

MINUTES

For the Council Meeting held on

Monday December 16, 2013

Commencing at 5.12 p.m.

In the Council Chambers, Ravensthorpe.

ORDINARY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS, RAVENSTHORPE
ON 16 DECEMBER 2013, COMMENCING AT 5.12PM

CONTENTS	PAGE
1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	3
2. ATTENDANCE / APOLOGIES/ APPROVED LEAVE OF ABSENCE	3
3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	3
4. PUBLIC QUESTION TIME	3
5. APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST	3
6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS	3
7. CONFIRMATION OF MINUTES	3
7.1 COUNCIL MEETING – 21 NOVEMBER, 2013	3
8. SUSPENSION OF STANDING ORDERS	3
9. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS	4
10. REPORTS OF OFFICERS	4
10.1 DEPUTY CHIEF EXECUTIVE OFFICER	4
10.1.1 SCHEDULE OF ACCOUNT PAYMENTS – NOVEMBER 2013	4
10.1.2 MONTHLY FINANCIAL STATEMENTS – 30 NOVEMBER 2013	6
10.2 MANAGER OF PLANNING AND DEVELOPMENT	7
10.2.1 PROPOSED HOPETOUN AERoclUB	7
10.2.2 REQUEST FOR IN-PRINCIPLE SUPPORT FOR SCHEME AMENDMENT	11
10.3 MANAGER OF ENGINEERING SERVICES	15
10.4 CHIEF EXECUTIVE OFFICER	15
10.4.1 15SHIRE OF RAVENSTHORPE 'CANOE TRAILS PLANNING STUDY'	15
10.4.2 CLUB DEVELOPMENT OFFICER SCHEME – APPLICATION 2014/15	18
10.4.3 COMMUNITY SPORT & RECREATION FACILITIES FUND (CSRFF) – WINTER SMALL GRANTS ROUND	21
10.4.4 RAVENSTHORPE SWIMMING POOL RISK MANAGEMENT PLAN 2013	24
10.4.5 GOLDFIELDS ESPERANCE DEVELOPMENT COMMISSION- CALL FOR NOMINATIONS	26
10.4.6 ANNUAL GENERAL MEETING OF ELECTORS – 20 NOVEMBER 2013	29
11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	30
12. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	30
12.1 ELECTED MEMBERS	30
12.1.1 CHIEF EXECUTIVE OFFICER AND DEPUTY CHIEF EXECUTIVE OFFICER POSITIONS	30
12.2 OFFICERS	30
13. MATTERS BEHIND CLOSED DOORS	30
14. CLOSURE OF MEETING – 5.47PM	31

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

5.12pm – The Presiding Person, Cr Ian Goldfinch, opened the meeting.

2. ATTENDANCE / APOLOGIES/ APPROVED LEAVE OF ABSENCE

MEMBERS: Cr Ian Goldfinch (Shire President)
Cr Keith Dunlop (Deputy Shire President)
Cr Ken Norman
Cr Andrew Duncan
Cr Julianne Belli
Cr Angela Kelton
Cr Sharyn Gairen

STAFF: Brent Bailey (Acting Chief Executive Officer)
Darryn Watkins (Manager Engineering Services)
Craig Pursey (Manager Planning and Development)
Portia Ridout (Executive Assistant)

APOLOGIES:
NIL

ON LEAVE OF ABSENCE:
NIL

ABSENT:
NIL

3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

NIL

4. PUBLIC QUESTION TIME

NIL

5. APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST

NIL

6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS

NIL

7. CONFIRMATION OF MINUTES**7.1 COUNCIL MEETING – 21 NOVEMBER, 2013**

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 7.1
Moved: Cr Duncan	Seconded: Cr Kelton
That the minutes of the meeting of council held on 21 November, 2013 be confirmed as a true and correct record of proceedings.	
Carried: 7/0	Res: 216/13

8. SUSPENSION OF STANDING ORDERS

NIL

9. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS

NIL

10. REPORTS OF OFFICERS**10.1 DEPUTY CHIEF EXECUTIVE OFFICER****10.1.1 SCHEDULE OF ACCOUNT PAYMENTS – NOVEMBER 2013****File Ref:****Applicant:** Not applicable**Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 30 November, 2013**Author:** Tahnee Gairen- Accounts Payable**Authorising Officer:** Brent Bailey – Deputy Chief Executive Officer**Attachments:** Yes - Schedule of Payments to 30 November, 2013**Summary:**

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

Background:

FUND	PAYMENT	VOUCHERS	AMOUNTS
Municipal Account	EFT and	EFT2248-EFT2359	\$366,730.94
	Cheques	38419-38498	\$96061.36
Reserve Bank Fee	957		\$444.31
Payroll	Dates	13 th November 27 th November	\$137,795.98
Municipal Account Total			\$462,792.30
			<u>\$462,792.30</u>

Comment:

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

Consultation:

Not applicable.

Statutory Obligations:**Local Government (Financial Management) Regulations 1996**

13. Lists of accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications:

Nil

Budget / Financial Implications:

This item address Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.1.1
Moved: Cr Belli	Seconded: Cr Gairen
That pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of November 2013, be noted.	
Carried: 7/0	Res: 217/13

10.1.2 MONTHLY FINANCIAL STATEMENTS – 30 NOVEMBER 2013**File Ref:**

Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	Nil
Date:	9 December, 2013
Author:	Brent Bailey – Deputy Chief Executive Officer
Authorising Officer:	Not applicable
Attachments:	Yes - Monthly Financial Report

Summary:

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

Background:

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

Comment:

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

Consultation:

Council Financial Records

Statutory Obligations:

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next ordinary meeting after the end of the month, or if not prepared in time to the next ordinary meeting after that meeting.

