



## **MINUTES**

Of the Council Meeting held on

Thursday 21 March 2013  
commencing at 5 p.m.

in the Council Chambers, Ravensthorpe .

**ORDINARY MEETING OF COUNCIL  
HELD IN THE COUNCIL CHAMBERS, RAVENSTHORPE  
ON 21 MARCH 2013, COMMENCING AT 5PM**

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**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

5.05 pm - The Presiding Person, Cr Ian Goldfinch, opened the meeting.

**2. ATTENDANCE / APOLOGIES/ APPROVED LEAVE OF ABSENCE**

MEMBERS: Cr Goldfinch (Shire President)  
Cr Keith Dunlop (Deputy Shire President)  
Cr Julianne Belli  
Cr Ken Norman  
Cr Don Lansdown  
Cr Andrew Duncan

STAFF: Pascoe Durtanovich (Chief Executive Officer)  
Darryn Watkins (Manager Engineering Services)  
Jenny Rutter (Executive Assistant)

APOLOGIES:

ON LEAVE OF ABSENCE:  
Cr Jan Field

ABSENT:

**3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

Nil

**5. APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST**

Nil

**6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS**

Nil

**7. CONFIRMATION OF MINUTES****7.1 Council Meeting – 18 March, 2013**

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 7.1
Moved: Cr Lansdown	Seconded: Cr Dunlop
That the minutes of the meeting of Council held on 18 March, 2013 be confirmed as a true and correct record of proceedings.	
Carried: 6/0	Res: 35/13

**8. SUSPENSION OF STANDING ORDERS**

Nil

**9. ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS**

Nil

**10. REPORTS OF OFFICERS****10.1 Deputy Chief Executive Officer****10.1.1 MONTHLY FINANCIAL STATEMENTS – 28<sup>TH</sup> FEBRUARY 2013****File Ref:****Applicant:** Not applicable**Location:** Not applicable**Disclosure of Officer Interest:** Nil**Date:** 6<sup>th</sup> March 2013**Author:** Brent Bailey – Deputy Chief Executive Officer**Authorising Officer:** Not applicable**Attachments:** Yes - Monthly Financial Report**Summary:**

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

**Background:**

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

**Comment:**

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

**Consultation:**

Council Financial Records

**Statutory Obligations:**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next ordinary meeting after the end of the month, or if not prepared in time to the next ordinary meeting after that meeting.

**Policy Implications:**

Nil

**Budget / Financial Implications:**

As detailed within the attachments

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
- **Economic:**  
There are no known significant economic considerations.
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.1.1
Moved: Cr Lansdown	Seconded: Cr Belli
That Council receive the Monthly Financial Report for the period ending 28 <sup>th</sup> February 2013 in accordance with Section 6.4 of the Local Government Act 1995.	
Carried: 6/0	Res: 36/13

<b>10.1.2 SCHEDULE OF ACCOUNT PAYMENTS – FEBRUARY 2013</b>
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**File Ref:**

<b>Applicant:</b>	Not applicable
<b>Location:</b>	Not applicable
<b>Disclosure of Officer Interest:</b>	None
<b>Date:</b>	28th February 2013
<b>Author:</b>	Tahnee Gairen- Accounts Payable
<b>Authorising Officer:</b>	Brent Bailey – Deputy Chief Executive Officer
<b>Attachments:</b>	Yes - Schedule of Payments to 28th February 2013

**Summary:**

This item presents the schedule of payments for Council approval in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

**Background:**

<b>FUND</b>	<b>PAYMENT</b>	<b>VOUCHERS</b>	<b>AMOUNTS</b>
<b>Municipal Account</b>	EFT and	EFT1260-1354	\$387,217.01
	Cheques	37880-37938	\$113,713.58
<b>Municipal Account Total</b>			<b>\$500,930.59</b>
	Trust	EFT1280 EFT1355	\$42,452.10
	Trust Cheques	N/A	N/A
<b>Trust Account Payments</b>			<b>\$42,452.10</b>
<b>Reserve Bank Fee</b>			\$
			<b><u>\$543,382.69</u></b>

**Comment:**

This schedule of accounts as presented, submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costing's and the amounts shown have been paid.

**Consultation:**

Not applicable.

**Statutory Obligations:****Local Government (Financial Management) Regulations 1996****13. Lists of accounts**

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared

- (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing
- (a) for each account which requires council authorisation in that month
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Policy Implications:**

Nil

**Budget / Financial Implications:**

This item address Council's expenditure from Trust and Municipal funds which have been paid under delegated authority.

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
- **Economic:**  
There are no known significant economic considerations.
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.1.2
Moved: Cr Duncan	Seconded: Cr Dunlop
That pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996, the payment of accounts for the month of February 2013, be noted.	
Carried: 6/0	Res: 37/13

## 10.2 Manager of Planning and Development

### 10.2.1 PROPOSED ROAD RESERVE CLOSURE – PORTION NEIL STREET, RAVENSTHORPE

<b>File Ref:</b>	
<b>Applicant:</b>	N/A
<b>Location:</b>	Portion of Neil Street road reserve, Ravensthorpe
<b>Disclosure of Officer Interest:</b>	None
<b>Date:</b>	11 March 2013
<b>Author:</b>	Craig Pursey, Planning Officer
<b>Authorising Officer:</b>	Pascoe Durtanovich - CEO
<b>Attachments:</b>	Yes – Locality map

#### Summary

Council is requested to consider closing an unused portion of Neil Street, Ravensthorpe in order to facilitate the expansion of the adjacent SES Building.

#### Background:

The Department of Emergency Services has recently made funding available to establish a new Administration and Training facility for the Ravensthorpe State Emergency Services.

The current SES buildings are located on Reserve 38324, Lot 771 Morgans Street, Ravensthorpe. Reserve 38324 is managed by the Shire of Ravensthorpe as an emergency services site. This reserve is zoned Light and Service Industry under the Shire's Town Planning Scheme No5.

The portion of Neil Street road reserve in question is 30.21m wide, 43.13m long. Its only role appears to be as a carpark and access to the existing SES facility on the adjacent Reserve.

#### Comment:

The SES in considering their options for constructing a new facility on Reserve 38324 have stated that the site is too small and constrained for an effective redevelopment.

The Neil Street road reserve adjacent is already used informally as part of the SES site. It appears to service no other role. The road reserve is not required to service any other adjacent lots.

Closure is recommended subject to following the relevant requirements of the Land Administration Act.

#### Consultation:

Should Council agree to the proposed closure it will be required to be publically advertised and referred to adjoining landowners and relevant government agencies for comment.



**Statutory Obligations:**

Road closures are undertaken in accordance with section 58 of the Land Administration Act 1997. Council is required to publically advertise the proposed closure and obtain comments of affected service agencies and any surrounding landowners.

**Policy Implications:**

Nil

**Budget / Financial Implications:**

All costs associated with advertising the closures will be borne by the Shire.

