



F6 Disposal of Minor Surplus Assets

Policy Objective

To provide for the sustainable disposal of minor surplus assets.

Policy

This policy applies to minor surplus assets owned by the Shire of Ravensthorpe which are no longer required.

Statement:

In considering the disposal of minor surplus assets that are fully depreciated and hold nominal commercial value where no risk/liability is attached, the Shire may choose to dispose minor surplus assets by way of a commercial return or donate the assets to support local community groups.

Disposal Assessment:

The disposal of Shire owned goods or property is to be disposed of in accordance with the provisions of Section 3.58 of the *Local Government Act 1995*; either by:

- a) Public auction;
- b) Public tender; or
- c) Local public notice of intention to dispose (including details and consideration of submissions thereon) under Regulation 30 of the Local Government (Functions and General) Regulations 1996, an exemption applies where the property to be disposed of;
 - i) has a market value less than \$20,000; or
 - ii) is disposed of as part of the consideration to acquire assets whose total value (or worth) is less than \$75,000 (ie traded in).

The Chief Executive Officer is to determine the most efficient method of disposal taking into consideration the costs associated with disposal.

As a general guideline the following approach is to apply based on the estimated value of the property;

Thresholds	Description of process
\$10,001 - \$20,000	Local public notice calling for expressions of interest.
\$1,001 - \$10,000	Seek three offers (if possible) from likely purchasers.
\$1,000 or less or of no commercial value	Internal expressions of interest or alternatively, by way of a donation to a not for profit community group.

The Shire's Regional Price Preference policy does not apply to the disposal of property and does not apply to the value of items traded in.

Donating minor surplus assets will be subject to the Chief Executive Officer's approval. Where such applications are sought, applications will be assessed on the following criteria:

- Demonstrated need for the asset;
- Proposed use for the asset; and
- Demonstrated benefit to the community.



DOCUMENT CONTROL BOX		
Custodian: Chief Executive Officer		Decision Maker: Council
Compliance Requirements:		
Legislation: s6.10 [Financial Management Regulations] Local Government 1995 r27 [Notes to annual budget, when required] Local Government (Financial Management) Regulations 1996 r30 [Dispositions of property excluded from Act s. 3.58] Local Government (Functions and General) Regulations 1996		
Industry:		
Organisational:		
Document Management:		
Risk Rating: Low	Review Frequency: 4 Years	Next Due:
Version #	Decision Reference:	Description:
a	OCM 18/08/2020 Item 13.2	Comprehensive Policy Register Review
b	OCM 19/07/2022 Item 12.1.2	Comprehensive Policy Register Review
c	OCM 17/12/2024 Item 12.1.2	Policy Reconfirmed – No Amendments