Policy Implications:

Nil

Budget / Financial Implications:

As detailed within the attachments

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.1.2
Moved: Cr Dunlop	Seconded: Cr Gairen
That Council receive the Monthly Financial Report for the period ending 30 November, 2013 in accordance with Section 6.4 of the Local Government Act 1995	
Carried: 7/0	Res: 218/13

10.2 MANAGER OF PLANNING AND DEVELOPMENT

10.2.1 PROPOSED HOPETOUN AEROCLUB

File Ref:

Applicant:

Organising Committee

Location:

Reserve 7377, Lot 300 Hopetoun-Ravensthorpe Road, Hopetoun

Disclosure of Officer Interest:

Nil

Date:

4 December, 2013

Author:

Craig Pursey, Planning Officer

Authorising Officer:

Pascoe Durtanovich – Chief Executive Officer

Attachments:

None

Summary:

The Council has been asked to consider the formation of a Hopetoun Aero Club on a portion of land in reserve 7377. The reserve is the air landing ground currently leased to Dr Hermannus Lochner who has indicated that he is prepared to forgo his lease in favour of the new Club.

This report recommends that the Council support the concept of the Hopetoun Aero Club and support management of Reserve 7377 being handed over to the Club once incorporated.

Background:

Reserve 7377, Lot 300 Hopetoun-Ravensthorpe Road, Hopetoun is 64.58ha in area and developed with an airstrip. There is one hangar building and access from the Hopetoun-Ravensthorpe Road. The reserve purpose on the Certificate of Title is "Air Landing Ground".

Town Planning Scheme 5 identifies the site as a Local Scheme Reserve for the purpose of "Air Landing Ground".

At their meeting of 23rd June 2011 Council granted a lease to Dr Hermannus Lochner over a portion of Reserve 7377 (approximately 5ha). Dr Lochner is currently using the reserve as an airstrip.

Comment:***Proposal***

Council received a letter from a group of residents interested in forming the Hopetoun Aero Club and they wish to use the existing airstrip on reserve 7377. The letter states that Dr Lochner is happy to forego his lease to an incorporated body should one be approved and includes an expression of interest from 28 potential members.

Assessment

Council has no role in forming an incorporated body; this may be left to the members interested in forming the Hopetoun Aero Club.

Council has a role in determining the use and management of reserve 7377 as the reserve is managed by the Shire of Ravensthorpe with the power to lease.

An Aero Club in Hopetoun may encourage additional visitors, some supporting industry and is another recreational option for locals.

If the use of the air landing ground by the proposed Aero Club on Reserve 7377 is supported then the Shire has two options once the Club is incorporated:

1. Lease the reserve to the Aero Club; or
2. Hand management of the reserve over to the Aero Club.

Whilst a lease would earn an income from the reserve it still leaves a level of responsibility with the Shire in the event of any accident (as the 'landowner'). Additionally, there is potential for the site to be a drain on Shire resources over time as membership rises and falls in the Club and requests for financial assistance and maintenance of the airstrip may arise.

The Shire of Ravensthorpe already has the Ravensthorpe Airport within reasonable proximity to both Ravensthorpe and Hopetoun to maintain and administer which takes considerable resources. There is little benefit to the wider community in maintaining a second air landing ground in Hopetoun.

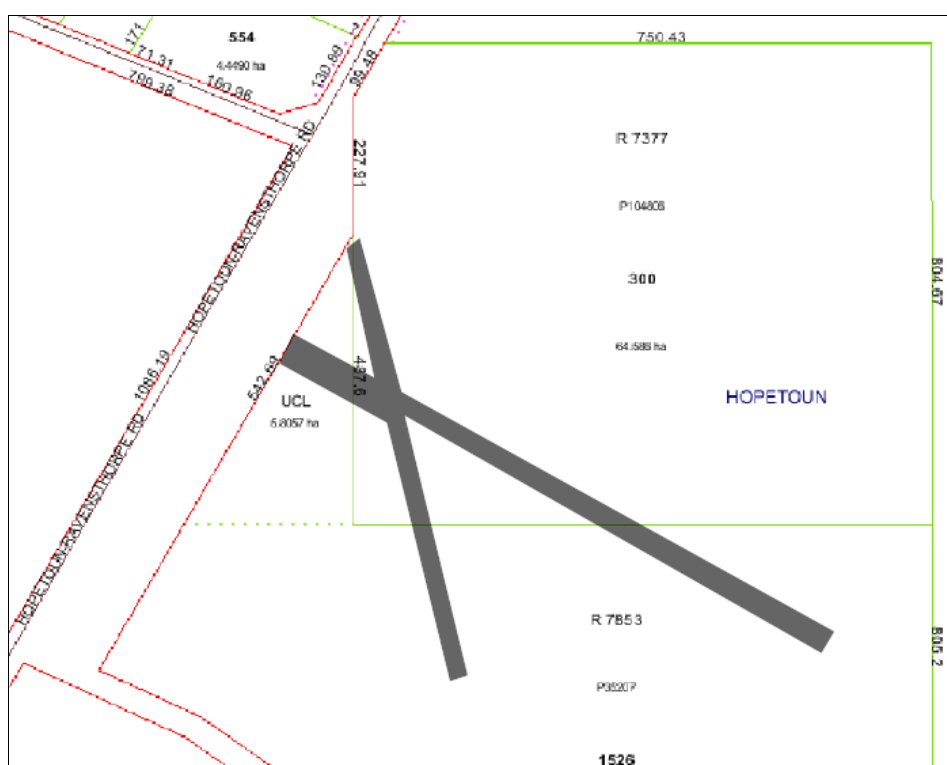
Therefore, if the Aero Club wish to use reserve 7377 then it is recommended that full management of the entire reserve is offered to the Club. The Aero Club would then have ongoing use of the reserve but also the responsibility to maintain it to a standard suitable for their own needs.

Reserve 7853

There may be an issue with a portion of the air landing ground being constructed outside of reserve 7377 and on UCL and Reserve 7853 to the south.

Reserve 7853 is managed by the Shire of Ravensthorpe as a "common". As the airstrip has been located within the reserve for many years it could be said to have existing use rights. However, it may raise liability issues if an aeroplane was to crash on the portion of the airstrip located in reserve 7853 or the UCL at the western end of the airstrip.

Ideally the boundary of reserve 7377 should be changed to incorporate the entire airstrip.



Plan of the airstrip in grey crossing over the boundary of reserve 7377

Consultation:

The lease to Dr Lochner was advertised in the past for comment and no submissions were received. This may indicate a lack of interest in the reserve from a wider community point of view.