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
- **Economic:**  
There are no known significant economic considerations.
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Simple majority

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.2.1
Moved: Cr Dunlop	Seconded: Cr Lansdown
That Council, in pursuance of section 58 of the Land Administration Act 1997, close the unconstructed portion of Neil Street (north of Morgans Street) and include it the adjacent Reserve 38324.	
Carried: 6/0	Res: 38/13

**10.2.2 PROPOSED ROAD NAME – BARRENS VIEW, HOPETOUN****File Ref:**

<b>Applicant:</b>	N/A
<b>Location:</b>	Lot 100 Canning Boulevard, Hopetoun
<b>Disclosure of Officer Interest:</b>	None
<b>Date:</b>	11 March 2013
<b>Author:</b>	Craig Pursey, Planning Officer
<b>Authorising Officer:</b>	Pascoe Durtanovich - CEO
<b>Attachments:</b>	Yes – locality map

**Summary:**

Lot 100 Canning Boulevard, Hopetoun is developed with 42 grouped dwellings. The development is serviced by a private road that runs through its centre. This road has a street sign with the name 'Barrens View Lane'.

However, this street has not been formally named by the Geographic Naming Committee (GNC). The road name does not conform to their guidelines.

Council has been requested by Landgate, Australia Post and Police WA to formally name this street. As Barrens View Lane is unacceptable to the GNC the name Barrens View is proposed.

**Background:**

Lot 100 Canning Boulevard, Hopetoun was developed with 42 grouped dwellings by BHP as part of the housing for the Nickel Mine.

**Comment:**

It is proposed to name the private road that runs through the centre of the grouped dwelling development at Lot 100 Canning Boulevard, Hopetoun 'Barrens View'.

This would provide a registered street name with the GNC and it would therefore appear on official records with Australia Post, all emergency services authorities including the police.

There is a name on the street sign "Barrens View Lane" but this name does not comply with the GNC road naming conventions as it is "double barrelled". Staff at the GNC confirmed that the current double barrelled name is inappropriate and that it is possible to name private roads.

Should Council approve of the proposed road name, the name will be submitted to Landgate for their final approval and to be gazetted as the official road name.

**Consultation:**

The landowner was approached and they have no objection to the proposed road naming.

**Statutory Obligations:**

Council is required to adopt road names before recommending them to the Geographic Naming Committee for approval.

**Policy Implications:**

Nil

**Budget / Financial Implications:**

Council will bear the cost of replacing street signage and some administrative costs in amending internal records.

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
- **Economic:**  
There are no known significant economic considerations.
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.2.2
Moved: Cr Dunlop	Seconded: Cr Belli
That the name <u>Barrens View</u> be applied to the private road created by the grouped dwellings development of Lot 100 Canning Boulevard, Hopetoun and the manager of Planning and Development submit the names to the Geographic Names Committee for approval.	
Carried: 6/0	Res: 39/13

**10.2.3 DRAFT LOCAL PLANNING STRATEGY**

<b>File Ref:</b>	<b>14.4.5.55</b>
<b>Applicant:</b>	Not applicable
<b>Location:</b>	Not applicable
<b>Disclosure of Officer Interest:</b>	Nil
<b>Date:</b>	11 March, 2013
<b>Author:</b>	Craig Pursey, Planning Officer
<b>Authorising Officer:</b>	Pascoe Durtanovich – Chief Executive Officer
<b>Attachments:</b>	Yes - Strategy Plans - extract

**Summary:**

Council is asked to consider a revised draft Shire of Ravensthorpe Local Planning Strategy for adoption and referral to the Western Australian Planning Commission (WAPC) for approval to advertise.

**Background:*****The Shire of Ravensthorpe Local Planning Strategy (July 2003)***

The current Local Planning Strategy (the Strategy) was formally endorsed by the Western Australian Planning Commission (WAPC) on the 11 July 2003 and was the first Local Planning Strategy endorsed in WA.

The Strategy is a guiding document that sets out the long-term planning direction for the Shire of Ravensthorpe, applies state and regional policies, and provides the rationale for the zones and other provisions of the Scheme.

The underlying objective for the Local Planning Strategy is to provide for existing and anticipated land uses, to enable new land requirements to be appropriately accommodated as they arise, and to ensure that natural resources are protected and managed for the present and future needs of the community.

The Strategy fits into the WA planning system as described in the diagram overleaf. It is fair to say that it is the most important local planning document for the Shire of Ravensthorpe.

### **The Review**

Council first resolved to review the Strategy in 2007. Since 2007 the draft Strategy was been redrafted four times in response to the opening, closure and reopening of the Nickel Mine.

The Council adopted a revised Local Planning Strategy at their meeting of April 2010 where it was resolved as follows:

*“That Council adopt the Draft Shire of Ravensthorpe Local Planning Strategy and refer it to the Western Australian Planning Commission for its approval to advertise for public comment for a period of forty two (42) days.”*

This was subsequently referred to the Department of Planning but was held up with that Department for some time. After a considerable delay, feedback was received from the Department that the Strategy required a number of amendments before they would be prepared to permit advertising of the Strategy.

In response, Land Insights have now produced a simplified document that complies with the latest WAPC guidelines for Council's consideration.

### **Comment:**

The new version of the Strategy is a far more concise document providing more simple plans, more concise actions and a focus on what the land use planning system can affect.

The Local Planning Strategy document is supported by an 'Opportunities and Constraints' report and 'Land Use Investigation', both of which act as supporting technical documents.

A copy of the Strategy and supporting technical documents will be forwarded to Councillors separately.

### **Main Changes**

The key points of difference between the 2003 Strategy and 2013 Strategy are outlined and briefly discussed below. The main changes are reflected on the Strategic Plans attached to this report.

#### *Ravensthorpe*

- The Town Centre Zone has been restricted to the Morgans Street to create a succinct and clearly identifiable commercial precinct;
- The existing industrial area to the west of town is proposed to be consolidated into a single 'Light and Service' industrial area with the general industry zoning

removed. This is to reduce the likelihood of conflict between the industrial uses and nearby residential uses.

- The heavy haulage route has been discussed in the document but the final route is not shown on Figure 4.2 “Strategic Plan – Ravensthorpe” as the information is not available at this time. However, it will be identified in the advertised version of the Strategy. A general industrial area located to the east of the route but outside of the area affected by mineralisation is recommended and will need to be added into the Strategy before advertising for public comment.
- An area to the south-east of the townsite has been identified as an ‘Investigation Area’ that could be used for either residential or industrial expansion as demand dictates;
- Additional residential areas are not required; consolidation of the existing zoned land is recommended; and
- Key strategic tourist sites are included within a dedicated Tourism zone.

