



## WS4 Traffic Management – Street Events

### Policy Objective

To provide conditions under which the Shire will approve street events.

### Policy

The Shire will enable events to be held within streets in the Shire subject to adherence to the conditions and procedural guidelines set out hereunder:

- Application must be made in writing to the Chief Executive Officer. The application must be accompanied by a plan showing the area of the proposed street closure.
- The closed area is to be restricted to that section between adjacent intersections or an intersection and adjacent cul-de-sac. The intersections must be left free for cross traffic.
- Every resident in the street or portion of the street proposed to be closed, must indicate by signature and address, their support or objection to the street party and at least a two thirds majority of the householders must be in favour before the application can be considered.
- The street event may only be held during the hours of 10:00 a.m. and 10:00 p.m. on any day, except Good Friday, Easter Sunday and the morning of ANZAC Day.

Applicants must supply sufficient details such that the Executive Manager Infrastructure Services can determine that there are no valid objections by the residents and no apparent problems. The Executive Manager Infrastructure Services decision is final.

Approval, if granted, shall be granted in accordance with the Road Traffic (Events on Roads) Regulations 1991, whereby the applicant will be required to carry out the following:

#### **Temporary Road Closure for Events (Section 81A)**

The applicant must obtain from the WA Police an “Application for an Order for a Road Closure”. The completed form must be signed by the Chief Executive Officer or his nominee and lodged by the applicant at the Police Station nearest to where the event is to be conducted.

#### **Suspension of Road Rules (Section 83(1))**

The applicant must also obtain from the WA Police Services an “Application for Temporary Suspension of the Road Traffic Act/Regulations – Section 83 Road Traffic Act”. The completed form must be signed by the Executive Manager Infrastructure Services and lodged by the applicant at the Police Station nearest to where the event is to be conducted.

If approval to temporarily close a street is granted, the organiser of the event shall engage at the organiser’s expense, an accredited traffic management company to prepare a traffic management plan in accordance with Australian Standard AS 1742.3-2009. The Plan shall be submitted to the Shire at least seven (7) days prior to the event.

Only appropriately accredited person(s) shall be permitted to implement the approved plan and appropriately accredited person(s) must be on site for the duration of the event. Evidence of the accreditation of any person(s) used to implement and monitor traffic plans must be presented to the Executive Manager Infrastructure Services.

The organisers of the event are to ensure that the consumption of any alcohol within the road reserve complies with the law. The sale of alcohol is illegal and prohibited substances are not to be consumed or administered.



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The first signatory on the form shall be deemed to be the applicant with whom all correspondence or liaison will be made.

The applicant shall accept responsibility for the road reserve being left in a clean and tidy condition after the closure period.

This approval does not presume to waive or override any Acts or Ordinances, Regulations or Local Law other than to give permission for the temporary closure of the road for the nomination period.

This approval shall be given subject to the payment of a fee as determined by Council from time to time to be lodged with this Shire. The cost of remedying any breach of these conditions, as found necessary by the Shire may be recovered from the applicant.

Applicants are to comply with the Environmental Protection (Noise) Regulations 1997, and any relevant Shire's Environmental Health, Law and Order, Technical Services and Corporate Services conditions.

The applicant must ensure that appropriate measures are in place to minimise litter, sharps, excessive noise, parking problems and anti-social behaviour.

Organisers are to be mindful of any resident in the street who does not wish to participate in the event by holding it away from their property.

Organisers shall notify all relevant emergency services regarding the event and associated street closure, should approval to close the street be granted. Evidence of this notification may be requested.

The Shire reserves the right to withdraw approval in cases where insufficient or misleading information was provided, upon the motivated request from the Western Australian Police, or should numerous complaints be received during the event.

<b>DOCUMENT CONTROL BOX</b>		
<b>Custodian:</b> Chief Executive Officer		<b>Decision Maker:</b> Council
<b>Compliance Requirements:</b>		
<b>Legislation:</b> s.81 [Events on Roads] Road Traffic Act 1976 Road Traffic (events on Roads) Regulations 1991 s.9A [Maintaining Order in Streets] Public Order in Streets Act 1984		
<b>Industry:</b>		
<b>Organisational:</b>		
<b>Document Management:</b>		
<b>Risk Rating:</b> Medium	<b>Review Frequency:</b> 2 Years	<b>Next Due:</b>
<b>Version #</b>	<b>Decision Reference:</b>	<b>Description:</b>
a	OCM 21/07/20 – Item 13.2	Comprehensive policy register review.
b	OCM 19/07/2022 Item 12.1.2	Comprehensive Policy Register Review
c	OCM 17/12/2024 Item 12.1.2	Policy Reconfirmed – No Amendments