Should management of the reserve be handed over to the Aero Club then the Department of Lands will refer the change of reserve manager to multiple government agencies as part of the process.

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

There are minimal costs involved in the change of reserve manager.

If the reserve boundaries are to be altered then there will be surveying and administrative costs.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.2.1
Moved: Cr Dunlop	Seconded: Cr Duncan
That Council,	
1. Write to the Department of Lands requesting the adjustment of the boundary between reserves 7377 and 7853 in order to place the entire airstrip within reserve 7377; and	
2. Request the Department of Lands to change the manager of reserve 7377 to the Hopetoun Aero Club once the following actions have taken place:	
a) The airstrip being placed entirely within a single reserve;	
b) Written agreement from Dr Lochner to relinquish the existing lease over Reserve 7377 has been received;	
c) The Hopetoun Aero Club becoming an incorporated body and formally requesting management of reserve 7377; and	
d) The Hopetoun Aero Club agreeing to the Shire maintaining access rights to gravel and sand for road construction within reserve 7377.	
Carried: 7/0	Res: 219/13

10.2.2 REQUEST FOR IN-PRINCIPLE SUPPORT FOR SCHEME AMENDMENT**File Ref:**

Applicant:	Mr Chris Borella, Charter Property Group
Location:	Lots 527-529 (incl) Verrucosa Parade, Hopetoun
Disclosure of Officer Interest:	Nil
Date:	4 December, 2013
Author:	Craig Pursey, Planning Officer
Authorising Officer:	Pascoe Durtanovich – Chief Executive Officer
Attachments:	Yes - Existing Subdivision Guide Plan for Rural Small Holdings 4 Application Report and Plan

Summary:

Council is asked to consider in principle support for a Scheme Amendment to reduce the minimum lot size from 4ha to 1ha on three lots in Verrucosa Parade, Hopetoun.

Justification for the proposal includes maximising the efficient use of the land, the precedent set in a neighbouring rezoning and consistency with WAPC policy.

However, this report recommends that the request be declines due its inconsistency with the latest version of the Local Planning Strategy and the latest version of State Planning Policy 2.5.

Background:

Council has received a request for preliminary support for an Amendment to its Town Planning Scheme No.5 in respect of Lots 527-529 (incl) Verrucosa Parade, Hopetoun. The purpose of the request is to ascertain Council's willingness to entertain rezoning of the land in question prior to undertaking the relatively costly amendment preparation process.

The full request from Charter Property Group on behalf of the three landowners is attached to this report.

Subject Site

Lots 527-529 (incl) Verrucosa Parade, Hopetoun are zoned Rural Small Holdings Zone No.3 under the Shire's Town Planning Scheme No.5.

The subject site has a total area of 12.583ha in area, are relatively flat, cleared and undeveloped.

Development History

Rural Small Holdings Zone No.3 was gazetted in August 2007. The rezoning established the scheme provisions and created a Subdivision Guide Plan with 60 lots and a minimum lot size of 4ha (as attached).

The subsequent subdivision was completed around 2008/09.

The scheme provision's and guide plan established a minimum lot size of 4ha, consistent with the WAPC policies of the time for lots not connected to scheme water.

Local Planning Strategy

The Shire's gazetted Local Planning Strategy (2003) identifies the subject site for 'Rural Living' but does not establish a minimum lot size.

The Council commenced a review of the Local Planning Strategy in 2007 at which time a moratorium on all new scheme amendments was adopted until such time as the Strategy review was completed.

Since 2007 the draft Strategy was been redrafted four times in response to the opening, closure and reopening of the Nickel Mine. A final review was initiated by Council at their meeting of March 2013 and it should be placed on public advertising shortly.

In regard to 'Rural Living' the latest version of the Strategy states: "...with over 500 lots theoretically being able to be developed within existing approved estates or within areas subject to town planning scheme amendment. Based on an analysis of population growth rates in Hopetoun it is not recommended that any further amendments to rezone land for rural living purposes be supported at this time."

Comment:

Proposal

The applicant makes the following proposal:

1. Modify the Subdivision Guide Plan for Rural Small Holding Zone 3 relating to Lots 527-529 Verrucosa Parade, Hopetoun
2. Reduce the minimum lot size for Lots 527-529 Verrucosa Parade, Hopetoun from 4ha to 1ha.

The application provides a summary justification for the proposal as follows:

- *"It will intensify the use of the land, removing pressure in Ravensthorpe for the development of these land uses in other locations;*
- *It is based on the well established precedent of Amendment 24;*
- *It will appropriately utilize land that is already identified for 'Rural Living' land uses; and*
- *It complies with all of the relevant policies of Shire of Ravensthorpe and Western Australian Planning Commission."*

A full copy of the proposal is attached to this report.

Assessment

In favour of the proposal are the following considerations:

- It could be argued that no "new land" is being created as part of the current proposal as it is already zoned.

- There is no physical impediment to the increase in density. The lots are serviced by a sealed road, power and are capable of capturing enough water to service the needs of future residents. There does not appear to be any issue with land capability for effluent disposal and there are no issues with fire management or remnant vegetation.
- The proposal would be consistent with the objective of the zone.
- In 2007, when Rural Small Holding No 3 (RSH3) was rezoned, DC3.4 mandated a minimum lot size of 4ha for lots without scheme water, so it could be argued that RSH3 would have sought smaller lots if the current policy was in place.
- Amendment 24 appears to have created some precedent in reducing the minimum lot size for the entire Rural Small Holding Zone No.4 on land immediately to the west of Rural Small Holdings Zone 3.
- The modified Subdivision Guide Plan proposed presents no substantive issues in its design and may benefit the area by bringing additional shelter belts to this area which is currently lacking in vegetation and can be windswept.

