Policy.

This is the officer recommendation as the proposal is inconsistent with a component of a Local Planning Policy.

Option 2 – Approve

That Council resolve to approve Development Application P19-04 for an oversized sign at Lot 806 (89) Morgans Street, Ravensthorpe subject to the following conditions:

- 1) Development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plans unless otherwise required or agreed in writing by the Shire of Ravensthorpe (Planning Services).
- 2) The area beneath the sign is to be landscaped to prevent pedestrian access under the sign and thereafter shall be maintained as landscaped areas at all times.
- 3) During construction stage, adjoining lots are not to be disturbed without the prior written consent of the affected owner(s).
- 4) The signs shall be kept clean and maintained free of dilapidation at all times to the satisfaction of the Shire of Ravensthorpe (Planning Services).

And the following advice notes:

- 1) **THIS IS NOT A BUILDING PERMIT.** An application for a building permit is required to be submitted and approved by the Shire of Ravensthorpe prior to any works commencing on-site.
- 2) The development is to comply with the *Building Code of Australia, Building Act 2011, Building Regulations 2012* and the *Local Government Act 1995*.
- 3) It is the responsibility of the applicant to ensure that building setbacks correspond with the legal description of the land. This may necessitate re-surveying and re-pegging the site. The Shire of Ravensthorpe will take no responsibility for incorrectly located buildings.
- 4) It is the responsibility of the developer to search the title of the property to ascertain the presence of any easements and/or restrictive covenants that may apply.
- 5) The applicant is to liaise with Shire of Ravensthorpe to ascertain the location of any and all shire infrastructure prior to the commencement of works.
- 6) Any requirement to move, relocate, repair or adjust existing shire infrastructure is to be at the cost of the applicant.

This option is presented to Council is not bound by the policy however it has to give it regard in making a determination.

Consultation:

The application was advertised on the Shire's webpage as well as the associated Facebook Page with advertising occurring between the 16 January and 30 January 2019. During the advertising seven (7) submissions were received.

The matters referred to in the submissions are summarised as follows. Please note that some submissions covered multiple points.

Grounds of Objection	Planning Services Comments and Recommendation
General lack of support	Noted
Negative impact on visual amenity	There are potential impacts of the development on visual amenity however it is consistent with the current development on the site.
Not in keeping with established brand	Whilst it may be considered with the wider established brand within Ravensthorpe the proposed sign is in keeping with the style of the development on the subject site.
Concern about precedent	It is acknowledge that a precedent may be created by this proposal. It should however be noted that a Scheme Amendment is being prepared to default the height of a sign to the Local Planning Policy rather than the Scheme.
Possible compromise to lower to same height as the building	The structure's height complies with Clause 4.30.1 of Local Planning Scheme No. 6 which invalidates the height provision in the Local Planning Policy in this instance.
Want details on structure and materials when finalised	The structure of the sign is outlined in the application and the finish of the sign is to resemble a lollipop.
Want some link to the community – include a wildflower theme/art work.	Noted however the proponent has applied for a specific style of sign so this may not be possible.
Concern about health impacts of consuming too much sugar	The Development Application is for a sign. Whilst it may increase patronage to the associated store it is not considered that the overall health impact of the sign will be significant.
Request and emergency public meeting for residents of the Shire to be fully consulted	The Development Application was advertised in accordance with Clause 64 of Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> .
Not opposed to big things – can attract visitors to stop, however believes it should represent the town or area - include a wildflower theme/art work.	Noted however the proponent has applied for a specific style of sign so this may not be possible.

Statutory Obligations:

Local Planning Scheme No. 6

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any planning decision.

Under Clause 4.12.1 all development within the Rural Townsite and Mixed Use Zones shall have regard to any Local Planning Policy adopted by the local government. Schedule 2 Clause

3 (5) of the Deemed Provisions also states that in making a determination under this Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with this Scheme.

It should also be noted that pursuant to Section 211(1) of the *Planning and Development Act 2005*, a person aggrieved by the failure of a local government to enforce or implement effectively the observance of a local planning scheme may make representation to the Minister. If the Minister considers it appropriate to do so, representation may be referred to the State Administrative Tribunal for its report and recommendation. Following subsequent actions and recommendation by the SAT the Minister may order the local government to do all things considered necessary for enforcing the observance of the Scheme or any provisions of the Scheme.