#### *Hopetoun*

- The Town Centre Zone has been restricted to lots south of Canning Boulevard and fronting Veal Street to facilitate the consolidation of commercial development in the town centre to provide a clear focal area for commercial activities;
- There is enough residential land already zoned to satisfy demand for the life of the Strategy; and
- There is clearly enough rural residential land to satisfy demand well beyond the life of the Strategy. The Strategy recommends limiting rural residential development to established areas and areas committed to by the Council previously.
- Consolidate the Tamar Street Industrial area as a Light and Service industry area to service Hopetoun and the hinterland.
- Consider an ‘Industrial’ zone within the waste water treatment plant and power station buffers.
- A new ‘composite zone’ at the corner of Steeredale and Hopetoun-Ravensthorpe Road that will accommodate light and rural industries with hobby farm development.

#### *Munglinup*

- No population growth is anticipated for Munglinup in the life of the Strategy. All development should be able to be accommodated within existing zoned land.

#### *Agriculture*

- Recognition that agriculture will remain the principal land-use and source of employment within the Shire in the long term;
- Promote intensive and innovative agriculture in the Shire that focuses on food or agricultural produce in productive agricultural areas, while promoting agricultural uses not focused on food production in lower quality areas; and
- Inclusion of a discussion on carbon sequestration plantations and other agricultural uses not focused on food production.

#### *Tourism*

- The Strategy recognises there is significant potential to add value to the existing tourism industry through its development and diversification, particularly associated with eco-tourism and agricultural production.
- The Strategy recommends zoning existing important tourism sites to secure their tourism use into the future.

### *Mining*

- The Strategy recognises the areas identified by Department of Mines and Petroleum which have been identified as having a high potential for mineralisation and ensures their protection from inappropriate development.
- Sufficient residential, industrial and commercial land has been identified to cater for rapid increased population growth should large-scale mining operation expand.

### **Consultation:**

It is proposed that the Strategy, once adopted as a draft by the Council and the WAPC, be advertised for public comment for a period of forty two (42) days.

### **Statutory Obligations:**

Local Planning Strategies are required to be prepared by each local government in accordance with regulation 12A of the *Town Planning Regulations 1967*. A Local Planning Strategy is to:

- (a) Set out the long-term planning directions for the local government;*
- (b) Apply State and regional planning policies; and*
- (c) Provide the rationale for the zones and other provisions of the Scheme.*

The review of a Local Planning Strategy is to be undertaken in accordance with regulation 12C of the Regulations. The process of review of an existing Strategy is the same as if Council was preparing a new Strategy.

Once Council has prepared a revised Local Planning Strategy document, it will have to:

1. Seek endorsement from the Western Australian Planning Commission that it is consistent with the three objectives outlined above;
2. Advertise the Strategy for public comment for a period of not less than 21 days (42 days is recommended);
3. Forward a copy of the Strategy to relevant service agencies and other stakeholders for comment within the submission period;
4. Review the Strategy in light of the submissions received;
5. Adopt the Strategy with such modifications Council sees fit to address the submissions received and forward to the Western Australian Planning Commission for its endorsement; and
6. Once endorsed, publish a notice advising that the Local Planning Strategy has been endorsed.

### **Policy Implications:**

Nil

### **Budget / Financial Implications:**

The cost of advertising will be met from the Town Planning advertising budget.

The document has been prepared by consultants (Land Insights) within the allocated budget funds.

### **Strategic Implications:**

This review will have an impact on the direction of a future Local Planning Scheme, as well as provide information to other strategic documents prepared by Council in areas such as governance, recreation, community facilities and tourism.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
- **Economic:**  
There are no known significant economic considerations.
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.2.3
Moved: Cr Lansdown	Seconded: Cr Norman
That the draft Shire of Ravensthorpe Local Planning Strategy be adopted and referred to the Western Australian Planning Commission for its approval to advertise for public comment for a period of forty two (42) days, subject to the inclusion of the proposed heavy haulage route in Figure 4.2.	
Carried: 6/0	Res: 40/13

<b>10.2.4 PROPOSED SINGLE HOUSE, OUTBUILDING AND ANCILLARY DEVELOPMENT</b>
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<b>File Ref:</b>	<b>A687</b>
<b>Applicant:</b>	Ray Mitrasinovich & Shanita Woodham
<b>Location:</b>	Lot 1422 Hopetoun Road, Ravensthorpe
<b>Disclosure of Officer Interest:</b>	Nil
<b>Date:</b>	12 March, 2013
<b>Author:</b>	Craig Pursey, Planning officer
<b>Authorising Officer:</b>	Pascoe Durtanovich – Chief Executive Officer
<b>Attachments:</b>	Yes – Locality map Planning application

**Summary:**

Council is asked to determine a planning application for a house, outbuilding, studio and paddocks at Lot 1422 Hopetoun-Ravensthorpe Road, Ravensthorpe.

The issues to be considered as part of this proposal include:

- Lot 1422 is reserved for 'Recreation' under Town Planning Scheme No.5 but is a privately owned lot.

- Lot 1422 has no frontage to a constructed road but is accessed by a track along an unconstructed road reserve.

Conditional planning approval is recommended.

### **Background:**

Lot 1422 is 35.149ha in area and undeveloped. The site is covered in remnant vegetation and is bisected by a creek.

The lot sits on the edge of the Ravensthorpe Range and is a Title that was sold separately from a nearby farm in 2006.

Lot 1422 is surrounded by Reserve 16119. This reserve is managed by the State and is a "common". It is reserved for 'Recreation' under the Scheme.

### **Zoning**

The site is reserved for 'Recreation' under the Shire's Town Planning Scheme No.5, the same as the reserve land immediately to the east of the site. Research shows that the site was also reserved for recreation under the previous Town Planning Scheme.

Usually privately owned land is reserved by the Scheme because the Shire wants to secure the land for the reserve purpose. Compensation to the landowners is also implied by this reservation.

However, the Scheme requires that Council is only to have 'due regard' to the reserve purpose when deciding an application and therefore has three options:

1. Refuse the proposal based on the Recreation reservation under the Scheme (this may give rise to compensation under the Planning and Development Act)
2. Purchase the reserved land from the landowner; or
3. Approve the application but have regard for the purpose of the reservation and limit development.

### **Comment:**

### **Application**

A planning application has been received from Ray Mitrasinovich and Shanita Woodham to develop a house, shed, studio and paddocks at Lot 1422 Hopetoun-Ravensthorpe Road.

The applicants have lodged a reasonably detailed description of what they wish to develop. Plans for the house and outbuilding have been lodged and are attached to this report.

The applicant's intention is to live self sustainably on the site building a house and keeping horses whilst retaining a percentage of the site in its natural state.

A copy of the application is attached to this report.

### **Assessment**

Of note is that if the proposed house had been on land zoned 'General Agriculture' then no planning approval would be required. What is being considered is the implication of the Scheme reservation on the lot.



The outbuilding is fully compliant with the requirements of Shire's Outbuildings Policy. The proposed house is setback from the boundaries in accordance with the Scheme requirements.