On the other hand the arguments against the proposal include:

- Despite a number of exceptions, the Council has a moratorium on new scheme amendments for rural living proposals until the Local Planning Strategy review is complete.
- The Council adopted a revised Local Planning Strategy in March 2013 that states that *‘there is no need to initiate further scheme amendments to rezone further land for this purpose’* (ie Rural Living). This is based on the findings of a Land Audit appended to the Strategy that shows that there are approximately 500 rural living lots created or planned already.
- State Planning Policy 2.5 ‘Land Use Planning in Rural Areas’ (SPP2.5) has recently been revised and addresses rezoning of rural land. This Policy states that lot sizes for the Rural Small Holdings zone are generally 4-40ha.
- The proposal is contrary to Clause 5.6 ‘Rural living precincts’ of SPP2.5; where part b states:

The WAPC will consider identifying rural living precincts or supporting proposals for rural living when:

...

iv) the extent of proposed rural living settlement is guided by existing land supply and take-up and population projections;

There is clearly no demand for additional lots of 1ha or 4ha around Hopetoun for the foreseeable future.

- Whilst Amendment 24 did reduce the minimum lot size for the entire Rural Small Holding Zone 4 from 4ha to 1ha, it did so in a coordinated manner. The current proposal is to change the minimum lot size for three lots within a subdivision of 60 lots. Supporting the current proposal has the potential to create a precedent for multiple, similar applications potentially resulting in incremental, haphazard redevelopment of this area.

In conclusion, the proposal viewed in isolation has merit. There are no servicing, land capability, vegetation or fire management issues that arise. However, strategically the proposal is considered to be inconsistent with the latest recommendations of the Local

Planning Strategy, SPP2.5 and may set an undesirable precedent for incremental increases in density throughout Rural Small Holding Zone 3.

Consultation:

The proposal was referred informally to the Department of Water and Department of Planning for comment.

The Department of Planning responded by stating that any scheme amendment needs to be consistent with the Local Planning Strategy or it will not receive support from the WAPC.

The Department of Water responded by highlighting the past drainage and land capability issues with Rural Small Holding Zone 4 where the minimum lot size was reduced to 1ha and that they would be wary of creating a precedent for further subdivision of these lots.

Should the Council support the proposal then all scheme amendments undergo referral to the Department of Planning, Environmental Protection Authority and all affected government agencies as part of the standard process.

Statutory Obligations:

The current proposal is a request for support in-principle only and any response from Council is considered to be advice only.

Should the applicant choose to lodge a scheme amendment application then there is no right of appeal if Council chooses not to initiate the amendment.

Policy Implications:

Nil

Budget / Financial Implications:

There are no direct financial implications resulting from the recommendations of this report.

Strategic Implications:

As discussed in the body of the report.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.2.2
Moved: Cr Belli	Seconded: Cr Dunlop
That Council advise the applicant that the request for in-principle support for a scheme amendment to reduce the minimum lot size for subdivision of Lots 527-529 Verrucosa Parade, Hopetoun is not supported as it is inconsistent with the recommendations of the current Local Planning Strategy and State Planning Policy 2.5.	
Carried: 6/1	Res: 220/13

10.3 MANAGER OF ENGINEERING SERVICES
NIL

10.4 CHIEF EXECUTIVE OFFICER

10.4.1 SHIRE OF RAVENSTHORPE 'CANOE TRAILS PLANNING STUDY'

File Ref:**Applicant:** Not applicable**Location:** Not applicable**Disclosure of Officer Interest:** None**Date:** 9 December, 2013**Author:** Matthew Hunt – Manager Recreation and Community Services**Authorising Officer:** Pascoe Durtanovich – Chief Executive Officer**Attachments:** Yes- Draft Shire of Ravensthorpe 'Canoe Trails Planning Study'**Summary:**

This item recommends Council receive the draft Shire of Ravensthorpe, Canoe Trails Planning Study (Study) and the recommendations and financial implications therein to be considered through the Strategic Community Plan and Corporate Business Plan review. Comments and input from elected members is invited.

Background:

During the period between January and April of 2013 a Trail Master Plan was prepared for the Shire of Ravensthorpe. This document recommended 5 priority trail projects, and provided compelling and detailed information relating to their development. Further, the Executive Summary of the Trail Master Plan went on to state:

Other potential trails that became apparent during this planning project are a set of canoe trails across the several water-bodies within the Shire... Ravensthorpe Shire is very

fortunate to have such an amazing group of waterways that lend themselves so well to a canoe trail network... However, the size of such an undertaking is beyond the ability and scope of this current Master Planning and trail development project.”

At the Ordinary Council Meeting on 20 June 2013, Council resolved as follows:-

1. *That the Shire of Ravensthorpe Trails Master Plan, identified as attachment 10.4.1 be received; and*
2. *That financial and community support for implementation of projects recommended in the Shire of Ravensthorpe Trails Master Plan be assessed through the next review of the Shires Community Strategic Plan and Corporate Business Plan.*

The Shire, with approval of the CEO, through the Manager Community and Recreation Services proceeded in a pro-active fashion to apply and successfully attract Lotterywest Trails Grant program funding to undertake a ‘Canoe Trail Planning Study’ (at no cost to the Council). This work was to be seen as an addendum to the Trail Master Plan and involved the following key steps:

1. Review of outcomes and general background as established in the Trail Master Plan;
2. Internet and telephone research, seeking useful information and examples of canoe trails elsewhere in Australia and around the world;
3. Community consultation – meeting held at Hopetoun on Monday October 28th;
4. Field work (5 days), involving exploring each of the 5 water bodies in detail via a small dinghy;
5. Follow-up consultation and review of field work outcomes.

The Shire has recently received the completed draft Canoe Trails Planning Study for comment and acceptance.

Comment:

Four (4) trails are recommended for development in the attached Study. It has been noted by the appointed consultants; Jesse Brampton and Nathan McQuoid that flat-water, family-friendly canoe trails are rare in this state and to have four within easy reach of Hopetoun and Ravensthorpe outlines a significant blessing for the region.

The trails recommended for development are:

1. Hamersley River, from the “old” National Park recreation site northwards: 11.88 km;
2. Phillips River, from the existing launch site in Phillips River reserve, northwards: 9.94 km;
3. Jerdacuttup River, from a formalised launch site just south of Springdale Rd, southwards: 14.80 km; and
4. Oldfield River, from the existing launch site off Munglinup Beach Rd, northwards: 8.78 km.