Policy Implications:

Local Planning Policies are guidelines used to assist the local government in making decisions under the Local Planning Scheme and may address land use as well as development requirements. Although Local Planning Policies are not part of the Local Planning Scheme they must be consistent with, and cannot vary, the intent of the Local Planning Scheme provisions. In considering an application for Planning Approval, the local government must have due regard to a Local Planning Policy as required under Clauses 3(5) and 67 of the Deemed Provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2.

Budget / Financial Implications:

None for Council

Strategic Implications:

The proposal is to do with the following theme of the Strategic Community Plan:
Theme 1:

A healthy, strong and connected community that is actively engaged and involved;
Outcome 1.2 "Vibrant & attractive townsite".

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations.

- **Economic:**

There are potential economic benefits to the Ravensthorpe townsite from the proposed signage by increasing patronage to the town centre and the flow-on effects of increased trade and patronage.

- **Social:**

There are potential impacts of the development on visual amenity however it is consistent with the current development on the site.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION

ITEM 10.2.1

That Council resolve to refuse Development Application P19-04 for an oversized sign at Lot 806 (89) Morgans Street, Ravensthorpe for the following reason:

- 1) The proposed development is not consistent with the Maximum Area for a Pylon Sign in Table 1 – Sign Specifications in the Advertising Signs Local Planning Policy.

Lapsed for want of a mover.

COUNCIL DECISION

ITEM 10.2.1

Moved : Cr Goldfinch

Seconded: Cr Richardson

That Council resolve to lay this matter on the table and request the applicant's supply a set of schematic drawings showing the 4 views of lot 806 with the signage in its proposed position and that once this is received that the drawings be published for further public comment for a period of 2 weeks.

Carried: 6/1

Res: 11/19

10.3 MANAGER OF ENGINEERING SERVICES

10.3.1 PLANT PURCHASES

File Ref:**Applicant:** Not applicable**Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 29th January 2019**Author:** Graham Steel – Manager Engineering Services**Authorising Officer:** Bob Jarvis – Acting Chief Executive Officer**Attachments:** None

Summary:

Council to endorse the Manager Engineering Services intention to purchase the construction loader, maintenance grader and skid-steer loader as outlined in the 2018/19 budget and detailed in this item.

Background: Manager Engineering Services

This item was originally presented at the December 2018 meeting and was deferred by Council until the appointment of the Manager Engineering Services.

The Shire currently owns three motor graders, two of which are utilised as maintenance graders and one motor grader carrying out road construction activities. The machine to be replaced in this year's budget is one of the maintenance grader that being a 2012 John Deere 670 GP machine.

The construction loader due for changeover is a 2010 John Deere 624K and the skid-steer loader (purchased second-hand by Council) is a 2014 GEHL machine.

Comment:

The machines are due for replacement in accordance with Council Policy A16.

A request for tender was published via WALGA E Quotes in November 2018 with a closing date of 7th December 2018.

The trade machines will be offered by sale by public auction once the new machines have been delivered – but prior to June 30 2019. Auction of plant items in the past has produced good financial results for Council.

The tenders received are as follows:

Plant Item	Tenderer	Model	Budget	Tendered Price(ex GST)
Loader	Westrac	950M	\$310,000	\$311,243.89
	Westrac	950GC		\$261,500.40
	Komatsu	WA430-6		\$298,500.00
	Hitachi	ZW250-5		\$282,820.00
	Hitachi	ZW220-5		\$265,200.00
Grader	Westrac	12M - 14'	\$330,000	\$340,900.00
	Komatsu	GD655_5		\$337,000.00
	Hitachi	670GP		\$378,300.00
Skid Steer	Clark equipment (bobcat)	T870 RS HF	\$100,000	\$120,150.00
	Kubota	SVL95-2s		\$93,698.00
	Westrac	299D2 XHP AC		\$155,415.30
	Westrac	299D2AC		\$140,866.19
	Westrac	279DAC		\$115,220.00
	Westrac	289D LRC		\$120,090.00

The tenders have been reviewed and assessed against price, fit for purpose and warranty offered.

Consultation:

Manager of Engineering Services
 Technical Officer
 Acting Works and Services Supervisor
 Former Manager of Engineering Services

Statutory Obligations:

As part of compliance with the Local Government Act 1995 (WA) the Western Australian Local Government association (WALGA) have provided a procurement procedures such as E-Quotes and a procurement handbook for the purchase of goods and services without the need for long and costly public tenders. The suppliers who provided quotes are all on the WALGA Approved Supplier Panel.