### Reservation

The land is privately owned but reserved for Recreation under the Scheme. The Scheme requires that all development on land reserved under the Scheme gain planning approval. In assessing an application on reserved land the scheme requires the Council to have 'due regard' for the reserve purpose and the general 'matters to be considered' at clause 10.2.

In this case there seems little advantage in Council acquiring the site for addition to the reserve network. There would be the upfront cost plus the ongoing management costs with little advantage to the community.

Given the reserve purpose is 'Recreation' a condition limiting development to a percentage of the property may serve to allow some development whilst retaining a portion of the property in its natural state.

It is recommended that the house, sheds and ancillary buildings may be kept to a 4000m<sup>2</sup> envelope as would be required in a Rural Conservation zone. However, paddocks may extend beyond this envelope to a maximum of 1/2 of the site area.

### Access

Access is currently gained from a fire access track that runs along the alignment of an unnamed road reserve that connects the site to Hopetoun-Ravensthorpe Road. The applicant has asked Council to consider whether an alternative alignment for the driveway would be considered that connects to Hopetoun-Ravensthorpe Road in a safer position. This is shown in the image below.

Whilst the existing access to Hopetoun-Ravensthorpe Road is not ideal with poor sight lines, it is existing and it runs along an approved yet unconstructed road reserve. This is seen as adequate for the time being.

Advice from the Department of Regional Development and Lands indicates that if an alternative, safer access point was required along the edge of Lot 1292 (Reserve 16119) then a road would need to be dedicated along this alignment. This process would take approximately 4-6months to complete. As it is only to the benefit of the current applicants it is anticipated that all survey costs should be borne by the applicant's should this option be pursued.

For now the current access suffices, if the applicant wishes to pursue the alternative then this should be handled as a separate matter to be brought before Council.

### **Conclusion**

If the proposed house was located on 'General Agriculture' zoned land then it would not require planning approval.

All proposed development on land reserved in the Scheme requires planning approval. Council has the option to acquire the land for inclusion in the adjacent reserve network however it is recommended that a conditional planning approval be issued. Conditions of approval should include development being limited to an identified building envelope.

The applicant has requested an alternative access to the site. Whilst the current access point to the main road is not ideal, to shift it should be handled separately as it would involve road dedications, survey and assessment by Main Roads WA.

**Consultation:**

None required

**Statutory Obligations:**

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any decision made by the WAPC.

**Policy Implications:**

Nil

**Budget / Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:**  
A creek runs through the subject site. Effluent disposal systems should be setback in accordance with the requirements of the draft Country Sewerage Policy.
- **Economic:**  
There are no known significant economic considerations.
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Simple Majority

**OFFICER RECOMMENDATION****ITEM 10.2.4**

That Council,

1. Approve the application for a single house, outbuilding and ancillary development at Lot 1422 Hopetoun-Ravensthorpe Road, Ravensthorpe subject to the following conditions:
  - (a) A Building Envelope of 4000m<sup>2</sup> to be nominated prior to the issue of a building permit in which all development must be located.
  - (b) Paddocks are to be limited to 1/2 of the lot area. All areas for the keeping of horses and stock are to be fenced to protect the surrounding native vegetation.
  - (c) A Building Protection Zone being cleared and maintained around the dwelling consisting of a parkland cleared area a minimum of 20m in width and shall increase by 1m in width for every degree of incline.
2. Apply the following footnotes

- i) Access is currently provided from the unnamed road reserve from Hopetoun-Ravensthorpe Road. If this is to be changed separate approval from Main Roads WA is required and a new road dedicated through Lot 1292 of Reserve 16119.
- ii) The applicant is to acknowledge that the Shire will not necessarily provide formal access to Lot 1422 and that maintenance of the access to the Hopetoun-Ravensthorpe Road remains the responsibility of the landowner.
- iii) A 'Clearing Permit' may be required from the Department of Environment and Conservation in order to establish the proposed paddocks.

**COUNCIL DECISION**

ITEM 10.2.4

Moved: Cr Norman

Seconded: Cr Goldfinch

That Council,

1. Approve the application for a single house, outbuilding and ancillary development at Lot 1422 Hopetoun-Ravensthorpe Road, Ravensthorpe subject to the following conditions:
  - (a) A Building Envelope of 4000m<sup>2</sup> to be nominated prior to the issue of a building permit in which all development must be located.
  - (b) Paddocks are to be limited to 1/2 of the lot area. All areas for the keeping of horses and stock are to be fenced to protect the surrounding native vegetation.
  - (c) A Building Protection Zone being cleared and maintained around the dwelling consisting of a parkland cleared area a minimum of 20m in width and shall increase by 1m in width for every degree of incline.
2. Apply the following footnotes
  - i) Access is currently provided from the unnamed road reserve from Hopetoun-Ravensthorpe Road. If this is to be changed separate approval from Main Roads WA is required and a new road dedicated through Lot 1292 of Reserve 16119. All survey costs to provide alternative access along the edge of Lot 1292 (reserve16119), will be borne by the applicant should they choose to proceed with that option
  - ii) A 'Clearing Permit' may be required from the Department of Environment and Conservation in order to establish the proposed paddocks.
3. Council agree to rezone Lot 1422 to the 'General Agriculture' zone when the Town Planning Scheme is next reviewed.
4. The applicant is to acknowledge that the Shire will not necessarily provide formed road access to Lot 1422 however maintenance of the existing fire access track will be undertaken at the discretion of the Chief Executive Officer.
5. The Manager of Engineering will seek all necessary approvals for the provision of safety warning signs at the entry point to the Hopetoun / Ravensthorpe Road.

**Vote tied: 3/3**

The Presiding Person, Cr Goldfinch, exercised his right to a second vote and voted against the motion therefore the motion was **lost 3 / 4** Res: 41/13

## COUNCIL DECISION AND OFFICER RECOMMENDATION

ITEM 10.2.4

Moved: Cr Dunlop

Seconded: Cr Norman

That Council,

1. Approve the application for a single house, outbuilding and ancillary development at Lot 1422 Hopetoun-Ravensthorpe Road, Ravensthorpe subject to the following conditions:
  - (a) A Building Envelope of 4000m<sup>2</sup> to be nominated prior to the issue of a building permit in which all development must be located.
  - (b) Paddocks are to be limited to 1/2 of the lot area. All areas for the keeping of horses and stock are to be fenced to protect the surrounding native vegetation.
  - (c) A Building Protection Zone being cleared and maintained around the dwelling consisting of a parkland cleared area a minimum of 20m in width and shall increase by 1m in width for every degree of incline.
2. Apply the following footnotes
  - i) Access is currently provided from the unnamed road reserve from Hopetoun-Ravensthorpe Road. If this is to be changed separate approval from Main Roads WA is required and a new road dedicated through Lot 1292 of Reserve 16119.
  - ii) The applicant is to acknowledge that the Shire will not necessarily provide formal access to Lot 1422 and that maintenance of the access to the Hopetoun-Ravensthorpe Road remains the responsibility of the landowner.
  - iii) A 'Clearing Permit' may be required from the Department of Environment and Conservation in order to establish the proposed paddocks.