From the Study, it is identified that extensive material should be provided for things like clear and concise safety checklists, an easy-to-read map with distances between recognisable points, and relevant wind, weather and water condition warnings. The preparation of these brochures constitutes a significant part of the development of the proposed trails. However, perhaps the most significant component of these projects is the upgrading and or construction of the launch sites involved. In all cases an existing launch site is recommended for use, but it is recommended that all four require substantial work to bring them to the kind of standard necessary to support trails such as these.

It is clearly noted that the costs involved are considerable at an estimated figure of around \$400,000.00 and indicate the extent of financial commitment required if all or any of the trails are to be constructed. Ongoing maintenance costs are in addition to these development

costs and have not been calculated at this stage, but will need to be taken into account when project implementation is considered.

Consultation:

This occurred through a community consultation held in Hopetoun, with shire staff and Executive throughout the Study, and with key stakeholders of the Trail Master Plan.

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

- Funds for the delivery of the Study at a value of \$20,000.00, were provided by Lotterywest, at no cost to Council.
- Any Council financial commitments for the implementation of the Study may be supported in part through external provision. The allocation of funds into proceeding financial year budgets may be an outcome of the review of the Community Strategic Plan and Corporate Business Plan.

Strategic Implications:

Shire of Ravensthorpe Tourism Strategy

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations for the delivery of the Study. Minimal environmental impact strategies will be applied to any implementation actions.
- **Economic:**
The future implementation of the Study may increase tourism and participation with a subsequent 'secondary spend' within the community i.e. accommodation, maintenance provisions and extended stays within the Shire.
- **Social:**
The future implementation of the Study may increase recreational opportunities for locals and visitors alike.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.4.1
Moved: Cr Dunlop	Seconded: Cr Duncan
That Council receive the Draft Shire of Ravensthorpe Canoe Trail Planning Study and the implementation of the recommendations therein be considered through the Strategic Community Plan and the Corporate Business Plan review.	
Carried: 7/0	Res: 221/13

10.4.2 CLUB DEVELOPMENT OFFICER SCHEME – APPLICATION 2014/15**File Ref:**

Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	9 December, 2013
Author:	Matthew Hunt – Manager Recreation and Community Services
Authorising Officer:	Pascoe Durtanovich – Chief Executive Officer
Attachments:	None

Summary:

This item recommends Council endorse and allocate contributory funds to a funding application for a Shire of Ravensthorpe based and dedicated Club Development Officer, for a period of two (2) years commencing in 2014/15.

Background:

The State-wide Club Development Officer (CDO) scheme is a partnership with the Department of Sport and Recreation and Local Governments. The aim of the program, through the Club Development Framework is to create a collaborative approach to club development by connecting state sporting associations, regional sport associations, Local Government and community sporting clubs and associations to provide leadership, education and training. CDOs are located across metropolitan and regional Western Australia. Their role is to support sport and recreation clubs to become sustainable organisations that deliver diverse opportunities for people to participate in physical activity in their local community, in a safe and welcoming environment.

At the Ordinary Council Meeting on Thursday 18 February 2010, Council resolved:-

That the application for funding under the Department of Sport and Recreations, State-wide Club Development Officers Scheme be proceeded with and an amount of \$6,200.00 be allocated in to the 2010/11 budget for this purpose.

The application of 2010/11 was a joint initiative between the Shire of Esperance, the Shire of Ravensthorpe, the Esperance District Recreation Association and the Department of Sport and Recreation. The financial commitment provided by the Shire of Ravensthorpe was \$5,000pa for 3 years, in addition to the provision of accommodation equivalent to approximately \$1200.00 pa.

Through ongoing review of the outcomes of this partnership and more recent assessment of the Key Result Schedule (KRS) by the Regional Manager (Goldfields) DSR and Shire's Manager Recreation and Community Services, it was evident that a clear and justifiable value for investment from the Shire was not effectively being achieved. This was primarily aligned to distances, planning and priority outcomes of the current agreement. As such a revised KRS has been established, with an extension to the original agreement approved by

DSR for the remainder of the current financial year. No additional funds to what is already committed for 2013/14 are required.

In line with the above discussions, the Shire through the CEO has recently received notice that the Hon Terry Waldron, Minister for Sport and Recreation has approved funding of \$2.6m for a further two years, commencing 1 July 2014, for the CDO Scheme (that has been in operation for over 6 years).

“In light of the current State budget pressures, it is considered practical to continue to fund the scheme for a two year period. This allows the scheme to continue whilst providing the department with an opportunity to source additional funds to support the CDO Scheme for a further three years from 2016/17 to 2018/19”.

Comment:

With limited access and direct localised contact with a designated CDO specific to the Shire of Ravensthorpe, it is felt that the Shire's (and its local sporting groups) has not effectively achieved value for its investment, through the existing CDO partnership agreement with the Shire of Esperance. To this end and through recent discussion and consultation with Erin Bond, Regional Manager DSR (Goldfields), an application for a part time Shire dedicated CDO would be a preferred and viable option if the Shire is to continue with the Scheme from 2014/15.

Given that the funding has now been confirmed for a two year period from 2014/15, it would appear timely and reasonable that the Shire submit a new application, develop a new KRS and implement a localised CDO program to service the local community. This proposed action is aligned to the recently received Shire of Ravensthorpe 'Sports Facilities and Services Plan' and the DSR Regional Club Development Plan. Two priority areas for the new KRS, in conjunction with both of the above strategic documents are:

1. *People Development*; in attraction and retention strategies, enabling productivity gains for 'time poor' volunteers, engaging young people in volunteering, bolstering executive and board governance capability, and strengthen the skills, efficiency and knowledge of members.
2. *Organisational Development*; focus is needed on sport and recreation business modelling and planning, sustainable operational and financial viability, responsiveness to changing markets and contexts, and partnership formations.

With Council consent to progress with this application, the proposal and subsequent outcomes (KRS) will be based around the above. Applications must be submitted to DSR by 4 pm Friday 14 February 2014, however it has been requested that applications are received by DSR at the applicants soonest convenience.