Policy Implications:

The plant purchases are in accordance with Council Vehicle Policy A16.

Budget / Financial Implications:

The amounts listed in the table above have been provided for in the 2018/19 adopted statutory budget. The purchases combined will exceed the budget by \$15,590 but may be

offset by savings in further plant purchases in the current budget and/or increased income from sale of existing machines.

Strategic Implications:

The plant purchase is in accordance with the 2018/2019 Plant Replacement Program.

3.1 Effective transport networks:

3.1.1 Transport networks which meet the needs of all users - Level of implementation of Asset Management Plans

3.1.2 Transport networks which meet the needs of Agriculture, Tourism and Mining industries - Level of implementation of Asset Management Plans

Community engagement – a number of activities available.

Risk:

Risk	Risk Likelihood (based on history and with existing controls)	Risk Impact / Consequence	Risk Rating (Prior to Treatment or Control)	Principal Risk	Risk Action Plan (Controls or Treatment proposed)
Not meeting community expectations Increased maintenance costs Increased cost of changeover	Rare (1)	Minor (2)	Low (2)	Failure to meet expectations and incur additional costs	Accept Officer Recommendation

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple Majority

COUNCIL DECISION				ITEM 12.2.1
Moved: Cr Smith			Seconded: Cr Richardson	
That Council endorse the proposal to purchase:				
Plant Item	Tenderer	Model	Budget	Tendered Price(ex GST)
Loader	Komatsu	WA430-6	\$310,000	\$298,500
Grader	Komatsu	GD655_5	\$330,000	\$337,000
Skid Steer	Westrac	289D LRC	\$100,000	\$120,090
Carried: 7/0				Res: 12/19

10.4 CHIEF EXECUTIVE OFFICER**10.4.1 CHANGE OF VENUE OCTOBER ORDINARY COUNCIL MEETING**

File Ref:	NA
Applicant:	NA
Location:	NA
Disclosure of Officer Interest:	NA
Date:	11 FEBRUARY 2019
Author:	HELEN COLEMAN - PERSONAL ASSISTANT
Authorising Officer:	BOB JARVIS – A/CEO
Attachments:	NIL

Summary:

Council considered dates and venues for 2019 Ordinary Council meetings in late 2018.

Background:

The Ravensthorpe Regional Arts Council have scheduled an event in the Hopetoun Community Centre on the same date as an Ordinary Council meeting 17 October 2019 is scheduled.

Comment:

It is proposed to switch the venue of the September and October Ordinary Council meetings.

Consultation:

Nil

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

Nil

Strategic Implications:

Nil.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

COUNCIL DECISION	ITEM 10.4.1
Moved: Cr Dickinson	Seconded: Cr Smith
That the ordinary council meeting scheduled 19 September 2019 be held in the Hopetoun Community Centre. That the ordinary council meeting scheduled 17 October 2019 be held in Ravensthorpe Council Chambers.	
Carried: 7/0	Res:13/19

Cr Dickinson declared an impartiality interest and but remained in the meeting.

10. 4. 2 MUSEUM EXTENSION

File Ref:	NA
Applicant:	RAVENSTHORPE HISTORICAL SOCIETY
Location:	MUSEUM 88 MORGANS STREET RAVENTHSORPE
Disclosure of Officer Interest:	NIL
Date:	11 FEBRUARY 2019
Author:	HELEN COLEMAN – PERSONAL ASSISTANT
Authorising Officer:	BOB JARVIS – A/CEO
Attachments:	10.4.2.1 Letter and plans

Summary:

Council resolved to provide \$5,000 from the Community Development Fund (CDF) to the Ravensthorpe Historical Society (RHS) in August 2018 for Phase 3 of the museum extension project. RHS have used the CDF funding to provide plans for the proposed museum extension.

Background:

In 2017 the RHS commenced planning for an extension of the existing museum. They have successfully applied for funding from the Ravensthorpe Hopetoun Future Fund and CDF to progress scoping this project.

Comment:

RHS now seek Council's further consideration.

Consultation:

Veens Design Group designed the original museum building and they have provided the drawings for the proposed extension.