**Amendment**

Moved: Cr Norman

Seconded: Cr Duncan

That the following be added to the motion as point 2 (iv)

*That Council agree to rezone Lot 1422 to the 'General Agriculture' zone when the Town Planning Scheme is next reviewed'.*

The Amendment was put and **Carried 6/0** and became part of the motion.**Further Amendment**

Moved: Cr Norman

Seconded:

That the following be included in the motion as point 2(V)

*The applicant is to acknowledge that the Shire will not necessarily provide formed road access to Lot 1422 however maintenance of the existing fire access track will be undertaken at the discretion of the Chief Executive Officer.*

The Amendment lapsed due to the lack of a Secunder.

The motion was the put and **Carried 6/0**

Res: 42/13

**10.3 Manager of Engineering Services**

Nil

## 10.4 Chief Executive Officer

### 10.4.1 COMMONWEALTH FINANCIAL ASSISTANCE GRANTS

**File Ref:****Applicant:**

Not applicable

**Location:**

Not applicable

**Disclosure of Officer Interest:**

None

**Date:**

12 March, 2013

**Author:**

Pascoe Durtanovich – Chief Executive Officer

**Authorising Officer:**

Not applicable

**Attachments:**

Yes – Fiscal equalisation data provided to Councillors under separate cover.

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**Summary:**

The purpose of this report is to provide Council with an overview of the impact on the Shire of Ravensthorpe of the review of the methodology used by the Western Australian Local Government Grants Commission (WALGGC) for the distribution of Commonwealth Financial Assistance (FAGS) to Local Governments in Western Australia. The report recommends that the Council raise concern with the WALGGC about the significant loss of income by the Shire of Ravensthorpe due to the phasing in principle adopted by the Commission.

**Background:**

Commonwealth Financial Assistance Grants to Local Governments in Australia have been in place for over 40 years. The funding received by Local Government is divided into two separate allocations, "General Purpose Grants" and "Road Grants". The process of distributing funds has changed over this time and for the past 20 years or more the methodology used by the Western Australian Local Government Grants Commission for the allocation of "General Purpose Grants" has been the "Balanced Budget" approach. The Roads portion is based on the "Asset Preservation Model" which takes into consideration the actual road inventory data of each Local Government.

The Western Australian Local Government Grants Commission has over the past two years, reviewed the process used for distributing the funding based on the National Principles set out in section 9 of the Local Government (Financial Assistance) Act 1995. This process included the opportunity for Local Governments to have input.

In January 2012 the WALGGC published an overview of the new methodology to be used for the General Purpose Grants in the future and in April 2012 produced a guide to assist Local Governments in understanding how these grants are to be calculated.

The assessment of the Road Grants portion will continue on the principles previously used.

**Comment:**

Recently a copy of the detail used by the WALGGC for assessing the 2012/13 Grants for each Local Government was received.

In summary the Shire of Ravensthorpe FAGS Road Grant for 2012/13 has been assessed on similar criteria to the previous year and is now \$742,418.

The FAGS General Purpose Grant to be received by the Shire of Ravensthorpe in 2012/13 is assessed at \$752,135 which has increased over the previous year's grant of \$672,304. This increase equates to 11.87%, however the actual grant has been reduced to \$743,460 to bring the increase down to 10.58% the maximum increase that any Local Government is entitled to receive.

Whilst the increase received is appreciated, the new methodology for the General Purpose Grants calculates the Shire of Ravensthorpe to have an equalisation requirement under the new criteria of \$1,364,767.

Given the above the Shire of Ravensthorpe has been assessed by the WALGGC as requiring \$1,364,767, however the Shire will not receive this because of the impact on other local governments that are now well over their assessed equalisation need from the past methodology. The WALGGC has taken the approach that any significant decrease on a Local Government will have an impact on their operation.

It is acceptable to expect some reasonable level of phasing in of any change, however it should not be based on the maximum increase as used by the WALGGC for the year 2012/13. If this level is adopted as an acceptable base in future years it will take between 6 to 8 years for the Shire of Ravensthorpe to receive the full yearly equalisation as established in the principles adopted by the Commission. The financial loss/impact on the Shire is difficult to determine however it could be as high as three million dollars.

The capacity of the Shire of Ravensthorpe to operate will be significantly compromised as the isolation and location disabilities included in the methodology applicable to the Shire are substantially ignored by this arbitrary decision to phase in the new requirements and in fact put aside the real principles of equalisation adopted by the WALGGC in accordance with the National legislation.

It is recommended that the Council take this matter up with the WALGGC and Western Australian Local Government Association requesting the phasing in process of the full assessed equalisation for each Local Government be no longer that (3) years from the 1<sup>st</sup> July 2012.

**Consultation:**

Chairman and Officers of the Western Australian Local Government Grants Commission.

**Statutory Obligations:**

Commonwealth Government - Local Government (Financial Assistance) Act 1995

State Government – Local Government Grants Act 1978

**Policy Implications:**

Nil

**Budget / Financial Implications:**

The potential financial impact is outlined in the comments section of this report.

**Strategic Implications:**

The ability of the Shire to meet its strategic objectives will be effected by the reduced revenue resulting from the decision by the Western Australian Local Government Grants Commission to phase in the full equalisation for the Shire of Ravensthorpe established under the principles in the National legislation.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
- **Economic:**  
There are no known significant economic considerations.
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.4.1
Moved: Cr Duncan	Seconded: Cr Lansdown
That the Chief Executive Officer take this matter up with the WALGGC and Western Australian Local Government Association requesting the phasing in process of the full assessed equalisation for each Local Government, be no longer than (3) years from the 1 <sup>st</sup> July 2012.	
Carried: 6/0	Res: 43/13

<b>10.4.2 SOUTH WEST SETTLEMENT OF NATIVE TITLE CLAIMS – LAND BASE CONSULTATION</b>
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<b>File Ref:</b>	ICR132690
<b>Applicant:</b>	Department of Regional Development and Lands
<b>Location:</b>	Reserves 36572 and 30795 plus UCL
<b>Disclosure of Officer Interest:</b>	None
<b>Date:</b>	11 March, 2013
<b>Author:</b>	Pascoe Durtanovich – Chief Executive Officer
<b>Authorising Officer:</b>	Not applicable
<b>Attachments:</b>	Yes – Locality maps

**Summary:**

Negotiations are underway with the South West Land and Sea Council (SWALSC) to settle all native title claims in the South West.

The Department of Regional Development and Lands (RDL) has been requested to identify Crown land that could be considered as part of the benefits package offered to the six claimant groups via SWALSC.

Some of the parcels of land identified are within the Shire of Ravensthorpe, therefore, Council is requested to respond to the questions raised.