The maximum amount the Shire can apply for exclusive of GST is \$50,000 within the Perth metropolitan area and regional areas below the 26th Parallel, and \$60,000 within regional areas above the 26th Parallel. A mandatory cash contribution is also required. For a collective population equal to or greater than 25,000 a cash contribution of 50% of the DSR funding amount is required and for a collective population less than 25,000 a cash contribution of 25% of the DSR funding amount is required. In addition, in-kind contributions will be recognised up to the value of \$5,000

With consideration given to the Shire's current demographic, the number of clubs, volunteers and participants within the region and to give the application every chance of success with the DSR, it is recommended that the Shire apply for an achievable and realistic contribution

of funds. As such, this report suggests a part time (2 days per week) appointment for a two (2) year period through:

\$16,000.00pa -DSR (towards salary at L 4 LGIA \$22.50 per hour, plus on costs);
 \$5,500.00pa -Council (contribution to salary, programming, promotion and activity); and
 \$2,000.00pa -In kind Council (workstation and use of MRCS Vehicle where suitable).

The cash component above is only \$500.00 more than the current provision and will provide a greater output and community benefit, assisting in the development of sport and recreation as the social fabric of the community. The position can be based at the REC in the shared office / work space, with the part time Recreation Services Officer. This also allows the REC to be staffed for the majority of each week and will allow more effective REC facility operations and activity.

Consultation:

This has occurred with the DSR Regional Manager, numerous local Sporting Clubs, Shire of Esperance and Shire of Ravensthorpe staff.

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

As per the below table this report recommends that Council contribute \$5,500pa in cash and \$2,000pa In kind, to the 2014/15 and 2015/16 annual budgets towards the provision of a Shire dedicated Club Development Officer under the upcoming DSR CDO Scheme.

	Proposed Amount 14/15	Proposed Amount 15/16	Funding Source
Revenue Item (Excluding GST)			
Requested from DSR	\$16,000	\$16,000	DSR
Financial contribution from Shire of Ravensthorpe	\$5,500	\$5,500	LGA
In-kind contribution Shire of Ravensthorpe	\$2,000	\$2,000	LGA
TOTAL REVENUE	\$23,500	\$23,500	
Expenditure Item (Excluding GST)			
Cash			
- Salary costs	\$19,500	\$19,500	
- Workshop expenses	\$1,000	\$1,000	
- Seed activity funding	\$500	\$500	
- promotional/advertising	\$500	\$500	
In-Kind			
- Office space, computer / telephone (Shire)	\$1,500	\$1,500	
- Vehicle Use (Shire)	\$500	\$500	
TOTAL EXPENDITURE	\$23,500	\$23,500	

Strategic Implications:

This proposed action is aligned to the recently received Shire of Ravensthorpe 'Sports Facilities and Services Plan'. This Plan will advise outcomes and actions of the Shire's Strategic Community Plan, upon review.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
The success and implementation of a localised CDO program will enhance existing sporting and recreational provision at a local level and support self sufficiency of these groups and their members into the future.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.4.2
Moved: Cr Kelton	Seconded: Cr Gairen
That Council endorse the submission of an application to DSR for a Shire of Ravensthorpe based and dedicated Club Development Officer, for a period of two (2) years commencing in 2014/15, and contribute \$5,500pa in cash and \$2,000pa In kind to the project.	
Carried: 7/0	Res: 222/13

10.4.3 COMMUNITY SPORT & RECREATION FACILITIES FUND (CSRFF) – WINTER SMALL GRANTS ROUND
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File Ref:

Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	9 December, 2013
Author:	Matthew Hunt – Manager Recreation and Community Services
Authorising Officer:	Pascoe Durtanovich – Chief Executive Officer
Attachments:	None

Summary:

This report recommends Council endorse the CSRFF Winter (February) Small Grant submission received from the Hopetoun Everett Golf Club, as *well planned and needed by applicant*, and consider allocating an amount of \$4,108.50 into the 2014/2015 annual budget.

Background:

The purpose of the CSRFF program is to provide an avenue for the State Government (through the Department of Sport and Recreation) to provide financial assistance to community sporting clubs, community groups and local government authorities, to develop basic infrastructure for sport and recreation. The program aims to increase participation in sport and recreation, with an emphasis on physical activity, through rational development of sustainable, good quality, well-designed and well-utilised facilities.

The maximum CSRFF grant approved by the DSR will be no greater than one-third of the total estimated project cost (excluding GST). The DSR contribution must be at least matched by the applicant's own contribution, with the balance of funds required being sourced by the applicant e.g. Local Government, sponsorship, Lotterywest, Healthway, Shire etc.

Applicants must be either a not for profit sport, recreation or community organisation, incorporated under the WA Associations Incorporation Act 1987 or a local government authority. All projects and submissions must be discussed with the Shire's Manager Recreation and Community Services and the DSR's Regional Manager (Goldfields), prior to submission to both the Shire and subsequently DSR.

The Shire's acceptance of applications for the Winter Small Grants Round will close at the start of February 2014, however it is not envisaged that any further submissions will be received for this round.

The Summer Small Grants Round for projects to be undertaken in 2014/15 close at the end of March 2014. The Small Grants are for projects costing between \$5,000 and \$150,000.

For the larger 'Annual Grants Round' 2014/15, applications closed August 2013. For 2015/16 Annual Grants, submissions are to be received by the Shire by August 2014. Annual Grants are for projects with a cost of between \$151,000 and \$500,000. It is required that all applications for Annual Grants be justified through the use of individual Club and or Group planning documents.

Submissions for funding applications are annually advertised by the DSR in the West Australian and Regional Newspapers and are further electronically and directly promoted to all Sporting and Recreational Clubs within the Shire.

Comment:

The Shire endeavours to support groups to obtain grants to augment Council funding for community, sport and recreation facilities wherever possible and provides an annual community funding program for external application.

As a key component of the standard CSRFF process, the Shire of Ravensthorpe performs the initial assessment of all applications, including rating and ranking the relative importance and priority of project submissions and determining their ability to meet identified community need. This report recommends that the submission from the Hopetoun Everett Golf Club be rated as, "B - Well planned and needed by applicant", and will be ranked in February in priority order, pending further submissions.

The Hopetoun Everett Golf Club has received minimal financial contribution from the Council in recent years (only one small allocation of funds to assist in a storage room a few years ago) and is a relatively self-sufficient Volunteer based community recreational club / service.