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

There is no provision in the current budget for this project.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

COUNCIL DECISION	ITEM 10.4.2
Moved: Cr Dickinson	Seconded: Cr Major
That Council endorses Ravensthorpe Historical Society's design for the proposed museum extension noting that there is no allocation in the current budget to support this project.	
That council give consideration to support the project in the 2019-2020 budget deliberations.	
Carried: 7/0	Res: 14/19

Cr Dickinson declared an impartiality interest and but remained in the meeting.

10. 4. 3 RANGEVIEW PARK – HAWKS NEST INTERPRETIVE PANELS

File Ref: NA
Applicant: RAVENSTHORPE HISTORICAL SOCIETY
Location: RANGEVIEW PARK MORGANS STREET x
Disclosure of Officer Interest: NA
Date: 11 FEBRUARY 2019
Author: HELEN COLEMAN – PERSONAL ASSISTANT
Authorising Officer: BOB JARVIS – A/CEO
Attachments: 10.4.3.1 Map

Summary:

In July 2018 Council resolved as follows:

Voting Requirements:

Simple majority

COUNCIL DECISION	ITEM 10.4.4
Moved: Cr Goldfinch	Seconded: Cr Smith
That Council advises the Ravensthorpe Historical Society that:	
<ul style="list-style-type: none"> a) It supports the proposed development of the Hawk's Nest site as outlined in the Trail Development Plan b) It supports in-principle the inclusion of a Prospectors Camp display within a redeveloped Rangeview Park but to a lesser scale than as outlined in the Trail Development Plan c) It will provide support where possible and as resources and budget allow for the project to proceed 	
Carried: 6/0	Res: 90 /18

Background:

The Ravensthorpe Historical Society now seek clarification as to what Council will support in a 'scaled back' version of the Prospectors Camp

Comment:

Nil

Consultation:

Nil

Statutory Obligations:

NA

Policy Implications:

NA

Budget / Financial Implications:

NA

Strategic Implications:

NA

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

COUNCIL DECISION

ITEM 10.4.3

Moved: Cr Belli

Seconded: Cr Dickinson

That Council refer this matter back to the applicant for them to liaise with staff to clarify which elements of the proposal are preferred and which elements can be scaled back and how this can be achieved.

Carried : 7/0

Res 15/19

10.4.4 BUDGET AMENDMENTS VARIOUS

File Ref:	NA
Applicant:	NA
Location:	RAVENSTHORPE RECREATION CENTRE COLEMAN STREET RAVENSTHORPE HOPETOUN GYM AND CUB HOUSE CHILD CARE CENTRE
Disclosure of Officer Interest:	NA
Date:	11 FEBRUARY 2019
Author:	HELEN COLEMAN – PERSONAL ASSISTANT
Authorising Officer:	BOB JARVIS – A/CEO
Attachments:	10.4.4.1 RHFF grant 10.4.4.2 Lotterywest grant 10.4.4.3 Tennis Club support 10.4.4.4 Galaxy funding for Naturescape 10.4.4.5 Naturescape plans 10.4.4.6 Quote for tennis club hit up wall 10.4.4.7 CDF acquittal Naturescape scoping

Summary:

Ravensthorpe Tigers Football Club have actively and successfully sought funding from a variety of sources for the upgrade of the existing children's playground at the Ravensthorpe Recreational Centre. This has resulted in obtaining additional funding which will allow an expansion of the scope of works without any additional cost to Council (a design for the playground is provided as an attachment). It should be noted that an order for the new design had been placed for \$215,008 and it is anticipated (subject to council approval) that the additional funds will be used to provide a hit up wall for tennis players \$7,150 (quote attached) and a boundary fence (price to be advised).

Galaxy Lithium have also approved funding for other budget items and these include:

Cub House toys	\$6,100
Gym equipment	\$15,000

Background:

The current 2018-2019 budget allocation for the Nature Scope (children's playground project) at the recreation centre is as follows:

Ravensthorpe Hopetoun Future Fund	\$60,000
Ravensthorpe Tigers Football Club	\$20,000
Shire of Ravensthorpe	\$30,000
Total	\$110,000

Actual funding secured is as follows:

Ravensthorpe Hopetoun Future Fund	\$60,000
Ravensthorpe Tigers Football Club	\$10,000
Shire of Ravensthorpe	\$30,000
Galaxy	\$20,000
Lotterywest	\$125,000
Ravensthorpe Tennis Club	\$2,000
Total	\$247,000

It should be noted that in addition to the above, Community Development Funding of \$2,450 has been granted and acquitted for scoping and design phases of the project

The Cub House has no current budget for toys. The current budget for gym equipment is \$30,000.