*This report has been prepared using the correspondence submitted by the Department of Regional Development and Lands.*

**Background:**

In 2010 RDL began multiple processes to identify Crown land suitable for cultural, social and economic uses by the Noongar people. While negotiations on the detail of the final settlement package will continue until at least late 2013, the State has indicated to SWALSC that the Crown land area could be up to a total of 20,000 hectares in freehold and up to total of 300,000 hectares in Reserve and Leasehold.

RDL has broken up the Crown land identification task over two initial stages:

- Stage One – Crown land from 5km outside town sites, 5ha and above
- Stage Two – Crown land within 5km of town sites, 5ha and below

Stage One identified up to a possible 2,000 parcels that may be available over the whole South West Settlement area (102 Local Governments). Stage Two is being finalised at present, however will also be close to 2,000 parcels.

SWALSC has undertaken a first review of Stage One and identified a first batch of land they would like State to consider further and in addition has requested other parcels they would like considered, now known as Stage Three lands.

The steps to be undertaken for Stages One to Three lands are:

1. The Department of Mines and Petroleum (DMP) filter the Crown land through an indicative mining clearance under the auspices of the Mining Act 1978 section 16(3) to identify that land and the maximum tenure basis the State could transfer without impact on mining prospectively;
2. DMP filtered land is classed into whole and part Crown land parcels based on maximum allowable tenure type (i.e. reserve, leasehold or freehold);
3. The classes of Crown land are broken up into various Tranches of Stage One based on whether they are whole or part and maximum tenure indications, to be referred out to Local Government and limited referral agencies for consideration and feedback.
4. Local Government and referral agency feedback is assessed and referred by RDL to the lead agency, the Department of Premier and Cabinet, for approval to proceed to offer to SWALSC;
5. SWALSC advise the State what land they require and in what tenure;
6. Selected Crown land is referred to DMP for the formal mining clearance assessment under the Mining Act 1978 section 16(3);
7. Crown land with mining clearance is referred to service authorities for identification of easements or other notifications not already registered on Crown Land Title;
8. Crown land with mining clearance is assessed for contamination, including where required, physical site inspection; and then
9. Crown land that has been assessed as ready to transfer, is surveyed prior to transfer processes.

Any transfer of land, either as freehold, leasehold or reserve, will be subject to the normal planning, environmental and other laws applicable to land ownership and management.

Under the Land Administration Act 1997 section 14, the Minister for Lands ‘...must , unless it is impractical to do so, consult the Local Government within the district of which the Crown Land is situated...’

**Comment:**

Affected land within the Shire of Ravensthorpe includes:



- Lot 3043 Hayes Road
- UCL – off South Coast Highway
- Lot 2071 – South Coast Highway (Cocanarup)
- Lot 1998 – Mile Flats Road

See maps and information attached.

In respect to the above land the Department requests comment as to the following:

1. Any future proposals for the land identified? If so, in what timeframe?
2. Any proposed planning scheme amendments? If so, in what timeframe?
3. Any future proposals for either the creation or amendments to reserves? If so, in what timeframe?
4. Any land management issues known e.g. Contamination etc.

In order to meet response deadlines in the initial stage, the following comments have been forwarded to the Department.

**STAGE ONE TRANCHE A  
BALLARDONG AND WAGYL KAIP CLAIM GROUP**

- *There are no future proposals for the land identified.*
- *There are no proposed planning scheme amendments.*
- *There are no future proposals for either the creation or amendments to the reserve.*
- *There are no known land management issues.*

As a general comment it is assumed that whatever the future tenure of this land will be, future land uses will be subject to normal Local Government approval processes.

**This applies to each section i.e. Lots 3043; UCL; 2071 and 1998**

Council may wish to add to the above comments, as a late submission.

**Consultation:**

Department of Premier and Cabinet – Native Title Unit.

There is no provision for Community Consultation to be undertaken through the Native Title process.

**Statutory Obligations:**

Native Title Act, 1993

**Policy Implications:**

Nil

**Budget / Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.

- **Economic:**  
There are no known significant economic considerations.
- **Social:**  
There are no known significant social considerations.

**Voting Requirements:**

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.4.2
Moved: Cr Lansdown	Seconded: Cr Norman
That the response submitted by the Chief Executive Officer in respect to the following lands, that are subject to Native Title Claim, be noted.	
<ul style="list-style-type: none"> <li>• Lot 3043 Hayes Road</li> <li>• UCL – off South Coast Highway</li> <li>• Lot 2071 – South Coast Highway (Cocanarup)</li> <li>• Lot 1998 – Mile Flats Road</li> </ul>	
Carried: 6/0	Res: 44/13

<b>10.4.3</b>	<b>DONATION SUPPORTING 'GRANTS FOR WOMEN' RAVENSTHORPE COMMUNITY RESOURCE CENTRE: HEALTHY WEIGHS, HEALTHY DAYS</b>
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**File Ref:**

<b>Applicant:</b>	Not applicable
<b>Location:</b>	Not applicable
<b>Disclosure of Officer Interest:</b>	None
<b>Date:</b>	8 March 2013
<b>Author:</b>	Matthew Hunt – Manager Recreation and Community Services
<b>Authorising Officer:</b>	Pascoe Durtanovich – Chief Executive Officer
<b>Attachments:</b>	Nil

**Summary:**

The Ravensthorpe Community Resource Centre is applying to the Department for Communities under the 'Grants for Women' program to deliver a 3 month community 'Healthy Weighs, Healthy Days' program. The program will go a long way to building confidence, sustainability and a sense of community for our female residents.

This report recommends that Council authorize a donation of up to \$300, towards the cost of facility hire for the Ravensthorpe Entertainment Centre, specific to the Cooking, Fitness, and Health and Wellbeing components of this program.

**Background:**

Building on previous successful smaller scale activities of this nature, it is envisaged that this program will be widely popular within the target community, especially with the ability for women of all ages and backgrounds to participate together in a safe, enjoyable and friendly environment.

The project aims to provide education, awareness and participation opportunities for women throughout the Shire. Six (6) full day workshops will be held over a period of 12 weeks, bringing expert knowledge from outside of Ravensthorpe to our rural and remote area. Collaboration with various organisations to include subjects such as mental health issues, nutrition, exercise, cooking and balancing everyday life will be implemented.

These workshops will be provided at no charge to the participants, with a childcare service on board as a partner organisation, which will cater to parents and guardians who do not have a support network.

**Comment:**

From a sustainability perspective with education and awareness outcomes, it is anticipated that program participants will become engaged in future community initiatives, programs, services and relationships. The target groups will become aware of the health services available to them and how they can implement strategies into their daily lives.

Through involvement and usage of the Ravensthorpe Entertainment Centre and Community Childcare Centre, the exposure of programs and services may directly result in increased future patronage and facility viability.