The project calls for the extension of the water reticulation system to the back 9 Tee Boxes in order to improve access, aesthetics and operational costs of the sites. The project will allow water to the grass (to be laid) to be kept in good standing to ensure the area is not allowed to revert back to sand. The presentation and ease of use of the sites will directly improve casual and membership use of the course and encourage greater non-member participation. As a first point of contact with the fairway, it is considered vital that users are comfortable and confident with the environment to allow improved performance.

This project will complete the remaining Tee-Boxes with sprinklers as with the first half of the course (front nine ladies and men's Tee-Boxes) already completed solely by the Club. The Volunteers will no longer have to continually top up, move and re align the existing sand tee box areas. The HGC will take full responsibility for the ongoing upkeep and maintenance costs e.g. sprinkler and tap replacements etc. The HGC have communicated and received letters of support for this project from the Western Australian Golf Association (Golf WA).

Improving the quality of the HGC course (back nine) will ensure all-season use, attracting members and visitors to enjoy improved facilities over the summer months. The effects of extreme weather conditions on the flora and fauna could also be abated if the proposed reticulation system is implemented. The benefit to both the Golf Club and the environment is of a significant nature. The project also ensures that it will be suitable for waste water re-use in the future, if required.

The project will be funded as follows:

Club cash:	\$3,400.00 – Confirmed HGC
Clubs In-Kind:	\$3,400.00 – Confirmed HGC
CSRFF:	\$5,372.80 – Pending approval post submission
Council:	\$4,108.50 – Pending approval and inclusion in 2014/15 budget

Total Project Cost / Funding: \$16,281.30 (exc gst)

Consultation:

This has occurred with the DSR – Goldfields Regional Manager, the Committee and members of the Hopetoun Everett golf Club, Golf WA and the Shire's Manager Recreation and Community Services.

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

There are no Council funds requested for this project from the 2013/14 financial year.

It is recommended that an amount of \$4,108.50 be considered for allocation into the 2014/15 annual budget.

Strategic Implications:

Shire of Ravensthorpe 'Strategic Community Plan' - Theme 1 – A vibrant, supportive and socially connected community.

Sustainability Implications:

- **Environmental:**
The effects of extreme weather conditions on the flora and fauna could be partially abated if the proposed reticulation system is implemented. The project also ensures that it will be suitable for waste water re-use in the future, if required.
- **Economic:**
The project demonstrates a potential to increase economic opportunity by encouraging greater spectator and participant numbers.
- **Social:**
The project demonstrates a potential to improve physical and mental wellbeing by improving recreational environments which maintain quality of life for our residents and visitors alike.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.4.3
Moved: Cr Kelton	Seconded: Cr Dunlop
That Council endorse the CSRFF Winter Small Grant submission received from the Hopetoun Everett Golf Club as <i>well planned and needed by applicant</i> , and allocate an amount of \$4,108.50 into the 2014/2015 draft annual budget.	
Carried: 7/0	Res: 223/13

10.4.4 RAVENSTHORPE SWIMMING POOL RISK MANAGEMENT PLAN 2013**File Ref:**

Applicant:	Not Applicable
Location:	Not Applicable
Disclosure of Officer Interest:	Nil
Date:	9 December, 2013
Author:	Matthew Hunt, Recreation and Community Services
Authorising Officer:	Pascoe Durtanovich – Chief Executive Officer
Attachments:	Yes- Ravensthorpe Swimming Pool, 'Risk Management Plan 2013'

Summary:

This item recommends Council receive and adopt the Ravensthorpe Swimming Pool, Risk Management Plan 2013.

Background:

Under a 20 year Agreement between the Shire of Ravensthorpe and Minister for Education (confirmed in 1995), a Management Committee for the Swimming Pool located on Reserve 7716 (vested in the Minister), was formulated. Through this Agreement and under the mutual direction of the Shire and the Minister, the Committee is to facilitate the effective operation of the facility, for both school and community recreational purposes. The Committee meets regularly to progress the aims and objectives of the Committee, as set out in the aforementioned Agreement.

One such item imperative to the safe and effective operations of the Pool facility is the review, update and implementation of a current and consistent Risk Management Plan. This plan should align with the Shire's Risk Policy and once adopted, be presented by the Committee to the Minister and or authority delegate.

Comment:

Through recent review of Shire facility Risk Management and Emergency Planning by the Shire's Manager Recreation and Community Services, it became apparent that there was no current site specific and appropriately detailed Risk Management Plan in place for the Ravensthorpe Swimming Pool facility. This facility being made available to residents and guests of the Shire through the 'Agreement' is in part the responsibility of the Shire.

There was however key components of this plan identified within both the Pool Operations Manual and Safety Assessment documents, last updated in 2009/2010. As such, the Committee and the Shire's Manager Recreation and Community Services (Chairman of the Committee) has developed the attached Risk Management Plan, including emergency documentation and action charts.

Risk Management is both an individual and a corporate responsibility. A systematic approach to risk management will ensure all representatives involved understand the environment in which they operate and allow them to anticipate and manage issues that may impact upon desired objectives and goals. This 'Risk Management' is the term applied to a logical and systematic method of identifying, treating, monitoring and communicating risks associated with any activity, function or process in a way that will enable the facility and key stakeholders to minimize losses.

To ensure a consistency of approach in developing this document, consideration has been given to the cross referencing of the Shire of Ravensthorpe's Risk Management Policy and Processes (Policy G 22 Risk Management), the Aquatic Code of Practice (Department of Health), the alignment of the various sections of the Facility Operations Manual and relevant Australian Standards. This document should also be read in conjunction with the site specific Facility Operations Manual (due for review 2013).

The purpose of the Plan is to provide the Swimming Pool Management Committee and Council with a working document that captures risks and identifies controls specific to the effective management of the facility. The provision of this information is designed to assist and ensure the management of identified and foreseeable risks, the effective implementation of change and to document controls and actions.

Consultation:

As facilitated by the Shire's Manager Recreation and Community Services, the has occurred with the Swimming Pool Management Committee, the Shire's Local Government Insurance Scheme, facility staff and swimming teachers, peer facility Managers and local Emergency Services teams including St Johns, Fire and Emergency Services and the local Police.