Comment:

Allocated funding from additional sources has allowed significant upgrades to existing projects, and allowed for initiation of other projects without any economic impact on the approved budget. The outcome will be improved infrastructure and achievement of projects at no additional cost to the Shire.

Consultation:

Nil

Statutory Obligations:

Any changes to the adopted budget are required to be approved by council by an absolute majority (Local Government Act 1995 6.8 1 (b))

Policy Implications:

Nil

Budget / Financial Implications:

No additional cost to council is envisaged, indeed council is gaining substantial additional funding.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.

- **Social:**
The additional playground equipment and community facilities are of considerable social benefit.

Voting Requirements:

Absolute majority

COUNCIL DECISION		ITEM 10.4.4
Moved: Cr Dickinson		Seconded Cr Smith
That Council approves the following amendments to the 21018-2019 adopted budget income and expenditure accounts		
From:		
Ravensthorpe Hopetoun Future Fund	\$60,000	
Ravensthorpe Tigers Football Club	\$20,000	
Shire of Ravensthorpe	\$30,000	
Total	\$110,000	
To :		
Ravensthorpe Hopetoun Future Fund	\$60,000	
Ravensthorpe Tigers Football Club	\$10,000	
Shire of Ravensthorpe	\$30,000	
Galaxy	\$20,000	
Lotterywest	\$125,000	
Ravensthorpe Tennis Club	\$2,000	
Total	\$247,000	
The Cub House equipment budget was nil prior to receipt of the grant of \$6100 from Galaxy Lithium		
Current budget for gym equipment increases from \$30,000 to \$45,000 as a result of an additional grant of \$15,000 from Galaxy Lithium.		
Carried: 7/0		Res: 16/19

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**12. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****12.1 ELECTED MEMBERS****12.2 OFFICERS****13. MATTERS BEHIND CLOSED DOORS**

In accordance with section 5.23 (2) of the Local Government Act 1995, the meeting closed to members of the public for this item as the following subsection applied

a matter affecting an employee/employees

the personal affairs of any [person

a matter that if declared, would reveal – (1) a trade secret (2) information that has a commercial value to a person (3) information about the business, professional, commercial, financial affairs of a person.

OFFICER RECOMMENDATION

In accordance with section 5.23 (2) of the Local Government Act 1995, the meeting closed to members of the public for this item as the following subsection applied

(a) a matter affecting an employee/employees

Helen Coleman and Graham Steel left the meeting at 5.40pm

COUNCIL DECISION	ITEM 12.1
Moved: Cr Dickinson	Seconded: Cr Smith
That Council close the meeting to the public to allow a briefing for Councillors on a confidential matter related to a staff member.	
Carried: 7/0	Res:18/19

COUNCIL DECISION	ITEM 12.1
Moved: Cr Smith	Seconded: Cr Major
That Council re-open the meeting to the public.	
Carried: 7/0	Res: 19/19

MEETING REOPENED TO THE PUBLIC – 5.55 pm

This item overlooked previously

Cr Richardson declared an impartiality interest and but remained in the meeting.

10.4.5 FUNDING FOR SENIORS GAMES MEDALS

File Ref:	NA
Applicant:	Hopetoun Senior Citizens and Associates
Location:	NA
Disclosure of Officer Interest:	None
Date:	21 February 2012
Author:	Helen Coleman Personal Assistant
Authorising Officer:	Bob Jarvis A/Chief Executive Officer
Attachments:	Nil

Summary:

Hopetoun Senior Citizens and Associates seek \$606.10 funding for the cost of presentation medals.

Background:

The Seniors Games will be held in Hopetoun March 2019.

Comment:

Funding can be facilitated via CEO donation.

Consultation:

Nil

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

Funding is available via CEO donation.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.

- **Social:**
This will be seen as a goodwill gesture.

Voting Requirements:

Simple majority

COUNCIL DECISION	ITEM 10.4.5
Moved: Cr Smith	Seconded: Cr Belli
That Council approves a CEO donation to Hopetoun Senior Citizens and Associates of \$606.10 for presentation medals for the Seniors Games in Hopetoun March 2019.	
Carried: 7/0	Res: 17/19

14. CLOSURE OF MEETING - 6.10pm

These minutes were confirmed at the meeting of the _____

Signed: _____

(Presiding Person at the meeting of which the minutes were confirmed.)

Date: _____