**Consultation:**

Example collaborative discussions resulting in inclusion and partnership have been held with; The Ravensthorpe Community Childcare Centre, The Ravensthorpe Entertainment Centre, the Manager Recreation and Community Services, the WA Country Health Service, Vinyasa Yoga, Rebecca Challenger & Hayley Wisewould (health & fitness instructors), the local Heart Foundation Walking Group, Ravensthorpe IGA and the Department for Communities.

**Statutory Obligations:**

The Chief Executive Officer has delegated authority to donate up to \$200. Given the requested amount is up to \$300, the matter has been referred to Council.

**Policy Implications:**

Nil

**Budget / Financial Implications:**

Funds are available in the current donations budget for this purpose.

**Strategic Implications:**

Shire of Ravensthorpe Strategic Plan (2010 -2015): Action No 4.5 and 6.5 (129, 119).

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental implications.
- **Economic:**  
Through involvement and usage of the Ravensthorpe Entertainment Centre and Community Childcare Centre, the exposure of programs and services may directly result in increased future patronage and facility viability.

- **Social:**

The Shire as a key stakeholder values the importance of social, mental and physical health and wellbeing of its residents and as such applauds this initiative and its potential outcomes. A key objective for the program is in developing and strengthening the social capacity of the community.

**Voting Requirements:**

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.4.3
Moved: Cr Lansdown	Seconded: Cr Belli
That a donation of up to \$300 be made to the Ravensthorpe Community Resource Centre, towards the cost of facility hire for the Ravensthorpe Entertainment Centre and subsequent provision of the 'Healthy Weighs, Healthy Days' program.	
Carried: 6/0	Res: 45/13

**10.4.4 HIRE AND OPERATION OF COMMERCIAL KITCHEN: REC**

**File Ref:**

<b>Applicant:</b>	Not applicable
<b>Location:</b>	Ravensthorpe Entertainment Centre
<b>Disclosure of Officer Interest:</b>	None
<b>Date:</b>	8 March 2013
<b>Author:</b>	Matthew Hunt – Manager Recreation and Community Services
<b>Authorising Officer:</b>	Pascoe Durtanovich – Chief Executive Officer
<b>Attachments:</b>	Yes – Hire proposal

**Summary:**

Following advertising one submission was received for the hire and operation of the Centre's kitchen facility.

This report recommends that Council accept the submission and authorize a 50% reduction to the hire fees for terms 2 and 3 only, of the 2013 calendar year (as requested in the submission).

**Background:**

At its ordinary meeting of December 20 2012, Council resolved:

*That the Chief Executive Officer invite "Expression of Interests" for interested persons / organisations to commercially run the kitchen at the Ravensthorpe Entertainment Centre.*

In this regard and to ensure proactive and transparent allocation of this commercial opportunity, a modified format of invitation through a 'Request for Proposal' was prepared

and released as of Term 1 2013, seeking suitable persons / organisations to continue and or expand the commercial REC kitchen operations.

One (1) such submission was subsequently received from 'Selena's Kitchen' and is to the satisfaction of Shire Management.

Given the historically quieter periods throughout the year in Terms 2 and 3, where there is no current Friday night sport or significant activity, the applicant has requested a 50% reduction in the hire fee for these periods or until established and or attendance is impacted through increased program provision.

**Comment:**

In terms of capacity building in local community enterprise, it would seem a benefit to not only the Centre in continued exposure and attendance and for the local community as an alternative option for social integration and meal provision, but as a staged and assisted program by the Council, to ensure sustainability and expansion options are realistic and achievable for the 2013 calendar year.

**Consultation:**

This has occurred between the Manager Recreation and Community Service and the Applicant.

**Statutory Obligations:**

Given that the requested reduction in fees and charges equates to \$75.00 per night for up to 20 nights (up to \$1,500), the matter has been referred to Council.

**Policy Implications:**

Nil

**Budget / Financial Implications:**

This is a request for a reduction in the applicable Fees and Charges for two (2) of the four (4) periods in 2013. Income from project facility hire will reflect a minimum of \$4,500 pa for 2013, pending continuation through outcome of proposed reduction for terms 2 and 3.

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental implications.
- **Economic:**  
The proposed actions may allow improved efficiency and use of the Ravensthorpe Entertainment Centre, which will in turn provide an increase in economic opportunity for the centre.
- **Social:**  
The proposed actions will encourage broader use of the Ravensthorpe Entertainment Centre.

**Voting Requirements:**

Simple Majority

**OFFICER RECOMMENDATION**

ITEM 10.4.4

That the submission from Selena's Kitchen for the operation of the kitchen at the Ravensthorpe Entertainment Centre for 2013 calendar year be accepted with a reduced hire rate of 50% for terms 2 and 3.

**COUNCIL DECISION**

ITEM 10.4.4

Moved: Cr Lansdown

Seconded: Cr Belli

That the submission from Selena's Kitchen to hire the Ravensthorpe Entertainment Centre at a reduced rate of 50% for terms 2 and 3 of 2013 be accepted subject to:

1. The reduction of hire fee be limited to Friday nights
2. The Friday hire of the kitchen and the provision of meals is encouraged and not to be dependent on individual sporting groups.

Carried: 5/1

Res: 46/13

**10.4.5 SHIRE OF RAVENSTHORPE 'YOUTH NETWORK'****File Ref:****Applicant:**

Not applicable

**Location:**

Not applicable

**Disclosure of Officer Interest:**

None

**Date:**

8 March 2013

**Author:**

Matthew Hunt – Manager Recreation and Community Services

**Authorising Officer:**

Pascoe Durtanovich – Chief Executive Officer

**Attachments:**

None

**Summary:**

This item seeks the support of Council to formulate a 'Youth Network', targeting all youth aged 12 to 25 from Shire of Ravensthorpe, under the auspice of the Council and under the coordination of the Shire's Manager Recreation and Community Services.

**Background:**

The Shire of Ravensthorpe's Youth Action Plan 2011 – 2016 (YAP) was formulated in 2011 as a mechanism to assist in the planned development of youth activities and engagement strategies across the Shire. One recommendation of this plan was the formation of a structured and potentially Incorporated Youth Advisory Committee / Council (YAC) to further guide the delivery of the YAP recommendations. This would include actions against; Consultation, Partnership, Activity, Infrastructure and Resource and Transport outcomes.