Statutory Obligations:

Nil

Policy Implications:

Policy G 22 Risk Management

Budget / Financial Implications:

Adequate facility operational funds and staff resources funds have been allocated within the relevant 2013/14 budget line items to progress the immediate actions of the Plan.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.4.4
Moved: Cr Gairen	Seconded: Cr Kelton
That the Ravensthorpe Swimming Pool draft Risk Management Plan 2013, be adopted by Council.	
Carried: 7/0	Res: 224/13

10.4.5	GOLDFIELDS ESPERANCE DEVELOPMENT COMMISSION- CALL FOR NOMINATIONS
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File Ref:	GV.EL.2
Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	7 December, 2013
Author:	Pascoe Durtanovich – Chief Executive Officer
Authorising Officer:	Not applicable
Attachments:	Yes – Nomination Forms

Summary:

The Goldfields Esperance Development Commission is calling for nominations from the Region's Local Governments to fill one (1) vacant Local Government position on the Board of Management.

Background:

Nil

Comment:

Appointment to the Board is for a term of up to three years.

Under Regulation 12 (1)(a) of the Regional Development Commissions Act (1993) the following actions are required:

- (a) Nominations will be sought from local governments in the appropriate region by way of direct correspondence with those local governments;*
- (b) The local governments will be requested to provide the names of twice as many persons who are willing and able to be candidates for appointment as there are places available to local government nominees on the board in that region;*
- (c) The period for nominations will be noted on the correspondence, being a period of not less than 42 days from the day on which the correspondence is sent.*

The Board is the governing body of the GEDC and is responsible for setting the strategic direction of the Commission. Meetings are held bi-monthly to consider matters relating to the development of the region.

Nominations close 4PM Monday 7 January, 2013.

Objectives and Functions of the Commission are:-

Vision

We create opportunities to build a vibrant sustainable future for our region.

Mission

Increase investment and attract population to our region.

Strategic Plan

The Goldfields – Esperance Development Commission, in conjunction with Regional Development Australia, has developed the Goldfields- Esperance Strategic Development Plan 2011-2021 which is reviewed annually.

As defined in the RDC Act 1993 the objectives and functions of Regional Development Commissions are as follows”

Objectives

1. Maximise job creation and improve career opportunities in the Region;
2. Develop and broaden the economic base of the Region;
3. Identify infrastructure services to promote business development within the Region;
4. Provide information and advice to promote business development within the Region;
5. Seek to ensure that general standard of government services and access to those services in the Region is comparable to that which applies in the metropolitan area;
6. Generally take steps to encourage, promote, facilitate and monitor the economic development in the Region.

Function

1. Promote the region;
2. Facilitate coordination between relevant statutory bodies and State government agencies;
3. Cooperate with representatives of industry and commerce, employer and employee organisations, education and training institutions and other sections of the community in the region.
4. Identify the opportunities for investment in the region and encourage that investment;
5. Identify the infrastructure needs of the region, and encourage the provision of that infrastructure in the region; and
6. Cooperate with departments of the Public Service of the State and Commonwealth; and other agencies instrumentalities and statutory bodies of the State and the Commonwealth; and the local governments in order to promote equitable delivery of services within the region.

Consultation:

Not applicable.

Statutory Obligations:

Nil

Policy Implications:

Nil

Budget / Financial Implications:

There is no cost to Local Government, any meeting, travel costs are paid by the Commission.

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.4.5
Moved: Cr Dunlop	Seconded: Cr Norman
That Councillor Goldfinch be nominated for appointment to the Board of the Goldfields Esperance Development Commission.	
Carried: 7/0	Res: 225/13

10.4.6 ANNUAL GENERAL MEETING OF ELECTORS – 20 NOVEMBER 2013**File Ref:**

Applicant:	Not applicable
Location:	Not applicable
Disclosure of Officer Interest:	None
Date:	6 December, 2013
Author:	Pascoe Durtanovich – Chief Executive Officer
Authorising Officer:	Not applicable
Attachments:	Yes – Copy of the Meeting Minutes

Summary:

The purpose of this report is to consider the minutes of the Annual General Meeting of Electors held on 20 November 2013.

Background:

The Annual General Meeting was held in accordance with the Local Government Act 1995 to receive the Annual Report for 2012/2013 and to give electors the opportunity to raise issues pertinent to the Local Government and Shire.

Comment:

Council is required to consider resolutions arising from the meeting and indicate how those matters will be addressed.

Whilst there were a number of matters raised there were no motions passed and therefore no action is required by Council.

Items raised under general business will be attended to by staff, as required.

Consultation:

Not applicable.

Statutory Obligations:

Sections 5.27 of the Local Government Act 1995, a General Meeting of the Electors of a district is to be held once every financial year.

Further, pursuant to Section 5.32 of the Act, copies of the minutes are to be made available for inspection by members of the public before the Council meeting at which decisions made at the electors meeting are first considered.

Further, pursuant to Section 5.33 of the Act all decisions made at an electors meeting are to be considered at the next ordinary meeting of the Council where practicable.

Policy Implications:

Nil

Budget / Financial Implications:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
There are no known significant economic considerations.
- **Social:**
There are no known significant social considerations.

Voting Requirements:

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.4.6
Moved: Cr Duncan	Seconded: Cr Belli
That the minutes of the Annual General Meeting of Electors held on 20 November 2013, be received.	
Carried: 7/0	Res: 226/13

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
NIL**12. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****12.1 ELECTED MEMBERS****12.1.1 CHIEF EXECUTIVE OFFICER AND DEPUTY CHIEF EXECUTIVE OFFICER POSITIONS**

Cr Duncan asked the Acting Chief Executive Officer if the CEO and DCEO position is being advertised country wide.

The Acting CEO Brent Bailey replied that yes they are currently being advertised Australia wide.

12.2 OFFICERS
NIL**13. MATTERS BEHIND CLOSED DOORS**

NIL

14. CLOSURE OF MEETING – 5.47PM

These minutes were confirmed at the meeting of the _____

Signed: _____
(Presiding Person at the meeting of which the minutes were confirmed)

Date: _____