At its ordinary meeting of 22 December 2011, Council resolved that:

1. *A Youth advisory Committee consisting of representatives from community groups be established:*

**Council Responsibilities**

- *Equipment insurance.*
- *Storage and management of YAC equipment.*
- *Have one Council representative on the management committee – with voting rights.*
- *Provide initial secretarial assistance via the Manager Recreation Services.*
- *Manage income, expenditure and auditing of accounts.*
- *Incorporation of YAC.*

**Committee Responsibilities**

- *Collect income for receipting by Council.*
  - *Recommend to Council the distribution of profits.*
  - *Actively pursue the recommendations of the YAP.*
  - *Coordinate activities as per the YAP.*
  - *Manage and coordinate working With Children Checks (WWCC) as required.*
2. *Opportunity to join the Management Group to be formally extended to following groups:*
    - Ravensthorpe Entertainment Centre Management Committee.*
    - Hopetoun District Recreation Association*
    - Ravensthorpe and Hopetoun Police*
    - Ravensthorpe District High School*
    - Hopetoun Primary School*
    - Munglinup Primary School*
    - Jerdacuttup Primary School*
    - First Quantum Minerals Limited*
    - Galaxy Lithium Limited*

3. *That Cr Field be appointed to the YAC.*

4. *That Council supply one representative to this peak body.*

**Comment:**

The primary requirement for effective and successful YAC development and action is youth participation. With consideration given to the regional nature of the community and the resource commitment for YAC support in terms of youth, school, shire staff, parent/guardian and partner agency time, it is suggested that Council consider an alternative approach to youth engagement and subsequent participation in YAP progression.

Youth participation is about developing partnerships and relationships with young people so that they may feel valued within the community and are able to be actively involved in the decision making processes that affect them. Through recent discussions with the Youth Affairs Council of WA (YACWA), the Department for Communities and the Ravensthorpe District High School; being open to using non-traditional methods of engagement and actively developing solutions to barriers faced by young people may enhance consultation outcomes. YACWA further illustrate not to confine young people to traditionally identified 'youth issues' but to actively pursue opportunities for young people to provide feedback, solution and action, on all issues of their interest, under consideration by the Council or the wider community.

Regular yet informal gatherings of youth, without the boundaries and or rules of a traditional Committee may encourage greater initial participation and engagement in this process.

Under the auspice of the Council, coordination of the MRCS and supervision by nominated persons from the community i.e. Council representatives, RDHS representatives and parent representatives, sub groups of youth with like interests may pursue the same funding, leadership, project and YAP recommendations as a structured and Incorporated YAC. However, the 'Youth Network' type workshops allow independent youth communication with their peers, in addition to the focus group projects identified by the Youth for progression i.e. Skate Park, Youth Activities etc. The aforementioned agencies from Res 279/11 will where suitable be invited to participate.

Two examples for reference include the South Perth Youth Network, and more evolved Wheatbelt Youth Leadership Development (WYLD) Network. It is to be noted that future committee development and incorporation may still occur once a core participation basis and interest is established.

**Consultation:**

This has occurred with the Youth Affairs Council of WA (YACWA), the Department for Communities – Youth, peer LGAs and the Ravensthorpe District High School. All of which are supportive of the Youth network approach as a starting point for development.

**Statutory Obligations:**

Nil

**Policy Implications:**

G 19 – Community Consultation

**Budget / Financial Implications:**

There are no specific youth funds allocated in the current budget for the development of this initiative. It is however envisaged that the minimal funds required for inception and concept progression within the 2013/13 financial year will be externally sourced and or sourced through existing community allocations.

**Strategic Implications:**

The Shire of Ravensthorpe Strategic Plan 2010 - 2015, Action Plan 6.5, Action 118, 121 and 202.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations.
- **Economic:**  
There are no known significant environmental considerations.
- **Social:**  
The provision of opportunities for young people to provide feedback, solution and action, on all issues of their interest, will enhance connectivity, confidence and social capital within the Shire.

**Voting Requirements:**

Simple Majority



COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.4.5
Moved: Cr Dunlop	Seconded: Cr Lansdown
That the formulation of a 'Youth Network', targeting all youth aged 12 to 25 from Shire of Ravensthorpe, under the auspice of the Council and under the coordination of the Shire's Manager Recreation and Community Services be supported.	
Carried: 6/0	Res: 47/13

#### 10.4.6 REC - AUDIO VISUAL SYSTEM UPGRADE

**File Ref:**

<b>Applicant:</b>	Ravensthorpe Entertainment Centre
<b>Location:</b>	Not applicable
<b>Disclosure of Officer Interest:</b>	None
<b>Date:</b>	8 March 2013
<b>Author:</b>	Matthew Hunt – Manager Recreation and Community Services
<b>Authorising Officer:</b>	Pascoe Durtanovich – Chief Executive Officer
<b>Attachments:</b>	Nil

**Summary:**

This report recommends that Council consider allocating \$3,900 (inc gst) in the 2013/14 budget, for the upgrade and storage of Audio Visual equipment located in the mezzanine function space of the Ravensthorpe Entertainment Centre.

**Background:**

The provision of suitable and accessible Audio Visual equipment in the Entertainment Centre has been raised by elected members on a number of occasions.

In response and to ensure the suitable provision of multipurpose Audio Visual resources, Staff have sourced quotes for new integrated amplifier equipment, wireless microphone and speaker system and additional speakers to ensure wider and clear audio presence throughout the space.

A lockable floor to head height cabinet has been quoted (included in above figure) for installation, to house the equipment, secure power and connection outlets and to allow secure access to responsible users.

**Comment:**

The provision of modern and multipurpose equipment will allow for greater use of the space by Shire, commercial and community users.

A number of requests have been received by Shire staff regarding options for electronic presentations, use of projection equipment, requirements for speaker system use and the ability to conduct live workshops through Laptops and other IT equipment.

The proposed Audio Visual equipment and cabinet have the ability to connect with existing IT provisions and will allow for greater capacity and modern presentations, functions and activity. Subsequent promotion and utilisation of the facility will enhance viability of the business unit

**Consultation:**

Nil

**Statutory Obligations:**

Nil

**Policy Implications:**

Nil

**Budget / Financial Implications:**

The total cost quoted is \$3,900. The current budget does not allow for this expenditure. This item will be considered by the REC MC in coming months, the committee may make a financial contribution from bar profits.

**Strategic Implications:**

The Shire of Ravensthorpe Strategic Plan 2010 - 2015, Action Plan 4.3 and 6.5 Action 119.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental implications.
- **Economic:**  
The proposed actions may allow improved efficiency and use of the Ravensthorpe Entertainment Centre, which will in turn provide an increase in economic opportunity for the centre.
- **Social:**  
The proposed actions will encourage broader use of the Ravensthorpe Entertainment Centre.

**Voting Requirements:**

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION	ITEM 10.4.6
Moved: Cr Lansdown	Seconded: Cr Duncan
That \$4,000 (inc gst) be included in the 2013/14 budget, for the purchase and storage of Audio Visual equipment for the mezzanine function space of the Ravensthorpe Entertainment Centre.	
Carried: 6/0	Res: 48/13

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil

**12 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**12.1 Elected Members**  
Nil

**12.2 Officers**  
Nil

**13 MATTERS BEHIND CLOSED DOORS**  
Nil

**14. CLOSURE OF MEETING – 6.06PM**

These minutes were confirmed at the meeting of the \_\_\_\_\_

Signed: \_\_\_\_\_  
(Presiding Person at the meeting of which the minutes were confirmed.)

Date: \_\_\_\_\_